

McLean County Unit District No. 5 Board of Education Regular Meeting Agenda

Wednesday, January 13, 2021

Public Session 6:30 PM

Normal West High School

501 N Parkside Rd

Normal, IL 61761

MASKS ARE REQUIRED

1. CALL TO ORDER AND ROLL CALL

2. ADJOURN TO CLOSED SESSION(5:45p.m.)

Recommended motion: Move to adjourn to closed session to discuss the following matter according to the exceptions provided in the Open Meetings Act and specified as follows:

2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body or against legal counsel for the public body to determine its validity and

2(c)(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

3. RECESS

4. RETURN TO PUBLIC SESSION

5. PLEDGE OF ALLEGIANCE

6. PUBLIC HEARING

A Public Hearing for the Application for Waiver or Modification of State Board Rules and/or School Code Mandates

3

1 Comments Regarding Public Hearing

7. SUPERINTENDENT COMMENTS

8. PUBLIC COMMENTS

9. REPORTS

A 2021-2022 Calendar

8

10. CONSENT AGENDA

A Approval of Minutes

Minutes are not released for public viewing until approved by the Board of Education

1 Closed Session 12.09.20

2 Regular Session 12.09.20

B Personnel Matters

10

C Payment of Bills and Payrolls

1 Bills & Payroll Reports

15

D Approve Finance Department Reports

1 November Financial Statements

48

E Approve Requests for Authorization to Use Fire Prevention and Safety Funds

1 Fox Creek Elementary, software to optimize HVAC systems, Amendment #10

56

2 Grove Elementary, software to optimize HVAC systems, Amendment #10

61

3 Northpoint Elementary, software to optimize HVAC systems, Amendment #14

66

4 Parkside Elementary, software to optimize HVAC systems, Amendment #13

71

5 Pepper Ridge Elementary, software to optimize HVAC systems, Amendment #15

76

6 Prairieland Elementary, software to optimize HVAC systems, Amendment #10

81

7 Towanda Elementary, software to optimize HVAC systems, Amendment #12

86

8 Normal Community High School, roof replacement, Amendment #34

91

F Hourly Wage Increases 2021

96

G Approve Board Policies, Administrative Procedures, and Exhibits

1 Section 3 - General School Administration

a. Policy 3.40 Superintendent	97
2 Section 4 - Operational Services	
a. Policy 4.10 Fiscal and Business Management	98
b. Policy 4.150 Facility Management and Building Programs	100
c. Policy 4.175 Convicted Child Sex Offender; Screening; Notifications	102
d. Policy 4.80 Accounting and Audits	103
e. Policy 4.90 Activity Funds	105
3 Section 6 - Instruction	
a. Administrative Procedure 6.310-AP1 Guidelines for High School Non-District Experiences and Course Substitutions	106
b. Policy 6.310 High School for Non-District Experiences; Course Substitution; Re-Entering Students	107
c. Policy 6.340 Student Testing and Assessment Program	110
4 Section 7 - Students	
a. Administrative Procedure 7.270-AP1 Dispensing Medication	111
b. Exhibit 7.270-E8 Standing Protocol for the Administration of School Supplied Undesignated Glucagon	116
c. Administrative Procedure 7.340-AP1 School Student Records	118
11. BOARD REPRESENTATIVE COMMITTEE MEETING REPORTS, ANNOUNCEMENTS AND COMMENTS	
12. ADJOURNMENT	



Illinois State Board of Education

100 North First Street, S-404
Springfield, Illinois 62777-0001

APPLICATION FOR WAIVER OR MODIFICATION OF STATE BOARD RULES AND/OR SCHOOL CODE MANDATES

LEGISLATIVE AFFAIRS DEPARTMENT

Instructions: This application is to be used for seeking a waiver or modification of State Board of Education rules or of School Code mandates in accordance with Section 2-3.25g of the School Code [105 ILCS 5/2-3.25g]. The completed application must be submitted by **certified** mail, return receipt requested, to the above address. Please use the instructions on the reverse side when completing this application.

Please note that action on incomplete applications will be delayed until all required documentation is received.

1. The application is for: (Check appropriate box(es) below.)

Waiver of School Code Waiver of ISBE Rule Modification of School Code Modification of ISBE Rule

2. APPLICANT NAME

CONTACT PERSON

NAME OF SUPERINTENDENT/EXECUTIVE DIRECTOR

CONTACT TELEPHONE (Include Area Code and Extension)

APPLICANT ADDRESS (Street, City, State, Zip Code)

CONTACT FAX (Include Area Code)

CONTACT E-MAIL

COUNTY

May we contact your e-mail address?

Yes No

3. Provide citation or language of the rule(s) or School Code mandate(s) which are the subject of this application. If you are requesting a modification, display it here, using strike through or underlining.

4. Attach a narrative identifying and justifying the specific request.

- For proposed waivers and modifications of rules or of the School Code that are based upon meeting the intent of the rule or mandate in a more effective, efficient or economical manner, a narrative description must provide all of the required information (see Item 4(a) on the reverse side).
- All proposed waivers/modifications requested to stimulate innovation or improve student performance, including all proposed waivers of School Code mandates, shall provide the specific plan for improved student performance and school improvement upon which the request is being based and how the applicant will determine success (see Item 4(b) on the reverse side).
- Applications requesting waivers from Section 17-1.5 of the School Code must include the amount, nature, and reason for the requested relief and all remedies that have been exhausted by the district to comply with the administrative expenditure limitation.

5. **Public Testimony:**

Attach a description of the testimony provided, to include the information enumerated in item 5 on the reverse side.

6. This application is for: Initial Waiver/Modification Renewal of Previously Approved Waiver/Modification

This application requests waiver/modification for _____ years (from _____ school year through _____ school year).

(See Item 6 on reverse side for limits on the duration of waivers/modifications.)

7. Attach a copy of each public notice required. Any request not meeting the requirements will be returned as ineligible for consideration.

8. Compliance with Notice and Hearing Requirements

I certify that a hearing concerning this application and any associated plan for improved student performance was held on _____.

(Date)

I further certify that the applicant has met all the notification and hearing requirements enumerated in items A and B on reverse side and that the board of education/board of directors of the applicant identified above approved this application on _____.

(Date)

3

Date

Signature of Applicant

(i.e. District Superintendent/Executive Director/Regional Superintendent)

INSTRUCTIONS: Please use the following as a checklist in assembling your application package. Incomplete applications will not be considered until all required documentation is received. All applicants must hold a public hearing prior to submission of the application.

- A. Public Hearing: Each eligible applicant (see item 2 below) must hold a public hearing, providing for a time to take testimony about the request that is separate from the time when any other business is being conducted or testimony on other matters is being heard. The public hearing may be held during a regular board meeting.
- B. Required Notices of Public Hearing: Provide the following notices to inform the public and others of the hearing date. Each must state the time, date, location and general subject matter of the hearing.
 - **All applicants:** Publish a notice on the applicant's website at least 14 days in advance of the hearing. Applicants requesting an **increased fee for driver's education (105 ILCS 5/27-24.2)** must also publish the proposed amount of the fee as part of the website notice and as part of the notice placed in a newspaper of general circulation.
 - **School districts:** Publish a notice in a newspaper of general circulation within the applicant's area at least 7 days in advance of the hearing.
 - **Joint agreements, ISCs or regional superintendents:** Publish a notice in a newspaper of general circulation in each school district that is a member of the joint agreement or that is served by the educational service region or intermediate service center, provided that a notice in a newspaper generally circulated in more than one school district shall be considered sufficient notice to all of the affected districts.
 - **All applicants:** Provide a written notice to the applicant's exclusive bargaining agent(s) affected by the request at least 7 days in advance of the hearing; this notice must also state that testimony will be taken from staff.
 - **All applicants:** Provide a written advance notice to the applicant's state legislators affected by the request.

- Item 1.** Indicate the **type of action** sought under this application:
 - ISBE approval of waivers or modifications of ISBE rules and of modifications of School Code mandates to allow an applicant to meet the intent of the rule or mandate in a more effective, efficient or economical manner or when necessary to stimulate innovation or to improve student performance; or
 - General Assembly approval of waivers of School Code mandates to allow an applicant to meet the intent of the rule or mandate in a more effective, efficient or economical manner or when necessary to stimulate innovation or to improve student performance.

Waivers are not permitted from ISBE rules or School Code mandates pertaining to special education, educator licensure, teacher tenure and seniority, compliance with the Every Student Succeeds Act, or township treasurers (Sections 5-1 and 5-2.1 of the School Code). Waivers of mandates pertaining to the use of student performance data and performance categories for teacher and principal evaluations are not permitted after September 1, 2014.

- Item 2. Eligible applicants** are school districts, independent authorities established pursuant to Section 2-3.25f of the School Code, joint agreements made up of school districts, and Regional Superintendents of Schools and Intermediate Service Centers on behalf of schools and programs operated by them.

- Item 3.** The **exact language of, or citation to,** the rule(s) or mandate(s) involved may be obtained by contacting the Legislative Affairs Department by mail at 100 North First Street, S-404, Springfield, Illinois, 62777-0001 or by telephone at (217) 782-6510.

- Item 4.** Identify the rationale for the specific waiver and/or modification sought.

(4)(a) For requests to meet the intent of the rule or mandate in a **more effective, efficient, or economical manner**, provide a narrative description which sets forth:

- i) the intent of the rule or mandate to be achieved;
- ii) the manner in which the applicant will meet that intent; and
- iii) how the manner proposed by the applicant will be more effective, efficient or economical.
- iv) In those instances where the applicant proposes a more economical manner, provide a fiscal analysis showing current expenditures related to the request and the projected savings that would result if the request is granted.

- (4)(b)** Requests necessary for **stimulating innovation or improving student performance** must include the specific plan for improved student performance and school improvement upon which the request is based that describes how the applicant will determine success.

- (4)(c)** Requests for waivers of the **administrative expenditure limitation** established in Section 17-1.5 of the School Code can be submitted **only** when circumstances for exceeding the cap are beyond the control of the district, and the district has exhausted all available and reasonable remedies to comply with the limitation. ISBE is required to recommend that the General Assembly disapprove any request for a waiver of the administrative expenditure limitation not meeting these requirements

- Item 5.** Describe the testimony provided, including:
 - number of people attending the public hearing;
 - number speaking in favor of and against the request;
 - comments made during the hearing; and
 - whether any written comments were provided.

- Item 6.** Waivers and modifications are limited to five years with the exception of waivers of the administrative expenditure limitation which are limited to the year in which emergency relief is needed (i.e., one year only).

- Item 7. Attach copies of the following:** (a) **website posting**, which must be dated in order to verify that it was posted at least 14 days in advance of the public hearing; (b) **newspaper notice**; and (c) **written notice to the collective bargaining agent**, each of which must be dated in order to verify that each was provided at least 7 days in advance of the public hearing; and (d) **written advance notice to the state legislators representing the applicant's territory**.

- Item 8.** Indicate the **date of the public hearing**. Applicants with governing boards must hold a public hearing and provide for a separate time to take testimony about the request. The superintendent's/executive director's/regional superintendent's signature on this application attests to the applicant's compliance with all hearing and notice requirements.

- Submission.** Applications must be postmarked not later than 15 calendar days following approval by the local board in the case of districts, joint agreements and ISCs, or by the regional superintendent of schools and be submitted by certified mail, return receipt requested, to:

**Illinois State Board of Education
Legislative Affairs Department
Attn: Waiver Coordinator
100 North 1st Street, S-404
Springfield, Illinois 62777-0001**

All complete applications for the waiver or modification of ISBE rules or for the modification of School Code mandates shall be deemed approved and effective 46 calendar days after the date of receipt by ISBE unless disapproved in writing. Receipt by ISBE shall be determined by the date of receipt shown on the return receipt form, except that material not properly addressed shall bear the date of receipt when the materials were provided to the Legislative Affairs Department.

Disapproval of an application upon which the ISBE must act shall be sent by certified mail to the applicant no later than 45 calendar days after receipt of the application. Applicants may appeal the ISBE's denial of an application by sending a written appeal to the address above by certified mail within 30 calendar days of receipt of the written denial.

Complete waiver applications and any appeals of ISBE action shall be submitted to the General Assembly for consideration in March and October of each year (for application deadlines, see <https://www.isbe.net/Pages/waivers.aspx>).

ADDENDUM

Item 3.

School Code Citation: 105 ILCS 5/27-24.2

Item 4(a).

Narrative Identifying and Justifying the Specific Request:

Community Unit School District No. 5, McLean and Woodford Counties, Illinois is seeking renewal of its waiver or modification of Section 27-24.2 of the Illinois School Code allowing it to increase the fee for its driver education course to an amount "not to exceed \$450". The purpose of this request is to meet the intent of the Driver Education Act in a more effective and efficient manner, thereby allowing the District to provide driver education instruction to students sooner and greater support to not only the driver education program but also to high quality innovative courses in other areas of the District's curriculum.

The intent of the Act is to provide students with the knowledge, attitudes, habits, and skills necessary for the safe operation of motor vehicles, including without limitation instruction on distracted driving, special hazards, driving precautions that must be observed at emergency situations, highway construction, and railroad crossings, and law enforcement procedures for traffic stops including a demonstration of the proper actions to be taken during a traffic stop and appropriate interactions with law enforcement. Community Unit School District No. 5's driver education course includes a combination of classroom and behind the wheel instruction, both of which must be provided by certified high school teachers.

The current statutory and regulatory restrictions do not provide sufficient resources for a high quality program. Section 27-24.2 provides that a school district may charge a "reasonable fee", not to exceed \$50, which may be increased to an amount not to exceed \$250 following a public hearing. However, state regulations (23 Ill. Adm. Code 252.30) restrict a school district from including the salary and benefit costs of driver education personnel in calculating the "reasonable fee". By limiting the amount of the fee to \$250 and not allowing salary and benefit costs to be included, combined with receipt of only 79% of its adequacy target under the evidence-based funding model, the District is limited in the number of certified driver education teachers it can hire and retain to provide instruction to students. This limits the number of students the District can provide driver education instruction to per semester and unnecessarily prolongs the time students must wait to receive driver education instruction.

Prior to the current waiver, District parents paid a \$250 fee, but this amount, combined with state reimbursement, was insufficient to provide a program at high levels of student achievement. The District suffered an estimated \$219,306 deficit in its driver education program costs after subtracting state reimbursement and student fees. If the District's waiver is not renewed, it will surely have to look at means to reduce its driver education program costs which could negatively impact students.

Item 4(b).

Community Unit School District No. 5 believes its driver education course is a high quality learning experience for students. Evidence of this belief is the high success rates of students qualifying to take the Drivers Test and their subsequent success.

The current economic hardship throughout Illinois has placed a special burden on high quality innovative programs. With only 79% of its evidence-based funding adequacy target there are financial pressures both on the District's driver education course and the District's ability to support high quality innovative courses in other areas of the District's curriculum.

Therefore, the District's waiver renewal request is to raise the statutory fee from an amount not to exceed \$250 to "an amount not to exceed \$450". This fee will be waived for students who are unable to pay.

Plan to Stimulate Innovation or Improve Student Performance

The current student performance levels in driver education are measured by the percent of students receiving a "B or Better" in the course, who are then, through permission of the Secretary of State's office, permitted to take the drivers test. Recent records of student achievement are:

B or Better in the course	
2019-2020	78%

While student success is very good, the District's goal would be to improve the percentage of students who earn a "B or Better" in the course. At the end of the 5 year waiver period, we hope to have at least 85% of our students earning a B or better in the driver education course. A larger goal would be to help decrease the number of teenage accidents and deaths as a result of improved instruction.

If the District is successful in receiving a renewal of the fee increase, while allowing for fee waivers to low income students, it will be able to maintain a reduced cost of the driver education program. This will allow the District to use those funds to promote innovations in programs for students elsewhere in the curriculum. Recently, the District added a STEM designation that students can achieve by taking courses in Math, Science, Engineering, and Technology over their high school career.

Item 5.

Description of testimony provided at public hearing:

- The number of people attending public hearing was ___ plus ___ online;
- The number people speaking in favor of the proposed modification or waiver was 1 (the Attorney for the District presented the proposal);
- The number of people speaking against the proposed modification or waiver was ___;
- No one made verbal comments during the hearing.

- No written comments were received.

Item 7.

Documentation for each of the above is submitted with the application.



2021-2022

SCHOOL CALENDAR

Dates within unshadowed boxes are days when school is closed.

Dates within grey shadowed boxes are non-attendance days for students, but are work days for Unit 5 staff.

Dates within yellow shadowed boxes are the first full day and last day of school. Last day is subject to change.

Dates within orange shadowed boxes are one hour late-start days for students.

Dates within blue shadowed boxes are for Parent-Teacher Conferences (**no student attendance**).

AUGUST 2021						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SEPTEMBER 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER 2021						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER 2021						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

DECEMBER 2021						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

JANUARY 2022						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

MARCH 2022						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL 2022						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY 2022						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE 2022						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2021-2022 School Calendar

July 5	Holiday - District Office Closed
Aug. 16, 17	Teacher Institute Days
Aug. 18	First Full Day of School
Sept. 6	Labor Day
Sept. 24 & Oct 8	NCHS & NCWHS Homecoming
Sept 24	Teacher Institute Day
Oct. 11	Indigenous People's Day
Oct 22	Parent-Teacher Conferences (No School)
Nov. 24-26	Thanksgiving Vacation
Dec. 20 - Dec 31	Winter Break
Jan. 3	Teacher Institute Day
Jan. 17	Dr. Martin Luther King's Birthday
Feb. 21	President's Day
Feb. 22	School Improvement Day(SIP)
Mar. 21-25	Spring Break
April 15	Board Holiday
April 18	School Improvement Day (SIP)
May 28	Graduation NCWHS 2 p.m. / NCHS 6 p.m.
May 30	Memorial Day
June 2	Last Day—Students half day. SIP half day.
Total Calendar Days 185 (Includes 5 Emergency Days)	

2021-2022 UNIT 5 SCHOOL CALENDAR

JULY 2021

5 Holiday ~ District Office Closed

AUGUST 2021

16, 17 Teacher Institute Days - No School

18 First Full Day of School

SEPTEMBER 2021

6 Labor Day - No School

15 One Hour Late Start Day

24 NCHS Homecoming

24 Teacher Institute Day

29 One Hour Late Start Day

OCTOBER 2021

8 NCWHS Homecoming

11 Indigenous People's Day

13 One Hour Late Start Day

15 End of 1st Grading Period (6 - 12)

22 Parent-Teacher Conferences (No School)

22 Progress Reports (K-5)

27 One Hour Late Start Day

NOVEMBER 2021

10 One Hour Late Start Day

24-26 Thanksgiving Vacation - No School

DECEMBER 2021

8 One Hour Late Start Day

17 End of 2nd Grading Period and 1st Semester (6 - 12)

17 Last Day Before Winter Break

JANUARY 2022

3 Teacher Institute – No School

4 School Resumes From Winter Break

12 One Hour Late Start Day

17 Dr. Martin Luther King's Birthday - No School

26 One Hour Late Start Day

FEBRUARY 2022

16 One Hour Late Start Day

21 President's Day - No School

22 School Improvement Day (SIP) - No School

25 Progress Reports (K - 5)

MARCH 2022

2 Kindergarten Registration

9 One Hour Late Start Day

11 End of 3rd Grading Period (6 - 12)

18 Last Day Before Spring Break

28 School resumes From Spring Break

APRIL 2022

6 One Hour Late Start Day

15 Board Holiday

18 School Improvement Day (SIP) - No School

MAY 2022

4 One Hour Late Start Day

28 Graduation NCWHS 2:00 p.m. - NCHS 6:00 p.m.

30 Memorial Day - No School

JUNE 2022

2 Last Day - Students half day. SIP half day.*

*The closing date may be earlier if all emergency days are not used.

BOARD OF EDUCATION

Barry Hitchins
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Alan Kalitzky
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Mike Trask
traskm@unit5.org—(309) 451-9557

UNIT 5 DISTRICT OFFICE

1809 West Hovey Avenue, Normal, IL 61761
Ph.: (309) 557-4000 ~ Fax: (309) 557-4501
Website: www.unit5.org ~ Email: district@unit5.org

Dr. Kristen Kendrick-Weikle, Superintendent
Michelle Lamboley, Assistant Superintendent
Martin Hickman, Chief Financial Officer
M. Curt Richardson, Attorney for District
Roger Baldwin, Director of Human Resources
Dayna Brown, Director, Communications/Community Relations
Carrie Chapman, Director, Special Education
Maureen Backe, Director, Elementary Education
Dan Lamboley Director, Secondary Education
Darrin Cooper, Director of Teaching and Learning

EAGLE ROAD RESOURCE CENTER

2022 Eagle Road, Normal, IL 61761

David Schumer, Director of Technology
Ph.: (309) 557-4015 Fax: (309) 557-4696

WAREHOUSE OFFICES

1999 Eagle Road, Normal, IL 61761

Joe Adelman, Exec. Director of Operations
Ph.: (309) 557-4436 Fax: (309) 557-4537

JoAnna Rewerts, Director of Food Service
Ph.: (309) 557-4437 Fax: (309) 557-4538

TRANSPORTATION OFFICE

Management by First Student Inc.

2000 Eagle Road, Normal, IL 61761
Ph.: (309) 557-4068 Fax: (309) 557-4530

Benjamin Elementary 557-4410
Marlys Bennington
Brigham Early Learning Center..... 557-4411
Erin O'Grady
Carlock Elementary 557-4412
Laura Delgado
Cedar Ridge Elementary 557-4413
Karah Jensen
Eugene Field Vocational Training.... 557-4440
Jane Collins
Fairview Elementary 557-4415
Gina Tenuta
Fox Creek Elementary 557-4416
Leslie Davenport
Glenn Elementary 557-4418
Cari Roop

Grove Elementary 557-4417
Sarah Edwards
Hoose Elementary 557-4414
Adam Zbrozek
Hudson Elementary 557-4419
Julia Knepler
Northpoint Elementary 557-4420
Matt Harr
Oakdale Elementary 557-4421
Elizabeth Holtz
Parkside Elementary 557-4422
Christine Ellis
Pepper Ridge Elementary 557-4423
Tina Fogal
Prairieland Elementary 557-4424
Scott Peters

Sugar Creek Elementary 557-4425
Kristina Peifer
Towanda Elementary 557-4426
Scott Vogel
Chiddix Jr. High 557-4454
Jim Allen
Evans Jr. High 557-4406
Chris McGraw
Kingsley Jr. High 557-4407
Stacie France
Parkside Jr. High 557-4408
Suzi Hesser
Normal Community High 557-4401
Trevor Chapman
Normal Community West High 557-4402
Dave Johnson

Substitutes									
Employment (R = Replacement; A = Additional; LR = Leave Replacement; RE=Reemployment)									
			Homebase		Assignment	Step	Lane	FTE	Effective
Certified									
(R) Arns, Susan			Cedar		Music	Step 1	B+0	1.0	1/4/2021
(LR) Musslewhite, Kylie			Pepper		LBS1	Step 1	B+0	1.0	1/7/2021
(R) Morgan, Lindsey			Sugar		4th Grade	Step 1	B+0	1.0	1/4/2021
(LR) Stadnik, Shannon			Sugar		3rd Grade	Step 11	M+6	1.0	1/4/2021
(LR) Meiss, Tanner			NCHS		Spanish	Step 1	B+0	1.0	1/4/2021
(LR) Rosen, Olivia			NCWHS		PE	Step 1	M+0	1.0	1/4/2021
Educational Support Personnel									
(LR) Dinges, Mary			Brigham		EOP-10mo	Step 5	Lane B	1.0	1/11/2021
(R) Grimm, Faelan			Grove		Custodian - Night	Step 0	Tier II	1.0	1/19/2021
(R) Schofield, Noah			Hudson		Para - Spec Ed	Step 1		1.0	1/12/2021
(R) McCoy, Hannah			PSE		Para - Spec Ed	Step 2		1.0	1/11/2021
(R) Borne, Tiffany			CJHS		Para - Spec Ed	Step 1		1.0	1/7/2021

(R) Hofmann, Kristi		EJHS	Para - Spec Ed	Step 1		1.0	1/13/2021
(A) Puntoni, Janet		EJHS	Para - Spec Ed	Step 1		1.0	1/12/2021
(R) Ortiz, Kevin		EJHS	Para - Spec Ed	Step 1		1.0	1/13/2021
(R) Davis, Angela		NCWHS	Custodian - Night	Step 0	Tier II	1.0	1/19/2021
(R) Gaddy, Brian		Warehouse	Special Maint-Day	Step 14	Tier I	1.0	1/15/2021
Substitutes							
Corinthia Fields							
Shannon Halm							
Abigail Kreuser							
Lavanya Kuricheti							
Ramyadevi Subbiah							12
Brad Smith							
Molly Sullivan							
Jada Taylor							
Ashley VanNote							
Viola Zaidi							
Emily Tucker							
Sarah Yoder							
Celeste Walsh							
Emily Goldrick							
Contract Revisions							
		Homebase				Revision	Effective
Certified							

<u>Educational Support Personnel</u>										
Anton, Melissa			Glenn/Healthcare Asst.			Returning from Leave				1/4/2021
Fulkerson, Charity			Prairieland/Para - Spec Ed			Planned Extended Leave				1/25/21-5/27/21
Leary, Jodi			PJHS/Para - Spec Ed			Planned Extended Leave				2/4/21-5/27/21
Information Only										
Long, Matt			NCWHS			From NCWHS/Custodian-Night to Northpoint/Custodian-Night				12/28/2020

MCLEAN COUNTY UNIT DISTRICT NO. 5
Authorization for Payment of Bills and Payrolls
December 10, 2020 through January 13, 2021

SUMMARY OF BILLS & PAYROLLS BY FUND

Fund	¹ Prepaid Bills	² Bills To Be Paid	³ Payrolls	Total
07 Flexible Benefit Plan Trust Fund	54,127.59	0.00	0.00	54,127.59
08 Unit 5 Self-Funded Insurance	1,643,621.14	0.00	0.00	1,643,621.14
10 Educational	222,722.99	610,806.85	8,436,789.61	9,270,319.45
20 Operations & Maintenance	130,575.55	247,763.48	540,913.47	919,252.50
30 Debt Service	125.83	117,805.49	0.00	117,931.32
40 Transportation	1,368,349.82	694,868.88	18,881.27	2,082,099.97
50 Social Security	0.00	0.00	213,774.20	213,774.20
51 IMRF	0.00	0.00	187,728.74	187,728.74
60 Capital Projects	31,832.58	20,939.00	0.00	52,771.58
70 Working Cash	0.00	0.00	0.00	0.00
80 Tort Immunity	68,381.56	124,667.87	20,759.12	213,808.55
90 Life Safety	78,200.00	35,690.00	0.00	113,890.00
99 Student Activity Funds ⁴	34,799.42	0.00	0.00	34,799.42
Grand Total	\$3,632,736.48	\$1,852,541.57	\$9,418,846.41	\$14,904,124.46

¹ For funds 8 through 90, these bills were paid on and between 12/10/20 and 1/12/21. Please see the "Vendor Bill Listing - PREPAID" report for details.

² These bills have not been paid yet. Please see the "Vendor Bill Listing - TO BE PAID" report for details.

³ Please see the "Payroll Fund Totals" report for details.

⁴ These bills will always be listed as "prepaid" and include bills paid on the date of the last Board meeting. This is to ensure that all payments are captured for reporting purposes. For this report, these bills were paid on and between 12/9/20 and 1/12/21. Please see the Student Activity Funds section of the "Vendor Bill Listing - PREPAID" and the "Vendor Bill Listing - PREPAID - SA" report for details. The Student Activity Funds totals on these reports will equal the Student Activity Funds total on this summary.

ATTEST:

I do certify that the Board of Education has reviewed and authorized the payment of bills and payrolls in the amount of \$14,904,124.46.

 Amy Roser, President, Board of Education

 Date

 Kelly Pyle, Secretary, Board of Education

 Date

CUSD No. 5, McLean and Woodford Counties, Illinois

Payroll Fund Totals

Fiscal Year: 2020-2021

Pay Cycle:	Pay Period:	Start Date:	End Date:	Pay Date:
Certified - Semi	110	12/01/2020	12/15/2020	12/15/2020
Certified - Semi	111	12/01/2020	12/15/2020	12/15/2020
Certified - Semi	120	12/16/2020	12/31/2020	12/30/2020
Certified - Semi	121	12/16/2020	12/31/2020	12/30/2020
Certified - Semi	122	12/16/2020	12/31/2020	01/04/2021
Classified - Semi	110	12/01/2020	12/15/2020	12/15/2020
Classified - Semi	111	12/01/2020	12/15/2020	12/15/2020
Classified - Semi	112	12/01/2020	12/15/2020	12/15/2020
Classified - Semi	120	12/16/2020	12/31/2020	12/30/2020
Classified - Semi	121	12/16/2020	12/31/2020	12/30/2020
Classified - Semi	122	12/16/2020	12/31/2020	01/04/2021

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
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Certified - Semi - Period Number: 110

10	2,953,025.99	0.00	134,413.37	334,916.00	3,422,355.36
50	0.00	41,018.24	0.00	0.00	41,018.24
80	634.50	0.00	24.01	0.00	658.51
Period Total:	\$2,953,660.49	\$41,018.24	\$134,437.38	\$334,916.00	\$3,464,032.11

Certified - Semi - Period Number: 120

10	2,975,777.64	0.00	135,262.28	334,916.00	3,445,955.92
50	0.00	41,337.20	0.00	0.00	41,337.20
Period Total:	\$2,975,777.64	\$41,337.20	\$135,262.28	\$334,916.00	\$3,487,293.12

Classified - Semi - Period Number: 110

10	645,563.96	0.00	0.00	154,196.25	799,760.21
20	250,710.92	0.00	0.00	2,383.50	253,094.42
40	7,999.42	0.00	0.00	1,562.50	9,561.92
50	0.00	65,491.19	0.00	0.00	65,491.19
51	0.00	0.00	94,506.04	0.00	94,506.04
80	9,144.88	0.00	0.00	1,113.50	10,258.38
Period Total:	\$913,419.18	\$65,491.19	\$94,506.04	\$159,255.75	\$1,232,672.16

Classified - Semi - Period Number: 120

10	598,659.68	0.00	0.00	153,883.75	752,543.43
20	247,505.09	0.00	0.00	2,383.50	249,888.59
40	7,756.85	0.00	0.00	1,562.50	9,319.35
50	0.00	62,044.79	0.00	0.00	62,044.79
51	0.00	0.00	89,083.44	0.00	89,083.44
80	8,728.73	0.00	0.00	1,113.50	9,842.23
Period Total:	\$862,650.35	\$62,044.79	\$89,083.44	\$158,943.25	\$1,172,721.83

Certified - Semi - Period Number: 111

10	6,385.00	0.00	0.00	0.00	6,385.00
50	0.00	488.51	0.00	0.00	488.51
Period Total:	\$6,385.00	\$488.51	\$0.00	\$0.00	\$6,873.51

Classified - Semi - Period Number: 111

FUND	GROSS	FICA	RETIREMENT	BENEFITS	TOTALS
10	876.48	0.00	0.00	0.00	876.48
20	35,523.84	0.00	0.00	0.00	35,523.84
50	0.00	2,784.62	0.00	0.00	2,784.62
51	0.00	0.00	3,741.89	0.00	3,741.89
Period Total:	\$36,400.32	\$2,784.62	\$3,741.89	\$0.00	\$42,926.83

Classified - Semi - Period Number: 112

10	1,540.85	0.00	0.00	0.00	1,540.85
20	927.12	0.00	0.00	0.00	927.12
50	0.00	188.79	0.00	0.00	188.79
51	0.00	0.00	190.34	0.00	190.34
Period Total:	\$2,467.97	\$188.79	\$190.34	\$0.00	\$2,847.10

Certified - Semi - Period Number: 121

10	2,717.00	0.00	0.00	0.00	2,717.00
50	0.00	207.84	0.00	0.00	207.84
Period Total:	\$2,717.00	\$207.84	\$0.00	\$0.00	\$2,924.84

Classified - Semi - Period Number: 121

10	537.24	0.00	0.00	0.00	537.24
50	0.00	41.10	0.00	0.00	41.10
51	0.00	0.00	55.23	0.00	55.23
Period Total:	\$537.24	\$41.10	\$55.23	\$0.00	\$633.57

Certified - Semi - Period Number: 122

10	4,050.50	0.00	67.62	0.00	4,118.12
50	0.00	58.74	0.00	0.00	58.74
Period Total:	\$4,050.50	\$58.74	\$67.62	\$0.00	\$4,176.86

Classified - Semi - Period Number: 122

20	1,479.50	0.00	0.00	0.00	1,479.50
50	0.00	113.18	0.00	0.00	113.18
51	0.00	0.00	151.80	0.00	151.80
Period Total:	\$1,479.50	\$113.18	\$151.80	\$0.00	\$1,744.48

Grand Totals:	\$7,759,545.19	\$213,774.20	\$457,496.02	\$988,031.00	\$9,418,846.41
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End of Report

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
2080 MEDIA, INC.	1362	0	44479	1/12/2021	2,500.00
2080 MEDIA, INC. Total					2,500.00
Ace Hardware	574048/5	2102334	242428	12/16/2020	15.29
	572257	2100163	242428	12/16/2020	28.04
Ace Hardware Total					43.33
Adams, Julie	HOURS 11/20	2102354	242429	12/16/2020	90.75
Adams, Julie Total					90.75
Alexander, William	FOOD SERV BAL	0	242430	12/16/2020	25.05
Alexander, William Total					25.05
Alzheimer Foudation Of America	V904447	0	13973	12/16/2020	-
	V123394	0	13969	12/16/2020	20.00
Alzheimer Foudation Of America Total					20.00
Amazon	1X3H-KLH3-WFH7	2102378	242431	12/16/2020	71.24
Amazon Total					71.24
American Red Cross	22316836	0	44480	1/12/2021	38.00
American Red Cross Total					38.00
Anderson's Outdoor Sports Turf	4932	0	44470	1/7/2021	593.75
Anderson's Outdoor Sports Turf Total					593.75
Aplington, Mary	NIOS	0	44460	12/17/2020	200.00
Aplington, Mary Total					200.00
Baby Fold	V249370	0	2523	1/6/2021	43.96
Baby Fold Total					43.96
Barnes & Noble Booksellers	V57869	0	44461	12/17/2020	207.85
Barnes & Noble Booksellers Total					207.85
Beer, Julia Renee	V657284	0	23368	1/12/2021	47.99
Beer, Julia Renee Total					47.99
Benik Corporation	702443	2102383	242432	12/16/2020	11.00
Benik Corporation Total					11.00
Bennett Electronics	31947	2102311	242433	12/16/2020	770.00
	31949	2102312	242433	12/16/2020	140.00
	31951	2102313	242433	12/16/2020	220.00
Bennett Electronics Total					1,130.00
Bensko, Josie Dee	V131084	0	5630	12/10/2020	41.20
	REIMB HYVEE	2102343	242434	12/16/2020	11.25
Bensko, Josie Dee Total					52.45
Bierbaum, John	Inv #22828	0	44481	1/12/2021	44.00
	Mock Trial reimb	0	44462	12/17/2020	187.06
Bierbaum, John Total					231.06
Blick Art Materials	4.83122E+13	2101707	242435	12/16/2020	281.87
Blick Art Materials Total					281.87
Bloomington High School	Speech Tournament	0	44882	12/16/2020	125.00
Bloomington High School Total					125.00

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Blue Cross Blue Shield Of Illinois	V30574	0	0 (blank)		408,274.19
	V399746	0	0 (blank)		230,830.03
	V929668	0	0 (blank)		304,704.92
	V740917	0	0 (blank)		315,663.43
	V719936	0	0 (blank)		367,665.72
Blue Cross Blue Shield Of Illinois Total					1,627,138.29
Boehm, Kimberley Ruth	V672386	0	23359	12/16/2020	13.95
Boehm, Kimberley Ruth Total					13.95
BSN Sports	NW invoices	0	44471	1/7/2021	1,270.92
	3 INVs	0	44883	12/16/2020	202.28
	911019978	2102345	242436	12/16/2020	437.40
	91794784	2102351	242436	12/16/2020	60.27
BSN Sports Total					1,970.87
Butler, Alicia	V389171	0	4838	12/14/2020	110.98
Butler, Alicia Total					110.98
Capitol Group	S2034212.001	2102320	242437	12/16/2020	4.99
	S2026806.001	2102319	242437	12/16/2020	266.15
Capitol Group Total					271.14
Carey, Kathleen Susan	V790676	0	23360	12/16/2020	49.38
Carey, Kathleen Susan Total					49.38
Carter, Kory	TRAVEL NOV 20	0	242438	12/16/2020	41.92
Carter, Kory Total					41.92
Carter, Matthew A	V926281	0	2524	1/6/2021	21.70
Carter, Matthew A Total					21.70
Casey's Garden Center	392723/392724	0	6068	1/8/2021	100.00
	V530651	0	3935	12/23/2020	70.00
Casey's Garden Center Total					170.00
Cavinder, Heather	V26241	0	2527	1/8/2021	24.50
Cavinder, Heather Total					24.50
CCMSI	0097168-IN	0	0 (blank)		52,671.91
CCMSI Total					52,671.91
Central Hydraulics, Inc.	PREPAY 8432	2102377	242439	12/16/2020	4,570.00
Central Hydraulics, Inc. Total					4,570.00
Chaddock	1120081618	2102357	242440	12/16/2020	10,054.32
Chaddock Total					10,054.32
Change Academy Lake Of The Ozarks	INV020471	2102355	242441	12/16/2020	909.30
Change Academy Lake Of The Ozarks Total					909.30
Chapman, Trevor Michael	Reimb Starbucks card	0	44903	1/7/2021	100.00
	Christmas gifts	0	44884	12/16/2020	1,251.00
	Office staff pizza	0	44884	12/16/2020	109.15
Chapman, Trevor Michael Total					1,460.15
Chestnut Health Systems	MISC-21-075	2102360	242442	12/16/2020	1,507.00
	MISC-21-076	2102361	242442	12/16/2020	1,703.00

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Chestnut Health Systems	MISC-21-043	2101448	242442	12/16/2020	1,149.00	
	MISC-21-042	2101450	242442	12/16/2020	1,179.00	
Chestnut Health Systems Total					5,538.00	
Chiddix Junior High School	REIM ACT FUND 11/22	2102308	242443	12/16/2020	149.98	
Chiddix Junior High School Total					149.98	
Comcast Business	FAMILY BILLG 11/22	2102309	242444	12/16/2020	75.95	
Comcast Business Total					75.95	
Confidential On-Site Paper Shreddin		113795	0	44482	1/12/2021	65.52
	(Rev) 111329		0	44472	1/7/2021	109.41
		112993	0	44444	12/15/2020	65.52
		113383	2102344	242445	12/16/2020	62.40
Confidential On-Site Paper Shreddin Total					302.85	
Corn Belt Energy Corporation	ELECTRIC BILL 12/10		0	242446	12/16/2020	93,423.53
Corn Belt Energy Corporation Total					93,423.53	
Coyle, Cynthia Marie	V630199		0	20935	12/18/2020	25.00
Coyle, Cynthia Marie Total					25.00	
CreditBox.com, L.L.C	V582770		0	9165988	12/15/2020	9.13
CreditBox.com, L.L.C Total					9.13	
Crescent Electric Supply Co	S508531095.001	2102329	242447	12/16/2020	159.90	
Crescent Electric Supply Co Total					159.90	
Culligan Water Conditioning		67338	0	6069	1/8/2021	9.50
	V366037		0	2743	12/15/2020	18.80
		66955	0	6065	12/15/2020	47.30
	V536586		0	5633	12/17/2020	34.40
Culligan Water Conditioning Total					110.00	
Daugherty, Jacob	Speech Judge 12/12		0	44896	12/18/2020	50.00
Daugherty, Jacob Total					50.00	
Denny's Doughnuts & Bakery	V221859		0	6244	12/15/2020	35.00
	V706768		0	2510	12/14/2020	7.99
Denny's Doughnuts & Bakery Total					42.99	
Dillon, Lynn Marie	V559183		0	3936	12/23/2020	175.00
Dillon, Lynn Marie Total					175.00	
Don Owen Tire Service, Inc		2.8058E+11	2102337	242448	12/16/2020	515.50
Don Owen Tire Service, Inc Total					515.50	
Dressler-Brown, Stacy	Rev-tournament judge		0	44445	12/15/2020	150.00
Dressler-Brown, Stacy Total					150.00	
Egan, Paula	V672023		0	23364	1/8/2021	29.98
Egan, Paula Total					29.98	
Emerick, Drew Mathew	TRAVEL NOV 20		0	242449	12/16/2020	31.63
Emerick, Drew Mathew Total					31.63	
Engler Callaway Baasten & Sraga, LLC		27349	2102386	242450	12/16/2020	69.00
Engler Callaway Baasten & Sraga, LLC Total					69.00	

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Evans Junior High School PTO	V727535	0	5634	12/17/2020	70.00	
Evans Junior High School PTO Total					70.00	
Ewell Educational Services	284-11482	0	44463	12/17/2020	120.00	
Ewell Educational Services Total					120.00	
Fastenal Company	ILBLM439136	2102322	242451	12/16/2020	345.79	
Fastenal Company Total					345.79	
Fastsigns	458-29236	0	44483	1/12/2021	70.00	
	458-29310	0	44483	1/12/2021	199.66	
	458-29254	0	44446	12/15/2020	60.00	
Fastsigns Total					329.66	
Fillingham, Kari Lyn	V544353	0	5043	1/11/2021	100.00	
Fillingham, Kari Lyn Total					100.00	
First Student		11701022	2102371	242452	12/16/2020	436,410.46
		11701033	2102372	242452	12/16/2020	785,638.43
		11701013	2102373	242452	12/16/2020	144,444.51
First Student Total					1,366,493.40	
Five Star Water	V459957	0	2522	12/18/2020	32.20	
	V832499	0	2511	12/14/2020	42.30	
	V475013	0	1359	12/16/2020	6.84	
Five Star Water Total					81.34	
Follett Book Fairs	736650F	2101688	242453	12/16/2020	601.20	
Follett Book Fairs Total					601.20	
Forget Me Not Flowers	V556815	0	4839	12/14/2020	59.99	
	V364742	0	4843	1/7/2021	108.98	
Forget Me Not Flowers Total					168.97	
Fox Creek Elementary School	V669262	0	4975	12/14/2020	70.00	
Fox Creek Elementary School Total					70.00	
Freeman, Tracy	Rev- SS Dept	0	44447	12/15/2020	49.98	
	REIMB CONF EXP 12/4	0	242454	12/16/2020	175.00	
Freeman, Tracy Total					224.98	
Further	V862804	0	0 (blank)		5,042.64	
	V697216	0	0 (blank)		3,617.64	
	15561487	0	0 (blank)		67.00	
Further Total					8,727.28	
Galesburg Sewing Center		3336	2101686	242455	12/16/2020	1,122.85
Galesburg Sewing Center Total					1,122.85	
Garman, Katelynn Elizabeth	V758388	0	23365	1/8/2021	34.90	
Garman, Katelynn Elizabeth Total					34.90	
Gerike, Abigail R	V727184	0	2747	12/15/2020	216.78	
Gerike, Abigail R Total					216.78	
Ghrist, Tracie Nicole	TRAVEL DEC 20	0	242456	12/16/2020	38.58	
Ghrist, Tracie Nicole Total					38.58	
GivSCO Construction Company	APP3-PROJ 20.116	2102394	242457	12/16/2020	31,832.58	

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Givisco Construction Company Total					31,832.58
Glatt, Daniel A	TRAVEL NOV 20	0	242458	12/16/2020	111.78
Glatt, Daniel A Total					111.78
Goben, Denise L	V208030	0	23358	12/14/2020	80.00
Goben, Denise L Total					80.00
Goeken, Kory	REF REG FEES	0	242459	12/16/2020	170.00
Goeken, Kory Total					170.00
Gordon Food Service, Inc	11 INVS 12/02-12/10	2102381	242460	12/16/2020	29,913.25
Gordon Food Service, Inc Total					29,913.25
Grainger Parts Operations Ww Graing	9724820387	2102368	242461	12/16/2020	84.60
Grainger Parts Operations Ww Graing Total					84.60
Grove Elementary PTO	Pie Sale Profit	0	44885	12/16/2020	474.20
Grove Elementary PTO Total					474.20
Grubbs, Farrah	V181392	0	9352	1/11/2021	28.97
Grubbs, Farrah Total					28.97
Hafermann, Tera L	Reimb 12-17-20	0	44464	12/17/2020	32.81
Hafermann, Tera L Total					32.81
Hanson, Lori Ann	V359920	0	5101	12/18/2020	200.00
	V137706	0	5100	12/14/2020	62.54
	REIMB USPS 10/09	2101757	242462	12/16/2020	12.60
Hanson, Lori Ann Total					275.14
Hartke, Colleen K	V871273	0	23366	1/8/2021	56.72
Hartke, Colleen K Total					56.72
Higby, Valerie Maria	(Rev) - FL supplies	0	44465	12/17/2020	51.49
Higby, Valerie Maria Total					51.49
Hinshaw, Rachel	V809154	0	23363	12/18/2020	133.94
Hinshaw, Rachel Total					133.94
Hoder, Matthew	Golf reimb	0	44466	12/17/2020	275.00
Hoder, Matthew Total					275.00
Hodges Loizzi Eisenhammer Rodick &	50471	2102325	242463	12/16/2020	4,534.68
Hodges Loizzi Eisenhammer Rodick & Total					4,534.68
Holland, Anita	V423992	0	13977	1/11/2021	20.00
	V371693	0	13974	12/16/2020	-
	V696314	0	13970	12/16/2020	118.50
Holland, Anita Total					138.50
Hopper, Daniele	V430445	0	23361	12/16/2020	9.99
Hopper, Daniele Total					9.99
Hucal, Heather Lynn	V870998	0	2517	12/18/2020	40.00
Hucal, Heather Lynn Total					40.00
Hudak, Robert	Rev-tournament judge	0	44448	12/15/2020	150.00
Hudak, Robert Total					150.00

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Hughes, Kathy E	#116	0	44473	1/7/2021	176.50	
Hughes, Kathy E Total					176.50	
IAVAT	45515, 45530	0	44467	12/17/2020	45.00	
IAVAT Total					45.00	
Ictm Mathematics Contest	ICTM Math Contest	0	44886	12/16/2020	150.00	
Ictm Mathematics Contest Total					150.00	
Iesa Illinois Elementary School Asn	Speech	0	20932	12/15/2020	35.00	
Iesa Illinois Elementary School Asn Total					35.00	
Illini Supply Inc		12975	2102376	242464	12/16/2020	3,083.65
Illini Supply Inc Total					3,083.65	
Illinois FBLA	GN2020	0	44887	12/16/2020	40.00	
Illinois FBLA Total					40.00	
Illinois Mock Trial Coaches Association	Tournament	0	44449	12/15/2020	50.00	
Illinois Mock Trial Coaches Association Total					50.00	
Image Market	V822944	2101964	44904	1/7/2021	401.55	
Image Market Total					401.55	
Imagine Learning, Inc.		186976	2102389	242465	12/16/2020	8,312.50
Imagine Learning, Inc. Total					8,312.50	
Interstate All Battery Center		1.9004E+12	2102317	242466	12/16/2020	117.00
Interstate All Battery Center Total					117.00	
Intl Thought Leaders Network, LLC	PJHS NOV VOF	2102390	242467	12/16/2020	15,000.00	
Intl Thought Leaders Network, LLC Total					15,000.00	
Jensen, Karrah	V121971	0	2518	12/18/2020	69.00	
Jensen, Karrah Total					69.00	
Jerome, Ruth H	V358715	0	5635	12/17/2020	67.95	
Jerome, Ruth H Total					67.95	
Johns, Sara Lyn	V887829	0	2519	12/18/2020	50.00	
Johns, Sara Lyn Total					50.00	
Johnson Controls Fire Protection Lp		87303892	2102366	242468	12/16/2020	1,140.00
Johnson Controls Fire Protection Lp Total					1,140.00	
Johnson, David	Water	0	44474	1/7/2021	25.00	
Johnson, David Total					25.00	
Johnstone Supply	8 INV 10/28-12/02	2102331	242469	12/16/2020	3,126.02	
Johnstone Supply Total					3,126.02	
Kagy, Tara M	V814320	0	9349	12/17/2020	9.00	
Kagy, Tara M Total					9.00	
Kelley, Elizabeth Ann	REIM SUPPLS 10/29-	2102387	242470	12/16/2020	67.57	
Kelley, Elizabeth Ann Total					67.57	
Kemmerer Village	TUITION SEP 20	2101449	242471	12/16/2020	5,554.29	

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Kemmerer Village Total					5,554.29
Kessinger, Susan	TRAVEL DEC 20	0	242472	12/16/2020	123.97
Kessinger, Susan Total					123.97
Kirby Risk Corporation	S111238261.001	2102323	242473	12/16/2020	105.85
Kirby Risk Corporation Total					105.85
Kone Inc	959729650	2102339	242474	12/16/2020	875.07
Kone Inc Total					875.07
Konopasek, Christine Marie	Varsity christmas	0	44905	1/7/2021	103.95
	Ornaments	0	44905	1/7/2021	11.98
Konopasek, Christine Marie Total					115.93
Krispy Kreme	V490902	0	2515	12/15/2020	229.75
	V336422	0	2512	12/14/2020	303.27
Krispy Kreme Total					533.02
Kumar, Arun	Cash Raffle winner	0	44888	12/16/2020	500.00
Kumar, Arun Total					500.00
Leathers, Amanda	REIMB REG. FEES	0	242475	12/16/2020	130.00
Leathers, Amanda Total					130.00
Lemenager, Paige	Reimburse for stamps	0	44484	1/12/2021	49.50
Lemenager, Paige Total					49.50
Leverton, Doris	V137201	0	13978	1/11/2021	20.00
	V187932	0	13975	12/16/2020	(0.00)
	V983902	0	13975	12/16/2020	-
	V328308	0	13971	12/16/2020	29.13
	V531639	0	13971	12/16/2020	59.99
Leverton, Doris Total					109.12
Lincoln Prairie Behavioral Health C	021-14825	2102358	242476	12/16/2020	400.00
	2021-14814	2102359	242476	12/16/2020	200.00
Lincoln Prairie Behavioral Health C Total					600.00
Lord, Michele	(Rev) FL dept stamps	0	44468	12/17/2020	21.00
Lord, Michele Total					21.00
Luginbuhl, Benjamin	Postage	0	44906	1/7/2021	81.38
	Gift-Jeff C.	0	44897	12/18/2020	105.95
Luginbuhl, Benjamin Total					187.33
Madison Co. Regional Ofc Of Ed.	11-2020-5	2102352	242477	12/16/2020	1,125.00
Madison Co. Regional Ofc Of Ed. Total					1,125.00
Magers, Megan	FOOD SERV BAL	0	242478	12/16/2020	31.55
Magers, Megan Total					31.55
Manning, Amy	Prize reimb	0	44889	12/16/2020	1,345.88
Manning, Amy Total					1,345.88
Martin-Boyd, Kimberly	REIMB TRAVEL 11/17	0	242479	12/16/2020	74.52
Martin-Boyd, Kimberly Total					74.52
Martinez, Katharina	REIMB TRAVEL 10/30	0	242480	12/16/2020	11.04

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Martinez, Katharina	REIMB TRAVEL 11/17	0	242480	12/16/2020	12.42	
Martinez, Katharina Total					23.46	
Maurer, Nicole L	Reimb trim & supply	0	44907	1/7/2021	558.42	
	Reimb Adhesive	0	44907	1/7/2021	422.50	
	Floor/wall trim	0	44898	12/18/2020	780.44	
	Painting Supplies-1	0	44898	12/18/2020	29.92	
	Painting supplies	0	44890	12/16/2020	1,015.07	
	PT conf membership	0	44890	12/16/2020	50.00	
Maurer, Nicole L Total					2,856.35	
Mccart, Mario	Rev-tournament judge	0	44450	12/15/2020	225.00	
Mccart, Mario Total					225.00	
McLean Co Unit Dist No 5	V417629	0	13979	1/11/2021	225.00	
	V594433	0	1536	1/12/2021	(0.00)	
	V374595	0	2525	1/6/2021	50.00	
	V301216	0	3937	12/23/2020	29.86	
	V421779	0	5636	12/17/2020	41.66	
	V26180	0	1536	1/12/2021	-	
	V120933	0	4976	12/17/2020	104.94	
	V292485	0	0 (blank)		1,105.00	
	V813411	0	20928	12/11/2020	116.09	
McLean Co Unit Dist No 5 Total					1,672.55	
Menards Lumber	V898752	0	23367	1/8/2021	110.07	
	4-INVS, 11/21-11/30	2102332	242481	12/16/2020	199.61	
		31521	2100165	242481	12/16/2020	20.64
Menards Lumber Total					330.32	
Mercer, Karen Jane	V238089	0	9350	12/17/2020	50.00	
	V285732	0	9348	12/14/2020	100.00	
Mercer, Karen Jane Total					150.00	
Michel, Jennifer	V670314	0	1780	12/11/2020	180.00	
Michel, Jennifer Total					180.00	
Mid-Illinois Mechanical, Inc	8551-IN	2102364	242482	12/16/2020	27,400.00	
	8550-IN	2102365	242482	12/16/2020	27,400.00	
Mid-Illinois Mechanical, Inc Total					54,800.00	
Midwest Equipment li	502039, 499273	2102336	242483	12/16/2020	52.95	
Midwest Equipment li Total					52.95	
Midwest Fiber Inc		300880	2102367	242484	12/16/2020	495.00
Midwest Fiber Inc Total					495.00	
Miglin, Katherine Marie	V435558	0	5637	12/17/2020	77.50	
Miglin, Katherine Marie Total					77.50	
Minerva Promotions	V435939	0	1779	12/10/2020	459.00	
		188663	0	44908	1/7/2021	261.00
	S87364	0	44891	12/16/2020	177.00	
Minerva Promotions Total					897.00	
Modglin, Margaret Kathleen	REIMB TRAVEL 09/28	0	242485	12/16/2020	10.35	
	REIMB TRAVEL 10/26	0	242485	12/16/2020	15.53	
	REIMB TRAVEL 11/09	0	242485	12/16/2020	10.35	
Modglin, Margaret Kathleen Total					36.23	

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Moore, Raven	Speech Judge 12/12	0	44899	12/18/2020	50.00
Moore, Raven Total					50.00
Morneau Shepell Limited	1319067	0	7257	1/8/2021	7,755.57
Morneau Shepell Limited Total					7,755.57
Motion Industries, Inc	2-INV5, 10/29-11/25	2102333	242486	12/16/2020	5.82
Motion Industries, Inc Total					5.82
NAMI Mid Central Illinois	V887665	0	13976	12/16/2020	-
	V872478	0	13972	12/16/2020	10.00
NAMI Mid Central Illinois Total					10.00
Nelco	7092764 RI	2101823	242487	12/16/2020	2,264.26
Nelco Total					2,264.26
Nicor Gas	GAS BILLING 12/2-8	0	242488	12/16/2020	716.90
Nicor Gas Total					716.90
Niemerg, Nicholas	Rev-tournament judge	0	44451	12/15/2020	225.00
Niemerg, Nicholas Total					225.00
Niles West High School	Mock trial Invaiaon	0	44900	12/18/2020	25.00
Niles West High School Total					25.00
Normal Community High School	Rev - Speech (12-20)	0	44452	12/15/2020	75.00
Normal Community High School Total					75.00
Normal Gadgets	40378	2102338	242489	12/16/2020	89.95
Normal Gadgets Total					89.95
OSF OCCUPATIONAL HEALTH	102382-00	2102340	242490	12/16/2020	249.00
OSF OCCUPATIONAL HEALTH Total					249.00
Otto Baum Co. Inc	APL-1,PROJ.20-21-036	2102393	242491	12/16/2020	23,400.00
Otto Baum Co. Inc Total					23,400.00
Pacey, Patricia Arlene	V959421	0	4840	12/14/2020	18.99
Pacey, Patricia Arlene Total					18.99
Parkside Junior High School	REIMB ACT FUND 12/08	2102375	242492	12/16/2020	1,907.15
Parkside Junior High School Total					1,907.15
Parts Depot	251041	2102315	242493	12/16/2020	52.99
Parts Depot Total					52.99
Parts Town, LLC	25815965	2102321	242494	12/16/2020	335.70
Parts Town, LLC Total					335.70
Payne, Catherine L	V497188	0	9351	12/17/2020	33.96
Payne, Catherine L Total					33.96
Pendleton, Tara D	SK2020-1	0	44901	12/18/2020	(0.00)
	SK2020	0	44892	12/16/2020	385.86
Pendleton, Tara D Total					385.86
Peoria Co Reg.Ofc Ed.	BILLING - 12/3	2102384	242495	12/16/2020	245.00
	OT-HB TUITION 12/3	2102385	242495	12/16/2020	245.00

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Peoria Co Reg.Ofc Ed. Total					490.00
Petersen, Vanessa Marie	V438640	0	2516	12/15/2020	60.00
Petersen, Vanessa Marie Total					60.00
Prairie Signs	56542	2102388	242496	12/16/2020	7,395.00
Prairie Signs Total					7,395.00
Praxair Distribution Inc	6.02726E+15	2102327	242497	12/16/2020	221.18
Praxair Distribution Inc Total					221.18
PrideStaff Companies	301350709	2102369	242498	12/16/2020	806.40
PrideStaff Companies Total					806.40
Ptc Fast	JBDZHF	2102363	242499	12/16/2020	50.00
Ptc Fast Total					50.00
Puritan Springs	V600700	0	4841	12/14/2020	23.76
	12/31/2020	0	44485	1/12/2021	12.00
	1274737 (Jan 21)	0	44475	1/7/2021	17.00
	V859981	0	4844	1/7/2021	31.51
	Normal West 12-14-20	0	44453	12/15/2020	33.10
Puritan Springs Total					117.37
Quattro, Tracy	2034	0	6066	12/15/2020	49.00
Quattro, Tracy Total					49.00
Quill Corporation	(Rev) 13019864	0	44486	1/12/2021	77.57
	13061368	0	44476	1/7/2021	11.58
	(rev) Normal West HS	0	44469	12/17/2020	89.15
Quill Corporation Total					178.30
Raley, Shanna	REIMB LUNCH ACT BLN	0	242500	12/16/2020	40.00
Raley, Shanna Total					40.00
RevTrak	V258602	0	0 (blank)		3,726.81
RevTrak Total					3,726.81
Richwoods High School	Rev - Speech contest	0	44454	12/15/2020	100.00
Richwoods High School Total					100.00
Rogers, Heather V	V167198	0	2513	12/14/2020	37.71
Rogers, Heather V Total					37.71
Roop, Cari Elizabeth	V942164	0	6067	12/15/2020	89.94
Roop, Cari Elizabeth Total					89.94
Roop, Jennifer L	V602213	0	2520	12/18/2020	15.00
Roop, Jennifer L Total					15.00
Rosel, Joseph R	REIMB CONF FEES	0	242501	12/16/2020	80.00
Rosel, Joseph R Total					80.00
Sam's Club	V299158	0	2514	12/15/2020	100.00
Sam's Club Total					100.00
Sarver, Michael S	V289714	0	20933	12/15/2020	100.00
	V308512	0	20929	12/11/2020	75.00
Sarver, Michael S Total					175.00

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Schermann, April M	969312625-21619	0	44477	1/7/2021	350.00
	Coding prizes	0	44477	1/7/2021	413.01
	Softball reimb	0	44455	12/15/2020	909.35
Schermann, April M Total					1,672.36
Schertz, Suzanne Marie	V723324	0	3938	12/23/2020	230.03
Schertz, Suzanne Marie Total					230.03
School Specialty	3.08104E+11	2100600	242502	12/16/2020	1,359.14
School Specialty Total					1,359.14
Schroen, Staci Nicole	REIMB TRAVEL 11/30	0	242503	12/16/2020	26.45
Schroen, Staci Nicole Total					26.45
Schwamberger, Mark	Cash Raffle winner	0	44893	12/16/2020	100.00
Schwamberger, Mark Total					100.00
Scott, Robert W	REIMB TRAVEL 11/17	0	242504	12/16/2020	55.37
Scott, Robert W Total					55.37
Select Screen Prints	56332	0	20934	12/15/2020	190.00
	V623470	0	1360	12/16/2020	1,607.00
	56421	0	44487	1/12/2021	500.75
Select Screen Prints Total					2,297.75
Shaw, Sarah E	Rev-tournament judge	0	44456	12/15/2020	225.00
Shaw, Sarah E Total					225.00
Shoemaker, Bayleigh	HOURS 11/30-12/2	2102353	242505	12/16/2020	212.50
Shoemaker, Bayleigh Total					212.50
Shotts, Mystee	REIMB REG. FEES	0	242506	12/16/2020	130.00
Shotts, Mystee Total					130.00
Siebenthal, Melissa A	REIMB JW PEPPER	2102316	242507	12/16/2020	316.00
Siebenthal, Melissa A Total					316.00
Skilondz, Allison	REIMB REG. FEES	0	242508	12/16/2020	130.00
Skilondz, Allison Total					130.00
Speech Ease	Tournament	0	44902	12/18/2020	150.00
	Rev - 1708	0	44457	12/15/2020	125.00
Speech Ease Total					275.00
Springfield Electric	S6701777.001	2102328	242509	12/16/2020	237.31
Springfield Electric Total					237.31
Sprint	828343387-054	0	242510	12/16/2020	2,569.64
Sprint Total					2,569.64
Stack, Erin Jane	V541546	0	20936	12/18/2020	50.00
Stack, Erin Jane Total					50.00
Stahmer, Jeremy	V315193	0	20930	12/11/2020	22.09
Stahmer, Jeremy Total					22.09
Stalter, Angela S	V447413	0	20937	12/18/2020	30.00
Stalter, Angela S Total					30.00

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Stanczak, Connie J	V873392	0	4845	1/7/2021	160.99	
Stanczak, Connie J Total					160.99	
Stevens, Lori Joann	REIMB TRAVEL 10/21	0	242511	12/16/2020	60.38	
Stevens, Lori Joann Total					60.38	
Stewart, Kimberly Sue	REIMB TRAVEL 12/9	0	242512	12/16/2020	14.21	
Stewart, Kimberly Sue Total					14.21	
Stillwell, Tonya	REIMB TRAVEL 11/30	0	242513	12/16/2020	30.48	
Stillwell, Tonya Total					30.48	
STORAGE EXPRESS		7387	0	44488	1/12/2021	54.00
	Unit: 315-232		0	44458	12/15/2020	54.00
STORAGE EXPRESS Total					108.00	
Stricklin, Julie Cristine	V582073	0	0 (blank)		105.00	
Stricklin, Julie Cristine Total					105.00	
Stuczynski, Victoria Lynn	V115871	0	5631	12/10/2020	54.99	
Stuczynski, Victoria Lynn Total					54.99	
Synchrony Bank Amazon	V222912	0	23362	12/16/2020	396.60	
Synchrony Bank Amazon Total					396.60	
TASC	V355449	0	0 (blank)		26,702.71	
	V778499	0	0 (blank)		27,424.88	
TASC Total					54,127.59	
The Music Shoppe, Inc	(Rev) 2989217	0	44489	1/12/2021	12.00	
	2990063	2102374	242514	12/16/2020	173.00	
The Music Shoppe, Inc Total					185.00	
The Omni Group	2010-7601	2102392	242515	12/16/2020	42.00	
The Omni Group Total					42.00	
Thoennes, Lisa	HOURS 11/30-12/04	2102356	242516	12/16/2020	2,275.00	
Thoennes, Lisa Total					2,275.00	
Thomas, Amber Nicole	V465755	0	2746	12/15/2020	50.00	
Thomas, Amber Nicole Total					50.00	
Thomson, Judy	Cash Raffle winner	0	44894	12/16/2020	250.00	
Thomson, Judy Total					250.00	
Tippett, Mark	V17479	0	13980	1/11/2021	17.99	
Tippett, Mark Total					17.99	
Topping, Elizabeth	V610984	0	20938	12/18/2020	74.45	
Topping, Elizabeth Total					74.45	
Touchtone Communications		1115840	0	242517	12/16/2020	523.88
Touchtone Communications Total					523.88	
Town Of Normal Water Dept.	WATER BILL - 12/9/20	0	242518	12/16/2020	18,531.83	
Town Of Normal Water Dept. Total					18,531.83	
Tuggle, Lenora	V462795	0	20931	12/11/2020	89.25	

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Tuggle, Lenora Total					89.25
Twork, Kayleigh Ann	V878414	0	2521	12/18/2020	30.00
Twork, Kayleigh Ann Total					30.00
U.S. Postal Service	V362590	0	23369	1/12/2021	345.00
U.S. Postal Service Total					345.00
UMB BANK TRUST FEE DEPT	804245	2102370	242519	12/16/2020	125.83
UMB BANK TRUST FEE DEPT Total					125.83
Unit 5 Music Parents	Donation-Matched	0	44909	1/7/2021	2,000.00
Unit 5 Music Parents Total					2,000.00
VCNA Prairie LLC	889810950	2102318	242520	12/16/2020	1,250.40
VCNA Prairie LLC Total					1,250.40
Vincent, Susan Anne	V308222	0	23370	1/12/2021	141.07
	REIMB SUPPLIES 12/5	2102342	242521	12/16/2020	108.07
Vincent, Susan Anne Total					249.14
Visa Businesscard Commerce Bank	STM-BENNINGTON 12/15	0	0	1/11/2021	(437.85)
	STMT-S.HESSER 12/15	0	0	1/11/2021	(173.54)
	STMT-M.HICKMAN 12/15	2102567	0	1/11/2021	340.00
	STMT-OGRADY 12/15	2102572	0	1/11/2021	285.00
	STMT-L.DELGADO 12/15	2102419	0	1/11/2021	233.84
	STMT-G.TENUTA 12/15	2102430	0	1/11/2021	50.00
	STMT-C.ROOP 12/15	2102432	0	1/11/2021	975.72
	STMT-A.ZBROZEK 12/15	2102475	0	1/11/2021	978.84
	STMT-C.MCGRAW 12/15	2102437	0	1/11/2021	1,150.51
	STMT-D.CURBY 12/15	2102438	0	1/11/2021	747.96
	STMT-J.ALLEN 12/15	2102414	0	1/11/2021	183.77
	STMT-S.FRANCE 12/15	2102416	0	1/11/2021	50.00
	STMT-T.CHAPMAN 12/15	2102450	0	1/11/2021	4,377.57
	STMT-T.WILSON 12/15	2102434	0	1/11/2021	306.25
	STMT-T.VERDERY 12/15	2102435	0	1/11/2021	23.33
	STM-DV.JOHNSON 12/15	2102440	0	1/11/2021	2,098.68
	STMT-J.COLLINS 12/15	2102420	0	1/11/2021	8,266.59
	STMT-J.KNEPLER 12/15	2102447	0	1/11/2021	104.94
	STMT-E.HOLTZ 12/15	2102601	0	1/11/2021	55.00
	STMT-T.FOGAL 12/15	2102531	0	1/11/2021	18.69
	STMT-S.PETERS 12/15	2102480	0	1/11/2021	60.87
	STMT-DAVENPORT 12/15	2102444	0	1/11/2021	295.07
	STMT-S.EDWARDS 12/15	2102474	0	1/11/2021	592.83
	STMT-C.ELLIS 12/15	2102501	0	1/11/2021	1,871.59
	STMT-K.JENSEN 12/15	2102502	0	1/11/2021	214.33
	STMT-J.ADELMAN 12/15	2102476	0	1/11/2021	1,109.69
	STMT-J.REWERTS 12/15	2102471	0	1/11/2021	442.34
	STMT-M.STANLEY 12/15	2102446	0	1/11/2021	1,791.52
	STMT-R.BALDWIN 12/15	2102565	0	1/11/2021	712.46
	STMT-K.WEIKLE 12/15	2102418	0	1/11/2021	225.79
	STMT-D.BROWN 12/15	2102448	0	1/11/2021	458.95
	STM-RICHARDSON 12/15	2102449	0	1/11/2021	282.96
	STM-LAMBOLEY 1-12/15	2102563	0	1/11/2021	525.16
	STM-D.LAMBOLEY 12/15	2102417	0	1/11/2021	633.94
	STMT-C.CHAPMAN 12/15	2102484	0	1/11/2021	3,961.51
	STM-M.LAMBOLEY 12/15	2102558	0	1/11/2021	4,631.46
	STMT-ROMAGNOLI 12/15	2102415	0	1/11/2021	1,878.70
	STM-PENNINGTON 12/15	2102431	0	1/11/2021	1,264.93

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Visa Businesscard Commerce Bank	STMT-E.OGRADY 11/16	2102173	0	12/10/2020	387.64
	STMT-L.DELGADO 11/16	2102113	0	12/10/2020	1,112.20
	STMT-G.TENUTA 11/16	2102142	0	12/10/2020	900.49
	STMT-C.ROOP 11/16	2102159	0	12/10/2020	214.11
	STMT-A.ZBROZEK 11/16	2102160	0	12/10/2020	668.60
	STMT-D.CURBY 11/16	2102125	0	12/10/2020	273.69
	STM-SPRINGWOOD 11/16	2102126	0	12/10/2020	65.45
	STMT-C.MCGRAW 11/16	2102127	0	12/10/2020	1,961.62
	STMT-J.ADELMAN 11/16	2102112	0	12/10/2020	214.08
	STMT-S.HESSER 11/16	2102277	0	12/10/2020	1,474.72
	STMT-S.FRANCE 11/16	2102123	0	12/10/2020	836.93
	STMT-S.RILEY 11/16	2102185	0	12/10/2020	161.62
	STMT-T.CHAPMAN 11/16	2102151	0	12/10/2020	5,712.35
	STMT-BERGMANN 11/16	2102305	0	12/10/2020	337.49
	STMT-L.THOMAS1 11/16	2102349	0	12/10/2020	496.60
	STMT-L.THOMAS 11/16	2102350	0	12/10/2020	106.37
	STMT-T.VERDERY 11/16	2102130	0	12/10/2020	311.95
	STMT-W.TEMPLLES 11/16	2102158	0	12/10/2020	780.17
	STM-DV.JOHNSON 11/16	2102161	0	12/10/2020	6,604.26
	STMT-J.COLLINS 11/16	2102122	0	12/10/2020	4,529.78
	STMT-J.KNEPLER 11/16	2102172	0	12/10/2020	322.90
	STMT-E.HOLTZ 11/16	2102129	0	12/10/2020	1,160.00
	STMT-K.PIEFER 11/16	2102144	0	12/10/2020	437.22
	STMT-T.FOGAL 11/16	2102247	0	12/10/2020	1,231.41
	STMT-S.PETERS 11/16	2102286	0	12/10/2020	515.90
	STMT-DAVEPORT 11/16	2102128	0	12/10/2020	116.75
	STMT-S.EDWARDS 11/16	2102248	0	12/10/2020	1,594.82
	STMT-C.ELLIS 11/16	2102124	0	12/10/2020	1,929.72
	STMT-K.JENSEN 11/16	2102303	0	12/10/2020	495.62
	SMT-BENNINGTON 11/16	2102279	0	12/10/2020	1,045.53
	STM-J.ADELMAN. 11/16	2102264	0	12/10/2020	392.15
	STMT-J.REWERTS 11/16	2102175	0	12/10/2020	397.73
	STMT-STANLEY 1-11/16	2102240	0	12/10/2020	10,586.72
	STMT-R.BALDWIN 11/16	2102131	0	12/10/2020	577.05
	STMT-K.WEIKLE 11/16	2102114	0	12/10/2020	271.87
	STMT-C.CHAPMAN 11/16	2102252	0	12/10/2020	125.24
	STMT-LAMBOLEY2 11/16	2102284	0	12/10/2020	2,312.24
	STM-RICHARDSON 11/16	2102304	0	12/10/2020	717.96
	STMT-D.BROWN 11/16	2102326	0	12/10/2020	5,100.68
	STMT-M.BACKE 11/16	2102140	0	12/10/2020	1,101.40
	STM-ROMAGNOLI. 11/16	2102141	0	12/10/2020	328.93
	STMT-LAMBOLEY 11/16	2102285	0	12/10/2020	600.00
	STM-D.LAMBOLEY 11/16	2102121	0	12/10/2020	1,957.11
	STMT-STANLEY 11/16	2102187	0	12/10/2020	3,455.43
	STMT-LAMBOLEY1 11/16	2102283	0	12/10/2020	3,036.98
STM-ROMAGNOLI 11/16	2102150	0	12/10/2020	832.13	
STM-PENNINGTON 11/16	2102153	0	12/10/2020	2,374.98	
STM-C.CHAPMAN1 11/16	2102280	0	12/10/2020	5,431.69	
Visa Businesscard Commerce Bank Total					116,189.68
Wade, Candace	REIMB REG. FEES	0	242522	12/16/2020	110.93
Wade, Candace Total					110.93
Wagoner, Andrea	Rev-tournament judge	0	44459	12/15/2020	225.00
Wagoner, Andrea Total					225.00
Walker, Jeanna L	V522381	0	4842	12/14/2020	154.55
Walker, Jeanna L Total					154.55

Expenditure Summary Report

From Date: 12/10/2020
To Date: 1/12/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Watts Copy Systems, Inc.	28334100	2102391	242523	12/16/2020	1,263.91
Watts Copy Systems, Inc. Total					1,263.91
Weakly, Shelly	V440212	0	44478	1/7/2021	97.41
Weakly, Shelly Total					97.41
Wehmeyer Wood, Candice Joe	V261882	0	5632	12/10/2020	400.00
Wehmeyer Wood, Candice Joe Total					400.00
Wheeler, Nickey E	REIMB CLOTHING ALWN	2102335	242524	12/16/2020	170.80
Wheeler, Nickey E Total					170.80
Wiist, Breanna	REIMB CONF FEES	0	242525	12/16/2020	175.00
Wiist, Breanna Total					175.00
Williams, Maleah	Speech tourn 11/6/20	0	44895	12/16/2020	50.00
Williams, Maleah Total					50.00
Winsupply	313936 01	2102330	242526	12/16/2020	1,028.40
Winsupply Total					1,028.40
Yaklich, Megan Kathryn	V836588	0	2526	1/6/2021	50.00
Yaklich, Megan Kathryn Total					50.00
Young, Wendy Marie	V642833	0	1361	1/12/2021	84.98
Young, Wendy Marie Total					84.98
Ywca	STEP STONES 2020-21	2102341	242527	12/16/2020	10,000.00
Ywca Total					10,000.00
Grand Total					3,630,803.83

Expenditure Summary Report

From Date: 12/10/2020
 To Date: 1/12/2021

Fund	Amount
07	54,127.59
08	1,643,621.14
10	222,722.99
20	130,575.55
30	125.83
40	1,368,349.82
60	31,832.58
80	68,381.56
90	78,200.00
99	32,866.77
Grand Total	3,630,803.83

Expenditure Summary Report

From Date: 12/9/2020
To Date: 12/9/2020

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Autism Society Of Illinois	V784572	0	13966	12/9/2020	-
Autism Society Of Illinois Total					-
IDTA	V677211	0	18983	12/9/2020	200.00
IDTA Total					200.00
Minerva Promotions	I89508	0	13967	12/9/2020	246.50
	I89509	0	13967	12/9/2020	448.00
	I89510	0	13967	12/9/2020	408.00
Minerva Promotions Total					1,102.50
Stamp Fulfillment Services	V709711	0	13968	12/9/2020	630.15
Stamp Fulfillment Services Total					630.15
Grand Total					1,932.65

Expenditure Summary Report

From Date: 12/9/2020
To Date: 12/9/2020

Fund	Amount
99	1,932.65
Grand Total	1,932.65

Expenditure Summary Report

From Date: 1/13/2021
To Date: 1/13/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
8 To 18 Media	INV-002557	2102436	242528	1/13/2021	350.00
8 To 18 Media Total					350.00
Ace Hardware	20 INV 11/11- 01/06	2100163	242529	1/13/2021	479.77
	2 INVS 12/17	2102458	242529	1/13/2021	141.18
	574051/5	2102426	242529	1/13/2021	39.57
Ace Hardware Total					660.52
Acoustical Solutions	127941	2102079	242530	1/13/2021	4,706.88
Acoustical Solutions Total					4,706.88
Adams, Julie	HOURS DEC 20	2102485	242531	1/13/2021	106.00
Adams, Julie Total					106.00
Alpha Baking Co., Inc.	STMT 12/31/20	2102527	242532	1/13/2021	698.30
Alpha Baking Co., Inc. Total					698.30
Alsene, Lauren Judith	REIMB TRAVEL 11/30	0	242533	1/13/2021	41.92
Alsene, Lauren Judith Total					41.92
Amazon Capital Services	1YJL-HTCN-1M37	2102573	242534	1/13/2021	111.45
	1JHY-1J4Q-FM9R	2102528	242534	1/13/2021	659.80
	1YTG-64C6-4V6V	2102529	242534	1/13/2021	178.74
	191D-9NHN-M7WV	2102401	242534	1/13/2021	7.79
	1KfV-WF4Q-NJ9V	2102380	242534	1/13/2021	171.17
	1LKN-MTVD-H4V7	2102399	242534	1/13/2021	21.08
Amazon Capital Services Total					1,150.03
American Pest Control	262953	2100246	242535	1/13/2021	1,080.00
American Pest Control Total					1,080.00
Arthur J. Gallagher	3688360	2102520	242536	1/13/2021	35,000.00
Arthur J. Gallagher Total					35,000.00
Baby Fold	12860	2102547	242537	1/13/2021	17,550.12
	12846	2102549	242537	1/13/2021	23,400.16
	12823	2102550	242537	1/13/2021	33,555.62
	12785	2102548	242537	1/13/2021	23,968.30
	12802	2102551	242537	1/13/2021	29,250.20
Baby Fold Total					127,724.40
Bennett Electronics	31987	2102149	242538	1/13/2021	86,711.00
Bennett Electronics Total					86,711.00
Bennington, Marlys	TRAVEL NOV 20	0	242539	1/13/2021	16.50
	TRAVEL DEC 20	0	242539	1/13/2021	6.50
Bennington, Marlys Total					23.00
Biggs, Chelsie	FOOD SERV BAL	0	242540	1/13/2021	147.35
Biggs, Chelsie Total					147.35
Bill's Key & Lock Shop	6 INVS 7/13-12/11	2102597	242541	1/13/2021	148.69
	156052	2102463	242541	1/13/2021	7.76
Bill's Key & Lock Shop Total					156.45
Blick Art Materials	5 INVS 11/6-1/08	2101858	242542	1/13/2021	590.69
Blick Art Materials Total					590.69
Bobcat Of Peoria	02-46687	2102467	242543	1/13/2021	350.00

Expenditure Summary Report

From Date: 1/13/2021
To Date: 1/13/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Bobcat Of Peoria Total					350.00	
Bosquez, Nathaniel J	TRAVEL DEC 20	0	242544	1/13/2021	135.70	
Bosquez, Nathaniel J Total					135.70	
Bovenkerk, Bradley Alan	REIMB INKSPOT	2102085	242545	1/13/2021	75.00	
Bovenkerk, Bradley Alan Total					75.00	
Brown, Dayna Robyn	REIM JASONS DELI	2102472	242546	1/13/2021	125.00	
Brown, Dayna Robyn Total					125.00	
Bruce, Mollie A	TRAVEL DEC 20	0	242547	1/13/2021	75.21	
Bruce, Mollie A Total					75.21	
Bumper To Bumper	2 INVS 12/01	2100164	242548	1/13/2021	31.13	
	5 INVS 11/23-30	2100164	242548	1/13/2021	455.95	
Bumper To Bumper Total					487.08	
Bushue Background Screening	3INVS 12/31/20	2102505	242549	1/13/2021	773.00	
Bushue Background Screening Total					773.00	
Bushue Human Resources, Inc.		9539	2102521	242550	1/13/2021	11,760.00
Bushue Human Resources, Inc. Total					11,760.00	
Capitol Group	S2038800.001	2102537	242551	1/13/2021	223.64	
Capitol Group Total					223.64	
Carlock Water Operations	BILL 12/31/20	0	242553	1/13/2021	125.46	
Carlock Water Operations Total					125.46	
Carl's Pro Band Instrument Repair		292	2102496	242552	1/13/2021	210.00
Carl's Pro Band Instrument Repair Total					210.00	
Carlton, Wendy	REG FEE REFUND	0	242554	1/13/2021	192.00	
Carlton, Wendy Total					192.00	
Casey's Garden Center		397865	2102524	242555	1/13/2021	50.00
Casey's Garden Center Total					50.00	
Cdw Computer Centers, Inc	ZR00157685	2102509	242556	1/13/2021	3,148.56	
Cdw Computer Centers, Inc Total					3,148.56	
Central Catholic High School	REIMB ALTLAS INV	2102530	242557	1/13/2021	67.94	
Central Catholic High School Total					67.94	
Central Illinois Trucks Inc	2 INVS 12/23	2102536	242558	1/13/2021	1,351.10	
Central Illinois Trucks Inc Total					1,351.10	
Chaddock		1220081618	2102553	242559	1/13/2021	15,174.65
Chaddock Total					15,174.65	
Change Academy Lake Of The Ozarks	INV-021811	2102546	242560	1/13/2021	3,273.48	
Change Academy Lake Of The Ozarks Total					3,273.48	
Chapman, Trevor Michael	TRAVEL DEC 20	0	242561	1/13/2021	46.46	
	REIMB AMAZON 9/14	2101189	242561	1/13/2021	105.89	
Chapman, Trevor Michael Total					152.35	
Chestnut Health Systems	MISC2-21-092	2102544	242562	1/13/2021	3,720.00	

Expenditure Summary Report

From Date: 1/13/2021
To Date: 1/13/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Chestnut Health Systems	MISC-21-091	2102545	242562	1/13/2021	2,835.00
Chestnut Health Systems Total					6,555.00
Chiddix Junior High School	REIM ACT FUND 12/11	2102456	242563	1/13/2021	13.95
	REIMB ACT FUND 11/5-	2102455	242563	1/13/2021	169.70
	REIM ACT FUND 11/17-	2102454	242563	1/13/2021	79.92
Chiddix Junior High School Total					263.57
Cintas Corporation #396	STMT 12/31/20	2100236	242564	1/13/2021	2,399.77
Cintas Corporation #396 Total					2,399.77
City of Bloomington	WATER 11/17-12/10/20	0	242565	1/13/2021	4,371.54
City of Bloomington Total					4,371.54
Clayton Holdings, LLC 1	4335	2102625	242566	1/13/2021	117,555.49
Clayton Holdings, LLC 1 Total					117,555.49
Clean The Uniform Company	4 INVS 12/08-12/29	2100162	242567	1/13/2021	202.16
Clean The Uniform Company Total					202.16
Confidential On-Site Paper Shreddin	113845	0	242568	1/13/2021	104.00
	113036	2102408	242568	1/13/2021	60.32
	112243	0	242568	1/13/2021	132.97
	110559	0	242568	1/13/2021	140.30
Confidential On-Site Paper Shreddin Total					437.59
Connor Co	7 INVS 12/7-12/29	2102592	242569	1/13/2021	1,267.05
Connor Co Total					1,267.05
Conrad Sheet Metal Co	61169	2102583	242570	1/13/2021	404.00
Conrad Sheet Metal Co Total					404.00
Contract Paper Group, Inc.	43008070001	2102362	242571	1/13/2021	19,504.80
Contract Paper Group, Inc. Total					19,504.80
Creative Metal Works	4407	2102608	242572	1/13/2021	91.00
Creative Metal Works Total					91.00
Crescent Electric Supply Co	4 INVS 12/10-30	2102584	242573	1/13/2021	153.80
Crescent Electric Supply Co Total					153.80
Culligan Water Conditioning	67353	0	242574	1/13/2021	7.50
Culligan Water Conditioning Total					7.50
Cummins Sales And Service	Q1-31472	2102461	242575	1/13/2021	20.76
Cummins Sales And Service Total					20.76
Cunningham Children's Home	5460	2102412	242576	1/13/2021	4,409.46
Cunningham Children's Home Total					4,409.46
Developing Melodies	1031	2102490	242577	1/13/2021	1,825.00
Developing Melodies Total					1,825.00
Drach, Cheryl	REG FEE REFUND	0	242578	1/13/2021	20.60
Drach, Cheryl Total					20.60
Dubiel, Ivette	2020003-77-7	2102453	242579	1/13/2021	2,375.00
Dubiel, Ivette Total					2,375.00

Expenditure Summary Report

From Date: 1/13/2021
To Date: 1/13/2021

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Dubrava, Cheryl Ann	TRAVEL DEC 20	0	242580	1/13/2021	10.70
Dubrava, Cheryl Ann Total					10.70
Edwards, Sara	FOOD SERV BAL	0	242581	1/13/2021	41.60
Edwards, Sara Total					41.60
Emberson, Matthew David	REIMB ETSY	2102421	242582	1/13/2021	98.00
Emberson, Matthew David Total					98.00
Evergreen Fs	15982	2102469	242583	1/13/2021	772.20
Evergreen Fs Total					772.20
Expert Chemical & Supply Inc.	8558323	2102510	242584	1/13/2021	20,456.25
Expert Chemical & Supply Inc. Total					20,456.25
Fedex	7-216-19655	0	242585	1/13/2021	106.25
	7-209-38539	2102451	242585	1/13/2021	70.72
Fedex Total					176.97
First Student, Inc.	11706178	2102630	242586	1/13/2021	629,755.25
First Student, Inc. Total					629,755.25
Follett Book Fairs	762550F	2101622	242587	1/13/2021	877.28
	767953F	2101824	242587	1/13/2021	821.83
	761545,545A & 545F	2101613	242587	1/13/2021	907.62
Follett Book Fairs Total					2,606.73
Frontier 1	BILLING - 12/13/20	0	242588	1/13/2021	6,684.80
Frontier 1 Total					6,684.80
Galesburg Sewing Center	3350	2101328	242589	1/13/2021	1,495.00
Galesburg Sewing Center Total					1,495.00
Getz Fire Equipment Company	I1-790271	2102586	242590	1/13/2021	300.20
	17 INVS 12/21-12/27	2102559	242590	1/13/2021	5,367.10
Getz Fire Equipment Company Total					5,667.30
GIMKIT	3B244809-0001	2102617	242591	1/13/2021	1,000.00
GIMKIT Total					1,000.00
Gordon Food Service, Inc	10 INVS 12/11-12/18	2102523	242592	1/13/2021	13,639.78
Gordon Food Service, Inc Total					13,639.78
Grainger Parts Operations Ww Graing	5 INVS 12/09-28	2102581	242593	1/13/2021	538.09
	9719008477	2102612	242593	1/13/2021	695.82
Grainger Parts Operations Ww Graing Total					1,233.91
Hasty, Kelly	REG FEE REFUND	0	242594	1/13/2021	100.00
Hasty, Kelly Total					100.00
Hawkins, Inc.	4.84014E+13	2102569	242595	1/13/2021	1,147.36
Hawkins, Inc. Total					1,147.36
Health Alliance Medical Plans	446808	2102518	242596	1/13/2021	72,565.00
Health Alliance Medical Plans Total					72,565.00
Heartland Community College	C0404, C032700	2102626	242597	1/13/2021	3,000.00
Heartland Community College Total					3,000.00

Expenditure Summary Report

From Date: 1/13/2021
To Date: 1/13/2021

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Heller Ford	2 INVS 12/21	2102535	242598	1/13/2021	560.29
Heller Ford Total					560.29
Heritage Food Service Group, Inc.	6815129-IN	2102607	242599	1/13/2021	467.44
Heritage Food Service Group, Inc. Total					467.44
Higby, Daniel L	REIMB WIX.COM	2102422	242600	1/13/2021	108.00
Higby, Daniel L Total					108.00
Holley, Tyra Michael	TRAVEL DEC 20	0	242601	1/13/2021	140.42
Holley, Tyra Michael Total					140.42
Hopper, Daniele A	REIMB SCHNUCKS	2102404	242602	1/13/2021	7.58
Hopper, Daniele A Total					7.58
Huber, Julie Ann	TRAVEL DEC 20	0	242603	1/13/2021	32.48
Huber, Julie Ann Total					32.48
Hudson Municipal Water	BILLING 12/17/20	0	242604	1/13/2021	30.81
Hudson Municipal Water Total					30.81
Hursey, Elisa	REG FEE REFUND	0	242605	1/13/2021	18.10
Hursey, Elisa Total					18.10
Ideal Environmental Engineering, In	58256	2102590	242606	1/13/2021	3,653.75
Ideal Environmental Engineering, In Total					3,653.75
Illinois Network Of Child Care Reso	2811	2102492	242607	1/13/2021	415.00
Illinois Network Of Child Care Reso Total					415.00
Illinois OIL Marketing Equipment, I	7098	2102538	242608	1/13/2021	1,285.00
Illinois OIL Marketing Equipment, I Total					1,285.00
Interstate All Battery Center	1.9004E+12	2102609	242609	1/13/2021	24.95
	1.9004E+12	2102577	242609	1/13/2021	234.00
	2 INVS 8/7-8/14	2102561	242609	1/13/2021	143.90
Interstate All Battery Center Total					402.85
Iron Mountain	DGJM543	2102591	242610	1/13/2021	2,574.43
Iron Mountain Total					2,574.43
Ixl Learning	S395689	2102442	242611	1/13/2021	990.00
Ixl Learning Total					990.00
J W Pepper & Sons Incorp	2 INVS 01/07	2102604	242612	1/13/2021	190.00
J W Pepper & Sons Incorp Total					190.00
Johnson Controls Fire Protection Lp	4 INVS 12/09-12/17	2102578	242613	1/13/2021	4,976.00
	87357811	2102585	242613	1/13/2021	905.00
	3 INVS 12/01	2102576	242613	1/13/2021	54,893.20
Johnson Controls Fire Protection Lp Total					60,774.20
JOHNSON MECHANICAL SERVICES, INC.	134882	2102593	242614	1/13/2021	412.49
JOHNSON MECHANICAL SERVICES, INC. Total					412.49
Johnstone Supply	14 INV 10/22-12/18	2102582	242615	1/13/2021	2,441.33
Johnstone Supply Total					2,441.33
Keen Tile, Inc	52232, 52334	2102600	242616	1/13/2021	150.87

Expenditure Summary Report

From Date: 1/13/2021
To Date: 1/13/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Keen Tile, Inc Total					150.87
Kelley, Elizabeth Ann	TRVEL DEC 20	0	242617	1/13/2021	188.77
Kelley, Elizabeth Ann Total					188.77
Kemmerer Village	BILL- TUITION DEC 20	2102602	242618	1/13/2021	3,702.86
Kemmerer Village Total					3,702.86
Ken's OIL Service, Inc.	5 INVS 11/5-12/30	2102540	242619	1/13/2021	34,468.11
	3 INVS 9/3-12/11	2102424	242619	1/13/2021	9,379.83
Ken's OIL Service, Inc. Total					43,847.94
Kingsley Junior High School	REIM ACT ACCT 9/12-	2102532	242620	1/13/2021	868.05
Kingsley Junior High School Total					868.05
Knollenberg, Holly N	TRAVEL DEC 20	0	242621	1/13/2021	29.61
Knollenberg, Holly N Total					29.61
Koenig Body & Equipment	3 INVS 10/17-23	2102428	242622	1/13/2021	3,827.00
Koenig Body & Equipment Total					3,827.00
Kone Inc	5 INVS 12/09-12/22	2102588	242623	1/13/2021	11,947.00
Kone Inc Total					11,947.00
Lee Enterprises - Central II	97111-1	2102525	242624	1/13/2021	151.68
Lee Enterprises - Central II Total					151.68
Lincoln Prairie Behavioral Health C	2021-14886	2102406	242625	1/13/2021	350.00
	2021-14905	2102407	242625	1/13/2021	200.00
	2021-14837	2102483	242625	1/13/2021	300.00
Lincoln Prairie Behavioral Health C Total					850.00
Linden Oaks Tutoring Services	INV-MC-5	2102488	242626	1/13/2021	499.20
Linden Oaks Tutoring Services Total					499.20
Luginbuhl, Benjamin	REIMB -MUSIC 1/11	2102628	242627	1/13/2021	157.50
Luginbuhl, Benjamin Total					157.50
M7 Solutions	1217	2102562	242628	1/13/2021	2,998.00
M7 Solutions Total					2,998.00
Mann Tami	REIMB REG FEES	0	242629	1/13/2021	37.50
Mann Tami Total					37.50
Mathis-Kelley Const Supply Co	051318, 054292	2102595	242630	1/13/2021	562.49
Mathis-Kelley Const Supply Co Total					562.49
Mc Graw-Hill School Ed Holdings, LI	1.1571E+11	2102439	242631	1/13/2021	399.60
Mc Graw-Hill School Ed Holdings, LI Total					399.60
McLean Co.Chamber Of Commerce	60143	2102507	242632	1/13/2021	385.00
McLean Co.Chamber Of Commerce Total					385.00
McLean County Asphalt Co, Inc	61544	2102468	242633	1/13/2021	132.31
McLean County Asphalt Co, Inc Total					132.31
Menards Lumber	32-INVS, 7/25-12/31	2100165	242634	1/13/2021	1,990.97
	5-INVS, 12/17-12/31	2100165	242634	1/13/2021	239.78
	6-INVS, 12/1-12/09	2100165	242634	1/13/2021	599.24

Expenditure Summary Report

From Date: 1/13/2021
To Date: 1/13/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Menards Lumber	4-INVS, 12/1-12/07	2102457	242634	1/13/2021	260.06
	30720496	2102479	242635	1/13/2021	81.61
	35182	2102423	242636	1/13/2021	75.48
Menards Lumber Total					3,247.14
Merritt, Bobbie J	REIMB TRAVEL 12/04	0	242637	1/13/2021	14.61
Merritt, Bobbie J Total					14.61
Meyer, Damon	REIMB TRAVEL 12/31	0	242638	1/13/2021	82.80
Meyer, Damon Total					82.80
Midamerican Energy	ELECTRIC 12/21/20	0	242639	1/13/2021	51,604.35
Midamerican Energy Total					51,604.35
Middleton Associates Inc	INV-2,PROJ.24082318	2102477	242640	1/13/2021	35,690.00
	INV-1,PROJ.24422319	2102478	242640	1/13/2021	20,939.00
Middleton Associates Inc Total					56,629.00
Miller Janitor Supply Co.	101633-00	2102541	242641	1/13/2021	1,187.84
Miller Janitor Supply Co. Total					1,187.84
Moore, Burlinda	REIMB TRAVEL 11/16	0	242642	1/13/2021	43.70
Moore, Burlinda Total					43.70
My Binding.Com	492909	2102324	242643	1/13/2021	234.00
My Binding.Com Total					234.00
MyFleetCenter.com	3-INVS, 12/7-12/21	2102552	242644	1/13/2021	210.72
MyFleetCenter.com Total					210.72
Neff by Jostens	V841093	2102526	242645	1/13/2021	1,121.75
Neff by Jostens Total					1,121.75
Negwer Materials Inc	NOR-5093107-00	2102598	242646	1/13/2021	138.00
Negwer Materials Inc Total					138.00
Nicor Gas	BILL GAS 01/06	0	242647	1/13/2021	44.25
	GAS BILL 1/03-1/05	0	242647	1/13/2021	1,323.96
	GAS BILL 12/14-27	0	242647	1/13/2021	1,017.19
Nicor Gas Total					2,385.40
Normal Community West High School	REIMB ACT FUND 12/02	2102072	242648	1/13/2021	7,374.38
Normal Community West High School Total					7,374.38
Normal Gadgets	40562	2102564	242649	1/13/2021	69.95
	40488	2102575	242649	1/13/2021	129.95
Normal Gadgets Total					199.90
Nybakke Vacuum Shop, Inc	121720-5	2102571	242650	1/13/2021	29.98
Nybakke Vacuum Shop, Inc Total					29.98
Oconomowoc Developmental Training	532578, 532579	2102493	242651	1/13/2021	35,044.54
Oconomowoc Developmental Training Total					35,044.54
OSF OCCUPATIONAL HEALTH	102381-00	2102574	242652	1/13/2021	1,185.00
OSF OCCUPATIONAL HEALTH Total					1,185.00
Palmer, Elisa L	REIMB TRAVEL 11/24	0	242653	1/13/2021	13.69
	REIMB TRAVEL 12/08	0	242653	1/13/2021	17.37

Expenditure Summary Report

From Date: 1/13/2021
To Date: 1/13/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount	
Palmer, Elisa L Total					31.06	
Pavilion	MCLEAN-1223	2102554	242654	1/13/2021	594.00	
	MCLEAN1214	2102486	242654	1/13/2021	462.00	
Pavilion Total					1,056.00	
Piercy Auto Body		15062	2102515	242655	1/13/2021	429.05
		14933	2102560	242655	1/13/2021	2,111.85
Piercy Auto Body Total					2,540.90	
Plattner, Heather Paullin	REIMB TRAVEL 12/17	0	242656	1/13/2021	122.02	
	REIMB TPT 12/12	2102409	242656	1/13/2021	38.19	
Plattner, Heather Paullin Total					160.21	
Poindexter, Lynne	3667, 3673	2102506	242657	1/13/2021	240.00	
Poindexter, Lynne Total					240.00	
Postmaster Of Towanda	ANNUAL BOX FEE	2102533	242658	1/13/2021	216.00	
Postmaster Of Towanda Total					216.00	
Pough, Eric Deionte	REIMB MENARDS 12/14	2102504	242659	1/13/2021	17.99	
Pough, Eric Deionte Total					17.99	
Prairie Farms Dairy Inc	STMT-DEC 2020	2102556	242660	1/13/2021	14,652.77	
Prairie Farms Dairy Inc Total					14,652.77	
Praxair Distribution Inc	3-INVS, 12/22-12/29	2102603	242661	1/13/2021	330.68	
	60810357	2102539	242661	1/13/2021	103.05	
Praxair Distribution Inc Total					433.73	
PrideStaff Companies	3-INVS, 12/20-1/03	2102566	242662	1/13/2021	1,451.52	
	301352606	2102473	242662	1/13/2021	806.40	
PrideStaff Companies Total					2,257.92	
Principal Life Insurance-Sbd Grand	STMT-JAN 21	2102516	242663	1/13/2021	5,166.89	
Principal Life Insurance-Sbd Grand Total					5,166.89	
Quadient Finance USA, Inc.	STMT-12/20/20	0	242664	1/13/2021	1,500.00	
	Acct#-6863	2102443	242664	1/13/2021	4,685.03	
Quadient Finance USA, Inc. Total					6,185.03	
Quality Truck Equipment	0102P46976	2102425	242665	1/13/2021	49.80	
	010P46911	2102465	242665	1/13/2021	607.00	
Quality Truck Equipment Total					656.80	
Regional Office Of Education #17	4002100068	2102557	242666	1/13/2021	34,500.00	
	4002100039	2102499	242666	1/13/2021	21,340.00	
	1002100285	2102497	242666	1/13/2021	15,222.30	
	4002100062	2102498	242666	1/13/2021	34,556.99	
Regional Office Of Education #17 Total					105,619.29	
Republic Services - #368	0368-000980269	2100247	242667	1/13/2021	5,286.58	
	0368-000980269.	2102542	242667	1/13/2021	475.00	
Republic Services - #368 Total					5,761.58	
Rogers Supply Company Inc	BL010295	2102611	242668	1/13/2021	27.93	
Rogers Supply Company Inc Total					27.93	
Rosa Educational Consulting, Inc.	ROSA568	2102403	242669	1/13/2021	2,000.00	

Expenditure Summary Report

From Date: 1/13/2021
To Date: 1/13/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Rosa Educational Consulting, Inc. Total					2,000.00
Rugged Protection, Inc.	5337	2102382	242670	1/13/2021	3,909.00
Rugged Protection, Inc. Total					3,909.00
Rutledge, Kelly	REIMB TRAVEL 12/18	0	242671	1/13/2021	13.11
Rutledge, Kelly Total					13.11
Ruyle, Hilary L	REIMB TRAVEL 12/15	0	242672	1/13/2021	54.86
	REIMB - HYVEE	2102452	242672	1/13/2021	75.00
Ruyle, Hilary L Total					129.86
S & S Builders Hardware Co	5-INV5, 10/23-12/21	2102599	242673	1/13/2021	2,740.00
S & S Builders Hardware Co Total					2,740.00
Sam's Club 3	STMT-11/9-12/08	2102413	242674	1/13/2021	416.43
Sam's Club 3 Total					416.43
Savvas Learning Company LLC	6800255728	2102445	242675	1/13/2021	1,574.10
Savvas Learning Company LLC Total					1,574.10
School Specialty	3.08104E+11	2102310	242676	1/13/2021	1,803.60
School Specialty Total					1,803.60
Schroen, Staci Nicole	REIMB TRAVEL 12/16	0	242677	1/13/2021	16.96
Schroen, Staci Nicole Total					16.96
Scott, Robert W	REIMB TRAVEL 12/14	0	242678	1/13/2021	6.15
Scott, Robert W Total					6.15
Select Screen Prints	56333	2102400	242679	1/13/2021	416.00
Select Screen Prints Total					416.00
Sheppelman, Dawn Demlow	REIMB TRAVEL 12/18	0	242680	1/13/2021	25.88
Sheppelman, Dawn Demlow Total					25.88
Sherwin Williams Company	4-INV5, 12/8-1/5	2102580	242681	1/13/2021	1,818.63
	5-INV5, 12/17-12/31	2102543	242681	1/13/2021	887.61
	6553-6, 5971-2	2102460	242681	1/13/2021	185.01
	6421-6	2102610	242681	1/13/2021	348.53
Sherwin Williams Company Total					3,239.78
Short, Wendy	REIMB REG. FEES	0	242682	1/13/2021	142.50
Short, Wendy Total					142.50
Siebenthal, Melissa A	REIMB -JW PEPPER	2102627	242683	1/13/2021	531.00
Siebenthal, Melissa A Total					531.00
Specialized Education Of Illinois	INV-106072	2102491	242684	1/13/2021	1,044.24
	INV-105985	2102482	242684	1/13/2021	57,718.43
Specialized Education Of Illinois Total					58,762.67
Spencer, Lori	REIMB AMAZON 10/04	2102500	242685	1/13/2021	188.97
Spencer, Lori Total					188.97
Springfield Electric	2-INV5, 12/11-12/16	2102587	242686	1/13/2021	1,018.90
Springfield Electric Total					1,018.90
Sprint	828343387-052	0	242687	1/13/2021	7,219.23

Expenditure Summary Report

From Date: 1/13/2021
To Date: 1/13/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Sprint Total					7,219.23
Stalets, Amanda	INV - #092	2102624	242688	1/13/2021	375.00
Stalets, Amanda Total					375.00
Starcrest Cleaners 1	20345-40103	2102495	242689	1/13/2021	545.34
Starcrest Cleaners 1 Total					545.34
State Of Il-State Fire Marshall	3-INVS, 12/22/20	2102555	242690	1/13/2021	600.00
State Of Il-State Fire Marshall Total					600.00
State Supply Co.	591086	2102570	242691	1/13/2021	994.48
State Supply Co. Total					994.48
Stuard & Associates, Inc	29223, 29272	2102589	242692	1/13/2021	375.00
Stuard & Associates, Inc Total					375.00
Sunburst Digital, Inc.	INV-124084	2102511	242693	1/13/2021	3,750.00
Sunburst Digital, Inc. Total					3,750.00
Thoennes, Lisa	HOURS 12/14-12/18	2102494	242695	1/13/2021	2,275.00
	HOURS 12/7-12/11	2102405	242695	1/13/2021	2,275.00
Thoennes, Lisa Total					4,550.00
Thresholds	TR21-05-0-5	2102410	242696	1/13/2021	5,231.79
	TR21-05-011BR	2102411	242696	1/13/2021	66.00
	TR21-05-05ST	2102487	242696	1/13/2021	1,100.00
Thresholds Total					6,397.79
T-MOBILE	STMT - 12/21/20	0	242694	1/13/2021	4,333.36
T-MOBILE Total					4,333.36
Towanda Water Department	WATER BILL - 12/29	0	242697	1/13/2021	49.62
Towanda Water Department Total					49.62
Town Of Normal Water Dept.	WATER BILL - 12/29	0	242698	1/13/2021	219.91
Town Of Normal Water Dept. Total					219.91
Tractor Supply Co	4.40196E+14	2102459	242699	1/13/2021	342.89
	439886, 440343	2102596	242699	1/13/2021	399.89
Tractor Supply Co Total					742.78
Traffic Sign Store	T21561	2102464	242700	1/13/2021	49.00
Traffic Sign Store Total					49.00
Twin Supplies, LTD.	3-INVS, 10/22-11/30	2102579	242701	1/13/2021	1,321.00
Twin Supplies, LTD. Total					1,321.00
Tyler Technologies, Inc	045-324963	2102519	242702	1/13/2021	13,249.90
Tyler Technologies, Inc Total					13,249.90
Uline	128316198	2102606	242703	1/13/2021	2,318.59
Uline Total					2,318.59
UMB BANK TRUST FEE DEPT	910544	2102620	242704	1/13/2021	250.00
UMB BANK TRUST FEE DEPT Total					250.00
US Cutter	1602473	2100917	242705	1/13/2021	65.48
US Cutter Total					65.48

Expenditure Summary Report

From Date: 1/13/2021
To Date: 1/13/2021

Vendor	Invoice	PO No.	Check No.	Check Date	Amount
Us Mechanical Services, Inc	17888, 17811	2102594	242706	1/13/2021	4,764.03
Us Mechanical Services, Inc Total					4,764.03
Vanguard Energy Services,LLC	G404551121720	0	242707	1/13/2021	26,550.92
Vanguard Energy Services,LLC Total					26,550.92
Village Of Carlock	INV-#35	2102522	242708	1/13/2021	39.83
Village Of Carlock Total					39.83
Vision Service Plan - (II)	STMT-JAN 21	2102517	242709	1/13/2021	1,073.77
Vision Service Plan - (II) Total					1,073.77
Ward Industrial Equipment LLC	3140-3143	2102462	242710	1/13/2021	480.64
Ward Industrial Equipment LLC Total					480.64
Watts Copy Systems, Inc	1028992	2102512	242711	1/13/2021	5,868.88
	1026484	2102396	242711	1/13/2021	210.00
	1026483	2102397	242711	1/13/2021	7,669.52
Watts Copy Systems, Inc Total					13,748.40
Watts Copy Systems, Inc.	28415701	2102481	242712	1/13/2021	1,848.00
Watts Copy Systems, Inc. Total					1,848.00
Wherry Machine & Welding, Inc	148718	2102466	242713	1/13/2021	872.16
Wherry Machine & Welding, Inc Total					872.16
Whitman, Donald Oliver	REIMB SUPL 12/2-12/9	2102429	242714	1/13/2021	220.39
Whitman, Donald Oliver Total					220.39
Winsupply	311464-01	2102605	242715	1/13/2021	290.53
Winsupply Total					290.53
World Book School And Library	N3267	2102489	242716	1/13/2021	8,084.70
World Book School And Library Total					8,084.70
Zink, Laura Susanne	REIMB TRAVEL 12/17	0	242717	1/13/2021	18.40
Zink, Laura Susanne Total					18.40
Grand Total					1,852,541.57

Expenditure Summary Report

From Date: 1/13/2021
To Date: 1/13/2021

Fund	Amount
10	610,806.85
20	247,763.48
30	117,805.49
40	694,868.88
60	20,939.00
80	124,667.87
90	35,690.00
Grand Total	1,852,541.57

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 11/30/2020

Fiscal Year: 2020-2021

ASSETS

Educational Fund		
Cash (+)	\$10,006,907.90	
Other Assets (+)	\$48,123.61	
Sub-total : Educational Fund	<hr/>	\$10,055,031.51
Operations & Maintenance Fund		
Cash (+)	\$1,868,431.35	
Sub-total : Operations & Maintenance Fund	<hr/>	\$1,868,431.35
Debt Service Fund		
Cash (+)	\$16,359,586.90	
Sub-total : Debt Service Fund	<hr/>	\$16,359,586.90
Transportation Fund		
Cash (+)	\$5,707,243.26	
Sub-total : Transportation Fund	<hr/>	\$5,707,243.26
Social Security Fund		
Cash (+)	\$861,023.25	
Sub-total : Social Security Fund	<hr/>	\$861,023.25
Municiple Retirement Fund		
Cash (+)	\$1,406,682.20	
Sub-total : Municiple Retirement Fund	<hr/>	\$1,406,682.20
Working Cash Fund		
Cash (+)	\$11,254,894.19	
Investments (+)	\$36,580,412.01	
Interfund Receivables (+)	\$373,608.07	
Sub-total : Working Cash Fund	<hr/>	\$48,208,914.27
Tort Immunity Fund		
Cash (+)	\$1,052,674.43	
Sub-total : Tort Immunity Fund	<hr/>	\$1,052,674.43
Life Safety Fund		
Cash (+)	\$1,721.87	
Investments (+)	\$854,057.01	
Sub-total : Life Safety Fund	<hr/>	\$855,778.88
Total : ASSETS		\$86,375,366.05

LIABILITIES

Educational Fund		
Payroll Withholdings (+)	\$64,551.26	
Other Liabilities (+)	\$47.13	
Sub-total : Educational Fund	<hr/>	\$64,598.39

Balance Sheet

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 11/30/2020

Fiscal Year: 2020-2021

Operations & Maintenance Fund	
Payroll Withholdings (+)	\$10.00
Sub-total : Operations & Maintenance Fund	<u>\$10.00</u>
Social Security Fund	
Payroll Withholdings (+)	\$109.80
Sub-total : Social Security Fund	<u>\$109.80</u>
Capital Projects Fund	
Interfund Payables (+)	\$313,608.07
Sub-total : Capital Projects Fund	<u>\$313,608.07</u>
Tort Immunity Fund	
Payroll Withholdings (+)	\$35.00
Sub-total : Tort Immunity Fund	<u>\$35.00</u>
Life Safety Fund	
Interfund Payables (+)	\$60,000.00
Sub-total : Life Safety Fund	<u>\$60,000.00</u>
Total : LIABILITIES	<u>\$438,361.26</u>
FUND BALANCE	
Educational Fund	
Fund Balance (+)	\$5,622,235.13
Sub-total : Educational Fund	<u>\$5,622,235.13</u>
Operations & Maintenance Fund	
Fund Balance (+)	\$250,377.03
Sub-total : Operations & Maintenance Fund	<u>\$250,377.03</u>
Debt Service Fund	
Fund Balance (+)	\$12,476,694.20
Sub-total : Debt Service Fund	<u>\$12,476,694.20</u>
Transportation Fund	
Fund Balance (+)	\$648,986.73
Sub-total : Transportation Fund	<u>\$648,986.73</u>
Social Security Fund	
Fund Balance (+)	\$350,785.63
Sub-total : Social Security Fund	<u>\$350,785.63</u>
Municiple Retirement Fund	
Fund Balance (+)	\$1,293,258.59
Sub-total : Municiple Retirement Fund	<u>\$1,293,258.59</u>
Working Cash Fund	
Fund Balance (+)	\$47,567,753.21

Balance Sheet

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report As of 11/30/2020

Fiscal Year: 2020-2021

Sub-total : Working Cash Fund	\$47,567,753.21
Tort Immunity Fund	
Fund Balance (+)	(\$228,847.97)
Sub-total : Tort Immunity Fund	(\$228,847.97)
Life Safety Fund	
Fund Balance (+)	\$3,954,073.62
Sub-total : Life Safety Fund	\$3,954,073.62
NET CHANGE IN FUND BALANCE	
NET CHANGE IN FUND BALANCE (+)	\$14,001,688.62
Sub-total : NET CHANGE IN FUND BALANCE	\$14,001,688.62
Total : FUND BALANCE	\$85,937,004.79
Total LIABILITIES + FUND BALANCE	\$86,375,366.05

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report For the Period 11/01/2020 through 11/30/2020

Fiscal Year: 2020-2021

	<u>11/01/2020 - 11/30/2020</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
REVENUE COLLECTED					
Educational Fund					
Local Sources (+)	\$22,802.68	\$37,489,193.84	\$75,116,871.04	\$37,627,677.20	49.9%
State Sources (+)	\$1,950,527.43	\$9,565,686.91	\$24,941,512.80	\$15,375,825.89	38.4%
Federal Sources (+)	\$65,286.39	\$2,786,554.97	\$10,363,589.27	\$7,577,034.30	26.9%
Sub-total : Educational Fund	\$2,038,616.50	\$49,841,435.72	\$110,421,973.11	\$60,580,537.39	45.1%
Operations & Maintenance Fund					
Local Sources (+)	\$20,596.68	\$6,629,516.59	\$12,998,592.75	\$6,369,076.16	51.0%
Sub-total : Operations & Maintenance Fund	\$20,596.68	\$6,629,516.59	\$12,998,592.75	\$6,369,076.16	51.0%
Debt Service Fund					
Local Sources (+)	\$1,126.13	\$16,354,520.70	\$35,616,277.00	\$19,261,756.30	45.9%
Sub-total : Debt Service Fund	\$1,126.13	\$16,354,520.70	\$35,616,277.00	\$19,261,756.30	45.9%
Transportation Fund					
Local Sources (+)	\$285.70	\$2,519,675.27	\$4,923,699.00	\$2,404,023.73	51.2%
State Sources (+)	\$0.00	\$3,352,344.52	\$6,254,217.98	\$2,901,873.46	53.6%
Sub-total : Transportation Fund	\$285.70	\$5,872,019.79	\$11,177,916.98	\$5,305,897.19	52.5%
Social Security Fund					
Local Sources (+)	\$48.38	\$1,546,425.46	\$3,034,576.29	\$1,488,150.83	51.0%
Sub-total : Social Security Fund	\$48.38	\$1,546,425.46	\$3,034,576.29	\$1,488,150.83	51.0%
Municiple Retirement Fund					
Local Sources (+)	\$74.80	\$1,004,246.70	\$1,962,500.00	\$958,253.30	51.2%
Sub-total : Municiple Retirement Fund	\$74.80	\$1,004,246.70	\$1,962,500.00	\$958,253.30	51.2%
Capital Projects Fund					
States Sources (+)	\$0.00	\$0.00	\$145,000.00	\$145,000.00	0.0%
Sub-total : Capital Projects Fund	\$0.00	\$0.00	\$145,000.00	\$145,000.00	0.0%
Working Cash Fund					
Local Sources (+)	\$2,071.96	\$641,161.06	\$1,229,675.00	\$588,513.94	52.1%
Sub-total : Working Cash Fund	\$2,071.96	\$641,161.06	\$1,229,675.00	\$588,513.94	52.1%
Tort Immunity Fund					
Local Sources (+)	\$750.10	\$3,157,913.41	\$6,153,391.00	\$2,995,477.59	51.3%
Sub-total : Tort Immunity Fund	\$750.10	\$3,157,913.41	\$6,153,391.00	\$2,995,477.59	51.3%
Life Safety Fund					
Local Sources (+)	\$35.83	\$630,111.89	\$1,229,675.00	\$599,563.11	51.2%
Sub-total : Life Safety Fund	\$35.83	\$630,111.89	\$1,229,675.00	\$599,563.11	51.2%
Total : REVENUE COLLECTED	\$2,063,606.08	\$85,677,351.32	\$183,969,577.13	\$98,292,225.81	46.6%
EXPENDITURES PAID					
Educational Fund					
Salaries (-)	\$7,172,515.19	\$34,603,804.11	\$85,907,742.36	\$51,303,938.25	40.3%
Employee Benefits (-)	\$1,405,424.84	\$5,766,208.64	\$15,394,562.00	\$9,628,353.36	37.5%
Purchased Services (-)	\$62,941.06	\$775,898.10	\$2,573,132.00	\$1,797,233.90	30.2%
Supplies and Materials (-)	\$293,446.68	\$2,384,906.35	\$8,109,432.90	\$5,724,526.55	29.4%

Operating Statement with Budget

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report For the Period 11/01/2020 through 11/30/2020

Fiscal Year: 2020-2021

	<u>11/01/2020 - 11/30/2020</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Capital Outlay (-)	\$0.00	\$992,362.57	\$1,503,161.00	\$510,798.43	66.0%
Other Objects (-)	\$70,636.77	\$1,577,242.41	\$5,496,551.00	\$3,919,308.59	28.7%
Non-Capitalized Equipment (-)	\$0.00	\$7,548.01	\$87,347.00	\$79,798.99	8.6%
Sub-total : Educational Fund	(\$9,004,964.54)	(\$46,107,970.19)	(\$119,071,928.26)	(\$72,963,958.07)	38.7%
Operations & Maintenance Fund					
Salaries (-)	\$487,703.69	\$2,421,753.63	\$5,950,542.00	\$3,528,788.37	40.7%
Employee Benefits (-)	\$5,442.50	\$433,532.82	\$1,079,028.00	\$645,495.18	40.2%
Purchased Services (-)	\$41,562.56	\$591,303.58	\$1,223,680.00	\$632,376.42	48.3%
Supplies and Materials (-)	\$52,622.10	\$1,525,337.50	\$3,367,461.00	\$1,842,123.50	45.3%
Capital Outlay (-)	\$0.00	\$40,564.10	\$453,289.00	\$412,724.90	8.9%
Other Objects (-)	\$0.00	\$909.00	\$1,152.00	\$243.00	78.9%
Non-Capitalized Equipment (-)	\$0.00	\$3,099.64	\$40,909.00	\$37,809.36	7.6%
Sub-total : Operations & Maintenance Fund	(\$587,330.85)	(\$5,016,500.27)	(\$12,116,061.00)	(\$7,099,560.73)	41.4%
Debt Service Fund					
Other Objects (-)	\$12,471,050.00	\$13,271,149.54	\$30,715,621.68	\$17,444,472.14	43.2%
Sub-total : Debt Service Fund	(\$12,471,050.00)	(\$13,271,149.54)	(\$30,715,621.68)	(\$17,444,472.14)	43.2%
Transportation Fund					
Salaries (-)	\$18,066.70	\$77,533.51	\$197,484.00	\$119,950.49	39.3%
Employee Benefits (-)	\$3,625.00	\$15,625.00	\$29,925.00	\$14,300.00	52.2%
Purchased Services (-)	\$2,565.49	\$73,013.35	\$8,729,750.00	\$8,656,736.65	0.8%
Supplies and Materials (-)	\$26,089.65	\$161,539.98	\$859,487.00	\$697,947.02	18.8%
Capital Outlay (-)	\$0.00	\$0.00	\$367,237.00	\$367,237.00	0.0%
Other Objects (-)	\$0.00	\$486,051.42	\$487,827.42	\$1,776.00	99.6%
Non-Capitalized Equipment (-)	\$0.00	\$0.00	\$85,183.00	\$85,183.00	0.0%
Sub-total : Transportation Fund	(\$50,346.84)	(\$813,763.26)	(\$10,756,893.42)	(\$9,943,130.16)	7.6%
Social Security Fund					
Employee Benefits (-)	\$219,359.68	\$1,036,297.64	\$2,586,707.00	\$1,550,409.36	40.1%
Sub-total : Social Security Fund	(\$219,359.68)	(\$1,036,297.64)	(\$2,586,707.00)	(\$1,550,409.36)	40.1%
Municipal Retirement Fund					
Employee Benefits (-)	\$188,387.63	\$890,823.09	\$2,066,909.00	\$1,176,085.91	43.1%
Sub-total : Municipal Retirement Fund	(\$188,387.63)	(\$890,823.09)	(\$2,066,909.00)	(\$1,176,085.91)	43.1%
Capital Projects Fund					
Capital Outlay (-)	\$0.00	\$313,608.07	\$245,000.00	(\$68,608.07)	128.0%
Sub-total : Capital Projects Fund	\$0.00	(\$313,608.07)	(\$245,000.00)	\$68,608.07	128.0%
Tort Immunity Fund					
Salaries (-)	\$177,268.08	\$1,088,749.06	\$2,739,777.00	\$1,651,027.94	39.7%
Employee Benefits (-)	\$67,902.83	\$341,144.82	\$627,556.00	\$286,411.18	54.4%
Purchased Services (-)	\$7,259.60	\$345,812.03	\$2,082,899.00	\$1,737,086.97	16.6%
Supplies and Materials (-)	\$3,624.12	\$41,781.48	\$149,723.00	\$107,941.52	27.9%
Capital Outlay (-)	\$6,963.00	\$33,251.47	\$163,872.00	\$130,620.53	20.3%
Other Objects (-)	\$0.00	\$20,000.00	\$8,154.00	(\$11,846.00)	245.3%
Non-Capitalized Equipment (-)	\$0.00	\$5,687.15	\$45,410.00	\$39,722.85	12.5%

Operating Statement with Budget

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Treasurer's Report For the Period 11/01/2020 through 11/30/2020

Fiscal Year: 2020-2021

	<u>11/01/2020 - 11/30/2020</u>	<u>Year To Date</u>	<u>Budget</u>	<u>Budget Balance</u>	
Sub-total : Tort Immunity Fund	(\$263,017.63)	(\$1,876,426.01)	(\$5,817,391.00)	(\$3,940,964.99)	32.3%
Life Safety Fund					
Purchased Services (-)	\$43,859.69	\$139,996.44	\$458,226.00	\$318,229.56	30.6%
Supplies and Materials (-)	\$0.00	\$0.00	\$3,116.00	\$3,116.00	0.0%
Capital Outlay (-)	\$41,915.36	\$3,648,410.19	\$4,410,728.00	\$762,317.81	82.7%
Sub-total : Life Safety Fund	(\$85,775.05)	(\$3,788,406.63)	(\$4,872,070.00)	(\$1,083,663.37)	77.8%
Total : EXPENDITURES PAID	(\$22,870,232.22)	(\$73,114,944.70)	(\$188,248,581.36)	(\$115,133,636.66)	38.8%
OTHER FINANCING SOURCES (USES)					
Educational Fund					
Capital Lease Proceeds (+)	\$0.00	\$1,434,254.00	\$1,434,254.00	\$0.00	100.0%
Transfers In (+)	\$0.00	\$0.00	\$13,000,000.00	\$13,000,000.00	0.0%
Transfers Out (-)	\$0.00	\$799,521.54	\$799,521.54	\$0.00	100.0%
Sub-total : Educational Fund	\$0.00	\$634,732.46	\$13,634,732.46	\$13,000,000.00	4.7%
Operations & Maintenance Fund					
Proceeds From Capital Asset Disposal (+)	\$3,603.00	\$5,028.00	\$0.00	(\$5,028.00)	0.0%
Transfers In (+)	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.0%
Transfers Out (-)	\$0.00	\$0.00	\$386,618.75	\$386,618.75	0.0%
Sub-total : Operations & Maintenance Fund	\$3,603.00	\$5,028.00	(\$286,618.75)	(\$291,646.75)	1.8%
Debt Service Fund					
Transfers In (+)	\$0.00	\$799,521.54	\$1,086,140.29	\$286,618.75	73.6%
Sub-total : Debt Service Fund	\$0.00	\$799,521.54	\$1,086,140.29	\$286,618.75	73.6%
Capital Projects Fund					
Transfers In (+)	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.0%
Sub-total : Capital Projects Fund	\$0.00	\$0.00	\$100,000.00	\$100,000.00	0.0%
Working Cash Fund					
Transfers Out (-)	\$0.00	\$0.00	\$13,100,000.00	\$13,100,000.00	0.0%
Sub-total : Working Cash Fund	\$0.00	\$0.00	(\$13,100,000.00)	(\$13,100,000.00)	0.0%
Total : OTHER FINANCING SOURCES (USES)	\$3,603.00	\$1,439,282.00	\$1,434,254.00	(\$5,028.00)	100.4%
NET CHANGE IN FUND BALANCE	(\$20,803,023.14)	\$14,001,688.62	(\$2,844,750.23)	(\$16,846,438.85)	492.2%

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Self-Funded Insurance As of 11/30/2020

Fiscal Year: 2020-2021

ASSETS

Current Assets

Cash In Bank (+) \$2,286,898.59

Accounts Receivable (+) \$9,957.00

Sub-total : Current Assets \$2,296,855.59

Total : ASSETS

\$2,296,855.59

FUND BALANCE

Fund Balance

Fund Balance (+) \$2,547,467.01

Sub-total : Fund Balance \$2,547,467.01

NET CHANGE IN FUND BALANCE

NET CHANGE IN FUND BALANCE (\$250,611.42)

(+)

Sub-total : NET CHANGE IN FUND BALANCE (\$250,611.42)

Total : FUND BALANCE

\$2,296,855.59

Total LIABILITIES + FUND BALANCE

\$2,296,855.59

End of Report

CUSD No. 5, McLean and Woodford Counties, Illinois

Unit 5 Self-Funded Insurance For the Period 11/01/2020 through 11/30/2020

Fiscal Year: 2020-2021

	11/01/2020 - 11/30/2020	Year To Date
REVENUE COLLECTED		
Revenue From Payroll		
Board Contributions (+)	\$1,139,458.75	\$4,879,681.25
Employee Contributions (+)	\$261,949.70	\$1,331,978.46
Sub-total : Revenue From Payroll	<u>\$1,401,408.45</u>	<u>\$6,211,659.71</u>
Revenue From Other Sources		
Retiree Contributions (+)	(\$3,600.00)	\$219,778.37
Cobra Contributions (+)	\$13,680.00	\$18,684.00
Interest & Dividends (+)	\$81.19	\$441.22
Sub-total : Revenue From Other Sources	<u>\$10,161.19</u>	<u>\$238,903.59</u>
Total : REVENUE COLLECTED	<u>\$1,411,569.64</u>	<u>\$6,450,563.30</u>
EXPENDITURES PAID		
Operating Expenditures		
Heath Ins Claims (-)	\$1,362,115.41	\$6,116,851.18
HSA Contributions (-)	\$7,235.28	\$37,023.89
Health Ins Admin Fees (-)	\$98,558.40	\$518,752.65
Other Fees & Expense (-)	\$202.33	\$28,547.00
Sub-total : Operating Expenditures	<u>(\$1,468,111.42)</u>	<u>(\$6,701,174.72)</u>
Total : EXPENDITURES PAID	<u>(\$1,468,111.42)</u>	<u>(\$6,701,174.72)</u>
NET CHANGE IN FUND BALANCE	<u>(\$56,541.78)</u>	<u>(\$250,611.42)</u>

End of Report

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

FOX CREEK ELEMENTARY SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 10	

Total Previously Approved	
Approved to raise with this Amendment	\$344,988.00
Total Approved to Date	\$344,988.00
Existing District Funds Approved	\$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I Further certify that the estimate of total approval to date, in the amount of \$344,988.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION

To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The FOX CREEK ELEMENTARY SCHOOL school, located at 3910 Fox Creek Rd Bloomington, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 12/30/2020.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 344,988.00.

<i>Name of Architect/Engineer</i> Russell Middleton	<i>Name of Firm</i> MIDDLETON ASSOCIATES INC.
<i>Phone Number</i> (309) 452-1271	<i>Fax Number</i> (309) 454-8049.
<i>License Number</i> 001-007820	<i>Expiration Date</i> 11/30/2022
<i>Email Address</i> russ@miltonassociates.net	<i>[Seal and Signature]</i>

PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- d. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- e. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- f. All work authorized by the District will be executed in conformity with all applicable codes.

g. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

VIOLATION AND RECOMMENDATION SCHEDULE (23 IL Adm. Code 180, Sections 180.320)	
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1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5		3. FACILITY CODE/NAME FOX CREEK ELEMENTARY SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation	
1	Building wide	c.	105 ILCS 5/17-2.11(e) energy conservation	Energy efficiency project to reduce energy consumption and improve equipment performance.	Energy efficiency shall be increased by installation of software as a service utilizing a platform integrating control systems to optimize energy use. Projected payback 16.4 years.	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS	
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1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME FOX CREEK ELEMENTARY SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	c.	HVAC systems operation through enhancements not available in Building Automation Systems and modify equipment controls as needed.	sq ft	56500	2	\$287,490.00			12/31/2025	F

	Original Subtotal	\$287,490.00	Adjusted Subtotal	\$287,490.00
	Original 10.00% Contingency	\$28,749.00	Adjusted 10.00% Contingency	\$28,749.00
	Original 10.00% A/E Fees	\$28,749.00	Adjusted 10.00% A/E Fees	\$28,749.00
	Original Grand Total	\$344,988.00	Adjusted Grand Total	\$344,988.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

GROVE ELEMENTARY SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 10	

Total Previously Approved	
Approved to raise with this Amendment	\$425,400.00
Total Approved to Date	\$425,400.00
Existing District Funds Approved	\$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I further certify that the estimate of total approval to date, in the amount of \$425,400.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The GROVE ELEMENTARY SCHOOL school, located at 1101 N Airport Rd Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 12/30/2020.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 425,400.00.

<i>Name of Architect/Engineer</i> Russell Middleton	<i>Name of Firm</i> MIDDLETON ASSOCIATES INC.
<i>Phone Number</i> (309) 452-1271	<i>Fax Number</i> (309) 454-8049.
<i>License Number</i> 001-007820	<i>Expiration Date</i> 11/30/2022
<i>Email Address</i> russ@middlettonassociates.net	
<i>[Seal and Signature]</i>	

PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- d. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- e. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- f. All work authorized by the District will be executed in conformity with all applicable codes.

g. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

<p>VIOLATION AND RECOMMENDATION SCHEDULE (23 IL Adm. Code 180, Sections 180.320)</p>	
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1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME GROVE ELEMENTARY SCHOOL		
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation			
1	Building	c.	105 ILCS 5/17-2.11(e) energy conservation	Energy efficiency project to reduce energy consumption and improve equipment performance	Energy efficiency shall be increased by installation of software as a service utilizing a platform integrating control systems to optimize energy use. Projected payback 6.25 years.			

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5				3. FACILITY CODE/NAME GROVE ELEMENTARY SCHOOL				
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	c.	Install control platform software utilizing a 19-level mathematical matrix to optimize HVAC systems operation through enhancements not available in Building Automation Systems and modify equipment controls as needed	sq ft	66500	2	\$354,500.00			12/31/2025	F

	Original Subtotal	\$354,500.00	Adjusted Subtotal	\$354,500.00
	Original 10.00% Contingency	\$35,450.00	Adjusted 10.00% Contingency	\$35,450.00
	Original 10.00% A/E Fees	\$35,450.00	Adjusted 10.00% A/E Fees	\$35,450.00
	Original Grand Total	\$425,400.00	Adjusted Grand Total	\$425,400.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

NORTHPOINT ELEMENTARY SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 14	

Total Previously Approved	
Approved to raise with this Amendment	\$420,516.00
Total Approved to Date	\$420,516.00
Existing District Funds Approved	\$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I Further certify that the estimate of total approval to date, in the amount of \$420,516.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION

To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The NORTHPOINT ELEMENTARY SCHOOL school, located at 2602 E College Ave Bloomington, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 12/30/2020.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 420,516.00.

<i>Name of Architect/Engineer</i> Russell Middleton	<i>Name of Firm</i> MIDDLETON ASSOCIATES INC.
<i>Phone Number</i> (309) 452-1271	<i>Fax Number</i> (309) 454-8049.
<i>License Number</i> 001-007820	<i>Expiration Date</i> 11/30/2022
<i>Email Address</i> russ@miltonassociates.net	<i>[Seal and Signature]</i>

PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- d. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- e. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- f. All work authorized by the District will be executed in conformity with all applicable codes.

g. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

<p>VIOLATION AND RECOMMENDATION SCHEDULE</p> <p>(23 IL Adm. Code 180, Sections 180.320)</p>	
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1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5		3. FACILITY CODE/NAME NORTHPOINT ELEMENTARY SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation	
1	Building wide	c.	105 ILCS 5/17-2.11(e) energy conservation	Energy efficiency project to reduce energy consumption and improve equipment performance	Energy efficiency shall be increased by installation of software as a service utilizing a platform integrating control systems to optimize energy use. Projected payback 8.9 years.	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME NORTHPOINT ELEMENTARY SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	c.	Install control platform software utilizing a 19-level mathematical matrix to optimize HVAC systems operation through enhancements not available in Building Automation Systems and modify equipment controls as needed	sq ft	65739	2	\$350,430.00			12/31/2025	F

	Original Subtotal	\$350,430.00	Adjusted Subtotal	\$350,430.00
	Original 10.00% Contingency	\$35,043.00	Adjusted 10.00% Contingency	\$35,043.00
	Original 10.00% A/E Fees	\$35,043.00	Adjusted 10.00% A/E Fees	\$35,043.00
	Original Grand Total	\$420,516.00	Adjusted Grand Total	\$420,516.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

PARKSIDE ELEMENTARY SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 13	

Total Previously Approved	
Approved to raise with this Amendment	\$249,471.60
Total Approved to Date	\$249,471.60
Existing District Funds Approved	\$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I Further certify that the estimate of total approval to date, in the amount of \$249,471.60 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The PARKSIDE ELEMENTARY SCHOOL school, located at 1900 W College Ave Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 12/30/2020.

- All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.
- All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 249,471.60.

<i>Name of Architect/Engineer</i> Russell Middleton	<i>Name of Firm</i> MIDDLETON ASSOCIATES INC.
<i>Phone Number</i> (309) 452-1271	<i>Fax Number</i> (309) 454-8049.
<i>License Number</i> 001-007820	<i>Expiration Date</i> 11/30/2022
<i>Email Address</i> russ@miltonassociates.net	
<i>[Seal and Signature]</i>	

PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- d. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- e. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- f. All work authorized by the District will be executed in conformity with all applicable codes.

g. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

VIOLATION AND RECOMMENDATION SCHEDULE (23 IL Adm. Code 180, Sections 180.320)	
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1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5		3. FACILITY CODE/NAME PARKSIDE ELEMENTARY SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation	
1	building wide system	c.	105 ILCS 5/17-2.11(e) energy conservation	Energy efficiency project to reduce energy consumption and improve equipment performance	Energy efficiency shall be increased by installation of software as a service utilizing a platform integrating control systems to optimize energy use. Projected payback 8.4 years.	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME PARKSIDE ELEMENTARY SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	c.	Install control platform software utilizing a 19-level mathematical matrix to optimize HVAC systems operation through enhancements not available in Building Automation Systems and modify equipment controls as needed	sq ft	39000	2	\$207,893.00			12/31/2025	F

	Original Subtotal	\$207,893.00	Adjusted Subtotal	\$207,893.00
	Original 10.00% Contingency	\$20,789.30	Adjusted 10.00% Contingency	\$20,789.30
	Original 10.00% A/E Fees	\$20,789.30	Adjusted 10.00% A/E Fees	\$20,789.30
	Original Grand Total	\$249,471.60	Adjusted Grand Total	\$249,471.60

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

PEPPER RIDGE ELEMENTARY SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 15	

Total Previously Approved	
Approved to raise with this Amendment	\$394,200.00
Total Approved to Date	\$394,200.00
Existing District Funds Approved	\$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I further certify that the estimate of total approval to date, in the amount of \$394,200.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The PEPPER RIDGE ELEMENTARY SCHOOL school, located at 2602 Danbury Dr Bloomington, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 12/30/2020.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 394,200.00.

<i>Name of Architect/Engineer</i> Russell Middleton	<i>Name of Firm</i> MIDDLETON ASSOCIATES INC.
<i>Phone Number</i> (309) 452-1271	<i>Fax Number</i> (309) 454-8049.
<i>License Number</i> 001-007820	<i>Expiration Date</i> 11/30/2022
<i>Email Address</i> russ@middletonassociates.net	<i>[Seal and Signature]</i>

PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- d. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- e. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- f. All work authorized by the District will be executed in conformity with all applicable codes.

g. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

<p>VIOLATION AND RECOMMENDATION SCHEDULE (23 IL Adm. Code 180, Sections 180.320)</p>	
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1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5		3. FACILITY CODE/NAME PEPPER RIDGE ELEMENTARY SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation	
1	buiding	c.	105 ILCS 5/17-2.11(e) energy conservation	Energy efficiency project to reduce energy consumption and improve equipment performance	Energy efficiency shall be increased by installation of software as a service utilizing a platform integrating control systems to optimize energy use. Projected payback 5.5 years.	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS	
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1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME PEPPER RIDGE ELEMENTARY SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	c.	Install control platform software utilizing a 19-level mathematical matrix to optimize HVAC systems operation through enhancements not available in Building Automation Systems and modify equipment controls as needed	sq ft	61624	2	\$328,500.00			12/31/2025	F

	Original Subtotal	\$328,500.00	Adjusted Subtotal	\$328,500.00
	Original 10.00% Contingency	\$32,850.00	Adjusted 10.00% Contingency	\$32,850.00
	Original 10.00% A/E Fees	\$32,850.00	Adjusted 10.00% A/E Fees	\$32,850.00
	Original Grand Total	\$394,200.00	Adjusted Grand Total	\$394,200.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

PRAIRIELAND ELEMENTARY SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 10	

Total Previously Approved	
Approved to raise with this Amendment	\$418,800.00
Total Approved to Date	\$418,800.00
Existing District Funds Approved	\$0.00

I, _____, State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I further certify that the estimate of total approval to date, in the amount of \$418,800.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION

To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The PRAIRIELAND ELEMENTARY SCHOOL school, located at 1300 E Raab Rd Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 12/30/2020.

- All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.
- All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 418,800.00.

<i>Name of Architect/Engineer</i> Russell Middleton	<i>Name of Firm</i> MIDDLETON ASSOCIATES INC.
<i>Phone Number</i> (309) 452-1271	<i>Fax Number</i> (309) 454-8049.
<i>License Number</i> 001-007820	<i>Expiration Date</i> 11/30/2022
<i>Email Address</i> russ@middlettonassociates.net	
<i>[Seal and Signature]</i>	

PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- d. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- e. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- f. All work authorized by the District will be executed in conformity with all applicable codes.

g. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

<p>VIOLATION AND RECOMMENDATION SCHEDULE</p> <p>(23 IL Adm. Code 180, Sections 180.320)</p>	
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1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5		3. FACILITY CODE/NAME PRAIRIELAND ELEMENTARY SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation	
1	building wide system	c.	105 ILCS 5/17-2.11(e) energy conservation	Energy efficiency project to reduce energy consumption and improve equipment performance	Energy efficiency shall be increased by installation of software as a service utilizing a platform integrating control systems to optimize energy use. Projected payback 6.42 years.	

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME PRAIRIELAND ELEMENTARY SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	c.	Install control platform software utilizing a 19-level mathematical matrix to optimize HVAC systems operation through enhancements not available in Building Automation Systems and modify equipment controls as needed	sq ft	65465	2	\$349,000.00			12/31/2025	F

	Original Subtotal	\$349,000.00	Adjusted Subtotal	\$349,000.00
	Original 10.00% Contingency	\$34,900.00	Adjusted 10.00% Contingency	\$34,900.00
	Original 10.00% A/E Fees	\$34,900.00	Adjusted 10.00% A/E Fees	\$34,900.00
	Original Grand Total	\$418,800.00	Adjusted Grand Total	\$418,800.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

TOWANDA ELEM SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 12	

Total Previously Approved	
Approved to raise with this Amendment	\$136,776.00
Total Approved to Date	\$136,776.00
Existing District Funds Approved	\$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I Further certify that the estimate of total approval to date, in the amount of \$136,776.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The TOWANDA ELEM SCHOOL school, located at 304 S East St Towanda, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 12/30/2020.

- All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.
- All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 136,776.00.

<i>Name of Architect/Engineer</i> Russell Middleton	<i>Name of Firm</i> MIDDLETON ASSOCIATES INC.
<i>Phone Number</i> (309) 452-1271	<i>Fax Number</i> (309) 454-8049.
<i>License Number</i> 001-007820	<i>Expiration Date</i> 11/30/2022
<i>Email Address</i> russ@middlettonassociates.net	
<i>[Seal and Signature]</i>	

PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- d. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- e. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- f. All work authorized by the District will be executed in conformity with all applicable codes.

g. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

VIOLATION AND RECOMMENDATION SCHEDULE (23 IL Adm. Code 180, Sections 180.320)	
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1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME TOWANDA ELEM SCHOOL		
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation			
1	building wide system.	c.	105 ILCS 5/17-2.11(e) energy conservation	Energy efficiency project to reduce energy consumption and improve equipment performance.	Energy efficiency shall be increased by installation of software as a service utilizing a platform integrating control systems to optimize energy use. Projected payback 6.7 years.			

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS	
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1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5				3. FACILITY CODE/NAME TOWANDA ELEM SCHOOL				
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	c.	HVAC systems operation through enhancements not available in Building Automation Systems and modify equipment controls as needed	sq ft	21383	2	\$113,980.00			12/31/2025	F

	Original Subtotal	\$113,980.00	Adjusted Subtotal	\$113,980.00
	Original 10.00% Contingency	\$11,398.00	Adjusted 10.00% Contingency	\$11,398.00
	Original 10.00% A/E Fees	\$11,398.00	Adjusted 10.00% A/E Fees	\$11,398.00
	Original Grand Total	\$136,776.00	Adjusted Grand Total	\$136,776.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

CERTIFICATE OF APPROVAL FOR THE EXPENDITURE OF FIRE PREVENTION AND SAFETY FUNDS

(Section 17-2.11 of the School Code)

NORMAL COMMUNITY HIGH SCHOOL	McLean
School Building	County
McLean County USD 5, 0050	
District Name and Number	
Amendment Number 34	

Total Previously Approved	
Approved to raise with this Amendment	\$3,548,226.00
Total Approved to Date	\$3,548,226.00
Existing District Funds Approved	\$0.00

I, , State Superintendent of Education, acknowledge receipt of the estimate of cost certified by the architect/engineer required:

1.	<input type="checkbox"/>	to bring this school building into compliance with the safety standards set forth in 23 Ill. Adm. Code Part 175, 23 Ill. Adm. Code Part 180, and or 23 Ill. Adm. Code Part 185 as promulgated by the State Board of Education.
2.	<input type="checkbox"/>	to bring the school building into compliance with the Asbestos Abatement Act 105 ILCS 105/1 et.seq, and the federal Asbestos Hazard Emergency Response Act of 1986 as amended (AHERA).
3.	<input type="checkbox"/>	to provide funds for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes pursuant to Section 17-2.11 of the School Code with funds not necessary for the completion of items under No. 1 or No. 2 above.

I Further certify that the estimate of total approval to date, in the amount of \$3,548,226.00 has been examined and determined to be reasonable and is hereby approved.

Date	Signature of State Superintendent of Education

EXPLANATORY NOTES:

1.	<input checked="" type="checkbox"/>	No items in this amendment were disapproved nor were any of the estimated costs adjusted.
2.	<input type="checkbox"/>	One or more items in this amendment were disapproved and the estimated costs adjusted accordingly. The amount shown above as the total amount approved for this amendment reflects an aggregate cost adjustment of + / - \$0.00. Comments regarding this amendment and a list of the items disapproved and cost adjustments applied are attached to this certificate.

COMMENTS:

ADJUSTED ITEMS:

ITEM ID	DESCRIPTION	ESTIMATED AMOUNT	ADJUSTED AMOUNT	DIFFERENCE	REASON
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(35-22) (7/07) Prescribed for ISBE for ISBE Use

REQUEST FOR AUTHORIZATION To use Fire Prevention and Safety Funds

Amendment Number

PART I. CERTIFICATION OF ESTIMATED COSTS

This is to certify that:

The NORMAL COMMUNITY HIGH SCHOOL school, located at 3900 E Raab Rd Normal, Illinois, and under the management and control of the Board of Education of School District # 0050, McLean County, was surveyed by me on 7/17/2021.

All of the urgent or necessary work as indicated on the attached Form 35-48 is necessary to abate the violations of applicable code requirements and should result in effecting compliance with said requirements within prescribed timelines. No violations of applicable code requirements other than those cited in previously approved safety survey reports or amendments and those noted in this survey or amendment were noted.

All other work recommended in the attached Form 35-48, though not required to abate violations of applicable requirements of the Health/Life Safety Code for Public Schools, is recommended for energy conservation; disabled accessibility; school security; repair of school sidewalks, playgrounds, parking lots, or school bus turnarounds; and other repair purposes provided in Section 17 2.11 of the School Code.

The certified estimated cost figures were prepared by me and to the best of my knowledge are true and accurate estimates of the costs to execute the work as specified. The total estimated costs to finance the work involved is \$ 3,548,226.00.

<i>Name of Architect/Engineer</i> Randall Middleton	<i>Name of Firm</i> MIDDLETON ASSOCIATES INC.
<i>Phone Number</i> (309) 452-1271	<i>Fax Number</i> (309) 454-8049.
<i>License Number</i> 001-007938	<i>Expiration Date</i> 11/30/2022
<i>Email Address</i> rand@miltonassociates.net	
<i>[Seal and Signature]</i>	

PART II. CERTIFICATION OF NEED (Provided by district through IWAS)

The local Board of Education hereby certifies and assures the State Board of Education:

- a. Based upon the report of the architect referred to above, the district faces total estimated costs of \$ to finance the work involved.
- b. The district has \$ available in its operations and maintenance fund, fire prevention and safety fund, school facility occupation tax fund and/or other fund to finance the work.
- c. The district needs to raise \$ in additional revenue through the levy of the Fire Prevention and Safety Tax or issuance of Bonds to finance the recommended work.
- d. Plans and specifications for the work will be submitted to the Regional Superintendent for review and approval.
- e. The work to be financed with Fire Prevention and Safety funds will not commence until the Certificate of Approval of the State Superintendent is received, the detailed plans and specifications have been approved by the regional superintendent and the regional superintendent (or other lawful agency) has issued an appropriate Order to Effect Compliance with the Health/Life Safety Code for public schools (or other lawful order requiring the work to be done).
- f. All work authorized by the District will be executed in conformity with all applicable codes.

g. In the case of work recommended to repair school sidewalks, playgrounds, parking lots, or school bus turnarounds the notice and hearing requirements of Section 17-2.11 of the School Code were complied with by publishing the required notice on and holding the required public hearing on .

(35-76) (7/07) Prescribed by ISBE for ISBE Use

VIOLATION AND RECOMMENDATION SCHEDULE

(23 IL Adm. Code 180, Sections 180.320)

1. COUNTY CODE 064, McLean		2. DISTRICT CODE/NAME 0050, McLean County USD 5		3. FACILITY CODE/NAME NORMAL COMMUNITY HIGH SCHOOL	
4. Item ID	5. Location(s) (Room No)	6. Priority Code	7. Rule Violated	8. Description of the violation	9. Recommendation to correct violation
1	South Classroom Wing	b.	BOCA 1999 3401.2	Roof surface material is worn beyond useful life. Repairs around roof penetrations and at counter flashing to upper walls are frequent. Insulation does not meet Illinois Energy Conservation Code.	Replace roof material. Additional insulation.
2	Gymnasium/Pool Roof	b.	BOCA 1999 3401.2	Roof material is worn beyond useful life. Repairs are frequent at roof penetrations, mechanical equipment curbs, and at edge flashing. Existing insulation does not meet Illinois Energy Conservation Code.	Replace roof material and add insulation.
3	East Auditorium/Music/Special Needs Roof	b.	BOCA 1999 3401.2	Roof material is worn beyond useful life. Repairs are frequent at roof penetrations, mechanical equipment curbs, and at edge flashing. Existing insulation does not meet Illinois Energy Conservation Code.	Replace roof material and add insulation.
4	Cafeteria/Kitchen & Technology/Health Classrooms	b.	BOCA 1999 3401.2	Roof surface is worn beyond useful life. Repairs are frequent around roof penetrations, mechanical curbs, and at counter flashing to upper walls. Insulation does not meet Illinois Energy Conservation code.	Replace roof material and add insulation.
5	Exterior walls above First Floor roof	b.	BOCA 1999 3401.2	Flaws in masonry walls above First floor counter flashing are contributing leaks into interior spaces.	Repair cracks in masonry joints and provide water repellent to masonry surfaces.

Form 35-84 (7/07) (Prescribed by ISBE for local board use)

SCHEDULE OF RECOMMENDED WORK ITEMS AND ESTIMATED COSTS

1. COUNTY CODE 064, McLean			2. DISTRICT CODE/NAME 0050, McLean County USD 5			3. FACILITY CODE/NAME NORMAL COMMUNITY HIGH SCHOOL					
4. Item I.D.	5. Action I.D.	6. Priority Code	7. Specification(s)	8. Units Of Measure	9. Quantity	10. Labor Code	11. Estimated Cost (Architect / Engineer)	12. ROE Adjustment	13. ISBE Adjustment	14. Estimated Completion Date	15. Funding Type
1	f	b.	Remove existing roof material. Replace any insulation found to be damaged by water infiltration. Add 1.5" of new polyisocynurate insulation. Install new 90 mil EPDM roof material. Install new Aluminum counterflashing and .050 aluminum edge flashing.	sq. ft.	67567	2	\$844,580.00			8/15/2024	F
2	f	b.	Remove existing roof material. Add 1.5" polyisocynurate insulation. Lift mechanical equipment to install new 90 mil EPDM flashing and roof material. Install new .050 aluminum flashing and edge.	sq. ft.	51700	2	\$646,250.00			8/15/2025	F
3	f	b.	Remove existing roof material. Add 1.5" polyisocynurate insulation. Lift mechanical equipment to install new 90 mil EPDM flashing and roof material. Install new .050 aluminum flashing and edge.	sq. ft.	52306	2	\$653,825.00			8/15/2026	F
4	f	b.	Remove existing roof material. Replace any insulation damaged by water infiltration and add 1.5" insulation over entire area. Lift mechanical equipment to install 90 mil EPDM flashing. Install 1/2" cover board over entire area. Install 90 mil EPDM roof material over entire area.	sq. ft.	57775	2	\$722,200.00			8/15/2027	F
5	c	b.	Tuckpoint cracked masonry joints. Repair all vertical expansion joints. Repair horizontal	sq. ft.	9840	2	\$90,000.00			8/15/2024	F

	Original Subtotal	\$2,956,855.00	Adjusted Subtotal	\$2,956,855.00
	Original 10.00% Contingency	\$295,685.50	Adjusted 10.00% Contingency	\$295,685.50
	Original 10.00% A/E Fees	\$295,685.50	Adjusted 10.00% A/E Fees	\$295,685.50
	Original Grand Total	\$3,548,226.00	Adjusted Grand Total	\$3,548,226.00

Items with a Funding Type of 'O' are not included in the cost calculation.
35-48 (7/07) (Prescribed by ISBE for Local Board Use)

To: Board of Education

From: Martin Hickman - CFO

CC: Dr. Weikle, Superintendent

Date: 01/13/2021

Re: Hourly Wage Increases 2021

The Illinois minimum wage increased to \$11.00 per hour for standard workers as of January 1, 2021. Administration recommends increasing the hourly wage for the two groups below to \$11.00 per hour. All other groups currently meet the new minimum wage.

Noon Hour Supervisors

Food Service Substitutes

Superintendent

Duties and Authority

The Superintendent is the District's chief executive officer and is responsible for the administration and management of the District schools in accordance with Board policies and directives, and State and federal law. Superintendent duties include, without limitation, making recommendations to the Board concerning the budget, building plans, the location of sites, the selection, retention and dismissal of teachers and all other employees, the selection of curriculum, instructional materials, and courses of study and preparing, submitting, publishing, and posting reports and notifications as required by State and federal law. The Superintendent is authorized to develop administrative procedures and take other action as needed to implement Board policy and otherwise fulfill his or her responsibilities.

The Superintendent may delegate to other District staff members the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board policies or by Board vote. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action that was delegated.

Qualifications

The Superintendent must be of good character and of unquestionable morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent must have and maintain a Professional Educator License with a Superintendent Endorsement issued by the Illinois State Educator Preparation and Licensure Board.

Evaluation

The Board will evaluate, at least annually, the Superintendent's performance and effectiveness, using standards and objectives developed by the Superintendent and Board that are consistent with the Board's policies and the Superintendent's contract. A specific time should be designated for a formal evaluation session with all Board members present. The evaluation should include a discussion of professional strengths as well as performance areas needing improvement. The evaluation should also include the effectiveness of the administrative team.

The Superintendent shall annually present evidence of professional growth through attendance at educational conferences, in-service training or similar continuing education pursuits.

Compensation and Benefits

The Board and the Superintendent shall enter into an employment agreement that conforms to Board policy and State law. This contract shall govern the employment relationship between the Board and the Superintendent. The terms of the Superintendent's employment agreement, when in conflict with this policy, will control.

LEGAL REF.: 105 ILCS 5/10-16.7, 5/10-20.47, 5/10-21.4, 5/10-23.8, 5/21B-20, 5/21B-25,
5/24-11, and 5/24A-3.

23 Ill. Admin. Code §§1.310, 1.705, and 25.355.

CROSS REF.: 2.20, 2.130, 2.240, 3.10

Adopted: September 16, 1968

Reviewed: December 2020

Amended: January 13, 2021

Fiscal and Business Management

The Superintendent is responsible for the District's fiscal and business management. This responsibility includes annually preparing and presenting the District's statement of affairs to the Board and publishing it before December 1, as required by State law.

The Superintendent shall ensure the efficient and cost-effective operation of the District's business management using computers, computer software, data management, communication systems, and electronic networks, including electronic mail, the Internet, and security systems. Each person using the District's electronic network shall complete an *Authorization for Electronic Network Access*.

Budget Planning

The District's fiscal year is from July 1 until June 30. The Superintendent or designee shall present to the Board, at a regular meeting in August, a tentative budget with appropriate explanation. This budget shall represent the culmination of an ongoing process of planning for the fiscal support needed for the District's educational program. The District's budget shall be entered upon the Illinois State Board of Education's "School District Budget Form". To the extent possible, the tentative budget shall be balanced as defined by the State Board of Education guidelines. The Superintendent shall complete a tentative deficit reduction plan if one is required by the State Board of Education guidelines.

Preliminary Adoption Procedures

After receiving the Superintendent's proposed budget, the Board sets the date, place, and time for:

1. A public hearing on the proposed budget, and
2. The proposed budget to be available to the public for inspection.

The Board Secretary or designee shall arrange to publish a notice in a local newspaper stating the date, place, and time of the proposed budget's availability for public inspection and the public hearing. The proposed budget shall be available for public inspection at least 30 days before the time of the budget hearing.

At the public hearing, the proposed budget shall be reviewed and the public shall be invited to comment, question, or advise the Board.

Final Adoption Procedures

The Board adopts a budget before the end of the first quarter of each fiscal year, September 30, or by such alternative procedure as State law may define. The District's budget shall be entered upon the Illinois State Board of Education's "School District Budget Form." To the extent possible, the budget shall be balanced as defined by the State Board of Education; if not balanced, the Board will adopt a deficit reduction plan to balance the District's budget within—three years according to State Board of Education requirements.

The Board adopts the budget by roll call vote. The budget resolution shall be incorporated into the meeting's official minutes. Board members' names voting *yea* and *nay* shall be recorded in the minutes.

The Superintendent or designee shall perform each of the following:

1. Post the District's final annual budget, itemized by receipts and expenditures, on the District's Internet website; notify parents/guardians that the budget is posted and provide the website's address.

2. File a certified copy of the budget resolution and an estimate of revenues by source anticipated to be received in the following fiscal year, certified by the District's Chief Financial Officer, with the County Clerks of McLean and Woodford Counties within 30 days of the budget's adoption.
3. Make all preparations necessary in order for the Board to timely file its Certificate of Tax Levy, including preparations to comply with the Truth in Taxation Act, and file a Certificate of Tax Levy with the County Clerks of McLean and Woodford Counties, on or before the last Tuesday in December. The Certificate lists the amount of property tax money to be provided for the various funds in the budget.
4. Submit the annual budget, a deficit reduction plan if one is required by State Board of Education guidelines, and other financial information to the State Board of Education according to its requirements.

Any amendments to the budget or Certificate of Tax Levy shall be made as provided in The School Code and Truth in Taxation Act.

Budget Amendments

The Board may amend the budget by the same procedure as provided for in the original adoption.

Implementation

The Superintendent or designee shall implement the District's budget and provide the Board with a monthly financial report that includes all deficit fund balances. The amount budgeted as the expenditure in each fund is the maximum amount that may be expended for that category, except when a transfer of funds is authorized by the Board.

The Board shall act on:

1. All expenditures.
2. All interfund loans, interfund transfers, transfers within funds, and transfers from the working cash fund or abatements, if one exists.
3. All transfers from one program to another.
4. All expenditures that are to be charged to a contingency account, if such an account exists.

LEGAL REF.: 35 ILCS 200/18-55 et seq.
105 ILCS 5/10-17, 5/10-22.33, 5/17-1, 5/17-1.2, 5/17-2A, 5/17-3.2, 5/17-11, 5/20-5,
5/20-8, and 5/20-10.
23 Ill. Admin. Code Part 100.
CROSS REF.: 4.40, 6.235
ADMIN. PROC.: 6.235-AP1, 6.235-E1, 6.235-E2, 6.235-E3, 6.235-E4

Facility Management and Building Programs

The Superintendent or designee shall manage the District's facilities and grounds as well as facility construction and building programs in accordance with law, the standards set forth in this policy, and other applicable Board policies. The Superintendent or designee shall facilitate:

- 1) inspections of schools by the Regional Superintendent and State Fire Marshal or designee,
- 2) review of plans and specifications for future construction or alterations of a school if requested by the relevant municipality, county (if applicable), or fire protection district,
- 3) compliance with the 10-year safety survey process required by the School Code.

Standards for Managing Buildings and Grounds

All District buildings and grounds shall be adequately maintained in order to provide an appropriate, safe, and energy efficient physical environment for learning and teaching. The Superintendent or designee shall provide the Board with periodic reports on maintenance data and projected maintenance needs that include cost analysis. Prior Board approval is needed for all renovations or permanent alterations to buildings or grounds when the total estimated cost in a fiscal year will exceed \$25,000.00, including the cost equivalent of staff time. This policy is not intended to discourage efforts to improve the appearance of buildings or grounds that are consistent with the designated use of those buildings and grounds.

Standards for Green Cleaning

For each District school with 50 or more students, the Superintendent or designee shall establish and supervise a green cleaning program that complies with the guidelines established by the Illinois Green Government Coordinating Council.

Standards for Facility Construction and Building Programs

As appropriate, the Board will authorize a comprehensive study to determine the need for facility construction and expansion. On an annual basis, the Superintendent or designee shall provide the Board with projected facility needs, enrollment trends, and other data impacting facility use. Board approval is needed for all new facility construction and expansion.

When making decisions pertaining to design and construction of school facilities, the Board will confer with members of the staff and community, the Illinois State Board of Education, and educational and architectural consultants, as it deems appropriate. The Board's facility goals are to:

1. Integrate facilities planning with other aspects of planning and goal-setting.
2. Base educational specifications for school buildings on identifiable student needs
3. Design buildings for sufficient flexibility to permit new or modified programs.
4. Design buildings for maximum potential for community use.
5. Meet or exceed all safety requirements.
6. Meet requirements on the accessibility of school facilities to disabled persons as specified in State and federal law.
7. Provide for low maintenance costs, energy efficiency, and minimal environmental impact.

The Superintendent shall develop procedures for managing buildings and grounds.

LEGAL REF.: 42 U.S.C. §12101 et seq., Americans with Disabilities Act of 1990, implemented by 28
C.F.R. Parts 35 and 36.
20 ILCS 3130/, Green Buildings Act.
105 ILCS 5/2-3.12, 5/10-20.49, 5/10-22.36, 5/10-20.63, and 5/17-2.11.
105 ILCS 140/, Green Cleaning Schools Act.
105 ILCS 230/, School Construction Law.
410 ILCS 25/, Environmental Barriers Act.
410 ILCS 35/25, Equitable Restrooms Act.
820 ILCS 130/, Prevailing Wage Act.
23 Ill. Admin. Code Part 151, School Construction Program; Part 180, Health/Life Safety
Code for Public Schools; and Part 2800, Green Cleaning for Elementary and
Secondary Schools.
71 Ill. Admin. Code Part 400, Illinois Accessibility Code.

CROSS REF.: 2.150, 2.170, 4.60, 4.155, 8.70

Convicted Child Sex Offender; Screening; Notifications

Persons Prohibited on School Property without Prior Permission

State law prohibits a child sex offender from being present on school property or loitering within 500 feet of school property when persons under the age of 18 are present, unless the offender meets either of the following two exceptions:

1. The offender is a parent/guardian of a student attending the school and has notified the Building Principal of his or her presence at the school for the purpose of:
 - i. attending a conference at the school with school personnel to discuss the progress of his or her child academically or socially,
 - ii. participating in child review conferences in which evaluation and placement decisions may be made with respect to his or her child regarding special education services, or
 - iii. attending conferences to discuss other student issues concerning his or her child such as retention and promotion; or
2. The offender received permission to be present from the Board, Superintendent or Superintendent's designee. If permission is granted, the Superintendent or Board President shall provide the details of the offender's upcoming visit to the Building Principal.

In all cases, the Superintendent or designee shall supervise a child sex offender whenever the offender is in a child's vicinity.

If a student is a sex offender, the Superintendent or designee shall develop guidelines for managing his or her presence in school.

Screening

The Superintendent or designee shall perform fingerprint-based criminal history records information checks and/or screenings required by State law or Board policy for employees; student teachers; students doing field or clinical experience other than student teaching; contractors' employees who have direct, daily contact with one or more children; and resource persons and volunteers. He or she shall take appropriate action based on the result of any criminal background check and/or screen.

Notification to Parents/Guardians

The Superintendent or designee shall develop procedures for the distribution and use of information from law enforcement officials under the Sex Offender Community Notification Law and the Murderer and Violent Offender Against Youth Community Notification Law. The Superintendent or designee shall serve as the District contact person for purposes of these laws. The Superintendent and Building Principal shall manage a process for schools to notify the parents/guardians during school registration that information about sex offenders is available to the public as provided in the Sex Offender Community Notification Law. This notification must occur during school registration and at other times as the Superintendent or Building Principal determines advisable.

LEGAL REF.: 20 ILCS 2635/, Uniform Conviction Information Act.
720 ILCS 5/11-9.3.
730 ILCS 152/, Sex Offender Community Notification Law.
730 ILCS 154/75-105, Murderer and Violent Offender Against Youth Community Notification Law.

CROSS REF.: 5.30, 5.260, 6.250, 8.30, 8.100

Adopted: September 25, 1996

Reviewed: December 2020

Amended: January 13, 2021

Accounting and Audits

The District's accounting and audit services shall comply with the *Requirements for Accounting, Budgeting, Financial Reporting, and Auditing*, as adopted by the Illinois State Board of Education (ISBE), State and federal laws and regulations, and generally accepted accounting principles. Determination of liabilities and assets, prioritization of expenditures of governmental funds, and provisions for accounting disclosures shall be made in accordance with government accounting standards as directed by the auditor designated by the Board. The Superintendent or designee, in addition to other assigned financial responsibilities, shall report monthly on the District's financial performance, both income and expense, in relation to the financial plan represented in the budget.

Annual Audit

At the close of each fiscal year, the Superintendent shall arrange an audit of the District's funds, accounts, statements, and other financial matters. The audit shall be performed by an independent certified public accountant designated by the Board and be conducted in conformance with prescribed standards and legal requirements. A complete and detailed written audit report shall be provided to each Board member and to the Superintendent.

The Superintendent shall annually, on or before October 15, submit an original and one copy of the audit to the Regional Superintendent of Schools.

Annual Financial Report

The Superintendent or designee shall annually prepare and submit the Annual Financial Report on a timely basis using the form adopted by the ISBE. The Superintendent or designee shall review and discuss the Annual Financial Report with the Board before it is submitted.

Inventories

The Superintendent or designee is responsible for establishing and maintaining accurate inventory records. The inventory record of supplies and equipment shall include a description of each item, quantity, location, purchase date, and cost or estimated replacement cost, unless the supplies and equipment are acquired by the District pursuant to a federal or State grant award, in which case the inventory record shall also include the information required by 2 C.F.R. 200.313, if applicable. The Superintendent shall establish procedures for the management of property acquired by the District under grant awards that comply with federal and State law.

Capitalization Threshold

To be considered a capital asset for financial reporting purposes, a capital item must be at or above a capitalization threshold of \$5,000 for equipment or \$15,000 for all other capital assets and have an estimated useful life greater than one year.

Disposition of District Property

The Superintendent or designee shall notify the Board, as necessary, of any of the following so the Board may consider its disposition: (1) District personal property (property other than buildings and land) that is no longer needed for school purposes, and (2) school site, building, or other real estate that is unnecessary, unsuitable, or inconvenient. Notwithstanding the above, the Superintendent or designee may unilaterally dispose of personal property of diminutive value. The Superintendent shall establish procedures for the disposition of property acquired by the District under grant awards that comply with federal and State law.

Taxable Fringe Benefits

The Superintendent or designee shall: (1) require that all use of District property or equipment by employees is for the District's convenience and best interests unless it is a Board-approved fringe

benefit, and (2) ensure compliance with the Internal Revenue Service regulations regarding when to report an employee's personal use of District property or equipment as taxable compensation.

Controls for Revolving Funds and Petty Cash

Revolving funds and the petty cash system are established in *Board policy 4.50, Payment Procedures*. The Superintendent shall: (1) designate a custodian for each revolving fund and petty cash fund, (2) obtain a bond for each fund custodian, and (3) maintain the funds in compliance with this policy, State law, and ISBE rules. A check for the petty cash fund may be drawn payable to the designated petty cash custodian. Bank accounts for revolving funds are limited to an amount determined by the Superintendent or designee not to exceed a maximum balance of \$5,000.00. All expenditures from these bank accounts must be directly related to the purpose for which the account was established and supported with documentation, including signed invoices or receipts. All deposits into these bank accounts must be accompanied with a clear description of their intended purpose. The Superintendent or designee shall include checks written to reimburse revolving funds on the Board's monthly listing of bills indicating the recipient and including an explanation.

Control Requirements for Checks

The Board must approve all bank accounts opened or established in the District's or a District school's name or with the District's Federal Employer Identification Number. All checks issued by the District must be signed by either the Treasurer or Board President, except that checks from accounts containing student activity funds or fiduciary funds and checks from revolving accounts may be signed by their respective account custodians.

Internal Controls

The Superintendent is primarily responsible for establishing and implementing a system of internal controls for safeguarding the District's financial condition; the Board, however, will oversee these safeguards. The control objectives are to ensure efficient business and financial practices, reliable financial reporting, and compliance with State law and Board policies, and to prevent losses from fraud, waste, and abuse, as well as employee error, misrepresentation by third parties, or imprudent employee action.

The Superintendent or designee shall annually audit the District's financial and business operations for compliance with established internal controls and provide the results to the Board. The Board may from time-to-time engage a third-party to audit internal controls in addition to the annual audit.

Auditing Firm Selection

The Board shall approve the selection of an auditing firm and any subsequent renewal of the auditing contract. Interviews of potential providers of auditing services shall be conducted no later than the ninth consecutive year with a firm.

LEGAL REF.: 2 C.F.R. §200 et seq.
30 ILCS 708/, Grant Accountability and Transparency Act, implemented by 44 Ill. Admin. Code 7000 et seq.
105 ILCS 5/2-3.27, 5/2-3.28, 5/3-7, 5/3-15.1, 5/5-22, 5/10-20.19, 5/10-21.4, 5/10-22.8, and 5/17-1 et seq.
23 Ill. Admin. Code, Part 100.
CROSS REF.: 3.40, 4.10, 4.50, 4.55, 4.90

Student Activity and Fiduciary Funds

The Board, upon the Superintendent or designee's recommendation, establishes student activity funds to be managed by student organizations under the guidance and direction of a staff member for educational, recreational, or cultural purposes. The Board, upon the Superintendent or designee's recommendation, also establishes fiduciary funds to be supervised by the Superintendent or designee. The District has custodial responsibilities for fiduciary funds but no direct involvement in the management of such funds.

Student Activity Funds

The Superintendent or designee shall be responsible for managing student activity funds in accordance with Board policy 4.80, *Accounting and Audits*; State law; and the Illinois State Board of Education (ISBE) rules for student activity funds.

The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the responsibilities listed in ISBE rules for school activity funds, including the authority to make loans between activity funds.

Unless otherwise instructed by the Board, a student activity fund's balance will carry over to the next fiscal year. If an activity has been discontinued, or if an account containing student activity funds is inactive for 12 consecutive months, the account may, upon the recommendation of Superintendent or designee, be closed and its funds transferred to the District's funds or another student activity fund or authorized fund, with a similar purpose.

No salaries or stipends will be paid from activity funds unless authorized by the Superintendent or designee according to established procedures.

Fiduciary Funds

Superintendent or designee shall be responsible for supervising fiduciary funds in accordance with Board policy 4.80, *Accounting and Audits*; State law, and ISBE rules for fiduciary funds. The Board will appoint a treasurer for each fund to serve as the fund's sole custodian and be bonded in accordance with the School Code. The treasurer shall have all of the responsibilities specific to the treasurer listed in the ISBE rules for fiduciary funds.

LEGAL REF.: 105 ILCS 5/8-2 and 5/10-20.19.
23 Ill. Admin. Code §§100.20, 100.80, and 100.85.
CROSS REF.: 4.80, 7.325

Adopted: September 25, 1996
Reviewed: December 2020
Amended: January 13, 2021

**Administrative Procedure - Guidelines for High School
Non-District Experiences and Course Substitutions**

A student enrolled full time may request the opportunity to take off campus learning courses as outlined in *Board policy 6.310*.

1. The high school Building Principal or designee will oversee and manage student requests for off campus course credit.
2. Guidance counselors will notify all students that off campus courses require approval in advance from the designated building administrator.
3. The student submits *Exhibit 6.310-E1* and all necessary course and institution information to the designated counselor in a timely manner.
4. The designated counselor and high school administrator approves, or denies, off campus course offerings. To be approved, courses must be from an approved accredited institution and credit earned must adhere to the limits defined in *Board policy 6.310* (specifically, no more than six total credits may be earned outside of Unit 5's course offerings; no more than one credit may be earned per semester).
5. The designated administrator and registrar accept the grade and transfer information at the conclusion of the course.

CROSS REF: 6.110, 6.180, 6.300, 6.310, 7.50
ADMIN. PROC.: 6.310-E1

Adopted: September 9, 2015
Reviewed: December 2020
Amended: January 13, 2021

**High School Credit for Non-District Experiences;
Course Substitutions; Re-Entering Students**

Credit for Non-District Experiences

A student may receive high school credit for successfully completing any of the listed courses or experiences even when it is not offered in or sponsored by the District:

1. Distance learning course, including a correspondence, virtual, or online course, from an accredited institution
2. Courses in an accredited foreign exchange program
3. Summer school or community college courses
4. College or high school courses offering dual credit at both the college and high school level
5. Foreign language courses taken in an ethnic school program approved by the Illinois State Board of Education
6. Work-related training at manufacturing facilities or agencies in a Tech Prep Program
7. Credit earned in a Vocational Academy

The student must seek approval from the Superintendent or designee to receive graduation credit for any non-District course or experience. The Superintendent or designee shall determine the amount of credit and whether a proficiency examination is required before the credit is awarded. As approval is not guaranteed, students should seek conditional approval of the experience before participating in a non-District course or experience. The student assumes responsibility for any fee, tuition, supply, or other expense. The student seeking credit is responsible for (1) providing documents or transcripts that demonstrate successful completion of the experience, and (2) taking a proficiency examination, if requested. The Superintendent or designee shall determine which, if any, non-District courses or experiences, will count toward a student's grade point average, class rank, and eligibility for athletic and extracurricular activities. This section does not govern the transfer of credits for students transferring into the District.

Guidelines for High School Non-District Experiences and Course Substitutions

- A student may take no more than six high school credits outside of Unit 5's course offerings.
- A student who has failed more than six high school credits may exceed the limit of six high school credits to recover credits to fulfill graduation requirements.
- High school credit may be earned during the school day only if approved in advance by the Building Principal or designee.
- A maximum of one high school credit (two classes) may be earned per semester unless approved in advance by the Building Principal or designee.
- A maximum of two high school credits may be earned during a single summer session unless approved in advance by the Building Principal or designee.
- The aforementioned credit limitations apply only to a student enrolled full time.

Substitutions for Required Courses

Vocational or technical education

A student in grades 11-12 may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing related vocational or technical education courses if:

1. The Building Principal approves the substitution(s) and the vocational or technical education course is completely described in the District's Course to Career Guide along with its relationship to the required course; and
2. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District.

A vocational or technical education course shall qualify as a related vocational or technical education course within the meaning of this Section only if it contains at least 50% of the content of the required course or graduation requirement for which it is substituted, as determined by the State Board of Education in accordance with standards that it shall adopt and uniformly apply for purposes of this Section.

Registered Apprenticeship Program

The Superintendent or designee will ensure that the District complies with State law requirements for registered apprenticeship programs. The opportunities and requirements for registered apprenticeship programs contained in this policy will be posted on the District's website, and parents/guardians and students will also be notified of such opportunities in the appropriate school handbook(s).

A student in grades 9-12 who is 16 years or older may satisfy one or more high school courses (including physical education) or graduation requirements by successfully completing a registered apprenticeship program if:

1. The registered apprenticeship program meets all criteria contained in State law;
2. The registered apprenticeship program is listed by the District, or the student identifies a registered (but not listed) apprenticeship program with a business or organization if one is not offered in the District;
3. The student enrolled in a registered apprenticeship program has the opportunity to earn post-secondary credit toward a certificate or degrees, as applicable;
4. The student's parent/guardian requests and approves the substitution(s) in writing on forms provided by the District and on its website;
5. The Building Principal approves the substitution(s); and
6. All non-academic requirements mandated by the School Code for high school graduation that would otherwise prohibit or prevent the student from participating in the registered apprenticeship program are waived.

Advanced placement computer science

The advanced placement computer science course is equivalent to a high school mathematics course. A student in grades 9-12 may substitute the advanced placement computer science course for one year of mathematics, in accordance with Section 27-22 of the School Code. The transcript of a student who completes the advanced placement computer science course will state that it qualifies as a mathematics-based, quantitative course.

Substitutions for Physical Education

A student in grades 11-12, unless otherwise stated, may submit a written request to the Building Principal to be excused from physical education courses for the reasons stated below. The Superintendent or designee shall maintain records showing that the criteria set forth in this policy were applied to the student's individual circumstances, as appropriate.

1. Ongoing participation in a marching band program for credit;
2. Enrollment in Reserve Officer's Training Corps (ROTC) program sponsored by the District;
3. Ongoing participation in an interscholastic athletic program;
4. Enrollment in academic classes that are required for admission to an institution of higher learning; or
5. Enrollment in academic classes that are required for graduation from high school, provided that failure to take such classes will result in the student being unable to graduate.

A student who is eligible for special education may be excused from physical education courses pursuant to Board policy 7.260, *Exemption from Physical Education*

Volunteer service credit.

A student participating in the District's Volunteer Service Credit Program, if any, may earn credit toward graduation for the performance of community service. The amount of credit given for program participation shall not exceed that given for completion of one semester of language arts, math, science, or social studies.

Re-Entering Students

Individuals younger than 21 years of age may re-enter high school to acquire a high school diploma or an equivalency certificate, subject to the limitations in Board policy 7.50, *School Admissions and Student Transfers To and From Non-District Schools*. Re-entering students may obtain credit through the successful completion of the following (not all of these may be available at any one time):

1. District courses
2. Non-District experiences described in this policy
3. Classes in a program established under Section 10-22.20 of the School Code, in accordance with the standards established by the Illinois Community College Board
4. Proficiency testing, correspondence courses, life experiences, and other nonformal educational endeavors
5. Military service, provided the individual making the request has a recommendation from the American Council on Education

The provisions in the section **Credit for Non-District Experiences**, above, apply to the receipt of credit for any non-District course.

LEGAL REF.: 105 ILCS 5/2-3.44, 5/2-3.108, 5/2-3.115, 5/2-3.142, 5/2-3.175, 5/10-22.43a, 5/13B-1, 5/26-16, 5/27-6, 5/27-22.3, and 5/27-22.05.
23 Ill. Admin. Code §§1.425(e), 1.440(f), 1.470(c), and Part 255.
CROSS REF: 6.180, 6.300, 6.315, 6.320, 7.50, 7.260

Student Testing and Assessment Program

The District student assessment program provides information for determining individual student achievement and instructional needs; curriculum and instruction effectiveness; and school performance measured against District student learning objectives and statewide norms.

The Superintendent or designee shall manage the student assessment program that, at a minimum:

1. Administers to students all standardized assessments required by the Illinois State Board of Education (ISBE), and/or any other appropriate assessment methods and instruments, including norm and criterion-referenced achievement tests, aptitude tests, proficiency tests, and teacher-developed tests.
2. Informs students of the timelines and procedures applicable to their participation in every State assessment.
3. Provides each student's parents/guardians with the results or scores of each State assessment and an evaluation of the student's progress. See Board policy 6.280, *Grading and Promotion*.
4. Utilizes professional testing practices.

Overall student assessment data on tests required by State law will be aggregated by the District and reported, along with other information, on the District's annual report card. All reliable assessments administered by the District and scored by entities outside of the District must be (1) reported to ISBE on its form by the 30th day of each school year, and (2) made publicly available to parents/guardians of students. Board policy 7.340, *Student Records*, and its implementing procedures govern recordkeeping and access issues.

LEGAL REF.: 20 U.S.C. §1232g, Family Educational Rights and Privacy Act.
105 ILCS 10/, Illinois School Student Records Act.
105 ILCS 5/2-3.63, 5/2-3.64a-5, 5/10-17a, and 5/27-1.
CROSS REF.: 6.15, 6.280, 7.340

Adopted: May 28, 1997
Reviewed: December 2020
Amended: January 13, 2021

Administrative Procedure - Dispensing Medication

Actor	Action
Parents/ Guardians	<ul style="list-style-type: none"> <li data-bbox="440 348 1347 583"> ▪ Ask the child’s physician, dentist, or other health care provider who has authority to prescribe medications if a medication, either prescription or non-prescription, must be administered during the school day. <i>Medication</i> includes an epinephrine injector, e.g. <i>EpiPen®</i>, and asthma inhaler medication (105 ILCS 5/22-30a), medical cannabis (105 ILCS 5/22-33(g), glucagon (105 ILCS 14/27), and any medication required under a plan listed in 105 ILCS 5/10-22.21b(c), for a student’s self-administration of medication. <p data-bbox="513 594 1347 1077"> For a student with diabetes: The parent/guardian is responsible to share the health care provider’s instructions concerning the student’s diabetes management during the school day. When assistance with diabetes care has been requested for a student while at school or participating in a school sponsored activity, the student’s diabetes will be managed according to a diabetes care plan. A school nurse or delegated care aide will be responsible for implementing the services and accommodations specified in a student’s diabetes care plan to the extent they are not managed by the student as authorized under the student’s diabetes care plan. See Care of Students with Diabetes Act, 105 ILCS 145/. Last, the Public Self-Care of Diabetes Act allows a person with diabetes (or a parent/guardian of a person with diabetes) to self-administer insulin (or administer insulin) in any location, public or private, where the person is authorized to be irrespective of whether the injection site is uncovered during or incidental to the administration of insulin (410 ILCS 135/). </p> <p data-bbox="513 1094 1347 1455"> For a student with epilepsy: The parent/guardian is responsible to share the health care provider’s instructions. When assistance has been requested for a student with epilepsy while at school or participating in a school sponsored activity, the student’s epilepsy will be managed according to a seizure action plan. A school nurse or delegated care aide will be responsible for implementing the services and accommodations specified in a student’s seizure action plan to the extent they are not managed by the student as authorized under the student’s seizure action plan. In accordance with the seizure action plan, a student must be permitted to possess on his or her person, at all times, the supplies, equipment, and medication necessary to treat epilepsy. See Seizure Smart School Act, 105 ILCS 150/. </p> <p data-bbox="513 1472 1347 1707"> For a student with asthma: The parent/guardian is responsible for sharing the student’s asthma action plan. When assistance has been requested for a student with asthma while at school or participating in a school sponsored activity, the student’s asthma will be managed according to an asthma action plan. See 105 ILCS 5/22-30(j-5). Asthma emergencies shall be managed pursuant to the District’s asthma emergency response protocol. 105 ILCS 5/22-30(j-10). </p> <p data-bbox="513 1724 1347 1833"> A student with asthma is allowed to self-administer and self-carry asthma medication if the student’s parent/guardian provide the school with: (1) written authorization for the self-administration and/or self-care of asthma medication; and (2) the prescription label containing the </p>

	<p>name of the asthma medication, the prescribed dosage, and the time at which or circumstances under which the asthma medication is to be administered. 105 ILCS 5/22-30(b).</p> <p>For a student using medical cannabis: The parent/guardian is responsible for providing the school with copies of the valid registry identification cards issued to their child and the child's designated caregiver as required by Ill. Dept. of Public Health. The student's parent/guardian must also ask the student's health care provider to complete Exhibit 7.270-E2 <i>School Medication Authorization Form – Medical Cannabis</i>. 105 ILCS 5/22-33(b-5).</p> <p>The designated caregiver shall be allowed to administer a medical cannabis infused product to the student on the premises of the child's school or on the child's school bus. The product must be immediately removed from school premises or the school bus after administration.</p> <p>State law does not require school personnel to administer medical cannabis to students. 105 ILCS 5/22-33(b). Trained school nurses and administrators are allowed, but not required, to administer a medical cannabis infused product to the student on the premises of the child's school, at a school-sponsored activity, or before/after normal school activities, including while the student is in before-school or after-school care on school-operated property or while being transported on a school bus. 105 ILCS 5/22-33(b-5).</p> <p>Product administered by a school nurse or administrator must be stored with the school nurse at all times in a manner consistent with storage of other student medication at the school and may be accessible only by the school nurse or an administrator. 105 ILCS 5/22-33(b-10).</p> <p>For a student self-administering medication: A student is allowed to self-administer medication if the student's parent/guardian has completed and signed Exhibit 7.270-E1 <i>School Medication Authorization Form</i>. A student's self-administration of medication other than an epinephrine injector or asthma medication must be under the direct supervision of a delegated school employee.</p> <p>For any student with a chronic illness: If the student's health and safety are at risk if a medication or procedure is not given/performed during the school day, the medication with accompanying district forms and all equipment for the procedure with accompanying district forms MUST be on file at the school before the student may attend. See Exhibit 7.270-E3 <i>Request for Authorized Personnel to Perform a Procedure at School Form</i>.</p> <ul style="list-style-type: none">▪ If so, ask the health care provider to complete a <i>School Medication Authorization Form</i>. This form must be completed and given to the school before the school will store or dispense any medication, before the child may possess asthma medication or an epinephrine injector, and before a child will be allowed to self-administer any medication.▪ When a student's licensed health care provider and parent/guardian believe that it is necessary for the student to take a medication outside of school hours during school-related activities, the parent/guardian must complete Exhibit 7.270-E1 <i>School Medication Authorization Form</i> requesting that the school dispense the medication to the child.
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	<ul style="list-style-type: none"> ▪ If a student is on a medication indefinitely, the parent/guardian must file a new Exhibit 7.270-E1 <i>School Medication Authorization Form</i> every year. ▪ Bring the medication to the school office. If the medicine is for asthma or is an epinephrine injector, a student may keep possession of it for immediate use at the student's discretion: <ol style="list-style-type: none"> (1) while in school, (2) while at a school-sponsored activity, (3) while under the supervision of school personnel, or (4) before or after normal school activities, such as while in before-school or after-school care on school-operated property (105 ILCS 5/22-30(e)). ▪ For asthma inhalers, provide the prescription label. Bring other prescription medications to the school in the original package or appropriately labeled container. The container shall display: <ol style="list-style-type: none"> (1) Student's name; (2) Prescription number; (3) Medication name and dosage; (4) Administration route and/or other direction; (5) Date(s) and time(s) to be taken; (6) Licensed prescriber's name; and (7) Pharmacy name, address, and phone number. ▪ Bring non-prescription medications to school in the manufacturer's original container with the label indicating the ingredients and the student's name affixed. ▪ At the end of the treatment regime, remove any unused medication from the school.
<p>School Office Personnel</p>	<ul style="list-style-type: none"> ▪ Provide a copy of these procedures, as well as Exhibit 7.270-E1 <i>School Medication Authorization Form</i>, to inquiring parents/guardians. ▪ Whenever a parent/guardian brings medication for a student to the office, summon the school nurse. ▪ If the school nurse is unavailable, accept the medication, provided the parent/guardian submits a completed Exhibit 7.270-E1 <i>School Medication Authorization Form</i> and the medication is packaged in the appropriate container. ▪ Put the medication in the appropriate locked drawer or cabinet. Tell the school nurse about the medication as soon as possible. ▪ If the school nurse is unavailable and a student is identified as having asthma, seizures, a food allergy, or diabetes, request the student's parent/guardian to share their child's asthma action plan, seizure action plan, food allergy and emergency action plan, diabetes care plan, or other qualifying plan. If the plan is provided, keep it on file in the school nurse's office. Tell the school nurse or Building Principal or designee of the receipt of the plan as soon as possible so that he/she may provide copies of it to appropriate school staff interacting with the student on a regular basis and, if applicable, attach it to the student's Section 504 plan or Individualized Education Program (IEP). 105 ILCS 5/22-30(j-5).

<p>School Nurse</p>	<ul style="list-style-type: none"> ▪ Ensure that a parent/guardian who brings medication for his or her child has complied with the parent/guardian’s responsibilities as described in this administrative procedure. ▪ If a student is identified as having asthma, seizures, a food allergy, or diabetes, request the student’s parent/guardian to share their child’s asthma action plan, seizure action plan, food allergy and emergency action plan, diabetes care plan, or other qualifying plan. If the plan is provided, keep it on file in the school nurse office. Provide copies of it to appropriate school staff that interact with the student on a regular basis and, if applicable, attach it to the student’s Section 504 plan or IEP. 105 ILCS 5/22-30(j-5). ▪ In conjunction with the licensed prescriber and parent/guardian, identify circumstances, if any, in which the student may self-administer the medication and/or carry the medication. A student will be permitted to carry and self-administer only medication for asthma or an epinephrine auto-injector. A student may also self-administer other medication dispensed by a delegated school employee. ▪ Work with a student’s parent/guardian and healthcare provider to develop an emergency action plan for a student who self-administers medication in accordance with 105 ILCS 5/10-22.21b(c). The plan must include (105 ILCS 5/10-22.21b(d)): <ol style="list-style-type: none"> 1. A plan of action in the event a student is unable to self-administer medication, and 2. The situations in which a school must call 911. ▪ The nurse will administer medication ensuring that these 5 “Rights” are observed: <ul style="list-style-type: none"> ▪ Right patient (verify the name of the student receiving the medication), ▪ Right drug (ensure the label on the medication matches the School Medication Authorization Form), ▪ Right dose (verify the dose on the medication form matches the bottle), ▪ Right route (verify the correct route), and ▪ Right time (verify the correct time and call the student to the nurse’s office if the student needs to be reminded). ▪ Prior to administering a medical cannabis infused product in accordance with 105 ILCS 5/22-33(b-5), annually complete the medical cannabis infused product administration training curriculum developed by the Ill. State Board of Education. 105 ILCS 5/22-33(f-5). ▪ In conjunction with the Illinois Nurse Practice Act and Exhibit 7.270-E4 <i>Delegation of Oral Medication to Unlicensed Assistive Personnel</i>, delegate the administration of oral medication when appropriate. ▪ If a medication error occurs, the nurse should immediately assess the student and respond as needed, inform the Building Principal or designee, inform the parents, and document the incident in the medication log. The Building Principal should inform the Superintendent or designee. ▪ Store the controlled medication in a locked drawer or cabinet, except as otherwise allowed by law. A student may keep possession of medication
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	<p>for asthma or an epinephrine injector. Medications requiring refrigeration should be refrigerated in a secure area.</p> <ul style="list-style-type: none"> ▪ Plan with the student the time(s) the student should come to the nurse's office to receive medications. ▪ Document each dose of the medication in the student's individual health record. Documentation shall include date, time, dosage, route, and the signature of the person administering the medication or supervising the student in self-administration. ▪ Assess effectiveness and side effects as required by the licensed prescriber. Provide written feedback to the licensed prescriber and the parent/guardian as requested by the licensed prescriber. ▪ Document whenever the medication is not administered as ordered along with the reasons. ▪ If the parent/guardian does not pick up the medication by the end of the school year, discard the medication in the presence of a witness.
<p>Building Principal</p>	<ul style="list-style-type: none"> ▪ Supervise the use of these procedures. ▪ Perform any duties described for school office personnel, as needed. ▪ Perform any duties described for school nurses, as needed. No staff member shall be required to administer medications to students, except school nurses, non-certificated and registered professional nurses, and administrators. 105 ILCS 5/10-22.21b(b). However, provided a <i>School Medication Authorization Form</i> has been completed and signed by the student's parent/guardian and healthcare provider with prescriptive authority, and the employee has agreed to and signed Exhibit 7.270-E4 <i>Delegation of Oral Medication to Unlicensed Assistive Personnel</i>, school employees may dispense medication to students, administer medication to students, or supervise a student's self-administration of medication. ▪ Make arrangements, in conjunction with the parent/guardian, supervising teachers, and non-administrative employees, for the student to receive needed medication while on a field trip or during school-related activities.
<p>Teachers or Non-administrative School Employees</p>	<ul style="list-style-type: none"> ▪ Dispense medication to students, administer medication to students, or supervise a student's self-administration of prescription or non-prescription medication as provided in this procedure. Coaches and sponsors of school-related activities may be required to dispense and supervise a student's self-administration of medication.

LEGAL REF.: 105 ILCS 5/10-20.14b, 5/10-22.21b, 5/22-30, and 5/22-33.
 105 ILCS 145/, Care of Students with Diabetes Act.
 410 ILCS 130/, Compassionate Use of Medical Cannabis Program Act.
 23 Ill. Admin. Code §1.540.

CROSS REF.: 7.270

ADMIN. PROC.: 7.270-AP1,E1, 7.270-AP2, 7.270-AP3, 7.270-E1, 7.270-E3, 7.270- E5, 7.270-E6, 7.270-E7, 7.270-E8

**Exhibit – Standing Protocol for the Administration of
School Supplied (Undesignated) Glucagon for
Potentially Life-Threatening Hypoglycemia (low blood sugar) in Individuals
Pursuant to Public Act 101-0428**

ISSUED TO:

Name of School District

Street Address

City

State

Zip Code

STANDING PROTOCOL:

Any Registered Nurse working within the Illinois school system (school nurse) or trained delegated care aide authorized to administer undesignated glucagon through a student's diabetes care plan may administer emergency glucagon via an intranasal device to a student whose prescribed glucagon is not available on-site or has expired if in the school nurse's or trained personnel's professional judgment the student is experiencing severe hypoglycemia. The school nurse must be licensed to practice under the Nurse Practice Act, 225 ILCS 65/50-1 et seq. "Delegated Care Aide" means a school employee who has received training in diabetes care and to assist students in implementing their diabetes care plan, including recognizing and responding to severe hypoglycemia, and has entered into an agreement with a parent or guardian and the school district.

ASSESSMENT:

The possibility of severe hypoglycemia will be considered when individuals with known type 1 or type 2 diabetes present with altered mental and/or physical functioning that requires assistance from another person for recovery.

IMPLEMENTATION AND PHYSICIAN PROTOCOL:

The school nurse or delegated care aide will assess the individual's symptoms and history. If, in the reasonable opinion of the school nurse or delegated care aide, severe hypoglycemia is likely, the school nurse or delegated care aide will obtain the undesignated glucagon (if the student's prescribed glucagon is not available on-site or has expired) and administer it according to the student's diabetes care plan.

The school nurse or delegated care aide will administer nasal glucagon 3mg in accordance to the manufacturer's instructions, and the school nurse or delegated care aide will monitor the individual for changes in his or her symptoms and will attempt to make the person as comfortable as possible.

Emergency services will be contacted as soon as possible using available 911 or other municipal service. Immediately after the administration of undesignated glucagon, the school nurse will be notified if the undesignated glucagon was administered by a delegated care aide, and the school must notify the student's parent or guardian or emergency contact, if known, and health care provider of its use.

Adopted: January 13, 2021

Reviewed: December 2020

Amended:

The school nurse or delegated care aide will advise the emergency services personnel of the symptoms that required the use of glucagon, the dose of glucagon, and any change in the symptoms or condition of the individual.

The school nurse or other school personnel will accompany a student in the ambulance if required by school policy and as permitted by the local Emergency Medical Services System protocol.

QUALITY ASSURANCE:

The school nurse or delegated care aide will complete a written report detailing the name of the individual, all of his/her observations, physical assessments, interventions (together with the results of such interventions), the dosage of glucagon administered, and time for each. The completed written report shall be signed by the school nurse or delegated care aide and submitted to the physician signing this order and the student's primary care physician, if known, within 24 hours.

EXPIRATION AND DISPOSAL OF UNUSED GLUCAGON:

The school nurse shall check the expiration date located on the undesignated glucagon monthly and obtain a new prescription for a replacement glucagon prior to that expiration date.

The school nurse shall dispose of an expired undesignated glucagon in a manner consistent with current school medication policies or return to the issuing pharmacy for disposal. An inventory log shall be kept by the school nurse indicating the date of receipt of undesignated glucagon and the date of administration or disposal of the glucagon.

EFFECTIVE DATE: _____

RENEWAL DATE (one year from effective date): _____

PHYSICIAN SIGNATURE _____

PHYSICIAN NAME (printed) _____

PHYSICIAN CONTACT NUMBER: _____

PHYSICIAN LICENSE NUMBER: _____

Administrative Procedure - School Student Records

This procedure implements Board policy 7:340, Student Records.

*It contains a **Table of Contents** and lettered **Sections**.*

Table of Contents

- A. Legal Citations and Definitions
- B. School Student Records Defined
- C. Eligible Students Accorded the Rights of Parent/Guardian
- D. Official Records Custodians
- E. Maintenance of School Student Records
- F. Retention and Destruction of School Student Records
- G. Social Security Numbers
- H. Access to School Student Records
- I. Record of Release
- J. Orders of Protection
- K. Parenting Plans
- L. Transmission of Records for Transfer Students
- M. Directory Information
- N. Student Record Challenges
- O. Amendment of Records

Sections

A. Legal Citations and Definitions

The legal requirements contained in this procedure are followed by a citation to the controlling rule and/or statute. Citations in parenthesis indicate the location of a named law. For additional clarification regarding a requirement, the cited law should be reviewed.

Definitions are found in the Illinois School Student Records Act (105 ILCS 10/2) and the Illinois State Board of Education rules (23 Ill. Admin. Code §375.10). For easy reference, some definitions are re-printed in this procedure.

The release of confidential information given by a student to a therapist (e.g., school counselor or psychologist) is not included in these procedures but is governed by the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110/).

B. School Student Records Defined

School Student Record means any writing or other recorded information concerning a student and by which a student may be individually identified that is maintained by a school or at its direction or by an employee of a school, regardless of how or where the information is stored. 105 ILCS 10/2(d).

Special Education Records means school records that relate to identification, evaluation, or placement of, or the provision of a free and appropriate public education to, students with disabilities under the Individuals with Disabilities Education Act (20 U.S.C. §1400 *et seq.*) and Article 14 of the School Code. These records include the report of the multidisciplinary staffing conference on which placement or nonplacement was based and all records and audio recordings in any format relating to special education placement hearings and appeals. 23 Ill. Admin. Code §375.10.

A school student record does not include any of the following:

1. Writings or other recorded information maintained by an employee for his or her exclusive use, provided they are destroyed not later than the student's graduation or permanent withdrawal, and are not released or disclosed to any other person except a substitute teacher. 105 ILCS 10/2(d)
2. Information maintained by law enforcement professionals working in the school. 105 ILCS 10/2(d).

C. Eligible Students Accorded the Rights of Parent/Guardian

All rights and privileges concerning school student records that are accorded to parents/guardians become exclusively those of the student when the student reaches 18 years of age, graduates from high school, marries, or enters military service, whichever occurs first. 105 ILCS 10/2(g). Such students are called *eligible students* in this procedure.

D. Official Records Custodians

Each Building Principal is designated the Official Records Custodian for his or her respective school and has the duties, without limitation, listed below.

1. Is responsible for the maintenance, care, and security of all school student records, whether or not the records are in his or her personal custody or control, and shall take all reasonable measures to protect school student records through administrative, technical, and security safeguards against risks, such as unauthorized access, release, or use. 105 ILCS 10/4(a) & (b); 23 Ill. Admin. Code §375.40(g).
2. Reviews student temporary records at least every four years, or upon a student's change in attendance centers, whichever occurs first, to verify entries and correct inaccurate information. The records review is required in any given school year at the time a student first changes attendance centers within the District, but it does not need to be conducted if the student enrolls in a different attendance center later in that same school year. 23 Ill. Admin. Code §375.40(b).
3. When notified by the Dept. of Children and Family Services (DCFS), purges DCFS's final finding report from the student's record and returns the report to DCFS. If a school has transferred the report to another school as part of the transfer of the student's records, the sending school shall forward a copy of the DCFS's request to the receiving school. 325 ILCS 5/8.6.
4. Manages requests to access school student records.
5. Transfers a certified copy of the records of students transferring to another school and retains the original records.
6. Provides all required notices to parents/guardians and students, including without limitation, each of the following:
 - a. Upon initial enrollment or transfer to the school, notification of rights concerning school student records; the notification may be delivered by any means likely to reach parents, including direct mail or email, delivery by the student to the parent, or incorporation into a student handbook. 23 Ill. Admin. Code §375.30.
 - b. Annual notification of information that is considered to be *directory information* and of the procedures to be used by parents/guardians to request that specific information not be released. 23 Ill. Admin. Code §375.80.
 - c. Notification to secondary students and their parents/guardians that they may opt out of the disclosure of students' names, addresses, and telephone listings to military recruiters and institutions of higher learning by submitting a written request that such

- information not be released without the prior written consent of the parent/guardian. 20 U.S.C. §7908.
- d. Notification of their right to a hearing to challenge any entry in the school student records (except for academic grades) and Official Records Custodian's name and contact information. 23 Ill. Admin. Code §375.90.
 - e. Upon a student's graduation, transfer, or permanent withdrawal, notification of the destruction schedule for the student's permanent and temporary school student records and of their right to request a copy through: (1) the school's parent or student handbook, (2) publication in a newspaper published in the District or, if no newspaper is published in the District, in a newspaper of general circulation within the district, (3) U.S. mail delivered to the last known address of the parent/guardian or student, or (4) other means provided notice is confirmed to have been received, e.g., hand delivery, return receipt, or read receipt email. 105 ILCS 10/4(h), amended by P.A. 101-161, eff. 1-1-20; 23 Ill. Admin. Code §375.40(c).
7. Takes all action necessary to ensure that school personnel are informed of the provisions of the School Student Records Act. 105 ILCS 10/3(c).
 8. Performs all actions required of the District described in this procedure and the laws governing school student records.

The Building Principal may delegate any of these duties to an appropriate staff member but shall remain responsible for the duty's execution.

E. Maintenance of School Student Records 105 ILCS 10/2; 23 Ill. Admin. Code §375.10.

The District maintains two types of school records for each student: a *permanent* record and a *temporary* record.

The student permanent record shall consist of the following and only the following:

1. Basic identifying information, including the student's name and address, birth date and place, gender, and the names and addresses of the student's parent(s)/guardian(s).
2. Evidence required by the Missing Children's Records Act (325 ILCS 50/5(b)(1)).
3. Academic transcripts, including grades, class rank, graduation date, and grade level achieved, as applicable; scores received on college entrance examinations if that inclusion is requested in writing by an eligible student or the student's parent/guardian; the unique student identifier assigned and used by ISBE's Student Information System (23 Ill. Admin. Code §1.75.); as applicable, designation of an Advanced Placement computer science course as a mathematics-based, quantitative course for purposes of meeting State graduation requirements set forth in 105 ILCS 5/27-22, amended by P.A. 101-643; as applicable, designation of the student's achievement of the State Seal of Bilingualism, awarded in accordance with 105 ILCS 5/2-3.159 and 23 Ill. Admin. Code Part 680; as applicable, designation of the student's achievement of the State Commendation Toward Bilingualism, awarded in accordance with 23 Ill. Admin. Code §680.20(c); and as applicable, designation of the student's achievement of the Global Scholar Certification, awarded in accordance with 105 ILCS 5/2-3.169 and 23 Ill. Admin. Code §1.443.
4. Attendance record.
5. Health record, defined by ISBE rule as "medical documentation necessary for enrollment and proof of having certain examinations, as may be required under Section 27-8.1 of the [School] Code."
6. Record of release of permanent record information that contains the information listed in Section I, **Record of Release**, below.
7. Scores received on all State assessment tests administered at the high school level (that is, grades 9 through 12) 105 ILCS 5/2-3.64a-5, amended by P.A. 101-643.

ISBE rule provides that if not maintained in the temporary record, the *permanent record* may include:

1. Honors and awards received.
2. Information concerning participation in school-sponsored activities or athletics, or offices held in school-sponsored organizations.

No other information shall be placed in the permanent record.

The *student temporary record* contains all information not required to be kept in the student permanent record and must include:

1. Record of release of temporary record information that contains the information listed in Section I, **Record of Release**, below.
2. Scores received on the State assessment tests administered in the elementary grade levels (that is, kindergarten through grade 8).
3. Completed home language survey (23 Ill. Admin. Code §228.15(d)).
4. Information regarding serious disciplinary infractions (that is, those involving drugs, weapons, or bodily harm to another) that resulted in expulsion, suspension, or the imposition of punishment or sanction.
5. Any final finding report received from a Child Protective Service Unit provided to the school under the Abused and Neglected Child Reporting Act; no report other than what is required under Section 8.6 of that Act (325 ILCS 5/8.6) shall be placed in the student record (23 Ill. Admin. Code §375.40(f)).
6. Health-related information, defined by ISBE rule as “current documentation of a student’s health information, not otherwise governed by the Mental Health and Developmental Disabilities Confidentiality Act (740 ILCS 110) or other privacy laws, which includes identifying information, health history, results of mandated testing and screenings, medication dispensation records and logs (e.g., glucose readings), long-term medications administered during school hours, documentation regarding a student athlete’s and his or her parents’ acknowledgment of the District’s concussion policy adopted pursuant to 105 ILCS 5/10-20.53, and other health-related information that is relevant to school participation (e.g., nursing services plan, failed screenings, yearly sports physical exams, interim health histories for sports)”.
7. Accident report, defined by ISBE rule as “documentation of any reportable student accident that results in an injury to a student, occurring on the way to or from school or on school grounds, at a school athletic event or when a student is participating in a school program or school-sponsored activity or on a school bus and that is severe enough to cause the student not to be in attendance for one-half day or more or requires medical treatment other than first aid. The accident report shall include identifying information, nature of injury, days lost, cause of injury, location of accident, medical treatment given to the student at the time of the accident, or if the school nurse has referred the student for a medical evaluation, regardless of whether the parent or guardian, student (if 18 years or older) or an unaccompanied youth ... has followed through on that request.”
8. Any documentation of a student’s transfer, including records indicating the school or school district to which the student transferred (23 Ill. Admin. Code §375.75(e)).
9. Completed course substitution form for any student who, when under the age of 18, is enrolled in vocational and technical course as a substitute for a high school or graduation requirement (23 Ill. Admin. Code §1.445).
10. Information contained in related service logs maintained by the District for a student with an individualized education program under 105 ILCS 5/14-8.02f(d), amended by P.A. 101-643, including for speech and language services, occupational therapy services, physical

therapy services, school social work services, school counseling services, school psychology services, and school nursing services.

The *temporary record* may also consist of:

1. Family background information
2. Intelligence test scores, group and individual
3. Aptitude test scores
4. Reports of psychological evaluations, including information on intelligence, personality, and academic information obtained through test administration, observation, or interviews
5. Elementary and secondary achievement level test results
6. Participation in co-curricular activities, including any offices held in school-sponsored clubs or organizations
7. Honors and awards received
8. Teacher anecdotal records
9. Other disciplinary information
10. Special education records
11. Records associated with plans developed under section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §701 *et seq.*)
12. Verified reports or information from non-educational persons, agencies, or organizations of clear relevance to the student's education

F. Retention and Destruction of School Student Records

The permanent record is maintained for at least 60 years after the student transfers, graduates, or permanently withdraws. 105 ILCS 10/4(e). The temporary record is maintained for at least five years after the student transfers, graduates, or permanently withdraws. 105 ILCS 10/4(f). Individuals adding information to a student's temporary record must include their name, signature, and position and the date the information was added. 105 ILCS 10/4(d). Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after five years, be transferred to the parent(s)/guardian(s) or to the eligible student. 23 Ill. Admin. Code §375.40(d). Be sure to provide notice pursuant to 105 ILCS 10/4(h), amended by P.A. 101-161, as noted in D(6)(e), above.

G. Social Security Numbers

School officials, with limited exceptions, may not require students or their parents/guardians to provide social security numbers. 5 ILCS 179/, Identity Protection Act. The collection and retention of social security numbers shall be in accordance with Board policy 4.15, *Identity Protection*.

H. Access to School Student Records

The phrase "access to a school student record" means any release or disclosure of information from a student's school record, whether or not any record is copied, and should be broadly interpreted. Access in all cases is limited to the designated portion of the record to which the consent or statutory authority applies.

Neither the District nor any of its employees shall release, disclose, or grant access to information found in any school student record except under the conditions set forth in the Illinois School Student Records Act. 105 ILCS 10/6. Absent a court order, school officials do not provide educational records to the Immigration Customs Enforcement.

The Building Principal shall grant access to school student records as detailed below. The Building Principal shall consult with the Superintendent and, if authorized, the Attorney for the District concerning any questions.

Access to Parent/Guardian or Eligible Student

1. A student's parent(s)/guardian(s) or eligible student, or designee, are entitled to inspect and copy information in the student's school record; a student less than 18 years old may inspect or copy information in his or her permanent school record. 105 ILCS 10/5. A request to inspect or copy school student records shall be made in writing and directed to the Building Principal. Access to the records shall be granted within 10 school days after the receipt of such a request. 105 ILCS 10/5(c), amended by P.A. 100-532. The District may extend this timeline by up to five additional business days if one or more of these six reasons applies:
 - a. The requested records are stored in whole or in part at other locations than the office having charge of the requested records;
 - b. The request required the collection of a substantial number of specified records;
 - c. The request is couched in categorical terms and requires an extensive search for the records responsive to it;
 - d. The requested records have not been located in the course of routine search and additional efforts are being made to locate them;
 - e. The request for records cannot be complied with by the school district within the time limits prescribed by subsection (c) without unduly burdening or interfering with the operations of the school district; or
 - f. There is a need for consultation, which shall be conducted with all practicable speed, with another public body or school district among two or more components of a public body or school district having a substantial interest in the determination or in the subject matter of the request.105 ILCS 10/5(c-5), amended by P.A. 100-532.
The District and the person making the request may also agree in writing to extend the timeline for response. The response to an access request for a special education student's records shall include those school student records located in the special education office.
2. The parent(s)/guardian(s) or the District may request a qualified professional to be present to interpret the student's records. 105 ILCS 10/5(b). If the District makes the request, it is responsible for securing and bearing the cost of the professional's presence.
3. Unless the District has actual notice of a court order or a notice of a *parenting plan* under the Illinois Marriage and Dissolution of Marriage Act, indicating otherwise:
 - a. Divorced or separated parents/guardians with and without *parental responsibility* (formerly custody) are both permitted to inspect and copy the student's school student records 750 ILCS 5/602.11.
 - b. The Building Principal shall send copies of the documents listed below to both divorced or separated parents/guardians at either's request. 105 ILCS 5/10-21.8.
 - 1) Academic progress reports or records
 - 2) Emotional and physical health reports
 - 3) Notices of school-initiated parent-teacher conferences
 - 4) School calendar regarding the student
 - 5) Notices about open houses, graduations, and other major school events including student-parent/guardian interaction
4. The school will deny access to a student's school records to a parent against whom an order of protection (OP) was issued if OP prohibits the parent from inspecting or obtaining such records pursuant to the Domestic Violence Act of 1986 or the Code of Criminal Procedure of 1963. See the Ill. Marriage and Dissolution of Marriage Act, 750 ILCS

5/602.11(a), and 750 ILCS 60/214(b)(15) and 222(f). Also see **Orders of Protection**, below.

5. Parent(s)/guardian(s) or the student shall not be granted access to confidential letters and recommendations concerning the admission to a post-secondary educational institution, applications for employment or the receipt of an honor or award which were placed in the records prior to 1/1/75, provided such letters and statements are not used for purposes other than those for which they were specifically intended. Access shall not be granted to such letters and statements entered into the record at any time if the student has waived his or her right of access after being advised of his or her right to obtain the names of all persons making such confidential letters and statements. 105 ILCS 10/5(e).

Access With Consent of Parent/Guardian or Eligible Student

1. Access will be granted to any person possessing a written, dated consent, signed by the parent(s)/guardian(s) or eligible student, stating to whom the records may be released, the information or record to be released, and the reason for the release. 105 ILCS 10/6(a)(8); 23 Ill. Admin. Code §375.70(e). Whenever the District requests the consent to release records, the Building Principal shall inform the parent(s)/guardian(s) or eligible student in writing of the right to inspect, copy, and challenge their contents and to limit such consent to designated portions of the records. 105 ILCS 10/6(a)(8).
2. Access to any record that is protected by the Mental Health and Developmental Disabilities Confidentiality Act (MHDDCA, 740 ILCS 110/), specifically that of a therapist, social worker, psychologist, nurse, agency, or hospital that was made in the course of providing mental health or developmental disabilities services to a student, will be granted according to the consent requirements contained in MHDDCA. 740 ILCS 110/4 and 5.

Access Without Notification to or Consent of Parent/Guardian or Eligible Student

1. District employees or officials of the Illinois State Board of Education will be granted access, without parental/guardian consent or notification, when a current, demonstrable, educational or administrative need is shown. Access in such cases is limited to the satisfaction of that need. 105 ILCS 10/6(a)(2). Individual board members do not have a right to see student records merely by virtue of their office unless they have a current demonstrable educational or administrative interest in the student and seeing his or her record(s) would be in furtherance of the interest. 105 ILCS 10/6(a)(2).
2. Access will be granted, without parental/guardian consent or notification, to the official records custodian of another school within Illinois or an official with similar responsibilities of a school outside Illinois, in which the student has enrolled, or intends to enroll, upon the request of such official or student. 105 ILCS 10/6(a)(3).
3. Access will be granted, without parental/guardian consent or notification, to any person for the purpose of research, statistical reporting, or planning, provided that no student or parent/guardian can be identified from the information released, and the person to whom the information is released signs an affidavit agreeing to comply with all applicable statutes and rules pertaining to school student records. 105 ILCS 10/6(a)(4).
4. The District will comply with an *ex parte* court order requiring it to permit the U.S. Attorney General or designee to have access to a student's school records without notice to or the consent of the parent(s)/guardian(s). 20 U.S.C. §1232(g)(j), as added by the Sec. 507 of the U.S.A. Patriot Act of 2001. An *ex parte* order is an order issued by a court of competent jurisdiction without notice to an adverse party.
5. A Serious Habitual Offender Comprehensive Action Program (SHOCAP) committee member will be granted access, but only to the extent that the release, transfer, disclosure, or dissemination is consistent with the Family Educational Rights and Privacy Act. 105

- ILCS 10/6(a)(10) allows disclosure to SHOCAP committee members who are “state and local officials and authorities” as those terms are used in the federal Family Educational Rights and Privacy Act. This federal law does not define “state and local officials and authorities;” rather, it limits when disclosure may be made to such officials and authorities.
6. Juvenile authorities will be granted access when necessary for the discharge of their official duties upon their request before the student’s adjudication, provided they certify in writing that the information will not be disclosed to any other party except as provided under law or order of court. *Juvenile authorities* means: (a) a circuit court judge and court staff members designated by the judge; (b) parties to the proceedings under the Juvenile Court Act of 1987 and their attorneys; (c) probation officers and court appointed advocates for the juvenile authorized by the judge hearing the case; (d) any individual, public or private agency having court-ordered custody of the child; (e) any individual, public or private agency providing education, medical or mental health service to the child when the requested information is needed to determine the appropriate service or treatment for the minor; (f) any potential placement provider when such release is authorized by the court to determine the appropriateness of the potential placement; (g) law enforcement officers and prosecutors; (h) adult and juvenile prisoner review boards; (i) authorized military personnel; and (j) individuals authorized by court. 105 ILCS 10/6(a)(6.5).
 7. Military recruiters and institutions of higher learning will be granted access to secondary students’ names, addresses, and telephone listings, unless the student’s parent(s)/guardian(s) submits a written request that such information not be released without the prior written consent of the parent/guardian or eligible student. Only this written consent process may be used, no other processes, such as an opt-in process, etc., may be used. Military recruiters and institutions of higher learning have access to students’ names, addresses, and phone numbers even if the District does not release directory information. 20 U.S.C. §7908. For more information, see *Exhibit 7.340-AP1, E3, Letter to Parents and Eligible Students Concerning Military Recruiters and Postsecondary Institutions Receiving Student Directory Information; Exhibit 7.340-AP1, E4, Frequently Asked Questions Regarding Military Recruiters Access to Students and Student Information; ISBE Military Recruitment Access Reminder, announced in State Superintendent Smith’s Weekly Message, 11-27-18, at: www.isbe.net/Documents/Military-Access-Reminder.pdf*. The requirements in this paragraph apply only if the District receives funds under the Elementary and Secondary Education Act. Id.

Access Without Consent of, but With Notification to, Parent/Guardian or Eligible Student

1. Access will be granted pursuant to a court order, provided that the parent(s)/guardian(s) shall be given prompt written notice of such order’s terms, the nature and substance of the information proposed to be released, and an opportunity to inspect and copy such records and to challenge their contents. 105 ILCS 10/6(a)(5). Parents of students who are named in a court order or parenting plan shall be deemed to have received the required written notice. The Building Principal shall respond to the order no earlier than five school days after its receipt in order to afford parents/guardians the opportunity to review, inspect, and challenge the records if the parents choose to do so. 23 Ill. Admin. Code §375.70(d). For the purposes of these procedures, a court order is a document signed by a judge. A subpoena signed by a court clerk, an attorney, or an administrative agency official shall not be considered a court order unless signed by a judge. 23 Ill. Admin. Code §375.40(a).
2. Information may be released without parental consent, in connection with an articulable and significant threat to the health or safety of a student or other individuals, to appropriate persons if the knowledge of the requested information is necessary to protect the health or safety of the student or other individuals. The Building Principal shall make this decision taking into consideration the seriousness of the threat, the need for such records to meet

- the emergency, whether the persons to whom such records are released are in a position to deal with the emergency, and the extent to which time is of the essence in dealing with the emergency. 105 ILCS 10/6(a)(7); 23 Ill. Admin. Code §375.60. The Building Principal shall notify the parent(s)/guardian(s) or eligible student, no later than the next school day after the date that the information is released, of the date of the release, the person, agency or organization to whom the release was made, and the purpose of the release.
3. The District will grant access as specifically required by federal or State statute, provided the individual complies with the requirements in 23 Ill. Admin. Code §375.70(b). 105 ILCS 10/6(a)(6). Prior to granting access, the Building Principal shall provide prompt written notice to the parent(s)/guardian(s) or eligible student of this intended action. 105 ILCS 10/6(b); 23 Ill. Admin. Code §375.70. This notification shall include a statement concerning the nature and substance of the records to be released and the right to inspect, copy, and challenge the contents. If the release relates to more than 25 students, a notice published in the newspaper is sufficient.

The District may charge for copying information from a student's records. No parent/guardian or student shall be precluded from copying information because of financial hardship. 23 Ill. Admin. Code §375.50.

I. Record of Release

Except as provided below, a record of all releases of information from school student records (including all instances of access granted whether or not records were copied) shall be kept and maintained as part of such records. 105 ILCS 10/6(c). This record shall be maintained for the life of the school student record and shall be accessible only to the parent(s)/guardian(s) or eligible student, Building Principal, or other authorized person. The record of release shall include each of the following:

1. The nature and substance of the information released or made accessible;
2. The name and signature of the Building Principal releasing such information;
3. The name and capacity of the requesting person and the purpose of the request;
4. The date of the release or grant of access;
5. A copy of any consent to such release.

No record of a disclosure is maintained when records are disclosed according to the terms of an *ex parte* court order. 20 U.S.C. §1232(g)(j)(4).

J. Orders of Protection

Upon receipt of a court order of protection that prohibits a Respondent's access to records, the Building Principal shall file it in the temporary record of a student who is the *protected person* under the order of protection. No information or records shall be released to the Respondent named in the order of protection. 750 ILCS 60/222(f).

K. Parenting Plans

Upon receipt of a parenting plan under the Illinois Marriage and Dissolution of Marriage Act (750 ILCS 5/), the Building Principal shall file it in the temporary record of a student who is the subject of the parenting plan.

L. Transmission of Records for Transfer Students 105 ILCS 10/6(a)(3); 23 Ill. Admin. Code §§375.70 and 375.75.

The Building Principal shall:

Adopted: June 22, 2011
Reviewed: December 2020
Amended: January 13, 2021

1. Upon the student's request or that of the official records custodian of another school in which the student has enrolled or intends to enroll, transfer a certified copy of the student's record (that is, the student's permanent and temporary record) to the official records custodian of the appropriate school and retain the original records. See *Board policy 7.50, School Admissions and Student Transfers To and From Non-District Schools*.
2. Determine if the school or special education office has any record that is protected by the Mental Health and Developmental Disabilities Confidentiality Act (MHDDCA, 740 ILCS 110/) concerning the transferring student, specifically a record or report made by a therapist, social worker, psychologist, nurse, agency, or hospital that was made in the course of providing mental health or developmental disabilities services. If so, ask the appropriate person as identified in 740 ILCS 110/4 whether to send the record protected by MHDDCA to the new school and, if yes, obtain a written consent for disclosure as provided in 740 ILCS 110/5.
This requirement does not apply to special education records and reports that are related to the identification, evaluation, or placement of, or the provision of a free and appropriate public education to, students with disabilities. 23 Ill. Admin. Code §375.10.
3. Provide the parent/guardian or eligible student prior written notice of the nature and substance of the information to be transferred and opportunity to inspect, copy, and challenge it. If the parent's/guardian's address is unknown, notice may be served upon the official records custodian of the requesting school for transmittal to the parent/guardian. This service is deemed conclusive, and ten calendar days after this service, if the parents/guardians make no objection, the records may be transferred to the requesting school.
4. Retain the original records in accordance with the requirements of 105 ILCS 10/4.
5. Maintain any documentation of the student's transfer, including records indicating the school or school district to which the student transferred, in that student's temporary record.

If the student has unpaid fines, fees, or tuition charged pursuant to 105 ILCS 5/10-20.12a and is transferring to a public school located in Illinois or any other state, the Building Principal shall (23 Ill. Admin. Code §375.75(i)):

1. Transfer the student's *unofficial record of student grades* in lieu of the student's official transcript of scholastic records. The *unofficial record of student grades* means written information relative to the grade levels and subjects in which a student was enrolled and the record of academic grades achieved by that student prior to transfer. These records shall also include the school's name and address, the student's name, the name and title of the school official transmitting the records, and the transmittal date.
2. Within ten calendar days after the student has paid all of his or her unpaid fines or fees and at this District's own expense, forward the student's official transcript of scholastic records to the student's new school.

The Principal shall include the following information with the transferred records if the student is transferring to another public school located in Illinois or any other state and at the time of the transfer is currently serving a term of suspension or expulsion for any reason: 105 ILCS 5/2-3.13a; 23 Ill. Admin. Code 375.75(j).

1. The date and duration of the period of any current suspension or expulsion; and
2. Whether the suspension or expulsion is for: (a) knowingly possessing in a school building or on school grounds a weapon as defined in the Gun Free Schools Act (20 U.S.C. §7961 et seq.); (b) knowingly possessing, selling, or delivering in a school building or on school grounds a controlled substance or cannabis; or (c) battering a school staff member.

M. Directory Information 23 Ill. Admin. Code §375.80

The School may release certain directory information regarding students, except that a student's parent(s)/guardian(s) may prohibit the release of the student's directory information. Directory information is limited to:

1. Name
2. Address
3. Gender
4. Grade level
5. Birth date and place
6. Parents'/guardians' names, addresses, electronic mail addresses, and telephone numbers
7. Photographs, videos, or digital images used for informational or news-related purposes (whether by a media outlet or by the school) of a student participating in school or school-sponsored activities, organizations, and athletics that have appeared in school publications, such as yearbooks, newspapers, or sporting or fine arts programs
8. Academic awards, degrees, and honors
9. Information in relation to school-sponsored activities, organizations, and athletics
10. Major field of study
11. Period of attendance in school

No photograph highlighting individual faces shall be used for commercial purposes, including solicitation, advertising, promotion, or fundraising, without the prior, specific, dated, and written consent of the parent or eligible student (see 765 ILCS 1075/30). 23 Ill. Admin. Code §375.80. The following shall not be designated as directory information: (a) an image on a school security video, or (b) student social security number or student identification or unique student identifier.

The notification to parents/guardians and students concerning school student records will inform them of their right to object to the release of directory information. See *7.340-AP1, E1 Notice to Parents/Guardians and Students of Their Rights Concerning a Student's School Records*.

N. Student Record Challenges

Parents/guardians have the right to a hearing to challenge the accuracy, relevancy, or propriety of any entry in their student's school records, exclusive of academic grades and references to expulsions or out-of-school suspensions, if the challenge is made at the time the student's school student records are forwarded to another school to which the student is transferring. 105 ILCS 10/7; 23 Ill. Admin. Code §375.90. A request for a hearing should be submitted to the Superintendent and shall contain notice of the specific entry or entries to be challenged and the basis of the challenge. The following procedures apply to a challenge: 105 ILCS 10/7; 23 Ill. Admin. Code §375.90.

1. The Superintendent or designee will invite the parent(s)/guardian(s) to an initial informal conference, within 15 school days of receipt of the request for a hearing.
2. If the challenge is not resolved by the informal conference, formal procedures shall be initiated. The Superintendent will appoint a hearing officer, who is not employed in the attendance center in which the student is enrolled.
3. The hearing officer will conduct a hearing within a reasonable time, but no later than 15 days after the informal conference, unless an extension of time is agreed upon by the parent(s)/guardian(s) and school officials. The hearing officer shall notify parents and school officials of the time and place of the hearing.
4. At the hearing each party shall have the right to:
 - a. Present evidence and to call witnesses;

- b. Cross-examine witnesses;
 - c. Counsel;
 - d. A written statement of any decision and the reasons therefore; and
 - e. Appeal an adverse decision to an administrative tribunal or official to be established or designated by the State Board.
5. A verbatim record of the hearing shall be made by a tape recorder or a court reporter. A typewritten transcript may be prepared by either party in the event of an appeal of the hearing officer's decision. However, a typewritten transcript is not required in an appeal.
 6. The written decision of the hearing officer shall, no later than ten school days after the conclusion of the hearing, be transmitted to the parent(s)/guardian(s) and the District. It shall be based solely on the information presented at the hearing and shall be one of the following:
 - a. To retain the challenged contents of the school student record;
 - b. To remove the challenged contents of the school student record; or
 - c. To change, clarify or add to the challenged contents of the school student record.
 7. Any party has the right to appeal the decision of the local hearing officer to the Regional Superintendent, within 20 school days after the decision is transmitted. The parent(s)/guardian(s), if they appeal, shall so inform the school and within ten school days the school shall forward a transcript of the hearing, a copy of the record entry in question, and any other pertinent materials to the Regional Superintendent. The school may initiate an appeal by the same procedures.
 8. The final decision of the Regional Superintendent may be appealed to the circuit court of the county in which the school is located.
 9. The parent(s)/guardian(s) may insert a written statement of reasonable length describing their position on disputed information. The school will include a copy of the statement in any release of the information in dispute. 105 ILCS 10/7(d).

O. Amendment of Records

Students may request a change in the legal name associated with school student records by presenting a certified new or amended birth certificate or court order indicating a change in the student's legal name. Transgender or nonbinary students may request a change in the name identified on school records by presenting an affidavit of gender identity signed by the student and the student's parent or guardian if the student is a minor; provided, however, that no change shall be made to the legal name associated with school student records until a certified new or amended birth certificate or court order indicating a change in the student's legal name has been presented. Students may request a change in the gender identified on school student records by presenting a certified new or amended birth certificate indicating a change in the student's sex designation, an affidavit from a physician indicating the student has a medical diagnosis of gender dysphoria, or an affidavit of gender identity signed by the student and the student's parent or guardian if the student is a minor. School student records will be amended to the extent it is reasonably practicable.

LEGAL REF.: 20 U.S.C. §1232g, Family Educational Rights and Privacy Act;
34 C.F.R. Part 99.
105 ILCS 10/2, Illinois School Student Records Act;
23 Ill. Admin. Code Part 375.
740 ILCS 110/, Mental Health and Developmental Disabilities Confidentiality Act.
750 ILCS 5/, The Illinois Marriage and Dissolution of Marriage Act.