

---

**MISSION STATEMENT**  
**St. Cloud Area School District 742**

*The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.*

---

**Board of Education**  
**St. Cloud Area School District 742**  
**St. Cloud, Minnesota**

**July 26, 2012**  
**7:00 PM**  
**City Hall**

\*\*\*\*\*

*PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.*

\*\*\*\*\*

*NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.*

**PLEDGE OF ALLEGIANCE**  
**ROLL CALL**

**BOARD MEETING AGENDA**

**I. CONSENT AGENDA (ACTION - Roll Call)** *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:00-7:05)

- A. Approval of Agenda
- B. Approval of Minutes (Meeting of June 28, 2012)
- C. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$2,241,034.03
- D. Approval of Personnel Staff Changes
- E. Acceptance of Grant Awards/Donations
- F. Approval of 2012-2013 Staff Development Calendar
- G. Extension of Lease with Little Saints Academy for Former Kennedy
- H. Quarterly Expenditures for Board Members
- I. Approval of Minnesota School Boards Association Membership Renewal

- J. Approval of AMSD Membership Dues for 2012-2013
- K. Approval of Application for Dissolution of Cooperative Sponsorship

## II. INFORMATION ITEMS

### A. Teaching and Learning Update (7:05-7:30)

Dr. Julia Espe, Assistant Superintendent of Teaching, Learning, and Development, will introduce the following presentations:

#### 1. Policy Revisions Related to Student Achievement (*Second Reading*)

Dr. Julia Espe will review the recommended changes to the following Board Policies and Administrative Procedures:

- Board Policy 601 - School District Curriculum and Instruction Goals
- Board Policy 602 & Administrative Procedures 602A - Organization of School Calendar and School Days
- Board Policy 604 - Instructional Curriculum
- Board Policy 605 - Alternative Programs
- Board Policy 606 - Textbook and Instructional Materials
- Board Policy 607 - Organization of Grade Levels

Information is attached.

#### 2. Vision Card E - Developing District 742 Image

Karla Hiltner, District 742 Outreach and Marketing Coordinator, and Shawn Hoffman-Bram, Director of Community Education, will present information on Vision Card E relating to Developing District 742 Image.

### B. Teacher Preparation Initiative (TPI) Presentation (7:30-7:50)

St. Cloud Area School District 742 is one of six P-12 partner districts collaborating with St. Cloud State University's Teacher Preparation Initiative. P-12 Liaison, Beth Mann, and Consultant, John Haas, will share a few of the initiatives that have a direct impact on the School District. These initiatives have come out of the working groups and task force that have included St. Cloud area representation. Information is attached.

### C. Details of the Sale of Aid Anticipation Certificates of Indebtedness, Series 2012B (7:50-8:00)

Kevin Januszewski, Executive Director of Business Services, will report on details

of the sale of the Aid Anticipation Certificates of Indebtedness, Series 2012B.

### III. **DISCUSSION AND/OR ACTION ITEMS**

A. Calling the School District General Election (ACTION)  
(8:00-8:05)

Kevin Januszewski, Executive Director of Business Services, will present information. A copy of the resolution is attached.

***The Administration recommends approval of a Resolution Relating to the Election of School Board Members and Calling the School District General Election.***

B. Approval of TIES Personal Learning and Cognos Data Warehouse Plans (ACTION)  
(8:05-8:20)

Patty Popp, Executive Director of Student Services/Special Education, will present information regarding the TIES Personal Learning and Cognos Data Warehouse Plans. Dr. Julia Espe will review a draft of an implementation plan. Information is attached.

***The Administration recommends approval of the purchase of the TIES Personal Learning and Cognos Data Warehouse Plans in the amount of \$57,000.00.***

C. Recommendation Regarding Health Insurance (ACTION)  
(8:20-8:25)

Tracy Flynn Bowe, Executive Director of Human Resources, will present information regarding the 2012-2013 Health Insurance Renewal. Summary information for the proposed plan is attached.

***The Administration recommends approval of health insurance plans with Blue Cross/Blue Shield, as presented, at the indicated renewal rates effective October 1, 2012, through September 30, 2013.***

### IV. **REPORTS**

A. Superintendent's Report  
(8:25-8:30)

Superintendent Bruce Watkins may present information on current activities in District 742.

B. Board of Education Standing Committee Reports  
(8:30-8:40)

Standing Committee Reports will be presented as follows:

*Board Development Committee (Jerry Von Korff, Chair)*  
*Community Linkages Committee (Bruce Mohs, Chair)*  
*Finance and Audit Committee (Jerry Von Korff, Chair)*  
*Integration and Equity Committee (Les Green, Chair)*  
*Legislative Committee (Bruce Hentges, Chair)*  
*Personnel & Negotiations Committee (Cindy Harner, Chair)*

V. **FUTURE AGENDA ITEMS**

(8:40-8:45)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

August Work Session topics will include:

*Talahi Plan Update*

*Update on Initial Steps for Madison Addition and North/South Remodeling Projects*

VI. **CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meeting of June 28, 2012.

C. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$2,025,683.16 (Check Numbers 202382-202750 and ACH Numbers 111201585-121300081) and P Card Totals in the amount of \$215,350.87 for a grand total of \$2,241,034.03.

D. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

**Child Care Leave**

Elizabeth Brown-Neigum, Special Education Teacher, Oak Hill Community

School, effective on or about November 1, 2012 through January 1, 2013.

### **Extended Leave Of Absence**

Kris Nei, Fifth Grade Teacher, Oak Hill Community School, effective for the 2012-2013, 2013-2014, 2014-2015, 2015-2016 and 2016-2017 school years.

### **New Hire**

Sara Laudenbach, Industrial Arts Teacher (Long Call Substitute), North Junior High School, effective for the 2012-2013 school year, Lane BA, Pay Level 2 (full time contract for 188 days). Ms. Laudenbach's salary for this assignment will be \$33,397.00.

Pamela Moening, Occupational Therapist, Apollo High School, effective for the 2012-2013 school year, Lane MA, Pay Level 3 (full time contract for 188 days). Ms. Moening's salary for this assignment will be \$41,336.00.

Laurie Putnam, Interim Assistant Principal, South Junior High School, effective for the 2012-2013 school year, Lane AE, Pay Level 1. Ms. Putnam's salary for this assignment will be \$83,608.00.

### **Reassignment**

Sara Nelson, Madison Elementary Principal, Madison Elementary School, effective for the 2012-2013 school year, Lane C, Step 2. Ms. Nelson's salary for this assignment will be \$85,646.00. Ms. Nelson was previously an Assistant Elementary Principal. This is a correction to the June 13, 2012 Board action on the consent agenda where the salary was listed as Lane C, Step 1 \$85,523.00.

### **Summer School Licensed Staff Hires 2012-2013 (attached)**

#### 2. Non-Licensed Staff

### **Pay Equity/Compensation Study Adjustments (Effective July 1, 2012)**

Intervener, redlined at current pay rate at Lane 70, Step 1, and assigned to Lane 65, Step 4.

Intervener, redlined at current pay rate at Lane 70, Step 2, and assigned to Lane 65, Step 6.

### **Resignation**

Heather Czeck, Special Education Paraprofessional, Apollo High School, last day of service June 6, 2012.

Krystal Kasulis, Bus Driver, District Services Building, last day of service July

19, 2012.

Ann Rolfes, Clerical Classification II, Apollo High School, last day of service July 13, 2012

Alison Shattuck, Behavior Interventionist, Riverwoods, last day of service June 6, 2012.

**Summer School Non-Licensed Staff Hires 2012-2013 (attached)**

E. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Grant award to the St. Cloud Area School District Homeless Program from the Minnesota Department of Education in the amount of \$40,000.00. The purpose of this grant is to address the challenging education needs of students who are homeless. The McKinney-Vento Act program funds will be used to facilitate the enrollment, attendance, and success in school of homeless children and youth.

2. Donations as follows from the College of St. Benedict/St. John's University Education Department in appreciation for welcoming CSB/SJU students during the 2011-2012 academic year.

\$100.00 - Area Learning Center  
\$400.00 - Lincoln Elementary School  
\$300.00 - Tech High School

3. Donation in the amount of \$1,000.00 from the Tech Boys Basketball Booster Club to the Tech High School Boys Basketball Program.

4. Donations to the Classics for Kids Program to help pay for ticket and transportation costs for fifth grade students to attend a Young People's Concert at Orchestra Hall in Minneapolis, as follows:

\$40.00 - Robert and LuBell Kendall  
\$100.00 - Elizabeth Brunsvold  
\$25.00 - Mary Margaret and Gene Bjorklun  
\$50.00 - Rollie Anderson/Anderson Trucking

F. Approval of 2012-2013 Staff Development Calendar

The Administration recommends approval of the 2012-2013 Staff Development Calendar for St. Cloud Area School District 742. A copy is attached.

G. Extension of Lease with Little Saints Academy for Former Kennedy

The Administration recommends approval of a six-month extension of the lease with Little Saints Academy for space at the former Kennedy school moving the lease ending date from October 8, 2012 to April 8, 2013.

A copy of the Lease Amendment is attached.

H. Quarterly Expenditures for Board Members

The total expenses incurred by Board Members from April 1, 2012 through June 30, 2012 was \$405.15. A copy of the detailed expenses is attached.

I. Minnesota School Boards Association - Membership Renewal

The Administration recommends membership renewal in the Minnesota School Boards Association, as well as the MSBA Policy Service, for the 2012-2013 year. The membership dues for our School District are \$11,990.00. The Policy Service Renewal dues are \$550.00.

J. Membership in Association of Metropolitan School Districts (AMSD) - 2012-2013

The Administration recommends approval of membership in the Association of Metropolitan School Districts (AMSD) for 2012-2013 in the amount of \$12,131.00.

K. Approval of Application for Dissolution of Cooperative Sponsorship

The Administration recommends approval of an Application for Dissolution of Cooperative Sponsorship to the Minnesota State High School League between St. Cloud Apollo High School and Sauk Rapids-Rice for Boys' Nordic Ski for 2012-2013.

Bruce Watkins  
Superintendent