McLean County Unit District No. 5
Board of Education Regular Meeting Agenda

Wednesday, June 18, 2025
Public Session - 6:30pm (Sign up for public comments will be open from 5:15pm - 6:15pm)
Normal West High School
501 N Parkside Rd
Normal, IL 61761

1. **CALL TO ORDER AND ROLL CALL**
2. **ADJOURN TO CLOSED SESSION (5:15p.m.)**

Recommended motion: Move to adjourn to closed session to discuss the following matter according to the exceptions provided in the Open Meetings Act and specified as follows:
•2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and
•2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

3. **RECESS**
4. **RETURN TO PUBLIC SESSION**
5. **PLEDGE OF ALLEGIANCE**
6. **FOCUS ON STUDENTS AND GOOD NEWS REPORTS**
   - A Good News - KJHS Track and Field 4
   - B Good News - NCWIT Winner 5
   - C Good News - NCHS shot put state champion Marco Reynolds
   - D Good News - NCHS 4 x 800 Relay Team
   - E Good News - NCHS Baseball
7. **SUPERINTENDENT COMMENTS**
8. **PUBLIC COMMENTS**
9. **PUBLIC HEARING**
   - A **Public Hearing to determine the need to undertake repairs to the pavement of the Towanda Elementary parking lot, Parkside Elementary parking lot and District Office parking lot.**
     - 1 Comments Regarding Public Hearing
   - B **Public Hearing on the Amended Budget for 2024-2025**
     - 1 Comments Regarding Public Hearing
10. **REPORTS**
    - A **Designation of Transportation Serious Safety Hazard Determinations** **6**
    - B **DELT End of Year Report** **17**
    - C **1st Reading of Board Policies, Administrative Procedures and Exhibits**
      - 1 **Section 4: Operational Services**
        - a. Policy 4.15 Identity Protection
      - 2 **Section 5: Personnel**
        - a. Policy 5.10 Equal Employment Opportunity 55
        - b. Policy 5.20 Workplace Harassment Prohibited 58
        - c. Policy 5.60 Expenses 62
      - 3 **Section 7: Students**
        - a. Policy 7.10 Equal Educational Opportunities 66
        - b. Policy 7.180 Prevention of and Response to Bullying, Intimidation, and Harassment 68
        - c. Policy 7.20 Harassment of Students Prohibited 74
        - d. Policy 7.185 Teen Dating Violence Prohibited 78
        - e. Policy 7.200 Suspension Procedures 80

f. Policy 7.210 Expulsion Procedures 83
D **Requests for Information Pursuant to the Illinois Freedom of Information Act**
The District has received and processed the following requests for information:
1 FOIA List 06.18.25 85
E **Field Trips/Overnight Trips** **86**
11. **ACTION**
A **Approve Negotiated Contract with the Laborers' International Union of North America, Local 362** **90**
B **Adopt the Amended Budget Resolution for McLean County Unit District No. 5, McLean and Woodford Counties for 2024-2025** **130**
12. **CONSENT AGENDA**
A **Approval of Minutes**
Minutes are not released for public viewing until approved by the Board of Education
1 05.21.25 Regular Minutes
2 05.21.25 Closed Minutes
B **Personnel Matters** **170**
C **Payment of Bills and Payrolls**
1 Bills & Payroll Reports 174
D **Approve Finance Department Reports**
1 April 2025 Financial Statements 231
E **Approve Board Policies, Administrative Procedures, and Exhibits**
1 **Section 2: Board of Education**
a. Policy 2.260 Uniform Grievance Procedure 234
2 **Section 4: Operational Services**
a. Policy 4.80 Accounting and Audits 239
3 **Section 5: Personnel**
a. Policy 5.100 Staff Development Program 242
b. Policy 5.330 Vacation, Holidays, and Leaves 247
4 **Section 7: Students**
a. Policy 7.190 Student Behavior 256
F **Approve Requests for Authorization to Use Fire Prevention and Safety Funds**
1 Amendment #3 264
2 Amendment #14 269
3 Amendment #15 274
4 Amendment #44 279
G **Approve Resolution of Interest Earned for 2024-2025 School Year** **283**
H **Approve 2025-2026 District Insurance Renewals** **284**
I **Approve 2025-2026 Student Handbook** **285**
J **Approve Infinite Connections Inc. 2025-2026 Contract For Erate Consulting** **398**
K **Approve Wages & Benefits for Special Classes of Employees for 25-26** **402**
L **Approve Martin Hickman as a Delegated Authority for the School District Superintendent for ISBE Reports/Submissions for the Period of July 1, 2025 to June 30, 2026**
M **Appoint Martin Hickman as Treasurer for the District for the Period July 1, 2025 to June 30, 2026**
N **Appoint Emily Sargent as Clerk for the Board for the District for the Period July 1, 2025 to June 30, 2026**
O **Approve Annual Review and Designation of Transportation Serious Safety Hazard Determinations for Students Residing within 1.5 Miles from School** **405**
P **Approve Milk Bid for 2025-2026 School Year** **408**
Q **Approve Facility and Student Fees for 2025-2026** **409**
R **Approve Resolution Abating the Working Cash Fund of the District** **414**
S **Approve Board Committees and Representatives** **417**
T **Approve NCWHS Atrium to Crabtree Commons** **418**

13. **BOARD REPRESENTATIVE COMMITTEE MEETING REPORTS, ANNOUNCEMENTS AND COMMENTS**
14. **ADJOURNMENT**

KINGSLEY JUNIOR HIGH SCHOOL
COMMUNITY. GROWTH. INNOVATION.

ELISA PALMER
Principal

SYLVESTER DAVIS
Associate Principal & Athletic Director

DENNIS LARSON
Assistant Principal

303 Kingsley Street
Normal, IL 61761

Phone: 309.557.4407
Fax: 309.557.4508

June 11, 2025

Dear Dr. Weikle and Board of Education,

Kingsley Junior High School Celebrates 7th Grade Boys Track Team – 7-4A State Champions!

Kingsley Junior High School is thrilled to announce a historic achievement—our **7th Grade Boys Track Team** has captured the **7-4A Boys State Championship** title!

In a display of remarkable talent and determination, our student-athletes broke the **state record** in the **4x200 relay** with a blazing time of **1:40.84**, and clinched **1st place in the 4x400 relay** with an impressive **3:56.50**.

- **Mason Barry** took **1st place in the 400 meters**, clocking in at **54.45 seconds**.
- **Braxton Burridge** soared to **1st place in the high jump** with a leap of **1.62 meters**.

These outstanding performances reflect the hard work, discipline, and Cougar spirit these young men have shown all season. We also celebrate the exceptional leadership of our dedicated coaching team: **Amanda Seibert, Vince Allen, Charles Alsberry, and Imoni Hart**. Their guidance and commitment have been instrumental in this championship run.

We are incredibly proud of our student-athletes for representing **Cougar Nation** with excellence, sportsmanship, and heart.

Thank you for joining us in celebrating this incredible milestone!

Sincerely,

Elisa Palmer
Kingsley Jr. High School Principal

NORMAL WEST HIGH SCHOOL
501 N Parkside Rd, Normal, IL 61761
309.557.4402
unit5.org/normalwest

To: Dr. Weikle & The Board of Education
From: Angie Codron, Normal West HS Principal
Re: Kiarra King
Date: June 18, 2025



Kiarra King is a Central Illinois Winner, where only 2 winners from the whole State were selected. She was also selected as the ***National Winner*** of the 2025 National NCWIT Aspirations in Computing (AiC) High School Award- we have never had a student win at the National level before for the NCWIT (National Center for Women & Information Technology) organization. As part of this honor, Kiarra was flown out to the national conference in North Carolina to speak about Normal West and the opportunities provided in the area of computer science. She was also able to connect with students from other schools around the nation. She was surrounded by women in leadership, specifically in the Information Technology field, as the event was hosted at the Bank of America headquarters. She was recognized at the regional affiliate award event, had the opportunity to receive additional scholarships, internship opportunities, computing resources and induction into the AiC Community!

Kiarra will be attending San Diego State University on a full ride scholarship that is merit based and is part of the Honors college program. She will be completing an internship with Amazon next Summer in the Amazon Future Engineer Program in Seattle and as part of this internship Amazon contributes $40,000 toward her continued education at San Diego State. Kiarra also won the local rotary scholarship which consisted of applications, interviews, and an awards ceremony.

In getting to talk with Kiarra about this amazing opportunity, she mentioned she would like to give special thanks to all of the amazing STEM teachers at Normal West High School and to Heartland Community College as Kiarra also earned an associates degree prior to graduating high school! Congratulations Kiarra!

[Reminder: allow recipient to introduce anyone with them and allow for pictures]

2025-2026 Annual Safety Hazard & Transportation Eligibility Review



Why Safety Hazard Reviews Matter

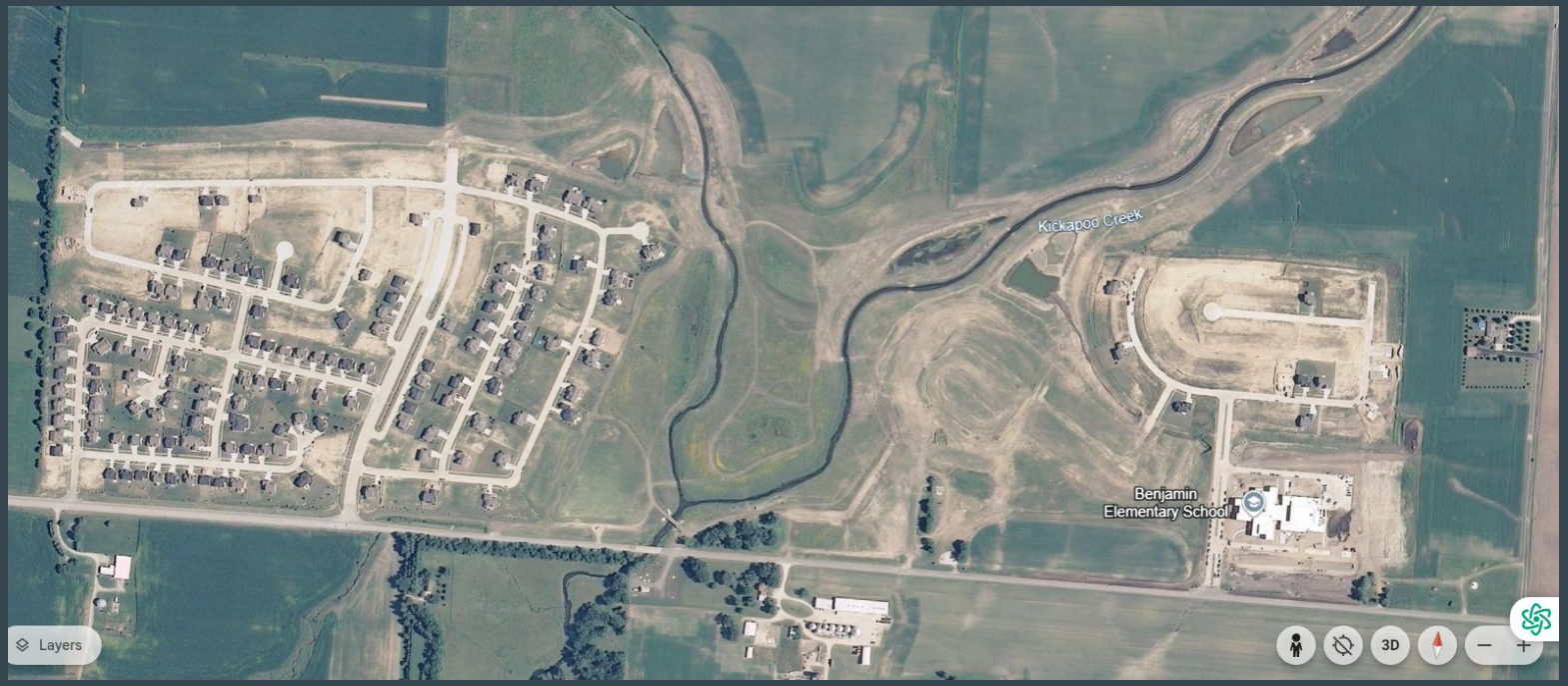
- Required by Illinois Law (105 ILCS 5/29-3) to ensure safety
- Identifies hazards to justify transportation for students living within 1.5 miles of school, using an ISBE point system, ensuring compliance with state guidelines and annual reevaluation

Transportation Under 1.5 Miles: Why it Matters?

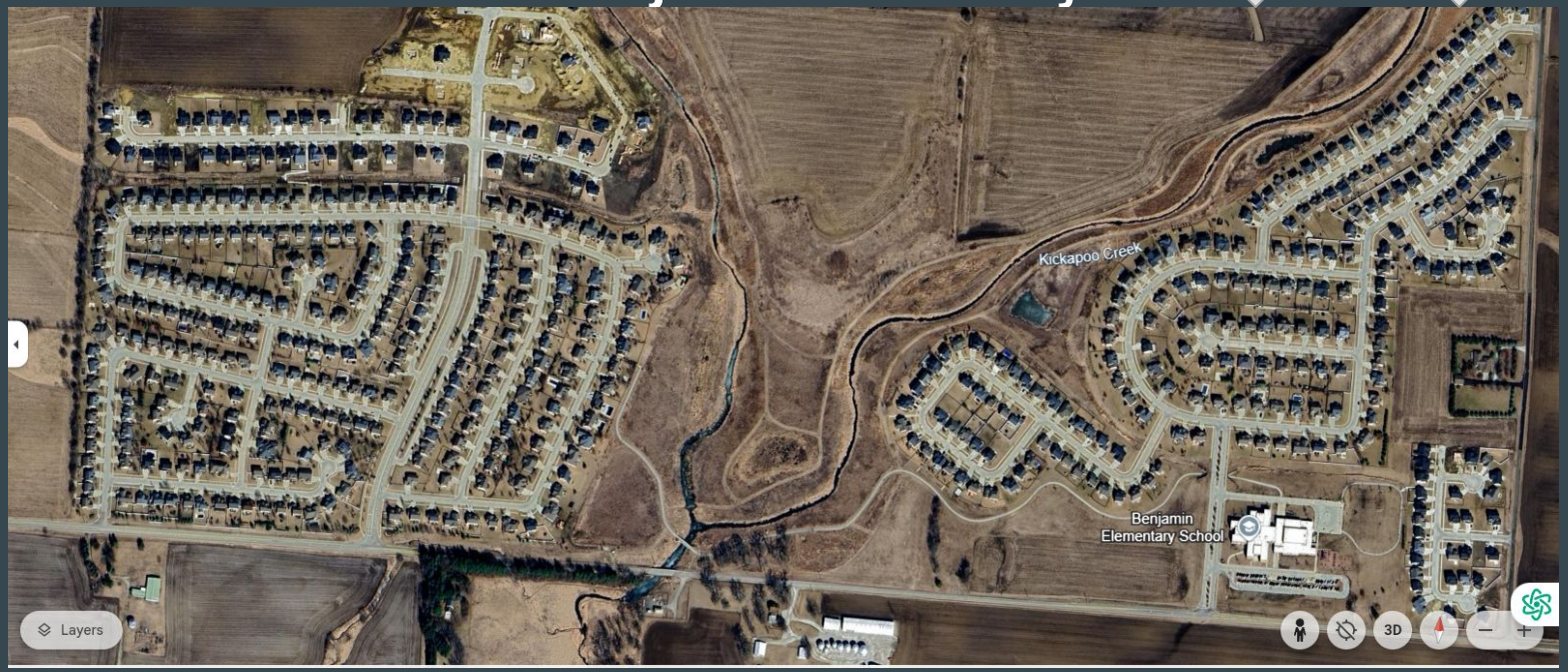
- Permitted when serious safety hazards exist (ISBE point system, Illinois Law)
- Annual review ensures current conditions are assessed, as changes in sidewalks, signage, and neighborhood can alter risk

Fiscal Responsibility

- Unit 5 has a $2M transportation deficit
- State reimbursement is prorated
  - FY26 estimate is 71% general transportation and 61% special transportation
- Removing outdated hazard zones helps financial sustainability



⬆ 2010 ⬆ Benjamin Elementary ⬇ 2025 ⬇



2025-2026 Identified Hazard Zones

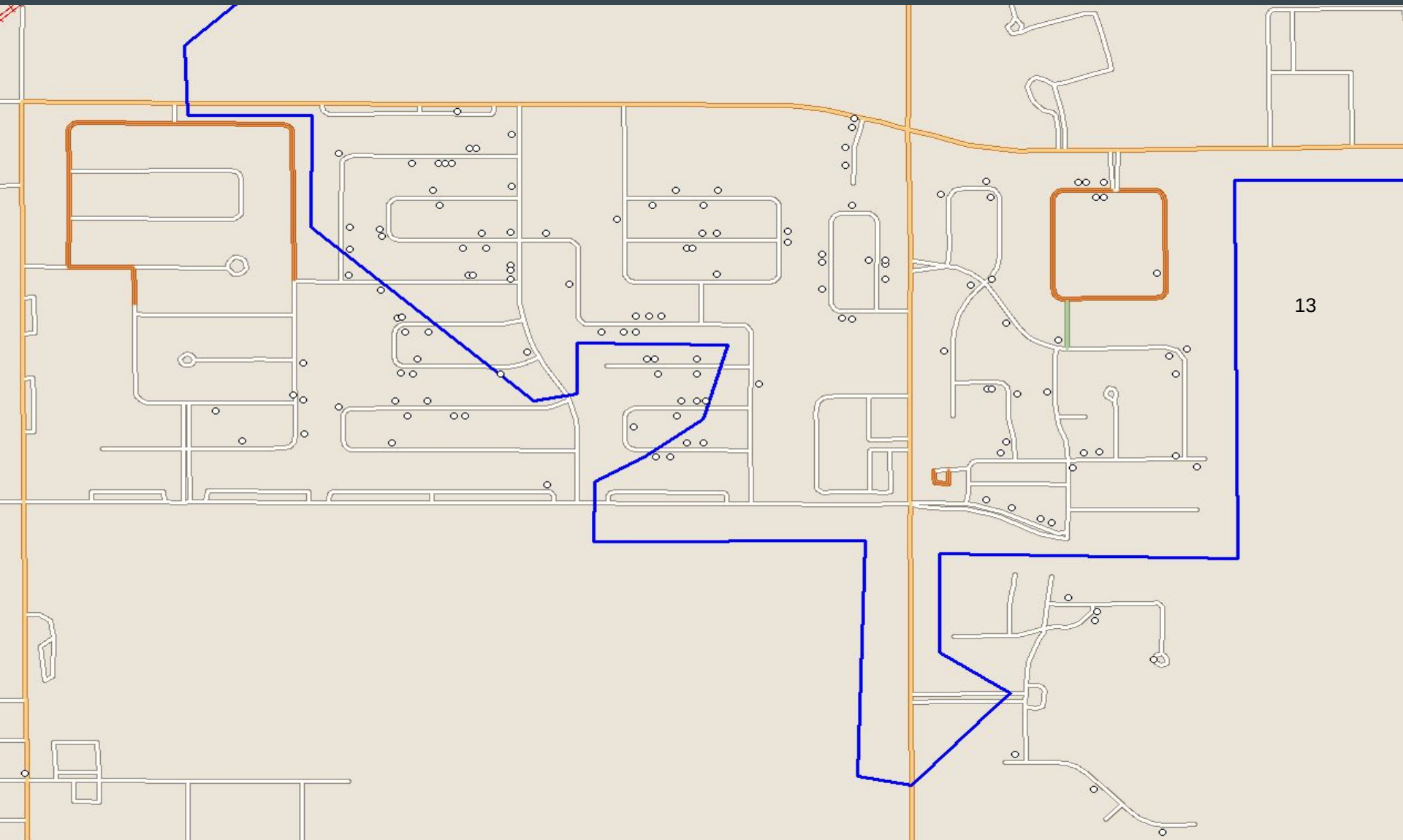
- Elementary: Carlock, Cedar Ridge, Fairview, Fox Creek, Glenn, Northpoint, Parkside, Pepper Ridge, Towanda
- Junior High: Kingsley, Chiddix, Evans
- Hazards include rail crossings, lack of sidewalks, and high-traffic areas

Changes for 2025-2026

- Normal Community High School: Sidewalk improvements now completed
- Grove Elementary: Neighborhood sidewalks completed

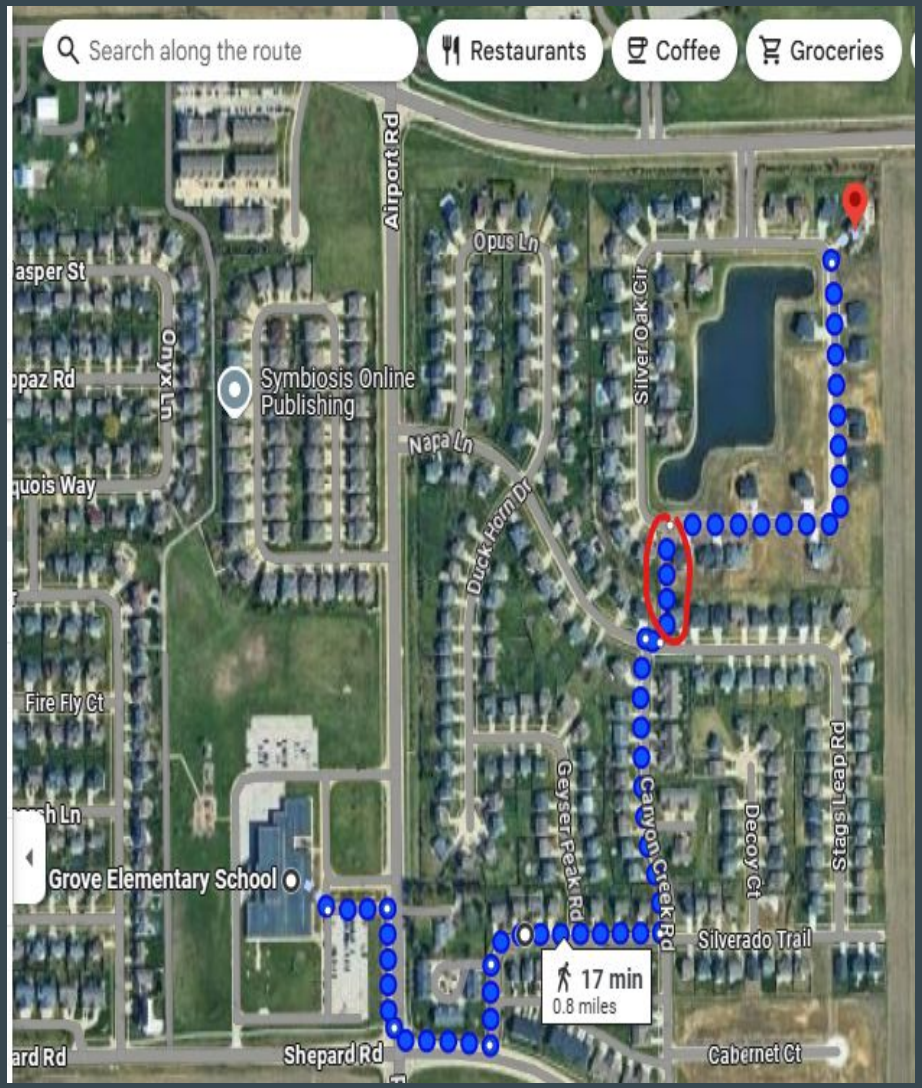
NCHS Walk Zone

Updated boundary reflects improved sidewalk access



New Sidewalk for Grove Elementary

Silver Oak now has sidewalk access to Grove





Communications Plan

- June - August 2025: Notify Families, Admin, Counselors, Front Offices
  - District and school communication channels

Summary

- Annual safety hazard review
  - Ensures safety for students and promotes fiscal responsibility
  - Changes for 25-26
    - Safe pathways near NCHS and Grove Elementary

McLean Equity Action Plan School Year 2024- 2025 in Review

District Equity Leadership Team
June 18, 2025

Unit 5 BOE Statement

The Unit 5 Board of Education is committed to dismantling systemic barriers to learning and educational success for every student. In doing so, Board Members pledge to pursue educational equity and excellence for all and empower a climate and culture of respect for students, families, and staff. This commitment advances Unit 5's mission, philosophy, and equity action plan.

DELT Equity Statement

McLean County Unit 5 recognizes that "educating each student to achieve personal excellence" requires a commitment to diversity, equity and inclusion. The district will work proactively to create a safe and welcoming environment for all regardless of identity including, but not limited to: race, ethnicity, sex, nationality, ability/differently-abled, immigration status, religion, sexual orientation, gender identity, gender expression, socioeconomic status, and language. This includes ensuring systemic and continuous development toward advancing equity within all policies and practices while removing institutional barriers that affect student learning and achievement.

District Commitments

COMMITMENTS				
				
INTEGRITY	***BELONGING***	***ENGAGEMENT***	***TEAMWORK***	***EXCELLENCE***
We are committed to challenging what we do and how we do it. Therefore, we build trust and earn respect through honesty, fair process, and transparency in our decision-making.	*We are committed to fostering a safe, courageous, and inclusive environment for all. Therefore, we develop relationships that are accepting, validating, and appreciative of differences.*	*We are committed to igniting inspiration and supporting innovation. Therefore, we optimize learning experiences that foster curiosity and develop a passion for learning among all students and staff.*	*We are committed to making a collective and collaborative impact. Therefore, we are intentional about being open to all ideas and solutions toward accomplishing our goals.*	*We are committed to high expectations with high support. Therefore, we elevate our community by embracing change through continuous improvement, individually and collectively.*

This work is about creating an **environment** where students succeed
(academically and socially/emotionally).

ADULT behavior directly impacts **STUDENT** behavior.

CASEL

Collaborative for Academic, Social, and Emotional Learning



McLean Equity Action Plan 2024-2025 Review

District Equity Leadership Team: Strands

01	Systems
02	Professional Development
03	Teaching & Learning
04	Student Voice Climate & Culture
05	Families and Community as Agency

Systems

To ensure a systemic and continuous development toward advancing equity within all policies, processes, procedures, initiatives, decision-making and fiscal responsibilities.

Strand Members: Emily Castrejon, Christina Mables, Dr. Nicasio, Heather Rogers, Jason Salrin, Latysha Watson, Dr. Weikle, Cameo Williams

Unit 5 Equity Action Plan

Systems

	Objective	Measure	Timeline
# 1.2	Review BOE policies and procedures through an equity lens.	Policy Committee, P/T Advisory Committee	Ongoing
# 1.3	Communicate and promote DELT and BOE statements regarding diversity, equity, and inclusion	# DELT applicants QR Code -new hires Equity Champion Sticker	July 2024-May 2025

Unit 5 Equity Action Plan

Systems

	Objective	Measure	Timeline
# 1.4	Develop short term and long term plans to recruit a highly qualified and diverse staff.	Student Job Fairs, Stay Interviews, Educ Marketing to Sts	July 2024 - Ongoing
# 1.5	Develop a retention plan of diverse Unit 5 staff.	Stay Interviews, New Teacher Testimonials	July 2024 - Ongoing

Systems Highlights

- Prioritized list of policies for the Parent-Teacher Advisory Committee to review
- Policy Committee continued to review policies, procedures, and exhibit through an inclusive and equitable lens
- HR conducted stay interviews
- Encouraged DELT representation from all buildings/departments
- Partnered with HS students to design logos for District Equity Champions





Metrics

- Positive trends in BIPOC administrator representation since 2021:
  - 5% (2021), 7% (2022), 13% (2023), 12% (2024)
- Retention of African-American/Black teachers is 92% compared to the overall average of 90%
- Conducted 44 stay interviews
- Six policies, procedures, and exhibits were reviewed by the Parent-Teacher Advisory Committee using the equitable policy review protocol
- Positive trends in DELT membership since 2023
  - 17 new members (23-24), 9 (24-25), 55 interested (25-26)

*Illinois School Report Card Data

Teaching & Learning

To intentionally embed equity-driven pedagogy in curriculum, resources, instructional approaches, use and consideration of assessments, and academic programming for the purpose of advancing equity among all students.

Strand Members: Maggie Lakebrink, Diedre Ripka, Moe Backe, Julie Hagler, Carrie Chapman, Jenny Miller, Laura Fleri, Bianca Clark

Unit 5 Equity Action Plan

Teaching & Learning

	Objective	Measure	Timeline
2.2	**Implement a training plan for all educators to incorporate culturally responsive pedagogy and practices.**	24-25 5 Trainings Delivered Self Reflection Resource Developed Staff Survey Developed for Next Steps	Completed April 2025

Unit 5 Equity Action Plan

Teaching & Learning

	Objective	Measures	Timeline
2.3	**Develop a framework for educators to analyze academic, behavioral, and social emotional data across multiple contexts with an equity lens.**	SIP Goals continually tied to Cycles of Inquiry PBIS Coach Training on analyzing behavior data	Completed May 2025

Unit 5 Equity Action Plan

Teaching & Learning

	Objective	Measure	Timeline
2.4	**Develop a list of potential curriculum work to be done in addressing equity issues.**	IMC Budget for Diverse Books Developed Curriculum Audit Tool	Completed August 2024 Completed January 2025

Teaching & Learning Outcome Highlights



CULTURALLY RESPONSIVE

Self Reflection

NAME: | DATE: | SPACE:

REFLECT: FOR EACH OF THE FOLLOWING QUESTIONS, PLEASE USE THE CONTINUUM TO IDENTIFY YOUR CURRENT DEGREE OF IMPLEMENTATION.

0=NOT AT ALL 1=STARTING 2=SOME 3=MOSTLY 4=FULLY IN PLACE

THINK: WHAT ARE THE OBSERVABLE ACTIONS I DO TO ACHIEVE THIS? THINK ABOUT WHAT CONCRETE EXAMPLES SUPPORT YOUR REFLECTION.

Rating

Step 1: Reflect on your Planning

- My self-selected resources reflect a variety of identities (ex: gender, race, ability, family constellation, etc.)
  - Consider: Is the resource reinforcing a stereotype or focusing on strengths and positive contributions? Do the students see themselves reflected?
- My learning activities are differentiated to include a wide variety of lived experiences.
  - Consider: How will students interact with this activity? How will students see themselves reflected in the activity?
- I provide opportunities for student voice and choice. This may include resources, assessments, learning activities, etc.

My Goal for This Area

Rating

Step 2: Reflect on your Environment

- I use relationship-building strategies to develop & encourage respective, inclusive interactions between all members of the school community.
  - Consider examples: morning meetings, circles, authentic conversation, effective language
  - Consider different relationships: student-student, educator-student, educator-educator
- I have high expectations for all students.
  - Consider: Differentiation in the classroom is not lowering expectations but providing support to assist students in rising to the expectations
- I provide opportunities for student voice and choice. This may include classroom norms, routines, expectations, etc.
- When responding to behavior, I am sensitive to students' individual needs and respectful of their lived experiences.

My Goal for This Area

EQUITY CURRICULUM AUDIT

Directions: Review the questions related to each criteria area. Rate curriculum based on the scale below in each criteria area.

Criteria	1 - Unsatisfactory	2 - Needs Improvement	3 - Proficient	4 - Exemplary
Inclusive, Affirming Representation *Consider: What message is communicated about marginalized groups? Are differences normalized and well represented in the content?*	Content lacks representation of diverse backgrounds, identities, and experiences.	Content includes limited representation of diverse backgrounds, identities, and experiences. Representation may be tokenized or stereotypical.	Content includes individuals and perspectives from a range of backgrounds, identities, and experiences. Representation is present, but may be unbalanced or lack depth in some areas.	Content includes individuals and perspectives from a wide range of backgrounds, identities, and experiences. Representation is balanced and meaningful throughout.
Multiple Perspectives *Consider: Are multiple perspectives shared? Is the dominant cultural perspective considered the only correct one?*	Content presents a single or narrow perspective on issues, topics, and events.	Content presents limited perspectives on issues, topics, and events. Perspectives may be one-sided or lack depth.	Content presents multiple perspectives on issues, topics, and events. Perspectives are present, but may not be explored in depth or with nuance.	Content presents multiple and diverse perspectives on issues, topics, and events. Perspectives encourage critical thinking.
Authenticity *Consider: Are the portrayals of people & their lived experiences authentic vs reinforcing stereotypes?*	Content lacks authenticity; perpetuates harmful stereotypes or cultural inaccuracies.	Content contains inaccuracies or some stereotypes or misrepresentations.	Content is mostly accurate, but may lack some depth or nuance in reflecting real-world experiences and perspectives.	Content is accurate, respectful, and reflects real-world experiences and perspectives.
Assumed Common Experience *Consider: What assumptions are made about students' background knowledge and lived experiences? How is the curriculum accessible to students of a variety of lived experiences?*	Content relies entirely on assumptions about common experiences or shared knowledge without providing any context or background information.	Content makes assumptions about common experiences or shared knowledge without providing sufficient context or background information.	Content mostly avoids making assumptions about common experiences or shared knowledge. It provides some context and background information, but occaisionally prioritizes a dominant narrative.	Content avoids making assumptions about common experiences or shared knowledge. It provides necessary context and background information. Content values varied life experiences and perspectives.
Structural Ideology *Consider: What ideologies (i.e. racism, sexism, colorblindness, ableism, etc.) are reinforced and/or critiqued through the content? Are groups blamed for their experiences of systemic injustice?*	Content actively promotes harmful ideologies or power structures.	Content reinforces dominant ideologies and power structures without critical analysis.	Content acknowledges dominant ideologies and power structures.	Content challenges and critiques dominant ideologies and power structures.
Language *Consider: Are there any harmful, antiquated, violent, or offensive terms or depictions? Is the language affirming & inclusive or exclusive (i.e. gender binary)?*	Language is offensive or discriminatory.	Language is unclear, inaccessible, or contains stereotypes.	Language is mostly clear and accessible, but may contain some stereotypes.	Language is clear, accessible, engaging, and inclusive. It avoids stereotypes.
Relevance and Accessibility *Consider: How would students access and connect to the content? Consider Universal Design for Learning.*	Content is irrelevant and/or inaccessible to learners' lives and experiences.	Content has limited relevance to learners' lives and experiences. May lack accessibility for some students.	Content is mostly relevant, accessible and meaningful to learners' lives and experiences.	Content is relevant, accessible, and meaningful to learners' lives and experiences.
Authority *Consider: What are the author's lived experiences or expertise in relation to the content? Are sources research-based?*	Authors and sources lack credibility or expertise, undermining the content's authority.	Some authors or sources lack credibility, leading to questionable reliability.	Authors and sources are credible, with minor gaps in demonstrated expertise or authority.	Authors and sources are highly credible, with clear expertise and authenticity in the topics presented.

Based on ratings, what additional considerations would be needed upon the rollout of the curriculum based on areas of needed improvement.

*Criteria and reflective questions are adoped from the Seed the Way Equity Audit document.

Professional Development

To provide a continuum of professional learning and growth opportunities for all staff in pursuit of educational equity.

Strand Members: Michelle Lamboley, Courtney McClure, Madyson Hepner, Dr. Angie Codron, Monique Hall, Jennifer Chedister

Unit 5 Equity Action Plan

Professional Learning

	Objective	Measure	Timeline
4.1	**a. Include a process for the continuous updating of the onboarding in-person and online training to reflect diversity, equity, & inclusion training concepts past and current** **b. Include equity topics as part of monthly discussion with mentors for certified staff**	(M/I 4.1a) Verify completion for each staff member onboarded after the start of the year (M/I 4.1b)Mentoring manual updated	Continuous Yearly
4.2	**Embed the past trainings topics (microaggressions, implicit bias, and identity, framework, we believe statements, etc) into the equity trainings to build a review plan/proactive plan for when these topics occur within training discussions and availability in the Hub**	(M/I 4.2a) Qualitative: discussion between strands	August 2024

Unit 5 Equity Action Plan

Professional Learning

	Objective	Measure	Timeline
4.3	**Build a way to develop professional development requests for district trainings and/or resources (Ex. lead/request training, lead/request book study, etc)**	(M/I 4.3a): Quantitative: Review the request responses yearly to plan for future trainings/offerings to develop an all district "Summit" professional development with Excellence in Education focus	September 2024; Spring/ Summer 2025

Sample Excellence Summit Sessions: *SIP and EQUITY: Linking Passion to Productivity, IEPs from a Family Perspective, Secondary Music: Representation in Repertoire, All Means ALL: Co-teaching for Inclusive and Empowering Classrooms*

Unit 5 Equity Action Plan

Professional Learning

	Objective	Measure	Timeline
4.4	**Create an accountability plan that measures impact of equity training throughout the district**	(M/I. 4.4a) Quantitative: Creation of an infographic for each school building and equity data current reality and celebrations (M/I. 4.4b) Qualitative: review feedback from admin/staff/trainers about support needed following trainings	August 2025 and ongoing
4.5	**Incorporate individualized professional development within the Hub**	(M/I. 4.5) Qualitative: Align Hub resources with professional development requests and past training topics	Summer/Fall 2025; Continuous Yearly

DEI Resource Hub

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Menus 100% $ % .0 .00 123 Defaul... 10 B I A

	A	B	C	D	E	F	G
		Strand Descriptions : Click on the tab or name of the strand to find related resources					
	Unit 5 District Commitments supported by each strand	**DELT**	**Systems**	**Professional Learning**	**Teaching & Learning**	**Student Voice, Climate, & Culture**	**Families and Community as Agencies**
	Integrity: We believe in challenging what we do and how we do it. Therefore, we build trust and earn respect through honest, fair process, and transparency in our decision -making	Unit 5 DEI Page	Stay Interviews Policy Review			SEAAT is a representative group of secondary students in Unit 5.	Building opportunities for families and the community to communicate with staff
	Belonging: We believe in fostering a safe, courageous, and inclusive environment for all. Therefore, we develop relationships that are accepting, validating, and appreciative of differences.	DELT discusses practices to affirm all identities.	Affinity Group Toolkit Stay Interviews	Districtwide PD to reduce bias, increase inclusion, and be responsive to diversity			Ensure access to the district website and other communication tools by supporting translation and interpretation
	Engagement: We belive in igniting inspiration and supporting innovation. Therefore, we optimize learning experiences that foster curiosity and develop a passion for learning among all students and staff.	Affinity Groups	Equity Logos		Seeking engaging and culturally relevant instructional material for students	Students share about their experiences with district leadership	
	Teamwork: We believe in making a collective and collaborative impact. Therefore, we are intentional about being open to all ideas and solutions toward accomplishing our goals.	District Equity Leadership Team	DEI Terminology		Supporting collaboration opportunities within grade levels	Student gather as a district collaborative and at their respective schools to share diverse student experiences	
	Excellence: We believe in high expectations with high support. Therefore, we elevate our community by embracing change through continuous improvement, individually and collectively.	Strategic Plan Alignment	Hilights Policy Review District Staff Spotligh		Building PD evaluations that allow staff to reflect on the content		
	Unit 5 Mission Statement: Educating each student to achieve personal excellence.						
	Unit 5 Vision Statement: To inspire curiosity, empower and grow individuals, elevate community, and prepare for the future.						
	Unit 5 Focus Areas: Inspiring a Culture of Learning, Creating Foundations for the Future, and Building and Strengthening Our Community						

Professional Learning Highlights

- Yearly plan for updating the onboarding video
- Development of a review slide deck that incorporates training topics from previous years to be used at opening day institute trainings
- Creation of a way for staff voice to be used in the professional development district-wide conference for an Excellence in Education Summit in September 2025
- Accountability plan through a common school/district infographic to share current realities and celebrations of our school improvement plan work through an equity lens
- Creation of Diversity, Equity, & Inclusion Hub sub-committee to store and share past trainings and resources

Professional Learning

Training

- 5 trainings were created and presented to all staff on Institute days over the course of the 24-25 school year
- Trainings and mentoring guidebook incorporate review of all the topics from past equity trainings over the past 4 years

Excellence in Equity Summit

- 35 unique sessions offered to staff presented by a variety of school stakeholders (paraprofessionals, family coordinators, teachers, admin, etc)
- All-district conference idea came from feedback from trainings with additional ideas and expertise within U5

Infographic Template

- A common infographic will be completed by each school sharing their current realities and celebrations in our equity work with a tie to school improvement plans

Student Voice, Climate & Culture

To consistently seek students' feedback and experiences on organizational culture and climate.

Strand Members: Sylvester Davis, Terri Peoples, Christina Ellis, Kelly Fitzgerald, Darrin Cooper, Liz Tomera, Courtney Knowles, Megan Peterson, Amy Reiman, Dr. Brandon Caffey

Unit 5 Equity Action Plan

Student Voice Climate & Culture *To consistently seek students' feedback and experiences on organizational culture and climate.*

	Objective	Measure	Timeline
3.1	Continue to grow and develop the district level Student Equity Action and Advisory Team (SEAAT) to address diversity, equity and inclusion in our district.	3.1a: (DELT) Continue to assist in identifying diverse voices from the middle and high school. This groups of students would serve on the SEAAT team.	42

Unit 5 Equity  Plan

Student Voice Climate & Culture *To consistently seek students' feedback and experiences on organizational culture and climate.*

	Objective	Measure	Timeline
3.5	Responding to issues and implementing responses proposed by SEAAT	3.5a Focus on making SEAAT known in each building to be the voice and action of change in buildings.	Ongoing

SVCC & SEAAT by the Numbers

20

Members of SEAAT representing our diverse students

All 6 Secondary School Represented

NCHS NCWHS

CJHS EJHS KJHS PJHS



44

4 Meetings
3 Virtual +
1 In Person

SVCC Highlights

- Branding

STUDENT EQUITY ACTION & ADVISORY TEAM

SEAAT

COMMITTEE~UNIT 5 SCHOOLS



SVCC Highlights

- Assigned an Adult Representative to each building to meet on site with students during virtual meetings
- SEAAT members reached out to other clubs and organizations for feedback
- Each building set meetings with their principals to discuss ways to make SEAAT known and begin implementing their action items



SVCC Highlights

- During our in person meeting, teams shared their ideas, accomplishments (action), next steps.

- They had additional collaboration time to build off the ideas of others.



Family & Community as Agency

To partner with all families and the community for authentic opportunities to serve the students, the school, and district.

Strand Members: Dayna Brown, Jen Sikes, Gina Tenuta, Bryan Thomas, Claye Vogelsang, Leslie Webb, Kelly Winter

Unit 5 Equity Action Plan

Family and Community as Agency

	Objective	Measure	Timeline
#5.1	**Implement inclusive and effective communication to families to build intentional partnerships**	Identify and utilize technology to support communication.	Implementation for SY 24-25 and beyond.
#5.3	**Build diverse relationships throughout the community**	Connect with organizations and stakeholders to address needs and collect feedback.	Ongoing

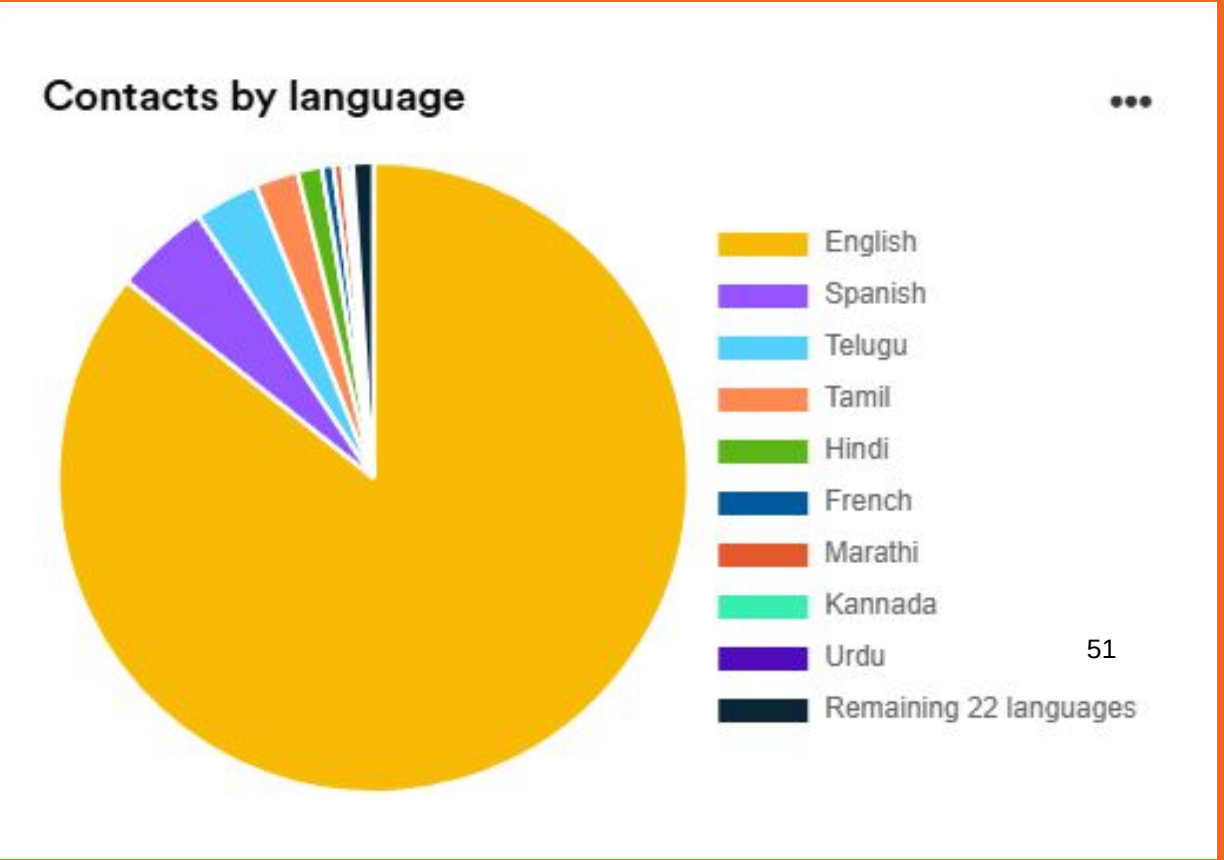
FCA Highlights

- Overall progress towards linguistic accessibility
  - District wide access to Talking Points translation services for ease of communication with all families regardless of home language spoken
  - Utilization of Language Line hosted through the ROE
- Build a network of community agencies to support diversity, equity and inclusion
  - Utilized community agencies to address housing insecurities
  - Community partnerships provide culturally representative clothing and hygiene products
- Family Cafe implementation

Talking Points

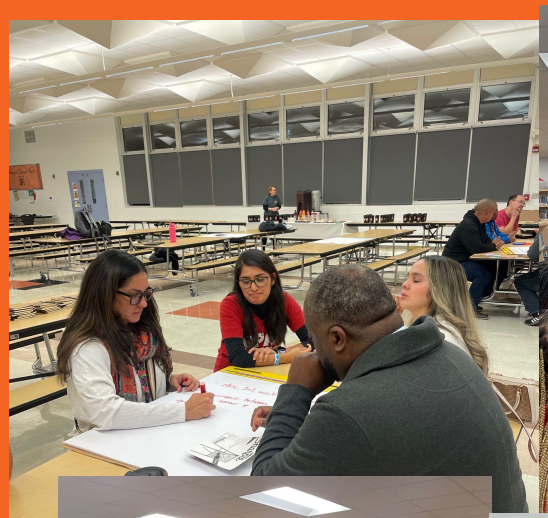
Two-way conversation for multilingual families and Unit 5 staff.

- **Text or through app**
- **30 languages**
- **Non-rostered staff K-12 and 6-12**



Family Cafe

- Interactive and inclusive group conversation
- Opportunity for connection for students and parents
- Feedback, questions, and information all shared freely

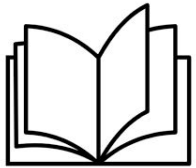
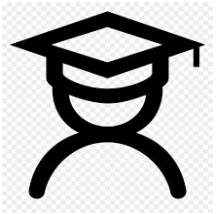
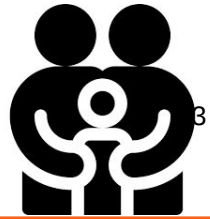








2025 -2026 Action Planning

Systems	Teaching & Learning	Professional Learning	Student Voice, Climate & Culture	Families & Communities as Agency
				

Thank you



General Personnel – Equal Employment Opportunity

The District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; reproductive health decisions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; family responsibilities; or other legally protected categories.

No one will be penalized solely for the person's status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/.

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager under Board Policy 2.260, *Uniform Grievance Procedure*, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board Policy 2.270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. These individuals are listed below. No employee or applicant will be discriminated against because the employee:

(1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act; or

(2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager under Board Policy 2.260, *Uniform Grievance Procedure*. The ~~Nondiscrimination Coordinator also serves as the District's~~Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX. The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers.

Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Manager:	Name:	M. Curt Richardson
	Address:	1809 W. Hovey Ave. Normal, IL 61761
	Email:	richardmc@unit5.org
	Telephone:	(309) 557-4082

Adopted: April 23, 1997
Reviewed: ~~November 2024~~June 2025
Amended: December 18, 2024

Complaint Managers:

Name: Heather Rogers
Address: 1809 W. Hovey Ave.
Normal, IL 61761
Email: rogersh@unit5.org
Telephone: (309) 557-4041

Name: Dr. Kristal Shelvin
Address: 1809 W. Hovey Ave.
Normal, IL 61761
Email: shelvik@unit5.org
Telephone: (309) 557-4035

Name: Dr. Brandon Caffey
Address: 1809 West Hovey Ave.
Normal, IL 61761
Email: caffeyb@unit5.org
Telephone: (309) 557-4027

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as**,** by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:
8 U.S.C. §1324a et seq., Immigration Reform and Control Act.
20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.
29 U.S.C. §206(d), Equal Pay Act.
29 U.S.C. §218d, Fair Labor Standards Act.
29 U.S.C. §621 et seq., Age Discrimination in Employment Act.
29 U.S.C. §791 et seq., Rehabilitation Act of 1973.
38 U.S.C. §4301 et seq., Uniformed Services Employment and Reemployment Rights Act (1994).
42 U.S.C. §1981 et seq., Civil Rights Act of 1991.
42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.
42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964, implemented by 29 C.F.R. Part 1601.
42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act of 2008.
42 U.S.C. §2000gg et seq., Pregnant Workers Fairness Act; 29 C.F.R Part 1636.
42 U.S.C. §2000e(k), Pregnancy Discrimination Act.
42 U.S.C. §12111 et seq., Americans with Disabilities Act, Title I.
Ill. Constitution, Art. I, §§17, 18, and 19.

Adopted: April 23, 1997
Reviewed: ~~November 2024~~June 2025
Amended: December 18, 2024

105 ILCS 5/10-20.7, 5/10-20.7a, 5/10-21.1, 5/10-22.4, 5/10-23.5, 5/22-19, 5/24-4, 5/24-4.1, and 5/24-7.
410 ILCS 130/40, Compassionate Use of Medical Cannabis Program Act.
410 ILCS 513/25, Genetic Information Protection Act.
740 ILCS 174/, Ill. Whistleblower Act.
775 ILCS 5/1-103, 5/2-101, 5/2-102, 5/2-103, 5/2-103.1, 5/2-104(D), and 5/6-101, Ill. Human Rights Act.
775 ILCS 35/, Religious Freedom Restoration Act.
820 ILCS 55/10, Right to Privacy in the Workplace Act.
820 ILCS 70/, Employee Credit Privacy Act.
820 ILCS 75/, Job Opportunities for Qualified Applicants Act.
820 ILCS 112/, Ill. Equal Pay Act of 2003.
820 ILCS 180/30, Victims' Economic Security and Safety Act.
820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 2.260 (Uniform Grievance Procedure), 2.265 (Title IX Grievance Procedure), 2.270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5.20 (Workplace Harassment Prohibited), 5.30 (Hiring Process and Criteria), 5.40 (Communicable and Chronic Infectious Disease), 5.50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis), 5.70 (Religious Holidays), 5.180 (Temporary Illness or Temporary Incapacity), 5.200 (Terms and Conditions of Employment and Dismissal), 5.250 (Vacation, Holidays, and Leaves of Absence), 5.270 (Employment At-Will, Compensation, and Assignment), 5.300 (Schedules and Employment Year), 5.330 (Vacation, Holidays, and Leaves), 7.10 (Equal Educational Opportunities), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8.70 (Accommodating Individuals with Disabilities)

General Personnel – Workplace Harassment Prohibited

The District expects the workplace environment to be productive, respectful, and free of unlawful discrimination, including harassment. District employees shall not engage in harassment or abusive conduct on the basis of an individual's actual or perceived race, color, religion, national origin, ancestry, sex, sexual orientation, age, citizenship status, work authorization status, disability, pregnancy, marital status, family responsibilities, reproductive health decisions, order of protection status, military status, or unfavorable discharge from military service, nor shall they engage in harassment or abusive conduct on the basis of an individual's other protected status identified in Board policy 5.10*, Equal Employment Opportunity*. Harassment of students, including, but not limited to, sexual harassment, is prohibited by Board policies 2.260, *Uniform Grievance Procedure*; 2~~:~~.265, *Title IX Grievance Procedure*; 2.270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*; 7.20, *Harassment of Students Prohibited*; 7~~:~~.180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; and 7~~:~~.185, *Teen Dating Violence Prohibited*.

The District will take remedial and corrective action to address unlawful workplace harassment, including sexual harassment.

Sexual Harassment Prohibited

The District shall provide a workplace environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. The District provides annual sexual harassment prevention training in accordance with State law.

District employees shall not make unwelcome sexual advances or request sexual favors or engage in any unwelcome conduct of a sexual nature when: (1) submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment; (2) submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual; or (3) such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile, or offensive working environment. Sexual harassment prohibited by this policy includes, but is not limited to, verbal, physical, or other conduct. The terms intimidating, hostile, or offensive include, but are not limited to, conduct that has the effect of humiliation, embarrassment or discomfort. Sexual harassment will be evaluated in light of all the circumstances.

Making a Report or Complaint

Employees and *nonemployees* (persons who are not otherwise employees and are directly performing services for the District pursuant to a contract with the District, including contractors, and consultants) are encouraged to promptly report information regarding violations of this policy. Individuals may choose to report to a person of the individual's same gender. Every effort should be made to file such reports or complaints as soon as possible, while facts are known and potential witnesses are available.

Aggrieved employees, if they feel comfortable doing so, should directly inform the person engaging in the harassing conduct or communication that such conduct or communication is offensive and must stop.

Whom to Contact with a Report or Complaint

An employee should report claims of harassment, including making a confidential report, to any of the following: the employee's immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, Title IX Coordinator, and/or a Complaint Manager. Employees may also report claims using Board ~~policy~~ Policy 2.260, *Uniform Grievance Procedure*. If a claim is reported using Board ~~policy~~ Policy 2.260, the Complaint Manager shall process and review the claim according to that policy, in addition to any response required by this policy.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers. ~~The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.~~

Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Manager:	Name:	M. Curt Richardson
	Address:	1809 West Hovey Ave. Normal, IL 61761
	Email:	richardmc@unit5.org
	Telephone:	(309) 557-4082
Complaint Managers:	Name:	Heather Rogers
	Address:	1809 W. Hovey Ave. Normal, IL 61761
	Email:	rogersh@unit5.org
	Telephone:	(309) 557-4041
	Name:	Dr. Kristal Shelvin
	Address:	1809 W. Hovey Ave. Normal, IL 61761
	Email:	shelvik@unit5.org
	Telephone:	(309) 557-4035
	Name:	Dr. Brandon Caffey
	Address:	1809 West Hovey Ave. Normal, IL 61761
	Email:	caffeyb@unit5.org
	Telephone:	(309) 557-4027

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator, Title IX Coordinator, or a Complaint Manager. Any employee who fails to promptly forward a report or complaint may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain a workplace environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual ~~based~~ harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the ~~Nondiscrimination~~ Title IX

Coordinator or designee shall consider whether action under Board Policy 2.265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board Policy 2.270*, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

For any other alleged workplace harassment that does not require action under Board Policies 2.265, *Title IX Grievance Procedure*, or *2.270, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board policy 2.260, *Uniform Grievance Procedure*, and/or 5.120, *Employee Ethics; Code of Professional Conduct, and Conflict of Interest*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board Policy 5.90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board Policy 2.265, *Title IX Sexual Harassment Grievance Procedure*, or Board Policy 2.260, *Uniform Grievance Procedure*.

Enforcement

A violation of this policy by an employee may result in discipline, up to and including discharge. A violation of this policy by a third party will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any employee making a knowingly false accusation regarding harassment will likewise be subject to disciplinary action, up to and including discharge.

Retaliation Prohibited

An employee's employment, compensation, or work assignment shall not be adversely affected by complaining or providing information about harassment. Retaliation against employees for bringing complaints or providing information about harassment is prohibited (see Board policies 2.260, *Uniform Grievance Procedure,* 2.265*, Title IX Grievance Procedure,* and 2.270*, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*), and depending on the law governing the complaint, whistleblower protection may be available under the State Officials and Employees Ethics Act (5 ILCS 430/), the Whistleblower Act (740 ILCS 174/), and/or the Ill. Human Rights Act (775 ILCS 5/).

An employee should report allegations of retaliation to the employee's immediate supervisor, the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Employees who retaliate against others for reporting or complaining of violations of this policy or for participating in the reporting or complaint process will be subject to disciplinary action, up to and including discharge.

Recourse to State and Federal Fair Employment Practice Agencies

The District encourages all employees who have information regarding violations of this policy to report the information pursuant to this policy. The following government agencies are available to assist employees: the Ill. Dept. of Human Rights and the U.S. Equal Employment Opportunity Commission.

The Superintendent shall use reasonable measures to inform staff members, applicants, and nonemployees of this policy, which shall include posting on the District website and/or making this policy available in the District's administrative office, and including this policy in the appropriate handbooks.

LEGAL REF.: 42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964; 29 C.F.R. §1604.11.
20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.
5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.
775 ILCS 5/2-101(E) and (E-1), 5/2-102(A), (A-10), (D-5), 5/2-102(E-5), 5/2-109, 5/5-102, and 5/5-102.2, Ill. Human Rights Act.
56 Ill. Admin. Code Parts 2500, 2510, 5210, and 5220.
Vance v. Ball State Univ., 570 U.S. 421 (2013).
Crawford v. Metro. Gov't of Nashville & Davidson City., 555 U.S. 271 (2009).
Jackson v. Birmingham Bd. Of Educ., 544 U.S. 167 (2005).
Oncale v. Sundowner Offshore Servs., 523 U.S. 75 (1998).
Burlington Indus. V. Ellerth, 524 U.S. 742 (1998).
Faragher v. City of Boca Raton, 524 U.S. 775 (1998).
Meritor Savings Bank v. Vinson, 477 U.S. 57 (1986).
Porter v. Erie Foods Int, Inc., 576 F.3d 1021 (7th Cir. 2004).
Williams v. Waste Mgmt., 361 F.3d 1021 (7th Cir. 2004).
Berry v. Delta Airlines, 260 F.3d 803 (7th Cir. 2004).
Sangamon Cnty. Sherriff's Dept. v. Ill. Human Rights Com'n, 233 Ill.2d 125 (Ill. 2009).

CROSS REF.: 2.260 (Uniform Grievance Procedure), 2.265 (Title IX Sexual Harassment Grievance Procedure), 2.270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4.60 (Purchases and Contracts), 5.10 (Equal Employment Opportunity), 5.90 (Abused and Neglected Child Reporting), 5.120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 7.20 (Harassment of Students Prohibited), 8.30 (Visitors to and Conduct on School Property)

Adopted: October 6, 1997
Reviewed: ~~November 2024~~June 2025
Amended: December 18, 2024

General Personnel – Expenses

The Board regulates the reimbursement of all travel, meal, and lodging expenses by resolution. Money shall not be advanced or reimbursed, or purchase orders issued for: (1) the expenses of any person except the employee, (2) anyone's personal expenses, or (3) entertainment expenses. Entertainment includes, but is not limited to, shows, amusements, theaters, circuses, sporting events, or any other place of public or private entertainment or amusement, unless the entertainment is ancillary to the purpose of the program or event. The District is not responsible for losses due to an employee's own negligence, losses due to normal wear, or losses due to theft, unless the theft was a result of the District's negligence.

Employees must submit the appropriate itemized, signed, standardized form(s), in the format provided, to support any requests for expense advancements, reimbursements, or purchase orders that show the following:

1. The amount of the estimated or actual expense, with attached receipts for actual incurred expenses.

2. The name and title of the employee who is requesting the expense advancement or reimbursement. Receipts from group functions must include the names, offices, and job titles of all participants.

3. The date(s) of the official business on which the expense advancement, reimbursement, or purchase order will be or was expended.

4. The nature of the official business conducted when the expense advancement, reimbursement, or purchase order will be or was expended.

Advancements

The Superintendent may advance expenses to teachers and other licensed employees for the anticipated actual and necessary expenses to be incurred while attending meetings that are related to their duties and will contribute to their professional development, provided they fall below the maximum allowed in the Board's expense regulations.

Expense advancement requests must be submitted to the Superintendent or designee on the District's standardized estimated expense approval form for employees. After spending expense advancements, employees must use the District's standardized expense reimbursement form and submit to the Superintendent: (a) the itemized, signed advancement voucher that was issued, and (b) the amount of actual expenses by attaching receipts. Any portion of an expense advancement not used must be returned to the District. Expense advancements and vouchers shall be presented to the Board in its regular bill process.

Reimbursements and Purchase Orders

Expense reimbursements and purchase orders may be issued by the Superintendent or designee to employees, along with other expenses necessary for the performance of their duties, provided the expenses fall below the maximum allowed in the Board's expense regulations.

Expense reimbursements and purchase order approvals are not guaranteed and, when possible, employees should seek pre-approval of expenses by providing an estimation of expenses on the

District's standardized estimated expense approval form for employees, except in situations when the expense is diminutive. When pre-approval is not sought, employees must seek reimbursement on the District's standardized expense reimbursement form for employees. Expense reimbursements and purchase orders shall be presented to the Board in its regular bill process.

Use of Credit and Procurement Cards

Credit and procurement card usage is governed by Board ~~policy~~ Policy 4.55, *Use of Credit and Procurement Cards*.

Exceeding the Maximum Allowable Expense Amount(s)

All requests for expense advancements, reimbursements, and purchase orders exceeding the maximum allowed in the Board's expense regulations may only be approved when:

1. The Board's resolution to regulate expenses allows for such approval;

2. An emergency or other extraordinary circumstance exists; and

3. The request is approved by a roll call vote at an open Board meeting.

Registration

When possible, registration fees will be paid by the District in advance.

Travel

The least expensive method of travel will be used, provided that no hardship will be caused to the employee. Employees will be reimbursed for:

1. Air travel at the coach or economy class commercial airline rate. First class or business class air travel will be reimbursed only if emergency circumstances warrant. The emergency circumstances must be explained on the expense form and Board approval of the additional expense is required. Fees for the first checked bag will be reimbursed. Copies of airline tickets and baggage receipts must be attached to the expense form.

2. Rail or bus travel at actual cost. Rail or bus travel costs may not exceed the cost of coach airfare. Copies of tickets must be attached to the expense form to substantiate amounts.

3. Use of personal automobiles at the standard mileage rate approved by the Internal Revenue Service for income tax purposes. The reimbursement may not exceed the cost of coach airfare. Mileage for use of personal automobiles in trips to and from transportation terminals will also be reimbursed. Toll charges and parking costs will be reimbursed.

4. Automobile rental costs when the vehicle's use is warranted. The circumstances for such use must be explained on the expense form.

5. Taxis, airport limousines, ride sharing services, or other local transportation costs.

Meals

Meals charged to the District should represent mid-fare selections for the hotel/meeting facility or general area. Tips are included with meal charges. Expense forms must explain the meal charges incurred. Alcoholic beverages will not be reimbursed.

Lodging

Employees should request conference rate or mid-fare room accommodations. A single room rate will be reimbursed. Employees should pay personal expenses at checkout. If that is impossible, deductions for the charges should be made on the expense form.

Miscellaneous Expenses

Employees may seek reimbursement for other expenses incurred while attending a meeting sponsored by organizations described herein by fully describing the expenses on the expense form, attaching receipts.

Additional Requirements for Travel Expenses Charged to Federal and State Grants

All grant-related travel expenses must be pre-approved by the Superintendent or designee.

Expenses for travel, including expenses for transportation, lodging, meals, and related items incurred by employees and charged to a federal grant or State grant governed by the Grant Accountability and Transparency Act (30 ILCS 708/) must also meet the following requirements:

1. The participation of the employee is necessary to the award, and the costs are specifically related to the award.

2. Expenses must be permissible under the terms and conditions of the award.

3. Expenses must be reasonable and consistent with this policy.

4. The Board does not reimburse actual expenses or pay a per diem allowance unless the employee is on official *travel status* for more than 12 hours. However, employees remain eligible for mileage reimbursement (minus regular commuting mileage/costs) and other transportation expenses if on travel status less than 12 hours.

5. Expenses may be charged based on an actual cost basis or on a per diem basis in lieu of actual costs incurred; however, only one method may be applied per trip.

6. Commercial airfare costs in excess of the least expensive coach or economy class are prohibited except when such accommodations would: (1) require circuitous routing; (2) require travel during unreasonable hours; (3) excessively prolong travel; (4) result in additional costs that would offset transportation savings; or (5) offer accommodations not reasonably adequate for the traveler's medical needs. Qualifying circumstances must be explained on the expense form, and Board approval of the additional expense is required.

7. Per diem rates and actual reimbursement amounts for mileage, meals, and lodging may not exceed the rates established by the Governor's Travel Control Board or federal travel regulations, whichever is less. These limits do not apply when: (1) an employee stays in

the lowest-priced room available at or near a hotel where a conference or seminar is located or in accommodations arranged by the conference/seminar organization, or (2) lodging at or below the established rate is unavailable. In those cases, the employee will be reimbursed for actual lodging expenses with prior approval, but in no case will the reimbursement exceed 300% of the applicable maximum per diem rate. If a conference fee includes a meal, the meal or per diem allowance will be reduced by the actual value of the meal or the applicable meal allowance, whichever is less.

8. Employees must use the least expensive compact car available when using a rental car for travel, unless an exception is approved. The Board does not reimburse employees for collision damage waiver or theft insurance.

~~1.~~9. The Board will reimburse travel expenses not chargeable to an award from other District funds consistent with this policy.

LEGAL REF.: 2 C.F.R. §200.4754
30 ILCS 708/130, Grant Accountability and Transparency Act.
50 ILCS 150/, Local Government Travel Expense Control Act.
105 ILCS 5/10-22.32.
~~50 ILCS 150/ Local Government Travel Expense Control Act,.~~820 ILCS 115/9.5, Ill. Wage Payment and Collection Act.

CROSS REF.: 2.125 (Board Member Compensation; Expenses), 2.240 (Board Policy Development), 4.50 (Payment Procedures), 4.55 (Use of Credit and Procurement Cards)

~~ADMIN. PROC.:5.60-AP1, 5.60-E1~~

Adopted: May 27, 1968
Reviewed: ~~May 2019~~June 2025
Amended: June 12, 2019

Equal Educational Opportunities

Equal educational and co-curricular opportunities shall be available for all students without regard to color, race, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, and actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board Policy 8.20, *Community Use of School Facilities*. Any student may file a discrimination complaint by using Board Policy 2.260, *Uniform Grievance Procedure,* or in the case of discrimination on the basis of race, color, or national origin, Board Policy 2.270*, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and co-curricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2.260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to 105 ILCS 5/3-10) and thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

Any student may file a sexual ~~discrimination~~ harassment complaint by using Board Policy 2.265, *Title IX Grievance Procedure*.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator~~, who also serves as the District's~~ and a Title IX Coordinator. The Superintendent or designee and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.
29 U.S.C. §791, et seq., Rehabilitation Act of 1973; 34 C.F.R. Part 104.
42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.
42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

Good News Club v. Milford Central Sch., 533 U.S. 98 (2001).
Ill. Constitution, Art. I, §18.
105 ILCS 5/3.25b, 5/3.25d(b), 5/10-20.12, 5/10-20.60, 5/10-20.63, 5/10-22.5, 5/26A, and 5/27-1.
775 ILCS 5/1-101 et seq., Illinois Human Rights Act.
775 ILCS 35/5, Religious Freedom Restoration Act.
23 Ill. Admin. Code §1.240 and Part 200.

Adopted: October 6, 1987
Reviewed: ~~November 2024~~June 2025
Amended: December 18, 2024

CROSS REF.: 2.260 (Uniform Grievance Procedure), 2.265 (Title IX Grievance Procedure), 2.270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 6.65 (Student Social and Emotional Development), 7.20 (Harassment of Students Prohibited), 7.50 (School Admissions and Student Transfers To and From Non-District Schools), 7.60 (Residence), 7.130 (Student Rights and Responsibilities), 7.160 (Student Appearance), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7.185 (Teen Dating Violence Prohibited), 7.250 (Student Support Services), 7.255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7.330 (Student Use of Buildings – Equal Access), 7.340 (Student Records), 8.20 (Community Use of School Facilities)

Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge status from military service, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school sponsored or school sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the District or school if the bullying causes a substantial disruption to the education process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from Section 27-23.7 of the *School Code* (105 ILCS 5/27-23.7)

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the district's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below.

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Nondiscrimination Coordinator, a Complaint Manager, Building Principal, Associate Building Principal, Assistant Building Principal, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District Nondiscrimination Coordinator, Title IX Coordinator, a Complaint Manager, or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Manager:	Name: Address: Email: Telephone:	M. Curt Richardson 1809 W. Hovey Ave. Normal, IL 61761 richardmc@unit5.org (309) 557-4082
Complaint Managers:	Name: Address: Email: Telephone:	Heather Rogers 1809 W. Hovey Ave. Normal, IL 61761 rogersh@unit5.org (309) 557-4041
	Name: Address: Email: Telephone:	Dr. Kristal Shelvin 1809 W. Hovey Ave. Normal, IL 61761 shelvik@unit5.org (309) 557-4035
	Name: Address: Email: Telephone:	Dr. Brandon Caffey 1809 West Hovey Ave. Normal, IL 61761 caffeyb@unit5.org (309) 557-4027

4. Consistent with federal and State laws and rules governing student privacy rights, the parent(s)/guardian(s) of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonable obtained by the school within the 24-hour period.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
    a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
    b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
    c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
    d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's publicly accessible Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must also be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and Board Policy 2.240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:

    a. The frequency of victimization;

    b. Student, staff, and family observations of safety at a school;

    c. Identification or areas of a school where bullying occurs;

    d. The types of bullying utilized; and

    e. Bystander intervention or participation.

    The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

    1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
    2) If no revisions are deemed necessary, a copy of Board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or
    3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:

    a. 2.260, *Uniform Grievance Procedure.* A student may use this policy to complain about bullying.

    b. 2.265, *Title IX Grievance Procedure*. Any person may use this policy to complain about sexual ~~discrimination~~ harassment in violation of Title IX of the Education Amendments of 1972.

    c. 2.270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. Any person may use this policy to complain about discrimination or harassment on the basis of race, color, or national origin in violation of Title VI of the Civil Rights Act of 1964 and/or the Illinois Human Rights Act.

    d. 6.60, *Curriculum Content.* Bullying prevention and character instruction is provided in all grades in accordance with State law.

    e. 6.65, *Student Social and Emotional Development.* Student social and emotional development is incorporated in the District's educational program as required by State law.

    f. 6.235, *Access to Electronic Networks.* This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.

    g. 7.20, *Harassment of Students Prohibited.* This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an actual or perceived characteristic (the list of characteristics in 7.20 is the same as the list in this policy).

    h. 7.185, *Teen Dating Violence Prohibited.* This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.

    i. 7.190, *Student Behavior.* This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.

    j. 7.310, *Restrictions on Publications; Elementary and Junior High Schools.* This policy prohibits students from, and provides consequences for: (i) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (ii) creating and/or distributing written, printed, or electronic material, including photographs and Internet material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

13. The Superintendent or designee will report all individual instances of bullying, as well as all threats, suggestions, or instances of self-harm determined to be the result of bullying, to the parents or legal guardians of those involved under the guidelines provided in paragraph (4) of this definition.

LEGAL REF.: 105 ILCS 5/10-20.14, 5/10-22.6(b-20), 5/24-24, and 5/27-23.7.
405 ILS 49/, Children's Mental Health Act.
775 ILCS 5/1-103, Ill. Human Rights Act.
23 Ill. Admin. Code §§1.240, 1.280, and 1.295.

CROSS REF.: 2.240 (Board Policy Development), 2.260 (Uniform Grievance Procedure), 2.265 (Title IX Grievance Procedure), 2.270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4.170 (Safety), 5.230 (Maintaining Student Discipline), 6.60 (Curriculum Content), 6.65 (Student Social and Emotional Development), 6.235 (Access to Electronic Networks), 7.20 (Harassment of Students Prohibited), 7.185 (Teen Dating Violence Prohibited), 7.190 (Student Behavior), 7.220 (Bus Conduct), 7.230 (Misconduct by Students with Disabilities), 7.240 (Conduct Code for Participants in Co-Curricular Activities), 7.285 (Anaphylaxis Prevention, Response, and Management Program), 7.310 (Restrictions on Publications; Elementary and Junior High Schools), 7.315 (Restrictions on Publications; High Schools)

Harassment of Students Prohibited

No person, including a District employee, agent, or student, shall harass intimidate, or bully a student on the basis of actual or perceived race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic.

The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See Board Policies 2.265, *Title IX Grievance Procedure*, and 2.260, *Uniform Grievance Procedure*.

Making a Report or Complaint

Students are encouraged to promptly report claims or incidents of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Associate Principal, Assistant Principal, a Complaint Manager, or any employee with whom the student is comfortable speaking. ~~A student may choose to report to an employee of the student's same gender.~~

Reports under this policy will be considered a report under Board policy 2.260, *Uniform Grievance Procedure*, and/or Board Policy 2.265, *Title IX Grievance Procedure*. The Nondiscrimination Coordinator, Title IX Coordinator, and/or Complaint Manager or designee shall process and review the report according to the appropriate grievance procedure.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers. ~~The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.~~

Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Manager:	Name:	M. Curt Richardson
	Address:	1809 West Hovey Ave. Normal, IL 61761
	Email:	richardmc@unit5.org
	Telephone:	(309) 557-4082
Complaint Managers:	Name:	Heather Rogers
	Address:	1809 West Hovey Ave.

Adopted: July 9, 1997
Reviewed: ~~August 2024~~June 2025
Amended: September 18, 2024

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Name: Dr. Brandon Caffey
Address: 1809 West Hovey Ave.
Normal, IL 61761
Email: caffeyb@unit5.org
Telephone: (309) 557-4027

The Superintendent or designee shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator, Title IX Coordinator, or a Complaint Manager. Any employee supervisor or administrator who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual ~~-based~~ harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the ~~Nondiscrimination~~ Title IX Coordinator or designee shall consider whether action under Board Policy 2.265, *Title IX Grievance Procedure*, should be initiated.

For any report or complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall investigate under Board Policy 2.270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited.*

For any other alleged student harassment that does not require action under Board Policies 2.265, Title IX *Grievance Procedure*, or 2.270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under Board Policies 2.260, *Uniform Grievance Procedure*, and/or 7.190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

Adopted: July 9, 1997
Reviewed: ~~August 2024~~June 2025
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Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to Board Policy 5.90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under Board Policy 2.265, *Title IX Grievance Procedure*, or Board Policy 2.260, *Uniform Grievance Procedure*.

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see Board Policies 2.260, *Uniform Grievance Procedure*, 2.265, *Title IX Grievance Procedure* and 2.270*, Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.
29 U.S.C. §791 et seq., Rehabilitation Act of 1973; 34 C.F.R. Part 104.
42 U.S.C. §2000d, Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.
105 ILCS 5/10-20.12, 5/10-22.5, 5/10-23.13, 5/27-1, and 5/27-23.7.
775 ILCS 5/1-101 et seq., Illinois Human Rights Act.
23 Ill. Admin. Code §1.240 and Part 200.
Davis v. Monroe County Board of Education, 526 U.S. 629 (1999).
Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).
Gebser v. Lago Vista Independent School District, 524 U.S. 274 (1998).
West v. Derby Unified School District No. 260, 206 F.3d 1358 (10th Cir., 2000).

CROSS REF.: 2.260 (Uniform Grievance Procedure), 2.265 (Title IX Grievance Procedure), 2.270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 4.165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5.20 (Workplace Harassment Prohibited), 5.90 (Abused and Neglected Child Reporting), 5.120 (Employee Ethics; Code of Professional

Conduct; and Conflict of Interest), 7.10 (Equal Educational Opportunities), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7.185 (Teen Dating Violence Prohibited), 7.190 (Student Behavior), 7.240 (Conduct Code for Participants in Co-Curricular Activities), 7.255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence)

Adopted: July 9, 1997
Reviewed: ~~August 2024~~June 2025
Amended: September 18, 2024

Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence that:

1. Fully implements and enforces each of the following Board policies:
    a. 2.260, *Uniform Grievance Procedure*. This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the School Board, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
    b. 2.265, *Title IX Grievance Procedure*. This policy prohibits a District employee, agent, or student from engaging in sexual ~~discrimination, including sex-based~~ harassment~~,~~ in violation of Title IX of the Education Amendments of 1972. Prohibited conduct includes but is not limited to sexual assault, dating violence, domestic violence, and stalking.
    c. 7.20, *Harassment of Students Prohibited*. This policy prohibits any person, including a District employee, agent, or student, from harassing, intimidating, or bullying a student based on the student's actual or perceived characteristics of sex; sexual orientation; gender identity; and gender-related identity or expression (this policy includes more protected statuses).
    d. 7.180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes threats, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying.
2. Encourages anyone with information about incidents of teen dating violence to report them to any of the following individuals:
    a. Any school staff member. School staff shall respond to incidents of teen dating violence by following the District's established procedures for the prevention, identification, investigation, and response to bullying and school violence
    b. The Nondiscrimination Coordinator, Building Principal, Associate Building Principal, Assistant Building Principal, or a Complaint Manager identified in Board policy 7.20, *Harassment of Students Prohibited*.
3. Incorporates age-appropriate instruction in grades 7 through 12, in accordance with the District's comprehensive health education program in Board Policy 6.60, *Curriculum Content.* This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6.65, *Student Social and Emotional Development.*

4. Incorporates education for school staff, as recommended by the Nondiscrimination Coordinator, Building Principal, Associate Building Principal, Assistant Building Principal, or a Complaint Manager.
5. Notifies students and parents/guardians of this policy.

Incorporated
By Reference: 7.180-AP1 (Prevention, Identification, and Response to Bullying)

LEGAL REF.: 105 ILCS 110/3.10.

CROSS REF.: 2.240 (Board Policy Development), 2.260 (Uniform Grievance Procedure), 2.265 (Title IX Grievance Procedure), 5.100 (Staff Development Program), 5.230 (Maintaining Student Discipline), 6.60 (Curriculum Content), 6.65 (Student Social and Emotional Development), 7.20 (Harassment of Students Prohibited), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7.190 (Student Behavior), 7.220 (Bus Conduct), 7.230 (Misconduct by Students with Disabilities), 7.240 (Conduct Code for Participants in Extracurricular Activities)

Suspension Procedures

In-School Suspension

The Superintendent or designee is authorized to maintain an in-school suspension program. The program, if any, shall include, at a minimum, each of the following:

1. Before assigning a student to in-school suspension, the reasons for the suspension will be explained and the student will be given an opportunity to respond to the reasons.

2. Students are supervised by licensed school personnel (e.g. paraprofessional).

3. Students are given an opportunity to complete classroom work during the in-school suspension for equivalent academic credit.

Out-of-School Suspension

The Superintendent or designee shall implement suspension procedures that provide, at a minimum, for each of the following:

1. A conference during which the reasons for the suspension will be explained and the student will be given an opportunity to respond to the reasons before they may be suspended.

2. A pre-suspension conference is not required, and the student can be immediately suspended when the student's presence poses a continuing danger to persons or property or an ongoing threat of disruption to the educational process. In such cases, the notice and conference shall follow as soon as practicable.

3. An attempted phone call to the student's parent(s)/guardian(s).

4. A written notice of the suspension to the parent(s)/guardian(s) and the student, which shall:

    a. Provide notice to the parent(s)/guardian(s) of their right to a review of the suspension;

    b. Include information about an opportunity to make up work missed during the suspension for equivalent academic credit;

    c. Detail the specific act of gross disobedience or misconduct resulting in the decision to suspend;

    d. Provide rationale or an explanation of how the chosen number of suspension days will address the threat or disruption posed by the student or their act of gross disobedience or misconduct; and

    e. Depending upon the length of the out-of-school suspension, include the following applicable information;

        i. For a suspension of 3 school days or less, an explanation:

a) Of the other behavioral and disciplinary interventions that have been or will be attempted;

b) Of the restorative justice practices that will be attempted; and

c) That the student's continuing presence in school would either pose:

i) A threat to school safety; or

ii) A disruption to other students' learning opportunities.

ii. For a suspension of 4 or more school days, an explanation:

a) Of the other behavioral and disciplinary interventions that have been attempted;

b) That other appropriate and available behavioral and disciplinary interventions have been exhausted;

c) Of the restorative justice practices that have been or will be attempted; and

d) That the student's continuing presence in school would either:

i) Pose a threat to the safety of other students, staff or members of the school community, or

ii) Substantially disrupt, impede or interfere with the operation of the school.

e) Of what, if any, appropriate and available support services will be provided to the student during the length of the~~ir~~ suspension, as determined by Superintendent or designee.

5. A summary of the notice, including the reasons for the suspension and suspension length, must be given to the Board by the Superintendent or designee.

6. Upon request of the parents/guardians, a review of the suspension shall be conducted by the Board or a hearing officer appointed by the Board.

a. At the review, the student and ~~their~~ student's parent(s)/guardian(s) may appear with a representative of their choice and at their expense, be accompanied by a support person of their choice and at their expense, disclose any factor to be considered in mitigation (including the student's status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A), and discuss the suspension with the Board or its hearing officer. Any representative and support person must comply with hearing rules and may be prohibited from further participation if they violate the rules or engage in behavior or advocacy that harasses, abuses, or intimidates either party, a witness, or anyone else in attendance at the hearing.

b. If the review involves allegations of sexual violence by the student, neither the student nor the student's representative shall directly question nor have direct contact with the alleged victim. The student or the student's representative may, at the discretion of the Board or its hearing officer, suggest questions to be posed by the Board or its hearing officer to the alleged victim.

c. Whenever there is evidence that mental illness may be the cause for the suspension, the Superintendent or designee shall invite a representative from a local mental health agency to consult with the Board.

d. After presentation of the evidence or receipt of the hearing officer's report, the Board shall take such action as it finds appropriate. If the suspension is upheld, the Board's written suspension decision shall specifically detail items (a) and (e) in number 4, above.

LEGAL REF.: Goss v. Lopez, 19 U.S. 565 (1975).
105 ILCS 5/10-20.14, 5/10-22.6.
23 Ill. Admin. Code §1.280.

CROSS REF.: 5.100 (Staff Development Program), 7.130 (Student Rights and Responsibilities), 7.190 (Student Behavior), 7.220 (Bus Conduct)

Expulsion Procedures

The Superintendent or designee shall implement expulsion procedures that provide, at a minimum, for the following:

1. Before a student may be expelled, the student and their parent(s)/guardian(s) shall be provided a written request to appear at a hearing to determine whether the student should be expelled. The request shall be sent by registered or certified mail, return receipt requested. The request shall:

    a. Include the time, date, and place for the hearing.

    b. Briefly describe what will happen during the hearing.

    c. Detail the specific act of gross disobedience or misconduct resulting in the decision to recommend expulsion.

    d. Inform the student and parent(s)/guardian(s) that a representative of their choice and at their expense is permitted to represent the student throughout the proceedings and to address the Board or its hearing officer.

    e. Inform the student and parent(s)/guardian(s) that a support person of their choice and at their expense is permitted to accompany the student throughout the proceedings.

    f. List the student's prior suspension(s) (if any).

    g. State that the School Code allows the Board to expel a student for a definite period of time not to exceed ~~2~~ two calendar years, as determined on a case-by-case basis

    h. Ask that the student or parent(s)/guardian(s) inform the Superintendent or Attorney for the District~~,~~ if the student will appear with a representative and/or support person and, if so, provide the~~ir~~ name(s) and contact information for the representative and/or support person.

2. Unless the student and parent(s)/guardian(s) indicate that they do not want a hearing or fail to appear at the designated time and place, the hearing will proceed. It shall be conducted by the Board or a hearing officer appointed by it. If a hearing officer is appointed, they shall report to the Board the evidence presented at the hearing and the Board shall take such final action as it finds appropriate.

3. Whenever there is evidence that mental illness may be the cause for the recommended expulsion, the Superintendent or designee shall invite a representative from a local mental health agency to consult with the Board.

4. During the expulsion hearing, the Board or hearing officer shall hear evidence concerning whether the student is guilty of the gross disobedience or misconduct.

    a. School officials must provide testimony or other evidence:

        i. of any other behavioral and disciplinary interventions already attempted;

ii. that other appropriate and available behavioral and disciplinary interventions have been exhausted; and

iii. of the threat or disruption posed by the student.

b. The student and their parent(s)/guardian(s) may appear with a representative, be accompanied by a support person, disclose any factor to be considered in mitigation (including ~~his or her~~the student's status as a parent, expectant parent, or victim of domestic or sexual violence as defined in 105 ILCS 5/26A), offer evidence, present witnesses, cross-examine witnesses who testify, and otherwise present reasons why the student should not be expelled. Any representative and support person must comply with hearing rules and may be prohibited from further participation if they violate the rules or engage in behavior or advocacy that harasses, abuses, or intimidates either party, a witness, or anyone else in attendance at the hearing.

c. If the expulsion hearing involves allegations of sexual violence by the student, neither the student nor the student's representative shall directly question nor have direct contact with the alleged victim. The student or the student's representative may, at the discretion of the Board or its hearing officer, suggest questions to be posed by the Board or its hearing officer to the alleged victim.

5. After presentation of the evidence or receipt of the hearing officer's report, the Board shall decide the issue of guilt and take such action as it finds appropriate.

6. If the Board acts to expel the student, its written expulsion decision shall:

a. Detail the specific reason why removing the student from his or her learning environment is in the best interest of the school.

b. Provide a rationale for the specific duration of the recommended expulsion

c. Document how school officials determined that all appropriate and available behavioral and disciplinary interventions have been exhausted.

d. Document how the student's continuing presence in school would:

i. pose a threat to the safety of other students, staff, or members of the school community, or

ii. substantially disrupt, impede, or interfere with the operation of the school.

5. Upon expulsion, the District may refer the student to appropriate and available support services.

LEGAL REF.: Goss v. Lopez, 419 U.S. 565 (1975).
105 ILCS 5/10-20.14, 5/10-22.6.

CROSS REF.: 5.100 (Staff Development Program), 7.130 (Student Rights and Responsibilities), 7.190 (Student Behavior), 7.200 (Suspension Procedures), 7.230 (Misconduct by Students with Disabilities)

Adopted: May 26, 1999
Reviewed: ~~March~~ June 2025
Amended: April 16, 2025

Requests for Information Pursuant to the Illinois Freedom of Information Act
The District has received and processed the following requests for information:

1. Records Retrieval Solutions - Mike Vichich, responded 05.30.2025
2. Dan Brown, responded 6.11.2025 and 6.18.2025
3. CT Mills, responded 06.18.2025
4. McLean County Times, responded 06.18.2025
5. SmartProcure, responded 06.18.2025

NORMAL WEST HIGH SCHOOL - WILDCATS

Wes Temples
Athletic Director
NORMAL WEST HIGH SCHOOL
501 N. Parkside Road
Normal, Illinois, 61761

Telephone (309) 557-4976
Fax (309) 557-4594
Email templesw@unit5.org

MEMO TO: Dr. Kristen Kendrick-Weikle, Superintendent
FROM: Wes Temples, Athletic Director
DATE: June 18, 2025
SUBJECT: Normal West High School Athletic Overnight Requests – 2025-26

The following overnight requests are for those activities that we anticipate needing approval for at this time for the 2024-25 school year. Thank you for your consideration of this request.

FALL, 2025

Girls Tennis-	10/17-18/25	IHSA Sectionals	TBD
	10/23-25/25	IHSA State	Buffalo Grove
Girls Golf-	9/30/25	IHSA Regionals	TBD
	10/6/25	IHSA Sectionals	TBD
	10/10-11/25	IHSA State	Decatur
Boys Golf-	9/30/25	IHSA Regionals	TBD
	10/5/25	IHSA Sectionals	TBD
Boys Soccer-	9/25-9/27/25	Burlington Invite	Burlington, Iowa
	11/7-8/25	IHSA State	Naperville
Volleyball-	9/5-9/6/25	Lyons Invite	LaGrange
	10/10-11/25	St. Charles Invite	St. Charles
	10/24/25	Lyons Invite	LaGrange
Girls Swim-	10/17-18/25	Deerfield Invite	Deerfield
	11/13-15/25	IHSA State	Evanston
Cross Country-	10/25/25	IHSA Regionals	TBD
	11/01/25	IHSA Sectionals	TBD
	11/08/25	IHSA State	Peoria

WINTER, 2025-26

Wrestling-	12/13/25	Antioch Invite	Antioch
	12/5/25	**Girls** Granite City	Granite City
	12/13/25	Niles Invite	Niles
	12/28-12/30/25	**Boys** Granite City Invite	Granite City
	1/9/26	Girls Conant Tournament	Hoffman Estates
	1/30/26	IHSA Regionals	TBD
	2/12-13/26	IHSA Sectionals	TBD
	2/18-20/26	IHSA State	Champaign

Boys Swim-	2/20/26	IHSA Sectionals	TBD
	2/26--28/26	IHSA State	Evanston
Boys Basketball-	1/16-18/25	Moline Tournament	Moline

SPRING, 2026

Boys Tennis-	4/3-5/26	Edwardsville Tournament	Edwardsville, IL
	5/21-23/26	IHSA Sectionals	TBD
	5/27-29/26	IHSA State	Chicago Area
Baseball-	3/20-22/26	Tournament	Edwardsville
	3/22-29/26	Sp. Break Trip/Tournament	Orange Beach, AL
Softball-	3/21-30/26	Sp. Break Trip	Florida
Girls Track-	5/21-23/26	IHSA State	Charleston
Boys Track-	5/28-30/26	IHSA State	Charleston
Girls Soccer-	5/1-5/2/26	Burlington Invite	Burlington, Iowa
	6/3-5/26	IHSA State	Naperville

Please let me know if you have any questions. Thanks!

Wes Temples
Athletic Director
Normal West High School

NORMAL COMMUNITY HIGH SCHOOL
3900 East Raab Road | Normal, Illinois 61761 | Phone (309) 557-4401 | Website: www.unit5.org/NCHS

June, 2025

The following dates are requests that the Normal Community High School athletic teams anticipate needing overnight approval from the Unit 5 School District for the 2025-26 school year. Thank you for considering this request.

Summer 2025

Girls Basketball	6/16-19/25	Culver Stockton College	Canton, Missouri
Boys Soccer	6/20-23/25	Burlington Invite	Bettendorf, IA
Boys Soccer	6/27-29/25	Burlington Invite	Bettendorf, IA

Fall 2025

Girls Tennis	8/22/25	Jacobs Invite	Algonquin, IL
	9/5/25	Edwardsville Invite	Edwardsville, IL
	10/17/25	IHSA Sectional	TBA
	10/22-25/25	IHSA State	Buffalo Grove, IL
Girls Golf	9/29/25	IHSA Regional	TBD
	10/5/25	IHSA Sectional	TBD
	10/9-11/25	IHSA State	Decatur, IL
Boys Golf	8/29/25	Dick Gerber Invite	Edwardsville, IL
	9/30/25	IHSA Regional	TBD
	10/5/25	IHSA Sectional	TBD
Boys Soccer	9/26/25	Great River Classic	Bettendorf, IA
	116-8/25	IHSA State	Naperville, IL
Volleyball	8/29/25	Plainfield North Invite	Plainfield, IL
	10/3/25	Belleville Invite	Belleville, IL
	10/17/25	Autumn Fest Invite	Glenbard, IL
Girls Swim	10/10/25	United Township Invite	East Moline, IL
	11/7/25	IHSA Sectional	TBD
	11/13-15/25	IHSA State	Evanston, IL
Cross Country	10/24/25	IHSA Regional	TBD
	10/31/25	IHSA Sectional	TBD

Winter 2025-26

Wrestling	12/19/25	Mascoutah Invite	Mascoutah, IL
	12/20/25	Dvorak Invite	Machesney Park, IL
	1/9/26	Sycamore Invite	Sycamore, IL
	2/6/26	IHSA Regional	TBD
	2/13/26	IHSA Sectional	TBD
	2/18-21/26	IHSA State	Champaign, IL
Boys Swim	1/16/2026	Jefferson Invite	Rockford, IL
	1/23/26	United Township Invite	East Moline, IL
	2/20/26	IHSA Sectional	TBD
	2/26-28/26	IHSA State	Evanston, IL
Boys Basketball	1/17-19/26	MLK Tournament	Wheaton, IL

Spring 2026

Boys Tennis	3/21-29/26	Spring Break Trip	Orlando, Florida
	4/3/26	Edwardsville Invite	Edwardsville, IL
	4/17/26	Moline Invite	Moline, IL
	5/1/26	Belleville West Invite	Belleville, IL
	5/22/26	IHSA Sectional	TBA
	5/27-30/26	IHSA State	Chicago Suburbs
Baseball	3/22-26/26	Gulf Shores Invite	Gulf Shores, AL
Girls Soccer	5/1/26	Tournament of Champions	Bettendorf. IA
	6/4-5/26	IHSA State	Naperville, IL
Girls Track	5/21-23/26	IHSA State	Charleston, EIU
Boys Track	5/28-30/26	IHSA State	Charleston, EIU

NEGOTIATED CONTRACT

For

2025-2030

Between

BOARD OF EDUCATION
Community Unit School District No. 5,
McLean And Woodford Counties, Illinois

And

LOCAL UNION 362
Laborers' International Union
Of
North America

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ARTICLE 1 - PARTIES AND SCOPE

Section 1

This Agreement made and entered into between the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois hereinafter referred to as the "Board" and Laborers' International Union of North America, Union Local 362, Bloomington, Illinois, hereinafter referred to as the "Union."

Section 2

This Agreement shall remain in full force and effect from July 1, 2025 through June 30, 2030, and shall continue in effect from year to year thereafter unless either party to this Agreement gives ninety (90) days or more written notice, prior to the expiration date of this Agreement, by registered or certified mail, expressing the desire to make amendments to the Agreement, upon expiration of same.

Section 3

This Agreement shall supersede all written agreements covering bargaining unit members now in force.

ARTICLE 2 - DUES DEDUCTION

Section 1 Dues Deduction

The Board shall deduct from each bargaining unit member's pay the current dues of the Union in the amount certified by the Union and in accordance with the terms of the bargaining unit member's written authorization for continuing dues deduction provided to the Board by the Union. The authorization shall remain in effect from year to year except that the bargaining unit member may revoke it upon written request. Bargaining unit member requests to authorize, revoke, cancel, or change authorizations for payroll deductions shall be directed to the Union rather than to the Board. The Union shall be responsible for initially processing requests and for providing notification and proper requests to the Board. Upon receiving written notice of the authorization, the Board shall commence dues deductions as soon as practicable, but in no case later than 30 days after receiving notice from the Union.

All dues deducted by the Board shall be transmitted to the Union no later than ten (10) school days after they are deducted. If requests are not provided to the Board, the Board shall rely on information provided by the Union regarding whether deductions for the Union were properly authorized, revoked, canceled, or changed, and the Union shall indemnify the Board for any damages and reasonable costs incurred for any claims made by bargaining unit members for deductions made in good faith reliance on that information or deductions made in good faith by reason of the failure of the Union to transmit appropriate information.

1. Deductions shall remain in effect until the Board receives notice that a bargaining unit member has revoked authorization in writing in accordance with the terms of the authorization; or
2. the individual is no longer employed by the Board in a bargaining unit position; or
3. the bargaining unit member is placed on leave.

ARTICLE 3 - THE PURPOSE

The purpose of this Agreement is to set forth the agreement between the Board and the Union regarding hours of work, working conditions, and wages, and to establish effective and impartial procedures for the peaceful settlement of grievances.

ARTICLE 4 - UNION RECOGNITION

The Board recognizes the Union as the exclusive bargaining representative for all full and part-time special maintenance and custodial employees, excluding mechanics, garage personnel, summertime helpers, substitutes, non-regular part-time employees, students, the Executive Director of Operations, the Director of Facilities, the Facilities Planning Manager, Custodial Managers, and all other supervisors, managerial employees, confidential employees, short-term employees, and students as defined under the Illinois Educational Labor Relations Act. Substitutes are defined as any person employed to replace any regular employee who is temporarily absent from duty.

If, at any time, the Board decides to conduct a feasibility study with a private service company to provide custodial and/or special maintenance services for the District, an equal number of members from the District and Union shall form a committee for such a study.

Any employee who works a total of 1,600 hours or more in the same position and is performing custodial or special maintenance work shall become part of the bargaining unit. If the position becomes a full-time position, it shall be posted for bid per Article 12 – Seniority, Section 4 – Promotions and Job Vacancies.

ARTICLE 5 - LIABILITY CLAUSE

It is understood and agreed that the Union District Council and the Union are acting only as agents to negotiate and execute this Agreement and shall not be held liable for a bargaining unit member's breach of contract unless the Union District Council has instigated, encouraged, or participated in the breach of contract.

ARTICLE 6 - INVALIDITY AND SEVERABILITY

Should any part of or any provision herein contained be rendered or declared invalid or illegal by any reason of any existing or subsequently enacted legislation, or by any order of a court of competent jurisdiction, such invalidity or illegality shall not invalidate the remaining portion hereof; provided, however, upon invalidity or illegality, the parties agree to meet to renegotiate an article or provision which will meet the objections to this invalidity.

ARTICLE 7 - UNION LOCAL 362 REPRESENTATIVE

It is agreed that the Business Manager of the Union or a designated representative will have the right to visit all sites where bargaining unit members are employed subject to notifying the principal of the school or designee when arriving on the premises. It is further agreed that the visitations shall not interfere with work performed by the bargaining unit member. The Union's designated representative will have proper credentials such as a letter signed by the Business Manager authorizing the representative to act on behalf of the Union, or business card identifying the representative.

ARTICLE 8 - UNIT #5 UNION REPRESENTATIVE

Section 1

The Union may appoint one or more Union representatives from the bargaining unit members whose duties it will be to see that the terms of this Agreement are met.

Section 2

It is agreed and understood that no Union representative shall perform said duties during working hours unless approved or requested by the Superintendent or designee.

Section 3

No Union representative shall be discharged due to the performance of duties as a Union representative unless the provisions of Article 8, Section 2 of this Agreement are violated. No Union representative shall be discriminated against due to the affiliation with the Union or because of activities on behalf of the Union.

ARTICLE 9 - VACATION, HOLIDAYS, AND LEAVES

Section 1 Vacation

Each full-time, 12-month bargaining unit member shall earn vacation as follows:

After One (1) Full Year of Service	Two (2) Weeks With Pay
After Eight (8) Full Years of Service	Three (3) Weeks With Pay
After Twenty (20) Full Years of Service	Four (4) Weeks With Pay

A new bargaining unit member having less than one (1) full year of service by July 1 will be allowed two (2) full weeks if employment began before the previous October 1. If employment began on or after October 1 and before February 1, one (1) week of vacation will be granted. If employment began after February 1, the bargaining unit member will not have any vacation the first summer.

Vacation time can be used between July 1 of the school year it is granted and July 31 of the following school year. Vacation time cannot be used the first week and the last week of student attendance days.

Except as limited below, bargaining unit members may use their vacation in a combination of ways – in individual days and in increments of whole work weeks.

Bargaining unit members with one (1) or two (2) weeks vacation must take all their vacation on non-student attendance days or during the summer months. Bargaining unit members with three (3) weeks vacation may take one (1) week of their vacation in individual or contiguous days during the school year; however, they must use the remaining two (2) weeks on non-student attendance days or during the summer months. If one (1) week or less vacation remains during the summer months, such remaining vacation must be used contiguously. If more than one (1) weeks vacation remains during the summer months, a minimum of one (1) week must be used contiguously, but any remaining vacation may be taken in individual days.

Bargaining unit members with twenty (20) years or more of service with the school district may use their vacation at any time through the year.

All vacations of one (1) week or longer shall be scheduled by May 1st of each year. Vacations of less than one (1) week in duration shall be scheduled two (2) weeks prior, except in the event of an emergency.

Vacation can be taken in conjunction with holidays.

At the discretion of the Director of Facilities, special maintenance bargaining unit members may take vacation at other times than specified above. Further, at the discretion of the Custodial Managers, a custodian with two (2) weeks vacation may take up to five (5) days vacation on student attendance days, either in individual days or contiguously, while school is in session for the purpose of attending a once in a lifetime event, such as a child's graduation or wedding held out of state. Permission shall not be granted for recreational purposes.

Bargaining unit members shall be allowed to take vacation during spring break provided notice is given to the Director of Facilities or Custodial Manager (as applicable) no later than February 28th of each year and the vacation does not include student attendance days. The Director of Facilities or Custodial Manager, however, shall have the right to require a skeletal crew to work and to require sufficient employees to work to provide services for athletic events or other activities during spring break. Any employee required to work during spring break shall be paid at the applicable standard rate unless overtime is authorized by some other provision of this Agreement.

Vacation time cannot be accumulated. A bargaining unit member may elect to be paid a maximum of one (1) work week unused vacation to be paid at the bargaining unit member's rate as of the date it was accrued. Payment shall be made by August 30th of the following school year.

In the event a bargaining unit member has to use bereavement leave while on vacation, the bargaining unit member will retain the unused vacation days and be allowed to use the days at another time.

Section 2 Holidays

A bargaining unit member shall not be expected to work on New Year's Day; Martin Luther King, Jr. Day (third Monday in January); President's Day (third Monday in February); Good Friday; Casimir Pulaski Day (first Monday in March); Memorial Day (last Monday in May); Juneteenth National Freedom Day (June 19th); Independence Day; Labor Day (first Monday in September); Columbus Day (second Monday in October); General Election Day (provided the holiday is observed under 105 ILCS 5/24-2); Veterans Day; Thanksgiving Day (fourth Thursday in November); Friday after Thanksgiving Day; Christmas Eve and Christmas Day. When New Year's Day, Juneteenth National Freedom Day, Independence Day, Veteran's Day, Christmas Eve, or Christmas Day do not fall on a regular work day, one (1) regular work day shall be allowed off which shall be observed as provided below. In addition to these holidays, one day each shall be allowed off, with pay, during winter break and spring break.

Holiday	Observed On
New Year's Day	Friday (if falls on Saturday) Monday (if falls on Sunday)
Juneteenth National Freedom Day	Wednesday during spring break
Independence Day	Friday (if falls on Saturday) Monday (if falls on Sunday)
Veterans Day	First Friday after end of school term

The following days will be observed for Christmas Eve, Christmas Day, and the additional day off when Christmas Day falls on:

Monday - Monday and Tuesday and Wednesday off
Tuesday - Monday and Tuesday and Wednesday off
Wednesday - Monday and Tuesday and Wednesday off
Thursday - Wednesday and Thursday and Friday off
Friday - Wednesday and Thursday and Friday off
Saturday - Wednesday and Thursday and Friday off
Sunday - Thursday and Friday and Monday off

When Good Friday falls within spring break, Thursday will be a day off. If spring break does not include Good Friday, the Friday during spring break will be a day off. If any negotiated holidays are waived or not observed by the Unit 5 Board or the state or federal government, in lieu of that holiday, bargaining unit members will be allowed one additional day off with pay, per holiday waived/not observed, at spring break or winter break.

Third shift bargaining unit members will be scheduled to work on second shift the day preceding a holiday.

If a holiday falls during any bargaining unit member's vacation, then an extra day of vacation will be allowed provided such member is at work the last workday preceding and the workday following the vacation. No other leaves can be used to extend or replace a vacation day during the vacation period.

Each party recognizes that the preceding language of this Section 2 Holidays was written before the possibility existed of a new position that might not have a traditional Monday through Friday work week. In the event the normal work week of an employee is not the traditional Monday through Friday work week, the employee shall nevertheless receive the same number of days off by reason of holidays and the same amount of pay by reason of holidays as the employee would receive if the employee had a traditional Monday through Friday work week. Representatives of the Employer and the Union shall confer as to the details relating to holidays in order to assure that an employee working a non-traditional work week receives, relative to holidays, parity with all other employees.

Section 3 Leaves

Paid Leaves

Sick Leave

Each full-time bargaining unit member shall be entitled to eleven (11) days sick leave per year without loss of pay. Sick leave may be taken in two (2) hour increments. Unused days of sick leave shall accumulate up to a maximum of 260 days usable in any one (1) year for nine (9) month employees and a proportionate increase for extended contracts. A bargaining unit member employed for more than the regular nine (9) months of school shall be entitled to extra days of sick leave based upon one (1) day for every additional month or major fraction thereof.

Sick leave shall be interpreted to mean personal illness, quarantine at home, or serious illness or death in the immediate family or household. The immediate family for the purpose of this article shall include parents, legal guardians, children, spouse, brothers, sisters, grandparents, great-grandparents, grandchildren, parents-in-law, daughters-in-law, sons-in-law, brothers-in-law, sisters-in-law,

grandparents-in-law, great-grandparents-in-law, aunts, uncles, and all step relatives in the aforementioned relationships.

An employee may utilize sick leave for doctor or dental appointments when no other arrangements can be secured outside working hours.

The Board may require a physician's certificate as proof of illness or fitness to resume duties after any absence. If the Board does require a physician's certificate or a certificate from a spiritual healer as the basis for pay during a leave of less than three (3) days, the Board shall pay from district funds the expenses incurred by the bargaining unit member in obtaining the required certificate.

The Board or appropriate administrator shall furnish each bargaining unit member, within thirty (30) days of the commencement of school, a written statement setting forth the total sick leave credit and the actual total accumulated sick leave days.

Bereavement Leave

Bereavement leave will be granted to allow a bargaining unit member to be absent for up to three (3) days to deal with funeral matters of the immediate family. The immediate family for the purpose of this article shall include parents, legal guardians, children, spouse, brothers, sisters, grandparents, great-grandparents, grandchildren, parents-in-law, daughters-in-law, sons-in-law, brothers-in-law, sisters-in-law, grandparents-in-law, great-grandparents-in-law, aunts, uncles, and all step relatives in the aforementioned relationships. These days will not be charged against the bargaining unit member's sick leave or vacation allotment.

Personal Leave

Two (2) personal leave days shall be granted to bargaining unit members to be used at the convenience of the bargaining unit member. Except for an emergency, a bargaining unit member shall give at least one (1) week notice, no more than eight (8) bargaining unit members throughout the District shall be permitted to take a personal day on the same day, and no more than one (1) custodian assigned to a specific building per shift shall be permitted to take a personal day on the same day. Personal leave days shall be granted on a "first come – first serve" basis. Unused personal days may be added to accumulated sick leave.

Jury Duty Leave

A bargaining unit member who serves on a jury or is subpoenaed as a witness shall receive full pay for the time served provided that ***non mileage*** compensation received for jury duty is paid by the bargaining unit member to the District. Bargaining unit members that are not scheduled for jury duty shall find out the night before whether or not they are to report. If not, they should report for work at the usual time.

Military Leave

The District will comply with the Uniformed Services Employment and Reemployment Rights Act ("USERRA"), the Illinois Service Member Employment and Reemployment Rights Act ("ISERRA"), 330 ILCS 61/1-1 et seq., and Section 10-20.7b of the Illinois School Code (105 ILCS 5/10-20.7b), as amended from time to time.

A bargaining unit member who is a "service member" as defined in ISERRA, is entitled to military leave while performing "active service".

During such leaves, the bargaining unit member's seniority and other benefits shall continue to accrue. A bargaining unit member who is absent on military leave shall, minimally, for the period of military leave, be credited with the average of the performance ratings or evaluations received for the 3 years immediately before the absence for military leave. Additionally, the rating shall not be less than the rating that he or she received for the rated period immediately prior to his or her absence on military leave.

During periods of military leave for annual training, the bargaining unit member shall continue to receive full compensation (i.e. concurrent compensation) for up to 30 days per calendar year.

During periods of military leave for active service, public employees shall receive differential compensation subject to the following:

1. Differential compensation for voluntary active service is limited to 60 work days in a calendar year.
2. Differential compensation shall not be paid for active service without pay.
3. Bargaining unit members who have exhausted concurrent compensation for annual training in a calendar year shall receive differential compensation when authorized in the same calendar year.

At the expiration of the leave period, the Board will make every effort to offer the member the same or similar position as that which was held prior to the leave of absence.

A bargaining unit member will remain an employee of the District while on this leave. Union dues will be waived while exercising this leave.

Emergency Absence

The Director of Facilities at his/her absolute discretion may allow emergency leave with pay if an employee has an emergency and has exhausted all personal days, vacation days and any compensatory time. Paid emergency leave shall not be granted for reasons qualifying for sick leave, whether or not an employee has exhausted sick leave, and shall not be granted for any weather related reason with the exception there are weather related road closures that would not permit a bargaining unit member to travel. The Director of Facilities at his/her absolute discretion may allow emergency leave without pay for any weather related reason when school is cancelled. When the Director of Facilities expressly directs an employee not to report to work due to weather related reasons it shall be with pay.

Injury During Performance of Duties

Any bargaining unit member injured during the performance of duties must report the injury to his or her supervisor as soon as practicable, but not later than forty-five (45) days after the injury or per the Illinois Workers' Compensation Act. Bargaining unit members shall be entitled to a maximum of three (3) days absence with pay for work related injuries provided a licensed physician certifies that the bargaining unit member is unable to perform the duties of the position. If after three (3) days the bargaining unit member is still unable to perform the duties of the position, accumulated sick leave may then be used, at the bargaining unit member's option, provided the member is unable to perform any temporary light duty work offered, the work offered accommodates any physician restrictions, and the member's physician certifies the member's condition at the end of each pay period. The member will cooperate with the District administration to ascertain and clarify any restrictions from the member's physician. Further, the Board reserves its right to require the bargaining unit member submit, at the expense of the Board, for examination to a duly qualified medical practitioner or surgeon selected by the District. In addition, the bargaining unit member shall be entitled to any worker's compensation benefits while using accumulated sick leave, but in no event shall the member receive more than a regular day's net pay.

Unpaid Leaves

Medical Leave

Each full-time bargaining unit member shall be entitled to ten (10) days medical leave annually.

A bargaining unit member employed for more than the regular nine (9) months of school shall be entitled to extra days of medical leave based upon one (1) day for every additional month or major fraction thereof.

Unused days of medical leave shall accumulate up to a maximum of 143 days usable in any one (1) year for nine (9) month employees and a proportionate increase for extended contracts. Medical leave may only be used at such time as accumulated sick leave has been exhausted.

Medical leave shall be used only for personal illness and is not granted for any other reason.

The Board may require a doctor's certificate as proof of illness or fitness to resume duties after any absence.

Use of allotted medical leave days in any one bargaining unit member's contract year will not affect the vacation days to which the member would otherwise be entitled.

During a leave for personal illness in any one bargaining unit member's contract year, the medical leave days the member would otherwise be entitled to for that year will not be affected.

Medical leave is terminated on the last day of each bargaining unit member's contract year, and such termination shall not affect the accumulated total of medical leave.

Leave for Personal Illness

The decision to grant a leave for personal illness for any length of time shall only be made by the Board.

A request for a leave for personal illness should be made of the Board prior to such time as accumulated medical leave has expired and accompanied by a doctor's certificate as proof of disability.

The beginning date of a leave for personal illness is the first working day the bargaining unit member is absent for illness, after all sick and medical leave days are exhausted.

When granted a personal illness leave, the Board will maintain the hospitalization insurance coverage for said bargaining unit member through the month following the date of the beginning of such leave and/or according to provisions set forth in the Family and Medical Leave Act of 1993. Coverage beyond the Board's contribution will be an option of the bargaining unit member by remitting the premium on a monthly basis; however, the last day of coverage will not be extended beyond the last day the bargaining unit member is considered employed by the Board, unless the bargaining unit member is eligible for coverage as a retiree.

Leave for personal illness will be terminated on the last day of each bargaining unit member's contract year. Such termination shall not affect the accumulated total of medical leave.

Leave Without Pay

The Board recognizes that a leave without pay is sometimes necessary due to circumstances beyond a bargaining unit member's control. Therefore, the Director of Facilities or Custodial Manager (as applicable) may grant a leave without pay in response to a bargaining unit member's request for absence from work that does not fall under any other leave policy. Each bargaining unit member shall submit the request to the Director of Facilities or Custodial Manager (as applicable). Each bargaining unit member employed at other locations throughout the district shall submit requests for leave without pay to the central office administrator to whom the member reports.

Unless circumstances warrant, leave without pay shall not be granted immediately prior to or immediately following holidays or vacations.

The pay for a bargaining unit member who is granted a leave without pay shall be reduced as per the salary contract (nine months-185 days; ten months-205 days; eleven months-225 days; twelve months-245 days) for each one-half (1/2) day absent.

Parental Leave

The Board may grant a bargaining unit member a parental leave without pay for a specified period of time with a one (1) year maximum.

All benefits available to a bargaining unit member shall be suspended during a maternity leave unless otherwise allowed according to provisions set forth in the Family and Medical Leave Act of 1993, and the bargaining unit member shall not advance on the salary schedule for the year(s) in which the leave is taken. The bargaining unit member may maintain membership in the group health insurance program during the leave by remitting in advance payments of all premiums due. These payments shall be made to the District Office.

At the expiration of the leave period, the Board will offer the bargaining unit member a position with the District and every effort will be made to offer the bargaining unit member the same or similar position as that which was held prior to the leave of absence.

Family Hardship Leave

The Board may grant a bargaining unit member a leave of absence without pay for a specified period of time with a one (1) year maximum. In no instance shall this leave be granted unless the Board determines that a suitable replacement can be hired.

1. A bargaining unit member shall not be eligible for sick leave pay during the period of a family hardship leave, nor will a member be eligible for family hardship leave if the member has applied for or used sick leave, medical leave and/or personal illness leave in reference to the reason that family hardship leave is being requested.

2. All benefits available to a bargaining unit member shall be suspended during a family hardship leave. The member may maintain membership in the group health insurance program during the leave by remitting to the business office, in advance, payments of all premiums due and/or according to provisions set forth in the Family and Medical Leave Act of 1993.

At the expiration of the leave period, the Board will offer the bargaining unit member a position with the District, and every effort will be made to offer the bargaining unit member the same or similar position as that which was held prior to the leave of absence.

Review of Leave Decisions

Any bargaining unit member who feels there are extenuating circumstances which would justify a different decision than was given by the immediate supervisor may request a review of that decision by a committee consisting of the Executive Director of Operations, the Business Manager of Local 362, and the bargaining unit member's immediate supervisor. The decision of this committee will be final.

ARTICLE 10 - HOURS WORKED

Section 1 Normal Working Day

The normal working day shall be eight (8) consecutive hours plus a 30-minute duty-free lunch time, and the work week shall be forty (40) hours consisting of five (5) consecutive days. There will be one fifteen (15) minute break for each four (4) hours of scheduled work. All elementary, junior high and high school custodians shall be allowed to work 6:30 a.m. to 3:00 p.m. during the summer.

The schedule shall be as follows:

Custodian
6:30 a.m. - 3:00 p.m.
3:00 p.m. - 11:30 p.m.
10:00 p.m. - 6:30 a.m.

Split Shift Custodian
(NCHS, NCWHS, KJHS, CJHS, PJHS & EJHS)
10:00 a.m. - 6:30 p.m.
(Offered on a voluntary seniority basis to second shift custodians currently working in the school)

Special Maintenance
6:30 a.m. - 3:00 p.m.
3:00 p.m. - 11:30 p.m.

Custodian/Special Maintenance Floater (Mon.-Fri.)
Any eight (8) consecutive hours plus a 30 minute duty-free lunch over a regularly scheduled shift (e.g. 1st, 2nd, 3rd) or a split shift between the hours of 10:00 a.m. and 6:30 p.m.
(Cannot be required to work two shifts with less than 8 hours in between)

Custodian/Special Maintenance Floater (Wed.-Sun.)
Any eight (8) consecutive hours plus a 30 minute duty-free lunch over a regularly scheduled shift (e.g. 1st, 2nd, or 3rd) or a split shift between the hours of 10:00 a.m. and 6:30 p.m. on Wednesday through Sunday
(Cannot be required to work two shifts with less than 8 hours in between)

If a Custodian/Special Maintenance Floater position is eliminated, the Custodian/Special Maintenance Floater (Wed.-Sun.) position(s) shall be eliminated prior to the Custodian/Special Maintenance Floater (Mon.-Fri.).

Except where otherwise agreed to between the Board and the Union, special maintenance employees will participate in snow removal when directed by the Director of Facilities.

No employee shall be assigned a shift differing from those set forth in the schedule above unless such assignment has been approved by the District and the Union.

The number of work days for full time twelve month employees for each year of the Agreement shall be as follows:

Year	Days	Hours
2025-2026	261	2088
2026-2027	261	2088
2027-2028	262	2096
2028-2029	260	2080
2029-2030	260	2080

Section 2 Overtime

Overtime beyond forty (40) hours paid per week shall be paid at the bargaining unit member's regular hourly rate on a time and one-half basis. Each bargaining unit member employed less than forty (40) hours per week shall be paid at the regular rate until forty (40) paid hours are accumulated; then overtime pay goes into effect. Except for bargaining unit members whose regular scheduled work week includes Sunday, hours worked on a Sunday shall be paid at the rate of double time. Further, bargaining unit members whose regular scheduled work week includes Sunday shall be paid at the rate of time and one-half for the first non-scheduled work day and at the hourly rate of double time for hours worked on their second non-scheduled work day during a week. All bargaining unit employees shall be paid double time for working a holiday. Holidays are defined as Holidays listed in Article 9 – Vacation, Holidays and Leave, Section 2 – Holidays. Overtime may be paid in compensatory time off as provided in the Fair Labor Standards Act. Compensatory time shall not be used except by mutual agreement. Compensatory time may accumulate up to three (3) days. Unused compensatory time will be paid to the bargaining unit member at the end of each school year. A response for compensatory time off shall be given to the employees no later than 24 hours after the request. Bargaining unit members shall, however, have no expectation of compensatory time being approved.

Overtime rates will be based on each one-half (1/2) hour. There will be a minimum of one–half (1/2) hour paid for any overtime and the fraction of an hour over the full hour will be counted as a half hour.

It shall be the duty of the Custodial Managers or Director of Facilities (whichever applies) to decide when there is to be overtime. All overtime will be offered by seniority on a rotating basis by school or by special maintenance. If additional help is needed in a school where there is overtime and all custodians in that school have been offered the overtime, then it will be offered to other custodians by using a volunteer list, which shall be updated once a year.

Section 3 Minimum Credit

When a bargaining unit member is called in for extra work, credit for a minimum of two (2) hours will be granted at the appropriate overtime rate. Any work in excess of two hours up to normal starting time shall be at the appropriate overtime rate. Snow removal for custodians shall be included in this section.

Section 4 Relief Time

Bargaining unit members working overtime will be entitled to an additional fifteen (15) minutes paid relief time for every four (4) hours worked.

Section 5 On-Call Pay

Special maintenance employees who are on call shall be paid an additional three (3) hours of overtime for the week they are assigned to be on call.

ARTICLE 11 - PAYDAY

Section 1 Paydays

Each bargaining unit member shall be paid on the 15th and 30th of each month. If the 15th or the 30th falls on a weekend or a bank holiday, the bargaining unit members shall be paid the last work day prior to the weekend or bank holiday. All new hires and any bargaining member who signs an authorization shall be paid by direct deposit. Any time after July 1, 2009, provided bargaining unit members have received at least ninety (90) days' advanced notice and there are no other categories of employees in the District who are not paid by direct deposit, the District may pay all bargaining unit members by direct deposit. Regardless of the method of payment, bargaining unit members shall at the time of payment be informed of the bargaining unit members' hourly rate of pay.

Section 2 Final Pay Checks

When a bargaining unit member is laid off or discharged, wages shall be paid in accordance with the Wage Payment and Collection Act. When a bargaining unit member chooses to quit employment with the District, final payment of wages shall be on the next regular payday.

Section 3 Use of Social Security Numbers

On all documents where it is necessary to have a social security number, only the last four (4) digits shall be reflected unless some law, regulation or official guideline published by a state or federal agency requires the full social security number.

ARTICLE 12 - SENIORITY

Section 1 Definition

For purposes of this Agreement, seniority shall accrue from the first day of continuous service of a bargaining unit member in the bargaining unit.

Section 2 Probationary Period

Each bargaining unit member shall be considered a probationary employee for the first ninety (90) days of continuous service, after which seniority shall date back to the date of hire. There shall be no seniority among probationary employees, and an employee may be laid off, discharged, or otherwise terminated during that period at the sole discretion of the Board.

Section 3 Seniority Principle

Selection for Custodian Positions

Seniority will be the determining factor when two or more bargaining unit members apply for a custodian position that is not a head custodian position. A head custodian applying for a head custodian position at the same pay level and shift (e.g. Head Custodian Elementary/Unit Office, Head Custodian Junior High, Head Night Custodian High School, Head Day Custodian High School) shall be given preference over non-head custodian or special maintenance applicants or head custodian applicants at different pay levels or shifts. When there is no head custodian applying for a head custodian position at the same pay level and shift, management shall have the right to select the best candidate for the position based on past and present experience, job performance, outside employment, skills and current certifications, flexibility, and/or ability to work with others.

Selection for All Other Positions

For all other positions, management shall have the right to select the best candidate based on past and present experience, job performance, outside employment, skills and current certifications, flexibility, and/or ability to work with others.

Seniority List

An electronic copy of the seniority list will be provided to the local Union at the beginning of each school year and upon request.

Reduction in Force

In the case of layoffs when working forces are being decreased, and recalls when working forces are increased, seniority according to classification (i.e. custodian, special maintenance) will be the determining factor.

If a bargaining member is recalled within twenty-four (24) months of the layoff, the bargaining unit member shall be reinstated with the original date of hire and retain the seniority the bargaining unit member had at the time of the layoff.

Reduction of a Custodian

A custodian subject to a reduction shall first bump another custodian with the least seniority at the same pay level and shift before bumping a custodian with less seniority at a different pay level and/or shift. If there is no custodian at the same pay level and shift, the custodian subject to a reduction may bump the least senior custodian at another pay level and/or shift who has less seniority.

Reduction of a Special Maintenance Position

A special maintenance person subject to a reduction, may bump another special maintenance person within the same job description (i.e. carpenter, electrical, groundskeeper, HVAC, painter, plumber, warehouse, and filter crew, warehouse, and delivery for special maintenance) and with the least seniority. If the special maintenance person does not have more seniority than another special maintenance person within the same job description and he moved from a different classification, he may bump the person with the least amount of seniority in that previous classification.

If there is a reduction at any level and there is a part-time position at that level, the part-time position will be reduced prior to a full-time position.

Section 4 Promotions and Job Vacancies

All full and part-time job vacancies and any newly created position shall be posted electronically within five (5) working days of the vacancy or creation of the new position. Notice of the electronic posting will be provided to the Union. The posting shall include job qualifications and hours of work. The posting shall remain posted for a period of five (5) working days. The vacancy or newly created position shall be filled within fifteen (15) working days after the posting has expired. Subject to Section 3 of this Article, the vacancy or position shall be filled by a member of the bargaining unit, provided the member has applied for and is qualified for the vacancy or position. A joint labor/management committee consisting of the Director of Human Resources, Director of Facilities, and a representative of the Union will be formed to determine the qualifications of the applicants. If the labor/management committee determines the applicants are not qualified, the District will seek outside candidates, only after exhausting all efforts to find qualified personnel within the District. To ensure qualified personnel within the bargaining unit, a training program will be established for continually upgrading the skills of bargaining unit members for future promotions or job opportunities.

Section 5 Day Custodian Leave Replacement

When the day custodian is off work due to scheduled leave time, the second shift custodians, from the same school by seniority, shall be offered to work days.

ARTICLE 13 - GRIEVANCE PROCEDURE

Section 1 Definition

A grievance shall mean a written complaint by the Union or a member of the bargaining unit that there has been an alleged violation, misinterpretation, or misapplication of the specific provisions of this agreement.

Section 2 Purpose

Each bargaining unit member covered by this agreement shall have the right to present grievances in accordance with these procedures, the purpose of which is to secure, at the lowest possible administrative level, equitable solutions to valid grievances which may arise. No reprisals shall be taken by the employer against any bargaining unit member because of the bargaining unit member's participation in a grievance.

Section 3 Representation

The grievant has the right to have a Union representative of their choice present in the grievance procedure provided the chosen Union representative is available to attend grievance meetings scheduled within the contractual timelines for holding grievance meetings. The grievant shall be present at all grievance discussions unless the Board, Union, and the grievant mutually agree that the grievant's presence is not desirable or necessary. When the presence of the grievant at a grievance hearing is required by either party, illness or incapacity of the grievant shall be grounds for any necessary extension of grievance procedure time limits.

Section 4 Time Limits

A grievance must be filed within ten (10) working days; working days in this Article are defined as Monday through Friday excluding holidays and any leave time, of the occurrence of the event which gave rise to the grievance. The number of days indicated at each step in the procedure shall be considered as the maximum allowable to the parties and every effort shall be made to resolve the grievance as rapidly as possible. Timelines may be extended by mutual consent.

Section 5 Procedures

The parties acknowledge that it is usually most desirable for a grievant and the grievant's immediate supervisor to resolve problems through informal and free communications. If, however, the informal process fails to satisfy the grievant, a grievance may be processed in the following manner and the grievant may be accompanied by a representative of choice:

Step One
The grievant or the Union shall file the grievance in writing with the Director of Facilities who shall certify by signature the date the grievance was received. The written grievance shall state the nature of the grievance, shall note the specific clause or clauses of the Agreement which are applicable, and shall state the remedy requested. The supervisor shall arrange for a meeting to take place with the grievant within ten (10) working days after receipt of the grievance. The supervisor shall make a decision on the grievance and communicate it in writing to the grievant and the Superintendent within five (5) working days of the meeting.

Step Two
In the event a grievance has not been satisfactorily resolved at Step One, the grievant may present the grievance within ten (10) working days to the Executive Director of Operations who will follow the same provisions as established in Step One.

Step Three
If the grievance is not satisfactorily resolved at Step Two, the grievance shall proceed to binding arbitration. The Union shall submit to the Superintendent a written request on behalf of the Union and the grievant to enter into binding arbitration. If a demand for binding arbitration is not filed within twenty (20) working days of receipt of the Step Two decision, then the grievance shall be deemed withdrawn.

Arbitration proceedings shall be conducted by an arbitrator to be selected by the two parties from a roster of arbitrators provided by the Federal Mediation and Conciliation Service. Within seven (7) working days after the Union requests binding arbitration, the two parties will request the FMCS provide a panel of seven (7) arbitrators. Each of the two parties will alternately strike one (1) name at a time from the panel until only one (1) name shall remain. The remaining name shall be the arbitrator. Expenses for the arbitrator's services shall be borne equally by the Board and the Union.

The arbitrator, in the opinion, shall not amend, modify, nullify, ignore, or add to the provisions of the agreement. The arbitrator's authority shall be strictly limited to deciding only the issue or issues presented to him/her in writing by the Board and the Union, and the decision must be based solely upon the arbitrator’s interpretation of the meaning or application of the express relevant language of the agreement.

ARTICLE 14 - NO STRIKE - NO LOCKOUT

During the term of this Agreement and any extension thereof, no bargaining unit member covered by this Agreement, nor the Union, nor any person acting on behalf of the Union shall ever or at any time engage in, authorize, or instigate any picketing, any recognition of any picket line on the Board's premises, any strike, slow-down, or other refusal to render full and complete services to the Board, or any activity whatsoever which would disrupt in any manner in whole or in part the operation of the district. During the term of this Agreement and any extension thereof, there shall be no lockout by the Board.

ARTICLE 15 - GENERAL CONDITIONS

Section 1 Meal Periods

There will be thirty (30) minutes allowed for a meal. The meal period shall be duty free, except if a bargaining unit member is required to work during a meal period, a different meal period will be given or the member will be compensated for one-half (1/2) hour at overtime time pay.

Section 2 Notification of Illness

When a bargaining unit member is ill and not going to report for duty, the building principal or the Director of Facilities or Custodial Managers (whichever applies) should be notified as soon as possible. A day bargaining unit member should notify the supervisor one and one-half (1-1/2) hours prior to starting time, a second shift bargaining unit member should notify the supervisor by noon, and a third shift bargaining unit member should notify the supervisor by 3:00 p.m. When a day bargaining unit member is scheduled to open the school for the Before School Program and calls in sick there shall be other arrangements for the school to open.

Section 3 Leaving Assignment During Working Hours

When leaving the school buildings during their scheduled hours, a custodial bargaining unit member shall notify the head custodian and Custodial Manager.

Section 4 Meeting With Administrator or Supervisor

When any bargaining unit member is required to appear before an administrator or supervisor, the bargaining unit member shall:

a. Be given at least forty-eight (48) hours prior written notice of the reasons for such meeting or interview; unless it is an emergency situation, and,
b. Be entitled to have a representative of the Union present to advise him/her and represent him/her during such meeting or interview.
c. Meeting will be set by the administration and attendance can be made mandatory.

Section 5 Required Vaccinations

Required vaccinations shall be made available to bargaining unit members who have occupational exposure to blood at no cost, at a reasonable time and place, and under the supervision of a licensed physician/licensed health care professional. If a vaccination is not required by law, a bargaining unit member may elect to not receive a vaccination by signing a waiver and release of the District.

Section 6 Smoking Cessation

The Board and Union agree to work together to implement Board Policy 5.50 *Drug and Alcohol Free Workplace; E-Cigarette, Vaping, Tobacco, and Cannabis Prohibition*, regarding use of tobacco and tobacco products on school property. Employees found in violation of the tobacco prohibition in the policy will be treated in the following manner:

1. **First Offense**: There will be verbal recognition of the offense and reprimand by the immediate supervisor. The bargaining unit member will be requested to enter a smoking cessation program.
2. **Second Offense**: There will be written notice given by the immediate supervisor that additional violations will be considered insubordination and the bargaining unit member will be requested to enter a smoking cessation program.
3. **Third Offense**: The bargaining unit member will be required to enter a smoking cessation program or face remediation proceedings.
4. **Fourth Offense**: Any subsequent violation will lead to a disciplinary referral to the Board and Superintendent regarding the status of the bargaining unit member's position.

Section 7 Employee Discipline/Dismissal

The following administrative procedure for the discipline or eventual dismissal of an employee is agreed to and will be followed. Depending upon the circumstances, Steps 1, 2 and 3 and the 24-hour notice requirement may be omitted.

When an immediate supervisor has a concern about the performance of an employee, the following steps will be followed:

Step 1: The bargaining unit member's immediate supervisor will ask the Union to meet with the bargaining unit member to discuss the concern. (No written record.)

Step 2: Failure of Step 1 to remedy the situation will result in a meeting with the bargaining unit member's immediate District supervisor, the bargaining unit member, and a Union representative. (A written report will be filed.)

Step 3: Failure of Step 2 to remedy the situation will result in a meeting with the bargaining unit member's immediate District supervisor, the bargaining unit member, and a Union representative. (A written reprimand with a list of corrective steps for the bargaining unit member will be filed with the Director of Human Resources and will be placed in the bargaining unit member's personnel file.)

Step 4: Failure to remedy at Step 3 will result in a meeting with the Director of Human Resources, the bargaining unit member's immediate District supervisor, the bargaining unit member, and a Union representative to determine discipline. (Discipline may include suspension without pay and/or a recommendation to the Board for dismissal.)

There shall be a 24-hour notice to the employee prior to the above step meetings.

Individual personnel files may be reviewed by the employee in the presence of the Director of Human Resources with a 24-hour notice. Requests to remove items must be in writing to the Director of Human Resources. Written reprimands shall be removed from personnel files after twelve (12) months from the

date of reprimand if no other occurrences of the same nature happen within the twelve (12) months. Letters of suspension shall be removed from personnel files after twenty-four (24) months if no other occurrences of the same nature happen within the twenty-four (24) months.

Section 8 Building Checks

At the discretion of management, building checks may be included as part of the regular duties of a Custodian/Special Maintenance Floater (Wed.-Sun.). For all other bargaining unit members, the following applies with respect to building checks:

Building checks for a high school will be paid at a minimum of two (2) hours.

Building checks for a junior high and elementary school will be paid at a minimum of one (1) hour.

Building checks will be done at a time that is convenient to the employee as long as it is done between the hours of 5:00 a.m. and 12:00 p.m. If a supervisor mandates that an employee perform the building check at a designated time, the employee shall receive an additional hour of overtime. If the employee has to return to perform any work, the one (1) hour minimum or two (2) hour minimum times shall apply.

Section 9 Notification of Communicable or Chronic Infectious Disease

The Administration will notify appropriate bargaining unit members of a student with a communicable or chronic infectious disease consistent with federal and state law regarding student records.

Section 10 Assault Upon an Employee

An employee shall promptly report to his/her supervisor any alleged case of assault on such employee while performing his/her assigned duties. The employer shall render reasonable assistance, including legal counsel, to such employee in connection with any prosecution by the state's attorney or other public prosecutor of the person who allegedly assaulted such employee. An employee shall not be held liable for stopping a fight between two or more students.

Section 11 Use of Security Camera and GPS Systems

Surveillance equipment and GPS systems will not be utilized to routinely observe employee performance or as documentation in the employee evaluation process. Surveillance equipment and GPS systems may be reviewed by the District personnel in connection with investigation of suspected misconduct.

Section 12 Computer Training

If bargaining unit members are required by the Board to use a computer and/or software programs in order to perform the duties of their job, the Board will provide training and a reasonable amount of time during the normal work hours to perform those duties.

ARTICLE 16 - MANAGEMENT RIGHTS

It is expressly understood and agreed that all functions, rights, powers, or authority of the Administration of the District and the Board which are not specifically limited by the express language of this Agreement are retained by the Board, provided, however, that no such right shall be exercised so as to violate any of the specific provisions of this Agreement. Employee discipline and dismissal shall be for just cause.

ARTICLE 17 - WAIVER OF ADDITIONAL BARGAINING

The parties acknowledge that during the negotiations which resulted in this Agreement, each had the unlimited right and opportunity to make demands and proposals with respect to any subject or matter not removed by law or by specific agreement of the parties, and that the understandings and agreements arrived at by the parties after the exercise of that right and opportunity are set forth in this Agreement. Therefore, the Board and the Union, for the life of this Agreement, each voluntarily and unqualifiedly waives any right which might otherwise exist under law, practice, or custom to negotiate over any matter during the term of this Agreement, and each agrees that the other shall not be obligated to bargain collectively with respect to any subject or matter referred to, or covered in this Agreement, or with respect to any subject or matter not specifically referred to or covered in this Agreement, even though such subject or matter may not have been within the knowledge or contemplation of either or both of the parties at the time that they negotiated or signed this Agreement. It is agreed, however, that with the written mutual consent of both parties, matters may be discussed during the term of this Agreement and the Agreement modified.

ARTICLE 18 - WAGES & INSURANCE

Section 1 Wages

For the 2025-2026 school year, custodial bargaining unit members shall be moved from their step on the 2024-2025 hourly wage schedule to the step indicated on the 2025-2026 hourly wage schedule attached hereto as Exhibit A. Special maintenance bargaining unit members shall receive step movement and be paid according to the 2025-2026 hourly wage schedule.

For the 2026-2027, 2027-2028, 2028-2029, and 2029-2030 school years, bargaining unit members shall receive step movement and be paid according to the hourly wage schedules for the respective year attached hereto as Exhibit A.

Special maintenance bargaining unit members who were at the top step of the wage schedule the previous school year will be paid off-schedule for the remaining school years of the Agreement and receive the same percentage increase as the percentage increase moving from the second to top step the previous school year to the top step the current school year.

Section 2 Longevity

Each bargaining unit member, beginning the fifteenth (15) year of service in the district, shall receive an additional $750 longevity. Each bargaining unit member, beginning the twenty-fifth (25) year of service in the district, shall receive $1,000 longevity. A bargaining unit member shall receive this $750 or $1,000 each year employment in the district continues. The longevity increment shall be paid in two (2) equal installments, one on the last paycheck prior to winter break and one the last paycheck of the fiscal year, and will continue each year the individual continued to be employed by Unit Five. The longevity amount shall be prorated for an employee who leaves mid-year.

Section 3 Retirement

An increment of $500 shall be added to the final salary of any retiring bargaining unit member who is age fifty-five (55) or over and who has completed twenty (20) or more years of service to the district, the last eight (8) being consecutive. A bargaining unit member who meets the longevity requirement, whose fifty-fifth (55) birthday occurs prior to the start of a new school term, and who notifies the Board ninety (90) days prior of the decision to retire is qualified to receive the $500.

Section 4 Uniforms

Each special maintenance, custodian/special maintenance floater, and pool maintenance bargaining unit member will be reimbursed up to the following amounts each school year for shoes or other garments to be used for specific employment purposes:

2025-2026	$209.81
2026-2027	$220.30
2027-2028	$231.32
2028-2029	$242.89
2029-2030	$255.03

Each head custodian and day custodian will be reimbursed up to the following amounts each school year for winter protection garments to be used for specific employment purposes:

2025-2026	$105.00
2026-2027	$110.25
2027-2028	$115.76
2028-2029	$121.55
2029-2030	$127.66

In order to obtain reimbursement, bargaining unit members must submit receipts to the Director of Facilities no later than June 15th of each school year.

It will be the responsibility of these individuals to keep the uniforms or other items clean.

Section 5 Health Insurance

For each bargaining unit member, the Board shall contribute to the Insurance Fund an amount to be used towards insurance benefits and equal to the amount contributed by the Board for each employee represented by the Unit Five Education Association. This contribution shall be reduced pro rata for any bargaining unit member who is employed less than full time.
Moneys paid into the Insurance Fund shall first be used to offset the cost of individual coverage for plan participants. Any surplus contribution the Board makes shall be added to the Insurance Fund reserve. In no event shall the Board's contribution relieve bargaining unit members of responsibility for dependent coverage.

Section 6 Life Insurance

The Board shall provide individual premium cost per month per bargaining unit member to cover the cost of a $20,000 term life insurance policy.

Section 7 ERISA

The Board acknowledges that Local Union 362 is bound by the terms and conditions of ERISA (Employee Retirement Income Security Act).

In accordance with the Modified Transition Plan adopted by the Board of Trustees of the LIUNA National (Industrial) Pension Fund on March 30, 2020, the Board and the Union agree that the Board shall contribute to the Pension Fund one dollar and thirty cents ($1.30) per hour for each hour worked by

a bargaining unit member, excluding overtime, sixty-five cents ($.65) of which shall be paid by the Board and the other sixty-five cents ($.65) to be included as part of the hourly wage paid to the bargaining unit member according to the hourly wage schedules attached hereto as Exhibit A.

Section 8 Travel Pay

Any custodian required to travel between buildings during the regular workday shall be reimbursed for travel expense at the current Internal Revenue Service rate for mileage. A custodian who works in two (2) or more buildings will be paid mileage for the travel from school to school and then back to starting school. Travel time shall not be during meal or work breaks. Travel reimbursements need to be reported on time sheets to be approved by the Executive Director of Operations.

Section 9 Working Out of Classification

When an employee works in a higher classification for two (2) hours or more the employee shall be paid at the higher classification.

Section 10 License/Training

The Board will pay the fee for any training required of bargaining unit members by the District. If such training must take place outside of the bargaining unit member's normally scheduled hours, the district shall compensate the bargaining unit member at the appropriate rate.

ARTICLE 19 – EVALUATIONS

The purpose of the evaluation is to monitor job expectations and performance.

The custodial services supervisor with input from the building principal or designated administrator, or supervisor of maintenance/grounds shall perform the evaluations. At no time shall another bargaining unit member be part of another bargaining unit member's evaluation.

Evaluations for custodial and maintenance employees shall be conducted a minimum of every three years.

When a custodial employee receives a performance rating of unsatisfactory, there shall be a reevaluation which shall be completed within ninety (90) days. If in the reevaluation the performance rating improves, the old unsatisfactory evaluation shall be removed from the employee's personnel file after 24 months of the reevaluation.

ACCEPTANCE OF AGREEMENT

IN WITNESS WHEREOF, the parties have executed this Agreement by their duly authorized representatives on this _____ day of June 2025.

LABORERS' INTERNATIONAL UNION OF NORTH AMERICA, UNION LOCAL 362, BLOOMINGTON ILLINOIS

BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 5, MCLEAN AND WOODFORD COUNTIES, ILLINOIS

By:_____ By:_____
Title:_____ President

Attest:

By:_____ By _____
Title:_____ Secretary

EXHIBIT A

THE FOLLOWING SCHEDULES ARE INCLUSIVE OF ANY ADDITIONAL AMOUNTS CONTRIBUTED BY THE BOARD PURSUANT TO THE MODIFIED TRANSITION PLAN, AND THE BOARD OF EDUCATION SHALL IN NO CASE BE OBLIGATED TO CONTRIBUTE TO THE LIUNA NATIONAL (INDUSTRIAL) PENSION FUND MORE THAN $.65 PER HOUR.

2025 – 2026 Wages Custodial

Step 2024-2025	Step 2025-2026	Multiplier	Hourly	12 Months
	0		$19.50	$40,716.00
1-6	1	1.010	$19.70	$41,133.60
	2	1.010	$19.89	$41,530.32
	3	1.010	$20.09	$41,947.92
10	4	1.010	$20.29	$42,365.52
	5	1.010	$20.49	$42,783.12
	6	1.010	$20.70	$43,221.60
	7	1.011	$20.93	$43,701.84
	8	1.013	$21.20	$44,265.60
	9	1.013	$21.47	$44,829.36
	10	1.013	$21.75	$45,414.00
	11	1.013	$22.04	$46,019.52
	12	1.013	$22.32	$46,604.16
	13	1.013	$22.61	$47,209.68
	14	1.013	$22.91	$47,836.08
	15	1.013	$23.21	$48,462.48
	16	1.013	$23.51	$49,088.88
	17	1.013	$23.81	$49,715.28
	18	1.013	$24.12	$50,362.56
	19	1.013	$24.44	$51,030.72
	20	1.013	$24.75	$51,678.00
	21	1.013	$25.08	$52,367.04
	22	1.013	$25.40	$53,035.20
27	23	1.013	$25.73	$53,724.24
28	24	1.013	$26.07	$54,434.16
29	25	1.013	$26.40	$55,123.20
30	26	1.013	$26.75	$55,854.00
	27	1.013	$27.10	$56,584.80
	28	1.013	$27.45	$57,315.60
	29	1.013	$27.80	$58,046.40
	30	1.013	$28.17	$58,818.96

2025 – 2026 Wages Special Maintenance

Step 2025-2026	Multiplier	Hourly	12 Months
0		$27.54	$57,503.52
1	1.01	$27.81	$58,067.28
2	1.01	$28.09	$58,651.92
3	1.01	$28.37	$59,236.56
4	1.01	$28.66	$59,842.08
5	1.01	$28.94	$60,426.72
6	1.01	$29.23	$61,032.24
7	1.01	$29.53	$61,658.64
8	1.01	$29.82	$62,264.16
9	1.01	$30.12	$62,890.56
10	1.01	$30.42	$63,516.96
11	1.01	$30.72	$64,143.36
12	1.01	$31.03	$64,790.64
13	1.01	$31.34	$65,437.92
14	1.01	$31.66	$66,106.08
15	1.01	$31.97	$66,753.36
16	1.01	$32.29	$67,421.52
17	1.01	$32.61	$68,089.68
18	1.01	$32.94	$68,778.72
19	1.01	$33.27	$69,467.76
20	1.01	$33.60	$70,156.80
21	1.01	$33.94	$70,866.72
22	1.01	$34.28	$71,576.64
23	1.01	$34.62	$72,286.56
24	1.01	$34.97	$73,017.36
25	1.01	$35.32	$73,748.16
26	1.01	$35.67	$74,478.96
27	1.01	$36.03	$75,230.64
28	1.01	$36.39	$75,982.32
29	1.01	$36.75	$76,734.00
30	1.01	$37.12	$77,506.56

Special Increments	Hourly
Head Day Custodian High School	$ .65
Head Night Custodian High School	$ .65
Head Custodian Junior High	$ .65
Head Custodian Elementary/Unit Office	$ .25
Special Maintenance*	$ .35
10:00 a.m. Shift or After	$ .40
Custodian/Special Maintenance Floater	$ .40
Pool Maintenance	$ .35
Asbestos Contractor/Supervisor Course & EPA Lead Renovation Repair & Painting Cert.	$1.25
Commercial Not-for-Hire Applicator License with Right-of-Way Pest Control	$1.25
Plumbing License	$1.25
Commercial HVAC Cert.	$1.25
Commercial Driver License (CDL)	$ .25
Electrician License	$1.25
Custodian High School	$1.00

Bargaining unit members shall be paid for all applicable special increments only if required as part of their job duties with the District.

*The Special Maintenance increment (listed as Maintenance increment in previous contracts) was originally bargained as a separate increment rather than included in the hourly wage schedule in order to calculate the proportionate amount attributed to that item as part of the overall cost increase for that contract. It is maintained separate from the hourly wage schedule in order to preserve its historical context.

2026 – 2027 Wages

Custodial				Special Maintenance			
Step	**Multiplier**	**Hourly**	**12 Months**	**Step**	**Multiplier**	**Hourly**	**12 Months**
0		$20.28	$42,344.64	0		$28.64	$59,800.32
1	1.010	$20.48	$42,762.24	1	1.01	$28.93	$60,405.84
2	1.010	$20.69	$43,200.72	2	1.01	$29.22	$61,011.36
3	1.010	$20.89	$43,618.32	3	1.01	$29.51	$61,616.88
4	1.010	$21.10	$44,056.80	4	1.01	$29.80	$62,222.40
5	1.010	$21.31	$44,495.28	5	1.01	$30.10	$62,848.80
6	1.010	$21.53	$44,954.64	6	1.01	$30.40	$63,475.20
7	1.011	$21.76	$45,434.88	7	1.01	$30.71	$64,122.48
8	1.013	$22.05	$46,040.40	8	1.01	$31.01	$64,748.88
9	1.013	$22.33	$46,625.04	9	1.01	$31.32	$65,396.16
10	1.013	$22.62	$47,230.56	10	1.01	$31.64	$66,064.32
11	1.013	$22.92	$47,856.96	11	1.01	$31.95	$66,711.60
12	1.013	$23.22	$48,483.36	12	1.01	$32.27	$67,379.76
13	1.013	$23.52	$49,109.76	13	1.01	$32.60	$68,068.80
14	1.013	$23.82	$49,736.16	14	1.01	$32.92	$68,736.96
15	1.013	$24.13	$50,383.44	15	1.01	$33.25	$69,426.00
16	1.013	$24.45	$51,051.60	16	1.01	$33.58	$70,115.04
17	1.013	$24.77	$51,719.76	17	1.01	$33.92	$70,824.96
18	1.013	$25.09	$52,387.92	18	1.01	$34.26	$71,534.88
19	1.013	$25.41	$53,056.08	19	1.01	$34.60	$72,244.80
20	1.013	$25.74	$53,745.12	20	1.01	$34.95	$72,975.60
21	1.013	$26.08	$54,455.04	21	1.01	$35.30	$73,706.40
22	1.013	$26.42	$55,164.96	22	1.01	$35.65	$74,437.20
23	1.013	$26.76	$55,874.88	23	1.01	$36.01	$75,188.88
24	1.013	$27.11	$56,605.68	24	1.01	$36.37	$75,940.56
25	1.013	$27.46	$57,336.48	25	1.01	$36.73	$76,692.24
26	1.013	$27.82	$58,088.16	26	1.01	$37.10	$77,464.80
27	1.013	$28.18	$58,839.84	27	1.01	$37.47	$78,237.36
28	1.013	$28.55	$59,612.40	28	1.01	$37.84	$79,009.92
29	1.013	$28.92	$60,384.96	29	1.01	$38.22	$79,803.36
30	1.013	$29.29	$61,157.52	30	1.01	$38.60	$80,596.80

Special Increments	Hourly
Head Day Custodian High School	$ .65
Head Night Custodian High School	$ .65
Head Custodian Junior High	$ .65
Head Custodian Elementary/Unit Office	$ .25
Special Maintenance*	$ .35
10:00 a.m. Shift or After	$ .40
Custodian/Special Maintenance Floater	$ .40
Pool Maintenance	$ .35

Asbestos Contractor/Supervisor Course & EPA Lead Renovation Repair & Painting Cert.	$1.25
Commercial Not-for-Hire Applicator License with Right-of-Way Pest Control	$1.25
Plumbing License	$1.25
Commercial HVAC Cert.	$1.25
Commercial Driver License (CDL)	$ .25
Electrician License	$1.25
Custodian High School	$1.00

Bargaining unit members shall be paid for all applicable special increments only if required as part of their job duties with the District.

*The Special Maintenance increment (listed as Maintenance increment in previous contracts) was originally bargained as a separate increment rather than included in the hourly wage schedule in order to calculate the proportionate amount attributed to that item as part of the overall cost increase for that contract. It is maintained separate from the hourly wage schedule in order to preserve its historical context.

2027 – 2028 Wages

Custodial				Special Maintenance			
Step	**Multiplier**	**Hourly**	**12 Months**	**Step**	**Multiplier**	**Hourly**	**12 Months**
0		$21.09	$44,204.64	0		$29.79	$62,439.84
1	1.010	$21.30	$44,644.80	1	1.01	$30.08	$63,047.68
2	1.010	$21.52	$45,105.92	2	1.01	$30.39	$63,676.48
3	1.010	$21.73	$45,546.08	3	1.01	$30.69	$64,326.24
4	1.010	$21.95	$46,007.20	4	1.01	$31.00	$64,976.00
5	1.010	$22.17	$46,468.32	5	1.01	$31.31	$65,604.80
6	1.010	$22.39	$46,929.44	6	1.01	$31.62	$66,275.52
7	1.011	$22.64	$47,453.44	7	1.01	$31.94	$66,925.28
8	1.013	$22.93	$48,061.28	8	1.01	$32.25	$67,596.00
9	1.013	$23.23	$48,690.08	9	1.01	$32.58	$68,287.68
10	1.013	$23.53	$49,318.88	10	1.01	$32.90	$68,958.40
11	1.013	$23.84	$49,968.64	11	1.01	$33.23	$69,650.08
12	1.013	$24.15	$50,618.40	12	1.01	$33.56	$70,341.76
13	1.013	$24.46	$51,268.16	13	1.01	$33.90	$71,054.40
14	1.013	$24.78	$51,938.88	14	1.01	$34.24	$71,767.04
15	1.013	$25.10	$52,609.60	15	1.01	$34.58	$72,479.68
16	1.013	$25.43	$53,301.28	16	1.01	$34.93	$73,213.28
17	1.013	$25.76	$53,992.96	17	1.01	$35.28	$73,946.88
18	1.013	$26.09	$54,684.64	18	1.01	$35.63	$74,680.48
19	1.013	$26.43	$55,397.28	19	1.01	$35.99	$75,414.08
20	1.013	$26.77	$56,109.92	20	1.01	$36.35	$76,168.64
21	1.013	$27.12	$56,843.52	21	1.01	$36.71	$76,944.16
22	1.013	$27.47	$57,577.12	22	1.01	$37.08	$77,698.72
23	1.013	$27.83	$58,331.68	23	1.01	$37.45	$78,495.20
24	1.013	$28.19	$59,086.24	24	1.01	$37.82	$79,270.72
25	1.013	$28.56	$59,861.76	25	1.01	$38.20	$80,067.20
26	1.013	$28.93	$60,637.28	26	1.01	$38.58	$80,863.68
27	1.013	$29.31	$61,433.76	27	1.01	$38.97	$81,681.12
28	1.013	$29.69	$62,230.24	28	1.01	$39.36	$82,498.56
29	1.013	$30.07	$63,026.72	29	1.01	$39.75	$83,316.00
30	1.013	$30.46	$63,844.16	30	1.01	$40.15	$84,154.40

Special Increments	Hourly
Head Day Custodian High School	$ .65
Head Night Custodian High School	$ .65
Head Custodian Junior High	$ .65
Head Custodian Elementary/Unit Office	$ .25
Special Maintenance*	$ .35
10:00 a.m. Shift or After	$ .40
Custodian/Special Maintenance Floater	$ .40
Pool Maintenance	$ .35

Asbestos Contractor/Supervisor Course & EPA Lead Renovation Repair & Painting Cert.	$1.25
Commercial Not-for-Hire Applicator License with Right-of-Way Pest Control	$1.25
Plumbing License	$1.25
Commercial HVAC Cert.	$1.25
Commercial Driver License (CDL)	$ .25
Electrician License	$1.25
Custodian High School	$1.00

Bargaining unit members shall be paid for all applicable special increments only if required as part of their job duties with the District.

*The Special Maintenance increment (listed as Maintenance increment in previous contracts) was originally bargained as a separate increment rather than included in the hourly wage schedule in order to calculate the proportionate amount attributed to that item as part of the overall cost increase for that contract. It is maintained separate from the hourly wage schedule in order to preserve its historical context.

2028 – 2029 Wages

Custodial				Special Maintenance			
Step	**Multiplier**	**Hourly^**	**12 Months**	**Step**	**Multiplier**	**Hourly^**	**12 Months**
0		$21.72	$45,177.60	0		$30.68	$63,814.40
1	1.010	$21.94	$45,635.20	1	1.01	$30.99	$64,459.20
2	1.010	$22.16	$46,092.80	2	1.01	$31.30	$65,104.00
3	1.010	$22.38	$46,550.40	3	1.01	$31.61	$65,748.80
4	1.010	$22.61	$47,028.80	4	1.01	$31.93	$66,414.40
5	1.010	$22.83	$47,486.40	5	1.01	$32.24	$67,080.00
6	1.010	$23.06	$47,964.80	6	1.01	$32.57	$67,745.60
7	1.011	$23.31	$48,484.80	7	1.01	$32.89	$68,432.00
8	1.013	$23.62	$49,129.60	8	1.01	$33.22	$69,118.40
9	1.013	$23.92	$49,753.60	9	1.01	$33.55	$69,804.80
10	1.013	$24.24	$50,419.20	10	1.01	$33.89	$70,491.20
11	1.013	$24.55	$51,064.00	11	1.01	$34.23	$71,198.40
12	1.013	$24.87	$51,729.60	12	1.01	$34.57	$71,926.40
13	1.013	$25.19	$52,395.20	13	1.01	$34.92	$72,633.60
14	1.013	$25.52	$53,081.60	14	1.01	$35.27	$73,361.60
15	1.013	$25.85	$53,768.00	15	1.01	$35.62	$74,089.60
16	1.013	$26.19	$54,475.20	16	1.01	$35.97	$74,838.40
17	1.013	$26.53	$55,182.40	17	1.01	$36.33	$75,587.20
18	1.013	$26.87	$55,889.60	18	1.01	$36.70	$76,336.00
19	1.013	$27.22	$56,617.60	19	1.01	$37.06	$77,105.60
20	1.013	$27.58	$57,366.40	20	1.01	$37.44	$77,875.20
21	1.013	$27.94	$58,115.20	21	1.01	$37.81	$78,644.80
22	1.013	$28.30	$58,864.00	22	1.01	$38.19	$79,435.20
23	1.013	$28.67	$59,633.60	23	1.01	$38.57	$80,225.60
24	1.013	$29.04	$60,403.20	24	1.01	$38.96	$81,036.80
25	1.013	$29.42	$61,193.60	25	1.01	$39.35	$81,848.00
26	1.013	$29.80	$61,984.00	26	1.01	$39.74	$82,659.20
27	1.013	$30.19	$62,795.20	27	1.01	$40.14	$83,491.20
28	1.013	$30.58	$63,606.40	28	1.01	$40.54	$84,323.20
29	1.013	$30.98	$64,438.40	29	1.01	$40.94	$85,176.00
30	1.013	$31.38	$65,270.40	30	1.01	$41.35	$86,028.80

Special Increments	Hourly
Head Day Custodian High School	$ .65
Head Night Custodian High School	$ .65
Head Custodian Junior High	$ .65
Head Custodian Elementary/Unit Office	$ .25
Special Maintenance*	$ .35
10:00 a.m. Shift or After	$ .40
Custodian/Special Maintenance Floater	$ .40

Pool Maintenance	$ .35
Asbestos Contractor/Supervisor Course & EPA Lead Renovation Repair & Painting Cert.	$1.25
Commercial Not-for-Hire Applicator License with Right-of-Way Pest Control	$1.25
Plumbing License	$1.25
Commercial HVAC Cert.	$1.25
Commercial Driver License (CDL)	$ .25
Electrician License	$1.25
Custodian High School	$1.00

Bargaining unit members shall be paid for all applicable special increments only if required as part of their job duties with the District.

^Hourly wage is based on 3% increase from the previous school year. If District's state equalized EAV growth is 5% or more for the previous tax year, the base hourly wage will be a 4% increase from the previous school year.

*The Special Maintenance increment (listed as Maintenance increment in previous contracts) was originally bargained as a separate increment rather than included in the hourly wage schedule in order to calculate the proportionate amount attributed to that item as part of the overall cost increase for that contract. It is maintained separate from the hourly wage schedule in order to preserve its historical context.

2029 – 2030 Wages

Custodial				Special Maintenance			
Step	**Multiplier**	**Hourly**	**12 Months**	**Step**	**Multiplier**	**Hourly**	**12 Months**
0		$22.38	$46,550.40	0		$31.60	$65,728.00
1	1.010	$22.60	$47,008.00	1	1.01	$31.92	$66,393.60
2	1.010	$22.83	$47,486.40	2	1.01	$32.24	$67,059.20
3	1.010	$23.05	$47,944.00	3	1.01	$32.56	$67,724.80
4	1.010	$23.28	$48,422.40	4	1.01	$32.88	$68,390.40
5	1.010	$23.52	$48,921.60	5	1.01	$33.21	$69,076.80
6	1.010	$23.75	$49,400.00	6	1.01	$33.54	$69,763.20
7	1.011	$24.01	$49,940.80	7	1.01	$33.88	$70,470.40
8	1.013	$24.33	$50,606.40	8	1.01	$34.22	$71,177.60
9	1.013	$24.64	$51,251.20	9	1.01	$34.56	$71,884.80
10	1.013	$24.96	$51,916.80	10	1.01	$34.91	$72,612.80
11	1.013	$25.29	$52,603.20	11	1.01	$35.26	$73,340.80
12	1.013	$25.62	$53,289.60	12	1.01	$35.61	$74,068.80
13	1.013	$25.95	$53,976.00	13	1.01	$35.96	$74,796.80
14	1.013	$26.29	$54,683.20	14	1.01	$36.32	$75,545.60
15	1.013	$26.63	$55,390.40	15	1.01	$36.69	$76,315.20
16	1.013	$26.97	$56,097.60	16	1.01	$37.05	$77,064.00
17	1.013	$27.32	$56,825.60	17	1.01	$37.42	$77,833.60
18	1.013	$27.68	$57,574.40	18	1.01	$37.80	$78,624.00
19	1.013	$28.04	$58,323.20	19	1.01	$38.18	$79,414.40
20	1.013	$28.40	$59,072.00	20	1.01	$38.56	$80,204.80
21	1.013	$28.77	$59,841.60	21	1.01	$38.94	$80,995.20
22	1.013	$29.15	$60,632.00	22	1.01	$39.33	$81,806.40
23	1.013	$29.53	$61,422.40	23	1.01	$39.73	$82,638.40
24	1.013	$29.91	$62,212.80	24	1.01	$40.12	$83,449.60
25	1.013	$30.30	$63,024.00	25	1.01	$40.53	$84,302.40
26	1.013	$30.69	$63,835.20	26	1.01	$40.93	$85,134.40
27	1.013	$31.09	$64,667.20	27	1.01	$41.34	$85,987.20
28	1.013	$31.50	$65,520.00	28	1.01	$41.75	$86,840.00
29	1.013	$31.91	$66,372.80	29	1.01	$42.17	$87,713.60
30	1.013	$32.32	$67,225.60	30	1.01	$42.59	$88,587.20

Special Increments	Hourly
Head Day Custodian High School	$ .65
Head Night Custodian High School	$ .65
Head Custodian Junior High	$ .65
Head Custodian Elementary/Unit Office	$ .25
Special Maintenance*	$ .35
10:00 a.m. Shift or After	$ .40
Custodian/Special Maintenance Floater	$ .40

Pool Maintenance	$ .35
Asbestos Contractor/Supervisor Course & EPA Lead Renovation Repair & Painting Cert.	$1.25
Commercial Not-for-Hire Applicator License with Right-of-Way Pest Control	$1.25
Plumbing License	$1.25
Commercial HVAC Cert.	$1.25
Commercial Driver License (CDL)	$ .25
Electrician License	$1.25
Custodian High School	$1.00

Bargaining unit members shall be paid for all applicable special increments only if required as part of their job duties with the District.

^Hourly wage is based on 3% increase from the previous school year. If District's state equalized EAV growth is 5% or more for the previous tax year, the base hourly wage will be a 4% increase from the previous school year.

*The Special Maintenance increment (listed as Maintenance increment in previous contracts) was originally bargained as a separate increment rather than included in the hourly wage schedule in order to calculate the proportionate amount attributed to that item as part of the overall cost increase for that contract. It is maintained separate from the hourly wage schedule in order to preserve its historical context.

EXHIBIT B

LETTERS OF UNDERSTANDING

LETTER OF UNDERSTANDING
ONE-TIME RETIREMENT INCENTIVE

The Board of Education (the "Board") of Community Unit School District No. 5, McLean and Woodford Counties, Illinois (the "District") and the Laborers' International Union of North America, Local 362 (the "Union") agree to the following one-time retirement incentive for the 2025-2026 school year:

Retirement Incentive

Any bargaining unit member who has completed ten (10) years or more of service credit with the District, who is eligible to retire under the Illinois Municipal Retirement Fund (IMRF), and who submits to the Board by 5 pm on Thursday, July 31, 2025, an irrevocable notice of retirement with a retirement date no later than July 31, 2026, shall be eligible for a retirement incentive of $5,000, payable over the member's remaining pay periods.

Upon occurrence of a life-changing event: e.g. death or total disability of spouse, grave illness of a dependent child, or for a major life change deemed appropriate by the Board, the bargaining unit member may petition the Board to be released from his/her retirement resignation. A bargaining unit member who is released his/her election to retire must repay to the Board all monies paid as an incentive.

This retirement incentive shall be paid in lieu of the $500 increment provided in Article 18, Section 3 of the Negotiated Contract and will sunset and no longer be available after July 31, 2026.

BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 5, MCLEAN AND WOODFORD COUNTIES, ILLINOIS

By:_____
President

Date:_____

LABORERS' INTERNATIONAL UNION OF NORTH AMERICA, LOCAL 362

By:_____
Business Manager

Date:_____

LETTER OF UNDERSTANDING
COMMITTEE REGARDING SAFETY CONCERNS

The Board and Union agree to form a committee to discuss safety concerns of bargaining unit members. The Board and Union shall each appoint an equal number of representatives to serve on the committee. The committee will meet on or before December 15, 2025, and will determine the dates and times for any additional meetings deemed necessary.

BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 5, MCLEAN AND WOODFORD COUNTIES, ILLINOIS

By:_____
President

Date:_____

LABORERS' INTERNATIONAL UNION OF NORTH AMERICA, LOCAL 362

By:_____
Business Manager

Date:_____

District Type:
[x] School District
[ ] Joint Agreement

ILLINOIS STATE BOARD OF EDUCATION
School Business Services Division

SCHOOL DISTRICT/JOINT AGREEMENT BUDGET FORM *
July 1, 2024 - June 30, 2025

Accounting Basis:
[x] Cash
[ ] Accrual

Is this an amended budget? Yes

Date of Amended Budget: 6/18/25
(MM/DD/YY)

District Name: **McLean County USD 5**

District RCDT No: **17064005026**

Unbalanced budget; however, a Deficit Reduction Plan is not required at this time.

If your FY2024 AFR states that you need to do a deficit reduction plan and your FY2025 budget is balanced, please state the measures you took to have your budget become balanced. (Bckgrnd-Assumpt 25-26)

Budget of McLean County USD 5 *, County of* McLean ,
State of Illinois, for the Fiscal Year beginning July 1, 2024 *and ending* June 30, 2025 .

WHEREAS the Board of Education of McLean County USD 5 ,
County of McLean , *State of Illinois, caused to be prepared in tentative form a budget, and the Secretary of this Board has made the same conveniently available to public inspection for at least thirty days prior to final action thereon;*

AND WHEREAS a public hearing was held as to such budget on the 18th *day of* June , *20* 25 ,
notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW, THEREFORE, Be it resolved by the Board of Education of said district as follows:

Section 1: That the fiscal year of this school district be and the same hereby is fixed and declared to be beginning July 1, 2024 *and ending* June 30, 2025 .

Section 2: That the following budget containing an estimate of amounts available in each Fund, separately, and expenditures from each be and the same is hereby adopted as the budget of this school district for said fiscal year.

ADOPTION OF BUDGET

The budget shall be approved and signed below by members of the School Board. Adopted this 18th *day of* June , *20* 25
by a roll call vote of _____ *Yeas, and* _____ *Nays, to wit:*

** MEMBERS VOTING YEA:	** MEMBERS VOTING NAY:

* Based on the 23 Illinois Administrative Code-Part 100 and inconformity with Section 17-1 of the School Code.

** Type in the members who voted "YEA" nor "NAY". Actual school board member signatures are not required for electronic submission.

(1) A certified copy of this document must be filed with the county clerk within 30 days of adoption as required by Section 18-50 of the Property Tax Code (35 ILCS 200/18-50).

(2) Districts are required to submit the adopted/amended budget electronically to ISBE within 30 days of adoption or by October 30, whichever comes first. Budgets are submitted through IWAS: https://apps.isbe.net/iwas/asp/login.asp?js=true

Please type the member signatures before submitting to ISBE. We do not accept PDF copies.

Begin entering data on EstRev 6-11 and EstExp 12-20 tabs. Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
ESTIMATED BEGINNING FUND BALANCE (without Student Activity Funds)1 as of July 1, 2024		21,091,966	1,641,659	18,563,917	2,263,172	3,233,237	0	54,478,129	476,952	384,616
RECEIPTS/REVENUES (without Student Activity Funds)										
LOCAL SOURCES	**1000**	105,054,974	16,279,485	24,883,674	6,165,942	5,114,953	0	3,552,884	6,617,318	1,534,884
FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	**2000**	0	0		0	0				
STATE SOURCES	**3000**	28,729,270	50,000	0	7,043,793	0	0	0	0	0
FEDERAL SOURCES	**4000**	16,717,061	0	0	1,025,028	0	0	0	0	0
Total Direct Receipts/Revenues [8]		150,501,305	16,329,485	24,883,674	14,234,763	5,114,953	0	3,552,884	6,617,318	1,534,884
Receipts/Revenues for "On Behalf" Payments [2]	3998									
Total Receipts/Revenues		150,501,305	16,329,485	24,883,674	14,234,763	5,114,953	0	3,552,884	6,617,318	1,534,884
DISBURSEMENTS/EXPENDITURES (without Student Activity Funds)										
INSTRUCTION	**1000**	101,177,589				2,731,245			1,070,603	
SUPPORT SERVICES	**2000**	47,860,341	16,584,756		17,798,022	2,340,876	0		5,412,822	1,637,540
COMMUNITY SERVICES	**3000**	1,247,334	0		0	89,875			0	
PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	**4000**	647,954	0	0	0	0	0		0	0
DEBT SERVICES	**5000**	0	0	38,326,902	46,225	0			0	0
PROVISION FOR CONTINGENCIES	**6000**	0	0	0	0	0	0		0	0
Total Direct Disbursements/Expenditures [9]		150,933,218	16,584,756	38,326,902	17,844,247	5,161,996	0		6,483,425	1,637,540
Disbursements/Expenditures for "On Behalf" Payments [2]	4180	0	0	0	0	0	0		0	0
Total Disbursements/Expenditures		150,933,218	16,584,756	38,326,902	17,844,247	5,161,996	0		6,483,425	1,637,540
Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(431,913)	(255,271)	(13,443,228)	(3,609,484)	(47,043)	0	3,552,884	133,893	(102,656)
OTHER SOURCES/USES OF FUNDS										
OTHER SOURCES OF FUNDS (7000)										
PERMANENT TRANSFER FROM VARIOUS FUNDS										
Abolishment the Working Cash Fund [16]	7110									
Abatement of the Working Cash Fund [16]	7110				1,500,000					
Transfer of Working Cash Fund Interest	7120									
Transfer Among Funds	7130									
Transfer of Interest	7140									
Transfer from Capital Projects Fund to O&M Fund	7150		0							
Transfer of Excess Fire Prev & Safety Tax & Interest [3] Proceeds to O&M Fund	7160		0							
Transfer of Excess Accumulated Fire Prev & Safety Bond and Int [3a] Proceeds to Debt Service Fund	7170			0						
SALE OF BONDS (7200)										
Principal on Bonds Sold [4]	7210									9,910,000
Premium on Bonds Sold	7220			313,817						248,868
Accrued Interest on Bonds Sold	7230									
Sale or Compensation for Fixed Assets [5]	7300									
Transfer to Debt Service to Pay Principal on GASB 87 Leases	7400			1,190,004						
Transfer to Debt Service to Pay Interest on GASB 87 Leases	7500			39,730						
Transfer to Debt Service Fund to Pay Principal on Revenue Bonds	7600			0						
Transfer to Debt Service Fund to Pay Interest on Revenue Bonds	7700			0						
Transfer to Capital Projects Fund	7800						0			
ISBE Loan Proceeds	7900									
Other Sources Not Classified Elsewhere	7990	6,358,654	978,862							
Total Other Sources of Funds [8]		6,358,654	978,862	1,543,551	1,500,000	0	0	0	0	10,158,868

Begin entering data on EstRev 6-11 and EstExp 12-20 tabs. Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
OTHER USES OF FUNDS (8000)										
TRANSFER TO VARIOUS OTHER FUNDS (8100)										
Abolishment or Abatement of the Working Cash Fund [16]	8110							1,500,000		
Transfer of Working Cash Fund Interest	8120							0		
Transfer Among Funds	8130									
Transfer of Interest [6]	8140									
Transfer from Capital Projects Fund to O&M Fund	8150									
Transfer of Excess Fire Prev & Safety Tax & Interest [3] Proceeds to O&M Fund	8160									
Transfer of Excess Accumulated Fire Prev & Safety Bond [3a] and Int Proceeds to Debt Service Fund	8170									
Taxes Pledged to Pay Principal on GASB 87 Leases	8410	868,102	321,902							
Grants/Reimbursements Pledged to Pay Principal on GASB 87 Leases	8420									
Other Revenues Pledged to Pay Principal on GASB 87 Leases	8430									
Fund Balance Transfers Pledged to Pay Principal on GASB 87 Leases	8440									
Taxes Pledged to Pay Interest on GASB 87 Leases	8510	24,407	15,323							
Grants/Reimbursements Pledged to Pay Interest on GASB 87 Leases	8520									
Other Revenues Pledged to Pay Interest on GASB 87 Leases	8530									
Fund Balance Transfers Pledged to Pay Interest on GASB 87 Leases	8540									
Taxes Pledged to Pay Principal on Revenue Bonds	8610									
Grants/Reimbursements Pledged to Pay Principal on Revenue Bonds	8620									
Other Revenues Pledged to Pay Principal on Revenue Bonds	8630									
Fund Balance Transfers Pledged to Pay Principal on Revenue Bonds	8640									
Taxes Pledged to Pay Interest on Revenue Bonds	8710									
Grants/Reimbursements Pledged to Pay Interest on Revenue Bonds	8720									
Other Revenues Pledged to Pay Interest on Revenue Bonds	8730									
Fund Balance Transfers Pledged to Pay Interest on Revenue Bonds	8740									
Taxes Transferred to Pay for Capital Projects	8810									
Grants/Reimbursements Pledged to Pay for Capital Projects	8820									
Other Revenues Pledged to Pay for Capital Projects	8830									
Fund Balance Transfers Pledged to Pay for Capital Projects	8840									
Transfer to Debt Service Fund to Pay Principal on ISBE Loans	8910									
Other Uses Not Classified Elsewhere	8990									158,868
Total Other Uses of Funds [9]		892,509	337,225	0	0	0	0	1,500,000	0	158,868
Total Other Sources/Uses of Fund		5,466,145	641,637	1,543,551	1,500,000	0	0	(1,500,000)	0	10,000,000
ESTIMATED ENDING FUND BALANCE (without Student Activity Funds) as of June 30, 2025		26,126,198	2,028,025	6,664,240	153,688	3,186,194	0	56,531,013	610,845	10,281,960
Student Activity (Fund 11) ESTIMATED BEGINNING FUND BALANCE as of July 1, 2024		2,097,038								
RECEIPTS/REVENUES (For Student Activity Funds)										
Total Student Activity Direct Receipts/Revenues (Local Sources)	1799	0								
DISBURSEMENTS/EXPENDITURES (For Student Activity Funds)										
Total Student Activity Direct Disbursements/Expenditures	1999	0								
Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		0								
Student Activity ESTIMATED ENDING FUND BALANCE as of June 30, 2025		2,097,038								

Begin entering data on EstRev 6-11 and EstExp 12-20 tabs. Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
Total ESTIMATED BEGINNING FUND BALANCE (All Sources Including Student Activity Funds) as of July 1, 2024		23,189,004	1,641,659	18,563,917	2,263,172	3,233,237	0	54,478,129	476,952	384,616
RECEIPTS/REVENUES (All Sources with Student Activity Funds)										
LOCAL SOURCES	**1000**	105,054,974	16,279,485	24,883,674	6,165,942	5,114,953	0	3,552,884	6,617,318	1,534,884
FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	**2000**	0	0		0	0				
STATE SOURCES	**3000**	28,729,270	50,000	0	7,043,793	0	0	0	0	0
FEDERAL SOURCES	**4000**	16,717,061	0	0	1,025,028	0	0	0	0	0
Total Direct Receipts/Revenues [8]		150,501,305	16,329,485	24,883,674	14,234,763	5,114,953	0	3,552,884	6,617,318	1,534,884
Receipts/Revenues for "On Behalf" Payments [2]	3998	0	0	0	0	0	0		0	0
Total Receipts/Revenues		150,501,305	16,329,485	24,883,674	14,234,763	5,114,953	0	3,552,884	6,617,318	1,534,884
DISBURSEMENTS/EXPENDITURES (All Sources with Student Activity Funds)										
INSTRUCTION	**1000**	101,177,589				2,731,245			1,070,603	
SUPPORT SERVICES	**2000**	47,860,341	16,584,756		17,798,022	2,340,876	0		5,412,822	1,637,540
COMMUNITY SERVICES	**3000**	1,247,334	0		0	89,875			0	
PAYMENTS TO OTHER DISTRICTS & GOVT UNITS	**4000**	647,954	0	0	0	0	0		0	0
DEBT SERVICES	**5000**	0	0	38,326,902	46,225	0			0	0
PROVISION FOR CONTINGENCIES	**6000**	0	0	0	0	0	0		0	0
Total Direct Disbursements/Expenditures [9]		150,933,218	16,584,756	38,326,902	17,844,247	5,161,996	0		6,483,425	1,637,540
Disbursements/Expenditures for "On Behalf" Payments [2]	4180	0	0	0	0	0	0		0	0
Total Disbursements/Expenditures		150,933,218	16,584,756	38,326,902	17,844,247	5,161,996	0		6,483,425	1,637,540
Excess of Direct Receipts/Revenues Over (Under) Direct Disbursements/Expenditures		(431,913)	(255,271)	(13,443,228)	(3,609,484)	(47,043)	0	3,552,884	133,893	(102,656)
OTHER SOURCES/USES OF FUNDS										
OTHER SOURCES OF FUNDS (7000)										
Total Other Sources of Funds [8]		6,358,654	978,862	1,543,551	1,500,000	0	0	0	0	10,158,868
OTHER USES OF FUNDS (8000)										
Total Other Uses of Funds [9]		892,509	337,225	0	0	0	0	1,500,000	0	158,868
Total Other Sources/Uses of Fund		5,466,145	641,637	1,543,551	1,500,000	0	0	(1,500,000)	0	10,000,000
ESTIMATED ENDING FUND BALANCE (All Sources with Student Activity Funds) as of June 30, 2025		28,223,236	2,028,025	6,664,240	153,688	3,186,194	0	56,531,013	610,845	10,281,960

SUMMARY OF EXPENDITURES Without Student Activity Funds (by Major Object)

Description	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety	Total By Object
Object Name											
Salaries	100	103,753,763	6,825,604		242,587		0		2,065,114	0	112,887,068
Employee Benefits	200	21,780,625	1,110,822		48,746	5,161,996	0		1,261,627	0	29,363,816
Purchased Services	300	3,583,111	2,199,670	0	14,818,545		0		2,863,802	250,000	23,715,128
Supplies & Materials	400	8,997,148	4,053,295		1,634,192		0		142,668	0	14,827,303
Capital Outlay	500	6,770,228	2,368,863		1,045,170		0		50,000	1,387,540	11,621,801
Other Objects	600	5,310,015	955	38,326,902	48,225	0	0		100,214	0	43,786,311
Non-Capitalized Equipment	700	738,328	25,547		6,782		0		0	0	770,657
Termination Benefits	800	0	0		0				0		0
Total Expenditures		150,933,218	16,584,756	38,326,902	17,844,247	5,161,996	0		6,483,425	1,637,540	236,972,084

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
BEGINNING CASH BALANCE ON HAND (without Student Activity Funds)7 as of July 1, 2024		28,880,537	1,823,014	18,563,917	2,268,585	4,031,019	0	20,252,799	493,091	384,616
Total Direct Receipts & Other Sources [8]		156,859,959	17,308,347	26,427,225	15,734,763	5,114,953	0	3,552,884	6,617,318	11,693,752
OTHER RECEIPTS										
Interfund Loans Payable (Loans from Other Funds)	411									
Interfund Loans Receivable (Repayment of Loans)	141									
Notes and Warrants Payable	433									
Other Current Assets	199									
Total Other Receipts		0	0	0	0	0	0	0	0	0
Total Direct Receipts, Other Sources, & Other Receipts		156,859,959	17,308,347	26,427,225	15,734,763	5,114,953	0	3,552,884	6,617,318	11,693,752
Total Amount Available		185,740,496	19,131,361	44,991,142	18,003,348	9,145,972	0	23,805,683	7,110,409	12,078,368
Total Direct Disbursements & Other Uses [9]		151,825,727	16,921,981	38,326,902	17,844,247	5,161,996	0	1,500,000	6,483,425	1,796,408
OTHER DISBURSEMENTS										
Interfund Loans Receivable (Loans to Other Funds) [10]	141									
Interfund Loans Payable (Repayment of Loans)	411									
Notes and Warrants Payable	433									
Other Current Liabilities	499	7,793,579	181,355		5,414	797,852			16,139	
Total Other Disbursements		7,793,579	181,355	0	5,414	797,852	0	0	16,139	0
Total Direct Disbursements, Other Uses, & Other Disbursements		159,619,306	17,103,336	38,326,902	17,849,661	5,959,848	0	1,500,000	6,499,564	1,796,408
ENDING CASH BALANCE ON HAND (without Student Activity Funds) as of June 30, 2025		26,121,190	2,028,025	6,664,240	153,687	3,186,124	0	22,305,683	610,845	10,281,960
Activity Funds BEGINNING CASH BALANCE ON HAND7 as of July 1, 2024		2,097,038								
Total Direct Receipts & Other Sources [8]		0								
Total Amount Available		2,097,038								
Total Direct Disbursements & Other Uses [9]		0								
Activity funds ENDING CASH BALANCE ON HAND7 as of June 30, 2025		2,097,038								
Total BEGINNING CASH BALANCE ON HAND (with Student Activity Funds)7 as of July 1, 2024		30,977,575	1,823,014	18,563,917	2,268,585	4,031,019	0	20,252,799	493,091	384,616
Total Direct Receipts & Other Sources [8]		156,859,959	17,308,347	26,427,225	15,734,763	5,114,953	0	3,552,884	6,617,318	11,693,752
Total Other Receipts		0	0	0	0	0	0	0	0	0
Total Direct Receipts, Other Sources, & Other Receipts		156,859,959	17,308,347	26,427,225	15,734,763	5,114,953	0	3,552,884	6,617,318	11,693,752
Total Amount Available		187,837,534	19,131,361	44,991,142	18,003,348	9,145,972	0	23,805,683	7,110,409	12,078,368
Total Direct Disbursements & Other Uses [9]		151,825,727	16,921,981	38,326,902	17,844,247	5,161,996	0	1,500,000	6,483,425	1,796,408
Total Other Disbursements		7,793,579	181,355	0	5,414	797,852	0	0	16,139	0
Total Direct Disbursements, Other Uses, & Other Disbursements		159,619,306	17,103,336	38,326,902	17,849,661	5,959,848	0	1,500,000	6,499,564	1,796,408
Total ENDING CASH BALANCE ON HAND (with Student Activity Funds)7 as of June 30, 2025		28,218,228	2,028,025	6,664,240	153,687	3,186,124	0	22,305,683	610,845	10,281,960

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
RECEIPTS/REVENUES FROM LOCAL SOURCES (1000)										
AD VALOREM TAXES LEVIED BY LOCAL EDUCATION AGENCY	**1100**									
Designated Purposes Levies [11] (1110-1120)	-	93,883,488	15,228,772	24,552,674	6,091,465	1,885,592		1,522,884	6,564,791	1,522,884
Leasing Purposes Levy [12]	1130	1,200,846	308,598							
Special Education Purposes Levy	1140	1,218,293								
FICA and Medicare Only Levies	1150					2,877,905				
Area Vocational Construction Purposes Levy	1160									
Summer School Purposes Levy	1170									
Other Tax Levies *(Describe & Itemize)*	1190									
Total Ad Valorem Taxes Levied by District		96,302,627	15,537,370	24,552,674	6,091,465	4,763,497	0	1,522,884	6,564,791	1,522,884
PAYMENTS IN LIEU OF TAXES	**1200**									
Mobile Home Privilege Tax	1210	67,062	12,308		4,823				5,414	
Payments from Local Housing Authority	1220									
Corporate Personal Property Replacement Taxes [13]	1230	2,470,524				271,456				
Other Payments in Lieu of Taxes *(Describe & Itemize)*	1290									
Total Payments in Lieu of Taxes		2,537,586	12,308	0	4,823	271,456	0	0	5,414	0
TUITION	**1300**									
Regular Tuition from Pupils or Parents (In State)	1311									
Regular Tuition from Other Districts (In State)	1312									
Regular Tuition from Other Sources (In State)	1313									
Regular Tuition from Other Sources (Out of State)	1314									
Summer School Tuition from Pupils or Parents (In State)	1321									
Summer School Tuition from Other Districts (In State)	1322									
Summer School Tuition from Other Sources (In State)	1323									
Summer School Tuition from Other Sources (Out of State)	1324									
CTE Tuition from Pupils or Parents (In State)	1331									
CTE Tuition from Other Districts (In State)	1332									
CTE Tuition from Other Sources (In State)	1333									
CTE Tuition from Other Sources (Out of State)	1334									
Special Education Tuition from Pupils or Parents (In State)	1341									
Special Education Tuition from Other Districts (In State)	1342	233,027								
Special Education Tuition from Other Sources (In State)	1343									
Special Education Tuition from Other Sources (Out of State)	1344									
Adult Tuition from Pupils or Parents (In State)	1351									
Adult Tuition from Other Districts (In State)	1352									
Adult Tuition from Other Sources (In State)	1353									
Adult Tuition from Other Sources (Out of State)	1354									
Total Tuition		233,027								
TRANSPORTATION FEES	**1400**									
Regular Transportation Fees from Pupils or Parents (In State)	1411									
Regular Transportation Fees from Other Districts (In State)	1412									
Regular Transportation Fees from Other Sources (In State)	1413									
Regular Transportation Fees from Co-curricular Activities (In State)	1415									
Regular Transportation Fees from Other Sources (Out of State)	1416									
Summer School Transportation Fees from Pupils or Parents (In State)	1421									
Summer School Transportation Fees from Other Districts (In State)	1422									
Summer School Transportation Fees from Other Sources (In State)	1423									
Summer School Transportation Fees from Other Sources (Out of State)	1424									
CTE Transportation Fees from Pupils or Parents (In State)	1431									
CTE Transportation Fees from Other Districts (In State)	1432									
CTE Transportation Fees from Other Sources (In State)	1433									
CTE Transportation Fees from Other Sources (Out of State)	1434									
Special Education Transportation Fees from Pupils or Parents (In State)	1441									
Special Education Transportation Fees from Other Districts (In State)	1442									
Special Education Transportation Fees from Other Sources (In State)	1443									

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
Special Education Transportation Fees from Other Sources (Out of State)	1444									
Adult Transportation Fees from Pupils or Parents (In State)	1451									
Adult Transportation Fees from Other Districts (In State)	1452									
Adult Transportation Fees from Other Sources (In State)	1453									
Adult Transportation Fees from Other Sources (Out of State)	1454									
Total Transportation Fees					0					
EARNINGS ON INVESTMENTS	**1500**									
Interest on Investments	1510	656,497	53,090	331,000	66,654	80,000		2,030,000	27,113	12,000
Gain or Loss on Sale of Investments	1520									
Total Earnings on Investments		656,497	53,090	331,000	66,654	80,000	0	2,030,000	27,113	12,000
FOOD SERVICE	**1600**									
Sales to Pupils - Lunch	1611	3,009,429								
Sales to Pupils - Breakfast	1612									
Sales to Pupils - A la Carte	1613									
Sales to Pupils - Other *(Describe & Itemize)*	1614									
Sales to Adults	1620									
Other Food Service *(Describe & Itemize)*	1690	55,000								
Total Food Service		3,064,429								
DISTRICT/SCHOOL ACTIVITY INCOME	**1700**									
Admissions - Athletic	1711	129,896								
Admissions - Other	1719									
Fees	1720	681,415								
Book Store Sales	1730									
Other District/School Activity Revenue *(Describe & Itemize)*	1790									
Student Activity Fund Revenues	1799									
Total District/School Activity Income (without Student Activity Funds 1799)		811,311	0							
Total District/School Activity Income (with Student Activity Funds 1799)		811,311								
TEXTBOOK INCOME	**1800**									
Textbook Rentals - Regular Textbooks	1811	989,660								
Textbook Rentals - Summer School Textbooks	1812									
Textbook Rentals - Adult/Continuing Education Textbooks	1813									
Textbook Rentals - Other *(Describe & Itemize)*	1819									
Textbook Sales - Regular Textbooks	1821									
Textbook Sales - Summer School	1822									
Textbook Sales - Adult/Continuing Education	1823									
Textbook Sales - Other *(Describe & Itemize)*	1829									
Other Textbook Income *(Describe & Itemize)*	1890									
Total Textbooks		989,660								
OTHER REVENUE FROM LOCAL SOURCES	**1900**									
Rentals	1910		125,000							
Contributions and Donations from Private Sources	1920	306,579	85,600		3,000					
Impact Fees from Municipal or County Governments	1930									
Services Provided Other Districts	1940									
Refund of Prior Years' Expenditures	1950	8,059	4,117							
Payments of Surplus Moneys from TIF Districts	1960									
Drivers' Education Fees	1970									
Proceeds from Vendors' Contracts	1980	25,000	342,000							
School Facility Occupation Tax Proceeds	1983									
Payment from Other Districts	1991									
Sale of Vocational Projects	1992									
Other Local Fees *(Describe & Itemize)*	1993	55,199								
Other Local Revenues *(Describe & Itemize)*	1999	65,000	120,000						20,000	
Total Other Revenue from Local Sources		459,837	676,717	0	3,000	0	0	0	20,000	0
Total Receipts/Revenues from Local Sources (without Student Activity Funds 1799)	**1000**	105,054,974	16,279,485	24,883,674	6,165,942	5,114,953	0	3,552,884	6,617,318	1,534,884

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
Total Receipts/Revenues from Local Sources (with Student Activity Funds 1799)		105,054,974								

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT (2000)										
Flow-Through Revenue from State Sources	2100									
Flow-Through Revenue from Federal Sources	2200									
Other Flow-Through Revenue *(Describe & Itemize)*	2300									
Total Flow-Through Receipts/Revenues From One District to Another District	**2000**	0	0		0	0				
RECEIPTS/REVENUES FROM STATE SOURCES (3000)										
UNRESTRICTED GRANTS-IN-AID (3001-3099)										
Evidence Based Funding Formula (Section 18-8.15)	3001	25,101,659								
Reorganization Incentives (Accounts 3005-3021)	3005									
Fast Growth District Grants	3030									
Other Unrestricted Grants-In-Aid From State Sources *(Describe & Itemize)*	3099									
Total Unrestricted Grants-In-Aid		25,101,659	0	0	0	0	0		0	0
RESTRICTED GRANTS-IN-AID (3100-3900)										
SPECIAL EDUCATION										
Special Education - Private Facility Tuition	3100	1,370,760								
Special Education - Funding for Children Requiring Sp Ed Services	3105									
Special Education - Personnel	3110									
Special Education - Orphanage - Individual	3120	35,000								
Special Education - Orphanage - Summer Individual	3130									
Special Education - Summer School	3145									
Special Education - Other *(Describe & Itemize)*	3199									
Total Special Education		1,405,760	0		0					
CAREER AND TECHNICAL EDUCATION (CTE)										
CTE - Technical Education - Tech Prep	3200									
CTE - Secondary Program Improvement (CTEI)	3220									
CTE - WECEP	3225									
CTE - Agriculture Education	3235	34,151								
CTE - Instructor Practicum	3240									
CTE - Student Organizations	3270									
CTE - Other *(Describe & Itemize)*	3299									
Total Career and Technical Education		34,151	0			0				
BILINGUAL EDUCATION										
Bilingual Education - Downstate - TPI and TBE	3305									
Bilingual Education - Downstate - Transitional Bilingual Education	3310									
Total Bilingual Education		0				0				
State Free Lunch & Breakfast	3360	27,676								
School Breakfast Initiative	3365									
Driver Education	3370	30,000								
Adult Education (from ICCB)	3410									
Adult Education - Other *(Describe & Itemize)*	3499									
TRANSPORTATION										
Transportation - Regular and Vocational	3500				3,426,981					
Transportation - Special Education	3510				3,524,287					
Transportation - Other *(Describe & Itemize)*	3599									
Total Transportation		0	0		6,951,268	0				
Learning Improvement - Change Grants	3610									
Scientific Literacy	3660									
Truant Alternative/Optional Education	3695									
Early Childhood - Block Grant	3705	1,759,024			92,525					
Chicago General Education Block Grant	3766									
Chicago Educational Services Block Grant	3767									
School Safety & Educational Improvement Block Grant	3775									

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
Technology - Technology for Success	3780									
State Charter Schools	3815									
Extended Learning Opportunities - Summer Bridges	3825									
Infrastructure Improvements - Planning/Construction	3920									
School Infrastructure - Maintenance Projects	3925		50,000							
Other Restricted Revenue from State Sources *(Describe & Itemize)*	3999	371,000								
Total Restricted Grants-In-Aid		3,627,611	50,000	0	7,043,793	0	0	0	0	0
Total Receipts/Revenues from State Sources	**3000**	28,729,270	50,000	0	7,043,793	0	0	0	0	0
RECEIPTS/REVENUES FROM FEDERAL SOURCES (4000)										
UNRESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT. (4001-4009)										
Federal Impact Aid	4001									
Other Unrestricted Grants-In-Aid Received from Fed. Govt. *(Describe & Itemize)*	4009									
Total Unrestricted Grants-In-Aid Received Directly from Fed Govt		0	0	0	0	0	0	0	0	0
RESTRICTED GRANTS-IN-AID RECEIVED DIRECTLY FROM FEDERAL GOVT (4045-4090)										
Head Start	4045									
Construction (Impact Aid)	4050									
MAGNET	4060									
Other Restricted Grants-In-Aid Received from Fed. Govt. *(Describe & Itemize)*	4090									
Total Restricted Grants-In-Aid Received Directly from Federal Govt.		0	0		0	0	0			0
RESTRICTED GRANTS-IN-AID RECEIVED FROM FEDERAL GOVT. THRU THE STATE (4100-4999)										
TITLE V										
Title V - Flexibility and Accountability	4100									
Title V - SEA Projects	4105									
Title V - Rural Education Initiative (REI)	4107									
Title V - Other *(Describe & Itemize)*	4199									
Total Title V		0	0		0	0				
FOOD SERVICE										
Breakfast Start-Up Expansion	4200									
National School Lunch Program	4210	2,805,500								
Special Milk Program	4215									
School Breakfast Program	4220	688,658								
Summer Food Service Admin/Program	4225									
Child and Adult Care Food Program	4226									
Fresh Fruit and Vegetables	4240									
Food Service - Other *(Describe & Itemize)*	4299									
Total Food Service		3,494,158				0				
TITLE I										
Title I - Low Income	4300	2,660,400								
Title I - Low Income - Neglected, Private	4305									
Title I - Migrant Education	4340									
Title I - Other *(Describe & Itemize)*	4399	390,000								
Total Title I		3,050,400	0		0	0				
TITLE IV										
Title IV - Student Support & Academic Enrichment Grant	4400	121,829								
Title IV - Part A – Student Support & Academic Enrichment Grants Safe and Drug Free Schools	4415									
Title IV - 21st Century	4421									
Title IV - Other *(Describe & Itemize)*	4499									
Total Title IV		121,829	0		0	0				
FEDERAL - SPECIAL EDUCATION										
Federal Special Education - Preschool Flow-Through	4600	64,930								

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
Federal Special Education - Preschool Discretionary	4605									
Federal Special Education - IDEA Flow Through	4620	3,611,150								
Federal Special Education - IDEA Room & Board	4625	356,270								
Federal Special Education - IDEA Discretionary	4630									
Federal Special Education - IDEA - Other *(Describe & Itemize)*	4699									
Total Federal Special Education		4,032,350	0		0	0				
CTE - PERKINS										
CTE - Perkins-Title IIIE Tech Prep	4770									
CTE - Other *(Describe & Itemize)*	4799									
Total CTE - Perkins		0	0			0				
Federal - Adult Education	4810									
ARRA - General State Aid - Education Stabilization	4850									
ARRA - Title I - Low Income	4851									
ARRA - Title I - Neglected, Private	4852									
ARRA - Title I - Delinquent, Private	4853									
ARRA - Title I - School Improvement (Part A)	4854									
ARRA - Title I - School Improvement (Section 1003g)	4855									
ARRA - IDEA - Part B - Preschool	4856									
ARRA - IDEA - Part B - Flow-Through	4857									
ARRA - Title IID - Technology - Formula	4860									
ARRA - Title IID - Technology - Competitive	4861									
ARRA - McKinney - Vento Homeless Education	4862									
ARRA - Child Nutrition Equipment Assistance	4863									
Impact Aid Formula Grants	4864									
Impact Aid Competitive Grants	4865									
Qualified Zone Academy Bond Tax Credits	4866									
Qualified School Construction Bond Credits	4867									
Build America Bond Tax Credits	4868									
Build America Bond Interest Reimbursement	4869									
ARRA - General State Aid - Other Government Services Stabilization	4870									
Other ARRA Funds - II	4871									
Other ARRA Funds - III	4872									
Other ARRA Funds - IV	4873									
Other ARRA Funds - V	4874									
ARRA - Early Childhood	4875									
Other ARRA Funds - VII	4876									
Other ARRA Funds - VIII	4877									
Other ARRA Funds - IX	4878									
Other ARRA Funds - X	4879									
Other ARRA Funds - Ed Job Fund Program	4880									
Total Stimulus Programs		0	0	0	0	0	0		0	0
Race to the Top Program	4901									
Race to the Top - Preschool Expansion Grant	4902									
Title III - Instruction for English Learners & Immigrant Students	4905	50,853								
Title III - English Language Acquistion	4909	106,253								
McKinney Education for Homeless Children	4920									
Title II - Eisenhower - Professional Development Formula	4930									
Title II - Teacher Quality	4932	398,668								
Title II - Part A – Supporting Effective Instruction – State Grants	4935									
Federal Charter Schools	4960									
State Assessment Grants	4981									
Grant for State Assessments and Related Activities	4982									
Medicaid Matching Funds - Administrative Outreach	4991	400,000								
Medicaid Matching Funds - Fee-For-Service Program	4992	1,000,000								
Other Restricted Grants Received from Fed. Govt. thru State *(Describe & Itemize)*	4998	4,062,550			1,025,028					

Description: Enter Whole Numbers Only	Acct #	(10) Educational	(20) Operations & Maintenance	(30) Debt Service	(40) Transportation	(50) Municipal Retirement/ Social Security	(60) Capital Projects	(70) Working Cash	(80) Tort	(90) Fire Prevention & Safety
Total Restricted Grants-In-Aid Received from Federal Govt. Thru the State		16,717,061	0	0	1,025,028	0	0		0	0
TOTAL RECEIPTS/REVENUES FROM FEDERAL SOURCES	4000	16,717,061	0	0	1,025,028	0	0	0	0	0
TOTAL DIRECT RECEIPTS/REVENUES (without Student Activity Funds 1799)		150,501,305	16,329,485	24,883,674	14,234,763	5,114,953	0	3,552,884	6,617,318	1,534,884
TOTAL DIRECT RECEIPTS/REVENUES (with Student Activity Funds 1799)		150,501,305								

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
10 - EDUCATIONAL FUND (ED)										
INSTRUCTION (ED)	**1000**									
Regular Programs	1100	46,815,960	8,427,720	200,850	1,636,858		426,648	81,042		57,589,078
Tuition Payment to Charter Schools	1115									0
Pre-K Programs	1125									0
Special Education Programs (Functions 1200 - 1220)	1200	23,758,772	5,910,286	268,997	459,119		4,002,767			34,399,941
Special Education Programs Pre-K	1225	1,671,102	469,871	10,000	57,547		194			2,208,714
Remedial and Supplemental Programs K-12	1250	1,714,213	453,635	563,728	289,742					3,021,318
Remedial and Supplemental Programs Pre-K	1275									0
Adult/Continuing Education Programs	1300									0
CTE Programs	1400	19,901	860		5,394					26,155
Interscholastic Programs	1500	749,861	42,828	157,811	216,002	60,995	40,355			1,267,852
Summer School Programs	1600	471,078	63,981		6,744					541,803
Gifted Programs	1650									0
Driver's Education Programs	1700	43,830	2,703							46,533
Bilingual Programs	1800	1,641,557	358,171	5,000	71,467					2,076,195
Truant Alternative & Optional Programs	1900									0
Pre-K Programs - Private Tuition	1910									0
Regular K-12 Programs Private Tuition	1911									0
Special Education Programs K-12 Private Tuition	1912									0
Special Education Programs Pre-K Tuition	1913									0
Remedial/Supplemental Programs K-12 Private Tuition	1914									0
Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
Adult/Continuing Education Programs Private Tuition	1916									0
CTE Programs Private Tuition	1917									0
Interscholastic Programs Private Tuition	1918									0
Summer School Programs Private Tuition	1919									0
Gifted Programs Private Tuition	1920									0
Bilingual Programs Private Tuition	1921									0
Truants Alternative/Opt Ed Programs Private Tuition	1922									0
Student Activity Fund Expenditures	1999									0
Total Instruction[14] (Without Student Activity Funds 1999)	**1000**	76,886,274	15,730,055	1,206,386	2,742,873	60,995	4,469,964	81,042	0	101,177,589
Total Instruction14 (With Student Activity Funds 1999)	**1000**	76,886,274	15,730,055	1,206,386	2,742,873	60,995	4,469,964	81,042	0	101,177,589
SUPPORT SERVICES (ED)	**2000**									
Support Services - Pupil	**2100**									
Attendance & Social Work Services	2110	1,597,466	262,118	110,898	5,000					1,975,482
Guidance Services	2120	1,770,222	307,433	210,000						2,287,655
Health Services	2130	3,544,748	680,226	72,000	20,500					4,317,474
Psychological Services	2140	1,349,922	217,820	152,000						1,719,742
Speech Pathology & Audiology Services	2150	715,635	119,224	12,000						846,859
Other Support Services - Pupils *(Describe & Itemize)*	2190									0
Total Support Services - Pupil	**2100**	8,977,993	1,586,821	556,898	25,500	0	0	0	0	11,147,212
Support Services - Instructional Staff	**2200**									
Improvement of Instruction Services	2210	2,474,231	553,031	257,658	611,905		75,450			3,972,275
Educational Media Services	2220	1,411,216	219,056		60,574			31,200		1,722,046
Assessment & Testing	2230									0
Total Support Services - Instructional Staff	**2200**	3,885,447	772,087	257,658	672,479	0	75,450	31,200	0	5,694,321
Support Services - General Administration	**2300**									
Board of Education Services	2310	9,358	1,274	139,356	10,153		15,013			175,154
Executive Administration Services	2320	293,198	392,740	135,040	20,250		13,260			854,488
Special Area Administration Services	2330	429,100	119,943							549,043
Tort Immunity Services	2361, 2365									0
Total Support Services - General Administration	**2300**	731,656	513,957	274,396	30,403	0	28,273	0	0	1,578,685

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
Support Services - School Administration	**2400**									
Office of the Principal Services	2410	7,556,228	1,743,479	8,000			18,600			9,326,307
Other Support Services - School Administration *(Describe & Itemize)*	2490									0
Total Support Services - School Administration	**2400**	7,556,228	1,743,479	8,000	0	0	18,600	0	0	9,326,307
Support Services - Business	**2500**									
Direction of Business Support Services	2510	179,344	36,710	31,736	2,739		695	2,676		253,900
Fiscal Services	2520	397,418	208,790	13,783	30,194		207,319			857,504
Operation & Maintenance of Plant Services	2540			205,000	5,000	331,000		3,410		544,410
Pupil Transportation Services	2550			5,000						5,000
Food Services	2560	2,593,715	667,721	92,691	3,326,107	19,579	5,694	30,000		6,735,507
Internal Services	2570	68,424		300,000	22,000					390,424
Total Support Services - Business	**2500**	3,238,901	913,221	648,210	3,386,040	350,579	213,708	36,086	0	8,786,745
Support Services - Central	**2600**									
Direction of Central Support Services	2610									0
Planning, Research, Development & Evaluation Services	2620									0
Information Services	2630	112,348	35,502	73,054	36,320		1,020			258,244
Staff Services	2640	405,853	114,959	20,000	87,250		3,000			631,062
Data Processing Services	2660	1,210,717	188,394	172,950	1,857,050	6,358,654		590,000		10,377,765
Total Support Services - Central	**2600**	1,728,918	338,855	266,004	1,980,620	6,358,654	4,020	590,000	0	11,267,071
Other Support Services - Misc. *(Describe & Itemize)*	**2900**				60,000					60,000
Total Support Services	**2000**	26,119,143	5,868,420	2,011,166	6,155,042	6,709,233	340,051	657,286	0	47,860,341
COMMUNITY SERVICES (ED)	**3000**	748,346	182,150	217,605	99,233					1,247,334
PAYMENTS TO OTHER DIST & GOVT UNITS (ED)	**4000**									
Payments to Other Dist & Govt Units (In-State)	**4100**									
Payments for Regular Programs	4110									0
Payments for Special Education Programs	4120									0
Payments for Adult/Continuing Education Programs	4130									0
Payments for CTE Programs	4140									0
Payments for Community College Programs	4170									0
Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190			147,954						147,954
Total Payments to Other Dist & Govt Units (In-State)	**4100**			147,954			0			147,954
Payments for Regular Programs - Tuition	4210									0
Payments for Special Education Programs - Tuition	4220									0
Payments for Adult/Continuing Education Programs - Tuition	4230									0
Payments for CTE Programs - Tuition	4240						450,000			450,000
Payments for Community College Programs - Tuition	4270									0
Payments for Other Programs - Tuition	4280						50,000			50,000
Other Payments to In-State Govt Units - Tuition *(Describe & Itemize)*	4290									0
Total Payments to Other Dist & Govt Units - Tuition (In State)	**4200**						500,000			500,000
Payments for Regular Programs - Transfers	4310									0
Payments for Special Education Programs - Transfers	4320									0
Payments for Adult/Continuing Ed Programs - Transfers	4330									0
Payments for CTE Programs - Transfers	4340									0
Payments for Community College Program - Transfers	4370									0
Payments for Other Programs - Transfers	4380									0
Other Payments to In-State Govt Units - Transfers *(Describe & Itemize)*	4390									0
Total Payments to Other Dist & Govt Units-Transfers (In State)	**4300**			0			0			0
Payments to Other Dist & Govt Units (Out of State)	4400									0
Total Payments to Other Dist & Govt Units	**4000**			147,954			500,000			647,954

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
DEBT SERVICE (ED)	**5000**									
Debt Service - Interest on Short-Term Debt	**5100**									
Tax Anticipation Warrants	5110									0
Tax Anticipation Notes	5120									0
Corporate Personal Property Repl Tax Anticipated Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
Total Debt Service - Interest on Short-Term Debt	**5100**						0			0
Debt Service - Interest on Long-Term Debt	**5200**									0
Total Debt Service	**5000**						0			0
PROVISION FOR CONTINGENCIES (ED)	**6000**									0
Total Direct Disbursements/Expenditures (without Student Activity Funds (1999)		103,753,763	21,780,625	3,583,111	8,997,148	6,770,228	5,310,015	738,328	0	150,933,218
Total Direct Disbursements/Expenditures (with Student Activity Funds (1999)		103,753,763	21,780,625	3,583,111	8,997,148	6,770,228	5,310,015	738,328	0	150,933,218
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (without Student Activity Funds 1999)										(431,913)
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures (with Student Activity Funds 1999)										(431,913)
20 - OPERATIONS AND MAINTENANCE FUND (O&M)										
SUPPORT SERVICES (O&M)	**2000**									
Support Services - Pupil	**2100**									
Other Support Services - Pupils *(Describe & Itemize)*	2190				1,000					1,000
Support Services - Business	**2500**									
Direction of Business Support Services	2510									0
Facilities Acquisition & Construction Services	2530			250,000						250,000
Operation & Maintenance of Plant Services	2540	6,825,604	1,110,822	1,949,670	4,052,295	2,368,863	955	25,547		16,333,756
Pupil Transportation Services	2550									0
Food Services	2560									0
Total Support Services - Business	**2500**	6,825,604	1,110,822	2,199,670	4,052,295	2,368,863	955	25,547	0	16,583,756
Other Support Services - Misc. *(Describe & Itemize)*	**2900**									0
Total Support Services	**2000**	6,825,604	1,110,822	2,199,670	4,053,295	2,368,863	955	25,547	0	16,584,756
COMMUNITY SERVICES (O&M)	**3000**									0
PAYMENTS TO OTHER DIST & GOVT UNITS (O&M)	**4000**									
Payments to Other Dist & Govt Units (In-State)	**4100**									
Payments for Regular Programs	4110									0
Payments for Special Education Programs	4120									0
Payments for CTE Program	4140									0
Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
Total Payments to Other Dist & Govt Units (In-State)	**4100**			0			0			0
Payments to Other Dist & Govt Units (Out of State) [14]	4400									0
Total Payments to Other Dist & Govt Unit	**4000**			0			0			0
DEBT SERVICE (O&M)	**5000**									
Debt Service - Interest on Short-Term Debt	**5100**									
Tax Anticipation Warrants	5110									0
Tax Anticipation Notes	5120									0
Corporate Personal Prop Repl Tax Anticipated Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
Total Debt Service - Interest on Short-Term Debt	**5100**						0			0
Debt Service - Interest on Long-Term Debt	**5200**									0
Total Debt Service	**5000**						0			0
PROVISION FOR CONTINGENCIES (O&M)	**6000**									0
Total Direct Disbursements/Expenditures		6,825,604	1,110,822	2,199,670	4,053,295	2,368,863	955	25,547	0	16,584,756
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(255,271)

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
30 - DEBT SERVICE FUND (DS)										
PAYMENTS TO OTHER DIST & GOVT UNITS (DS)	**4000**									
Payments to Other Dist & Govt Units (In-State)	**4100**									
Payments for Regular Programs	4110									0
Payments for Special Education Programs	4120									0
Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
Total Payments to Other Dist & Govt Units (In-State)	**4000**						0			0
DEBT SERVICE (DS)	**5000**									
Debt Service - Interest on Short-Term Debt	**5100**									
Tax Anticipation Warrants	5110									0
Tax Anticipation Notes	5120									0
Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
Total Debt Service - Interest On Short-Term Debt	**5100**						0			0
Debt Service - Interest on Long-Term Debt	**5200**						1,801,898			1,801,898
Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired) *(Describe & Itemize)*	**5300**						36,520,004			36,520,004
Debt Service - Other *(Describe & Itemize)*	**5400**						5,000			5,000
Total Debt Service	**5000**			0			38,326,902			38,326,902
PROVISION FOR CONTINGENCIES (DS)	**6000**									0
Total Direct Disbursements/Expenditures				0			38,326,902			38,326,902
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(13,443,228)
40 - TRANSPORTATION FUND (TR)										
SUPPORT SERVICES (TR)	**2000**									
Support Services - Pupils	**2100**									
Other Support Services - Pupils *(Describe & Itemize)*	2190									0
Support Services - Business										
Pupil Transportation Services	2550	242,587	48,746	14,818,545	1,634,192	1,045,170	2,000	6,782		17,798,022
Other Support Services - Business *(Describe & Itemize)*	2900									0
Total Support Services	**2000**	242,587	48,746	14,818,545	1,634,192	1,045,170	2,000	6,782	0	17,798,022
COMMUNITY SERVICES (TR)	**3000**									0
PAYMENTS TO OTHER DIST & GOVT UNITS (TR)	**4000**									
Payments to Other Dist & Govt Units (In-State)	**4100**									
Payments for Regular Program	4110									0
Payments for Special Education Programs	4120									0
Payments for Adult/Continuing Education Programs	4130									0
Payments for CTE Programs	4140									0
Payments for Community College Programs	4170									0
Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
Total Payments to Other Dist & Govt Units (In-State)	**4100**			0			0			0
Payments to Other Dist & Govt Units (Out-of-State) *(Describe & Itemize)*	**4400**									0
Total Payments to Other Dist & Govt Units	**4000**			0			0			0
DEBT SERVICE (TR)	**5000**									
Debt Service - Interest on Short-Term Debt	**5100**									
Tax Anticipation Warrants	5110									0
Tax Anticipation Notes	5120									0
Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
Total Debt Service - Interest On Short-Term Debt	**5100**						0			0
Debt Service - Interest on Long-Term Debt	**5200**						6,457			6,457
Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired) *(Describe & Itemize)*	**5300**						39,768			39,768
Debt Service - Other *(Describe & Itemize)*	**5400**									0

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
Total Debt Service	5000						46,225			46,225
PROVISION FOR CONTINGENCIES (TR)	6000									0
Total Direct Disbursements/Expenditures		242,587	48,746	14,818,545	1,634,192	1,045,170	48,225	6,782	0	17,844,247
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(3,609,484)

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
50 - MUNICIPAL RETIREMENT/SOC SEC FUND (MR/SS)										
INSTRUCTION (MR/SS)	**1000**									
Regular Program	1100		869,156							869,156
Pre-K Programs	1125									0
Special Education Programs (Functions 1200-1220)	1200		1,676,017							1,676,017
Special Education Programs Pre-K	1225		79,936							79,936
Remedial and Supplemental Programs K-12	1250		26,181							26,181
Remedial and Supplemental Programs Pre-K	1275									0
Adult/Continuing Education Programs	1300									0
CTE Programs	1400		277							277
Interscholastic Programs	1500		31,692							31,692
Summer School Programs	1600		23,810							23,810
Gifted Programs	1650									0
Driver's Education Programs	1700		640							640
Bilingual Programs	1800		23,536							23,536
Truant Alternative & Optional Programs	1900									0
Total Instruction	**1000**		2,731,245							2,731,245
SUPPORT SERVICES (MR/SS)	**2000**									
Support Services - Pupil	**2100**									
Attendance & Social Work Services	2110		30,531							30,531
Guidance Services	2120		42,833							42,833
Health Services	2130		48,851							48,851
Psychological Services	2140		21,310							21,310
Speech Pathology & Audiology Services	2150		9,932							9,932
Other Support Services - Pupils *(Describe & Itemize)*	2190									0
Total Support Services - Pupil	**2100**		153,457							153,457
Support Services - Instructional Staff	**2200**									
Improvement of Instruction Services	2210		53,815							53,815
Educational Media Services	2220		29,619							29,619
Assessment & Testing	2230									0
Total Support Services - Instructional Staff	**2200**		83,434							83,434
Support Services - General Administration	**2300**									
Board of Education Services	2310		132							132
Executive Administration Services	2320		42,034							42,034
Special Area Administrative Services	2330		19,660							19,660
Claims Paid from Self Insurance Fund	2361									0
Risk Management and Claims Services Payments	2365		1,483							1,483
Total Support Services - General Administration	**2300**		63,309							63,309
Support Services - School Administration	**2400**									
Office of the Principal Services	2410		378,784							378,784
Other Support Services - School Administration *(Describe & Itemize)*	2490									0
Total Support Services - School Administration	**2400**		378,784							378,784
Support Services - Business	**2500**									
Direction of Business Support Services	2510		23,205							23,205
Fiscal Services	2520		57,994							57,994
Facilities Acquisition & Construction Services	2530									0
Operation & Maintenance of Plant Service	2540		944,612							944,612
Pupil Transportation Services	2550		30,191							30,191
Food Services	2560		360,101							360,101
Internal Services	2570		10,108							10,108
Total Support Services - Business	**2500**		1,426,211							1,426,211
Support Services - Central	**2600**									
Direction of Central Support Services	2610									0
Planning, Research, Development & Evaluation Services	2620									0
Information Services	2630		16,925							16,925
Staff Services	2640		54,849							54,849
Data Processing Services	2660		163,907							163,907

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
Total Support Services - Central	2600		235,681							235,681
Other Support Services - Misc. *(Describe & Itemize)*	2900									0
Total Support Services	2000		2,340,876							2,340,876
COMMUNITY SERVICES (MR/SS)	3000		89,875							89,875

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
PAYMENTS TO OTHER DIST & GOVT UNITS (MR/SS)	**4000**									
Payments for Regular Programs	4110									0
Payments for Special Education Programs	4120									0
Payments for CTE Programs	4140									0
Total Payments to Other Dist & Govt Units	**4000**		0							0
DEBT SERVICE (MR/SS)	**5000**									
Debt Service - Interest on Short-Term Debt	**5100**									
Tax Anticipation Warrants	5110									0
Tax Anticipation Notes	5120									0
Corporate Personal Prop Repl Tax Anticipation Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
Total Debt Service	**5000**						0			0
PROVISION FOR CONTINGENCIES (MR/SS)	**6000**									0
Total Direct Disbursements/Expenditures			5,161,996				0			5,161,996
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(47,043)

60 - CAPITAL PROJECTS (CP)										
SUPPORT SERVICES (CP)	**2000**									
Support Services - Business										
Facilities Acquisition & Construction Services	2530									0
Other Support Services - Business *(Describe & Itemize)*	2900									0
Total Support Services	**2000**	0	0	0	0	0	0	0		0
PAYMENTS TO OTHER DIST & GOVT UNITS (CP)	**4000**									
Payments to Other Dist & Govt Units (In-State)	**4100**									
Payments to Regular Programs	4110									0
Payment for Special Education Programs	4120									0
Payment for CTE Programs	4140									0
Payments to Other Govt Units - Programs (In-State) *(Describe & Itemize)*	4190									0
Total Payments to Other Districts & Govt Units	**4000**			0			0			0
PROVISION FOR CONTINGENCIES (CP)	**6000**									0
Total Direct Disbursements/Expenditures		0	0	0	0	0	0	0		0
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										0

70 WORKING CASH FUND (WC)										

80 - TORT FUND (TF)										
INSTRUCTION (TF)	**1000**									
Regular Programs	1100									0
Tuition Payment to Charter Schools	1115									0
Pre-K Programs	1125									0
Special Education Programs (Functions 1200 - 1220)	1200	1,007,530								1,007,530
Special Education Programs Pre-K	1225									0
Remedial and Supplemental Programs K-12	1250									0
Remedial and Supplemental Programs Pre-K	1275									0
Adult/Continuing Education Programs	1300									0
CTE Programs	1400									0
Interscholastic Programs	1500			63,073						63,073
Summer School Programs	1600									0
Gifted Programs	1650									0
Driver's Education Programs	1700									0
Bilingual Programs	1800									0
Truant Alternative & Optional Programs	1900									0
Pre-K Programs - Private Tuition	1910									0
Regular K-12 Programs Private Tuition	1911									0
Special Education Programs K-12 Private Tuition	1912									0
Special Education Programs Pre-K Tuition	1913									0

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
Remedial/Supplemental Programs K-12 Private Tuition	1914									0
Remedial/Supplemental Programs Pre-K Private Tuition	1915									0
Adult/Continuing Education Programs Private Tuition	1916									0
CTE Programs Private Tuition	1917									0
Interscholastic Programs Private Tuition	1918									0
Summer School Programs Private Tuition	1919									0
Gifted Programs Private Tuition	1920									0
Bilingual Programs Private Tuition	1921									0
Truants Alternative/Opt Ed Programs Private Tuition	1922									0
Total Instruction[14]	**1000**	1,007,530	0	63,073	0	0	0	0	0	1,070,603

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
SUPPORT SERVICES (TF)	**2000**									
Support Services - Pupil	**2100**									
Attendance & Social Work Services	2110									0
Guidance Services	2120									0
Health Services	2130	392,712	100	1,123						393,935
Psychological Services	2140									0
Speech Pathology & Audiology Services	2150									0
Other Support Services - Pupils *(Describe & Itemize)*	2190									0
Total Support Services - Pupil	**2100**	392,712	100	1,123	0	0	0	0	0	393,935
Support Services - Instructional Staff	**2200**									
Improvement of Instruction Services	2210	83,766								83,766
Educational Media Services	2220									0
Assessment & Testing	2230									0
Total Support Services - Instructional Staff	**2200**	83,766	0	0	0	0	0	0	0	83,766
Support Services - General Administration	**2300**									
Board of Education Services	2310									0
Executive Administration Services	2320	206,068	37,326							243,394
Special Area Administration Services	2330									0
Claims Paid from Self Insurance Fund	2361									0
Risk Management and Claims Services Payments	2365			2,006,484	18,964		100,214			2,125,662
Total Support Services - General Administration	**2300**	206,068	37,326	2,006,484	18,964	0	100,214	0	0	2,369,056
Support Services - School Administration	**2400**									
Office of the Principal Services	2410	247,588								247,588
Other Support Services - School Administration *(Describe & Itemize)*	2490									0
Total Support Services - School Administration	**2400**	247,588	0	0	0	0	0	0	0	247,588
Support Services - Business	**2500**									
Direction of Business Support Services	2510	19,700								19,700
Fiscal Services	2520									0
Facilities Acquisition & Construction Services	2530									0
Operation & Maintenance of Plant Services	2540	102,250	24,201	562,104	123,704	50,000				862,259
Pupil Transportation Services	2550									0
Food Services	2560									0
Internal Services	2570									0
Total Support Services - Business	**2500**	121,950	24,201	562,104	123,704	50,000	0	0	0	881,959
Support Services - Central	**2600**									
Direction of Central Support Services	2610									0
Planning, Research, Development & Evaluation Services	2620									0
Information Services	2630									0
Staff Services	2640	5,500	1,200,000	225,573						1,431,073
Data Processing Services	2660			5,445						5,445
Total Support Services - Central	**2600**	5,500	1,200,000	231,018	0	0	0	0	0	1,436,518
Other Support Services - Misc. *(Describe & Itemize)*	**2900**									0
Total Support Services	**2000**	1,057,584	1,261,627	2,800,729	142,668	50,000	100,214	0	0	5,412,822
COMMUNITY SERVICES (TF)	**3000**									0
PAYMENTS TO OTHER DIST & GOVT UNITS (TF)	**4000**									
Payments to Other Dist & Govt Units (In-State)	4100									
Payments for Regular Programs	4110									0
Payments for Special Education Programs	4120									0
Payments for Adult/Continuing Education Programs	4130									0
Payments for CTE Programs	4140									0
Payments for Community College Programs	4170									0
Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
Total Payments to Other Dist & Govt Units (In-State)	**4100**			0			0			0
Payments for Regular Programs - Tuition	4210									0
Payments for Special Education Programs - Tuition	4220									0
Payments for Adult/Continuing Education Programs - Tuition	4230									0
Payments for CTE Programs - Tuition	4240									0
Payments for Community College Programs - Tuition	4270									0

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
Payments for Other Programs - Tuition	4280									0
Other Payments to In-State Govt Units - Tuition *(Describe & Itemize)*	4290									0
Total Payments to Other Dist & Govt Units - Tuition (In State)	**4200**						0			0

Description: Enter Whole Numbers Only	Funct #	(100) Salaries	(200) Employee Benefits	(300) Purchased Services	(400) Supplies & Materials	(500) Capital Outlay	(600) Other Objects	(700) Non-Capitalized Equipment	(800) Termination Benefits	(900) Total
Payments for Regular Programs - Transfers	4310									0
Payments for Special Education Programs - Transfers	4320									0
Payments for Adult/Continuing Ed Programs - Transfers	4330									0
Payments for CTE Programs - Transfers	4340									0
Payments for Community College Program - Transfers	4370									0
Payments for Other Programs - Transfers	4380									0
Other Payments to In-State Govt Units - Transfers *(Describe & Itemize)*	4390									0
Total Payments to Other Dist & Govt Units-Transfers (In State)	**4300**			0			0			0
Payments to Other Dist & Govt Units (Out of State)	4400									0
Total Payments to Other Dist & Govt Units	**4000**			0			0			0
DEBT SERVICE (TF)	**5000**									
Debt Service - Interest on Short-Term Debt										
Tax Anticipation Warrants	5110									0
Tax Anticipation Notes	5120									0
Corporate Personal Property Replacement Tax Anticipation Notes	5130									0
State Aid Anticipation Certificates	5140									0
Other Interest or Short-Term Debt *(Describe & Itemize)*	5150									0
Debt Service - Interest on Long-Term Debt	**5200**									0
Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired) *(Describe & Itemize)*	**5300**									0
Debt Service - Other *(Describe & Itemize)*	**5400**									0
Total Debt Service	**5000**			0			0			0
PROVISION FOR CONTINGENCIES (TF)	**6000**									0
Total Direct Disbursements/Expenditures		2,065,114	1,261,627	2,863,802	142,668	50,000	100,214	0	0	6,483,425
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										133,893
90 - FIRE PREVENTION & SAFETY FUND (FP&S)										
SUPPORT SERVICES (FP&S)	**2000**									
Support Services - Business	**2500**									
Facilities Acquisition & Construction Services	2530			150,000						150,000
Operation & Maintenance of Plant Service	2540			100,000		1,387,540				1,487,540
Total Support Services - Business	**2500**	0	0	250,000	0	1,387,540	0	0		1,637,540
Other Support Services - Misc. *(Describe & Itemize)*	**2900**									0
Total Support Services	**2000**	0	0	250,000	0	1,387,540	0	0		1,637,540
PAYMENTS TO OTHER DISTRICTS & GOVT UNITS (FP&S)	**4000**									
Payments to Regular Programs	4110									0
Payments to Special Education Programs	4120									0
Other Payments to In-State Govt Units - Programs *(Describe & Itemize)*	4190									0
Total Payments to Other Districts & Govt Units (FPS)	**4000**						0			0
DEBT SERVICE (FP&S)	**5000**									
Debt Service - Interest on Short-Term Debt	**5100**									
Tax Anticipation Warrants	5110									0
Other Interest on Short-Term Debt *(Describe & Itemize)*	5150									0
Total Debt Service - Interest on Short-Term Debt	**5100**						0			0
Debt Service - Interest on Long-Term Debt	**5200**									0
Debt Service - Payments of Principal on Long-Term Debt [15] (Lease/Purchase Principal Retired) *(Describe & Itemize)*	**5300**									0
Total Debt Service	**5000**						0			0
PROVISIONS FOR CONTINGENCIES (FP&S)	**6000**									0
Total Direct Disbursements/Expenditures		0	0	250,000	0	1,387,540	0	0		1,637,540
Excess (Deficiency) of Receipts/Revenues Over Disbursements/Expenditures										(102,656)

If there is an amount in column C or column G, please describe the type of revenue or expenditure in column D or column H.

Revenue Check:	OK
Expenditure Check:	OK

Revenues Acct. (EstRev tab)	Amount	Describe Revenue	Expenditures Fund-Function (EstExp tab)	Amount	Describe Expenditures
1190			10-2190		
1290			10-2490		
1614			10-2900	$ 60,000	Supplies for homeless students (Title 1 Low Income)
1690	$ 55,000	Food Service sales to departments, clubs and other school orga	10-4190	$ 147,954	Payments to ROE 17 for JDC Payments to support remote instructions for students and summer programing at JDC Staff PD from the ROE
1790			10-4290		
1819			10-4390		
1829			10-4400		
1890			10-5150		
1993	$ 55,199	Reimbursement for UFEA president	20-2190	$ 1,000	Student parking pass supplies
1999	$ 205,000	Workers compensation revenue Parking pass revenue Back ground check revenue Other miscellaneous receipts	20-2900		
2300			20-4190		
3099			20-4400		
3199			20-5150		
3299			30-4190		
3499			30-5150		
3599			30-5300	$ 36,520,004	Debt service payments for bonded debt and GASB 87 leases
3999	$ 371,000	SOS Library grant After School Programs grant Teacher Vacancy grant STEP grant State matching	30-5400	$ 5,000	Paying agent fees for bonded debt
4009			40-2190		
4090			40-2900		
4199			40-4190		
4299			40-4400		
4399	$ 390,000	Title I School Improvement grant Title I Delinquent grant	40-5150		
4499			40-5300	$ 39,768	Debt service payments for GASB 87 leases
4699			40-5400		
4799			50-2190		
4998	$ 5,087,578	STEP grant ESSER III ARP IDEA Flow-through ARP IDEA Preschool ARP McKinney-Vento Homeless Freedom Schools Elevating Educators	50-2490		
			50-2900		
			50-5150		
			60-2900		
			60-4190		
			80-2190		
			80-2490		

80-2900		
80-4190		
80-4290		
80-4390		
80-4400		
80-5150		
80-5300		
80-5400		
90-2900		
90-4190		
90-5150		
90-5300		

DEFICIT BUDGET SUMMARY INFORMATION - Operating Funds Only (School Districts Only)					
Description	**EDUCATIONAL FUND (10)**	**OPERATIONS & MAINTENANCE FUND (20)**	**TRANSPORTATION FUND (40)**	**WORKING CASH FUND (70)**	**TOTAL**
Direct Revenues	150,501,305	16,329,485	14,234,763	3,552,884	**184,618,437**
Direct Expenditures	150,933,218	16,584,756	17,844,247		**185,362,221**
Difference	(431,913)	(255,271)	(3,609,484)	3,552,884	**(743,784)**
Estimated Fund Balance - June 30, 2025	26,126,198	2,028,025	153,688	56,531,013	**84,838,924**

Unbalanced budget; however, a Deficit Reduction Plan is not required at this time.

A deficit reduction plan is required if the local board of education adopts (or amends) the 2024-202 school district budget in which the "operating funds' listed above result in direct revenues (line 9, BudgetSum 2-4) being less than direct expenditures (line 19, BudgetSum 2-4) by an amount equal to or greater than one-third (1/3) of the ending fund balance (line 81, BudgetSum 2-4).

Note: *The balance is determined using only the four funds listed above. That is, if the estimated ending fund balance is less than three times the deficit spending, the district must adopt and file with ISBE a deficit reduction plan to balance the shortfall within three years.*

Per School Code (105 ILCS 5/17-1) - If the Deficit AFR Summary Information tab from the 2023-2024 Annual Financial Report (AFR) reflects a deficit as defined above, then the school district shall adopt and submit a deficit reduction plan (found here on page 23-27) to ISBE within 30 days after acceptance of the AFR.

The deficit reduction plan, if required, is developed using ISBE guidelines and format.

*School Districts Only 17064005026 District Number McLean County USD 5 District Name		DEFICIT REDUCTION PLAN ESTIMATED BUDGET FY2024-2025					ESTIMATED BUDGET FY2025-2026					ESTIMATED BUDGET FY2026-2027					ESTIMATED BUDGET FY2027-2028					SUMMARY BUDGET ADDENDUM - DEFICIT REDUCTION PLAN ESTIMATED BUDGET Date of Adoption: (Enter as MM/DD/YY)			
		Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total	Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total	Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total	Educational Fund	Operations & Maintenance Fund	Transportation Fund	Working Cash Fund	Total	FY2024-2025	FY2025-2026	FY2026-2027	FY2027-2028
ESTIMATED BEGINNING FUND BALANCE *(must equal prior Ending Fund Balance)*		21,091,966	1,641,659	2,263,172	54,478,129	79,474,926	26,126,198	2,028,025	153,688	56,531,013	84,838,924	26,126,198	2,028,025	153,688	56,531,013	84,838,924	26,126,198	2,028,025	153,688	56,531,013	84,838,924	79,474,926	84,838,924	84,838,924	84,838,924
RECEIPTS/REVENUES	Acct #																								
LOCAL SOURCES	1000	105,054,974	16,279,485	6,165,942	3,552,884	131,053,285					0					0					0	131,053,285	0	0	0
FLOW-THROUGH RECEIPTS/REVENUES FROM ONE DISTRICT TO ANOTHER DISTRICT	2000	0	0	0		0					0					0					0	0	0	0	0
STATE SOURCES	3000	28,729,270	50,000	7,043,793	0	35,823,063					0					0					0	35,823,063	0	0	0
FEDERAL SOURCES	4000	16,717,061	0	1,025,028	0	17,742,089					0					0					0	17,742,089	0	0	0
Total Receipts/Revenues		150,501,305	16,329,485	14,234,763	3,552,884	184,618,437	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	184,618,437	0	0	0
DISBURSEMENTS/EXPENDITURES	Funct #																								
INSTRUCTION	1000	101,177,589				101,177,589					0					0					0	101,177,589	0	0	0
SUPPORT SERVICES	2000	47,860,341	16,584,756	17,798,022		82,243,119					0					0					0	82,243,119	0	0	0
COMMUNITY SERVICES	3000	1,247,334	0	0		1,247,334					0					0					0	1,247,334	0	0	0
PAYMENTS TO OTHER DISTRICTS & GOVT. UNITS	4000	647,954	0	0		647,954					0					0					0	647,954	0	0	0
DEBT SERVICES	5000	0	0	46,225		46,225					0					0					0	46,225	0	0	0
PROVISION FOR CONTINGENCIES	6000	0	0	0		0					0					0					0	0	0	0	0
Total Disbursements/Expenditures		150,933,218	16,584,756	17,844,247		185,362,221	0	0	0		0	0	0	0		0	0	0	0		0	185,362,221	0	0	0
Excess of Receipts/Revenue Over/(Under) Disbursements/Expenditures		(431,913)	(255,271)	(3,609,484)	3,552,884	(743,784)	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	(743,784)	0	0	0
OTHER SOURCES/USES OF FUNDS																									
OTHER SOURCES OF FUNDS (7000)		6,358,654	978,862	1,500,000	0	8,837,516					0					0					0	8,837,516	0	0	0
OTHER USES OF FUNDS (8000)		892,509	337,225	0	1,500,000	2,729,734					0					0					0	2,729,734	0	0	0
TOTAL OTHER SOURCES/USES OF FUNDS		5,466,145	641,637	1,500,000	(1,500,000)	6,107,782	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	6,107,782	0	0	0
ESTIMATED ENDING FUND BALANCE		26,126,198	2,028,025	153,688	56,531,013	84,838,924	26,126,198	2,028,025	153,688	56,531,013	84,838,924	26,126,198	2,028,025	153,688	56,531,013	84,838,924	26,126,198	2,028,025	153,688	56,531,013	84,838,924	84,838,924	84,838,924	84,838,924	84,838,924

Deficit Reduction Plan-Background/Assumptions (School Districts Only)
Fiscal Year 2024-2025
through Fiscal Year 2027-2028

McLean County USD 5 17064005026

Please complete the following schedule and include a brief description to identify any areas of the budget that will be impacted from one year to the next. If the deficit reduction plan relies upon new local revenues, identify contingencies for further budget reductions which will be enacted in the event those new revenues are not available.

1. **Background and Narrative of Budget Reductions:**

2. **Assumptions Used in the Deficit Reduction Plan:**

- EBF and Estimated New Tier Funding:

- Equal Assessed Valuation and Tax Rates:

- Employee Salaries and Benefits:

Deficit Reduction Plan-Background/Assumptions (School Districts Only)

Fiscal Year 2024-2025

through Fiscal Year 2027-2028

- Short- and Long-Term Borrowing:

- Educational Impact:

- Other Assumptions:

- Has the district considered shared services or outsourcing (Ex: Transportation, Insurance)? If yes, please explain:

Evidence-Based Funding: Fiscal Year 2025 Spending Plan

N/A - EBF Spending Plan Not Required for Amended Budgets

Part I: Achieving Student Growth and Making Progress Toward State Education Goals

The questions below allow you to indicate the strategic priorities and strategies that will drive your efforts to achieve student growth and make progress toward state education goals. These may involve investing in any combination of an Organizational Unit's core resources: time, money, people, and programs.

Collaboration Opportunity - Organizational Units may find that Part I is most easily and effectively completed if led by program leaders in consultation with finance leaders.

1)	**What are the Organizational Unit's strategic goals for student success for the 2024-25 school year? What measures will be used to evaluate progress? (*No more than 2000 characters, including spaces.*)**
	Objective 1: By the end of Third Grade, students will be able to read within range for their grade level. Indicator: 90% or more of our third graders will be reading at grade level Objective 2: By the end of 8th grade, students will be prepared for high school and will be on track for college and career success. Indicator: The percentage of 8th grade students that have passed Algebra and/or are Algebra ready by the end of 8th grade will increase. Objective 3: After four years of high school enrollment, students will earn a high school diploma Indicator: 90% of our students will graduate with their respective class. Objective 4: To prepare students for college and careers, high school course work will be appropriately rigorous and aligned to student college or career pathways. Indicator: Student enrollment in AP courses, dual credit, and experiential career related courses/internships will increase.

		Top Strategy 1	Top Strategy 2	Top Strategy 3
2)	**Select the top three strategies that the Organizational Unit will employ to achieve student growth and make progress toward state education goals. (Select three different responses from the dropdown list.)**	Focus increased time and attention on special student groups	Maintain or decrease class sizes	Increase the number of high-quality educators dedicated to special student groups
	If "Other" was selected in question 2, please describe. (*No more than 1000 characters, including spaces.*)			

Part II: Planned Use of Evidence-Based Funding

The questions below provide an opportunity to document the stakeholders with whom you consulted and the data you analyzed as you determined your strategic allocations of FY 2025 EBF dollars. Key statistics related to EBF distributions are provided for your reference. Form 50-36/50-39 is typically released before current-year appropriations are known. Therefore, the figures provided are for the prior fiscal year.

Collaboration Opportunity *- Organizational Units may find that questions in this section are most easily and effectively completed if led by finance leaders in consultation with program leaders.*

Evidence-Based Funding Organizational Unit Results (FY 2024)	*Final Resources / Adequacy Target =* ***Percent of Adequacy***	**Average Student Enrollment**	*#N/A*	**Adequacy Target**	*#N/A*
		Final Resources	*#N/A*	**Percent of Adequacy**	*#N/A*
	Base Funding Minimum + Tier Funding = ***Gross State Contribution***	**Tier Assignment**	*#N/A*	**Gross State Contribution**	*#N/A*
		FY24 Base Funding Minimum	*#N/A*	**FY 2024 Tier Funding**	*#N/A*
	Within FY 2024 Gross State Contribution, Resources Attributable to ***Specific Populations***	**Low-Income Students**	*#N/A*		
		English Learners (ELs)	*#N/A*		
		Special Education	*#N/A*		

	FY 2025 Tier Funding	Funding Type (Select)	
			**Note: Tier Funding allocations are published annually at https://www.isbe.net/Pages/ebfdistribution.aspx . Amounts are available in early August. Districts must use actual funding amounts if they are available before submitting the budget to ISBE*

1)	**FY 2025 Tier Funding Allocation*: Enter the dollar amount of Tier Funding (e.g., NEW MONEY only) allocated to the Organizational Unit for FY 2025. Select whether the amount is estimated or actual funding.**	*$1,732,448*	Actual	*must use actual funding amounts if they are available before submitting the budget to ISBE.*

		Data Source 1	Data Source 2	Data Source 3
2)	**Select the top three sources of data used to inform the Organizational Unit's planned allocation of EBF dollars. (Select three different responses.)**	Climate and culture survey data (e.g., Five Essentials Survey)	Student growth and achievement data, disaggregated by student groups	Financial projections

3)	**Indicate with which groups the Organizational Unit engaged to inform its intended allocation of EBF dollars. (Select any that apply; otherwise leave blank.)**	Bilingual Program Director(s)	Yes	Principals	Yes	Bilingual Parent Advisory Committee	Yes
		Special Ed. Program Director(s)	Yes	School Improvement Teams		Other Parent Group(s)	
		Other Program Leaders	Yes	Teacher or Support Staff Unions		Community Focus Group(s)	Yes
		School Board Members	Yes	Other School Staff	Yes	Other	
	[Optional] Provide a brief description of the Organizational Unit's process for consulting with internal and external stakeholders in determining the allocation of EBF dollars. (*No more than 1000 characters, including spaces.*)						

		Priority Investment 1	Priority Investment 2	Priority Investment 3
4)	**Given the data analyzed, the stakeholders consulted, and the priorities identified in Part I, indicate the top three priority investments the Organizational Unit will make with its FY 2025 Base Funding Minimum (e.g., excluding Tier Funding). Choose "Other" if investments do not match the provided list. (Select three different responses. "Other" may be selected more than once if needed.)**	Core Teachers	Professional Development	School Site Staff
	If "Other" was selected in question 4, please describe. (*No more than 1000 characters, including spaces.*)			

Cost Factor Table

5) The table below presents the regionally adjusted amount embedded in the Organizational Unit's FY 2024 Adequacy Target for each of the 34 cost factors in the Evidence-Based Funding model (Column F). Column G is required for all Organizational Units that receive at least $5,000 in Tier Funding, while column H is optional. Organizational Units may choose to provide additional narrative context in Columns I-M to elaborate on the figures included in the table. ISBE has produced guidance for populating the cost factor table. The guidance includes a definition for each cost factor, along with suggestions for using Employee Information System position codes and common expenditure accounts to support a determination of expenditures. This guidance is available at https://www.isbe.net/ebfspendingplan.

Column G: If the Organizational Unit will receive at least $5,000 in FY 2025 Tier Funding (as entered in Q2.1/cell G31), column G is required. Please indicate the Organizational Unit's planned expenditures in FY 2025 from Tier Funds only. Organizational Units are not expected to place a value in each cell. Rather, the table allows for the communication of priority investments with new state resources for the current fiscal year. During years in which there is no new Tier Funding, column G will not be required. During years in which Tier Funding is available, the amount of new Tier Funding entered in Q2.1/cell G31 above must equal the sum in cell G90 below. If some or all Tier Funding is invested outside of the cost factors, enter a dollar amount in cell G89 and provide additional context in the space for a narrative beginning in row 93.

Column H: Optionally, Organizational Units may populate column H with total planned expenditures in FY 2025 for each cost factor from all revenue sources (e.g., not just from EBF). By comparing the figures in column F to the figures entered in column H, the Organizational Unit may engage local stakeholders in productive dialogue about resource allocation decisions.

Cost Factors		Amount in FY 2024 Adjusted Adequacy Target	Budgeted FY 2025 Investments with New Tier Funding [Required]	Budgeted FY 2025 Expenditures (All Resources) [Optional]	Optional District Narratives
	Core Teachers	#N/A	$1,732,448		*Enter optional context for core investment decisions.*
	Specialist Teachers	#N/A			
	Instructional Facilitator	#N/A			
	Core Intervention Teacher	#N/A			

Core Investments	Substitute Teachers	#N/A			
	Guidance Counselor	#N/A			
	Nurse	#N/A			
	Supervisory Aide	#N/A			
	Librarian	#N/A			
	Librarian Aide	#N/A			
	Principal	#N/A			
	Assistant Principal	#N/A			
	School Site Staff	#N/A			
	Subtotal	**#N/A**	**$1,732,448**		

Per Student Investments	Gifted	#N/A			*Enter optional context for per student investment decisions.*
	Professional Development	#N/A			
	Instructional Materials	#N/A			
	Assessments	#N/A			
	Computer & Tech Equipment	#N/A			
	Student Activities	#N/A			
	Maintenance & Operations	#N/A			
	Central Office	#N/A			
	Employee Benefits	#N/A			
	Subtotal*	**#N/A**			
Additional Investments	Low-Income Intervention Teacher	#N/A			*Enter optional context for additional investment decisions.*
	Low-Income Pupil Support Staff	#N/A			
	Low-Income Extended Day Teacher	#N/A			
	Low-Income Summer School Teacher	#N/A			
	EL Intervention Teacher	#N/A			
	EL Pupil Support Staff	#N/A			
	EL Extended Day Teacher	#N/A			
	EL Summer School Teacher	#N/A			
	EL Core Teacher	#N/A			
	Sp Ed Teacher	#N/A			
	Sp Ed Instructional Assistant	#N/A			
	Sp Ed Psychologist	#N/A			
	Subtotal	**#N/A**			
	Other Investments				##########
	Total**	**#N/A**	**$1,732,448**		**Tier Funding Check (Cell G90)** **Complete, G90=G31**

*The subtotal for Per Student Investments is a calculated figure that adjusts salary portions of Central Office and Maintenance & Operations to account for regional salary differences. As a result, the sum of each individual cost factor will not equal the subtotal.
**The total is the Final Adequacy Target (adjusted for Regionalization Factor) calculated in the Full FY 2024 EBF Calculation file. Due to differences in rounding, this figure may vary slightly from the sum of the subtotals in this table.

If some or all Tier Funding was invested outside of the cost factors, please describe. (*No more than 1000 characters, including spaces.*)

Part III: Support for Special Student Groups

EBF statute sets aside specific allocations to be spent for special education, English learners, and low-income students. Per statue these designated funds must be spent on programs and services benefiting these specific student groups. Funds for English learners and low-income students must be spent in addition to, and not in lieu of, funding that supports general programs of instruction for all students. Funds attributable to special education must be used for the provision of special education facilities and services as outlined in ILCS 14-1.08. Current-year EBF amounts attributable to each of the special student groups must be reported in cells G100-G102 below. If the Organizational Unit received at least $5,000 for any of the student groups, a response to the questions below is required. For amounts less than $5,000, a response is optional. All other EBF funds may be spent in any manner deemed appropriate by the school district.

Collaboration Opportunity *- Organizational Units may find that questions in this section are most easily and effectively completed through collaboration between program leaders affiliated with each student group and finance leaders.*

			Enter Amounts	Select type	
1)	**FY 2025 Student Population Allocations*: Enter the dollar amount of resources attributable to Specific Populations within the FY25 Gross State Contribution. Enter "0" if no funds are allocated for a student group. Select whether amounts are estimated or actual.**	**Low-Income Students**	*$2,506,973*	Actual	**Note: Allocations for each of the three student groups are published annually at isbe.net/ebfdist under "Reports." Amounts are typically available by September 1. Districts must use actual funding amounts if they are available before submitting the budget to ISBE.*
		English Learners	*$295,377*	Actual	
		Special Education	*$4,730,501*	Actual	

2)	**Organizational Unit investment of EBF dollars for low-income students: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)** **Response Required**	Low-Income Intervention Teacher	Yes	Low-Income Extended Day Teacher	Yes	Other Investments	Yes
		[Optional - Enter $]		*[Optional - Enter $]*		*[Optional - Enter $]*	
		Low-Income Pupil Support Staff	Yes	Low-Income Summer School Teacher	Yes		
		[Optional - Enter $]		*[Optional - Enter $]*			
	Additional context for the Organizational Unit's planned use of dollars attributable to low-income students in FY 2025. (*Required if "Other Investments" selected above. No more than 500 characters, including spaces.*) **Required**	In addition to the major investments above, the district plans to invest in early childhood services, family and community engagement services, instructional materials, and computer and tech equipment.					
3)	**Organizational Unit investment of EBF dollars for English learners: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)** **Response Required**	English Learner Intervention Teacher	Yes	English Learner Extended Day Teacher	Yes	English Learner Core Teacher	Yes
		[Optional - Enter $]		*[Optional - Enter $]*		*[Optional - Enter $]*	
		English Learner Pupil Support Staff		English Learner Summer School Teacher	Yes	Other Investments	Yes
		[Optional - Enter $]		*[Optional - Enter $]*		*[Optional - Enter $]*	
	Additional context for the Organizational Unit's planned use of dollars attributable to English learners in FY 2025. (*Required if "Other Investments" selected above. No more than 500 characters, including spaces.*) **Required**	Other investments include professional development and curriculum development, workshop and conferences, curriculum resources and materials, and other supplies and materials.					
4)	**Organizational Units investment of EBF dollars for Special Education: Select the investments that apply. (Optionally, dollar amounts for each investment may be entered.)** **Response Required**	Special Education Teacher	Yes	Special Education Psychologist	Yes		
		[Optional - Enter $]		*[Optional - Enter $]*			
		Special Education Instructional Assistant	Yes	Other Investments	Yes		
		[Optional - Enter $]		*[Optional - Enter $]*			
	Additional context for the Organizational Unit's planned use of dollars attributable to Special Education students in FY 2025. (*Required if "Other Investments" selected above. No more than 500 characters, including spaces.*) **Required**	Other investments include early childhood special education services, family and community engagement services, college and career readiness services, adapted instructional materials, and technology to access learning.					

Plan Assurances

Please complete the assurances below related to Article 14C of the Illinois School Code, which stipulates allowable expenditures for English learners. Organizational Units should maintain supporting documentation (e.g., sign-in sheets, meeting agendas) to affirm the veracity of the below assurances. Note that a separate collection of the Bilingual Service Plan takes place before each school year and must be separately reviewed by the Bilingual Parent Advisory Committee (BPAC). Responses in this plan should be aligned with information contained in the Bilingual Service Plan. Responses in this section are only required if an Organizational Unit receives any amount of EBF dollars attributable to English learners.

Collaboration Opportunity *- Organizational Units may find that the plan assurances are most easily and effectively completed if led by program leaders.*

1). "I hereby affirm that at least 60% of the school district's state funds attributable to English learners will be used for instructional costs of programs and services for English learners (function 1000), in accordance with Article 14C of the Illinois School Code. The remaining balance of state funds attributable to English learners will also be used to serve English learners."

Required Yes

2). "My school district has at least one attendance center with 20 or more English learners (including parental refusals) who speak the same home language other than English in grades K-12. Alternatively

and/or additionally, my school district has at least one attendance center with 20 or more English learners (including parent refusals) who speak the same home language other than English in pre-K."

Required	Yes

3). "I hereby affirm that the school district's BPAC will review this EBF Spending Plan by or before October 31, 2024."

Required	Yes

4). Enter the anticipated date on which the BPAC review will take place and the name of the BPAC chair for SY 2024-25.

Required	**BPAC Meeting (MM/DD/YYYY)**	9/30/2024
	Name of Chair	Rosa Gudino

Spending Plan Completion Tracker		
Use the information below to confirm completion of all required questions. Note that the "status" column adjusts to responses, so the tracker is most helpful to consult after you have completed the spending plan.		
Question	**Status**	**Acceptance Criteria**
Part 1, Q1	Complete	Character length of response must be >10 and <=2000, including spaces.
Part 1, Q2	Complete	A different response must be selected in G11, I11, and L11; cells cannot be blank.
Part 1, Q2 (Narrative)	Complete	Response required only if "Other" selected in G11, I11, or L11; character length of response must be >10 and <=1000, including spaces.
Part 2, Q1	Complete	A numeric value must be entered in cell G31 (estimated or actual Tier Funding, or 0 if appropriations did not include Tier Funding). A type must be selected in cell H31.
Part 2, Q2	Complete	A different response must be selected in G35, I35, and L35; cells cannot be blank.
Part 2, Q3	Complete	At least one response must be selected.
Part 2, Q4	Complete	Cells G43, I43, and L43 cannot be blank. "Other" may be selected more than once, but other responses may not be repeated.
Part 2, Q4 (Narrative)	Complete	Response required only if "Other" selected in G43, I43, or L43; character length of response must be >10 and <=1000, including spaces.
Part 2, Q5 (Cell G90)	Complete	Cell G90 must be equal to the value in cell G31.
Part 2, Q5 (Narrative)	Complete	Response required only if a value was entered in cell G89; character length of response must be >10 and <=1000, including spaces.
Part 3, Q1 Low-Income Funds	Complete	A numeric value must be entered. A type must be selected in cell H100.
Part 3, Q1 English Learner Funds	Complete	A numeric value must be entered, which may be "0" if the organizational unit received no funding for the specified student group. A type must be selected in cell H101.
Part 3, Q1 Spec. Ed. Funds	Complete	A numeric value must be entered. A type must be selected in cell H102.
Part 3, Q2	Complete	At least one response must be selected.
Part 3, Q2 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Part 3, Q3	Complete	At least one response must be selected.
Part 3, Q3 (Narrative)	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Part 3, Q4	Complete	At least one response must be selected.
Part 3, Q4 (Narrative	Complete	Response required only if "Other Investments" was selected in the previous question; character length of response must be >10 and <=500, including spaces.
Assurances 1	Complete	Response required if the value entered in cell G101>0.
Assurances 2	Complete	Response required if the value entered in cell G101>0.
Assurances 3	Complete	Response required if "Yes" selected in cell E133.
Assurances 4 (Meeting Date)	Complete	Response required if "Yes" selected in cell E133; enter date in MM/DD/YYYY format.
Assurances 4 (Name of Chair)	Complete	Response required if "Yes" selected in cell E133.

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS (School Districts Only)

(For Local Use Only)

This is an estimated Limitation of Administrative Costs Worksheet only and will not be accepted for Official Submission of the Limitation of Administrative Costs Worksheet.

The worksheet is intended for use during the budgeting process to estimate the district's percent increase of FY2025 budgeted expenditures over actual FY2024 expenditures. Budget information is copied to this page. Insert the prior year estimated actual expenditures to compute the estimated percentage increase (decrease).

The official Limitation of Administrative Costs Worksheet is attached to the end of the Annual Financial Report (ISBE Form 50-35) and may be submitted in conjunction with that report.
An official Limitation of Administrative Costs Worksheet can also be found on the ISBE website at: Limitation of Administrative Costs

ESTIMATED LIMITATION OF ADMINISTRATIVE COSTS WORKSHEET
(Section 17-1.5 of the School Code)

School District Name: **McLean County USD 5**
RCDT Number: **17064005026**

			Estimated Actual Expenditures, Fiscal Year 2024				Budgeted Expenditures, Fiscal Year 2025			
			(10)	(20)	(80)		(10)	(20)	(80)	
	Description	Funct. No.	Educational Fund	Operations & Maintenance Fund	Tort Fund	Total	Educational Fund	Operations & Maintenance Fund	Tort Fund	Total
1.	Executive Administration Services	2320	807,380		228,660	1,036,040	854,488		243,394	1,097,882
2.	Special Area Administration Services	2330	534,793			534,793	549,043		0	549,043
3.	Other Support Services - School Administration	2490				0	0		0	0
4.	Direction of Business Support Services	2510	237,585		23,155	260,740	253,900	0	19,700	273,600
5.	Internal Services	2570	364,381			364,381	390,424		0	390,424
6.	Direction of Central Support Services	2610				0	0		0	0
7.	Deduct - Early Retirement or other pension obligations required by state law and included above.					0				0
8.	**Totals**		1,944,139	0	251,815	2,195,954	2,047,855	0	263,094	2,310,949
9.	**Estimated Percent Increase (Decrease) for FY2025 (Budgeted) over (Actual) FY 2024**									5%

REPORTING OF PUBLIC VENDOR CONTRACTS OF $1,000 OR MORE (School Districts Only)

*In accordance with the School Code, Section 10-20.21, all **school districts** are required to file a report listing 'vendor contracts' as an attachment to their budget. In this context, the term "vendor contracts" refers to "all contracts and agreements that pertain to goods and services that were intended to generate additional revenue and other remunerations for the **school district** in excess of $1,000, including without limitation vending machine contracts, sports and other attire, class rings, and photographic services.* ***The report is to list information regarding such contracts for the fiscal year immediately preceding the fiscal year of the budget.*** *All such contracts executed on or after July 1, 2007 must be approved by the school board.*

See: School Code, Section 10-20.21 - Contracts

Name of Vendor	Product or Service Provided	Net Revenue	Non-Monetary Remuneration	Purpose of Proceeds	Distribution Method and Recipient of Non-Monetary Remunerations Distributed
Pepsi Cola General Bot, Inc	Beverage and vending services	30,000	n/a	General funds	n/a
HR Imaging Partners, Inc.	Photography services	96,000	n/a	General funds	n/a
Commerce Bank	Disbursement processing serv	30,000	n/a	General funds	n/a

Personnel Matters - 06/18/2025

New Hires

Administrators

Homebase	First Name	Last Name	Position		FTE	Effective
Brigham	Ali	Kohler	Brigham Early Learning Principal		1.0	8/4/2025
Unit Office	Rebecca	Baume	Legal Specialist		1.0	7/1/2025
Unit Office	Kathy	Hull	Centralized Enrollment & Registration Specialist		1.0	7/1/2025

Certified

Homebase	First Name	Last Name	Position	Salary Placement: Lane / Step	FTE	Effective
Brigham	Alyson	Garnhart	Certified Teacher - Speech Language Pathologist	M+16 New Grad	1.0	8/18/2025
Brigham	Kristina	Meece	Certified Teacher - Elementary	B+0 Step 10	1.0	8/18/2025
Brigham	Rachel	Shea	Certified Teacher - Elementary	M+48 Step 19	1.0	8/18/2025
Cedar Ridge	Maddie	Ryan	Certified Teacher - 2nd Grade	B+0 New Grad	1.0	8/18/2025
CJHS	Nicholas	Papineau	Certified Teacher - Jr. High	M+32 Step 12	1.0	8/18/2025
EJHS	Melissa	Teagarden	Certified Teacher - Jr. High	M+0 step 6	1.0	8/18/2025
Fairview	Sophia	Bill	Certified Teacher - Kindergarten	B+0 New Grad	1.0	8/18/2025
Fairview	Amiri	Buchanan	Certified Teacher - Physical Education	B+0 New Grad	1.0	8/18/2025
Multiple	Delaney	Killian	Certified Teacher - Speech Language Pathologist	M+16 Step 7	1.0	8/18/2025
Multiple	Rose	Kirchgessner	Certified Teacher - Speech Language Pathologist	M+16 New Grad	1.0	8/18/2025
Multiple	Gabriella	Rogers	Certified Social Worker	M+16 New Grad	1.0	8/18/2025
Multiple	Melissa	Schreck	Certified Speech Language Pathologist (SLP)	M+16 Step 11	1.0	8/18/2025
NCHS	Jordan	Fritts	Certified Teacher - Science (May)	M+0 Step 18	1.0	8/18/2025
NCHS	Kate	Pole	Certified Teacher - High School	M+0 Step 12	1.0	8/18/2025
NCWHS	Nina	Fabrizius	Certified Teacher - High School	M+0 Step 4	1.0	8/18/2025
NCWHS	Esteban	Ramirez	Certified Teacher - High School	B+16 Step 3	1.0	8/18/2025
NCWHS	Madeline	Winters	Certified Teacher - High School	B+0 New Grad	1.0	8/18/2025
Oakdale	Taylor	Nunez	Certified Teacher - Elementary	B+0 New Grad	1.0	8/18/2025
Parkside E.	Char-Marie	Jennings	Certified Teacher - Elementary	B+0 Step 11	1.0	8/18/2025
Parkside E.	Sunita	Krugger	Certified School Nurse - RN	B+8 Step 14	1.0	8/18/2025
Pepper Ridge	Kara	Sheridan	Certified Teacher - Elementary	B+0 Step 3	1.0	8/18/2025
PJHS	Christine	Mitchell	Certified Teacher - Jr. High	M+32 Step 18	1.0	8/18/2025
Sugar Creek	Grace	Watson	Certified Teacher - Speech Language Pathologist	M+16 Step 3	1.0	8/18/2025

Educational Support Personnel

Homebase	First Name	Last Name	Position	Salary Placement	FTE	Effective
Benjamin	Soumyashree	Das	Paraprofessional - Regular Education	Step 3	1.0	8/18/2025
Benjamin	Bhavya Pradeep	Galagali	Paraprofessional - Regular Education	Step 2	1.0	8/18/2025
Benjamin	Tabita Glory Deepti	Gujjarlapudi	Paraprofessional - Regular Education	Step 4	1.0	8/18/2025
Cedar Ridge	Julie	Huezo	Paraprofessional - Special Education	Step 3	1.0	8/18/2025

Personnel Matters - 06/18/2025

Cedar Ridge	Malarvizhi	Narasimman	Paraprofessional - Special Education	Step 4	1.0	8/18/2025
Cedar Ridge	April	Olsen	Paraprofessional - Special Education	Step 6	1.0	8/18/2025
Cedar Ridge	Maria	Rangel	Paraprofessional - Special Education	Step 2	1.0	8/18/2025
Cedar Ridge	Candy	Sanchez	Paraprofessional - Special Education	Step 3	1.0	8/18/2025
CJHS	Kripa	Nagarajan	Paraprofessional - Special Education	Step 7	1.0	8/18/2025
CJHS	Vinothini	Nirmalraj	Paraprofessional - Special Education	Step 2	1.0	8/18/2025
CJHS	Brian	Slaw	Paraprofessional - Regular Education	Step 7	1.0	8/18/2025
Fairview	Ashley	Hull	Administrative Assistant / EOP - 10 month	Step 4	1.0	8/18/2025
Field	Rachel	Mugar	Paraprofessional - Special Education	Step 6	1.0	8/18/2025
Fox Creek	Tyler	Chapman	Paraprofessional - Special Education	Step 2	1.0	8/18/2025
Hoose	Kartheeswari	Chandra Kumar	Paraprofessional - Special Education	Step 5	1.0	8/18/2025
Hoose	Laura	Lawson	Paraprofessional - Special Education	Step 3	1.0	8/18/2025
NCHS	Angela	Swanzy	Paraprofessional - Special Education	Step 3	1.0	8/18/2025
Parkside E.	Sweta	Baghel	Paraprofessional - Special Education	Step 6	1.0	8/18/2025
Parkside E.	Madeline	Frantz	Paraprofessional - Regular Education	Step 7	1.0	8/18/2025
Parkside E.	Jennifer	Jendro	Paraprofessional - Special Education	Step 3	1.0	8/18/2025
Parkside E.	Daija	McCoy-Brown	Paraprofessional - Special Education	Step 4	1.0	8/18/2025
Pepper Ridge	Elizabeth	Spaniol	Paraprofessional - Special Education	Step 7	1.0	8/18/2025
Sugar Creek	Katherine	Carlock	Paraprofessional - Special Education	Step 2	1.0	8/18/2025
Towanda	Lauren	Cole	Nurse - RN		1.0	8/18/2025

***All new hires are replacements for current positions unless otherwise noted above.**

Resignations/Retirements/Releases/Terminations

Administrators

Homebase	First Name	Last Name	Position	Action		Effective
Brigham	Erin	O'Grady	Brigham Early Learning Principal	Resignation		Jun 2025
Oakdale	Brandon	Shaver	Assistant Principal	Resignation		6/12/2025
Unit Office	Natalie	Shumaker	Special Education Administrator (Sec Behavior Spec)	Resignation		6/5/2025
NCHS	Jeffrey	Barnard	Assistant Principal	Resignation		6/5/2025

Certified

Homebase	First Name	Last Name	Position	Action		Effective
NCWHS	Jaclyn	Greci	Certified Teacher - Spanish	Resignation		5/21/2025
NCWHS	Kaleb	Kiesewetter	Certified Teacher - LBS1 - Special Education	Resignation		
Pepper Ridge	Joseph	Mehalek	Certified Teacher - Music	Resignation		
Unit Office	Lauren	Elpayaa	Certified Teacher - Technology Support Specialist	Resignation		5/21/2025
CJHS	Jacqueline	DesLauriers	Guidance Counselor	Resignation		
KJHS	Kathrine	McKee	Certified Teacher - LBS1 - Special Education	Resignation		

Personnel Matters - 06/18/2025

Educational Support Personnel

Homebase	First Name	Last Name	Position	Action		Effective
Glenn	Rachel	Powers	Noon Hour Supervisor	Resignation		5/20/2025
Hoose	Alexis	Baker	Paraprofessional	Resignation		5/21/2025
Hoose	Scott	Helling	Paraprofessional	Resignation		5/21/2025
Hoose	Kelly	Hoepper	Paraprofessional	Resignation		5/21/2025
Oakdale	Kristie	Douglass	Noon Hour Supervisor	Resignation		5/20/2025
Unit Office	Katherine	Scott	Administrative Assistant - Accounts Payable	Resignation (correction date)		7/15/2025
NCWHS	Samuel	Carter	Custodian/Maintenance Worker	Resignation		
Oakdale	Kristie	Douglass	Noon Hour Supervisor	Resignation		5/21/2025
Pepper Ridge	Annie	Johnson	Paraprofessional	Resignation		5/21/2025
NCWHS	Connor	Soucek	Paraprofessional	Resignation		5/21/2025
Prairieland	Kristine	Polin	Paraprofessional	Resignation		5/21/2025

Contract Revisions

Certified

Homebase	First Name	Last Name	Position	Previous Placement	Revision	Effective
CJHS	Traci	Fuller-Milan	Certified Teacher - Special Education (LBS1)	Paraprofessional - Special Education	B+0 New Grad	8/18/2025
NCHS	Eric	Ritter	Full Time Substitue	Paraprofessional - Special Education	B+0 New Grad	8/18/2025

Educational Support Personnel

Homebase	First Name	Last Name	Position	Previous Placement	Revision	Effective
Cedar Ridge	Cassandra	Fortney	Paraprofessional - Special Education	Noon Hour Supervisor	Step 2	8/18/2025
NCWHS	Melinda	Woollen	Paraprofessional - Special Education	Safety Monitor	Step 3	8/18/2025

Leave Requests

Certified

Homebase	First Name	Last Name	Position	Leave Requested		Effective

Educational Support Personnel

Homebase	First Name	Last Name	Position	Leave Requested		Effective

Personnel Matters - 06/18/2025

Schedule B

Homebase	First Name	Last Name	Revision			Effective
NCHS	Todd	Hawkins	ADD - HS Assistant Lacrosse Coach (24-25)			6/5/2025

Information Only Changes

Homebase	First Name	Last Name	Position	Change		Effective
Brigham	Wendy	Young	Certified Teacher - Full Day PreK Blended	Half Day to Full Day		8/18/2025
CJHS	David	Marquart	Paraprofessional - Special Education	Regular Education to Special Education		8/18/2025
CJHS	Lance	Tinsley	Paraprofessional - Special Education	Parkside Elementary to Chiddix		8/18/2025
Glenn	Stephanie	Davis	Paraprofessional - Special Education	Colene Hoose Elementary to Glenn		8/18/2025
Hoose	Karin	Rousey	Paraprofessional - Special Education	Regular Education to Special Education		8/18/2025
NCWHS	Drew	Emerick	Certified Teacher - High School	Prairieland to NCWHS		8/18/2025
Northpoint	Vanitha	Ravisankar	Paraprofessional - Special Education	Pepper Ridge Elementary to Northpoint		8/18/2025
Parkside E.	Janine	Lunzer	Paraprofessional - Special Education	Regular Education to Special Education		8/18/2025
Pepper Ridge	Holly	Elgin	Paraprofessional - Special Education	Fox Creek to Pepper Ridge		8/18/2025
PJHS	Kisha	Holloway	Paraprofessional - Special Education	Pepper Ridge to PJHS		8/18/2025
Prairieland	Shea	Temples	Certified Teacher - Elementary	Cedar Ridge to Prairieland		8/18/2025

New Substitutes

Substitute Type	First Name	Last Name
Substitute Teacher	Emily	Andris
Substitute Teacher	Stacy	Durako
Substitute Nurse	Vicky	Margolis

Summer School

Homebase	First Name	Last Name	Position
CJHS	Jordyn	Buckner	Freedom School Jr Servent Leaders
CJHS	Brooklyn	Caffey	Freedom School Jr Servent Leaders
CJHS	Kaiden	Coleman	Freedom School Jr Servent Leaders
CJHS	Janaea	Collins	Freedom School Jr Servent Leaders
CJHS	Malia	Morris	Freedom School Jr Servent Leaders
CJHS	Myrissa	Wiggins	Freedom School Jr Servent Leaders

MCLEAN COUNTY UNIT DISTRICT NO. 5

Authorization for Payment of Bills and Payrolls

May 22, 2025 through June 18, 2025

SUMMARY OF BILLS & PAYROLLS BY FUND

Fund	[1] Prepaid Bills	[2] Bills To Be Paid	[3] Payrolls	Total
07 Flexible Benefit Plan Trust Fund	56,988.27	0.00	0.00	56,988.27
08 Unit 5 Self-Funded Insurance	1,215,564.89	0.00	0.00	1,215,564.89
10 Educational	1,528,148.75	896,295.97	10,789,475.05	13,213,919.77
20 Operations & Maintenance	314,660.20	337,046.83	669,421.89	1,321,128.92
30 Debt Service	204,475.00	0.00	0.00	204,475.00
40 Transportation	1,264,284.32	1,749,967.31	23,948.15	3,038,199.78
50 Social Security	0.00	0.00	277,664.24	277,664.24
51 IMRF	0.00	0.00	172,986.59	172,986.59
60 Capital Projects	0.00	0.00	0.00	0.00
70 Working Cash	0.00	0.00	0.00	0.00
80 Tort Immunity	42,322.26	43,286.51	30,474.88	116,083.65
90 Life Safety	0.00	26,226.25	0.00	26,226.25
99 Student Activity Funds [4]	266,773.07	0.00	0.00	266,773.07
Grand Total	**$4,893,216.76**	**$3,052,822.87**	**$11,963,970.80**	**$19,910,010.43**

[1] For funds 8 through 90, these bills were paid on and between 5/22/25 and 6/17/25. Please see the "Vendor Bill Listing - PREPAID" report for details.

[2] These bills have not been paid yet. Please see the "Vendor Bill Listing - TO BE PAID" report for details.

[3] Please see the "Payroll Fund Totals" report for details.

[4] These bills will always be listed as "prepaid" and include bills paid on the date of the last Board meeting. This is to ensure that all payments are captured for reporting purposes. For this report, these bills were paid on and between 5/21/25 and 6/17/25. Please see the Student Activity Funds section of the "Vendor Bill Listing - PREPAID" and the "Vendor Bill Listing - PREPAID - SA" report for details. The Student Activity Funds totals on these reports will equal the Student Activity Funds total on this summary.

ATTEST:

I certify that the Board of Education has reviewed and authorized the payment of bills and payrolls in the amount of $19,910,010.43.

_____ _____

Alex Williams, President, Board of Education Date

_____ _____

Mark Adams, Secretary, Board of Education Date

CUSD No. 5, McLean and Woodford Counties, Illinois

Payroll Fund Totals

Fiscal Year: 2024-2025

Pay Cycle:	Pay Period:	Start Date:	End Date:	Pay Date:
Certified - Semi	22	05/01/2025	05/15/2025	05/30/2025
Certified - Semi	22.1	05/01/2025	05/15/2025	05/30/2025
Certified - Semi	22.2	05/01/2025	05/15/2025	05/30/2025
Certified - Semi	22.3	05/01/2025	05/15/2025	05/30/2025
Certified - Semi	22.4	05/01/2025	05/15/2025	05/30/2025
Certified - Semi	23	05/16/2025	05/31/2025	06/13/2025
Certified - Semi	23.1	05/16/2025	05/31/2025	06/13/2025
Certified - Semi	23.2	05/16/2025	05/31/2025	06/13/2025
Certified - Semi	23.3	05/16/2025	05/31/2025	06/13/2025
Classified - Semi	22	05/01/2025	05/15/2025	05/30/2025
Classified - Semi	22.1	05/01/2025	05/15/2025	05/30/2025
Classified - Semi	22.2	05/01/2025	05/15/2025	05/30/2025
Classified - Semi	23	05/16/2025	05/31/2025	06/13/2025
Classified - Semi	23.1	05/16/2025	05/31/2025	06/13/2025

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
Certified - Semi - Period Number: 22					
10	3,456,132.78	0.00	198,635.07	448,745.50	4,103,513.35
50	0.00	47,676.70	0.00	0.00	47,676.70
80	4,260.43	0.00	502.41	637.50	5,400.34
Period Total:	**$3,460,393.21**	**$47,676.70**	**$199,137.48**	**$449,383.00**	**$4,156,590.39**
Certified - Semi - Period Number: 23					
10	3,505,276.09	0.00	202,257.18	447,980.50	4,155,513.77
50	0.00	48,362.64	0.00	0.00	48,362.64
80	4,260.43	0.00	502.41	637.50	5,400.34
Period Total:	**$3,509,536.52**	**$48,362.64**	**$202,759.59**	**$448,618.00**	**$4,209,276.75**
Classified - Semi - Period Number: 22					
10	877,192.62	0.00	2,332.00	251,408.15	1,130,932.77
20	276,901.60	0.00	1,027.74	45,213.35	323,142.69
40	10,187.61	0.00	0.00	2,295.00	12,482.61
50	0.00	84,515.04	0.00	0.00	84,515.04
51	0.00	0.00	81,782.68	0.00	81,782.68
80	8,165.67	0.00	378.93	1,479.50	10,024.10
Period Total:	**$1,172,447.50**	**$84,515.04**	**$85,521.35**	**$300,396.00**	**$1,642,879.89**
Classified - Semi - Period Number: 23					
10	968,740.90	0.00	2,350.85	252,622.36	1,223,714.11
20	296,038.90	0.00	1,027.74	45,984.14	343,050.78
40	9,170.54	0.00	0.00	2,295.00	11,465.54
50	0.00	92,802.44	0.00	0.00	92,802.44
51	0.00	0.00	90,930.60	0.00	90,930.60
80	7,791.67	0.00	378.93	1,479.50	9,650.10
Period Total:	**$1,281,742.01**	**$92,802.44**	**$94,688.12**	**$302,381.00**	**$1,771,613.57**
Certified - Semi - Period Number: 22.1					
10	110,450.00	0.00	1,094.89	0.00	111,544.89

FUND		GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
50		0.00	1,601.71	0.00	0.00	1,601.71
	Period Total:	**$110,450.00**	**$1,601.71**	**$1,094.89**	**$0.00**	**$113,146.60**
Certified - Semi - Period Number: 22.2						
10		18,476.00	0.00	0.00	0.00	18,476.00
50		0.00	1,413.43	0.00	0.00	1,413.43
	Period Total:	**$18,476.00**	**$1,413.43**	**$0.00**	**$0.00**	**$19,889.43**
Certified - Semi - Period Number: 23.1						
10		28,255.00	0.00	297.38	0.00	28,552.38
50		0.00	409.69	0.00	0.00	409.69
	Period Total:	**$28,255.00**	**$409.69**	**$297.38**	**$0.00**	**$28,962.07**
Certified - Semi - Period Number: 23.2						
10		6,248.00	0.00	0.00	0.00	6,248.00
50		0.00	477.88	0.00	0.00	477.88
	Period Total:	**$6,248.00**	**$477.88**	**$0.00**	**$0.00**	**$6,725.88**
Certified - Semi - Period Number: 22.3						
10		2,111.44	0.00	97.02	0.00	2,208.46
50		0.00	30.65	0.00	0.00	30.65
	Period Total:	**$2,111.44**	**$30.65**	**$97.02**	**$0.00**	**$2,239.11**
Classified - Semi - Period Number: 22.1						
20		2,294.01	0.00	0.00	382.50	2,676.51
50		0.00	166.84	0.00	0.00	166.84
51		0.00	0.00	166.77	0.00	166.77
	Period Total:	**$2,294.01**	**$166.84**	**$166.77**	**$382.50**	**$3,010.12**
Certified - Semi - Period Number: 22.4						
10		1,870.00	0.00	23.43	0.00	1,893.43
50		0.00	27.12	0.00	0.00	27.12
	Period Total:	**$1,870.00**	**$27.12**	**$23.43**	**$0.00**	**$1,920.55**
Classified - Semi - Period Number: 22.2						
10		913.61	0.00	0.00	382.50	1,296.11
50		0.00	63.85	0.00	0.00	63.85
51		0.00	0.00	66.42	0.00	66.42
	Period Total:	**$913.61**	**$63.85**	**$66.42**	**$382.50**	**$1,426.38**
Certified - Semi - Period Number: 23.3						
10		5,100.51	0.00	98.77	382.50	5,581.78
50		0.00	73.95	0.00	0.00	73.95
	Period Total:	**$5,100.51**	**$73.95**	**$98.77**	**$382.50**	**$5,655.73**
Classified - Semi - Period Number: 23.1						
20		551.91	0.00	0.00	0.00	551.91
50		0.00	42.30	0.00	0.00	42.30
51		0.00	0.00	40.12	0.00	40.12
	Period Total:	**$551.91**	**$42.30**	**$40.12**	**$0.00**	**$634.33**
	Grand Totals:	**$9,600,389.72**	**$277,664.24**	**$583,991.34**	**$1,501,925.50**	**$11,963,970.80**

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

From Date: 5/21/2025
To Date: 5/21/2025

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
BLOOMINGTON HIGH SCHOOL	**V16639496**	(blank)	**20976**	5/21/2025	250.00
BLOOMINGTON HIGH SCHOOL Total					**250.00**
BOENZI, JONATHAN D	**Food Reimb**	(blank)	**49571**	5/21/2025	97.27
BOENZI, JONATHAN D Total					**97.27**
BORST, KILEY M.	**ILS April-May25**	(blank)	**49572**	5/21/2025	382.50
BORST, KILEY M. Total					**382.50**
BOZARTH, SAMANTHA	**V5034084**	(blank)	**6479**	5/21/2025	29.46
BOZARTH, SAMANTHA Total					**29.46**
BRIENEN, NICOLE E	**V55575010**	(blank)	**15811**	5/21/2025	27.60
BRIENEN, NICOLE E Total					**27.60**
BROACH, JAMES C	**V85086163**	(blank)	**25439**	5/21/2025	444.05
BROACH, JAMES C Total					**444.05**
BUHROW, STEPHANIE GRACE	**V50264861**	(blank)	**7126**	5/21/2025	1,089.00
BUHROW, STEPHANIE GRACE Total					**1,089.00**
Burcham, Anthony	**ILS Work Jan-May25**	(blank)	**49573**	5/21/2025	165.00
Burcham, Anthony Total					**165.00**
COFFEY, CHRISTOPHER JOHN	**CPR Training**	(blank)	**49574**	5/21/2025	12.95
COFFEY, CHRISTOPHER JOHN Total					**12.95**
CONLEY, REBECCA RENAE	**EOY LUNCH**	(blank)	**49575**	5/21/2025	140.00
CONLEY, REBECCA RENAE Total					**140.00**
CUNNINGHAM, ANNETTE SUZANNE	**V6372258**	(blank)	**6480**	5/21/2025	54.34
CUNNINGHAM, ANNETTE SUZANNE Total					**54.34**
DENNY'S DOUGHNUTS & BAKERY	**V63140221**	(blank)	**25445**	5/21/2025	77.00
DENNY'S DOUGHNUTS & BAKERY Total					**77.00**
DRYER, KAREN S	**V2049620**	(blank)	**15812**	5/21/2025	25.00
DRYER, KAREN S Total					**25.00**
DUNN, ADAM	**ILS 12/16-5/15/25**	(blank)	**49576**	5/21/2025	532.50
DUNN, ADAM Total					**532.50**
DYTRYCH, AMANDA	**V18403986**	(blank)	**3187**	5/21/2025	208.83
DYTRYCH, AMANDA Total					**208.83**
EUGENE FIELD SECONDARY SERVICE	**V30240299**	(blank)	**3186**	5/21/2025	20.00
EUGENE FIELD SECONDARY SERVICE Total					**20.00**
FELA, CATE M	**ILS Work Dec-May25**	(blank)	**49577**	5/21/2025	412.50
FELA, CATE M Total					**412.50**
FOREST, ELIZABETH	**ILS Worker 12-5/25**	(blank)	**49578**	5/21/2025	600.00
FOREST, ELIZABETH Total					**600.00**
GADDY, ELIZABETH ANN	**V76259552**	(blank)	**25443**	5/21/2025	21.86
GADDY, ELIZABETH ANN Total					**21.86**
GEIGNER, BALIAN MIDLAND	**ILS Worker Jan-May25**	(blank)	**49579**	5/21/2025	577.50
GEIGNER, BALIAN MIDLAND Total					**577.50**

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
GOSS, RHONDA	**V82332057**	(blank)	**25441**	5/21/2025	300.00
GOSS, RHONDA Total					**300.00**
ILLINOIS HIGH SCHOOL ASSOCIATION	**V63378071**	(blank)	**20977**	5/21/2025	90.00
ILLINOIS HIGH SCHOOL ASSOCIATION Total					**90.00**
KEARFOTT, NICOLAS	**Hosp & GC**	(blank)	**49580**	5/21/2025	332.32
KEARFOTT, NICOLAS Total					**332.32**
KNOTT, STANLEY ALLEN	**Induction Supplies**	(blank)	**49581**	5/21/2025	93.05
KNOTT, STANLEY ALLEN Total					**93.05**
LEVERTON, DORIS MELINDA	**V61547454**	(blank)	**15813**	5/21/2025	69.80
LEVERTON, DORIS MELINDA Total					**69.80**
LONG, RILEY	**ILS Worker 12-5/25**	(blank)	**49582**	5/21/2025	382.50
LONG, RILEY Total					**382.50**
MANDROS, STACI L	**V16534983**	(blank)	**4238**	5/21/2025	80.00
MANDROS, STACI L Total					**80.00**
MCLEAN CO UNIT DIST NO 5 - FOOD SERVICE	**V45435607**	(blank)	**25444**	5/21/2025	7.00
MCLEAN CO UNIT DIST NO 5 - FOOD SERVICE Total					**7.00**
MENARDS LUMBER	**65918**	(blank)	**49583**	5/21/2025	61.00
MENARDS LUMBER Total					**61.00**
MERCER, KAREN JANE	**V44105920**	(blank)	**9578**	5/21/2025	494.17
MERCER, KAREN JANE Total					**494.17**
METAMORA HIGH SCHOOL	**V33428729**	(blank)	**20978**	5/21/2025	175.00
METAMORA HIGH SCHOOL Total					**175.00**
MINERVA PROMOTIONS	**I06394**	(blank)	**49584**	5/21/2025	661.00
MINERVA PROMOTIONS Total					**661.00**
OLSEN, CORA R	**V34159945**	(blank)	**6481**	5/21/2025	80.00
OLSEN, CORA R Total					**80.00**
PEOPLES, TERESA	**V41204964**	(blank)	**25440**	5/21/2025	125.62
PEOPLES, TERESA Total					**125.62**
PORTER, JEFFREY	**V72062375**	(blank)	**25442**	5/21/2025	81.86
PORTER, JEFFREY Total					**81.86**
PRAIRIELAND ELEMENTARY SCHOOL	**V39481840**	(blank)	**4239**	5/21/2025	-
PRAIRIELAND ELEMENTARY SCHOOL Total					**-**
ROGERS, GREG	**V68627501**	(blank)	**20979**	5/21/2025	336.00
ROGERS, GREG Total					**336.00**
Stogsdill, Katelyn	**GC Supplies-Prom**	(blank)	**49585**	5/21/2025	8.99
Stogsdill, Katelyn Total					**8.99**
Tellor, Sierra L	**V92928449**	(blank)	**2742**	5/21/2025	23.66
Tellor, Sierra L Total					**23.66**
TWIN CITY AWARDS	**V24011832**	(blank)	**20980**	5/21/2025	90.00

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

From Date: 5/21/2025
To Date: 5/21/2025

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
TWIN CITY AWARDS Total					**90.00**
UNIT 5 DECKER INDUSTRIES	**230 pass pads**	(blank)	**49586**	5/21/2025	10.00
UNIT 5 DECKER INDUSTRIES Total					**10.00**
YAKLICH, MEGAN KATHRYN	**V42888159**	(blank)	**2971**	5/21/2025	16.48
YAKLICH, MEGAN KATHRYN Total					**16.48**
Grand Total					**8,685.81**

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

From Date: 5/21/2025
To Date: 5/21/2025

Fund	Amount
99	8,685.81
Grand Total	**8,685.81**

CUSD No. 5, McLean and Woodford Counties, Illinois

Expenditure Summary Report

From Date: 5/22/2025
To Date: 6/17/2025

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
A & M PRODUCTS	**45810**	(blank)	**49600**	6/5/2025	10.50
A & M PRODUCTS Total					**10.50**
ADVANCE AUTO PARTS	**6.25351E+12**	2500208	**265616**	6/4/2025	199.83
	6.25351E+12	2500208	**265616**	6/4/2025	30.64
	6.25351E+12	2500208	**265616**	6/4/2025	40.47
	6.25351E+12	2500208	**265616**	6/4/2025	1,128.58
	6.25351E+12	2500208	**265616**	6/4/2025	15.11
	6.25351E+12	2500208	**265616**	6/4/2025	321.42
	6.25351E+12	2500208	**265616**	6/4/2025	66.02
ADVANCE AUTO PARTS Total					**1,802.07**
AGUILAR, MICHAEL	**June 16 Ref 4**	(blank)	**49069**	6/10/2025	90.00
AGUILAR, MICHAEL Total					**90.00**
AHRENS, TAMARA KAY	**Reimbursement**	2506297	**265617**	6/4/2025	60.00
AHRENS, TAMARA KAY Total					**60.00**
ALEXANDERS DISTINCTIVE AUTOS	**Trailer**	2506180	**265615**	5/30/2025	4,708.00
ALEXANDERS DISTINCTIVE AUTOS Total					**4,708.00**
ALFERINK, LILY	**CONFREF04142025**	(blank)	**265688**	6/4/2025	295.00
ALFERINK, LILY Total					**295.00**
AMAZON CAPITAL SERVICES	**1R1H-9CPP-417N**	2506103	**265618**	6/4/2025	239.95
	1LW7-G17N-V9G6	2506102	**265618**	6/4/2025	25.78
	14NY-CF3R-3P1C	2506252	**265618**	6/4/2025	1,066.93
	17PF-4RDJ-3QYH	2506253	**265618**	6/4/2025	912.71
	19LC-93VJ-3FKF	2506255	**265618**	6/4/2025	737.37
	1MDV-4KJG-3PDQ	2506256	**265618**	6/4/2025	950.88
	1CML-FGD6-3X37	2506257	**265618**	6/4/2025	597.03
	16DL-MV1Y-3JYC	2506260	**265618**	6/4/2025	972.31
	1GMG-CXMT-RFG1	2506117	**265618**	6/4/2025	98.70
	11NP-YN7M-RPQW	2506121	**265618**	6/4/2025	105.50
	1FWP-W7QF-RWNR	(blank)	**265618**	6/4/2025	(92.96)
	1DJJ-JR1L-KQQX	2506262	**265618**	6/4/2025	972.13
	196M-JKVY-4HCT	2506244	**265618**	6/4/2025	563.77
	1H7X-9KKL-CWCY	2506242	**265618**	6/4/2025	532.24
	1XVH-FT7G-6V3N	2506275	**265618**	6/4/2025	54.99
	196M-JKVY-6P3W	2506332	**265618**	6/4/2025	623.20
	1KH3-LQLY-79TL	2505893	**265618**	6/4/2025	10.24
	1L7J-JFHH-3L96	2506144	**265618**	6/4/2025	782.98
	1VNQ-X94N-4K1N	2506281	**265618**	6/4/2025	19.49
	1YPL-L69F-4X9N	2506122	**265618**	6/4/2025	100.94
	1FM6-YG6V-69RX	2506160	**265618**	6/4/2025	166.34
	169G-3JG4-6M4Q	2506161	**265618**	6/4/2025	910.54
	1FWP-W7QF-36RQ	2506182	**265618**	6/4/2025	46.94
	1MMG-H11R-6FXT	2506186	**265618**	6/4/2025	31.32
	1N4M-FFC1-97Q4	2506216	**265618**	6/4/2025	59.43
	1X7N-RQ9K-1MTR	2506265	**265618**	6/4/2025	979.31
	19KL-7NTK-6LTQ	2506267	**265618**	6/4/2025	87.73
	1GKV-QLMN-4NQP	2505571	**265618**	6/4/2025	49.20
	1CRJ-39MQ-34JJ	2506211	**265618**	6/4/2025	16.97
	1G36-YKY7-3FRW	2505337	**265618**	6/4/2025	275.77
	1NGK-YWYH-1WLX	2505897	**265618**	6/4/2025	38.16
	1FFV-1FQ6-6CQD	2505913	**265618**	6/4/2025	138.66
	13WF-37YT-7T1Q	2505978	**265618**	6/4/2025	44.78
	1JM4-41RW-7GX4	2506112	**265618**	6/4/2025	111.66
	1FFV-1FQ6-34Y6	2506157	**265618**	6/4/2025	763.36

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
AMAZON CAPITAL SERVICES	193C-CHRF-3MPN	2506158	265618	6/4/2025	895.48
AMAZON CAPITAL SERVICES	1JTX-CRKW-3NWF	2506159	265618	6/4/2025	1,009.51
AMAZON CAPITAL SERVICES	1M9G-DTPN-3MYN	2506160	265618	6/4/2025	808.75
AMAZON CAPITAL SERVICES	1TCT-KLJT-3L4V	2506182	265618	6/4/2025	826.25
AMAZON CAPITAL SERVICES	1G4G-VNNF-3L3H	2506183	265618	6/4/2025	565.04
AMAZON CAPITAL SERVICES	16WX-MHDN-1VKJ	2506184	265618	6/4/2025	635.52
AMAZON CAPITAL SERVICES	1FM3-1DY7-3QJD	2506184	265618	6/4/2025	132.50
AMAZON CAPITAL SERVICES	16YX-RJGH-36VX	2506185	265618	6/4/2025	364.80
AMAZON CAPITAL SERVICES	1NK9-D7F3-3QRF	2506186	265618	6/4/2025	869.75
AMAZON CAPITAL SERVICES	1FM3-1DY7-63YR	2506217	265618	6/4/2025	431.82
AMAZON CAPITAL SERVICES	1WND-GY9F-3PCV	2506217	265618	6/4/2025	458.21
AMAZON CAPITAL SERVICES	1QQL-KLVD-1WMN	2506254	265618	6/4/2025	910.99
AMAZON CAPITAL SERVICES	1FM3-1DY7-1YJ6	2506261	265618	6/4/2025	803.20
AMAZON CAPITAL SERVICES	1YL3-N1WK-3NND	2506263	265618	6/4/2025	923.46
AMAZON CAPITAL SERVICES	1YLD-7CHQ-1Y96	2506264	265618	6/4/2025	898.86
AMAZON CAPITAL SERVICES	1NFM-VQPM-34YN	2506266	265618	6/4/2025	791.25
AMAZON CAPITAL SERVICES	1D1V-MTTM-6MW3	2506270	265618	6/4/2025	854.70
AMAZON CAPITAL SERVICES	1XMX-Y6DJ-4CYJ	2506151	265618	6/4/2025	72.00
AMAZON CAPITAL SERVICES	1416-CY1N-6WD1	2506036	265618	6/4/2025	75.99
AMAZON CAPITAL SERVICES	1YRF-WG4G-1PF6	2506103	265618	6/4/2025	552.56
AMAZON CAPITAL SERVICES	1WJ6-C1JW-FCQH	2506187	265618	6/4/2025	259.95
AMAZON CAPITAL SERVICES	1HDM-7YJY-73F9	2506147	265618	6/4/2025	1,286.81
AMAZON CAPITAL SERVICES	1QW6-JH9X-7J6P	2506088	265618	6/4/2025	24.07
AMAZON CAPITAL SERVICES	1H6G-Y7K1-4CVP	2506190	265618	6/4/2025	16.97
AMAZON CAPITAL SERVICES	1LKK-9MFY-1YM6	2506196	265618	6/4/2025	16.97
AMAZON CAPITAL SERVICES	1J1G-YTN1-36TD	2505868	265618	6/4/2025	374.50
AMAZON CAPITAL SERVICES	1QD7-4PRL-3MH6	2505880	265618	6/4/2025	322.20
AMAZON CAPITAL SERVICES	1KWP-NH14-7N7Y	2505884	265618	6/4/2025	16.77
AMAZON CAPITAL SERVICES	1GYM-KFJJ-7DWX	2505976	265618	6/4/2025	22.39
AMAZON CAPITAL SERVICES	1WJX-CVCP-1K7Y	2505976	265618	6/4/2025	169.83
AMAZON CAPITAL SERVICES	1L7P-P41F-1L6W	2505978	265618	6/4/2025	298.31
AMAZON CAPITAL SERVICES	1CWM-QWJQ-1W79	2506101	265618	6/4/2025	1,028.22
AMAZON CAPITAL SERVICES	1CWQ-6PP7-6HNV	2506101	265618	6/4/2025	59.71
AMAZON CAPITAL SERVICES	1QD7-4PRL-36YJ	2506115	265618	6/4/2025	401.75
AMAZON CAPITAL SERVICES	1QW6-JH9X-9M1Q	2506115	265618	6/4/2025	137.50
AMAZON CAPITAL SERVICES	1C41-N9H7-1YGG	2506116	265618	6/4/2025	488.81
AMAZON CAPITAL SERVICES	1CMX-76MF-9QVT	2506116	265618	6/4/2025	306.04
AMAZON CAPITAL SERVICES	1FK3-CXC4-3GY7	2506117	265618	6/4/2025	298.48
AMAZON CAPITAL SERVICES	1PDG-FNXC-1YY3	2506121	265618	6/4/2025	419.23
AMAZON CAPITAL SERVICES	1FT1-D6LY-1Y1D	2506122	265618	6/4/2025	2,362.07
AMAZON CAPITAL SERVICES	1KWP-NH14-793N	2506152	265618	6/4/2025	106.20
AMAZON CAPITAL SERVICES	1416CY1N4XGW	302250131	49043	5/28/2025	58.99
AMAZON CAPITAL SERVICES	19GL-RQDT-1MYF	2506088	265618	6/4/2025	323.13
AMAZON CAPITAL SERVICES	1JFM-MFK6-1M11	2505913	265618	6/4/2025	23.48
AMAZON CAPITAL SERVICES	19YC-N1V1-11YN	2505974	265618	6/4/2025	94.27
AMAZON CAPITAL SERVICES	11PR-RT77-1MFT	2506102	265618	6/4/2025	661.86
AMAZON CAPITAL SERVICES	1VGR-V6M1-1LX9	2506107	265618	6/4/2025	736.12
AMAZON CAPITAL SERVICES	1DCT-NNLH-1P39	2506112	265618	6/4/2025	653.88
AMAZON CAPITAL SERVICES	1CYJ-Y9JT-7C9J	2505868	265618	6/4/2025	69.64
AMAZON CAPITAL SERVICES	1FKD-X9TG-4V7X	2505886	265618	6/4/2025	300.89
AMAZON CAPITAL SERVICES	1KN9-7WC9-GHLT	2505891	265618	6/4/2025	227.54
AMAZON CAPITAL SERVICES	1VMQ-YPMK-HWJD	2505914	265618	6/4/2025	751.65
AMAZON CAPITAL SERVICES	1XVH-7YDR-7V7V	2505880	265618	6/4/2025	217.60
AMAZON CAPITAL SERVICES	1D7R-D9YN-YXJJ	2505893	265618	6/4/2025	254.25
AMAZON CAPITAL SERVICES	1WXV-FK3Q-VPX9	2506192	265618	6/4/2025	16.97
AMAZON CAPITAL SERVICES	1G7J-LXYQ-XD9L	2506194	265618	6/4/2025	16.97
AMAZON CAPITAL SERVICES	1HGH-63GP-Q6L1	2506198	265618	6/4/2025	16.97
AMAZON CAPITAL SERVICES	191F-QLG3-WGWQ	2506209	265618	6/4/2025	16.97
AMAZON CAPITAL SERVICES	1TN9-QD7R-14JW	2506213	265618	6/4/2025	16.97

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
AMAZON CAPITAL SERVICES	1KX7-P7G7-RHMV	2506114	265618	6/4/2025	473.24
AMAZON CAPITAL SERVICES	1RMHHCGYQP6J	302250127	49043	5/28/2025	81.34
AMAZON CAPITAL SERVICES	1PXLT7XNXMGH	302250128	49043	5/28/2025	7.99
AMAZON CAPITAL SERVICES	1413-9YXV-Q1KD	2505874	265618	6/4/2025	2,799.30
AMAZON CAPITAL SERVICES	1JDX-CF3Q-KRNF	2505887	265618	6/4/2025	681.31
AMAZON CAPITAL SERVICES	1M9W-T9CT-9JWF	2505904	265618	6/4/2025	1,191.78
AMAZON CAPITAL SERVICES	1RMH-HCGY-H61W	2505909	265618	6/4/2025	48.65
AMAZON CAPITAL SERVICES	1M9W-T9CT-NXHY	2505993	265618	6/4/2025	875.48
AMAZON CAPITAL SERVICES	1KX7-P7G7-GHMN	2506040	265618	6/4/2025	37.14
AMAZON CAPITAL SERVICES	1CLP-CH6F-KWXP	2506067	265618	6/4/2025	287.81
AMAZON CAPITAL SERVICES	1WXV-FK3Q-N1XD	2506077	265618	6/4/2025	162.16
AMAZON CAPITAL SERVICES	1M9W-T9CT-HWWK	2506085	265618	6/4/2025	277.58
AMAZON CAPITAL SERVICES	1WXV-FK3Q-C66M	2506046	265618	6/4/2025	14.54
AMAZON CAPITAL SERVICES	1MYT-F19G-DPRH	2506105	265618	6/4/2025	52.32
AMAZON CAPITAL SERVICES	1XJK-YJKV-C4F6	2505857	265618	6/4/2025	221.20
AMAZON CAPITAL SERVICES	166C-D1GQ-CRK3	2505894	265618	6/4/2025	67.65
AMAZON CAPITAL SERVICES	1MTG-9WCM-7YCC	2505913	265618	6/4/2025	964.05
AMAZON CAPITAL SERVICES	1KX7-P7G7-4P34	2505914	265618	6/4/2025	1,137.44
AMAZON CAPITAL SERVICES	1YYG-P769-9VN7	2505974	265618	6/4/2025	1,173.79
AMAZON CAPITAL SERVICES	1MCP-P6TN-99JY	2505976	265618	6/4/2025	808.38
AMAZON CAPITAL SERVICES	19N9-1FHV-4VQV	2505978	265618	6/4/2025	1,283.87
AMAZON CAPITAL SERVICES	1HRW-WKR9-XDNP	2506047	265618	6/4/2025	30.40
AMAZON CAPITAL SERVICES	1QPM-K147-WH6K	2505875	265618	6/4/2025	182.40
AMAZON CAPITAL SERVICES	1W6T-NRXR-TXDD	2505875	265618	6/4/2025	317.62
AMAZON CAPITAL SERVICES	1MYT-F19G-1X39	2506031	265618	6/4/2025	149.85
AMAZON CAPITAL SERVICES	17L4-JHFH-WCY9	2505859	265618	6/4/2025	437.40
AMAZON CAPITAL SERVICES	1QPM-K147-RNKR	2505859	265618	6/4/2025	565.90
AMAZON CAPITAL SERVICES	1H1J-YQTW-YNHL	2505861	265618	6/4/2025	650.85
AMAZON CAPITAL SERVICES	1NC9-1CHH-WP7G	2505861	265618	6/4/2025	566.07
AMAZON CAPITAL SERVICES	1P9W-J3WM-X9JQ	2505864	265618	6/4/2025	310.99
AMAZON CAPITAL SERVICES	1W6T-NRXR-RPK7	2505884	265618	6/4/2025	689.19
AMAZON CAPITAL SERVICES	16PR-L7NW-R9KK	2505886	265618	6/4/2025	3,139.19
AMAZON CAPITAL SERVICES	1WR1-YTLH-XKV9	2505887	265618	6/4/2025	2,964.73
AMAZON CAPITAL SERVICES	1WR1-YTLH-XNRC	2505891	265618	6/4/2025	1,548.09
AMAZON CAPITAL SERVICES	1MT4-7JM4-R9YX	2505894	265618	6/4/2025	1,345.85
AMAZON CAPITAL SERVICES	1X9Y-K7VR-VWXM	2505897	265618	6/4/2025	576.59
AMAZON CAPITAL SERVICES	1NKX-DJCK-WCPY	2505905	265618	6/4/2025	1,099.44
AMAZON CAPITAL SERVICES	1JXN-CPXR-VTHX	2505909	265618	6/4/2025	798.88
AMAZON CAPITAL SERVICES	1PJX-1XCT-YH1X	2505992	265618	6/4/2025	515.42
AMAZON CAPITAL SERVICES	17LD-MCLG-MLD6	2505918	265618	6/4/2025	394.55
AMAZON CAPITAL SERVICES	1XNL-6YNT-KYQK	2505302	265618	6/4/2025	79.28
AMAZON CAPITAL SERVICES	1MLK-LW4N-NMXC	2506030	265618	6/4/2025	194.88
AMAZON CAPITAL SERVICES	1MFY-MGFJ-K6CH	2505857	265618	6/4/2025	2,211.86
AMAZON CAPITAL SERVICES	1P9W-J3WM-K1MJ	2505880	265618	6/4/2025	2,078.09
AMAZON CAPITAL SERVICES	1T9V-Q1WM-HP4J	2505885	265618	6/4/2025	2,634.37
AMAZON CAPITAL SERVICES	1X9QD3HMNMX7	(blank)	49008	5/23/2025	18.99
AMAZON CAPITAL SERVICES	1C7XKJNQKWNT	302250130	49008	5/23/2025	244.92
AMAZON CAPITAL SERVICES	1T9V-Q1WM-9QNQ	2505764	265618	6/4/2025	307.48
AMAZON CAPITAL SERVICES	1T9V-Q1WM-9WJX	(blank)	265618	6/4/2025	(307.48)
AMAZON CAPITAL SERVICES	1KKR-YNK1-47PG	2505764	265618	6/4/2025	831.20
AMAZON CAPITAL SERVICES	1VPG-WCXL-6FHL	2505780	265618	6/4/2025	715.45
AMAZON CAPITAL SERVICES	1WR1-YTLH-6MCY	2505801	265618	6/4/2025	1,452.06
AMAZON CAPITAL SERVICES	1FV7-Y6WL-X1DX	2505915	265618	6/4/2025	13.59
	161C-N3NC-YVY1	2505981	265618	6/4/2025	36.78
	1RXF-T9TR-3DYK	(blank)	265618	6/4/2025	(18.47)
	1DMQ-HFHH-CXH6	(blank)	265618	6/4/2025	(32.65)
	1KWF-PRWF-7YNL	(blank)	265618	6/4/2025	(22.88)
	1KWF-PRWF-94JQ	(blank)	265618	6/4/2025	(21.58)
	1KWF-PRWF-C7TV	(blank)	265618	6/4/2025	(16.33)

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AMAZON CAPITAL SERVICES	17W1-JX6C-G3MQ	(blank)	265618	6/4/2025	(50.98)
	1G9K-TC6G-FJHC	(blank)	265618	6/4/2025	(29.99)
	1JTY-V1NJ-F3W1	(blank)	265618	6/4/2025	(16.99)
	1RP1-4THC-GHC7	(blank)	265618	6/4/2025	(11.00)
	1TFP-GGCY-M131	2505571	265618	6/4/2025	531.92
	1D44-J7FP-4MKC	2505570	265618	6/4/2025	2,522.97
	1TDL-X9W7-4L3C	2505571	265618	6/4/2025	2,406.36
AMAZON CAPITAL SERVICES Total					83,432.20
AMERICAN PEST CONTROL	805196	2500630	265619	6/4/2025	1,230.00
AMERICAN PEST CONTROL Total					1,230.00
AMERICAN RED CROSS	22827072	(blank)	49594	5/30/2025	564.00
AMERICAN RED CROSS Total					564.00
ANDINO, MARCUS	V99575744	(blank)	15814	5/28/2025	20.00
ANDINO, MARCUS Total					20.00
ASCD ASSOC FOR SUPV & CURRDEVELOP	Basic Membership	2505672	265620	6/4/2025	79.00
ASCD ASSOC FOR SUPV & CURRDEVELOP Total					79.00
AUBIN, CHAD STEPHEN	Food Refund	(blank)	49050	6/4/2025	148.59
	B Track Food	(blank)	49009	5/23/2025	420.86
	Misc Food	(blank)	49050	6/4/2025	685.44
	V77571103	(blank)	20983	5/28/2025	648.00
	Sr Gifts	(blank)	49009	5/23/2025	450.00
AUBIN, CHAD STEPHEN Total					2,352.89
AVANTI'S ITALIAN RESTAURANT -BLOOMINGTON	45809	(blank)	49089	6/13/2025	1,887.70
	V17945276	(blank)	7137	6/10/2025	258.00
AVANTI'S ITALIAN RESTAURANT -BLOOMINGTON Total					2,145.70
B & B AWARDS & RECOGNITION	20056336	(blank)	49051	6/4/2025	382.69
	20056346	(blank)	49051	6/4/2025	65.51
	V16790668	(blank)	25446	5/28/2025	200.00
B & B AWARDS & RECOGNITION Total					648.20
BABY FOLD	20057	2506025	265621	6/4/2025	7,083.33
	19956	2506024	265621	6/4/2025	9,226.77
	19957	2506024	265621	6/4/2025	9,226.77
	19958	2506024	265621	6/4/2025	9,226.77
	19959	2506024	265621	6/4/2025	9,226.77
	19960	2506024	265621	6/4/2025	9,226.77
	19997	2506024	265621	6/4/2025	9,332.61
	19998	2506024	265621	6/4/2025	9,332.61
	20027	2506024	265621	6/4/2025	9,226.77
	20028	2506024	265621	6/4/2025	9,226.77
	20029	2506024	265621	6/4/2025	9,226.77
	20030	2506024	265621	6/4/2025	9,226.77
	20031	2506024	265621	6/4/2025	9,226.77
	20032	2506024	265621	6/4/2025	9,226.77
BABY FOLD Total					127,243.02
BACHMAN, LYNETTE S	MILES202505	(blank)	265689	6/4/2025	16.80
BACHMAN, LYNETTE S Total					16.80
BAINTER, GINA	MILES202504	(blank)	265690	6/4/2025	20.58
BAINTER, GINA Total					20.58

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BALASUBRAMANIAN, ABIRAMI	**MILES202505**	(blank)	**265691**	6/4/2025	5.95
BALASUBRAMANIAN, ABIRAMI Total					**5.95**
BARLOW, JENNIFER RENEE	**V46120777**	(blank)	**3858**	5/28/2025	75.25
BARLOW, JENNIFER RENEE Total					**75.25**
BAUMAN TRAILER SALES & TOWING	**CO-0002580**	2506406	**265852**	6/5/2025	14,768.00
BAUMAN TRAILER SALES & TOWING Total					**14,768.00**
BENNETT ELECTRONICS	**37811**	2505456	**265622**	6/4/2025	1,997.00
	37810	2505457	**265622**	6/4/2025	4,191.00
	37838	2506165	**265622**	6/4/2025	276.00
	37837	2506166	**265622**	6/4/2025	366.00
	37836	2506167	**265622**	6/4/2025	366.00
	37835	2506168	**265622**	6/4/2025	1,105.29
BENNETT ELECTRONICS Total					**8,301.29**
BENNETT, SUSAN C	**V3378303**	(blank)	**1967**	5/22/2025	261.89
BENNETT, SUSAN C Total					**261.89**
BENNETT, TARA MARIE	**MILES202505**	(blank)	**265692**	6/4/2025	20.16
BENNETT, TARA MARIE Total					**20.16**
BIERBAUM, JOHN	**Plant**	(blank)	**49010**	5/23/2025	41.59
BIERBAUM, JOHN Total					**41.59**
BITTNER, ALEIGHA	**IHSA Sectional**	(blank)	**49052**	6/4/2025	50.00
BITTNER, ALEIGHA Total					**50.00**
BLAUM, MELISSA MARIE	**MILES202505**	(blank)	**265693**	6/4/2025	28.49
BLAUM, MELISSA MARIE Total					**28.49**
BLOOMINGTON HIGH SCHOOL	**Big 12 G Track**	(blank)	**49011**	5/23/2025	90.00
BLOOMINGTON HIGH SCHOOL Total					**90.00**
BLUE CROSS BLUE SHIELD OF ILLINOIS	**3.83161E+11**	(blank)	**0**	6/10/2025	416,383.74
	3.83168E+11	(blank)	**0**	6/3/2025	353,535.16
	7.60672E+11	(blank)	**0**	6/10/2025	63,978.73
	3.8316E+11	(blank)	**0**	5/27/2025	369,538.99
BLUE CROSS BLUE SHIELD OF ILLINOIS Total					**1,203,436.62**
BLUMENSHINE, JOSEPH GERALD	**Clothing allowance.**	2506096	**265623**	6/4/2025	100.00
BLUMENSHINE, JOSEPH GERALD Total					**100.00**
BOEHM, KIMBERLEY RUTH	**Conf. Reflection**	(blank)	**265624**	6/4/2025	335.00
BOEHM, KIMBERLEY RUTH Total					**335.00**
BOENZI, JONATHAN D	**Track food**	(blank)	**49612**	6/12/2025	142.38
BOENZI, JONATHAN D Total					**142.38**
BOOKS DEL SUR	**2025-4171**	2505132	**265625**	6/4/2025	357.70
BOOKS DEL SUR Total					**357.70**
BORST, EDWARD A	**MILES202505**	(blank)	**265694**	6/4/2025	48.93
	MILES202504	(blank)	**265694**	6/4/2025	61.74
BORST, EDWARD A Total					**110.67**
BOZARTH, MEGAN E	**Reimbursement**	2506298	**265626**	6/4/2025	45.00
	V92162445	(blank)	**3189**	5/30/2025	301.47

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BOZARTH, MEGAN E Total					**346.47**
BRADFIELD'S COMPUTER SUPPLY	**577183**	2505999	**265627**	6/4/2025	6,087.00
BRADFIELD'S COMPUTER SUPPLY Total					**6,087.00**
BRIGGS, SUSAN KAY	**MILES202505**	(blank)	**265695**	6/4/2025	52.08
BRIGGS, SUSAN KAY Total					**52.08**
BROCK SPACK FOOTBALL CAMPS, INC	**15**	(blank)	**49601**	6/5/2025	500.00
BROCK SPACK FOOTBALL CAMPS, INC Total					**500.00**
BROWN, JESSIE	**MILES202505**	(blank)	**265696**	6/4/2025	31.43
	MILES202504	(blank)	**265696**	6/4/2025	38.29
BROWN, JESSIE Total					**69.72**
BSN SPORTS	**929981376**	(blank)	**49613**	6/12/2025	426.43
	929914433	(blank)	**49090**	6/13/2025	193.21
	929616858	(blank)	**49012**	5/23/2025	106.97
BSN SPORTS Total					**726.61**
BUNN, CELIA D	**Camp Refund 1**	(blank)	**49091**	6/13/2025	60.00
BUNN, CELIA D Total					**60.00**
CARDIFF, BENJAMIN R	**MILES202505**	(blank)	**265697**	6/4/2025	20.09
CARDIFF, BENJAMIN R Total					**20.09**
CARLE BROMENN TC	**42825**	2506296	**265628**	6/4/2025	17.50
CARLE BROMENN TC Total					**17.50**
CASEY'S GARDEN CENTER	**V15952385**	(blank)	**25458**	6/10/2025	45.00
	626651	2506061	**265629**	6/4/2025	193.90
	625689	2506061	**265629**	6/4/2025	422.61
CASEY'S GARDEN CENTER Total					**661.51**
CCMSI	**0176617-IN**	(blank)	**0**	6/6/2025	40,565.09
CCMSI Total					**40,565.09**
CENGAGE LEARNING, INC.	**9.991E+11**	2505920	**265630**	6/4/2025	5,445.00
CENGAGE LEARNING, INC. Total					**5,445.00**
CENTER FOR AMERICAN ARCHEOLOGY	**64215**	(blank)	**49070**	6/10/2025	400.00
	64216	(blank)	**49070**	6/10/2025	800.00
	64217	(blank)	**49070**	6/10/2025	800.00
CENTER FOR AMERICAN ARCHEOLOGY Total					**2,000.00**
CENTRAL CATHOLIC HIGH SCHOOL	**Varsity Shootout**	(blank)	**49092**	6/13/2025	200.00
CENTRAL CATHOLIC HIGH SCHOOL Total					**200.00**
CHANCHAVAC, EDGAR	**Iron Scholarship**	(blank)	**49587**	5/23/2025	500.00
CHANCHAVAC, EDGAR Total					**500.00**
CI SOLUTIONS	**27000**	2505812	**265631**	6/4/2025	2,762.00
CI SOLUTIONS Total					**2,762.00**
CITY OF BLOOMINGTON - UTILITIES	**1573833**	2500073	**265850**	6/4/2025	622.60
	1575898	2500073	**265850**	6/4/2025	1,205.62
	1576423	2500073	**265850**	6/4/2025	1,200.43
	1576705	2500073	**265850**	6/4/2025	1,210.22
CITY OF BLOOMINGTON - UTILITIES Total					**4,238.87**

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CLEAN THE UNIFORM COMPANY	**32351592**	2500225	**265632**	6/4/2025	83.68
	32349977	2500225	**265632**	6/4/2025	83.68
	32348317	2500225	**265632**	6/4/2025	83.68
	32346703	2500225	**265632**	6/4/2025	83.68
CLEAN THE UNIFORM COMPANY Total					**334.72**
CODRON, ANGELA R	**Meeting expenses**	2506235	**265633**	6/4/2025	227.16
	Appreciation	(blank)	**49013**	5/23/2025	227.40
CODRON, ANGELA R Total					**454.56**
COLLEGE BOARD	**A261115921**	(blank)	**49602**	6/5/2025	57,050.00
	A261115931	(blank)	**49053**	6/4/2025	30,740.00
COLLEGE BOARD Total					**87,790.00**
COLLINS, PAULA LYNN	**MILES202505**	(blank)	**265698**	6/4/2025	78.12
	MILES202504	(blank)	**265698**	6/4/2025	56.00
COLLINS, PAULA LYNN Total					**134.12**
COMMERCE BANK - COMMERCIAL CARDS	**VOGE-3494-20250515**	2506246	**0**	6/4/2025	572.92
	MABL-3012-20250515	2506163	**0**	6/4/2025	1,186.06
	HICK-9710-20250515	2506280	**0**	6/4/2025	2,920.00
	OGRA-9211-20250515	2506306	**0**	6/4/2025	4,350.96
	FITZ-8864-20250515	2506022	**0**	6/4/2025	43.80
	STYC-1202-20250515	2506155	**0**	6/4/2025	2,748.91
	GIBL-9284-20250515	2506080	**0**	6/4/2025	1,707.23
	TENU-2922-20250515	2506148	**0**	6/4/2025	4,949.62
	MART-9924-20250515	2506038	**0**	6/4/2025	4,108.77
	CURB-3555-20250515	2506041	**0**	6/4/2025	107.92
	NICA-1228-20250515	2506094	**0**	6/4/2025	5,954.14
	GUTI-6642-20250515	2506315	**0**	6/4/2025	179.13
	CROW-9292-20250515	2506341	**0**	6/4/2025	6,301.32
	RILE-3787-20250515	2506312	**0**	6/4/2025	280.09
	PALM-4404-20250515	2506340	**0**	6/4/2025	9,232.37
	BERG-3449-20250515	2506042	**0**	6/4/2025	153.99
	KEAR-1366-20250515	2506044	**0**	6/4/2025	1,550.97
	THOM-3811-20250515	2506063	**0**	6/4/2025	1,095.61
	ZBRO-7828-20250515	2506089	**0**	6/4/2025	41,909.20
	YOUN-0504-20250515	2506227	**0**	6/4/2025	544.74
	LEHR-6634-20250515	2506228	**0**	6/4/2025	360.14
	WILS-3852-20250515	2506229	**0**	6/4/2025	194.94
	HAYW-4263-20250515	2506231	**0**	6/4/2025	328.50
	CODR-4075-20250515	2506251	**0**	6/4/2025	6,226.80
	TEMP-5124-20250515	2506350	**0**	6/4/2025	1,224.96
	KNEP-3795-20250515	2506064	**0**	6/4/2025	517.52
	TAYL-9219-20250515	2506177	**0**	6/4/2025	3,916.43
	LENZ-9250-20250515	2506109	**0**	6/4/2025	231.44
	PANE-9235-20250515	2506110	**0**	6/4/2025	1,194.65
	PETE-3753-20250515	2506081	**0**	6/4/2025	1,991.03
	DAVE-8038-20250515	2506135	**0**	6/4/2025	3,250.81
	EDWA-1551-20250515	2506311	**0**	6/4/2025	4,801.78
	ELLI-7313-20250515	2506326	**0**	6/4/2025	4,989.75
	BOZA-5117-20250515	2506037	**0**	6/4/2025	2,602.63
	ADEL-7777-20250515	2506139	**0**	6/4/2025	6,354.37
	REWE-0094-20250515	2506076	**0**	6/4/2025	1,245.99
	STAN-7019-20250515.1	2506052	**0**	6/4/2025	27,204.03
	ROGE-2319-20250515	2506050	**0**	6/4/2025	813.63
	LAMB-1341-20250515.	2506097	**0**	6/4/2025	2,345.53
	VOGE-4560-20250515.	2506149	**0**	6/4/2025	130.00

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COMMERCE BANK - COMMERCIAL CARDS	BROW-5896-20250515	2506282	0	6/4/2025	1,918.87
COMMERCE BANK - COMMERCIAL CARDS	HILL-5932-20250515	2506359	0	6/4/2025	20.00
COMMERCE BANK - COMMERCIAL CARDS	STAN-7019-20250515	2506035	0	6/4/2025	649.99
COMMERCE BANK - COMMERCIAL CARDS	VOGE-4560-20250515	2506133	0	6/4/2025	4,377.09
COMMERCE BANK - COMMERCIAL CARDS	RIPK-9227-20250515	2506134	0	6/4/2025	3,600.00
COMMERCE BANK - COMMERCIAL CARDS	BACK-9856-20250515	2506138	0	6/4/2025	14,070.69
COMMERCE BANK - COMMERCIAL CARDS	SHEL-8505-20250515	2506143	0	6/4/2025	5,250.00
COMMERCE BANK - COMMERCIAL CARDS	RIPK-9227-20250515.	2506142	0	6/4/2025	28,575.28
COMMERCE BANK - COMMERCIAL CARDS	COOP-2498-20250515	2506173	0	6/4/2025	6,890.41
COMMERCE BANK - COMMERCIAL CARDS	STAN-7019-20250515..	2506043	0	6/4/2025	1,739.55
COMMERCE BANK - COMMERCIAL CARDS	LAMB-1341-20250515	2506090	0	6/4/2025	5,972.64
COMMERCE BANK - COMMERCIAL CARDS	CHAP-8793-20250515	2506091	0	6/4/2025	5,483.12
COMMERCE BANK - COMMERCIAL CARDS	WEBB-7756-20250515	2506098	0	6/4/2025	964.59
COMMERCE BANK - COMMERCIAL CARDS	PENN-4743-20250515	2506113	0	6/4/2025	4,886.96
	LEWI-8302-20250515	(blank)	0	6/4/2025	(58.43)
COMMERCE BANK - COMMERCIAL CARDS Total					244,163.44
CROSS, LYNN	June 23 Ref 4	(blank)	49081	6/10/2025	90.00
	June 30 Ref 4	(blank)	49085	6/10/2025	90.00
	June 9 Ref 4	(blank)	49065	6/9/2025	90.00
CROSS, LYNN Total					270.00
CULLIGAN WATER CONDITIONING	V2788046	(blank)	7130	5/28/2025	177.00
CULLIGAN WATER CONDITIONING Total					177.00
CUNNINGHAM CHILDREN'S HOME	8541	2506324	265634	6/4/2025	9,776.97
CUNNINGHAM CHILDREN'S HOME Total					9,776.97
CUNNINGHAM, ANNETTE SUZANNE	V22045422	(blank)	6483	5/27/2025	944.83
CUNNINGHAM, ANNETTE SUZANNE Total					944.83
CUNNINGHAM, HANNAH	IHSA Sectionals	(blank)	49054	6/4/2025	50.00
CUNNINGHAM, HANNAH Total					50.00
DANNER, WENDY	SENIOR REFUND	(blank)	265699	6/4/2025	107.20
DANNER, WENDY Total					107.20
DAVIDSON, JOSIAH B	V60637516	(blank)	22705	5/29/2025	124.94
DAVIDSON, JOSIAH B Total					124.94
DECKER, JENNIFER SUE	MILES202505	(blank)	265700	6/4/2025	79.80
DECKER, JENNIFER SUE Total					79.80
DEHNER, MEREDITH R	MILES202505	(blank)	265701	6/4/2025	86.87
	MILES202504	(blank)	265701	6/4/2025	91.77
DEHNER, MEREDITH R Total					178.64
DEMCO, INC	7648505 & 7649054	2505653	265847	6/4/2025	3,698.49
DEMCO, INC Total					3,698.49
DEPRIEST, KRISTOFER	V63570860	(blank)	15815	5/28/2025	40.00
DEPRIEST, KRISTOFER Total					40.00
DIANE SWEENEY CONSULTING	3067	2506348	265635	6/4/2025	790.00
DIANE SWEENEY CONSULTING Total					790.00
DIAZ, MARIANELA	Reimbursement...	2506276	265636	6/4/2025	47.11
DIAZ, MARIANELA Total					47.11

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DICKEN, MICHAEL	**FB Camp Fee 5**	(blank)	**49014**	5/23/2025	75.00
DICKEN, MICHAEL Total					**75.00**
DISCHERT, SUSAN	**MILES202501**	(blank)	**265702**	6/4/2025	28.14
	MILES202502	(blank)	**265702**	6/4/2025	24.78
	MILES202503	(blank)	**265702**	6/4/2025	16.94
	MILES202505	(blank)	**265702**	6/4/2025	20.23
	MILES202504	(blank)	**265702**	6/4/2025	17.92
DISCHERT, SUSAN Total					**108.01**
DIVITA, MARGHERITA	**MILES202505**	(blank)	**265703**	6/4/2025	69.58
DIVITA, MARGHERITA Total					**69.58**
DRENGWITZ, JASON	**Food-June**	(blank)	**49603**	6/5/2025	81.16
DRENGWITZ, JASON Total					**81.16**
DUNAGAN, ROBIN	**Band**	2506288	**265637**	6/4/2025	150.00
DUNAGAN, ROBIN Total					**150.00**
DUNCAN, BENTON	**FB Camp Fee 3**	(blank)	**49015**	5/23/2025	75.00
DUNCAN, BENTON Total					**75.00**
EASTERN ILLINOIS UNIVERSITY	**V49368446**	(blank)	**20984**	5/28/2025	450.00
EASTERN ILLINOIS UNIVERSITY Total					**450.00**
Eckert, Sara J	**Band**	2506289	**265638**	6/4/2025	150.00
Eckert, Sara J Total					**150.00**
ELEVATOR SAFETY GROUP	**108079**	2506119	**265639**	6/4/2025	200.00
ELEVATOR SAFETY GROUP Total					**200.00**
ELLIS, CHRISTINA LYNN	**V65069842**	(blank)	**3860**	5/28/2025	65.90
ELLIS, CHRISTINA LYNN Total					**65.90**
EMERICK, DREW MATHEW	**Banquet**	(blank)	**49093**	6/13/2025	272.48
	MILES202503	(blank)	**265704**	6/4/2025	57.75
	MILES202505	(blank)	**265704**	6/4/2025	57.75
	MILES202504	(blank)	**265704**	6/4/2025	80.85
	Fuel reimbursement.	2506274	**265640**	6/4/2025	59.80
EMERICK, DREW MATHEW Total					**528.63**
Ervin, Veronica	**APRIL HOURS**	2506034	**265641**	6/4/2025	280.00
	St. Marys school	2506303	**265641**	6/4/2025	210.00
Ervin, Veronica Total					**490.00**
ESPOSITO, MARK	**V91484323**	(blank)	**7127**	5/22/2025	202.65
ESPOSITO, MARK Total					**202.65**
ETA HAND 2 MIND, INC.	**INV000407315**	2506066	**265642**	6/4/2025	2,439.80
ETA HAND 2 MIND, INC. Total					**2,439.80**
EVERGREEN FS	**34011836**	2506259	**265643**	6/4/2025	182.00
	34009852	2506234	**265643**	6/4/2025	604.00
	34009016	2506234	**265643**	6/4/2025	207.60
EVERGREEN FS Total					**993.60**
EVERGREEN RACQUET CLUB	**884-1 6/2/25**	(blank)	**49614**	6/12/2025	360.00
	1535 1 May Stmnt	(blank)	**49016**	5/23/2025	30.00
EVERGREEN RACQUET CLUB Total					**390.00**

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FASTSIGNS	**V52512096**	(blank)	**25455**	6/5/2025	272.50
	INV-44730	2506164	**265848**	6/4/2025	808.14
FASTSIGNS Total					**1,080.64**
FBLA -PHI BETA LAMBDA, INC.	**84745**	(blank)	**49604**	6/5/2025	12,490.00
FBLA -PHI BETA LAMBDA, INC. Total					**12,490.00**
FELT RIGHT LLC	**D18765**	2506329	**265644**	6/4/2025	772.52
FELT RIGHT LLC Total					**772.52**
FINK, JULIE A	**Reimbursement**	2506062	**265645**	6/4/2025	168.66
FINK, JULIE A Total					**168.66**
FIRST STUDENT	**12043996**	2506170	**265646**	6/4/2025	1,263,490.04
FIRST STUDENT Total					**1,263,490.04**
FISHER, CHARLES E	**MILES202505**	(blank)	**265705**	6/4/2025	36.54
	MILES202504	(blank)	**265705**	6/4/2025	111.02
FISHER, CHARLES E Total					**147.56**
FIVE STAR WATER	**service 5/16-6/12**	2506322	**265647**	6/4/2025	9.45
	V300945	(blank)	**1486**	6/13/2025	99.98
FIVE STAR WATER Total					**109.43**
FLINN SCIENTIFIC INC	**3140595**	2505527	**265648**	6/4/2025	16.38
FLINN SCIENTIFIC INC Total					**16.38**
FOGLE, BARBRA	**Camp Refund 2**	(blank)	**49094**	6/13/2025	25.00
FOGLE, BARBRA Total					**25.00**
FOLLETT CONTENT SOLUTIONS, LLC	**578319F**	2505651	**265649**	6/4/2025	999.15
	559077F	2504859	**265649**	6/4/2025	857.60
	559079F	2504860	**265649**	6/4/2025	838.41
	572301F	2505452	**265649**	6/4/2025	592.72
	559004F	2504879	**265649**	6/4/2025	891.16
FOLLETT CONTENT SOLUTIONS, LLC Total					**4,179.04**
FORGET ME NOT FLOWERS	**V112072**	(blank)	**127198**	6/6/2025	164.50
FORGET ME NOT FLOWERS Total					**164.50**
FOX ANVICK, CAROLINE	**Coffee supplies**	(blank)	**49595**	5/30/2025	93.52
FOX ANVICK, CAROLINE Total					**93.52**
FRANKLIN, CINDY E	**MILES202505**	(blank)	**265706**	6/4/2025	46.20
FRANKLIN, CINDY E Total					**46.20**
FREEMAN, MATTHEW GREGORY	**June 16 Ref 3**	(blank)	**49071**	6/10/2025	90.00
	June 23 Ref 3	(blank)	**49082**	6/10/2025	90.00
	June 30 Ref 3	(blank)	**49086**	6/10/2025	90.00
	June 9 Ref 1	(blank)	**49066**	6/9/2025	90.00
FREEMAN, MATTHEW GREGORY Total					**360.00**
FREYMANN, MEGAN MARIE	**MILES202505**	(blank)	**265707**	6/4/2025	62.02
	MILES202504	(blank)	**265707**	6/4/2025	49.91
FREYMANN, MEGAN MARIE Total					**111.93**
FRONTIER	**V159897**	2500075	**265840**	6/4/2025	559.76
	V974744	2500075	**265840**	6/4/2025	6,222.48

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FRONTIER Total					**6,782.24**
FRONTLINE TECHNOLOGIES GROUP, LLC.	**ONVUS223398**	2506055	**265650**	6/4/2025	23,566.21
FRONTLINE TECHNOLOGIES GROUP, LLC. Total					**23,566.21**
FS CUSTOM TURF	**V77957402**	(blank)	**22706**	5/29/2025	182.00
FS CUSTOM TURF Total					**182.00**
GANGLER, GLENDA D	**MILES202505**	(blank)	**265708**	6/4/2025	61.60
	MILES202504	(blank)	**265708**	6/4/2025	117.60
GANGLER, GLENDA D Total					**179.20**
GANNAWAY, RACHEL L	**MILES202505**	(blank)	**265709**	6/4/2025	90.65
GANNAWAY, RACHEL L Total					**90.65**
GARCIA, STEPHANIE MICHELLE	**MILES202505**	(blank)	**265710**	6/4/2025	54.18
	MILES202504	(blank)	**265710**	6/4/2025	108.36
GARCIA, STEPHANIE MICHELLE Total					**162.54**
GAYLORD OPRYLAND RESORT & CONVENTION CTR	**6/17-6/22/25**	(blank)	**49596**	5/30/2025	3,305.52
GAYLORD OPRYLAND RESORT & CONVENTION CTR Total					**3,305.52**
GHRIST, TRACIE NICOLE	**MILES202505**	(blank)	**265711**	6/4/2025	87.99
GHRIST, TRACIE NICOLE Total					**87.99**
GIBSON, KATHERINE	**MILES202505**	(blank)	**265712**	6/4/2025	63.63
GIBSON, KATHERINE Total					**63.63**
GIERMANN, JENNIFER	**Lunch for counselors**	(blank)	**49588**	5/23/2025	78.80
GIERMANN, JENNIFER Total					**78.80**
GIVSCO CONSTRUCTION COMPANY	**25.108**	2506272	**265651**	6/4/2025	5,252.40
GIVSCO CONSTRUCTION COMPANY Total					**5,252.40**
GONZALES, ASHLEY	**V90501172**	(blank)	**15816**	5/28/2025	20.00
GONZALES, ASHLEY Total					**20.00**
GORDON FOOD SERVICE, INC	**9022563239**	2506072	**265652**	6/4/2025	528.84
	9022563241	2506072	**265652**	6/4/2025	42.02
	9022563242	2506072	**265652**	6/4/2025	98.48
	9022593748	2506073	**265652**	6/4/2025	199.82
	9022593752	2506073	**265652**	6/4/2025	314.13
	9022593756	2506073	**265652**	6/4/2025	639.33
	9022593792	2506073	**265652**	6/4/2025	805.35
	9022563244	2506095	**265652**	6/4/2025	187.22
	9022563245	2506095	**265652**	6/4/2025	842.54
	9022517806	2506068	**265652**	6/4/2025	534.87
	9022517859	2506068	**265652**	6/4/2025	560.99
	9022517865	2506068	**265652**	6/4/2025	532.69
	9022517907	2506068	**265652**	6/4/2025	699.34
	9022517917	2506068	**265652**	6/4/2025	590.16
	9022517981	2506068	**265652**	6/4/2025	593.61
	9022517988	2506068	**265652**	6/4/2025	75.34
	9022517830	2506070	**265652**	6/4/2025	1,209.63
	9022520385	2506073	**265652**	6/4/2025	822.76
	9022520387	2506073	**265652**	6/4/2025	417.90
	9022472174	2506069	**265652**	6/4/2025	553.31
	9022472215	2506069	**265652**	6/4/2025	627.42
	9022472235	2506069	**265652**	6/4/2025	554.59

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GORDON FOOD SERVICE, INC	**9022472239**	2506069	**265652**	6/4/2025	16.48
GORDON FOOD SERVICE, INC	**9022498687**	2506069	**265652**	6/4/2025	552.76
GORDON FOOD SERVICE, INC	**9022498700**	2506069	**265652**	6/4/2025	766.15
GORDON FOOD SERVICE, INC	**9022498704**	2506069	**265652**	6/4/2025	16.48
GORDON FOOD SERVICE, INC	**9022498737**	2506069	**265652**	6/4/2025	604.94
GORDON FOOD SERVICE, INC	**9022498769**	2506069	**265652**	6/4/2025	966.20
GORDON FOOD SERVICE, INC	**9022498772**	2506069	**265652**	6/4/2025	32.96
GORDON FOOD SERVICE, INC	**9022472188**	2506070	**265652**	6/4/2025	1,537.83
GORDON FOOD SERVICE, INC	**9022472193**	2506070	**265652**	6/4/2025	88.09
GORDON FOOD SERVICE, INC	**9022472123**	2506072	**265652**	6/4/2025	1,704.91
GORDON FOOD SERVICE, INC	**9022472148**	2506095	**265652**	6/4/2025	591.85
GORDON FOOD SERVICE, INC	**9022419020**	2506071	**265652**	6/4/2025	2,471.32
GORDON FOOD SERVICE, INC	**9022419040**	2506071	**265652**	6/4/2025	1,925.32
GORDON FOOD SERVICE, INC	**9022418972**	2506073	**265652**	6/4/2025	868.13
GORDON FOOD SERVICE, INC	**9022418973**	2506073	**265652**	6/4/2025	649.45
GORDON FOOD SERVICE, INC	**9022373889**	2506072	**265652**	6/4/2025	2,085.02
GORDON FOOD SERVICE, INC	**9022373891**	2506072	**265652**	6/4/2025	67.23
GORDON FOOD SERVICE, INC	**9022373892**	2506072	**265652**	6/4/2025	112.50
	9022373893	2506072	**265652**	6/4/2025	96.12
	9022399966	2506095	**265652**	6/4/2025	3,042.40
	9022399975	2506095	**265652**	6/4/2025	402.29
	9022399978	2506095	**265652**	6/4/2025	42.89
GORDON FOOD SERVICE, INC Total					**30,071.66**
GOSS, RHONDA	**Parking fees**	2506146	**265653**	6/4/2025	35.00
GOSS, RHONDA Total					**35.00**
GOTSCHALL, HEATHER L	**Treats & hotel**	(blank)	**49615**	6/12/2025	505.46
GOTSCHALL, HEATHER L Total					**505.46**
GROVE ELEMENTARY PTO	**V873438**	(blank)	**5309**	6/2/2025	895.00
GROVE ELEMENTARY PTO Total					**895.00**
GRUBIC, ANGELA MARIE	**MILES202505**	(blank)	**265713**	6/4/2025	36.33
GRUBIC, ANGELA MARIE Total					**36.33**
HAPPY NUMBERS INC.	**116872**	2505990	**265654**	6/4/2025	4,350.00
HAPPY NUMBERS INC. Total					**4,350.00**
HARKINS, ANNA H	**V4704924**	(blank)	**22720**	6/9/2025	52.75
HARKINS, ANNA H Total					**52.75**
HARMON, KIMBERLY ANN	**MILES202502**	(blank)	**265714**	6/4/2025	58.94
	MILES202503	(blank)	**265714**	6/4/2025	43.68
	MILES202505	(blank)	**265714**	6/4/2025	48.65
	MILES202504	(blank)	**265714**	6/4/2025	64.75
HARMON, KIMBERLY ANN Total					**216.02**
HARR, KAITY	**Band**	2506291	**265655**	6/4/2025	150.00
HARR, KAITY Total					**150.00**
HARR, MATTHEW	**Reimbursement**	2506307	**265656**	6/4/2025	45.00
	V42988729	(blank)	**6482**	5/23/2025	600.28
HARR, MATTHEW Total					**645.28**
HARRIGAN, MICHELLE	**V21741971**	(blank)	**15817**	5/28/2025	40.00
HARRIGAN, MICHELLE Total					**40.00**
HARRIS, ROBERT A	**V15438891**	(blank)	**7133**	6/4/2025	-

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HARRIS, ROBERT A Total					**-**
HASSEL, STEVE	**Food**	(blank)	**49605**	6/5/2025	301.15
HASSEL, STEVE Total					**301.15**
HAWKINS, MEGHAN THERESE	**Reimbursement**	2506039	**265657**	6/4/2025	30.46
	Reimbursement.	2506162	**265657**	6/4/2025	85.00
	Atrium Plaque	(blank)	**49589**	5/23/2025	54.98
HAWKINS, MEGHAN THERESE Total					**170.44**
HEALTHEQUITY, INC.	**bqdtpjf**	(blank)	**0**	6/13/2025	4,806.99
	opkk8x2	(blank)	**0**	6/9/2025	691.33
	p7pyy05	(blank)	**0**	6/9/2025	25,939.95
	r6e2qc5	(blank)	**0**	6/9/2025	2,500.00
	n8odrkw	(blank)	**0**	6/2/2025	11,510.31
	vju93kz	(blank)	**0**	6/2/2025	2,610.49
	rd0cmhh	(blank)	**0**	5/30/2025	4,821.28
	buz630j	(blank)	**0**	5/27/2025	14,277.62
	vt6zsxh	(blank)	**0**	5/27/2025	1,958.57
HEALTHEQUITY, INC. Total					**69,116.54**
HEGGIE, BAYLEE NICOLE	**MILES202505.**	(blank)	**265715**	6/4/2025	13.44
HEGGIE, BAYLEE NICOLE Total					**13.44**
HEINEMANN	**956273122**	2506093	**265658**	6/4/2025	12,025.72
HEINEMANN Total					**12,025.72**
HELLMER, STEPHANIE	**VB Camp Refund 1**	(blank)	**49055**	6/4/2025	60.00
HELLMER, STEPHANIE Total					**60.00**
HENRICHSMEYER, KRISTA ANN	**MILES202505**	(blank)	**265716**	6/4/2025	31.57
HENRICHSMEYER, KRISTA ANN Total					**31.57**
HERITAGE TRACTOR	**11078162**	2506141	**265659**	6/4/2025	30,950.00
HERITAGE TRACTOR Total					**30,950.00**
Hernandez, Linda J	**MILES202505**	(blank)	**265717**	6/4/2025	38.50
Hernandez, Linda J Total					**38.50**
HERREN, KELLY LYNN	**MILES202505**	(blank)	**265718**	6/4/2025	51.52
	MILES202504	(blank)	**265718**	6/4/2025	96.60
HERREN, KELLY LYNN Total					**148.12**
HERTZNER, DANIEL C	**Snacks**	(blank)	**49590**	5/23/2025	65.33
HERTZNER, DANIEL C Total					**65.33**
HERTZNER, KAREN	**PD to math teachers**	2506300	**265660**	6/4/2025	1,000.00
HERTZNER, KAREN Total					**1,000.00**
HILDENBRAND, BETH	**Band**	2506290	**265661**	6/4/2025	150.00
HILDENBRAND, BETH Total					**150.00**
HINMAN, JULIA F	**Egg Republic**	(blank)	**49017**	5/23/2025	120.00
HINMAN, JULIA F Total					**120.00**
HINTHORNE, DIANE KAY	**MILES202505**	(blank)	**265719**	6/4/2025	44.73
HINTHORNE, DIANE KAY Total					**44.73**
HITCHINS, TRACY LYNN	**MILES202505**	(blank)	**265720**	6/4/2025	44.73

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HITCHINS, TRACY LYNN Total					**44.73**
HOERR, THOMAS DEAN III	**Reimbursement**	2506174	**265662**	6/4/2025	84.18
	MILES202505	(blank)	**265721**	6/4/2025	190.40
HOERR, THOMAS DEAN III Total					**274.58**
HOFER, SIMONA	**MILES202505**	(blank)	**265722**	6/4/2025	8.19
HOFER, SIMONA Total					**8.19**
HOKE, RYAN	**Spring Academy**	(blank)	**49018**	5/23/2025	425.00
HOKE, RYAN Total					**425.00**
HOLLAND, ANITA	**V92633081**	(blank)	**15822**	5/29/2025	72.74
	V93395871	(blank)	**15822**	5/29/2025	39.04
HOLLAND, ANITA Total					**111.78**
HOLLYWOOD, ALYSSA	**V32118730**	(blank)	**22707**	5/29/2025	36.50
HOLLYWOOD, ALYSSA Total					**36.50**
HOPPER, DANIELE A	**Egg Reimbursement**	2506086	**265663**	6/4/2025	49.41
HOPPER, DANIELE A Total					**49.41**
HOTCHKISS, MICHAEL	**5/20/25 Invoice**	2506153	**265664**	6/4/2025	32.00
HOTCHKISS, MICHAEL Total					**32.00**
HOUCHIN, PATRICIA L	**MILES202505**	(blank)	**265723**	6/4/2025	46.90
HOUCHIN, PATRICIA L Total					**46.90**
HOUGHTON MIFFLIN HARCOURT	**956273121**	2506092	**265665**	6/4/2025	6,154.80
HOUGHTON MIFFLIN HARCOURT Total					**6,154.80**
HR IMAGING PARTNERS, INC.	**10949**	(blank)	**6486**	6/4/2025	370.00
	V15148	(blank)	**5096**	5/28/2025	60.00
HR IMAGING PARTNERS, INC. Total					**430.00**
HUDL	**H00131381**	(blank)	**49616**	6/12/2025	349.00
HUDL Total					**349.00**
HUTH, LISA L.	**VB Assignor...**	2506337	**265666**	6/4/2025	50.00
	VB assignor..	2506319	**265666**	6/4/2025	50.00
	VB assignor.	2506325	**265666**	6/4/2025	50.00
	VB assignor	2506287	**265666**	6/4/2025	50.00
HUTH, LISA L. Total					**200.00**
HUTSON, CALLY L	**MILES202505**	(blank)	**265724**	6/4/2025	55.30
	MILES202504	(blank)	**265724**	6/4/2025	83.44
HUTSON, CALLY L Total					**138.74**
Hyatt Regency Orange County	**7N5R5HOKO**	(blank)	**49606**	6/5/2025	31,673.70
Hyatt Regency Orange County Total					**31,673.70**
IESA ILLINOIS ELEMENTARY SCHOOL ASN	**Parkside JHS**	2506321	**265849**	6/4/2025	1,415.00
IESA ILLINOIS ELEMENTARY SCHOOL ASN Total					**1,415.00**
ILLINI ELITE VOLLEYBALL CLUB	**Summer League 2025**	(blank)	**49056**	6/4/2025	500.00
ILLINI ELITE VOLLEYBALL CLUB Total					**500.00**
ILLINOIS ASSOCIATION OF SCHOOL BOARDS	**463265**	2506106	**265667**	6/4/2025	375.00
ILLINOIS ASSOCIATION OF SCHOOL BOARDS Total					**375.00**

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ILLINOIS CYCLE AND FITNESS	**2.2E+11**	2506241	**265668**	6/4/2025	735.00
ILLINOIS CYCLE AND FITNESS Total					**735.00**
ILLINOIS FBLA 2	**61971**	(blank)	**49607**	6/5/2025	50.00
	NLC25	(blank)	**49607**	6/5/2025	2,242.00
ILLINOIS FBLA 2 Total					**2,292.00**
ILLINOIS HIGH SCHOOL ASSOCIATION	**Baseball Host**	(blank)	**49072**	6/10/2025	1,201.46
	G Soccer Host	(blank)	**49057**	6/4/2025	1,662.18
ILLINOIS HIGH SCHOOL ASSOCIATION Total					**2,863.64**
ILLINOIS SCHOOL FOR THE DEAF	**ISD04302025EH**	2506083	**265669**	6/4/2025	2,217.59
	Eldon Hinshaw trans.	2506084	**265669**	6/4/2025	55.50
ILLINOIS SCHOOL FOR THE DEAF Total					**2,273.09**
INFINITE CAMPUS	**V66924545**	(blank)	**0**	6/6/2025	73.91
	V77100830	(blank)	**0**	6/5/2025	58.16
	V47752602	(blank)	**0**	6/4/2025	114.42
	V6681139	(blank)	**0**	6/3/2025	332.47
	V49400497	(blank)	**0**	5/30/2025	73.29
	V84943760	(blank)	**0**	5/30/2025	101.62
	V62211002	(blank)	**0**	5/29/2025	324.77
	V89207648	(blank)	**0**	5/27/2025	138.21
	V22585989	(blank)	**0**	5/23/2025	295.62
	V45316980	(blank)	**0**	5/22/2025	257.77
INFINITE CAMPUS Total					**1,770.24**
ISU EVENT MANAGEMENT	**E22553**	(blank)	**49019**	5/23/2025	1,330.00
	E17249	(blank)	**49019**	5/23/2025	2,391.88
ISU EVENT MANAGEMENT Total					**3,721.88**
ITSAVVY LLC	**1565127**	2505275	**265670**	6/4/2025	118,250.00
ITSAVVY LLC Total					**118,250.00**
JACKSON, ADA ROSE	**V73847692**	(blank)	**15818**	5/28/2025	40.00
JACKSON, ADA ROSE Total					**40.00**
JACKSON, DREW	**Scholarship**	(blank)	**49044**	5/28/2025	250.00
JACKSON, DREW Total					**250.00**
JACKSONVILLE MIDDLE SCHOOL	**V88926321**	(blank)	**7134**	6/6/2025	18.48
JACKSONVILLE MIDDLE SCHOOL Total					**18.48**
JEFFERS, JORDAN	**Chess Club Sponsor**	2504719	**265671**	6/4/2025	200.00
JEFFERS, JORDAN Total					**200.00**
JEROME, RUTH H	**V33898284**	(blank)	**7138**	6/10/2025	31.20
	V20123736	(blank)	**7135**	6/6/2025	18.40
	V87497893	(blank)	**7128**	5/22/2025	21.50
JEROME, RUTH H Total					**71.10**
JESSEE, SARA JANELLE	**V31231989**	(blank)	**7129**	5/22/2025	115.44
	V39135404	(blank)	**7129**	5/22/2025	45.00
JESSEE, SARA JANELLE Total					**160.44**
JOHNSON, CHANEL	**Reimbursement..**	2506208	**265672**	6/4/2025	165.40
	MILES202505	(blank)	**265725**	6/4/2025	169.68
	MILES202504	(blank)	**265725**	6/4/2025	235.97

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JOHNSON, CHANEL Total					**571.05**
JONES, AMY L	**MILES202505**	(blank)	**265726**	6/4/2025	32.76
JONES, AMY L Total					**32.76**
JORCZAK, JAMIE N	**FB Camp Fee 1**	(blank)	**49020**	5/23/2025	75.00
JORCZAK, JAMIE N Total					**75.00**
JOSTEN'S	**V61666913**	(blank)	**25451**	6/3/2025	3,320.62
	V65869646	(blank)	**1673**	5/28/2025	22.45
JOSTEN'S Total					**3,343.07**
JOSTENS, INC	**37190409**	2506226	**265673**	6/4/2025	338.48
	37178807	2506236	**265673**	6/4/2025	38.20
	37157523	2506236	**265673**	6/4/2025	17.05
	37102494	2506232	**265673**	6/4/2025	21.15
	N002364163	2506108	**265673**	6/4/2025	481.50
JOSTENS, INC Total					**896.38**
JUERS, ROGER ALAN	**Hotel & training**	(blank)	**49617**	6/12/2025	587.18
	V527980	(blank)	**127197**	6/4/2025	356.96
	V502651	(blank)	**127195**	5/27/2025	160.00
JUERS, ROGER ALAN Total					**1,104.14**
JUNIOR LIBRARY GUILD	**717199**	(blank)	**6484**	5/27/2025	1,750.00
JUNIOR LIBRARY GUILD Total					**1,750.00**
Kates, Jaz M	**MILES202505**	(blank)	**265727**	6/4/2025	17.82
Kates, Jaz M Total					**17.82**
KEARFOTT, NICOLAS	**Big 12 Tennis Tourn**	(blank)	**49597**	5/30/2025	13.69
KEARFOTT, NICOLAS Total					**13.69**
KELLEY LETT, DAWN MARIE	**MILES202505**	(blank)	**265728**	6/4/2025	166.32
	MILES202504	(blank)	**265728**	6/4/2025	198.31
KELLEY LETT, DAWN MARIE Total					**364.63**
KEMMERER VILLAGE	**Leah Roberts - Apr**	2506026	**265674**	6/4/2025	27,473.80
KEMMERER VILLAGE Total					**27,473.80**
KENNELL, SHARON	**MILES202501**	(blank)	**265729**	6/4/2025	99.33
	MILES202502	(blank)	**265729**	6/4/2025	114.52
	MILES202503	(blank)	**265729**	6/4/2025	128.80
	MILES202505	(blank)	**265729**	6/4/2025	85.30
	MILES202504	(blank)	**265729**	6/4/2025	158.90
KENNELL, SHARON Total					**586.85**
Kerwin, Myles M	**Fuel reimbursement.**	2506273	**265675**	6/4/2025	177.73
Kerwin, Myles M Total					**177.73**
KINTNER, JILL DIANE	**Wayfair invoice**	2506111	**265676**	6/4/2025	3,948.69
KINTNER, JILL DIANE Total					**3,948.69**
KLOSTER, HEATHER ANN	**MILES202505**	(blank)	**265730**	6/4/2025	45.85
KLOSTER, HEATHER ANN Total					**45.85**
KNUDSON, KENDEL	**MILES202501**	(blank)	**265731**	6/4/2025	57.54
	MILES202502	(blank)	**265731**	6/4/2025	24.29
	MILES202503	(blank)	**265731**	6/4/2025	53.97

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KNUDSON, KENDEL	**MILES202505**	(blank)	**265731**	6/4/2025	51.59
	MILES202504	(blank)	**265731**	6/4/2025	59.01
KNUDSON, KENDEL Total					**246.40**
KOSACK, KINLEY	**V37727870**	(blank)	**25453**	6/3/2025	180.00
KOSACK, KINLEY Total					**180.00**
KOSIER, NAOMI RAE	**MILES202412**	(blank)	**265732**	6/4/2025	92.33
	MILES202501	(blank)	**265732**	6/4/2025	34.72
	MILES202502	(blank)	**265732**	6/4/2025	47.95
	MILES202503	(blank)	**265732**	6/4/2025	17.57
	MILES202505	(blank)	**265732**	6/4/2025	60.20
	MILES202504	(blank)	**265732**	6/4/2025	209.51
KOSIER, NAOMI RAE Total					**462.28**
KOTOWSKI, LINDA JO	**MILES202505**	(blank)	**265733**	6/4/2025	90.86
KOTOWSKI, LINDA JO Total					**90.86**
Kruse, Jennifer E	**Video**	(blank)	**49095**	6/13/2025	124.00
Kruse, Jennifer E Total					**124.00**
KUMMER, MELISSA BRIANNE	**MILES202505**	(blank)	**265734**	6/4/2025	6.51
KUMMER, MELISSA BRIANNE Total					**6.51**
KUPFERSCHMID, HANNAH I	**MILES202504**	(blank)	**265735**	6/4/2025	52.08
KUPFERSCHMID, HANNAH I Total					**52.08**
LAKESHORE LEARNING MATERIALS	**90833535**	2505862	**265736**	6/4/2025	4,393.01
LAKESHORE LEARNING MATERIALS Total					**4,393.01**
LANDMARK FORD INC	**FR01630**	2506343	**265614**	5/30/2025	69,802.00
	FR01620	2506345	**265614**	5/30/2025	69,802.00
	FR01660	2506344	**265614**	5/30/2025	69,802.00
LANDMARK FORD INC Total					**209,406.00**
LAWLESS, ANGELA	**V22913622**	(blank)	**22708**	5/29/2025	415.54
LAWLESS, ANGELA Total					**415.54**
LEHR, MARGARET AMBROSE LEGATES	**V641118**	2506258	**265737**	6/4/2025	249.00
LEHR, MARGARET AMBROSE LEGATES Total					**249.00**
LELM, MISTY CHARLENE	**MILES202502**	(blank)	**265738**	6/4/2025	90.72
	MILES202503	(blank)	**265738**	6/4/2025	98.77
	MILES202504	(blank)	**265738**	6/4/2025	104.58
LELM, MISTY CHARLENE Total					**294.07**
LIBERNINI, AMELIA BRITTANY	**V2668761**	(blank)	**15819**	5/28/2025	77.49
LIBERNINI, AMELIA BRITTANY Total					**77.49**
LIFELONG ACCESS	**MF28815**	2506078	**265739**	6/4/2025	120.00
LIFELONG ACCESS Total					**120.00**
LIMELITE GRAPHICS	**8352**	(blank)	**49021**	5/23/2025	1,260.00
LIMELITE GRAPHICS Total					**1,260.00**
LUNZER, JANINE	**MILES202505**	(blank)	**265740**	6/4/2025	32.90
LUNZER, JANINE Total					**32.90**
LUTES, KELSEY	**V770951**	2506018	**265741**	6/4/2025	1,610.00

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LUTES, KELSEY Total					**1,610.00**
MACKINSON, KIMBERLY S	**Reimbursement**	2506299	**265677**	6/4/2025	45.00
	V57143142	(blank)	**1674**	5/28/2025	75.00
MACKINSON, KIMBERLY S Total					**120.00**
MACON-PIATT REGIONAL OFC OF ED	**IND_881513-71116**	2506304	**265742**	6/4/2025	20.00
	IND_882273-71116	2506304	**265742**	6/4/2025	20.00
	IND_882375-71116	2506304	**265742**	6/4/2025	20.00
	IND_885024-71116	2506304	**265742**	6/4/2025	20.00
	IND_887554-7116	2506304	**265742**	6/4/2025	20.00
MACON-PIATT REGIONAL OFC OF ED Total					**100.00**
Mannepalli, Rajani	**MILES202505**	(blank)	**265743**	6/4/2025	52.08
Mannepalli, Rajani Total					**52.08**
MARABLE, NATANYA LAWANN	**V562439**	2506249	**265744**	6/4/2025	750.00
MARABLE, NATANYA LAWANN Total					**750.00**
MARCOPULOS, ZACHARY	**June 23 Ref 2**	(blank)	**49083**	6/10/2025	90.00
	June 30 Ref 2	(blank)	**49087**	6/10/2025	90.00
	June 9 Ref 5	(blank)	**49067**	6/9/2025	90.00
MARCOPULOS, ZACHARY Total					**270.00**
MARTIN-BOYD, KIMBERLY	**V351597**	2506286	**265745**	6/4/2025	22.40
MARTIN-BOYD, KIMBERLY Total					**22.40**
MARVEL, WILL	**Am Red Cross 2**	(blank)	**49073**	6/10/2025	250.00
MARVEL, WILL Total					**250.00**
MATTSON, RACHEL	**MILES202505**	(blank)	**265746**	6/4/2025	45.50
MATTSON, RACHEL Total					**45.50**
MCDANNALD, JOHN M	**V683742**	2506156	**265747**	6/4/2025	54.35
MCDANNALD, JOHN M Total					**54.35**
MCLEAN CO UNIT DIST NO 5	**PO/REQ 2505573**	(blank)	**6487**	6/4/2025	114.36
	V23218768	(blank)	**3188**	5/30/2025	5,730.95
	V68090317	(blank)	**1675**	5/28/2025	446.76
MCLEAN CO UNIT DIST NO 5 Total					**6,292.07**
MCLEAN CO UNIT DIST NO 5 - FOOD SERVICE	**V950908**	(blank)	**5307**	5/28/2025	47.50
	V77621330	(blank)	**22709**	5/29/2025	330.90
	NWC103	2506233	**265748**	6/4/2025	381.00
	V60552026	(blank)	**2743**	5/23/2025	22.00
	V79597537	(blank)	**5201**	5/23/2025	66.24
	V54667657	(blank)	**2972**	5/22/2025	77.50
	V24221801	(blank)	**25448**	5/28/2025	957.00
	WA0303	(blank)	**49022**	5/23/2025	536.25
	NWC100	(blank)	**49022**	5/23/2025	663.00
MCLEAN CO UNIT DIST NO 5 - FOOD SERVICE Total					**3,081.39**
MCLEAN COUNTY TREASURER/COLLECTOR	**14-28-304-025.2**	2506065	**265841**	6/4/2025	959.11
MCLEAN COUNTY TREASURER/COLLECTOR Total					**959.11**
Meadows Verdery, Rebecca	**V186513**	2506294	**265749**	6/4/2025	150.00
Meadows Verdery, Rebecca Total					**150.00**
MEADOWS, LANCE D	**V135018**	2506293	**265750**	6/4/2025	150.00

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MEADOWS, LANCE D Total					**150.00**
MENARDS LUMBER	**61449**	(blank)	**49023**	5/23/2025	513.06
	Multi Invoices	(blank)	**49023**	5/23/2025	93.10
MENARDS LUMBER Total					**606.16**
MENKEN, KALEIGH	**MILES202501**	(blank)	**265751**	6/4/2025	14.70
	MILES202502	(blank)	**265751**	6/4/2025	25.34
	MILES202503	(blank)	**265751**	6/4/2025	30.10
	MILES202504	(blank)	**265751**	6/4/2025	25.34
MENKEN, KALEIGH Total					**95.48**
MENTA ACADEMY SPRINGFIELD	**SESINV-048818**	2506323	**265678**	6/4/2025	23,768.38
MENTA ACADEMY SPRINGFIELD Total					**23,768.38**
MERCER, KAREN JANE	**V24903687**	(blank)	**9579**	5/28/2025	129.95
MERCER, KAREN JANE Total					**129.95**
METSKER, CATHERINE JANE	**V16335863**	(blank)	**22710**	5/29/2025	45.00
METSKER, CATHERINE JANE Total					**45.00**
MIDWEST LACROSSE OFFICIALS, LLC	**V23793484**	(blank)	**20981**	5/27/2025	124.60
	V958965	(blank)	**127196**	5/27/2025	183.48
MIDWEST LACROSSE OFFICIALS, LLC Total					**308.08**
MILES, PEYTON	**V247473**	2506295	**265752**	6/4/2025	150.00
MILES, PEYTON Total					**150.00**
MILLER PARK ZOO	**CEDARRIDGE 6/3/25**	2506363	**265753**	6/4/2025	260.00
	FAIRVIEW 6/16/25	2506366	**265753**	6/4/2025	240.00
MILLER PARK ZOO Total					**500.00**
MINERVA PROMOTIONS	**I06361.**	2506245	**265754**	6/4/2025	7,955.00
MINERVA PROMOTIONS Total					**7,955.00**
MODGLIN, MARGARET KATHLEEN	**Retiree Party**	(blank)	**49024**	5/23/2025	64.00
MODGLIN, MARGARET KATHLEEN Total					**64.00**
MOORE, BURLINDA	**MILES202505**	(blank)	**265755**	6/4/2025	110.88
MOORE, BURLINDA Total					**110.88**
MOORE, TINA	**Fundraising**	(blank)	**49096**	6/13/2025	547.00
MOORE, TINA Total					**547.00**
MORENO, CLARA ISABEL	**Camp Refund 1**	(blank)	**49097**	6/13/2025	50.00
MORENO, CLARA ISABEL Total					**50.00**
MUELLER, KELSEY RAE	**Lanyards**	(blank)	**49098**	6/13/2025	158.99
	Boys VB Gondolas	(blank)	**49058**	6/4/2025	91.58
MUELLER, KELSEY RAE Total					**250.57**
MYERS, GABRIEL	**MILES202503**	(blank)	**265756**	6/4/2025	28.00
	MILES202505	(blank)	**265756**	6/4/2025	25.20
	MILES202504	(blank)	**265756**	6/4/2025	44.80
MYERS, GABRIEL Total					**98.00**
NATIONAL CHEERLEADERS ASSOCIATION 1	**REG-0011459719**	(blank)	**22721**	6/9/2025	2,024.00
	June Cheer Camp	(blank)	**49049**	5/30/2025	2,176.00
NATIONAL CHEERLEADERS ASSOCIATION 1 Total					**4,200.00**

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NCWHS STEM CLUB	**V250759**	2506169	**265842**	6/4/2025	225.00
NCWHS STEM CLUB Total					**225.00**
NEUMANN, KARA C	**MILES202505**	(blank)	**265757**	6/4/2025	41.37
NEUMANN, KARA C Total					**41.37**
NEWSOME, AMY	**MILES202505**	(blank)	**265758**	6/4/2025	28.07
NEWSOME, AMY Total					**28.07**
NICASIO, MARIANA	**V82716863**	(blank)	**25456**	6/6/2025	27.46
	V71467463	(blank)	**25447**	5/28/2025	77.40
NICASIO, MARIANA Total					**104.86**
NICOR GAS	**V827209**	2500063	**265843**	6/4/2025	1,232.23
	V772236	2500063	**265843**	6/4/2025	238.00
NICOR GAS Total					**1,470.23**
NIKOLANCI, JULIE M	**MILES202503**	(blank)	**265759**	6/4/2025	32.90
	MILES202504	(blank)	**265759**	6/4/2025	38.50
NIKOLANCI, JULIE M Total					**71.40**
NORD, ALLISON K	**MILES202505**	(blank)	**265760**	6/4/2025	55.58
NORD, ALLISON K Total					**55.58**
NORMAL COMMUNITY HIGH SCHOOL	**V540340**	2506370	**265687**	6/2/2025	60.00
	Big 12 Tennis	(blank)	**49025**	5/23/2025	39.63
NORMAL COMMUNITY HIGH SCHOOL Total					**99.63**
NORMAL ROTARY CLUB	**UNIT 5 4TH QUARTER**	2506283	**265761**	6/4/2025	150.00
NORMAL ROTARY CLUB Total					**150.00**
NOURIE, JULIE	**Reimbursement**	2506338	**265679**	6/4/2025	105.39
	V44258276	(blank)	**22711**	5/29/2025	121.75
NOURIE, JULIE Total					**227.14**
NYBAKKE VACUUM SHOP, INC	**051625-1**	2506118	**265762**	6/4/2025	157.48
	051625-2	2506118	**265762**	6/4/2025	142.48
	050225-1	2506057	**265762**	6/4/2025	30.00
NYBAKKE VACUUM SHOP, INC Total					**329.96**
O MALLEY CHAON, ALICIA	**MILES202501**	(blank)	**265763**	6/4/2025	113.40
	MILES202502	(blank)	**265763**	6/4/2025	125.30
	MILES202503	(blank)	**265763**	6/4/2025	100.80
	MILES202505	(blank)	**265763**	6/4/2025	88.90
	MILES202504	(blank)	**265763**	6/4/2025	135.10
O MALLEY CHAON, ALICIA Total					**563.50**
O'CONNELL, YOLANDA M	**MILES202505**	(blank)	**265764**	6/4/2025	143.64
O'CONNELL, YOLANDA M Total					**143.64**
O'DAY, AMBER	**MILES202502**	(blank)	**265680**	6/4/2025	155.89
O'DAY, AMBER Total					**155.89**
OLSEN, CORA R	**Camp Refund 2**	(blank)	**49099**	6/13/2025	60.00
OLSEN, CORA R Total					**60.00**
ORIGINAL SAW COMPANY	**42648**	2505661	**265765**	6/4/2025	6,682.87
ORIGINAL SAW COMPANY Total					**6,682.87**

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OSF OCCUPATIONAL HEALTH	**0029178-00**	2506051	**265766**	6/4/2025	815.00
	00225181-00	2506051	**265766**	6/4/2025	85.00
OSF OCCUPATIONAL HEALTH Total					**900.00**
OSTLING, COREY MATTHEW	**Special Olympic**	(blank)	**49026**	5/23/2025	43.50
	Videos	(blank)	**49026**	5/23/2025	243.00
OSTLING, COREY MATTHEW Total					**286.50**
OTIS ELEVATOR COMPANY	**F100000225648**	2506120	**265767**	6/4/2025	125.00
OTIS ELEVATOR COMPANY Total					**125.00**
PABST, REBECCA J	**V10017979**	(blank)	**22719**	6/3/2025	125.01
PABST, REBECCA J Total					**125.01**
Paff, Cassie M	**MILES202505**	(blank)	**265768**	6/4/2025	34.58
Paff, Cassie M Total					**34.58**
PAPA MURPHY'S	**IL/5/20/2025**	2506188	**265769**	6/4/2025	3,650.50
PAPA MURPHY'S Total					**3,650.50**
Parac, Michele Dian	**MILES202505**	(blank)	**265770**	6/4/2025	34.72
Parac, Michele Dian Total					**34.72**
PASEWALD, HEATHER N S	**MILES202505**	(blank)	**265771**	6/4/2025	19.32
PASEWALD, HEATHER N S Total					**19.32**
PATE, MICHELLE	**Away Game Meals 2**	(blank)	**49059**	6/4/2025	299.25
	Subway	(blank)	**49027**	5/23/2025	862.50
PATE, MICHELLE Total					**1,161.75**
PBC GURU LLC	**INV-504311**	2505684	**265772**	6/4/2025	4,950.00
PBC GURU LLC Total					**4,950.00**
PEARSON	**347296**	2506339	**265681**	6/4/2025	6,750.00
PEARSON Total					**6,750.00**
PENDLETON, TARA D	**64285**	(blank)	**49608**	6/5/2025	149.70
	NLC Bus	(blank)	**49608**	6/5/2025	3,342.50
	NLC Disney tickets	(blank)	**49608**	6/5/2025	12,276.00
	Snacks & supplies	(blank)	**49608**	6/5/2025	1,380.84
PENDLETON, TARA D Total					**17,149.04**
PEORIA RICHWOODS H.S.	**Big 12**	(blank)	**49028**	5/23/2025	207.49
PEORIA RICHWOODS H.S. Total					**207.49**
PERFECTION AUTO DETAILING & WHEELS	**V71392352**	2506145	**265613**	5/23/2025	15,575.00
PERFECTION AUTO DETAILING & WHEELS Total					**15,575.00**
PERKINS, SUZANNE MARIE	**V333983**	2505428	**265773**	6/4/2025	175.00
PERKINS, SUZANNE MARIE Total					**175.00**
PETERSEN, JAMITH L G	**MILES202505**	(blank)	**265774**	6/4/2025	13.44
PETERSEN, JAMITH L G Total					**13.44**
PIONEER VALLEY BOOKS	**I278321**	2506104	**265775**	6/4/2025	1,285.74
PIONEER VALLEY BOOKS Total					**1,285.74**
PLATTNER, HEATHER PAULLIN	**MILES202505**	(blank)	**265776**	6/4/2025	142.66

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PLATTNER, HEATHER PAULLIN Total					**142.66**
PRAIRIE SIGNS	**250419-01**	(blank)	**49609**	6/5/2025	498.00
PRAIRIE SIGNS Total					**498.00**
PRESCOTT, ERICKA J	**V58389861**	(blank)	**1968**	5/22/2025	20.98
PRESCOTT, ERICKA J Total					**20.98**
PRESLEY, DEBORAH L	**MILES202505**	(blank)	**265777**	6/4/2025	10.08
PRESLEY, DEBORAH L Total					**10.08**
PROJECT LEAD THE WAY, INC.	**492511**	2506336	**265779**	6/4/2025	950.00
	497291	2506346	**265779**	6/4/2025	5,400.00
PROJECT LEAD THE WAY, INC. Total					**6,350.00**
PRO-TYPE PRINTING	**68918**	2505582	**265778**	6/4/2025	841.00
PRO-TYPE PRINTING Total					**841.00**
PURITAN SPRINGS	**V2803**	(blank)	**5310**	6/2/2025	55.18
	May 15 Statement	(blank)	**49045**	5/28/2025	412.66
PURITAN SPRINGS Total					**467.84**
QUADIENT FINANCE USA, INC.	**STMT05192025**	2506308	**265844**	6/4/2025	600.00
QUADIENT FINANCE USA, INC. Total					**600.00**
QUAKENBUSH, MAXINE J	**V10939214**	(blank)	**15820**	5/28/2025	86.40
QUAKENBUSH, MAXINE J Total					**86.40**
RAY, ANGELA	**MILES202503**	(blank)	**265780**	6/4/2025	138.60
RAY, ANGELA Total					**138.60**
READING READING BOOKS, LLC	**43615**	2506285	**265781**	6/4/2025	248.88
	43605	2506238	**265781**	6/4/2025	266.70
	43603	2506179	**265781**	6/4/2025	410.55
	43602	2506181	**265781**	6/4/2025	283.24
READING READING BOOKS, LLC Total					**1,209.37**
READ'S SPORTING GOODS	**V58109646**	(blank)	**7139**	6/10/2025	330.00
	B5292	(blank)	**49610**	6/5/2025	150.75
	4879 & 4884	(blank)	**49598**	5/30/2025	185.95
	1267	(blank)	**22712**	5/29/2025	1,242.00
READ'S SPORTING GOODS Total					**1,908.70**
REGIONAL OFFICE OF EDUCATION #17	**1002500537**	2506250	**265782**	6/4/2025	297,605.50
	1002500514	2506027	**265782**	6/4/2025	46,200.00
REGIONAL OFFICE OF EDUCATION #17 Total					**343,805.50**
RENAISSANCE LEARNING, INC.	**INVCS153225**	2506054	**265783**	6/4/2025	144,088.90
	INVCS153226	2506054	**265783**	6/4/2025	79,176.00
RENAISSANCE LEARNING, INC. Total					**223,264.90**
REPUBLIC SERVICES - #368	**0368-001148891**	2500002	**265784**	6/4/2025	7,489.32
REPUBLIC SERVICES - #368 Total					**7,489.32**
REVTRAK	**V82459217**	(blank)	**0**	6/3/2025	34.98
REVTRAK Total					**34.98**
ROBERSON, ANTONIO	**V46556305**	(blank)	**15821**	5/28/2025	40.00
ROBERSON, ANTONIO Total					**40.00**

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ROGERS, GREG	**Track Reimburse**	(blank)	**49046**	5/28/2025	5.47
	Food Supplies	(blank)	**49029**	5/23/2025	128.70
ROGERS, GREG Total					**134.17**
RON SMITH PRINTING COMPANY	**160295**	(blank)	**49618**	6/12/2025	62.50
RON SMITH PRINTING COMPANY Total					**62.50**
ROOKER, BETH A	**MILES202505**	(blank)	**265785**	6/4/2025	149.03
ROOKER, BETH A Total					**149.03**
ROWATT, KIMBERLY	**FB Camp Fee 4**	(blank)	**49030**	5/23/2025	75.00
ROWATT, KIMBERLY Total					**75.00**
RP LUMBER COMPANY, INC	**3689620**	(blank)	**49591**	5/23/2025	152.10
RP LUMBER COMPANY, INC Total					**152.10**
RUCKER, OLIVIA	**Am Red Cross 1**	(blank)	**49074**	6/10/2025	500.00
RUCKER, OLIVIA Total					**500.00**
Ruff, Dennis A	**V567632**	2506175	**265786**	6/4/2025	80.94
Ruff, Dennis A Total					**80.94**
RUTLEDGE, KELLY LYNN	**MILES202505**	(blank)	**265787**	6/4/2025	86.94
RUTLEDGE, KELLY LYNN Total					**86.94**
SALYER, TISA MARIE	**MILES202505**	(blank)	**265788**	6/4/2025	35.00
SALYER, TISA MARIE Total					**35.00**
SAMACO SUPPLY	**V8167753**	(blank)	**25454**	6/4/2025	3,540.00
	140265	(blank)	**22718**	5/30/2025	3,100.00
SAMACO SUPPLY Total					**6,640.00**
SCHERMANN, APRIL M	**Banquet and Certs**	(blank)	**49075**	6/10/2025	2,410.18
SCHERMANN, APRIL M Total					**2,410.18**
SCHMIDT, THERESE F	**MILES202505**	(blank)	**265789**	6/4/2025	185.64
SCHMIDT, THERESE F Total					**185.64**
SCHOLASTIC BOOK FAIRS - 04	**V54828442**	(blank)	**6485**	5/27/2025	2,265.30
	W5740880Bf	(blank)	**5192**	5/27/2025	1,148.12
SCHOLASTIC BOOK FAIRS - 04 Total					**3,413.42**
SCHOLASTIC INC EDUCATION	**72406566**	2505728	**265790**	6/4/2025	148.50
SCHOLASTIC INC EDUCATION Total					**148.50**
SCHOOL SPECIALTY	**2.08136E+11**	2505919	**265791**	6/4/2025	341.08
SCHOOL SPECIALTY Total					**341.08**
SCHUMACHER, JULIE	**V514676**	2504919	**265792**	6/4/2025	200.00
SCHUMACHER, JULIE Total					**200.00**
SCHUPBACH, MARY ELLEN	**MILES202505**	(blank)	**265793**	6/4/2025	126.00
SCHUPBACH, MARY ELLEN Total					**126.00**
SCHWEERS, MARY ANN	**St.Marys - May**	2506302	**265682**	6/4/2025	210.00
	V911588	2506032	**265794**	6/4/2025	315.00
SCHWEERS, MARY ANN Total					**525.00**

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SCOTT, BRIDGET	**MILES202501**	(blank)	**265795**	6/4/2025	123.69
SCOTT, BRIDGET Total					**123.69**
SCOTT, REBECCA J	**V178585**	(blank)	**5308**	5/28/2025	1,333.91
SCOTT, REBECCA J Total					**1,333.91**
SCOTT, ROBERT W	**MILES202505**	(blank)	**265796**	6/4/2025	30.38
SCOTT, ROBERT W Total					**30.38**
SELECT SCREEN PRINTS	**11524**	(blank)	**49619**	6/12/2025	210.00
	11259	(blank)	**49599**	5/30/2025	1,432.00
	64412	(blank)	**49599**	5/30/2025	1,178.00
	65370	(blank)	**49599**	5/30/2025	1,164.50
	TS10833	(blank)	**49599**	5/30/2025	256.00
	V80330520	(blank)	**7131**	5/29/2025	1,064.00
	11411	(blank)	**49047**	5/28/2025	126.00
	11192 and 11101	(blank)	**49031**	5/23/2025	1,753.50
SELECT SCREEN PRINTS Total					**7,184.00**
SERONE, BONNIE	**V17023224**	(blank)	**25457**	6/6/2025	517.87
SERONE, BONNIE Total					**517.87**
SEYMOUR-FENILI, DUSTIN K	**V56455954**	(blank)	**22713**	5/29/2025	127.38
SEYMOUR-FENILI, DUSTIN K Total					**127.38**
SHEMPF, CHARLES HOWARD	**June 16 Ref 2**	(blank)	**49076**	6/10/2025	90.00
	June 23 Ref 1	(blank)	**49084**	6/10/2025	90.00
SHEMPF, CHARLES HOWARD Total					**180.00**
SHEPPELMAN, DAWN DEMLOW	**MILES202505**	(blank)	**265797**	6/4/2025	73.36
SHEPPELMAN, DAWN DEMLOW Total					**73.36**
SHIRT TECH	**1194**	(blank)	**49100**	6/13/2025	288.75
	1187	(blank)	**49060**	6/4/2025	350.00
	1186	(blank)	**22714**	5/29/2025	840.00
SHIRT TECH Total					**1,478.75**
SHOWALTER, KAREN R	**MILES202505**	(blank)	**265798**	6/4/2025	26.60
SHOWALTER, KAREN R Total					**26.60**
SIEBENTHAL, MELISSA A	**MILES202505**	(blank)	**265799**	6/4/2025	59.22
	MILES202504	(blank)	**265799**	6/4/2025	105.28
SIEBENTHAL, MELISSA A Total					**164.50**
SINGLEWIRE SOFTWARE	**66172**	2506056	**265800**	6/4/2025	32,128.00
SINGLEWIRE SOFTWARE Total					**32,128.00**
SMARTSIGN	**V22656087**	(blank)	**1969**	5/22/2025	159.48
SMARTSIGN Total					**159.48**
SNAP MOBILE, INC.	**INV-501576**	2506320	**265683**	6/4/2025	600.00
SNAP MOBILE, INC. Total					**600.00**
SOLIANT HEALTH, LLC	**21215285**	2506310	**265684**	6/4/2025	4,001.50
SOLIANT HEALTH, LLC Total					**4,001.50**
SOLIDAY, MACKENZIE	**MILES202412**	(blank)	**265801**	6/4/2025	6.83
	MILES202505	(blank)	**265801**	6/4/2025	16.66
	MILES202504	(blank)	**265801**	6/4/2025	29.75

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SOLIDAY, MACKENZIE Total					**53.24**
SPATH, NATALIE	**Pizza and Donuts**	(blank)	**49032**	5/23/2025	118.99
SPATH, NATALIE Total					**118.99**
SPECIALIZED EDUCATION OF ILLINOIS	**INV219800**	2506053	**265802**	6/4/2025	19,848.40
SPECIALIZED EDUCATION OF ILLINOIS Total					**19,848.40**
SPRINGWOOD, CHERYL	**V83399617**	(blank)	**7132**	5/29/2025	98.21
SPRINGWOOD, CHERYL Total					**98.21**
SPROUT, FAITH NOELLE	**Am Red Cross 3**	(blank)	**49077**	6/10/2025	250.00
SPROUT, FAITH NOELLE Total					**250.00**
STACK, ANDREA C	**MILES202505**	(blank)	**265803**	6/4/2025	50.96
STACK, ANDREA C Total					**50.96**
STAGGS, AINE	**V92157770**	(blank)	**22715**	5/29/2025	40.00
STAGGS, AINE Total					**40.00**
STANTON, KYLIE	**V35430461**	(blank)	**25452**	6/3/2025	180.00
STANTON, KYLIE Total					**180.00**
STARKEY, MEGAN RUTH	**Pizzas**	(blank)	**49101**	6/13/2025	119.85
STARKEY, MEGAN RUTH Total					**119.85**
STARR, DAVID E	**MILES202505**	(blank)	**265804**	6/4/2025	31.92
	V59291979	(blank)	**3859**	5/28/2025	103.38
	V6603075	(blank)	**3861**	5/28/2025	89.00
	V85775120	(blank)	**6248**	5/22/2025	35.71
STARR, DAVID E Total					**260.01**
STATE OF IL FIRE MARSHALL/BOILERS	**9711102**	2506059	**265805**	6/4/2025	450.00
	9711153	2506060	**265805**	6/4/2025	370.00
STATE OF IL FIRE MARSHALL/BOILERS Total					**820.00**
STATZ, STEVE	**V1074805**	(blank)	**7136**	6/6/2025	35.00
STATZ, STEVE Total					**35.00**
STEIN, JONATHAN	**FAIRVIEW ELEMENTARY**	2506367	**265806**	6/4/2025	200.00
	V647451	2506099	**265806**	6/4/2025	200.00
STEIN, JONATHAN Total					**400.00**
STENGER, SHELBIE GRACE	**V565459**	2506048	**265807**	6/4/2025	7.00
STENGER, SHELBIE GRACE Total					**7.00**
STOLBOM, JENNIFER ANN	**V54672255**	(blank)	**4240**	5/22/2025	265.04
STOLBOM, JENNIFER ANN Total					**265.04**
STRATMAN, ERIC	**Summer Camp Soccer**	(blank)	**49102**	6/13/2025	1,125.00
STRATMAN, ERIC Total					**1,125.00**
STREILY, KARIN	**Costumes**	(blank)	**49033**	5/23/2025	1,393.29
STREILY, KARIN Total					**1,393.29**
SUESS, KEVIN	**Bird House material**	(blank)	**49592**	5/23/2025	171.25
SUESS, KEVIN Total					**171.25**
SWEETWATER SOUND INC.	**45477564**	2505878	**265808**	6/4/2025	199.99

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SWEETWATER SOUND INC.	**45477548**	2505903	**265808**	6/4/2025	7,025.99
SWEETWATER SOUND INC. Total					**7,225.98**
SZWAJKA, KRISTYN MARIE	**MILES202503**	(blank)	**265809**	6/4/2025	70.63
	MILES202505	(blank)	**265809**	6/4/2025	55.16
	MILES202504	(blank)	**265809**	6/4/2025	104.86
SZWAJKA, KRISTYN MARIE Total					**230.65**
TAYLOR, KEITH	**MILES202505**	(blank)	**265810**	6/4/2025	55.44
TAYLOR, KEITH Total					**55.44**
TAYLOR, LYNDELL SCOTT	**V23139**	2506176	**265811**	6/4/2025	285.08
TAYLOR, LYNDELL SCOTT Total					**285.08**
TAYLOR, TIFFANY A	**CONFREF01302025**	(blank)	**265812**	6/4/2025	301.94
TAYLOR, TIFFANY A Total					**301.94**
TEAGARDEN, MELISSA	**St.Marys tutor - May**	2506301	**265685**	6/4/2025	105.00
TEAGARDEN, MELISSA Total					**105.00**
TEAM FITZ GRAPHICS	**69751**	(blank)	**49061**	6/4/2025	1,670.00
TEAM FITZ GRAPHICS Total					**1,670.00**
TENUTA, GINA JOHANNA	**V861861**	2506154	**265813**	6/4/2025	573.16
	V746488	2506074	**265813**	6/4/2025	45.00
TENUTA, GINA JOHANNA Total					**618.16**
THE COPY SHOP	**3750**	2506240	**265814**	6/4/2025	311.00
	3599	2506239	**265814**	6/4/2025	203.80
THE COPY SHOP Total					**514.80**
THE GREAT DISPLAY COMPANY	**6691**	(blank)	**49034**	5/23/2025	500.00
THE GREAT DISPLAY COMPANY Total					**500.00**
THE MASTER TEACHER, INC	**116807055**	2505080	**265815**	6/4/2025	4,313.65
THE MASTER TEACHER, INC Total					**4,313.65**
THE MUSIC SHOPPE, INC	**3950463**	2506128	**265686**	6/4/2025	57.98
	3949419	2506314	**265686**	6/4/2025	1,000.00
	3949422	2506314	**265686**	6/4/2025	3,850.00
	3949439	2506127	**265686**	6/4/2025	257.75
	V11153414	(blank)	**1971**	5/29/2025	799.99
	3941376	2506271	**265816**	6/4/2025	258.00
	3940343	2505889	**265816**	6/4/2025	1,454.20
	3940353	2505890	**265816**	6/4/2025	3,712.30
	3940337	2505898	**265816**	6/4/2025	19,635.91
	3940316	2505899	**265816**	6/4/2025	17,500.00
	3940325	2505900	**265816**	6/4/2025	12,066.12
	3940330	2505901	**265816**	6/4/2025	5,594.98
	3936311	2506237	**265816**	6/4/2025	1,122.00
THE MUSIC SHOPPE, INC Total					**67,309.23**
THOMPSON, KARA L	**V6030639**	(blank)	**7362**	5/28/2025	61.18
THOMPSON, KARA L Total					**61.18**
T-MOBILE	**STMT052125-CUST**	2500069	**265845**	6/4/2025	1,244.16
	STMT05212025-CELL	2500070	**265845**	6/4/2025	460.46
	STMT05212025-HS	2500067	**265845**	6/4/2025	1,137.75
T-MOBILE Total					**2,842.37**

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TODAY'S CLASSROOM LLC	**25-6822**	2505799	**265817**	6/4/2025	557.20
TODAY'S CLASSROOM LLC Total					**557.20**
TOWN OF NORMAL - UTILITY BILLING	**V191690**	2500165	**265846**	6/4/2025	189.05
	V764949	2500165	**265846**	6/4/2025	220.77
TOWN OF NORMAL - UTILITY BILLING Total					**409.82**
TURCOTTE, BRIANA L	**MILES202505**	(blank)	**265818**	6/4/2025	147.70
TURCOTTE, BRIANA L Total					**147.70**
TWIN CITY AWARDS	**3391**	(blank)	**49103**	6/13/2025	30.00
	3394	(blank)	**49103**	6/13/2025	372.00
	3392	(blank)	**49078**	6/10/2025	133.00
	V35001325	(blank)	**20985**	6/5/2025	30.00
	3385	(blank)	**49048**	5/28/2025	90.00
	V92852653	(blank)	**20982**	5/27/2025	90.00
	3388	(blank)	**49035**	5/23/2025	240.00
TWIN CITY AWARDS Total					**985.00**
UMB BANK TRUST FEE DEPT	**1011369**	2506360	**265819**	6/4/2025	250.00
UMB BANK TRUST FEE DEPT Total					**250.00**
UNIFIRST CORPORATION	**STMT05312025**	2500071	**265820**	6/4/2025	1,465.72
UNIFIRST CORPORATION Total					**1,465.72**
UNIT 5 DECKER INDUSTRIES	**V71104078**	(blank)	**6249**	5/22/2025	15.50
	263	2506230	**265821**	6/4/2025	150.00
	262	2506178	**265821**	6/4/2025	15.00
	261	(blank)	**49036**	5/23/2025	16.50
UNIT 5 DECKER INDUSTRIES Total					**197.00**
VARSITY SPIRIT	**Order 14874628**	302250124	**49079**	6/10/2025	4,384.27
	V79583763	(blank)	**25449**	5/28/2025	500.00
VARSITY SPIRIT Total					**4,884.27**
VARSITY SPIRIT FASHIONS	**96758749**	(blank)	**49062**	6/4/2025	1,377.30
VARSITY SPIRIT FASHIONS Total					**1,377.30**
VAZQUEZ, ANDREA	**V11923840**	(blank)	**25450**	6/2/2025	776.90
VAZQUEZ, ANDREA Total					**776.90**
VILLAGE OF CARLOCK.	**2025-1**	2506361	**265822**	6/4/2025	180.00
VILLAGE OF CARLOCK. Total					**180.00**
VOLKER, EMILY C	**MILES202505**	(blank)	**265823**	6/4/2025	53.76
VOLKER, EMILY C Total					**53.76**
WALKER, KAREN L	**MILES202505**	(blank)	**265824**	6/4/2025	106.12
WALKER, KAREN L Total					**106.12**
WALKER, KOBE	**Scholarship**	(blank)	**49593**	5/23/2025	500.00
WALKER, KOBE Total					**500.00**
WALKER, VALENTINE S	**MILES202501**	(blank)	**265825**	6/4/2025	90.72
	MILES202503	(blank)	**265825**	6/4/2025	90.72
	MILES202505	(blank)	**265825**	6/4/2025	73.71
	MILES202504	(blank)	**265825**	6/4/2025	119.07
	Repairs	(blank)	**49104**	6/13/2025	19.88

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WALKER, VALENTINE S	**Walgreens**	(blank)	**49104**	6/13/2025	39.80
WALKER, VALENTINE S Total					**433.90**
Ward, Kelli D	**V23616969**	(blank)	**9580**	5/28/2025	205.00
Ward, Kelli D Total					**205.00**
WARD, SETH MICHAEL	**June 16 Ref 1**	(blank)	**49080**	6/10/2025	90.00
	June 30 Ref 1	(blank)	**49088**	6/10/2025	90.00
	June 9 Ref 3	(blank)	**49068**	6/9/2025	90.00
WARD, SETH MICHAEL Total					**270.00**
WATSON, JULIE MELINDA	**MILES202505**	(blank)	**265826**	6/4/2025	14.00
WATSON, JULIE MELINDA Total					**14.00**
WATTS COPY SYSTEMS, INC - SALES	**1407297**	2506049	**265827**	6/4/2025	50.00
WATTS COPY SYSTEMS, INC - SALES Total					**50.00**
WATTS COPY SYSTEMS, INC. - LEASING	**39217883**	2500065	**265828**	6/4/2025	1,934.44
WATTS COPY SYSTEMS, INC. - LEASING Total					**1,934.44**
WEAKLY, SHELLY	**MILES202505**	(blank)	**265829**	6/4/2025	287.98
	MILES202504	(blank)	**265829**	6/4/2025	549.22
WEAKLY, SHELLY Total					**837.20**
WEBER, DAVID JONATHAN	**Goosechase**	(blank)	**49037**	5/23/2025	99.00
WEBER, DAVID JONATHAN Total					**99.00**
WELCH PACKAGING GROUP INC.	**2748059**	(blank)	**49611**	6/5/2025	1,566.02
WELCH PACKAGING GROUP INC. Total					**1,566.02**
WELCH, MEAGAN LEIGH	**MILES202501**	(blank)	**265830**	6/4/2025	26.32
	MILES202502	(blank)	**265830**	6/4/2025	27.93
	MILES202503	(blank)	**265830**	6/4/2025	19.74
	MILES202505	(blank)	**265830**	6/4/2025	21.63
	MILES202504	(blank)	**265830**	6/4/2025	44.10
WELCH, MEAGAN LEIGH Total					**139.72**
WELDSTAR COMPANY	**2406226**	(blank)	**49063**	6/4/2025	16.20
WELDSTAR COMPANY Total					**16.20**
WHEELER, SAMUEL JAMES	**MILES202505**	(blank)	**265831**	6/4/2025	88.34
WHEELER, SAMUEL JAMES Total					**88.34**
WIERENGA, EMMA	**V425012**	2506292	**265832**	6/4/2025	150.00
WIERENGA, EMMA Total					**150.00**
WILLIAM V MACGILL & CO	**IN0899580**	2506079	**265833**	6/4/2025	510.00
WILLIAM V MACGILL & CO Total					**510.00**
WILLIAMS, SARA E	**MILES202502**	(blank)	**265834**	6/4/2025	28.35
	MILES202503	(blank)	**265834**	6/4/2025	90.72
	MILES202505	(blank)	**265834**	6/4/2025	68.04
	MILES202504	(blank)	**265834**	6/4/2025	113.40
	Misc Choir Madrigals	(blank)	**49038**	5/23/2025	425.94
WILLIAMS, SARA E Total					**726.45**
WILLIAMSON, KRISTINA	**BB Camp Reimburse 1**	(blank)	**49039**	5/23/2025	60.00
WILLIAMSON, KRISTINA Total					**60.00**

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WILSON, COLLEEN	**V16903509**	(blank)	**22716**	5/29/2025	45.00
WILSON, COLLEEN Total					**45.00**
WILSON, TERI	**Sr Picnic Food**	(blank)	**49040**	5/23/2025	56.17
WILSON, TERI Total					**56.17**
WINSLER, ANNETTE	**MILES202505**	(blank)	**265835**	6/4/2025	19.05
WINSLER, ANNETTE Total					**19.05**
WIRTZ, JOSH	**FB Camp Fee 2**	(blank)	**49041**	5/23/2025	75.00
WIRTZ, JOSH Total					**75.00**
WITTRIG, HALEY KYLENE	**MILES202505**	(blank)	**265836**	6/4/2025	82.67
	MILES202504	(blank)	**265836**	6/4/2025	117.60
WITTRIG, HALEY KYLENE Total					**200.27**
WOODY, STEPHANIE LYNN	**V10581127**	(blank)	**1970**	5/22/2025	82.05
WOODY, STEPHANIE LYNN Total					**82.05**
XPERIENCE CHEER, LLC.	**2414116**	(blank)	**22717**	5/29/2025	2,650.00
XPERIENCE CHEER, LLC. Total					**2,650.00**
YAKLICH, MEGAN KATHRYN	**V82465921**	(blank)	**2973**	5/22/2025	16.64
YAKLICH, MEGAN KATHRYN Total					**16.64**
YARD, KAREN JEAN	**V37107214**	(blank)	**1972**	5/29/2025	19.98
YARD, KAREN JEAN Total					**19.98**
Young, Ashley Anne	**MILES202505**	(blank)	**265837**	6/4/2025	14.00
Young, Ashley Anne Total					**14.00**
YOUR JUST JEALOUS INC.	**60**	(blank)	**49042**	5/23/2025	422.00
	61	(blank)	**49042**	5/23/2025	350.00
YOUR JUST JEALOUS INC. Total					**772.00**
ZIMMERMAN, CLAIRE CHRISTINE	**MILES202505**	(blank)	**265838**	6/4/2025	59.50
	MILES202504	(blank)	**265851**	6/4/2025	134.47
ZIMMERMAN, CLAIRE CHRISTINE Total					**193.97**
ZINK, LAURA SUSANNE	**MILES202505**	(blank)	**265839**	6/4/2025	176.68
ZINK, LAURA SUSANNE Total					**176.68**
ZIONS BANCORPORATIONS, NATIONAL ASSOC.	**V31591965**	(blank)	**0**	5/27/2025	204,225.00
ZIONS BANCORPORATIONS, NATIONAL ASSOC. Total					**204,225.00**
ZUCCHI, TIFFANY	**FB Camp Refund 1**	(blank)	**49064**	6/4/2025	75.00
ZUCCHI, TIFFANY Total					**75.00**
Grand Total					**4,884,530.95**

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07	56,988.27
08	1,215,564.89
10	1,528,148.75
20	314,660.20
30	204,475.00
40	1,264,284.32
80	42,322.26
99	258,087.26
Grand Total	**4,884,530.95**

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A B HATCHERY	**5695**	2506588	**265968**	6/18/2025	134.97
	5664	2506588	**265968**	6/18/2025	55.92
	5636	2506588	**265968**	6/18/2025	387.00
	5618	2506588	**265968**	6/18/2025	319.60
A B HATCHERY Total					**897.49**
ACOUSTIMAC LLC	**4160531098-1**	2505838	**265969**	6/18/2025	2,400.71
ACOUSTIMAC LLC Total					**2,400.71**
ADVANCE AUTO PARTS	**6.25352E+12**	2500208	**265970**	6/18/2025	345.23
	6.25352E+12	2500208	**265970**	6/18/2025	112.12
	6.25352E+12	2500208	**265970**	6/18/2025	6.99
	6.25352E+12	2500208	**265970**	6/18/2025	9.99
	6.25352E+12	2500208	**265970**	6/18/2025	(345.23)
	6.25352E+12	2500208	**265970**	6/18/2025	172.34
	6.25352E+12	2500208	**265970**	6/18/2025	350.20
	6.25352E+12	2500208	**265970**	6/18/2025	193.45
	6.25352E+12	2500208	**265970**	6/18/2025	22.99
	6.25352E+12	2500224	**265970**	6/18/2025	170.08
	6.25352E+12	2500224	**265970**	6/18/2025	15.36
	6.25352E+12	2500224	**265970**	6/18/2025	397.94
	6.25352E+12	2500224	**265970**	6/18/2025	19.08
	6.25352E+12	2500224	**265970**	6/18/2025	(60.00)
	6.25352E+12	2500224	**265970**	6/18/2025	384.21
	6.25352E+12	2500224	**265970**	6/18/2025	231.75
	6.25352E+12	2500224	**265970**	6/18/2025	18.22
	6.25352E+12	2500224	**265970**	6/18/2025	20.63
	6.25352E+12	2500224	**265970**	6/18/2025	(76.50)
	6.25352E+12	2500208	**265970**	6/18/2025	547.22
	6.25352E+12	2500224	**265970**	6/18/2025	7.30
	6.25352E+12	2500224	**265970**	6/18/2025	40.71
	6.25352E+12	2500224	**265970**	6/18/2025	50.75
	6.25352E+12	2500224	**265970**	6/18/2025	143.89
	6.25352E+12	2500224	**265970**	6/18/2025	116.85
	6.25352E+12	2500224	**265970**	6/18/2025	244.04
	6.25352E+12	2500224	**265970**	6/18/2025	(170.09)
	6.25352E+12	2500224	**265970**	6/18/2025	(55.00)
	6.25352E+12	2500208	**265970**	6/18/2025	21.98
	6.25352E+12	2500224	**265970**	6/18/2025	130.81
	6.25352E+12	2500208	**265970**	6/18/2025	37.71
	6.25351E+12	2500208	**265970**	6/18/2025	653.24
	6.25351E+12	2500208	**265970**	6/18/2025	57.58
	6.25351E+12	2500208	**265970**	6/18/2025	(15.32)
	6.25351E+12	2500208	**265970**	6/18/2025	39.98
	6.25351E+12	2500208	**265970**	6/18/2025	99.42
	6.25351E+12	2500208	**265970**	6/18/2025	172.34
	6.25351E+12	2500208	**265970**	6/18/2025	653.24
	6.25351E+12	2500208	**265970**	6/18/2025	15.32
	6.25351E+12	2500208	**265970**	6/18/2025	(187.37)
	6.25351E+12	2500208	**265970**	6/18/2025	643.99
	6.25351E+12	2500208	**265970**	6/18/2025	70.96
	6.25351E+12	2500224	**265970**	6/18/2025	49.16
	6.25351E+12	2500224	**265970**	6/18/2025	22.79
	6.25351E+12	2500224	**265970**	6/18/2025	70.34
	6.59451E+12	2500224	**265970**	6/18/2025	63.01
	6.25351E+12	2500224	**265970**	6/18/2025	43.44
	6.25351E+12	2500224	**265970**	6/18/2025	34.12
	6.25351E+12	2500224	**265970**	6/18/2025	17.32
ADVANCE AUTO PARTS Total					**5,608.58**

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ALL SMALL ENGINES N MORE	**7546**	2506569	**265971**	6/18/2025	264.00
	7529	2506569	**265971**	6/18/2025	528.00
	7516	2506569	**265971**	6/18/2025	421.00
ALL SMALL ENGINES N MORE Total					**1,213.00**
ALPHA BAKING CO., INC.	**MAY STMT 2025**	2506432	**265972**	6/18/2025	4,153.57
ALPHA BAKING CO., INC. Total					**4,153.57**
ALT, JESSICA L	**MILES202501**	(blank)	**265853**	6/18/2025	65.87
	MILES202502	(blank)	**265853**	6/18/2025	280.91
	MILES202503	(blank)	**265853**	6/18/2025	166.81
	MILES202505	(blank)	**265853**	6/18/2025	51.59
	MILES202504	(blank)	**265853**	6/18/2025	82.53
ALT, JESSICA L Total					**647.71**
ALTORFER	**PC020841132**	2506579	**265973**	6/18/2025	1,280.04
	PC020841133	2506579	**265973**	6/18/2025	101.28
ALTORFER Total					**1,381.32**
AMAZON CAPITAL SERVICES	**1YJJ-H6C9-GMKN**	2506496	**265974**	6/18/2025	1,176.25
	1LD7-LKJL-KNNP	2506576	**265974**	6/18/2025	19.98
	1MR1-3MKL-FWMW	2506253	**265974**	6/18/2025	18.59
	1MVX-WHW6-K4MF	2506500	**265974**	6/18/2025	2,874.32
	1H1W-7Q6N-KWH3	2506585	**265974**	6/18/2025	3,330.05
	1J3Y-JDGW-KNVD	2506151	**265974**	6/18/2025	80.00
	17WV-DQTY-7CG1	2506508	**265974**	6/18/2025	443.41
	17PL-41K9-6417	(blank)	**265974**	6/18/2025	(34.99)
	194F-QCMR-3Y4H	(blank)	**265974**	6/18/2025	(69.98)
	19JW-CJTM-1DDY	(blank)	**265974**	6/18/2025	(34.99)
	19JW-CJTM-1HHM	(blank)	**265974**	6/18/2025	(174.95)
	1HX4-VTKC-69DT	(blank)	**265974**	6/18/2025	(34.99)
	1J3Y-JDGW-61P3	(blank)	**265974**	6/18/2025	(34.99)
	1LH7-H4FM-4LLJ	(blank)	**265974**	6/18/2025	(139.96)
	1MP6-P41X-4NKQ	(blank)	**265974**	6/18/2025	(34.99)
	1MP6-P41X-6GMQ	(blank)	**265974**	6/18/2025	(104.97)
	1MR1-3MKL-11KM	(blank)	**265974**	6/18/2025	(104.97)
	1NV4-VTRP-6FKC	(blank)	**265974**	6/18/2025	(139.96)
	1P7N-VNDW-YNFF	(blank)	**265974**	6/18/2025	(104.97)
	1QPV-NDCH-4Q1Q	(blank)	**265974**	6/18/2025	(69.98)
	1VXX-CTD4-6CDF	(blank)	**265974**	6/18/2025	(139.96)
	1YG6-1N6K-4TKT	(blank)	**265974**	6/18/2025	(104.97)
	1MCQ-TGQV-177H	2506385	**265974**	6/18/2025	2,400.77
	1XQN-NX14-X3RC	2506444	**265974**	6/18/2025	57.53
	16FD-HW3R-Y4VN	2506492	**265974**	6/18/2025	9.99
	1WFV-RV67-WGVY	2506501	**265974**	6/18/2025	698.19
	14MH-XCDY-XFRW	2506584	**265974**	6/18/2025	387.41
	11PV-RTQT-YD9L	(blank)	**265974**	6/18/2025	(139.96)
	1C31-TL1G-YD7L	(blank)	**265974**	6/18/2025	(104.97)
	1DF4-KN1V-YRJV	(blank)	**265974**	6/18/2025	(34.99)
	1HKV-FVD7-YFTL	(blank)	**265974**	6/18/2025	(34.99)
	1VQR-LDHV-WJVX	(blank)	**265974**	6/18/2025	(34.99)
	1WFV-RV67-XRK7	(blank)	**265974**	6/18/2025	(419.79)
	16FD-HW3R-PCCC	2505884	**265974**	6/18/2025	16.77
	1RM3-9MRY-MVLF	2506597	**265974**	6/18/2025	143.96
	1CV4-43XT-J316	(blank)	**265974**	6/18/2025	(248.15)
	11LR-YKQY-HCPT	2506408	**265974**	6/18/2025	32.52
	1WFL-W33G-6KMP	2506551	**265974**	6/18/2025	148.79
	1FNH-YVJX-7WQP	2506376	**265974**	6/18/2025	95.88

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AMAZON CAPITAL SERVICES	**1C3K-1LC9-6GJG**	2506379	**265974**	6/18/2025	1,892.53
	141H-XJR7-HLX9	2506383	**265974**	6/18/2025	1,940.83
	1NFM-717M-74N7	2506388	**265974**	6/18/2025	2,375.68
	1WFL-W33G-FYX6	2506388	**265974**	6/18/2025	209.98
	1C3K-1LC9-6GDQ	2506395	**265974**	6/18/2025	78.18
	1GLD-33YN-6DFD	2506436	**265974**	6/18/2025	1,081.08
	1C31-TL1G-7KXH	2506444	**265974**	6/18/2025	1,548.32
	17VJ-WVKF-4D19	2506492	**265974**	6/18/2025	927.04
	1GLD-33YN-6L3N	(blank)	**265974**	6/18/2025	(11.18)
	1WVX-R46F-4Q91	(blank)	**265974**	6/18/2025	(9.49)
	137W-3KT4-YDHG	2506404	**265974**	6/18/2025	605.09
	19MN-4X16-XH76	2506405	**265974**	6/18/2025	478.27
	1FNN-Y7JL-XTYL	2506408	**265974**	6/18/2025	33.72
	13LT-PQ3K-WCHK	2506147	**265974**	6/18/2025	37.99
	1HVL-CDD4-YCHV	2506486	**265974**	6/18/2025	126.99
	14J9-JTN6-XQJ7	2506506	**265974**	6/18/2025	1,406.82
	1LDG-FMK3-XKXX	2505737	**265974**	6/18/2025	809.70
	1X3T-TTLF-T71L	2506252	**265974**	6/18/2025	12.87
	1VRG-X4NR-W4HL	2506378	**265974**	6/18/2025	730.39
	1RPY-WY61-VMMH	2506380	**265974**	6/18/2025	344.12
	17FV-KQX3-W9WW	2506381	**265974**	6/18/2025	1,540.93
	1HQ9-6DDY-X6YW	2506381	**265974**	6/18/2025	620.42
	1VYY-NX4H-VLRP	2506384	**265974**	6/18/2025	582.48
	113D-XGNF-VJKL	2506386	**265974**	6/18/2025	997.60
	11X6-MKP3-VTRV	2506387	**265974**	6/18/2025	732.44
	1C69-4C4P-W9TH	2506394	**265974**	6/18/2025	825.15
	1VYY-NX4H-VPQN	2506395	**265974**	6/18/2025	1,545.90
	16KM-MPJ1-X7VQ	2506396	**265974**	6/18/2025	187.32
	1R66-CTW4-VTL4	2506396	**265974**	6/18/2025	572.78
	1PTG-TPWF-RXDW	2506403	**265974**	6/18/2025	591.80
	16FD-HW3R-1347	2506409	**265974**	6/18/2025	3,080.00
	1FNN-Y7JL-W6CR	2506411	**265974**	6/18/2025	871.26
	19TQ-9NYR-TPDV	2506415	**265974**	6/18/2025	1,004.41
	164J-4KCJ-WDLH	2506430	**265974**	6/18/2025	45.99
	1FM3-49GN-WD3K	2506430	**265974**	6/18/2025	1,578.36
	1GNR-WV36-WQ61	2506489	**265974**	6/18/2025	989.30
	1HVR-4QT1-11PC	2506490	**265974**	6/18/2025	1,985.95
	1WKW-GG44-WYLY	2506491	**265974**	6/18/2025	1,002.71
	14TV-HQGC-W1L1	2506499	**265974**	6/18/2025	313.99
	137W-3KT4-YL9L	(blank)	**265974**	6/18/2025	(359.97)
	1CHD-7HX3-LF94	2506435	**265974**	6/18/2025	650.01
	11H1-GJ6P-MGRX	2506103	**265974**	6/18/2025	21.97
	1FKP-PJYF-MJWG	2506327	**265974**	6/18/2025	60.96
	1H4H-K3KF-9JF1	2506253	**265974**	6/18/2025	14.05
	1J44-DWFC-F6NV	2506256	**265974**	6/18/2025	22.99
	1LDG-FMK3-GXYL	2506375	**265974**	6/18/2025	1,620.24
	19MN-4X16-JHDV	2506376	**265974**	6/18/2025	973.56
	1HVL-CDD4-LJCT	2506410	**265974**	6/18/2025	1,645.89
	1NPW-R1V1-NJDL	2506417	**265974**	6/18/2025	1,973.63
	1DMV-YH4T-JMJX	2506429	**265974**	6/18/2025	1,627.39
	19TQ-9NYR-HKN4	2506487	**265974**	6/18/2025	531.25
	1H4H-K3KF-JF63	2506488	**265974**	6/18/2025	681.49
	1GNR-WV36-LWKQ	2506503	**265974**	6/18/2025	51.58
	1MWQ-G7MD-NJNJ	(blank)	**265974**	6/18/2025	(14.49)
	1T1C-6MPL-W9PV	2506400	**265974**	6/18/2025	588.00
	1H39-KJ3F-WHWG	2505891	**265974**	6/18/2025	173.19
	1CNV-LPD4-THCN	2506255	**265974**	6/18/2025	234.77
	1FT6-4HDC-T7KP	2506369	**265974**	6/18/2025	419.25
	1CCK-PPJY-MXKP	2506347	**265974**	6/18/2025	1,580.94

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AMAZON CAPITAL SERVICES	**1KTP-WJV4-HTVV**	2506352	**265974**	6/18/2025	54.99
	1RCW-RH4Q-HHG3	2506419	**265974**	6/18/2025	28.99
	1PQJ-HM66-GV7Q	2506107	**265974**	6/18/2025	348.00
	11NV-CN4Y-JCN7	2506382	**265974**	6/18/2025	33.57
	1PQJ-HM66-61JJ	2506327	**265974**	6/18/2025	86.23
	1J4R-HF3C-96GV	2506257	**265974**	6/18/2025	24.56
	1R3D-K4JJ-9CD6	2506260	**265974**	6/18/2025	6.99
	1FRH-6VNW-77LV	2506349	**265974**	6/18/2025	105.98
	16HP-RN9M-6T6X	2506330	**265974**	6/18/2025	1,241.61
	14XH-LHHX-4VVN	2506102	**265974**	6/18/2025	14.99
	1G3W-QXL6-4KM7	2506121	**265974**	6/18/2025	23.71
	1G3W-QXL6-3PQV	2506268	**265974**	6/18/2025	308.81
	1XLK-J9CL-6F6J	2506268	**265974**	6/18/2025	161.80
	1TRW-F6KK-6N7C	2506269	**265974**	6/18/2025	21.24
	1LQ3-QCFQ-7XR4	2506248	**265974**	6/18/2025	69.99
	11TG-D941-3VVH	2506309	**265974**	6/18/2025	818.06
	1LQ3-QCFQ-C7NX	2506309	**265974**	6/18/2025	62.99
	1TYC-4LR9-CDT6	2506316	**265974**	6/18/2025	206.25
	1MRJ-GYHQ-4XVG	2506313	**265974**	6/18/2025	346.46
	1L7X-7RGW-63VK	2506147	**265974**	6/18/2025	416.00
	1Y1N-N6KF-46L9	2505780	**265974**	6/18/2025	799.00
	1YV1-K97P-7YF6	2506107	**265974**	6/18/2025	29.99
	1CML-FGD6-91YW	2506269	**265974**	6/18/2025	687.33
	1CML-FGD6-994J	2506152	**265974**	6/18/2025	972.03
	1QVQ-JWX7-4DQ6	2506248	**265974**	6/18/2025	137.96
	114X-6QD4-V9M7	(blank)	**265974**	6/18/2025	(152.67)
	1DJD-HPVT-7TTR	2504073	**265974**	6/18/2025	152.67
AMAZON CAPITAL SERVICES Total					**62,778.90**
AMEREN IL	**V624176**	2506540	**265962**	6/18/2025	159.49
	STMT05292025	2506374	**265962**	6/18/2025	374.56
AMEREN IL Total					**534.05**
APPLE COMPUTER, INC	**MB78736186**	2506440	**265975**	6/18/2025	13,160.00
APPLE COMPUTER, INC Total					**13,160.00**
ARAVABHOOMI, PRATIBHA	**Reimbursement**	2506075	**265976**	6/18/2025	45.00
ARAVABHOOMI, PRATIBHA Total					**45.00**
AREA DISTRIBUTORS	**491919**	2506442	**265977**	6/18/2025	1,036.80
AREA DISTRIBUTORS Total					**1,036.80**
ARTFUL DESIGNS	**CedarRidge & Fiarvie**	2506605	**265978**	6/18/2025	512.00
ARTFUL DESIGNS Total					**512.00**
AUBIN, CHAD STEPHEN	**Fuel reimbursement**	2506402	**265979**	6/18/2025	79.88
AUBIN, CHAD STEPHEN Total					**79.88**
AVANTI'S ITALIAN RESTAURANT -BLOOMINGTON	**MAY STMT 2025**	2506431	**265980**	6/18/2025	2,571.45
AVANTI'S ITALIAN RESTAURANT -BLOOMINGTON Total					**2,571.45**
BABY FOLD	**1493**	2506459	**265981**	6/18/2025	248.00
	1492	2506460	**265981**	6/18/2025	248.00
	20111	2506615	**265981**	6/18/2025	7,469.29
	20112	2506615	**265981**	6/18/2025	7,469.29
	20113	2506615	**265981**	6/18/2025	7,469.29
	20114	2506615	**265981**	6/18/2025	7,554.97
	20115	2506615	**265981**	6/18/2025	7,469.29
	20116	2506615	**265981**	6/18/2025	7,469.29

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BABY FOLD	**20117**	2506615	**265981**	6/18/2025	7,469.29
	20118	2506615	**265981**	6/18/2025	7,469.29
	20119	2506615	**265981**	6/18/2025	7,469.29
	20120	2506615	**265981**	6/18/2025	7,469.29
	20121	2506615	**265981**	6/18/2025	7,469.29
	20122	2506615	**265981**	6/18/2025	7,469.29
	20123	2506615	**265981**	6/18/2025	7,554.97
	20075	2506392	**265981**	6/18/2025	15,256.41
	20074	2506393	**265981**	6/18/2025	17,654.93
BABY FOLD Total					**130,679.47**
BCAI CULTURAL ARTS & HUMANITIES	**INV-0023**	2506364	**265982**	6/18/2025	50.00
	INV-0022	2506517	**265982**	6/18/2025	50.00
BCAI CULTURAL ARTS & HUMANITIES Total					**100.00**
BENDI INVESTMENTS, LLC	**U5-2505**	2506511	**265983**	6/18/2025	2,500.00
BENDI INVESTMENTS, LLC Total					**2,500.00**
BENNETT ELECTRONICS	**37895**	2506544	**265984**	6/18/2025	244.00
	37894	2506545	**265984**	6/18/2025	366.00
	37865	2506421	**265984**	6/18/2025	183.00
	37852	2506333	**265984**	6/18/2025	244.00
BENNETT ELECTRONICS Total					**1,037.00**
BISHOP BROS, INC	**250509**	2506356	**265985**	6/18/2025	3,746.00
	250510	2506356	**265985**	6/18/2025	7,990.00
BISHOP BROS, INC Total					**11,736.00**
BLOOKET LLC	**School Plan**	2506580	**265986**	6/18/2025	3,000.00
BLOOKET LLC Total					**3,000.00**
BLUE SPRINGS, INC.	**49678**	2506416	**265987**	6/18/2025	360.00
BLUE SPRINGS, INC. Total					**360.00**
BOARD OF TRUSTEES UNIV OF ILLINOIS	**CFPM**	2506434	**266064**	6/18/2025	1,116.00
BOARD OF TRUSTEES UNIV OF ILLINOIS Total					**1,116.00**
Borrull, Francesc	**MILES202506**	(blank)	**265854**	6/18/2025	166.60
Borrull, Francesc Total					**166.60**
BRAINPOP LLC	**US575314**	2506438	**265988**	6/18/2025	16,312.20
	US574521	2505796	**265988**	6/18/2025	8,062.12
BRAINPOP LLC Total					**24,374.32**
BRUCE, MOLLIE A	**MILES202505**	(blank)	**265855**	6/18/2025	65.80
BRUCE, MOLLIE A Total					**65.80**
BSN SPORTS	**929961661**	2506493	**265989**	6/18/2025	1,387.32
	310474376A	2505763	**265989**	6/18/2025	4,374.73
BSN SPORTS Total					**5,762.05**
BUSHUE BACKGROUND SCREENING	**mclean5-20250531**	2506624	**265990**	6/18/2025	7,439.00
	McLean5EHR-20250531	2506624	**265990**	6/18/2025	3,200.00
	Mclean5vols-20250531	2506624	**265990**	6/18/2025	944.00
	mcleanmisc5-20250531	2506624	**265990**	6/18/2025	48.00
BUSHUE BACKGROUND SCREENING Total					**11,631.00**
CAPITOL GROUP	**S2631773.001**	2506484	**265991**	6/18/2025	427.70
CAPITOL GROUP Total					**427.70**

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CASEY'S GARDEN CENTER	**639392**	2506592	**265992**	6/18/2025	104.91
	637319	2506590	**265992**	6/18/2025	96.93
	612964	2505460	**265992**	6/18/2025	220.00
	635256	2506590	**265992**	6/18/2025	29.99
	635074	2506590	**265992**	6/18/2025	95.88
	634797	2506590	**265992**	6/18/2025	89.85
	632024	2506590	**265992**	6/18/2025	95.94
CASEY'S GARDEN CENTER Total					**733.50**
CDW COMPUTER CENTERS, INC	**ZR00719729**	2506606	**265993**	6/18/2025	1,575.00
CDW COMPUTER CENTERS, INC Total					**1,575.00**
CENTRAL ILLINOIS TRUCKS INC	**101P194148**	2506570	**265994**	6/18/2025	44.37
CENTRAL ILLINOIS TRUCKS INC Total					**44.37**
CHILDERS DOOR SERVICE, INC	**308769**	2506483	**265995**	6/18/2025	227.00
CHILDERS DOOR SERVICE, INC Total					**227.00**
CHILDREN'S DISCOVERY MUSEUM	**Cedar Ridge - Unit 5**	2506362	**265996**	6/18/2025	290.00
	Fairview - Unit 5	2506365	**265996**	6/18/2025	290.00
CHILDREN'S DISCOVERY MUSEUM Total					**580.00**
CIRBN, LLC	**23686**	2506334	**265997**	6/18/2025	4,389.90
CIRBN, LLC Total					**4,389.90**
CITY OF BLOOMINGTON - UTILITIES	**1598809**	2500073	**265963**	6/18/2025	1,314.09
	1598866	2500073	**265963**	6/18/2025	2,030.38
	1591082	2500073	**265963**	6/18/2025	1,647.30
CITY OF BLOOMINGTON - UTILITIES Total					**4,991.77**
CLARK, ANTHONY L	**Reimbursement**	2506504	**265998**	6/18/2025	45.00
CLARK, ANTHONY L Total					**45.00**
CLIFTONLARSONALLEN LLP	**L251353482**	2506391	**265999**	6/18/2025	31,500.00
CLIFTONLARSONALLEN LLP Total					**31,500.00**
CMS PROPERTY CONTROL	**CMS 4/21/25**	2506353	**266000**	6/18/2025	2,505.60
CMS PROPERTY CONTROL Total					**2,505.60**
COMPUTER INFORMATION CONCEPTS, INC.	**1372-25-03**	2506335	**266001**	6/18/2025	3,413.00
COMPUTER INFORMATION CONCEPTS, INC. Total					**3,413.00**
CONFIDENTIAL ON-SITE PAPER SHREDDIN	**160240**	2506502	**266002**	6/18/2025	434.85
	160542	2506497	**266002**	6/18/2025	67.31
	160230	2506351	**266002**	6/18/2025	89.30
CONFIDENTIAL ON-SITE PAPER SHREDDIN Total					**591.46**
CONNOR CO	**S011358076.001**	2506565	**266003**	6/18/2025	2,675.25
	S011357845.001	2506539	**266003**	6/18/2025	2,505.00
	S011355046.001	2506539	**266003**	6/18/2025	(1,678.00)
	S011357158.001	2506539	**266003**	6/18/2025	399.17
	S011358107.001	2506539	**266003**	6/18/2025	80.20
	S011354179.001	2506539	**266003**	6/18/2025	945.80
	S011352756.001	2506539	**266003**	6/18/2025	68.59
	S011348922.001	2506539	**266003**	6/18/2025	2,014.00
	S011320038.001	2506539	**266003**	6/18/2025	420.76
	S011341899.001	2506539	**266003**	6/18/2025	21.55
CONNOR CO Total					**7,452.32**

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CONSTELLATION NEWENERGY, INC.	**70764745001**	2500435	**265856**	6/18/2025	71,391.26
CONSTELLATION NEWENERGY, INC. Total					**71,391.26**
CORRELL, LOWELL V	**Clothing allowance**	2506480	**266004**	6/18/2025	100.00
CORRELL, LOWELL V Total					**100.00**
CRESCENT ELECTRIC SUPPLY CO	**S513304557.001**	2506482	**266005**	6/18/2025	22.52
CRESCENT ELECTRIC SUPPLY CO Total					**22.52**
CUNNINGHAM CHILDREN'S HOME	**8639**	2506612	**266006**	6/18/2025	8,845.83
CUNNINGHAM CHILDREN'S HOME Total					**8,845.83**
DAVIS, WENDY LEIGH	**Reimbursement.**	2506505	**266007**	6/18/2025	45.00
DAVIS, WENDY LEIGH Total					**45.00**
DEMCO, INC	**7655397**	2505907	**266008**	6/18/2025	4,000.00
DEMCO, INC Total					**4,000.00**
DEXTER DISTRIBUTION GROUP LLC	**INV-100939874**	2506567	**266009**	6/18/2025	64.97
	INV-100929735	2506481	**266009**	6/18/2025	68.15
DEXTER DISTRIBUTION GROUP LLC Total					**133.12**
DIAZ, MARIANELA	**MILES202503**	(blank)	**265857**	6/18/2025	27.86
	MILES202505	(blank)	**265857**	6/18/2025	169.12
	MILES202504	(blank)	**265857**	6/18/2025	96.11
DIAZ, MARIANELA Total					**293.09**
DISCOVERY EDUCATION, INC.	**Kingley JHS**	2505795	**266010**	6/18/2025	5,754.10
DISCOVERY EDUCATION, INC. Total					**5,754.10**
Doeing, Daniel	**Normal Comm FFA**	2506412	**266011**	6/18/2025	2,380.00
Doeing, Daniel Total					**2,380.00**
DON OWEN TIRE SERVICE, INC	**345672**	2506568	**266012**	6/18/2025	29.15
	345276	2506568	**266012**	6/18/2025	29.15
	345144	2506568	**266012**	6/18/2025	43.80
	345024	2506568	**266012**	6/18/2025	45.00
	344828	2506556	**266012**	6/18/2025	38.00
DON OWEN TIRE SERVICE, INC Total					**185.10**
EASTERN ILLINOIS UNIVERSITY	**E12720706 - Sum 25**	2506516	**266013**	6/18/2025	2,673.47
EASTERN ILLINOIS UNIVERSITY Total					**2,673.47**
ECHO ELECTRIC	**S011174595.001**	2506594	**266014**	6/18/2025	100.51
	S011267007.001	2506594	**266014**	6/18/2025	316.02
	S011244516.001	2506594	**266014**	6/18/2025	1,290.18
	S011242279.001	2506594	**266014**	6/18/2025	293.95
	S011229387.001	2506594	**266014**	6/18/2025	9.49
ECHO ELECTRIC Total					**2,010.15**
EDMENTUM	**INV32627900**	2506557	**266015**	6/18/2025	590.00
EDMENTUM Total					**590.00**
ENGLER CALLAWAY BAASTEN & SRAGA, LLC	**35252**	2506548	**266016**	6/18/2025	5,067.00
	35083	2505687	**266016**	6/18/2025	968.50
ENGLER CALLAWAY BAASTEN & SRAGA, LLC Total					**6,035.50**
EVERGREEN FS	**46251573**	2506478	**266017**	6/18/2025	19.32

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EVERGREEN FS	**34013880**	2506538	**266017**	6/18/2025	156.00
EVERGREEN FS Total					**175.32**
EXPRESS READERS, INC.	**INV-002342**	2506199	**266018**	6/18/2025	4,561.65
	INV-002344	2506200	**266018**	6/18/2025	4,561.65
	INV-002341	2506201	**266018**	6/18/2025	4,561.65
	INV-002343	2506202	**266018**	6/18/2025	4,561.65
	INV-002349	2506203	**266018**	6/18/2025	4,561.65
	INV-002345	2506204	**266018**	6/18/2025	4,561.65
	INV-002346	2506205	**266018**	6/18/2025	4,561.65
	INV-002348	2506206	**266018**	6/18/2025	4,561.65
	INV-002347	2506207	**266018**	6/18/2025	4,561.65
	INV-002350	2506218	**266018**	6/18/2025	4,561.65
	INV-002335	2506219	**266018**	6/18/2025	4,561.65
	INV-002336	2506220	**266018**	6/18/2025	4,561.65
	INV-002338	2506221	**266018**	6/18/2025	4,561.65
	INV-002337	2506222	**266018**	6/18/2025	4,561.65
	INV-002339	2506223	**266018**	6/18/2025	4,561.65
	INV-002340	2506224	**266018**	6/18/2025	4,561.65
EXPRESS READERS, INC. Total					**72,986.40**
FARM & FLEET OF BLOOMINGTON	**BFF-085644**	2506479	**266019**	6/18/2025	57.98
	BFF-085654	2506479	**266019**	6/18/2025	4.25
	1750	2506589	**266019**	6/18/2025	55.99
FARM & FLEET OF BLOOMINGTON Total					**118.22**
FARNSWORTH CROUP, INC.	**260803**	2506537	**266020**	6/18/2025	751.25
FARNSWORTH CROUP, INC. Total					**751.25**
FILLIPPONI, MICHAEL	**Clothing allowance**	2506355	**266021**	6/18/2025	100.00
FILLIPPONI, MICHAEL Total					**100.00**
FINALSITE	**INV085673**	2506354	**266022**	6/18/2025	600.00
FINALSITE Total					**600.00**
FIRST STUDENT	**Cedar-Apr 2025 FSCS**	2506450	**266023**	6/18/2025	2,303.31
	Cedar-Feb 2025 FSCS	2506450	**266023**	6/18/2025	639.81
	Cedar-Mar 2025 FSCS	2506450	**266023**	6/18/2025	639.81
	Cedar-May 2025 FSCS	2506450	**266023**	6/18/2025	63.98
	Fairview- April 2025	2506451	**266023**	6/18/2025	1,151.65
	Fairview-Feb 2025 FS	2506451	**266023**	6/18/2025	319.90
	Fairview-March 2025	2506451	**266023**	6/18/2025	447.87
	12053173	2506512	**266023**	6/18/2025	1,671,107.60
FIRST STUDENT Total					**1,676,673.93**
FOLLETT CONTENT SOLUTIONS, LLC	**564588F.**	2505088	**266024**	6/18/2025	201.93
	564588F	2505169	**266024**	6/18/2025	860.74
	572303F	2505453	**266024**	6/18/2025	775.62
FOLLETT CONTENT SOLUTIONS, LLC Total					**1,838.29**
GAME TIME	**PJI-0270101**	2506477	**266025**	6/18/2025	980.50
GAME TIME Total					**980.50**
GLOBAL WATER TECHNOLOGY, INC.	**151822**	2506475	**266026**	6/18/2025	1,575.85
GLOBAL WATER TECHNOLOGY, INC. Total					**1,575.85**
GORDON FOOD SERVICE, INC	**9023402626**	2506626	**266027**	6/18/2025	206.67
	9023402630	2506626	**266027**	6/18/2025	5,023.61
	9023402633	2506626	**266027**	6/18/2025	540.66

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GORDON FOOD SERVICE, INC	**9023402637**	2506626	**266027**	6/18/2025	2,898.63
	9023147051	2506439	**266027**	6/18/2025	215.82
	9023147058	2506439	**266027**	6/18/2025	1,662.01
	9023147063	2506439	**266027**	6/18/2025	4,237.20
	9023009279	2506358	**266027**	6/18/2025	1,073.30
	2002432914	2506358	**266027**	6/18/2025	(790.50)
	9022923181	2506358	**266027**	6/18/2025	13,411.08
	9022659642	2506277	**266027**	6/18/2025	355.42
	9022659646	2506277	**266027**	6/18/2025	525.04
	9018268112	2503741	**266027**	6/18/2025	921.03
GORDON FOOD SERVICE, INC Total					**30,279.97**
GRAINGER PARTS OPERATIONS WW GRAING	**9519917042**	2506476	**266028**	6/18/2025	318.92
	9506636084	2506476	**266028**	6/18/2025	401.88
GRAINGER PARTS OPERATIONS WW GRAING Total					**720.80**
GREAT LAKES ACE HARDWARE INC.	**3275**	2501297	**266029**	6/18/2025	34.15
	3334	2501297	**266029**	6/18/2025	64.77
	3303	2501297	**266029**	6/18/2025	35.07
	3304	2501297	**266029**	6/18/2025	123.26
	3306	2501297	**266029**	6/18/2025	5.45
	3282	2501297	**266029**	6/18/2025	14.38
	3263	2501297	**266029**	6/18/2025	17.99
	3278	2501297	**266029**	6/18/2025	42.28
	3280	2501297	**266029**	6/18/2025	36.50
	3253	2501297	**266029**	6/18/2025	22.98
	3254	2501297	**266029**	6/18/2025	30.57
	3214	2501297	**266029**	6/18/2025	14.17
	3181	2501297	**266029**	6/18/2025	33.29
	3184	2501297	**266029**	6/18/2025	105.85
	3186	2501297	**266029**	6/18/2025	26.98
	3192	2501297	**266029**	6/18/2025	12.59
	3168	2501297	**266029**	6/18/2025	27.89
	3137	2501297	**266029**	6/18/2025	19.05
	3139	2501297	**266029**	6/18/2025	55.76
	3140	2501297	**266029**	6/18/2025	38.28
	3143	2501297	**266029**	6/18/2025	105.24
	3141	2506554	**266029**	6/18/2025	65.68
	3119	2501297	**266029**	6/18/2025	16.64
	3126	2501297	**266029**	6/18/2025	16.98
	3095	2501297	**266029**	6/18/2025	207.87
	3102	2501297	**266029**	6/18/2025	40.47
	3105	2501297	**266029**	6/18/2025	42.16
	3113	2501297	**266029**	6/18/2025	35.99
	3115	2501297	**266029**	6/18/2025	15.29
	3078	2501297	**266029**	6/18/2025	29.71
GREAT LAKES ACE HARDWARE INC. Total					**1,337.29**
GROWING GROUNDS	**474522**	2506621	**266030**	6/18/2025	18.66
	474180	2506621	**266030**	6/18/2025	365.45
	472290	2506621	**266030**	6/18/2025	834.98
	471971	2506621	**266030**	6/18/2025	299.76
	471972	2506621	**266030**	6/18/2025	960.41
	470228	2506587	**266030**	6/18/2025	141.85
	470233	2506621	**266030**	6/18/2025	560.97
	469967	2506621	**266030**	6/18/2025	299.99
	469663	2506621	**266030**	6/18/2025	509.98
	469305	2506621	**266030**	6/18/2025	23.82
	465731	2506587	**266030**	6/18/2025	243.07

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GROWING GROUNDS	**465717**	2506621	**266030**	6/18/2025	169.98
	465729	2506621	**266030**	6/18/2025	13.92
	465730	2506621	**266030**	6/18/2025	67.99
	465059	2506621	**266030**	6/18/2025	429.00
	464013	2506621	**266030**	6/18/2025	362.67
	463556	2506621	**266030**	6/18/2025	179.35
	463562	2506621	**266030**	6/18/2025	46.74
GROWING GROUNDS Total					**5,528.59**
HAWKINS, INC.	**7085562**	2506564	**266031**	6/18/2025	1,605.42
	7085565	2506564	**266031**	6/18/2025	1,131.55
HAWKINS, INC. Total					**2,736.97**
HD Supply Facilities Manintenance	**867422115**	2506531	**266032**	6/18/2025	9.00
	865060768	2506472	**266032**	6/18/2025	1,571.20
	864623269	2506472	**266032**	6/18/2025	187.68
HD Supply Facilities Manintenance Total					**1,767.88**
HEARTSPRING	**18089**	2506618	**266033**	6/18/2025	28,196.94
HEARTSPRING Total					**28,196.94**
HEINEMANN	**956287044**	2506604	**266034**	6/18/2025	3,652.74
HEINEMANN Total					**3,652.74**
HERITAGE MACHINE & WELDING INC	**55846**	2506474	**266035**	6/18/2025	684.91
	55762	2506474	**266035**	6/18/2025	64.22
	55701	2506474	**266035**	6/18/2025	142.40
HERITAGE MACHINE & WELDING INC Total					**891.53**
HERITAGE TRACTOR	**12778777**	2506473	**266036**	6/18/2025	4.49
	12768763	2506473	**266036**	6/18/2025	104.99
	12762650	2506473	**266036**	6/18/2025	213.14
	12757602	2506473	**266036**	6/18/2025	119.88
	12734427	2506473	**266036**	6/18/2025	104.99
HERITAGE TRACTOR Total					**547.49**
HOLLEY, TYRA MICHAEL	**Clothing allowance.**	2506520	**266037**	6/18/2025	44.94
HOLLEY, TYRA MICHAEL Total					**44.94**
HOPE SCHOOL	**SINV010149**	2506513	**266038**	6/18/2025	3,516.60
HOPE SCHOOL Total					**3,516.60**
HOTCHKISS, MICHAEL	**Tutoring..**	2506021	**266039**	6/18/2025	32.00
	Tutoring...	2506082	**266039**	6/18/2025	32.00
HOTCHKISS, MICHAEL Total					**64.00**
HUDSON MUNICIPAL WATER	**STMT05162025**	2500007	**265858**	6/18/2025	434.99
HUDSON MUNICIPAL WATER Total					**434.99**
IDEAL ENVIRONMENTAL ENGINEERING, IN	**65688**	2506521	**266040**	6/18/2025	3,980.96
	65689	2506536	**266040**	6/18/2025	4,987.60
	65684	2506550	**266040**	6/18/2025	25,475.00
IDEAL ENVIRONMENTAL ENGINEERING, IN Total					**34,443.56**
ILLINI SUPPLY INC	**15311**	2506485	**266041**	6/18/2025	5,560.50
ILLINI SUPPLY INC Total					**5,560.50**
ILLINOIS ASSOCIATION OF SCHOOL BOARDS	**CB Governing Mtg**	2506602	**266042**	6/18/2025	90.00
ILLINOIS ASSOCIATION OF SCHOOL BOARDS Total					**90.00**

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ILLINOIS OIL MARKETING EQUIPMENT, I	**60750**	2506559	**266043**	6/18/2025	36.86
ILLINOIS OIL MARKETING EQUIPMENT, I Total					**36.86**
ILLINOIS SCHOOL FOR THE DEAF	**Eldon Hinshaw.**	2506413	**266044**	6/18/2025	55.50
ILLINOIS SCHOOL FOR THE DEAF Total					**55.50**
IRON MOUNTAIN	**KKWW086**	2506390	**266045**	6/18/2025	5,259.40
IRON MOUNTAIN Total					**5,259.40**
ISU ALUMNI CENTER	**CONF368**	2506601	**266046**	6/18/2025	225.00
ISU ALUMNI CENTER Total					**225.00**
ISU EVENT MANAGEMENT	**E21927**	2506284	**266047**	6/18/2025	5,843.49
ISU EVENT MANAGEMENT Total					**5,843.49**
ISU STUDENT ACCOUNTS	**1001203326 Sum**	2506599	**266048**	6/18/2025	3,158.58
ISU STUDENT ACCOUNTS Total					**3,158.58**
IWP BLOOMINGTON, LLC	**INV1555**	2506542	**266049**	6/18/2025	1,800.00
IWP BLOOMINGTON, LLC Total					**1,800.00**
J SPENCER CONSTRUCTION LLC	**2243**	2506553	**266050**	6/18/2025	769.00
J SPENCER CONSTRUCTION LLC Total					**769.00**
JEROME, RUTH H	**MILES202505**	(blank)	**265859**	6/18/2025	47.88
JEROME, RUTH H Total					**47.88**
JG STEWART CONTRACTORS, INC	**5446**	2506543	**266051**	6/18/2025	7,920.00
	5449	2506613	**266051**	6/18/2025	12,989.35
	5447	2506628	**266051**	6/18/2025	44,250.00
JG STEWART CONTRACTORS, INC Total					**65,159.35**
JOHNSON CONTROLS FIRE PROTECTION LP	**24711095**	2506471	**266052**	6/18/2025	2,059.45
	24711358	2506471	**266052**	6/18/2025	636.71
	24711365	2506471	**266052**	6/18/2025	636.71
JOHNSON CONTROLS FIRE PROTECTION LP Total					**3,332.87**
JOHNSTONE SUPPLY	**7023504**	2506470	**266053**	6/18/2025	151.95
	7023336	2506470	**266053**	6/18/2025	62.79
	7023031	2506470	**266053**	6/18/2025	7.63
	7022910	2506470	**266053**	6/18/2025	36.98
JOHNSTONE SUPPLY Total					**259.35**
JORDAN, LATAVIA	**Reimbursement**	2506507	**266054**	6/18/2025	450.00
JORDAN, LATAVIA Total					**450.00**
JUERS, ROGER ALAN	**Reimbursement..**	2506562	**266055**	6/18/2025	162.74
JUERS, ROGER ALAN Total					**162.74**
KAEB SANITARY SUPPLY INC.	**229227**	2506530	**266056**	6/18/2025	501.70
	229110	2506467	**266056**	6/18/2025	304.42
	229207	2506467	**266056**	6/18/2025	59.87
KAEB SANITARY SUPPLY INC. Total					**865.99**
KEARFOTT, NICOLAS	**MILES202505**	(blank)	**265860**	6/18/2025	236.60
KEARFOTT, NICOLAS Total					**236.60**
KEISER, STACY LYN BARRON	**MILES202505**	(blank)	**265861**	6/18/2025	14.28

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KEISER, STACY LYN BARRON Total					**14.28**
KELLEY LETT, DAWN MARIE	**MILES202504.**	(blank)	**265964**	6/18/2025	63.56
KELLEY LETT, DAWN MARIE Total					**63.56**
KEMMERER VILLAGE	**LeahRoberts - May 25**	2506616	**266057**	6/18/2025	24,988.96
KEMMERER VILLAGE Total					**24,988.96**
KEN'S OIL SERVICE, INC.	**K564186**	2506622	**266058**	6/18/2025	841.05
	K563805	2506622	**266058**	6/18/2025	2,797.06
	K563580	2506622	**266058**	6/18/2025	2,519.99
	1001706	2506622	**266058**	6/18/2025	23,672.10
	K563551	2506622	**266058**	6/18/2025	2,682.12
	K563333	2506623	**266058**	6/18/2025	2,789.34
	1000696	2506623	**266058**	6/18/2025	21,535.50
	K563158	2506623	**266058**	6/18/2025	3,355.29
KEN'S OIL SERVICE, INC. Total					**60,192.45**
Kerwin, Myles M	**Fuel reimbursement..**	2506401	**266059**	6/18/2025	50.00
Kerwin, Myles M Total					**50.00**
KINGS III EMERGENCY COMMUNICATIONS	**3058382**	2506509	**266060**	6/18/2025	2,077.50
KINGS III EMERGENCY COMMUNICATIONS Total					**2,077.50**
KIRBY RISK CORPORATION	**S210854365.001**	2506469	**266061**	6/18/2025	313.85
	S210836356.001	2506469	**266061**	6/18/2025	27.35
	S210832133.001	2506469	**266061**	6/18/2025	44.11
KIRBY RISK CORPORATION Total					**385.31**
KLYSNER, KRISTEN	**Reimbursement**	2506515	**266062**	6/18/2025	600.00
KLYSNER, KRISTEN Total					**600.00**
KNOLLENBERG, HOLLY N	**MILES202505**	(blank)	**265862**	6/18/2025	119.98
KNOLLENBERG, HOLLY N Total					**119.98**
KONE INC	**871704615**	2506468	**266063**	6/18/2025	1,081.38
KONE INC Total					**1,081.38**
LAKESHORE LEARNING MATERIALS	**91004504**	2506137	**265863**	6/18/2025	1,600.03
	90951567	2506428	**265863**	6/18/2025	2,381.65
	90900166	2506137	**265863**	6/18/2025	10,798.86
LAKESHORE LEARNING MATERIALS Total					**14,780.54**
LEARNING A-Z	**CI-00091552**	2506389	**265965**	6/18/2025	5,212.00
LEARNING A-Z Total					**5,212.00**
LEGENDS OF LEARNING, INC	**12519**	2505734	**265864**	6/18/2025	12,135.00
LEGENDS OF LEARNING, INC Total					**12,135.00**
LIGHTY, BERNADETTE PANGANIBAN	**MILES202505**	(blank)	**265865**	6/18/2025	118.72
LIGHTY, BERNADETTE PANGANIBAN Total					**118.72**
LINDE GAS & EQUIPMENT INC.	**49866946**	2506535	**265866**	6/18/2025	109.75
	49889483	2506535	**265866**	6/18/2025	302.98
	49889021	2506573	**265866**	6/18/2025	180.02
LINDE GAS & EQUIPMENT INC. Total					**592.75**
LKM MOWING & LANDSCAPING	**602**	2506466	**265867**	6/18/2025	202.91
	5543	2506466	**265867**	6/18/2025	129.00

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LKM MOWING & LANDSCAPING	**5178**	2506466	**265867**	6/18/2025	2,870.00
	4570	2506466	**265867**	6/18/2025	179.22
LKM MOWING & LANDSCAPING Total					**3,381.13**
MARKLUND CHILDREN'S HOME	**4584**	2506582	**265868**	6/18/2025	925.00
MARKLUND CHILDREN'S HOME Total					**925.00**
MC MASTER-CARR SUPPLY CO	**46539421**	2506566	**265869**	6/18/2025	223.59
	46241953	2506465	**265869**	6/18/2025	151.88
	46025701	2506465	**265869**	6/18/2025	171.85
	45896443	2506465	**265869**	6/18/2025	136.80
MC MASTER-CARR SUPPLY CO Total					**684.12**
MCCLURE, COURTNEY	**V941217**	2506610	**265870**	6/18/2025	45.00
MCCLURE, COURTNEY Total					**45.00**
MCLEAN COUNTY CHAMBER OF COMMERCE	**96553**	2506609	**265966**	6/18/2025	500.00
MCLEAN COUNTY CHAMBER OF COMMERCE Total					**500.00**
MCLEAN COUNTY GLASS & MIRROR	**60587**	2505996	**265871**	6/18/2025	960.00
	60511	2506456	**265871**	6/18/2025	1,130.84
MCLEAN COUNTY GLASS & MIRROR Total					**2,090.84**
MEADOWS, JANICE	**MILES202505**	(blank)	**265872**	6/18/2025	47.90
MEADOWS, JANICE Total					**47.90**
MELTON, JERRY D	**V198870**	2506522	**265873**	6/18/2025	106.25
MELTON, JERRY D Total					**106.25**
MENARDS LUMBER	**67454**	2506464	**265874**	6/18/2025	136.26
	67303	2506464	**265874**	6/18/2025	29.09
	67371	2506464	**265874**	6/18/2025	55.21
	67104	2506464	**265874**	6/18/2025	75.97
	66062	2506457	**265874**	6/18/2025	195.49
MENARDS LUMBER Total					**492.02**
MERCADO, MEGAN	**V153695**	2506373	**265875**	6/18/2025	300.00
MERCADO, MEGAN Total					**300.00**
MIDLAND PAPER COMPANY	**IN02464346**	2506004	**265876**	6/18/2025	34,290.00
MIDLAND PAPER COMPANY Total					**34,290.00**
MIDWEST CONSTRUCTION RENTALS	**220382-1**	2506463	**265877**	6/18/2025	94.50
MIDWEST CONSTRUCTION RENTALS Total					**94.50**
MIDWEST EQUIPMENT II	**801653**	2506455	**265878**	6/18/2025	35.51
	800141	2506455	**265878**	6/18/2025	28.28
	798703	2506455	**265878**	6/18/2025	66.60
	798537	2506455	**265878**	6/18/2025	154.12
MIDWEST EQUIPMENT II Total					**284.51**
MILLER JANITOR SUPPLY CO.	**118788**	2506523	**265879**	6/18/2025	1,929.89
MILLER JANITOR SUPPLY CO. Total					**1,929.89**
MILLER, CARLA JEAN	**MILES202505**	(blank)	**265880**	6/18/2025	95.20
MILLER, CARLA JEAN Total					**95.20**
MINERVA PROMOTIONS	**i06500**	2506420	**265881**	6/18/2025	1,384.57
MINERVA PROMOTIONS Total					**1,384.57**

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
MORTON, BRYCE ALAN	**V809652**	2506629	**265882**	6/18/2025	197.89
MORTON, BRYCE ALAN Total					**197.89**
MOTION INDUSTRIES, INC	**il66-01079052**	2506462	**265883**	6/18/2025	23.57
	il66-01078512	2506462	**265883**	6/18/2025	20.62
	il66-01078273	2506462	**265883**	6/18/2025	273.69
	il66-01078348	2506462	**265883**	6/18/2025	387.42
MOTION INDUSTRIES, INC Total					**705.30**
MUTUAL WHEEL CO	**8906193**	2506454	**265884**	6/18/2025	231.71
	8904987	2506454	**265884**	6/18/2025	249.36
MUTUAL WHEEL CO Total					**481.07**
MYERS, KYLE A	**V654847**	2506519	**265885**	6/18/2025	193.48
MYERS, KYLE A Total					**193.48**
NEGWER MATERIALS INC	**S1228487**	2506453	**265886**	6/18/2025	224.07
NEGWER MATERIALS INC Total					**224.07**
NENNE, CHRISTOPHER J	**V437415**	2506399	**265887**	6/18/2025	50.97
NENNE, CHRISTOPHER J Total					**50.97**
NEURORESTORATIVE IL	**0525-381373**	2506617	**265888**	6/18/2025	48,699.73
NEURORESTORATIVE IL Total					**48,699.73**
NEXTERA ENERGY SERVICES	**G404551060625**	2501584	**265889**	6/18/2025	16,293.19
NEXTERA ENERGY SERVICES Total					**16,293.19**
NICASIO, MARIANA	**MILES202505**	(blank)	**265890**	6/18/2025	40.60
	MILES202504	(blank)	**265890**	6/18/2025	26.60
NICASIO, MARIANA Total					**67.20**
NIKOLANCI, JULIE M	**MILES202505**	(blank)	**265891**	6/18/2025	25.20
NIKOLANCI, JULIE M Total					**25.20**
NORMALITE NEWSPAPER	**V32185**	2506397	**265892**	6/18/2025	98.00
NORMALITE NEWSPAPER Total					**98.00**
OAK BROS TREE CYCLE LLC	**1012354191**	2506452	**265893**	6/18/2025	240.00
OAK BROS TREE CYCLE LLC Total					**240.00**
OHIO STATE UNIVERSITY	**CI-00350385**	2506305	**265894**	6/18/2025	4,220.00
OHIO STATE UNIVERSITY Total					**4,220.00**
OSF OCCUPATIONAL HEALTH	**00229177-00**	2506563	**265895**	6/18/2025	510.00
	216922	2506563	**265895**	6/18/2025	255.00
OSF OCCUPATIONAL HEALTH Total					**765.00**
OWEN TIRE & AUTO	**266389**	2506571	**265896**	6/18/2025	1,160.99
	266390	2506571	**265896**	6/18/2025	98.50
	345345	2506571	**265896**	6/18/2025	498.42
	345346	2506571	**265896**	6/18/2025	63.50
OWEN TIRE & AUTO Total					**1,821.41**
PACHA, ZACHARY A	**V529506**	2506398	**265897**	6/18/2025	81.96
PACHA, ZACHARY A Total					**81.96**
PARTS TOWN, LLC	**2105748724**	2506547	**265898**	6/18/2025	4,342.92

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PARTS TOWN, LLC	**2105748721**	2506547	**265898**	6/18/2025	167.04
	2105748722	2506547	**265898**	6/18/2025	1,446.00
	1600069032	2506547	**265898**	6/18/2025	(340.22)
	1600069033	2506547	**265898**	6/18/2025	(7.54)
	1600069034	2506547	**265898**	6/18/2025	(113.29)
	1600069035	2506547	**265898**	6/18/2025	(10.93)
	2105748723	2506547	**265898**	6/18/2025	96.30
	100868233	2506547	**265898**	6/18/2025	(28.75)
	1600069044	2506547	**265898**	6/18/2025	(121.97)
	1600868233	2506547	**265898**	6/18/2025	(35.97)
	1600069046	2506547	**265898**	6/18/2025	(49.89)
	1600069047	2506547	**265898**	6/18/2025	(48.10)
	1600069048	2506547	**265898**	6/18/2025	(30.78)
	1600069049	2506547	**265898**	6/18/2025	(59.07)
	1600069050	2506547	**265898**	6/18/2025	(10.83)
	1600069051	2506547	**265898**	6/18/2025	(25.73)
	1600069052	2506547	**265898**	6/18/2025	(34.85)
PARTS TOWN, LLC Total					**5,134.34**
PASEWALD, HEATHER N S	**MILES202505.**	(blank)	**265899**	6/18/2025	7.28
PASEWALD, HEATHER N S Total					**7.28**
PEORIA CHARTER COACH COMPANY	**24942**	2506596	**265900**	6/18/2025	1,770.00
PEORIA CHARTER COACH COMPANY Total					**1,770.00**
PEPSI COLA GENERAL BOT, INC	**73127001**	2506433	**265901**	6/18/2025	432.58
	68041007	2506433	**265901**	6/18/2025	370.50
	52327003	2506433	**265901**	6/18/2025	580.78
	30612001	2506433	**265901**	6/18/2025	844.60
PEPSI COLA GENERAL BOT, INC Total					**2,228.46**
PERFECTION AUTO DETAILING & WHEELS	**37611**	2506555	**265902**	6/18/2025	498.72
	234	2506561	**265902**	6/18/2025	1,387.00
PERFECTION AUTO DETAILING & WHEELS Total					**1,885.72**
PHONAK	**5403631399**	2506087	**265903**	6/18/2025	1,993.76
PHONAK Total					**1,993.76**
PIERCY AUTO BODY	**20822**	2506445	**265904**	6/18/2025	808.60
PIERCY AUTO BODY Total					**808.60**
PLAYGROUND GUARDIAN, LLC.	**14417**	2506443	**265905**	6/18/2025	2,500.00
PLAYGROUND GUARDIAN, LLC. Total					**2,500.00**
POINDEXTER, LYNNE	**3278**	2506418	**265906**	6/18/2025	700.00
POINDEXTER, LYNNE Total					**700.00**
PRAIRIE FARMS DAIRY INC	**STMT05312025**	2506494	**265907**	6/18/2025	28,374.20
PRAIRIE FARMS DAIRY INC Total					**28,374.20**
PUCKETT, JOHN D	**V705735**	2506527	**265908**	6/18/2025	94.48
PUCKETT, JOHN D Total					**94.48**
RATCLIFFE, JEFFERY ALLEN	**V760838**	2506526	**265909**	6/18/2025	277.43
RATCLIFFE, JEFFERY ALLEN Total					**277.43**
RAVENSBERG INCORPORATED	**40099s**	2506449	**265910**	6/18/2025	1,232.40
RAVENSBERG INCORPORATED Total					**1,232.40**

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REALLY GOOD STUFF	**8872548**	2506279	**265911**	6/18/2025	1,159.38
REALLY GOOD STUFF Total					**1,159.38**
REGIONAL OFFICE OF EDUCATION #17	**1002500612**	2506574	**265912**	6/18/2025	719.01
	1002500609	2506620	**265912**	6/18/2025	9,330.00
	1002500572	2506549	**265912**	6/18/2025	37,400.00
	1002500579	2506575	**265912**	6/18/2025	134.30
	1002500594	2506619	**265912**	6/18/2025	84,360.00
	1002500419	2506514	**265912**	6/18/2025	1,229.88
REGIONAL OFFICE OF EDUCATION #17 Total					**133,173.19**
REPUBLIC SERVICES - #368	**0368-001148891.**	2506524	**265913**	6/18/2025	2,497.57
REPUBLIC SERVICES - #368 Total					**2,497.57**
RICHARDS BUILDING SUPPLY CO	**053-0007723472-001**	2506533	**265914**	6/18/2025	2,854.85
RICHARDS BUILDING SUPPLY CO Total					**2,854.85**
RIDDLE, DUSTIN EUGENE	**V487118**	2506525	**265915**	6/18/2025	100.00
RIDDLE, DUSTIN EUGENE Total					**100.00**
ROBBINS, MARSHA L	**MILES202505**	(blank)	**265916**	6/18/2025	17.50
	MILES202504	(blank)	**265916**	6/18/2025	18.90
ROBBINS, MARSHA L Total					**36.40**
ROCHESTER 100 INC	**INV098109**	2506498	**265917**	6/18/2025	3,300.00
ROCHESTER 100 INC Total					**3,300.00**
ROGERS SUPPLY COMPANY INC	**BL065562-01**	2506446	**265918**	6/18/2025	100.03
	BL065562	2506446	**265918**	6/18/2025	175.43
	BL065563	2506446	**265918**	6/18/2025	18.90
	BL065262	2506446	**265918**	6/18/2025	46.25
	BL065344	2506446	**265918**	6/18/2025	204.48
ROGERS SUPPLY COMPANY INC Total					**545.09**
RP LUMBER COMPANY, INC	**3769782**	2500204	**265919**	6/18/2025	311.96
	3736460	2500203	**265919**	6/18/2025	43.97
	3724104	2500203	**265919**	6/18/2025	80.50
	3718711	2500204	**265919**	6/18/2025	72.66
	3720228	2500204	**265919**	6/18/2025	16.88
	3692179	2500204	**265919**	6/18/2025	4.99
RP LUMBER COMPANY, INC Total					**530.96**
RUDGE, AMBER DAWN	**MILES202505**	(blank)	**265920**	6/18/2025	21.14
RUDGE, AMBER DAWN Total					**21.14**
RW VANDEGRAFT	**4692**	2506595	**265921**	6/18/2025	896.00
	4688	2506627	**265921**	6/18/2025	1,871.00
	4689	2506627	**265921**	6/18/2025	735.00
	4690	2506627	**265921**	6/18/2025	21,390.00
	4687	2506625	**265921**	6/18/2025	8,314.00
	4686	2506357	**265921**	6/18/2025	12,796.00
RW VANDEGRAFT Total					**46,002.00**
S & S BUILDERS HARDWARE CO	**586460**	2506447	**265922**	6/18/2025	1,312.50
	586459	2506495	**265922**	6/18/2025	2,205.00
	586567	2506495	**265922**	6/18/2025	735.00
	586168	2506447	**265922**	6/18/2025	604.12
	586590	2506447	**265922**	6/18/2025	1,857.36
	586251	2506495	**265922**	6/18/2025	2,070.30

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S & S BUILDERS HARDWARE CO	**586166**	2506495	**265922**	6/18/2025	1,256.00
S & S BUILDERS HARDWARE CO Total					**10,040.28**
Salmonson, Jessica	**MILES202505**	(blank)	**265923**	6/18/2025	62.37
Salmonson, Jessica Total					**62.37**
SCHOLASTIC INC EDUCATION	**73058054**	2506215	**265924**	6/18/2025	89.20
SCHOLASTIC INC EDUCATION Total					**89.20**
SCHOLASTIC INC.	**M7623825 2**	2506278	**265925**	6/18/2025	1,732.41
	M7625751 8	2506368	**265925**	6/18/2025	2,289.42
	M7627049 5	2506510	**265925**	6/18/2025	318.68
SCHOLASTIC INC. Total					**4,340.51**
SCHOOL POSTERS.COM LLC	**6234**	2506318	**265926**	6/18/2025	125.90
SCHOOL POSTERS.COM LLC Total					**125.90**
SCHOOL SPECIALTY	**3.08105E+11**	2506191	**265927**	6/18/2025	616.48
	3.08105E+11	2506195	**265927**	6/18/2025	563.41
	2.08136E+11	2506189	**265927**	6/18/2025	616.48
	2.08136E+11	2506193	**265927**	6/18/2025	669.55
	2.08136E+11	2506197	**265927**	6/18/2025	563.41
	2.08136E+11	2506210	**265927**	6/18/2025	563.41
	2.08136E+11	2506212	**265927**	6/18/2025	563.41
	2.08136E+11	2506214	**265927**	6/18/2025	563.41
	2.08136E+11	2505735	**265927**	6/18/2025	9,449.28
SCHOOL SPECIALTY Total					**14,168.84**
SCHROEN, STACI NICOLE	**MILES202505**	(blank)	**265928**	6/18/2025	35.00
SCHROEN, STACI NICOLE Total					**35.00**
SHERWIN WILLIAMS COMPANY	**1164-7**	2506546	**265929**	6/18/2025	(62.95)
	1167-0	2506546	**265929**	6/18/2025	(6.16)
	1083-9	2506546	**265929**	6/18/2025	27.43
	2080-8	2506546	**265929**	6/18/2025	284.90
	1046-6	2506172	**265929**	6/18/2025	4,900.00
	2050-1	2506546	**265929**	6/18/2025	564.64
	1013-6	2506172	**265929**	6/18/2025	5,700.00
	2009-7	2506546	**265929**	6/18/2025	170.10
	2021-2	2506546	**265929**	6/18/2025	113.98
	0944-3	2506546	**265929**	6/18/2025	76.59
	0556-5	2506546	**265929**	6/18/2025	782.35
SHERWIN WILLIAMS COMPANY Total					**12,550.88**
SHUKLA, RISHI	**FOODREFUND**	(blank)	**265930**	6/18/2025	13.25
SHUKLA, RISHI Total					**13.25**
SOLIANT HEALTH, LLC	**21220228**	2506414	**265931**	6/18/2025	2,350.00
SOLIANT HEALTH, LLC Total					**2,350.00**
SOUTHWEST STRINGS	**1526603-IN**	2505836	**265932**	6/18/2025	342.00
SOUTHWEST STRINGS Total					**342.00**
SPECIALIZED EDUCATION OF ILLINOIS	**INV222972**	2506611	**265933**	6/18/2025	18,946.20
	INV221313	2506342	**265933**	6/18/2025	19,397.30
SPECIALIZED EDUCATION OF ILLINOIS Total					**38,343.50**
SPECTRUM ENVIRONMENTAL, LLC	**2-23-1037**	2506614	**265934**	6/18/2025	9,250.00
SPECTRUM ENVIRONMENTAL, LLC Total					**9,250.00**

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
SPHERO	241487	2505524	265935	6/18/2025	3,556.21
SPHERO Total					3,556.21
STATE OF IL FIRE MARSHALL/ELEVATORS	5125154078	2506518	265936	6/18/2025	125.00
STATE OF IL FIRE MARSHALL/ELEVATORS Total					125.00
STEIN, JONATHAN	CEDAR RIDGE	2506458	265937	6/18/2025	463.00
	FAIRVIEW BALANCE	2506461	265937	6/18/2025	263.00
STEIN, JONATHAN Total					726.00
STRATUS NETWORKS, INC.	230195	2506422	265938	6/18/2025	339.46
STRATUS NETWORKS, INC. Total					339.46
SUNBELT RENTALS INC	168550456-0001	2506448	265939	6/18/2025	620.00
	168580584-0001	2506448	265939	6/18/2025	64.60
	168670999-0001	2506448	265939	6/18/2025	240.00
SUNBELT RENTALS INC Total					924.60
SWANN SPECIAL CARE CENTER	STMT05302025	2506424	265940	6/18/2025	6,899.13
SWANN SPECIAL CARE CENTER Total					6,899.13
TEAM AUTOMOTIVE AND TIRE	7836138	2506572	265941	6/18/2025	1,105.24
	7836107	2506572	265941	6/18/2025	82.31
	7835995	2506586	265941	6/18/2025	4,576.39
	7836053	2506586	265941	6/18/2025	86.36
TEAM AUTOMOTIVE AND TIRE Total					5,850.30
TEMPLES, WESLEY G	MILES202505	(blank)	265942	6/18/2025	527.80
TEMPLES, WESLEY G Total					527.80
THE MUSIC SHOPPE, INC	3958630	2506125	265943	6/18/2025	3,849.00
	3958634	2506126	265943	6/18/2025	1,019.85
	3958632	2506130	265943	6/18/2025	1,069.83
	3956561	2506123	265943	6/18/2025	2,001.94
	3956560	2506124	265943	6/18/2025	1,716.00
	3956565	2506129	265943	6/18/2025	357.69
	3956569	2506131	265943	6/18/2025	76.00
	3956570	2506132	265943	6/18/2025	76.00
	3950702	2506136	265943	6/18/2025	8,308.97
THE MUSIC SHOPPE, INC Total					18,475.28
THE OMNI GROUP	2506-7601	2506377	265944	6/18/2025	32.00
THE OMNI GROUP Total					32.00
THOMSON REUTERS-WEST	852020392	2500166	265945	6/18/2025	1,599.18
THOMSON REUTERS-WEST Total					1,599.18
TOUCHTONE COMMUNICATIONS	3681731	2500001	265946	6/18/2025	428.57
TOUCHTONE COMMUNICATIONS Total					428.57
TOWANDA WATER DEPARTMENT	STMT05272025	2500008	265947	6/18/2025	385.41
TOWANDA WATER DEPARTMENT Total					385.41
TRANE U.S. INC.	315397651	2506534	265948	6/18/2025	1,445.00
TRANE U.S. INC. Total					1,445.00
TRI-COUNTY SPECIAL EDUCATION	V806197	2506581	265967	6/18/2025	3,515.97
TRI-COUNTY SPECIAL EDUCATION Total					3,515.97

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
TURCZYN, KYLEE J	**MILES202505**	(blank)	**265949**	6/18/2025	92.26
TURCZYN, KYLEE J Total					**92.26**
TYLER TECHNOLOGIES, INC	**025-513448**	2506600	**265950**	6/18/2025	340.00
TYLER TECHNOLOGIES, INC Total					**340.00**
ULINE	**193733029**	2506407	**265951**	6/18/2025	68.36
	193489987	2506528	**265951**	6/18/2025	3,240.26
ULINE Total					**3,308.62**
UNITED PIPE & SUPPLY CO, INC	**3404586**	2506529	**265952**	6/18/2025	486.35
UNITED PIPE & SUPPLY CO, INC Total					**486.35**
VEX ROBOTICS, INC.	**804314**	2505531	**265953**	6/18/2025	7,323.54
VEX ROBOTICS, INC. Total					**7,323.54**
VILLAGE OF CARLOCK	**2025-05**	2506541	**265954**	6/18/2025	845.52
VILLAGE OF CARLOCK Total					**845.52**
VILLAGE OF CARLOCK.	**10474**	2500009	**265955**	6/18/2025	83.09
VILLAGE OF CARLOCK. Total					**83.09**
VITAL EDUCATION AND SUPPLY INC	**INV25-333**	2506150	**265956**	6/18/2025	237.50
VITAL EDUCATION AND SUPPLY INC Total					**237.50**
Wellwood, Abigail	**MILES202505**	(blank)	**265957**	6/18/2025	49.70
Wellwood, Abigail Total					**49.70**
WENGER CORPORATION	**1875069**	2506010	**265958**	6/18/2025	215.92
	1875002	2506028	**265958**	6/18/2025	6,101.90
WENGER CORPORATION Total					**6,317.82**
WESTERN PSYCHOLOGICAL SERVICES	**WPS-515208**	2505576	**265959**	6/18/2025	304.00
WESTERN PSYCHOLOGICAL SERVICES Total					**304.00**
WINSUPPLY	**384450 01**	2506532	**265960**	6/18/2025	314.95
	383990 01	2506532	**265960**	6/18/2025	209.71
	384224 01	2506532	**265960**	6/18/2025	134.25
WINSUPPLY Total					**658.91**
YERKE, MOLLY	**MILES202505.**	(blank)	**265961**	6/18/2025	17.22
YERKE, MOLLY Total					**17.22**
Grand Total					**3,052,822.87**

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Fund	Amount
10	896,295.97
20	337,046.83
40	1,749,967.31
80	43,286.51
90	26,226.25
Grand Total	**3,052,822.87**

MCLEAN COUNTY UNIT SCHOOL DISTRICT NO. 5
Statement of Revenues, Expenditures, And Changes In Fund Balances
Operating Funds (Educational, Operations & Maintenance, Transportation and Tort)
Fiscal Year-To-Date Ending April 30, 2025

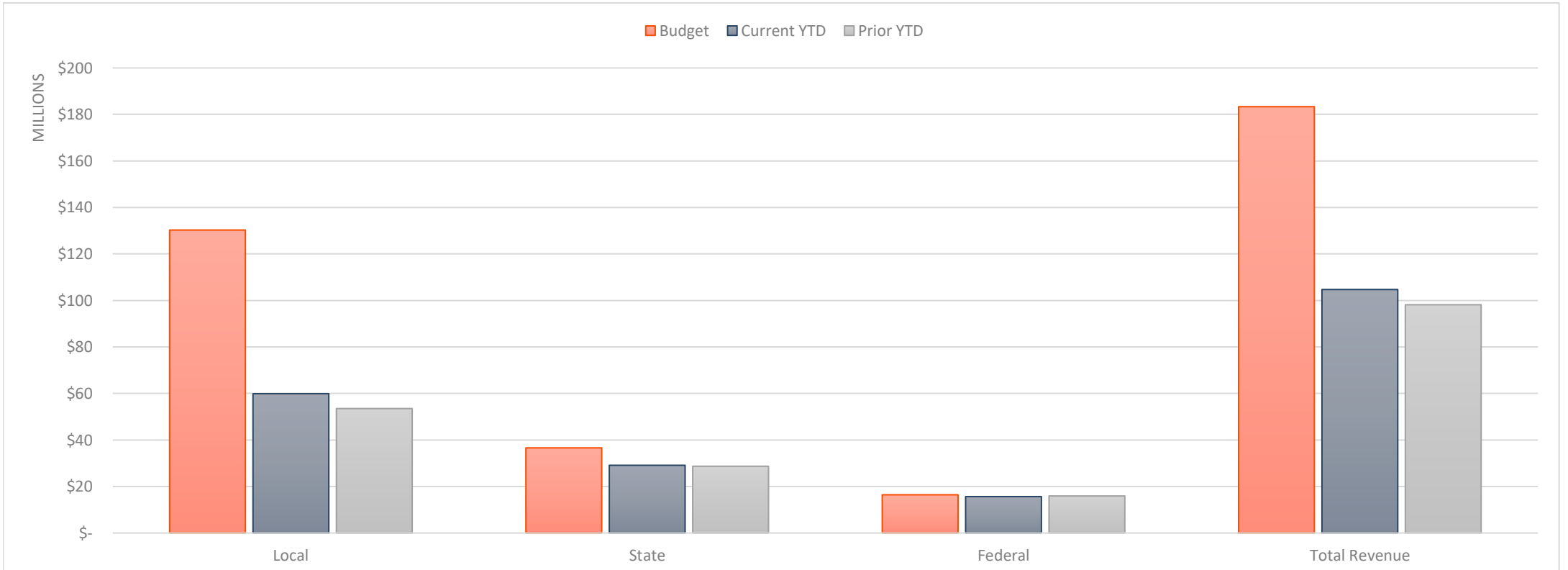
	Month-To-Date	Year-To-Date	Budget	% YTD Budget
REVENUE COLLECTED				
Local Sources:				
Property Taxes	-	51,506,401	121,384,903	42.4%
Personal Property Replacement Tax (PPRT)	142,019	1,909,718	2,470,524	77.3%
Food Service	308,195	2,730,390	3,064,429	89.1%
District Fees	44,291	1,656,358	1,800,971	92.0%
Other Local Sources	123,976	2,112,590	1,574,750	134.2%
State Sources:				
Evidence Based Funding	2,261,028	20,298,596	24,801,659	81.8%
Special Education	328,173	1,472,661	1,705,760	86.3%
Transportation Claim	1,706,417	5,244,853	7,753,857	67.6%
Early Childhood	210,000	1,773,039	1,843,534	96.2%
Other State Sources	53,120	341,192	509,381	67.0%
Federal Sources:				
Food Service	655,258	2,834,269	3,464,158	81.8%
ESEA Title I	620,643	3,055,688	2,502,372	122.1%
Special Education (IDEA)	1,360,551	4,037,284	3,557,577	113.5%
Medicaid Matching	76,038	1,164,562	1,400,000	83.2%
Other Federal Sources	131,882	4,581,558	5,511,575	83.1%
Total Revenue Collected	8,021,591	104,719,155	183,345,450	57.1%
EXPENDITURES PAID				
Instruction:				
Salaries & Benefits	7,802,814	77,284,174	92,272,078	83.8%
Other Objects	901,500	5,911,287	8,076,552	73.2%
Support Services - Pupil Related:				
Salaries & Benefits	1,352,583	13,333,118	12,946,302	103.0%
Other Objects	276,357	1,003,116	1,494,585	67.1%
Support Services - Other:				
Salaries & Benefits	2,168,944	22,279,946	26,605,607	83.7%
Other Objects	4,269,982	25,442,022	31,001,028	82.1%
Community Services	88,000	864,917	1,089,160	79.4%
Nonprogrammed Charges	21,090	629,672	647,954	97.2%
Capital Outlay	121,594	5,663,338	2,596,744	218.1%
Debt Service	-	46,224	46,225	100.0%
Total Expenditures Paid	17,002,864	152,457,814	176,776,235	86.2%
NET CHANGE IN FUND BALANCE BEFORE OTHER FINANCING SOURCES (USES)	(8,981,274)	(47,738,659)	6,569,215	
OTHER FINANCING SOURCES (USES)				
Proceeds from Issuance of Debt	-	2,632,306	-	0.0%
Proceeds from Fixed Asset Disposal	-	36,581	-	0.0%
Transfers In	-	-	-	0.0%
Other Sources	-	-	-	0.0%
Transfers Out	(25,064)	(1,277,465)	(1,229,734)	103.9%
Other Uses	-	-	-	0.0%
Total Other Financing Sources (Uses)	(25,064)	1,391,422	(1,229,734)	-113.1%
NET CHANGE IN FUND BALANCE	**(9,006,337)**	**(46,347,237)**	**5,339,481**	

MCLEAN COUNTY UNIT SCHOOL DISTRICT NO. 5
Statement of Fund Balances
Governmental Funds (Excluding Student Activity Funds) and Internal Service Funds
Fiscal Year-To-Date Ending April 30, 2025

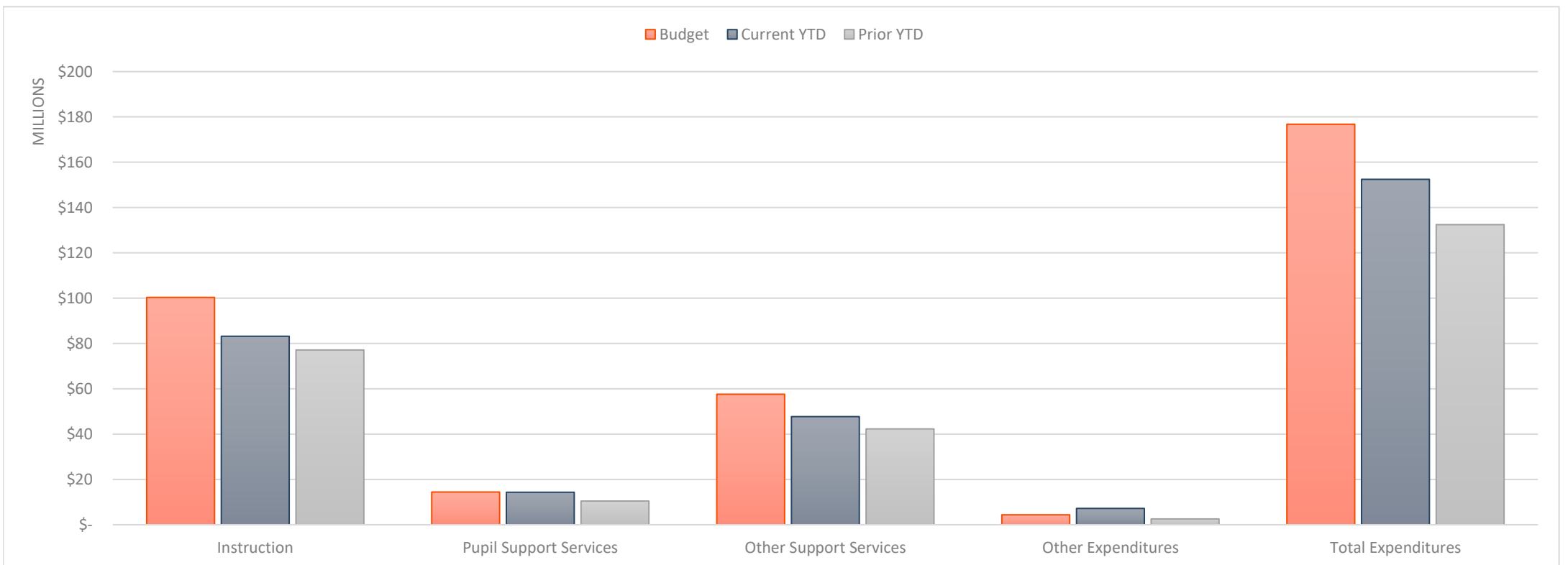
	Fund Balance 7/1/2024	Revenues	Expenditures	Other Sources (Uses)	Fund Balance 4/30/2025	Interfund Loan (Receivable)	Cash Balance	Investments
GOVERNMENTAL FUNDS								
Operating Funds:								
Educational	21,086,959	84,658,709	120,428,943	755,984	(13,927,291)	12,300,000	187,774	-
Operations & Maintenance	1,641,659	7,854,627	13,638,043	633,938	(3,507,820)	3,400,000	5,362	-
Transportation	2,263,172	9,052,746	13,048,921	1,500	(1,731,503)	1,800,000	72,080	-
Tort Immunity	476,952	3,153,073	5,341,906	-	(1,711,881)	1,800,000	93,576	-
Total Operating Funds	25,468,742	104,719,155	152,457,814	1,391,422	(20,878,495)	19,300,000	358,793	-
Other Funds:								
Debt Service	18,563,917	18,740,564	38,025,232	1,277,465	556,713	-	556,329	384
Social Security	1,422,068	1,653,592	2,693,158	-	382,503	-	425,946	-
Municipal Retirement (IMRF)	1,811,099	1,006,211	1,602,334	-	1,214,976	-	1,870,168	-
Capital Projects	-	-	-	-	-	-	-	-
Working Cash	54,478,129	2,919,626	-	-	57,397,755	(22,450,000)	3,798,216	31,149,539
Fire Prevention & Safety	384,616	705,637	910,084	210,000	390,169	-	179,951	210,218
Total Other Funds	76,659,829	25,025,631	43,230,807	1,487,465	59,942,117	(22,450,000)	6,830,611	31,360,141
Total Governmental Funds	**102,128,570**	**129,744,786**	**195,688,621**	**2,878,887**	**39,063,622**	**(3,150,000)**	**7,189,404**	**31,360,141**
INTERNAL SERVICE FUNDS								
Self-Funded Insurance Fund	524,436	18,857,610	20,710,443	-	(1,328,398)	3,150,000	1,782,188	-

MCLEAN COUNTY UNIT SCHOOL DISTRICT NO. 5
Operating Funds (Educational, Operations & Maintenance, Transportation and Tort) Dashboard
Fiscal Year-To-Date Ending April 30, 2025

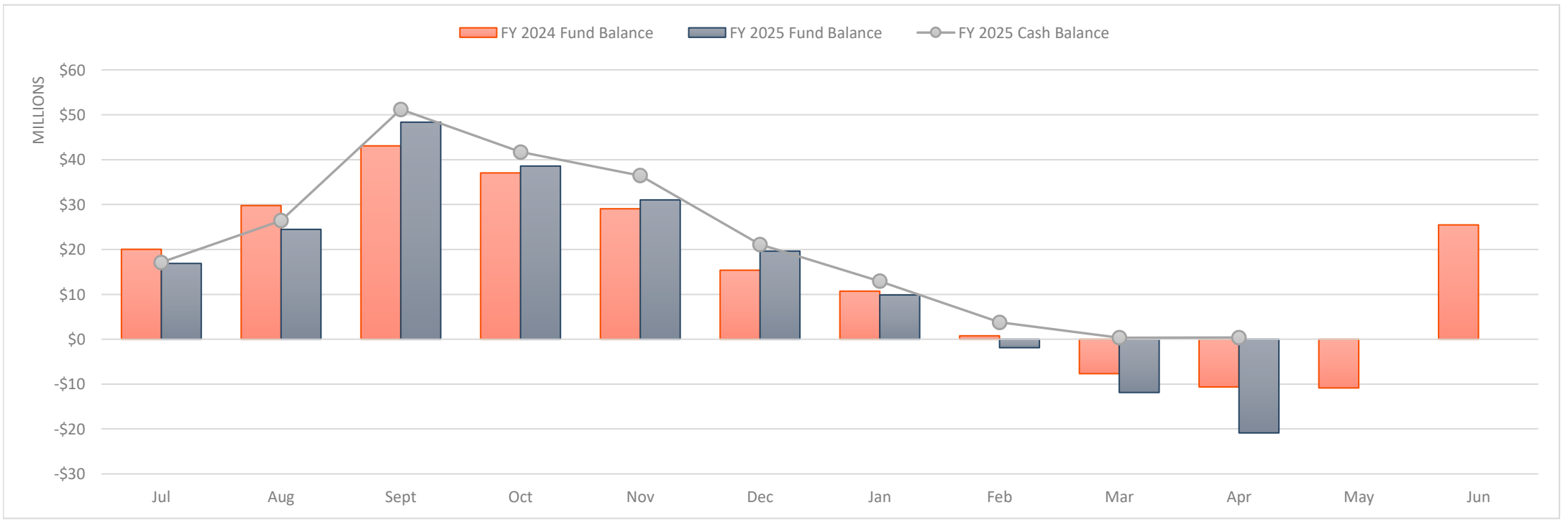
REVENUES - BUDGET, CURRENT YTD AND PRIOR YTD



EXPENDITURES - BUDGET, CURRENT YTD AND PRIOR YTD



FUND BALANCE & CASH BALANCE



Uniform Grievance Procedure

A student, parent/guardian, employee, or community member should notify any District Complaint Manager if the individual believes that the Board, its employees, or its agents have violated the individual's rights guaranteed by the State or federal constitution, State or federal statute, or Board policy, or has a complaint regarding any one of the following:

1. Title II of the Americans with Disabilities Act, 42 U.S.C. §12101 et seq.
2. Title IX of the Education Amendments of 1972, 20 U.S.C. §1681 et seq., excluding Title IX complaints governed by Board Policy 2.265, *Title IX Grievance Procedure*.
3. Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §791 et seq.
4. Discrimination and/or harassment on the basis of race, color, or national origin prohibited by the Illinois Human Rights Act, 775 ILCS 5/; Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d et seq. seq.; and/or Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (see Board Policy 2.270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*)
5. Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e et seq. (see also number 4, above, for discrimination and/or harassment on the basis of race, color, or national origin)
6. Sexual harassment prohibited by the State Officials and Employees Ethics Act, 5 ILCS 430/70-5(a); Illinois Human Rights Act, 775 ILCS 5/; and Title VII of the Civil Rights Act of 1964, 42 U.S.C. §2000e *et seq*. (Title IX sexual harassment complaints are addressed under Board Policy 2.265, *Title IX Grievance Procedure*)
7. Breastfeeding accommodations for students, 105 ILCS 5/10-20.60
8. Bullying, 105 ILCS 5/27-23.7
9. Misuse of funds received for services to improve educational opportunities for educationally disadvantaged or deprived children
10. Curriculum, instructional materials, and/or programs
11. Victims' Economic Security and Safety Act, 820 ILCS 180/
12. Illinois Equal Pay Act of 2003, 820 ILCS 112/
13. Provision of services to homeless students
14. Illinois Whistleblower Act, 740 ILCS 174/
15. Misuse of genetic information prohibited by the Illinois Genetic Information Privacy Act, 410 ILCS 513/; and Titles I and II of the Genetic Information Nondiscrimination Act, 42 U.S.C. §2000ff *et seq*.
16. Employee Credit Privacy Act, 820 ILCS 70/

The Complaint Manager will first attempt to resolve complaints without resorting to this grievance procedure. If a formal complaint is filed under this policy, the Complaint Manager will address the complaint promptly and equitably. A student and/or parent/guardian filing a complaint under this policy may forego any informal suggestions and/or attempts to resolve it and may proceed directly to this grievance procedure. The Complaint Manager will not require a student or parent/guardian complaining of any form of harassment to attempt to resolve allegations directly with the accused (or the accused's parent(s)/guardian(s)); this includes mediation.

Right to Pursue Other Remedies Not Impaired

The right of a person to prompt and equitable resolution of a complaint filed under this policy shall not be impaired by the person's pursuit of other remedies, e.g., criminal complaints, civil actions, etc. Use of this grievance procedure is not a prerequisite to the pursuit of other remedies and use of this grievance procedure does not extend any filing deadline related to the pursuit of other

remedies. If a person is pursuing another remedy subject to a complaint under this policy, the District will continue with a simultaneous investigation under this policy.

Deadlines

All deadlines, under this policy may be extended by the Complaint Manager as the Complaint Manager deems appropriate. As used in this policy, *school business days* means days on which the District's main office is open.

Filing a Complaint

A person (hereinafter Complainant) who wishes to utilize this grievance procedure may do so by filing a complaint with any District Complaint Manager. The Complainant shall not be required to file a complaint with a particular Complaint Manager and may request a Complaint Manager of the same gender. The Complaint Manager may request the Complainant to provide a written statement regarding the nature of the complaint or require a meeting with the student's parents/guardians. The Complaint Manager shall assist the Complainant as needed.

For any complaint alleging bullying and/or cyber-bullying of students, the Complaint Manager or designee shall process and review the complaint under Board Policy 7.180*, Prevention of and Response to Bullying, Intimidation, and Harassment,* in addition to any response required by this policy.

For any complaint alleging sex discrimination that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Title IX Coordinator or designee shall process and review the complaint under Board Policy 2.265, *Title IX Grievance Procedure*.

For any complaint alleging harassment on the basis of race, color, or national origin, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint under Board Policy 2.270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, in addition to any response required by this policy.

For any complaint alleging sexual harassment or other violation of Board Policy 5.20, *Workplace Harassment Prohibited*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall process and review the complaint according to that policy in addition to any response required by this policy, and shall consider whether an investigation under Board policy 5.120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, should be initiated.

Investigation Process

The Complaint Manager will investigate the complaint or appoint a qualified person to undertake the investigation on the Complaint Manager's behalf. The Complaint Manager shall ensure both parties have an equal opportunity to present evidence during an investigation. The complaint and identity of the Complainant will not be disclosed except:

1) as required by law, this policy, or any collective bargaining agreement;
2) as necessary to fully investigate the complaint; or
3) as authorized by the Complainant.

The identity of any student witnesses will not be disclosed except:

1) as required by law, this policy, or any collective bargaining agreement;

2) as necessary to fully investigate the complaint; or
3) as authorized by the parent/guardian of the student witness, or by the student if the student is 18 years of age or older.

The Complaint Manager will inform, at regular intervals, the person(s) filing a complaint under this policy about the status of the investigation. Within 30 school business days after the date the complaint was filed, the Complaint Manager shall file a written report of the Complaint Manager's findings with the Superintendent. The Complaint Manager may request an extension of time from the Superintendent.

The Superintendent will keep the Board informed of all complaints.

If a complaint contains allegations involving the Superintendent or Board member(s), the written report shall be filed directly with the Board, which will make a decision in accordance with paragraph four of the following section of this policy.

Decision and Appeal

Within five school business days after receiving the Complaint Manager's report, the Superintendent shall provide the Superintendent's written decision to the Complainant and the accused as well as to the Complaint Manager. All decisions shall be based upon the *preponderance of evidence* standard.

Within 10 school business days after receiving the Superintendent's decision, the Complainant or the accused may appeal the decision to the Board by making a written request to the Complaint Manager. The Complaint Manager shall promptly forward all materials relative to the complaint and appeal to the Board.

Within 30 school business days after an appeal of the Superintendent's decision, the Board shall affirm, reverse, or amend the Superintendent's decision or direct the Superintendent to gather additional information. Within five school business days of the Board's decision, the Superintendent shall inform the Complainant and the accused of the Board's action.

For complaints containing allegations involving the Superintendent or Board member(s), within 30 school business days after receiving the Complaint Manager's or outside investigator's report, the Board shall provide its written decision to the Complainant and the accused as well as to the Complaint Manager.

This policy shall not be construed to create an independent right to a hearing before the Superintendent or Board. The failure to strictly follow the timelines in this grievance procedure shall not prejudice any party.

Appointing Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers

The Superintendent shall appoint a Nondiscrimination Coordinator to manage the District's efforts to provide equal opportunity employment and educational opportunities and prohibit the harassment of employees, students, and others. The Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX.

The Superintendent shall appoint at least one Complaint Manager to administer this policy. If possible, the Superintendent will appoint two Complaint Managers, each of a different gender. The District's Nondiscrimination Coordinator may be appointed as one of the Complaint Managers.

The Superintendent shall insert into this policy and keep current the names, office addresses, email addresses, and telephone numbers of the Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers.

Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Manager:	Name:	M. Curt Richardson
	Address:	1809 W. Hovey Ave. Normal, IL 61761
	Email:	richardmc@unit5.org
	Telephone:	(309) 557-4082
Complaint Managers:	Name:	Heather Rogers
	Address:	1809 W. Hovey Ave. Normal, IL 61761
	Email:	rogersh@unit5.org
	Telephone:	(309) 557-4041
	Name:	Dr. Kristal Shelvin
	Address:	1809 W. Hovey Ave. Normal, IL 61761
	Email:	shelvik@unit5.org
	Telephone:	(309) 557-4035

LEGAL REF.: 8 U.S.C. §1324a et seq., Immigration Reform and Control Act.
20 U.S.C. §1232g, Family Education Rights Privacy Act.
20 U.S.C. §1400, The Individuals with Disabilities Education Act.
20 U.S.C. §1681 et seq., Title IX of the Education Amendments; 34 C.F.R. Part 106.
29 U.S.C. §206(d), Equal Pay Act.
29 U.S.C. §621 et seq., Age Discrimination in Employment Act.
29 U.S.C. §791 et seq., Rehabilitation Act of 1973.
29 U.S.C. §2612, Family and Medical Leave Act.
42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act.
42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964.
42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act.
42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.
42 U.S.C. §12101 et seq., Americans With Disabilities Act; 28 C.F.R. Part 35.
105 ILCS 5/2-3.8, 5/3-10, 5/10-20, 5/10-20.5, 5/10-20.7a, 5/10-20.60, 5/10-20.69 5/10-20.75, 5/10-22.5, 5/22-19, 5/22-95 (final citation pending), 5/24-4, 5/27-1, 5/27-23.7, and 45/1-15.
5 ILCS 415/10(a)(2), Government Severance Pay Act.
5 ILCS 430/70-5(a), State Officials and Employees Ethics Act.
410 ILCS 513/, Ill. Genetic Information Privacy Act.
740 ILCS 174/, Whistleblower Act.
740 ILCS 175/, Ill. False Claims Act.
775 ILCS 5/, Ill. Human Rights Act.
820 ILCS 70/, Employee Credit Privacy Act.
820 ILCS 112/, Equal Pay Act of 2003.
820 ILCS 180/, Victims' Economic Security and Safety Act; 56 Ill. Admin. Code Part 280.

23 Ill. Admin. Code §§1.240, 200.40, 226.50, and 226.570.

CROSS REF.: 2.105 (Ethics and Gift Ban), 2.265 (Title IX Grievance Procedure), 2.270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5.10 (Equal Employment Opportunity), 5.20 (Workplace Harassment Prohibited), 5.30 (Hiring Process and Criteria), 5.90 (Abused and Neglected Child Reporting), 6.120 (Education of Children with Disabilities), 6.140 (Education of Homeless Children), 6.170 (Title I Programs), 6.260 (Complaints About Curriculum, Instructional Materials, and Programs), 7.10 (Equal Educational Opportunities), 7.15 (Student and Family Privacy Rights), 7.20 (Harassment of Students Prohibited), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7.185 (Teen Dating Violence Prohibited), 7.310 (Restrictions on Publications; Elementary Schools), 7.315 (Restrictions on Publications; High Schools), 8.70 (Accommodating Individuals with Disabilities), 8.95 (Parental Involvement), 8.110 (Public Suggestions and Concerns)

Accounting and Audits

The District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Ill. State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent or designee, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District's funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent.

The Superintendent shall annually, on or before October 15, submit an original and one copy of the audit to the Regional Superintendent of Schools.

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent or designee shall review and discuss the Annual Financial Report with the Board before it is submitted.

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by 2 C.F.R. 200.313, if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of $10,000 for equipment or $15,000 for all other capital assets and have an estimated useful life greater than one year.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of the following so the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of diminutive value. The Superintendent shall establish procedures for the disposition and, when permitted by the terms and conditions of the award, the retention of property acquired by the District under grant awards that comply with federal and State law.

Adopted: September 25, 1996
Reviewed: May 2025
Amended: June 18, 2025

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in Board Policy 4.50, *Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to an amount determined by the Superintendent or designee not to exceed a maximum balance of $5,000.00. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

Auditing Firm Selection

The Board shall approve the selection of an auditing firm and any subsequent renewal of the auditing contract. Interviews of potential providers of auditing services shall be conducted no later than the ninth consecutive year with a firm.

LEGAL REF.: 2 C.F.R. §200 et seq.
30 ILCS 708/, Grant Accountability and Transparency Act, implemented by 44 Ill. Admin. Code 7000 et seq.
105 ILCS 5/2-3.27, 5/2-3.28, 5/3-7, 5/3-15.1, 5/5-22, 5/10-20.19, 5/10-21.4, 5/10-22.8, and 5/17-1 et seq.
23 Ill. Admin. Code Part 100.

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Adopted: September 25, 1996
Reviewed: May 2025
Amended: June 18, 2025

CROSS REF.: 4.10 (Fiscal and Business Management), 4.50 (Payment Procedures), 4.55 (Use of Credit and Procurement Cards), 4.90 (Student Activity and Fiduciary Funds)

Adopted: September 25, 1996
Reviewed: May 2025
Amended: June 18, 2025

General Personnel – Staff Development Program

The Superintendent or designee shall implement a staff development program. The goal of the program shall be to update and improve the skills and knowledge of staff members in order to achieve and maintain a high level of job performance and satisfaction. Additionally, the development program for licensed staff members shall be designed to effectuate the District and School Improvement Plans so that student learning objectives meet or exceed goals established by the District and State.

Abused and Neglected Child Reporting Act (ANCRA) and Erin's Law Training

The staff development program shall include the Abused and Neglected Child Reporting Act (ANCRA) mandated reporter training and training on the awareness and prevention of child sexual abuse and grooming behaviors (*Erin's Law*) as follows (see Board Policies 4.165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and 5.90, *Abused and Neglected Child Reporting*):

1. Within three months of employment, each staff member must complete mandated reporter training from a provider or agency with expertise in recognizing and reporting child abuse. Mandated reporter training must be completed again at least every three years.
2. By January 31of every year, all school personnel must complete evidence-informed training on preventing, reporting, and responding to child sexual abuse, grooming behaviors (including *sexual misconduct* as defined in *Faith's Law*), and boundary violations.

In-Service Training Requirements

The staff development program shall provide, at a minimum, within six months of employment and renewed at least once every five years thereafter (unless required more frequently by other State or federal law), the in-service training of all District staff who work with pupils on:

1. Health conditions of students, including but not limited to training on:

    a. Anaphylactic reactions and management, conducted by a person with expertise on anaphylactic reactions and management;

    b. Management of asthma, prevention of asthma symptoms, and emergency response in the school setting;

    c. The basics of seizure recognition and first aid and emergency protocols, consistent with best practice guidelines issued by the Centers for Disease Control and Prevention;

    d. The basics of diabetes care, how to identify when a diabetic student needs immediate or emergency medical attention, and whom to contact in case of emergency;

    e. Current best practices regarding identification and treatment of attention deficit hyperactivity disorder; and

f. How to respond to an incident involving life-threatening bleeding, including use of a school's trauma bleeding control kit, if applicable.

2. Social-emotional learning. Training may include providing education to all school personnel about the content of the Illinois Social and Emotional Learning Standards, how they apply to everyday school interactions, and examples of how social emotional learning can be integrated into instructional practices across all grades and subjects.

3. Developing cultural competency, including but not limited to understanding and reducing implicit bias, including *implicit racial bias* as defined in 105 ILCS 5/10-20.61 (implicit bias training).

4. Identifying warning signs of mental illness, trauma, and suicidal behavior in youth, along with appropriate intervention and referral techniques, including resources and guidelines as outlined in 105 ILCS 5/2-3.166 (*Ann Marie's Law*) and the definitions of *trauma*, *trauma-responsive learning environments*, and *whole child* as set forth in 105 ILCS 5/3-11.

5. Domestic and sexual violence and the needs of expectant and parenting youth, conducted by persons with expertise in domestic and sexual violence and the needs of expectant and parenting youth. Training shall include, but is not limited to:

   a. Communicating with and listening to youth victims of domestic or sexual violence and expectant and parenting youth;

   b. Connecting youth victims of domestic or sexual violence and expectant and parenting youth to appropriate in-school services and other agencies, programs, and services as needed;

   c. Implementing the District's policies and procedures regarding such youth, including confidentiality; and

   d. Procedures for responding to incidents of teen dating violence that take place at school, on school grounds, at school-sponsored activities, or in vehicles used for school-provided transportation as outlined in 105 ILCS 110/3.10 (see Board Policy 7.185, *Teen Dating Violence Prohibited*).

6. Protections and accommodations for students, including but not limited to training on:

   a. The federal Americans with Disabilities Act as it pertains to the school environment; and
   b. Homelessness.

7. Educator ethics and responding to child sexual abuse and grooming behavior (see Board Policy 5.120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*); including but not limited to training on:

   a. Teacher-student conduct;

   b. School employee-student conduct; and

   c. Evidence-informed training on preventing, recognizing, reporting, and responding to child sexual abuse and grooming as outlined in 105 ILCS 5/10-23.13 (*Erin's Law*).

8. Effective instruction in violence prevention and conflict resolution, conducted in accordance with the requirements of 105 ILCS 5/27-23.4 (violence prevention and conflict resolution education).

Additional Training Requirements

In addition, the staff development program shall include each of the following:

1. Ongoing professional development for all school personnel and school resource officers on the requirements of 105 ILCS 5/10-22.6 and 5/10-20.14, the adverse consequences of school exclusion and justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments as defined in 105 ILCS 5/3-11(b), the appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.

2. Annual continuing education and/or training opportunities (professional standards) for school nutrition program directors, managers, and staff. Each school food authority's director shall document compliance with this requirement by the end of each school year and maintain documentation for a three-year period.

3. All high school coaching personnel, including the head and assistant coaches, and athletic directors must obtain online concussion certification by completing online concussion awareness training in accordance with 105 ILCS 25/1.15. Coaching personnel and athletic directors hired on or after 8-19-14 must be certified before their position's start date.

4. The following individuals must complete concussion training as specified in the Youth Sports Concussion Safety Act: coaches and assistant coaches (whether volunteer or employee) of an interscholastic athletic activity; nurses, licensed and/or non-licensed healthcare professionals serving on the Concussion Oversight Team; athletic trainers; game officials of an interscholastic athletic activity; and physicians serving on the Concussion Oversight Team.

5. For school personnel who work with hazardous or toxic materials on a regular basis, training on the safe handling and use of such materials.

6. For delegated care aides performing services in connection with a student's seizure action plan, training in accordance with 105 ILCS 150/, the Seizure Smart School Act.

7. For delegated care aides performing services in connection with a student's diabetes care plan, training in accordance with 105 ILCS 145/, the Care of Students with Diabetes Act.

8. For all District staff, annual sexual harassment prevention training.

9. Title IX requirements for training in accordance with 34 C.F.R. §106.8(d) (see Board Policy 2.265, *Title IX Grievance Procedure*).

10. Training for all District employees on the prevention of discrimination and harassment based on race, color, and national origin in school as part of new employee training and at least once every two years.

11. Training for at least one designated employee at each school about the Prioritization of Urgency of Need for Services (PUNS) database and steps required to register students for it.

12. Training in accordance with 105 ILCS 5/26A for at least one staff member in each school designated as a resource for students who are parents, expectant parents, or victims of domestic or sexual violence, and for any employees whose duties include the resolution of complaints of violations of 105 ILCS 5/26A (see Board Policy 7.255, *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*).

The Superintendent shall develop protocols for administering youth suicide awareness and prevention education to staff consistent with Board Policy 7.290, *Suicide and Depression Awareness and Prevention*.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.
42 U.S.C. §1758b, Pub. L. 111-296, Healthy, Hunger-Free Kids Act of 2010; 7 C.F.R. Parts 210 and 235.
105 ILCS 5/2-3.62, 5/3.166, 5/3-11, 5/10-20.17a, 5/10-20.61, 5/10-22.6(c-5), 5/10-22.39, 5/10-23.12, 5/10-23.13, 5/22-80(h), 5/24-5, and 5/26A.
105 ILCS 25/1.15, Interscholastic Athletic Organization Act.
105 ILCS 145/25, Care of Students with Diabetes Act.
105 ILCS 150/25, Seizure Smart School Act.
105 ILCS 110/3, Critical Health Problems and Comprehensive Health Education Act.
325 ILCS 5/4, Abused and Neglected Child Reporting Act.
745 ILCS 49/, Good Samaritan Act.
775 ILCS 5/2-109 and 5/5A-103, Ill. Human Rights Act.
23 Ill. Admin. Code §§ 22.20, 226.800, and Part 525.
77 Ill. Admin. Code §527.800.

CROSS REF.:
2.265 (Title IX Grievance Procedure), 2.270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 3.40 (Superintendent), 3.50 (Administrative Personnel Other Than the Superintendent), 4.160 (Environmental Quality of Buildings and Grounds), 4.165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5.20 (Workplace Harassment Prohibited), 5.90 (Abused and Neglected Child Reporting), 5.120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5.250 (Leaves of Absence), 6.15 (School Accountability), 6.20 (School Year Calendar and Day), 6.50 (School Wellness), 6.160 (English Learners), 7.10 (Equal Educational Opportunities), 7.20 (Harassment of Students Prohibited), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7.185 (Teen Dating Violence Prohibited), 7.250 (Student Support Services), 7.255 (Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7.270 (Administering Medicines to Students), 7.285 (Anaphylaxis Prevention, Response, and Management Program), 7.290 (Suicide and Depression Awareness and Prevention), 7.305 (Student Athlete Concussions and Head Injuries)

ADMIN. PROC.: 2.265-AP1 (Title IX Response), 2.265-AP2 (Formal Title IX Complaint Grievance Process), 2.270-AP (Prevention and Response Program for Complaints of Discrimination and Harassment Based on Race, Color, and National Origin), 4.160-AP (Environmental Quality of Buildings and Grounds), 4.170-AP6 (Plan for Responding to a Medical Emergency at a Physical Fitness Facility with an AED), 5.100-AP (Staff Development Program), 5.120-AP2 (Employee Conduct Standards), 5.150-AP (Personnel Records), 6.120-AP4 (Care of Students with Diabetes), 7.250-AP1 (Measures to Control the Spread of Head Lice at School), 7.250-AP2 (Protocol for Responding to Students with Social, Emotional, or Mental Health Needs), 7.255-AP1 (Supporting Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence), 7.255-AP2 (Complaint Resolution Procedure for Students Who are Parents, Expectant Parents, or Victims of Domestic of Sexual Violence), 7.285-AP (Anaphylaxis Prevention, Response, and Management Program), 7.290-AP (Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program)

Adopted: March 18, 1969
Reviewed: May 2025
Amended: June 18, 2025

Educational Support Personnel – Vacation, Holidays, and Leaves

This policy applies to all educational support personnel (e.g. employees without a Professional Educator License ("PEL")) to the extent it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable collective bargaining agreement or individual agreement will control.

Represented Educational Support Personnel

All educational support personnel represented by the Unit Five Support Professionals Association ("UFSPA") shall be entitled to the vacation, holidays, and leaves, if applicable, provided in the Negotiated Contract between UFSPA and the Board. All educational support personnel represented by the Laborer's International Union of North America, Local 362 ("LIUNA Local 362") shall be entitled to the vacation, holidays, and leaves, if applicable, provided in the Negotiated Contract between LIUNA Local 362 and the Board. In addition, all represented educational support personnel shall be entitled to the holidays and, if eligible, the leaves listed below under the heading "All Educational Support Personnel".

Unrepresented Non-Administrative Educational Support Personnel

Personal Leave

Full-time non-administrative educational support personnel shall be granted two (2) paid personal leave days per school year to be used at the convenience of the employee. For purposes of determining eligibility for personal leave under this Policy only, food service employees whose work day is six (6) hours or longer shall be considered full-time and a personal leave day shall be equal to their regular work day. Requests to use personal leave must be approved in advance by the administrative supervisor. A request for personal leave may be denied if approval would adversely impact operations or the provision of services due to absence of too many employees. Unused personal leave will be added to an employee's accumulated personal leave and/or sick leave at the end of each school year. Unrepresented non-administrative educational support employees may not accumulate a total of more than four (4) personal days.

Vacation

Full-time exempt educational office personnel who work at least 240 days per school year shall be granted 15 paid vacation days per school year. Full-time technology employees who work at least 240 days per school year shall be granted 10 paid vacation days per school year. Beginning with their fifth year of consecutive employment, full-time technology employees who work at least 240 days per school year shall be granted 15 paid vacation days per school year. Full-time special warehouse/transportation employees who work at least 260 days per school year shall be granted the following paid vacation days per school year:

After One (1) Full Year of Service	10 vacation days
After Eight (8) Full Years of Service	15 vacation days
After Twenty (20) Full Years of Service	20 vacation days

Requests to use vacation days must be approved in advance by the employee's administrative supervisor. Vacation days cannot be accumulated and must be used prior to July 31st following the

school year in which they are accrued. The employee and administrative supervisor must work together to ensure that vacation time is taken at a mutually agreeable time.

Maternity Leave

The Board may grant an unrepresented educational support employee a maternity leave without pay for a specified period of time with a 1-year maximum.

All benefits available to an employee shall be suspended during a maternity leave unless otherwise allowed according to provisions set forth in the Family and Medical Leave Act of 1993, and the employee shall not advance on a salary schedule or receive a salary increase for the year in which the leave is taken. The employee may maintain membership in the group health insurance program during the leave by remitting in advance payments of all premiums due. These payments shall be made to the District Office.

An employee who is granted a maternity leave of absence shall be required to notify the secretary of the Board in writing stating whether or not said employee requests to return to his or her position. For an employee on a leave during the second semester, the request to return must be received by the secretary of the Board on or before March 1. Failure of the employee to make proper notification by March 1 will terminate that person's further employment in the District.

At the expiration of the leave period, the employee will return to the same position as that which was held prior to the leave of absence.

Administrative Educational Support Personnel

Personal Leave

All administrative educational support personnel are granted two (2) days annually for personal leave. Personal leave may be taken in full or half-day increments. Unused personal days may accumulate up to a total of four (4) personal days. Any additional unused personal days will not roll over into sick or vacation days.

Permission Absence

"Permission absence" is a term denoting an excused absence from job duties with pay. It is not a right, but a privilege. Administrative educational support employee may request a permission absence be granted by the Superintendent or designee on rare occasions for significant lifetime events or for other reasons. The circumstances may differ with each case and the length of time granted for a permission absence may vary.

Vacation

Full-time administrative educational support personnel who work at least 240 days per school year shall be entitled to 15 paid vacation days per school year. Vacation days cannot be accumulated and must be used prior to July 31st following the school year in which they are accrued.

Professional Leave

Administrative educational support personnel may request paid professional leave days for professional development activities. The employee shall request professional leave in writing at least one (1) week prior to the day of the requested absence. The Superintendent or designee will approve or deny such requests.

All Unrepresented Educational Support Personnel

In addition to the leaves provided above, all unrepresented educational support personnel shall be entitled to the following leaves:

Sick Leave

Annually, each unrepresented full-time or part-time educational support employee who works at least 600 hours per year shall be granted the following paid sick leave days per school year equal to the hours worked per day:

Position	Work Year	#Paid Sick Leave Days
Admin. Educ. Support Personnel	240 days	15 days/Negotiated
Exempt EOP	250 days	15 days
Food Service	173 days	11 days
Food Service Manager	174 days	11 days
Healthcare Assistant	180 days	12 days
Occupational Therapist	180 days	12 days
Physical Therapist	180 days	12 days
RN	180 days	12 days
Safety Monitor	180 days	12 days
School Community Representative	180 days	12 days
Special Transportation	173 days	11 days
Special Warehouse/Trans.	260 or 261 days	14 days
Technology	240 days	14 days

Unused sick leave days shall accumulate and may be used as needed up to the accumulated amount.

Sick leave is defined as personal illness, mental or behavioral complications, quarantine at home, or serious illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care. The immediate family shall include parents, legal guardians, children, spouse, partner in a civil union, brothers, sisters, grandparents, great grandparents, grandchildren, parents-in-law, daughters-in-law, sons-in-law, brothers-in-law, sisters-in-law, grandparents-in-law, great-grandparents-in-law, aunts, uncles, and all step relatives in the aforementioned relationships.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the employee provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate as a basis for pay during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee in obtaining the required certificate (e.g. if the employee has already seen a medical provider listed above, the Board will not be required to pay for the services provided to the employee solely by requesting a certificate).

Employees are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or

school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification.

For purpose of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Medical Leave

Each unrepresented educational support employee shall be granted the following unpaid medical leave annually:

Position	Work Year	#Unpaid Medical Leave Days	Cap on Medical Leave Days
Admin. Educ. Support Personnel	240 days	13 days	156 days
Exempt EOP	250 days	13 days	156 days
Food Service	173 days	10 days	120 days
Food Service Manager	174 days	10 days	120 days
Healthcare Assistant	180 days	10 days	120 days
Occupational Therapist	180 days	10 days	120 days
Physical Therapist	180 days	10 days	120 days
RN	180 days	10 days	120 days
Safety Monitor	180 days	10 days	120 days
School Community Representative	180 days	10 days	120 days
Special Transportation	173 days	10 days	120 days
Special Warehouse/Trans.	260 or 261 days	13 days	156 days
Technology	240 days	13 days	156 days

Unused days of medical leave shall accumulate up to the maximum listed in the table above, usable in any one year.

Medical leave may only be used for personal illness and only after accumulated sick leave has been exhausted.

As proof of illness or fitness to resume duties after any absence, the Board may require a certificate from a physician licensed in Illinois to practice medicine and surgery in all its branches.

Use of allotted medical leave days in any one contract year will not affect the vacation days to which the employee would otherwise be entitled.

During a leave for personal illness in any employee's contract year, the medical leave days the employee would otherwise be entitled to for that year will not be affected.

During that period of time an employee is utilizing medical leave benefits, the Board will maintain the health insurance coverage for the employee, if allowable by the insurer.

Leave for Personal Illness

The decision to grant an unpaid leave for personal illness for any length of time shall only be made by the Board.

Leave for personal illness may only be used at such time as accumulated sick leave and accumulated medical leave has been exhausted.

Requests for leave for personal illness should be made of the Board prior to such time as accumulated medical leave has expired and the request should be accompanied by a doctor's certificate as proof of disability.

When granted a personal illness leave, the Board will maintain the health insurance coverage for said employee through the month following the date of the beginning of such leave and/or according to provisions set forth in the Family and Medical Leave Act of 1993. The employee can continue coverage by remitting the insurance premium on a monthly basis; however, the last day of coverage will not be extended beyond the last day the employee is considered employed by the District unless the employee is eligible for coverage as a retiree.

Leave for personal illness is terminated on the last day of an employee's contract year.

Paid Bereavement Leave

A bereavement leave shall be granted to allow an unrepresented educational support employee to be absent for up to three days with pay to attend to funeral matters of the immediate family as defined in this policy. These days will not be charged against the employee's sick leave allotment. In addition, employees may use paid sick leave for death in the immediate family or household.

Family Bereavement Leave

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 et seq.) to take family bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Family Bereavement Leave Act. Eligible employees may use family bereavement leave, without any adverse employment action, for: (1) attendance by the bereaved employee at the funeral or alternative to a funeral of a covered family member, which includes an employee's child, stepchild, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent, (2) making arrangements necessitated by the death of the employee's covered family member, or (3) grieving the death of the covered family member, or (4) absence from work due to a Significant Event, which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to identify which specific reason applies to the employee's request.

The family bereavement leave must be completed within 60 days after the date on which the employee received notice of the death of the covered family member or the date on which an event under item (4) above occurs. However, in the event of the death of more than one covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Family Bereavement Leave

Act. This policy does not create any right for an employee to take family bereavement leave that is inconsistent with the Family Bereavement Leave Act

Child Extended Bereavement Leave

Unpaid leave from work is available to employees who experience the loss of a child by suicide or homicide. The Child Extended Bereavement Leave Act governs the duration, scheduling, continuity of benefits, and all other terms of the leave. Accordingly, since the District employs 250 or more employees on a full-time basis, an employee is entitled to a total of 12 weeks of unpaid leave within one year after the employee notifies the District of the loss. An employee may elect to substitute other forms of leave to which the employee is entitled for the leave provided under the Child Extended Bereavement Leave Act.

Emergency Leave

Unrepresented educational support employees may request up to fifteen (15) days of paid emergency leave to accommodate extreme situations when other paid leaves do not apply and all other paid leaves have been exhausted. A member must give a reason for the request, and such leave will be approved or denied by the Superintendent or designee.

Family Hardship Leave

The Board may grant an unrepresented educational support employee a family hardship leave of absence without pay for a specified period of time with a one-year maximum for non-administrative employees and up to six months for administrative employees. In no instance shall this leave be granted unless the Board determines that a suitable replacement can be hired.

1. An employee shall not be eligible for sick leave pay during the period of a family hardship leave, nor will an employee be eligible for hardship leave if the employee has applied for or used sick leave, medical leave and/or personal illness leave in reference to the reason that hardship leave is being requested.

2. All benefits available to an employee shall be suspended during a family hardship leave. The employee may maintain membership in the group health insurance program during the leave, according to provisions of the Family and Medical Leave Act of 1993. The employee may maintain the group health insurance after the benefit from FMLA has expired by remitting the advance payments to all premiums due. These payments shall be made to the District Office.

3. An employee granted a family hardship leave shall be required to notify the secretary of the Board in writing stating whether or not said employee requests to return to his/her position. For employees on a leave during the second semester, the request to return must be received by the secretary of the Board on or before March 1. Failure of the employee to make proper notification by March 1 will terminate that person's further employment in the District.

4. An employee on leave for a full school year shall not advance on a salary schedule or receive a salary increase for the year in which the leave is taken.

At the expiration of the leave period, the employee will return to the same position held prior to the leave of absence.

All Educational Support Personnel

Holidays

Except as provided in Board Policy 6.20, all educational support personnel, whether represented or unrepresented, will not be required to work on the legal school holidays listed in Board Policy 6.20 School Year Calendar and Day.

A legal school holiday on which an employee is not required to work will not cause a deduction from an employee's time or compensation nor entitle an employee to compensation where not otherwise contractual. The District may require educational support personnel to work on a non-waived holiday during an emergency or for the continued operation and maintenance of facilities or property.

Leaves

In addition to the leaves provided above, all educational support personnel, whether represented or unrepresented, shall be entitled to the following leaves:

Family and Medical Leave

An eligible employee may use unpaid family and medical leave (FMLA leave), guaranteed by the federal Family and Medical Leave Act as provided in Board policy 5.185, *Family and Medical Leave*.

Military Leave

The District will comply with the Uniformed Services Employment and Reemployment Rights Act ("USERRA"), the Illinois Service Member Employment and Reemployment Rights Act ("ISERRA"), 330 ILCS 61/1-1 et seq., and Section 10-20.7b of the Illinois School Code (105 ILCS 5/10-20.7b), as amended from time to time.

An educational support employee who is a "service member" as defined in ISERRA, is entitled to military leave while performing "active service".

During such leaves, the employee's seniority and other benefits shall continue to accrue. An employee who is absent on military leave shall, minimally, for the period of military leave, be credited with the average of the performance ratings or evaluations received for the three years immediately before the absence for military leave. Additionally, the rating shall not be less than the rating that the employee received for the rated period immediately prior to his or her absence on military leave.

During periods of military leave for annual training, the employee shall continue to receive full compensation (i.e. concurrent compensation) for up to 30 days per calendar year.

During periods of military leave for active service, the employee shall receive differential compensation subject to the following:

1. Differential compensation for voluntary active service is limited to 60 work days in a calendar year.

2. Differential compensation shall not be paid for active service without pay.

Employees who have exhausted concurrent compensation for annual training in a calendar year shall receive differential compensation when authorized in the same calendar year.

School Visitation Leave

An eligible educational support employee is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the employee's child, if the conference or meeting cannot be scheduled during non-work hours. Educational support employees must first use all accrued vacation leave, personal leave, and any other leave that may be granted to the employee, except sick and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

Leave to Serve as an Election Judge

Any educational support employee who has been appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for the purpose of serving as an election judge. The employee is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

General Assembly Leave

Educational support personnel shall receive leave for service in the General Assembly on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

An unpaid leave from work is available to any employee who: (1) is a victim of domestic violence, sexual violence, gender violence, or other crime of violence, or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender violence, or other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance, and to grieve and attend to matters necessitated by the death of a family or household member who is killed in a crime of violence, without suffering adverse employment action.

The Victims' Economic Security and Safety Act (VESSA) governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, since the District employs at least 50 employees, and subject to any exceptions in VESSA, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 (29 U.S.C. §2601 et seq.).

Leave Without Pay

The Board recognizes that a leave without pay is sometimes necessary due to circumstances beyond an individual's control. Therefore, a building administrator or District Office administrator may grant an unpaid absence from work when the request does not fall under any other leave

policy. A leave without pay shall not be granted for vacation. Personnel assigned to a specific building or homebased at a specific building shall submit their request to the building administrator. Other personnel shall submit their request to the District Office administrator responsible for their performance.

Unless circumstances warrant, leave without pay shall not be granted immediately prior to or immediately following holidays or vacations.

An employee granted a leave without pay shall have his or her pay reduced at a per diem rate based on the number of days paid in the current contract year.

COVID-19 Paid Administrative Leave

When applicable, paid administrative leave related to COVID-19 will be granted to eligible employees in accordance with State law.

Injury During Performance of Duties

Any employee injured during the performance of duties shall be entitled to a maximum of three consecutive days absence with pay provided a licensed physician certifies that the employee is unable to perform the duties of the position. If after three days the employee is still unable to perform the duties of the position, accumulated sick leave may then be used. A licensed physician must certify at the end of each pay period that the employee is unable to perform the duties of the position. The employee, in addition, shall be entitled to benefits pursuant to the Worker's Compensation Act but in no event shall the employee receive more than a regular day's pay. Sick leave pay shall be utilized, if needed, to supplement worker's compensation benefits so as to ensure a regular day's pay.

LEGAL REF.: 105 ILCS 5/10-20.7b, 5/10-20.83, 5/24-2, 5/24-6, and 5/24-6.3.
10 ILCS 5/13-2.5, Election Code.
330 ILCS 61/, Service Member Employment and Reemployment Rights Act.
820 ILCS 147, School Visitation Rights Act.
820 ILCS 154/, Family Bereavement Leave Act.
820 ILCS 156/, Child Extended Bereavement Leave Act.
820 ILCS 180/, Victims' Economic Security and Safety Act.
School Dist. 151 v. ISBE, 154 Ill. App. 3d 375 (1st Dist. 1987); Elder v. Sch. Dist. No. 127 1/2, 60 Ill. App. 2d 56 (1st Dist. 1965).

CROSS REF.: 5.180 (Temporary Illness or Temporary Incapacity), 5.185 (Family and Medical Leave), 5.250 (Leaves of Absence)

Adopted: October 21, 1968
Reviewed: May 2025
Amended: June 18, 2025

Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that:

1. ensure the safety and dignity of students and staff;
2. maintain a positive, weapons-free and drug-free learning environment;
3. keep school property and the property of others secure;
4. address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and
5. teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and *Where* Conduct Rules Apply

A student is subject to disciplinary action for engaging in prohibited student conduct, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including, but not limited to:

1. Using, possessing, distributing, purchasing, bartering, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes, vaping devices, or nicotine pouches.
2. Using, possessing, distributing, purchasing, bartering, selling, or offering for sale, alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, bartering, selling, or offering for sale:
    a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).

b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.

c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.

d. Any prescription medication when not prescribed for the student by a physician licensed practitioner, when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions or without following *Board policy 7.270* and its implementing procedures including without limitation failing to have a completed and signed "School Medication Authorization Form" on file, failing to keep medication in the original container, giving other students medication, or taking improper doses of medication. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.

e. Any non-prescription medication without following *Board policy 7.270* and its implementing procedures.

f. Any inhalant, regardless of whether it contains an illegal drug or controlled substance (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.

g. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.

h. "*Look-alike*" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.

i. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a knife, a "*weapon*" as that term is defined in the ***Weapons*** section of this policy, or a look-alike weapon, or violating the ***Weapons*** section of this policy.

5. Using or possessing an electronic mobile device including but not limited to a cellular phone or watch, video or audio recording device, personal digital assistant (PDA), digital or mp3 player, laptop, netbook, iPad, tablet, or other similar electronic devices in any manner that disrupts the educational environment or violates the rights of others, including using the

device to take photographs or video in locker rooms or bathrooms, cheat, eavesdrop (e.g. surreptitiously record a conversation), or otherwise violate student conduct rules.

Students are allowed to possess and use electronic mobile devices in school, provided they do not cause a disruption, and are not used, seen or heard during instructional time unless:

a. the supervising teacher grants permission to use them for educational purposes;

b. use of the device is provided in a student's 504 plan or individualized education program (IEP); or

c. it is needed in an emergency that threatens the safety of students, staff, or other individuals.

6. *Sexting*, which, for purposes of this policy, is the act of creating, sending, sharing, viewing, receiving, or possessing sexually explicit messages, images, or videos electronically, regardless of whether they are authentic or computer-generated, through the use of a computer, electronic communication device, or cellular phone. Sexting also includes creating, sending, sharing, viewing, receiving, or possessing indecent visual depictions, non-consensual dissemination of private sexual images, and non-consensual dissemination of sexually explicit digitized depictions, as defined in State law.

7. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.

8. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.

9. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, using a writing service and/or emerging technologies such as generative artificial intelligence technology in place of original work unless specifically authorized by staff, wrongfully giving or receiving help during an academic examination, altering report cards, or wrongfully obtaining test copies or scores.

10. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.

11. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault.

12. Teen dating violence, as described in Board policy 7.185, *Teen Dating Violence Prohibited*.

13. Causing or attempting to cause damage to, or stealing or attempting to steal, or relocating personal or school property or another person's personal property.

14. Entering school property or a school facility without proper authorization.

15. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus or at any school activity.

16. Being absent without a recognized excuse; State law and Board policy regarding truancy control will be used with chronic and habitual truants.
17. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
18. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
19. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.
20. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
21. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
22. Engaging in any activity, on or off campus, that, interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term "*possession*" includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures may include, without limitation, any of the following:

1. Notifying parents/guardians.
2. Disciplinary conference.
3. Withholding privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.
7. Detention provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration may use this option as an alternative to another disciplinary measure giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board Policy 7.220, *Bus Conduct*.
11. Out-of-school suspension from school and all school activities in accordance with Board Policy 7.200, *Suspension Procedures*. A student who has been suspended is prohibited from being on school grounds and at school activities during the period of the suspension.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with Board Policy 7.210, *Expulsion Procedures*. A student who has been expelled is prohibited from being on school grounds and at school activities during the period of expulsion.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the School Code.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and/or expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension and/or expulsion. In addition to the above list of disciplinary measures, juvenile authorities or other law enforcement may be notified whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), "look-alikes," alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

Corporal punishment is prohibited in all circumstances. *Corporal punishment* is defined as a discipline method in which a person deliberately inflicts pain upon a student in response to the student's unacceptable behavior or inappropriate language, with an aim to halt an offense, prevent its recurrence, or set an example for others. It includes slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm.

Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, State Board of Education rules (23 Ill. Admin. Code 1.280, 1.285), and the District's procedure(s).

Weapons

A student who uses, possesses, controls, or transfers one of the following weapons at school, on school grounds, on a school bus, at any school-sponsored activity or event, or at any activity or event that bears a reasonable relationship to school shall be expelled for at least one (1) calendar year but not more than two (2) calendar years:

1. A firearm, meaning any gun, rifle, shotgun, a weapon as defined by Section 921 of Title 18, of the United States Code (18 U.S.C. § 921),firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 2012 (720 ILCS 5/24-1);
2. Ammunition;
3. A knife with a blade of at least 3 inches, switchblade knife, ballistic knife, billy club, brass knuckles, other knuckle weapon regardless of its composition, or any object listed in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1);
4. A look-alike firearm; or
5. Any other object if used or attempted to be used to cause bodily harm.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent or designee, and the Superintendent or designee's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Students should report suspected possession or use of such items to any counselor, teacher, or administrator.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that the staff member:

1. observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision;
2. observes, or has reason to suspect that, any person on school grounds is or was involved in a drug-related incident; or
3. observes a battery committed against any staff member or is subject to a battery.

"*School grounds*" includes modes of transportation to school activities and any public way within 1,000 feet of the school, as well as school property itself.

Upon receiving a report of 1, above, the Building Principal or designee shall immediately notify local law enforcement. In addition, upon receiving a report on any of the above 1-3, the Building Principal or designee shall notify the Superintendent or designee and any involved student's parent/guardian.

Upon receiving a report on any of the above 1-3, the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report these incidents to the Ill. State Board of Education through its web-based School Incident Reporting System as they occur during the year and no later than July 31 for the preceding school year.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other licensed educational employees, and any other persons (whether or not a licensed employee) providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Associate Building Principal, or Assistant Building Principal is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 days for safety reasons.

Student Handbook

The Superintendent or designee, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District's student disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Adopted: December 12, 1989
Reviewed: May 2025
Amended: June 18, 2025

Incorporated
by Reference: 7.190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.: 20 U.S.C. §7971, Pro-Children Act of 2004.
20 U.S.C. §7151 et seq., Gun Free Schools Act

105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10, 5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/22-100, 5/24-24, 5/26-12, 5/27-23.7 and 5/31-3.
105 ILCS 110/3.10, Critical Health Problems and Comprehensive Health Education Act.
410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.
410 ILCS 647/, Powdered Caffeine Control and Education Act.
430 ILCS 66/, Firearm Concealed Carry Act.
23 Ill. Admin. Code §§1.280, 1.285.

CROSS REF.: 2.150 (Committees), 2.240 (Board Policy Development), 5.230 (Maintaining Student Discipline), 6.110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7.70 (Attendance and Truancy), 7.130 (Student Rights and Responsibilities), 7.140 (Search and Seizure), 7.150 (Agency and Police Interviews), 7.160 (Student Appearance), 7.170 (Vandalism), 7.180 (Prevention and Response to Bullying, Intimidation, and Harassment), 7.185 (Teen Dating Violence Prohibited), 7.200 (Suspension Procedures), 7.210 (Expulsion Procedures), 7.220 (Bus Conduct), 7.230 (Misconduct by Students with Disabilities), 7.240 (Conduct Code for Participants in Co-Curricular Activities), 7.270 (Administering Medicines to Students), 7.310 (Restrictions on Publications; Elementary and Junior High Schools), 7.315 (Restrictions on Publications; High Schools), 8.30 (Visitors to and Conduct on School Property)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

DISTRICT OFFICE	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 3	

Total Previously Approved	
Approved to raise with this Amendment	$75,812.40
Total Approved to Date	$75,812.40
Existing District Funds Approved	$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	☐	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	☐	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	☐	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I Further certify that the estimate of total approval to date, in the amount of $75,812.40 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	☑	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	☐	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - $0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON

(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION
To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The DISTRICT OFFICE school, located at 1809 W Hovey Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 3/17/2025.

- [x] All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.
- [ ] All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is $ 75,812.40.

Name of Architect/Engineer Jean Underwood	*Name of Firm* Design Mavens Architecture
Phone Number 3093043048	*Fax Number*
License Number 001-017750	*Expiration Date* 11/30/2026
Email Address jean@design-mavens.com	
[Seal and Signature]	



PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

a. Based upon the report of the architect referred to above, the district faces total estimated costs of $ to finance the work involved.

b. The district has $ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.

c. If Fire Prevention and Safety funds are to be used, the district certifies that it has levied the maximum authorized rate for its operations and maintenance fund for the most recent year for which tax rates are available.

d. The district needs to raise $ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.

e. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.

f. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).

g. All work authorized by the District will be executed in conformity with all applicable codes.

h. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE	2. DISTRICT CODE/NAME	3. FACILITY CODE/NAME
064, McLean	**0050, McLean County USD 5**	**DISTRICT OFFICE**

4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation
1	Exterior pavement	b.	PM 302.3	Asphalt parking lot surface is deteriorated.	3,105 sq yards - Remove existing parking blocks. Mill 1.5" of deteriorating asphalt and haul away. Clean and prepare surface. Apply 1 coat of emultsion sealer over entire area. Apply 1.5" hot mix asphalt. Stripe.

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE	2. DISTRICT CODE/NAME	3. FACILITY CODE/NAME
064, McLean	**0050, McLean County USD 5**	**DISTRICT OFFICE**

4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	c	b.	3,105 sq yards - Remove existing parking blocks. Mill 1.5" of deteriorating asphalt and haul away. Clean and prepare surface. Apply 1 coat of emultsion sealer over entire area. Apply 1.5" hot mix asphalt. Stripe.	ls	1	2	$63,177.00			8/31/2025	F

Original Subtotal	$63,177.00	Adjusted Subtotal	$63,177.00		
Original 10.00% Contingency	$6,317.70	Adjusted 10.00% Contingency	$6,317.70		
Original 10.00% A/E Fees	$6,317.70	Adjusted 10.00% A/E Fees	$6,317.70		
Original Grand Total	$75,812.40	Adjusted Grand Total	$75,812.40		

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

TOWANDA ELEM SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 14	

Total Previously Approved	
Approved to raise with this Amendment	$68,926.80
Total Approved to Date	$68,926.80
Existing District Funds Approved	$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	☐	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	☐	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	☐	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I Further certify that the estimate of total approval to date, in the amount of $68,926.80 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	☑	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	☐	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - $0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON

(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION
To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The TOWANDA ELEM SCHOOL school, located at 304 S East St Towanda, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 3/17/2025.

- [x] All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.
- [x] All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is $ 68,926.80.

Name of Architect/Engineer Jean Underwood	*Name of Firm* Design Mavens Architecture
Phone Number 3093043048	*Fax Number*
License Number 001-017750	*Expiration Date* 11/30/2026
Email Address jean@design-mavens.com	
[Seal and Signature]	



PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

a. Based upon the report of the architect referred to above, the district faces total estimated costs of $ to finance the work involved.

b. The district has $ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.

c. If Fire Prevention and Safety funds are to be used, the district certifies that it has levied the maximum authorized rate for its operations and maintenance fund for the most recent year for which tax rates are available.

d. The district needs to raise $ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.

e. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.

f. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).

g. All work authorized by the District will be executed in conformity with all applicable codes.

h. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE	2. DISTRICT CODE/NAME	3. FACILITY CODE/NAME
064, McLean	**0050, McLean County USD 5**	**TOWANDA ELEM SCHOOL**

4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation
1	Exterior pavement	b.	BOCA PM 303.3	1474 sqyd asphalt parking lot has significant deterioration over a quarter of the lot and moderate deterioration over half of the lot.	Remove 2" of asphalt from 707 sq yds. Remove asphalt and base (8" depth) from 268 sq ydsl. Install 1.5" binder and 1.5" surface course of hot mix asphalt over 1,474 sq yds. Stripe parking locations.

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE	2. DISTRICT CODE/NAME	3. FACILITY CODE/NAME
064, McLean	**0050, McLean County USD 5**	**TOWANDA ELEM SCHOOL**

4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	c	b.	Remove 2" of asphalt from 707 sq yds. Remove asphalt and base (8" depth) from 268 sq ydsl. Install 1.5" binder and 1.5" surface course of hot mix asphalt over 1,474 sq yds. Stripe parking locations.	ls	1	2	$57,439.00			12/31/2030	F

Original Subtotal	$57,439.00	Adjusted Subtotal	$57,439.00	
Original 10.00% Contingency	$5,743.90	Adjusted 10.00% Contingency	$5,743.90	
Original 10.00% A/E Fees	$5,743.90	Adjusted 10.00% A/E Fees	$5,743.90	
Original Grand Total	$68,926.80	Adjusted Grand Total	$68,926.80	

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

PARKSIDE ELEMENTARY SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 15	

Total Previously Approved	
Approved to raise with this Amendment	$73,524.00
Total Approved to Date	$73,524.00
Existing District Funds Approved	$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	☐	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	☐	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	☐	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I Further certify that the estimate of total approval to date, in the amount of $73,524.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	☑	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	☐	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - $0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON

(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION
To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The PARKSIDE ELEMENTARY SCHOOL school, located at 1900 W College Ave Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 3/17/2025.

- [x] All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.
- [ ] All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is $ 73,524.00.

Name of Architect/Engineer Jean Underwood	*Name of Firm* Design Mavens Architecture
Phone Number 3093043048	*Fax Number*
License Number 001-017750	*Expiration Date* 11/30/2026
Email Address jean@design-mavens.com	
[Seal and Signature]	



PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

a. Based upon the report of the architect referred to above, the district faces total estimated costs of $ to finance the work involved.

b. The district has $ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.

c. If Fire Prevention and Safety funds are to be used, the district certifies that it has levied the maximum authorized rate for its operations and maintenance fund for the most recent year for which tax rates are available.

d. The district needs to raise $ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.

e. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.

f. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).

g. All work authorized by the District will be executed in conformity with all applicable codes.

h. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE	2. DISTRICT CODE/NAME	3. FACILITY CODE/NAME
064, McLean	**0050, McLean County USD 5**	**PARKSIDE ELEMENTARY SCHOOL**

4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation
1	Main parking lot, entry drive, drive to side of building, and side access lot.	b.	BOCA PM 303.3	Main asphalt parking lot surface is deteriorated.	3,676 sq yards - Mill 1.5" of asphalt and haul away. Clean, prep, and prime entire area. Install 1.5" hot mix asphalt. Stripe.

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE	2. DISTRICT CODE/NAME	3. FACILITY CODE/NAME
064, McLean	**0050, McLean County USD 5**	**PARKSIDE ELEMENTARY SCHOOL**

4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	b.	3,676 sq yards - Mill 1.5" of asphalt and haul away. Clean, prep, and prime entire area. Install 1.5" hot mix asphalt. Stripe.	ls	1	2	$61,270.00			12/31/2030	F

	Original Subtotal	$61,270.00	Adjusted Subtotal	$61,270.00	
	Original 10.00% Contingency	$6,127.00	Adjusted 10.00% Contingency	$6,127.00	
	Original 10.00% A/E Fees	$6,127.00	Adjusted 10.00% A/E Fees	$6,127.00	
	Original Grand Total	$73,524.00	Adjusted Grand Total	$73,524.00	

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

NORMAL COMMUNITY HIGH SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 44	

Total Previously Approved	
Approved to raise with this Amendment	$678,000.00
Total Approved to Date	$678,000.00
Existing District Funds Approved	$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	☐	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	☐	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	☐	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I Further certify that the estimate of total approval to date, in the amount of $678,000.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	☑	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	☐	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - $0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON

(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION
To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The NORMAL COMMUNITY HIGH SCHOOL school, located at 3900 E Raab Rd Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 6/11/2025.

- [x] All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.
- [ ] All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is $ 678,000.00.

Name of Architect/Engineer Randall Middleton	*Name of Firm* MIDDLETON ASSOCIATES INC.
Phone Number (309) 452-1271	*Fax Number* (309) 454-8049.
License Number 001-007938	*Expiration Date* 11/30/2026
Email Address rand@middletonassociates.net	[Seal and Signature]



PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

a. Based upon the report of the architect referred to above, the district faces total estimated costs of $ to finance the work involved.

b. The district has $ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.

c. If Fire Prevention and Safety funds are to be used, the district certifies that it has levied the maximum authorized rate for its operations and maintenance fund for the most recent year for which tax rates are available.

d. The district needs to raise $ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.

e. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.

f. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).

g. All work authorized by the District will be executed in conformity with all applicable codes.

h. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE	2. DISTRICT CODE/NAME	3. FACILITY CODE/NAME
064, McLean	**0050, McLean County USD 5**	**NORMAL COMMUNITY HIGH SCHOOL**

4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation
1	entire building	a.	BOCA 918.4	The present system includes a main panel and seven remote panels. The Simplex 4100 equipment is not fully functional; the feature to release door hold opens, and shut down ventilation equipment is not fully operational. Other necessary functioons have not been vetted.	Remove and replace the main panel and the seven remote panels. Install new material to enable the system to perform all basic detection and control.

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE	2. DISTRICT CODE/NAME	3. FACILITY CODE/NAME
064, McLean	**0050, McLean County USD 5**	**NORMAL COMMUNITY HIGH SCHOOL**

4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	a.	Install new Simplex 4100ES panel and compatible remote panels. Install all material to make the system completely functional for the school year 2025-2026. In the summer of 2026, install all equipment to allow the warning component to be audio and electronic.	system	1	2	$600,000.00			8/15/2026	F

	Original Subtotal	$600,000.00	Adjusted Subtotal	$600,000.00	
	Original 10.00% Contingency	$60,000.00	Adjusted 10.00% Contingency	$60,000.00	
	Original 3.00% A/E Fees	$18,000.00	Adjusted 3.00% A/E Fees	$18,000.00	
	Original Grand Total	$678,000.00	Adjusted Grand Total	$678,000.00	

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

RESOLUTION OF THE BOARD OF EDUCATION OF COMMUNITY UNIT DISTRICT NO. 5

MCLEAN & WOODFORD COUNTIES, ILLINOIS

Designating that Interest earned during the Fiscal Year ended June 30, 2025 and all prior

Fiscal Years shall continue to be considered Interest in accordance with Title 23 of the

Illinois Administrative Code 100.500 (a-4)

BE IT RESOLVED by the Board of Education of Community Unit District No. 5, McLean & Woodford Counties**,** Illinois that interest earned from investment of monies maintained in any District fund and accrued to the balance of such District fund during fiscal year 2025 (July 1, 2024 - June 30, 2025) or during any fiscal year prior to fiscal year 2025, shall remain as interest at the close of fiscal year 2025 and available for transfer as interest to other funds pursuant to state law and shall not become principal as of June 30, 2025, pursuant to Title 23 of the Illinois Administrative Code Section 100.500 (a-4).

ADOPTED this 18th day of June, 2025 by the following roll call vote:

Ayes: _____

Nays: _____

Absent: _____

_____

President, Board of Education

ATTEST:

_____

Secretary, Board of Education

June 18, 2025

To: Board of Education

From: Martin Hickman

Re: Catastrophic Student Accident Insurance, Worker's Compensation Insurance, Employed Lawyers Professional Liability and Treasurer's Bond Renewals

Catastrophic Student Accident Renewal

Recommendation to approve the Catastrophic Student Accident renewal from Philadelphia Insurance for the 2025-2026 policy period. The annual premium for the 2025-2026 policy period would be $3,377, which is an increase of $180 or 5.63% over the expiring.

Worker's Compensation Insurance Renewal

Recommendation to approve Option #3 from Midwest with a Self-Insured Retention (SIR) of $500,000 for the 2025-2026 policy period. This renewal is set up on a two (2) year term. The annual premium would be $84,990.

Employed Lawyers Professional Liability Renewal

Recommendation to approve the Employed Lawyers Professional Liability renewal from Intact Insurance Specialty Solutions for the 2025-2026 policy period. The annual premium for the 2025-2026 policy period would be $2,244, which is a savings in premium of $45 or 1.97%.

Treasurer's Bond Renewal

Recommendation to approve the Treasurer's Bond renewal from Brokers' Risk for the 2025-2026 policy period. The annual premium for the 2025-2026 policy period would be $14,942.

McLEAN COUNTY UNIT 5 STUDENT HANDBOOK

McLean County Unit 5 Student Handbook
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McLEAN COUNTY
UNIT 5

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Chapter 1: Introductory Information & General Notices

1.00 School Operations During a Pandemic or Other Health Emergency

A pandemic is a global outbreak of disease. Pandemics happen when a new virus emerges to infect individuals and, because there is little to no pre-existing immunity against the new virus, it spreads sustainably. Your child's school and district play an essential role, along with the local health department and emergency management agencies, in protecting the public's health and safety during a pandemic or other health emergency.

During a pandemic or other health emergency, you will be notified in a timely manner of all changes to the school environment and schedule that impact your child. Please be assured that even if school is not physically in session, it is the goal of the school and district to provide your child with the best educational opportunities possible.

Additionally, please note the following:

1. All decisions regarding changes to the school environment and schedule, including a possible interruption of in-person learning, will be made by the superintendent in consultation with and, if necessary, at the direction of the Governor, Illinois Department of Public Health, local health department, emergency management agencies, and/or Regional Office of Education.
2. Available learning opportunities may include remote and/or blended learning. Blended learning may require your child to attend school on a modified schedule.
3. Students will be expected to participate in blended and remote instruction as required by the school and district. Parents are responsible for ensuring the participation of their child. Students who do not participate in blended or remote learning will be considered truant.
4. All school disciplinary rules remain in effect during the interruption of in-person learning. Students are subject to discipline for disrupting the remote learning environment to the same extent that discipline would be imposed for disruption of the traditional classroom.
5. Students and parents/guardians will be required to observe all public health and safety measures implemented by the school and district in conjunction with state and local requirements.
6. During a pandemic or other health emergency, the school and district will ensure that educational opportunities are available to all students.
7. School personnel will work closely with students with disabilities and other vulnerable student populations to minimize the impact of any educational disruption.
8. Students who have a compromised immune system, live with an individual with a compromised immune system, or have a medical condition that may impact their ability to attend school during a pandemic or other public health emergency should contact school officials.
9. During a pandemic or other health emergency, teachers and school staff will receive additional training on health and safety measures.
10. In accordance with school district or state mandates, the school may need to conduct a daily health assessment of your child. Parents/guardians and students will be notified of the exact assessment procedures if this becomes necessary.
11. Parents/guardians should not send their child to school if their child exhibits any symptoms consistent with the pandemic or other health emergency.

12. Please do not hesitate to contact school or district officials if you have any concerns regarding your child's education, health or safety.

1.20 Student/Parent Handbook Acknowledgment and Pledge

As part of the Online Registration process, students, parents, and guardians acknowledge receipt of the Student Handbook for their child's school, corresponding to the applicable school year. Handbooks for the upcoming year will be available on the district website prior to the start of the school year. By acknowledging the handbook during registration, you confirm that you will review its contents with your child and understand the responsibilities it outlines.

1.30 General School Information

This handbook is intended to provide students, parents/guardians, and visitors with basic information about Unit 5 Schools, and to explain the various policies and procedures students should follow when attending school or school-related activities on or off campus and parents/guardians and visitors should follow when attending Unit 5 activities or events or otherwise on school property. This handbook is a summary and is not a comprehensive statement of school policies and procedures. The Board's comprehensive policy manual is available on the District's website - https://www.boardpolicyonline.com/?b=mclean_5 - or at the Board office, located at 1809 West Hovey Avenue, Normal, Illinois. Keep this handbook available as a reference. Students will be held responsible for knowing and following all procedures, policies and regulations. Unit 5 administration reserves the right to change rules, as needed, to maintain a safe and orderly learning environment. Changes in state and federal laws may dictate amendments to sources identified in this handbook during the school year.

District Governance

The District is governed by a Board of Education consisting of seven members. Current Board of Education members are listed on the District's website. The Board's powers and duties include the authority to adopt, enforce and monitor all policies for the management and governance of the District's schools. The Superintendent is the District's chief executive officer and is responsible for the administration and management of the District schools in accordance with Board policies and directives, and State and federal law.

1.40 Visitors

During school hours, all visitors, including parents and siblings, are required to enter through the front door or greeter station of the building and proceed immediately to the main office. Visitors should identify themselves and inform office personnel of their reason for being at school.

When arriving at any school, visitors are asked to provide their information on a touch screen. Visitors consent to uploading a photo of their State issued driver's license or ID card. The visitor's full name and date of birth is reviewed and sent to a third-party database provider, **Verkada Guest**, to search all state and local US sex offender registries and records. Additionally, the name is reviewed against our district banned person list.

Within seconds, the system will share the results with school staff and will print an ID badge for entry. Approved visitors must take a tag identifying themselves as a guest and place the tag on their outer clothing in a clearly visible location. Visitors are required to proceed immediately and/or may be escorted to their location in a quiet manner. All visitors must return to the main office and sign out before leaving the school. Our visitor management system tracks the arrival and departure of all visitors.

Any person wishing to confer with a staff member should contact that staff member to make an appointment. Conferences with teachers are held, to the extent possible, outside school hours or during the teacher's conference/preparation period.

Visitors are expected to abide by all school rules during their time on school property. A visitor who fails to conduct themselves in a manner that is appropriate will be asked to leave and may be subject to criminal penalties for trespassing and/or disruptive behavior.

No person on school property or at a school event shall perform any of the following acts:

1. Strike, injure, threaten, harass, or intimidate another person.
2. Behave in an unsportsmanlike manner or use vulgar or obscene language.
3. Unless specifically permitted by State law, possess a weapon, any object that can reasonably be considered a weapon or looks like a weapon, or any dangerous device.
4. Damage or threaten to damage another's property.
5. Damage or deface school property.
6. Violate any Illinois law or municipal, local, or county ordinance.
7. Smoke or otherwise use tobacco or vaping products.
8. Distribute, consume, use, possess, or be impaired by or under the influence of an alcoholic beverage, cannabis, other lawful product, or illegal drug.
9. Be present when the person's alcoholic beverage, cannabis, other lawful product, or illegal drug consumption is detectable, regardless of when and/or where the use occurred.
10. Use or possess medical cannabis, unless the student has complied with Illinois' Compassionate Use of Medical Cannabis Act and District policies.
11. Impede, delay, disrupt, or otherwise interfere with any school activity or function (including using cellular phones in a disruptive manner).
12. Enter upon any portion of school premises at any time for purposes other than those that are lawful and authorized by the board.
13. Operate a motor vehicle: (a) in a risky manner, (b) more than 20 miles per hour, or (c) in violation of an authorized District employee's directive.
14. Engage in any risky behavior, including rollerblading, roller-skating, or skateboarding.
15. Violate other District policies or regulations, or a directive from an authorized security officer or District employee.
16. Engage in any conduct that interferes with, disrupts, or adversely affects the district or a school function.

Any person who engages in prohibited conduct may be ejected from or denied admission to school property in accordance with State law. The person may also be subject to being denied admission to school athletic or extracurricular events for up to one calendar year.

1.50 Equal Educational Opportunities and Sex Equity

Equal educational and co-curricular opportunities are available to all students without regard to color, race, national origin, religion, sex, sexual orientation, gender identity, ancestry, age, religion, physical or mental disability, status as homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy.

No student shall, based on sex, sexual orientation, or gender identity, be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and extracurricular programs and activities.

Any student or parent/guardian with a sex equity or equal opportunity concern should contact:

Nondiscrimination Coordinator and Complaint Manager:
M. Curt Richardson
1809 W. Hovey Ave, Normal IL 61761
Email: richardmc@unit5.org
Telephone: (309) 557-4082

Any student may file a sex discrimination complaint under the District's Title IX Grievance Procedure. Any student may file a sex equity complaint under the District's Uniform Grievance Procedure. A student may appeal the Board's decision to the Regional Superintendent and, thereafter, to the State Superintendent of Education.

1.60 Animals on School Property

To assure student health and safety, animals generally are not allowed on school property, except in the case of a service animal accompanying a student or other individual with a documented disability, or when approved by the Building Principal for educational purposes in accordance with Exhibit 6.100-E1 Guidelines and Application for Using Animals in School Facilities for Educational Purposes.

1.70 School Volunteers

Volunteers can make many valuable contributions to our schools. The Board encourages the use of volunteers for the reasons set forth in Board Policy 6.250 *Community Resource Persons and Volunteers*. Any parent or volunteer who works directly with students must complete Exhibit 6.250-E1, Volunteer Information Form and Waiver of Liability, and be screened annually. This includes those who volunteer during the school day, as well as volunteers who work with students as part of before and after-school clubs. Parents attending a party to be with/help their own student do not need a volunteer screening as long as they are not working with other students, just their own. Room parents and party volunteers leading the event and working with/supervising other students should be screened. All volunteers, regardless of whether they have been screened using the District's volunteer background screening, are required to check in and out at the main office, will be subject to the District visitor policy, and receive a visitor badge before going to their destination.

1.80 Invitations and Gifts [K-8]

Party invitations or gifts for classmates should not be brought to school to be distributed. The office is unable to release addresses and phone numbers of students.

1.85 Treats and Snacks [K-8]

Unit 5 believes that birthdays are special for children. As a school District, to promote a healthy school environment, birthday recognitions cannot include food items. The decision will be left up to each school as to how they would like to recognize a student's birthday, but it cannot include food items.

1.90 Emergency School Closings

School cancellation/early dismissal information can be accessed from the Unit 5 website at www.unit5.org. Additional information will be available on local radio and TV stations, in addition to a *School Messenger* phone call that will be sent to parent/guardian contacts. For your child's safety, make certain your child knows ahead of time where to go in case of an early dismissal.

If schools dismiss early for an emergency, all after-school functions are automatically canceled.

1.100 Video and Audio Monitoring Systems

A video and/or audio monitoring system may be in use on school buses, and a video monitoring system may be in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors, and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

1.110 Accommodating Individuals with Disabilities

Individuals with disabilities shall be provided an opportunity to participate in all school-sponsored services, programs, or activities. The District may provide to persons with disabilities auxiliary aids or services when necessary and appropriate. Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

1.120 Students with Food Allergies

State law requires our school district to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations, and state rules.

If your student has a life-threatening allergy or life-threatening chronic illness, please notify the building principal.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the needed supports so that your student can access their education as effectively as students without disabilities.

Not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504. Our school district may also be able to appropriately meet a student's needs through other means.

1.130 Care of Students with Diabetes

If your child has diabetes and requires assistance managing this condition while at school and school functions, a Diabetes Care Plan must be submitted to the building principal. Parents/guardians are responsible for and must:

a. Inform the school in a timely manner of any change that needs to be made to the Diabetes Care Plan on file with the school for their child.
b. Inform the school in a timely manner of any changes to their emergency contact numbers or contact numbers of health care providers.
c. Sign the Diabetes Care Plan.
d. Grant consent for and authorize designated School District representatives to communicate directly with the health care provider whose instructions are included in the Diabetes Care Plan.

For further information, please contact the building principal.

1.140 Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the school district.

The school district maintains student and parent resources on suicide and depression awareness and prevention. Much of this information, including a copy of the school district's policy, is posted on the school district website. Information can also be obtained from the school office.

1.150 Accommodating Breastfeeding Students

Students who choose to breastfeed an infant after returning to school are provided reasonable accommodations. A student who needs to breastfeed or express milk may take reasonable breaks during the school day. Reasonable accommodations include, but are not limited to:

1. Access to a private and secure room, other than a bathroom, to express milk or breastfeed an infant.
2. Permission to bring onto school campus a breast pump or other equipment used to express breast milk.
3. Access to a power source for a breast pump or any other equipment used to express breast milk.
4. Access to a place to store expressed breast milk safely.
5. Reasonable breaks to accommodate the student's need to express breast milk or breastfeed an infant child or attend to health needs associated with breastfeeding (including eating, drinking, or using the restroom).
6. The opportunity to make up work missed due to the student's use of reasonable accommodations for breastfeeding.

   Complaints regarding violations of this procedure should be made to the District's Complaint Manager.

1.160 Parent Organizations and Booster Clubs

Parent organizations and booster clubs are invaluable resources to the District's schools. While parent organizations and booster clubs have no administrative authority and cannot determine District policy, the School Board welcomes their suggestions and assistance.

Parent organizations and booster clubs may be recognized by the Board and permitted to use the District's name, a District school's name, a District school's team name, or any logo attributable to the District, provided they first receive the Superintendent or designee's express written consent. Consent to use one of the above-mentioned names or logos will generally be granted if the organization or club has bylaws containing the following:

1. The organization's or club's name and purpose, such as to enhance students' educational experiences, to help meet the educational needs of students, to provide extra athletic benefits to students, to assist specific sports teams or academic clubs through financial support, or to enrich extracurricular activities.
2. The rules and procedures under which it operates.
3. An agreement to adhere to all Board policies and administrative procedures.
4. A statement that membership is open and unrestricted, meaning that membership is open to all parents/guardians of students enrolled in the school, District staff, and community members.
5. A statement that the District is not, and will not be, responsible for the organization's or club's

business or the conduct of its members, including on any organization or club websites or social media accounts.

6. An agreement to maintain and protect its finances.
7. A recognition that money given to a school cannot be earmarked for any particular expense. Booster clubs may make recommendations, but cash or other valuable consideration must be given to the District to use at its discretion. The Board's legal obligation to comply with Title IX by providing equal athletic opportunity for members of both genders will supersede an organization or club's recommendation.

Permission to use one of the above-mentioned names or logos may be rescinded at any time and does not constitute permission to act as the District's representative. At no time does the District accept responsibility for the actions of any parent organization or booster club, regardless of whether it was recognized and/or permitted to use any of the above-mentioned names or logos. The Superintendent shall designate an administrative staff member to serve as the recognized liaison to parent organizations or booster clubs. The liaison will serve as a resource person and provide information about school programs, resources, policies, problems, concerns, and emerging issues. Building staff will be encouraged to participate in the organization.

1.170 Student Appearance

A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The school does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. The school will not prohibit students from wearing or accessorizing the student's graduation attire with items associated with the student's cultural, ethnic, or religious identity or any other protected characteristic or category identified in the Illinois Human Rights Act. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.

1.180 Awareness and Prevention of Child Sexual Abuse, Grooming Behaviors, and Boundary Violations

Child sexual abuse, grooming behaviors, and boundary violations harm students, their parents/guardians, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn.

Warning Signs of Child Sexual Abuse

Warning signs of child sexual abuse include the following

Physical signs:

- Sexually transmitted infections (STIs) or other genital infections
- Signs of trauma to the genital area, such as unexplained bleeding, bruising, or blood on the sheets, underwear, or other clothing
- Unusual weight gain or loss

Behavioral signs:

- Excessive talk about or knowledge of sexual topics
- Keeping secrets
- Not talking as much as usual
- Not wanting to be left alone with certain people, or being afraid to be away from primary caregivers

- Regressive behaviors or resuming behaviors that the child had grown out of, such as thumb sucking or bedwetting
- Overly compliant behavior
- Sexual behavior that is inappropriate for the child's age
- Spending an unusual amount of time alone
- Trying to avoid removing clothing to change or bathe

Emotional signs:

- Change in eating habits or unhealthy eating patterns, like loss of appetite or excessive eating
- Signs of depression, such as persistent sadness, lack of energy, changes in sleep or appetite, withdrawing from normal activities, or feeling "down"
- Change in mood or personality, such as increased aggression
- Decrease in confidence or self-image
- Anxiety, excessive worry, or fearfulness
- Increase in unexplained health problems such as stomach aches and headaches
- Loss or decrease in interest in school, activities, and friends
- Nightmares or fear of being alone at night
- Self-harming behaviors or expressing thoughts of suicide or suicidal behavior
- Failing grades
- Drug or alcohol use

Warning Signs of Grooming Behaviors

School and District employees are expected to maintain professional and appropriate relationships with students based upon students' ages, grade levels, and developmental levels.

Prohibited grooming is defined as (i) any act, including but not limited to, any verbal, nonverbal, written, or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples of grooming behaviors include, but are not limited to, the following behaviors:

- Sexual or romantic invitations to a student
- Dating or soliciting a date from a student
- Engaging in sexualized or romantic dialog with a student
- Making sexually suggestive comments that are directed toward or with a student
- Self-disclosure or physical exposure of a sexual, romantic, or erotic nature
- Sexual, indecent, romantic, or erotic contact with a student
- Failing to respect boundaries or listening when a student says "no"
- Engaging in touching that a student or student's parents/guardians have indicated is unwanted
- Trying to be a student's friend rather than filling an adult role in the student's life
- Failing to maintain age-appropriate relationships with students
- Talking with students about personal problems or relationships
- Spending time alone with a student outside of their role in the student's life or making up excuses to be alone with a student
- Expressing unusual interest in a student's sexual development, such as commenting on sexual characteristics or sexualizing normal behaviors
- Giving a student gifts without occasion or reason
- Spending a lot of time with a student
- Restricting a student's access to other adults

Warning Signs of Boundary Violations

School and District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Examples of boundary violations include:

- Favoring a certain student by inviting the student to "hang out" or by granting special privileges
- Engaging in peer-like behavior with a student
- Discussing personal issues with a student
- Meeting with a student off-campus without parent/guardian knowledge and/or permission
- Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside of a professional role
- Transporting a student in a school or private vehicle without administrative authorization
- Giving gifts, money, or treats to an individual student
- Sending a student on personal errands
- Intervening in a serious student problem instead of referring the student to an appropriately trained professional
- Sexual or romantic invitations toward or from a student
- Taking and using photos/videos of students for non-educational purposes
- Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting
- Inviting a student to an employee's home
- Adding a student on personal social networking sites as contacts when unrelated to a legitimate educational purpose
- Privately messaging a student
- Maintaining intense eye contact with a student
- Making comments about a student's physical attributes, including excessively flattering comments
- Engaging in sexualized or romantic dialogue
- Making sexually suggestive comments directed toward or with a student
- Disclosing confidential information
- Self-disclosure of a sexual, romantic, or erotic nature
- Full frontal hugs
- Invading personal space

If you believe you are a victim of child sexual abuse, grooming behaviors, or boundary violations, or you believe that your child is a victim, you should immediately contact the Building Principal, a school counselor, or another trusted adult employee of the school.

Additional Resources include:

- National Sexual Assault Hotline at 800. 656.HOPE (4673)
- National Sexual Abuse Chatline at online.rainn.org
- Illinois Department of Children and Family Services Hotline at 1.800.25. ABUSE (2873)

1.185 Faith's Law Notifications

School districts are required to include in their student handbook the District's Employee Code of Professional Conduct. These standards, in part, define appropriate conduct between school employees and students. A copy of these standards can be found on the District's website or requested from the Superintendent's office.

1.190 Prevention of Anaphylaxis

While it is not possible for the School or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management to reduce

these risks and provide accommodations and proper treatment for anaphylactic reactions. For more information, see Board Policy 7.285 Anaphylaxis Prevention, Response, and Management Program and Administrative Procedure 7.285-AP1 Anaphylaxis Prevention, Response, and Management Program. Parents/guardians with questions about how the policy applies to their child should contact their Building Principal.

1.200 Sexual Abuse Response and Prevention Resource Guide

The Illinois State Board of Education (ISBE) maintains a resource guide on sexual abuse response and prevention. The guide contains information on and the location of children's advocacy centers, organizations that provide medical evaluations and treatment to victims of child sexual abuse, organizations that provide mental health evaluations and services to victims and families of victims of child sexual abuse, and organizations that offer legal assistance to and provide advocacy on behalf of victims of child sexual abuse. This guide can be accessed through the ISBE website at http://www.isbe.net, or you may request a copy of this guide by contacting the school's office.

1.210 Free and Reduced-Price Food Service Meal Charge Notification

Free and Reduced-Price Food Services; Meal Charge Notifications

The following notification is provided to all households of students at the beginning of each school year as federally required notification regarding eligibility requirements and the application process for the free and reduced-price food services that are listed in Board Policy 4.130, Free and Reduced-Price Food Services, and 4.140, Waiver of Student Fees. This notification is also provided to households of students transferring to the District during the school year.

For more information, see http://www.fns.usda.gov/school-meals/unpaid-meal-charges, and/or contact the Building Principal or designee.

Free and Reduced-Price Food Services Eligibility

When the parents/guardians of students are unable to pay for their child(ren)'s meal services, meal charges will apply per a student's eligibility category and will be processed by the District accordingly. A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines, family-size income standards set annually by the U.S. Dept. of Agriculture and distributed by the Illinois State Board of Education.

Meal Charges for Meals Provided by the District

The Building Administration and District staff will work jointly to prevent meal charges from accumulating. Every effort to collect all funds due to the District will be made on a regular basis and before the end of the school year. Contact your Building Principal or designee about whether your child(ren)'s charges may be carried over at the end of the school year, i.e., beyond June 30th.

Unpaid meal charges are considered delinquent debt when payment is overdue as defined by Board Policy 4.45, Insufficient Fund Checks and Debt Recovery and the Hunger-Free Students' Bill of Rights Act (105 ILCS 123/). The District will make reasonable efforts to collect charges classified as delinquent debt, including repeated contacts to collect the amounts and, when necessary, requesting that the student's parent(s)/guardian(s) apply for meal benefits to determine if the student qualifies for such benefits under Board Policy 4.130, *Free and Reduced-Price Food Services*. The District will provide a federally reimbursable meal or snack to a student who requests one, regardless of the student's ability to pay or negative account balance.

When a student's funds are low and when there is a negative balance, reminders will be provided to the staff, students, and their parent(s)/guardian(s) at regular intervals during the school year. State law allows the Building Principal to contact parents(s)/guardian(s) to attempt collection of the owed money when the amount owed is more than the amount of five lunches [or insert lower amount]. If a parent/guardian regularly fails to provide meal money for the child(ren) that they are responsible for in the District and does not qualify for free meal benefits or refuses to apply for such benefits, the Building Principal or designee will direct the next course of action. Continual failure to provide meal money may require the District to notify the Illinois Department of Children and Family Services (DCFS) and/or take legal steps to recover the unpaid meal charges, up to and including seeking an offset under the State Comptroller Act, if applicable.

Chapter 2: Admission, Attendance, Promotion & Graduation

2.00 Admission Requirements and Enrollment Procedure

Parents/guardians of students enrolling in the District for the first time must complete the District's Verification of Residency and Enrollment form and supply:

- Certified birth certificate or other reliable proof of identity and age. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days, they must provide a certified copy of the student's birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child.

  NOTE: If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Missing Children Registration Law and Missing Children Records Act requires the Superintendent or designee to immediately notify the local law enforcement agency, and also notify the person enrolling the student in writing that, unless they comply within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee must refer the case. The Superintendent or designee must immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
- Proof of legal custody
- Proof of residence, as required by Board Policy 7.60
- Proof of disease immunization or detection and the required physical examination as required by State law and Board Policy. Board Policy 7.100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*.
- Documentation that is not accepted for enrolling a student in school includes anything that does not adequately prove the student's identity, age, residency, or immunization status, such as: expired identification documents, unverified birth certificates, documents not issued by a recognized authority, or documents that do not provide a current address.

Early Childhood Enrollment Only: The school district is required to collect and review proof of family income to determine eligibility and priority points for *every student* as a part of the screening process for eligibility into early childhood programs upon entry to the program. Proof of family income must be placed in each child's folder. During state compliance visits, monitors will look for this documentation.

Early childhood programs must document how family income was calculated using any of the following forms of evidence:

- Pay stubs
- Proof of WIC benefit
- Proof of Supplemental Nutrition Assistance Program (SNAP) benefit
- Proof of Temporary Assistance for Needy Families (TANF) enrollment
- Proof of Supplemental Security Income (SSI) benefit
- Proof the family receives Child Care Assistance Program (CCAP)

- Tax Return (most recent)
- Wages and tax statement (most recent W-2)
- Verification/letter from employer
- Proof that the parent/guardian is enrolled in Medicaid (a medical card with the child's name does not prove income eligibility)
- Signed written statement from the family (This is only an option when parents/guardians have no income sources)

Age Requirements

Early Childhood (Preschool for All - PFA / Preschool for All Expansion - PFAE):

- To be eligible for Early Childhood programs, a child must be between three (3) and five (5) years old.
- However, children five (5) years old on or before September 1 of the school year are not eligible for admission to PFA/PFAE, as they are considered kindergarten age-eligible.
- PFA and PFAE programs are designed exclusively for children ages 3–5 who are not yet eligible for kindergarten.

Kindergarten:

- A child must be five (5) years old on or before September 1 of the school year to be eligible for admission to kindergarten.

First Grade:

- A child must be six (6) years old on or before September 1 of the school year to be eligible for first grade.
- Children who turn six after September 1 shall enter first grade the following year.
- A child who has completed a full year of kindergarten in another district but is not yet six by September 1 may be placed in either kindergarten or first grade, at the discretion of the Building Principal.
- **A child may also be admitted to first grade if:**
    - The child attended a non-public preschool;
    - Continued through kindergarten at the same school;
    - Was taught by a properly certified teacher;
    - Will turn six (6) years old on or before December 31 of the school year; and
    - Demonstrates readiness based on an assessment.

Accelerated Placement:

- Early entrance to kindergarten or first grade may be available under Board Policy 6.135: Accelerated Placement Program. Board Policy 6.135, *Accelerated Placement Program*.

Students with Exceptional Needs:

- Children ages 3 to 21 with exceptional needs who qualify for special education services or are at risk of academic failure may be eligible for admission.
- Eligibility for special education is based on documented delays in one or more developmental areas, as determined through an Individualized Education Program (IEP).
- Students with disabilities who receive special education services remain eligible until age 21 (inclusive).
    - If the student turns 22 during the school year, they may continue to receive services through the end of that school year.

Ineligible Students:

- A student who is 19 years of age or older, has dropped out, and cannot graduate before turning 21 due to insufficient credits or age, is not eligible for admission.

Residency Requirements

Only children who are residents of the District may attend a District school without a tuition charge, except as otherwise provided below or in State law. A student's residence is the same as the person who has legal custody of the student. "Legal custody" means one of the following:

(i) Custody exercised by a natural or adoptive parent with whom the pupil resides.

(ii) Custody granted by order of a court of competent jurisdiction to a person with whom the pupil resides for reasons other than to have access to the educational programs of the district.

(iii) Custody exercised under a statutory short-term guardianship, provided that within 60 days of the pupil's enrollment, a court order is entered that establishes a permanent guardianship and grants custody to a person with whom the pupil resides for reasons other than to have access to the educational programs of the district.

(iv) Custody exercised by an adult caretaker relative who is receiving aid under the Illinois Public Aid Code for the pupil who resides with that adult caretaker relative for purposes other than to have access to the educational programs of the district.

(v) Custody exercised by an adult who demonstrates that they have assumed and exercises legal responsibility for the pupil and provides the pupil with a regular fixed night-time abode for purposes other than to have access to the educational programs of the district.

A parent with the majority of parenting time under a parenting plan is considered to have legal custody.

The residence of a child with a disability is determined in accordance with 105 ILCS 5/14-1.11, 5/14-1.11a, and 5/14-1.11b. When both parents retain legal guardianship or custody, the resident district is the district in which either parent who provides the student's primary regular fixed nighttime abode resides; provided that the election of resident district may be made only once per school year.

Report to the office immediately any change of home address, home or parent's/guardian's work telephone number or any other important information that we may need to contact your parent or guardian in case of an emergency. Proof of residency must be provided prior to changes being made.

Registration

All students must register for school each year on the dates and at the place designated by the Superintendent or designee. The District may require proof of legal custody, residency, immunizations, or health examination prior to allowing a student to register for the following school year.

All students, eighth through eleventh grades, are expected to register during the second semester for classes offered the following year.

All eligible students who move into the District or who transfer from another school are expected to register on or before the first day of a semester. Students enrolling late who have been attending school elsewhere will be placed in equivalent classes, if possible. Grades from the previous school will be combined with grades earned in Unit 5 high school classes to determine semester grades and credit. If there is not a similar course available, students may not be able to earn credit and may be assigned to study hall.

A student wishing to enroll late who has not been attending school during the current semester will be placed in the appropriate classes. The opportunity for credit will be evaluated on a case-by-case basis if the prospective student chooses to enroll. Credit is not guaranteed.

2.10 Compulsory Attendance

Illinois law requires that whoever has custody or control of any child between six (by September 1st) and seventeen years of age shall assure that the child attends school in the district in which they reside, during the entire time school is in session (unless the child has already graduated from high school). Attendance in all assigned periods, including homeroom, is required.

2.20 Student Absences

Subject to specific requirements in State law, the following children are not required to attend public school:

(1) any child attending a private school (including a home school) or parochial school;

(2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician);

(3) any child lawfully and necessarily employed;

(4) any child over 12 and under 14 years of age while in confirmation classes;

(5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because their religion forbids secular activity on a particular day or time of day; and

(6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

Student Absences

For students who are required to attend school, there are two types of absences: excused and unexcused, as defined below. The school may require documentation explaining the reason for the student's absence.

Excused Absences

Absences for the reasons listed below are considered "valid causes" and will be marked as an excused absence. Documentation or proof of the reason may be required from a professional source in some cases.

- Illness (including up to 5 days per school year for mental or behavioral health of the student) or injury
- Serious illness or death in the family
- Appointment with a healthcare provider (an appointment card or other verification from the healthcare provider's office may be required.)
- Unavoidable accident or emergency
- Observance of a religious holiday or event
- Circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety
- Court appearance (beyond student's control)
- College Visit / Military Visit (with verification)
- Attending a military honors funeral to sound "Taps" if the child is in grades 6 through 12
- Military Family Absence
- Attend a civic event

- For students who are parents, expectant parents, or victims of domestic or sexual violence, an excused absence includes the fulfillment of a parenting responsibility and addressing circumstances resulting from domestic or sexual violence.
- Other situations beyond the control of the student, as determined by the Board of Education in Board Policy 7.70, Attendance and Truancy

Students eligible to vote are also excused for up to two hours to vote in a primary, special, or general election.

A student will be excused for up to five (5) days in cases where the student's parent/guardian is an active-duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-supported postings. Students are responsible for obtaining assignments and ensuring assignment completion.

Any student from a public middle school or high school, subject to guidelines established by ISBE, shall be permitted by a school board one school day-long excused absence per school year for the student to engage in a civic event. The school board may require that the student provide reasonable advance notice and require that the student provide appropriate documentation of participation in the civic event. "Civic event" means an event sponsored by a non-profit organization or governmental entity that is open to the public. "Civic event" includes, but is not limited to, an artistic or cultural performance or educational gathering that supports the mission of the sponsoring non-profit organization. The State Board of Education may adopt rules to further define "civic event."

Students excused from school will be given a reasonable timeframe to make up missed homework and classwork assignments. Teachers may make work available through electronic means.

Unexcused Absences

All other absences are considered unexcused. Requests for excused absences for reasons other than those listed above should be made to the Board of Education. Unexcused absences include but are not limited to:

1. Truancy
2. Oversleeping
3. Missing the bus
4. Lack of ride to school
5. Private vehicle breakdown or failure to start
6. Working
7. Personal business
8. Participation in non-school-sponsored activities
9. Vacation

Reporting Absences

Each day a student is absent, their parent or guardian must call the Attendance Line before 8:30 a.m. to explain the reason for the absence. This is required regardless of a student's age at the time of the absence. The attendance phone line is available 24 hours per day.

If a call has not been made to the school by 9:45 AM or 1:45 PM (for PreK PM students) on the day of a student's absence, a message will go out by the attendance office to remind the parent/guardian to call the attendance line. If the parent/guardian cannot be contacted, the student will be required to submit a signed note from the parent/guardian explaining the reason for the absence. Failure to do so shall result in an unexcused absence. Upon request of the parent/guardian, the reason for an absence will be kept confidential.

Students at risk of reaching or exceeding chronic absence levels, the school staff will attempt to identify the cause of the student's absenteeism, including interviews with the student, their parent/guardian, and staff members or other people who may have information. For students who are chronically absent, the school will provide supportive services consistent with Board Policy 7.70, including parent-teacher conferences, student and/or family counseling, or information about community service agencies. The school staff may visit the family and offer the family guidance, help, and resources for avoiding chronic absenteeism and promoting regular attendance. If, after conducting outreach and working with the family to get the child to school, PFA/PFAE students with chronic absenteeism may be dropped from the program in compliance with state guidelines. Written notification of the student being dropped from the program will be provided to the parent/guardian.

2.30 Release Time for Religious Instructions and Observance

A student will be released from school, as an excused absence, because of religious reasons, for religious instruction, or because the student's religion forbids secular activity on a particular day(s) or time of day. The student's parent/guardian must give written notice to the building administration at least 5 calendar days before the student's anticipated absence(s).

Students excused for religious reasons will be given an opportunity to make up all missed work, including homework and tests, for equivalent academic credit.

2.40 Make-Up Work

It is the student's responsibility to make arrangements with each teacher for any missed work. For absences due to illness, suspension, or family emergencies, students can request the Counseling Office to gather assignments from their teacher if they are unable to contact their teachers through email or the use of Google Classroom. Students should be prepared to take any exams that were scheduled before their absence.

For elementary students, a parent or guardian may call the school before 9:15 AM to arrange for assignments and books to be picked up from the office that same day. Requests made after 9:15 AM will be available for pick up the following day after school. Parents may also arrange for a sibling or friend to pick up the materials, or teachers may make assignments available electronically.

All assignments and tests missed due to absences must be made up, regardless of the reason for the absence. Elementary students with excused absences are typically allowed twice the number of days they were absent to complete and submit missed assignments. However, students may be required to take previously announced tests on the day they return to school. Junior High and High School students will be permitted the same number of days absent, to turn in the make-up work up to five (5) days. For additional time, the student should contact their teacher.

The following guidelines should be used in setting deadlines for completion of make-up work:

- **Excused and Unexcused Absence** - upon a previous day's notice, a student may be required to take a test or complete other make-up work at the scheduled time. The penalty for not doing this work will be decided by the teacher. Reasonable deadlines for tests and class work will be established by the teachers after careful consideration of the circumstances of the absence and must be met by the student. It is the student's responsibility to be aware of all class assignments and deadlines.

- **Prearranged Absence** - as determined prior to absence. Depending on the reason for the prearranged absence, teachers may not be able to provide, nor are they required to provide, work in advance.
- **School-Related Absence** (field trips, contests, performances, etc.) - assignments and exams may be required in advance or as soon as the student returns to class. It is the student's responsibility to be aware of any work missed or announced during an absence of this nature. Students may be withheld from participation in any activity if involvement in that activity is unduly interfering with academic performance. Contact the teacher, sponsor or coach as early as possible to discuss any such problems.
- **Suspension** - Students have an obligation to make up work that was missed due to a suspension.
- **Semester Exams -** All absences from semester exams for high school students must be cleared in advance by the building administration. It is the student's responsibility to make arrangements with the teacher for completion of semester exams with the teacher involved. Students truant or otherwise unexcused from semester exams will receive a grade of "0", and their semester grades will be computed accordingly.

2.50 Truancy

Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and district. A "truant" is a child who is subject to compulsory school attendance and who is absent without "valid cause" (see Excused Absences above) from such attendance for more than 1% but less than 5% of the past 180 school days. A "chronic or habitual truant" is a child who is subject to compulsory school attendance and who is absent without "valid cause" from such attendance for 5% or more of the previous 180 regular attendance days. A "truant minor" is a chronic truant to whom supportive services, including prevention, diagnostic, intervention, and remedial services, alternative programs, and other school and community resources have been provided and have failed to result in the cessation of chronic truancy, or have been offered and refused.

Truants will be offered support services and resources aimed at correcting the truancy issue. If truancy persists after support services and other resources are made available, the school will make a referral to a Truancy Outreach Specialist with the Regional Office of Education #17 using the ROE's online Request for Truancy Service form.

If truancy persists after a referral has been made to a Truancy Outreach Specialist with the Regional Office of Education #17 and the Truancy Outreach Specialist has provided all appropriate and available supportive services and other school resources to the student, then the school and district may take the following actions:

- Assign appropriate disciplinary consequences, provided the student is a chronic or habitual truant, and provided further that a student shall not be recommended for expulsion unless the student has at least 15 unexcused absences;
- Refer the truancy issue to officials under the Juvenile Court Act; or
- Refer the truancy issue to the School Resource Officer or municipality where the school is located to issue the person having custody or control of the truant, chronic truant, or truant minor a citation, provided the school certifies at the time of the referral it has met its obligations with respect to meetings regarding homeless students and students with or believed to have a disability.

The required procedure of notifying the Regional Office of Education with an initial truancy petition will take place on the sixth offense, and a chronic truancy petition will be filed when the student has been truant 5% of the last 180 consecutive school days.

Chronic or habitual truants will be deemed to have withdrawn from enrollment after 15 consecutive unexcused absences, absent notice of exigent circumstances. Students withdrawn from enrollment may re-enroll following the District's normal registration process at any time.

Unauthorized Skip Day

The District does not sanction or approve any unauthorized skip day by any group of students. Students known to be participating in such a skip day will be considered truant and held accountable as described above. Parents/guardians will need to verify the legitimacy of excused absences.

Arrival and Dismissal Times

The school day for early learning students begins at 7:45 AM for morning session and full day students and 11:45 AM for afternoon session students. Early learning students should arrive at school between 7:40-7:45 AM (morning session and full day students) and 11:40-11:45 AM (afternoon session students). Early learning morning session students are dismissed at 10:15 AM. Early learning afternoon session and full day students are dismissed at 2:15 PM.

The school day for elementary students begins at 7:45 AM. Elementary students should arrive at school after 7:25 AM unless other arrangements have been made with the principal or students are participating in supervised activities. There is no school supervision prior to 7:30 AM. Elementary students are dismissed at 2:30 PM.

The school day for Junior High students begins at 8:45 AM. Students are allowed to enter the building beginning at 8:25 AM unless other arrangements have been made with the principal or students are participating in supervised activities. Junior High students are dismissed at 3:45 PM.

The school day for High School students begins at 8:30 AM. Students are allowed to enter the building beginning at 8:00 AM unless other arrangements have been made with the principal or students are participating in supervised activities or zero-hour classes. High School students are dismissed at 3:30 PM.

Arrival Procedure

All students must enter the building through the front doors or assigned entrances. After students arrive on school grounds, they must stay until the end of the scheduled day. Leaving school grounds without permission after arrival is not permitted and will result in consequences ranging from a verbal reprimand to suspension from school.

Tardiness to School and Class

All students are required to be on time for school and each class. Tardiness to class is unexcused unless a student presents, upon arrival to class, a Hall Pass that indicates why the student was detained.

- If a student is not in their assigned class at the appropriate time, the tardy will be documented by the teacher. Teacher interventions may include student conferences, parent communication, classroom-level consequences, or administrative referrals.
- Consequences will be administered by the Assistant Principal for unexcused tardiness to class or school, beginning with the fifth tardy and any successive tardies. Missing an entire class or a significant portion will be considered truancy.
- Excessive tardies to school for high school students may result in loss of parking privileges for student drivers.

Procedure for Arriving Late to School

1. If a student arrives after school begins, they must enter at the Main Entrance (Door A) and check in at the main office before reporting to class.

2. The student will be given a pass that will admit them to class. If the student's tardiness is deemed unexcused, the student may be subject to disciplinary action(s).

Procedure for Leaving School Early

1. A parent or guardian can arrange in advance, whenever possible, for their child to check out before the usual dismissal time by calling the Attendance Line. For minors, a parent, guardian, or another designated individual must sign them out for any reason.

2. If a student's checkout time is during a class period, the Absent/Tardy Notice may be delivered to the student prior to the checkout time. If the Absent/Tardy Notice has not been delivered, it is the student's responsibility to check in the Main Office prior to leaving (Not applicable to elementary students).

3. At the appropriate time, report to the Main Entrance and sign the Student Check-Out List. A copy of a student's Absent/Tardy notice will be kept in the office until their return to school. If a student returns to school the same day, the student must be signed back in before returning to classes.

4. If a student becomes ill or injured in school or during lunch, the School Nurse or one of the Assistant Principals must check the student out of school. Failure to check in or check out may result in disciplinary consequences.

A parent/guardian who takes their child out to lunch is required to follow the procedures mentioned above and sign the student out in the main office. Students leaving school early should exit the building through the main entrance.

Zero-Hour Absences (High School Students)

Frequent absences from an assigned zero-hour class may result in removal from the 0-hour period and placement in the equivalent class during the regular school day.

Prearranged Absences

Whenever a parent/guardian knows in advance that their student will be absent from school due to family vacation, required court appearance, business interview, college visitation or unavoidable circumstances not considered excused, the parent/guardian must contact the building's administration to request a Prearranged Absence. This should be done at least three days prior to your absence. Please note that pre-arranging an absence does not excuse absences that would otherwise be unexcused.

College Visitation

Parents/Guardians are to call the Attendance Line prior to the visit. College visitations for high school students will be considered excused when verification of student attendance is provided by the college. It is the responsibility of the student to make arrangements regarding assignments from each teacher prior to the absence. Whenever possible, college visits should be scheduled during school holidays or Teacher Institute days.

Chronic Absenteeism

Student attendance at school is a large factor in the success students experience at school. The early years are a critical period in children's learning and development. Every child should be counted present every day. Being absent too many days from school can make it difficult for students to stay on track academically and maintain the momentum to graduate from high school to be college or career-ready. Every day of school attendance matters for all students and their parents/guardians. It is crucial, therefore, that the implications of chronic absenteeism be understood and reviewed regularly.

"Chronic absence" means absences that total 10% or more of school days of the most recent academic school year, including absences with (excused) and without (unexcused) a "valid cause" and out-of-school suspensions for an enrolled student.

"Student" means any enrolled student who is subject to compulsory attendance, but does not mean a student for whom a documented homebound or hospital record is on file during the student's absence from school.

The District will follow its diagnostic procedures in Board Policy 7.70, Attendance and Truancy, for identifying the cause(s) of a student's chronic absenteeism, including requesting documentation for absences and interviews with the student, the student's parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem. Students who are excessively absent from school may be requested to provide documentation from a professional/medical source explaining the cause of the absences. Students with excessive absences will be subject to administrative consequences.

2.60 Grading and Promotion

Progress Reports and Academic Report Cards will not be mailed to parents of middle or high school students who have internet access. If you have internet access, you may view your student's report cards through the family portal link from either the Unit 5 website or the individual school website. If you do not have internet access, your student's Progress Reports and Academic Report Cards will be mailed to you. Parents/guardians are invited to contact the individual teachers and/or counselor regarding these reports.

The decision to promote a student to the next grade level is based on successful completion of the curriculum, attendance, performance on standardized tests, and other testing. A student will not be promoted based on age or any other social reason not related to academic performance.

2.70 Homework

Homework is used as a way for students to practice what they have learned in the classroom. The time requirements and the frequency of homework will vary depending on a student's teacher, ability, and grade level. Students who are absent from school for a valid cause (an excused absence) may make up missed homework in a reasonable timeframe.

2.80 HS Exemption From PE Requirement [HS] Regular Education

In order to be excused from participation in physical education, a student must present an appropriate excuse from their parent/guardian or a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting.

A student in grades 9-12 may submit a written request to the building principal requesting to be excused from physical education courses for the reasons stated below.

1. Enrollment in a marching band program for credit;
2. Enrollment in Reserve Officers Training Corps (ROTC) program sponsored by the District;
3. Ongoing participation in an interscholastic athletic program;
4. Enrollment in academic classes that are required for admission to an institution of higher learning (student must be in the 11th or 12th grade); or
5. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate (student must be in the 11th or 12th grade).

Students with an Individualized Education Program may also be excused from physical education courses for reasons stated in Handbook Procedure 10.30.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents their participation in the physical education course.

State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course:

1. The time of year when the student's participation ceases;
2. The student's class schedule; and
3. The student's future or planned additional participation in activities qualifying for substitutions for physical education, as outlined above or in Handbook Procedure 10.30.

2.80 K-8 Exemption From PE Requirement [K-8] Regular Education

To be excused from participation in physical education, a student must present an appropriate excuse from their parent/guardian or from a person licensed under the Medical Practice Act. The excuse may be based on medical or religious prohibitions. An excuse because of medical reasons must include a signed statement from a person licensed under the Medical Practice Act that corroborates the medical reason for the request. An excuse based on religious reasons must include a signed statement from a member of the clergy that corroborates the religious reason for the request. Upon written notice from a student's parent/guardian, a student will be excused from engaging in the physical activity components of physical education during a period of religious fasting.

A student in grades 7-8 may submit a written request to the building principal requesting to be excused from physical education courses because of the student's ongoing participation in an interscholastic or extracurricular athletic program. The building principal will evaluate requests on a case-by-case basis.

Students with an Individualized Education Program may also be excused from physical education courses for reasons stated in Handbook Procedure 10.30.

Special activities in physical education will be provided for a student whose physical or emotional condition, as determined by a person licensed under the Medical Practices Act, prevents their participation in the physical education course.

State law prohibits the School District from honoring parental excuses based upon a student's participation in athletic training, activities, or competitions conducted outside the auspices of the School District.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course:

1. The time of year when the student's participation ceases; and
2. The student's class schedule.

2.90 Credit for Proficiency, Non-District Experiences, Course Substitutions and Accelerated Placement

A student may receive high school credit for successfully completing any of the listed courses or experiences, even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course, from an accredited institution.
2. Courses in an accredited foreign exchange program
3. Summer school or community college courses
4. College or high school courses offering dual credit at both the college and high school levels
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education
6. Work-related training at manufacturing facilities or agencies in a Tech Prep Program
7. Credit earned in a Vocational Academy

Guidelines for High School Non-District Experiences and Course Substitutions

- A student may take no more than six high school credits outside of Unit 5's course offerings.
- A student who has failed more than six high school credits may exceed the limit of six high school credits to recover credits to fulfill graduation requirements.
- High school credit may be earned during the school day only if approved in advance by the Building Principal or designee.
- A maximum of one high school credit (two classes) may be earned per semester unless approved in advance by the Building Principal or designee.
- A maximum of two high school credits may be earned during a single summer session unless approved in advance by the Building Principal or designee.
- The credit limitations apply only to a student enrolled full-time.

Accelerated Placement

The District provides for an Accelerated Placement Program (APP) for qualified students. It provides students with an educational setting with curriculum options that are usually reserved for students who are older or in higher grades than the student. Accelerated placement includes but may not be limited to: early entrance to kindergarten or first grade, accelerating a student in a single subject and grade acceleration. Participation is open to all students who demonstrate high ability and who may benefit from accelerated placement. It is not limited to students who have been identified as gifted or talented. Please contact the building principal for additional information.

For each student who exceeds State standards in English language arts, mathematics, or science on a State assessment, the school district is required by State law to automatically enroll the student in the following school year in the next most rigorous level of advanced coursework offered by the high school as follows:

A. A student who exceeds State standards in English language arts shall be automatically enrolled into the next most rigorous level of advanced coursework in English, social studies, humanities, or related subjects.
B. A Student who exceeds State standards in mathematics shall be automatically enrolled into the next most rigorous level of advanced coursework in mathematics.
C. A student who exceeds State standards in science shall be automatically enrolled into the next most rigorous level of advanced coursework in science.

The school district provides the parents/guardians of a student eligible for automatic enrollment with the option to instead enroll in alternative coursework that better aligns with the student's postsecondary education or career goals.

2.100 Home and Hospital Instruction

A student who is absent or whose physician, physician assistant, or licensed advanced practice registered nurse anticipates the student's absence from school for an extended period or on an intermittent basis because of a medical condition may be eligible for instruction in the student's home or hospital.

Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from a physician, physician assistant, or licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

A student who is unable to attend school because of pregnancy or pregnancy-related conditions, the fulfillment of parenting obligations related to the health of the child, or health and safety concerns arising from domestic or sexual violence as defined in 105 ILCS 5/26A, will be provided home instruction under the following circumstances:

(1) Before the birth of the child when the student's physician, physician assistant, or licensed advanced practice nurse indicates, in writing, that the student is medically unable to attend regular classroom instruction;
(2) For up to 3 months after the child's birth or a miscarriage;
(3) When a student must care for their ill child if:

(a) The child's physician, physician assistant, or advanced practice registered nurse informs the District, in writing, that the child has a serious health condition that would require the student to be absent from school for two or more consecutive weeks; and

(b) The student or the student's parent/guardian informs the District, in writing, that the student needs to care for the child during this period; and

(4) The student must treat physical or mental health complications or address safety concerns arising from domestic or sexual violence when a healthcare provider or an employee of the student's domestic or sexual violence organization, as defined in 105 ILCS 5/26A, informs the District, in writing, that the care is needed by the student and will cause the student's absence from school for two or more consecutive weeks.

The District may reassess home instruction provided to a student under No. 3 or No. 4 every two months to determine the student's continuing need for home instruction. Periodic conferences will be held between appropriate school personnel, parent(s)/guardian(s), and hospital staff to coordinate course work and facilitate a student's return to school.

2.110 Early Graduation [HS]

The counselor should be consulted if a student wishes to graduate early. Class rank will be determined at the end of the 7th semester for December graduates. A form, signed by the parent/guardian must be submitted to the guidance counselor. Students graduating in December are invited to participate in the graduation rehearsal and the commencement ceremony.

2.120 High School Graduation Requirements [HS]

1. Completing all State mandated graduation requirements listed below.
2. Completing all District graduation requirements that are hidden to State graduation requirements.
3. Passing an examination on patriotism and principles of representative government, proper use of the flag, methods of voting, and the Pledge of Allegiance.
4. Participating in the State assessment required for graduation.

NUMBER OF CREDITS TO GRADUATE

English	4.0
Math	3.0*
Science	2.0
Social studies	2.0
Physical education & health	3.5
Consumer education	0.5
Electives	9.0
Total	**24.0**

MATH
1.0 credit Algebra I content
1.0 Math credit can come from AP Computer Science Principles or AP Computer Science Java
*Must take one course with Geometry content.

SOCIAL STUDIES
1.0 credit U.S. History
0.5 credit Civics or AP U.S. Government & Politics.
Successful completion of Constitution Test.

PHYSICAL EDUCATION AND HEALTH
Students are required to enroll in PE every semester they are in school even if they have attained 3.5 credits. Unit 5 expects all students to participate in a Physical Education course that includes swimming content. Therefore, students who decide to take Driver's Education through a private company will be expected to register for WALA or Advanced Aquatics.

Students may graduate with less than 3.5 credits in Physical Education if they are approved for early graduation or if they qualify for an exemption under the Board of Education guidelines:

Substitutions for Physical Education
See Page 122 for Substitutions for Physical Education.

CONSUMER EDUCATION - STATE OF ILLINOIS REQUIREMENT

Successful completion of any of the following courses/programs fulfills the State Consumer Education requirement for high school graduation:

- Introduction to Business Course (9, 10) 2 semesters
- Consumer Education course (11, 12) 1 semester
- Work Program and Work Program Class (11, 12) 2 semesters
- Personal Investment & Finance course (11, 12) 1 semester
- Agribusiness Management course (11, 12) 2 semesters
- Consumer Math (9, 10, 11, 12) 2 semesters (for students with case manager)
- Vocations Class (11, 12) 2 semesters (for students with case managers)

For students first entering high school in the 2023-24 school year, one year of a course that includes intensive instruction in computer literacy, which may be English, social studies, or any other subject and which may be counted toward the fulfillment of other graduation requirements.

The above requirements do not apply to students with disabilities whose course of study is determined by an Individualized Education Program or students who are exempted from participation in certain courses in accordance with State law.

2.130 Complaints About Curriculum, Instructional Materials, and Programs

Parents or guardians have the right to inspect all instructional materials used as a part of their child's education. If you believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board Policy, you may file a complaint under the District's uniform grievance policy. Parents or guardians with other suggestions or complaints about curriculum, instructional materials, or programs should complete a Curriculum, Instructional Materials, or Programs Objection Form, which is available from the school office. A parent or guardian may also request that their child be exempt from using a particular instructional material or program by completing a Curriculum Objection Form.

Chapter 3: Student Fees and Meal Costs

3.10 Fees, Fines & Charges; Waivers of Student Fees

The District establishes school fees to be charged to students for the student's participation in the curricular program and co-curricular activities of the District, including but not limited to fees for instructional supplies, technology, and school activities. Students must also pay for the loss of or damage to school books or other school-owned materials. No fees are charged to students enrolled in District early learning programs including Preschool for All and Preschool for All Expansion programs.

In order that no student is denied educational services or academic credit due to the inability of their parent(s) or guardian(s) to pay fees and fines, students who meet the eligibility criteria may receive a fee waiver (see Board Policy 4.140, *Waiver of Student Fees*). A fee waiver applies to all fees related to school, instruction, and co-curricular activities. Students receiving a waiver are not exempt from charges for damaged books, locks, materials, supplies, and equipment.

Eligibility Criteria

A student is eligible for a fee and fine waiver when:

1. The student currently lives in a household that meets the same income guidelines, with the same limits based on household size, that are used for the federal free meals program.
2. The student's parent/guardian is a veteran or active-duty military personnel with income at or below 200% of the federal poverty line; or
3. The student is homeless, as defined in the McKinney-Vento Homeless Assistance Act.

Additional consideration will be given when one or more of the following factors are present:

- Illness in the family.
- Unusual expenses such as fire, flood, storm damage, etc.
- Unemployment.
- Emergency situations.
- When one or more of the parents/guardians are involved in a work stoppage.

Parents/guardians seeking a school fee and fine waiver based on income guidelines for the federal free meals program should complete the Meal Benefit Application which can be accessed electronically on the Infinite Campus Parent Portal or the District's Food Service Free & Reduced Meal Application webpage, or obtained at their child's school office. Parents/guardians seeking a school fee and fine waiver because they are veterans or active-duty military personnel with income at or below 200% of the federal poverty line should complete Exhibit 4.140-E1, *Application for Fee Waiver*, and return it to their child's Building Principal along with documents that will verify the family's income.

Verification

The District will follow the verification requirements of the federal free meals program for a waiver based on a student's eligibility under the federal free meals program. Where a student is not eligible for a waiver under the federal free meals program, but eligible because the student's parents are veterans or active-duty military personnel with income at or below 200% of the federal poverty line, the District shall use a waiver process that is completely independent of the student's application for, eligibility for, or participation in the federal free meals

program (see Administrative Procedure 4.140-AP1, *Fines, Fees, and Charges - Waiver of Student Fees*). In such cases, the District may require family income verification at the time an individual applies for a fee waiver and anytime thereafter but not more often than once per school year. The Superintendent or designee shall not use any information from this independent verification process to determine free or reduced-price meal eligibility.

If a student receiving a waiver is found to be no longer eligible during the school year, the District shall notify the student's parent/guardian and charge the student a prorated amount based upon the number of school days remaining in the school year.

Determination and Appeal
Within 30 calendar days after receipt of a waiver request, the Building Principal or designee will inform the parent/guardian whether the fee waiver request has been approved or denied. a notice to the parents/guardians whenever a waiver request is denied. If denied, the notice shall include:

(1) the reason for the denial,

(2) the process and timelines for making an appeal, and

(3) a statement that the parent/guardian may reapply for a waiver any time during the school year if circumstances change.

If the denial is appealed, the District shall follow the procedures for the resolution of appeals as provided in the Illinois State Board of Education rule on waiver of fees. Questions regarding the fee waiver request process should be addressed to the Building Principal's office.

Hunger-Free Students' Bill of Rights Act
Pursuant to the Hunger-Free Students' Bill of Rights Act, the school is required to provide a federally reimbursable meal to a student who requests one, regardless of whether the student has the ability to pay for the meal or owes money for earlier meals. Students may not be provided with an alternative meal and the school is prohibited from publicly identifying or stigmatizing a student who cannot pay or owes money for a meal.

3.15 Vandalism

The school district will seek restitution from students and their parents/guardians for vandalism or other acts that cause damage to school property.

3.20 School Lunch Program

The District participates in the National School Lunch and School Breakfast Programs which require that schools offer free or reduced-price meals to eligible children. All students may participate in the meal programs but must meet certain criteria to qualify for free or reduced-price meals. Early Learning students are provided meals by the District without charge to the student. In the operation of child feeding programs, no child will be discriminated against because of race, sex, color, national origin, age or disability.

Eligibility

A student's eligibility for free and reduced-price food services is determined by the Federal Income Eligibility Guidelines, family-size income standards, revised annually by the U.S. Dept. of Agriculture for the 12-month period beginning July 1 and ending June 30 the following year, and distributed by the Illinois State Board of Education.

Eligibility for free and reduced-price meals is determined based upon several factors. Children in households receiving benefits from Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF), and foster children that are under the legal responsibility of a foster care agency or court are

eligible for free meals regardless of household income. Children who are homeless, runaway, or migrant also qualify for free meals. Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) participants may be eligible for free or reduced-price meals.

Children may also qualify for free or reduced-price meals based on household gross income which takes into consideration the number of people living in the household and all forms of income. Households with incomes less than or equal to 130 percent of the poverty level are eligible for free meals. Those with incomes between 130 percent and 185 percent of the poverty level are eligible for reduced-price meals. More information about the Income Eligibility Guidelines can be found in the application link below.

Application

Parents/guardians who believe their children may qualify for free or reduced-price meals should complete the Meal Benefit Application which can be accessed electronically on the Infinite Campus Parent Portal or the District's Food Service Free & Reduced Meal Application webpage, or obtained at their child's school office. An application may be submitted at any time during the school year as circumstances change. Children having parents or guardians who become unemployed may be eligible for free or reduced-price meals during the period of unemployment, provided that the loss of income causes the household income during the period of unemployment to be within the eligibility criteria. An application for free or reduced-price benefits cannot be approved unless it contains all of the following complete information:

1. For children who are members of currently certified SNAP or TANF households, applications may be submitted with the child's name and appropriate SNAP or TANF case number or FDPIR case number or other FDPIR identifier and signature of an adult household member; or

2. For households applying on the basis of income and household size, names of all household members; income received by each household member, identified by source of the income (such as earnings, wages, welfare, pensions, support payments, unemployment compensation, and social security and other cash income); the signature of an adult household member; and the last four digits of the social security number of the adult household member who signs the application or an indication that the adult does not possess a social security number.

Information provided on an application may be verified by the District any time during the school year following the verification requirements of the federal free meals program.

Appeal

A family may appeal the District's decision to deny an application for free and reduced-price food services or to terminate such services as outlined by the U.S. Dept. of Agriculture in 7 C.F.R. §245.7, Determining Eligibility for Free and Reduced-Price Meals and Free Milk in Schools. The Superintendent or designee shall establish a hearing procedure for adverse eligibility decisions and provide by mail a copy of them to the family. The District may also use these procedures to challenge a child's continued eligibility for free or reduced-price meals or milk.

During an appeal, students previously receiving food service benefits shall not have their benefits terminated. Students who were denied benefits shall not receive benefits during the appeal.

Students Qualifying for Free or Reduced Meals

Students that qualify for free meals do not need to deposit money for lunch. If your child wishes to purchase a la carte items, such as extra entrée, cookie, or bottled juice, you will need to deposit money for those items. The steps for payment are the same as described above.

Meal Program Account Information

Parents may enter electronic payments from the Food Service tab in the family portal. Instructions for entering lunch payments through Family Access are available at http://www.unit5.org. Online payments are processed in "real time" and a confirmation email will be sent when credit card payments are added to your account.

The McLean County Unit District 5 uses the family portal computerized point of sale system to track meal deposits and purchases. Each family will have a food service account. If you have children in elementary or high school, all family members' purchases will be deducted from the same account. Deposits are made to one family account and the price of each child's lunch is subtracted from that account. Parents and guardians may view activity in their accounts through the family portal from the District webpage at http://www.unit5.org. Accounts are updated daily. Your head of household's username will give you access to view payments and purchases as well as enter payments online. If you need a username and password, please contact the school office. If you would like separate lunch accounts for your children, please call the Food Service office at 309-557-4437. Once students have individual accounts, deposits must be sent separately for each student.

Please send deposits in an envelope listing the student's legal name, head of household's full name and amount to deposit into the family account. Envelopes are available in the cafeterias, and a drop box is located on the serving room door. Deposits in the drop box by 9:30 a.m. will be in your child's account before lunch that same day. Checks should be made payable to McLean County Unit 5 Food Service. The meal costs for breakfast and lunch are posted on the menus at www.unit5.org. Please do not combine checks for anything else with your food service deposit. There will be no change given. Whatever you send will be deposited into your account. Any checks returned from the bank will be subtracted from the lunch account and a $25 fee will be charged for each returned check.

Please use the family portal to view your child's account transactions. If you have any questions or concerns about your account, please call the food service office (309-557-4437) as soon as possible. Adjustments to accounts must be made within 10 days of month end. If there is money left in the account at the end of the school year, the balance will be rolled over to the family account for the next school year. Parents/guardians leaving the District should send a letter to the Food Service Office requesting payment of the remaining balance. The District will refund balances that are over the cost of processing the refund check.

A La Carte Purchases

In addition to the lunch choices, students in Junior High and High School have the option of purchasing a la carte items each day. Please talk to your children to determine the amount of money needed in their account to cover these costs. If you prefer that your child be allowed to purchase only lunch and no a la carte items, please call the Food Service office at 309-557-4437.

Chapter 4: Transportation & Parking

4.10 Bus Transportation

Bus Assignment

- All bus riders must ride their assigned bus to and from school.
- Bus riders must get on and off the bus at their assigned loading point unless there is verified written permission from their parents or the Transportation Department.
- Bus riders having a friend ride the bus to or from school must have verified written permission from their parents, the building administration, and the Transportation Department.

Bus Service

- The driver's primary responsibility is to the road conditions and traffic for the safety of transporting the students. When the driver's attention is distracted by misconduct, everyone is put in jeopardy.
- The driver is not required to wait at any loading point; therefore, be ready to board the bus five (5) minutes ahead of your designated stop time.
- Bus service will be available if inclement weather causes early dismissal. See information under Section 2-Attendance and Promotion 'Emergency School Closings'.

4.15 Bus Conduct

While students are on the bus, they are under the supervision of the bus driver. In most cases, bus discipline problems can be handled by the bus driver. In the case of a written disciplinary referral, student bus problems will be investigated and handled by the building administration. Parents will be informed of inappropriate student behavior on a bus. Parents are encouraged to discuss bus safety and appropriate behavior with their children before the beginning of the school year and regularly during the year.

1. Bus behavior has the same expectations as the school/classroom.
2. Talking and other distractions to the driver must be kept to a minimum.
3. No talking at all when the bus comes to a railroad crossing, so the driver can hear any approaching trains.
4. While on the bus and while the bus is in motion, you must stay in your seats with arms and legs out of the aisle.
5. Get permission before opening a window, and do not throw or stick anything out of the window.
6. There is to be no loud talking and/or yelling on the bus.
7. Cross at least ten (10) feet in front of the bus and then only on a signal from the driver.
8. While unloading, let the student closest to the front get off the bus first.
9. Move away from the bus door quickly after unloading. Stay clear of the rear wheels. Never walk behind the bus.
10. No inappropriate use of cell phones will be allowed on the bus (i.e., taking pictures, movies, recordings, etc.)

In the interest of the student's safety, and in compliance with State law, students are expected to observe the following rules:

- Be aware of moving traffic and pay attention to your surroundings

- Dress properly for the weather. Make sure all drawstrings, ties, straps, etc., on all clothing, backpacks and other items, are shortened or removed to lessen the likelihood of them getting caught in bus doors, railings or aisles.
- Arrive on time at the bus stop and stay away from the street while waiting for the bus.
- Stay away from the bus until it stops completely, and the driver signals you to board. Enter in a single file without pushing. Always use the handrail.
- Students must scan their Bus ID when they board the bus and when they exit the bus.
- Choose a seat and sit in it immediately upon entering the bus. Do not stand in the entrance or in the aisle.
- Do not move from one seat to another while on the bus.
- Keep all parts of the body and all objects inside the bus.
- Use the emergency door only in an emergency.
- In the event of an emergency, stay on the bus and await instructions from the bus driver.
- Never tamper with, damage, or deface anything in or on the bus or any of the bus or school equipment.

Gross Misconduct

Gross disobedience or misconduct providing grounds for suspension from riding the school bus include:

- Prohibited student conduct as defined in the Student Discipline policies.
- Willful injury or threat of injury to a bus driver or to another rider.
- Willful and/or repeated defacement of the bus.
- Repeated use of profanity.
- Repeated willful disobedience of the bus driver's or other supervisor's directives.
- Such other behavior as deemed inappropriate by the administration.

Bus Discipline

The driver may report students who refuse to follow the bus behavior rules or maintain appropriate behavior to the school office for disciplinary action. Depending on the severity of the offense and past bus behavioral concerns, consequences will range from a student conference to an out of school suspension.
Frequent or severe reports may result in an immediate bus suspension and referral to the Board of Education for possible suspension from the bus for the remainder of the school year. Bus riding is a privilege that may be revoked.

The District's regular suspension procedures shall be used to suspend a student's privilege to ride a school bus. Students may be suspended from riding the school bus for up to 10 consecutive school days for engaging in gross disobedience or misconduct. Additionally, the School Board may suspend the student from riding the bus for a period more than 10 days if the student has engaged in behavior that endangers others. Parents will be liable for any defacing or damage students do to the bus.

Use of Video Cameras on School Buses

Video cameras may be used on school buses as necessary to monitor conduct and maintain a safe environment for students and employees. The content of the videotapes are student records and are subject to District policy and procedure concerning school student records. Only those people with a legitimate educational or administrative purpose may view the videotapes. In most instances, individuals with a legitimate educational or administrative purpose will be the Superintendent, Principal, transportation director, bus driver, and sponsor, coach, or other supervisor. If the content of a videotape becomes the subject of a student disciplinary hearing, it will be treated like other evidence in the proceeding.

4.20 HS Parking

Cars driven to school by high school students and parked anywhere on school grounds other than in the student parking lot will be subject to being towed without warning. This restriction applies to all students from 6:30 a.m.

- 4:30 p.m. each school day. School disciplinary action can be taken against students who violate parking lot restrictions and/or trespass on private property.

1. Parking is authorized in the student parking lot only. Students may not park in or drive through the faculty parking lots. Students may never drive behind the school. Students may only enter the Student Parking lot at the "Entrance" (NCWHS north driveway or east driveway at NCHS) and may not enter through the "Exit."
2. Each vehicle must have a High School permit. Permits are available at registration. Juniors and Seniors will be given priority in the purchase of parking permits at registration in the fall. If more parking is available after registration, a lottery will be held for Sophomores. A fee is charged for each permit and that permit may only be used by the student who purchased it
3. Permits must be permanently affixed to the lower left corner of the front window.
4. Each permit is issued for a specific vehicle. If this vehicle is replaced, the permit may be transferred by completing the specified process for each building. If the permit is not reusable, bring the remnants to an administrator for a replacement. If it is not recoverable at all, parent/guardian should contact an administrator. Temporary permits may be arranged with an administrator for special circumstances.
5. Vehicles may not be parked in the driveways or driving aisles.
6. All traffic laws, including but not limited to reckless driving and posted signs must be obeyed. The speed limit is 10 M.P.H.
7. Vehicles parked or operated in violation of these regulations will be towed at the owner's expense and/or other disciplinary consequences that may also include a temporary or permanent loss of parking privileges.
8. Unit 5 cannot be responsible for any damage that may occur in the student parking lot. Please be sure that your personal automobile insurance coverage is sufficient.

Parking on campus is a privilege. Students who fail to comply with disciplinary and/or academic expectations may be revoked. A refund will not be available.

4.20 K-8 Parking

Each school has visitor parking available. Vehicles **MAY NOT** be parked or located in the BUS LANES or fire lanes at ANY TIME. Bus lanes and fire lanes are clearly marked. Vehicles located in these locations may be ticketed and/or towed by the police. Parents and guardians may drop off and pick up children in the designated drop-off lane at each school during the scheduled times.

4.30 Private Transportation

Students may accept private transportation to or from school only as arranged by their custodial parents/guardians. Parents may call the office regarding transportation arrangements with anyone other than an appropriate family member or a Unit 5 school bus.

4.40 Bicycles

Bicycles may be parked in the bicycle racks located at each school. Bicycles should always be locked when unattended. Ride safely by observing the following practices:

- Obey all traffic signs and regulations.
- Stay to the right.
- Ride single file.
- Yield to motor vehicles and pedestrians.

- Signal your intentions.
- Do not ride bicycles near vehicles parked in the parking lot**.**

4.50 Pedestrians

Students are expected to use sidewalks wherever available and to observe safety precautions when crossing streets.

4.60 Transportation for School Activities

Students must utilize school transportation to and from all school activities for which transportation is provided. For these events, parents of the student may transport their student only if specific arrangements are made in advance with the activity sponsor. Transportation may not be provided in some instances. These instances would include, but not be limited to practices, athletic contests, music events or club activities held within the Bloomington-Normal area when it is deemed more practical for the students to meet the coach or sponsor at the site. In these cases, it will be the responsibility of the parent to arrange safe transportation.

4.70 Courses Meeting at Bloomington Career Academy (BCA)

Several high school students have elective courses that meet only at the BCA. District transportation will be provided to and from the BCA each day except for the first session. Students participating in the first session will need to transport themselves to BCA. Unit 5 will provide return transportation from BCA to the home high school. Private transportation may be used with advanced written approval by an Assistant Principal. Students who violate this provision will be assigned administrative consequences.

In addition, students who enroll in BCA will be subject to a quarterly performance review that will consider student behavior, attendance, and performance, with the possibility of being moved out of BCA coursework due to concerns in these areas.

Chapter 5: Health and Safety

Health information, including a student's health record and health-related information, may only be released, transferred, disclosed, or otherwise disseminated in accordance with State and Federal law. Student health information may be shared with those District employees (i.e. teachers or other school personnel) who have a current, demonstrable, educational or administrative interest in the student, in furtherance of such interest. This information may be shared via written or electronic communication or by direct personal contact.

5.10 Required Immunization, Health, Eye & Dental Examination

All students are required under Illinois law to present appropriate proof of a health examination and the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health ("IDPH")(see Certificate of Child Health Examination) within one year prior to:

1. Entering Pre-kindergarten, kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school for the first time, regardless of the student's grade.

Proof of immunization against meningococcal disease is required for students in grades 6 and 12. A diabetes screening must be included as part of the health exam (though diabetes testing is not required). Students between the age of one and seven must provide a statement from a physician assuring that the student was "risk-assessed" or screened for lead poisoning. An age-appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination.

Failure to comply with the above requirements by the **FIRST DAY OF SCHOOL** of the current school year will result in the student's exclusion from school until the required health forms are presented to the school, subject to certain exceptions. A student will not be excluded from school due to their parent/guardian's failure to obtain a developmental screening or a social and emotional screening.

New students who register mid-term have 30 days following registration to comply with the health examination and immunization requirements. If a medical reason prevents a student from receiving a required immunization by the **FIRST DAY OF SCHOOL**, the student must present, by the **FIRST DAY OF SCHOOL**, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by an appropriate medical professional.

It is strongly recommended that you turn in these requirements by the walk in registration date each year either in person or by mailing it to the school.

Eye Examination

Parent(s)/guardian(s) are encouraged to have their children undergo an eye examination by an optometrist or ophthalmologist whenever health examinations are required (State of Illinois Eye Examination Report).

All students entering kindergarten or the school for the first time must present proof by the **FIRST DAY OF SCHOOL** of the current school year of an eye examination performed within one year. Failure to present proof by the **FIRST DAY OF SCHOOL**, allows the school to hold the student's report card until the student presents: (1) proof of a completed eye examination, or (2) that an eye examination will take place within 60 days after the

FIRST DAY OF SCHOOL. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination
All students entering kindergarten, second, sixth and ninth grades must present proof by May 15 of the current school year of having been examined by a licensed dentist within the last 18 months (Proof of School Dental Examination Form). Failure to present proof allows the school to hold the child's report card until the student presents: (1) proof of a completed dental examination, or (2) that a dental examination will take place within 60 days after May 15.

Exemptions
A student will be exempted from the above requirements for:

1. Religious grounds if the student's parent/guardian presents to the Building Principal a completed Illinois Certificate of Religious Exemption to Required Immunizations and/or Examinations Form.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced practice registered nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parent/guardian shows an undue burden or lack of access to a physician licensed to practice medicine in all its branches who provides eye examinations or a licensed optometrist, ophthalmologist, or optician; or
4. Dental examination requirement, if the student's parent/guardian shows an undue burden or a lack of access to a dentist.

Vision and Hearing Screenings

The Child Vision and Hearing Test Act requires vision and hearing screenings to be conducted at state-mandated grade levels. Vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor. Your child is not required to undergo this vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating that an examination has been administered within the previous 12 months and the report is on file at the school. This section of the student handbook constitutes notice to parents and guardians of students in the grades mandated for vision and hearing screenings. Vision and hearing screenings will be conducted for all students in the mandated grades unless the parent provides a written request that the student not be screened, or, in the case of vision screening, provides a current eye examination report.

5.20 Student Medication

Students should not take medication during school hours or during school-related activities unless it is necessary for a student's health and well-being. When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication during school hours or school-related activities, the parent/guardian and healthcare provider with prescriptive authority must complete a *School Medication Authorization Form* requesting that the school dispense the medication to the child and otherwise follow the District's procedures on dispensing medication.

Except when: (1) the school nurse or a delegated school employee administers or supervises a student's self-administration of limited over-the-counter medications; or (2) the school nurse or trained personnel, as defined by State law, administers an undesignated epinephrine injector, e.g.: EpiPen® , an opioid antagonist, undesignated asthma medication, or undesignated glucagon to a person that the school nurse or trained personnel in good faith professionally believes is having an anaphylactic reaction, an opioid related overdose, respiratory distress, or life-threatening low blood sugar under a standing protocol from a licensed physician; no District employee shall administer to any student, or supervise a student's self-administration of, any prescription

or non-prescription medication until a completed and signed *School Medication Authorization Form* is submitted by the student's parent/guardian. A parent/guardian may opt-out from the administration by or supervision of a student's self-administration by the school nurse or delegated school employee of limited over-the-counter medications during online registration or by completing Exhibit 7.270-E9, Parent/Guardian Opt-Out from Administration or Self-Administration of Limited Over-the-Counter Medications.

No student shall possess or consume any prescription or non-prescription medication on school grounds or at a school-related function other than as provided for in Board Policy 7.270 and its implementing procedures. Nothing shall prohibit any school employee from providing emergency assistance to students, including administering medication.

Self-Administration of Medication

A student may possess and self-administer an epinephrine injector, e.g.: EpiPen® and/or asthma medication prescribed for use at the student's discretion, provided the student's parent/guardian and licensed healthcare provider with prescriptive authority have completed and signed a *School Medication Authorization Form*. The Superintendent or designee will ensure an Emergency Action Plan is developed for each self-administering student. A student may self-administer other medication, including medication required under a qualifying plan, dispensed by a delegated school employee, provided the student's parent/guardian and healthcare provider with prescriptive authority has completed and signed a *School Medication Authorization Form*. A student's self-administration of medication other than an epinephrine injector or asthma medication must be under the direct supervision of a delegated school employee. A qualifying plan means: (1) an asthma action plan; (2) an Individual Health Care Action Plan; (3) an allergy emergency action plan; (4) a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973; or (5) a plan pursuant to the federal Individuals with Disabilities Education Act.

The District shall incur no liability, except for willful and wanton conduct, as a result of any injury arising from a student's self-administration of medication, including asthma medication, epinephrine injector, or medication required under a qualifying plan, or the storage of any medication by school personnel. A student's parent/guardian must indemnify and hold harmless the District and its employees and agents, against any claims, except a claim based on willful and wanton conduct, arising out of a student's self-administration of asthma medication, an epinephrine injector, opioid antagonist, and/or medication, or the storage of any medication by school personnel.

District Supply of Undesignated Limited Over-the-Counter Medication

The Superintendent or designee may maintain a supply of undesignated limited over-the-counter medications in the name of the District and provide or administer them as necessary consistent with Board Policy 7.270, *Administering Medicines to Students*. This may include but is not limited to: normal saline skin cleanser, Lubriderm lotion, anti-itch cream, eye irritation relief drops, contact solution, orajel, antibiotic ointment, first aid and burn cream, and numbing wipes.

District Supply of Undesignated Asthma Medication

The Superintendent or designee shall implement 105 ILCS 5/22-30(f) and maintain a supply of undesignated asthma medication in the name of the District and provide or administer them as necessary according to State law. Undesignated asthma medication means an asthma medication prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated asthma medication to a person when they, in good faith, believe a person is having respiratory distress. Respiratory distress may be characterized as mild-to-moderate or severe. Each building administrator and/or their corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

District Supply of Undesignated Epinephrine Injectors
The Superintendent or designee shall implement 105 ILCS 5/22-30(f) of the School Code and maintain a supply of undesignated epinephrine injectors in the name of the District and provide or administer them as necessary according to State law. Undesignated epinephrine injector means an epinephrine injector prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated epinephrine injector to a person when they, in good faith, believe a person is having an anaphylactic reaction. Each building administrator and/or their corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law.

District Supply of Undesignated Opioid Antagonists
The Superintendent or designee shall implement Section 22-30(f) of the School Code and maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. Opioid antagonist means a drug that binds to opioid receptors and blocks or inhibits the effect of opioids acting on those receptors, including, but not limited to, naloxone hydrochloride or any other similarly acting drug approved by the U.S. Food and Drug Administration. Undesignated opioid antagonist is not defined by the School Code; for purposes of this policy, it means an opioid antagonist prescribed in the name of the District or one of its schools. A school nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe a person is having an opioid overdose. Each building administrator and/or their corresponding school nurse shall maintain the names of trained personnel who have received a statement of certification pursuant to State law. See the website for the Illinois Department. of Human Services for information about opioid prevention, abuse, public awareness, and a toll-free number to provide information and referral services for persons with questions concerning substance abuse treatment.

District Supply of Undesignated Glucagon
The Superintendent or designee shall implement 105 ILCS 145/27 and maintain a supply of undesignated glucagon in the name of the District in accordance with manufacturer's instructions. When a student's prescribed glucagon is not available or has expired, a school nurse or delegated care aide may administer undesignated glucagon only if he or she is authorized to do so by a student's diabetes care plan.

Administration of Medical Cannabis
The Compassionate Use of Medical Cannabis Program Act allows a parent/guardian of a student who is a minor or any other individual who is at least 21 years of age to register with the IL Dept. of Public Health (IDPH) as a designated caregiver to administer a medical cannabis infused product to a student.

A designated caregiver is allowed to administer a medical cannabis infused product to a child who is a student on the premises of their school or on their school bus if:

1. Both the student and the designated caregiver possess valid registry identification cards issued by IDPH;
2. Copies of the registry identification cards are provided to the District; and
3. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form – Medical Cannabis*, specifying the times when or the special circumstances under which the medical cannabis infused product must be administered.

After administering the product to the student, the designated caregiver shall immediately remove it from school premises or the school bus. The product may not be administered in a manner that, in the opinion of the District

or school, would create a disruption to the educational environment or cause exposure of the product to other students.

State law does not require school personnel to administer medical cannabis to students. Trained school nurses and administrators are allowed, but not required, to administer a medical cannabis infused product to a student who is a registered qualifying patient. Prior to the administration of a medical cannabis infused product under subsection, a school nurse or school administrator must annually complete training curriculum developed by the State Board of Education, in consultation with the Department of Public Health, on the administration of medical cannabis infused products and must submit to the school's administration proof of its completion.

A trained school nurse or administrator is allowed to administer a medical cannabis infused product to a child who is a student while on school premises, at a school-sponsored activity, or before or after normal school activities, including while the student is in before-school or after-school care on school-operated property or while the student is being transported on a school bus if:

1. The student possesses a valid registry identification card issued by IDPH;
2. A copy of the registry identification card is provided to the District; and
3. That student's parent/guardian completed, signed, and submitted a *School Medication Authorization Form - Medical Cannabis*, specifying the times where or the special circumstances under which the medical cannabis infused product must be administered.

The written authorization and a copy of the registry identification card(s) must be kept on file in the office of the school nurse. Medical cannabis infused products must be always stored with the school nurse in a manner consistent with storage of other student medication at the school and may be accessible only by the school nurse or a school administrator.

Medical cannabis infused products include oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis is prohibited.

Discipline of a student for being administered a product by a designated caregiver pursuant to this Board Policy 7.270 is prohibited. The District may not deny a student attendance at a school solely because he or she requires administration of the product during school hours.

Void Policy

The School District Supply of Undesignated Limited Over-the-Counter Medication section of this Handbook and Board Policy 7.270 is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a standing order for undesignated limited over-the-counter medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's standing order for undesignated limited over-the-counter medication.

The School District Supply of Undesignated Asthma Medication section of this Handbook and Board Policy 7.270 and this Handbook is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated asthma medication from a physician or advanced practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school asthma medication.

This School District Supply of Undesignated Epinephrine Injectors section of this Handbook and Board Policy 7.270 and this Handbook is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for undesignated epinephrine injectors from a physician or advanced

practice nurse licensed to practice medicine in all its branches, or (2) fill the District's prescription for undesignated school epinephrine injectors.

The School District Supply of Undesignated Opioid Antagonists section of this Handbook and Board Policy 7.270 and this Handbook is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for opioid antagonists from a health care professional who has been delegated prescriptive authority for opioid antagonists in accordance with Section 5-23 of the Substance Use Disorder Act, or (2) fill the District's prescription for undesignated school opioid antagonists.

The School District Supply of Undesignated Glucagon section of this Handbook and Board Policy 7.270 and this Handbook is void whenever the Superintendent or designee is, for whatever reason, unable to: (1) obtain for the District a prescription for glucagon from a qualifying prescriber; or (2) fill the District's prescription for undesignated school glucagon.

The Administration of Medical Cannabis section of this Handbook and Board Policy 7.270 is void and the District reserves the right not to implement it if the District or school is in danger of losing federal funding.

Administration of Undesignated Medication
Upon any administration of an undesignated medication permitted by State law, the Superintendent or designee(s) will ensure all notifications required by State law and administrative procedures occur.

Emergency Aid to Students
Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including administering medication.

Failure to Follow Medication Procedures
Using or possessing any prescription or non-prescription medication without following Board Policy 7.270, Administering Medications to Students, and its implementing procedures including failing to have a completed and signed School Medication Authorization Form, will be considered gross disobedience and misconduct subject to disciplinary action under Board Policy 7.190, Student Behavior, and may be reported to appropriate law enforcement agencies. This includes, but is not limited to, giving other students medications not prescribed for them or taking improper doses of medication.

Medical Procedures at School
If a student must have a medical procedure performed at school to protect their health and well-being, a "Request for Authorized School Personnel to Perform a Medical Procedure" form must be on file at the school. The form must be filled out and signed by the health care provider and signed by the parent/guardian.

Reasonable accommodations will be made by Unit 5 schools to ensure a student receives a free and appropriate education in the least restrictive environment. To prevent educational interruption, procedures performed at school are limited to those requested by the parent and which the licensed health care prescriber (physician, dentist, podiatrist, physician's assistant, or advanced practice nurse) certifies cannot be scheduled outside school hours without risk to the health and safety of the student.

No district employee shall perform a medical procedure for any student or supervise a student performing their own medical procedure until a completed and signed "Request for Authorized School Personnel to Perform a Medical Procedure" form is submitted by the student's parent/guardian. Teachers and other non-administrative school employees, except certified school nurses, shall not be required to perform a medical procedure.

Nothing in this policy shall prohibit any school employee from providing emergency assistance to students, including performing a medical procedure.

School Nurse

The primary function of the school nurse is to promote student health and safety and maintain student records. If a student becomes ill or injured at school when the nurse is not present, another school official will provide care. Please contact the school nurse at your child's school any time you have questions or concerns. This handbook is not intended to be all inclusive. Students will be excluded from school for any health condition that in the professional, clinical judgment of the Certified School Nurse places that student or others in the school community at a health or safety risk. Certified School Nurses utilize Evidence Based Practice and collaboration with healthcare professionals and organizations to make decisions best for the students and school community.

PROCEDURES:

Please note that the procedures for reporting to the nurse may vary between buildings and grade levels. Be sure to follow the specific guidelines set for your school and grade to ensure proper reporting and care. If you're unsure of the procedures, ask your teacher or school staff for clarification.

1. If you become ill or injured during the school day, report to the Nurse's Office.
2. Sign in and out of the Nurse's Office on the sign-in sheet on the nurse's desk.
3. If it is necessary for you to be excused from school, the nurse will contact your parent/ guardian and will write an Absent/Tardy Notice. Do not call/text your parent/guardian before reporting to the nurse.
4. Except in the case of an emergency, no treatment except first aid will be given by the nurse. If additional treatment is required, the nurse will contact the parent/guardian to make appropriate arrangements.
5. If the school nurse is not available, you are to report directly to the Main Office.

Illness or Accidents at School

All accidents and illnesses that occur at school or at a school function should be reported to the office.

If a student is injured at school or during a school activity, the parent/guardian's health insurance company should be contacted for coverage. The District maintains catastrophic accident insurance coverage for eligible students who sustain an accidental injury while participating in school-sponsored or school-supervised interscholastic athletic events sanctioned by the IHSA that results in medical expenses in excess of $50,000.

The District also maintains a low-cost student accident policy that is available to all students for purchase. Enrollment information and claim forms for the collection of insurance payments due to accidents may be obtained in the school offices.

Additionally, the State of Illinois All Kids health insurance program is available to all children in the state regardless of income level. This program provides health insurance for children which includes accident insurance. Information about the All Kids program can be found at:

https://hfs.illinois.gov/medicalprograms/allkids.html.

Emergency Contact Information

Emergency contact information will be maintained for all students and should be filled out during the registration process. It is important to have the name and phone number of a person other than the

parent/guardian to call in case of a school emergency when parents cannot be reached. Please contact your school office if any changes in this emergency information occur during the school year.

Disability Insurance

Persons with a disability of either a temporary or permanent nature may receive help by request through the nurse, counselors, or administrators.

Disclaimers

Upon implementation of Board Policy 7.270, the protections from liability and hold harmless provisions applicable under State law apply. No one, including without limitation parent(s)/guardian(s) of students, should rely on the District for the availability of undesignated medications. Board Policy 7.270 and this Handbook do not guarantee the availability of undesignated medications. Students and their parents/guardians should consult their own physician regarding these medications.

5.30 HS Guidance & Counseling

Each secondary building has counselors available to assist students who require additional assistance. Under Illinois law, any student 12 years of age or older may receive counseling services without consent of the student's parent/guardian. However, until the consent of the student's parent/guardian has been obtained, counseling services provided to a student under the age of 17 are generally limited to no more than eight 90-minute sessions. Counselors will assist students in several areas including the following:

- Personal/Social - peer relationships, communication, and decision-making.
- Educational – study habits, homework, student/teacher relationships, grades, course selection.
- Vocational – career information and exploration, interests, abilities, career planning, and training opportunities.
- Testing – achievement, ability, and aptitude.

Students will be assigned a particular counselor; however, students can request to talk to the counselor of their choice. The services of a school psychologist and school social worker are also available through the Counseling Office.

5.30 K-8 Guidance & Counseling

The District provides a guidance and counseling program for students. School counselors are available to those students who require additional assistance. Under Illinois law. any student 12 years of age or older may receive counseling services without consent of the student's parent/guardian. However, until the consent of the student's parent/guardian has been obtained, counseling services provided to a student under the age of 17 are generally limited to no more than eight 90-minute sessions.

5.40 Safety Drill Procedures and Conduct

Safety drills will occur at times established by the Superintendent. Students are required to be silent and shall comply with the directives of school officials during emergency drills. There will be a minimum of:

- Three school evacuation drills,
- One bus evacuation drill,
- One severe weather and shelter-in-place drill, and
- One law enforcement lockdown drill to address a school shooting incident.

There may be other drills at the direction of the administration. The law enforcement lockdown drill will be announced in advance and a student's parent/guardian may elect to exclude their child from participating in this drIL All other drills may not be preceded by a warning to the students.

5.50 Communicable Disease

The District follows the rules and guidance from the Illinois State Board of Education ("ISBE") and the Illinois Department of Public Health ("IDPH") regarding communicable diseases. There are several diseases and illnesses that are not reportable under IDPH rules. However, some of these conditions may still pose a health risk and require exclusion from school. See the IDPH Communicable Disease School Nurse Guidance and IDPH School Health Listing of Communicable Diseases). Parents/guardians should notify the Building Principal if their child has a communicable or infectious disease.

5.60 Head Lice

The school will observe recommendations of the Illinois Department of Public Health regarding head lice.

1. Parents are required to notify the school nurse if they suspect their child has head lice.
2. Infected students will be sent home following notification of the parent or guardian.
3. The school will provide written instructions to parent or guardian regarding appropriate treatment for the infestation.
4. A student excluded because of head lice will be permitted to return to school only when the parent or guardian brings the student to school to be checked by the school nurse or building principal and the child is determined to be free of an active infestation. Infested children are prohibited from riding the bus to school until the child has been cleared by the school nurse.

5.65 Bed Bugs

The Superintendent or designee may implement procedures to further a healthy school environment and prevent or reduce the adverse health effects of bed bugs and spread of disease. Administrative Procedure 7.250-AP1, *Bed Bug Protocol*, will be followed to provide a healthy, pest-free environment.

5.70 Targeted School Violence Prevention Program

Threats and acts of targeted school violence harm the District's environment and school community, diminishing students' ability to learn and a school's ability to educate. Providing students and staff with access to a safe and secure environment is an important goal of the School and District. While it is not possible to completely eliminate threats, the School and District maintain a Targeted School Violence Prevention Program and a Threat Assessment Team to reduce these risks to its environment.

Parents/guardians and students are encouraged to report any expressed threats or behaviors that may represent a threat to the community, School, or self. Reports can be made to any school administrator, law enforcement authorities, or the Safe2Help Illinois helpline (www.safe2helpil.com/).

Students and parents are urged to participate in behavioral threat assessment and intervention programs if the Threat Assessment Team believes that intervention is necessary to prevent a student from harming themselves or others. However, if for some reason there is a reluctance to participate in the process by the threat maker(s) or parent/guardian(s), the threat assessment process will continue in order to ensure a safe and caring learning environment for all.

Safe2Help Illinois

Safe2Help Illinois offers students a safe, confidential way in which to share information that might help prevent suicides, bullying, school violence or other threats to school safety. This program is not intended to suspend, expel, or punish students. Rather, the goal is to get students to "Seek Help Before Harm."

Call: 844-4-SAFEIL | Text: SAFE2 (72332) | Email: HELP@Safe2HelpIL.com

Additionally, resources are available by calling the National Suicide Prevention Lifeline by dialing 988 or through the Crisis Text Line by Texting HOME to 741741 to connect with a Crisis Counselor.

Building Security

For the safety of our students, Unit 5 has adopted a closed-building concept. All exterior doors are locked except for the front doors outside the office.

No students should be in the building during non-school hours without direct supervision from a staff member and/or coach/sponsor. Students should not be using school equipment or accessing any spaces (indoor and outdoor school property) and such access may result in school discipline and/or law enforcement involvement.

Reunification Sites

In the event a relocation from school and a student-parent reunification is necessary, Eastview Christian Church will likely be designated as the reunification sites for all Unit 5 schools.

5.80 Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence

Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important school and district goals and are required by law.

Requesting Support Services

To facilitate the full participation of Article 26A Students, the school district provides in-school support services and information regarding non-school-based support services. Article 26A Students are also able to make up work missed on account of circumstances related to their status as a parent, expectant parent, or victim of domestic or sexual violence.

In-school support services include, but are not limited to, enabling a student to meet with counselors or other service providers, excusing the student from class as necessary for circumstances consistent with their Article 26A status, and assisting students with the development of a student success plan.

An Article 26A Student and/or their parent/guardian may request a complete copy of the District's policies related to Article 26A Students and information on support services by contacting the Article 26A Resource Person listed below.

Filing a Complaint

An Article 26A Student and/or their parent/guardian may file a complaint for violations of this procedure with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking.

Retaliation Prohibited

Retaliation against an Article 26A Student or their parent/guardian for exercising or attempting to exercise their rights under this procedure is prohibited. Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

Chapter 6: Discipline and Conduct

6.10 General Building Conduct

Students enrolled in the Unit 5 schools shall conduct themselves in a mature manner, acting with due regard for the supervisory authority vested by the Board of Education in district employees. Good self-discipline is positive and encourages the student to exercise their individual rights, within established guidelines, and to respect the rights and welfare of others.

Education proceeds effectively with appropriate and consistent discipline. Teachers and other certified employees shall maintain discipline in the schools. In all matters relating to the conduct and discipline of the students, they stand in the relationship of parents and guardians to the students. They shall exercise such control over students as would be exercised by a kind, firm, and judicious parent. This relationship shall extend to all activities connected with the school program and may be exercised at any time for the safety and supervision of the students.

When a certified employee acts to help a student conduct himself properly, emphasis shall be placed upon the growth of the student toward self-discipline. A restorative form of discipline, tempered by the conditions and circumstances of the offense, shall be followed. Unit 5 does not permit the use of corporal punishment as a means of disciplining students. A teacher is granted the right to remove a student from the classroom for disruptive behavior. Physical contact or restraint may be appropriate when a teacher or other supervisor is required to employ it in self-defense, for the safety of students, or to help maintain control. In all instances necessitating disciplinary action, due process will be afforded the student as outlined in the Illinois School Code, 105 ILCS 5/10-22.6.

Any student who is disobedient or insubordinate or who gives evidence of inappropriate behavior may be suspended, not to exceed ten days, by the building administrator. Such suspension will be reported immediately to the Superintendent and the student's parents or guardians, along with a full statement of the reasons for such suspension. The parents or guardians of the suspended student shall be informed of the due process procedures and of their right to have a review of the suspension by the Board of Education. The building administrator shall inform the Superintendent if the parents or guardians wish to request or waive the review.

A student, except for students enrolled in our early childhood/preschool programs, may be expelled only by the Board of Education on recommendation of the Superintendent for gross disobedience or misconduct. Expulsion shall take place only after the parents or guardians have been requested to appear with a hearing officer to discuss their child's behavior. Such request shall be made by registered or certified mail and shall state the time, place, and purpose of the meeting. If the Board's decision is to expel the student, the reasons for dismissal and the date on which the expulsion is to become effective will be stated.

As stated in Public Act 100-0105, public and private early childhood/preschool programs are prohibited from expelling young children (ages 0-5) from their program because of the child's behavior. The goal of Public Act 100-105 is to ensure that early childhood programs engage in best practices in their disciplinary actions by prohibiting the use of expulsions due to child behavior. Planned transitions, after documented attempts to

address the child's needs, are not considered expulsions. The bill also puts in place a system to track transitions, providing data to better understand the issue and identify the need for additional resources.

School personnel may order the removal of a child with a disability (IEP) from the child's current placement for not more than ten consecutive school days for any violation of school rules, and additional removal of not more than ten consecutive school days in the same school year for separate incidents of misconduct. The parents or guardians of the special education student are afforded all rights and privileges to have a hearing pertaining to either the decision about the relationship of the behavior to the suspension and expulsion itself.

The discipline policy of Unit 5 has been formulated by the Board with input from teachers, parents, and administrators. The policy is subject to an annual review.

Student Behavior Philosophy
In support of our mission to educate each student to achieve personal excellence, the District will continuously work to create a safe and secure climate, free from the threat of harm to person or property in all school related settings. It is the shared responsibility of schools, parents/guardians and communities to achieve this by teaching, recognizing and reinforcing appropriate behavior.

To the greatest extent possible, the District will use positive behavior management strategies to encourage all students to maintain personal conduct consistent with District expectations, avoiding any cause for disciplinary action.

Students are accountable for conducting themselves within the parameters of District expectations and for complying with reasonable corrective actions imposed for violations. When violations occur, incidents will be investigated thoroughly to determine appropriate disciplinary action, restorative practices, interventions and/or supports. Discipline will be administered in a fair and equitable, but not necessarily equal, manner in consideration of individual circumstances.

Parent(s)/guardian(s) are encouraged to review District expectations with their student(s) at the beginning of each school year. This student handbook shall be distributed to students within 15 days of the beginning of the school year or the first day of a student's attendance.

6.20 School Dress Code & Student Appearance

A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The school does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locs, and twists. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.

- Student dress (including accessories) may not advertise, promote, or picture alcoholic beverages, illegal drugs, drug paraphernalia, violent behavior, or other inappropriate images.
- Student dress (including accessories) may not display lewd, vulgar, obscene, or offensive language or symbols, including gang symbols.
- Coats and sunglasses may not be worn in the building during the school day.
- No head coverings are allowed that obscure the view of the student's face. Interpretation and enforcement of this rule are up to the administration's discretion.
- Hair styles, dress, and accessories (scarves/headbands) that pose a safety hazard are not permitted in the shop, laboratories, or during physical education.
- Metal studs, chains longer than jewelry, and any other objects that may be used as weapons or that may be hazardous to persons or property are specifically prohibited.

- Clothing that fails to adequately cover the body, or that is torn or altered in an explicit or suggestive manner, will not be permitted. Shirts, blouses, and tops that are not tucked in must be long enough to cover the midsection when the student is in a standing or sitting position. Pants or shorts must be worn at the waist.
- Appropriate footwear must always be worn. Slippers, onesies, and shoes with wheels are prohibited.
- If there is any doubt about dress and appearance, the building administration will make the final decision.
- A student whose dress causes a substantial disruption of the orderly process of school functions or endangers the health or safety of the student, other students, staff or others may be subject to discipline.

If students have any questions regarding acceptability of a particular item of clothing, check with the building administration before wearing the items to school. First-time offenders will be required to correct the violation before returning to class. A detention may be assigned for flagrant first offenses or any subsequent offenses. Class time missed due to inappropriate clothing may be made up as a detention or In-School Suspension. Persistent violations will be handled as willful insubordination, and a disciplinary consequence may be assigned.

6.30 Student Behavior

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including, but not limited to:

1. Using, possessing, distributing, purchasing, bartering, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes, e-cigarettes, vapes, vape pens, or other vaping related products.
2. Using, possessing, distributing, purchasing, bartering, selling, or offering for sale alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.

3. Using, possessing, distributing, purchasing, bartering, selling or offering for sale:
    a. Any illegal drug, controlled substance, or cannabis (including marijuana, hashish and medical cannabis unless the student is being administered a medical cannabis infused product as authorized under *Ashley's Law* and Board Policy 7.270).

    b. Any anabolic steroid unless it is being administered in accordance with a physician or licensed practitioner's prescription.

    c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician or licensed practitioner's prescription.

    d. Any prescription medication when not prescribed for the student by a physician, or licensed practitioner when used in a manner inconsistent with the prescription or prescribing physician or licensed practitioner's instructions, or without following the procedures for student medication outlined below including without limitation failing to have a completed and signed "School Medication Authorization Form" on file, failing to keep medication in the original container, giving other students medication, or taking improper doses of medication. Violations of this paragraph may be reported to appropriate law enforcement agencies. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is being administered a medical cannabis infused product as

authorized under *Ashley's Law* and Board Policy 2.270. Any non-prescription medication without following Board Policy 7.270 and its implementing procedures.

e. Any inhalant, regardless of whether it contains an illegal drug or controlled substance (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.

f. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including, without limitation, pure caffeine in tablet or powdered form.

g. "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, or controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.

h. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

i. Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a knife, a "weapon", as that term is defined in the *Weapons* section of this policy, or a look-alike weapon, or violating the *Weapons* section of this policy.

5. Using or possessing an electronic mobile device including but not limited to a cellular phone or watch, video or audio recording device, personal digital assistant (PDA), digital or mp3 player, laptop, netbook, iPad, tablet, smart watch, or other similar electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the devices to take photographs in locker rooms or bathrooms, cheat, eavesdrop (e.g. secretly recording a conversation), or otherwise violate student conduct rules.

   Students are allowed to possess and use electronic mobile devices, provided they do not cause a disruption, and are not used or heard during instructional time unless:

   1. Licensed physician recommendation per the health/well-being of the student
   2. The supervising teacher grants permission for educational purposes;

3. Use of the device is provided in a student's 504 plan or individualized education program (IEP); or
4. It is needed in an emergency that threatens the safety of students, staff, or other individuals.

6. *Sexting*, which, for purposes of this policy, is the act of creating, sending, sharing, viewing, receiving, or possessing sexually explicit messages, images, or videos electronically, regardless of whether they are authentic or computer-generated, through the use of a computer, electronic communication device, or cellular phone. Sexting also includes creating, sending, sharing, viewing, receiving, or possessing indecent visual depictions, non-consensual dissemination of private sexual images, and non-consensual dissemination of sexually explicit digitized depictions, as defined in State law.
7. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
8. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
9. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, or wrongfully obtaining test copies or scores.
10. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
11. Engaging in any sexual activity, including, without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault.
12. Teen dating violence, as described in Board Policy 7.185, *Teen Dating Violence Prohibited*.
13. Causing or attempting to cause damage to, or stealing or attempting to steal, or relocating personal or school property, or another person's personal property.
14. Entering school property or a school facility without proper authorization.
15. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, a school bus, or at any school activity.
16. Being absent without a recognized excuse; State law and Board Policy regarding truancy control will be used with chronic and habitual truants.
17. Being involved with any public-school fraternity, sorority, or secret society, by:
    (a) being a member;
    (b) promising to join;

(c) pledging to become a member; or
(d) soliciting any other person to join, promise to join, or be pledged to become a member.

18. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.

19. Violating any criminal law, including but not limited to assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.

20. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied with the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of their duties or employment status or status as a student inside the school.

21. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.

22. Engaging in any activity, on or off campus, that: interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term "possession" includes having control, custody, or care, currently or in the past, of an object or substance, including situations where the item is: (a) on the student's person; (b) contained in another item belonging to, or under the control of, the student, such as in the student's clothing, backpack, or automobile; (c) in a school's student locker, desk, or other school property; or d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions, supports, and progressive discipline, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board's authority to impose a disciplinary consequence.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student's parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

The goals and objectives of this policy are to provide effective discipline practices that:

(1) Ensure the safety and dignity of students and staff;
(2) Maintain a positive, weapons-free, and drug-free learning environment;
(3) Keep school property and the property of others secure;
(4) Address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and
(5) Teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

Parents/guardians are encouraged to review District expectations with their student(s) at the beginning of each school year. A student handbook, which includes the District's discipline philosophy and school rules, shall be distributed to students within 15 days of the beginning of the school year or the first day of a student's attendance.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in *prohibited student conduct*, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.
5. During periods of e-learning.

Aiding / Abetting

Any student found to be either directly or indirectly involved in aiding, abetting, or assisting other student(s) found to be in violation of the student conduct code will be subject to disciplinary consequences ranging from verbal warning to expulsion.

Language and Gestures

Students are always responsible for their language and gestures. Profane or obscene language is always unacceptable. Students responsible for improper language and gestures directed toward any teacher, staff member, or student are to be reported to the appropriate Assistant Principal immediately for appropriate disciplinary action. Students will be subject to disciplinary consequences for using obscene or otherwise offensive language or gestures toward a staff member. Disciplinary consequences will also be assigned for incidents not directed toward a staff member.

Hall Pass

Junior High and High School students are required to have an appropriate Hall Pass when not in their assigned classroom. Students who are in unauthorized possession of one or more passes will be subject to school disciplinary action for theft and/or possession of stolen property. Any student who forges or is involved in forging a pass will be subject to school disciplinary consequences.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures may include, without limitation, any of the following:

1. Notifying parents/guardians.
2. Disciplinary conference.
3. Withholding privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension in accordance with Board Policy 7.200, *Suspension Procedures*. The Building Principal or designee shall ensure that the student is properly supervised.
7. Before-school and after-school detentions, provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the referring teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration may use this option as an alternative to another disciplinary measure, giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this handbook or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with Board Policy 7.220, *Bus Conduct*.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and/or expulsion will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension and/or expulsion. In addition to the above list of disciplinary measures, juvenile authorities or other law enforcement may be notified whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), "look-alikes," alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

Corporal punishment is prohibited. Corporal punishment is a discipline method in which a person deliberately inflicts pain upon a student in response to the student's unacceptable behavior or inappropriate language, with an aim to halting the offense, preventing its recurrence, or setting an example for others.

Public Act 100-105 took effect on January 1, 2018, with the goal of promoting best practices in early childhood discipline by prohibiting suspensions and expulsions due to child behavior. Instead, planned transitions—implemented only after documented efforts to address a child's needs—are not considered expulsions. Furthermore, significant racial and gender disparities persist, with young boys of color disproportionately subjected to suspensions and expulsions. These troubling patterns require urgent action from the early childhood and education sectors to prevent, drastically reduce, and ultimately eliminate exclusionary discipline, ensuring that all young children experience safe and supportive early learning environments.

In-School Suspension

An administrator may assign an In-School Suspension as a consequence for inappropriate behavior choices. Students will be supervised in the school by an administrator, teacher, or teaching assistant during the In-School Suspension. Teachers will supply classroom work/activities, and the students will work on assignments throughout the day.

Out-of-School Suspension

Suspensions from school include in-school suspensions and out-of-school suspensions, and shall be in accordance with Board Policy 7.200, *Suspension Procedures*. If a student is suspended from school for gross disobedience or misconduct, he or she will be sent home for a specified period of time. During the period of

suspension, the student may not be on school grounds and may not attend or participate in any school activities. A suspension ends when the student is readmitted to classes.

Credit will be given for classroom work missed due to suspension from school only if completed assignments are submitted within a period not to exceed the length of the suspension, up to a maximum of three (3) days. Assignments given before the period of suspension will be given credit if submitted upon a student's return to school.

Expulsion from School

Expulsions from school shall be in accordance with Board Policy 7.210, *Expulsion Procedures*. Students who engage in gross disobedience or misconduct may be expelled from school for a definite time period not to exceed two calendar years. During the period of expulsion, the student may not be on school grounds and may not attend or participate in any school activities.

- No early childhood student may be expelled. Planned transitions to settings that are able to better meet a child's needs are not considered an expulsion.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, State Board of Education rules (23 IL Admin. Code 1.280, 1.285), and the District's procedure(s).

Weapons

A student, who uses, possesses, controls, or transfers one of the following weapons at school, on school grounds, on a school bus, at any school-sponsored activity or event, or at any activity or event that bears a reasonable relationship to school, shall be expelled for at least one calendar year but not more than two calendar years:

1. A firearm, meaning any gun, rifle, shotgun, a weapon as defined by Section 921 of Title 18, United States Code (18 U.S.C.§ 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1);
2. Ammunition;
3. A knife with a blade of at least 3 inches, switchblade knife, ballistic knife, Billy Club, brass knuckles, other knuckle weapon regardless of its composition, or any object listed in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1);
4. A look-alike firearm; or
5. Any other object if used or attempted to be used to cause bodily harm.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent or designee, and the Superintendent or designee's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Students should report suspected possession or use of such items to any counselor, teacher, or administrator. Arrangements to bring such items to school for classroom demonstrations must be made in advance with one of the building administrators.

Gang And Gang Activity

"Gang" is defined as any group, club or organization of two or more persons whose purposes include the commission of illegal acts. No student on or about school property or at any school activity or whenever the student's conduct is reasonably related to a school activity, shall: (1) wear, possess, use, distribute, display, or sell any clothing, jewelry, paraphernalia or other items which reasonably could be regarded as gang symbols; commit any act or omission, or use either verbal or non-verbal gestures, or handshakes showing membership or affiliation in a gang; or (2) use any speech or commit any act or omission in furtherance of the interest of any gang or gang activity, including, but not limited to, soliciting others for membership in any gangs; (3) request any person to pay protection or otherwise intimidate, harass or threaten any person; (4) commit any other illegal act or other violation of district policies, (5) or incite other students to act with physical violence upon any other person.

Reengagement of Returning Students

The Building Principal or designee shall meet with a student returning to school from an out-of-school suspension, expulsion, or alternative school setting. The goal of this meeting shall be to support the student's ability to be successful in school following a period of exclusion, or other extended absence related to a disciplinary action, and shall include an opportunity for students who have been suspended to complete or make up missed work for equivalent academic credit.

Transition to Another Program [EARLY CHILDHOOD]

When persistent and serious challenging behaviors emerge, the early childhood program shall document steps taken to ensure that the child can participate safely in the program; including observations of initial and ongoing challenging behaviors, strategies for remediation and intervention plans to address the behaviors, and communication with the parent or legal guardian, including participation of the parent or legal guardian in planning and decision-making.

The early childhood program shall, with parental or legal guardian consent as required, utilize a range of community resources, if available and deemed necessary, including, but not limited to, developmental screenings, referrals under the Individual with Disabilities Education Act, and consultation with infant and early childhood mental health consultants and the child's health care provider. The program shall document attempts to engage these resources, including parent or legal guardian participation and consent attempted and obtained. Communication with the parent or legal guardian shall take place in a culturally and linguistically competent manner.

If there is documented evidence that all available interventions and supports recommended by a qualified professional have been exhausted and the program determines in its professional judgment that transitioning a child to another program is necessary for the well-being of the child or their peers and staff, with parent or legal guardian permission, both the current and pending programs shall create a transition plan designed to ensure continuity of services and the comprehensive development of the child. Communication with parents/guardians shall occur in a culturally and linguistically competent manner.

Removal from Attendance in a Group Setting

In the case of the determination of a serious safety threat to a child or others, or if the student is determined to have brought a firearm, a knife, brass knuckles or other knuckle weapon regardless of its composition, a Billy club, or any other object if used or attempted to be used to cause bodily harm, including "lookalikes" of any

firearm to school, any school- sponsored activity or event, or any activity or event that bears a reasonable relationship to school, the temporary removal of a child from attendance in group settings may be used. Temporary removal of a child from attendance in a group setting shall trigger the process detailed in this section, with the child placed back in a group setting as quickly as possible.

Obstruction of an Investigation

Students who willfully obstruct the investigation of a school official by withholding information in response to direct questions or by giving information known to be false present a potential danger to student and staff safety will be subject to a disciplinary consequence.

Required Notices

A school staff member shall immediately notify the office of the building principal if they:

1. observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under their supervision,
2. observes, or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or
3. observes a battery committed against any staff member.

"School grounds" includes modes of transportation to school activities and any public way within 1,000 feet of the school, as well as school property itself.

Upon receiving such a report of 1, above, the Building Principal or designee shall immediately notify the local law enforcement. In addition, upon receiving a report on any of the above 1-3, the Building Principal or designee shall notify the Superintendent or designee, and any involved student's parent/guardian.

Upon receiving a report on any of the above 1-3, the Superintendent or designee shall immediately notify local law enforcement. The Superintendent or designee shall also report these incidents to the IL State Board of Education through its web-based School Incident Reporting System as they occur during the year and no later than July 31 for the preceding school year.

Delegation of Authority

Each teacher, and any other school personnel when students are under their charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other licensed educational employees, and other persons providing a related service for or with respect to a student may use reasonable force as needed to maintain safety for other students, school personnel, or other persons or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Associate Building Principal, or Assistant Building Principal is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus for more than 10 days for safety reasons.

Student Handbook Updates

The Superintendent or designee, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval. A student handbook, including the District's student

disciplinary philosophy, disciplinary policies, and rules, shall be posted on the district and school websites after July 1st.

6.40 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity orientation, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homelessness, or actual or potential marital status or parental parenting status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic is prohibited in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non-school related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the District or school if the bullying causes a substantial disruption to the education process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any non-school-related activity, function, or program.

Definitions from Section 27-23.7 of the *School Code* (105 ILCS 5/27-23.7)

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person, another entity, or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to

more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying.

Bullying may take various forms, including, without limitation, one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Students are encouraged to immediately report bullying. A report may be made orally or in writing to the building principal, nondiscrimination coordinator, district complaint manager, or any staff member with whom the student is comfortable speaking. All school staff members are available for help with a bully or to make a report about bullying. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the district complaint manager or any staff member. Anonymous reports are also accepted by phone call or in writing.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the district's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in 105 ILCS 5/27-23.7(b) 1-2.

1. The District uses the definition of *bullying* as provided in this policy.

2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.

3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the building principal, nondiscrimination coordinator, District Complaint Manager or any staff member with whom the student is comfortable speaking. All school staff members are available for help with a bully or to make a report about bullying. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District Complaint Manager or any staff member. Anonymous reports are also accepted.

Complaint Manager & Nondiscrimination Coordinator:
M. Curt Richardson
1809 W. Hovey Ave, Normal IL 61761
Email: richardmc@unit5.org
Telephone: (309) 557-4082

Complaint Manager:
Heather Rogers
1809 W. Hovey Ave, Normal IL 61761
Email: rogersh@unit5.org
Telephone: (309) 557-4041

Dr. Kristal Shelvin

1809 W. Hovey Ave, Normal IL 61761
Email: shelvik@unit5.org
Telephone: (309) 557-4035

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parents/guardians of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.

5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:

    a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received, and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.

    b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.

    c. Notifying the Building Principal or school administrator, or designee of the reported incident of bullying as soon as possible after the report is received.

    d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or their designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

6. The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. A student's act of reprisal or retaliation will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.

8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, knowingly making a false accusation or providing knowingly false information will be treated as *bullying* for purposes of determining any consequences or other appropriate remedial actions.

9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.

10. The Superintendent or designee shall post this policy on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must also be distributed annually to parents/guardians, students, and school personnel, including new employees when hired.

11. The Superintendent or designee shall assist the Board with its evaluation and assessment of this policy's outcomes and effectiveness. This process shall include, without limitation:
    a. The frequency of victimization;
    b. Student, staff, and family observations of safety at a school;
    c. Identification of areas of a school where bullying occurs;
    d. The types of bullying utilized; and
    e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. The Superintendent or designee must post the information developed as a result of the policy evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students.

12. The Superintendent or designee shall fully implement the *Board policies*, including, without limitation, the following:

    a. 2.260, *Uniform Grievance Procedure.* A student may use this policy to complain about bullying.
    b. 2.265, *Title IX Grievance Procedure.* Any person may use this policy to complain about sex discrimination in violation of Title IX of the Education Amendments of 1972.
    c. 2.270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. Any person may use this policy to complain about discrimination or harassment on the basis of race, color, or national origin in violation of Title VI of the Civil Rights Act of 1964 and/or the Illinois Human Rights Act.
    d. 6.60, *Curriculum Content.* Bullying prevention and character instruction is provided in all grades in accordance with State law.
    e. 6.65, *Student Social and Emotional Development.* Student social and emotional development is incorporated in the District's educational program as required by State law.
    f. 6.235, *Access to Electronic Networks.* This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
    g. 7.20, *Harassment of Students Prohibited.* This policy prohibits *any* person from harassing, intimidating, or bullying a student based on an actual or perceived characteristic (the list of characteristics in 7.20 is the same as the list in this policy).
    h. 7.185*, Teen Dating Violence Prohibited.* This policy prohibits teen dating violence on school property, at school-sponsored activities, and in vehicles used for school-provided transportation.
    i. 7.190, *Student Behavior.* This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.

j. 7.310, *Restrictions on Publications; Elementary and Junior High Schools.* This policy prohibits students from, and provides consequences for: (i) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (ii) creating and/or distributing written, printed, or electronic material, including photographs and Internet material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

6.42 Discrimination on the Basis of Race, Color, and National Origin Prohibited

Discrimination and harassment based on race, color, or national origin negatively affect a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from such discrimination and harassment is an important District goal. The District does not discriminate on the basis of actual or perceived race, color, or national origin in any of its education programs or activities, and it complies with federal and State non-discrimination laws.

Examples of Prohibited Conduct

Examples of conduct that may constitute discrimination on the basis of race, color, or national origin include: disciplining students more harshly and frequently because of their race, color, or national origin; denying students access to high-rigor academic courses, extracurricular activities, or other educational opportunities based on their race, color, or national origin; denying language services or other educational opportunities to English learners; and assigning students special education services based on a student's race, color, or national origin.

Harassment is a form of prohibited discrimination. Examples of conduct that may constitute harassment based on race, color, or national origin include: the use of racial, ethnic or ancestral slurs or stereotypes; taunts; name-calling; offensive or derogatory remarks about a person's actual or perceived race, color, or national origin; the display of racially offensive symbols; racially motivated physical threats and attacks; or other hateful conduct.

Making a Report or Complaint; Investigation Process

Individuals are encouraged to promptly report claims or incidents of discrimination or harassment based on race, color, or national origin to the Nondiscrimination Coordinator, a Complaint Manager, or any employee with whom the student is comfortable speaking. Reports under this policy will be processed under Board Policy 2.260, Uniform Grievance Procedure.

Reports and complaints of discrimination or harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

Federal and State Agencies

If the District fails to take necessary corrective action to stop harassment based on race, color, or national origin, further relief may be available through the Illinois Department of Human Rights (IDHR) or the U.S. Dept. of Education's Office for Civil Rights. To contact IDHR, go to: https://dhr.illinois.gov/ or call (312) 814-6200 (Chicago) or (217) 785-5100 (Springfield).

Prevention and Response Program

The District maintains a prevention and response program to respond to complaints of discrimination based on race, color, and national origin, including harassment and retaliation. The program includes procedures for responding to complaints, which:

1. Reduce or remove, to the extent practicable, barriers to reporting discrimination, harassment, and retaliation;
2. Permit any person who reports or is the victim of an incident of alleged discrimination, harassment, or retaliation to be accompanied when making a report by a support individual of the person's choice who complies with the District's policies and rules;
3. Permit anonymous reporting, except that an anonymous report may not be the sole basis of any disciplinary action;
4. Offer remedial interventions or take such disciplinary action as may be appropriate on a case-by-case basis;
5. Offer, but do not require or unduly influence, a person who reports or is the victim of an incident of harassment or retaliation, the option to resolve allegations directly with the accused; and
6. Protects a person who reports or is the victim of an incident of harassment or retaliation from suffering adverse consequences because of a report of, investigation of, or a response to the incident.

Enforcement

Any District ***employee*** who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, up to and including discharge.

Any District ***student*** who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to remedial action and/or disciplinary action, including but not limited to, suspension and expulsion consistent with Board Policy 7.190, Student Behavior.

Any third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent/guardian, invitee, etc. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to remedial and/or disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints, participating in the complaint process, or otherwise providing information about discrimination or harassment based on race, color, or national origin is prohibited (see Board Policy 2.260, Uniform Grievance Procedure).

Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

6.45 Sexual Harassment & Teen Dating Violence Prohibited

Harassment Prohibited

No person, including a school district employee, agent, or student, shall harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from

military service; sex; sexual orientation; gender identity[1]; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic.

The District will not tolerate harassing, intimidating conduct, or bullying, whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatening or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Sexual Harassment Prohibited (Title IX)
The school and district shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law.

A District employee, agent, or student violates this prohibition whenever that person engages in conduct on the basis of sex that causes another person to be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any education program or activity operated by the District. Sex discrimination includes discrimination on the basis of sex, stereotypes, sex characteristics, pregnancy or related conditions, sexual orientation, and/or gender identity.

Inquiries about Title IX may be referred to the District's Title IX Coordinator, the U.S. Dept. of Education's Office for Civil Rights, or both. The District's Title IX Sexual Harassment Grievance Procedure is located on the District website. The District's Title IX Coordinator is:

Title IX Coordinator, Nondiscrimination Coordinator, and Complaint Manager:
M. Curt Richardson
1809 W. Hovey Ave, Normal IL 61761
Email: richardmc@unit5.org
Telephone: (309) 557-4082

Teen Dating Violence Prohibited

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, the term teen dating violence occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship, or uses or threatens to use sexual violence in the dating relationship.

Making a Report or Complaint

Students are encouraged to promptly report claims or incidents of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, a Complaint Manager, or any employee with whom the student is comfortable speaking.

6.50 HS Cafeteria Rules [HS-Closed Lunch]

Students may not leave campus during lunch, except with permission granted by administration or authorized staff. During lunch, students must proceed directly to the cafeteria or designated lunch area, and, after getting their lunch, shall immediately sit in a chair at a table. Students shall remain seated until the lunch tone rings, at which point they shall clean the area in which they are seated, dispose of any trash in the appropriate receptacle, and exit the cafeteria to their assigned location. Students shall follow all cafeteria rules during lunch.

Cafeteria Rules:

- Students shall not save seats for other students.
- Loud talking, yelling, screaming, and other disruptions are prohibited.
- Students shall not throw food or drinks.
- Students shall not trade food.
- Vending machines are provided for student convenience. Students shall not misuse, abuse, attempt to dismantle, or cheat the machine, and must wait in line to use the machines. Students may not save spots in line, cut in line, or otherwise cheat or intimidate their way into line.
- Students shall not save places in line, cut in line, or otherwise cheat or intimidate their way into line for food service.
- Students shall not leave the cafeteria until after the appropriate tone rings or are otherwise directed by staff.
- Students shall follow the instructions of the cafeteria aides and other staff and show proper respect toward all cafeteria personnel.
- Students shall immediately become silent when staff or presenters make announcements in the cafeteria.
- Students shall report spills and broken containers to cafeteria staff immediately.

Misbehavior will result in disciplinary action according to the school's disciplinary procedures.

Deliveries

Outside deliveries for students are not allowed. Office personnel will not accept or be responsible for deliveries of outside items such as food, gifts, flowers, balloons, etc., to students.

6.50 K-8 Cafeteria Rules [K-8]

- Students shall not save seats for other students.
- Students shall walk to lunch and shall be orderly and quiet during lunch.
- Trays shall be stacked neatly after placing silverware in its proper container. No food shall leave the cafeteria.
- Loud talking, yelling, screaming, and other disruptions are prohibited.
- Students shall not throw food, milk cartons, or other items.
- Students shall not trade food.
- Students shall follow the instructions of lunchroom supervisors and show proper respect toward all cafeteria personnel.
- Students shall remain seated in the cafeteria except to return to the lunch line or return trays.
- Students shall immediately become silent when staff or presenters make announcements in the cafeteria.
- Students shall report spills and broken containers to cafeteria staff immediately.
- Students shall be dismissed from the cafeteria by the lunchroom supervisor.

Misbehavior will result in disciplinary action according to the school's disciplinary procedures.

Deliveries

Outside deliveries for students are not allowed. Office personnel will not accept or be responsible for deliveries of outside items such as food, gifts, flowers, balloons, etc., to students.

6.60 Field Trips

Field trips are a privilege for students. Students must abide by all school policies during transportation and field trip activities and shall treat all field trip locations as though they are school grounds. Failure to abide by school rules and/or location rules during a field trip may subject the student to discipline. Permission to attend school field trips must be on file in the school office.

Students may be prohibited from attending field trips for any of the following reasons:

- Failure to receive appropriate permission from the parent/guardian or teacher;
- Behavioral or safety concerns;
- Denial of permission from the administration;
- Other reasons as determined by the school.

6.70 Access to Student Social Networking Passwords & Websites

School officials may require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rules or school district policy. During the investigation, the student may be required to share the reported content to make a factual determination. School officials may not request or require a student or their parent/guardian to provide a password or other related account information to gain access to the student's account or profile on a social networking website.

6.80 Student Use of Electronic Devices

Electronic devices may never be used in any manner that disrupts the educational environment, violates student conduct rules, or violates the rights of others. This includes, but is not limited to, the following: (1) using the device to take photographs in locker rooms or bathrooms; (2) cheating; and (3) creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction or non-consensual dissemination of private sexual images (i.e., sexting).

The school and school district are not responsible for the loss, theft, or damage to any electronic device brought to school.

School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about an incident that violates a school disciplinary rule or policy on the student's social networking account. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination.

Chapter 7: Internet, Technology, & Publications

7.10 Acceptable Use of the District's Electronic Networks

All use of the District's electronic networks shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or prohibited behavior by users. However, some specific examples are provided. The failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or legal action.

Terms and Conditions

The term electronic networks includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-provided Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networking infrastructure or to any District-issued online account from any computer or device, regardless of location;
3. District-owned and District-issued computers, Chromebooks, tablets, phones, or similar devices.

Acceptable Use

Access to the District's electronic networks must be: (a) for educational or research purposes, and be consistent with the District's educational objectives, or (b) for legitimate business use.

Privileges

Use of the District's electronic networks is a privilege, not a right, and inappropriate use may result in a cancellation of those privileges, disciplinary action, and/or appropriate legal action. The system administrator or building administrator will make all decisions regarding whether a user has violated these procedures and may deny, revoke, or suspend access at any time. Their decision is final.

Unacceptable Use

The user is responsible for their actions and activities involving the electronic networks. Some examples of unacceptable uses are:

- Using the electronic networks for any illegal activity, including violating copyright or other intellectual property rights or contracts, or transmitting any material in violation of any State or federal law.
- Using the electronic networks to engage in conduct prohibited by Board Policy.
- Unauthorized downloading of software or other files, regardless of whether it is copyrighted or scanned for malware.
- Unauthorized use of personal removable media devices (such as flash or thumb drives);
- Downloading of copyrighted material for purposes other than personal use.
- Using the electronic networks for private financial or commercial gain.
- Wastefully using resources, such as file space.
- Hacking or attempting to hack or gain unauthorized access to files, accounts, resources, or entities by any means.
- Invading the privacy of individuals, including the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature, such as a photograph or video.
- Using another user's account or password.
- Disclosing any network or account password (including your own) to any other person, unless requested by the system administrator.

- Posting or sending material authored or created by another without their consent.
- Posting or sending anonymous messages.
- Creating or forwarding chain letters, spam, or other unsolicited messages.
- Using the electronic networks for commercial or private advertising.
- Accessing, sending, posting, publishing, or displaying any abusive, obscene, profane, sexual, threatening, harassing, illegal, or knowingly false material.
- Misrepresenting the user's identity or the identity of others; and
- Using the electronic networks while access privileges are suspended or revoked.

Network Etiquette

The user is expected to abide by the generally accepted rules of network etiquette. These include, but are not limited to, the following:

- Be polite. Do not become abusive in messages to others.
- Use appropriate language. Do not swear or use vulgarities or any other inappropriate language.
- Do not reveal personal information, including students' or colleagues' addresses or telephone numbers.
- Recognize that the District's electronic networks are not private. People who operate District technology have access to all email and other data. Messages or other evidence relating to or in support of illegal activities may be reported to the authorities.
- Do not use the networks in any way that would disrupt their use by other users.
- Consider all communications and information accessible via the electronic networks to be private property.

No Warranties

The District makes no warranties of any kind, whether expressed or implied, for the service it is providing.
The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

Indemnification

By using the District's electronic networks, the user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

Security

Network security is a high priority. If the user can identify or suspects a security problem on the network, the user must promptly notify the system administrator or a building administrator. Do not demonstrate the problem to other users. Keep user account(s) and password(s) confidential. Do not use another individual's account without written permission from that individual. Attempts to log on to the network as a system administrator will result in the cancellation of user privileges. Any user identified as a security risk may be denied access to the networks.

Vandalism

Vandalism will result in the cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of malware, such as viruses and spyware.

Telephone Charges
The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, texting or data use charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

Copyright Web Publishing Rules
Copyright law and District Policy prohibit re-publishing text or graphics found on the Internet or on District websites or file servers/cloud storage without explicit written permission.

- For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source.
- Students engaged in producing web pages must provide library media specialists with email or hard copy permissions before the web pages are published. Printed evidence of the status of public domain documents must be provided.
- The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission.
- The fair use rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
- Student work may only be published if there is written permission from both the parent/guardian and the student.

Use of Email
The District's email system and its constituent software, hardware, and data files are owned and controlled by the District. The District provides email to aid students in fulfilling their duties and responsibilities, and as an educational tool.

- The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student to an email account is strictly prohibited.
- Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum.
- Electronic messages transmitted via the District's Internet gateway carry with them an identification of the user's Internet domain. This domain is a registered name and identifies the author as being with the District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
- Any message received from an unknown sender via the Internet, such as spam or potential phishing emails, should either be immediately deleted or forwarded to the system administrator. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.
- Use of the District's email system constitutes consent to these regulations.

Internet Safety
Internet access is limited to only those acceptable uses as detailed in these procedures. Internet safety requires users to avoid unacceptable uses such as those detailed in this procedure. Staff members will supervise students

while students are using District Internet access to ensure that the students abide by the Terms and Conditions for Internet access contained in these procedures.
Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. The system administrator and Building Principals shall monitor student Internet access.

Receipt and Acknowledgement of the Student Acceptable Use of Electronic Networks is required before access to Electronic Networks is granted. Secondary students and their parent/guardian must sign the *Student Authorization of Acceptable Use for Electronic Networks* form and return it to the appropriate building administration before students will be granted access to the District electronic networks.

Please see the Parent Forms section at the end of the handbook to view the District's 1:1 Laptop Agreement. Parents will acknowledge receipt and understanding of the agreement during the online registration process.

Online Privacy Statement
The District respects the privacy of all website visitors to the extent permitted by law. This *Online Privacy Statement* is intended to inform you of the ways in which this website collects information, the uses to which that information will be put, and the ways in which we will protect any information you choose to provide us.

There are four types of information that this site may collect during your visit: network traffic logs, website visit logs, cookies, and information voluntarily provided by you.

Network Traffic Logs
In the course of ensuring network security and consistent service for all users, the District employs software programs to do such things as monitor network traffic, identify unauthorized access or access to nonpublic information, detect computer viruses and other software that might damage District computers or the network, and monitor and tune the performance of the District network. During such monitoring, these programs may detect information such as email headers, addresses from network packets, and other information. Information from these activities is used only to maintain the security and performance of the District's networks and computer systems. Personally identifiable information from these activities is not released to external parties without your consent unless required by law.

Website Visit Logs
District websites routinely collect and store information from online visitors to help manage those sites and improve service. This information includes the pages visited on the site, the date and time of the visit, the Internet address (URL or IP address) of the referring site (often called "referrers"), the domain name and IP address from which the access occurred, the version of browser used, the capabilities of the browser, and search terms used on our search engines. This site makes no attempt to identify individual visitors from this information; any personally identifiable information is not released to external parties without your consent unless required by law.

Cookies
Cookies are pieces of information stored by your Web browser on behalf of a website and returned to the website on request. This site may use cookies for two purposes: to carry data about your current session at the site from one Web page to the next and to identify you to the site between visits. If cookies are not desired, they can be turned off in the browser settings, or the browser can be configured to prompt before accepting new cookies. Please note that some website features may not function correctly if cookies are disabled. Unless otherwise stated on the site, cookies are used solely for the purposes described, and no additional data is stored

in them. Cookies remain on the user's computer; they are neither stored on the website's servers nor shared with external parties. Cookies are not used to track activity across different websites and are not exchanged with other organizations.

Information Voluntarily Provided by You

While using this website, you may choose to provide us with information to help us serve your needs. For example, you may send us an email to request information, an application or other material, and you may sign up for a mailing list. Any personally identifiable information you send us will be used only for the purpose indicated. Requests for information will be directed to the appropriate staff and may be recorded to help us update our site. We will not sell, exchange, or otherwise distribute your personally identifiable information without your consent, except to the extent required by law. We do not retain the information longer than necessary for normal operations.

Each web page requesting information discloses the purpose of that information. If you do not wish to have the information used in that manner, you are not required to provide it. Please contact the person listed on the specific page or the system administrator with questions or concerns about the use of personally identifiable information.

While no system can guarantee security, we take reasonable efforts to keep information you provide to us secure, including encryption technology (if any), and physical security at the location of the server where the information is stored.

Web Links to Non-District Websites

District websites provide links to other Internet sites or resources. We do not control these sites and resources, do not endorse them, and are not responsible for their availability, content, or delivery of services. External sites are not bound by this *Online Privacy Statement*; they may have their own policies or none. Often, you can tell you are leaving a District website by noting the URL of the destination site. These links to external websites open a new browser window as well. Please email your questions or concerns to the System Administrator.

7.10 E1 Student Authorization for Access to the District's Electronic Networks

Letter to Parents & Guardians: Student Acceptable Use for Electronic Networks

McLean County Unit District No. 5
1809 West Hovey Avenue
Normal, IL 61761-4339
Office of the Superintendent
Phone: 309.557.4400
Fax: 309.557.4501
E-mail: district@unit5.org

We have the ability to enhance your students' education through the use of electronic networks, including the Internet. The Internet offers vast, diverse, and unique resources. The District's goal in providing this service is to promote educational excellence by facilitating resource sharing, innovation, and communication. Your authorization is needed before your child may use this resource.

The Internet electronically connects thousands of computers worldwide and millions of individual subscribers. Students and teachers may have access to:

- Limited electronic mail communications with people all over the world,
- Information from government sources, research institutions, and other sources,
- Discussion groups,
- Many libraries, including the catalog to the Library of Congress, and the Educational Resources Information Clearinghouses (ERIC).

With this educational opportunity also comes responsibility. You and your child should read the enclosed *Student Acceptable Use for Electronic Networks* and discuss it together. The use of inappropriate material or language, or violation of copyright laws, may result in the loss of the privilege to use this resource. Remember that you are legally responsible for your child's actions.

The District takes precautions to prevent access to materials that may be defamatory, inaccurate, offensive, or otherwise inappropriate in the school setting. On an unregulated network, however, it is impossible to control all material, and a user may discover inappropriate material. Ultimately, parents/guardians are responsible for setting and conveying the standards that their child or ward should follow. To that end, the District supports and respects each family's right to decide whether or not to authorize Internet access.

Please read and discuss the *Authorization of Acceptable Use of Electronic Networks* with your child. If you agree to allow your child to have an Internet account, sign the *Authorization* form and return it to your school.

Signed _____ Date _____

Student Authorization of Acceptable Use of Electronic Network

Exhibit

User Signature of Agreement:

I understand any violations of the *Student Acceptable Use of Electronic Networks* procedure, when using the district electronic information resources, may result in the loss of my user account and disciplinary and/or legal action. I therefore agree to maintain required standards and to report any misuse of the electronic information resources to a systems administrator.

I also agree to fully disclose to my teacher/administrator all Internet/Intranet publishing activities on school network systems and web servers. I understand that files, documents, projects, and information stored on my network storage location will be deleted annually, and any attempt to keep or save completed work is the sole responsibility of the student at the time of completing work.

Misuse may include, but is not limited to: any messages, information, or graphics sent or intentionally received that include/suggest pornography; unethical or illegal solicitation; racism; sexism; inappropriate language; and other listings as described in the Student Acceptable Use of Electronic Networks procedure.

I have read the Acceptable Use of Electronic Networks Section of the Student Handbook and understand that Internet sites are filtered and that my district electronic information resource accounts, files, email, and telephony resources may be monitored or reviewed. I hereby agree to comply with the above-described conditions of acceptable use.

User Name (Please Print):_____

User Signature: _____

Date: _____

Parent/Guardian Signature of Agreement:

I have read and fully understand the Acceptable Use of Electronic Networks section of the Student Handbook. I understand that access is designed for educational purposes and that the District has taken precautions to eliminate controversial material. However, I also recognize it is impossible for the District to restrict access to all controversial and inappropriate materials. I will hold harmless the district, its employees, agents, or Board of Education, for any harm caused by materials or software obtained via district networks. I accept full responsibility for supervision when my child's use is not in a school setting. I have discussed the terms of this Student Authorization of Acceptable Use of Electronic Networks Agreement with my child. I hereby request that my child be allowed access to the District's computer hardware, software, and networked computer services, such as electronic mail and the Internet, unless otherwise stipulated.

Parent/Guardian Name (Please Print):_____

Parent/Guardian Signature _____

Date: _____

High School 1:1 Laptop Program Agreement

In addition to the provisions of the McLean County Unit District No. 5 *Student Acceptable Use of Electronic Networks Policy* and *Administrative Procedures (6.235* of the district's Policy Manual), each of the following conditions applies to students participating in the 1:1 Laptop Program.

1. Students will bring their Chromebooks to school each school day with the batteries fully charged
2. Students will keep their Chromebooks in a secure location when not using them.
3. Use of a protective Chromebook bag or case is recommended. Cases must fit an 11.6-inch or larger Chromebook computer.
4. Students will keep their Chromebooks clean. Stickers or other items are not to be attached to the Chromebook.
5. Students should back up any personal data placed on the laptop in the event of a hardware/software failure or scheduled maintenance, as Unit 5 is not liable for this content.
6. Students must immediately report all malfunctions, damage, or loss of a Chromebook to a classroom teacher, administrator, or school office personnel.
7. Students are to use their Chromebooks during the school day only for school-related purposes.
8. Unit 5 is the sole owner of the Chromebook and all school software.
9. Unit 5 staff may, at any time, review, modify, or remove any data that is found on the Chromebook.
10. Passwords issued to students are to be kept private and not disclosed to anyone other than a parent/guardian.
11. Parents will be responsible for monitoring student use of the Chromebook outside of the school day.

_____

Student Name (print)

As the parent or guardian of this student, I have read and agree to the provisions and conditions of this agreement. I understand that it is impossible for Unit 5 to restrict access to all controversial or inappropriate materials, and I will not hold the school responsible for materials acquired at school or at home. I understand that any violations of the above provisions by this student may result in disciplinary action.

_____ _____ _____

Parent/Guardian Name (print) *Parent/Guardian Signature* *Date*

7.20 Guidelines for Student Distribution of Non-School Sponsored Publications

Non-School-Sponsored Publications Accessed or Distributed on Campus

A student or group of students seeking to distribute more than 10 copies of the same material on one or more days to students must comply with the following guidelines:

1. The student(s) must notify the building principal of the intent to distribute, in writing, at least 24 hours before distributing the material. No prior approval of the material is required.
2. The material may be distributed at times and locations determined by the building principal, e.g., before the beginning or ending of classes at a central location inside the building.
3. The building principal may impose additional requirements whenever necessary to prevent disruption, congestion, or the perception that the material is school-endorsed.
4. Distribution must be done in an orderly and peaceful manner, and may not be coercive.
5. The distribution must be conducted in a manner that does not cause additional work for school personnel. Students who distribute material are responsible for cleaning up any materials left on school grounds.
6. Students must not distribute material that:
    a. Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities;
    b. Violates the rights of others, including but not limited to, material that is libelous, slanderous, or obscene, invades the privacy of others, or infringes on a copyright;
    c. Is socially inappropriate or inappropriate due to the students' maturity level, including but not limited to, material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or sexting as defined by School Board Policy and Student Handbook;
    d. Is reasonably viewed as promoting illegal drug use;
    e. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. However, material from outside sources or the citation to such sources may be allowed, as long as the material to be distributed or accessed is primarily prepared by students; or
    f. Incites students to violate any Board Policy.
7. A student may use the School District's Uniform Grievance Procedure to resolve a complaint.
8. Whenever these guidelines require written notification, the appropriate administrator may assist the student in preparing such notification.

A student or group of students seeking to distribute 10 or fewer copies of the same publication on one or more days to students must distribute such material at times and places and in a manner that will not cause substantial disruption of the proper and orderly operation and discipline of the school or school activities and in compliance with paragraphs 4, 5, 6, and 7.

7.25 Guidelines for School-Sponsored Publications, Productions, and Websites [HS]

School-sponsored publications, productions, and websites are governed by the Speech Rights of Student Journalists Act, school board policies, and the student/parent handbook. Student journalists are responsible for determining the news, opinion, feature, and advertising content of those publications, productions, and websites.

Student journalists must:

1. Make decisions based upon news value and guided by the Code of Ethics provided by the Society of Professional Journalists, National Scholastic Press Association, Journalism Education Association, or other relevant group;
2. Produce media based upon professional standards of accuracy, objectivity, and fairness;
3. Review material to improve sentence structure, grammar, spelling, and punctuation;
4. Check and verify all facts and the accuracy of all quotations;
5. In the use of personal opinions, editorial statements, and/or letters to the editor, provide opportunity and space for the expression of differing opinions within the same media to align with the District's media literacy curriculum mandate; and
6. Include an author's name with any personal opinions and editorial statements, if appropriate.

Student journalists may not create, produce, or distribute school-sponsored media that:

1. Is libelous, slanderous, or obscene;
2. Constitutes an unwanted invasion of privacy;
3. Violates Federal or State law, including the constitutional rights of third parties; or
4. Incites students to (a) commit an unlawful act; (b) violate any school district policy or student handbook procedure; or (c) materially and substantially disrupt the orderly operations of the school.

The District will not engage in prior restraint of material prepared by student journalists for school-sponsored media, unless the material fits into one of the four prohibited categories listed above, in which case the Building Principal and/or student media advisers may review, edit, and delete such media material before publication or distribution of the media.

The author's name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.

No expression made by students in the exercise of freedom of speech or freedom of the press under this policy shall be deemed to be an expression of the School, District, or an expression of Board Policy.

7.27 Access to Non-School-Sponsored Publications

Non-School-Sponsored Publications Accessed or Distributed on Campus

Creating, distributing, and/or accessing non-school-sponsored publications shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the publication is endorsed by the School District.

Students are prohibited from creating, distributing, or accessing at school any publication that:

1. Will cause a material and substantial disruption of the proper and orderly operation and discipline of the school or school activities;

2. Violates the rights of others, including but not limited to material that is libelous, slanderous or obscene, invades the privacy of others, or infringes on a copyright;
3. Is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, contains indecent and vulgar language, or sexting as defined by School Board Policy and the Student Handbook;
4. Is reasonably viewed as promoting illegal drug use;
5. Is distributed in kindergarten through eighth grade and is primarily prepared by non-students, unless it is being used for school purposes. However, material from outside sources or the citation to such sources may be allowed, as long as the material to be distributed or accessed is primarily prepared by students[1]; or
6. Incites students to violate any Board policies.

Accessing or distributing on-campus includes accessing or distributing on school property or at school-related activities. A student engages in gross disobedience and misconduct and may be disciplined for: (1) accessing or distributing forbidden material, or (2) for writing, creating, or publishing such material intending for it to be accessed or distributed at school.

Non-School-Sponsored Publications Accessed or Distributed Off-Campus
A student engages in gross disobedience and misconduct and may be disciplined for creating and/or distributing a publication that: (1) causes a substantial disruption or a foreseeable risk of a substantial disruption to school operations, or (2) interferes with the rights of other students or staff members.

7.30 BYOT Program

Bring Your Own Technology (BYOT) Program, Responsible Use and Conduct
Our school allows students to participate in a curriculum-based Bring Your Own Technology (BYOT) Program. A Parent/Guardian must authorize their student's participation in the program by completing the *Participation in Bring Your Own Technology (BYOT) Program Responsible Use and Conduct Agreement*. Your student must also sign the Internet Acceptable Use agreement to participate in the program.

The violation of any laws, school board policies or student handbook procedures while participating in the program may result in the loss of your student's privilege to participate in the program - and other discipline. Remember that you are legally responsible for your student's actions.

The teacher's role is that of instructor in your student's classroom. Teachers cannot spend time fixing technical difficulties with BYOT devices. Parents/guardians and their students share the responsibility for technical support and for providing a properly charged BYOT device. If a BYOT device has technical difficulties: (1) a school-owned device may be provided, if available, or (2) students may be asked to partner with another student who has a functioning BYOT device during a lesson. The school also expects you and your student to keep the BYOT device free from viruses, malware, and/or any other harmful programs that could damage the school district's electronic network. Finally, the right to privacy in your student's BYOT device is limited while it is on any school property.

7.40 Annual Notice to Parents about Educational Technology Vendors Under the Student Online Personal Protection Act

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes, such as providing personalized learning and innovative educational technologies and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as *operators*. SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Illinois State Board of Education, to take several actions to protect online student data.

Depending upon the educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent/guardian name and student or parent/guardian contact information, username/password, and student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English language learner, free/reduced meals, or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- Collaboration between students, school personnel, and/or parents/guardians
- Other activities that are for the use and benefit of the school district

7.50 Use of Artificial Intelligence

“Artificial intelligence” or “AI” is intelligence demonstrated by computers, as opposed to human intelligence. "Intelligence" encompasses the ability to learn, reason, generalize, and infer meaning. Examples of AI technology include ChatGPT and other chatbots and large language models.

AI is not a substitute for schoolwork that requires original thought. Students may not claim AI-generated content as their own work. The use of AI to take tests, complete assignments, create multimedia projects, write papers, or complete schoolwork without permission from a teacher or administrator is strictly prohibited. The use of AI for these purposes constitutes cheating or plagiarism.

In certain situations, AI may be used as a learning tool or a study aid. Students who wish to use AI for legitimate educational purposes must have permission from a teacher or an administrator.

Students may use AI as authorized in their Individualized Education Program (IEP). Students may not use AI, including AI image or voice generator technology, to violate school rules or school district policies.

In order to ensure academic integrity, tests, assignments, projects, papers, and other schoolwork may be checked by AI content detectors and/or plagiarism recognition software.

Chapter 8: Search and Seizure

8.10 Search and Seizure

To maintain order, safety, and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. "School authorities" include school liaison police officers.

School Property and Equipment, as well as Personal Effects Left There by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or the consent of the student. Students have no reasonable expectation of privacy in these places or areas or their personal effects left there.

The building principal may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other illegal or dangerous substances or materials, including searches conducted using specially trained dogs.

Student Searches

School authorities may search a student and/or the student's personal effects in the student's possession (such as, purses, wallets, knapsacks, book bags, lunch boxes, etc.) when there is reasonable grounds for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or district's student rules and policies. The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction.

When feasible, the search should be conducted as follows:

- Outside the view of others, including students.
- In the presence of a school administrator or adult witness.
- By an employee with a professional educator license or a school resource officer of the same sex as the student.

Immediately following a search, a written report shall be made by the school authority that conducted the search and given to the Superintendent. The student's parents/guardians shall be notified of the search as soon as possible.

Seizure of Property

If a search produces evidence that the student has violated or is violating either the law or the school or district's policies or rules, evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, evidence may be transferred to law enforcement authorities.

Questioning of a Student Suspected of Committing Criminal Activity

Before a law enforcement officer, school resource officer, or other school security person detains and questions on school grounds a student under 18 years of age who is suspected of committing a criminal act, the building principal or designee will: (a) notify or attempt to notify the student's parent/guardian and document the time and manner in writing; (b) make reasonable efforts to ensure the student's parent/guardian is present during questioning or, if they are not present, ensure that a school employee is present during the questioning; and (c) if practicable, make reasonable efforts to ensure that a law enforcement officer trained in promoting safe interactions and communications with youth is present during the questioning.

CHAPTER 9: EXTRACURRICULAR AND ATHLETIC ACTIVITIES

Unit 5 considers its student members of the Illinois Elementary School Association (IESA) and the Illinois High School Association (IHSA) sanctioned teams and co-curricular clubs to be representative of the school. Participation in co-curricular activities, including but not limited to clubs and interscholastic teams, is a privilege. Because these students represent our school, the standard of student conduct is necessarily high and without exception.

It is the policy of Unit 5 that any student engaging in gross disobedience or misconduct or possessing or consuming alcoholic beverages and /or drugs or engaging in illegal or inappropriate behavior which reflects poorly on Unit 5 and its educational philosophy and objectives, will be subject to appropriate disciplinary sanctions, including but not limited to, immediate suspension from the team or club for which the student is current participating. The disciplinary sanctions and/or suspension will be announced at a conference attended by the principal or designee, team coach or club sponsor, Assistant Principal or designee, student, parent/guardian, student's counselor, and the Athletic Director as appropriate.

The Extracurricular and Athletic Activities Code of Conduct applies, where applicable, to all school-sponsored athletic and extracurricular activities that are not part of an academic class nor otherwise carry credit for a grade.

School Clubs and Organizations

Students are strongly encouraged to become involved in school activities. In general, clubs and organizations meet before or after school. Specific information on membership and participation will be in the announcements and posted on the office bulletin board.

Requirements for Participation in Interscholastic Athletics

An athlete must have the following fully executed documents on file at the school office before the athlete's first participation in any activity (including try-out):

- A copy of the student's birth certificate;
- A current physical examination report completed by a physician licensed in Illinois to practice medicine in all its branches, which finds the athlete is physically able to participate;
- A permission slip to participate in the specific sport in which the athlete intends to participate, signed by the athlete's parent or guardian;
- Proof the athlete is covered by medical insurance; and
- A receipt showing the athlete and their parents received a copy of the Athletic Code, understand the terms of the Athletic Code, and agree to abide by its terms and conditions. Other information as requested by the administration.

Academic Eligibility

Eligibility will be determined for all students who are involved in athletic activities. If a student is receiving a score for a course that indicates a lack of evidence of progressing towards mastery, they will be ineligible to participate in athletic contests during the following week. Administrators and coaches may establish stricter eligibility rules for their respective sports. These rules will be communicated verbally and in writing to the student-athletes and will be on file in the Athletic Director's office.

Procedure for Ineligible Student

Students declared academically ineligible will not participate in athletic contests. They may be required to practice, required to study at school during practice time, or not allowed to remain at school during practice time. Ineligible students may not dress in uniform for athletic contests; however, they may sit on the bench. An administrator may also require an ineligible student to stay in school when an away game requires an early release from school.

9.10 Extracurricular and Athletic Activities Code of Conduct [CURRENTLY UNDER REVIEW]

The McLean County Unit District No. 5 Board of Education believes that athletics are an extension of the educational process for its student athletes. To enjoy the privilege of participating in athletics at the Unit 5 schools, each student-athlete and parent/guardian should read and understand the following stipulations. The parent/guardian and student-athlete signatures on the student-athlete's Athletic Record must be present before participation will be allowed in any practice, game, or other activity.

1. The student-athlete must have passing work in at least five (5) subjects (25 class hours). In addition, the student-athlete must have passed five (5) subjects (25 class hours) from the previous semester.

2. The student–athlete must have a valid physical examination on file in the school office before the beginning of practice. This exam must be current, i.e. dated less than 395 days from the end of the season in which the student-athlete is to participate.

3. The student-athlete must have purchased the student accident insurance or have on file in the Athletic Director's office a form that verifies adequate coverage by a family or group policy. It is understood that McLean County Unit District No. 5 does not assume financial responsibility for accidents incurred in athletics. It should also be clarified that complete coverage by any single policy is highly improbable; therefore, the policy covering any student-athlete should be fully understood prior to participation. There is a special insurance rider, in addition to student accident insurance, available to cover football players (purchase optional).

4. Student-athletes must always abide by the conduct code for the activity and Board Policy 7.190. Student-athletes engaging in gross disobedience or misconduct or engaging in illegal or inappropriate behavior that reflects poorly on Unit 5 and its educational philosophy and objectives will be subject to appropriate disciplinary sanctions, including but not limited to immediate suspension from the athletic team in which the student is currently participating.

5. Possession and/or use of tobacco products, alcoholic beverages, controlled substances, or related paraphernalia at any time or aiding and/or abetting others to possess or use, after the very first practice as a Unit 5 student-athlete, will be considered as a reason for suspension/removal from an athletic team. Suspension will be defined as not participating in competition. Attendance at any activity involving the illegal use of alcohol, controlled substances, or tobacco may result in an investigation leading to an athletic code violation. The following conditions will apply in any situation in which a violation occurs.

    - *First Violation*: A conference will be held, including the student-athlete and the Athletic Director. Coaches and additional administrators may be involved. Parents/guardians will be contacted following the outcome of the conference. The student-athlete will be suspended from the team for the equivalent of one-fourth (1/4) of the regular season games.

- *Second Violation*: A conference will be held, including those same parties who met because of the first violation. The student-athlete will be suspended from the team for the equivalent of one-half (1/2) of the regular season games.

- *Third Violation*: The student-athlete is removed from all Unit 5 athletic programs for the duration of the student's high school career. A conference will be scheduled by the Athletic Director to ensure a review process for the student and parents/guardians.

6. Unauthorized possession or use of medication or over-the-counter chemical substances by a student-athlete, including but not limited to giving other students medication or over-the-counter chemical substances not prescribed for them, or taking improper dosages of medication or over-the-counter chemical substances, will be subject to appropriate disciplinary action. In season or out of season: suspension from the team for the equivalent of one-fourth of the entire season. Subsequent violations will result in progressive consequences as outlined above in #4.

7. Coaches may establish additional rules for their respective sports, including rules for conduct. These rules will be communicated verbally and in writing to the student-athletes and will be on file in the Athletic Director's office.

8. The student-athlete agrees to care for and be responsible for school equipment issued and used. Necessary restitution must be made whenever loss or damage is the student-athlete's responsibility.

9. The student-athlete agrees to comply with all rules and regulations established by the Illinois High School Association and the High School Handbook of the McLean County Unit District No. 5 schools.

10. A season begins with the first day of practice and extends through the final competition for members of that team. To be eligible for an award, a student-athlete must complete the season in good standing.

11. All rules established by this Athletic Permit will be in effect continually, year-round, until the student-athlete completes eligibility or graduates, whichever is later.

Behavioral Conduct

Misconduct by students involved in co-curricular activities, including athletics, will not be tolerated. Misconduct shall, but shall not be limited to:

- Insubordination; or
- Any behavior or action, including fighting, which is negligently or intentionally injurious to a person or property or which places a person or property at risk of injury or damage; or
- Any behavior that disrupts the appropriate conduct of a school program or activity; or
- Hazing, bullying, or harassment of any kind; or
- Use of profanity; or
- Exhibition of bad sportsmanship; or
- Violation of any school rules or regulations, or law.

Coaches and school officials will impose disciplinary measures appropriate to the offenses committed. The discipline imposed for any offense shall be at the sole and exclusive discretion of the coaching staff and school officials.

Modification of Athletic or Team Uniform

Students may modify their athletic or team uniform for the purpose of modesty in clothing or attire that is in accordance with the requirements of the student's religion or the student's cultural values, or modesty preferences.

Drugs, Alcohol, and Tobacco

Except with respect to prescription drugs used by the person for whom such drugs were prescribed in the manner intended by the prescribing medical doctor, the possession, use, distribution, purchase or sale of any alcoholic beverage, drugs, drug paraphernalia, controlled substance, look alike, tobacco or tobacco product or any other substance which, when taken into the human body is intended to alter mood or mental state, including any item or substance which is represented by a student to be, or is believed by a student to be any of the foregoing, regardless of the true nature or appearance of the substance, is prohibited in school buildings, on school buses and on all other school property or school related events at any time. This prohibition shall include all school-sponsored or school-related activities, whether held before or after school, evenings, or weekends, and shall additionally include a prohibition of use by a student athlete in any instance where the school can demonstrate a reasonable connection to the school program or school athletic program. For purposes of this procedure, students who are under the influence of prohibited substances shall be treated in the same manner as though they had prohibited substances in their possession.

Rules in Effect

The rules set forth in the Athletic Code are in effect throughout the calendar year and twenty-four hours a day, whether school is in session and including vacation periods, and holidays. The rules apply on and off campus and whether the misconduct occurs at school or a school-sponsored activity, or in some other locale. The rules apply from the beginning of the athlete's first tryout or practice in the first sport that the athlete attempts until the completion of the athlete's athletic eligibility in all sports.

IESA & IHSA

Eligibility for most junior high athletes is also governed by the rules of the Illinois Elementary School Association IESA. Eligibility for most high school athletics is governed by the Illinois High School Association (IHSA). If applicable, these rules will apply in addition to Unit 5's Athletic Code of Conduct. In the case of a conflict between IESA, IHSA, and this Athletic Code, the most stringent rule will be enforced.

Due Process Procedures

Students who are accused of violating the Code of Conduct are entitled to the following due process:

1. The student should be advised of the disciplinary infraction with which they are being charged.
2. The student shall be entitled to a hearing before an appropriate administrator.
3. The student will be able to respond to any charges leveled against them.
4. The student may provide any additional information they wish for the administrator to consider.
5. The administrator, with the help of other staff members if needed, may interview material witnesses or others with evidence concerning the case.
6. If the administrator finds, after reviewing the evidence, that the violation occurred, they will impose sanctions on the student.

Absence from School on Day of Activity

Any athlete who is absent from school on the day of an activity is ineligible to participate in or attend any after-school activity unless the absence has been approved in writing by the Building Administrator. Exceptions may be made by the Building Administrator. An athlete who is absent from school on a Friday before a Saturday event may be withheld from Saturday activities at the discretion of the Building Administrator.

Athletic Travel

All athletes shall travel to athletic events and return home from athletic events with the team on which the athlete competes by use of school-approved means of transportation. A written waiver of this rule may be issued by a coach or administrator upon advance written request of an athlete's parent or guardian and provided the parent or guardian appears and accepts custody of the athlete. In no case shall a waiver be issued unless the alternate means of transportation anticipated by the waiver will be provided by the parent. Oral requests shall not be honored, and oral permissions shall not be valid. Any student athlete found to be in violation of this policy shall be subject to discipline in accordance with the school district's athletic discipline policies, rules, and regulations as provided herein.

9.20 Attendance at School Sponsored Dances

Students must present their student ID to be admitted to dances. Various dances are held throughout the year. Any dancing deemed inappropriate by a supervisor or administrator is prohibited. Inappropriate dancing may result in removal from the dance. Students should consider these activities as an extension of the school day in terms of personal conduct and behavior. Under usual circumstances, students will not be allowed to return to a dance after they have left the building. Hallways and lockers not in the immediate vicinity of the dance will not be available during or after school dances. Students are to arrange for transportation to and from dances and are to leave the campus immediately after the dance**.** All school rules are applicable and in force during dances. A student who is assigned a disciplinary consequence because of any misconduct at a school dance may not be admitted to any school dance for the remainder of that school year.

For Homecoming and Prom dances at the high schools, students may invite ONE guest and must complete the “Guest Permission Form” and have it approved by one of the Assistant Principals in advance. Guests must be at least freshmen in high school and under the age of 21. Only pre-registered guests with photo ID will be admitted to these dances. This may apply to other dances as determined by building administration.

Good Night Rule

Once a student leaves a school activity (dances, sporting events, etc.) they will not be readmitted to the activity and must leave the school grounds. Violators will be subject to arrest for loitering or trespassing.

9.30 Student Athlete Concussions and Head Injuries

Student athletes must comply with Illinois’ Youth Sports Concussion Safety Act and all protocols, policies, and bylaws of the Illinois High School Association before being allowed to participate in any athletic activity, including practice or competition.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including, without limitation, the School District’s return-to-play and return-to-learn protocols.

Chapter 10: Special Education

10.10 Education of Children with Disabilities

It is the intent of Unit 5 to ensure that students with disabilities within the definition of Section 504 of the *Rehabilitation Act of 1973* or the *Individuals with Disabilities Education Act* are identified, evaluated, and provided with appropriate educational services.

The school provides a free, appropriate public education in the least restrictive environment and necessary related services to all children with disabilities enrolled in the school. The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed, except those children with disabilities who turn 22 years of age during the school year are eligible for special education services through the end of the school year. The school intends to ensure that students with disabilities are identified, evaluated, and provided with appropriate educational services.

A copy of the publication "Explanation of Procedural Safeguards Available to Parents of Students with Disabilities" may be obtained from the school district office.

Students with disabilities who do not qualify for an individualized education program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Illinois law, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the student (i) has a physical or mental impairment that substantially limits one or more major life activities, (ii) has a record of a physical or mental impairment, or (iii) is regarded as having a physical or mental impairment.

For further information, please contact: Director of Special Education: 309.557.4400

10.20 Discipline of Students with Disabilities

Behavioral Interventions

Behavioral interventions shall be used with children with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

Discipline of Special Education Students

The District shall comply with the Individuals with Disabilities Education Improvement Act of 2004 ("IDEA") and the Illinois State Board of Education's rules when disciplining a child with a disability as defined under IDEA. No child with a disability shall be expelled if the child's particular act of gross disobedience or misconduct is a manifestation of their disability as determined through a manifestation hearing. Any special education student whose gross disobedience or misconduct is not a manifestation of their disability may be expelled pursuant to the expulsion procedures.

Isolated Time Out, Time Out, and Physical Restraint

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others, and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The school may not use isolated time out, time out, or physical restraint as discipline or punishment, convenience for staff, retaliation, as a substitute for appropriate

educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited.

10.30 Exemption From Physical Education Requirement

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. The student (a) is in grades 3-12, (b) their IEP requires that special education support and services be provided during physical education time, and (c) the parent/guardian agrees, or the IEP team makes the determination; or
2. The student (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent/guardian documents the student's participation as required by the Superintendent or designee.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course:

1. The time of year when the student's participation ceases.
2. The student's class schedule; and
3. The student's future or planned additional participation in activities qualifies for substitutions for physical education, as outlined above.

A student requiring adapted physical education will receive that service in accordance with the student's Individualized Education Program.

10.40 Certificate of High School

A student with a disability who has an Individualized Education Program prescribing special education, transition planning, transition services, or related services beyond the student's 4 years of high school, qualifies for a certificate of completion after the student has completed 4 years of high school. The student is encouraged to participate in the graduation ceremony of their high school graduation class.

10.50 Request to Access Classroom or Personnel for Special Education Evaluation or Observation

The parent/guardian of a student receiving special education services, or being evaluated for eligibility, is afforded reasonable access to educational facilities, personnel, classrooms, and buildings. This same right of access is afforded to an independent educational evaluator or a qualified professional retained by or on behalf of a parent or child. For further information, please contact the school principal.

10.60 Related Service Logs

For a child with an individualized education program (IEP), the school district must create related service logs that record the type of related services administered under the child's IEP and the minutes of each type of related service that has been administered. The school will provide a child's parent/guardian a copy of the related service log at the annual review of the child's IEP and at any other time upon request.

10.70 PUNS (Prioritization of Urgency of Need for Services)

Database Information for Students and Parents or Guardians

The Illinois Department of Human Services (IDHS) maintains a statewide database known as the PUNS database (Prioritization of Urgency of Need for Services) that records information about individuals with intellectual disabilities or developmental disabilities who are potentially in need of services.

IDHS uses the data on PUNS to select individuals for services as funding becomes available, to develop proposals and materials for budgeting, and to plan for future needs. The PUNS database is available for children with intellectual disabilities or developmental disabilities with unmet service needs. Registration to be included on the PUNS database is the first step toward receiving developmental disabilities services in this State. A child who is not on the PUNS database will not be in the queue for State developmental disabilities services.

For more information and to sign up for PUNS, see the Illinois Department of Human Services PUNS information page at https://www.dhs.state.il.us/page.aspx?item=41131. You may also contact the following District employee for assistance: Director of Special Education: 309.557.4400

Chapter 11: Student Records & Privacy

11.10 Student Privacy Protections

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified or who created the survey.

Surveys by Third Parties

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent/guardian may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This applies to every survey: (1) that is created by a person or entity other than a district official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions. Parents who object to the disclosure of information concerning their child to a third party may do so in writing to the Building Principal.

Surveys Requesting Personal Information

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or district) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parent/guardian.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such a program.

The student's parent/guardian may inspect the survey or evaluation upon and refuse to allow their child to participate in the survey. The school will not penalize any student whose parent/guardian exercises this option.

Instructional Material

A student's parent/guardian may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

Prohibition on Selling or Marketing Students' Personal Information

No school official or staff member may market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term personal information means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, The above paragraph does not apply: (1) if the student's parent/guardian have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions., such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's personal information to a business organization or financial institution that issues credit or debit cards A parent/guardian who desires to opt their child out of participation in activities provided herein or who desires a copy or access to a survey or any other material described herein may contact the Building Principal. A complete copy of the District's Student and Family Privacy Rights policy may be obtained from the Superintendent's office or accessed on the District's website.

11.20 Student Records

A school student record is any writing or other recorded information concerning a student and by which a student may be identified individually that is maintained by a school or at its direction or by a school employee, regardless of how or where the information is stored, except for certain records kept in a staff member's sole possession; records maintained by law enforcement officers working in the school; video and other electronic recordings (including electronic recordings made on school busses) that are created in part for law enforcement, security, or safety reasons or purposes, though such electronic recordings may become a student record if the content is used for disciplinary or special education purposes regarding a particular student.

The Family Educational Rights and Privacy Act (FERPA) and the Illinois Student Records Act afford parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student's school records. They are:

1. **The right to inspect and copy the student's education records within 10 business days of the day the District receives a request for access.** The degree of access a student has to their records depends on the student's age. Students less than 18 years of age have the right to inspect and copy only their permanent record. Students 18 years of age or older have access and rights to copy both permanent and temporary records. A parent/guardian or student should submit to the building principal a written request that identifies the record(s) they wish to inspect. Within 10 business days, the building principal

will make arrangements for access and notify the parent/guardian or student of the time and place where the records may be inspected. In certain circumstances, the District may request an additional 5 business days in which to grant access. The District charges $.35 per page for copying, but no one will be denied their right to copies of their records for inability to pay this cost. These rights are denied to any person against whom an order of protection has been entered concerning the student.

2. **The right to have one or more scores received on college entrance examinations included on the student's academic transcript.** Parents/guardians or eligible students may have one or more scores on college entrance examinations included on the student's academic transcript. The District will include scores on college entrance examinations upon the written request of the parent/guardian or eligible student stating the name of each college entrance examination that is the subject of the request and the dates of the scores that are to be included.

3. **The right to request the amendment of the student's education records that the parent/ guardian or eligible student believes are inaccurate, irrelevant, or improper.** A parent/guardian or eligible student may ask the District to amend a record that is believed to be inaccurate, irrelevant, or improper. Requests should be sent to the building principal and should clearly identify the record the parent/guardian or eligible student wants changed and the specific reason a change is being sought. If the District decides not to amend the record, the District will notify the parent/guardian or eligible student of the decision and advise him or her of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent/guardian or eligible student when notified of the right to a hearing.

4. **The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or Illinois School Student Records Act authorizes disclosure without consent.** Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent/guardian or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing their tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill their professional responsibility or contractual obligation with the district. Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or Federal law. Before information is released to these individuals, the parents/guardians or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records.

   Academic grades and references to expulsions or out-of-school suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring.

   Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent/guardian can be identified; to another school district that overlaps attendance boundaries with the District, if the District has entered into an intergovernmental agreement

that allows for sharing of student records and information with the other district,[2] any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

5. **The right to a copy of any school student record proposed to be destroyed or deleted.** The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. The temporary record is maintained for at least 5 years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws may, after 5 years, be transferred to the parent/guardian or to the student, if the student has succeeded to the rights of the parent/guardian. Student temporary records are reviewed every 4 years or upon a student's change in attendance centers, whichever occurs first.

6. **The right to prohibit the release of directory information.** Throughout the school year, the District may release directory information regarding students, limited to:
    1. Name
    2. Address
    3. Grade level
    4. Birth date and place
    5. Parent/guardian names, addresses, electronic mail addresses, and telephone numbers
    6. Photographs, videos, or digital images used for informational or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs
    7. Academic awards, degrees, and honors
    8. Information in relation to school-sponsored activities, organizations, and athletics
    9. Major field of study
    10. Period of attendance in school

    Any parent/guardian or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the building principal within 30 days of the date of this notice.

7. **The right to request that military recruiters or institutions of higher learning not be granted access to your student's information without your prior written consent**. Federal law requires a secondary school to grant military recruiters and institutions of higher learning, upon their request, access to secondary school students' names, addresses, and telephone numbers, unless the student's parent/guardian, or student who is 18 years of age or older, submits a written request that the information not be released without the prior written consent of the parent/guardian or eligible student. If you wish to exercise this option, notify the building principal.

8. **The right contained in this statement:** No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law.

9. **The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.** The name and address of the Office that administers FERPA is:

U.S. Department of Education
Student Privacy Policy Office
400 Maryland Avenue, SW
Washington DC 20202-8520

11.30 Student Biometric Information

Before collecting biometric information from students, the school must seek the permission of the student's parent/guardian or the student, if over the age of 18. Biometric information means information that is collected from students based on their unique characteristics, such as a fingerprint, voice recognition, or retinal scan.

11.40 Military Recruiters & Institutions of Higher Learning [HS]

Upon their request, military recruiters and institutions of higher learning will be given access to students' names, addresses, and telephone numbers. Parents who do not want their child's name to be released (or students over the age of 18 who do not want their name released) should contact the building principal.

Chapter 12: Parental Rights & Notifications

12.10 Teacher Qualifications

Parents/guardians may request information about the qualifications of their child's teachers and paraprofessionals, including:

- Whether the teacher has met State certification requirements.
- Whether the teacher is teaching under an emergency permit or other provisional status, by which State licensing criteria have been waived.
- The teacher's college major.
- Whether the teacher has any advanced degrees and, if so, the subject of the degrees; and
- Whether any instructional aides or paraprofessionals provide services to your child and, if so, their qualifications.

If you would like to receive any of this information, please contact the school office.

12.20 Standardized Testing

Students and parents/guardians should be aware that students in grades 6-8 will take the IAR Assessment in March/April.

Parents are encouraged to cooperate in preparing students for the standardized testing, because the quality of the education the school can provide is partially dependent upon the school's ability to continue to prove its success in the state's standardized tests. Parents can assist their students to achieve their best performance by doing the following:

1. Encourage students to work hard and study throughout the year.
2. Ensure students get a good night's sleep the night before exams.
3. Ensure students eat well the morning of the exam, particularly ensuring they eat sufficient protein.
4. Remind and emphasize to students the importance of good performance on standardized testing.
5. Ensure students are on time and prepared for tests, with appropriate materials, including number 2 pencils.
6. Teach students the importance of honesty and ethics during the performance of these and other tests. Encourage students to relax on testing day.

12.30 Homeless Child's Right to Education

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes their temporary living arrangements, the parent or guardian of the homeless child has the option of either:

1. Continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or

2. Enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is living are eligible to attend.

12.40 Family Life & Sex Education Classes

Students will not be required to take or participate in any class or course in comprehensive sex education if their parent/guardian submits a written objection. The parent or guardian's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene, or traditional courses in biology.

Parents/guardians may examine the instructional materials to be used in any district sex education class or course.

12.60 English Learners

The District offers opportunities for resident English Learners to achieve at high levels in academic subjects and to meet the same challenging State standards that all children are expected to meet.

Parents/Guardians of English Learners will be informed how they can: (1) be involved in the education of their children; and (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Programs Parent Advisory Committee.

For questions related to this program or to express input in the school's English Language Learners program, contact the Director of Multilingual Services at the unit office, 309.557.4039.

12.70 School Visitation Rights

The School Visitation Rights Act permits employed parents/guardians, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings, and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

12.80 Pesticide Application Notice

The district maintains a registry of parents/guardians of students who have registered to receive written or telephone notification prior to the application of pesticides to school grounds. To be added to the list, please contact the Director of Operations for the district.

Notification for those on the list will be given before application of the pesticide. Prior notice is not required if there is an imminent threat to health or property.

12.90 Mandated Reporters

All school personnel, including teachers and administrators, are required by law to immediately report all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

12.100 Unsafe School Choice Option

The unsafe school choice option allows students to transfer to another District school or a public charter school within the District. The unsafe school choice option is available to: (1) All students attending a persistently dangerous school, as defined by State law and identified by the Illinois State Board of Education; and (2) Any

student who is a victim of a violent criminal offense that occurred on school grounds during regular school hours or a school-sponsored event.

12.105 Student Privacy

The District has adopted and uses several policies and procedures regarding student privacy, parental access to information and administration of certain physical examinations to students. Copies of these policies are available upon request.

12.110 Sex Offender Notification Law

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except for in the following circumstances as they relate to the individual's child(ren):

1. To attend a conference at the school with school personnel to discuss their child's progress.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child, such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the superintendent or school board.

Anytime that a convicted child sex offender is present on school property for any reason – including the three reasons above - they are responsible for notifying the principal's office upon arrival on school property and upon departure from school property. It is the responsibility of the convicted child sex offender to always remain under the direct supervision of a school official in the presence or vicinity of children. A violation of this law is a Class 4 felony. Information about sex offenders or violent offenders against youth is available to the public on the Illinois State Police (ISP) website. The ISP website contains the following:

Illinois Sex Offender Registry. https://isp.illinois.gov/Sor/Disclaimer

Illinois Murderer and Violent Offender Against Youth Registry https://isp.illinois.gov/MVOAY/Disclaimer

Frequently Asked Questions Concerning Sex Offenders https://isp.illinois.gov/Sor/FAQs

12.120 Sex Offender & Violent Offender Community Notification Laws

State law requires schools to notify parents/guardians during school registration or parent-teacher conferences that information about sex offenders and violent offenders against youth is available to the public on the Illinois State Police's website. The Illinois State Police website contains the following:

- Illinois Sex Offender Registry on the Illinois State Police's website, https://isp.illinois.gov/Sor
- Illinois Statewide Child Murderer and Violent Offender Against Youth Registry on the Illinois State Police's website, https://isp.illinois.gov/MVOAY/Disclaimer
- Frequently Asked Questions Concerning Sex Offenders, https://isp.illinois.gov/Sor/FAQs

12.130 Parent Notices Required by the Every Student Succeeds Act

I. Teacher Qualifications

A parent/guardian may request, and the District will provide in a timely manner, the professional qualifications of your student's classroom teachers, including, at a minimum, whether:

1. The teacher has met the State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. The teacher is teaching under emergency or other provisional status.
3. The teacher is teaching in the field of discipline of the certification of the teacher.
4. Paraprofessionals provide services to the student and, if so, their qualifications.

II. Testing Transparency
The State and District require students to take certain standardized tests. For additional information, see handbook procedure 13:20. A parent/guardian may request, and the District will provide in a timely manner, information regarding student participation in any assessments mandated by law or District policy, which shall include information on any applicable right you may have to opt your student out of such assessment.

III. Annual Report Card
Each year, the District is required to disseminate an annual report card that includes information on the District as a whole and each school served by the District, with aggregate and disaggregated information for each required subgroup of students including: student achievement on academic assessments (designated by category), graduation rates, district performance, teacher qualifications, and certain other information required by federal law. When available, this information will be placed on the District's website.

IV. Unsafe School Choice Option
The unsafe school choice option allows students to transfer to another District school or to a public charter school within the District under certain circumstances. For additional information, see handbook procedure 13:90.

V. Student Privacy
Students have certain privacy protections under federal law. For additional information, see handbook procedure 12.105

VI. English Learners
The school offers opportunities for resident English Learners to achieve at high levels in academic subjects and to meet the same challenging State standards that all children are expected to meet. For additional information, see handbook procedure 12.60.

VII. Homeless Students
For information on supports and services available to homeless students, see handbook procedure 13:30. For further information on any of the above matters, please contact the building principal.

12.140 Asbestos Management Plans

In accordance with the Asbestos Hazard Emergency Response Act, Unit 5 has developed and submitted an asbestos management plan for each Unit 5 school. Copies of a school's management plan are available at the administrative office of the school district and at the school's office. These management plans are available for your inspection during normal business hours, Monday through Friday, and during other times by special arrangement.

Chapter 13: Academic Information – [HS]

13.10 General Regulations

- All students are required to be enrolled in a minimum of six courses. An exception will be made for 5th-year seniors.
- A student is required to take a minimum of 6 credit-bearing courses and may choose to take a 7th course for credit.
- Students who enroll in a zero-hour class are expected to leave after the 7th hour and will provide their own transportation.
- Middle School foreign language and math courses (Algebra I and higher) will be documented on transcripts and will meet prerequisites. Middle school courses do not earn high school credit and will not be counted towards GPA or NCAA admissions requirements.
- The following breakdown will be used to determine a student's grade to start the school year:
    - Sophomore – 2nd year of high school, and minimum of 5 credits required
    - Junior – 3rd year of high school, and minimum of 11 credits required
    - Senior – 4th year of high school, and minimum of 17 credits required
- The following breakdown will be used to determine a student's grade after the first semester. Students may request a status change for the second semester:
    - Sophomore – 2nd year of high school, and a minimum of 8 credits required
    - Junior – 3rd year of high school, and a minimum of 13 credits required
    - Senior – 4th year of high school and is anticipated to meet graduation requirements by July 31.

Students can change status during the second semester. Credit-deficient students who meet the minimum credit requirements to be reclassified after 1st semester.

- To achieve 10th grade status - 2nd year of high school, and 8 credits required
- To achieve 11th grade status - 3rd year of high school, and 11 credits required
- To achieve 12th grade status – 4th year of high school, and is anticipated to meet graduation requirements by July 31st

Free Application for Federal Student Aid (FAFSA) Graduation Requirement

As a prerequisite to receiving a high school diploma, the parent or guardian of each student or, if a student is at least 18 years of age or legally emancipated, the student must comply with either of the following:

File a FAFSA with the United States Department of Education or, if applicable, an application for State financial aid. File a waiver indicating that the parent or guardian or if applicable, the student understands what the FAFSA and application for State financial aid are and has chosen not to file an application.
Upon request, the school will provide a student and their parent or guardian any support or assistance necessary to comply with this requirement.

A school district may award a high school diploma to a student who is unable to meet this requirement due to extenuating circumstances, as determined by the school district, if (i) the student has met all other graduation requirements, and (ii) the principal attests that the school district has made a good faith effort to assist the student or, if applicable, their parent or guardian in filing an application or a waiver.

13.20 Weighted Grade System

Unit District No. 5 utilizes a weighted grade system for determining grade point average. To indicate the weight of a class, the following symbols are placed behind the course title.

Standard Level		**A= 4**	**B= 3**	**C= 2**	**D= 1**	**F= 0**
Honors Level	H	A= 5	B= 4	C= 3	D= 2	F= 0
Advanced Placement	AP	A= 5	B= 4	C= 3	D= 2	F= 0
Dual Credit Level	DC	A= 5	B= 4	C= 3	D= 2	F= 0
Dual Credit | Career Technical Education	CTE	A= 5	B= 4	C= 3	D= 2	F= 0

13.30 Course Selection

All students, eighth grade through eleventh, are expected to select courses during the second semester for classes offered the following year.

The decision to take a course is an important one. Students should carefully consider their educational and career goals and develop a program of study to work toward those goals. Counselors will help students plan their programs. Parents are encouraged to be involved with their students during the course selection process. Students should choose elective courses that will meet the requirements for admission to the college, training, programs, or vocation for which they wish to qualify.

An email will be sent to all parents in mid-March to check course verification in Infinite Campus. Changes to course requests must be completed with consent from the school counselor by the end of the last school day prior to spring break.

Course request verification information will be sent electronically to parents/guardians each March. Changes to course requests must be completed by Spring Break. No changes will be allowed after that time except for the following reasons only:

1. Successful completion of credit recovery courses. Students must have prior written approval from a school counselor and associate principal before enrolling in a course.
2. Changes for Seniors that are necessary to meet graduation requirements.
3. Failure to meet course prerequisite if requested by the student/parent.
4. Driver Education changes for students placed in the wrong semester because of age or course failures.
5. Missing requirement for university admissions. Students will need to produce documentation from the university stating a specific course is needed for admission.
6. Drop a yearlong class that has been failed 1st semester and add a 2nd semester class.
7. Students enrolled in a study hall may choose to enroll in a class in the first 5 days of a semester.

Changes for Second Semester

Once first semester has begun, students may request <u>one</u> schedule change for second semester under the following parameters:

1. Drop a class and move to a higher-weighted course.

2. Drop a yearlong class that has been failed and pick up a semester class (Office Approval/Interventions for success must be completed).
3. Students currently enrolled in study hall second semester may enroll in second-semester class.

Dropping a Course

Students enrolled in seven courses may drop an elective course within the first six full weeks of the semester.
Students enrolled in seven courses may drop an elective course for a study hall within the first six weeks of the semester.

Level Changes

Students enrolled in a course where multiple levels of the course exist and who are receiving a D/F may request a level change **within the first six (6) weeks of the semester**. To request a change, students must complete a Level Change form that shows the interventions/resources utilized that were unsuccessful in the present course, before a level change will be approved by the school administration. For year-long courses, a level change request for second semester must be submitted within the first week of 2nd semester.

Off-Campus Learning Courses

A student enrolled in an off-campus learning course may receive high school credit for work completed, provided:

1. The course is given by an accredited institution and approved in advance by the Building Principal or designee.
2. The student assumes all financial responsibility.

Off-campus learning courses may be taken during the school day for district-supported credit recovery.
The Superintendent or designee shall determine which, if any, non-District courses or experiences will count toward a student's grade point average and eligibility for athletic and extracurricular activities.

Note – College-level courses that are taken while a student is enrolled in high school may not be recognized for college credit by some post-secondary institutions.

Dual Credit Course

A student who successfully completes a dual credit course may receive credit at both the college and high school levels.

Summer School

A student who has successfully completed eighth grade may receive high school credit for successfully completing any course provided:

1. The course is given by an accredited institution and approved in advance by the high school Building Principal or designee.
2. The student assumes all financial responsibility.

The summer school course grade will not count toward Unit 5 grade point average (GPA),

13.40 Modern Language Courses

A student will receive high school credit by studying a modern language in an approved ethnic school program, provided such program meets the minimum standards established by the State Board of Education. (An ethnic school is a part-time, private school that teaches the modern language, as well as the culture, geography, history, and other aspects of a particular ethnic group.)

The amount of credit will be based on modern language proficiency achieved. The high school Building Principal or designee may require a student seeking modern language credit to successfully complete a modern language proficiency examination. The student assumes all financial responsibility.

13. 50 Blended Learning Courses

Unit 5 offers high school courses in a blended format. A blended course combines traditional instruction on required attendance days (face-to-face instruction within a classroom) with teaching and learning activities that happen virtually on flex days. Students in 1st hour blended courses may arrive on campus after 1st hour on their flex days, and students in 8th hour blended courses may leave campus after their 7th hour course. Students in 2nd – 7th hour blended courses can report to one of the common spaces designated for blended learning students. Students in blended learning courses are expected to maintain a minimum course grade of a 'C'.
If a student's grade falls below a 'C', the student will be required to be in the classroom with the teacher on flex days.

Unit 5 offers blended courses that would be very similar to college courses in that a significant amount of the coursework is to be completed outside of class time. The purpose is to expose students to a flexible schedule to help them transition to college or the workplace. Organization, communication skills, and self-advocacy are also required of students in blended courses. Teachers are prepared to assist students in the development of these skills through the supports and scaffolds they will provide to students in blended classrooms. Teachers will indicate, prior to each week, the days in which students will report to the classroom (required attendance days) and the days on which students have the flexibility to work outside of the classroom (flex days). Courses offered as Blended Learning are noted with BL on the course code list and within the course description pages. Students interested in taking a blended class should select the designated course code during course selection. Some courses are only offered in a blended fashion. Students can attend class daily as the teacher is required to be in the classroom.

13.60 Substitutions for Physical Education

A student in grades 11-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate. 1. Ongoing participation in a marching band program; 2. Ongoing participation in an interscholastic athletic program; 3. Enrollment in academic classes that are required for admission to an institution of higher learning; or 4. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate.

Students who have been excused from physical education shall return to the course as soon as practical. The following considerations will be used to determine when a student shall return to a physical education course:

1. The time of year when the student's participation ceases.
2. The student's class schedule; and
3. The student's future or planned additional participation in activities that qualify as substitutions for physical education, as outlined above.

A student in grades 3-12 who is eligible for special education may be excused from physical education courses if:

1. The student's parent/guardian agrees that the student must utilize the time set aside for physical education to receive special education support and services, or
2. The student's individualized education program team determines that the student must utilize the time set aside for physical education to receive special education support and services.

The agreement or determination must be made a part of the individualized education program. A student requiring adapted physical education must receive that service in accordance with the student's individualized education program.

13.70 Re-Entering Students

Individuals younger than 21 years old may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in *Board Policy 7.50*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

1. District courses
2. Non-District experiences described in this policy
3. Classes in a program established under Section 10-22.20 of the School Code, in accordance with the standards established by the Illinois Community College Board
4. Proficiency testing, correspondence courses, life experiences, and other non-formal educational endeavors
5. Military service, provided the individual making the request has a recommendation from the U.S. Commission on Accreditation of Service Experiences

The provisions in the section Credit for Non-District Experiences, above, apply to the receipt of credit for any Non-District course.

13.80 Incomplete Work

All incomplete work must be made up by the last day of each semester unless special arrangements have been made with the Assistant Principal and your teacher. It is the student's responsibility to contact the Assistant Principal. Work not made up will be considered a failure, and the semester grade will be computed accordingly.

13.90 Semester Examinations

1. Any students who are truant, or otherwise unexcused, from a semester exam will receive a zero (0) for the exam. Semester grades will be averaged accordingly.
2. Students unable to attend school for any reason will be required to complete semester exams. If a student is absent from an exam, arrangements must be made by the student to make up that exam. Exams should be taken by dates established for submission of semester grades.
3. Prearranged absences from semester exams will be granted only in extreme cases and only by the appropriate Associate Principal. Students with prearranged absences may take their semester exams early, but no more than one week prior to semester exams.
4. If a prearranged absence is not approved and a student still chooses to leave, the absence will be treated as a truancy.
5. All absences, excused or unexcused, must be approved by school administration.
6. Any special or unusual circumstances should be submitted to the school administration for consideration.
7. Students with Study Halls may be excused pending approval from school administration.

13.100 Final Exam Policy

Any student with an "A" average in a class on the last day of the semester will be exempt from the semester final exam in that class.

13.110 Honor Roll

The High School publishes a school-wide Honor Roll at the end of each semester. Students with a GPA of 3.6 or greater will qualify for the Honor Roll. Only courses in which a student is enrolled at NCHS / NCWHS will be considered. Weighted grades will be used in determining eligibility for Honor Roll.

13.120 Seal of Biliteracy

Unit 5 Schools will offer both the Seal and Commendation to graduates. Students will qualify by showing proficiency on the AP Language and Culture exam for Spanish, Chinese, French, German, Italian, and Japanese.

The portfolio option will be available for students who would like to qualify for the Seal or Commendation in Telugu, Tamil, or Arabic.

Students will need to 'declare' their intent to pursue the Seal of Biliteracy recognition to their counselor. Students will have to provide evidence of assessment scores to counselors (AP test or results of portfolio assessment). A Counselor or Counselors will verify that students met college readiness benchmarks for ACT as well as the benchmark score for the additional/second/home language.

Students will qualify through demonstrating proficiency on the AP Language and Culture exam for Spanish, Chinese, French, German, Italian, Japanese, as well as meeting the college readiness benchmarks for the ACT or, for students who are English Learners, by meeting the Illinois proficiency criteria on ACCESS 2.0. These criteria are set by the State of Illinois and are as follows: To qualify for the Seal of Biliteracy, students must score a 4 on the AP language exam. To earn the Commendation, students must score a 3 on the AP language exam in the target language. To demonstrate proficiency in English, students must achieve proficiency as set by ISBE on the ACT. English Learner students who are working toward the Seal may also use an overall ACCESS score of 4.8 achieved during high school. The district will recognize students who earn the Commendation or the Seal by affixing the Seal or Commendation to the student's transcript and diploma.

13.130 NCAA Approved Core Courses

Currently, the NCAA for athletic eligibility at the college level accepts the specified core courses. The information is listed as found on the clearinghouse website. Potential Division I and Division II athletes need to carefully check the information as the requirements vary slightly for Division I and Division II. Generally, a student will need at least 16 core classes in the following areas: English, Mathematics, Social Science, Natural or Physical Science, and Foreign Language. For additional assistance, talk to your counselor, coach, and athletic director or visit the NCAA Clearinghouse website at www.ncaaclearinghouse.net. Unit 5 does not make the eligibility determination nor determine the classes that will count toward the core requirement.

13.140 Commencement

Commencement is a formal academic ceremony marking the conclusion of the high school experience. Graduates who have completed all requirements are eligible to participate in Commencement. Participation is voluntary and not required. The established attire is the standard black cap and gown and stoles provided for National Honor Society members and chords to designate magna or summa cum laude. Summa Cum Laude and Magna Cum Laude designations will be awarded based on GPA.

Summa Cum Laude designation: 4.1+ GPA
Magna Cum Laude designation: 3.85 – 4.099 GPA

13.150 National Honor Society

Eligibility for the National Honor Society is based on four criteria: scholarship, leadership, service, and character. NHS is not a purely scholastic honorary organization. To be academically eligible for membership, a student must be a second-semester junior or a first-semester senior and must have a grade point average of at least 3.7 on a 4.0 scale. The student must also have participated actively in ten school-sponsored and/or community-related activities during high school. The student must have held at least two positions of leadership, either elected or appointed.

Students who meet these criteria will then be evaluated by the entire faculty based on character. A council of five faculty members appointed by the principal will make the final selection of members from eligible candidates. These requirements are in accordance with the guidelines established by the National Constitution of the organization.

NINETH EXTENSION AND AMENDMENT NO. 5

This Nineth Extension and Amendment No. 5 ("Extension") is by and between Infinite Connections, Inc. (hereinafter "**Consultant**" or "**ICI**") and McLean County School District Unit 5 (hereinafter "**Client**"). This Eighth Extension is effective **July 1, 2025** and has been entered into as of the later of the dates appearing after the signatures of the parties or their duly authorized representatives, which are set forth below.

RECITALS

A. The Consultant and Client entered into a Consulting Services Agreement (Attached at Exhibit 1, hereinafter "**Agreement**") dated January 1, 2017, and which may be extended from time to time by the agreement of the parties; and

B. The parties hereto desire to extend and amend the Agreement as set forth herein.

AGREEMENT AMENDMENTS

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

1. **Term:** The parties agree to extend the term of the Agreement for a one--year period commencing on July 1, 2025 through June 30, 2026 ("Extension Period").

2. **Scope of Services:** During the Extension Period, Consultant shall provide the Services and Deliverables as described in Attachment A to the Agreement in support of E-rate Funding Years 16, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26 and 27, which amendments as follows:

3. **Compensation:** Attachment A, Section IV, Invoicing and Compensation of the Agreement, is amended as follows;

   a. The parties agree to delete section IV titled "Invoicing and Compensation" in Attachment A in its entirety and replace with the following:

   Consultant will invoice Client quarterly. Payment is due within thirty (30) days of Client's receipt of each invoice and after Client approves of the same. Based on the terms set forth in this Agreement, Consultant's fees for Services as defined herein shall not exceed a fixed amount of $10,500.00 for the duration of the term for E-Rate Consulting and Administrative Support. All payments under this contract will be in compliance with the Local Government Prompt Payment Act (50 ILCS 505/).

   If any of Client's Obligations, as defined herein are not performed or prove to be incorrect as described in this Agreement, it may cause changes to the fees and expenses, Deliverables, level of effort required, or otherwise impact Consultant's performance of the Services described in this Agreement. Any such changes to the fees and expenses, Deliverables, level of effort required, or Consultant's performance shall be communicated to Client prior to any such changes taking effect.

4. **Letter of Agency**: The Letter of Agency attached hereto as Attachment B-2 is incorporated into this Extension by this reference. Client will be required to sign a letter of agency for each E-Rate funding year.

5. **Original Agreement:** Except as specifically provided in this Extension, all terms and conditions of the **Agreement** shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Extension to be executed by their duly authorized representatives as of the date first above written.

IN WITNESS WHEREOF, the parties hereto have signed this Extension as of the date first written above.

Infinite Connections, Inc.	**McLean County School District Unit**
By: _____ Jane Kratochvil, President	By: _____
Date:_____	Name: _____
	Title: _____
	Date:_____

ATTACHMENT B-2 – LETTER OF AGENCY

Letter of Agency

FUNDING YEARS (2013, 2014, 2015, 2016, 2017, 2018, 2019, 2021, 2022, 2023, 2024, 2025 and 2026)

I, on behalf of **McLean County School District Unit** ("CLIENT"), hereby authorize Infinite Connections, Inc. ("ICI") to assist the CLIENT in its E-rate application process on behalf of the CLIENT. I also hereby authorize Infinite Connections, Inc. to respond on CLIENT'S behalf to requests by the Federal Communication Commission ("Commission" or "FCC"), School and Libraries Division of the Universal Service Administrative Company ("SLD/USAC"), Program Integrity Assurance Reviews ("PIA") or any other person or entity acting on their behalf, relating to any and all E-rate related matters. I authorize to ICI to prepare all required FCC forms for services CLIENT as requested by CLIENT. The relevant time period for this letter of agency is from July 1, 2025 through June 30, 2026.

By signing this Letter of Agency, I make the following certifications to ICI on behalf of the CLIENT:

(a) I certify that schools operated by CLIENT meets the statutory definition of elementary and secondary schools found in the No Child Left Behind Act of 2001, 20 U.S.C. §§ 7801 (18) and (38). In addition, I certify that CLIENT does not operate as for-profit business nor has endowments exceeding $50 million.

(b) I certify that CLIENT has complied will all applicable state and local laws regarding procurement of services for which support is being sought.

(c) I certify that CLIENT has secured access, separately or through this program, to all of the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I will cooperate with ICI in responding to any inquiry from the SLD/USAC about this certification or another other representation made in this Letter of Agency.

(d) I certify that the services CLIENT purchases at discounts provided by 47 U.S.C.§ 254 will be used solely for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the FCC at 47 C.F.R.§ 54.500(et seq.).

(e) I certify that CLIENT has complied with all E-rate program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with E-rate program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

(f) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, received an appropriate share of benefits from those services.

(g) I certify that I will retain required documents for a period of at least ten (10) years after the last day of service delivered. I certify that I will retain all documents necessary to demonstrate compliance with the statute and Commission rules regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if

audited, I will make such records available to the Commission. I acknowledge that I may be audited pursuant to participation in the schools and libraries programs.

(h) I understand that persons willfully making false statements on the E-rate forms or through this Letter of Agency can be punished by fine or forfeiture under the Communications Act, 47 U.S.C.§ § 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and can be held civilly liable under the False Claims Act.

(i) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the schools and libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed, and will notify SLD/USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the school and libraries support mechanism.

(j) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all of the cost of the supported services.

(k) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information, and belief, all information provided to ICI for E-rate submission is true and correct.

ON BEHALF OF CLIENT (AS DEFINED ABOVE)
Signature: *Date:*
Name/Title:

McLean County
Unit District No.5
Educating each student to achieve personal excellence.

To: Unit 5 Board of Education

From: Dr. Kristen Weikle, Superintendent, Heather Rogers, Director of HR and Martin Hickman, CFO

Date: June 18, 2025

Re: Salary Recommendations

The following salary adjustments are recommended.

EOP Exempt, OT/PT/OTA/PTA, Medical Personnel, Technology and Educational Support Staff

Recommend an average 4.5% increase for EOP Exempt employees and a 5.0% increase for all other eligible staff members.

Budget impact approximately $166,233.

Food Service

The Food Service department currently has a 2 Tier salary schedule and the group had expressed that they would like to move to one schedule if possible as well as add additional steps. Currently all new employees are placed on Tier 2.

We have created a new salary schedule and will move all food service staff to it for the 25-26 school year. The new schedule expands the top step from 15 to 25.

Recommend increasing the starting wage to $18.50, an average 6.38% increase for all eligible returning staff and move them to the new salary schedule accordingly.

Budget impact of approximately $75,000.

Certified Administrators, Non-Certified Administrators

In recent years Unit 5 has taken important steps to make administrators' salaries and benefits more competitive. As a result, no employment offers were declined for the upcoming school year.

Several school districts, including a nearby district, provide additional compensation for all administrators in an amount equal to the cost of family health insurance. In FY2024, Unit 5 added an additional benefit that administrators could use to offset a portion of the family health insurance cost or contribute to a 403b.

In order to attract and retain high quality administrators, Unit 5 must stay competitive with salary and benefits.

Recommend adding an additional longevity milestone for 10 years and increasing the existing milestones by $250. Currently the first milestone is at 15 years. Total increase in cost approximately $15,000.

Recommend an average 4.46% increase in administrative salaries and an increased benefit of $50 per pay period towards insurance or a 403b.

The actual impact to the budget from the salary increase and the increase to the additional benefit is approximately $465,937 or 5.29% higher than FY2024.

Substitutes, Homebound, Noon Hour Supervisors

Recommend the rates in the table below to ensure competitiveness within the region.

Substitutes, Homebound, Noon Hour Supervisors

Certified Teacher Substitute Regular Daily Rates (Any Position)	$130/Day $150/Day Unit 5 Retiree
Certified Teacher Substitute Long Term Daily Rates (Same Position)	$170/Day $195/Day Unit 5 Retiree
Certified Teacher Substitute Long Term Daily Rates Internal Vacancy Sub	$210/Day
Non-Classroom (Guidance Counselor, Psychologist, Social Worker, SLP, Certified School Nurse)	$210/day
Nurse	RN - $180/day LPN - 155/day Unit 5 Retiree Nurse - $210/day
Permanent F/T Floating Sub	$25.00/Hour (Benefits Included)
Administrative Assistant Substitute	$16.50/Hour
Custodial Maintenance & Food Service Substitute	$16.50/Hour
Teaching Assistant Substitute	$112/Day $56/Half Day
Noon-Hour Supervisors	$16.50/Hour
Homebound Teachers	$30.25/Hour

TO: McLean County Unit 5 School Board
CC: Dr. Weikle
FROM: Shane Hill, Director of Safety
DATE: June 11, 2025
SUBJECT: **Annual Review of Identified Safety Hazards for Student Transportation**

As required under **Section 29-3 of the Illinois School Code (105 ILCS 5/29-3)** and guidance from the **Illinois State Board of Education (ISBE)**, Unit 5 conducts an annual review of serious safety hazards that may qualify students for district transportation despite living within 1.5 miles of school.

This annual process ensures we are providing transportation where legitimate safety risks exist, while also updating our records to reflect infrastructure improvements that reduce or eliminate those risks.

Why This Matters

- **Safety:** Students should have safe, walkable routes to school when available.
- **Fiscal Responsibility:** Transportation costs continue to exceed funding, with Unit 5 currently facing a **$2 million deficit** due to prorated state reimbursement. Removing outdated hazard designations helps reduce unnecessary busing costs.

2025–2026 Identified Hazard Areas

The following schools continue to have conditions (e.g., rail crossings, high-traffic streets, or limited sidewalks) warranting transportation for students living under 1.5 miles:

- **Elementary Schools:** Carlock, Cedar Ridge, Fairview, Fox Creek, Glenn, Northpoint, Parkside, Pepper Ridge, Towanda
- **Junior High Schools:** Kingsley, Chiddix, Evans

Changes for 2025–2026

Remove some areas near the following schools areas from the hazard list due to significant infrastructure improvements:

- **Normal Community High School (NCHS):** New sidewalks along school frontage completed in Spring 2025
- **Grove Elementary:** New sidewalk connections now provide safe walkable access from surrounding neighborhoods

How the Review is Conducted

Our hazard identification and review process follows a structured, collaborative model:

- **Site Surveys**: Conducted by Shane Hill and Executive Director of Operations Joe Adelman (Aug 24)
- **Data Review**: Includes bus routing, ridership data, and updated maps (Oct 24 - Jan 25)
- **Stakeholder Input**: Meetings with First Student, district leadership, and communications team (Sep 24 - May 25)
- **Field Validation**: Follow-up drives and site inspections by safety and operations teams (March 25)
- **Final Review**: Infrastructure progress monitored through Spring 2025 with final decision meetings (Jun 25)

Details for Annual Review of Identified Safety Hazards for Transportation (2024–2025)

Schools with Confirmed Hazard Conditions documented under Section 29-3 of the Illinois School Code and ISBE guidance, the District annually reviews identified hazardous conditions that justify transportation for students living within 1.5 miles of school. This consent item affirms current designations and reflects infrastructure improvements that support changes**.**

Elementary Schools

- Carlock – Rail crossing, streets, limited sidewalks
- Cedar Ridge – Streets
- Fairview – Streets
- Fox Creek – Streets
- Glenn – Rail crossing, streets
- Northpoint – Streets
- Parkside – Streets
- Pepper Ridge – Streets
- Towanda – Rail crossing, streets, limited sidewalks

Junior High Schools

- Kingsley – Rail crossing, streets, limited sidewalks
- Chiddix – Rail crossing, streets, limited sidewalks
- Evans – Streets, limited sidewalks

Review Timeline – Annual Safety Hazard Assessment

- **August 7, 2024:** Shane Hill and Executive Director of Operations Joe Adelman conducted field surveys of previously identified hazard areas. Progress noted in the Benjamin, Grove, and NCHS zones.
- **August 7, 2024:** Initial coordination with First Student, including collection of rider data and mapping updates.
- **October 9, 2024:** Virtual Transportation Review Meeting with Shane Hill, Joe Adelman, and First Student representatives (Rhodes Uphoff, Jake Bochtold, Angela Weis) to evaluate mapping and software-based hazard areas.
- **October 2024 – January 2025:** Ongoing review of transportation data and mapping by Shane Hill, identifying areas affected by community growth and infrastructure changes.
- **January 29, 2025:** Review meeting with Superintendent Dr. Kristen Weikle, Marty Hickman, Joe Adelman, and Communications Director Dayna Brown to determine which areas required targeted re-evaluation in collaboration with IDOT.
- **February 27, 2025:** Shane Hill and Joe Adelman conducted follow-up site visits to reassess proposed changes.
- **March 18, 2025:** Sidewalk improvement project launched in front of NCHS.
- **February – June 2025:** Continued monitoring of infrastructure developments in identified areas.
- **June 10, 2025:** Final internal review meeting to confirm proposed changes and prepare recommendations for board approval.



Shane Hill, Dir. of Safety & Security
Mclean County Unit 5 Schools

DESCRIPTION	PRAIRIE FARMS DAIRY*, INC.				HPS Contracted Prairie Farm
	Escalator Price*		Firm Price		Firm Price
	With Equipment*	Without Equipment	With Equipment	Without Equipment	Without Equipment
	Paper Carton	Paper Carton	Paper Cartons	Paper Cartons	Paper Cartons
Price per half-pint, chocolate, 1%	0.3619	0.343	0.448	0.448	0.3596
Price per half-pint, chocolate, skim	NA	NA	NA	NA	0.368
Price per half-pint, white, 1%	0.3511	0.3295	0.4184	0.4184	0.3444
Price per half-pint, white, skim	0.317	0.314	0.343	0.343	0.3169
Price per half pint, strawberry, cookies & cream, vanilla skim (List additional flavors available)	Strawberry 0.3619	Strawberry 0.3427	Strawberry 0.4477	Strawberry 0.4477	Strawberry 1% .3467 Skim .3684
Price 4 oz. lowfat yogurt (list flavors available)	N/A	N/A	N/A	N/A	Strawberry, Blueberry, Peach, Plain, Cherry/Vanilla, Strawberry/Banana, Rasberry .4859
Price per 4 oz Cottage Cheese Cup	0.7000	0.7000	0.8900	0.8900	0.948
Price per half-pint, juice 4 oz., 100% apple, orange	0.3449	0.345	0.4495	0.450	OJ 4z .3336 Apple 4z .3854
Price per 5# Vanilla, low fat Yogurt	7.4800	7.4800	9.5800	9.5800	N/A
Price per 5# Low Fat Cottage Cheese	9.6200	9.6200	12.0200	12.0200	13.9810
Price per 5# Plain Yogurt	7.4800	7.4800	9.5800	9.5800	8.1998
Price per 5# Sour Cream	10.2258	10.2258	11.5500	11.5500	15.4860
Price per 1# Low Fat Sour Cream	N/A	N/A	N/A	N/A	3.8447

***Recommended Bidder**

This contract is effective for a one-year period commencing **July 1, 2025 through June 30, 2026**, with options to renew (without Rebid) on an annual basis for the **2026-20027 and 2027-2028** school years. Renegotiation of the firm price charged to the District in subsequent (rollover) years of the agreement must not exceed the Consumer Price Index for all Urban Consumers.

Before price increases can be implemented, the vendor shall document through cost analysis the need for such increase.

To: Board of Education

From: Martin Hickman, Chief Financial Officer

CC: Dr. Kendrick-Weikle, Superintendent

Date: 6/18/2025

Re: 2025-2026 Fees

Below are recommendations for the 2025–2026 school year fees.

Food Service

Administration recommends a $0.15 increase to lunch prices and breakfast prices due to rising costs and Federal Paid Lunch Equity requirements. No change is recommended for reduced price meals or extra milk.

Instructional Supplies/Technology/Activity Fees

Administration does not recommend an increase in these fees for the 2025-26 school year.

Facilities Rental

Administration does not recommend an increase in these fees for the 2025-26 school year.

Food Service

Lunch/Breakfast Prices:	**2024-25**	**2025-26**
Students:		
Elementary School – Regular Price	$2.80	$2.95
Middle School - Regular Price	$2.85	$3.00
High School - Tier 1 Regular Price	$2.85	$3.00
High School - Tier 2 Regular Price	$3.45	$3.60
Reduced Price	$0.40	$0.40
Adults:		
Elementary School	$3.30	$3.45
Middle School	$3.35	$3.50
High School - Tier 1	$3.35	$3.50
High School - Tier 2	$3.95	$4.10
Breakfast Prices:		
Students:		
Elementary – Regular Price	$1.90	$2.05
Secondary – Regular Price	$1.90	$2.05
Reduced Price	$0.30	$0.30
Extra milk	$0.55	$0.55

* Additional items charged a la carte

Instructional Supplies/Technology/Activity Fees

	2024-25	2025-26
Elementary		
Preschool	No fees	No fees
Kindergarten – Half Day	$65	$65
Grades 1-5 & Full Day Kindergarten	$110	$110
5th Grade Band/Orchestra	$105	$105
Middle School		
All Grades	$130	$130
Grade 6 Before School Program (Per Quarter)	$85	$85
High School -		
Grades 9-12	$160	$160
Parking – NCHS & NCWHS	$70	$70
Activity Ticket (Optional)	$20	$20
Book - Intro to Stats	$53	$53
Book - Environment Earth	$50	$50
Activity Fee - Grades 6-12		
Per activity	$90	$90
Technology Fee		
All grade levels	$55	$55

Student ID/Bus Card Replacement

All grade levels	$3	$3

Driver's Education

Behind-the-wheel fee	$300	$300
Classroom instruction	$100	$100

Lost or Damaged Chromebook

Lost Chromebook	$300	$300
Lost charger	$45	$45

- All devices have accidental damage coverage and theft coverage. No charges will be assessed when a police report is provided to the school.
- Repair charges will be assessed for vandalism and negligence.

Unit 5 Facilities Rental - 2025-26

Facility/Equipment/Labor	Governmental, Non-Profit (501c3) & Youth Activities	Private, Commercial & For Profit Organizations
Classroom		
Regular Classroom	$10.00	$25.00
Extra Large Room or Study Hall	$15.00	$30.00
Gymnasium		
Elementary	$20.00	$50.00
Junior High(except Neuman Gym/High School Small Gyms	$40.00	$110.00
High School Large Gyms/Neuman Gym	$50.00	$125.00
Swimming Pool	$60.00	$120.00
Scoreboard	$15.00	$25.00
PA System	$15.00	$25.00
Kitchen and Cafeteria		
Elementary	$30.00	$60.00
Junior High	$50.00	$100.00
High School	$60.00	$120.00
Auditorium	$75.00	$135.00
Outdoor Facilities		
Football (except High School)	$25.00	$60.00
Baseball (except High School)	$25.00	$60.00
Softball (except High School)	$25.00	$60.00
Soccer (except High School)	$25.00	$60.00
Tennis	$25.00	$60.00
Track	$25.00	$60.00
Employee Labor Fees		
Weekday	$25.00	$25.00
Saturday-Non Holiday	$35.00	$35.00
Sundays and Holidays	$60.00	$60.00

- Rental fees are listed per hour

RESOLUTION abating the working cash fund of Community Unit School District Number 5, McLean and Woodford Counties, Illinois.

* * *

WHEREAS, the Board of Education (the *"Board"*) of Community Unit School District Number 5, McLean and Woodford Counties, Illinois (the *"District"*), has heretofore created and maintained a working cash fund in and for the District (the *"Fund"*); and

WHEREAS, the Board has determined and does hereby determine that it is necessary and in the best interests of the District that the Fund be abated; and

WHEREAS, Section 20-10 of the School Code of the State of Illinois, as amended (the *"Code"*), authorizes the Board to abate the Fund:

NOW, THEREFORE, Be It and It Is Hereby Resolved by the Board of Education of Community Unit School District Number 5, McLean and Woodford Counties, Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Amount of Abatement. The Fund shall be abated as of the date hereof by the amount of $1,500,000 (the *"Abatement Amount"*).

Section 3. Permanent Transfer. The School Treasurer of the District is hereby authorized and directed to forthwith permanently transfer the Abatement Amount as follows: $1,500,000 to the Transportation Fund of the District, the same being the fund of the District most in need of the Abatement Amount. It is also hereby found and determined that (a) the Abatement Amount, when added to the Transportation Fund of the District and regardless of any subsequent transfers of the Abatement Amount, will not result in an excessive accumulation of assets in the Transportation Fund of the District, and

(b) the balance remaining in the Transportation Fund after said abatement, including the amount of any taxes heretofore levied by the District for the Fund pursuant to Section 20-3 of the Code, but not yet collected and deposited into the Fund, and amounts transferred pursuant to Section 20-4 of the Code and to be reimbursed to the Fund, is at least equal to 0.05% of the value, as equalized or assessed by the Department of Revenue, of the taxable property in the District.

Section 4. Outstanding Loans. If necessary to effectuate such abatement and permanent transfer, any outstanding loans from the Fund to other funds of the District in an amount, together with any cash immediately transferred pursuant to Section 2 above, equal in the aggregate to the Abatement Amount shall be paid to the Transportation Fund of the District, and any remaining outstanding loans shall be paid to the Fund at the time and in the manner required by the Code.

Section 5. Severability. If any section, paragraph, clause or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, clause or provision shall not affect any of the remaining provisions of this Resolution.

Section 6. Repealer and Effective Date. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed and that this Resolution shall be in full force and effect forthwith upon its adoption.

Adopted June 18, 2025.

_____
President, Board of Education

_____
Secretary, Board of Education

2025-2026 BOARD MEMBERS

Alex Williams
President

Stan Gozur
Vice President

Mark Adams II
Secretary

Kentrica Coleman
Board Member

Patrick Mainieri
Board Member

Dr. Kelly Pyle
Board Member

Amy Roser
Board Member

BOARD COMMITTEES

Board Policy - Alex Williams and Dr. Kelly Pyle
Community Engagement - Mark Adams and Patrick Mainieri
Finance - Stan Gozur and Alex Williams
Superintendent Evaluation - Kentrica Coleman and Patrick Mainieri
Behavior Intervention - Amy Roser
Parent Teacher Advisory - Stan Gozur

BOARD REPRESENTATIVES

Beyond the Books - Kentrica Coleman
Curriculum - Stan Gozur and Kentrica Coleman
Facilities - Mark Adams and Patrick Mainieri
IASB Cornbelt Division - Dr. Kelly Pyle
Insurance - Alex Williams
Regional Planning Commission- Amy Roser
Risk Management - Dr. Kelly Pyle
Safety - Amy Roser
Unit 5 Education Foundation - Mark Adams

4.155 Naming or Renaming of Schools, Facilities, and Grounds; Selection of Symbols

Recognizing that the names of school buildings, facilities (e.g. gyms, athletic fields, auditoriums, libraries, classrooms, cafeterias), and grounds, and the selection of symbols (e.g. mascots, colors, logos), reflect on the District's public image, the Board's primary consideration will be to select a name or symbol that enhances the credibility and stature of the school and District. Any request to name or rename an existing school, facility, or grounds, or to select or change a school or District symbol, shall be submitted to the Superintendent. The Superintendent will follow the procedures set forth below, but the Board will make the final decision.

The District will review the names of schools, facilities, and grounds at least every 10 years to determine whether they continue to remain relevant and should be retained. The Board reserves the right to rename any District school, facility, or grounds, or to change school or District symbols, at any time.

New or Unnamed Schools, Facilities, or Grounds

Upon receipt of a request to name a new or unnamed school, facility, or grounds, the Superintendent or designee shall establish a committee of representatives of the District and the community.

The committee will provide notice to students, staff, and citizens of the District of the proposed name, including rationale for the name, and solicit feedback or objections. Controversial or inappropriate names, and names of existing facilities, will not be considered.

Appropriate suggestions for names of schools, facilities, or grounds may include but are not limited to:

- Location.
- Person.
- Historical significance.
- Other significant events or highlights.

The committee shall submit between 3 and 5 recommendations to the Board for consideration.

NORMAL WEST HIGH SCHOOL PROPOSAL TO NAME FACILITIES	
LOCATION:	Atrium (inside school between IMC and Cafeteria)
PERSON:	Dr. Jerry Crabtree
NAME:	Crabtree Commons
HISTORICAL SIGNIFICANCE:	Dr. Jerry Crabtree was the 1st principal of Normal West High School, opening the school for the 1995-1996 school year
RATIONALE:	As Normal West continues to celebrate 30 years of history, we have been able to reflect on the individuals and events that have helped shape our culture. Our Wall of Fame committee is interested in dedicating our atrium to Dr. Jerry Crabtree and requesting it be named: Crabtree Commons. In the early years of West, Dr. Crabtree was central to establishing West as a high achieving and highly competitive school within the community. We felt it fitting to dedicate our atrium, the center of our building, to Dr. Crabtree. Jerry had a vision of a high school where collaboration of students and staff would help to establish a culture of acceptance and cooperation. Our atrium serves as a meeting place of students and staff, as well as a space where art, drama, athletics, music and academics are all showcased. By naming our atrium Crabtree Commons, we feel Dr. Crabtree's dedication to Normal West will continue to be honored for years to come. In referencing Board policy No. 4.155 Section: Operational Services, we are requesting permission to dedicate this area to Dr. Jerry Crabtree. His legacy will be commemorated by a sign that will hang near the entrance to our atrium. Funds from our West Improvement Pledge from our 30th year, in collaboration with Dr. Crabtree himself, will be used to make the atrium a space that will honor his vision for Normal West that continues on beyond his leadership. Thank you for considering our request.