

# McLean County Unit District No. 5 Board of Education Regular Meeting Agenda

Wednesday, January 18, 2023

Public Session - 6:30pm (Sign up for public comments will be open from 5:15pm - 6:15pm)

Normal West High School

501 N Parkside Rd

Normal, IL 61761

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## 1. CALL TO ORDER AND ROLL CALL

## 2. ADJOURN TO CLOSED SESSION(5:30p.m.)

**Recommended motion:** Move to adjourn to closed session to discuss the following matter according to the exceptions provided in the Open Meetings Act and specified as follows:

- 2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity and
- 2(c)(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees and
- 2(c)(9) Student disciplinary case and
- 2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed, and is pending before a court or administrative tribunal or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

## 3. RECESS

## 4. RETURN TO PUBLIC SESSION

## 5. PLEDGE OF ALLEGIANCE

## 6. FOCUS ON STUDENTS AND GOOD NEWS REPORTS

A Good News - PJHS Student G. Pabst

3

## 7. SUPERINTENDENT COMMENTS

## 8. PUBLIC COMMENTS

## 9. REPORTS

A 1st reading of School Calendar for 23-24 school year

4

B Budget

1 6th Month Budget Review

6

2 Future Fiscal Years' Discussion

C Requests for Information Pursuant to the Illinois Freedom of Information Act

13

The District has received and processed the following requests for information:

## 10. ACTION

A Action of the Board upon Student Suspension Review

## 11. CONSENT AGENDA

A Approval of Minutes

Minutes are not released for public viewing until approved by the Board of Education

1 Closed Session 12.14.22

2 Regular Session 12.14.22

3 Special Session 01.11.23

B Personnel Matters

14

C Payment of Bills and Payrolls

19

D Approve Finance Department Reports

1 November 2022 Financial Statements

73

2 December 2022 Financial Statements

81

E Approve Board Policies, Administrative Procedures, and Exhibits

1 Section 4: Operational Services

a. Administrative Procedure 4.60-AP1 Purchases	89
b. Administrative Procedure 4.140-AP1 Fines, Fees, and Charges - Waiver of Student Fees	94
c. Exhibit 4.140-E1 Application for Fee Waiver	96
<b>2 Section 5: Personnel</b>	
a. Policy 5.220 Substitute Teachers	98
b. Policy 5.330 Sick Days, Vacation, Holidays, and Leaves	99
c. Administrative Procedure 5.120-AP1 Statement of Economic Interests for Employees	108
d. Administrative Procedure 5.120-AP2 Employee Conduct Standards	109
<b>3 Section 6: Instruction</b>	
a. Policy 6.250 Community Resource Persons and Volunteers	113
b. Policy 6.260 Suggestions or Objections to Curriculum	115
c. Administrative Procedure 6.260-AP1 Request for Reconsideration of Instructional Materials	116
d. Exhibit 6.230-E1 Request for Reconsideration of IMC Materials Form	118
e. Exhibit 6.260-E1 Request for Reconsideration of Instructional Materials Form	119
<b>4 Section 7: Students</b>	
a. Policy 7.290 Suicide and Depression Awareness and Prevention	121
b. Policy 7.340 Student Records	124
c. Administrative Procedure 7.190-AP4 Use of Isolated Time Out and Physical Restraint	126
d. Administrative Procedure 7.250-AP2 Prot. for Responding to Students with Soc., Emot., or Mental Health Problems	128
e. Administrative Procedure 7.340-AP1 School Student Records	130
f. Exhibit 7.340-AP1,E4 FAQs Regarding Military Recruiter Access to Students and Student Information	145
<b>F Approve 60 Month Agreement with Watts Copy Systems, Inc., for a Color Copier Machine Located at Eugene Field Production Center</b>	<b>148</b>
<b>G Approve Purchase of Campus Optimizer under the Omnia Partners Cooperative Purchasing Agreement at Fox Creek Elementary, Grove Elementary, Prairieland Elementary, and Towanda Elementary.</b>	<b>153</b>
<b>H Approve Overnight Trip Requests</b>	<b>157</b>
<b>12. BOARD REPRESENTATIVE COMMITTEE MEETING REPORTS, ANNOUNCEMENTS AND COMMENTS</b>	
<b>13. ADJOURNMENT</b>	

# Parkside Jr. High School

Karrah Jensen | Principal  
jensenk@unit5.org

Jon Haws, Sr. | Associate Principal  
hawsj@unit5.org

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Respectful

Responsible

Safe

Wednesday, January 18, 2023

To the Unit 5 Board of Education,

I am submitting this Good News Report in honor of Gabriel Pabst, an 8th grade student at Parkside Junior High School.

Gabe has been a part of Unit 5 music education for four years. He has been in several additional band programs at Parkside including Honor Band, Jazz Band, Unit 5 All - Star Jazz Band, ILMEA District 3 Band, Intercity Honor Band and is currently playing in the Bloomington Normal Youth Symphony.

Junior High School students from the entire state of Illinois are invited to audition for the All Illinois Junior Honor Band. The students are placed in rank order according to how well they play. The band takes only the top 84 players in the entire state. After auditioning, Gabe scored high enough to make this group. Not only was he selected, he will be representing Unit 5 as the First Chair Bassoon player for the band, meaning he was recognized as the best junior high school bassoon player in the State of Illinois. Gabe will go on to participate in the festival on January 20th and 21st at the University of Illinois.

I would like to take this opportunity to congratulate Gabe Pabst on this outstanding achievement! Gabe is not only a wonderful student, he is a wonderful reflection of the Parkside Junior High School music education program.

With Python Pride,  
Karrah Jensen  
Principal



# 2023-2024 SCHOOL CALENDAR

Dates within unshadowed boxes are days when school is closed.

Dates within grey shadowed boxes are non-attendance days for students but are work days for Unit 5 staff.

Dates within red shadowed boxes are the first full day of school PK-12.

Dates within blue shadowed boxes are for Progress Conferences (**no student attendance**)

Dates within pink shadowed boxes are half-day K-12 student attendance/half-day School Improvement Days

Date within green shadowed box is the last day of school for Early Learning (Pre-K).

JULY 2023						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST 2023						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	24	26
27	28	29	30	31		

SEPTEMBER 2023						
S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2023						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2023						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2023						
S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

MARCH 2024						
S	M	T	W	T	F	S
						1 2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL 2024						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

MAY 2024						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JUNE 2024						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

# 2023-2024 UNIT 5 SCHOOL CALENDAR

## JULY 2023

4 Holiday ~ District Office Closed/No Summer School

## AUGUST 2023

14, 15 Teacher Institute Days - No School

16 First Full Day of School (PK-12)

## SEPTEMBER 2023

4 Labor Day - No School

12 K-12 Half-day student attendance/half day SIP

12 Pre-K No School

22 NCHS Homecoming

29 Teacher Institute Day (No School)

## OCTOBER 2023

6 NCWHS Homecoming

9 Indigenous People's Day-No School

18 K-12 Half-day student attendance/half day SIP

18 Pre-K No School

## NOVEMBER 2023

3 Progress Conferences (No School)

9 K-12 Half-day student attendance day/half day SIP

9 Pre-K No School

22-24 Thanksgiving Vacation - No School

## DECEMBER 2023

7 K-12 Half-day student attendance/half day SIP

7 Pre-K Teacher Institute (No School for Pre-K)

21 Last Day Before Winter Break

22-29 Winter Break

## JANUARY 2024

1-5 Winter Break

8 Teacher Institute Day (No School)

9 School Resumes From Winter Break

15 Dr. Martin Luther King's Birthday - No School

## FEBRUARY 2024

2 K-12 Half-day student attendance day/half day SIP

2 Pre-K No School

19 President's Day - No School

20 Teacher Institute Day (No School)

## MARCH 2024

1 Kindergarten Registration

4 Half-day student attendance/half day SIP

4 Pre-K Teacher Institute (No School for Pre-K)

22 Last Day Before Spring Break

25-29 Spring Break

## APRIL 2024

1 School resumes from Spring Break

12 Teacher Institute Day (No School)

## MAY 2024

1 K-12 Half-day student attendance/half day SIP

1 Pre-K No School

21 Pre-K last day if no emergency days are used\*

22 K-12 Half-day student attendance/half day SIP-Final

Day if not emergency days are used\*

22 Pre-K Teacher Institute (No School for Pre-K)

25 Graduation NCWHS 2:00 p.m. - NCHS 6:00 p.m.

27 Memorial Day - No School

## JUNE 2024

19 Holiday ~ District Office Closed/No Summer School

\*The closing date may be later if emergency days are used.

## SCHOOLS

Benjamin Elementary .....	557-4410
Brigham Early Learning Center.....	557-4411
Carlock Elementary .....	557-4412
Cedar Ridge Elementary .....	557-4413
Eugene Field Vocational Training.....	557-4440
Fairview Elementary .....	557-4415
Fox Creek Elementary .....	557-4416
Glenn Elementary .....	557-4418
Grove Elementary .....	557-4417
Hoose Elementary .....	557-4414
Hudson Elementary .....	557-4419
Northpoint Elementary .....	557-4420
Oakdale Elementary .....	557-4421
Parkside Elementary .....	557-4422
Pepper Ridge Elementary .....	557-4423
Prairieland Elementary .....	557-4424
Sugar Creek Elementary .....	557-4425
Towanda Elementary .....	557-4426
Chiddix Jr. High .....	557-4454
Evans Jr. High .....	557-4406
Kingsley Jr. High .....	557-4407
Parkside Jr. High .....	557-4408
Normal Community High .....	557-4401
Normal Community West High .....	557-4402

## UNIT 5 SUPERINTENDENT

DR. KRISTEN WEIKLE

## UNIT 5 DISTRICT OFFICE

1809 West Hovey Avenue, Normal, IL  
61761  
(309) 557-4000

## BOARD OF EDUCATION

Kentrica Coleman  
colemank@unit5.org—(309) 557-4000  
Jeremy DeHaai  
dehaaij@unit5.org—(309) 306-2629  
Stan Gozur  
gozurs@unit5.org—(309) 557-4000  
Barry Hitchins  
hitchinsb@unit5.org—(309) 242-5942  
Alan Kalitzky  
kalitzkya@unit5.org—(309) 838-0828  
Kelly Pyle  
pylek@unit5.org—(309) 251-9655  
Amy Roser  
rosera@unit5.org—(309) 660-1024

## OTHER NUMBERS

Food Service  
Ph.: (309) 557-4437

Transportation, Management by First Student Inc.  
Ph.: (309) 557-4287

# MID-YEAR BUDGET REVIEW 2022-2023

JANUARY 18, 2023

# 2022-23 Budget Summary

<b>FUND</b>	<b>TOTAL REVENUE</b>	<b>TOTAL EXPENDITURES</b>	<b>NET CHANGE</b>
Education	128,673,887	128,572,012	101,875
Operations & Maintenance	12,428,884	12,407,251	21,633
Debt Service	36,684,708	37,952,515	-1,267,807
Transportation	11,259,827	12,664,525	-1,404,698
Municipal Retirement / SS	4,923,248	5,001,875	-78,627
Working Cash	1,189,332	11,700,000	-10,510,668
Tort	6,033,829	6,105,808	-71,979
Fire Prevention & Safety	1,189,332	1,160,000	29,332

# 2022-23 Mid Year Budget Review

<b>EDUCATION FUND</b>	<b>TOTAL REVENUE</b>	<b>TOTAL EXPENDITURES</b>	<b>NET CHANGE</b>
Adopted Budget	128,673,887	128,572,012	101,875

- **Revenue Variances From Budget – Forecast**

- Local: Corporate Personal Property Replacement Tax (CPPRT) ↑ \$1.25 M  
Food Service ↓ \$417 K
- State: Special Ed categoricals ↑ \$248 K; Early Childhood ↑ \$245 K
- Federal: Food Service ↑ \$600 K

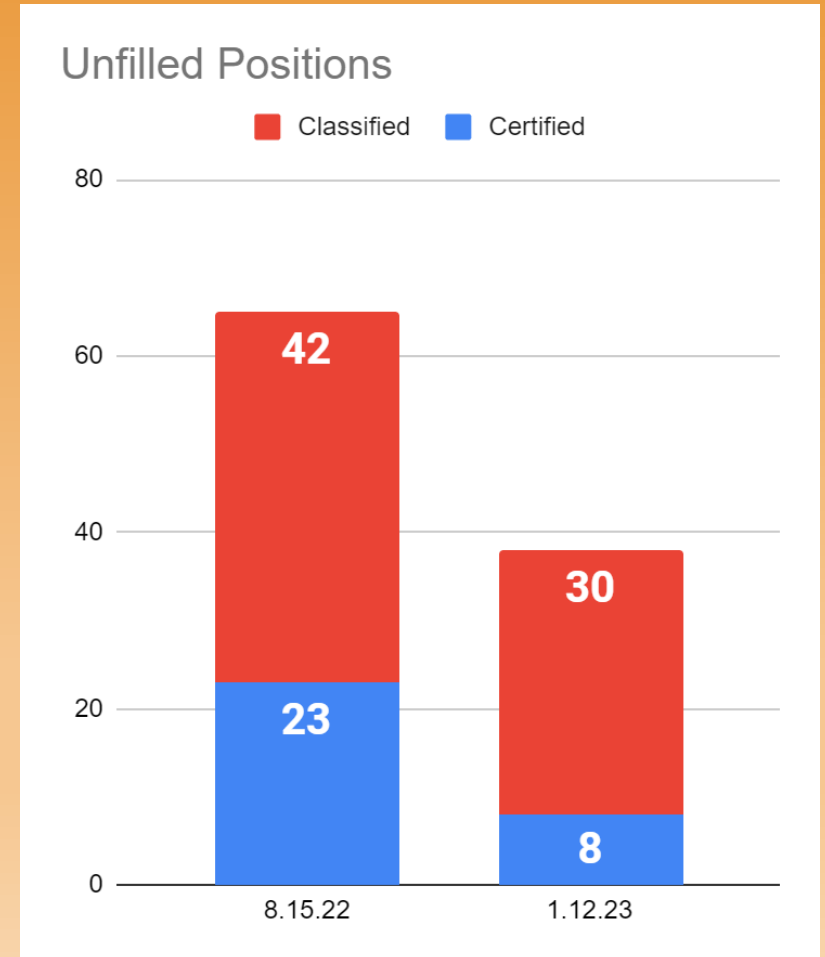
# 2022-23 Mid Year Budget Review

(Education Fund Continued)

- **Expenditure Variances From Budget - Forecast**

- Salaries & Benefits ↓ \$1.7 M

- Special Ed Tuition ↓ \$769 K



# 2022-23 Mid Year Budget Review

<b>OPERATIONS &amp; MAINTENANCE FUND</b>	<b>TOTAL REVENUE</b>	<b>TOTAL EXPENDITURES</b>	<b>NET CHANGE</b>
Adopted Budget	12,428,884	12,407,251	21,633

- **Revenue Variances From Budget - Forecast**

- ↑ \$270 K Transfer from Working Cash for NCHS portable prework

- **Expenditure Variances From Budget - Forecast**

- ↑ \$270 K due to NCHS portable prework

# 2022-23 Mid Year Budget Review

<b>TRANSPORTION FUND</b>	<b>TOTAL REVENUE</b>	<b>TOTAL EXPENDITURES</b>	<b>NET CHANGE</b>
Adopted Budget	11,259,827	12,664,525	-1,404,698

- **Revenue Variances From Budget - Forecast**

- ↓ \$178 K due to greater State proration than anticipated
  - Regular Ed 79.87% and Special Ed 81.14% (Total loss from proration - \$1,788,213)

- **Expenditure Variances From Budget - Forecast**

- ↑ \$800 K primarily due to additional Special Ed routes plus monitors

# QUESTIONS?

**Requests for Information Pursuant to the Illinois Freedom of Information Act  
The District has received and processed the following requests for information:**

1. Maureen Lemon, responded 1.4.23
2. Sally Pancrazio, responded 1.9.23

Revisions appear in bold

Personnel Matters						
<b>Resignations/Retirements/Releases/Terminations</b>						
Last Name	First Name	Homebase	Assignment	Action	Effective	
<b><u>Certified</u></b>						
Collins	Ashley	Benjamin	Diagnostician	Resignation	01/12/2023	
<b>Scott</b>	<b>Lori</b>	<b>Prairieland</b>	<b>3rd Grade</b>	<b>Retirement</b>	<b>June 2027</b>	
Eilers	Sara	EJHS	6th Grade Math	Resignation	05/25/2023	
<b>Anderson</b>	<b>Shawn</b>	<b>KJHS</b>	<b>8th Grade Social Studies</b>	<b>Retirement</b>	<b>June 2026</b>	
Brown	Deborah	PJHS	Guidance Counselor	Retirement	05/25/2023	
Stack	Erin	PJHS	Leave 22-23	Resignation	01/10/2023	
Duncan	William	NCHS	Math	Resignation	01/03/2023	
Peters	Joshua	NCHS	Science	Resignation	05/25/2023	
Thomas	Bryan	NCHS	Social Science	Retirement	June 2026	
<b><u>Educational Support Personnel</u></b>						
<b>Moore</b>	<b>Wilma</b>	<b>Fairview</b>	<b>Para-Spec Ed</b>	<b>Termination</b>	<b>01/12/2023</b>	
Santana	Rachel	Fairview	Para-Spec Ed	Resignation	01/18/2023	
Zeenath	Fnu	Hoose	Para-Spec Ed	Resignation	01/05/2023	
Hennis	Sandra	Grove	Noon Hour	Resignation	01/09/2023	
<b>Horton</b>	<b>Krystal</b>	<b>Oakdale</b>	<b>Noon Hour</b>	<b>Resignation</b>	<b>11/04/2022</b>	
Vargas	Cassandra	Oakdale	Noon Hour	Termination	01/13/2023	
<b>Wheeler</b>	<b>Sara</b>	<b>Sugar Creek</b>	<b>Para-Spec Ed</b>	<b>Resignation</b>	<b>01/13/2023</b>	
Ortiz	Kevin	EJHS	Para-Spec Ed	Resignation	01/16/2023	
<b>Volz</b>	<b>Brynn</b>	<b>NCHS</b>	<b>Para-Spec Ed</b>	<b>Resignation</b>	<b>01/12/2023</b>	
Baxter	Regan	NCWHS	Para-Spec Ed	Resignation	12/16/2022	

Uphoff	Michelle		NCWHS		EOP-Guidance-10 Month		Resignation		12/29/2022
<b>Employment</b>		<b>(R = Replacement; A = Additional; LR = Leave Replacement; RE=Reemployment)</b>							
	<b>Last Name</b>	<b>First Name</b>	<b>Homebase</b>		<b>Assignment</b>	<b>Step</b>	<b>Lane</b>	<b>FTE</b>	<b>Effective</b>
<b><u>Certified</u></b>									
(LR)	Olson	Rachel	Brigham		ECE	Step 1	B+0	1.0	1/5/2023
<b>(LR)</b>	<b>Lutman</b>	<b>Brylee</b>	<b>Hoose</b>		<b>Kindergarten</b>	<b>Step 1</b>	<b>B+0</b>	<b>1.0</b>	<b>1/13/2023</b>
(R)	Cresci	Olivia	Pepper Ridge		LBS1	Step 1	B+0	1.0	1/3/2023
(R)	Reynolds	Kristen	Pepper Ridge/ Fairview		Vocal Music	Step 2	M+0	1.0	1/3/2023
(R)	Jones	Lisa	EJHS		Guidance Counselor	Step 3	M+24	1.0	1/3/2023
(R)	Bokesch-Parsons	Charlene	KJHS		Orientation To Business	Step 11	M+0	1.0	1/4/2023
(R)	Mans	Caroline	KJHS		LBS1	Step 1	B+0	1.0	1/3/2023
(R)	Embry	Emily	NCWHS		LBS1	Step 1	B+0	1.0	1/4/2023
<b><u>Educational Support Personnel</u></b>									
(R)	Hamilton	Carmen	Benjamin		Para-Spec Ed	Step 6		1.0	1/5/2023
(R)	Jayachandran	Pasamalar	Brigham		Para-Spec Ed	Step 1		1.0	1/9/2023
(R)	Hennis	Sandra	Grove		Noon Hour			1.0	1/9/2023
(R)	Jackson	Danielle	Grove		Noon Hour			1.0	1/10/2023
(R)	Liles	Jessie	Oakdale		Noon Hour			1.0	1/4/2023
<b>(R)</b>	<b>Pickett</b>	<b>William</b>	<b>Oakdale</b>		<b>Noon Hour</b>			<b>1.0</b>	<b>1/17/2023</b>
(R)	Schuett	Jamey	Parkside		Noon Hour			1.0	12/9/2022
<b>(R)</b>	<b>Staggs</b>	<b>Janet</b>	<b>Pepper Ridge</b>		<b>FS- 4 Hours</b>	<b>Step 0</b>		<b>1.0</b>	<b>1/17/2023</b>
(R)	Williams	Jessica	Pepper Ridge		Para-Spec Ed	Step 1		1.0	1/3/2023
(R)	Aguilar	Tanya	Sugar Creek		Para-Spec Ed	Step 2		1.0	01/03/2023
(R)	Perkins	Brittany	CJHS		Freedom School Leader			1.0	12/01/2022
(R)	Perkins-Coleman	Shemika	CJHS		Freedom School Coordinator			1.0	12/01/2022
(R)	Conely	Sharee	KJHS		Para-Spec Ed	Step 6		1.0	01/03/2023

(R)	Rapp	Shelby	NCCHS		Para-Spec Ed		Step 3		1.0	01/10/2023	
(R)	Lainhart	Benjamin	NCWHS		Para-Spec Ed		Step 3		1.0	01/09/2023	
(R)	Northcutt	Kary	NCWHS		Para-Spec Ed		Step 1		1.0	01/03/2023	
<b>Substitutes</b>											
Baker	Stephanie										
Baldwin	Kennedy										
<b>Balnius</b>	<b>Emily</b>										
Bland	Emily										
Bourbulas	Thomas										
Driscoll	Amber										
Ervin	Veronica										
Haerr	Madison										
Madden	Shannon										
Meerman	Stefanie										
Muller	Ellen										
Niemeier	Amanda										
Segobiano	Mallorie										
Ticer	Klara										
Wollrab	William										
Woodrum	Amy										
<b>Contract Revisions</b>											
			<b>Homebase</b>					<b>Revision</b>	<b>Effective</b>		
<b>Certified</b>											
<b>Schedule B</b>											
Deacon	Jill		Fairview				Add-NCSN			1/3/2023	
Summers	Ashley		Fairview				Drop-PBIS1			1/6/2023	
Barlow	Jen - Non-UFEA		Parkside				Add-PBIS2			11/1/2022	
Cox	Holly		Parkside				Drop-PBIS2			10/31/2022	
Corbly	Jennifer		Pepper Ridge				Add-PBIS2			10/17/2022	
Culbertson	Christine		CJHS				Add-NBCT			12/11/2022	
Bostic	Nathaniel		EJHS				Drop-JHCH			12/14/2022	
Bridgette	Barry - Non-UFEA		EJHS				Add-JHCH			12/14/2022	
							Add-JHTR			1/9/2023	

Brack	Jon - Non-UFEA		EJHS			Add-JHTR			1/6/2023
Crowder	Sarah		EJHS			Drop-SX2.S			12/16/2022
Esposito	Mark - Non-UFEA		EJHS			Add-JHTR			12/14/2022
Kelly	Colleen		EJHS			Add-SX2.S			1/4/2023
Lehr	David F- Non-UFEA		PJHS			Add-JHWR			10/12/2022
<b>Elliott</b>	<b>Matthew-Non-UFEA</b>		<b>NCHS</b>			<b>Add-ASW</b>			<b>1/6/2023</b>
Miller	Thomas - Non-UFEA		NCHS			Add-AVBE			10/14/2022
<b>Stevens</b>	<b>Carrie</b>		<b>NCHS</b>			<b>Add-SX1.I</b>			<b>1/16/2023</b>
Beggs	Elizabeth		NCWHS			Add-SX1.I			01/03/2023
Evans	Rachel		NCWHS			Drop-SHAS 1/2			12/16/2022
						Add-SHSP			01/03/2023
Marvin	Ellie		NCWHS			Drop-SHSPL			01/10/2023
						Drop-MUDRL			08/15/2022
						Drop-HSTD1-1/4			01/10/2023
Ross	Tyler - Non-UFEA		NCWHS			Add-SHAS 1/2			08/17/2022
Wiist	Deanna		NCWHS			Add-SHAS			01/03/2023
<b><u>Educational Support Personnel</u></b>									
Deacon	Jill		Fairview/ Nurse RN			From Nurse-RN To Certified School Nurse			01/03/2023
Brandt	Penny		Northpoint/ Nurse RN			From Nurse-RN To Certified School Nurse			01/03/2023
Lunzer	Janine		Parkside/ Para-Spec Ed			From Step 1 To Step 5			08/15/2022
<b>Wheeler</b>	<b>Sara</b>		<b>Sugar Creek/ Para-Spec Ed</b>			<b>From Para-Spec Ed - End 01/13/2023 To Noon Hour</b>			<b>01/17/2023</b>
Bridgette	Barry		EJHS/ Para- Reg Ed			From Step 1 To Step 6			12/05/2022
Cherry	Annette		NCWHS/ Nurse-RN			From Nurse-RN To Certified School Nurse			01/03/2023
<b>Leave Requests</b>									
			<b>Homebase/Position</b>					<b>Leave Requested</b>	<b>Effective</b>
<b><u>Certified</u></b>									
<b>Tanner-Dixon</b>	<b>Hillary</b>		<b>Hoose/ Social Worker</b>					<b>Planned Extended Leave</b>	<b>2023-2024</b>
Cupples	Brian		NCWHS/ PE					Family Hardship Leave	2023-2024
<b><u>Educational Support Personnel</u></b>									

Lamberti	Mariah	Pepper Ridge/ Para	Planned Leave	01/19-05/03/2023
Kommuri	Lakshmi	KJHS/ Para-Spec Ed	Planned Extended Leave	01/17-02/17/2023
<b>Information Only</b>				
Burnett	Cory	PJHS/ 8th Grade Science	Returning From Leave	2023-2024
Greer-Hunt	Elizabeth	Brigham/ Para-Spec Ed	From Brigham To Fox Creek	01/03/2023
Krut	Elizabeth	Sugar Creek/ ECE	From ECE To LBS1	01/03/2023
<b>Norris</b>	<b>Nina</b>	<b>Cedar Ridge/ 3rd Grade Bilingual</b>	<b>Returning From Leave</b>	<b>2023-2024</b>
Smith	Kerra	Sugar Creek/ ECE	From Sugar Creek ECE To Parkside LBS1	01/03/2023
Summers	Ashley	Fairview/ ECE	From Fairview To Sugar Creek	01/09/2023

# CUSD No. 5, McLean and Woodford Counties, Illinois

## Payroll Fund Totals

Fiscal Year: 2022-2023

Pay Cycle:	Pay Period:	Start Date:	End Date:	Pay Date:
Certified - Semi	110	12/01/2022	12/15/2022	12/15/2022
Certified - Semi	111	11/16/2022	11/30/2022	12/15/2022
Certified - Semi	112	11/16/2022	11/30/2022	12/15/2022
Certified - Semi	113	11/16/2022	11/30/2022	12/15/2022
Certified - Semi	120	12/16/2022	12/31/2022	12/30/2022
Certified - Semi	121	12/01/2022	12/15/2022	12/30/2022
Certified - Semi	122	12/01/2022	12/15/2022	12/30/2022
Certified - Semi	130	01/01/2023	01/15/2023	01/13/2023
Certified - Semi	131	12/16/2022	12/31/2022	01/13/2023
Certified - Semi	132	12/16/2022	12/31/2022	01/13/2023
Certified - Semi	133	01/01/2023	01/15/2023	01/13/2023
Classified - Semi	110	12/01/2022	12/15/2022	12/15/2022
Classified - Semi	111	12/01/2022	12/15/2022	12/15/2022
Classified - Semi	112	12/01/2022	12/15/2022	12/15/2022
Classified - Semi	113	12/01/2022	12/15/2022	12/15/2022
Classified - Semi	114	12/01/2022	12/15/2022	12/19/2022
Classified - Semi	120	12/16/2022	12/31/2022	12/30/2022
Classified - Semi	130	01/01/2023	01/15/2023	01/13/2023

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
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**Certified - Semi - Period Number: 110**

10	3,101,061.13	0.00	169,262.27	369,807.00	3,640,130.40
50	0.00	43,188.63	0.00	0.00	43,188.63
80	3,945.92	0.00	439.77	345.00	4,730.69
<b>Period Total:</b>	<b>\$3,105,007.05</b>	<b>\$43,188.63</b>	<b>\$169,702.04</b>	<b>\$370,152.00</b>	<b>\$3,688,049.72</b>

**Certified - Semi - Period Number: 120**

10	3,145,713.39	0.00	174,376.12	369,807.00	3,689,896.51
50	0.00	43,839.01	0.00	0.00	43,839.01
80	3,945.92	0.00	439.77	345.00	4,730.69
<b>Period Total:</b>	<b>\$3,149,659.31</b>	<b>\$43,839.01</b>	<b>\$174,815.89</b>	<b>\$370,152.00</b>	<b>\$3,738,466.21</b>

**Certified - Semi - Period Number: 130**

10	3,028,088.94	0.00	167,088.22	366,670.00	3,561,847.16
50	0.00	42,128.90	0.00	0.00	42,128.90
80	3,945.92	0.00	453.18	345.00	4,744.10
<b>Period Total:</b>	<b>\$3,032,034.86</b>	<b>\$42,128.90</b>	<b>\$167,541.40</b>	<b>\$367,015.00</b>	<b>\$3,608,720.16</b>

**Classified - Semi - Period Number: 110**

10	774,761.59	0.00	0.00	184,284.85	959,046.44
20	272,733.24	0.00	0.00	2,597.50	275,330.74
40	9,462.74	0.00	0.00	2,349.90	11,812.64
50	0.00	77,296.13	0.00	0.00	77,296.13
51	0.00	0.00	88,842.38	0.00	88,842.38
80	10,259.39	0.00	0.00	1,200.00	11,459.39
<b>Period Total:</b>	<b>\$1,067,216.96</b>	<b>\$77,296.13</b>	<b>\$88,842.38</b>	<b>\$190,432.25</b>	<b>\$1,423,787.72</b>

**Classified - Semi - Period Number: 120**

10	774,761.59	0.00	0.00	184,284.85	959,046.44
20	272,733.24	0.00	0.00	2,597.50	275,330.74
40	9,462.74	0.00	0.00	2,349.90	11,812.64
50	0.00	77,296.13	0.00	0.00	77,296.13
51	0.00	0.00	88,842.38	0.00	88,842.38
80	10,259.39	0.00	0.00	1,200.00	11,459.39
<b>Period Total:</b>	<b>\$1,067,216.96</b>	<b>\$77,296.13</b>	<b>\$88,842.38</b>	<b>\$190,432.25</b>	<b>\$1,423,787.72</b>

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
10	688,973.31	0.00	0.00	182,214.85	871,188.16
20	259,400.64	0.00	0.00	2,597.50	261,998.14
40	10,553.22	0.00	0.00	2,349.90	12,903.12
50	0.00	69,738.95	0.00	0.00	69,738.95
51	0.00	0.00	82,683.03	0.00	82,683.03
80	9,973.89	0.00	0.00	1,200.00	11,173.89
<b>Period Total:</b>	<b>\$968,901.06</b>	<b>\$69,738.95</b>	<b>\$82,683.03</b>	<b>\$188,362.25</b>	<b>\$1,309,685.29</b>

**Classified - Semi - Period Number: 130**

10	648,652.88	0.00	1,992.78	177,081.10	827,726.76
20	254,636.66	0.00	895.04	2,469.50	258,001.20
40	8,286.92	0.00	0.00	2,022.40	10,309.32
50	0.00	66,890.30	0.00	0.00	66,890.30
51	0.00	0.00	65,553.29	0.00	65,553.29
80	9,542.56	0.00	328.06	1,125.00	10,995.62
<b>Period Total:</b>	<b>\$921,119.02</b>	<b>\$66,890.30</b>	<b>\$68,769.17</b>	<b>\$182,698.00</b>	<b>\$1,239,476.49</b>

**Certified - Semi - Period Number: 111**

10	58,152.50	0.00	806.21	0.00	58,958.71
50	0.00	843.50	0.00	0.00	843.50
<b>Period Total:</b>	<b>\$58,152.50</b>	<b>\$843.50</b>	<b>\$806.21</b>	<b>\$0.00</b>	<b>\$59,802.21</b>

**Certified - Semi - Period Number: 112**

10	11,890.75	0.00	0.00	0.00	11,890.75
50	0.00	909.68	0.00	0.00	909.68
<b>Period Total:</b>	<b>\$11,890.75</b>	<b>\$909.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,800.43</b>

**Classified - Semi - Period Number: 111**

10	817.44	0.00	0.00	0.00	817.44
20	28,673.28	0.00	0.00	0.00	28,673.28
50	0.00	2,255.93	0.00	0.00	2,255.93
51	0.00	0.00	2,521.42	0.00	2,521.42
<b>Period Total:</b>	<b>\$29,490.72</b>	<b>\$2,255.93</b>	<b>\$2,521.42</b>	<b>\$0.00</b>	<b>\$34,268.07</b>

**Classified - Semi - Period Number: 112**

10	225.00	0.00	0.00	0.00	225.00
50	0.00	17.21	0.00	0.00	17.21
51	0.00	0.00	19.24	0.00	19.24
<b>Period Total:</b>	<b>\$225.00</b>	<b>\$17.21</b>	<b>\$19.24</b>	<b>\$0.00</b>	<b>\$261.45</b>

**Certified - Semi - Period Number: 121**

10	88,450.00	0.00	946.86	0.00	89,396.86
50	0.00	1,282.73	0.00	0.00	1,282.73
<b>Period Total:</b>	<b>\$88,450.00</b>	<b>\$1,282.73</b>	<b>\$946.86</b>	<b>\$0.00</b>	<b>\$90,679.59</b>

**Certified - Semi - Period Number: 122**

10	14,335.50	0.00	0.00	0.00	14,335.50
50	0.00	1,096.72	0.00	0.00	1,096.72
51	0.00	0.00	3.63	0.00	3.63
<b>Period Total:</b>	<b>\$14,335.50</b>	<b>\$1,096.72</b>	<b>\$3.63</b>	<b>\$0.00</b>	<b>\$15,435.85</b>

**Classified - Semi - Period Number: 113**

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
10	336.00	0.00	0.00	0.00	336.00
20	817.44	0.00	0.00	0.00	817.44
50	0.00	88.23	0.00	0.00	88.23
51	0.00	0.00	69.89	0.00	69.89
<b>Period Total:</b>	<b>\$1,153.44</b>	<b>\$88.23</b>	<b>\$69.89</b>	<b>\$0.00</b>	<b>\$1,311.56</b>

**Certified - Semi - Period Number: 113**

10	1,862.50	0.00	265.48	345.00	2,472.98
50	0.00	27.01	0.00	0.00	27.01
<b>Period Total:</b>	<b>\$1,862.50</b>	<b>\$27.01</b>	<b>\$265.48</b>	<b>\$345.00</b>	<b>\$2,499.99</b>

**Classified - Semi - Period Number: 114**

10	130.00	0.00	0.00	0.00	130.00
50	0.00	9.95	0.00	0.00	9.95
<b>Period Total:</b>	<b>\$130.00</b>	<b>\$9.95</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$139.95</b>

**Certified - Semi - Period Number: 131**

10	6,275.00	0.00	96.49	0.00	6,371.49
50	0.00	91.12	0.00	0.00	91.12
<b>Period Total:</b>	<b>\$6,275.00</b>	<b>\$91.12</b>	<b>\$96.49</b>	<b>\$0.00</b>	<b>\$6,462.61</b>

**Certified - Semi - Period Number: 132**

10	1,321.50	0.00	0.00	0.00	1,321.50
50	0.00	101.09	0.00	0.00	101.09
<b>Period Total:</b>	<b>\$1,321.50</b>	<b>\$101.09</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,422.59</b>

**Certified - Semi - Period Number: 133**

10	1,820.92	0.00	64.23	345.00	2,230.15
50	0.00	20.13	0.00	0.00	20.13
<b>Period Total:</b>	<b>\$1,820.92</b>	<b>\$20.13</b>	<b>\$64.23</b>	<b>\$345.00</b>	<b>\$2,250.28</b>

<b>Grand Totals:</b>	<b>\$12,459,046.09</b>	<b>\$349,825.22</b>	<b>\$757,147.36</b>	<b>\$1,669,501.50</b>	<b>\$15,235,520.17</b>
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End of Report

**Expenditure Summary Report**

From Date: 1/18/2023  
To Date: 1/18/2023

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
A Drain Doctor	6 INVS 11/11-12/20	2302904	252641	1/18/2023	2,333.75
<b>A Drain Doctor Total</b>					<b>2,333.75</b>
Ace Hardware	16 INVS 12/9-12/30	2300075	252642	1/18/2023	594.10
	7 INVS 12/6-01/04	2302865	252642	1/18/2023	295.94
<b>Ace Hardware Total</b>					<b>890.04</b>
Alpha Controls & Services LLC	AP9J-22S008-9J 12/09	2302928	252643	1/18/2023	26,957.00
	AP10J-INV 22S011-10J	2302929	252643	1/18/2023	17,961.00
	AP9 INV22S009-9	2302930	252643	1/18/2023	3,715.00
<b>Alpha Controls &amp; Services LLC Total</b>					<b>48,633.00</b>
Altorfer	WO430060357 12/28	2302964	252644	1/18/2023	3,076.00
<b>Altorfer Total</b>					<b>3,076.00</b>
Amazon Capital Services	1DY4-DTT7-MQR3 1/16	2302876	252645	1/18/2023	242.05
	1V9G-P7VG-HV1P	2302811	252645	1/18/2023	204.75
	1VPG-P7VG-L94C 1/15	2302905	252645	1/18/2023	14.99
	1RKN-GDQC-KG3F 1/15	2302896	252645	1/18/2023	40.97
	1RFD-MP7G-76WJ	2302661	252645	1/18/2023	281.97
	2 INVS 12/14-12/22	2302480	252645	1/18/2023	128.58
	17FC-NL7M-4XVG 12/07	2302408	252645	1/18/2023	34.24
	1P1C-Y4FM-YHXL 11/29	2302288	252645	1/18/2023	200.74
<b>Amazon Capital Services Total</b>					<b>1,148.29</b>
American Building Services	4047303.8	2302941	252646	1/18/2023	7,490.11
<b>American Building Services Total</b>					<b>7,490.11</b>
American Button Machines	228417.1	2302782	252647	1/18/2023	98.98
<b>American Button Machines Total</b>					<b>98.98</b>
Anderson Awards Recognition	2108060.923	2302688	252648	1/18/2023	336.48
<b>Anderson Awards Recognition Total</b>					<b>336.48</b>
Bennett Electronics	34605.08333	2300946	252649	1/18/2023	3,169.00
<b>Bennett Electronics Total</b>					<b>3,169.00</b>
Bill's Key & Lock Shop	5 INVS 11/15-12/15	2302869	252650	1/18/2023	297.13
<b>Bill's Key &amp; Lock Shop Total</b>					<b>297.13</b>
Birkey's Farm Store	4 INVS 12/13-12/19	2302895	252651	1/18/2023	300.52
<b>Birkey's Farm Store Total</b>					<b>300.52</b>
Blaum, Melissa Marie	TRAVEL NOV 22	0	252652	1/18/2023	85.94
	TRAVEL DEC 22	0	252652	1/18/2023	26.88
<b>Blaum, Melissa Marie Total</b>					<b>112.82</b>
Bobcat Of Peoria	3 INVS 12/9-12/15	2302863	252653	1/18/2023	766.49
<b>Bobcat Of Peoria Total</b>					<b>766.49</b>
Borst, Edward A	TRAVEL NOV 22	0	252654	1/18/2023	54.38
	TRAVEL DEC 22	0	252654	1/18/2023	45.81
<b>Borst, Edward A Total</b>					<b>100.19</b>
Bradfield's Computer Supply	560694.1	2302745	252655	1/18/2023	669.66
<b>Bradfield's Computer Supply Total</b>					<b>669.66</b>
Brandt, Penny	REIMB TRAVEL 12/07	0	252656	1/18/2023	46.88
<b>Brandt, Penny Total</b>					<b>46.88</b>

**Expenditure Summary Report**

From Date: 1/18/2023  
To Date: 1/18/2023

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Burns, Jennifer S	TRAVEL JAN 23	0	252657	1/18/2023	7.86
<b>Burns, Jennifer S Total</b>					<b>7.86</b>
Bushue Background Screening	3 INVS 12/31	2302846	252658	1/18/2023	6,233.00
<b>Bushue Background Screening Total</b>					<b>6,233.00</b>
Cade, Diane	REFUND FOR FEE 1/17	0	252659	1/18/2023	5.00
<b>Cade, Diane Total</b>					<b>5.00</b>
Capitol Group	3 INVS 12/7-12/12	2302897	252660	1/18/2023	526.46
<b>Capitol Group Total</b>					<b>526.46</b>
Carle BroMenn TC	12822.6	2302888	252662	1/18/2023	6.00
<b>Carle BroMenn TC Total</b>					<b>6.00</b>
Carl's Pro Band Instrument Repair	883, 901	2302857	252661	1/18/2023	4,034.46
<b>Carl's Pro Band Instrument Repair Total</b>					<b>4,034.46</b>
CCMSI	0144088-IN 12/30	2302851	252663	1/18/2023	10,900.00
<b>CCMSI Total</b>					<b>10,900.00</b>
Cell Electric LLC	2022-1787 12/08	2302878	252664	1/18/2023	362.00
<b>Cell Electric LLC Total</b>					<b>362.00</b>
Change Academy Lake Of The Ozarks	58921.3871	2302952	252665	1/18/2023	424.36
	45528.13333	2302951	252665	1/18/2023	4,025.20
<b>Change Academy Lake Of The Ozarks Total</b>					<b>4,449.56</b>
Confidential On-Site Paper Shreddin	134590 12/31/22	0	252666	1/18/2023	302.64
	133635	2302859	252666	1/18/2023	76.07
	132792.3226	2302483	252666	1/18/2023	151.16
<b>Confidential On-Site Paper Shreddin Total</b>					<b>529.87</b>
Connor Co	7 INVS 11/29-12/28	2302903	252667	1/18/2023	1,924.93
<b>Connor Co Total</b>					<b>1,924.93</b>
Crescent Electric Supply Co	3 INVS 12/20-12/27	2302901	252668	1/18/2023	1,567.49
<b>Crescent Electric Supply Co Total</b>					<b>1,567.49</b>
Crisis Prevention Institute	IUS0241860 12/28	2302881	252669	1/18/2023	200.00
<b>Crisis Prevention Institute Total</b>					<b>200.00</b>
Cumulus Media-Bloomington	BB3553775 12/31	2302918	252670	1/18/2023	425.00
<b>Cumulus Media-Bloomington Total</b>					<b>425.00</b>
Cunningham Children's Home	6883 & 6884 12/31	2302906	252671	1/18/2023	8,398.92
<b>Cunningham Children's Home Total</b>					<b>8,398.92</b>
DiVita, Margherita	REIMB CONF EXP 1/13	2302902	252672	1/18/2023	465.00
<b>DiVita, Margherita Total</b>					<b>465.00</b>
Dollamur Sport Surfaces	179225.6	2301021	252673	1/18/2023	134.91
<b>Dollamur Sport Surfaces Total</b>					<b>134.91</b>
Edmentum	INV203859 12/31	2302885	252674	1/18/2023	590.00
	INV202713 11/20	2302890	252674	1/18/2023	1,200.00
	INV198855 9/30	2302889	252674	1/18/2023	5,330.00
<b>Edmentum Total</b>					<b>7,120.00</b>

**Expenditure Summary Report**

From Date: 1/18/2023  
To Date: 1/18/2023

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Evans Junior High School	REIMB ACT FUND 11/29	2302660	252675	1/18/2023	1,270.00
<b>Evans Junior High School Total</b>					<b>1,270.00</b>
Evans, Rachel M	REIMB TRANS 12/22	2302883	252676	1/18/2023	165.00
<b>Evans, Rachel M Total</b>					<b>165.00</b>
Flinn Scientific Inc	2825441.1	2302588	252677	1/18/2023	1,104.05
<b>Flinn Scientific Inc Total</b>					<b>1,104.05</b>
Follett Book Fairs	583218F 1/06	2302311	252678	1/18/2023	90.33
<b>Follett Book Fairs Total</b>					<b>90.33</b>
Frontier 1	BILLING - 01/13/23	0	252679	1/18/2023	6,844.54
<b>Frontier 1 Total</b>					<b>6,844.54</b>
Gordon Food Service, Inc	4 INVS 12/30-1/30	2302915	252680	1/18/2023	8,252.49
	22 INVS 12/16-1/04	2302916	252680	1/18/2023	24,247.59
	18 INVS 12/16-1/05	2302917	252680	1/18/2023	19,945.51
<b>Gordon Food Service, Inc Total</b>					<b>52,445.59</b>
Grainger Parts Operations Ww Graing	15 INVS 10/31-12/27	2302924	252681	1/18/2023	4,721.51
<b>Grainger Parts Operations Ww Graing Total</b>					<b>4,721.51</b>
Hermes Service & Sales	3 INVS 12/5-12/28	2302925	252682	1/18/2023	954.00
<b>Hermes Service &amp; Sales Total</b>					<b>954.00</b>
Hodge, Kimberly	REISSUE CK 192381	0	252683	1/18/2023	20.00
<b>Hodge, Kimberly Total</b>					<b>20.00</b>
Hoerr, Thomas Dean III	TRAVEL NOV 22-JAN 23	0	252684	1/18/2023	102.11
<b>Hoerr, Thomas Dean III Total</b>					<b>102.11</b>
Holt Supply Company	5 INVS 10/12-12/15	2302926	252685	1/18/2023	2,444.69
<b>Holt Supply Company Total</b>					<b>2,444.69</b>
Ideal Environmental Engineering, In	61644.25	2302969	252686	1/18/2023	1,938.72
<b>Ideal Environmental Engineering, In Total</b>					<b>1,938.72</b>
Illinois Association Of School Admi	84-FY23 1/05	2302911	252687	1/18/2023	2,750.00
<b>Illinois Association Of School Admi Total</b>					<b>2,750.00</b>
Illinois School For The Deaf	ISD12312022EH 1/11	2302908	252688	1/18/2023	1,884.95
<b>Illinois School For The Deaf Total</b>					<b>1,884.95</b>
Illinois School For The Visually Im	TRANSP BILL11/18-	2302950	252689	1/18/2023	440.00
<b>Illinois School For The Visually Im Total</b>					<b>440.00</b>
Interstate Billing Serv, Inc	2-INVS, 04/04	2302862	252690	1/18/2023	2,085.49
<b>Interstate Billing Serv, Inc Total</b>					<b>2,085.49</b>
J Spencer Construction LLC	1852.1	2302875	252691	1/18/2023	672.00
<b>J Spencer Construction LLC Total</b>					<b>672.00</b>
J.W. Pepper & Son, Inc.	364272190.1	2302765	252692	1/18/2023	55.00
<b>J.W. Pepper &amp; Son, Inc. Total</b>					<b>55.00</b>
Jg Stewart Contractors, Inc	5151	2302872	252693	1/18/2023	50,000.00
	5138.366667	2302873	252693	1/18/2023	16,950.00

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Jg Stewart Contractors, Inc	5124.733333	2302874	252693	1/18/2023	9,400.00
<b>Jg Stewart Contractors, Inc Total</b>					<b>76,350.00</b>
Johnstone Supply	5 INVS 11/7-01/03	2302927	252694	1/18/2023	423.35
<b>Johnstone Supply Total</b>					<b>423.35</b>
Kaskaskia Special Education Distric	KEC TUITION 1/11	2302886	252695	1/18/2023	5,400.00
<b>Kaskaskia Special Education Distric Total</b>					<b>5,400.00</b>
Kele, Inc.	INV3529695 12/15	2302931	252696	1/18/2023	1,423.40
<b>Kele, Inc. Total</b>					<b>1,423.40</b>
Kone Inc	1158456225	2302966	252697	1/18/2023	595.00
<b>Kone Inc Total</b>					<b>595.00</b>
Linde Gas & Equipment Inc.	33141696, 33160561	2302932	252698	1/18/2023	280.61
<b>Linde Gas &amp; Equipment Inc. Total</b>					<b>280.61</b>
Loui, Jeremy	RE-ISSUE CK #234475	0	252699	1/18/2023	105.00
<b>Loui, Jeremy Total</b>					<b>105.00</b>
Lynch, Jessica Ann	REIMB PARKING	2302867	252700	1/18/2023	21.00
<b>Lynch, Jessica Ann Total</b>					<b>21.00</b>
Mathis-Kelley Const Supply Co	128049	2302934	252701	1/18/2023	16.74
<b>Mathis-Kelley Const Supply Co Total</b>					<b>16.74</b>
Mattson, Rachel	REIMB TRAVEL 12-16	0	252702	1/18/2023	42.44
<b>Mattson, Rachel Total</b>					<b>42.44</b>
Mc Lean County Glass & Mirror, Inc	56579	2302933	252703	1/18/2023	613.15
<b>Mc Lean County Glass &amp; Mirror, Inc Total</b>					<b>613.15</b>
Mc Master-Carr Supply Co	89708741, 89618659	2302937	252704	1/18/2023	188.23
<b>Mc Master-Carr Supply Co Total</b>					<b>188.23</b>
McLean Co.Chamber Of Commerce	65294	2302724	252705	1/18/2023	410.00
<b>McLean Co.Chamber Of Commerce Total</b>					<b>410.00</b>
McLean County Asphalt Co, Inc	70831	2302938	252706	1/18/2023	268.58
<b>McLean County Asphalt Co, Inc Total</b>					<b>268.58</b>
Menards Lumber	25-INVS, 11/17-1/08	2300076	252707	1/18/2023	1,471.21
	10-INVS, 12/15-01/05	2302861	252707	1/18/2023	662.36
<b>Menards Lumber Total</b>					<b>2,133.57</b>
Middleton Associates Inc	3-INVS, 1/4/23	2302935	252709	1/18/2023	8,738.90
	3-PROJ. INVS, 1/4	2302946	252709	1/18/2023	7,239.75
<b>Middleton Associates Inc Total</b>					<b>15,978.65</b>
Mid-Illinois Mechanical, Inc	9752, 9756	2302893	252708	1/18/2023	12,942.45
<b>Mid-Illinois Mechanical, Inc Total</b>					<b>12,942.45</b>
Midwest Equipment li	641721	2302939	252710	1/18/2023	98.16
<b>Midwest Equipment li Total</b>					<b>98.16</b>
Motion Industries, Inc	4-INVS, 12/8-12/15	2302936	252711	1/18/2023	257.16
<b>Motion Industries, Inc Total</b>					<b>257.16</b>

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Music For All, Inc.	281150872.4	2302871	252712	1/18/2023	925.00
<b>Music For All, Inc. Total</b>					<b>925.00</b>
Nicor Gas	GAS BILL 01/02/23	0	252713	1/18/2023	1,704.08
<b>Nicor Gas Total</b>					<b>1,704.08</b>
Otto Baum Co. Inc	222103201	2302870	252714	1/18/2023	8,965.00
<b>Otto Baum Co. Inc Total</b>					<b>8,965.00</b>
Parts Depot	269413, 270064	2302940	252715	1/18/2023	252.96
<b>Parts Depot Total</b>					<b>252.96</b>
Parts Town, LLC	8-INVS, 12/7-01/05	2302942	252716	1/18/2023	3,056.48
<b>Parts Town, LLC Total</b>					<b>3,056.48</b>
Pepsi Cola General Bot, Inc	3-INVS, 1/4-1/6	2302914	252717	1/18/2023	2,320.11
<b>Pepsi Cola General Bot, Inc Total</b>					<b>2,320.11</b>
Pfleger, Carley Ann	REIMB CONF. FEES	2302787	252718	1/18/2023	120.00
<b>Pfleger, Carley Ann Total</b>					<b>120.00</b>
Phantom Regiment Inc	23CB-04	2302858	252719	1/18/2023	325.00
<b>Phantom Regiment Inc Total</b>					<b>325.00</b>
Pipco Companies, Ltd	60851	2302967	252720	1/18/2023	950.00
<b>Pipco Companies, Ltd Total</b>					<b>950.00</b>
Prairie Farms Dairy Inc	STMT-DEC 22	2302850	252721	1/18/2023	20,846.36
<b>Prairie Farms Dairy Inc Total</b>					<b>20,846.36</b>
Quality Truck Equipment	0104P58389, 58008	2302864	252722	1/18/2023	1,614.20
<b>Quality Truck Equipment Total</b>					<b>1,614.20</b>
Realtyworks, Inc	PROFORMA 38785	2302949	252723	1/18/2023	4,992.34
<b>Realtyworks, Inc Total</b>					<b>4,992.34</b>
Regional Office Of Education #17	1002300385	2302882	252724	1/18/2023	75.00
<b>Regional Office Of Education #17 Total</b>					<b>75.00</b>
Ritchason, Jennifer	REIMB AMAZON 01/13	2302919	252725	1/18/2023	21.98
<b>Ritchason, Jennifer Total</b>					<b>21.98</b>
Rodts, Elizabeth R	REIMB TRAVEL 12/17	0	252726	1/18/2023	47.56
<b>Rodts, Elizabeth R Total</b>					<b>47.56</b>
Rogers Supply Company Inc	3-INVS, 12/13-12/30	2302943	252727	1/18/2023	612.00
<b>Rogers Supply Company Inc Total</b>					<b>612.00</b>
S & S Builders Hardware Co	9-INVS, 11/14-01/03	2302944	252728	1/18/2023	17,808.20
<b>S &amp; S Builders Hardware Co Total</b>					<b>17,808.20</b>
Shanks, Katherine Alice	REIMB TRAVEL 01/03	0	252729	1/18/2023	4.91
<b>Shanks, Katherine Alice Total</b>					<b>4.91</b>
Sharer-Barbee, Molly Bosche	REIMB CONF. FEES.	0	252730	1/18/2023	226.36
<b>Sharer-Barbee, Molly Bosche Total</b>					<b>226.36</b>
Specialized Education Of Illinois	151542	2302887	252731	1/18/2023	28,502.40
<b>Specialized Education Of Illinois Total</b>					<b>28,502.40</b>

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From Date: 1/18/2023  
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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Spiral Binding LLC	SI 2666569	2302912	252732	1/18/2023	184.17
<b>Spiral Binding LLC Total</b>					<b>184.17</b>
Springfield Electric	2-INVS, 11/1-12/19	2302947	252733	1/18/2023	1,795.00
<b>Springfield Electric Total</b>					<b>1,795.00</b>
Stark Excavating, Inc	75481	2302907	252734	1/18/2023	45,570.00
<b>Stark Excavating, Inc Total</b>					<b>45,570.00</b>
Stevens, Laura A	REIMB PARKING	2302868	252735	1/18/2023	21.00
<b>Stevens, Laura A Total</b>					<b>21.00</b>
Streamwood Behavioral Health Center	16574	2302884	252736	1/18/2023	245.00
<b>Streamwood Behavioral Health Center Total</b>					<b>245.00</b>
Stuard & Associates, Inc	33764	2302965	252737	1/18/2023	235.00
<b>Stuard &amp; Associates, Inc Total</b>					<b>235.00</b>
Tee Jay Central Inc.	79715	2302948	252738	1/18/2023	164.10
<b>Tee Jay Central Inc. Total</b>					<b>164.10</b>
The Lifeguard Store	INV-001274051	2302654	252739	1/18/2023	1,419.50
<b>The Lifeguard Store Total</b>					<b>1,419.50</b>
The Music Shoppe, Inc	3397372, 3396884	2302920	252740	1/18/2023	172.12
<b>The Music Shoppe, Inc Total</b>					<b>172.12</b>
Thoennes, Lisa A	REIMB TRAVEL 12/15	0	252741	1/18/2023	42.44
<b>Thoennes, Lisa A Total</b>					<b>42.44</b>
TK Elevator Corp	3006994078	2302968	252742	1/18/2023	2,872.05
<b>TK Elevator Corp Total</b>					<b>2,872.05</b>
Touchtone Communications	2278466	0	252743	1/18/2023	373.98
<b>Touchtone Communications Total</b>					<b>373.98</b>
Town Of Normal Water Dept.	BILLING - 1/10/23	0	252744	1/18/2023	28,050.18
<b>Town Of Normal Water Dept. Total</b>					<b>28,050.18</b>
Twin Supplies, LTD.	14858K, 14979M	2302961	252745	1/18/2023	8,297.50
<b>Twin Supplies, LTD. Total</b>					<b>8,297.50</b>
United Pipe & Supply Co, Inc	3297776	2302962	252746	1/18/2023	210.34
<b>United Pipe &amp; Supply Co, Inc Total</b>					<b>210.34</b>
Vanguard Energy Services,LLC	GAS BILL 12/1-12/31	0	252747	1/18/2023	40,179.56
<b>Vanguard Energy Services,LLC Total</b>					<b>40,179.56</b>
Ward Industrial Equipment LLC	4-INVS, 11/101-11/17	2302866	252748	1/18/2023	671.31
<b>Ward Industrial Equipment LLC Total</b>					<b>671.31</b>
Watts Copy Systems, Inc	1192573	2302742	252749	1/18/2023	15,161.51
<b>Watts Copy Systems, Inc Total</b>					<b>15,161.51</b>
Winsupply	4-INVS, 11/28-12/16	2302963	252750	1/18/2023	3,224.65
<b>Winsupply Total</b>					<b>3,224.65</b>
Woodrum Brothers Excavating, Inc.	5764	2302892	252751	1/18/2023	1,137.50

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Woodrum Brothers Excavating, Inc. Total					1,137.50
Grand Total					557,692.12

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Fund	Amount
10	224,476.57
20	174,783.77
40	49,428.99
80	26,856.94
90	82,145.85
<b>Grand Total</b>	<b>557,692.12</b>

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
A B Hatchery	5 INV 7/14-9/27	2302611	252349	1/11/2023	713.95
<b>A B Hatchery Total</b>					<b>713.95</b>
Academic Therapy Publications	304856.8571	2302379	252350	1/11/2023	148.50
<b>Academic Therapy Publications Total</b>					<b>148.50</b>
Ace Hardware	584514/5,584456/5	2302794	252351	1/11/2023	169.97
	584519, 584567 12/19	2302772	252351	1/11/2023	220.53
	5.84432E+11	2300075	252351	1/11/2023	74.68
	3 INVS 11/30-12/07	2302583	252351	1/11/2023	86.00
<b>Ace Hardware Total</b>					<b>551.18</b>
Adams, Julie	HOURS 11/18-11/30	2302547	252352	1/11/2023	1,031.25
	HOURS 12/9-15	2302676	252352	1/11/2023	525.00
<b>Adams, Julie Total</b>					<b>1,556.25</b>
Advance Auto Parts	17 INVS 12/02-12/27	2300186	252353	1/11/2023	3,558.32
	10 INVS 12/7-12/26	2300073	252353	1/11/2023	370.71
<b>Advance Auto Parts Total</b>					<b>3,929.03</b>
Aguilar, Michael	V430455	0	21796	1/9/2023	80.00
	V565668	0	20246	1/3/2023	55.00
	V677643	0	126373	12/15/2022	55.00
	V959160	0	126373	12/15/2022	55.00
<b>Aguilar, Michael Total</b>					<b>245.00</b>
Alexian Brothers Behavioral Health	STMT 10/3-10/21	2302659	252354	1/11/2023	480.00
<b>Alexian Brothers Behavioral Health Total</b>					<b>480.00</b>
Allensworth, Jermaine	V190746	0	126374	12/15/2022	55.00
<b>Allensworth, Jermaine Total</b>					<b>55.00</b>
Alpha Baking Co., Inc.	STMT 11/27-12/178	2302783	252355	1/11/2023	3,444.04
<b>Alpha Baking Co., Inc. Total</b>					<b>3,444.04</b>
Alpha Controls & Services LLC	22S066-4 12/09	2302808	252356	1/11/2023	1,353.50
	22S067-4 12/09	2302809	252356	1/11/2023	1,063.00
<b>Alpha Controls &amp; Services LLC Total</b>					<b>2,416.50</b>
Alta Construction Equipment Illinois	2 INVS 12/14-12/19	2302777	252357	1/11/2023	13,960.00
<b>Alta Construction Equipment Illinois Total</b>					<b>13,960.00</b>
Amazon Capital Services	1XMF-JJ79-HHM7 1/08	2302680	252358	1/11/2023	199.96
	1QRT-NJ3D-JWVF 01/08	2302739	252358	1/11/2023	9.61
	1RFD-MP7G-LK9P 1/08	2302734	252358	1/11/2023	739.15
	1GJV-NTCD-MVKX	2302704	252358	1/11/2023	150.81
	2 INV 12/15 & 12/26	2302434	252358	1/11/2023	41.61
	11K4-JWVF-G1M4 12/15	2302383	252358	1/11/2023	89.99
	1JD6-17P9-DPMN 12/15	2302389	252358	1/11/2023	425.00
	1T4N-YV3D-JY73 12/10	2302511	252358	1/11/2023	151.99
	166K-XTGL-M4W4 12/11	2302512	252358	1/11/2023	26.99
	1PPC-LL1V-G1HN 12/10	2302513	252358	1/11/2023	20.49
	IMP1-JPGY-MX99 12/11	2302435	252358	1/11/2023	39.83
	13H4-7DHK-3LFT 12/13	2302534	252358	1/11/2023	28.49
	1QPG-K7CJ-KGMR 1/08	2302717	252358	1/11/2023	88.34
	1LX6-XCPX-D4XK 1/07	2302662	252358	1/11/2023	117.39
	1KDH-P3PM-FW97 1/07	2302684	252358	1/11/2023	264.95
	197Q-VWXG-C4TQ 1/06	2302695	252358	1/11/2023	188.52
	1CP9-7TCX-VDD3	2302400	252358	1/11/2023	76.79

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Amazon Capital Services	1QWR-XKDJ-7THG 12/08	2302433	252358	1/11/2023	258.30
	193N-PRDD-LQHH	204230004	14801	1/17/2023	37.70
<b>Amazon Capital Services Total</b>					<b>2,955.91</b>
Ambrose, Valerie L	TRAVEL NOV-DEC 22	0	252359	1/11/2023	31.25
	V352474	0	14773	1/4/2023	36.81
<b>Ambrose, Valerie L Total</b>					<b>68.06</b>
American Pest Control	503360.4615	2300072	252360	1/11/2023	1,230.00
<b>American Pest Control Total</b>					<b>1,230.00</b>
American Red Cross	22507156	0	46560	1/11/2023	383.00
<b>American Red Cross Total</b>					<b>383.00</b>
Amerman, Julie	V780742	0	126398	1/3/2023	60.00
<b>Amerman, Julie Total</b>					<b>60.00</b>
Amplified IT LLC	52630.42857	2302677	252361	1/11/2023	101.11
<b>Amplified IT LLC Total</b>					<b>101.11</b>
Aper, Mary A	V835735	0	2920	1/12/2023	31.40
	V294947	0	2917	1/3/2023	20.00
<b>Aper, Mary A Total</b>					<b>51.40</b>
Arjona, Martha B	TRAVEL DEC 22	0	252362	1/11/2023	1.94
<b>Arjona, Martha B Total</b>					<b>1.94</b>
Arns, Susan	TRAVEL DEC 22	0	252363	1/11/2023	43.25
<b>Arns, Susan Total</b>					<b>43.25</b>
Arthur J. Gallagher	4534654.4	2302689	252364	1/11/2023	35,000.00
<b>Arthur J. Gallagher Total</b>					<b>35,000.00</b>
Avanti's Italian Restaurant - Normal	5775, 5412	0	46561	1/11/2023	145.05
	V769462	0	14785	1/9/2023	383.40
<b>Avanti's Italian Restaurant - Normal Total</b>					<b>528.45</b>
Avanti's Italian Restaurant -Bloomington	STMT 01/01	2302758	252365	1/11/2023	672.00
	V339491	0	24475	1/9/2023	66.30
	5450	0	21804	1/10/2023	452.45
	V606502	0	6376	1/13/2023	658.45
<b>Avanti's Italian Restaurant -Bloomington Total</b>					<b>1,849.20</b>
Baby Fold	V270790	0	2684	1/12/2023	249.01
	V560831	0	2684	1/12/2023	180.39
	21 INV 12/13/22	2302658	252366	1/11/2023	156,775.20
<b>Baby Fold Total</b>					<b>157,204.60</b>
Bain, Leeann Janette	V553920	0	6170	1/5/2023	108.00
	V108684	0	6169	12/15/2022	90.50
<b>Bain, Leeann Janette Total</b>					<b>198.50</b>
Bane, Parker J	FUEL REIMB 10/27-28	2302649	252367	1/11/2023	159.68
	Reimb 1-5-23	0	46546	1/6/2023	96.29
<b>Bane, Parker J Total</b>					<b>255.97</b>
Barbeau, Kimberly	REIMB-EPIC 01/06	2302820	252368	1/11/2023	912.04
	V911464	0	6377	1/13/2023	355.65
<b>Barbeau, Kimberly Total</b>					<b>1,267.69</b>

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Barber, Michael	V63030	0	126421	1/10/2023	75.00
<b>Barber, Michael Total</b>					<b>75.00</b>
Barclay Blocks, Inc.	INV-11/29/22	2302312	252369	1/11/2023	885.00
<b>Barclay Blocks, Inc. Total</b>					<b>885.00</b>
Barnes & Noble Booksellers	4368668	2302803	252370	1/11/2023	248.55
<b>Barnes &amp; Noble Booksellers Total</b>					<b>248.55</b>
Bashary, Kathryn C	V168575	0	21785	12/15/2022	370.71
<b>Bashary, Kathryn C Total</b>					<b>370.71</b>
Basting, Grant	V822854	0	126410	1/6/2023	100.00
<b>Basting, Grant Total</b>					<b>100.00</b>
Bean, Timothy L	V915081	0	21786	12/15/2022	93.88
<b>Bean, Timothy L Total</b>					<b>93.88</b>
Beer, Julia Renee	TRAVEL AUG 22	0	252371	1/11/2023	63.75
	TRAVEL SEP 22	0	252371	1/11/2023	119.75
	TRAVEL OCT 22	0	252371	1/11/2023	119.75
	TRAVEL NOV 22	0	252371	1/11/2023	136.44
	TRAVEL DEC 22	0	252371	1/11/2023	90.63
<b>Beer, Julia Renee Total</b>					<b>530.32</b>
Bennett Electronics	34502.4	2300003	252372	1/11/2023	7,331.00
	34489.54545	2302350	252372	1/11/2023	121,584.00
	34503.4	2302630	252372	1/11/2023	695.00
	34504.4	2300038	252372	1/11/2023	2,998.00
<b>Bennett Electronics Total</b>					<b>132,608.00</b>
Bennett, Cora	V35473	0	24469	1/6/2023	123.53
<b>Bennett, Cora Total</b>					<b>123.53</b>
Bennett, Tara Marie	TRAVEL DEC 22	0	252373	1/11/2023	15.88
<b>Bennett, Tara Marie Total</b>					<b>15.88</b>
Bierbaum, John	Pizza for MT	0	46562	1/11/2023	32.45
<b>Bierbaum, John Total</b>					<b>32.45</b>
Bill's Key & Lock Shop	169597.2222	2302613	252374	1/11/2023	2.30
<b>Bill's Key &amp; Lock Shop Total</b>					<b>2.30</b>
Birch, Timothy	V792270	0	20260	1/9/2023	75.00
<b>Birch, Timothy Total</b>					<b>75.00</b>
Bishop, Janette Milagros	TRAVEL DEC 22	0	252375	1/11/2023	18.75
<b>Bishop, Janette Milagros Total</b>					<b>18.75</b>
Bishop, John	Swim official 1/7/23	0	46927	1/6/2023	125.00
<b>Bishop, John Total</b>					<b>125.00</b>
Bjk Welding Solutions	4388	0	46940	1/11/2023	557.00
<b>Bjk Welding Solutions Total</b>					<b>557.00</b>
Blair, Michelle A.	V928256	0	14774	1/4/2023	70.00
	V310558	0	6381	1/17/2023	70.00
<b>Blair, Michelle A. Total</b>					<b>140.00</b>

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Bloomington High School	Feb 4th shootout	0	46563	1/11/2023	200.00
<b>Bloomington High School Total</b>					<b>200.00</b>
Bloomington Junior High School	WRESTLING FEES 01/5	2302701	252376	1/11/2023	400.00
	V103773	0	24483	1/9/2023	225.00
	V291047	0	24476	1/9/2023	225.00
	V721274	0	14775	1/4/2023	225.00
	V434322	0	6358	12/20/2022	225.00
<b>Bloomington Junior High School Total</b>					<b>1,300.00</b>
Blue Cross Blue Shield Of Illinois	3.83161E+11	0	0	1/4/2023	263,381.53
	7.60679E+11	0	0	1/4/2023	109,334.48
	3.83165E+11	0	0	12/27/2022	396,467.03
	3.8317E+11	0	0	12/20/2022	290,900.53
	3.83163E+11	0	0	1/11/2023	252,105.67
<b>Blue Cross Blue Shield Of Illinois Total</b>					<b>1,312,189.24</b>
Blue, Melynda	REIMB PKG 10/4-11/1	2302568	252377	1/11/2023	14.00
<b>Blue, Melynda Total</b>					<b>14.00</b>
Bobcat Of Peoria	02-74351 11/15	2302612	252378	1/11/2023	13.72
<b>Bobcat Of Peoria Total</b>					<b>13.72</b>
Boehm, Kimberley Ruth	Step up lunch	0	46541	12/16/2022	304.85
<b>Boehm, Kimberley Ruth Total</b>					<b>304.85</b>
Bordner, Kelly L	REIMB TRAVEL 12-15	0	252379	1/11/2023	42.50
<b>Bordner, Kelly L Total</b>					<b>42.50</b>
Bowling, Justin	V190746	0	126375	12/15/2022	75.00
<b>Bowling, Justin Total</b>					<b>75.00</b>
Boyd Jr., Willie	V995556	0	126419	1/9/2023	55.00
	V612655	0	20261	1/9/2023	55.00
	V190746	0	126376	12/15/2022	55.00
<b>Boyd Jr., Willie Total</b>					<b>165.00</b>
Bradfield's Computer Supply	560060.6316	2301981	252380	1/11/2023	496.53
	560129.6316	2302424	252380	1/11/2023	76.82
<b>Bradfield's Computer Supply Total</b>					<b>573.35</b>
Bradford Supply Company	2475497	2302614	252381	1/11/2023	39.37
<b>Bradford Supply Company Total</b>					<b>39.37</b>
Bradley Bourbonnais High School	V880932	0	126411	1/6/2023	210.00
<b>Bradley Bourbonnais High School Total</b>					<b>210.00</b>
Braman, Becky	V233451	0	5032	1/3/2023	8.30
<b>Braman, Becky Total</b>					<b>8.30</b>
Brand, Kara C	TRAVEL NOV 22	0	252382	1/11/2023	34.13
	TRAVEL DEC 22	0	252382	1/11/2023	28.69
<b>Brand, Kara C Total</b>					<b>62.82</b>
Briggs, Susan Kay	TRAVEL DEC 22	0	252383	1/11/2023	58.13
<b>Briggs, Susan Kay Total</b>					<b>58.13</b>
Brock, Vernon	V888485	0	24467	1/5/2023	-

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Brock, Vernon	V664623	0	21790	1/5/2023	80.00
<b>Brock, Vernon Total</b>					<b>80.00</b>
Brown, Hay & Stephens	540769.3667	2302685	252385	1/11/2023	955.50
<b>Brown, Hay &amp; Stephens Total</b>					<b>955.50</b>
Brown, Jessie	REIM TRAV 8/24-12/14	0	252386	1/11/2023	84.63
<b>Brown, Jessie Total</b>					<b>84.63</b>
Brown's Wrecker Service Inc	401286 ,401287 12/27	2302825	252384	1/11/2023	280.00
<b>Brown's Wrecker Service Inc Total</b>					<b>280.00</b>
Bruce, Amanda Christine	V479030	0	21775	12/15/2022	23.98
<b>Bruce, Amanda Christine Total</b>					<b>23.98</b>
Bruce, Mollie A	REIMB TRAVEL 12-16	0	252387	1/11/2023	75.81
<b>Bruce, Mollie A Total</b>					<b>75.81</b>
Bruer, Shelbie Grace	REIMB PKG 10/4-11/1	2302569	252388	1/11/2023	14.00
<b>Bruer, Shelbie Grace Total</b>					<b>14.00</b>
BSN Sports	920030173	0	46564	1/11/2023	10,850.41
	920098281	0	46564	1/11/2023	907.69
	920115128	0	46564	1/11/2023	2,076.52
<b>BSN Sports Total</b>					<b>13,834.62</b>
Budak, Heather	REIMB GIMKIT 10/17	2302413	252389	1/11/2023	59.88
<b>Budak, Heather Total</b>					<b>59.88</b>
Burke, Zachary	Speech Judge	0	46912	1/5/2023	75.00
<b>Burke, Zachary Total</b>					<b>75.00</b>
Burns, Laura M	V906063	0	21776	12/15/2022	103.04
<b>Burns, Laura M Total</b>					<b>103.04</b>
Burris Equipment	2 INVS 12/16-29	2302763	252390	1/11/2023	1,870.59
<b>Burris Equipment Total</b>					<b>1,870.59</b>
Burroughs, Jill A	V732845	0	2572	1/12/2023	32.86
<b>Burroughs, Jill A Total</b>					<b>32.86</b>
Burt, Michael B	REIMB SUPS 8/25-	2302577	252391	1/11/2023	330.41
<b>Burt, Michael B Total</b>					<b>330.41</b>
Bushue Human Resources, Inc.	10668	2302668	252392	1/11/2023	12,000.00
<b>Bushue Human Resources, Inc. Total</b>					<b>12,000.00</b>
Butler, Alicia	V420025	0	5047	12/16/2022	25.00
<b>Butler, Alicia Total</b>					<b>25.00</b>
Cacciatori, Richard B.	V747198	0	20250	1/5/2023	75.00
<b>Cacciatori, Richard B. Total</b>					<b>75.00</b>
Canas, Andrea	ATC Service	0	46928	1/6/2023	135.00
<b>Canas, Andrea Total</b>					<b>135.00</b>
Carl's Pro Band Instrument Repair	939	2302789	252393	1/11/2023	60.00
<b>Carl's Pro Band Instrument Repair Total</b>					<b>60.00</b>

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Carson Sports Prints	V771188	0	14766	12/15/2022	275.00
<b>Carson Sports Prints Total</b>					<b>275.00</b>
Casey's Garden Center	V792461	0	2573	1/12/2023	66.99
	V669506	0	7196	1/9/2023	70.00
	V443508	0	4063	1/5/2023	35.00
<b>Casey's Garden Center Total</b>					<b>171.99</b>
Cdw Computer Centers, Inc	FW13425 12/29	2301585	252394	1/11/2023	19,740.00
<b>Cdw Computer Centers, Inc Total</b>					<b>19,740.00</b>
Cedar Ridge Elementary School	V461709	0	5048	12/16/2022	120.00
<b>Cedar Ridge Elementary School Total</b>					<b>120.00</b>
Central Illinois Trucks Inc	3 INVS 12/9-12/31	2302767	252395	1/11/2023	1,502.54
<b>Central Illinois Trucks Inc Total</b>					<b>1,502.54</b>
Change Academy Lake Of The Ozarks	INV057236 11/30	2302607	252396	1/11/2023	4,243.60
<b>Change Academy Lake Of The Ozarks Total</b>					<b>4,243.60</b>
Chestnut Health Systems	MISC-23-062 12/05	2302544	252397	1/11/2023	2,291.00
<b>Chestnut Health Systems Total</b>					<b>2,291.00</b>
Chick-Fil-A	V22115	0	21797	1/9/2023	206.55
<b>Chick-Fil-A Total</b>					<b>206.55</b>
City of Bloomington	W ATER 12/14-28	0	252398	1/11/2023	4,687.02
	WATER BILL 1/04	0	252398	1/11/2023	2,141.66
	WATER BILL 12/02/22	0	252345	12/15/2022	2,417.71
<b>City of Bloomington Total</b>					<b>9,246.39</b>
City Of Bloomington 5	V962	0	24458	12/15/2022	425.00
<b>City Of Bloomington 5 Total</b>					<b>425.00</b>
Clayton Holdings, LLC	5499.5	2302683	252399	1/11/2023	117,555.49
<b>Clayton Holdings, LLC Total</b>					<b>117,555.49</b>
Clean The Uniform Company	3 INV 12/13-12/27	2300040	252400	1/11/2023	183.42
<b>Clean The Uniform Company Total</b>					<b>183.42</b>
Clinton High School	TRACK MEET FEE 1/05	2302708	252401	1/11/2023	150.00
<b>Clinton High School Total</b>					<b>150.00</b>
Collier, Elizabeth	V499874	0	21805	1/10/2023	816.76
<b>Collier, Elizabeth Total</b>					<b>816.76</b>
Collins, Paula Lynn	TRAVEL DEC 22	0	252402	1/11/2023	28.00
<b>Collins, Paula Lynn Total</b>					<b>28.00</b>
Comcast Business	8771010010005246-DEC	2302743	252403	1/11/2023	432.83
<b>Comcast Business Total</b>					<b>432.83</b>
Confidential On-Site Paper Shreddin	133683.3667	0	252404	1/11/2023	161.80
	134028.3667	2302562	252404	1/11/2023	36.22
	134016	2302585	252404	1/11/2023	32.00
	133635.3667	2302551	252404	1/11/2023	76.07
<b>Confidential On-Site Paper Shreddin Total</b>					<b>306.09</b>
Conley, Rebecca Renae	TRAVEL JUN 22	0	252405	1/11/2023	44.23

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Conley, Rebecca Renae	TRAVEL JUL22	0	252405	1/11/2023	21.88
	TRAVEL AUG 22	0	252405	1/11/2023	60.50
	TRAVEL SEP 22	0	252405	1/11/2023	80.63
	TRAVEL OCT 22	0	252405	1/11/2023	55.13
	Crush/cookies	0	46907	12/16/2022	66.67
<b>Conley, Rebecca Renae Total</b>					<b>329.04</b>
Connor Co	3 INVS 12/6-7	2302617	252406	1/11/2023	605.22
<b>Connor Co Total</b>					<b>605.22</b>
Contract Paper Group, Inc.	43008718201&301 12/9	2302266	252407	1/11/2023	18,180.00
<b>Contract Paper Group, Inc. Total</b>					<b>18,180.00</b>
Corn Belt Energy Corporation	ELECTRIC 12/20	0	252408	1/11/2023	-
	ELECTRIC BILL 12/09	0	252346	12/15/2022	212,897.84
<b>Corn Belt Energy Corporation Total</b>					<b>212,897.84</b>
Cornell Interventions, Inc.	4582311122	2302609	252409	1/11/2023	2,411.95
<b>Cornell Interventions, Inc. Total</b>					<b>2,411.95</b>
Cotter, Jacob	V674001	0	126377	12/15/2022	55.00
	V190746	0	126377	12/15/2022	55.00
<b>Cotter, Jacob Total</b>					<b>110.00</b>
Coyle, Cynthia Marie	V291545	0	21798	1/9/2023	35.40
<b>Coyle, Cynthia Marie Total</b>					<b>35.40</b>
Crowder, Sarah A	V744732	0	6365	1/5/2023	17.42
<b>Crowder, Sarah A Total</b>					<b>17.42</b>
Crown Awards Inc	Normal West HS	0	46547	1/6/2023	-
	35896996, 35897704	0	46542	12/16/2022	703.76
<b>Crown Awards Inc Total</b>					<b>703.76</b>
CU Woodshop	INV-#8 12/13	2302485	252410	1/11/2023	5,497.00
<b>CU Woodshop Total</b>					<b>5,497.00</b>
Culligan Water Conditioning	V314829	0	2921	1/12/2023	8.50
	V413762	0	5106	1/5/2023	27.50
	V879909	0	6366	1/5/2023	112.30
<b>Culligan Water Conditioning Total</b>					<b>148.30</b>
Cummins Sales And Service	Q1-57504 12/09	2302836	252411	1/11/2023	16.59
	Q1-57434 12/07	2302762	252411	1/11/2023	40.31
<b>Cummins Sales And Service Total</b>					<b>56.90</b>
Cumulus Media-Bloomington	BB3520809 11/30	2302593	252412	1/11/2023	425.00
<b>Cumulus Media-Bloomington Total</b>					<b>425.00</b>
Cunningham Children's Home	08172022#7 12/16	2302673	252413	1/11/2023	5,068.05
	6824, 6823	2302549	252413	1/11/2023	11,276.28
<b>Cunningham Children's Home Total</b>					<b>16,344.33</b>
Cunningham, Annette Suzanne	V677135	0	6317	12/16/2022	40.00
<b>Cunningham, Annette Suzanne Total</b>					<b>40.00</b>
Darnell, Michelle	Team food	0	46941	1/11/2023	454.25
<b>Darnell, Michelle Total</b>					<b>454.25</b>

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Daugherty, Thomas E.	V959160	0	126378	12/15/2022	75.00	
<b>Daugherty, Thomas E. Total</b>					<b>75.00</b>	
Daugherty, Troy	V953995	0	20262	1/9/2023	75.00	
<b>Daugherty, Troy Total</b>					<b>75.00</b>	
Davis, Allison	V178276	0	14767	12/15/2022	222.37	
<b>Davis, Allison Total</b>					<b>222.37</b>	
Davis, Portia	TRAVEL DEC 22	0	252414	1/11/2023	24.19	
<b>Davis, Portia Total</b>					<b>24.19</b>	
Davis, Regina		1	0	46908	12/16/2022	600.00
<b>Davis, Regina Total</b>					<b>600.00</b>	
Dehner, Meredith R	TRAVEL NOV 22	0	252415	1/11/2023	32.75	
	TRAVEL DEC 22	0	252415	1/11/2023	51.50	
<b>Dehner, Meredith R Total</b>					<b>84.25</b>	
Denny's Doughnuts & Bakery	951682	0	14776	1/4/2023	50.40	
	V150875	0	6316	12/15/2022	52.00	
	V247567	0	24459	12/15/2022	66.20	
	V991632	0	24453	12/15/2022	90.80	
	949650	0	21777	12/15/2022	64.60	
<b>Denny's Doughnuts &amp; Bakery Total</b>					<b>324.00</b>	
Dickinson, Lindsey Megan	REIMB TRAVEL 01/03	0	252416	1/11/2023	4.91	
<b>Dickinson, Lindsey Megan Total</b>					<b>4.91</b>	
Dillman, Pamela	REIMB TRAVEL 12-14	0	252417	1/11/2023	20.94	
<b>Dillman, Pamela Total</b>					<b>20.94</b>	
Dischert, Susan	TRAVEL SEP 22	0	252418	1/11/2023	19.25	
	TRAVEL OCT 22	0	252418	1/11/2023	23.19	
	TRAVEL NOV 22	0	252418	1/11/2023	27.81	
	TRAVEL DEC 22	0	252418	1/11/2023	4.69	
<b>Dischert, Susan Total</b>					<b>74.94</b>	
Don Owen Tire Service, Inc	4 INVS 12/1-12/27	2302823	252419	1/11/2023	3,581.68	
	313259.4444	2302792	252419	1/11/2023	2,540.25	
	313327.4286	2302824	252419	1/11/2023	896.20	
	4 INV 11/3-11/12	2302618	252419	1/11/2023	3,133.53	
<b>Don Owen Tire Service, Inc Total</b>					<b>10,151.66</b>	
Donny B Popcorn Inc.	346	0	46909	12/16/2022	517.50	
<b>Donny B Popcorn Inc. Total</b>					<b>517.50</b>	
Doty, Ashton C	V493280	0	24454	12/15/2022	30.00	
<b>Doty, Ashton C Total</b>					<b>30.00</b>	
Dryer, Karen S	V66756	0	14777	1/4/2023	30.94	
<b>Dryer, Karen S Total</b>					<b>30.94</b>	
Dupureur, Terry	V531592	0	24477	1/9/2023	70.00	
<b>Dupureur, Terry Total</b>					<b>70.00</b>	
Duran, Eduard	V661052	0	126412	1/6/2023	65.00	
<b>Duran, Eduard Total</b>					<b>65.00</b>	

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Dyke, Curtis	V681144	0	126413	1/6/2023	90.00
<b>Dyke, Curtis Total</b>					<b>90.00</b>
Eai Education	1.22489E+13	2301105	252420	1/11/2023	203.15
<b>Eai Education Total</b>					<b>203.15</b>
Ease Tech LLC	21-2552	0	46913	1/5/2023	150.00
<b>Ease Tech LLC Total</b>					<b>150.00</b>
Eddins, Theodore	V380986	0	20263	1/9/2023	55.00
	V759755	0	14802	1/17/2023	80.00
<b>Eddins, Theodore Total</b>					<b>135.00</b>
Edmentum	INV202719 11/30	2302799	252421	1/11/2023	1,180.00
<b>Edmentum Total</b>					<b>1,180.00</b>
Edmonson Sr., Jonathan	V63030	0	126422	1/10/2023	55.00
	V832958	0	126400	1/5/2023	55.00
<b>Edmonson Sr., Jonathan Total</b>					<b>110.00</b>
Edwards, Sarah Lynn	V787333	0	5049	12/16/2022	254.22
	V106304	0	5058	1/13/2023	44.97
<b>Edwards, Sarah Lynn Total</b>					<b>299.19</b>
Egan, Paula	V674546	0	24484	1/9/2023	219.54
<b>Egan, Paula Total</b>					<b>219.54</b>
Ehlers, Daniel	V441199	0	21806	1/12/2023	70.00
<b>Ehlers, Daniel Total</b>					<b>70.00</b>
Eickelschulte, Ray	V36510	0	126404	1/6/2023	85.00
<b>Eickelschulte, Ray Total</b>					<b>85.00</b>
Ekon-O-Pac LLC	1280	2302598	252422	1/11/2023	180.00
<b>Ekon-O-Pac LLC Total</b>					<b>180.00</b>
Elpayaa, Lauren	REIMB TRAVEL 12-16	0	252423	1/11/2023	42.19
<b>Elpayaa, Lauren Total</b>					<b>42.19</b>
Emberson, Matthew David	t-shirts for softbal	0	46914	1/5/2023	560.00
<b>Emberson, Matthew David Total</b>					<b>560.00</b>
Embrace Education	12696.75	2302827	252424	1/11/2023	1,000.00
	12587	2302686	252424	1/11/2023	2,697.94
<b>Embrace Education Total</b>					<b>3,697.94</b>
Emerick, Drew Mathew	TRAVEL NOV 22	0	252425	1/11/2023	44.69
	TRAVEL DEC 22	0	252425	1/11/2023	41.25
<b>Emerick, Drew Mathew Total</b>					<b>85.94</b>
Engler Callaway Baasten & Sraga, LLC	30891	2302548	252426	1/11/2023	148.50
<b>Engler Callaway Baasten &amp; Sraga, LLC Total</b>					<b>148.50</b>
Eureka Middle School	WRESTING FEE 1/05	2302702	252427	1/11/2023	150.00
<b>Eureka Middle School Total</b>					<b>150.00</b>
Fairfield, James	V317716	0	20264	1/9/2023	75.00
	V190746	0	126379	12/15/2022	75.00
<b>Fairfield, James Total</b>					<b>150.00</b>

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Fairview Elementary School	V221793	0	5050	12/16/2022	120.00
<b>Fairview Elementary School Total</b>					<b>120.00</b>
Fastsigns	Inv #40103	0	46548	1/6/2023	136.68
<b>Fastsigns Total</b>					<b>136.68</b>
Feeney, David	Reimb snacks/drinks	0	46929	1/6/2023	73.08
<b>Feeney, David Total</b>					<b>73.08</b>
Fields, Jason Jerome	V523020	0	6367	1/5/2023	70.00
	V505227	0	24489	1/12/2023	70.00
<b>Fields, Jason Jerome Total</b>					<b>140.00</b>
Finck, Nick	V327186	0	6359	12/20/2022	70.00
<b>Finck, Nick Total</b>					<b>70.00</b>
Fink, Julie A	V970165	0	7192	12/16/2022	72.48
<b>Fink, Julie A Total</b>					<b>72.48</b>
First Student	119848519.5	2302665	252428	1/11/2023	1,241,518.18
	11852074	2302666	252428	1/11/2023	1,095,427.41
<b>First Student Total</b>					<b>2,336,945.59</b>
Fish, Jill E	V566646	0	2922	1/12/2023	84.46
<b>Fish, Jill E Total</b>					<b>84.46</b>
Fisher, Charles E	TRAVEL DEC 22	0	252429	1/11/2023	48.94
<b>Fisher, Charles E Total</b>					<b>48.94</b>
Fisher, Rocio	V6618	0	2682	1/6/2023	38.36
<b>Fisher, Rocio Total</b>					<b>38.36</b>
Fitzgerald, Kelly Leigh	V120141	0	24470	1/6/2023	44.64
<b>Fitzgerald, Kelly Leigh Total</b>					<b>44.64</b>
Five Star Water	V418560	0	2681	1/4/2023	9.00
	V228023	0	7194	1/4/2023	27.65
	V844156	0	21791	1/5/2023	9.00
	V599132	0	6318	12/16/2022	75.75
	12/15/2022	0	1405	1/12/2023	28.45
<b>Five Star Water Total</b>					<b>149.85</b>
Follett Book Fairs	571300F 12/01	2301952	252430	1/11/2023	1,255.22
<b>Follett Book Fairs Total</b>					<b>1,255.22</b>
Forget Me Not Flowers	V529720	0	126392	12/16/2022	220.00
<b>Forget Me Not Flowers Total</b>					<b>220.00</b>
Fox Creek Elementary School	V622354	0	5051	12/16/2022	120.00
<b>Fox Creek Elementary School Total</b>					<b>120.00</b>
Freeman, Matthew Gregory	V497524	0	20247	1/3/2023	55.00
	V4863	0	126441	1/13/2023	55.00
<b>Freeman, Matthew Gregory Total</b>					<b>110.00</b>
Freymann, Megan Marie	TRAVEL NOV 22	0	252431	1/11/2023	36.63
	TRAVEL DEC 22	0	252431	1/11/2023	114.88
<b>Freymann, Megan Marie Total</b>					<b>151.51</b>

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Frontier 1	BILLING - 12/20/22	0	252432	1/11/2023	531.65
	BILLING - 12/13/22	0	252432	1/11/2023	6,770.62
<b>Frontier 1 Total</b>					<b>7,302.27</b>
Fs Custom Turf	34116743.38	2302619	252433	1/11/2023	91.50
<b>Fs Custom Turf Total</b>					<b>91.50</b>
Fulling Interpreting Services, LLC.	22276.33333	2302802	252434	1/11/2023	100.00
<b>Fulling Interpreting Services, LLC. Total</b>					<b>100.00</b>
Furler, Jeffrey R.	V520565	0	24468	1/5/2023	80.00
<b>Furler, Jeffrey R. Total</b>					<b>80.00</b>
Further	40467013	0	0	1/4/2023	4,898.13
	40462857	0	0	12/28/2022	10,097.60
	40455894	0	0	12/21/2022	8,555.73
	V6475240	0	0	12/20/2022	3,961.67
	16322326	0	0	12/21/2022	1,823.00
	40471766	0	0	1/11/2023	29,119.64
<b>Further Total</b>					<b>58,455.77</b>
G A Rich & Sons Inc.	1473609	2302620	252435	1/11/2023	1,522.00
<b>G A Rich &amp; Sons Inc. Total</b>					<b>1,522.00</b>
Game Time	PJI-0198509 11/07	2302621	252436	1/11/2023	1,631.65
<b>Game Time Total</b>					<b>1,631.65</b>
Gannaway, Rachel L	TRAVEL DEC 22	0	252437	1/11/2023	69.94
	V204540	0	1858	1/6/2023	48.93
<b>Gannaway, Rachel L Total</b>					<b>118.87</b>
Gant, Cornelius	V63030	0	126423	1/10/2023	55.00
	V962714	0	14786	1/9/2023	80.00
<b>Gant, Cornelius Total</b>					<b>135.00</b>
Garcia, Stephanie Michelle	TRAVEL DEC 22	0	252438	1/11/2023	48.38
<b>Garcia, Stephanie Michelle Total</b>					<b>48.38</b>
Gendron, Jeffrey	V63030	0	126424	1/10/2023	55.00
	V862406	0	20251	1/5/2023	65.00
<b>Gendron, Jeffrey Total</b>					<b>120.00</b>
Gerdes, Andrew L.	V147739	0	20265	1/9/2023	75.00
<b>Gerdes, Andrew L. Total</b>					<b>75.00</b>
Gerrietts, Jennifer Lee	V673626	0	21787	12/16/2022	39.90
<b>Gerrietts, Jennifer Lee Total</b>					<b>39.90</b>
Ggnet, Inc.	83105 & 13068 12/15	2302628	252439	1/11/2023	690.00
<b>Ggnet, Inc. Total</b>					<b>690.00</b>
Ghrist, Tracie Nicole	TRAVEL DEC 22	0	252440	1/11/2023	121.63
<b>Ghrist, Tracie Nicole Total</b>					<b>121.63</b>
Gibson, Jennifer	TRAVEL DEC 22	0	252441	1/11/2023	27.31
<b>Gibson, Jennifer Total</b>					<b>27.31</b>
Gibson, Patrick T	TRAVEL DEC 22	0	252442	1/11/2023	196.56

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
<b>Gibson, Patrick T Total</b>					<b>196.56</b>
Glasgow-Kuhns, Meegan Mary	TRAVEL OCT 22	0	252443	1/11/2023	58.00
	TRAVEL NOV 22	0	252443	1/11/2023	27.13
	TRAVEL DEC 22	0	252443	1/11/2023	58.94
<b>Glasgow-Kuhns, Meegan Mary Total</b>					<b>144.07</b>
Glatt, Michelle L	V623065	0	24478	1/9/2023	35.58
	V657753	0	24455	12/15/2022	15.99
	V7438	0	24490	1/12/2023	76.84
	V727803	0	6378	1/13/2023	23.98
<b>Glatt, Michelle L Total</b>					<b>152.39</b>
Glenwood High School	Speech Boosters	0	46581	1/13/2023	24.00
<b>Glenwood High School Total</b>					<b>24.00</b>
Goben, Denise L	V834787	0	24471	1/6/2023	122.75
<b>Goben, Denise L Total</b>					<b>122.75</b>
Gonzalez, Roman	TRAVEL DEC 22	0	252444	1/11/2023	32.13
<b>Gonzalez, Roman Total</b>					<b>32.13</b>
Gopher Learning	IN249030	2302733	252445	1/11/2023	509.32
<b>Gopher Learning Total</b>					<b>509.32</b>
Gordon Food Service, Inc	14 INVS 12/1-12/7	2302752	252446	1/11/2023	13,503.12
	21 INV 12/2-12/08	2302753	252446	1/11/2023	19,774.83
	18 INVS 12/9-12/13	2302754	252446	1/11/2023	18,651.04
	15 INVS 12/7-12/14	2302755	252446	1/11/2023	10,286.48
	18 INVS 12/8-12/15	2302756	252446	1/11/2023	8,357.15
	24 INV 12/1-12/6	2302596	252446	1/11/2023	25,474.48
<b>Gordon Food Service, Inc Total</b>					<b>96,047.10</b>
Gotschall, Heather L	Reimb misc	0	46942	1/11/2023	578.68
	Reimb 12/13/22	0	46915	1/5/2023	613.33
<b>Gotschall, Heather L Total</b>					<b>1,192.01</b>
Gourley, Shauna Kate	V133399	0	5476	1/11/2023	419.97
<b>Gourley, Shauna Kate Total</b>					<b>419.97</b>
Grand Stage Company	ORD-#0152067	2302898	252639	1/13/2023	8,236.00
<b>Grand Stage Company Total</b>					<b>8,236.00</b>
Granite City Community School District 9	V539089	0	20283	1/13/2023	350.00
<b>Granite City Community School District 9 Total</b>					<b>350.00</b>
Green, Tawnya	V843093	0	24485	1/9/2023	80.00
<b>Green, Tawnya Total</b>					<b>80.00</b>
Griffard, John	V454998	0	24487	1/10/2023	80.00
	V674001	0	126380	12/15/2022	-
	V684015	0	126442	1/13/2023	75.00
<b>Griffard, John Total</b>					<b>155.00</b>
Griffin, Timothy E.	V520473	0	126429	1/11/2023	75.00
	V190746	0	126381	12/15/2022	75.00
<b>Griffin, Timothy E. Total</b>					<b>150.00</b>
Grimsley, James A.	V491420	0	14795	1/11/2023	70.00

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
<b>Grimsley, James A. Total</b>					<b>70.00</b>
Grubic, Angela Marie	TRAVEL DEC 22	0	252447	1/11/2023	71.31
<b>Grubic, Angela Marie Total</b>					<b>71.31</b>
Gruenloh, Amber C.	V322571	0	14803	1/17/2023	70.00
<b>Gruenloh, Amber C. Total</b>					<b>70.00</b>
Hafermann, Eduard	TRAVEL AUG 22	0	252448	1/11/2023	11.88
	TRAVEL SEP 22	0	252448	1/11/2023	12.81
	TRAVEL OCT 22	0	252448	1/11/2023	28.56
	TRAVEL NOV 22	0	252448	1/11/2023	37.06
	TRAVEL DEC 22	0	252448	1/11/2023	11.81
	Basketball expenses	0	46549	1/6/2023	548.16
<b>Hafermann, Eduard Total</b>					<b>650.28</b>
Hafermann, Tera L	Paint supplies	0	46550	1/6/2023	166.74
<b>Hafermann, Tera L Total</b>					<b>166.74</b>
Hale, Harvey	V28537	0	21807	1/12/2023	-
	V48406	0	14804	1/17/2023	140.00
	V975109	0	21813	1/12/2023	205.00
<b>Hale, Harvey Total</b>					<b>345.00</b>
Hamler, Jennifer	REIMB AMAZON 12/9	2302574	252449	1/11/2023	47.44
<b>Hamler, Jennifer Total</b>					<b>47.44</b>
Hardy, Jonathan	V674001	0	126382	12/15/2022	-
<b>Hardy, Jonathan Total</b>					<b>-</b>
Harkins, Anna H	V648842	0	21799	1/9/2023	51.24
	Freshmen gifts	0	46551	1/6/2023	69.54
<b>Harkins, Anna H Total</b>					<b>120.78</b>
Harr, Matthew	V895945	0	6319	12/16/2022	105.19
<b>Harr, Matthew Total</b>					<b>105.19</b>
Harr, Steven	V648611	0	24486	1/9/2023	70.00
<b>Harr, Steven Total</b>					<b>70.00</b>
Harris, Elizabeth Rae	FUEL REIMB 12/10	2302796	252450	1/11/2023	162.93
	Supplies 1/4/23	0	46916	1/5/2023	697.74
	Aroma kit supplies	0	46916	1/5/2023	79.58
<b>Harris, Elizabeth Rae Total</b>					<b>940.25</b>
Harsh, James D.	V425764	0	21808	1/12/2023	-
	V641432	0	14778	1/4/2023	140.00
	V444301	0	21814	1/12/2023	205.00
<b>Harsh, James D. Total</b>					<b>345.00</b>
Hartke, Colleen K	REIMB TPT 11/28	2302570	252451	1/11/2023	21.38
<b>Hartke, Colleen K Total</b>					<b>21.38</b>
Hassel, Steve	Replacement bags	0	46917	1/5/2023	121.96
	2 reimb 12/2022	0	46910	12/16/2022	744.56
<b>Hassel, Steve Total</b>					<b>866.52</b>
Hasty Awards	ORD-11221469	2302191	252452	1/11/2023	355.99
<b>Hasty Awards Total</b>					<b>355.99</b>

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Hawkins, Christopher	Hotel room, speaker	0	46582	1/13/2023	595.77
<b>Hawkins, Christopher Total</b>					<b>595.77</b>
Haws, Jonathan M	V966381	0	21788	12/16/2022	150.00
<b>Haws, Jonathan M Total</b>					<b>150.00</b>
Health Alliance Medical Plans	00366-007 12/12	2302748	252453	1/11/2023	73,734.00
<b>Health Alliance Medical Plans Total</b>					<b>73,734.00</b>
Heartspring	15874.3871	2302826	252454	1/11/2023	25,717.36
	15787.36667	2302543	252454	1/11/2023	25,402.23
	15536.25806	2300937	252454	1/11/2023	24,758.96
<b>Heartspring Total</b>					<b>75,878.55</b>
Heidemann, Elizabeth Anne	V222622	0	14768	12/15/2022	263.26
<b>Heidemann, Elizabeth Anne Total</b>					<b>263.26</b>
Hendren, Jara Kay	TRAVEL DEC 22	0	252455	1/11/2023	34.50
<b>Hendren, Jara Kay Total</b>					<b>34.50</b>
Hendricks, Carly E	V934246	0	2683	1/6/2023	45.00
<b>Hendricks, Carly E Total</b>					<b>45.00</b>
Henrichsmeyer, Krista	TRAVEL DEC 22	0	252456	1/11/2023	25.63
<b>Henrichsmeyer, Krista Total</b>					<b>25.63</b>
Heritage Machine & Welding Inc	46304.5	2302622	252457	1/11/2023	440.97
<b>Heritage Machine &amp; Welding Inc Total</b>					<b>440.97</b>
Herren, Kelly Lynn	TRAVEL NOV 22	0	252458	1/11/2023	44.00
	TRAVEL DEC 22	0	252458	1/11/2023	38.50
<b>Herren, Kelly Lynn Total</b>					<b>82.50</b>
Higby Custom Makers	1002	0	46565	1/11/2023	720.00
<b>Higby Custom Makers Total</b>					<b>720.00</b>
Higby, Valerie Maria	Reimbursement	0	46566	1/11/2023	80.00
<b>Higby, Valerie Maria Total</b>					<b>80.00</b>
Hill Radio	2022-17048 01/01	2302821	252459	1/11/2023	90.00
	2022-17006 11/30	2302778	252459	1/11/2023	3,475.00
<b>Hill Radio Total</b>					<b>3,565.00</b>
Hinshaw, Rachel	V236585	0	24462	12/16/2022	1,370.08
	V536159	0	24462	12/16/2022	10.36
<b>Hinshaw, Rachel Total</b>					<b>1,380.44</b>
Hinshaw, Rachel M	REIMB AMAZON 11/3	2302712	252460	1/11/2023	35.14
<b>Hinshaw, Rachel M Total</b>					<b>35.14</b>
Hinthorne, Diane Kay	TRAVEL NOV 22	0	252461	1/11/2023	55.56
	TRAVEL DEC 22	0	252461	1/11/2023	45.00
	REIMB CONF FEE 12/12	0	252461	1/11/2023	47.68
<b>Hinthorne, Diane Kay Total</b>					<b>148.24</b>
Hitchins, Tracy	TRAVEL DEC 22	0	252462	1/11/2023	35.50
<b>Hitchins, Tracy Total</b>					<b>35.50</b>

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Hohulin Bro Fence Co,Ltd	228.3333333	2302780	252463	1/11/2023	353.00
<b>Hohulin Bro Fence Co,Ltd Total</b>					<b>353.00</b>
Holland, Anita	V260179	0	14779	1/4/2023	27.95
	V305312	0	14779	1/4/2023	33.39
<b>Holland, Anita Total</b>					<b>61.34</b>
Hopper, Daniele	V261861	0	24460	12/15/2022	58.75
<b>Hopper, Daniele Total</b>					<b>58.75</b>
Hopper, Daniele A	REIM WALMART 12/06	2302586	252464	1/11/2023	35.82
<b>Hopper, Daniele A Total</b>					<b>35.82</b>
Horine, Joshua David	V904018	0	5059	1/13/2023	135.00
<b>Horine, Joshua David Total</b>					<b>135.00</b>
Houchin, Patricia L	REIMB TRAVEL 12-09	0	252465	1/11/2023	29.31
<b>Houchin, Patricia L Total</b>					<b>29.31</b>
Huber, Julie Ann	TRAVEL DEC 22	0	252466	1/11/2023	75.63
<b>Huber, Julie Ann Total</b>					<b>75.63</b>
Hucal, Heather Lynn	V847958	0	4054	12/15/2022	25.00
<b>Hucal, Heather Lynn Total</b>					<b>25.00</b>
Hudson Municipal Water	WATER 12/16/22	0	252467	1/11/2023	248.33
<b>Hudson Municipal Water Total</b>					<b>248.33</b>
Huff, Travis J.	V520473	0	126430	1/11/2023	75.00
<b>Huff, Travis J. Total</b>					<b>75.00</b>
Hunt, Amanda Louise	V940822	0	5107	1/5/2023	307.97
	V93144	0	5107	1/5/2023	77.64
<b>Hunt, Amanda Louise Total</b>					<b>385.61</b>
Huth, Lisa L.	V257041	0	6382	1/17/2023	70.00
<b>Huth, Lisa L. Total</b>					<b>70.00</b>
Hutson, Christi Lee	V419074	0	4055	12/15/2022	100.00
<b>Hutson, Christi Lee Total</b>					<b>100.00</b>
Icca	V20908	0	21792	1/5/2023	250.00
<b>Icca Total</b>					<b>250.00</b>
iCEV MULTIMEDIA	136700.1667	2302741	252468	1/11/2023	1,200.00
<b>iCEV MULTIMEDIA Total</b>					<b>1,200.00</b>
IDTA	V709347	0	20281	1/10/2023	100.00
<b>IDTA Total</b>					<b>100.00</b>
Iesa Illinois Elementary School Asn	V697368	0	6372	1/9/2023	160.00
	V783550	0	21793	1/5/2023	5,576.00
	V629680	0	24456	12/15/2022	160.00
	V536110	0	14769	12/15/2022	673.80
<b>Iesa Illinois Elementary School Asn Total</b>					<b>6,569.80</b>
Igsma District 3	CONTEST FEES 1/10	2302842	252469	1/11/2023	200.00
<b>Igsma District 3 Total</b>					<b>200.00</b>

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Illinois Association Of School Boar	373342	2302760	252470	1/11/2023	295.00
<b>Illinois Association Of School Boar Total</b>					<b>295.00</b>
Illinois Music Education Association	INV 88732 12/12	2302592	252471	1/11/2023	450.00
<b>Illinois Music Education Association Total</b>					<b>450.00</b>
Illinois Portable Toilets	V694729	0	20282	1/10/2023	105.00
<b>Illinois Portable Toilets Total</b>					<b>105.00</b>
Illinois Principals Assoc	REG FEE 01/05	2302697	252472	1/11/2023	199.00
<b>Illinois Principals Assoc Total</b>					<b>199.00</b>
Illinois School For The Deaf	ISD1130202022EH	2302610	252473	1/11/2023	2,164.03
	TRANS INV 12/05	2302656	252473	1/11/2023	27.00
<b>Illinois School For The Deaf Total</b>					<b>2,191.03</b>
Ilmea	V11852	0	2918	1/3/2023	120.00
<b>Ilmea Total</b>					<b>120.00</b>
Integrum Training LLC	645743	0	46911	12/16/2022	429.21
<b>Integrum Training LLC Total</b>					<b>429.21</b>
Interstate Billing Serv, Inc	2 INVS 12/8-12/9	2302766	252474	1/11/2023	1,181.61
<b>Interstate Billing Serv, Inc Total</b>					<b>1,181.61</b>
Iron Mountain	HCPX413 12/31	2302769	252475	1/11/2023	3,253.77
<b>Iron Mountain Total</b>					<b>3,253.77</b>
Ison, Andrew	V982383	0	126414	1/6/2023	50.00
<b>Ison, Andrew Total</b>					<b>50.00</b>
J Spencer Construction LLC	1842.923077	2302623	252476	1/11/2023	672.00
<b>J Spencer Construction LLC Total</b>					<b>672.00</b>
J W Pepper & Sons Incorp	364900651.2	2302818	252477	1/11/2023	55.00
	2 INVS 12/16-1/04	2302719	252477	1/11/2023	344.14
	2 INVS 11/27-28	2302604	252477	1/11/2023	87.25
<b>J W Pepper &amp; Sons Incorp Total</b>					<b>486.39</b>
J.W. Pepper & Son, Inc.	364906784 & 85 01/6	2302781	252478	1/11/2023	57.75
	V503841	0	24457	12/15/2022	105.49
<b>J.W. Pepper &amp; Son, Inc. Total</b>					<b>163.24</b>
Jacksonville School District #117	V547298	0	20284	1/13/2023	150.00
<b>Jacksonville School District #117 Total</b>					<b>150.00</b>
Jarvis Welding Co	199-22 12/12	2302625	252479	1/11/2023	5,650.00
<b>Jarvis Welding Co Total</b>					<b>5,650.00</b>
Jc Screenprinting	V302135	0	6383	1/17/2023	689.16
<b>Jc Screenprinting Total</b>					<b>689.16</b>
Jensen, Karrah	V184337	0	2685	1/12/2023	45.00
	V857158	0	21794	1/5/2023	19.40
	V189009	0	21778	12/15/2022	48.86
<b>Jensen, Karrah Total</b>					<b>113.26</b>
Jerome, Ruth H	TRAVEL DEC 22	0	252480	1/11/2023	34.38
	V211666	0	6356	12/16/2022	86.97

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Jerome, Ruth H	V587773	0	6384	1/17/2023	50.40
<b>Jerome, Ruth H Total</b>					<b>171.75</b>
Johns, Sara Lyn	V403194	0	2678	12/15/2022	40.00
<b>Johns, Sara Lyn Total</b>					<b>40.00</b>
Johnson Controls Fire Protection Lp	23246195, 89371971	2302843	252481	1/11/2023	52,534.48
	2.32772E+15	2302648	252481	1/11/2023	3,323.68
<b>Johnson Controls Fire Protection Lp Total</b>					<b>55,858.16</b>
Johnson, Rebecca D	TRAVEL DEC 22	0	252482	1/11/2023	35.44
<b>Johnson, Rebecca D Total</b>					<b>35.44</b>
Johnstone Supply	2 INV 11/18-12/07	2302624	252483	1/11/2023	246.03
	261-S100342323.001	2302812	252483	1/11/2023	1,701.54
<b>Johnstone Supply Total</b>					<b>1,947.57</b>
Jones, Sarah E	TRAVEL DEC 22	0	252484	1/11/2023	38.25
<b>Jones, Sarah E Total</b>					<b>38.25</b>
Jontry, Mark	V421520	0	20248	1/3/2023	75.00
<b>Jontry, Mark Total</b>					<b>75.00</b>
Jordan, Latavia	V214504	0	2679	12/16/2022	53.07
<b>Jordan, Latavia Total</b>					<b>53.07</b>
JOSTEN'S	V607006	0	1614	1/13/2023	67.10
<b>JOSTEN'S Total</b>					<b>67.10</b>
Kaeb Sanitary Supply Inc.	216411.3333	2302626	252485	1/11/2023	4,502.40
	4 INVS 12/12-12/30	2302810	252485	1/11/2023	6,333.89
	216544	2302651	252485	1/11/2023	4,500.00
<b>Kaeb Sanitary Supply Inc. Total</b>					<b>15,336.29</b>
Kagy, Tara M	V208134	0	9440	1/4/2023	25.00
<b>Kagy, Tara M Total</b>					<b>25.00</b>
Karr, Natalie Ann	REIMB TRAVEL 12-16	0	252486	1/11/2023	16.06
<b>Karr, Natalie Ann Total</b>					<b>16.06</b>
Kaskaskia Special Education Distric	TUITION NOV 22	2302563	252487	1/11/2023	6,120.00
<b>Kaskaskia Special Education Distric Total</b>					<b>6,120.00</b>
Kauten, Emily Christine	V613624	0	5052	12/16/2022	25.00
<b>Kauten, Emily Christine Total</b>					<b>25.00</b>
Kearfott, Nicolas	various items	0	46943	1/11/2023	592.55
	NIAAA Conf	0	46943	1/11/2023	1,704.10
	TRAVEL DEC 22	0	252488	1/11/2023	231.13
<b>Kearfott, Nicolas Total</b>					<b>2,527.78</b>
Keeler, Bradford J	V862529	0	6373	1/9/2023	222.13
<b>Keeler, Bradford J Total</b>					<b>222.13</b>
Keeney, Kimberly K	TRAVEL MAY 22	0	252489	1/11/2023	19.01
	TRAVEL AUG 22	0	252489	1/11/2023	25.00
	TRAVEL SEP 22	0	252489	1/11/2023	41.81
	TRAVEL OCT 22	0	252489	1/11/2023	35.31
	TRAVEL NOV 22	0	252489	1/11/2023	29.69

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Keeney, Kimberly K	TRAVEL DEC 22	0	252489	1/11/2023	17.19
	TRAVEL APR 22	0	252489	1/11/2023	32.18
	TRAVEL FEB 22	0	252489	1/11/2023	22.99
	TRAVEL JAN 22	0	252489	1/11/2023	35.80
	TRAVEL MAR 22	0	252489	1/11/2023	29.25
<b>Keeney, Kimberly K Total</b>					<b>288.23</b>
Keller, Jeff	V100607	0	21800	1/9/2023	80.00
<b>Keller, Jeff Total</b>					<b>80.00</b>
Kelly-Schierholz, Karen	V392330	0	6379	1/13/2023	44.76
<b>Kelly-Schierholz, Karen Total</b>					<b>44.76</b>
Kemp, Tara	V883165	0	21779	12/15/2022	18.95
<b>Kemp, Tara Total</b>					<b>18.95</b>
Ken's OIL Service, Inc.	14 INVS 12/6-12/29	2302795	252490	1/11/2023	106,683.54
<b>Ken's OIL Service, Inc. Total</b>					<b>106,683.54</b>
Kerr, Ryan D	Scripts 1-11	0	46567	1/11/2023	90.59
<b>Kerr, Ryan D Total</b>					<b>90.59</b>
Killam-Davis, Mallory N	TRAVEL DEC 22	0	252491	1/11/2023	18.75
<b>Killam-Davis, Mallory N Total</b>					<b>18.75</b>
King, Donald G.	V988382	0	20266	1/9/2023	75.00
<b>King, Donald G. Total</b>					<b>75.00</b>
King, Ronald E.	V63030	0	126425	1/10/2023	75.00
<b>King, Ronald E. Total</b>					<b>75.00</b>
Kingsley Junior High School	REIMB ACT FUND 12/08	2302664	252492	1/11/2023	480.00
<b>Kingsley Junior High School Total</b>					<b>480.00</b>
Kintner, Jared Michael	V513337	0	21780	12/15/2022	281.64
<b>Kintner, Jared Michael Total</b>					<b>281.64</b>
Kintner, Rachael E	V546266	0	21801	1/9/2023	50.64
<b>Kintner, Rachael E Total</b>					<b>50.64</b>
Klokkenga, Jason	V893703	0	14787	1/9/2023	80.00
<b>Klokkenga, Jason Total</b>					<b>80.00</b>
Klokkenga, Kathryn Elizabeth	V934638	0	24463	12/16/2022	53.98
<b>Klokkenga, Kathryn Elizabeth Total</b>					<b>53.98</b>
Knollenberg, Holly N	TRAVEL DEC 22	0	252493	1/11/2023	84.69
<b>Knollenberg, Holly N Total</b>					<b>84.69</b>
Knoxville CUSD #202 High School	V545796	0	21781	12/15/2022	160.00
<b>Knoxville CUSD #202 High School Total</b>					<b>160.00</b>
Kobel, Shawn	V828239	0	21782	12/15/2022	159.89
<b>Kobel, Shawn Total</b>					<b>159.89</b>
Koenig Body & Equipment	JR41413 12/07	2302768	252494	1/11/2023	864.00
<b>Koenig Body &amp; Equipment Total</b>					<b>864.00</b>
Koestner, Lyndsey C	TRAVEL AUG-DEC 22	0	252495	1/11/2023	292.00

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<b>Koestner, Lyndsey C Total</b>					<b>292.00</b>
Kone Inc	962388396	2302647	252496	1/11/2023	933.42
<b>Kone Inc Total</b>					<b>933.42</b>
Kotowski, Linda Jo	TRAVEL NOV 22	0	252497	1/11/2023	51.38
	TRAVEL DEC 22	0	252497	1/11/2023	65.63
<b>Kotowski, Linda Jo Total</b>					<b>117.01</b>
Koyama, Taijiro	BHS swim meet	0	46552	1/6/2023	90.00
	V828927	0	21783	12/15/2022	275.00
<b>Koyama, Taijiro Total</b>					<b>365.00</b>
Kraus, Elizabeth A	REIMB SCI SUPPLS	2302788	252498	1/11/2023	23.94
<b>Kraus, Elizabeth A Total</b>					<b>23.94</b>
Krogmeier, Paul Jeffrey	REIMB AMAZON	2302595	252499	1/11/2023	16.99
<b>Krogmeier, Paul Jeffrey Total</b>					<b>16.99</b>
Kuebrich, Jennifer L	TRAVEL OCT 22	0	252500	1/11/2023	102.50
	TRAVEL NOV 22	0	252500	1/11/2023	87.56
	TRAVEL DEC 22	0	252500	1/11/2023	28.09
<b>Kuebrich, Jennifer L Total</b>					<b>218.15</b>
Kurtz, Cameron	HOURS 8/25-10/18	2301840	252501	1/11/2023	422.46
	V959160	0	126383	12/15/2022	75.00
<b>Kurtz, Cameron Total</b>					<b>497.46</b>
Landmark Ford Inc	Deal # 152621 1/12	2302910	252640	1/13/2023	44,361.26
<b>Landmark Ford Inc Total</b>					<b>44,361.26</b>
Lehr, David	REIMB SAWSTOP	2302580	252502	1/11/2023	281.12
<b>Lehr, David Total</b>					<b>281.12</b>
Lehr, Margaret Ambrose Legates	REIMB VIRTUAL PROG	2302599	252503	1/11/2023	35.00
<b>Lehr, Margaret Ambrose Legates Total</b>					<b>35.00</b>
Leichtenberg, Valerie	REIMB TRAVEL 12-13	0	252504	1/11/2023	25.00
<b>Leichtenberg, Valerie Total</b>					<b>25.00</b>
Lessen, Beth Anne	REIMB TRAVEL 11-30	0	252505	1/11/2023	56.69
	REIMB TRAVEL 12-14	0	252505	1/11/2023	30.94
<b>Lessen, Beth Anne Total</b>					<b>87.63</b>
Lewis, Marcus A.	V995556	0	126420	1/9/2023	55.00
<b>Lewis, Marcus A. Total</b>					<b>55.00</b>
Lewis, Stanley J	Hotel for clinic	0	46583	1/13/2023	167.61
<b>Lewis, Stanley J Total</b>					<b>167.61</b>
Libraries First	8297	2302578	252506	1/11/2023	425.00
<b>Libraries First Total</b>					<b>425.00</b>
Lighty, Bernadette Panganiban	REIMB TRAVEL 12-15	0	252507	1/11/2023	74.50
<b>Lighty, Bernadette Panganiban Total</b>					<b>74.50</b>
Limelite Graphics	5508	0	46568	1/11/2023	54.00
	V488349	0	24479	1/9/2023	84.00
<b>Limelite Graphics Total</b>					<b>138.00</b>

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Lincoln Prairie Behavioral Health C	2021-17804	2302800	252508	1/11/2023	250.00
	2021-17806	2302801	252508	1/11/2023	200.00
	2021-17700	2302559	252508	1/11/2023	300.00
<b>Lincoln Prairie Behavioral Health C Total</b>					<b>750.00</b>
Linde Gas & Equipment Inc.	33160354.55	2302793	252509	1/11/2023	135.54
	32857249, 32546972	2302631	252509	1/11/2023	122.24
<b>Linde Gas &amp; Equipment Inc. Total</b>					<b>257.78</b>
Linder, Gregory A	V774410	0	6368	1/5/2023	70.00
	V931003	0	6385	1/17/2023	70.00
	V557245	0	24491	1/12/2023	70.00
<b>Linder, Gregory A Total</b>					<b>210.00</b>
Long, Matthew	V73554	0	9441	1/4/2023	33.54
<b>Long, Matthew Total</b>					<b>33.54</b>
Lopez, Kathryn L	REIMB HYVEE 12/08	2302575	252510	1/11/2023	23.00
<b>Lopez, Kathryn L Total</b>					<b>23.00</b>
Love, Mackenzie	REIMB TRAVEL 12-14	0	252511	1/11/2023	40.50
<b>Love, Mackenzie Total</b>					<b>40.50</b>
Ludwig, Dennis	Swim official 1/7/23	0	46930	1/6/2023	125.00
<b>Ludwig, Dennis Total</b>					<b>125.00</b>
Luginbuhl, Benjamin	Various items	0	46944	1/11/2023	266.40
	reimb lamps/ribbon	0	46918	1/5/2023	61.95
<b>Luginbuhl, Benjamin Total</b>					<b>328.35</b>
Luginbuhl, Kristina C	Asst Director	0	46919	1/5/2023	250.00
<b>Luginbuhl, Kristina C Total</b>					<b>250.00</b>
Lunzer, Janine	REIMB TRAVEL 12-13	0	252512	1/11/2023	19.25
	REIMB TRAVEL 11-28	0	252512	1/11/2023	20.56
<b>Lunzer, Janine Total</b>					<b>39.81</b>
Lynch, Jessica Ann	V562496	0	14788	1/9/2023	41.00
<b>Lynch, Jessica Ann Total</b>					<b>41.00</b>
MAERE, NYLA MARIE	V859280	0	46569	1/11/2023	93.11
<b>MAERE, NYLA MARIE Total</b>					<b>93.11</b>
Maffett, Kevin	V786983	0	20252	1/5/2023	75.00
<b>Maffett, Kevin Total</b>					<b>75.00</b>
Mahomet Seymour High School	V7223	0	126405	1/6/2023	250.00
<b>Mahomet Seymour High School Total</b>					<b>250.00</b>
Mahomet Seymour Junior High	V619549	0	24480	1/9/2023	200.00
	V929668	0	6360	12/20/2022	200.00
	WRESTLING FEES	2302703	252513	1/11/2023	300.00
<b>Mahomet Seymour Junior High Total</b>					<b>700.00</b>
Mahrt, David Vincent	CLOTHING ALWNC 12-30	2302838	252514	1/11/2023	100.00
<b>Mahrt, David Vincent Total</b>					<b>100.00</b>
Malinowski, Jeffrey A	HOURS - 12/30-1/03	2302693	252515	1/11/2023	275.00

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<b>Malinowski, Jeffrey A Total</b>					<b>275.00</b>	
Mann, Marcus Chamar	V913187	0	20267	1/9/2023	65.00	
<b>Mann, Marcus Chamar Total</b>					<b>65.00</b>	
Marcopulos, Zachary	V502052	0	20253	1/5/2023	65.00	
	V677643	0	126384	12/15/2022	55.00	
	V522319	0	126448	1/17/2023	55.00	
<b>Marcopulos, Zachary Total</b>					<b>175.00</b>	
Marian High School	V57720	0	126431	1/11/2023	400.00	
<b>Marian High School Total</b>					<b>400.00</b>	
Marin, Shanna	V790737	0	5477	1/11/2023	39.96	
<b>Marin, Shanna Total</b>					<b>39.96</b>	
Martin Sullivan Inc.	5-INV5, 11/04-12/08	2302582	252516	1/11/2023	496.45	
<b>Martin Sullivan Inc. Total</b>					<b>496.45</b>	
Martin, Michael R	Reimb Candy Bars	0	46920	1/5/2023	142.00	
<b>Martin, Michael R Total</b>					<b>142.00</b>	
Martinez, Julieanna K	REIMB TRAVEL 12-15	0	252517	1/11/2023	48.75	
<b>Martinez, Julieanna K Total</b>					<b>48.75</b>	
Mason, Marcus	PARENT TRANSP	2302616	252518	1/11/2023	70.00	
<b>Mason, Marcus Total</b>					<b>70.00</b>	
Mc Lean County Glass & Mirror, Inc		56471	2302627	252519	1/11/2023	1,094.60
<b>Mc Lean County Glass &amp; Mirror, Inc Total</b>					<b>1,094.60</b>	
Mc Lean County Highway Dept		65294	2302724	252520	1/11/2023	-
<b>Mc Lean County Highway Dept Total</b>					<b>-</b>	
McConaha, Austin	V826702	0	126401	1/5/2023	75.00	
<b>McConaha, Austin Total</b>					<b>75.00</b>	
McLean Co Unit Dist No 5	V943288	0	1612	1/11/2023	399.72	
	V826931	0	5108	1/5/2023	369.20	
	V911754	0	0	1/11/2023	383.23	
	V46917	0	5053	12/16/2022	303.27	
	V745873	0	4056	12/15/2022	263.33	
	V349666	0	7190	12/15/2022	1,000.00	
<b>McLean Co Unit Dist No 5 Total</b>					<b>2,718.75</b>	
McLean Co Unit Dist No 5 - Food Service	NC0110	0	46945	1/11/2023	8.40	
	NC0109	0	46931	1/6/2023	108.00	
<b>McLean Co Unit Dist No 5 - Food Service Total</b>					<b>116.40</b>	
McLean County Asphalt Co, Inc		70705	2302835	252521	1/11/2023	127.41
<b>McLean County Asphalt Co, Inc Total</b>					<b>127.41</b>	
Mcmorris, David G	V735114	0	21809	1/12/2023	67.54	
<b>Mcmorris, David G Total</b>					<b>67.54</b>	
Meisner, Ken	V250083	0	20268	1/9/2023	130.00	
	V959160	0	126385	12/15/2022	75.00	
<b>Meisner, Ken Total</b>					<b>205.00</b>	

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Melton, Jerry D	REIMB SEC. OF STATE	2302776	252522	1/11/2023	21.00
<b>Melton, Jerry D Total</b>					<b>21.00</b>
<b>Menards Lumber</b>	<b>93925, 91113</b>	0	<b>46570</b>	1/11/2023	145.65
	95914	2302837	252523	1/11/2023	82.69
	9463595283	2302813	252523	1/11/2023	561.60
	94653, 94233	2302773	252523	1/11/2023	37.92
	93427, 94133	2300076	252523	1/11/2023	60.26
	94117	2302839	252524	1/11/2023	52.46
	10-INV - 11/18-12/12	2302579	252523	1/11/2023	845.00
	92771, 93525	2302770	252523	1/11/2023	118.75
	93333, 93330, 93100	2302828	252523	1/11/2023	66.58
<b>Menards Lumber Total</b>					<b>1,970.91</b>
Mennenga, Hayley Jo	V426839	0	6168	12/15/2022	30.00
<b>Mennenga, Hayley Jo Total</b>					<b>30.00</b>
Mercer, Karen Jane	V26771	0	9443	1/10/2023	26.96
	V855602	0	9442	1/4/2023	63.87
<b>Mercer, Karen Jane Total</b>					<b>90.83</b>
Metamora High School	Feb 4th shootout	0	46571	1/11/2023	200.00
	V739893	0	126415	1/6/2023	100.00
<b>Metamora High School Total</b>					<b>300.00</b>
METRO FIBERNET LLC	1556269 - 12/08/22	2302638	252525	1/11/2023	437.10
	1399756 - 12/01	2302545	252525	1/11/2023	15,491.72
<b>METRO FIBERNET LLC Total</b>					<b>15,928.82</b>
Meyer, Damon	V189296	0	1613	1/11/2023	35.99
	REIMB TRAVEL 12-29	0	252526	1/11/2023	149.25
<b>Meyer, Damon Total</b>					<b>185.24</b>
Midamerican Energy	ELEC BILLING 12/20	0	252527	1/11/2023	54,650.85
	ELECTRIC 11/21/22	0	252347	12/15/2022	51,096.81
<b>Midamerican Energy Total</b>					<b>105,747.66</b>
Middleton Associates Inc	INV-1,PROJ2623002	2302653	252528	1/11/2023	300.00
<b>Middleton Associates Inc Total</b>					<b>300.00</b>
Midwest Construction Rentals	180292-1	2302834	252529	1/11/2023	176.85
	17979-1, 179422-1	2302629	252529	1/11/2023	2,033.45
<b>Midwest Construction Rentals Total</b>					<b>2,210.30</b>
Midwest Equipment li	4-INVS, 10/27-12/09	2302581	252530	1/11/2023	919.43
<b>Midwest Equipment li Total</b>					<b>919.43</b>
Mier, Angela M	REIMB TRAVEL 12-14	0	252531	1/11/2023	10.50
<b>Mier, Angela M Total</b>					<b>10.50</b>
Miller Janitor Supply Co.	109611	2302775	252532	1/11/2023	3,005.92
<b>Miller Janitor Supply Co. Total</b>					<b>3,005.92</b>
Miller, Andrew M	REIM SCI SUPLS 11-28	2302711	252533	1/11/2023	55.65
<b>Miller, Andrew M Total</b>					<b>55.65</b>
Miller, Ashley M	V846379	0	4057	12/15/2022	30.48
<b>Miller, Ashley M Total</b>					<b>30.48</b>

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Miller, Hanna E	V607934	0	14796	1/11/2023	79.98
<b>Miller, Hanna E Total</b>					<b>79.98</b>
<b>Minerva Promotions</b>	<b>197231</b>	0	<b>46932</b>	1/6/2023	540.00
<b>Minerva Promotions Total</b>					<b>540.00</b>
Moline High School-Athletics	Feb 4th shootout	0	46572	1/11/2023	200.00
<b>Moline High School-Athletics Total</b>					<b>200.00</b>
Molitor, William Nickolas	V802883	0	126440	1/12/2023	65.00
<b>Molitor, William Nickolas Total</b>					<b>65.00</b>
Mook, Stephanie Kay	V71891	0	4058	12/15/2022	26.88
<b>Mook, Stephanie Kay Total</b>					<b>26.88</b>
Moose Lodge #745	12123	0	46584	1/13/2023	2,681.50
<b>Moose Lodge #745 Total</b>					<b>2,681.50</b>
Morris Avenue Garage	44627, 44632	2302819	252534	1/11/2023	70.00
<b>Morris Avenue Garage Total</b>					<b>70.00</b>
Morris, David	V693351	0	20269	1/9/2023	55.00
	V695794	0	20254	1/5/2023	55.00
	V852886	0	21795	1/5/2023	80.00
	V522319	0	126449	1/17/2023	55.00
<b>Morris, David Total</b>					<b>245.00</b>
Morton High School	V784235	0	126393	12/16/2022	250.00
<b>Morton High School Total</b>					<b>250.00</b>
Moss, Kevin	V517649	0	20270	1/9/2023	75.00
	Swim official 1/7/23	0	46933	1/6/2023	125.00
	V538448	0	20255	1/5/2023	60.00
	V780742	0	126399	1/3/2023	60.00
<b>Moss, Kevin Total</b>					<b>320.00</b>
Motorola Solutions - Starcom	6.96992E+12	2302606	252535	1/11/2023	3,240.00
<b>Motorola Solutions - Starcom Total</b>					<b>3,240.00</b>
Mousty, Scott M	V460572	0	126426	1/10/2023	60.00
<b>Mousty, Scott M Total</b>					<b>60.00</b>
Mt Pulaski Jr/Sr High School	TOURNMT FEES	2302705	252536	1/11/2023	150.00
<b>Mt Pulaski Jr/Sr High School Total</b>					<b>150.00</b>
Mueller, Kelsey Rae	Cookies, gifts	0	46553	1/6/2023	91.63
	REIMB MENARDS 12/10	2302573	252537	1/11/2023	28.56
<b>Mueller, Kelsey Rae Total</b>					<b>120.19</b>
Munguia Huerta, Scarlet S	TRAVEL SEP 22	0	252538	1/11/2023	25.19
	TRAVEL OCT 22	0	252538	1/11/2023	15.63
	TRAVEL NOV 22	0	252538	1/11/2023	36.81
	TRAVEL DEC 22	0	252538	1/11/2023	15.44
<b>Munguia Huerta, Scarlet S Total</b>					<b>93.07</b>
Music Theatre International	9727317	0	46543	12/16/2022	1,672.48
<b>Music Theatre International Total</b>					<b>1,672.48</b>
Myers, Catie	V162532	0	14789	1/9/2023	315.00

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<b>Myers, Catie Total</b>					<b>315.00</b>
Myers, Gabriel	REIMB TRAVEL 12-14	0	252539	1/11/2023	24.69
<b>Myers, Gabriel Total</b>					<b>24.69</b>
MyFleetCenter.com	16572427	2302830	252540	1/11/2023	223.52
<b>MyFleetCenter.com Total</b>					<b>223.52</b>
Nevels, Phillip	V425337	0	21784	12/15/2022	90.00
	V4863	0	126443	1/13/2023	55.00
<b>Nevels, Phillip Total</b>					<b>145.00</b>
Newland, Eva Rae	V762421	0	126436	1/11/2023	75.00
<b>Newland, Eva Rae Total</b>					<b>75.00</b>
Nicasio, Mariana	V14293	0	24472	1/6/2023	177.58
<b>Nicasio, Mariana Total</b>					<b>177.58</b>
Nichols, Roger L	V595726	0	20256	1/5/2023	55.00
	V674001	0	126386	12/15/2022	-
	V684015	0	126444	1/13/2023	75.00
<b>Nichols, Roger L Total</b>					<b>130.00</b>
Nicor Gas	GAS 12/01-12/21	0	252541	1/11/2023	4,453.99
	GAS SERV 01/03	0	252541	1/11/2023	1,243.21
<b>Nicor Gas Total</b>					<b>5,697.20</b>
Nimmakayala, Vasundhara	REIMB TRAVEL 11-30	0	252542	1/11/2023	12.75
<b>Nimmakayala, Vasundhara Total</b>					<b>12.75</b>
Nord, Allison K	REIMB TRAVEL 12-13	0	252543	1/11/2023	23.50
<b>Nord, Allison K Total</b>					<b>23.50</b>
Nord, Lauren Kay	V523739	0	6357	12/16/2022	55.50
<b>Nord, Lauren Kay Total</b>					<b>55.50</b>
Normal Community High School	Feb 4th shootout	0	46573	1/11/2023	200.00
<b>Normal Community High School Total</b>					<b>200.00</b>
Normal Theatre	V399863	0	24461	12/15/2022	325.00
<b>Normal Theatre Total</b>					<b>325.00</b>
Novak, Timothy	V635204	0	7263	1/13/2023	37.75
<b>Novak, Timothy Total</b>					<b>37.75</b>
Nu-Air Corporation	015015-IN	2302632	252544	1/11/2023	8,199.00
<b>Nu-Air Corporation Total</b>					<b>8,199.00</b>
Nybakke Vacuum Shop, Inc	7-INV5, 9/22-12/13	2302634	252545	1/11/2023	2,785.87
<b>Nybakke Vacuum Shop, Inc Total</b>					<b>2,785.87</b>
Oak Forest High School	V594249	0	126402	1/5/2023	450.00
<b>Oak Forest High School Total</b>					<b>450.00</b>
Oakdale Elementary School	V20387	0	5054	12/16/2022	120.00
<b>Oakdale Elementary School Total</b>					<b>120.00</b>
O'Connell, Yolanda M	REIMB TRAVEL 12-16	0	252546	1/11/2023	118.81
<b>O'Connell, Yolanda M Total</b>					<b>118.81</b>

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O'Donnell, Katherine	REIMB SUBSCRIP 9/30	2302414	252547	1/11/2023	59.88
<b>O'Donnell, Katherine Total</b>					<b>59.88</b>
O'Fallon Township High School	V80704	0	126437	1/11/2023	75.00
<b>O'Fallon Township High School Total</b>					<b>75.00</b>
Olympia Community Unit School Distr	V433862	0	126406	1/6/2023	225.00
	V468865	0	14780	1/4/2023	225.00
<b>Olympia Community Unit School Distr Total</b>					<b>450.00</b>
Olympia Middle School	TRACK FEES 1/5	2302706	252548	1/11/2023	150.00
	V444391	0	6361	12/20/2022	225.00
<b>Olympia Middle School Total</b>					<b>375.00</b>
O'Neal, Cozy	V896221	0	20271	1/9/2023	55.00
	V674001	0	126387	12/15/2022	-
<b>O'Neal, Cozy Total</b>					<b>55.00</b>
OSF OCCUPATIONAL HEALTH	00161265-00	2302597	252549	1/11/2023	210.00
	00157180-00	2302567	252549	1/11/2023	895.00
<b>OSF OCCUPATIONAL HEALTH Total</b>					<b>1,105.00</b>
Ostling, Corey Matthew	V459907	0	14770	12/15/2022	758.18
<b>Ostling, Corey Matthew Total</b>					<b>758.18</b>
Oswego East High School CUSD 308	V781592	0	126438	1/11/2023	250.00
<b>Oswego East High School CUSD 308 Total</b>					<b>250.00</b>
Owens, Richard	V677643	0	126388	12/15/2022	55.00
<b>Owens, Richard Total</b>					<b>55.00</b>
Pacey, Patricia Arlene	V160564	0	5055	12/16/2022	43.90
<b>Pacey, Patricia Arlene Total</b>					<b>43.90</b>
Palatine High School	V628913	0	126407	1/6/2023	200.00
<b>Palatine High School Total</b>					<b>200.00</b>
Papa Murphy's	IL12/14/22	2302779	252550	1/11/2023	1,285.50
<b>Papa Murphy's Total</b>					<b>1,285.50</b>
Parkside Junior High School	V114895	0	21789	12/16/2022	200.00
<b>Parkside Junior High School Total</b>					<b>200.00</b>
Parts Town, LLC	31448946, 31439668	2302633	252551	1/11/2023	323.71
<b>Parts Town, LLC Total</b>					<b>323.71</b>
Pascal, Jason David	CLOTHING ALWNC 12/10	2302615	252552	1/11/2023	100.00
<b>Pascal, Jason David Total</b>					<b>100.00</b>
Pate, Michelle	V895955	0	21810	1/12/2023	448.88
<b>Pate, Michelle Total</b>					<b>448.88</b>
Patty-Gisell, Patricia	V244867	0	2686	1/12/2023	30.00
<b>Patty-Gisell, Patricia Total</b>					<b>30.00</b>
Paulos, Jennifer	Speech Judge	0	46921	1/5/2023	100.00
<b>Paulos, Jennifer Total</b>					<b>100.00</b>

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Pekin Community High School	V679008	0	126394	12/16/2022	175.00	
<b>Pekin Community High School Total</b>					<b>175.00</b>	
Penland, Scott M.	V929114	0	126427	1/10/2023	60.00	
	V785000	0	20257	1/5/2023	60.00	
<b>Penland, Scott M. Total</b>					<b>120.00</b>	
Peoria Charter Coach Company	V303478	0	6374	1/9/2023	282.00	
<b>Peoria Charter Coach Company Total</b>					<b>282.00</b>	
Peoria Civic Center	V204967	0	24452	12/15/2022	1,340.00	
<b>Peoria Civic Center Total</b>					<b>1,340.00</b>	
Peoria High School	V739615	0	126389	12/15/2022	420.00	
<b>Peoria High School Total</b>					<b>420.00</b>	
Peoria Notre Dame High School	Feb 4th shootout	0	46574	1/11/2023	200.00	
<b>Peoria Notre Dame High School Total</b>					<b>200.00</b>	
Pepsi Cola General Bot, Inc	67935654	0	46922	1/5/2023	1,541.10	
	2-*INVS, 12/14-12/15	2302759	252553	1/11/2023	1,863.44	
<b>Pepsi Cola General Bot, Inc Total</b>					<b>3,404.54</b>	
Perkins, Deanna	Stamps/copies	0	46946	1/11/2023	152.00	
<b>Perkins, Deanna Total</b>					<b>152.00</b>	
Peters, Scott D	V253416	0	4059	12/15/2022	56.94	
<b>Peters, Scott D Total</b>					<b>56.94</b>	
Petersen, Jamith	REIMB TRAVEL 12-01	0	252554	1/11/2023	3.88	
<b>Petersen, Jamith Total</b>					<b>3.88</b>	
Peterson, Kailey A	Winter Solstice	0	46554	1/6/2023	110.07	
<b>Peterson, Kailey A Total</b>					<b>110.07</b>	
Peterson, Scott R	V754640	0	20258	1/5/2023	55.00	
	V677643	0	126390	12/15/2022	55.00	
<b>Peterson, Scott R Total</b>					<b>110.00</b>	
Pfleger, Carley Ann	V782752	0	24464	12/16/2022	216.24	
<b>Pfleger, Carley Ann Total</b>					<b>216.24</b>	
Pheasant Lanes	V198330	0	2743	1/6/2023	155.00	
<b>Pheasant Lanes Total</b>					<b>155.00</b>	
Photo Warehouse	730954, 731709	2302121	252555	1/11/2023	751.15	
<b>Photo Warehouse Total</b>					<b>751.15</b>	
Pipco Companies, Ltd	60676, 60675	2302646	252556	1/11/2023	1,775.00	
<b>Pipco Companies, Ltd Total</b>					<b>1,775.00</b>	
Plattner, Heather Paullin	REIMB TRAVEL 12-14	0	252557	1/11/2023	137.88	
<b>Plattner, Heather Paullin Total</b>					<b>137.88</b>	
Poindexter, Lynne		3891	2302687	252558	1/11/2023	148.52
<b>Poindexter, Lynne Total</b>					<b>148.52</b>	
Pontiac TWP HSD #90	V571962	0	126395	12/16/2022	50.00	
<b>Pontiac TWP HSD #90 Total</b>					<b>50.00</b>	

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Potts, Heather A	V593898	0	24492	1/12/2023	93.54	
<b>Potts, Heather A Total</b>					<b>93.54</b>	
Prairie Signs	V946324	0	7191	12/15/2022	1,349.00	
		58564	2302384	252559	1/11/2023	3,698.00
<b>Prairie Signs Total</b>					<b>5,047.00</b>	
Presidio	2-INVS, 5/31-10/06	2302814	252560	1/11/2023	1,980.43	
<b>Presidio Total</b>					<b>1,980.43</b>	
Prina, John Marcus	V357425	0	20272	1/9/2023	75.00	
<b>Prina, John Marcus Total</b>					<b>75.00</b>	
Principal Life Insurance-Sbd Grand	STMT - JAN 23	2302749	252561	1/11/2023	5,087.21	
<b>Principal Life Insurance-Sbd Grand Total</b>					<b>5,087.21</b>	
Pro-Type Printing		64829	2302571	252562	1/11/2023	198.00
<b>Pro-Type Printing Total</b>					<b>198.00</b>	
Pugh, Clifford	V233532	0	14797	1/11/2023	80.00	
	V346765	0	14790	1/9/2023	80.00	
	V196370	0	20273	1/9/2023	55.00	
	V17345	0	6362	12/20/2022	80.00	
	V478978	0	6386	1/17/2023	80.00	
<b>Pugh, Clifford Total</b>					<b>375.00</b>	
Puritan Springs	12-29-22 statements	0	46575	1/11/2023	252.29	
	V180202	0	5056	12/16/2022	38.45	
	V657373	0	5060	1/13/2023	38.45	
<b>Puritan Springs Total</b>					<b>329.19</b>	
Quadient Finance USA, Inc.	STMT-12/19/22	0	252563	1/11/2023	750.00	
<b>Quadient Finance USA, Inc. Total</b>					<b>750.00</b>	
Quakenbush, Maxine J	V186159	0	14791	1/9/2023	50.00	
	V485712	0	14791	1/9/2023	116.77	
	V581702	0	14781	1/4/2023	269.46	
<b>Quakenbush, Maxine J Total</b>					<b>436.23</b>	
Quality Truck Equipment	2-INVS, 12/8-12/12	2302833	252564	1/11/2023	1,044.00	
	3-INVS, 11/10-11/14	2302639	252564	1/11/2023	2,316.49	
<b>Quality Truck Equipment Total</b>					<b>3,360.49</b>	
Quill Corporation		29914951	0	46555	1/6/2023	226.33
		28463917	0	46555	1/6/2023	29.99
		29265858	0	46544	12/16/2022	128.08
		29535214	2302591	252565	1/11/2023	160.19
	4-INVS, 10/19-10/21	2302554	252565	1/11/2023	378.01	
<b>Quill Corporation Total</b>					<b>922.60</b>	
Quinlan, Roger	V453308	0	126428	1/10/2023	200.00	
	V63030	0	126428	1/10/2023	75.00	
<b>Quinlan, Roger Total</b>					<b>275.00</b>	
Raglan, Melissa N	REIMB TRAVEL 12-16	0	252566	1/11/2023	94.25	
<b>Raglan, Melissa N Total</b>					<b>94.25</b>	
Rally Athletic Bags		4049	301230004	46947	1/11/2023	1,620.00

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<b>Rally Athletic Bags Total</b>					<b>1,620.00</b>
Rantoul Township HS	TRACK FEES 1/5	2302707	252567	1/11/2023	125.00
<b>Rantoul Township HS Total</b>					<b>125.00</b>
Rasch, Kathryn Lee	V584232	0	4060	12/15/2022	25.00
<b>Rasch, Kathryn Lee Total</b>					<b>25.00</b>
Ray, Angela	REIMB TRAVEL 12-16	0	252568	1/11/2023	86.00
<b>Ray, Angela Total</b>					<b>86.00</b>
Read's Sporting Goods	B1974	0	46934	1/6/2023	58.00
	B1977	0	46934	1/6/2023	164.00
	V634821	0	6375	1/9/2023	19.95
	1961 & 1714	0	46556	1/6/2023	391.98
<b>Read's Sporting Goods Total</b>					<b>633.93</b>
Redbird Catering	V460321	0	6171	1/5/2023	417.50
<b>Redbird Catering Total</b>					<b>417.50</b>
Reed Custer Middle School	V65877	0	24481	1/9/2023	250.00
<b>Reed Custer Middle School Total</b>					<b>250.00</b>
Reed, Gregory L.	V121170	0	20274	1/9/2023	55.00
	V640752	0	20278	1/9/2023	55.00
	V233623	0	6363	12/20/2022	80.00
	V935593	0	6387	1/17/2023	80.00
<b>Reed, Gregory L. Total</b>					<b>270.00</b>
Regional Office Of Education #17	4002300067	2302805	252569	1/11/2023	32,677.86
	4002300058	2302804	252569	1/11/2023	20,625.00
	4002300036	2302675	252569	1/11/2023	43,095.00
	1002300377	2302674	252569	1/11/2023	12,416.19
	4002300033	2302655	252569	1/11/2023	24,750.00
	1002300371	2302600	252569	1/11/2023	37,265.00
	1002300359	2302608	252569	1/11/2023	30.00
	4002300027	2302558	252569	1/11/2023	372.14
	1002300237	2302564	252569	1/11/2023	1,600.00
<b>Regional Office Of Education #17 Total</b>					<b>172,831.19</b>
Republic Services - #368	0368-001051229 12/20	2300022	252570	1/11/2023	6,564.35
	0368-001051229.	2302774	252570	1/11/2023	132.05
<b>Republic Services - #368 Total</b>					<b>6,696.40</b>
RevTrak	November fees	0	0	1/3/2023	0.54
	V22972494	0	0	1/11/2023	56.48
<b>RevTrak Total</b>					<b>57.02</b>
Richards, Adam J	Hotel rooms reimb	0	46576	1/11/2023	981.80
	FUEL REIMB 12/30	2302663	252571	1/11/2023	78.42
	FUEL REIMB 11-26	2302721	252571	1/11/2023	71.07
<b>Richards, Adam J Total</b>					<b>1,131.29</b>
Richardson Athletics	Quote 33444	0	46948	1/11/2023	2,722.78
<b>Richardson Athletics Total</b>					<b>2,722.78</b>
Richwoods High School	V988268	0	126408	1/6/2023	65.00
<b>Richwoods High School Total</b>					<b>65.00</b>

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Roberts, Brandy Gayle	V541210	0	5479	1/13/2023	70.00
<b>Roberts, Brandy Gayle Total</b>					<b>70.00</b>
Rodriguez, Michelle Gema	SPEECH JUDGE	2302555	252572	1/11/2023	300.00
<b>Rodriguez, Michelle Gema Total</b>					<b>300.00</b>
Rogers Athletic Company	300281	0	46935	1/6/2023	1,086.96
<b>Rogers Athletic Company Total</b>					<b>1,086.96</b>
Rogers Supply Company Inc	3-INVS, 12/02-12/07	2302636	252573	1/11/2023	1,080.12
<b>Rogers Supply Company Inc Total</b>					<b>1,080.12</b>
Rogers, Heather V	V19054	0	2687	1/12/2023	63.70
<b>Rogers, Heather V Total</b>					<b>63.70</b>
Rogue Fitness	132853	301230003	46936	1/6/2023	856.00
<b>Rogue Fitness Total</b>					<b>856.00</b>
Rooker, Beth A	REIMB TRAVEL 12-16	0	252574	1/11/2023	50.56
<b>Rooker, Beth A Total</b>					<b>50.56</b>
Rosenberger, Sheryl L	REIMB PARKING	2302696	252575	1/11/2023	28.00
<b>Rosenberger, Sheryl L Total</b>					<b>28.00</b>
RP Lumber Company, Inc	3-INVS, 11/9-1/17	2302637	252576	1/11/2023	132.07
	479484	2302831	252576	1/11/2023	44.99
<b>RP Lumber Company, Inc Total</b>					<b>177.06</b>
Rutledge, Kelly	REIMB TRAVEL 12-13	0	252577	1/11/2023	46.00
<b>Rutledge, Kelly Total</b>					<b>46.00</b>
Ruyle Corporation	25452	2302635	252578	1/11/2023	2,446.43
<b>Ruyle Corporation Total</b>					<b>2,446.43</b>
Sacred Heart-Griffin H.S.	Feb 4th shootout	0	46577	1/11/2023	200.00
<b>Sacred Heart-Griffin H.S. Total</b>					<b>200.00</b>
Salm, Mackenzie L	V528362	0	2919	1/3/2023	28.98
<b>Salm, Mackenzie L Total</b>					<b>28.98</b>
Salyer, Tisa Marie	REIMB TRAVEL 12-15	0	252579	1/11/2023	28.13
<b>Salyer, Tisa Marie Total</b>					<b>28.13</b>
Sam's Club Mc/SynCb	V14995	0	1611	1/5/2023	52.77
<b>Sam's Club Mc/SynCb Total</b>					<b>52.77</b>
Sanchez, Kevin	V672990	0	14782	1/4/2023	140.00
<b>Sanchez, Kevin Total</b>					<b>140.00</b>
Sanders, Erin E	Indoor concess 1/6	0	46949	1/11/2023	255.04
<b>Sanders, Erin E Total</b>					<b>255.04</b>
Sanders, Matthew	SPEECH JUDGE	2302557	252580	1/11/2023	200.00
<b>Sanders, Matthew Total</b>					<b>200.00</b>
Sauve, Haley Rose	V865754	0	24465	12/16/2022	39.50
<b>Sauve, Haley Rose Total</b>					<b>39.50</b>
Schermann, April M	REIMB AMAZON 11/30	2302576	252581	1/11/2023	51.69

**Expenditure Summary Report**

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
<b>Schermann, April M Total</b>					<b>51.69</b>
Schierer, Kathy A	REIMB TRAVEL 12-09	0	252582	1/11/2023	3.75
<b>Schierer, Kathy A Total</b>					<b>3.75</b>
Schmidt, Todd	V602098	0	20275	1/9/2023	75.00
	V94155	0	20279	1/9/2023	100.00
<b>Schmidt, Todd Total</b>					<b>175.00</b>
Scholastic Inc.	V585186	0	6167	12/15/2022	800.92
<b>Scholastic Inc. Total</b>					<b>800.92</b>
School Health Corporation	V845666	0	126396	12/16/2022	86.47
<b>School Health Corporation Total</b>					<b>86.47</b>
School Specialty	V548534	0	2741	1/6/2023	734.80
	3-INV5, 12/21-12/28	2302184	252583	1/11/2023	693.24
<b>School Specialty Total</b>					<b>1,428.04</b>
Schroen, Staci Nicole	REIMB TRAVEL 11-30	0	252584	1/11/2023	98.31
	REIMB TRAVEL 12-16	0	252584	1/11/2023	69.00
<b>Schroen, Staci Nicole Total</b>					<b>167.31</b>
Schwartz, Andrew Isaac	Reimb Banq	0	46923	1/5/2023	135.38
<b>Schwartz, Andrew Isaac Total</b>					<b>135.38</b>
Scott, Robert W	REIMB TRAVEL 12-16	0	252585	1/11/2023	80.25
<b>Scott, Robert W Total</b>					<b>80.25</b>
Select Screen Prints	V865002	0	24482	1/9/2023	113.00
	V422569	0	24473	1/6/2023	288.00
	60942	0	46937	1/6/2023	416.00
	60943	0	14783	1/4/2023	1,066.00
	59814	0	14771	12/15/2022	392.00
<b>Select Screen Prints Total</b>					<b>2,275.00</b>
Shanks, Katherine Alice	REIMB AMAZON 01/08	2302832	252586	1/11/2023	54.81
<b>Shanks, Katherine Alice Total</b>					<b>54.81</b>
Shawback, Cole M	REIMB TRAVEL 12-16	0	252587	1/11/2023	1.50
<b>Shawback, Cole M Total</b>					<b>1.50</b>
Shempf, Charles	V832958	0	126403	1/5/2023	55.00
<b>Shempf, Charles Total</b>					<b>55.00</b>
Sheppelman, Dawn Demlow	REIMB TRAVEL 12-15	0	252588	1/11/2023	68.13
<b>Sheppelman, Dawn Demlow Total</b>					<b>68.13</b>
Sico America Inc.	51 Concert Supplies	0	46924	1/5/2023	-
<b>Sico America Inc. Total</b>					<b>-</b>
Siebenthal, Melissa A	REIMB TRAVEL 9-29	0	252589	1/11/2023	99.88
	REIMB TRAVEL 10-28	0	252589	1/11/2023	82.25
	51 Concert Supplies	0	46938	1/6/2023	931.77
	REIMB TRAVEL 12-14	0	252589	1/11/2023	41.13
	REIMB TRAVEL 11-22	0	252589	1/11/2023	70.50
REIMB JW PEPPER 11/4	2302602	252589	1/11/2023	239.00	
<b>Siebenthal, Melissa A Total</b>					<b>1,464.53</b>

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From Date: 12/15/2022  
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Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Sieg, Derek L	V520473	0	126432	1/11/2023	75.00	
	V208628	0	6364	12/20/2022	70.00	
<b>Sieg, Derek L Total</b>					<b>145.00</b>	
Sieg, Kirk	V153988	0	24488	1/10/2023	80.00	
	V674001	0	126391	12/15/2022	-	
	V684015	0	126445	1/13/2023	75.00	
<b>Sieg, Kirk Total</b>					<b>155.00</b>	
Sieg, Michael J	V579237	0	20276	1/9/2023	55.00	
<b>Sieg, Michael J Total</b>					<b>55.00</b>	
Simmons, Kent		11/29/2022	0	46557	1/6/2023	500.00
<b>Simmons, Kent Total</b>					<b>500.00</b>	
SIPCO	Post Prom NCWHS	0	46558	1/6/2023	350.00	
<b>SIPCO Total</b>					<b>350.00</b>	
Slayback, Jackie	V589350	0	14798	1/11/2023	70.00	
	V760991	0	14784	1/4/2023	70.00	
<b>Slayback, Jackie Total</b>					<b>140.00</b>	
Smith, Bayleigh	REIMB TRAVEL 12-16	0	252590	1/11/2023	34.56	
<b>Smith, Bayleigh Total</b>					<b>34.56</b>	
Smith, Kerra Lynn	V726494	0	14799	1/11/2023	89.90	
<b>Smith, Kerra Lynn Total</b>					<b>89.90</b>	
Smith, Melissa Ann	V898815	0	7195	1/4/2023	50.00	
<b>Smith, Melissa Ann Total</b>					<b>50.00</b>	
Smith, Remington	V863175	0	21811	1/12/2023	-	
	V914545	0	21815	1/12/2023	205.00	
<b>Smith, Remington Total</b>					<b>205.00</b>	
Smith, Ronald	V520473	0	126433	1/11/2023	55.00	
	V4863	0	126446	1/13/2023	55.00	
<b>Smith, Ronald Total</b>					<b>110.00</b>	
Smith, Vernon	V445396	0	14800	1/11/2023	80.00	
	V520473	0	126434	1/11/2023	55.00	
	V768850	0	14805	1/17/2023	80.00	
<b>Smith, Vernon Total</b>					<b>215.00</b>	
Solano, Brianna	SPEECH JUDGE	2302556	252591	1/11/2023	100.00	
<b>Solano, Brianna Total</b>					<b>100.00</b>	
Soliday, Mackenzie	REIMB TRAVEL 11-30	0	252592	1/11/2023	18.06	
	REIMB TRAVEL 12-16	0	252592	1/11/2023	12.75	
<b>Soliday, Mackenzie Total</b>					<b>30.81</b>	
Southern IL Speech & Acting League	SISAL dues	0	46585	1/13/2023	150.00	
<b>Southern IL Speech &amp; Acting League Total</b>					<b>150.00</b>	
Specialized Education Of Illinois	INV--149471	2302561	252593	1/11/2023	35,019.96	
<b>Specialized Education Of Illinois Total</b>					<b>35,019.96</b>	
Spencer, Lori	V660146	0	5478	1/11/2023	160.26	
<b>Spencer, Lori Total</b>					<b>160.26</b>	

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Spitzzeri, Alfred A	V244854	0	21812	1/12/2023	70.00	
	V11287	0	6369	1/5/2023	70.00	
	V816282	0	6388	1/17/2023	70.00	
<b>Spitzzeri, Alfred A Total</b>					<b>210.00</b>	
Stack, Andrea C	REIMB TRAVEL 12-16	0	252594	1/11/2023	38.50	
<b>Stack, Andrea C Total</b>					<b>38.50</b>	
Stahmer, Jeremy	V855048	0	21802	1/9/2023	84.80	
<b>Stahmer, Jeremy Total</b>					<b>84.80</b>	
Stalker Radar	Quote 2068798	0	46950	1/11/2023	707.50	
<b>Stalker Radar Total</b>					<b>707.50</b>	
Starkey, Megan Ruth	REIMB TRAVEL 12-15	0	252595	1/11/2023	6.00	
<b>Starkey, Megan Ruth Total</b>					<b>6.00</b>	
Starr, David E	REIMB TRAVEL 12-16	0	252596	1/11/2023	140.06	
<b>Starr, David E Total</b>					<b>140.06</b>	
Stegemann, Eric S	REIMB SUPLS-12/10-13	2302601	252597	1/11/2023	109.46	
<b>Stegemann, Eric S Total</b>					<b>109.46</b>	
Sterling High School CUSD #5	MLK classic	0	46545	12/16/2022	100.00	
<b>Sterling High School CUSD #5 Total</b>					<b>100.00</b>	
Stevens, Laura A	V90191	0	24493	1/12/2023	11.42	
<b>Stevens, Laura A Total</b>					<b>11.42</b>	
Stites, Daryl	V744934	0	14806	1/17/2023	140.00	
<b>Stites, Daryl Total</b>					<b>140.00</b>	
Stolbom, Jennifer Ann	V123710	0	4061	12/15/2022	75.00	
<b>Stolbom, Jennifer Ann Total</b>					<b>75.00</b>	
STONE, BRUCE R	V377422	0	126416	1/6/2023	100.00	
<b>STONE, BRUCE R Total</b>					<b>100.00</b>	
Stone, Jennifer D	FUEL REIMB 10/26-29	2302650	252598	1/11/2023	218.35	
<b>Stone, Jennifer D Total</b>					<b>218.35</b>	
Stuard & Associates, Inc		33654	2302645	252599	1/11/2023	235.00
<b>Stuard &amp; Associates, Inc Total</b>					<b>235.00</b>	
Szwajka, Kristyn Marie	REIMB TRAVEL 11-30	0	252600	1/11/2023	93.75	
	REIMB TRAVEL 12-15	0	252600	1/11/2023	48.81	
<b>Szwajka, Kristyn Marie Total</b>					<b>142.56</b>	
Tague, Amy L	REIMB TRAVEL 12-08	0	252602	1/11/2023	90.63	
	REIMB TRAVEL 10-12	0	252602	1/11/2023	101.25	
<b>Tague, Amy L Total</b>					<b>191.88</b>	
Team Automotive & Tire	6-INVS, 12/6-12/21	2302816	252603	1/11/2023	7,169.09	
<b>Team Automotive &amp; Tire Total</b>					<b>7,169.09</b>	
Technique Tumbling & Cheer Prep, LLC		102	0	46925	1/5/2023	1,080.00
<b>Technique Tumbling &amp; Cheer Prep, LLC Total</b>					<b>1,080.00</b>	

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Thalgott, Tyler	V4863	0	126447	1/13/2023	65.00
<b>Thalgott, Tyler Total</b>					<b>65.00</b>
The Lifeguard Store	V643627	0	126397	12/16/2022	130.00
<b>The Lifeguard Store Total</b>					<b>130.00</b>
The Music Shoppe, Inc	3400009	0	46939	1/6/2023	3,223.77
	3-INVS, 12/8-1/5	2302817	252604	1/11/2023	289.63
	3398809	2302731	252604	1/11/2023	33.15
	3389014	2302572	252604	1/11/2023	43.89
	3382534, 3388896	2302784	252604	1/11/2023	219.50
	3388373, 3388835	2302603	252604	1/11/2023	82.26
	3386969	2302553	252604	1/11/2023	100.23
<b>The Music Shoppe, Inc Total</b>					<b>3,992.43</b>
The Omni Group	2301-7601	2302785	252605	1/11/2023	34.00
<b>The Omni Group Total</b>					<b>34.00</b>
Thoennes, Lisa A	REIMB TRAVEL 11-30	0	252606	1/11/2023	53.75
<b>Thoennes, Lisa A Total</b>					<b>53.75</b>
Thomas, Emily	V924067	0	24494	1/12/2023	205.70
<b>Thomas, Emily Total</b>					<b>205.70</b>
Thompson, Kara L	V27904	0	7193	12/16/2022	75.00
<b>Thompson, Kara L Total</b>					<b>75.00</b>
T-MOBILE	STMT-12/21/22	0	252601	1/11/2023	1,517.00
	STMT-12/21/22.	0	252601	1/11/2023	6,141.08
<b>T-MOBILE Total</b>					<b>7,658.08</b>
Topping, Elizabeth	V556116	0	21803	1/9/2023	129.59
<b>Topping, Elizabeth Total</b>					<b>129.59</b>
Towanda Water Department	WATER BILL - 12/30	0	252607	1/11/2023	189.03
<b>Towanda Water Department Total</b>					<b>189.03</b>
Town Of Normal Water Dept.	WATER BILL 12/08/22	0	252348	12/15/2022	31,110.68
<b>Town Of Normal Water Dept. Total</b>					<b>31,110.68</b>
Township High School Dist 211	V214069	0	126417	1/6/2023	350.00
<b>Township High School Dist 211 Total</b>					<b>350.00</b>
Tractor Supply Co	553212	2302584	252608	1/11/2023	16.99
<b>Tractor Supply Co Total</b>					<b>16.99</b>
Traffic Sign Store	T22905	2302640	252609	1/11/2023	18.50
<b>Traffic Sign Store Total</b>					<b>18.50</b>
Tucker, Emily	REIMB TRAVEL 10-28	0	252610	1/11/2023	25.00
	REIMB TRAVEL 12-16	0	252610	1/11/2023	15.63
	REIMB TRAVEL 11-30	0	252610	1/11/2023	21.88
	REIMB TRAVEL 9-28	0	252610	1/11/2023	12.50
<b>Tucker, Emily Total</b>					<b>75.01</b>
Turner, Andrea Rene	V559769	0	4062	12/15/2022	48.64
<b>Turner, Andrea Rene Total</b>					<b>48.64</b>
Twork, Kayleigh Ann	V765163	0	2680	1/4/2023	25.44

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Vendor	Invoice	PO No.	Check No.	Check Date	Amount
<b>Twork, Kayleigh Ann Total</b>					<b>25.44</b>
Tyler Technologies, Inc	045-403472	2302751	252611	1/11/2023	14,331.09
<b>Tyler Technologies, Inc Total</b>					<b>14,331.09</b>
UniFirst Corporation	STMT-12/27/22	2300440	252612	1/11/2023	977.47
<b>UniFirst Corporation Total</b>					<b>977.47</b>
Unit 5 Decker Industries	222	2302590	252613	1/11/2023	17.50
<b>Unit 5 Decker Industries Total</b>					<b>17.50</b>
Unit 5 Vocational Training Ctr/Deck	225, 227	2302542	252614	1/11/2023	45.00
<b>Unit 5 Vocational Training Ctr/Deck Total</b>					<b>45.00</b>
United Township Hs, East Moline, IL 005	V211754	0	126409	1/6/2023	150.00
<b>United Township Hs, East Moline, IL 005 Total</b>					<b>150.00</b>
Vale, Angela Gwyn	REIMB TRAVEL 12-15	0	252615	1/11/2023	56.00
<b>Vale, Angela Gwyn Total</b>					<b>56.00</b>
Van De Loo, Daria T	V354183	0	14772	12/15/2022	8.00
<b>Van De Loo, Daria T Total</b>					<b>8.00</b>
Vanguard Energy Services,LLC	G404551120622 NOV	0	252616	1/11/2023	29,224.14
<b>Vanguard Energy Services,LLC Total</b>					<b>29,224.14</b>
Varsity Spirit	V343956	0	6370	1/5/2023	1,154.95
	V365871	0	6380	1/13/2023	79.45
<b>Varsity Spirit Total</b>					<b>1,234.40</b>
Vex Robotics, Inc.	629361	2302358	252617	1/11/2023	126.78
	629360	2302366	252617	1/11/2023	414.11
	626654	2302198	252617	1/11/2023	193.22
	626655	2302276	252617	1/11/2023	763.26
<b>Vex Robotics, Inc. Total</b>					<b>1,497.37</b>
Villa Grove CUSD #302	V286690	0	126439	1/11/2023	75.00
	V867959	0	14792	1/9/2023	75.00
	V352245	0	20280	1/9/2023	75.00
<b>Villa Grove CUSD #302 Total</b>					<b>225.00</b>
Village Of Carlock	2022-04	2302737	252618	1/11/2023	403.15
<b>Village Of Carlock Total</b>					<b>403.15</b>
Village of Carlock.	INVOICE - #3040	2302841	252619	1/11/2023	128.81
	2787	2302566	252619	1/11/2023	115.12
<b>Village of Carlock. Total</b>					<b>243.93</b>
Vincent, Susan Anne	V672092	0	24466	12/16/2022	369.38
<b>Vincent, Susan Anne Total</b>					<b>369.38</b>
Vision Service Plan - (II)	STMT-JAN 23	2302747	252620	1/11/2023	1,062.54
<b>Vision Service Plan - (II) Total</b>					<b>1,062.54</b>
Vogel, Scott	V257656	0	6166	12/15/2022	76.59
<b>Vogel, Scott Total</b>					<b>76.59</b>
Vogelsang, Claye R	REIMB TRAVEL 12-16	0	252621	1/11/2023	85.94
<b>Vogelsang, Claye R Total</b>					<b>85.94</b>

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Wagner, Beth Ann	Christmas Luncheon	0	46926	1/5/2023	109.81
<b>Wagner, Beth Ann Total</b>					<b>109.81</b>
Walker, Sharon	V485633	0	6371	1/5/2023	70.00
	V717964	0	14807	1/17/2023	-
<b>Walker, Sharon Total</b>					<b>70.00</b>
Ward Industrial Equipment LLC	112222	2302641	252622	1/11/2023	635.96
<b>Ward Industrial Equipment LLC Total</b>					<b>635.96</b>
Washington High School	V796058	0	20249	1/3/2023	180.00
<b>Washington High School Total</b>					<b>180.00</b>
Wasson, William	V940319	0	20277	1/9/2023	65.00
<b>Wasson, William Total</b>					<b>65.00</b>
Water Products Company Of Illinois,	625738	2302643	252623	1/11/2023	965.08
	625539	2302644	252623	1/11/2023	130.94
<b>Water Products Company Of Illinois, Total</b>					<b>1,096.02</b>
Watson, Robert B	V690166	0	126418	1/6/2023	55.00
<b>Watson, Robert B Total</b>					<b>55.00</b>
Watts Copy Systems, Inc	33140394	2302672	252625	1/11/2023	11,187.04
	33061146	2302671	252626	1/11/2023	1,852.95
	32983420	2302546	252624	1/11/2023	4,079.30
<b>Watts Copy Systems, Inc Total</b>					<b>17,119.29</b>
Weakly, Shelly	REIMB TRAVEL 11-30	0	252627	1/11/2023	280.75
	Reimb 1-11-23	0	46578	1/11/2023	236.89
	REIMB TRAVEL 12-15	0	252627	1/11/2023	222.69
<b>Weakly, Shelly Total</b>					<b>740.33</b>
Weber, David Jonathan	REIMB SCI SUPLS	2302552	252628	1/11/2023	48.73
<b>Weber, David Jonathan Total</b>					<b>48.73</b>
West	847610956	0	252629	1/11/2023	1,264.58
<b>West Total</b>					<b>1,264.58</b>
Wheeler, Alicia	V651531	0	6172	1/5/2023	62.42
	V258464	0	6165	12/15/2022	41.99
<b>Wheeler, Alicia Total</b>					<b>104.41</b>
Wheeler, Samuel James	REIMB TRAVEL 12-16	0	252630	1/11/2023	90.00
<b>Wheeler, Samuel James Total</b>					<b>90.00</b>
Whitman, Donald Oliver	Welding Suplies	0	46951	1/11/2023	378.48
<b>Whitman, Donald Oliver Total</b>					<b>378.48</b>
Whitney Daniels Designs	V309839	0	5057	12/16/2022	243.00
<b>Whitney Daniels Designs Total</b>					<b>243.00</b>
Williams, Doris	V599832	0	14793	1/9/2023	14.00
<b>Williams, Doris Total</b>					<b>14.00</b>
Williams, Jay	SPEECH JUDGE 11/5	2302516	252631	1/11/2023	100.00
<b>Williams, Jay Total</b>					<b>100.00</b>

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Williams, Sara E	REIMB TRAVEL 08/31	0	252632	1/11/2023	55.69
	REIMB TRAVEL 09/29	0	252632	1/11/2023	96.19
	REIMB TRAVEL 10-31	0	252632	1/11/2023	101.25
	REIMB TRAVEL 11-30	0	252632	1/11/2023	86.06
	Jazz Voices lunch	0	46559	1/6/2023	108.58
	REIMB TRAVEL 12-14	0	252632	1/11/2023	50.63
<b>Williams, Sara E Total</b>					<b>498.40</b>
Wills, Richard L	V520473	0	126435	1/11/2023	55.00
	V26762	0	14794	1/9/2023	80.00
<b>Wills, Richard L Total</b>					<b>135.00</b>
Winn, Carly A	V632456	0	24474	1/6/2023	15.00
<b>Winn, Carly A Total</b>					<b>15.00</b>
Winsupply	344144 01	2302642	252633	1/11/2023	14.40
<b>Winsupply Total</b>					<b>14.40</b>
Wirtz, Becca Lynn	V615810	0	2742	1/6/2023	164.34
<b>Wirtz, Becca Lynn Total</b>					<b>164.34</b>
Wollenweber, Jeff	V153421	0	20259	1/5/2023	75.00
<b>Wollenweber, Jeff Total</b>					<b>75.00</b>
World Book Inc	1646708	2302377	252634	1/11/2023	8,858.88
<b>World Book Inc Total</b>					<b>8,858.88</b>
Wright, Skyler	REIMB TRAVEL 11-30	0	252635	1/11/2023	191.31
	REIMB TRAVEL 12-16	0	252635	1/11/2023	114.63
<b>Wright, Skyler Total</b>					<b>305.94</b>
Yorkville Christian School	Feb 4th shootout	0	46579	1/11/2023	200.00
<b>Yorkville Christian School Total</b>					<b>200.00</b>
Young, Wendy Marie	12/8/2022	0	1404	12/15/2022	36.69
<b>Young, Wendy Marie Total</b>					<b>36.69</b>
Zabukovec, Melissa	REIMB TRAVEL 12-14	0	252636	1/11/2023	30.19
<b>Zabukovec, Melissa Total</b>					<b>30.19</b>
Zimmerman, Claire Christine	Reimb 1-11-23	0	46580	1/11/2023	300.00
<b>Zimmerman, Claire Christine Total</b>					<b>300.00</b>
Zimmerman, Shelli	1553	2302560	252637	1/11/2023	100.00
<b>Zimmerman, Shelli Total</b>					<b>100.00</b>
Zink, Laura Susanne	REIMB TRAVEL 12-13	0	252638	1/11/2023	31.75
	V959591	0	1615	1/17/2023	48.85
<b>Zink, Laura Susanne Total</b>					<b>80.60</b>
<b>Grand Total</b>					<b>5,672,225.91</b>

**Expenditure Summary Report**

From Date: 12/15/2022  
 To Date: 1/17/2023

Fund	Amount
07	52,671.10
08	1,318,011.66
10	838,866.37
20	616,275.40
30	117,555.49
40	2,505,045.15
80	112,101.20
90	2,416.50
99	109,283.04
<b>Grand Total</b>	<b>5,672,225.91</b>

**Expenditure Summary Report**

From Date: 12/14/2022  
To Date: 12/14/2022

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Anderson, William	Accompanying service	0	46518	12/14/2022	200.00
<b>Anderson, William Total</b>					<b>200.00</b>
Apex Clothing	P-2200457	0	46519	12/14/2022	320.00
<b>Apex Clothing Total</b>					<b>320.00</b>
Bane, Parker J	Convention room/food	0	46520	12/14/2022	3,449.35
<b>Bane, Parker J Total</b>					<b>3,449.35</b>
Barlow, Jennifer Renee	V134577	0	3793	12/14/2022	243.47
<b>Barlow, Jennifer Renee Total</b>					<b>243.47</b>
Bierbaum, John	Freshman board	0	46521	12/14/2022	59.54
<b>Bierbaum, John Total</b>					<b>59.54</b>
Bloomington High School	V256492	0	20243	12/14/2022	75.00
	V280572	0	20244	12/14/2022	250.00
	V669905	0	20245	12/14/2022	225.00
	V732341	0	20231	12/14/2022	150.00
<b>Bloomington High School Total</b>					<b>700.00</b>
Bovenkerk, Bradley Alan	688283	0	46887	12/14/2022	439.29
<b>Bovenkerk, Bradley Alan Total</b>					<b>439.29</b>
Braman, Becky	Food, bottles	0	46522	12/14/2022	1,174.29
<b>Braman, Becky Total</b>					<b>1,174.29</b>
Centennial High School	V639621	0	20232	12/14/2022	300.00
<b>Centennial High School Total</b>					<b>300.00</b>
Chase, Kristina Ann	Supplies/Amazon	0	46888	12/14/2022	85.44
<b>Chase, Kristina Ann Total</b>					<b>85.44</b>
Chick-Fil-A	V467220	0	21774	12/14/2022	206.55
<b>Chick-Fil-A Total</b>					<b>206.55</b>
Collins, Veronica	V60711	0	2913	12/14/2022	180.00
<b>Collins, Veronica Total</b>					<b>180.00</b>
Community High School District 117	V6528	0	20233	12/14/2022	400.00
<b>Community High School District 117 Total</b>					<b>400.00</b>
Connect Roasters, Inc.	2059	0	46889	12/14/2022	1,225.00
<b>Connect Roasters, Inc. Total</b>					<b>1,225.00</b>
Corpus, Tony	Accompanying service	0	46523	12/14/2022	200.00
<b>Corpus, Tony Total</b>					<b>200.00</b>
Corson, Carrie Anne	Away Game meals	0	46890	12/14/2022	749.87
<b>Corson, Carrie Anne Total</b>					<b>749.87</b>
Culligan Water Conditioning	V624870	0	2914	12/14/2022	51.70
<b>Culligan Water Conditioning Total</b>					<b>51.70</b>
Ease Tech LLC	21-2545	0	46524	12/14/2022	400.00
<b>Ease Tech LLC Total</b>					<b>400.00</b>
East Peoria Hs	V467592	0	20234	12/14/2022	200.00
<b>East Peoria Hs Total</b>					<b>200.00</b>

**Expenditure Summary Report**

From Date: 12/14/2022  
To Date: 12/14/2022

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Eugene Field Secondary Service	INV 07	0	46891	12/14/2022	300.00
<b>Eugene Field Secondary Service Total</b>					<b>300.00</b>
Evergreen Racquet Club	454588	0	46525	12/14/2022	72.00
<b>Evergreen Racquet Club Total</b>					<b>72.00</b>
Fasig, Melissa	Post prom expenses	0	46526	12/14/2022	147.50
<b>Fasig, Melissa Total</b>					<b>147.50</b>
Frietsch, Marissa Kate	V990245	0	1609	12/14/2022	80.82
<b>Frietsch, Marissa Kate Total</b>					<b>80.82</b>
Hafen, Joy M	Madrigal Sewing	0	46892	12/14/2022	500.00
<b>Hafen, Joy M Total</b>					<b>500.00</b>
Hafermann, Tera L	Reimb 12-14-22	0	46527	12/14/2022	67.27
<b>Hafermann, Tera L Total</b>					<b>67.27</b>
Heidemann, Elizabeth Anne	V603512	0	3827	12/15/2022	33.03
<b>Heidemann, Elizabeth Anne Total</b>					<b>33.03</b>
Ince, Addie	Iron Host GC	0	46893	12/14/2022	45.00
<b>Ince, Addie Total</b>					<b>45.00</b>
Kat's Embroidery Shop	785762	0	46894	12/14/2022	621.90
<b>Kat's Embroidery Shop Total</b>					<b>621.90</b>
Kaufman, Trevor Allen	Reimb Wrestling hote	0	46895	12/14/2022	819.84
<b>Kaufman, Trevor Allen Total</b>					<b>819.84</b>
Kearfott, Nicolas	Staff luncheon/Iclub	0	46896	12/14/2022	852.00
<b>Kearfott, Nicolas Total</b>					<b>852.00</b>
Konopasek, Christine Marie	Banquet	0	46897	12/14/2022	61.31
<b>Konopasek, Christine Marie Total</b>					<b>61.31</b>
Kraus, Morgan E	Supply reimb	0	46528	12/14/2022	35.96
<b>Kraus, Morgan E Total</b>					<b>35.96</b>
Lane, Bruce	Accompanying	0	46529	12/14/2022	200.00
<b>Lane, Bruce Total</b>					<b>200.00</b>
Larson, John R	Accompanying	0	46530	12/14/2022	200.00
<b>Larson, John R Total</b>					<b>200.00</b>
Long, Matthew	V355702	0	9438	12/14/2022	13.01
<b>Long, Matthew Total</b>					<b>13.01</b>
Luginbuhl, Benjamin	Reimb Pizza	0	46898	12/14/2022	176.30
<b>Luginbuhl, Benjamin Total</b>					<b>176.30</b>
Mahomet Seymour High School	V150764	0	20235	12/14/2022	250.00
<b>Mahomet Seymour High School Total</b>					<b>250.00</b>
Maloy, Natalie	Speech Judge 12/10	0	46899	12/14/2022	100.00
<b>Maloy, Natalie Total</b>					<b>100.00</b>
May, Diane Kay	V119837	0	2915	12/14/2022	50.00

**Expenditure Summary Report**

From Date: 12/14/2022  
To Date: 12/14/2022

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
<b>May, Diane Kay Total</b>					<b>50.00</b>
Minooka Community High School	V268758	0	20236	12/14/2022	300.00
<b>Minooka Community High School Total</b>					<b>300.00</b>
Newton-Gonzalez, Jordan B	V943898	0	1610	12/14/2022	111.50
<b>Newton-Gonzalez, Jordan B Total</b>					<b>111.50</b>
Owen Nursery & Florist	Invoice 12952	0	46531	12/14/2022	1,821.00
<b>Owen Nursery &amp; Florist Total</b>					<b>1,821.00</b>
Parkside Junior High School	Pitching machine	0	46532	12/14/2022	1,300.00
<b>Parkside Junior High School Total</b>					<b>1,300.00</b>
Pekin Community High School	V609351	0	20237	12/14/2022	175.00
<b>Pekin Community High School Total</b>					<b>175.00</b>
Pendleton, Tara D	Dues 22	0	46900	12/14/2022	1,469.00
	FMPT22	0	46900	12/14/2022	893.65
<b>Pendleton, Tara D Total</b>					<b>2,362.65</b>
Peoria High School	V254151	0	20238	12/14/2022	250.00
<b>Peoria High School Total</b>					<b>250.00</b>
Plainfield Co School Dist #202	V298016	0	20239	12/14/2022	275.00
<b>Plainfield Co School Dist #202 Total</b>					<b>275.00</b>
Pontiac Flower Farm LLC	3471016802	0	46533	12/14/2022	183.00
	3471016803	0	46901	12/14/2022	480.00
<b>Pontiac Flower Farm LLC Total</b>					<b>663.00</b>
Price, Penny	Cookies reimb	0	46902	12/14/2022	51.79
<b>Price, Penny Total</b>					<b>51.79</b>
Rockridge High School	V880553	0	20240	12/14/2022	400.00
<b>Rockridge High School Total</b>					<b>400.00</b>
Rogers, Heather V	V344860	0	2677	12/14/2022	68.98
<b>Rogers, Heather V Total</b>					<b>68.98</b>
Ryan, Julie	Accompanying	0	46534	12/14/2022	245.00
<b>Ryan, Julie Total</b>					<b>245.00</b>
Sanders, Erin E	Sams Club reimb	0	46903	12/14/2022	331.30
<b>Sanders, Erin E Total</b>					<b>331.30</b>
Sauve, Haley Rose	Banquet gifts	0	46535	12/14/2022	177.90
<b>Sauve, Haley Rose Total</b>					<b>177.90</b>
Schenk, Gillian S	Supplies SSP	0	46536	12/14/2022	89.09
<b>Schenk, Gillian S Total</b>					<b>89.09</b>
Scholastic Inc.	V360180	0	3830	12/15/2022	432.72
<b>Scholastic Inc. Total</b>					<b>432.72</b>
Select Screen Prints	60613, 60766	0	46537	12/14/2022	721.00
	60373	0	46904	12/14/2022	114.00
	60666	0	46904	12/14/2022	720.00
<b>Select Screen Prints Total</b>					<b>1,555.00</b>

**Expenditure Summary Report**

From Date: 12/14/2022  
To Date: 12/14/2022

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Springfield High School	V210615	0	20241	12/14/2022	150.00	
<b>Springfield High School Total</b>					<b>150.00</b>	
Starr, David E	V338816	0	3828	12/15/2022	254.43	
	V669323	0	3828	12/15/2022	72.99	
<b>Starr, David E Total</b>					<b>327.42</b>	
Steers, Priscilla Dawn	V784343	0	2571	12/14/2022	289.08	
<b>Steers, Priscilla Dawn Total</b>					<b>289.08</b>	
Stromberg, Nicole C	V520672	0	3829	12/15/2022	100.00	
<b>Stromberg, Nicole C Total</b>					<b>100.00</b>	
Team Fitz Graphics		58235	0	46538	12/14/2022	176.00
<b>Team Fitz Graphics Total</b>					<b>176.00</b>	
The Bird Nest	V968486	0	9439	12/14/2022	259.00	
<b>The Bird Nest Total</b>					<b>259.00</b>	
The Lifeguard Store		1151614	0	46539	12/14/2022	736.56
<b>The Lifeguard Store Total</b>					<b>736.56</b>	
Thomas, Amber Nicole	V129223	0	2916	12/14/2022	30.00	
<b>Thomas, Amber Nicole Total</b>					<b>30.00</b>	
Thomas, Laura L	Christmas gifts	0	46905	12/14/2022	28.75	
<b>Thomas, Laura L Total</b>					<b>28.75</b>	
Topping, Elizabeth	Mads Director	0	46906	12/14/2022	200.00	
<b>Topping, Elizabeth Total</b>					<b>200.00</b>	
Underwood, Dustin R	Rewards	0	46540	12/14/2022	69.87	
<b>Underwood, Dustin R Total</b>					<b>69.87</b>	
University High School	V1053	0	20242	12/14/2022	150.00	
<b>University High School Total</b>					<b>150.00</b>	
<b>Grand Total</b>					<b>28,337.05</b>	

**Expenditure Summary Report**

From Date: 12/14/2022  
To Date: 12/14/2022

Fund	Amount
99	28,337.05
<b>Grand Total</b>	<b>28,337.05</b>

**MCLEAN COUNTY UNIT DISTRICT NO. 5**  
**Authorization for Payment of Bills and Payrolls**  
**December 15, 2022 through January 18, 2023**

**SUMMARY OF BILLS & PAYROLLS BY FUND**

<b>Fund</b>	<b><sup>1</sup> Prepaid Bills</b>	<b><sup>2</sup> Bills To Be Paid</b>	<b><sup>3</sup> Payrolls</b>	<b>Total</b>
07 Flexible Benefit Plan Trust Fund	52,671.10	0.00	0.00	52,671.10
08 Unit 5 Self-Funded Insurance	1,318,011.66	0.00	0.00	1,318,011.66
10 Educational	838,866.37	224,476.57	13,738,321.81	14,801,664.75
20 Operations & Maintenance	616,275.40	174,783.77	824,820.80	1,615,879.97
30 Debt Service	117,555.49	0.00	0.00	117,555.49
40 Transportation	2,505,045.15	49,428.99	35,025.08	2,589,499.22
50 Social Security	0.00	0.00	349,825.22	349,825.22
51 IMRF	0.00	0.00	239,692.88	239,692.88
60 Capital Projects	0.00	0.00	0.00	0.00
70 Working Cash	0.00	0.00	0.00	0.00
80 Tort Immunity	112,101.20	26,856.94	47,834.38	186,792.52
90 Life Safety	2,416.50	82,145.85	0.00	84,562.35
99 Student Activity Funds <sup>4</sup>	137,620.09	0.00	0.00	137,620.09
<b>Grand Total</b>	<b>\$5,700,562.96</b>	<b>\$557,692.12</b>	<b>\$15,235,520.17</b>	<b>\$21,493,775.25</b>

<sup>1</sup> For funds 8 through 90, these bills were paid on and between 12/15/22 and 1/17/23. Please see the "Vendor Bill Listing - PREPAID" report for details.

<sup>2</sup> These bills have not been paid yet. Please see the "Vendor Bill Listing - TO BE PAID" report for details.

<sup>3</sup> Please see the "Payroll Fund Totals" report for details.

<sup>4</sup> These bills will always be listed as "prepaid" and include bills paid on the date of the last Board meeting. This is to ensure that all payments are captured for reporting purposes. For this report, these bills were paid on and between 12/14/22 and 1/17/23. Please see the Student Activity Funds section of the "Vendor Bill Listing - PREPAID" and the "Vendor Bill Listing - PREPAID - SA" report for details. The Student Activity Funds totals on these reports will equal the Student Activity Funds total on this summary.

**ATTEST:**

**I certify that the Board of Education has reviewed and authorized the payment of bills and payrolls in the amount of \$21,493,775.25.**

\_\_\_\_\_  
 Barry Hitchins, President, Board of Education

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Kelly Pyle, Secretary, Board of Education

\_\_\_\_\_  
 Date

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 11/30/2022

Fiscal Year: 2022-2023

**ASSETS**

Educational Fund		
Cash (+)	\$19,272,090.74	
Other Assets (+)	\$24,993.00	
Sub-total : Educational Fund	\$19,297,083.74	
Operations & Maintenance Fund		
Cash (+)	\$1,462,810.55	
Other Assets (+)	\$70.00	
Sub-total : Operations & Maintenance Fund	\$1,462,880.55	
Debt Service Fund		
Cash (+)	\$16,087,389.63	
Sub-total : Debt Service Fund	\$16,087,389.63	
Transportation Fund		
Cash (+)	\$4,897,666.89	
Sub-total : Transportation Fund	\$4,897,666.89	
Social Security Fund		
Cash (+)	\$1,312,985.39	
Sub-total : Social Security Fund	\$1,312,985.39	
Municiple Retirement Fund		
Cash (+)	\$1,243,442.08	
Sub-total : Municiple Retirement Fund	\$1,243,442.08	
Working Cash Fund		
Cash (+)	\$19,578,187.15	
Investments (+)	\$51,072,947.16	
Sub-total : Working Cash Fund	\$70,651,134.31	
Tort Immunity Fund		
Cash (+)	\$1,747,468.42	
Other Assets (+)	\$56.00	
Sub-total : Tort Immunity Fund	\$1,747,524.42	
Life Safety Fund		
Cash (+)	\$687,945.81	
Sub-total : Life Safety Fund	\$687,945.81	
<b>Total : ASSETS</b>		\$117,388,052.82

**LIABILITIES**

Educational Fund		
Payroll Withholdings (+)	\$890,252.44	
Other Liabilities (+)	(\$350.11)	
Sub-total : Educational Fund	\$889,902.33	

Balance Sheet

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report As of 11/30/2022**

Fiscal Year: 2022-2023

Operations & Maintenance Fund	
Payroll Withholdings (+)	\$440.00
Sub-total : Operations & Maintenance Fund	<u>\$440.00</u>
Municiple Retirement Fund	
Payroll Withholdings (+)	\$33.89
Sub-total : Municiple Retirement Fund	<u>\$33.89</u>
Tort Immunity Fund	
Payroll Withholdings (+)	\$100.00
Sub-total : Tort Immunity Fund	<u>\$100.00</u>
<b>Total : LIABILITIES</b>	<u>\$890,476.22</u>
<b>FUND BALANCE</b>	
Educational Fund	
Fund Balance (+)	\$17,433,789.32
Sub-total : Educational Fund	<u>\$17,433,789.32</u>
Operations & Maintenance Fund	
Fund Balance (+)	\$1,215,231.18
Sub-total : Operations & Maintenance Fund	<u>\$1,215,231.18</u>
Debt Service Fund	
Fund Balance (+)	\$19,688,044.19
Sub-total : Debt Service Fund	<u>\$19,688,044.19</u>
Transportation Fund	
Fund Balance (+)	\$3,484,361.72
Sub-total : Transportation Fund	<u>\$3,484,361.72</u>
Social Security Fund	
Fund Balance (+)	\$1,174,877.58
Sub-total : Social Security Fund	<u>\$1,174,877.58</u>
Municiple Retirement Fund	
Fund Balance (+)	\$1,009,060.70
Sub-total : Municiple Retirement Fund	<u>\$1,009,060.70</u>
Working Cash Fund	
Fund Balance (+)	\$69,835,374.12
Sub-total : Working Cash Fund	<u>\$69,835,374.12</u>
Tort Immunity Fund	
Fund Balance (+)	\$711,577.74
Sub-total : Tort Immunity Fund	<u>\$711,577.74</u>
Life Safety Fund	
Fund Balance (+)	\$392,683.82

Balance Sheet

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report As of 11/30/2022**

Fiscal Year: 2022-2023

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Sub-total : Life Safety Fund	\$392,683.82
NET CHANGE IN FUND BALANCE	
NET CHANGE IN FUND BALANCE (+)	\$1,552,576.23
Sub-total : NET CHANGE IN FUND BALANCE	\$1,552,576.23
<b>Total : FUND BALANCE</b>	<b>\$116,497,576.60</b>
<b>Total LIABILITIES + FUND BALANCE</b>	<b>\$117,388,052.82</b>

End of Report

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report For the Period 11/01/2022 through 11/30/2022**

Fiscal Year: 2022-2023

	<u>11/01/2022 - 11/30/2022</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
<b>REVENUE COLLECTED</b>					
Educational Fund					
Local Sources (+)	\$2,005,943.41	\$35,361,306.54	\$75,941,607.00	\$40,580,300.46	46.6%
State Sources (+)	\$2,029,904.46	\$9,900,134.09	\$25,696,632.60	\$15,796,498.51	38.5%
Federal Sources (+)	\$984,841.78	\$6,649,615.23	\$14,572,593.35	\$7,922,978.12	45.6%
Sub-total : Educational Fund	\$5,020,689.65	\$51,911,055.86	\$116,210,832.95	\$64,299,777.09	44.7%
Operations & Maintenance Fund					
Local Sources (+)	\$321,170.36	\$5,770,967.23	\$12,391,884.00	\$6,620,916.77	46.6%
State Sources (+)	\$0.00	\$0.00	\$37,000.00	\$37,000.00	0.0%
Sub-total : Operations & Maintenance Fund	\$321,170.36	\$5,770,967.23	\$12,428,884.00	\$6,657,916.77	46.4%
Debt Service Fund					
Local Sources (+)	\$944,365.86	\$17,018,419.69	\$35,974,385.00	\$18,955,965.31	47.3%
Sub-total : Debt Service Fund	\$944,365.86	\$17,018,419.69	\$35,974,385.00	\$18,955,965.31	47.3%
Social Security Fund					
Local Sources (+)	\$58,348.13	\$1,273,063.28	\$2,699,524.00	\$1,426,460.72	47.2%
Sub-total : Social Security Fund	\$58,348.13	\$1,273,063.28	\$2,699,524.00	\$1,426,460.72	47.2%
Municiple Retirement Fund					
Local Sources (+)	\$58,183.93	\$1,055,110.38	\$2,223,724.00	\$1,168,613.62	47.4%
Sub-total : Municiple Retirement Fund	\$58,183.93	\$1,055,110.38	\$2,223,724.00	\$1,168,613.62	47.4%
Working Cash Fund					
Local Sources (+)	\$73,004.09	\$815,760.19	\$1,189,332.00	\$373,571.81	68.6%
Sub-total : Working Cash Fund	\$73,004.09	\$815,760.19	\$1,189,332.00	\$373,571.81	68.6%
Tort Immunity Fund					
Local Sources (+)	\$149,548.47	\$2,768,622.11	\$6,033,829.00	\$3,265,206.89	45.9%
Sub-total : Tort Immunity Fund	\$149,548.47	\$2,768,622.11	\$6,033,829.00	\$3,265,206.89	45.9%
Life Safety Fund					
Local Sources (+)	\$30,052.76	\$544,518.97	\$1,189,332.00	\$644,813.03	45.8%
Sub-total : Life Safety Fund	\$30,052.76	\$544,518.97	\$1,189,332.00	\$644,813.03	45.8%
Transportation Fund					
Local Sources (+)	\$125,901.55	\$2,212,924.01	\$4,757,327.00	\$2,544,402.99	46.5%
State Sources (+)	\$0.00	\$3,057,639.55	\$6,102,500.00	\$3,044,860.45	50.1%
Federal Sources (+)	\$0.00	\$0.00	\$413,635.00	\$413,635.00	0.0%
Sub-total : Transportation Fund	\$125,901.55	\$5,270,563.56	\$11,273,462.00	\$6,002,898.44	46.8%
<b>Total : REVENUE COLLECTED</b>	<b>\$6,781,264.80</b>	<b>\$86,428,081.27</b>	<b>\$189,223,304.95</b>	<b>\$102,795,223.68</b>	<b>45.7%</b>
<b>EXPENDITURES PAID</b>					
Educational Fund					
Salaries (-)	\$7,498,343.21	\$37,210,443.70	\$92,212,422.75	\$55,001,979.05	40.4%
Employee Benefits (-)	\$1,423,556.34	\$6,963,955.96	\$17,005,630.03	\$10,041,674.07	41.0%
Purchased Services (-)	\$253,320.41	\$964,996.88	\$4,036,625.96	\$3,071,629.08	23.9%
Supplies and Materials (-)	\$488,649.19	\$2,905,807.05	\$8,309,651.42	\$5,403,844.37	35.0%
Capital Outlay (-)	\$27,207.60	\$791,892.56	\$169,579.00	(\$622,313.56)	467.0%

Operating Statement with Budget

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report For the Period 11/01/2022 through 11/30/2022**

Fiscal Year: 2022-2023

	<u>11/01/2022 - 11/30/2022</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Other Objects (-)	\$341,052.84	\$1,459,389.19	\$5,722,166.00	\$4,262,776.81	25.5%
Non-Capitalized Equipment (-)	\$8,972.99	\$48,411.12	\$229,114.00	\$180,702.88	21.1%
Sub-total : Educational Fund	(\$10,041,102.58)	(\$50,344,896.46)	(\$127,685,189.16)	(\$77,340,292.70)	39.4%
<b>Operations &amp; Maintenance Fund</b>					
Salaries (-)	\$517,214.26	\$2,611,683.52	\$6,571,910.14	\$3,960,226.62	39.7%
Employee Benefits (-)	\$84,393.54	\$429,260.92	\$1,047,340.00	\$618,079.08	41.0%
Purchased Services (-)	\$92,979.77	\$602,517.01	\$1,245,786.00	\$643,268.99	48.4%
Supplies and Materials (-)	\$289,063.18	\$1,387,119.46	\$3,449,148.00	\$2,062,028.54	40.2%
Capital Outlay (-)	\$5,498.00	\$480,424.91	\$74,823.00	(\$405,601.91)	642.1%
Other Objects (-)	\$470.00	\$600.00	\$2,454.00	\$1,854.00	24.4%
Non-Capitalized Equipment (-)	\$3,524.65	\$14,762.04	\$15,790.00	\$1,027.96	93.5%
Sub-total : Operations & Maintenance Fund	(\$993,143.40)	(\$5,526,367.86)	(\$12,407,251.14)	(\$6,880,883.28)	44.5%
<b>Debt Service Fund</b>					
Other Objects (-)	\$20,587,709.25	\$21,211,841.56	\$37,952,515.05	\$16,740,673.49	55.9%
Sub-total : Debt Service Fund	(\$20,587,709.25)	(\$21,211,841.56)	(\$37,952,515.05)	(\$16,740,673.49)	55.9%
<b>Transportation Fund</b>					
Salaries (-)	\$16,851.61	\$97,124.72	\$225,067.66	\$127,942.94	43.2%
Employee Benefits (-)	\$4,344.80	\$22,439.60	\$48,361.94	\$25,922.34	46.4%
Purchased Services (-)	\$2,007,728.58	\$2,468,122.68	\$10,351,041.00	\$7,882,918.32	23.8%
Supplies and Materials (-)	\$202,527.81	\$579,246.70	\$1,599,850.00	\$1,020,603.30	36.2%
Capital Outlay (-)	\$678,080.00	\$686,800.99	\$433,764.00	(\$253,036.99)	158.3%
Other Objects (-)	\$0.00	\$4.00	\$2,036.00	\$2,032.00	0.2%
Non-Capitalized Equipment (-)	\$3,519.70	\$3,519.70	\$18,039.00	\$14,519.30	19.5%
Sub-total : Transportation Fund	(\$2,913,052.50)	(\$3,857,258.39)	(\$12,678,159.60)	(\$8,820,901.21)	30.4%
<b>Social Security Fund</b>					
Employee Benefits (-)	\$231,101.57	\$1,134,955.47	\$2,800,763.78	\$1,665,808.31	40.5%
Sub-total : Social Security Fund	(\$231,101.57)	(\$1,134,955.47)	(\$2,800,763.78)	(\$1,665,808.31)	40.5%
<b>Municipal Retirement Fund</b>					
Employee Benefits (-)	\$164,604.50	\$820,762.89	\$2,201,111.68	\$1,380,348.79	37.3%
Sub-total : Municipal Retirement Fund	(\$164,604.50)	(\$820,762.89)	(\$2,201,111.68)	(\$1,380,348.79)	37.3%
<b>Tort Immunity Fund</b>					
Salaries (-)	\$213,764.86	\$1,067,765.49	\$2,545,699.75	\$1,477,934.26	41.9%
Employee Benefits (-)	\$73,746.56	\$292,611.91	\$1,040,707.61	\$748,095.70	28.1%
Purchased Services (-)	\$43,491.58	\$276,297.02	\$2,283,111.00	\$2,006,813.98	12.1%
Supplies and Materials (-)	\$1,780.50	\$14,233.70	\$90,364.00	\$76,130.30	15.8%
Capital Outlay (-)	\$28,100.00	\$81,867.31	\$41,596.00	(\$40,271.31)	196.8%
Other Objects (-)	\$0.00	\$0.00	\$101,371.00	\$101,371.00	0.0%
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$2,959.00	\$2,959.00	0.0%
Sub-total : Tort Immunity Fund	(\$360,883.50)	(\$1,732,775.43)	(\$6,105,808.36)	(\$4,373,032.93)	28.4%
<b>Life Safety Fund</b>					
Purchased Services (-)	\$6,306.79	\$53,611.04	\$232,000.00	\$178,388.96	23.1%
Capital Outlay (-)	\$11,418.00	\$195,645.94	\$928,000.00	\$732,354.06	21.1%

Operating Statement with Budget

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report For the Period 11/01/2022 through 11/30/2022**

Fiscal Year: 2022-2023

	<u>11/01/2022 - 11/30/2022</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Sub-total : Life Safety Fund	(\$17,724.79)	(\$249,256.98)	(\$1,160,000.00)	(\$910,743.02)	21.5%
<b>Total : EXPENDITURES PAID</b>	<b>(\$35,309,322.09)</b>	<b>(\$84,878,115.04)</b>	<b>(\$202,990,798.77)</b>	<b>(\$118,112,683.73)</b>	<b>41.8%</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Educational Fund					
Transfers In (+)	\$0.00	\$0.00	\$11,700,000.00	\$11,700,000.00	0.0%
Transfers Out (-)	\$0.00	\$592,767.31	\$710,322.80	\$117,555.49	83.5%
Sub-total : Educational Fund	\$0.00	(\$592,767.31)	\$10,989,677.20	\$11,582,444.51	5.4%
Operations & Maintenance Fund					
Proceeds From Capital Asset Disposal (+)	\$0.00	\$2,610.00	\$0.00	(\$2,610.00)	0.0%
Sub-total : Operations & Maintenance Fund	\$0.00	\$2,610.00	\$0.00	(\$2,610.00)	0.0%
Debt Service Fund					
Transfers In (+)	\$0.00	\$592,767.31	\$710,322.80	\$117,555.49	83.5%
Sub-total : Debt Service Fund	\$0.00	\$592,767.31	\$710,322.80	\$117,555.49	83.5%
Working Cash Fund					
Transfers Out (-)	\$0.00	\$0.00	\$11,700,000.00	\$11,700,000.00	0.0%
Sub-total : Working Cash Fund	\$0.00	\$0.00	(\$11,700,000.00)	(\$11,700,000.00)	0.0%
<b>Total : OTHER FINANCING SOURCES (USES)</b>	<b>\$0.00</b>	<b>\$2,610.00</b>	<b>\$0.00</b>	<b>(\$2,610.00)</b>	<b>0.0%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$28,528,057.29)</b>	<b>\$1,552,576.23</b>	<b>(\$13,767,493.82)</b>	<b>(\$15,320,070.05)</b>	<b>11.3%</b>

**End of Report**

**CUSD No. 5, McLean and Woodford Counties, Illinois**

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**Unit 5 Self-Funded Insurance As of 11/30/2022**

Fiscal Year: 2022-2023

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**ASSETS**

Current Assets

Cash In Bank (+) \$3,236,945.23

Accounts Receivable (+) \$8,181.00

Sub-total : Current Assets \$3,245,126.23

**Total : ASSETS**

\$3,245,126.23

**FUND BALANCE**

Fund Balance

Fund Balance (+) \$3,150,948.32

Sub-total : Fund Balance \$3,150,948.32

NET CHANGE IN FUND BALANCE

NET CHANGE IN FUND BALANCE \$94,177.91  
(+)

Sub-total : NET CHANGE IN FUND \$94,177.91  
BALANCE

**Total : FUND BALANCE**

\$3,245,126.23

**Total LIABILITIES + FUND BALANCE**

\$3,245,126.23

End of Report

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Self-Funded Insurance For the Period 11/01/2022 through 11/30/2022**

Fiscal Year: 2022-2023

	11/01/2022 - 11/30/2022	Year To Date
<b>REVENUE COLLECTED</b>		
Revenue From Payroll		
Board Contributions (+)	\$1,119,101.00	\$5,502,922.50
Employee Contributions (+)	\$258,588.34	\$1,322,776.26
Sub-total : Revenue From Payroll	<u>\$1,377,689.34</u>	<u>\$6,825,698.76</u>
Revenue From Other Sources		
Retiree Contributions (+)	\$1,537.00	\$216,491.57
Cobra Contributions (+)	\$4,915.00	\$10,682.32
Interest & Dividends (+)	\$4,963.33	\$16,925.19
Sub-total : Revenue From Other Sources	<u>\$11,415.33</u>	<u>\$244,099.08</u>
<b>Total : REVENUE COLLECTED</b>	<u>\$1,389,104.67</u>	<u>\$7,069,797.84</u>
<b>EXPENDITURES PAID</b>		
Operating Expenditures		
Heath Ins Claims (-)	\$1,328,147.00	\$6,467,143.54
HSA Contributions (-)	\$3,961.67	\$34,554.59
Health Ins Admin Fees (-)	\$88,407.73	\$467,121.70
Other Fees & Expense (-)	\$0.00	\$6,800.10
Sub-total : Operating Expenditures	<u>(\$1,420,516.40)</u>	<u>(\$6,975,619.93)</u>
<b>Total : EXPENDITURES PAID</b>	<u>(\$1,420,516.40)</u>	<u>(\$6,975,619.93)</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>(\$31,411.73)</u>	<u>\$94,177.91</u>

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 12/31/2022

Fiscal Year: 2022-2023

**ASSETS**

Educational Fund		
Cash (+)	\$12,545,354.68	
Other Assets (+)	\$164.00	
Sub-total : Educational Fund	\$12,545,518.68	
Operations & Maintenance Fund		
Cash (+)	\$321,550.42	
Other Assets (+)	\$17,353.25	
Sub-total : Operations & Maintenance Fund	\$338,903.67	
Debt Service Fund		
Cash (+)	\$1,280,004.73	
Sub-total : Debt Service Fund	\$1,280,004.73	
Transportation Fund		
Cash (+)	\$4,730,682.97	
Sub-total : Transportation Fund	\$4,730,682.97	
Social Security Fund		
Cash (+)	\$1,112,561.02	
Sub-total : Social Security Fund	\$1,112,561.02	
Municiple Retirement Fund		
Cash (+)	\$1,244,682.40	
Sub-total : Municiple Retirement Fund	\$1,244,682.40	
Working Cash Fund		
Cash (+)	\$19,597,716.23	
Investments (+)	\$51,087,419.08	
Sub-total : Working Cash Fund	\$70,685,135.31	
Tort Immunity Fund		
Cash (+)	\$410,770.41	
Other Assets (+)	\$56.00	
Sub-total : Tort Immunity Fund	\$410,826.41	
Life Safety Fund		
Cash (+)	\$640,965.54	
Sub-total : Life Safety Fund	\$640,965.54	
<b>Total : ASSETS</b>		\$92,989,280.73

**LIABILITIES**

Educational Fund		
Payroll Withholdings (+)	\$927,725.59	
Sub-total : Educational Fund	\$927,725.59	
Operations & Maintenance Fund		

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report As of 12/31/2022**

Fiscal Year: 2022-2023

Payroll Withholdings (+)	\$26,842.19
Sub-total : Operations & Maintenance Fund	<u>\$26,842.19</u>
Transportation Fund	
Payroll Withholdings (+)	\$1,076.81
Sub-total : Transportation Fund	<u>\$1,076.81</u>
Municiple Retirement Fund	
Payroll Withholdings (+)	\$162,141.93
Sub-total : Municiple Retirement Fund	<u>\$162,141.93</u>
Tort Immunity Fund	
Payroll Withholdings (+)	\$248.88
Sub-total : Tort Immunity Fund	<u>\$248.88</u>
<b>Total : LIABILITIES</b>	<u>\$1,118,035.40</u>
<b>FUND BALANCE</b>	
Educational Fund	
Fund Balance (+)	\$17,433,789.32
Sub-total : Educational Fund	<u>\$17,433,789.32</u>
Operations & Maintenance Fund	
Fund Balance (+)	\$1,215,231.18
Sub-total : Operations & Maintenance Fund	<u>\$1,215,231.18</u>
Debt Service Fund	
Fund Balance (+)	\$19,688,044.19
Sub-total : Debt Service Fund	<u>\$19,688,044.19</u>
Transportation Fund	
Fund Balance (+)	\$3,484,361.72
Sub-total : Transportation Fund	<u>\$3,484,361.72</u>
Social Security Fund	
Fund Balance (+)	\$1,174,877.58
Sub-total : Social Security Fund	<u>\$1,174,877.58</u>
Municiple Retirement Fund	
Fund Balance (+)	\$1,009,060.70
Sub-total : Municiple Retirement Fund	<u>\$1,009,060.70</u>
Working Cash Fund	
Fund Balance (+)	\$69,835,374.12
Sub-total : Working Cash Fund	<u>\$69,835,374.12</u>
Tort Immunity Fund	
Fund Balance (+)	\$711,577.74
Sub-total : Tort Immunity Fund	<u>\$711,577.74</u>

Balance Sheet

**CUSD No. 5, McLean and Woodford Counties, Illinois**

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**Unit 5 Treasurer's Report As of 12/31/2022**

Fiscal Year: 2022-2023

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Life Safety Fund		
Fund Balance (+)	\$392,683.82	
Sub-total : Life Safety Fund	\$392,683.82	
NET CHANGE IN FUND BALANCE		
NET CHANGE IN FUND BALANCE (+)	(\$23,073,755.04)	
Sub-total : NET CHANGE IN FUND BALANCE	(\$23,073,755.04)	
<b>Total : FUND BALANCE</b>	<b>\$91,871,245.33</b>	
<b>Total LIABILITIES + FUND BALANCE</b>		<b>\$92,989,280.73</b>

End of Report

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report For the Period 12/01/2022 through 12/31/2022**

Fiscal Year: 2022-2023

	<u>12/01/2022 - 12/31/2022</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
<b>REVENUE COLLECTED</b>					
Educational Fund					
Local Sources (+)	\$766,491.98	\$36,127,798.52	\$75,941,607.00	\$39,813,808.48	47.6%
State Sources (+)	\$2,455,325.34	\$12,355,459.43	\$25,696,632.60	\$13,341,173.17	48.1%
Federal Sources (+)	\$368,355.47	\$7,017,970.70	\$14,572,593.35	\$7,554,622.65	48.2%
Sub-total : Educational Fund	\$3,590,172.79	\$55,501,228.65	\$116,210,832.95	\$60,709,604.30	47.8%
Operations & Maintenance Fund					
Local Sources (+)	\$46,217.15	\$5,817,184.38	\$12,391,884.00	\$6,574,699.62	46.9%
State Sources (+)	\$0.00	\$0.00	\$37,000.00	\$37,000.00	0.0%
Sub-total : Operations & Maintenance Fund	\$46,217.15	\$5,817,184.38	\$12,428,884.00	\$6,611,699.62	46.8%
Debt Service Fund					
Local Sources (+)	\$8,657.60	\$17,027,077.29	\$35,974,385.00	\$18,947,307.71	47.3%
Sub-total : Debt Service Fund	\$8,657.60	\$17,027,077.29	\$35,974,385.00	\$18,947,307.71	47.3%
Social Security Fund					
Local Sources (+)	\$40,169.31	\$1,313,232.59	\$2,699,524.00	\$1,386,291.41	48.6%
Sub-total : Social Security Fund	\$40,169.31	\$1,313,232.59	\$2,699,524.00	\$1,386,291.41	48.6%
Municiple Retirement Fund					
Local Sources (+)	\$1,240.32	\$1,056,350.70	\$2,223,724.00	\$1,167,373.30	47.5%
Sub-total : Municiple Retirement Fund	\$1,240.32	\$1,056,350.70	\$2,223,724.00	\$1,167,373.30	47.5%
Working Cash Fund					
Local Sources (+)	\$34,001.00	\$849,761.19	\$1,189,332.00	\$339,570.81	71.4%
Sub-total : Working Cash Fund	\$34,001.00	\$849,761.19	\$1,189,332.00	\$339,570.81	71.4%
Tort Immunity Fund					
Local Sources (+)	\$3,518.78	\$2,772,140.89	\$6,033,829.00	\$3,261,688.11	45.9%
Sub-total : Tort Immunity Fund	\$3,518.78	\$2,772,140.89	\$6,033,829.00	\$3,261,688.11	45.9%
Life Safety Fund					
Local Sources (+)	\$662.45	\$545,181.42	\$1,189,332.00	\$644,150.58	45.8%
Sub-total : Life Safety Fund	\$662.45	\$545,181.42	\$1,189,332.00	\$644,150.58	45.8%
Transportation Fund					
Local Sources (+)	\$4,799.70	\$2,217,723.71	\$4,757,327.00	\$2,539,603.29	46.6%
State Sources (+)	\$0.00	\$3,057,639.55	\$6,102,500.00	\$3,044,860.45	50.1%
Federal Sources (+)	\$0.00	\$0.00	\$413,635.00	\$413,635.00	0.0%
Sub-total : Transportation Fund	\$4,799.70	\$5,275,363.26	\$11,273,462.00	\$5,998,098.74	46.8%
<b>Total : REVENUE COLLECTED</b>	<b>\$3,729,439.10</b>	<b>\$90,157,520.37</b>	<b>\$189,223,304.95</b>	<b>\$99,065,784.58</b>	<b>47.6%</b>
<b>EXPENDITURES PAID</b>					
Educational Fund					
Salaries (-)	\$7,700,874.11	\$44,911,317.81	\$92,212,422.75	\$47,301,104.94	48.7%
Employee Benefits (-)	\$1,460,764.45	\$8,424,720.41	\$17,005,630.03	\$8,580,909.62	49.5%
Purchased Services (-)	\$111,939.76	\$1,076,936.64	\$4,036,625.96	\$2,959,689.32	26.7%
Supplies and Materials (-)	\$748,570.17	\$3,654,377.22	\$8,309,651.42	\$4,655,274.20	44.0%
Capital Outlay (-)	\$43,191.00	\$835,083.56	\$169,579.00	(\$665,504.56)	492.4%

Operating Statement with Budget

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report For the Period 12/01/2022 through 12/31/2022**

Fiscal Year: 2022-2023

	<u>12/01/2022 - 12/31/2022</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Other Objects (-)	\$307,208.12	\$1,766,597.31	\$5,958,166.00	\$4,191,568.69	29.7%
Non-Capitalized Equipment (-)	\$7,013.50	\$55,424.62	\$229,114.00	\$173,689.38	24.2%
Sub-total : Educational Fund	(\$10,379,561.11)	(\$60,724,457.57)	(\$127,921,189.16)	(\$67,196,731.59)	47.5%
<b>Operations &amp; Maintenance Fund</b>					
Salaries (-)	\$561,624.60	\$3,173,308.12	\$6,571,910.14	\$3,398,602.02	48.3%
Employee Benefits (-)	\$87,636.73	\$516,897.65	\$1,047,340.00	\$530,442.35	49.4%
Purchased Services (-)	\$97,231.68	\$699,748.69	\$1,245,786.00	\$546,037.31	56.2%
Supplies and Materials (-)	\$422,180.31	\$1,809,299.77	\$3,449,148.00	\$1,639,848.23	52.5%
Capital Outlay (-)	\$27,922.90	\$508,347.81	\$74,823.00	(\$433,524.81)	679.4%
Other Objects (-)	\$0.00	\$600.00	\$2,454.00	\$1,854.00	24.4%
Non-Capitalized Equipment (-)	\$0.00	\$14,762.04	\$15,790.00	\$1,027.96	93.5%
Sub-total : Operations & Maintenance Fund	(\$1,196,596.22)	(\$6,722,964.08)	(\$12,407,251.14)	(\$5,684,287.06)	54.2%
<b>Debt Service Fund</b>					
Other Objects (-)	\$14,816,042.50	\$36,027,884.06	\$37,952,515.05	\$1,924,630.99	94.9%
Sub-total : Debt Service Fund	(\$14,816,042.50)	(\$36,027,884.06)	(\$37,952,515.05)	(\$1,924,630.99)	94.9%
<b>Transportation Fund</b>					
Salaries (-)	\$20,015.96	\$117,140.68	\$225,067.66	\$107,926.98	52.0%
Employee Benefits (-)	\$4,699.80	\$27,139.40	\$48,361.94	\$21,222.54	56.1%
Purchased Services (-)	\$10,573.79	\$2,478,696.47	\$10,351,041.00	\$7,872,344.53	23.9%
Supplies and Materials (-)	\$131,807.10	\$711,053.80	\$1,599,850.00	\$888,796.20	44.4%
Capital Outlay (-)	\$5,736.53	\$692,537.52	\$433,764.00	(\$258,773.52)	159.7%
Other Objects (-)	\$27.25	\$31.25	\$2,036.00	\$2,004.75	1.5%
Non-Capitalized Equipment (-)	\$0.00	\$3,519.70	\$18,039.00	\$14,519.30	19.5%
Sub-total : Transportation Fund	(\$172,860.43)	(\$4,030,118.82)	(\$12,678,159.60)	(\$8,648,040.78)	31.8%
<b>Social Security Fund</b>					
Employee Benefits (-)	\$240,593.68	\$1,375,549.15	\$2,800,763.78	\$1,425,214.63	49.1%
Sub-total : Social Security Fund	(\$240,593.68)	(\$1,375,549.15)	(\$2,800,763.78)	(\$1,425,214.63)	49.1%
<b>Municipal Retirement Fund</b>					
Employee Benefits (-)	\$162,108.04	\$982,870.93	\$2,201,111.68	\$1,218,240.75	44.7%
Sub-total : Municipal Retirement Fund	(\$162,108.04)	(\$982,870.93)	(\$2,201,111.68)	(\$1,218,240.75)	44.7%
<b>Tort Immunity Fund</b>					
Salaries (-)	\$213,960.12	\$1,281,725.61	\$2,545,699.75	\$1,263,974.14	50.3%
Employee Benefits (-)	\$47,149.15	\$339,761.06	\$1,040,707.61	\$700,946.55	32.6%
Purchased Services (-)	\$1,077,925.83	\$1,354,222.85	\$2,283,111.00	\$928,888.15	59.3%
Supplies and Materials (-)	\$1,330.57	\$15,564.27	\$90,364.00	\$74,799.73	17.2%
Capital Outlay (-)	\$0.00	\$81,867.31	\$41,596.00	(\$40,271.31)	196.8%
Other Objects (-)	\$0.00	\$0.00	\$101,371.00	\$101,371.00	0.0%
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$2,959.00	\$2,959.00	0.0%
Sub-total : Tort Immunity Fund	(\$1,340,365.67)	(\$3,073,141.10)	(\$6,105,808.36)	(\$3,032,667.26)	50.3%
<b>Life Safety Fund</b>					
Purchased Services (-)	\$25,260.72	\$78,871.76	\$232,000.00	\$153,128.24	34.0%
Capital Outlay (-)	\$22,382.00	\$218,027.94	\$928,000.00	\$709,972.06	23.5%

Operating Statement with Budget

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Treasurer's Report For the Period 12/01/2022 through 12/31/2022**

Fiscal Year: 2022-2023

	<u>12/01/2022 - 12/31/2022</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Sub-total : Life Safety Fund	(\$47,642.72)	(\$296,899.70)	(\$1,160,000.00)	(\$863,100.30)	25.6%
<b>Total : EXPENDITURES PAID</b>	<b>(\$28,355,770.37)</b>	<b>(\$113,233,885.41)</b>	<b>(\$203,226,798.77)</b>	<b>(\$89,992,913.36)</b>	<b>55.7%</b>
<b>OTHER FINANCING SOURCES (USES)</b>					
Educational Fund					
Transfers In (+)	\$0.00	\$0.00	\$11,700,000.00	\$11,700,000.00	0.0%
Transfers Out (-)	\$0.00	\$592,767.31	\$710,322.80	\$117,555.49	83.5%
Sub-total : Educational Fund	\$0.00	(\$592,767.31)	\$10,989,677.20	\$11,582,444.51	5.4%
Operations & Maintenance Fund					
Proceeds From Capital Asset Disposal (+)	\$0.00	\$2,610.00	\$0.00	(\$2,610.00)	0.0%
Sub-total : Operations & Maintenance Fund	\$0.00	\$2,610.00	\$0.00	(\$2,610.00)	0.0%
Debt Service Fund					
Transfers In (+)	\$0.00	\$592,767.31	\$710,322.80	\$117,555.49	83.5%
Sub-total : Debt Service Fund	\$0.00	\$592,767.31	\$710,322.80	\$117,555.49	83.5%
Working Cash Fund					
Transfers Out (-)	\$0.00	\$0.00	\$11,700,000.00	\$11,700,000.00	0.0%
Sub-total : Working Cash Fund	\$0.00	\$0.00	(\$11,700,000.00)	(\$11,700,000.00)	0.0%
<b>Total : OTHER FINANCING SOURCES (USES)</b>	<b>\$0.00</b>	<b>\$2,610.00</b>	<b>\$0.00</b>	<b>(\$2,610.00)</b>	<b>0.0%</b>
<b>NET CHANGE IN FUND BALANCE</b>	<b>(\$24,626,331.27)</b>	<b>(\$23,073,755.04)</b>	<b>(\$14,003,493.82)</b>	<b>\$9,070,261.22</b>	<b>164.8%</b>

End of Report

**CUSD No. 5, McLean and Woodford Counties, Illinois**

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**Unit 5 Self-Funded Insurance As of 12/31/2022**

Fiscal Year: 2022-2023

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**ASSETS**

Current Assets

Cash In Bank (+) \$3,326,633.90

Accounts Receivable (+) \$126,996.87

Sub-total : Current Assets \$3,453,630.77

**Total : ASSETS**

\$3,453,630.77

**LIABILITIES**

Current Liabilities

Other Current Liabilities (+) \$2,097.54

Sub-total : Current Liabilities \$2,097.54

**Total : LIABILITIES**

\$2,097.54

**FUND BALANCE**

Fund Balance

Fund Balance (+) \$3,150,948.32

Sub-total : Fund Balance \$3,150,948.32

NET CHANGE IN FUND BALANCE

NET CHANGE IN FUND BALANCE \$300,584.91

(+)

Sub-total : NET CHANGE IN FUND BALANCE \$300,584.91

**Total : FUND BALANCE**

\$3,451,533.23

**Total LIABILITIES + FUND BALANCE**

\$3,453,630.77

End of Report

**CUSD No. 5, McLean and Woodford Counties, Illinois**

**Unit 5 Self-Funded Insurance For the Period 12/01/2022 through 12/31/2022**

Fiscal Year: 2022-2023

	12/01/2022 - 12/31/2022	Year To Date
<b>REVENUE COLLECTED</b>		
Revenue From Payroll		
Board Contributions (+)	\$1,118,048.50	\$6,620,971.00
Employee Contributions (+)	\$259,813.29	\$1,582,589.55
Sub-total : Revenue From Payroll	<u>\$1,377,861.79</u>	<u>\$8,203,560.55</u>
Revenue From Other Sources		
Retiree Contributions (+)	\$123,186.67	\$339,678.24
Cobra Contributions (+)	\$5,323.46	\$16,005.78
Interest & Dividends (+)	\$5,742.11	\$22,667.30
Sub-total : Revenue From Other Sources	<u>\$134,252.24</u>	<u>\$378,351.32</u>
<b>Total : REVENUE COLLECTED</b>	<u>\$1,512,114.03</u>	<u>\$8,581,911.87</u>
<b>EXPENDITURES PAID</b>		
Operating Expenditures		
Heath Ins Claims (-)	\$1,204,489.31	\$7,671,632.85
HSA Contributions (-)	\$11,885.01	\$46,439.60
Health Ins Admin Fees (-)	\$89,332.71	\$556,454.41
Other Fees & Expense (-)	\$0.00	\$6,800.10
Sub-total : Operating Expenditures	<u>(\$1,305,707.03)</u>	<u>(\$8,281,326.96)</u>
<b>Total : EXPENDITURES PAID</b>	<u>(\$1,305,707.03)</u>	<u>(\$8,281,326.96)</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$206,407.00</u>	<u>\$300,584.91</u>

End of Report

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**Administrative Procedure - Purchases**

The Attorney for the District should be consulted, as needed, regarding the legal requirements presented by this administrative procedure as well as before a contract is presented to the Board.

Requirements for Purchases and Contracts

- A Each of the following requirements describes the type of purchase and/or contract to which it applies; requirements in Sections B and C may also apply to a specific purchase or contract.
1. All purchases of goods or services must be made through the use of contracts or purchase orders, except for those purchases made from petty cash funds or the Imprest Fund, or as otherwise specifically authorized by the Superintendent or designee.
  2. Illinois Use Tax Act compliance (105 ILCS 5/10-20.21(b) and 35 ILCS 105/):
    - a. Persons bidding for and awarded a contract, and all affiliates of the person, must collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with the provision of the Illinois Use Tax Act.
    - b. All bids and contracts must include: (1) a certification that the bidder or contractor is not barred from bidding for or entering into a contract, and (2) an acknowledgment that the Board may declare the contract void if the certification is false.
  3. All entities seeking to enter into a contract with the District must provide written certification to the District that it will provide a drug free workplace by complying with the Illinois Drug Free Workplace Act, 30 ILCS 580/. All contractors must comply with the notification mandates and other requirements in the Illinois Drug Free Workplace Act. "Contractor" is defined in the Illinois Drug Free Workplace Act as "a corporation, partnership, or other entity with 25 or more employees at the time of letting the contract, or a department, division, or unit thereof, directly responsible for specific performance under a contract of \$5,000 or more."
  4. Before soliciting bids or awarding a contract for supplies, materials, equipment, or services, a certified education purchasing contract that is already available through a State education purchasing entity (as defined in the Education Purchasing Program, 105 ILCS 5/28A of the *School Code*), may be considered as a bid. 105 ILCS 5/10-20.21(d).
  5. All contracts must include provisions required by State or federal law, as applicable. Topics commonly requiring a provision include equal opportunity employment, prevailing wage, minimum wage, and performance bond.
  6. The procurement of architectural, engineering, and land surveying services is governed by the Local Government Professional Services Selection Act, 50 ILCS 510/, implemented by Administrative Procedure 2.170-AP1, *Qualification Based Selection*.
  7. A list must be posted on the District's website, if any, of all contracts in excess of \$25,000 and any contract with an exclusive bargaining representative. 105 ILCS 5/10-20.44(b).
  8. Each contractor with the District must comply with 105 ILCS 5/10-21.9(f) and agree to:

- (a) not allow any of its employees to have direct, daily contact at a District school or school-related activity with one or more students if the employee was found guilty of any offense listed in 105 ILCS 5/10-21.9(c) or 5/21B-80(c);
  - (b) prohibit any of its employees from having direct, daily contact at a District school or school-related activity with one or more students if the employee was found guilty of any offense in 5/21B-80(b) (certain drug offenses) until seven years following the end of the employee's sentence for the criminal offense;
  - (c) require each of its employees who will have direct, daily contact with one or more student(s) to cooperate during the District's fingerprint-based criminal history records check on him or her; and
  - (d) reimburse the District for the cost of the fingerprint-based criminal history records check that the District obtains on each employee of a contractor who will have direct, daily contact with a student(s). See Administrative Procedure 4.60-AP3, *Criminal History Records Check of Contractor Employees*.
9. Each contractor with the District must comply with 105 ILCS 5/24-5 and agree:
- (a) concerning each new employee who will have direct, daily contact with one or more student(s), to provide the District with evidence of physical fitness to perform the duties assigned and freedom from communicable disease; and
  - (b) to require any new or existing employee who has and will have direct, daily contact with one or more student(s) to complete additional health examinations as required by the District and be subject to additional health examinations, including tuberculosis screening, as required by the Illinois Department of Public Health rules or order of a local health official.
10. Any contract to purchase food with a bidder or offeror must comply with 105 ILCS 5/10-20.21(b-10) (food donations).
11. After 1-1-23, any pavement engineering project using a coal tar-based sealant product or high polycyclic aromatic hydrocarbon sealant product for pavement engineering-related use must comply with the Coal Tar Sealant Disclosure Act by (a) requesting a bid with an alternative for asphalt-based or latex-based sealant product, and (b) considering whether an asphalt-based or latex-based sealant product should be used for the project based upon costs and life cycle costs that regard preserving pavements, product warranties, and the benefits to public health and safety.
- B. To the extent feasible, the following govern all purchases, and/or the award of contracts for, supplies, materials or work, and/or contracts with private carriers for transporting students, involving: (a) an expenditure of \$25,000 or less, or (b) in an emergency, an expenditure in excess of \$25,000, provided such expenditure is approved by three-quarters of the Board. See 105 ILCS 5/10-20.21(a)(xiv) (3/4s of the Board must approve an emergency expenditure in excess of \$25,000 when the bidding process is not used) and 5/29-6.1 (time limitations for transportation contracts).
1. Telephone quotations, verbal quotations, or catalog prices are used to purchase materials that are needed urgently, or small quantity orders.

2. Written quotations are used to purchase materials or services when time requirements allow. Whenever possible, quotations should be received from at least two competitors. The Superintendent or designee may negotiate with vendors at any time, including after receiving quotations.
- C. The following govern all purchases and/or the award of contracts involving an expenditure in excess of \$25,000 for purchase of supplies, and materials, or work. 105 ILCS 5/10-20.21(a).
1. Contracts are awarded to the lowest responsible bidder, considering conformity with specifications, terms of delivery, quality and serviceability, except contracts or purchases for:
    - a. Services of individuals possessing a high degree of professional skill where the ability or fitness of the individual plays an important part;
    - b. Printing of finance committee reports and departmental reports;
    - c. Printing or engraving of bonds, tax warrants, and other evidences of indebtedness;
    - d. Perishable foods and perishable beverages;
    - e. Materials and work that have been awarded to the lowest responsible bidder after due advertisement, but due to unforeseen revisions, not the fault of the contractor for materials and work, must be revised causing expenditures not in excess of 10% of the contract price;
    - f. Maintenance or servicing of, or provision of repair parts for, equipment which are made with the manufacturer or authorized service agent of that equipment where the provision of parts, maintenance, or servicing can best be performed by the manufacturer or authorized service agent;
    - g. Use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, and services;
    - h. Duplicating machines and supplies;
    - i. Fuel, including diesel, gasoline, oil, aviation, natural gas, or propane, lubricants, or other petroleum products;
    - j. Equipment previously owned by some entity other than the District itself;
    - k. Repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure not to exceed \$50,000 and not involving a change or increase in the size, type, or extent of an existing facility;
    - l. Goods or services procured from another governmental agency;
    - m. Goods or services that are economically procurable from only one source, such as for the purchase of magazines, books, periodicals, pamphlets and reports, and for utility services such as water, light, heat, telephone, or telegraph;
    - n. Emergency expenditures when such an emergency expenditure is approved by three-quarters of the members of the Board;
    - o. Goods procured through an education master contract, as defined in the Education Purchasing Program, 105 ILCS 5/28A;
    - p. Providing for the transportation of students, which contracts must be advertised in the same manner as competitive bids and awarded by first considering the bidder(s) most able to provide safety and comfort for the students, stability of service, and any other factors set forth in the request for proposal regarding quality of service, and then price; and
    - q. Goods, services, or management in the operation of a school's food service, including a school that participates in any of the U.S. Dept. of Agriculture's (USDA) child nutrition programs if a good faith effort is made on behalf of the District to give preference to contracts that: (a) procure food that promotes the health and well-being of students, in compliance with USDA nutrition standards for school meals, and contracts should also promote the production of scratch-made, minimally processed foods; (b) give a

preference to State or regional suppliers that source local food products; (c) utilize producers that adopt hormone and pest management practices recommended by the USDA; (d) give a preference to food suppliers that value animal welfare; and (e) increase opportunities for businesses owned and operated by minorities, women, or persons with disabilities.

When this exemption applies, the bidder shall submit to the District at the time of the bid, to the best of the bidder's ability, and annually thereafter during the term of the contract, the food supplier data required in this Section q. The food supplier data shall also include the name and address of each supplier, distributor, processor, and producer involved in the provision of the products that the bidder is to supply.

2. Competitive bidding process:
  - a. An invitation for bids is advertised, where possible, by public notice at least 10 days before the bid date in a newspaper published in the District. 105 ILCS 5/10-20.21(a).
  - b. The following information should be included in the advertisement for bids:
    - 1) A description of the materials, supplies or work involved;
    - 2) Completion or delivery date requirements;
    - 3) Requirements for bids, bonds, and/or deposits;
    - 4) Requirements for performance, labor, and material payment bonds;
    - 5) Date, time, and place of the bid opening;
    - 6) The approximate time period between the opening of bids and the award of the contract; and
    - 7) Any other useful information.
  - c. If specifications are available, the advertisement for bids describes where they may be obtained and/or inspected.
  - d. All bids must be sealed by the bidder. 105 ILCS 5/10-20.21(a)
  - e. A Board member or District employee opens the bids at a public bid opening at which time the contents are announced. 105 ILCS 5/10-20.21(a). With the exception of bids for construction purposes, bids may be communicated, accepted, and opened electronically. The following safeguards apply to an electronic bid opening (105 ILCS 5/10-20.21(a)):
    - 1) On the date and time of a bid opening, the primary person conducting the electronic bid process shall log onto a specified database using a unique username and password previously assigned to the bidder to allow access to the bidder's specific bid project number.
    - 2) The specified electronic database must be on a network that: (i) is in a secure environment behind a firewall; (ii) has specific encryption tools; (iii) maintains specific intrusion detection systems; (iv) has redundant systems architecture with data storage back-up, whether by compact disc or tape; and (v) maintains a disaster recovery plan.
  - f. Each bidder is given at least three days' notice of the time and place of the bid opening. 105 ILCS 5/10-20.21(a).
  - g. Conduct that promotes deception and collusion during the bidding process is prohibited and may violate the Ill. Criminal Code, 720 ILCS 5/33E-1 et seq. Examples include interference with public contracting, bid-rigging, and acquisition or disclosure of bidding information by a public official.
3. Following the opening of bids, the Superintendent or designee (and Attorney for the District, if needed) determines the lowest responsible bidder and verify the bidders' qualifications. Contracts are awarded at a properly called open meeting of the Board. If the Superintendent or designee recommends a bidder other than the lowest bidder, the Superintendent or designee must provide the Board with the factual basis for the

recommendation in writing. The Board, if it accepts a bid from a bidder other than the lowest, records the factual basis for its decision in its minutes. A contract arises only when the Board votes to accept a bid, although written notice of the award will later be given to the successful bidder.

4. Notwithstanding the foregoing, the District is relieved from bidding when making joint purchases with other public entities in compliance with the Governmental Joint Purchasing Act. 30 ILCS 525/.

LEGAL REF.: 105 ILCS 5/10-20.21, 5/10-20.44, 5/10-21.9, 5/21B-80, and 5/24-5.  
30 ILCS 580/, Ill. Drug Free Workplace Act.  
35 ILCS 105/, Ill. Use Tax Act.  
50 ILCS 510/, Local Government Professional Services Selection Act.  
410 ILCS 170/10, Coal Tar Sealant Disclosure Act.

**Administrative Procedure - Fines, Fees, and Charges - Waiver of Student Fees**

<b>Actor</b>	<b>Action</b>
<p>Superintendent or designee</p>	<p>Prepares and recommends to the Board a list of school fees and fines to be charged to students for the use or loss of textbooks, consumable materials, field trips, extracurricular activities, graduation fees, and similar items. See 105 ILCS 5/1-3, amended by P.A. 102-805, eff. 1-1-23, and 23 Ill. Admin. Code §1.245(a) for a definition of <i>school fees</i>.</p> <p><b>Initial notice:</b> For all students enrolling in the District for the first time, notifies their parents/guardians that the District will waive school fees and fines for persons unable to afford them in accordance with Board policy 4.140, <i>Waiver of Student Fees</i>.</p> <p>The initial notice must at least describe: (1) the Board’s policy, including the criteria and other circumstances under which the District will waive school fees; (2) the school fees subject to a waiver; (3) the procedure to apply for a fee waiver, including the availability of a fee waiver request form and the documents required by the District in verifying income; and (4) the dispute resolution procedure. 23 Ill. Admin. Code §1.245(c)(2)A).</p> <p><b>Notice with every bill:</b> Includes a notice with every bill for fees and/or fines sent to parents/guardians that the District will waive school fees and fines for persons unable to afford them in accordance with Board policy 4.140, <i>Waiver of Student Fees</i>.</p> <p>The notice must include a description of the waiver application process or the name, address and telephone number of the person to contact for information concerning a waiver.                  23 Ill. Admin. Code §1.245(c)(2)(B).</p> <p>Determines whether the required inclusions in these notices will be satisfied by providing parents/guardians with a written copy of Board policy 4.140, <i>Waiver of Student Fees</i>, and 4.140-E1, <i>Application for Fee Waiver</i>.</p>
<p>Parents/Guardians seeking a school fee and fine waiver</p>	<p>For a waiver based on income guidelines for the federal free meals program, completes the federal free meals program application.</p> <p>For a waiver because parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line, completes 4.140-E1, <i>Application for Fee Waiver</i>, and returns it to the Building Principal along with documents that will verify the family’s income, such as, payroll stubs, tax returns, or evidence of receipt of food stamps or Temporary Assistance for Needy Families. 23 Ill. Admin. Code §1.245(d).</p> <p>May apply for a waiver of school fees and fines by completing 4.140-E1, <i>Application for Fee Waiver</i>, at any time.</p>

Actor	Action
	For a waiver based on homeless status, contact the District Liaison for Homeless Children, M. Curt Richardson, at richardmc@unit5.org.
Building Principal	Submits the completed form 4.140-E1, <i>Application for Fee Waiver</i> , and verifying documents to the Chief Financial Officer.
Chief Financial Officer or designee	<p>Determines the student's eligibility for fee waiver in accordance with Board policy 4.140, <i>Waiver of Student Fees</i>.</p> <p>Notifies the parents/guardians within 30 calendar days if their <i>Application for Fee Waiver</i> is denied. 23 Ill. Admin. Code §1.245(c)(3).</p> <p>A rejection notice must include: (1) the reason for the denial; (2) a notification of their right to appeal as well as the appeal process and timelines (4.140-E3, <i>Response to Application for Fee Waiver, Appeal, and Response to Appeal</i>); and (3) a statement that they may reapply at any time if circumstances change. 23 Ill. Admin. Code §1.245(c)(3)(A).</p> <p>Ensures that any completed 4.140-E1, <i>Application for Fee Waiver</i>, and the 4.140-E3, <i>Response to Application for Fee Waiver, Appeal, and Response to Appeal</i>, are confidentially treated and maintained. 23 Ill. Admin. Code §1.245(f).</p>
Parents/Guardians seeking a school fee and fine waiver	<p>May appeal the denial of a waiver request.</p> <p>May request to meet with the person who will decide the appeal in order to explain why the fee waiver should be granted. 23 Ill. Admin. Code §1.245(c)(3)(B).</p>
Superintendent or designee	<p>If the parents/guardians request to meet with the person who will decide the appeal to explain why the waiver should be granted, contacts the parents/guardians and schedules the meeting. 23 Ill. Admin. Code §1.245(c)(3)(B).</p> <p>Ensures that the person who decides the appeal is not the person who initially denied the waiver or a subordinate of this person. 23 Ill. Admin. Code §1.245(c)(3)(B).</p> <p>Responds in writing to the parent/guardian's appeal within 30 calendar days of receipt of the appeal. 23 Ill. Admin. Code §1.245(c)(3)(B).</p> <p>Ensures that no discrimination or punishment of any kind, including the lowering of grades, exclusion from classes, or withholding of student records, transcripts, or diplomas, is exercised against a student whose parents/guardians are unable to purchase required textbooks or instructional materials or to pay required fees and fines. 105 ILCS 5/28-19.2(a), amended by P.A. 102-805, eff. 1-1-23; 23 Ill. Admin. Code §1.245(g).</p>

**Exhibit - Application for Fee Waiver**  
*On District Letterhead*

*This application for a school fee and fine waiver is completely independent from the District process for determining eligibility for free meals. The information must be provided for your application to be considered. Submit completed application and income verification documents to the Principal. No fee or fine may be collected from a parent/guardian requesting a waiver until the District has acted on the initial request or appeal and the parent/guardian has been notified of its decision.*

\_\_\_\_\_  
Student's Name (please print)

\_\_\_\_\_  
School

\_\_\_\_\_  
Parent/Guardian Name (please print)

\_\_\_\_\_  
Address (please print)

1. The student named above lives in my household? Yes No
2. Total number of people living in my home \_\_\_\_\_  
Number of adults: \_\_\_\_\_  
Number of minors: \_\_\_\_\_
3. Total gross annual household income (before deductions) from all people living in my home  
\$ \_\_\_\_\_

The above number must include all:

- Compensation for services, wages, salary, commissions, or fees;
- Net income from self-employment;
- Social Security;
- Dividends or interest on savings or bonds or income from estates or trusts;
- Net rental income;
- Public assistance or welfare payments;
- Unemployment compensation;
- Government civilian employee or military retirement, or pensions or veterans payments;
- Private pensions or annuities;
- Alimony or child support payments;
- Regular contributions from persons not living in the household;
- Net royalties; and
- Other cash income (including cash amounts received or withdrawn from any source including savings, investments, trust accounts and other resources).

4. My household meets the federal income guidelines for free meals (attached)?

Yes No

See [www.isbe.net/Pages/Household-Eligibility-Resources.aspx](http://www.isbe.net/Pages/Household-Eligibility-Resources.aspx).

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5. My child's parents/guardians are veterans or active-duty military personnel with income at or below 200% of the federal poverty line, and proof of veteran/active-duty military status is enclosed.

Yes  No

If you answered "No" to all of the previous questions, please describe in detail the reasons you are applying for a waiver of school fees and fines.

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Income Verification for Fee and Fine Waiver

You must present documents to verify income. Such documents may include, but are not limited to:

- Two current pay stubs for each working member of household
- Unemployment statement showing benefits
- Medicaid Card showing case number
- Direct Certification letter from the State of Illinois
- Temporary Food assistance for needy families
- Disability benefit statement
- Current tax returns
- Foster placement papers
- Food Stamp Evidence

You may be requested to provide updated income verification at any time, but no more often than once per academic year.

Supplying false information to obtain a fee and fine waiver is a Class 4 felony, except when more than \$300 is obtained, in which case State benefits fraud is a Class 3 felony (720 ILCS 5/17-6).

I attest that the statements made herein are true and correct.

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Parent/Guardian (*signature*)

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Date

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**Professional Personnel - Substitute Teachers**

The Superintendent may employ substitute teachers as necessary to replace teachers who are temporarily absent.

A substitute teacher must hold either a valid teaching or substitute license and may teach in the place of a licensed teacher who is under contract with the Board. There is no limit on the number of days that a substitute teacher may teach in the District during the school year, except as follows:

1. A substitute teacher holding a substitute license may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 days beginning with the 2021-2022 through the 2022-2023 school year, otherwise 90 school days in any one school term.
2. A teacher holding a Professional Educator License or Educator License with Stipulations may teach for any one licensed teacher under contract with the District only for a period not to exceed 120 school days.

The Ill. Teachers' Retirement System (TRS) limits a substitute teacher who is a TRS annuitant to substitute teaching for a period not to exceed 120 paid days or 600 paid hours in each school year, but not more than 100 paid days in the same classroom. Beginning July 1, 2023, a substitute teacher who is a TRS annuitant may substitute teach for a period not to exceed 100 paid days or 500 paid hours in any school year, unless the subject area is one where the Regional Superintendent has certified that a personnel shortage exists.

The School Board establishes a daily rate of pay for substitute teachers. Substitute teachers receive only monetary compensation for time worked and no other benefits.

Short-Term Substitute Teachers

A short-term substitute teacher must hold a valid short-term substitute teaching license and have completed the District's short-term substitute teacher training program. Unless otherwise permitted by law, short-term substitutes may teach no more than five consecutive school days for each licensed teacher who is under contract with the Board.

Emergency Situations

A substitute teacher may teach when no licensed teacher is under contract with the Board if the District has an emergency situation as defined in State law. During an emergency situation, a substitute teacher is limited to 30 calendar days of employment per each vacant position. The Superintendent shall notify the appropriate Regional Office of Education within 5 business days after the employment of a substitute teacher in an emergency situation.

LEGAL REF.: 105 ILCS 5/10-20.68, 5/21B-20(2), 5/21B-20(3), and 5/21B-20(4).  
40 ILCS 5/16-118, Ill. Pension Code.  
23 Ill. Admin. Code §1.790 (Substitute Teacher) and §25.520 (Substitute Teaching License).

CROSS REF.: 5.30 (Hiring Process and Criteria)

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**Educational Support Personnel – Vacation, Holidays, and Leaves**

This policy applies to all educational support personnel (e.g. employees without a Professional Educator License (“PEL”)) to the extent it does not conflict with an applicable collective bargaining agreement or individual employment contract or benefit plan; in the event of a conflict, such provision is severable and the applicable collective bargaining agreement or individual agreement will control.

**Represented Educational Support Personnel**

All educational support personnel represented by the Unit Five Support Professionals Association (“UFSPA”) shall be entitled to the vacation, holidays, and leaves, if applicable, provided in the Negotiated Contract between UFSPA and the Board. All educational support personnel represented by the Laborer’s International Union of North America, Local 362 (“LIUNA Local 362”) shall be entitled to the vacation, holidays, and leaves, if applicable, provided in the Negotiated Contract between LIUNA Local 362 and the Board.

**Unrepresented Non-Administrative Educational Support Personnel**

Personal Leave

Full-time non-administrative educational support personnel shall be granted two paid personal leave days per school year to be used at the convenience of the employee. Requests to use personal leave must be approved in advance by the administrative supervisor. A request for personal leave may be denied if approval would adversely impact operations or the provision of services due to absence of too many employees. Unused personal leave will be added to an employee’s accumulated personal leave and/or sick leave at the end of each school year. Unrepresented non-administrative educational support employees may not accumulate a total of more than four (4) personal days.

Vacation

Full-time exempt educational office personnel who work at least 240 days per school year shall be granted 15 paid vacation days per school year. Full-time technology employees who work at least 240 days per school year shall be granted 10 paid vacation days per school year. Beginning with their fifth year of consecutive employment, full-time technology employees who work at least 240 days per school year shall be granted 15 paid vacation days per school year. Full-time special warehouse/transportation employees who work at least 260 days per school year shall be granted the following paid vacation days per school year:

After One (1) Full Year of Service	10 vacation days
After Eight (8) Full Years of Service	15 vacation days
After Twenty (20) Full Years of Service	20 vacation days

Requests to use vacation days must be approved in advance by the employee’s administrative supervisor. Vacation days cannot be accumulated and must be used prior to July 31<sup>st</sup> following the school year in which they are accrued. The employee and administrative supervisor must work together to ensure that vacation time is taken at a mutually agreeable time.

### Maternity Leave

The Board may grant an unrepresented educational support employee a maternity leave without pay for a specified period of time with a 1-year maximum.

All benefits available to an employee shall be suspended during a maternity leave unless otherwise allowed according to provisions set forth in the Family and Medical Leave Act of 1993, and the employee shall not advance on a salary schedule or receive a salary increase for the year in which the leave is taken. The employee may maintain membership in the group health insurance program during the leave by remitting in advance payments of all premiums due. These payments shall be made to the District Office.

An employee who is granted a maternity leave of absence shall be required to notify the secretary of the Board in writing stating whether or not said employee requests to return to his or her position. For an employee on a leave during the second semester, the request to return must be received by the secretary of the Board on or before March 1. Failure of the employee to make proper notification by March 1 will terminate that person's further employment in the District.

At the expiration of the leave period, the employee will return to the same position as that which was held prior to the leave of absence.

### **Administrative Educational Support Personnel**

#### Permission Absence

"Permission absence" is a term denoting an excused absence from job duties with pay. It is not a right, but a privilege. Administrative educational support personnel are not granted personal leave. Rather an administrative educational support employee may request a permission absence be granted by the Superintendent or designee to conduct personal business, for significant lifetime events, or for other reasons that do not occur on a frequent basis. The circumstances may differ with each case and the length of time granted for a permission absence may vary.

#### Vacation

Full-time administrative educational support personnel who work at least 240 days per school year shall be entitled to 15 paid vacation days per school year. Vacation days cannot be accumulated and must be used prior to July 31st following the school year in which they are accrued.

#### Professional Leave

Administrative educational support personnel may request paid professional leave days for professional development activities. The employee shall request professional leave in writing at least one (1) week prior to the day of the requested absence. The Superintendent or designee will approve or deny such requests.

### **All Unrepresented Educational Support Personnel**

In addition to the leaves provided above, all unrepresented educational support personnel shall be entitled to the following leaves:

Sick Leave

Annually, each unrepresented full-time or part-time educational support employee who works at least 600 hours per year shall be granted the following paid sick leave days per school year equal to the hours worked per day:

<u>Position</u>	<u>Work Year</u>	<u>#Paid Sick Leave Days</u>
Admin. Educ. Support Personnel	240 days	15 days/Negotiated
Exempt EOP	250 days	15 days
Food Service	173 days	11 days
Food Service Manager	174 days	11 days
Healthcare Assistant	180 days	12 days
Occupational Therapist	180 days	12 days
Physical Therapist	180 days	12 days
RN	180 days	12 days
Safety Monitor	180 days	12 days
School Community Representative	180 days	12 days
Special Transportation	173 days	11 days
Special Warehouse/Trans.	260 or 261 days	14 days
Technology	240 days	14 days

Unused sick leave days shall accumulate and may be used as needed up to the accumulated amount.

Sick leave is defined as personal illness, mental or behavioral complications, quarantine at home, or serious illness or death in the immediate family or household, or birth, adoption, placement for adoption, or the acceptance of a child in need of foster care. The immediate family shall include parents, legal guardians, children, spouse, partner in a civil union, brothers, sisters, grandparents, great grandparents, grandchildren, parents-in-law, daughters-in-law, sons-in-law, brothers-in-law, sisters-in-law, grandparents-in-law, great-grandparents-in-law, aunts, uncles, and all step relatives in the aforementioned relationships.

As a condition for paying sick leave after three days absence for personal illness or as the Board or Superintendent deem necessary in other cases, the Board or Superintendent may require that the employee provide a certificate from: (1) a physician licensed in Illinois to practice medicine and surgery in all its branches, (2) a mental health professional licensed in Illinois providing ongoing care or treatment to the staff member (3) a chiropractic physician licensed under the Medical Practice Act, (4) a licensed advanced practice registered nurse, (5) a licensed physician assistant, or (6) if the treatment is by prayer or spiritual means, a spiritual adviser or practitioner of the employee's faith. If the Board or Superintendent requires a certificate as a basis for pay during a leave of less than three days for personal illness, the District shall pay the expenses incurred by the employee in obtaining the required certificate (e.g. if the employee has already seen a medical provider listed above, the Board will not be required to pay for the services provided to the employee solely by requesting a certificate).

Employees are entitled to use up to 30 days of paid sick leave because of the birth of a child that is not dependent on the need to recover from childbirth. Such days may be used at any time within the 12-month period following the birth of the child. Intervening periods of nonworking days or school not being in session, such as breaks and holidays, do not count towards the 30 working school days. As a condition of paying sick leave beyond the 30 working school days, the Board or Superintendent may require medical certification.

For purpose of adoption, placement for adoption, or acceptance of a child in need of foster care, paid sick leave may be used for reasons related to the formal adoption or the formal foster care process prior to taking custody of the child or accepting the child in need of foster care, and for taking custody of the child or accepting the child in need of foster care. Such leave is limited to 30 days, and need not be used consecutively once the formal adoption or foster care process is underway. The Board or Superintendent may require that the employee provide evidence that the formal adoption or foster care process is underway.

Medical Leave

Each unrepresented educational support employee shall be granted the following unpaid medical leave annually:

<u>Position</u>	<u>Work Year</u>	<u>#Unpaid Medical Leave Days</u>	<u>Cap on Medical Leave Days</u>
Admin. Educ. Support Personnel	240 days	13 days	156 days
Exempt EOP	250 days	13 days	156 days
Food Service	173 days	10 days	120 days
Food Service Manager	174 days	10 days	120 days
Healthcare Assistant	180 days	10 days	120 days
Occupational Therapist	180 days	10 days	120 days
Physical Therapist	180 days	10 days	120 days
RN	180 days	10 days	120 days
Safety Monitor	180 days	10 days	120 days
School Community Representative	180 days	10 days	120 days
Special Transportation	173 days	10 days	120 days
Special Warehouse/Trans.	260 or 261 days	13 days	156 days
Technology	240 days	13 days	156 days

Unused days of medical leave shall accumulate up to the maximum listed in the table above, usable in any one year.

Medical leave may only be used for personal illness and only after accumulated sick leave has been exhausted.

As proof of illness or fitness to resume duties after any absence, the Board may require a certificate from a physician licensed in Illinois to practice medicine and surgery in all its branches.

Use of allotted medical leave days in any one contract year will not affect the vacation days to which the employee would otherwise be entitled.

During a leave for personal illness in any employee's contract year, the medical leave days the employee would otherwise be entitled to for that year will not be affected.

During that period of time an employee is utilizing medical leave benefits, the Board will maintain the health insurance coverage for the employee, if allowable by the insurer.

Leave for Personal Illness

The decision to grant a leave for personal illness for any length of time shall only be made by the Board.

Leave for personal illness may only be used at such time as accumulated sick leave and accumulated medical leave has been exhausted.

Requests for leave for personal illness should be made of the Board prior to such time as accumulated medical leave has expired and the request should be accompanied by a doctor's certificate as proof of disability.

When granted a personal illness leave, the Board will maintain the health insurance coverage for said employee through the month following the date of the beginning of such leave and/or according to provisions set forth in the Family and Medical Leave Act of 1993. The employee can continue coverage by remitting the insurance premium on a monthly basis; however, the last day of coverage will not be extended beyond the last day the employee is considered employed by the District unless the employee is eligible for coverage as a retiree.

Leave for personal illness is terminated on the last day of an employee's contract year.

#### Bereavement Leave

A bereavement leave shall be granted to allow an unrepresented educational support employee to be absent for up to three days with pay to attend to funeral matters of the immediate family as defined in this policy. These days will not be charged against the employee's sick leave allotment. In addition, employees may use paid sick leave for death in the immediate family or household.

State law allows a maximum of 10 unpaid work days for eligible employees (Family and Medical Leave Act of 1993, 20 U.S.C. §2601 et seq.) to take family bereavement leave. The purpose, requirements, scheduling, and all other terms of the leave are governed by the Family Bereavement Leave Act. Eligible employees may use family bereavement leave, without any adverse employment action, for: (1) attendance by the bereaved employee at the funeral or alternative to a funeral of a covered family member, which includes an employee's child, stepchild, domestic partner, sibling, parent, mother-in-law, father-in-law, grandchild, grandparent, or stepparent, (2) making arrangements necessitated by the death of the employee's covered family member, or (3) grieving the death of the covered family member, or (4) absence from work due to a Significant Event, which includes: (i) miscarriage, (ii) an unsuccessful round of intrauterine insemination or of an assisted reproductive technology procedure, (iii) a failed adoption match or an adoption that is not finalized because it is contested by another party, (iv) a failed surrogacy agreement, (v) a diagnosis that negatively impacts pregnancy or fertility, or (vi) a still birth. An employee qualifying for leave due to a Significant Event will not be required to identify which specific reason applies to the employee's request.

The child bereavement leave must be completed within 60 days after the date on which the employee received notice of the death of the covered family member or the date on which an event under item (4) above occurs. However, in the event of the death of more than one covered family member in a 12-month period, an employee is entitled to up to a total of six weeks of bereavement leave during the 12-month period, subject to certain restrictions under State and federal law. Other existing forms of leave may be substituted for the leave provided in the Family Bereavement Leave Act. This policy does not create any right for an employee to take family bereavement leave that is inconsistent with the Family Bereavement Leave Act

#### Emergency Leave

Unrepresented educational support employees may request up to fifteen (15) days of paid emergency leave to accommodate extreme situations when other paid leaves do not apply and all

other paid leaves have been exhausted. A member must give a reason for the request, and such leave will be approved or denied by the Superintendent or designee.

Family Hardship Leave

The Board may grant an unrepresented educational support employee a family hardship leave of absence without pay for a specified period of time with a one-year maximum for non-administrative employees and up to six months for administrative employees. In no instance shall this leave be granted unless the Board determines that a suitable replacement can be hired.

1. An employee shall not be eligible for sick leave pay during the period of a family hardship leave, nor will an employee be eligible for hardship leave if the employee has applied for or used sick leave, medical leave and/or personal illness leave in reference to the reason that hardship leave is being requested.
2. All benefits available to an employee shall be suspended during a family hardship leave. The employee may maintain membership in the group health insurance program during the leave, according to provisions of the Family and Medical Leave Act of 1993. The employee may maintain the group health insurance after the benefit from FMLA has expired by remitting the advance payments to all premiums due. These payments shall be made to the District Office.
3. An employee granted a family hardship leave shall be required to notify the secretary of the Board in writing stating whether or not said employee requests to return to his/her position. For employees on a leave during the second semester, the request to return must be received by the secretary of the Board on or before March 1. Failure of the employee to make proper notification by March 1 will terminate that person's further employment in the District.
4. An employee on leave for a full school year shall not advance on a salary schedule or receive a salary increase for the year in which the leave is taken.

At the expiration of the leave period, the employee will return to the same position held prior to the leave of absence.

**All Educational Support Personnel**

Holidays

Except as provided in Board Policy 6.20, all educational support personnel, whether represented or unrepresented, will not be required to work on the legal school holidays listed in Board Policy 6.20 School Year Calendar and Day.

A legal school holiday on which an employee is not required to work will not cause a deduction from an employee's time or compensation nor entitle an employee to compensation where not otherwise contractual. The District may require educational support personnel to work on a non-waived holiday during an emergency or for the continued operation and maintenance of facilities or property.

Leaves

In addition to the leaves provided above, all educational support personnel, whether represented or unrepresented, shall be entitled to the following leaves:

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Adopted: October 21, 1968  
Reviewed: December 2022  
Amended: January 18, 2023

### Family and Medical Leave

An eligible employee may use unpaid family and medical leave (FMLA leave), guaranteed by the federal Family and Medical Leave Act as provided in Board policy 5.185, *Family and Medical Leave*.

### Military Leave

The District will comply with the Uniformed Services Employment and Reemployment Rights Act ("USERRA"), the Illinois Service Member Employment and Reemployment Rights Act ("ISERRA"), 330 ILCS 61/1-1 et seq., and Section 10-20.7b of the Illinois School Code (105 ILCS 5/10-20.7b), as amended from time to time.

An educational support employee who is a "service member" as defined in ISERRA, is entitled to military leave while performing "active service".

During such leaves, the employee's seniority and other benefits shall continue to accrue. An employee who is absent on military leave shall, minimally, for the period of military leave, be credited with the average of the performance ratings or evaluations received for the three years immediately before the absence for military leave. Additionally, the rating shall not be less than the rating that he or she received for the rated period immediately prior to his or her absence on military leave.

During periods of military leave for annual training, the employee shall continue to receive full compensation (i.e. concurrent compensation) for up to 30 days per calendar year.

During periods of military leave for active service, the employee shall receive differential compensation subject to the following:

1. Differential compensation for voluntary active service is limited to 60 work days in a calendar year.
2. Differential compensation shall not be paid for active service without pay.

Employees who have exhausted concurrent compensation for annual training in a calendar year shall receive differential compensation when authorized in the same calendar year.

### School Visitation Leave

An eligible educational support employee is entitled to eight hours during any school year, no more than four hours of which may be taken on any given day, to attend school conferences, behavioral meetings, or academic meetings related to the employee's child, if the conference or meeting cannot be scheduled during non-work hours. Educational support employees must first use all accrued vacation leave, personal leave, and any other leave that may be granted to the employee, except sick and disability leave.

The Superintendent shall develop administrative procedures implementing this policy consistent with the School Visitation Rights Act.

### Leave to Serve as an Election Judge

Any educational support employee who has been appointed to serve as an election judge under State law may, after giving at least 20-days' written notice to the District, be absent without pay for

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the purpose of serving as an election judge. The employee is not required to use any form of paid leave to serve as an election judge. No more than 10% of the District's employees may be absent to serve as election judges on the same Election Day.

General Assembly Leave

Educational support personnel shall receive leave for service in the General Assembly on the same terms and conditions granted professional personnel in Board policy 5:250, *Leaves of Absence*.

Leaves for Victims of Domestic Violence, Sexual Violence, Gender Violence, or Other Crime of Violence

An unpaid leave from work is available to any employee who: (1) is a victim of domestic violence, sexual violence, gender violence, or other crime of violence, or (2) has a family or household member who is a victim of such violence whose interests are not adverse to the employee as it relates to the domestic violence, sexual violence, gender violence, or other crime of violence. The unpaid leave allows the employee to seek medical help, legal assistance, counseling, safety planning, and other assistance without suffering adverse employment action.

The Victims' Economic Security and Safety Act governs the purpose, requirements, scheduling, and continuity of benefits, and all other terms of the leave. Accordingly, since the District employs at least 50 employees, an employee is entitled to a total of 12 work weeks of unpaid leave during any 12-month period. Neither the law nor this policy creates a right for an employee to take unpaid leave that exceeds the unpaid leave time allowed under, or is in addition to the unpaid leave time permitted by, the federal Family and Medical Leave Act of 1993 (29 U.S.C. §2601 et seq.).

Leave Without Pay

The Board recognizes that a leave without pay is sometimes necessary due to circumstances beyond an individual's control. Therefore, a building administrator or District Office administrator may grant an unpaid absence from work when the request does not fall under any other leave policy. A leave without pay shall not be granted for vacation. Personnel assigned to a specific building or homebased at a specific building shall submit their request to the building administrator. Other personnel shall submit their request to the District Office administrator responsible for their performance.

Unless circumstances warrant, leave without pay shall not be granted immediately prior to or immediately following holidays or vacations.

An employee granted a leave without pay shall have his or her pay reduced at a per diem rate based on the number of days paid in the current contract year.

COVID-19 Paid Administrative Leave

During any time when the Governor has declared a disaster due to a public health emergency under 20 ILCS 3305/7, paid administrative leave is available to eligible employees if the District, State or any of its agencies, or the local health department has issued guidance, mandates or rules related to COVID-19 that restrict an employee from being on District property for a reason outlined in State law.

For an employee to be eligible for COVID-19 paid administrative leave, the employee must be fully vaccinated against COVID-19 as defined in 105 ILCS 5/10-20.83 (final citation pending).

The employee will receive as many days of administrative leave as required to abide by the public health guidance, mandates, and requirements issued by the Ill. Dept. of Public Health, unless a longer period has been negotiated with the exclusive bargaining representative.

As a condition of being granted COVID-19 paid administrative leave, an employee shall provide all documentation necessary to substantiate the employee's eligibility for the leave, as requested by the Superintendent or designee. An employee who is on COVID-19 paid administrative leave will receive the employee's regular rate of pay; the leave will not diminish any other leave or benefits of the employee. Employees may not accrue COVID-19 paid administrative leave.

Injury During Performance of Duties

Any employee injured during the performance of duties shall be entitled to a maximum of three consecutive days absence with pay provided a licensed physician certifies that the employee is unable to perform the duties of the position. If after three days the employee is still unable to perform the duties of the position, accumulated sick leave may then be used. A licensed physician must certify at the end of each pay period that the employee is unable to perform the duties of the position. The employee, in addition, shall be entitled to benefits pursuant to the Worker's Compensation Act but in no event shall the employee receive more than a regular day's pay. Sick leave pay shall be utilized, if needed, to supplement worker's compensation benefits so as to ensure a regular day's pay.

LEGAL REF.: 105 ILCS 5/10-20.7b, 5/10-20.83 (final citation pending), 5/24-2, 5/24-6, and 5/24-6.3.  
10 ILCS 5/13-2.5, Election Code.  
330 ILCS 61/, Service Member Employment and Reemployment Rights Act.  
820 ILCS 147, School Visitation Rights Act.  
820 ILCS 154/, Child Bereavement Leave Act.  
820 ILCS 180/, Victims' Economic Security and Safety Act.  
School Dist. 151 v. ISBE, 154 Ill. App. 3d 375 (1st Dist. 1987); Elder v. Sch. Dist. No. 127 1/2, 60 Ill. App. 2d 56 (1st Dist. 1965).

CROSS REF.: 5.180 (Temporary Illness or Temporary Incapacity), 5.185 (Family and Medical Leave), 5.250 (Leaves of Absence)

**Administrative Procedure / General Personnel ~**  
**Statement of Economic Interests for Employees**

<b>Date</b>	<b>Action</b>
Upon initial employment	All employees who are required to file a statement of economic interests (see Board policy 5.120, <i>Employee Ethics; Code of Professional Conduct; and Conflict of Interest</i> ) must file such a statement upon initial employment if employed by May 1. 5 ILCS 420/4A-105(c).
On or before February 1, annually	Superintendent or designee shall certify to the appropriate county clerks a list of names and addresses of employees who are required to file a statement of economic interests (see Board policy 5.120, <i>Employee Ethics; Code of Professional Conduct; and Conflict of Interest</i> ). The list shall set out the names in alphabetical order by county of residence. The Superintendent or designee shall send the list to county clerks of the counties in which those employees reside, or if any employee resides outside of Illinois, to the county clerk of the county in which the District's principal office is located. 5 ILCS 420/4A-106.5, added by P.A. 101-221 and amended by P.A. 101-617.
On or before April 1, annually	County clerk of each county shall notify employees whose names have been certified to him or her of the requirements for filing statement of economic interests. 5 ILCS 420/4A-106.5, added by P.A. 101-221.
On or before May 1, annually	All employees who are required to file a statement of economic interests (see Board policy 5.120, <i>Employee Ethics; Code of Professional Conduct; and Conflict of Interest</i> ) must file a statement of economic interests with the county clerk of the county in which the principal District office is located (5 ILCS 420/4A-106.5), unless the employee has already filed a statement in relation to the District within the calendar year (5 ILCS 420/4A-105).
After January 1, 2011	Any county clerk who uses a system of Internet-based filing of economic interest statements must: (1) post the contents of statements, without filers' addresses or signatures, that were filed using the Internet on a publicly accessible website, and (2) otherwise comply with 5 ILCS 420/4A-108, amended by P.A. 99-108.  The times for the filing of statements of economic interests set forth in Section 4A-105 must be followed in any system of Internet-based filing.

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**General Personnel - Employee Conduct Standards**

Professional, ethical, lawful, and appropriate behavior is expected of all District employees, both inside and outside the workplace. Section 24-24 of the School Code requires both certificated employees and educational support personnel to maintain discipline in the schools, including school grounds. In all matters relating to the discipline in and conduct of the schools, they stand in the relation of parents and guardians to students. Accordingly, all employees of the District hold a position of public trust and their actions are subject to much greater scrutiny than that given to the activities of the average person. Employees of the District serve as role models to students, and employees' unprofessional, unethical, immoral, inappropriate, or unlawful behavior has a deleterious effect on the District and greatly impedes their ability to adequately fulfill their duties and maintain discipline.

The standards listed below serve as a notice of expected conduct. The standards are intended to protect the health, safety, and general welfare of students and employees, ensure the community a degree of accountability within the District, and define misconduct justifying disciplinary action, up to and including dismissal. The listed standards are not a complete list of expectations and, depending on the factual context, an employee may be disciplined for conduct that is not specifically listed. The conduct standards apply to all District employees to the extent they do not conflict with an applicable collective bargaining agreement; in the event of a conflict, the provision is severable and the applicable bargaining agreement will control. In addition, each educator must comply with 5.120-E1, *Code of Ethics for Illinois Educators*, adopted by the Ill. State Board of Education (ISBE) (23 Ill. Admin. Code Part 22).

All school employees shall:

1. Exhibit positive examples of preparedness, punctuality, attendance, self-control, language, and appearance.
2. Exemplify honesty and integrity. Violations of this standard include but are not limited to falsifying, misrepresenting, omitting, or erroneously reporting the professional qualifications of oneself or another individual or information submitted in connection with job duties or during the course of an official inquiry/investigation.
3. Maintain professional and appropriate relationships and boundaries with all students, both in and outside the school, and attend all in-service trainings on educator ethics, teacher-student conduct, and school employee-student conduct for all personnel (105 ILCS 5/10-22.39), as well as all required trainings on child abuse, grooming behaviors, and employee-student boundary violations (325 ILCS 5/4(j), 105 ILCS 5/10-23.12, and 5/10-23.13 (*Erin's Law*)). Violations of this standard include but are not limited to:
  - (a) committing any act of child abuse or cruelty to children;
  - (b) willfully or negligently failing to report an instance of suspected child abuse or neglect as required by the Abused and Neglected Child Reporting Act (325 ILCS 5/);
  - (c) engaging in harassing behavior, including but not limited to sexually harassing a student (775 ILCS 5/5A-102);

- (d) willfully or negligently failing to report an instance of suspected sexual harassment as required by Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.);
  - (e) providing a recommendation of employment for an employee, contractor, or agent that the employee knows, or has probable cause to believe, has engaged in sexual misconduct with a student or minor in violation of the law, as prohibited by the Elementary and Secondary Education Act (20 U.S.C. § 7926);
  - (f) engaging in grooming as defined in 720 ILCS 5/11-25;
  - (g) engaging in prohibited grooming behaviors, including sexual misconduct as defined in 105 ILCS 5/22-85.5(c) (Faith's Law) and Board policy 5:120, *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*;
  - (h) furnishing tobacco, alcohol, cannabis, or any other illegal/unauthorized substance, including e-cigarettes or a vaping device, to any student or allowing a student under his or her supervision to use tobacco, alcohol, cannabis (including medical cannabis unless the student is authorized to be administered a medical cannabis infused product by the school employee pursuant to *Ashley's Law*); and
  - (i) violating expectations and guidelines for employee-student boundaries set forth in 5:120-AP2,E1, *Expectations and Guidelines for Employee-Student Boundaries*.
4. Maintain a safe and healthy environment, free from being impaired by and/or under the influence of prohibited substances to ensure high quality performance for the District and its students. The use of illegal drugs and/or abuse and misuse of alcohol, drugs, and other lawful products while on District premises or while performing work for the District diminishes the District's credibility and ability to educate students about drug and substance abuse prevention pursuant to Board policy 6:60, *Curriculum Content*. Violations of this standard include, but are not limited to, engaging in any of the prohibited activities listed in the District's drug- and alcohol-free workplace policy. Examples include using or being impaired by or under the influence of illegal drugs; abusing, misusing, and/or being impaired by or under the influence of alcohol, drugs, and/or other lawful products when performing work for the District when impairment is detectable regardless of when and/or where the use occurred; and/or using or being impaired or under the influence of or possessing medical cannabis in a school bus or on school grounds.
5. Maintain a safe and healthy environment, free from harassment, intimidation, bullying, hazing, and violence, and free from bias and discrimination. Violations of this standard include but are not limited to:
- (a) unless specifically permitted by the Firearm Concealed Carry Act. carrying a firearm on or into any District controlled building, real property, or parking area, or any transportation vehicle paid for in whole or in part with public funds;
  - (b) willfully or negligently failing to immediately report suspected cases of child abuse or neglect, or of gender harassment;

- (c) knowingly failing to report hazing to supervising educational authorities or, in the event of death or great bodily harm, to law enforcement; and
  - (f) failing to appropriately respond to a witnessed or reported incident of student-on-student bullying, harassment, hazing, or teen dating violence.
6. Comply with the Professional Testing Practices for Educators, prepared and published by ISBE for educators who administer any standardized test (at [www.isbe.net/Documents/prof-test-prac.pdf](http://www.isbe.net/Documents/prof-test-prac.pdf)). This document contains numerous examples of actions that violate test security; actions that must not be part of test preparation; actions that must not occur during test administration; and actions that must be avoided when reporting test results.
  7. Honor the public trust when entrusted with public funds and property by acting with a high level of honesty, accuracy, and responsibility. Violations of this standard include but are not limited to:
    - (a) misusing public or school-related funds;
    - (b) failing to account for funds collected from students or parents/guardians;
    - (c) submitting fraudulent requests for reimbursement of expenses or for pay;
    - (d) co-mingling District or school funds with personal funds or checking accounts; and
    - (e) using school property without the approval of the supervising school official.
  8. Maintain integrity with students, colleagues, parents/guardians, community members, and businesses concerning business dealings and when accepting gifts and favors. Violations of this standard include but are not limited to soliciting students or parents/guardians to purchase supplies or services from the employee or to participate in activities that financially benefit the employee without fully disclosing the interest.
  9. Respect the confidentiality of student and personnel records, standardized test material, and other information covered by confidentiality agreements. Violations of this standard include but are not limited to:
    - (a) disclosing confidential information concerning student academic and disciplinary records, health and medical information, family status and/or income, and assessment/testing results, unless disclosure is required or permitted by law; and
    - (b) disclosing confidential information restricted by State or federal law.
  10. Demonstrate conduct that follows generally recognized professional standards and attend all in-service trainings on educator ethics, teacher-student conduct, and school employee-student conduct for all personnel (105 ILCS 5/10-22.39(f)). Unethical conduct is any conduct that impairs the employee's ability to function professionally in his or her employment position or a pattern of behavior or conduct that is detrimental to the health, welfare, discipline, or morals of students.

11. Comply with all State and federal laws, all rules regulating public schools, and all Board policies, both inside and outside the workplace, including but not limited to: State and federal criminal laws and Board policies 2.105 (*Ethics and Gift Ban*), 4:165 (*Awareness and Prevention of Child Sexual Abuse and Prohibited Grooming Behaviors*), 5.10 (*Equal Employment Opportunity and Minority Recruitment*), 5.20 (*Workplace Harassment Prohibited*), 5.30 (*Hiring Process and Criteria*), 5.50 (*Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition*);, 5.60 (*Expenses*), 5.90 (*Abused and Neglected Child Reporting*), 5:100 (*Staff Development Program*), 5.120 (*Employee Ethics; Code of Professional Conduct; and Conflict of Interest*), 5.130 (*Responsibilities Concerning Internal Information*), 5.140 (*Solicitations By or From Staff*), 5.170 (*Copyright*), 5.180 (*Temporary Illness or Temporary Incapacity*), 5.200 (*Terms and Conditions of Employment and Dismissal*), 5.230 (*Maintaining Student Discipline*), 5.280 (*Duties and Qualifications*), 5.290 (*Employment Termination and Suspensions*), 6.235 (*Access to Electronic Networks*), 7.20 (*Harassment of Students Prohibited*), 7:180 (*Prevention of and Response to Bullying, Intimidation, and Harassment*), 7.190 (*Student Behavior*), 7.340 (*Student Records*), and 8.30 (*Visitors to and Conduct on School Property*).

Conviction of any employment disqualifying criminal offense listed in 105 ILCS 5/10-21.9 or 21B-80 will result in dismissal. Illegal conduct occurring inside or outside the workplace involving dishonesty, fraud, assault, battery, illegal drugs, drug paraphernalia, sex offenses, or other conduct which in the opinion of the Board impedes the ability of an employee to adequately fulfill his or her duties or maintain discipline may result in discipline including dismissal.

Before disciplinary action is taken, the supervisor will conduct a fair and objective investigation to determine whether the employee violated a standard or other work rule and the extent that any violation impacts educational or operational activities, effectiveness, efficiency, or accountability. Discipline must be appropriate and reasonably related to the seriousness of the misconduct and the employee's record. Any applicable provision in a contract, bargaining agreement, or State law will control the disciplinary process.

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**Community Resource Persons and Volunteers**

The Board recognizes that volunteers can make many valuable contributions to our schools. The Board encourages the use of resource persons and volunteers to:

1. Increase students' educational attainment,
2. Provide enrichment experiences for students,
3. Increase the effective utilization of staff time and skills,
4. Give more individual attention to students, and
5. Promote greater community involvement.

Resource persons and volunteers may be used:

1. For non-teaching duties not requiring instructional judgment or evaluation of students;
2. For supervising study halls, long-distance teaching reception areas used incident to instructional programs transmitted by electronic media (such as computers, video, and audio), detention and discipline areas, and school-sponsored co-curricular activities;
3. To assist with academic programs under a licensed teacher's immediate supervision;
4. To assist in times of violence or other traumatic incidents within the District by providing crisis intervention services to lessen the effects of emotional trauma on staff, students, and the community, provided the volunteer meets the qualifications established by the Ill. School Crisis Assistance Team Steering Committee;
5. As a guest lecturer or resource person under a licensed teacher's direction and with the administration's approval; or
5. As supervisors, chaperones, or sponsors for non-academic school activities.

The Superintendent or designee shall follow Board policy 4.175, *Convicted Child Sex Offender; Screening; Notifications*, to establish procedures for securing and screening resource persons and volunteers. A person who is a "sex offender," as defined by the Sex Offender Registration Act, or a "violent offender against youth", as defined in the Child Murderer and Violent Offender Against Youth Registration Act, or committed any other offenses that would prohibit employment in a school district, is prohibited from being a resource person or volunteer. All volunteer coaches must comply with the requirement to report hazing in Board policy 5.90, *Abused and Neglected Child Reporting*.

The Board authorizes the securing of liability insurance for indemnity and protection of resource persons and volunteers.

LEGAL REF.: 105/ILCS 5/10-22.34, 5/10-22.34a and 5/10-22.34b.  
720 ILCS 5/12C-50.1, Failure to Report Hazing.  
730 ILCS 150/1 *et seq.*, Sex Offender Registration Act.  
730 ILCS 152/101 *et seq.*, Sex Offender Community Notification Law.  
730 ILCS 154/75 *et seq.*, Child Murderer and Violent Offender Against Youth Registration Act.

Adopted: November 17, 1975

Reviewed: April 2014

Amended: January 18, 2023

CROSS REF.: 4.170 (Safety), 4.175 (Convicted Child Sex Offender; Screening; Notifications), 5.90 (Abused and Neglected Child Reporting), 5.280 (Duties and Qualifications), 8.30 (Visitors to and Conduct on School Property), 8.95 (Paternal Involvement)

ADMIN. PROC.: 6.250-AP1, 6.250-E1

### **Suggestions or Objections to Curriculum, Instructional Materials, and Programs**

Parents/guardians have the right to inspect any instructional material used as part of their child's educational curriculum pursuant to Board policy 7.15, *Student and Family Privacy Rights*. In addition, they also have the right to opt-out of certain instruction, surveys, the dissection of animals, and drills, among other things.

Parents/Guardians, employees, and community members who believe that curriculum, instructional materials, or programs violate rights guaranteed by any law or Board policy should file a complaint using Board policy 2.260, *Uniform Grievance Procedure*.

Parents/Guardians, employees, and community members with other suggestions or objections to curriculum, instructional materials, or programs should complete 6.260-AP1,E1 Curriculum, Instructional Materials, or Programs Objection Form. A parent/guardian may request that his or her child be exempt from using a particular instructional material or program by completing 6.260-AP1,E1 Curriculum, Instructional Materials, or Programs Objection Form. The Superintendent or designee shall establish criteria for the review of suggestions, objections, and requests for exemptions and inform the parent/guardian, employee, or community member, as applicable, of the District's decision.

LEGAL REF.: 20 U.S.C. §1232h, Protection of Pupil Rights Amendment.

CROSS REF.: 2.260 (Uniform Grievance Procedure), 7.15 (Student and Family Privacy Rights), 8.110 (Public Suggestions and Concerns),

ADMIN. PROC.: 4.170-AP2,E5 (Notice to Parents/Guardians of Lockdown Drill; Opt-out), 6.60-AP1,E1 (Notice to Parents/Guardians of Sexual Abuse and Assault Awareness and Prevention Education; Requests to Examine Materials; Written Objection(s) and/or Opt-outs), 6.100-AP1 (Dissection of Animals), 6.260-AP1, 6.260-E1, 7.15,E1 (Notification to Parents of Family Privacy Rights),

**Administrative Procedure – Responding to Suggestions or Objections to Curriculum, Instructional Materials, and Programs**

<b>Actor</b>	<b>Action</b>
Parents/Guardians, Employees, and/or Community Members	Submits any suggestions or objections about the District’s curriculum, instructional materials, or programs to the Building Principal, using 6:260-AP1, E1, <i>Curriculum, Instructional Materials, or Programs Objection Form</i> .
Building Principal	<p>Directs any parent/guardian, employee, or community member wishing to submit formal suggestions or objections regarding curriculum, instructional materials, or programs to complete 6:260-AP1, E1, <i>Curriculum, Instructional Materials, or Programs Objection Form</i>.</p> <p>If the complaint alleges a violation of law or board policy, refers the complaint to the District Complaint Manager for processing under policy 2:260, <i>Uniform Grievance Procedure</i>.</p> <p>Transmits the <i>Curriculum, Instructional Materials, or Programs Objection Form</i> to the Superintendent or designee for further action.</p>
Superintendent or designee	<p>Determines on a case-by-case basis what action, if any, will be taken in response to an objection to curriculum, considering whether, as applicable:</p> <ol style="list-style-type: none"> <li>1. The curriculum, instructional material, or program is aligned with the criteria set forth in Board policy 6:40, <i>Curriculum Development</i>, specifically, regarding:                             <ol style="list-style-type: none"> <li>a. The District’s educational philosophy and goals;</li> <li>b. Student needs as identified by research, demographics, and student achievement and other data;</li> <li>c. The knowledge, skills, and abilities required for students to become life-long learners;</li> <li>d. The Minimum requirements of State and federal law and regulations for curriculum and graduation requirements;</li> <li>e. The curriculum District-wide and articulated across all grade levels;</li> <li>f. Illinois State Learning Standards and any District learning standards; and</li> <li>g. Any required State or federal student testing.</li> </ol> </li> <li>2. The law and/or the District already provides a means for parents/guardians to opt their child out;</li> <li>3. The curriculum, instructional material, or program is optional or supplemental in nature;</li> </ol>

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<b>Actor</b>	<b>Action</b>
	<p>4. Reasonable and appropriate alternatives exist; and</p> <p>5. Individual circumstances that support a need for an accommodation exist.</p> <p>Consults with the Board Attorney as needed regarding responses to curriculum-related objections.</p> <p>Prepares and sends a written response to the person who submitted the <i>Curriculum, Instructional Materials, or Programs Objection Form</i>, informing the person of the District's decision.</p> <p>Notes on the <i>Curriculum, Instructional Materials, or Programs Objection Form</i> the date on which the response was provided and attaches the response to the form.</p>

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**Exhibit – Request for Reconsideration of IMC Materials Form**

*To be submitted to the building administrator*

Your Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_  
Street City Zip Code

Phone(s) / Email: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

You represent:  Self or  Organization: Name: \_\_\_\_\_

School where material is located: \_\_\_\_\_

Identify the material ~ Title, Author, Publisher & Copyright or Released Date, etc: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Concern involves (Please be specific: cite pages, passages, scenes, etc.) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Did you read and/or view the entire book or recording?  Yes  No

If you are aware of professional evaluations of this material, please describe. \_\_\_\_\_

\_\_\_\_\_

What will define success in resolving this concern for you? Please prioritize desired outcomes.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Your Signature

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**Exhibit –Curriculum, Instructional Materials, or Programs Objection Form**

*Use this form to submit feedback and/or objections about the District's curriculum, instructional material, or programs. Please complete this form and return it to the Building Principal, who will submit it to the Superintendent or designee. Please print.*

\_\_\_\_\_ *Subject area*

\_\_\_\_\_ *Classroom teacher*

Please state, as precisely as possible, the specific curriculum area, instructional material, or program to which you object (*include name, title, author, and any other identifying information*).

\_\_\_\_\_  
\_\_\_\_\_

How did you become aware of the curriculum area, instructional material, or program?

- By information provided by the teacher       By review  
 By word-of-mouth       other \_\_\_\_\_

Please explain why you object to the curriculum area, instructional material, or program, and state your desired outcome, if any. Please be specific.

\_\_\_\_\_  
\_\_\_\_\_

(If applicable) Do you want your child to be excluded from participation? **Please note parents/guardians may request exclusion and provide ideas for alternative education, but the District makes the final decision regarding such requests.**

- Yes       No

Please Print Name of Student: \_\_\_\_\_

(If applicable) In place of participation in the curriculum area, what course of study would you recommend for your child?

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_ *Complainant name (please print)*

\_\_\_\_\_ *Telephone*

Complainant represents:     Student     Parent/guardian of student  
    Other \_\_\_\_\_

Adopted: March 10, 2010  
Reviewed: December 2022  
Amended: January 18, 2023

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*Complainant address*

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*Signature of complainant*

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*Date*

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*Completed by the Superintendent or designee.*

Written response provided to Complainant on: \_\_\_\_\_ (attach response to this form)

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Superintendent or Designee Signature

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Date

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**Suicide and Depression Awareness and Prevention**

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important Board goals.

Suicide and Depression Awareness and Prevention Program

The Superintendent or designee shall develop, implement, and maintain a suicide and depression awareness and prevention program (Program) that advances the Board's goals of increasing awareness and prevention of depression and suicide. This program must be consistent with the requirements of Ann Marie's Law listed below; each listed requirement, 1-6, corresponds with the list of required policy components in the School Code Section 5/2-3.163(c)(2)-(7). The Program shall include:

1. Protocols for administering youth suicide awareness and prevention education to students and staff.
  - a. For students, implementation will incorporate *Board policy 6.60*, which implements 105 ILCS 5/2-3.139 and 105 ILCS 5/27-7 (requiring education for students to develop a sound mind and a healthy body).
  - b. For staff, implementation will incorporate *Board policy 5.100*, and teacher's institutes under 105 ILCS 5/3-14.8 (requiring coverage of the warning signs of suicidal behavior).
2. Procedures for methods of suicide prevention with the goal of early identification and referral of students possibly at risk of suicide.
  - a. For students in grades 7 through 12, implementation shall incorporate the training required by 105 ILCS 5/10-22.39 for school guidance counselors, teachers, school social workers, and other school personnel who work with students to identify the warning signs of suicidal behavior in adolescents and teens along with appropriate intervention and referral techniques, including methods of prevention, procedures for early identification, and referral of students at risk of suicide.
  - b. For all students, implementation shall incorporate Illinois State Board of Education (ISBE)-recommended guidelines and educational materials for staff training and professional development, along with ISBE-recommended resources for students containing age-appropriate educational materials on youth suicide and awareness, if available pursuant to Ann Marie's Law on ISBE's website.
3. Methods of intervention, including procedures that address an emotional or mental health safety plan for use during the school day and at school-sponsored events for a student identified as being at increased risk of suicide including those students who:
  - (A) suffer from a mental health disorder;
  - (B) suffer from a substance abuse disorder;
  - (C) engage in self-harm or have previously attempted suicide;
  - (D) reside in an out-of-home placement;
  - (E) are experiencing homelessness;
  - (F) are lesbian, gay, bisexual, transgender, or questioning (LGBTQ);
  - (G) are bereaved by suicide; or
  - (H) have a

medical condition or certain types of disabilities. Implementation will incorporate paragraph number 2, above, along with Board policies:

- a. 6.65, *Student Social and Emotional Development*, implementing the goals and benchmarks of the Ill. Learning Standards and 405 ILCS 49/15(b) (requiring student social and emotional development in the District's educational program);
  - b. 6.120, *Education of Children with Disabilities*, implementing special education requirements for the District;
  - c. 6.140, *Education of Homeless Children*, implementing provision of District services to students who are homeless;
  - d. 6.270, *Guidance and Counseling Program*, implementing guidance and counseling program(s) for students, and 105 ILCS 5/10-22.24a and 22.24b, which allow a qualified guidance specialist or any licensed staff member to provide school counseling services.
  - e. 7:10, *Equal Educational Opportunities*, and its implementing administrative procedure and exhibit, implementing supports for equal educational opportunities for students who are LGBTQ;
  - f. 7.50, *School Admissions and Student Transfers To and From Non-District Schools*, implementing State law requirements related to students who are in foster care;
  - g. 7.250, *Student Support Services*, implementing the Children's Mental Health Act, 405 ILCS 49/ (requiring protocols for responding to students with social, emotional, or mental health issues that impact learning ability); and
  - h. State and/or federal resources that address emotional or mental health safety plans for students who are possibly at an increased risk for suicide, if available on the ISBE's website pursuant to *Ann Marie's Law*.
4. Methods of responding to a student or staff suicide or suicide attempt. Implementation of this requirement shall incorporate building-level Student Support Committee(s) established through Board policy 7.250, *Student Support Services*.
  5. Reporting procedures. Implementation of this requirement shall incorporate Board policy 6.270, *Guidance and Counseling Program*, and Board policy 7.250, *Student Support Services*, in addition to other State and/or federal resources that address reporting procedures.
  6. A process to incorporate ISBE-recommend resources on youth suicide awareness and prevention programs, including current contact information for such programs in the District's Suicide and Depression Awareness and Prevention Program.

Illinois Suicide Prevention Strategic Planning Committee

The Superintendent or designee shall attempt to develop a relationship between the District and the Illinois Suicide Prevention Strategic Planning Committee, the Illinois Suicide Prevention Coalition Alliance, and/or a community mental health agency. The purpose of the relationship is to

discuss how to incorporate the goals and objectives of the Illinois Suicide Prevention Strategic Plan into the District's Suicide Prevention and Depression Awareness Program.

Monitoring

The Board will review and update this policy pursuant to *Ann Marie's Law* and Board policy 2.240, *Board Policy Development*.

Information to Staff, Parents/Guardians, and Students

The Superintendent or designee shall inform each District employee about this policy and ensure its posting on the District's website. The Superintendent or designee shall provide a copy of this policy to the parent or legal guardian of each student enrolled in the District. Student identification (ID) cards, the District's website, and student handbooks and planners will contain the support information as required by State law.

Implementation

This policy shall be implemented in a manner consistent with State and federal laws, including the Student Confidential Reporting Act, 5 ILCS 860/, Children's Mental Health Act, 405 ILCS 49/, Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/, and the Individuals with Disabilities Education Act, 42 U.S.C. §12101 et seq.

The District, Board, and its staff are protected from liability by the Local Governmental and Governmental Employees Tort Immunity Act. Services provided pursuant to this policy:

- 1) do not replace the care of a physician licensed to practice medicine in all of its branches or a licensed medical practitioner or professional trained in suicide prevention, assessments and counseling services,
- 2) are strictly limited to the available resources within the District,
- 3) do not extend beyond the school day and/or school-sponsored events, and
- 4) cannot guarantee or ensure the safety of a student or the student body.

LEGAL REF.: 42 U.S.C. § 12101 et seq. Individuals with Disabilities Education Act.  
105 ILCS 5/2-3.166, 105 ILCS 5/2-3.139, 5/3-14.8, 5/10-20.76, 5/10-20.81, 5/10-22.24a, 5/10-22.24b, 5/10-22.39, 5/14-1.01 et seq., 5/14-7.02, and 5/14-7.02b, 5/27-7.  
405 ILCS 49/, Children's Mental Health Act.  
740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.  
745 ILCS 10/, Local Governmental and Governmental Tort Immunity Act.

CROSS REF.: 2.240 (Board Policy Development), 5.100 (Staff Development Program), 6.60 (Curriculum Content), 6.65 (Student Social and Emotional Development), 6.120 (Education of Children with Disabilities), 6.270 (Guidance and Counseling Program), 7.180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 7.250 (Student Support Services)

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### Student Records

School student records are confidential. Information contained therein shall not be released other than as provided by law. A school student record is any writing or other recorded information concerning a student and by which a student may be individually identified that is maintained by a school or at its direction or by an employee of a school, regardless of how or where the information is stored, except as provided in State or federal law as summarized below:

1. Writings or other recorded information maintained by an employee of a school for his or her exclusive use, provided they are destroyed not later than the student's graduation or permanent withdrawal, and are not released or disclosed to any other person except a temporary substitute.
2. Information maintained by law enforcement professionals working in the school.

State and federal law grants students, parents/guardians, and when applicable, the Ill. Dept. of Children and Family Services' Office of Education and Transition Services, certain rights, including the right to inspect, copy, and/or challenge school student records. The information contained in school student records shall be kept current, accurate, clear, and relevant. All information maintained concerning a student receiving special education services shall be directly related to the provision of services to that child. The District may release directory information as permitted by law, but a parent/guardian shall have the right to opt-out of the release of directory information regarding his or her child. However, the District will comply with an *ex parte* court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to, or the consent of, the students' parent/guardian. Upon request, the District discloses school student records without parent consent to the official records custodian of another school in which a student has enrolled or intends to enroll, as well as to any other person as specially required or permitted by State or federal law.

The Superintendent or designee shall fully implement this policy and designate an *official records custodian* for each school who shall maintain and protect the confidentiality of school student records, inform staff members of this policy, and inform students and their parents/guardians of their rights regarding student school records.

The Superintendent or designee shall develop procedures to implement this policy consistent with State and federal law.

LEGAL REF.: 20 U.S.C. §1232g, Family Educational Rights and Privacy Act; 34 C.F.R. Part 99.  
50 ILCS 205/7.  
105 ILCS 5/10-20.21b, 5/20.37, 5/20.40, and 5/14-1.01 et seq.  
105 ILCS 10/, Ill. School Student Records Act.  
105 ILCS 85/, Student Online Personal Protection Act.  
325 ILCS 17/, Children's Privacy Protection and Parental Empowerment Act.  
750 ILCS 5/602.11, Ill. Marriage and Dissolution of Marriage Act.  
23 Ill. Admin. Code Parts 226 and 375.  
Owasso I.S.D. No. I-011 v. Falvo, 534 U.S. 426 (2002).  
Chicago Tribune Co. v. Chicago Bd. of Ed., 332 Ill.App.3d 60 (1st Dist. 2002).

CROSS REF.: 5:100 (Staff Development Program), 5:130 (Responsibilities Concerning Internal Information), 7:15 (Student and Family Privacy Rights), 7:220 (Bus Conduct), 7.345 (Use of Educational Technologies; student Data Privacy and Security)

ADMIN. PROC.: 7:15-E (Notification to Parents of Family Privacy Rights), 7:340-AP1 (School Student Records), 7:340-AP1, E1 (Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records), 7:340-AP1, E3 (Letter to Parents and Eligible Students Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information), 7:340-AP1, E4 (Frequently Asked Questions Regarding Military Recruiter Access to Students and Student Information, 7:340-AP1, E5 (Biometric Information Collection Authorization), 7:340-AP2 (Storage and Destruction of School Student Records), 7:340-AP2, E1 (Schedule for Destruction of School Student Records)

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**Administrative Procedure - Use of Isolated Time Out and Physical Restraint**

This administrative procedure applies to all students. Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others, and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The District may not use isolated time out, time out, or physical restraint as discipline or punishment, convenience for staff, retaliation, a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. Any use of isolated time out, time out, and physical restraint by any staff member shall comply with the Ill. State Board of Education (ISBE) rules, Section 1.285, "Requirements for the Use of Isolated Time Out, Time Out, and Physical Restraint".

For further guidance, see ISBE's *Permanent Regulations for the Use of Time Out, Isolated Time Out, and Physical Restraint: Guidance and Frequently Asked Questions*, available at: [www.isbe.net/Pages/restraint-time-out.aspx](http://www.isbe.net/Pages/restraint-time-out.aspx). **Note:** The special education committee of the Ill. Council of School Attorneys collaborated with ISBE on this guidance in its continuing commitment to help school boards and their districts comply with ISBE requirements.

A written record of each episode of isolated time out, time out, or physical restraint must be created by the Superintendent or designee using the ISBE *Physical Restraint and Time Out* form, available at: [www.isbe.net/Pages/restraint-time-out.aspx](http://www.isbe.net/Pages/restraint-time-out.aspx). Additionally, ISBE's Physical Restraint, Time Out, and Isolated Time Out Bill of Rights, at: [www.isbe.net/Documents/RTO-Bill-of-Rights.pdf](http://www.isbe.net/Documents/RTO-Bill-of-Rights.pdf), or a similar document can be provided to parents/guardians within one business day after each incident of isolated time out, time out, or physical restraint to meet notification requirements in 105 ILCS 5/10-22.33(g) and 23 Ill. Admin. Code §1.285(g)(3).

Isolated time out, time out, and physical restraint are defined as follows:

**Isolated time out** - the involuntary confinement of a student alone in a time out room or other enclosure outside the classroom without a supervising adult in the time out room or enclosure. Isolated time out does not include a student-initiated or student-requested break, a student-initiated or teacher-initiated sensory break, including a sensory room containing sensory tools to assist a student to calm and de-escalate, an in-school suspension or detention, or any other appropriate disciplinary measure, including a student's brief removal to the hallway or similar environment.

**Time Out** - a behavior management technique for the purposes of calming or de-escalation that involves the involuntary monitored separation of a student from classmates with an adult trained under 23 Ill. Admin. Code §1.285(i) for part of the school day, only for a brief time, in a non-locked setting. Time out does not include a student-initiated or student-requested break, a student-initiated or teacher-initiated sensory break, including a sensory room containing sensory tools to assist a student to calm and de-escalate, an in-school suspension or detention, or any other appropriate disciplinary measure, including a student's brief removal to the hallway or similar environment.

**Physical restraint** - holding a student or otherwise restricting a student's movements using a specific, planned technique. A physical restraint shall not impair a student's ability to breathe or communicate normally, obstruct a student's airway, or interfere with a student's ability to speak.

Restraint does not include momentary periods of physical restriction by direct person-to-person contact, without the aid of material or mechanical devices, accomplished with limited force and designed to: (1) prevent a student from completing an act that would result in potential physical harm to himself, herself, or another or damage to property; or (2) remove a disruptive student who is unwilling to leave the area voluntarily.

The following also apply:

1. The circumstances under which isolated time out, time out, or physical restraint will be applied are limited to maintaining a safe and orderly learning environment, to the extent necessary to preserve the safety of the student and others. 23 Ill. Admin. Code §1.285(j)(1).
2. The ISBE rules are adopted as the District's written procedure to be followed by staff for the use of isolated time out or physical restraint. 23 Ill. Admin. Code §1.285(j)(2).
3. Staff members shall inform the Building Principal or designee whenever isolated time out, time out, or physical restraint is used and the Building Principal shall maintain the documentation required according to Section 1.285(j)(3). 23 Ill. Admin. Code §1.285(j)(3).
4. The Building Principal or designee shall investigate and evaluate any incident that results in an injury to the affected student, parent/guardian, staff member, or other individual. 23 Ill. Admin. Code §1.285(j)(4).
5. The Superintendent or designee shall compile an annual review of the use of isolated time out, time out, or physical restraint. The Building Principal or designee shall report the following information to the Superintendent in order to facilitate the report's compilation: 23 Ill. Admin. Code §1.285(j)(5).
  - a. The number of incidents involving the use of these interventions;
  - b. The location and duration of each incident;
  - c. Identification of the staff members who were involved;
  - d. Any injuries or property damage that occurred; and
  - e. The timeliness of parental or guardian notification, and timelines for agency notification and administrative review.

LEGAL REF.: 105 ILCS 5/10-20.33.  
23 Ill. Admin. Code §§1.280 and 1.285.

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Adopted: May 25, 2016  
Reviewed: December 2022  
Amended: January 18, 2023

**Administrative Procedure - Protocol for Responding to Students  
with Social, Emotional, or Mental Health Needs**

Student Support Committee

Each Building Principal shall annually appoint a building-level Student support committee that shall have the tasks described in the Administrative Procedure. Committee members must be school staff members who are qualified by professional licensing or experience to address issues concerning students who may have social, emotional, or mental health problems. As needed on a case-by-case basis, the Student Support Committee may request the involvement of the Building Principal, relevant teachers, and the parents/guardians. Records produced and shared among Committee members may be subject to laws governing student records. Confidential information given by a student to a therapist is governed by the Mental Health and Developmental Disabilities Confidentiality Act, 740 ILCS 110/.

Children's Mental Health Partnership's Plan and Annual Progress Reports

The Illinois Children's Mental Health Partnership (ICMHP) develops and updates its statewide Children's Mental Health Plan (CMH Plan). The CMH Plan is a statewide strategic blueprint or *roadmap* to promote and improve the children's mental health system and covers a range of recommendations and strategies necessary to reforming the children's mental health system in Illinois. By Dec. 30 of each year, the ICMHP must submit an annual progress report to the Governor for approval. The Student Support Committee will monitor the annual ICMHP progress report available at: [www.icmhp.org/our-work/our-annual-reports](http://www.icmhp.org/our-work/our-annual-reports). The CMH Plan is available at: [www.dhs.state.il.us/page.aspx?item=68168](http://www.dhs.state.il.us/page.aspx?item=68168). After reviewing both websites, the Student Support Committee will decide how to implement its recommendations and strategies as appropriate within the resources available in the District.

Referrals

Staff members should refer a student suspected of having social, emotional, or mental health problems to the building-level Student Support Committee. The Student Support Committee will review information about a referred student, including prior interventions, and suggest appropriate steps for referral and follow-up. The Student Support Committee may offer strategies to a referred student's classroom teachers and parents/guardians about ways they can manage, address, and/or enhance the student's social and emotional development and mental health. In addition, the Student Support Committee may recommend coordinated educational, social work, school counseling, student assistance services, and/or a case study evaluation, as well as referrals to outside agencies.

Referrals under this procedure are unrelated to the special education evaluation process and do not trigger the District's timeline for evaluations. However, the use of these procedures shall not circumvent the special education process. See Administrative Procedure 6.120-AP1, *Special Education Procedures Assuring the Implementation of Comprehensive Programming for Children with Disabilities*.

School Counseling, School Social Work, School Psychological, and School Nursing Services

The Student Support Committee may request school counselors, school social workers, school psychologists, and school nurses to provide support and consultation to teachers and school staff about strategies to promote the social and emotional development and mental health of all

students. They may also be requested to provide screening and early detection approaches to identify students with social, emotional, and mental health needs.

Written permission from the parent/guardian is required for any on-going school social work and psychological services. *On-going* is defined as more than five contacts in which the student received these services. Written consent may be obtained through an IEP or other designated form. That consent does not entitle parents/guardians to know the contents of all that is discussed. School counselors, school social workers, and school psychologists will inform parents/guardians of all issues that pose a health and/or safety risk; they will inform the Building Principal of any health or safety risks that are present in the school.

#### Psycho-Educational Groups

As appropriate, the Student Support Committee may recommend that a student participate in a variety of psycho-educational groups. These groups are typically led by school counselors, social workers, or psychologists, but are not structured as therapeutic services. Groups are designed to help students better understand issues and develop strategies to manage issues of concern to them that may, if not addressed, interfere significantly with the students' educational progress or school adjustment. Groups have a written curriculum that guides discussion over a set period of time, generally five weeks. A student may participate in a group without parent/guardian permission for one such time period; subsequent enrollment in the same group requires parent/guardian permission.

Students in a group who present significant concern and for whom therapeutic services must be considered will be referred to the social workers, psychologists, or school counselors for individual consultation. (See above description of these services.)

#### Erin's Law Counseling Options, Assistance, and Intervention

The Student Support Committee shall identify District and community-based counseling options for students who are affected by sexual abuse and grooming behaviors, along with options for victims of sexual abuse to obtain assistance and intervention. Community-based options must include a Children's Advocacy Center and sexual assault crisis center(s) that serve the District, if any.

#### School and Community Linkages

When possible, the Student Support Committee shall seek to establish linkages and partnerships with diverse community organizations with the goal of providing a coordinated, collaborative early intervention social and emotional development and mental health support system for students that is integrated with community mental health agencies and organizations and other child-serving agencies and systems.

LEGAL REF.: 105 ILCS 5/10-23.13  
405 ILCS 49/, Children's Mental Health Act.  
740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.

CROSS REF.: 6.65, 6.270, 7.250, 7.290, 7.340

ADMIN. PROC.: 6.120-AP1, 7.290-AP1

**Administrative Procedure - School Student Records**

*This procedure implements Board policy 7:340, Student Records.*

*It contains a **Table of Contents** and lettered **Sections**.*

**Table of Contents**

- A. Legal Citations and Definitions
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- M. Directory Information
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**Sections**

**A. Legal Citations and Definitions**

The legal requirements contained in this procedure are followed by a citation to the controlling rule and/or statute. Citations in parenthesis indicate the location of a named law. For additional clarification regarding a requirement, the cited law should be reviewed.

Definitions are found in the Illinois School Student Records Act and the Illinois State Board of Education (ISBE) rules. 105 ILCS 10/2; 23 Ill. Admin. Code §375.10. For easy reference, some definitions are re-printed in this procedure.

The release of confidential information given by a student to a therapist (e.g., school counselor or psychologist) is not included in these procedures but is governed by the Mental Health and Developmental Disabilities Confidentiality Act (MHDDCA). 740 ILCS 110/.

**B. School Student Records Defined**

*School Student Record* means any writing or other recorded information concerning a student and by which a student may be individually identified that is maintained by a school or at its direction or by an employee of a school, regardless of how or where the information is stored. 105 ILCS 10/2(d).

*Special Education Records* means school records that relate to identification, evaluation, or placement of, or the provision of a free and appropriate public education to, students with disabilities under the Individuals with Disabilities Education Act (20 U.S.C. §1400 *et seq.*) and Article 14 of the School Code. These records include the report of the multidisciplinary staffing conference on which placement or nonplacement was based and all records and audio recordings in any format relating to special education placement hearings and appeals. 23 Ill. Admin. Code §375.10.

A school student record does not include any of the following:

1. Writings or other recorded information maintained by an employee for his or her exclusive use, provided they are destroyed not later than the student's graduation or permanent withdrawal, and are not released or disclosed to any other person except a substitute teacher. 105 ILCS 10/2(d).
2. Information maintained by law enforcement professionals working in the school. 105 ILCS 10/2(d).
3. Any information, either written or oral, received from law enforcement officials pursuant to 105 ILCS 5/22-20 concerning a student less than the age of 18 years who has been arrested or taken into custody. 23 Ill. Admin. Code §375.10.

### **C. Eligible Students Accorded the Rights of Parent/Guardian**

All rights and privileges concerning school student records that are accorded to parents/guardians become exclusively those of the student when the student reaches 18 years of age, graduates from high school, marries, or enters military service, whichever occurs first. 105 ILCS 10/2(g). Such students are called *eligible students* in this procedure.

### **D. Official Records Custodians**

Each Building Principal is designated the Official Records Custodian for his or her respective school and has the duties, without limitation, listed below.

1. Is responsible for the maintenance, care, and security of all school student records, whether or not the records are in his or her personal custody or control, and shall take all reasonable measures to protect school student records through administrative, technical, and security safeguards against risks, such as unauthorized access, release, or use. 105 ILCS 10/4(a) & (b); 23 Ill. Admin. Code §375.40(g).
2. Reviews student temporary records at least every four years, or upon a student's change in attendance centers, whichever occurs first, to verify entries and to eliminate or correct all out-of-date, misleading, inaccurate, unnecessary, or irrelevant information. The records review is required in any given school year at the time a student first changes attendance centers within the District, but it does not need to be conducted if the student enrolls in a different attendance center later in that same school year. 23 Ill. Admin. Code §375.40(b).
3. When notified by the Dept. of Children and Family Services (DCFS), purges DCFS's final finding report from the student's record and returns the report to DCFS. If a school has transferred the report to another school as part of the transfer of the student's records, the sending school shall forward a copy of the DCFS's request to the receiving school. 325 ILCS 5/8.6.
4. Manages requests to access school student records.
5. Transfers a certified copy of the records of students transferring to another school and retains the original records.
6. Provides all required notices to parents/guardians and students, including without limitation, each of the following:

- a. Upon initial enrollment or transfer to the school, notification of rights concerning school student records; the notification may be delivered by any means likely to reach parents, including direct mail or email, delivery by the student to the parent, or incorporation into a student handbook. 23 Ill. Admin. Code §375.30.
  - b. Annual notification of information that is considered to be *directory information* and of the procedures to be used by parents/guardians to request that specific information not be released. 23 Ill. Admin. Code §375.80.
  - c. Notification to secondary students and their parents/guardians that they may opt out of the disclosure of students' names, addresses, and telephone listings to military recruiters and institutions of higher learning by submitting a written request that such information not be released without the prior written consent of the parent/guardian. 20 U.S.C. §7908.
  - d. Notification of their right to a hearing to challenge any entry in the school student records (except for academic grades) and Official Records Custodian's name and contact information. 23 Ill. Admin. Code §375.90.
  - e. Upon a student's graduation, transfer, or permanent withdrawal, notification to the parents/guardians, and if the student is in the legal custody of DCFS, DCFS' Office of Education and Transition Services, of the destruction schedule for the student's permanent and temporary school student records and of their right to request a copy. Notice to parents/guardians or the student may be provided through: (1) the school's parent or student handbook, (2) publication in a newspaper published in the District or, if no newspaper is published in the District, in a newspaper of general circulation within the district, (3) U.S. mail delivered to the last known address of the parent/guardian or student, or (4) other means provided notice is confirmed to have been received, e.g., hand delivery, return receipt, or read receipt email. 105 ILCS 10/4(h), amended by P.A.s 101-161 and 102-199; 23 Ill. Admin. Code §375.40(c).
7. Takes all action necessary to ensure that school personnel are informed of the provisions of the School Student Records Act. 105 ILCS 10/3(c).
  8. Performs all actions required of the District described in this procedure and the laws governing school student records.

The Building Principal may delegate any of these duties to an appropriate staff member but shall remain responsible for the duty's execution.

**E. Maintenance of School Student Records** 105 ILCS 10/2; 23 Ill. Admin. Code §375.10.

The District maintains two types of school records for each student: a *permanent* record and a *temporary* record.

The *student permanent record* shall consist of the following and only the following:

1. Basic identifying information, including the student's name and address, birth date and place, gender, and the names and addresses of the student's parent(s)/guardian(s).
2. Evidence required by the Missing Children's Records Act (325 ILCS 50/5(b)(1)).

3. Academic transcripts, including grades, class rank, graduation date, and grade level achieved, as applicable; scores received on college entrance examinations if that inclusion is requested in writing by an eligible student or the student's parent/guardian; the unique student identifier assigned and used by ISBE's Student Information System (23 Ill. Admin. Code §1.75.); as applicable, designation of an Advanced Placement computer science course as a mathematics-based, quantitative course for purposes of meeting State graduation requirements set forth in 105 ILCS 5/27-22, amended by P.A. 101-643; as applicable, designation of the student's achievement of the State Seal of Biliteracy, awarded in accordance with 105 ILCS 5/2-3.159 and 23 Ill. Admin. Code Part 680; as applicable, designation of the student's achievement of the State Commendation Toward Biliteracy, awarded in accordance with 23 Ill. Admin. Code §680.20(c); and as applicable, designation of the student's achievement of the Global Scholar Certification, awarded in accordance with 105 ILCS 5/2-3.169 and 23 Ill. Admin. Code §1.443.
4. Attendance record.
5. Health record, defined by ISBE rule as "medical documentation necessary for enrollment and proof of having certain examinations, as may be required under Section 27-8.1 of the [School] Code."
6. Record of release of permanent record information that contains the information listed in Section I, **Record of Release**, below.
7. Scores received on all State assessment tests administered at the high school level (that is, grades 9 through 12). 105 ILCS 5/2-3.64a-5, amended by P.A. 101-643.

If not maintained in the temporary record, the *permanent record* may include:

1. Honors and awards received.
2. Information concerning participation in school-sponsored activities or athletics, or offices held in school-sponsored organizations.

No other information shall be placed in the permanent record.

The student temporary record contains all information not required to be kept in the student permanent record and must include:

1. Record of release of temporary record information that contains the information listed in Section I, **Record of Release**, below.
2. Scores received on the State assessment tests administered in the elementary grade levels (kindergarten through grade 8).
3. Completed home language survey. 23 Ill. Admin. Code §228.15(d).
4. Information regarding serious disciplinary infractions (that is, those involving drugs, weapons, or bodily harm to another) that resulted in expulsion, suspension, or the imposition of punishment or sanction.
5. Any final finding report received from a DCFS provided to the school under the Abused and Neglected Child Reporting Act; no report other than what is required under Section 8.6

of that Act (325 ILCS 5/8.6) shall be placed in the student record 23 Ill. Admin. Code §375.40(f).

6. Any biometric information that is collected in accordance with 105 ILCS 5/10-20.40.
7. Health-related information, defined by ISBE rule as “current documentation of a student’s health information, not otherwise governed by the MHDDCA or other privacy laws, that includes identifying information, health history, results of mandated testing and screenings, medication dispensation records and logs (e.g., glucose readings), long-term medications administered during school hours, documentation regarding a student athlete’s and his or her parents’ acknowledgment of the District’s concussion policy adopted under Section 22-80 of the [School] Code, and other health-related information that is relevant to school participation (e.g., nursing services plan, failed screenings, yearly sports physical exams, interim health histories for sports)”.
8. Accident report, defined by ISBE rule as “documentation of any reportable student accident that results in an injury to a student, occurring on the way to or from school or on school grounds, at a school athletic event or when a student is participating in a school program or school-sponsored activity or on a school bus and that is severe enough to cause the student not to be in attendance for one-half day or more or requires medical treatment other than first aid. The accident report shall include identifying information, nature of injury, days lost, cause of injury, location of accident, medical treatment given to the student at the time of the accident, or if the school nurse has referred the student for a medical evaluation, regardless of whether the parent or guardian, student (if 18 years or older) or an unaccompanied youth ... has followed through on that request.”
9. Any documentation of a student's transfer, including records indicating the school or school district to which the student transferred (23 Ill. Admin. Code §375.75(e)).
10. Completed course substitution form for any student who, when under the age of 18, is enrolled in vocational and technical course as a substitute for a high school or graduation requirement (23 Ill. Admin. Code §1.445).
11. Information contained in related service logs maintained by the District for a student with an individualized education program under 105 ILCS 5/14-8.02f(d), amended by P.A. 101-643, including for speech and language services, occupational therapy services, physical therapy services, school social work services, school counseling services, school psychology services, and school nursing services.

The temporary record may also consist of:

1. Family background information
2. Intelligence test scores, group and individual
3. Aptitude test scores
4. Reports of psychological evaluations, including information on intelligence, personality, and academic information obtained through test administration, observation, or interviews
5. Elementary and secondary achievement level test results

6. Participation in co-curricular activities, including any offices held in school-sponsored clubs or organizations
7. Honors and awards received
8. Teacher anecdotal records
9. Other disciplinary information
10. Special education records
11. Records associated with plans developed under section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §701 et seq.)
12. Verified reports or information from non-educational persons, agencies, or organizations of clear relevance to the student's education

#### **F. Retention and Destruction of School Student Records**

The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. 105 ILCS 10/4(e). The temporary record is maintained for at least five years after the student transfers, graduates, or permanently withdraws. 105 ILCS 10/4(f). Individuals adding information to a student's temporary record must include their name, signature, and position and the date the information was added. 105 ILCS 10/4(d). Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after five years, be transferred to the parent(s)/guardian(s) or to the eligible student. Appropriate District personnel shall explain to the student and the parent/guardian the future usefulness of these records. 23 Ill. Admin. Code §375.40(d). Be sure to provide notice of destruction of school student records pursuant to 105 ILCS 10/4(h), amended by P.A.s 101-161 and 102-199, as noted in D(6)(e), above.

#### **G. Social Security Numbers**

School officials, with limited exceptions, may not require students or their parents/guardians to provide social security numbers. 5 ILCS 179/, Identity Protection Act. The collection and retention of social security numbers shall be in accordance with Board policy 4.15, *Identity Protection*.

#### **H. Access to School Student Records**

The phrase "access to a school student record" means any release or disclosure of information from a student's school record, whether or not any record is copied. Access in all cases is limited to the designated portion of the record to which the consent or statutory authority applies.

Neither the District nor any of its employees shall release, disclose, or grant access to information found in any school student record except under the conditions set forth in the Illinois School Student Records Act. 105 ILCS 10/6. Absent a court order, school officials do not provide educational records to the Immigration Customs Enforcement.

The Building Principal shall grant access to school student records as detailed below. The Building Principal shall consult with the Superintendent and, if authorized, the Attorney for the District concerning any questions.

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**Access to Parent/Guardian, Eligible Student, or DCFS**

1. A student's parent(s)/guardian(s) or eligible student, or designee, or DCFS' Office of Education and Transition Services, when a student is in the legal custody of DCFS, are entitled to inspect and copy information in the student's school record; a student less than 18 years old may inspect or copy information in his or her permanent school record. 105 ILCS 10/5. A request to inspect or copy school student records shall be made in writing and directed to the Building Principal. Access to the records shall be granted within 10 school days after the receipt of such a request. 105 ILCS 10/5(c). The District may extend this timeline by up to five additional business days if one or more of these six reasons applies:
  - a. The requested records are stored in whole or in part at other locations than the office having charge of the requested records;
  - b. The request required the collection of a substantial number of specified records;
  - c. The request is couched in categorical terms and requires an extensive search for the records responsive to it;
  - d. The requested records have not been located in the course of routine search and additional efforts are being made to locate them;
  - e. The request for records cannot be complied with by the school district within the time limits prescribed by subsection (c) without unduly burdening or interfering with the operations of the school district; or
  - f. There is a need for consultation, which shall be conducted with all practicable speed, with another public body or school district among two or more components of a public body or school district having a substantial interest in the determination or in the subject matter of the request.

105 ILCS 10/5(c-5).

The District and the person making the request may also agree in writing to extend the timeline for response. The response to an access request for a special education student's records shall include those school student records located in the special education office.

2. The parent(s)/guardian(s), DCFS, if applicable, or the District may request a qualified professional to be present to interpret the student's records. 105 ILCS 10/5(b), amended by P.A. 102-199. If the District makes the request, it is responsible for securing and bearing the cost of the professional's presence.
3. Unless the District has actual notice of a court order or a notice of a *parenting plan* under the Illinois Marriage and Dissolution of Marriage Act, indicating otherwise:
  - a. Divorced or separated parents/guardians with and without *parental responsibility* (formerly custody) are both permitted to inspect and copy the student's school student records 750 ILCS 5/602.11.
  - b. The Building Principal shall send copies of the documents listed below to both divorced or separated parents/guardians at either's request. 105 ILCS 5/10-21.8.

- 1) Academic progress reports or records
  - 2) Emotional and physical health reports
  - 3) Notices of school-initiated parent-teacher conferences
  - 4) School calendar regarding the student
  - 5) Notices about open houses, graduations, and other major school events including student-parent/guardian interaction
4. The school will deny access to a student's school records to a parent against whom an order of protection (OP) was issued if OP prohibits the parent from inspecting or obtaining such records pursuant to the Domestic Violence Act of 1986 or the Code of Criminal Procedure of 1963. See the Ill. Marriage and Dissolution of Marriage Act, 750 ILCS 5/602.11(a), and 750 ILCS 60/214(b)(15) and 222(f). Also see **Orders of Protection**, below.
  5. Parent(s)/guardian(s) or the student, or if applicable, DCFS' Office of Education and Transition Services, shall not be granted access to confidential letters and recommendations concerning the admission to a post-secondary educational institution, applications for employment or the receipt of an honor or award which were placed in the records prior to 1/1/75, provided such letters and statements are not used for purposes other than those for which they were specifically intended. Access shall not be granted to such letters and statements entered into the record at any time if the student has waived his or her right of access after being advised of his or her right to obtain the names of all persons making such confidential letters and statements. 105 ILCS 10/5(e), amended by P.A. 102-199.

#### **Access With Consent of Parent/Guardian or Eligible Student**

1. Access will be granted to any person possessing a written, dated consent, signed by the parent(s)/guardian(s) or eligible student, stating to whom the records may be released, the information or record to be released, and the reason for the release. 105 ILCS 10/6(a)(8); 23 Ill. Admin. Code §375.70(e). Whenever the District requests the consent to release records, the Building Principal shall inform the parent(s)/guardian(s) or eligible student in writing of the right to inspect, copy, and challenge their contents and to limit such consent to designated portions of the records. 105 ILCS 10/6(a)(8).
2. Access to any record that is protected by the Mental Health and Developmental Disabilities Confidentiality Act (MHDDCA, 740 ILCS 110/), specifically that of a therapist, social worker, psychologist, nurse, agency, or hospital that was made in the course of providing mental health or developmental disabilities services to a student, will be granted according to the consent requirements contained in MHDDCA. 740 ILCS 110/4 and 5.

#### **Access Without Notification to or Consent of Parent/Guardian or Eligible Student**

1. District employees or officials of the Illinois State Board of Education will be granted access, without parental/guardian consent or notification, when a current, demonstrable, educational or administrative need is shown. Access in such cases is limited to the satisfaction of that need. 105 ILCS 10/6(a)(2). Individual board members do not have a right to see student records merely by virtue of their office unless they have a current

- demonstrable educational or administrative interest in the student and seeing his or her record(s) would be in furtherance of the interest. 105 ILCS 10/6(a)(2).
2. Access will be granted, without parental/guardian consent or notification, to any person for the purpose of research, statistical reporting, or planning, provided that no student or parent/guardian can be identified from the information released, and the person to whom the information is released signs an affidavit agreeing to comply with all applicable statutes and rules pertaining to school student records. 105 ILCS 10/6(a)(4).
  3. Access will be granted, without parental/guardian consent or notification, to another school district that overlaps attendance boundaries with the District, if the District has entered into an intergovernmental agreement that allows for sharing of student records and information between them. 105 ILCS 10/6(a)(13), added by P.A. 102-557.
  4. The District will comply with an *ex parte* court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to or the consent of the parent(s)/guardian(s). 20 U.S.C. §1232(g)(j), as added by the Sec. 507 of the U.S.A. Patriot Act of 2001. An *ex parte* order is an order issued by a court of competent jurisdiction without notice to an adverse party.
  5. A Serious Habitual Offender Comprehensive Action Program (SHOCAP) committee member will be granted access, but only to the extent that the release, transfer, disclosure, or dissemination is consistent with the Family Educational Rights and Privacy Act. 105 ILCS 10/6(a)(10) allows disclosure to SHOCAP committee members who are "state and local officials and authorities" as those terms are used in the federal Family Educational Rights and Privacy Act. This federal law does not define "state and local officials and authorities;" rather, it limits when disclosure may be made to such officials and authorities.
  6. Juvenile authorities will be granted access when necessary for the discharge of their official duties upon their request before the student's adjudication, provided they certify in writing that the information will not be disclosed to any other party except as provided under law or order of court. *Juvenile authorities* means: (a) a circuit court judge and court staff members designated by the judge; (b) parties to the proceedings under the Juvenile Court Act of 1987 and their attorneys; (c) probation officers and court appointed advocates for the juvenile authorized by the judge hearing the case; (d) any individual, public or private agency having court-ordered custody of the child; (e) any individual, public or private agency providing education, medical or mental health service to the child when the requested information is needed to determine the appropriate service or treatment for the minor; (f) any potential placement provider when such release is authorized by the court to determine the appropriateness of the potential placement; (g) law enforcement officers and prosecutors; (h) adult and juvenile prisoner review boards; (i) authorized military personnel; and (j) individuals authorized by court. 105 ILCS 10/6(a)(6.5).
  7. Military recruiters and institutions of higher learning will be granted access to secondary students' names, addresses, and telephone listings, unless the student's parent(s)/guardian(s) submits a written request that such information not be released without the prior written consent of the parent/guardian or eligible student. Only this written consent process may be used, no other processes, such as an opt-in process, etc., may be used. Military recruiters and institutions of higher learning have access to students' names, addresses, and phone numbers even if the District does not release directory information. 20 U.S.C. §7908. For more information, see *Exhibit 7.340-AP1, E3, Letter to Parents and Eligible Students Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information; Exhibit 7.340-AP1, E4, Frequently Asked Questions Regarding Military Recruiters Access to Students and Student*

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*Information; ISBE Military Recruitment Access Reminder, announced in State Superintendent Smith's Weekly Message, 11-27-18, at: [www.isbe.net/Documents/Military-Access-Reminder.pdf](http://www.isbe.net/Documents/Military-Access-Reminder.pdf). The requirements in this paragraph apply only if the District receives funds under the Elementary and Secondary Education Act. Id.*

8. DCFS' Office of Education and Transition Services will be granted access if the student is in the legal custody of DCFS. 105 ILCS 10/6(a)(12.5), added by P.A. 102-199 and renumbered by P.A. 102-813.

**Access Without Consent of, but With Notification to, Parent/Guardian or Eligible Student**

1. In accordance with the procedures described in Section L below (Transmission of Records for Transfer Students), access will be granted, without parental/guardian consent, to the official records custodian of another school within Illinois or an official with similar responsibilities of a school outside Illinois, in which the student has enrolled or intends to enroll, upon the request of such official or student. 105 ILCS 10/6(a)(3).
2. Access will be granted pursuant to a court order, provided that the parent(s)/guardian(s) shall be given prompt written notice of such order's terms, the nature and substance of the information proposed to be released, and an opportunity to inspect and copy such records and to challenge their contents. 105 ILCS 10/6(a)(5). Parents of students who are named in a court order or parenting plan shall be deemed to have received the required written notice. The Building Principal shall respond to the order no earlier than five school days after its receipt in order to afford parents/guardians the opportunity to review, inspect, and challenge the records if the parents choose to do so. 23 Ill. Admin. Code §375.70(d).

For the purposes of these procedures, a court order is a document signed by a judge. A subpoena signed by a court clerk, an attorney, or an administrative agency official shall not be considered a court order unless signed by a judge. 23 Ill. Admin. Code §375.40(a).

3. Information may be released without parental consent, in connection with an articulable and significant threat to the health or safety of a student or other individuals, to appropriate persons if the knowledge of the requested information is necessary to protect the health or safety of the student or other individuals. The Building Principal shall make this decision taking into consideration the seriousness of the threat to the health or safety of the student or other individuals, the need for such records to meet the emergency, whether the persons to whom such records are released are in a position to deal with the emergency, and the extent to which time is of the essence in dealing with the emergency. 105 ILCS 10/6(a)(7); 23 Ill. Admin. Code §375.60. The Building Principal shall notify the parent(s)/guardian(s) or eligible student, no later than the next school day after the date that the information is released, of the date of the release, the person, agency or organization to whom the release was made, and the purpose of the release.
4. The District will grant access as specifically required by federal or State statute, provided the individual complies with the requirements in 23 Ill. Admin. Code §375.70(b). 105 ILCS 10/6(a)(6). Prior to granting access, the Building Principal shall provide prompt written notice to the parent(s)/guardian(s) or eligible student of this intended action. 105 ILCS 10/6(b); 23 Ill. Admin. Code §375.70. This notification shall include a statement concerning the nature and substance of the records to be released and the right to inspect, copy, and challenge the contents. If the release relates to more than 25 students, a notice published in the newspaper is sufficient.

The District may charge for copying information from a student's records. No parent/guardian or student shall be precluded from copying information because of financial hardship. 23 Ill. Admin. Code §375.50.

### **I. Record of Release**

Except as provided below, a record of all releases of information from school student records (including all instances of access granted whether or not records were copied) shall be kept and maintained as part of such records. 105 ILCS 10/6(c). This record shall be maintained for the life of the school student record and shall be accessible only to the parent(s)/guardian(s) or eligible student, Building Principal, or other authorized person. The record of release shall include each of the following:

1. The nature and substance of the information released or made accessible;
2. The name and signature of the Building Principal releasing such information;
3. The name and capacity of the person requesting the information and the purpose of the request;
4. The date of the release or grant of access;
5. A copy of any consent to such release.

No record of a disclosure is maintained when records are disclosed according to the terms of an *ex parte* court order. 20 U.S.C. §1232g(j)(4).

### **J. Orders of Protection**

Upon receipt of a court order of protection that prohibits a Respondent's access to records, the Building Principal shall file it in the temporary record of a student who is the *protected person* under the order of protection. No information or records shall be released to the Respondent named in the order of protection. 750 ILCS 60/222(f).

### **K. Parenting Plans**

Upon receipt of a parenting plan under the Illinois Marriage and Dissolution of Marriage Act (750 ILCS 5/), the Building Principal shall file it in the temporary record of a student who is the subject of the parenting plan.

### **L. Transmission of Records for Transfer Students** 105 ILCS 10/6(a)(3); 23 Ill. Admin. Code §§375.70 and 375.75.

The Building Principal shall:

1. Within 14 calendar days after enrolling a transfer student, request directly from the student's previous school a certified copy of the student's record. The District shall exercise due diligence in obtaining the copy of the record requested.
2. Upon the student's request or that of the official records custodian of another school in which the student has enrolled or intends to enroll, within 10 calendar days, transfer a certified copy of the student's record (that is, the student's permanent and temporary record) to the official records custodian of the appropriate school and retain the original

records. The records transfer is subject to prior notice to the student's parent(s)/guardian(s) as described above in Section H (Access to School Student Records). See *Board policy 7.50, School Admissions and Student Transfers To and From Non-District Schools*.

3. Determine if the school or special education office has any record that is protected by the MHDDCA concerning the transferring student, specifically a record or report made by a therapist, social worker, psychologist, nurse, agency, or hospital that was made in the course of providing mental health or developmental disabilities services. If so, ask the appropriate person as identified in 740 ILCS 110/4 whether to send the record protected by MHDDCA to the new school and, if yes, obtain a written consent for disclosure as provided in 740 ILCS 110/5.

This requirement does not apply to special education records and reports that are related to the identification, evaluation, or placement of, or the provision of a free and appropriate public education to, students with disabilities. 23 Ill. Admin. Code §375.10.

4. Provide the parent/guardian or eligible student prior written notice of the nature and substance of the information to be transferred and opportunity to inspect, copy, and challenge it. If the parent's/guardian's address is unknown, notice may be served upon the official records custodian of the requesting school for transmittal to the parent/guardian. This service is deemed conclusive, and ten calendar days after this service, if the parents/guardians make no objection, the records may be transferred to the requesting school.
5. Destroy any biometric information collected and do not transfer it to another school district.
6. Refrain from transferring the records if a student's record has been flagged as a "missing child" as provided in Section 5 of the Missing Children Records Act and Section 5 of the Missing Children Registration Law. The District shall notify the Ill. State Police or the local law enforcement authority of the request.
7. Retain the original records in accordance with the requirements of 105 ILCS 10/4.
8. Include information about whether or not the student is in good standing and whether or not the student's medical records are up-to-date and complete. 105 ILCS 5/2-3.13a.
9. Maintain any documentation of the student's transfer, including records indicating the school or school district to which the student transferred, in that student's temporary record.

If the student has unpaid fines, fees, or tuition charged pursuant to 105 ILCS 5/10-20.12a and is transferring to a public school located in Illinois or any other state, the Building Principal shall, unless otherwise prohibited by State law (23 Ill. Admin. Code §375.75(i)):

1. Transfer the student's *unofficial record of student grades* in lieu of the student's official transcript of scholastic records. The *unofficial record of student grades* means written information relative to the grade levels and subjects in which a student was enrolled and the record of academic grades achieved by that student prior to transfer. These records shall also include the school's name and address, the student's name, the name and title of the school official transmitting the records, and the transmittal date.
2. Within 10 calendar days after the student has paid all of his or her unpaid fines or fees and at this District's own expense, forward the student's official transcript of scholastic records to the student's new school.

The Principal shall include the following information with the transferred records if the student is transferring to another public school located in Illinois or any other state and at the time of the transfer is currently serving a term of suspension or expulsion for any reason: 105 ILCS 5/2-3.13a; 23 Ill. Admin. Code §375.75(j).

1. The date and duration of the period of any current suspension or expulsion; and
2. Whether the suspension or expulsion is for: (a) knowingly possessing in a school building or on school grounds a weapon as defined in the Gun Free Schools Act (20 U.S.C. §7961 et seq.); (b) knowingly possessing, selling, or delivering in a school building or on school grounds a controlled substance or cannabis; or (c) battering a school staff member.

**M. Directory Information** 23 Ill. Admin. Code §375.80

The District may release certain directory information regarding students as permitted by law, except that a student's parent(s)/guardian(s) may prohibit the release of the student's directory information. Directory information is limited to:

1. Student's Name
2. Student's Address
3. Student's Grade level
4. Student's Birth date and place
5. Parents'/guardians' names, addresses, electronic mail addresses, and telephone numbers
6. Photographs, videos, or digital images used for informational or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs
7. Academic awards, degrees, and honors
8. Information in relation to school-sponsored activities, organizations, and athletics
9. Major field of study
10. Period of attendance in school

No photograph highlighting individual faces shall be used for commercial purposes, including solicitation, advertising, promotion, or fundraising, without the prior, specific, dated, and written consent of the parent or eligible student (see 765 ILCS 1075/30). 23 Ill. Admin. Code §375.80. The following shall not be designated as directory information: (a) an image on a school security video, or (b) student social security number or student identification or unique student identifier.

The notification to parents/guardians and students concerning school student records will inform them of their right to object to the release of directory information. See *7.340-AP1, E1 Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records*.

**N. Student Record Challenges**

Parents/guardians have the right to a hearing to challenge the accuracy, relevancy, or propriety of any entry in their student's school records, exclusive of academic grades and references to expulsions or out-of-school suspensions, if the challenge is made at the time the student's school student records are forwarded to another school to which the student is transferring. 105 ILCS 10/7; 23 Ill. Admin. Code §375.90. A request for a hearing should be submitted to the Superintendent and shall contain notice of the specific entry or entries to be challenged and the basis of the challenge. The following procedures apply to a challenge: 105 ILCS 10/7; 23 Ill. Admin. Code §375.90.

1. The Superintendent or designee will invite the parent(s)/guardian(s) to an initial informal conference, within 15 school days of receipt of the request for a hearing.
2. If the challenge is not resolved by the informal conference, formal procedures shall be initiated. The Superintendent will appoint a hearing officer, who is not employed in the attendance center in which the student is enrolled.
3. The hearing officer will conduct a hearing within a reasonable time, but no later than 15 days after the informal conference, unless an extension of time is agreed upon by the parent(s)/guardian(s) and school officials. The hearing officer shall notify parents and school officials of the time and place of the hearing.
4. At the hearing each party shall have the right to:
  - a. Present evidence and to call witnesses;
  - b. Cross-examine witnesses;
  - c. Counsel;
  - d. A written statement of any decision and the reasons therefore; and
  - e. Appeal an adverse decision to an administrative tribunal or official to be established or designated by the State Board.
5. A verbatim record of the hearing shall be made by a tape recorder or a court reporter. A transcript may be prepared by either party in the event of an appeal of the hearing officer's decision. However, a transcript is not required in an appeal.
6. The written decision of the hearing officer shall, no later than 10 school days after the conclusion of the hearing, be transmitted to the parent(s)/guardian(s) and the District. It shall be based solely on the information presented at the hearing and shall be one of the following:
  - a. To retain the challenged contents of the school student record;
  - b. To remove the challenged contents of the school student record; or
  - c. To change, clarify or add to the challenged contents of the school student record.
7. Any party has the right to appeal the decision of the local hearing officer to the Regional Superintendent, within 20 school days after the decision is transmitted to the parties. The

- parent(s)/guardian(s), if they appeal, shall so inform the District and within 10 school days the school shall forward a transcript of the hearing, a copy of the record entry in question, and any other pertinent materials to the Regional Superintendent. The District may initiate an appeal by the same procedures.
8. The final decision of the Regional Superintendent may be appealed to the circuit court of the county in which the District is located.
  9. The parent(s)/guardian(s) may insert a written statement of reasonable length describing their position on disputed information. The District will include a copy of the statement in any release of the information in dispute. 105 ILCS 10/7(d).

**O. Amendment of Records**

Students may request a change in the legal name associated with school student records by presenting a certified new or amended birth certificate or court order indicating a change in the student's legal name. Transgender, nonbinary, or gender nonconforming students may request a change in the name identified on school records by presenting a Name or Gender Identity Change Request (see Board Exhibit 7.10-E3) signed by the student and the student's parent or guardian if the student is a minor; provided, however, that no change shall be made to the legal name associated with school student records until a certified new or amended birth certificate or court order indicating a change in the student's legal name has been presented. Students may request a change in the gender identified on school student records by presenting a certified new or amended birth certificate indicating a change in the student's sex designation, a Physician's Affidavit (see Board Exhibit 7.10-E2) indicating the student has a medical diagnosis of gender dysphoria, or a Name or Gender Identity Change Request (see Board Exhibit 7.10-E3) signed by the student and the student's parent or guardian if the student is a minor. School student records will be amended to the extent it is reasonably practicable.

LEGAL REF.: 20 U.S.C. §1232g, Family Educational Rights and Privacy Act;  
34 C.F.R. Part 99.  
105 ILCS 10/, Illinois School Student Records Act;  
23 Ill. Admin. Code Part 375.  
740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.  
750 ILCS 5/, The Illinois Marriage and Dissolution of Marriage Act.

**Exhibit – Frequently Asked Questions Regarding Military Recruiter Access to Students and Student Information**

**1. What do the U.S. Patriot Act and No Child Left Behind Act require of schools with regard to allowing military recruiters access to students?**

The Patriot Act has nothing to do with the military recruiter access to students or information. It requires schools to comply with an *ex parte* order issued in connection with the investigation or prosecution of terrorism. A court issues an *ex parte* order without notice to an adverse party. Student records may be disclosed pursuant to such an order without parents' consent or knowledge.

Two pieces of legislation require schools receiving funds under the Elementary and Secondary Education Act to: (1) give military recruiters the same access to secondary school students as they provide to postsecondary educational institutions or to prospective employers or an institution of higher education, and (2) provide students' names, addresses, and telephone listings to military recruiters, when requested. Those laws are:

- §9528 of the No Child Left Behind Act of 2001, 20 U.S.C. §7908.
- 10 U.S.C. §503, as amended by the National Defense Authorization Act for Fiscal Year 2002.

**2. What information about students (and which students) must be disclosed to military recruiters by our administration?**

Secondary schools must disclose names, addresses, and telephone numbers of secondary students, unless parents/guardians have requested the information not be released.

**3. What notification must schools provide to parents before disclosing students' names, addresses, and telephone numbers to military recruiters and institutions of higher education?**

Under federal and State laws governing student records, schools must provide notice to parents of the types of student information that it releases publicly. This type of student information, commonly referred to as *directory information*, includes names, addresses, and telephone numbers. The notice must include an explanation of a parent's right to request that the information not be disclosed without prior written consent. Under the No Child Left Behind Act, schools must notify parents that the school routinely discloses names, addresses, and telephone numbers to military recruiters and institutions of higher education upon request, subject to a parent/guardian's request not to disclose such information without written consent.

A notice provided through a mailing or student handbook informing parents of the above information is sufficient to satisfy the parental notification requirements. The notification must advise parents how to opt out of the public, nonconsensual disclosure of directory information and the method and timeline within which to do so.

If a parent opts out of providing directory information to third parties, the opt-out also applies to requests from military recruiters and institutions of higher education. For example, if the opt-out states that telephone numbers will not be disclosed to the public, schools may not disclose telephone numbers to military recruiters.

If a school does not release “directory information,” it still must provide students’ names, addresses, and telephone numbers to military recruiters and institutions of higher education upon request. The school must notify parents that it discloses information to military recruiters and institutions of higher education, noting that parents have the right to opt their children out of this disclosure.

**4. Does recruitment take place in a private office or out in a common area?**

Neither federal nor State law addresses where recruitment takes place. These laws only require that guidelines imposed on military recruiters be the same as those imposed on postsecondary educational institutions recruiters and/or prospective employers.

**5. How frequently are recruiters present?**

Neither federal nor State law addresses how often recruiters may have access to students. These laws only require that guidelines imposed on military recruiters be the same as those imposed on postsecondary educational institutions and prospective employers.

**6. What information does a military recruiter request of students during the interview?**

The type of questions military recruiters may ask students is generally not limited. Of course, students may refuse to cooperate or even refuse to be interviewed.

**7. Can schools supervise recruiters to ensure they do not approach impressionable students too strongly?**

Federal law does not grant authority to schools to supervise military recruiting efforts. The school may, of course, require military and postsecondary recruiters to abide by the District’s policy governing conduct on school property.

**8. What are parents’ rights relative to military recruiters on campus?**

Parents may instruct their children to forgo being interviewed by military and/or postsecondary recruiters or prospective employers.

**9. What information do schools provide to families relative to recruiting that goes on at school?**

Aside from the notice described in #3, neither federal nor State law addresses what information schools must provide to parents regarding the recruiting that takes place at school – this is a local issue to be determined by the Superintendent or Building Principal.

**10. Where can I get more information on the requirements of 10 U.S.C. §503?**

The Office of the Secretary of Defense may be contacted for copies of the statute, or questions relating to it. Please contact the Accession Policy Directorate as follows:

Director, Accession Policy  
4000 Defense Pentagon  
Washington, DC 20301-4000  
Telephone: 703/695-5529

**11. Where can I get more information on the requirements of §7908 of the ESEA?**

The Student Privacy Policy Office (SPPO) in the Department of Education administers FERPA as well as 20 U.S.C. §7908. School officials with questions on this guidance, or FERPA, may contact the SPPO by submitting an online form at <https://studentprivacy.ed.gov/contact> or calling the SPPO's Student Privacy Help Desk at 1-855-249-9072.



**COST PER IMAGE AGREEMENT**

AGREEMENT NO.: **1832893**

**CUSTOMER ("YOU" OR "YOUR")**

FULL LEGAL NAME: **McLean County Unit School District No. 5**

ADDRESS: **1809 Hovey Avenue Normal, IL 61761**

**EQUIPMENT AND PAYMENT TERMS**  SEE ATTACHED SCHEDULE

TYPE, MAKE, MODEL NUMBER, SERIAL NUMBER, AND INCLUDED ACCESSORIES	NOT FINANCED UNDER THIS AGREEMENT	BEGINNING METER READING		MONTHLY IMAGE ALLOWANCE		EXCESS PER IMAGE CHARGE (PLUS TAX)	
		B&W	COLOR	B&W	COLOR	B&W	COLOR
<b>MX-8081 Sharp COLOR Workgroup System; MX-FN34 4K Staple Finisher; MX-RB12 Paper Pass Unit; MX-LC13N Large Capacity Tray; MX-FN11 Bypass Unit; MX-RB14 Paper Pass Unit; MX-PN16B Hole Punch Unit</b>	<input type="checkbox"/>			<b>0</b>	<b>0</b>	<b>.007</b>	<b>.042</b>
	<input type="checkbox"/>						
	<input type="checkbox"/>						
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	<input type="checkbox"/>						
TOTAL CONSOLIDATED MONTHLY IMAGE ALLOWANCE AND EXCESS PER IMAGE CHARGES (IF CONSOLIDATED)							

EQUIPMENT LOCATION: **As Stated Above**

METER FREQUENCY: **MONTHLY**

TERM IN MONTHS: **60**

MONTHLY BASE PAYMENT AMOUNT\*: **\$442.00 Per Month** (\*PLUS TAX)

PURCHASE OPTION\*: **\$1.00**

SECURITY DEPOSIT:

**CONTRACT**

THIS AGREEMENT IS NON-CANCELABLE AND IRREVOCABLE. IT CANNOT BE TERMINATED. PLEASE READ CAREFULLY BEFORE SIGNING. YOU AGREE THAT THIS AGREEMENT AND ANY CLAIM RELATED TO THIS AGREEMENT SHALL BE GOVERNED BY THE INTERNAL LAWS OF THE STATE IN WHICH OUR (OR, IF WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE'S) PRINCIPAL PLACE OF BUSINESS IS LOCATED AND ANY DISPUTE CONCERNING THIS AGREEMENT WILL BE ADJUDICATED IN A FEDERAL OR STATE COURT IN SUCH STATE. YOU HEREBY CONSENT TO PERSONAL JURISDICTION AND VENUE IN SUCH COURTS AND WAIVE TRANSFER OF VENUE. EACH PARTY WAIVES ANY RIGHT TO A JURY TRIAL.

**CUSTOMER'S AUTHORIZED SIGNATURE**

BY SIGNING THIS PAGE, YOU REPRESENT TO US THAT YOU HAVE RECEIVED AND READ THE ADDITIONAL TERMS AND CONDITIONS APPEARING ON THE SECOND PAGE OF THIS TWO-PAGE AGREEMENT. THIS AGREEMENT IS BINDING UPON OUR ACCEPTANCE HEREOF.

(As Stated Above) **X** \_\_\_\_\_  
 CUSTOMER SIGNATURE PRINT NAME & TITLE DATE

**LESSOR ("WE", "US", "OUR")**

**Watts Copy Systems, Inc.** \_\_\_\_\_  
 LESSOR SIGNATURE PRINT NAME & TITLE DATE

2860 Stanton St Springfield, IL 62703-4347

**UNCONDITIONAL GUARANTY**

The undersigned, jointly and severally if more than one, unconditionally guarantee(s) that the Customer will timely perform all obligations under the Agreement. The undersigned also waive(s) any notification if the Customer is in default and consent(s) to any extensions or modifications granted to the Customer. In the event of default, the undersigned will immediately pay all sums due under the terms of the Agreement without requiring us or our assignee to proceed against Customer or any other party or exercise any rights in the Equipment. The undersigned, as to this guaranty, agree(s) to the designated forum and consent(s) to personal jurisdiction, venue, and choice of law as stated in the Agreement, agree(s) to pay all costs and expenses, including attorney fees, incurred by us or our assignee related to this guaranty and the Agreement, waive(s) a jury trial and transfer of venue, and authorize(s) obtaining credit reports.

SIGNATURE: **X** \_\_\_\_\_ INDIVIDUAL: \_\_\_\_\_ DATE: \_\_\_\_\_  
 SIGNATURE: **X** \_\_\_\_\_ INDIVIDUAL: \_\_\_\_\_ DATE: \_\_\_\_\_

## **ADDITIONAL TERMS AND CONDITIONS**

**AGREEMENT.** You want us to now provide you the equipment and/or software referenced herein, excluding equipment marked as not financed under this Agreement ("Equipment") and you unconditionally agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement is binding upon our acceptance hereof and will begin on the date the Equipment is delivered to you or any later date we designate. If we designate a later commencement date, you agree to pay us an additional amount equal to the periodic payments due under this Agreement prorated for the period between the date the Equipment is delivered to you and the commencement date. If any amount payable to us is past due, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or twenty-six dollars (\$26.00); or 2) the highest lawful charge, if less. Any security deposit will be returned upon full performance.

**NET AGREEMENT. THIS AGREEMENT IS NON-CANCELABLE FOR THE ENTIRE AGREEMENT TERM. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL AMOUNTS DUE UNDER THIS AGREEMENT FOR THE ENTIRE TERM. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON.**

**IMAGE CHARGES AND OVERAGES.** You are entitled to make the total number of images shown under Image Allowance (or Total Consolidated Image Allowance, if applicable) each period during the term of this Agreement. If you make more than the allowed images in any period, you will pay us an additional amount equal to the number of the excess images made during such period multiplied by the applicable Excess Per Image Charge. Regardless of the number of images made in any period, you will never pay less than the Base Payment Amount. You agree to provide us with the actual meter readings on any business day as designated by us, provided that we may estimate the number of images used if such meter readings are not received within five days after being requested. We will adjust the estimated charge for excess images upon receipt of actual meter readings. You agree that the Base Payment Amount and the Excess Per Image Charges may be proportionately increased at any time if our estimated average page coverage is exceeded. After the end of the first year of this Agreement and not more than once each successive twelve-month period thereafter, the Base Payment Amount and the Excess Per Image Charges (and, at our election, the Base Payment Amount and Excess Per Image Charges under any subsequent agreements between you and us that incorporate the terms hereof) may be increased by a maximum of 10% of the then existing payment or charge. Images made on equipment marked as not financed under this Agreement will be included in determining your image and overage charges.

**EQUIPMENT USE.** You will keep the Equipment in good working order, use it for business purposes only and not modify or move it from its initial location without our consent. You agree that you will not take the Equipment out of service and have a third party pay (or provide funds to pay) the amounts due hereunder. You will comply with all laws, ordinances, regulations, requirements and rules relating to the use and operation of the Equipment.

**SERVICES/SUPPLIES.** If we have entered into a separate arrangement with you for maintenance, service, supplies, etc. with respect to the Equipment, payments under this Agreement may include amounts owed under that arrangement, which amounts may be invoiced as one payment for your convenience. We may charge you a freight fuel surcharge to cover our costs of shipping supplies to you. You agree that you will look solely to us for performance under any such arrangement and for the delivery of any applicable supplies.

**SOFTWARE/DATA.** Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software or the obligations of you or the licensor under any license agreement. You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason.

**LIMITATION OF WARRANTIES. EXCEPT TO THE EXTENT THAT WE HAVE PROVIDED YOU A WARRANTY IN WRITING, WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU CHOSE ANY/ALL THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU MAY CONTACT US OR THE MANUFACTURER FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.**

**ASSIGNMENT.** You may not sell, assign, or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement and our rights in the Equipment, in whole or in part, to a third party without notice to you. You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else.

**LOSS OR DAMAGE.** You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. Except for claims, losses, or damages caused by our gross negligence or willful misconduct, you agree to indemnify us and our assignee, if applicable, against any claims, losses, or damages, including attorney fees, in any way relating to the Equipment or data stored on it. In no event will we be liable for any consequential or indirect damages.

**INSURANCE.** You agree to maintain commercial general liability insurance acceptable to us. You also agree to: 1) keep the Equipment fully insured against loss at its replacement cost, with us named as loss payee; and 2) provide proof of insurance satisfactory to us no later than 30 days following the commencement of this Agreement, and thereafter upon our written request. If you fail to maintain property loss insurance satisfactory to us and/or you fail to timely provide proof of such insurance, we have the option, but not the obligation, to secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, and you will reimburse us the premium which may be higher than the premium you would pay if you obtained insurance, and which may result in a profit to us through an investment in reinsurance. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 3% per annum.

**OWNERSHIP.** You own the Equipment, including any software license rights granted to you, if any, by us or any third party supplier(s). You hereby grant us a security interest in the Equipment to secure your performance under this Agreement, to be released at the end of the term provided you have performed all of your obligations under this Agreement.

**TAXES.** You will pay when due, either directly or by reimbursing us, all taxes and fees relating to the Equipment and this Agreement. You agree to file any required personal property tax returns. Sales or use tax due upfront will be payable over the term with a finance charge.

**DEFAULT/REMEDIES.** If a payment becomes 10+ days past due, or if you otherwise breach this Agreement, you will be in default, and we may require that you return the Equipment to us at your expense and pay us: 1) all past due amounts and 2) all remaining payments for the unexpired term, plus our booked residual, discounted at 3% per annum; and we may disable or repossess the Equipment and use all other legal remedies available to us. You agree to pay all costs and expenses (including reasonable attorney fees) we incur in any dispute with you related to this Agreement. You agree to pay us 1.5% interest per month on all past due amounts.

**UCC.** If we assign rights in this Agreement for financing purposes, you agree that this Agreement, in the hands of our assignee, is, or shall be treated as, a "Finance Lease" as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). You agree to forgo the rights and remedies provided under sections 507-522 of Article 2A of the UCC.

**MISCELLANEOUS.** This Agreement is the entire agreement between you and us relating to our providing and your use of the Equipment and supersedes any prior representations or agreements, including any purchase orders. Amounts payable under this Agreement may include a profit to us. The parties agree that the original hereof for enforcement and perfection purposes, and the sole "record" constituting "chattel paper" under the UCC, is the paper copy hereof bearing (i) the original or a copy of either your manual signature or an electronically applied indication of your intent to enter into this Agreement, and (ii) our original manual signature. If a court finds any provision of this Agreement unenforceable, the remaining terms of this Agreement shall remain in effect. You authorize us to either insert or correct the Agreement's number, serial numbers, model numbers, beginning date, and signature date. All other modifications to the Agreement must be in writing signed by each party.

**NON-APPROPRIATION ADDENDUM**

This is an addendum (“Addendum”) to and part of that certain agreement between Watts Copy Systems, Inc. (“we”, “us”, “our”) and McLean County Unit School District No. 5 (“Governmental Entity”, “you”, “your”), which agreement is identified in our records as agreement number 1832893 (“Agreement”). All capitalized terms used in this Addendum which are not defined herein shall have the meanings given to such terms in the Agreement.

**APPLICABLE TO GOVERNMENTAL ENTITIES ONLY**

You hereby represent and warrant to us that as of the date of the Agreement: (a) the individual who executed the Agreement had full power and authority to execute the Agreement on your behalf; (b) all required procedures necessary to make the Agreement a legal and binding obligation against you have been followed; (c) the Equipment will be operated and controlled by you and will be used for essential government purposes for the entire term of the Agreement; (d) that all payments due and payable for the current fiscal year are within the current budget and are within an available, unexhausted, and unencumbered appropriation; (e) you intend to pay all amounts payable under the terms of the Agreement when due, if funds are legally available to do so; (f) your obligations to remit amounts under the Agreement constitute a current expense and not a debt under applicable state law; (g) no provision of the Agreement constitutes a pledge of your tax or general revenues; and (h) you will comply with any applicable information reporting requirements of the tax code, which may include 8038-G or 8038-GC Information Returns. If funds are not appropriated to pay amounts due under the Agreement for any future fiscal period, you shall have the right to return the Equipment and terminate the Agreement on the last day of the fiscal period for which funds were available, without penalty or additional expense to you (other than the expense of returning the Equipment to the location designated by us), provided that at least thirty (30) days prior to the start of the fiscal period for which funds were not appropriated, your Chief Executive Officer (or Legal Counsel) delivers to us a certificate (or opinion) certifying that (a) you are a state or a fully constituted political subdivision or agency of the state in which you are located; (b) funds have not been appropriated for the applicable fiscal period to pay amounts due under the Agreement; (c) such non-appropriation did not result from any act or failure to act by you; and (d) you have exhausted all funds legally available for the payment of amounts due under the Agreement. You agree that this paragraph shall only apply if, and to the extent that, state law precludes you from entering into the Agreement if the Agreement constitutes a multi-year unconditional payment obligation. If and to the extent that the items financed under the Agreement is/are software, the above-referenced certificate shall also include certification that the software is no longer being used by you as of the termination date.

The undersigned, as a representative of the Governmental Entity, agrees that this Addendum is made a part of the Agreement.

<b>GOVERNMENTAL ENTITY’S AUTHORIZED SIGNATURE</b>		
<b>(As Stated Above)</b>	<b>X</b>	
	<b>SIGNATURE</b>	<b>PRINT NAME &amp; TITLE</b> <b>DATE</b>
<b>OUR SIGNATURE</b>		
Watts Copy Systems, Inc.		
	<b>SIGNATURE</b>	<b>PRINT NAME &amp; TITLE</b> <b>DATE</b>



**COPY SYSTEMS, INC.**

"where service is more than a promise"

Corporate Office  
2860 Stanton Avenue  
Springfield, IL 62703  
(217) 529-6697  
www.wattscopy.com

# Equipment Maintenance Agreement

Deliver To:  
McLean CUSD #5  
1809 West Hovey Avenue  
Normal, IL 61761

Bill To:  
McLean CUSD #5  
1809 West Hovey Avenue  
Normal, IL 61761

**SEE REVERSE SIDE FOR  
TERMS AND CONDITIONS**

Date: 01/06/2023

<u>CUSTOMER NO.</u> 900021	<u>CUSTOMER P.O. NO.</u>	<u>REPRESENTATIVE</u> Jeff Brock /ams
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<u>ORDERED</u>	<u>PRODUCT NO.</u>	<u>DESCRIPTION</u>	<u>UNIT PRICE</u>	<u>AMOUNT</u>
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**MX-8081 Sharp COLOR Workgroup System**  
**MX-FN34 4K Staple Finisher**  
**MX-RB12 Paper Pass Unit**  
**MX-LC13N Large Capacity Tray**  
**MX-FN11 Bypass Unit**  
**MX-RB14 Paper Pass Unit**  
**MX-PN16B Hole Punch Unit**

CONTRACT TYPE: Cost Per Copy/Print//Fax Maintenance Agreement  
CONTRACT COVERAGE: Includes all service, parts, labor, mileage, drums, fuser rollers, black/color toner, black/color developer and preventative maintenance.

BEGINNING DATE: DATE OF INSTALL  
ENDING DATE: 60-MONTHS FROM DATE OF INSTALL

Program includes:  
All b/w images billed monthly at \$.007 each  
All color images billed monthly at \$.042 each.

Meter readings will be received remotely from machine or submitted by customer to Watts Corporate Office by email or our website.

*This contract does not cover damage due to operator error, power surge, lightning, negligence, abuse, misuse or if equipment is serviced by anyone other than an authorized representative. The equipment specified under this contract will perform within specifications given by the manufacturer with supplies which have been proven and tested by us. If source of supplies is other than Watts Copy Systems, Inc., and if such supplies result in a service call or are clearly not compatible with the equipment, then the coverage under this agreement may not apply.*

**MAINTENANCE AGREEMENT MUST BE PAID WITHIN 30 DAYS. IF NOT PAID, LABOR, PARTS, AND SUPPLIES MAY BE BILLABLE FROM EFFECTIVE DATE OF CONTRACT.  
ADMINISTRATION FEE OF \$25.00 CHARGES FOR REINSTATEMENT AFTER CANCELLATION.**

SIGNATURE (MUST BE SIGNED BY AN AUTHORIZED CORPORATE OFFICER, PARTNER, OR PROPRIETOR)

SIGNATURE – ACCEPTED BY WATTS COPY SYSTEMS, INC.

TITLE DATE

PRINT NAME

Decision Maker: Dave Schumer	Phone: 309-557-4015	Email: schumedc@unit5.org
Accounting:	Phone:	Email:
Key Op:	Phone: 151	Email:
IT Contact:	Phone:	Email:

1. **Maintenance Services:** During the term hereof Dealer will repair or replace in accordance with the terms and conditions of this Agreement any part of the Equipment which becomes unserviceable due to normal usage (other than consumable supplies, unless such coverage is specified on the front of this agreement). Replacement parts will be furnished on an exchange basis and will be new, reconditioned or used; all parts removed due to replacement will become the property of the Dealer. Maintenance services provided by Dealer under this Agreement do not include the following:
  - a) Repairs resulting from misuse (including without limitation improper voltage or the use of supplies that do not conform to the manufacturer's specifications).
  - b) Repairs made necessary by service performed by persons other than Dealer.
  - c) Additional service calls or work which the Customer requests to be performed outside regular business hours.
  - d) Shop repair, reconditioning, rebuilding, overhaul or modification of the Equipment.
  - e) Provision or replacement of consumable supplies such as paper, staples or toner (unless such coverage is specified on the front of this agreement).
2. **Performance of Maintenance Services:** Maintenance services as described in paragraph 1 hereof will be provided at the Customer's place of business where the Equipment is located indicated on the face hereof Monday through Friday except holidays during the hours of 8:00 a.m. to 5:00 p.m. Preventative maintenance for the Equipment will be provided determined by Dealer. Remedial maintenance will be provided after notification by Customer that the Equipment is inoperative.
3. **Payment Terms:** Payment of the maintenance fee is due in accordance to the same terms of your Lease/Cost-Per-Image/Rental agreement. If this maintenance program is for annual coverage on customer-owned equipment, payment terms are net 30 from the invoice date. If an invoice remains unpaid after 30 days, the maintenance fee becomes delinquent. You agree to pay a late charge of 10% of any payment which is delinquent or, if less, the maximum late charge allowed by applicable law. You agree to pay a charge of \$25.00 for each check returned for non-sufficient funds or other reasons.
4. **Customer Obligation:** Customer agrees to provide a suitable place for use (including suitable electric service and a EMI/RFI/Surge/Modem/Network Protection) as specified by the manufacturer. Customer will provide adequate facilities for use by maintenance personnel in connection with the maintenance of the Equipment as described in paragraph 1 hereof. These facilities will be within a reasonable distance of the Equipment to be serviced and will be provided at no extra charge. Customer will provide a key operator for the Equipment for each shift of operation and make available operators for instruction in use and care of the Equipment.
5. **Default:** You will be in default under this Agreement if you (a) fail to pay the annual maintenance fee in full within 30 days of the execution and acceptance of this Agreement by Dealer or make any other payment when due under this Agreement; (b) fail to make payment when due on any other indebtedness you owe to us arising independently of this Agreement; (c) fail to perform or observe any term or condition contained in this Agreement, or any other instrument or document executed in connection with this Agreement; or (d) become insolvent (however defined), cease doing business as an ongoing concern, make an assignment for the benefit of creditors, or cause a petition for receiver or in bankruptcy to be filed by or against you (including a petition for reorganization or an arrangement). If you are in default under this Agreement, Dealer shall have the right to exercise concurrently or separately, and without any election or remedies to be deemed made, the following remedies: to sue for and recover from you all amounts due and owing with or without terminating this Agreement; to terminate this Agreement and sue for and recover from you the actual cost at prevailing rates for labor, parts and supplies provided to you under this Agreement from the effective date of this Agreement through the date of termination; and to pursue any other remedy at law or in equity.
6. **Charges:** The maintenance charges hereunder will be payable by the Customer in accordance to the terms of this agreement and any associated Lease/Cost-Per-Image/Rental agreements. The transfer of Equipment from the location indicated on the face hereof to any location not within an established service area will be charged at prevailing rates. Taxes (other than taxes measured by income) with respect to maintenance services including the supply of parts hereunder will be the responsibility of Customer. You agree that the base payment amount (if applicable) and the per-image charges and/or excess per-image charges may be proportionately increased at any time if our estimated average page coverage is exceeded. After the end of the first year of this agreement and not more than once each successive twelve-month period thereafter, the base payment amount, if applicable, and the per-image charge may be increased by a maximum of 10% of the then existing payment or charge.
7. **Attorneys' Fees and Costs:** You shall pay Dealer all costs and expenses, including reasonable attorneys' fees, incurred by Dealer in exercising any of its rights or remedies hereunder or enforcing any terms, conditions or provisions hereof.
8. **Limitations and Liability:** Dealer makes no warranties, express implied, as to any matter whatsoever, including without limitation, the condition of the equipment, parts and services provided under this Agreement and Customer hereby expressly disclaims any express or implied warranties with respect thereto, including without limitation, any implied warranties of merchantability, or fitness for a particular purpose. In no event shall Dealer be liable to Customer for any incidental, indirect, consequential, punitive or special damages (including but not limited to damages to business reputation, lost business, or lost profits), whether foreseeable or not and however caused. Dealer shall not be liable for non-performance caused by circumstances beyond its control including but not limited to, work stoppages, fire, civil disobedience, war, terrorism, riots and acts of God. Customer agrees that Dealer's total liability to Customer for damages suffered in connection with, or arising out of, this Agreement, regardless of whether any such liability is based upon contract, tort or other basis, shall be limited to an amount not to exceed the maintenance fee owed under this Agreement for a twelve-month period.
9. **Termination and Reinstatement:** This Agreement may be terminated by Dealer at any time upon 30 days written notice to Customer, unless it is terminated by Dealer because Customer is in default, in which case it may be terminated immediately by written notice. If this Agreement is terminated by Dealer because Customer is in default for failing to pay the maintenance fee, Customer may reinstate this Agreement if within 30 days of termination, Customer pays Dealer the maintenance fee in full plus any late charges and a reinstatement fee of \$25.00.
10. **Assignment:** This Agreement is not assignable. Any attempt to assign or transfer any of the rights, duties or obligations hereof is void.
11. **Term:** This Agreement shall become effective as of the effective date indicated on the face hereof upon acceptance by Dealer and continue in effect for each unit of Equipment until the expiration of the time or copy limit indicated on the face hereof (the "initial term"). The Agreement shall automatically renew at the expiration of the initial term for a like term (the "renewal term") and automatically renew thereafter for additional like terms at the expiration of each renewal term at the prevailing rates for the maintenance charges at the time of such renewal, unless you notify Dealer in writing at least 30 days prior the end of the initial term or any renewal term that you do not want to renew the Agreement.
12. **Waiver:** Any failure by either party to require conformity to all provisions hereof shall not be deemed a waiver of future conformity to such provisions.
13. **Freight/Fuel/Handling charge will apply.**
14. **Governing Law and Venue:** This Agreement shall be subject to and governed by the laws of the State of Illinois. Any action or proceeding arising out of or which is directly or indirectly related to this Agreement shall be commenced and maintained only in courts located in Sangamon County, Illinois. Each party, by their respective execution of this Agreement, consents and submits to the jurisdiction of any state or federal court located within Sangamon County, Illinois. Each party waives any right that the party may otherwise have to transfer or change the venue of any action or proceeding brought against that party by the other party to this Agreement which arises out of or is directly or indirectly related to this Agreement.
15. **Indemnity and Hold Harmless:** To the fullest extent permitted by law, the Customer shall and agrees to indemnify Dealer against, and hold Dealer harmless from, any claims, losses, actions, suits, proceedings, costs, expenses, damages, and liabilities (including but not limited to negligence, tort, and strict liability) and any and all costs and expenses in connection therewith, including reasonable attorney's fees and costs, arising out of, connected with, the maintenance, repair, inspection, use, operation and possession of the equipment by Customer. Customer recognizes and agrees that included in this indemnity clause, but not by way of limitation, is Customer's assumption of any and all liability for injury, disability and death of workmen and other persons caused by the maintenance, repair, use, operation, possession, control, handling, or transportation of the equipment during the term of this Agreement.
16. **Severability:** Whenever possible, each provision of this Agreement will be interpreted in such manner as to be effective and valid under applicable law, but if any provision of this Agreement or the application thereof to any person, entity or circumstances shall be invalid, illegal or unenforceable to any extent, the remainder of the Agreement and the application thereof shall not be affected and shall be enforceable to the fullest extent permitted by law.
17. **Coverages/Inclusions:** Parts, components, labor and consumables covered under this agreement will be detailed on the front of this agreement. Any items not detailed as covered under this agreement may be excluded from this agreement and chargeable to the customer. If this agreement stipulates specific coverage for consumables (such as toner), the allotment of these supplies will be based on usage by actual meter counts from the covered device. The manufacturer specifically stipulates usage yields for each consumable item based on industry standards regarding document fill/print coverage. The Dealer will utilize the manufacturer's projected yield compared to the covered device's usage to determine the proper quantity of supplies to be provided under this agreement. Any consumables requested by the customer that exceed the allotment based on the actual usage compared to the manufacturer's projected yields will be chargeable to the customer.
18. **Entire Agreement:** The foregoing terms and conditions and those contained in prevailing price lists described herein constitute the entire agreement between Customer and Dealer with respect to its subject, irrespective of inconsistent or additional terms and conditions in Customer's purchase orders or other documents of Customer. All other prior agreements, proposals, and understandings with respect to the subject matter of this Agreement are merged herein, and there are no premises, terms, conditions or obligations with respect thereto other than those contained herein. This Agreement may be amended only by written instrument executed by both parties.

January 18, 2023

To: Board of Education

From: Joe Adelman - Executive Director of Operations

CC: Dr. Kristen Weikle - Superintendent  
Martin Hickman - CFO

Re: Implement Campus Optimizer at Grove, Prairieland, Fox Creek and Towanda  
Elementary Schools

Administration recommends the approval of \$253,960.00 for the implementation of Campus Optimizer proposal from Alpha Controls & Services under the Omnia Partners Cooperative Purchasing Agreement.

This project will increase energy efficiency at Grove, Prairieland, Fox Creek and Towanda Schools by implementing Campus Optimizer software as a service and qualify for a utility incentive. All obsolete network controllers will be replaced with current cyber secure technology.

Completing this project under the Omnia Partners Cooperative Purchasing Agreement will eliminate the need to use a life safety architect for the bid process, resulting in an additional savings of \$25,396.00.

The project will be paid for with life safety funds under the following amendments: Grove #10, Prairieland #10, Fox Creek #10, Towanda #12. We will receive \$102,539.00 in rebate incentives for this project. We will also receive \$123,791.00 in annual energy savings. The payback period is less than three years.



**McLean County Unit District No. 5**

1809 W. Hovey

Normal, IL

61761

Omnia Proposal #: IL-R170602-317763

December - 2022



**Get \$102,539 in utility incentives\*, improve temperature control and save \$123,791 per year.**

The annual savings alone would be roughly equivalent to providing textbooks for 2,336 students every year.

Target: Address excessive energy costs and reduce temperature and humidity variations.

- As compared to current usage this proposal will save 32% on electricity and 46% on natural gas costs annually.
- Reduce excessive equipment run time operation to extend equipment life.
- Environmental conditions will stabilize; temps will be with 2 degrees of set point. All graphics to be browser based and accessible remotely.

Modern hardware will enhance the monitoring and regulation of indoor air quality by providing more sophisticated humidity control, matching today's optimal energy efficient building codes. Chapter 22 of the ASHRAE handbook cites the impact maintaining low humidity has on reducing the transmission of infectious disease. According to USGBC, several studies have documented a 5-15% increase in attendance with improved indoor air quality and many states calculate funding based on attendance. This presents an opportunity to potentially increase the funding will be received in future years. Dry air is easier to heat and cool, therefore by managing and maintaining low humidity indoor air quality will be improved and energy costs will be reduced.

Patented technology will be deployed that uses a 19-level mathematical matrix to enhance HVAC control systems to significantly enhance energy savings in 209,848 square feet of building space. Among the more than 260 automated features will be automated integration of schedules into the Building Automation System to create custom ramp times for each of the 210 individual pieces of HVAC equipment. In addition, improvements shall be made to improve economizer, relative humidity control, latent energy load management as well elimination of simultaneous heating and cooling. As a result, the building will experience reduction of utility demand costs as well.

An energy savings plan with optimal operation has been described below in financial terms. We have a complete plan to manage the savings shown below as the variations reflect elements of human behavioral choices regarding building operation.

**Financial:** Project first cost is estimated at \$253,960, less an estimated incentive of \$102,539.  
 An analysis of the life cycle cost indicates the cost of doing nothing is \$1,108,434.

	Optimal Operation	Basic Operation
Annual Cost Savings	\$123,791	\$99,033
Utility Incentives	\$102,539	\$82,031
Simple Payback Period	1.22 years	1.74 years
Net Present Value	\$1,108,434	\$835,956
Savings to Investment Ratio	8.3	4.9

**Action:** Upon approval of the grant application for utility incentive programs, the District can utilize an intergovernmental Cooperative Purchasing Agreement with Omnia Partners to procure this project.

**Status:** We have prepared a detailed specification for the project to implement ventilation improvements and temperature controls upgrades. We propose to provide equipment operation that will reduce energy savings while making the facility more comfortable. We have completed an energy model and analysis and have a turnkey solution ready for installation in 12 weeks from date of authorization to proceed.

\* Incentive subject to pre-approval of custom incentive application, savings are not guaranteed

Proposed by Jason Vogelbaugh  
Director, Business Development  
[jasonv@alphaacs.com](mailto:jasonv@alphaacs.com) 217-299-1379  
Date: 12/05/22

Accepted by:  
Signature:  
Date:  
Title:

Omnia Proposal #: IL-R170602-317763

NOTWITHSTANDING ANY INCONSISTENT OR ADDITIONAL TERMS THAT MAY BE ENBODIED IN YOUR PURCHASE ORDER, SELLER WILL ACCEPT YOUR ORDER SUBJECT ONLY TO THE TERMS OF THE WRITTEN CONTRACT BETWEEN US UNDER WHICH YOUR ORDER IS PLACED. IF NO SUCH CONTRACT EXISTS SELLER WILL ACCEPT YOUR ORDER ONLY ON THE EXPRESS CONDITION THAT YOU ASSENT TO THE TERMS AND CONDITIONS CONTAINED ABOVE AND ON THE REVERS SIDE HEREOF; AND YOUR ACCEPTANCE AND RECEIPT OF THE GOODS SHIPPED HEREUNDER SHALL CONSTITUTE ASSENT TO SUCH TERMS AND CONDITIONS

All goods, services, and Firmware furnished by Alpha Controls & Services ("Supplier") are governed by these standard terms and conditions, and every agreement or other undertaking by Supplier is expressly conditioned on assent hereto by the buyer, and any end user with whom Supplier undertakes to deal, of Supplier's goods, services, and Firmware ("Customer"). These standard terms and conditions supersede all inconsistent printed terms submitted by Customer prior to Supplier's order acknowledgment. They may be varied only by a typed or legibly handwritten notation on the face of Supplier's quotation or order acknowledgment, Customer's purchase order form, or similar documents. Product and sales policy sheets and the like published from time to time by Supplier shall supplement but not supersede these standard terms and conditions. SUPPLIER IS NOT BOUND TO FURNISH ITS GOODS, SERVICES OR FIRMWARE EXCEPT IN ACCORDANCE WITH THE TERMS OF ITS ORDER ACKNOWLEDGMENT, FIRM QUOTATION, OR OTHER SIMILAR DOCUMENT ISSUED OVER THE SIGNATURE OF AN AUTHORIZED EMPLOYEE OF SUPPLIER. SUPPLIER'S REPRESENTATIVES, DISTRIBUTORS, DEALERS AND OTHER NON-EMPLOYEES HAVE NO AUTHORITY TO BIND SUPPLIER.

1. **Firmware.** The terms "goods" as used herein shall include Firmware which shall mean the set of instructions, consisting of symbolic language, processes, logic, routines, and programmed information in the form of firm or soft media relating to any of the goods and all revisions and modifications thereof.
2. **Price/Delivery Terms.** Unless otherwise provided on Supplier's order acknowledgment, price and delivery terms are FOB Supplier's plant and do not include sales, use, or other taxes. Supplier may, at its option, make partial shipments and invoice for same.
3. **Payment/Credit/Security.** Payment terms for buyers with a credit standing deemed adequate by Supplier are net 30 days from date of invoice. Supplier shall be entitled to charge interest thereafter at a rate permitted by law, but in no event to exceed 1-1/2% per month. Whenever Supplier in good faith deems itself insecure, Supplier may cancel any outstanding contracts with Customer, revoke its extension of credit to Customer, reduce any unpaid debt by enforcing its security interest, created hereby, in all goods (and proceeds therefrom) furnished by Supplier to Customer, and take any other steps necessary or desirable to secure Supplier with respect to Customer's payment for goods and services furnished or to be furnished by Supplier.  
In the event Customer for any reason withholds payment of any amount due Supplier, Supplier may declare itself insecure and suspend further shipment to Customer until Customer places the withheld amount in escrow and gives adequate security for further shipment or until Customer satisfies Supplier that Customer was entitled to withhold such amount. Supplier shall be entitled to recover from Customer all costs, including reasonable attorney's fees, incurred by Supplier in connection with the collection of any amount due Supplier.
4. **Cancellation by Customer.**
  - (a). Except as provided in sub-paragraph
  - (b). Customer's wrongful non-acceptance or repudiation of a contract to purchase from Supplier goods which Supplier generally carries in inventory as stock items (or which are otherwise readily resalable by Supplier at a reasonable price) shall entitle Supplier to recover damages, as provided by law, including Supplier's lost profits.
5. **Warranty.** Supplier warrants that all new and unused goods furnished by Supplier are free from defect in workmanship and material as of the time and place of delivery by Supplier. Except for goods and services furnished by Supplier through its employees arising out of orders solicited by Supplier's Representatives and duly accepted by Supplier, Supplier does not warrant, and shall not be liable for, the quality of any goods or services furnished or to be furnished by representatives, distributors, dealers or other non-employees of Supplier. As a matter of general warranty policy, Supplier honors an original buyer's warranty claim in the event of failure, within 12 months from the day of delivery by Supplier to the site for Alpha Controls & Services equipment and for Building Management Systems goods, which have been installed and operated under normal conditions and in accordance with generally accepted industry practices. This general warranty policy may be expanded or limited for particular categories of products or customers by information sheets published by Supplier from time to time: The express warranties provided above are in lieu of all other warranties, express or implied. IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR PARTICULAR PURPOSES ARE EXCLUDED WITH RESPECT TO ANY AND ALL GOODS AND SERVICES FURNISHED BY SUPPLIER. In case of Supplier's breach of warranty or any other duty with respect to the quality of any goods, the sole and exclusive remedies therefore shall be, at Supplier's option, (1) repair, (2) replacement, or (3) payment of or credit for the purchase price (less reasonable depreciation based upon actual use) upon return of the non-conforming goods or parts. Return authorization must be obtained from Supplier prior to the return of any defective material. All unauthorized returns will be sent back, freight collect, to the Customer. All returns must be made with transportation prepaid by the Customer. Supplier's examination of the units must disclose to its satisfaction that defects exist and have not been caused by misuse, neglect, improper installation, repair, alteration or accident before replacement is made or credit issued.
6. **Force Majeur.** Supplier and Customer assume the non-occurrence of the following contingencies which, without limitation, might render performance by Supplier impractical: strike, riots, fires, war, late or non-delivery by suppliers to Supplier, and all other contingencies beyond the reasonable control of supplier.
7. **No Consequential Damages.** Under no circumstances shall Supplier be liable to any person (including distributor) for loss of use, income, or profit or for incidental, special or consequential or other similar damages, arising, directly or indirectly out of or occasioned by the sale, operation, use, installation, repair or replacement of the goods or services, whether such damages are based on a claim of breach of express or implied warranties (including merchantability or fitness for a particular purpose), tortious conduct (including negligence and strict liability) or any other cause of action, except only in the case of personal injury where applicable law requires such liability.
8. **Governing Law.** The law of the State of Illinois shall govern all transactions to which these standard terms and conditions apply.
9. **Prices** in this quotation remain in effect for 45 days from date of issue.

# NORMAL WEST HIGH SCHOOL - WILDCATS

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Wes Temples  
Athletic Director  
NORMAL WEST HIGH SCHOOL  
501 N. Parkside Road  
Normal, Illinois, 61761

Telephone (309) 557-4976  
Fax (309) 557-4594  
Email [templesw@unit5.org](mailto:templesw@unit5.org)

MEMO TO: Dr. Kristen Kendrick-Weikle, Superintendent  
FROM: Wes Temples, Athletic Director  
DATE: December 15, 2022  
SUBJECT: Normal West High School Athletic Overnight Requests –2023

The following overnight requests are for those activities that we anticipate needing approval for at this time for the 2022-23 school year. Thank you for your consideration of this request.

Dance-	03/02/2023-03/06/2023	National Dance Championships	Orlando, Florida
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Please let me know if you have any questions. Thanks!

Wes Temples  
Athletic Director  
Normal West High School



# NORMAL WEST HIGH SCHOOL - WILDCATS

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Wes Temples  
Athletic Director  
NORMAL WEST HIGH SCHOOL  
501 N. Parkside Road  
Normal, Illinois, 61761

Telephone (309) 557-4976  
Fax (309) 557-4594  
Email [templesw@unit5.org](mailto:templesw@unit5.org)

MEMO TO: Dr. Kristen Kendrick-Weikle, Superintendent  
FROM: Wes Temples, Athletic Director  
DATE: December 15, 2022  
SUBJECT: Normal West High School Athletic Overnight Requests –2023

The following overnight requests are for those activities that we anticipate needing approval for at this time for the 2022-23 school year. Thank you for your consideration of this request.

Dance-	03/23/2023-03/28/2023	Softball- Southern Warrior Classic	Murfreesboro Tennessee
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Please let me know if you have any questions. Thanks!

Wes Temples  
Athletic Director  
Normal West High School





**KINGSLEY JUNIOR HIGH SCHOOL**  
COMMUNITY. GROWTH. INNOVATION.

ELISA PALMER  
Principal

SYLVESTER DAVIS  
Associate Principal & Athletic Director

DENNIS LARSON  
Assistant Principal

303 Kingsley Street  
Normal, IL 61761

Phone: 309.557.4407  
Fax: 309.557.4508

January 6, 2023

Dear Dr. Weikle:

I am requesting permission for the wrestlers from Kingsley Junior High School who qualify for the IESA State Wrestling Tournament to be granted an overnight trip.

The date of the overnight is Friday, March 10, 2023, at Northern Illinois University in DeKalb.

The members of the wrestling team who will be attending are unknown at this time and will be selected after the Sectional Tournament on Saturday, March 4th. Coaches Chris Racey and Chris Merrill will serve as the supervisors for this trip.

The cost of the hotel rooms will be covered by the athletic budget, so there will be no additional cost to the district. The students will depart on the morning of Friday, March 10th to travel to DeKalb.

Thank you for your consideration.

Sincerely,

Mrs. Elisa Palmer  
Principal

---

**Exhibit - Overnight Trip Request Form**

*This form is to be submitted to the Board of Education for prior approval of all trips by students that involve overnight stays, out-of-state destinations, and/or a distance of 200 or more miles from school.*

School(s): Kingsley Junior High School

Student(s)/Grade(s)/Group(s) Participating Possible 6<sup>th</sup> through 8<sup>th</sup> grade Wrestling Team State Qualifiers

Dates of Trip (inclusive): Friday, March 10 – Saturday, March 11 No. of School Days Missed: 1

Destination(s): Northen Illinois University – Convocation Center

Reason for Trip: IESA State Wrestling Finals in DeKalb, IL

Educational  Club  **Athletic**  Contests  Special Education  Team  Other

Name(s) of Supervisor(s) Chris Racey & Chris Merrill

Mode of Transportation: U5 activity bus Provided by: Unit 5

Participant Costs: Hotel Rooms Paid by: Wrestling Team/Athletics

District Cost: Transportation

Other Pertinent Information: The trip will be confirmed once sectional matches have been completed. Sectional matches will be held on March 4, 2023.

Signature of Principal: \_\_\_\_\_

Date: \_\_\_\_\_

Board of Education Approval  Yes  No

Date: \_\_\_\_\_

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Adopted: April 24, 2013

Reviewed:

Amended:

Page 1 of 1

Exhibit - Overnight Trip Request Form

This form is to be submitted to the Board of Education for prior approval of all trips by students that involve overnight stays, out-of-state destinations, and/or a distance of 200 or more miles from school.

School(s): Normal Community High School  
Student(s)/Grade(s)/Group(s) Participating: Speech Team  
Dates of Trip (inclusive): Feb. 10 - 11 No. of School Days Missed: 0  
Destination(s): Belleville West High School  
Reason for Trip: Sectional Speech Tournament  
 Educational  Club  Athletic  Contests  Special Education  Team  Other  
Name(s) of Supervisor(s): Jackie Zeman & Eden Herrickson

Mode of Transportation: Bus Provided by: First Student  
Participant Costs: \$20 per student / \$25 per student Paid by: Speech Team / Student  
District Cost: —

Other Pertinent Information: Students will need to qualify for this tournament, so a lot will depend on how many students we bring

Signature of Principal: [Signature]  
Date: 1/11/23

Board of Education Approval  Yes  No  
Date: \_\_\_\_\_

Exhibit - Overnight Trip Request Form

This form is to be submitted to the Board of Education for prior approval of all trips by students that involve overnight stays, out-of-state destinations, and/or a distance of 200 or more miles from school.

School(s): NCWHS  
Student(s)/Grade(s)/Group(s) Participating: speech team  
Dates of Trip (inclusive): 1/20/22 - 1/21/22 No. of School Days Missed: 0  
Destination(s): Bellville West HS, Belleville IL  
Reason for Trip: speech tournament  
 Educational  Club  Athletic  Contests  Special Education  Team  Other  
Name(s) of Supervisor(s): Rachel Evans + Deanna Wiist

Mode of Transportation: activity bus Provided by: US/First Student  
Participant Costs: \$75 Paid by: speech (local)  
District Cost: fuel

Other Pertinent Information: We will be staying in a hotel + adhering to US guidelines (\$ per bed; room list published for parents, etc); change in head speech coach caused delay in this being submitted in advance of trip

Signature of Principal: [Signature] Associate Principal  
Date: 01/11/23

Board of Education Approval  Yes  No

Date: \_\_\_\_\_

**INSTRUCTION**

**6.240-E2 Exhibit - Overnight Trip Request Form**

*This form is to be submitted to the Board of Education for prior approval of all trips by students that involve overnight stays, out-of-state destinations, and/or a distance of 200 or more miles from school.*

School(s): Normal Community West High School

Student(s)/Grade(s)/Group(s) Participating 9th-12th Grade Orchestra Students

Dates of Trip (inclusive): 2/4-5/2023 No. of School Days Missed: 0

Destination(s): St. Louis, Missouri

Reason for Trip: Clinic opportunity at UMSL, and seeing music performances

Educational  Club  Athletic  Contests  Special Education  Team  Other


Name(s) of Supervisor(s): Kimberley Boehm

Mode of Transportation: Bus Provided by: Vandalia Bus Lines

Participant Costs: \$600 Paid by: Student families and fundraising

District Cost: \$0

Other Pertinent Information: Please see attached itinerary.

Signature of Principal: 

Date: 1-9-23

Board of Education Approval  Yes  No

Date: \_\_\_\_\_

Adopted: April 24, 2013

Reviewed:

Amended:

Workshop with UMSL Faculty

Availability subject to change pending conditions from UMSL.

David Wacyk is a conductor and educator dedicated to serving students, the community, and the profession, through meaningful music-making. David serves as Director of Instrumental Ensembles and Assistant Teaching Professor of Music at the University of Missouri - St. Louis where he conducts the UMSL Orchestra, UMSL Wind Ensemble, and coordinates the "Triton Sound" Pep band.

Prior to his arrival at UMSL, David was Director of Instrumental Music at Saint Martin's University and taught instrumental conducting at Towson University. David holds the Doctor of Musical Arts degree and Master of Music degree in Conducting from University of Maryland, and a Bachelor of Music Education degree from Western Michigan University. David maintains an active schedule as a guest conductor and clinician throughout the United States. David, his wife Laurel (a choral director), and son Roger (a 6-year old Jedi Knight), are excited to relocate to St. Louis this summer. To view Dr. Wacyk's full bio and research projects, visit [www.davidwacyk.com](http://www.davidwacyk.com).

#### City Museum

The City Museum has taken the term "recycling" to dizzying new heights. Housed in the 600,000 square-foot building that was once home to the International Shoe Company, the museum is the brainchild of local artists who created the museum from all sorts of "found stuff." They didn't have to go far to find materials for the facility, as the curious curators reclaimed a variety of building materials such as old chimneys, salvaged bridges, construction cranes, miles of tile, and even a couple of abandoned airplanes. There are 4,000 square-feet of man-made caves and tunnels, an enchanted forest with sky tunnels, an aquarium, a working shoelace factory, daily circus performances and much more.

#### Pizza Party at Lizard Lounge

This family/group-friendly deli within the City Museum offers St. Louis thin crust brick oven pizza, fresh salads, and sandwiches.

#### Arrive at Powell Hall

Erected in 1925 as the St. Louis Theatre, the building now known as Powell Symphony Hall was acquired by the St. Louis Symphony Society in 1966. Since its opening in November 1925, the St. Louis Theatre had presented the best in live vaudeville as well as motion pictures. Appropriately enough, The Sound of Music was the last movie shown in the old theater.

Arrive at the theatre 30 minutes before showtime. You have a few minutes to buy a snack or souvenir or to use the restrooms. Please be in your seat no later than 10 minutes before Curtain Time (the performance time printed on your ticket). Once the curtain goes up, most theatres will not allow you to take your seat until Intermission.

#### St. Louis Symphony Orchestra

Star Wars: The Force Awakens In Concert

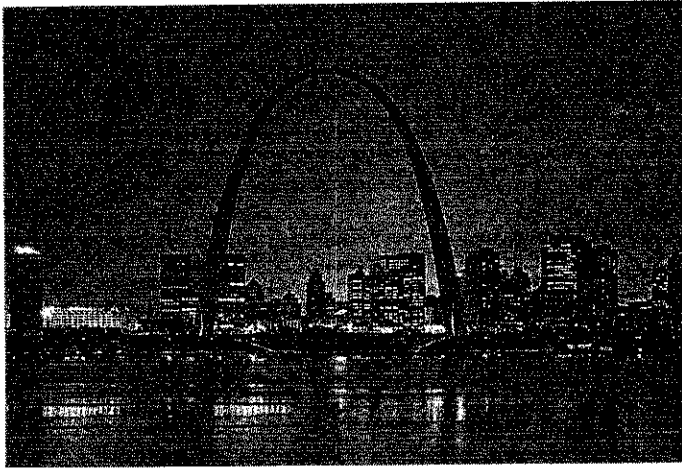
#### Description

JOHN WILLIAMS Star Wars: Episode VII - The Force Awakens In Concert

Light and dark. New and old. The Star Wars saga begins anew with Rey, Poe, Finn, and Kylo Ren. The SLSO performs John Williams' iconic score live to film as we travel to a galaxy far, far away...

#### Hotel Check-in

\*Note: Quoted property is the SpringHill Suites Brentwood, a highly-rated hotel in the upscale area of Brentwood, west of Forest Park. Rooms are not currently being held. Arrangements will be made based on rates and availability upon receiving a signed Letter of Intent.



## Normal West HS Orchestra

Normal, IL

February 4 - 5, 2023

### Saturday, February 04

#### Load Motorcoach

Meet at school to load your luggage, instruments, and other belongings onto the buses. You will need to eat breakfast before you arrive at school or bring something to eat on the motorcoach.

\*Note: Quoted motorcoach company is Peoria Charter, a member of the International Motorcoach Group (IMG). Coaches are not currently being held. Arrangements will be made based on rates and availability upon receiving a signed Letter of Intent.

#### Depart for St. Louis

Depart for the Gateway to the West.

#### Arrive at UMSL

#### Lunch: St. Louis Bread Co.

Enjoy a boxed lunch from St. Louis Bread Co., known as Panera everywhere except in its home base of St. Louis.

Sunday, February 05

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Breakfast at Hotel

Deluxe hot breakfast included.

Hotel Check-Out

Gateway Arch

No trip to St. Louis is complete without a visit to the Gateway Arch, America's monument to the nation's collective wanderlust, a gleaming symbol of the opening of the American West. Take the tram ride up to the top for a panoramic view 630-feet high above the Mississippi to watch thousands of automobiles travel the roads below – following the route of the pioneers.

Museum:

See history differently.

Trace the story of the Native Americans, explorers, pioneers, and rebels who made America possible. Featuring 201 years of history within six themed exhibit areas, this innovative and interactive museum celebrates America's pioneering spirit and explains the westward expansion of the United States with an emphasis on St. Louis' role in that era. The galleries span from 1764 to 1965 with topics covering Colonial St. Louis, Jefferson's Vision, Manifest Destiny, The Riverfront Era, New Frontiers, and Building the Gateway Arch.

Lunch at the Arch Cafe

Receive a meal voucher good for one meal and one drink per person.

Arrive at The Fabulous Fox

A Fabulous History

The Fox Theatre has a fabulous history, beginning when the theatre opened on January 31, 1929 as one of the crown jewels in William Fox's motion picture empire. Billed as "St. Louis' largest and most magnificent temple of amusement," the theatre anchored St. Louis' entertainment area along North Grand Boulevard. For 50 cents, a person could experience splendor and enchantment of regal edifice, complete with live entertainment, music from two organs, Fox Movietone News, and of course, the "talkie." "We don't sell tickets to movies, we sell tickets to theaters," is a remark attributed to Marcus Loew, which reflects the elaborate nature, size and decoration of the Fox Theatre and other movie palaces of that era.

Arrive at the theatre 30 minutes before showtime. You have a few minutes to buy a snack or souvenir or to use the restrooms. Please be in your seat no later than 10 minutes before Curtain Time (the performance time printed on your ticket). Once the curtain goes up, most theatres will not allow you to take your seat until Intermission.

Six The Musical

Divorced, beheaded, died, divorced, beheaded, survived.

From Tudor Queens to Pop Princesses, the SIX wives of Henry VIII take the mic to remix five hundred years of historical heartbreak into an exuberant celebration of 21st century girl power! This new original musical is the global sensation that everyone is losing their head over. The New York Times says SIX "Totally Rules!" (Critic's Pick) and The Washington Post hails SIX as "Exactly the kind of energizing, inspirational illumination this town aches for! The Broadway season got supercharged!"

Written by Toby Marlow & Lucy Moss

Depart for Normal

Early Dinner En Route (\$10)

Meal money (\$10) will be provided for a quick service-style dinner en route.

Arrive at Normal West

Welcome back to Normal following a memorable sights and sounds weekend tour of St. Louis!

**Exhibit - Overnight Trip Request Form**

*This form is to be submitted to the Board of Education for prior approval of all trips by students that involve overnight stays, out-of-state destinations, and/or a distance of 200 or more miles from school.*

School(s): NCHS

Student(s)/Grade(s)/Group(s) Participating Choir and Orchestra Students

Dates of Trip (inclusive): May 31 - June 4, 2023 No. of School Days Missed: 0

Destination(s): Memphis & Nashville, TN

Reason for Trip: Performance and cultural experiences, including Graceland, National Civil Rights Museum, recording session clinic, & Nashville Symphony

Educational  Club  Athletic  Contests  Special Education  Team  Other

Name(s) of Supervisor(s): Ben Luginbuhl & Melissa Siebenthal

Mode of Transportation: Charter Buses Provided by: Peoria Charter/Vandalia (procured through Bob Rogers Travel)

Participant Costs: Approx. \$1400 Paid by: Students (fundraisers included)

District Cost: \$0

Other Pertinent Information: Students will be one per bed in hotel rooms. Working with Bob Rogers Travel for all reservations and other tour needs.

Signature of Principal: 

Date: 1-13-23

Board of Education Approval  Yes  No

Date: \_\_\_\_\_

Exhibit - Overnight Trip Request Form

*This form is to be submitted to the Board of Education for prior approval of all trips by students that involve overnight stays, out-of-state destinations, and/or a distance of 200 or more miles from school.*

School(s): NCWHS and NCHS

Student(s)/Grade(s)/Group(s) Participating: Varsity Winter Color Guard

Dates of Trip (Inclusive): April 1-2, 2023 No. of School Days Missed: 0

Destination(s): Victor J. Andrew High School, Tinley Park, IL

Reason for Trip: Midwest Color Guard Circuit Championships

Educational  Club  Athletic  Contests  Special Education  Team  Other

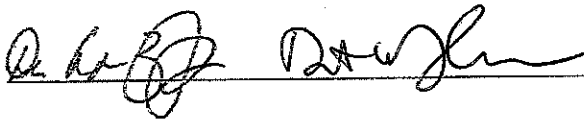
Name(s) of Supervisor(s): Kellen Beaty, Ryan Budzinski, Paul Carter, Lisa Preston

Mode of Transportation: Bus Provided by: First Student/Unit 5

Participant Costs: Lodging Paid by: Participants

District Cost: transportation

Other Pertinent Information: The Unit 5 Music Parents Organization has provided multiple individual student fundraising opportunities to offset the cost of this event.

Signature of Principal: 

Date: 1/18/23

Board of Education Approval  Yes  No

Date: \_\_\_\_\_

Exhibit - Overnight Trip Request Form

*This form is to be submitted to the Board of Education for prior approval of all trips by students that involve overnight stays, out-of-state destinations, and/or a distance of 200 or more miles from school.*

School(s): NCWHS and NCHS

Student(s)/Grade(s)/Group(s) Participating: Varsity Winter Color Guard

Dates of Trip (inclusive): February 11-12, 2023 No. of School Days Missed: 0

Destination(s): Avon, Indiana

Reason for Trip: Winter Guard International Regional Championships

Educational  Club  Athletic  Contests  Special Education  Team  Other

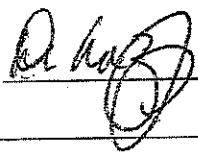
Name(s) of Supervisor(s): Kellen Beaty, Ryan Budzinski, Paul Carter, Lisa Preston

Mode of Transportation: Bus Provided by: First Student/Unit 5

Participant Costs: Lodging Paid by: Participants

District Cost: transportation

Other Pertinent Information: The Unit 5 Music Parents Organization has provided multiple individual student fundraising opportunities to offset the cost of this event.

Signature of Principal: 

Date: 4/18/23

Board of Education Approval

Yes

No

Date: \_\_\_\_\_

Adopted: April 24, 2013

Reviewed:

Amended:

# NORMAL WEST HIGH SCHOOL - WILDCATS

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Wes Temples  
Athletic Director  
NORMAL WEST HIGH SCHOOL  
501 N. Parkside Road  
Normal, Illinois, 61761

Telephone (309) 557-4976  
Fax (309) 557-4594  
Email [templesw@unit5.org](mailto:templesw@unit5.org)

MEMO TO: Dr. Kristen Kendrick-Weikle, Superintendent  
FROM: Wes Temples, Athletic Director  
DATE: January 18, 2023  
SUBJECT: Normal West High School Athletic Overnight Requests –2023-Softball

The following overnight requests are for those activities that we anticipate needing approval for at this time for the 2022-23 school year. Thank you for your consideration of this request.

Dance-	05/12/2023-05/13/2023	Softball- Rockridge Invitational	Rockridge Illinois
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Please let me know if you have any questions. Thanks!

Wes Temples  
Athletic Director  
Normal West High School

