
MISSION STATEMENT
St. Cloud Area School District 742

The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

June 27, 2013
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:05-7:10)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of May 23 and June 12, 2013)
- C. Approval of Monthly Treasurer's Report for May, 2013
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$5,144,749.13
- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Change Orders - Madison School Addition
- I. Change Orders - South Junior High School Addition
- J. Change Orders - Apollo High School Stadium Project

- K. Approval of Resolution to Update the Population Base for Community Services Funding
- L. Bid Award - Milk and Ice Cream
- M. Contract Award - UHL - Building Automation System - North Jr. High School
- N. Contract Award - Tonka-Tek/Earthbend - Wireless Network

II. INFORMATION ITEMS

- A. Teaching and Learning Update
(7:10-7:20)

Diane Moeller, Assistant Superintendent, will present information on 2012-2013 Staff Development Activities, as well as review the proposed Staff Development Calendar for 2013-2014. Information is attached.

III. DISCUSSION AND/OR ACTION ITEMS

- A. Approval of Student Handbooks for 2013-2014 (ACTION)
(7:20-7:30)

Diane Moeller, Assistant Superintendent, along with Tina Lahr, Apollo High School Assistant Principal, will review the content changes of the student handbooks for the 2013-2014 year.

The Administration recommends approval of the student handbooks for Senior High (Apollo, Tech, and Area Learning Center), Junior High (North, South, and Kennedy), and Elementary & Preschool for the 2013-2014 school year. Copies of the student handbooks for 2013-2014 will be available in the Superintendent's Office upon request and will be placed on the District's website.

- B. Cash Flow Borrowing (ACTION)
(7:30-7:40)

Amy Skaalerud, Controller, will provide information. A portion of the resolution is attached. The full resolution is available for review in the Business Services office.

The Administration recommends approval of a resolution authorizing the issuance, awarding the sale, and establishing the terms thereof for the General Obligation Aid Certificates of Indebtedness, Series 2013B.

- C. Resolution Adopting Personnel Evaluation Summary (ACTION)
(7:40-7:50)

Cindy Harner, Chair of the Board Personnel & Negotiations Committee, will present information at the meeting.

The Board Personnel & Negotiations Committee recommends approval of the Resolution Adopting a Personnel Evaluation Summary as presented.

IV. REPORTS

A. Superintendent's Report
(7:50-8:00)

Superintendent Bruce Watkins may present information on current activities in District 742.

B. Board of Education Standing Committee Reports
(8:00-8:15)

Standing Committee Reports will be presented as follows:

Board Development Committee (Jerry Von Korff, Chair)
Community Linkages Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Cindy Harner, Chair)
Integration and Equity Committee (Les Green, Chair)
Legislative Committee (Peter Hamerlinck, Chair)
Personnel & Negotiations Committee (Cindy Harner, Chair)

V. FUTURE AGENDA ITEMS
(8:15-8:20)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

Future Work Session Topics will include:

Technology Integration
Standards Based Grading
Cost of Maintaining Tech
Literacy/English Language Achievement

VI. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of May 23 and June 12, 2013.

C. Approval of Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for May, 2013.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$4,885,441.41 (Check Numbers 207354-208058 and ACH Numbers 121302346-121302667) and P Card Totals in the amount of \$259,307.72 for a grand total of \$5,144,749.13.

E. Monthly Financial Report

The Administration recommends approval of the Monthly Financial Report for May, 2013.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Alternative Leave

Katherine Stewart, Science Teacher, South Junior High School, effective for the 2013-2014 school year.

Child Care Leave

Melissa Atkinson, First Grade Teacher, Talahi Community School, effective on or about September 30, 2013 through on or about December 2, 2013.

Sheri Haus, Science Teacher, Technical High School, effective on or about August 26, 2013 through on or about November 11, 2013.

Lindsay Olsen, Psychologist, North Junior High School and Roosevelt Early Childhood Center, effective on or about October 25, 2013 through on or about January 2, 2014.

New Hire

Samuel Court, Second Grade Academy Teacher, Talahi Community School,

effective 2013-2014 school year, Lane MA, Pay Level 6 (full time contract for 188 days). Mr. Court's salary for this assignment will be \$47,929.00.

Reassignment

Cassandra Johanson, Special Education Teacher, Madison Elementary School, effective 2013-2014 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Ms. Johanson's salary for this assignment will be \$33,731.00. Ms. Johanson is currently on leave as a Special Education Paraprofessional.

Reduction of Contract

Jacqueline Wollschlager, Social Worker, Technical High School, effective with the 2013-2014 school year (40% reduction of a full time contract). Ms. Wollschlager's new set contract amount will be 60% of a full time contract.

Rehire

Joshua Alessio, Math Teacher, Apollo High School, effective for the 2013-2014 school year, Lane BA, Pay Level 2 (50% of a full time contract for 188 days). Mr. Alessio's salary for this assignment will be \$16,865.50.

Stephanie Cielinski, Math Teacher, Technical High School, effective for the 2013-2014 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Ms. Cielinski's salary for this assignment will be \$33,731.00.

Karina DesJardins, Science Teacher, Apollo (80%) and Tech (20%) High Schools, effective for the 2013-2014 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Ms. DesJardins' salary for this assignment will be \$33,731.00.

Resignation

Jason Scherber, Assistant Principal, North Junior High School, last day of service June 30, 2013.

Trude Sowada, Family Consumer Science Teacher, Technical High School, last day of service June 7, 2013.

Stephanie Szymanski, Fifth Grade Teacher, Madison Elementary School, last day of service June 7, 2013.

Retirement

Bruce Watkins, Superintendent, last day of service June 30, 2013. Mr. Watkins has served as Superintendent for 7 years.

Summer School Licensed Staff Hires 2013-2014 (attached)

2. Non-Licensed Staff

Leave of Absence

Steven Hehn, Custodian, District Administration Office and District Services Building, effective May 22, 2013 through June 24, 2013.

Resignation

Cortney Asher, Clerical Class I, Apollo High School, last day of service June 12, 2013.

Wilbert Schultz, Interpreter, Apollo High School, last day of service June 7, 2013.

Summer School Non-Licensed Staff Hires 2013-2014 (attached)

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donations to the Apollo High School Granite City Gearheads Robotics Club as follows:

- \$250.00 from King Solutions, Inc.
- \$5,000.00 from Bernick's Beverages and Vending
- \$300.00 from Orluck Industries
- \$200.00 from Carrie Meyer

2. Donation to South Junior High School (various departments) from the South Junior High Student Council Club in the amount of \$380.00.

3. Donation to Roosevelt Early Childhood Center from Rebecca Schroeder in the amount of \$60.00 for classroom materials.

4. Donations to Technical High School - Social Justice for We Day, as follows:

- \$100.00 from Renee Strang, A Specialty House
- \$30.00 from Erin Bloch
- \$30.00 from Janet Neu
- \$40.00 from Debra Becker
- \$50.00 from Dr. Brian Hilbert, Westside Chiropractic Clinic, Inc.

5. Grade 6 Reading Grant award to Kennedy Community School from the Central Minnesota Arts Board in the amount of \$3,356.00.

6. Donation to Kennedy Community School in the amount of \$250.00 from Prairie Woods Environmental Learning Center for YES Award.
7. Donation in the amount of \$250.00 to Westwood Elementary School from Results Learning Resources LLC, Clear Lake, MN.
8. Donation of equipment (estimated value of \$1,800.00) to the Roosevelt Early Childhood Special Education Program from Jamie Wolf to be used for children in special education who are learning to walk.
9. Donations to Apollo High School for scholarships as follows:
 - \$1,500.00 from Neale Bellamy, Apollo Connection, for three scholarships
 - \$1,000.00 from the St. Cloud Youth Hockey Association for two scholarships
 - \$250.00 from Jennifer Gerth for a Steve and Nancy Gerth Memorial Scholarship
 - \$1,000.00 from St. Cloud Area Youth Basketball Association
10. Donation in the amount of \$1,000.00 to the Apollo High School Special Education Work Experience Program from CMERDC to teach work skills to students.
11. Donations to the Tech High School Scholarship Program as follows:
 - \$1,000.00 from St. Cloud Youth Basketball Association
 - \$500.00 from St. Cloud Youth Hockey Association
12. Donations to the Tech High School Skills USA Program for National Competition expenses and White House trip, as follows:
 - \$50.00 from Malco Products, Annandale, MN
 - \$1,000.00 from SCSU Foundation, Inc.
 - \$40.00 from Cindy and James Walters
 - \$500.00 from Skills USA, Leesburg, VA
 - \$50.00 from James Mecklenburg
 - \$60.00 from Jennifer Polz
 - \$500.00 from District 742 LEAF
 - \$50.00 from The Aagard Group, LLC, Alexandria, MN
13. Donations to the District 742 Partners In Education Awards, as follows:
 - \$50.00 from 22Rock Corporation
 - \$50.00 from Somali Cafe & Restaurant, Inc.
 - \$50.00 from Mechanical Energy Systems
 - \$50.00 from Handyman's, Inc.
 - \$162.32 from Board of Education Members & Superintendent
14. Donation in the amount of \$400.00 to North Junior High School from the St. Cloud Police Department.
15. Donation of school supplies (estimated value of \$210.00) to Westwood Elementary School from Best Buy.

16. Donation in the amount of \$1,000.00 to the Tech High School Football Program from St. Cloud Tech Football Boosters Club for helmets.
17. Donation of a PACER Walker (estimated value of \$450.00) to the District 742 Special Education Program from Alex and Kyle Hanson.
18. Donation of a three-wheel bike w/adapted pedals and seating (estimated value of \$2,000.00) to the Discovery DAPE Program from Heather and Chad Nichols.
19. Donation of a Tandem Bike (estimated value of \$500.00) to the Discovery DAPE Program from Rebecca Schlough.
20. Donation in the amount of \$1,369.00 to Lincoln Elementary School from the Lincoln PTA to purchase Smartboard for Media.
21. Donations totaling \$4,180.00 to North Junior High School from various individuals and organizations for students attending the International Future Problem Solving conference.
22. Donations to Tech High School to be used as incentives for the House Cup Competition/We Act as follows. (This was a year long competition designed to engage the student body in acts of school pride and service.)
 - B1G1 coupons from Cold Stone Creamery (value of \$80.00)
 - B1G1 coupons from Chipotle (value of \$100.00)
 - 20 passes from Bounce Adventure (value of \$120.00)
 - 20 passes from AirMaxx (value of \$236.00)
 - 20 \$5.00 gift cards from Scheels (value of \$100.00)
23. Grant award in the amount of \$5,000.00 to Talahi Community School from the Laura Bush Foundation to enhance the collection of nonfiction books in science in the Talahi Library. This grant will add 333 books to the nonfiction science area.

H. Change Orders - Madison School Addition

The Administration recommends approval of the following change orders for the above named project:

Lake Country Mechanical, Change Order #1, +\$1,743.00 for additional hydrants
 Heartland Glass Co., Change Order #2, +\$1,430.00 for break metal angle for backing to caulk at clock area

I. Change Orders - South Junior High School Addition

The Administration recommends approval of the following change orders for the above named project:

Henkemeyer Coatings, Change Order #4, +\$1,250.00 to upgrade finish coat paint

Henkemeyer Coatings, Change Order #5, +\$650.00 to add intumescent paint at entry frame
Henkemeyer Coatings, Change Order #6, +\$823.00 to patch holes in wall at damaged demo areas
Heartland Glass Co., Change Order #2, +\$417.00 to furnish and install break metal surround
Heartland Glass Co., Change Order #3, +\$2,287.00 to make entry ADA compliant
HTH Building & Masonry, Change Order #2, +\$1,933.29 for extra bond beam work, add corefills in pool room, and extra course of brick at top of wall
SCR - Central, Change Order #3, +\$602.23, to remove plumbing in existing locker rooms
Merit Drywall Inc., Change Order #2, +\$2,145.00 for metal framing, gypsum drywall
Merit Drywall Inc., Change Order #3, +\$2,236.00 to apply drywall over existing tiled walls

J. Change Orders - Apollo High School Stadium Project

The Administration recommends approval of the following change orders for the above named project.

KJohnson Construction, Change Order #1, -\$517.00 for PROSOCO custom masonry sealer
KJohnson Construction, Change Order #2, +\$2,177.00 to add 5" concrete paving at ends of stadium
Gene Lange & Sons Excavating, Change Order #1, +\$901.25 to bury conduit, remove asphalt and additional rings

K. Approval of Resolution to Update the Population Base for Community Services Funding

The Administration recommends approval of the *Resolution to Update the Population Base for Community Services Funding*. A copy of the resolution is attached.

L. Bid Award - Milk and Ice Cream

The bids for Milk and Ice Cream are being opened on June 27, 2013. A bid tabulation and recommendation for approval will be presented at the meeting.

M. Contract Award - UHL - Building Automation System - North Jr. High School

The Administration recommends that the Board of Education enter into a contract with UHL for the purchase of a New Building Automation System at North Jr. High School in the amount of \$131,850.00. UHL has been determined to be a sole vendor for this project.

This project is funded with Deferred Maintenance funds.

N. Contract Award - Tonka-Tek/Earthbend - Wireless Network

The Administration recommends that the Board of Education enter into a contract under the State of MN/WSCA Contract with Tonka-Tek/Earthbend in the amount of \$212,507.40 for the purchase of Wireless Network.

This project will be funded with Capital Outlay funds.

Bruce Watkins
Superintendent