
MISSION STATEMENT
St. Cloud Area School District 742

The mission of St. Cloud Area School District 742 is to prepare all learners, in partnership with their families and the community, to live and contribute within a changing and diverse world.

Board of Education
St. Cloud Area School District 742
St. Cloud, Minnesota

June 23, 2011
7:00 PM
City Hall

PLEASE NOTE: Meetings held at the City Hall are broadcast live on Cable Channel 6 and rebroadcast on subsequent Mondays, Wednesdays, and Fridays at 7:00 p.m.

NOTE: If you have a disability, and need an accommodation in order to attend this event, please contact Student Services at v/tty, 202-6800, at least one week in advance of the meeting.

PLEDGE OF ALLEGIANCE
ROLL CALL

BOARD MEETING AGENDA

I. CONSENT AGENDA (ACTION - Roll Call) *The consent agenda consists of non-controversial items that the Board adopts routinely without debate. Any single member may remove an item from the consent agenda by requesting removal at the time the consent agenda is moved for adoption. The full text of items approved by consent may be found at the conclusion of the agenda.*

(7:00-7:05)

- A. Approval of Agenda
- B. Approval of Minutes (Meetings of May 19, June 8, and June 14, 2011)
- C. Approval of Monthly Treasurer's Report for May, 2011
- D. Approval of Payment of Bills and Other Financial Transactions in the grand total amount of \$4,841,164.69
- E. Acceptance of Monthly Financial Report
- F. Approval of Personnel Staff Changes
- G. Acceptance of Grant Awards/Donations
- H. Approval for Submission of Grant Applications
- I. Approval of Health and Safety Programs for 2011-12

- J. Approval of Board Policy 714 - Finance - Fund Balance Policy
- K. Bid Award - Milk, Bread, and Ice Cream Products
- L. Approval of Resolution Waiving the Thirty-Day Notification Period of the Establishment of the TIF District

II. DISCUSSION AND/OR ACTION ITEMS

- A. Approval of 2010-11 Revised Budget (ACTION)
(7:05-7:20)

Kevin Januszewski, Executive Director of Business Services, will review the revised 2010-11 budget. Information is attached.

The Administration recommends approval of the revised 2010-11 budget as shown below.

	<u>REVENUE</u>	<u>EXPENDITURE</u>
General	\$ 91,237,234	\$92,113,453
Transportation	6,182,107	6,205,938
Operating Capital	2,868,565	4,220,650
Health & Safety	<u>434,967</u>	<u>1,548,040</u>
TOTAL GENERAL	\$100,722,873	\$104,088,081
Food Service	4,398,850	4,415,118
Community Services	4,886,632	4,590,174
Building Construction	903,425	800,300
GO Debt Service	4,367,088	4,193,013
OPEB Debt Service	10,000	2,131,980
Trust	45,000	92,630
Internal Service - OPEB Trust	269,197	1,850,538
Internal Service - Dental Insurance	<u>1,000,000</u>	<u>910,000</u>
GRAND TOTAL	\$116,603,065	\$123,071,834

- B. Approval of 2011-12 Budget (ACTION)
(7:20-7:45)

Kevin Januszewski will review the proposed 2011-12 budget.

The Administration recommends approval of the 2011-12 budget as shown below.

	<u>REVENUE</u>	<u>EXPENDITURE</u>
General	\$ 91,405,091	\$89,107,229
Transportation	6,204,857	6,204,113
Operating Capital	2,725,199	2,866,277
Health & Safety	<u>1,100,028</u>	<u>345,300</u>
TOTAL GENERAL	\$101,435,175	\$ 98,522,919
Food Service	4,354,050	4,346,841

Community Services	4,698,530	4,644,809
Building Construction	1,158,227	1,153,227
GO Debt Service	4,465,675	4,409,138
OPEB Debt Service	2,250,244	2,123,565
Trust	60,000	60,000
Internal Service - OPEB Trust	233,135	1,400,000
Internal Service - Dental Insurance	<u>1,080,000</u>	<u>960,000</u>
GRAND TOTAL	\$119,735,036	\$117,620,499

C. Cash Flow Borrowing (ACTION)
(7:45-7:55)

Kevin Januszewski, Executive Director of Business Services, will provide information. A copy of the first page of the resolution is attached. The full resolution is available in the Business Services Office.

The Administration recommends approval of a resolution authorizing the issuance, awarding the sale, and establishing the terms thereof for the General Obligation Aid Anticipation Certificates of Indebtedness, Series 2011A.

D. July 1, 2010 Actuarial Evaluation of Other Post Employment Benefits (OPEB) under GASB Statement No. 45 (ACTION)
(7:55-8:05)

There will be a presentation and opportunity to ask questions about the School District's Actuarial Evaluation. A copy of the Draft Actuarial report is attached.

The Administration recommends approval of the Actuarial Report prepared by our Actuarial Consultants.

E. Approval for District to Enter into Line of Credit Agreement
(8:05-8:15)

In light of a possible State shutdown, ***the Administration recommends approval of a resolution authorizing the District to enter into a line of credit agreement with a financial institution.*** This leaves the option available to enter into a line of credit for cash flow purposes in the event the State cannot make our scheduled State Aid payments in July or August if the State is in a shutdown. A copy of the resolution is attached.

III. REPORTS

A. Superintendent's Report
(8:15-8:25)

Superintendent Bruce Watkins may present information on current activities in District 742.

B. Board of Education Standing Committee Reports

(8:25-8:40)

Standing Committee Reports will be presented as follows:

Board Development Committee (Cindy Harner, Chair)

Community Linkages Committee (Bruce Mohs, Chair)

Finance and Audit Committee (Jerry Von Korff, Chair)

Integration and Equity Committee (Les Green, Chair)

Legislative Committee (Bruce Hentges, Chair)

Personnel & Negotiations Committee (Jerry Von Korff, Chair)

IV. FUTURE AGENDA ITEMS

(8:40-8:50)

Board of Education members may suggest items/topics for future Board Meeting agendas. Items brought forth should have been previously discussed with the Board Chair or Vice Chair, Board Standing Committee, or at a prior Board Work Session/Meeting.

V. CONSENT AGENDA ITEMS (Detail Information)

A. Approval of Agenda.

B. Approval of Minutes of the Board of Education Meetings of May 19, June 8, and June 14, 2011.

C. Monthly Treasurer's Report

The Administration recommends approval of the Monthly Treasurer's Report for May, 2011.

D. Approval of Payment of Bills

The Administration recommends approval of the payment of bills and other financial transactions in the amount of \$4,582,412.00 (Check Numbers 194165-195089), P Card totals in the amount of \$258,752.69 for a grand total of \$4,841,164.69.

E. Monthly Financial Report

The Administration recommends acceptance of the monthly financial report.

F. Personnel Staff Changes (Summer School Hires are attached.)

The Administration recommends approval of the following personnel changes pursuant to relevant laws and appropriate provisions of negotiated agreements

between the Board of Education and exclusive representatives. For new hires, the indicated rates are consistent with current negotiated agreements and Board approved rates of pay. All rates/salaries listed do not include fringe benefits.

1. Licensed Staff

Leave of Absence

Judith Blommel, Third Grade Teacher, Westwood Elementary School, effective for the 2011-2012 school year, 50% leave of a full time position.

Charlene Irvin-Brown, Reading Teacher, North Junior High School, effective for the 2011-2012 school year, 40% leave of a full time contract.

Jessica Scherer, Band Teacher, Apollo High School, effective for the 2011-2012 school year.

New Hire

Joanne Cymbaluk, Nurse, South Junior High School, effective the 2011-2012 school year, Lane BA, Pay Level 5 (75% of a full time contract for 188 days). Ms. Cymbaluk's salary for this assignment will be \$27,763.50.

Rachel Ilstrup, Speech Language Pathologist, Technical High School, effective the 2011-2012 school year, Lane MA, Pay Level 4 (full time contract for 188 days). Ms. Ilstrup's salary for this assignment will be \$43,078.00.

George Nolan, Interim Principal, South Junior High School, effective the 2011-2012 school year, Lane B, Step 5, of the St. Cloud Administrator's contract.

John Weekley, Special Education Teacher, City Life, effective the 2011-2012 school year, Lane MA, Pay Level 9 (full time contract for 188 days). Mr. Weekley's salary for this position will be \$50,559.00.

Reassignment

Brian Baloun, Interim Assistant Principal, Apollo High School, effective with the 2011-2012 school year.

David Earp, Administrator on Special Assignment (1-year), Supervisor of Student Teachers/Fine Arts Coordinator, effective with the 2011-2012 school year.

Paula Foley, Principal, Talahi Community School, effective with the 2011-2012 school year.

Shawn Gombos, Principal, Discovery Community School, effective with the 2011-2012 school year.

Tina Lahr, Assistant Principal, Apollo High School, effective with the 2011-2012 school year.

Joni Olson, Principal, Oak Hill Community School, effective with the 2011-2012 school year.

Carol Potter, Interim Assistant Principal, Technical High School, effective with the 2011-2012 school year.

Sheri Rutar, Principal, Clearview Elementary School, effective with the 2011-2012 school year.

Jason Scherber, Assistant Principal, North Junior High School, effective with the 2011-2012 school year.

Resignation

Brody Johnson, Art Teacher, Technical and Apollo High Schools, effective June 22, 2011.

2. **Non-Licensed Staff**

Health Leave

James Teigland, Custodian, Talahi Community School, effective May 7, 2011 through June 6, 2011. This is an amendment to the May 19, 2011, Board action on the consent agenda where this item was listed as May 7, 2011 through July 1, 2011.

Budget Reduction

Bonnett Chandler, Special Education Paraprofessional, Apollo High School, effective June 2, 2011.

Kristi Hartung, Special Education Paraprofessional, Apollo High School, effective June 2, 2011.

Kari Krzyzaniak, Special Education Paraprofessional, Kennedy Community School, effective June 2, 2011.

Heather Ley, Special Education Paraprofessional, Roosevelt Early Childhood Center, effective June 2, 2011.

Cathy Luebke, Special Education Paraprofessional, Talahi Community School, effective June 2, 2011.

Layoff – Position Reduction

Michelle Albers, Special Education Paraprofessional, Lincoln Elementary School, effective June 2, 2011 through December 2, 2012.

Sara Albrecht, Special Education Paraprofessional, Technical High School, effective June 2, 2011 through December 2, 2012.

Juanita Daniels, Special Education Paraprofessional, Madison Elementary School, effective June 2, 2011 through December 2, 2012.

Uruan (Ron) Etim, Special Education Paraprofessional, Talahi Community School, effective June 2, 2011 through December 2, 2012.

Jason Heilig, Special Education Paraprofessional, South Junior High School, effective June 2, 2011 through December 2, 2012.

Cassandra Johanson, Special Education Paraprofessional, Oak Hill Community School, effective June 2, 2011 through December 2, 2012.

Kimberly R. Schwartz, Special Education Paraprofessional, North Junior High School, effective June 2, 2011 through December 2, 2012.

Theresa Skalla, Special Education Paraprofessional, Technical High School, effective June 2, 2011 through December 2, 2012.

Breanna Swanberg, Special Education Paraprofessional, Clearview Elementary School, effective June 2, 2011 through December 2, 2012.

Michael Trewick, Special Education Paraprofessional, Clearview Elementary School, effective June 2, 2011 through December 2, 2012.

Megan VanVleet, Special Education Paraprofessional, Westwood Elementary School, effective June 2, 2011 through December 2, 2012.

Katherine Windschitl, Special Education Paraprofessional, Technical High School, effective June 2, 2011 through December 2, 2012.

New Hire

Tyler Lewandowski, Summer Grounds Crew, District Services Building, effective June 20, 2011 at a rate of \$11.27 per hour.

Resignation

Nate Miller, Behavior Interventionist, South Junior High School, last day of service June 7, 2011.

Terminated

Lynn Peterson, Student Support Paraprofessional, Kennedy Community School,
last day of service June 2, 2011.

G. Acceptance of Grant Awards/Donations (Requires 2/3 Majority of Governing Board, Minnesota Statute §465.03)

The Administration recommends acceptance of the following grant awards/donations:

1. Donations to the Apollo High School Scholarship Program as follows:
 - \$750.00 - St. Cloud Education Association
 - \$500.00 - Sue Wahl-Storbeck Scholarship
 - \$400.00 - Chuck Mendel VFW #4847 Scholarship
 - \$500.00 - Youth Hockey Scholarship - St. Cloud Youth Hockey Association
 - \$4,000.00 - Apollo Student Union Scholarships
 - \$600.00 - Kiwanis Club Scholarship
 - \$500.00 - Granite Chapter #5 Order of the Eastern Star Scholarship

2. Donations to the Tech High School Scholarship Program as follows:
 - \$750.00 - St. Cloud Education Association
 - \$600.00 - Kiwanis Club Scholarship
 - \$500.00 - St. Cloud Youth Hockey Association Scholarship
 - \$180.00 - Tech High School Science Scholarship - Tech Faculty
 - \$100.00 - Phillip Schmitz Scholarship (from Kristine and James Smith)
 - \$6,583.00 - Kari Backes Math & Science Scholarship (from various donors)

3. Donation in the amount of \$100.00 to the Tech High School Awards Program from the Tech High Alumni Association for an Alvah Eastman Plaque.

4. Donations to the Minnesota Orchestra - Classics for Kids Program to help pay for tickets and bus transportation for fifth grade students attending a Young People's Concert at Orchestra Hall in Minneapolis, as follows:
 - \$30.00 - Steve/Wedelyn Shaler
 - \$50.00 - Catharine Van Nostrand
 - \$100.00 - Elizabeth Brunsvold
 - \$150.00 - Kathleen Hobday
 - \$350.00 - Donald Helgeson/Sue Shepard

5. Donations to the Tech High School Health Occupations Students of America (HOSA) Leadership Conference as follows:
 - \$100.00 - Northern Star Therapy - Steve Carr
 - \$78.23 - Five Guys Burgers and Fries - Credo LLC
 - \$1,000.00 - Rasmussen College
 - \$500.00 - St. Cloud Hospital

6. Donations to the Madison Elementary School Chinese Immersion Program as follows:

\$500.00 - Interventional Pain & Physical Medicine Clinic
\$40.00 - Denise Winkelman/Jay Johnson
\$200.00 - Tracy Nellans
\$200.00 - Igor/Annette Lenzner
\$100.00 - Jean Keller/Charles Wright
\$200.00 - Drew's Adjusting Service
\$100.00 - Troy/Amy Gessner

7. Donations to Clearview Elementary School for the Reading Garden Project, as follows:

\$2,800.00 - Toolbox for Education - Lowe's Charitable and Educational Foundation
\$1,500.00 - The Home Depot

8. Donation of backpacks (estimated value of \$769.00) to Madison Elementary School from Troy Decker.

9. Donation of Thanks A Lot Cookies for staff at District 742 elementary schools (value of \$378.00) from Girls Scouts of Minnesota.

10. Costume donation (estimated value of \$50.00) to the Tech High School Drama Department from Robert Boatz.

11. Donations to South Junior High School from the South Student Council Club, as follows:

\$100.00 for Band Program to purchase sheet music
\$100.00 for Choir Program to purchase sheet music
\$100.00 for Media Department to purchase colored ink for student projects

12. Donation in the amount of \$250.00 to Talahi Community School from the GAP Foundation Money for Time Program, Princeton, NJ.

13. Donation of giftcards totaling \$100.00 to Madison Elementary School to help families in need.

14. Donation of sheet metal (estimated value of \$699.75) from Midway Iron & Metal Company to the Tech High School Welding Department.

15. Donations to the District 742 Partners In Education Awards Program, as follows:

\$100.00 - Weidner's Plumbing & Heating Company
\$100.00 - El-Jay Plumbing & Heating, Inc.
\$100.00 - Preusser Construction Company
\$100.00 - St. Cloud Refrigeration, Inc.
\$223.42 - Board of Education Members

16. Early Childhood Longitudinal Study grant award in the amount of \$200.00 from the National Center for Education Statistics to Madison Elementary School.

17. Donation in the amount of \$400.00 to St. Cloud Area School District 742 from Kermit Eastman for scholarships.

H. Approval for Submission of Grant Applications

The Administration recommends approval for submission of the following grant applications:

1. "Geometry in the Elementary School" grant application by Clearview Elementary School to the US Bank Foundation in the amount of \$6,000.00. The purpose of the grant will be to introduce children to the world of geometry through physical forms and software applications.
2. Grant application by Clearview Elementary School to Gale Cengage Learning, Stamford, CT, in the amount of \$3,500.00. The purpose of the grant will be to use nonfiction materials in classroom libraries to support reading.

I. Approval of Health and Safety Programs for 2011-12

The Administration recommends approval of the Health and Safety Programs for 2011-12. A copy of the Attachment 10 is attached.

J. Approval of Board Policy 714, Finance - Fund Balance Policy (*Third and Final Reading*)

The Administration recommends approval of Board Policy 714, Finance - Fund Balance Policy. This policy replaces Board Policy 701.6. A copy is attached.

K. Bid Award - Milk, Bread, and Ice Cream Products

The Administration recommends that the Board of Education award the bid for Milk, Bread, and Ice Cream Products as follows for the 2011-12 school year, based upon low bids received meeting specifications. The District reserves the option to renew the contract annually up to a total of four years.

Firm price for Milk Products to Kemps, LLC
Bread Products to Pan-O-Gold Baking Company
Ice Cream Products to Kemps, LLC

A bid tabulation is attached.

L. Approval of Resolution Waiving the Thirty-Day Notification Period of the Establishment of the TIF District

The Administration recommends approval of a resolution waiving the thirty-day notification period of the establishment of the Tax Increment Financing (TIF) District by Sherburne County. The resolution also waives the thirty-day

notification period for the proposed tax increment financing plan ("TIF Plan") and the estimate of fiscal and economic implications of the proposed establishment of the TIF District. A copy of the resolution is attached.

Bruce Watkins
Superintendent