
MISSION STATEMENT
St. Cloud Area School District 742

The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

February 24, 2011
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:00-7:05)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of January 27 and February 9, 2011)
- C. Approval of Monthly Treasurer's Report for January, 2011
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$3,980,101.65.
- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Approval for Submission of Grant Applications
- I. Approval of Revised Board Policy 740 - Purchasing Procedures: Soliciting Prices (Bids and Quotations)

- J. Approval of District Logo
- K. Approval of District Web Hosting Vendor
- L. Eastman Park Parking Area Agreement
- M. Approval of Application for Cooperative Sponsorship
- N. Appointment of Surrogate Parent for Student with Disabilities

II. INFORMATION ITEMS

A. Curriculum, Instruction, and Assessment Update

1. Co-Teaching Model (7:20-7:35)

The Co-Teaching Model is used in District 742 to improve the instructional ratio of teacher to student, as well as to provide quality interventions within the classroom. Beth Lovdahl, Program Improvement Facilitator for English Language Arts, will provide an overview. Information is attached.

2. Professional Development: AYP Support Teachers (7:35-7:50)

Beth Lovdahl, along with Carla Reeck, AYP Support Teacher at Madison Elementary School, will review the work that the District's Adequate Yearly Progress (AYP) Support Teachers have done to assist the work outlined in the District and School Improvement Plans. Information is attached.

B. Student Success Task Force Update (7:50-8:05)

Dr. Patricia Welter, Co-Chair of the Student Success Task Force, will present an update of the activities of the Task Force over the past four months.

III. DISCUSSION AND/OR ACTION ITEMS

A. Resolution Directing the Administration to Make Recommendations for Reductions in Programs and Positions (ACTION) (8:05-8:15)

Tracy Flynn Bowe, Executive Director of Human Resources, will present information regarding staffing timelines for future Board action. A copy of the resolution and the staffing timelines are included with background materials.

The Administration recommends approval of the Resolution Directing the

Administration to Make Recommendations for Reductions in Programs and Positions.

B. Proposed Board Policy Deletions (ACTION)
(8:15-8:20)

Dr. Julia Espe, Executive Director of Curriculum, Instruction, and Assessment, will present information regarding two Board Policies related to the Profile of Learning that have been repealed. The Minnesota School Boards Association recommends Districts do the same. Copies are attached.

The Administration recommends deletion of the following Board Policies and accompanying Administrative Procedures from the District's Policies and Procedures:

***Board Policy 621 and Administrative Procedures 621A
Record Keeping/Reporting/Advising of Student Achievement***

***Board Policy 622 and Administrative Procedures 622A
Profile of Learning Appeal Process***

IV. **REPORTS**

A. Superintendent's Report
(8:20-8:25)

The Superintendent may present information on current activities in District 742.

B. Board of Education Standing Committee Reports
(8:25-8:40)

Standing Committee Reports will be presented as follows:

Board Development Committee (Cindy Harner, Chair)
Community Linkages Committee (Bruce Mohs, Chair)
Finance and Audit Committee (Jerry Von Korff, Chair)
Integration and Equity Committee (Les Green, Chair)
Legislative Committee (Bruce Hentges, Chair)
Personnel and Negotiations Committee (Jerry Von Korff, Chair)

V. **FUTURE AGENDA ITEMS**
(8:40-8:45)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

March Work Session Topics will include:

Community Linkages Presentation on "Community Cafe Conversations"
Revenue Source for 2011-2012 Budget through Advertising
Integration Activity Update
2011-2012 School Calendar
Budget Adjustment Options
Proposed Revisions to Board Policy 105 and Administrative Procedures 105A - Harassment and Violence (First Reading)

VI. **CONSENT AGENDA ITEMS (Detail Information)**

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of January 27 and February 9, 2011.

C. Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for January, 2011.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$3,556,031.09 (Check Numbers 191075-191938) and P Card totals in the amount of \$424,070.56 for a grand total of \$3,980,101.65.

E. Monthly Financial Report

The Administration recommends acceptance of the monthly financial report. A copy will be presented at the meeting.

F. Personnel Staff Changes

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Additional Assignment

Cathleen Bengtson, Speech-Language Pathologist, South Junior High School, effective January 24, 2011 through February 28, 2011, Lane MA+60, Pay Level 12 (40% of a full time contract for 26 days). Ms. Bengtson's salary for this

assignment will be \$3,443.00. Ms. Bengtson is currently a 30% of a full time contract teacher.

Jon Ritter, Physical Education Teacher, Kennedy Community School, effective January 24, 2011, Lane BA, Pay Level 3 (.03 of a full time contract for 90 days). Mr. Ritter's salary for this assignment will be \$496.80. Mr. Ritter is currently a full time contract teacher.

Geri Swanson, Speech-Language Pathologist, South Junior High School, effective January 24, 2011 through February 28, 2011, Lane MA+60, Pay Level 17 (20% of a full time contract for 26 days). Ms. Swanson's salary for this assignment will be \$1,882.73. Ms. Swanson is currently a full time contract teacher.

Child Care Leave

Paul Olsen, Fifth Grade Teacher, Oak Hill Community School, effective on or about May 6, 2011 through on or about May 27, 2011.

Health Leave

Karen Tschida, Special Education Teacher, Apollo High School, effective February 24, 2011 through March 4, 2011.

New Hire

Julie Cadalbert, Special Education Teacher (Long Call Substitute), Apollo High School, effective February 14, 2011 through February 28, 2011, Lane BA+15, Pay Level 3 (50% of a full time contract for 11 days). Ms. Cadalbert's salary for this assignment will be \$1,061.50.

Rehire

Timothy Hjelmeland, Language Arts Teacher (Long Call Substitute), Riverwoods, effective January 24, 2011 through June 3, 2011, Lane MA+15, Pay Level 2 (full time contract for 90 days). Mr. Hjelmeland's salary for this assignment will be \$19,698.30.

Jessica Moore, Fourth Grade Teacher (Long Call Substitute), Talahi Community School, effective February 1, 2011 through June 3, 2011, Lane BA, Pay Level 2 (full time contract for 84 days). Ms. Moore's salary for this assignment will be \$14,921.76.

Camille Naraine, Special Education Teacher (Long Call Substitute), Sheriff's Group Home, effective January 17, 2011 through June 2, 2011, Lane BA, Pay Level 2 (full time contract for 95 days). Ms. Naraine's salary for this assignment will be \$16,875.80.

Bettye Nelson, Temporary Administrative Support Services, Talahi Community School, effective February 3, 2011, at a rate of \$45.39 per hour.

Retirement

Julie Hofer, Special Education Teacher, Talahi Community School, effective June 3, 2011, after almost 14 years of service in District 742.

2. **Non-Licensed Staff**

Health Leave

Patricia Booth, Student Support Paraprofessional, Lincoln Elementary School, effective January 29, 2011 through April 7, 2011.

LaVonne Vix, Special Education Paraprofessional, Apollo High School, effective February 22, 2011 through April 5, 2011.

New Hire

Badal Ali, Special Education Paraprofessional (Temporary), Technical High School, effective January 31, 2011 through June 2, 2011, at a rate of \$10.18 per hour.

Jennifer Cook, Special Education Paraprofessional, Apollo High School, effective February 1, 2011, at a rate of \$11.35 per hour.

Debbie Erickson, Spanish Coordinator (Long Call Substitute), Clearview Elementary School, effective January 27, 2011 through June 3, 2011, at a rate of \$11.35 per hour.

Steven Isaacson, Human Resources Supervisor, District Administration Office, effective February 15, 2011, at a rate of \$30.06 per hour.

Emma Knott, Special Education Paraprofessional (Long Call Substitute), North Junior High School, effective February 7, 2011 through March 4, 2011, at a rate of \$10.47 per hour.

Rehire

Kimberly R. Schwartz, Special Education Paraprofessional, North Junior High School, effective February 7, 2011, at a rate of \$10.47 per hour.

Lytonia Smith, Cultural Navigator, Talahi Community School, effective February 14, 2011, at a rate of \$11.35 per hour.

Resignation

Lytonia Smith, Cultural Navigator, Apollo High School, last day of service
February 9, 2011.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donations to the Granite City Gear Heads (formerly Apollo Robotics) for operating expenses as follows:
 - \$50.00 - Chuck Scherer, Scherer Trucking
 - \$100.00 - John Pederson, LVX Minnesota
 - \$50.00 - Robert Koubsky, DDS
 - \$100.00 - Shirley Arnold, Granite Electronics, Inc.
 - \$250.00 - Janet Haviland, Seitz Stainless
 - \$25.00 - Best Burger Ever
 - \$67.09 & \$50.00 - Mark Traut, Traut Wells
 - \$1,155.00 - Kurt Helgeson, St. Cloud State University Foundation
2. Grant award in the amount of \$5,000.00 to Clearview Elementary School from the Central Minnesota Community Foundation-Bernicks Fund to purchase Spanish books for the Spanish Immersion Program.
3. Donations to the Madison Elementary School Chinese Immersion Program as follows:
 - \$20.00 - Paris Hoel
 - \$200.00 - Amy & Troy Gessner
 - \$135.00 - Carly Kuhlman
 - \$30.00 - Marjorie Ward
 - \$50.00 - Larry Brandenburg
 - \$30.00 - Dennis and Denise Gessner
4. Donation of scrapbooking supplies (estimated value of \$50.00) from Crafts Direct to South Junior High School for students participating in South's Activity Day.
5. Donation in the amount of \$500.00 to the Tech High School Scholarship Program from Richard and Jean Paulson for a 2011 Paulson Family Knowledge Bowl Scholarship.
6. Donation in the amount of \$100.00 from Gourmet Pizza, Royalton, to the District 742 Homeless Program.
7. Donations to Lincoln Elementary School to help fund the School-wide Read for the month of February. The book is "CHAMP."
 - \$25.00 - Bruce Mohs
 - \$100.00 - Chris Shurba
 - \$100.00 - Eagles Aerie 622

\$100.00 - East Side VFW Post 4847

9. Donations to the District 742 Classics for Kids Program to help pay the cost of tickets and transportation for fifth grade students to attend a Young People's concert at Orchestra Hall in Minneapolis, as follows:

\$100.00 - Dr. Roy and Barbara Saigo

\$100.00 - Fraternal Order of Eagles - Aerie 622

\$200.00 - Plaza Park Bank

\$50.00 - William and Phyllis LaCroix

10. Donation in the amount of \$1,250.00 from St. Cloud Granite Rotary to the Discovery Community School Fifth/Sixth Grade Orchestra Program.

11. Box Tops for Education funds in the amount of \$1,005.20 to South Junior High School to provide enrichments and incentives to students.

12. Donation in the amount of \$300.00 from the Clearwater Legion Post #323 to the Tech High School Girls LaCrosse Program for equipment and supplies.

13. Donation in the amount of \$400.00 from the Clearwater Legion Post #323 to the Tech High School Chamber Orchestra for equipment and supplies.

14. Donation in the amount of \$100.00 from the St. Cloud Morning Optimist Club to Apollo High School for Youth Appreciation Awards to be used in a service project of their choosing.

15. Donation in the amount of \$130.00 from the Knights of Columbus Ladies Auxiliary #5548 to Lincoln Elementary School to be used for milk and juice for students unable to pay.

16. Donation in the amount of \$20.00 from Mary Barron Traut to the Apollo High School Scholarship Program.

17. Donation in the amount of \$285.00 from Dennis Whipple to Madison Elementary School for a field trip to Riverside Park.

H. Approval for Submission of Grant Applications

The Administraton recommends approval for submission of the following grant applications:

1. *Artist in Residency: The Math and Science of Photography* grant application in the amount of \$2,315.00 to the Central Minnesota Arts Board by Madison Elementary School. Madison Elementary School, in partnership with St. John's Arboretum and Steve Fines, desires to provide the fifth grade students with a new perspective on the importance and relevance of math, science and language arts. This will be done by by creating a program that links math, science and language arts to a real world project.

2. *Readers' Theatre* grant application in the amount of \$3,654.00 to the Central Minnesota Arts Board by Clearview Elementary School to have Mary Dank conduct a two week Reader's Theatre for first and second grade children at Clearview.

3. Grant application in the amount of \$3,500.00 to the Initiative Foundation by the District 742 Office of Equity Services. The funding will be used for the purpose of developing our Cultural Navigators and building their capacity to increase the quality of services they provide for students, staff, families and community.

I. Approval of Revised Board Policy 740 - Purchasing Procedures: Soliciting Prices (Bids and Quotations) (Third and Final Reading)

The Administration recommends approval of revised Board Policy 740 - Purchasing Procedures: Soliciting Prices (Bids and Quotations). A copy of the revised policy is attached.

J. Approval of District Logo

The Administration recommends approval of a Logo for St. Cloud Area School District 742. A copy is attached.

K. Approval of District Web Hosting Vendor

The Administration recommends approval of ThinQ Ed for web hosting. The final yearly cost to the District will be approximately \$6,050.00 after ERATE rebate.

L. Eastman Park Parking Area Agreement

The Administration recommends approval of the Eastman Park Parking Agreement with the City of St. Cloud for parking for Tech High School students. The agreement was reviewed by the Board Audit & Finance Committee and the Committee recommends approval. A copy of the agreement is attached.

M. Approval of Application for Cooperative Sponsorship

The Administration recommends approval of an *Application for Cooperative Sponsorship* to the Minnesota State High School League for Boys' LaCrosse between St. Cloud Tech and St. Cloud Cathedral beginning with the 2010-2011 school year.

N. Appointment of Surrogate Parent for Students with Disabilities

Minnesota rules require that school districts appoint surrogate parents for students with disabilities under the following conditions:

1. The parent, guardian, or conservator is unknown or unavailable.
2. The pupil is a ward of the commissioner of human services.
3. The parent requests in writing the appointment of a surrogate parent.

The Administration recommends that the Board of Education appoint Mohamoud Mumen as a surrogate parent to represent students with disabilities because legal parents are unavailable.

Bruce Watkins
Superintendent