

Agenda of Regular Meeting

The Board of Trustees Van Buren ISD

A Regular meeting of the Board of Trustees of Van Buren ISD will be held June 4, 2025, beginning at 4:00 PM in the Van Buren Conference Center
490 S Paw Paw Street
Lawrence, MI 49064.

The public is invited to attend the Van Buren Intermediate School District Board of Education meetings. If you require an accommodation to access these meetings or would like to provide input or ask questions on any business that will come before the Van Buren Intermediate School District Board of Education at the meeting, please contact Dave Manson, Superintendent at dmanson@vbisd.org.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice. Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

I. TRUTH IN TAXATION / BUDGET HEARING 2025-2026

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VAN BUREN INTERMEDIATE SCHOOL DISTRICT

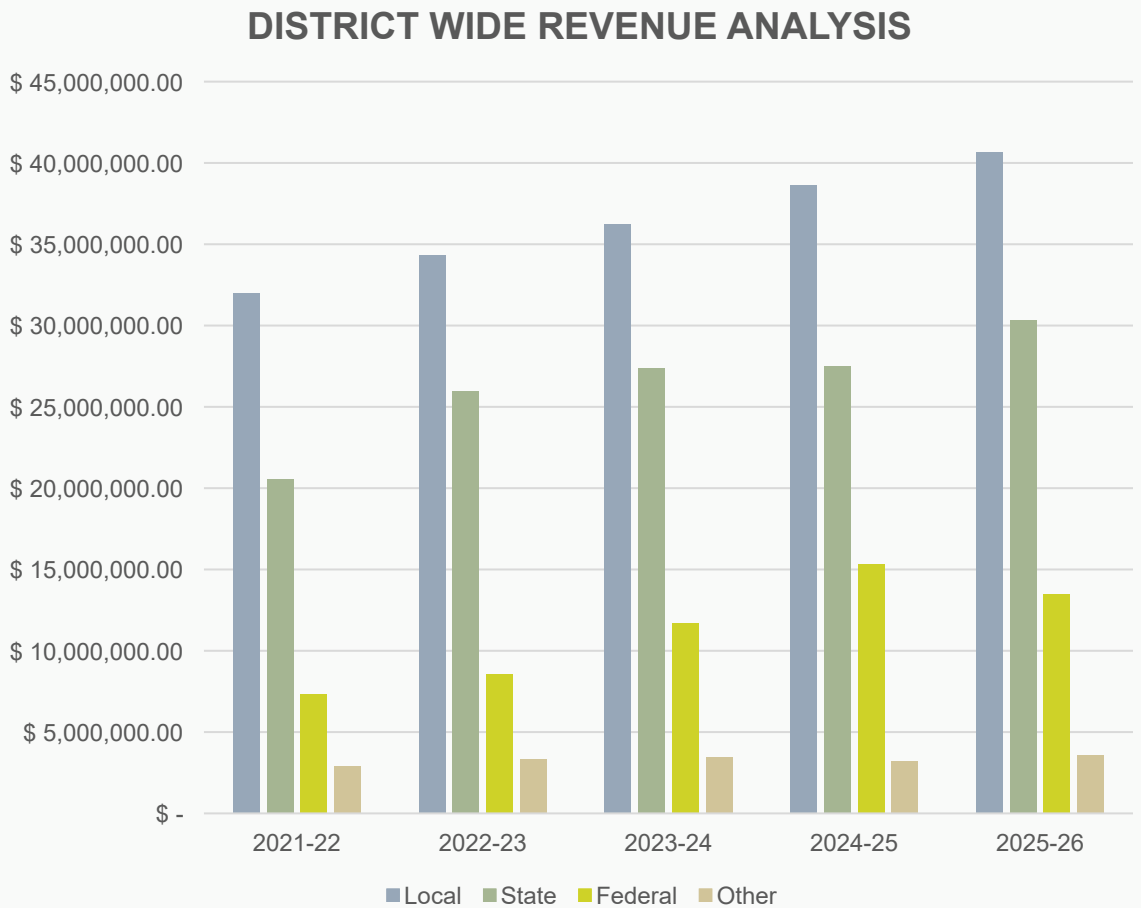
2025-2026
Budget Hearing

June 4, 2025
3:30 PM

The following is a brief summary of information to help you better understand the size and scope of the Van Buren ISD.

Total Operating Budget:	As of 6/30/24	As of 6/30/23	As of 6/30/22	As of 6/30/21
Van Buren ISD	\$72,246,803	\$68,120,227	\$58,446,736	\$55,580,861
Bangor	\$16,472,092	\$16,842,738	\$13,767,258	\$12,033,808
Bloomington	\$14,199,509	\$14,820,501	\$14,556,156	\$12,704,571
Covert	\$6,493,608	\$6,126,449	\$5,774,816	\$5,403,927
Decatur	\$9,723,574	\$10,296,932	\$9,038,422	\$7,435,856
Gobles	\$10,978,790	\$9,993,498	\$8,362,171	\$8,447,560
Hartford	\$17,596,192	\$16,655,138	\$15,253,299	\$13,786,355
Lawrence	\$6,489,123	\$6,747,852	\$5,924,114	\$5,790,357
Lawton	\$13,737,417	\$12,958,655	\$11,504,515	\$10,019,543
Mattawan	\$46,864,480	\$47,305,333	\$42,582,510	\$35,574,339
Paw Paw	\$30,181,336	\$29,712,283	\$25,516,731	\$22,797,170
South Haven	\$25,315,435	\$25,203,105	\$23,814,059	\$20,851,263
<u>Wood School</u>	<u>\$237,765</u>	<u>\$285,568</u>	<u>\$264,969</u>	<u>\$254,959</u>
TOTALS	\$270,536,124	\$265,068,279	\$234,805,756	\$210,680,569

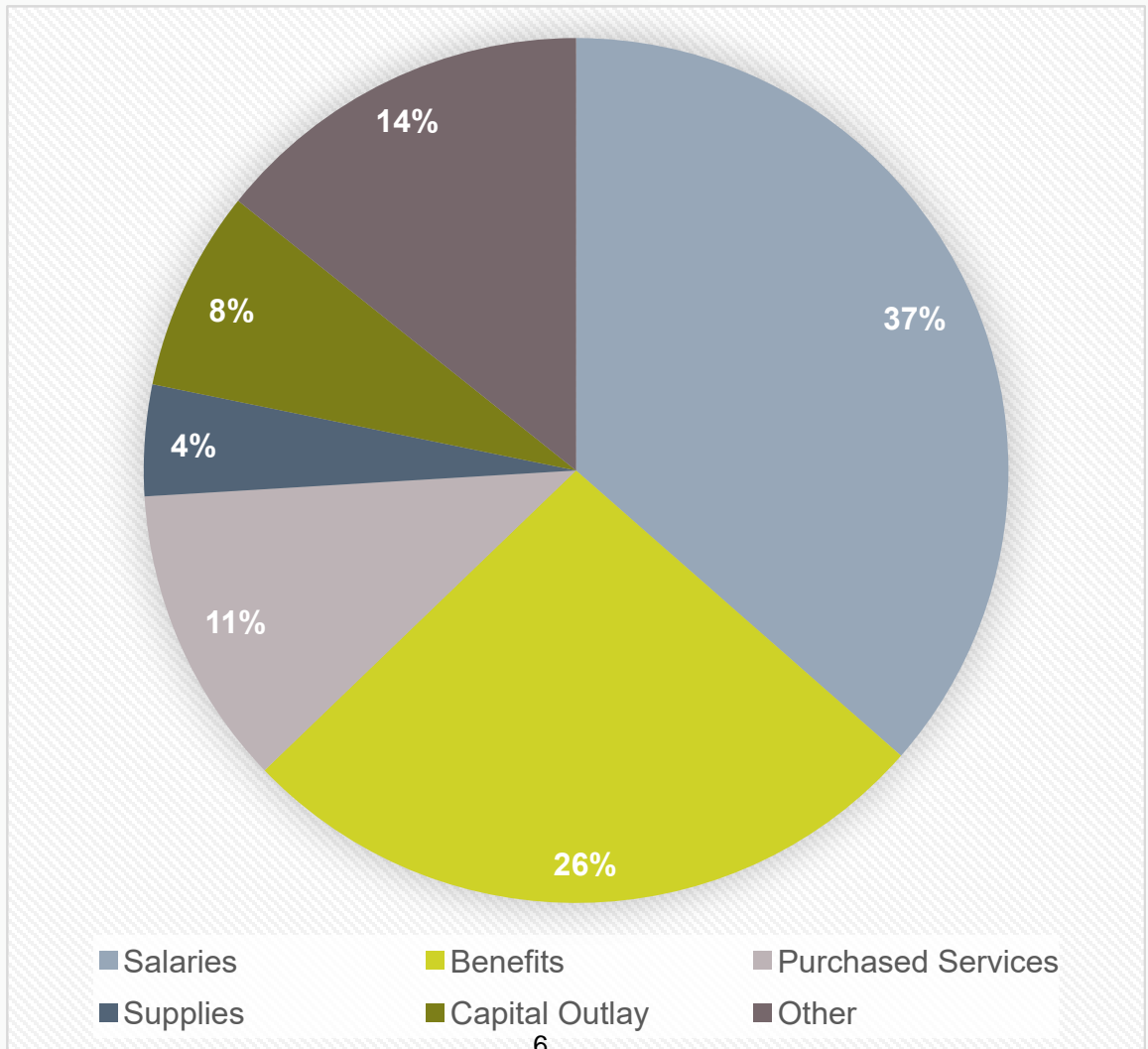
District-Wide Revenue Analysis



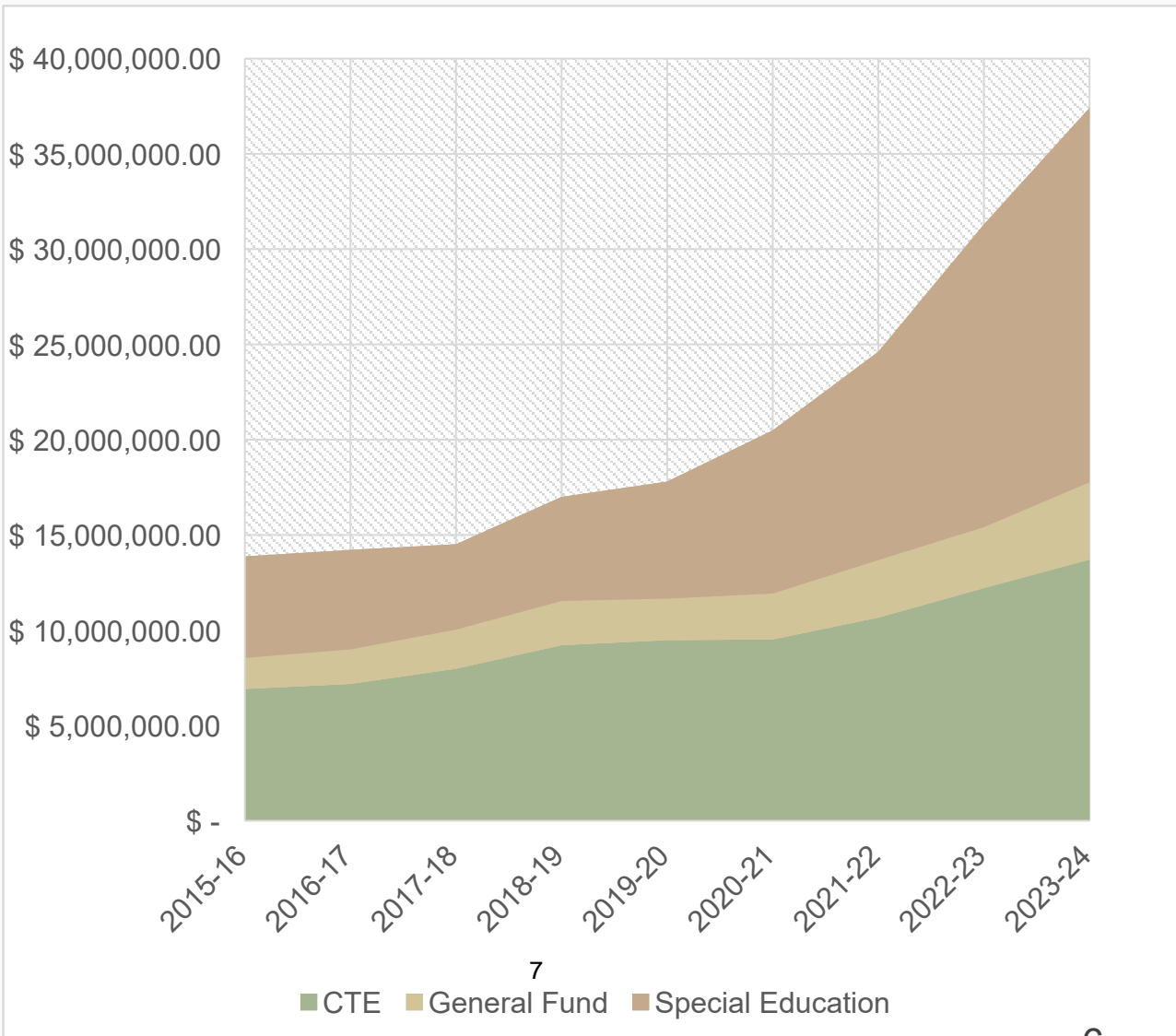
Total Expenditures by Fund

Operating Budget	<u>ACTUAL</u> 2021-2022	<u>ACTUAL</u> 2022-2023	<u>ACTUAL</u> 2023-2024	<u>FINAL</u> 2024-2025	<u>PROPOSED</u> 2025-2026
General Fund	\$14,833,876	\$17,049,259	\$21,028,709	\$26,421,401	\$26,720,148
Special Ed Fund	\$31,375,266	\$35,110,165	\$37,381,259	\$42,161,375	\$46,475,500
Vocational Fund	\$10,942,092	\$12,394,676	\$13,632,019	\$16,275,044	\$17,096,942
Capital Projects Fund	\$1,273,596	\$3,769,400	\$440,364	\$0	N/A
Food Service Fund	\$139,788	\$287	\$0	\$10,972	N/A
Student/ School Activity Fund	\$2,439	\$722	\$2,309	\$10,000	\$7,500
Debt Service Fund	\$1,250,000	\$1,285,300	\$1,290,420	\$1,290,300	N/A
TOTALS	\$59,817,057	\$69,609,809	\$73,775,080	\$86,169,092	\$90,300,090

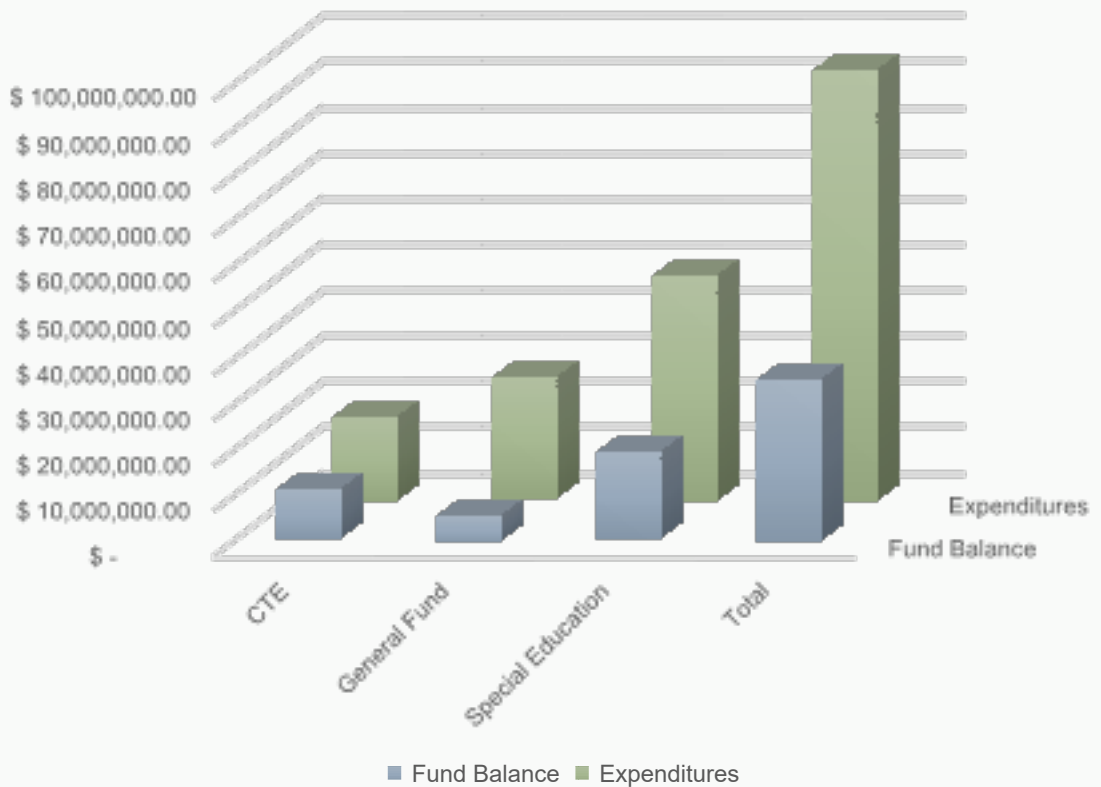
District-Wide Expenditure Analysis – FY 2026 Proposed



Historical Fund Balances



Fund Balance in Relation to Expenditures by Fund FY 2026 Proposed



Budget Assumptions

All Funds

- **Revenue**

- Property tax revenue based upon the 2025 taxable value less allowance for uncollected taxes
- State Aid 147 categorical adjustments

- **Expenditures**

- Salaries and wages reflect bargaining agreement increases and a 3.5% increase for non-union
- Health Insurance increases of 2.9% for hard cap adjustment
- Retirement Contribution rate of 30.23% – 44.93% (up an average of .46%)

Budget Highlights

General Fund

Budget is a continuation budget from the May Budget Amendment modified by:

- Increase in salaries and benefits
- Grant Reduction (Project Aware / Trails)
- Reduced Revenue/Expense for one-time grants
- 147 State Aid Categorical adjustments
- Updates to Conference Center
 - Carpet / Ceiling Tiles / Lighting / Parking Lot Repaving

**GENERAL FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2026**

REVENUES	ACTUAL 2021-22	ACTUAL 2022-23	ACTUAL 2023-24	FINAL BUDGET 2024-25	PROPOSED BUDGET 2025-26
<i>Local Sources</i>	\$1,077,049	\$1,169,631	\$1,453,783	\$ 1,242,355	\$ 1,192,047
<i>Non-Educational Entity Sources</i>	1,847	1,847	4,625	4,270	4,270
<i>State Sources</i>	7,603,249	8,013,161	9,369,706	12,453,605	11,995,676
<i>Federal Sources</i>	2,472,531	2,795,957	5,186,651	8,015,476	7,933,257
<i>Incoming Transfers and Other Transactions</i>	2,187,199	2,652,693	2,945,151	2,673,970	2,669,800
TOTAL REVENUES	13,341,875	14,633,289	18,959,916	24,389,676	23,795,050
EXPENDITURES					
<i>Instruction</i>					
<i>Basic Program</i>	1,772,480	2,039,536	2,279,794	2,399,044	2,193,898
<i>Added Needs</i>	1,032,915	1,324,349	1,518,808	1,615,530	1,654,622
<i>Adult Continuing Education</i>	85,109	47,592	46,910	141,741	141,568
<i>Supporting Services</i>					
<i>Pupil</i>	2,590,413	3,105,242	3,285,584	3,666,045	3,928,084
<i>Instructional Staff</i>	2,845,348	2,740,733	5,234,789	7,394,602	7,078,138
<i>General Administration</i>	609,029	514,907	601,492	646,113	654,925
<i>School Administration</i>	19,200	20,400	24,900	144,909	149,393
<i>Business</i>	1,109,332	1,340,420	1,546,228	1,390,078	1,277,030
<i>Operations and Maintenance</i>	852,135	920,670	1,037,753	1,212,113	1,184,159
<i>Transportation</i>	262,339	368,875	483,616	588,405	691,265
<i>Central</i>	2,643,064	3,292,755	3,500,246	3,869,268	4,234,819
<i>Community Services</i>	267,133	366,282	401,205	436,758	442,773
<i>Facilities Construction and Improvements</i>	6,628	239,266	94,411	300,300	480,000
<i>Debt Service</i>					
<i>Principal</i>	0	82,453	111,618	124,500	124,500
<i>Interest</i>	0	4,174	8,582	13,000	13,000
<i>Outgoing Transfers and Other Transactions</i>	738,751	641,605	852,773	2,478,995	2,471,974
TOTAL EXPENDITURES	14,833,876	17,049,259	21,028,709	26,421,401	26,720,148
EXCESS OF REVENUES OVER EXPENDITURES	(1,492,001)	(2,415,970)	(2,068,793)	(2,031,725)	(2,925,098)
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	3,200	0	3,000	0	0
<i>Proceeds from subscription-based IT arrangements</i>	0	318,528	0	0	320,000
<i>Transfer In</i>	2,097,662	2,277,102	2,924,001	2,978,121	2,997,000
<i>Transfers out</i>	(90)	0	0	0	0
TOTAL OTHER FINANCING SOURCES (USES)	2,100,772	2,595,630	2,927,001	2,978,121	3,317,000
NET CHANGE IN FUND BALANCE	608,771	179,660	858,208	946,396	391,902
FUND BALANCE, JULY 1	2,416,104	3,024,875	3,204,535	4,062,743	5,009,139
FUND BALANCE, JUNE 30	\$3,024,875	\$3,204,535	\$4,062,743	\$5,009,139	\$5,401,041

Budget Highlights

Special Education Fund

- 15 FTE NEW Staff Increase
 - 3 ECSE Classroom Teachers
 - 2 RR Teachers
 - 1 RR Program Assist
 - .5 FTE OT
 - .1 FTE PT
 - 2.4 FTE School Psych
 - 4 Speech Pathologists
 - .4 FTE Social Worker
 - 1.6 FTE Early Childhood Consultant

Budget Highlights

- Transfer of 4.3 million to 11 local school districts to offset special education costs
- Carpet / Cabinetry upgrades to BGLC
- Updated equipment (water heaters, softeners, drinking fountains)
- New dishwasher, pizza oven at CTC
- Renovations to pool at BGLC

**SPECIAL EDUCATION FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2026**

	ACTUAL	ACTUAL	ACTUAL	FINAL BUDGET	PROPOSED BUDGET
<u>REVENUES</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2025-26</u>
<i>Local Sources</i>	19,947,851	21,281,659	22,863,754	23,831,900	25,196,620
<i>Non-Educational Entity Sources</i>	59,493	55,368	56,146	51,180	51,180
<i>State Sources</i>	11,423,746	15,517,116	15,670,606	17,269,521	16,651,846
<i>Federal Sources</i>	4,596,819	5,551,612	5,829,512	5,406,971	5,418,129
<i>Incoming Transfers and Other Transactions</i>	175,715	142,318	82,287	81,300	81,300
TOTAL REVENUES	36,203,624	42,548,073	44,502,305	46,640,872	47,399,075
EXPENDITURES					
<i>Instruction</i>					
<i>Added Needs</i>	9,005,841	10,744,679	9,640,381	10,736,012	11,566,567
<i>Supporting Services</i>					
<i>Pupil</i>	11,719,318	13,132,845	14,679,578	15,520,976	17,467,396
<i>Instructional Staff</i>	2,968,805	3,103,422	3,585,603	3,762,385	3,853,462
<i>Business</i>	10,041	25,367	9,004	36,217	23,100
<i>Operations and Maintenance</i>	1,065,892	1,151,616	1,139,526	1,946,338	1,835,756
<i>Transportation</i>	2,681,437	2,775,529	2,965,700	4,112,918	4,773,662
<i>Central</i>	517,888	661,243	745,049	979,451	975,181
<i>Other</i>	-	-	16,284	137,107	46,058
<i>Community Services</i>	36,749	19,405	36,021	61,994	61,994
<i>Facilities Construction and Improvements</i>	146,845	242,668	606,620	662,000	972,000
<i>Debt Service</i>					
<i>Principal</i>	120,336	105,353	108,302	111,335	111,899
<i>Interest</i>	-	12,304	9,355	6,322	3,205
<i>Outgoing Transfers and Other Transactions</i>	3,102,114	3,135,734	3,839,836	4,088,320	4,785,220
TOTAL EXPENDITURES	31,375,266	35,110,165	37,381,259	42,161,375	46,475,500
EXCESS OF REVENUES OVER EXPENDITURES	4,828,358	7,437,908	7,121,046	4,479,497	923,575
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	15,050	4,625	21,389	-	-
<i>Transfer In</i>	20,501	84,166	128,437	110,000	110,000
<i>Transfers out</i>	(2,488,579)	(2,576,502)	(3,510,361)	(3,672,186)	(2,549,000)
TOTAL OTHER FINANCING SOURCES (USES)	(2,453,028)	(2,487,711)	(3,360,535)	(3,562,186)	(2,439,000)
NET CHANGE IN FUND BALANCE	2,375,330	4,950,197	3,760,511	917,311	(1,515,425)
FUND BALANCE, JULY 1	8,557,798	10,933,128	15,883,325	19,643,836	20,561,147
FUND BALANCE, JUNE 30	10,933,128	15,883,325	19,643,836	20,561,147	19,045,722

Budget Highlights

Career Technical Education Fund

- Add Sports Med Specialized Prog Assistant
- Add Multilingual Consultant
- \$1 million CTE Transportation Reimbursement to Locals
- Finish Culinary Remodel
- Corwin Meadows Site Expansion (land purchase)

**CAREER TECHNICAL EDUCATION FUND
 DETAIL BUDGET PROJECTION
 FOR THE FISCAL YEAR ENDING JUNE 30, 2026**

	ACTUAL	ACTUAL	ACTUAL	FINAL	PROPOSED
REVENUES	2021-22	2022-23	2023-24	BUDGET	BUDGET
				2024-25	2025-26
<i>Local Sources</i>	\$10,947,379	\$11,854,336	\$12,865,835	\$13,449,500	\$14,264,579
<i>Non-Educational Entity Sources</i>	35,102	32,668	33,128	30,203	\$30,203
<i>State Sources</i>	1,544,310	2,429,418	2,560,619	2,170,254	\$1,698,868
<i>Federal Sources</i>	203,016	211,391	249,472	174,262	\$165,026
<i>Incoming Transfers and Other Transactions</i>	445,189	480,182	494,379	400,000	\$400,000
TOTAL REVENUES	13,174,996	15,007,995	16,203,433	16,224,219	16,558,676
EXPENDITURES					
<i>Instruction</i>					
<i>Added Needs</i>	6,450,169	7,015,974	7,007,180	8,348,638	8,206,077
<i>Supporting Services</i>					
<i>Pupil</i>	1,337,799	1,656,014	1,675,545	1,722,807	1,808,476
<i>Instructional Staff</i>	603,004	708,853	1,034,770	745,523	728,234
<i>School Administration</i>	663,868	674,980	806,172	863,152	897,520
<i>Business</i>	76,967	39,059	27,715	24,550	24,550
<i>Operations and Maintenance</i>	888,767	1,030,712	1,014,701	1,466,358	1,261,203
<i>Transportation</i>	4,891	23,960	40,326	141,128	52,687
<i>Central</i>	121,674	162,750	167,371	275,238	159,695
<i>Community Services</i>	2,585	14,095	240	0	0
<i>Facilities Construction and Improvements</i>	792,368	1,068,279	1,857,999	1,687,650	2,958,500
<i>Debt Service</i>					
<i>Principal</i>	0	0	0	0	0
<i>Interest</i>	0	0	0	0	0
<i>Outgoing Transfers and Other Transactions</i>	0	0	0	1,000,000	1,000,000
TOTAL EXPENDITURES	10,942,092	12,394,676	13,632,019	16,275,044	17,096,942
EXCESS OF REVENUES OVER EXPENDITURES	2,232,904	2,613,319	2,571,414	(50,825.00)	(538,266.0)
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	12,821	0	4,654	3,000	3,000
<i>Transfer In</i>	0	0	0	0	0
<i>Transfers out</i>	(1,100,892)	(1,062,626)	(1,082,402)	(1,115,000)	(1,115,000)
TOTAL OTHER FINANCING SOURCES (USES)	(1,088,071)	(1,062,626)	(1,077,748)	(1,112,000)	(1,112,000)
NET CHANGE IN FUND BALANCE	1,144,833	1,550,693	1,493,666	(1,162,825)	(1,650,266)
FUND BALANCE, JULY 1	9,516,894	10,661,727	12,212,420	13,706,086	12,543,261
FUND BALANCE, JUNE 30	\$10,661,727	\$12,212,420	\$13,706,086	\$12,543,261	\$10,892,995

**STUDENT/SCHOOL ACTIVITIES FUND
 DETAIL BUDGET PROJECTION
 FOR THE FISCAL YEAR ENDING JUNE 30, 2026**

	ACTUAL	ACTUAL	ACTUAL	FINAL	PROPOSED
	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>BUDGET</u>	<u>BUDGET</u>
				<u>2024-25</u>	<u>2025-26</u>
<u>REVENUES</u>					
<i>Local Sources</i>	\$2,335	\$1,683	\$2,989	\$5,000	\$5,000
<i>Incoming Transfers and Other Transactions</i>	-	-	-	-	-
TOTAL REVENUES	2,335	1,683	2,989	5,000	5,000
<u>EXPENDITURES</u>					
<i>Pupil Activities</i>	\$ 2,439	\$ 722	\$ 2,309	\$ 10,000	\$ 7,500
<i>Community Services</i>	-	-	-	-	-
<i>Other Transfers and Other Transactions</i>	-	-	-	-	-
TOTAL EXPENDITURES	2,439	722	2,309	10,000	7,500
EXCESS OF REVENUES OVER EXPENDITURES	(104)	961	680	(5,000)	(2,500)
NET CHANGE IN FUND BALANCE	(104)	961	680	(5,000)	(2,500)
FUND BALANCE, JULY 1	31,900	31,796	32,757	33,437	28,437
FUND BALANCE, JUNE 30	\$31,796	\$32,757	\$33,437	\$28,437	\$25,937

TRUTH IN TAXATION HEARING

INCLUDING MILLAGE REDUCTION FRACTION CALCULATIONS NOT SPECIFICALLY ASSIGNED TO THE COUNTY EQUALIZATION DIRECTOR BY LAW

VAN BUREN COUNTY	TAXING JURISDICTION:	80000 Van Buren ISD
2024 Unit Total Taxable Value	Without REZ	(Prior TV) 5,279,586,497
2025 Losses to prior Taxable Value (MCL 211.34d)		(Losses TV) 35,231,691
2025 Additions (MCL211.34d)		(Additions TV) 146,717,421
2025 Unit Total Final Taxable Value (based on S.E.V.)		(Current TV) 5,573,375,876
2025 Unit Total Taxable Value based on Assessed Valuation		(AV based TV) 5,573,375,876
2025 Unit Total Taxable Value based on C.E.V.		(CEV based TV) 5,573,375,876
2024 Inflation Rate (for 2025 Calculations)		(2024 CPI) 1.031

1. Section 211.34d, M.C.L., "Headlee" (for each unit of local government)

See STC Bulletins 3 of 1995 and 3 of 1997 regarding the calculation of additions and losses.

$$\begin{array}{r}
 \text{(2024 Total T.V. - 2025 Losses)} \times \text{CPI} \\
 \text{(5,279,586,497 - 35,231,691)} \times 1.031 = 5,406,929,805 \\
 \hline
 \text{(5,573,375,876 - 146,717,421)} \\
 \text{(2025 Total T.V. - 2025 Additions)} \\
 \hline
 \text{ACTUAL} \quad 0.9964
 \end{array}
 = \text{2025 Millage Reduction Fraction (Headlee)}$$

Round to 4 decimal places in the conventional manner.

2a. Section 211.34, M.C.L., "Truth in Assessing" (for cities and townships if S.E.V. exceeds A.V. for 2025 only)

$$\begin{array}{r}
 \text{2025 Unit Total Taxable Value based on AV} \\
 \hline
 \text{2025 Unit Total Final Taxable Value (based on S.E.V.)} \\
 \hline
 \text{ACTUAL} \quad \text{NA}
 \end{array}
 = \frac{5,573,375,876}{5,573,375,876} = \text{2025 Rollback Fraction (Truth in Assessing)}$$

Round to 4 decimal places in the conventional manner.

See STC Bulletin No. 6 of 2025 for more information regarding this calculation.

2b. Section 211.34, M.C.L., "Truth in County Equalization" (for villages, counties and authorities if S.E.V. exceeds C.E.V. for 2025 only)

$$\begin{array}{r}
 \text{2025 Unit Total Taxable Value based on C.E.V.} \\
 \hline
 \text{2025 Unit Total Final Taxable Value (based on S.E.V.)} \\
 \hline
 \text{ACTUAL} \quad \text{NA}
 \end{array}
 = \frac{5,573,375,876}{5,573,375,876} = \text{2025 Rollback Fraction (Truth in County Equalization)}$$

Round to 4 decimal places in the conventional manner.

See STC Bulletin No. 6 of 2025 for more information regarding this calculation.

3. Section 211.24e, M.C.L., "Truth in Taxation" (for each taxing jurisdiction that levied more than 1 mill for operating purposes in 2024 only)

$$\begin{array}{r}
 \text{(2,024 Total T.V. - 2025 Losses)} \\
 \text{(5,279,586,497 - 35,231,691)} \\
 \hline
 \text{(5,573,375,876 - 146,717,421)} \\
 \text{(2025 Total T.V. - 2025 Additions)} \\
 \hline
 \text{ACTUAL} \quad \text{NA}
 \end{array}
 = \frac{5,244,354,806}{5,426,658,455} = \text{2025 Base Tax Rate Fraction (Truth in Taxation)}$$

Round to 4 decimal places in the conventional manner.

Use the same amounts for additions and losses as were used for the 211.34d ("Headlee") rollback.

NOTE: The truth in taxation BTRF is independent from the cumulative millage reductions provided by MCL sections 211.34d and 211.34. The Base Tax Rate equals the BTRF X last year's Operating Rate levied.

HEADLEE & MCL 211.34ROLLBACK COMPUTATIONS

SOURCE AND PURPOSE OF OPERATING ONLY MILLAGE	PRIOR YEAR'S PERM REDUCED or REDUCE NEWLY VOTED MILLAGE see MCL 211.34d(9)	CURRENT MILLAGE REDUCTION FRACTION	CURRENT PERM. REDUCED MILLAGE *	TRUTH IN ASSESSING or TRUTH IN EQUALIZATION FRACTION	CURRENT MAXIMUM ALLOWABLE MILLAGE RATE
Post debt & specials to L-4029.	Last year's L-4029	L-4029 col. (6)	L-4029 col. (7)	L-4029 col. (8)	L-4029 col. (9)
	col. (7)				
ALLOCATED OPERATING	<u>0.1396</u>	x <u>0.9964</u>	= 0.1390	x <u>1.0000</u>	= <u>0.1390</u>
<small>was the above millage approved since this May 31? Y = YES</small>					
EXTRA VOTED SP ED	<u>2.0576</u>	x <u>0.9964</u>	= 2.0501	x <u>1.0000</u>	= <u>2.0501</u>
<small>was the above millage approved since this May 31? Y = YES</small>					
EXTRA VOTED VOC ED	<u>2.4693</u>	x <u>0.9964</u>	= 2.4604	x <u>1.0000</u>	= <u>2.4604</u>
<small>was the above millage approved since this May 31? Y = YES</small>					
EXTRA VOTED SP ED	<u>1.2345</u>	x <u>0.9964</u>	= 1.2300	x <u>1.0000</u>	= <u>1.2300</u>
<small>was the above millage approved since this May 31? Y = YES</small>					
EXTRA VOTED SP ED	<u>0.8955</u>	x <u>0.9964</u>	= 0.8922	x <u>1.0000</u>	= <u>0.8922</u>
<small>was the above millage approved since this May 31? Y = YES</small>					
		x <u>0.9964</u>	= 0.0000	x <u>1.0000</u>	= <u>0.0000</u>
<small>was the above millage approved since this May 31? Y = YES</small>					
Total of newly voted & last year's perm reduced millage.	<u>6.7965</u>			<u>6.7717</u>	
			2025	MAXIMUM ALLOWABLE OPERATING	
				MILLAGE UNDER HEADLEE & MCL 211.34 =	<u>6.7717</u>

NOTE: The only way to levy more than your maximum millage due to the Headlee rollback is to have voters approve additional millage.

TRUTH IN TAXATION COMPUTATIONS

2025 BASE TAX RATE FRACTION:	(from L-4034)	<u>0.9664</u>	(1)
2024 OPERATING MILLAGE RATE:	(actually levied)	<u>6.7939</u>	(2)
2025 BASE TAX RATE:	(w/out hearing)	<u>6.5656</u>	(1) x (2) = (3)
2025 MAX. ALLOWABLE OPERATING MILLAGE RATE:		<u>6.7717</u>	(from above) = (4)
MINUS 2025 BASE TAX RATE:	(B.T.R.)	<u>6.5656</u>	(3) = (5)
MILLAGE INCREASE:	(with a hearing)	<u>0.2061</u>	(4) - (5) = (6) or (7) - (5) = (6)

If you plan to levy more than the B.T.R. but less than the Max. Allowable, enter the amount here.

MILLAGE INCREASE	<u>0.2061</u>	-
2025 BASE TAX RATE	<u>6.5656</u>	= <u>3.14%</u>
		MILLAGE INCREASE FROM HEARING*
2025 TV x .001 x MILLAGE INCREASE		= \$ <u>1,148.673</u>
		REVENUE INCREASE FROM HEARING

(2025 TV x 2025 BASE RATE)	-1	<u>36,592,557</u>	
(2024 TV x 2024 ACTUAL OPER RATE)	=	<u>35,868,983</u>	= <u>2.02%</u>
			2025 REVENUE INCREASE WITHOUT HEARING

*Must be published in notice of public hearing on increasing property taxes. Your current year's millage cannot exceed your maximum under Truth in Taxation unless authorized by the governing body at the hearing. Your current year's millage cannot exceed your Headlee maximum without a millage election.

**Van Buren ISD
TRUTH IN TAXATION REVENUE GAIN CALCULATION**

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MILLAGE GAIN WITH TRUTH IN TAXATION	UNIT'S TAXABLE VALUE	TRUTH IN TAXATION REVENUE GAINED
<u>ALLOCATED</u>	<u>OPERATING</u>	<u>0.1390</u>	<u>0.0042</u> x	5,573,375,876	= \$ <u>23,408</u>
<u>EXTRA VOTED</u>	<u>SP ED</u>	<u>2.0501</u>	<u>0.0624</u> x	5,573,375,876	= \$ <u>347,779</u>
<u>EXTRA VOTED</u>	<u>VOC ED</u>	<u>2.4604</u>	<u>0.0749</u> x	5,573,375,876	= \$ <u>417,446</u>
<u>EXTRA VOTED</u>	<u>SP ED</u>	<u>1.2300</u>	<u>0.0374</u> x	5,573,375,876	= \$ <u>208,444</u>
<u>EXTRA VOTED</u>	<u>SP ED</u>	<u>0.8922</u>	<u>0.0272</u> x	5,573,375,876	= \$ <u>151,596</u>
-	-	<u>0.0000</u>	<u>0.0000</u> x	-	= \$ <u>-</u>
		<u>6.7717</u>	<u>0.2061</u>		<u>\$ 1,148,673</u>
			BALANCES		\$ 1,148,673
			0.2061		

MAXIMUM ALLOWABLE MILLAGES WITHOUT TRUTH IN TAXATION HEARING

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MULTIPLIER WITHOUT TR. IN TAX.	MAXIMUM MILLAGE WITHOUT TR. IN TAX.	MAXIMUM REVENUE WITHOUT TR. IN TAX.
<u>ALLOCATED</u>	<u>OPERATING</u>	<u>0.1390</u>	x 0.9695645 =	<u>0.1348</u>	\$ <u>751,291</u>
<u>EXTRA VOTED</u>	<u>SP ED</u>	<u>2.0501</u>	x 0.9695645 =	<u>1.9877</u>	\$ <u>11,078,199</u>
<u>EXTRA VOTED</u>	<u>VOC ED</u>	<u>2.4604</u>	x 0.9695645 =	<u>2.3855</u>	\$ <u>13,295,288</u>
<u>EXTRA VOTED</u>	<u>SP ED</u>	<u>1.2300</u>	x 0.9695645 =	<u>1.1926</u>	\$ <u>6,646,808</u>
<u>EXTRA VOTED</u>	<u>SP ED</u>	<u>0.8922</u>	x 0.9695645 =	<u>0.8650</u>	\$ <u>4,820,970</u>
-	-	<u>0.0000</u>	x 0.9695645 =	<u>0.0000</u>	\$ <u>-</u>
<u>TOTALS</u>		<u>6.7717</u>		<u>6.5656</u>	<u>\$ 36,592,557</u>
				BALANCES	BALANCES
				6.5656	36,592,557

II. REGULAR MEETING

A. Approval of Draft Agenda (**ROLL CALL VOTE**)

B. Consent Agenda - (**ROLL CALL VOTE**)

1. Minutes

23

The Van Buren Intermediate School District Board of Education held an open session in person on **May 7, 2025, and called to order at 3:30 p.m.** in the Redhaven Room at the Van Buren Conference Center to conduct interviews for the Covert Public School Board of Education vacancy. The open session adjourned at 3:58 p.m.

The regular Board of Education meeting was held on **Wednesday, May 7, 2025, and called to order at 4:04 p.m.** The following board members were physically present: Faul, Weiss, Kent, Makay, and Middaugh.

Weiss moved to approve the May 7, 2025, draft agenda as presented. Supported by Kent. Roll call vote. Faul – yes, Kent – yes, Weiss – yes, Makay – yes, and Middaugh - yes. Motion carried.

Makay moved to approve the Consent Agenda (*April 9, 2025, Minutes; Composite and Summaries*). Supported by Faul. Roll call vote: Kent – yes, Weiss – yes, Makay – yes, Faul – yes, and Middaugh – yes. Motion carried.

Faul moved to approve the Board/Superintendent Travel for May 2025. Supported by Makay. Roll call vote. Kent – yes, Weiss – yes, Faul – yes, Makay – yes, and Middaugh – yes. Motion carried.

Board members Geoffrey Rose and Valerie Bury from Covert Public Schools were in attendance and gave their input on their board vacancies. Katy Holverstott, Director of Special Education, was presented with the Parent Advisory Committee (PAC) Award. The 2025 MASB Spring Institute was held at Mission Point and attended by board members Faul and Kent on May 2-4, 2025. The 2025 Early Middle College Graduation Ceremony was held on May 6, 2025, and attended by board members Middaugh and Makay.

Faul made the motion to approve the following resolution:

	REVENUE (Including Other Financing Sources)	EXPENDITURES (Including Other Financing Uses)
General Fund	\$27,367,797	\$26,421,401
Special Education Fund	\$46,750,872	\$45,833,561
Career Technical Education Fund	\$16,227,219	\$17,428,544

RESOLVED, that the general appropriations for the General, Special Education, and Career Technical Education Funds of the Van Buren Intermediate School District for the 2024-25 school year are amended as shown on Attachments 2-3.

Supported by Weiss. Roll call vote. Makay – yes, Kent – yes, Weiss – yes, Faul – yes, and Middaugh – yes. Motion carried.

Weiss made the motion to approve the following resolution:

RESOLVED, the VBISD Board of Education approves the appointment of Dorreon Gaines to the Covert Public Schools Board of Education through November of 2028.

Supported by Makay. Roll call vote. Kent – yes, Weiss – yes, Faul – yes, Makay – yes, and Middaugh – yes. Motion carried.

Kent made the motion to approve the following resolution:

RESOLVED, that the Board of Education accepts the base bid from Wyoming Asphalt in the amount of \$260,600.

Supported by Faul. Roll call vote. Weiss – yes, Faul - yes, Makay – abstained, Kent – yes, and Middaugh – yes. Motion carried.

Makay made the motion to approve the following resolution:

RESOLVED, the VBISD Board of Education approves the addition of 2 additional Mental Health Clinicians for the 2025-26 school year beginning on August 14, 2025.

Supported by Weiss. Roll call vote. Faul – yes, Makay – yes, Kent – yes, Faul – yes, and Middaugh – yes. Motion carried.

Faul made the motion to approve the following resolution:

RESOLVED, that the Board of Education approves a one-time \$500 stipend for Sunny Hudson and Sherry Miller.

Supported by Kent. Roll call vote. Makay – yes, Weiss – yes, Kent – yes, Faul – yes, and Middaugh – yes. Motion carried.

Makay made the motion to approve the following resolution:

RESOLVED, the VBISD Board of Education approves the addition of a Success Coach for the Adult Ed ESL program beginning on August 14, 2025.

Supported by Weiss. Roll call vote. Weiss – yes, Kent - yes, Faul – yes, Makay – yes, and Middaugh – yes. Motion carried.

Faul made the motion to approve the following resolution:

RESOLVED, that the Board of Education approves the addition of 10 contract days for the Great Start Collaborative (GSC) Coordinator beginning in the 2025-2026 school year.

Supported by Makay. Roll call vote. Kent – yes, Faul – yes, Makay – yes, Weiss – yes, and Middaugh – yes. Motion carried.

Makay made the motion to approve the following resolution:

RESOLVED, that the Board of Education approves three additional days per week of school psychology services to begin on August 18, 2025.

Supported by Weiss. Roll call vote. Faul – yes, Makay – yes, Weiss – yes, Kent – yes, and Middaugh – yes. Motion carried.

Weiss made the motion to approve the following resolution:

RESOLVED, that the Board of Education approves the employment of Ashlee Ferguson, Administrative Assistant to Superintendent, with an annual salary of \$62,000, effective 06/06/2025.

Supported by Kent. Roll call vote. Makay – yes, Faul – yes, Kent – yes, Weiss – yes, and Middaugh – yes. Motion carried.

Kent made the motion to approve the following resolution:

RESOLVED, that the Board of Education accept the retirement of Dawn Blum, Administrative Assistant to the Superintendent, effective July 11, 2025.

Supported by Makay. Roll call vote. Faul – yes, Kent - yes, Weiss – yes, Makay – yes, and Middaugh – yes.

Makay made the motion to adjourn the meeting, which was supported by Weiss. The motion was carried by voice vote. The meeting was adjourned at 5:34 PM.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "John Faul", is written over a horizontal line.

John Faul, Board Secretary
Van Buren Intermediate School District
Board of Education, Lawrence, Michigan



CONFERENCE ATTENDANCE
Superintendent/Board of Education
MAY 2025

Pre-Approval

NAME	DATES	LOCATION	ESTIMATED COST
Dave Manson	June 18-20, 2025	MAISA Summer Conference 2025 Frankenmuth, MI	\$781
Dave Manson	September 17-19, 2025	MASA Annual Fall Conference 2025 Grand Traverse Resort, Acme, MI	\$1128

Post Approval

NAME	DATES	LOCATION	COST
John Faul	April 4-6, 2025	National School Board Association Conference 2025 Atlanta, GA	\$2656
Kenneth Kent	April 4-6, 2025	National School Board Association Conference 2025 Atlanta, GA	\$2656
Karen Makay	April 4-6, 2025	National School Board Association Conference 2025 Atlanta, GA	\$2656
Dave Manson	April 4-6, 2025	National School Board Association Conference 2025 Atlanta, GA	\$1790
Mary Ann Middaugh	April 4-6, 2025	National School Board Association Conference 2025 Atlanta, GA	\$2656
John Weiss	April 4-6, 2025	National School Board Association Conference 2025 Atlanta, GA	\$2037

**GENERAL FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL	ACTUAL	ACTUAL	PROPOSED	AMEND
	2021-22	2022-23	2022-23	BUDGET	BUDGET
REVENUES	2021-22	2022-23	2022-23	2024-25	2024-25
<i>Local Sources</i>	\$ 1,077,049	\$ 1,169,631	\$ 1,453,783	\$ 1,246,985	\$ 1,242,355
<i>Non-Educational Entity Sources</i>	1,847	1,847	4,625	4,600	4,270
<i>State Sources</i>	7,603,249	8,013,161	9,369,706	9,582,235	12,453,605
<i>Federal Sources</i>	2,472,531	2,795,957	5,186,651	9,676,071	8,015,476
<i>Incoming Transfers and Other Transactions</i>	2,187,199	2,652,693	2,945,151	2,687,700	2,673,970
TOTAL REVENUES	\$ 13,341,875	\$ 14,633,289	\$ 18,959,916	\$ 23,197,591	\$ 24,389,676
EXPENDITURES					
<i>Instruction</i>					
<i>Basic Program</i>	1,772,480	2,039,536	2,279,794	2,478,447	2,399,044
<i>Added Needs</i>	1,032,915	1,324,349	1,518,808	1,543,394	1,615,530
<i>Adult Continuing Education</i>	85,109	47,592	46,910	68,190	141,741
<i>Supporting Services</i>					
<i>Pupil</i>	2,590,413	3,105,242	3,285,584	3,789,581	3,666,045
<i>Instructional Staff</i>	2,845,348	2,740,733	5,234,789	8,328,165	7,394,602
<i>General Administration</i>	609,029	514,907	601,492	571,485	646,113
<i>School Administration</i>	19,200	20,400	24,900	22,100	144,909
<i>Business</i>	1,109,332	1,340,420	1,546,228	1,545,084	1,390,078
<i>Operations and Maintenance</i>	852,135	920,670	1,037,753	1,041,585	1,212,113
<i>Transportation</i>	262,339	368,875	483,616	470,826	588,405
<i>Central</i>	2,643,064	3,292,755	3,500,246	4,441,286	3,869,268
<i>Community Services</i>	267,133	366,282	401,205	424,502	436,758
<i>Facilities Construction and Improvements</i>	6,628	239,266	94,411	483,575	300,300
<i>Debt Service</i>					
<i>Principal</i>	-	82,453	111,618	85,000	124,500
<i>Interest</i>	-	4,174	8,582	5,000	13,000
<i>Outgoing Transfers and Other Transactions</i>	738,751	641,605	852,773	923,007	2,478,995
TOTAL EXPENDITURES	\$ 14,833,876	\$ 17,049,259	\$ 21,028,709	\$ 26,221,227	\$ 26,421,401
EXCESS OF REVENUES OVER EXPENDITURES	(1,492,001)	(2,415,970)	(2,068,793)	(3,023,636)	(2,031,725)
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	3,200	-	3,000	-	-
<i>Proceeds from subscription-based IT arrangements</i>	-	318,528	-	320,000	-
<i>Transfer In</i>	2,097,662	2,277,102	2,924,001	2,953,121	2,978,121
<i>Transfers out</i>	(90)	-	-	-	-
TOTAL OTHER FINANCING SOURCES (USES)	2,100,772	2,595,630	2,927,001	3,273,121	2,978,121
NET CHANGE IN FUND BALANCE	608,771	179,660	858,208	249,485	946,396
FUND BALANCE, JULY 1	2,416,104	3,024,875	3,204,535	4,062,743	4,062,743
FUND BALANCE, JUNE 30	\$ 3,024,875	\$ 3,204,535	\$ 4,062,743	\$ 4,312,228	\$ 5,009,139

**SPECIAL EDUCATION FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL	ACTUAL	ACTUAL	PROPOSED	AMEND
REVENUES	2021-22	2022-23	2023-24	BUDGET	BUDGET
	2024-25	2024-25		2024-25	2024-25
<i>Local Sources</i>	\$ 19,947,851	\$ 21,281,659	\$ 22,863,754	\$ 23,952,500	\$ 23,831,900
<i>Non-Educational Entity Sources</i>	59,493	55,368	56,146	56,146	51,180
<i>State Sources</i>	11,423,746	15,517,116	15,670,606	15,734,701	17,269,521
<i>Federal Sources</i>	4,596,819	5,551,612	5,829,512	5,403,664	5,406,971
<i>Incoming Transfers and Other Transactions</i>	175,715	142,318	82,287	100,000	81,300
TOTAL REVENUES	\$ 36,203,624	\$ 42,548,073	\$ 44,502,305	\$ 45,247,011	\$ 46,640,872
EXPENDITURES					
<i>Instruction</i>					
<i>Added Needs</i>	9,005,841	10,744,679	9,640,381	10,746,781	10,736,012
<i>Supporting Services</i>					
<i>Pupil</i>	11,719,318	13,132,845	14,679,578	16,738,384	15,520,976
<i>Instructional Staff</i>	2,968,805	3,103,422	3,585,603	3,958,929	3,762,385
<i>Business</i>	10,041	25,367	9,004	35,727	36,217
<i>Operations and Maintenance</i>	1,065,892	1,151,616	1,139,526	1,616,129	1,946,338
<i>Transportation</i>	2,681,437	2,775,529	2,965,700	3,801,704	4,112,918
<i>Central</i>	517,888	661,243	745,049	896,638	979,451
<i>Other</i>	-	-	16,284	31,196	137,107
<i>Community Services</i>	36,749	19,405	36,021	229,319	61,994
<i>Facilities Construction and Improvements</i>	146,845	242,668	606,620	1,140,000	662,000
<i>Debt Service</i>					
<i>Principal</i>	120,336	105,353	108,302	111,335	111,335
<i>Interest</i>	-	12,304	9,355	6,322	6,322
<i>Outgoing Transfers and Other Transactions</i>	3,102,114	3,135,734	3,839,836	3,943,800	4,088,320
TOTAL EXPENDITURES	\$ 31,375,266	\$ 35,110,165	\$ 37,381,259	\$ 43,256,264	\$ 42,161,375
EXCESS OF REVENUES OVER EXPENDITURES	4,828,358	7,437,908	7,121,046	1,990,747	4,479,497
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	15,050	4,625	21,389	-	-
<i>Transfer In</i>	20,501	84,166	128,437	90,000	110,000
<i>Transfers out</i>	(2,488,579)	(2,576,502)	(3,510,361)	(3,198,396)	(3,672,186)
TOTAL OTHER FINANCING SOURCES (USES)	(2,453,028)	(2,487,711)	(3,360,535)	(3,108,396)	(3,562,186)
NET CHANGE IN FUND BALANCE	2,375,330	4,950,197	3,760,511	(1,117,649)	917,311
FUND BALANCE, JULY 1	8,557,798	10,933,128	15,883,325	19,643,836	19,643,836
FUND BALANCE, JUNE 30	\$ 10,933,128	\$ 15,883,325	\$ 19,643,836	\$ 18,526,187	\$ 20,561,147

**CAREER TECHNICAL EDUCATION FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2025**

	ACTUAL	ACTUAL	ACTUAL	PROPOSED	AMEND
<u>REVENUES</u>	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>BUDGET</u>	<u>BUDGET</u>
	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>2024-25</u>	<u>2024-25</u>
<i>Local Sources</i>	\$ 10,947,379	\$ 11,854,336	\$ 12,865,835	\$ 13,411,040	\$ 13,449,500
<i>Non-Educational Entity Sources</i>	35,102	32,668	33,128	33,128	30,203
<i>State Sources</i>	1,544,310	2,429,418	2,560,619	2,196,099	2,170,254
<i>Federal Sources</i>	203,016	211,391	249,472	224,628	174,262
<i>Incoming Transfers and Other Transactions</i>	445,189	480,182	494,379	354,655	400,000
TOTAL REVENUES	\$ 13,174,996	\$ 15,007,995	\$ 16,203,433	\$ 16,219,550	\$ 16,224,219
<u>EXPENDITURES</u>					
<i>Instruction</i>					
<i>Added Needs</i>	6,450,169	7,015,974	7,007,180	7,968,915	8,348,638
<i>Supporting Services</i>					
<i>Pupil</i>	1,337,799	1,656,014	1,675,545	1,740,736	1,722,807
<i>Instructional Staff</i>	603,004	708,853	1,034,770	790,247	745,523
<i>School Administration</i>	663,868	674,980	806,172	866,165	863,152
<i>Business</i>	76,967	39,059	27,715	24,550	24,550
<i>Operations and Maintenance</i>	888,767	1,030,712	1,014,701	1,222,439	1,466,358
<i>Transportation</i>	4,891	23,960	40,326	31,446	141,128
<i>Central</i>	121,674	162,750	167,371	201,679	313,738
<i>Community Services</i>	2,585	14,095	240	-	-
<i>Facilities Construction and Improvements</i>	792,368	1,068,279	1,857,999	3,565,632	1,687,650
<i>Outgoing Transfers and Other Transactions</i>	-	-	-	1,000,000	1,000,000
TOTAL EXPENDITURES	\$ 10,942,092	\$ 12,394,676	\$ 13,632,019	\$ 17,411,809	\$ 16,313,544
EXCESS OF REVENUES OVER EXPENDITURES	2,232,904	2,613,319	2,571,414	(1,192,259)	(89,325)
<u>OTHER FINANCING SOURCES (USES)</u>					
<i>Proceeds from Sales of Capital Assets</i>	12,821	-	4,654	-	3,000
<i>Transfer In</i>	-	-	-	-	-
<i>Transfers out</i>	(1,100,892)	(1,062,626)	(1,082,402)	(1,065,000)	(1,115,000)
TOTAL OTHER FINANCING SOURCES (USES)	(1,088,071)	(1,062,626)	(1,077,748)	(1,065,000)	(1,112,000)
NET CHANGE IN FUND BALANCE	1,144,833	1,550,693	1,493,666	(2,257,259)	(1,201,325)
FUND BALANCE, JULY 1	9,516,894	10,661,727	12,212,420	13,706,086	13,706,086
FUND BALANCE, JUNE 30	\$ 10,661,727	\$ 12,212,420	\$ 13,706,086	\$ 11,448,827	\$ 12,504,761

VAN BUREN INTERMEDIATE SCHOOL DISTRICT
MAY 2025

VOUCHERS

Imprest Fund	2,901,191.13
Payroll Fund	4,256,051.86
Purchasing Cards	111,802.98
EduStaff ACH	21,175.07

PAYROLL SUMMARY

General	1,112,587.25
Special Education	2,409,809.91
Vocational Education	733,654.70
Student Activity Fund	-
Food Service Fund	-
Total	4,256,051.86

IMPREST VOUCHER SUMMARY

FUND	CHECKS	TRAVEL	PURCHASING	TRFS/SALES	TOTAL
General	421,957.20	14,061.25	67,103.32	(16,487.98)	486,633.79
Special Education	2,250,710.47	21,350.80	20,364.37	6,091.08	2,298,516.72
Vocational Education	228,523.46	7,861.41	24,307.17	10,396.90	271,088.94
Capital Projects	-	-	-		-
Food Service	-	-	-	-	-
Student Activity Fund	-	-	28.12	-	28.12
Total	2,901,191.13	43,273.46	111,802.98	-	3,056,267.57

**VAN BUREN INTERMEDIATE SCHOOL DISTRICT
MARCH 2025**

BUDGET TO EXPENDITURE COMPARISON 24-25

FUND	BUDGET	ACTUAL & ENCUMBERED EXPENSES	UNENCUMERED BALANCE	YEAR TO DATE VARIANCE
General	26,221,227	19,594,773	6,626,454	3,348,801
Special Education	43,256,264	34,483,933	8,772,331	3,365,298
Career Tech Education	17,411,809	11,432,600	5,979,209	3,802,732
Food Service	10,972	-	10,972	9,601
Capital Projects	-	-	-	-

CASH FLOW SUMMARY

	ENDING BALANCE 04/01/2025	CASH RECEIPTS	CASH DISBURSEMENTS	ENDING BALANCE 04/30/2025
General	5,096,453	1,569,815	2,040,966	4,625,302
Special Education	17,105,844	16,266,725	12,582,914	20,789,656
Career Tech Education	10,408,606	7,868,878	4,350,471	13,927,013
Student Activity Fund	33,652	100	561	33,190
Food Service	10,740	-	-	10,740
Capital Projects	-	-	-	-
Total	32,655,295	25,705,518	18,974,912	39,385,901

C. Board/Superintendent Travel (**ROLL CALL VOTE**)

34



CONFERENCE ATTENDANCE
Superintendent/Board of Education
June 2025

Pre-Approval

NAME	DATES	LOCATION	ESTIMATED COST

Post Approval

NAME	DATES	LOCATION	COST
John Faul	May 2-4, 2025	MASB Spring Institute 2025 Mission Point Mackinac Island	\$1957
Kenneth Kent	May 2-4, 2025	MASB Spring Institute 2025 Mission Point Mackinac Island	\$1531

D. Communications
E. Public Comments
III. INFORMATIONAL ITEMS

36



Upcoming Events/Key Dates June & July 2025

****6/4** VBISD School Board Meeting, 4p @ Conference Center

6/5 Last Day for VB Tech Students

6/6 Last Day for VB Tech Staff (If PD Completed)

6/10 Last Day for VB Tech Staff (If PD Not Completed)

6/18 Kick off to Project NOMAD (all staff) 8:00-3:30 @ Lawrence Public Schools for professional development

6/23 First day of Project NOMAD at Lawrence Elementary 8:00-4:00

****7/9** VBISD School Board Meeting, 4p @ Conference Center

*07/28-30: Project NOMAD Parent Engagement Meeting at the Migrant Meetings (TBD)

*07/29-30: Project NOMAD Summer Fun days with Detroit Partners at Lawrence Elementary from 9:00-3:00

KEY:

Informational only

*Board attendance voluntary

****Board attendance requested**

A. Board Updates
B. Superintendent Update

38



Date: June 4, 2025
To: Board of Education
From: David D. Manson, Superintendent
Subject: Superintendent Update

****Corwin Meadows - Potential Land Acquisition:** (Governance & Board Relations, Community Relations, Business & Finance, Instructional Leadership)

Robert Smith and I have been in discussions with a local resident about the possibility of acquiring approximately 40 acres of land to expand the Corwin Meadows subdivision for the foreseeable future. This land is directly adjacent to our current plat.



****The Impact of Potential Medicaid Cuts: (Governance & Board Relations, Staff Relations, Community Relations, Business & Finance, Instructional Leadership)**

Federal proposals to cut Medicaid funding could have a big impact on our schools, especially when it comes to supporting students in special education and those who rely on mental health services. In 2023, schools across Michigan received \$160.5 million through Medicaid to help pay for things like speech and occupational therapy, school nurses, and counseling services. In Van Buren County, we receive about \$2.6 million each year in Medicaid funding. Without that funding, we will need to re-examine the services we are able to provide to ensure that students have what they need.

In addition, these cuts have the potential to create challenges beyond the classroom. Medicaid currently provides health coverage to over a million students in Michigan. When students are insured, they're more likely to get the care they need and come to school focused and ready to succeed. If that coverage is reduced, we could see even more pressure on our school staff, nurses, counselors, and others, who are already doing so much to support students' health and well-being.

Michigan's Consensus Revenue Estimating Conference (CREC): (Governance & Board Relations, Staff Relations, Community Relations, Business & Finance, Instructional Leadership)

An examination of the latest CREC by educational organizations and lobbyists often provide varied predictions about how things might impact schools. Here is my best attempt at a summary of this information:

The May Consensus Revenue Estimating Conference (CREC) outlined that the School Aid Fund (SAF) is projected to bring in \$18.9 billion next year, a 2.1% increase over this year and \$42.8 million more than what was estimated back in January. While that seems like good news, the General Fund (GF) is under strain, with revenues revised down significantly, creating added pressure on the state to find funding for other major priorities like road repairs and higher education. As a result, there's growing concern that SAF dollars could be diverted away from K-12 education to fill gaps elsewhere which has been a growing trend in recent years.

At the same time, declining enrollment continues to challenge districts across Michigan. Fewer students often means less funding, even as operational costs stay the same or rise. And while the Senate has passed its department budgets, the House is moving more slowly, adding to the uncertainty for schools trying to finalize staffing and program decisions for the upcoming year. If budget negotiations drag on and the SAF is tapped to support non-K-12 spending, schools could find themselves squeezed despite what the top-line revenue numbers suggest.

C. Department Updates
1. Presentation - Work-Based Learning

41



VAN BUREN

TECH

your career
your future
your life



AN OVERVIEW OF WORK-BASED LEARNING

TIM DEVARY - WBL⁴⁴ COORDINATOR AT VB TECH

What is Work-Based Learning?

Work-Based Learning (WBL) is an educational strategy that integrates classroom instruction with real-world work experiences. It involves sustained interactions with employers or community professionals in actual workplace settings or simulated environments within educational institutions. These experiences are designed to foster in-depth, first-hand engagement with tasks required in a given career field, aligning with curriculum and Career and Technical Education (CTE) program standards.



Key Components of WBL

- **Industry Collaboration:** Partnerships with local businesses and professionals to provide authentic learning experiences.
- **Structured Learning:** Combination of on-the-job training and classroom instruction.
- **Mentorship:** Guidance from experienced professionals in the field.
- **Credentialing:** Opportunities for students to earn industry-recognized certifications.



Types of WBL Experiences

- Internships: Short-term work experiences allowing students to explore career interests.
- Apprenticeships: Long-term training programs combining paid work with classroom instruction.
- Cooperative Education (Co-op): Structured method of combining classroom-based education with practical work experience.
- Job Shadowing: Observing professionals in their work environment to gain insights into specific careers.
- Service Learning: Community service projects that integrate academic learning with civic responsibility.



Benefits of WBL for Students

- **Real-World Experience:** Exposure to actual work environments enhances learning.
- **Skill Development:** Acquisition of both technical and soft skills essential for the workforce.
- **Career Exploration:** Opportunities to explore various career paths and industries.
- **Increased Employability:** Hands-on experience makes students more attractive to employers.
- **Potential for Employment:** Some WBL programs lead to full-time job offers upon graduation.

Benefits of WBL for Employers

- Talent Pipeline: Access to a pool of trained and motivated potential employees. Michigan
- Skill Development: Opportunity to shape future employees to meet specific organizational needs.
- Community Engagement: Active participation in local education and workforce development.
- Cost-Effective Recruitment: Reduced hiring costs through internship-to-hire programs.



Key Responsibilities for Pupil Accounting in WBL

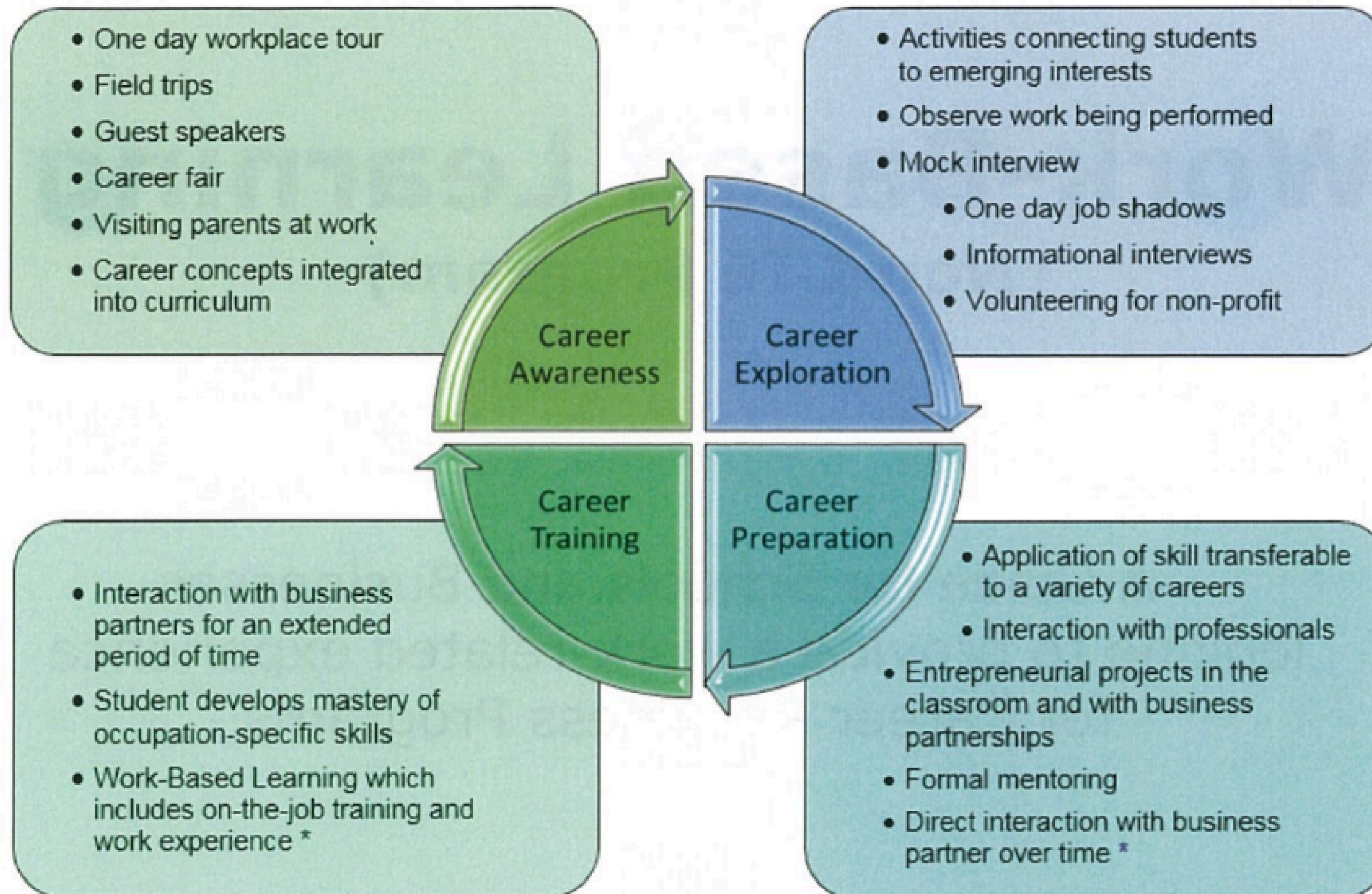
- Maintain detailed records of each student's work-based learning hours, including start and end times, dates, and total hours worked.
- Ensure that these records align with the school's attendance and pupil accounting systems.
- Verify employer has Liability and Workman's Comp insurance. Perform safety inspections of workplace.
- Adhere to the Michigan Department of Education's (MDE) guidelines for pupil accounting, which may include specific codes for work-based learning activities.
- Perform site visit every 9 weeks, employer evaluation after 45 hours (eval standards change for "un-paid" can stay same for "paid").
- Stay informed about any changes in state policies that affect pupil accounting for work-based learning.

Conclusion

Work-Based Learning is a powerful tool that bridges the gap between education and employment. By integrating real-world experiences into the curriculum, we can better prepare our students for successful careers and contribute to the development of a skilled workforce in Michigan.



To prepare a dynamic workforce for the future of Michigan, students need to be exposed to as many career options as early as possible. They may begin learning about careers while in elementary school (Career Awareness), experimenting with career options in middle school (Career Exploration), and then practice readiness for careers while in high school (Career Preparation and Training). Examples of these experiences are in the next slide.



* Pupil accounting rules apply.

Does your High School Career and Technical Education (CTE) Work-Based Learning (WBL) placement meet the 5R test?

Readiness: Has the CTE teacher determined if the student is ready for a WBL placement (e.g., safety training, maturity level, work ethic knowledge)?

Relationships: Does the student have an opportunity to interact with employee who works in the industry/field and/or a customer/end-user?

Rigor: Does the experience possess the level of challenge, difficulty, and breadth to add value to student learning?

Relevance: Does the WBL experience include alignment with core academics, state-approved program segments, standards, and the student's educational development plan (EDP)?

Richness: Can the student experience the depth⁵¹ of knowledge related to an applied skill?

MEMO

DATE: JUNE 4, 2025
TO: BOARD OF EDUCATION
FROM: ROBERT SMITH, DIRECTOR
RE: CAREER & TECHNICAL EDUCATION BOARD UPDATE

MOCK DISASTER 2025

Mock 2025

Mock Disaster is one of Van Buren Tech's highly anticipated annual events. Students work with local industry professionals and actors to create a real-life scenario that challenges them in hands-on, realistic training. It is a scenario-based capstone assessment for young and future responders, allowing them to physically and cognitively apply their skills and emotionally feel what a large and complex emergency scene may look like. Mock Disaster is an agency interoperable with a public safety scenario that teaches students triage and discipline on how to identify the actions and steps to respond, assess damage, activate resources, and quickly recover.

This year's scenario took place at the "Mayhem and the Market" Flea Market, where an intoxicated airplane pilot and passenger doing "questionable things" resulted in a crash, spreading fuel over the people at the market and setting fire to an otherwise calm and beautiful day. The debris from the aircraft impaled many bystanders and caused wrecks in the parking lot from people trying to avoid the debris. Multiple traumas, fires and even a little kids entertainment area were present at this market that, unfortunately, also had some shady operations taking place on the premises. Fire Academy students arrived quickly to extinguish the car fire and protect "civilians" while mitigating other smaller fires and hazards. During the fire and the chaos of the moment, EMT students cared for those injured throughout the flea market. Law Enforcement students not only provided initial scene security, they also assisted with medical care where needed. Students involved also uncovered a human trafficking ring and mitigated a budding protest with people who were becoming increasingly disruptive and violent at times. It was a great day for all involved. Thank you to our many industry partners and volunteers!



VB TECH - LAKEVIEW SCHOLARSHIPS

Fifteen students have been selected by the Van Buren Tech Scholarship Committee to each receive a \$2,000 Lakeview Scholarship for the 2024-25 school year. To qualify, students must live in or attend school in Eastern Van Buren County, have maintained a 3.0 or higher cumulative GPA, demonstrated a commitment to serving their community, and are pursuing a non-healthcare-related field at a postsecondary institution. The scholarship is renewable for the 2025-26 school year if students maintain a 3.0 GPA or higher during their first semester and submit the renewal application and transcript.

We would also like to thank Board President, Mary Ann Middaugh, who is also the Vice President of the Lakeview Foundation, for visiting Van Buren Tech to congratulate the recipients in person.

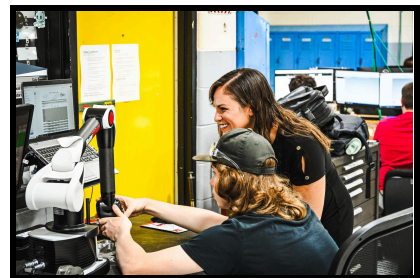


LEVL TECHNOLOGY & FANUC AMERICAN CORPORATION

Levil Technology and FANUC America Corporation, a global leader in CNC systems, visited the Advanced Manufacturing program at Van Buren Tech recently to highlight the impressive work of instructor Gabe Kooyers. Specifically, Levil & FANUC were interested in showcasing how Gabe prepares students for success by training them on industry-standard FANUC controls, giving them a competitive edge before they even graduate from high school.

Michelle Leon, Operations Manager at Levil Technology, shared how impressed she was by the diversity in the classroom, especially the number of young women enrolled. She emphasized the importance of encouraging more women to pursue careers in STEM and noted that this program is making meaningful progress toward that goal. She also commended Gabe for getting youth excited about manufacturing and for teaching the practical skills that companies like Levil Technology value in the workforce.

Advanced Manufacturing students Lola Vandermarkt (South Haven), Emma Hackenberg (Lawton), and Samuel Rose (South Haven) were interviewed for the upcoming video feature. We are proud of the real-world training our students receive and the strong industry partnerships made possible by instructors like Gabe Kooyers.



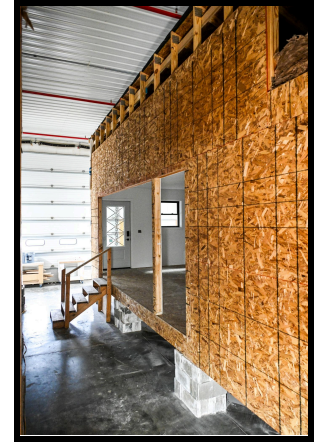
AGRICULTURE AWARENESS DAYS

Van Buren Tech hosted its annual Ag Awareness Days event at the Van Buren County Fairgrounds on May 6-7. The event continues to be a highlight of the year for our Agriculture & Natural Resources program. With over 800 second grade students attending this year from districts around the county, students in the Van Buren Tech Ag students were very busy leading a variety of “hands-on” stations teaching our young guests about animals, crops, and the importance of agriculture in everyday life. The event was a tremendous success with lots of smiles and excited children. Thank you and congratulations to all involved.



ONSITE CONSTRUCTION TRADES

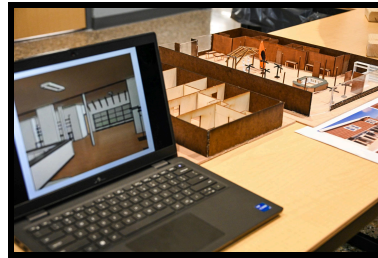
For the 2024-25 school year, Van Buren Tech’s On-Site Construction Trades students completed a full house build from start to finish. Morning and afternoon classes teamed up with a friendly competition, each building half of the home. Throughout the build process various challenges between the a.m. and p.m. courses added a level of pride and commitment to the project. Students played a vital role in finish design, choosing the vertical vinyl siding, black trim, and windows. While many students enrolled in the program without having ever picked up a hammer or tape measure before, by the end of the year, they stood proudly in front of a finished, quality-built home they created themselves. This 1,040 square foot, three bedroom, one bath ranch style home is now available for sealed bid auction, starting at \$60,000.



STEM SHOWCASE

On Thursday, April 24, Van Buren Tech’s Engineering and Architectural Design students presented their work at the annual STEM Showcase. Architectural Design students showcased their work reimagining a vacant storefront in downtown Paw Paw by creating floor plans, renderings and models, after gathering input from the Paw Paw Downtown Development Authority and community members. Engineering Design students developed multifunctional furniture for preschoolers. Specifically, they 3D-printed models to bring into a preschool classroom, gathering feedback before building the final functional piece of furniture.

Families, students, staff, administrators, advisory committee members, and guests from the Van Buren County STEM group attended, including representatives from Mattawan High School, Mattawan Early Elementary, South Haven Middle School, North Shore Elementary, and Paw Paw Early Elementary. Judges, visitors, staff, and students were each given VBT “money” to cast votes by investing in their favorite projects.



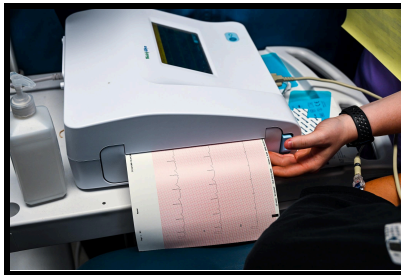
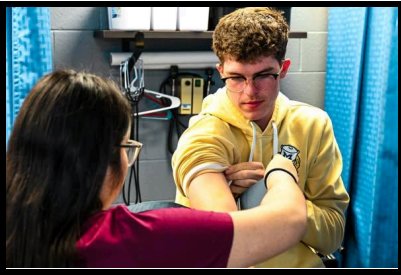
STEM SHOWCASE

On Tuesday, April 29th, students, staff, and administration from Van Buren Tech’s Engineering and Architectural Design program participated in the Michigan Career and Technical Education (CTE) Showcase at Heritage Hall in the State Capitol. The event provided an opportunity for legislators to engage with CTE students from across the state and learn how these programs are equipping them with real-world, high-tech, and hands-on experiences. In addition to presenting their work, students toured the Capitol, including a private visit to the House Chamber led by Michigan State Representative Tom Kunse. This experience highlights the importance of CTE in preparing students for future success. Great job to all!



HEALTH SCREENINGS - ALLIED HEALTH / PATIENT CARE PROGRAMS

The Van Buren Tech Allied Health Technologies and Patient Care programs provided free health screenings to students and staff on April 29 and 30. Services included vital signs checks, height and weight measurements, BMI calculations, pulmonary function tests, EKGs, A1C testing, and cholesterol screenings. Thank you to all who participated and supported this opportunity for students to apply their skills in a real-world setting.



EARLY MIDDLE COLLEGE RECOGNITION

Congratulations to the Van Buren Middle College class of 2025 graduates! Over the last three years, this cohort of 46 students completed over 2,890 college credits, not only setting them up for future success, but also saving their families over \$433,000 in college tuition. Overall, 38 of the 46 students completed the requirements for a full Associate's Degree- all while maintaining a collective average college GPA of 3.64!

Van Buren Middle College is designed to be a robust bridge between high school, college, and a student's future career. The program seeks to provide students with a rich college experience, along with an excellent opportunity for targeted and specific career and technical education. Students participate in intense mentoring throughout the program to ensure their success and have the opportunity to earn up to a full Associate's Degree for FREE! Great job students and thank you to all involved!



CLUSTER SCHOLARSHIPS

We are excited to announce the winners of this year's Van Buren Tech Cluster Scholarships, generously funded by the West Michigan Education Research and Development Foundation (WMERDF) and the Van Buren Tech Scholarship Committee.

Traditionally, these scholarships could only be used for tuition. This year, for the first time, students who are entering the workforce directly or who have their tuition covered by other scholarships were able to create a professional wishlist of tools,

equipment, supplies, etc. based on the specific dollar amount they were awarded. These customized wishlists allowed recipients to select items that would support them in either their post-secondary training or their career if entering the workforce. The students who received wishlist support this year are Tanner Root, Broderick Caldwell, Abrahan Alvarado, Anay Saucedo, and Laura Barcenas-Perez.

This year, scholarships were awarded in three tier amounts: \$1,000, \$500, and \$300. Overall, twelve deserving students across our four career clusters received scholarships. Applicants were required to complete a detailed application, submit a resume and essay, and participate in an interview conducted by the Van Buren Tech Scholarship Committee.



NTHS - COMMUNITY SERVICE PROJECT

National Technical Honor Society members Connor Morgan, Cameron Roberts, and Advisor Robbyn Candelaria participated in a community service project on Sunday, April 27, with the Van Buren Conservation District. Guided by Dan Burton of Two Rivers Coalition, the team took part in a Macroinvertebrate Study to collect and identify aquatic species, contributing to ongoing efforts to monitor the health of local waterways. The Macroinvertebrate Study is one of several community service events that NTHS students have the opportunity to participate in to accumulate the 20 community service hours needed to secure their NTHS graduation regalia (i.e. chords, stole). Individual community service projects are also approved at the discretion of the NTHS advisor and local school districts.

<https://vanburencd.org/2025-stream-monitoring/>



Memorandum

Date:	June 4, 2025
To:	VBISD Board of Education
From:	Melissa Corona <i>Director of Instructional Services</i>
Subject:	Instructional Services Update



Mission Statement:

Intentionally collaborate to use best practices to support the whole child and build capacity in students and staff in Van Buren County.

****Project SHINE Highlight**

As the school year comes to a close, Project SHINE continues to make a strong impact across Van Buren County. So far, we have reported delivering nutrition education to 3,007 students across 137 classrooms in 17 schools, with final data still being collected.

Beyond the classroom, our team has supported a range of community-based wellness efforts, including:

- Coordinating ACES (All Children Exercise Simultaneously) Day events at Redwood Elementary and Lawrence Public Schools



- Assisting with the planning and successful launch of the first-ever Walk-A-Thon fundraiser at Lawrence Elementary.



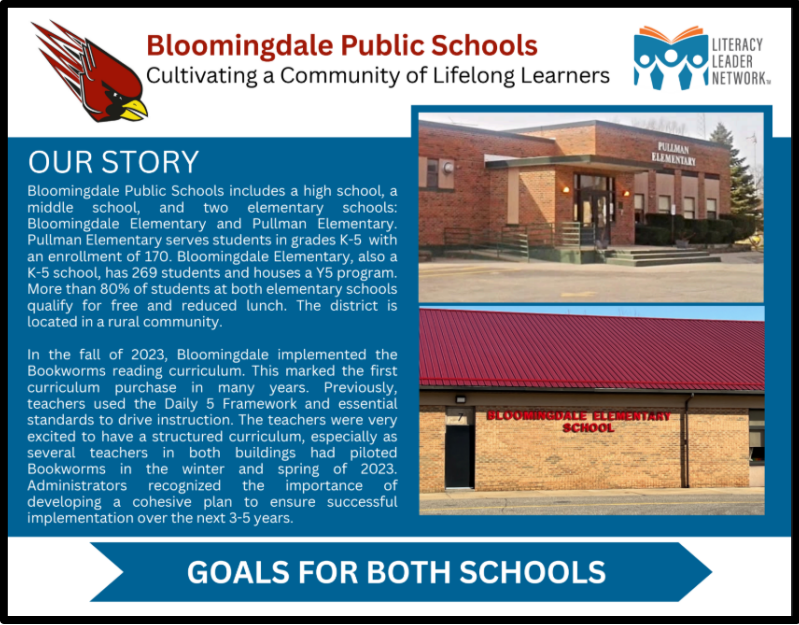
- Celebrating local agriculture through a unique and student-centered Farmers Market event, honoring the farmers who help feed our communities.



These efforts reflect Project SHINE’s commitment to promoting healthy habits, physical activity, and community connection, both in and out of the classroom.

Literacy Coaching Highlight

Starting in January 2024, VBISD's Instructional Services Department partnered with the Literacy Leader Network (LLN) to strengthen literacy leadership and instructional excellence in our local districts who chose to participate. LLN builds the capacity of school and district leaders to drive system-wide literacy improvement through research-based practices and a four-phase model grounded in continuous improvement. LLN is supported by 35a funds, and is a partnership between MAISA and MEMSPA. Seven of our eleven local districts (ten elementary buildings) chose to participate in this partnership, which culminated in published case studies which outlined the scope of the work. Bloomingdale Public Schools is one example of a district who was able to capitalize on this partnership. The timing of the work complemented the launching of a new curricular resource and the implementation of a year long professional learning plan.



The infographic features the Bloomingdale Public Schools logo (a red cardinal) and the Literacy Leader Network logo (an open book with three stylized figures). It includes two photographs of school buildings: Pullman Elementary and Bloomingdale Elementary School. The text is set against a blue background with white and yellow accents.

Bloomingdale Public Schools
Cultivating a Community of Lifelong Learners

LITERACY LEADER NETWORK

OUR STORY

Bloomingdale Public Schools includes a high school, a middle school, and two elementary schools: Bloomingdale Elementary and Pullman Elementary. Pullman Elementary serves students in grades K-5 with an enrollment of 170. Bloomingdale Elementary, also a K-5 school, has 269 students and houses a Y5 program. More than 80% of students at both elementary schools qualify for free and reduced lunch. The district is located in a rural community.

In the fall of 2023, Bloomingdale implemented the Bookworms reading curriculum. This marked the first curriculum purchase in many years. Previously, teachers used the Daily 5 Framework and essential standards to drive instruction. The teachers were very excited to have a structured curriculum, especially as several teachers in both buildings had piloted Bookworms in the winter and spring of 2023. Administrators recognized the importance of developing a cohesive plan to ensure successful implementation over the next 3-5 years.

GOALS FOR BOTH SCHOOLS

Math Coaching Highlight

Amanda and Julie are wrapping up the school year with our final meetings in each building. We're engaging in rich data conversations—yay! So much to celebrate! 🎉 We're also busy helping plan for STEM Days and upcoming family math events, as well as coordinating schedules for PD, PLCs, Learning Labs, and other teacher supports for the 2025–26 school year.

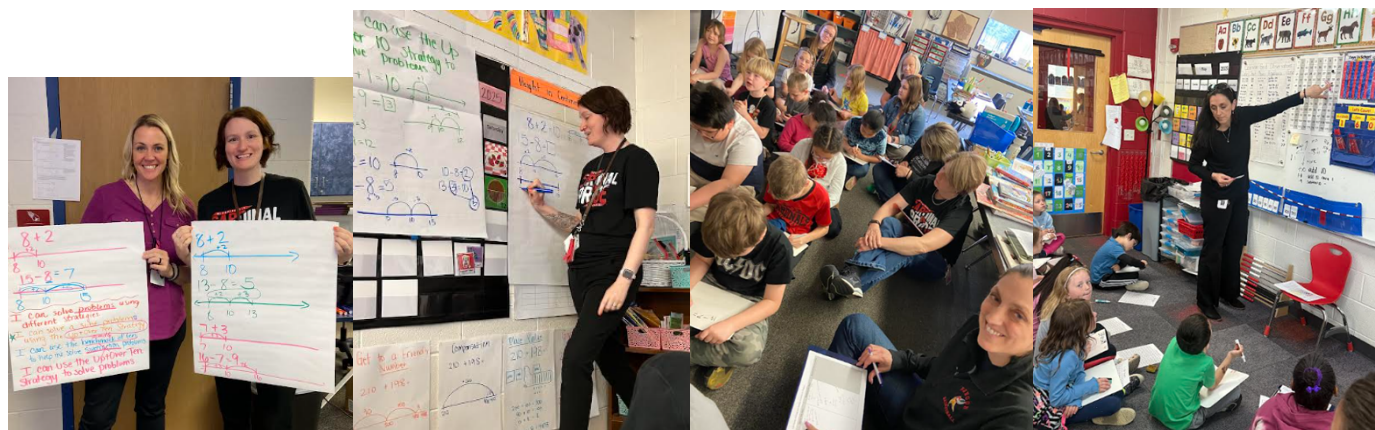


A fresh take on teacher professional development: Learning Labs!

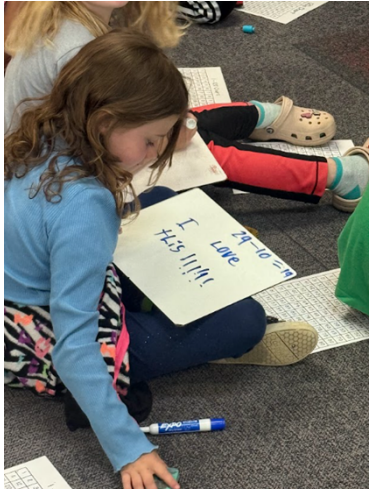
Learning Labs offer a dynamic and collaborative approach to professional development. These sessions bring teachers together for shared learning and co-planning, followed by a real-time classroom observation and a reflective conversation.

During the observation, teachers focus on identifying evidence of student learning. This evidence then drives a brief, targeted discussion: What did we notice? How are students responding? What adjustments might be needed? This real-time reflection helps educators adapt instruction to better meet student needs—right in the moment.

In April, we hosted a Learning Lab in a 2nd grade classroom at Bloomingdale Elementary. In May, we gathered again—this time in a 1st grade classroom at South Walnut Elementary. Both sessions focused on building fluency in math and sparked rich conversations around instructional moves and student thinking.



Learning Labs are more than just professional development—they're a space for authentic growth, collaboration, and impact.



Grow Your Own

Enrollment in the Grow Your Own (GYO) program continues daily, with strong interest from candidates. Each day, individuals reach out to learn more about the program and determine if it's the right fit for their professional journey.

There is still time for eligible candidates to enroll in alternative certification programs such as #TEACH, Michigan Teachers of Tomorrow, and Master's-level programs at Western Michigan University (WMU). Several of WMU's graduate programs will begin this summer and fall 2025. We are working closely with principals and superintendents to help fill critical vacancies in their districts.

Below is a list of our enrollment numbers per University or alternative program:

- WMU candidates: 158
- GVSU candidates: 18
- The University of Olivet candidates: 36
- #T.E.A.C.H candidates: 41
- MI Teachers of Tomorrow candidates: 49

Total # of graduates: 58 (between December 2024 and April 2025)

Grant funds used: \$15,233,501.31



April 2025 graduates

****Adult Ed ESL - Presentation**

Reflecting on the growth of this year...

- This year there are **63 learners enrolled**. Last year we had 39 learners enrolled.
- This year there are 39 learners with over 12 hours in the program. Last year there were 16 learners with 12 hours in the program.
- This year 16 learners logged over 40 hours in our program and were assessed for a measurable skill gain. All assessed learners showed an increase in NRS level of Reading or Listening. Last year there were 3 learners with 40 hours.

Past and future highlights...

- 1 learner earned 2 credits toward their GED
- Van Buren District Library attended class at Bangor and Covert to share information about upcoming events, available resources at the library and assisted several learners to apply and receive their own library card
- We sent two of our instructors to the MABE Conference
- We will celebrate all of the learning that took place this year on May, 28th

Mental Health Clinicians

The MHC clinicians are busy creating summer safety plans with their students ensuring that any students who need continued services over the break from school are connected with a community therapist or VB CMH.

Potential clinician interviews are scheduled to take place on June 3rd and 5th. We are looking forward to meeting future colleagues.

The Youth Advisory Panel (YAP) has successfully completed another school year! Two Whole Child Summit's have been strongly supported by the YAP team. Plans for the October 2025 Whole Child Summit is currently being developed with YAP collaborating with plans for that summit. The October

summit will be different from any previous summit. Please consider attending. Check Learning Stream for registration information.

Data is being collected to provide MDE 31n reporting as well as the year 5 Project AWARE 3rd quarter information. While writing this I want to convey some anecdotal stories that aren't directly seen in the data sent to grant providers, MDE or MDHHS. Here are a few:

An alternative student who graduated last year and attended Tech Center, is now utilizing Grow Your Own funds to further their education and is sort of a co-worker now as she is employed at the district she graduated from.

I have been working with a student who very clearly defines themselves as "a bad kid." This year we have been working on shifting that thought about self into something more productive. We have done a couple experiential activities to give them tangible evidence that they are not a bad kid in order to help them shift away from that unhelpful self-narrative. Last week we worked on making a card for someone they appreciated (because a "bad kid" definitely would not spend time writing a note of appreciation for somebody else). Anyway, they were secretive as they made the card and it turns out they were making it for me. Here is what they wrote "Dear Mr. Aaron, you make me feel safe and thank you for believing in me every step through my path of 5th grade and for being there for me and you probably not thinking this card was for you but here it is presented to you the best teacher ever and again thank you for believing in me."

"Mom, my mental health clinician is amazing! I LOVE HER! She is soooo good at what she does. She really addresses the big elephants in the room and makes me think! I think she even helped my friend, tremendously!"

So, thank you for helping my girl with life!!! You've truly been a life saver!
Ps....you can't leave the district for at least 3 more years!!! Lol

Van Buren Youth Initiative

Program Highlights

Van Buren Youth Initiative, in partnership with South Haven Center for the Arts (SHCA), Luc's Light, and His Place, provided diverse enrichment opportunities to youth across Van Buren County. Program offerings included:

- **SHCA:** Needle felting, guitar club, animation, watercolor, Open Studio, and seasonal arts.
- **Luc's Light:** Open art, beginner–advanced guitar, percussion, and digital media.
- **His Place:** Learning lab, game room, open gym, 8-week cooking club and weekly art classes.
- **Cooking Clubs (Bangor):** Students learned to prepare meals from scratch while developing math, reading, and life skills.

Community Partnerships

- **Harding's Market** supported His Place Cooking Club by donating supplies aligned with student-driven cooking interests
- **Bronson Healthcare** provided reusable water bottles for SHCA programs to reduce single-use plastic waste

These collaborations reflect growing local investment in afterschool learning and youth wellness.

Participation Snapshot

- Total Participation Instances: 826 (Jan-March)
- Majority of students were in grades 7-10, based on evaluation data.

Educational & Wellbeing Outcomes

- Growth in culinary literacy, fractions, and reading comprehension
- Strong gains in creative confidence, peer relationships, and mental health support
- Students reported programs were “fun,” “stress-relieving,” and helped them “grow.”

Grant Spotlight: \$10,000 Technology Award

VBYI received a \$10,000 grant from the South Haven Area Community Foundation to expand digital arts access. This investment will:

- Equip students with iPads, Apple Pencils, Procreate software, and media production tools
- Launch a technology lending system and integrate tools into afterschool programming
- Provide students with hands-on experience using industry-standard creative technology

This project directly supports:

- STEAM and digital literacy education
- Creative arts enrichment through graphic design and multimedia
- Economic development by preparing students for careers in the creative economy

Students across Van Buren County—especially those in underserved areas—will benefit from new opportunities to develop digital fluency, creative thinking, and career-aligned skills.

Van Buren ISD will be honored as a recipient at the South Haven City Council meeting- 7:00pm, June 2nd

Advocacy & Visibility at the State Level

On April 25, 2025, Erin Kucharski (VBYI Coordinator) and Aaron Van Heest (VBISD Mental Health Clinician) represented VBISD Instructional Services at Out-of-School Time (OST) Day at the Michigan State Capitol in Lansing, hosted by the Michigan After School Partnership (MASP).

They met with the offices of Senator Aric Nesbitt and Representative Pauline Wendzel to share the impact of after-school programming in Van Buren County. Erin and Aaron, passionate advocates for student mental health and development, emphasized how after-school programs improve academic performance, attendance, social-emotional skills, and reduce risky behaviors.

Challenges & Solutions

- Transportation remains a barrier; pilot programs in Decatur and Lawton are being developed for Summer/Fall 2025.
- Sustainable funding is a priority. VBYI is monitoring state OST funding and exploring new grant opportunities.

Looking Ahead

- Programming will continue through summer with all three core partners: SHCA, Luc's Light, and His Place.

- **VBYI will expand STEAM programming and deepen connections with Van Buren Tech and local businesses to bridge after school learning with workforce pathways.**

MEMO

DATE: JUNE 4, 2025
TO: BOARD OF EDUCATION
FROM: BRITANI OLDS, ADMINISTRATOR FOR HUMAN RESOURCES
RE: HUMAN RESOURCES UPDATE

HUMAN RESOURCES UPDATE - (Leadership, Communication Skills, Resourcefulness, Creativity, and Innovativeness, Professional Preparation, Decision Maker, Planner and Organizer.)

***HR Staffing Update**

It is with mixed emotions that we prepare for Jodi Sower's upcoming retirement. She has been an incredible asset to our team, playing a vital role in welcoming each new hire and ensuring a smooth onboarding experience. Her warmth, dedication, and professionalism have left a lasting impact, and she will be deeply missed. While we are sad to see her go, we are thrilled for her as she begins this exciting new chapter and wish her all the best.

With that said, we are pleased to announce that Chelsea Walker has been selected to step into this critical role. She starts on Monday, June 2. Chelsea will have the opportunity to train alongside Jodi to ensure a smooth and effective transition. Given the importance of this position—supporting onboarding and fingerprinting for both our team and the county—we are confident that Chelsea will be a strong addition. We look forward to the expertise and energy she will bring as she seamlessly integrates into the role.

*Retirement Celebration



On Thursday, May 15 we were able to honor and celebrate those retiring from the Van Buren Intermediate School District. We wish each and every one of them the very best and can't thank them enough for their years of service! Just a few of the photos that Brittany Millan



captured. More will be shared soon!



2025 MSBO Annual Conference

Kara Duffy and I attended the annual Michigan School Business Officials (MSBO) Conference held at the DeVos Place/Amway Grand Hotel April 29-May 1. There were a variety of sessions offered for us to select from which gave each of us an opportunity to learn about updates and information necessary to each of our positions. I would like to thank the Board for allowing us the opportunity to attend this conference for professional development opportunities!

Memorandum	
Date:	June 4, 2025
To:	VBISD Board of Education
From:	Angie Gutiérrez <i>Administrator of Multilingual and Migrant Services</i>
Subject:	Multilingual/Migrant Services Update



Theresa Gleason: Advocate for Migrant Students

Theresa Gleason has dedicated over 20 years to supporting migrant and multilingual students, making a lasting impact in Bloomingdale and across Van Buren County. She holds a Bachelor’s in Elementary Education from Calvin College (majors in Science, Spanish, and Liberal Arts), a Master’s in TESOL from Cornerstone University, and is currently pursuing a second Master’s in Literacy Studies at Western Michigan University.

TESOL from Cornerstone University, and is currently pursuing a second Master’s in Literacy Studies at Western Michigan University.

Before joining VBISD’s Migrant Program in 2005, Theresa taught Spanish and second grade at Fennville Public Schools, taught English in Mexico, and worked with Telamon Migrant Head Start. She currently supports Bloomingdale Public Schools, serving students from preschool to high school with a focus on literacy, academic guidance, and strong family engagement, including home visits and Spanish-language support.

Theresa also manages the Van Buren Migrant/Multilingual website, Facebook page, and a weekly blog to keep families informed. A tech-savvy educator, she embraces AI tools to support English learners while promoting responsible use. Theresa lives in South Haven with her husband, Robert, and daughter, Camborley. She enjoys gardening, dancing, and recently fulfilled a dream of skydiving over Lake Michigan. Her passion for student growth and family connection continues to shape her impactful work.



Van Buren ISD Team Presents at National Migrant Conference in San Francisco, California



On April 14, 2025, I had the honor of presenting at the National Migrant Education Conference in San Francisco, California, alongside Sarita Collins (teacher) and Jose Nolasco (Recruiter). Our session, *Breaking Barriers: Innovative Strategies for Engaging Migratory Families*. It was an incredible opportunity to highlight the impactful work happening in Van Buren County and share strategies that have helped us strengthen connections with migratory families across our region.



During the session, we presented VBISD's comprehensive, year-round model for serving migrant children, youth, and families. We focused on how our programs prioritize equity, accessibility, and relationship-building through:

- **School-Year Support:** Providing academic tutoring and social-emotional learning to students in their local schools
- **Six-Week Summer Program:** Offering enriched, hands-on learning experiences in collaboration with schools and community organizations
- **Home-Based Instruction:** Delivering personalized literacy, math, ESL, and life skills support directly in the homes of migratory students
- **Parent Advisory Council (PAC):** Engaging families through meetings in schools or migratory camps focused on leadership, information-sharing, and advocacy



Throughout the presentation, we emphasized the importance of building trust with families and removing barriers to access. Our home-based instruction model and targeted outreach events for OSY (out-of-school youth) have helped us form stronger connections and ensure families receive meaningful support.

Many participants approached us after the session to ask questions and share how they plan to apply some of our strategies in their districts. It was incredibly rewarding to see our work resonate nationally and represent Van Buren ISD with pride. I'm grateful for the chance to share our story and continue advocating for migratory students and families through compassion, consistency, and innovation.



VBISD Parent Meeting Promotes Mental Wellness for Multilingual Families



On April 9, the Van Buren Intermediate School District (VBISD) Migrant/Multilingual Department hosted a districtwide Parent Meeting focused on supporting family mental wellness. The event brought together multilingual families for an evening centered on education, connection, and practical strategies for managing stress and anxiety.

The evening began with a shared pizza and salad dinner, allowing families to relax and connect before the main presentation. The featured session, *“Manejar el Estrés y la Ansiedad” (Managing Stress and Anxiety)*, was delivered in Spanish and English by Lissette Mira-Amaya, M.A., LMSW (VBISD/Bloomington Public Schools), and Daisy Manriquez Ortiz, LLMSW (VBISD/Hartford Middle School). The presentation focused on mental health awareness and provided families with concrete tools for reducing stress and improving emotional well-being.

Presentation Highlights:

- Understanding how stress and anxiety impact children and adults
- Group reflection on personal stressors and coping mechanisms
- The “stress traffic light” activity and guided discussion
- Instructions on “box breathing” for calming the nervous system
- Strategies for identifying and reframing negative thought patterns
- Emphasis on the importance of self-care, gratitude, and seeking support

While caregivers participated in the session, Maria Hernandez and a team of volunteers led engaging activities and games for children, creating a supportive, family-friendly atmosphere.

The evening concluded with giveaways, thanks to donations from local businesses, which sent families home with both resources and encouragement.

We are proud to offer events that prioritize the health and well-being of our multilingual families. Thank you to all who made this evening a success. VBISD remains committed to creating welcoming, inclusive spaces where families feel supported and empowered.





Collaboration between the Multilingual and Special Education department:

A key initiative is underway to equip instructional staff and evaluation teams with the knowledge and tools necessary to distinguish between language differences and

disabilities in English Language Learner (ELL) students. This effort mirrors a protocol provided by Oakland County Schools PD for identifying ELL students, aiming to develop a similar framework for Van Buren Intermediate School District (VBISD) titled "English Learners with Suspected Disabilities: a Multidisciplinary Approach to Problem Solving." This comprehensive protocol will be developed and implemented over three distinct phases spanning the next two years. The goal is to ensure an equitable review of data in order to not under or over represent this special population.



Phase 1, scheduled for May 2025, will involve a small group attending a virtual series on the multidisciplinary approach to problem-solving for English learners with suspected disabilities. This initial team will consist of Anna Fawley, Nate Nelson, and Gailya Elias from the Special Education

Department, alongside Laura Kronk, VBISD Multilingual Consultant & Coach. Their collective responsibility will be to meticulously review the training, taking notes and identifying beneficial tools and information that can be leveraged to support local districts in their decision-making processes.

Following this foundational phase, **Phase 2** in October 2025 will involve three virtual professional development training mornings. These sessions, recommended to be hosted as "watch parties" by supervisors, will target groups directly involved with evaluating and instructing Multilingual Learner students, including special education supervisors, PSY/DTC, SLP, Build up/Early Childhood evaluators, and Multilingual Service Providers.

Finally, **Phase 3** will focus on developing "mini PD" sessions to provide an overview of the new protocol to local school districts, including building administrators, MTSS Coordinators & Interventionists, and individual departments, along with offering ongoing support. **Phase 4** will then establish potential monthly case conferences with diagnostic teams as well as provide technical support to local districts through the use of the protocol.



Project Nomad Summer School Updates:

All staff have been hired for the summer. We are fully staffed, with the majority of staff returning. We were able to add a bilingual Mental Health Clinician, additional intervention staff (certified teachers), bilingual paraprofessionals, and HOME teachers. Additionally, our recruiters and data team have attended training at MDE, and we held additional training at the VBISD. Our teachers are also working on training for Project Smart (our summer curriculum), and our assessment team will be training to administer our new literacy diagnostic tool, Savvas Momentum Literacy. We are ready for a busy summer!



Important Dates:

June 12th: Move materials from the ISD to Lawrence Elementary

June 17th: All summer school staff report to Lawrence Elementary for our kick-off to summer school PD and classroom setup

June 18th: Instructional staff reports to the

conference center for professional development

June 19th: Classroom Set-up

June 23rd: First Day with Students

July 4th: No School

July 28th, 29th, and 30th: Camp Meetings with our partners from Detroit

July 27th-29th: Summer Fun Days at Lawrence Public Schools

August 6th: Last day of school for students

August 6th: Moving day from Lawrence to the ISD

IV. ACTION ITEMS

A. Approval of Extension of Superintendent's Contract (**ROLL CALL VOTE**)

81



Date: June 4, 2025

To: Board of Education

From: Mary Ann Middaugh, President, Board of Education

Subject: Approval / Extension of Superintendent's Contract

Per a review of the Superintendent contract and his performance at the Board Work Session on Wednesday, May 14, 2025, I recommend that the Board accepts the following resolution:

RESOLVED, the Board of Education approves the extension and changes to the Superintendent's contract between David D. Manson and the Board as previously discussed at the board work session, by one year with an ending date of June 30, 2028.

B. Approval of 2025-2026 General Appropriations Budgets (**ROLL CALL VOTE**)

83

MEMO

DATE: JUNE 4, 2025
TO: BOARD OF EDUCATION
FROM: REBECCA DEPAS, DIRECTOR OF FINANCE & OPERATIONS
RE: **ADOPTION OF 2025-26 GENERAL APPROPRIATIONS**

Based on the information provided to you at the Budget Hearing, we are recommending approval of the attached resolution.

RESOLVED, that this resolution shall be the general appropriations of the Van Buren Intermediate School District for the fiscal year 2025-26. A resolution to make appropriations, provide for the expenditure of the appropriations, and provide for the disposition of all income received by the Van Buren Intermediate School District.

BE IT FURTHER RESOLVED, that the total number of mills of ad valorem property taxes to be levied on all properties for the purpose of funding the General, Special Education and Career Technical Education Funds of Van Buren Intermediate School District to be available for appropriations in the 2025-26 fiscal year, as indicated below, shall not exceed:

General Fund	0.1390 mills
Special Education	4.1723 mills
Vocational Education	<u>2.4604 mills</u>
TOTAL	6.7717 mills

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balances estimated to be available for appropriations in the various funds of the Van Buren Intermediate School District (General, Special Education, Career Technical Education, and Student/School Activities) for fiscal year 2025-26 are listed on the Detail Budget Projections and have been reviewed by the Board of Education.

BE IT FURTHER RESOLVED, that the total available to appropriate in each of the various funds of the Van Buren Intermediate School District are hereby appropriated in the amount as shown below and for the purposes as set forth on the Detail Budget Projections.

	<u>Expenditures</u>
General Fund	\$ 26,720,148
Special Education Fund	\$ 49,024,500
Career Technical Education Fund	\$ 18,211,942
Student/School Activities Fund	\$ 7,500

BE IT FURTHER RESOLVED, that no Board member or employee of the school district shall expend any funds except pursuant to appropriations made by the Board of Education. Changes in amounts appropriated by the Board shall require approval of the Board.

BE IT FURTHER RESOLVED, that the Superintendent is hereby charged with general supervision of the execution of the budget adopted by the Board and shall hold the department heads responsible for performance of their responsibilities within the amounts appropriated by the Board of Education.

These appropriations are to take effect July 1, 2025.

**GENERAL FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2026**

	ACTUAL	ACTUAL	ACTUAL	FINAL	PROPOSED
	2021-22	2022-23	2023-24	BUDGET	BUDGET
REVENUES				2024-25	2025-26
<i>Local Sources</i>	\$1,077,049	\$1,169,631	\$1,453,783	\$ 1,242,355	\$ 1,192,047
<i>Non-Educational Entity Sources</i>	1,847	1,847	4,625	4,270	4,270
<i>State Sources</i>	7,603,249	8,013,161	9,369,706	12,453,605	11,995,676
<i>Federal Sources</i>	2,472,531	2,795,957	5,186,651	8,015,476	7,933,257
<i>Incoming Transfers and Other Transactions</i>	2,187,199	2,652,693	2,945,151	2,673,970	2,669,800
TOTAL REVENUES	13,341,875	14,633,289	18,959,916	24,389,676	23,795,050
EXPENDITURES					
<i>Instruction</i>					
<i>Basic Program</i>	1,772,480	2,039,536	2,279,794	2,399,044	2,193,898
<i>Added Needs</i>	1,032,915	1,324,349	1,518,808	1,615,530	1,654,622
<i>Adult Continuing Education</i>	85,109	47,592	46,910	141,741	141,568
<i>Supporting Services</i>					
<i>Pupil</i>	2,590,413	3,105,242	3,285,584	3,666,045	3,928,084
<i>Instructional Staff</i>	2,845,348	2,740,733	5,234,789	7,394,602	7,078,138
<i>General Administration</i>	609,029	514,907	601,492	646,113	654,925
<i>School Administration</i>	19,200	20,400	24,900	144,909	149,393
<i>Business</i>	1,109,332	1,340,420	1,546,228	1,390,078	1,277,030
<i>Operations and Maintenance</i>	852,135	920,670	1,037,753	1,212,113	1,184,159
<i>Transportation</i>	262,339	368,875	483,616	588,405	691,265
<i>Central</i>	2,643,064	3,292,755	3,500,246	3,869,268	4,234,819
<i>Community Services</i>	267,133	366,282	401,205	436,758	442,773
<i>Facilities Construction and Improvements</i>	6,628	239,266	94,411	300,300	480,000
<i>Debt Service</i>					
<i>Principal</i>	0	82,453	111,618	124,500	124,500
<i>Interest</i>	0	4,174	8,582	13,000	13,000
<i>Outgoing Transfers and Other Transactions</i>	738,751	641,605	852,773	2,478,995	2,471,974
TOTAL EXPENDITURES	14,833,876	17,049,259	21,028,709	26,421,401	26,720,148
EXCESS OF REVENUES OVER EXPENDITURES	(1,492,001)	(2,415,970)	(2,068,793)	(2,031,725)	(2,925,098)
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	3,200	0	3,000	0	0
<i>Proceeds from subscription-based IT arrangements</i>	0	318,528	0	0	320,000
<i>Transfer In</i>	2,097,662	2,277,102	2,924,001	2,978,121	2,997,000
<i>Transfers out</i>	(90)	0		0	0
TOTAL OTHER FINANCING SOURCES (USES)	2,100,772	2,595,630	2,927,001	2,978,121	3,317,000
NET CHANGE IN FUND BALANCE	608,771	179,660	858,208	946,396	391,902
FUND BALANCE, JULY 1	2,416,104	3,024,875	3,204,535	4,062,743	5,009,139
FUND BALANCE, JUNE 30	\$3,024,875	\$3,204,535	\$4,062,743	\$5,009,139	\$5,401,041

**SPECIAL EDUCATION FUND
DETAIL BUDGET PROJECTION
FOR THE FISCAL YEAR ENDING JUNE 30, 2026**

	ACTUAL	ACTUAL	ACTUAL	FINAL	PROPOSED
	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>	<u>BUDGET</u>	<u>BUDGET</u>
REVENUES				2024-25	2025-26
<i>Local Sources</i>	19,947,851	21,281,659	22,863,754	23,831,900	25,196,620
<i>Non-Educational Entity Sources</i>	59,493	55,368	56,146	51,180	51,180
<i>State Sources</i>	11,423,746	15,517,116	15,670,606	17,269,521	16,651,846
<i>Federal Sources</i>	4,596,819	5,551,612	5,829,512	5,406,971	5,418,129
<i>Incoming Transfers and Other Transactions</i>	175,715	142,318	82,287	81,300	81,300
TOTAL REVENUES	36,203,624	42,548,073	44,502,305	46,640,872	47,399,075
EXPENDITURES					
<i>Instruction</i>					
<i>Added Needs</i>	9,005,841	10,744,679	9,640,381	10,736,012	11,566,567
<i>Supporting Services</i>					
<i>Pupil</i>	11,719,318	13,132,845	14,679,578	15,520,976	17,467,396
<i>Instructional Staff</i>	2,968,805	3,103,422	3,585,603	3,762,385	3,853,462
<i>Business</i>	10,041	25,367	9,004	36,217	23,100
<i>Operations and Maintenance</i>	1,065,892	1,151,616	1,139,526	1,946,338	1,835,756
<i>Transportation</i>	2,681,437	2,775,529	2,965,700	4,112,918	4,773,662
<i>Central</i>	517,888	661,243	745,049	979,451	975,181
<i>Other</i>	-	-	16,284	137,107	46,058
<i>Community Services</i>	36,749	19,405	36,021	61,994	61,994
<i>Facilities Construction and Improvements</i>	146,845	242,668	606,620	662,000	972,000
<i>Debt Service</i>					
<i>Principal</i>	120,336	105,353	108,302	111,335	111,899
<i>Interest</i>	-	12,304	9,355	6,322	3,205
<i>Outgoing Transfers and Other Transactions</i>	3,102,114	3,135,734	3,839,836	4,088,320	4,785,220
TOTAL EXPENDITURES	31,375,266	35,110,165	37,381,259	42,161,375	46,475,500
EXCESS OF REVENUES OVER EXPENDITURES	4,828,358	7,437,908	7,121,046	4,479,497	923,575
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	15,050	4,625	21,389	-	-
<i>Transfer In</i>	20,501	84,166	128,437	110,000	110,000
<i>Transfers out</i>	(2,488,579)	(2,576,502)	(3,510,361)	(3,672,186)	(2,549,000)
TOTAL OTHER FINANCING SOURCES (USES)	(2,453,028)	(2,487,711)	(3,360,535)	(3,562,186)	(2,439,000)
NET CHANGE IN FUND BALANCE	2,375,330	4,950,197	3,760,511	917,311	(1,515,425)
FUND BALANCE, JULY 1	8,557,798	10,933,128	15,883,325	19,643,836	20,561,147
FUND BALANCE, JUNE 30	10,933,128	15,883,325	19,643,836	20,561,147	19,045,722

**CAREER TECHNICAL EDUCATION FUND
 DETAIL BUDGET PROJECTION
 FOR THE FISCAL YEAR ENDING JUNE 30, 2026**

	ACTUAL 2021-22	ACTUAL 2022-23	ACTUAL 2023-24	FINAL BUDGET 2024-25	PROPOSED BUDGET 2025-26
REVENUES					
<i>Local Sources</i>	\$10,947,379	\$11,854,336	\$12,865,835	\$13,449,500	\$14,264,579
<i>Non-Educational Entity Sources</i>	35,102	32,668	33,128	30,203	\$30,203
<i>State Sources</i>	1,544,310	2,429,418	2,560,619	2,170,254	\$1,698,868
<i>Federal Sources</i>	203,016	211,391	249,472	174,262	\$165,026
<i>Incoming Transfers and Other Transactions</i>	445,189	480,182	494,379	400,000	\$400,000
TOTAL REVENUES	13,174,996	15,007,995	16,203,433	16,224,219	16,558,676
EXPENDITURES					
<i>Instruction</i>					
<i>Added Needs</i>	6,450,169	7,015,974	7,007,180	8,348,638	8,206,077
<i>Supporting Services</i>					
<i>Pupil</i>	1,337,799	1,656,014	1,675,545	1,722,807	1,808,476
<i>Instructional Staff</i>	603,004	708,853	1,034,770	745,523	728,234
<i>School Administration</i>	663,868	674,980	806,172	863,152	897,520
<i>Business</i>	76,967	39,059	27,715	24,550	24,550
<i>Operations and Maintenance</i>	888,767	1,030,712	1,014,701	1,466,358	1,261,203
<i>Transportation</i>	4,891	23,960	40,326	141,128	52,687
<i>Central</i>	121,674	162,750	167,371	275,238	159,695
<i>Community Services</i>	2,585	14,095	240	0	0
<i>Facilities Construction and Improvements</i>	792,368	1,068,279	1,857,999	1,687,650	2,958,500
<i>Debt Service</i>					
<i>Principal</i>	0	0	0	0	0
<i>Interest</i>	0	0	0	0	0
<i>Outgoing Transfers and Other Transactions</i>	0	0	0	1,000,000	1,000,000
TOTAL EXPENDITURES	10,942,092	12,394,676	13,632,019	16,275,044	17,096,942
EXCESS OF REVENUES OVER EXPENDITURES	2,232,904	2,613,319	2,571,414	(50,825.00)	(538,266.0)
OTHER FINANCING SOURCES (USES)					
<i>Proceeds from Sales of Capital Assets</i>	12,821	0	4,654	3,000	3,000
<i>Transfer In</i>	0	0	0	0	0
<i>Transfers out</i>	(1,100,892)	(1,062,626)	(1,082,402)	(1,115,000)	(1,115,000)
TOTAL OTHER FINANCING SOURCES (USES)	(1,088,071)	(1,062,626)	(1,077,748)	(1,112,000)	(1,112,000)
NET CHANGE IN FUND BALANCE	1,144,833	1,550,693	1,493,666	(1,162,825)	(1,650,266)
FUND BALANCE, JULY 1	9,516,894	10,661,727	12,212,420	13,706,086	12,543,261
FUND BALANCE, JUNE 30	\$10,661,727	\$12,212,420	\$13,706,086	\$12,543,261	\$10,892,995

**STUDENT/SCHOOL ACTIVITIES FUND
 DETAIL BUDGET PROJECTION
 FOR THE FISCAL YEAR ENDING JUNE 30, 2026**

<u>REVENUES</u>	ACTUAL 2021-22	ACTUAL 2022-23	ACTUAL 2023-24	FINAL BUDGET 2024-25	PROPOSED BUDGET 2025-26
<i>Local Sources</i>	\$2,335	\$1,683	\$2,989	\$5,000	\$5,000
<i>Incoming Transfers and Other Transactions</i>	-	-	-	-	-
TOTAL REVENUES	2,335	1,683	2,989	5,000	5,000
<u>EXPENDITURES</u>					
<i>Pupil Activities</i>	\$ 2,439	\$ 722	\$ 2,309	\$ 10,000	\$ 7,500
<i>Community Services</i>	-	-	-	-	-
<i>Other Transfers and Other Transactions</i>	-	-	-	-	-
TOTAL EXPENDITURES	2,439	722	2,309	10,000	7,500
EXCESS OF REVENUES OVER EXPENDITURES	(104)	961	680	(5,000)	(2,500)
NET CHANGE IN FUND BALANCE	(104)	961	680	(5,000)	(2,500)
FUND BALANCE, JULY 1	31,900	31,796	32,757	33,437	28,437
FUND BALANCE, JUNE 30	\$31,796	\$32,757	\$33,437	\$28,437	\$25,937

C. Approval of Non-Union Adjustment (**ROLL CALL VOTE**)

90

DATE: June 4, 2025
TO: Board of Education
FROM: David D. Manson, Superintendent

SUBJECT: Non-Union Pay Adjustments and Other Items

At the end of each fiscal year, I have the opportunity to review the past twelve months and make recommendations regarding non-union pay adjustments and other related items. This year, I am recommending the following changes for the Board of Education to consider:

- 1) Increase all non-union wages by 3.5% unless otherwise noted
- 2) Remove business office staff from the secretarial pay scale
- 3) In addition to the 3.5% increase, I am recommending the following increases based on numerous factors (primarily market conditions):
 - a) \$1,250 increases - Heather Burleson, Callie Campbell, Kara Duffy, Nancy Ely, Melanie Giddings, Phoenicia Green, Larissa Hunt, David Johnson, Bob Kirk, Oz Parlak
 - b) \$5,000 increases - Sunny Hudson, Terry Lechenet, Britani Olds, Kara Wagner, Michael Wolfe
 - c) Discontinue the annual practice of providing Covert Public School business office stipends and provide Melissa Nelson & Rhonda Plumley with an additional \$5,000 salary increase
- 4) Adopt the updated Non-Union Salary Schedule adjusted for FY2025 (see attached)
- 5) Allow the selling back of up to 5 unused vacation days based on year-end salary amounts as of June 30, 2025.
- 6) Allow the superintendent to make minor adjustments to work days for certain staff members who have special projects or grant requests, not to exceed 12 days per staff member, per school fiscal year.

RESOLVED, the Board of Education approves the staff member adjustments effective July 1, 2025 and other items as outlined above.

D. Approval of Posting of Assistant Superintendent Position (**ROLL CALL VOTE**)

92



DATE: June 4, 2025
TO: Board of Education
FROM: David D. Manson, Superintendent
SUBJECT: APPROVAL OF POSTING FOR ASSISTANT SUPERINTENDENT

Background:

In recent years, the responsibilities of the superintendent's office have expanded significantly to include increased involvement in legislative advocacy, community engagement, economic development, and resource acquisition. While these areas are critical to the district's continued growth and impact, they have placed additional demands on the superintendent's time and capacity.

As a result, it has become increasingly difficult to maintain the same level of responsiveness to staff and local districts, engage in sustained strategic planning, and provide consistent oversight of programs and services. To address this expanded scope of work and ensure continued support for departmental initiatives, the creation of an Assistant Superintendent position is recommended (see DRAFT Job Description).

Resolution:

RESOLVED, the VBISD Board of Education approves the posting of an Assistant Superintendent position for the 2025-26 school year.

E. Approval of Special Education Teaching Staff Increases 2025 (**ROLL
CALL VOTE**)

94

MEMO

DATE: JUNE 4, 2025
TO: BOARD OF EDUCATION
FROM: KATY HOLVERSTOTT
RE: **APPROVAL FOR ADDITIONAL SPECIAL EDUCATION TEACHERS**

BACKGROUND:

To meet the needs of new students and to implement needed program improvements, two additional Special Education Teachers are requested. If approved, one of these positions would be assigned to the Bert Goens Learning Center and will serve students with severe and multiple impairments. The other position would be assigned to the VBISD Deaf and Hard of Hearing Program, to provide specialized instruction and caseload management to our program students.

RECOMMENDATION:

RESOLVED that the Board of Education approve two full-time Special Education Teachers to be posted immediately and begin on August 18, 2025.

F. Approval of Revised School Bus Purchase for 2025 (**ROLL CALL VOTE**)

96

MEMO

DATE: JUNE 4, 2025
TO: BOARD OF EDUCATION
FROM: KATY HOLVERSTOTT
RE: **APPROVAL FOR PURCHASE OF FOUR (4) SCHOOL BUSES - REVISED**

BACKGROUND:

The Business Office used the MSBO/MAPT bus purchase program to place a bid for four (4) special education school buses with air conditioning and lifts for delivery in mid to late winter of the 2025-2026 school year.

Three bids were received and reviewed by Terry Lechenet, Transportation Supervisor, who recommended the bid from Hoekstra Transportation as the best fit for the current fleet operations.

Holland Bus Company	\$660,030.00
Midwest Transit	\$668,100.00
Hoekstra Transportation	\$660,880.00

On February 5, 2025, the VBISD Board of Education approved the purchase of four (4) 2025 school buses for special education from Hoekstra Transportation at a cost of \$660,880.

Since this approval, the district was informed of a tariff that would increase the cost of each bus by \$2,500. (See [Notification](#)). The revised cost of the four (4) buses, including tariff is estimated to be \$670,880.00

RECOMMENDATION:

RESOLVED that the Board of Education approve the purchase of four (4) 2025 school buses from Hoekstra Transportation, at a revised total cost of \$670,880.

MEMO

DATE: JUNE 4, 2025
TO: BOARD OF EDUCATION
FROM: REBECCA DEPAS
DIRECTOR OF FINANCE AND OPERATIONS
RE: **APPROVAL OF PURCHASE OF BULK COPY PAPER 2025**

On April 23, 2025, the Van Buren ISD released the paper bid on behalf of nine local school districts for the 2025-2026 school year. The paper bid was opened and reviewed May 7, 2025.

After comparing the quality of the paper samples and the bid prices, it is recommended that the Van Buren Intermediate School District purchase the 2,200 cases of 8 ½ x 11 white copy paper from Liberty Paper at a unit cost of \$31.75 per case. Total cost not to exceed \$69,850.

The local districts will reimburse the Van Buren Intermediate School District for their respective paper orders totaling \$68,850.

COMPANY	8 ½ x 11 White Copy Paper (2,200 cases) Price Per Case	TOTAL BID QUOTE
Veritiv Operating Company	\$30.45 (Recycled)	\$66,990
Contract Paper Group	\$30.47 (Recycled)	\$67,034
Contract Paper Group	\$30.75 (Imported)	\$67,650
Liberty Paper	\$31.75 (Imported)	\$69,850
Central Michigan Paper Co.	\$32.70	\$71,940
Contract Paper Group	\$33.40	\$73,480
Veritiv Operating Company	\$33.85	\$77,470
EMUGlobalServicesllc	\$46.50	\$102,300
Tri-State Camera Exch. Inc.	\$47.95	\$105,490
Level3 Corporation dba Empire Supply Company	\$56.53	\$124,366

RESOLVED, that the Board of Education approve the purchase of up to 2,200 cases of 8 ½ x 11 white copy paper from Liberty Paper at a unit cost of \$31.75 per case. Total cost not to exceed \$69,850.

H. Approval of Purchase of Computer Hardware 2025-26 (**ROLL CALL VOTE**)

100

MEMO

DATE: JUNE 4, 2025
TO: BOARD OF EDUCATION
FROM: DAMIAN KOOB
RE: PURCHASE OF COMPUTER HARDWARE FOR 2025-2026

BACKGROUND

Each year the VBISD Technology Services staff - in conjunction with the appropriate administration - evaluates and recommends computer hardware acquisitions. Information was solicited from each department as to their upcoming technology needs. We take that information and determine our needs for the coming year.

We continue the practice of consolidating computer purchases for all departments in the VBISD and for the past seven years, we have been able to utilize the SPOT pricing program that exists as part of the State of Michigan's 22i Technology Readiness Infrastructure Grant (TRIG). This state-wide bidding procures additional savings due to the volumes involved. This results in lower purchase prices on mobile learning devices and desktops and accessories due to aggregating statewide demand along with a time savings for districts by not having to administer individual bids.

We are recommending the purchase of 202 DELL laptop computers and 15 DELL desktop computers from People Driven Technology, Inc. as a part of our ongoing technology replacement program. These computers will augment or replace units used by students and staff at the Maple Creek Education Center, Bert Goens Learning Center, the Community-based Transition Center, the John Dominguez Special Services Building, VB Tech and more.

RECOMMENDATION

RESOLVED that the Board of Education approves the purchase of 202 DELL laptop computers and 15 DELL desktop computers from People Driven Technology, Inc at a total price not to exceed \$197,500.00. Purchase to be made on or after July 1, 2025.



DATE: June 4, 2025
TO: Board of Education
FROM: David D. Manson, Superintendent
SUBJECT: Increase in Culinary Project Contingency

Background:

On December 4, 2024, the VBISD Board of Education approved a total budget of \$3,151,839 for the Culinary Project, which included a contingency fund of \$286,531. This approved budget was \$629,208 below the original estimate.

On December 6, 2024, a cost increase of \$118,709 was identified due to necessary equipment changes that should have been included in the original budget. Rather than seek immediate board approval, this cost was temporarily covered using the project's contingency funds.

However, it is now evident that the remaining contingency will be insufficient to complete the project. Therefore, the following resolution is recommended:

Resolution:

RESOLVED, that the Board of Education approves an increase of \$118,709 to the project contingency to account for costs that should have been included in the original budget approval.

J. Approval of Additional Early Childhood Special Education Professional Staff (**ROLL CALL VOTE**)

104

MEMO

DATE: JUNE 4, 2025
TO: BOARD OF EDUCATION
FROM: SUSAN REYNOLDS
RE: **APPROVAL OF ADDITIONAL EARLY CHILDHOOD SPECIAL
EDUCATION PROFESSIONAL STAFF**

To meet the needs of the ever changing landscape of early childhood special education needs, the Early Childhood department is requesting the following increase for the 2025-2026 school year:

- Occupational Therapist: 0.5 day
- Speech & Language Pathologist: 1 day
- Early Childhood Specialist

RESOLVED, that the Board of Education approves the increase of professional staff service for 2025-2026 school year as listed above.

K. Approval of Employment of New Staff (**VOICE VOTE**)

106

MEMO

DATE: JUNE 4, 2025
TO: BOARD OF EDUCATION
FROM: BRITANI OLDS, HUMAN RESOURCES ADMINISTRATOR
RE: APPROVAL OF EMPLOYMENT OF NEW STAFF

BACKGROUND

Following is a list of new staff, their position, salary and start date. Copies of resumes are attached.

<u>New Employee</u>	<u>Salary</u>	<u>Start Date</u>
**Chelsea Walker, HR Onboarding Assistant	\$24.00	6/2/2025
Natalie Helmuth, Speech & Lang. Pathologist	\$54,629.00	8/18/2025
Kristine Froberg, Diagnostic Teacher Consultant	\$76,346.00	8/18/2025
Amy Steinman, School Social Worker	\$74,447.00	8/18/2025
Lauren Dayton, School Social Worker	\$58,357.00	8/18/2025
William Bray, School Social Worker	\$57,641.00	8/18/2025
Sarah Young, Diagnostic Teacher Consultant	\$80,199.00	8/18/2025
Heather Federmeier, School Psychologist	\$57,641.00	8/18/2025
Madeline Mann, School Psychologist	\$80,045.00	8/18/2025
Lori Frisinger, ESL/Multilingual Teacher	\$49,121.00	8/18/2025

**Salary may be prorated based on start date*

***Paid on an hourly basis*

RECOMMENDATION

Resolved that the Board of Education approve the employment of the staff listed above.

MEMO

DATE: JUNE 4, 2025
TO: BOARD OF EDUCATION
FROM: BRITANI OLDS, ADMINISTRATOR FOR HUMAN RESOURCES
RE: **STAFF RETIREMENTS/RESIGNATIONS**

BACKGROUND

Following is a list of retirements and resignations. Copies of letters are attached.

<u>Name</u>	<u>Resignation/Retirement Date</u>
Diana Stump, VB Tech Culinary	Retirement - 6/30/2025
Kelly Hoffman, Speech & Lang. Pathologist	Retirement - 6/30/2025
April Perry, IT Support Specialist	Resignation - 6/27/2025
Brianna Surdell, ECSE Teacher	Resignation - 6/11/2025
Megan Weinberg, Occupational Therapist	Resignation - 6/10/2025
Callie Campbell, Regional Supervisor	Resignation - 6/30/2025
Samantha Gomez, ESL/Migrant Teacher	Resignation - 6/04/2025

RECOMMENDATION

Resolved that the Board of Education accept the resignations and retirements of the staff listed above.

Attachments

V. OTHER BUSINESS

A. Adjournment

1. Motion to Adjourn Meeting (**VOICE VOTE**)

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda."

It is the policy of the Van Buren Intermediate School District that no discriminatory practices based on race, color, religion, national origin, sex, age, height, weight, marital status, disability, genetic information or any other status covered by federal, state, or local law be allowed during any program, activity, service, or in employment. Inquiries regarding the non-discrimination policies should be directed to Barbara Matthews, Director of Finance & Operations or Dave Manson, Director of Special Education, 490 S. Paw Paw Street, Lawrence, MI 49064, 269-674-8091.