
MISSION STATEMENT
St. Cloud Area School District 742

Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

March 31, 2016
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 179 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of February 25 and March 16, 2016)
- C. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$4,191,717.32
- D. Approval of Monthly Treasurer's Report for February, 2016
- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Approval for Submission of Grant Applications
- I. Roosevelt Education Center Building Renovation and Addition Change Order totaling +\$16,612.00

- J. Sale of Surplus and Obsolete Equipment
- K. Amend Board Motion for the RFP Awards for New Building at the Clark Field Site which will house the District's Early Childhood Programs, Community Education, Welcome Center, District Administrative Offices and Media Services which was originally approved at the August 12, 2015 meeting

II. INFORMATION ITEMS

A. Teacher Development and Evaluation (7:10-7:30)

Members of the Teacher Mentoring and Induction Committee will provide an update regarding the implementation of a New Teacher Academy, mentoring for new to profession teachers and Peer Review for the 2015-2016 school year. Information is attached.

B. Information Regarding Adjustments in Programs and Positions (7:30-7:40)

Tracy Flynn Bowe, Executive Director of Human Resources, will present information regarding adjustments in programs and positions based on changes in staffing, enrollments and budgets.

C. District 742 Retiree Recognition (7:40-7:45)

District 742 and the Board of Education will be recognizing all 2015-2016 retiring employees on Monday, May 9, 2016, at 7:00 p.m. The event will be held at Apollo High School.

D. District Top Ten Student Recognition (7:45-7:50)

The Board of Education will host a reception honoring the "Top Ten" students of Apollo and Tech High Schools. It will be held on Tuesday, May 31, 2016, at 7:00 p.m. at City Hall. The event will be televised on Charter Cable Channel 179.

E. Award Diplomas - Tech and Apollo High Schools (*Appointments by Board Chair*) (7:50-7:55)

Tech and Apollo High Schools will hold their respective commencement exercises on Thursday, May 26, and Friday, May 27, 2016, at 7:30 p.m. at the River's Edge Convention Center. Two Board Members per school are to be appointed to award diplomas to the graduates. All Board Members are encouraged to attend commencement exercises, and stage seating will be provided.

F. Summary of March Work Session and Preview of April Work Session
(7:55-8:00)

The topics of the Board Work Session held on March 16, 2016, were Application for Cooperative Sponsorship, Community Education Update, and Referendum Listening Sessions Update. Dr. Marsha Baisch, Assistant Superintendent, will provide a summary.

Dr. Baisch will preview the topic scheduled for the April Work Session, which will be the Partnerships Vision Card.

III. **DISCUSSION AND/OR ACTION ITEMS**

A. Approval of Application for Cooperative Sponsorship (ACTION)
(8:00-8:15)

Activities Directors Andrea Swanberg and Dave Langerud will present rationale in support of an Application for Cooperative Sponsorship to the Minnesota State High School League for Boys Hockey between Apollo and Tech High Schools beginning with the 2016-2017 school year. Information is attached.

The Administration recommends approval of an Application for Cooperative Sponsorship to the Minnesota State High School League between Apollo and Tech High Schools for Boys Hockey beginning with the 2016-2017 school year.

B. Approval of School Calendar for 2016-2017 (ACTION)
(8:15-8:25)

Dr. Marsha Baisch, Assistant Superintendent, will review the proposed School Calendar for 2016-2017. A copy is attached.

The Administration recommends approval of the 2016-2017 school calendar.

C. Review and Approval of Tentative Contract Agreements (if any)
(8:25-8:35)

IV. **REPORTS**

A. Superintendent's Report
(8:35-8:40)

Superintendent Willie Jett may present information on current activities in District 742.

B. Board of Education Standing Committee Reports
(8:40-8:55)

Standing Committee Reports will be presented as follows:

Board Development, Policy and Governance Committee (Al Dahlgren, Chair)
Community Linkages Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Jerry Von Korff, Chair)
Legislative Committee (Bruce Hentges, Chair)
Personnel & Negotiations Committee (Debbie Erickson, Chair)
Integration & Equity Committee (Les Green, Chair)

V. FUTURE AGENDA ITEMS

(8:55-9:00)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

April Work Session Topics will include:

Partnerships Vision Card

VI. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of February 25 and March 16, 2016.

C. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$3,912,614.58 (Check Numbers 223340-223822 and 201503313-201503314, ACH Numbers 151601883-151602077 and Manual Checks, and Credit Card purchases in the amount of \$279,102.74 for a grand total of \$4,191,717.32.

D. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for February, 2016.

E. Acceptance of Monthly Financial Report

The Administration recommends acceptance of the Monthly Financial Report for February, 2016.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

New Hire

Margaret Stumpf, Special Education Teacher, Roosevelt Education Center, effective March 14, 2016, for the 2015-2016 school year, Lane MA+30, Pay Level 17 (full time contract for 59 days). Ms. Stumpf's salary for this assignment will be \$20,303.53. This is a new position.

Joy Notch, Special Education Teacher, City Life 742, effective March 14, 2016, for the 2015-2016 school year, Lane MA, Pay Level 3 (full time contract for 59 days). Ms. Notch's salary for this assignment will be \$13,696.16. This is a new position.

Rehire

Nicole Rieron, Special Education Teacher (Long-Call Substitute), South Junior High School, effective March 14, 2016 through June 2, 2016, Lane BA, Pay Level 3 (full time contract for 59 days). Ms. Rieron's salary for this assignment will be \$11,465.14.

Additional Assignment

Jill Lipp, Physical Education Teacher, Apollo High School, effective March 14, 2016, through June 2, 2016, Lane MA, Pay Level 19 (3.5% of a full time contract for 59 days). Ms. Lipp's salary for this assignment will be \$2,061.33. Ms. Lipp is currently a full time contract teacher.

Linda Saupe, Nurse, Technical High School, effective March 14, 2016 through June 2, 2016, Lane MA+60, Pay Level 20 (20% of a full time contract for 59 days). Ms. Saupe's salary for this assignment will be \$4,510.80. Ms. Saupe is currently a full time contract Nurse.

Jessica Vos, Nurse, Discovery/Westwood Elementary Schools, effective March 14, 2016, through June 2, 2016, Lane BA, Pay Level 3 (10% of a full time contract for 59 days). Ms. Vos' salary for this assignment will be \$1,146.51. Ms. Vos is currently a full time contract Nurse.

Rita Wotzka, Nurse, Special Education, effective March 14, 2016, through June

2, 2016, Lane BA, Pay Level 8 (20% of a full time contract for 59 days). Ms. Wotzka's salary for this assignment will be \$2,692.97. Ms. Wotzka is current a full time contract Nurse.

Increase in Contract

Bonnie Fitzharris, Nurse, effective March 14, 2016, through June 2, 2016, Lane MA+60, Pay Level 10 (additional 30% contract for 59 days). Ms. Fitzharris' salary for this assignment will be \$5,960.10. Ms. Fitzharris is currently 80% of a full time contract Nurse.

Medical Leave

Robert Boeck, Special Education Teacher, Kennedy Community School, effective April 13, 2016, through June 3, 2016.

Alternative Leave

Torene Baker, Spanish Teacher, Kennedy Community School and Apollo High School, effective for the 2016-2017 school year.

Lindsay Olsen, Psychologist, Kennedy Community School, effective for the 2016-2017 school year.

Professional Leave

Maria Greaves, Special Education Social Worker, Westwood and Clearview Elementary Schools, effective August 22, 2016, through May 5, 2017 (40% leave of a full time contract). Ms. Greaves is currently a full time contract teacher.

Leave of Absence

Joy Birr, Early Childhood Special Education Teacher, Discovery Community School, effective for the 2016-2017 school year (40% leave of a full time contract). Ms. Birr will work 60% of a full time contract.

Jill Slade, Grade 2 Teacher, Oak Hill Community School, effective for the 2016-2017 school year.

Kimberly Murphy Ellingboe, Early Childhood Special Education Teacher, Colts, effective for the 2016-2017 school year (16% leave of a full time contract). Ms. Murphy Ellingboe will work 84% of a full time contract.

Resignation

Dawn Gent, Instructional Leader, Oak Hill Community School, last day of service June 5, 2015. Ms. Gent is currently on a leave of absence.

Adam LeClair, Director of Community Education, last day of service June 30, 2016.

Michelle Hanson, Assistant Principal, Kennedy Community School, last day of service June 30, 2016.

Elisa Maldonado, Assistant Principal, Discovery Community School, last day of service June 30, 2016.

John Weekley, Special Education Supervisor, last day of service March 3, 2016.

2. Non-Licensed Staff

New Hire

Lucus Motten, Classroom Paraprofessional, South Junior High School, effective March 1, 2016, at an hourly rate of \$12.00.

Brianna Penaz, Special Education Paraprofessional, Madison Elementary School, effective March 17, 2016, at an hourly rate of \$12.00.

Fathia Said, Special Education Paraprofessional, Lincoln Elementary School, effective March 14, 2016, at an hourly rate of \$12.00. This is a new position.

Cheryl Marklowitz, Paraprofessional/School Bus Assistant, effective February 24, 2016, at an hourly rate of \$12.00.

Lindsey Hess, Clerical Classification II, Kennedy Community School, effective March 4, 2016, at an hourly rate of \$13.07.

Emily Johnson, Special Education Paraprofessional, Talahi Community School, effective March 14, 2016, at an hourly rate of \$12.00.

Daniella Trauba, Special Education Paraprofessional, Talahi Community School, effective March 3, 2016, at an hourly rate of \$12.00.

Theresa Loch-Thoele, Clerical Classification II, Apollo High School, effective March 10, 2016, at an hourly rate of \$14.01.

Abdi Hussein, Special Education Paraprofessional, Madison Elementary School, effective March 17, 2016, at an hourly rate of \$12.00.

Cheryl Spoden, Kitchen Helper, Talahi Community School, effective March 22, 2016, at an hourly rate of \$11.05.

Tabitha King, Student Support Paraprofessional, Oak Hill Community School, effective March 15, 2016, at an hourly rate of \$10.75.

Christianne Sbrega, Student Support Paraprofessional, Oak Hill Community School, effective March 15, 2016, at an hourly rate of \$10.75.

Daniel Frost, Visual Communication Specialist, District Administration Office, effective March 14, 2016, at an hourly rate of \$16.64.

Rehire

Erika Pesta, Behavior Support Specialist, Roosevelt Education Center, effective March 16, 2016, at an hourly rate of \$14.59.

Reassignment

Kim Craven, Behavior Support Specialist, South Junior High School, effective February 22, 2016, at an hourly rate of \$12.95. Ms. Craven was previously a Classroom Paraprofessional.

Medical Leave

Michael R. Olson, Behavior Support Specialist, Kennedy Community School, effective February 18, 2016, through April 1, 2016.

Extended Medical Leave

Mary Schmitz, Special Education Paraprofessional, Apollo High School effective March 1, 2016, through the end of the 2015-2016 school year.

Janet Kronenberg, Kitchen Helper, Westwood Elementary School, effective February 11, 2016, through the end of the 2015-2016 school year.

Cynthia Hanson, Special Education Paraprofessional, Talahi Community School, effective February 2, 2016, through June 3, 2016.

Resignation

Brittany Hines, Behavior Support Specialist, Madison Elementary School, last day of service March 24, 2016.

Kathy Wolf, Classroom Paraprofessional, Colts, last day of service April 7, 2016.

Ahmed Aden Noor, Behavior Support Specialist, Talahi Community School, last day of service March 24, 2016.

Shannon Mehr, Kitchen Helper, North Junior High School, last day of service March 24, 2016.

Retirement

Sharon Claire, Adult Basic Education Computer Specialist, Community Education, last day of service June 30, 2016.

Susan Young, First Cook, Discovery Community School, last day of service May 31, 2016.

Termination

Fartun Mohamed, Student Support Paraprofessional, Oak Hill Community School, last day of service February 24, 2016.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donations totaling \$210.00 to Madison Elementary School from the Wells Fargo Matching Gifts Program (DoTopia).
2. Target Take Charge of Education Funds as follows:
 - \$310.80 to McKinley Area Learning Center
 - \$1,906.30 to Oak Hill Community School
 - \$354.09 to North Junior High School
 - \$1,869.57 to Madison Elementary School
 - \$798.83 to South Junior High School
 - \$643.00 to Lincoln Elementary School
3. Labels for Learning funds from Coborn's, Inc. to North Junior High School in the amount of \$1,425.00.
4. Donation in the amount of \$150.00 to Early Childhood Education from Dr. Bernard Franklin to support social/emotional learning/curriculum.
5. Donation in the amount of \$1,000.00 to Kennedy Community School from the St. Joseph Jaycees for Colt Way incentives/banners.
6. Donation in the amount of \$2,000.00 to Tech High School Boys Lacrosse from the St. Cloud Tech Boys Lacrosse Association to pay for fourth additional coach.
7. Donation in the amount of \$1,000.00 to the Tech High School Wrestling Program from the St. Cloud Optimist Club for supplies.
8. Donation of four boxes of original "Memory Games" to Early Childhood Education from Annie Bilski and Laura Gorder.
9. Donation in the amount of \$6,000.00 to South Junior High School from the South Junior High Student Council Club to purchase student desks.

10. Donation in the amount of \$1,683.00 to the Tech High School Aerospace Engineering Program from the Tech High School Alumni Association to assist with the cost for Aerospace Trip.
11. Donation in the amount of \$300.00 to Lincoln Elementary School from Barbara and Jason Glazer for the student milk program.
12. Donation in the amount of \$500.00 to the Tech High School Knowledge Bowl Program from Todd McGonagle.
13. Donation of school supplies to Lincoln Elementary School from Thrivent Financial for children in need.
14. Donation of two copies of book, Jelly Beans the Cheetah and Hope, from Sissy Mary Sue to Lincoln Elementary School.
15. Donations to the Tech High School Skills USA Program as follows:
 - \$430.00 from North Central States Carpenters
 - \$50.00 from Foley Lumber
16. Donation in the amount of \$100.00 to the Kennedy Community School Media Department from Thomas and LeeAnn Edwards.
17. Donation in the amount of \$10,000.00 to St. Cloud Area School District 742 from Kwik Trip.
18. Donation in the amount of \$350.00 to North Junior High School from Angela Mitchell for Community Services Projects supplies and expenses.
19. Donations to the Tech High School Scholarship Program as follows:
 - \$750.00 from Courtney Paulson for Paulson Family Knowledge Bowl Scholarship
 - \$2,000.00 from Connexus Energy for Connexus Energy Scholarship
20. Donation in the amount of \$2,500.00 to Apollo High School from the Clearwater Lions Club for Adaptive Activities.
21. Donation in the amount of \$1,500.00 to Apollo High School from the Kopp Family Foundation for scholarships.
22. Donation in the amount of \$5,000.00 to the Clearview Elementary School Amity Intern Program from the Clearwater Lions Club.
23. Local Education Activities Foundation (LEAF) grants totaling \$34,184.00. A list of the grants awarded is attached.

H. Approval for Submission of Grant Applications

The Administration recommends approval for submission of the following grant applications:

1. Grant application in the amount of \$5,000.00 by Talahi Community School to the Home Depot Foundation to create a large sandbox in the new handicapped playground.
2. Grant application in the amount of \$4,000.00 by Talahi Community School to Viking Coca-Cola to add a sandbox to the handicapped playground.
3. Grant application in the amount of \$2,500.00 by Talahi Community School to Walmart Foundation to add a special swing to the new handicapped playground.
4. Grant application in the amount of \$14,000.00 by Talahi Community School to Snapdragon Book Foundation to obtain 1,400 new library books to strengthen the co-teaching project in the primary grades.
5. Grant application in the amount of \$1,000.00 by Talahi Community School to the National Environmental Education Foundation to add six large planter boxes, one park bench, and garden tools to the reading garden project.
6. Grant application in the amount of \$3,000.00 by Talahi Community School to the Lois Lenski Covey Foundation to obtain 300 library books for the primary grades to help in reading development in the co-teaching project.

I. Roosevelt Education Center Building Renovation and Addition Change Order Totaling +\$16,612.00

The Administration recommends approval of the following change order for the above named project.

- Change Order #4 with Boser Construction, Inc. in the amount of +\$16,612.00 for various changes required during construction including door hardware modifications, mechanical layout changes and electrical additions as required by the electrical inspector.

This project is being funded with fund balance.

This change order is within the approved budget for this project.

J. Sale of Surplus and Obsolete Equipment

The Administration recommends that the Board of Education authorize the sale of surplus and obsolete equipment to be held on Saturday, May 21, 2016, at the District Services Building, 737 Osseo Avenue South, St. Cloud, MN.

A listing of items to be sold will be posted on the district website at

www.isd742.org.

- K. Amend Board Motion for the RFP Awards for New Building at the Clark Field Site which will house the District's Early Childhood Programs, Community Education, Welcome Center, District Administrative Offices and Media Services which was originally approved at the August 12, 2015 meeting

The Administration recommends that the Board of Education amend the board motion for the above named project which was approved at the August 12, 2015 meeting to read as follows. This change reflects the removal of all references to the building being located at the Clark Field site.

Award the RFP for Architectural Services for a new building at a future site to be determined which will house the District's Early Childhood Programs and possibly other programs to Miller Architecture, Inc., at a rate of 2.15% based on low proposal received meeting specifications.

Award the RFP for Construction Manager Services for a new building at a future site to be determined which will house the District's Early Childhood Programs and possibly other programs to R.A. Morton in the amount of \$399,000.00 based on low proposal received meeting specifications.

Award the RFP for Engineering Services for a new building at a future site to be determined which will house the District's Early Childhood Programs and possibly other programs to Design Tree Engineering in the amount of \$375,000.00 based on low proposal received meeting specifications.

Willie Jett
Superintendent