# Board of Education Workshop/Business Meeting

Tuesday, November 17, 2026 6:00 PM
D300 Central Office - Anne B Miller Boardroom, 2550 Harnish Drive, Algonquin, IL 60102

1. **Call to Order**

1.1. Roll Call

2. **Closed Session, 6:00pm**

2.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Litigation 2(c)(11); 3. Student disciplinary cases 2(c)(9); 4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired 2(c)(5); and 5. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8).

2.2. Motion to suspend closed session

3. **Reconvene in Open Session (no later than 6:30pm)**

3.1. Roll Call

4. **Pledge of Allegiance, Algonquin Lakes Elementary School**

5. **Approval of the Agenda**

6. **Recognition**

6.1. Staff Recognition - Years of Service Awards

6.2. Veterans Day

6.3. School Board Members Day

7. **Public Participation: Members of the public, especially residents of District 300, are welcome to contribute during public participation. To do so, you must sign up electronically via a computer located in the Central Office lobby between 6:00-6:30pm, or the start of the open meeting; be 18 years old or older or have a parent/legal guardian present with you, give your full name and respectfully state your comments, and you are not permitted to mention the names of specific staff members or students. The Board**

**will not respond in this forum but will thoughtfully consider your statements.**

8. **Board Announcements**

8.1. Good News

9. **Superintendent Report**

9.1. Academic Highlights

9.2. Tentative Levy

10. **Board Discussion**

10.1. Board Committee Reports

10.2. Board Discussion

10.2.1. IASB Board Resolutions

11. **Consent Items**

11.1. Approval of Board Meeting Minutes for October 27, 2026

11.2. Approval of Disposal Report

11.3. Approval of Bills Payable

11.4. Approval of Treasurer's Report

11.5. Approval of Donation Report

11.6. Approval of Human Resources Report

11.7. Approval of Freedom of Information Act Report

12. **Roll Call Action Items**

12.1. Approval of Copier Paper Bid (Extension)

12.2. Approval of Fire Panel Replacement Contract (HHS)

12.3. Approval of Evaporator Coil Replacement Contract (BTES)

12.4. Approval of Village of Algonquin Easement Agreement

12.5. Approval of Tentative Levy & Resolutions

12.6. Approval of Instructional Materials Purchase (Additional)

12.7. Approval of Professional Services Agreement

12.8. Approval of Board Policy Review and Revisions

12.9. Approval of Student Private Placement 26-27 (Renewal)

12.10. Employee Discipline Case #3

13. **Closed Session**

13.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Litigation 2(c)(11); 3. Student disciplinary cases 2(c)(9); 4. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired 2(c)(5); and 5. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8).

13.2. Motion to adjourn closed session and return to open session

14. **Reconvene in Open Session**

14.1. Roll Call

15. **Adjournment**

# Community Unit School District 300 Monthly
# Fixed Asset Disposals
# 11/01/2026

| Date Submitted | Location | Type | Manufacturer / Publisher | Model/Title | Serial # | Tag | Reason for Disposal | Method of Disposal | Funding Source |
|---|---|---|---|---|---|---|---|---|---|
| 10/6/2026 | JHS | Document Camera | AVer | Avervision U50 | 4.01022E+12 | T61021 | Broken | Tech Recycle | Local |
| 10/6/2026 | JHS | Document Camera | AVer | Avervision U50 | 4.01022E+12 | T54901 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3TZ3L2 | T166567 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3WTML0 | T166292 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3WG64M | T166262 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3WLJBA | T166163 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3WLFB6 | T166074 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3W5P8Y | T166528 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3WLD6Z | T165930 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3TXW51 | T166633 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3TTQ55 | T165463 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3WTQNK | T166091 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3WLQWF | T166043 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3WNVT4 | T165519 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3WQ4DA | T165929 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3WSGFS | T165895 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3WLNSY | T165803 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen1 | PF2ZSZNS | T115345 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen 2 | PF34VF70 | T115469 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L480 | N/A | T89683 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L480 | PF1NPPMV | T88964 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L480 | N/A | T88976 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L480 | PF1NPX3J | T89206 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen3 | PW05D63G | T169432 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen3 | N/A | T169297 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Dell | Inspiron P21G | C95CSS1 | T24294 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Chromebook | Asus | C202 | JCNXCX01N829526 | T83301 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Dock | Lenovo | 40AG | M5G01MFZ | N/A | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Phone | Mitel | 5212 | AVAFI7170 | N/A | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Phone | Mitel | 5212 | AVAFI9300 | N/A | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Phone | Mitel | 5212 | AVAFJ6163 | N/A | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Doc camera | Avermedia | CP130 | 67697 8030 | N/A | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Doc camera | Avermedia | CP130 | 56452 08040P | N/A | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1893 | GG7YD9JCJF8J | T89359 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Doc camera | Avermedia | U50 | 4.01022E+12 | T54927 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Doc camera | Avermedia | U50 | 4.01022E+12 | T54938 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Doc camera | Avermedia | U50 | 4.01022E+12 | T54865 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Doc camera | Avermedia | U50 | 4.01022E+12 | T54932 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | P53 | PF2BYC25 | T102275 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3W51LS | T166574 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Laptop | Lenovo | L14 Gen2 | PF3WQ4ET | T165891 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Projector | Dell | 1209S | 8ZHW0D1 | T017086 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Projector | Dell | 1209S | 40JW0D1 | T017090 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Docking station | Lenovo | 40AJ | M5H0P51Z | N/A | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Dell | 1708FPf | CN0PM3727287285U15LL | T008225 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Dell | 1708FPf | CN0PM3727287285S3C6S | T008653 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Dell | 1708FPf | CN0PM3727287285T4GLL | T008615 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Dell | 1908FPf | CN0G434H7161887HRDPDA00 | T26225 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Dell | 1708FPf | CN0PM3727287285T0WRL | T008655 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Dell | 1708FPf | CN0FP8167426185QDYUA | T26254 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Lenovo | 2448MB6 | V9NBMM3 | N/A | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Lenovo | 1S61A9MAR1US | V5NA0598 | T101135 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Viewsonic | VS17295 | VC4243521219 | T172891 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Dell | P1911t | N/A | T27584 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Dell | P1911b | N/A | N/A | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Dell | E2011HC | CN02H2VM641801AK10LS | T28158 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Dell | 2007WFPB | MX0HF7304663468L1GUL | T005853 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Dell | 1708FPF | CN0PM3727287285T0GWL | T008622 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Dell | P1911T | N/A | T27420 | Broken | Tech Recycle | Local |
| 10/22/2026 | HHS | Monitor | Acer | AL1716F | ETL510857881603DC9425D | T26409 | Broken | Tech Recycle | Local |

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|---|---|---|---|---|---|---|---|---|---|
| 10/22/2026 | HHS | iPad | Apple | A1395 | DN6GTNE2DFHW | T27365 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4L7UDJ8T | T24241 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4M8ZDJ8T | T24226 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4XAGDJ8T | T24233 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4L55DJ8T | T24245 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJKAD4DFHW | T24250 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJK798DFHW | T30031 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4P7HDJ8T | T24237 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4RSZDJ8T | T24236 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4XQEDJ8T | T24239 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ747PDJ8T | T24268 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJK1R7DFHW | T24246 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJK40RDFHW | T30030 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJKAC1DFHW | T24248 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4X25DJ8T | T24238 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4YN0DJ8T | T24234 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJK76LDFHW | T24249 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4M5EDJ8T | T24244 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4YS8DJ8T | T24235 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJK75VDFHW | T30029 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ491PDJ8T | T24227 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4L0MDJ8T | T24242 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJK2WRDFHW | T24251 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJK796DFHW | T24247 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4W3BDJ8T | T24231 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4T8FDJ8T | T24230 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4XBVDJ8T | T24243 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4SGMDJ8T | T24228 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4STTDJ8T | T24229 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4TQKDJ8T | T24232 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ73U9DJ8T | T24277 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ746XDJ8T | T24265 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ77BDDJ8T | T24280 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ77EWDJ8T | T24262 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ3SBDJ8T | T24260 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ795SDJ8T | T24264 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMPJJ4WCDJ8T | T24288 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ74JVDJ8T | T24259 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJKABMDFHW | T24252 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMQJ7T0XDJ8T | T24261 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ73ZFDJ8T | T24267 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ77AYDJ8T | T24276 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ77EYDJ8T | T24279 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ77Z2DJ8T | T24269 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ779GDJ8T | T24287 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ772PDJ8T | T24272 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ74E2DJ8T | T24263 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ78BHDJ8T | T24283 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ78AMDJ8T | T24281 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ74DZDJ8T | T24270 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ74A4DJ8T | T24271 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ77HKDJ8T | T24285 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ77ENDJ8T | T24278 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ770DDJ8T | T24275 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ73V9DJ8T | T24266 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ8AUDJ8T | T24282 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ73Y9DJ8T | T24274 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ77DNDJ8T | T24286 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DMRJ77ERDJ8T | T24284 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad Cart | Bretford | H3635LL | N/A | N/A | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad | Apple | A1395 | DYTJ4XMFDJ8T | T24240 | Obsolete | Tech Recycle | Local |
| 10/22/2026 | HHS | iPad Cart | Bretford | H3635LL | N/A | N/A | Obsolete | Tech Recycle | Local |
| 9/30/2026 | DCHS | Laptop | Lenovo | L490 | 1s20Q6S2NS00PF1TLP1S | T101464 | Broken | Tech Recycle | Local |
| 9/30/2026 | DCHS | Laptop | Lenovo | L14 Gen2 | PF3WVRRC | T166344 | Broken | Tech Recycle | Local |
| 9/30/2026 | DCHS | Laptop | Lenovo | L14 Gen2 | PF3W3EQW | T165643 | Broken | Tech Recycle | Local |
| 10/8/2026 | DCHS | Laptop | Lenovo | L14 Gen2 | PF3V4NWX | T165653 | Broken | Tech Recycle | Local |
| 10/8/2026 | DCHS | Laptop | Lenovo | L14 Gen2 | PF3WL3P1 | T165125 | Broken | Tech Recycle | Local |

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| 10/8/2026 | DCHS | Laptop | Lenovo | L14 Gen2 | PF3WSH0R | T165120 | Broken | Tech Recycle | Local |
| 10/8/2026 | DCHS | Laptop | Lenovo | L14 Gen2 | PF3W5QV0 | T165566 | Broken | Tech Recycle | Local |
| 10/8/2026 | DCHS | Dock | Lenovo | ThinkPad Ultra Docking Station | 1S40AJM5H0P3W8 | N/A | Broken | Tech Recycle | Local |
| 10/8/2026 | DCHS | Dock | Lenovo | ThinkPad Basic Docking Station | 1S40AGM5G002G1 | N/A | Broken | Tech Recycle | Local |
| 10/8/2026 | DCHS | Dock | Lenovo | ThinkPad Ultra Docking Station | 1S40AJM2H0HEW5 | N/A | Broken | Tech Recycle | Local |
| 10/8/2026 | DCHS | AC Adapter | Lenovo | ADL135NCC2A | 8SSA10E75849C2TJ17Z07HF | N/A | Broken | Tech Recycle | Local |
| 10/8/2026 | DCHS | AC Adapter | Lenovo | ADL135NDC2A | 11S45N0363Z1ZS9E6CY0G9 | N/A | Broken | Tech Recycle | Local |
| 10/8/2026 | DCHS | Monitor | Planar | PLL2410W | PL629LSD00684 | T54350 | Broken | Tech Recycle | Local |
| 10/8/2026 | DCHS | Monitor | ViewSonic | VA2431WM | RPX104620528 | N/A | Broken | Tech Recycle | Local |
| 10/9/2026 | DCHS | Dock | Lenovo | ThinkPad Universal Thunderbolt 4 Dock | ZDTL5ZDE | T172240 | Broken | Tech Recycle | Local |
| 10/9/2026 | DCHS | AC Adapter | Lenovo | ADL135NCC3A | 8SSA10E75848C2TJ3A605DH | N/A | Broken | Tech Recycle | Local |
| 10/9/2026 | DCHS | Monitor | Dell | P1911t | N/A | T24554 | Broken | Tech Recycle | Local |
| 10/9/2026 | DCHS | Monitor | Dell | 2209WAf | N/A | T006777 | Broken | Tech Recycle | Local |
| 10/15/2026 | DCHS | Translation Devices (x51) | Talk & Listen Kit | CSG-RM | N/A | N/A | Broken | Tech Recycle | Local |
| 10/22/2026 | DCHS | Laptop | Lenovo | L14 Gen2 | PF3WERWN | T165222 | Broken | Tech Recycle | Local |
| 10/22/2026 | DCHS | Laptop | Lenovo | L14 Gen2 | PF3WR6PT | T166414 | Broken | Tech Recycle | Local |
| 10/22/2026 | DCHS | Laptop | Lenovo | L14 Gen2 | 1s20X2S6BU00PF3WR6PT | T165804 | Broken | Tech Recycle | Local |
| 10/22/2026 | DCHS | Laptop | Lenovo | L14 Gen2 | PF3TX53F | T165533 | Broken | Tech Recycle | Local |
| 10/22/2026 | DCHS | Dock | Lenovo | ThinkPad Ultra Docking Station | 1S40AJM5H0MXW8 | N/A | Broken | Tech Recycle | Local |
| 10/22/2026 | DCHS | AC Adapter | Lenovo | ADL135NLC2A | 11S45N0367Z1ZSAX16T21Y | N/A | Broken | Tech Recycle | Local |
| 10/14/2026 | Central Office | Docking station | Lenovo | Thunderbold 3 dock 2nd Gen | ZJT0M2M5 | N/A | Broken | Tech Recycle | Local |
| 10/14//2026 | Central Office | Docking station | Lenovo | Thunderbold 3 dock 2nd Gen | ZJT0M2JL | N/A | Broken | Tech Recycle | Local |
| 10/21/2026 | DCHS | Power supply | Delta Electronics | EDPS-715AB | N/A | N/A | Broken | Tech Recycle | Local |
| 09/28/2026 | GDW | Headphones | Calafone | 3068 AV | N/A | T79896 | Broken | Repurposed | Local |
| 09/28/2026 | GDW | Headphones | Calafone | 3068 AV | N/A | T79971 | Broken | Repurposed | Local |
| 09/28/2026 | GDW | Headphones | Calafone | 3068 AV | N/A | T79918 | Broken | Repurposed | Local |
| 09/28/2026 | GDW | Headphones | Calafone | 3068 AV | N/A | T79940 | Broken | Repurposed | Local |
| 09/28/2026 | GDW | Headphones | Calafone | 3068 AV | N/A | T79919 | Broken | Repurposed | Local |
| 09/28/2026 | GDW | Headphones | Calafone | 3068 AV | N/A | T79840 | Broken | Repurposed | Local |
| 10/7/2026 | LWS | walkie talkies and chargers | Motorola | 319MKM015N6 | NNTN8355A | T018507 | Broken | Tech Recycle | Local |
| 10/8/2026 | Transportation | Welder | Lincoln | 200 | N/A | 2107 | Broken | Metal Recycle | Local |
| 10/8/2026 | HMS | buffer | windsor | L20T | 1.00291E+12 | 106020 | Broken | Metal Recycle | Local |
| 10/8/2026 | HMS | floor scrubber | windsor | iscrub24 1.006.109.0 | 1.00611E+13 | 104862 | Broken | Metal Recycle | Local |
| 10/8/2026 | HMS | floor scrubber | windsor | iscrub 1.006.109.0 | 1.00611E+13 | N/A | Broken | Metal Recycle | Local |
| 10/8/2026 | HMS | floor scrubber | windsor | iscrub24 1.006.109.0 | 1.00611E+13 | 10485 | Broken | Metal Recycle | Local |
| 10/16/2026 | JHS | Plastic seats 5 tier bleachers | N/A | N/A | N/A | N/A | Damaged | Refuse | Local |
| 10/16/2026 | MES | 269 MES Weeded Library Books | various | various | various | various | Obsolete | Recycle | Local |
| 10/16/2026 | CMS | 120 weeded novels due to water damage | various | various | various | various | Damaged | Refuse | Local |

*Supporting documentation available in the Purchasing Department.

Nicole Kennedy

Nicole Kennedy, Director of Purchasing

10/27/26

Date

**Community Unit School District 300**

A/P Board Bill Listing for November 17, 2026

For Invoices Processed from 10/15/26 through 11/04/26

| Fund | | Amount |
|---|---|---|
| Educational | $ | 10,185,543.73 |
| Health Insurance Fund | $ | - |
| Grant Fund | $ | 80,768.13 |
| Operations & Maintenance | $ | 1,035,686.08 |
| Debt Service | $ | 1,253.50 |
| Transportation | $ | 2,867,608.45 |
| Municipal Retirement Fund | | |
| Capital Projects | $ | 1,117,220.64 |
| Impact Fees | | |
| Tort Immunity Fund | | |
| Total All Funds | $ | 15,288,080.53 |

Approved at a meeting of the Board of Education, Community Unit School District No. 300

Date: _____

Signed: _____ _____

President Secretary

# AP Check Register

**AP Run: 20261117 AP — Post Date: 2026-11-17 — AP Run Type: R** **COMMUNITY UNIT SCHOOL DIST 300**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 11/17/2026 | 00945 | Wire Transfer | CSG FORTE PAYMENTS INC | 13,044.75 |
| 11/17/2026 | 00946 | Wire Transfer | NORTHERN KANE EDUCATIONAL CORP | 3,048,639.35 |
| 11/17/2026 | 00947 | Wire Transfer | SMITHEREEN COMPANY | 1,030.00 |
| 11/17/2026 | 00948 | Wire Transfer | T-MOBILE USA INC | 10,194.51 |
| 11/17/2026 | 13264 | Check | 1-800MD LLC | 920.00 |
| 11/17/2026 | 13265 | Check | ADAME, LISA | 100.05 |
| 11/17/2026 | 13266 | Check | ADESTA LLC | 1,438.26 |
| 11/17/2026 | 13267 | Check | ADVENTIST GLENOAKS HOSPITAL | 39,424.70 |
| 11/17/2026 | 13268 | Check | ADVOCATE SHERMAN HOSPITAL | 6,301.00 |
| 11/17/2026 | 13269 | Check | ALEXANDER LEIGH CTR FOR AUTISM | 73,960.44 |
| 11/17/2026 | 13270 | Check | ALGONQUIN/LITH CHAMBER OF COMM | 140.00 |
| 11/17/2026 | 13271 | Check | ALLENDALE ASSOCIATION | 15,330.00 |
| 11/17/2026 | 13272 | Check | ALVARADO, ALEX | 76.01 |
| 11/17/2026 | 13273 | Check | AMELIO, BRIDGET A | 116.37 |
| 11/17/2026 | 13274 | Check | AMERICAN UNITED LIFE | 12,300.00 |
| 11/17/2026 | 13275 | Check | AMS STORE AND SHRED LLC | 655.00 |
| 11/17/2026 | 13276 | Check | ANDERSON, JULIE M | 52.59 |
| 11/17/2026 | 13277 | Check | ANIXTER INC | 957.32 |
| 11/17/2026 | 13278 | Check | ARACHAS GROUP LLC | 7,000.00 |
| 11/17/2026 | 13279 | Check | BALCAZAR, KATHRYN A | 165.70 |
| 11/17/2026 | 13280 | Check | BARNES AND NOBLE BOOKSELLERS INC | 5,376.90 |
| 11/17/2026 | 13281 | Check | BATTERIES PLUS 1028 | 272.40 |
| 11/17/2026 | 13282 | Check | BLACKOUT EZ LLC | 341.97 |
| 11/17/2026 | 13283 | Check | BODDY, PAULETTE | 750.00 |
| 11/17/2026 | 13284 | Check | BOWS BY ALLY | 198.00 |
| 11/17/2026 | 13285 | Check | BRIDGES FOR LANGUAGE | 3,098.91 |
| 11/17/2026 | 13286 | Check | BRIGHTMONT ACADEMY | 10,239.60 |
| 11/17/2026 | 13287 | Check | BSN SPORTS LLC | 907.04 |
| 11/17/2026 | 13288 | Check | CANCIO, EUGENE G | 62.81 |
| 11/17/2026 | 13289 | Check | CANDOR HEALTH EDUCATION | 2,085.00 |
| 11/17/2026 | 13290 | Check | CAREERSAFE LLC | 630.00 |
| 11/17/2026 | 13291 | Check | CASSIDY TIRE | 2,337.60 |
| 11/17/2026 | 13292 | Check | CHICAGO TRIBUNE COMPANY LLC | 359.03 |

# AP Check Register

**AP Run: 20261117 AP — Post Date: 2026-11-17 — AP Run Type: R** **COMMUNITY UNIT SCHOOL DIST 300**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 11/17/2026 | 13293 | Check | CITICARE SERVICES LLC | 61,432.00 |
| 11/17/2026 | 13294 | Check | CLARE WOODS ACADEMY | 62,311.04 |
| 11/17/2026 | 13295 | Check | COLLEY ELEVATOR | 106,632.50 |
| 11/17/2026 | 13296 | Check | CONANT HIGH SCHOOL | 350.00 |
| 11/17/2026 | 13297 | Check | CONNECTION DAY SCHOOL | 44,444.40 |
| 11/17/2026 | 13298 | Check | CONSERV FS | 4,911.24 |
| 11/17/2026 | 13299 | Check | COOK, JULIE J | 102.10 |
| 11/17/2026 | 13300 | Check | CORE MECHANICAL INC | 68,482.64 |
| 11/17/2026 | 13301 | Check | CORWIN PRESS INC | 95.85 |
| 11/17/2026 | 13302 | Check | CRISIS PREVENTION INSTITUTE | 3,099.00 |
| 11/17/2026 | 13303 | Check | CROWLEY, SHONDA M | 117.50 |
| 11/17/2026 | 13304 | Check | CRYSTAL LAKE CENTRAL HIGH SCHO | 300.00 |
| 11/17/2026 | 13305 | Check | DANIELSKA, JULIA | 76.14 |
| 11/17/2026 | 13306 | Check | DATAMATION IMAGING SERVICES CO | 8,802.63 |
| 11/17/2026 | 13307 | Check | DEKALB HIGH SCHOOL | 450.00 |
| 11/17/2026 | 13308 | Check | DELTA DENTAL INSURANCE COMPANY | 5,199.85 |
| 11/17/2026 | 13309 | Check | DEMCO INC | 1,095.90 |
| 11/17/2026 | 13310 | Check | DEWBERRY ARCHITECTS INC | 29,070.28 |
| 11/17/2026 | 13311 | Check | DOTHAN SECURITY INC / dba DSI SECURITY SERVICES | 1,320.00 |
| 11/17/2026 | 13312 | Check | DURLAM, ZACHARY | 750.00 |
| 11/17/2026 | 13313 | Check | EASTER SEALS METROPOLITAN CHIC | 8,340.54 |
| 11/17/2026 | 13314 | Check | ECC BOOKSTORE | 13,052.91 |
| 11/17/2026 | 13315 | Check | EDGE SPORTS APPAREL | 3,818.50 |
| 11/17/2026 | 13316 | Check | EDS RENTAL AND SALES INC | 5,318.25 |
| 11/17/2026 | 13317 | Check | EDUCATIONAL PRODUCTS INC | 978.00 |
| 11/17/2026 | 13318 | Check | EJ2 LLC | 551.85 |
| 11/17/2026 | 13319 | Check | ELITE SPORTSWEAR LP | 399.80 |
| 11/17/2026 | 13320 | Check | ENABLING DEVICES | 591.90 |
| 11/17/2026 | 13321 | Check | EQUIPMENT DEPOT OF ILLINOIS | 2,180.99 |
| 11/17/2026 | 13322 | Check | ERIK SCHEELE | 300.00 |
| 11/17/2026 | 13323 | Check | FERGUSON ENTERPRISES LLC | 21,484.09 |
| 11/17/2026 | 13324 | Check | FITNESS CONNECTION COMPANY | 1,500.00 |
| 11/17/2026 | 13325 | Check | FLINN SCIENTIFIC INC | 388.62 |

# AP Check Register

**AP Run: 20261117 AP — Post Date: 2026-11-17 — AP Run Type: R** **COMMUNITY UNIT SCHOOL DIST 300**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 11/17/2026 | 13326 | Check | FOX VALLEY FIRE AND SAFETY CO | 3,131.00 |
| 11/17/2026 | 13327 | Check | FRANKLIN COVEY CO. | 945.00 |
| 11/17/2026 | 13328 | Check | GLENBROOK HIGH SCHOOL DISTRICT | 325.00 |
| 11/17/2026 | 13329 | Check | GOOBER PRINTS LLC | 1,573.00 |
| 11/17/2026 | 13330 | Check | GORDON FOOD SERVICE INC | 346.53 |
| 11/17/2026 | 13331 | Check | GRAND SLAM INDUSTRIES | 400.00 |
| 11/17/2026 | 13332 | Check | GRANDZIEL, VICTORIA L | 50.90 |
| 11/17/2026 | 13333 | Check | GREEN, MATTHEW B | 4.35 |
| 11/17/2026 | 13334 | Check | GROSS, RICHARD A | 144.07 |
| 11/17/2026 | 13335 | Check | GUSTAVE A LARSON COMPANY | 737.16 |
| 11/17/2026 | 13336 | Check | HAL LEONARD CO DBA SHEET MUSIC | 47.51 |
| 11/17/2026 | 13337 | Check | HAUSER, BRAYDON C | 71.12 |
| 11/17/2026 | 13338 | Check | HAWKINS, HEATHER M | 20.30 |
| 11/17/2026 | 13339 | Check | HEISE, BRITTANI A | 34.34 |
| 11/17/2026 | 13340 | Check | HERNANDEZ, ANGELA C | 133.40 |
| 11/17/2026 | 13341 | Check | HERNANDEZ, PHILIP J | 298.27 |
| 11/17/2026 | 13342 | Check | HERSEY HIGH SCHOOL | 400.00 |
| 11/17/2026 | 13343 | Check | HFO CHICAGO LLC | 6,611.60 |
| 11/17/2026 | 13344 | Check | HOWARD, JEANNE L | 35.32 |
| 11/17/2026 | 13345 | Check | ILLINOIS MUSIC EDUCATION ASSOC | 708.00 |
| 11/17/2026 | 13346 | Check | IMPACT APPLICATIONS INC | 840.00 |
| 11/17/2026 | 13347 | Check | INFINITY TRANSPORTATION MANAGEMENT LLC | 2,259.63 |
| 11/17/2026 | 13348 | Check | JAMF SOFTWARE LLC | 37.80 |
| 11/17/2026 | 13349 | Check | JC LICHT | 976.79 |
| 11/17/2026 | 13350 | Check | JIM COLEMAN LTD | 77.50 |
| 11/17/2026 | 13351 | Check | JOHNSON CONTROLS FIRE PROTECTION LP | 10,699.59 |
| 11/17/2026 | 13352 | Check | JUSTIN BASOVSKY | 126.00 |
| 11/17/2026 | 13353 | Check | JW PEPPER | 1,088.68 |
| 11/17/2026 | 13354 | Check | KANE COUNTY REGIONAL OFFICE ED | 1,570.00 |
| 11/17/2026 | 13355 | Check | KEM VENTURES INC DBA BIG GRIPS | 84.90 |
| 11/17/2026 | 13356 | Check | KLETT WORLD LANGUAGES INC | 893.43 |
| 11/17/2026 | 13357 | Check | KOLAKOWSKI, BARBARA M | 131.27 |
| 11/17/2026 | 13358 | Check | KOZIN, BRETT A | 35.96 |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 11/17/2026 | 13359 | Check | LAKES COMMUNITY HIGH SCHOOL | 400.00 |
| 11/17/2026 | 13360 | Check | LAKESHORE LEARNING MATERIALS | 2,572.04 |
| 11/17/2026 | 13361 | Check | LARSON, DESI L | 375.00 |
| 11/17/2026 | 13362 | Check | LAUX SPORTS LLC | 9,322.92 |
| 11/17/2026 | 13363 | Check | LAWLER, AMANDA J | 34.28 |
| 11/17/2026 | 13364 | Check | LEANDER PORTOKALIS | 212.70 |
| 11/17/2026 | 13365 | Check | LEARNING WITHOUT TEARS | 36.45 |
| 11/17/2026 | 13366 | Check | LEARNWELL | 2,862.11 |
| 11/17/2026 | 13367 | Check | LED RITE LLC | 2,155.50 |
| 11/17/2026 | 13368 | Check | LERETTE-KAUFFMAN, HEIDI | 122.55 |
| 11/17/2026 | 13369 | Check | LIA JR, RALPH | 267.53 |
| 11/17/2026 | 13370 | Check | LIPPERER, JESSICA L | 152.95 |
| 11/17/2026 | 13371 | Check | LOUIS, SHARON | 20.30 |
| 11/17/2026 | 13372 | Check | MADISON, KELLY B | 159.98 |
| 11/17/2026 | 13373 | Check | MERTES CONTRACTING COROPRATION DBA ACCU -PAVING CORPORATION | 40,126.09 |
| 11/17/2026 | 13374 | Check | MEYER SIGNS INC | 640.00 |
| 11/17/2026 | 13375 | Check | MID VALLEY GLASS AND SERVICE | 652.00 |
| 11/17/2026 | 13376 | Check | MIDWEST AIR FILTER | 1,543.79 |
| 11/17/2026 | 13377 | Check | MODULARHOSE.COM | 144.38 |
| 11/17/2026 | 13378 | Check | MORA, EBERTO | 799.47 |
| 11/17/2026 | 13379 | Check | MORRISSEY DOHERTY, MARY LYNN | 600.00 |
| 11/17/2026 | 13380 | Check | MUCHA, MELISSA L | 84.00 |
| 11/17/2026 | 13381 | Check | MUSCO CORPORATION | 2,000.00 |
| 11/17/2026 | 13382 | Check | MUSIC THEATRE INTERNATIONAL | 905.00 |
| 11/17/2026 | 13383 | Check | NATIONAL COUNCIL OF TEACHERS OF MATHEMATICS | 480.83 |
| 11/17/2026 | 13384 | Check | NATIONAL STEM HONOR SOCIETY | 395.00 |
| 11/17/2026 | 13385 | Check | NAVARRO, MARIA S | 238.80 |
| 11/17/2026 | 13386 | Check | NEUCO INC | 3,221.60 |
| 11/17/2026 | 13387 | Check | NEW LEADER ACADEMY | 9,201.99 |
| 11/17/2026 | 13388 | Check | NINGENIUS STUDIOS LLC | 239.98 |
| 11/17/2026 | 13389 | Check | NOBLE, NADIA R | 375.00 |
| 11/17/2026 | 13390 | Check | NORTH AMERICAN CORPORATION | 5,922.92 |
| 11/17/2026 | 13391 | Check | OLVERA, MANDY M | 43.50 |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 11/17/2026 | 13392 | Check | ORIENTAL TRADING CO. | 133.28 |
| 11/17/2026 | 13393 | Check | OVR PERFORMANCE LLC | 758.09 |
| 11/17/2026 | 13394 | Check | PALATINE HIGH SCHOOL | 325.00 |
| 11/17/2026 | 13395 | Check | PALATINE HIGH SCHOOL | 300.00 |
| 11/17/2026 | 13396 | Check | PALELLA, SEAN R | 249.09 |
| 11/17/2026 | 13397 | Check | PEARSON ASSESSMENTS | 3,310.00 |
| 11/17/2026 | 13398 | Check | PERSPECTIVES LTD | 18,993.09 |
| 11/17/2026 | 13399 | Check | PETERSEN FUELS INC. | 796.71 |
| 11/17/2026 | 13400 | Check | PIONEER RANDUSTRIAL | 8,552.50 |
| 11/17/2026 | 13401 | Check | PLAYAWAY PRODUCTS LLC | 584.11 |
| 11/17/2026 | 13402 | Check | PROCOM ENTERPRISES LTD | 6,595.78 |
| 11/17/2026 | 13403 | Check | PROTOLIGHT LINC | 2,100.00 |
| 11/17/2026 | 13404 | Check | QUINLAN AND FABISH MUSIC CO | 19,553.96 |
| 11/17/2026 | 13405 | Check | RALPHS LAWN AND POWER LLC | 1,735.20 |
| 11/17/2026 | 13406 | Check | REALITYWORKS | 3,252.68 |
| 11/17/2026 | 13407 | Check | RENZI & ASSOCIATES | 6,500.00 |
| 11/17/2026 | 13408 | Check | REPROGRAPHICS | 1,076.50 |
| 11/17/2026 | 13409 | Check | RESPONSIVE MAILROOM INC | 105.52 |
| 11/17/2026 | 13410 | Check | RICOH USA INC | 11,543.84 |
| 11/17/2026 | 13411 | Check | RILCO INC | 867.00 |
| 11/17/2026 | 13412 | Check | RIVERA, LUIS R | 113.82 |
| 11/17/2026 | 13413 | Check | ROLLING MEADOWS HIGH SCHOOL | 650.00 |
| 11/17/2026 | 13414 | Check | RUDIS ATHLETIC APPAREL | 1,565.00 |
| 11/17/2026 | 13415 | Check | RYAN PALMER | 400.00 |
| 11/17/2026 | 13416 | Check | SARGENTS EQUIPMENT & REPAIR SERVICES INC | 1,513.00 |
| 11/17/2026 | 13417 | Check | SCHNEIDER ELECTRIC BUILDINGS | 2,840.00 |
| 11/17/2026 | 13418 | Check | SCHOLASTIC INC | 1,980.42 |
| 11/17/2026 | 13419 | Check | SCHOLASTIC INC | 73,573.50 |
| 11/17/2026 | 13420 | Check | SCHOOL HEALTH CORPORATION | 1,437.98 |
| 11/17/2026 | 13421 | Check | SCHOOL OF EXPRESSIVE ARTS AND LEARNING INC | 251,052.53 |
| 11/17/2026 | 13422 | Check | SERVICEWEAR APPAREL INC | 13,578.62 |
| 11/17/2026 | 13423 | Check | SHAR PRODUCTS COMPANY | 125.09 |
| 11/17/2026 | 13424 | Check | SHAW SUBURBAN MEDIA GROUP INC dba NORTHWEST HERALD | 624.00 |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 11/17/2026 | 13425 | Check | SOCIAL THINKING/SOCIAL THINKIN | 111.53 |
| 11/17/2026 | 13426 | Check | SPECIAL EDUCATION SERVICES | 41,766.44 |
| 11/17/2026 | 13427 | Check | SPECIAL EDUCATION SERVICES | 9,384.90 |
| 11/17/2026 | 13428 | Check | SPECIAL EDUCATION SERVICES | 138,588.50 |
| 11/17/2026 | 13429 | Check | SPECIALIZED EDUCATION OF ILLINOIS INC | 21,486.72 |
| 11/17/2026 | 13430 | Check | SQUEEGEE BROS INC | 601.20 |
| 11/17/2026 | 13431 | Check | STAPLES | 301.18 |
| 11/17/2026 | 13432 | Check | STAR AUTISM HOLDINGS LLC | 6,100.00 |
| 11/17/2026 | 13433 | Check | STATE INDUSTRIAL PRODUCTS | 1,430.88 |
| 11/17/2026 | 13434 | Check | STEGGE, KIMBERLY D | 111.29 |
| 11/17/2026 | 13435 | Check | STENSTROM PETROLEUM SERVICES GROUP | 601.50 |
| 11/17/2026 | 13436 | Check | STILLMAN VALLEY HIGH SCHOOL | 200.00 |
| 11/17/2026 | 13437 | Check | STRATTON, DIANE M | 10.19 |
| 11/17/2026 | 13438 | Check | SUMMIT SCHOOL INC | 50,128.47 |
| 11/17/2026 | 13439 | Check | SUPER DUPER PUBLICATIONS | 53.96 |
| 11/17/2026 | 13440 | Check | SYCAMORE CUSD #427, DEKALB AND KANE COUNTIES, ILLINOIS | 257.30 |
| 11/17/2026 | 13441 | Check | SYCAMORE HIGH SCHOOL | 850.00 |
| 11/17/2026 | 13442 | Check | SYSCO FOOD SERVICE OF CHICAGO | 1,166.53 |
| 11/17/2026 | 13443 | Check | TEACHERS RETIREMENT SYSTEM | 639.79 |
| 11/17/2026 | 13444 | Check | THE ILLINOIS TOLLWAY | 309.40 |
| 11/17/2026 | 13445 | Check | THOMPSON ELEVATOR INSPECTION | 200.00 |
| 11/17/2026 | 13446 | Check | TOMS PRODUCTIONS LLC | 988.00 |
| 11/17/2026 | 13447 | Check | TOWNSHIP HIGH SCHOOL DIST 214 | 1,838.00 |
| 11/17/2026 | 13448 | Check | TRANE COMPANY | 40,901.59 |
| 11/17/2026 | 13449 | Check | TRANSAMERICA CORPORATION | 32.67 |
| 11/17/2026 | 13450 | Check | TRUSCORE | 294.53 |
| 11/17/2026 | 13451 | Check | UNITED STATES POSTAL SERVICE | 14,250.00 |
| 11/17/2026 | 13452 | Check | VANPUYENBROECK, EMILY S | 24.40 |
| 11/17/2026 | 13453 | Check | VARSITY SPIRIT FASHIONS | 1,610.85 |
| 11/17/2026 | 13454 | Check | VENTRIS LEARNING LLC | 230.00 |
| 11/17/2026 | 13455 | Check | VILLAGE OF CARPENTERSVILLE | 9,353.18 |
| 11/17/2026 | 13456 | Check | VILLAGE OF LAKE IN THE HILLS | 399.50 |
| 11/17/2026 | 13457 | Check | VISION SERVICE PLAN | 18,497.77 |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 11/17/2026 | 13458 | Check | VT SERVICES INC | 275.00 |
| 11/17/2026 | 13459 | Check | WAREHOUSE DIRECT INC | 11,139.73 |
| 11/17/2026 | 13460 | Check | WASHINGTON, RACQUEL W | 230.55 |
| 11/17/2026 | 13461 | Check | WAUCONDA SCHOOL DISTRICT 118 | 325.00 |
| 11/17/2026 | 13462 | Check | WEGER, JONATHAN P | 223.30 |
| 11/17/2026 | 13463 | Check | WEIBLER, JUSTINE M | 86.34 |
| 11/17/2026 | 13464 | Check | WENGER CORP | 5,659.41 |
| 11/17/2026 | 13465 | Check | WEST SIDE ELECTRIC SUPPLY INC. | 144.00 |
| 11/17/2026 | 13466 | Check | WESTERN PSYCHOLOGICAL SERVICES | 754.60 |
| 11/17/2026 | 13467 | Check | WEX HEALTH INC | 844.62 |
| 11/17/2026 | 13468 | Check | WHEELING HIGH SCHOOL | 149.00 |
| 11/17/2026 | 13469 | Check | WIDA CONSORTIUM | 660.00 |
| 11/17/2026 | 13470 | Check | WILLIAMS SCOTSMAN INC | 512.56 |
| 11/17/2026 | 13471 | Check | WOOD, KATHRYN L | 111.90 |
| 11/17/2026 | 13472 | Check | WOODSTOCK CUSD 200 | 4,170.12 |
| 11/17/2026 | 13473 | Check | WOODSTOCK HIGH SCHOOL | 300.00 |
| 11/17/2026 | 13474 | Check | ZENGERS INC | 2,490.49 |
| 11/17/2026 | 13475 | Check | ZYER, JILL E | 250.35 |
| 11/17/2026 | 9000002122 | ACH | AIRGAS USA, LLC | 567.80 |
| 11/17/2026 | 9000002123 | ACH | AL WARREN OIL COMPANY INC | 202,236.04 |
| 11/17/2026 | 9000002124 | ACH | ALARM DETECTION SYSTEMS INC | 380.00 |
| 11/17/2026 | 9000002125 | ACH | AMAZON CAPITAL SERVICES INC | 21,666.83 |
| 11/17/2026 | 9000002126 | ACH | ANDERSON LOCK COMPANY LTD | 20,282.93 |
| 11/17/2026 | 9000002127 | ACH | AUTOMATIC FIRE SYSTEMS INC | 850.00 |
| 11/17/2026 | 9000002128 | ACH | B&B NETWORKS INC | 25,540.21 |
| 11/17/2026 | 9000002129 | ACH | BADGER SPORTING GOODS CO., INC | 3,834.00 |
| 11/17/2026 | 9000002130 | ACH | BLUE CROSS | 4,309,064.04 |
| 11/17/2026 | 9000002131 | ACH | BRIGHTLY SOFTWARE INC | 13,231.72 |
| 11/17/2026 | 9000002132 | ACH | BRODERICK, SANDRA L | 103.56 |
| 11/17/2026 | 9000002133 | ACH | CASSANDRA STRINGS | 1,658.86 |
| 11/17/2026 | 9000002134 | ACH | CDW-G | 436,879.59 |
| 11/17/2026 | 9000002135 | ACH | CONSTELLATION NEW ENERGY | 102,740.19 |
| 11/17/2026 | 9000002136 | ACH | COVE SCHOOL | 15,141.00 |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 11/17/2026 | 9000002137 | ACH | CREATIVE PROMOTIONAL APPAREL | 2,497.00 |
| 11/17/2026 | 9000002138 | ACH | DELUXE PRINT AND PROMO BUSINESS SYSTEMS INC | 150.00 |
| 11/17/2026 | 9000002139 | ACH | DONS WORLD OF SPORTS | 10,868.35 |
| 11/17/2026 | 9000002140 | ACH | DURHAM SCHOOL SERVICES | 2,554,664.57 |
| 11/17/2026 | 9000002141 | ACH | EDUSTAFF LLC | 261,853.97 |
| 11/17/2026 | 9000002142 | ACH | EXELON CORPORATION | 50,657.24 |
| 11/17/2026 | 9000002143 | ACH | FASTSIGNS OF CARPENTERSVILLE | 145.16 |
| 11/17/2026 | 9000002144 | ACH | FELICITY SCHOOLS | 8,951.10 |
| 11/17/2026 | 9000002145 | ACH | FERGUSON ENTERPRISES INC | 4,153.32 |
| 11/17/2026 | 9000002146 | ACH | FLOLO CORPORATION | 1,810.69 |
| 11/17/2026 | 9000002147 | ACH | FOLLETT CONTENT SOLUTIONS LLC | 4,790.75 |
| 11/17/2026 | 9000002148 | ACH | FREEMAN, PATRICIA L | 114.57 |
| 11/17/2026 | 9000002149 | ACH | GECAN, MATTHEW ALEXANDER | 107.70 |
| 11/17/2026 | 9000002150 | ACH | GRAINGER | 2,911.84 |
| 11/17/2026 | 9000002151 | ACH | GROOT INC | 24,465.35 |
| 11/17/2026 | 9000002152 | ACH | HERITAGE CRYSTAL CLEAN LLC | 64.00 |
| 11/17/2026 | 9000002153 | ACH | JDK SERVICES | 68,985.00 |
| 11/17/2026 | 9000002154 | ACH | KIMLEY-HORN AND ASSOCIATES INC | 5,000.00 |
| 11/17/2026 | 9000002155 | ACH | KLEIN THORPE & JENKINS LTD | 4,368.00 |
| 11/17/2026 | 9000002156 | ACH | LAMP INC | 899,960.00 |
| 11/17/2026 | 9000002157 | ACH | LEGAT ARCHITECTS INC | 8,934.83 |
| 11/17/2026 | 9000002158 | ACH | LINDE GAS & EQUIPMENT INC | 152.71 |
| 11/17/2026 | 9000002159 | ACH | LUMEN ACADEMY | 37,944.90 |
| 11/17/2026 | 9000002160 | ACH | MANPOWER | 5,104.44 |
| 11/17/2026 | 9000002161 | ACH | MARKLUND | 24,445.08 |
| 11/17/2026 | 9000002162 | ACH | MULTI SERVICE TECHNOLOGY SOLUTIONS INC | 447.72 |
| 11/17/2026 | 9000002163 | ACH | MURNANE PAPER COMPANY | 25,789.60 |
| 11/17/2026 | 9000002164 | ACH | NETWORK CRAZE TECHNOLOGIES INC | 8,400.00 |
| 11/17/2026 | 9000002165 | ACH | NIEVES, MARIA L | 108.80 |
| 11/17/2026 | 9000002166 | ACH | ORGANIC LIFE LLC | 1,001,627.69 |
| 11/17/2026 | 9000002167 | ACH | PARKLAND PREPARATORY ACADEMY | 68,655.60 |
| 11/17/2026 | 9000002168 | ACH | PARKLAND PREPARATORY ACADEMY SOUTH INC | 4,912.60 |
| 11/17/2026 | 9000002169 | ACH | ROBERTS JR., KEVIN A | 115.63 |

# AP Check Register



| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 11/17/2026 | 9000002170 | ACH | SARNI, JILL M | 22.04 |
| 11/17/2026 | 9000002171 | ACH | SCHOOL SPECIALTY, LLC | 107,336.53 |
| 11/17/2026 | 9000002172 | ACH | SPEECH KIDZ LLC | 25,942.50 |
| 11/17/2026 | 9000002173 | ACH | STEPPING STONES GROUP LLC | 27,350.13 |
| 11/17/2026 | 9000002174 | ACH | TEM ENVIRONMENTAL INC | 12,265.00 |
| 11/17/2026 | 9000002175 | ACH | TREVILLION, MICHAEL W | 503.88 |
| 11/17/2026 | 9000002176 | ACH | TROPHIES BY GEORGE | 1,678.50 |
| 11/17/2026 | 9000002177 | ACH | VWR FUNDING INC | 68.62 |
| 11/17/2026 | 9000002178 | ACH | WELDERS SUPPLY COMPANY | 425.30 |
| 11/17/2026 | 9000002179 | ACH | WEST MUSIC COMPANY | 140.09 |
| | | | **Total:** | **15,088,502.03** |

**20261117 AP Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 212 | 1,592,525.85 |
| ACH Checks: | 58 | 10,423,067.57 |
| Wire Transfers: | 4 | 3,072,908.61 |
| Epayables: | 0 | 0.00 |
| **Total:** | **274** | **15,088,502.03** |

| Fund | Total |
|---|---|
| 10 - EDUCATION FUND | 10,097,294.13 |
| 14 - GRANT FUND | 68,504.39 |
| 20 - OPERATIONS & MAINTENANCE FUND | 937,955.77 |
| 40 - TRANSPORTATION FUND | 2,867,527.10 |
| 60 - SITE & CONSTRUCTION FUND | 1,117,220.64 |
| | **15,088,502.03** |

# AP Check Register

**AP Run: 20261111 AP OFFCYCLE — Post Date: 2026-11-11 — AP Run Type: R** **COMMUNITY UNIT SCHOOL DIST 300**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 11/11/2026 | 00949 | Wire Transfer | NICOR GAS | 2,155.68 |
| 11/11/2026 | 13476 | Check | TRANE COMPANY | 844.78 |
| 11/11/2026 | 9000002181 | ACH | TREVILLION, MICHAEL W | 99.54 |
| | | | **Total:** | **3,100.00** |

**20261111 AP OFFCYCLE Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 1 | 844.78 |
| ACH Checks: | 1 | 99.54 |
| Wire Transfers: | 1 | 2,155.68 |
| Epayables: | 0 | 0.00 |
| **Total:** | **3** | **3,100.00** |

| Fund | Total |
|---|---|
| 14 - GRANT FUND | 99.54 |
| 20 - OPERATIONS & MAINTENANCE FUND | 3,000.46 |
| | **3,100.00** |

# AP Check Register

**AP Run: 20261105 AP OFFCYCLE — Post Date: 2026-11-05 — AP Run Type: R** **COMMUNITY UNIT SCHOOL DIST 300**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 11/05/2026 | 13261 | Check | IMAGINE NATION LLC | 45,022.24 |
| 11/05/2026 | 13262 | Check | VILLAGE OF ALGONQUIN | 14,068.02 |
| 11/05/2026 | 13263 | Check | WEST SIDE ELECTRIC SUPPLY INC. | 4,576.27 |
| | | | **Total:** | **63,666.53** |

**20261105 AP OFFCYCLE Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 3 | 63,666.53 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **3** | **63,666.53** |

| Fund | Total |
|---|---|
| 14 - GRANT FUND | 4,576.27 |
| 20 - OPERATIONS & MAINTENANCE FUND | 59,090.26 |
| | **63,666.53** |

# AP Check Register

**AP Run: 20261031 PCARD — Post Date: 2026-10-31 — AP Run Type: R** **COMMUNITY UNIT SCHOOL DIST 300**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 10/31/2026 | 00944 | Wire Transfer | BMO HARRIS BANK | 124,552.32 |
| | | | **Total:** | **124,552.32** |

**20261031 PCARD Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 0 | 0.00 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 1 | 124,552.32 |
| Epayables: | 0 | 0.00 |
| **Total:** | **1** | **124,552.32** |

# AP Check Register



| Fund | Total |
|---|---|
| 10 - EDUCATION FUND | 86,374.60 |
| 14 - GRANT FUND | 7,587.93 |
| 20 - OPERATIONS & MAINTENANCE FUND | 30,517.44 |
| 40 - TRANSPORTATION FUND | 72.35 |
| | **124,552.32** |

# AP Check Register

**AP Run: 20261029 AP OFFCYCLE — Post Date: 2026-10-29 — AP Run Type: R** **COMMUNITY UNIT SCHOOL DIST 300**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 10/29/2026 | 13259 | Check | SECRETARY OF STATE | 9.00 |
| 10/29/2026 | 13260 | Check | VILLAGE OF SLEEPY HOLLOW | 611.00 |
| | | | **Total:** | **620.00** |

**20261029 AP OFFCYCLE Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 2 | 620.00 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 0 | 0.00 |
| Epayables: | 0 | 0.00 |
| **Total:** | **2** | **620.00** |

| Fund | Total |
|---|---|
| 20 - OPERATIONS & MAINTENANCE FUND | 611.00 |
| 40 - TRANSPORTATION FUND | 9.00 |
| | **620.00** |

# AP Check Register

**AP Run: 20261023 AP OFFCYCLE — Post Date: 2026-10-23 — AP Run Type: R** **COMMUNITY UNIT SCHOOL DIST 300**

| Check Date | Check Number | Payment Type | Name | Check Amount |
|---|---|---|---|---|
| 10/23/2026 | 00929 | Wire Transfer | AMALGAMATED BANK OF CHICAGO | 1,253.50 |
| 10/23/2026 | 00930 | Wire Transfer | WILLIAMS SCOTSMAN INC | 3,857.75 |
| 10/23/2026 | 13246 | Check | LITH SANITARY DISTRICT | 653.40 |
| 10/23/2026 | 13247 | Check | NATIONAL STUDENT CLEARINGHOUSE | 1,875.00 |
| | | | **Total:** | **7,639.65** |

**20261023 AP OFFCYCLE Summary**

| Type | Count | Amount |
|---|---|---|
| Regular Checks: | 2 | 2,528.40 |
| ACH Checks: | 0 | 0.00 |
| Wire Transfers: | 2 | 5,111.25 |
| Epayables: | 0 | 0.00 |
| **Total:** | **4** | **7,639.65** |

| Fund | Total |
|---|---|
| 10 - EDUCATION FUND | 1,875.00 |
| 20 - OPERATIONS & MAINTENANCE FUND | 4,511.15 |
| 30 - BOND & INTEREST FUND | 1,253.50 |
| | **7,639.65** |

Your board package includes the September 2026 Treasurer and Financial Report. Report highlights are as follows:

**Treasurer Report**
As of September 30, 2026, the District had $271,874,639.69 of cash on hand. The Fund Balance by fund was:

| | |
|---|---|
| Operating Funds* | $ 218,939,213.53 |
| Debt Service Fund | $ 23,722,075.32 |
| Capital Projects Fund | $ 23,378,689.30 |
| **Fund Balance** | **$ 266,039,978.15** |
| **Total Cash Balance** | **$ 271,874,639.69** |

**Financial Report Analysis-All Funds**
*Expenditures*- If the District were to spend their dollars evenly each month, costs through September should be 25% of total spending. Listed below is a summary of cash expenditures as a percentage of total spending by fund.

| Fund | % of Tentative Budget | Comment |
|---|---|---|
| Education | 18.10% | This fund is on trend. |
| Operations & Maintenance | 25.89% | This fund is on trend. |
| Debt Service | 0.00% | The bond & interest fund is used to pay our debt payments made in December and June. |
| Transportation | 10.37% | This fund is on trend. |
| IMRF/Social Security | 15.82% | This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2026. |
| Capital Projects | 72.47% | This fund is used to pay for our capital projects which generally occur during the summer. |
| Tort | 99.98% | The tort fund is used to pay our insurance premiums. These premiums are paid in July. |

*Revenues*- The district has received 38.85% of its budgeted revenue compared to 35.29% prior YTD.

**Financial Reporting Analysis- Operating Funds**
*Operating Fund Revenue Summary by Source*- 38.40% compared to 34.86% prior YTD.
- Local Revenues are on-trend at 47.17%;
- State Revenues are on-trend at 19.37%;
- Federal Revenues are on-trend at 21.97% and are in line with federal grant expenditures.

*Operating Fund Expenditure Summary by Object*- 18.58% compared to 17.36% prior YTD.
- Salaries are at 14.21%;
- Benefits are at 13.41%;
- Purchase Services are at 24.70%;
- Supplies/Materials are at 29.92%;
- Capital Outlay is at 42.90%;
- Other/Tuition are at 18.12%;
- Non-capitalized equipment is at 103.41%.

**Monthly Notes**:
- Short-term interest rates have increased slightly from 3.586% in August to 3.665% in September. Total interest for the year is $1,477,599.68 or 20.8% of the budget.
- Non-capitalized equipment is over budget due to the late delivery of staff laptops. Two-thirds of the laptop expense, or $3 million was originally planned with a June 2026 delivery. Actual expense for June 2026 was $.5 million. The remaining $2.5 million was expensed in September 2026.
- All budget numbers now reflect the adopted budget from September 22, 2026.
- Financials are presented on an unaudited cash basis and do not represent the District's final financial statements.

*Operating Funds consist of the Education, Operations & Maintenance, Transportation, IMRF/Social Security, Working Cash, and Tort Funds.

COMMUNITY UNIT SCHOOL DISTRICT NO 300
FINANCIAL REPORT NO. 3
September 30, 2026
November 9, 2026

| | ED FUND | O&M FUND | DEBT SVC FUND | TRANS FUND | IMRF FUND | CAPITAL PROJ FUND | WORKING CASH FUND | TORT FUND | TOTAL |
|---|---|---|---|---|---|---|---|---|---|
| **FUND BALANCE August 31, 2026** | $ 58,507,109 | $ 10,942,103 | $ 12,731,028 | $ 10,100,977 | $ 4,882,397 | $ 35,736,513 | $ 47,626,679 | $ (176,618) | $ 180,350,188 |
| **RECEIPTS** | $ 85,822,921 | $ 18,775,639 | $ 10,991,047 | $ 9,107,181 | $ 3,018,625 | $ 375,799 | $ 370,105 | $ 1,344,997 | $ 129,806,315 |
| **DISBURSEMENTS** | $ (27,439,948) | $ (1,768,353) | $ - | $ (1,511,735) | $ (662,866) | $ (12,733,623) | $ - | $ - | $ (44,116,524) |
| **FUND BALANCE September 30, 2026** | $ 116,890,083 | $ 27,949,389 | $ 23,722,075 | $ 17,696,422 | $ 7,238,156 | $ 23,378,689 | $ 47,996,784 | $ 1,168,379 | $ 266,039,978 * |
| **CASH BALANCE September 30, 2026** | | | | | | | | | $ 271,874,639.69 |
| **INVESTMENT INCOME YEAR TO DATE** | $ 601,746 | $ 225,399 | $ 115,037 | $ 80,977 | $ 37,866 | $ 117,590 | $ 298,984 | $ - | $ 1,477,599.68 |

***The Fund Balance is lower than the Cash Balance due to uncashed/outstanding checks and obligations**

## TREASURER'S REPORT FOR THE MONTH OF September 2026

| | | |
|---|---|---|
| **INVESTMENTS AT COST:** | | $271,874,639.69 |
| (See attached schedule for investment detail) | | |
| **MONTHLY PAYROLL:** | | |
| Educational Fund | $ 14,269,585.80 | |
| O&M Fund | $ 375,426.50 | |
| Transportation Fund | $ 72,999.96 | $ 14,718,012.26 |
| **PAYROLL RELATED EXPENDITURES:** | | |
| *(Not reflected in A/P Bill Listing)* | | |
| Educational and Transportation Funds; | | |
| Teachers, Retirement System | $ 1,357,475.14 | |
| Total Teachers, Retirement System | | $ 1,357,475.14 |
| Illinois Municipal Retirement Fund | | |
| IMRF | $ 242,420.07 | |
| FICA | $ 207,726.15 | |
| Medicare | $ 212,719.34 | |
| Total IMRF/FICA/Medicare Fund | | $ 662,865.56 |
| **Total Payroll and Related Expenditures** | | $ 16,738,352.96 |

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 3
September 30, 2026
By Fund, By Object

| **All Funds** | FY27 Budget | FY27 Sept Actual | FY27 YTD Actual | % of FY27 YTD Budget |
|---|---|---|---|---|
| Local | 292,583,842 | 117,305,832 | 137,277,056 | 46.92% |
| State | 103,287,071 | 12,068,407 | 20,009,083 | 19.37% |
| Federal | 20,736,237 | 432,075 | 4,556,340 | 21.97% |
| Other Source | - | - | - | |
| Total Revenues | 416,607,150 | 129,806,315 | 161,842,479 | 38.85% |
| | | | | |
| Salaries | 196,433,321 | 14,718,012 | 27,912,784 | 14.21% |
| Benefits | 66,562,515 | 5,546,161 | 8,924,522 | 13.41% |
| Purchased Services | 81,663,933 | 4,342,139 | 20,164,925 | 24.69% |
| Supplies/Materials | 15,347,571 | 1,625,596 | 4,592,156 | 29.92% |
| Capital Outlay | 30,084,945 | 12,441,535 | 21,070,926 | 70.04% |
| Other | 41,045,220 | 948,336 | 2,336,670 | 5.69% |
| Non-Capitalized Equipment | 5,977,345 | 4,121,167 | 6,181,224 | 103.41% |
| Total Expenditures | 437,114,850 | 43,742,946 | 91,183,208 | 20.86% |
| Revenues Over Disbursements | (20,507,700) | 86,063,368 | 70,659,271 | |
| Other Financing Sources/Uses | (2,457,990) | - | - | |
| Fund Balance Transfer | 2,457,990 | - | - | |
| Net Change to Fund Balance | (20,507,700) | | | |

| **Operating Funds** | FY27 Budget | FY27 Sept Actual | FY27 YTD Actual | % of FY27 YTD Budget |
|---|---|---|---|---|
| Local | 263,158,492 | 105,938,986 | 124,130,025 | 47.17% |
| State | 103,287,071 | 12,068,407 | 20,009,083 | 19.37% |
| Federal | 20,736,237 | 432,075 | 4,556,340 | 21.97% |
| Other Sources | - | - | - | |
| Total Revenues | 387,181,800 | 118,439,468 | 148,695,448 | 38.40% |
| | | | | |
| Salaries | 196,433,321 | 14,718,012 | 27,912,784 | 14.21% |
| Benefits | 66,562,515 | 5,546,161 | 8,924,522 | 13.41% |
| Purchased Services | 81,643,933 | 4,340,599 | 20,163,385 | 24.70% |
| Supplies/Materials | 15,347,571 | 1,625,596 | 4,592,156 | 29.92% |
| Capital Outlay | 1,181,285 | 83,030 | 506,740 | 42.90% |
| Other/Tuition | 12,895,545 | 948,336 | 2,336,670 | 18.12% |
| Non-Capitalized Equipment | 5,977,345 | 4,121,167 | 6,181,224 | 103.41% |
| Total Expenditures | 380,041,515 | 31,382,902 | 70,617,482 | 18.58% |
| Revenues Over Disbursements | 7,140,285 | 87,056,566 | 78,077,966 | |
| Other Financing Sources/Uses | (2,457,990) | - | - | |
| Fund Balance Transfer | - | - | - | |
| Net Change to Fund Balance | 4,682,295 | 87,056,566 | 78,077,966 | |

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 3
September 30, 2026
By Fund, By Object

| | FY27 | FY27 | FY27 | % of FY27 |
|---|---|---|---|---|
| **Fund 1-Educational** | Budget | Sept Actual | YTD Actual | YTD Budget |
| Local | 199,074,133 | 76,040,886 | 88,863,155 | 44.64% |
| State | 94,068,526 | 9,349,960 | 17,290,636 | 18.38% |
| Federal | 20,736,237 | 432,075 | 4,556,340 | 21.97% |
| Other Sources | - | - | - | |
| Total Revenues | 313,878,896 | 85,822,921 | 110,710,131 | 35.27% |
| | | | | |
| Salaries | 185,538,391 | 14,269,586 | 25,859,987 | 13.94% |
| Benefits | 55,642,823 | 4,698,154 | 7,043,363 | 12.66% |
| Purchased Services | 47,472,702 | 2,796,585 | 12,919,740 | 27.22% |
| Supplies/Materials | 7,603,999 | 663,033 | 2,743,286 | 36.08% |
| Capital Outlay | 264,417 | (1,718) | 21,653 | 8.19% |
| Other/Tuition | 12,893,510 | 948,336 | 2,336,220 | 18.12% |
| Non-Capitalized Equipment | 5,601,224 | 4,065,973 | 6,094,104 | 108.80% |
| Total Expenditures | 315,017,066 | 27,439,948 | 57,018,353 | 18.10% |
| Revenues Over Disbursements | (1,138,170) | 58,382,974 | 53,691,778 | |
| Other Financing Sources/Uses | - | - | - | |
| Fund Balance Transfer | - | - | - | |
| Net Change to Fund Balance | (1,138,170) | 58,382,974 | 53,691,778 | |
| | | | | |
| **Fund 2-Operations & Maintenance** | | | | |
| Local | 31,138,145 | 18,775,639 | 22,060,214 | 70.85% |
| State | - | - | - | |
| Other Sources | - | - | - | |
| Total Revenues | 31,138,145 | 18,775,639 | 22,060,214 | 70.85% |
| | | | | |
| Salaries | 10,220,820 | 375,427 | 1,952,754 | 19.11% |
| Benefits | 2,170,004 | 178,413 | 493,101 | 22.72% |
| Purchased Services | 5,790,258 | 432,345 | 2,315,925 | 40.00% |
| Supplies/Materials | 6,005,850 | 645,401 | 1,495,916 | 24.91% |
| Capital Outlay | 594,868 | 81,573 | 168,404 | 28.31% |
| Other | 1,000 | - | 450 | 45.00% |
| Non-Capitalized Equipment | 376,121 | 55,195 | 87,120 | 23.16% |
| Total Expenditures | 25,158,921 | 1,768,353 | 6,513,670 | 25.89% |
| Revenues Over Disbursements | 5,979,224 | 17,007,286 | 15,546,545 | |
| Other Financing Sources/Uses | (2,457,990) | - | - | |
| Net Change to Fund Balance | 3,521,234 | 17,007,286 | 15,546,545 | |

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 3
September 30, 2026
By Fund, By Object

| | FY27 | FY27 | FY27 | % of FY27 |
|---|---|---|---|---|
| **Fund 3-Debt Service** | Budget | Sept Actual | YTD Actual | YTD Budget |
| Local | 26,049,025 | 10,991,047 | 12,683,008 | 48.69% |
| Other Sources | - | - | - | 0.00% |
| Total Revenues | 26,049,025 | 10,991,047 | 12,683,008 | 48.69% |
| | | | | |
| Purchased Services | 20,000 | - | - | 0.00% |
| Other | 28,149,675 | - | - | 0.00% |
| Total Expenditures | 28,169,675 | 0 | 0 | 0.00% |
| Revenues Over Disbursements | (2,120,650) | 10,991,047 | 12,683,008 | |
| Other Financing Sources/Uses | 2,457,990 | - | - | |
| Net Change to Fund Balance | 337,340 | 10,991,047 | 12,683,008 | |
| | | | | |
| **Fund 4-Transportation** | | | | |
| Local | 19,012,055 | 6,388,733 | 7,406,096 | 38.95% |
| State | 9,218,545 | 2,718,447 | 2,718,447 | 29.49% |
| Other Sources | - | - | - | |
| Total Revenues | 28,230,600 | 9,107,181 | 10,124,544 | 35.86% |
| | | | | |
| Salaries | 674,110 | 73,000 | 100,043 | 14.84% |
| Benefits | 69,118 | 6,729 | 14,872 | 21.52% |
| Purchased Services | 25,615,198 | 1,111,669 | 2,162,421 | 8.44% |
| Supplies/Materials | 1,737,722 | 317,162 | 352,955 | 20.31% |
| Capital Outlay | 322,000 | 3,175 | 316,683 | 98.35% |
| Other | 1,035 | - | - | 0.00% |
| Non-Capitalized Equipment | - | - | - | 0.00% |
| Total Expenditures | 28,419,183 | 1,511,735 | 2,946,973 | 10.37% |
| Revenues Over Disbursements | (188,583) | 7,595,445 | 7,177,571 | |
| Other Financing Sources/Uses | - | - | - | |
| Net Change to Fund Balance | (188,583) | 7,595,445 | 7,177,571 | |
| | | | | |
| **Fund 5-IMRF/Social Security** | | | | |
| Local | 8,348,166 | 3,018,625 | 3,617,336 | 43.33% |
| Total Revenues | 8,348,166 | 3,018,625 | 3,617,336 | 43.33% |
| | | | | |
| Benefits | 8,680,570 | 662,866 | 1,373,186 | 15.82% |
| Total Expenditures | 8,680,570 | 662,866 | 1,373,186 | 15.82% |
| Revenues Over Disbursements | (332,404) | 2,355,759 | 2,244,150 | |
| Other Financing Sources/Uses | - | - | - | |
| Net Change to Fund Balance | (332,404) | 2,355,759 | 2,244,150 | |

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 3
September 30, 2026
By Fund, By Object

| | FY27 | FY27 | FY27 | % of FY27 |
|---|---|---|---|---|
| **Fund 6-Capital Projects** | Budget | Sept Actual | YTD Actual | YTD Budget |
| Local | 3,376,325 | 375,799 | 464,024 | 13.74% |
| State | - | - | - | |
| Federal | - | - | - | |
| Total Revenues | 3,376,325 | 375,799 | 464,024 | 13.74% |
| | | | | |
| Salaries | - | - | - | |
| Benefits | - | - | - | |
| Purchased Services | - | 1,540 | 1,540 | 100.00% |
| Supplies/Materials | - | - | - | |
| Capital Outlay | 28,903,660 | 12,358,505 | 20,564,186 | 71.15% |
| Other | - | 373,578 | 381,282 | 100.00% |
| Non-Capitalized Equipment | - | - | - | |
| Total Expenditures | 28,903,660 | 12,733,623 | 20,947,008 | 72.47% |
| Revenues Over Disbursements | (25,527,335) | (12,357,824) | (20,482,984) | |
| Other Financing Sources/Uses | - | - | - | |
| Fund Balance Transfer | - | - | - | |
| Net Change to Fund Balance | (25,527,335) | (12,357,824) | (20,482,984) | |
| | | | | |
| **Fund 7-Working Cash** | | | | |
| Local | 2,354,043 | 370,105 | 639,222 | 27.15% |
| Total Revenues | 2,354,043 | 370,105 | 639,222 | 27.15% |
| | | | | |
| Total Expenditures | - | - | - | 0.00% |
| Revenues Over Disbursements | 2,354,043 | 370,105 | 639,222 | |
| Other Financing Sources/Uses | - | - | - | |
| Net Change to Fund Balance | 2,354,043 | 370,105 | 639,222 | |
| | | | | |
| **Fund 8-Tort** | | | | |
| Local | 3,231,950 | 1,344,997 | 1,544,001 | 47.77% |
| Total Revenues | 3,231,950 | 1,344,997 | 1,544,001 | 47.77% |
| | | | | |
| Purchase Services | 2,765,775 | - | 2,765,300 | 99.98% |
| Total Expenditures | 2,765,775 | - | 2,765,300 | 99.98% |
| Revenues Over Disbursements | 466,175 | 1,344,997 | (1,221,299) | |
| Other Financing Sources/Uses | - | - | - | |
| Net Change to Fund Balance | 466,175 | 1,344,997 | (1,221,299) | |

**COMMUNITY UNIT SCHOOL DISTRICT #300**

Summary of Fiscal Year Investment Activity-All Funds

| Depository or Instrument | Type | # | Bank Year | Date Purchased | Date of Maturity | Term (Days) | Rate (%) | Par/Face | Principal Invested | Earnings to Maturity | Principal Invested @ 09/30/26 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **OPERTATING FUND INVESTMENTS** | | | | | | | | | | | |
| PONCE BANK | SDA | | | | 9/30/2026 | | 3.800% | 462 | 462 | - | 462 |
| NEXBANK, SSB-ICS | SDA | | | | 9/30/2026 | | 3.800% | 29,470 | 29,470 | - | 29,470 |
| Bank of China 1285997-1 | SDA | | | | 9/30/2026 | | 3.850% | 85,143,035 | 85,143,035 | - | 85,143,035 |
| Bank of China 1285906-1 | SDA | | | | 9/30/2026 | | 3.850% | 42,648 | 42,648 | - | 42,648 |
| Congressional Bank | SDA | | | | 9/30/2026 | | 3.800% | 547 | 547 | - | 547 |
| 42 North Private Bank, MA | CDR | | 365 | 5/14/2026 | 8/13/2026 | 91 | 3.621% | 248,534 | 246,310 | | 0.00 |
| Arlo Bank, MO | CDR | | 365 | 5/14/2026 | 8/13/2026 | 91 | 3.621% | 248,534 | 246,310 | | 0.00 |
| Fortress Bank, IL | CDR | | 365 | 5/14/2026 | 8/13/2026 | 91 | 3.621% | 248,534 | 246,310 | | 0.00 |
| Live Oak Banking Company, NC | CDR | | 365 | 5/14/2026 | 8/13/2026 | 91 | 3.621% | 248,534 | 246,310 | | 0.00 |
| Northwest Bank, ID | CDR | | 365 | 5/14/2026 | 8/13/2026 | 91 | 3.621% | 248,534 | 246,310 | | 0.00 |
| Pioneer Bank, National Association, NY | CDR | | 365 | 5/14/2026 | 8/13/2026 | 91 | 3.621% | 248,534 | 246,310 | | 0.00 |
| The Dart Bank, MI | CDR | | 365 | 5/14/2026 | 8/13/2026 | 91 | 3.621% | 248,534 | 246,310 | | 0.00 |
| WaFd Bank, WA | CDR | | 365 | 5/14/2026 | 8/13/2026 | 91 | 3.621% | 248,534 | 246,310 | | 0.00 |
| Northeast Bank, ME | CDR | | 365 | 5/14/2026 | 8/13/2026 | 91 | 3.621% | 29,787 | 29,521 | | 0.00 |
| American Commericial Bank & Trust, Nat Assoc | CD | | 365 | 3/5/2025 | 8/27/2026 | 540 | 4.093% | 249,759 | 235,500 | - | 0.00 |
| Affinity Bank, Nat Assoc, GA | CD | | 365 | 3/5/2025 | 8/27/2026 | 540 | 3.961% | 249,724 | 235,900 | - | 0.00 |
| Enterprise Bank, NE | CD | | 365 | 3/5/2025 | 8/27/2026 | 540 | 3.853% | 249,768 | 236,300 | - | 0.00 |
| Priority Bank, AR | CD | | 365 | 5/6/2026 | 9/17/2026 | 134 | 3.626% | 249,883 | 246,600 | | 0.00 |
| Bank of China, NY | CD | | 365 | 5/6/2026 | 9/17/2026 | 134 | 3.756% | 249,899 | 246,500 | | 0.00 |
| CIBC Bank USA, MI | CD | | 365 | 5/6/2026 | 9/17/2026 | 134 | 3.654% | 249,908 | 246,600 | | 0.00 |
| New Republic Bank, NC | CD | | 365 | 5/6/2026 | 9/17/2026 | 134 | 3.700% | 249,950 | 246,600 | | 0.00 |
| Merrick Bank, UT | CD | | 365 | 5/6/2026 | 9/17/2026 | 134 | 3.627% | 249,884 | 246,600 | | 0.00 |
| Better Banks, IL | CDR | | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| BlueHarbor Bank, NC | CDR | | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| Cedar Rapids State Bank, NE | CDR | | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| Centreville Bank, RI | CDR | | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| Chickasaw Community Bank, OK | CDR | | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| First State Bank, TX | CDR | | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| Forward Bank, WI | CDR | | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| Grand River Bank, MI | CDR | | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| High Plains Bank, CO | CDR | | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| Liberty National Bank, IA | CDR | | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| Nave Bank, PR | CDR | | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| Reylance Bank, AR | CDR | | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| Sabine State Bank and Trust Company, LA | CDR | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| St. Louis Bank, MO | CDR | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| Stearns Bank N.A., MN | CDR | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| Stockmens Bank, CO | CDR | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| Texas Bank, TX | CDR | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| The First National Bank of Middle TN, TN | CDR | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| West Alabama Bank & Trust, AL | CDR | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 249,126 | 246,841 | | 0.00 |
| The Fahey Banking Company, OH | CDR | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 209,687 | 207,765 | | 0.00 |
| First Fed Community Bank of Bucyrus, OH | CDR | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 82,398 | 81,643 | | 0.00 |
| Silver Lake Bank, KS | CDR | 365 | 6/25/2026 | 9/24/2026 | 91 | 3.712% | 20,800 | 20,610 | | 0.00 |
| US TREASURY N/B, 91282CDG3 | SEC | 365 | 2/5/2025 | 10/31/2026 | 633 | 4.070% | 2,095,000 | 1,992,951 | | 1,992,950.59 |
| COLUMBIA BK/FAIR LAWN NJ, 19724FAE1 | DTC | 365 | 5/30/2025 | 11/30/2026 | 549 | 3.930% | 249,000 | 249,436 | | 249,435.71 |
| FIRST BUSINESS BANK, 31938Q3W3 | DTC | 365 | 6/6/2025 | 12/7/2026 | 549 | 3.954% | 244,000 | 244,515 | | 244,515.28 |
| FRONTIER BANK, SD 35909FBA1 | DTC | 365 | 6/11/2025 | 12/11/2026 | 548 | 3.903% | 249,000 | 249,532 | | 249,532.08 |
| ISDLAF TERM SERIES 1413811-1 | TS | 365 | 9/25/2026 | 1/4/2027 | 101 | 4.000% | 17,693,700 | 17,500,000 | | 17,500,000.00 |
| ISDLAF TERM SERIES 1413812-1 | TS | 365 | 9/25/2026 | 2/3/2027 | 131 | 4.010% | 15,215,881 | 15,000,000 | | 15,000,000.00 |
| CFG Bank, MD | CD | 365 | 2/6/2026 | 2/5/2027 | 364 | 3.664% | 249,909 | 241,100 | 8,808.93 | 241,100.00 |
| T Bank, National Association, TX | CD | 365 | 2/6/2026 | 2/5/2027 | 364 | 3.619% | 249,906 | 241,200 | 8,705.78 | 241,200.00 |
| ServisFirst Bank, FL | CD | 365 | 2/6/2026 | 2/5/2027 | 364 | 3.623% | 249,916 | 241,200 | 8,715.74 | 241,200.00 |
| 42 North Private Bank, MA | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| American National Bank & Trust, TX | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Belmont Bank & Trust Company, IL | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Branson Bank, MO | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Chambers Bank, AR | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Community Financial Services Bank, KY | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Crown Bank, MN | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Dakota Heritage Bank of North Dakota, ND | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Dieterich Bank, IL | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Empire State Bank, NY | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Extraco Banks, National Association, TX | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| F&M Trust Co of Chambersburg, PA | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Gibsland Bank & Trust Company, LA | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Golden State Bank, CA | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Great Plains National Bank, OK | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| High Plains Bank, OK | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| KS StateBank, KS | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Legacy Bank, KS | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Legacy Bank & Trust Company, MO | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Local Bank, OK | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Pacific National Bank, FL | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Security Bank, OK | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Signature Bank of Arkansas, AR | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| SpiritBank, OK | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Stone Bank, AR | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Sunrise Bank, FL | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| The Citizens Bank of Clovis, NM | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Trinity Capital Bank of Texas, TX | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Union Bank & Trust Company, AR | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| United Community Bank, MN | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| WaFd Bank, WA | CDR | 365 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.06 |
| Westfield Bank, MA | CDR | 366 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 248,789 | 244,091 | | 244,091.03 |
| The First National Bank of Granbury, TX | CDR | 367 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 89,193 | 87,508 | | 87,508.35 |
| PSB Bank, MO | CDR | 368 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 87,358 | 85,708 | | 85,708.35 |
| First Bank of the Lake, MO | CDR | 369 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 73,445 | 72,058 | | 72,057.54 |
| The Freedom Bank of Virigina, VA | CDR | 370 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 66,412 | 65,158 | | 65,157.78 |
| RiverBank, WA | CDR | 371 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 45,395 | 44,538 | | 44,537.74 |
| Community Bank, TN | CDR | 372 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 28,132 | 27,601 | | 27,600.57 |
| Arlo Bank, MO | CDR | 373 | 8/13/2026 | 2/11/2027 | 182 | 3.860% | 6,641 | 6,516 | | 6,515.78 |
| Customers Bank, NY | CD | 365 | 6/22/2026 | 3/18/2027 | 269 | 3.850% | 7,609,968 | 7,400,000 | 209,968.39 | 7,400,000.00 |
| BOM Bank, LA | CD | 365 | 5/20/2026 | 4/1/2027 | 316 | 3.814% | 249,886 | 241,900 | 7,986.42 | 241,900.00 |
| West Texas State Bank, TX | CD | 365 | 5/20/2026 | 4/1/2027 | 316 | 3.811% | 249,882 | 241,900 | 7,981.52 | 241,900.00 |
| Dundee Bank, NE | CD | 365 | 5/20/2026 | 4/1/2027 | 316 | 3.810% | 249,879 | 241,900 | 7,979.12 | 241,900.00 |
| Western Alliance Bank, CA | CD | 365 | 5/20/2026 | 4/1/2027 | 316 | 3.810% | 7,057,768 | 6,832,400 | 225,368.12 | 6,832,400.00 |
| Solera National bank, CO | CD | 365 | 5/20/2026 | 4/1/2027 | 316 | 3.812% | 249,884 | 241,900 | 7,983.56 | 241,900.00 |
| Customers Bank, NY | CD | 365 | 6/22/2026 | 4/14/2027 | 296 | 3.870% | 13,098,581 | 12,700,000 | 398,581.28 | 12,700,000.00 |
| Western Alliance Bank, CA | CD | 365 | 6/1/2026 | 4/28/2027 | 331 | 3.830% | 8,277,859 | 8,000,000 | 277,858.63 | 8,000,000.00 |
| Western Alliance Bank, CA | CD | 365 | 6/16/2026 | 4/28/2027 | 316 | 3.910% | 2,067,702 | 2,000,000 | 67,701.92 | 2,000,000.00 |
| Customers Bank, NY | CD | 365 | 6/22/2026 | 4/28/2027 | 310 | 3.890% | 2,685,900 | 2,600,000 | 85,899.90 | 2,600,000.00 |
| CIBM Bank, WI | CD | 365 | 5/5/2025 | 5/5/2027 | 730 | 3.681% | 249,939 | 232,800 | 17,139.07 | 232,800.00 |
| Cross River Bank, NJ | CD | 365 | 5/5/2025 | 5/5/2027 | 730 | 3.670% | 249,888 | 232,800 | 17,087.52 | 232,800.00 |
| Financial Federal Bank, TN | CD | 365 | 5/5/2025 | 5/5/2027 | 730 | 3.670% | 249,888 | 232,800 | 17,087.52 | 232,800.00 |
| Truxton Trust Company, TN | CD | 365 | 5/5/2025 | 5/5/2027 | 730 | 3.726% | 249,610 | 232,300 | 17,310.42 | 232,300.00 |
| TOYOTA FINANCIAL SGS BK, 89235MRY9 | DTC | 365 | 5/8/2025 | 5/10/2027 | 732 | 3.855% | 245,000 | 245,679 | | 245,679.34 |
| GARRETT STATE BANK, 366526BM2 | DTC | 365 | 5/8/2025 | 5/10/2027 | 732 | 3.704% | 249,000 | 249,702 | | 249,702.11 |
| BMW BANK NORTH AMERICA, 05612LEU2 | DTC | 365 | 5/9/2025 | 5/10/2027 | 731 | 3.805% | 245,000 | 245,679 | | 245,678.85 |
| VERSABANK USA NA, 92512KAF0 | DTC | 365 | 5/12/2025 | 5/12/2027 | 730 | 3.755% | 245,000 | 245,678 | | 245,678.10 |
| TAB BANK INC, 89388CKC1 | DTC | 365 | 5/12/2025 | 5/12/2027 | 730 | 3.804% | 249,000 | 249,698 | | 249,697.71 |
| Western Bank Alliance, CA | CD | 365 | 9/23/2026 | 5/12/2027 | 231 | 4.250% | 5,134,486 | 5,000,000 | | 5,000,000.00 |
| CELTIC BANK, 15118RW37 | DTC | 365 | 5/20/2025 | 5/20/2027 | 730 | 3.754% | 249,000 | 249,698 | | 249,698.33 |
| Baxter Credit Union, IL | CD | 365 | 5/27/2025 | 5/27/2027 | 730 | 3.844% | 249,944 | 232,100 | 17,843.90 | 232,100.00 |
| Luana Savings Bank, IA | CD | 365 | 5/27/2025 | 5/27/2027 | 730 | 3.900% | 249,880 | 231,800 | 18,080.40 | 231,800.00 |
| Western Alliance Bank, CA | CD | 365 | 6/1/2026 | 6/1/2027 | 365 | 3.880% | 3,116,400 | 3,000,000 | 116,400.00 | 3,000,000.00 |
| Gbank, NV | CD | 365 | 6/1/2026 | 6/1/2027 | 365 | 3.880% | 249,935 | 240,600 | 9,335.28 | 240,600.00 |
| Consumers Credit Union, IL | CD | 365 | 6/1/2026 | 6/1/2027 | 365 | 3.880% | 249,935 | 240,600 | 9,335.28 | 240,600.00 |

| | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| 1ST FINANCIAL BANK USA, 32022RZM2 | DTC | 365 | 6/6/2025 | 6/7/2027 | 731 | 3.840% | 249,000 | 249,767 | | 249,766.80 |
| STRYV BNK/WICHITA, KS, 86368LAU2 | DTC | 365 | 6/20/2025 | 6/17/2027 | 727 | 3.905% | 249,000 | 249,691 | | 249,690.80 |
| MORGAN STANLEY BANK NA, 61778EUX7 | DTC | 365 | 5/13/2026 | 11/15/2027 | 551 | 3.950% | 245,000 | 245,000 | | 244,656.00 |
| MORGAN STANLEY PVT BANK, 61776N6L2 | DTC | 365 | 5/13/2026 | 11/15/2027 | 551 | 3.950% | 245,000 | 245,000 | | 244,656.00 |
| BANK OF AMERICA NA, 06051YAB6 | DTC | 365 | 5/13/2026 | 11/15/2027 | 551 | 4.000% | 245,000 | 245,000 | | 244,829.26 |
| BANK OF UTAH, 065427EL6 | DTC | 365 | 5/13/2026 | 11/15/2027 | 551 | 3.850% | 249,000 | 249,000 | | 248,303.45 |
| STATE BANK OF TEXAS/DAL, 856528FR0 | DTC | 365 | 5/13/2026 | 11/15/2027 | 551 | 3.900% | 249,000 | 249,000 | | 248,454.76 |
| WESTERN ALLIANCE BANK, 95763PF55 | DTC | 365 | 5/13/2026 | 11/15/2027 | 551 | 3.950% | 245,000 | 245,000 | | 244,551.06 |
| FIRST COMMUNITY BK BATES, 31983VES2 | DTC | 365 | 5/13/2026 | 11/15/2027 | 551 | 3.900% | 249,000 | 249,000 | | 248,466.64 |
| Western Alliance Bank, CA | CD | 365 | 6/1/2026 | 11/22/2027 | 539 | 3.950% | 4,233,319 | 4,000,000 | | 4,000,000.00 |
| FEDERAL HOME LOAN BANK, 3130BAVK0 | SEC | 365 | 6/1/2026 | 6/9/2028 | 739 | 4.150% | 4,000,000 | 4,000,000 | | 3,999,999.97 |
| PMA/ISDLAF Liquid #10254-101 | Short term trust deposit | 365 | | as needed | n/a | 3.665% | | 213,035 | - | 213,034.55 |
| PMA/ISDLAF Max #10254-101 | Short term trust deposit | 365 | | as needed | n/a | 3.686% | | 26,173,583 | - | 26,173,583.05 |
| PMA/ISDLAF LTD #10254-101 | LTD Account | 365 | 1/19/2021 | 9/30/2026 | | | | 29,167,500 | - | 29,167,500.00 |
| PMA/ISDLAF Liquid #10254-104 | Short term trust deposit | 365 | | as needed | n/a | 3.665% | | 5,125,321 | - | 5,125,321.14 |
| PMA/ISDLAF Max #10254-104 | Short term trust deposit | 365 | | as needed | n/a | 3.686% | | - | | - |
| **Total Operating Investments with PMA** | | | | | | | | | | 252,143,926 |
| | | | | | | | | | Outstanding Items | (2,171,112) |
| | | | | | | | | | Bond & Interest Fund Transfers | (5,510,348) |
| | | | | | | | | | Capital Fund Cash Balance | 0 |
| **TOTAL OPERATING FUNDS AS OF** | | | | 30-Sep-26 | | | | | | 244,462,466 |
| **TOTAL DEBT SERVICE FUND INVESTMENTS AS OF** (see page 5 for details): | | | | 30-Sep-26 | | | | | | 27,412,174 |
| **TOTAL CAPITAL FUND INVESTMENTS AS OF** | | | | 30-Sep-26 | | | | | | |
| **TOTAL FUNDS INVESTED** (Including Bond & Interest Fund) | | | | 30-Sep-26 | | | | | **$** | **271,874,640** |

September 30, 2026

**COMMUNITY UNIT SCHOOL DISTRICT #300**

Summary of Fiscal Year Investment Activity-Bond and Interest Fund

| Depository or Instrument | Type | # | Bank Year | Date Purchased | Date of Maturity | Term (Days) | Rate (%) | Par/Face | Principal Invested | Earnings to Maturity | Principal Invested @ 09/30/26 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| **DEBT SERVICE FUND INVESTMENTS** | | | | | | | | | | | |
| NEXBANK, SSB-ICS, TX | SDA | | 365 | 9/30/2026 | | | 3.800% | 311 | 311 | - | 311 |
| BANK OF CHINA, NY | SDA | | 365 | 9/30/2026 | | | 3.850% | 43,281 | 43,281 | - | 43,281 |
| PMA 1994 Escrow Fund; #10254-103-Liquid | Short term trust deposit | | 365 | | as needed | n/a | 3.665% | | 174,793 | - | 174,793 |
| PMA 1994 Escrow Fund; #10254-103-Max | Short term trust deposit | | 365 | | as needed | n/a | 3.686% | | 21,683,441 | - | 21,683,441 |
| **Total Debt Service Investments with PMA** | | | | | | | | | 21,901,826 | | 21,901,826 |
| **TOTAL DEBT SERVICE FUNDS INVESTMENTS AS OF:** | | | | | 30-Sep-26 | | | | 21,901,826 | | 21,901,826 |

| | |
|---|---|
| Outstanding Items | |
| Operating Fund Transfers | 5,510,348 |
| Cash Balance Per General Ledger | 27,412,174 |

# Community Consolidated School District 300

OCTOBER 5th 2026 PCARD REPORT

| Tran Date | Vendor | Amount USD | Purpose |
|---|---|---|---|
| 9/3/2026 | HOME DEPOT | 12.66 | B&G |
| 9/3/2026 | HOME DEPOT | 29.78 | B&G |
| 9/3/2026 | HOME DEPOT | 132.09 | B&G |
| 9/3/2026 | HOME DEPOT | 193.72 | Staff |
| 9/4/2026 | HOME DEPOT | -155.76 | Staff |
| 9/4/2026 | PAPA SAVERIOS | 5.99 | Student |
| 9/4/2026 | MEIJER # 206 | 19.47 | Student |
| 9/4/2026 | DOLLAR TREE | 24.25 | Student |
| 9/4/2026 | SQ D-CHS CONCESSIONS | 30 | Student |
| 9/4/2026 | WALMART COMMUNITY | 37.96 | Student |
| 9/4/2026 | HOME DEPOT | 39.92 | B&G |
| 9/4/2026 | HOME DEPOT | 47.67 | B&G |
| 9/4/2026 | WALMART COMMUNITY | 59.32 | Student |
| 9/4/2026 | HOME DEPOT | 63.9 | B&G |
| 9/4/2026 | WALMART COMMUNITY | 82.69 | Student |
| 9/4/2026 | LITTLE CAESARS | 136.78 | Student |
| 9/4/2026 | ANDERSON LOCK COMPANY LTD | 175.29 | B&G |
| 9/4/2026 | SUBWAY | 275 | Student |
| 9/5/2026 | COUNTRY DONUTS | 15 | Student |
| 9/5/2026 | COUNTRY DONUTS | 15 | Student |
| 9/5/2026 | WALMART COMMUNITY | 34.96 | Student |
| 9/5/2026 | MENCHIE`S FROYO | 42.98 | Student |
| 9/5/2026 | IAHPERD | 60 | Staff |
| 9/5/2026 | SAMS CLUB.COM | 73.33 | Staff |
| 9/5/2026 | MEIJER # 206 | 89.39 | Student |
| 9/5/2026 | IAHPERD | 150 | Staff |
| 9/5/2026 | FIVE BELOW | 184 | Student |
| 9/6/2026 | WALMART COMMUNITY | 9.84 | Student |
| 9/6/2026 | ZIEGLER'S ACE HARDWARE | 10.58 | B&G |
| 9/6/2026 | LOWE'S HOME IMPROVEMENT | 11.56 | B&G |
| 9/6/2026 | AMAZON | 11.99 | Inadvertent charge balance paid |
| 9/6/2026 | WALMART COMMUNITY | 19.84 | Student |
| 9/6/2026 | MICHAELS | 37.46 | Student |
| 9/6/2026 | TARGET | 39.98 | B&G |
| 9/7/2026 | SAMS CLUB | -29.41 | Staff |
| 9/7/2026 | SAMS CLUB | -14.01 | Student |
| 9/7/2026 | DOLLAR TREE | 20 | Student |
| 9/7/2026 | HOME DEPOT | 62.26 | B&G |
| 9/7/2026 | WALMART COMMUNITY | 68.29 | Student |
| 9/7/2026 | WALMART COMMUNITY | 76.9 | Student |

| | | | |
|---|---|---|---|
| 9/7/2026 | WALMART COMMUNITY | 102.93 | Student |
| 9/7/2026 | WALMART COMMUNITY | 422.08 | Student |
| 9/8/2026 | TRANE COMPANY | 7.87 | B&G |
| 9/8/2026 | WALMART COMMUNITY | 16.24 | Student |
| 9/8/2026 | MEIJER # 206 | 25.96 | Student |
| 9/8/2026 | HOBBY LOBBY | 27.85 | Student |
| 9/8/2026 | WALMART COMMUNITY | 36.71 | Student |
| 9/8/2026 | MENARDS | 37.96 | B&G |
| 9/8/2026 | HOME DEPOT | 47.66 | B&G |
| 9/8/2026 | JEWEL FOOD STORE #135 | 47.94 | Staff |
| 9/8/2026 | TRANE COMPANY | 59.49 | B&G |
| 9/8/2026 | HOME DEPOT | 64.94 | B&G |
| 9/8/2026 | WALMART COMMUNITY | 69.68 | Student |
| 9/8/2026 | WALMART COMMUNITY | 82.82 | Student |
| 9/8/2026 | HOME DEPOT | 111.53 | B&G |
| 9/8/2026 | WALMART COMMUNITY | 130.06 | Student |
| 9/8/2026 | TST MAPLE AND HASH DU | 123.67 | Staff |
| 9/8/2026 | JEWEL FOOD STORE #135 | 137.92 | Student |
| 9/8/2026 | MICHAELS STORES 4802 | 146.93 | Student |
| 9/8/2026 | HOME DEPOT | 159.78 | B&G |
| 9/8/2026 | WALMART COMMUNITY | 207.79 | Student |
| 9/8/2026 | WALMART COMMUNITY | 235.64 | Staff |
| 9/8/2026 | WALMART COMMUNITY | 264 | Staff |
| 9/8/2026 | HOME DEPOT | 292.54 | B&G |
| 9/8/2026 | HOME DEPOT | 298 | B&G |
| 9/8/2026 | UNITED AIRLINES | 305.8 | Staff |
| 9/8/2026 | PETERSONS TASTY D | 320 | Student |
| 9/8/2026 | HOME DEPOT | 353.44 | B&G |
| 9/8/2026 | HOME DEPOT | 362.6 | B&G |
| 9/8/2026 | WALMART COMMUNITY | 496.43 | Student |
| 9/9/2026 | ZIEGLER'S ACE HARDWARE | 7.98 | B&G |
| 9/9/2026 | WALMART COMMUNITY | 14.96 | Student |
| 9/9/2026 | JEWEL FOOD STORE #135 | 15 | Student |
| 9/9/2026 | WALMART COMMUNITY | 17.7 | Student |
| 9/9/2026 | MENARDS | 41.93 | B&G |
| 9/9/2026 | JEWEL FOOD STORE #135 | 42.94 | Student |
| 9/9/2026 | HOME DEPOT | 44.86 | B&G |
| 9/9/2026 | HOME DEPOT | 50.47 | B&G |
| 9/9/2026 | THE HOME DEPOT | 53.36 | B&G |
| 9/9/2026 | WALMART COMMUNITY | 54.9 | Student |
| 9/9/2026 | VILLAGE FRESH MARKET | 49.5 | Student |
| 9/9/2026 | HOME DEPOT | 67.86 | B&G |
| 9/9/2026 | EINSTEIN BROS - ONLINE C | 71.44 | Staff |
| 9/9/2026 | WALMART COMMUNITY | 76.33 | Student |
| 9/9/2026 | DICKS SPORTING GOODS | 74.99 | Student |
| 9/9/2026 | WALMART COMMUNITY | 97.83 | Student |
| 9/9/2026 | GUSTAVE A LARSON COMPANY | 135.6 | B&G |
| 9/9/2026 | VILLAGE FRESH MARKET | 149.97 | Student |

| | | | |
|---|---|---|---|
| 9/9/2026 | JEWEL FOOD STORE #135 | 153.3 | Staff |
| 9/9/2026 | BEEF SHACK ELGIN | 198.91 | Student |
| 9/9/2026 | GUSTAVE A LARSON COMPANY | 217.93 | B&G |
| 9/9/2026 | PANERA BREAD COMPANY | 222.08 | Staff |
| 9/9/2026 | WALMART COMMUNITY | 236.77 | Staff |
| 9/9/2026 | JEWEL FOOD STORE #135 | 301.89 | Student |
| 9/9/2026 | SAMS CLUB.COM | 452.6 | Student |
| 9/9/2026 | NATIONAL SCHOOL BOARDS ASSOC | 540 | Staff |
| 9/9/2026 | TAYLOR STREET PIZZA | 1062.11 | Staff |
| 9/9/2026 | T-MOBILE USA INC | 4237.2 | Board Approved |
| 9/9/2026 | T-MOBILE USA INC | 5962.22 | Board Approved |
| 9/10/2026 | WALMART COMMUNITY | 5.76 | Staff |
| 9/10/2026 | MENARDS | 23.5 | B&G |
| 9/10/2026 | ADOBE INC. | 29.99 | Staff |
| 9/10/2026 | WALMART COMMUNITY | 42.61 | Student |
| 9/10/2026 | HOME DEPOT | 54.63 | B&G |
| 9/10/2026 | WALMART COMMUNITY | 70.94 | Student |
| 9/10/2026 | MENARDS | 72.64 | B&G |
| 9/10/2026 | FEDEX OFFICE | 9163.93 | Staff |
| 9/10/2026 | STARBUCKS STORE | 76.1 | Staff |
| 9/10/2026 | SAMS CLUB.COM | 109.96 | Student |
| 9/10/2026 | MEIJER # 206 | 112.35 | Student |
| 9/10/2026 | CHILIS | 155.84 | Student |
| 9/10/2026 | JIMMY JOHNS - 0466 - M | 159.98 | Student |
| 9/10/2026 | CHILIS | 167.14 | Student |
| 9/10/2026 | CHILIS | 193.67 | Staff |
| 9/10/2026 | AA COINS AND PINS | 294 | Staff |
| 9/10/2026 | SAMS CLUB | 530.84 | Student |
| 9/10/2026 | LOU MALNATIS PIZZA | 544.5 | Staff |
| 9/10/2026 | SUBWAY | 632.5 | Student |
| 9/10/2026 | WILLSCOT MOBILE MINI | 2954.22 | Staff |
| 9/11/2026 | MEIJER # 206 | 10.88 | Student |
| 9/11/2026 | PANERA BREAD COMPANY | 39.28 | Staff |
| 9/11/2026 | HOME DEPOT | 41.84 | B&G |
| 9/11/2026 | HOME DEPOT | 45.94 | B&G |
| 9/11/2026 | WALMART COMMUNITY | 79.9 | Student |
| 9/11/2026 | WALMART COMMUNITY | 87.25 | Student |
| 9/11/2026 | LOU MALNATIS PIZZA | 97.72 | Staff |
| 9/11/2026 | RAISING CANES 0919 | 108.89 | Student |
| 9/11/2026 | WALMART COMMUNITY | 131.01 | Student |
| 9/11/2026 | EINSTEIN BROS - ONLINE C | 131.95 | Student |
| 9/11/2026 | LOWE'S HOME IMPROVEMENT | 139 | B&G |
| 9/11/2026 | ELGIN KEY AND LOCK CO | 139.21 | B&G |
| 9/11/2026 | STEVENSON HIGH SCHOOL | 156.55 | Staff |
| 9/11/2026 | AVANTI'S | 470.57 | Student |
| 9/11/2026 | HOME DEPOT | 540.84 | B&G |
| 9/11/2026 | HOME DEPOT | 571.52 | B&G |
| 9/12/2026 | WALMART COMMUNITY | 10.94 | Staff |

| | | | |
|---|---|---|---|
| 9/12/2026 | DUNKIN #350035 Q35 | 18.98 | Student |
| 9/12/2026 | AFP SOCIETY OF PLASTIC | 29.99 | Staff |
| 9/12/2026 | DUNKIN #350035 Q35 | 35.47 | Student |
| 9/12/2026 | STARBUCKS B33 DEN | 52.9 | Staff |
| 9/12/2026 | GURU ENGINEERING T | 135 | Student |
| 9/12/2026 | AVANTI'S | 701.86 | Student |
| 9/13/2026 | MICHAELS STORES | 27.96 | Student |
| 9/13/2026 | SOLDIER FIELD SOUTH | 42 | Student |
| 9/13/2026 | SOLDIER FIELD SOUTH | 42 | Student |
| 9/13/2026 | HOME DEPOT | 53.82 | B&G |
| 9/13/2026 | WALMART COMMUNITY | 72.1 | Student |
| 9/13/2026 | MENARDS | 81.58 | B&G |
| 9/13/2026 | SAMS CLUB | 115.9 | Student |
| 9/13/2026 | DOLLAR TREE | 132 | Student |
| 9/13/2026 | HOME DEPOT | 236.1 | B&G |
| 9/14/2026 | DANCEMOR BALLROOM | -1349.02 | Student |
| 9/14/2026 | WALMART COMMUNITY | 20.58 | Student |
| 9/14/2026 | HOME DEPOT | 20.97 | B&G |
| 9/14/2026 | WALMART COMMUNITY | 26.83 | Student |
| 9/14/2026 | HOME DEPOT | 29.97 | B&G |
| 9/14/2026 | MEIJER # 206 | 36.21 | Student |
| 9/14/2026 | WALMART COMMUNITY | 45.52 | Student |
| 9/14/2026 | MICHAELS STORES 4802 | 44.85 | Student |
| 9/14/2026 | WALMART COMMUNITY | 55.96 | Student |
| 9/14/2026 | HOME DEPOT | 71.47 | B&G |
| 9/14/2026 | HOME DEPOT | 78.9 | B&G |
| 9/14/2026 | WALMART COMMUNITY | 108.72 | Student |
| 9/14/2026 | PARTS TOWN LLC | 113.17 | B&G |
| 9/14/2026 | CULVERS | 133.42 | Student |
| 9/14/2026 | THE MASTER TEACHER, IN | 164.95 | Staff |
| 9/14/2026 | DANCEMOR BALLROOM | 1349.02 | Student |
| 9/14/2026 | HOLIDAY INN & SUITES | 2451.68 | Student |
| 9/15/2026 | WALMART COMMUNITY | 8 | Student |
| 9/15/2026 | WALMART COMMUNITY | 10.52 | Student |
| 9/15/2026 | WALMART COMMUNITY | 13.05 | Staff |
| 9/15/2026 | NAMETAGCOUNTRY.COM | 28.55 | Staff |
| 9/15/2026 | WALMART COMMUNITY | 31.81 | Student |
| 9/15/2026 | HOME DEPOT | 31.98 | B&G |
| 9/15/2026 | PANERA BREAD COMPANY | 35.98 | Staff |
| 9/15/2026 | ANGRY GENES PIZZ | 44.94 | Staff |
| 9/15/2026 | IAHPERD | 60 | Staff |
| 9/15/2026 | HOME DEPOT | 60.95 | B&G |
| 9/15/2026 | IAHPERD | 60 | Staff |
| 9/15/2026 | IAHPERD | 60 | Staff |
| 9/15/2026 | WALMART COMMUNITY | 63.64 | Student |
| 9/15/2026 | HOME DEPOT | 65.85 | B&G |
| 9/15/2026 | SPRINGFIELD CROWNE PLA | 69.43 | Staff |
| 9/15/2026 | GUSTAVE A LARSON COMPANY | 83.69 | B&G |

| | | | |
|---|---|---|---|
| 9/15/2026 | ALDI INC | 84.32 | Student |
| 9/15/2026 | WALMART COMMUNITY | 87.84 | Student |
| 9/15/2026 | MEIJER # 206 | 104.55 | Student |
| 9/15/2026 | HOME DEPOT | 132.92 | B&G |
| 9/15/2026 | IAHPERD | 150 | Staff |
| 9/15/2026 | IAHPERD | 150 | Staff |
| 9/15/2026 | IAHPERD | 150 | Staff |
| 9/15/2026 | IAHPERD | 150 | Staff |
| 9/15/2026 | IAHPERD | 150 | Staff |
| 9/15/2026 | WALMART COMMUNITY | 169.08 | Student |
| 9/15/2026 | GUSTAVE A LARSON COMPANY | 172.96 | B&G |
| 9/15/2026 | CROWNE PLAZA HOTEL | 171.12 | Staff |
| 9/15/2026 | HOME DEPOT | 198.98 | B&G |
| 9/15/2026 | WALMART COMMUNITY | 255.95 | Student |
| 9/15/2026 | PARTS TOWN LLC | 314.46 | B&G |
| 9/15/2026 | FERGUSON ENTERPRISES INC | 326.42 | B&G |
| 9/15/2026 | RANDALL ROADHOUSE | 358.75 | Student |
| 9/15/2026 | HOME DEPOT | 429 | B&G |
| 9/15/2026 | SAMS CLUB | 896.83 | Student |
| 9/15/2026 | WILLSCOT MOBILE MINI | 1903.4 | Staff |
| 9/16/2026 | HOME DEPOT | 6.97 | B&G |
| 9/16/2026 | WALMART COMMUNITY | 11.98 | Student |
| 9/16/2026 | WALMART COMMUNITY | 17.58 | Student |
| 9/16/2026 | SPRINGFIELD CROWNE PLA | 23.85 | Staff |
| 9/16/2026 | VILLAGE FRESH MARKET | 29.99 | Staff |
| 9/16/2026 | ELGIN KEY AND LOCK CO | 30.28 | B&G |
| 9/16/2026 | HOME DEPOT | 37.92 | B&G |
| 9/16/2026 | BATTERIES PLUS | 455.4 | Staff |
| 9/16/2026 | SAMS CLUB | 43.88 | Student |
| 9/16/2026 | WALMART COMMUNITY | 45.66 | Student |
| 9/16/2026 | WALMART COMMUNITY | 46.66 | Student |
| 9/16/2026 | HOME DEPOT | 47.88 | B&G |
| 9/16/2026 | HOME DEPOT | 49.97 | B&G |
| 9/16/2026 | WALMART COMMUNITY | 59.03 | Student |
| 9/16/2026 | VILLAGE FRESH MARKET | 62.56 | Student |
| 9/16/2026 | WALMART COMMUNITY | 74.13 | Student |
| 9/16/2026 | WALMART COMMUNITY | 82.91 | Student |
| 9/16/2026 | HOME DEPOT | 85.35 | B&G |
| 9/16/2026 | DOLLAR TREE | 77.75 | Student |
| 9/16/2026 | WALMART COMMUNITY | 91.09 | Student |
| 9/16/2026 | HOME DEPOT | 120.68 | B&G |
| 9/16/2026 | HOME DEPOT | 122.12 | B&G |
| 9/16/2026 | WALMART COMMUNITY | 133.21 | Student |
| 9/16/2026 | CULVERS OF BARTLETT | 127.22 | Student |
| 9/16/2026 | AMAZON PRIME | 139 | Staff |
| 9/16/2026 | SPI DIRECTV SERVICE | 169.97 | B&G |
| 9/16/2026 | MID VALLEY GLASS AND SERVICE | 260 | B&G |
| 9/16/2026 | GUSTAVE A LARSON COMPANY | 436.52 | B&G |

| | | | |
|---|---|---|---|
| 9/16/2026 | PAPA SAVERIOS | 450.96 | Student |
| 9/16/2026 | ATIXA | 659 | Student |
| 9/17/2026 | WALMART COMMUNITY | 9.08 | Student |
| 9/17/2026 | DOLLAR TREE | 12.5 | Staff |
| 9/17/2026 | WALMART COMMUNITY | 14.91 | Student |
| 9/17/2026 | WALMART COMMUNITY | 23.56 | Student |
| 9/17/2026 | JERSEY MIKES SUBS | 25 | Student |
| 9/17/2026 | UNITED STATES POSTAL SERVICE | 31.6 | Staff |
| 9/17/2026 | WALMART COMMUNITY | 32.32 | Student |
| 9/17/2026 | MENARDS | 47.98 | B&G |
| 9/17/2026 | MICHAELS STORES 4802 | 51.22 | Student |
| 9/17/2026 | TARGET | 61.16 | Staff |
| 9/17/2026 | WALMART COMMUNITY | 72.59 | Student |
| 9/17/2026 | WALMART COMMUNITY | 85.88 | Student |
| 9/17/2026 | HOME DEPOT | 105.94 | B&G |
| 9/17/2026 | FERGUSON ENTERPRISES INC | 165.96 | B&G |
| 9/17/2026 | JIMMY JOHNS - 0466 - M | 159.98 | Student |
| 9/17/2026 | WSIES.COM | 165.33 | B&G |
| 9/17/2026 | PANERA BREAD COMPANY | 249.21 | Staff |
| 9/17/2026 | CLARY BUSINESS MACHINE | 323 | B&G |
| 9/17/2026 | WALMART COMMUNITY | 332.34 | Student |
| 9/17/2026 | HOME DEPOT | 545.1 | B&G |
| 9/17/2026 | SAMS CLUB | 596.88 | Student |
| 9/18/2026 | MENARDS | -59.99 | B&G |
| 9/18/2026 | MENARDS | 5.73 | B&G |
| 9/18/2026 | WALMART COMMUNITY | 5.84 | Student |
| 9/18/2026 | PAYPAL | 10 | Student |
| 9/18/2026 | VILLAGE FRESH MARKET | 15.94 | Student |
| 9/18/2026 | HOBBY LOBBY | 17.1 | Student |
| 9/18/2026 | WALMART COMMUNITY | 29.67 | Student |
| 9/18/2026 | WALMART COMMUNITY | 34.58 | Student |
| 9/18/2026 | MENARDS | 34.99 | B&G |
| 9/18/2026 | HOME DEPOT | 35.11 | B&G |
| 9/18/2026 | WALMART COMMUNITY | 39.28 | Student |
| 9/18/2026 | UNITED AIRLINES | 50 | Staff |
| 9/18/2026 | HOME DEPOT | 54.08 | B&G |
| 9/18/2026 | MENARDS | 59.99 | B&G |
| 9/18/2026 | UPS | 58.5 | Staff |
| 9/18/2026 | HOME DEPOT | 75.93 | B&G |
| 9/18/2026 | WALMART COMMUNITY | 93.92 | Student |
| 9/18/2026 | HOME DEPOT | 104.03 | B&G |
| 9/18/2026 | ILLINOIS COLLEGE A | 129.6 | Staff |
| 9/18/2026 | WALMART COMMUNITY | 139.25 | Student |
| 9/18/2026 | UNITED STATES POSTAL SERVICE | 147 | Staff |
| 9/18/2026 | STEVENSON HIGH SCHOOL | 156.55 | Staff |
| 9/18/2026 | NAMETAGCOUNTRY.COM | 168.7 | Staff |
| 9/18/2026 | SAMS CLUB | 204.24 | Student |
| 9/18/2026 | WALMART COMMUNITY | 272.24 | Student |

| | | | |
|---|---|---|---|
| 9/18/2026 | UNITED AIRLINES | 390.8 | Staff |
| 9/18/2026 | UNITED AIRLINES | 390.8 | Staff |
| 9/18/2026 | SUBWAY | 330 | Student |
| 9/18/2026 | SAMS CLUB | 699.58 | Student |
| 9/18/2026 | SQ DANCEMOR BALLROOM | 1545.67 | Student |
| 9/19/2026 | PANERA BREAD COMPANY | 36.98 | Staff |
| 9/19/2026 | EINSTEIN BROS - ONLINE C | 47.87 | Student |
| 9/19/2026 | UNITED AIRLINES | 60 | Staff |
| 9/19/2026 | IAHPERD | 60 | Staff |
| 9/19/2026 | IAHPERD | 60 | Staff |
| 9/19/2026 | IAHPERD | 60 | Staff |
| 9/19/2026 | HOME DEPOT | 66.31 | B&G |
| 9/19/2026 | WALMART COMMUNITY | 122.75 | Student |
| 9/19/2026 | COUNTRY DONUTS | 135 | Student |
| 9/19/2026 | IAHPERD | 150 | Staff |
| 9/19/2026 | IAHPERD | 150 | Staff |
| 9/19/2026 | IAHPERD | 150 | Staff |
| 9/19/2026 | DUNKIN #350035 Q35 | 153.75 | Staff |
| 9/19/2026 | SAMS CLUB | 172.86 | Student |
| 9/20/2026 | HOME DEPOT | 24.97 | B&G |
| 9/20/2026 | LITTLE CAESARS | 115.8 | Student |
| 9/20/2026 | WALMART COMMUNITY | 309.45 | Student |
| 9/20/2026 | KONA ICE OF MCHENRY COUNTY | 540 | Student |
| 9/20/2026 | OLIVE GARDEN | 839.32 | Student |
| 9/21/2026 | TRADER JOE'S | 11.98 | Student |
| 9/21/2026 | JEWEL FOOD STORE #135 | 19.99 | Staff |
| 9/21/2026 | WALMART COMMUNITY | 24.76 | Student |
| 9/21/2026 | WALMART COMMUNITY | 26.01 | Student |
| 9/21/2026 | HOME DEPOT | 30.81 | B&G |
| 9/21/2026 | WALMART COMMUNITY | 39.26 | Student |
| 9/21/2026 | GIFTSHOPGRANDHYATTWASH | 39.27 | Staff |
| 9/21/2026 | JOHNNYS STEAKHOUSE | 39.32 | Staff |
| 9/21/2026 | MENARDS | 41.11 | B&G |
| 9/21/2026 | WALMART COMMUNITY | 45.44 | Student |
| 9/21/2026 | WALMART COMMUNITY | 64.26 | Student |
| 9/21/2026 | PAPA JOHNS | 76.41 | Student |
| 9/21/2026 | MENARDS | 111.73 | B&G |
| 9/21/2026 | WALMART COMMUNITY | 146.4 | Student |
| 9/21/2026 | GUSTAVE A LARSON COMPANY | 152.59 | B&G |
| 9/21/2026 | WALMART COMMUNITY | 160.06 | Student |
| 9/21/2026 | WALMART COMMUNITY | 166.17 | Student |
| 9/21/2026 | MICHAELS STORES 4802 | 175.44 | Student |
| 9/21/2026 | PANDA EXPRESS | 183 | Student |
| 9/21/2026 | PODS | 2481.8 | Student |
| 9/21/2026 | PAPA SAVERIOS | 329.62 | Staff |
| 9/21/2026 | TENNIS WAREHOUSE | 351.85 | Staff |
| 9/21/2026 | VEX EVENTS | 400 | Student |
| 9/21/2026 | HOME DEPOT | 484.65 | B&G |

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|---|---|---|---|
| 9/21/2026 | HOME DEPOT | 506 | B&G |
| 9/22/2026 | HOME DEPOT | 3.11 | B&G |
| 9/22/2026 | MCDONALDS | 7.22 | Staff |
| 9/22/2026 | SULLIVAN'S FOOD MARKET | 8.45 | Student |
| 9/22/2026 | UPS | 23.57 | Student |
| 9/22/2026 | HOME DEPOT | 24.2 | B&G |
| 9/22/2026 | MENARDS | 32.52 | B&G |
| 9/22/2026 | TARGET | 33.54 | B&G |
| 9/22/2026 | JEWEL FOOD STORE #135 | 38.91 | Student |
| 9/22/2026 | GIFTSHOPGRANDHYATTWASH | 43.51 | Staff |
| 9/22/2026 | WALMART COMMUNITY | 46.84 | Student |
| 9/22/2026 | LITTLE CAESARS | 43.92 | Student |
| 9/22/2026 | MEIJER # 206 | 50 | Student |
| 9/22/2026 | WALMART COMMUNITY | 74.03 | Student |
| 9/22/2026 | TRANE COMPANY | 74.58 | B&G |
| 9/22/2026 | HOME DEPOT | 99 | B&G |
| 9/22/2026 | RED WING BUSINESS ADVANTAGE AC | 59.99 | B&G |
| 9/22/2026 | C & L SERVICE & SUPPLY INC | 238.63 | B&G |
| 9/22/2026 | JERSEY MIKES SUBS | 309.42 | Staff |
| 9/22/2026 | JERSEY MIKES SUBS | 309.42 | Staff |
| 9/22/2026 | IAASE | 375 | Staff |
| 9/23/2026 | WALMART COMMUNITY | 3.97 | Student |
| 9/23/2026 | INSIDE THE BLTW @DCA 4 | 11.27 | Staff |
| 9/23/2026 | SAMS CLUB | 15.74 | Student |
| 9/23/2026 | MENARDS | 20.23 | B&G |
| 9/23/2026 | BATTERIES PLUS 1028 | 20.95 | Staff |
| 9/23/2026 | SAMS CLUB.COM | 24.9 | Student |
| 9/23/2026 | PY ATLAS BREW WORKS | 27.75 | Staff |
| 9/23/2026 | WALMART COMMUNITY | 29.3 | Student |
| 9/23/2026 | HOME DEPOT | 31.58 | B&G |
| 9/23/2026 | WALMART COMMUNITY | 32.21 | Student |
| 9/23/2026 | MENARDS | 33.02 | B&G |
| 9/23/2026 | ZENNI OPTICAL, INC. | 39.21 | Student |
| 9/23/2026 | HOME DEPOT | 46.9 | B&G |
| 9/23/2026 | UNITED AIRLINES | 50 | Staff |
| 9/23/2026 | STARBUCKS B33 DEN | 52.95 | Staff |
| 9/23/2026 | WALMART COMMUNITY | 60.47 | Student |
| 9/23/2026 | EJAZZLINES.COM | 67.5 | Student |
| 9/23/2026 | HOME DEPOT | 79.88 | B&G |
| 9/23/2026 | MENARDS | 92.47 | B&G |
| 9/23/2026 | HOME DEPOT | 118.77 | B&G |
| 9/23/2026 | WALMART COMMUNITY | 122.88 | Student |
| 9/23/2026 | HOME DEPOT | 128.78 | B&G |
| 9/23/2026 | PAPA GS | 152.05 | Student |
| 9/23/2026 | HOME DEPOT | 236.04 | B&G |
| 9/23/2026 | HOME DEPOT | 359 | B&G |
| 9/23/2026 | MENARDS | 364.38 | B&G |
| 9/23/2026 | WALMART COMMUNITY | 430.04 | Student |

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|---|---|---|---|
| 9/23/2026 | IAASE | 550 | Staff |
| 9/23/2026 | IAASE | 550 | Staff |
| 9/23/2026 | IAASE | 625 | Staff |
| 9/23/2026 | GRAND HYATT WASHINGTON | 880.02 | Staff |
| 9/24/2026 | WALMART COMMUNITY | 3.44 | Staff |
| 9/24/2026 | ELGIN KEY AND LOCK CO | 7.21 | B&G |
| 9/24/2026 | HOME DEPOT | 17.92 | B&G |
| 9/24/2026 | MEIJER # 206 | 20.97 | Student |
| 9/24/2026 | WALMART COMMUNITY | 33.79 | Student |
| 9/24/2026 | HOBBY LOBBY | 35.15 | Student |
| 9/24/2026 | WALMART COMMUNITY | 42.74 | Student |
| 9/24/2026 | BATTERIES PLUS | 67.95 | Staff |
| 9/24/2026 | RUSSO POWER EQUIPMENT | 44.98 | B&G |
| 9/24/2026 | FEDEX OFFICE | 74.25 | Staff |
| 9/24/2026 | JERSEY MIKES SUBS | 73.65 | Student |
| 9/24/2026 | WALMART COMMUNITY | 84.41 | Student |
| 9/24/2026 | FASTSIGNS OF CARPENTERSVILLE | 85.96 | B&G |
| 9/24/2026 | MEIJER # 206 | 86.89 | Student |
| 9/24/2026 | PANERA BREAD COMPANY | 93.33 | Student |
| 9/24/2026 | DOMINO'S PIZZA | 98.41 | Staff |
| 9/24/2026 | SAMS CLUB | 120 | Staff |
| 9/24/2026 | MENARDS | 137.98 | B&G |
| 9/24/2026 | WALMART COMMUNITY | 210.12 | Staff |
| 9/24/2026 | HOME DEPOT | 348.89 | B&G |
| 9/24/2026 | PARKHURST | 324 | Student |
| 9/24/2026 | HOME DEPOT | 477.74 | B&G |
| 9/24/2026 | TAQUERIA EL TIO RAMOS | 979.4 | Student |
| 9/24/2026 | ANDERSON LOCK COMPANY LTD | 1153.58 | B&G |
| 9/25/2026 | WALMART COMMUNITY | 11.28 | Student |
| 9/25/2026 | WALMART COMMUNITY | 14.85 | Student |
| 9/25/2026 | HOME DEPOT | 24.97 | B&G |
| 9/25/2026 | MENARDS | 39.99 | B&G |
| 9/25/2026 | WALMART COMMUNITY | 49.1 | Student |
| 9/25/2026 | WALMART COMMUNITY | 55.09 | Student |
| 9/25/2026 | PANERA BREAD COMPANY | 56.98 | Staff |
| 9/25/2026 | WALMART COMMUNITY | 85.13 | Student |
| 9/25/2026 | SHERWIN WILLIAMS | 82.28 | B&G |
| 9/25/2026 | LITTLE CAESARS | 95.84 | Student |
| 9/25/2026 | WALMART COMMUNITY | 108.88 | Student |
| 9/25/2026 | DUNKIN #350035 Q35 | 104.93 | Student |
| 9/25/2026 | LITTLE CAESARS | 119.8 | Student |
| 9/25/2026 | HOME DEPOT | 133.42 | B&G |
| 9/25/2026 | WALMART COMMUNITY | 155.36 | Student |
| 9/25/2026 | HOME DEPOT | 155.95 | B&G |
| 9/25/2026 | WALMART COMMUNITY | 245.17 | Student |
| 9/25/2026 | EINSTEIN BROS BAGES | 251.14 | Staff |
| 9/25/2026 | TAYLOR STREET PIZZA - | 290.22 | Staff |
| 9/25/2026 | GUSTAVE A LARSON COMPANY | 324.46 | B&G |

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|---|---|---|---|
| 9/25/2026 | ANDERSON LOCK COMPANY LTD | 366.16 | B&G |
| 9/25/2026 | USA CLEAN BY ARAMSCO | 955.07 | B&G |
| 9/26/2026 | HOBBY LOBBY | 6.93 | Student |
| 9/26/2026 | GLF GOLFNOWRESERVATION | 12 | Student |
| 9/26/2026 | GLF GOLFNOWRESERVATION | 12 | Student |
| 9/26/2026 | HOBBY LOBBY | 17.06 | Student |
| 9/26/2026 | DUNKIN #350035 Q35 | 25.99 | Staff |
| 9/26/2026 | DUNKIN #350035 Q35 | 29.98 | Student |
| 9/26/2026 | WALMART COMMUNITY | 34.74 | Student |
| 9/26/2026 | WALMART COMMUNITY | 53.97 | Student |
| 9/26/2026 | WALMART COMMUNITY | 62.41 | Student |
| 9/26/2026 | LS ATWOOD HOMESTEAD G | 148.86 | Student |
| 9/26/2026 | WALMART COMMUNITY | 229.56 | Student |
| 9/26/2026 | LOU MALNATIS PIZZA | 286.6 | Student |
| 9/27/2026 | JEWEL FOOD STORE #135 | 23.95 | Student |
| 9/27/2026 | MENARDS | 30.62 | B&G |
| 9/27/2026 | WALMART COMMUNITY | 45.39 | Student |
| 9/27/2026 | HOME DEPOT | 169.12 | B&G |
| 9/27/2026 | GLF MAKRAYGOLF | 185 | Student |
| 9/27/2026 | HOME DEPOT | 204.16 | B&G |
| 9/27/2026 | GLF MAKRAYGOLF | 230 | Student |
| 9/27/2026 | CRYSTAL WOODS GOLF | 295.03 | Student |
| 9/28/2026 | HOME DEPOT | -257.23 | B&G |
| 9/28/2026 | WALMART COMMUNITY | 10.94 | Staff |
| 9/28/2026 | WALMART COMMUNITY | 14.28 | Student |
| 9/28/2026 | WALMART COMMUNITY | 14.75 | Student |
| 9/28/2026 | HOME DEPOT | 17.97 | B&G |
| 9/28/2026 | WALMART COMMUNITY | 28 | Student |
| 9/28/2026 | WALMART COMMUNITY | 34.08 | Student |
| 9/28/2026 | HOME DEPOT | 41.94 | B&G |
| 9/28/2026 | WALMART COMMUNITY | 44.84 | Student |
| 9/28/2026 | HOME DEPOT | 46.89 | B&G |
| 9/28/2026 | HOME DEPOT | 53.92 | B&G |
| 9/28/2026 | WALMART COMMUNITY | 74.67 | Student |
| 9/28/2026 | WALMART COMMUNITY | 75.74 | Student |
| 9/28/2026 | MENARDS | 77.67 | B&G |
| 9/28/2026 | HOME DEPOT | 79.95 | B&G |
| 9/28/2026 | ROSATIS PIZZA | 88.5 | Staff |
| 9/28/2026 | LOWE'S HOME IMPROVEMENT | 101.45 | B&G |
| 9/28/2026 | TRIBUTE STORE FLOWERS | 95.98 | Staff |
| 9/28/2026 | WALMART COMMUNITY | 119.82 | Student |
| 9/28/2026 | MENARDS | 158.08 | B&G |
| 9/28/2026 | WALMART COMMUNITY | 166.86 | Student |
| 9/28/2026 | WALMART COMMUNITY | 188.9 | Student |
| 9/28/2026 | HOME DEPOT | 237.08 | B&G |
| 9/28/2026 | DOLLAR TREE | 219 | Student |
| 9/28/2026 | HOME DEPOT | 257.23 | B&G |
| 9/28/2026 | HOME DEPOT | 272.93 | B&G |

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|---|---|---|---|
| 9/28/2026 | JC LICHT | 287.75 | B&G |
| 9/28/2026 | ILLINOIS ASSOCIATION OF SCHOOL | 340 | Staff |
| 9/28/2026 | HOME DEPOT | 409 | B&G |
| 9/28/2026 | SAMS CLUB.COM | 373.92 | Student |
| 9/28/2026 | AMERICAN AIRLINES | 482.79 | Staff |
| 9/28/2026 | SAMS CLUB | 499.84 | Student |
| 9/28/2026 | PORTILLOS ALGONQUIN84O | 531.12 | Staff |
| 9/28/2026 | SQ GOEBBERTS FARM | 629 | Student |
| 9/28/2026 | GYMFLOORRESOURCE.COM | 1420.12 | B&G |
| 9/29/2026 | GOEBBERTS FARM | -86 | Student |
| 9/29/2026 | WALMART COMMUNITY | 12.54 | Student |
| 9/29/2026 | WALMART COMMUNITY | 14.64 | Student |
| 9/29/2026 | MENARDS | 23.96 | B&G |
| 9/29/2026 | HOME DEPOT | 27.78 | B&G |
| 9/29/2026 | DUNKIN #350035 Q35 | 29.98 | Student |
| 9/29/2026 | WALMART COMMUNITY | 30.13 | Student |
| 9/29/2026 | WALMART COMMUNITY | 37.76 | Student |
| 9/29/2026 | BATTERIES PLUS 1028 | 77.96 | Staff |
| 9/29/2026 | TST ANGRY GENES PIZZ | 44.94 | Staff |
| 9/29/2026 | STARBUCKS B33 DEN | 50.3 | Student |
| 9/29/2026 | WALMART COMMUNITY | 64.82 | Student |
| 9/29/2026 | HOME DEPOT | 84.9 | B&G |
| 9/29/2026 | MENARDS | 107.81 | B&G |
| 9/29/2026 | SAMS CLUB | 108.98 | Student |
| 9/29/2026 | HOME DEPOT | 117.9 | B&G |
| 9/29/2026 | WALMART COMMUNITY | 125.46 | Student |
| 9/29/2026 | RAISING CANES 0919 | 122.99 | Student |
| 9/29/2026 | HOME DEPOT | 136.82 | B&G |
| 9/29/2026 | TST BRUNCH CAFE-HUNTLE | 150.9 | Student |
| 9/29/2026 | MENARDS | 169.78 | B&G |
| 9/29/2026 | PODS | 2481.8 | Student |
| 9/29/2026 | PARTS TOWN LLC | 229.06 | B&G |
| 9/29/2026 | WALMART COMMUNITY | 211.35 | Student |
| 9/29/2026 | FERGUSON ENTERPRISES INC | 285.03 | B&G |
| 9/29/2026 | PAPA SAVERIOS | 274.99 | Student |
| 9/29/2026 | GLF MAKRAYGOLF | 282 | Student |
| 9/29/2026 | DIANE ALBER | 392.48 | Student |
| 9/29/2026 | CASSIDY TIRE | 447.56 | B&G |
| 9/29/2026 | FLOORINGINC.COM | 13452.26 | Student |
| 9/30/2026 | PORTILLOS ALGONQUIN84O | -35.8 | Staff |
| 9/30/2026 | LS ATWOOD HOMESTEAD G | -7.84 | Student |
| 9/30/2026 | FIVE BELOW 716 | 12.98 | Student |
| 9/30/2026 | DUNKIN #350035 Q35 | 18.14 | Student |
| 9/30/2026 | HOME DEPOT | 18.68 | B&G |
| 9/30/2026 | HOME DEPOT | 19.9 | B&G |
| 9/30/2026 | HOME DEPOT | 29.88 | B&G |
| 9/30/2026 | HOME DEPOT | 31.94 | B&G |
| 9/30/2026 | HOME DEPOT | 34 | B&G |

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|---|---|---|---|
| 9/30/2026 | WALMART COMMUNITY | 36.1 | Student |
| 9/30/2026 | HOME DEPOT | 37.45 | B&G |
| 9/30/2026 | MENARDS | 37.66 | B&G |
| 9/30/2026 | RUSSO POWER EQUIPMENT | 39.73 | B&G |
| 9/30/2026 | HOME DEPOT | 39.97 | B&G |
| 9/30/2026 | WALMART COMMUNITY | 47.12 | Student |
| 9/30/2026 | MEIJER # 206 | 54.48 | Student |
| 9/30/2026 | ARRACHERA MEXICAN GRIL | 55.56 | Staff |
| 9/30/2026 | MENARDS | 65.92 | B&G |
| 9/30/2026 | TARGET T-2122 | 61.53 | Student |
| 9/30/2026 | SQ CRUST & CRUMBLES | 72.35 | Staff |
| 9/30/2026 | WALMART COMMUNITY | 92.8 | Student |
| 9/30/2026 | HOME DEPOT | 107.52 | B&G |
| 9/30/2026 | NOODLES AND COMPANY | 140.55 | Student |
| 9/30/2026 | LOWE'S HOME IMPROVEMENT | 177.82 | B&G |
| 9/30/2026 | HOME DEPOT | 323.06 | B&G |
| 9/30/2026 | WALMART COMMUNITY | 319.68 | Student |
| 9/30/2026 | DOMINO'S PIZZA | 400 | Student |
| 9/30/2026 | DOMINO'S PIZZA | 400 | Student |
| 10/1/2026 | HOME DEPOT | 4.65 | B&G |
| 10/1/2026 | ALDI INC | 6.26 | Student |
| 10/1/2026 | BANK OF SPRINGFIELD CT | 7 | Staff |
| 10/1/2026 | HOME DEPOT | 11.68 | B&G |
| 10/1/2026 | ALDI INC | 14.36 | Student |
| 10/1/2026 | MENARDS | 24.99 | B&G |
| 10/1/2026 | GOOGLE CLOUD X8MQNW | 32.1 | Staff |
| 10/1/2026 | ASSOCIATION FOR CAREER & TECHN | 840 | Staff |
| 10/1/2026 | ASSOCIATION FOR CAREER & TECHN | 840 | Staff |
| 10/1/2026 | ASSOCIATION FOR CAREER & TECHN | 840 | Staff |
| 10/1/2026 | MENARDS | 49.96 | B&G |
| 10/1/2026 | MAINE_TOWN ILLINOIS C | 65 | Staff |
| 10/1/2026 | MAINE_TOWN ILLINOIS C | 65 | Staff |
| 10/1/2026 | HOME DEPOT | 78.53 | B&G |
| 10/1/2026 | WALMART COMMUNITY | 109.6 | Student |
| 10/1/2026 | WALMART COMMUNITY | 118.49 | Student |
| 10/1/2026 | COUNTRY DONUTS | 120 | Staff |
| 10/1/2026 | MEIJER # 206 | 120.26 | Student |
| 10/1/2026 | JC LICHT | 159.94 | B&G |
| 10/1/2026 | HOME DEPOT | 203.82 | B&G |
| 10/1/2026 | DUNKIN #350035 Q35 | 191.15 | Staff |
| 10/1/2026 | UNITED AIRLINES | 390.8 | Staff |
| 10/1/2026 | PARTS TOWN LLC | 445.52 | B&G |
| 10/1/2026 | HOME DEPOT | 1483.83 | B&G |
| 10/1/2026 | COMCAST | 7500 | Board Approved |
| 10/2/2026 | BANK OF SPRINGFIELD CT | 4 | Staff |
| 10/2/2026 | WALMART COMMUNITY | 6 | Student |
| 10/2/2026 | JC LICHT | 8.99 | B&G |
| 10/2/2026 | DUNKIN #350035 Q35 | 17.85 | B&G |

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|---|---|---|---|
| 10/2/2026 | WALMART COMMUNITY | 19.97 | Student |
| 10/2/2026 | ELGIN KEY AND LOCK CO | 21.63 | B&G |
| 10/2/2026 | NAPA STORE 400002051 | 24.74 | B&G |
| 10/2/2026 | TAYLOR STREET PIZZA | 43.98 | Staff |
| 10/2/2026 | DUNKIN #350035 Q35 | 44.97 | Staff |
| 10/2/2026 | CASEYS | 57.23 | Staff |
| 10/2/2026 | DUNKIN #350035 Q35 | 63.84 | B&G |
| 10/2/2026 | TAYLOR STREET PIZZA | 73.99 | Staff |
| 10/2/2026 | WALMART COMMUNITY | 80.16 | Student |
| 10/2/2026 | WALMART COMMUNITY | 97.05 | Student |
| 10/2/2026 | IL ATE | 160 | Staff |
| 10/2/2026 | IL ATE | 160 | Staff |
| 10/2/2026 | IL ATE | 160 | Staff |
| 10/2/2026 | VILLAGE PIZZA & PUB | 136.34 | Staff |
| 10/2/2026 | VILLAGE PIZZA & PUB | 162.08 | Staff |
| 10/2/2026 | HOME DEPOT | 175.88 | B&G |
| 10/2/2026 | TAYLOR STREET PIZZA | 209.9 | Staff |
| 10/2/2026 | CROWNE PLAZA HOTEL | 254.1 | Staff |
| 10/2/2026 | SUBWAY | 346.5 | Student |
| 10/2/2026 | GODADDY | 1499.97 | Staff |
| 10/2/2026 | USA CLEAN BY ARAMSCO | 1220.35 | B&G |
| 10/2/2026 | RADWELL INTERNATIONAL | 5737.34 | B&G |
| 10/2/2026 | WILLSCOT MOBILE MINI | 198 | Staff |
| 10/3/2026 | DUNKIN #350035 Q35 | 33.98 | Student |
| 10/3/2026 | EINSTEIN BROS - ONLINE C | 39.67 | Student |
| 10/3/2026 | CHICK-FIL-A #02927 | 92.14 | Student |
| 10/3/2026 | HOME DEPOT | 97.3 | B&G |
| 10/3/2026 | JEWEL FOOD STORE #135 | 92.44 | Student |
| 10/3/2026 | SHELL OIL | 101.2 | Student |
| 10/3/2026 | TAYLOR STREET PIZZA | 104.09 | Student |
| 10/3/2026 | WENDYS | 123.62 | Student |
| 10/3/2026 | ELGIN COUNTRY CLUB | 618 | Student |
| 10/4/2026 | DUNKIN #350035 Q35 | 33.98 | Student |
| 10/4/2026 | WALMART COMMUNITY | 67.2 | Student |
| 10/4/2026 | SAMS CLUB | 183.82 | Inadvertent charge balance paid |

## ACTIVITY ACCOUNT SUMMARY
## MONTH OF: SEPTEMBER 2026

| Month to Date | | | | Year To Date | | | |
|---|---|---|---|---|---|---|---|
| School | Month End Receipts | Month End Disbursements | Month End Activity | July 1, 2026 Beginning Book Balance | Year to Date Receipts | Year to Date Disbursements | Year to Date Book Balance |
| Algonquin Lakes ES | $ 1,599.45 | $ - | $ 1,599.45 | $17,416 | $ 1,738 | $ - | $19,154 |
| Algonquin M.S. | $ 1,115.17 | $ 938.54 | $ 176.63 | $9,774 | $ 3,735 | $ 1,091 | $12,418 |
| Big Timber E.S | $ 47.43 | $ - | $ 47.43 | $12,866 | $ 2,622 | $ 50 | $15,438 |
| Carpentersville M.S. | $ 131.83 | $ 1,491.99 | $ (1,360.16) | $42,239 | $ 2,920 | $ 2,373 | $42,786 |
| DeLacey | $ 543.31 | $ - | $ 543.31 | $4,305 | $ 2,066 | $ 1,080 | $5,291 |
| Dundee-Crown H.S. | $ 28,791.69 | $ 46,073.05 | $ (17,281.36) | $244,127 | $ 55,034 | $ 67,762 | $231,399 |
| Dundee Highlands | $ 620.22 | $ 375.00 | $ 245.22 | $2,324 | $ 2,301 | $ 375 | $4,250 |
| Dundee M.S. | $ 19,421.16 | $ 9,690.86 | $ 9,730.30 | $154,887 | $ 24,599 | $ 12,260 | $167,226 |
| Eastview ES | $ 1,509.07 | $ - | $ 1,509.07 | $1,653 | $ 1,520 | $ 0 | $3,173 |
| Gary D Wright ES | $ 6,815.51 | $ 1,500.00 | $ 5,315.51 | $9,059 | $ 11,375 | $ 3,047 | $17,387 |
| Gilberts ES | $ 1,526.53 | $ - | $ 1,526.53 | $8,426 | $ 1,583 | $ 2,866 | $7,143 |
| Golfview ES | $ 1,511.24 | $ 744.00 | $ 767.24 | $2,204 | $ 1,525 | $ 744 | $2,985 |
| Hampshire ES | $ 2,670.95 | $ 66.97 | $ 2,603.98 | $2,727 | $ 3,045 | $ 67 | $5,705 |
| Hampshire H.S. | $ 60,452.65 | $ 108,318.48 | $ (47,865.83) | $395,189 | $ 178,532 | $ 151,920 | $421,800 |
| Hampshire M.S. | $ 3,671.26 | $ 10,558.51 | $ (6,887.25) | $59,058 | $ 11,999 | $ 14,777 | $56,280 |
| H.D. Jacobs H.S. | $ 63,116.80 | $ 38,454.58 | $ 24,662.22 | $324,433 | $ 126,726 | $ 80,168 | $370,991 |
| Lake In The Hills ES | $ 1,520.39 | $ 275.00 | $ 1,245.39 | $5,671 | $ 1,558 | $ 275 | $6,954 |
| Lakewood ES | $ 2,585.40 | $ 441.00 | $ 2,144.40 | $22,913 | $ 3,531 | $ 441 | $26,003 |
| Liberty ES | $ 17.76 | $ - | $ 17.76 | $6,377 | $ 56 | $ 534 | $5,899 |
| Lincoln Prairie ES | $ 819.98 | $ 291.82 | $ 528.16 | $10,317 | $ 3,234 | $ 292 | $13,259 |
| Meadowdale ES | $ 1,509.05 | $ - | $ 1,509.05 | $1,537 | $ 1,518 | $ - | $3,055 |
| Neubert ES | $ 10.10 | $ - | $ 10.10 | $1,828 | $ 1,522 | $ - | $3,350 |
| Parkview ES | $ 40.53 | $ - | $ 40.53 | $11,976 | $ 1,614 | $ 91 | $13,498 |
| Perry ES | $ 1,525.83 | $ - | $ 1,525.83 | $7,947 | $ 1,578 | $ - | $9,525 |
| Sleepy Hollow ES | $ 1,509.18 | $ 452.16 | $ 1,057.02 | $1,748 | $ 1,520 | $ 452 | $2,816 |
| Westfield ES/MS | $ 11,277.33 | $ 3,924.60 | $ 7,352.73 | $55,352 | $ 15,537 | $ 18,912 | $51,978 |
| **Total** | $ 214,359.82 | $ 223,596.56 | $ (9,236.74) | $ 1,416,352 | $ 462,989 | $ 359,576 | $1,519,765 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 17,553.68 | 1,599.45 | | | 19,153.13 |
| **Total Cash Accounts** | 17,553.68 | 1,599.45 | 0.00 | 0.00 | 19,153.13 |
| **Other Accounts** | | | | | |
| 200M-00-00 Special Ed | 121.25 | | | | 121.25 |
| 2032-00-00 Class of 2032 | 337.16 | | | | 337.16 |
| 2033-00-00 Class of 2033 | 5.33 | | | | 5.33 |
| 2034-00-00 Class of 2034 | 792.85 | | | | 792.85 |
| 2035-00-00 Class of 2035 | 49.65 | | | | 49.65 |
| 2036-00-00 Class of 2036 | 279.44 | | | | 279.44 |
| 2037-00-00 Class of 2037 | 12.16 | | | | 12.16 |
| 2038-00-00 Class of 2038 | 58.06 | | | | 58.06 |
| 2090-10-00 Acting Club | 51.46 | | | | 51.46 |
| 2410-00-00 Culinary Kids 2/3 | 80.57 | | | | 80.57 |
| 2415-10-00 Science Club | 10.31 | | | | 10.31 |
| 2420-10-00 Board Game Club | 838.00 | | | | 838.00 |
| 2590-10-00 Lady Lions Running Club | 4,974.08 | | | | 4,974.08 |
| 2590-20-00 Boys Running Club | 3,080.08 | | | | 3,080.08 |
| 4100-10-10 Fitness Club | 130.05 | | | | 130.05 |
| 4200-10-00 Birthday Books | 1,395.00 | 30.00 | | | 1,425.00 |
| 4200-20-00 Book Fair | 1,149.35 | | | | 1,149.35 |
| 4210-00-00 Holiday Creations | 135.85 | | | | 135.85 |
| 4300-00-00 Yearbook | 797.51 | | | | 797.51 |
| 5100-00-00 General Fund | 6.86 | | | | 6.86 |
| 5500-10-00 ALES Grant Awards | 18.19 | | | | 18.19 |
| 5700-00-00 Social Committee | 245.00 | | | | 245.00 |
| 6000-00-00 Interest Income | 2,985.47 | 69.45 | | | 3,054.92 |
| 6000-30-00 Field Trip Reserve - District | 0.00 | 1,500.00 | | | 1,500.00 |
| **Total Other Accounts** | 17,553.68 | 1,599.45 | 0.00 | 0.00 | 19,153.13 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 12,241.09 | 1,115.17 | 938.54 | | 12,417.72 |
| **Total Cash Accounts** | 12,241.09 | 1,115.17 | 938.54 | 0.00 | 12,417.72 |
| **Other Accounts** | | | | | |
| 2000-10-00 Student Council | 413.55 | | | | 413.55 |
| 2031-00-00 Class of 2031 | 34.86 | | | | 34.86 |
| 2032-00-00 Class of 2032 | 0.04 | | | | 0.04 |
| 2110-10-00 Band | 269.84 | | | | 269.84 |
| 2140-10-00 Chorus | 54.58 | 110.00 | | | 164.58 |
| 2150-30-00 Musical | 3,378.03 | | | | 3,378.03 |
| 2151-10-00 Music Club | 251.94 | | | | 251.94 |
| 2220-10-00 Art Club | 122.06 | 210.00 | | | 332.06 |
| 2230-10-00 Beta Club | 1,069.07 | | 573.04 | | 496.03 |
| 2240-00-00 Baking Club | 0.16 | | | | 0.16 |
| 2250-00-00 Chess Club | 0.10 | | | | 0.10 |
| 2391-10-00 AVID | 985.96 | 669.00 | 365.50 | | 1,289.46 |
| 2430-10-00 Special Ed Community Trips | 5.50 | | | | 5.50 |
| 2590-40-00 Read-a-Thon | 373.79 | | | | 373.79 |
| 3020-00-00 Wrestling | 322.89 | | | | 322.89 |
| 3100-20-00 Volleyball | 108.15 | 88.00 | | | 196.15 |
| 3110-10-00 Cross Country | 184.25 | | | | 184.25 |
| 3210-00-00 Boys Basketball | 20.87 | | | | 20.87 |
| 3210-10-00 Girls Basketball | 123.14 | | | | 123.14 |
| 3230-10-00 Track and Field | 328.70 | | | | 328.70 |
| 3250-20-10 Poms/Dance | 191.96 | | | | 191.96 |
| 3350-20-10 Cheerleading | 71.28 | | | | 71.28 |
| 4100-10-00 PBIS | 102.91 | | | | 102.91 |
| 4100-30-00 General | 17.91 | | | | 17.91 |
| 4300-30-00 Staff Account | 19.11 | | | | 19.11 |
| 5110-20-00 MB Jazz Ensembles | 568.91 | | | | 568.91 |
| 5200-00-00 Physical Education Fund | 74.50 | | | | 74.50 |
| 6000-20-00 Field Trip Reserve - District | 2,500.00 | | | | 2,500.00 |
| 6000-30-00 Interest Income | 647.03 | 38.17 | | | 685.20 |
| **Total Other Accounts** | 12,241.09 | 1,115.17 | 938.54 | 0.00 | 12,417.72 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 BMOHarris Checking Account | 15,390.82 | 47.43 | | | 15,438.25 |
| **Total Cash Accounts** | 15,390.82 | 47.43 | 0.00 | 0.00 | 15,438.25 |
| **Other Accounts** | | | | | |
| 2034-00-00 Class of 2034 | 107.74 | | | | 107.74 |
| 2035-00-00 Class of 2035 | 24.02 | | | | 24.02 |
| 2036-00-00 Class of 2036 | 930.63 | | | | 930.63 |
| 2037-00-00 Class of 2037 | 239.93 | | | | 239.93 |
| 2038-00-00 Class of 2038 | 759.94 | | | | 759.94 |
| 3010-00-00 Yearbook | 2,237.00 | | | | 2,237.00 |
| 3100-10-00 Scholastic Book Fairs | (20.00) | | | | (20.00) |
| 3100-20-00 Math and Reading Night | 1,684.00 | | | | 1,684.00 |
| 3200-10-00 Running Club | 1,280.05 | | | | 1,280.05 |
| 4100-30-00 General | 313.95 | | | | 313.95 |
| 4200-10-00 Field Trip Donaton | 3,619.10 | | | | 3,619.10 |
| 5100-10-00 PBIS | 390.00 | | | | 390.00 |
| 5100-10-10 Staff Sunshine Account | 863.36 | | | | 863.36 |
| 6000-00-00 Interest Income | 1,461.10 | 47.43 | | | 1,508.53 |
| 6000-30-00 Field Trip Reserve - District | 1,500.00 | | | | 1,500.00 |
| **Total Other Accounts** | 15,390.82 | 47.43 | 0.00 | 0.00 | 15,438.25 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 44,146.00 | 131.83 | 1,491.99 | | 42.785.84 |
| **Total Cash Accounts** | 44,146.00 | 131.83 | 1,491.99 | 0.00 | 42,785.84 |
| **Other Accounts** | | | | | |
| 2000-10-00 Student Council | 4,340.78 | | 400.00 | | 3,940.78 |
| 2031-00-00 Class of 2031 | 913.06 | | | | 913.06 |
| 2032-00-00 Class of 2032 | 1,089.68 | | | | 1,089.68 |
| 2033-00-00 Class of 2033 | 427.60 | | | | 427.60 |
| 2105-00-00 Man in Demand/Dare to be Rare | 447.56 | | | | 447.56 |
| 2110-10-00 Music | 739.12 | | | | 739.12 |
| 2110-20-00 MB Jazz | 420.00 | | | | 420.00 |
| 2120-10-00 Drama/Musical | 4,927.39 | | | | 4,927.39 |
| 2140-10-00 Chorus | 846.04 | | | | 846.04 |
| 2221-10-00 Art Club | 10.00 | | | | 10.00 |
| 2230-10-00 Beta Club | 773.21 | | | | 773.21 |
| 2235-10-00 Chess Club | 127.80 | | | | 127.80 |
| 2481-10-00 Yearbook | 2,069.06 | | | | 2,069.06 |
| 2590-40-00 Relay for Life | 2.00 | | | | 2.00 |
| 2670-20-00 Book Fair | 13.14 | | | | 13.14 |
| 3250-20-10 Poms | 2,540.39 | | | | 2,540.39 |
| 3350-20-10 Cheerleading | 3,713.50 | | | | 3.713.50 |
| 4101-30-00 AVID | 13,808.01 | | 1,091.99 | | 12,716.02 |
| 4210-20-00 General | 2,603.18 | | | | 2,603.18 |
| 4300-30-00 Sunshine | 1,075.47 | | | | 1,075.47 |
| 6000-00-00 Interest | 759.01 | 131.83 | | | 890.84 |
| 6000-30-00 Field Trip Reserve - District | 2,500.00 | | | | 2,500.00 |
| **Total Other Accounts** | 44,146.00 | 131.83 | 1,491.99 | 0.00 | 42,785.84 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris Cash Account | 4,747.41 | 543.31 | | | 5,290.72 |
| **Total Cash Accounts** | 4,747.41 | 543.31 | 0.00 | 0.00 | 5,290.72 |
| **Other Accounts** | | | | | |
| 4100-00-00 Student Memorial Fundraiser | 85.80 | | | | 85.80 |
| 4700-00-00 Pyramid Model Committee | 1,466.29 | | | | 1,466.29 |
| 5100-00-00 General Student Activities | 184.29 | | | | 184.29 |
| 5200-00-00 PBIS | 696.25 | 529.00 | | | 1,225.25 |
| 6000-00-00 Interest Income | 814.78 | 14.31 | | | 829.09 |
| 6000-30-00 Field Trip Reserve - District | 1,500.00 | | | | 1,500.00 |
| **Total Other Accounts** | 4,747.41 | 543.31 | 0.00 | 0.00 | 5,290.72 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 248,680.49 | 28,791.69 | 46,073.05 | | 231,399.13 |
| **Total Cash Accounts** | 248,680.49 | 28,791.69 | 46,073.05 | 0.00 | 231,399.13 |
| **Other Accounts** | | | | | |
| 1000-10-10 Banking Corrections | (204.00) | | | | (204.00) |
| 2000-10-00 Student Council | 17,730.41 | 1,834.50 | 2,599.20 | | 16,965.71 |
| 2095-10-00 Animation Club | 98.78 | | | | 98.78 |
| 2110-10-00 Instrumental Music | 2,566.97 | | 1,000.00 | | 1,566.97 |
| 2120-10-00 Drama Club | 6,326.11 | | | | 6,326.11 |
| 2120-20-00 Musical Account | 21,921.12 | | | | 21,921.12 |
| 2120-30-00 Fall Play | 21,167.35 | | 274.36 | | 20,892.99 |
| 2140-10-00 Choral Music | (111.32) | | | | (111.32) |
| 2145-50-00 Orchestra | 21,015.45 | 9,874.00 | 4,272.94 | | 26,616.51 |
| 2219-10-00 Adelante Club | 324.00 | | | | 324.00 |
| 2223-20-00 Charger Pride-Staff | 2,311.81 | | | | 2,311.81 |
| 2230-10-00 Beta Club | 2,435.68 | | | | 2,435.68 |
| 2235-10-00 SAFE | 1,394.44 | | | | 1,394.44 |
| 2240-10-00 Black Youth Alliance | 0.00 | | 267.86 | | (267.86) |
| 2260-10-00 Industrial Ed Club | 353.86 | | | | 353.86 |
| 2263-10-00 Rotary Interact | 1,440.30 | | | | 1,440.30 |
| 2280-20-00 Environmental Club | 150.43 | | | | 150.43 |
| 2282-10-00 GirlUp | 1,362.34 | | | | 1,362.34 |
| 2310-10-00 World Language (French) Club | 2,383.42 | | | | 2,383.42 |
| 2340-10-00 Science Olympiad | 1,201.46 | 383.00 | 759.51 | | 824.95 |
| 2370-10-00 FACS Club | 1,157.00 | | | | 1,157.00 |
| 2375-10-00 Literary Arts Magazine | 1,957.88 | | | | 1,957.88 |
| 2385-10-00 Poetry Club-Souls Spill Ink | 1,323.58 | | | | 1,323.58 |
| 2390-10-00 National Honor Society | 2,470.53 | 80.00 | | | 2,550.53 |
| 2390-20-00 Illinois Music Honors Society | 3,095.78 | | | | 3,095.78 |
| 2391-10-00 AVID | 7,476.19 | | 5,079.01 | | 2,397.18 |
| 2392-00-00 PSI Alpha | 301.32 | | | | 301.32 |
| 2408-10-00 GSA/LGBT Support Group | 867.32 | | | | 867.32 |
| 2439-10-00 Peer Mentors | 298.30 | | | | 298.30 |
| 2450-10-00 Debate Team | 436.64 | | | | 436.64 |
| 2590-40-00 Relay for Life | 688.95 | | | | 688.95 |
| 2591-10-00 Fight the Stigma | 756.25 | | | | 756.25 |
| 2592-10-00 Minority Leadership | 804.52 | | | | 804.52 |
| 2595-10-00 HOSA | 142.99 | | | | 142.99 |
| 2618-10-10 Operation Click | 1,743.85 | 704.00 | | | 2,447.85 |
| 2700-10-20 Work Program/Buttons/Store | 950.33 | | | | 950.33 |
| 3100-20-20 Baseball | 9,785.02 | | 505.87 | | 9,279.15 |
| 3150-20-10 Softball | 11,214.77 | | 946.00 | | 10,268.77 |
| 3200-20-10 Girls Basketball | 7,609.46 | 2,650.00 | 125.77 | | 10,133.69 |
| 3200-20-20 Boys Basketball | 7,161.34 | | | | 7,161.34 |
| 3210-20-10 Girls Bowling | 1,220.33 | | | | 1,220.33 |
| 3250-00-00 Dance Team (Poms) | 4,021.60 | 100.00 | 423.60 | | 3,698.00 |
| 3300-20-10 Girls Soccer | 1,132.07 | | 279.06 | | 853.01 |
| 3300-20-20 Boys Soccer | 7,236.03 | | 3,026.45 | | 4,209.58 |
| 3350-20-10 Cheerleading | 18,506.57 | 7,455.00 | 16,427.77 | | 9,533.80 |
| 3400-20-10 Girls Tennis | 1,411.86 | 1,000.00 | 1,150.11 | | 1,261.75 |
| 3400-20-20 Boys Tennis | 1,540.77 | | | | 1,540.77 |
| 3450-20-10 Girls Swimming | 1,564.48 | 210.00 | 430.00 | | 1,344.48 |
| 3500-20-10 Girls Track | 3,667.68 | | | | 3,667.68 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 3500-20-20 Boys Track | 3,054.52 | | 1,369.76 | | 1,684.76 |
| 3600-20-10 Girls Golf | 2,703.26 | | | | 2,703.26 |
| 3600-20-20 Boys Golf | 3,172.69 | | | | 3,172.69 |
| 3650-20-10 Boys Lacrosse | 2,248.19 | | | | 2,248.19 |
| 3700-20-10 Football | 3,072.04 | | 1,849.65 | | 1,222.39 |
| 3750-20-10 Flag Football | 3,655.97 | | 2,166.96 | | 1,489.01 |
| 3800-20-00 Cross Country | 484.98 | | | | 484.98 |
| 3850-20-00 Boys Wrestling | 4,912.77 | | | | 4,912.77 |
| 3900-20-00 Volleyball | 2,285.89 | 1,880.00 | 1,880.00 | | 2,285.89 |
| 4000-10-00 Sr. Class Gift | 2,527.96 | | | | 2,527.96 |
| 4100-30-00 General | 7,507.36 | | 1,239.17 | | 6,268.19 |
| 4300-20-00 Sunshine Club/Staff Pride | 1,054.61 | | | | 1,054.61 |
| 4700-30-00 Scholarships | 1,685.67 | | | | 1,685.67 |
| 4750-10-00 Testing Prep | 1,318.00 | | | | 1,318.00 |
| 6000-00-00 Interest Income | 3,926.54 | 771.19 | | | 4,697.73 |
| 6000-30-00 Field Trip Reserve - District | 658.02 | 1,850.00 | | | 2,508.02 |
| **Total Other Accounts** | 248,680.49 | 28,791.69 | 46,073.05 | 0.00 | 231,399.13 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 4,005.12 | 620.22 | 375.00 | | 4,250.34 |
| **Total Cash Accounts** | 4,005.12 | 620.22 | 375.00 | 0.00 | 4,250.34 |
| **Other Accounts** | | | | | |
| 2034-10-00 Class of 2034 Field Trips | 313.96 | | | | 313.96 |
| 2036-00-00 Class of 2036 | 15.80 | | | | 15.80 |
| 2036-10-00 Class of 2036 Field Trips | 257.54 | | | | 257.54 |
| 2037-10-00 Class of 2037 Field Trips | 39.60 | | | | 39.60 |
| 2038-00-00 Class of 2038 | 21.58 | | | | 21.58 |
| 4100-30-00 General Fund | 519.05 | | | | 519.05 |
| 4200-10-00 Service Club | 916.05 | 607.32 | 375.00 | | 1,148.37 |
| 6000-00-00 Interest Income | 421.54 | 12.90 | | | 434.44 |
| 6000-30-00 Field Trip Reserve - District | 1,500.00 | | | | 1,500.00 |
| **Total Other Accounts** | 4,005.12 | 620.22 | 375.00 | 0.00 | 4,250.34 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 157,496.21 | 19,421.16 | 9,690.86 | | 167,226.51 |
| **Total Cash Accounts** | 157,496.21 | 19,421.16 | 9,690.86 | 0.00 | 167,226.51 |
| **Other Accounts** | | | | | |
| 2000-10-00 Cardunal Council (Student) | 5,274.97 | | | | 5,274.97 |
| 2030-10-00 Class of 2030-A | 1,352.89 | | | | 1,352.89 |
| 2030-20-00 Class of 2030-B | 554.92 | | | | 554.92 |
| 2031-10-00 Class of 2031-A | 236.48 | | | | 236.48 |
| 2031-20-00 Class of 2031-B | 236.49 | | | | 236.49 |
| 2032-00-00 Class of 2032-A | 335.45 | | | | 335.45 |
| 2033-00-00 Class of 2033-A | 68.15 | 226.08 | | | 294.23 |
| 2033-10-00 Class of 2033-B | 68.15 | 226.08 | | | 294.23 |
| 20TG-00-00 Universal Team (PBIS) | 3,097.99 | 1.92 | 221.30 | | 2,878.61 |
| 20TY-00-00 Secondary Team | 163.83 | | | | 163.83 |
| 2110-10-00 Band | 4,660.80 | | 84.00 | | 4,576.80 |
| 2130-10-00 Music Department | 8,027.67 | 15.00 | | | 8,042.67 |
| 2140-10-00 Chorus/Vocal | 4,419.89 | 252.00 | 264.00 | | 4,407.89 |
| 2150-30-00 Musical/Ensembles | 25,176.73 | | | | 25,176.73 |
| 2155-10-00 Orchestra | 15,022.15 | | | | 15,022.15 |
| 2220-10-00 Art Club | 6,096.15 | 90.00 | | | 6,186.15 |
| 2230-10-00 Beta Club | 3,540.57 | 35.00 | | | 3,575.57 |
| 2380-10-00 Targeted Intervention Team | 13.53 | | | | 13.53 |
| 2391-10-00 AVID | 4,320.41 | | | | 4,320.41 |
| 2425-10-00 Exploratory/Spanish | 446.34 | | | | 446.34 |
| 2431-10-00 Life Program (SPED) | 47.52 | | | | 47.52 |
| 2432-10-00 Snack (skills) Program | 93.38 | | | | 93.38 |
| 2435-10-00 S.O.A.R. | 111.55 | | | | 111.55 |
| 2436-10-00 SWANS | 23.22 | | | | 23.22 |
| 2481-10-00 Yearbook Club | 3,470.87 | | | | 3,470.87 |
| 2530-10-00 Chess Club | 18.87 | | | | 18.87 |
| 2560-30-00 Book Club | 6.15 | | | | 6.15 |
| 2565-00-00 Bracelet Club | 370.00 | | | | 370.00 |
| 2566-10-00 Garden Club | 76.04 | | | | 76.04 |
| 2570-30-00 IMC | 598.17 | | | | 598.17 |
| 2590-10-00 Lions | 16.11 | | | | 16.11 |
| 2615-10-00 Midnight Mile | 21,012.40 | 16,370.73 | 7,360.76 | | 30,022.37 |
| 2619-10-00 Cardunal Care | 3,259.29 | | | | 3,259.29 |
| 2620-10-00 Scrapbook | 102.00 | | | | 102.00 |
| 2625-10-00 Schoolpalooza | 1,211.59 | | 300.00 | | 911.59 |
| 2630-10-00 Ski Club | 2,518.96 | | | | 2,518.96 |
| 2631-10-00 Washington D.C. Trip | 143.27 | | | | 143.27 |
| 2635-10-00 Snowflake | 1,276.76 | | | | 1,276.76 |
| 2655-10-00 Battle of the Books | 5.30 | | | | 5.30 |
| 2665-10-00 Spelling Bee | 21.34 | | | | 21.34 |
| 2670-10-00 Robotics | 1,806.65 | | | | 1,806.65 |
| 2675-00-00 STEM | 65.35 | | | | 65.35 |
| 3000-20-00 Athletics (DEL:2yr 15/16) | 135.00 | | | | 135.00 |
| 3010-00-00 Ultimate Club | 352.24 | | | | 352.24 |
| 3207-20-10 Girls Basketball - 7th | 179.28 | | | | 179.28 |
| 3207-20-20 Boys Basketball - 7th | 0.62 | | | | 0.62 |
| 3208-20-20 Boy's Basketball - 8th | 110.27 | | | | 110.27 |
| 3250-20-10 Poms | 0.40 | | | | 0.40 |
| 3253-20-10 Intramural Basketball | 82.06 | | | | 82.06 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 3254-20-00 Intramural Poms | 121.95 | | | | 121.95 |
| 3255-20-10 Intramural Wrestling | 161.26 | | | | 161.26 |
| 3350-20-10 Cheerleading | 31.80 | | | | 31.80 |
| 3400-10-00 Color Guard | 212.49 | | | | 212.49 |
| 3500-20-10 Track Team | 496.18 | | | | 496.18 |
| 3600-10-00 Flag Football | 813.59 | 1,125.00 | 892.70 | | 1,045.89 |
| 3800-20-00 Cross Country | 86.51 | 104.85 | 191.36 | | 0.00 |
| 3800-20-10 Marathon Club - 6th Gr.CC Only | 16.00 | | | | 16.00 |
| 3840-10-00 Wiffle Ball | 315.54 | | | | 315.54 |
| 3850-20-00 Wrestling | 2,295.45 | | | | 2,295.45 |
| 3900-20-00 Volleyball | 137.55 | | | | 137.55 |
| 4100-30-00 General | 8,047.69 | | 153.50 | | 7,894.19 |
| 4110-10-00 Outdoor Club | 733.53 | | | | 733.53 |
| 4210-00-00 Fall Play | 11,041.87 | | | | 11,041.87 |
| 4220-00-00 Street Ensemble | 143.19 | | | | 143.19 |
| 4230-00-00 Buddy Club | 16.21 | | | | 16.21 |
| 4300-30-00 Faculty (Social) Fund | 136.00 | | | | 136.00 |
| 4400-30-00 Fitness Club (PE) | 4,162.76 | | 223.24 | | 3,939.52 |
| 4500-30-00 Flower Fund | 99.49 | 475.00 | | | 574.49 |
| 6000-00-00 Interest Income | 5,698.93 | 499.50 | | | 6,198.43 |
| 6000-30-00 Field Trip Reserve - District | 2,500.00 | | | | 2,500.00 |
| **Total Other Accounts** | 157,496.21 | 19,421.16 | 9,690.86 | 0.00 | 167,226.51 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 1,663.90 | 1,509.07 | | | 3,172.97 |
| **Total Cash Accounts** | 1,663.90 | 1,509.07 | 0.00 | 0.00 | 3,172.97 |
| **Other Accounts** | | | | | |
| 1000-10-10 Bank Corrections | (0.10) | | | | (0.10) |
| 2029-00-00 Class of 2029 | 59.55 | | | | 59.55 |
| 2032-00-00 Class of 2032 | 64.09 | | | | 64.09 |
| 2034-00-00 Class of 2034 | (66.04) | | | | (66.04) |
| 2035-00-00 Class of 2035 | (10.00) | | | | (10.00) |
| 2036-00-00 Class of 2036 | 298.58 | | | | 298.58 |
| 2037-00-00 Class of 2037 | (30.42) | | | | (30.42) |
| 2100-10-10 Julie Voss Class-Inactive | 0.10 | | | | 0.10 |
| 2100-20-10 LEAP Program | 15.00 | | | | 15.00 |
| 4100-30-00 General | 555.03 | | | | 555.03 |
| 5010-00-00 Library Books (Birthday Club) | 232.59 | | | | 232.59 |
| 6000-00-00 Interest Income | 545.52 | 9.07 | | | 554.59 |
| 6000-30-00 Field Trip Reserve - District | 0.00 | 1,500.00 | | | 1,500.00 |
| **Total Other Accounts** | 1,663.90 | 1,509.07 | 0.00 | 0.00 | 3,172.97 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 12,071.55 | 6,815.51 | 1,500.00 | | 17,387.06 |
| **Total Cash Accounts** | 12,071.55 | 6,815.51 | 1,500.00 | 0.00 | 17,387.06 |
| **Other Accounts** | | | | | |
| 2033-00-00 Class of 2033 | 418.65 | | | | 418.65 |
| 2034-00-00 Class of 2034 | 1,220.68 | 2,880.00 | 1,500.00 | | 2,600.68 |
| 2035-00-00 Class of 2035 | 1,794.34 | 911.00 | | | 2,705.34 |
| 2036-00-00 Class of 2036 | 818.42 | 767.00 | | | 1,585.42 |
| 2037-00-00 Class of 2037 | 1,215.88 | 1,158.00 | | | 2,373.88 |
| 2038-00-00 Class of 2038 | 1,207.83 | 1,056.00 | | | 2,263.83 |
| 2039-00-00 Class of 2039 | 500.00 | | | | 500.00 |
| 2140-10-10 Chorus | 578.73 | | | | 578.73 |
| 2215-10-10 Yearbook - Elem | 726.00 | | | | 726.00 |
| 2499-20-00 Apparel Store | 0.11 | | | | 0.11 |
| 2590-30-00 Girls on the Run | 5.00 | | | | 5.00 |
| 4100-30-00 General | 63.48 | | | | 63.48 |
| 4300-20-00 Staff Wear | 75.00 | | | | 75.00 |
| 5010-10-00 PBIS | 1,343.65 | | | | 1,343.65 |
| 6000-00-00 Interest Income | 603.78 | 43.51 | | | 647.29 |
| 6000-30-00 Field Trip Reserve - District | 1,500.00 | | | | 1,500.00 |
| **Total Other Accounts** | 12,071.55 | 6,815.51 | 1,500.00 | 0.00 | 17,387.06 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 5,617.26 | 1,526.53 | | | 7,143.79 |
| **Total Cash Accounts** | 5,617.26 | 1,526.53 | 0.00 | 0.00 | 7,143.79 |
| **Other Accounts** | | | | | |
| 2000-20-00 LIFE Program | 3,488.87 | | | | 3,488.87 |
| 2276-10-00 Field Trips | 27.02 | | | | 27.02 |
| 2277-10-00 Field Days | 352.68 | | | | 352.68 |
| 4100-30-00 General | 514.10 | | | | 514.10 |
| 5000-10-00 Staff Social Account | (38.30) | | | | (38.30) |
| 6000-00-00 Interest Income | 1,150.98 | 26.53 | | | 1,177.51 |
| 6000-30-00 Field Trip Reserve - District | 121.91 | 1,500.00 | | | 1,621.91 |
| **Total Other Accounts** | 5,617.26 | 1,526.53 | 0.00 | 0.00 | 7,143.79 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 2,217.27 | 1,511.24 | 744.00 | | 2.984.51 |
| **Total Cash Accounts** | 2,217.27 | 1,511.24 | 744.00 | 0.00 | 2,984.51 |
| **Other Accounts** | | | | | |
| 2151-10-20 Summer Music Camp | 268.29 | | | | 268.29 |
| 2590-40-00 Relay for Life | 144.00 | | | | 144.00 |
| 4100-30-00 General | 597.89 | | | | 597.89 |
| 4210-00-00 Scholastic Book Fair-Fall | 3.59 | | | | 3.59 |
| 4220-00-00 Scholastic Book Fair-Spring | 427.62 | | | | 427.62 |
| 4270-00-00 PBIS | 202.10 | | | | 202.10 |
| 5000-10-10 Staff Spirit Wear | 154.33 | | | | 154.33 |
| 6000-00-00 Interest Income | 419.45 | 11.24 | | | 430.69 |
| 6000-30-00 Field Trip Reserve - District | 0.00 | 1,500.00 | 744.00 | | 756.00 |
| **Total Other Accounts** | 2,217.27 | 1,511.24 | 744.00 | 0.00 | 2,984.51 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris Bank Checking | 3,101.77 | 2,670.95 | 66.97 | | 5,705.75 |
| **Total Cash Accounts** | 3,101.77 | 2,670.95 | 66.97 | 0.00 | 5,705.75 |
| **Other Accounts** | | | | | |
| 2034-00-00 Class of 2034 | 227.86 | | | | 227.86 |
| 2035-00-00 Class of 2035 | 367.44 | | | | 367.44 |
| 2036-00-00 Class of 2036 | 622.45 | | | | 622.45 |
| 2037-00-00 Class of 2037 | 23.00 | | | | 23.00 |
| 2039-00-00 Class of 2039 | 0.00 | 1,080.00 | | 192.00 | 1,272.00 |
| 2140-20-00 Chorus | 10.55 | | | | 10.55 |
| 2270-10-00 Environmental Science | 168.99 | | | | 168.99 |
| 2618-40-00 Donations | 229.08 | | | | 229.08 |
| 4100-30-00 General | 117.51 | | | | 117.51 |
| 5100-00-00 Scholastic Book Fair | 436.65 | | | | 436.65 |
| 5110-00-00 Yearbook | 292.00 | 75.00 | | | 367.00 |
| 5200-00-00 Sunshine Staff Account | 132.97 | | 66.97 | | 66.00 |
| 6000-00-00 Interest Income | 473.27 | 15.95 | | | 489.22 |
| 6000-30-00 Field Trip Reserve - District | 0.00 | 1,500.00 | | (192.00) | 1,308.00 |
| **Total Other Accounts** | 3,101.77 | 2,670.95 | 66.97 | 0.00 | 5,705.75 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 469,666.70 | 60,452.65 | 108,318.48 | | 421,800.87 |
| **Total Cash Accounts** | 469,666.70 | 60,452.65 | 108,318.48 | 0.00 | 421,800.87 |
| **Other Accounts** | | | | | |
| 2000-10-00 Student Council | 1,461.27 | | | | 1,461.27 |
| 2014-10-00 Homecoming | 28,718.93 | | 33,850.00 | | (5,131.07) |
| 2015-10-10 Class of 2015 Statue Maintenan | 69.26 | | | | 69.26 |
| 2026-00-00 Class of 2026 | 498.22 | | | | 498.22 |
| 2027-00-00 Class of 2027 | 10,568.93 | | | | 10,568.93 |
| 2028-00-00 Class of 2028 | 4,327.62 | | | | 4,327.62 |
| 2029-00-00 Class of 2029 | 3,866.50 | | | | 3,866.50 |
| 2030-00-00 Class of 2030 | 902.55 | | | | 902.55 |
| 2110-10-00 Band | 492.56 | | | | 492.56 |
| 2112-00-00 Tri M (Modern Music Masters) | 2,168.37 | | | | 2,168.37 |
| 2140-10-00 Chorus | 2,140.99 | | | | 2,140.99 |
| 2150-30-00 Musical | 11,370.17 | | | | 11,370.17 |
| 2151-10-00 Music Student Tour Account | 3,019.84 | | | | 3,019.84 |
| 2155-10-00 Orchestra | 454.38 | | | | 454.38 |
| 2156-10-00 Prom - Junior Class | 28,039.92 | | | | 28,039.92 |
| 2220-10-00 Art Club | 165.41 | | | | 165.41 |
| 2222-10-00 ABC Business Club | 1,475.92 | | | | 1,475.92 |
| 2223-00-00 ASL Club | 662.10 | | | | 662.10 |
| 2225-10-00 Black Student Alliance | 4,428.92 | | | | 4,428.92 |
| 2225-20-00 Hispanic Youth Alliance | 627.98 | | | | 627.98 |
| 2230-10-00 Debate Team | 377.61 | | 174.32 | | 203.29 |
| 2240-10-00 Drama Club | 3,322.06 | 575.00 | 3,538.64 | | 358.42 |
| 2250-10-10 GSA Club | 96.25 | | | | 96.25 |
| 2260-10-00 Industrial Arts | 2,591.92 | | | | 2,591.92 |
| 2265-10-00 Environmental Club/Med Careers | 1,852.13 | | | | 1,852.13 |
| 2276-10-00 Field Trips | 52.46 | 1,180.00 | | | 1,232.46 |
| 2280-10-00 Fishing Club | 522.19 | | | | 522.19 |
| 2310-10-00 AAPI Club | 741.72 | | | | 741.72 |
| 2320-10-00 German Club | 456.94 | | | | 456.94 |
| 2330-10-00 Foreign Language | 180.71 | | | | 180.71 |
| 2330-20-00 French Club | 580.18 | | | | 580.18 |
| 2340-10-00 Spanish Club | 408.25 | | | | 408.25 |
| 2350-10-00 Language Arts Field Trips | 808.00 | | | | 808.00 |
| 2370-10-00 Peer Mentoring | 236.70 | | | | 236.70 |
| 2390-10-00 National Honor Society | 6,457.47 | | 1,024.29 | | 5,433.18 |
| 2390-20-00 Robotics | 100.91 | | | | 100.91 |
| 2391-10-00 AVID | 17,007.86 | 210.00 | 102.21 | 320.00 | 17,435.65 |
| 2393-10-00 PBIS | 1,487.06 | | | | 1,487.06 |
| 2410-00-00 Math Team | 461.00 | | | | 461.00 |
| 2480-10-00 Yearbook | 98.16 | | | | 98.16 |
| 2499-30-00 School Store | 823.97 | | | | 823.97 |
| 2618-10-10 Operation Click | 1,064.80 | | | | 1,064.80 |
| 2620-00-00 Female Empowerment | 982.13 | | | | 982.13 |
| 2644-10-00 Co-Op | 5,614.87 | | | | 5,614.87 |
| 2647-10-00 FACS | 294.94 | | | | 294.94 |
| 2655-00-00 Literary Magazine | 611.73 | | | | 611.73 |
| 2670-10-00 Scholastic Bowl | 194.09 | | | | 194.09 |
| 2671-00-00 Science | 1,714.72 | | | | 1,714.72 |
| 2680-10-00 Marketing Class | 181.65 | | | | 181.65 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 2685-00-00 Target Edu | 211.77 | | | | 211.77 |
| 2686-00-00 Woodshop | 140.00 | | | | 140.00 |
| 2690-00-00 WHIPS TV | 58.00 | | | | 58.00 |
| 2696-00-00 ESports | 115.02 | | | | 115.02 |
| 2710-10-00 Activity Directors | 1,004.29 | | 235.43 | | 768.86 |
| 3100-10-00 Athletic Development | 1,321.54 | | | | 1,321.54 |
| 3100-20-20 Baseball | 15,090.90 | | | | 15,090.90 |
| 3150-20-10 Softball | 11,833.51 | | | | 11,833.51 |
| 3200-20-10 Girls Basketball | 1,594.38 | | | | 1,594.38 |
| 3200-20-20 Boys Basketball | 873.42 | 700.00 | 914.76 | | 658.66 |
| 3250-20-10 Poms (Dance) | 7,780.31 | 9,641.55 | 4,567.88 | | 12,853.98 |
| 3300-20-10 Girls Soccer | 8,891.76 | | | | 8,891.76 |
| 3300-20-20 Boys Soccer | 890.70 | | | | 890.70 |
| 3350-20-10 Cheerleading | 34,393.06 | 1,850.00 | 11,971.76 | (5,405.00) | 18,866.30 |
| 3400-20-10 Girls Tennis | 855.05 | | 88.08 | | 766.97 |
| 3400-20-20 Boys Tennis | 6,892.45 | | | | 6,892.45 |
| 3500-20-10 Girls Track & Field | 10,791.65 | | | | 10,791.65 |
| 3500-20-20 Boys Track | 9,236.62 | | | | 9,236.62 |
| 3600-20-10 Boys Golf | 7,947.67 | 4,720.00 | | | 12,667.67 |
| 3600-20-20 Girls Golf | 4,840.49 | 1,079.00 | 130.00 | | 5,789.49 |
| 3610-10-00 Boys Lacrosse | 2,787.30 | | | | 2,787.30 |
| 3610-20-00 Girls LaCrosse | 13,444.31 | | | | 13,444.31 |
| 3700-20-10 Football | 65,188.75 | 5,145.00 | 47,628.81 | | 22,704.94 |
| 3700-30-10 Powder Puff | 3,528.25 | | | | 3,528.25 |
| 3700-40-10 Flag Football | 6,234.04 | 7,064.70 | 328.80 | | 12,969.94 |
| 3800-10-00 Whip Squad | 133.36 | | | | 133.36 |
| 3800-20-00 Boys and Girls Cross Country | 7,281.17 | | | | 7,281.17 |
| 3850-20-00 Boys Wrestling | 6,743.80 | | | | 6,743.80 |
| 3900-20-00 Volleyball | 9,320.83 | 13,012.00 | 3,763.50 | | 18,569.33 |
| 3900-20-10 Volleyball Club | 118.00 | | | | 118.00 |
| 3990-10-00 Gatorade Fundraiser | 642.87 | | | | 642.87 |
| 4000-30-00 General | 7,584.80 | | | | 7,584.80 |
| 4100-00-00 FVC Leadership | 981.48 | | | | 981.48 |
| 4150-00-00 Teacher Grants | 22.50 | | | | 22.50 |
| 4210-10-00 Rachel's Challenge | 20.00 | | | | 20.00 |
| 4220-00-00 D300 Speaks | 219.52 | | | | 219.52 |
| 4300-20-00 Sunshine | 92.70 | | | | 92.70 |
| 4300-30-00 Spiritwear | 3.03 | | | | 3.03 |
| 4300-40-00 PE-Active | 1.00 | | | | 1.00 |
| 4700-10-00 2017 Gene Haas Scholarship | 531.79 | | | | 531.79 |
| 4700-10-10 2018 Gene Haas Scholarship | 1,558.50 | | | | 1,558.50 |
| 4700-10-20 2019 Gene Haas Scholarship | 7,021.00 | | | | 7,021.00 |
| 4700-10-30 2020 Gene Haas Scholarship | 12,000.00 | | | | 12,000.00 |
| 4700-30-00 Scholarship & Blood Drive | 290.00 | 1,500.00 | | | 1,790.00 |
| 4700-40-00 Drama Club Scholarship | 0.50 | | | | 0.50 |
| 4800-00-00 Guidance | 642.52 | | | | 642.52 |
| 6000-00-00 Interest | 43,729.77 | 11,275.40 | | 5,405.00 | 60,410.17 |
| 6000-30-00 Field Trip Reserve - District | 0.00 | 2,500.00 | | (320.00) | 2,180.00 |
| **Total Other Accounts** | 469,666.70 | 60,452.65 | 108,318.48 | 0.00 | 421,800.87 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 63,167.24 | 3,671.26 | 10,558.51 | | 56,279.99 |
| **Total Cash Accounts** | 63,167.24 | 3,671.26 | 10,558.51 | 0.00 | 56,279.99 |
| **Other Accounts** | | | | | |
| 1000-10-00 Banking Corrections | 59.78 | | | | 59.78 |
| 2001-10-00 Student Council - MS | 453.09 | | | | 453.09 |
| 2031-00-00 Class of 2031 | 2,434.06 | | | | 2,434.06 |
| 2032-00-00 Class of 2032 | 86.30 | 3,210.00 | 2,100.00 | | 1,196.30 |
| 2033-00-00 Class of 2033 | 476.87 | | | | 476.87 |
| 2111-00-00 Music Field Trip Account | 3,112.17 | | | | 3,112.17 |
| 2114-10-00 Band - MS | 1,030.88 | | | | 1,030.88 |
| 2120-10-00 Drama Club | 13,723.99 | | 3,700.00 | | 10,023.99 |
| 2140-10-00 Chorus | 2,853.29 | | | | 2,853.29 |
| 2155-10-00 MS Orchestra | 1,140.79 | | | | 1,140.79 |
| 2210-00-00 Cafe 10A | 573.20 | 136.00 | 47.97 | | 661.23 |
| 2230-10-00 Beta Club | 4,354.56 | | | | 4,354.56 |
| 2391-10-00 AVID | 11,541.94 | | 1,404.54 | | 10,137.40 |
| 2400-00-00 PBIS | 532.32 | | 475.00 | | 57.32 |
| 2560-20-00 Book Fair | 91.95 | | | | 91.95 |
| 2631-10-29 Washington DC 8th Grade | 3,317.11 | | | | 3,317.11 |
| 2631-10-30 Washington DC 7th Grade | 600.62 | | | | 600.62 |
| 2667-00-00 MS Sports | 783.69 | 132.00 | 250.00 | | 665.69 |
| 2669-00-00 MS Yearbook | 3,321.73 | | | | 3,321.73 |
| 4100-30-00 General | 9,201.97 | | 2,581.00 | | 6,620.97 |
| 4200-10-10 MS PE | 213.09 | | | | 213.09 |
| 6000-00-00 Interest | 763.84 | 193.26 | | | 957.10 |
| 6000-30-00 Field Trip Reserve - District | 2,500.00 | | | | 2,500.00 |
| **Total Other Accounts** | 63,167.24 | 3,671.26 | 10,558.51 | 0.00 | 56,279.99 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 346,328.49 | 63,116.80 | 38,454.58 | | 370,990.71 |
| **Total Cash Accounts** | 346,328.49 | 63,116.80 | 38,454.58 | 0.00 | 370,990.71 |
| **Other Accounts** | | | | | |
| 1000-10-10 Banking Corrections | (26.90) | | | | (26.90) |
| 2000-10-00 Student Council | 25,305.15 | 36,256.00 | 20,286.05 | | 41,275.10 |
| 2022-00-00 Class of 2022 | 64.85 | | | | 64.85 |
| 2024-00-00 Class of 2024 | 2,074.58 | | | | 2,074.58 |
| 2026-00-00 Class of 2026 | 10,389.62 | | | | 10,389.62 |
| 2027-00-00 Class of 2027 | 4,923.48 | 183.52 | | | 5,107.00 |
| 2028-00-00 Class of 2028 | 746.31 | | | | 746.31 |
| 2029-00-00 Class of 2029 | 1,024.13 | | | | 1,024.13 |
| 2030-00-00 Class of 2030 | 589.57 | | | | 589.57 |
| 2110-00-10 Prom | 29,463.53 | | | | 29,463.53 |
| 2110-10-00 Band | 11,452.05 | | | | 11,452.05 |
| 2120-10-00 Drama Club | 956.23 | | | | 956.23 |
| 2140-10-00 Choral | 3,890.12 | | | | 3,890.12 |
| 2150-30-00 Musical | 20,848.86 | | | | 20,848.86 |
| 2151-10-00 Tri-M | 659.00 | | | | 659.00 |
| 2151-10-10 Music Industry Club- MIC | 822.65 | | | | 822.65 |
| 2152-10-00 24hr Musical | 2,299.28 | | | | 2,299.28 |
| 2153-10-00 Spring/Fall Play | 1,554.30 | | 661.50 | | 892.80 |
| 2155-10-00 Orchestra | 1,504.55 | | | | 1,504.55 |
| 2210-10-00 Activist Club | 85.88 | | | | 85.88 |
| 2220-10-00 Art Club | 1,731.11 | | | | 1,731.11 |
| 2230-00-00 Black Allegiance Club | 149.83 | | | | 149.83 |
| 2245-10-00 Women's Empowerment Club | 195.93 | | | | 195.93 |
| 2253-10-00 Conservation | 889.41 | | | | 889.41 |
| 2258-10-00 Engineering Club | 161.85 | | | | 161.85 |
| 2259-10-00 Film Production | 236.85 | | | | 236.85 |
| 2263-10-00 Interact Club | 4,778.66 | | 18.92 | | 4,759.74 |
| 2276-10-00 Field Trips | 534.59 | | | | 534.59 |
| 2281-10-00 Gold Rush | 1,151.42 | | | | 1,151.42 |
| 2310-10-00 French Club | 200.36 | | | | 200.36 |
| 2320-10-00 German Club | 282.64 | | | | 282.64 |
| 2330-10-00 Spanish Club | 138.05 | | | | 138.05 |
| 2330-20-00 World Language Department | 287.37 | | | | 287.37 |
| 2340-10-10 Key Club | 1,673.71 | | | | 1,673.71 |
| 2370-10-00 FCCLA | 79.42 | | | | 79.42 |
| 2390-10-00 National Honor Society | 4,653.61 | | | | 4,653.61 |
| 2391-10-00 AVID | 6,369.03 | 8,986.00 | 5,139.50 | | 10,215.53 |
| 2393-10-00 PBIS | 884.95 | | | | 884.95 |
| 2400-10-00 Peer Mediation/SADD | 102.95 | | | | 102.95 |
| 2405-10-00 Debate Team | 3,291.05 | | | | 3,291.05 |
| 2406-10-00 DJ (Entertainment) Club | 312.07 | | | | 312.07 |
| 2408-10-00 GSA (Gay Straight Alliannce) | 547.86 | | | | 547.86 |
| 2409-10-00 Hispanic Youth Alliance | 401.97 | | | | 401.97 |
| 2409-20-00 AAPIA-Asian Amer Pac Islander | 43.52 | | | | 43.52 |
| 2409-30-00 South Asian Student Alliance | 203.50 | | | | 203.50 |
| 2410-10-00 Knitting Club | 20.00 | | | | 20.00 |
| 2415-10-00 Science Club | 339.43 | | | | 339.43 |
| 2420-10-00 Science Olympiad | 1,130.98 | | | | 1,130.98 |
| 2425-10-00 Girls Into Stem | 100.00 | | | | 100.00 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| 2430-10-00 Academic Challenge | 25.00 | | | | 25.00 |
| 2590-40-00 Relay for Life | 122.51 | | | | 122.51 |
| 2618-30-00 Green Eagles | 2,933.72 | | | | 2,933.72 |
| 2618-30-10 High School Against Cancer | 25.35 | | | | 25.35 |
| 3000-10-00 Special Olympics | 4,441.36 | | | | 4,441.36 |
| 3001-00-00 Student Act/Ath Council | 1,237.99 | 100.00 | | | 1,337.99 |
| 3100-20-20 Baseball | 18,070.63 | | | | 18,070.63 |
| 3150-20-10 Softball | 5,724.93 | | | | 5,724.93 |
| 3200-20-10 Girls Basketball | 1,059.64 | | | | 1,059.64 |
| 3200-20-20 Boys Basketball | 2,240.63 | | | | 2,240.63 |
| 3210-20-10 Bowling | 2,038.86 | | | | 2,038.86 |
| 3250-20-10 Dance Team | 1,535.44 | 6,395.55 | 500.00 | | 7,430.99 |
| 3275-00-00 Math Team | 798.27 | | | | 798.27 |
| 3300-20-10 Girls Soccer | 7,339.19 | | | | 7,339.19 |
| 3300-20-20 Boys Soccer | 11,345.07 | | 500.00 | | 10,845.07 |
| 3350-20-10 Cheerleaders | 8,109.78 | 1,455.00 | 2,100.63 | | 7,464.15 |
| 3400-20-10 Girls Tennis | 3,887.31 | 553.68 | 433.94 | | 4,007.05 |
| 3400-20-20 Boys Tennis | 4,438.84 | | | | 4,438.84 |
| 3450-20-10 Girls Swimming | 50.00 | | | | 50.00 |
| 3450-20-20 Boys Swimming | 1,008.61 | | | | 1,008.61 |
| 3500-20-10 Girls Track & Field | 10,218.61 | | | | 10,218.61 |
| 3500-20-20 Boys Track | 8,713.04 | | | | 8,713.04 |
| 3600-20-10 Girls Golf | 192.98 | | | | 192.98 |
| 3600-20-20 Boys Golf | 6,696.78 | | 1,092.00 | | 5,604.78 |
| 3650-20-10 Boys Lacrosse | 8,639.06 | | | | 8,639.06 |
| 3700-20-10 Football | 23,654.20 | 1,000.00 | 2,459.64 | | 22,194.56 |
| 3750-20-10 Flag Football | 8,403.18 | | 3,962.40 | | 4,440.78 |
| 3800-20-00 Cross Country | 2,393.95 | 4,580.00 | 1,300.00 | | 5,673.95 |
| 3850-20-00 Boys Wrestling | 3,417.58 | | | | 3,417.58 |
| 3900-20-00 Volleyball | 8,217.23 | | | | 8,217.23 |
| 4100-30-00 General | 251.18 | | | | 251.18 |
| 4110-10-00 Eagle Minds Matter | 1,029.39 | | | | 1,029.39 |
| 4200-10-00 Eagle's Wings Food Pantry | 7,564.94 | | | | 7,564.94 |
| 4300-30-10 Eagle Pride Advisory Committee | 171.77 | | | | 171.77 |
| 6000-00-00 Interest | 30,812.11 | 1,107.05 | | | 31,919.16 |
| 6000-30-00 Field Trip Reserve - District | 0.00 | 2,500.00 | | | 2,500.00 |
| **Total Other Accounts** | 346,328.49 | 63,116.80 | 38,454.58 | 0.00 | 370,990.71 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 5,708.38 | 1,520.39 | 275.00 | | 6,953.77 |
| **Total Cash Accounts** | 5,708.38 | 1,520.39 | 275.00 | 0.00 | 6,953.77 |
| **Other Accounts** | | | | | |
| 2034-00-00 Class of 2034 | 248.77 | | | | 248.77 |
| 2631-10-00 Field Trip Grant Funds | 94.47 | | | | 94.47 |
| 3020-10-00 Leopards Chorus Club | 1,897.67 | | | | 1,897.67 |
| 3030-20-00 ILMEA | 80.00 | | | | 80.00 |
| 4100-30-00 General | 1,985.01 | | 275.00 | | 1,710.01 |
| 5010-00-10 Jump Rope for Heart | 50.00 | | | | 50.00 |
| 5020-00-00 Ned Show / Yo-yo | 1,184.00 | | | | 1,184.00 |
| 5100-00-00 Leopards Holiday Giving | 71.36 | | | | 71.36 |
| 6000-00-00 Interest Income | 97.10 | 20.39 | | | 117.49 |
| 6000-30-00 Field Trip Reserve - District | 0.00 | 1,500.00 | | | 1,500.00 |
| **Total Other Accounts** | 5,708.38 | 1,520.39 | 275.00 | 0.00 | 6,953.77 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 23,858.91 | 2,585.40 | 441.00 | | 26,003.31 |
| **Total Cash Accounts** | 23,858.91 | 2,585.40 | 441.00 | 0.00 | 26,003.31 |
| **Other Accounts** | | | | | |
| 2001-10-10 PBIS (Student Council) | 2,634.41 | | 441.00 | | 2,193.41 |
| 2033-00-00 Class of 2033 | (1.89) | | | | (1.89) |
| 2034-00-00 Class of 2034 | 1,972.52 | | | | 1,972.52 |
| 2035-00-00 Class of 2035 | 349.53 | | | | 349.53 |
| 2036-00-00 Class of 2036 | 1,120.52 | | | | 1,120.52 |
| 2037-00-00 Class of 2037 | 1,101.08 | | | | 1,101.08 |
| 2038-00-00 Class of 2038 | 264.24 | | | | 264.24 |
| 2039-00-00 Class of 2039 | 134.16 | | | | 134.16 |
| 2110-10-00 Band | 16.70 | | | | 16.70 |
| 2120-00-00 Book Fair | 2,427.79 | 1,009.00 | | | 3,436.79 |
| 2151-10-00 Music Club | 2,996.95 | | | | 2,996.95 |
| 2230-10-00 Beta Club | 42.46 | | | | 42.46 |
| 2540-20-00 Cultural Committee | 285.60 | | | | 285.60 |
| 2618-30-00 Families in Need | 104.41 | | | | 104.41 |
| 2657-00-00 Family Night-Math Night | 1,349.95 | | | | 1,349.95 |
| 2657-10-00 Family Night-Reading Night | 2,093.95 | | | | 2,093.95 |
| 3100-00-00 Yearbook | 3,806.35 | | | | 3,806.35 |
| 4100-30-00 General | 922.02 | | | | 922.02 |
| 4300-30-00 Sunshine Fund | 0.66 | | | | 0.66 |
| 6000-00-00 Interest Income | 2,237.50 | 76.40 | | | 2,313.90 |
| 6000-30-00 Field Trip Reserve - District | 0.00 | 1,500.00 | | | 1,500.00 |
| **Total Other Accounts** | 23,858.91 | 2,585.40 | 441.00 | 0.00 | 26,003.31 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 5,881.28 | 17.76 | | | 5,899.04 |
| **Total Cash Accounts** | 5,881.28 | 17.76 | 0.00 | 0.00 | 5,899.04 |
| **Other Accounts** | | | | | |
| 2033-00-00 Class of 2033 | 915.48 | | | | 915.48 |
| 2034-00-00 Class of 2034 | 92.98 | | | | 92.98 |
| 2035-00-00 Class of 2035 | 105.00 | | | | 105.00 |
| 2100-10-00 Dual Language Activities | 80.00 | | | | 80.00 |
| 2410-00-00 Bookfair | (15.13) | | | | (15.13) |
| 2482-10-00 Yearbook | 279.98 | | | | 279.98 |
| 2590-40-00 Relay for Life | 65.50 | | | | 65.50 |
| 4100-30-00 General | 256.19 | | | | 256.19 |
| 4200-00-00 Liberty Chorus | 1,855.70 | | | | 1,855.70 |
| 4300-20-00 Kids Heart Challenge | 1,200.00 | | | | 1,200.00 |
| 4400-00-00 Reach for the Stars | 616.12 | | | | 616.12 |
| 6000-00-00 Interest Income | 429.46 | 17.76 | | | 447.22 |
| **Total Other Accounts** | 5,881.28 | 17.76 | 0.00 | 0.00 | 5,899.04 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 12,731.14 | 819.98 | 291.82 | | 13,259.30 |
| **Total Cash Accounts** | 12,731.14 | 819.98 | 291.82 | 0.00 | 13,259.30 |
| **Other Accounts** | | | | | |
| 2034-00-00 Class of 2034 | 703.50 | | | | 703.50 |
| 2035-00-00 Class of 2035 | 157.81 | | | | 157.81 |
| 2036-00-00 Class of 2036 | 167.03 | | | | 167.03 |
| 2037-00-00 Class of 2037 | 0.70 | | | | 0.70 |
| 2038-00-00 Class of 2038 | 128.92 | | 50.00 | | 78.92 |
| 2210-00-00 Animal Shelter Fundraiser | 0.50 | | | | 0.50 |
| 2510-00-00 Scholastic Book Fair/Follett | 90.02 | | | | 90.02 |
| 3100-00-00 Yearbook | 3,971.61 | | | | 3,971.61 |
| 4100-30-00 General | 2,464.88 | | | | 2,464.88 |
| 4300-10-00 Staff Spiritwear | 1,314.71 | | | | 1,314.71 |
| 4300-20-00 Sunshine | 1,174.06 | 780.00 | 241.82 | | 1,712.24 |
| 6000-00-00 Interest Income | 1,057.40 | 39.98 | | | 1,097.38 |
| 6000-30-00 Field Trip Reserve - District | 1,500.00 | | | | 1,500.00 |
| **Total Other Accounts** | 12,731.14 | 819.98 | 291.82 | 0.00 | 13,259.30 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 1,546.57 | 1,509.05 | | | 3,055.62 |
| **Total Cash Accounts** | 1,546.57 | 1,509.05 | 0.00 | 0.00 | 3,055.62 |
| **Other Accounts** | | | | | |
| 2590-30-00 Girls on the Run | 69.01 | | | | 69.01 |
| 4100-30-00 General | 97.18 | | | | 97.18 |
| 4250-30-00 Staff Spirit Wear | 6.48 | | | | 6.48 |
| 4300-30-00 Social Fund | 100.29 | | | | 100.29 |
| 4400-10-00 Scholastic Book Fair | 106.20 | | | | 106.20 |
| 5000-10-00 Yearbook | 633.35 | | | | 633.35 |
| 6000-00-00 Interest Income | 534.06 | 9.05 | | | 543.11 |
| 6000-30-00 Field Trip Reserve - District | 0.00 | 1,500.00 | | | 1,500.00 |
| **Total Other Accounts** | 1,546.57 | 1,509.05 | 0.00 | 0.00 | 3,055.62 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 3,339.39 | 10.10 | | | 3,349.49 |
| **Total Cash Accounts** | 3,339.39 | 10.10 | 0.00 | 0.00 | 3,349.49 |
| **Other Accounts** | | | | | |
| 2031-00-00 Class of 2031 | 245.90 | | | | 245.90 |
| 2032-00-00 Class of 2032 | (245.90) | | | | (245.90) |
| 2034-00-00 Class of 2034 | 165.36 | | | | 165.36 |
| 2035-00-00 Class of 2035 | 14.19 | | | | 14.19 |
| 4100-30-00 General | 1,025.31 | | | | 1,025.31 |
| 6000-00-00 Interest Income | 634.53 | 10.10 | | | 644.63 |
| 6000-30-00 Field Trip Reserve - District | 1,500.00 | | | | 1,500.00 |
| **Total Other Accounts** | 3,339.39 | 10.10 | 0.00 | 0.00 | 3,349.49 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 13,457.75 | 40.53 | | | 13,498.28 |
| **Total Cash Accounts** | 13,457.75 | 40.53 | 0.00 | 0.00 | 13,498.28 |
| **Other Accounts** | | | | | |
| 2035-00-00 Class of 2035 | 16.00 | | | | 16.00 |
| 2036-00-00 Class of 2036 | 600.00 | | | | 600.00 |
| 2590-40-00 Relay for Life | 1,248.02 | | | | 1,248.02 |
| 4100-00-00 PBIS | 1,494.06 | | | | 1,494.06 |
| 4150-00-00 Math Night | 108.00 | | | | 108.00 |
| 4300-00-00 General Fund | 1,670.23 | | | | 1,670.23 |
| 5010-00-00 School Fundraisers | 5,109.07 | | | | 5,109.07 |
| 5030-10-00 School Store-Inactive | 269.06 | | | | 269.06 |
| 5500-00-00 Staff Social Account-Inactive | 1.36 | | | | 1.36 |
| 6000-00-00 Interest Income | 1,441.95 | 40.53 | | | 1,482.48 |
| 6000-30-00 Field Trip Reserve - District | 1,500.00 | | | | 1,500.00 |
| **Total Other Accounts** | 13,457.75 | 40.53 | 0.00 | 0.00 | 13,498.28 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 7,999.55 | 1,525.83 | | | 9,525.38 |
| **Total Cash Accounts** | 7,999.55 | 1,525.83 | 0.00 | 0.00 | 9,525.38 |
| **Other Accounts** | | | | | |
| 2029-00-00 Class of 2029 | 0.45 | | | | 0.45 |
| 2030-00-00 Class of 2030 | 20.00 | | | | 20.00 |
| 2031-00-00 Class of 2031 | 111.00 | | | | 111.00 |
| 2032-00-00 Class of 2032 | 88.00 | | | | 88.00 |
| 2034-00-00 Class of 2034 | 764.03 | | | | 764.03 |
| 2035-00-00 Class of 2035 | (116.89) | | | | (116.89) |
| 2036-00-00 Class of 2036 | 27.45 | | | | 27.45 |
| 2037-00-00 Class of 2037 | 190.01 | | | | 190.01 |
| 2038-00-00 Class of 2038 | 614.07 | | | | 614.07 |
| 3200-00-00 Media Center | 116.43 | | | | 116.43 |
| 3300-10-00 Student Council | 568.09 | | | | 568.09 |
| 3300-20-00 Perry Fundraising | 2,176.45 | | | | 2,176.45 |
| 3500-10-00 Donations | 1,600.00 | | | | 1,600.00 |
| 4100-30-00 General | 381.71 | | | | 381.71 |
| 4200-00-00 Perry Teacher Social Account | 226.32 | | | | 226.32 |
| 6000-00-00 Interest Income | 1,232.43 | 25.83 | | | 1,258.26 |
| 6000-30-00 Field Trip Reserve - District | 0.00 | 1,500.00 | | | 1,500.00 |
| **Total Other Accounts** | 7,999.55 | 1,525.83 | 0.00 | 0.00 | 9,525.38 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 1,758.24 | 1,509.18 | 452.16 | | 2,815.26 |
| **Total Cash Accounts** | 1,758.24 | 1,509.18 | 452.16 | 0.00 | 2,815.26 |
| **Other Accounts** | | | | | |
| 2033-00-00 Class of 2033 | 452.16 | | 452.16 | | 0.00 |
| 2034-00-00 Class of 2034 | 353.26 | | | | 353.26 |
| 2035-00-00 Class of 2035 | 99.97 | | | | 99.97 |
| 2036-00-00 Class of 2036 | 160.62 | | | | 160.62 |
| 2037-00-00 Class of 2037 | (14.96) | | | | (14.96) |
| 2560-30-00 Library - Birthday Books | 0.08 | | | | 0.08 |
| 4100-30-00 General | 15.97 | | | | 15.97 |
| 6000-00-00 Interest Income | 686.14 | 9.18 | | | 695.32 |
| 6000-10-00 Bank Corrections | 5.00 | | | | 5.00 |
| 6000-30-00 Field Trip Reserve - District | 0.00 | 1,500.00 | | | 1,500.00 |
| **Total Other Accounts** | 1,758.24 | 1,509.18 | 452.16 | 0.00 | 2,815.26 |

## ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 9/1/2026 through 9/30/2026

Account Range: ALL

| ACCOUNT # AND DESCRIPTION | BEG BALANCE | INCOME | EXPENSE | TRANSFERS | BALANCE |
|---|---|---|---|---|---|
| **Cash Accounts** | | | | | |
| 1000-00-10 Harris - Checking | 44,625.02 | 11,277.33 | 3,924.60 | | 51,977.75 |
| **Total Cash Accounts** | 44,625.02 | 11,277.33 | 3,924.60 | 0.00 | 51,977.75 |
| **Other Accounts** | | | | | |
| 2000-10-00 Student Council | 158.39 | | | | 158.39 |
| 2031-10-00 Class of 2031-A | 563.33 | | | | 563.33 |
| 2031-20-00 Class of 2031-B | 563.32 | | | | 563.32 |
| 2032-00-00 Class of 2032 | 1,951.19 | | | | 1,951.19 |
| 2033-00-00 Class of 2033 | 2,338.21 | | | | 2,338.21 |
| 2034-00-00 Class of 2034 | 0.79 | | | | 0.79 |
| 2035-00-00 Class of 2035 | 8.02 | | | | 8.02 |
| 2036-00-00 Class of 2036 | 17.58 | | | | 17.58 |
| 2112-00-00 Band - Middle School | 606.00 | 475.50 | 380.05 | | 701.45 |
| 2115-00-00 Music - Elementary | 582.07 | | | | 582.07 |
| 2150-30-00 Musicals | 3,249.19 | | | | 3,249.19 |
| 2151-10-00 Music Dept. | 2,026.68 | 2,635.00 | 2,595.00 | | 2,066.68 |
| 2220-10-00 Art Club | 85.79 | | | | 85.79 |
| 2230-10-00 Beta Club | 857.88 | 2,100.00 | | | 2,957.88 |
| 2340-10-00 Spelling Bee | 196.03 | | | | 196.03 |
| 2391-10-00 AVID | 7,748.93 | 215.00 | | | 7,963.93 |
| 2392-10-00 HANDS Club | 0.06 | | | | 0.06 |
| 2392-20-00 Pawsitivity Pack-INACTIVE | 949.90 | | | (949.90) | 0.00 |
| 2393-10-00 PBIS Middle School | 213.52 | 5,504.00 | 200.00 | (749.55) | 4,767.97 |
| 2393-20-00 PBIS Elementary | 3,045.34 | | | 949.90 | 3,995.24 |
| 2395-10-00 Family Engagement Nights | 173.00 | | | | 173.00 |
| 2481-10-00 Yearbook - MS | 5,542.47 | 182.00 | | | 5,724.47 |
| 2482-10-00 Yearbook - ELE | 692.65 | | | | 692.65 |
| 2560-30-00 Birthday Book Club | 3.74 | | | | 3.74 |
| 2560-40-00 Library-Book Fair | 6,572.36 | | | | 6,572.36 |
| 2590-10-00 Boys Basketball Lions Club | 0.66 | | | | 0.66 |
| 2590-20-00 Girls Basketball Lions Club | 36.92 | | | | 36.92 |
| 2640-30-00 Science Fair | 164.46 | | | | 164.46 |
| 2660-00-00 Math Club | 24.86 | | | | 24.86 |
| 2668-00-00 Track | 276.12 | | | | 276.12 |
| 3250-20-10 Poms | 25.82 | | | | 25.82 |
| 3350-20-10 Cheerleading | 960.44 | | | | 960.44 |
| 3830-00-00 Basketball - Girls | 0.04 | | | | 0.04 |
| 3850-20-00 Wrestling | 142.55 | | | | 142.55 |
| 3860-20-00 Cross Country | 78.20 | | | | 78.20 |
| 3900-20-00 Volleyball | 0.50 | | | | 0.50 |
| 4100-30-00 General | 606.86 | | 749.55 | 1,349.55 | 1,206.86 |
| 4400-30-00 PE - MS | 74.52 | | | | 74.52 |
| 4401-30-00 PE - Elementary | 243.09 | | | | 243.09 |
| 5500-10-00 Bank Correction | 150.00 | | | | 150.00 |
| 6000-00-00 Interest Income | 1,193.54 | 165.83 | | (600.00) | 759.37 |
| 6000-30-00 Field Trip Reserve - District | 2,500.00 | | | | 2,500.00 |
| **Total Other Accounts** | 44,625.02 | 11,277.33 | 3,924.60 | 0.00 | 51,977.75 |

DISTRICT 300

# BOARD OF EDUCATION MEMO

**DATE:** November 9, 2026

**TO:** Dr. Martina Smith, Superintendent
Board of Education

**FROM:** Jeffrey Ehardt
Executive Director of Finance

**SUBJECT:** Donation Report - November 2026

| Presented at the following Board Meetings | Date |
|---|---|
| **Board Operations Committee** | 11/9/2026 |
| **BOE 1st Reading** | 11/17/2026 |
| **BOE 2nd Reading** | 11/17/2026 |

**Background**
Per Board Policy 8:80/8:90, the Donation Report is attached for your review and approval.

**Donations Received November 2026**

- Huntley American Legion Post 673 has donated to Gary D Wright Elementary School's Veterans Day Event:
  - Check: $500.00
  - Funding will be placed in the Gary D Wright Owed To Building Donation Account. Funds will be restricted to this account for the Veterans Day Event.
- A community member has donated to Parkview Elementary School:
  - Check: $5,000.00
  - This will go toward a reading nook with a memorial plaque and books. This will be placed in the school's library.

**Recommendation**
The administration recommends approving the donations as presented.

**Fiscal Impact**
None

**COMMUNITY UNIT SCHOOL DISTRICT 300**

**HUMAN RESOURCES REPORT**

November 17, 2026



## ADMINISTRATORS

1. Recommend the following be employed by Community Unit School District 300 for the **2026-2027** school year and be compensated according to the Certified Administrators' and Supervisory Staff Compensation & Benefits Handbook:

| Name | Position | Location | Annual Salary | Effective |
|---|---|---|---|---|
| Michael, Brianna | Student Services Specialist | Liberty Elementary School | G Step 1 | November 2, 2026 |

## RESIGNATION - ADMINISTRATORS

None

## RETIREMENT – ADMINISTRATORS

1. Recommend approval of the following request to retire in accordance with Article XX, B of the July 1, 2025 – June 30, 2028 LEAD negotiated agreement:

| Name | Position | Location | Effective |
|---|---|---|---|
| Mainolfi, Kellie | Assistant Superintendent of High School Programs | Central Office | End of the 2030-2031 school year |

## CERTIFIED PERSONNEL

1. Recommend the following be employed by Community Unit School District 300 for the **2026-2027** school year and be compensated according to the LEAD negotiated agreement:

| Name | Position | Location | FTE | Salary | Type |
|---|---|---|---|---|---|
| Barrett, Samantha | Science Teacher | Hampshire High School | 1.0 | BA Step A | Replacement |
| Ruffolo, Haley | Second Language Instructional Facilitator | Central Office | 1.0 | M15 Step F | Additional |
| Wojtulewicz, Magdalena | 8th Grade Language Arts | Westfield Community School | 1.0 | BA Step A | Replacement |

## OTHER EMPLOYMENT – CERTIFIED PERSONNEL

None

Leave of absence requests are attached separately for Board of Education approval.

## RESIGNATION – CERTIFIED PERSONNEL

1. Recommend approval of the following letters of resignation:

| Name | Position | Location | Effective |
|---|---|---|---|
| Neal, Katrina | Emotional Disorder | Oak Ridge School | November 13, 2026 |
| Richards-Ott, Kristen | Speech Pathologist | Golfview Elementary School & Lakewood Elementary School | November 30, 2026 |

2. Recommend approval of request to rescind the following resignation:

| Name | Position | Location | Effective |
|---|---|---|---|
| Neal, Katrina | Emotional Disorder | Oak Ridge School | December 18, 2026 |

## OTHER RESIGNATION – CERTIFIED PERSONNEL

None

## RETIREMENT – CERTIFIED PERSONNEL

1. Recommend approval of the following requests to retire in accordance with Article XX, B of the July 1, 2025 – June 30, 2028 LEAD negotiated agreement:

| Name | Position | Location | Effective |
|---|---|---|---|
| Giachetti, Theresa | ELA Interventionist | Carpentersville Middle School | End of the 2030-2031 school year |
| Griffith, Catherine | ELA Interventionist | Carpentersville Middle School | End of the 2030-2031 school year |
| Siegfort, Elizabeth | Speech Pathologist | deLacey Family Education Center | End of the 2030-2031 school year |

2. Recommend approval of the following request to retire under TRS guidelines:

| Name | Position | Location | Effective |
|---|---|---|---|
| Leiton, Miriam | Instructional Coach | Meadowdale Elementary School | End of the 2026-2027 school year |

## SUPERVISOR/MANAGER – EDUCATIONAL SUPPORT PERSONNEL

None

Leave of absence requests are attached separately for Board of Education approval.

## RESIGNATION – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following letter of resignation:

| Name | Position | Location | Effective |
|---|---|---|---|
| Wittlieb, Christopher | Building Manager | Dundee-Crown High School | November 6, 2026 |

## RETIREMENT – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

## EDUCATIONAL SUPPORT PERSONNEL

1. Recommend employment of the following educational support personnel:

| Name | Position | Location | CBA | Salary | Type |
|---|---|---|---|---|---|
| Hurtado Sevilla, Jasmyn | Registrar Secretary | deLacey Family Education Center | DESPA | 2 Step A | Replacement |
| Luchtman, Josephine | Paraeducator | Wright Elementary School | DESA | B Step 1 | Replacement |
| McHugh, Sean | District Custodian | Buildings & Grounds | DESPA | 1 Step A | Additional |
| Sanchez Delgado, Kevin | Night Custodian | Jacobs High School | DESPA | 1 Step A | Replacement |

## RESIGNATION – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following letters of resignation:

| Name | Position | Location | Effective |
|---|---|---|---|
| Begum, Nazia | Paraeducator | deLacey Family Education Center | November 13, 2026 |
| Gonzalez, Rebecca | Paraeducator | Neubert Elementary School | November 13, 2026 |
| Hagendorn, Jennifer | Night Custodian | Hampshire High School | November 13, 2026 |
| Medrano, Neidy | Certified Nursing Assistant | Lakewood Elementary School | November 17, 2026 |
| Ocampo, Liliana | District Nurse (Non-Certified) | District Locations | November 6, 2026 |
| Stiegemeier, Earl | Safety Staff | Dundee Middle School | November 30, 2026 |
| Viurquiz Jr, Juan | District Custodian | Buildings & Grounds | October 28, 2026 |

Leave of absence requests are attached separately for Board of Education approval.

## DISMISSAL – EDUCATIONAL SUPPORT PERSONNEL

None

## RETIREMENT – EDUCATIONAL SUPPORT PERSONNEL

None

## COACHING/VOLUNTEER – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following support personnel:

| Name | Position | Location |
|---|---|---|
| Villanueva, Jermiko | Assistant Wrestling Coach | Dundee-Crown High School |

Leave of absence requests are attached separately for Board of Education approval.

## DISTRICT POSITION TRANSFERS

1. Recommend position transfers of the following personnel:

| Current Class | Name | Current Position | Current Location | New Class | New Position | CBA/ Handbook | Lane-Step | New Location | Effective Date |
|---|---|---|---|---|---|---|---|---|---|
| DESPA | Langenfeld, Darcy | Family School Liaison | DFEC | NUG | Attendance Manager | NUG | 13, 1 | JHS | November 2, 2026 |
| DESPA | Rosales Pina, Ana | Night Custodian | GES | DESA | Paraeducator | DESA | A, 1 | DFEC | November 2, 2026 |

Leave of absence requests are attached separately for Board of Education approval.

# Freedom of Information
# Board Report
# November 17, 2026

| FOIA# | Date of Request | Requester | Subject | Date Completed/ STATUS | Time to complete in hours |
|---|---|---|---|---|---|
| 238-2026 | 10/1/2026 | Keith Somerset<br>**The Data Branch** | **Commercial Purpose** - Requesting all purchase orders issued between February 16, 2026, and the present, reflecting purchasing or procurement activity across all departments, divisions, and offices. | Completed 10/30/2026 | 3 |
| 246-2026 | 10/8/2026 | Jason A. Taylor<br>**Postal Source** | **Commercial Purpose** - Requesting all Lease / Purchase/ Meter Rental/ Maintenance Agreements for Mailing Equipment such as: postage meters, shipping and tracking software, folder/inserters, folding system, address printers, tabbers, addressing software, outsourcing invoices, etc. | Completed 11/4/2026 | 2 |
| 247-2026 | 10/9/2026 | Keith Somerset<br>**The Data Branch** | **Commercial Purpose** - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from CalAmp, Motive, Samsara, National Time & Signal, and Pyramid Time Systems, covering the past three years to present. | Completed 11/3/2026 | 1.5 |
| 248-2026 | 10/9/2026 | Fred Arthur<br>**Community Member** | Requesting electronic copies: Time period: January 1, 2026, through October 8, 2026. This request concerns District 300's social media practices, including decisions to disable or restrict public comments, and the District's communications concerning the November 3, 2026, bond referendum. 1. Please produce the following records: Social media policies and guidance: All policies, procedures, guidelines, protocols, training materials, memoranda, directives, legal guidance, and other records governing: (a) Whether comments are enabled or disabled on District social media posts; (b) Moderation, hiding, deletion, restriction, or removal of comments; (c) Blocking, banning, restricting, or muting users; (d) Responding to criticism, questions, misinformation, or negative comments; (e) The use of social media concerning ballot questions, referenda, elections, or advocacy; (f) Approval and review of social media content; and (g) Retention of social media posts, comments, direct messages, and administrative records, (h) Please include formal policies as well as informal instructions, internal guidance, and communications used in practice and Decisions to disable or restrict comments. 2. All communications and records concerning whether public comments should be enabled, disabled, restricted, limited, moderated, hidden, or removed from District social media posts. This includes records concerning: (a) The decision to disable comments on posts about the bond referendum; (b) Any subsequent decision to disable comments on most or all District posts, regardless of topic; (c) Who proposed, discussed, recommended, approved, implemented, or reviewed either decision; (d) The reasons offered for the change; (e) Concerns about criticism, controversy, public reaction, misinformation, political activity, legal risk, public-record obligations, or the appearance of advocacy; (f) Whether disabling comments on additional posts was intended to establish a uniform practice after questions were raised about referendum posts; (g) Questions, complaints, or inquiries received by the District concerning disabled or restricted comments, including communications sent to Bond@d300.org, Board@d300.org, Communication.Services@d300.org, individual Board members, or District employees; and (h) Internal discussions concerning whether or how the District should respond to those questions, complaints, or inquiries. (i) Please include communications among or involving Board members, the Superintendent, the Legal Department, the Communications Department, other District personnel, and outside consultants or legal counsel. Properly privileged material may be withheld, but nonprivileged portions and the existence of communications should not be withheld solely because an attorney participated. 3. Bond-referendum communications and social media planning: All records documenting the planning, preparation, approval, scheduling, publication, revision, or evaluation of social media content concerning the bond referendum. This includes: (a) Social media calendars, content calendars, communication plans, campaign timelines, posting schedules, project-management records, and editorial calendars; (b) Draft and final posts, captions, graphics, videos, scripts, talking points, FAQs, messaging documents, and proposed responses to public questions; (c) Records showing who drafted, reviewed, edited, approved, scheduled, or published each referendum-related post; (d) Communications discussing the tone, frequency, timing, audience, reach, engagement, effectiveness, or public reaction to referendum content; (e) Communications distinguishing permissible public education from advocacy or electioneering; (f) Records concerning the use of taxpayer funds, District staff time, vendors, or District resources for referendum communications; (g) Records concerning coordination of referendum messaging among the District, Board members, schools, parent groups, community organizations, consultants, vendors, or any committee or organization supporting or opposing the referendum; and (h) Analytics, engagement reports, reach reports, performance reports, or similar data for referendum-related posts. (i) Platform settings, comments, and administrative activity. 4. Records maintained by the District or obtainable through its social media platforms concerning: (a) Changes to settings controlling comments or replies, including the date and time of | Completed 10/26/2026 | 7 |
| 254-2026 | 10/15/2026 | Jennifer Chrostowski<br>**Community Member** | Requesting electronic copies of public records concerning the bond referendum signs displayed at District 300 schools in connection with the November 3, 2026 election. This request covers records created or received from January 1, 2026, through October 15. 1. Signage Costs and Funding - All invoices, receipts, purchase orders, contracts, and payment records related to the design, production, printing, delivery, and installation of bond referendum signs. * The total number of signs purchased or produced. * The total amount spent on referendum signage. * The district budget accounts, funding sources, and expenditure codes used for these expenses. * Records identifying any outside organizations, donors, or vendors that paid for or contributed to the signage. 2. Authorization and Approval - All records identifying who authorized the signs to be placed on district property. * Board resolutions, meeting minutes, administrative approvals, or policies authorizing referendum signage. * Communications concerning approval of the signs' wording, design, and placement. * Records identifying who approved the phrases "Taking Care of Our Schools," "Keeping Our Schools Safe," and "Protecting Our Investment." 3. District Employees, Vehicles, and Equipment - Work orders, schedules, time records, or assignments documenting district employees' involvement in transporting, installing, maintaining, or removing referendum signs. * Records identifying district vehicles and equipment assigned to signage installation. * Records reflecting employee labor costs, overtime, contractor costs, or other expenses associated with signage installation. * Communications directing district employees to participate in signage-related activities. 4. Communications Regarding the Referendum - Emails, memoranda, text messages retained as public records, and other written communications between district administrators, board members, communications personnel, and outside consultants concerning the signs. * Communications discussing whether the signage complies with Illinois election laws governing public expenditures and referendum advocacy. * Records of communications with outside referendum committees or organizations concerning signage displayed on district property. 5. Signage Locations and Distribution - A list of all District 300 properties where bond referendum signs were installed. * Records identifying the number of signs installed at each location. * Installation schedules, distribution instructions, and removal plans. * Any district policies concerning political or referendum-related signage on school property. 6. Legal Review and Compliance - Any nonprivileged legal opinions, guidance documents, compliance reviews, or written policies addressing the use of district funds, property, employees, or equipment for bond referendum communications. * Records showing whether district officials reviewed the signage for compliance with 10 ILCS 5/9 | Completed 10/28/2026 | 12.5 |

# Freedom of Information
# Board Report
# November 17, 2026

| FOIA# | Date of Request | Requester | Subject | Date Completed/ STATUS | Time to complete in hours |
|---|---|---|---|---|---|
| 258-2026 | 10/21/2026 | Community Member | Requesting a list of all new titles for any employee at Central Office (2550 Harnish Dr. , Algonquin, IL 60102) since Dr. Martina Smith has been Superintendent. A list of all new titles for any employee at Central Office for the tenure of Fred Heid's, Superintendent. A list of all new titles for any employee at Central Office for the tenure of Susan Harkin, Superintendent. This list is for all newly created positions and titles under the listed Superintendents. | Completed 11/3/2026 | 2 |
| 259-2026 | 10/21/2026 | Community Member | Requesting all new furniture purchased for Central Office, located at 2550 Harnish Dr in Algonquin since 2023 through current day. This should include office furniture and break room appliances and furniture. Requesting records of any construction or renovations at Central Office for the same date range. | Completed 11/2/2026 | 7 |
| 260-2026 | 10/21/2026 | Community Member | Requesting name, title, job description, salary and qualifications for Deputy Superintendent Mark Wetzel, Chief of Staff & Student Development Kara Vicente, Assistant Superintendent of Staff & Student Development Matthew Langton, Chief Financial Officer Frank Williams, Assistant Superintendent of High School Programming Kellie Mainolfi. Additionally, for all roles, include the number of applicants for each position, the time each position was actively posted on the website for candidates to apply and any interview material from these interviews. | Completed 11/4/2026 | 13 |
| 261-2026 | 10/21/2026 | Roberto Ross **Community Member** | Requesting copies of the following public records managed by Community Unit School District 300: 1. Itemized Check Registries: Complete, itemized accounting logs of all checks, warrants, and electronic fund transfers issued by the District during Fiscal Year 2025 (July 1, 2024, through June 30, 2025). This should include transaction dates, check/reference numbers, line-item amounts, and brief descriptions of the spending purpose. 2.Vendor Purchase History Logs: A report or ledger detailing total itemized payments made to all vendors, contractors, and service providers utilized by the District during Fiscal Year 2025. | Completed 10/26/2026 | 4 |
| 262-2026 | 10/22/2026 | Therese Williams **Defending Education** | Requesting digital copies of all email records in the possession of Adrian.Harries@d300.org Martina.Smith@d300.org or between the dates of October 1, 2026, and October 14, 2026, that contain one or more of the following terms: Gaza, Genocide, Hamas, Palestine, Palestinians, Zionist(s), Zionism. This includes any attachments to those records or other materials enclosed with a record when transmitted. If an email is responsive to our request, then our request includes all prior messages sent or received in that email chain, as well as any attachments. | Completed 10/23/2026 | 2 |
| 263-2026 | 10/22/2026 | Matt Zehnbauer **Hank Solutions, Inc.** | **Commercial Purpose** - Requesting a copy of the following public record: The District's current staff directory for all certificated/instructional and other school-based staff, limited to these fields: 1. Full name, 2. Job title / position, 3. School or work location, and 4. Official district-issued work email address | Completed 11/3/2026 | 1.5 |
| 264-2026 | 10/23/2026 | Community Member | Requesting relevant records maintained by the Superintendent's Office, Board of Education, Student Services, Technology, Finance, school administrators, and other district personnel involved in the program, pertaining to Yondr Pouch. 1. Email Communications and Internal Discussions Please provide all nonexempt emails and electronic communications concerning the Yondr phone pouch program from January 1, 2024, through the present. This request includes, but is not limited to: * Communications between district administrators, the Superintendent's Office, school principals, assistant principals, department heads, teachers, and other employees involved in the program. * Communications between district employees and Yondr or its representatives. * Communications concerning the selection, adoption, implementation, continuation, modification, expansion, or potential discontinuation of the program. * Discussions concerning student compliance, enforcement, disciplinary consequences, exceptions, and parent or student complaints. * Communications concerning lost, damaged, defective, or malfunctioning pouches and replacement charges. * Discussions concerning the district's student electronic device policy and its relationship to Yondr. * Communications concerning the program's effectiveness, reported problems, administrative concerns, and possible alternatives. * Communications concerning applicable laws, district policies, legal concerns, and procedures governing the program, excluding privileged communications and other material lawfully exempt from disclosure. * Communications concerning the purchase, distribution, maintenance, replacement, or management of Yondr equipment. * Communications concerning decisions made by district administrators regarding how the program should be enforced or administered. * Communications concerning concerns raised by students, parents, teachers, administrators, or community members. * Communications concerning the processing, interpretation, scope, search, review, redaction, or production of records responsive to my August 26, 2026, FOIA request. Please include responsive attachments and available email metadata, including dates, sender and recipient information, subject lines, and attachment names. Please search relevant district-controlled email accounts and communication systems for personnel reasonably likely to possess responsive records, including relevant communications with outside vendors. 2. Communications Following My August 26, 2026, Request Please provide responsive records created, received, or updated since August 26, 2026, including: * Communications concerning my original FOIA request and the district's handling of it. * Records documenting searches for responsive Yondr records, to the extent disclosable. * Communications concerning the identification, review, redaction, or production of responsive records. * Responsive records that existed when my original request was submitted but were not included in the resulting production. * Updated versions of previously produced records. * Records concerning delays, difficulties, or issues encountered while locating or reviewing responsive records, to the extent disclosable. This section is intended to capture additional records related to the original request and does not seek duplicate copies of records already provided. 3. Yondr Contracts and Agreements Please provide: * All current and previous contracts, agreements, amendments, renewals, extensions, and statements of work between D300 and Yondr or its affiliates. * Records identifying contract terms, renewal dates, termination provisions, service obligations, and performance requirements. * Records concerning negotiations, proposed contract changes, renewals, or termination. * Records concerning the number and types of pouches, unlocking devices, replacement components, and related equipment supplied to the district. * Vendor communications concerning program implementation, technical support, equipment problems, or contract compliance. 4. Implementation and Program Changes Please provide: * Implementation plans, rollout schedules, administrative guidance, and staff instructions. * Records documenting when the program was introduced at each school and any subsequent changes. * Records concerning modifications to how pouches are distributed, locked, unlocked, collected, stored, or managed. * Records | Completed 10/30/2026 | 5 |
| 265-2026 | 10/26/2026 | Darina Yakimec **Community Member** | Requesting emails exchanged between District 300 Board Members, Administrative Leadership, Educational Leadership, Therapy Leadership, and administrative staff regarding myself (Darina Yakimec) and the emails I have sent to District 300 including emails regarding myself (Darina Yakimec) and The Northwestern Illinois Association (NIA), including complete email chains, attachments, forwarded messages, and public records from personal email accounts. | Completed 10/30/2026 | 4 |

# Freedom of Information
# Board Report
# November 17, 2026

| FOIA# | Date of Request | Requester | Subject | Date Completed/ STATUS | Time to complete in hours |
|---|---|---|---|---|---|
| 266-2026 | 10/27/2026 | Fred O.I.Arthur<br>**Community Member** | Requesting electronic copies of the following public records concerning FOIA Request 248-2026, originally submitted on October 9, 2026. Time Period: October 9, 2026, through the date this request is processed. 1. Extension Notice and Proof of Transmission Please provide all records concerning the District's assertion that it issued a five-business-day extension notice on October 13, 2026, including: a. The original extension notice, including all versions, drafts, and attachments. b. Records establishing the date and time the extension notice was created, approved, finalized, and transmitted. c. Email transmission records, including available message headers, recipient information, message IDs, timestamps, delivery status, and any automated delivery confirmations or failure notifications. d. JustFOIA system records, notification histories, audit logs, activity logs, event histories, and other system-generated records documenting the creation, processing, and transmission of the extension notice. e. Records identifying the email address or other destination to which the extension notice was purportedly transmitted. f. Communications concerning whether the extension notice was successfully transmitted, delivered, returned, rejected, or otherwise not received. g. Communications concerning the District's subsequent assertion that the requester was notified of the extension on October 13. h. Any records documenting technical problems, notification failures, system errors, or other issues affecting JustFOIA communications during the relevant period. Please distinguish records showing that an extension notice was created or entered into JustFOIA from records establishing that the notice was actually transmitted. 2. Communications With the Requester Please provide all communications between the District and the requester concerning FOIA Request 248-2026, including: a. All emails, letters, notices, messages, and other correspondence sent to or received from the requester. b. All automated JustFOIA notifications, acknowledgments, extension notices, clarification requests, proposed denials, final determinations, and records-production notifications. c. All internal records documenting when correspondence was prepared, reviewed, approved, transmitted, or received. d. Any communications concerning the requester's inquiries about the statutory response deadline, the purported October 13 extension, or the District's reliance on Section 3(g). e. Any communications discussing how the District should respond to the requester's objections, questions, or requests for documentation. 3. Internal Communications Concerning the FOIA Request Please provide all internal communications and records concerning the receipt, interpretation, processing, management, review, and fulfillment of FOIA Request 248-2026. This includes communications among or involving: a. The District's FOIA officers and designated FOIA personnel. b. The Legal Department, including the Legal Coordinator/Paralegal and Chief Legal Counsel. c. The Superintendent and executive administration. d. The Communications Department. e. Members of the Board of Education. f. Information technology personnel responsible for electronic records searches or JustFOIA administration. g. Outside legal counsel, consultants, or other third parties involved in responding to the request. Responsive records include emails, text messages, internal messaging applications, memoranda, meeting notes, task assignments, instructions, recommendations, and other documented discussions concerning the request. 4. Extension Decisions and Statutory Deadlines Please provide all records concerning: a. The decision to invoke a five-business-day extension under 5 ILCS 140/3(e). b. The statutory justification identified for the extension. c. The calculation of the original and extended response deadlines. d. Discussions concerning whether the October 13 extension notice was properly or timely transmitted. e. Any consideration of the consequences of failing to provide a timely extension notice. f. Any discussions concerning the applicability of 5 ILCS 140/3(d), including its restrictions on subsequently treating a request as unduly burdensome. 5. Unduly Burdensome Determination Please provide all records concerning the District's determination that Part 9 of FOIA Request 248-2026 was unduly burdensome under 5 ILCS 140/3(g), including: a. Communications, recommendations, analyses, or memoranda | Completed 11/4/2026 | 2 |
| 267-2026 | 10/27/2026 | Mark Moore<br>**Community Member** | Requesting the notice to remedy issued by the school board on or around March 10, 2026 to employee Thomas Sitkie. | Completed 10/28/2026 | 1.5 |
| 268-2026 | 10/28/2026 | Justin Wenig<br>**Starbridge** | **Commercial Purpose** - Requesting all contracts (and/or Master Service Agreements with all associated purchase orders) that are in effect or have been in effect in the last 3 years with which Community Unit School District 300 have a relationship. | Completed 11/5/2026 | 4 |
| 269-2026 | 10/28/2026 | Edward Tecklenburg<br>**Community Member** | Requesting emails and files containing the phrase "sole source justification" or "bid protest" or "contract amendment" that were created, sent or received by the Community Unit School District 300 Purchasing Department between October 1, 2025, and September 30, 2026, including attachments. | Completed 11/4/2026 | 3 |
| 270-2026 | 10/28/2026 | Wendy Schwartz<br>**Community Member** | Requesting copies of records showing the total amount of District 300 funds spent, committed, or budgeted for outreach, communications, and informational activities related to the November 3, 2026, bond and tax referendum. Please include records from July 1, 2026, through October 28, 2026, including: 1. The total amount of district funds spent on referendum-related outreach, communications, and promotional activities. 2. Itemized invoices, receipts, purchase orders, contracts, and payment records associated with these activities. 3. Costs for mailings, flyers, brochures, signs, videos, websites, social media, digital advertising, public relations, and printed materials. 4. Expenses for community meetings, workshops, presentations, and outreach to faith leaders, clergy, community organizations, parents, and other residents. 5. Payments to outside consultants, marketing firms, public relations firms, or other vendors assisting with referendum-related communications. 6. Any staff overtime, event expenses, or other separately tracked costs attributable to referendum outreach. 7. Any accounting summaries, budget reports, or other existing records that identify the total expenditure for these activities and the funding sources used. 8. Please distinguish between amounts actually paid, amounts contractually committed but not yet paid, and amounts budgeted but not spent. 9. If the District does not maintain a single consolidated total, please provide the existing records necessary to calculate the total amount of district funds spent on referendum-related outreach. 10. I am seeking records of expenditures of public funds, regardless of whether the activities are characterized as public information, community engagement, referendum education, or promotional outreach. | Completed 11/9/2026 | 3 |

# Freedom of Information
# Board Report
# November 17, 2026

| FOIA# | Date of Request | Requester | Subject | Date Completed/ STATUS | Time to complete in hours |
|---|---|---|---|---|---|
| 271-2026 | 10/28/2026 | Community Member | Requesting copies of all public records related to the faith-based leaders meeting held on October 21, 2026. Specifically, I request the following records: Invitation List: A complete list of all individuals invited to attend the faith-based leaders meeting held on October 21, 2026, including the names and affiliations or organizations of the invitees, to the extent reflected in the records. Communications Regarding the Invitation List: All emails, text messages, letters, memoranda, electronic messages, meeting notes, and other written or electronically stored communications involving district employees, Board of Education members, and community members concerning the creation, development, review, approval, or distribution of the invitation list. Changes to the Invitation List: All records and communications concerning any requests, recommendations, discussions, or decisions to add, remove, replace, or otherwise modify individuals on the invitation list, including the identity of the individuals involved in requesting, recommending, approving, or implementing such changes. Drafts and Revisions: All versions of the invitation list, including draft lists, revised lists, tracked changes, and records reflecting when changes were made and, where documented, by whom. Related Communications: All communications among district employees, Board of Education members, and community members concerning the selection of invitees, the criteria used to determine who would be invited, and any decisions regarding inclusion or exclusion from the meeting. For purposes of this request, the relevant period is from the initial planning of the October 21, 2026, meeting through the date this request is processed. | Completed 11/3/2026 | 2 |
| 272-2026 | 10/28/2026 | Nick Koz<br>**Priced to Win** | **Commercial Purpose** - Requesting electronic copies of the following public records for any (a) custodial, janitorial or building cleaning services, (b) snow removal / snow and ice control, and (c) mowing, grounds or landscape maintenance services bids, RFPs or quotes opened since January 1, 2024, including the Snow and Ice Removal RFP that closed September 17, 2026: 1. The bid tabulation or proposal summary (all bidders and their prices). 2. The bid form or price page submitted by each bidder, including the company name and the business contact name, email and phone listed on it. 3. The award recommendation or notice of award, and the current contract or latest renewal/extension with its price. 4. The bid specifications or RFP pages showing the scope: building square footage and required cleaning frequency or staffing; for snow, the sites/lots and trigger depth; for grounds, the acreage or sites and number of mowing. If the agency has not bid one of these services since 2024, the current contract for it and its latest renewal or extension would be helpful instead. Supply-only purchases (salt, equipment, chemicals) and construction projects are not needed. | Pending | |
| 273-2026 | 10/30/2026 | Kaitlyn Brinkman<br>**Community Member** | Requesting a copy of the written investment policy adopted by the Board of Education of Community Unit School District 300 under Section 2.5 of the Public Funds Investment Act (30 ILCS 235/2.5), as of October 1, 2026. | Completed 10/30/2026 | 1 |
| 274-2026 | 11/2/2026 | Thomas Mundy<br>**Govly, Inc.** | **Commercial Purpose** - Requesting for the period of 6/16/2026 through November 2, records containing the following fields, where available: 1. Purchase Order Number. If purchase order numbers are not used, a comparable identifier such as an encumbrance number, invoice number, voucher number, or transaction ID would be acceptable. 2. Purchase Date 3. Purchase Amount 4. Line Item Quantity 5. Line Item Description 6. Vendor Name 7. Department Name or Department Code. | Completed 11/5/2026 | 5 |
| 275-2026 | 11/2/2026 | Laura Carpenter<br>**Village of Lake in the Hills Community Development** | Requesting the total number of employees D300 employs at the Lake in the Hills schools. | Completed 11/3/2026 | 1 |
| 276-2026 | 11/4/2026 | Anthony Glorioso<br>**Community Member** | Requesting electronic copies of the following existing records maintained by School District 300 for the period of March 1, 2026 through November 5, 2026. 1. All emails, including attachments and associated email threads, that identify or refer to Megan Schechtel and concern her application, candidacy, interview, consideration for employment, or the decision not to hire her for teaching position on District 300 or any position being hired for in District 300. a. Please search for each of the following terms separately, using an OR search rather than requiring all terms to appear together: “Megan” “Schechtel” “Megan Schechtel” "Do not hire Schechtel" "Do not hire Megan" "Do not hire Megan Schechtel" For results containing only “Megan,” b. I am requesting records referring to Megan Schechtel in connection with the hiring process described above. c. Responsive records should include communications discussing her qualifications, interview feedback, references, hiring recommendations, reasons for not selecting her, or instructions concerning whether she should be considered or hired. d. Please search the relevant email accounts of human resources personnel, the superintendent, the principal or hiring administrator, hiring committee members, and any board members involved in this hiring decision, especially the principal and assistant principal at Perry Elementary. e. Please include responsive sent, received, forwarded, and archived emails retained by the district, with available sender, recipient, date, and subject information. | Pending | |
| 277-2026 | 11/6/2026 | Darlene Jonelle Geib<br>**Community Member** | Requesting copies of any and all records and communications involving Erin Nisi and Michael Nisi concerning the Jacobs High School Dance Team and/or myself (Darlene Jonell Geib), in my capacity as Head Dance Coach, for the period of April 1, 2026, through November 6, 2026. This request includes, but is not limited to, the following: • All communications: Any and all emails, letters, text messages, telephone records, voicemails, social media posts, direct messages, electronic correspondence, written statements, meeting notes, and other documented communications submitted to, received by, or exchanged with Jacobs High School, Community Unit School District 300, its administrators, employees, athletic department personnel, or representatives. • Complaints and allegations: All records containing accusations, complaints, concerns, allegations of misconduct, alleged policy violations, or other statements concerning my conduct, character, professionalism, coaching decisions, or responsibilities as Head Dance Coach. • Dance Team matters: All communications concerning the Jacobs High School Dance Team, including but not limited to team operations, athlete participation, tryouts, team selection, coaching decisions, policies, procedures, and any other matters involving the dance program. District responses and internal communications, All responses, replies, acknowledgments, follow-up correspondence, and internal communications among District 300 employees, administrators, athletic department personnel, or other representatives regarding communications received from Erin NIsi and Michael Nisi. • Meetings and investigations: All records documenting meetings, discussions, investigations, fact-finding proceedings, or administrative actions initiated or conducted as a result of communications, complaints, or allegations made by Erin Nisi and Michael Nisi. • Forwarded or shared communications: Any communications originating from Erin Nisi and Michael Nisi that were forwarded, shared, summarized, discussed, or otherwise distributed among District 300 personnel or representatives. • This request includes records maintained on district-issued devices, district communication systems, and personal devices or accounts to the extent those records concern official district business and are subject to disclosure under the Illinois FOIA. • I am requesting the complete communications, including the original allegations or complaints, any supporting documentation, and all subsequent district responses and related correspondence. | Pending | |

# Freedom of Information
# Board Report
# November 17, 2026

| FOIA# | Date of Request | Requester | Subject | Date Completed/ STATUS | Time to complete in hours |
|---|---|---|---|---|---|
| 278-2026 | 11/9/2026 | Dhul Wells<br>**PinSharing**<br>**Wells Software Consulting LLC** | Request copies of the following records of Community Unit School District 300: 1. The current attendance boundaries (attendance zones) for the district's elementary, middle and high schools, for the 2026-27 school year, in the electronic format in which the district keeps them (for example a GIS shapefile, file geodatabase, GeoJSON or KML). 2. If the district does not keep the boundaries in a GIS format: the address or street-range table the district uses to assign a home address to its school (for example the export from its student-assignment or school-locator system), in its existing electronic format. 3. The boundary maps the board of education most recently adopted, if they differ from the above. | Completed 11/9/2026 | 1 |
| 279-2026 | 11/9/2026 | Matt Zehnbauer<br>**Hank Solutions, Inc.** | **Commercial Purpose** - Requesting certified/teaching/professional instructional staff if that is how existing reports are maintained; otherwise the existing all-employee report. Records requested: 1. Current staff directory (existing), including where maintained: name; position/job title; school or building; district-issued work email address. 2. Employees hired on or after July 1, 2025 (existing new-hire or employment report), including where maintained: name; hire date; position/job title; school or building; district-issued work email. 3. Employees separated on or after July 1, 2025 (existing separation/termination/retirement report), including where maintained and releasable: name; separation date; position/job title; school or building; separation status or reason code (for example retired or resigned) if that field exists. I am not requesting performance evaluations, medical information, or other private personnel details beyond those releasable status fields. | Pending | |
| 280-2026 | 11/10/2026 | Community Member | Requesting copies of all Hampshire Middle School cross country meet results from the 2021, 2022, 2023, and 2024 seasons. This request includes individual and team results, finishing times, placements, and team scores for all meets during those seasons. | Pending | |
| 281-2026 | 11/10/2026 | Community Member | Requesting copies of all Hampshire Middle School track and field meet results from the 2022–2023 season. This request includes all events, individual athlete results, finishing times, distances, heights, placements, and team scores for every meet during the season. | Pending | |

DISTRICT 300

# BOARD OF EDUCATION MEMO

**DATE:** November 9, 2026

**TO:** Dr. Martina Smith, Superintendent
Board of Education

**FROM:** Nicole Kennedy
Director of Purchasing

| Presented at the following Board Meetings | Date |
|---|---|
| **Board Operations Committee** | 11/9/2026 |
| **BOE 1st Reading** | 11/17/2026 |
| **BOE 2nd Reading** | 11/17/2026 |

**SUBJECT:** Copier Paper Cooperative Bid (Extension 3 of 3)

## Background

Original Bid documents for the district-wide copy paper (virgin and recycled) contract, with pricing for just-in-time delivery, were released on Friday, January 2, 2026. The bid requested delivered unit pricing for three months, with the possibility of three, three-month contract extensions. Bids were due on Thursday, January 22, 2026, at 10:00 am. The solicitation for bids was made via BidNet. Seventeen vendors downloaded bid information. Three vendors provided bids. The initial contract term was from March 1, 2026, through May 31, 2026. The first extension term was from June 1, 2026, through August 31, 2026. The second extension term is from September 1, 2026 through November 30, 2026.

Vendor performance has been exceptional. The third and final contract extension will be effective December 1, 2026 through February 28, 2027. A new invitation to bid is scheduled to be published in January 2027.

## Administrative Recommendation

Administration is recommending the third contract extension for contract pricing for Copy Paper Cooperative Bid be awarded to Murnane Paper Company at the case prices listed below.

## Fiscal Impact

The total estimated usage cost for this period is estimated at $50,000. However, this amount could be higher depending on demand. Building/Department budgets fund Copy Paper (Fund 10).

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
**PHONE: 847-551-8460 FAX: 847-551-8463**

10/26/2026

Terry Murnane
Murnane Paper
345 W Fischer Farm Rd.
Elmhurst, IL 60126

Via Email: terrym@murnanepaper.com

BID EXTENSION 3 Offer Letter – Contract Pricing for Copy Paper

Dear Mr. Murnane,

District 300 would like to offer the 3rd extension of the Cooperative Contract Pricing for Copy Paper to Murnane Paper! The Board of Education is set to approve this extension at their regular meeting of 11/17/2026. Pricing will be held and the extension will run from Dec 1st 2026 – Feb 28, 2027.

***This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.***

Please send this signed letter via Contract Works by 11/29/2026.

Nicole Kennedy, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill
Drive Algonquin, IL
60102

Nicole Kennedy
2E5C437FB41564CA096ED735A24EE71B contractworks. **2026-10-27**

ADMINISTRATOR *(Signature)*

Nicole Kennedy, Director of Purchasing

Terry Murnane
9901C2D3C8E1B61A9CD9B794A48D5660 contractworks. **2026-10-27**

CONTRACTOR *(Signature)*

**Terry Murnane** **Terry Murnane**
*(Printed name and title)*

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Nicole Kennedy
2E5C437FB41564CA096ED735A24EE71B contractworks.

_ Nicole Kennedy, Director of Purchasing

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
**PHONE: 847-551-8460 FAX: 847-551-8463**

8/31/2026

Terry Murnane
Murnane Paper
345 W Fischer Farm Rd.
Elmhurst, IL 60126

Via Email: terrym@murnanepaper.com

BID EXTENSION 2 Award letter – Contract Pricing for Copy Paper

Dear Mr. Murnane,

Congratulations! District 300 has awarded the 2nd extension of the Cooperative Contract Pricing for Copy Paper with Murnane Paper! The Board of Education approved this extension at their regular meeting of 8/25/2026. Pricing will be held and the extension will run from Sep 1st 2026 – Nov 31st 2026.

***This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.***

Please send this signed letter via Contract Works by 09/01/2026.

Nicole Kennedy, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill
Drive Algonquin, IL
60102

Nicole Kennedy
2E5C437FB41564CA096ED735A24EE71B contractworks. **2026-08-31**
ADMINISTRATOR *(Signature)*

Nicole Kennedy, Director of Purchasing

Terry Murnane
9901C2D3C8E1B61A9CD9B794A48D5660 contractworks. **2026-08-31**
CONTRACTOR *(Signature)*

**Terry Murnane** **Terry Murnane**
*(Printed name and title)*

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Nicole Kennedy
2E5C437FB41564CA096ED735A24EE71B contractworks.
_ Nicole Kennedy, Director of Purchasing

DISTRICT 300

# BOARD OF EDUCATION MEMO

**DATE:** August 11, 2026

**TO:** Dr. Martina Smith, Superintendent
Board of Education

**FROM:** Nicole Kennedy
Director of Purchasing

**SUBJECT:** Copier Paper Cooperative Bid (Extension 2)

| Presented at the following Board Meetings | Date |
|---|---|
| **Board Operations Committee** | 8/11/2026 |
| **BOE 1st Reading** | 8/11/2026 |
| **BOE 2nd Reading** | 8/25/2026 |

**Background**

Original Bid documents for the district-wide copy paper (virgin and recycled) contract, with pricing for just-in-time delivery, were released on Thursday, January 9, 2025. The bid requested delivered unit pricing for three months, with the possibility of three three-month contract extensions. Bids were due on Wednesday, January 29, 2025, at 11:00 am. The solicitation for bids was made via BidNet. Sixteen vendors downloaded bid information. Three vendors provided bids. The initial contract term was from March 1, 2026, through May 31, 2026. The first extension term was from June 1, 2026, through August 31, 2026.

**Administrative Recommendation**

Administration is recommending the second contract extension for contract pricing for Copy Paper Cooperative Bid be awarded to Murnane Paper Company at the case prices listed below. Vendor performance has been exceptional.

**Fiscal Impact**

The total estimated usage cost for this period is $45,000. However, this amount could be higher depending on demand. Building/Department budgets fund Copy Paper (Fund 10).

| D300 Item Description | Murnane Paper Company, Elmhurst, IL |
|---|---|
| PAPER, XEROGRAPHIC BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $49.00 |
| PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $49.00 |
| PAPER XEROGRAPHIC, GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $49.00 |
| PAPER XEROGRAPHIC, GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $49.00 |
| PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $49.00 |
| PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $33.20 |
| PAPER, XERO, WHITE RYCL-30% PCW20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $37.20 |
| PAPER, XEROGRAPHIC BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE | $69.00 |
| PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE | $69.00 |
| PAPER, XEROGRAPHIC GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE | $69.00 |
| PAPER, XEROGRAPHIC GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE | $69.00 |
| PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE | $69.00 |
| PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE | $53.00 |
| PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE | $59.00 |
| PAPER, XEROGRAPHIC, BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE | $59.00 |
| PAPER, XEROGRAPHIC, GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE | $59.00 |
| PAPER, XEROGRAPHIC GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE | $59.00 |
| PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE | $59.00 |
| PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE | $41.40 |
| PAPER, XEROGRAPHIC, FIREBALL20 LB. 8 1/2 X 14,10 RM/CASEFUSCHIA 8 1/2X11 24 LB 10 RM/C | $108.40 |
| PAPER, XEROGRAPHIC, COSMIC20 LB. 8 1/2 X 14,10 RM/CASEORANGE 8 1/2X11 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, LUMINOUS20 LB. 8 1/2 X 14,10 RM/CASELIME 8 1/2X11 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, TERRESTRIAL 20 LB. 8 1/2 X 14,10 RM/CASETEAL 8 1/2X11 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, PLANETARY20 LB. 8 1/2 X 14,10 RM/CASEPURPLE 8 1/2X11 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, SOLAR20 LB. 8 1/2 X 14,10 RM/CASEYELLOW 8 1/2X11 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, LUNAR 20 LB. 8 1/2 X 14,10 RM/CASEBLUE 8 1/2 X 11, 24 LB. 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, GAMMA 20 LB. 8 1/2 X 14,10 RM/CASEGRN 8 1/2 X11, 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, GALAXY20 LB. 8 1/2 X 14,10 RM/CASEGOLD 8 1/2X11, 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, PULSAR20 LB. 8 1/2 X 14,10 RM/CASEPINK 8 1/2X11 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC,WHITE 3-HOL20 LB. 8 1/2 X 14,10 RM/CASEPUNCH 8 1/2X11 20 LB 10 RM/CS | $42.30 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEFUSCHIA 8 1/2X11 20 LB 10 RM/C | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEORANGE 8 1/2X11 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASELIME 8 1/2X11 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASETEAL 8 1/2X11 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEPURPLE 8 1/2X11 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEYELLOW 8 1/2X11 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEBLUE 8 1/2 X 11, 20 LB. 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEGRN 8 1/2 X11, 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEGOLD 8 1/2X11, 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEPINK 8 1/2X11 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 40 CS/PALET | $1,296.00 |
| PAPER, XERO, WHITE RYCL-30% PCW20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 40 CS/PALET | $1,512.00 |

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
**PHONE: 847-551-8460 FAX: 847-551-8463**

7/28/2026

Terry Murnane
Murnane Paper
345 W Fischer Farm Rd.
Elmhurst, IL 60126

Via Email: terrym@murnanepaper.com

BID EXTENSION 2 Offer letter – Contract Pricing for Copy Paper

Dear Mr. Murnane,

Congratulations! District 300 would like to offer the 2nd extension of the Cooperative Contract Pricing for Copy Paper with Murnane Paper! The Board of Education plans to approve this extension at their regular meeting of 8/25/2026. Pricing will be held and the extension will run from Sep 1st 2026 – Nov 31st 2026.

***This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.***

Please send this signed letter via Contract Works by 7/31/2026.

Nicole Kennedy, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill
Drive Algonquin, IL
60102

Nicole Kennedy
2E5C437FB41564CA096ED735A24EE71B contractworks. **2026-07-28**
ADMINISTRATOR *(Signature)*

Nicole Kennedy, Director of Purchasing

Terry Murnane
9901C2D3C8E1B61A9CD9B794A48D5660 contractworks. **2026-07-28**
CONTRACTOR *(Signature)*

**Terry Murnane** **Terry Murnane**
*(Printed name and title)*

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Nicole Kennedy
2E5C437FB41564CA096ED735A24EE71B contractworks.
_ Nicole Kennedy, Director of Purchasing

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
**PHONE: 847-551-8460 FAX: 847-551-8463**

5/22/2026

Terry Murnane
Murnane Paper
345 W Fischer Farm Rd.
Elmhurst, IL 60126

Via Email: terrym@murnanepaper.com

BID EXTENSION 1 Offer letter – Contract Pricing for Copy Paper

Dear Ms. Hill,

Congratulations! District 300 has awarded the first extension of the Contract Pricing for Copy Paper with Murnane Paper! The Board of Education approved this award at their regular meeting of 5/19/2026. Pricing will be held and the extension will run from June 1st 2026 – August 31st 2026. Other tems are included in the attachment of the original contract on page 3 of this document.

***This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.***

Please send this signed letter via Contract Works by 5/29/2026.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill
Drive Algonquin, IL
60102

This Agreement is entered into as of 4/21/2026.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. **2026-05-26**
ADMINISTRATOR *(Signature)*

Diane C White, Director of Purchasing

Terry Murnane
9901C2D3C8E1B61A9CD9B794A48D5660 contractworks. **2026-05-22**
CONTRACTOR *(Signature)*

**Terry Murnane** **Terry Murnane**
*(Printed name and title)*

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White
Diane C White, Director of Purchasing

DISTRICT 300

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD OF EDUCATION MEMO**

**DATE:** **May 5, 2026**

**TO:** Dr. Martina Smith, Superintendent
Board of Education

**FROM:** Nicole Kennedy,
Purchasing Manager

| Presented at the following Board Meetings | Date |
|---|---|
| **Board Operations Committee** | 5/5/2026 |
| **BOE 1st Reading** | 5/5/2026 |
| **BOE 2nd Reading** | 5/19/2026 |

**SUBJECT:** **Copier Paper Cooperative Bid (Extension 1)**

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**Background**

Original Bid documents for the district-wide copy paper (virgin and recycled) contract, with pricing for just-in-time delivery, were released on Thursday, January 9, 2025. The bid requested delivered unit pricing for three months, with the possibility of three, three-month contract extensions. Bids were due on Wednesday, January 29, 2025, at 11:00 am. The solicitation for bids was made via BidNet. Sixteen vendors downloaded bid information. Three vendors provided bids. The initial contract term was from March 1, 2026, through May 31, 2026.

Murnane has agreed to hold all pricing from the original bid. The first extension term is from June 1, 2026, through August 31, 2026. For the first three months of the contract, vendor performance has been exceptional.

**Administrative Recommendation**

Administration is recommending the first contract extension (June 1, 2026 - August 31, 2026) for the Copy Paper Cooperative Bid to Murnane Paper Company at the case prices listed below.

**Fiscal Impact**

The total estimated usage cost for this period is $45,000. However, this amount could be higher depending on demand. Costs are paid for out of Building/Department budgets, Fund 10 (Education Fund).

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
PHONE: 847-551-8460 · FAX 847-551-8463

April 16th, 2026

Terry Murnane
Murnane Paper
345 W Fischer Farm Rd.
Elmhurst, IL 60126

Via Email: terrym@murnanepaper.com

BID EXTENSION 1 Offer letter – Contract Pricing for Copy Paper

Dear Mr. Murnane,

District 300 would like to offer a first extension of the Contract Pricing for Copy Paper with Murnane Paper. Pricing from the original bid will remain the same. This first extension of the contract would be from June 1st, 2026 through August 31st, 2026.

***This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.***

Please sign this letter electronically via Contract Works by April 22nd, 2026.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks **2026-04-20**
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Terry Murnane
9901C2D3C8E1B61A9CD9B794A48D5660 contractworks **2026-04-16**
CONTRACTOR *(Signature)*

**Terry Murnane** **Terry Murnane**
*(Printed name and title)*

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White
Diane C. White, Director of Purchasing

**Community Unit School District 300**
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
**Diane C. White, Director of Purchasing**
**PHONE: 847-551-8460 FAX: 847-551-8463**

February 27th, 2026

Terry Murnane
Murnane Paper
345 W Fischer Farm Rd.
Elmhurst, IL 60126

Via Email: terrym@murnanepaper.com

BID – Contract Pricing for Copy Paper – Third Extension

Dear Mr. Murnane,

Congratulations! District 300 has awarded the bid for District-wide Copy Paper to Murnane Paper! The Board of Education approved this award at their regular meeting of February 24th, 2026. The estimated contract value for Copy Paper is $40,000. The contract term is from March 1st, 2026 through May 31st, 2026 with option to extend the contract for three additional 3 month periods.

***This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.***

Please send this signed letter via Contract Works by March 13th, 2026.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured to the following address prior to March 13th, 2026.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of March 1st, 2026.

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks
**2026-02-27**
OWNER *(Signature)*

Diane C. White, Director of Purchasing

Terry Murnane
9901C2D3C8E1B61A9CD9B794A48D5660 contractworks
**2026-02-27**
CONTRACTOR *(Signature)*

**Terry Murnane** **Terry Murnane**
*(Printed name and title)*

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane White
8375D43E716D90C09E2DBCBD5C76FBD7 contractworks
Diane C. White, Director of Purchasing

DISTRICT 300

**COMMUNITY UNIT SCHOOL DISTRICT NO. 300**
**BOARD OF EDUCATION MEMO**

**DATE:** **February 10, 2026**

**TO:** Dr. Martina Smith, Superintendent
Board of Education

**FROM:** Diane White,
Director of Purchasing

| Presented at the following Board Meetings | Date |
|---|---|
| **Board Operations Committee** | 2/10/2026 |
| **BOE 1st Reading** | 2/10/2026 |
| **BOE 2nd Reading** | 2/24/2026 |

**SUBJECT:** **Copy Paper Bid**

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**Background**

The District spends approximately $160,000 annually on copy paper and has experienced a downward trend in usage from FY25 to FY26.

The District's current copy paper contract expires on February 28, 2026. To secure a new agreement, the District issued a bid through its electronic bidding platform, BidNet, for district-wide copy paper with just-in-time delivery on Friday, January 2, 2026. Bids were opened on Thursday, January 22, 2026, at 10:00 a.m. The bid specifications requested pricing by size and color on both a per-case and per-pallet basis and informed vendors that the contract would be awarded based on total aggregate pricing, rather than individual unit pricing.

Seventeen vendors downloaded the bid documents, and three vendors submitted bids ranging from $36,569.85 to $38,769.08. The initial contract term will run from March 1, 2026, through May 31, 2026, with the option to extend the contract for three additional three-month periods. This contract structure reflects standard industry practice and allows the District to maintain competitive pricing in a market with frequent cost fluctuations.

Murnane Paper Company, the District's current provider, submitted the lowest responsive and responsible bid. Their performance has been consistently strong, and staff report a high level of satisfaction with their service and reliability.

**Administrative Recommendation**

Administration recommends awarding the copy paper contract to Murnane Paper Company at the case and pallet prices listed below.

**Fiscal Impact**

The total estimated cost for this period is $40,000 based upon historical purchase quantities. However, this amount could be higher depending on demand. Building/Department budgets fund copy paper, so expenses will be paid for out of Fund 10 (Education), Fund 20 (O&M), and Fund 40 (Transportation).

**COMMUNITY UNIT SCHOOL DISTRICT 300**
**Contract Pricing for Copy Paper**
**Thursday, January 22, 2026 10:00AM - Virtual**

| COMPANY | References | Sample | Bid Response Form A | Bid Response Form B | Certifications | Vendor App. | W-9 | Comments |
|---|---|---|---|---|---|---|---|---|
| Bid Craft | | | | | | | | |
| Contract Paper Group | | | | | | | | |
| Garvey's Office Products | X | X | X | X | X | X | X | |
| INVI Bridge Company Limited | | | | | | | | |
| Lakeshore Learning Materials, LLC | | | | | | | | |
| Liberty Paper | | | | | | | | |
| Millcraft Paper | | | | | | | | |
| Murnane Paper Company | X | X | X | X | X | X | X | |
| Prime Supplies | | | | | | | | |
| Print It Sypply LLC | | | | | | | | |
| Quill LLC | | | | | | | | |
| School Specialty LLC | | | | | | | | |
| Staples Contract and Commercial LLC | | | | | | | | |
| School Wholesale Supplies LLC | | | | | | | | |
| United Supply Alliance Inc. | | | | | | | | |
| Veritiv Operating Co. | X | N | X | X | X | X | X | Disqualified - Required sample case not provided prior to bid opening (pg. 15 of Complete Bid Documents) |
| Wallys Printing | | | | | | | | |

**Administration Recommends**
**Murnane Paper Company, Elmhurst, IL -** for multipurpose paper for a 3 month contract with the possibility of three, three-month extensions. Estimated Award Total based upon historical purchases - $38,769.08

| D300 Item Number | D300 Item Description | D300 UOM | Estimated **Annual** Purchase Qty | Estimated **Quarterly** Purchase Qty | **Garvey** | | **Murnane** | | **Veritiv** | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | **Vendor Unit Price - 3 Months 3/1/25 - 5/31/25** | **Total Cost** | **Vendor Unit Price - 3 Months 3/1/25 - 5/31/25** | **Total Cost** | **Vendor Unit Price - 3 Months 3/1/25 - 5/31/25** | **Total Cost** | **Vendor Comments & Lead times** |
| 15-0020 | PAPER, XEROGRAPHIC BLUE 20 LB. 8 1/2 X 11, 10 RM/CASE | CASE | 29 | 7 | 61 | $442.25 | 52.5 | $380.63 | 52.5 | $380.63 | |
| 15-0025 | PAPER, XEROGRAPHIC, CANARY 20 LB. 8 1/2 X 11, 10 RM/CASE | CASE | 19 | 5 | 61 | $289.75 | 52.5 | $249.38 | 52.5 | $249.38 | |
| 15-0030 | PAPER XEROGRAPHIC, GOLDENROD 20 LB. 8 1/2 X 11, 10 RM/CASE | CASE | 19 | 5 | 61 | $289.75 | 52.5 | $249.38 | 52.5 | $249.38 | |
| 15-0035 | PAPER XEROGRAPHIC, GREEN 20 LB. 8 1/2 X 11, 10 RM/CASE | CASE | 15 | 4 | 61 | $228.75 | 52.5 | $196.88 | 52.5 | $196.88 | |
| 15-0040 | PAPER, XEROGRAPHIC, PINK 20 LB. 8 1/2 X 11, 10 RM/CASE | CASE | 33 | 8 | 61 | $503.25 | 52.5 | $433.13 | 52.5 | $433.13 | |
| 15-0045 | PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 10 RM/CASE | CASE | 282 | 71 | 33.79 | $2,382.20 | 32.4 | $2,284.20 | 30.95 | $2,181.98 | |
| 15-0046 | PAPER, XERO, WHITE RYCL-30% PCW 20 LB. 8 1/2 X 11, 10 RM/CASE | CASE | 1 | 0 | | $0.00 | 38.4 | $0.00 | 39.5 | $0.00 | |
| 15-0050 | PAPER, XEROGRAPHIC BLUE 20 LB. 8 1/2 X 11, 10 RM/CASE | CASE | 1 | 0 | | $0.00 | 84 | $0.00 | 85 | $0.00 | |
| 15-0055 | PAPER, XEROGRAPHIC, CANARY 20 LB. 8 1/2 X 11, 10 RM/CASE | CASE | 1 | 0 | | $0.00 | 84 | $0.00 | 85 | $0.00 | |
| 15-0060 | PAPER, XEROGRAPHIC GOLDENROD 20 LB. 8 1/2 X 11, 10 RM/CASE | CASE | 1 | 0 | | $0.00 | 84 | $0.00 | | $0.00 | Color not available from Mill |
| 15-0065 | PAPER, XEROGRAPHIC GREEN 20 LB. 8 1/2 X 11, 10 RM/CASE | CASE | 1 | 0 | | $0.00 | 84 | $0.00 | 85 | $0.00 | |
| 15-0070 | PAPER, XEROGRAPHIC, PINK 20 LB. 8 1/2 X 11, 10 RM/CASE | CASE | 1 | 0 | | $0.00 | 84 | $0.00 | 85 | $0.00 | |
| 15-0075 | PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 10 RM/CASE | CASE | 1 | 0 | | $0.00 | 61 | $0.00 | 55 | $0.00 | |
| 15-0080 | PAPER, XEROGRAPHIC, CANARY 20 LB. 11 X 17, 5 RM/CASE | CASE | 1 | 0 | | $0.00 | 64.5 | $0.00 | 67.5 | $0.00 | |
| 15-0085 | PAPER, XEROGRAPHIC, BLUE 20 LB. 11 X 17, 5 RM/CASE | CASE | 1 | 0 | | $0.00 | 64.5 | $0.00 | 67.5 | $0.00 | |
| 15-0090 | PAPER, XEROGRAPHIC, GOLDENROD 20 LB. 11 X 17, 5 RM/CASE | CASE | 1 | 0 | | $0.00 | 64.5 | $0.00 | | $0.00 | Color not available from Mill |
| 15-0095 | PAPER, XEROGRAPHIC GREEN 20 LB. 11 X 17, 5 RM/CASE | CASE | 1 | 0 | | $0.00 | 64.5 | $0.00 | 67.5 | $0.00 | |
| 15-0100 | PAPER, XEROGRAPHIC, PINK 20 LB. 11 X 17, 5 RM/CASE | CASE | 1 | 0 | | $0.00 | 64.5 | $0.00 | 67.5 | $0.00 | |
| 15-0105 | PAPER, XEROGRAPHIC, WHITE 20 LB. 11 X 17, 5 RM/CASE | CASE | 15 | 4 | 38.79 | $145.46 | 42 | $157.50 | 58 | $217.50 | |
| 15-0110 | PAPER, XEROGRAPHIC, FIREBALL FUSCHIA 8 1/2X11 24 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 132 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton |
| 15-0115 | PAPER, XEROGRAPHIC, COSMIC ORANGE 8 1/2X11 24 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 132 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton |
| 15-0120 | PAPER, XEROGRAPHIC, LUMINOUS LIME 8 1/2X11 24 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 132 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton |
| 15-0125 | PAPER, XEROGRAPHIC, TERRESTRIAL TEAL 8 1/2X11 24 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 132 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton |
| 15-0130 | PAPER, XEROGRAPHIC, PLANETARY PURPLE 8 1/2X11 24 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | $132.00 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton |
| 15-0132 | PAPER, XEROGRAPHIC, SOLAR YELLOW 8 1/2X11 24 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 132 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton |
| 15-0133 | PAPER, XEROGRAPHIC, LUNAR BLUE 8 1/2 X 11, 24 LB. 10 RM/CS | CASE | 1 | 0 | | $0.00 | 132 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton |
| 15-0134 | PAPER, XEROGRAPHIC, GAMMA GRN 8 1/2 X11, 24 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 132 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton |
| 15-0135 | PAPER, XEROGRAPHIC, GALAXY GOLD 8 1/2X11, 24 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 132 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton |
| 15-0136 | PAPER, XEROGRAPHIC, PULSAR PINK 8 1/2X11 24 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 132 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton |
| 15-0137 | PAPER, XEROGRAPHIC,WHITE 3-HOLE PUNCH 8 1/2X11 20 LB 10 RM/CS | CASE | 40 | 10 | 37.79 | $377.90 | 42 | $420.00 | 58 | $580.00 | |
| 15-0138 | PAPER, XEROGRAPHIC, BRITE FUSCHIA 8 1/2X11 20 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 118 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton, 24# |
| 15-0139 | PAPER, XEROGRAPHIC, BRITE ORANGE 8 1/2X11 20 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 118 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton, 24# |
| 15-0145 | PAPER, XEROGRAPHIC, BRITE LIME 8 1/2X11 20 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 118 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton, 24# |
| 15-0150 | PAPER, XEROGRAPHIC, BRITE TEAL 8 1/2X11 20 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 118 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton, 24# |
| 15-0155 | PAPER, XEROGRAPHIC, BRITE PURPLE 8 1/2X11 20 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 118 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton, 24# |
| 15-0160 | PAPER, XEROGRAPHIC, BRITE YELLOW 8 1/2X11 20 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 118 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton, 24# |
| 15-0165 | PAPER, XEROGRAPHIC, BRITE BLUE 8 1/2 X 11, 20 LB. 10 RM/CS | CASE | 1 | 0 | | $0.00 | 118 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton, 24# |
| 15-0170 | PAPER, XEROGRAPHIC, BRITE GRN 8 1/2 X11, 20 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 118 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton, 24# |
| 15-0175 | PAPER, XEROGRAPHIC, BRITE GOLD 8 1/2X11, 20 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 118 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton, 24# |
| 15-0180 | PAPER, XEROGRAPHIC, BRITE PINK 8 1/2X11 20 LB 10 RM/CS | CASE | 1 | 0 | | $0.00 | 118 | $0.00 | 61 | $0.00 | 6 Colors available/2500 sht-5rm carton, 24# |
| 15-0185 | PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 40 CS/PALLET | PALL | 98 | 25 | 1351.6 | $33,114.20 | 1284 | $31,458.00 | 1198 | $29,351.00 | Full Pallet |
| 15-0190 | PAPER, XERO, WHITE RYCL-30% PCW 20 LB. 8 1/2 X 11, 40 CS/PALLET | PALL | 7 | 2 | 38.79 | $67.88 | 1680 | $2,940.00 | 1560 | $2,730.00 | Full Pallet |
| | | | | **GRAND TOTALS** | | $37,841.39 | | $38,769.08 | | $36,569.85 | |

*Bid Error

*Does not meet spec; price is double for required qty of 10/cs

*Disqualified - Required sample case not received prior to bid opening

| D300 Item Description | Murnane Paper Company, Elmhurst, IL |
|---|---|
| PAPER, XEROGRAPHIC BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $49.00 |
| PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $49.00 |
| PAPER XEROGRAPHIC, GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $49.00 |
| PAPER XEROGRAPHIC, GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $49.00 |
| PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $49.00 |
| PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $33.20 |
| PAPER, XERO, WHITE RYCL-30% PCW20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE | $37.20 |
| PAPER, XEROGRAPHIC BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE | $69.00 |
| PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE | $69.00 |
| PAPER, XEROGRAPHIC GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE | $69.00 |
| PAPER, XEROGRAPHIC GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE | $69.00 |
| PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE | $69.00 |
| PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE | $53.00 |
| PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE | $59.00 |
| PAPER, XEROGRAPHIC, BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE | $59.00 |
| PAPER, XEROGRAPHIC, GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE | $59.00 |
| PAPER, XEROGRAPHIC GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE | $59.00 |
| PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE | $59.00 |
| PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE | $41.40 |
| PAPER, XEROGRAPHIC, FIREBALL20 LB. 8 1/2 X 14,10 RM/CASEFUSCHIA 8 1/2X11 24 LB 10 RM/C | $108.40 |
| PAPER, XEROGRAPHIC, COSMIC20 LB. 8 1/2 X 14,10 RM/CASEORANGE 8 1/2X11 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, LUMINOUS20 LB. 8 1/2 X 14,10 RM/CASELIME 8 1/2X11 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, TERRESTRIAL 20 LB. 8 1/2 X 14,10 RM/CASETEAL 8 1/2X11 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, PLANETARY20 LB. 8 1/2 X 14,10 RM/CASEPURPLE 8 1/2X11 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, SOLAR20 LB. 8 1/2 X 14,10 RM/CASEYELLOW 8 1/2X11 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, LUNAR 20 LB. 8 1/2 X 14,10 RM/CASEBLUE 8 1/2 X 11, 24 LB. 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, GAMMA 20 LB. 8 1/2 X 14,10 RM/CASEGRN 8 1/2 X11, 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, GALAXY20 LB. 8 1/2 X 14,10 RM/CASEGOLD 8 1/2X11, 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC, PULSAR20 LB. 8 1/2 X 14,10 RM/CASEPINK 8 1/2X11 24 LB 10 RM/CS | $108.40 |
| PAPER, XEROGRAPHIC,WHITE 3-HOL20 LB. 8 1/2 X 14,10 RM/CASEPUNCH 8 1/2X11 20 LB 10 RM/CS | $42.30 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEFUSCHIA 8 1/2X11 20 LB 10 RM/C | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEORANGE 8 1/2X11 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASELIME 8 1/2X11 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASETEAL 8 1/2X11 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEPURPLE 8 1/2X11 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEYELLOW 8 1/2X11 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEBLUE 8 1/2 X 11, 20 LB. 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEGRN 8 1/2 X11, 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEGOLD 8 1/2X11, 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEPINK 8 1/2X11 20 LB 10 RM/CS | $93.20 |
| PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 40 CS/PALET | $1,296.00 |
| PAPER, XERO, WHITE RYCL-30% PCW20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 40 CS/PALET | $1,512.00 |

DISTRICT 300

# BOARD OF EDUCATION MEMO

**DATE:** November 9, 2026

**TO:** Dr. Martina Smith, Superintendent
Board of Education

| Presented at the following Board Meetings | Date |
|---|---|
| **Board Operations Committee** | 11/9/2026 |
| **BOE 1st Reading** | 11/17/2026 |
| **BOE 2nd Reading** | 11/17/2026 |

**FROM:** Ross Bertone
Executive Director of Facilities & Operations

**SUBJECT:** Hampshire High School (HHS) Fire Panel Replacement Contract

## Background

A fire panel is the main control system for a building's fire alarm, monitoring devices such as smoke detectors, heat detectors, and pull stations. When a potential fire is detected, the panel activates the building's alarms and alerts occupants so they can safely evacuate. A properly functioning fire panel is essential to protecting students and staff, supporting emergency response, and ensuring the building's fire safety systems operate as intended.

Hampshire High School (HHS) currently uses an EST3 fire alarm control panel that is nearing the end of its useful life, with replacement parts becoming increasingly difficult to obtain. This project will upgrade the existing EST3 system to a new EST4 system. The new panel is compatible with the building's existing detection and notification devices, allowing those devices to remain in place and avoiding the need for a full system replacement.

Because the system is proprietary, a public bid was not required. The District obtained two quotes for the upgrade and installation, totaling $52,805 and $60,726. The upgraded panel components include a three-year manufacturer's warranty. Replacement and testing will be scheduled to take place over the 2026 winter break.

## Administrative Recommendation

The Administration recommends awarding the Hampshire High School fire alarm panel replacement to Convergint Technologies LLC of Hoffman Estates, Illinois, in the amount of $52,805.

## Fiscal Impact

The total cost of the project will be paid from the Operations & Maintenance budget within Fund 20.

**ILLINOIS LIC. NO.: 127.001176**

Hampshire High School
1600 Big Timber Road
Hampshire, IL 60140
United States

Dan Dold
daniel.dold@d300.org

PROJECT: SD 300 Hampshire High School EST 4 Upgrade

QUOTE # CYKTQ1343-03

DATE: Nov 2, 2026

SALESPERSON: **Casey Siani**

# Systems Proposal

This Quote ("Quote") is based on the requirements of Customer as provided in a request for proposal or bid offer ("RFP") and is subject to Convergint Technologies, LLC Terms and Conditions ("Terms and Conditions") attached hereto. Any changes to or deviations from the RFP requested by Customer shall be quoted separately. This Quote is valid for thirty (30) days from the date issued above, unless the Customer and Convergint Technologies, LLC both execute this document creating a contract ("Agreement").

| QTY | MODEL NO | DESCRIPTION |
|---|---|---|
| | | **Fire Alarm Control Panel & Annunciators** |
| 1 | FACP | Fire Alarm Control Panel with Microphone and Required Equipment for Future Voice Upgrade |
| 1 | ANN1 | Annunciator 1 |
| 1 | ANN2 | Annunciator 2 |
| 1 | ANN3 | Annunciator 3 |
| 1 | Freight | Shipping and Handling Expenses |
| 1 | Installation - FA | Installation Labor Charges |
| 1 | PM - FA | Project Management - Fire Alarm |
| 1 | CAD - FA | System Design/Drafting Services - Fire Alarm |
| 1 | Tech - Inst - FA | Technical System Installation Charges - Fire Alarm |

## TOTAL PRICING:

| | |
|---|---|
| **SUBTOTAL** | **$52,805.00** |
| **SALES TAX:** | **$0.00** |
| **TOTAL:** | **$52,805.00** |

## PROPOSAL SUMMARY

The above pricing includes:

Upgrading the existing EST3 model fire alarm panel, with a new EST4 fire alarm control panel which is fully compatible with all of the existing detection and notification appliances throughout the building. The new panel is UL listed for compatibility with all of these devices to ensure compliance with any local code and insurance underwriter concerns.

This upgrade includes replacement of the existing backbox and select cards inside the panel. In addition, the EST4 provides a color touch-screen display.

This upgrade includes provisions for future voice notification upgrade including panel components (microphone) and a larger panel backbox. This upgrade does not include the procurement or installation of speaker notification appliances, new cable to the them, amplifiers, or remote annunciator voice equipment. Those excluded components will be included in future voice upgrade proposals.

We are including the labor and materials needed to modify the existing panel's enclosure in its existing location as well as that of the existing remote annunciators.

Proposal specifically includes replacing the Main Control Panel and Remote Annunciators, along with new batteries and a full functional test of the notification and detection devices all scheduled to remain. With the replacement of the Remote Annunciators, they will now be surface mount instead of flush mount. Additional costs would apply should flush mount be requested.

The panel components quoted to be upgraded herein, have a three (3) year manufacturer's warranty. A full seven (7) year Manufacturer's Warranty is available from the manufacturer with an annual service agreement.

The above quoted proposal price specifically excludes:
1) Replacement of Any Additional Field Devices that are Non-Operational or Defective
2) Permit Fees, Plan Review Fees, Permit Applications (to be billed once cost is known)
3) Installation of any new wiring or 120 VAC power connections
4) Central or Remote Station Monitoring Services
5) External Fire Radio Transmitters and Installation
6) Egress unlocking controls
7) Knox Boxes
8) Videography/Recording services
9) BIM or 3-Dimensional Drawings
10) Emergency Responder Radio Enhancement systems or connections to them
11) Project Insurance Requirements with any special endorsement requirements or outside our $2MM per occurrence maximum, $4MM aggregate and $5MM umbrella policy
12) Items not shown, scheduled, detailed or specified on the plan drawings, diagrams or specifications.
13) Credit Card Processing or vendor payment portal participation fees of any kind for invoice submission and payments, these will be additional charges
14) Any bid, performance, payment or other surety guarantees of any kind
15) Two-Way Communication Systems in Elevator Lobbies or Stairwell Areas of Refuge
16) Painting or Patching
17) System-Wide Upgrades to bring Building up to Code (Panel Only)
18) Lift Rentals (If Required)
19) Fire Watch. If required, it will be the responsibility of the owner to provide
20) Elevator or Sprinkler Contractor Scheduling. If required, it will be the responsibility of the owner to contact and schedule accordingly
21) Procurement or installation of speaker notification appliances, new cable to the them, amplifiers, or remote annunciator voice equipment

Pricing is based on current market conditions and does not include any potential tariffs, duties, or manufacturer-imposed surcharges that may arise during the course of the project. If such costs are incurred due to changes in trade policies, supply chain disruptions, or other external factors beyond Convergint's control, Convergint will assess their impact and submit a formal change order for review. These costs will be communicated transparently, and project continuation may require an adjustment to the budget accordingly. If these occur during the course of the project, we will submit these costs as a change order.

The above quoted project will be subject to progress billing, wherein an invoice will be issued for the portion that has been

completed or stored to date. Payment terms are Net 30. Convergint requires payment to 90% of the contracted amount to certify the system for occupancy, owner training or other beneficial uses.

We agree to perform and implement any resulting contract in accordance with all applicable laws and regulations. Please note that Convergint is a federal contractor and must comply with the obligations set forth in Executive Order ("EO") 14173. In the event of any conflict or inconsistency between the requirements of EO 14173 and any other term, condition, or provision of this RFP, federal law shall control.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first written above by their respective officers thereunto duly authorized.

**For Client:** Hampshire High School

SIGNATURE OF AUTHORIZED REPRESENTATIVE

Dan Dold

PRINTED NAME | TITLE

DATE

PURCHASE ORDER/CONTRACT NO.

**For Convergint Technologies, L.L.C.:**

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINTED NAME | TITLE

DATE

**Thank You For Your Business!**

**1.0 INTRODUCTION AND DEFINITIONS**

Throughout the attached document, including these Terms and Conditions and any attachments (together, the "Agreement"), the term "Convergint" refers to the Convergint affiliate operating in the state or province in which the Deliverables are performed. The term "Customer" refers to the contracting entity identified in the signature block. This Agreement is intended to establish a clear, cooperative foundation between Convergint and Customer. Convergint values transparent communication, mutual respect, and shared responsibility to ensure that each project and service engagement proceeds safely, efficiently, and to the parties' mutual satisfaction.

**Important Notice**: Products and services provided by Convergint are intended to help reduce risks to security and safety but cannot guarantee security or safety. Customer remains responsible for the overall security and safety of people and premises, and shall comply with all applicable laws, rules, regulations, and usage instructions in its use of the products and services. Convergint provides additional product safety and service information at https://www.convergint.com/terms/ (see "IMPORTANT PRODUCT SAFETY AND SERVICE INFORMATION"), which Customer acknowledges that it has read and understood.

1.1 "Installation Work" means the installation, configuration, programming, commissioning, or integration activities performed by Convergint under this Agreement and described in the attached document. The Work includes furnishing and installing materials, equipment, and systems, and performing all related labor and documentation necessary to complete the installation.

1.2 "Support Services" means the recurring, periodic, or as-needed maintenance, inspection, testing, support, or repair activities performed by Convergint under this Agreement and described in the Security Service Agreement Annex. Support Services are intended to sustain, tune, repair, update, patch, or restore systems after installation and may include remote support, scheduled visits, break/fix, and other agreed maintenance tasks.

1.3 "Deliverables" means collectively the Installation Work and the Support Services, together with Convergint's other obligations expressly set forth in this Agreement, but excluding Third Party Products.

1.4 "Third Party Products" means software, hardware, services, or equipment for which Convergint is a distributor/reseller and not the manufacturer or developer ("OEM"). Third Party Products are governed solely by the OEM's applicable end-user license or other terms and conditions ("Third Party Terms"), including those available under "Third Party Terms" at convergint.com/terms. Customer's use of Third Party Products constitutes acceptance of the Third Party Terms, which apply directly between Customer and the OEM and are separate from, and do not merge with or modify, this Agreement. Convergint provides no warranties or guarantees for Third Party Products and is not responsible or liable for any defects, losses, damages, performance, security, compliance, or other issues arising from them.

**PART A – INSTALLATION AND TIME AND MATERIALS**

A1. **Scope of Work**. Convergint will perform the Installation Work described in the attached document in accordance with the agreed schedule and specifications.

A2. **Customer will perform the following, and delays caused by Customer's failure to perform these responsibilities will entitle Convergint to an equitable adjustment to schedule and pricing**:

a. Provide site access and reasonable working conditions;
b. Approve submittals promptly;
c. Supply required electrical service;
d. Remove obstacles and safety hazards; and
e. Participate in testing and project closeout.

A3. **Invoicing.**

a. **Installation Mobilization Payment**. Unless expressly stated otherwise in this Agreement or in a mutually executed written agreement referenced in this document, fifty percent (50%) of the total Installation Work contract value shall be invoiced upon the Customer's written acceptance of this proposal. Such invoice represents a mobilization payment to cover initial project costs, including but not limited to procurement, scheduling, resource allocation, and project initiation activities. Payment shall be due in accordance with the agreed payment terms set forth in this Agreement.
b. **Progress Invoicing**. Convergint will issue monthly progress invoices for Installation Work completed or a final invoice upon completion.

A4. **Change Orders.** Either party may request changes to the Installation Work by written change order. Adjustments to schedule, cost, or scope will be made equitably. Convergint has no obligation to proceed until the parties mutually agree.

A5. **Termination for Convenience – Installation Work**

Either party may terminate Installation Work for convenience upon thirty (30) days' written notice.

Upon such termination, Customer shall pay Convergint:

1. All unpaid charges for Installation Work performed (whether invoiced or not);
2. All material costs incurred through the termination date;
3. All reasonable non-cancelable obligations (including ordered materials) incurred prior to Convergint's receipt of termination notice; and
4. All pass-through expenses, including restocking fees, without markup unless otherwise stated in this Agreement.

All such charges shall be invoiced as though the Installation Work was completed as of the termination date. Compensation for materials supplied but not installed shall include Convergint's standard sales markup. Convergint shall not recover lost profits on unperformed Installation Work.

**PART B –SERVICES AGREEMENT**

B1. **Scope and Term** Convergint will provide Support Services beginning on the Start Date and continuing through the Initial Term set forth therein. In the event of a conflict between Part B and Part C, Part B controls for Support Services.

B2. **Acceptance Testing**. If the systems or Third Party Products covered by the Support Services are altered by others, Convergint may require reacceptance testing, remove affected systems from coverage, or terminate this Agreement upon thirty (30) days' notice. Customer is responsible for any additional costs resulting from such alterations.

B3. **Annual Service Fee Invoicing.** Service invoices will be issued monthly, quarterly, or annually, as indicated in the attached document. Unless expressly stated otherwise in this Agreement or in a mutually executed written agreement referenced in this document, the full contract value for the first year of Support Services shall be invoiced upon the Customer's written acceptance of this proposal. Each subsequent contract year shall be invoiced for its full annual value thirty (30) days prior to the applicable renewal date. Payment shall be due in accordance with the agreed payment terms set forth in this Agreement.

B4. **Changes**. Either party may request changes to the Support Services by written change order. Equitable adjustments to schedule, frequency, or pricing will be made as necessary. Convergint has no obligation to proceed until mutually agreed.

B5. **Renewal**. Service Agreements may automatically renew for successive one-year terms at the then-current pricing unless either party gives at least thirty (30) days' written notice prior to expiration of the current term.

B6. **Cancellation.** Customer may terminate a Support Services Agreement for convenience upon thirty (30) days' written notice. Such termination shall be subject to the applicable Early Termination Charge below.

(a) **One-year Agreement**. If the Agreement is one (1) year in duration, all remaining payment obligations for the first-year term shall be accelerated and become immediately due as an agreed early termination charge ("One-Year Early Termination Charge").
(b) **Multi-Year Agreement.** If the Agreement is more than one (1) year in duration, all remaining payment obligations for the then-current contract year shall be accelerated, plus a termination fee equal to fifty percent (50%) of the remaining fees for the balance of the term (the "Multi-Year Early Termination Charge").

Each of the foregoing, as applicable, is an "Early Termination Charge."

The parties agree that the applicable Early Termination Charge constitutes a reasonable estimate of damages and is not a penalty. The applicable Early Termination Charge shall be paid in full within thirty (30) days after the effective date of termination. Customer shall have no right of setoff against any Early Termination Charge. All prepaid fees are non-refundable.

**PART C – GENERAL TERMS (APPLICABLE TO ALL DELIVERABLES)**

C1. **Payment Terms**. All invoices are due within thirty (30) days of the invoice date. Late payments accrue interest at 1.5% per month (or the maximum rate permitted by law). Convergint may suspend Support Services and Installation Work without liability for non-payment. If suspension or demobilization occurs due to Customer's non-payment, Customer will reimburse Convergint for all reasonable demobilization and remobilization costs, including labor, travel, equipment, and schedule recovery expense

C2. **Pricing**. Prices are for only those items included in the attached document and exclude unforeseen or unknown conditions. Convergint pricing is based on the then-current price list. Convergint may adjust pricing annually for multi-year Support Services Agreements and multi-year Installation Work, as applicable, based on rate schedules, unit rates, or time-and-materials. Any such adjustment shall apply prospectively upon notice. Fixed-price, lump-sum Installation Work shall not be subject to annual adjustment except by written change order. If a Force Majeure event directly increases Convergint's documented costs of performance, the parties shall execute an equitable change order reflecting the actual, reasonable cost impact.

C3. **Taxes**. Unless expressly stated otherwise in this Agreement or in a mutually executed written agreement referenced in this document, all prices are exclusive of all applicable federal, state, provincial, local, or foreign taxes, including, without limitation, sales, use, excise, value-added, gross receipts, or similar transaction taxes. All such taxes shall be added to the invoice and are the sole responsibility of the Customer. Any tax amounts referenced in this document are estimates provided for informational purposes only and are not binding. The actual taxes assessed will be determined in accordance with applicable laws and regulations in effect at the time of invoicing and will be calculated based on the final contract value and the jurisdiction(s) governing the transaction. The Customer shall pay all taxes as invoiced unless a valid tax exemption certificate is provided in advance of billing.

C4. **Compliance with Law, Safety, and Site Conditions**. Each party will comply with applicable laws and regulations. Convergint will follow Customer's safety program if provided prior to commencing Deliverables.

C5. **Monitoring Services**. These Terms and Conditions apply to Installation and Support Services only. These Terms and Conditions do not apply to Monitoring Services, which are governed exclusively by the Monitoring Services Terms and Conditions available at https://www.convergint.com/terms/. Customer's acceptance of this proposal constitutes acceptance of the Monitoring Services Terms and Conditions.

C6. **Weapons Detection**. If Convergint provides Weapons Detection Systems or Services, such Systems and Services are further governed by the Weapons Detection Addendum available at https://www.convergint.com/terms,

which is incorporated herein by reference in its entirety and shall control in the event of a conflict with this Agreement. “Weapons Detection Systems or Services” means any “Systems” and/or “Services” as each are defined in the Weapons Detection Addendum.

C7. **Hazardous Materials**. If hazardous materials or unsafe conditions are discovered that were not caused by Convergint, Convergint may stop working until it determines that it is safe to resume. Customer shall indemnify Convergint for losses resulting from undisclosed hazardous materials or unsafe conditions.

C8. **Insurance.** Convergint will maintain the following minimum coverages during the term of this Agreement: Workers’ Compensation: Statutory limits Employer’s Liability: $1,000,000 per occurrence/aggregate | Commercial General Liability: $1,000,000 per occurrence / $2,000,000 aggregate | Automobile Liability: $1,000,000 per occurrence/aggregate | Excess/Umbrella Liability: $5,000,000 per occurrence/aggregate.

C9. **Indemnification**. To the fullest extent permitted by law, Convergint shall indemnify, defend, and hold Customer harmless from third-party claims for bodily injury or property damage to the extent caused by Convergint’s negligence.

C10. **Special Offerings**. If Deliverables include intrusion detection, detection of specific threats to people or property (including gunshot, shooter, or explosives detection), drones, robotics, mass notification, or ballistics or explosives protection (“Special Offerings”), then to the fullest extent allowed by law, Convergint’s indemnification, defense, and hold harmless obligations do not apply to the Special Offerings, and Customer shall notwithstanding anything else in this Agreement (including any limitations, exclusions, or caps on liability or damages of any kind) fully indemnify, defend, and hold Convergint harmless from and against all third party claims, demands, allegations, liabilities, damages, or costs (including reasonable attorneys’ fees) arising from or related to Special Offerings except to the extent of Convergint’s gross negligence integrating the Third Party Products.

C11. **Limitation of Liability**. EXCEPT AS EXPRESSLY STATED HEREIN, TO THE FULLEST EXTENT ALLOWED BY LAW NEITHER PARTY SHALL BE LIABLE FOR INDIRECT, INCIDENTAL, CONSEQUENTIAL, PUNITIVE, OR SPECIAL DAMAGES, INCLUDING LOSS OF USE OR PROFIT. TO THE FULLEST EXTENT ALLOWED BY LAW, THE AGGREGATE LIABILITY OF CONVERGINT ARISING FROM OR RELATED TO THE DELIVERABLES SHALL NOT EXCEED THE TOTAL AMOUNT PAID BY CUSTOMER DURING THE TWELVE (12) MONTHS PRECEDING THE EVENT GIVING RISE TO THE CLAIM. THESE LIMITS APPLY REGARDLESS OF THE THEORY OF LIABILITY. THESE LIMITATIONS SURVIVE AND APPLY EVEN IF ANY REMEDY FAILS ITS ESSENTIAL PURPOSE.

C12. **Warranty**. Warranties for Convergint’s Deliverables are described in the Limited Warranty for Products and Services available at https://www.convergint.com/terms/, which is in effect as of the effective date of this Agreement and is incorporated by reference as if set forth herein in full.

C13. **Personal Data and Security**. Convergint’s responsibilities for privacy and information security exclude Third Party Products, except to the extent of information processing performed directly by its personnel or subcontractors. Processing by third-party manufacturers or OEMs is governed by Third Party Terms, and OEMs are not Convergint’s subcontractors or subprocessors. Customer remains responsible for its data compliance and system security. If required to deliver the requested services, Convergint may access the Customer’s information systems. Convergint is not responsible for losses or harm resulting from following the Customer’s instructions or from the use of Customer-specified or third-party remote access tools.

C14. **Intellectual Property.** Convergint retains ownership of all intellectual property in its drawings, technical documentation, and related materials (“Documentation”). OEMs retain ownership of all rights in Third Party Products. Customer’s use of any Documentation or Third Party Product is limited to the purposes of this Agreement.

C15. **Termination for Cause**. Subject to the terms of this Agreement, either party may terminate this Agreement for material breach after giving written notice and at least thirty (30) days to cure. If the breach is not cured, termination may occur after fifteen (15) days’ additional written notice. Convergint may suspend performance during any cure period for Customer’s breach without liability.

C16. **Governing Law and Dispute Resolution**. This Agreement is governed by the laws of the state or province where the Deliverables are provided (“Venue”). Any disputes that cannot be resolved through management-level discussions shall be settled by binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, if Venue is in the U.S. or the ADR Institute of Canada, if Venue is in Canada. The prevailing party is entitled to recover reasonable attorney fees and costs. The award of the arbitrator(s) shall be enforceable in any court having jurisdiction.

C17. **Force Majeure**. Neither party shall be liable for delays or failures due to causes beyond reasonable control, including but not limited to natural disasters, labor disputes, tariffs, supply shortages, acts of government, or other events of force majeure. Time for performance shall be extended as reasonably necessary.

C18. **Miscellaneous** This Agreement, together with the attached document and any referenced addenda, represents the entire understanding between Convergint and Customer regarding the Deliverables. It supersedes all prior or contemporaneous discussions, proposals, negotiations, or agreements, whether written or oral, relating to the same subject matter. This Agreement may only be modified in writing signed by both parties. If any provision is held invalid, the remaining provisions remain in effect. Neither party may assign this Agreement without written consent, except that a party may assign to an affiliate or successor without consent. The parties are independent contractors. Notices must be in writing and are effective upon receipt. An Email to legal.notices@convergint.com shall suffice for Convergint. The sections on payment, warranty, indemnity, limitation of liability, and disputes survive termination. The parties require that this Agreement be written in English. Les parties ont requis que cette convention soit rédigée en anglaise. The parties acknowledge that they have read and understood this Agreement and agree to be bound by its terms.

DISTRICT 300

# BOARD OF EDUCATION MEMO

**DATE:** November 9, 2026

**TO:** Dr. Martina Smith, Superintendent
Board of Education

**FROM:** Ross Bertone
Executive Director of Facilities & Operations

**SUBJECT:** Evaporator Coil Replacement Contract (BTES)

| Presented at the following Board Meetings | Date |
|---|---|
| **Board Operations Committee** | 11/9/2026 |
| **BOE 1st Reading** | 11/17/2026 |
| **BOE 2nd Reading** | 11/17/2026 |

## Background

Big Timber Elementary School is served by a Trane rooftop unit. The unit's evaporator coil requires replacement. The evaporator coil supports the unit's air conditioning function only. Heating is provided by a separate heat section, so this repair will have no impact on heating the building. Although Big Timber Elementary School is a newer building, the warranty for this part expired in May 2024.

This part is proprietary to the Trane heating and cooling system, so public bidding was not required. Quotes for parts and install ranged from $49,897 to $61,055, with MAS Tech Services, Inc. being the lowest quote.

## Administrative Recommendation

Administration recommends the Board of Education award the evaporator coil replacement at Big Timber Elementary School to MAS Tech Services, Inc. of Hillside, Illinois, in the amount of $49,897.00.

## Fiscal Impact

The cost of $49,897.00 will be paid from the Operations and Maintenance budget (Fund 20).

MAS Tech Services INC
www.MAS-TechServices.com
708.540.4512

**30 N Wolf Road, First Floor**
**Hillside, IL 60162**
**Phone 708.540.4512**
**Fax 708.540.4556**

**Proposal Date:** October 26, 2026
**Property Name:** SD 300 – Big Timber Elementary School
**Prepared For:** SD 300

MAS Tech Services is pleased to offer a service replacement quote for the above referenced project. The scope and limitations / exclusions of this work are outlined below

**Equipment to be serviced:**

| Qty | Manufacturer | Description: |
|---|---|---|
| 1 | Trane / KCC | Evaporator Coil for Sales Order 0A324915-1-1 |

**Scope:**

- Provide and ship replacement evaporator coil for above referenced sales order
- Crane lift of new coil to roof.
- Removal of existing coil from the roof.
- Disconnect and remove existing evaporator coil
- Installed new evaporator coil and braze all connections
- Pressure test and evacuate system after replacement of existing coil
- Recharge refrigerant to the system
- Restart unit and confirm proper operation

**Important proposal notes.**

- Any defects or deficiencies outside of the above referenced scope found during work will be brought to the attention of the customer and any additional parts or labor necessary will be quoted separately.
- All work will be performed during hours outlined by the school inclusive of Saturday for changeout) to minimize disruption of facility. This schedule will be confirmed on confirmation of this work.

**Exceptions and unit items NOT included (not necessarily limited to the following):**

- Any required permits
- All Work will be performed in accordance with MAS Tech Services standard Certificate of Insurance
- Any additional work that is required that is not outlined above is not included. If additional work is required, this will be identified and quoted separately.
- Parts, refrigerant, filters, coil cleanings, or any other items not specifically listed in scope.

**Quote:**

Work as Outlined Above ..... **$49,897.00**

Regards,

Angelina Brooks
Service Coordinator
MAS Tech Services, Inc

Terms & Conditions

***DEFINITIONS***. ***"Company" refers to MASTech services. "Client" refers to the client named in the applicable statement of work or proposal (a "Proposal"). "Services" means the services specifically described in the applicable Proposal to be performed by Company. Services do not include any service (including repair work to a facility) which is not specifically listed in a Proposal.***

***PROVISION OF SERVICES; LIMITED WARRANTY***. ***Company will provide the Services in accordance with the Proposal. To the extent that any Services performed or materials provided are found to be defective within thirty (30) days after completion of a Service, Company will re-perform the defective Service or repair or replace a defective component, at Company's sole option. EXCEPT AS EXPLICITLY SET FORTH IN THIS SECTION, COMPANY MAKES NO EXPRESS OR IMPLIED WARRANTIES RELATING TO THE SERVICES AND EXPRESSLY DISCLAIMS ANY SUCH WARRANTIES, INCLUDING WITHOUT LIMITATION ANY IMPLIED WARRANTIES OF DESIGN, MERCHANTABILITY OR FITNESS FOR ANY SPECIFIC OR GENERAL PURPOSE AND THOSE ARISING BY STATUTE, LAW OR FROM A COURSE OF DEALING OR USAGE OF TRADE. This warranty is afforded by Company only to Client. If Client elects to afford any warranty to any other person or entity, Company shall have no liability whatsoever in connection therewith. Employees and sales representatives of Company are not authorized to make warranties; oral or written statements by them do not constitute warranties and shall not be relied upon. Client must inspect and notify Company of any believed non-compliance or defect with the Services immediately upon discovery. Company will work with Client such that Client may benefit from any available manufacturer's or similar warranty.***

***INDEMNIFICATION; LIMITATION OF REMEDIES***. ***The amounts payable to Company herein under are based upon the value of the Services and the scope of liability as herein set forth and are unrelated to the value of the customer's property or property of others located in customer's premises. It is impractical and extremely difficult to fix the actual damages, if any, which may proximately result from failure on the part of Company to perform any of its obligations in connection with the Proposal or the Services. The customer does not desire this contract to provide for full liability of Company and agrees that Company shall be exempt from liability for loss, damage or injury due directly or indirectly to occurrences, or consequences there from which the service or system is designed to detect or avert. If Company should be found liable from loss, damage or injury due to a failure of service or equipment in any respect, its liability shall be limited to a sum equal to 10% of the annual service charge or $500.00, whichever is greater, as the agreed upon damages and not as a penalty, as the exclusive remedy, and that the provisions of this paragraph shall apply if loss, damage or injury, irrespective of cause or origin, results directly or indirectly to person or property from performance or nonperformance of obligations imposed by this contract or from negligence, active or otherwise, of Company, its agents or employees. Client shall indemnify, defend and hold harmless, at its expense, Company and its subcontractors and their respective directors, officers, owners, agents and employees (each, an "Indemnified Party") from and against any and all loss, damage, liability, cost and expense (including reasonable attorneys' fees and expenses) suffered or incurred by any Indemnified Party by reason of, or arising out of, any claims, liabilities, obligations, damages, costs and expenses based Client products or Services or Client's use of Project Services (collectively, "Claims"), regardless of whether or not such Claims arise or are alleged to arise out of strict liability, product liability or the negligence or other act or omission of any Indemnified Party. Company shall not be liable to Client for any incidental, indirect, consequential, special or punitive damage of any kind or nature, whether such liability is asserted on the basis of contract (including, without limitation, the breach or termination of the Agreement), tort (including, without limitation, negligence or strict liability) or otherwise, even if Company is aware of or has been warned of the possibility of any such loss or damage in advance.***

***PAYMENT TERMS***. ***Company will invoice Client monthly. All of Company's invoices will be payable upon presentation and due thirty (30) calendar days after the invoice date. In the event that Client fails to pay any invoice by the due date***

***thereof, Company may, in its sole discretion, suspend or cease Services until payments are current. An eighteen percent (18%) compounded annual interest rate will be charged on the balance of past due invoices. In addition, Client shall pay all expenses of Company to collect any amounts due hereunder, including without limitation court costs and reasonable attorneys' fees.***

***FORCE MAJEURE. Except with regard to any payment obligation hereunder, neither party shall be liable for delays in performing or any failure to perform any of the terms of the Agreement caused by the effects of fire, strike, war, terrorism, insurrection, government restriction or prohibition, or other causes reasonably beyond its control and without its fault, but the party failing to perform shall provide the other party with prompt written notice of the reason for the non-performance and shall use all reasonable efforts to resume performance of the Services as soon as feasible..***

DISTRICT 300

# BOARD OF EDUCATION MEMO

**DATE:** November 9, 2026

**TO:** Dr. Martina Smith, Superintendent
Board of Education

**FROM:** Dr. Frank Williams
Chief Financial Officer

**SUBJECT:** Village of Algonquin Easement Agreement

| Presented at the following Board Meetings | Date |
|---|---|
| **Board Operations Committee** | 11/9/2026 |
| **BOE 1st Reading** | 11/17/2026 |
| **BOE 2nd Reading** | 11/17/2026 |

**Background**

An Easement Agreement allows another party to use a specific portion of the district's property for a particular purpose, such as installing utilities, drainage systems, or access roads. The agreement explains how the property can be used and what each party is responsible for. Easement Agreements are necessary to ensure that property use is legally authorized, responsibilities are clearly defined, and the district's facilities and operations are protected.

The Village of Algonquin is requesting an Easement Agreement for two projects:

- **Neubert Elementary School (NES)** – The Village's project will involve underground boring beneath the NES parking lot and playground and is scheduled for summer 2027. There is no anticipated impact to district property; however, any grass or sidewalks disturbed during construction will be restored to conditions equal to or better than those existing before the work began.
- **Algonquin Lakes Elementary School (ALES)** – The Village's project will improve the road crossing at Compton Dr. and Lake Gillilan Way, impacting one of the school entrances by adding a sidewalk connection to provide easier access for students and residents. The project is scheduled for summer 2027, and any grass or sidewalks disturbed during construction will be restored to conditions equal to or better than those existing before the work began.

Both projects have been reviewed by internal stakeholders with no concerns.

**Administrative Recommendation**

The administration recommends approving the Easement Agreement with the Village of Algonquin for projects impacting Neubert Elementary School and Algonquin Lakes Elementary School.

**Fiscal Impact**

There is no fiscal impact for the district.

# PERMANENT EASEMENT AND TEMPORARY ACCESS AND CONSTRUCTION EASEMENT AGREEMENT

This Permanent Easement and Temporary Access and Construction Easement Agreement ("Agreement") is made by and between the Board of Education of Community Unit School District 300, a district organized and existing under the laws of the State of Illinois ("Grantor"), and the Village of Algonquin, an Illinois home rule municipal corporation ("Grantee"). Grantor and Grantee are collectively referred to as the "Parties."

## Recitals

WHEREAS, Grantor owns the property at Neubert Elementary School, 1100 Huntington Drive, Algonquin, Illinois 60102, with PINs 19-28-376-007 and 19-33-100-013 ("Neubert Property"), and the property at Algonquin Lakes Elementary School adjoining Compton Drive opposite Lake Gillilan Way, identified as Lot 294 in Algonquin Lakes Unit 1 Subdivision, PIN 03-02-151-002 ("Algonquin Lakes Property"); and

WHEREAS, Grantee proposes to install a 12-inch water main pipe, valves, fire hydrants, and appurtenances through the Neubert Property and requires a 20-foot-wide permanent water main easement and temporary construction access; and

WHEREAS, Grantee also proposes to construct an ADA-compliant sidewalk and associated improvements at the Algonquin Lakes Property as part of a State-funded Safe Routes to School project and requires a temporary construction easement; and

NOW, THEREFORE, in consideration of the promises, mutual covenants and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

## Agreement

1. **Conveyance of Permanent Easement.** Grantor hereby grants to Grantee a perpetual, irrevocable, non-exclusive permanent easement to enter, occupy, and use the 20-foot-wide area of the Neubert Property legally described in Exhibit A and depicted in Exhibit B ("Permanent Easement"), to construct, reconstruct, install, use, operate, inspect, test, maintain, repair, replace, upgrade, and remove a 12-inch water main loop, valves, valve boxes, fittings, and all necessary underground and surface appurtenances thereto ("Water Main Improvements"), in, on, under, through, over, and across the Permanent Easement. These rights include excavation and other work reasonably necessary for the Water Main Improvements, with restoration as provided in Section 13. Grantee shall own and maintain the Water Main Improvements at its sole cost.

2. **Easement Exhibits.** Exhibit A is the legal description and Exhibit B (EASE250053A) is the graphic representation of the Permanent Easement. Exhibit C is the legal description and Exhibit D (EASE260375A) is the graphic representation of the temporary construction easement at the Algonquin Lakes Property. The corresponding graphic exhibit may be used to resolve an ambiguity in a legal description, but shall not enlarge the area granted. The Neubert temporary access area described in Section 4 is not depicted in Exhibit B.

3. **Permanent Ingress and Egress.** Grantee shall have the perpetual right of reasonable ingress and egress in, on, to, through, over, and across the Permanent Easement, with vehicles, personnel, and equipment reasonably necessary for the rights granted in Section 1, including access from adjoining public rights-of-way. These rights include

access at any time for emergencies and shall survive completion of construction and expiration of either temporary easement. To the maximum practicable extent, Grantee shall use existing gates, roads, trails, or facilities within the Permanent Easement to avoid disruption of Grantor's operations. This Section does not grant permanent rights over portions of the Neubert Property outside the Permanent Easement; any such access requires separate written authorization from Grantor.

4. **Neubert Temporary Access and Construction Easement.** Grantor hereby grants to Grantee a non-exclusive temporary access and construction easement over those portions of the Neubert Property outside the Permanent Easement reasonably necessary for the initial installation of the Water Main Improvements, subject to the written access plan required below ("Neubert Temporary Easement"). Authorized activities include contractor ingress and egress, equipment mobilization and demobilization, delivery and temporary staging of equipment and materials, installation work, grading, and restoration. No use of other District property is authorized.

   Before entry outside the Permanent Easement, the Grantee's authorized representatives shall provide Grantor with a written access and staging plan ("Temporary Access Plan") to be approved by the Grantor. Grantee shall provide Grantor with written notice a minimum of 48 hours in advance of accessing the property for temporary access and construction purposes. No additional survey exhibit is required by this Agreement for the Temporary Access Plan and the Temporary Access Plan shall be considered a part of this Agreement.

5. **Neubert Temporary Easement Term.** The Neubert Temporary Easement shall become effective upon the later of the Effective Date of this Agreement or approval of the access plan required by Section 4, and shall automatically terminate upon the earlier of (a) completion of the initial Water Main Improvements, removal of construction equipment and materials, and completion of required restoration at the Neubert Property, or (b) December 31, 2027. The December 31, 2027 outside date is subject to confirmation by the Parties before execution. Any extension must be in a written amendment signed by both Parties before expiration. Termination of the Neubert Temporary Easement shall not terminate or limit the Permanent Easement.

6. **Algonquin Lakes Temporary Construction Easement.** Grantor hereby grants to Grantee a non-exclusive temporary construction easement over the area legally described in Exhibit C and depicted in Exhibit D, consisting of a 30-foot by 110-foot area along Compton Drive ("Algonquin Lakes Temporary Easement"). Grantee may enter and use that area with personnel, vehicles, equipment, and materials to construct an ADA-compliant sidewalk, associated curb ramps and connections as shown in the project plans, and related grading and restoration for the State-funded Safe Routes to School project ("Sidewalk Improvements"). Grantee shall perform the work in accordance with the approved project plans, applicable accessibility requirements, and applicable funding-agency requirements. Access and staging on Grantor's property outside this area require separate written authorization from Grantor.

7. **Algonquin Lakes Temporary Easement Term.** The Algonquin Lakes Temporary Easement shall commence May 1, 2027, provided this Agreement has become effective, or on the Effective Date if later. It shall automatically terminate upon the earlier of (a) completion of the Sidewalk Improvements, removal of construction equipment and materials, and completion of all required restoration at the Algonquin Lakes Property, or (b) December 31, 2027. Grantee shall provide Grantor written notice when construction and restoration are complete. Any extension must be in a written amendment signed by

both Parties before expiration; incomplete work does not automatically extend the easement.

8. **Completed Sidewalk Improvements.** The completed Sidewalk Improvements shall remain in place upon expiration of the Algonquin Lakes Temporary Easement and shall not be removed as part of restoration. This Agreement grants temporary construction rights only at that site and does not establish a permanent public pedestrian easement or a perpetual Village maintenance easement. Upon completion and acceptance of the construction, the Grantor shall own and be solely responsible for the inspection, maintenance, repair, replacement, snow and ice removal, and condition of the Sidewalk Improvements located on the Grantor's Property.

9. **Coordination of Easement Activities.** The Parties shall reasonably cooperate to minimize adverse impacts on Grantor's use of the Neubert Property and Algonquin Lakes Property (collectively, the "Property"). Except in an emergency, Grantee shall give Grantor at least 48 hours' notice before initial entry or a new phase of work and shall provide a construction schedule and reasonable advance notice of changes affecting school activities. A coordinated schedule may serve as notice for continuing work. Grantor may request reasonable scheduling adjustments for student safety and school operations, but shall not unreasonably delay or prevent exercise of the rights granted herein. Emergency work necessary to protect persons, property, or water service may proceed without prior notice, with notice to Grantor as soon as practicable.

   Grantee shall take appropriate safety measures, including fencing or barricading construction areas and separating students and other users from equipment and excavations. Grantee shall coordinate work affecting arrival, dismissal, bus routes, playgrounds, and building access, maintain safe access for school operations and emergency vehicles, and minimize interruption of student activities. Planned interruptions of school water service shall be coordinated in advance with Grantor.

10. **Grantee Use.** The easements shall be used solely by Grantee and its duly authorized employees, agents, contractors, subcontractors, consultants, and material suppliers (collectively, the "Grantee Group") for the activities authorized by this Agreement ("Easement Activities"). Grantee shall not assign its easement rights or permit unrelated use of the Property without Grantor's written consent. Grantee shall conduct, and require the Grantee Group to conduct, the Easement Activities in a safe and sound manner and in full compliance with applicable federal, state, and local laws, rules, regulations, codes, and ordinances. Grantee shall obtain, or require its contractors to obtain, all necessary permits, licenses, inspections, and governmental approvals at its sole cost. The Property and surrounding areas shall be kept free of accumulations of debris, waste, and garbage resulting from the Easement Activities.

11. **Grantor Rights Unaffected.** Grantor shall retain full use of the Property except for uses that endanger or interfere with the rights granted herein. Subject to Section 12, Grantor may use the Permanent Easement for pavement, curbs, gutters, sidewalks, removable fences, and low-height landscaping, provided such uses do not injure or interfere with the Water Main Improvements or Grantee's maintenance and reasonable access. Grantor's use of the temporary easement areas shall be coordinated with authorized construction activities during their respective terms.

12. **Installations within Permanent Easement.** Grantor shall not construct or place buildings, permanent structures, masonry walls, or other obstructions within the

Permanent Easement that interfere with the Water Main Improvements or Grantee's reasonable access. Trees, underground pipelines, cables, wires, conduits, storm drainage facilities, other utilities, and changes to grade within the Permanent Easement require Grantee's prior written consent, which shall not be unreasonably withheld. Grantee's written approval of a specific improvement or grading plan constitutes consent only to the work expressly approved. Any relocation of Water Main Improvements requested by Grantor shall require Grantee's prior written approval, shall be at Grantor's expense, and shall include any necessary replacement permanent easement.

Grantee may remove unauthorized obstructions after written notice and a reasonable opportunity for Grantor to remove them, except when immediate removal is reasonably necessary in an emergency. Grantor shall reimburse Grantee for reasonable removal expenses. Grantee shall not be required to replace improvements installed in violation of this Agreement, but shall restore other damage as required by Section 13. Grantor shall not impair lateral or subjacent support for the Water Main Improvements or create land uses that endanger or interfere with them.

**13.** **Surface Restoration to Land.** Following exercise of any rights granted by this Agreement, Grantee shall, at its sole cost, promptly repair and restore damage caused by the Grantee Group to the Property, including approved access routes and staging areas. Except for the authorized Improvements and agreed changes in the project plans, restoration shall return affected surfaces, drainage, pavement, sidewalks, fencing, and landscaping as close to their condition immediately before the work as reasonably practicable. Grantee shall remove temporary facilities, excess materials, and debris, repair settlement attributable to its work, and complete restoration to Grantor's reasonable satisfaction. This obligation applies to initial construction and all future work under the Permanent Easement.

If Grantee fails to commence required repairs or restoration within 21 days after written notice from Grantor, or fails thereafter to diligently pursue completion, Grantor may perform the reasonably necessary work and Grantee shall reimburse its reasonable documented costs within 30 days after receipt of a written demand. Weather-dependent work may be deferred under a written schedule agreed by the Parties, with safe temporary conditions maintained. Expiration of a temporary easement does not release accrued restoration, payment, indemnification, or damage obligations and does not itself authorize further entry. Any entry after expiration outside the Permanent Easement requires Grantor's separate written authorization or a written extension.

**14.** **Maintenance of Permanent Easement.** Grantee shall have the perpetual right to cut, trim, control, and remove trees, brush, and other obstructions that injure or interfere with the Water Main Improvements or Grantee's use of the Permanent Easement. Additional or replacement facilities shall be limited to water main facilities and appurtenances within the Permanent Easement. Restoration shall be governed by Section 13.

**15.** **Hold Harmless.** Grantee shall conduct its operations on the Property at its own risk. To the fullest extent permitted by Illinois law, Grantee waives and releases claims against Grantor, its officers, employees, and agents for injury or property damage sustained by Grantee arising from the Easement Activities, except to the extent caused by negligent or wrongful acts or omissions of Grantor, its officers, employees, or agents. Nothing herein waives any immunity, defense, or limitation of liability available to either Party under applicable law.

**16.** **Indemnification.** To the fullest extent permitted by Illinois law, Grantee shall defend, indemnify, and hold harmless Grantor, its officers, employees, and agents from claims,

losses, damages, liabilities, and reasonable expenses, including attorneys' fees, to the extent caused by negligent or wrongful acts or omissions of the Grantee Group in exercising rights under this Agreement or by Grantee's breach of this Agreement. This obligation shall not extend to the extent a claim is caused by negligent or wrongful acts or omissions of Grantor, its officers, employees, or agents. These obligations shall survive expiration of a temporary easement as to activities occurring during its term.

**17.** **Insurance.** During performance of Easement Activities, Grantee shall maintain, and require its contractors to maintain, commercial general liability coverage of at least $1,000,000 per occurrence and $2,000,000 general aggregate; automobile liability coverage of at least $1,000,000 combined single limit; statutory workers' compensation coverage; and umbrella liability coverage of at least $3,000,000 per occurrence and aggregate. Grantee may satisfy its coverage obligations through a public entity risk-management pool or self-insurance providing equivalent protection. Contractor insurers shall be authorized to do business in Illinois and rated A-VII or better by A.M. Best or a comparable rating service.

Contractor commercial general liability, automobile, and umbrella policies shall name Grantor, its Board, Board members, employees, and agents as additional insureds for liabilities arising from the contractor's work, on a primary and noncontributory basis, with waivers of subrogation to the extent permitted by law. Grantee shall furnish evidence of its coverage and applicable contractor certificates and endorsements before work begins and upon reasonable request. Grantee shall promptly notify Grantor of cancellation or material reduction in required coverage and require replacement coverage before affected nonemergency work continues. Failure to maintain required coverage is a breach subject to available remedies, but shall not terminate or revoke the Permanent Easement or prevent necessary emergency work.

**18.** **Liens.** Grantee shall not cause or permit mechanics' or materialmen's liens or claims arising from the Easement Activities against the Property and shall defend, indemnify, and hold harmless Grantor from such claims or liens to the extent arising from work authorized by Grantee.

**19.** **Nature of Easements.** The Permanent Easement is perpetual, runs with the land, and binds the Parties and their successors and assigns. It shall not terminate upon completion of construction, nonuse, expiration of temporary rights, or an alleged breach of this Agreement, and may be released only by a written instrument executed by Grantee and recorded in McHenry County. The temporary easements bind successors and assigns only for their respective terms, subject to obligations expressly surviving expiration. No temporary easement becomes permanent by continued use.

**20.** **Warranty of Title.** Grantor specially warrants that it holds good and merchantable title to the affected Property and specifically warrants it has full right and lawful authority to grant the easements herein. Grantor warrants, promises and agrees to defend Grantee's exercise of those rights against defects in title created by Grantor after Grantor acquired title. The Parties shall confirm record ownership and any required consents before execution.

**21.** **Remedies.** Either Party may enforce this Agreement by proceedings at law or in equity. Except where immediate relief is necessary to protect persons, property, or essential water service, the complaining Party shall provide written notice and a reasonable opportunity to cure a breach. No remedy for breach shall operate as a unilateral forfeiture of the Permanent Easement.

**22.** **Waiver.** The failure of either Party to insist upon strict performance of any obligation, covenant, or agreement, or to exercise any right herein, shall not constitute a waiver, relinquishment, or release of such obligation or right. Forbearance of a default shall not constitute a waiver of that or any subsequent default.

**23.** **Governing Law and Jurisdiction.** This Agreement shall be governed and construed in accordance with Illinois law. Venue shall lie in a court of competent jurisdiction in Kane County or McHenry County, Illinois, as applicable to the claim and affected Property, or the United States District Court for the Northern District of Illinois where federal jurisdiction exists.

**24.** **Binding Effect and No Third Party Beneficiaries.** The benefits and burdens of this Agreement shall inure to and bind the Parties and their respective successors and assigns. Except as expressly provided herein, this Agreement is solely for the benefit of the Parties and confers no independent remedy, claim, or right on any third party.

**25.** **Severability.** The provisions of this Agreement are severable. Illegality or unenforceability of any provision shall not affect the validity or enforceability of the remaining provisions.

**26.** **Incorporation of Exhibits.** Exhibits A through D and the written Neubert access plan approved under Section 4 are incorporated by reference. The Parties shall attach final, consistent legal descriptions and exhibits before execution; preliminary exhibits included with this review draft shall be replaced with the surveyor's final versions.

**27.** **Entire Agreement and Amendments.** This Agreement represents the entire agreement between the Parties concerning the rights granted herein. No additional or different representation, promise, or agreement shall bind either Party unless in writing expressly referring to this Agreement and signed by both Parties. An administrative access plan under Section 4 may identify temporary work limits but may not enlarge the Permanent Easement, extend any term, or otherwise amend this Agreement.

**28.** **Notices.** Notices shall be in writing and delivered personally, by certified mail with return receipt requested, or by nationally recognized overnight delivery service to Grantor's Superintendent at the District's administrative office and Grantee's Village Manager at Village Hall, or to another address designated in writing. Operational schedules, access-plan coordination, and emergency notices may be provided by email or telephone to representatives designated by the Parties. Formal notices of breach or proposed amendment shall not be effective solely by telephone.

**29.** **Authority to Execute and Recording.** The officers executing this Agreement represent that they have full power and lawful authority, including required governing-board approval, to execute and perform this Agreement for their respective entities. Grantee may record the fully executed Agreement and final exhibits in McHenry County and Kane County, Illinois, at its sole cost, and shall provide Grantor a recorded copy. Recording in either county shall not enlarge rights in the other Property.

**30.** **Effective Date.** This Agreement shall become effective on the date the last Party executes it, following required approvals. The commencement and termination provisions in Sections 5 and 7 govern the respective temporary easements.

## Execution

IN WITNESS WHEREOF, the Parties have caused this Permanent and Temporary Easement Agreement to be executed by their duly authorized officers.

**BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT 300**

By: _____

Name: Christine Birkett

Title: Board President

Date: _____

Attest: _____

Name: __Dr. Martina Smith_____

Title: Superintendent

**VILLAGE OF ALGONQUIN**

By: _____

Name: __Debby Sosine_____

Title: Village President

Date: _____

Attest: _____

Name: _Fred Martin_____

Title: Village Clerk

**Acknowledgments**

STATE OF ILLINOIS
COUNTY OF McHenry

This instrument was acknowledged before me on November 17, 2026, by Christine Birkett, as Board President of the Board of Education of Community Unit School District 300, on behalf of that entity.

_____
Notary Public

My commission expires: _____

[Notarial seal]

STATE OF ILLINOIS
COUNTY OF _____

This instrument was acknowledged before me on _____, 20____, by _____, as Village President of the Village of Algonquin, on behalf of that entity.

_____
Notary Public

My commission expires: _____

[Notarial seal]

Prepared by: _____
Address: _____
After recording return to: _____
Address: _____

## Exhibit A

### Neubert Permanent Water Main Easement Legal Description

*DRAFT REVIEW NOTE: The supplied description contains "SOUTH 28 DEGREES 03 MINUTES 24 SECONDS WEST, 343.49 FEET," while the corresponding exhibit line appears to read S28°03'24"E. The surveyor must reconcile this discrepancy and verify closure before execution or recording. The supplied text below is reproduced without changing that call.*

THAT PART OF THE SOUTHWEST QUARTER OF SECTION 28 AND THE NORTHWEST QUARTER OF SECTION 33, TOWNSHIP 43 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERIDIAN IN MCHENRY COUNTY, ILLINOIS, BEING DESCRIBED AS FOLLOWS:

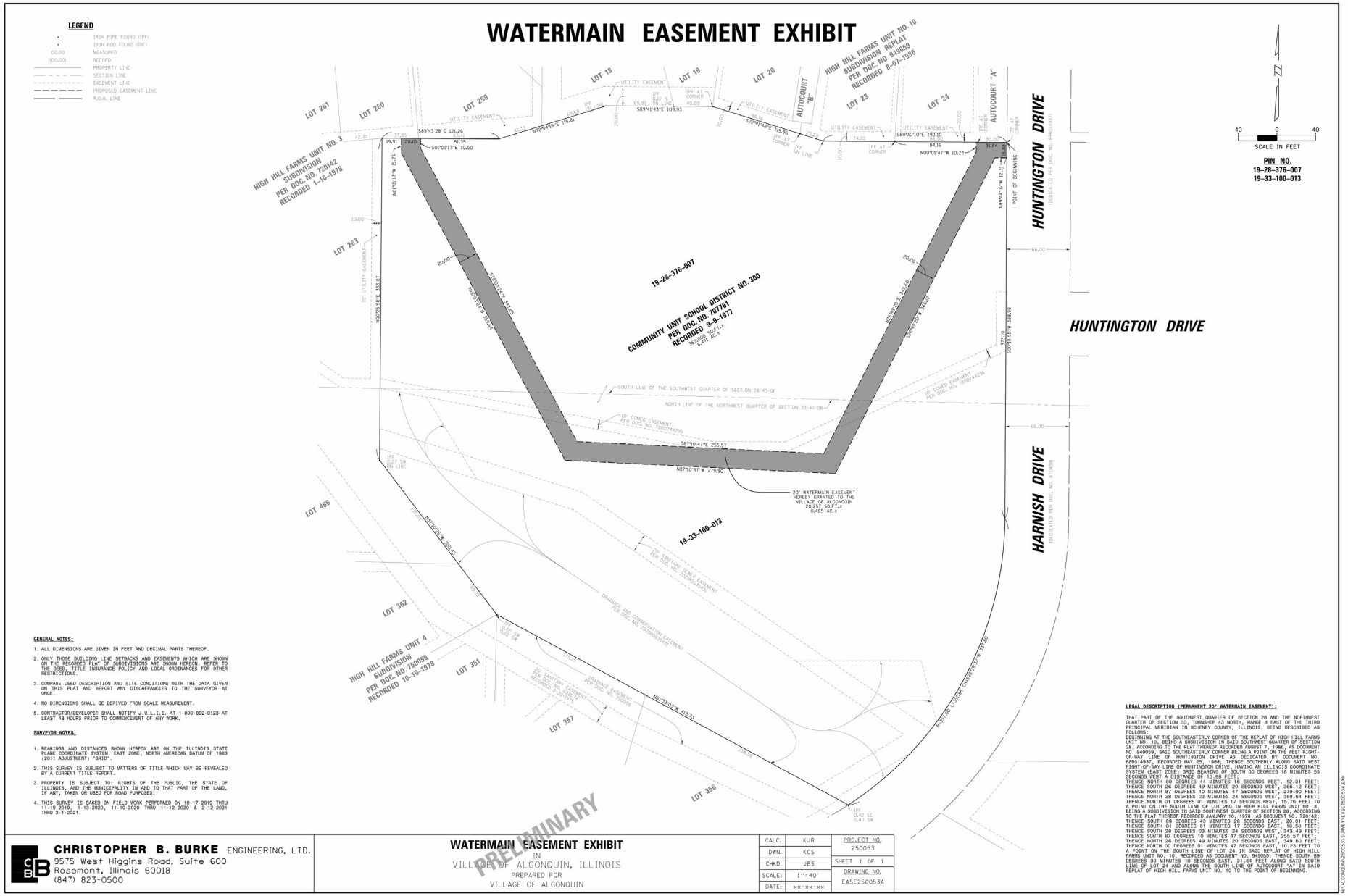
BEGINNING AT THE SOUTHEASTERLY CORNER OF THE REPLAT OF HIGH HILL FARMS UNIT NO. 10, BEING A SUBDIVISION IN SAID SOUTHWEST QUARTER OF SECTION 28, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 7, 1986, AS DOCUMENT NO. 949059, SAID SOUTHEASTERLY CORNER BEING A POINT ON THE WEST RIGHT-OF-WAY LINE OF HUNTINGTON DRIVE AS DEDICATED BY DOCUMENT NO. 88R014937, RECORDED MAY 25, 1988; THENCE SOUTHERLY ALONG SAID WEST RIGHT-OF-WAY LINE OF HUNTINGTON DRIVE, HAVING AN ILLINOIS COORDINATE SYSTEM (EAST ZONE) GRID BEARING OF SOUTH 00 DEGREES 18 MINUTES 55 SECONDS WEST A DISTANCE OF 15.88 FEET;

THENCE NORTH 89 DEGREES 44 MINUTES 16 SECONDS WEST, 12.31 FEET; THENCE SOUTH 26 DEGREES 49 MINUTES 20 SECONDS WEST, 366.12 FEET; THENCE NORTH 87 DEGREES 10 MINUTES 47 SECONDS WEST, 279.90 FEET; THENCE NORTH 28 DEGREES 03 MINUTES 24 SECONDS WEST, 359.64 FEET; THENCE NORTH 01 DEGREES 01 MINUTES 17 SECONDS WEST, 15.76 FEET TO A POINT ON THE SOUTH LINE OF LOT 260 IN HIGH HILL FARMS UNIT NO. 3, BEING A SUBDIVISION IN SAID SOUTHWEST QUARTER OF SECTION 28, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 16, 1978, AS DOCUMENT NO. 720142; THENCE SOUTH 89 DEGREES 43 MINUTES 28 SECONDS EAST, 20.01 FEET; THENCE SOUTH 01 DEGREES 01 MINUTES 17 SECONDS EAST, 10.50 FEET; THENCE SOUTH 28 DEGREES 03 MINUTES 24 SECONDS WEST, 343.49 FEET; THENCE SOUTH 87 DEGREES 10 MINUTES 47 SECONDS EAST, 255.57 FEET;

THENCE NORTH 26 DEGREES 49 MINUTES 20 SECONDS EAST, 349.60 FEET; THENCE NORTH 00 DEGREES 01 MINUTES 47 SECONDS EAST, 10.23 FEET TO A POINT ON THE SOUTH LINE OF LOT 24 IN SAID REPLAT OF HIGH HILL FARMS UNIT NO. 10, RECORDED AS DOCUMENT NO. 949059; THENCE SOUTH 89 DEGREES 30 MINUTES 10 SECONDS EAST, 31.84 FEET ALONG SAID SOUTH LINE OF LOT 24 AND ALONG THE SOUTH LINE OF AUTOCOURT "A" IN SAID REPLAT OF HIGH HILL FARMS UNIT NO. 10 TO THE POINT OF BEGINNING.

PINs shown on Exhibit B: 19-28-376-007 and 19-33-100-013.

# Exhibit B Neubert Permanent Water Main Easement Exhibit



## Exhibit C

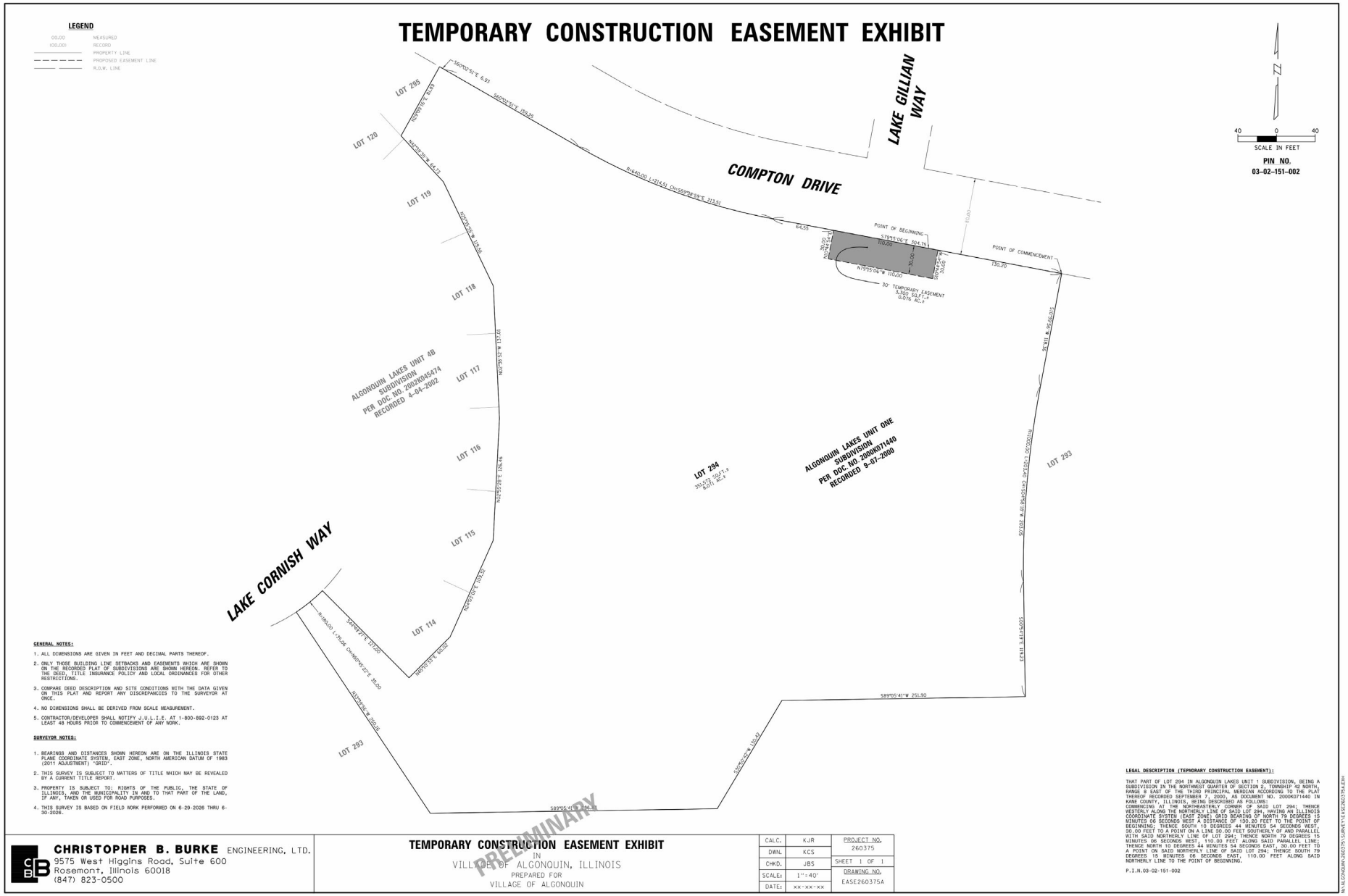
### Algonquin Lakes Temporary Construction Easement Legal Description

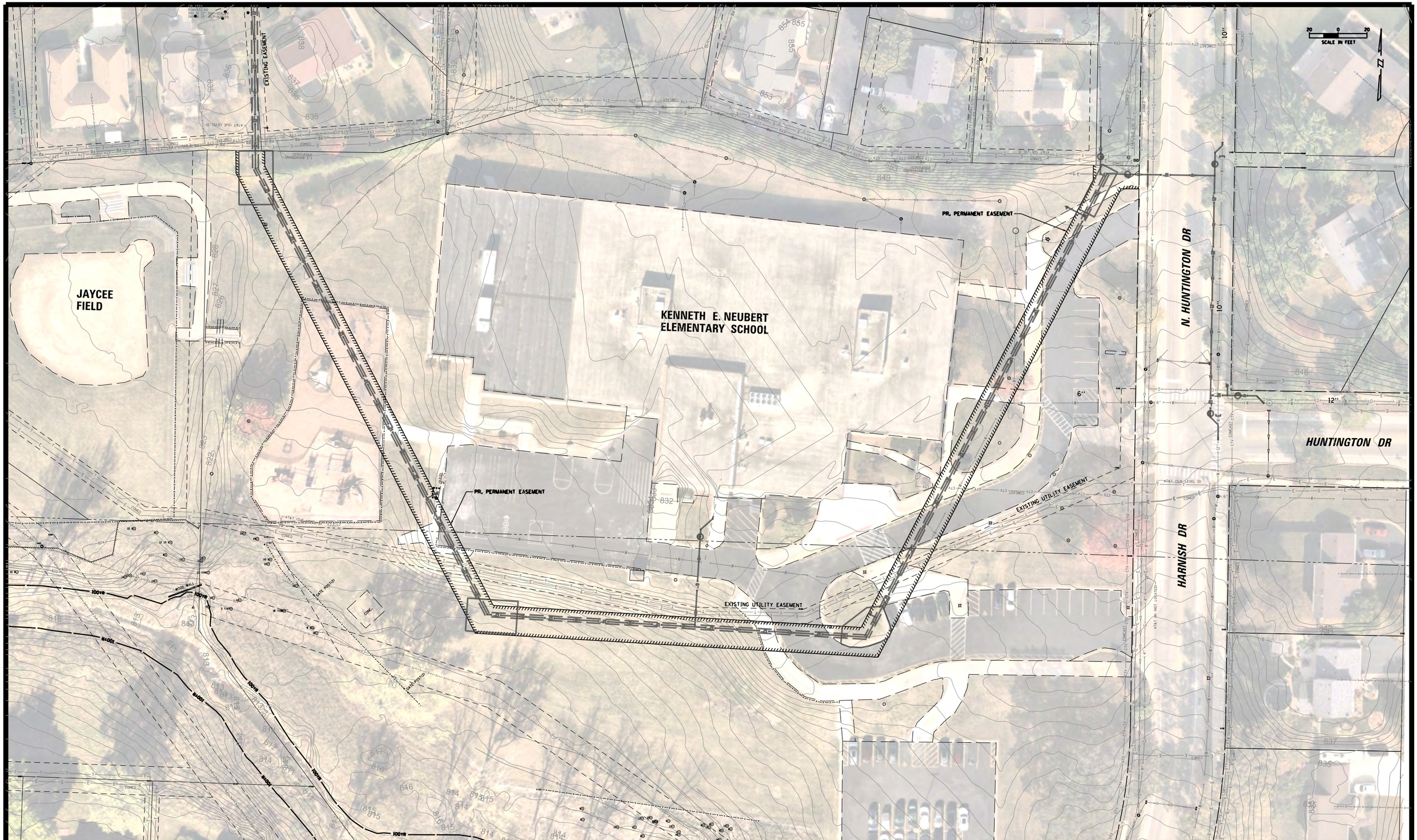
THAT PART OF LOT 294 IN ALGONQUIN LAKES UNIT 1 SUBDIVISION, BEING A SUBDIVISION IN THE NORTHWEST QUARTER OF SECTION 2, TOWNSHIP 42 NORTH, RANGE 8 EAST OF THE THIRD PRINCIPAL MERDIAN ACCORDING TO THE PLAT THEREOF RECORDED SEPTEMBER 7, 2000, AS DOCUMENT NO. 2000K071440 IN KANE COUNTY, ILLINOIS, BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEASTERLY CORNER OF SAID LOT 294; THENCE WESTERLY ALONG THE NORTHERLY LINE OF SAID LOT 294, HAVING AN ILLINOIS COORDINATE SYSTEM (EAST ZONE) GRID BEARING OF NORTH 79 DEGREES 15 MINUTES 06 SECONDS WEST A DISTANCE OF 130.20 FEET TO THE POINT OF BEGINNING; THENCE SOUTH 10 DEGREES 44 MINUTES 54 SECONDS WEST, 30.00 FEET TO A POINT ON A LINE 30.00 FEET SOUTHERLY OF AND PARALLEL WITH SAID NORTHERLY LINE OF LOT 294; THENCE NORTH 79 DEGREES 15 MINUTES 06 SECONDS WEST, 110.00 FEET ALONG SAID PARALLEL LINE; THENCE NORTH 10 DEGREES 44 MINUTES 54 SECONDS EAST, 30.00 FEET TO A POINT ON SAID NORTHERLY LINE OF SAID LOT 294; THENCE SOUTH 79 DEGREES 15 MINUTES 06 SECONDS EAST, 110.00 FEET ALONG SAID NORTHERLY LINE TO THE POINT OF BEGINNING.

P.I.N.03-02-151-002

# Exhibit D Algonquin Lakes Temporary Construction Easement Exhibit






**CHRISTOPHER B. BURKE** ENGINEERING, LTD.
9575 W. Higgins Road, Suite 600
Rosemont, Illinois 60018
(847) 823-0500

CLIENT: VILLAGE OF ALGONQUIN

| NO. | DATE | NATURE OF REVISION | CHKD. |
|---|---|---|---|
| | | | |

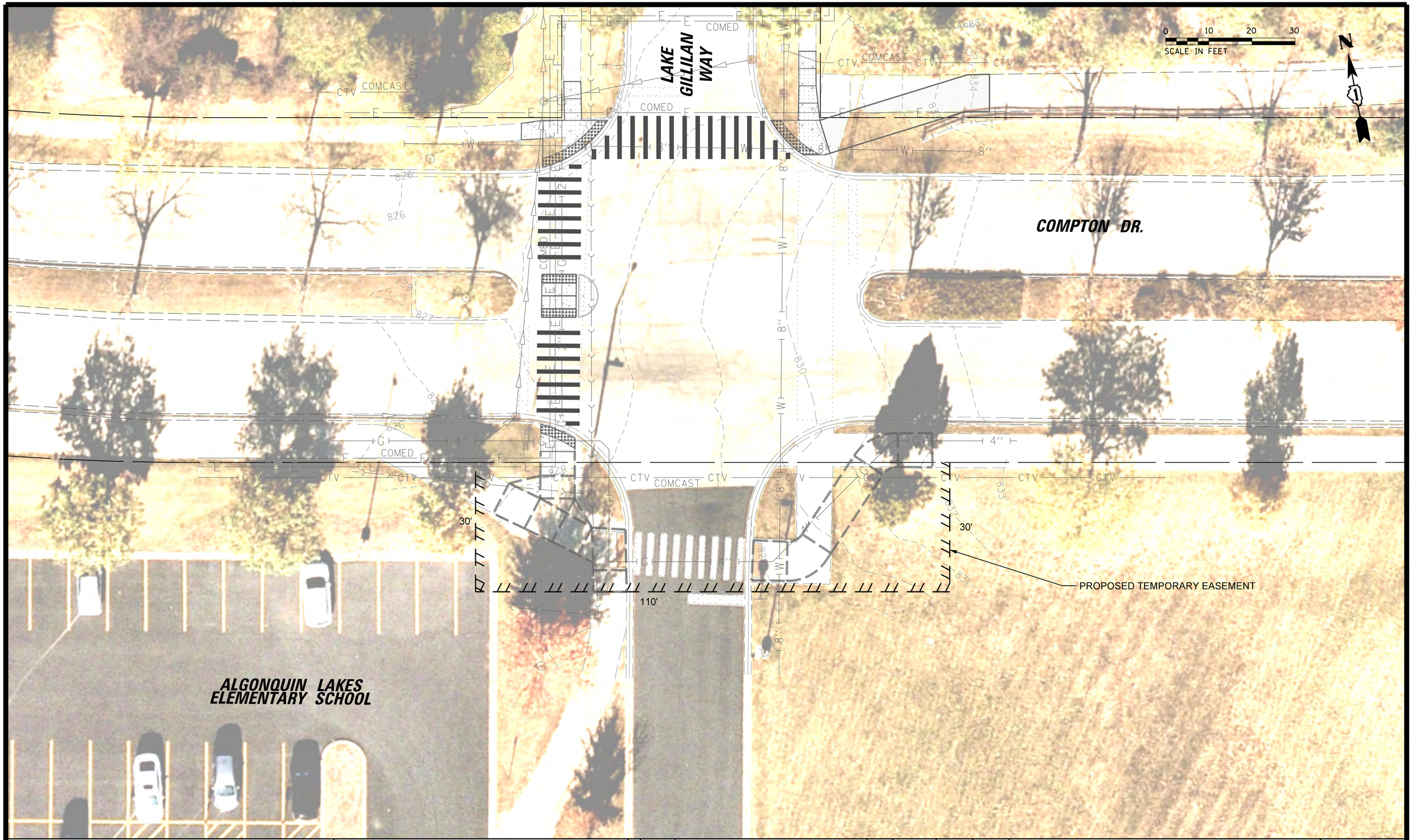
| | |
|---|---|
| DSGN. | |
| DWN. | |
| CHKD. | |
| SCALE: | 60' |
| PLOT DATE: | 9/23/2026 |
| CAD USER: | dkleinwachter |
| MODEL: | PRO |

FILE NAME: N:\Algonquin\250053\Civil\Exhibits\CUSD 300 Easement Exhibit\EXH 1_Neubert Elementary Easement.dgn

TITLE:

# PROPOSED EASEMENT EXHIBIT
# KENNETH E. NEUBERT ELEMENTARY SCHOOL

| | |
|---|---|
| PROJ. NO. | 250053 |
| DATE: | 09/23/26 |
| SHEET 1 | OF 2 |
| DRAWING NO. | EXH 1 |




**CHRISTOPHER B. BURKE** ENGINEERING, LTD.
9575 W. Higgins Road, Suite 600
Rosemont, Illinois 60018
(847) 823-0500

CLIENT: VILLAGE OF ALGONQUIN

| NO. | DATE | NATURE OF REVISION | CHKD. |
|---|---|---|---|

| | |
|---|---|
| DSGN. | |
| DWN. | |
| CHKD. | |
| SCALE: | 20' |
| PLOT DATE: | 9/23/2026 |
| CAD USER: | dkleinwachter |
| MODEL: | PRO |

FILE NAME: N:\Algonquin\260375\Civil\Exhibits\CUSD 300 Easement Exhibit\EXH 2_Alg Lakes Easement.DGN

TITLE:

# PROPOSED EASEMENT EXHIBIT
# ALGONQUIN LAKES ELEMENTARY SCHOOL

| | |
|---|---|
| PROJ. NO. | 260375 |
| DATE: | 09/23/26 |
| SHEET | 2 OF 2 |
| DRAWING NO. | EXH 2 |

DISTRICT 300

# BOARD OF EDUCATION MEMO

**DATE:** November 9, 2026

**TO:** Dr. Martina Smith, Superintendent
Board of Education

**FROM:** Dr. Frank Williams
Chief Financial Officer

| Presented at the following Board Meetings | Date |
|---|---|
| **Board Operations Committee** | 11/9/2026 |
| **BOE 1st Reading** | 11/17/2026 |
| **BOE 2nd Reading** | 11/17/2026 |

**SUBJECT:** Establish Tax Levy Hearing Date for Tax Year 2026

## Background

Under the Illinois School Code (105 ILCS 5/17-11), each school district is required to adopt an annual tax levy to provide the funds necessary for educational purposes and the operation and maintenance of schools. Establishing a tax levy allows the District to secure local property tax revenues that support the full scope of district operations, including staffing, classroom instruction, transportation, facilities, technology, and other essential services that ensure safe, effective, and high-quality learning environments for all students.

## Truth in Taxation

The Board of Education is required to approve a tentative tax levy at least 20 days before adopting the final aggregate levy. Under the Truth in Taxation Act, if the proposed levy exceeds 105% of the prior year's extension, the Board must hold a public hearing and publish notice in a newspaper of general local circulation. The notice must be published no more than 14 days and no fewer than 7 days before the hearing.

For Tax Year 2026, the District's proposed tax levy of $271,475,000 represents an 8.25% increase over the Tax Year 2025 extension of $250,790,017. Because the proposed levy exceeds the 5% threshold established by the Truth in Taxation Act, the District will hold a Truth in Taxation Hearing on December 15, 2026, during the regularly scheduled Board of Education meeting.

## Timeline

The timeline for the levy adoption will continue as follows:

| | |
|---|---|
| 11/9/2026 | Present Tentative Levy Resolution to Committee (BOE OP's) |
| 11/17/2026 | Present and Vote on Adoption of Tentative Levy Resolution and Levy Hearing Date (BOE) |
| 12/07/2026 | Place legal ad regarding Levy Hearing (D300) |

| | |
|---|---|
| 12/15/2026 | Present Levy at Public Hearing & Vote on the Adoption of the 2026 Certificate of Tax Levy (BOE) |
| 12/16/2026 | File levy with counties (D300) |

**Analysis**

In December, the Board of Education will approve the District's Tax Levy, which represents the amount of property tax revenue the District is requesting. This request impacts both the current and next fiscal years.

The percentage increase requested in the Tax Levy does not determine the actual revenue the District receives. Because the levy must be filed by the last Tuesday in December (December 29, 2026), the District must develop its request using estimated property valuations. Actual Equalized Assessed Valuations (EAV) are not finalized until the spring, requiring the District to use a defensive (ballooned) levy approach to ensure it receives the full amount of property tax revenue to which it is legally entitled. Under the Property Tax Extension Limitation Law (PTELL), the counties calculate the District's Tax Extension, or actual property tax revenue, based on the Consumer Price Index (CPI) limitation of 2.70% for Tax Year 2026, plus eligible new construction, which is done in the spring/summer.

School districts levy a specific dollar amount, not a tax rate. Once the counties receive the final EAV from the state, the County Clerks in Kane, McHenry, Cook, and DeKalb Counties calculate the corresponding tax rates and extensions. A taxing body cannot independently set its tax rate or extension. Final EAV, which is used to determine the tax rate and extension, is typically available in early spring for Kane, McHenry, and DeKalb Counties and late spring for Cook County. The counties complete their calculations of the maximum allowable extension based on the Tax Levy and final effective tax rate in late summer.

A homeowner's property tax rate varies by municipality and township because it reflects the combined rates of all overlapping taxing bodies, not just the school district. Additionally, applicable exemptions may reduce a homeowner's taxable property value, impacting the final property tax bill.

**Recommendation**

The Administration recommends that the Board of Education adopt the Tentative Tax Levy Resolution as presented and authorize the scheduling of the levy public hearing on December 15, 2026, during the regularly scheduled Board meeting.

**ILLINOIS STATE BOARD OF EDUCATION**

Original: x
Amended:

School Business and Support Services Division
(217) 785-8779

# CERTIFICATE OF TAX LEVY

***A copy of this Certificate of Tax Levy shall be filed with the County Clerk of each county in which the school district is located on or before the last Tuesday of December.***

| District Name | District Number | County |
|---|---|---|
| Community Unit School | 300 | Kane, Cook, McHenry, DeKalb |

## Amount of Levy

| | | | |
|---|---|---|---|
| **Educational** | $ 161,150,000 | **Fire Prevention & Safety** * | $ 0 |
| **Operations & Maintenance** | $ 31,000,000 | **Tort Immunity** | $ 3,200,000 |
| **Transportation** | $ 17,500,000 | **Special Education** | $ 50,575,000 |
| **Working Cash** | $ 800,000 | **Leasing** | $ 0 |
| **Municipal Retirement** | $ 1,750,000 | | $ 0 |
| **Social Security** | $ 5,500,000 | **Other** | $ 0 |
| | | **Total Levy** | $ 271,475,000 |

* Includes Fire Prevention, Safety, Energy Conservation, Disabled Accessibility, School Security, and Specified Repair Purposes.

**See explanation on reverse side.**

Note: Any district proposing to adopt a levy must comply with the provisions set forth in the Truth in Taxation Law.

**We hereby certify that we require:**

the sum of 161,150,000 dollars to be levied as a special tax for educational purposes; and
the sum of 31,000,000 dollars to be levied as a special tax for operations and maintenance purposes; and
the sum of 17,500,000 dollars to be levied as a special tax for transportation purposes; and
the sum of 800,000 dollars to be levied as a special tax for a working cash fund; and
the sum of 1,750,000 dollars to be levied as a special tax for municipal retirement purposes; and
the sum of 5,500,000 dollars to be levied as a special tax for social security purposes; and
the sum of 0 dollars to be levied as a special tax for fire prevention, safety, energy conservation, disabled accessibility, school security and specified repair purposes; and
the sum of 3,200,000 dollars to be levied as a special tax for tort immunity purposes; and
the sum of 50,575,000 dollars to be levied as a special tax for special education purposes; and
the sum of 0 dollars to be levied as a special tax for leasing of educational facilities or computer technology or both, and temporary relocation expense purposes; and
the sum of 0 dollars to be levied as a special tax for _____; and
the sum of 0 dollars to be levied as a special tax for _____
on the taxable property of our school district for the year 2026

Signed this _____ day of December 2026 .

_____
*(President)*

_____
*(Clerk or Secretary of the School Board of Said School District)*

When any school is authorized to issue bonds, the school board shall file a certified copy of the resolution in the office of the county clerk of each county in which the district is situated to provide for the issuance of the bonds and to levy a tax to pay for them. The county clerk shall extend the tax for bonds and interest as set forth in the certified copy of the resolution, each year during the life of the bond issue. Therefore to avoid a possible duplication of tax levies, the school board should not include a levy for bonds and interest in the district's annual tax levy.

**Number of bond issues of said school district that have not been paid in full** 6 .

*(Detach and Return to School District)*

This is to certify that the Certificate of Tax Levy for School District No. 300 , ane, Cook, McHenry, DeKal County, Illinois, on the equalized assesed value of all taxable property of said school district for the year 2026 was filed in the office of the County Clerk of this County on _____ , 2026 .

In addition to an extension of taxes authorized by levies made by the Board of Education (Directors), an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon.

The total levy, as provided in the original resolution(s), for said purposes for the year 2026 , is $ _____ .

_____
*(Signature of County Clerk)*

_____ _____
*(Date)* *(County)*

**Community Unit School District 300**

**RESOLUTION AUTHORIZING THE ADOPTION OF THE CERTIFICATE OF TAX LEVY**

**WHEREAS**, Article 17 of *The Illinois School Code* [105 ILCS 5/17-1 *et seq*.] authorizes the Board of Education, Community Unit School District 300, Kane, McHenry, Cook and DeKalb Counties, State of Illinois, to levy taxes for various purposes:

**WHEREAS,** the Board of Education of Community Unit School District 300, has determined the amount of money, exclusive of election costs and bond principal and interest levies, that is necessary to be raised by taxation for the year 2026; and

**WHEREAS**, the Tax Year 2026 levy was estimated on the 17th of November, 2026 which was not less than twenty (20) days prior to the official adoption of the aggregate tax levy of the district;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of Community Unit School District 300, Kane, McHenry, Cook and DeKalb Counties, Illinois as follows:

**Section 1.** The Board of Education of Community Unit School District 300 determined that the sum required to be levied by fund, as indicated on the Certificate of Tax Levy attached and made a part of this document, shall be raised on the equalized assessed valuation of the taxable property of said District for the year 2026 as follows:

a. The sum of $161,150,000 to be levied as a special tax for Education purposes; and

b. The sum of $31,000,000 to be levied as a special tax for Operations & Maintenance purposes; and

c. The sum of $17,500,000 to be levied as a special tax for Transportation purposes; and

d. The sum of $800,000 to be levied as a special tax for Working Cash purposes; and

e. The sum of $1,750,000 to be levied as a special tax for Illinois Municipal Retirement Fund purposes; and

f. The sum of $5,500,000 to be levied as a special tax for Social Security purposes; and

g. The sum of $3,200,000 to be levied as a special tax for Tort Immunity purposes; and

h. The sum of $50,575,000 to be levied as a special tax for Special Education purposes;

**Section 2.** The Superintendent and Chief School Business Official/Treasurer are hereby authorized and directed to take any action necessary to file this levy with the County Clerk and to have the taxes specified herein extended.

**AND BE IT FURTHER RESOLVED** that the President and Secretary are hereby authorized and directed to sign the Certificate and file or cause the same to be filed with the County Clerk of Kane, McHenry, Cook and DeKalb Counties, State of Illinois on or before the last Tuesday in December of 2026.

Member _____moved and Member _____seconded the motion that said resolution as presented and read by the Secretary be adopted.

After a full discussion thereof, the President directed that the roll be called for a vote upon the motion to adopt said resolution as read. Upon the roll being called, the following members voted:

AYE: _____

NAY: _____

ABSENT: _____

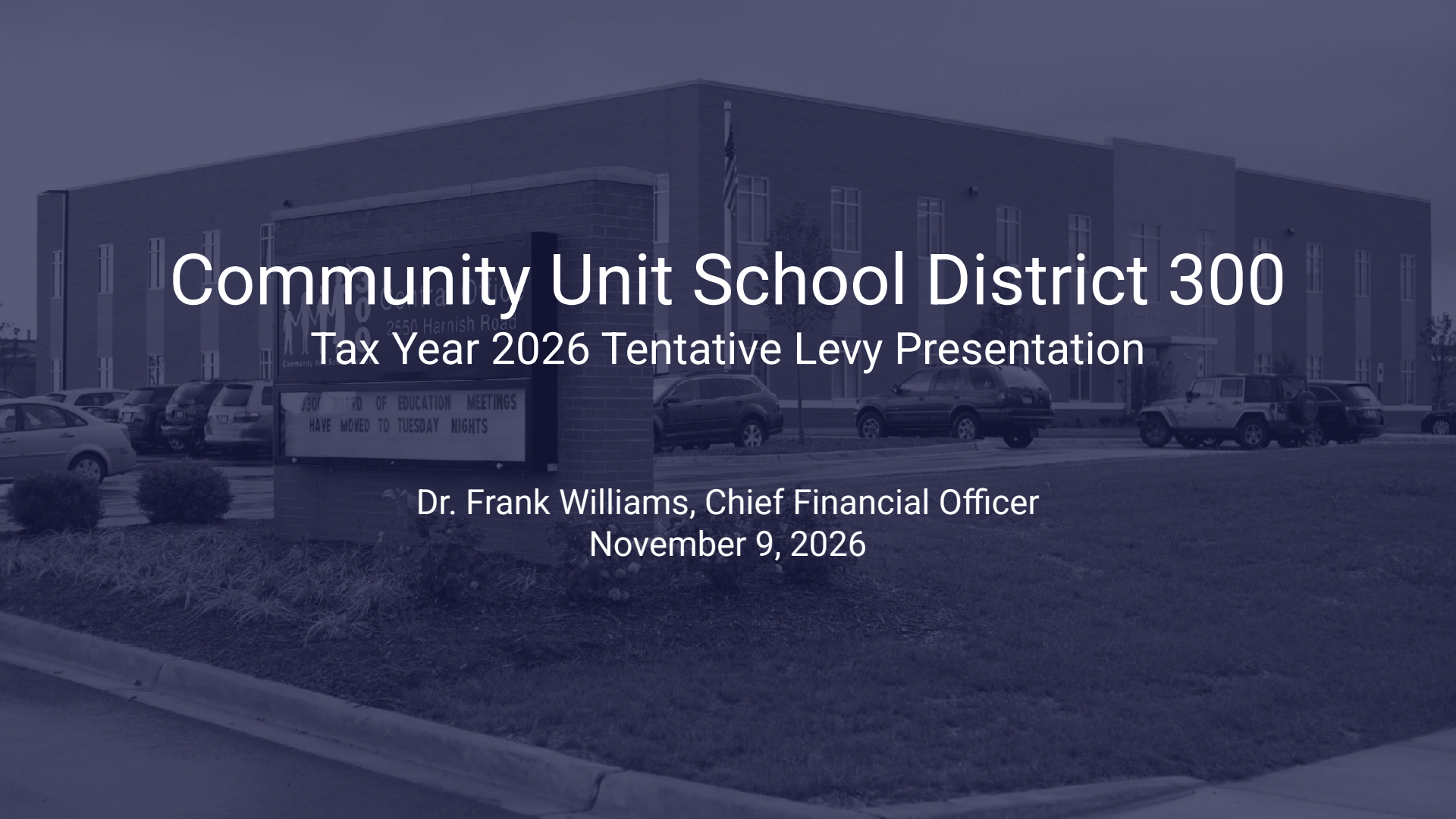
Whereupon the President declared the motion carried and the resolution adopted and did sign and approve the same in open meeting and did direct the Secretary to record the same in full in the records of the Board of Education, Community Unit School District 300, Kane, McHenry, Cook and DeKalb Counties, State of Illinois, this 15th day of December, 2026.

President, Board of Education

ATTEST _____

Secretary, Board of Education

Official District Seal




# Community Unit School District 300

## Tax Year 2026 Tentative Levy Presentation

Dr. Frank Williams, Chief Financial Officer

November 9, 2026

# Tax Key Terms

| Levy (ASK) | Extension (ACTUAL) | Rate | EAV | Ballooning | PTELL |
|---|---|---|---|---|---|
| Request to counties for local revenue needed to operate the district<br><br>Use estimated EAV from all 4 counties | Actual revenue received<br><br>Determined in March/April | Determined by the counties and calculated once the final EAV is received from the State | Equalized Assessed Value<br><br>Determined by the County Assessor<br><br>Taxable value of home | Method of asking for more than what is statutorily allowed per PTELL in order to capture all available funding because of the use of estimations and not actuals | Property Tax Extension Limitation Law, commonly referred to as “tax caps”<br><br>Established in 1991<br><br>Limits annual increase of new tax revenues to the lesser of 5% or the rate of Consumer Price Index (CPI) regardless of increase in property values |

# Common Public Misconceptions

**COMMON MYTH**

*"My home value went up 10%, so the school district is getting 10% more money."*

**REALITY**

The school district only receives the new revenue amount per PTELL.

**COMMON MYTH**

*"The school board raised my tax rate."*

**REALITY**

Boards do not vote on rates; they vote on **total dollars (levies)**. The rate is calculated by the county after all property values are finalized.

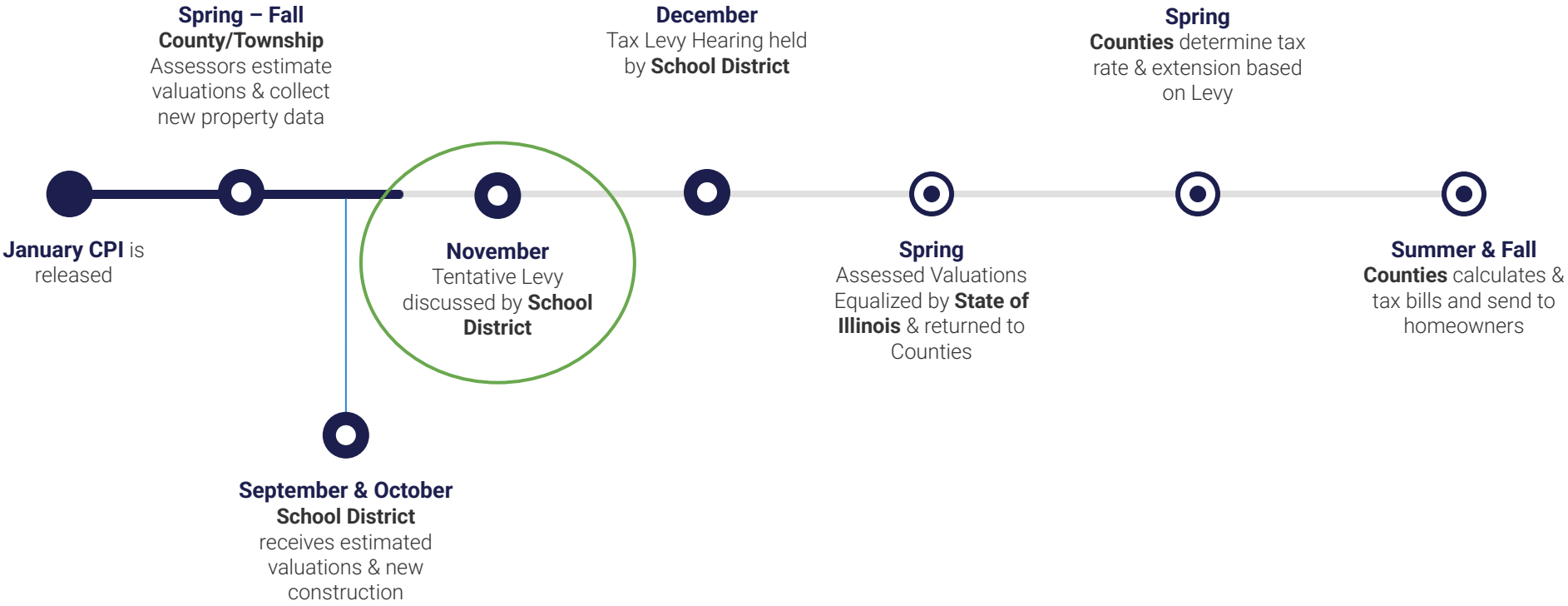
**COMMON MYTH**

*"One taxing district controls my entire bill."*

**REALITY**

A typical property tax bill is a composite of 6–10 separate taxing bodies (school district, city/village, county, community college, fire protection, library, park district, township).

# Tax Revenue Timeline



# Tax Levy, Tax Extension, CPI, PTELL

In December, the Board of Education will approve a **Tax Levy, which is the revenue request**, that will impact the current fiscal year and the next fiscal year.

It is important to note that regardless of the percent increase of the Tax Levy request the counties will only calculate a **Tax Extension, which is the actual revenue received**, based on the **Consumer Price Index (CPI) of 2.7%, which is the recognized maximum amount per the Property Tax Extension Limitation Law (PTELL)**, plus the addition of new construction.

# District 300 Financial Data

Transitioning from General Tax Levy Concepts to District-Specific Metrics

# D300 Historical EAV and New Property




## EAV Averages

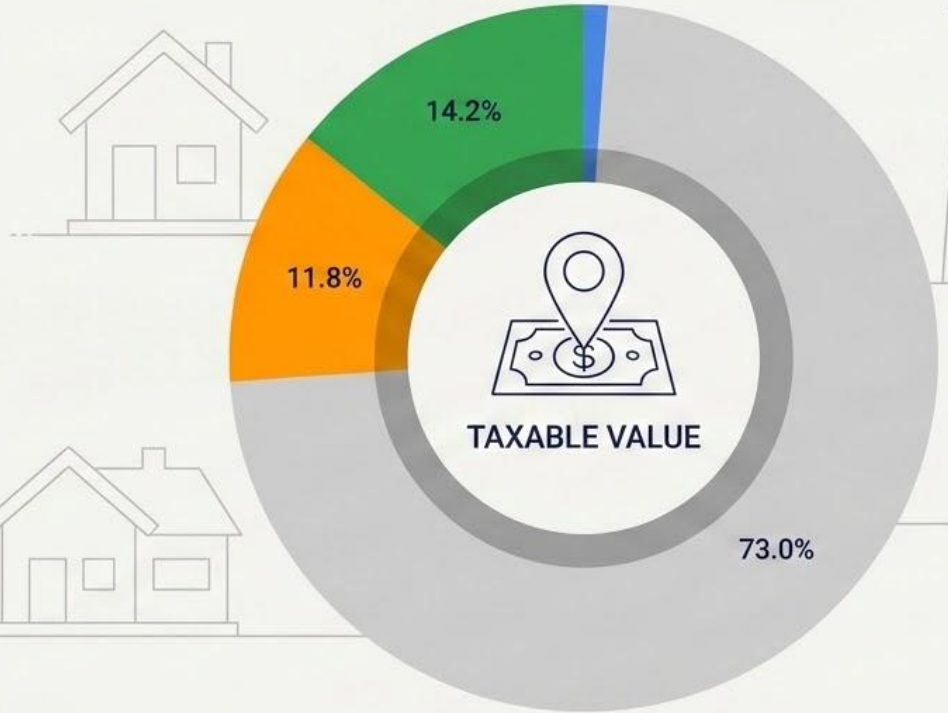
| | |
|---|---|
| **20 year avg EAV Inc** | 3.65% |
| **10 year avg EAV Inc** | 8.18% |
| **5 year avg EAV Inc** | 9.25% |

## New Construction

| | |
|---|---|
| **20 year avg New Prop** | $60,461,768 |
| **10 year avg New Prop** | $63,264,572 |
| **5 year avg New Prop** | $74,830,329 |
| **3 year avg New Prop** | $82,535,167 |

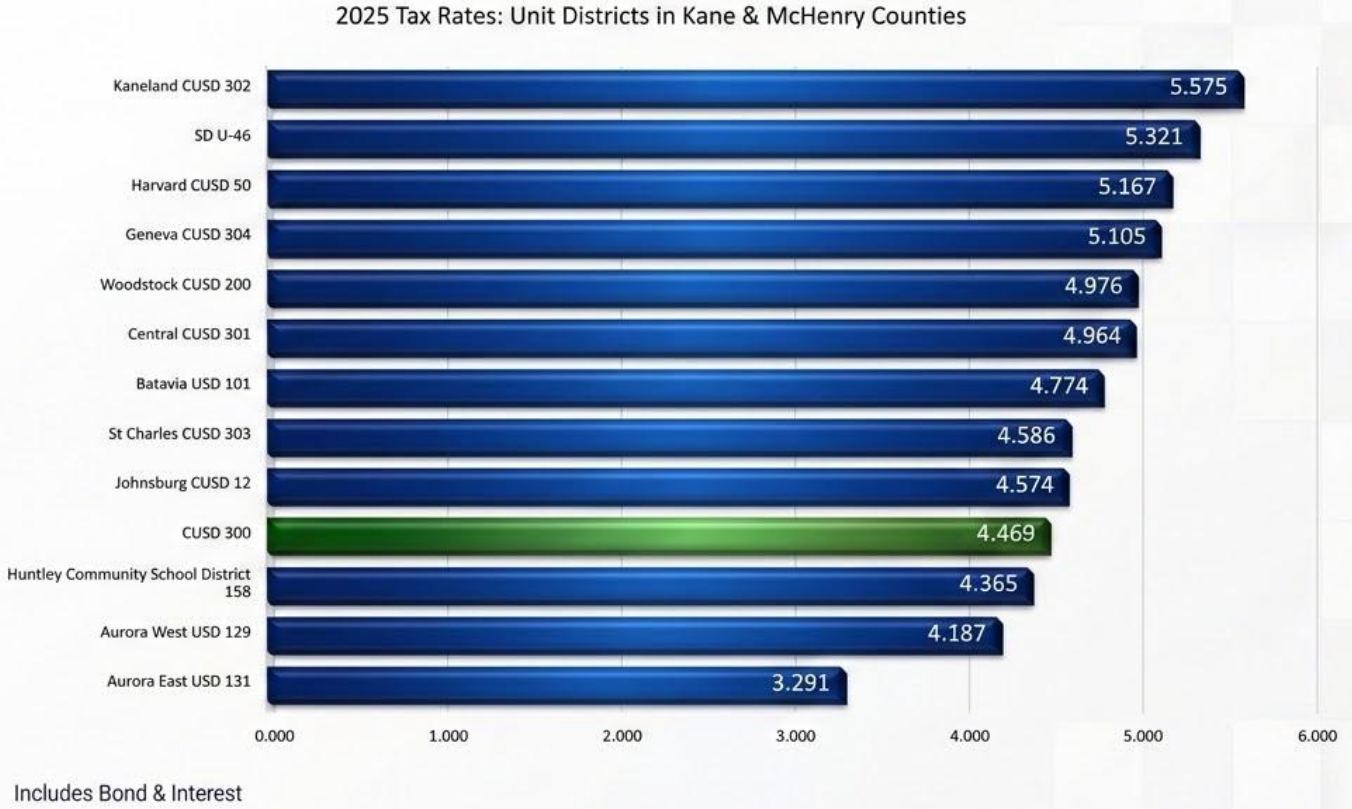
# Property Type Valuations

Total Rate Setting EAV
$6,124,763,509



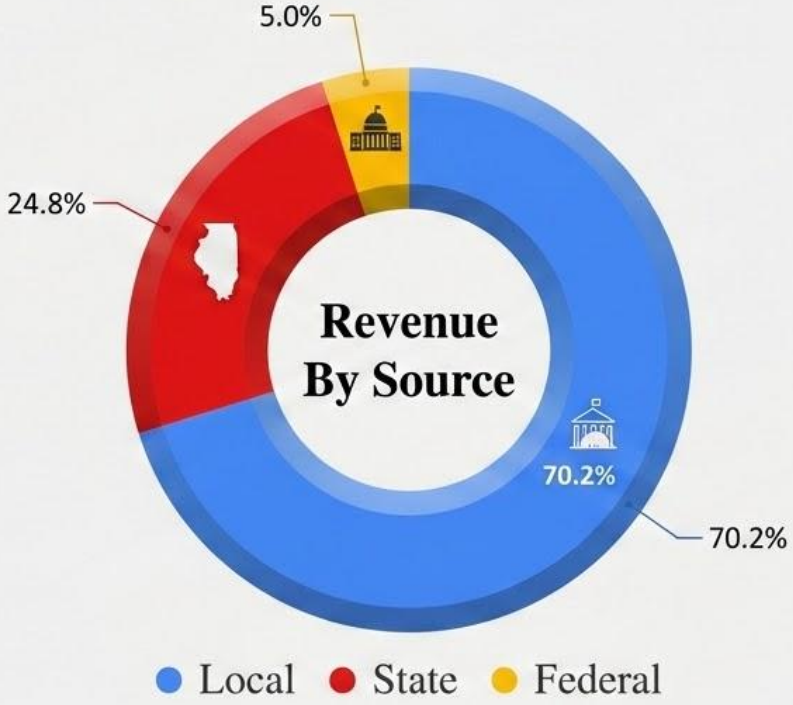

Total Rate Setting EAV
$6,124,763,509

# 2025 Tax Rates: Unit Districts in Kane & McHenry Counties




Includes Bond & Interest

# FY27 Budget



# What factors are used to calculate a Tax Levy?

## Known Inputs

2025 Tax Extension (excluding bonds)

**$250,790,018**

PTELL CPI Limit

**2.70%**

**TIF Districts**

Tax Increment Financing Districts

## Estimated Inputs

Variable Projection

**Tax Year 2026 EAV % Increase**

Equalized Assessed Valuation estimated percent growth for upcoming extension calculation.

New Construction

**New Property Valuations**

Estimated value added from brand new construction and added property improvements.

# Tax Levy Computation - Step 1: Gather Data

**Previous Tax Year (TY25) Extensions**

Tax Year: 2025

**FINAL Tax Computation Report**
**Kane County**


04/08/2026 08:44:59 AM

**Taxing District** 092 - DUNDEE SCHOOL DISTRICT 300 **Equalization Factor** 1

| Property Type | Total EAV | Rate Setting EAV |
|---|---|---|
| Farm | 57,317,226 | 57,040,052 |
| Residential | 3,100,910,637 | 3,093,140,158 |
| Commercial | 600,523,145 | 508,494,264 |
| Industrial | 964,830,268 | 843,024,332 |
| Mineral | 0 | 0 |
| State Railroad | 2,029,480 | 2,029,480 |
| Local Railroad | 0 | 0 |
| **County Total** | **4,725,610,756** | **4,503,728,286** |
| **Total + Overlap** | **6,342,687,750** | **6,120,805,280** |

| PTELL Values | |
|---|---|
| Annexation EAV | 0 |
| Disconnection EAV | 0 |
| Recovered TIF EAV | 0 |
| Agg. Ext. Base (2024) | 236,757,457 |
| Limiting Rate | 4.028140 |
| % of Burden | 0.00% |
| TIF Increment | 221,882,470 |
| New Property | 66,352,728 |
| New Property (Overlap) | 6,407,937 |
| **Total New Property** | **72,760,665** |

| Overlapping County | New Property | Overlap EAV |
|---|---|---|
| Cook County | 1,099,476 | *230,502,697 |
| DeKalb County | 0 | 243,514 |
| McHenry County | 5,308,461 | *1,386,330,783 |
| **Total** | **6,407,937** | **1,617,076,994** |

** denotes use of estimated EAV*

| Fund/Name | Levy Request | Max. Rate | Calc. Rate | Actual Rate | Non-PTELL Extension | PTELL Factor | Limited Rate | % Burden Rate | Kane County Total Extension | Percent |
|---|---|---|---|---|---|---|---|---|---|---|
| ** 002 EDUCATION | 131,850,000 | 0.000000 | 2.154128 | 2.154128 | $97,016,072.05 | 0.992174 | 2.137269 | 0.000000 | $96,256,788.50 | 47.8289 |
| 003 BONDS & INTEREST | 25,664,026 | 0.000000 | 0.419292 | 0.419292 | $18,883,772.40 | 1.000000 | 0.423485 | 0.000000 | $19,072,613.73 | 9.4770 |
| ** 004 OPERATION & MAINTENAN | 43,800,000 | 0.750000 | 0.715592 | 0.715592 | $32,228,319.32 | 0.992174 | 0.709992 | 0.000000 | $31,976,110.53 | 15.8886 |
| ** 005 I.M.R.F. | 2,175,000 | 0.000000 | 0.035535 | 0.035535 | $1,600,399.85 | 0.992174 | 0.035257 | 0.000000 | $1,587,879.48 | 0.7890 |
| ** 030 TRANSPORTATION | 15,089,695 | 0.000000 | 0.246531 | 0.246531 | $11,103,086.38 | 0.992174 | 0.244602 | 0.000000 | $11,016,209.46 | 5.4738 |
| ** 031 WORKING CASH | 705,200 | 0.050000 | 0.011521 | 0.011521 | $518,874.54 | 0.992174 | 0.011431 | 0.000000 | $514,821.18 | 0.2558 |
| ** 033 SPECIAL EDUCATION | 46,679,390 | 0.800000 | 0.762635 | 0.762635 | $34,347,008.21 | 0.992174 | 0.756667 | 0.000000 | $34,078,225.71 | 16.9331 |
| ** 035 TORT JUDGMENTS, LIABIL | 3,200,000 | 0.000000 | 0.052281 | 0.052281 | $2,354,594.19 | 0.992174 | 0.051872 | 0.000000 | $2,336,173.94 | 1.1608 |
| ** 047 SOCIAL SECURITY | 5,000,000 | 0.000000 | 0.081689 | 0.081689 | $3,679,050.60 | 0.992174 | 0.081050 | 0.000000 | $3,650,271.78 | 1.8138 |
| 109 PRIOR YEAR ADJUSTMENT | 0 | 0.000000 | 0.001081 | 0.001081 | $48,685.30 | 1.000000 | 0.001081 | 0.000000 | $48,685.30 | 0.0242 |
| 200 REVENUE RECAPTURE | 714,520 | 0.000000 | 0.015865 | 0.015865 | $714,516.49 | 1.000000 | 0.015865 | 0.000000 | $714,516.49 | 0.3550 |
| **Totals (Capped)** | **248,499,285** | | **4.059912** | **4.059912** | **$182,847,405.14** | | **4.028140** | **0.000000** | **$181,416,480.58** | **90.1438** |
| **Totals (Not Capped)** | **26,378,546** | | **0.436238** | **0.436238** | **$19,646,974.19** | | **0.440431** | **0.000000** | **$19,835,815.52** | **9.8562** |
| **Totals (All)** | **274,877,831** | | **4.496150** | **4.496150** | **$202,494,379.33** | | **4.468571** | **0.000000** | **$201,252,296.10** | **100.0000** |

*** Subject to PTELL*

# Tax Levy Computation - Step 1: Gather Data

## Current Tax Year (TY26) Estimated Valuations

10/22/2026 11:02:39 AM

Tax Year: 2026

092 - DUNDEE SCHOOL DISTRICT 300

### Assessor Estimated EAV Report by Tax District
### Kane County



| Totals | |
|---|---|
| Board of Review Abstract | 5,491,198,298 |
| - Exemptions | 371,523,759 |
| - Under Assessed | 0 |
| + State Assessed | 2,030,702 |
| Total EAV | 5,121,705,241 |
| - Tif Increment / Ezone | 251,373,205 |
| Rate Setting EAV | 4,870,332,036 |

| New Construction | |
|---|---|
| Commercial | 4,112,403 |
| Farm | 502,210 |
| Industrial | 10,296,080 |
| Local Rail Road | 0 |
| Mineral | 0 |
| Residential | 56,042,266 |
| Total | 70,952,959 |

| | Commercial | | Farm | | Industrial | | Local Rail Road | | Mineral | | Residential | | State Rail Road | | Totals | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Exemption Category | Value | Count | Value | Count | Value | Count | Value | Count | Value | Count | Value | Count | Value | Count | Value | Count |
| Parcel Count | | 1,358 | | 1,178 | | 994 | | 0 | | 0 | | 33,697 | | 0 | | 37,227 |
| Board of Review Abstract | 642,416,254 | | 63,803,063 | | 1,048,592,227 | | 0 | | 0 | | 3,736,386,754 | | 0 | | 5,491,198,298 | |
| - Home Improvement | 0 | 0 | 28,216 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 3,706,449 | 721 | 0 | 0 | 3,734,665 | 723 |
| - Veteran's | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| + State Assessed | 0 | | 0 | | 1,222 | | 0 | | 0 | | 0 | | 2,029,480 | | 2,030,702 | |
| = EAV | **642,416,254** | **0** | **63,774,847** | **2** | **1,048,593,449** | **0** | **0** | **0** | **0** | **0** | **3,732,680,305** | **721** | **2,029,480** | **0** | **5,489,494,335** | **723** |
| - Senior Assessment Freeze | 17,385 | 1 | 791,614 | 12 | 0 | 0 | 0 | 0 | 0 | 0 | 44,961,615 | 1,148 | 0 | 0 | 45,770,614 | 1,161 |
| - Owner Occupied | 48,000 | 6 | 1,496,000 | 187 | 0 | 0 | 0 | 0 | 0 | 0 | 206,210,676 | 25,827 | 0 | 0 | 207,754,676 | 26,020 |
| - Senior Citizen's | 16,000 | 2 | 744,000 | 93 | 0 | 0 | 0 | 0 | 0 | 0 | 53,534,462 | 6,697 | 0 | 0 | 54,294,462 | 6,792 |
| - Disabled Person | 0 | 0 | 4,000 | 2 | 0 | 0 | 0 | 0 | 0 | 0 | 782,000 | 391 | 0 | 0 | 786,000 | 393 |
| - Disabled Veteran | 0 | 0 | 613,934 | 6 | 0 | 0 | 0 | 0 | 0 | 0 | 58,569,408 | 478 | 0 | 0 | 59,183,342 | 484 |
| - Returning Veteran | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| - Natural Disaster | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| - Fraternal Freeze | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| - Vet Freeze | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| - Under Assessed | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | | 0 | 0 |
| - E-Zone | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| - TIF | 103,559,690 | 0 | 261,655 | 0 | 136,414,021 | 0 | 0 | 0 | 0 | 0 | 11,137,839 | 0 | 0 | 0 | 251,373,205 | 0 |
| - Drainage | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| = Taxable Value | **538,775,179** | | **59,863,644** | | **912,179,428** | | **0** | | **0** | | **3,357,484,305** | | **2,029,480** | | **4,870,332,036** | |

# Tax Levy Computation - Step 1: Gather Data

**TIF Data (22)**

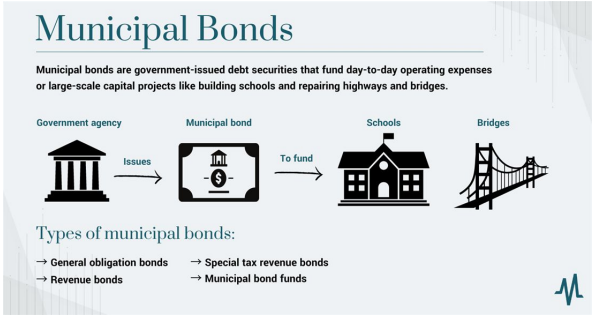
| Municipality | TIF Name | County | Year Established | Expiration |
|---|---|---|---|---|
| DeKalb | | | | |
| DeKalb | NONE | | | |
| Cook | | | | |
| Hoffman Estates | Higging/Old Sutton | Cook | 2020 | 2043 |
| East Dundee | Cook County/South IL Rt 25 | Cook | 2012 | 2035 |
| Barrington Hills | NONE | | | |
| Kane | | | | |
| Algonquin | Longmeadow & Randall | Kane | 2022 | 2039 |
| Carpentersville | TIF 3 - Route 25 | Kane | 2012 | 2035 |
| Carpentersville | TIF 5 - Old Town | Kane | 2016 | 2039 |
| Carpentersville | TIF 6 - Spring Hill Mall 2 | Kane | 2022 | 2045 |
| Carpentersville | TIF 7 - Huntley Randall Road | Kane | 2025 | 2048 |
| East Dundee | TIF #8 - Christina Drive | Kane | 2010 | 2033 |
| East Dundee | Downtown | Kane | 2008 | 2031 |
| East Dundee | Penny Avenue | Kane | 2017 | 2040 |
| East Dundee | Route 25 South | Kane | 2012 | 2035 |
| East Dundee | Route 25/Dundee Crossing | Kane | 2006 | 2029 |
| East Dundee | Route 68 West | Kane | 2011 | 2034 |
| East Dundee | South IL Route 72 | Kane | 2020 | 2043 |
| Hampshire | Central Area Redevelopment | Kane | 2007 | 2030 |
| Gilberts | TIF 1 - Central Redevelopment | Kane | 2008 | 2031 |
| Gilberts | TIF 2 - Higgins Road Industrial Park | Kane | 2013 | 2036 |
| Pingree Grove | Bell-Harrison | Kane | 2009 | 2032 |
| West Dundee | Main Street/IL Route 131 | Kane | 2018 | 2041 |
| West Dundee | Spring Hill Gateway | Kane | 2007 | 2030 |
| West Dundee | Spring Hill Mall Area | Kane | 2023 | 2046 |
| Sleepy Hollow | NONE | | | |
| McHenry | | | | |
| Algonquin | Downtown TIF | McHenry | 2014 | 2037 |



**Estimated Valuation of New Property**

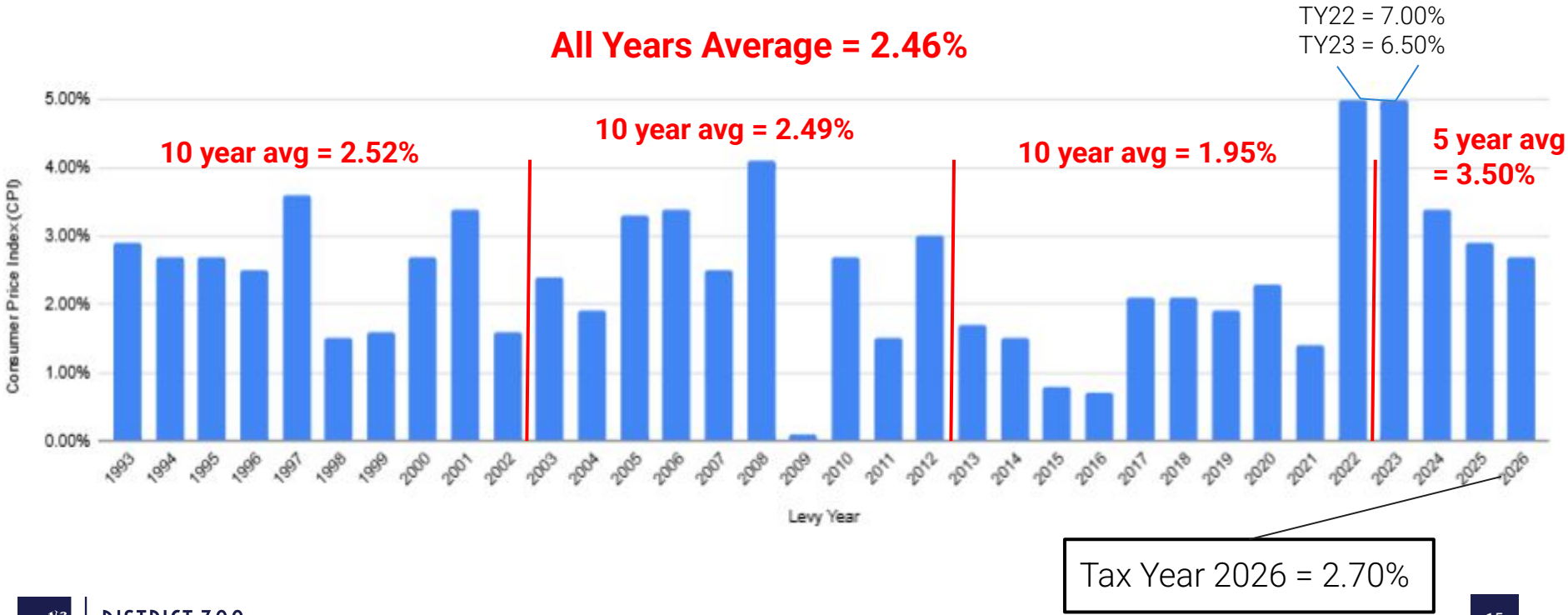
**Debt Service Payment**

- **FY28: $25.6 million**



# Tax Levy Computation - Step 1: Gather Data

**PTELL Tax Cap Max = 5.00%**




Tax Year 2026 = 2.70%

# Tax Levy Computation - Step 2: Calculating the Tax Levy

| Cook County | | | Kane County | | | McHenry County | | | DeKalb County | | |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Step 1: Current Tax Year Extension | | | | | | | | | | | |
| Tax Year 2025 - X | | Rate | Tax Year 2025 - X | | Rate | Tax Year 2025 - X | | Rate | Tax Year 2025 - X | | Rate |
| IMRF | $82,589 | 0.0352 | Education | $96,256,759 | 2.1373 | Education | $32,073,608 | 2.3136 | Education | $5,204 | 2.1372 |
| Social Security | $189,509 | 0.0810 | Op & Maintenance | $31,976,111 | 0.7100 | Op & Maintenance | $10,397,491 | 0.7500 | Op & Maintenance | $1,729 | 0.7100 |
| Tort | $121,509 | 0.0518 | IMRF | $1,587,879 | 0.0353 | IMRF | $529,093 | 0.0382 | IMRF | $86 | 0.0353 |
| Transportation | $572,980 | 0.2444 | Transportation | $11,016,290 | 0.2446 | Transportation | $3,670,699 | 0.2448 | Transportation | $596 | 0.2446 |
| Education | $5,006,564 | 2.1354 | Working Cash | $514,821 | 0.0114 | Working Cash | $177,545 | 0.0124 | Working Cash | $28 | 0.0114 |
| Op & Maintenance | $1,663,160 | 0.7094 | Life Safety | $0 | 0.0000 | Life Safety | $0 | 0.0000 | Life Safety | $0 | 0.0000 |
| Working Cash | $26,778 | 0.0114 | Special Education | $34,078,226 | 0.7567 | Special Education | $11,090,646 | 0.8000 | Special Education | $1,843 | 0.7567 |
| Life Safety | $0 | 0.0000 | Tort | $2,336,174 | 0.0519 | Tort | $778,425 | 0.0562 | Tort | $126 | 0.0519 |
| Special Education | $1,772,434 | 0.7560 | Social Security | $3,650,572 | 0.0811 | Social Security | $1,216,297 | 0.0877 | Social Security | $197 | 0.0811 |
| **PTELL Subtotal** | **$9,455,934** | **4.0245** | **PTELL Subtotal** | **$181,416,461** | **4.2281** | **PTELL Subtotal** | **$59,927,794** | **4.3228** | **PTELL Subtotal** | **$9,809** | **4.0281** |

Tax Year 2025 Extension* = $250,790,018

Cook = 3.76%, Kane = 72.34%, McHenry = 23.90%, DeKalb = <1.00%

*Does not include Bond & Interest

# Tax Levy Computation - Step 2: Estimated Growth Calculation

| Cook County* | | Kane County | | McHenry County | | DeKalb County* | |
|---|---|---|---|---|---|---|---|
| Step 2: Current Tax Year EAV and Estimate EAV | | | | | | | |
| Current TY EAV | 234,460,926 | Current TY EAV | 4,503,728,286 | Current TY EAV | 1,386,330,783 | Current TY EAV | 243,514 |
| Estimated New TY EAV | 241,494,754 | Estimated New TY EAV | 4,870,332,036 | Estimated New TY EAV | 1,473,035,190 | Estimated New TY EAV | 268,563 |
| Estimate Increase | $7,033,828 | Estimate Increase | $366,603,750 | Estimate Increase | $86,704,407 | Estimate Increase | $25,049 |
| % Increase | 3.00% | % Increase | 8.14% | % Increase | 6.25% | % Increase | 10.29% |

Tax Year 2026 Estimated Average Growth = 7.52%

Tax Year 2026 Balloon = 10.00%

*Cook & DeKalb Counties do not provide estimates

# Tax Levy Computation - Step 2: New Property Estimate

| Cook County* | | Kane County | | McHenry County | | DeKalb County* | |
|---|---|---|---|---|---|---|---|
| Step 3: Current Tax Year New Construction/Property and Estimate New Construction/Property | | | | | | | |
| Tax Year 2020 | $650,730 | Tax Year 2020 | $54,643,293 | Tax Year 2020 | $2,223,096 | Tax Year 2020 | $0 |
| Tax Year 2021 | $0 | Tax Year 2021 | $59,339,106 | Tax Year 2021 | $3,243,436 | Tax Year 2021 | $0 |
| Tax Year 2022 | $1,058,844 | Tax Year 2022 | $60,715,993 | Tax Year 2022 | $2,596,880 | Tax Year 2022 | $0 |
| Tax Year 2023 | $1,000,000 | Tax Year 2023 | $83,373,155 | Tax Year 2023 | $9,531,684 | Tax Year 2023 | $0 |
| Tax Year 2024 | $1,099,476 | Tax Year 2024 | $82,083,539 | Tax Year 2024 | $7,569,492 | Tax Year 2024 | $0 |
| Tax Year 2025 | $11,598 | Tax Year 2025 | $57,637,821 | Tax Year 2025 | $5,239,893 | Tax Year 2025 | $0 |
| Estimate TY 2026 | $792,480 | Estimate TY 2026 | $70,952,959 | Estimate TY 2026 | $4,966,800 | Estimate TY 2026 | $0 |

Tax Year 2026 Estimated New Property = roughly $77,000,000

Tax Year 2026 Balloon = $90,000,000

*Cook & DeKalb Counties do not provide estimates

# Tax Levy Computation - Step 3: Ballooning Tax Levy

| Estimate of Tax Year (TY) 2026 Levy & Extension | | | |
|---|---|---|---|
| | TY 2025 EAV | Estimated Ballooned TY 2026 EAV | Estimated Expected TY 2026 EAV |
| Estimated Equalized Assessed Value w/out New Property | $6,124,763,509 | $6,737,239,860 | $6,590,245,536 |
| Average EAV % Increase over Prior Year Across 4 Counties | | 10.00% | 7.60% |
| Estimated New Property | | $90,000,000 | $77,000,000 |
| Estimated Total EAV | | $6,827,239,860 | $6,667,245,536 |
| Estimated % Increase over Prior Year with New Property | | 11.47% | 8.86% |

| Purpose | 2025 Extension | 2026 Estimated Ballooned Levy | 2026 Expected Extension w/new property | 2026 Expected Extension **w/out** new property |
|---|---|---|---|---|
| Education | $133,342,165 | $161,150,000 | $154,677,096 | $152,890,731 |
| Operations & Maintenance | $44,038,481 | $31,000,000 | $29,754,825 | $29,411,186 |
| Transportation | $15,260,484 | $17,500,000 | $16,797,078 | $16,603,089 |
| Working Cash | $713,171 | $800,000 | $767,866 | $758,998 |
| Municipal Retirement | $2,199,647 | $1,750,000 | $1,679,708 | $1,660,310 |
| Social Security | $5,056,626 | $5,500,000 | $5,279,082 | $5,218,114 |
| Tort Immunity | $3,236,234 | $3,200,000 | $3,071,466 | $3,035,993 |
| Special Education | $46,943,209 | $50,575,000 | $48,543,557 | $47,982,927 |
| **Total** | $250,790,018 | $271,475,000 | $260,570,677 | $257,561,348 |
| % Increase over prior year | | 8.25% | 3.90% | 2.70% |

# Tax Levy Computation - Step 3: Expected Tax Extension

**Estimate of Tax Year (TY) 2026 Levy & Extension**

| | TY 2025 EAV | Estimated Ballooned TY 2026 EAV | Estimated Expected TY 2026 EAV |
|---|---|---|---|
| Estimated Equalized Assessed Value w/out New Property | $6,124,763,509 | $6,737,239,860 | $6,590,245,536 |
| Average EAV % Increase over Prior Year Across 4 Counties | | 10.00% | 7.60% |
| Estimated New Property | | $90,000,000 | $77,000,000 |
| Estimated Total EAV | | $6,827,239,860 | $6,667,245,536 |
| Estimated % Increase over Prior Year with New Property | | 11.47% | 8.86% |

| **Purpose** | 2025 Extension | 2026 Estimated Ballooned Levy | 2026 Expected Extension w/new property | 2026 Expected Extension **w/out** new property | New Expected Revenue w/new property | New Expected Revenue w/out new property |
|---|---|---|---|---|---|---|
| Education | $133,342,165 | $161,150,000 | $154,677,096 | $152,890,731 | $21,334,931 | $19,548,566 |
| Operations & Maintenance | $44,038,481 | $31,000,000 | $29,754,825 | $29,411,186 | -$14,283,656 | -$14,627,294 |
| Transportation | $15,260,484 | $17,500,000 | $16,797,078 | $16,603,089 | $1,536,594 | $1,342,605 |
| Working Cash | $713,171 | $800,000 | $767,866 | $758,998 | $54,695 | $45,827 |
| Municipal Retirement | $2,199,647 | $1,750,000 | $1,679,708 | $1,660,310 | -$519,940 | -$539,337 |
| Social Security | $5,056,626 | $5,500,000 | $5,279,082 | $5,218,114 | $222,456 | $161,488 |
| Tort Immunity | $3,236,234 | $3,200,000 | $3,071,466 | $3,035,993 | -$164,769 | -$200,241 |
| Special Education | $46,943,209 | $50,575,000 | $48,543,557 | $47,982,927 | $1,600,348 | $1,039,718 |
| **Total** | $250,790,018 | $271,475,000 | $260,570,677 | $257,561,348 | $9,780,660 | $6,771,331 |
| % Increase over prior year | | 8.25% | 3.90% | 2.70% | 3.90% | 2.70% |

# Impact to Homeowner

## Kane & McHenry Counties

2025 Fair Cash / Market Value **$400,000**

Est. 2026 Fair Cash Value (Inc. EAV %)
**$430,400**

Total Assessed Value (33.30% **$143,467**

State Equalization Multiplier (1.0000) **$143,467**

Homestead Exemption **$8,000.00**

Net Equalized Assessed Value **$135,466.67**

Est. Change in Tax Payment (2026)
**+$144.60**

## Cook County

2025 Fair Cash / Market Value **$400,000**

Est. 2026 Fair Cash Value (Inc. EAV %)
**$430,400**

Total Assessed Value (10.00%) **$43,040**

State Equalization Multiplier (3.0300) **$130,411**

Homestead Exemption **$10,000.00**

Net Equalized Assessed Value **$120,411.20**

Est. Change in Tax Payment (2026)
**+$127.81**

## DeKalb County

2025 Fair Cash / Market Value **$400,000**

Est. 2026 Fair Cash Value (Inc. EAV %)
**$430,400**

Total Assessed Value (33.30% )**$143,467**

State Equalization Multiplier (1.0000) **$143,467**

Homestead Exemption **$6,000.00**

Net Equalized Assessed Value **$137,466.67**

Est. Change in Tax Payment (2026)
**+$139.97**

# Next Steps

**STEP 01**
**NOV 17**

### Tentative Levy

Board of Education approves Tentative Levy Resolution

**STEP 02**
**DEC 07**

### Legal Notice

Place legal ad regarding Levy Hearing

**STEP 03**
**DEC 15**

### Levy Hearing

Levy Hearing held & Board of Education approves Certificate of Tax Levy

**STEP 04**
**DEC 16**

### County Filing

Administration files Certificate of Tax Levy with four counties

**STEP 05**
**DEC 29**

### Statutory Deadline

Statutory due date for Certificate of Tax Levy

# Questions?



DISTRICT 300

# BOARD OF EDUCATION MEMO

**DATE:** November 17, 2026

**TO:** Dr. Martina Smith, Superintendent
Board of Education

**FROM:** Shelley Nacke,
Assistant Superintendent of Education Services

| Presented at the following Board Meetings | Date |
|---|---|
| **Board Operations Committee** | |
| **BOE 1st Reading** | 11/17/2026 |
| **BOE 2nd Reading** | 11/17/2026 |

**SUBJECT:** **Instructional Materials: K-8 Math Specialized Instruction - Additional Materials**

## Background

For the 2026-2027 academic year, District 300 adopted a new specialized mathematics curriculum for grades K-8. The initial procurement focused exclusively on digital teacher resources due to the initial feedback from teachers.

Following the rollout of the curriculum this fall, the academic team has monitored classroom implementation and gathered direct feedback from instructional staff. Educators report that while the digital platform is robust, relying strictly on digital access limits instructional flexibility. Teachers have identified a need for the accompanying print instructional materials.

## Administrative Recommendation

The Administration recommends approval of this purchase.

## Fiscal Impact

**Kindergarten-8th Grade Math Specialized Instruction**

The total cost of the additional print teacher instructional materials for McGraw-Hill Number Worlds is $95,997.16 from IDEA Grant funds.

Because learning changes everything.®

## QUOTE PREPARED FOR:

Comm Unit Sch Dist #300
2550 HARNISH DR
ALGONQUIN, IL 60102-6870
ACCOUNT NUMBER: 224482

## SUBSCRIPTION/DIGITAL CONTACT:

## CONTACT:

Kristina Biegelmann
kristina.biegelmann@d300.org
(847) 426-1300

## SALES REP INFORMATION:

Sarah Kwak
sarah.kwak@mheducation.com

| Section Summary | Value of All Materials | Free Materials | Product Subtotal |
|---|---|---|---|
| Number Worlds Teacher's Edition and Activity Cards | $93,025.14 | $0.00 | $93,025.14 |
| **PRODUCT TOTAL*** | $93,025.14 | $0.00 | $93,025.14 |
| ESTIMATED S&H** | | | $2,972.02 |
| ESTIMATED TAX** | | | $0.00 |
| **GRAND TOTAL*** | | | $95,997.16 |

* Price firm for 120 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

Comments:

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:** McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: order@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/09/2026 ACCOUNT NAME: Comm Unit Sch Dist #300 EXPIRATION DATE:02/06/2027
QUOTE NUMBER: SKWAK-10092026040125-001-DAG ACCOUNT #: 224482 PAGE #: 1

Because learning changes everything.®

| Product Description | ISBN | Qty | Unit Price | Free Materials | Line Subtotal |
|---|---|---|---|---|---|
| **Number Worlds Teacher's Edition and Activity Cards** | | | | | |
| NUMBER WORLDS LEVEL A TEACHER MATERIALS PACKAGE | 978-1-26-483174-6 | 29 | $376.62 | $0.00 | $10,921.98 |
| NUMBER WORLDS LEVEL B TEACHER MATERIALS PACKAGE | 978-1-26-483163-0 | 30 | $376.62 | $0.00 | $11,298.60 |
| NUMBER WORLDS LEVEL C TEACHER MATERIALS PACKAGE | 978-1-26-483136-4 | 44 | $376.62 | $0.00 | $16,571.28 |
| NUMBER WORLDS LEVEL D TEACHER MATERIALS PACKAGE | 978-1-26-483162-3 | 46 | $376.62 | $0.00 | $17,324.52 |
| NUMBER WORLDS LEVEL E TEACHER MATERIALS PACKAGE | 978-1-26-483149-4 | 40 | $376.62 | $0.00 | $15,064.80 |
| NUMBER WORLDS LEVEL F TEACHER MATERIALS PACKAGE | 978-1-26-483100-5 | 30 | $376.62 | $0.00 | $11,298.60 |
| NUMBER WORLDS LEVEL G TEACHER MATERIALS PACKAGE | 978-1-26-483115-9 | 10 | $376.62 | $0.00 | $3,766.20 |
| NUMBER WORLDS LEVEL H TEACHER MATERIALS PACKAGE | 978-1-26-483083-1 | 6 | $376.62 | $0.00 | $2,259.72 |
| NUMBER WORLDS LEVEL I TEACHER MATERIALS PACKAGE | 978-1-26-484460-9 | 6 | $376.62 | $0.00 | $2,259.72 |
| NUMBER WORLDS LEVEL J TEACHER MATERIALS PACKAGE | 978-1-26-484420-3 | 6 | $376.62 | $0.00 | $2,259.72 |
| | | | **Number Worlds Teacher's Edition and Activity Cards Subtotal:** | **$0.00** | **$93,025.14** |

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:** McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: order@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

QUOTE DATE: 10/09/2026 ACCOUNT NAME: Comm Unit Sch Dist #300 EXPIRATION DATE:02/06/2027
QUOTE NUMBER: SKWAK-10092026040125-001-DAG ACCOUNT #: 224482 PAGE #: 2

Because learning changes everything.®

## QUOTE PREPARED FOR:

Comm Unit Sch Dist #300
2550 HARNISH DR
ALGONQUIN, IL 60102-6870
ACCOUNT NUMBER: 224482

## CONTACT:

Kristina Biegelmann
kristina.biegelmann@d300.org
(847) 426-1300

| | |
|---|---|
| VALUE OF ALL MATERIALS | $93,025.14 |
| FREE MATERIALS | $0.00 |
| **PRODUCT TOTAL*** | **$93,025.14** |
| ESTIMATED SHIPPING & HANDLING** | $2,972.02 |
| ESTIMATED TAX** | $0.00 |
| **GRAND TOTAL** | **$95,997.16** |

## SUBSCRIPTION/DIGITAL CONTACT:

Comments:

* Price firm for 120 days from quote date. Price quote must be attached to school purchase order to receive the quoted price and free materials.

**Shipping and handling charges shown are only estimates. Actual shipping and handling charges will be applied at time of order. Taxes are not included in the quote total. If applicable, actual tax charges will be applied at time of order.

Terms of Service:

By placing an order for digital products (the 'Subscribed Materials'), the entity that this price quote has been prepared for ('Subscriber') agrees to be bound by the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. Subject to Subscriber's payment of the fees set out above, McGraw Hill LLC hereby grants to Subscriber a non-exclusive, non-transferable license to allow only the number of Authorized Users that corresponds to the quantity of Subscribed Materials set forth above to access and use the Subscribed Materials under the terms described in the Terms of Service and any specific provisions required by Subscriber's state law, each located in the applicable links below. The subscription term for the Subscribed Materials shall be as set forth in the Product Description above. If no subscription term is specified, the initial term shall be one (1) year from the date of this price quote (the 'Initial Subscription Term'), and thereafter the Subscriber shall renew for additional one (1) year terms (each a 'Subscription Renewal Term'), provided MHE has chosen to renew the subscription and has sent an invoice for such Subscription Renewal Term to Subscriber.

Terms Of Service

Provisions required by Subscriber State law

ATTENTION: In our effort to protect our customer's data, we will no longer store credit card data in any manner within in our system. Therefore, as of April 30, 2016 we will no longer accept credit card orders via email, fax, or mail/package delivery. Credit card orders may be placed over the phone by calling the number listed above or via our websites by visiting www.mheducation.com (or www.mhecoast2coast.com).

**School Purchase Order Number:** _____

Name of School Official (Please Print) _____ Signature of School Official

**PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER**

**SEND ORDER TO:** McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605
Email: order@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-953-8691

DISTRICT 300

# BOARD OF EDUCATION MEMO

**DATE:** November 17, 2026

**TO:** Dr. Martina Smith, Superintendent
Board of Education

| Presented at the following Board Meetings | Date |
|---|---|
| **Board Operations Committee** | |
| **BOE 1st Reading** | 11/17/2026 |
| **BOE 2nd Reading** | 11/17/2026 |

**FROM:** Dr. Melanie Gravel,
Assistant Superintendent of Curriculum & Instruction

**SUBJECT:** Professional Services Agreement

## Background

Upon the release of the 2026 Illinois Report Card, Carpentersville Middle School received a Comprehensive summative designation and, as a result, the school has been newly identified in Comprehensive improvement status.

This school improvement status will last four years and will result in Carpentersville Middle School receiving a School Improvement Grant for the purpose of supporting school improvement activities and services. In 2026-2027, Carpentersville Middle School will enter in the first year of school improvement status, which is focused on planning, including writing a required School Improvement Plan and also completing a required school-level needs assessment in conjunction with the Illinois State Board of Education's designated vendor, American Institutes of Research (AIR). The purpose of the needs assessment is to provide Carpentersville Middle School and District 300 with data and information on their strengths and areas for improvement for use in the school improvement planning process.

To support this planning year, Carpentersville Middle School will receive $70,000 in Title I, Part A, Section 1003 School Improvement Grant funds, of which they must utilize $43,259 for AIR to administer a school-level needs assessment. The needs assessment window is December 1, 2026 through January 30, 2027.

District 300 Administration has been in contact with AIR, providing them with information needed to initiate a Professional Service Agreement (PSA). In the near future, we anticipate AIR will send a PSA for our review and execution.

## Administrative Recommendation

The Administration recommends that the Board of Education approve District 300 to enter into a Professional Service Agreement with the American Institutes for Research.

**Fiscal Impact**

District 300 must utilize $43,259 of the $70,000 School Improvement Grant funds allocated to support Carpentersville Middle School's planning year in school improvement status for the purpose of the American Institutes for Research administering a school-level needs assessment.

DISTRICT 300

# BOARD OF EDUCATION MEMO

**DATE:** November 17, 2026

**TO:** Dr. Martina Smith, Superintendent
Board of Education

**FROM:** Colleen O'Keefe
Chief Legal Counsel

| Presented at the following Board Meetings | Date |
|---|---|
| **Board Operations Committee** | |
| **BOE 1st Reading** | 11/17/2026 |
| **BOE 2nd Reading** | 11/17/2026 |

**SUBJECT:** Review and approval of revisions to Board policies

**Background**

According to policy 2:240, *Board Policy Development,* "the Board will monitor its policies and consider whether any modifications are required." Policies with modifications are referred to as Draft Updates and policies under a five-year review are referred to as Review and Monitoring.

The following Board policies are presented to the Board for review:
2:30, *School District Elections*
2:120, *Board Member Development*
2:150, *Committees*
2:220, *Board of Education Meeting Procedure*
2:220-E1, Exhibit - *Board Treatment of Closed Meeting Verbatim Recordings and Minutes*
2:220-E8, Exhibit – *Board of Education Records Maintenance Requirements and FAQs*
2:230, *Public Participation at Board of Education Meetings and Petitions to the Board*
2:240, *Board Policy Development*
2:250, *Access to District Public Records*
3:40, *Superintendent*
5:10, *Equal Employment Opportunity and Minority Recruitment*
5:40, *Communicable and Chronic Infectious Disease*
5:200, *Terms and Conditions of Employment and Dismissal*
6:190, *Extracurricular and Co-Curricular Activities*
7:80, *Release Time for Religious Instruction/Observance*
7:330, *Student Use of Buildings - Equal Access*

**Administrative Recommendation**

The administration recommends the approval of the Board policy revisions as presented.

**Fiscal Impact**

None.

## Document Status: Review and Monitoring

SECTION 2 - BOARD OF EDUCATION

# 2:30 School District Elections

Elections conducted by the School District are non-partisan governed by the general election laws of the State**,** and include the election of Board of Education members, various public policy propositions, and advisory questions. Board of Education members are elected at the consolidated election held in April in odd-numbered years. If, however, that date conflicts with the celebration of Passover, the consolidated election is postponed to the first Tuesday following the last day of Passover. The canvass of votes is conducted by the election authority within 21 days after the Elections.

**Commented [OC1]:** Added to align with Election Code.

Community Unit School District 300 includes most of Hampshire and Dundee Townships, most of Rutland Township, a major portion of Algonquin Township, and small portions of Barrington, Burlington, Elgin, Plato and Genoa Townships.

The Board, by proper resolution, may cause to be placed on the ballot: (a) public policy referendum according to Article 28 of the Election Code, or (b) advisory questions of public policy according to Section 9-1.5 of the School Code.

The Board Secretary serves as the local election official. He or she receives petitions for the submission of a public question to referenda and forwards them to the proper election officer.

LEGAL REF.:

10 ILCS 5/1-3, 5/2A, 5/9, 5/10-9, 5/22-17, 5/22-18, and 5/28.

105 ILCS 5/9.

CROSS REF.: 2:40 (Board Member Qualifications)**,** 2:50 (Board Member Term of Office), 2:210 (Organizational School Board Meeting)

ADOPTED: February 10, 2003

REVISED: March 14, 2005; April 10, 2006; November 12, 2012; May 12, 2014; October 26, 2021;

*Document Status: Draft Update*

**BOARD OF EDUCATION**

## 2:120 Board Member Development

The Board of Education desires that its individual members learn, understand, and practice effective governance principles. The Board is responsible for member orientation and development. Board members have an equal opportunity to attend S~~s~~tate and national meetings designed to familiarize members with public school issues, governance, and legislation.

The Board President and/or Superintendent shall provide all Board members with information regarding pertinent educational materials, publications, and notices of training or development.

Mandatory Board Member Training

Each Board member is responsible for his or her own compliance with the mandatory training laws that are described below:

1. Each Board member elected or appointed to fill a vacancy of at least one year's duration must complete at least four hours of professional development and leadership training in: (1) education and labor law; (2) financial oversight and accountability; (3) fiduciary responsibilities; (4) trauma-informed practices for students and staff; and (5) improving student outcomes, within the first year of his or her first term.
2. Each Board member must complete training on the Open Meetings Act (OMA) no later than 90 days after taking the oath of office for the first time. After completing the training, each Board member must file a copy of the certificate of completion with the Board. Training on OMA is only required once.
3. Each Board member must complete a training program on evaluations under the Performance Evaluation Reform Act (PERA) before participating in a vote on a tenured teacher's dismissal using the optional alternative evaluation dismissal process. ~~This dismissal process is available after the District's PERA implementation date.~~

**Commented [OC2]:** Language has been removed as PERA implementation date has passed.

The Superintendent or designee shall maintain on the District website a log identifying the complete training and development activities of each Board member, including both mandatory and non-mandatory training.

Professional Development; Adverse Consequences of School Exclusion; Student Behavior

The Board President or Superintendent, or their designees, shall make reasonable efforts to provide ongoing professional development to Board members about the requirements of 105 ILCS 5/10-22.6 and 105 ILCS 5/10-20.14, adverse consequences of school exclusion and

justice-system involvement, effective classroom management strategies, culturally responsive discipline, trauma-responsive learning environments, appropriate and available supportive services for the promotion of student attendance and engagement, and developmentally appropriate disciplinary methods that promote positive and healthy school climates.

New Board Member Orientation

The following steps are taken to orient newly elected or appointed Board of Education members:

1. The Board President or designee shall arrange a meeting with new Board member(s) for the purpose of explaining and answering questions about Board processes and procedures.
2. The Superintendent or designee shall arrange a meeting of the Board President, the Superintendent, and the new member for the purpose of answering questions and acquainting the member with the District.
3. The Superintendent shall give each new Board of Education member copies of the Board of Education Policy Manual, the Board of Education meetings, and other helpful information including material explaining the Board of Education's roles and responsibilities.
4. The Board President may request a veteran Board member to mentor a new member.
5. New members are encouraged to attend workshops for new members conducted by the Illinois Association of Board of Educations.

Candidates

The Superintendent or designee shall invite all current candidates for the office of Board of Education member to attend (1) Board of Education meetings, except that this invitation shall not extend to any closed meetings, and (2) pre-election workshops for candidates.

LEGAL REF.:

**Commented [OC3]:** Legal references have been updated.

5 ILCS 120/1.05 and 120/2, Open Meetings Act.

105 ILCS 5/10-16a and 5/24-16.5.

CROSS REF.: 2:80 (Board Member Oath and Conduct ~~Ethics~~), 2:125 (Board Member Compensation; Expenses), 2:200 (Types of School Board Meetings)

ADOPTED: March 12, 2012

REVISED: October 15, 2013; February 28, 2017; May 28, 2019; February 22, 2022, February 27, 2024; February 18, 2025

*Document Status: Draft Update*

**BOARD OF EDUCATION**

## 2:150 Committees

Board Committees

The Board of Education may establish committees to assist with the Board's governance function and, in some situations, to comply with State law requirements. These committees are known as *Board committees* and report directly to the Board. Committee members may include both Board members and non-Board members depending on the committee's purpose. The Board President makes all Board committee appointments, unless specifically stated otherwise. Board committee meetings shall comply with the Open Meetings Act. A Board committee may not take final action on behalf of the Board - it may only make recommendations to the Board.

Committees shall operate under the following guidelines:

- The Board President shall appoint no more than two Board members to serve on a committee.
- The committee members shall establish the committee's meeting dates, time, and place.
- The Superintendent may attend all committee meetings.

**Commented [OC4]:** Added to comply with the Open Meetings Act.

The following are Board committees:

1. Special Board Committees

   A special committee may be created for specific purposes or to investigate special issues. A special committee is automatically dissolved after presenting its final report to the Board or at the Board's discretion.

2. Standing Board Committees

   A standing committee is created for an indefinite term although its members will fluctuate. Required standing committees are:

a. Parent-Teacher Advisory Committee

   This committee assists in the development of student behavior policy and procedure, and provides information and recommendations to the Board. Its members are parents/guardians and teachers, and may include persons whose expertise or experience is needed. The committee reviews such issues as

administering medication in the schools, reciprocal reporting between the School District and local law enforcement agencies regarding criminal and civil offenses committed by students, student discipline, disruptive classroom behavior, school bus safety procedures, and the dissemination of student conduct information.

b. Behavioral Interventions Committee

This committee develops and monitors procedures for using behavioral interventions in accordance with Board Policy 7:230, Misconduct by Students with Disabilities and provides information and recommendations to the Board. At the Board President's discretion, the Parent-Teacher Advisory committee shall perform the duties assigned to the Behavioral Interventions Committee.

c. Other committees deemed necessary by the Board of Education.

LEGAL REF.:

5 ILCS 120/, Open Meetings Act.

105 ILCS 5/10-20.14 and 5/14-8.05.

CROSS REF.: 2:110 (Qualifications, Term, and Duties of Board Officers), 2:200 (Types of School Board Meetings), 2:240 (Board Policy Development), 5:40 (Communicable and Chronic Infectious Disease), 6:170 (Title I Program), 7:190 (Student Behavior), 7:230 (Misconduct by Students with Disabilities), 7:280 (Communicable and Chronic Infectious Disease)

ADOPTED: February 10, 2003

REVISED: November 13, 2006; January 11, 2022

REVIEWED: February 28, 2023

**Commented [OC5]:** Updated in response to 105 ILCS 5/10-20.14, amended by P.A. 104-430.

**Commented [OC6]:** Updated for accuracy.

*Document Status: Draft Update*

**BOARD OF EDUCATION**

## 2:220 Board of Education Meeting Procedure

Agenda

The Board President is responsible for focusing the Board meetings' agendas on appropriate content. The Superintendent shall prepare agendas in consultation with the Board President. The President shall designate a portion of the agenda as a consent agenda for those items that usually do not require extensive discussion before Board of Education action. Any board member may request the withdrawal of any item under the consent agenda and placed on the regular agenda for independent consideration.

Each Board meeting agenda shall contain the general subject matter of any item that will be the subject of final action at the meeting. Items submitted by Board of Education members to the Superintendent or the President shall be placed on the agenda. District residents may suggest inclusions on the agenda. Discussion items suggested by District residents may be added to the agenda upon unanimous approval of those Board members present. The Board will take final action only on items contained in the posted agenda; items not on the agenda may still be discussed.

**Commented [OC7]:** Updated for continuous improvement.

The Superintendent or designee shall provide a copy of the agenda, with adequate data and background information, to each Board of Education member at least 48 hours before each meeting, except a meeting held in the event of an emergency.

The Board President shall determine the order of business at regular Board of Education meetings. Upon consent of a majority of members present, the order of business at any meeting may be changed.

Voting Method

Unless otherwise provided by law, when a vote is taken upon any measure before the Board of Education, with a quorum being present, a majority of the votes cast shall determine its outcome. A vote of "abstain" or "present" is counted for the purposes of determining whether a quorum is present. A vote of "abstain" or "present," however, is not counted as a "yea" or "nay" in determining whether a measure has been passed by the Board.

The sequence for casting votes shall be that the Board member making the motion will vote first, the one seconding the motion will vote second, and then the remainder of the Board.

The Board shall take a roll call vote on all matters requiring its action, including but not limited to, all questions involving the expenditure of money and all questions involving the closing of a meeting to the public. ~~On all questions involving the expenditure of money and on all questions involving the closing of a meeting to the public, a roll call vote shall be taken and entered in the Board's minutes.~~

Commented [OC8]: Updated for continuous improvement.

Any Board of Education member may request that his/her vote be recorded and, with the approval of the other Board members, may append a statement indicating the reason for the vote.

Minutes

The Secretary shall keep written minutes of all Board of Education meetings, which shall be signed by the President and the Secretary.

The minutes include:

1. The meeting's date, time, and place;
2. Board of Education members recorded as either present or absent;
3. A summary of the discussion on all matters proposed, deliberated, or decided, and a record of any votes taken;
4. On all matters requiring a roll call vote, a record of who voted "yea" and "nay";
5. If the meeting is adjourned to another date, the time and place of the adjourned meeting;
6. The vote of each member present when a vote is taken to hold a closed meeting or portion of a meeting, and the reason for the closed meeting;
7. A record of all motions, the members making the motion and the second; and
8. The type of meeting, including any notices and, if a reconvened meeting, the original meeting's date.

The minutes shall be submitted to the Board of Education at its next regularly-scheduled Board meeting for approval or modification. Minutes for open meetings must be approved within 30 days after the meeting or at the second subsequent regular meeting, whichever is later.

The Board of Education shall, every six months, or as soon after as is practicable, meet in closed session to review the closed session minutes. The Board shall determine and report in an open meeting whether: (1) there continues to be a need for confidentiality as to all or part of the closed session minutes, or (2) the minutes, or portion thereof no longer require confidential treatment and shall be available for public inspection. This is also referred to as a *semi-annual review*.

The Board's meeting minutes must be submitted to the Board Treasurer at such times as the Treasurer may require.

The official minutes are in the custody of the Secretary. Open meetings' minutes are available for inspection during regular office hours within 10 days after the Board's approval, in the office

of the Superintendent or designee, in the presence of the Secretary, the Superintendent or designee, or any Board of Education member.

Minutes from closed meetings are likewise available, but only if the Board has released them for public inspection, except that Board members may access closed session minutes not yet released for public inspection (1) in the District's administrative offices or their official storage location, and (2) in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. The minutes, whether reviewed by members of the public or the Board, shall not be removed from the District's administrative offices or their official storage location except by vote of the Board or by court order.

Verbatim Record of Closed Meetings

The Superintendent, or the Board Secretary when the Superintendent is absent, shall audio record all closed meetings. If neither is present, the Board President or presiding officer shall assume this responsibility. After the closed meeting, the person making the audio recording shall label the recording with the date and store it in a secure location. The Superintendent shall ensure that: (1) an audio recording device and all necessary accompanying items are available to the Board for every closed meeting, and (2) a secure location for storing closed meeting audio recordings is maintained close to the Board's regular meeting location.

After 18 months have passed since being made, the audio recording of a closed meeting is destroyed provided the Board approved: (1) its destruction, and (2) minutes of the particular closed meeting.

Individual Board members may access verbatim recordings in the presence of the Recording Secretary, the Superintendent or designated administrator, or any elected Board member. Access to the verbatim recordings is available at the District's administrative offices or the verbatim recording's official storage location. Requests shall be made to the Superintendent or Board President. While a Board member is listening to a verbatim recording, it shall not be re-recorded or removed from the District's main office or official storage location, except by vote of the Board or by court order.

Before making such requests, Board members should consider whether such requests are germane to their responsibilities, service to District, and/or Oath of Office in policy 2:80, *Board Member Oath and Conduct*. In the interest of encouraging free and open expression by Board members during closed meetings, the recordings of closed meetings should not be used by Board members to confirm or dispute the accuracy of recollections.

Communications

Agendas shall be provided to media via electronic means and posted to the District's website at least 48 hours in advance of all Board meetings. Agendas also must be posted to the front door of the meeting location and the Central Office, which may be the same place. Each July, the

press shall be provided with a scheduled list of all Board meetings and Board Committee meetings for the year via electronic means. This list shall also be posted to the District website.

Quorum and Participation by Audio or Video Means

A quorum of the Board must be physically present at all Board meetings. A majority of the full membership of the Board of Education shall constitute a quorum.

Provided a quorum is physically present, a Board member may attend a meeting by video or audio conference if he or she is prevented from physically attending because of: (1) personal illness or disability, (2) employment or District business, (3) a family or other emergency, ~~or~~ (4) unexpected childcare obligations, or (5) performance of *active military duty* as a *service member*. If a member wishes to attend a meeting by video or audio means, he or she must notify the recording secretary or Superintendent at least 24 hours before the meeting unless advance notice is impractical. The recording secretary or Superintendent will inform the Board President and make appropriate arrangements. A Board member, who attends a meeting by audio or video means, as provided in this policy, may participate in all aspects of the Board meeting including voting on any item.

**Commented [OC9]:** Updated in response to the Open Meetings Act (OMA), 5 ILCS 120/7(a), amended by P.A. 104-438.

No Physical Presence of Quorum and Participation by Audio or Video; Disaster Declaration

The ability of the Board to meet in person with a quorum physically present at its meeting location may be affected by the Governor or the Director of the Ill. Dept. of Public Health issuing a disaster declaration related to a public health emergency. The Board President or, if the office is vacant or the President is absent or unable to perform the office's duties, the Vice President determines that an in-person meeting or a meeting conducted under the **Quorum and Participation by Audio or Video Means** subhead above, is not practical or prudent because of the disaster declaration; if neither the President nor Vice President are present or able to perform this determination, the Superintendent shall serve as the duly authorized designee for purposes of making this determination.

Rules of Order

The Board President, as the presiding officer, will use *Robert's Rules of Order Newly Revised* as a guide when a question arises concerning procedure.

Broadcasting and Recording Board Meetings

Any person may record or broadcast an open Board of Education meeting. Requests for special needs, such as seating, writing surfaces, lighting, and access to electrical power, should be directed to the Superintendent at least 24 hours before the meeting.

Recording meetings shall not distract or disturb Board members, other meeting participants, or members of the public. The Board President may designate a location for recording equipment,

may restrict the movements of individuals who are using recording equipment, or may take such other steps as are deemed necessary to preserve decorum and facilitate the meeting.

LEGAL REF.:

5 ILCS 120/2a, 120/2.02, 120/2.05, 120/2.06, and 120/7, Open Meetings Act.

105 ILCS 5/10-6, 5/10-7, 5/10-12, and 5/10-16.

CROSS REF.: 2:150 (Committees), 2:200 (Types of Board of Education Meetings), 2:210 (Organizational Board of Education Meeting), 2:230 (Public Participation at Board of Education Meetings and Petitions to the Board)

ADOPTED: February 10, 2003

REVISED: December 11, 2006; May 10, 2010, August 8, 2011; November 12, 2012; February 28, 2017; January 28, 2020; August 25, 2020; February 22, 2022; April 23, 2024

## Document Status: Draft Update - Rewritten

Board of Education Meeting Procedure

# 2:220-E1 Exhibit - Board Treatment of Closed Meeting Verbatim Recordings and Minutes

The following procedures govern the verbatim audio recordings and minutes of Board of Education meetings that are closed to the public.

**Commented [OC10]:** The Board is required to review policies on a regular basis. This policy has been reviewed and all suggested changes are for continuous improvement.

| **Actor** | **Action** |
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| *Before any Board meeting*:<br><br>Superintendent or designee | Arranges to have an audio recording device with adequate storage capacity and a back-up audio recording device in the Board meeting room during every Board meeting regardless of whether a closed meeting is scheduled.<br><br>The Board may close a portion of a public meeting without prior notice; it cannot, however, have a closed meeting unless it can record the session. |
| *Before a closed meeting*:<br><br>Board President or presiding officer (#3 and #4 may be delegated to the Board Secretary or Recording Secretary) | On the closed meeting date: (1) convenes an open meeting, (2) requests a motion to adjourn into closed meeting making sure the reason for the meeting is identified in the motion, (3) takes a roll call vote, (4) ensures that the minutes record the vote of each member present and the reason for the closed meeting with a citation to the specific exception contained in the Open Meetings Act (OMA) authorizing the closed meeting (5 ILCS 120/2a), and (5) adjourns the open meeting. |
| *Before a closed meeting*:<br><br>Superintendent or Board Secretary | Immediately before a closed meeting, tests and activates the audio recording device. |
| *During a closed meeting*:<br><br>Board President or presiding officer | Convenes the closed meeting stating:<br><br>Seeing a quorum of the Board of Education gathered today, [*state the date*], at [*state the time*] ~~o'clock~~, at ____ location, for the purpose of holding a closed |

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| | meeting in order to confidentially discuss ___, I call the meeting to order. ~~In order t~~To record who is present, I request that each individual state his or her name and position with the District, and whether you are in person or participating remotely by audio or video conference. (**Note:** This script is an example.)<br><br>Limits discussion to the topics that were included in the motion to go into a closed meeting.<br><br>The failure to immediately call a person out-of-order who strays from the purposes included in the motion may result in an appearance of acquiescence. This responsibility to call a person out-of-order falls on each Board member in the event of the President's failure.<br><br>Once the closed meeting is finished, announces a return to an open meeting or adjournment, and states the time. |
| *After a closed meeting*:<br><br>Superintendent, Recording Secretary, or Board Secretary | **For Verbatim Recordings**:<br><br>Takes possession of the ~~audio~~ recording of the closed meeting and labels it with identification information, specifically the date and items discussed.<br><br>Adds the identification information contained on the recording's label to a cumulative list of closed meeting recordings.<br><br>As soon as possible, puts the recording of the closed meeting in the previously identified secure location for storing recordings of closed meetings.<br><br>Upon request of a Board member:<br><br>1. Provides access to the verbatim recording~~s minutes~~ at a reasonable time and place without disrupting District operations;<br>2. Supervises the access to the ~~closed session minutes~~ verbatim recording or delegates it to one of the following individuals in the District:<br>a. The Recording Secretary, |

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| | b. The Superintendent or designated administrator, or<br>c. Any elected Board member; and<br>3. Logs the access to the recordings in exhibit 2:220-E7, *Access to Closed Meeting Minutes and Verbatim Recordings*.<br><br>**For Closed Meeting Minutes**:<br><br>Prepares written closed meeting minutes that include:<br><br>• The date, time, and place of the closed meeting<br>• The Board members present and absent<br>• A summary of discussion on all matters proposed or discussed<br>• The time the closed meeting was adjourned<br><br>Upon request of a Board member:<br><br>1. Provides access to the closed session minutes at a reasonable time and place without disrupting District operations;<br>2. Supervises the access to the closed session minutes or delegates it to one of the following individuals in the District:<br>a. The Recording Secretary,<br>b. The Superintendent or designated administrator, or<br>c. Any elected Board member; and<br>3. Logs the access in exhibit 2:220-E7, *Access to Closed Meeting Minutes and Verbatim Recordings*. |
| *After a closed meeting*:<br><br>Board of Education | Approves the previous closed meeting minutes at the next open meeting. |
| *In preparation for the semi-annual review*:<br><br>Superintendent or designee | Every six months, prepares a recommendation concerning the continued need for confidential treatment of all of the Board's closed meeting minutes; includes |

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| | this recommendation in the packet for the meeting in which the Board will conduct its semi-annual review.<br><br>This step is in preparation for ~~of~~ the Board's meeting to decide whether the need for confidential treatment of specific closed meeting minutes continues to exist.<br><br>If the Board wants to discuss closed meeting minutes in closed session, places "review of unreleased closed meeting minutes" on a closed meeting agenda.<br><br>Places "result of Board's review of unreleased closed meeting minutes" as an item on a subsequent open meeting agenda. |
| *In preparation for the semi-annual review*:<br><br>Individual Board members | Before the meeting in which the Board will conduct its semi-annual review, examines the material supplied by the Superintendent.<br><br>Individual Board members should consider: (1) the Superintendent's recommendation, (2) the recommendation of the Board Attorney, (3) other Board members' opinions, (4) the minutes themselves, and/or (5) whether the minutes would be exempted from public disclosure under the Illinois Freedom of Information Act. |
| *During the semi-annual review*:<br><br>Board of Education | The Board decides in open session whether: (1) the need for confidentiality still exists as to all or part of closed meeting minutes, or (2) the minutes or portions thereof no longer require confidential treatment and are available for public inspection.<br><br>The Board may have an earlier meeting in closed session to discuss the continued need for confidential treatment. |
| *After the semi-annual review*:<br><br>Superintendent or designee | Re-labels and re-files closed meeting minutes as appropriate. |

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| *Monthly*:<br><br>Board President | Adds “destruction of closed meeting verbatim ~~audio~~ recording” as an agenda item to an upcoming open meeting. |
| *Monthly*:<br><br>Board of Education | Approves the destruction of particular closed meeting recording(s) that are at least 18 months old and for which approved minutes of the closed meeting already exist. |

LEGAL REF.:

5 ILCS 120/, Open Meetings Act.

## Document Status: Draft Update - Rewritten

Board of Education Meeting Procedure

# 2:220-E8 Exhibit - Board of Education Records Maintenance Requirements and FAQs

Commented [OC11]: The Board is required to review policies on a regular basis. This policy has been reviewed and all suggested changes are for continuous improvement.

Open Meetings Act

The Open Meetings Act (OMA) requires public bodies to "keep written minutes of all their meetings, whether open or closed, and a verbatim record of all their closed meetings in the form of an audio or video recording." 5 ILCS 120/2.06(a). Minutes must include, but are not limited to: (1) the date, time, and place of the meeting; (2) the members of the public body recorded as either present or absent and whether the members were physically present or present by means of video or audio conference; and (3) a summary of discussion on all matters proposed, deliberated, or decided, and record of any votes taken. Id.

The remainder of ~~Section~~ 5 ILCS 120/2.06 addresses the approval of open meeting minutes, the treatment of verbatim recordings of closed meetings, the semi-annual review of closed meeting minutes, the confidential nature of closed meeting minutes, and the right of persons to address public officials under rules established and recorded by the public body. The requirements of ~~Section~~ 5 ILCS 120/2.06, as well as OMA requirements pertaining to Board agendas, are included in Board policy 2:220, *Board of Education Meeting Procedure*.

Exhibit 2:220-E3, *Closed Meeting Minutes*, provides a sample template for keeping closed meeting minutes that incorporates the requirements of ~~Section~~ 5 ILCS 120/2.06 of OMA. It also includes an area to designate if the Board has determined, pursuant to ~~Section~~ 5 ILCS 120/2.06(d), that the closed meeting minutes no longer need confidential treatment.

Exhibit 2:220-E4, *Open Meeting Minutes*, contains a protocol for open meeting minutes that incorporates the requirements of Section 2.06 of OMA. It also provides a sample template for keeping open meeting minutes.

Exhibit 2:220-E5, *Semi-Annual Review of Closed Meeting Minutes*, contains a process for implementing the semi-annual review of closed meeting minutes, and exhibit 2:220-E6, *Log of Closed Meeting Minutes*, is designed to facilitate this semi-annual review

(every six months, or as soon after as is practicable, taking into account the nature and meeting schedule of the Board). 5 ILCS 120/2.06(d).

Local Records Act

The Local Records Act (LRA) provides that public records, including "any book, paper, map, photograph, digitized electronic material, or other official documentary material, regardless of physical form or characteristics, made, produced, executed or received by any agency or officer pursuant to law or in connections with the transaction of public business and preserved or appropriate for preservation by such agency or officer" must be preserved unless the State Local Records Commission has given permission to destroy those records. 50 ILCS 205/3 and 7. Board records, including agendas, meeting packets and meeting minutes, fall into this definition.

Public bodies located in Cook County must work with the Local Records Commission of Cook County to determine how long they must retain public records. Public bodies located outside of Cook County must work with the Downstate Local Records Commission to determine how long they must retain public records.

Board ~~P~~policy 2:250, *Access to District Public Records*, contains a subhead entitled **Preserving Public Records** which provides as follows:

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District's organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g., a litigation hold), District auditor, or other individual authorized by the Board of Education or State or federal law to make such a request. Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission.

See the sample policy, 2:220, *Board of Education Meeting Procedure*, for all relevant footnotes. Also see administrative procedure 2:250-AP2, *Protocols for Record Preservation and Development of Retention Schedules*, for recommendations regarding school district records retention protocols and links to web-based record management resources.

Open Meeting Minutes

| **Are we required to approve them?** | **Must they be semi-annually reviewed?** | **May we release them to the public?** | **May we destroy them?** |
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| Yes, within 30 days or at the next subsequent meeting, whichever is later.<br><br>*A public body shall approve the minutes of its open meeting within 30 days after that meeting or at the public body's second subsequent regular meeting, whichever is later.* 5 ILCS 120/2.06(b). | No.<br><br>Unlike the closed meeting requirement, OMA does not contain semi-annual review requirements for open meeting minutes. | Yes, must release within 10 days after minutes are approved.<br><br>*The minutes of meetings open to the public shall be available for public inspection within 10 days after the approval of such minutes by the public body.* ~~*Beginning July 1, 2006, at the time it complies with other requirements of this subsection, a*~~ *[A] public body that has a website that the full-time staff of the public body maintains shall post the minutes of a regular meeting of its governing body open to the public on the public body's website within 10 days after the approval of the minutes by the public body.* ~~*Beginning July 1, 2006,*~~ *[A]ny minutes of meetings open to the public posted on the public body's website shall remain posted on the website for at least 60 days after their initial posting.* 5 ILCS 120/2.06(b). | No.<br><br>There is no OMA provision permitting the destruction of open meeting minutes, and **they must be preserved unless the State Local Records Commission has given permission to destroy them.**<br><br>If a public body would like to destroy open meeting minutes, then it must comply with the LRA and work with its Local Records Commission. It is highly unlikely, however, that the Local Records Commission would approve of their destruction. |

Open Meeting Verbatim Recordings

| **Are we required to approve them?** | **Must they be semi-annually reviewed?** | **May we release them to the public?** | **May we destroy them?** |
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| No.<br><br>OMA does not require public bodies to approve verbatim recordings of open meetings. | No.<br><br>Unlike the closed meeting requirement, OMA does not require public bodies to keep verbatim recordings of open meetings, unless the public body is meeting without the physical presence of a quorum during a disaster declaration related to public health concerns. 5 ILCS 120/7(e). OMA does not contain semi-annual review requirements for open meeting verbatim recordings. | Yes.<br><br>Unlike the closed meeting requirement, OMA does not require public bodies to keep verbatim recordings of open meetings, unless the public body is meeting without the physical presence of a quorum during a disaster declaration related to public health concerns. 5 ILCS 120/7(e). If a public body makes verbatim recordings of open meetings, then such recordings are subject to public disclosure pursuant to the Freedom of Information Act. 5 ILCS 140/. | Open meeting verbatim recordings made of meetings held without the physical presence of a quorum of a public body during a disaster declaration related to public health concerns may be destroyed after 18 months if the prerequisites are met. (See **Closed Meeting Verbatim Recordings** subhead, below).<br><br>*[P]ublic bodies holding open meetings under this subsection (e) must also keep a verbatim record of all their meetings in the form of an audio or video recording. Verbatim records made under this paragraph (9) shall be made available to the public under, and are otherwise subject to, the provisions of Section 2.06*. 5 ILCS 120/7(e)(9). |

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| | | | In all other cases, if a public body would like to destroy open meeting verbatim recordings, then it must comply with the LRA and work with its Local Records Commission. |

Closed Meeting Minutes

| **Are we required to approve them?** | **Must they be semi-annually reviewed?** | **May we release them to the public?** | **May we destroy them?** |
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| Yes.<br><br>OMA does not directly state public bodies are required to approve closed meeting minutes, nor does it set a time frame for such approval. However, OMA Section 2.06(d) requires public bodies to meet at least semi-annually to "review minutes of all closed meetings." 5 ILCS 120/2.06(d).<br><br>Moreover, OMA Section 2.06(c) specifically allows the destruction of closed meeting verbatim recordings only if certain conditions are met, one of which is | Yes.<br><br>*Each public body shall periodically meet to review all existing minutes of all prior closed meetings (this includes records from all time that the board has been in existence). Meetings to review minutes shall occur every 6 months, or as soon thereafter as is practicable, taking into account the nature and meeting schedule of the public body. At such meetings a determination shall be made, and reported in an open session that (1) the need for confidentiality still* | Yes, if prerequisites are met.<br><br>*Minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential.* 5 ILCS 120/2.06(f). | No.<br><br>There is no OMA provision permitting the destruction of closed meeting minutes, and **they must be preserved unless the State Local Records Commission has given permission to destroy them.**<br><br>In addition:<br><br>*No minutes of meetings closed to the public shall be removed from the public body's main office or official storage location, except by vote of the public body or* |

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| that "the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section." 5 ILCS 120/2.06(c)(2). Both of these tasks would be difficult to achieve if closed meeting minutes were not first approved.<br><br>One practice is to approve closed meeting minutes within the same time frame that open meeting minutes are approved – within 30 days of the meeting or at the next subsequent meeting, whichever is later. | *exists as to all or part of those minutes or (2) that the minutes or portions thereof no longer require confidential treatment and are available for public inspection*. 5 ILCS 120/2.06(d)~~, amended by P.A. 102-653~~. | | *by court order.* 5 ILCS 120/2.06(f).<br><br>If a public body would like to destroy closed meeting minutes, then it must comply with the LRA and work with its Local Records Commission. It is highly unlikely, however, that the Local Records Commission would approve of their destruction. |

Closed Meeting Verbatim Recordings

| **Are we required to approve them?** | **Must they be semi-annually reviewed?** | **May we release them to the public?** | **May we destroy them?** |
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| No.<br><br>OMA does not require approval of closed meeting verbatim recordings. | No.<br><br>OMA does not require semi-annual review of closed meeting verbatim recordings. | Possibly but unlikely.<br><br>*Unless the public body has made a determination that the verbatim recording no longer requires confidential treatment or otherwise consents to disclosure, the verbatim record of a* | Yes, after 18 months if prerequisites are met.<br><br>*The verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local* |

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| | | *meeting closed to the public shall not be open for public inspection or subject to discovery in any administrative or judicial proceeding other than one brought to enforce this Act.* 5 ILCS 120/2.06(e).<br><br>But see Kodish v. Oakbrook Terrace Fire Protection Dist. (235 F.R.D. 447 (N.D.Ill. 2006), where a federal district court ordered that closed meeting verbatim recordings be disclosed to the Plaintiff in discovery because his primary claim was brought under federal law. | *Records Act or the State Records Act no less than 18 months after the completion of the meeting recorded but only after: 1.) the public body approves the destruction of a particular recording; and 2.) the public body approves minutes of the closed meeting that meet the written minutes requirements of subsection (a) of this Section.* 5 ILCS 120/2.06(c).<br><br>In addition:<br><br>*No verbatim recordings shall be recorded or removed from the public body's main office or official storage location, except by vote of the public body or by court order.* 5 ILCS 120/2.06(e). |

## Document Status: Draft Update

SECTION 2 - BOARD OF EDUCATION

# 2:230 Public Participation at Board of Education Meetings and Petitions to the Board

Commented [OC12]: The Board is required to review policies on a regular basis. This policy has been reviewed and all suggested changes are for continuous improvement.

During each regular and special open meeting of the Board of Education or Board Committee[C1], any person may comment on or ask questions of the Board (public participation), subject to reasonable constraints established in this policy. The Board listens to comments or questions during public participation; responses to comments to or questions of the Board are most often managed through Board policy 3:30, *Chain of Command*.

The individuals appearing before the Board are expected to follow these guidelines:

1. Address the Board only at the appropriate time as indicated on the agenda and when recognized by the Board President. This includes following the directives of the Board President to maintain order and decorum for all.
2. Use a sign-in sheet, if requested.
3. Total length of time at a regular Board of Education meeting for Public Participation will be limited to two hours. However, upon the vote of a majority of the Board such time may be increased. This limitation on time does not apply to special meetings for the specific purpose of public input.
4. Individuals may be heard during Public Participation without notice by requesting permission of the President (or President Pro Tempore). Request must be made prior to adoption of the agenda.
5. Individuals (up to 40) may speak to the Board for three minutes.
6. In ~~unusual~~ extenuating circumstances, e.g., to accommodate a person's disability or language interpreter, and when the person has given advance notice of the need to speak for a longer period of time, the Board President may allow a person to speak for more than three minutes. To request additional speaking time, the individual must:
    a. Complete an Extended Public Participation Request Form no later than 8:00 a.m. on the day prior to the Board Meeting at which the individual will be speaking. This form can be requested by contacting the Board of Education's Executive Assistant.
    b. Provide an explanation detailing why the allotted three minutes is not sufficient for the individual's public comment.

c. Requests for additional time may only be granted if the requester seeks to speak on a current or previous agenda topic. The agenda topic and date discussed (or scheduled to be discussed) must be provided. Requests for additional time to address topics of personal interest will be denied.
d. Following submission of the request, the completed form will be provided to all Board members for their review.
e. The Board President will be responsible for individually consulting each Board member to determine if there is an objection to the request.
f. The decision to grant or deny the request rests with the Board President and his/her decision shall be final.

7. If multiple individuals wish to address the Board on the same subject, the group is encouraged to appoint a spokesperson.
8. Identify oneself by name, relationship to District, state the concern, and limit comments to the designated minutes (as described above).
9. Observe, when necessary and appropriate, the Board President's authority to:
   a. Shorten public comment to conserve time and give the maximum number of individuals an opportunity to speak; and/or
   b. Determine procedural matters regarding public participation not otherwise covered in Board of Education policy.
10. Questions raised shall be assigned by the President to someone for an answer if it is determined that the question merits an answer.
11. Minors will not be heard by the Board of Education unless they are accompanied by the parent or guardian.
12. Charges, complaints, or challenges against staff members of the District will not be heard in open meeting. They shall be made in writing and discussed in closed session.
13. Conduct oneself with respect and civility toward others and otherwise abide by Board policy 8:30, *Visitors to and Conduct on School Property*.

Petitions or written correspondence to the Board shall be presented to the Board of Education at the next regularly scheduled Board meeting.

LEGAL REF.:[C3]

105 ILCS 5/10-6 and 5/10-16.

5 ILCS 120/2.06, Open Meetings Act.

I.A. Rana Enterprises, Inc. v. City of Aurora, 630 F.Supp.2d 912 (N.D.Ill. 2009).

CROSS REF.: 2:220 (Board of Education Meeting Procedure), 3:30 (Chain of Command), 8:30 (Visitors to and Conduct on School Property)

ADOPTED: February 10, 2003

REVISED: August 8, 2011; July 13, 2021; November 9, 2021; June 28, 2022; December 13, 2022

# *Document Status: Review and Monitoring*

**BOARD OF EDUCATION**

## 2:240 Board Policy Development

Commented [OC13]: The Board is required to review policies on a regular basis. This policy has been reviewed and all suggested changes are for continuous improvement.

Board of Education governs using written policies. Written policies ensure legal compliance, establish board processes, articulate District ends, delegate authority, and define operating limits. Board policies also provide the basis for monitoring progress toward District ends.

Policy Development

Any Board of Education member may propose new policies, changes to existing policies, or deletion of existing policies. Staff suggestions should be processed through the Superintendent. Suggestions from all others should be made to the Board President or the Superintendent.

The Superintendent is responsible for: (1) providing relevant policy information and data to the Board, (2) notifying those who will implement or be affected by or required to implement a proposed policy and obtaining their advice and suggestions, and (3) having policy recommendations drafted into written form for Board deliberation. The Superintendent shall seek the counsel of the Board attorney when appropriate.

Policy Adoption and Dissemination

Policies or policy revisions will not be adopted at the Board meeting at which they are first introduced, except when appropriate for a consent agenda because no Board discussion is required, or to meet emergency conditions or special events. Further Board consideration may be given at a subsequent meeting(s) and after opportunity for community input.

The Board of Education policies are available for public inspection in the administrative office during regular office hours. Copy requests should be made under the District's Access to Public Records Policy.

Board Policy Review and Evaluation

The Board of Education will monitor its policies and consider whether any modifications are required.

Words Importing Gender

Throughout this policy manual, words importing the masculine and/or feminine gender include all gender neutral/inclusive pronouns.

Superintendent Implementation

The Board will support any reasonable interpretation of Board of Education policy made by the Superintendent. If reasonable minds differ, the Board will review policy and consider the need for further clarification.

~~The Superintendent directs designated support staff to update the district policy manual on computer file~~. In the absence of Board of Education policy, the Superintendent is authorized to take appropriate action.

Suspension of Policies

The Board, by a majority vote of members present at any meeting, may temporarily suspend a Board policy except those provisions that are controlled ~~not established~~ by law or contract. The failure to suspend with a specific motion does not invalidate the Board action.

LEGAL REF.:

105 ILCS 5/10-20.5.

CROSS REF.: 2:150 (Committees), 3:40 (Superintendent)

ADOPTED: February 10, 2003

REVISED: November 8, 2010; August 11, 2015; September 24, 2019; October 26, 2021;

*Document Status: Draft Update*

**BOARD OF EDUCATION**

## 2:250 Access to District Public Records

Full access to the District's *public records* is available to any person as provided in the Illinois Freedom of Information Act (FOIA), this policy, and implementing procedures. The Superintendent or designee shall: (1) provide the Board with sufficient information and data to permit the Board to monitor the District's compliance with FOIA and this policy, and (2) report any FOIA requests during the Board's regular meetings along with the status of the District's response.

Freedom of Information Officer

The Superintendent shall appoint an employee, who may be himself or herself, to serve as the District's Freedom of Information Officer. That appointee assumes all the duties and powers of that office as provided in FOIA and this policy.

Definition

The District's *public records* are defined as records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, microfilms, cards, tapes, recordings, electronic data processing records, electronic communications, recorded information and all other documentary material pertaining to the transaction of public business, regardless of physical form or characteristics, having been prepared by or for, or having been or being used by, received by, in the possession of, or under the control of the School District. The District's public records do not include *junk mail*.

**Commented [OC14]:** Updated in response to the Freedom of Information Act (FOIA), 5 ILCS 140/2, amended by P.A 104-438. *Junk mail* means any unsolicited commercial mail or commercial electronic communication sent to a district and not responded to by a district.

Requesting Records

A request for inspection and/or copies of public records must be made in writing and may be submitted by personal delivery, mail, telefax, or email directed to the District's Freedom of Information Officer. Individuals making a request are not required to state a reason for the request other than to identify when the request is for a commercial purpose or when requesting a fee waiver. Email requests must include the entirety of the request within the body of the email and not as an attachment or hyperlink. The Superintendent or designee shall instruct District employees to immediately forward any request for inspection and copying of a public record to the District's Freedom of Information Officer or designee.

**Commented [OC15]:** Updated in response to FOIA, 5 ILCS 140/3(c), amended by P.A. 104-438.

Responding to Requests

The Freedom of Information Officer shall approve all requests for public records unless:

1. The requested material does not exist;
2. The requested material is exempt from inspection and copying by the Freedom of Information Act; ~~or~~
3. Complying with the request would be unduly burdensome;~~.~~
4. The request would require the District to open electronically attached files or hyperlinks to view or access details of a request. In that case, the requester shall be notified within five business days that the entirety of the electronic request must appear within the body of the electronic submission; or
5. The District has a reasonable belief that the request was not submitted by a person, and the requester fails to verify orally or in writing that they are a person within 30 days of the District's request for such verification.

**Commented [OC16]:** Updated in response to FOIA, 5 ILCS 140/3(j), added by P.A. 104-438.

Within 5 business days after receipt of a request for access to a public record, the Freedom of Information Officer shall comply with or deny the request, unless the time for response is extended as specified in Section 3 of FOIA. The Freedom of Information Officer may extend the time for a response for up to 5 business days from the original due date. If an extension is needed, the Freedom of Information Officer shall: (1) notify the person making the request of the reason for the extension, and (2) either inform the person of the date on which a response will be made, or agree with the person in writing on a compliance period.

The time periods are extended for responding to requests for records made for a *commercial purpose*, requests by a *recurrent requester*, or *voluminous requests*, as those terms are defined in Section 2 of FOIA. The time periods for responding to those requests are governed by Sections 3.1, 3.2, and 3.6 of FOIA.

When responding to a request for a record containing both exempt and non-exempt material, the Freedom of Information Officer shall redact exempt material from the record before complying with the request.

Fees

Persons making a request for copies of public records must pay any and all applicable fees. The Freedom of Information Officer shall establish a fee schedule that complies with FOIA and this policy and is subject to the Board's review. The fee schedule shall include copying fees and all other fees to the maximum extent they are permitted by FOIA, including without limitation, search and review fees for responding to a request for a *commercial purpose* and fees, costs, and personnel hours in connection with responding to a *voluminous request*.

Copying fees, except when fixed by statute, shall be reasonably calculated to reimburse the District's actual cost for reproducing and certifying public records and for the use, by any person, of its equipment to copy records. In no case shall the copying fees exceed the maximum fees permitted by FOIA. If the District's actual copying costs are equal to or greater than the maximum fees permitted by FOIA, the Freedom of Information Officer is authorized to use FOIA's maximum fees as the District's fees. No copying fees shall be charged for: (1) the

first 50 pages of black and white, letter or legal sized copies, or (2) electronic copies other than the actual cost of the recording medium, except if the response is to a *voluminous request*, as defined in FOIA.

A fee reduction is available if the request qualifies under Section 6 of FOIA. The Freedom of Information Officer shall set the amount of the reduction taking into consideration the amount of material requested and the cost of copying it.

Provision of Copies and Access to Records

A public record that is the subject of an approved access request will be available for inspection or copying at the District's administrative office during regular business hours, unless other arrangements are made by the Freedom of Information Officer.

Some public records are available for immediate access including a description of the process for requesting a public record, and a list of all types or categories of records under its control. The Freedom of Information Officer shall direct a requester to the District's website if a requested record is available there. If the requester is unable to reasonably access the record online, he or she may resubmit the request for the record, stating his or her inability to reasonably access the record online, and the District shall make the requested record available for inspection and copying as otherwise provided in this policy.

Preserving Public Records

Public records, including email messages, shall be preserved and cataloged if: (1) they are evidence of the District's organization, function, policies, procedures, or activities, (2) they contain informational data appropriate for preservation, (3) their retention is required by State or federal law, or (4) they are subject to a retention request by the Board Attorney (e.g., a litigation hold), District auditor, or other individual authorized by the Board of Education or State or federal law to make such a request. Unless its retention is required as described in items numbered 3 or 4 above, a public record, as defined by the Illinois Local Records Act, may be destroyed when authorized by the Local Records Commission.

LEGAL REF.:

5 ILCS 140/, Illinois Freedom of Information Act.

50 ILCS 205/, Local Records Act.

105 ILCS 5/10-16 and 5/24A-7.1.

820 ILCS 40/11, Personnel Record Review Act.

820 ILCS 130/5, Prevailing Wage Act.

CROSS REF.: 2:140 (Communications To and From the Board), 5:150 (Personnel Records), 7:340 (Student Records)

## Document Status: Review and Monitoring

SECTION 3 - GENERAL SCHOOL ADMINISTRATION

# 3:40 Superintendent

Commented [OC17]: The Board is required to review policies on a regular basis. This policy has been reviewed and all suggested changes are for continuous improvement.

Duties and Authority

The Superintendent is the District's executive officer and is responsible for the administration and management of District schools in accordance with Board of Education policies and directives, and State and federal law. District management duties include, without limitation, preparing, submitting, publishing, and posting reports and notifications as required by State and federal law, including the special reporting responsibilities in policy 5:90, *Abused and Neglected Child Reporting*. The Superintendent is authorized to develop administrative procedures and take other action as needed to implement Board of Education policy and otherwise fulfill his or her responsibilities.

The Superintendent may delegate to other District staff members the exercise of any powers and the discharge of any duties imposed upon the Superintendent by Board ~~of Education~~ policies or by Board vote. The delegation of power or duty, however, shall not relieve the Superintendent of responsibility for the action that was delegated.

Qualifications and Appointment

The Superintendent must be of good character and of unquestionable morals and integrity. The Superintendent shall have the experience and the skills necessary to work effectively with the Board, District employees, students, and the community. The Superintendent must have and maintain a Professional Educator License with a superintendent endorsement issued by the Illinois State Educator Preparation and Licensure Board.

When the office of the Superintendent becomes vacant, the Board of Education will conduct a search to find the most capable person for the position. Qualified staff members who apply for the position will be considered for the vacancy.

Evaluation

The Board of Education will evaluate, at least annually, the Superintendent's performance and effectiveness, using standards and objectives developed by the Superintendent and Board that are consistent with State law, the Board's policies, and the

Superintendent's contract. ~~according to the terms contained in the Superintendent's employment agreement.~~ A specific time should be designated for a formal evaluation session with all Board of Education members present. The evaluation should include a discussion of professional strengths as well as performance areas needing improvement.

The Superintendent shall annually present evidence of professional growth through attendance at educational conferences, ~~additional schooling, and~~ in-service training or similar continuing education pursuits.

Compensation and Benefits

The Board of Education and the Superintendent shall enter into a contract that conforms to Board ~~this~~ policy and State law. This contract shall govern the employment relationship between the Board of Education and the Superintendent. The terms of the Superintendent's employment agreement, when in conflict with this policy, will control.

LEGAL REF.:

105 ILCS 5/10-16.7, 5/10-20.47, 5/10-21.4, 5/10-21.9, 5/10-23.8, 5/21B-20, 5/21B-25, 5/24-11, and 5/24A-3.

5 ILCS 120/7.3, Open Meetings Act.

23 Ill.Admin.Code §§1.310, 1.705, and 25.355.

CROSS REF: 2:20 (Powers and Duties of the Board of Education; Indemnification), 2:130 (Board-Superintendent Relationship), 2:240 (Board Policy Development), 3:10 (Goals and Objectives), 4:165 (Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors), 4:175 (Convicted Child Sex Offender; Screening; Notifications), 5:30 (Hiring Process and Criteria), 5:90 (Abused and Neglected Child Reporting), 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:150 (Personnel Records), 5:210 (Resignations), 5:290 (Employment Termination and Suspensions)

ADOPTED: February 10, 2003

REVISED: December 14, 2009; June 25, 2012; October 13, 2015; January 26, 2021; February 22, 2022; February 18, 2025

*Document Status: Draft Update*

**GENERAL PERSONNEL**

## 5:10 Equal Employment Opportunity and Minority Recruitment

The School District shall provide equal employment opportunities to all persons regardless of their race; color; creed; religion; national origin; sex; sexual orientation; age; ancestry; marital status; arrest record; military status; order of protection status; unfavorable military discharge; citizenship status provided the individual is authorized to work in the United States; work authorization status; use of lawful products while not at work; being a victim of domestic violence, sexual violence, gender violence, or any other crime of violence or use of District-issued equipment to record such types of violence; genetic information; physical or mental handicap or disability, if otherwise able to perform the essential functions of the job with reasonable accommodation; pregnancy, childbirth, or related medical conditions; reproductive health decisions; credit history, unless a satisfactory credit history is an established bona fide occupational requirement of a particular position; conviction record, unless authorized by law; family responsibilities; or other legally protected categories. No one will be penalized solely for his or her status as a registered qualifying patient or a registered designated caregiver for purposes of the Compassionate Use of Medical Cannabis Program Act, 410 ILCS 130/.

**Commented [OC18]:** Updated in response to the Victims' Economic Security and Safety Act (VESSA), 820 ILCS 180/33, added by P.A. 104-171.

Persons who believe they have not received equal employment opportunities should report their claims to the Nondiscrimination Coordinator and/or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*, or in the case of denial of equal employment opportunities on the basis of race, color, or national origin, Board policy 2:270, *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*. These individuals are listed below. No employee or applicant will be discriminated or retaliated against because he or she: (1) requested, attempted to request, used, or attempted to use a reasonable accommodation as allowed by the Illinois Human Rights Act, or (2) initiated a complaint, was a witness, supplied information, or otherwise participated in an investigation or proceeding involving an alleged violation of this policy or State or federal laws, rules or regulations, provided the employee or applicant did not make a knowingly false accusation nor provide knowingly false information.

Administrative Implementation

The Superintendent shall appoint a Nondiscrimination Coordinator for personnel who shall be responsible for coordinating the District's nondiscrimination efforts. The Nondiscrimination

Coordinator may be the Superintendent or a Complaint Manager under Board policy 2:260, *Uniform Grievance Procedure*.

The Superintendent shall appoint a Title IX Coordinator to coordinate the District's efforts to comply with Title IX.

The Superintendent shall insert into this policy the names, office addresses, email addresses, and telephone numbers of the District's current Nondiscrimination Coordinator, Title IX Coordinator, and Complaint Managers.

| **Nondiscrimination Coordinator** | **Title IX Coordinator** |
|---|---|
| Colleen O'Keefe, Chief Legal Counsel<br><br>2550 Harnish Drive,<br>Algonquin, IL 60102<br><br>TitleIX@D300.org<br><br>847-551-8321 | Colleen O'Keefe, Chief Legal Counsel<br><br>2550 Harnish Drive,<br>Algonquin, IL 60102<br><br>TitleIX@D300.org<br><br>847-551-8321 |
| **Complaint Manager** | **Complaint Manager** |
| Everlean Dodson, Legal Coordinator<br><br>2550 Harnish Drive,<br>Algonquin, IL 60102<br><br>TitleIX@D300.org<br><br>847-551-8321 | Eberto Mora, Assistant Superintendent of Human Resources<br><br>2550 Harnish Drive,<br>Algonquin, IL 60102<br><br>eberto.mora@d300.org<br><br>847-551-8300 |

The Superintendent shall also use reasonable measures to inform staff members and applicants that the District is an equal opportunity employer, such as by posting required notices and including this policy in the appropriate handbooks.

Minority Recruitment

The District will attempt to recruit and hire minority employees. The implementation of this policy may include advertising openings in minority publications, participating in minority job fairs, and recruiting at colleges and universities with significant minority enrollments. This policy, however, does not require or permit the District to give preferential treatment or special rights based on a protected status without evidence of past discrimination.

LEGAL REF.:

8 U.S.C. §1324a *et seq*., Immigration Reform and Control Act.

20 U.S.C. §1681 *et seq*., Title IX of the Education Amendments of 1972; 34 C.F.R. Part 106.

29 U.S.C. §206(d), Equal Pay Act.

29 U.S.C. §218d, Fair Labor Standards Act.

29 U.S.C. §621 *et seq*., Age Discrimination in Employment Act.

29 U.S.C. §701 *et seq*., Rehabilitation Act of 1973.

38 U.S.C. §4301 *et seq*., Uniformed Services Employment and Reemployment Rights Act (1994).

42 U.S.C. §1981 *et seq*., Civil Rights Act of 1991.

42 U.S.C. §2000d *et seq*., Title VI of the Civil Rights Act of 1964; 34 C.F.R. Part 100.

42 U.S.C. §2000e *et seq*., Title VII of the Civil Rights Act of 1964; 29 C.F.R. Part 1601.

42 U.S.C. §2000ff *et seq*., Genetic Information Nondiscrimination Act of 2008.

42 U.S.C. §2000gg *et seq*., Pregnant Workers Fairness Act; 29 C.F.R. Part 1636.

42 U.S.C. §2000e(k), Pregnancy Discrimination Act.

42 U.S.C. §12111 *et seq*., Americans with Disabilities Act, Title I.

Ill. Constitution, Art. I, §§17, 18, and 19.

105 ILCS 5/10-20.7, 5/10-20.7a, 5/10-21.1, 5/10-22.4, 5/10-23.5, 5/22-19, 5/24-4, 5/24-4.1, and 5/24-7.

410 ILCS 130/40, Compassionate Use of Medical Cannabis Program Act.

410 ILCS 513/25, Genetic Information Privacy Act.

740 ILCS 174/, Ill. Whistleblower Act.

775 ILCS 5/1-103, 5/2-101, 5/2-102, 5/2-103, 5/2-103.1, 5/2-104(D) and 5/6-101, Ill. Human Rights Act.

775 ILCS 35/, Religious Freedom Restoration Act.

820 ILCS 55/10, Right to Privacy in the Workplace Act.

820 ILCS 70/, Employee Credit Privacy Act.

820 ILCS 75/, Job Opportunities for Qualified Applicants Act.

820 ILCS 112/, Ill. Equal Pay Act of 2003.

820 ILCS 180/30 and 180/33, Victims' Economic Security and Safety Act.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

CROSS REF.: 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Grievance Procedure), 2:270 (Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited), 5:20 (Workplace Harassment Prohibited), 5:30 (Hiring Process and Criteria), 5:40 (Communicable and Chronic Infectious Disease), 5:50 (Drug- and Alcohol-Free Workplace; E-Cigarette, Tobacco, and Cannabis Prohibition), 5:70 (Religious Holidays), 5:180 (Temporary Illness or Temporary Incapacity), 5:200 (Terms and Conditions of Employment and Dismissal), 5:250 (Leaves of Absence), 5:270 (Employment At-Will, Compensation, and Assignment), 5:300 (Schedules and Employment Year), 5:330 (Sick Days, Vacation, Holidays, and Leaves), 7:10 (Equal Educational Opportunities), 7:180 (Prevention of and Response to Bullying, Intimidation, and Harassment), 8:70 (Accommodating Individuals with Disabilities)

ADOPTED: February 10, 2003

REVISED: November 28, 2005, January 14, 2008, October 16, 2008, May 24, 2010, August 8, 2011; March 12, 2012; May 12, 2014; August 11, 2015; February 28, 2017; July 7, 2020; August 25, 2020; October 26, 2021; February 22, 2022; August 27, 2024; February 18, 2025; August 12, 2025

## Document Status: Draft Update

GENERAL PERSONNEL

# 5:40 Communicable and Chronic Infectious Disease

Commented [OC19]: The Board is required to review policies on a regular basis. This policy has been reviewed and all suggested changes are for continuous improvement.

The Superintendent or designee shall develop and implement procedures for managing known or suspected cases of a communicable and chronic infectious disease involving District employees that are consistent with State and federal law, Illinois Department of Public Health rules, and Board of Education policies.

An employee with a communicable or chronic infectious disease is encouraged to self-report to~~inform~~ the Superintendent immediately and grant consent to being monitored by the District's Communicable and Chronic Infectious Disease Review Team. The Review Team, if used, provides information and recommendations to the Superintendent concerning the employee's conditions of employment and necessary accommodations. The Review Team shall hold the employee's medical condition and records in strictest confidence, except to the extent allowed to be disclosed by law.

An employee with a communicable or chronic infectious disease will be permitted to retain his or her position whenever, after reasonable accommodations and without undue hardship, there is no substantial risk of transmission of the disease to others, provided an employee is able to continue to perform the position's essential functions. An employee with a communicable and chronic infectious disease remains subject to the Board's employment policies including sick and/or other leave, physical examinations, temporary and permanent disability, and termination.

LEGAL REF.:

42 U.S.C. §12101 *et seq.*, Americans With Disabilities Act, amended by the Americans with Disabilities Act Amendments Act (ADAAA), Pub. L. 110-325; 29 C.F.R. §1630.1 *et seq*.

29 U.S.C. §791, Rehabilitation Act of 1973; 34 C.F.R. §104.1 *et seq*.

105 ILCS 5/24-5.

20 ILCS 2305/6, Department of Public Health Act.

820 ILCS 40/, Personnel Record Review Act.

77 Ill.Admin.Code Part 690, Control of Communicable Diseases.

CROSS REF.: 2:150 (Committees), 4:180 (Pandemic Preparedness; Management; and Recovery), 5:30 (Hiring Process and Criteria), 5:180 (Temporary Illness or Temporary Incapacity)

*Document Status: Draft Update*

**PROFESSIONAL PERSONNEL**

## 5:200 Terms and Conditions of Employment and Dismissal

Duty-Free Lunch, School Year and Day, Salary, Assignments and Transfers, Dismissal, and Evaluation

**Please refer to the current agreements with recognized representatives of employees who may be affected by policy in this area.**

Nursing Mothers

The District accommodates employees who are nursing mothers and compensates them for reasonable time needed to express breastmilk according to provisions in State and federal law.

School Social Worker Services Outside of District Employment

School social workers may not provide services outside of their District employment to any student(s) attending school in the District. *School social worker* has the meaning stated in 105 ILCS 5/14-1.09a.

LEGAL REF.:

29 U.S.C. §218(d), Pub. L. 117-328, Pump for Nursing Mothers Act.

42 U.S.C. §2000gg *et seq*., Pub. L. 117-328, Pregnant Workers Fairness Act.

105 ILCS 5/10-19, 5/10-19.05, 5/10-20.65, 5/14-1.09a, 5/22-965, 5/22.4, 5/24-16.5, 5/24-2, 5/24-8, 5/24-9, 5/24-11, 5/24-12, 5/24-21, 5/24A-1 through 24A-20.

820 ILCS 260/, Nursing Mothers in the Workplace Act.

23 Ill.Admin.Code Parts 50 (Evaluation of Educator Licensed Employees) and 51 (Dismissal of Tenured Teachers).

*Cleveland Bd. of Educ. v. Loudermill*, 470 U.S. 532(1985).

**Commented [OC20]:** Added pursuant to 29 U.S.C. §218(d), added by Pub.L. 117-328; 42 U.S.C. §2000gg, added by Pub.L. 117-328; 740 ILCS 137/; 820 ILCS 260/, as amended by P.A. 104-76, eff. 1-1-26.

**Commented [OC21]:** Legal references have been updated.

CROSS REF.: 5:120 (Employee Ethics; Code of Professional Conduct; and Conflict of Interest), 5:290 (Employment Termination and Suspensions), 6:20 (School Year Calendar and Day)

ADOPTED: February 10, 2003

REVISED: February 20, 2007; January 13, 2014; February 13, 2018; June 26, 2018; January 28, 2020; February 22, 2022, February 27, 2024

**Document Status: Draft Update**

SECTION 6 – INSTRUCTION

## 6:190 Extracurricular and Co-Curricular Activities

Commented [OC22]: This policy has been updated for continuous improvement.

The Superintendent or designee must approve an activity in order for it to be considered a District-sponsored extracurricular or co-curricular activities, using the following criteria:

1. The activity will contribute to the leadership abilities, social well-being, self-realization, good citizenship, or general growth of student-participants.
2. Fees assessed for students are reasonable and do not exceed the actual cost of operation.
3. The District has sufficient financial resources for the activity.
4. Requests from students.
5. The activity will be supervised by a school-approved sponsor.

~~Building Principals are responsible for the scheduling and announcing of student extracurricular and co-curricular activities.~~

All student participants must be in attendance for at least half of the academic school day in order to participate in same-day contests, competitions, or events. Exceptions may be determined by school administration.

Non~~-school sponsored~~curriculum related student groups or clubs that are not school sponsored are governed by ~~the District's~~Board policy 7:330, ~~on s~~*Student u~~*Use of ~~school b~~*Buildings - *Equal Access*.

Academic Criteria for Participation

Students must satisfy all academic standards and must comply with the activity's rules and the Student Conduct Code.

For students in kindergarten through 8th grades, selection of members or participants is at the discretion of the teachers, sponsors, or coaches, provided that the selection criteria conform to the District's policies. ~~Students must satisfy all academic standards and must comply with the activity's rules and the student conduct code.~~

For middle and high school students, according to the Illinois High School Association [IHSA], student IHSA participants must pass twenty-five credit hours of high school per

week, or five .5 credit courses. Students must pass and earn full graduation credit for twenty-five credit hours per semester to be eligible for the following semester. Additional IHSA requirements can be found at ihsa.org. Students who are ineligible to participate in physical education classes will be ineligible for athletic participation. Supporting eligibility definitions and expectations are determined by school administration.

LEGAL REF.:

105 ILCS 5/10-20.30 and 5/24-24.

CROSS REF.: 4:170 (Safety), 7:10 (Equal Educational Opportunities), 7:40 (Nonpublic School Students, Including Parochial and Home-Schooled Students), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:300 (Extracurricular Athletics), 7:330 (Student Use of Buildings - Equal Access), 8:20 (Community Use of School Facilities)

ADOPTED: June 10, 2013

REVISED: May 28, 2019; September 26, 2023

## Document Status: Review and Monitoring

SECTION 7 – STUDENTS

# 7:80 Release Time for Religious Instruction/Observance

Commented [OC23]: This policy has been updated for continuous improvement.

Religious Observance

A student shall be released from school, as an excused absence, because of religious reasons, to observe a religious holiday, or because the student's religion forbids secular activity on a particular day(s) or time of day. The student's parent(s)/guardian(s) must give written notice to the Building Principal ~~District~~ at least five calendar days before the student's anticipated absence.

The Superintendent or designee shall develop and distribute to teachers appropriate procedures regarding student absences for religious reasons, including how teachers are notified of a student's impending absence, and the State law requirement that teachers provide the student an equivalent opportunity to make up any examination, study, or work requirement.

Religious Instruction

A student shall be released from school for a day or portion of a day for the purpose of religious instruction. A letter, requesting the student's absence and written by the student's parent(s)/guardian(s), must be given to the Building Principal at least five days before the day the student is to be absent.

LEGAL REF.:

105 ILCS 5/26-1 and 5/26-2b.

775 ILCS 35/, Religious Freedom Restoration Act.

CROSS REF.: 7:70 (Attendance and Truancy)

ADOPTED: June 25, 2012

REVIEWED: June 25, 2012; February 22, 2022

## Document Status: Draft Update - Rewritten

SECTION 7 – STUDENTS

# 7:330 Student Use of Buildings - Equal Access

For purposes of this Board policy, the District has established a *limited open forum* for high school students enrolled in the District.[C1] Each District high school shall offer an opportunity for student-led *nN*on-*curriculum related student groups* to ~~may~~ meet on school premises during *non-instructional time*. ~~if approved by the Building Principal. *Non-instructional time* means time set aside by the school before actual classroom instruction begins or after actual classroom instruction ends.~~ Non-curriculumar related student groups are those student groups, clubs, or organizations that do not directly relate to the curriculum. For purposes of this Board policy, a *non-school sponsored* noncurriculum related student group is a noncurriculum related student group that is student led.

A student group or club is *school sponsored* if the District approves the student group or club to have a paid adult sponsor to promote, participate, and/or lead its activities. However, assigning a teacher, administrator, or other school employee to supervise a meeting for custodial purposes, allowing groups to promote meetings, and providing access to resources as determined by the District do not constitute sponsorship of the student group or club, nor does it constitute the District's endorsement or agreement with the activity or the speech of the students who participate in the activity.

Extracurricular and co-curricular student groups or clubs that are school sponsored are governed by Board policy 6:190, *Extracurricular and Co-Curricular Activities*.

Student groups or clubs directed and controlled by non-school persons are governed by Board policy 8:20, *Community Use of School Facilities*.

Student-led noncurriculum related student groups or clubs that are not school sponsored are granted free use of school premises and/or access to school resources for a meeting or series of meetings under the following conditions~~If the meeting is student-initiated and not a part of a school-sponsored activity, it must be conducted according to the following guidelines~~:

1. The meeting is held during those noninstructional times identified by the Superintendent or designee for noncurriculum related student groups, clubs, or organizations to meet. *Noninstructional time* means time set aside by the school

**Commented [OC24]:** This policy is rewritten based on feedback from the Ill. Council of School Attorneys to address the need for more guidance regarding what types of student-led groups are permitted free use of school premises under the Equal Access Act. Under the EAA, if a district with secondary school(s) has established a limited open forum, it is unlawful to deny equal access or a fair opportunity to, or discriminate against, any students who wish to conduct a *meeting* within that limited open forum on the basis of the religious, political, philosophical, or other content of the speech at such meetings. The term *meeting* under the EAA includes those activities of student groups which are permitted under a school's limited open forum and are not directly related to the school curriculum. This prohibition and definition under the EAA are the basis for the term of art *noncurriculum related student group*. See 20 U.S.C. §§4071(a) and 4072(3).
The policy is also updated due to recent case law updates, including E.D. by Duell v. Noblesville Sch. Dist., 151 F.4th 907 (7th Cir. 2025).

before actual classroom instruction begins or after actual classroom instruction ends. ~~Attendance is voluntary;~~

2. All noncurriculum related student groups that are not school sponsored receive substantially the same treatment. ~~The school will not participate in or sponsor it;~~
3. The student group or club and the meeting are student-initiated, meaning that the request is made by a student, and the group or club is led by a student. ~~School employees can be present at religious meetings only in a non-participatory capacity;~~
4. Student attendance at the meeting is voluntary.~~It cannot materially and substantially interfere with the orderly conduct of educational activities within the school;~~
5. The school and school employees will not promote, lead, participate in, or otherwise sponsor the meeting.~~Non-school persons may not direct, conduct, control, or regularly attend; and~~
6. School employees are present at religious meetings only in a nonparticipatory capacity.~~The school maintains its authority to maintain order and discipline.~~
7. The meeting and/or any activities engaged in by the student group or club do not materially or substantially interfere with the orderly conduct of educational activities.~~A school staff member or other responsible adult is present in a supervisory capacity.~~
8. Non-school persons do not direct, conduct, control, or regularly attend the meetings.
9. The school retains its authority to maintain order and discipline.
10. A school staff member is present in a supervisory capacity.
11. The Superintendent or designee approves the use of school premises and/or access to school resources for a meeting or series of meetings.
12. The school requires neutral content generally limited to club/group name, meeting time(s), and location(s) as well as the approval of the Building Principal or designee for all advertisements, wall postings, or flyers.

The Superintendent or designee shall develop administrative procedures to ~~which will~~ implement this policy.

LEGAL REF.:

20 U.S.C. §4071 *et seq*., Equal Access Act.

*Bd. of Ed. of Westside Community Sch. Dist. v. Mergens*, 496 U.S. 226 (1990).

E.D. by Duell v. Noblesville Sch. Dist., 151 F.4th 907 (7th Cir. 2025).

*Gernetzke v. Kenosha Unified Sch. Dist. No. 1*, 274 F.3d 464 (7th Cir. 2001), *cert. denied,* 535 U.S. 1017.

CROSS REF.: 6:190 (Extracurricular and Co-Curricular Activities), 7:10 (Equal Educational Opportunities), 8:20 (Community Use of School Facilities), 8:25 (Advertising and Distributing Materials in Schools Provided by Non-School Related Entities)

ADOPTED: February 10, 2003

REVIEWED: October 15, 2013; May 28, 2019; September 26, 2023

DISTRICT 300

# BOARD OF EDUCATION MEMO

**DATE:** November 17, 2026

**TO:** Dr. Martina Smith, Superintendent
Board of Education

| Presented at the following Board Meetings | Date |
|---|---|
| **Board Operations Committee** | |
| **BOE 1st Reading** | 11/17/2026 |
| **BOE 2nd Reading** | 11/17/2026 |

**FROM:** Shelley Nacke,
Assistant Superintendent of Education Services

**SUBJECT:** **Student Private Placement 26-27 (Renewal)**

## Background

Presented for approval is the Nonpublic Facility Outplacement contract and Residential Room & Board contract for Seven Hills Crotched Mountain in New Hampshire for a student's private placement for the 2026-2027 school year.

The current documentation for the ISBE Form 34-37 Room and Board Reimbursement Application was completed and approved by ISBE.

## Administrative Recommendation

The Administration recommends approval of the contract with Seven Hills Crotched Mountain, NH, for private placement services.

## Fiscal Impact

$595,297.70 from Local Funds for the 26-27 school year. This amount is based on 25-26 rates as the 26-27 rates have not yet been set by ISBE.