

McLean County Unit District No. 5 Board of Education Regular Meeting Agenda

Wednesday, March 15, 2023

Public Session - 6:30pm (Sign up for public comments will be open from 5:15pm - 6:15pm)

Normal West High School

501 N Parkside Rd

Normal, IL 61761

1. CALL TO ORDER AND ROLL CALL

2. ADJOURN TO CLOSED SESSION

Recommended motion: Move to adjourn to closed session to discuss the following matter according to the exceptions provided in the Open Meetings Act and specified as follows:

- 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and
- 2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

3. RECESS

4. RETURN TO PUBLIC SESSION

5. PLEDGE OF ALLEGIANCE

6. FOCUS ON STUDENTS AND GOOD NEWS REPORTS

A Good News - Hursey

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B Good News - EJHS Chess

5

C Staff Introductions

7. SUPERINTENDENT COMMENTS

8. PUBLIC COMMENTS

9. REPORTS

A Financial Report

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B 1st Reading of Board Policies, Administrative Procedures and Exhibits

1 Section 2: Board of Education

- a. Policy 2.20 Powers and Duties of the Board; Indemnification 15
- b. Policy 2.30 School District Elections 17
- c. Policy 2.50 Board Member Term of Office 18
- d. Policy 2.100 Board Member Conflict of Interest 19
- e. Policy 2.105 Ethics and Gift Ban 20
- f. Policy 2.250 Access to District Public Records 25
- g. Administrative Procedure 2.250-AP1 Access To and Copying of District Public Records

2 Section 3 - General School Administration

- a. Policy 3.10 Goals and Objectives 28
- b. Policy 3.60 Administrative Responsibility of the Building Principal 29
- c. Exhibit 3.30-E1 Organizational Chart for Administration 30

3 Section 5 - Personnel

- a. Policy 5.10 Equal Employment Opportunity 31
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- c. Policy 5.200 Terms and Conditions of Employment and Dismissal 35

4 Section 6: Instruction

- a. Policy 6.65 Student Social and Emotional Development 38
- b. Policy 6.255 Assemblies and Ceremonies 40
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5 Section 7: Students

- a. Policy 7.285 Anaphylaxis Prevention, Response, and Management Program 42

C Requests for Information Pursuant to the Illinois Freedom of Information Act	
The District has received and processed the following requests for information:	
1 FOIA List 03.15.23	44
10. CONSENT AGENDA	
A Approval of Minutes	
Minutes are not released for public viewing until approved by the Board of Education	
1 Closed Session 02.15.2023	
2 Regular Session 02.15.2023	
B Personnel Matters	45
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C Payment of Bills and Payrolls	
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F Approve Lease Extension for Four High School Activity Vehicles	194
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J Approve IHSA Membership for H.S.	232
11. BOARD REPRESENTATIVE COMMITTEE MEETING REPORTS, ANNOUNCEMENTS AND COMMENTS	
12. ADJOURNMENT	

To: Dr. Weikle and the Board of Education
From: Dave Johnson
Re: Amaya Hursey
Date: March 15, 2023

Congratulations to Amaya Hursey who was selected to receive the Martin Luther King Jr "I Have a Dream" Award sponsored by the by the Bloomington and Normal Human Relations Commissions. Amaya is heavily involved with the Not In Our Town group as well as the Jule Foundation. She is a charter member of the Black Student Union at Normal West and is now the organization's president. Amaya was taught to focus on service to others by her parents, Andre & Jade Hursey.

When accepting the award, Hursey quoted Martin Luther King Jr. saying, "Everybody can be great, because everybody can serve. You only need a heart full of grace and a soul generated by love."

Normal West is proud of all Amaya has done to serve others in our school and in the Bloomington/Normal area and look forward to seeing her influence continue into the future.



"It's a GREAT Day to be a Wildcat!"

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Dave Johnson, *Principal* | Angie Codron, *Associate Principal*

Becky Frangella, *Asst. Principal* | Terry Glege, *Asst. Principal* | Robyn Taylor, *Asst. Principal* | Wes Temples, *Athletic Director*



MRS. Kimberly Martin-Boyd
PRINCIPAL

MR. Brett Papoccia
ASSOCIATE PRINCIPAL | ATHLETIC DIRECTOR

MRS. Sarah Crowder
Assistant **PRINCIPAL**

2901 MORRISSEY DR
BLOOMINGTON, IL 61704

PHONE 309 557 4406
FAX 309 557 4507
WEB UNIT5.ORG/EVANS

February 28, 2023

Dr. Weikle and Board Of Education,

It is my pleasure to share good news from Evans Jr. High School. Our school's chess team has enjoyed tremendous success. Under the direction of a new coach, Mr. Barry Bridgette, our team won many tournaments throughout the season culminating in two state championships.

Last weekend our 6th grade team and 7th grade team became IESA State Tournament Chess Champions! Evans had several individual champions: Vamsi Munaganuri (7th grade gold medalist), Pragyan Misra, Srikar Jayam, and Mahendara Siddhart Lavanur (individual 6th and 7th grade silver medalists) and Shourya Jain, Rishi Senthil Kumar, and Shrijit Senthil Kumar (6th and 8th grade bronze medalists).

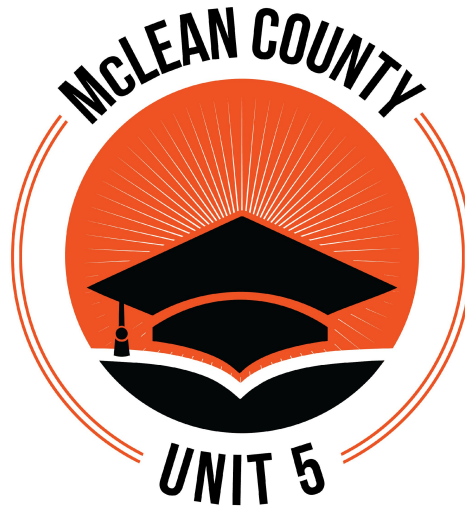
We are so proud of how these students have represented Eagle Nation in the state competition, truly showing others how to “Be the Good.”

Thank you for allowing me to share this accomplishment with you.

Sincerely,

Kimberly Martin-Boyd

Evans Jr. High School Principal



McLean County Unit District No. 5

**Financial Presentation March 2023
Forecasting, Budgeting and
Transparency**

Question: Is there \$9 million in new property tax revenue that Unit 5 is not telling us about?

Answer: No.

2022-23 Budget - Revenue Assumptions

- **Local Revenue**

- Real Estate EAV is anticipated to increase 6% for levy year 2022. This is anticipated to translate to a 3% increase in local property tax revenue for 2022-23.
- Food Service revenue should return to pre-Covid levels for the whole district.
- Corporate Personal Property Replacement Tax (CPPRT) estimated at \$3.5 million.

- **State Revenue**

- Evidence Based Funding increased by about \$540,000 over 2021-22.
- Transportation revenue expected to be about the same as 2021-22.

Board Presentation November 16, 2022



EAV estimates

- Estimated 6.00% actual increase in equalized assessed value on existing property.
- Proposed levy assumes a 8.00% in equalized assessed value on existing property.
- \$21,519,315 in new construction.

* EAV is not determined by the District.

Estimated Actual 2022 Extension

	ESTIMATED ACTUAL EXTENSION				
	Actual EAV		Estimated EAV		
	\$2,322,811,978		\$2,483,700,012		9
		Extension	Tax Rate 2021	Levy	Tax Rate 2022
Educational	63,180,486		\$2.72	67,556,641	\$2.72
Operations & Maintenance	11,614,059		\$0.50	12,418,501	\$0.50
Transportation	4,645,624		\$0.20	4,967,401	\$0.20
Working Cash	1,161,406		\$0.05	1,241,851	\$0.05
Municipal Retirement	2,250,109		\$0.10	2,250,000	\$0.09
Social Security	2,250,109		\$0.10	2,500,000	\$0.10
Fire Prevention & Safety	1,161,406		\$0.05	1,241,851	\$0.05
Tort Immunity	5,850,467		\$0.25	6,050,000	\$0.24
Special Education	929,125		\$0.04	993,481	\$0.04
Leasing	1,160,417		\$0.05	1,241,851	\$0.05
Sub-total	94,203,207		\$4.06	100,461,577	\$4.04
Debt	36,212,405		\$1.56	36,568,418	\$1.47
*Rate set by McLean & Woodford Counties					
Total Levy	130,415,612			137,029,995	Levy Growth 5.07%
Total Rate			\$5.615	\$5.517	Rate Change -\$0.097

LY2022 Expected vs. Actual Extension



2022 Expected EAV	6.93%	\$	2,483,700,012
2022 Actual EAV	6.73%	\$	2,479,060,658
Difference	0.20%	\$	4,639,354

Education Fund	
Expected Ed Levy	\$ 67,556,641
Actual Ed Levy	\$ 67,376,657
Difference	\$179,984
FY 2023 (52%)	\$ 35,035,861.64
FY2024 (48%)	\$ 32,340,795.36

- **EAV increase slightly lower than expected by 0.20%**
- **Education Fund increase lower than expected by \$179,984**
- **Revenue from Levy Year 2022 split between Fiscal Years 2023 and 2024**

Question: Wouldn't it be better if Unit 5 was a Tier 1 district, in the Evidence Based Funding Model, so that we receive more State funds?

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Answer: No. While the district should receive more State funding, Tier 1 is not where we want to be as a community. If the model was fully funded there wouldn't be a need for Tiers.

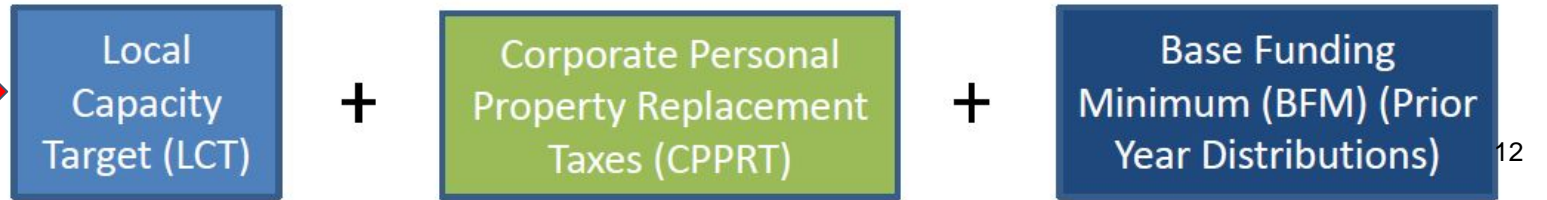
Evidence Based Funding - FY2023 Facts



Illinois State Board of Education

Determining Local Resources

EBF defines a district's resources as the sum of:



Dividing a district's resources by its **Adequacy Target** determines the district's **Adequacy Level**:



Increasing any element of the numerator (Resources) means a district appears closer to its Adequacy Target, resulting in less State funding.

Local Capacity Target	= \$98,227,337
Calculated Local Revenue	= \$90,723,266
Difference	= \$7,504,071

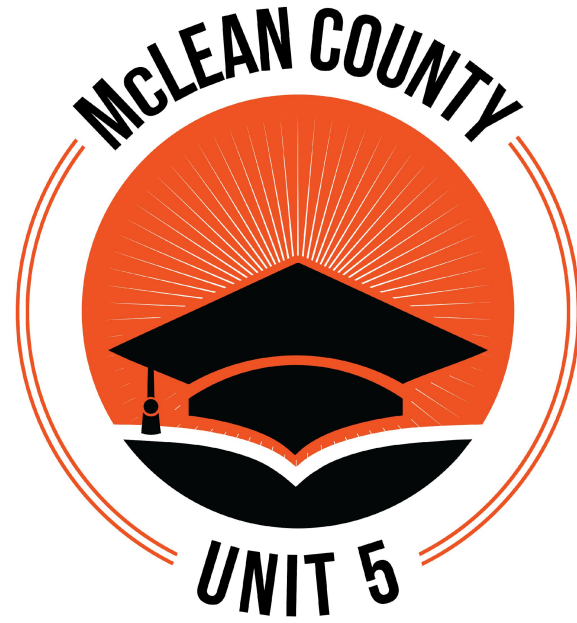
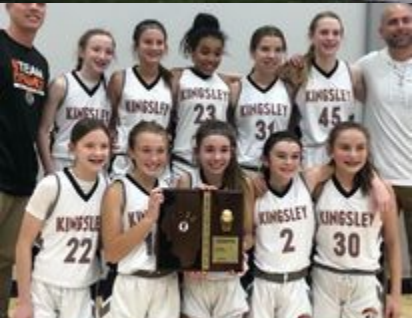
Adequacy Target	= \$161,266,355
Final Resources	= \$122,846,816
Difference	= \$38,419,539
Adequacy Percentage	= 76%

New Funding	= \$539,810
Percentage Increase	= 2.48%

Evidence Based Funding Increases



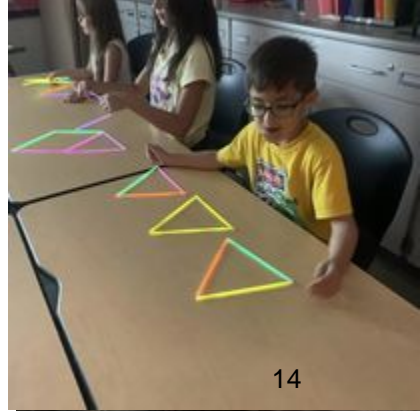
	Total Increase in Funding	Unit 5 Increase
FY 2018	\$ 366,610,000	\$ 438,830
FY 2019	\$ 300,022,360	\$ 367,878
FY 2020	\$ 312,491,585	\$ 464,249
FY 2021	\$ -	
FY 2022	\$ 300,000,000	\$ 393,161
FY 2023	\$ 300,000,000	\$ 539,810
FY 2024*	\$ 300,000,000	?
* Governor's proposed budget includes \$300,000,000 in new EBF funding and \$50,000,000 in property tax relief grants.		



Questions?

www.unit5.org

#unit5pride



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Powers and Duties of the Board; Indemnification

The major powers and duties of the School Board include, but are not limited to:

1. Annually organizing the Board by electing officers and establishing its regular meeting schedule and, thereafter, taking action during lawfully called meetings to faithfully fulfill the Board's responsibilities in accordance with State and federal law.
2. Formulating, adopting, and modifying Board policies, at its sole discretion, subject only to mandatory collective bargaining agreements and State and federal law.
3. Employing a Superintendent and other personnel, making employment decisions, dismissing personnel, including determining whether an employee has willfully or negligently failed to report an instance of suspected child abuse or neglect as required by 325 ILCS 5/, and establishing an equal employment opportunity policy that prohibits unlawful discrimination.
4. Directing through policy, the Superintendent, in ~~his or her~~ the Superintendent's charge of the District's administration.
5. Approving the annual budget, tax levies, major expenditures, payment of obligations, annual audit, and other aspects of the District's financial operation; and making available a statement of financial affairs as provided in State law.
6. Entering contracts using the public bidding procedure when required.
7. Providing, constructing, controlling, and maintaining adequate physical facilities; making school buildings available for use as civil defense shelters; and establishing a resource conservation policy.
8. Establishing an equal educational opportunities policy that prohibits unlawful discrimination.
9. Approving the curriculum, textbooks, and educational services.
10. Evaluating the educational program and approving School Improvement and District Improvement Plans.
11. Presenting the District report card and School report card(s) to parents/guardians and the community; these documents report District, School, and student performance.
12. Establishing and supporting student discipline policies designed to maintain an environment conducive to learning, including deciding individual student suspension or expulsion cases brought before it.
13. Establishing attendance units within the District and assigning students to the schools.
14. Establishing the school year.

Adopted: August 9, 1995

Reviewed: ~~August 2021~~ March 2023

Amended: August 25, 2021

15. Requiring a moment of silence to recognize veterans during any type of school event held at a District school on November 11.
16. Providing student transportation services pursuant to State law.
17. Entering into joint agreements with other boards and/or governing bodies to establish cooperative educational programs or provide educational facilities.
18. Complying with requirements in the Abused and Neglected Child Reporting Act (ANCRA). Specifically, each individual Board member must, if an allegation is raised to the member during an open or closed Board meeting that a student is an abused child as defined in the Act, direct or cause the Board to direct the Superintendent or other equivalent school administrator to comply with ANCRA's requirements concerning the reporting of child abuse.
19. Communicating the schools' activities and operations to the community and representing the needs and desires of the community in educational matters.

Indemnification

To the extent allowed by law, the Board shall defend, indemnify, and hold harmless School Board members, employees, volunteer personnel (pursuant to 105 ILCS 5/10-22.34, 10-22.34a and 10-22.34b), mentors of certified staff (pursuant to 105 ILCS 5/2-3.53a, 2-3.53b, and 105 ILCS 5/21A-5 et seq.), and student teachers who, in the course of discharging their official duties imposed or authorized by law, are sued as parties in a legal proceeding. Nothing herein, however, shall be construed as obligating the Board to defend, indemnify, or hold harmless any person who engages in criminal activity, official misconduct, fraud, intentional or willful and wanton misconduct, or acts beyond the authority properly vested in the individual.

LEGAL REF.: 105 ILCS 5/10, 5/17-1, and 5/27-1.
115 ILCS 5/, Ill. Educational Labor Relations Act.
325 ILCS 5/, Abused and Neglected Child Reporting Act.

CROSS REF.: 1.10 ([District Legal Status](#)), 1.20 ([District Organization, Operations, and Cooperative Agreements](#)), 2.10 ([District Governance](#)), 2.80 ([Board Member Oath and Conduct](#)), 2.140 ([Communications To and From the Board](#)), 2.210 ([Organizational Board Meetings](#)), 2.240 ([Board Policy Development](#)), 4.60 ([Purchase and Contracts](#)), 4.70 ([Resource Conservation](#)), 4.100 ([Insurance Management](#)), 4.110 ([Transportation](#)), 4.150 ([Facility Management and Building Programs](#)), 5.10 ([Equal Employment Opportunity](#)), 5.90 ([Abused and Neglected Child Reporting](#)), 6.10 ([Educational Philosophy](#)), 6.15 ([School Accountability](#)), 6.20 ([School Year Calendar and Day](#)), 7.10 ([Equal Education Opportunities](#)), 7.30 ([Student Assignment; Intra-District Transfer; Eligibility](#)), 7.190 ([Student Behavior](#)), 7.200 ([Suspension Procedures](#)), 7.210 ([Expulsion Procedures](#)), 8.10 ([Connection with the Community](#)), 8.30 ([Visitors to and Conduct on School Property](#))

Adopted: August 9, 1995
Reviewed: ~~August 2021~~ March 2023
Amended: August 25, 2021

School District Elections

School District elections are non-partisan, governed by the general election laws of the State, and include the election of School Board members, various public policy propositions, and advisory questions.

Board members are elected at the consolidated election held on the first Tuesday in April in odd-numbered years. If, however, that date conflicts with the celebration of Passover, the consolidated election is postponed to the first Tuesday following the last day of Passover. The canvass of votes is conducted by the election authority within 21 days after the election.

The Board, by proper resolution, may cause to be placed on the ballot:

- (a) public policy referendum according to Article 28 of the *Election Code*, or
- (b) advisory questions of public policy according to Section 9-1.5 of the *School Code*

The Board Secretary serves as the local election official. ~~He or she~~The Board Secretary receives petitions for the submission of a public question to referenda and forwards them to the proper election officer and otherwise provides information to the community concerning District elections.

LEGAL REF.: 10 ILCS 5/1-3, 5/2A, 5/9, 5/10-9, 5/22-17, 5/22-18, and 5/28.
105 ILCS 5/9.

CROSS REF.: 2.40 (Board Member Qualifications), 2.50 (Board Member Term of Office), 2.210 (Organizational Board Meetings)

Adopted: August 9, 1995
Reviewed: ~~August 2021~~March 2023
Amended: August 25, 2021

Board Member Term of Office

The term of office for a Board member begins immediately after both of the following occur:

1. The election authority canvasses the votes and declares the winner(s); this occurs within 21 days after the consolidated election held in April in odd-numbered years.
2. The successful candidate(s) take the oath of office as provided in Board policy 2.80, [Board Member Oath and Conduct](#).

The term ends 4 years later when the successor assumes office.

LEGAL REF.: 10 ILCS 5/2A-1.1, 5/22-17, and 5/22-18.
105 ILCS 5/10-10, 5/10-16, and 5/10-16.5.

CROSS REF.: 2.30 [\(School District Elections\)](#), 2.80 [\(Board Member Oath and Conduct\)](#), 2.210 [\(Organizational Board Meetings\)](#)

Adopted: August 9, 1995

Reviewed: ~~August 2014~~ [March 2023](#)

Amended: September 10, 2014

Board Member Conflict of Interest

No Board member shall: (1) have a beneficial interest directly or indirectly in any contract, work, or business of the District unless permitted by State or federal law; or (2) solicit or accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or parties to agreements or contracts with the District.

Situations in which the interest is not substantial or the gift is an unsolicited item of nominal value must comply with State law and Board policy 2.105, *Ethics and Gift Ban*.

Board members must annually file a *Statement of Economic Interests* as required by the Illinois Governmental Ethics Act. Each Board member is responsible for filing the statement with the County Clerk of the county in which the District's main office is located by May 1.

Federal and State Grant Awards

No Board member shall participate in the selection, award, or administration of a contract supported by a federal award or State award governed by the Grant Accountability and Transparency Act (GATA) (30 ILCS 708/) if ~~the Board member~~~~he or she~~ has a real or apparent conflict of interest. A conflict of interest arises when a Board member or any of the following individuals has a financial or other interest in the entity selected for the contract:

1. Any person that has a close personal relationship with a Board member that may compromise or impair the Board member's fairness and impartiality, including a member of the Board member's immediate family or household;
2. The Board member's business partner; or
3. An entity that employs or is about to employ the Board member or one of the individuals listed in one or two above.

LEGAL REF.: ~~105 ILCS 5/10-9.~~
~~5 ILCS 420/, Ill. Governmental Ethics Act 4A-101.5, 420/4A-105, 420/4A-106.5,~~
~~and 420/4A-107.~~
30 ILCS 708/, Grant Accountability and Transparency Act.
50 ILCS 105/3, Public Officer Prohibited Activities Act.
~~105 ILCS 5/10-9.~~
2 C.F.R. §200.318~~(e)(1)~~.

CROSS REF.: 2.105 (Ethics and Gift Ban), 4.60 (Purchases and Contracts), 5.120 (Employee Ethics; Code of Conduct; and Conflicts of Interest)

Adopted: August 9, 1995

Reviewed: ~~October 2020~~ March 2023

Amended: October 28, 2020

Ethics and Gift Ban

Prohibited Political Activity

The following precepts govern political activities being conducted by District employees and School Board members:

1. No employee shall intentionally perform any “*political activity*” during any “*compensated time*,” as those terms are defined herein.
2. No Board member or employee shall intentionally use any District property or resources in connection with any political activity.
3. At no time shall any Board member or employee intentionally require any other Board member or employee to perform any political activity: (a) as part of that Board member’s or employee’s duties, (b) as a condition of employment, or (c) during any compensated time off, such as, holidays, vacation, or personal time off.
4. No Board member or employee shall be required at any time to participate in any political activity in consideration for that Board member or employee being awarded additional compensation or any benefit, whether in the form of a salary adjustment, bonus, compensatory time off, continued employment or otherwise; nor shall any Board member or employee be awarded additional compensation or any benefit in consideration for ~~his or her~~ the Board member or employee’s participation in any political activity.

A Board member or employee may engage in any activity that: (1) is otherwise appropriate as part of ~~his or her~~ the Board member or employee’s official duties, or (2) is undertaken by the individual on a voluntary basis that is not prohibited by this policy.

Limitations on Receiving Gifts

Except as permitted by this policy, no Board member or employee, and no spouse of or immediate family member living with a Board member or employee, shall intentionally solicit or accept any “*gift*” from any “*prohibited source*”, as those terms are defined herein, or that is otherwise prohibited by law or policy. No prohibited source shall intentionally offer or make a gift that violates this policy.

The following are exceptions to the ban on accepting gifts from a prohibited source:

1. Opportunities, benefits, and services that are available on the same conditions as for the general public.
2. Anything for which the Board member or employee, or ~~his~~ the Board member or employee’s spouse or immediate family member, pays the fair market value.
3. Any: (a) contribution that is lawfully made under the Election Code, or (b) activities associated with a fund-raising event in support of a political organization or candidate.
4. Educational materials and missions.
5. Travel expenses for a meeting to discuss business.

6. A gift from a relative, meaning those people related to the individual as father, mother, son, daughter, brother, sister, uncle, aunt, great aunt, great uncle, first cousin, nephew, niece, husband, wife, grandfather, grandmother, grandson, granddaughter, father-in-law, mother-in-law, son-in-law, daughter-in-law, brother-in-law, sister-in-law, stepfather, stepmother, stepson, stepdaughter, stepbrother, stepsister, half brother, half sister, and including the father, mother, grandfather, or grandmother of the individual's spouse and the individual's fiancé or fiancée.
7. Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient or ~~his or her~~ the recipient's spouse or immediate family member and not because of the personal friendship. In determining whether a gift is provided on the basis of personal friendship, the recipient shall consider the circumstances under which the gift was offered, such as: (a) the history of the relationship between the individual giving the gift and the recipient of the gift, including any previous exchange of gifts between those individuals; (b) whether to the actual knowledge of the recipient the individual who gave the gift personally paid for the gift or sought a tax deduction or business reimbursement for the gift; and (c) whether to the actual knowledge of the recipient the individual who gave the gift also at the same time gave the same or similar gifts to other Board members or employees, or their spouses or immediate family members.
8. Food or refreshments not exceeding \$75 per person in value on a single calendar day; provided that the food or refreshments are: (a) consumed on the premises from which they were purchased or prepared; or (b) catered. "Catered" means food or refreshments that are purchased ready to consume, which are delivered by any means.
9. Food, refreshments, lodging, transportation, and other benefits resulting from outside business or employment activities (or outside activities that are not connected to the official duties of a Board member or employee), if the benefits have not been offered or enhanced because of the official position or employment of the Board member or employee, and are customarily provided to others in similar circumstances.
10. Intra-governmental and inter-governmental gifts. "*Intra-governmental gift*" means any gift given to a Board member or employee from another Board member or employee, and "*inter-governmental gift*" means any gift given to a Board member or employee from an officer or employee of another governmental entity.
11. Bequests, inheritances, and other transfers at death.
12. Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than \$100.

Each of the listed exceptions is mutually exclusive and independent of every other.

A Board member or employee, ~~his or her~~ the Board member or employee's spouse, or an immediate family member living with the Board member or employee, does not violate this policy if the recipient promptly takes reasonable action to return a gift from a prohibited source to its source or gives the gift or an amount equal to its value to an appropriate charity that is exempt from income taxation under Section 501(c)(3) of the Internal Revenue Code.

Enforcement

The Board President and Superintendent shall seek guidance from the Board attorney concerning compliance with and enforcement of this policy and State ethics laws. The Board may, as necessary or prudent, appoint an Ethics Advisor for this task.

Written complaints alleging a violation of this policy shall be filed with the Superintendent or Board President. If attempts to correct any misunderstanding or problem do not resolve the matter, the Superintendent or Board President shall, after consulting with the Board attorney, either place the alleged violation on a Board meeting agenda for the Board's disposition or refer the complainant to Board policy 2.260, *Uniform Grievance Procedure*. A Board member who is related, either by blood or by marriage, up to the degree of first cousin, to the person who is the subject of the complaint, shall not participate in any decision-making capacity for the Board. If the Board finds it more likely than not that the allegations in a complaint are true, it shall notify the State's Attorney and/or consider disciplinary action for the employee.

Definitions

Unless otherwise stated, all terms used in this policy have the definition given in the State Officials and Employees Ethics Act, 5 ILCS 430/1-5.

"*Political activity*" means:

1. Preparing for, organizing, or participating in any political meeting, political rally, political demonstration, or other political event.
2. Soliciting contributions, including but not limited to the purchase of, selling, distributing, or receiving payment for tickets for any political fundraiser, political meeting, or other political event.
3. Soliciting, planning the solicitation of, or preparing any document or report regarding anything of value intended as a campaign contribution.
4. Planning, conducting, or participating in a public opinion poll in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
5. Surveying or gathering information from potential or actual voters in an election to determine probable vote outcome in connection with a campaign for elective office or on behalf of a political organization for political purposes or for or against any referendum question.
6. Assisting at the polls on Election Day on behalf of any political organization or candidate for elective office or for or against any referendum question.
7. Soliciting votes on behalf of a candidate for elective office or a political organization or for or against any referendum question or helping in an effort to get voters to the polls.
8. Initiating for circulation, preparing, circulating, reviewing, or filing any petition on behalf of a candidate for elective office or for or against any referendum question.
9. Making contributions on behalf of any candidate for elective office in that capacity or in connection with a campaign for elective office.

10. Preparing or reviewing responses to candidate questionnaires.
11. Distributing, preparing for distribution, or mailing campaign literature, campaign signs, or other campaign material on behalf of any candidate for elective office or for or against any referendum question.
12. Campaigning for any elective office or for or against any referendum question.
13. Managing or working on a campaign for elective office or for or against any referendum question.
14. Serving as a delegate, alternate, or proxy to a political party convention.
15. Participating in any recount or challenge to the outcome of any election.

With respect to an employee whose hours are not fixed, “*compensated time*” includes any period of time when the employee is on premises under the control of the District and any other time when the employee is executing ~~his or her~~ the employee’s official duties, regardless of location.

“*Prohibited source*” means any person or entity who:

1. Is seeking official action by: (a) a Board member, or (b) an employee, or by the Board member or another employee directing that employee;
2. Does business or seeks to do business with: (a) the Board member, or (b) with an employee, or with the Board member or another employee directing that employee;
3. Conducts activities regulated by: (a) a Board member, or (b) by an employee or by the Board member or another employee directing that employee;
4. Has an interest that may be substantially affected by the performance or non-performance of the official duties of the Board member or employee.
5. Is registered or required to be registered with the Secretary of State under the Lobbyist Registration Act, except that an entity does not become a prohibited source merely because a registered lobbyist is one of its members or serves on its board of directors; or
6. Is an agent of, a spouse of, or an immediate family member living with a prohibited source.

“*Gift*” means any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to government employment or the official position of a Board member or employee.

Complaints of Sexual Harassment Made Against Board Members by Elected Officials

Pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/70-5), members of the Board and other elected officials are encouraged to promptly report claims of sexual harassment by a Board member. Every effort should be made to file such complaints as soon as possible, while facts are known and potential witnesses are available. If the Board member or official feels comfortable doing so, ~~he or she~~ the Board member or official should directly inform the individual that the individual's conduct or communication is offensive and must stop.

Board members and elected officials should report claims of sexual harassment against a member of the Board to the Board President or Superintendent. If the report is made to the Superintendent, the Superintendent shall promptly notify the President, or if the President is the subject of the complaint, the Vice President. Reports of sexual harassment will be confidential to the greatest extent practicable.

When a complaint of sexual harassment is made against a member of the Board by another Board member or other elected official, the Board President shall appoint a qualified outside investigator who is not a District employee or Board member to conduct an independent review of the allegations. If the allegations concern the President, or the President is a witness or otherwise conflicted, the Vice President shall make the appointment. If the allegations concern both the President and Vice President, and/or they are witnesses or otherwise conflicted, the Board Secretary shall make the appointment. The investigator shall prepare a written report and submit it to the Board.

If a Board member has engaged in sexual harassment, the matter will be addressed in accordance with the authority of the Board.

The Superintendent will post this policy on the District website and/or make this policy available in the District's administrative office.

LEGAL REF.: 105 ILCS 5/22-~~90-93~~~~(final citation pending)~~.
5 ILCS 430/, State Officials and Employees Ethics Act.
10 ILCS 5/9-25.1, Election Interference Prohibition Act.

CROSS REF.: 2.100 (Board Member Conflict of Interest), 2.110 (Qualifications, Term, and Duties of Board Officers), 2.260 (Uniform Grievance Procedure), 4.60 (Purchases and Contracts), 5.120 (Employee Ethics: Code of Professional Conduct; and Conflict of Interest)

Adopted: June 9, 2004
Reviewed: ~~December 2021~~ March 2023
Amended: February 9, 2022

Access to District Public Records

Full access to the District's *public records* is available to any person as provided In the Illinois Freedom of Information Act (FOIA), this policy, and implementing procedures. The Superintendent or designee shall: (1) provide the Board with sufficient information and data to permit the Board to monitor the District's compliance with FOIA and this policy, and (2) report any FOIA requests during the Board's regular meetings along with the status of the District's response.

Freedom of Information Officer

The Superintendent shall serve as the District's Freedom of Information Officer and assumes all the duties and powers of that office as provided in FOIA and this policy. The Superintendent may delegate these duties and powers to one or more designees, but the delegation shall not relieve the Superintendent of the responsibility for the action that was delegated.

Definition

The District's *public records* are defined as records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary material pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of the School District.

Requesting Records

A request for inspection and/or copies of public records must be made in writing and may be submitted by personal delivery, mail, telefax, or email directed to the District's Freedom of Information Officer. Individuals making a request are not required to state a reason for the request other than to identify when the request is for a commercial purpose or when requesting a fee waiver. The Superintendent or designee shall instruct District employees to immediately forward any request for inspection and copying of a public record to the District's Freedom of Information Officer or designee.

Responding to Requests

The Freedom of Information Officer shall approve all requests for public records unless:

1. The requested material does not exist;
2. The requested material is exempt from inspection and copying by the Freedom of Information Act; or
3. Complying with the request would be unduly burdensome.

Within five business days after receipt of a request for access to a public record, the Freedom of Information Officer shall comply with or deny the request, unless the time for response is extended as specified in Section 3 of FOIA. The Freedom of Information Officer may extend the time for a response for up to five business days from the original due date. If an extension is needed, the Freedom of Information Officer shall: (1) notify the person making the request of the reason for the

Adopted: September 5, 1984

Reviewed: ~~November 2016~~ March 2023

Amended: December 14, 2016

extension, and (2) either inform the person of the date on which a response will be made, or agree with the person in writing on a compliance period.

The time periods are extended for responding to requests for a *commercial purpose*, requests by a *recurrent requester*, or *voluminous requests*, as those terms are defined in Section 2 of FOIA. The time periods for responding to those requests are governed by Sections 3.1, 3.2, and 3.6 of FOIA.

When responding to a request for a record containing both exempt and non-exempt material, the Freedom of Information Officer shall redact exempt material from the record before complying with the request.

Fees

Persons making a request for copies of public records must pay any and all applicable fees. The Freedom of Information Officer shall establish a fee schedule that complies with FOIA and this policy and is subject to the Board's review. The fee schedule shall include copying fees and all other fees to the maximum extent they are permitted by FOIA, including without limitation, search and review fees for responding to a request for a *commercial purpose* and fees, costs, and personnel hours in connection with responding to a *voluminous request*.

Copying fees, except when fixed by statute, shall be reasonably calculated to reimburse the District's actual cost for reproducing and certifying public records and for the use, by any person, of its equipment to copy records. In no case shall the copying fees exceed the maximum fees permitted by FOIA. If the District's actual copying costs are equal to or greater than the maximum fees permitted by FOIA, the Freedom of Information Officer is authorized to use FOIA's maximum fees as the District's fees. No copying fees shall be charged for: (1) the first 50 pages of black and white, letter or legal sized copies, or (2) electronic copies other than the actual cost of the recording medium, except if the response is to a *voluminous request*, as defined in FOIA.

A fee reduction is available if the request qualifies under Section 6 of FOIA. The Freedom of Information Officer shall set the amount of the reduction taking into consideration the amount of material request and the cost of copying it.

Provision of Copies and Access to Records

A public record that is the subject of an approved access request will be available for inspection or copying at the District's administrative office during regular business hours, unless other arrangements are made by the Freedom of Information Officer.

Many public records are immediately available from the District's website including, but not limited to, the process for requesting a public record. The Freedom of Information Officer shall direct a requester to the District's website if a requested record is available there. If the requester is unable to reasonably access the record online, ~~the requester~~ ~~he or she~~ may resubmit the request for the record, stating his or her inability to reasonably access the record online, and the District shall make the requested record available for inspection and copying as otherwise provided in this policy.-

Preserving Public Records

Public records, including email messages, shall be preserved and cataloged if:

- (1) they are evidence of the District's organization, function, policies, procedures, or activities;

Adopted: September 5, 1984

Reviewed: ~~November 2016~~ March 2023

Amended: December 14, 2016

- (2) they contain informational data appropriate for preservation;
- (3) their retention is required by State or federal law; or
- (4) they are subject to a retention request by the Attorney for the District (e.g. a litigation hold), District auditor, or other individual authorized by the Board or State or federal law to make such a request.

Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission.

LEGAL REF.: 5 ILCS 140/1, Illinois Freedom of Information Act.
105 ILCS 5/10-16, and 5/24A-7.1.
820 ILCS 40/11.
820 ILCS 130/5.

CROSS REF.: 2.140 ([Communications To and From the Board](#)), 5.150 ([Personnel Records](#)),
7.340 ([Student Records](#))

ADMIN. PROC.: 2.140-E1 ([Guidance for Board Member Communications, Including Email Use](#)),
2.220-E8 ([School Board Records Maintenance Requirements and FAQs](#)),
2.250-AP1 ([Access To and Copying of District Public Records](#)), 2.250-AP2
([Protocols for Record Preservation and Development of Retention Schedules](#)),
2.250-E1 ([Written Request for District public Records](#)), 2.250-E2 ([Immediately Available District Public Records and Web-Posted Reports and Records](#)),
2.250-E3 ([Recurrent Requester Notification](#)), 5.150-AP1 ([Personnel Records](#)),
7.340-AP1 ([School Student Records](#))

Goals and Objectives

The Superintendent directs the administration in ~~the management of order to manage~~ the School District and to facilitate the implementation of a quality educational program in alignment with the School Board policy 1.30, School District Philosophy. Specific goals and objectives are to: addressing the District's philosophy. Specific goals and objectives are to:

1. Provide educational ~~leadership and~~ expertise.
2. Plan, organize, implement, and evaluate educational programs that will provide for students' mastery of the Illinois Learning Standards.
3. Meet or exceed student performance and academic improvement goals established by the Board.
4. Develop and maintain channels for communication between the school system and community.
5. Develop an administrative procedures manual and handbooks for personnel and students that are in alignment with Board policy.
6. Manage the District's fiscal and business activities to ensure financial health, cost-effectiveness, and protection of the District's assets.
7. Provide for the proper use, reasonable care, and appropriate maintenance of the District's real and personal property, including buildings, equipment, and supplies.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-21.4, 5/10-21.4a, ~~5/10-23.8, 5/20-23.8a~~ and 5/21.4a4A-15.

CROSS REF.: 1.30 (~~District Philosophy and Mission Statement~~), 2.20 (~~Powers and Duties of the Board; Indemnification~~), 2.130 (~~Board-Superintendent Relationship~~), 3.40 (~~Superintendent~~), 3.50 (~~Administrative Personnel Other than the Superintendent~~), 3.60 (~~Administrative Responsibilities of the Building Principals~~), 6.10 (~~Educational Philosophy~~)

ADMIN. PROC.: ~~6.10-E1~~

Adopted: July 20, 1981

Reviewed: ~~July 2014~~ March 2023

Amended: August 10, 2011

Administrative Responsibilities of the Building Principals

Duties and Authority

The School Board, upon the recommendation of the Superintendent, employs Building Principals as the chief administrators and instructional leaders of their assigned schools and may employ Associate Principals and Assistant Principals.

The primary responsibility of a Building Principal is the improvement of instruction.

Each Building Principal shall perform all duties as described in State law as well as such other duties as specified in the Building Principal's his or her employment agreement or as the Superintendent may assign, that are consistent with the Building Principal's education and training.

The Board and each Building Principal, Associate Principal, or Assistant Principal shall enter into an employment agreement that conforms to State law and Board policy. The terms of an individual employment contract, when in conflict with this policy, will control.

Each Building Principal, Associate Principal, and Assistant Principal shall complete State law requirements to be a prequalified evaluator before conducting an evaluation of a teacher or Associate Principal or Assistant Principal.

Evaluation Plan

The Superintendent or designee shall implement an evaluation plan for Principals, Associate Principals, and Assistant Principals that complies with Section 24A-15 of the School Code and relevant Illinois State Board of Education rules. Using that plan, the Superintendent or designee shall evaluate each Building Principal, Associate Principal, and Assistant Principal.

The Superintendent or designee may conduct additional evaluations.

Qualifications and Other Terms and Conditions of Employment

Qualifications and other terms and conditions of employment are found in Board policy 3.50, Administrative Personnel Other Than the Superintendent.

LEGAL REF.: 105 ILCS 5/2-3.53a, 5/10-20.14, 5/10-21.4a, 5/10-23.8a, 5/10-23.8b, and 5/24A-15.

10 ILCS 5/4-6.2, Election Code.

~~105 ILCS 5/2-3.53a, 5/10-20.14, 5/10-21.4a, 5/10-23.8a, 5/10-23.8b, and 5/24A-15.~~

105 ILCS 127/, School Reporting of Drug Violations Act.
23 Ill. Admin. Code Parts 35 and 50, Subpart D.

CROSS REF.: 3.50 (Administrative Personnel Other Than the Superintendent), 4.165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 4.175 (Convicted Child Sex Offender; Screening; Notifications), 5.90 (Abused and Neglected Child Reporting), 5.120 (Employee Ethics; Code of Conduct; and Conflicts of Interest), 5.150 (Personnel records), 5.210 (Resignations), 5.250 (Vacation, Holidays, and Leaves of Absence), 5.290 (Employment Termination and Suspensions)

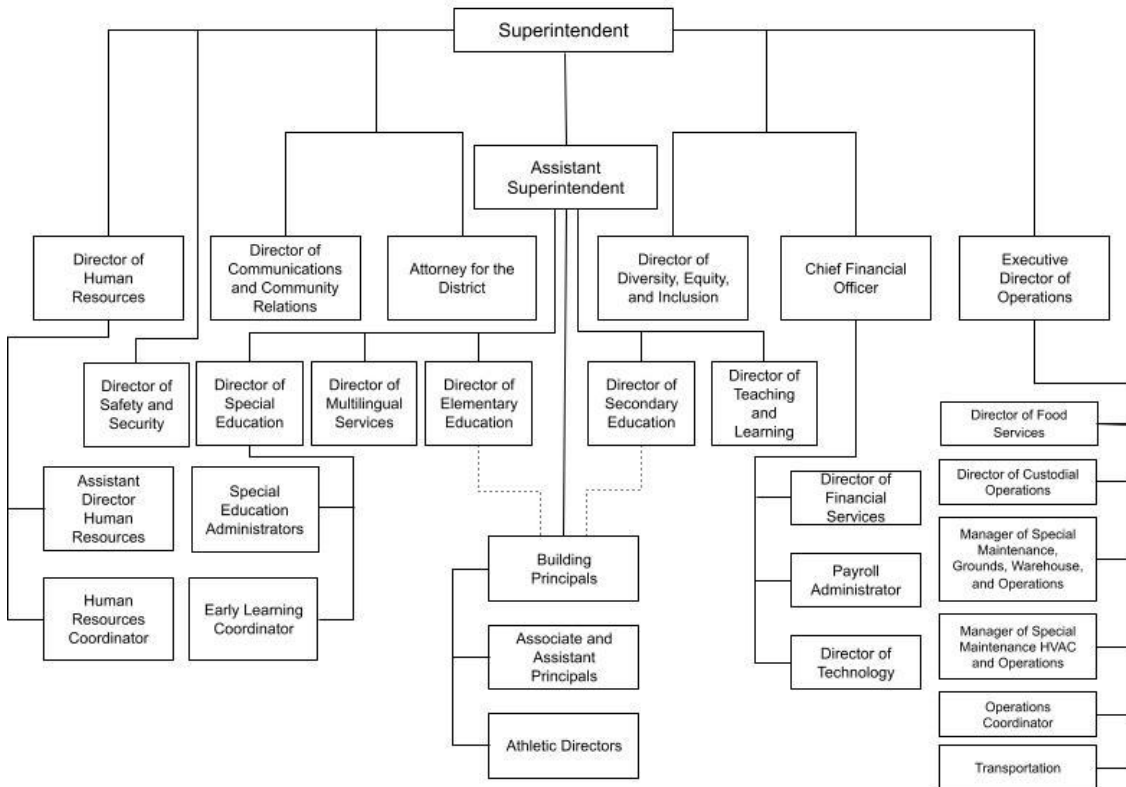
Adopted: January 27, 1999

Reviewed: ~~December 2024~~ March 2023

Amended: February 9, 2022

Exhibit - Organizational Chart for Administration

The Administration is organized and operates as follows:



General Personnel – Equal Employment Opportunity

The District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status, use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; or other legally protected categories.

No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/.

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager for the Uniform Grievance Procedure. These individuals are listed below. No employee or applicant will be discriminated against because he or she:

- (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or
- (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination Coordinator may be the Superintendent or a Complaint Manager for the Uniform Grievance Procedure. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator. The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers.

Nondiscrimination Coordinator:	Name: M. Curt Richardson Address: 1809 West Hovey Ave, Normal, IL 61761 Email: richardmc@unit5.org Telephone: (309) 557-4082
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Complaint Manager:	Name: Roger Baldwin Address: 1809 West Hovey Ave; Normal, IL 61761 Email: baldwinr@unit5.org Telephone: (309) 557-4026
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Adopted: April 23, 1997
Reviewed: ~~January 2022~~ March 2023
Amended: March 9, 2022

Name: Dr. Kristal Shelvin
Address: 1809 West Hovey Ave, Normal, IL 61761
Email: shelvik@unit5.org
Telephone: (309) 557-4035

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as, by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.: 8 U.S.C. §1324a et seq., Immigration Reform and Control Act.
20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.
29 U.S.C. §206(d), Equal Pay Act.
29 U.S.C. §621 et seq., Age Discrimination in Employment Act.
29 U.S.C. §791 et seq., Rehabilitation Act of 1973.
38 U.S.C. §4301 et seq., Uniformed Services Employment and Reemployment Rights Act (1994).
42 U.S.C. §1981 et seq., Civil Rights Act of 1991.
42 U.S.C. §2000e et seq., Title VII of the Civil Rights Act of 1964, implemented by 29 C.F.R. Part 1601.
42 U.S.C. §2000ff et seq., Genetic Information Nondiscrimination Act of 2008.
42 U.S.C. §2000d et seq., Title VI of the Civil Rights Act of 1964.
42 U.S.C. §2000e(k), Pregnancy Discrimination Act.
42 U.S.C. §12111 et seq., Americans with Disabilities Act, Title I.
Ill. Constitution, Art. I, §§17, 18, and 19.
105 ILCS 5/10-20.7, 5/10-20.7a, 5/10-21.1, 5/10-22.4, 5/10-23.5, 5/22-19, 5/24-4, 5/24-4.1, and 5/24-7.
410 ILCS 130/40, Compassionate Use of Medical Cannabis Program Act.
410 ILCS 513/25, Genetic Information Protection Act.
740 ILCS 174/, Ill. Whistleblower Act.
775 ILCS 5/1-103, 5/2-101, 5/2-102, 5/2-103, 5/2-103.1, 5/2-104(D), and 5/6-101, Ill. Human Rights Act.
775 ILCS 35/, Religious Freedom Restoration Act.
820 ILCS 55/10, Right to Privacy in the Workplace Act.
820 ILCS 70/, Employee Credit Privacy Act.
820 ILCS 75/, Job Opportunities for Qualified Applicants Act.
820 ILCS 112/, Ill. Equal Pay Act of 2003.
820 ILCS 180/30, Victims' Economic Security and Safety Act.
820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 2.260 (Uniform Grievance Procedure), 2.265 (Title IX Sexual Harassment Grievance Procedure), 5.20 (Workplace Harassment Prohibited), 5.30 (Hiring

Adopted: April 23, 1997

Reviewed: ~~January 2022~~ March 2023

Amended: March 9, 2022

Process and Criteria), 5.40 (Communicable and Chronic Infectious Disease), 5.50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis), 5.70 (Religious Holidays), 5.180 (Temporary Illness or Temporary Incapacity), 5.200 (Terms and Conditions of Employment and Dismissal), 5.250 (Vacation, Holidays, and Leaves of Absence), 5.270 (Employment At-Will, Compensation, and Assignment), 5.300 (Schedules and Employment Year), 5.330 (Vacation, Holidays, and Leaves), 7.10 (Equal Educational Opportunities), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8.70 (Accommodating Individuals with Disabilities)

Professional Personnel - Teacher Qualifications

A teacher, as the term is used in this policy, refers to a District employee who is required to be licensed under State law. The following qualifications apply:

1. Each teacher must:
 - a. Have a valid Illinois Professional Educator License issued by the State Superintendent of Education with the required endorsements as provided in the *School Code*.
 - b. Provide the District Office with a complete transcript of credits earned in institutions of higher education.
 - c. On or before September 1 of each year, unless otherwise provided in an applicable collective bargaining agreement, provide the District Office with a transcript of any credits earned since the date the last transcript was filed.
 - d. Notify the Superintendent or designee of any change in the teacher's transcript.
2. All teachers working in a program supported with federal funds under Title I, Part A, must meet applicable State certification and licensure requirements.

The Superintendent or designee shall:

1. Monitor compliance with State and federal law requirements that teachers be appropriately licensed;
2. Through incentives for voluntary transfers, professional development, recruiting programs, or other effective strategies, ensure that minority students and students from low-income families are not taught at higher rates than other students by unqualified, out-of-field, or inexperienced teachers; and
3. Ensure parents/guardians of students in schools receiving Title I funds are notified of their right to request their students' classroom teachers' professional qualifications.

LEGAL REF.: 20 U.S.C. §6312(e)(1)(A).
105 ILCS 5/10-20.15, 5/21-11.4, 5/21B-15, 5/21B-20, 5/21B-25, and 5/24-23.
23 Ill. Admin. Code §1.610 et seq., §1.705 et seq., and Part 25.

CROSS REF.: 6.170 [\(Title I Programs\)](#)
~~ADMIN. PROC.: 5.190-E1, 5.190-E2, 5.190-E3~~

Adopted: April 23, 1997
Reviewed: ~~February 2017~~ [March 2023](#)
Amended: March 8, 2017

Professional Personnel – Terms and Conditions of Employment and Dismissal

The School Board delegates authority and responsibility to the Superintendent to manage the terms and conditions for the employment of professional personnel. The Superintendent shall act reasonably and comply with State and federal law as well as any applicable individual employment contract or collective bargaining agreement in effect. The Superintendent is responsible for making dismissal recommendations to the Board consistent with the Board's goal of having a highly qualified, high performing staff.

School Year and Day

Teachers shall work according to the school calendar adopted by the Board, which shall have a minimum of 176 student attendance days and a minimum of 180 teacher workdays, including teacher institute days. Additionally, five emergency days shall be included for a minimum calendar of 185 days.

Teachers are not required to work on legal school holidays unless the District has followed applicable State law that allows it to hold school or schedule teachers' institutes, parent-teacher conferences, or staff development on such days; i.e. the third Monday in January (the Birthday of Dr. Martin Luther King, Jr.); February 12 (the Birthday of President Abraham Lincoln); the first Monday in March (known as Casimir Pulaski's birthday); the second Monday in October (Columbus Day); and November 11 (Veterans' Day).

School Day

All teachers new to the District shall report two days prior to the opening of school for an orientation workshop.

Teachers are required to work the school day adopted by the Board. Teachers employed for at least four hours per day shall receive a duty-free lunch equivalent to the student lunch period, or 30 minutes, whichever is longer.

The District accommodates employees who are nursing mothers according to provisions in ~~the~~ Nursing Mothers in the Workplace Act State and federal law.

Experience Credit

New certified employees shall be given full credit for the first ten years of teaching experience. No credit shall be given on the salary schedule beyond ten years provided, however, the Superintendent or designee shall have the discretion to give credit beyond ten years for hard to fill positions.

For purposes of this policy, "teaching experience" shall be interpreted as full-time teaching in a pre-K-12 position in a public school. Part-time, partial year and private school experience shall not be recognized as teaching experience for the purposes of determining credit on the salary schedule.

Salary

Teachers shall be paid according to the salary schedule adopted by the Board, but in no case less than the minimum salary provided by The School Code. Teachers shall be paid on the basis of 24 equal payments (September-August), by direct check deposit to approved financial institutions.

Adopted: April 19, 1976

Reviewed: ~~January 2022~~ March 2023

Amended: March 9, 2022

If a regular pay date during the school term falls on a day when school is not in session, teachers shall receive their checks on the last working day prior thereto. Paydays shall be the 15th and 30th of the month.

Teachers resigning at the end of the school year may receive total payment of salary due the 30th of June by requesting the advance payment in writing prior to June 1.

Payroll Deductions

Payroll deductions shall be made for Federal and State Income Tax, Teachers' Retirement System, Illinois Municipal Retirement Fund, Medicare, Social Security (FICA) and Teachers' Health Insurance Security. Upon the written request of an employee, payroll deductions shall be made for group health insurance, flex plan, savings bonds, United Way Fund, Beyond the Books Educational Foundation, tax-sheltered annuities, TRS 2.2, TRS Optional Service, membership dues in professional associations and unions, and other purposes as may be approved by the Board.

The dues deduction for membership in professional organizations shall be from each regular payroll period for nine months and shall be of an amount equal to the pro rata share of the annual membership dues.

The Board shall remit such deductions to the specified groups.

Assignments and Transfers

The Superintendent or designee is authorized to make teaching, study hall, extra class duty, and co-curricular assignments. In order of priority, assignments shall be made based on the District's needs and best interests, employee qualifications, and employee desires.

School Social Worker Services Outside of District Employment

School social workers may not provide services outside their District's employment to any student(s) attending schools in the District. School social worker has the meaning stated in 105 ILCS 5/14-1.09a.

Dismissal

The District will follow State law when dismissing a teacher.

Evaluation

~~The evaluation of teachers of the District shall serve a dual purpose:~~

- ~~1. To provide a sound basis for improvement of instruction.~~
- ~~2. To provide an objective measure of teachers' effectiveness.~~

~~Probationary teachers shall be evaluated at least two times per year. Tenured teachers shall be evaluated at least once every other year. The Building Principal and the teacher shall confer before and after each formal evaluative observation and sign the evaluation form which shall be placed in the teacher's personnel folder.~~

The District's teacher evaluation system will be conducted under the plan filed pursuant to State law.

Adopted: April 19, 1976

Reviewed: ~~January 2022~~ March 2023

Amended: March 9, 2022

On an annual basis, the Superintendent or designee will provide the Board with a written report, which outlines the results of the District's teacher evaluation system.

LEGAL REF.: 105 ILCS 5/10-19, 5/10-19.05, 5/10-20.65, 5/14-1.09a, 5/22.4, 5/24-16.5, 5/24-2, 5/24-8, 5/24-9, 5/24-11, 5/24-12, 5/24-21, 5.5/24A-1 through 24A-20.
820 ILCS 260/, Nursing Mothers in the Workplace Act
23 Ill. Admin. Code Parts 50 and 51.
Cleveland Board of Education v. Loudermill, 105 S.Ct. 1487 (1985).

CROSS REF.: [5.120 \(Employee Ethics; Code of Professional Conduct; and Conflict of Interest\)](#), [5.290 \(Employment Termination and Suspensions\)](#), [6.20 \(School Year Calendar and Day\)](#)

Student Social and Emotional Development

Social and Emotional Learning (SEL) is defined as the process through which students enhance their ability to integrate thinking, feeling, and behaving to achieve important life tasks. Students competent in SEL are able to recognize and manage their emotions, establish healthy relationship, set positive goals, meet personal and social needs, and make responsible and ethical decisions.

The Superintendent or designee shall incorporate SEL into the District's curriculum and educational programs consistent with the District's mission and the goals and benchmarks of the III. Learning Standards. The III. Learning Standards include three goals for students

1. Develop self-awareness and self-management skills to achieve school and life success.
2. Use social awareness and interpersonal skills to establish and maintain positive relationships.
3. Demonstrate decision-making skills and responsible behaviors in person, school and community contexts.

The incorporation of SEL objectives into the District's curriculum and other educational programs may include but is not limited to:

1. Classroom and school-wide programming to foster a safe, supportive learning environment where students feel respected and valued. This may include incorporating scientifically based, age-and-culturally appropriate classroom instruction. District-wide, and school-wide strategies that teach SEL skills, promote optimal mental health, and prevent risk behaviors for all students.
2. Staff development and training to promote students' SEL development. This may include providing all personnel with age-appropriate academic and SEL and how to promote it.
3. Parent/Guardian and family involvement to promote students' SEL development. This may include providing parents/guardians and families with learning opportunities related to the importance of their children's optimal SEL development and ways to enhance it.
4. Community partnerships to promote students' SEL development. This may include establishing partnerships with diverse community agencies and organizations to assure a coordinated approach to addressing children's mental health and SEL development.
5. Early identification and intervention to enhance students' school readiness, academic success, and use of good citizenship skills. This may include development of a system and procedures for periodic and universal screening, assessment and early intervention for students who have significant risk factors for social, emotional, or mental health conditions that impact learning.
6. Treatment to prevent or minimize mental health conditions in students. This may include building and strengthening referral and follow-up procedures for providing

Adopted: August 25, 2004

Reviewed: ~~February 2016~~ March 2023

Amended: March 9, 2016

effective clinical services for students with social, emotional, and mental health conditions that impact learning. This may include student and family support services, school-based behavioral health services, and school-community linked services and supports.

7. Assessment and accountability for teaching SEL skills to all students. This may include implementation of a process to assess and report baseline information and ongoing progress about school climate, students' social and emotional development, and academic performance.

LEGAL REF.: Children's Mental Health Act ~~of 2003~~, 405 ILCS 49/.

CROSS REF.: [1.30 \(District Philosophy and Mission Statement\)](#), [6.10 \(Educational Philosophy\)](#), [6.40 \(Curriculum Development\)](#), [6.60 \(Curriculum Content\)](#), [6.270 \(Guidance and Counseling Program\)](#), [7.100 \(Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students\)](#), [7.180 \(Prevention of and Response to Bullying, Intimidation, and Harassment\)](#), [7.250 \(Student Support Services\)](#), [7.290 \(Suicide and Depression Awareness and Prevention\)](#)

ADMIN. PROC.: [7.290-AP1 \(Resource Guide for Implementation of Suicide and Depression Awareness and Prevention Program\)](#), CARES Procedural Manual

Adopted: August 25, 2004

Reviewed: ~~February 2016~~ [March 2023](#)

Amended: March 9, 2016

Assemblies and Ceremonies

Assemblies must be approved by the Superintendent or designee and be consistent with the District's educational objectives.

While the District respects an individual's brief, quiet, personal religious observance(s), it shall not endorse or otherwise promote invocations, benedictions, and group prayers at any school assembly, ceremony, or other school-sponsored activity.

LEGAL REF.: Lee v. Weisman, 505 U.S. 577-112 S.Ct. 2649 (1992).
Santa Fe Independent Sch. Dist. v. Doe, 530 U.S. 290-120 S.Ct. 2266 (2000).
Kennedy v. Bremerton Sch. Dist., 142 S. Ct. 2407 (2022)
Jones v. Clear Creek Independent Sch. Dist., 930 F.2d 416-963 (5th Cir. 1991), cert granted, judgment vacated, 505 U.S. 1215 (1992), remand, 977 F.2d 963,
reh'g denied, 983 F.2d 234 (5th Cir. 1992) and cert. denied, 508 U.S. 967-113 S.Ct. 2950 (1993).

CROSS REF.: 6.70 (Teaching About Religions), 6.80 (Teaching About Sensitive and Controversial Issues)

Adopted: May 28, 1997

Reviewed: ~~January 2010~~ March 2023

Amended: February 24, 2010

Guidance and Counseling Program

The School District provides a guidance and counseling program for students. The Superintendent or designee shall direct the District's guidance and counseling program. School counseling services, as described by State law, may be performed by a qualified guidance specialist or any certificated staff member.

Each staff member is responsible for effectively guiding students under ~~the staff member's~~his or her supervision in order to provide early identification of intellectual, emotional, social, or physical needs, diagnosis of any learning difficulties, and the development of educational potential. The District's counselors shall offer counseling to those students who require additional assistance.

The guidance program will assist middle school and high school students to identify career options consistent with their abilities, interests and personal values. Students shall be encouraged to seek the help of counselors to develop specific curriculum goals that conform to the student's career objectives.

High school juniors and seniors will have the opportunity to receive career-oriented information. Representatives from colleges and universities, occupational training institutions and career-oriented recruiters, including the military, may be given access to the school campus in order to provide students and parents/guardians with information.

LEGAL REF.: 105 ILCS 5/10-22.24a and 5/10-22.24b.
23 Ill. Admin. Code §1.420(q).

CROSS REF.: 6.50 (School Wellness), 6.65 (Student Social and Emotional Development), 6.110 (Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6.120 (Education of Children with Disabilities), 6.130 (Program for the Gifted), 7.100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7.250 (Student Support Services), 7.290 (Suicide and Depression Awareness and Prevention), ~~7.340~~

ADMIN. PROC.: 7.340-AP1 (School Student Records), 7.340-AP1,E1 (Notice to Parents/Guardians and Students of Their rights Concerning a Student's School Records), 7.340- AP1,E3 (Letter to Parents Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information), ~~7.340-AP1,E4~~

Adopted: May 28, 1997

Reviewed: ~~November 2015~~ March 2023

Amended: December 9, 2015

Anaphylaxis Prevention, Response, and Management Program

School attendance may increase a student's risk of exposure to allergens that could trigger anaphylaxis. Students at risk for anaphylaxis benefit from a School Board policy that coordinates a planned response in the event of an anaphylactic emergency. Anaphylaxis is a severe systemic allergic reaction from exposure to allergens that is rapid in onset and can cause death. Common allergens include animal dander, fish, latex, milk, shellfish, tree nuts, eggs, insect venom, medications, peanuts, soy, and wheat. A severe allergic reaction usually occurs quickly; death has been reported to occur within minutes. An anaphylactic reaction can also occur up to one to two hours after exposure to the allergen. While it is not possible for the District to completely eliminate the risks of an anaphylactic emergency when a student is at school, an Anaphylaxis Prevention, Response, and Management Program using a cooperative effort among students' families, staff members, students, health care providers, emergency medical services, and the community helps the District reduce these risks and provide accommodations and proper treatment for anaphylactic reactions.

The Superintendent or designee shall develop and implement an Anaphylaxis Prevention, Response, and Management Program that:

1. Fully implements the Ill. State Board of Education (ISBE)'s model policy required by the School Code that:
 - (a) relates to the care and response to a person having an anaphylaxis reaction;
 - (b) addresses the use of epinephrine in a school setting;
 - (c) provides a full food allergy and prevention of allergen exposure; and
 - (d) aligns with 105 ILCS 5/22-30 and 23 Ill. Admin. Code §1.540.
2. Ensures staff members receive appropriate training, including:
 - (a) An in-service training program for staff who work with students that is conducted by a person with expertise in anaphylactic reactions and management; and
 - (b) Training required by law for those staff members as *trained personnel*, as provided in 105 ILCS 5/22-30 and 23 Ill. Admin. Code §1.540.
3. Implements and maintains a supply of undesignated epinephrine in the name of the District, in accordance with Board policy 7:270, *Administering Medicines to Students*.
4. Follows and references the applicable best practices specific to the District's needs in the Centers for Disease Control and Prevention's *Voluntary Guidelines for Managing Food Allergies in Schools and Early Care and Education Programs* and the *National Association of School Nurses Allergies and Anaphylaxis Resources/Checklists*.
5. Provides annual notice to parents/guardians of all students to make them aware of this policy.
6. Complies with State and federal law and is in alignment with Board policies.

Monitoring

Pursuant to State law and policy 2:240, *Board Policy Development*, the Board monitors this policy at least once every three years by conducting a review and reevaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its reevaluation and assessment of this policy's outcomes and effectiveness. Any updates will reflect any necessary and appropriate revisions.

LEGAL REF.: 105 ILCS 5/2-3-~~182~~190, 5/10-22.39(e), and 5/22-30.
23 Ill. Admin. Code §1.540.
Anaphylaxis Response Policy for Illinois Schools, published by ISBE.

CROSS REF.: 4.110, 4.120, 4.170, 5.100, 6.50, 6.120, 6.240, 7:180, 7.250, 7.270, 8.100

Adopted: January 26, 2011
Reviewed: ~~August 2022~~March 2023
Amended: August 17, 2022

Requests for Information Pursuant to the Illinois Freedom of Information Act
The District has received and processed the following requests for information:

1. Illinois Policy Research, responded 02.21.23
2. Diane Benjamin, responded 02.22.23
3. Catrina Peterson - Cities 92.9, responded 02.28.23
4. Olivia Jacobs - Pantagraph, responded 03.03.23

Revisions appear in bold

Personnel Matters								
Resignations/Retirements/Releases/Terminations								
Last Name	First Name	Homebase	Assignment	Action	Effective			
<u>Certified</u>								
Wright	Skyler	Carlock	PE	Resignation	05/25/2023			
Hammer	Kristen	Fox Creek	1st Grade	Resignation	05/25/2023			
Smith	Julia	Hudson	5th Grade	Retirement	05/25/2023			
Kerber	Geri	Oakdale	Art	Retirement	June 2026			
Clifton	Jillian	Parkside	3rd Grade	Resignation	05/25/2023			
Ross	Ronda	NCHS	LBS1	Resignation	05/25/2023			
Beck	Rachael	NCWHS	LBS1	Resignation	05/25/2023			
Verheyen	Megan	NCWHS	LBS1	Resignation	05/25/2023			
France	Stacie	Unit Office	Administrative Mentor	Resignation	06/30/2023			
<u>Educational Support Personnel</u>								
Bare	Anne	Cedar Ridge	Para-Spec Ed	Resignation	05/25/2023			
Jones	Sarah	Field	Para-Spec Ed	Resignation	03/17/2023			
Greer-Hunt	Elizabeth	Fox Creek	Para-Spec Ed	Retirement	02/22/2023			
Scott	Elizabeth	Parkside	Para-Spec Ed	Resignation	05/25/2023			
Tuggle	Lenora	Parkside	EOP-11 Month-Lane B	Retirement	06/19/2023			
Cunningham	Gavin	PJHS	Para-Spec Ed	Resignation	01/25/2023			
Beyer	Laurie	NCHS	EOP-10 Month - Lane B	Resignation	05/26/2023			
Rapp	Shelby	NCHS	Para-Spec Ed	Resignation	02/28/2023			
Ashenbremer	Ryan	NCWHS	Para-Spec Ed	Resignation	02/15/2023			
Robinson	Alvin	NCWHS	Safety Monitor	Termination	02/28/2023			

Chaddon Zenger	Patricia Diane		Unit Office Unit Office	EOP-12 Month-Accounts Payable EOP - 12 Months - Lane B	Retirement Retirement			05/02/2023 06/01/2023
Employment		(R = Replacement; A = Additional; LR = Leave Replacement; RE=Reemployment)						
Last Name	First Name	Homebase	Assignment	Step	Lane	FTE	Effective	
<u>Certified</u>								
<u>Educational Support Personnel</u>								
(R)	Larimer	Mareka	Cedar Ridge	Para-Spec Ed	Step 4	1.0	03/06/2023	
(R)	Dawson	Darcie	Fairview	Para-Spec Ed	Step 2	1.0	02/23/2023	
(R)	Kozlowski	Sydney	Fairview	Para-Spec Ed	Step 1	1.0	02/27/2023	
(R)	Marriott	Haleigh	Fairview	Para-Spec Ed	Step 1	1.0	02/22/2023	
(R)	Ross	Emilie	Fairview	Para-Spec Ed	Step 1	.514	02/28/2023	46
(R)	Warren	James	Fox Creek	Para-Spec Ed	Step 1	1.0	03/13/2023	
(R)	Moss	Aleksandra	Grove	Noon Hour Supervisor		1.0	02/27/2023	
(R)	Stephens	Katherine	Grove	Noon Hour Supervisor		1.0	03/06/2023	
(R)	Coomer	Jennifer	Hoose	Noon Hour Supervisor		1.0	02/23/2023	
(R)	Legrand	Betty	Hoose	Noon Hour Supervisor		1.0	02/27/2023	
(R)	McCraw	Madison	Hoose	Para-Spec Ed	Step 1	1.0	02/14/2023	
(R)	Hepner	Madyson	Northpoint	Para-Spec Ed	Step 4	1.0	02/28/2023	
(R)	Leysaht	Madison	Northpoint	Para-Spec Ed	Step 3	1.0	02/14/2023	
(R)	Perumandla	Swetha	Northpoint	Noon Hour Supervisor		1.0	03/01/2023	
(R)	Cavi	Colleen	Pepper Ridge	Para-Spec Ed	Step 3	1.0	03/06/2023	
(R)	Myer	Flavian	Pepper Ridge	Noon Hour Supervisor		1.0	03/01/2023	
(R)	Hosette	Debra	Sugar Creek	FS-173 Days - 3 Hours	Step 0	1.0	03/01/2023	
(R)	Petersen	Debra	EJHS	Para-Spec Ed	Step 1	1.0	02/16/2023	
(R)	Craig	Jordan	KJHS	FS-173 Days - 3 Hours	Step 0	1.0	03/01/2023	
<u>Substitutes</u>								
Dejesus-Firpo	Mildred							

Guardiola-Mathena	Andrew								
Hogue	Hannah								
Rose	Patricia								
Selvamani	Vaisali								
Wells	Lexi								
Wynters	Mark								
Contract Revisions									
		Homebase				Revision			Effective
<u>Certified</u>									
Parsons	Taylor		Towanda/ 4th Grade			From B+0 To M+0			2/3/2023
Frangella	Rebecca		NCWHS			Add-ED-32			8/1/2022
Frangella	Rebecca		NCWHS			From Assistant Principal - 10 Month To Associate Principal - 12 Month			7/1/2023
<u>Schedule B</u>									
Kiesewetter	Jennifer		Hoose			Add- SX2.I			2/27/2023
Mercer	Karen		Hoose			Add- SX2.I			2/27/2023
Pratt	Cynthia		Hoose			Add- SX2.I			2/27/2023
Prosser	Sarah		Hoose			Add- SX2.I			2/27/2023
Cannon	Kristine		Parkside			Add-BTECH			8/15/2022
Mook	Stephanie-Non-UFEA		Prairieland			Add-EOP-ICTC			1/3/2023
Sunderland	Ryan-Non-UFEA		CJHS			Add-JHTR			3/3/2023
Allen	Vincent-Non-UFEA		KJHS			Add-JHTR			3/1/2023
Merrill	Christopher-Non-UFEA		KJHS			Add-JHWR			11/1/2023
Racey	Christopher-Non-UFEA		KJHS			Add-JHWR			11/1/2023
Lawless	Angela-Non-UFEA		PJHS			Add-JHTR			2/2/2023
Ford	Jacoby-Non-UFEA		NCHS			Add-AVBE			8/15/2022
Grisinger	Andrew-Non-UFEA		NCHS			Add-SHLA			8/17/2022
Jackson	Rebekah-Non-UFEA		NCHS			Add-AVSB			8/17/2022
Edwards	Kaitlyn-Non-UFEA		NCWHS			Add-AVSO			12/5/2022
Hines-Hull	Hillary-Non-UFEA		NCWHS			Add-MUDR			2/14/2023
Lehr	David		NCWHS			Add-HSTD 1/4			8/15/2022

Educational Support Personnel						
Liles	Jessie		Oakdale/ Noon Hour Supervisor		From NHS To Para-Spec Ed - Step 2	03/13/2023
Jackson	Rebekah		PJHS/ Healthcare Assistant		From PJHS - Healthcare Assist To Brigham - Nurse - RN	02/27/2023
Smith	Troy		NCHS/ Custodian-Night		Add-POOL	03/01/2023

Coursework

Name	From	To
Askins, Abigail	B+18	B+33
Beaty, Shawn	M+0	M+21
Becker, Sarah	M+0	M+18
Beoletto, Lacey	M+24	M+33
Borne, Tiffany	M+21	M+33
Bostic, Nathaniel	M+22	M+32
Bruck, Steven	M+27	M+34
Budzinski, Ryan	B+17.67	B+26.67
Clement, Margaret	M+36	M+48
Davis, Krista	B+6	B+9
Deacon, Jill	M+10	M+34
Dunn, Emily	B+18	B+24
Dytrych, Amanda	B+24	M+0
Edwards, Angela	B+26	M+0
Eilers, Sara	B+30	M+0
Elpayaa, Lauren	M+36	M+48
Harris, Elizabeth	M+0	M+16
Hatzer, Cody	B+24	M+0
Henderson, Rachel	B+18	B+24
Hendren, Jara	M+27	M+34
Houk, Emily	M+0	M+16
Jefferson, Mackenzie	B+0	B+12
King, Abigail	B+0	B+12
King, Ricardo	B+9	B+18
Kintner, Jared	M+0	M+18
Kintner, Rachael	M+15	M+18
Klokkenga, Joshua	M+33	M+48
Kmetz, Julie	M+0	M+16
Lardi, Danielle	B+0	B+12
Lewis, Emily	B+24	M+0
Luchtefeld, Mishel	M+42	M+48
Lueling, Elizabeth	M+34	M+48
McMahill, Kara	B+24	M+0
Meyer, Christine	M+34	M+49
Miller, Emily	B+21	B+24

Miller, Kaitlin	B+27	M+0
Morgan, Ryan	B+0	B+12
Murphy, Jessica	M+10	M+40
Mustard, Kellee	B+10	M+0
Ortiz, Brianna	B+12	B+24
Poskonka, Bryann	B+0	B+9
Powell, Andrea	B+10	B+25
Primo, Abigail	M+24	M+48
Reichard, Karen	B+10	B+16
Ried, Alyssa	B+0	B+9
Rohlwing, Kimberly	M+34	M+48
Rooker, Beth	M+20	M+33
Sargent, Zachary	M+0	M+16
Schonauer, Derrick	M+39	M+48
Schroen, Staci	M+42.5	M+48.5
Sherrill, Matthew	M+0	M+21
Sikes, Jennifer	B+10	B+16
Smith, Kerra	B+0	B+9
Stelmaszek, Anabel	M+21	M+32
Stiers, Brianna	B+15	B+21
Stolbom, Jennifer	B+9	B+24
Volker, Emily	B+12	B+18
Wall, Brooke	B+0	B+12
Watson, Anna	M+2	M+19
Watts, Hunter	B+21	B+24
Wiechman, Jacob	B+18	B+24
Wollenweber, Sarah	B+33	M+0

Leave Requests

		Homebase/Position	Leave Requested	Effective
Certified				
Educational Support Personnel				
Hartrich	Michelle	PJHS/ EOP-10 Month-Lane B	Planned Extended Leave	2022-2023
Information Only				
Carr	Belinda	Unit Office/ EOP - 12 Months - Lane B Accounts Payable	From Accounts Payable To Special Education	03/16/2023
Hepburn	Leatha	Parkside/ Para-Spec Ed	Returning From Leave	2023-2024
Pennington	Kristine	Unit Office/ Early Learning Coordinator	From Unit Office To Sugar Creek	07/21/2023
Priller	Kimberly	Sugar Creek/ Assistant Principal	From Sugar Creek To NCWHS	07/31/2023

Tomera	Anna Elizabeth	PSE/ Para-Spec Ed			Returning from Leave			2023-2024
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**RESOLUTION OF REPUTABLE NON-RENEWAL
FOR NON-FINAL YEAR
NON-TENURED TEACHING STAFF**

WHEREAS, the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois, was formed, exists and operates under the laws of the state of Illinois regarding school districts; and

WHEREAS, the teaching staff hereinafter set forth are not completing their final year of probationary teaching service during the 2022-2023 school term; and

WHEREAS, pursuant to 105 ILCS 5/24-11, the Board of Education has determined that such teaching staff shall not be re-employed for the 2023-2024 school term;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 5, MCLEAN AND WOODFORD COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1. That the following teaching staff:

Anderson, Kara
Bokesch-Parsons, Charlene
Burger, Brianna
Crum, Addison
Cruz, Aldahir
Discoll, Madeline
Gutteridge, Kyle

Guy, Kortney
Lamkin, Sarah
Lutman, Brylee
McManaman, Sylvie
Olson, Rachel
Reynolds, Kristen
Sherwin, Jay

shall not be re-employed for the 2023-2024 school term and accordingly, that the present contract of employment shall terminate at the close of the present school term in conformance with the terms set forth in the notice which is attached hereto and made a part hereof as Exhibit 1.

Section 2. That the President and Secretary of the Board of Education are hereby authorized and directed to send each person specified above, a written notice of this Board's decision not to reemploy said teaching staff member, by certified mail, return receipt requested, at least forty-five (45) days before the end of the school term, which notice shall be substantially in the form of Exhibit 1 attached hereto.

Section 3. That the Superintendent or his designee shall personally deliver a copy of said notice to each said teaching staff member.

Section 4. This Resolution shall be in full force and in effect forthwith upon its passage.

PASSED BY THE BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 5, MCLEAN AND WOODFORD COUNTIES, ILLINOIS, BY A MAJORITY VOTE THEREOF IN REGULAR AND PUBLIC SESSION THIS 15th DAY OF MARCH 2023.

AYES: _____
NAYS: _____
ABSENT: _____

President, Board of Education

Secretary, Board of Education

EXHIBIT 1

McLean County Unit District No. 5
1809 West Hovey Avenue
Normal, IL 61761-4339

Office of the Superintendent

Phone: (309) 557-4400
Fax: (309) 557-4501
E-mail: district@unit5.org

March 15, 2023

Dear _____:

We regret to advise you that the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois, pursuant to Section 24-11 of the Illinois School Code (105 ILCS 5/24-11) has determined that you are not to be re-employed for the 2023-2024 school term.

The Board expresses its appreciation to you for the service you have given to the students and families of the School District. If you wish to discuss this matter further, please contact Roger Baldwin, Director of Human Resources and Student Services, at your convenience.

Sincerely,

Board of Education
Community Unit School District No. 5
McLean and Woodford Counties, Illinois

By _____
President

Secretary

MCLEAN COUNTY UNIT DISTRICT NO. 5
Authorization for Payment of Bills and Payrolls
February 16, 2023 through March 15, 2023

SUMMARY OF BILLS & PAYROLLS BY FUND

Fund	¹ Prepaid Bills	² Bills To Be Paid	³ Payrolls	Total
07 Flexible Benefit Plan Trust Fund	32,091.90	0.00	0.00	32,091.90
08 Unit 5 Self-Funded Insurance	1,015,507.76	0.00	0.00	1,015,507.76
10 Educational	623,337.83	471,529.76	9,137,841.73	10,232,709.32
20 Operations & Maintenance	313,559.45	275,390.38	532,803.27	1,121,753.10
30 Debt Service	2,250.00	63,633.46	0.00	65,883.46
40 Transportation	2,083,783.77	47,929.85	20,907.74	2,152,621.36
50 Social Security	0.00	0.00	231,696.05	231,696.05
51 IMRF	0.00	0.00	131,942.45	131,942.45
60 Capital Projects	0.00	0.00	0.00	0.00
70 Working Cash	0.00	0.00	0.00	0.00
80 Tort Immunity	601,948.23	15,506.17	34,566.16	652,020.56
90 Life Safety	17,485.00	102,844.00	0.00	120,329.00
99 Student Activity Funds ⁴	154,999.67	0.00	0.00	154,999.67
Grand Total	\$4,844,963.61	\$976,833.62	\$10,089,757.40	\$15,911,554.63

¹ For funds 8 through 90, these bills were paid on and between 2/16/23 and 3/14/23. Please see the "Vendor Bill Listing - PREPAID" report for details.

² These bills have not been paid yet. Please see the "Vendor Bill Listing - TO BE PAID" report for details.

³ Please see the "Payroll Fund Totals" report for details.

⁴ These bills will always be listed as "prepaid" and include bills paid on the date of the last Board meeting. This is to ensure that all payments are captured for reporting purposes. For this report, these bills were paid on and between 2/15/23 and 3/14/23. Please see the Student Activity Funds section of the "Vendor Bill Listing - PREPAID" and the "Vendor Bill Listing - PREPAID - SA" report for details. The Student Activity Funds totals on these reports will equal the Student Activity Funds total on this summary.

ATTEST:

I certify that the Board of Education has reviewed and authorized the payment of bills and payrolls in the amount of \$15,911,554.63.

 Barry Hitchins, President, Board of Education

 Date

 Kelly Pyle, Secretary, Board of Education

 Date

Expenditure Summary Report

From Date: 2/15/2023
To Date: 2/15/2023

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Ahlemeyer, John	V29807	0	21869	2/15/2023	40.00	
Ahlemeyer, John Total					40.00	
Avanti's Italian Restaurant -Bloomington	V184702	0	6420	2/15/2023	1,229.50	
	V131812	0	21870	2/15/2023	293.10	
Avanti's Italian Restaurant -Bloomington Total					1,522.60	
Bashary, Kathryn C	V523678	0	21871	2/15/2023	116.84	
Bashary, Kathryn C Total					116.84	
Bennett, Emily C	V27540	0	21872	2/15/2023	146.39	
Bennett, Emily C Total					146.39	
Brent, Andrea	V940960	0	6421	2/15/2023	476.42	
Brent, Andrea Total					476.42	
Burns, Laura M	V746631	0	21873	2/15/2023	69.72	
Burns, Laura M Total					69.72	
Coyle, Cynthia Marie	V662751	0	21874	2/15/2023	35.85	
Coyle, Cynthia Marie Total					35.85	
Culligan Water Conditioning	V654308	0	6422	2/15/2023	133.10	
Culligan Water Conditioning Total					133.10	
G-Sports Corporation		69413	0	21875	2/15/2023	217.45
G-Sports Corporation Total					217.45	
Harkins, Anna H	V286124	0	21876	2/15/2023	28.01	
Harkins, Anna H Total					28.01	
Kaufman, Trevor Allen	V132992	0	126525	2/15/2023	512.00	
Kaufman, Trevor Allen Total					512.00	
Kintner, Rachael E	V634453	0	21877	2/15/2023	114.30	
Kintner, Rachael E Total					114.30	
Linder, Gregory A	V682262	0	6423	2/15/2023	70.00	
Linder, Gregory A Total					70.00	
Mardis, Andy	V289425	0	6424	2/15/2023	70.00	
Mardis, Andy Total					70.00	
Normal Community West High School	V215191	0	126524	2/15/2023	275.00	
Normal Community West High School Total					275.00	
Pabst, Rebecca J	V244643	0	21878	2/15/2023	12.12	
Pabst, Rebecca J Total					12.12	
Peters, Scott D	V985073	0	4067	2/15/2023	114.76	
Peters, Scott D Total					114.76	
Raleigh, William G	V135103	0	21879	2/15/2023	36.60	
Raleigh, William G Total					36.60	
Rk Dixon Co	V322200	0	6325	2/15/2023	37.13	
Rk Dixon Co Total					37.13	
Sunkel, Carolyn Anne	V490874	0	21880	2/15/2023	18.40	

Expenditure Summary Report

From Date: 2/15/2023
 To Date: 2/15/2023

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Sunkel, Carolyn Anne Total					18.40
Wolfe, Kathryn Ellen	V70995	0	6326	2/15/2023	48.57
Wolfe, Kathryn Ellen Total					48.57
Grand Total					4,095.26

Expenditure Summary Report

From Date: 2/15/2023
To Date: 2/15/2023

Fund	Amount
99	4,095.26
Grand Total	4,095.26

Expenditure Summary Report

From Date: 2/16/2023
To Date: 3/14/2023

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
8 Count Audio	consultant 1/10/23	0	47091	2/23/2023	150.00
8 Count Audio Total					150.00
Abbed, Jarallah	FY2022.Senior.Refund	0	253127	2/17/2023	0.10
Abbed, Jarallah Total					0.10
Ace Hardware	585435/5 2/23	2303610	253426	3/1/2023	223.17
	13 INVS 1/17-2/3	2300075	253426	3/1/2023	382.05
	11 INVS 12/6-2/15	2303472	253426	3/1/2023	482.99
	585326/5 2/15	2303453	253426	3/1/2023	19.42
Ace Hardware Total					1,107.63
Adams, Ray	FY2022.Senior.Refund	0	253128	2/17/2023	0.25
Adams, Ray Total					0.25
Adkins Track Timing Associates	934	0	46675	2/16/2023	800.00
Adkins Track Timing Associates Total					800.00
Aguilar, Michael	Soph Boys Bball	0	47083	2/17/2023	55.00
	Unit5 Boy Bball 2/18	0	47055	2/16/2023	110.00
Aguilar, Michael Total					165.00
Ahlemeyer, John	V256603	0	21882	2/16/2023	75.00
Ahlemeyer, John Total					75.00
Akman, Olcay	V347017	0	20350	3/13/2023	110.00
Akman, Olcay Total					110.00
Albritton, Kathryn Ann	V642421	0	2754	3/13/2023	110.01
Albritton, Kathryn Ann Total					110.01
All Star Custom Awards	6335	0	47142	3/9/2023	230.00
All Star Custom Awards Total					230.00
Allison, Brian D	FY2022.Senior.Refund	0	253129	2/17/2023	2.00
Allison, Brian D Total					2.00
Allison, Mike	FY2022.Senior.Refund	0	253130	2/17/2023	21.10
Allison, Mike Total					21.10
Alpha Controls & Services LLC	22S141-1 12/20	2303367	253427	3/1/2023	8,285.00
	APP1 INV 22S157-1	2303369	253427	3/1/2023	17,485.00
	C006795, W44197	2303431	253427	3/1/2023	10,683.10
Alpha Controls & Services LLC Total					36,453.10
Alta Construction Equipment Illinoi	SR4 40868 2/09	2303612	253428	3/1/2023	10,630.00
	SR4 40974, SR4 40930	2303497	253428	3/1/2023	3,845.00
	SR4 40970 2/14	2303446	253428	3/1/2023	1,000.00
Alta Construction Equipment Illinoi Total					15,475.00
Amazon Capital Services	1MTJ-VRCH-6NVG; 1WJL	204230008	14878	3/8/2023	491.14
	V975746	204230007	14864	3/1/2023	750.80
	2 INVS 2/15-2/24	2303303	253429	3/1/2023	140.57
	CYPH-LPMF-NMW6 2/26	2303538	253429	3/1/2023	238.58
	2 INVS 2/1-2/10	2303105	253429	3/1/2023	658.96
	2 INVS 2/4-2/6	2303147	253429	3/1/2023	360.47
	1RQX-RWRL-KW76 2/5	2303149	253429	3/1/2023	7.70
	1FQN-L1G4-9WRT 2/4	2303183	253429	3/1/2023	866.14
	1GT9-C4G4-JXNC 2/19	2303302	253429	3/1/2023	75.80

Expenditure Summary Report

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Amazon Capital Services	16R9-YDG9-44MJ 2/14	2303288	253429	3/1/2023	707.85	
	1GNG-LRXQ-TGKJ 2/21	2303376	253429	3/1/2023	633.09	
	1LC3-YXK9-FG1 2/16	2303368	253429	3/1/2023	87.93	
	111T-HYKX-1193 2/22	2303476	253429	3/1/2023	46.20	
	1R7X-NHF1-NCVG 2/20	2303420	253429	3/1/2023	33.84	
	1GXY-HC1H-DYD7 2/16	2303332	253429	3/1/2023	55.77	
	11MQ-QP7H-GYP6 2/16	2303337	253429	3/1/2023	281.34	
	2 INVS 2/8-2/15	2303197	253429	3/1/2023	95.86	
Amazon Capital Services Total					5,532.04	
Ambrose, Valerie L	V933420	0	14883	3/14/2023	109.59	
	V451075	0	14865	3/1/2023	2,000.00	
	V537666	0	14855	2/16/2023	15.14	
Ambrose, Valerie L Total					2,124.73	
American Heart Association	V564129	0	1861	3/3/2023	1,076.00	
American Heart Association Total					1,076.00	
Ames, Craig	V701975	0	20351	3/13/2023	110.00	
Ames, Craig Total					110.00	
Ames, Patrick	V150350	0	20352	3/13/2023	110.00	
Ames, Patrick Total					110.00	
Angsten, Alesha Kristine	V23250	0	5035	3/2/2023	164.91	
Angsten, Alesha Kristine Total					164.91	
Anton, Melissa J	FY2022.Senior.Refund	0	253131	2/17/2023	12.70	
Anton, Melissa J Total					12.70	
Arns, Susan	TRAVEL JAN 23	0	253430	3/1/2023	69.82	
	TRAVEL FEB 23	0	253430	3/1/2023	58.43	
Arns, Susan Total					128.25	
Arseneau-Bradley, Bridget	FY2022.Senior.Refund	0	253132	2/17/2023	29.50	
Arseneau-Bradley, Bridget Total					29.50	
Atkins, Bettianne D	FY2022.Senior.Refund	0	253133	2/17/2023	29.40	
Atkins, Bettianne D Total					29.40	
Aubin, Chad Stephen	Wristbands	0	46694	2/24/2023	106.00	
Aubin, Chad Stephen Total					106.00	
Avanti's Italian Restaurant - Normal	V42629	0	2930	3/8/2023	45.75	
	V97520	0	14869	3/6/2023	880.55	
		4891	0	46676	2/16/2023	76.45
Avanti's Italian Restaurant - Normal Total					1,002.75	
Avanti's Italian Restaurant -Bloomington	V790889	0	21904	3/9/2023	154.50	
	V638530	0	24601	3/9/2023	342.02	
	V12737	0	6440	3/7/2023	838.80	
	V216966	0	24582	2/27/2023	70.80	
Avanti's Italian Restaurant -Bloomington Total					1,406.12	
B & B Awards & Recognition		20051193	0	46732	3/9/2023	105.14
	V521770		0	6442	3/9/2023	72.00
		20050986	0	47106	2/23/2023	2.50
		20051002	0	47056	2/16/2023	120.04
B & B Awards & Recognition Total					299.68	

Expenditure Summary Report

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Baby Fold	21 INV-I CRED 2/9-10	2303605	253431	3/1/2023	156,064.74
	43 INVS 02/10	2303606	253431	3/1/2023	26,825.89
Baby Fold Total					182,890.63
Badua, Charmelyn A	FY2022.Senior.Refund	0	253134	2/17/2023	12.65
Badua, Charmelyn A Total					12.65
Baird, Kristi	V582439	0	6444	3/13/2023	-
Baird, Kristi Total					-
Baloch, Muhammad A	FY2022.Senior.Refund	0	253135	2/17/2023	350.65
Baloch, Muhammad A Total					350.65
Bane, Jason	FY2022.Senior.Refund	0	253136	2/17/2023	9.25
Bane, Jason Total					9.25
Barbeau, Kimberly	V892478	0	6432	3/2/2023	45.50
Barbeau, Kimberly Total					45.50
Barling, Brian	FY2022.Senior.Refund	0	253137	2/17/2023	49.40
Barling, Brian Total					49.40
Barnes, Alvin	FY2022.Senior.Refund	0	253138	2/17/2023	260.76
Barnes, Alvin Total					260.76
Barnes, Jackie	FY2022.Senior.Refund	0	253139	2/17/2023	0.45
Barnes, Jackie Total					0.45
Bartel, Christina	FY2022.Senior.Refund	0	253140	2/17/2023	18.00
Bartel, Christina Total					18.00
Basic Info Technology Solutions, Inc.	BILLING 1/18	2303440	253432	3/1/2023	6,861.28
Basic Info Technology Solutions, Inc. Total					6,861.28
Batteries Plus Bulbs	P59934621 2/16	2303594	253433	3/1/2023	1,013.85
Batteries Plus Bulbs Total					1,013.85
Baughman, Angela	FY2022.Senior.Refund	0	253141	2/17/2023	15.50
Baughman, Angela Total					15.50
Becker, Frank	HOURS 12/2-2/1	2303544	253434	3/1/2023	516.34
Becker, Frank Total					516.34
Becker, Rachael L	HOURS 11/29-1/21	2303541	253435	3/1/2023	93.88
	HOURS 2/17	2303549	253435	3/1/2023	46.94
Becker, Rachael L Total					140.82
Beckman, Elizabeth Logan	V794164	0	21894	3/1/2023	214.60
Beckman, Elizabeth Logan Total					214.60
Beecher, Gregory E	FY2022.Senior.Refund	0	253142	2/17/2023	0.45
Beecher, Gregory E Total					0.45
Beggs, Elizabeth Sue	Vending 2-23-23	0	46695	2/24/2023	2,804.80
Beggs, Elizabeth Sue Total					2,804.80
Belkowski, Laura Marie	FY2022.Senior.Refund	0	253143	2/17/2023	4.85
Belkowski, Laura Marie Total					4.85

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Bell, Mitzi	FY2022.Senior.Refund	0	253144	2/17/2023	47.55
Bell, Mitzi Total					47.55
Benedict, Andi	FY2022.Senior.Refund	0	253145	2/17/2023	107.30
Benedict, Andi Total					107.30
Beneke, Dirk	FY2022.Senior.Refund	0	253146	2/17/2023	30.40
Beneke, Dirk Total					30.40
Bennett Electronics	34694 & 34693 2/10	2303515	253436	3/1/2023	1,254.00
	34692.2	2303516	253436	3/1/2023	670.00
	34691.2	2303517	253436	3/1/2023	21,081.00
	34667.22222	2303423	253436	3/1/2023	1,596.00
	34669 2/9	2303424	253436	3/1/2023	456.00
Bennett Electronics Total					25,057.00
Benson, Jill	FY2022.Senior.Refund	0	253147	2/17/2023	118.15
Benson, Jill Total					118.15
Bergmann, Brittany Taylor	REIMB FLINN 1/6	2303483	253437	3/1/2023	83.65
Bergmann, Brittany Taylor Total					83.65
Bian, John	FY2022.Senior.Refund	0	253148	2/17/2023	0.65
Bian, John Total					0.65
Bicknell, Jennifer	FY2022.Senior.Refund	0	253149	2/17/2023	5.60
Bicknell, Jennifer Total					5.60
Bierbaum, John	Supplies -mock trial	0	46677	2/16/2023	53.76
Bierbaum, John Total					53.76
Bieterman, Michael	Unit5 Boy Bball 2/18	0	47057	2/16/2023	110.00
Bieterman, Michael Total					110.00
Bill's Key & Lock Shop	171394.25	2303590	253438	3/1/2023	63.61
	3 INV 1/5-2/1	2303383	253438	3/1/2023	51.84
Bill's Key & Lock Shop Total					115.45
Black, Tiffany S	FY2022.Senior.Refund	0	253150	2/17/2023	58.30
Black, Tiffany S Total					58.30
Blankson, Joseph	FY2022.Senior.Refund	0	253151	2/17/2023	33.85
Blankson, Joseph Total					33.85
Blick Art Materials	212031, 337085	2303026	253439	3/1/2023	244.76
	351327.1176	2303371	253439	3/1/2023	483.03
	339532 & 373740	2303344	253439	3/1/2023	135.79
Blick Art Materials Total					863.58
Block, Glenn	V432048	0	14860	2/21/2023	70.00
Block, Glenn Total					70.00
Bloomington High School	V593122	0	126544	3/10/2023	75.00
	V280085	0	126535	2/28/2023	250.00
	V987771	0	126535	2/28/2023	250.00
Bloomington High School Total					575.00
Blue Cross Blue Shield Of Illinois	3.83166E+11	0	0	3/8/2023	406,330.66

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Blue Cross Blue Shield Of Illinois	7.60676E+11	0	0	3/8/2023	92,859.36
	3.83163E+11	0	0	2/28/2023	215,290.15
	3.83164E+11	0	0	2/22/2023	294,031.43
Blue Cross Blue Shield Of Illinois Total					1,008,511.60
Blue Springs, Inc.	V184712	0	126545	3/10/2023	90.00
Blue Springs, Inc. Total					90.00
BMI Supply	IN191726	0	46678	2/16/2023	556.03
BMI Supply Total					556.03
Bohlmann, Michael	Soph Boys Bball	0	47058	2/16/2023	55.00
Bohlmann, Michael Total					55.00
Boitnott, Amanda	FY2022.Senior.Refund	0	253152	2/17/2023	3.75
Boitnott, Amanda Total					3.75
Bornder, Jenifer	FY2022.Senior.Refund	0	253153	2/17/2023	0.60
Bornder, Jenifer Total					0.60
Borne, Bradley P	V247997	0	5074	3/13/2023	54.96
Borne, Bradley P Total					54.96
Borne, Gavin B	V966089	0	5068	3/2/2023	700.00
Borne, Gavin B Total					700.00
Borne, Tiffany	V974254	0	5073	3/10/2023	114.21
Borne, Tiffany Total					114.21
Bovenkerk, Bradley Alan	Reimb Mag Printing	0	47143	3/9/2023	445.90
Bovenkerk, Bradley Alan Total					445.90
Bowen, John	FY2022.Senior.Refund	0	253154	2/17/2023	11.75
Bowen, John Total					11.75
Bozarth, Megan E	V733039	0	2931	3/8/2023	32.91
Bozarth, Megan E Total					32.91
Bradfield's Computer Supply	561576.1	2303355	253440	3/1/2023	1,420.00
Bradfield's Computer Supply Total					1,420.00
Bradshaw, Bayia	FY2022.Senior.Refund	0	253155	2/17/2023	40.24
Bradshaw, Bayia Total					40.24
Braman, Becky	REIMB HOTEL 2/25	2303528	253441	3/1/2023	1,111.89
	V943218	0	20348	2/22/2023	105.00
Braman, Becky Total					1,216.89
Brennan, Beth A	Senior Night	0	47084	2/17/2023	83.28
Brennan, Beth A Total					83.28
Brewster, Gisette N	FY2022.Senior.Refund	0	253156	2/17/2023	35.20
Brewster, Gisette N Total					35.20
Brinkman, John	FY2022.Senior.Refund	0	253157	2/17/2023	6.52
Brinkman, John Total					6.52
Broadbear, James Thomas	V215083	0	20353	3/13/2023	55.00
Broadbear, James Thomas Total					55.00

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Broker, Blair Elizabeth	V918590	0	1859	2/24/2023	-
Broker, Blair Elizabeth Total					-
Brooks, Jasmine	FY2022.Senior.Refund	0	253158	2/17/2023	9.50
Brooks, Jasmine Total					9.50
Bross, Megan	FY2022.Senior.Refund	0	253159	2/17/2023	16.60
Bross, Megan Total					16.60
Brothers, Francine	FY2022.Senior.Refund	0	253160	2/17/2023	0.40
Brothers, Francine Total					0.40
Brown, Michael R	FY2022.Senior.Refund	0	253161	2/17/2023	46.50
Brown, Michael R Total					46.50
Brucker, Claire C	FY2022.Senior.Refund	0	253162	2/17/2023	16.85
Brucker, Claire C Total					16.85
Bruer, Shelbie Grace	V432705	0	21905	3/9/2023	55.14
Bruer, Shelbie Grace Total					55.14
Brummett, Edgar	V184642	0	126526	2/16/2023	75.00
Brummett, Edgar Total					75.00
BSN Sports	2 invoices 3/2023	0	47144	3/9/2023	743.40
	Inv 920629372	0	47144	3/9/2023	288.37
	920737868	0	46716	3/6/2023	702.54
	920629372	0	47120	3/2/2023	288.37
	306159983	0	47107	2/23/2023	973.07
	920586482	0	46696	2/24/2023	1,055.54
	919885577	0	47059	2/16/2023	2,136.87
BSN Sports Total					6,188.16
Buchanan, Brandon	FY2022.Senior.Refund	0	253163	2/17/2023	1.15
Buchanan, Brandon Total					1.15
Bucio, Miguel	FY2022.Senior.Refund	0	253164	2/17/2023	129.50
Bucio, Miguel Total					129.50
Buckley, Rachel	FY2022.Senior.Refund	0	253165	2/17/2023	89.50
Buckley, Rachel Total					89.50
Buckley, Tricia	FY2022.Senior.Refund	0	253166	2/17/2023	17.05
Buckley, Tricia Total					17.05
Budak, Heather	V811474	0	126541	3/1/2023	1,092.24
	V784847	0	126534	2/21/2023	448.00
Budak, Heather Total					1,540.24
Bultemeier, William	V591652	0	20354	3/13/2023	55.00
Bultemeier, William Total					55.00
Burmeister, Angela Kay	FY2022.Senior.Refund	0	253167	2/17/2023	24.55
Burmeister, Angela Kay Total					24.55
Burris Equipment	PS3012239-1 2/17	2303592	253442	3/1/2023	2,313.95
Burris Equipment Total					2,313.95

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Busy Corner, Inc.	Pies for madrigals	0	46717	3/6/2023	1,069.37
Busy Corner, Inc. Total					1,069.37
Caldwell, Deborah	FY2022.Senior.Refund	0	253168	2/17/2023	25.05
Caldwell, Deborah Total					25.05
Capitol Group	4 INVS 2/6-2/7	2303384	253443	3/1/2023	571.84
Capitol Group Total					571.84
Carle BroMenn TC	2823.090909	2303600	253444	3/1/2023	80.00
Carle BroMenn TC Total					80.00
Carl's Ice Cream Shop - Bloomington	Reimb Ice cream	0	47108	2/23/2023	195.00
Carl's Ice Cream Shop - Bloomington Total					195.00
Carmichael, Kristy	FY2022.Senior.Refund	0	253169	2/17/2023	8.20
Carmichael, Kristy Total					8.20
Carter, Matthew A	V886837	0	2695	2/22/2023	47.47
Carter, Matthew A Total					47.47
Casey, Nicole D	FY2022.Senior.Refund	0	253170	2/17/2023	0.40
Casey, Nicole D Total					0.40
Casey's Garden Center	V127619	0	24602	3/9/2023	64.00
	506953	0	14870	3/6/2023	106.00
	V343756	0	24583	2/27/2023	208.00
	Inv #507378	0	46697	2/24/2023	26.00
Casey's Garden Center Total					404.00
Cassell, Amanda	Clinic Refund	0	47109	2/23/2023	-
Cassell, Amanda Total					-
CCMC Solutions, LLC.	223158.125	2303412	253445	3/1/2023	2,250.00
CCMC Solutions, LLC. Total					2,250.00
CCMSI	0130684-IN	0	0	3/7/2023	60,400.28
CCMSI Total					60,400.28
Cedar Ridge Elementary School	V628154	0	2799	2/24/2023	18.00
Cedar Ridge Elementary School Total					18.00
Center for American Archeology	63727-63729	0	46679	2/16/2023	2,100.00
Center for American Archeology Total					2,100.00
Central Illinois Inflatables	4/29/2023	0	47121	3/2/2023	500.00
Central Illinois Inflatables Total					500.00
Central Illinois Trucks Inc	101W41487 2/21	2303591	253446	3/1/2023	3,720.39
	101P108173 12/21/22	2303526	253446	3/1/2023	53.79
	2 INVS 2/9-2/10	2303452	253446	3/1/2023	990.52
Central Illinois Trucks Inc Total					4,764.70
Challenger Learning Center	V509075	0	2587	3/14/2023	595.00
Challenger Learning Center Total					595.00
Champion Teamwear AR	101518578	0	47122	3/2/2023	1,167.56
	101518932	0	47122	3/2/2023	1,559.70
Champion Teamwear AR Total					2,727.26

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Chick-Fil-A	Girls track meet	0	46733	3/9/2023	556.50
Chick-Fil-A Total					556.50
CI Solutions	14152.09524	2303151	253447	3/1/2023	1,976.00
CI Solutions Total					1,976.00
City of Bloomington	WATER BILL 2/10	0	253448	3/1/2023	3,681.47
	RR WKSHOP FEES 2/15	2303402	253122	2/16/2023	250.00
City of Bloomington Total					3,931.47
City Of Bloomington 5	10559	2303486	253449	3/1/2023	50,000.00
City Of Bloomington 5 Total					50,000.00
Clean The Uniform Company	3.21584E+15	2300040	253450	3/1/2023	133.28
	32148454, 32156695	2300040	253450	3/1/2023	128.61
Clean The Uniform Company Total					261.89
Clinton Junior High School	V550923	0	6433	3/2/2023	125.00
Clinton Junior High School Total					125.00
Clubs Choice	409884	0	14856	2/16/2023	507.65
Clubs Choice Total					507.65
Coach Comm Winning Solutions	Qcc13A08zyig	0	47145	3/9/2023	4,657.00
Coach Comm Winning Solutions Total					4,657.00
Coats, Mark	FY2022.Senior.Refund	0	253171	2/17/2023	28.80
Coats, Mark Total					28.80
Collins, Veronica	TRAVEL NOV 22	0	253451	3/1/2023	73.13
	TRAVEL DEC 22	0	253451	3/1/2023	34.13
	TRAVEL JAN 23	0	253451	3/1/2023	16.51
Collins, Veronica Total					123.77
Compass Minerals	1130261	2303471	253452	3/1/2023	16,653.25
Compass Minerals Total					16,653.25
Confidential On-Site Paper Shreddin	135430.0323	2303470	253453	3/1/2023	75.66
	135839.0323	2303449	253453	3/1/2023	36.03
	135479.0323	0	253453	3/1/2023	585.40
Confidential On-Site Paper Shreddin Total					697.09
Conjuguemos	48297.09524	2303405	253454	3/1/2023	135.00
Conjuguemos Total					135.00
Conley, Gary	FY2022.Senior.Refund	0	253172	2/17/2023	1.85
Conley, Gary Total					1.85
Conley, Rebecca Renae	Reimb 2/7/23	0	47060	2/16/2023	20.22
	Reimb Orange Crush	0	47146	3/9/2023	50.50
	GC-Thank YOU	0	47110	2/23/2023	105.95
Conley, Rebecca Renae Total					176.67
Connor Co	2 INVS 1/16-1/25	2303386	253455	3/1/2023	3,264.84
Connor Co Total					3,264.84
Conway, Jamie Marie	TRAVEL JAN 23	0	253456	3/1/2023	79.84
Conway, Jamie Marie Total					79.84

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Cooper, Jori Elizabeth	V393215	0	14879	3/8/2023	50.00
	V661312	0	14871	3/6/2023	100.00
	V274868	0	14866	3/1/2023	200.00
Cooper, Jori Elizabeth Total					350.00
Copple, Amy	Coach apparel	0	46680	2/16/2023	631.64
Copple, Amy Total					631.64
Corn Belt Energy Corporation	ELECTRIC 2/10	0	253457	3/1/2023	92,024.18
Corn Belt Energy Corporation Total					92,024.18
Corn Belt IPA	V916179	0	6445	3/14/2023	175.00
Corn Belt IPA Total					175.00
Correll, Zachary	HOURS 12/6-1/6	2303548	253458	3/1/2023	93.88
Correll, Zachary Total					93.88
Cotter, Jacob	V763409	0	126527	2/16/2023	55.00
Cotter, Jacob Total					55.00
Crabill, Agnes Ming	Reimb CCC	0	47123	3/2/2023	25.58
	FY2022.Senior.Refund	0	253173	2/17/2023	1.05
Crabill, Agnes Ming Total					26.63
Creasey, Karen	FY2022.Senior.Refund	0	253174	2/17/2023	14.75
Creasey, Karen Total					14.75
Cremer, Sherry L	FY2022.Senior.Refund	0	253175	2/17/2023	19.55
Cremer, Sherry L Total					19.55
Crescent Electric Supply Co	3 INVS 2/1-2/3	2303387	253459	3/1/2023	590.89
Crescent Electric Supply Co Total					590.89
Crown Trophy	V649013	0	5069	3/2/2023	424.10
	V265636	0	2928	2/23/2023	1,008.21
Crown Trophy Total					1,432.31
Cruse, Nancy	FY2022.Senior.Refund	0	253176	2/17/2023	5.90
Cruse, Nancy Total					5.90
Culligan Water Conditioning	V686214	0	2932	3/8/2023	46.20
	V477289	0	5115	3/3/2023	44.00
	V193645	0	2929	2/23/2023	37.70
Culligan Water Conditioning Total					127.90
Cumulus Media-Bloomington	BB3581634 1/31	2303378	253460	3/1/2023	425.00
Cumulus Media-Bloomington Total					425.00
Cunningham Children's Home	6935 & 6936 1/31	2303602	253461	3/1/2023	9,688.55
Cunningham Children's Home Total					9,688.55
Cunningham, Annette Suzanne	V423931	0	6330	3/10/2023	25.00
Cunningham, Annette Suzanne Total					25.00
Darnell, Michelle	Senior night	0	47061	2/16/2023	37.50
Darnell, Michelle Total					37.50
Daugherty, Holly	FY2022.Senior.Refund	0	253177	2/17/2023	-

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Daugherty, Holly Total					-
Daugherty, Troy	V474317	0	20355	3/13/2023	110.00
Daugherty, Troy Total					110.00
Davenport, Leslie A	V869014	0	5149	3/6/2023	32.91
	V893551	0	1862	3/3/2023	67.86
	V562740	0	1860	2/24/2023	65.60
Davenport, Leslie A Total					166.37
Davis, Ben	FY2022.Senior.Refund	0	253178	2/17/2023	129.04
Davis, Ben Total					129.04
Davis, Sa'mond	Soph Boys BBALL	0	47111	2/23/2023	-
Davis, Sa'mond Total					-
Debord, Jill Anne	V124868	0	21895	3/1/2023	45.00
Debord, Jill Anne Total					45.00
Decker, Bruce	FY2022.Senior.Refund	0	253179	2/17/2023	19.50
Decker, Bruce Total					19.50
DeLong, Carrie	FY2022.Senior.Refund	0	253180	2/17/2023	404.47
DeLong, Carrie Total					404.47
Delsasso, Isabella Angelic	TABLE WORKER 2/22	2303458	253462	3/1/2023	328.58
Delsasso, Isabella Angelic Total					328.58
Demco, Inc	7262390	0	47124	3/2/2023	76.64
Demco, Inc Total					76.64
Denny's Doughnuts & Bakery	958032	0	47147	3/9/2023	168.00
	V386423	0	24584	2/27/2023	76.40
	V657892	0	24573	2/24/2023	42.20
Denny's Doughnuts & Bakery Total					286.60
Deroeck, Denise	FY2022.Senior.Refund	0	253181	2/17/2023	70.95
Deroeck, Denise Total					70.95
Diggins, Aleda	FY2022.Senior.Refund	0	253182	2/17/2023	37.05
Diggins, Aleda Total					37.05
Dillin, Heather D	FY2022.Senior.Refund	0	253183	2/17/2023	67.60
Dillin, Heather D Total					67.60
Ditchen, Maria	FY2022.Senior.Refund	0	253184	2/17/2023	0.15
Ditchen, Maria Total					0.15
Dobbs, Wendy	FY2022.Senior.Refund	0	253185	2/17/2023	31.25
Dobbs, Wendy Total					31.25
Dobson, Erin	V42721	0	14884	3/14/2023	18.67
Dobson, Erin Total					18.67
Doellman, Steve	FY2022.Senior.Refund	0	253186	2/17/2023	20.85
Doellman, Steve Total					20.85
Donald, Ray	V6725	0	20356	3/13/2023	65.00
Donald, Ray Total					65.00

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Donalson, Todd R	FY2022.Senior.Refund	0	253187	2/17/2023	149.90
Donalson, Todd R Total					149.90
Doty, Ashton C	V493432	0	24564	2/22/2023	35.00
	V908774	0	24564	2/22/2023	83.76
Doty, Ashton C Total					118.76
Douglass, David	FY2022.Senior.Refund	0	253188	2/17/2023	44.30
Douglass, David Total					44.30
Drake, Donna	FY2022.Senior.Refund	0	253189	2/17/2023	10.00
Drake, Donna Total					10.00
Drengwitz, Jason	Coaches Lunch	0	47148	3/9/2023	103.95
	Post workout drinks	0	47085	2/17/2023	89.88
Drengwitz, Jason Total					193.83
Dryer, Karen S	V663853	0	14872	3/6/2023	30.00
Dryer, Karen S Total					30.00
Du, Xiaodan	FY2022.Senior.Refund	0	253190	2/17/2023	119.26
Du, Xiaodan Total					119.26
Dunn, Melissa	FY2022.Senior.Refund	0	253191	2/17/2023	21.15
Dunn, Melissa Total					21.15
Dusin, Holly	FY2022.Senior.Refund	0	253192	2/17/2023	6.20
Dusin, Holly Total					6.20
East Peoria Hs	Refund Coed Invite	0	47149	3/9/2023	85.00
East Peoria Hs Total					85.00
Eastview Christian Church	V390692	0	21896	3/1/2023	630.00
Eastview Christian Church Total					630.00
Eater Junior High School	TRACK INVITE	2303438	253463	3/1/2023	125.00
Eater Junior High School Total					125.00
Eddins, Theodore	Unit5 Boy Bball 2/18	0	47062	2/16/2023	110.00
Eddins, Theodore Total					110.00
Ediker, Blair Elizabeth	V283016	0	1863	3/3/2023	44.46
Ediker, Blair Elizabeth Total					44.46
Edwards, Sarah Lynn	V691768	0	5065	2/17/2023	22.49
Edwards, Sarah Lynn Total					22.49
EFT, JENNIE	FY2022.Senior.Refund	0	253193	2/17/2023	35.60
EFT, JENNIE Total					35.60
Egan, Paula	V327816	0	24585	2/27/2023	139.12
	V883398	0	24574	2/24/2023	116.21
	V702343	0	24565	2/22/2023	278.64
Egan, Paula Total					533.97
Egenes, Melissa	FY2022.Senior.Refund	0	253194	2/17/2023	42.05
Egenes, Melissa Total					42.05

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Ehrat, Leslie	FY2022.Senior.Refund	0	253195	2/17/2023	30.29
Ehrat, Leslie Total					30.29
Ehresman, Leslie D	FY2022.Senior.Refund	0	253196	2/17/2023	1.55
Ehresman, Leslie D Total					1.55
Eimer, Joyce	FY2022.Senior.Refund	0	253197	2/17/2023	20.20
Eimer, Joyce Total					20.20
Ekon-O-Pac LLC	1608.037037	2303366	253464	3/1/2023	7,855.00
Ekon-O-Pac LLC Total					7,855.00
Emerick, Drew Mathew	Gift cards	0	46698	2/24/2023	404.94
Emerick, Drew Mathew Total					404.94
Engler Callaway Baasten & Sraga, LLC	31170	2303375	253465	3/1/2023	100.00
Engler Callaway Baasten & Sraga, LLC Total					100.00
Engraving Express	V176018	0	24586	2/27/2023	34.25
Engraving Express Total					34.25
Enomoto, Rachel Kathryn	V707958	0	2800	3/3/2023	500.00
Enomoto, Rachel Kathryn Total					500.00
Erps, James	FY2022.Senior.Refund	0	253198	2/17/2023	25.10
Erps, James Total					25.10
Etcheson, Pam	TRAVEL AUG 22	0	253466	3/1/2023	10.13
	TRAVEL FEB 23	0	253466	3/1/2023	10.13
Etcheson, Pam Total					20.26
Evans Junior High School	Betabrain	0	46699	2/24/2023	50.00
	V12493	0	24566	2/22/2023	50.00
Evans Junior High School Total					100.00
Evans, Amie	FY2022.Senior.Refund	0	253199	2/17/2023	7.00
Evans, Amie Total					7.00
Evans, Rachel M	FUEL REIMB	2303448	253467	3/1/2023	202.68
	NSDA reimbursement	0	46700	2/24/2023	80.00
Evans, Rachel M Total					282.68
Fastenal Company	ILBLM475268 1/25	2303388	253468	3/1/2023	43.46
Fastenal Company Total					43.46
Fastsigns	V669796	0	5036	3/9/2023	432.78
	35274	0	47150	3/9/2023	137.50
	Inv #40406	0	46701	2/24/2023	37.50
Fastsigns Total					607.78
Feeney II, Martin R	FY2022.Senior.Refund	0	253200	2/17/2023	52.65
Feeney II, Martin R Total					52.65
Feeney, David	Team Meal	0	47125	3/2/2023	277.51
	Tickets for Super	0	47125	3/2/2023	171.00
	Caoches dinner	0	47063	2/16/2023	72.95
	Food for the team	0	47063	2/16/2023	72.07
Feeney, David Total					593.53

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Fetherston, Lynn	FY2022.Senior.Refund	0	253201	2/17/2023	2.15
Fetherston, Lynn Total					2.15
Fields, Jason Jerome	V150646	0	14861	2/21/2023	70.00
Fields, Jason Jerome Total					70.00
Finck, Nick	V544948	0	21887	2/21/2023	105.00
Finck, Nick Total					105.00
First Student	11857623.05	2303613	253469	3/1/2023	812,139.48
	11867317.09	2303614	253469	3/1/2023	1,178,012.68
First Student Total					1,990,152.16
Fitzgerald, Kelly Leigh	V780086	0	24575	2/24/2023	38.90
Fitzgerald, Kelly Leigh Total					38.90
Five Star Water	2/9/2023	0	1409	3/3/2023	19.90
	V341522	0	21897	3/1/2023	22.82
	V740886	0	7203	2/24/2023	62.95
	V497341	0	6327	3/3/2023	80.25
Five Star Water Total					185.92
Fleming, Kevin	FY2022.Senior.Refund	0	253202	2/17/2023	36.15
Fleming, Kevin Total					36.15
Flinn Scientific Inc	2841046.091	2302161	253470	3/1/2023	24.66
Flinn Scientific Inc Total					24.66
Flitz, Mark	FY2022.Senior.Refund	0	253203	2/17/2023	3.55
Flitz, Mark Total					3.55
Follett School Solutions, LLC.	631936F 2/22	2303352	253471	3/1/2023	50.10
Follett School Solutions, LLC. Total					50.10
Ford, Nathan G	V486797	0	4068	3/7/2023	438.89
Ford, Nathan G Total					438.89
Foster, Nathan C	Gas-Scouting	0	47126	3/2/2023	68.00
	Regionals Week	0	47126	3/2/2023	345.11
	Reimb Golf expenses	0	47126	3/2/2023	95.00
Foster, Nathan C Total					508.11
Fox Anvick, Caroline	Books/coffee	0	47064	2/16/2023	179.33
Fox Anvick, Caroline Total					179.33
Fox Creek Elementary School	V615581	0	5034	3/1/2023	150.00
Fox Creek Elementary School Total					150.00
Frank, Miranda	V84649	0	24576	2/24/2023	384.49
Frank, Miranda Total					384.49
Franklin, Annette	FY2022.Senior.Refund	0	253204	2/17/2023	6.80
Franklin, Annette Total					6.80
Freeman, Danielle	TABLE WORKER 2/22	2303457	253472	3/1/2023	985.74
Freeman, Danielle Total					985.74
Frey, Suzanne	FY2022.Senior.Refund	0	253205	2/17/2023	79.95
Frey, Suzanne Total					79.95

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Frontier 1	BILLING - 2/20/23	0	253473	3/1/2023	535.52
	BILLING - 2/13/23	0	253473	3/1/2023	6,844.54
Frontier 1 Total					7,380.06
Frontline Technologies Group, LLC.	QUOTE #Q-140431 2/14	2303425	253474	3/1/2023	21,483.40
Frontline Technologies Group, LLC. Total					21,483.40
Further	40534002	0	0	3/8/2023	20,146.06
	40518990	0	0	2/22/2023	11,945.84
	V82468334	0	0	2/16/2023	4,591.72
	V97909891	0	0	2/22/2023	2,295.50
Further Total					38,979.12
Garrett, Leslie	FY2022.Senior.Refund	0	253206	2/17/2023	32.65
Garrett, Leslie Total					32.65
Geetha, Glory	FY2022.Senior.Refund	0	253207	2/17/2023	17.35
Geetha, Glory Total					17.35
Geiger	5044270.222	2303373	253475	3/1/2023	977.52
	5045345.2	2303379	253475	3/1/2023	790.74
Geiger Total					1,768.26
Gentry, Sarah	FY2022.Senior.Refund	0	253208	2/17/2023	74.15
Gentry, Sarah Total					74.15
Gerdes, Andrew L.	V763409	0	126528	2/16/2023	75.00
Gerdes, Andrew L. Total					75.00
Gerrietts, Jennifer Lee	V119843	0	21898	3/1/2023	191.12
Gerrietts, Jennifer Lee Total					191.12
Ggnet, Inc.	83184.13333	2303426	253476	3/1/2023	600.00
Ggnet, Inc. Total					600.00
Ghere, Debbie	V149105	0	14880	3/8/2023	50.00
	V861217	0	14873	3/6/2023	100.00
	V281337	0	14867	3/1/2023	200.00
Ghere, Debbie Total					350.00
Giermann, Jennifer	Forks for the office	0	47065	2/16/2023	13.98
Giermann, Jennifer Total					13.98
Glatt, Michelle L	V168148	0	24597	3/3/2023	58.56
	V399741	0	6434	3/2/2023	64.12
	V266841	0	24567	2/22/2023	24.45
	V805895	0	24567	2/22/2023	41.73
	V889127	0	24567	2/22/2023	74.21
	V916147	0	21889	2/22/2023	98.66
	V530451	0	14857	2/16/2023	98.66
Glatt, Michelle L Total					460.39
Gleason, Rebecca	FY2022.Senior.Refund	0	253209	2/17/2023	8.65
Gleason, Rebecca Total					8.65
Goeckner, Susan	FY2022.Senior.Refund	0	253210	2/17/2023	12.20
Goeckner, Susan Total					12.20

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Goeke, Karl A	TRAVEL DEC 22	0	253477	3/1/2023	49.94
Goeke, Karl A Total					49.94
Goluba-Melrose, Michelle Kay	V287868	0	2703	3/14/2023	500.00
Goluba-Melrose, Michelle Kay Total					500.00
Goodfield Disposal	JAN THRU MAR 2/28	2303595	253478	3/1/2023	138.00
Goodfield Disposal Total					138.00
Goodman, James	FY2022.Senior.Refund	0	253211	2/17/2023	39.25
Goodman, James Total					39.25
Gordon Food Service, Inc	7 INVS 2/17-2/21	2303579	253479	3/1/2023	13,061.99
	13 INVS 2/22	2303580	253479	3/1/2023	19,644.97
	16 INVS 2/23	2303581	253479	3/1/2023	20,978.38
	15 invs 11/07-2/07	2303359	253479	3/1/2023	23,329.35
	13 INV 2/08	2303360	253479	3/1/2023	14,323.60
	14 INVS 11/21-2/09	2303361	253479	3/1/2023	16,522.32
	10 INVS 1/06-2/10	2303487	253479	3/1/2023	988.35
	22 INV 1/30-2/14	2303488	253479	3/1/2023	23,022.65
	19 INVS 2/10-2/15	2303489	253479	3/1/2023	13,086.46
	25 INVS 1/30-2/16	2303490	253479	3/1/2023	12,501.03
Gordon Food Service, Inc Total					157,459.10
Gotkowski, Dennis	meal for bus ride	0	47127	3/2/2023	-
Gotkowski, Dennis Total					-
Gotschall, Heather L	Senior Night	0	47066	2/16/2023	138.81
	Reimb meal for buss	0	47128	3/2/2023	114.14
Gotschall, Heather L Total					252.95
Grabruck, Leslie J	V63823	0	6431	2/28/2023	541.88
Grabruck, Leslie J Total					541.88
Grainger Parts Operations Ww Graing	3 INVS 1/24-1/30	2303389	253480	3/1/2023	542.39
Grainger Parts Operations Ww Graing Total					542.39
Grand Stage Company	0352820-IN	0	47067	2/16/2023	49.50
Grand Stage Company Total					49.50
Grant, Brian	FY2022.Senior.Refund	0	253212	2/17/2023	-
Grant, Brian Total					-
Grant, Carrie	REFUND SURPLUS BAL	0	253481	3/1/2023	13.75
Grant, Carrie Total					13.75
Green, Greg	FY2022.Senior.Refund	0	253213	2/17/2023	19.00
Green, Greg Total					19.00
Griffin, Charnette	FY2022.Senior.Refund	0	253214	2/17/2023	4.90
Griffin, Charnette Total					4.90
Griffin, Jade Marie	REIMB AMAZON 2/15	2303554	253482	3/1/2023	41.78
Griffin, Jade Marie Total					41.78
Grimsley, James A.	V178661	0	24562	2/17/2023	210.00
Grimsley, James A. Total					210.00
Grove Elementary School	V627895	0	2935	3/14/2023	38.00

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Grove Elementary School	V747738	0	9448	3/14/2023	38.00
	V996486	0	5151	3/14/2023	38.00
	V329006	0	5118	3/13/2023	38.00
	V541805	0	2702	3/13/2023	38.00
	V365734	0	1866	3/10/2023	5.09
	V865490	0	7204	3/10/2023	38.00
	V197987	0	5482	3/13/2023	38.00
Grove Elementary School Total					271.09
Gruenloh, Amber C.	V39957	0	14881	3/8/2023	25.00
	V36205	0	21890	2/22/2023	70.00
	V477320	0	14862	2/21/2023	70.00
Gruenloh, Amber C. Total					165.00
Gudla, Varshini	HOSA conf refund	0	47086	2/17/2023	225.00
Gudla, Varshini Total					225.00
Hafen, Joy M	FY2022.Senior.Refund	0	253215	2/17/2023	14.35
Hafen, Joy M Total					14.35
Hafermann, Eduard	Chips	0	46734	3/9/2023	10.99
	Flowers - Kunkes	0	46718	3/6/2023	50.00
	Team meal (2-25)	0	46711	3/1/2023	171.01
Hafermann, Eduard Total					232.00
Hafermann, Tera L	Reimb 3-9-23	0	46735	3/9/2023	88.59
	IMC supplies 2-12-23	0	46681	2/16/2023	84.67
Hafermann, Tera L Total					173.26
Haggarty, Barry W	FY2022.Senior.Refund	0	253216	2/17/2023	54.15
Haggarty, Barry W Total					54.15
Hall, Joy	FY2022.Senior.Refund	0	253217	2/17/2023	6.50
Hall, Joy Total					6.50
Halperin, Ira	FY2022.Senior.Refund	0	253218	2/17/2023	18.35
Halperin, Ira Total					18.35
Halsey, Kelli R	REIMB SUPPLS 1/5-8	2303599	253483	3/1/2023	134.17
Halsey, Kelli R Total					134.17
Hanson, Angela K	FY2022.Senior.Refund	0	253219	2/17/2023	9.52
Hanson, Angela K Total					9.52
Harden, Lashonna Nicole	BSU history month	0	47129	3/2/2023	478.88
	Candy Gram sale	0	47129	3/2/2023	60.69
Harden, Lashonna Nicole Total					539.57
Hardy, Aimee E	FY2022.Senior.Refund	0	253220	2/17/2023	16.10
Hardy, Aimee E Total					16.10
Harr, Matthew	V728023	0	6331	3/10/2023	168.28
Harr, Matthew Total					168.28
Harris, Dominic A	Aroma kit supp 2/7	0	47068	2/16/2023	-
Harris, Dominic A Total					-
Harris, Elizabeth Rae	Reimb Meal & scrubs	0	47130	3/2/2023	101.86
	WCFA Registration	0	47112	2/23/2023	123.60

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Harris, Elizabeth Rae	Aroma Kits	0	47087	2/17/2023	346.89
Harris, Elizabeth Rae Total					572.35
Harris, Robert	V934688	0	6443	3/9/2023	400.00
Harris, Robert Total					400.00
Hart, Michael	V614818	0	20357	3/13/2023	65.00
Hart, Michael Total					65.00
Hasty Awards	1230294	0	46719	3/6/2023	265.24
	1230290	0	46712	3/1/2023	413.61
Hasty Awards Total					678.85
Hatton, Shannon	FY2022.Senior.Refund	0	253221	2/17/2023	16.30
Hatton, Shannon Total					16.30
Hauck, Beth	FY2022.Senior.Refund	0	253222	2/17/2023	3.80
Hauck, Beth Total					3.80
Hawkins, Christopher	Hotel & mattresses	0	46720	3/6/2023	1,332.43
Hawkins, Christopher Total					1,332.43
Heimer, Casey Blaine	V863765	0	7202	2/23/2023	100.00
Heimer, Casey Blaine Total					100.00
Heinemann	QUOTE5992376 2/01	2303207	253484	3/1/2023	828.00
Heinemann Total					828.00
Henry, Amy	FY2022.Senior.Refund	0	253223	2/17/2023	41.50
Henry, Amy Total					41.50
Herbst, Amberly L	V155541	0	21899	3/1/2023	98.00
	V20500	0	21891	2/22/2023	820.55
Herbst, Amberly L Total					918.55
Heritage Machine & Welding Inc	46929, 46901	2303473	253485	3/1/2023	304.29
Heritage Machine & Welding Inc Total					304.29
Herrmann, Michele Schmitgall	FY2022.Senior.Refund	0	253224	2/17/2023	21.65
Herrmann, Michele Schmitgall Total					21.65
Hertzner, Daniel C	Food/supplies	0	47113	2/23/2023	37.71
	Supplies & Food	0	47069	2/16/2023	99.02
Hertzner, Daniel C Total					136.73
Hess, Nicole	FY2022.Senior.Refund	0	253225	2/17/2023	11.55
Hess, Nicole Total					11.55
Hesse, Julie	FY2022.Senior.Refund	0	253226	2/17/2023	22.40
Hesse, Julie Total					22.40
Hetrick, Denelle	FY2022.Senior.Refund	0	253227	2/17/2023	10.50
Hetrick, Denelle Total					10.50
Hicks, Jeff	FY2022.Senior.Refund	0	253228	2/17/2023	10.90
Hicks, Jeff Total					10.90
Higdon, Jason	FY2022.Senior.Refund	0	253229	2/17/2023	57.45
Higdon, Jason Total					57.45

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Hillary, Doug	FY2022.Senior.Refund	0	253230	2/17/2023	10.40
Hillary, Doug Total					10.40
Hitchins, Tracy	V922008	0	2580	2/23/2023	60.00
Hitchins, Tracy Total					60.00
Hoder, Matthew	Shirts for 23-24	0	46736	3/9/2023	352.80
Hoder, Matthew Total					352.80
Holderby, Rebecca	FY2022.Senior.Refund	0	253231	2/17/2023	115.55
Holderby, Rebecca Total					115.55
Holland, Lisa Peeler	V41173	0	1867	3/10/2023	11.28
Holland, Lisa Peeler Total					11.28
Homan, John	FY2022.Senior.Refund	0	253232	2/17/2023	9.30
Homan, John Total					9.30
Hope, Brandy C	FY2022.Senior.Refund	0	253233	2/17/2023	42.65
Hope, Brandy C Total					42.65
Horn Jr, Dan	FY2022.Senior.Refund	0	253234	2/17/2023	255.50
Horn Jr, Dan Total					255.50
Horn, Dan	V331971	0	20358	3/13/2023	55.00
Horn, Dan Total					55.00
Horton, John	FY2022.Senior.Refund	0	253235	2/17/2023	24.15
Horton, John Total					24.15
Hospital Purchasing Service	120447.0385	2303362	253486	3/1/2023	1,217.17
Hospital Purchasing Service Total					1,217.17
Hughes, Kathy E	FY2022.Senior.Refund	0	253236	2/17/2023	15.20
Hughes, Kathy E Total					15.20
Hunt, Amanda Louise	V281917	0	5119	3/13/2023	75.00
	V332164	0	5116	3/3/2023	84.43
Hunt, Amanda Louise Total					159.43
Hunt, Ronald E	FY2022.Senior.Refund	0	253237	2/17/2023	0.40
Hunt, Ronald E Total					0.40
Huonker, Brian	FY2022.Senior.Refund	0	253238	2/17/2023	36.30
Huonker, Brian Total					36.30
Hurt, Kaleb	V309313	0	20359	3/13/2023	55.00
	V417932	0	20366	3/13/2023	55.00
Hurt, Kaleb Total					110.00
IAVAT	66532,66645, 66443	0	47151	3/9/2023	809.00
IAVAT Total					809.00
Iesa Illinois Elementary School Asn	V164913	0	14858	2/16/2023	4,298.00
Iesa Illinois Elementary School Asn Total					4,298.00
Igsma District 3	V868936	0	24568	2/22/2023	72.00
Igsma District 3 Total					72.00

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IHSA	Boys B-Ball regional	0	46721	3/6/2023	3,125.70
	4 A Girls Bball	0	47114	2/23/2023	420.00
IHSA Total					3,545.70
Illinois FBLA	42714	0	47152	3/9/2023	5,314.00
Illinois FBLA Total					5,314.00
Illinois Hosa	Spring 2023	0	47115	2/23/2023	2,500.00
Illinois Hosa Total					2,500.00
Illinois OIL Marketing Equipment, I	36122, 36121 2/16	2303511	253487	3/1/2023	854.75
Illinois OIL Marketing Equipment, I Total					854.75
Illinois State University.	V730892	0	126542	3/1/2023	-
	V381145	0	126543	3/1/2023	300.00
Illinois State University. Total					300.00
Illinois Wesleyan University	1074.5	2303553	253488	3/1/2023	145.00
Illinois Wesleyan University Total					145.00
Illinois Wesleyan University 1	EVENT 1060 2/09	2303461	253489	3/1/2023	150.00
Illinois Wesleyan University 1 Total					150.00
Ilmea	FESTIVAL INV 24453	2303404	253490	3/1/2023	640.00
	48087.14286	2303407	253490	3/1/2023	90.00
Ilmea Total					730.00
Ince, Addie	REIMB SAMS CLUB	2303485	253491	3/1/2023	9.28
Ince, Addie Total					9.28
Interstate All Battery Center	4 INVS 12/7-1/20	2303390	253492	3/1/2023	1,721.50
Interstate All Battery Center Total					1,721.50
Interstate Billing Serv, Inc	3031346520	2303529	253493	3/1/2023	3,446.99
Interstate Billing Serv, Inc Total					3,446.99
Irwin, Sarah	FY2022.Senior.Refund	0	253239	2/17/2023	9.85
Irwin, Sarah Total					9.85
Isu Bands 1	V173270	0	14874	3/6/2023	100.00
	V415749	0	24587	2/27/2023	100.00
Isu Bands 1 Total					200.00
J Spencer Construction LLC	1832.6875	2303381	253123	2/16/2023	4,949.52
J Spencer Construction LLC Total					4,949.52
J.W. Pepper & Son, Inc.	V57665	0	24577	2/24/2023	130.99
J.W. Pepper & Son, Inc. Total					130.99
Jackson, Beth	FY2022.Senior.Refund	0	253240	2/17/2023	14.85
Jackson, Beth Total					14.85
Jacobs, Lori	FY2022.Senior.Refund	0	253241	2/17/2023	19.30
Jacobs, Lori Total					19.30
Jaladi, Mamatha	FY2022.Senior.Refund	0	253242	2/17/2023	6.20
Jaladi, Mamatha Total					6.20

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Jc Screenprinting	8814	0	47131	3/2/2023	246.36
Jc Screenprinting Total					246.36
Jebb, Heather	FY2022.Senior.Refund	0	253243	2/17/2023	161.70
Jebb, Heather Total					161.70
Jefferson, Maggie	FY2022.Senior.Refund	0	253244	2/17/2023	19.25
Jefferson, Maggie Total					19.25
Jensen, Karrah	V580957	0	21906	3/9/2023	109.62
	V388683	0	21900	3/1/2023	63.13
Jensen, Karrah Total					172.75
Jerome, Ruth H	V821987	0	6439	3/6/2023	62.60
Jerome, Ruth H Total					62.60
Johnson Controls Fire Protection Lp	89498169, 89482773	2303474	253494	3/1/2023	8,273.89
Johnson Controls Fire Protection Lp Total					8,273.89
Johnson, David	Gift for speaker	0	46722	3/6/2023	50.00
Johnson, David Total					50.00
Johnson, Holly	FY2022.Senior.Refund	0	253245	2/17/2023	15.35
Johnson, Holly Total					15.35
Johnson, Michelle	FY2022.Senior.Refund	0	253246	2/17/2023	25.10
Johnson, Michelle Total					25.10
Johnson, Terra Kay	REIMB CONF FEE 2/06	0	253495	3/1/2023	90.00
Johnson, Terra Kay Total					90.00
Johnstone Supply	7 INVS 1/31-2/8	2303391	253496	3/1/2023	2,540.83
Johnstone Supply Total					2,540.83
Jontry, Kourtney	FY2022.Senior.Refund	0	253247	2/17/2023	2.45
Jontry, Kourtney Total					2.45
Jorolan, Hazel	FY2022.Senior.Refund	0	253248	2/17/2023	6.11
Jorolan, Hazel Total					6.11
JOSTEN'S	30375762	0	46702	2/24/2023	24.80
JOSTEN'S Total					24.80
Juarez, Amanda	FY2022.Senior.Refund	0	253249	2/17/2023	0.40
Juarez, Amanda Total					0.40
Junker, Leann	FY2022.Senior.Refund	0	253250	2/17/2023	71.38
Junker, Leann Total					71.38
Kaeb Sanitary Supply Inc.	217212.0952	2303597	253497	3/1/2023	9,366.40
	V860466	0	24569	2/22/2023	3,500.00
Kaeb Sanitary Supply Inc. Total					12,866.40
Kahwaji, Laura	FY2022.Senior.Refund	0	253251	2/17/2023	7.60
Kahwaji, Laura Total					7.60
Kanamarlapudi, Praveen	FY2022.Senior.Refund	0	253252	2/17/2023	5.02
Kanamarlapudi, Praveen Total					5.02

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Kane, Andrea	FY2022.Senior.Refund	0	253253	2/17/2023	19.50
Kane, Andrea Total					19.50
Kaufman, Trevor Allen	V982474	0	126536	2/28/2023	879.99
	Hotel-Moline	0	47088	2/17/2023	832.86
Kaufman, Trevor Allen Total					1,712.85
Kearfott, Nicolas	Apple Subscription	0	47153	3/9/2023	10.99
	Hospitality 2/23	0	47132	3/2/2023	154.77
	V359124	0	47132	3/2/2023	208.00
	Hospitality-2023	0	47116	2/23/2023	120.56
	Soph Bkb hosp	0	47116	2/23/2023	56.63
Kearfott, Nicolas Total					550.95
Keefe, Erin	Madrigal supplies	0	46682	2/16/2023	249.25
Keefe, Erin Total					249.25
Keeler, Bradford J	V667522	0	6426	2/22/2023	107.84
Keeler, Bradford J Total					107.84
Kele, Inc.	INV3552298 2/7	2303392	253498	3/1/2023	143.60
Kele, Inc. Total					143.60
Kelley, Jodi L	FY2022.Senior.Refund	0	253254	2/17/2023	146.83
Kelley, Jodi L Total					146.83
Kelly, Jennifer	Ironmen GC	0	47133	3/2/2023	90.00
	Pizza & supplies	0	47070	2/16/2023	99.49
	FY2022.Senior.Refund	0	253255	2/17/2023	9.05
Kelly, Jennifer Total					198.54
Kendrick-Weikle, Kristen	REIMB HOTEL EXP	2303370	253500	3/1/2023	193.80
Kendrick-Weikle, Kristen Total					193.80
Ken's OIL Service, Inc.	2 INVS 2/21-2/24	2303609	253499	3/1/2023	28,366.56
	103655, 103657 2/14	2303451	253499	3/1/2023	4,712.23
	508143210.1	2303509	253499	3/1/2023	26,621.18
Ken's OIL Service, Inc. Total					59,699.97
Killam-Davis, Mallory N	TRAVEL FEB 23	0	253501	3/1/2023	24.37
Killam-Davis, Mallory N Total					24.37
King, Bradley	FY2022.Senior.Refund	0	253256	2/17/2023	92.55
King, Bradley Total					92.55
Kinsey, Rebecca Lynn	V728614	0	2753	3/8/2023	62.98
Kinsey, Rebecca Lynn Total					62.98
Kirby Risk Corporation	S112374922.001 1/31	2303393	253502	3/1/2023	67.28
Kirby Risk Corporation Total					67.28
Kirby, Brent	FY2022.Senior.Refund	0	253257	2/17/2023	7.60
Kirby, Brent Total					7.60
Kirkwood, Lavel	FY2022.Senior.Refund	0	253258	2/17/2023	0.03
Kirkwood, Lavel Total					0.03
Klix, Jonathan	V293345	0	21883	2/16/2023	103.00
Klix, Jonathan Total					103.00

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Klokkenga, Jason	Pizza - FMP	0	46737	3/9/2023	69.90
Klokkenga, Jason Total					69.90
Koehler, Jeanne	FY2022.Senior.Refund	0	253259	2/17/2023	79.65
Koehler, Jeanne Total					79.65
Koesterer, Michael	FY2022.Senior.Refund	0	253260	2/17/2023	39.25
Koesterer, Michael Total					39.25
Koestner, Lyndsey C	REIMB CONF EXP 1/20	0	253503	3/1/2023	407.50
Koestner, Lyndsey C Total					407.50
Kohlhase, Sandra G	V714350	0	24570	2/22/2023	57.34
Kohlhase, Sandra G Total					57.34
Kone Inc	3 INVS 1/31-2/02	2303498	253504	3/1/2023	13,613.88
Kone Inc Total					13,613.88
Kosier, Naomi Rae	V84999	0	21907	3/9/2023	25.96
Kosier, Naomi Rae Total					25.96
Kraft, Christin	FY2022.Senior.Refund	0	253261	2/17/2023	0.25
Kraft, Christin Total					0.25
Kraus, Morgan E	State pins - Chess	0	46683	2/16/2023	105.00
Kraus, Morgan E Total					105.00
Krebsbach, Heidi	FY2022.Senior.Refund	0	253262	2/17/2023	0.60
Krebsbach, Heidi Total					0.60
Kreun, Michael	FY2022.Senior.Refund	0	253263	2/17/2023	48.65
Kreun, Michael Total					48.65
Kudikala, Pundareekam	FY2022.Senior.Refund	0	253264	2/17/2023	0.20
Kudikala, Pundareekam Total					0.20
Kuebrich, Jennifer L	FY2022.Senior.Refund	0	253265	2/17/2023	11.80
Kuebrich, Jennifer L Total					11.80
La Forest, Virginia	FY2022.Senior.Refund	0	253266	2/17/2023	21.90
La Forest, Virginia Total					21.90
La Gondola Spaghetti House	Meal for girls track	0	46738	3/9/2023	373.95
La Gondola Spaghetti House Total					373.95
Laine, Vance	FY2022.Senior.Refund	0	253267	2/17/2023	307.55
Laine, Vance Total					307.55
Lake, Arthur S	FY2022.Senior.Refund	0	253268	2/17/2023	207.35
Lake, Arthur S Total					207.35
Lake-Cook Distributor Inc	V735836	0	24598	3/3/2023	104.35
	20230194	2303542	253505	3/1/2023	115.59
Lake-Cook Distributor Inc Total					219.94
Lally, John	FY2022.Senior.Refund	0	253269	2/17/2023	4.15
Lally, John Total					4.15

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Lane, Kathleen	FY2022.Senior.Refund	0	253270	2/17/2023	106.95
Lane, Kathleen Total					106.95
LARGE UNIT DIST ASSOC (LUDA)	LUDA REG. FEE	2303377	253506	3/1/2023	696.00
LARGE UNIT DIST ASSOC (LUDA) Total					696.00
Lau, Jennifer S	FY2022.Senior.Refund	0	253271	2/17/2023	15.00
Lau, Jennifer S Total					15.00
Lavazza, Jennifer N	FY2022.Senior.Refund	0	253272	2/17/2023	13.70
Lavazza, Jennifer N Total					13.70
Lay, Lisa	FY2022.Senior.Refund	0	253273	2/17/2023	69.45
Lay, Lisa Total					69.45
Lee Webb, Tonya R	FY2022.Senior.Refund	0	253274	2/17/2023	18.10
Lee Webb, Tonya R Total					18.10
Lee, Andrea Bernice	V25478	0	5071	3/9/2023	72.00
Lee, Andrea Bernice Total					72.00
Legg, Bret	FY2022.Senior.Refund	0	253275	2/17/2023	9.20
Legg, Bret Total					9.20
Lehman, Stacie	FY2022.Senior.Refund	0	253276	2/17/2023	26.80
Lehman, Stacie Total					26.80
Lehr, David	V375805	0	20349	2/22/2023	80.00
	FUEL REIMB 2/17	2303534	253507	3/1/2023	86.96
Lehr, David Total					166.96
Leitner, Randall	V925701	0	20345	2/16/2023	55.00
Leitner, Randall Total					55.00
Lemenager, Stacy	FY2022.Senior.Refund	0	253277	2/17/2023	66.57
Lemenager, Stacy Total					66.57
Leroy High School	V715282	0	6435	3/2/2023	200.00
Leroy High School Total					200.00
Lewis, Line'	FY2022.Senior.Refund	0	253278	2/17/2023	1.75
Lewis, Line' Total					1.75
Limelite Graphics	Inv 5680	0	46703	2/24/2023	48.00
		5642	46684	2/16/2023	140.00
Limelite Graphics Total					188.00
Limestone Community H.S.	Refund of NCHS Coed	0	47154	3/9/2023	85.00
Limestone Community H.S. Total					85.00
Lincoln Prairie Behavioral Health C	2021-18041	2303604	253508	3/1/2023	150.00
	2021-18040	2303601	253508	3/1/2023	250.00
	2021-18038	2303603	253508	3/1/2023	200.00
Lincoln Prairie Behavioral Health C Total					600.00
Linde Gas & Equipment Inc.	34304021	2303611	253509	3/1/2023	140.05
Linde Gas & Equipment Inc. Total					140.05
Linder, Gregory A	V257729	0	21881	2/16/2023	70.00

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Linder, Gregory A Total					70.00
Litwiller, Jo	V542841	0	2933	3/8/2023	6.00
Litwiller, Jo Total					6.00
Lockhart, Cameron L	FY2022.Senior.Refund	0	253279	2/17/2023	129.00
Lockhart, Cameron L Total					129.00
Long, Stephanie	FY2022.Senior.Refund	0	253280	2/17/2023	28.75
Long, Stephanie Total					28.75
Loomis, David	FY2022.Senior.Refund	0	253281	2/17/2023	77.50
Loomis, David Total					77.50
Lorance, Travis	FY2022.Senior.Refund	0	253282	2/17/2023	17.70
Lorance, Travis Total					17.70
Love, Teresa L	FY2022.Senior.Refund	0	253283	2/17/2023	22.75
Love, Teresa L Total					22.75
Ludwig, Mathew D	FY2022.Senior.Refund	0	253284	2/17/2023	8.30
Ludwig, Mathew D Total					8.30
Luering, Dennis	FY2022.Senior.Refund	0	253285	2/17/2023	38.15
Luering, Dennis Total					38.15
Luginbuhl, Benjamin	A cappella night	0	47134	3/2/2023	204.89
	Solo-Ensemble music	0	47134	3/2/2023	31.20
	Key of she shirts	0	47071	2/16/2023	408.20
	Pizza @ All-state	0	47071	2/16/2023	150.13
Luginbuhl, Benjamin Total					794.42
Luginbuhl, Kristina C	Madrigals	0	46723	3/6/2023	200.00
Luginbuhl, Kristina C Total					200.00
Lyles, Alexia C	FY2022.Senior.Refund	0	253286	2/17/2023	0.50
Lyles, Alexia C Total					0.50
Lynch, Jessica Ann	V547723	0	14875	3/6/2023	20.00
Lynch, Jessica Ann Total					20.00
Macmillan, John	FY2022.Senior.Refund	0	253287	2/17/2023	20.80
Macmillan, John Total					20.80
Maloy, Natalie	HOURS - 11/12	2303556	253510	3/1/2023	100.00
Maloy, Natalie Total					100.00
Mancias, Michelle	FY2022.Senior.Refund	0	253288	2/17/2023	22.60
Mancias, Michelle Total					22.60
Mann, Marcus Chamar	Markers/Staplers	0	47117	2/23/2023	141.32
Mann, Marcus Chamar Total					141.32
March Of Dimes	MOD 23	0	47155	3/9/2023	777.00
March Of Dimes Total					777.00
Marcotte, Joseph R	FY2022.Senior.Refund	0	253289	2/17/2023	29.55
Marcotte, Joseph R Total					29.55

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Markunas, Robert	V263044	0	20360	3/13/2023	110.00
Markunas, Robert Total					110.00
Marquart, Chris	FY2022.Senior.Refund	0	253290	2/17/2023	0.40
Marquart, Chris Total					0.40
Martin, Donte	FY2022.Senior.Refund	0	253291	2/17/2023	0.65
Martin, Donte Total					0.65
Martin, Michael R	REIMB SCI SUPPLIES	2303480	253511	3/1/2023	106.64
Martin, Michael R Total					106.64
Martin, Stephanie L	FY2022.Senior.Refund	0	253292	2/17/2023	28.70
Martin, Stephanie L Total					28.70
Martin-Boyd, Kimberly	V305782	0	6428	2/23/2023	60.00
Martin-Boyd, Kimberly Total					60.00
Marvin, Ellie	Madrigal props	0	46724	3/6/2023	73.59
Marvin, Ellie Total					73.59
Mather, Heather	FY2022.Senior.Refund	0	253293	2/17/2023	35.05
Mather, Heather Total					35.05
Matthews, Katie Sue	V665630	0	5066	2/17/2023	20.84
Matthews, Katie Sue Total					20.84
Matthews, Susan	FY2022.Senior.Refund	0	253294	2/17/2023	24.35
Matthews, Susan Total					24.35
Mc Master-Carr Supply Co	91917185, 91421354	2303394	253512	3/1/2023	544.28
Mc Master-Carr Supply Co Total					544.28
Mcbride, Kelly S	FY2022.Senior.Refund	0	253295	2/17/2023	38.00
Mcbride, Kelly S Total					38.00
Mccluskey, Scott	FY2022.Senior.Refund	0	253296	2/17/2023	14.50
Mccluskey, Scott Total					14.50
Mccormick, Mark	FY2022.Senior.Refund	0	253297	2/17/2023	4.10
Mccormick, Mark Total					4.10
Mcgowen, Roma	FY2022.Senior.Refund	0	253298	2/17/2023	0.70
Mcgowen, Roma Total					0.70
McLean Co Unit Dist No 5	V936397	0	0	3/14/2023	554.80
	V432059	0	5483	3/13/2023	27.00
	2023.351.UP	0	0	3/10/2023	1,205.00
	V633053	0	6328	3/9/2023	27.00
	V887050	0	2700	3/9/2023	-
	V663799	0	5150	3/9/2023	9.00
	V446666	0	5037	3/9/2023	18.00
	V708934	0	2585	3/7/2023	18.00
	V710537	0	1865	3/7/2023	27.00
	2023.204.UP	0	0	2/27/2023	525.05
	2023.108.UP	0	0	2/24/2023	153.28
	2023.117.UP	0	0	2/24/2023	176.80
	2023.109.UP	0	0	2/27/2023	623.62
	2023.201.UP	0	0	2/24/2023	214.49

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McLean Co Unit Dist No 5	2023.202.UP	0	0	2/23/2023	1,581.17
	V283352	0	0	2/21/2023	108.94
	2023.123.UP	0	0	2/21/2023	50.00
	2023.104.UP	0	0	2/21/2023	708.79
	2023.122.UP	0	0	2/21/2023	268.94
	V506947	0	0	2/22/2023	246.51
	Wireless Adaptor	0	46685	2/16/2023	58.39
McLean Co Unit Dist No 5 Total					6,601.78
McLean Co Unit Dist No 5 - Food Service	NC0116	0	47156	3/9/2023	30.00
	NC0114	0	47156	3/9/2023	25.30
	NC0113	0	47135	3/2/2023	384.00
McLean Co Unit Dist No 5 - Food Service Total					439.30
Mcneil, Rebecca	FY2022.Senior.Refund	0	253299	2/17/2023	93.75
Mcneil, Rebecca Total					93.75
Menards Lumber	V904474	0	24578	2/24/2023	100.00
	97564 & 97954	0	47072	2/16/2023	144.76
	97851	0	47072	2/16/2023	110.32
Menards Lumber Total					355.08
Mercado, Jeff	FY2022.Senior.Refund	0	253300	2/17/2023	33.04
Mercado, Jeff Total					33.04
Merkle, Jeanne	FY2022.Senior.Refund	0	253301	2/17/2023	163.02
Merkle, Jeanne Total					163.02
Metamora High School	V706818	0	126546	3/10/2023	280.00
Metamora High School Total					280.00
METRO FIBERNET LLC	1556269 - 2/8	2303422	253513	3/1/2023	437.10
METRO FIBERNET LLC Total					437.10
Metsker, Catherine Jane	Girls track 3-15-23	0	46739	3/9/2023	125.00
	Girls track 3-13-23	0	46740	3/9/2023	125.00
Metsker, Catherine Jane Total					250.00
Meyers, Amber Christine	Senior Awards	0	47136	3/2/2023	379.14
Meyers, Amber Christine Total					379.14
M-F Athletic Co., Inc	V592925	203230004	21901	3/1/2023	1,694.75
M-F Athletic Co., Inc Total					1,694.75
Midamerican Energy	ELECTRIC 02/20	0	253515	3/1/2023	59,929.56
Midamerican Energy Total					59,929.56
Mid-Illinois Mechanical, Inc	6333	2303396	253514	3/1/2023	1,337.70
Mid-Illinois Mechanical, Inc Total					1,337.70
Midwest Equipment li	649564	2303499	253516	3/1/2023	555.12
Midwest Equipment li Total					555.12
Mier, Angela M	REIMB SUB SCRIP	2303437	253517	3/1/2023	76.99
Mier, Angela M Total					76.99
Miller, Heather	FY2022.Senior.Refund	0	253302	2/17/2023	16.30
Miller, Heather Total					16.30

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Miller, James H	FY2022.Senior.Refund	0	253303	2/17/2023	60.45
Miller, James H Total					60.45
Miller, Lashawn	FY2022.Senior.Refund	0	253304	2/17/2023	0.35
Miller, Lashawn Total					0.35
Miller-Roberts, Christine	FY2022.Senior.Refund	0	253305	2/17/2023	50.20
Miller-Roberts, Christine Total					50.20
Minerva Promotions	197850	0	47157	3/9/2023	705.00
	197748	0	46704	2/24/2023	626.00
	197633	0	46686	2/16/2023	923.50
Minerva Promotions Total					2,254.50
Minster, Teri	FY2022.Senior.Refund	0	253306	2/17/2023	4.50
Minster, Teri Total					4.50
Mitchell, Roderick	FY2022.Senior.Refund	0	253307	2/17/2023	16.40
Mitchell, Roderick Total					16.40
Mizer, Debra A	FY2022.Senior.Refund	0	253308	2/17/2023	47.20
Mizer, Debra A Total					47.20
Mobley-Mcfarland, Amy	FY2022.Senior.Refund	0	253309	2/17/2023	25.55
Mobley-Mcfarland, Amy Total					25.55
Modglin, Margaret Kathleen	New teacher meeting	0	46741	3/9/2023	86.40
Modglin, Margaret Kathleen Total					86.40
Moline High School-Athletics	V110310	0	126547	3/10/2023	100.00
Moline High School-Athletics Total					100.00
Monagle, Lisa	FY2022.Senior.Refund	0	253310	2/17/2023	49.60
Monagle, Lisa Total					49.60
Moody, W A	FY2022.Senior.Refund	0	253311	2/17/2023	48.40
Moody, W A Total					48.40
Moore, Carolyn	FY2022.Senior.Refund	0	253312	2/17/2023	6.80
Moore, Carolyn Total					6.80
Moose Lodge #745	2252023	0	46705	2/24/2023	586.50
Moose Lodge #745 Total					586.50
Morris, David	V184642	0	126529	2/16/2023	55.00
Morris, David Total					55.00
Morton, Thomas	FY2022.Senior.Refund	0	253313	2/17/2023	24.90
Morton, Thomas Total					24.90
Moser, Amy	FY2022.Senior.Refund	0	253314	2/17/2023	65.55
Moser, Amy Total					65.55
Motion Industries, Inc	I66-00214908,0218107	2303395	253518	3/1/2023	620.42
Motion Industries, Inc Total					620.42
Motorola Solutions - Starcom	7.11552E+12	2303403	253519	3/1/2023	3,240.00
Motorola Solutions - Starcom Total					3,240.00

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Muganzi, Kendra L	REIMB TRAVEL 2/23	0	253520	3/1/2023	60.39
Muganzi, Kendra L Total					60.39
Murray, Brittany	FY2022.Senior.Refund	0	253315	2/17/2023	13.50
Murray, Brittany Total					13.50
Music Theatre International	Contract #9800733	0	46713	3/1/2023	2,445.00
Music Theatre International Total					2,445.00
Myers, Kerry	FY2022.Senior.Refund	0	253316	2/17/2023	6.65
Myers, Kerry Total					6.65
MyFleetCenter.com	16571255, 16571127	2303521	253521	3/1/2023	352.24
MyFleetCenter.com Total					352.24
Naour, Paul	FY2022.Senior.Refund	0	253317	2/17/2023	53.15
Naour, Paul Total					53.15
National Academic Quiz Tournaments, LLC	VWR53R	0	46687	2/16/2023	120.00
National Academic Quiz Tournaments, LLC Total					120.00
Nelson, Cheryl	FY2022.Senior.Refund	0	253318	2/17/2023	16.45
Nelson, Cheryl Total					16.45
Nelson, Laurie	FY2022.Senior.Refund	0	253319	2/17/2023	70.55
Nelson, Laurie Total					70.55
Nevco Sports, LLC	207011	0	47118	2/23/2023	1,563.98
Nevco Sports, LLC Total					1,563.98
Ngoma, Nancy	FY2022.Senior.Refund	0	253320	2/17/2023	35.55
Ngoma, Nancy Total					35.55
Nichols, Roger L	V529808	0	20361	3/13/2023	65.00
Nichols, Roger L Total					65.00
Nicor Gas	GAS 2/13-2/15	0	253522	3/1/2023	942.95
	GAS 2/16-2/19	0	253522	3/1/2023	938.22
Nicor Gas Total					1,881.17
Nicoson, Erik	FY2022.Senior.Refund	0	253321	2/17/2023	35.10
Nicoson, Erik Total					35.10
Niekamp, Tracy	Senior Night	0	47073	2/16/2023	104.06
Niekamp, Tracy Total					104.06
Nielsen, Barb	FY2022.Senior.Refund	0	253322	2/17/2023	0.10
Nielsen, Barb Total					0.10
Normal Community High School	Boys Basketball	0	46725	3/6/2023	456.13
Normal Community High School Total					456.13
Normal West High School	V267376	0	126537	2/28/2023	175.00
	V866020	0	126537	2/28/2023	200.00
Normal West High School Total					375.00
Normalite Newspaper	SUBS. RENEWAL	2303562	253523	3/1/2023	24.95
Normalite Newspaper Total					24.95

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Northpoint Elementary School	V923290	0	2934	3/13/2023	-
Northpoint Elementary School Total					-
Norton, Jeff	Girls track 3-15-23	0	46742	3/9/2023	125.00
	Girls track 3-13-23	0	46743	3/9/2023	125.00
Norton, Jeff Total					250.00
Nourie, Julie	V608957	0	21908	3/9/2023	55.17
Nourie, Julie Total					55.17
Novotney, Scott	FY2022.Senior.Refund	0	253323	2/17/2023	23.20
Novotney, Scott Total					23.20
Nu-Air Corporation	0150666-IN	2303429	253524	3/1/2023	13,757.90
	0150636-IN	2303397	253524	3/1/2023	8,004.92
Nu-Air Corporation Total					21,762.82
Nunez, Cesar R	V355236	0	5070	3/2/2023	1,650.00
Nunez, Cesar R Total					1,650.00
Nybakke Vacuum Shop, Inc	3-INVS, 2/13-2/14	2303593	253525	3/1/2023	188.20
	021123-1, 021123-2	2303501	253525	3/1/2023	169.97
Nybakke Vacuum Shop, Inc Total					358.17
O'Day, Amber	REIMB CONF FEE 2/21	0	253526	3/1/2023	899.54
O'Day, Amber Total					899.54
Oliveros, Marina	FY2022.Senior.Refund	0	253324	2/17/2023	0.60
Oliveros, Marina Total					0.60
Olympia Middle School	V710851	0	6436	3/2/2023	125.00
Olympia Middle School Total					125.00
O'Neal, Cozy	V184642	0	126530	2/16/2023	55.00
O'Neal, Cozy Total					55.00
Oostman, Mark	FY2022.Senior.Refund	0	253325	2/17/2023	5.75
Oostman, Mark Total					5.75
Orris, Krystal	FY2022.Senior.Refund	0	253326	2/17/2023	0.60
Orris, Krystal Total					0.60
Ort, Robert	V520717	0	126548	3/10/2023	375.00
Ort, Robert Total					375.00
Ortiz, Fredy	FY2022.Senior.Refund	0	253327	2/17/2023	9.04
Ortiz, Fredy Total					9.04
Orwig, Doug	FY2022.Senior.Refund	0	253328	2/17/2023	11.25
Orwig, Doug Total					11.25
OSF Healthcare	00167817-00	2303364	253527	3/1/2023	480.00
OSF Healthcare Total					480.00
Pacha, Zachary A	REIMB CLOTHING ALN	2303502	253528	3/1/2023	108.73
Pacha, Zachary A Total					108.73
Pallem, Lakshmi K	FY2022.Senior.Refund	0	253329	2/17/2023	50.85
Pallem, Lakshmi K Total					50.85

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Pandey, Priya	FY2022.Senior.Refund	0	253330	2/17/2023	22.20
Pandey, Priya Total					22.20
Panizo, Stacey L	V758999	0	2586	3/7/2023	14.99
Panizo, Stacey L Total					14.99
Papa John's Pizza	V487484	0	4069	3/13/2023	58.44
	V300457	0	5072	3/9/2023	293.22
Papa John's Pizza Total					351.66
Papa John's Pizza 1	V493023	0	14885	3/14/2023	236.75
	V997036	0	24595	3/1/2023	100.00
	V279384	0	24579	2/24/2023	37.46
Papa John's Pizza 1 Total					374.21
Papa Murphy's	IL - 2/24/2023	2303582	253529	3/1/2023	4,449.50
	IL - 2/10/2023	2303365	253529	3/1/2023	5,223.00
Papa Murphy's Total					9,672.50
Parker, Alisa	V831630	0	6427	2/22/2023	1,112.58
Parker, Alisa Total					1,112.58
Parks, Arthur	FY2022.Senior.Refund	0	253331	2/17/2023	8.85
Parks, Arthur Total					8.85
Parts Town, LLC	6-INVS, 1/30-2/7	2303399	253530	3/1/2023	2,898.59
Parts Town, LLC Total					2,898.59
Pate, Michelle	V471658	0	21892	2/22/2023	90.72
Pate, Michelle Total					90.72
Patel, Hansa	FY2022.Senior.Refund	0	253332	2/17/2023	207.05
Patel, Hansa Total					207.05
Peavler, Kurt	FY2022.Senior.Refund	0	253333	2/17/2023	1.95
Peavler, Kurt Total					1.95
Peck, Jon	FY2022.Senior.Refund	0	253334	2/17/2023	37.40
Peck, Jon Total					37.40
Pedraza, Cherish	FY2022.Senior.Refund	0	253335	2/17/2023	49.75
Pedraza, Cherish Total					49.75
Pekin Community High School	V422305	0	126549	3/10/2023	175.00
Pekin Community High School Total					175.00
Penhollow, Timothy	REIMB HOBBY LOBBY	2303496	253531	3/1/2023	15.98
Penhollow, Timothy Total					15.98
Penn, Lori	FY2022.Senior.Refund	0	253336	2/17/2023	279.05
Penn, Lori Total					279.05
Peoria Civic Center	State Speech Tourn	0	47074	2/16/2023	140.00
Peoria Civic Center Total					140.00
Pepsi Cola General Bot, Inc	2 invoices 2/27	0	47137	3/2/2023	525.74
	V110437	0	24588	2/27/2023	391.40
	6-INVS, 2/8-2/16	2303491	253532	3/1/2023	3,882.79

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Pepsi Cola General Bot, Inc	7-INVS, 2/1-2/3	2303363	253532	3/1/2023	3,949.56	
Pepsi Cola General Bot, Inc Total					8,749.49	
Pett, Rachel E	V419319	0	14876	3/6/2023	125.37	
	REIMB BK. OUTLET	2303543	253533	3/1/2023	70.12	
Pett, Rachel E Total					195.49	
Piercy Auto Body		16308	2303409	253534	3/1/2023	4,270.57
Piercy Auto Body Total					4,270.57	
Pioneer Drama Service	V811901	0	24592	3/1/2023	904.75	
Pioneer Drama Service Total					904.75	
Pip Marketing Signs		353450	0	46744	3/9/2023	120.82
Pip Marketing Signs Total					120.82	
Pipco Companies, Ltd		61445	2303503	253535	3/1/2023	1,755.00
Pipco Companies, Ltd Total					1,755.00	
Pleasure Driveway & Park Dist of Peoria		230022	0	46706	2/24/2023	623.14
Pleasure Driveway & Park Dist of Peoria Total					623.14	
Poindexter, Lynne		3921	2303561	253536	3/1/2023	175.00
Poindexter, Lynne Total					175.00	
Polhemus, Toni	FY2022.Senior.Refund	0	253337	2/17/2023	30.90	
Polhemus, Toni Total					30.90	
Pontiac TWP HSD #90	V65770	0	126550	3/10/2023	250.00	
	V402292	0	126538	2/28/2023	250.00	
Pontiac TWP HSD #90 Total					500.00	
Porter, Erin	FY2022.Senior.Refund	0	253338	2/17/2023	15.65	
Porter, Erin Total					15.65	
Postmaster Of Towanda	P.O. BOX DUES	2303120	253537	3/1/2023	242.00	
Postmaster Of Towanda Total					242.00	
Priller, Kimberly Erin	V404827	0	2583	3/3/2023	60.50	
Priller, Kimberly Erin Total					60.50	
Prina, John Marcus	V763409	0	126531	2/16/2023	75.00	
Prina, John Marcus Total					75.00	
Pritchett, Mark L	V791482	0	20362	3/13/2023	65.00	
Pritchett, Mark L Total					65.00	
Prokes, Shawn	FY2022.Senior.Refund	0	253339	2/17/2023	215.00	
Prokes, Shawn Total					215.00	
Promise Council, Inc.	NCHS Promise	0	47138	3/2/2023	700.00	
Promise Council, Inc. Total					700.00	
Pugh, Clifford	Soph Boys Bball 2/11	0	47075	2/16/2023	110.00	
	Unit5 Boy Bball 2/18	0	47075	2/16/2023	110.00	
Pugh, Clifford Total					220.00	
Puritan Springs	V490322	0	5075	3/13/2023	71.90	
	Normal West 3-6-23	0	46726	3/6/2023	465.50	

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Puritan Springs	V214396	0	5067	2/17/2023	65.21
Puritan Springs Total					602.61
Quadient Finance USA, Inc.	STMT-02/16/23	0	253538	3/1/2023	2,250.00
Quadient Finance USA, Inc. Total					2,250.00
Quill Corporation	30827515	0	47139	3/2/2023	41.87
Quill Corporation Total					41.87
Quinn, Georgette	FY2022.Senior.Refund	0	253340	2/17/2023	21.85
Quinn, Georgette Total					21.85
R & RS	32468 & 32467	0	47076	2/16/2023	1,016.34
R & RS Total					1,016.34
Rackauskas, Jarrod Anthony	Trophy	0	46707	2/24/2023	219.33
Rackauskas, Jarrod Anthony Total					219.33
Raglan, Melissa N	V140468	0	2584	3/3/2023	13.98
	V718288	0	2581	2/23/2023	13.99
Raglan, Melissa N Total					27.97
Ragland, Tonya	FY2022.Senior.Refund	0	253341	2/17/2023	10.70
Ragland, Tonya Total					10.70
Raleigh, William G	V112493	0	21902	3/1/2023	113.66
Raleigh, William G Total					113.66
Rally Athletic Bags	4050	301230005	47158	3/9/2023	4,536.00
Rally Athletic Bags Total					4,536.00
Ramachandran, Rathnakumar	FY2022.Senior.Refund	0	253342	2/17/2023	34.05
Ramachandran, Rathnakumar Total					34.05
Ramseyer, Joel	FY2022.Senior.Refund	0	253343	2/17/2023	19.80
Ramseyer, Joel Total					19.80
Rantoul Township HS	V825664	0	126539	2/28/2023	200.00
Rantoul Township HS Total					200.00
Rardin, Amy Carole	Solo-Ens concession	0	47159	3/9/2023	478.74
Rardin, Amy Carole Total					478.74
Rathakrishnan, Tharani	FY2022.Senior.Refund	0	253344	2/17/2023	3.80
Rathakrishnan, Tharani Total					3.80
Rattley, Alfreda	FY2022.Senior.Refund	0	253345	2/17/2023	1.53
Rattley, Alfreda Total					1.53
Ray, Angela	REIMB TRAVEL 02/23	0	253539	3/1/2023	75.72
Ray, Angela Total					75.72
Read's Sporting Goods	4 Invoices 3/4/23	0	47160	3/9/2023	395.95
	B1864	0	47160	3/9/2023	528.00
	B1483	0	47077	2/16/2023	800.00
Read's Sporting Goods Total					1,723.95
Reber, Cathy	FY2022.Senior.Refund	0	253346	2/17/2023	55.85
Reber, Cathy Total					55.85

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Reed, Gregory L.	V184642	0	126532	2/16/2023	55.00	
	Unit5 Boy Bball 2/18	0	47078	2/16/2023	165.00	
Reed, Gregory L. Total					220.00	
Reedy, Sara	FY2022.Senior.Refund	0	253347	2/17/2023	26.55	
Reedy, Sara Total					26.55	
Rena, Thomas	FY2022.Senior.Refund	0	253348	2/17/2023	131.95	
Rena, Thomas Total					131.95	
Republic Services - #368	0368-001056789 2/20	2300022	253540	3/1/2023	6,564.35	
	0368-001056789.	2303596	253540	3/1/2023	759.75	
Republic Services - #368 Total					7,324.10	
RevTrak	V42383752	0	0	3/8/2023	19.29	
RevTrak Total					19.29	
Rice, Andrew	FY2022.Senior.Refund	0	253349	2/17/2023	50.95	
Rice, Andrew Total					50.95	
Richards, Adam J	Hotel rooms 2-10	0	46708	2/24/2023	963.83	
	REIMB - HOTEL 2/18	2303527	253541	3/1/2023	1,775.04	
	V155468	0	20346	2/16/2023	210.00	
	FUEL REIMB 2/11	2303374	253541	3/1/2023	79.90	
Richards, Adam J Total					3,028.77	
Ridgway, Jaime	FY2022.Senior.Refund	0	253350	2/17/2023	78.00	
Ridgway, Jaime Total					78.00	
Right Direction Crisis Intervention		18105	2303380	253542	3/1/2023	217.92
Right Direction Crisis Intervention Total					217.92	
Rink, Kristi	V96741	0	21903	3/1/2023	100.00	
	V93486	0	21884	2/16/2023	50.00	
Rink, Kristi Total					150.00	
Roanoke Concrete Products Co		224402	2303507	253543	3/1/2023	591.25
Roanoke Concrete Products Co Total					591.25	
Roberson, Todd	FY2022.Senior.Refund	0	253351	2/17/2023	18.30	
Roberson, Todd Total					18.30	
Robinson, Molly N	FY2022.Senior.Refund	0	253352	2/17/2023	7.07	
Robinson, Molly N Total					7.07	
Rodriguez, Alicia	FY2022.Senior.Refund	0	253353	2/17/2023	8.95	
Rodriguez, Alicia Total					8.95	
Rogers Supply Company Inc	BL038157	2303401	253544	3/1/2023	8.02	
Rogers Supply Company Inc Total					8.02	
Rogers, Heather V	V245357	0	2696	2/23/2023	15.91	
Rogers, Heather V Total					15.91	
Rokita, Audrey Rose M	FY2022.Senior.Refund	0	253354	2/17/2023	5.60	
Rokita, Audrey Rose M Total					5.60	
Roller, R Michael	REIMB MEIJER, DC CHM	2303481	253545	3/1/2023	7.99	

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Roller, R Michael Total					7.99
Roman, Raquel	Boys bball senior	0	47089	2/17/2023	37.43
Roman, Raquel Total					37.43
Ron Smith Printing Company	157436	2303555	253546	3/1/2023	1,282.50
Ron Smith Printing Company Total					1,282.50
Roop, Cari Elizabeth	V747371	0	2582	2/24/2023	213.92
Roop, Cari Elizabeth Total					213.92
Roop, Jennifer L	V367702	0	2699	3/1/2023	63.61
Roop, Jennifer L Total					63.61
Rosa Educational Consulting, Inc.	ROSA-712	2303475	253547	3/1/2023	2,000.00
Rosa Educational Consulting, Inc. Total					2,000.00
RP Lumber Company, Inc	4-INVS, 1/12-2/6	2303506	253548	3/1/2023	837.91
	5-INVS, 1/10-1/31	2303400	253548	3/1/2023	1,165.66
RP Lumber Company, Inc Total					2,003.57
Rudge, Amber Dawn	Tablecloths	0	46688	2/16/2023	5.00
Rudge, Amber Dawn Total					5.00
Ruff, Olivia A	NEHS induction	0	46745	3/9/2023	70.32
	Induction supplies	0	46727	3/6/2023	11.16
	Fundraiser	0	46689	2/16/2023	214.50
Ruff, Olivia A Total					295.98
Russo, Sonya A	FY2022.Senior.Refund	0	253355	2/17/2023	0.80
Russo, Sonya A Total					0.80
Ruyle, Jason E	FY2022.Senior.Refund	0	253356	2/17/2023	15.05
Ruyle, Jason E Total					15.05
S & S Builders Hardware Co	575738	2303508	253549	3/1/2023	309.04
S & S Builders Hardware Co Total					309.04
Sam Lemman Ford	8.73929E+15	2303532	253550	3/1/2023	765.40
Sam Lemman Ford Total					765.40
Sampreeth, Swaroop	FY2022.Senior.Refund	0	253357	2/17/2023	7.70
Sampreeth, Swaroop Total					7.70
Sam's Club	V454357	0	1619	3/7/2023	50.72
Sam's Club Total					50.72
Sarver, Michael S	V473198	0	21909	3/9/2023	20.00
	Team camp	0	46690	2/16/2023	300.00
Sarver, Michael S Total					320.00
Sayani, Venkata	FY2022.Senior.Refund	0	253358	2/17/2023	2.70
Sayani, Venkata Total					2.70
Schaschwary, Hannah R	V20082	0	21910	3/9/2023	35.40
Schaschwary, Hannah R Total					35.40
Scheck, Angela	FY2022.Senior.Refund	0	253359	2/17/2023	10.70
Scheck, Angela Total					10.70

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Schifeling, Chaylene	FY2022.Senior.Refund	0	253360	2/17/2023	1.45
Schifeling, Chaylene Total					1.45
Schmittner, Michael	FY2022.Senior.Refund	0	253361	2/17/2023	0.60
Schmittner, Michael Total					0.60
Schneider, Gregory	FY2022.Senior.Refund	0	253362	2/17/2023	21.55
Schneider, Gregory Total					21.55
Scholastic Inc.	V237148	0	9446	3/2/2023	47.92
	46362331, 46390988	2303578	253551	3/1/2023	721.00
Scholastic Inc. Total					768.92
Schonauer, Derrick J	Fresh Team meal	0	47079	2/16/2023	250.64
Schonauer, Derrick J Total					250.64
Schwamberger, Mark	FY2022.Senior.Refund	0	253363	2/17/2023	52.45
Schwamberger, Mark Total					52.45
Sears, Eric	FY2022.Senior.Refund	0	253364	2/17/2023	113.40
Sears, Eric Total					113.40
Secretary Of State	4 YR Notary Bond	2303639	253573	3/2/2023	15.00
Secretary Of State Total					15.00
Sefton, Nathaniel J	V246709	0	6429	2/23/2023	90.86
Sefton, Nathaniel J Total					90.86
Select Screen Prints	V961818	0	5484	3/13/2023	144.00
	61309	0	47140	3/2/2023	220.00
	V312754	0	24593	3/1/2023	968.00
	V479484	0	24589	2/27/2023	144.00
	V465855	0	6430	2/23/2023	614.00
	61264	0	46691	2/16/2023	150.00
Select Screen Prints Total					2,240.00
Serone, Bonnie	V220012	0	24603	3/9/2023	25.80
	V276331	0	24599	3/3/2023	29.47
Serone, Bonnie Total					55.27
Shanks, Katherine Alice	REIMB TRAVEL 02/21	0	253552	3/1/2023	4.91
Shanks, Katherine Alice Total					4.91
Shelton, William	FY2022.Senior.Refund	0	253365	2/17/2023	40.75
Shelton, William Total					40.75
Sherman, Dan	FY2022.Senior.Refund	0	253366	2/17/2023	19.15
Sherman, Dan Total					19.15
Shirt Tech	1003	0	47119	2/23/2023	450.00
Shirt Tech Total					450.00
Short, Lori	FY2022.Senior.Refund	0	253367	2/17/2023	191.30
Short, Lori Total					191.30
Shoukry, Kaitlin	ICTM Reg supplies	0	47161	3/9/2023	89.44
	M3 Competition Lunch	0	47161	3/9/2023	106.95
Shoukry, Kaitlin Total					196.39

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Sidem, Bernard	FY2022.Senior.Refund	0	253368	2/17/2023	32.70
Sidem, Bernard Total					32.70
Sieg, Michael J	V184642	0	126533	2/16/2023	55.00
Sieg, Michael J Total					55.00
Simmons, Kimberly	FY2022.Senior.Refund	0	253369	2/17/2023	14.20
Simmons, Kimberly Total					14.20
Singh, Nina	FY2022.Senior.Refund	0	253370	2/17/2023	2.36
Singh, Nina Total					2.36
Sizemore, Heather	FY2022.Senior.Refund	0	253371	2/17/2023	12.10
Sizemore, Heather Total					12.10
Skaggs, Christine	FY2022.Senior.Refund	0	253372	2/17/2023	36.35
Skaggs, Christine Total					36.35
Slayback, Jackie	V345546	0	24563	2/17/2023	210.00
Slayback, Jackie Total					210.00
Small, Donald J	V422095	0	20363	3/13/2023	110.00
Small, Donald J Total					110.00
Smedley, Leona	FY2022.Senior.Refund	0	253373	2/17/2023	19.55
Smedley, Leona Total					19.55
Smith, Amanda	FY2022.Senior.Refund	0	253374	2/17/2023	0.60
Smith, Amanda Total					0.60
Smith, Joshua E.	V387416	0	20364	3/13/2023	70.00
Smith, Joshua E. Total					70.00
Smith, Michael P	FY2022.Senior.Refund	0	253375	2/17/2023	187.05
Smith, Michael P Total					187.05
Specialized Education Of Illinois	INV-154797	2303382	253553	3/1/2023	31,742.92
Specialized Education Of Illinois Total					31,742.92
Speirer, Jeffrey E	FY2022.Senior.Refund	0	253376	2/17/2023	15.20
Speirer, Jeffrey E Total					15.20
Spencer, Jennifer	FY2022.Senior.Refund	0	253377	2/17/2023	29.80
Spencer, Jennifer Total					29.80
Spencer, Lori	V193107	0	5485	3/14/2023	215.76
Spencer, Lori Total					215.76
Spiral Binding LLC	V341640	0	1618	2/17/2023	184.17
Spiral Binding LLC Total					184.17
Springfield Electric	3-INVS,1-CR 1/6-1/25	2303433	253554	3/1/2023	261.94
Springfield Electric Total					261.94
Springwood, Cheryl	V156734	0	6441	3/7/2023	74.47
Springwood, Cheryl Total					74.47
St. Mary's School	V759498	0	24580	2/24/2023	100.00

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St. Mary's School Total					100.00	
Stahmer, Jeremy	V232474	0	21911	3/9/2023	191.74	
	V935676	0	21885	2/16/2023	79.00	
Stahmer, Jeremy Total					270.74	
Starkey, Katie Jane	REIMB WALMART	2303540	253555	3/1/2023	36.66	
Starkey, Katie Jane Total					36.66	
SteinKoenig, Michael	FY2022.Senior.Refund	0	253378	2/17/2023	262.10	
SteinKoenig, Michael Total					262.10	
Stephens, David	FY2022.Senior.Refund	0	253379	2/17/2023	22.75	
Stephens, David Total					22.75	
Stewart-Laube, Christine	FY2022.Senior.Refund	0	253380	2/17/2023	22.36	
Stewart-Laube, Christine Total					22.36	
Stites, Daryl	V627665	0	20365	3/13/2023	55.00	
Stites, Daryl Total					55.00	
Stone, Jennifer D	Menards Supplies	0	47162	3/9/2023	1,807.99	
	Chapter Social Pizza	0	47141	3/2/2023	137.54	
	Meat Science coats	0	47141	3/2/2023	104.30	
Stone, Jennifer D Total					2,049.83	
Storm, Matt	FY2022.Senior.Refund	0	253381	2/17/2023	32.75	
Storm, Matt Total					32.75	
Stout, Tammy	FY2022.Senior.Refund	0	253382	2/17/2023	24.70	
Stout, Tammy Total					24.70	
Stuard & Associates, Inc		34023	2303523	253556	3/1/2023	400.00
Stuard & Associates, Inc Total					400.00	
Sugai, Lynne	FY2022.Senior.Refund	0	253383	2/17/2023	31.15	
Sugai, Lynne Total					31.15	
Sunkel, Carolyn Anne	V991252	0	21912	3/9/2023	20.00	
Sunkel, Carolyn Anne Total					20.00	
Swan, Christopher D	FY2022.Senior.Refund	0	253384	2/17/2023	0.30	
Swan, Christopher D Total					0.30	
Swan, Jackie	FY2022.Senior.Refund	0	253385	2/17/2023	6.40	
Swan, Jackie Total					6.40	
Swanson, Joel E	REIMB PREMIUM PET	2303482	253557	3/1/2023	47.98	
Swanson, Joel E Total					47.98	
Tabor, Michelle	FY2022.Senior.Refund	0	253386	2/17/2023	11.30	
Tabor, Michelle Total					11.30	
Tanton, Edward	FY2022.Senior.Refund	0	253387	2/17/2023	17.40	
Tanton, Edward Total					17.40	
Taylor, Keith	Soph Boys Bball 2/11	0	47080	2/16/2023	165.00	
Taylor, Keith Total					165.00	

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Taylor, Matthew A	FY2022.Senior.Refund	0	253388	2/17/2023	20.75
Taylor, Matthew A Total					20.75
Temples, Wesley G	Supplies for AD meet	0	46746	3/9/2023	21.38
	IHSA hospitality	0	46728	3/6/2023	45.43
Temples, Wesley G Total					66.81
Tetzloff, Stacey A	FY2022.Senior.Refund	0	253389	2/17/2023	32.35
Tetzloff, Stacey A Total					32.35
The Music Shoppe, Inc	3434807	0	14877	3/6/2023	46.75
	3417815, 3415358	0	14859	2/16/2023	28.05
	3417193	0	46692	2/16/2023	750.00
	V394497	0	6425	2/16/2023	279.80
	3425860	2303576	253559	3/1/2023	61.13
	3424791	2303406	253559	3/1/2023	90.00
	3424173	2303459	253559	3/1/2023	7.19
	3616944	2303372	253559	3/1/2023	45.00
The Music Shoppe, Inc Total					1,307.92
The Quill	V756695	0	5117	3/3/2023	24.95
The Quill Total					24.95
Thomas, Emily	V989296	0	24600	3/3/2023	168.00
	V686275	0	24596	3/1/2023	148.50
	V390438	0	24581	2/24/2023	213.92
Thomas, Emily Total					530.42
Thomas, Mary	FY2022.Senior.Refund	0	253390	2/17/2023	8.55
Thomas, Mary Total					8.55
Thompson Electronics Co	105863, 106464	2302982	253124	2/16/2023	5,816.73
	108840	2303467	253560	3/1/2023	4,026.73
Thompson Electronics Co Total					9,843.46
Thompson, Hilary	V432916	0	21886	2/16/2023	62.40
Thompson, Hilary Total					62.40
Thompson, Katina	FY2022.Senior.Refund	0	253391	2/17/2023	2.75
Thompson, Katina Total					2.75
Thompson, Todd	FY2022.Senior.Refund	0	253392	2/17/2023	10.85
Thompson, Todd Total					10.85
Thurman, Michelle	FY2022.Senior.Refund	0	253393	2/17/2023	11.70
Thurman, Michelle Total					11.70
T-MOBILE	STMT - 02/21/23	0	253558	3/1/2023	1,517.00
	STMT - 02/21/23.	0	253558	3/1/2023	6,142.41
T-MOBILE Total					7,659.41
Torres, Barbara S	FY2022.Senior.Refund	0	253394	2/17/2023	36.68
Torres, Barbara S Total					36.68
Town Of Normal	Summer Pool Rental	0	47163	3/9/2023	550.00
Town Of Normal Total					550.00
Town Of Normal 1	10302, 10307	2303466	253561	3/1/2023	453,375.87
Town Of Normal 1 Total					453,375.87

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Town Of Normal Water Dept.	WATER BILL - 2/9/23	0	253562	3/1/2023	32,662.74	
Town Of Normal Water Dept. Total					32,662.74	
Tucci, Dawna	FY2022.Senior.Refund	0	253395	2/17/2023	106.65	
Tucci, Dawna Total					106.65	
Tucker, Emily Sue	TRAVEL SEP 22	0	253125	2/16/2023	12.50	
	TRAVEL OCT 22	0	253125	2/16/2023	25.00	
	TRAVEL NOV 22	0	253125	2/16/2023	21.88	
	TRAVEL DEC 22	0	253125	2/16/2023	15.63	
Tucker, Emily Sue Total					75.01	
Turner, Bobby L	FY2022.Senior.Refund	0	253396	2/17/2023	82.80	
Turner, Bobby L Total					82.80	
Tuten, Brittany	V534889	0	14882	3/8/2023	25.00	
	V708732	0	14863	2/21/2023	70.00	
Tuten, Brittany Total					95.00	
Twin City Awards		3082	0	46709	2/24/2023	232.50
	V494106	0	20347	2/17/2023	240.00	
Twin City Awards Total					472.50	
Twin Supplies, LTD.	14927Q	2303434	253563	3/1/2023	526.28	
Twin Supplies, LTD. Total					526.28	
Uline	159860731	2303510	253564	3/1/2023	317.30	
	159449350	2303524	253564	3/1/2023	888.28	
Uline Total					1,205.58	
Unit 5 Decker Industries	V546001	0	6437	3/2/2023	437.50	
	247	0	46714	3/1/2023	20.00	
	INV - 212	2303213	253565	3/1/2023	350.00	
Unit 5 Decker Industries Total					807.50	
Unit 5 Vocational Training Ctr/Deck	V476345	0	9447	3/9/2023	35.50	
Unit 5 Vocational Training Ctr/Deck Total					35.50	
United Pipe & Supply Co, Inc	3303788	2303435	253566	3/1/2023	279.10	
United Pipe & Supply Co, Inc Total					279.10	
University High School	V238918	0	126551	3/10/2023	250.00	
University High School Total					250.00	
University Of Illinois Extension	V657312	0	1864	3/3/2023	300.00	
University Of Illinois Extension Total					300.00	
Urbana High School	V510469	0	126540	2/28/2023	225.00	
Urbana High School Total					225.00	
Vale, Angela Gwyn	FY2022.Senior.Refund	0	253397	2/17/2023	6.90	
Vale, Angela Gwyn Total					6.90	
Van Gundy Agency, Inc	576295	2303504	253567	3/1/2023	1,789.00	
	576294	2303505	253567	3/1/2023	1,646.00	
Van Gundy Agency, Inc Total					3,435.00	
Vance, Rhonda	FY2022.Senior.Refund	0	253398	2/17/2023	3.10	

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Vance, Rhonda Total					3.10
Vandegraft, Adam	FY2022.Senior.Refund	0	253399	2/17/2023	4.35
Vandegraft, Adam Total					4.35
Vandiver, Phil	FY2022.Senior.Refund	0	253400	2/17/2023	30.25
Vandiver, Phil Total					30.25
Vanschepen, Jeff	FY2022.Senior.Refund	0	253401	2/17/2023	26.20
Vanschepen, Jeff Total					26.20
Varadam, Shireesha	FY2022.Senior.Refund	0	253402	2/17/2023	24.70
Varadam, Shireesha Total					24.70
Varsity Spirit	V823578	0	14868	3/1/2023	4,651.46
	V65993	0	24590	2/27/2023	2,112.05
	V336662	0	24571	2/22/2023	2,383.60
Varsity Spirit Total					9,147.11
Verda, Donna	FY2022.Senior.Refund	0	253403	2/17/2023	3.60
Verda, Donna Total					3.60
Vex Robotics, Inc.	644089	2303298	253568	3/1/2023	128.57
	639484	2303030	253568	3/1/2023	199.28
Vex Robotics, Inc. Total					327.85
Vincent, Susan Anne	V897365	0	24594	3/1/2023	87.44
	V295925	0	24591	2/27/2023	85.01
	V569162	0	24572	2/22/2023	46.96
Vincent, Susan Anne Total					219.41
Visa Businesscard Commerce Bank	STMT-J.REWERTS. 2-15	0	0	3/7/2023	(174.25)
	STMT-STANLEY 2-15	0	0	3/7/2023	(179.95)
	STMT-E.OGRADY 2-15	2303641	0	3/7/2023	76.92
	STMT-A.HUNT 2-15	2303454	0	3/7/2023	311.18
	STMT-A.STYCK 2-15	2303428	0	3/7/2023	697.32
	STMT-S.VOGEL 2-15	2303469	0	3/7/2023	314.20
	STMT-G.TENUTA 2-15	2303518	0	3/7/2023	1,126.98
	STM-MARTIN-BOYD 2-15	2303418	0	3/7/2023	3,353.90
	STMT-D.CURBY 2-15	2303439	0	3/7/2023	172.10
	STMT-SPRINGWOOD 2-15	2303445	0	3/7/2023	376.93
	STMT-P.NEGLEY 2-15	2303411	0	3/7/2023	213.04
	STMT-M.NICASIO 2-15	2303413	0	3/7/2023	1,178.46
	STMT-T.KOVACK 2-15	2303530	0	3/7/2023	37.40
	STMT-K.JENSEN 2-15	2303537	0	3/7/2023	1,843.45
	STMT-S.RILEY 2-15	2303430	0	3/7/2023	40.44
	STMT-E.PALMER 2-15	2303432	0	3/7/2023	3,913.27
	STMT-L.THOMAS 2-15	2303441	0	3/7/2023	928.68
	STMT-J.BERMANN 2-15	2303484	0	3/7/2023	550.12
	STMT-A.ZBROZAK 2-15	2303558	0	3/7/2023	4,705.39
	STMT-T.WILSON 2-15	2303463	0	3/7/2023	18.60
	STMT-SUDDARTH 2-15	2303464	0	3/7/2023	14.28
	STMT-T.VERDRY 2-15	2303465	0	3/7/2023	647.12
	STMT-DV.JOHNSON 2-15	2303520	0	3/7/2023	5,336.28
	STMT-E.BEGGS 2-15	2303531	0	3/7/2023	871.20
	STMT-C.WEBSTER 2-15	2303533	0	3/7/2023	182.43
	STMT-W.TEMPLLES 2-15	2303646	0	3/7/2023	3,577.45
	STM-PENNINGTON 2-15	2303417	0	3/7/2023	20,391.09
STMT-K.KNEPLER 2-15	2303408	0	3/7/2023	610.31	

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Visa Businesscard Commerce Bank	STMT-C.HEIMER 2-15	2303414	0	3/7/2023	26.43
Visa Businesscard Commerce Bank	STMT-C.ROOP 2-15	2303478	0	3/7/2023	149.98
Visa Businesscard Commerce Bank	STMT-BENNINGTON 2-15	2303691	0	3/7/2023	790.04
Visa Businesscard Commerce Bank	STMT-T.FOGAL 2-15	2303678	0	3/7/2023	2,207.76
Visa Businesscard Commerce Bank	STMT-S.PETERS 2-15	2303536	0	3/7/2023	153.84
Visa Businesscard Commerce Bank	STMT-.DAVENPORT 2-15	2303455	0	3/7/2023	613.25
Visa Businesscard Commerce Bank	STMT-S.EDWARDS 2-15	2303583	0	3/7/2023	1,640.12
Visa Businesscard Commerce Bank	STMT-C.ELLIS 2-15	2303651	0	3/7/2023	1,241.48
Visa Businesscard Commerce Bank	STMT-H.ROGERS 2-15	2303654	0	3/7/2023	987.50
Visa Businesscard Commerce Bank	STMT-M.BOZARTH 2-15	2303443	0	3/7/2023	65.20
Visa Businesscard Commerce Bank	STMT-J.ADELMAN 2-15	2303571	0	3/7/2023	8,870.88
Visa Businesscard Commerce Bank	STMT-J.REWERTS 2-15	2303495	0	3/7/2023	63.42
Visa Businesscard Commerce Bank	STMT-STANLEY 1 2-15	2303519	0	3/7/2023	6,869.80
Visa Businesscard Commerce Bank	STMT-R.BALDWIN 2-15	2303559	0	3/7/2023	5,346.78
Visa Businesscard Commerce Bank	STMT-K.WEIKLE 2-15	2303462	0	3/7/2023	37.30
Visa Businesscard Commerce Bank	STMT-.LAMBOLEY1 2-15	2303492	0	3/7/2023	185.94
Visa Businesscard Commerce Bank	STMT-K.SHELVIN 2-15	2303522	0	3/7/2023	5,458.36
Visa Businesscard Commerce Bank	STMT-D.BROWN 2-15	2303730	0	3/7/2023	5,774.13
Visa Businesscard Commerce Bank	STMT-M.BACKE 1 2-15	2303410	0	3/7/2023	1,290.18
	STMT-LAMBOLEY D 2-15	2303419	0	3/7/2023	34.95
	STMT-M.LAMBOLEY 2-15	2303493	0	3/7/2023	9.95
	STMT-D.LAMBOLEY 2-15	2303421	0	3/7/2023	413.29
	STMT-M.STANLEY 2-15	2303479	0	3/7/2023	1,141.12
	STMT-C.CHAPMAN 2-15	2303444	0	3/7/2023	9,656.36
	STMT-LAMBOLEY2 2-15	2303514	0	3/7/2023	10,183.28
	STMT-SHELVIN 1 2-15	2303525	0	3/7/2023	119.70
	STMT-M.BACKE 2-15	2303416	0	3/7/2023	19.22
	STMT-PENNINGTON 2-15	2303468	0	3/7/2023	2,391.05
Visa Businesscard Commerce Bank Total					116,875.65
Vogel, Beth	FY2022.Senior.Refund	0	253404	2/17/2023	97.52
Vogel, Beth Total					97.52
Walker, Sharon	V372875	0	21893	2/22/2023	70.00
	V544948	0	21888	2/21/2023	105.00
Walker, Sharon Total					175.00
Walker, Valentine S	REIMB AMAZON 2/16	2303557	253569	3/1/2023	26.69
	Soccer supplies 2-24	0	46710	2/24/2023	164.89
Walker, Valentine S Total					191.58
Ward, Jessica	FY2022.Senior.Refund	0	253405	2/17/2023	42.60
Ward, Jessica Total					42.60
Warner, Ellen	FY2022.Senior.Refund	0	253406	2/17/2023	2.20
Warner, Ellen Total					2.20
Watkins, Robert	FY2022.Senior.Refund	0	253407	2/17/2023	200.95
Watkins, Robert Total					200.95
Watts Copy Systems, Inc.	334718521	2303456	253570	3/1/2023	1,852.95
Watts Copy Systems, Inc. Total					1,852.95
Weakly, Shelly	Food, parking	0	46747	3/9/2023	554.58
	Haylee	0	46748	3/9/2023	224.14
	Pizza, award	0	46729	3/6/2023	93.10
	Misc dance supplies	0	46693	2/16/2023	2,631.23
Weakly, Shelly Total					3,503.05

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Weir, Todd	FY2022.Senior.Refund	0	253408	2/17/2023	68.55
Weir, Todd Total					68.55
Wendell Niepagen Greenhouses		3199	46749	3/9/2023	2,178.00
Wendell Niepagen Greenhouses Total					2,178.00
Wert, Amy L	FY2022.Senior.Refund	0	253409	2/17/2023	26.95
Wert, Amy L Total					26.95
Westerfield, Katie	FY2022.Senior.Refund	0	253410	2/17/2023	109.60
Westerfield, Katie Total					109.60
White Jr, David	FY2022.Senior.Refund	0	253411	2/17/2023	49.45
White Jr, David Total					49.45
White, Euwanda	FY2022.Senior.Refund	0	253412	2/17/2023	14.05
White, Euwanda Total					14.05
Wiedman, Peter	FY2022.Senior.Refund	0	253413	2/17/2023	2.60
Wiedman, Peter Total					2.60
Williams, Kristi Anne	FY2022.Senior.Refund	0	253414	2/17/2023	18.35
Williams, Kristi Anne Total					18.35
Williams, Sara E	Madrigal 3-6-23	0	46730	3/6/2023	332.74
Williams, Sara E Total					332.74
Williford, Barbara	FY2022.Senior.Refund	0	253415	2/17/2023	33.20
Williford, Barbara Total					33.20
Wills, Richard L	Soph Boys Bball	0	47090	2/17/2023	55.00
	Unit5 Boy Bball 2/18	0	47081	2/16/2023	110.00
Wills, Richard L Total					165.00
Winsupply	34664 01	2303436	253571	3/1/2023	303.00
Winsupply Total					303.00
Wohlford-Bean, Kimberly L	FY2022.Senior.Refund	0	253416	2/17/2023	5.20
Wohlford-Bean, Kimberly L Total					5.20
Wolfe, Kathryn Ellen	V683956	0	6329	3/9/2023	22.53
Wolfe, Kathryn Ellen Total					22.53
Wurth, Amy	FY2022.Senior.Refund	0	253417	2/17/2023	2.60
Wurth, Amy Total					2.60
Wyszynski, Kelly	FY2022.Senior.Refund	0	253418	2/17/2023	28.85
Wyszynski, Kelly Total					28.85
Xiong, Zhikang	FY2022.Senior.Refund	0	253419	2/17/2023	74.35
Xiong, Zhikang Total					74.35
X-Treme Light And Sound		673904	46715	3/1/2023	500.00
X-Treme Light And Sound Total					500.00
Yamada, Erik	FY2022.Senior.Refund	0	253420	2/17/2023	2.51
Yamada, Erik Total					2.51
Yard, Shane	FY2022.Senior.Refund	0	253421	2/17/2023	28.45

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Yard, Shane Total					28.45
Yosten, Shyla	FY2022.Senior.Refund	0	253422	2/17/2023	40.45
Yosten, Shyla Total					40.45
Zbrozek, Lisa A	FY2022.Senior.Refund	0	253423	2/17/2023	21.30
Zbrozek, Lisa A Total					21.30
Zeigler, Felice	FY2022.Senior.Refund	0	253424	2/17/2023	0.25
Zeigler, Felice Total					0.25
Zeman, Jacqueline	Speech Meal	0	47082	2/16/2023	55.85
	FUEL REIMB 2/11	2303447	253572	3/1/2023	122.47
Zeman, Jacqueline Total					178.32
Ziebarth, Jill A	FY2022.Senior.Refund	0	253425	2/17/2023	37.35
Ziebarth, Jill A Total					37.35
Zimmerman, Claire Christine	VTAP - 3-6-23	0	46731	3/6/2023	547.02
Zimmerman, Claire Christine Total					547.02
Zions First National Bank	1526370-23 2/14	2303398	253126	2/16/2023	2,250.00
Zions First National Bank Total					2,250.00
Grand Total					4,840,868.35

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Fund	Amount
07	32,091.90
08	1,015,507.76
10	623,337.83
20	313,559.45
30	2,250.00
40	2,083,783.77
80	601,948.23
90	17,485.00
99	150,904.41
Grand Total	4,840,868.35

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Ace Hardware	585542/5	2303801	253575	3/15/2023	107.03
	585477/5 2/27	2303768	253575	3/15/2023	98.77
	16 INVS 2/3-2/24	2300075	253575	3/15/2023	482.21
	585318/5 & 585185/5	2303719	253575	3/15/2023	65.24
Ace Hardware Total					753.25
Adams, Julie	HOURS 2/1-2/28	2303793	253576	3/15/2023	1,443.75
Adams, Julie Total					1,443.75
A-Frame Piano Services LLC	STMT 1233 2/17	2303759	253574	3/15/2023	115.00
	1235.071429	2303770	253574	3/15/2023	115.00
A-Frame Piano Services LLC Total					230.00
Alert Signal & Control	106290.1333	2303683	253577	3/15/2023	144.00
Alert Signal & Control Total					144.00
Allen, Vincent T	REIMB ATH NET 2/25	2303679	253578	3/15/2023	135.00
Allen, Vincent T Total					135.00
Alpha Baking Co., Inc.	STMT 2/28	2303755	253579	3/15/2023	5,591.65
Alpha Baking Co., Inc. Total					5,591.65
Alpha Controls & Services LLC	22S016-1 FOX CK 2/17	2303835	253580	3/15/2023	11,033.00
	22S013-1 GROVE 2/17	2303837	253580	3/15/2023	39,121.00
	22S009-11 PEPPER	2303832	253580	3/15/2023	1,956.60
	22S157-2 NTHPOINT	2303833	253580	3/15/2023	27,544.00
	22S015-1 TOWANDA	2303841	253580	3/15/2023	11,911.00
	22S014-1 PRAIRELAND	2303842	253580	3/15/2023	13,235.00
Alpha Controls & Services LLC Total					104,800.60
Altorfer	WO430060517	2303684	253581	3/15/2023	3,044.24
Altorfer Total					3,044.24
Amazon Capital Services	1WVD-HH7R-K670 3/12	2303788	253582	3/15/2023	416.36
	1PPY-FW9H-3JWD 3/01	2303589	253582	3/15/2023	28.99
	1T73-G9HT-LHLM 2/11	2303300	253582	3/15/2023	37.99
	146N-Y4NX-7JY3 3/10	2303733	253582	3/15/2023	970.80
	1L37-FQ1M-IVRW 3/09	2303734	253582	3/15/2023	838.50
	14YK-JT6M-1YJ3 3/09	2303735	253582	3/15/2023	284.88
	1174-VN76-337F 3/13	2303811	253582	3/15/2023	259.22
	1TTD-7VXF-9VF1 3/10	2303764	253582	3/15/2023	131.46
	19W3-DGPC-917N 3/10	2303660	253582	3/15/2023	313.69
	1GCW-DT9G-3GR3 3/9	2303731	253582	3/15/2023	631.02
	1G7R-WR17-66HN 3/10	2303732	253582	3/15/2023	496.05
	13C9-LTW1-6YYG 3/10	2303784	253582	3/15/2023	114.99
	1YKL-YFQC-6TDV 3/10	2303785	253582	3/15/2023	114.99
	1JF7-HV4Y-6M14 3/10	2303741	253582	3/15/2023	209.94
	1LTD-M3DV-3XQH 3/10	2303742	253582	3/15/2023	18.48
	1LTQ-H7Y7-43KR 3/8	2303690	253582	3/15/2023	28.99
	1MTR-WV4H-446F 2/23	2303450	253582	3/15/2023	159.89
	17YF-KX3C-NDXT 2/26	2303512	253582	3/15/2023	51.99
	13T9-JQYH-4WQN 3/01	2303615	253582	3/15/2023	71.94
	1CMD-P7NQ-17YM 3/7	2303672	253582	3/15/2023	197.76
	14FX-X6TQ-1G4J 3/7	2303671	253582	3/15/2023	54.78
	1PQY-RCNW-7D1F 3/8	2303698	253582	3/15/2023	107.97
	1QH4-XVH1-PCCQ 2/26	2303539	253582	3/15/2023	39.98
	1NLF-YNGL-DTXX 3/4	2303626	253582	3/15/2023	269.65
	1GPY-1FWC-4DP4 3/01	2303569	253582	3/15/2023	103.30
	1R4N-MPJY-93YD 2/28	2303570	253582	3/15/2023	72.35

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Amazon Capital Services	1HQW-RDYL-4K37 3/01	2303588	253582	3/15/2023	24.99
	1G4M-7W49-1QTY 3/02	2303634	253582	3/15/2023	206.94
	19G4-DDDN-1PRP 3/02	2303618	253582	3/15/2023	209.66
Amazon Capital Services Total					6,467.55
Ambrose, Valerie L	TRAVEL FEB 23	0	253583	3/15/2023	22.27
Ambrose, Valerie L Total					22.27
American Pest Control	523287.0769	2300072	253584	3/15/2023	1,230.00
American Pest Control Total					1,230.00
Amplified IT LLC	53891 & 54361 1/31-2	2303608	253585	3/15/2023	202.22
Amplified IT LLC Total					202.22
Avanti's Italian Restaurant -Bloomington	STMT 3/01	2303754	253586	3/15/2023	5,784.00
Avanti's Italian Restaurant -Bloomington Total					5,784.00
B&H Photo-Video	210951517.1	2303415	253587	3/15/2023	149.99
B&H Photo-Video Total					149.99
Basic Info Technology Solutions, Inc.	AR22092 2/28	2303791	253588	3/15/2023	134.00
Basic Info Technology Solutions, Inc. Total					134.00
Batteries Plus Bulbs	P60110823 2/23	2303805	253589	3/15/2023	607.90
Batteries Plus Bulbs Total					607.90
Becker, Frank	4 REPLACEMENT CHKS	0	253590	3/15/2023	200.00
Becker, Frank Total					200.00
Bennett Electronics	34732.08333	2303104	253591	3/15/2023	994.00
	34781 & 3477 3/03	2303845	253591	3/15/2023	1,174.00
	34775	2303846	253591	3/15/2023	1,596.00
	34777	2303847	253591	3/15/2023	1,254.00
	34776	2303848	253591	3/15/2023	228.00
	34781	2303849	253591	3/15/2023	114.00
	34780	2303850	253591	3/15/2023	228.00
	34779	2303851	253591	3/15/2023	114.00
	34784	2303852	253591	3/15/2023	114.00
	364783	2303853	253591	3/15/2023	290.25
34774	2302430	253591	3/15/2023	3,318.00	
Bennett Electronics Total					9,424.25
Bennington, Marlys	TRAVEL FEB 23	0	253592	3/15/2023	26.86
Bennington, Marlys Total					26.86
Bishop, Janette Milagros	TRAVEL FEB 23	0	253593	3/15/2023	34.58
Bishop, Janette Milagros Total					34.58
Blaum, Melissa Marie	TRAVEL JAN 23	0	253594	3/15/2023	45.85
	TRAVEL FEB 23	0	253594	3/15/2023	55.02
Blaum, Melissa Marie Total					100.87
Blick Art Materials	474111.2727	2303790	253595	3/15/2023	607.68
Blick Art Materials Total					607.68
Blueberry Hill Book, Inc.	2023-3491 2/27	2303535	253596	3/15/2023	716.10
Blueberry Hill Book, Inc. Total					716.10
Books del Sur	2023-3610 3/08	2303743	253597	3/15/2023	61.89

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Books del Sur Total					61.89
Bordner, Kelly L	TRAVEL FEB 23	0	253598	3/15/2023	75.72
Bordner, Kelly L Total					75.72
Bradfield's Computer Supply	561613.0952	2303356	253599	3/15/2023	380.00
	561699.0833	2303442	253599	3/15/2023	690.00
Bradfield's Computer Supply Total					1,070.00
Brand, Kara C	TRAVEL JAN 23	0	253600	3/15/2023	43.43
	TRAVEL FEB 23	0	253600	3/15/2023	36.75
Brand, Kara C Total					80.18
Briggs, Susan Kay	TRAVEL FEB 23	0	253601	3/15/2023	109.65
Briggs, Susan Kay Total					109.65
Brown's Wrecker Service Inc	4029274, 402930	2303800	253602	3/15/2023	237.00
	402929 2/22	2303771	253602	3/15/2023	95.00
Brown's Wrecker Service Inc Total					332.00
Bruce, Micheal A	TRAVEL FEB 23	0	253603	3/15/2023	127.86
Bruce, Micheal A Total					127.86
Budak, Heather L	REIMB FUEL 02/25	2303725	253604	3/15/2023	20.00
Budak, Heather L Total					20.00
Bushue Background Screening	2 INVS 2/28	2303860	253605	3/15/2023	3,297.00
Bushue Background Screening Total					3,297.00
Capitol Group	2 INVS 2/17-2/23	2303715	253606	3/15/2023	192.41
Capitol Group Total					192.41
Cardiff, Benjamin R	TRAVEL FEB 23	0	253607	3/15/2023	34.98
Cardiff, Benjamin R Total					34.98
Carter, Kory	REIMB SUPPLS 2/27	2303645	253608	3/15/2023	29.35
Carter, Kory Total					29.35
Causarano, Pei-ni	TRAVEL JAN-MAR 06	0	253609	3/15/2023	32.10
Causarano, Pei-ni Total					32.10
Central Illinois Trucks Inc	2 INVS 3/3-3/6	2303803	253610	3/15/2023	2,407.26
	101P115202 3/01	2303722	253610	3/15/2023	290.64
Central Illinois Trucks Inc Total					2,697.90
Cheli, Sharri Louise	TRAVEL DEC - FEB 23	0	253611	3/15/2023	143.07
Cheli, Sharri Louise Total					143.07
City of Bloomington	WATER 2/24-3/03	0	253612	3/15/2023	3,856.50
City of Bloomington Total					3,856.50
Clean The Uniform Company	32162446.5	2300040	253613	3/15/2023	66.64
Clean The Uniform Company Total					66.64
Cleveland, Marla Joan	TRAVEL JAN 23	0	253614	3/15/2023	166.76
	TRAVEL FEB 23	0	253614	3/15/2023	136.04
Cleveland, Marla Joan Total					302.80
Collins, Paula Lynn	TRAVEL FEB 23	0	253615	3/15/2023	55.02

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Collins, Paula Lynn Total					55.02
Collins, Veronica	TRAVEL FEB 23	0	253616	3/15/2023	64.06
Collins, Veronica Total					64.06
Comcast Business	8.77101E+15	2303844	253617	3/15/2023	454.14
Comcast Business Total					454.14
Confidential On-Site Paper Shreddin	135826.0323	2303575	253618	3/15/2023	63.65
	136409.0714	0	253618	3/15/2023	303.81
Confidential On-Site Paper Shreddin Total					367.46
Connor Co	6 INVS 2/7-2/15	2303714	253619	3/15/2023	1,577.56
Connor Co Total					1,577.56
Cook, Matthew	REFUND 3/14	0	253620	3/15/2023	19.30
Cook, Matthew Total					19.30
Corn Belt Energy Corporation	ELECTRIC 3/14/23	0	253621	3/15/2023	97,230.63
Corn Belt Energy Corporation Total					97,230.63
Crescent Electric Supply Co	5 INVS 2/14-2/16	2303717	253622	3/15/2023	1,740.16
Crescent Electric Supply Co Total					1,740.16
Cumulus Media-Bloomington	BB3611044 2/28	2303871	253623	3/15/2023	425.00
Cumulus Media-Bloomington Total					425.00
Cunningham Children's Home	6994.071429	2303834	253624	3/15/2023	7,839.40
Cunningham Children's Home Total					7,839.40
Davidson, Josiah B	REIMB- JEWEL 2/17	2303649	253625	3/15/2023	20.99
Davidson, Josiah B Total					20.99
Davis, Portia	TRAVEL FEB 23	0	253626	3/15/2023	44.54
Davis, Portia Total					44.54
Dearborn National Life Insurance Co	BILLING DEC 22 3/01	2303642	253627	3/15/2023	8,997.55
	BILLING JAN 23 3/01	2303643	253627	3/15/2023	9,003.00
	BILLING FEB 23 3/01	2303644	253627	3/15/2023	9,047.21
Dearborn National Life Insurance Co Total					27,047.76
Dehner, Meredith R	TRAVEL FEB 23	0	253628	3/15/2023	34.58
Dehner, Meredith R Total					34.58
Didax.com	177373.375	2303668	253629	3/15/2023	102.60
Didax.com Total					102.60
Dillman, Pamela Kim	TRAVEL FEB 22	0	253630	3/15/2023	10.41
Dillman, Pamela Kim Total					10.41
Dillon, Lynn Marie	TRAVEL FEB 23	0	253631	3/15/2023	26.27
Dillon, Lynn Marie Total					26.27
Docusign Inc	1.111E+11	2303872	253632	3/15/2023	5,520.00
Docusign Inc Total					5,520.00
Don Owen Tire Service, Inc	315217 & 314517	2303772	253633	3/15/2023	894.44
Don Owen Tire Service, Inc Total					894.44

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Elpayaa, Lauren	TRAVEL FEB 23	0	253634	3/15/2023	101.72
Elpayaa, Lauren Total					101.72
Emerick, Drew Mathew	TRAVEL FEB 23	0	253635	3/15/2023	68.45
Emerick, Drew Mathew Total					68.45
Engler Callaway Baasten & Sraga, LLC		31368 2303836	253636	3/15/2023	25.00
Engler Callaway Baasten & Sraga, LLC Total					25.00
Eta Hand 2 Mind, Inc.	INV-000103291 3/08	2303663	253637	3/15/2023	460.96
	INV000099845 3/3	2303637	253637	3/15/2023	199.96
Eta Hand 2 Mind, Inc. Total					660.92
Evergreen Fs		94374.15385 2303674	253638	3/15/2023	3,882.92
Evergreen Fs Total					3,882.92
Farnsworth Croup, Inc.		240624.0741 2303686	253639	3/15/2023	665.00
Farnsworth Croup, Inc. Total					665.00
Fisher, Charles E	TRAVEL FEB 23	0	253640	3/15/2023	85.48
Fisher, Charles E Total					85.48
Follett Content Solutions, LLC	617185F-3/09	2303146	253641	3/15/2023	1,992.62
	617547F 3/8	2303157	253641	3/15/2023	998.88
	605965F 2/27	2303736	253641	3/15/2023	1,924.90
Follett Content Solutions, LLC Total					4,916.40
Franklin, Cindy E	TRAVEL FEB 23	0	253642	3/15/2023	89.34
Franklin, Cindy E Total					89.34
Fulling Interpreting Services, LLC.		23031.5 2303726	253643	3/15/2023	300.00
Fulling Interpreting Services, LLC. Total					300.00
Gannaway, Rachel L	TRAVEL FEB 23	0	253644	3/15/2023	88.82
Gannaway, Rachel L Total					88.82
Garcia, Stephanie Michelle	TRAVEL FEB 23	0	253645	3/15/2023	101.39
Garcia, Stephanie Michelle Total					101.39
Geiger		5057312.083 2303689	253646	3/15/2023	1,252.90
Geiger Total					1,252.90
Ghrist, Tracie Nicole	TRAVEL FEB 23	0	253647	3/15/2023	210.84
Ghrist, Tracie Nicole Total					210.84
Gibson, Jennifer	TRAVEL FEB 23	0	253648	3/15/2023	113.77
Gibson, Jennifer Total					113.77
Gibson, Patrick T	TRAVEL FEB 23	0	253649	3/15/2023	221.71
Gibson, Patrick T Total					221.71
Giermann, Jennifer	REIMB SUPPLS 3/01	2303692	253650	3/15/2023	95.88
Giermann, Jennifer Total					95.88
Glasgow-Kuhns, Meegan Mary	TRAVEL JAN 23	0	253651	3/15/2023	47.95
Glasgow-Kuhns, Meegan Mary Total					47.95
Goeke, Karl A	TRAVE; FEB 23	0	253652	3/15/2023	74.28
Goeke, Karl A Total					74.28

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Gonzalez, Roman	TRAVEL FEB 23	0	253653	3/15/2023	74.80
Gonzalez, Roman Total					74.80
Gordon Food Service, Inc	19 invs 2/20-2/28	2303750	253654	3/15/2023	24,468.78
	21 INVS 2/10-3/01	2303751	253654	3/15/2023	15,069.61
	18 INVS 2/15-3/02	2303752	253654	3/15/2023	15,399.27
Gordon Food Service, Inc Total					54,937.66
Grainger Parts Operations Ww Graing	9602819832	2303710	253655	3/15/2023	150.40
Grainger Parts Operations Ww Graing Total					150.40
Greater Illinois NSDA	CONTEST FEE-SPEECH	2303713	253656	3/15/2023	105.00
Greater Illinois NSDA Total					105.00
Grubic, Angela Marie	TRAVEL FEB 23	0	253657	3/15/2023	165.39
Grubic, Angela Marie Total					165.39
Hadden, Eric B	REIMB- DIABETES PRG	2303828	253658	3/15/2023	35.00
Hadden, Eric B Total					35.00
Hafermann, Eduard	REIMB FUEL 03/01	2303737	253659	3/15/2023	20.04
Hafermann, Eduard Total					20.04
Hawkins, Inc.	6416695.5	2303858	253660	3/15/2023	1,614.16
	6416483.5	2303810	253660	3/15/2023	2,023.14
Hawkins, Inc. Total					3,637.30
Health Alliance Medical Plans	00366-009 2/16	2303746	253661	3/15/2023	73,558.00
Health Alliance Medical Plans Total					73,558.00
Heartland Community College	AR-23-2303 NWHS	2303657	253662	3/15/2023	9,186.00
Heartland Community College Total					9,186.00
Heartspring	16040.07143	2303682	253663	3/15/2023	23,857.36
Heartspring Total					23,857.36
Heinemann	7509323	2303619	253664	3/15/2023	501.75
Heinemann Total					501.75
Henrichsmeyer, Krista	TRAVEL JAN 23	0	253665	3/15/2023	51.02
Henrichsmeyer, Krista Total					51.02
Hicksgas Bloomington	U074G109 2/22	2303796	253666	3/15/2023	113.16
Hicksgas Bloomington Total					113.16
Hill, Shane Padraic	TRAVEL FEB 23	0	253667	3/15/2023	261.15
Hill, Shane Padraic Total					261.15
Hinthorne, Diane Kay	TRAVEL JAN 23	0	253668	3/15/2023	57.71
	TRAVEL FEB 23	0	253668	3/15/2023	69.95
Hinthorne, Diane Kay Total					127.66
Hitchins, Tracy	TRAVEL FEB 23	0	253669	3/15/2023	68.71
Hitchins, Tracy Total					68.71
Holland, Anita	REIMB KROGER 2/10	2303630	253670	3/15/2023	24.57
Holland, Anita Total					24.57

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Holley, Tyra Michael	CLOTH ALLOW 2/25	2303799	253671	3/15/2023	152.25
Holley, Tyra Michael Total					152.25
Holt Supply Company	3379435.087	2303709	253672	3/15/2023	404.53
Holt Supply Company Total					404.53
Hopper, Daniele A	REIMB AMAZON 2/16	2303744	253673	3/15/2023	29.98
Hopper, Daniele A Total					29.98
Horine, David	INV-NCHS 02MAR23	2303816	253674	3/15/2023	270.00
Horine, David Total					270.00
Houchin, Patricia L	TRAVEL FEB 24	0	253675	3/15/2023	74.60
Houchin, Patricia L Total					74.60
Huber, Julie Ann	TRAVEL FEB 23	0	253676	3/15/2023	64.85
Huber, Julie Ann Total					64.85
Hudson Municipal Water	WATER BILL 2/17/23	0	253677	3/15/2023	299.22
Hudson Municipal Water Total					299.22
Illinois OIL Marketing Equipment, I	36577, 36578 & 36579	2303724	253678	3/15/2023	2,835.00
Illinois OIL Marketing Equipment, I Total					2,835.00
Illinois School For The Deaf	TRANS 2/02-2/26	2303873	253679	3/15/2023	81.00
Illinois School For The Deaf Total					81.00
Illinois School For The Visually Im	STUDENT TRANS 03/07	2303875	253680	3/15/2023	352.00
Illinois School For The Visually Im Total					352.00
Illinois Worker's Compensation Comm	BILLING 02/10	2303766	253681	3/15/2023	220.68
Illinois Worker's Compensation Comm Total					220.68
Interstate Billing Serv, Inc	3031447746 2/23	2303792	253682	3/15/2023	84.90
Interstate Billing Serv, Inc Total					84.90
Iron Mountain	HHPM548 2/28	2303687	253683	3/15/2023	3,528.55
Iron Mountain Total					3,528.55
J Spencer Construction LLC	1888.074074	2303635	253684	3/15/2023	780.00
	1887.074074	2303673	253684	3/15/2023	304.00
J Spencer Construction LLC Total					1,084.00
J W Pepper & Sons Incorp	2 INVS 2/14	2303817	253685	3/15/2023	39.00
J W Pepper & Sons Incorp Total					39.00
Jerome, Ruth H	TRAVEL FEB 23	0	253686	3/15/2023	43.23
Jerome, Ruth H Total					43.23
JMO Modular LLC.	35184, 35185 8/24	2303829	253687	3/15/2023	55,122.86
JMO Modular LLC. Total					55,122.86
Johnstone Supply	2 INVS 2/8-2/13	2303708	253688	3/15/2023	150.18
Johnstone Supply Total					150.18
Jones, Sarah E	TRAVEL FEB 23	0	253689	3/15/2023	80.17
Jones, Sarah E Total					80.17
JOSTEN'S	30485767.07	2303739	253690	3/15/2023	1,575.45

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JOSTEN'S	30388850, 30389407	2303587	253690	3/15/2023	3,307.53
JOSTEN'S Total					4,882.98
Jostens, Inc	30180662.03	2303547	253691	3/15/2023	65.75
Jostens, Inc Total					65.75
JTC Academy	BILLING FEB 23	2303681	253692	3/15/2023	12,565.56
JTC Academy Total					12,565.56
Karr, Natalie Ann	TRAVEL FEB 23	0	253693	3/15/2023	35.70
Karr, Natalie Ann Total					35.70
Kaskaskia Special Education Distric	TUITION BILL 03/10	2303874	253694	3/15/2023	6,480.00
Kaskaskia Special Education Distric Total					6,480.00
Kearfott, Nicolas	TRAVEL FEB 23	0	253695	3/15/2023	675.17
Kearfott, Nicolas Total					675.17
Kele, Inc.	INV3555960 2/14	2303707	253696	3/15/2023	724.81
Kele, Inc. Total					724.81
Kelly, Jennifer	REIMB SUPPL 1/8-2/26	2303584	253697	3/15/2023	121.58
Kelly, Jennifer Total					121.58
Ken's OIL Service, Inc.	103670 & 889773	2303774	253698	3/15/2023	28,730.62
	2.09466E+17	2303721	253698	3/15/2023	7,309.01
Ken's OIL Service, Inc. Total					36,039.63
Kingsley Junior High School	REIMB ACT FUND 3/01	2303629	253699	3/15/2023	31.50
	REIMB ACT FUND 1/27	2303628	253699	3/15/2023	840.00
Kingsley Junior High School Total					871.50
Knollenberg, Holly N	TRAVEL FEB 23	0	253700	3/15/2023	101.26
Knollenberg, Holly N Total					101.26
Kotowski, Linda Jo	TRAVEL FEB 23	0	253701	3/15/2023	86.85
Kotowski, Linda Jo Total					86.85
Krut, Elizabeth Joy	TRAVEL FEB 23	0	253702	3/15/2023	130.87
Krut, Elizabeth Joy Total					130.87
LaFever, Timothy A	REIMB TRAVEL 2/28	0	253703	3/15/2023	183.92
LaFever, Timothy A Total					183.92
Lake-Cook Distributor Inc	20230263	2303648	253704	3/15/2023	91.09
Lake-Cook Distributor Inc Total					91.09
Lamboley, Daniel	TRAVEL SEP 22	0	253705	3/15/2023	116.44
	TRAVEL OCT 22	0	253705	3/15/2023	34.69
	TRAVEL NOV 22	0	253705	3/15/2023	38.44
	TRAVEL DEC 22	0	253705	3/15/2023	154.63
	TRAVEL JAN 23	0	253705	3/15/2023	33.60
	TRAVEL FEB 23	0	253705	3/15/2023	81.88
Lamboley, Daniel Total					459.68
Lamboley, Michelle	REIMB TRAVEL 9/30	0	253706	3/15/2023	73.13
	REIMB TRAVEL 1/31	0	253706	3/15/2023	32.88
	REIMB TRAVEL 2/28	0	253706	3/15/2023	98.05
	REIMB TRAVEL 12/13	0	253706	3/15/2023	53.63

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Lambolely, Michelle	REIMB TRAVEL 11/16	0	253706	3/15/2023	21.88
	REIMB TRAVEL 10/14	0	253706	3/15/2023	46.44
Lambolely, Michelle Total					326.01
Learnwell	INV133157 2/28	2303838	253707	3/15/2023	280.55
Learnwell Total					280.55
Leichtenberg, Valerie	REIMB TRAVEL 2-28	0	253708	3/15/2023	58.69
Leichtenberg, Valerie Total					58.69
Lighty, Bernadette Panganiban	REIMB TRAVEL 2/17	0	253709	3/15/2023	65.76
Lighty, Bernadette Panganiban Total					65.76
Lincoln Prairie Behavioral Health C	2021-18120	2303727	253710	3/15/2023	300.00
	2021-18135	2303728	253710	3/15/2023	500.00
	2021-18132	2303729	253710	3/15/2023	200.00
Lincoln Prairie Behavioral Health C Total					1,000.00
Linde Gas & Equipment Inc.	34304415	2303706	253711	3/15/2023	238.80
Linde Gas & Equipment Inc. Total					238.80
Long, Jennifer Ann	REIM CONF FEES 10/27	0	253712	3/15/2023	170.00
Long, Jennifer Ann Total					170.00
Lunzer, Janine	REIMB TRAVEL 2-28	0	253713	3/15/2023	52.33
Lunzer, Janine Total					52.33
Martinez, Julieanna K	TRAVEL FEB 23	0	253714	3/15/2023	70.74
Martinez, Julieanna K Total					70.74
Mason, Marcus	PARENT TRANS FEB	2303807	253715	3/15/2023	113.75
Mason, Marcus Total					113.75
Mattson, Rachel	REIMB CONF. FEES-2/4	0	253716	3/15/2023	533.67
Mattson, Rachel Total					533.67
Mc Master-Carr Supply Co	4-INS, 2/13-2/23	2303702	253717	3/15/2023	978.09
Mc Master-Carr Supply Co Total					978.09
Meyer, Damon	TRAVEL FEB 23	0	253718	3/15/2023	193.36
Meyer, Damon Total					193.36
Midwest Construction Rentals	182148-1 2/14	2303808	253719	3/15/2023	912.40
	182434-1	2303704	253719	3/15/2023	271.70
Midwest Construction Rentals Total					1,184.10
Mier, Angela M	REIMB TRAVEL 2/28	0	253720	3/15/2023	12.64
Mier, Angela M Total					12.64
Miller Janitor Supply Co.	110164.0714	2303804	253721	3/15/2023	468.70
Miller Janitor Supply Co. Total					468.70
Miller, Carla Jean	REIMB TRAVEL 2/28	0	253722	3/15/2023	67.86
Miller, Carla Jean Total					67.86
Moore, Burlinda	REIMB TRAVEL 2-28	0	253723	3/15/2023	238.42
Moore, Burlinda Total					238.42
Moore, Laura	REIMB REG. FEES	0	253724	3/15/2023	210.00

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Moore, Laura Total					210.00
Muehleck, Denise	REIMB SURPLUS BLNC	0	253725	3/15/2023	85.00
Muehleck, Denise Total					85.00
Mullen, Curtis D	REIMB PLM LIC FEE	2303636	253726	3/15/2023	200.00
Mullen, Curtis D Total					200.00
Myers, Gabriel	REIMB TRAVEL 2/28	0	253727	3/15/2023	51.09
Myers, Gabriel Total					51.09
Nasco	415098	2303662	253728	3/15/2023	129.90
Nasco Total					129.90
Newton, Carlie A	REIMB SNACKS 2/27	2303632	253729	3/15/2023	43.93
	REIMB SUPPLIES 2/27	2303819	253729	3/15/2023	23.98
Newton, Carlie A Total					67.91
Nicor Gas	BILLING 2/22-3/07	0	253730	3/15/2023	2,113.72
Nicor Gas Total					2,113.72
Nimmakayala, Vasundhara	REIMB TRAVEL 1/30	0	253731	3/15/2023	12.58
	REIMB TRAVEL 12/15	0	253731	3/15/2023	8.25
	REIMB TRAVEL 2/28	0	253731	3/15/2023	12.58
Nimmakayala, Vasundhara Total					33.41
Nord, Allison K	REIMB TRAVEL 2-28	0	253732	3/15/2023	107.22
Nord, Allison K Total					107.22
Nybakke Vacuum Shop, Inc	030423-4 3/02	2303809	253733	3/15/2023	54.98
Nybakke Vacuum Shop, Inc Total					54.98
O'Connell, Yolanda M	REIMB TRAVEL 2/28	0	253734	3/15/2023	244.45
O'Connell, Yolanda M Total					244.45
Pacific Learning, Inc	1053915	2303320	253735	3/15/2023	1,732.50
Pacific Learning, Inc Total					1,732.50
Parkside Junior High School	ACT FUND JAN/FEB	2303779	253736	3/15/2023	1,900.00
Parkside Junior High School Total					1,900.00
Parts Depot	271194	2303703	253737	3/15/2023	63.48
Parts Depot Total					63.48
Parts Town, LLC	5-INVS, 2/9-2/22	2303700	253738	3/15/2023	2,862.86
Parts Town, LLC Total					2,862.86
Pavilion	MCLEAN0221	2303652	253739	3/15/2023	924.00
Pavilion Total					924.00
Peoria Notre Dame High School	RE-ISSUE CK #15624	0	253740	3/15/2023	80.00
	RE-ISSUE CK#11339	0	253740	3/15/2023	250.00
Peoria Notre Dame High School Total					330.00
Pepsi Cola General Bot, Inc	6-INVS, 2/23-03/02	2303753	253741	3/15/2023	4,642.70
Pepsi Cola General Bot, Inc Total					4,642.70
Peterson, Sarah Jean	REIMB CONF FEES-1/27	0	253742	3/15/2023	581.02
Peterson, Sarah Jean Total					581.02

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Pioneer Valley Books	I247884	2303566	253743	3/15/2023	1,100.00
	I247820	2303572	253743	3/15/2023	345.40
Pioneer Valley Books Total					1,445.40
Plattner, Heather Paullin	REIMB TRAVEL 2/28	0	253744	3/15/2023	236.39
Plattner, Heather Paullin Total					236.39
PMA Securities LLC	INV-17396	2303864	253745	3/15/2023	2,000.00
PMA Securities LLC Total					2,000.00
Prairie Farms Dairy Inc	STMT-FEB 23	2303756	253746	3/15/2023	36,139.78
Prairie Farms Dairy Inc Total					36,139.78
Principal Life Insurance-Sbd Grand	STMT-MAR 23	2303747	253747	3/15/2023	5,535.07
Principal Life Insurance-Sbd Grand Total					5,535.07
Pro-Type Printing	65203.13333	2303427	253748	3/15/2023	409.00
	65142,65144,&65145	2303546	253748	3/15/2023	579.00
Pro-Type Printing Total					988.00
Quadient Finance USA, Inc.	7900044052876863-FEB	2303586	253749	3/15/2023	2,000.00
Quadient Finance USA, Inc. Total					2,000.00
Quadient Leasing USA, Inc.	N9833861	2303718	253750	3/15/2023	580.62
Quadient Leasing USA, Inc. Total					580.62
Quill Corporation	31093788, 31093905	2303565	253751	3/15/2023	1,139.76
Quill Corporation Total					1,139.76
Raglan, Melissa N	REIMB TRAVEL 2-28	0	253752	3/15/2023	159.23
Raglan, Melissa N Total					159.23
Read Naturally	260353	2303761	253753	3/15/2023	1,267.20
Read Naturally Total					1,267.20
Reading Reading Books, LLC	40765	2303665	253754	3/15/2023	112.00
	40741	2303620	253754	3/15/2023	142.75
Reading Reading Books, LLC Total					254.75
Reatherford, Brooke Alison	REIMB TRAVEL 2/28	0	253755	3/15/2023	11.53
Reatherford, Brooke Alison Total					11.53
Rech, Rudolph C	CLOTH ALLOW 3/01	2303798	253756	3/15/2023	100.00
Rech, Rudolph C Total					100.00
Regional Office Of Education #17	1002300448	2303831	253757	3/15/2023	30.00
	4002300084	2303839	253757	3/15/2023	35,750.00
	4002300086	2303840	253757	3/15/2023	344.17
	1002300239	2303658	253757	3/15/2023	2,400.00
Regional Office Of Education #17 Total					38,524.17
Rodts, Elizabeth R	REIMB TRAVEL 2/23	0	253758	3/15/2023	24.37
Rodts, Elizabeth R Total					24.37
Ron Smith Printing Company	157481	2303650	253759	3/15/2023	202.50
Ron Smith Printing Company Total					202.50
Rooker, Beth A	REIMB TRAVEL 2/28	0	253760	3/15/2023	79.26

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Rooker, Beth A Total					79.26
RP Lumber Company, Inc	4-INV, 2/10-2/17	2303699	253761	3/15/2023	542.43
RP Lumber Company, Inc Total					542.43
Rutledge, Kelly	REIMB TRAVEL 2-28	0	253762	3/15/2023	125.24
Rutledge, Kelly Total					125.24
Ryan, Julie	INVOICE - 011	2303712	253763	3/15/2023	113.00
Ryan, Julie Total					113.00
S & S Builders Hardware Co	575989	2303697	253764	3/15/2023	83.20
S & S Builders Hardware Co Total					83.20
Salyer, Tisa Marie	RIEMB TRAVEL 2/28	0	253765	3/15/2023	52.40
Salyer, Tisa Marie Total					52.40
Savvas Learning Company LLC	7028345814	2303675	253766	3/15/2023	25,386.20
Savvas Learning Company LLC Total					25,386.20
Schmidt, Therese F	REIMB TRAVEL 2-28	0	253767	3/15/2023	181.30
Schmidt, Therese F Total					181.30
Schmidt-Goveia, Lauren	REIMB SUPPLIES 2/9	2303789	253768	3/15/2023	154.90
Schmidt-Goveia, Lauren Total					154.90
School Specialty	2.08132E+11	2303568	253769	3/15/2023	486.00
	2.08132E+11	2303667	253769	3/15/2023	185.28
School Specialty Total					671.28
Schroen, Staci Nicole	REIMB TRAVEL 2-28	0	253770	3/15/2023	81.94
Schroen, Staci Nicole Total					81.94
Scornavacco, Robert A	REIMB DOLLARTREE	2302913	253771	3/15/2023	37.50
Scornavacco, Robert A Total					37.50
Scott, Robert W	REIMB TRAVEL 2/28	0	253772	3/15/2023	126.15
Scott, Robert W Total					126.15
Select Screen Prints	60410	2301643	253773	3/15/2023	72.00
Select Screen Prints Total					72.00
Sheppelman, Dawn Demlow	REIMB TRAVEL 2-28	0	253774	3/15/2023	163.10
Sheppelman, Dawn Demlow Total					163.10
Sherwin Williams Company	4246-3	2302945	253775	3/15/2023	37.84
	3-INV, 12/16-3/2	2302945	253775	3/15/2023	62.46
Sherwin Williams Company Total					100.30
Shumaker, Natalie Elise	REIMB TRAVEL 2-28	0	253776	3/15/2023	56.53
Shumaker, Natalie Elise Total					56.53
Smith, Bayleigh	REIMB TRAVEL 2/24	0	253777	3/15/2023	51.61
Smith, Bayleigh Total					51.61
Soliday, Mackenzie	REIMB TRAVEL 2-28	0	253778	3/15/2023	18.93
Soliday, Mackenzie Total					18.93
Specialized Education Of Illinois	INV - 156317	2303876	253779	3/15/2023	30,127.02

Expenditure Summary Report

From Date: 3/15/2023
To Date: 3/15/2023

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Specialized Education Of Illinois Total					30,127.02
Springfield Electric	2-INVS, 2/2-2/3	2303694	253780	3/15/2023	298.94
Springfield Electric Total					298.94
Springwood, Cheryl	REIMB SUPPLIES 3/6	2303748	253781	3/15/2023	29.94
	REIMB - FARM & FLEET	2303696	253781	3/15/2023	17.07
Springwood, Cheryl Total					47.01
Stack, Andrea C	REIMB TRAVEL 1-31	0	253782	3/15/2023	69.69
	REIMB TRAVEL 2-28	0	253782	3/15/2023	69.69
Stack, Andrea C Total					139.38
Starkey, Megan Ruth	REIMB TRAVEL 1-26	0	253783	3/15/2023	16.38
Starkey, Megan Ruth Total					16.38
State Of Il-State Fire Marshall	5125133913	2303815	253784	3/15/2023	75.00
State Of Il-State Fire Marshall Total					75.00
Stevens, Lori Joann	REIMB TRAVEL 2/23	0	253785	3/15/2023	151.31
Stevens, Lori Joann Total					151.31
Stone, Jennifer D	FUEL REIMB 3/1-2	2303769	253786	3/15/2023	83.99
Stone, Jennifer D Total					83.99
Suddarth, Jackson Leeanda	REIMB TRAVEL 2/28	0	253787	3/15/2023	90.19
Suddarth, Jackson Leeanda Total					90.19
Team Automotive & Tire	3 INVS 2/1-2/23	2303806	253788	3/15/2023	3,472.56
	46178, 46540	2303773	253788	3/15/2023	447.86
Team Automotive & Tire Total					3,920.42
Tevoert Auto Repair	18893, 18874	2303802	253789	3/15/2023	481.85
Tevoert Auto Repair Total					481.85
The Music Shoppe, Inc	3432912.087	2303818	253790	3/15/2023	15.28
	3.43455E+12	2303695	253790	3/15/2023	842.50
	3434541, 3434540	2303705	253790	3/15/2023	560.00
	3434007	2303711	253790	3/15/2023	148.00
	3427069	2303574	253790	3/15/2023	211.65
The Music Shoppe, Inc Total					1,777.43
Think Social Publishing, Inc	275577	2303563	253791	3/15/2023	1,810.44
Think Social Publishing, Inc Total					1,810.44
Topping, Elizabeth	REIMB CHILD HOSP	2303680	253792	3/15/2023	35.00
Topping, Elizabeth Total					35.00
Touchtone Communications	2482276	0	253793	3/15/2023	621.69
Touchtone Communications Total					621.69
Towanda Water Department	WATER BILL - 2/28/23	0	253794	3/15/2023	253.37
Towanda Water Department Total					253.37
Town Of Normal Water Dept.	WATER BILL - 3/9/23	0	253795	3/15/2023	29,836.84
	WATER BILL-2/6-2/23	0	253795	3/15/2023	262.64
Town Of Normal Water Dept. Total					30,099.48
Trane U.S. Inc.	313264480	2303685	253796	3/15/2023	6,700.00

Expenditure Summary Report

From Date: 3/15/2023
To Date: 3/15/2023

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Trane U.S. Inc. Total					6,700.00
Typing.com LLC	4.9764E+18	2303723	253797	3/15/2023	6,840.00
Typing.com LLC Total					6,840.00
UniFirst Corporation	STMT-FEB 23	2300440	253798	3/15/2023	1,308.58
UniFirst Corporation Total					1,308.58
Unit 5 Decker Industries	245	2303624	253799	3/15/2023	437.50
	INVOICE - 180	2301039	253799	3/15/2023	20.00
Unit 5 Decker Industries Total					457.50
Unit 5 Music Parents	CONTEST FEES 2/3	2303545	253800	3/15/2023	1,660.00
Unit 5 Music Parents Total					1,660.00
United Pipe & Supply Co, Inc	3307578, 3306047	2303688	253801	3/15/2023	241.45
United Pipe & Supply Co, Inc Total					241.45
Vale, Angela Gwyn	REIMB TRAVEL 2/28	0	253802	3/15/2023	62.55
Vale, Angela Gwyn Total					62.55
Van Gundy Agency, Inc	578366	2303640	253803	3/15/2023	65.00
Van Gundy Agency, Inc Total					65.00
Vanguard Energy Services,LLC	GAS SERV 2/1-2/28	0	253804	3/15/2023	31,545.04
Vanguard Energy Services,LLC Total					31,545.04
Village Of Carlock	2023-02	2303653	253805	3/15/2023	493.68
Village Of Carlock Total					493.68
Village of Carlock.	3543.071429	2303787	253806	3/15/2023	135.03
Village of Carlock. Total					135.03
Vision Service Plan - (II)	STMT - MAR 23	2303745	253807	3/15/2023	1,105.98
Vision Service Plan - (II) Total					1,105.98
Vogelsang, Claye R	REIMB TRAVEL 2/28	0	253808	3/15/2023	155.30
Vogelsang, Claye R Total					155.30
Walker, Karen L	REIMB TRAVEL 2/28	0	253809	3/15/2023	223.22
Walker, Karen L Total					223.22
Watts Copy Systems, Inc	1206813	2303676	253810	3/15/2023	19,792.23
Watts Copy Systems, Inc Total					19,792.23
Watts Copy Systems, Inc.	33587522	2303827	253812	3/15/2023	1,893.09
	33540877	2303677	253811	3/15/2023	12,721.10
Watts Copy Systems, Inc. Total					14,614.19
Weakly, Shelly	REIMB TRAVEL 1-31	0	253813	3/15/2023	457.52
	REIMB TRAVEL 2/28	0	253813	3/15/2023	304.58
Weakly, Shelly Total					762.10
Webster, Shelley C	REIMB TRAVEL 2/28	0	253814	3/15/2023	28.82
Webster, Shelley C Total					28.82
West	847931477	0	253815	3/15/2023	1,264.58
West Total					1,264.58

Expenditure Summary Report

From Date: 3/15/2023
To Date: 3/15/2023

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Western Avenue Comm Center	725.5	2303794	253816	3/15/2023	45.00
Western Avenue Comm Center Total					45.00
Wheeler, Nickey E	REIMB CDL LIC 1/23	2303797	253817	3/15/2023	60.00
Wheeler, Nickey E Total					60.00
Wheeler, Samuel James	REIMB TRAVEL 2/28	0	253818	3/15/2023	129.04
Wheeler, Samuel James Total					129.04
Wheet, Heather N	REIMB TRAVEL 2-23	0	253819	3/15/2023	18.01
	REIMB TRAVEL 1-26	0	253819	3/15/2023	7.21
Wheet, Heather N Total					25.22
Winsler, Annette	REIMB TRAVEL 2/17	0	253820	3/15/2023	9.83
Winsler, Annette Total					9.83
Winsupply	5-INVS, 2/3-2/13	2303693	253821	3/15/2023	930.05
Winsupply Total					930.05
Witzig, Pamela A	REIMB SUPPLIES	2303631	253822	3/15/2023	254.00
Witzig, Pamela A Total					254.00
Wright, Skyler	TRAVEL FEB 23	0	253823	3/15/2023	185.95
Wright, Skyler Total					185.95
Youthbuild Mclean Co.Charter School	TUITION INSTALLMT	2303720	253824	3/15/2023	69,953.35
Youthbuild Mclean Co.Charter School Total					69,953.35
Zimmerman, Claire Christine	REIMB TRAVEL 2/28	0	253825	3/15/2023	119.60
Zimmerman, Claire Christine Total					119.60
Zimmerman, Shelli	1595.083333	2303830	253826	3/15/2023	100.00
Zimmerman, Shelli Total					100.00
Zink, Laura Susanne	REIMB TRAVEL 2-28	0	253827	3/15/2023	41.66
Zink, Laura Susanne Total					41.66
Zobel, Daniel B	REIMB TRAVEL 3/1	0	253828	3/15/2023	235.80
Zobel, Daniel B Total					235.80
Grand Total					976,833.62

Expenditure Summary Report

From Date: 3/15/2023
To Date: 3/15/2023

Fund	Amount
10	471,529.76
20	275,390.38
30	63,633.46
40	47,929.85
80	15,506.17
90	102,844.00
Grand Total	976,833.62

Title IX Sexual Harassment Grievance Procedure

Sexual harassment affects a student's ability to learn and an employee's ability to work. Providing an educational and workplace environment free from sexual harassment is an important District goal. The District does not discriminate on the basis of sex in any of its education programs or activities, and it complies with Title IX of the Education Amendments of 1972 (Title IX) and its implementing regulations (34 C.F.R. Part 106) concerning everyone in the District's education programs and activities, including applicants for employment, students, parents/guardians, employees, and third parties.

Title IX Sexual Harassment Prohibited

Sexual harassment as defined in Title IX (Title IX Sexual Harassment) is prohibited. Any person, including a District employee or agent, or student, engages in Title IX Sexual Harassment whenever that person engages in conduct on the basis of an individual's sex that satisfies one or more of the following:

1. A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
2. Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's educational program or activity; or
3. *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(11), *domestic violence* as defined in 34 U.S.C. §12291(a)(12), or *stalking* as defined in 34 U.S.C. §12291(a)(36).

Examples of sexual harassment include, but are not limited to, touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, spreading rumors related to a person's alleged sexual activities, rape, sexual battery, sexual abuse, and sexual coercion.

Definitions from 34 C.F.R. §106.30

Complainant means an individual who is alleged to be the victim of conduct that could constitute sexual harassment.

Education program or activity includes locations, events, or circumstances where the District has substantial control over both the *Respondent* and the context in which alleged sexual harassment occurs.

Formal Title IX Sexual Harassment Complaint means a document filed by a *Complainant* or signed by the Title IX Coordinator alleging sexual harassment against a *Respondent* and requesting that the District investigate the allegation.

Respondent means an individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment.

Supportive measures mean non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to the *Complainant* or the *Respondent* before or after the filing of a *Formal Title IX Sexual Harassment Complaint* or where no *Formal Title IX Sexual Harassment Complaint* has been filed.

Title IX Sexual Harassment Prevention and Response

The Superintendent or designee will ensure that the District prevents and responds to allegations of Title IX Sexual Harassment as follows:

1. Ensures that the District's comprehensive health education program in Board policy 6:60, *Curriculum Content*, incorporates (a) age-appropriate sexual abuse and assault awareness and prevention programs in grades pre-K through 12, and (b) age-appropriate education about the warning signs, recognition, dangers, and prevention of teen dating violence in grades 7-12. This includes incorporating student social and emotional development into the District's educational program as required by State law and in alignment with Board policy 6:65, *Student Social and Emotional Development*.
2. Incorporates education and training for school staff as recommended by the Superintendent, Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, or a Complaint Manager.
3. Notifies applicants for employment, students, parents/guardians, employees, and collective bargaining units of this policy and contact information for the Title IX Coordinator by, at a minimum, prominently displaying them on the District's website, if any, and in each handbook made available to such persons.

Making a Report

A person who wishes to make a report under this Title IX Sexual Harassment grievance procedure may make a report to the Title IX Coordinator, Nondiscrimination Coordinator, Building Principal, Associate Building Principal, Assistant Building Principal, a Complaint Manager, or any employee with whom the person is comfortable speaking. A person who wishes to make a report may choose to report to a person of the same gender.

School employees shall respond to incidents of sexual harassment by promptly making or forwarding the report to the Title IX Coordinator. An employee who fails to promptly make or forward a report may be disciplined, up to and including discharge.

The Superintendent shall insert into this policy and keep current the name, office address, email address, and telephone number of the Title IX Coordinator.

Title IX and Nondiscrimination Coordinator:

Name: M. Curt Richardson
Address: 1809 West Hovey Ave, Normal, IL 61761
Email: richardmc@unit5.org
Telephone: (309) 557-4082

Complaint Manager:

Name: Roger Baldwin
Address: 1809 West Hovey Ave, Normal, IL 61761
Email: baldwinr@unit5.org
Telephone: (309) 557-4026

Name: Dr. Kristal Shelvin
Address: 1809 West Hovey Ave, Normal, IL 61761
Email: shelvik@unit5.org
Telephone: (309) 557-4035

Processing and Reviewing a Report or Complaint

Upon receipt of a report, the Title IX Coordinator and/or designee will promptly contact the *Complainant* to: (1) discuss the availability of supportive measures, (2) consider the *Complainant's* wishes with respect to *supportive measures*, (3) inform the *Complainant* of the availability of *supportive measures* with or without the filing of a *Formal Title IX Sexual Harassment Complaint*, and (4) explain to the *Complainant* the process for filing a *Formal Title IX Sexual Harassment Complaint*.

Further, the Title IX Coordinator will analyze the report to identify and determine whether there is another or an additional appropriate method(s) for processing and reviewing it. For any report received, the Title IX Coordinator shall review Board policies 2:260, *Uniform Grievance Procedure*; 5:20, *Workplace Harassment Prohibited*; 5:90, *Abused and Neglected Child Reporting*; 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; 7:20, *Harassment of Students Prohibited*; 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*; 7:185, *Teen Dating Violence Prohibited*; and 7:190, *Student Behavior*, to determine if the allegations in the report require further action.

Reports of alleged sexual harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational program or activity that is productive, respectful, and free of sexual harassment.

Formal Title IX Sexual Harassment Complaint Grievance Process

When a *Formal Title IX Sexual Harassment Complaint* is filed, the Title IX Coordinator will investigate it or appoint a qualified person to undertake the investigation.

The Superintendent or designee shall implement procedures to ensure that all *Formal Title IX Sexual Harassment Complaints* are processed and reviewed according to a Title IX grievance process that fully complies with 34 C.F.R. §106.45. The District's grievance process shall, at a minimum:

1. Treat *Complainants* and *Respondents* equitably by providing remedies to a *Complainant* where the *Respondent* is determined to be responsible for sexual harassment, and by following a grievance process that complies with 34 C.F.R. §106.45 before the imposition of any disciplinary sanctions or other actions against a *Respondent*.
2. Require an objective evaluation of all relevant evidence – including both inculpatory and exculpatory evidence – and provide that credibility determinations may not be based on a person's status as a *Complainant*, *Respondent*, or witness.
3. Require that any individual designated by the District as a Title IX Coordinator, investigator, decision-maker, or any person designated by the District to facilitate an informal resolution process:
 - a. Not have a conflict of interest or bias for or against complainants or respondents generally or an individual *Complainant* or *Respondent*.
 - b. Receive training on the definition of sexual harassment, the scope of the District's *education program or activity*, how to conduct an investigation and grievance process (including hearings, appeals, and informal resolution processes, as applicable), and how to serve impartially.

4. Require that any individual designated by the District as an investigator receiving training on issues of relevance to create an investigative report that fairly summarizes relevant evidence.
5. Require that any individual designated by the District as a decision-maker receive training on issues of relevance of questions and evidence, including when questions and evidence about the *Complainant's* sexual predisposition or prior sexual behavior are not relevant.
6. Include a presumption that the *Respondent* is not responsible for the alleged conduct until a determination regarding responsibility is made at the conclusion of the grievance process.
7. Include reasonably prompt timeframes for conclusion of the grievance process.
8. Describe the range of possible disciplinary sanctions and remedies the District may implement following any determination of responsibility.
9. Base all decisions upon the *preponderance of evidence* standard.
10. Include the procedures and permissible bases for the *Complainant* and *Respondent* to appeal.
11. Describe the range of *supportive measures* available to *Complainants* and *Respondents*.
12. Not require, allow, rely upon, or otherwise use questions or evidence that constitute, or seek disclosure of, information protected under a legally recognized privilege, unless the person holding such privilege has waived the privilege.

Enforcement

Any District employee who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action up to and including discharge. Any third party who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, at the conclusion of the grievance process, to have engaged in sexual harassment will be subject to disciplinary action, including, but not limited to, suspension and expulsion consistent with student behavior policies. Any person making a knowingly false accusation regarding sexual harassment will likewise be subject to disciplinary action.

This policy does not increase or diminish the ability of the District or the parties to exercise any other rights under existing law.

Retaliation Prohibited

The District prohibits any form of retaliation against anyone who, in good faith, has made a report or complaint, assisted, or participated or refused to participate in any manner in a proceeding under this policy. Any person should report claims of retaliation using Board policy 2:260, *Uniform Grievance Procedure*.

Any person who retaliates against others for reporting or complaining of violations of this policy or for participating in any manner under this policy will be subject to disciplinary action, up to and including discharge, with regard to employees, or suspension and expulsion, with regard to students.

- LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972; 34 C.F.R. Part 106.
Davis v. Monroe County Bd. of Educ., 526 U.S. 629 (1999).
Gebser v. Lago Vista Independent Sch. Dist., 524 U.S. 274 (1998).
- CROSS REF.: 2:260 (Uniform Grievance Procedure), 5:10 (Equal Employment Opportunity and Minority Recruitment), 5:20 (Workplace Harassment Prohibited), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Conduct, and Conflict of Interest), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 7:10 (Equal Educational Opportunities), 7:20 (Harassment of Students Prohibited), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior)

**Exhibit - Immediately Available District Public Records and
 Web-Posted Reports and Records**

The District's Freedom of Information Officer designates the public records that are listed in this table as being immediately available to the public. The records that are asterisked (*) are posted on the District's website and may be inspected, downloaded, printed, and/or copied. Any asterisked (*) public record is also immediately available for inspection or copying upon request at the District's administrative office during its regular business hours, provided any applicable fees are paid. Records without an asterisk will be provided within five business days as allowed by the Freedom of Information Act, provided any applicable fees are paid.

Web-posted records and information	Web-posting statutory reference and special instructions
<ul style="list-style-type: none"> * Annual schedule of regular meetings for the current school year that are posted at the beginning of each calendar or fiscal year * Public notice of each Board meeting that is posted at least 48 hours before the meeting and remains posted until the meeting is concluded * Agenda of each regular meeting that is posted at least 48 hours before a meeting and remains posted until the meeting is concluded 	5 ILCS 120/2.02.
<ul style="list-style-type: none"> * Official open meeting minutes that are posted within 10 days of the Board's approval and remain posted for at least 60 days 	5 ILCS 120/2.06(b).
<ul style="list-style-type: none"> * Description of the District and its records including: <ul style="list-style-type: none"> ▪ Summary of the District's purpose ▪ Functional subdivisions ▪ Total amount of operating budget ▪ Number and location of all of its separate offices ▪ Approximate number of full and part-time employees (see also, salary and benefits information report for the Superintendent, administrators, and teachers, District's Statement of Affairs) ▪ Identification and membership of the Board ▪ Brief description of the methods whereby the public may request information and public records ▪ Directory information for the Freedom of Information Officer ▪ Address where requests for public records should be directed 	5 ILCS 140/4. The District must prominently post the list at each administrative office and make it available for inspection and copying.

Web-posted records and information	Web-posting statutory reference and special instructions
<ul style="list-style-type: none"> ▪ Fees 	
<p>* A hyperlink to an email address(es) for members of the public to communicate with members of the Board</p>	<p>50 ILCS 205/20.</p> <p>The hyperlink must be easily accessible from the District's home page.</p>
<p>Annual budget for current fiscal year, itemized by receipts and expenditures</p>	<p>105 ILCS 5/17-1.2.</p> <p>This may be accomplished using Ill. State Board of Education (ISBE) <i>School District Budget Form</i> (50-36) or the summary pages from it.</p> <p>The District must notify its students' parents/guardians when the budget is web-posted along with its website address.</p>
<p>* District Report Card and a Report Card for each School (the Report Cards will be provided by ISBE by October 31 of each year, unless otherwise provided by law)</p>	<p>105 ILCS 5/10-17a, amended by P.A.s 101-68, 101-654, 102-16, 102-294, 102-539, and 102-594.</p> <p>Annually, no more than 30 calendar days after receiving the Report Cards from the State Superintendent, the District must:</p> <ol style="list-style-type: none"> (1) present them at a regular Board meeting, (2) post them on the District's website, (3) make them available to a newspaper of general circulation serving the District, and (4) upon request, send them home to parents/guardians. <p>The District also must send a written notice home to parents/guardians stating:</p> <ol style="list-style-type: none"> (1) that the Report Cards are available on the website, (2) the website's address, (3) that a printed copy will be sent upon request, and (4) the telephone number to request a printed copy.
<p>* A list of all contracts in excess of \$25,000 and any contracts with an exclusive bargaining representative</p>	<p>105 ILCS 5/10-20.44.</p> <p>There is no statutory timeline for web posting.</p> <p>Each year, in conjunction with the submission of the Statement of Affairs to ISBE, before December 1, the District must submit to ISBE</p>

Web-posted records and information	Web-posting statutory reference and special instructions
	an annual report on all contracts over \$25,000 awarded during the previous fiscal year.
Annual Statement of Affairs	105 ILCS 5/10-17. The District is not required to web-post this document. It must, annually by December 1, submit the Statement to ISBE for posting on ISBE's website, have copies of the Statement available in the main administrative office, and publish a summary of the Statement in a newspaper of general circulation published in the District.
* Fiscal Efficiency Report, summarizing the District's attempts to improve fiscal efficiency through shared services or outsourcing in the prior fiscal year.	105 ILCS 5/17-1.1, amended by P.A. 102-1088. The report must be: (1) Approved by the Board at an open meeting that allows for public comments, and (2) Primarily in checklist form and approximately one page in length.
Beginning in levy year 2022, if the District has an aggregate property tax levy greater than \$5,000,000, it will make good faith efforts to electronically publish the following data from all vendors and subcontractors doing business with the District: 1. Whether the vendor or subcontractor is minority-owned, women-owned, or veteran-owned; 2. Whether the vendor or subcontractor holds a certification as a minority-owned, women-owned, or veteran-owned business as defined in 30 ILCS 575/, or if they are self-certifying; and 3. If the vendor self-certifies, whether it qualifies as a small business under federal Small Business Administration standards (See www.sba.gov/federal-contracting/contracting-guide/size-standards).	35 ILCS 200/18-50.2, added by P.A. 102-265. The law does not define electronically publish; website posting is a means of compliance. This item is not asterisked should the District choose to electronically publish the information offline.
* Explanation of the data elements of covered information that the District	105 ILCS 85/27(a)(1), added by P.A. 101-516.

Web-posted records and information	Web-posting statutory reference and special instructions
<p>collects, maintains, or discloses to any person, entity, third party, or governmental agency.</p> <p>* A description of the procedures that parents/guardians may use to carry out their rights under 105 ILCS 85/33(c)(1), (2), & (3) added by P.A. 101-516, including the right to:</p> <ol style="list-style-type: none"> 1. Inspect and review their child's covered information 2. Request a paper or electronic copy of their child's covered information 3. Request corrections for factual inaccuracies contained in their child's covered information. 	<p>The explanation of data elements of covered information must be clear and understandable by a layperson and cover the following: (1) how the District uses the covered information; (2) to whom or what entities the District discloses the covered information; and (3) for what purpose the District discloses the covered information.</p> <p>The explanation of data elements and description of parent rights procedures must be updated by Jan. 31 and July 31 each year, as needed.</p>
<p>* A list of operators with whom the District has written agreements and the following for each operator:</p> <ol style="list-style-type: none"> 1. Copy of the agreement 2. Business address 3. List of any subcontractors to whom covered information may be disclosed or a link to a page on the operator's website that clearly lists the subcontractors 	<p>105 ILCS 85/27(a)(2) & (3), added by P.A. 101-516.</p> <p>The District must post new operator contracts and an explanation of the data elements of covered information disclosed to the operator (see immediate row above) within 10 business days after entering into the contract. 105 ILCS 85/27(c), added by P.A. 101-516.</p> <p>This list must also be updated by Jan. 31 and July 31 each year, as needed.</p>
<p>* A list of breaches of covered information maintained by the school or an operator involving 10% or more of the District's student enrollment. The list must include:</p> <ol style="list-style-type: none"> 1. Number of students whose covered information was involved in the breach, unless the breach involved personal information as defined in the Personal Information Protection Act, 815 ILCS 530/5, in which case the number of students involved may not be disclosed 2. Date, estimated date, or estimated date range of the breach 	<p>105 ILCS 85/27(a)(5), added by P.A. 101-516.</p> <p>The District must update breach information by Jan. 31 and July 31 each year, and it must remain on the District's website for at least five years after the District adds it to the list. Breaches that occurred (or were estimated to have occurred) prior to 7-1-21 or breaches that were posted more than five years prior to updating the current list do not need to be posted.</p>

Web-posted records and information	Web-posting statutory reference and special instructions
3. Name of the operator, if applicable	
<p>* <i>Board Policy 7.180 Prevention of and Response to Bullying, Intimidation, and Harassment</i></p> <p>* Information developed as a result of the evaluation and assessment of the bullying policy's outcomes and effectiveness</p>	105 ILCS 5/27-23.7(b)(10) & (11).
<p>* Contact information for the District's Title IX Coordinator(s) and Board policies 2:260, Uniform Grievance Procedure; and 2:265, Title IX Sexual Harassment Grievance Procedure</p>	34 C.F.R. §106.8.
<p>* Training materials for any individuals designated as Title IX Coordinator(s), investigators, decision-makers, and informal resolution facilitators</p>	<p>34 C.F.R. §106.45(b)(10)(i)(D). Naming only the training provider and course does not meet this requirement. The U.S. Dept. of Education (DOE) requires training materials be publicly available "so that a district's approach to training Title IX personnel may be transparently viewed by the [district's] educational community and the public, including for the purpose of holding a [district] accountable for using training materials that comply with [Title IX] regulations." 85 Fed. Reg. 30254. Consult the board attorney regarding this requirement; making training materials of third-party consultants publicly available may violate their intellectual property rights. The DOE acknowledged the potential for intellectual property violations, suggesting that districts either "secure permission from the consultant to publish the training materials" or create their own training materials. 85 Fed. Reg. 30412.</p>
<p>* Board policy 7:20, Harassment of Students Prohibited, and age-appropriate explanations of its contents in student handbook(s)</p>	<p>105 ILCS 5/10-20.69, added by P.A. 101-418.</p> <p>The District must have an age-appropriate policy on sexual harassment (1) in the student handbook(s), (2) posted on the District's website, and (3) posted in any other area where policies, rules and standards of conduct are posted in each school.</p>
<p>* <i>Board Policy 7.290 Suicide and Depression Awareness and Prevention</i></p>	105 ILCS 5/2-3.166, amended by P.A. 102-267.
<p>* Contact information for the National Suicide Prevention Lifeline (1-800-273-8255) and Crisis Text Line (Text 741741), if the District does not issue student identification cards to all students</p>	105 ILCS 5/10-20.76, added by P.A. 102-134 and renumbered by P.A. 102-813.

Web-posted records and information	Web-posting statutory reference and special instructions
<p>* Administrator and Teacher Salary and Benefits Report (itemized salary report for the Superintendent and all administrators and teachers); <i>benefits</i> includes without limitation vacation days, sick days, bonuses, annuities, and retirement enhancements.</p>	<p>105 ILCS 5/10-20.47.</p> <p>Annually on or before October 1:</p> <p>(1) the information must be presented at a regular Board meeting and posted on the District’s website, and</p> <p>(2) after the Board meeting at which the information was presented, the Report must be provided to ISBE.</p>
<p>* All records pertaining to the creation, alteration or revision of school attendance areas shall be open to the public</p>	<p>105 ILCS 5/10-21.3.</p> <p>This law also requires school attendance areas to be periodically revised, if necessary, to prevent or eliminate segregation by color, race, or nationality.</p> <p>See policy 7:30, Student Assignment and Intra-District Transfer.</p>
<p>* Vacancies for teaching positions in a subject shortage area, before hiring a retired teacher to any such position</p>	<p>40 ILCS 5/16-150.1, amended by P.A. 102-440.</p> <p>The District must, on an ongoing basis, post the vacancy for a period of at least 90 days during the six months preceding either the fall or spring term for which it seeks to employ a retired teacher in a subject shortage area. This posting requirement is in effect for employment ending no later than June 30, 2024.</p>
<p>* Information regarding a Severance Agreement entered into because an employee or contractor was found to have engaged in sexual harassment or sexual discrimination</p>	<p>50 ILCS 205/3c, amended by P.A. 100-1040.</p> <p>Within 72 hours of Board approval, the District must post: (1) the name/title of person receiving payment under the severance agreement, (2) the amount of payment, (3) that the employee or contractor was found to have engaged in sexual harassment or sexual discrimination, as applicable, and (4) the date, time, and location of the meeting at which the agreement was approved.</p> <p>NOTE: The Government Severance Pay Act (GSPA), 5 ILCS 415/10(a)(2), added by P.A. 100-895, eff. 1-1-19, prohibits an employee of a school district with contract provisions from receiving any severance if he or she is fired for <i>misconduct</i> by the board, which includes sexual harassment and/or discrimination. Id. at</p>

Web-posted records and information	Web-posting statutory reference and special instructions
	415/5. For more discussion about the reconciling these laws, see f/n 6 in policy 2:260, <i>Uniform Grievance Procedure</i> .
<p>* As an employer that participates in the Illinois Municipal Retirement Fund (IMRF), a compensation report for employees who have a total compensation package that exceeds \$75,000 per year; <i>total compensation package</i> means salary, health insurance, a housing allowance, a vehicle allowance, a clothing allowance, bonuses, loans, vacation days granted, and sick days granted</p>	<p>5 ILCS 120/7.3.</p> <p>The report must be posted within six business days after the District approves a budget.</p> <p>The District may choose to post a physical copy of this information at its principal office in lieu of posting the information directly on the website in which case it must post directions on the website for accessing that information.</p> <p>The Ill. Attorney General's office has not provided guidance concerning whether this requirement applies to employees who do not participate in IMRF, e.g., Teachers' Retirement System (TRS) participants.</p>
<p>* As an employer that participates in the Illinois Municipal Retirement Fund, a compensation report for employees who have a total compensation package that is equal to or in excess of \$150,000 per year; <i>total compensation package</i> means payment by the employer to the employee for salary, health insurance, a housing allowance, a vehicle allowance, a clothing allowance, bonuses, loans, vacation days granted, and sick days granted.</p> <p>NOTE ~ <i>As of 10/1/15, a response has not yet been received from the Illinois Attorney General's office to a request for guidance concerning whether this requirement applies to employees who do not participate in IMRF, e.g., TRS participants.</i></p>	<p>5 ILCS 120/7.3.</p> <p>The report must be posted at least six days before the District approves an employee's total compensation package that is equal to or in excess of \$150,000.</p> <p>The District may choose to post a physical copy of this information at its principal office in lieu of posting the information directly on the website in which case it must post directions on the website for accessing that information.</p>
<p>* As an employer that participates in IMRF, a link to information posted on the IMRF website at: www.imrf.org/en/about-imrf/transparency/employer-cost-and-participation-information</p>	40 ILCS 5/7-135.5, added by P.A. 101-504.
<p>* Board policy 5.120, Employee Ethics; Code of Professional Conduct; and Conflict of Interest</p>	105 ILCS 5/22-85.5(e), added by P.A. 102-676.

Web-posted records and information	Web-posting statutory reference and special instructions
A description of activities to address intergroup conflict (an optional program authorized by Sec. 27-23.6)	105 ILCS 5/27-23.6(c).
<p>The total number of personnel with a school support personnel endorsement, and for each endorsement area:</p> <ol style="list-style-type: none"> 1. Those actively employed by the District on a full-time basis; 2. Those actively employed by the District on a part-time basis; and 3. Those actively employed by a special education cooperative providing services to students in the District 	<p>105 ILCS 5/10-20.80, added by P.A. 102-302 and renumbered by P.A. 102-813.</p> <p>Annually by Dec. 1st, the District must report its school support personnel information as of Oct. 1 to ISBE and web-post it.</p>
The total number of students enrolled in the District and of that total, the number of students with an individualized education program or Section 504 plan	<p>105 ILCS 5/2-3.182, added by P.A. 102-302 and renumbered by P.A. 102-813.</p> <p>Annually by Dec. 1st, the District must report its enrollment information as of Oct. 1 to ISBE and web-post it.</p>
* Names of Board members who have completed professional development leadership training	<p>105 ILCS 5/10-16a, amended by P.A. 102-638, eff. 1-1-23 requires the District to post on its website the names of all Board members who have completed professional development leadership training. The web-posting may be expanded to log all Board members' training and development activities.</p> <p>5 ILCS 120/1.0(b) and (c) require each Board member to complete training on the Open Meetings Act. After completing the training, each Board member must file a copy of their certificate of completion with the Board.</p> <p>105 ILCS 5/24-16.5 requires each Board member to complete a training program on performance evaluations before voting on a dismissal based on a performance evaluation pursuant to the Performance Evaluation Reform Act.</p>
Immunization data reported to ISBE by each November 15	<p>105 ILCS 5/27-8.1(6).</p> <p>By December 1, the District must annually make the immunization <i>data</i> that it must report to ISBE each year publicly available. The data,</p>

Web-posted records and information	Web-posting statutory reference and special instructions
	<p>not its format, must be identical to the data reported to ISBE.</p> <p>Boards have control over the method(s) used to make this data publicly available. One method is to instruct the reader to ask for the data directly from ISBE.</p>
<p>Information on mental health issues and local treatment resources</p>	<p>The Ill. House of Representatives encouraged this in HR 478 (99th General Assembly, 5/31/15)</p>
<p>All reliable assessments, scored by entities other than the District, that are administered in each of the District's schools</p>	<p>105 ILCS 5/22-82(b).</p> <p>These must be made available to parents and/or guardians through the District's website or paper handouts.</p>
<p>* The District's Remote and/or Blended Remote Learning Day Plan</p>	<p>105 ILCS 5/10-30(6), added by P.A. 101-643.</p>
<p>* If offered by the District, identification of the curriculum the District uses to provide comprehensive personal health and safety and comprehensive sexual health education (National Sex Education Standards (NSES)), the scope and sequence of these instructional materials, and the name and contact information, including an email address, of a school staff member who can respond to inquiries about instruction and materials</p>	<p>105 ILCS 5/27-9.1a, added by P.A. 102-522.</p>
<p>* Board policy 6:135, Accelerated Placement Program</p>	<p>23 Ill. Admin. Code §227.60(a).</p>

Exhibit – Title IX Sexual Harassment Glossary of Terms

Use this exhibit to educate employees and students about Title IX terms, and with the required Title IX response and grievance process in Board policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, implemented by administrative procedures 2:265-AP1, *Title IX Sexual Harassment Response*, and 2:265-AP2, *Formal Title IX Sexual Harassment Complaint Grievance Process*.

Glossary of Terms

Actual Knowledge – Notice of sexual harassment or allegations of sexual harassment to any District employee or to the District’s Title IX Coordinator. Assumption of knowledge based solely on the District’s status as an employer or other presumption under law does not constitute actual knowledge. This standard is not met when the only official of the District with actual knowledge is the Respondent. *Notice* as used here includes, but is not limited to, a report or complaint of sexual harassment to the Title IX Coordinator in person, by mail, by telephone, or by email using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person’s verbal or written report. 34 C.F.R. §§ 106.30, 106.8(a).

Appellate Decision-Maker – An individual or group, e.g., a Board-appointed appeal examiner or the Board, which reviews an appeal of the Initial Decision-Maker’s determination regarding responsibility or a dismissal of a Formal Title IX Sexual Harassment Complaint (defined below). The Appellate Decision-Maker cannot be the same person as the Initial Decision-Maker, the Investigator, or the Title IX Coordinator. 34 C.F.R. §106.45(b)(8)(iii)(B). The Appellate Decision-Maker must be free from conflicts of interest or bias against complainants and respondents generally or against an individual Complainant or Respondent, and must be trained to serve impartially. 34 C.F.R. §106.45(b)(1)(iii).

Complainant – An individual who is alleged to be the victim of conduct that could constitute sexual harassment. 34 C.F.R. §106.30.

Consent – Knowing, voluntary, and clear permission by word or action, to engage in mutually agreed upon sexual activity. Consent may not be inferred from silence, passivity, or a lack of verbal or physical resistance. A person’s manner of dress does not constitute consent. Past consent to sexual activities, or a current or previous dating relationship, does not imply ongoing or future consent. Consent to some sexual contact (such as kissing or fondling) cannot be presumed to be consent for other sexual activity (such as intercourse). Consent to engage in sexual activity with one person does not constitute consent to engage in sexual activity with another person. Consent may be withdrawn at any time. A person cannot consent to sexual activity if that person is unable to understand the nature of the activity or give knowing consent due to circumstances, including without limitation the following: (1) the person is incapacitated due to the use or influence of alcohol or drugs; (2) the person is asleep or unconscious; (3) the person is under age; or (4) the person is incapacitated due to a mental disability. The existence of consent is based on the totality of the circumstances, including the context in which the alleged incident occurred. Coercion, force, or the threat of either invalidates consent.

Note: 34 C.F.R. §106.30, added at 85 Fed. Reg. 30574, states that Title IX recipients are not required to adopt a particular definition of consent with respect to sexual assault; however, in its 2020 Title IX rulemaking, the U.S. Dept. of Education (DOE) stated that “recipients must clearly define consent and must apply that definition consistently.” 85 Fed. Reg. 30125.

Consult the Board Attorney if the District would like to customize this definition.

Education Program or Activity – Includes locations, events, or circumstances in the United States over which the District exercised substantial control over both the Respondent and the context in which the sexual harassment occurred. 34 C.F.R. §106.44(a).

Note: Title IX jurisdiction is geographically limited to discrimination against a person in the United States. 34 C.F.R. §106.8(d). The District’s Title IX obligations extend to off-campus sexual harassment incidents “if the off-campus incident occurs as part of the [district]’s ‘operations’ pursuant to 20 U.S.C. 1687 and 34 CFR 106.2(h)” or if the District “exercised substantial control over the respondent and the context of alleged sexual harassment that occurred off campus pursuant to § 106.44(a).” 85 Fed. Reg. 30196. No single factor is determinative of whether the District exercised *substantial control* or whether an incident occurred as part of the District’s *operations*. *Id.* at 30197. *Operations* may include computer and internet networks, digital platforms, and computer hardware or software owned or operated by, or used in, the District’s operations. *Id.* at 30202. **Consult the Board Attorney for further guidance.**

Formal Title IX Sexual Harassment Complaint – A document filed by a Complainant or signed by the Title IX Coordinator alleging sexual harassment against a Respondent and requesting that the District investigate the allegation. At the time of filing a Formal Title IX Sexual Harassment Complaint, a Complainant must be participating in or attempting to participate in the District’s education program or activity with which the Formal Title IX Sexual Harassment Complaint is filed.

Note: Whether a Complainant is *attempting to participate* is a fact-specific inquiry. For example, a Complainant who has graduated may still be attempting to participate in an education program where he or she intends to remain involved in alumni programs or activities. 85 Fed. Reg. 30138. **Consult the Board Attorney for further guidance.**

Initial Decision-Maker – An individual designated by the Title IX Coordinator to reach an initial determination regarding responsibility in a Formal Title IX Sexual Harassment Complaint (defined above) by applying the standard of proof set forth in 2:265-AP2, *Formal Title IX Sexual Harassment Complaint Grievance Process*. See 85 Fed. Reg. 30054. The Title IX Coordinator cannot be the Initial Decision-Maker. 34 C.F.R. §106.45(b)(7)(i). The Initial Decision-Maker must be free from conflicts of interest or bias against complainants and respondents generally or against an individual Complainant or Respondent, and must be trained to serve impartially. 34 C.F.R. §106.45(b)(1)(iii).

Investigator – The Title IX Coordinator or an individual designated by the Title IX Coordinator to investigate a *Formal Title IX Sexual Harassment Complaint* (defined above) according to 2:265-AP2, *Formal Title IX Sexual Harassment Complaint Grievance Process*. The Investigator must be free from conflicts of interest or bias against complainants and respondents generally or against an individual Complainant or Respondent, and must be trained to serve impartially. 34 C.F.R. §106.45(b)(1)(iii).

Respondent – An individual who has been reported to be the perpetrator of the conduct that could constitute sexual harassment. 34 C.F.R. §106.30.

Supportive Measures – Non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to a Complainant or Respondent before or after the filing of a Formal Title IX Sexual Harassment Complaint or where no Formal Title IX Sexual Harassment Complaint has been filed. Such measures are designed to restore or preserve equal access to the District’s education program or activity without unreasonably burdening the other party, including measures designed to protect the safety of all parties or the District’s educational environment, or deter sexual harassment. Supportive measures may include counseling, extensions of deadlines or other course-related adjustments, modifications of work or

class schedules, campus escort services, mutual restrictions on contact between the parties, changes in work locations, leaves of absence, increased security and monitoring of certain areas of the campus, and other similar measures. The District will maintain as confidential any supportive measures provided to a Complainant or Respondent, to the extent that maintaining such confidentiality would not impair the ability of the District to provide the supportive measures. The Title IX Coordinator is responsible for coordinating the effective implementation of supportive measures. 34 C.F.R. §106.30.

Sexual Harassment Governed by Laws Other Than Title IX – The District must also address sexual harassment that does not meet the definition of Title IX sexual harassment, including but not limited to sexual harassment in violation of the State Officials and Employees Ethics Act (5 ILCS 430/), Illinois Human Rights Act (775 ILCS 5/), and Title VII of the Civil Rights Act of 1964 (42 U.S.C. §2000e et seq.).

For each report or complaint received, the Title IX Coordinator reviews the following Board policies to determine if they require additional action by the District in addition to or at the exclusion of policy 2:265, *Title IX Sexual Harassment Grievance Procedure*:

- 2:260, *Uniform Grievance Procedure*. This policy provides a method for any student, parent/guardian, employee, or community member to file a complaint if he or she believes that the School Board, its employees, or its agents have violated his or her rights under the State or federal Constitution, State or federal statute, Board policy, or various enumerated bases.
- 5:20, *Workplace Harassment Prohibited*. This policy prohibits employees from engaging in sexual harassment.
- 5:90, *Abused and Neglected Child Reporting*. This policy requires employees who suspect or receive knowledge that a student may be an abused or neglected child to immediately report their suspicion to the Ill. Dept. of Children and Family Services (DCFS). If an employee reports an alleged incident of sexual abuse to DCFS and DCFS accepts the report for investigation, it further requires the District to coordinate with the local Children's Advocacy Center.
- 5:120, *Employee Ethics; Conduct; and Conflict of Interest*. This policy sets forth high standards for employee ethics and conduct, and incorporates by reference the Code of Ethics for Illinois Educators.
- 7:20, *Harassment of Students Prohibited*. This policy prohibits all sexual harassment of students.
- 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*. This policy prohibits students from engaging in bullying, intimidation, and harassment at school, school-related events and electronically. Prohibited conduct includes stalking, sexual harassment, sexual violence, or retaliation for asserting or alleging an act of bullying.
- 7:185, *Teen Dating Violence Prohibited*. This policy prohibits students 13-19 years of age from using or threatening to use physical, mental, or emotional abuse to control an individual in the dating relationship, and from using or threatening to use sexual violence in the dating relationship.

- 7:190, *Student Behavior*. This policy sets forth student conduct rules, prohibited student conduct, and behavioral interventions and disciplinary measures designed to address the causes of misbehavior and teach students positive behavioral skills.

Title IX Sexual Harassment – Conduct on the basis of sex that satisfies one or more of the following (34 C.F.R. §106.30):

- A District employee conditions the provision of an aid, benefit, or service on an individual's participation in unwelcome sexual conduct; or
- Unwelcome conduct determined by a reasonable person to be so severe, pervasive, and objectively offensive that it effectively denies a person equal access to the District's education program or activity; or
- *Sexual assault* as defined in 20 U.S.C. §1092(f)(6)(A)(v), *dating violence* as defined in 34 U.S.C. §12291(a)(11), *domestic violence* as defined in 34 U.S.C. §12291(a)(12), or *stalking* as defined in 34 U.S.C. §12291(a)(36).
 - *Sexual assault* means an offense classified as a forcible or nonforcible sex offense under the uniform crime reporting system (UCR Program) of the Federal Bureau of Investigation (FBI), and includes rape, fondling, incest, and statutory rape. 20 U.S.C. §1092(f)(6)(A)(v); 34 C.F.R. Part 668, Appendix A to Subpart D. For more information regarding the FBI UCR Program, see www.fbi.gov/services/cjis/ucr/.
 - *Dating violence* means violence committed by a person: (1) who is or has been in a social relationship of a romantic or intimate nature with the victim, and (2) where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. 34 U.S.C. §12291(a)(10).
 - *Domestic violence* includes any felony or misdemeanor crimes committed by a current or former spouse or intimate partner of the victim under the family or domestic violence laws of the jurisdiction receiving grant funding and, in the case of victim services, includes the use or attempted use of physical abuse or sexual abuse, or a pattern of any other coercive behavior committed, enabled, or solicited to gain or maintain power and control over a victim, including verbal, psychological, economic, or technological abuse that may constitute criminal behavior, by a person who: (1) is a current or former spouse or intimate partner of the victim; (2) is cohabitating, or has cohabitated, with the victim as a spouse or intimate partner; (3) shares a child in common with the victim; or (4) commits acts against a youth or adult victim who is protected from those acts under the domestic or family violence laws of the jurisdiction. 34 U.S.C. §12291(a)(12).
 - *Stalking* means engaging in a course of conduct directed at a specific person that would cause a reasonable person to: (1) fear for his or her safety or the safety of others, or (2) suffer substantial emotional distress. 34 U.S.C. §12291(a)(36).

Food Services

Good nutrition shall be promoted in the District's meal programs and in other food and beverages that are sold and distributed to students during the school day. The Superintendent or designee shall manage a food service program that complies with this policy and is in alignment with *Board policy 6.50*.

Food or beverage items sold to students as part of a reimbursable meal under federal law must follow the nutrition standards specified in the U.S. Dept. of Agriculture rules that implement the National School Lunch and Child Nutrition Acts. Schools being reimbursed for meals under these laws are *participating schools*.

The food service program in participating schools shall comply with the nutrition standards specified in the U.S. Dept. of Agriculture's *Smart Snacks rules* when it offers competitive foods to students on the school campus during the school day. *Competitive foods* are all food and beverages that are offered by any person, organization or entity for sale to students on the school campus during the school day that are not reimbursed under programs authorized by federal law. The food service programs in participating schools shall also comply with any applicable mandates in the Illinois State Board of Education's School Food Service rules implementing these federal laws and the Ill. School Breakfast and Lunch Program Act.

All revenue from the sale of any food or beverages sold in competition with the School Breakfast Program or National School Lunch Program to students in food service areas during the meal period shall accrue to the nonprofit school lunch program account.

LEGAL REF.: Russell B. National School Lunch Act, 42 U.S.C. §1751 et seq.
Child Nutrition Act of 1966, 42 U.S.C. §1771 et seq.
7 C.F.R. Parts 210 (National School Lunch Program) and 220 (School Breakfast Program).
105 ILCS 125/, School Breakfast and Lunch Program Act.
23 Ill. Admin. Code Part 305, School Food Service.

CROSS REF.: 4.130 (Free and Reduced-Price Food Services), 6.50 (School Wellness)

Adopted: September 25, 1996
Reviewed: February 2023
Amended: March 15, 2023

Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors

Child sexual abuse and grooming behaviors harm students, their parents/guardians, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn. The Board has a responsibility and obligation to increase awareness and knowledge of: (1) issues regarding child sexual abuse, (2) likely warning signs that a child may be a victim of sexual abuse, (3) grooming behaviors related to child sexual abuse and grooming, (4) how to report child sexual abuse, (5) appropriate relationships between District employees and students based upon State law, and (6) how to prevent child sexual abuse.

To address the Board's obligation to increase awareness and knowledge of these issues, prevent sexual abuse of children, and define prohibited grooming behaviors, the Superintendent or designee shall implement an Awareness and Prevention of Sexual Abuse and Grooming Behaviors Program. The Program will:

1. Educate students with:
 - a. An age-appropriate and evidence-informed health and safety education curriculum that includes methods for how to report child sexual abuse and grooming behaviors to authorities, through policy 6:60, Curriculum Content;
 - b. Information in policy 7:250, *Student Support Services*, about: (i) District counseling options, assistance, and intervention for students who are victims of or affected by sexual abuse, and (ii) community-based Children's Advocacy Centers and sexual assault crisis centers and how to access those serving the District.
2. Train District employees about child sexual abuse and grooming behaviors by January 31 of each school year with materials that include:
 - a. A definition of prohibited grooming behaviors and employee-student boundary violations pursuant to policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*;
 - b. Evidence-informed content on preventing, recognizing, reporting, and responding to child sexual abuse, grooming behaviors, and employee-student boundary violations pursuant to policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; 5:90, *Abused and Neglected Child Reporting*; 5:100, *Staff Development Program*; and 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*; and
 - c. How to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations pursuant to policies 2:260, *Uniform Grievance Procedure*; 2:265, *Title IX Sexual Harassment Grievance Procedure*; and 5:90, *Abused and Neglected Child Reporting*.
3. Provide information to parents/guardians in student handbooks about the warning signs of child sexual abuse, grooming behaviors, and boundary violations with evidence-informed educational information that also includes:
 - a. Assistance, referral, or resource information, including how to recognize grooming behaviors, appropriate relationships between District employees and students based

upon policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, and how to prevent child sexual abuse from happening;

- b. Methods for how to report child sexual abuse, grooming behaviors, and/or employee-student boundary violations to authorities; and
 - c. Available counseling and resources for children who are affected by sexual abuse, including both emotional and educational support for students affected by sexual abuse, so that the student can continue to succeed in school pursuant to policy 7:250, *Student Support Services*.
4. Provide parents/guardians of students in any of grades K through 8 with not less than five days' written notice before commencing any class or course providing instruction in recognizing and avoiding sexual abuse, as well as the opportunity to object in writing.

LEGAL REF.: 105 ILCS 5/10-23.13, 5/22-85.5, 5/27-9.1a, and 5/27-13.2.
105 ILCS 110/3, Critical Health Problems and Comprehensive Health Education Act.
325 ILCS 5/, Abused and Neglected Child Reporting Act.
720 ILCS 5/11-25, Criminal Code of 2012.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:90 (Abused and Neglected Child Reporting), 5:100 (Staff Development Program), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 6:60 (Curriculum Content), 7:20 (Harassment of Students Prohibited), 7:250 (Student Support Services)

School Accountability

According to the Illinois General Assembly, the primary purpose of schooling is the transmission of knowledge and culture through which students learn in areas necessary to their continuing development and entry into the world of work. To fulfill that purpose, the Illinois State Board of Education (ISBE) prepared *State Goals for Learning* and *Illinois Learning Standards*.

The Board gives priority in the allocation of resources, including funds, time, personnel, and facilities, to fulfilling this purpose.

Quality Assurance

The Board continuously monitors student achievement and the quality of the District's work. The Superintendent shall supervise the following quality assurance components, in accordance with State law and the ISBE rules, and continuously keep the Board informed:

1. Prepare each school's annual recognition application and quality assurance appraisal, whether internal or external, to assess each school's process for continuous school improvement.
2. Continuously assess the District's and each school's overall performance in terms of both academic success and equity. This includes, without limitation, a thorough analysis of ISBE's balanced accountability measure and each school's *Multiple Measure Index* and corresponding *Annual Measurable Objective* provided by ISBE.
3. If applicable, develop District and School Improvement Plans, present them for Board approval, and supervise their implementation.
4. Prepare a school report card, present it at a regular Board meeting, and disseminate it as provided in State law.
5. In accordance with 105 ILCS 5/2-3.153, annually administer at least a climate survey on the instructional environment within the school to, at minimum, students in grades 4 through 12 and teachers.

LEGAL REF.: 105 ILCS 5/2-3.25, 5/2-3.25a, 5/2-3.25b, 5/2-3.25c, 5/2-3.25d-5, 5/2-3.25e-5, 5/2-3.25f, 5/2-3.25f-5, 5/2-3.63, 5/2-3.64a-5, 5/2-3.153, 5/10-17a, 5/10-21.3a, and 5/27-1.

23 Ill. Admin. Code Part 1, Subpart A: Recognition Requirements.

CROSS REF: 6.170 (Title I Programs), 6.340 (Student Testing and Assessment Program), 7.10 (Equal Education Opportunities)

School Wellness

Unit 5 will work to promote a culture of wellness within the entire school community.

Student wellness, including good nutrition and physical activity, shall be promoted in the District's educational program, school activities, and meal programs. This policy shall be interpreted consistently with Section 204 of the Child Nutrition and WIC Reauthorization Act of 2004 and the Healthy Hunger-Free Kids Act of 2010 (HHFKA).

The Superintendent or designee will ensure:

1. Each school building complies with this policy;
2. The policy is available to the community on an annual basis through copies of or online access to the Board Policy Manual; and
3. The community is informed about the progress of this policy's implementation.

Goals for Nutrition Education and Nutrition Promotion

The goals for addressing nutrition education and nutrition promotion include the following:

- Schools will support and promote sound nutrition for students.
- Schools will foster the positive relationship between sound nutrition, physical activity, and the capacity of students to develop and learn.
- Nutrition education will be part of the District's comprehensive health education curriculum. See Board policy 6.60, *Curriculum Content*.

Goals for Physical Activity

The goals for addressing physical activity include the following:

- Schools will support and promote an active lifestyle for students.
- Physical education will be taught in all grades and shall include a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. See Board policies 6.60, *Curriculum Content* and 7.260, *Exemption from Physical Education*.
- During the school day, all students will be required to engage in a daily physical education course, unless otherwise exempted. See Board policies 6.60, *Curriculum Content* and 7.260, *Exemption from Physical Education*.
- The curriculum will be consistent with and incorporate relevant *Illinois Learning Standards for Physical Development and Health* as established by the Ill. State Board of Education (ISBE).

Nutrition Guidelines for Foods Available During the School Day; Marketing Prohibited

Students will be offered and schools will promote nutritious food and beverage choices consistent with Board policy 4.120, *Food Services* (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rule). In addition, in order to promote student health and reduce childhood obesity, the Superintendent or designee shall:

1. Restrict the sale of *competitive foods*, as defined by the USDA, in the food service areas during meal periods;
2. Comply with all ISBE rules; and
3. Prohibit marketing during the school day of foods and beverages that do not meet the standards listed in Board policy 4.120, *Food Services*, i.e., in-school marketing of food and beverage items must meet *competitive foods* standards.

Competitive foods standards do not apply to foods and beverages available, but not sold in school during the school day; e.g., brown bag lunches, foods for classroom parties, school celebrations, and reward incentives.

Birthday Treats

Unit 5 believes that birthdays are special for children. As a school district, in order to promote a healthy school environment, birthday recognitions cannot include food items. The decision will be left up to each school as to how they would like to recognize a student's birthday, but it cannot include food items.

Exempted Fundraising Day (EFD) Requests

All food and beverages sold to students on the school campuses of participating schools during the school day must comply with the "general nutrition standards for competitive foods" specified in federal law.

ISBE rules prohibit EFDs for grades 8 and below in participating schools.

The Superintendent or designee in a participating school may grant an EFD for grades 9 through 12 in participating schools. To request an EFD and learn more about the District's related procedure(s), contact the Superintendent or designee. The District's procedures are subject to change. The number of EFDs for grades 9 through 12 in participating schools is set by ISBE rule.

Guidelines for Reimbursable School Meals

Reimbursable school meals served shall meet, at a minimum, the nutrition requirements and regulations for the National School Lunch Program and/or School Breakfast Program.

Unused Food Sharing Plan

In collaboration with the District's local health department, the Superintendent or designee will:

1. Develop and support a food sharing plan (Plan) for unused food that is focused on needy students.
2. Implement the Plan throughout the District.
3. Ensure the Plan complies with the Richard B. Russell National School Lunch Act, as well as accompanying guidance from the U.S. Department of Agriculture on the Food Donation Program.

Adopted: August 9, 2006
Reviewed: February 2023
Amended: March 15, 2023

4. Ensure that any leftover food items are properly donated to combat potential food insecurity in the District's community. Properly means in accordance with all federal regulations and State and local health and sanitation codes.

Monitoring

At least every three years, the Superintendent or designee shall provide implementation data and/or reports to the Board concerning this policy's implementation sufficient to allow the Board to monitor and adjust the policy (a triennial report). This report must include without limitation each of the following:

- An assessment of the District's implementation of the policy;
- The extent to which schools in the District are in compliance with the policy;
- The extent to which the policy compare to model local school wellness policies;
- A description of the progress made in attaining the goals of the policy;
- How the District will make the results of the assessment available to the public; and
- Where the District will retain records of the assessment.

The Board will monitor and adjust the policy pursuant to policy 2.240, *Board Policy Development*.

Community Involvement

The Board and Superintendent or designee will actively invite suggestions and comments concerning the development, implementation, periodic reviews, and updates of the school wellness policy from parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the Board, school administrators, and the community. Community involvement methods shall align their suggestions and comments to Board policy 2.140, *Communications To and From the Board* and/or the **Community Engagement** subheading in Board policy 8.10, *Connection with the Community*.

Recordkeeping

The Superintendent shall retain records to document compliance with this policy, the District's records retention protocols, and the Local Records Act.

LEGAL REF.: PL 108-265, Sec. 204, Child Nutrition and WIC Reauthorization Act of 2004.
42 U.S.C. §1771 *et seq.*, Child Nutrition Act of 1966.
42 U.S.C. §1751 *et seq.*, National School Lunch Act,
42 U.S.C. §1758b, PL 111-296, Healthy, Hunger-Free Kids Act of 2010.
42 U.S.C. §1779, as implemented by 7 C.F.R. §210.11 and 210.31.
50 ILCS 205/, Local Records Act
105 ILCS 5/2-3.139.
23 Ill. Admin. Code Part 305, Food Program.
ISBE's "School Wellness Policy" Goal, adopted Oct. 2007.

CROSS REF: 2.140 (Communications To and From the Board), 2.150 (Committees), 2.240 (Board Policy Development), 4.120 (Food Services), 5.100 (Staff Development Program), 6.60 (Curriculum Content), 7.285 (Anaphylaxis Prevention, Response, and Management Program), 8.10 (Connection with the Community)

Curriculum Content

The curriculum shall contain instruction on subjects required by State statute or regulation as follows:

1. In kindergarten through grade 8, subjects include: (a) language arts, (b) reading, (c) other communication skills, (d) science, (e) mathematics, (f) social studies, (g) art, (h) music, and i) drug and substance abuse prevention including the dangers of opioid abuse. A reading opportunity of 60 minutes per day will be promoted for all students in kindergarten through grade 3 whose reading levels are one grade level or more lower than their current grade level. Daily time of at least 30 minutes (with a minimum of at least 15 consecutive minutes if divided) will be provided for supervised, unstructured, child-directed play for all students in kindergarten through grade 5. Before the completion of grade 5, students will be offered at least one unit of cursive instruction. In grades 6, 7, or 8, students must receive at least one semester of civics education in accordance with Illinois Learning Standards for social science.
2. In grades 9 through 12, subjects include: (a) language arts, (b) writing intensive courses, (c) science, (d) mathematics, (e) social studies including U.S. history, American government, and one semester of civics, (f) foreign language, (g) music, (h) art, (i) driver and safety education, and (j) vocational education.

Students otherwise eligible to take a driver education course must receive a passing grade in at least eight courses during the previous two semesters before enrolling in the course. The Superintendent or designee may waive this requirement if the Superintendent or designee believes a waiver to be in the student's best interest. The course shall include: (a) instruction necessary for the safe operation of motor vehicles, including motorcycles, to the extent that they can be taught in the classroom, (b) classroom instruction on distracted driving as a major traffic safety issue, (c) instruction on required safety and driving precautions that must be observed at emergency situations, highway construction and maintenance zones, and railroad crossings and their approaches, and (d) instruction concerning law enforcement procedures for traffic stops, including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Automobile safety instruction covering traffic regulations and highway safety must include instruction on the consequences of alcohol consumption and the operation of a motor vehicle. The eligibility requirements contained in State law for the receipt of a certificate of completion from the Secretary of State shall be provided to students in writing at the time of their registration.

3. In grades 7 through 12, as well as in interscholastic athletic programs, steroid abuse prevention must be taught.
4. In kindergarten through grade 12, provided it can be funded by private grants or the federal government, violence prevention and conflict resolution must be stressed, including: (a) causes of conflict, (b) consequences of violent behavior, (c) non-violent resolution, and (d) relationships between drugs, alcohol, and violence. In addition, anti-bias education and intergroup conflict resolution may be taught as an effective method for preventing violence and lessening tensions in schools; these prevention methods are most effective when they are respectful of individuals and their divergent viewpoints

and religious beliefs, which are protected by the First Amendment to the Constitution of the United States.

5. In grades kindergarten through 12, age-appropriate Internet safety must be taught, the scope of which shall be determined by the Superintendent or designee. The curriculum must incorporate Board policy 6.235, Access to Electronic Networks, and, at a minimum, include: (a) education about appropriate online behavior, (b) interacting with other individuals on social networking websites and in chat rooms, and (c) cyberbullying awareness and response.
6. In all grades, students must receive developmentally appropriate opportunities to gain computer literacy skills that are embedded in the curriculum.
7. In all grades, character education must be taught including respect, responsibility, fairness, caring, trustworthiness, and citizenship, in order to raise students' honesty, kindness, justice, discipline, respect for others and moral courage. Instruction in all grades will include examples of behaviors that violate Board policy 7.180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.
8. In all schools, citizenship values must be taught, including: (a) American patriotism, (b) principles of representative government (the American Declaration of Independence, the Constitution of the United States of America and the Constitution of the State of Illinois), (c) proper use and display of the American flag, (d) the Pledge of Allegiance, and (e) the voting process.
9. In all grades, physical education must be taught including a developmentally planned and sequential curriculum that fosters the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle. Unless otherwise exempted, all students are required to engage in a physical education course with such frequency as determined by the Board after recommendation from the Superintendent, but at a minimum of three days per five-day week. For substitutions and exemptions, see Board policies 6.310, *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students* and 7.260, *Exemption from Physical Education*.
10. In all schools, health education must be stressed, including: (a) proper nutrition, (b) physical fitness, (c) components necessary to develop a sound mind in a healthy body, (d) dangers and avoidance of abduction, and (e) age-appropriate and evidence-informed sexual abuse and assault awareness and prevention education in all grades. The Superintendent or designee shall implement a comprehensive health education program in accordance with State law.
11. In all schools, career/vocational education must be taught, including: (a) the importance of work, (b) the development of basic skills to enter the world of work and/or continue formal education, (c) good work habits and values, (d) the relationship between learning and work, and (e) if possible, a student work program that provides the student with work experience as an extension of the regular classroom. A career awareness and exploration program must be available at all grade levels.
12. In grades 9 through 12, consumer education must be taught, including: (a) financial literacy, including consumer debt and installment purchasing (including credit scoring, managing credit debt, and completing a loan application); budgeting; savings and

- investing; banking (including balancing a checkbook, opening a deposit account, and the use of interest rates); understanding simple contracts; State and federal income taxes; personal insurance policies; the comparison of prices; higher education student loans; identity-theft security; and homeownership (including the basic process of obtaining a mortgage and the concepts of fixed and adjustable rate mortgages, subprime loans, and predatory lending); and (b) the roles of consumers interacting with agriculture, business, labor unions and government in formulating and achieving the goals of the mixed free enterprise system.
13. Beginning in the fall of 2022, in grades 9 through 12, intensive instruction in computer literacy, which may be included as a part of English, social studies, or any other subject.
 14. Beginning in the fall of 2022, in grades 9 through 12, a unit of instruction on media literacy that includes, but is not limited to, all of the following topics: (a) accessing information to evaluate multiple media platforms and better understand the general landscape and economics of the platforms, and issues regarding the trustworthiness of the source of information; (b) analyzing and evaluating media messages to deconstruct media representations according to the authors, target audience, techniques, agenda setting, stereotypes, and authenticity to distinguish fact from opinion; (c) creating media to convey a coherent message using multimodal practices to a specific target audience that includes, but is not limited to, writing blogs, composing songs, designing video games, producing podcasts, making videos, or coding a mobile or software application; (d) reflecting on media consumption to assess how media affects the consumption of information and how it triggers emotions and behavior; and (e) social responsibility and civics to suggest a plan of action in the class, school, or community for engaging others in a respectful, thoughtful, and inclusive dialogue over a specific issue using facts and reason.
 15. Beginning in the fall of 2023, in grades 9 through 12, an opportunity for students to take at least one computer science course aligned to Illinois learning standards. Computer science means the study of computers and algorithms, including their principles, hardware and software designs, implementation, and impact on society. Computer science does not include the study of everyday uses of computers and computer applications; e.g., keyboarding or accessing the Internet.
 16. In all schools, conservation of natural resources must be taught, including: (a) home ecology, (b) endangered species, (c) threats to the environment, and (d) the importance of the environment to life as we know it.
 17. In all schools, United States (U.S.) history must be taught, including: (a) the principles of representative government, (b) the Constitutions of the U.S. and Illinois, (c) the role of the U.S. in world affairs, (d) the role of labor unions, (e) the role and contributions of ethnic groups, including, but not limited to, the African Americans, Albanians, Asian Americans, Bohemians, Czechs, French, Germans, Hispanics (including the events related to the forceful removal and illegal deportation of Mexican-American U.S citizens during the Great Depression), Hungarians, Irish, Italians, Lithuanians, Polish, Russians, Scots, and Slovaks in the history of this country and State, (f) a study of the roles and contributions of lesbian, gay, bisexual, and transgender (LGBT) people in the history of the U.S. and Illinois, (g) Illinois history, and (h) the contributions made to society by Americans of different faith practices, including, but not limited to, Muslim Americans, Jewish Americans, Christian Americans, Hindu Americans, Sikh

Americans, Buddhist Americans, and any other collective community of faith that has shaped America.

In addition, all schools shall hold an educational program on the United States Constitution on Constitution Day, each September 17, commemorating the September 17, 1787 signing of the Constitution. However, when September 17 falls on a Saturday, Sunday, or holiday, Constitution Day shall be held during the preceding or following week.

18. In grade 7 and all high school courses concerning U.S. history or a combination of U.S. history and American government, students must view a Congressional Medal of Honor film made by the Congressional Medal of Honor Foundation, provided there is no cost for the film.
19. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the Holocaust and crimes of genocide, including Nazi atrocities of 1933-1945, Armenian Genocide, the Famine-Genocide in Ukraine, and more recent atrocities in Cambodia, Bosnia, Rwanda, and Sudan.
20. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on the history, struggles, and contributions of women.
21. In all schools, the curriculum includes instruction as determined by the Superintendent or designee on Black History, including the history of the pre-enslavement of Black people from 3,000 BCE to AD 1619, the African slave trade, slavery in America, the study of the reasons why Black people came to be enslaved, the vestiges of slavery in this country, the study of the American civil rights resistance, as well as the struggles and contribution of African-Americans.
22. In all schools offering a secondary agricultural education program, courses as required by 105 ILCS 5/2-3.80.
23. In all schools, instruction during courses as determined by the Superintendent or designee on disability history, awareness, and the disability rights movement.
24. Beginning in the fall of 2022, in all schools, instruction as determined by the Superintendent or designee on the events of Asian American history, including the history of Asian Americans in Illinois and the Midwest, as well as the contributions of Asian Americans toward advancing civil rights from the 19th century onward, which must include the contributions made by individual Asian Americans in government and the arts, humanities, and sciences, as well as the contributions of Asian American communities to the economic, cultural, social, and political development of the United States.
25. In kindergarten through grade 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

LEGAL REF.: Pub. L. No. 108-447, Section 111 of Division J, Consolidated Appropriations Act of 2005.

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Pub. L. No. 110-385, Title II, 122 stat. 4096 (2008), Protecting Children in the 21st Century Act.

47 C.F.R. §54.520.

5 ILCS 465/3 and 465/3a.

20 ILCS 2605/2605-480.

105 ILCS 5/2-3.80(e) and (f), 5/10-20.79, 5/10-23.13, 5/27-3, 5/27-3.5, 5/27-5, 5/27-6, 5/27-6.5, 5/27-7, 5/27-12, 5/27-12.1, 5/27-13.1, 5/27-13.2, 5/27-20.08, 5/27-20.3, 5/27-20.4, 5/27-20.5, 5/27-20.7, 5/27-20.8, 5/27-21, 5/27-22, 5/27-23.3, 5/27-23.4, 5/27-23.7, 5/27-23.8, 5/27-23.10, 5/27-23.11, 5/27-23.15, 5/27-23.16, 5/27-24.1, 5/27-24.2.

105 ILCS 110/3, Comprehensive Health Education Program.

105 ILCS 435/, Vocational Education Act.

625 ILCS 5/6-408.5, Ill. Vehicle Code.

23 Ill. Admin. Code §§1.420, 1.425, 1.430, and 1.440.

CROSS REF: 4.165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 6.20 (School Year Calendar and Day), 6.40 (Curriculum Development), 6.70 (Teaching About Religions), 6.235 (Access to Electronic Networks), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7.185 (Teen Dating Violence Prohibited), 7.190 (Student Behavior), 7.260 (Exemption from Physical Education)

English Learners

The District offers opportunities for resident English Learners to achieve at high levels in academic subjects and to meet the same challenging State academic standards that all children are expected to meet. The Superintendent or designee shall develop and maintain a program for English Learners that will:

1. Assist all English Learners to achieve English proficiency, facilitate effective communication in English, and encourage their full participation in school activities and programs as well as promote participation by the parents/guardians of English Learners.
2. Appropriately identify students with limited English-speaking ability.
3. Comply with State law regarding the Transitional Bilingual Educational Program (TBE) or Transitional Program of Instruction (TPI), whichever is applicable.
4. Comply with any applicable State and federal requirements for the receipt of grant money for English Learners and programs to serve them.
5. Determine the appropriate instructional program and environment for English Learners.
6. Annually assess the English proficiency of English Learners and monitor their progress in order to determine their readiness for a mainstream classroom environment.
7. Include English Learners, to the extent required by State and federal law, in the District's student assessment program to measure their achievement in reading/language arts and mathematics.
8. Provide information to the parents/guardians of English Learners about:
 - (1) the reasons for their child's identification,
 - (2) their child's level of English proficiency,
 - (3) the method of instruction to be used,
 - (4) how the program will meet their child's needs,
 - (5) how the program will specifically help their child learn English and meet age-appropriate academic achievement standards for grade promotion and graduation,
 - (6) specific exit requirements of the program,
 - (7) how the program will meet their child's individualized education program, if applicable, and
 - (8) information on parent/guardian rights.

Parents/guardians will be regularly apprised of their child's progress and involvement will be encouraged.

Parent Involvement

Parents/guardians of English Learners will be informed how they can:

- (1) be involved in the education of their children;
- (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and
- (3) participate and serve on the District's Transitional Bilingual Education Programs Parent Advisory Committee.

LEGAL REF.: 20 U.S.C. §§6312, 6314, 6315, and 6318.
20 U.S.C. §6801 *et seq.*
34 C.F.R. Part 200.
105 ILCS 5/14C-1 *et seq.*
23 Ill. Admin. Code Part 228.

CROSS REF.: 6.15 (School Accountability), 6.170 (Title I Programs), 6.340 (Student Testing and Assessment Program)

Comprehensive Health Education Program

105 ILCS 110/3 requires the District to implement a Comprehensive Health Education Program. Comprehensive Health Education Program is a systematic and extensive educational program designed to provide a variety of learning experiences based upon scientific knowledge of the human organism as it functions within its environment which will favorably influence the knowledge, attitudes, values and practices of Illinois [students]; and which will aid [students] in making wise personal decisions in matters of health.

Unless limited to specific grades, the following major educational areas are the basis for curricula in the District's Comprehensive Health Education Program in all elementary and secondary schools:

1. Human ecology and health;
2. Human growth and development;
3. In all grades, age-appropriate sexual abuse and assault awareness and prevention education. Pursuant to 105 ILCS 5/27-13.2, no student in grades pre-K through 8 shall be required to take or participate in any instruction for *recognizing and avoiding* sexual abuse if the student's parent/guardian submits written objection thereto. Refusal to participate in the instruction shall not be reason for failing, suspending, or expelling the student. Through grade 12, an age-appropriate and evidence-informed curriculum pursuant to *Erin's Law* will provide instruction pursuant to policy 4:165, *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*. The Superintendent must ensure all parent(s)/guardian(s) of students in any of grades K through 8 receive not less than five days' written notice before commencing the instruction.
4. In all grades, a minimum of 16 hours of safety education in the courses of study regularly taught with instruction about:
 - a. Automobile safety, including traffic regulations, highway safety, and the consequences of alcohol consumption and the operation of a motor vehicle;
 - b. Safety in the home, including safe gun storage;
 - c. Safety in connection with recreational activities;
 - d. Safety in and around school buildings;
 - e. Safety in connection with vocational work or training;
 - f. For students in grades 9 through 11, CPR subject to the excusal limitations in the first aid item 26, below; and
 - g. For students in grades 6 through 8, CPR and how to use an AED by watching a training video on those subjects.
5. In all grades, tobacco and e-cigarettes and other vapor devices;
6. In grades K through 8, education must be available to students concerning effective methods of preventing and avoiding traffic injuries related to walking and bicycling.

7. In grades K through 8, instruction, study, and discussion of effective methods for the prevention and avoidance of drugs and the dangers of opioid and substance abuse that are integrated into the curricula and designed to promote effective methods for the prevention and avoidance of drug and substance abuse.
8. In grades K through 8, annual instruction on the danger of and how to avoid abduction as part of the District's regular curriculum.
9. In grades 5 through 12, alcohol and drug use and abuse, including the medical and legal ramifications of alcohol, drug, and tobacco use that integrates into existing curricula, instruction related to:
 - a. The physical and legal effects and ramifications of drug and substance abuse (including use during pregnancy);
 - b. Ill. State Board of Education (ISBE) instructional materials and guidelines developed to assist the District with incorporating this instruction topic into its curricula; and
 - c. Either as part of existing curricula during the school day or as part of an after-school program, support services and instruction for students who are or students whose parent(s)/guardian(s) are chemically dependent.
10. In grades 6-12, parenting education that includes instruction in the following:
 - a. Child growth and development, including prenatal development.
 - b. Childbirth and child care.
 - c. Family structure, function, and management.
 - d. Prenatal and postnatal care for mothers and infants.
 - e. Prevention of child abuse.
 - f. The physical, mental, emotional, social, economic, and psychological aspects of interpersonal and family relationships.
 - g. Parenting skill development.
11. Family life, specifically its emotional, psychological, physiological, hygienic and social responsibilities, including sexual abstinence until marriage and evidence-based and medically accurate information regarding sexual abstinence; and in grades 6 through 12, instruction on the prevention, transmission, and spread of AIDS. No student shall be required to take or participate in any class or course on family life or AIDS prevention instruction if the student's parent/guardian submits written objection to taking or participating in the family life course or AIDS prevention instruction. Refusal to take or participate in the family life course or AIDS prevention instruction shall not be reason for suspension or expulsion of the student. See 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs*.

12. Comprehensive sexual health education (NSES) in grades 8 and 9. No student shall be required to take or participate in any NSES class or course, and a student's parent/guardian may opt the student out of NSES by submitting the request in writing or using 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs*. Refusal to take or participate in an NSES course or program may not be a reason for disciplinary action, academic penalty, suspension, or expulsion or any other sanction of a student. Active parental consent for their child to participate in NSES is not required; however, because NSES mandates instruction about sexual violence (defined to include sexual abuse) and instruction in recognizing and avoiding sexual abuse required by 105 ILCS 5/27-13.2 requires a minimum of five days' notice to parents/guardians of students in grades K through 8, the District will notify students in grades K through 8 using the **Notice of Sexual Abuse and Assault Awareness and Prevention Education** subhead of 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs*. See also 6:60-AP2, *Comprehensive Sexual Health Education Program (Grades 8 & 9) (National Sex Education Standards (NSES))*.
13. Course materials and instruction to advise students about the Abandoned Newborn Infant Protection Act, 325 ILCS 2/;
14. The prevention and control of disease;
15. In grades 7 through 12, teen dating violence awareness;
16. In grades 7 through 12, instruction about the prevention of abuse of anabolic steroids in science, health, drug abuse, physical education or other appropriate courses of study. Instruction shall emphasize that the use of anabolic steroids presents a serious health hazard to persons who use steroids to enhance athletic performance or physical development. In addition, coaches and sponsors of interscholastic athletic programs shall provide instruction on steroid abuse prevention to students participating in these programs.
17. In grade 9 or 10, one unit of instruction in either grade about donations and transplants of organs/tissue and blood, except if a student's parent/guardian files written objection on constitutional grounds, but refusal to take or participate in the instruction shall not be reason for suspension or expulsion of a student or result in any academic penalty.
18. Public and environmental health;
19. Consumer health;
20. Safety education and disaster survival;
21. Mental health and illness that evaluates the multiple dimensions of health by reviewing the relationship between physical and mental health to enhance student understanding, attitudes, and behaviors that promote health, well-being, and human dignity and must include how and where to find mental health resources and specialized treatment in the State.
22. Personal health habits;
23. Nutrition;

24. Dental health;
25. Cancer, including, without limitation, types of cancer, signs and symptoms, risk factors, the importance of early prevention and detection, and information on where to go for help;
26. Basic first aid including, but not limited to:
 - a. Cardiopulmonary resuscitation (CPR) and the Heimlich maneuver, including training on how to properly administer CPR in accordance with standards of the American Red Cross, the American Heart Association, or another nationally recognized certifying organization, except if a student's parent/guardian submits written objection, but refusal to participate in the training shall not be a reason for suspension or expulsion of the student; and
 - b. In secondary schools, how to use an automated external defibrillator (AED) shall be included, except if a student's parent/guardian submits written objection, but refusal to participate in the training shall not be a reason for suspension or expulsion of the student.
27. Heart disease;
28. Diabetes;
29. Stroke;
30. The prevention of child abuse and neglect;
31. Suicide prevention pursuant to policy 7:290, *Suicide and Depression Awareness and Prevention*;
32. All students shall receive age-appropriate instruction on motor vehicle safety and litter control.

Notice to Parent/Guardian; Requirements; Written Objection(s) and/or Opt-outs

Refusal to take or participate in any course or program that allows parents/guardians to object in writing and/or opt their children out shall not be reason for disciplinary action or academic penalty to the student. The District will provide 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs* to parents/guardians wishing to provide written objection or opt out of content in the Comprehensive Health Education Program.

LEGAL REF.: 105 ILCS 110/, Comprehensive Critical Health Problems and Comprehensive Health Education Act.

ADMIN PROC.: 6:60-AP2 (Comprehensive Personal Health and Safety and Sexual Health Education Program (National Sex Education Standards (NSES))); 6:60-AP3 (Developmentally Appropriate Consent Education)

Exhibit - Form for Exemption from Financial Aid Application Completion

This form is to be used to document a parent/guardian or student's exemption from the State law requirement to file, as a prerequisite to receiving a high school diploma:

- A Free Application for Federal Student Aid (FAFSA) at <https://studentaid.gov/>,
- An application for State financial aid at <http://www.isac.org/students/before-college/financial-aid-planning/retention-of-illinois-rise-act/>, or
- An Ill. State Board of Education (ISBE) FAFSA Nonparticipation Form at www.isbe.net/Documents/FAFSA-Non-Participation-Form.pdf. 105 ILCS 5/22-87(b), added by P.A. 101-180; 23 Ill. Admin. Code §1.44(c)(4).

Return a copy of the completed form to the parent/guardian or student, and keep a copy in the student's file.

Completed by Student's parent/guardian or Student, if 18 years or older or legally emancipated.

Student's Name: _____
Address: _____
School: _____
Grade: _____

I am unable to file a FAFSA, an application for State financial aid, or an ISBE FAFSA Nonparticipation Form because of the following:

Completed by the High School Principal.

Due to extenuating circumstances the Student is unable to file a FAFSA, an application for State financial aid, or an ISBE FAFSA Nonparticipation Form:

Yes No, exemption denied

(Complete next portion only if the answer is Yes above)

I attest that the District has made the following good faith efforts to assist the Student's parent/guardian or Student, if applicable, in filing an application or a waiver from this requirement:

Adopted: February 24, 2021
Reviewed: February 2023
Amended: March 15, 2023

The Student has met all other State law graduation requirements.

Yes, exemption approved No, exemption denied

High School Principal Signature

Date

Equal Educational Opportunities

Equal educational and co-curricular opportunities shall be available for all students without regard to color, race, nationality, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, actual or potential marital or parental status, including pregnancy. Further, the District will not knowingly enter into agreements with any entity or any individual that discriminates against students on the basis of sex or any other protected status, except that the District remains viewpoint neutral when granting access to school facilities under Board policy 8.20, *Community Use of School Facilities*. Any student may file a discrimination grievance by using Board policy 2.260, *Uniform Grievance Procedure*.

Sex Equity

No student shall, based on sex, sexual orientation, or gender identity be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational and co-curricular programs and activities.

Any student may file a sex equity complaint by using Board policy 2.260, *Uniform Grievance Procedure*. A student may appeal the Board's resolution of the complaint to the Regional Superintendent (pursuant to 105 ILCS 5/3-10) and thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator, who also serves as the District's Title IX Coordinator. The Superintendent or designee and Building Principal shall use reasonable measures to inform staff members and students of this policy and related grievance procedures.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.
29 U.S.C. §791, et seq., Rehabilitation Act of 1973.
42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.

Good News Club v. Milford Central Sch., 533 U.S. 98 (2001).
Ill. Constitution, Art. I, §18.
105 ILCS 5/3.25b, 5/3.25d(b), 5/10-20.12, 5/10-20.60, 5/10-20.63, 5/10-22.5, and 5/27-1.
775 ILCS 5/1-101 et seq., Illinois Human Rights Act.
775 ILCS 35/5, Religious Freedom Restoration Act.
23 Ill. Admin. Code §1.240 and Part 200.

CROSS REF.: 2.260 (Uniform Grievance Procedure), 2.265 (Title IX Sexual Harassment Grievance Procedure), 6.65 (Student Social and Emotional Development), 7.20 (Harassment of Students Prohibited), 7.50 (School Admissions and Student Transfers To and From Non-District Schools), 7.60 (Residence), 7.130 (Student Rights and Responsibilities), 7.160 (Student Appearance), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7.185 (Teen Dating Violence Prohibited), 7.250 (Student Support Services), 7.330 (Student Use of

Buildings – Equal Access), 7.340 (Student Records), 8.20 (Community Use of School Facilities)

Harassment of Students Prohibited

No person, including a District employee or agent, or student, shall harass intimidate, or bully a student on the basis of actual or perceived race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identity; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic.

The District will not tolerate harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above.

Sexual Harassment Prohibited

The District shall provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment on the basis of sex as defined and otherwise prohibited by State and federal law. See policies 2:265, *Title IX Sexual Harassment Grievance Procedure*, and 2:260, *Uniform Grievance Procedure*.

Making a Report or Complaint

Students are encouraged to promptly report claims or incidences of bullying, intimidation, harassment, sexual harassment, or any other prohibited conduct to the Nondiscrimination Coordinator, Building Principal, Associate Principal, Assistant Principal, a Complaint Manager, or any employee with whom the student is comfortable speaking. A student may choose to report to an employee of the student's same gender.

Reports under this policy will be considered a report under Board policy 2:260, *Uniform Grievance Procedure*, and/or Board policy 2:265, *Title IX Sexual Harassment Grievance Procedure*. The Nondiscrimination Coordinator and/or Complaint Manager shall process and review the report according to the appropriate grievance procedure.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator and Complaint Managers. The Nondiscrimination Coordinator also serves as the District's Title IX Coordinator.

**Nondiscrimination
Coordinator:**

Name: M. Curt Richardson
Address: 1809 West Hovey Ave, Normal, IL 61761
Email: richardmc@unit5.org
Telephone: (309) 557-4082

Complaint Manager:

Name: Roger Baldwin
Address: 1809 West Hovey Ave, Normal, IL 61761
Email: baldwinr@unit5.org
Telephone: (309) 557-4026

Name: Dr. Kristal Shelvin
Address: 1809 West Hovey Ave, Normal, IL 61761
Email: shelvik@unit5.org
Telephone: (309) 557-4035

The Superintendent or designee shall use reasonable measures to inform staff members and students of this policy by including:

1. For students, age-appropriate information about the contents of this policy in the District's student handbook(s), on the District's website, and, if applicable, in any other areas where policies, rules, and standards of conduct are otherwise posted in each school.
2. For staff members, this policy in the appropriate employee handbook(s), if applicable, and/or in any other areas where policies, rules, and standards of conduct are otherwise made available to staff.

Investigation Process

Any District employee who receives a report or complaint of harassment must promptly forward the report or complaint to the Nondiscrimination Coordinator or a Complaint Manager. Any employee supervisor or administrator who fails to promptly comply may be disciplined, up to and including discharge.

Reports and complaints of harassment will be confidential to the greatest extent practicable, subject to the District's duty to investigate and maintain an educational environment that is productive, respectful, and free of unlawful discrimination, including harassment.

For any report or complaint alleging sexual harassment that, if true, would implicate Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), the Nondiscrimination Coordinator or designee shall consider whether action under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, should be initiated.

For any other alleged student harassment that does not require action under policy 2:265, Title IX *Sexual Harassment Grievance Procedure*, the Nondiscrimination Coordinator or a Complaint Manager or designee shall consider whether an investigation under policies 2:260, *Uniform Grievance Procedure*, and/or 7:190, *Student Behavior*, should be initiated, regardless of whether a written report or complaint is filed.

Reports That Involve Alleged Incidents of Sexual Abuse of a Child by School Personnel

An *alleged incident of sexual abuse* is an incident of sexual abuse of a child, as defined in 720 ILCS 5/11-9.1A(b), that is alleged to have been perpetrated by school personnel, including a school vendor or volunteer, that occurred: on school grounds during a school activity; or outside of school grounds or not during a school activity.

Any complaint alleging an incident of sexual abuse shall be processed and reviewed according to policy 5:90, *Abused and Neglected Child Reporting*. In addition to reporting the suspected abuse, the complaint shall also be processed under policy 2:265, *Title IX Sexual Harassment Grievance Procedure*, or policy 2:260, *Uniform Grievance Procedure*.

Enforcement

Any District employee who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action up to and including discharge. Any

Adopted: July 9, 1997
Reviewed: February 2023
Amended: March 15, 2023

third party who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be addressed in accordance with the authority of the Board in the context of the relationship of the third party to the District, e.g., vendor, parent, invitee, etc. Any District student who is determined, after an investigation, to have engaged in conduct prohibited by this policy will be subject to disciplinary action, including but not limited to, suspension and expulsion consistent with the behavior policy. Any person making a knowingly false accusation regarding prohibited conduct will likewise be subject to disciplinary action.

Retaliation Prohibited

Retaliation against any person for bringing complaints or providing information about harassment is prohibited (see policies 2:260, *Uniform Grievance Procedure*, and 2:265, *Title IX Sexual Harassment Grievance Procedure*).

Students should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

LEGAL REF.: 20 U.S.C. §1681 et seq., Title IX of the Educational Amendments of 1972;
34 C.F.R. Part 106.
105 ILCS 5/10-20.12, 5/10-22.5, 5/10-23.13, 5/27-1, and 5/27-23.7.
775 ILCS 5/1-101 et seq., Illinois Human Rights Act.
23 Ill. Admin. Code §1.240 and Part 200.
Davis v. Monroe County Board of Education, 526 U.S. 629 (1999).
Franklin v. Gwinnett Co. Public Schools, 503 U.S. 60 (1992).
Gebser v. Lago Vista Independent School District, 524 U.S. 274 (1998).
West v. Derby Unified School District No. 260, 206 F.3d 1358 (10th Cir., 2000).

CROSS REF.: 2.260 (Uniform Grievance Procedure), 2.265 (Title IX Sexual Harassment Grievance Procedure), 4.165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 5.20 (Workplace Harassment Prohibited), 5.90 (Abused and Neglected Child Reporting), 7.10 (Equal Educational Opportunities), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7.185 (Teen Dating Violence Prohibited), 7.190 (Student Behavior), 7.240 (Conduct Code for Participants in Co-Curricular Activities)

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Reviewed: February 2023
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School Admissions and Student Transfers To and From Non-District Schools

Age

To be eligible for admission, a child must be five years old on or before September 1 of that school term. A child entering first grade must be six years of age on or before September 1 of that school year. Based upon an assessment of the child's readiness to attend school, the District may permit him or her to attend school prior to these dates. A child will also be allowed to attend first grade based upon an assessment of his or her readiness if he or she attended a non-public preschool, continued his or her education at that school through kindergarten, was taught in kindergarten by an appropriately certified teacher, and will be 6 years old on or before December 31. A child with exceptional needs who qualifies for special education services is eligible for admission at 3 years of age. Early entrance to kindergarten or first grade may also be available through Board policy 6.135, *Accelerated Placement Program*.

Admission Procedure

All students must register for school each year on the dates and at the place designated by the Superintendent or designee. Parents/guardians of students enrolling in the District for the first time must present:

1. A certified copy of the student's birth certificate. If a birth certificate is not presented, the Superintendent or designee shall notify in writing the person enrolling the student that within 30 days he or she must provide a certified copy of the student's birth certificate. When a certified copy of the birth certificate is presented, the school shall promptly make a copy for its records, place the copy in the student's permanent record, and return the certified copy to the person enrolling the child. If a person enrolling a student fails to provide a certified copy of the student's birth certificate, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless he or she complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall so refer the case. The Superintendent or designee shall immediately report to the local law enforcement authority any material received pursuant to this paragraph that appears inaccurate or suspicious in form or content.
2. Proof of residence, as required by Board policy 7.60, *Residence*.
3. Proof of disease immunization or detection and the required physical examination, as required by State law and Board policy 7.100, *Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students*.

The individual enrolling a student shall be given the opportunity to voluntarily state whether the student has a parent or guardian who is a member of a branch of the U. S. Armed Forces and who is either deployed to active duty or expects to be deployed to active duty during the school year. Students who are children of active duty military personnel transferring will be allowed to enter: (a) the same grade level in which they studied at the school from which they transferred, if the transfer occurs during the District's school year, or (b) the grade level following the last grade completed.

Homeless Children

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce records normally required for enrollment. Board policy 6.140, *Education of*

Adopted: April 7, 1969

Reviewed: February 2023

Amended: March 15, 2023

Homeless Children, and its implementing Administrative Procedure 6.140-AP1, govern the enrollment of homeless children.

Foster Care Students

The Superintendent or designee will appoint at least one employee to act as a liaison to facilitate the enrollment and transfer of records of students in the legal custody of the Ill. Dept. of Children and Family Services (DCFS) when enrolling in or changing schools. The District liaison ensures that DCFS receives all written notices and records pertaining to students in legal custody as required by State law.

Student Transfers To and From Non-District Schools

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent or designee. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the District.

Foreign Exchange Students

The District accepts foreign exchange students with a J-1 visa and who reside within the District as participants in an exchange program sponsored by organizations screened by administration. Exchange students on a J-1 visa are not required to pay tuition.

Privately sponsored exchange students on an F-1 visa may be enrolled if an adult resident of the District has temporary guardianship, and the student lives in the home of that guardian. Exchange students on an F-1 visa are required to pay tuition at the established District rate. F-1 visa student admission is limited to high schools, and attendance may not exceed 12 months.

The Board may limit the number of exchange students admitted in any given year. Exchange students must comply with District immunization requirements. Once admitted, exchange students become subject to all District policies and regulations governing students.

Re-Enrollment

Re-enrollment shall be denied to any individual 19 years of age or above who has dropped out of school and who could not earn sufficient credits during the normal school year(s) to graduate before his or her 21st birthday. However, at the Superintendent's or designee's discretion and depending on program availability, the individual may be enrolled in a graduation incentives program established under 105 ILCS 5/26-16 or an alternative learning opportunities program established under 105 ILCS 5/13B-1 (see Board policy 6.110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*). Before being denied re-enrollment, the District will offer the individual due process as required in cases of expulsion under Board policy 7.210, *Expulsion Procedures*. A person denied re-enrollment will be offered counseling and be directed to alternative educational programs, including adult education programs that lead to graduation or receipt of a GED diploma. This section does not apply to students eligible for special education under the Individuals with Disabilities in Education Act or accommodation plans under the Rehabilitation Act, Section 504.

LEGAL REF.: 8 U.S.C. §1101, Illegal Immigrant and Immigrant Responsibility Act of 1996.
20 U.S.C. §1232g, Family Educational Rights and Privacy Act

Adopted: April 7, 1969
Reviewed: February 2023
Amended: March 15, 2023

20 U.S.C. §1400 et seq., Individuals With Disabilities Education Improvement Act.
29 U.S.C. §794, Rehabilitation Act, Section 504.
42 U.S.C. §11431 et seq., McKinney-Vento Homeless Assistance Act.
105 ILCS 5/2-3.13a, 5/10-20.12, 5/10-20.59, 5/10-22.5a, 5/14-1.02, 5/14-1.03a, 5/26-1, 5/26-2, 5/27-8.1.
105 ILCS 10/8.1, Ill. School Student Records Act.
105 ILCS 45/, Education for Homeless Children Act.
105 ILCS 70/, Educational Opportunity for Military Children Act.
325 ILCS 50/, Missing Children Records Act.
325 ILCS 55/, Missing Children Registration Law.
410 ILCS 315/2, Communicable Disease Prevention Act.
20 Ill. Admin. Code Part 1290, Missing Person Birth Records and School Registration.
23 Ill. Admin. Code Part 225, Special Education
23 Ill. Admin. Code Part 375, Student Records.

CROSS REF.: 4.110 (Transportation), 6.30 (Organization of Instruction), 6.110 (Program for Students at Risk of Academic Failure and/or Dropping Out), 6.135 (Accelerated Placement Program), 6.140 (Education of Homeless Children), 6.300 (Graduation Requirements), 6.310 (High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students), 7.60 (Residence), 7.70 (Attendance and Truancy), 7.100 (Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students), 7.340 (Student Records)

Attendance and Truancy

The Board believes that a major cause of academic failure is frequent absences from school and that students, staff, and parents all play an important part in assuring a good attendance record.

The resources of classroom teachers, support personnel, and school administrators shall be employed constructively to solve with individual students their problems of excessive absence. There shall be adequate provisions for make-up work. Administrative procedures to implement this policy shall be written and filed with the Superintendent.

Compulsory School Attendance

This Board policy applies to individuals who have custody or control of a child:

- (a) between the ages of six (on or before September 1) and 17 years (unless the child has graduated from high school), or
- (b) who is enrolled in any of grades kindergarten through 12 in the public school regardless of age.

Subject to specific requirements in State law, the following children are not required to attend public school:

- (1) any child attending a private school (including a home school) or parochial school,
- (2) any child who is physically or mentally unable to attend school (including a pregnant student suffering medical complications as certified by her physician),
- (3) any child lawfully and necessarily employed,
- (4) any child over 12 and under 14 years of age while in confirmation classes,
- (5) any child absent because of religious reasons, including to observe a religious holiday, for religious instruction, or because his or her religion forbids secular activity on a particular day or time of day, and
- (6) any child 16 years of age or older who is employed and is enrolled in a graduation incentives program.

The parent/guardian of a student who is enrolled must authorize all absences from school and notify the school in advance or at the time of the student's absence. A valid cause for absence includes illness (including mental or behavioral health of the student), observance of a religious holiday, death in the immediate family, attendance at a civic event, family emergency, other situations beyond the control of the student as determined by the Board, voting pursuant to Board policy 7.90, *Release During School Hours* (10 ILCS 5/7-42 and 5/17-15), other circumstances that cause reasonable concern to the parent/guardian for the student's mental, emotional, or physical health or safety, or other reason as approved by the Superintendent or designee. Students absent for a valid cause may make up missed homework and classwork assignments in a reasonable timeframe.

Absenteeism and Truancy Program

The Superintendent or designee shall manage an absenteeism and truancy program in accordance with the School Code and Board policy. The program shall include but not be limited to:

1. A protocol for excusing a student from attendance who is necessarily and lawfully employed. The Superintendent or designee is authorized to determine when the student's absence is justified.
2. A protocol for excusing a student in grades 6 through 12 from attendance to sound *Taps* at a military honors funeral held in Illinois for a deceased veteran.
3. A protocol for excusing a student from attendance on a particular day(s) or at a particular time of day when his/her parent/guardian is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
4. A process to telephone, within 2 hours after the first class, the parents/guardians of students in grade 8 or below who are absent without prior parent/guardian notification.
5. A process to identify and track students who are truants, chronic or habitual truants, or truant minors as defined in the 105 ILCS 5/26-2a.
6. A description of diagnostic procedures for identifying the cause(s) of a student's unexcused absenteeism, including interviews with the student, his or her parent(s)/guardian(s), and staff members or other people who may have information about the reasons for the student's attendance problem.
7. The identification of supportive services that may be offered to truant, chronically truant, or chronically absent students, including parent-teacher conferences, student and/or family counseling, or information about community agency services. See Board policy 6.110, *Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program*.
8. A process for the collection and review of chronic absence data and to:
 - a. Determine what systems of support and resources are needed to engage chronically absent students and their families, and
 - b. Encourage the habit of daily attendance and promote success.
9. Reasonable efforts to provide ongoing professional development to teachers, administrators, Board members, school resource officers, and staff on the appropriate and available supportive services for the promotion of student attendance and engagement.
10. A process to request the assistance and resources of outside agencies, such as, the juvenile officer of the local police department or the truant office of the appropriate Regional Office of Education, if truancy continues after supportive services have been offered.
11. A protocol for cooperating with non-District agencies including County or municipal authorities, the Regional Superintendent, truant officers, the Community Truancy Review Board, and a comprehensive community based youth service agency. Any disclosure of

school student records must be consistent with Board policy 7.340, *Student Records*, as well as State and federal law concerning school student records.

12. An acknowledgement that no punitive action, including out-of-school suspensions, expulsions, or court action, shall be taken against a truant minor for his or her truancy unless available supportive services and other school resources have been provided to the student.
13. The criteria to determine whether a student's non-attendance is due to extraordinary circumstances shall include economic or medical necessity or family hardship and such other criteria that the Superintendent believes qualifies.
14. A process for a 17-year old resident to participate in the District's various programs and resources for truants. The student must provide documentation of his/her dropout status for the previous 6 months. A request from an individual 19 years of age or older to re-enroll after having dropped out of school is handled according to provisions in Board policy 7.50, *School Admissions and Student Transfers To and From Non-District Schools*.
15. A process for the temporary exclusion of a student 17 years of age or older for failing to meet minimum attendance standards according to provisions in State law. A parent/guardian has the right to appeal a decision to exclude a student.

Monitoring

Pursuant to State law and policy 2.240, *Board Policy Development*, the Board updates this policy at least once every two years. The Superintendent or designee shall assist the Board with its update.

LEGAL REF.: 105 ILCS 5/22-92 and 5/26-1 through 18.
705 ILCS 405/3-33.5, Juvenile Court Act of 1987.
23 Ill. Admin. Code §§1.242 and 1.290.

CROSS REF.: 5.100 (Staff Development Program), 6.110 (Programs for Students at Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 6.150 (Home and Hospital), 7.10 (Equal Educational Opportunities), 7.50 (School Admissions and Student Transfers To and From Non-District Schools), 7.60 (Residence), 7.80 (Release Time for Religious Instruction/Observance), 7.190 (Student Behavior), 7.340 (Student Records)

Adopted: September 15, 1969
Reviewed: February 2023
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Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students

Required Health Examinations and Immunizations

A student's parents/guardians shall present proof that the student received a health examination, with proof of the immunizations against, and screenings for, preventable communicable diseases, as required by the Illinois Department of Public Health, within one year prior to:

1. Entering kindergarten or the first grade;
2. Entering the sixth and ninth grades; and
3. Enrolling in an Illinois school, regardless of the student's grade (including early learning, special education, Head Start programs operated by elementary or secondary schools, and students transferring into Illinois from out-of-state or out-of-country).

Proof of immunization against meningococcal disease is required from students entering grades 6 and 12.

As required by State law:

1. Health examinations must be performed by a physician licensed to practice medicine in all of its branches, an advanced practice nurse who has a written collaborative agreement with a collaborating physician authorizing the advanced practice nurse to perform health examinations, or a physician assistant who has been delegated the performance of health examinations by a supervising physician.
2. A diabetes screening must be included as a required part of each health examination; diabetes testing is not required.
3. An age appropriate developmental screening and an age-appropriate social and emotional screening are required parts of each health examination. A student will not be excluded from school due to his or her parent/guardian's failure to obtain a developmental screening or a social and emotional screening.
4. Before admission and in conjunction with required physical examinations, parent(s)/guardian(s) of children between the ages of one and seven years must provide a statement from a physician that their child was "risk-assessed" or screened for lead poisoning.
5. The IDPH will provide all students entering sixth grade and their parent(s)/guardian(s) information about the link between human papilloma-virus (HPV) and HPV-related cancers and the availability of the HPV vaccine.
6. The District will provide informational materials regarding influenza, influenza vaccinations, meningococcal disease, and meningococcal vaccinations developed, provided, or approved by the IDPH when it provides information on immunizations, infectious diseases, medications, or other school health issues to students' parents(s)/guardian(s).

Unless an exemption or extension applies, the failure to comply with the above requirements by the first day of the current school year will result in the student's exclusion from school until the required health forms are presented to the District. Transfer students shall have 30 days following registration to comply with the health examination and immunization regulations. If a medical reason prevents a student from receiving a required immunization by the first day of school, the student must present, by the first day of school, an immunization schedule and a statement of the medical reasons causing the delay. The schedule and statement of medical reasons must be signed by the physician, advanced practice nurse, physician assistant, or local health department responsible for administering the immunizations.

Eye Examination

Parent(s)/guardian(s) are encouraged to have their children undergo an eye examination whenever health examinations are required.

Parent(s)/guardian(s) of students entering kindergarten or an Illinois school for the first time shall present proof before the first day of the current school year that the student received an eye examination within one year prior to entry of kindergarten or the school. A physician licensed to practice medicine in all of its branches who provides eye examinations or a licensed optometrist must perform the required eye examination.

If a student fails to present proof by the first day of school, the school may hold the student's report card until the student presents proof:

- 1) of a completed eye examination, or
- 2) that an eye examination will take place within 60 days after the first day of school.

The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this eye examination requirement in compliance with the rules of the IDPH. Schools shall not exclude a student from attending school due to failure to obtain an eye examination.

Dental Examination

All children in kindergarten and the second, sixth, and ninth grades must present proof of having been examined by a licensed dentist before May 15 of the current school year in accordance with rules adopted by the IDPH.

If a child in the second, sixth, or ninth grade fails to present proof by May 15, the school may hold the child's report card until the child presents proof:

- 1) of a completed dental examination, or
- 2) that a dental examination will take place within 60 days after May 15.

The Superintendent or designee shall ensure that parent(s)/guardian(s) are notified of this dental examination requirement at least 60 days before May 15 of each school year.

Exemptions

In accordance with rules adopted by the IDPH, a student will be exempted from this policy's requirements for:

1. Religious grounds if the student's parent(s)/guardian(s) present the IDPH's Certificate of Religious Exemption form to the Superintendent or designee. General philosophical or moral reluctance to allow physical examinations, eye examinations, immunizations, vision and hearing screenings, or dental examinations does not provide a sufficient basis for an exception to statutory requirements. When a Certificate of Religious Exemption form is presented, the Superintendent or designee shall immediately inform the parent(s)/guardian(s) of exclusion procedures pursuant to *Board policy 7.280, Communicable and Chronic Infectious Disease* and State rules if there is an outbreak of one or more diseases from which the student is not protected.
2. Health examination or immunization requirements on medical grounds, if the examining physician, advanced registered practice nurse, or physician assistant provides written verification.
3. Eye examination requirement, if the student's parent(s)/guardian(s) show an undue burden or lack of access to a physician licensed to practice medicine in all its branches who provides eye examinations or a licensed optometrist.
4. Dental examination requirement, if the student's parent(s)/guardian(s) show an undue burden or a lack of access to a dentist.

Exclusion of Students Exempt from Immunization Requirements

Students who are exempt from immunization requirements shall be considered susceptible close contacts of a student or staff member determined to have a communicable or infectious disease and excluded from school as provided and for the duration specified in the Control of Communicable Diseases Code. The school will take reasonable measures, considering available resources, to allow for the continuation of educational services during the period of exclusion and students will be allowed to make up missed work.

Homeless Child

Any homeless child shall be immediately admitted, even if the child or child's parent/guardian is unable to produce immunization and health records normally required for enrollment. *Board policy 6.140, Education of Homeless Children*, governs the enrollment of homeless children.

LEGAL REF.: 42 U.S.C. §11431 et seq., McKinney Homeless Assistance Act
105 ILCS 5/27-8.1 and 45/1-20.
410 ILCS 45/7.1, Lead Poisoning Prevention Act.
410 ILCS 315/2e, Communicable Disease Prevention Act.
23 Ill. Admin. Code §1.530.
23 Ill. Admin. Code Part 664, Socio-Emotional and Developmental Screening.
77 Ill. Admin. Code Part 665, Child and Student Health Examination and Immunization.
77 Ill. Admin. Code Part 690, Control of Communicable Diseases.

CROSS REF.: 6.30 (Organization of Instruction), 6.140 (Education of Homeless Children), 6.180 (Extended Instructional Programs), 7.50 (School Admissions and Student Transfers To and From Non-District Schools), 7.280 (Communicable and Chronic Infectious Disease)

ADMIN. PROC.: 6.140-AP1 (Education of Homeless Children), 7.100-AP1 (First Day Exclusions), 7.100-E1 (State of Illinois Certificate of Child Health Examinations), 7.100-E2 (First Day Exclusion Notification Letter), 7.100-E3 (Medical Records Deficiency Notice), 7.280-AP1 (Managing Students with Communicable or Infectious Diseases)

Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, national origin, military status, unfavorable discharge status from the military service, sex, sexual orientation, gender identity, gender-related identity or expression, ancestry, age, religion, physical or mental disability, order of protection status, status of being homeless, or actual or potential marital or parental status, including pregnancy, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school sponsored or school sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a nonschool-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the District or school if the bullying causes a substantial disruption to the education process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any nonschool-related activity, function, or program.

Definitions from Section 27-23.7 of the *School Code* (105 ILCS 5/27-23.7)

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school counselors, school social workers, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the district's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below; each numbered requirement, 1-12, corresponds with the same number in the list of required policy components in 105 ILCS 5/27-23.7(b) 1-2.

1. The District uses the definition of *bullying* as provided in this policy.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the First Amendment to the U.S. Constitution or under Section 3 of Article I of the Illinois Constitution.
3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the District Nondiscrimination Coordinator, a Complaint Manager, Building Principal, Associate Building Principal, Assistant Building Principal, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District Nondiscrimination Coordinator, a Complaint Manager, or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

Nondiscrimination Coordinator: Name: M. Curt Richardson
Address: 1809 West Hovey Ave, Normal, IL 61761
Email: richardmc@unit5.org
Telephone: (309) 557-4082

Complaint Manager: Name: Roger Baldwin
Address: 1809 West Hovey Ave, Normal, IL 61761
Email: baldwinr@unit5.org
Telephone: (309) 557-4026

Name: Dr. Kristal Shelvin
Address: 1809 West Hovey Ave, Normal, IL 61761
Email: shelvik@unit5.org
Telephone: (309) 557-4035

4. Consistent with federal and State laws and rules governing student privacy rights, the Superintendent or designee shall promptly inform the parents/guardians of every student involved in an alleged incident of bullying and discuss, as appropriate, the availability of social work services, counseling, school psychological services, other interventions, and restorative measures.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.
 - b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
 - c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
 - d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.

8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
9. The District's bullying prevention and response plan must be based on the engagement of a range of school stakeholders, including students and parents/guardians.
10. The Superintendent or designee shall post this policy on the District's Internet website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must also be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.
11. Pursuant to State law and policy 2.240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:
 - a. The frequency of victimization;
 - b. Student, staff, and family observations of safety at a school;
 - c. Identification or areas of a school where bullying occurs;
 - d. The types of bullying utilized; and
 - e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

- 1) An updated version of the policy with the amendment/modification date included in the reference portion of the policy;
- 2) If no revisions are deemed necessary, a copy of Board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary, or a signed statement from the Board; or
- 3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The Superintendent or designee shall fully implement the Board policies, including without limitation, the following:
 - a. 2.260, *Uniform Grievance Procedure*. A student may use this policy to complain about bullying.

- b. 2:265, *Title IX Sexual Harassment Grievance Procedure*. Any person may use this policy to complain about sexual harassment in violation of Title IX of the Education Amendments of 1972.
- c. 6.60, *Curriculum Content*. Bullying prevention and character instruction is provided in all grades in accordance with State law.
- d. 6.65, *Student Social and Emotional Development*. Student social and emotional development is incorporated in the District's educational program as required by State law.
- e. 6.235, *Access to Electronic Networks*. This policy states that the use of the District's electronic networks is limited to: (1) support of education and/or research, or (2) a legitimate business use.
- f. 7.20, *Harassment of Students Prohibited*. This policy prohibits any person from harassing, intimidating, or bullying a student based on an actual or perceived characteristic (the list of characteristics in 7.20 is the same as the list in this policy).
- g. 7.185, *Teen Dating Violence Prohibited*. This policy prohibits teen dating violence on school property, at school sponsored activities, and in vehicles used for school-provided transportation.
- h. 7.190, *Student Behavior*. This policy prohibits, and provides consequences for, hazing, bullying, or other aggressive behaviors, or urging other students to engage in such conduct.
- i. 7.310, *Restrictions on Publications; Elementary and Junior High Schools*. This policy prohibits students from, and provides consequences for: (i) accessing and/or distributing at school any written, printed, or electronic material, including material from the Internet, that will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities, and (ii) creating and/or distributing written, printed, or electronic material, including photographs and Internet material and blogs, that causes substantial disruption to school operations or interferes with the rights of other students or staff members.

LEGAL REF.: 105 ILCS 5/10-20.14, 5/10-22.6(b-20), 5/24-24, and 5/27-23.7.
405 ILS 49/, Children's Mental Health Act.
775 ILCS 5/1-103, Ill. Human Rights Act.
23 Ill. Admin. Code §§1.240, 1.280, and 1.295.

CROSS REF.: 2.240 (Board Policy Development), 2.260 (Uniform Grievance Procedure), 2.265 (Title IX Sexual Harassment Grievance Procedure), 4.170 (Safety), 5.230 (Maintaining Student Discipline), 6.60 (Curriculum Content), 6.65 (Student Social and Emotional Development), 6.235 (Access to Electronic Networks), 7.20 (Harassment of Students Prohibited), 7.185 (Teen Dating Violence Prohibited), 7.190 (Student Behavior), 7.220 (Bus Conduct), 7.230 (Misconduct by Students with Disabilities), 7.240 (Conduct Code for Participants in Co-Curricular Activities), 7.285 (Anaphylaxis Prevention, Response, and Management Program), 7.310 (Restrictions on Publications; Elementary and Junior High Schools), 7.315 (Restrictions on Publications; High Schools)

Student Behavior

The goals and objectives of this policy are to provide effective discipline practices that:

1. ensure the safety and dignity of students and staff;
2. maintain a positive, weapons-free and drug-free learning environment;
3. keep school property and the property of others secure;
4. address the causes of a student's misbehavior and provide opportunities for all individuals involved in an incident to participate in its resolution; and
5. teach students positive behavioral skills to become independent, self-disciplined citizens in the school community and society.

When and Where Conduct Rules Apply

A student is subject to disciplinary action for engaging in prohibited student conduct, as described in the section with that name below, whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On, or within sight of, school grounds before, during, or after school hours or at any time;
2. Off school grounds at a school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event; or
4. Anywhere, if the conduct interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including, but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

Prohibited Student Conduct

The school administration is authorized to discipline students for gross disobedience or misconduct, including, but not limited to:

1. Using, possessing, distributing, purchasing, bartering, or selling tobacco or nicotine materials, including without limitation, electronic cigarettes.
2. Using, possessing, distributing, purchasing, bartering, selling, or offering for sale, alcoholic beverages. Students who are under the influence of an alcoholic beverage are not permitted to attend school or school functions and are treated as though they had alcohol in their possession.
3. Using, possessing, distributing, purchasing, bartering, selling, or offering for sale:
 - a. Any illegal drug or controlled substance, or cannabis (including marijuana, hashish, and medical cannabis unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*).
 - b. Any anabolic steroid unless it is being administered in accordance with a physician's or licensed practitioner's prescription.

- c. Any performance-enhancing substance on the Illinois High School Association's most current banned substance list unless administered in accordance with a physician's or licensed practitioner's prescription.
- d. Any prescription medication when not prescribed for the student by a physician licensed practitioner, when used in a manner inconsistent with the prescription or prescribing physician's or licensed practitioner's instructions or without following *Board policy 7.270* and its implementing procedures including without limitation failing to have a completed and signed "School Medication Authorization Form" on file, failing to keep medication in the original container, giving other students medication, or taking improper doses of medication. The use or possession of medical cannabis, even by a student for whom medical cannabis has been prescribed, is prohibited unless the student is authorized to be administered a medical cannabis infused product under *Ashley's Law*.
- e. Any non-prescription medication without following *Board policy 7.270* and its implementing procedures.
- f. Any inhalant, regardless of whether it contains an illegal drug or controlled substance (a) that a student believes is, or represents to be capable of, causing intoxication, hallucination, excitement, or dulling of the brain or nervous system; or (b) about which the student engaged in behavior that would lead a reasonable person to believe that the student intended the inhalant to cause intoxication, hallucination, excitement, or dulling of the brain or nervous system. The prohibition in this section does not apply to a student's use of asthma or other legally prescribed inhalant medications.
- g. Any substance inhaled, injected, smoked, consumed, or otherwise ingested or absorbed with the intention of causing a physiological or psychological change in the body, including without limitation, pure caffeine in tablet or powdered form.
- h. "Look-alike" or counterfeit drugs, including a substance that is not prohibited by this policy, but one: (a) that a student believes to be, or represents to be, an illegal drug, controlled substance, or other substance that is prohibited by this policy; or (b) about which a student engaged in behavior that would lead a reasonable person to believe that the student expressly or impliedly represented to be an illegal drug, controlled substance, or other substance that is prohibited by this policy.
- i. Drug paraphernalia, including devices that are or can be used to: (a) ingest, inhale, or inject cannabis or controlled substances into the body; and (b) grow, process, store, or conceal cannabis or controlled substances.

Students who are under the influence of any prohibited substance are not permitted to attend school or school functions and are treated as though they had the prohibited substance, as applicable, in their possession.

4. Using, possessing, controlling, or transferring a knife, a "weapon" as that term is defined in the **Weapons** section of this policy, or a look-alike weapon, or violating the **Weapons** section of this policy.
5. Using or possessing an electronic mobile device including but not limited to mobile (i.e. cellular) phone, video recording device, personal digital assistant (PDA), iPod, mp3 player, laptop, netbook, iPad, tablet, or other similar electronic devices in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, cheat, eavesdrop (e.g. surreptitiously recording a conversation), or otherwise violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or

possessing an indecent visual depiction of oneself or another person through the use of a computer, or electronic mobile device.

Students are allowed to possess and use electronic mobile devices in school, provided they do not cause a disruption, and are not used, seen or heard during instructional time unless:

- a. the supervising teacher grants permission;
 - b. use of the device is provided in a student's individualized education program (IEP); or
 - c. it is needed in an emergency that threatens the safety of students, staff, or other individuals.
6. Using or possessing a laser pointer unless under a staff member's direct supervision and in the context of instruction.
 7. Disobeying rules of student conduct or directives from staff members or school officials. Examples of disobeying staff directives include refusing a District staff member's request to stop, present school identification, or submit to a search.
 8. Engaging in academic dishonesty, including cheating, intentionally plagiarizing, wrongfully giving or receiving help during an academic examination, altering report cards, or wrongfully obtaining test copies or scores.
 9. Engaging in hazing or any kind of bullying or aggressive behavior that does physical or psychological harm to a staff person or another student, or urging other students to engage in such conduct. Prohibited conduct specifically includes, without limitation, any use of violence, intimidation, force, noise, coercion, threats, stalking, harassment, sexual harassment, public humiliation, theft or destruction of property, retaliation, hazing, bullying, bullying using a school computer or a school computer network, or other comparable conduct.
 10. Engaging in any sexual activity, including without limitation, offensive touching, sexual harassment, indecent exposure (including mooning), and sexual assault.
 11. Teen dating violence, as described in Board policy 7.185, *Teen Dating Violence Prohibited*.
 12. Causing or attempting to cause damage to, or stealing or attempting to steal, or relocating personal or school property or another person's personal property.
 13. Entering school property or a school facility without proper authorization.
 14. In the absence of a reasonable belief that an emergency exists, calling emergency responders (such as calling 911); signaling or setting off alarms or signals indicating the presence of an emergency; or indicating the presence of a bomb or explosive device on school grounds, school bus or at any school activity.
 15. Being absent without a recognized excuse; State law and Board policy regarding truancy control will be used with chronic and habitual truants.
 16. Being involved with any public school fraternity, sorority, or secret society, by: (a) being a member; (b) promising to join; (c) pledging to become a member; or (d) soliciting any other person to join, promise to join, or be pledged to become a member.
 17. Being involved in gangs or gang-related activities, including displaying gang symbols or paraphernalia.
 18. Violating any criminal law, including but not limited to, assault, battery, arson, theft, gambling, eavesdropping, vandalism, and hazing.

19. Making an explicit threat on an Internet website against a school employee, a student, or any school-related personnel if the Internet website through which the threat was made is a site that was accessible within the school at the time the threat was made or was available to third parties who worked or studied within the school grounds at the time the threat was made, and the threat could be reasonably interpreted as threatening to the safety and security of the threatened individual because of his or her duties or employment status or status as a student inside the school.
20. Operating an unmanned aircraft system (UAS) or drone for any purpose on school grounds or at any school event unless granted permission by the Superintendent or designee.
21. Engaging in any activity, on or off campus, that, interferes with, disrupts, or adversely affects the school environment, school operations, or an educational function, including but not limited to, conduct that may reasonably be considered to: (a) be a threat or an attempted intimidation of a staff member; or (b) endanger the health or safety of students, staff, or school property.

For purposes of this policy, the term “*possession*” includes having control, custody, or care, currently or in the past, of an object or substance, including situations in which the item is: (a) on the student’s person; (b) contained in another item belonging to, or under the control of, the student, such as in the student’s clothing, backpack, or automobile; (c) in a school’s student locker, desk, or other school property; or d) at any location on school property or at a school-sponsored event.

Efforts, including the use of positive interventions and supports, shall be made to deter students, while at school or a school-related event, from engaging in aggressive behavior that may reasonably produce physical or psychological harm to someone else. The Superintendent or designee shall ensure that the parent/guardian of a student who engages in aggressive behavior is notified of the incident. The failure to provide such notification does not limit the Board’s authority to impose discipline, including suspension or expulsion, for such behavior.

No disciplinary action shall be taken against any student that is based totally or in part on the refusal of the student’s parent/guardian to administer or consent to the administration of psychotropic or psychostimulant medication to the student.

Disciplinary Measures

School officials shall limit the number and duration of expulsions and out-of-school suspensions to the greatest extent practicable, and, where practicable and reasonable, shall consider forms of non-exclusionary discipline before using out-of-school suspensions or expulsions. School personnel shall not advise or encourage students to drop out voluntarily due to behavioral or academic difficulties. Potential disciplinary measures may include, without limitation, any of the following:

1. Notifying parents/guardians.
2. Disciplinary conference.
3. Withholding privileges.
4. Temporary removal from the classroom.
5. Return of property or restitution for lost, stolen, or damaged property.
6. In-school suspension. The Building Principal or designee shall ensure that the student is properly supervised.

7. Detention provided the student's parent/guardian has been notified. If transportation arrangements cannot be agreed upon, an alternative disciplinary measure must be used. The student must be supervised by the detaining teacher or the Building Principal or designee.
8. Community service with local public and nonprofit agencies that enhances community efforts to meet human, educational, environmental, or public safety needs. The District will not provide transportation. School administration may use this option as an alternative to another disciplinary measure giving the student and/or parent/guardian the choice.
9. Seizure of contraband; confiscation and temporary retention of personal property that was used to violate this policy or school disciplinary rules.
10. Suspension of bus riding privileges in accordance with *Board policy 7.220*.
11. Out-of-school suspension from school and all school activities in accordance with *Board policy 7.200*. A student who has been suspended is prohibited from being on school grounds and at school activities during the period of the suspension.
12. Expulsion from school and all school activities for a definite time period not to exceed two calendar years in accordance with *Board policy 7.210*. A student who has been expelled is prohibited from being on school grounds and at school activities during the period of expulsion.
13. Transfer to an alternative program if the student is expelled or otherwise qualifies for the transfer under State law. The transfer shall be in the manner provided in Article 13A or 13B of the *School Code*.

The above list of disciplinary measures is a range of options that will not always be applicable in every case. In some circumstances, it may not be possible to avoid suspending or expelling a student because behavioral interventions, other than a suspension and/or expulsion, will not be appropriate and available, and the only reasonable and practical way to resolve the threat and/or address the disruption is a suspension and/or expulsion. In addition to the above list of disciplinary measures, juvenile authorities or other law enforcement may be notified whenever the conduct involves criminal activity, including but not limited to, illegal drugs (controlled substances), "look-alikes," alcohol, or weapons or in other circumstances as authorized by the reciprocal reporting agreement between the District and local law enforcement agencies.

Corporal punishment is prohibited. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions, or intentional infliction of bodily harm. Corporal punishment does not include reasonable force as needed to maintain safety for students, staff, or other persons, or for the purpose of self-defense or defense of property.

Isolated Time Out, Time Out, and Physical Restraint

Neither isolated time out, time out, nor physical restraint shall be used to discipline or punish a student. These methods are only authorized for use as permitted in 105 ILCS 5/10-20.33, State Board of Education rules (23 Ill. Admin. Code 1.280, 1.285), and the District's procedure(s).

Weapons

A student who uses, possesses, controls, or transfers one of the following weapons at school, on school grounds, on a school bus, at any school-sponsored activity or event, or at any activity or event that bears a reasonable relationship to school shall be expelled for at least one (1) calendar year but not more than two (2) calendar years:

1. A firearm, meaning any gun, rifle, shotgun, a weapon as defined by Section 921 of Title 18, of the United States Code (18 U.S.C. § 921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1);
2. Ammunition;
3. A knife with a blade of at least 3 inches, switchblade knife, ballistic knife, billy club, brass knuckles, other knuckle weapon regardless of its composition, or any object listed in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1);
4. A look-alike firearm; or
5. Any other object if used or attempted to be used to cause bodily harm.

The expulsion requirement under either paragraph 1 or 2 above may be modified by the Superintendent or designee, and the Superintendent or designee's determination may be modified by the Board on a case-by-case basis. The Superintendent or designee may grant an exception to this policy, upon the prior request of an adult supervisor, for students in theatre, cooking, ROTC, martial arts, and similar programs, whether or not school-sponsored, provided the item is not equipped, nor intended, to do bodily harm.

This policy's prohibitions concerning weapons apply regardless of whether: (1) a student is licensed to carry a concealed firearm, or (2) the Board permits visitors, who are licensed to carry a concealed firearm, to store a firearm in a locked vehicle in a school parking area.

Students should report suspected possession or use of such items to any counselor, teacher, or administrator.

Re-Engagement of Returning Students

The Superintendent or designee shall maintain a process to facilitate the re-engagement of students who are returning from an out-of-school suspension, expulsion, or an alternative school setting. The goal of re-engagement shall be to support the student's ability to be successful in school following a period of exclusionary discipline and shall include the opportunity for students who have been suspended to complete or make up work for equivalent academic credit.

Required Notices

A school staff member shall immediately notify the office of the Building Principal in the event that the staff member:

1. observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision;
2. observes, or has reason to suspect that, any person on school grounds is or was involved in a drug-related incident; or
3. observes a battery committed against any staff member.

Upon receiving such a report, the Building Principal or designee shall immediately notify the local law enforcement agency, Ill. Dept. of State Police (ISP), and any involved student's parent/guardian. "School grounds" includes modes of transportation to school activities and any public way within 1,000 feet of the school, as well as school property itself.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment or in-school suspension, that is appropriate and in accordance with the policies and rules on student discipline. Teachers, other licensed educational employees, and other persons providing a related service for or with respect to a student, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may temporarily remove students from a classroom for disruptive behavior.

The Superintendent, Building Principal, Associate Building Principal, or Assistant Building Principal is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, up to 10 consecutive school days, provided the appropriate procedures are followed. The Board may suspend a student from riding the bus in excess of 10 days for safety reasons.

Student Handbook

The Superintendent or designee, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

A student handbook, including the District's student disciplinary policies and rules, shall be distributed to the students' parents/guardians within 15 days of the beginning of the school year or a student's enrollment.

Incorporated

by Reference: 7.190-AP4 (Use of Isolated Time Out, Time Out, and Physical Restraint)

LEGAL REF.: 20 U.S.C. §6081, Pro-Children Act of 1994.
20 U.S.C. §7151 et seq., Gun Free Schools Act

105 ILCS 5/10-20.5b, 5/10-20.14, 5/10-20.28, 5/10-20.36, 5/10-21.7, 5/10-21.10,
5/10-22.6, 5/10-27.1A, 5/10-27.1B, 5/22-33, 5/24-24, 5/26-12, 5/27-23.7 and
5/31-3.

105 ILCS 110/3.10, Critical Health Problems and Comprehensive Health
Education Act.

410 ILCS 130/, Compassionate Use of Medical Cannabis Pilot Program.

410 ILCS 647/, Powdered Caffeine Control and Education Act.

430 ILCS 66/, Firearm Concealed Carry Act.

23 Ill. Admin. Code §§1.280, 1.285.

CROSS REF.: 2.150 (Committees), 2.240 (Board Policy Development), 5.230 (Maintaining Student Discipline), 6.110 (Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program), 7.70 (Attendance and Truancy), 7.130 (Student Rights and Responsibilities), 7.140 (Search and Seizure), 7.150 (Agency and Police Interviews), 7.160 (Student Appearance), 7.170 (Vandalism), 7.180 (Prevention and Response to Bullying, Intimidation, and Harassment), 7.185 (Teen Dating Violence Prohibited), 7.200

Adopted: December 12, 1989

Reviewed: February 2023

Amended: March 15, 2023

(Suspension Procedures), 7.210 (Expulsion Procedures), 7.220 (Bus Conduct), 7.230 (Misconduct by Students with Disabilities), 7.240 (Conduct Code for Participants in Co-Curricular Activities), 7.270 (Administering Medicines to Students), 7.310 (Restrictions on Publications; Elementary and Junior High Schools), 7.315 (Restrictions on Publications; High Schools), 8.30 (Visitors to and Conduct on School Property)

Administrative Procedure - Definition of Child Sex Offender
720 ILCS 5/11-9.3(d)

- (1) “*Child sex offender*” means any person who:
- (i) Has been charged under Illinois law, or any substantially similar federal law or law of another state, with a sex offense set forth in paragraph (2) of this subsection (d) or the attempt to commit an included sex offense, and
 - (A) Is convicted of such offense or an attempt to commit such offense; or
 - (B) Is found not guilty by reason of insanity of such offense or an attempt to commit such offense; or
 - (C) Is found not guilty by reason of insanity pursuant to subsection (c) of Section 104-25 of the Code of Criminal Procedure of 1963 of such offense or an attempt to commit such offense; or
 - (D) Is the subject of a finding not resulting in an acquittal at a hearing conducted pursuant to subsection (a) of Section 104-25 of the Code of Criminal Procedure of 1963 for the alleged commission or attempted commission of such offense; or
 - (E) Is found not guilty by reason of insanity following a hearing conducted pursuant to a federal law or the law of another state substantially similar to subsection (c) of Section 104-25 of the Code of Criminal Procedure of 1963 of such offense or of the attempted commission of such offense; or
 - (F) Is the subject of a finding not resulting in an acquittal at a hearing conducted pursuant to a federal law or the law of another state substantially similar to subsection (a) of Section 104-25 of the Code of Criminal Procedure of 1963 for the alleged violation or attempted commission of such offense; or
 - (ii) Is certified as a sexually dangerous person pursuant to the Illinois Sexually Dangerous Persons Act, or any substantially similar federal law or the law of another state, when any conduct giving rise to such certification is committed or attempted against a person less than 18 years of age; or
 - (iii) Is subject to the provisions of Section 2 of the Interstate Agreements on Sexually Dangerous Persons Act.

Convictions that result from or are connected with the same act, or result from offenses committed at the same time, shall be counted for the purpose of this Section as one conviction. Any conviction set aside pursuant to law is not a conviction for purposes of this Section.

- (2) Except as otherwise provided in paragraph (2.5), “*sex offense*” means:
- (i) A violation of any of the following Sections of the Criminal Code of 1961 or the Criminal Code of 2012:
 - 10-4 (forcible detention)
 - 10-7 (aiding or abetting child abduction under Section 10-5(b)(10)),
 - 10-5(b)(10) (child luring),
 - 11-1.40 (predatory criminal sexual assault of a child),
 - 11-6 (indecent solicitation of a child),
 - 11-6.5 (indecent solicitation of an adult),
 - 11-9.1 (sexual exploitation of a child),
 - 11-9.2 (custodial sexual misconduct),

Adopted: July 8, 2009
Reviewed: February 2023
Amended: March 15, 2023

11-9.5 (sexual misconduct with a person with a disability),
11-14.3(a)(1) (promoting prostitution by advancing prostitution),
11-14.3(a)(2)(A) (promoting prostitution by profiting from prostitution by compelling a person to be a prostitute),
11-4.3(a)(2)(C) (promoting prostitution by profiting from prostitution by means other than described in subparagraphs (A) and (B) of paragraph (2) of subsection (a) of Section 11-14.3),
11-14.4 (promoting juvenile prostitution),
11-18.1 (patronizing a juvenile prostitute),
11-20.1 (child pornography),
11-20.1B (aggravated child pornography),
11-21 (harmful material),
11-25 (grooming),
11-26 (traveling to meet a minor or traveling to meet a child),
12-33 (ritualized abuse of a child),
11-20 (obscenity) (when that offense was committed in any school, on real property comprising any school, in any conveyance owned, leased, or contracted by a school to transport students to or from school or a school related activity or in a public park),
11-30 (public indecency) (when committed in a school, on real property comprising a school, in any conveyance owned, leased, or contracted by a school to transport students to or from school or a school related activity, or in a public park).

An attempt to commit any of these offenses.

- (ii) A violation of any of the following Sections of the Criminal Code of 1961 or the Criminal Code of 2012, when the victim is a person under 18 years of age:

11-1.20 (criminal sexual assault),
11-1.30 (aggravated criminal sexual assault),
11-1.50 (criminal sexual abuse),
11.1.60 (aggravated criminal sexual abuse).
An attempt to commit any of these offenses.

- (iii) A violation of any of the following Sections of the Criminal Code of 1961 or the Criminal Code of 2012, when the victim is a person under 18 years of age and the defendant is not a parent of the victim:

10-1 (kidnapping),
10-2 (aggravated kidnapping),
10-3 (unlawful restraint),
10-3.1 (aggravated unlawful restraint),
11-9.1(A) (permitting sexual abuse of a child).
An attempt to commit any of these offenses.

- (iv) A violation of any former law of this State substantially equivalent to any offense listed in clause (2)(i) or 2(ii) of subsection (d) of this Section.

(2.5) For the purposes of subsections (b-5) and (b-10) only, a sex offense means:

- (i) A violation of any of the following Sections of the Criminal Code of 1961 or the Criminal Code of 2012:

10-5(b)(10) (child luring),
10-7 (aiding or abetting child abduction under Section 10-5(b)(10)),
11-1.40 (predatory criminal sexual assault of a child)
11-6 (indecent solicitation of a child),
11-6.5 (indecent solicitation of an adult),
11-9.2 (custodial sexual misconduct),
11-9.5 (sexual misconduct with a person with a disability),
11-11 (sexual relations within families),
11-14.3(a)(1) (promoting prostitution by advancing prostitution),
11-14.3(a)(2)(A) (promoting prostitution by profiting from prostitution by compelling a person to be a prostitute),
11-14.3(a)(2)(C) (promoting prostitution by profiting from prostitution by means other than as described in subparagraphs (A) and (B) of paragraph (2) of subsection (a) of Section 11-14.3),
11-14.4 (promoting juvenile prostitution),
11-18.1 (patronizing a juvenile prostitute),
11-20.1 (child pornography),
11-20.1B (aggravated child pornography),
11-25 (grooming),
11-26 (traveling to meet a minor or traveling to meet a child), or
12-33 (ritualized abuse of a child).
An attempt to commit any of these offenses.

- (ii) A violation of any of the following Sections of the Criminal Code of 1961 or the Criminal Code of 2012, when the victim is a person under 18 years of age:

11-1.20 (criminal sexual assault),
11-1.30 (aggravated criminal sexual assault),
11-1.60 (aggravated criminal sexual abuse), and subsection (a) of Section
11.1.50 (criminal sexual abuse).
An attempt to commit any of these offenses.

- (iii) A violation of any of the following Sections of the Criminal Code of 1961 or the Criminal Code of 2012, when the victim is a person under 18 years of age and the defendant is not a parent of the victim:

10-1 (kidnapping),
10-2 (aggravated kidnapping),
10-3 (unlawful restraint),
10-3.1 (aggravated unlawful restraint),
11-9.1(A) (permitting sexual abuse of a child).
An attempt to commit any of these offenses.

- (iv) A violation of any former law of this State substantially equivalent to any offense listed in this paragraph (2.5) of this subsection.

- (3) A conviction for an offense of federal law or the law of another state that is substantially equivalent to any offense listed in paragraph (2) of subsection (d) of this Section shall constitute a conviction for the purpose of this Section. A finding or adjudication as a sexually dangerous person under any federal law or law of another state that is substantially equivalent to the Sexually Dangerous Persons Act shall constitute an adjudication for the purposes of this Section.

Family Involvement

Building Principals shall advocate effective, comprehensive family involvement in education that will promote parents/guardians becoming active partners in education. Building Principals shall, at least once every semester, provide a written report to the Superintendent on parental involvement programs and efforts in their buildings. This administrative procedure identifies opportunities for parental involvement.

The District or school provides notices to parents/guardians on the following topics (list may not be exhaustive):

- Public hearing on holding school or scheduling teachers' institutes, parent-teacher conferences, or staff development on certain holidays. 105 ILCS 5/24-2(b)(2).
 - Free and reduced-price food service. 7 C.F.R. §245.5; 23 Ill. Admin. Code §305.10(c).
 - Fee waiver. 23 Ill. Admin. Code §1.245.
 - Applications of pest control and/or lawn care products. 225 ILCS 235/10.3, 415 ILCS 65/3.
 - Instruction on recognizing and avoiding sexual abuse. 105 ILCS 5/27-13.2.
 - Parental school visitation rights. 820 ILCS 147/25.
 - Child's placement in English learner programs. 105 ILCS 5/14C-4.
 - Major school-sponsored events, including parent-teacher conferences, given to non-custodial parents. 105 ILCS 5/10-21.8.
 - Unexplained absence from school of a student in K-8 (within two hours). 105 ILCS 5/26-3b.
 - Graduation requirements, particularly when a student's eligibility for graduation may be in question. 23 Ill. Admin. Code §1.440(e).
 - A student's suspension and/or expulsion. 105 ILCS 5/10-22.6.
 - Electronic audio and/or visual recording devices if located on school buses. 720 ILCS 5/14-3(m).
 - Physician who prescribes District's supply of epinephrine injectors is protected from liability, with limited exceptions. 105 ILCS 5/22-30(c).
 - Availability of the District report card. 105 ILCS 5/10-17a(5).
- See also:
- 6:170-AP2, *Notice to Parents Required by Elementary and Secondary Education, McKinney-Vento Homeless Assistance, and Protection of Pupil Rights Laws*
 - 7:190-E2, *Student Handbook Checklist*
 - 7:340-AP1, E1, *Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records*

State laws have created parental involvement opportunities on the following topics:

Students Records

Parents/guardians have many rights concerning their student's school records, including the right to access the records (105 ILCS 10/5); the right to challenge the content (105 ILCS 10/7); and a non-custodial parent has the right to receive copies of school correspondence and reports (105 ILCS 5/10-21.8).

Parent-Teacher Advisory Committees

The School Board establishes a parent-teacher advisory committee(s) on student discipline and behavior interventions for special education students. 105 ILCS 5/10-20.14 and 5/14-8.05(c).

Curriculum Involvement

The District must involve the parents/guardians of a child with disabilities in their child's education and placement. 20 U.S.C. §1414 and 1415; 34 C.F.R. §300.322, 501, 503, 504, 507 and 508; 105 ILCS 5/14-1 *et seq.*, 23 Ill. Admin. Code §§226.500, 510, 520, 530 and 610.

If parent(s)/guardian(s) opts their child(ren) out in writing, the student is not required to take National Sex Education Standards (NSES) classes or courses. 105 ILCS 5/27-9.1a(d), added by P.A. 102-522, and 110/3, and see also 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs.*

A parent/guardian has the right to examine instructional materials to be used in National Sex Education Standards (NSES) classes or courses. 105 ILCS 5/27-9.1a(e), added by P.A. 102-522, and 110/3. See also 2:250-E2, *Immediately Available District Public Records and Web-Posted Reports and Records*, and 6:60-AP1, E1, *Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs.*

The Board determines the instructional program with involvement of parents/guardians. 23 Ill. Admin. Code §1.410.

The District may consult with parent/guardian on an individual remediation plan for students demonstrating a proficiency level comparable to the average pupil performance one grade or more below current placement. 105 ILCS 5/2-3.64(b), repealed by P.A. 98-972, eff. 8-15-14; however, there is no penalty for continuing this practice when it is in the best interests of a student.

The District must notify parents/guardians of graduation requirements and when a student's eligibility for graduation may be in question. 23 Ill. Admin. Code §1.440(e).

The Board may use parent/guardian volunteers as: (1) assistants under the immediate supervision of a licensed teacher (105 ILCS 5/10-22.34, amended by P.A. 102-894); (2) supervisors, chaperones, or sponsors for non-academic activities (105 ILCS 5/10-22.34a, amended by P.A. 102-894); and (3) guest lecturers or resource persons under the immediate supervision of a licensed teacher (105 ILCS 5/10-22.34b, amended by P.A. 102-894).

Upon a parent/guardian's request, a student must be released for religious instruction or observance. 105 ILCS 5/26-1(5).

The District must post the school report card on its website and, upon request, send it to parents/guardians. If the District does not maintain a website, the report card must be sent to parents/guardians without request. The District must send a written notice home to parents/guardians stating: (1) that the report card is available on the website; (2) the website address; (3) that a printed copy will be sent upon request; and (4) the telephone number to call to request a printed copy. 105 ILCS 5/10-17a.

Conferences and Hearings

The District must notify parents/guardians and consult with them and keep them involved with the education and placement of their child with disabilities. 20 U.S.C. §1414 and 1415; 34 C.F.R. §300.322, 501, 503, 504, 507 and 508; 105 ILCS 5/14-1 *et seq.*, 23 Ill. Admin. Code §§226.500, 510, 520, 530 and 610.

Parents/guardians have the right to an unpaid leave from work to attend educational or behavioral conferences. 820 ILCS 147/1 *et seq.*

The District may use two days for parent-teacher conferences and may add more days to the teacher work year subject to collective bargaining. 105 ILCS 5/3-11.

A non-custodial parent receives notices of parent-teacher conferences. 105 ILCS 5/10-21.8.

A hearing with the parents/guardians must precede a student's expulsion. 105 ILCS 5/10-22.6(a).

Report on Parental Involvement

Parental involvement must be included in the school report card. 105 ILCS 5/10-17a.

The following Board policies provide opportunities for parental involvement:

School Board

- 2:150 *Committees*
- 2:260 *Uniform Grievance Procedure*

Operational Services

- 4:10 *Fiscal and Business Management*
- 4:110 *Transportation*
- 4:130 *Free and Reduced-Price Food Services*
- 4:140 *Waiver of Student Fees*
- 4:160 *Environmental Quality of Buildings and Grounds*
- 4:170 *Safety*

Personnel

- 5:230 *Maintaining Student Discipline*

Instruction

- 6:60 *Curriculum Content*
- 6:120 *Education of Children with Disabilities*
- 6:140 *Education of Homeless Children*
- 6:145 *Migrant Students*
- 6:150 *Home and Hospital Instruction*
- 6:160 *English Learners*
- 6:170 *Title I Programs*
- 6:180 *Extended Instructional Programs*
- 6:190 *Extracurricular and Co-Curricular Activities*
- 6:235 *Access to Electronic Networks*
- 6:270 *Guidance and Counseling Program*
- 6:280 *Grading and Promotion*
- 6:300 *Graduation Requirements*
- 6:310 *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*
- 6:340 *Student Testing and Assessment Program*

Students

- 7:15 *Student and Family Privacy Rights*
- 7:20 *Harassment of Students Prohibited*
- 7:30 *Student Assignment and Intra-District Transfer*
- 7:40 *Nonpublic School Students, Including Parochial and Home-Schooled Students*
- 7:50 *School Admissions and Student Transfers To and From Non-District Schools*

Adopted: August 17, 2022
Reviewed: February 2023
Amended: March 15, 2023

7:60	<i>Residence</i>
7:70	<i>Attendance and Truancy</i>
7:80	<i>Release Time for Religious Instruction/Observance</i>
7:90	<i>Release During School Hours</i>
7:100	<i>Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students</i>
7:165	<i>School Uniforms</i>
7:170	<i>Vandalism</i>
7:180	<i>Prevention of and Response to Bullying, Intimidation, and Harassment</i>
7:185	<i>Teen Dating Violence Prohibited</i>
7:190	<i>Student Behavior</i>
7:200	<i>Suspension Procedures</i>
7:210	<i>Expulsion Procedures</i>
7:220	<i>Bus Conduct</i>
7:230	<i>Misconduct by Students with Disabilities</i>
7:240	<i>Conduct Code for Participants in Extracurricular Activities</i>
7:250	<i>Student Support Services</i>
7:260	<i>Exemption from Physical Education</i>
7:270	<i>Administering Medicines to Students</i>
7:275	<i>Orders to Forgo Life-Sustaining Treatment</i>
7:280	<i>Communicable and Chronic Infectious Disease</i>
7:285	<i>Food Allergy Management Program</i>
7:290	<i>Suicide and Depression Awareness and Prevention</i>
7:300	<i>Extracurricular Athletics</i>
7:305	<i>Student Athlete Concussions and Head Injuries</i>
7:340	<i>Student Records</i>

Community Relations

8:30	<i>Visitors to and Conduct on School Property</i>
8:90	<i>Parent Organizations and Booster Clubs</i>
8:95	<i>Parental Involvement</i>

School-level parental involvement programs include:

1. Keeping parents/guardians thoroughly informed about their child's school and programs.
 - Develop and distribute a comprehensive student handbook.
 - Distribute information to parents/guardians on their school visitation rights.
 - Promote open houses.
 - Promote parent/guardian-teacher conferences.
 - Provide progress reporting and report cards, and keep parents/guardians informed when their child is not adequately progressing and there is a likelihood of retention.
 - Publish newsletters.
 - Sponsor financial information nights.
2. Encouraging involvement in their child's school and education.
 - Support and encourage parents/guardians volunteer opportunities.
 - Work with the PTO to promote parents/guardians volunteer opportunities.
 - Develop and use outreach programs to community groups and organizations.
3. Establishing effective two-way communication between all parents/guardians and District personnel.

Adopted: August 17, 2022
Reviewed: February 2023
Amended: March 15, 2023

- Monthly Building Principal coffees.
Work with PTO leadership to ensure parental input.
Train personnel to collaborate with families of diverse backgrounds, including backgrounds that might impede parental/guardian participation, e.g., illiteracy or language difficulty.
4. Seeking the advice of parents/guardians on school governance issues and methods to fulfill the District's educational mission.
- Work with PTO leadership to ensure parental input.
Establish a school-community advisory committee to identify, consider, and discuss educational problems and issues.
5. Informing parents/guardians how they can assist their children's learning
- Provide information to parents/guardians about activities they can do at home.
Provide programs on how to establish a home environment that supports learning and appropriate behavior.
Implement a homework-hotline.



Date: March 15, 2023

To: Board of Education

From: Joe Adelman, Executive Director of Operations

CC: Dr. Kristen Weikle, Superintendent
Martin Hickman, CFO

Re: Towanda Elementary Portable Classroom Lease Extension

Administration recommends the approval of \$34,000.00 for the lease extension for the portable classroom at Towanda Elementary School. The lease will be for the 2023-24 and 2024-25 school years.

This lease will be paid for using lease levy funding.



LEASE EXTENSION FOR TOWANDA ELEMETARY
(For Period from June 30, 2023 to June 30, 2025)

This Lease Extension is made this 14th day of February 2023, between JMO Modular, Lessor, and McLean County Unit District No. 5, Lessee.

Recitals:

- 1. In May 2019, the parties executed a Lease Agreement for the building described as:

(1) Relocatable classroom building	Stock#	Serial#	Size
	607	1087	24x68

- 2. This lease is set to expire on June 30, 2023.
- 3. That the parties have agreed to extend this Lease for an additional two (2) year period, to end 10 days after the last day of regular classes or June 30, 2025 whichever is earlier.

Should Lessee desire to extend this Lease Agreement beyond the term provided, Lessee shall provide Lessor written notice on or before January 31, 2025.

In consideration of the agreements contained herein, the parties agree as follows:

- 1. That the Original Lease is extended to include the period from June 30, 2023, to end 10 days after the last day of regular classes or June 30, 2025, whichever is earlier.
- 2. That the consideration to be paid for this extension from Lessee to Lessor is \$17,000.00 per year.
- 3. Except as otherwise provided herein, the parties hereby confirm and extend all the terms and conditions of the original Lease Agreement, and all subsequent extensions and modifications thereof.

Pursuant to Section 14 of the Original Agreement, insurable value for property damage coverage: **\$ 100,000.00.**

Please forward a copy of insurance coverage with JMO Modular as coinsured along with this original extension.

LESSOR: JMO MODULAR LLC DATE: February 14, 2023

SIGNATURE: Mark Atkins

PRINT NAME: Mark A. Atkins TITLE: Director of Operations

LESSEE: McLean County Unit District No. 5

SIGNATURE: _____ DATE: _____

PRINT NAME _____ TITLE: _____



Date: March 15, 2023

To: Board of Education

From: Joe Adelman, Executive Director of Operations
Jerry Melton, Transportation Liaison Coordinator

CC: Dr. Kristen Weikle, Superintendent
Martin Hickman, CFO

Re: Lease Extension for Four High School Activity Vehicles

Administration recommends the approval of \$138,672.00 for the lease extension of four pre-owned 2018 Chevy/Collins 14 passenger activity vehicles proposal from Midwest Transit Equipment. This is a three year lease for school years 2023-24, 2024-25, 2025-26.

This lease will be paid for using Transportation funds.



Bus Quotation

New ___ Pre-Driven X

Prepared For: Marty Hickman (Business Manager)
Joe Aldeman (Director of Operations)
Jerry Melton, (Director of Transportation)
McLean County Unit District 5
1809 W. Hovey Ave
Normal, IL 61761

Unit Price: (4) Pre-Owned 2018 Chevy/Collins **14** pass Activity Buses (stk# U23-034)
Outright Purchase Price **\$54,890** per bus
3 year annual lease extension payment.....**\$11,556** per bus
These are your current buses

Submitted By:

Matt Lawrence 12/05/2022

Regional Sales Manager
Midwest Transit Equipment, inc

STUDENT TRANSPORTATION SERVICES AGREEMENT

THIS STUDENT TRANSPORTATION SERVICES AGREEMENT, (the “Agreement”) is entered into this 15th day of March, 2023 (the “Effective Date”) by and between the Board of Education (the “School Board”) of Community Unit School District No. 5, Mclean and Woodford Counties, Illinois (“the School District”), an Illinois school district, whose address is 1809 West Hovey Avenue, Normal, IL 61761, and First Student, Inc. (“Contractor”), a Delaware corporation, with its national headquarters at 600 Vine Street, Suite 1400, Cincinnati, Ohio 45202-5755, and its regional business offices located at 1823 Centre Point Circle, Suite A, Naperville, IL 60563. The School Board and Contractor shall each be referred to herein as a “Party” and collectively as the “Parties”.

RECITALS

WHEREAS, pursuant to Section 10-20.21 of the Illinois School Code, the School Board may enter into a contract for the transportation of pupils with the lowest responsible responsive bidder after due advertisement; and

WHEREAS, the School Board’s current agreement with First Student, Inc. expires June 30, 2023; and

WHEREAS, in order to ensure a competitive price for student transportation services, address operational challenges, and consider potential opportunities, the School District Administration made the decision to seek competitive bids rather than to extend the current agreement with First Student, Inc.; and

WHEREAS, an Advertisement for Bids was published in the Pantagraph on Monday, October 24, 2022, Bid Documents were made available and sent to prospective bidders on Friday, October 28, 2022, a mandatory pre-bid meeting and tour of the School District’s Transportation facilities occurred on Friday, November 4, 2022, and Addendum I to the Bid Documents was issued and sent to prospective bidders on Tuesday, November 15, 2023; and

WHEREAS, on Monday, November 28, 2022, bids were publicly opened and read aloud at the School District Administrative Offices, at which time the School District opened bids submitted by North America Central School Bus, LLC and First Student, Inc.; and

WHEREAS, on Wednesday, December 14, 2022, the School Board declared that First Student, Inc. was the lowest responsible and responsive bidder to the request for student transportation services and authorized the Administration to enter into contract negotiations with First Student, Inc. consistent with the Bid Documents dated October 28, 2022, Addendum I issued November 15, 2022, and the bid received from First Student, Inc. on November 28, 2022; and

WHEREAS, the Parties now desire to enter into this Agreement whereby Contractor agrees to provide the Student Transportation Services in accordance with the Contract Documents and the School District agrees to the obligations set forth therein.

NOW, THEREFORE, in consideration of the foregoing and the mutual covenants set forth below, the Parties agree as follows:

1. **DEFINITIONS.**

The following terms shall have the following meanings where used in this Agreement:

“Agreement” – this Student Transportation Services Agreement between the School Board and the Contractor for Student Transportation Services including all documents incorporated by reference.

“Bid Documents” – the Advertisement for Bids, Bid Requirements, Bid Proposal Form, Bidder Certifications, Instructions to Bidders, Bid Specifications/Minimum Contract Requirements, Price Pages, and all attachments, exhibits, and addendums thereto, including Addendum I issued November 15, 2022.

“Board”, “Board of Education”, or “School Board” – the Board of Education of Community Unit School District No. 5, McLean and Woodford Counties, Illinois.

“Contract Documents” – the Bid Documents, the Contractor’s Proposal dated November 28, 2022, and this written Agreement between Contractor and the School Board, including any amendments and modifications, and any other documents reasonably required by the School District.

“Contractor” – First Student, Inc.

“District” or “School District” – Community Unit School District No. 5, McLean and Woodford Counties, Illinois.

“Double Route” – two regular runs back to back in either the AM or PM in which after dropping off students on one route the driver begins another route.

“Extended School Year” or “Summer School” - that period of time when classes are called into session after the regular closing of school and before the opening of the following school year.

“Field Trips & Charters” - bus trips to transport students from District schools to other venues within or out of the District.

“Midday Route” - at midday, the delivery of AM session students home and the pick-up of PM session students.

“Monitor” – an individual who rides on the bus with the driver to assist the students/driver as required.

“Price Pages” - that part of Contractor’s Proposal where it specified its pricing for the Student Transportation Services.

“Proposal” - the entirety of Contractor's submittal dated November 28, 2022, including without limitation the completed Base Bid Proposal Form, Answers to Transportation Service Questions, Bidder Certifications, Reference List, and Price Pages.

“Route” – a combination or series of bus runs and/or shuttle runs that make up a driver’s daily work package and includes the daily pick-up and delivery of a group of students on an assigned bus from home to school in the AM or from school to home in the PM. Regular Routes do not include Midday Routes.

“Run” – a sequence of bus stops where the bus begins at zero load and ends at zero load. A bus run terminates at a school or facility on an inbound run and begins at a school or facility on an outbound run.

“School Calendar” – the official calendar adopted by the Board of Education listing all attendance days, holidays, half days, etc. The School Calendar normally consists of 173 attendance days. Based upon weather or other conditions, the calendar may change/fluctuate from what was originally intended. The School District reserves the right to modify the School Calendar from year to year.

“State” - State of Illinois.

“Single Route” – a regular route run in either the AM or PM where students are picked up and dropped off.

“Student Transportation Services” – the services required by the Contract Documents, including all personnel, vehicles, and equipment necessary to transport School District students to and from school each day on time and to such other places as designated from time to time by the School District.

“Triple Route” – three regular routes run back to back in either the AM or PM in which after dropping off students on one route the driver begins another route.

2. **THE AGREEMENT.**

(a) **Incorporation of Documents By Reference.**

The object of this Agreement is to formalize in one document the complete agreement between the Parties, and to do so by specifically incorporating by reference into this Agreement, the Bid Documents, Addendum I, the Proposal, and other related documents.

(b) **Order of Precedence.**

As noted above, the Contract Documents, include the following:

- (i) This Agreement;
- (ii) The Bid Documents and Addendum I, attached hereto and labeled as Exhibit A; and
- (iii) The Contractor’s Proposal (including the Base Bid Proposal Form, Answers to Transportation Service Questions, Bidder Certifications, Reference List, and Price Pages), attached hereto and labeled as Exhibit B.

The Contract Documents are intended to complement each other. Accordingly, the Contractor shall provide the Student Transportation Services in accordance with each and every part of the Contract Documents. To the extent that the terms and conditions of the Contract Documents are in conflict, said conflict shall be resolved in favor of the order of the Contract Documents, from (i) to (iii), listed above. Where there is no conflict between any of the terms and conditions contained in the Contract Documents, each of the Contract Documents shall have independent significance and be binding upon both parties.

(c) **Compliance with Public Act 95-241.**

Section 10-22.34c of the School Code (105 ILCS 5/10-22.34c) outlines additional requirements for school districts that choose to contract with a third party for non-instructional services (such as transportation) *currently performed by any employee or bargaining unit member*. On June 5, 2012, the School District contracted with First Student, Inc. to provide Student Transportation Services. Subsequently, the School District terminated all bus drivers and monitors employed by the District on August 17, 2012, and again on July 31, 2014. Since no Student Transportation Services have been performed by an employee or bargaining unit member employed by the District since at least July 31, 2014, the District believes 105 ILCS 5/10-22.34c no longer applies.

However, Contractor, at its sole expense, must take any action needed to comply with the requirements of 105 ILCS 5/10-22.34c should they be determined to apply, including without limitation: adjusting wages and benefits as needed; or providing any documentation or information needed. Said actions by a Contractor shall be deemed to have been taken at the time of Contractor's submission of its Bid and shall be incorporated into its Bid as if fully stated therein.

Contractor further agrees to defend, indemnify, and hold harmless the School District, its Board of Education, in their official and individual capacities, administrators, officers, employees, agents, contractors, successors and assignees, from and against any and all liabilities, damages, losses, expenses, demands, actions, causes of action, claims, suits, or judgments, including reasonable attorneys' fees, as a result of Contractor's failure to comply with the requirements of 105 ILCS 5/10-22.34c, if applicable.

3. **TERM.**

The term of this Agreement shall commence on July 1, 2023 and continue through June 30, 2026 (the Initial Term"), unless earlier terminated by either party as otherwise expressly permitted by this Agreement. This Agreement may be extended for two (2) additional years upon mutual consent of the parties, and thereafter may be extended on a year-to-year basis by mutual agreement of the parties (each extension, a "Renewal Term").

4. **GENERAL SCOPE OF SERVICES.**

The Contractor shall transport the School District's students to and from school on time each day when school is in session, and to such other places as designated from time to time by authorized School District personnel, in a safe, convenient, efficient, and cost-effective manner and in conformance with the Contract Documents. Such services may include without limitation transportation to and from athletic and extra-curricular events, field trips, and educational or vocational facilities.

5. FIELD TRIPS & CHARTERS.

Service for regular and special education routes to and from school each day is a top priority for the School District. However, Contractor shall provide transportation for School District Field Trips & Charters as requested by the District. Contractor shall guarantee the School District the availability of sufficient drivers, vehicles, and equipment to satisfy School District requirements for up to five (5) conflicting and route-time field or charter trips per day. The School District reserves the right to look to other available sources should the need exist.

6. PERSONNEL.

(a) Adequate Personnel.

The Contractor shall supply all personnel necessary to provide the Student Transportation Services on time, including without limitation adequate bus drivers, monitors, substitutes, supervisors, routers, dispatchers, maintenance technicians, safety, training, and recruitment specialists, and office personnel. No bus driver, monitor, substitute, or maintenance technician shall be loaned to another location on a school day without the prior written permission of the School District. The minimum number of routers required shall be two (2), with at least one employee responsible for routing located onsite. However, said minimum shall not diminish the Contractor's obligation to provide more routers when needed to provide the Student Transportation Services on time. Contractor may use First Planning Solutions as agreed to with the School District. The minimum number of maintenance technicians shall be six (6) and include one (1) lead, three (3) general, and two (2) lubrication technicians. It is the School District's expectation that buses arrive at least five (5) minutes prior to the bell for drop-off in the AM, at least five (5) minutes prior to the bell for pick-up in the PM, and depart no more than eight (8) minutes after the bell for pick-up in the PM.

The Contractor shall provide a detailed explanation of the structure and chain of command and job descriptions for all proposed personnel. The Contractor shall provide the School District with resumes of the general manager/director, assistant manager/director, driver/safety supervisor(s), maintenance manager, routers, dispatchers, other office personnel, and mechanics.

Office personnel, including but not limited to the general manager/director, assistant manager/director, driver/safety supervisor(s), maintenance manager, routers, and dispatchers, and mechanics shall not drive a bus or be a monitor on a bus except in an emergency situation (e.g. to remove a bus from the scene of an accident). These positions are vital to providing safe, convenient, efficient, and cost effective Student Transportation Services, and should not be diminished by the lack of planning for an adequate number of bus drivers or monitors. The Contractor will provide the School District with information, as part of its monthly transportation report, of all office personnel and mechanics who have driven a bus or been a monitor on a bus during the previous month and the corresponding dates and times, routes, and reasons necessitating driving or monitoring.

(b) Qualifications and Background Check.

The Contractor shall employ only qualified and properly licensed employees who shall be required at all times to exercise the highest degree of care and to observe and comply with all laws, ordinances, rules and regulations pertaining to the operation of school buses. The Contractor shall provide qualified

monitors for buses as requested by the School District. The School District shall have the right to removal and/or reassignment of any driver or monitor at any time.

The Contractor shall ensure that a fingerprint-based criminal history records check, check of the Illinois Sex Offender Registry, and check of the Illinois Murderer and Violent Offender Against Youth Registry is completed for all of Contractor's employees pursuant to 105 ILCS 5/10-21.9 and 625 ILCS 5/6-106.1, and that all requirements of 105 ILCS 5/10-21.9 and 625 ILCS 5/6-106.1 are met.

The Contractor shall not send to any school building or school property any employee or agent who has been convicted of a crime listed in 105 ILCS 5/10-21.9(c) and/or 5/21B-80(c), as amended from time to time, or who is listed in the Illinois Sex Offender Registry or the Illinois Murderer and Violent Offender Against Youth Registry. The Contractor shall not send to any school building or school property any employee or agent who has been convicted of a crime listed in 105 ILCS 5/21B-80(b) until seven years following the end of the employees sentence for the criminal offense.

The Contractor shall submit the following information to the District for all of Contractor's employees at least 15 days prior to the first day of school each school year and before the first day of work for all new employees:

- (1) Legal name and home address;
- (2) Driver's CDL number and school bus driver's permit number;
- (3) Evidence that the employee has successfully passed drug and alcohol screening;
- (4) Evidence that the employee has successfully completed a fingerprint-based criminal history records check in accordance with 105 ILCS 5/10-21.9 and 625 ILCS 5/6-106.1 and that the employee is not listed on the Illinois Sex Offender Database or the Illinois Child Murderer and Violent Offender against Youth Database or otherwise disqualified from possessing a school bus driver permit pursuant to 625 ILCS 5/6-106.1 or from having direct, daily contact with students pursuant to 105 ILCS 5/10-21.9; and
- (5) Bus route and number.

The Contractor shall keep such information current and notify the School District in writing when there are any changes to such information.

Contractor shall defend, indemnify, and hold the School District, its Board of Education, in their official and individual capacities, administrators, officers, employees, agents, and successors and assignees, harmless from and against any and all claims, counter-claims, suits, debts, demands, actions, judgments, liens, liabilities, costs, expenses, including attorney's fees and expert witness fees, arising out of or in connection with any violation of, or Contractor's failure to comply with, the requirements of 105 ILCS 5/10-21.9 and 625 ILCS 5/6-106.1. Contractor shall be responsible for all costs and expenses associated with the above-required fingerprint-based criminal history records checks. Contractor shall supply all necessary data and information, as requested by the School District, to enable the School District to properly submit Contractor and its employees and agents for inclusion in the Illinois State Board of Education's list of "registered educational personnel."

(c) **Substitutes.**

Contractor shall ensure that enough substitutes are available to provide the Student Transportation Services on time each day, taking into consideration the number of runs and route combinations per day,

weather forecasts, and previous absenteeism on certain days and at certain times of years. Contractor shall hire and retain as substitute drivers at least 10% more than the number of drivers needed for regular routes. Substitute drivers and monitors shall be familiar with the School District's routes. Substitute drivers shall not be assigned permanent routes but will be used to cover other driver routes when a driver is absent. The District reserves the right to ask the Contractor to increase the number of substitute drivers if the need exists.

(d) Safety Personnel.

The Contractor shall provide adequate safety personnel, such as Safety Director, Road Supervisors, and Trainers to properly oversee the District's operation.

(e) Nondiscrimination; Equal Employment Opportunity.

Contractor shall comply with a policy of nondiscrimination and equal employment opportunity for all persons and shall take affirmative steps to provide equal opportunity for all persons. Contractor shall not discriminate against members of the public, any employee, or any applicant for employment because of race, color, religion, sex, national origin, ancestry, age, sex, marital status, order of protection status, disability, military status, sexual orientation, or unfavorable discharge from military service. Contractor shall comply with the Illinois Human Rights Act and all the regulations of the Illinois Department of Human Rights (the "Department") as required for public contracts including the following:

- (1) Refrain from unlawful discrimination and discrimination based on citizenship status in employment and undertake affirmative action to assure equality of employment opportunity and eliminate the effects of past discrimination;
- (2) Comply with the procedures and requirements of the Department's regulations concerning equal employment opportunities and affirmative action;
- (3) Provide such information, with respect to its employees and applicants for employment, and assistance as the Department may reasonably request;
- (4) Have written sexual harassment policies that shall include, at a minimum, the following information: (i) the illegality of sexual harassment; (ii) the definition of sexual harassment under State law; (iii) a description of sexual harassment, utilizing examples; (iv) Contractor's internal complaint process including penalties; (v) the legal recourse, investigative and complaint process available through the Department and the Illinois Human Rights Commission (the "Commission"); (vi) directions on how to contact the Department and Commission; and (vii) protection against retaliation as provided by Section 6-101 of this Act. A copy of the policies shall be provided to the Department upon request.

(f) Recognition of Bargaining Representative

Contractor shall recognize and bargain with the bargaining representative certified by the National Labor Relations Board (NLRB) of any employees hired by the Contractor to the extent required by State or Federal law regarding the hiring of a majority of incumbent union employees by a successor employer (see NLRB vs. Burns International Security Services, Inc., 406 U.S. 272 (1972)).

(g) Other Requirements.

All transportation personnel (including drivers) shall be required to wear a photo ID badge approved or issued by the District. The Contractor will work with the School District to develop an acceptable dress

code for drivers and monitors. Acceptable standards would include, but are not limited to collared shirt or a vest.

7. SERVICE QUALITY/ASSURANCE.

It is recognized that service to the School District and its patrons is the essence of the Agreement and to that end the Student Transportation Services provided by the Contractor shall be regularly monitored. The Contractor shall provide the School District a daily situation report outlining specific levels of operation including but not limited to the following: students transported, route miles, number of runs for the day and week in the AM and PM; number of routes; on-time percentage for the day and month; number of late runs in the AM and PM and indicating whether they are less than 15 minutes late or 15 minutes or more late; number of combined runs in the AM and PM; drivers available, on leave, and absent; drivers sent to and borrowed from other facilities; drivers in CDL prep, class/skills, and behind the wheel training; number of route change requests received, completed, and in process; number of bus stop appeals received and completed or denied; number of collisions; number of children on wrong buses; number of trips conflicting with regular routes; school messenger calls completed, complaints (i.e. FirstFeedback messages) received and completed including their reconciliation, actions, and recommendations; student behavior referrals (i.e. FirstACTS messages sent); and number of bus breakdowns.

Daily situation reports shall be summarized and provided in a monthly report to the District.

The Contractor will cooperate with the District in sending quality assurance surveys to buildings or families as requested by the District and assist the District in designing the surveys. Survey results will be shared by the District with the Contractor and the Contractor shall make good faith efforts to improve survey results.

8. COMMUNICATIONS.

(a) General Communications.

Creating and maintaining good communications between the Contractor and the School District administration, parents, and students is vital to a safe, convenient, efficient, and cost-effective student transportation operation. School District administrators, parents, and students should not have to learn about bus accidents, discipline issues on the bus, late buses, or other bus problems from a third party. Accordingly, the Contractor shall ensure that at all times the Contractor is providing Student Transportation Services the Contractor has a designated person or persons available who is responsible for communicating with School District administrators, parents, and students regarding transportation issues or concerns. Such person(s) shall be knowledgeable about District routing and dispatching, transportation safety and laws, and District policies and procedures.

The Contractor shall notify the District administration, school administration, and parents prior to the first student attendance day each school year of the name, address, phone number, and email address of the designated person(s).

The designated communications person(s) shall greet administrators, parents, and students in a friendly, non-confrontational tone and seek to answer questions in a time sensitive manner. In addition, the

designated communications person(s) shall be responsible for notifying School District administration, including school building administration, whenever required under the Contract.

(b) Accidents.

Should an accident ever occur, the Contractor shall immediately notify designated District personnel by multiple means (e.g. telephone, email), giving all information known at the time. Notification required by this Section shall be deemed insufficient until the Contractor has verified that the designated District personnel have received actual direct notice of the accident. Voicemail shall not constitute sufficient notification of an accident. In addition, the Contractor shall notify local law enforcement as soon as possible following an accident and shall be available by phone. The Contractor shall submit to the School District, within 24 hours, a detailed written report of the accident with such information requested by the School District.

(c) Late Buses.

The safety and education of District students is a top priority of the District. Every minute a student is late to school is a minute the student could have received additional education. In addition, the District must comply with its responsibilities under the Individuals with Disabilities Education Act (“IDEA”) and state law with respect to the number of minutes it must educate students with disabilities each day.

It is the School District’s expectation that buses arrive at school at least five (5) minutes prior to the bell for drop-off in the AM, at least five (5) minutes prior to the bell for pick-up in the PM, and depart no more than eight (8) minutes after the bell for pick-up in the PM. The Contractor shall notify the appropriate school administrators and designated District administrators whenever any bus is known or anticipated to be more than ten (10) minutes late in picking-up or dropping-off students at a school.

In addition, it is the School District’s further expectation that the Contractor pick-up and drop-off students at their designated bus stops on time each day. Families of District students plan their work schedules and daily lives around scheduled pick-up and drop-off times. Accordingly, the Contractor shall notify the appropriate school administrators and designated District administrators whenever any bus is known or anticipated to be more than ten (10) minutes late in picking-up or dropping-off students at their designated bus stop. The Contractor shall ensure a system is in place requiring bus drivers to notify dispatch whenever they are more than ten (10) minutes late in picking-up or dropping-off students at their designated bus stop. The system shall provide for further notification by bus drivers to dispatch and the Contractor to the appropriate school administrators and designated District administrators whenever the bus becomes more than thirty (30) minutes late or longer from scheduled pick-up and drop-off times. The Contractor shall take further steps to mitigate late buses.

The Contractor shall provide FirstView Bus Tracking and Parent Communication software, including DistrictView and ParentView, which was included as part of Contractor’s Proposal at no additional cost to the School District.

The Contractor shall provide to the School District in a daily situation report and in a monthly summary report the buses that were late, the amount of time they were late, and the steps being taken to mitigate them being late in the future.

(d) Other Reports.

Using the form provided by or another method agreed to with the District (e.g. DriverHub Tablets), the Contractor shall report to the District each month whether certain designated students ride the bus to and from school each day. The District intends to use this report for purposes of seeking Medicaid reimbursement, so it is vital the Contractor verifies the report is accurate.

The Contractor shall submit such other reports as may from time to time be requested by the School District. Such reports shall be on such forms as may be furnished or prescribed by the District. Records sufficient to confirm the accuracy of all such reports shall be kept by the Contractor and made available for inspection by the School District at all reasonable times for one (1) year after the submission of each report.

9. STUDENT BEHAVIOR.

All buses used by the Contractor to provide the Student Transportation Services shall be operated in a safe manner at all times, no exceptions. All bus drivers, monitors, and other personnel employed by the Contractor shall report all student behavior infractions in the manner designated by the School District. The Contractor shall ensure that all infractions are reported on the day they occur to the appropriate school administrator using FirstACTS. The final decision with respect to all student discipline matters, including the suspension or expulsion of any student from transportation services shall rest with the School District.

Each driver shall handle all student behavior in strict accordance with School District policy. In no case will a driver ever use corporal punishment or eject a student from a bus for misbehavior. All behavior problems shall be reported to the School District in writing following completion of the route. Further procedures and regulations for addressing student behavior shall be established cooperatively between the School District and the Contractor.

All vandalism damages to any of the Contractor's equipment will be the responsibility of the Contractor; however, the School District will assist the Contractor in receiving restitution for damaged equipment.

10. SCHOOL BUSES, VEHICLES, AND EQUIPMENT.

(a) School District Buses.

The current transportation fleet is comprised of a combination of approximately 148 active buses and 6 vans, all of which are owned by the District. The Contractor is required to use buses owned or leased by the District to provide the Student Transportation Services, unless the Contractor is asked to supplement the School District's fleet. Title to School District owned buses shall remain in the School District. The Contractor shall use School District buses only to provide the Student Transportation Services for the School District, unless agreed to in writing by the School District and allowed for by law. The Contractor shall assume all labor costs related to maintenance and repair of School District buses. Prior to the initial term of the Contract, the School District shall provide the model, year, body type, and odometer reading of each School District bus to be used by the Contractor. If the School District leases any buses during the term of the Contract, the Contractor shall rotate leased buses with School District owned buses to keep District leased buses under the maximum mileage allowances provided in their respective leases.

(b) Contractor Buses.

While it is not anticipated to occur frequently, the Contractor must use Contractor's own buses to supplement the School District's bus fleet and provide the Student Transportation Services when needed. The number, type, and capacity of Contractor's buses must be sufficient to provide the Student Transportation Services on time each day.

It is anticipated the number of Contractor's buses needed to provide the Student Transportation Services will be minimal during the term of the Agreement because the District owns all of its fleet. Upon request, the Contractor shall provide the School District with documentation or evidence of the ability to supplement the District's bus fleet to provide the Student Transportation Services and documentation or evidence of the Contractor's ability to purchase or lease school buses, vehicles, and other equipment as needed from a reputable vehicle manufacturer, vendor or broker. In addition, the Contractor shall provide the School District upon request with a financing commitment, letter of credit or other evidence of available funding for the purchase or lease of such vehicles and equipment.

The average age of the Contractor's bus fleet in use and providing the Student Transportation Services shall not exceed eight (8) years. The maximum allowable age for any single unit shall be twelve (12) years. This shall include any substitute and special needs buses. Contractor shall supply special needs buses with air conditioning and lifts as requested by the District. The quality of Contractor's buses shall be at least equivalent to the quality of School District buses, and Contractor buses shall be equipped with radio communication devices, Zonar, ZPass+, cameras, and other technologies and equipment as provided in Section 10(d) below.

The Contractor shall be permitted to utilize Contractor owned buses for other services to the community provided they do not interfere with the School District's transportation operation. During such use, the School District name shall be fully masked and replaced with the Contractor's name. The Contractor shall not use any fuel purchased or paid for by the School District for any purpose other than to operate the school buses used to perform the Student Transportation Services.

(c) Maintenance of Buses.

The Contractor shall keep and maintain all school buses, other vehicles, and equipment for the transportation of students, regardless of whether owned or leased by the District or the Contractor, in strict accordance with all Federal and State laws and standards. Such school buses, vehicles, and equipment shall be maintained in sound mechanical condition at all times to pass any/all required State and Federal mandated school bus inspections. The Contractor shall be certified to perform warranty repair of all buses used to provide the Student Transportation Services. School buses, vehicles, and equipment shall be kept safe, clean, and in a sanitary condition inside and outside. The School District reserves the right to removal of a bus or vehicle from service should it determine the bus is mechanically unsound.

A daily list of school buses, other vehicles, and equipment not in operation shall be provided to the District.

The cost of replacement parts for Contractor's buses and the labor cost for maintenance of all buses, regardless of whether owned or leased by the District or the Contractor, is included in the rate per bus specified by the Contractor on the Contractor's Price Pages. However, the cost of replacement parts for maintenance of District buses is not included as part of the rate per bus specified by the Contractor on the Contractor's Price Pages, but rather shall be billed as a separate line item each month by the Contractor. The School District is exempt from State sales tax, which shall not be included in the cost of replacement parts

for District buses. The District reserves the right to obtain parts for District buses from a third-party vendor.

Should the School District require updates to buses other than as provided in this Agreement (e.g. seatbelts), the District will work closely with the Contractor to accomplish such updates. Any additional cost related to the School District's request shall be the subject of negotiation.

(d) Radio Communication Devices, Zonar GPS, ZPass+, Cameras, DriverHub Tablets, and Other Technologies and Equipment.

All school buses shall be equipped with a two-way radio communication device in accordance with 625 ILCS 5/12-813.1. All buses in the School District's fleet are equipped with two-way radio communication devices, Zonar GPS, ZPass+, and camera equipment. The Contractor may utilize the two-way radio communication devices, Zonar GPS, ZPass+, and camera equipment currently installed on School District buses, as well as spare equipment, at no cost. In addition, Contractor shall provide at no additional cost to the School District and utilize all of the technologies and equipment listed under the Equipment and Technology Solutions section of Contractor's Proposal, including but limited to FirstView Bus Tracking and Parent Communication, First Feedback, FirstACTS, Child Check-Mate System, Theft-Mate Security System, Advanced Mapping Solutions, DriverHub tablets, and crossing control arms.

Furthermore, any Contractor owned buses used to provide the Student Transportation Services shall be equipped at Contractor's sole expense with comparable two-way radio communication devices, Zonar GPS, ZPass+, cameras, and all of the technologies and equipment listed under the Equipment and Technology Solutions section of Contractor's proposal. The camera equipment on Contractor's buses shall be compatible with the District's current equipment and software and configured with four cameras. (Views: Stop arm, front of the bus, back of the bus and front door.)

The Contractor shall ensure that two-way radio communication devices, Zonar GPS, ZPass+, cameras, and all other technologies and equipment on all buses used to provide the Student Transportation Services is turned on and working on a daily basis. The Contractor shall further ensure that Contractor's usage of the digital cameras is in strict compliance with all policies and procedures established by the Board of Education.

The Contractor shall maintain and repair all School District and Contractor radio, Zonar GPS, and all other technologies and equipment listed under the Equipment and Technology Solutions section of Contractor's proposal, except for School District ZPass+ and camera equipment, at its sole cost and expense. The Contractor will notify the School District as soon as possible but no later than the next business day when School District ZPass+ and camera equipment is not working properly. The School District will maintain and repair School District ZPass+ and camera equipment and be responsible for video retrieval from both School District and Contractor camera equipment. The Contractor may upgrade the School District equipment, or may substitute its own equipment, at its sole cost and expense, upon the prior written approval of the School District. At the expiration or earlier termination of the Contract, all School District buses shall have equipment at least equal to that which was installed on the buses at the commencement of the Contract, which equipment shall be in good working order.

Should an act of vandalism occur on a bus, the Contractor shall fix or repair all damage as quickly as possible. The School District shall assist, to the extent legally possible, in helping the Contractor obtain restitution from persons guilty of causing vandalism should they be District students.

(e) **Fuel.**

The School District shall purchase and supply all gasoline and/or diesel fuel to the Contractor necessary for the Contractor to provide the Student Transportation Services. The School District uses fuel consumption tracking software to monitor fuel consumption for buses. The Contractor shall not use any fuel purchased or paid for by the School District for any purpose other than to operate the school buses used to perform the Student Transportation Services. Any damage caused by the Contractor, its employees or agents to the School District's fueling station or equipment, or the fuel consumption tracking system or its components shall be repaired/replaced at the Contractor's sole cost and expense.

(f) **Maintenance of Other District Vehicles.**

The School Board currently owns or leases a number of other vehicles (including without limitation multifunction school activity buses, carpool vehicles, drivers education vehicles, and band trailers), listed in Section F to the Bid Documents which are attached hereto as part of Exhibit A and incorporated herein by reference (the "Vehicles").

Contractor agrees to negotiate in good faith with the School District should the School District request Contractor to maintain and repair the Vehicles.

11. COMPENSATION, INVOICING, AND PAYMENT TERMS.

(a) **Compensation.**

In consideration for providing the Student Transportation Services, the School District shall pay to the Contractor all sums due and calculated in accordance with the completed Price Pages provided in Section E of the Bid Documents (the "Price Pages") and submitted by the Contractor with its Proposal. A copy of the Contractor's completed Price Pages are included in Contractor's Proposal attached to this Agreement as Exhibit B.

All personnel expenses (including without limitation wages, benefits, and training expenses for drivers, monitors, management, and maintenance personnel, and licensing expenses), vehicle expenses (including without limitation maintenance expenses), and other expenses deemed necessary by Contractor to provide the Student Transportation Services are included within the costs specified on the Contractor's Price Pages.

(b) **Invoices.**

The Contractor shall invoice the School District by the third (3rd) working day of each month for Student Transportation Services provided through the last day of the preceding month. Invoices shall be submitted to the Chief Financial Officer, McLean County Unit District No. 5, 1809 West Hovey Avenue, Normal, IL 61761. Late invoices will not be processed by the School District until the following month. All invoices shall be broken down consistent with the Price Pages and include such other information as may be required by the District to verify the invoice. The Contractor shall provide separate invoices for all transportation that is not part of the School District's regular routes (e.g. Charter & Field Trips). Such invoices shall list the date of the trip, point of origin, destination, for who service was provided and the cost.

(c) **Additional Services.**

Before rendering any services outside the scope of the Student Transportation Services (“Additional Services”), Contractor must receive prior written approval from the designated School District official. Invoices for approved Additional Services shall include the date and times the Additional Services were completed, the type of Additional Services provided, the number of hours worked, and the name of the School District employee who authorized the Additional Services. Invoices for Additional Services shall be separate from the regular monthly invoice but shall be sent to the School District together with the regular monthly invoice. Charges for these Additional Services shall be in accordance with the Contractor’s Proposal.

(d) **Payments.**

After verification of an invoice, the School District shall pay the verified amount due to the Contractor following monthly Board approval in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 et seq.). Payment of any disputed items may be withheld by the School District until mutual agreement is reached between the Contractor and the District relative to the item or provision upon which the difference arises or until the matter is judicially resolved. Such suspension of payment shall not constitute a breach of the Agreement by the School District. The School District may further withhold payments, if it is determined that the Contractor made a false certification in its Bid or has violated the Bidder Certifications by failing to carry out the requirements of the Illinois Drug-Free Workplace Act.

12. ESCALATION.

It is recognized (1) that certain of the Contractor’s operational expenses are beyond the control of the Contractor (e.g. minimum or competitive wage; cost of parts) and may change materially, up or down, during the Initial Term or any Renewal Term; (2) that such changes in cost cannot be determined in advance; (3) that without a realistic escalation clause in the Contract, the Contractor must out of necessity bid a rate high enough to compensate for possible, yet unknown, added costs to cover the entire term of the Contract; and (4) that if an escalation clause is included in the Contract, which is fair and just to both the Contractor and the District, cost projections can be more accurate and the corresponding rate will be lower than it otherwise would be.

It is further recognized that the current number of buses and the number of runs they make is not binding on the School District, and the District reserves the right to alter the number of buses and runs during the term of this Contract.

In the event that Contractor’s operational expenses beyond the control of the Contractor, or the School District’s transportation needs materially change during the Initial Term or any Renewal Term due to efficiencies gained, a decrease in enrollment, or otherwise, then at the request of either party, the rate(s) of compensation payable hereunder shall be subject to renegotiation.

13. INSURANCE.

The Contractor shall purchase from and maintain at its own expense during the term of the Contract, the insurance described in and in the amounts specified in the following subparagraphs.

Commercial General Liability

- General Aggregate \$3,000,000
- Per Occurrence - \$1,000,000
- Bodily injury and property 209

- damage
- Products/Completed Operations \$2,000,000
- Personal and Advertising Injury \$1,000,000
- Premises Rented to You \$500,000
- Medical Expense Limit \$10,000
- Deductible Per Occurrence \$0

*Premium also includes Employee Benefits Liability, Sexual Abuse and Molestation, and Adverse Event Response Coverage

Umbrella Liability

- General Aggregate \$20,000,000
- Each Occurrence \$20,000,000

Automobile Liability

- Combined Single Limit \$2,000,000
- Medical Payment \$5,000
- Uninsured Bodily Injury \$100,000 each occurrence
- Underinsured Bodily Injury \$100,000 each occurrence
- Deductible Per Occurrence \$2,000 Comprehensive
\$2,000 Collision

Worker's Compensation

- A limit of not less than minimum statutory limits for the State of Illinois.

Such insurance shall be obtained from a company or companies licensed to do business in Illinois and acceptable to the School District. Automobile insurance shall be maintained by the Contractor on all of the Contractor's buses and vehicles used to provide the Student Transportation Services. All policies shall name the School District, its Board of Education, officers, employees, and agents as an additional insureds (the "Additional Insureds"), shall be primary to any insurance carried independently by such Additional Insureds, shall include a severability of interest clause with respect to claims, demands, suits, judgments, costs, charges, and expenses arising out of, or in connection with any loss, damage, or injury resulting from the negligence or other fault of the Contractor, Contractor's Agents, representatives, and employees, and shall contain a waiver of subrogation in favor of the Additional Insureds, but only to the extent Contractor's comparative negligence exceeds the District's comparative negligence (if any).

The Contractor shall furnish the School District with a certificate or certificates of insurance showing that such insurance is in effect. The Contractor will provide written notice to the School District at least thirty (30) days prior to the cancellation, non-renewal, or reduction in the limits of liability endorsement, change in deductible per claim, or change in the limitations or exclusions of such insurance.

14. INDEMNIFICATION.

(a) General Indemnification.

To the fullest extent permitted by law, Contractor agrees to defend, indemnify, and hold harmless the School District, its Board of Education, in their official and individual capacities, administrators, officers, employees, agents, contractors, successors and assigns, from and against any and all liabilities, damages, losses, expenses, demands, actions, causes of action, claims, suits, or judgments, including reasonable attorneys' fees, whether know or unknown, and whether based on a tort, contract, or another theory of recovery, including any and all claims based on personal injury, property damage, pain and suffering, emotional distress, wrongful death, and the Illinois Family Expense Act (750 ILCS 65-15) arising out of:

- (1) Negligent acts or willful misconduct of Contractor, its officers, directors, employees, successors, assigns, contractors and agents;
- (2) Any breach by Contractor of the terms of the Contract;
- (3) Any violation or breach by the Contractor, its officers, directors, employees, successors, assigns, contractors and agents of any applicable Federal, State or local law, rule, regulation or ordinance; or
- (4) Any breach of any representation or warranty by Contractor under the Contract.

Contractor agrees to notify the School District by certified mail, return receipt requested, immediately upon actual knowledge of any claim, suit, action, or proceeding for which the School District may be entitled to indemnification under this Contract. This paragraph shall survive the expiration or earlier termination of this Contract.

Contractor shall indemnify the School District as required under this section as soon as possible and such indemnification shall not be contingent on the final resolution of any liability, damage, loss, expense, demand, action, cause of action, claim, suit, or judgment. Specifically, repair or replacement of any damaged District buses or vehicle shall be initiated by Contractor as soon as possible but not more than 90 days after such damage has occurred. A comparable loaner bus shall be provided by the Contractor to the District at no additional cost pending repair or replacement of a damaged bus.

Contractor's indemnification obligations under this section shall not apply to the extent that such claim, loss, cost, expense or damage arises from or is caused by the negligence or willful misconduct of the School District, its Board of Education, its agents or employees.

(b) Environmental Indemnification.

Throughout the Initial Term, or any Renewal Term of the Agreement, Contractor shall not permit itself or any third party to use, generate, handle, store or dispose of any Hazardous Substances in, on, under, upon or affecting any School District property in violation of any applicable law or regulation. Without limiting any other provisions of the Contract Documents, Contractor shall indemnify, defend and hold harmless the School District, its Board of Education, in their official and individual capacities, administrators, officers, employees, agents, contractors, successors and assigns, from and against all liabilities, damages, losses, expenses, demands, actions, causes of action, claims, suits, or judgments (specifically including, without limitation, attorneys', engineers', consultants' and experts' fees, costs and expenses) arising from (i) any breach of any representation or warranty made in this paragraph

and/or (ii) environmental conditions or noncompliance with any applicable law or regulation that result, in the case of Contractor, from operations or Student Transportation Services in or about any School District property by Contractor or its agents or employees. As used herein, the term “Hazardous Substances” shall mean (i) any hazardous or regulated substance as defined by all federal, state and local environmental laws, including, but not limited to, Federal Water Pollution Control Act (33 USC 1251 *et seq.*) (“Clean Water Act”), the Resource Conservation & Recovery Act (42 USC 6901 *et seq.*) (“RCRA”), Safe Drinking Water Act (42 USC 300f-j-26), Toxic Substances Control Act (15 USC 2601 *et seq.*), Clean Air Act (42 USC 7401 *et seq.*); the Comprehensive Environmental Response, Compensation and Liability Act (42 USC 9601 *et seq.*) (“CERCLA”), the Emergency Planning and Community Right to Know Act, 42 USC 11001 *et seq.* (“EPCRA”), the Illinois Natural Resources and Environmental Protection Act the administrative rules and regulations promulgated under such statutes, or any other similar federal, state or local law or administrative rule or regulation of similar effect, each as amended and as in effect and as adopted as of the date of execution of this Lease, (ii) any other pollutant, contaminant, hazardous substance, solid waste, hazardous material, radioactive substance, toxic substance, noxious substance, hazardous waste, particulate matter, airborne or otherwise, chemical waste, medical waste, crude oil or any fraction thereof, radioactive waste, petroleum or petroleum-derived substance or waste, asbestos, PCBs, radon gas, all forms of natural gas, or any hazardous or toxic constituent of any of the foregoing, whether such substance is in liquid, solid or gaseous form, or (iii) any such substance the release, discharge or spill of which requires activity to achieve compliance with applicable law. This paragraph shall survive the expiration or earlier termination of the Contract.

15. PERFORMANCE BOND.

The Contractor annually shall furnish the School District a Performance Bond guaranteeing the Contractor’s faithful performance of the Student Transportation Services and Contract. The Performance Bond shall be in an amount equal to One Hundred Percent (100%) of the annual amount of the Contract, shall be in such form and with a surety acceptable to the School District, and shall not include a limitations period shorter than that provided by Illinois law. The Performance Bond shall name the School District as primary co-obligee and shall be deemed to include the terms listed with the Contract.

The Performance Bond shall be issued by a surety company or companies having a policyholders’ rating not lower than “A” and a financial rating not lower than “XII” in Best’s Insurance Guide (current edition), unless a lower rating is approved by the School District, in writing.

If at any time the School District shall become dissatisfied with any security or sureties then upon the Performance Bond, or for any reason such Bond ceases to be adequate security for District, the Contractor shall, within five (5) days after written notice from the School District, substitute an acceptable bond in such form and sum and signed by such other sureties as may be satisfactory to the District. No further payments shall be deemed due nor shall be made until the new sureties shall have qualified.

As indicated in the answers to the Transportation Pre-Bid Questions, the District may waive the requirement for an annual Performance Bond in exchange for a credit from the Contractor as indicated on the Price Pages included in the Contractor’s Proposal.

16. USE OF TRANSPORTATION FACILITY.

During the term of the Contract, Contractor shall be granted a non-exclusive revocable license to use the School District's Transportation Facility located at 2000 Eagle Road, Normal, Illinois 61761 (the "Facility") solely for the purpose of carrying out its obligations under the Agreement and for the storage, maintenance, service, and repair of School District-owned/leased buses, Contractor-owned/leased buses servicing the School District, and the School District's other vehicles. Contractor shall use the Facility for no other purpose.

Contractor shall not do or permit to be done any act or thing in or upon the Facility: (1) that may injure the Facility or cause a nuisance; (2) that will increase the cost of casualty and liability insurance above the insurance costs normally incurred by the District with respect to the Facility; (3) that will cause any mechanics or materialmans lien to be filed against the Facility; or (4) in violation of any Board policy, Federal, State, or local law, statute, ordinance, rule or regulation. Should any mechanics or materialmans lien be filed against the Facility, Contractor shall immediately cause such lien to be removed or adequately insure or bond over the lien. Contractor shall be responsible for verifying that anyone performing work on behalf of Contractor has obtained and maintains all necessary licenses and permits. Contractor shall keep the Facility clean and free from rubbish and dirt at all times, including emptying trash cans before they overflow.

In the event Contractor fails to comply with any of its obligations contained herein, the School District may revoke Contractor's license to use the Facility upon thirty (30) days written notice. The Contractor shall pay any and all charges incurred by the School District arising out of Contractor's failure to comply with said obligations and such charges shall be deducted by School District from the amounts owed to Contractor under the Contract.

17. ACCEPTANCE OF THE FACILITY.

Contractor shall examine the Facility and acknowledge doing so prior to executing the Contract. Contractor shall further acknowledge that no representation has been made by the School District, its Board of Education, officers, employees, and agents as to the condition or state of repairs of the Facility. Contractor shall accept the Facility in its present "AS IS" condition as of the date of the Contract.

18. ALTERATIONS AND IMPROVEMENTS.

Contractor shall not make any alterations, additions, or improvements to the Facility without the School District's prior written consent. The School District is open to discussing the need for and use of additional facilities to meet District transportation needs in the most cost-efficient manner, including without limitation purchasing additional sites for bus staging.

19. MAINTENANCE AND REPAIRS.

The School District will maintain responsibility for all Facility maintenance, grounds work, snow and ice removal, utilities, janitorial, maintenance of the fuel dispensing system, and non-capital and capital expenditures reasonably required for the operation of the Facility. Notwithstanding the foregoing, the Contractor shall be responsible for all damages to the Facility or property of the School District caused

by the negligence or willful acts of Contractor or its agents, representatives, employees, invitees and licensees.

20. UTILITIES.

The School District shall pay for the cost of all reasonable utilities supplied to the Facility during the term of the Contract. The School District shall not be responsible to the Contractor for any loss or interruption of utility services.

21. JANITORIAL SERVICES.

The School District will furnish all janitorial services for the operation of the Facility. However, in the event Contractor's use of the Facility causes excessive dirt and rubbish, as determined in the sole and absolute discretion of the School District, Contractor shall reimburse the School District for the actual expense incurred by the School District to remediate such condition, including without limitation any salary and/or hourly wages of School District employees as well as any overtime expenses incurred and the cost of janitorial supplies. Contractor shall keep the bus garage area in clean working order at all times.

22. SNOW REMOVAL AND GROUNDS MAINTENANCE.

The School District or another School District contractor will be responsible for snow removal and grounds maintenance for the Facility. Contractor shall be responsible for snow removal from all buses and vehicles and shall cooperate with the School District and/or its other contractors regarding the removal of snow from in between all buses and vehicles.

23. PARTS, HAND TOOLS, SUPPLIES, MATERIALS AND EQUIPMENT.

The Contractor shall be responsible for the repair and/or replacement of any large tools and equipment, defined as tools and equipment which are fixtures or immovable tools and equipment within the Facility (the "Large Equipment"). Prior to the effective date of the Contract, the Parties shall conduct a walk-through of the Facility and create an inventory of Large Equipment, which shall be attached to this Agreement (the "Inventory"). The Inventory will be maintained by Contractor and returned to the School District upon the expiration or earlier termination of this Agreement in as good of condition as when taking possession of the Large Equipment, normal wear and tear excepted. Any damage to, or loss of, any tools, supplies, materials and equipment in the Inventory caused by the negligent or willful acts or omissions of Contractor and Contractor's agents, representatives, employees, invitees and licensees shall be repaired or replaced at Contractor's sole cost and expense.

24. BOARD POLICIES AND DISTRICT RULES.

The Contractor shall at all times keep all bus drivers, monitors, supervisors and other employees informed of applicable Board of Education policies and School District rules and regulations governing the operation of school buses, the conduct of students, and methods and procedures for maintaining discipline. All transportation related discipline problems will be handled in conformance with District policies.

25. SCHOOL CLOSURES; EARLY DISMISSAL; E-LEARNING DAYS.

In the event of inclement weather or for any reason school within the School District must be closed, the School District shall notify Contractor prior to 5:45 a.m. on the day of such closure. In the event that school must be dismissed early, the School District shall notify the Contractor as soon as possible before the dismissal. All decisions of the School District shall be final. The location manager of Contractor shall advise the School District of the readiness of their fleet and personnel and their ability to perform. Contractor will communicate with School District personnel regarding the condition of bus routes and the advisability of attempting to make basic runs during periods of heavy snow, fog, and/or ice storms.

The Contractor will not be compensated on a day school is closed and one of the five (5) emergency days allowed under 105 ILCS 5/10-19 is used at the end of the school calendar. Rather the Contractor shall be compensated for the emergency day when used. If an e-learning day is used by the District in lieu of using an emergency day at the end of the school calendar, the District will comply with 105 ILCS 5/10-20.56(d-15) and make full payment of the daily, regular rate of pay that would have otherwise been paid to the Contractor (as agreed between the Parties), provided the Contractor also pays its employees their daily bid package rates and benefits as defined by their collective bargaining agreement. The District may require the Contractor to have its employees complete safety or educational training, practice routes, etc. as agreed to with the Contractor. If school is closed for any other reason which precludes the Contractor from performing its regularly scheduled duties and Contractor's employees would have reported to work but for the closure. Contractor shall be required to pay its employees their daily bid package rates and benefits as defined by their collective bargaining agreement.

26. CONTINUITY OF ASSIGNMENTS.

The District's expectation is continuity of driver assignments to specific routes be maintained to greatest extent possible. Continuity of driver assignments allows drivers to know their routes and students better.

27. SCHOOL BUS SAFETY PROGRAM.

The Contractor shall, in collaboration with District Administration, provide and carry out a school bus safety program for all District students. The program will be provided by the Contractor and the District at all of the District schools and includes, but is not limited to, the following topics:

- (1) Danger zones around the bus and the proper way of approaching the bus;
- (2) Pick-up and drop-off procedures;
- (3) The proper way to board and exit the school bus;
- (4) General riding behavior and requirements;
- (5) Emergency situations and evacuation procedures;
- (6) Duties of the bus driver and bus monitor;
- (7) Hazards associated with getting to the bus stop (e.g. traffic, strangers, weather conditions) and safe choices to avoid hazards; and
- (8) Appropriate behavior while waiting at the bus stop;

The Contractor will collaborate with the School District to develop pick-up and drop-off policies that conform to the expectations of the District. The program shall include the performance of the twice a year bus evacuation drills per State of Illinois regulations. The first bus evacuation drill for each school shall be scheduled and conducted by the Contractor no later than the end of October each year.

28. STUDENT TRANSPORTATION SAFETY PROGRAM.

The Contractor shall be responsible for implementing and maintaining a comprehensive student transportation safety program for its employees, aligned to the Illinois School Bus Driver Training Curriculum published by the Illinois State Board of Education. The program shall include, but is not limited to, the following topics:

- (1) The roles and duties of bus drivers and monitors;
- (2) Appropriate and inappropriate driver and monitor conduct while on the bus;
- (3) Bus design and construction;
- (4) Pre-trip and post-trip inspections;
- (5) Safe operation of a school bus;
- (6) Defensive driving techniques;
- (9) Danger zones around the bus and the proper way of approaching the bus;
- (7) Pick-up and drop-off procedures;
- (8) Procedures for loading and unloading students;
- (9) Student behavior management and discipline procedures;
- (10) Professionalism;
- (11) Responsibilities if there is an accident;
- (12) Evacuation procedures;
- (13) Expectations in an emergency;
- (14) First aid and contact with blood-borne pathogens; and
- (15) School bus security.

A summary of the safety program and copies of safety updates shall be provided to the School District for review. The Contractor will provide CDL and school bus permit training to its drivers. The Contractor will annually provide a list of certified drivers to the School District indicating the type of training they have received. The School District may require a student identification process as part of this program.

29. INSPECTION.

Each bus driver shall complete a thorough inspection of the bus at the end of each run and immediately after the last drop off to make certain no student has fallen asleep between the seats or on the floor. The Contractor shall ensure each driver completes the inspections and keeps records documenting the inspections. At no time will Contractor permit unauthorized passengers on the bus.

30. PROFESSIONAL ASSOCIATIONS.

The Contractor or its local management shall belong and have access to professional associations related to school transportation such as NAPT (National Association of Pupil Transportation), IAPT (Illinois Association of Pupil Transportation), etc. and seek to obtain continuing education related to effective student transportation services. A training report shall be provided to the School District annually.

31. ROUTING AND SCHEDULES.

The District will provide detailed route/student information for school bus routes to the Contractor. This will include the standard Versatrans package such as route itineraries, student pictures, bus schedules, special student directions, etc. The bus routes agreed upon by the School District and Contractor shall be followed exactly by the bus driver. Any suggested changes that are presented to a driver by a parent or member of the community will be referred to the Contractor's management personnel for a decision. Any change the driver feels should be made for convenience must be pre-approved by the Contractor's management personnel. Any changes which would result in an additional cost to the District must be approved by designated District personnel.

It is the School District's expectation that buses arrive at least five (5) minutes prior to the bell for drop-off in the AM, at least five (5) minutes prior to the bell for pick-up in the PM, and depart no more than eight (8) minutes after the bell for pick-up in the PM.

32. COMPUTERIZED ROUTE SCHEDULING.

The School District currently uses Versatrans as its routing software. The District owns and maintains this software. Bus routing services will be a collaborative effort between the School District and the Contractor. Routing services are defined as providing routing software, designing bus routes, assigning riders, pairing or packaging bus routes, and/or optimizing accordingly.

It is expected that the Contractor will become familiar with the Versatrans Software and receive the necessary training to provide local support. Any training needed by Contractor from Versatrans will be conducted at the sole expense of the Contractor. It is expected that routing information will be communicated electronically to the Contractor.

All student data is confidential information and protected under applicable law including without limitation the Family Educational Rights and Privacy Act ("FERPA"), the Individuals with Disabilities Education Act ("IDEA"), and the Illinois School Student Records Act ("ISSRA"). The Contractor shall ensure that no student data or information is disclosed, given, or sold to any third party by the Contractor. It is further understood that the map, student data and bus routes shall remain the property of the School District in the event that this Agreement is terminated.

Whenever the ridership requirements or educational programs change to the degree that adjustment of existing routes is needed, the Contractor shall provide additional buses or reduce buses as may be required. These adjustments shall be furnished at the rates as set forth in Price Pages included in the Contractor's Bid. Absolutely no increase or decrease in the number of buses utilized or services provided shall be made without prior approval from the School District. The effective date of any increase or decrease in transportation services shall be mutually agreed upon by the Contractor and the District.

The Contractor will work with the School District to correct any errors or adjustments to routes prior to any implementation. It is expected the Contractor will perform Dry Runs to ensure the route directions, timing, and efficiency is correct. In no case shall a driver perform his/her route in an unsafe manor as a result of incorrect route information.

33. TIMELINESS; NONPERFORMANCE PENALTIES.

Timeliness of route pick-ups and drop-offs is extremely important to the School District. Timeliness ensures consistency for the students, their parents, and the School District. Without prejudice to other rights or remedies it may have under the law or the Contract, the School District shall be entitled to impose the following penalties for timeliness issues or the Contractor's failure to perform in accordance with the terms and conditions of the Contract:

- (1) Late pick-up at school of a student(s) or late drop off of a student(s) at school (15 minutes or more as defined by approved route), when not due to winter weather conditions (e.g. snow or ice covered roadways), unavoidable road construction delays, or unusual traffic delays (such as traffic accidents or unannounced substantial road closures) beyond the control of Contractor = \$50 per route/day
Contractor shall use its best efforts to avoid delays by finding available alternative routes.
- (2) Failure to report student behavior infraction in FirstACTS on day of occurrence = \$50 per bus/day
- (3) Office personnel or mechanic driving/monitoring a bus = \$50 per person/day
- (4) No service on any regularly scheduled route = rate x 125%/per day
- (5) No shows for extra-curricular/charter route = \$250 per occurrence
- (6) Tardiness (15+ minutes) for extra-curricular/charter route = \$75 per occurrence
- (7) Failure to provide a properly licensed/approved bus driver = \$1,000 per occurrence
- (8) Combination Routes - When a regular route or portion of a regular route is temporarily combined, Contractor shall forfeit 75% of the rate for each route or routes affected.

The above penalties shall be cumulative. For example, if the Contractor combines routes due to a call-off or no show of the regular driver, then the combination penalty shall be charged for each combined route as well as the late pick-up or drop-off penalty if the students are 15 minutes or more late (e.g. 10 minutes after the bell time for drop-off). The District will attempt to assess the above penalties within a reasonable amount of time after designated District officials are made aware of the violations. However, failure of the District to invoke or assert the above penalties shall not operate as a waiver of any equitable or legal remedies the School District holds under law.

34. TERMINATION.

Without prejudice to any other rights or remedies it may have under the law or the Contract, the School District shall be entitled to terminate this Agreement upon the occurrence of any of the following events:

- (1) The School District determines in its sole discretion Contractor has jeopardized the safety or health of any student or students;
- (2) The School District is notified or discovers Contractor's insurance or performance bond as required by this Agreement has expired or lapsed;
- (3) The School District fails to receive adequate state reimbursement from its pupil transportation claim to provide student transportation in which case the School District shall notify the Contractor by February 1st of a contract year or as soon as reasonably possible after learning of the funding deficiency. In the event adequate state reimbursement is restored following termination of this Agreement under this subsection, the Contractor shall be entitled to a right of first refusal to provide continuing service to the School District for the term remaining under the Contract;
- (3) The Contractor becomes insolvent or seeks the protection of U.S. Bankruptcy laws; or

- (4) The Contractor has violated any other term or condition of this Agreement and fails to remedy such violation or take substantial steps to remedy such violation after thirty (30) days prior written notice from the School District.

35. RIGHT TO PROVIDE STUDENT TRANSPORTATION SERVICES RESERVED.

While the School District does not desire to become involved in the daily transportation operations of Contractor, should an event occur that would hinder Contractor from providing the Student Transportation Services contemplated herein, the School District reserves the right to provide the Student Transportation Services and pursue all options available to insure the education process continues.

36. COMPLIANCE WITH LAWS AND REGULATIONS.

During the entire term of the Contract, the Contractor and its employees shall comply with all Board policies, Federal, State, and local laws, statutes, ordinances, rules and regulations and all laws and regulations of the State of Illinois affecting or regulating the transportation of school children including but limited to the Illinois Vehicle Code, the School Code, and the rules and regulations of the Illinois State Board of Education and Illinois Secretary of State. Contractor shall regularly update its employees concerning changes in the law affecting or relating to the provision of the Student Transportation Services.

37. INDEPENDENT CONTRACTOR.

During the term of the Contract, the Contractor will provide the Student Transportation Services as an independent contractor and not as an agent or employee of the District. Nothing contained in this Agreement may be construed to create an employment arrangement between the Contractor and the District; create or constitute a joint venture, partnership, agency, franchise, lease, or any other arrangement other than as expressly granted in this Agreement. The Contractor is responsible for its own operation. The Contractor must exercise control over its employees, agents, representatives, subcontractors, and suppliers and is solely responsible for the verification of identity and employment eligibility, for the payment of any wages, salaries, or other remuneration of its employees, agents, representatives, subcontractors, and suppliers, and for the payment of any payroll taxes, contributions for unemployment or workers compensation, Social Security, pensions, or annuities that are imposed as a result of the employment of the Contractor's employees, agents, representatives, subcontractors, and suppliers. The Contractor must not pledge credit, incur any obligation or liability, hire any employee, nor purchase any merchandise or services in the name of the District. Unless otherwise provided in this Agreement, all costs, charges, and expenses incurred in connection with the Contractor's performance of this Agreement must be borne by the Contractor.

38. FORCE MAJEURE.

In the event the Contractor's performance of this Agreement is temporarily interrupted due to an act of God, civil disturbance, riot, labor dispute or strike, government act, regulation or executive order, or for other cause not chargeable to the Contractor, including but not limited to a pandemic as declared by the Centers for Disease Control and Prevention, then, in lieu of any other remedy, the District shall have the right and option to take possession and control of all school buses, operating equipment, tools, supplies, parts and other items of property kept by Contractor in the District for the purpose of providing and

furnishing its services under this Agreement and to keep and use all such property for the duration of such interruption in order to provide the Student Transportation Services contemplated herein.

39. UNKNOWN SITUATIONS.

Throughout the Initial Term and any Renewal Term, situations may arise which have not been addressed herein. Such situations shall be negotiated between Contractor and the School District in good faith and upon agreement become a part of the legal and binding contract between the two parties.

40. ASSIGNMENT.

No portion of this Agreement shall be assigned by Contractor.

41. NOTICES.

All notices or communications required or permitted by the Contract Documents shall be in writing, unless otherwise expressly provided in the Contract Documents, and shall be considered delivered:

- (1) Upon receipt, when personally delivered; or
- (2) Five (5) days after deposit in the U.S. Mail with proper postage (certified mail, return receipt requested).

Notices shall be provided at the following respective addresses, unless changed in writing by either party:

To the School District:

McLean County Unit District No. 5
Attn: Superintendent
1809 West Hovey Avenue
Normal, IL 61761

To Contractor

First Student, Inc.
Attn: Senior Vice-President
1823 Centre Point Circle, Suite A
Naperville, IL 60563

With copies to:

McLean County Unit District No. 5
Attn: Chief Financial Officer
1809 West Hovey Avenue
Normal, IL 61761

With a copy to:

First Student, Inc.
Attn: General Counsel
600 Vine St., Suite 1400
Cincinnati, OH 45202

and

McLean County Unit District No. 5
Attn: Attorney for the District
1809 West Hovey Avenue
Normal, IL 61761

42. NO WAIVER.

The failure of either Party to enforce at any time any of the provisions of this Agreement, or the failure to require at any time performance by the other Party of any of the provisions of this Agreement, shall in no way be construed to be a present or future waiver of such provisions, nor in any way affect the ability of either party to enforce each and every such provision thereafter.

43. SEVERABILITY.

If any provision or provisions of this Agreement shall be held invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions, shall not, in any way, be affected or impaired thereby and shall remain in full force and effect.

44. GOVERNING LAW.

This Agreement shall be subject to and interpreted under the laws of the State of Illinois.

45. ENTIRE AGREEMENT.

This Agreement together with its attachments, constitutes the entire agreement between the Parties, supersedes all previous agreements, written or oral, and there are no understanding, representations or warranties of any kind, express, implied or otherwise, not expressly set forth herein.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date indicated above.

**COMMUNITY UNIT SCHOOL DISTRICT
NO. 5, MCLEAN AND WOODFORD
COUNTIES, ILLINOIS**

FIRST STUDENT, INC.

By: _____
President, Board of Education

By: _____
Its: _____

ATTEST:

Secretary, Board of Education

ATTEST:

Its: _____

EXHIBIT A

BID DOCUMENTS AND ADDENDUM I

EXHIBIT B

CONTRACTOR'S PROPOSAL



March 15, 2023

To: Board of Education

From: Joe Adelman, Executive Director of Operations
Tom Rockwell, Manager Special Maintenance HVAC & Operations

CC: Dr. Kristen Weikle, Superintendent
Martin Hickman, CFO

Re: Replace Simplex Fire Alarm at Normal Community West High School

Administration recommends the approval of \$530,147.97 for the replacement of the fire alarm panel proposal from Johnson Controls under the Omnia Partners Cooperative Purchasing Agreement.

The current Simplex 4020 fire alarm panel at Normal Community West High School was installed in 1992. There are seven addressable areas in the building, currently two areas are not recognized by the central panel leaving only $\frac{2}{3}$ of the building protected. The current outdated fire alarm panel will be replaced with the upgraded Simplex 4120.

Completing this project under the Omnia Partners Cooperative Purchasing Agreement will eliminate the need to use a life safety architect for the bid process, resulting in an additional savings of \$53,014.79.

The project will be paid for with life safety funds under Normal Community West High School amendment #54, in the amount of \$593,765.76.



Johnson Controls Fire Protection LP Quotation

To:
SD 5 McLean County Unit
1809 WEST HOVEY AVE
NORMAL, IL 61761-0000

Project: Normal Comm West HS Node Upgrades
Johnson Controls Reference: 650309279
Proposal #: 1
Date: 12/14/2022
Page: 1 of 13

Items cited on this quote are products and services on the Johnson Controls Fire Protection LP Sourcewell Contract # 030421-JHN.

Johnson Controls is pleased to offer for your consideration this quotation for the above project

Scope of Work

Scope: Turnkey proposal to upgrade existing Simplex 4120 fire alarm network/head end panels to new 4100ES Miniplex with full voice capability and the following:

New addressable notification 1st and 2nd floors

"1" Hyperspikie Omni in Gym

"1" Hyperspikie Omni in Small Gym

"2" Hyperspikie TCPA10 Horns in Pool

Initiating devices replaced (only those found incompatible on truestart test).

Remote annunciator outside main office to be replaced. New LOC annunciator to be added to main office (specific location to be determined).

Note: Price includes drawings, commissioning, project management, and testing by JCI. All install by electrical contractor included. Demo of existing devices included (Devices to be capped with blank plates. Abandoned wiring to remain). **Layout based on customer supplied floorplans/drawings.**

Exclusions:

Removal of existing wiring, Monitoring changes, Network Access, Taxes, Fees, Bonding, Paint, Plastering, Patchwork, TVSS, Lift Rental, and Knox-Box unless otherwise noted.



Johnson Controls Fire Protection LP
686 High Point Lane
East Peoria , IL 61611

Labor based on PREVAILING WAGE rates as required by Mclean county. This quote does NOT include submission to local ROE (Regional Office of Education) for work permit. It is the responsibility of the school to apply for permit and scope of work approval. Any additional changes as found in the field or as required by the local authority having jurisdiction (AHJ) will be provided on a separate quote. Orders over \$1000.00 will require a written purchase order or signed quote and may be subject to recent credit application. A recent asbestos report will need to be presented prior to work if your building is older than 1981.

Regards,

Dan Galletti
Electronic Sales Exec, Fire Protection
Johnson Controls
3850 N Main
East Peoria, IL 61611
Cell:309-349-5140
Fax: 309-694-8007



QTY	MODEL NUMBER	DESCRIPTION
Material List		
1	2975-9446	3 BAY BB/GDOOR/DRESS PNL PLAT
8	2975-9451	2 BAY BOX& SOLID DOOR PLATINUM
18	2081-9276	BATTERY 33AH
4	4090-9101	ZAM CLASS B MONITOR, IDNET
48	4099-9006	STATION-LED, DA PUSH ADDR
12	4090-9001	SUPERVISED IAM
23	4098-9756	DUCT SENSOR HOUSING-4-WIRE
23	4098-9856	"SAMPLING TUBE 49"', PLASTIC"
1	YM0163	LOC Beige
23	2098-9806	REMOTE TEST STATION
222	49SV-APPLC	SPKR/VIS APPLIANC ONLY CEILING
92	49SO-APPLC	SPEAKER APPLIANCE ONLY CEILING
8	49WPBB-SVWR	WEATHERPF BB SPKR/VIS WALL RED
1	2975-9452	3 BAY BOX& SOLID DOOR PLATINUM
2	4603-9101	LCD ANNUNCIATOR
2	49OMNI-05-F	TCPA OMNI LOUDSPKR,RED/FIRE
2	90215A-801-05-L	TCPA-10 AUDIO SPEAKER UL - RED
8	49SV-APPLW-O	SPKR/VISIBLE APPL ONLY WALL WP
222	49SVC-CWFIRE	SV COVER CEIL WHITE FIRE
92	49SOC-CWFIRE	COVER SPKR ONLY CEIL WHIT FIRE
8	49MP-SVWR	SV MOUNTING PLATE WALL RED
8	49SVC-WRFIRE-O	SPKR/VIS COVER RED WM FIRE WP

Main FACP Admin

1	4100-9701	ES-PS MSTR CTRLR 2X40
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T1A 1st Floor South

1	4100-9601	LOCAL MODE TRANSPONDER
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T1B 1st Floor SE



QTY	MODEL NUMBER	DESCRIPTION
1	4100-9601	LOCAL MODE TRANSPONDER
	T1C 2nd Floor Gym	
1	4100-9601	LOCAL MODE TRANSPONDER
	T2 Maintenance	
1	4100-9601	LOCAL MODE TRANSPONDER
	T3 2nd Floor South	
1	4100-9601	LOCAL MODE TRANSPONDER
	T4 1st Floor East	
1	4100-9601	LOCAL MODE TRANSPONDER
	T5 1st Floor North	
1	4100-9601	LOCAL MODE TRANSPONDER
	T6 Pool	
1	4100-9601	LOCAL MODE TRANSPONDER

Total net selling price, FOB shipping point, \$530,147.97

To the extent applicable, Johnson Controls has included an estimate for all state and local sales tax for this quote. The actual sales tax due will be calculated and billed upon issuance of an invoice, unless a valid exemption and/or resale certificate is received by Johnson Controls.



IMPORTANT NOTICE TO CUSTOMER

This Agreement is contingent on credit approval, which may be checked at JCI's discretion and requires final approval of a JCI authorized manager before any equipment/ services may be provided. Should credit and/or approval be declined, this Agreement will be terminated and JCI's only obligation to customer will be to notify Customer of such termination and refund any amounts paid in advance. In accepting this Proposal, Customer agrees to the terms and conditions contained herein and any attachments or riders attached hereto that contain additional terms and conditions. It is understood that these terms and conditions shall prevail over any variation in terms and conditions on any purchase order or other document that the Customer may issue. Any changes in the system requested by the Customer after the execution of this Agreement shall be paid for by Customer and such changes shall be authorized in writing. **ATTENTION IS DIRECTED TO THE LIMITATION OF LIABILITY, WARRANTY, INDEMNITY AND OTHER CONDITIONS ON THE PRECEDING PAGES. This proposal shall be void if not accepted in writing within 30 days from the date of the Proposal.**

For Customers located in Canada, this Fire Domain Sale and Installation Agreement has been drawn up and executed in English at the request of and with the full concurrence of Customer. Ce contrat a été rédigé en anglais à la demande et avec l'assentiment du client.

Unless otherwise agreed to by the parties, pricing is based upon the following billing and payment terms: Invoices will be delivered via email, payment due date of NET 30, deposit for a minimum of 30% of the sell price, and the invoices are to be paid via ACH/EFT bank transfer. Johnson Controls ACH/EFT bank transfer details will be forth coming upon contractual agreement.
 This offer shall be void if not accepted in writing within thirty (30) days from the date first set forth above.

To ensure that JCI is compliant with your company's billing requirements, please provide the following information:

PO is required to facilitate billing: NO: This signed contract satisfies requirement
 YES: Please reference this PO Number: _____

AR Invoices are accepted via e-mail: YES: E-mail address to be used: _____
 NO: Please submit invoices via mail
 NO: Please submit invoices via _____

<p>Offered By:</p> <p>Johnson Controls Fire Protection LP</p> <p>686 High Point Lane</p> <p>East Peoria , IL 61611</p> <p>Telephone: _____</p> <p>Representative: _____</p> <p>Email: daniel.galletti@jci.com</p>	<p>Accepted By: (Customer)</p> <p>Company: _____</p> <p>Address: _____</p> <p>Signature: _____</p> <p>Title: _____</p> <p>Date: _____</p>
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Exhibit - Request for Establishment of Student Activity Fund

To be submitted to the Business Manager

Permission is hereby requested to establish a Student Activity Fund for the purposes below:

School Name Colene Hoose Elementary School

Student Activity Fund Name Knights of Columbus

To be completed by Accounting Department:	
Account Number - Revenue	_____
Account Number - Expenditure	_____

1. The purpose of the proposed Student Activity Fund is Funding for
Mrs. Mercer Classroom needs

2. Income in support of this Student Activity Fund will be obtained from the following sources:
Knights of Columbus

3. Expenditures from this Student Activity Fund will be for these purposes: _____
Classroom needs: books & Classroom accessories

4. Authorized Signatures:

The following individuals are authorized to initiate expenditures from this fund:

Student Representative

Karen Meese
Faculty Advisor

5. Other Comments: _____

Hanna Smith
Principal

This request was approved by the Board of Education on _____

Business Manager

Date



March 2023

To the Principal/IHSA Official Representative Addressed:

It is time again for your school to renew its membership in the Illinois High School Association. For the 2023-2024 school term, IHSA membership will not require payment for membership dues or state series entry fees per action of the IHSA Board of Directors.

Your school may renew membership in the Illinois High School Association by confirming that your school continues to be Recognized by the Illinois State Board of Education and by certifying that your Board of Education/Governing Board has voted to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines, and Policies of the Association for the 2023-24 school term.

Your 2023-24 membership renewal is due by June 30, 2023. Please do not delay. Obtain your Board of Education's action on the membership resolution and email it to general@ihsa.org or fax (309) 663-7479.

Sincerely,

Craig Anderson

Craig Anderson
Executive Director

THIS FORM MUST BE SIGNED BELOW, ON THE APPROPRIATE LINE, BY THE PRINCIPAL OR OFFICIAL REPRESENTATIVE AND THE BOARD PRESIDENT OR SECRETARY. DO NOT DETACH

To: IHSA Executive Director

We certify that Normal Community High School is recognized by the Illinois State Board of Education. It is understood that failure to be recognized by the Illinois State Board of Education will disqualify our school for membership in the IHSA and that if this were to occur; it is our responsibility to immediately notify the Association of this change in status.

We further certify our Board of Education/Governing Board, at its meeting held on March 15, 2023, voted to renew membership in the Illinois High School Association, and to adopt and abide by the Constitution, By-laws, Terms and Conditions, and Administrative Procedures, Guidelines and Policies of the Illinois High School Association for the year of July 1, 2023, through June 30, 2024.

Principal/Official Representative Signature

Board President or Board Secretary Signature

Dr. Adam Zbrozek 309-557-4401
Print Name and Phone Number

Barry Hitchins 309-557-4400
Print Name and Phone Number

Normal Community High School Normal, Illinois

2023-24 Membership Renewal



March 2023

To the Principal/IHSA Official Representative Addressed:

It is time again for your school to renew its membership in the Illinois High School Association. **For the 2023-2024 school term, IHSA membership will not require payment for membership dues or state series entry fees per action of the IHSA Board of Directors.**

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Sincerely,



Craig Anderson
Executive Director

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DO NOT DETACH**

To: IHSA Executive Director

We certify that Normal Community West High School is recognized by the Illinois State Board of Education. It is understood that failure to be recognized by the Illinois State Board of Education will disqualify our school for membership in the IHSA and that if this were to occur; it is our responsibility to immediately notify the Association of this change in status.

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Principal/Official Representative Signature

Board President or Board Secretary Signature

DAVID W JOHNSON 309-557-4402
Print Name and Phone Number

Print Name and Phone Number

Normal Community West High School Normal, Illinois

2023-24 Membership Renewal