
MISSION STATEMENT
St. Cloud Area School District 742

Our Mission is to create a safe and caring climate and culture in which we prepare, engage, educate, empower, and inspire all learners in partnership with their surrounding community to be successful in today's and tomorrow's society.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

July 23, 2015
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 187 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meeting of June 25, 2015)
- C. Approval of Monthly Treasurer's Report for June, 2015
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$3,195,186.42
- E. Approval of Personnel Staff Changes
- F. Acceptance of Grant Awards/Donations
- G. Approval of Proposed Revised Board Policy 516 and Proposed New Board Policy 427
- H. Approval of Student Handbooks for 2015-2016
- I. Approval for Submission of Grant Application

- J. Approval of Minnesota School Boards Association Membership Renewal
- K. North Junior High School Addition/Remodel Change Orders Totaling \$180,634.61
- L. HVAC Controls Project Change Order Totaling \$30,700.47
- M. Madison School Driveway Agreement
- N. Approval of AMSD Membership Dues for 2015-2016
- O. Clearview Elementary School Addition/Remodel Change Orders Totaling \$4,569.00
- P. Quarterly Expenditures for Board Members

II. INFORMATION ITEMS

- A. Summer Construction Projects Update
(7:10-7:25)

Bryan Brown, Supervisor of Buildings & Grounds, will present an update of the construction in progress for the summer projects.

- B. Training and Supporting Staff Members in Preparation for the 2015-2016 School Year
(7:25-7:35)

Joni Olson, Executive Director of Student Achievement and Strategic Alignment, will present a summary of July-August Professional Development designed to prepare staff for the coming school year, including New Teacher Academy, New Administrator training and summer professional development opportunities. Information is attached.

III. DISCUSSION AND/OR ACTION ITEMS

- A. Resolution Relating to the Sale of General Obligation Capital Facilities Bonds, Series 2015B (ACTION)
(7:35-7:45)

Amy Skaalerud, Controller, will review the resolution authorizing up to \$13,535,000 for the financing of the remaining portions of the building additions at Clearview, Kennedy and North as well as energy upgrades to Clearview, North and Westwood and other projects included in the Ten Year Facility Plan. A copy of the resolution is attached.

The Administration recommends approval of the Resolution Stating the Intention of the School Board to Issue General Obligation Facilities Bonds to Finance Certain Capital Projects; Covenanting and Obligating the District to be Bound By and to Use the Provisions of Minnesota Statutes, Section 126C.55 to Guarantee the Payment of the Principal and Interest on the Bonds.

- B. Requests for Proposals for New Building at Clark Field Site which will house the District's Early Childhood Programs, Community Education, Welcome Center, District Administrative Offices, and Media Services (ACTION)
(7:45-7:50)

Amy Skaalerud, Controller, will request authorization to request proposals for Engineering Services, Architectural Services, and Construction Manager Services for the new building at the Clark Field Site.

The Administration recommends that the Board of Education authorize a Request for Proposal for the above named project for each of the following: Engineering Services, Architectural Services, and Construction Manager Services; all to be due by 2:00 p.m. Central Time on Friday, August 7, 2015.

The Request for Proposal page will be available at www.isd742.org, Departments, Business Services, Call for Bids.

This project will be funded with insurance proceeds, lease levy funds, and other possible funding sources.

IV. **REPORTS**

- A. Superintendent's Report
(7:50-7:55)

Superintendent Willie Jett may present information on current activities in District 742.

- B. Board of Education Standing Committee Reports
(7:55-8:05)

Standing Committee Reports will be presented as follows:

Board Development Committee (Jerry Von Korff, Chair)
Community Linkages Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Dennis Whipple, Interim Chair)
Integration and Equity Committee (Dennis Whipple, Chair)
Legislative Committee (Jerry Von Korff, Chair)
Personnel & Negotiations Committee (Al Dahlgren, Chair)

V. **FUTURE AGENDA ITEMS** (8:00-8:05)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

August Work Session Topics will include:

*Presentations by Tech Student Advocate Team (Al Johnson) and Tech Culture and Climate Group (Sebastian Witherspoon/Alicia Fischer)
World's Best Workforce Summary*

VI. CLOSED NEGOTIATIONS STRATEGY

The Board of Education will close the meeting for the purpose of negotiations strategy.

VII. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of June 25, 2015.

C. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for June, 2015.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$3,195,186.42 (Check Numbers 219413-219852, ACH Numbers 141502909-151600099 and Wire #201406408).

E. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Leaves of Absence

Alternative Leave

Dustin Hausmann, Emotional/Behavioral Disorders Teacher, Riverwoods, effective on August 24, 2015 through June 6, 2016.

Kazimir Gazdzik, Social Studies Teacher, Tech High School, effective for the 2015-2016 school year (60% leave of a full time position/will work 40%).

Health Leave

Julie Kruger, 2nd Grade Teacher, Madison Elementary, effective August 24, 2015 through November 30, 2015.

New Hire

Adam Moudry, English as a Second Language Teacher, Tech High School, effective August 24, 2015, Lane MA, Step 3 (full time contract for 188 days). Mr. Moudry's salary for this assignment will be \$43,642.00.

Aurora Adamson, Orchestra Teacher, Kennedy Community School, effective August 24, 2015, Lane MA, Pay Level 3 (80% of a full time contract for 188 days). Ms. Adamson's salary for this assignment will be \$34,913.60.

Bailey Wiczek, 4th Grade Teacher, Westwood Elementary, effective August 24, 2015, Lane BA, Pay level 4 (full time contract for 188 days). Ms. Wiczek's salary for this assignment will be \$37,814.00.

Brett Koch, American Sign Language Instructor, Tech High School, effective August 24, 2015, Lane BA, Pay Level 3 (full time contract for 188 days). Mr. Koch's salary for this assignment will be \$36,533.00.

Carolyn Otto, Emotional/Behavioral Disorders Teacher, South Jr. High, effective August 24, 2015, Lane MA+40/60, Pay Level 11 (full time contract for 188 days). Ms. Otto's salary for this assignment will be \$65,163.00.

Douchi Yang, English as a Second Language Teacher, South Jr. High, effective August 24, 2015, Lane BA, Pay Level 3 (full time contract for 188 days). Ms. Yang's salary for this assignment will be \$36,533.00.

Jami Fremstad, Developmental Disabilities Teacher, South Jr. High, effective August 24, 2015, Lane MA, Pay Level 3 (full time contract for 188 days). Ms. Fremstad's salary for this assignment will be \$43,642.00.

Jennifer Bibeau, 2nd Grade Teacher, Madison Elementary, effective August 24, 2015, Lane MA, Pay Level 4 (full time contract for 188 days). Ms. Bibeau's salary for this assignment will be \$45,482.00.

Laura Graham, School Nurse, North Jr. High, effective August 24, 2015, Lane BA, Pay Level 3 (full time contract for 188 days). Ms. Graham's salary for this assignment will be \$36,533.00.

Leanne Olmstead, Language Arts Teacher, Tech High School, effective August 24, 2015, Lane MA, Pay Level 11 (full time contract for 188 days). Ms. Olmstead's salary for this assignment will be \$54,672.00.

Nathan Woodford, Emotional/Behavioral Disorders Teacher, City Life 742, effective August, 24, 2015, Lane BA+40/60, Pay Level 10 (full time contract for 188 days). Mr. Woodford's salary for this assignment will be \$52,831.00.

Robin R. Petermeier, English as a Second Language Teacher, Talahi Elementary, effective August 24, 2015, Lane BA, Pay Level 3 (full time contract for 188 days). Ms. Petermeier's salary for this assignment will be \$36,533.00.

Samantha Stogsdill, 5th Grade Teacher, Madison Elementary, effective August 24, 2015, Lane BA, Pay Level 3 (full time contract for 188 days). Ms. Stogsdill's salary for this assignment will be \$36,533.00.

Stephan Tax, Differentiation Specialist, Westwood Elementary, effective August 24, 2015, Lane MA, Pay Level 15 (full time contract for 188 days). Mr. Tax's salary for this assignment will be \$57,056.00.

Victoria Janasz, Choir Director, Apollo High School, effective August 24, 2015, Lane BA, Pay Level 3 (full time contract for 188 days). Ms. Janasz's salary for this assignment will be \$36,533.00.

Wendy Truong, Math Teacher, Tech High School, effective August 24, 2015, Lane MA, Pay Level 5 (full time contract for 188 days). Ms. Truong's salary for this assignment will be \$47,321.00.

Reassignment

Carol Potter, Interim Executive Director of Special Education and Student Services, District Administration Office, effective July 1, 2015, at a salary of \$115,000.00. This position has been reviewed and approved by the Board Personnel Committee.

Jill Murphy, Director of Care/Treatment and Alternative Programs, Riverwoods and Roosevelt, effective July 1, 2015, at a salary of \$95,000. This position has been reviewed and approved by the Board Personnel Committee.

Steven Wagner, Assistant Principal, Tech High School, effective July 1, 2015, Lane AD, Pay Level 1 (full time contract for 240 days). Mr. Wagner's salary for this assignment will be \$97,100.00. Mr. Wagner is currently a Teacher at Apollo Sr. High.

Rehire

Caitlin Andrea, Math Teacher, Tech High School, effective August 24, 2015, Lane BA, Pay Level 3 (full time contract for 188 days). Ms. Andrea's salary for this assignment will be \$36,533.00.

Ericka Kinzer, Developmental Disabilities Teacher, Madison Elementary, effective August 24, 2015, Lane BA, Pay Level 3 (full time contract for 188

days). Ms. Kinzer's salary for this assignment will be \$36,533.00.

Jenna Hauschild, Music Teacher, Discovery/Talahi Community Schools, effective August 24, 2015, Lane BA, Pay Level 3 (full time contract for 188 days). Ms. Hauschild's salary for this assignment will be \$36,533.00.

Karin Rau, Music Teacher, Westwood Elementary, effective August 24, 2015, Lane BA+40/60, Pay Level 5 (full time contract for 188 days). Ms. Rau's salary for this assignment will be \$47,321.00.

Mark Weimer, Technology Education Teacher, Apollo High School, effective August 24, 2015, Lane BA+30/45, Pay Level 8 (full time contract for 188 days). Mr. Weimer's salary for this assignment will be \$50,348.00.

Rachel Masters, Orchestra Teacher, Discovery Elementary, effective August 24, 2014, Lane BA, Pay Level 3 (full time contract for 188 days). Ms. Masters salary for this assignment will be \$36,533.00.

Susan Knopik, Licensed Supervisor, Special Education, effective July 1, 2015, Ms. Knopik's salary for this assignment will be \$85,000.00.

Resignation

David Barron, Teacher and Coach, Apollo High School, last day of service June 5, 2015.

Erin Sindelir, Science Teacher, North Jr. High, last day of service June 4, 2015.

Jona Deavel, Program Improvement Facilitator, District Office, last day of service June 10, 2014.

Julie Weiss, English as a Second language Teacher, Madison Elementary, last day of service June 4, 2015.

Lori Proulx, Director of Care and Treatment Programs, Riverwoods, last day of service June 30, 2015.

Virginia Phillips, Special Education Teacher, South Jr. High, last day of service June 5, 2015.

2. **Non-Licensed Staff**

New Hire

Carissa Hopkins-Hoel, Communications Coordinator, District Administration Office, Lane 74, Step 3, effective July 1, 2015 at an hourly rate of \$22.46.

Jennifer Noble, Communications Coordinator, Community Education, Lane 74,

Step 6, effective July 1, 2015 at an hourly rate of \$26.52.

Resignation

Amber Dao, ABE Accountability Assistant, LaCruz, last day of service July 31, 2015.

Ariana LaVine, Special Education Paraprofessional, Madison Elementary, last day of service June 4, 2015.

Bryana Pulsifer, Special Education Paraprofessional, South Jr. High, last day of service June 4, 2015.

Daniel Murphy, Special Education Paraprofessional, Tech High School, last day of service August 6, 2015.

Jamie Nixon, Safety Coordinator, District Service Building, last day of service July 24, 2015.

Laura Johnson, Special Education Paraprofessional, Discovery Elementary School, last day of service June 4, 2015.

Lori Hauptert, Special Education Paraprofessional, Westwood, last day of service June 4, 2015.

Richard Evans, Special Education Paraprofessional, South Jr. High, last day of service June 16, 2015.

Retirement

Kay Heins, Special Education Paraprofessional, Tech High School, last day of service August 6, 2015.

Termination

Jolene Frisbee, Second Engineer, Apollo High School, last day of service, July 8, 2015.

F. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donation of six tickets from Dennis Whipple, GREAT Theatre, to North Junior High School for the end of year staff packing lunch.
2. Donation of paint for mural to Discovery Community School from Hirschfield's.

3. Donation in the amount of \$200.00 from Chuck's Welding and Truck Repair to Colts Academy for Celebration of Fatherhood event.
4. Donation in the amount of \$25.00 to ALC-McKinley from Target for PBIS.
5. Donation in the amount of \$200.00 to North Junior High School from St. John's Abbey to support the work of the MN Math Corps Volunteers at North.
6. Donation in the amount of \$1,000.00 from the National Science Teachers Association to the Tech High School Aerospace Engineering Class for program equipment/materials as a winner of the Shell Science Lab Challenge.
7. Donation of treated wood and hardware from Lumber One, Avon, Minnesota, to the Youth Build Program for tables for the Apollo High School Family and Consumer Science Program.
8. Donation in the amount of \$450.00 from Karen Kruse to North Junior High School for the CmPS Internationals Trip Expenses.

G. Proposed Revised Board Policy 516 and Proposed New Board Policy 427 (Third and Final Reading)

The Administration recommends approval of Proposed Revised Board Policy 516, Medications: *Administering of Medication or Providing Medical Procedures and/or Treatments in School*, and proposed new Board Policy 427, *Workload Limits for Certain Special Education Teachers*. Copies of the Policies along with their corresponding Administrative Procedures are attached. These policies are on the agenda for the third and final reading.

H. Approval of Student Handbooks for 2015-2016

The Administration recommends approval of the student handbooks for High School (Apollo, Tech, and McKinley-ALC), Middle Level (North, South, and Kennedy), and Elementary/Preschool for the 2015-2016 school year. Copies of the student handbooks for 2015-2016 can be found at the following links:

<http://tinyurl.com/Elem-Preschool-Handbook>

<http://tinyurl.com/Middle-Lev-Student-Handbook>

<http://tinyurl.com/High-School-Student-Handbook>

I. Approval for Submission of Grant Application

The Administration recommends approval for submission of a grant application in the amount of \$7,700.00 by Early Childhood Family Education to the Minnesota

Department of Corrections to provide parenting and family skills education services to offenders in the St. Cloud Correctional Facility. Target population for adult males who are parents and/or have an interest in personal skills connected to being a parent/family member.

J. Minnesota School Boards Association - Membership Renewal

The Administration recommends membership renewal in the Minnesota School Boards Association, as well as the MSBA Policy Services, for the 2015-2016 year. The membership dues for our School District are \$13,462.00. The Policy Service Renewal dues are \$625.00.

K. North Junior High School Addition/Remodel Change Orders

The Administration recommends approval of the following change orders for the above named project.

- Change Order #1 with Hardrives Inc. in the amount of +\$1,300.00 for installation of trench drains for roof overflow drainage.
- Change Order #7 with Linco Companies Inc. in the amount of +\$1,470.00 for additional tube steel lintels.
- Change Order #6 with Linco Companies Inc. in the amount of +\$3,400.00 for 84 feet of ramp handrail to be stainless steel in lieu of steel.
- Change Order #5 with Yamry Construction Inc. in the amount of +\$880.00 to remove display cabinet and place in store, includes reinstallation.
- Change Order #6 with Yamry Construction Inc. in the amount of +\$1,540.00 for site monitoring at temporary link during/after storms and verification of existing conditions.
- Change Order #5 with Design Electric Inc. in the amount of +\$5,676.00 for added parking lot.
- Change Order #2 with Hardrives Inc. in the amount of +\$94,020.61 for added parking lot.
- Change Order #5 with Landwehr Construction Inc. in the amount of +\$36,100.00 for added parking lot.
- Change Order #6 with Landwehr Construction Inc. in the amount of +\$35,983.00 for changes to storm sewer.
- Change Order #1 with CAMCO Construction Inc. in the amount of +\$275.00 to add spectraglaze in corridor.

This project is funded with capital lease levy funds.

These change orders are within the approved budget for this project.

L. District HVAC Upgrades Project Change Order

The Administration recommends approval of the following change order for the above named project:

- Change Order #1 with Boser Construction, Inc. in the amount of +\$30,700.47 for architectural and mechanical changes and to add tunnel piping re-route.

This project is funded with deferred maintenance funds.

This change order is within the approved budget for this project.

M. Madison Elementary School Driveway Agreement

The Administration recommends approval of an agreement with the City of St. Cloud for the construction of a new entrance to Madison Elementary School for better access. The entrance will be located on a portion of the city-owned park adjacent to Madison Elementary School. A copy of the agreement is attached.

N. Membership in Association of Metropolitan School Districts (AMSD) - 2015-2016

The Administration recommends approval of membership in the Association of Metropolitan School Districts (AMSD) for 2015-2016 in the amount of \$11,968.00.

O. Clearview Elementary School Addition/Remodel Change Orders

The Administration recommends approval of the following change orders for the above named project:

- Change Order #8 with Ben's Structural Fabrication in the amount of +\$1,826.00 for additional tube and angle material at cafeteria.
- Change Order #9 with Ben's Structural Fabrication in the amount of +\$916.00 to provide for soffit to aid in concealment of electrical line in cafeteria.
- Change Order #2 with Steinbrecher Painting Inc. in the amount of +\$507.00 to paint additional walls with the addition of kiln.
- Change Order #4 with Rike Lee Electric Inc. in the amount of +\$1,320.00 for kiln wiring.

This project is funded with capital lease levy funds.

These change orders are within the approved budget for this project.

P. Quarterly Expenditures for Board Members

There were no Board Member expenses from April 1, 2015 to June 30, 2015.

Willie Jett
Superintendent