

Board of Education Business Meeting

Tuesday, August 25, 2026 6:00 PM

D300 Central Office - Anne B Miller Boardroom, 2550 Harnish Drive, Algonquin, IL 60102

1. Call to Order

1.1. Roll Call

2. Closed Session, 6:00pm

2.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Litigation 2(c)(11); 3. Student disciplinary cases 2(c)(9); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8).

2.2. Motion to Suspend Closed Session

3. Reconvene in Open Session (no later than 6:30pm)

3.1. Roll Call

4. Pledge of Allegiance

5. Approval of the Agenda

6. Recognition

6.1. Perry Elementary PLC Recognition

7. **Public Participation: Members of the public, especially residents of District 300, are welcome to contribute during public participation. To do so, you must sign up electronically via a computer located in the Central Office lobby between 6:00-6:30pm, or the start of the open meeting; be 18 years old or older or have a parent/legal guardian present with you, give your full name and respectfully state your comments, and you are not permitted to mention the names of specific staff members or students. The Board will not respond in this forum but will thoughtfully consider your statements.**

8. Board Discussion

8.1. Board Committee Reports

8.2. Board Discussion

9. Consent Items <\$35k

9.1. Approval of Board Meeting Minutes for July 14, July 21, and August 11, 2026

9.2. Approval for Permission to destroy closed session recordings

9.3. Approval of Disposal Report

9.4. Approval of Bills Payable

9.5. Approval of Treasurer's Report

9.6. Approval of Donation Report

9.7. Approval of Human Resources Report

9.8. Approval of Board Policy Review and Revisions

9.9. Approval of Proposed Redacted Closed Session Minutes

9.10. Approval of Freedom of Information Act Report

10. Consent Items >\$35K

10.1. Approval of Copier Paper Bid (Extension)

10.2. Approval of Musical Instrument Bid (Extension)

10.3. Approval of Technology Services Contracts (Renewals)

10.4. Approval of Capital Maintenance Projects Change Order - JHS

10.5. Approval of ECC Dual Credit Program Memorandum of Understanding

11. Roll Call Action Items

11.1. Approval of Boys & Girls Club of the Northwest Suburbs 21st Century Community Learning Center Agreement

11.2. Approval of School Resource Officer MOU

12. Closed Session

12.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Litigation 2(c)(11); 3. Student disciplinary cases 2(c)(9); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c)(8).

12.2. Motion to Adjourn Closed Session and return to open session

13. Reconvene in Open Session

13.1. Roll Call

14. Adjournment

**Community Unit School District 300 Monthly
Fixed Asset Disposals
08/01/2026**

Date Submitted	Location	Type	Manufacturer / Publisher	Model/Title	Serial #	Tag	Reason for Disposal	Method of Disposal	Funding Source
7/2/2026	JHS	Laptop	Lenovo	L14 Gen 2	PF3WLD04	T165913	Broken	Tech Recycle	Local
7/10/2026	JHS	Cart	Cart	ipad cart	N/A	T54443	Broken	Tech Recycle	Local
7/14/2026	JHS	Charger	HP	N/A	N/A	N/A	Broken	Tech Recycle	Local
7/27/2026	JHS	Printer	HP	LASERJET P 4015	CNDY425818	T26168	Broken	Tech Recycle	Local
7/1/2026	PES	Translator	Jarvisen	JT-BLUE-WIFI	H1C5YLB12GL000BC	T116688	Obsolete	Tech Recycle	Local
7/7/2026	DCHS	Laptop	Lenovo	L14 Gen 2	PF3W4XWV	T165428	Broken	Tech Recycle	Local
7/7/2026	DCHS	Laptop	Lenovo	L14 Gen 2	PF3WTQTR	T166207	Broken	Tech Recycle	Local
7/7/2026	DCHS	Laptop	Lenovo	L490	PF1TK68S	T101244	Broken	Tech Recycle	Local
7/7/2026	DCHS	Laptop	Lenovo	L14 Gen 2	PF3TX0K7	T165282	Broken	Tech Recycle	Local
7/14/2026	DCHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF2BH0NN	T102215	Broken	Tech Recycle	Local
7/14/2026	DCHS	Laptop	Lenovo	L490	PF1TKKXQ	T101690	Broken	Tech Recycle	Local
7/14/2026	DCHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF25JB2M	T101533	Obsolete	Tech Recycle	Local
7/14/2026	DCHS	Laptop	Lenovo	L480	PF1NQ0ZL	T88900	Broken	Tech Recycle	Local
7/14/2026	DCHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF25KBJY	T101502	Obsolete	Tech Recycle	Local
7/14/2026	DCHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF25JQHM	T101216	Obsolete	Tech Recycle	Local
7/14/2026	DCHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF1TKSMW	T101422	Obsolete	Tech Recycle	Local
7/14/2026	DCHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF1TKQEW	T101733	Obsolete	Tech Recycle	Local
7/14/2026	DCHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF1TKHK4	T101615	Obsolete	Tech Recycle	Local
7/22/2026	DCHS	Phone	Mitel	5340 IP PHONE	AVAEX4942	N/A	Broken	Tech Recycle	Local
7/29/2026	DCHS	Laptop	Lenovo	L14 Gen 1	PF2ZSZHQ	T115296	Broken	Tech Recycle	Local
7/29/2026	DCHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF2BH0P3	T102219	Broken	Tech Recycle	Local
7/29/2026	DCHS	Laptop	Lenovo	L490	1s20Q6S2NS00PF2BH0PZ	T102237	Broken	Tech Recycle	Local
7/29/2026	DCHS	Monitor	Dell	E2011Hc	CN02H2VM6418018P1KXM	N/A	Broken	Tech Recycle	Local
7/31/2026	DCHS	Laptop	Lenovo	L14 Gen 2	1s20X2S6BU00PF3WSPD1	T166402	Broken	Tech Recycle	Local
7/31/2026	DCHS	LCD screen	Lenovo	NA	N/A	N/A	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Docking station	Lenovo	Thunderbolt 3	ZJT0M1I2	N/A	Broken	Tech Recycle	Local
07/09/2026	DCHS	Cell Phone	Apple	iPhone 8	FFNZPXZ8JC6C	T67119	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Cell Phone	Casio	Gz One	TYK-JDS9507	N/A	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Cell Phone	Kyocera	Rugged one	N/A	N/A	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Hotspot	T-Mobile	T9 Franklin	TTKC1261896	T163719	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C2960S-24PS-L V03	FOC164520C1	T115784	Obsolete	Tech Recycle	Local
07/09/2026	DCHS	Switch	Cisco	WS-C3560G-48PS-S V05	FOC123623CJ	N/A	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C2960S-48FPS-L V03	FOC1625W277	T108202	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C2960X-48FPS-L V04	FOC2010S1RS	T37970	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C3560G-48PS-S V05	FOC1234W4S2	T006615	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C3560G-48PS-S V05	FOC1234W4VB	T006966	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C2960S0-24PS-L V03	FOC1713X1X9	T61410	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C3560G-48PS-S V06	FOC1312Z3X6	22323	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C3560-48PS-S V05	FDO1207X2A5	N/A	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C3560G-48PS-S V05	FOC1204Y0CJ	T013024	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C3560X-48PF-L V05	FDO1720H447	T55847	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C2960S-48FPS-L V03	FOC1644Z3GF	T108179	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C2960S-24PS-L V04	FOC1830W1BR	T55832	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C3560G-48PS-S V06	FOC134Y3K0	N/A	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C2960S-24PS-L V02	FOC1446Z3YM	T108186	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C2960S-48FPS-L V04	FOC1836Z251	T108195	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C2960S-24PS-L V04	FOC1716X52Z	T61411	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C2960S-24PS-L V04	FOC1744Y195	T108159	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C2960S-48FPS-L V02	FOC1530X3S3	T108189	Obsolete	Tech Recycle	Local
07/09/2026	DHES	Switch	Cisco	WS-C3560G-48PS-S V05	FOC1233Z4HX	T017581	Obsolete	Tech Recycle	Local
07/09/2026	DHES	Switch	Cisco	WS-C3560G-48PS-S V05	FOC1234W4UH	T017593	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Switch	Cisco	WS-C3560G-48PS-S V06	FOC1312Z3P6	22325	Obsolete	Tech Recycle	Local
07/09/2026	DHES	Switch	Cisco	WS-C3560G-48PS-S V05	FOC1236W46E	T017652	Obsolete	Tech Recycle	Local
07/09/2026	DHES	Switch	Cisco	WS-C3560G-48PS-S V05	FOC1234W0L9	T017651	Obsolete	Tech Recycle	Local
07/09/2026	DHES	Switch	Cisco	WS-C3560G-48PS-S V05	FOC1234W0L7	T017653	Obsolete	Tech Recycle	Local
07/09/2026	ADMIN	Security Camera	Cisco	PVC300 V02	VTW14470082	T26553	Broken	Tech Recycle	Local

07/09/2026	ADMIN	Security Camera	Axis	0801-001-03	ACCC8E862E3C	N/A	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Security Camera	Intensifier	HT7246H	42475381458	108450	Broken	Tech Recycle	Local
07/09/2026	DMS	Security Camera	Axis	0815-001-02	ACCC8EA12D8B	N/A	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Security Camera	Sony	SNC-EM600	3202824	T012240	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Hard Drive Docking Station	Sabrent	EC-HD2B	3.9851E+13	T106749	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Security Camera	Flir	DNV14TL2	CH02130900449	N/A	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Security Camera	Sony	SNC-EM630	5201875	N/A	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Security Camera	Cisco	MV32-HW	Q2PV-W8DL-ZZHB	T67487	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Security Camera	Axis	0801-001-03	ACCC8E8657A8	N/A	Broken	Tech Recycle	Local
07/09/2026	DMS	Security Camera	Sony	SNC-EM630	5200959	N/A	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Security Camera	Axis	0801-001-03	ACCC8E8857D3	112302	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Security Camera	Sony	SNC-EM600	3202822	T012241	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Security Camera	Panasonic	WV-SF336	KFV70988	N/A	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Security Camera	Panasonic	WV-SF336	KEV28553	N/A	Broken	Tech Recycle	Local
07/09/2026	ADMIN	Security Camera	Panasonic	WV-NW484S	IHV51975	N/A	Broken	Tech Recycle	Local
07/10/2026	ADMIN	Hotspot	T-Mobile	T9 Franklin	TTKC1261779	T163712	Broken	Tech Recycle	Local
07/10/2026	ADMIN	Hotspot	T-Mobile	T9 Franklin	TTKC1261814	T163012	Broken	Tech Recycle	Local
7/10/2026	ADMIN	Lenovo Thinkpad docking station	Lenovo	DK2131	ZDFTG3QEX	T169915	Broken	Tech Recycle	Local
7/15/2026	ADMIN	Speaker Amplifier	Atlas Sound	DPA404	SNCV662592801700353	N/A	Broken	Tech Recycle	Local
7/15/2026	ADMIN	Switch	Cisco	WS-C3850-24S-S V03	FOC1950X13G	T37981	Broken	Tech Recycle	Local
7/15/2026	ADMIN	Switch	Cisco	WS-C3850-48T-S V06	FCW2019D00N	T37982	Broken	Tech Recycle	Local
7/15/2026	ADMIN	Power Supply	ARTESYN	PWR-C1-350WAC V01	ART1945F3QG	N/A	Broken	Tech Recycle	Local
7/15/2026	CMS	Power Supply	Delta Electronics	C3KX-PWR-715WAC V02	DTN1609K2EX	N/A	Broken	Tech Recycle	Local
7/15/2026	CMS	Power Supply	Delta Electronics	C3KX-PWR-715WAC V02	DTN1609K2F5	N/A	Broken	Tech Recycle	Local
7/15/2026	PVES	Switch	Cisco	WS-C3560G-24PS-S V05	FOC1204Y23B	N/A	Broken	Tech Recycle	Local
7/15/2026	PVES	Switch	Cisco	WS-C3560G-48PS-S V05	FOC1236W45R	T26436	Broken	Tech Recycle	Local
7/15/2026	PVES	Switch	Cisco	WS-C3560G-48PS-S V05	FOC1236W45X	N/A	Broken	Tech Recycle	Local
7/15/2026	PVES	Switch	Cisco	WS-C3560G-48PS-S V05	FOC1236W416	22329	Broken	Tech Recycle	Local
7/15/2026	PVES	Switch	Cisco	WS-C2960S-24PS-L V04	FOC1744Y1B4	T108163	Broken	Tech Recycle	Local
7/15/2026	PVES	Switch	Cisco	WS-C3560G-48PS-S V05	FOC1236W45Y	T26335	Broken	Tech Recycle	Local
7/15/2026	PVES	Keyboard	Apple	A1048	KY43902KGQL3B	N/A	Broken	Tech Recycle	Local
7/15/2026	PVES	Monitor	NEC	LCD7V-BK	37166027GA	N/A	Broken	Tech Recycle	Local
7/15/2026	PVES	Computer	Dell	DCNE	88Z5VG1	T010370	Broken	Tech Recycle	Local
7/21/2026	ADMIN	iPad	Apple	A1397	DR5M306VDJHF	N/A	Broken	Tech Recycle	Local
7/21/2026	ADMIN	iPhone	Apple	iPhone SE	FFMFK2M1PLJM	N/A	Broken	Tech Recycle	Local
7/24/2026	DHES	VoIP phone	Mitel	5212	AVAFJ0928	N/A	Broken	Tech Recycle	Local
07/01/2026	LES	Radio	Motorola	CP200D	N/A	109387	Broken	Tech Recycle	Local
07/02/2026	LES	Radio	Motorola	CP200D	N/A	N/A	Broken	Tech Recycle	Local
07/03/2026	LES	Radio	Motorola	CP200D	N/A	123514	Broken	Tech Recycle	Local
07/04/2026	LES	Radio	Motorola	CP200D	N/A	N/A	Broken	Tech Recycle	Local
07/05/2026	LES	Radio	Motorola	CP200D	N/A	118048	Broken	Tech Recycle	Local
07/06/2026	LES	Radio	Motorola	CP200D	N/A	109384	Broken	Tech Recycle	Local
07/07/2026	LES	Radio	Motorola	CP200D	N/A	118054	Broken	Tech Recycle	Local
07/08/2026	LES	Raptor scanner	Card reader	Scanshed 800DX	N/A	T55059	Broken	Tech Recycle	Local
7/6/2026	LITH	Radio	Kenwood	TK-3200L	ALH3692310	T018175	Broken	Tech Recycle	Local
7/6/2026	ADMIN	7 Office Chairs	Unknown	NA	N/A	N/A	Damaged	Refuse	Local
7/20/2026	LES	Old slate stem tables	N/A	N/A	N/A	N/A	Damaged	Refuse	Local
7/20/2026	WCS	Hand floor Scrubber	N/A not Legible	N/A Not legible	N/A	102564	Broken	Refuse	Local
7/22/2026	WCS	40 stools	Unknown	N/A	N/A	N/A	Obsolete	Metal Recycle	Local
7/23/2026	LITH	5 Risers	Wenger	N/A	N/A	N/A	Broken	Metal Recycle	Local
7/28/2026	WCS	Old Postage Stamp machine	Quadiant	DS-641	N/A	N/A	Obsolete	Tech Recycle	Local
7/29/2026	LITH	Rolling desk/camera cart	Not listed	N/A	N/A	T105360	Damaged	Refuse	Local
7/29/2026	LITH	Rolling desk/camera cart	Not listed	N/A	N/A	T105361	Damaged	Refuse	Local
7/31/2026	ADMIN	Testing Materials Kits & Protocols	Various	Psychological & Speech Evaluation Testing Mate	N/A	N/A	Obsolete	Recycle	Local
7/31/2026	DFEC	Desks	Unknown	N/A	N/A	139064	Obsolete	Metal Recycle	Local
7/31/2026	DFEC	Desks	Unknown	N/A	N/A	139067	Obsolete	Metal Recycle	Local
7/31/2026	DFEC	Desks	Unknown	N/A	N/A	13968	Obsolete	Metal Recycle	Local
7/31/2026	DFEC	Desks	Unknown	N/A	N/A	13969	Obsolete	Metal Recycle	Local
7/31/2026	DFEC	Desks	Unknown	N/A	N/A	13970	Obsolete	Metal Recycle	Local

*Supporting documentation available in the Purchasing Department.

Nicole Kennedy
Nicole Kennedy, Director of Purchasing

7/31/26
Date

Community Unit School District 300
A/P Board Bill Listing for August 25, 2026
For Invoices Processed from 07/30/26 through 08/12/26

<u>Fund</u>	<u>Amount</u>
Educational	\$ 9,783,956.61
Health Insurance Fund	\$ -
Grant Fund	\$ 2,105,625.63
Operations & Maintenance	\$ 905,554.91
Debt Service	
Transportation	\$ 273,933.52
Municipal Retirement Fund	\$ 6,907.92
Capital Projects	\$ 546,419.04
Impact Fees	
Tort Immunity Fund	
Total All Funds	<u><u>\$ 13,622,397.63</u></u>

Approved at a meeting of the Board of Education, Community Unit School District No. 300

Date: _____

Signed: _____
President

Secretary

AP Check Register

AP Run: 20260825 AP — Post Date: 2026-08-25 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
08/25/2026	00830	Wire Transfer	COMCAST	7,500.00
08/25/2026	00831	Wire Transfer	CSG FORTE PAYMENTS INC	8,055.23
08/25/2026	00832	Wire Transfer	ILLINOIS DEPT OF EMPLOYMENT	296.50
08/25/2026	00833	Wire Transfer	ILLINOIS MUNICIPAL RET FUND	6,907.92
08/25/2026	00834	Wire Transfer	NORTHERN KANE EDUCATIONAL CORP	3,498,431.08
08/25/2026	00835	Wire Transfer	SMITHEREEN COMPANY	1,030.00
08/25/2026	00836	Wire Transfer	TEACHERS RETIREMENT SYSTEM	14,933.08
08/25/2026	12174	Check	1-800MD LLC	828.05
08/25/2026	12175	Check	4IMPRINT	1,188.35
08/25/2026	12176	Check	95 PERCENT GROUP LLC	17,985.00
08/25/2026	12177	Check	A&P GREASE TRAPPERS INC	2,903.70
08/25/2026	12178	Check	ADESTA LLC	3,508.42
08/25/2026	12179	Check	ADVENTIST GLENOAKS HOSPITAL	11,464.32
08/25/2026	12180	Check	ADVOCATE SHERMAN HOSPITAL	6,267.00
08/25/2026	12181	Check	AFFILIATED SERVICE LLC	686.34
08/25/2026	12182	Check	ALEXANDER LEIGH CTR FOR AUTISM	63,253.20
08/25/2026	12183	Check	ALGONQUIN LAKES ELEMENTARY	1,500.00
08/25/2026	12184	Check	ALGONQUIN MIDDLE SCHOOL	2,500.00
08/25/2026	12185	Check	ALLEDALE ASSOCIATION	16,060.00
08/25/2026	12186	Check	ALVAREZ INC	68,451.00
08/25/2026	12187	Check	AMPLIFY EDUCATION INC	1,273,287.98
08/25/2026	12188	Check	APPLIED COMMUNICATIONS GROUP	5,794.83
08/25/2026	12189	Check	ARACHAS GROUP LLC	7,000.00
08/25/2026	12190	Check	ATI HOLDINGS LLC	1,080.00
08/25/2026	12191	Check	BATTERIES PLUS 1028	74.40
08/25/2026	12192	Check	BIG TIMBER ELEMENTARY	1,500.00
08/25/2026	12193	Check	BSN SPORTS LLC	537.60
08/25/2026	12194	Check	BUTCHER ON THE BLOCK	1,027.75
08/25/2026	12195	Check	CARPENTERSVILLE MIDDLE SCHOOL	2,500.00
08/25/2026	12196	Check	CASSIDY TIRE	131.75
08/25/2026	12197	Check	CENTER FOR INTERNET SECURITY	90,000.00
08/25/2026	12198	Check	CENTER FOR PSYCHOLOGICAL SVCS	112,466.00
08/25/2026	12199	Check	CENTURY PRINT AND GRAPHICS	926.78

AP Check Register

AP Run: 20260825 AP — Post Date: 2026-08-25 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
08/25/2026	12200	Check	CHEERLEADING COMPANY INC	325.98
08/25/2026	12201	Check	CINTAS CORPORATION	19,556.63
08/25/2026	12202	Check	CLASSROOM CONNECTION DAY SCHOO	18,232.02
08/25/2026	12203	Check	COLLEY ELEVATOR	7,242.00
08/25/2026	12204	Check	CORE MECHANICAL INC	16,995.00
08/25/2026	12205	Check	CRISIS PREVENTION INSTITUTE	5,549.00
08/25/2026	12206	Check	DELACEY FAMILY ED ACTIVITY ACC	1,500.00
08/25/2026	12207	Check	DELTA DENTAL PLAN OF ILLINOIS	238,112.09
08/25/2026	12208	Check	DISTRICT MANAGEMENT GROUP LLC	100,000.00
08/25/2026	12209	Check	DIVOT BOARD LLC	267.00
08/25/2026	12210	Check	DUNDEE HIGHLANDS ACTIVITY	1,500.00
08/25/2026	12211	Check	DUNDEE MIDDLE SCHOOL ACTIVITY	2,500.00
08/25/2026	12212	Check	DUNDEE-CROWN HIGH SCHOOL	1,850.00
08/25/2026	12213	Check	EASTER SEALS METROPOLITAN CHIC	7,889.28
08/25/2026	12214	Check	EASTVIEW ACTIVITY ACCOUNT	1,500.00
08/25/2026	12215	Check	ECC BOOKSTORE	35,067.05
08/25/2026	12216	Check	EDGE SPORTS APPAREL	6,824.00
08/25/2026	12217	Check	ELGIN COMMUNITY COLLEGE	6,612.00
08/25/2026	12218	Check	EQUIPMENT DEPOT OF ILLINOIS	1,625.16
08/25/2026	12219	Check	EVERWAY LLC	53,054.10
08/25/2026	12220	Check	FLINN SCIENTIFIC INC	2,142.27
08/25/2026	12221	Check	FORK FARMS LLC	149.95
08/25/2026	12222	Check	FOX TECH CENTER	11,619.40
08/25/2026	12223	Check	FOX VALLEY FIRE AND SAFETY CO	2,157.90
08/25/2026	12224	Check	GARY D WRIGHT ELEMENTARY	1,500.00
08/25/2026	12225	Check	GILBERTS ELEMENTARY	1,500.00
08/25/2026	12226	Check	GIPPER MEDIA INC	3,900.00
08/25/2026	12227	Check	GOLDBY LLC	2,840.00
08/25/2026	12228	Check	GOLFVIEW ELEMENTARY	1,500.00
08/25/2026	12229	Check	GRAND SLAM INDUSTRIES	1,600.00
08/25/2026	12230	Check	GRAYSLAKE HIGH SCHOOL	240.00
08/25/2026	12231	Check	GRIZZLY INDUSTRIAL	199.20
08/25/2026	12232	Check	HAMPSHIRE ELEMENTARY	1,500.00

AP Check Register

AP Run: 20260825 AP — Post Date: 2026-08-25 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
08/25/2026	12233	Check	HAMPSHIRE HIGH SCHOOL	2,500.00
08/25/2026	12234	Check	HAMPSHIRE MIDDLE SCHOOL	2,500.00
08/25/2026	12235	Check	HEARTLAND SCHOOL SOLUTIONS	7,024.38
08/25/2026	12236	Check	HEY AND ASSOCIATES INC	4,782.68
08/25/2026	12237	Check	HOLIAN INSULATION COMPANY INC	567.71
08/25/2026	12238	Check	HOPE LEARNING ACADEMY	31,441.20
08/25/2026	12239	Check	HUBERT COMPANY	9,318.73
08/25/2026	12240	Check	IMPACT APPLICATIONS INC	1,970.00
08/25/2026	12241	Check	INSTRUCTURE INC	18,371.80
08/25/2026	12242	Check	JACOBS HIGH SCHOOL	2,500.00
08/25/2026	12243	Check	JC LIGHT	5,853.56
08/25/2026	12244	Check	JOSEPH D FOREMAN COMPANY	820.00
08/25/2026	12245	Check	JUDGE ROTENBERG EDUCATIONAL CENTER INC	31,144.62
08/25/2026	12246	Check	KANE COUNTY REGIONAL OFFICE ED	3,880.00
08/25/2026	12247	Check	KINASTHETICS INC	3,538.00
08/25/2026	12248	Check	LAKE IN THE HILLS ACTIVITY	1,500.00
08/25/2026	12249	Check	LAKESHORE LEARNING MATERIALS	1,036.00
08/25/2026	12250	Check	LAKEWOOD ELEM ACTIVITY ACCT	1,500.00
08/25/2026	12251	Check	LIBERTY ELEMENTARY ACTIVITY AC	1,500.00
08/25/2026	12252	Check	LINCOLN PRAIRE ELEMENTARY	1,500.00
08/25/2026	12253	Check	MAKEMUSIC INC.	192,776.76
08/25/2026	12254	Check	MCALISTERS DELI ALGONQUIN	1,520.99
08/25/2026	12255	Check	MCGRAW HILL LLC	17,500.00
08/25/2026	12256	Check	MCMASTER CARR SUPPLY	3,207.10
08/25/2026	12257	Check	MEADOWDALE ELEMENTARY SCHOOL	1,500.00
08/25/2026	12258	Check	MENARD CONSULTING INC	3,000.00
08/25/2026	12259	Check	MICKLE, JONATHAN W	397.62
08/25/2026	12260	Check	MSC INDUSTRIAL DIRECT CO INC	184.08
08/25/2026	12261	Check	NASCO EDUCATION	923.05
08/25/2026	12262	Check	NATIONAL SCHOOL FORMS	337.05
08/25/2026	12263	Check	NEUBERT ELEMENTARY SCHOOL	1,500.00
08/25/2026	12264	Check	NEWSELA INC	140,000.00
08/25/2026	12265	Check	NINGENIUS STUDIOS LLC	119.99

AP Check Register

AP Run: 20260825 AP — Post Date: 2026-08-25 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
08/25/2026	12266	Check	NORTH AMERICAN CORPORATION	2,230.90
08/25/2026	12267	Check	NORTHWEST SUBURBAN SPECIAL	132.45
08/25/2026	12268	Check	NORTHWESTERN ILLINOIS ASSOCIATION	1,836,718.34
08/25/2026	12269	Check	OCONOMOWOC DEVELOPMENTAL TRAIN	30,719.24
08/25/2026	12270	Check	ON TARGET SALES	1,978.00
08/25/2026	12271	Check	ORIENTAL TRADING CO.	51.95
08/25/2026	12272	Check	PADDOCK PUBLICATIONS	88.55
08/25/2026	12273	Check	PADDOCK PUBLICATIONS	430.00
08/25/2026	12274	Check	PARKVIEW ELEMENTARY SCHOOL	1,500.00
08/25/2026	12275	Check	PERIPOLE INC	1,739.78
08/25/2026	12276	Check	PERRY ELEMENTARY SCHOOL	1,500.00
08/25/2026	12277	Check	PIONEER RANDUSTRIAL	451.43
08/25/2026	12278	Check	PROJECT LEAD THE WAY INC	9,600.00
08/25/2026	12279	Check	PUSHCOIN	3,846.20
08/25/2026	12280	Check	QUANTUM LEARNING LLC	7,000.00
08/25/2026	12281	Check	REINKE INTERIOR SUPPLY CO INC	1,079.29
08/25/2026	12282	Check	RENAISSANCE LEARNING	3,750.00
08/25/2026	12283	Check	REPROGRAPHICS	202.50
08/25/2026	12284	Check	RESPONSIVE MAILROOM INC	105.52
08/25/2026	12285	Check	RILCO INC	1,506.19
08/25/2026	12286	Check	RIO GRANDE	1,139.84
08/25/2026	12287	Check	RYDIN DECAL	1,628.85
08/25/2026	12288	Check	SCHNEIDER ELECTRIC BUILDINGS	3,340.00
08/25/2026	12289	Check	SCHOOL DATEBOOKS	2,561.60
08/25/2026	12290	Check	SCHOOL HEALTH CORPORATION	8,702.16
08/25/2026	12291	Check	SEAL OF ILLINOIS	9,249.40
08/25/2026	12292	Check	SEVEN HILLS NEW HAMPSHIRE INC	97,547.95
08/25/2026	12293	Check	SHERWIN WILLIAMS	1,879.20
08/25/2026	12294	Check	SHIFFLER EQUIPMENT SALES	1,221.89
08/25/2026	12295	Check	SIGHTHOUND INC	5,000.00
08/25/2026	12296	Check	SKYWARD INC	250.00
08/25/2026	12297	Check	SLEEPY HOLLOW ELEM. SCHOOL	1,500.00
08/25/2026	12298	Check	SPECIAL EDUCATION SERVICES	44,072.10

AP Check Register

AP Run: 20260825 AP — Post Date: 2026-08-25 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
08/25/2026	12299	Check	SPECIAL EDUCATION SERVICES	6,552.52
08/25/2026	12300	Check	SPECIAL EDUCATION SYSTEMS	12,402.52
08/25/2026	12301	Check	SPECIAL EDUCATION SYSTEMS	13,827.18
08/25/2026	12302	Check	SPECIALIZED EDUCATION OF ILLINOIS INC	3,097.10
08/25/2026	12303	Check	SPIRIT PRODUCTS INC	998.15
08/25/2026	12304	Check	SPORTDECALS INC	1,973.00
08/25/2026	12305	Check	SPORTDECALS INC	1,656.00
08/25/2026	12306	Check	STALKER SPORTS FLOORING	4,975.00
08/25/2026	12307	Check	STANDARD INDUSTRIAL & AUTO	8,432.00
08/25/2026	12308	Check	STAPLES	1,474.17
08/25/2026	12309	Check	STAR AUTISM HOLDINGS LLC	17,790.00
08/25/2026	12310	Check	STATE INDUSTRIAL PRODUCTS	3,055.38
08/25/2026	12311	Check	STREAMWOOD BEHAVIORAL HEALTH	5,599.80
08/25/2026	12312	Check	SWEETWATER SOUND HOLDINGS LLC	6,512.64
08/25/2026	12313	Check	TOWN AND COUNTRY GARDENS INC	87.99
08/25/2026	12314	Check	TRANE COMPANY	2,506.88
08/25/2026	12315	Check	Transperfect Holdings, LLC	200.00
08/25/2026	12316	Check	TREES R US INC	12,682.50
08/25/2026	12317	Check	TRINITY LANDSCAPE INC	1,391.00
08/25/2026	12318	Check	TROPHIES BY GEORGE	208.00
08/25/2026	12319	Check	VALDES LLC	3,225.00
08/25/2026	12320	Check	VCP INC	13,035.00
08/25/2026	12321	Check	VILLAGE OF CARPENTERSVILLE	50.00
08/25/2026	12322	Check	VILLAGE OF SLEEPY HOLLOW	461.00
08/25/2026	12323	Check	VISION SERVICE PLAN	34,035.07
08/25/2026	12324	Check	WAKOH WEAR	2,320.50
08/25/2026	12325	Check	WAREHOUSE DIRECT INC	13,721.55
08/25/2026	12326	Check	WEST A THOMSON REUTERS BUSINES	1,303.85
08/25/2026	12327	Check	WEST SIDE INDUSTRIAL INC	103.63
08/25/2026	12328	Check	WESTFIELD COMMUNITY SCHOOL	2,500.00
08/25/2026	12329	Check	WEX HEALTH INC	844.62
08/25/2026	12330	Check	WOODSTOCK HIGH SCHOOL	250.00
08/25/2026	9000001856	ACH	AMAZON CAPITAL SERVICES INC	11,364.70

AP Check Register

AP Run: 20260825 AP — Post Date: 2026-08-25 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
08/25/2026	9000001857	ACH	AMERICAN TAXI DISPATCH INC	23,398.00
08/25/2026	9000001858	ACH	ANDERSON LOCK COMPANY LTD	15,273.50
08/25/2026	9000001859	ACH	AXESS TRANSPORTATION	11,371.00
08/25/2026	9000001860	ACH	B&B NETWORKS INC	5,506.80
08/25/2026	9000001861	ACH	BLICK ART MATERIALS LLC	1,657.89
08/25/2026	9000001862	ACH	BLUE CROSS	3,398,736.01
08/25/2026	9000001863	ACH	CASSANDRA STRINGS	11,030.19
08/25/2026	9000001864	ACH	CDW-G	15,929.98
08/25/2026	9000001865	ACH	CONSTELLATION NEW ENERGY	285,509.44
08/25/2026	9000001866	ACH	COVE SCHOOL	15,559.50
08/25/2026	9000001867	ACH	CREATIVE PROMOTIONAL APPAREL	1,729.00
08/25/2026	9000001868	ACH	DECKER INC	1,982.07
08/25/2026	9000001869	ACH	DURHAM SCHOOL SERVICES	162,784.14
08/25/2026	9000001870	ACH	EDUSTAFF LLC	48,961.95
08/25/2026	9000001871	ACH	ENTERPRISE FM TRUST	29,112.36
08/25/2026	9000001872	ACH	FASTSIGNS OF CARPENTERSVILLE	3,550.78
08/25/2026	9000001873	ACH	FOLLETT CONTENT SOLUTIONS LLC	4,836.12
08/25/2026	9000001874	ACH	FRANCZEK PC	8,503.50
08/25/2026	9000001875	ACH	GRAINGER	9,554.98
08/25/2026	9000001876	ACH	GRANITE TELECOMMUNICATIONS LLC	6,674.32
08/25/2026	9000001877	ACH	GROOT INC	16,425.72
08/25/2026	9000001878	ACH	JDK SERVICES	136,350.00
08/25/2026	9000001879	ACH	LEGAT ARCHITECTS INC	520,039.57
08/25/2026	9000001880	ACH	MANPOWER	3,480.07
08/25/2026	9000001881	ACH	MULTI SERVICE TECHNOLOGY SOLUTIONS INC	175.33
08/25/2026	9000001882	ACH	MURNANE PAPER COMPANY	7,484.00
08/25/2026	9000001883	ACH	ORGANIC LIFE LLC	24,516.25
08/25/2026	9000001884	ACH	PARKLAND PREPARATORY ACADEMY	60,969.60
08/25/2026	9000001885	ACH	SCHOOL SPECIALTY, LLC	50,522.98
08/25/2026	9000001886	ACH	STEPPING STONES GROUP LLC	28,773.00
08/25/2026	9000001887	ACH	THE WINSTON KNOLLS SCHOOL	49,490.85
08/25/2026	9000001888	ACH	ULINE SHIPPING SUPPLY	1,005.80
08/25/2026	9000001889	ACH	VOYA FINANCIAL	20,256.21

AP Check Register

AP Run: 20260825 AP — Post Date: 2026-08-25 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
08/25/2026	9000001890	ACH	VWR FUNDING INC	1,764.05
08/25/2026	9000001891	ACH	WEST MUSIC COMPANY	557.14
Total:				13,538,173.81

20260825 AP Summary

Type	Count	Amount
Regular Checks:	157	5,006,183.20
ACH Checks:	36	4,994,836.80
Wire Transfers:	7	3,537,153.81
Epayables:	0	0.00
Total:	200	13,538,173.81

AP Check Register

COMMUNITY UNIT SCHOOL DIST 300

Fund	Total
10 - EDUCATION FUND	9,732,465.87
14 - GRANT FUND	2,102,852.12
20 - OPERATIONS & MAINTENANCE FUND	875,595.34
40 - TRANSPORTATION FUND	273,933.52
50 - MUNICIPAL RETIREMENT FUND	6,907.92
60 - SITE & CONSTRUCTION FUND	546,419.04
	13,538,173.81

AP Check Register

AP Run: 20260811 AP OFFCYCLE — Post Date: 2026-08-11 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
08/11/2026	00829	Wire Transfer	COMCAST	7,500.00
08/11/2026	12170	Check	BLUETRITON BRANDS INC	991.75
08/11/2026	12171	Check	QUENCH USA INC	659.52
08/11/2026	12172	Check	VILLAGE OF ALGONQUIN	8,644.16
08/11/2026	12173	Check	VILLAGE OF LAKE IN THE HILLS	125.75
Total:				17,921.18

20260811 AP OFFCYCLE Summary

Type	Count	Amount
Regular Checks:	4	10,421.18
ACH Checks:	0	0.00
Wire Transfers:	1	7,500.00
Epayables:	0	0.00
Total:	5	17,921.18

AP Check Register

COMMUNITY UNIT SCHOOL DIST 300

Fund	Total
10 - EDUCATION FUND	9,151.27
20 - OPERATIONS & MAINTENANCE FUND	8,769.91
	17,921.18

AP Check Register

AP Run: 20260731 PCARD — Post Date: 2026-07-31 — AP Run Type: R

COMMUNITY UNIT SCHOOL DIST 300

Check Date	Check Number	Payment Type	Name	Check Amount
07/31/2026	00825	Wire Transfer	BMO HARRIS BANK	66,302.64
Total:				66,302.64

20260731 PCARD Summary

Type	Count	Amount
Regular Checks:	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	66,302.64
Epayables:	0	0.00
Total:	1	66,302.64

AP Check Register

COMMUNITY UNIT SCHOOL DIST 300

Fund	Total
10 - EDUCATION FUND	42,339.47
14 - GRANT FUND	2,773.51
20 - OPERATIONS & MAINTENANCE FUND	21,189.66
	66,302.64

Your board package includes the June 2026 Treasurer and Financial Report. Report highlights are as follows:

Treasurer Report

As of June 30, 2026, the District had \$211,671,703.44 of cash on hand. The Fund Balance by fund was:

Operating Funds*	\$ 140,861,248.11
Debt Service Fund	\$ 11,042,017.15
Capital Projects Fund	\$ 43,348,950.05
Fund Balance	\$ 195,252,215.31
Total Cash Balance	\$ 211,671,703.44

Financial Report Analysis-All Funds

Expenditures- If the District were to spend their dollars evenly each month, costs through June should be 100% of total spending. Listed below is a summary of cash expenditures as a percentage of total spending by fund.

Fund	% of Budget	Comment
Education	101.27%	This fund is over primarily due to Purchased Services.
Operations & Maintenance	94.96%	This fund is on trend.
Debt Service	113.36%	The bond & interest fund is used to pay our debt payments made in December and June.
Transportation	103.66%	This fund is over primarily due to Extra Pay Salaries.
IMRF/Social Security	96.36%	This fund is on trend. Teacher and para salaries start in late August, as the previous year's wages were accrued in June 2025.
Capital Projects	56.64%	This fund is used to pay for our capital projects which generally occur during the summer.
Tort	68.26%	The tort fund is used to pay our insurance premiums. These premiums are paid in July. The remaining budget will be used towards implementing a risk management plan.

Revenues- The district has received 101.28% of its budgeted revenue compared to 103.37% prior YTD.

Financial Reporting Analysis- Operating Funds

Operating Fund Revenue Summary by Source- 101.83% compared to 104.26% prior YTD.

- Local Revenues are on-trend at 99.81%;
- State Revenues are on-trend at 100.65%;
- Federal Revenues are on-trend at 137.15% and are in line with federal grant expenditures.

Operating Fund Expenditure Summary by Object- 100.5% compared to 98.24% prior YTD.

- Salaries are at 101.65%;
- Benefits are at 97.68%;
- Purchase Services are at 112.57%;
- Supplies/Materials are at 78.38%;
- Capital Outlay is at 38.78%;
- Other/Tuition are at 76.42%;
- Non-capitalized equipment is at 98.12%.

Monthly Notes:

- Short-term interest rates have increased slightly from 3.551% in May to 3.557% in June. Total interest for the year is \$8,473,546.63 or 123.6% of the budget.
- Financials now represent the July 1, 2025 beginning fund balances per the fiscal year 2024-2025 audit.

*Operating Funds consist of the Education, Operations & Maintenance, Transportation, IMRF/Social Security, Working Cash, and Tort Funds.

COMMUNITY UNIT SCHOOL DISTRICT NO 300
 FINANCIAL REPORT NO. 12
 June 30, 2026
 August 25, 2026

	ED FUND	O&M FUND	DEBT SVC FUND	TRANS FUND	IMRF FUND	CAPITAL PROJ FUND	WORKING CASH FUND	TORT FUND	TOTAL
FUND BALANCE May 31, 2026	\$ 13,122,772	\$ 4,521,878	\$ 2,735,446	\$ 3,809,808	\$ 2,586,976	\$ 42,229,028	\$ 46,956,338	\$ 757,278	\$ 116,719,525
RECEIPTS	\$ 88,592,421	\$ 19,106,512	\$ 13,610,872	\$ 9,038,874	\$ 3,072,492	\$ 7,938,403	\$ 401,224	\$ 1,647,473	\$ 143,408,270
DISBURSEMENTS	\$ (38,516,888)	\$ (11,225,546)	\$ (5,304,300)	\$ (2,329,830)	\$ (665,462)	\$ (6,818,481)	\$ -	\$ (15,073)	\$ (64,875,580)
FUND BALANCE June 30, 2026	<u>\$ 63,198,305.14</u>	<u>\$ 12,402,844.23</u>	<u>\$ 11,042,017.15</u>	<u>\$ 10,518,852.25</u>	<u>\$ 4,994,006.45</u>	<u>\$ 43,348,950.05</u>	<u>\$ 47,357,562.34</u>	<u>\$ 2,389,677.70</u>	<u>\$ 195,252,215.31 *</u>
CASH BALANCE June 30, 2026									<u>\$ 211,671,703.44</u>
INVESTMENT INCOME YEAR TO DATE	\$ 3,068,205	\$ 1,065,617	\$ 385,040	\$ 493,869	\$ 212,361	\$ 1,474,699	\$ 1,731,013	\$ 42,742	\$ 8,473,546.63

*The Fund Balance is lower than the Cash Balance due to uncashed/outstanding checks and obligations

TREASURER'S REPORT FOR THE MONTH OF June 2026

INVESTMENTS AT COST: \$211,671,703.44

(See attached schedule for investment detail)

MONTHLY PAYROLL:

Educational Fund	\$ 27,667,782.23	
O&M Fund	\$ 726,045.60	
Transportation Fund	<u>\$ 39,186.79</u>	\$ 28,433,014.62

PAYROLL RELATED EXPENDITURES:

(Not reflected in A/P Bill Listing)

Educational and Transportation Funds:

Teachers, Retirement System	<u>\$ 2,935,570.35</u>
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Total Teachers, Retirement System	\$ 2,935,570.35
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Illinois Municipal Retirement Fund

IMRF	\$ 149,752.62
FICA	\$ 131,829.39
Medicare	<u>\$ 383,879.89</u>

Total IMRF/FICA/Medicare Fund	\$ 665,461.90
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Total Payroll and Related Expenditures	<u><u>\$ 32,034,046.87</u></u>
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COMMUNITY UNIT SCHOOL DISTRICT #300

Financial Report 12

June 30, 2026

By Fund, By Object

	FY26	FY26	FY26	% of FY26
All Funds	Budget	June Actual	YTD Actual	YTD Budget
Local	282,438,964	118,959,610	282,311,972	99.96%
State	105,246,319	12,089,429	103,922,392	98.74%
Federal	17,848,347	1,959,231	24,478,956	137.15%
Other Source	-	-	-	
Total Revenues	405,533,630	133,008,270	410,713,320	101.28%
Salaries	188,618,799	28,433,015	191,727,469	101.65%
Benefits	63,481,237	5,595,279	62,008,953	97.68%
Purchased Services	70,152,950	6,425,370	78,917,052	112.49%
Supplies/Materials	16,475,986	1,544,487	12,914,086	78.38%
Capital Outlay	32,366,010	6,957,478	17,859,624	55.18%
Other	41,686,194	7,014,957	42,081,275	100.95%
Non-Capitalized Equipment	4,698,624	1,004,995	4,618,189	98.29%
Total Expenditures	417,479,800	56,975,580	410,126,648	98.24%
Revenues Over Disbursements	(11,946,170)	76,032,690	586,672	
Other Financing Sources/Uses	(10,400,000)	(10,400,000)	(10,400,000)	
Fund Balance Transfer	10,400,000	10,400,000	10,400,000	
Net Change to Fund Balance	(11,946,170)	76,032,690	586,672	
	FY26	FY26	FY26	% of FY26
Operating Funds	Budget	June Actual	YTD Actual	YTD Budget
Local	252,319,569	107,810,335	251,843,639	99.81%
State	103,246,319	12,089,429	103,922,392	100.65%
Federal	17,848,347	1,959,231	24,478,956	137.15%
Other Sources	-	-	-	
Total Revenues	373,414,235	121,858,995	380,244,987	101.83%
Salaries	188,618,799	28,433,015	191,727,469	101.65%
Benefits	63,481,237	5,595,279	62,008,953	97.68%
Purchased Services	70,092,950	6,425,370	78,906,929	112.57%
Supplies/Materials	16,475,986	1,544,487	12,914,086	78.38%
Capital Outlay	2,766,010	146,995	1,072,785	38.78%
Other/Tuition	14,009,655	1,710,657	10,705,536	76.42%
Non-Capitalized Equipment	4,698,624	996,996	4,610,190	98.12%
Total Expenditures	360,143,261	44,852,798	361,945,949	100.50%
Revenues Over Disbursements	13,270,974	77,006,197	18,299,038	
Other Financing Sources/Uses	(10,400,000)	(10,400,000)	(10,400,000)	
Fund Balance Transfer	-	-	-	
Net Change to Fund Balance	2,870,974	66,606,197	7,899,038	

COMMUNITY UNIT SCHOOL DISTRICT #300

Financial Report 12

June 30, 2026

By Fund, By Object

	FY26	FY26	FY26	% of FY26
Fund 1-Educational	Budget	June Actual	YTD Actual	YTD Budget
Local	185,617,783	77,066,251	179,015,086	96.44%
State	90,317,415	9,566,939	93,744,749	103.79%
Federal	17,848,347	1,959,231	24,478,956	137.15%
Other Sources	-	-	-	
Total Revenues	293,783,545	88,592,421	297,238,791	101.18%
Salaries	178,849,641	27,667,782	181,761,931	101.63%
Benefits	53,676,957	4,767,892	52,614,151	98.02%
Purchased Services	38,509,335	2,962,245	45,745,641	118.79%
Supplies/Materials	8,729,622	860,024	4,857,418	55.64%
Capital Outlay	175,933	51,899	797,653	453.38%
Other/Tuition	12,608,655	1,312,620	10,701,631	84.88%
Non-Capitalized Equipment	4,323,236	894,426	4,166,883	96.38%
Total Expenditures	296,873,379	38,516,888	300,645,308	101.27%
Revenues Over Disbursements	(3,089,834)	50,075,533	(3,406,518)	
Other Financing Sources/Uses	-	-	-	
Fund Balance Transfer	-	-	-	
Net Change to Fund Balance	48,558	50,075,533	(3,406,518)	
Fund 2-Operations & Maintenance				
Local	40,910,705	19,106,512	44,547,276	108.89%
State	-	-	-	
Other Sources	-	-	-	
Total Revenues	40,910,705	19,106,512	44,547,276	108.89%
Salaries	9,509,755	726,046	9,223,396	96.99%
Benefits	1,951,760	157,283	1,830,976	93.81%
Purchased Services	6,478,505	1,379,448	7,991,131	123.35%
Supplies/Materials	6,338,424	487,093	6,630,321	104.61%
Capital Outlay	1,682,576	93,826	232,086	13.79%
Other	1,401,000	398,037	3,805	0.27%
Non-Capitalized Equipment	371,677	83,813	424,549	114.23%
Total Expenditures	27,733,697	3,325,546	26,336,264	94.96%
Revenues Over Disbursements	13,177,008	15,780,966	18,211,012	
Other Financing Sources/Uses	(10,400,000)	(10,400,000)	(10,400,000)	
Net Change to Fund Balance	2,777,008	5,380,966	7,811,012	

COMMUNITY UNIT SCHOOL DISTRICT #300
Financial Report 12
June 30, 2026
By Fund, By Object

	FY26	FY26	FY26	% of FY26
Fund 3-Debt Service	Budget	June Actual	YTD Actual	YTD Budget
Local	25,837,061	11,110,872	25,568,082	98.96%
Other Sources	-	-	-	0.00%
Total Revenues	25,837,061	11,110,872	25,568,082	98.96%
Purchased Services	10,000	-	10,123	101.23%
Other	27,676,539	5,304,300	31,375,739	113.37%
Total Expenditures	27,686,539	5,304,300	31,385,862	113.36%
Revenues Over Disbursements	(1,849,478)	5,806,572	(5,817,780)	
Other Financing Sources/Uses	2,500,000	2,500,000	2,500,000	
Net Change to Fund Balance	650,522	8,306,572	(3,317,780)	
Fund 4-Transportation				
Local	14,409,943	6,516,384	15,273,720	105.99%
State	12,928,904	2,522,490	10,177,644	78.72%
Other Sources	-	-	-	
Total Revenues	27,338,847	9,038,874	25,451,364	93.10%
Salaries	259,403	39,187	742,141	286.10%
Benefits	56,063	4,641	51,304	91.51%
Purchased Services	21,423,337	2,068,604	22,656,795	105.76%
Supplies/Materials	1,407,940	197,370	1,426,348	101.31%
Capital Outlay	907,501	1,270	43,045	4.74%
Other	-	-	100	100.00%
Non-Capitalized Equipment	3,711	18,758	18,758	505.47%
Total Expenditures	24,057,955	2,329,830	24,938,491	103.66%
Revenues Over Disbursements	3,280,892	6,709,044	512,872	
Other Financing Sources/Uses	-	-	-	
Net Change to Fund Balance	3,280,892	6,709,044	512,872	
Fund 5-IMRF/Social Security				
Local	6,168,754	3,072,492	7,337,358	118.94%
Total Revenues	6,168,754	3,072,492	7,337,358	118.94%
Benefits	7,796,457	665,462	7,512,523	96.36%
Total Expenditures	7,796,457	665,462	7,512,523	96.36%
Revenues Over Disbursements	(1,627,703)	2,407,030	(175,165)	
Other Financing Sources/Uses	-	-	-	
Net Change to Fund Balance	(1,627,703)	2,407,030	(175,165)	

COMMUNITY UNIT SCHOOL DISTRICT #300

Financial Report 12

June 30, 2026

By Fund, By Object

	FY26	FY26	FY26	% of FY26
Fund 6-Capital Projects	Budget	June Actual	YTD Actual	YTD Budget
Local	4,282,334	38,403	4,900,252	114.43%
State	2,000,000	-	-	0.00%
Federal	-	-	-	0.00%
Total Revenues	6,282,334	38,403	4,900,252	78.00%
Salaries	-	-	-	
Benefits	-	-	-	
Purchased Services	50,000	-	-	0.00%
Supplies/Materials	-	-	-	
Capital Outlay	29,600,000	6,810,482	16,786,838	56.71%
Other	-	-	-	
Non-Capitalized Equipment	-	7,999	7,999	100.00%
Total Expenditures	29,650,000	6,818,481	16,794,837	56.64%
Revenues Over Disbursements	(23,367,666)	(6,780,078)	(11,894,586)	
Other Financing Sources/Uses	-	-	-	
Fund Balance Transfer	7,900,000	7,900,000	7,900,000	
Net Change to Fund Balance	(15,467,666)	1,119,922	(3,994,586)	
Fund 7-Working Cash				
Local	2,296,099	401,224	2,399,648	104.51%
Total Revenues	2,296,099	401,224	2,399,648	104.51%
Total Expenditures	-	-	-	0.00%
Revenues Over Disbursements	2,296,099	401,224	2,399,648	
Other Financing Sources/Uses	-	-	-	
Net Change to Fund Balance	2,296,099	401,224	2,399,648	
Fund 8-Tort				
Local	2,916,285	1,647,473	3,270,550	112.15%
Total Revenues	2,916,285	1,647,473	3,270,550	112.15%
Purchase Services	3,681,773	15,073	2,513,363	68.27%
Total Expenditures	3,681,773	15,073	2,513,363	68.27%
Revenues Over Disbursements	(765,488)	1,632,400	757,187	
Other Financing Sources/Uses	-	-	-	
Net Change to Fund Balance	(765,488)	1,632,400	757,187	

COMMUNITY UNIT SCHOOL DISTRICT #300

Summary of Fiscal Year Investment Activity-All Funds

Depository or Instrument	Type	Bank #	Bank Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 06/30/26
OPERTATING FUND INVESTMENTS											
PONCE BANK	SDA				6/30/2026		3.500%	458	458	-	458
NEXBANK, SSB-ICS	SDA				6/30/2026		3.583%	29,204	29,204	-	29,204
Bank of China 1285997-1	SDA				6/30/2026		3.660%	88,808,204	88,808,204	-	88,808,204
Bank of China 1285906-1	SDA				6/30/2026		3.660%	42,255	42,255	-	42,255
Congressional Bank	SDA				6/30/2026		3.533%	542	542	-	542
Western Alliance Bank, CA	CD	365		3/5/2025	8/5/2025	153	4.120%	5,086,351	5,000,000	-	0.00
First National Bank, ME	CD	365		8/19/2024	8/19/2025	365	4.544%	249,859	239,000	-	0.00
Preferred Bank, NY	CD	365		8/19/2024	8/19/2025	365	4.636%	249,871	238,800	-	0.00
TREASURY BILL, 912797QM2	SEC	365		5/29/2025	9/2/2025	96	4.171%	7,582,000	7,499,710		0.00
OMB Bank, MO	DCD	365		5/27/2025	9/4/2025	100	4.200%	249,943	247,100		0.00
ISDLAF TERM SERIES	TS	365		6/20/2025	9/18/2025	90	4.250%	15,864,527	15,700,000		0.00
ISDLAF TERM SERIES	TS	365		6/20/2025	10/14/2025	116	4.205%	21,888,661	21,600,000		0.00
ISDLAF TERM SERIES	TS	365		8/21/2025	11/19/2025	90	4.080%	4,040,242	4,000,000		0.00
ISDLAF TERM SERIES	TS	365		9/18/2025	12/3/2025	76	4.057%	4,745,398	4,705,649		0.00
Amarillo National Bank, TX	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
BOKF, National Association, OK	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Dakota Heritage Bank of North Dakota, ND	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
First Fed Community Bank of Bucyrus, OH	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Georgia Banking Company, GA	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Heritage Bank of Commerce, CA	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
High Plains Bank, CO	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Modern Bank, National Association, NY	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Northwest Bank, IA	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Peoples Bank, OH	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
Provident Bank, NJ	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
St. Louis Bank, MO	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
TexasBank, TX	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
The Upstate National Bank, NY	CDR	365		9/4/2025	12/4/2025	91	4.267%	249,467	246,841		0.00
American Bank, National Association, TX	CDR	365		9/4/2025	12/4/2025	91	4.267%	185,896	183,939		0.00
Centreville Bank, RI	CDR	365		9/4/2025	12/4/2025	91	4.267%	138,152	136,697		0.00
FirsTier Bank, NE	CDR	365		9/4/2025	12/4/2025	91	4.267%	108,288	107,148		0.00
Gulf Capital Bank, TX	CDR	365		9/4/2025	12/4/2025	91	4.267%	77,877	77,058		0.00
Fortress Bank, IL	CDR	365		9/4/2025	12/4/2025	91	4.267%	39,798	39,379		0.00
Western Alliance Bank, CA	CD	365		12/6/2024	12/5/2025	364	4.282%	1,064,912	1,021,300	-	0.00

ServisFirst Bank, FL	CD	365	12/6/2024	12/8/2025	367	4.393%	249,870	239,300	-	0.00
First State Bank of DeQueen, AR	CD	365	12/6/2024	12/8/2025	367	4.345%	249,840	239,400	-	0.00
ISDLAF TERM SERIES	TS	365	9/12/2025	12/9/2025	88	3.900%	3,835,730	3,800,000		0.00
ISDLAF TERM SERIES	TS	365	9/18/2025	12/10/2025	83	3.947%	9,992,379	9,903,487		0.00
TREASURY BILL, 912797SE8	SEC	365	9/12/2025	1/6/2026	116	3.850%	7,591,000	7,499,251		0.00
TREASURY BILL, 912797SF5	SEC	365	9/16/2025	1/13/2026	119	4.030%	16,150,000	15,949,807		0.00
US TREASURY N/B, 9128286A3	SEC	365	8/19/2025	1/31/2026	165	4.030%	4,019,000	3,994,038		0.00
ISDLAF TERM SERIES	TS	365	11/5/2025	2/4/2026	91	3.944%	5,600,135	5,545,607		0.00
Access Bank, NE	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
American Bank, MT	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Bank of Charles Town, WV	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Better Banks, IL	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Blue Grass Savings Bank, IA	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Bruning Bank, NE	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
CTBC Bank Corp, CA	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
CUSB Bank, IA	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Capital Bank, TX	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Capitol Bank, WI	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Central Bank, TX	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Central National Bank, KS	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Chemung Canal Trust Company, NY	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
ChoiceOne Bank, MI	CDR	365	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Citizens Bank, TN	CDR	366	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Crossroads Bank, IN	CDR	367	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Drake Bank, MN	CDR	368	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Dream First Bank, N.A., KS	CDR	369	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
First Central State Bank, IA	CDR	370	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
First Citizens Community Bank, PA	CDR	371	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
First National Bank, TX	CDR	372	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
FirstBank, CO	CDR	373	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Gold Coast Bank, IL	CDR	374	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Grand River Bank, MI	CDR	375	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Harford Bank, MD	CDR	376	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Heartland Bank and Trust Company, IL	CDR	377	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Highland Bank, MN	CDR	378	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Independence Bank, MT	CDR	379	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Jonestown Bank & Trust Company, IL	CDR	380	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Legacy Bank, KS	CDR	381	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Meadows Bank, NV	CDR	382	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Northwest Bank, ID	CDR	383	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
OMB Bank, MO	CDR	384	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00
Paragon Bank, TN	CDR	385	11/6/2025	2/5/2026	91	3.974%	249,287	246,841		0.00

SNB Bank, National Association, OK	CDR	386	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	0.00
Servbank, N.A., IL	CDR	387	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	0.00
Southwest Heritage Bank, AZ	CDR	388	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	0.00
TBK Bank, SSB, TX	CDR	389	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	0.00
The Bank of Elk River, MN	CDR	390	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	0.00
The Citizens Bank of Winfield, AL	CDR	391	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	0.00
The Fahey Banking Company, OH	CDR	392	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	0.00
WCF Financial Bank, IA	CDR	393	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	0.00
Waukon State Bank, IA	CDR	394	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	0.00
Whitaker Bank, KY	CDR	395	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	0.00
b1BANK, LA	CDR	396	11/6/2025	2/5/2026	91	3.974%	249,287	246,841	0.00
Edison National Bank, FL	CDR	397	11/6/2025	2/5/2026	91	3.974%	223,313	221,123	0.00
The Bennington State Bank, KS	CDR	398	11/6/2025	2/5/2026	91	3.974%	143,606	142,197	0.00
Union Savings & Loan Association, IN	CDR	399	11/6/2025	2/5/2026	91	3.974%	126,413	125,173	0.00
Centreville Bank, RI	CDR	400	11/6/2025	2/5/2026	91	3.974%	111,235	110,144	0.00
Sabine State Bank and Trust Company, LA	CDR	401	11/6/2025	2/5/2026	91	3.974%	102,443	101,438	0.00
First Federal Bank & Trust, WY	CDR	402	11/6/2025	2/5/2026	91	3.974%	67,652	66,988	0.00
American Bank, National Association, TX	CDR	403	11/6/2025	2/5/2026	91	3.974%	63,526	62,903	0.00
Lumbee Guaranty Bank, NC	CDR	404	11/6/2025	2/5/2026	91	3.974%	55,710	55,163	0.00
Landmark Bank, LA	CDR	405	11/6/2025	2/5/2026	91	3.974%	7,079	7,010	0.00
ISDLAF TERM SERIES	TS	365	6/20/2025	2/17/2026	242	4.100%	14,996,897	14,600,000	0.00
Wilson Bank and Trust, TN	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Arlo Bank, MO	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Arvest Bank, AR	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Bank of Utah, UT	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Banterra Bank, IL	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Cornerstone Capital Bank, SSB, TX	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Crown Bank, MN	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
D. L. Evans Bank, ID	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Dayspring Bank, NE	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
East West Bank, CA	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Exchange Bank, NE	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
First Bank of the Lake, MO	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
First Liberty Bank, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
First State Bank of St. Charles, MO	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
First Texas National Bank, TX	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Forward Bank, WI	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Franklin Savings Bank, ME	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Landmark National Bank, KS	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Mabrey Bank, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Meridian Bank, PA	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00
Ohio State Bank, OH	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175	0.00

One Community Bank, WI	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		0.00
Security Bank, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		0.00
Southern First Bank, SC	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		0.00
Trinity Bank, N.A., TX	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		0.00
Waumandee State Bank, WI	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		0.00
West Gate Bank, NE	CDR	365	9/4/2025	3/5/2026	182	4.086%	249,149	244,175		0.00
Grand Savings Bank, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	233,727	229,061		0.00
Security First Bank, NE	CDR	365	9/4/2025	3/5/2026	182	4.086%	209,751	205,563		0.00
Relyance Bank, AR	CDR	365	9/4/2025	3/5/2026	182	4.086%	160,627	157,419		0.00
Liberty National Bank, IA	CDR	365	9/4/2025	3/5/2026	182	4.086%	129,665	127,076		0.00
Isabella Bank, MI	CDR	365	9/4/2025	3/5/2026	182	4.086%	57,811	56,657		0.00
BCBank, Inc, WV	CDR	365	9/4/2025	3/5/2026	182	4.086%	19,952	19,554		0.00
First Bethany Bank & Trust, OK	CDR	365	9/4/2025	3/5/2026	182	4.086%	12,202	11,959		0.00
First National Bank, ME	CDR	365	9/11/2025	3/5/2026	175	3.765%	249,932	245,400		0.00
Preferred Bank, NY	CDR	365	9/11/2025	3/5/2026	175	3.815%	249,932	245,300		0.00
WASHINGTON FEDERAL, 938828HJ2	DTC	365	6/26/2025	3/26/2026	273	4.119%	242,000	242,318		0.00
BANK OF AMERICA NA, 06051XXQ0	DTC	365	6/27/2025	3/27/2026	273	4.169%	242,000	242,318		0.00
MERRICK BANK, 59013LBJ2	DTC	365	6/30/2025	3/30/2026	273	4.168%	249,000	249,333		0.00
ISDLAF TERM SERIES	TS	365	6/13/2025	4/1/2026	292	4.060%	7,227,360	7,000,000		0.00
Oklahoma Capital Bank	CD	365	9/11/2025	4/1/2026	202	3.735%	249,860	244,800		0.00
ISDLAF TERM SERIES	TS	365	9/12/2025	4/1/2026	201	3.700%	6,377,345	6,250,000		0.00
Bank of China, NY	CD	365	10/29/2025	4/1/2026	154	4.111%	249,758	245,500		0.00
CAPITAL COMMUNITY BANK, 14005LBV0	DTC	365	6/13/2025	4/13/2026	304	4.042%	249,000	249,220		0.00
ISDLAF TERM SERIES	TS	365	6/20/2025	4/14/2026	298	4.050%	11,570,336	11,200,000		0.00
CedarStone Bank, TN	CD	365	6/20/2025	4/15/2026	299	4.163%	249,943	241,700	-	0.00
Customers Bank, NY	CD	365	5/21/2025	4/21/2026	335	4.010%	5,184,019	5,000,000	-	0.00
CUMBERLAND FED BANK FSB, 23062KKH4	DTC	365	6/23/2025	4/23/2026	304	4.040%	241,000	241,311		0.00
Western Alliance Bank, CA	CD	365	6/9/2025	4/29/2026	324	4.050%	249,871	241,200	-	0.00
Winchester Savings Bank, MA	CD	365	6/9/2025	4/29/2026	324	4.040%	249,850	241,200	-	0.00
Schertz Bank & Trust, TX	CD	365	6/9/2025	4/29/2026	324	4.040%	249,850	241,200	-	0.00
Customers Bank, NY	CD	365	6/9/2025	4/29/2026	324	4.050%	249,871	241,200	-	0.00
Dundee Bank, NE	CD	365	6/9/2025	4/29/2026	324	4.040%	249,850	241,200	-	0.00
United Fidelity Bank, fsb, IN	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00
American Bank and Trust Co., OK	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00
American Federal Bank, ND	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00
Bank of Colorado, CO	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00
Cathay Bank, CA	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00
Great Southern Bank, MO	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00
Greene County Commercial Bank, NY	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00
Heritage Bank of Commerce, CA	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00
HomeBank, MO	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00
Metropolitan Commercial Bank, NY	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00

Millennium Bank, IL	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00
Signature Bank of Arkansas, AR	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00
St. Louis Bank, MO	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00
The Bank of Holly Springs, MS	CDR	365	1/29/2026	4/30/2026	91	3.621%	249,070	246,841	-	0.00
M C Bank & Trust , TX	CDR	365	1/29/2026	4/30/2026	91	3.621%	237,796	235,668	-	0.00
American National Bank & Trust, TX	CDR	365	1/29/2026	4/30/2026	91	3.621%	209,407	207,534	-	0.00
Habib American Bank, NY	CDR	365	1/29/2026	4/30/2026	91	3.621%	101,931	101,019	-	0.00
ISDLAF TERM SERIES	TS	365	9/12/2025	5/1/2026	231	3.650%	13,146,835	12,850,000		0.00
FirstBank Puerto Rico, PR	CD	365	5/5/2025	5/5/2026	365	3.870%	249,911	240,600	-	0.00
State Bank of Texas, TX	CD	365	5/5/2025	5/5/2026	365	3.943%	249,774	240,300	-	0.00
Sentry Bank, CO	CD	365	5/5/2025	5/5/2026	365	3.923%	249,830	240,400	-	0.00
Solera National Bank, CO	CD	365	5/5/2025	5/5/2026	365	3.987%	249,777	240,200	-	0.00
Gbank, NV	CD	365	5/5/2025	5/5/2026	365	3.917%	249,816	240,400	-	0.00
Priority Bank, AR	CD	365	5/5/2025	5/5/2026	365	3.865%	249,899	240,600	-	0.00
Premier Bank, IA	CD	365	5/5/2025	5/5/2026	365	3.871%	249,912	240,600	-	0.00
First State Bank and Trust Company, Inc., MO	CD	365	5/5/2025	5/5/2026	365	3.893%	249,758	240,400	-	0.00
KS StateBank, KS	CD	365	5/5/2025	5/5/2026	365	4.000%	249,912	240,300	-	0.00
NorthEast Community Bank, NY	CD	365	5/27/2025	5/27/2026	365	3.969%	249,734	240,200	-	0.00
UNITY BANK, 91330AHR1	DTC	365	6/13/2025	5/13/2026	334	4.040%	240,000	240,339		0.00
Mission National Bank, CA	CD	365	9/11/2025	5/13/2026	244	3.743%	249,899	243,800		0.00
FirstBank Southwest, GA	CD	365	9/11/2025	5/13/2026	244	3.793%	249,879	243,700		0.00
Third Coast Bank, TX	CD	365	9/11/2025	5/13/2026	244	3.742%	249,899	243,800		0.00
MapleMark Bank, TX	CD	365	9/11/2025	5/13/2026	244	3.734%	249,885	243,800		0.00
BOM Bank, LA	CD	365	9/11/2025	5/13/2026	244	4.103%	249,870	243,200		0.00
West View Savings Bank	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
AmeriState Bank, OK	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
Bendena State Bank, KS	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
Capitol Bank, WI	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
Centier Bank, IN	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
Chemung Canal Trust Company, NY	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
ChoiceOne Bank, MI	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
Community National Bank & Trust, KS	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
Dream First Bank, N.A., KS	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
First National Bank of Oklahoma, OK	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
Flagstar Bank, N.A., NY	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
Garfield County Bank, MT	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
Merchants and Farmers Bank, AR	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
Minnwest Bank, MN	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
Modern Bank, National Association, NY	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
Northwest Bank, ID	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
Oakstar Bank, MO	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00
TriState Bank Capital Bank, PA	CDR	365	2/12/2026	5/14/2026	91	3.621%	249,070	246,841		0.00

First State Bank, TX	CDR	365	2/12/2026	5/14/2026	91	3.621%	233,739	231,648		0.00
Habib American Bank, NY	CDR	365	2/12/2026	5/14/2026	91	3.621%	147,138	145,822		0.00
Park State Bank, MN	CDR	365	2/12/2026	5/14/2026	91	3.621%	101,042	100,138		0.00
Stearns Bank N.A., MN	CDR	365	2/12/2026	5/14/2026	91	3.621%	40,301	39,940		0.00
American National Bank & Trust, TX	CDR	365	2/12/2026	5/14/2026	91	3.621%	39,662	39,308		0.00
COMMUNITY STATE BANK, 20405KBB9	DTC	365	6/17/2025	5/15/2026	332	4.040%	249,000	249,244		0.00
Consumers Credit Union, IL	CD	365	5/27/2025	5/27/2026	365	4.081%	249,897	240,100	-	0.00
KeySavings Bank, WI	CD	365	5/27/2025	5/27/2026	365	4.038%	249,898	240,200	-	0.00
RiverBank, AR	CD	365	5/27/2025	5/27/2026	365	4.036%	249,894	240,200	-	0.00
First Bank, NJ	CD	365	5/27/2025	5/27/2026	365	4.030%	249,881	240,200	-	0.00
First Federal Savings and Loan Assoc, MS	CD	365	6/9/2025	5/27/2026	352	4.043%	249,876	240,500	-	0.00
NexBank, TX	CD	365	6/9/2025	5/27/2026	352	4.143%	249,796	240,200	-	0.00
The First State Bank of Healy, KS	CD	365	6/9/2025	5/27/2026	352	4.043%	249,772	240,400	-	0.00
Cornerstone Bank, NE	CD	365	6/9/2025	5/27/2026	352	4.041%	249,769	240,400	-	0.00
Home Savings Bank, UT	CD	365	6/9/2025	5/27/2026	352	4.043%	249,876	240,500	-	0.00
Crystal Lake Bank and Trust Company, National As	CD	365	6/17/2025	5/27/2026	344	4.030%	13,234,262	12,750,000	-	0.00
Wyoming Community Bank, WY	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
American Bank, MT	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
American National Bank, NE	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
American Plus Bank, N.A., CA	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
BNC National Bank, AZ	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Bank of Belleville, IL	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Bank of Western Oklahoma, OK	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Bankers Bank, WI	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
BlueHarbor Bank, NC	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
CUSB Bank, IA	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Chelsea State Bank, MI	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Chicksaw Community Bank, OK	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Civista Bank, OH	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Clear Fork Bank, National Association, TX	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Commercial Bank of California, CA	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
First National Bank & Trust Co., OK	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
First National Bank of Central Texas, TX	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
First Northern Bank of Dixon, CA	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
First Western Bank Trust, CO	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Georgia Banking Company, GA	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Gold Coast Bank, IL	CDR	366	2/26/2026	4/30/2026	63	3.621%	249,070	246,841	-	0.00
Harford Bank, MD	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Jonestown Bank & Trust Company,PA	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Kleberg Bank, N.A., TX	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Liberty National Bank, OK	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Malvern Bank, IA	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00

Mid Penn Bank, PA	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Newburyport Five Cents Savings Bank, MA	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
OMB Bank, MO	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Panhandle First Bank, OK	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Prism Bank, OK	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Prosperity Bank, TX	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
RNB State Bank, WY	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Sanibel Captiva Community Bank, FL	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Springs Valley Bank & Trust Company, IN	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
The Bank of Glen Burnie, MD	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
The Fahey Banking Company, OH	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
The First Bank and Trust Company, VA	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
The First National Bank of Granbury, TX	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
The Malvern National Bank, AR	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
The Savings Bank, OH	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
Tri Counties Bank, CA	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
United Bank, VA	CDR	365	2/26/2026	5/28/2026	91	3.621%	249,070	246,841	-	0.00
The Western State Bank, KS	CDR	365	2/26/2026	5/28/2026	91	3.621%	241,203	239,045	-	0.00
BankNorth, ND	CDR	365	2/26/2026	5/28/2026	91	3.621%	231,755	229,681	-	0.00
Better Banks, IL	CDR	365	2/26/2026	5/28/2026	91	3.621%	230,070	228,011	-	0.00
First National Bank of Pennsylvania, PA	CDR	365	2/26/2026	5/28/2026	91	3.621%	220,709	218,735	-	0.00
Sabine State Bank and Trust Company, LA	CDR	365	2/26/2026	5/28/2026	91	3.621%	203,248	201,430	-	0.00
Great Plains National Bank, OK	CDR	365	2/26/2026	5/28/2026	91	3.621%	92,193	91,368	-	0.00
SNB Bank, National Association, OK	CDR	365	2/26/2026	5/28/2026	91	3.621%	65,678	65,090	-	0.00
EverBank, FL	CDR	365	2/26/2026	5/28/2026	91	3.621%	61,131	60,584	-	0.00
Lake Central Bank, MN	CDR	365	2/26/2026	5/28/2026	91	3.621%	52,347	51,879	-	0.00
Bank Hapoalim B.M., NY	CD	365	12/6/2024	5/29/2026	539	4.160%	249,861	235,400	-	0.00
Androscoggin Savings Bank, ME	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
F&C Bank, MO	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
First National Community Bank, WI	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
Franklin Bank & Trust Company, KY	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
Guaranty State Bank and Trust Co, KS	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
Gulf Coast Business Bank, FL	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
Henderson State Bank, NE	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
Provident Bank, NJ	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
Southwestern National Bank, TX	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
Sunrise Banks, SD	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
THE SEILING STATE BANK, OK	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
TexasBank, TX	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
The Bank of the West, OK	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
The Farmers & Merchants Bank, WI	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00
Vision Bank, OK	CDR	365	12/4/2025	6/4/2026	182	3.841%	248,851	244,175	-	0.00

Great Plains National Bank, OK	CDR	365	12/4/2025	6/4/2026	182	3.841%	155,605	152,680	-	0.00
Centreville Bank, RI	CDR	365	12/4/2025	6/4/2026	182	3.841%	136,443	133,878	-	0.00
Security First Bank, NE	CDR	365	12/4/2025	6/4/2026	182	3.841%	39,351	38,612	-	0.00
First State Bank, TX	CDR	365	12/4/2025	6/4/2026	182	3.841%	12,440	12,206	-	0.00
PCSB Bank, 69324MBG9	DTC	365	12/11/2024	6/11/2026	547	4.154%	249,000	249,166		0.00
OPTUM BANK INC, 68405VCT4	DTC	365	12/11/2024	6/11/2026	547	4.120%	244,000	244,281		0.00
AVB Bank, OK	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
American Pride Bank, GA	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
Anderson Brothers Bank, SC	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
BOKF, National Association, OK	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
Citizens Bank & Tr Co, NE	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
Citizens Bank of Kansas, KS	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
City Natl Bank of Sulphur Springs, TX	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
Cornerstone Bank, MA	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
EntreBank, MN	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
First Arkansas Bank and Trust, AR	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
First Carolina Bank, NC	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
Glenwood State Bank, MN	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
HNB National Bank, MO	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
Hebron Savings Bank, MD	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
Homeland Federal Savings Bank, LA	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
Metairie Bank & Trust Company, LA	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
Mid-America Bank, KS	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
Points West Community Bank, CO	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
SpiritBank, OK	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
Texas Traditions Bank, TX	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
United Bank of Union, MO	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
Waterfall Bank, FL	CDR	365	12/11/2025	6/11/2026	182	3.841%	247,829	243,172	-	0.00
City First Bank, N.A., DC	CDR	365	12/11/2025	6/11/2026	182	3.841%	234,544	230,136	-	0.00
Local Bank, OK	CDR	365	12/11/2025	6/11/2026	182	3.841%	185,861	182,369	-	0.00
Westfield Bank, MA	CDR	365	12/11/2025	6/11/2026	182	3.841%	96,103	94,297	-	0.00
Reylance Bank, AR	CDR	365	12/11/2025	6/11/2026	182	3.841%	87,395	85,753	-	0.00
Outdoor Bank, KS	CDR	365	12/11/2025	6/11/2026	182	3.841%	58,764	57,659	-	0.00
UNITED REPUBLIC BK OMAHA, 909242BX6	DTC	365	12/13/2024	6/15/2026	549	4.111%	249,000	249,323		0.00
First Priority Bank, OK	CD	365	1/9/2025	7/1/2026	538	4.248%	249,901	235,100	14,800.67	235,100.00
First Internet Bank of Indiana, IN	CD	365	1/9/2025	7/1/2026	538	4.003%	249,907	235,900	14,006.51	235,900.00
First Capital Bank, SC	CD	365	1/9/2025	7/1/2026	538	4.143%	249,879	235,500	14,379.47	235,500.00
Crystal Lake Bank and Trust Company, National As	CD	365	4/8/2026	7/9/2026	92	3.570%	7,062,988	7,000,000	62,987.78	7,000,000.00
US TREASURY N/B, 912828Y95	SEC	365	7/15/2021	7/31/2026	1842	0.700%	1,874,000	1,982,926		1,982,926.25
US TREASURY N/B, 91282CCP4	SEC	365	2/5/2025	7/31/2026	541	4.070%	2,103,000	1,999,739		1,999,739.41
42 North Private Bank, MA	CDR	365	5/14/2026	8/13/2026	91	3.621%	248,534	246,310		246,309.93
Arlo Bank, MO	CDR	365	5/14/2026	8/13/2026	91	3.621%	248,534	246,310		246,309.93

Fortress Bank, IL	CDR	365	5/14/2026	8/13/2026	91	3.621%	248,534	246,310		246,309.93
Live Oak Banking Company, NC	CDR	365	5/14/2026	8/13/2026	91	3.621%	248,534	246,310		246,309.93
Northwest Bank, ID	CDR	365	5/14/2026	8/13/2026	91	3.621%	248,534	246,310		246,309.93
Pioneer Bank, National Association, NY	CDR	365	5/14/2026	8/13/2026	91	3.621%	248,534	246,310		246,309.93
The Dart Bank, MI	CDR	365	5/14/2026	8/13/2026	91	3.621%	248,534	246,310		246,309.93
WaFd Bank, WA	CDR	365	5/14/2026	8/13/2026	91	3.621%	248,534	246,310		246,309.92
Northeast Bank, ME	CDR	365	5/14/2026	8/13/2026	91	3.621%	29,787	29,521		29,520.57
American Commercial Bank & Trust, Nat Assoc	CD	365	3/5/2025	8/27/2026	540	4.093%	249,759	235,500	14,258.72	235,500.00
Affinity Bank, Nat Assoc, GA	CD	365	3/5/2025	8/27/2026	540	3.961%	249,724	235,900	13,824.31	235,900.00
Enterprise Bank, NE	CD	365	3/5/2025	8/27/2026	540	3.853%	249,768	236,300	13,468.13	236,300.00
Priority Bank, AR	CD	365	5/6/2026	9/17/2026	134	3.626%	249,883	246,600		246,600.00
Bank of China, NY	CD	365	5/6/2026	9/17/2026	134	3.756%	249,899	246,500		246,500.00
CIBC Bank USA, MI	CD	365	5/6/2026	9/17/2026	134	3.654%	249,908	246,600		246,600.00
New Republic Bank, NC	CD	365	5/6/2026	9/17/2026	134	3.700%	249,950	246,600		246,600.00
Merrick Bank, UT	CD	365	5/6/2026	9/17/2026	134	3.627%	249,884	246,600		246,600.00
Better Banks, IL	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
BlueHarbor Bank, NC	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
Cedar Rapids State Bank, NE	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
Centreville Bank, RI	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
Chickasaw Community Bank, OK	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
First State Bank, TX	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
Forward Bank, WI	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
Grand River Bank, MI	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
High Plains Bank, CO	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
Liberty National Bank, IA	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
Nave Bank, PR	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
Reylance Bank, AR	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
Sabine State Bank and Trust Company, LA	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
St. Louis Bank, MO	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
Stearns Bank N.A., MN	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
Stockmens Bank, CO	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
Texas Bank, TX	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
The First National Bank of Middle TN, TN	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.21
West Alabama Bank & Trust, AL	CDR	365	6/25/2026	9/24/2026	91	3.712%	249,126	246,841		246,841.20
The Fahey Banking Company, OH	CDR	365	6/25/2026	9/24/2026	91	3.712%	209,687	207,765		207,764.57
First Fed Community Bank of Bucyrus, OH	CDR	365	6/25/2026	9/24/2026	91	3.712%	82,398	81,643		81,642.75
Silver Lake Bank, KS	CDR	365	6/25/2026	9/24/2026	91	3.712%	20,800	20,610		20,609.70
US TREASURY N/B, 91282CDG3	SEC	365	2/5/2025	10/31/2026	633	4.070%	2,095,000	1,992,951		1,992,950.59
COLUMBIA BK/FAIR LAWN NJ, 19724FAE1	DTC	365	5/30/2025	11/30/2026	549	3.930%	249,000	249,436		249,435.71
FIRST BUSINESS BANK, 31938Q3W3	DTC	365	6/6/2025	12/7/2026	549	3.954%	244,000	244,515		244,515.28
FRONTIER BANK, SD 35909FBA1	DTC	365	6/11/2025	12/11/2026	548	3.903%	249,000	249,532		249,532.08
CFG Bank, MD	CD	365	2/6/2026	2/5/2027	364	3.664%	249,909	241,100	8,808.93	241,100.00

T Bank, National Association, TX	CD	365	2/6/2026	2/5/2027	364	3.619%	249,906	241,200	8,705.78	241,200.00
ServisFirst Bank, FL	CD	365	2/6/2026	2/5/2027	364	3.623%	249,916	241,200	8,715.74	241,200.00
Customers Bank, NY	CD	365	6/22/2026	3/18/2027	269	3.850%	7,609,968	7,400,000		7,400,000.00
BOM Bank, LA	CD	365	5/20/2026	4/1/2027	316	3.814%	249,886	241,900		241,900.00
West Texas State Bank, TX	CD	365	5/20/2026	4/1/2027	316	3.811%	249,882	241,900		241,900.00
Dundee Bank, NE	CD	365	5/20/2026	4/1/2027	316	3.810%	249,879	241,900		241,900.00
Western Alliance Bank, CA	CD	365	5/20/2026	4/1/2027	316	3.810%	7,057,768	6,832,400		6,832,400.00
Solera National bank, CO	CD	365	5/20/2026	4/1/2027	316	3.812%	249,884	241,900		241,900.00
Customers Bank, NY	CD	365	6/22/2026	4/14/2027	296	3.870%	13,098,581	12,700,000		12,700,000.00
Western Alliance Bank, CA	CD	365	6/1/2026	4/28/2027	331	3.830%	8,277,859	8,000,000		8,000,000.00
Western Alliance Bank, CA	CD	365	6/16/2026	4/28/2027	316	3.910%	2,067,702	2,000,000		2,000,000.00
Customers Bank, NY	CD	365	6/22/2026	4/28/2027	310	3.890%	2,685,900	2,600,000		2,600,000.00
CIBM Bank, WI	CD	365	5/5/2025	5/5/2027	730	3.681%	249,939	232,800	17,139.07	232,800.00
Cross River Bank, NJ	CD	365	5/5/2025	5/5/2027	730	3.670%	249,888	232,800	17,087.52	232,800.00
Financial Federal Bank, TN	CD	365	5/5/2025	5/5/2027	730	3.670%	249,888	232,800	17,087.52	232,800.00
Truxton Trust Company, TN	CD	365	5/5/2025	5/5/2027	730	3.726%	249,610	232,300	17,310.42	232,300.00
TOYOTA FINANCIAL SGS BK, 89235MRY9	DTC	365	5/8/2025	5/10/2027	732	3.855%	245,000	245,679		245,679.34
GARRETT STATE BANK, 366526BM2	DTC	365	5/8/2025	5/10/2027	732	3.704%	249,000	249,702		249,702.11
BMW BANK NORTH AMERICA, 05612LEU2	DTC	365	5/9/2025	5/10/2027	731	3.805%	245,000	245,679		245,678.85
VERSABANK USA NA, 92512KAF0	DTC	365	5/12/2025	5/12/2027	730	3.755%	245,000	245,678		245,678.10
TAB BANK INC, 89388CKC1	DTC	365	5/12/2025	5/12/2027	730	3.804%	249,000	249,698		249,697.71
CELTIC BANK, 15118RW37	DTC	365	5/20/2025	5/20/2027	730	3.754%	249,000	249,698		249,698.33
Baxter Credit Union, IL	CD	365	5/27/2025	5/27/2027	730	3.844%	249,944	232,100	17,843.90	232,100.00
Luana Savings Bank, IA	CD	365	5/27/2025	5/27/2027	730	3.900%	249,880	231,800	18,080.40	231,800.00
Western Alliance Bank, CA	CD	365	6/1/2026	6/1/2027	365	3.880%	3,116,400	3,000,000		3,000,000.00
Gbank, NV	CD	365	6/1/2026	6/1/2027	365	3.880%	249,935	240,600		240,600.00
Consumers Credit Union, IL	CD	365	6/1/2026	6/1/2027	365	3.880%	249,935	240,600		240,600.00
1ST FINANCIAL BANK USA, 32022RZM2	DTC	365	6/6/2025	6/7/2027	731	3.840%	249,000	249,767		249,766.80
STRYV BNK/WICHITA, KS, 86368LAU2	DTC	365	6/20/2025	6/17/2027	727	3.905%	249,000	249,691		249,690.80
MORGAN STANLEY BANK NA, 61778EUX7	DTC	365	5/13/2026	11/15/2027	551	3.950%	245,000	245,000		244,656.00
MORGAN STANLEY PVT BANK, 61776N6L2	DTC	365	5/13/2026	11/15/2027	551	3.950%	245,000	245,000		244,656.00
BANK OF AMERICA NA, 06051YAB6	DTC	365	5/13/2026	11/15/2027	551	4.000%	245,000	245,000		244,829.26
BANK OF UTAH, 065427EL6	DTC	365	5/13/2026	11/15/2027	551	3.850%	249,000	249,000		248,303.45
STATE BANK OF TEXAS/DAL, 856528FR0	DTC	365	5/13/2026	11/15/2027	551	3.900%	249,000	249,000		248,454.76
WESTERN ALLIANCE BANK, 95763PF55	DTC	365	5/13/2026	11/15/2027	551	3.950%	245,000	245,000		244,551.06
FIRST COMMUNITY BK BATES, 31983VES2	DTC	365	5/13/2026	11/15/2027	551	3.900%	249,000	249,000		248,466.64
Western Alliance Bank, CA	CD	365	6/1/2026	11/22/2027	539	3.950%	4,233,319	4,000,000		4,000,000.00
FEDERAL HOME LOAN BANK, 3130BAVK0	SEC	365	6/1/2026	6/9/2028	739	4.150%	4,000,000	4,000,000		3,999,999.97
PMA/ISDLAF Liquid #10254-101	Short term trust deposit	365		as needed	n/a	3.557%		1,111,124	-	1,111,123.84
PMA/ISDLAF Max #10254-101	Short term trust deposit	365		as needed	n/a	3.571%		17,794,892	-	17,794,892.32
PMA/ISDLAF LTD #10254-101	LTD Account	365	1/19/2021	6/30/2026				29,027,500	-	29,027,500.00
PMA/ISDLAF Liquid #10254-104	Short term trust deposit	365		as needed	n/a	3.557%		3,508,026	-	3,508,026.02

PMA/ISDLAF Max #10254-104	Short term trust deposit	365	as needed	n/a	3.571%	4	4.37	
Total Operating Investments with PMA							221,500,301	
							Outstanding Items	(19,017,005)
							Bond & Interest Fund Transfers	(5,540,759)
							Capital Fund Cash Balance	0
TOTAL OPERATING FUNDS AS OF			30-Jun-26					196,942,537
TOTAL DEBT SERVICE FUND INVESTMENTS AS OF (see page 5 for details):			30-Jun-26					14,729,166
TOTAL CAPITAL FUND INVESTMENTS AS OF			30-Jun-26					
TOTAL FUNDS INVESTED (Including Bond & Interest Fund)			30-Jun-26					\$ 211,671,703
June 30, 2026								

COMMUNITY UNIT SCHOOL DISTRICT #300

Summary of Fiscal Year Investment Activity-Bond and Interest Fund

Depository or Instrument	Type	#	Bank Year	Date Purchased	Date of Maturity	Term (Days)	Rate (%)	Par/Face	Principal Invested	Earnings to Maturity	Principal Invested @ 06/30/26	
DEBT SERVICE FUND INVESTMENTS												
NEXBANK, SSB-ICS, TX	SDA	365		6/30/2026			3.583%	308	308	-	308	
BANK OF CHINA, NY	SDA	365		6/30/2026			3.660%	42,882	42,882	-	42,882	
PMA 1994 Escrow Fund; #10254-103-Liquid	Short term trust deposit	365			as needed	n/a	3.557%		173,215	-	173,215	
PMA 1994 Escrow Fund; #10254-103-Max	Short term trust deposit	365			as needed	n/a	3.571%		8,972,003	-	8,972,003	
Total Debt Service Investments with PMA									9,188,408		9,188,408	
TOTAL DEBT SERVICE FUNDS INVESTMENTS AS OF:					30-Jun-26				9,188,408		9,188,408	
										Outstanding Items		
										Operating Fund Transfers		5,540,759
										Cash Balance Per General Ledger		14,729,166

Community Unit School District 300

07 05 2026 PCARD STATEMENT

Tran Date	Supplier	Amount USD	Purpose
6/4/2026	The Home Depot #1948	319.02	B&G
6/4/2026	The Home Depot #1948	659.00	B&G
6/20/2026	Adobe	259.67	Staff
6/4/2026	The Home Depot #1948	37.56	B&G
6/4/2026	The Home Depot #1948	60.47	B&G
6/4/2026	Menards Carpentersvill	22.97	B&G
6/10/2026	Adobe Inc.	29.99	Staff
6/5/2026	Trane Supply-112420	11.62	B&G
6/10/2026	American 0012350323493	236.40	Staff
6/20/2026	Batavia Ps101-Msba	325.00	Staff
6/5/2026	Local Market Algonqu	134.16	Staff
6/5/2026	Wm Supercenter #5060	180.92	Staff
6/5/2026	Wal-Mart #5060	192.40	Staff
6/5/2026	Walmart.Com 8009256278	17.53	Staff
6/5/2026	Zieglers Ace Hdwe	8.99	B&G
6/5/2026	Trane Supply-112420	59.20	B&G
6/6/2026	The Home Depot #1940	41.94	B&G
6/27/2026	Bc Uber Cash	100.00	Inadvertent charge
6/6/2026	Uber Trip	8.00	Staff
6/6/2026	Uber Trip	10.08	Staff
6/13/2026	Bojangles #867	10.69	Staff
6/6/2026	Uber Trip	55.98	Staff
6/6/2026	Uber Trip	149.84	Staff
6/11/2026	Bp#1775519richmond Qps	20.04	Staff
6/6/2026	The Home Depot #1940	13.72	B&G
6/6/2026	Wal-Mart #5060	14.68	Staff
6/6/2026	Wal-Mart #5060	91.02	Staff
6/7/2026	Samsclub #6339	165.24	Staff
6/26/2026	Bp#3746476antioch Tqps	42.22	Staff
6/7/2026	Sams Club #6339	69.92	Staff
6/8/2026	Jc Licht 1250-Algonqui	261.78	B&G
6/29/2026	Bsi, Llc	195.70	Staff
6/8/2026	Zieglers Ace Hdwe	110.67	B&G
6/8/2026	Wm Supercenter #5060	144.06	Staff
6/8/2026	Wal-Mart #5060	11.24	Staff
6/8/2026	Wal-Mart #5060	47.04	Staff
6/27/2026	Buc-Ees #0051	42.23	Staff
6/8/2026	Michaels Stores 4802	10.18	Student
6/8/2026	Michaels Stores 4802	30.48	Student
6/10/2026	Buffalo Wild Wngs 0742	498.77	Staff

6/8/2026	Sherwin-Williams703201	73.80	B&G
6/5/2026	Chipotle 5037	52.50	Staff
6/8/2026	Meijer Store #206	58.41	Student
6/28/2026	Circle K 02240	38.00	Staff
6/8/2026	The Home Depot #1948	190.92	B&G
6/8/2026	The Home Depot #1940	84.95	B&G
6/9/2026	Wal-Mart #1531	40.40	Staff
6/16/2026	Creative Market	25.00	Staff
6/9/2026	Apg 502 Mundelein Nort	411.84	Staff
6/9/2026	Gustave A Larson Compa	248.25	B&G
6/9/2026	Wm Supercenter #5060	151.96	Staff
6/9/2026	Target T-1801	71.91	Staff
6/23/2026	Customink Llc	3,344.93	Staff
6/10/2026	Doubletree Hotels	353.92	Staff
6/10/2026	Doubletree Hotels	408.30	Staff
6/10/2026	Doubletree Hotels	381.42	Staff
6/10/2026	Doubletree Hotels	408.30	Staff
6/9/2026	Menards Carpentersvill	99.62	B&G
6/27/2026	Drury Inns	383.06	Staff
6/9/2026	Menards Carpentersvill	267.74	B&G
6/9/2026	The Home Depot #1948	95.76	B&G
6/10/2026	Jc Licht 1250-Algonqui	18.88	B&G
6/25/2026	Edible Arrangements 14	157.95	Staff
6/10/2026	Meijer Store #206	65.77	Student
6/10/2026	Fedex Office 1592 Ugnk	71.60	Staff
6/10/2026	Wal-Mart #1531	18.93	Staff
6/17/2026	Einstein Bros Bagels C	1,083.59	Staff
6/28/2026	Exxon Sunshine #222	57.43	Staff
6/10/2026	Gustave A Larson Compa	146.27	B&G
6/10/2026	Jersey Mikes Online Uc	423.56	Staff
6/5/2026	Fedex93162668	38.00	Staff
7/2/2026	Fedex94320180	73.38	Staff
6/17/2026	Five Below 718	234.00	Staff
6/10/2026	Wwp Smithereen Pest Ma	1,030.00	Staff
6/11/2026	Gaylord Opry Resort	1,388.99	Staff
6/10/2026	Target T-1801	12.79	Staff
6/15/2026	Gaylord Opry Resort	1,276.11	Staff
6/17/2026	Gaylord Opry Resort	98.79	Staff
7/1/2026	Google Cloud W3lcr9	32.30	Staff
6/18/2026	Hacienda Leon Mexican	18.60	Staff
6/8/2026	Hilton Convention Ctr	274.50	Staff
7/2/2026	Hilton Convention Ctr	953.65	Staff
6/29/2026	Hilton Garden Inn Madi	914.76	Staff
6/11/2026	Uber Trip	9.94	Staff
6/23/2026	Hyatt Place Bloomingto	430.92	Staff

6/11/2026	Tst El Fuego Tacos An	187.00	Staff
6/10/2026	The Home Depot #1948	82.75	B&G
6/10/2026	Menards Carpentersvill	179.65	B&G
6/10/2026	Menards Carpentersvill	121.84	B&G
6/27/2026	Hyatt Place Bloominto	430.92	Staff
6/10/2026	The Home Depot #1940	102.26	B&G
6/10/2026	The Home Depot #1940	278.00	B&G
6/10/2026	The Home Depot #1948	807.81	B&G
6/27/2026	Hyatt Place Bloominto	-430.92	Staff
6/18/2026	Hy-Vee Bloomington 103	16.75	Staff
6/10/2026	The Home Depot #1948	66.14	B&G
6/10/2026	The Home Depot #1948	26.94	B&G
6/10/2026	The Home Depot #1948	15.96	B&G
6/11/2026	Sams Club #6339	199.91	Staff
6/11/2026	Countrydonuts	60.00	Staff
6/11/2026	Wm Supercenter #4641	23.96	Staff
6/10/2026	Illinois Principals As	325.00	Staff
6/11/2026	Jimmy Johns - 836 - Ec	329.08	Staff
6/11/2026	Ferguson Ent #1123	248.34	B&G
6/11/2026	Sams Club.Com	54.54	Staff
6/24/2026	Itccca.Com	50.00	Staff
6/24/2026	Itccca.Com	50.00	Staff
6/11/2026	Wal-Mart #4641	46.32	Staff
6/24/2026	Itccca.Com	50.00	Staff
6/12/2026	Uber Trip	28.95	Staff
6/12/2026	Parts Town, Llc	146.63	B&G
6/11/2026	Menards Carpentersvill	3.27	B&G
6/11/2026	The Home Depot #1940	25.95	B&G
6/11/2026	Menards Carpentersvill	56.33	B&G
6/24/2026	Jersey Mikes 27009	59.21	Staff
6/11/2026	The Home Depot #1940	76.87	B&G
6/11/2026	The Home Depot #1940	608.40	B&G
6/11/2026	The Home Depot #1948	109.00	B&G
6/12/2026	Randall Roadhouse	420.34	Staff
7/1/2026	Jersey Mikes 27059	203.15	Staff
6/5/2026	Jersey Mikes 5147	16.49	Staff
6/12/2026	The Home Depot #1940	23.94	B&G
6/12/2026	Gustave A Larson Compa	418.75	B&G
6/12/2026	Gustave A Larson Compa	683.06	B&G
6/12/2026	Jimmy Johns - 0466 - M	84.19	Staff
6/12/2026	Usps Po 1600960102	21.96	Staff
6/12/2026	Wal-Mart #5060	90.11	Staff
6/12/2026	Wal-Mart #4641	39.24	Staff
6/12/2026	The Home Depot #1948	39.47	B&G
6/12/2026	Menards Carpentersvill	144.72	B&G

6/10/2026	Jimmy Johns - 1079 Mot	10.69	Staff
6/13/2026	The Home Depot #1948	119.55	B&G
6/10/2026	Jimmy Johns - 1079 Mot	237.57	Staff
6/17/2026	Jimmy Johns - 2714	15.67	Staff
6/15/2026	Jimmy Johns - 836	166.98	Staff
6/18/2026	Jimmy Johns - 836	159.98	Staff
6/15/2026	Target T-1801	71.88	Staff
6/15/2026	Guitar Center #362	-119.94	Student
6/15/2026	Wal-Mart #1531	28.37	Staff
6/15/2026	Wal-Mart #5060	39.06	Staff
6/11/2026	Kilwins 0020	276.15	Staff
6/11/2026	Kilwins 0020	236.21	Staff
6/12/2026	Kimpton-Cottonwood Hot	5.46	Staff
6/29/2026	Kostas Gyros Algonquin	78.93	Staff
6/15/2026	Ezcaten Panera Bread	149.54	Staff
6/15/2026	Zieglers Ace Hdwe	22.57	B&G
6/15/2026	Walgreens #4502	2.24	Staff
6/15/2026	McAlisters 101345	23.67	Staff
6/15/2026	The Home Depot #1948	13.92	B&G
6/15/2026	The Home Depot #1948	29.98	B&G
6/15/2026	The Home Depot #1948	73.31	B&G
6/15/2026	The Home Depot #1940	4.11	B&G
6/15/2026	Menards Carpentersvill	75.96	B&G
6/16/2026	Jc Licht 1250-Algonqui	28.87	B&G
6/25/2026	Levain Bakery	264.60	Staff
6/14/2026	Little Caesars 1764 00	60.93	Staff
6/16/2026	Cassidy Tire And Servi	332.88	Staff
6/16/2026	Spi Directv Service	169.97	B&G
6/16/2026	Jimmy Johns - 1826 - E	343.98	Staff
6/16/2026	Ls Central Sod Farms	68.00	B&G
6/17/2026	Ls Central Sod Farms	34.00	B&G
6/16/2026	Meijer Store #206	15.27	Student
6/16/2026	Menards Carpentersvill	106.67	B&G
6/16/2026	The Home Depot #1940	19.96	B&G
6/16/2026	Trane Supply-112420	169.01	B&G
6/16/2026	The Home Depot #1948	44.90	B&G
6/23/2026	Marriott Hotel & Confe	398.32	Staff
6/23/2026	Marriott Hotel & Confe	398.32	Staff
6/6/2026	McDonalds F31413	10.27	Staff
6/17/2026	Cassidy Tire And Servi	1,308.79	Staff
6/17/2026	B&h Photo Moto	224.64	Staff
6/17/2026	The Home Depot #1948	84.73	B&G
7/1/2026	Menards Sycamore Il	98.66	B&G
6/17/2026	The Home Depot #1940	207.91	B&G
6/17/2026	The Home Depot #1934	94.69	B&G

6/17/2026	Menards Carpentersvill	24.95	B&G
6/17/2026	The Home Depot #1940	102.95	B&G
6/17/2026	The Home Depot #1948	289.82	B&G
6/29/2026	Nametagcountry.Com	219.35	Staff
6/17/2026	The Home Depot #1948	6.04	B&G
6/17/2026	The Home Depot #1948	53.94	B&G
6/17/2026	The Home Depot #1940	59.82	B&G
6/17/2026	The Home Depot #1940	146.79	B&G
6/17/2026	Menards Carpentersvill	17.33	B&G
6/17/2026	The Home Depot #1948	35.92	B&G
6/11/2026	Nicor Gas Bill	1,251.34	Board Approved
6/18/2026	Wal-Mart #5060	100.57	Staff
6/18/2026	Wal-Mart #4641	9.85	Staff
6/18/2026	Local Market Algonqu	139.47	Staff
6/18/2026	Wal-Mart #5060	273.51	Staff
6/18/2026	Gustave A Larson Compa	43.74	B&G
6/24/2026	Nicor Gas Bill	625.85	Board Approved
6/18/2026	North Kane Il	30.00	Staff
6/18/2026	Wal-Mart #1413	29.85	Staff
6/18/2026	North Kane Il	30.00	Staff
6/29/2026	Orange County C C Conc	58.04	Staff
6/18/2026	The Home Depot #1948	80.42	B&G
6/18/2026	The Home Depot #1940	25.68	B&G
6/18/2026	Menards Carpentersvill	413.42	B&G
6/18/2026	Menards Carpentersvill	13.99	B&G
6/18/2026	Trane Supply-112420	103.33	B&G
6/18/2026	The Home Depot #1940	126.36	B&G
6/18/2026	Homedepot.Com	137.70	Staff
6/18/2026	Trane Supply-112420	27.42	B&G
6/18/2026	The Home Depot #1948	15.54	B&G
6/29/2026	Orange County C C Conc	19.70	Staff
6/19/2026	Panera Bread #203291 O	76.14	Staff
6/19/2026	Tmobile Postpaid Web	4,336.20	Board Approved
6/19/2026	Tmobile Postpaid Web	6,768.05	Board Approved
6/19/2026	The Home Depot #1940	199.96	B&G
6/19/2026	The Home Depot #1948	26.40	B&G
6/17/2026	Panera Bread #203286 O	1,237.44	Staff
6/10/2026	Panera Bread #203291 P	27.78	Staff
6/20/2026	Portillos Algonquin #8	92.48	Staff
6/21/2026	Menards Carpentersvill	37.84	B&G
6/27/2026	Papa Johns #0057	170.55	Staff
6/22/2026	The Ups Store 2361	39.45	Staff
6/24/2026	Papa Johns 1237	111.87	Staff
6/22/2026	The Home Depot #1948	217.29	B&G
6/22/2026	The Home Depot #1948	32.20	B&G

6/22/2026	The Home Depot #1940	201.25	B&G
6/22/2026	The Home Depot #1940	101.94	B&G
5/1/2026	Peoria Marriott Pere M	434.70	Staff
6/23/2026	Wm Supercenter #5060	43.15	Staff
6/23/2026	Target T-1801	32.55	Staff
6/23/2026	Dollar Tree	40.00	Staff
6/9/2026	Popeyes Galley & Grog	204.83	Staff
6/23/2026	Portillos Hot Dogs #22	268.23	Staff
6/23/2026	Ferguson Ent #1123	159.90	B&G
6/23/2026	Gustave A Larson Compa	211.24	B&G
6/4/2026	Red Phone Booth - Amal	31.41	Staff
6/29/2026	Red Wing Shoes #955	280.48	Staff
6/29/2026	Red Wing Shoes #955	389.98	Staff
6/29/2026	Red Wing Shoes #955	-423.12	Staff
6/22/2026	Menards Carpentersvill	-13.99	B&G
6/23/2026	The Home Depot #1948	78.68	B&G
6/23/2026	The Home Depot #1948	39.89	B&G
6/23/2026	The Home Depot #1948	-130.32	B&G
6/23/2026	The Home Depot #1948	51.36	B&G
6/23/2026	The Home Depot #1940	51.93	B&G
6/23/2026	Batteries+bulbs #1028	293.42	Staff
6/29/2026	Red Wing Shoes #955	423.12	Staff
6/13/2026	Residence Inn Blooming	334.88	Staff
6/23/2026	The Home Depot #1948	62.81	B&G
6/13/2026	Residence Inn Blooming	334.88	Staff
6/23/2026	Menards Carpentersvill	12.16	B&G
6/23/2026	The Home Depot #1948	133.46	B&G
6/24/2026	Wal-Mart #1531	147.44	Staff
6/24/2026	Russo Power Equipment	139.50	B&G
7/1/2026	Rosen Hotels Centre	1,347.56	Staff
6/9/2026	Sherwin-Williams703061	284.87	B&G
6/24/2026	Wal-Mart #5060	18.72	Staff
6/24/2026	Target T-1801	29.99	Staff
6/28/2026	Speedway 43941	60.00	Staff
6/9/2026	Spo Nextdoorpub&pizzer	317.25	Staff
6/11/2026	Spo Nextdoorpub&pizzer	253.20	Staff
6/28/2026	Sq Orange County Conv	21.30	Staff
6/24/2026	Wwp Smithereen Pest Ma	1,030.00	Staff
6/24/2026	Comcast Business	7,500.00	Board Approved
6/24/2026	Gustave A Larson Compa	99.44	B&G
6/28/2026	Sq Orange County Conv	21.30	Staff
6/24/2026	Papa Saverios - Huntle	141.98	Staff
6/24/2026	The Home Depot #1948	73.25	B&G
6/24/2026	The Home Depot #1940	241.01	B&G
6/24/2026	The Home Depot #1948	41.44	B&G

6/26/2026	Sq Silver Dipper Ice	139.52	Staff
6/24/2026	The Home Depot #1948	67.88	B&G
6/24/2026	The Home Depot #1948	7.98	B&G
6/6/2026	Starbucks 77702	14.72	Staff
6/10/2026	Starbucks B05 Ord	16.36	Staff
6/11/2026	Starbucks Store 18566	100.00	Staff
6/24/2026	The Home Depot #1940	174.96	B&G
6/24/2026	The Home Depot #1940	31.43	B&G
6/25/2026	Wm Supercenter #5060	11.34	Staff
6/25/2026	Village Fresh Market	140.11	Staff
6/25/2026	Wal-Mart #1413	65.60	Staff
6/24/2026	The Il Assoc Of School	2,599.16	Staff
6/8/2026	Tractor Supply # 131	38.98	B&G
6/25/2026	Usps Po 1600960102	156.00	Staff
6/8/2026	Tractor Supply # 131	-29.99	B&G
6/25/2026	Wal-Mart #1531	17.73	Staff
6/26/2026	Parts Town, Llc	170.65	B&G
6/25/2026	The Home Depot #1940	41.69	B&G
6/25/2026	The Home Depot #1948	24.98	B&G
6/25/2026	Menards Carpentersvill	169.36	B&G
6/25/2026	The Home Depot #1948	18.87	B&G
6/25/2026	The Home Depot #1948	349.00	B&G
6/25/2026	The Home Depot #1940	13.86	B&G
6/25/2026	Menards Carpentersvill	48.28	B&G
6/25/2026	The Home Depot #1940	49.63	B&G
6/25/2026	Crowne Plaza Springfie	125.40	Staff
6/25/2026	Crowne Plaza Springfie	125.40	Staff
6/25/2026	Menards Carpentersvill	21.64	B&G
6/25/2026	Menards Carpentersvill	86.70	B&G
6/6/2026	Tst Caribou Coffee -	7.29	Staff
6/26/2026	Panera Bread #203291 O	99.92	Staff
6/27/2026	Tst Fair Oaks Farms Q	230.17	Staff
6/26/2026	Phillips 66 - Jack Fla	47.53	Staff
6/26/2026	Menards Carpentersvill	15.48	B&G
6/26/2026	The Home Depot #1948	102.08	B&G
6/26/2026	The Home Depot #1948	307.61	B&G
6/23/2026	Tst Fiala Brothers	18.47	Staff
6/10/2026	Tst Lake City Social	568.14	Staff
6/10/2026	Tst Lake City Social	1,048.72	Staff
6/11/2026	Tst Lake City Social	104.08	Staff
6/27/2026	The Home Depot #1940	410.25	B&G
6/27/2026	The Home Depot #1940	83.49	B&G
6/12/2026	Tst Lake City Social	581.62	Staff
6/23/2026	Tst Maple And Hash Pi	87.95	Staff
6/12/2026	Tst Potbelly - 174 -	1,822.35	Staff

6/13/2026	Tst Potbelly - 174 -	1,443.29	Staff
6/15/2026	Uber Eats	44.88	Staff
6/24/2026	Uline Ship Supplies	229.21	Staff
6/10/2026	United 01621105759081	343.88	Staff
6/24/2026	United 01621147961042	579.13	Staff
6/10/2026	United 01647038566714	26.86	Staff
6/24/2026	United 01647080566482	126.84	Staff
6/28/2026	The Home Depot #1948	167.74	B&G
6/29/2026	Wal-Mart #1531	15.37	Staff
6/24/2026	United 01647080566493	133.29	Staff
6/29/2026	Lowes #01739	100.87	Staff
6/28/2026	United 01647092036446	50.00	Staff
6/29/2026	Grainger	368.16	B&G
6/22/2026	Usps Po 1600960105	220.05	Staff
6/29/2026	Wal-Mart #1531	128.75	Staff
6/8/2026	Usps Po 1622380118	312.00	Staff
6/30/2026	Usps Po 1622380118	156.00	Staff
6/7/2026	Visme	222.75	Staff
6/27/2026	Wal-Mart #2339	37.80	Staff
6/15/2026	Wceps	143.00	Staff
6/25/2026	Webergrillrestaurant	300.00	Staff
6/29/2026	Menards Carpentersvill	139.75	B&G
6/24/2026	West Side Electric Sup	215.70	B&G
6/29/2026	Gustave A Larson Compa	52.74	B&G
6/29/2026	Menards Carpentersvill	41.83	B&G
6/29/2026	Chick-Fil-A #04756	13.04	Staff
6/10/2026	Windy City Wire Cable	14.56	B&G
6/30/2026	Gustave A Larson Compa	51.60	B&G
6/30/2026	Wal-Mart #1413	54.76	Staff
6/30/2026	The Home Depot #1934	102.89	B&G
6/30/2026	Trane Supply-112420	93.46	B&G
6/30/2026	The Home Depot #1948	57.92	B&G
6/30/2026	Hobby-Lobby #520	35.44	Staff
6/30/2026	The Home Depot #1940	225.76	B&G
6/30/2026	The Home Depot #1948	211.78	B&G
6/30/2026	Chick-Fil-A #04756	159.23	Staff
6/30/2026	Chick-Fil-A #04756	503.95	Staff
7/1/2026	Jc Licht 1250-Algonqui	35.07	B&G
7/1/2026	Gustave A Larson Compa	305.18	B&G
6/10/2026	Windy City Wire Cable	334.18	B&G
7/1/2026	Wal-Mart #1531	92.25	Staff
7/2/2026	Panera Bread #203291 O	480.27	Staff
7/2/2026	Panera Bread #203291 O	1,048.47	Staff
6/9/2026	Wm Supercenter #910	65.40	Staff
7/1/2026	Menards Carpentersvill	89.10	B&G

6/19/2026	Wyndham	369.60	Staff
7/1/2026	The Home Depot #1940	131.60	B&G
7/1/2026	The Home Depot #1940	251.01	B&G
6/23/2026	Wyndham	291.20	Staff
7/1/2026	The Home Depot #1948	115.32	B&G
7/1/2026	The Home Depot #1948	209.79	B&G
7/1/2026	The Home Depot #1948	35.58	B&G
6/23/2026	Wyndham	291.20	Staff
7/2/2026	Taylor Street Pizza Of	95.95	Staff
6/23/2026	Wyndham	291.20	Staff

ACTIVITY ACCOUNT SUMMARY
FOR MONTH OF: June, 2026

	Month to Date				Year To Date			
	Month End Receipts	Month End Disbursements	Month End Activity		July 1, 2025 Beginning Book Balance	Year to Date Receipts	Year to Date Disbursements	Year to Date Book Balance
School								
Algonquin Lakes ES	\$ 6,525.59	\$ 1,257.12	\$ 5,268.47		\$ 12,594	\$ 21,252	\$ 16,430	\$ 17,416
Algonquin M.S.	\$ 561.58	\$ 1,457.97	\$ (896.39)		\$ 16,150	\$ 31,383	\$ 37,760	\$ 9,773
Big Timber E.S	\$ (854.62)	\$ 4,116.79	\$ (4,971.41)		\$ 13,665	\$ 20,493	\$ 21,293	\$ 12,866
Carpentersville M.S.	\$ 556.22	\$ 3,902.30	\$ (3,346.08)		\$ 38,753	\$ 29,977	\$ 26,492	\$ 42,238
DeLacey	\$ 15.24	\$ -	\$ 15.24		\$ 4,160	\$ 7,879	\$ 7,734	\$ 4,305
Dundee-Crown H.S.	\$ 17,960.02	\$ 59,267.24	\$ (41,307.22)		\$ 346,339	\$ 416,433	\$ 518,645	\$ 244,127
Dundee Highlands	\$ 8.74	\$ 1,087.64	\$ (1,078.90)		\$ 4,194	\$ 4,077	\$ 5,946	\$ 2,325
Dundee M.S.	\$ 16,288.13	\$ 3,799.76	\$ 12,488.37		\$ 162,018	\$ 105,318	\$ 112,449	\$ 154,887
Eastview ES	\$ 10.45	\$ 1,911.00	\$ (1,900.55)		\$ 2,569	\$ 3,649	\$ 4,564	\$ 1,654
Gary D Wright ES	\$ 4,150.21	\$ 5,819.53	\$ (1,669.32)		\$ 8,282	\$ 31,938	\$ 31,161	\$ 9,059
Gilberts ES	\$ 6,665.56	\$ 523.69	\$ 6,141.87		\$ 5,971	\$ 19,226	\$ 16,771	\$ 8,426
Golfview ES	\$ 6.53	\$ 171.00	\$ (164.47)		\$ 3,372	\$ 3,483	\$ 4,651	\$ 2,204
Hampshire ES	\$ 2,735.96	\$ 10,284.97	\$ (7,549.01)		\$ 3,533	\$ 29,277	\$ 30,082	\$ 2,727
Hampshire H.S.	\$ 14,416.58	\$ 63,256.77	\$ (48,840.19)		\$ 376,043	\$ 510,900	\$ 491,754	\$ 395,189
Hampshire M.S.	\$ 179.62	\$ 1,740.13	\$ (1,560.51)		\$ 82,672	\$ 68,706	\$ 92,320	\$ 59,058
H.D. Jacobs H.S.	\$ 46,877.76	\$ 80,494.51	\$ (33,616.75)		\$ 315,640	\$ 512,901	\$ 504,109	\$ 324,432
Lake In The Hills ES	\$ 3,204.15	\$ 2,904.62	\$ 299.53		\$ 7,605	\$ 11,161	\$ 13,096	\$ 5,670
Lakewood ES	\$ 1,719.83	\$ 493.92	\$ 1,225.91		\$ 17,198	\$ 28,803	\$ 23,088	\$ 22,914
Liberty ES	\$ 984.02	\$ 2,009.28	\$ (1,025.26)		\$ 9,004	\$ 13,095	\$ 15,721	\$ 6,378
Lincoln Prairie ES	\$ 225.80	\$ 3,452.00	\$ (3,226.20)		\$ 11,280	\$ 15,364	\$ 16,326	\$ 10,317
Meadowdale ES	\$ 12.09	\$ 7,089.97	\$ (7,077.88)		\$ 2,031	\$ 20,599	\$ 21,092	\$ 1,537
Neubert ES	\$ 9.43	\$ 2,010.66	\$ (2,001.23)		\$ 4,096	\$ 907	\$ 3,176	\$ 1,828
Parkview ES	\$ 36.39	\$ 1,596.88	\$ (1,560.49)		\$ 8,524	\$ 10,013	\$ 6,562	\$ 11,976
Perry ES	\$ 30.17	\$ 2,035.38	\$ (2,005.21)		\$ 9,362	\$ 5,673	\$ 7,088	\$ 7,947
Sleepy Hollow ES	\$ 9.45	\$ 1,963.27	\$ (1,953.82)		\$ 3,540	\$ 5,685	\$ 7,477	\$ 1,748
Westfield ES/MS	\$ 2,736.79	\$ 2,101.40	\$ 635.39		\$ 56,574	\$ 98,185	\$ 99,406	\$ 55,353
Total	\$ 125,071.69	\$ 264,747.80	\$ (139,676.11)		\$ 1,525,169	\$ 2,026,377	\$ 2,135,194	\$ 1,416,352

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	12,148.16	6,525.59	1,257.12		17,416.63
Total Cash Accounts	12,148.16	6,525.59	1,257.12	0.00	17,416.63
Other Accounts					
200M-00-00 Special Ed	121.25				121.25
2032-00-00 Class of 2032	337.16				337.16
2033-00-00 Class of 2033	5.33				5.33
2034-00-00 Class of 2034	792.85				792.85
2035-00-00 Class of 2035	49.65				49.65
2036-00-00 Class of 2036	279.44				279.44
2037-00-00 Class of 2037	558.00		545.84		12.16
2038-00-00 Class of 2038	58.06				58.06
2090-10-00 Acting Club	51.46				51.46
2410-00-00 Culinary Kids 2/3	80.57				80.57
2415-10-00 Science Club	10.31				10.31
2420-10-00 Board Game Club	388.00	450.00			838.00
2590-10-00 Lady Lions Running Club	1,231.96	3,742.12			4,974.08
2590-20-00 Boys Running Club	1,550.08	1,530.00			3,080.08
4100-10-10 Fitness Club	130.05				130.05
4200-10-00 Birthday Books	655.00	740.00			1,395.00
4200-20-00 Book Fair	1,149.35				1,149.35
4210-00-00 Holiday Creations	135.85				135.85
4300-00-00 Yearbook	797.51				797.51
5100-00-00 General Fund	289.70		282.84		6.86
5500-10-00 ALES Grant Awards	18.19				18.19
5700-00-00 Social Committee	245.00				245.00
6000-00-00 Interest Income	2,784.95	63.47			2,848.42
6000-30-00 Field Trip Reserve	428.44		428.44		0.00
Total Other Accounts	12,148.16	6,525.59	1,257.12	0.00	17,416.63

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	10,670.35	561.58	1,457.97		9,773.96
Total Cash Accounts	10,670.35	561.58	1,457.97	0.00	9,773.96
Other Accounts					
2000-10-00 Student Council	413.55				413.55
2030-00-00 Class of 2030	377.58		377.58		0.00
2031-00-00 Class of 2031	34.86				34.86
2032-00-00 Class of 2032	0.04				0.04
2110-10-00 Band	269.84				269.84
2140-10-00 Chorus	54.58				54.58
2150-30-00 Musical	3,378.03				3,378.03
2151-10-00 Music Club	251.94				251.94
2220-10-00 Art Club	122.06				122.06
2230-10-00 Beta Club	1,175.02		105.95		1,069.07
2240-00-00 Baking Club	0.16				0.16
2250-00-00 Chess Club	0.10				0.10
2391-10-00 AVID	1,078.86				1,078.86
2430-10-00 Special Ed Community Trips	5.50				5.50
2590-40-00 Read-a-Thon	373.79				373.79
3020-00-00 Wrestling	322.89				322.89
3100-20-00 Volleyball	108.15				108.15
3110-10-00 Cross Country	184.25				184.25
3210-00-00 Boys Basketball	20.87				20.87
3210-10-00 Girls Basketball	123.14				123.14
3230-10-00 Track and Field	63.26	530.88	265.44		328.70
3250-20-10 Poms/Dance	191.96				191.96
3350-20-10 Cheerleading	71.28				71.28
4100-10-00 PBIS	102.91				102.91
4100-30-00 General	17.91				17.91
4300-30-00 Staff Account	19.11				19.11
5110-20-00 MB Jazz Ensembles	568.91				568.91
5200-00-00 Physical Education Fund	74.50				74.50
6000-20-00 Field Trip Reserve-INACTIVE	709.00		709.00		0.00
6000-30-00 Interest Income	556.30	30.70			587.00
Total Other Accounts	10,670.35	561.58	1,457.97	0.00	9,773.96

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 BMOHarris Checking Account	17,837.59	(854.62)	4,116.79		12,866.18
Total Cash Accounts	17,837.59	(854.62)	4,116.79	0.00	12,866.18
Other Accounts					
2033-00-00 Class of 2033	21.00		21.00		0.00
2034-00-00 Class of 2034	475.94		368.20		107.74
2035-00-00 Class of 2035	24.02				24.02
2036-00-00 Class of 2036	1,301.59		370.96		930.63
2037-00-00 Class of 2037	637.66		397.73		239.93
2038-00-00 Class of 2038	1,358.09		548.15		809.94
3010-00-00 Yearbook	2,147.00	(900.00)			1,247.00
3100-10-00 Scholastic Book Fairs	(20.00)				(20.00)
3100-20-00 Math and Reading Night	1,684.00				1,684.00
3200-10-00 Running Club	1,280.05				1,280.05
4100-30-00 General	313.95				313.95
4200-10-00 Field Trip Donaton	3,619.10				3,619.10
5100-10-00 PBIS	390.00				390.00
5100-10-10 Staff Sunshine Account	1,124.11		260.75		863.36
6000-00-00 Interest Income	1,331.08	45.38			1,376.46
6000-30-00 Field Trip Reserve-INACTIVE	2,150.00		2,150.00		0.00
Total Other Accounts	17,837.59	(854.62)	4,116.79	0.00	12,866.18

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	45,584.63	556.22	3,902.30		42,238.55
Total Cash Accounts	45,584.63	556.22	3,902.30	0.00	42,238.55
Other Accounts					
2000-10-00 Student Council	4,554.41		213.63		4,340.78
2030-00-00 Class of 2030	117.00		117.00		0.00
2031-00-00 Class of 2031	913.06				913.06
2032-00-00 Class of 2032	1,089.68				1,089.68
2033-00-00 Class of 2033	0.00	427.60			427.60
2105-00-00 Man in Demand/Dare to be Rare	447.56				447.56
2110-10-00 Music	739.12				739.12
2110-20-00 MB Jazz	420.00				420.00
2120-10-00 Drama	4,927.39				4,927.39
2140-10-00 Chorus	846.04				846.04
2221-10-00 Art Club	10.00				10.00
2230-10-00 Beta Club	773.21				773.21
2235-10-00 Chess Club	127.80				127.80
2481-10-00 Yearbook	2,039.06				2,039.06
2590-40-00 Relay for Life	2.00				2.00
2670-20-00 Book Fair	13.14				13.14
3250-20-10 Poms	2,540.39				2,540.39
3350-20-10 Cheerleading	3,713.50				3,713.50
4101-30-00 AVID	13,808.01				13,808.01
4210-20-00 General	2,363.80				2,363.80
4300-30-00 Sunshine	1,147.14		71.67		1,075.47
6000-00-00 Interest	1,492.32	128.62			1,620.94
6000-30-00 Field Trip Reserve-INACTIVE	3,500.00		3,500.00		0.00
Total Other Accounts	45,584.63	556.22	3,902.30	0.00	42,238.55

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris Cash Account	4,289.38	15.24			4,304.62
Total Cash Accounts	4,289.38	15.24	0.00	0.00	4,304.62
Other Accounts					
4100-00-00 Student Memorial Fundraiser	85.80				85.80
4700-00-00 Pyramid Model Committee	1,466.29				1,466.29
5100-00-00 General Student Activities	184.29				184.29
5200-00-00 PBIS	1,776.25				1,776.25
6000-00-00 Interest Income	776.75	15.24			791.99
Total Other Accounts	4,289.38	15.24	0.00	0.00	4,304.62

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	285,434.20	17,960.02	59,267.24		244,126.98
Total Cash Accounts	285,434.20	17,960.02	59,267.24	0.00	244,126.98
Other Accounts					
1000-10-10 Banking Corrections	(204.00)				(204.00)
2000-10-00 Student Council	42,430.42	117.00	24,194.59		18,352.83
2095-10-00 Animation Club	98.78				98.78
2110-10-00 Instrumental Music	2,324.55		712.86		1,611.69
2120-10-00 Drama Club	6,443.23		1,545.70		4,897.53
2120-20-00 Musical Account	20,492.55				20,492.55
2120-30-00 Fall Play	19,738.78				19,738.78
2140-10-00 Choral Music	(1,989.89)				(1,989.89)
2145-50-00 Orchestra	15,839.93		(4,943.75)		20,783.68
2219-10-00 Adelante Club	324.00				324.00
2223-20-00 Charger Pride-Staff	2,311.81				2,311.81
2230-10-00 Beta Club	2,435.68				2,435.68
2235-10-00 SAFE	1,394.44				1,394.44
2240-10-00 Black Youth Alliance	210.00		210.00		0.00
2260-10-00 Industrial Ed Club	353.86				353.86
2263-10-00 Rotary Interact	1,440.30				1,440.30
2280-20-00 Environmental Club	255.58		105.15		150.43
2282-10-00 GirlUp	1,362.34				1,362.34
2310-10-00 World Language (French) Club	2,621.28		237.86		2,383.42
2340-10-00 Science Olympiad	(19.64)				(19.64)
2370-10-00 FACS Club	1,157.00				1,157.00
2375-10-00 Literary Arts Magazine	3,829.15		1,371.27		2,457.88
2385-10-00 Poetry Club-Souls Spill Ink	1,428.58		105.00		1,323.58
2390-10-00 National Honor Society	4,496.05		25.52		4,470.53
2390-20-00 Illinois Music Honors Society	1,667.21				1,667.21
2391-10-00 AVID	1,709.63	7,875.63	1,500.00		8,085.26
2392-00-00 PSI Alpha	301.32				301.32
2408-10-00 GSA/LGBT Support Group	985.70		118.38		867.32
2439-10-00 Peer Mentors	298.30				298.30
2450-10-00 Debate Team	176.64				176.64
2590-40-00 Relay for Life	688.95				688.95
2591-10-00 Fight the Stigma	756.25				756.25
2592-10-00 Minority Leadership	804.52				804.52
2595-10-00 HOSA	221.22		78.23		142.99
2618-10-10 Operation Click	1,743.85				1,743.85
2700-10-20 Work Program/Buttons/Store	950.33				950.33
3100-20-20 Baseball	12,801.82		2,476.80		10,325.02
3150-20-10 Softball	14,998.71		3,783.94		11,214.77
3200-20-10 Girls Basketball	5,509.46	1,350.00			6,859.46
3200-20-20 Boys Basketball	7,036.34	125.00			7,161.34
3210-20-10 Girls Bowling	1,220.33				1,220.33
3250-00-00 Dance Team (Poms)	5,759.10	6,357.50	6,415.00		5,701.60
3300-20-10 Girls Soccer	2,109.10		977.03		1,132.07
3300-20-20 Boys Soccer	4,099.95		23.92		4,076.03
3350-20-10 Cheerleading	24,697.78	928.28	10,380.49		15,245.57
3400-20-10 Girls Tennis	1,411.86				1,411.86
3400-20-20 Boys Tennis	2,641.64		1,100.87		1,540.77
3450-20-10 Girls Swimming	1,564.48				1,564.48
3500-20-10 Girls Track	3,958.71		291.03		3,667.68

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3500-20-20 Boys Track	5,161.94		2,107.42		3,054.52
3600-20-10 Girls Golf	2,903.26		200.00		2,703.26
3600-20-20 Boys Golf	3,172.69				3,172.69
3650-20-10 Boys Lacrosse	3,376.60		1,128.41		2,248.19
3700-20-10 Football	3,303.77	360.00	591.73		3,072.04
3750-20-10 Flag Football	6,091.73				6,091.73
3800-20-00 Cross Country	484.98				484.98
3850-20-00 Wrestling	4,912.77				4,912.77
3900-20-00 Volleyball	2,285.89				2,285.89
4000-10-00 Sr. Class Gift	5,242.96		2,715.00		2,527.96
4100-30-00 General	12,292.90		1,814.79		10,478.11
4300-20-00 Sunshine Club/Staff Pride	1,054.61				1,054.61
4700-30-00 Scholarships	4,685.67				4,685.67
4750-10-00 Testing Prep	1,318.00				1,318.00
6000-00-00 Interest Income	1,600.43	846.61			2,447.04
6000-30-00 Field Trip Reserve	658.02				658.02
Total Other Accounts	285,434.20	17,960.02	59,267.24	0.00	244,126.98

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,402.90	8.74	1,087.64		2,324.00
Total Cash Accounts	3,402.90	8.74	1,087.64	0.00	2,324.00
Other Accounts					
2033-10-00 Class of 2033 Field Trips	136.30		136.30		0.00
2034-10-00 Class of 2034 Field Trips	313.96				313.96
2036-00-00 Class of 2036	15.80				15.80
2036-10-00 Class of 2036 Field Trips	257.54				257.54
2037-10-00 Class of 2037 Field Trips	39.60				39.60
2038-00-00 Class of 2038	160.00		138.42		21.58
4100-30-00 General Fund	454.05		100.00		354.05
4200-10-00 Service Club	1,054.47		138.42		916.05
6000-00-00 Interest Income	396.68	8.74			405.42
6000-30-00 Field Trip Reserve-INACTIVE	574.50		574.50		0.00
Total Other Accounts	3,402.90	8.74	1,087.64	0.00	2,324.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	142,398.74	16,288.13	3,799.76		154,887.11
Total Cash Accounts	142,398.74	16,288.13	3,799.76	0.00	154,887.11
Other Accounts					
2000-10-00 Cardinal Council (Student)	3,144.97	2,130.00			5,274.97
2030-10-00 Class of 2030-A	472.89	880.00			1,352.89
2030-20-00 Class of 2030-B	554.92				554.92
2031-10-00 Class of 2031-A	236.48				236.48
2031-20-00 Class of 2031-B	236.49				236.49
2032-00-00 Class of 2032-A	335.45				335.45
20TG-00-00 Universal Team (PBIS)	3,097.99				3,097.99
20TY-00-00 Secondary Team	163.83				163.83
2110-10-00 Band	3,627.45	480.00		65.00	4,172.45
2130-10-00 Music Department	8,027.67				8,027.67
2140-10-00 Chorus/Vocal	4,248.89	246.00	75.00		4,419.89
2150-30-00 Musical/Ensembles	19,765.63	6,215.00	803.90		25,176.73
2155-10-00 Orchestra	15,022.15				15,022.15
2220-10-00 Art Club	6,016.15	80.00			6,096.15
2230-10-00 Beta Club	3,538.77	1.80			3,540.57
2380-10-00 Targeted Intervention Team	13.53				13.53
2391-10-00 AVID	3,301.81	1,003.00		204.00	4,508.81
2425-10-00 Exploratory/Spanish	446.34				446.34
2431-10-00 Life Program (SPED)	47.52				47.52
2432-10-00 Snack (skills) Program	93.38				93.38
2435-10-00 S.O.A.R.	111.55				111.55
2436-10-00 SWANS	23.22				23.22
2481-10-00 Yearbook Club	275.12	2,102.00			2,377.12
2530-10-00 Chess Club	18.87				18.87
2560-30-00 Book Club	6.15				6.15
2565-00-00 Bracelet Club	370.00				370.00
2566-10-00 Garden Club	76.04				76.04
2570-30-00 IMC	598.17				598.17
2590-10-00 Lions	16.11				16.11
2615-10-00 Midnight Mile	23,039.44				23,039.44
2619-10-00 Cardinal Care	3,259.29				3,259.29
2620-10-00 Scrapbook	102.00				102.00
2625-10-00 Schoolpalooza	361.59	850.00			1,211.59
2630-10-00 Ski Club	2,518.96				2,518.96
2631-10-00 Washington D.C. Trip	143.27				143.27
2635-10-00 Snowflake	1,276.76				1,276.76
2655-10-00 Battle of the Books	5.30				5.30
2665-10-00 Spelling Bee	21.34				21.34
2670-10-00 Robotics	1,806.65				1,806.65
2675-00-00 STEM	65.35				65.35
3000-20-00 Athletics (DEL:2yr 15/16)	135.00				135.00
3010-00-00 Ultimate Club	352.24				352.24
3207-20-10 Girls Basketball - 7th	179.28				179.28
3207-20-20 Boys Basketball - 7th	0.62				0.62
3208-20-20 Boy's Basketball - 8th	110.27				110.27
3250-20-10 Poms	0.40				0.40
3253-20-10 Intramural Basketball	82.06				82.06
3254-20-00 Intramural Poms	121.95				121.95
3255-20-10 Intramural Wrestling	161.26				161.26

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
3350-20-10 Cheerleading	31.80				31.80
3400-10-00 Color Guard	212.49				212.49
3500-20-10 Track Team	496.18				496.18
3600-10-00 Flag Football	813.59				813.59
3800-20-00 Cross Country	86.51				86.51
3800-20-10 Marathon Club - 6th Gr.CC Only	16.00				16.00
3840-10-00 Wiffle Ball	315.54				315.54
3850-20-00 Wrestling	2,295.45				2,295.45
3900-20-00 Volleyball	137.55				137.55
4100-30-00 General	6,532.84	1,835.00	270.15		8,097.69
4110-10-00 Outdoor Club	725.28	8.25			733.53
4210-00-00 Fall Play	11,573.58		531.71		11,041.87
4220-00-00 Street Ensemble	143.19				143.19
4230-00-00 Buddy Club	16.21				16.21
4300-30-00 Faculty (Social) Fund	136.00				136.00
4400-30-00 Fitness Club (PE)	4,162.76				4,162.76
4500-30-00 Flower Fund	402.23				402.23
6000-00-00 Interest Income	4,282.97	457.08			4,740.05
6000-30-00 Field Trip Reserve-INACTIVE	2,388.00		2,119.00	(269.00)	0.00
Total Other Accounts	142,398.74	16,288.13	3,799.76	0.00	154,887.11

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,553.37	10.45	1,911.00		1,652.82
Total Cash Accounts	3,553.37	10.45	1,911.00	0.00	1,652.82
Other Accounts					
2029-00-00 Class of 2029	59.55				59.55
2032-00-00 Class of 2032	64.09				64.09
2034-00-00 Class of 2034	(66.04)				(66.04)
2035-00-00 Class of 2035	(10.00)				(10.00)
2036-00-00 Class of 2036	727.58		429.00		298.58
2037-00-00 Class of 2037	(30.42)				(30.42)
2100-10-10 Julie Voss Class-Inactive	0.10				0.10
2100-20-10 LEAP Program	15.00				15.00
4100-30-00 General	555.03				555.03
5010-00-00 Library Books (Birthday Club)	232.59				232.59
6000-00-00 Interest Income	523.89	10.45			534.34
6000-30-00 Field Trip Reserve	1,482.00		1,482.00		0.00
Total Other Accounts	3,553.37	10.45	1,911.00	0.00	1,652.82

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	10,727.92	4,150.21	5,819.53		9,058.60
Total Cash Accounts	10,727.92	4,150.21	5,819.53	0.00	9,058.60
Other Accounts					
2033-00-00 Class of 2033	25.74	1,676.00	1,283.09		418.65
2034-00-00 Class of 2034	2,220.68				2,220.68
2035-00-00 Class of 2035	2,572.88		1,278.54		1,294.34
2036-00-00 Class of 2036	1,198.15		879.73		318.42
2037-00-00 Class of 2037	715.88				715.88
2038-00-00 Class of 2038	224.00	936.00	452.17		707.83
2140-10-10 Chorus	578.73				578.73
2215-10-10 Yearbook - Elem	726.00				726.00
2499-20-00 Apparel Store	0.11				0.11
2590-30-00 Girls on the Run	5.00				5.00
4100-30-00 General	63.48	1,500.00	1,500.00		63.48
4300-20-00 Staff Wear	75.00				75.00
5010-10-00 PBIS	1,343.65				1,343.65
6000-00-00 Interest Income	552.62	38.21			590.83
6000-30-00 Field Trip Reserve	426.00		426.00		0.00
Total Other Accounts	10,727.92	4,150.21	5,819.53	0.00	9,058.60

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	2,284.47	6,665.56	523.69		8,426.34
Total Cash Accounts	2,284.47	6,665.56	523.69	0.00	8,426.34
Other Accounts					
2000-20-00 LIFE Program	3,488.87				3,488.87
2032-00-00 Class of 2032	(378.75)			378.75	0.00
2033-00-00 Class of 2033	(3,979.65)	3,745.00	523.69	758.34	0.00
2034-00-00 Class of 2034	(174.97)			174.97	0.00
2035-00-00 Class of 2035	(365.77)			365.77	0.00
2036-00-00 Class of 2036	(151.60)			151.60	0.00
2037-00-00 Class of 2037	(287.40)			287.40	0.00
2276-10-00 Field Trips	27.02				27.02
2277-10-00 Field Days	352.68				352.68
2590-40-00 Relay for Life	2,865.53				2,865.53
4100-30-00 General	514.10				514.10
5000-10-00 Staff Social Account	(38.30)				(38.30)
6000-00-00 Interest Income	1,070.71	23.82			1,094.53
6000-30-00 Field Trip Reserve	(658.00)	2,896.74		(2,116.83)	121.91
Total Other Accounts	2,284.47	6,665.56	523.69	0.00	8,426.34

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	2,368.25	6.53	171.00		2,203.78
Total Cash Accounts	2,368.25	6.53	171.00	0.00	2,203.78
Other Accounts					
2151-10-20 Summer Music Camp	268.29				268.29
2590-40-00 Relay for Life	144.00				144.00
4100-30-00 General	597.89				597.89
4210-00-00 Scholastic Book Fair-Fall	3.59				3.59
4220-00-00 Scholastic Book Fair-Spring	427.62				427.62
4270-00-00 PBIS	202.10				202.10
5000-10-10 Staff Spirit Wear	154.33				154.33
6000-00-00 Interest Income	399.43	6.53			405.96
6000-30-00 Field Trip Reserve-INACTIVE	171.00		171.00		0.00
Total Other Accounts	2,368.25	6.53	171.00	0.00	2,203.78

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris Bank Checking	10,276.51	2,735.96	10,284.97		2,727.50
Total Cash Accounts	10,276.51	2,735.96	10,284.97	0.00	2,727.50
Other Accounts					
2034-00-00 Class of 2034	8,469.86	435.00	9,030.89		(126.03)
2035-00-00 Class of 2035	892.97	281.00	806.53		367.44
2036-00-00 Class of 2036	622.45				622.45
2037-00-00 Class of 2037	23.00				23.00
2140-20-00 Chorus	10.55				10.55
2270-10-00 Environmental Science	168.99				168.99
2618-40-00 Donations	662.23	14.40	447.55		229.08
4100-30-00 General	117.51				117.51
5100-00-00 Scholastic Book Fair	436.65				436.65
5110-00-00 Yearbook	292.00				292.00
5200-00-00 Sunshine Staff Account	132.97				132.97
6000-00-00 Interest Income	431.33	21.56			452.89
6000-30-00 Field Trip Reserve	(1,984.00)	1,984.00			0.00
Total Other Accounts	10,276.51	2,735.96	10,284.97	0.00	2,727.50

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	444,029.57	14,416.58	63,256.77		395,189.38
Total Cash Accounts	444,029.57	14,416.58	63,256.77	0.00	395,189.38
Other Accounts					
2000-10-00 Student Council	1,421.27				1,421.27
2014-10-00 Homecoming	28,718.93				28,718.93
2015-10-10 Class of 2015 Statue Maintenan	69.26				69.26
2026-00-00 Class of 2026	4,526.87		4,028.65		498.22
2027-00-00 Class of 2027	10,568.93				10,568.93
2028-00-00 Class of 2028	4,327.62				4,327.62
2029-00-00 Class of 2029	3,866.50				3,866.50
2110-10-00 Band	492.56				492.56
2112-00-00 Tri M (Modern Music Masters)	2,168.37				2,168.37
2140-10-00 Chorus	2,140.99				2,140.99
2150-30-00 Musical	11,677.67		307.50		11,370.17
2151-10-00 Music Student Tour Account	3,019.84				3,019.84
2155-10-00 Orchestra	454.38				454.38
2156-10-00 Prom - Junior Class	28,039.92				28,039.92
2220-10-00 Art Club	165.41				165.41
2222-10-00 ABC Business Club	1,475.92				1,475.92
2223-00-00 ASL Club	662.10				662.10
2225-10-00 Black Student Alliance	4,428.92				4,428.92
2225-20-00 Hispanic Youth Alliance	627.98				627.98
2230-10-00 Debate Team	393.61				393.61
2240-10-00 Drama Club	5,553.28		1,217.07		4,336.21
2250-10-10 GSA Club	96.25				96.25
2260-10-00 Industrial Arts	2,591.92				2,591.92
2265-10-00 Environmental Club/Med Careers	1,852.13				1,852.13
2276-10-00 Field Trips	52.46				52.46
2280-10-00 Fishing Club	522.19				522.19
2310-10-00 AAPI Club	741.72				741.72
2320-10-00 German Club	456.94				456.94
2330-10-00 Foreign Language	180.71				180.71
2330-20-00 French Club	580.18				580.18
2340-10-00 Spanish Club	408.25				408.25
2350-10-00 Language Arts Field Trips	808.00				808.00
2370-10-00 Peer Mentoring	236.70				236.70
2390-10-00 National Honor Society	6,457.47				6,457.47
2390-20-00 Robotics	100.91				100.91
2391-10-00 AVID	17,082.96		75.10		17,007.86
2393-10-00 PBIS	1,487.06				1,487.06
2410-00-00 Math Team	461.00				461.00
2480-10-00 Yearbook	98.16				98.16
2499-30-00 School Store	823.97				823.97
2618-10-10 Operation Click	1,064.80				1,064.80
2620-00-00 Female Empowerment	982.13				982.13
2644-10-00 Co-Op	5,614.87				5,614.87
2647-10-00 FACS	294.94				294.94
2655-00-00 Literary Magazine	611.73				611.73
2670-10-00 Scholastic Bowl	194.09				194.09
2671-00-00 Science	1,714.72				1,714.72
2680-10-00 Marketing Class	181.65				181.65
2685-00-00 Target Edu	211.77				211.77

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2686-00-00 Woodshop	140.00				140.00
2690-00-00 WHIPS TV	58.00				58.00
2696-00-00 ESports	145.00		29.98		115.02
2710-10-00 Activity Directors	1,004.29				1,004.29
3100-10-00 Athletic Development	1,321.54				1,321.54
3100-20-20 Baseball	9,808.40	12,061.75	2,930.94		18,939.21
3150-20-10 Softball	12,030.51		197.00		11,833.51
3200-20-10 Girls Basketball	3,127.61	250.00			3,377.61
3200-20-20 Boys Basketball	2,928.58		1,998.36		930.22
3250-20-10 Poms	8,478.15		2,194.00		6,284.15
3300-20-10 Girls Soccer	9,554.31		326.40		9,227.91
3300-20-20 Boys Soccer	890.70				890.70
3350-20-10 Cheerleading	12,916.55	81.00			12,997.55
3400-20-10 Girls Tennis	855.05				855.05
3400-20-20 Boys Tennis	7,247.88				7,247.88
3500-20-10 Girls Track & Field	13,657.96		2,866.31		10,791.65
3500-20-20 Boys Track	9,452.59		215.97		9,236.62
3600-20-10 Boys Golf	7,947.67				7,947.67
3600-20-20 Girls Golf	3,440.49				3,440.49
3610-10-00 Boys Lacrosse	3,137.43	498.00	848.13		2,787.30
3610-20-00 Girls LaCrosse	14,931.64		1,487.33		13,444.31
3700-20-10 Football	23,471.50	200.00	4,329.00		19,342.50
3700-30-10 Powder Puff	3,528.25				3,528.25
3700-40-10 Flag Football	6,258.68		24.64		6,234.04
3800-10-00 Whip Squad	133.36				133.36
3800-20-00 Boys and Girls Cross Country	1,421.36		39.39		1,381.97
3850-20-00 Wrestling	6,743.80				6,743.80
3900-20-00 Volleyball	9,758.83		438.00		9,320.83
3900-20-10 Volleyball Club	118.00				118.00
3990-10-00 Gatorade Fundraiser	642.87				642.87
4000-30-00 General	7,584.80		5,850.00		1,734.80
4100-00-00 FVC Leadership	981.48				981.48
4150-00-00 Teacher Grants	22.50				22.50
4210-10-00 Rachel's Challenge	20.00				20.00
4220-00-00 D300 Speaks	219.52				219.52
4300-20-00 Sunshine	92.70				92.70
4300-30-00 Spiritwear	3.03				3.03
4300-40-00 PE-Active	1.00				1.00
4700-10-00 2017 Gene Haas Scholarship	531.79				531.79
4700-10-10 2018 Gene Haas Scholarship	1,558.50				1,558.50
4700-10-20 2019 Gene Haas Scholarship	7,021.00				7,021.00
4700-10-30 2020 Gene Haas Scholarship	12,000.00				12,000.00
4700-10-50 2024 GENE HAAS SCHOLARSHIP	20,000.00		16,000.00		4,000.00
4700-30-00 Scholarship & Blood Drive	290.00				290.00
4700-40-00 Drama Club Scholarship	0.50				0.50
4800-00-00 Guidance	642.52				642.52
6000-00-00 Interest	54,929.22	1,325.83	15,583.00		40,672.05
6000-30-00 Field Trip Reserve-INACTIVE	2,270.00		2,270.00		0.00
Total Other Accounts	444,029.57	14,416.58	63,256.77	0.00	395,189.38

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	60,618.04	179.62	1,740.13		59,057.53
Total Cash Accounts	60,618.04	179.62	1,740.13	0.00	59,057.53
Other Accounts					
1000-10-00 Banking Corrections	59.78				59.78
2001-10-00 Student Council - MS	453.09				453.09
2030-00-00 Class of 2030	902.55		902.55		0.00
2031-00-00 Class of 2031	2,434.06				2,434.06
2032-00-00 Class of 2032	86.30				86.30
2111-00-00 Music Field Trip Account	4,271.17				4,271.17
2114-10-00 Band - MS	1,030.88				1,030.88
2120-10-00 Drama Club	15,263.99				15,263.99
2140-10-00 Chorus	2,853.29				2,853.29
2155-10-00 MS Orchestra	1,140.79				1,140.79
2210-00-00 Cafe 10A	573.20				573.20
2225-10-00 Arts & Craft Club	62.80				62.80
2230-10-00 Beta Club	4,354.56				4,354.56
2391-10-00 AVID	12,091.94			(550.00)	11,541.94
2400-00-00 PBIS	(17.68)			550.00	532.32
2560-20-00 Book Fair	91.95				91.95
2631-10-29 Washington DC 8th Grade	3,558.92				3,558.92
2631-10-30 Washington DC 7th Grade	600.62				600.62
2667-00-00 MS Sports	283.69				283.69
2669-00-00 MS Yearbook	2,350.00		25.58		2,324.42
4100-30-00 General	5,008.31			1,943.26	6,951.57
4200-10-10 MS PE	213.09				213.09
6000-00-00 Interest	2,138.74	179.62		(1,943.26)	375.10
6000-30-00 Field Trip Reserve-INACTIVE	812.00		812.00		0.00
Total Other Accounts	60,618.04	179.62	1,740.13	0.00	59,057.53

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	358,049.35	46,877.76	80,494.51		324,432.60
Total Cash Accounts	358,049.35	46,877.76	80,494.51	0.00	324,432.60
Other Accounts					
1000-10-10 Banking Corrections	(26.90)				(26.90)
2000-10-00 Student Council	32,361.18		3,030.18		29,331.00
2022-00-00 Class of 2022	64.85				64.85
2024-00-00 Class of 2024	2,074.58				2,074.58
2026-00-00 Class of 2026	10,331.62	98.00			10,429.62
2027-00-00 Class of 2027	2,121.91	8,714.00	6,056.32		4,779.59
2028-00-00 Class of 2028	674.70	71.61			746.31
2029-00-00 Class of 2029	1,024.13				1,024.13
2030-00-00 Class of 2030	0.00	589.57			589.57
2110-00-10 Prom	29,238.25	225.28			29,463.53
2110-10-00 Band	1,839.12	1,000.00	208.64		2,630.48
2120-10-00 Drama Club	956.23				956.23
2140-10-00 Choral	3,890.12				3,890.12
2150-30-00 Musical	20,743.86	105.00			20,848.86
2151-10-00 Tri-M	659.00				659.00
2151-10-10 Music Industry Club- MIC	822.65				822.65
2152-10-00 24hr Musical	2,080.95	2,339.86	466.31		3,954.50
2153-10-00 Spring/Fall Play	1,554.30				1,554.30
2155-10-00 Orchestra	1,873.67		369.12		1,504.55
2210-10-00 Activist Club	85.88				85.88
2220-10-00 Art Club	1,731.11				1,731.11
2230-00-00 Black Allegiance Club	518.95		369.12		149.83
2245-10-00 Women's Empowerment Club	195.93				195.93
2253-10-00 Conservation	889.41				889.41
2258-10-00 Engineering Club	161.85				161.85
2259-10-00 Film Production	236.85				236.85
2263-10-00 Interact Club	4,778.66				4,778.66
2276-10-00 Field Trips	534.59				534.59
2281-10-00 Gold Rush	1,151.42				1,151.42
2310-10-00 French Club	200.36				200.36
2320-10-00 German Club	282.64				282.64
2330-10-00 Spanish Club	138.05				138.05
2330-20-00 World Language Department	287.37				287.37
2340-10-10 Key Club	1,673.71				1,673.71
2370-10-00 FCCLA	79.42				79.42
2390-10-00 National Honor Society	9,880.60		4,839.99		5,040.61
2391-10-00 AVID	7,626.78		1,257.75		6,369.03
2393-10-00 PBIS	884.95				884.95
2400-10-00 Peer Mediation/SADD	102.95				102.95
2405-10-00 Debate Team	3,331.05				3,331.05
2406-10-00 DJ (Entertainment) Club	312.07				312.07
2408-10-00 GSA (Gay Straight Alliannce)	547.86				547.86
2409-10-00 Hispanic Youth Alliance	276.97	125.00			401.97
2409-20-00 AAPIA-Asian Amer Pac Islander	43.52				43.52
2409-30-00 South Asian Student Alliance	203.50				203.50
2410-10-00 Knitting Club	20.00				20.00
2415-10-00 Science Club	339.43				339.43
2420-10-00 Science Olympiad	1,299.85		168.87		1,130.98
2425-10-00 Girls Into Stem	100.00				100.00

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
2430-10-00 Academic Challenge	25.00				25.00
2590-40-00 Relay for Life	122.51				122.51
2618-30-00 Green Eagles	2,933.72				2,933.72
2618-30-10 High School Against Cancer	25.35				25.35
3000-10-00 Special Olympics	4,441.36				4,441.36
3001-00-00 Student Act/Ath Council	1,547.89				1,547.89
3100-20-20 Baseball	25,342.35		7,271.72		18,070.63
3150-20-10 Softball	6,113.27		388.34		5,724.93
3200-20-10 Girls Basketball	1,059.64				1,059.64
3200-20-20 Boys Basketball	2,240.63				2,240.63
3210-20-10 Bowling	2,038.86				2,038.86
3250-20-10 Dance Team	3,915.09	17,789.18	18,397.58		3,306.69
3275-00-00 Math Team	798.27				798.27
3300-20-10 Girls Soccer	12,425.88		5,086.69		7,339.19
3300-20-20 Boys Soccer	11,345.07				11,345.07
3350-20-10 Cheerleaders	13,022.45	13,090.24	21,674.77		4,437.92
3400-20-10 Girls Tennis	3,887.31				3,887.31
3400-20-20 Boys Tennis	4,326.35	212.37	99.88		4,438.84
3450-20-10 Girls Swimming	50.00				50.00
3450-20-20 Boys Swimming	1,008.61				1,008.61
3500-20-10 Girls Track & Field	13,682.23	20.00	3,483.62		10,218.61
3500-20-20 Boys Track	11,296.79		2,583.75		8,713.04
3600-20-10 Girls Golf	192.98				192.98
3600-20-20 Boys Golf	6,696.78				6,696.78
3650-20-10 Boys Lacrosse	8,639.06				8,639.06
3700-20-10 Football	8,161.10	1,390.00	1,270.00		8,281.10
3750-20-10 Flag Football	8,403.18				8,403.18
3800-20-00 Cross Country	1,889.44		607.00		1,282.44
3850-20-00 Wrestling	3,910.57		492.99		3,417.58
3900-20-00 Volleyball	8,452.23				8,452.23
4100-30-00 General	251.18				251.18
4110-10-00 Eagle Minds Matter	1,029.39				1,029.39
4200-10-00 Eagle's Wings Food Pantry	7,564.94				7,564.94
4300-30-10 Eagle Pride Advisory Committee	288.64		116.87		171.77
6000-00-00 Interest	28,466.28	1,107.65			29,573.93
6000-30-00 Field Trip Reserve-INACTIVE	2,255.00		2,255.00		0.00
Total Other Accounts	358,049.35	46,877.76	80,494.51	0.00	324,432.60

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	5,371.08	3,204.15	2,904.62		5,670.61
Total Cash Accounts	5,371.08	3,204.15	2,904.62	0.00	5,670.61
Other Accounts					
2034-00-00 Class of 2034	248.77				248.77
2631-10-00 Field Trip Grant Funds	94.47				94.47
3020-10-00 Leopards Chorus Club	1,897.67				1,897.67
3030-20-00 ILMEA	80.00				80.00
4100-30-00 General	3,599.42	468.00	2,082.41		1,985.01
5010-00-10 Jump Rope for Heart	50.00				50.00
5020-00-00 Ned Show / Yo-yo	1,184.00				1,184.00
5100-00-00 Leopards Holiday Giving	71.36				71.36
6000-00-00 Interest Income	866.87	14.67	822.21		59.33
6000-30-00 Field Trip Reserve-INACTIVE	(2,721.48)	2,721.48			0.00
Total Other Accounts	5,371.08	3,204.15	2,904.62	0.00	5,670.61

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	21,687.46	1,719.83	493.92		22,913.37
Total Cash Accounts	21,687.46	1,719.83	493.92	0.00	22,913.37
Other Accounts					
2001-10-10 PBIS (Student Council)	2,634.41				2,634.41
2033-00-00 Class of 2033	278.95		280.84		(1.89)
2034-00-00 Class of 2034	1,838.86				1,838.86
2035-00-00 Class of 2035	214.04	1.83			215.87
2036-00-00 Class of 2036	986.86				986.86
2037-00-00 Class of 2037	967.42				967.42
2038-00-00 Class of 2038	130.58				130.58
2110-10-00 Band	16.70				16.70
2120-00-00 Book Fair	2,427.79				2,427.79
2151-10-00 Music Club	2,996.95				2,996.95
2230-10-00 Beta Club	42.46				42.46
2540-20-00 Cultural Committee	285.60				285.60
2618-30-00 Families in Need	104.41				104.41
2657-00-00 Family Night-Math Night	1,349.95				1,349.95
2657-10-00 Family Night-Reading Night	2,093.44	0.51			2,093.95
3100-00-00 Yearbook	2,156.35	1,650.00			3,806.35
4100-30-00 General	922.02				922.02
4300-30-00 Sunshine Fund	0.66				0.66
6000-00-00 Interest Income	2,026.93	67.49			2,094.42
6000-30-00 Field Trip Reserve-INACTIVE	213.08		213.08		0.00
Total Other Accounts	21,687.46	1,719.83	493.92	0.00	22,913.37

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	7,402.24	984.02	2,009.28		6,376.98
Total Cash Accounts	7,402.24	984.02	2,009.28	0.00	6,376.98
Other Accounts					
2033-00-00 Class of 2033	232.32	960.00			1,192.32
2034-00-00 Class of 2034	692.79		599.81		92.98
2035-00-00 Class of 2035	105.00				105.00
2100-10-00 Dual Language Activities	80.00				80.00
2410-00-00 Bookfair	(15.13)				(15.13)
2482-10-00 Yearbook	279.98				279.98
2590-40-00 Relay for Life	65.50				65.50
4100-30-00 General	256.19				256.19
4200-00-00 Liberty Chorus	1,855.70				1,855.70
4300-20-00 Kids Heart Challenge	1,200.00				1,200.00
4400-00-00 Reach for the Stars	1,165.48		549.36		616.12
6000-00-00 Interest Income	624.30	24.02			648.32
6000-30-00 Field Trip Reserve	860.11		860.11		0.00
Total Other Accounts	7,402.24	984.02	2,009.28	0.00	6,376.98

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	13,543.31	225.80	3,452.00		10,317.11
Total Cash Accounts	13,543.31	225.80	3,452.00	0.00	10,317.11
Other Accounts					
2033-00-00 Class of 2033	2,752.42		2,752.42		0.00
2034-00-00 Class of 2034	703.50				703.50
2035-00-00 Class of 2035	157.81				157.81
2036-00-00 Class of 2036	167.03				167.03
2037-00-00 Class of 2037	0.70				0.70
2038-00-00 Class of 2038	128.92				128.92
2210-00-00 Animal Shelter Fundraiser	0.50				0.50
2510-00-00 Scholastic Book Fair/Follett	90.02				90.02
3100-00-00 Yearbook	3,971.61				3,971.61
4100-30-00 General	2,464.88				2,464.88
4300-10-00 Staff Spiritwear	1,314.71				1,314.71
4300-20-00 Sunshine	324.06				324.06
6000-00-00 Interest Income	952.57	40.80			993.37
6000-30-00 Field Trip Reserve-INACTIVE	699.58		699.58		0.00
6010-10-00 Bank Errors	(185.00)	185.00			0.00
Total Other Accounts	13,543.31	225.80	3,452.00	0.00	10,317.11

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	8,615.15	12.09	7,089.97		1,537.27
Total Cash Accounts	8,615.15	12.09	7,089.97	0.00	1,537.27
Other Accounts					
2590-30-00 Girls on the Run	69.01				69.01
4100-30-00 General	97.18				97.18
4250-30-00 Staff Spirit Wear	6.48				6.48
4300-30-00 Social Fund	100.29				100.29
4400-10-00 Scholastic Book Fair	5,176.05		5,069.85		106.20
5000-10-00 Yearbook	1,504.47		871.12		633.35
6000-00-00 Interest Income	512.67	12.09			524.76
6000-30-00 Field Trip Reserve-INACTIVE	1,149.00		1,149.00		0.00
Total Other Accounts	8,615.15	12.09	7,089.97	0.00	1,537.27

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,828.86	9.43	2,010.66		1,827.63
Total Cash Accounts	3,828.86	9.43	2,010.66	0.00	1,827.63
Other Accounts					
2031-00-00 Class of 2031-Inactive	245.90				245.90
2032-00-00 Class of 2032	(245.90)				(245.90)
2033-00-00 Class of 2033	106.16		106.16		0.00
2034-00-00 Class of 2034	165.36				165.36
2035-00-00 Class of 2035	14.19				14.19
4100-30-00 General	1,025.31				1,025.31
6000-00-00 Interest Income	613.34	9.43			622.77
6000-30-00 Field Trip Reserve-INACTIVE	1,904.50		1,904.50		0.00
Total Other Accounts	3,828.86	9.43	2,010.66	0.00	1,827.63

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	13,536.60	36.39	1,596.88		11,976.11
Total Cash Accounts	13,536.60	36.39	1,596.88	0.00	11,976.11
Other Accounts					
2035-00-00 Class of 2035	16.00				16.00
2036-00-00 Class of 2036	600.00				600.00
2590-40-00 Relay for Life	1,248.02				1,248.02
4100-00-00 PBIS	1,494.06				1,494.06
4150-00-00 Math Night	108.00				108.00
4300-00-00 General Fund	1,670.23		1,596.88	1,596.88	1,670.23
5010-00-00 School Fundraisers	5,109.07				5,109.07
5030-10-00 School Store-Inactive	269.06				269.06
5500-00-00 Staff Social Account-Inactive	1.36				1.36
6000-00-00 Interest Income	1,423.92	36.39			1,460.31
6000-30-00 Field Trip Reserve-INACTIVE	1,596.88			(1,596.88)	0.00
Total Other Accounts	13,536.60	36.39	1,596.88	0.00	11,976.11

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	9,952.50	30.17	2,035.38		7,947.29
Total Cash Accounts	9,952.50	30.17	2,035.38	0.00	7,947.29
Other Accounts					
2029-00-00 Class of 2029	0.45				0.45
2030-00-00 Class of 2030	20.00				20.00
2031-00-00 Class of 2031	111.00				111.00
2032-00-00 Class of 2032	88.00				88.00
2033-00-00 Class of 2033	146.76		146.76		0.00
2034-00-00 Class of 2034	764.03				764.03
2035-00-00 Class of 2035	(116.89)				(116.89)
2036-00-00 Class of 2036	27.45				27.45
2037-00-00 Class of 2037	190.01				190.01
2038-00-00 Class of 2038	614.07				614.07
3200-00-00 Media Center	116.43				116.43
3300-10-00 Student Council	568.09				568.09
3300-20-00 Perry Fundraising	2,176.45				2,176.45
3500-10-00 Donations	1,600.00				1,600.00
4100-30-00 General	381.71				381.71
4200-00-00 Perry Teacher Social Account	226.32				226.32
6000-00-00 Interest Income	1,729.52	30.17	579.52		1,180.17
6000-30-00 Field Trip Reserve-INACTIVE	1,309.10		1,309.10		0.00
Total Other Accounts	9,952.50	30.17	2,035.38	0.00	7,947.29

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	3,701.52	9.45	1,963.27		1,747.70
Total Cash Accounts	3,701.52	9.45	1,963.27	0.00	1,747.70
Other Accounts					
2033-00-00 Class of 2033	688.40		236.24		452.16
2034-00-00 Class of 2034	506.91		153.65		353.26
2035-00-00 Class of 2035	99.97				99.97
2036-00-00 Class of 2036	718.00		557.38		160.62
2037-00-00 Class of 2037	(14.96)				(14.96)
2560-30-00 Library - Birthday Books	0.08				0.08
4100-30-00 General	15.97				15.97
6000-00-00 Interest Income	666.15	9.45			675.60
6000-10-00 Bank Corrections	5.00				5.00
6000-30-00 Field Trip Reserve - INACTIVE	1,016.00		1,016.00		0.00
Total Other Accounts	3,701.52	9.45	1,963.27	0.00	1,747.70

ACCOUNT ANALYSIS REPORT - SUMMARY

Date Range: 6/1/2026 through 6/30/2026

Account Range: ALL

ACCOUNT # AND DESCRIPTION	BEG BALANCE	INCOME	EXPENSE	TRANSFERS	BALANCE
Cash Accounts					
1000-00-10 Harris - Checking	54,717.02	2,736.79	2,101.40		55,352.41
Total Cash Accounts	54,717.02	2,736.79	2,101.40	0.00	55,352.41
Other Accounts					
2000-10-00 Student Council	619.79		461.40		158.39
2030-00-00 Class of 2030-A	294.79		294.79		0.00
2030-10-00 Class of 2030-B	294.78		294.78		0.00
2031-10-00 Class of 2031-A	563.33				563.33
2031-20-00 Class of 2031-B	563.32				563.32
2032-00-00 Class of 2032	1,951.19				1,951.19
2033-00-00 Class of 2033	41.16	2,297.05			2,338.21
2034-00-00 Class of 2034	237.49		236.70		0.79
2035-00-00 Class of 2035	8.02				8.02
2036-00-00 Class of 2036	17.58				17.58
2112-00-00 Band - Middle School	496.00				496.00
2115-00-00 Music - Elementary	582.07				582.07
2150-30-00 Musicals	3,249.19				3,249.19
2151-10-00 Music Dept.	1,791.33				1,791.33
2220-10-00 Art Club	85.79				85.79
2230-10-00 Beta Club	5,857.88				5,857.88
2340-10-00 Spelling Bee	196.03				196.03
2391-10-00 AVID	8,323.49				8,323.49
2392-10-00 HANDS Club	0.06				0.06
2392-20-00 Pawsitivity Pack	949.90				949.90
2393-10-00 PBIS Middle School	213.52				213.52
2393-20-00 PBIS Elementary	3,045.34				3,045.34
2395-10-00 Family Engagement Nights	173.00				173.00
2481-10-00 Yearbook - MS	10,737.67				10,737.67
2482-10-00 Yearbook - ELE	692.65				692.65
2560-30-00 Birthday Book Club	3.74				3.74
2560-40-00 Library-Book Fair	6,572.36				6,572.36
2590-10-00 Boys Basketball Lions Club	0.66				0.66
2590-20-00 Girls Basketball Lions Club	36.92				36.92
2640-30-00 Science Fair	164.46				164.46
2660-00-00 Math Club	24.86				24.86
2668-00-00 Track	10.68	265.44			276.12
3250-20-10 Poms	25.82				25.82
3350-20-10 Cheerleading	960.44				960.44
3830-00-00 Basketball - Girls	0.04				0.04
3840-00-00 Basketball - Boys	635.04				635.04
3850-20-00 Wrestling	142.55				142.55
3860-20-00 Cross Country	78.20				78.20
3900-20-00 Volleyball	0.50				0.50
4100-30-00 General	2,267.10		140.73		2,126.37
4400-30-00 PE - MS	74.52				74.52
4401-30-00 PE - Elementary	243.09				243.09
5500-10-00 Bank Correction	150.00				150.00
6000-00-00 Interest Income	1,667.67	174.30			1,841.97
6000-30-00 Field Trip Reserve-INACTIVE	673.00		673.00		0.00
Total Other Accounts	54,717.02	2,736.79	2,101.40	0.00	55,352.41



BOARD OF EDUCATION MEMO

DATE: August 11, 2026

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Jeffrey Ehardt
Executive Director of Finance

SUBJECT: Donation Report - August 2026

Presented at the following Board Meetings	Date
Board Operations Committee	8/11/2026
BOE 1 st Reading	8/11/2026
BOE 2 nd Reading	8/25/2026

Background

Per Board Policy 8:80/8:90, the Donation Report is attached for your review and approval.

Donations Received August 2026

- Bernstein Philanthropic Impact Fund has donated the following to the DCHS performing arts:
 - Check: \$10,000.00
 - Funding will be placed in the DCHS Performing Arts Activity fund and will be restricted to this fund.
- Hampshire Park District has donated the following to the HHS boys basketball program:
 - Check: \$5,500.00
 - Funding will be placed in the HHS Boys Basketball Activity fund and will be restricted to this fund.
- Hampshire Park District has donated the following to the HHS girls basketball program:
 - Check: \$2,500.00
 - Funding will be placed in the HHS Girls Basketball Activity fund and will be restricted to this fund.
- A community member has donated the following to the DCHS auto shop program:
 - 2007 Toyota Prius

Recommendation

The administration recommends approving the donations as presented.

Fiscal Impact

None

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

August 25, 2026

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ADMINISTRATORS

1. Recommend the following be employed by Community Unit School District 300 for the **2026-2027** school year and be compensated according to the Certified Administrators' and Supervisory Staff Compensation & Benefits Handbook:

Name	Position	Location	Annual Salary	Effective
Caldwell, Melvin	Student Services Specialists	Dundee Highlands Elementary School, Liberty Elementary School & Sleepy Hollow Elementary School	G Step 4	August 3, 2026
Larson, Desiree	Assistant Principal	Lincoln Prairie Elementary School	J Step 1	August 3, 2026
Patterson, Ashley	Assistant Principal	Sleepy Hollow Elementary School	J Step 2	August 3, 2026

RESIGNATION - ADMINISTRATORS

1. Recommend approval of the following letter of resignation:

Name	Position	Location	Effective
Delgado, Xenia	Coordinator - English Learners	Central Office	August 28, 2026

RETIREMENT – ADMINISTRATORS

None

CERTIFIED PERSONNEL

1. Recommend the following be employed by Community Unit School District 300 for the **2026-2027** school year and be compensated according to the LEAD negotiated agreement:

Name	Position	Location	FTE	Salary	Type
Arms, Amelia	Intellectual Disabilities	Algonquin Lakes Elementary School	1.0	BA Step 1	Replacement
Beitzel, Grace	4th Grade	Perry Elementary School	1.0	BA Step 1	Replacement
Bransom, Mary	English	Dundee-Crown High School	1.0	MA Step 1	Replacement
Ciarletta, Richard	7 th Grade Math	Hampshire Middle School	1.0	BA Step 1	Replacement

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300**HUMAN RESOURCES REPORT**

August 25, 2026

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Name	Position	Location	FTE	Salary	Type
Collins, Mackenzie	2nd Grade	Westfield Community School	1.0	BA Step 1	Additional
de la Torriente, Kristen	3rd Grade	Neubert Elementary School	1.0	MA Step 1	Replacement
Downing, Eileen	Spanish	Hampshire High School	1.0	BA Step 10	Replacement
Foo, Mae Lynn	Speech Pathologist	Parkview Elementary School	1.0	M30 Step 4	Additional
Gertz, Caleigh	Speech Pathologist	Big Timber Elementary School	1.0	M30 Step 1	Replacement
Giometti, Mia	7th Grade Language Arts & 7th Grade Social Studies	Dundee Middle School	1.0	BA Step 1	Replacement
Gordon, Evelyn	Instructional Coach	Lake In The Hills Elementary School	1.0	BA Step 1	Replacement
Halkias, Nickolas	Business	Jacobs High School	1.0	MA Step 1	Replacement
Hall, Stefanie	Kindergarten	Lincoln Prairie Elementary School	1.0	MA Step 1	Replacement
Henegar, Ayden	8th Grade Science	Carpentersville Middle School	1.0	MA Step 1	Replacement
Hume, Emilee	Interventionist-ELA	Wright Elementary School	1.0	M30 Step 1	Replacement
Hutchins, Andrew	5th Grade	Wright Elementary School	1.0	BA Step 1	Additional
Jackson, Kendall	Instructional Coach	Sleepy Hollow Elementary School	1.0	MA Step 1	Replacement
Johnson, Michelle	Cross Categorical	Gilberts Elementary School	1.0	BA Step 1	Additional
Johnson, Olivia	Intellectual Disabilities	Gilberts Elementary School	1.0	BA Step 1	Replacement
Kolzow, Katie	School Social Worker	Parkview Elementary School	1.0	M30 Step 1	Additional
Krodel, Abigail	Art Teacher	Hampshire High School	0.2	BA Step 1	Additional
Lara, Marisol	4th Grade Dual Language	Golfview Elementary School	1.0	BA Step 1	Replacement
Manibog, Zachary	Health & Physical Education	Dundee Middle School	1.0	MA Step 1	Replacement
Martin, Tamara	ESL	Westfield Community School	1.0	BA Step 1	Replacement

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

August 25, 2026

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Name	Position	Location	FTE	Salary	Type
Neal, Katrina	Emotional Disorder	Oak Ridge School	1.0	MA Step 1	Replacement
Nichols, Katelyn	School Counselor	Hampshire High School	1.0	M30 Step 1	Replacement
Smith, Michael	Business	Dundee-Crown High School	1.0	M30 Step 1	Replacement
Stephens, Matthew	Physical Education	Jacobs High School	1.0	MA Step 1	Replacement
Sutterlin, Emilija	8th Grade Math	Hampshire Middle School	1.0	B15 Step 1	Additional
Taylor Jacobs, Laura	School Counselor	Dundee-Crown High School	1.0	PHD Step 1	Replacement
Valadez, Alexia	5th Grade Dual Language	Golfview Elementary School	1.0	BA Step 1	Replacement

OTHER EMPLOYMENT – CERTIFIED PERSONNEL

None

RESIGNATION – CERTIFIED PERSONNEL

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Kanne, Michelle	6th Grade Science & 8th Grade Science	Dundee Middle School	August 6, 2026
Lentz, Jason	School Social Worker	Nuebert Elementary School	August 21, 2026
Svendsen, Melissa	Certified Nurse	Hampshire High School	August 13, 2026

OTHER RESIGNATION – CERTIFIED PERSONNEL

None

RETIREMENT – CERTIFIED PERSONNEL

None

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

August 25, 2026

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SUPERVISOR/MANAGER – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend employment of the following educational support personnel:

Name	Position	Location	Salary	Type
Druecke, Jacob	Technology Systems Manager	Central Office	17 Step 1	Replacement

RESIGNATION – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

RETIREMENT – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

EDUCATIONAL SUPPORT PERSONNEL

1. Recommend employment of the following educational support personnel:

Name	Position	Location	CBA	Salary	Type
Ault, Zachary	Paraeducator	Liberty Elementary School	DESA	A Step 1	Replacement
Butler, Zakiya	Paraeducator	Lake In The Hills Elementary School	DESA	B Step 1	Replacement
Campbell, Payton	Paraeducator	Hampshire High School	DESA	B Step 1	Replacement
Carlson, Kelly	Paraeducator	Westfield Community School	DESA	A Step 1	Replacement
Church, Barbara	Paraeducator	Westfield Community School	DESA	B Step 1	Replacement
Cullison, Payton	Paraeducator	deLacey Family Education Center	DESA	A Step 1	Replacement
Currie, Danielle	Paraeducator	Sleepy Hollow Elementary School	DESA	A Step 1	Replacement
Fazio-Lazzara, Joanna	Paraeducator	Gilberts Elementary School	DESA	A Step 1	Replacement
Fleischman, Chiki	Certified Nursing Assistant	Hampshire High School	NUG	11 Step 1	Replacement
Genot, Madeline	Paraeducator	Westfield Community School	DESA	A Step 1	Replacement
Gertz, Eileen	Paraeducator	Wright Elementary School	DESA	A Step 1	Replacement

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300**HUMAN RESOURCES REPORT**

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Name	Position	Location	CBA	Salary	Type
Golding, Brian	Night Custodian	Hampshire Middle School	DESPA	1 Step 1	Replacement
Gomez, Meralia	Paraeducator	deLacey Family Education Center	DESA	A Step 1	Replacement
Gooden, Jessica	Paraeducator	Gilberts Elementary School	DESA	B Step 1	Replacement
Grissom, Evanielis	Paraeducator	Algonquin Middle School	DESA	A Step 1	Replacement
Gundersen-Covello, Alexis	Paraeducator	Neubert Elementary School	DESA	B Step 1	Replacement
Hartley, Nathan	Safety Staff	Dundee Middle School	DESPA	1 Step 1	Replacement
Hernandez, Leslie	Paraeducator	deLacey Family Education Center	DESA	A Step 1	Replacement
Hernandez Morales, Jacquelin	Paraeducator	Gilberts Elementary School	DESA	A Step 1	Additional
Jacob, Alani	Paraeducator	Parkview Elementary School	DESA	A Step 1	Additional
Lesko, Madison	Paraeducator	Dundee Middle School	DESA	B Step 1	Replacement
Limon Mendez, Maria	Paraeducator	deLacey Family Education Center	DESA	A Step 1	Replacement
Lunceford, Dina	Paraeducator	Westfield Community School	DESA	B Step 1	Additional
Montesinos, Brianda	Paraeducator	Big Timber Elementary School	DESA	A Step 1	Replacement
Mulvey, Cheryl	Paraeducator	Neubert Elementary School	DESA	B Step 1	Replacement
Nitti, Maribeth	Paraeducator	Gilberts Elementary School	DESA	A Step 1	Additional
Paniagua, Elizabeth	Paraeducator	Hampshire High School	DESA	B Step 1	Additional
Pirtle, Gladys	Paraeducator	Lincoln Prairie Elementary School	DESA	B Step 1	Replacement
Ramirez, Daniela	Paraeducator	deLacey Family Education Center	DESA	A Step 1	Replacement
Readdy, Sophie	Paraeducator	Eastview Elementary School	DESA	B Step 1	Replacement
Salgado, Ashley	Certified Nursing Assistant	Eastview Elementary School	NUG	11 Step 1	Additional
Spata, Matthew	Paraeducator	Algonquin Middle School	DESA	A Step 1	Replacement

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

August 25, 2026

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Name	Position	Location	CBA	Salary	Type
Steele, Ashley	Paraeducator	Eastview Elementary School	DESA	A Step 1	Replacement
Stockwell, Shirley	Certified Nursing Assistant	Neubert Elementary School	NUG	11 Step 1	Additional
Szpejnowski, Andrea	Paraeducator	Big Timber Elementary School	DESA	A Step 1	Replacement
Terenzi Salomao, Fernanda	Paraeducator	Parkview Elementary School	DESA	A Step 1	Additional
Villagomez Flores, Guadalupe	Paraeducator	Neubert Elementary School	DESA	A Step 1	Replacement
White, Michael	Night Custodian	Carpentersville Middle School	DESPA	1 Step 1	Replacement

RESIGNATION – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Bozhkevych, Yuliia	Paraeducator	Jacobs High School	August 26, 2026
Guistolise, Michael	Media Clerical	Hampshire Middle School	August 5, 2026
Leonard, Laura	Paraeducator	Big Timber Elementary School	August 19, 2026
Roudebush, Kyle	Safety Staff	Jacobs High School	August 6, 2026
Sleighter, Abigail	Paraeducator	Jacobs High School	May 21, 2026

DISMISSAL – EDUCATIONAL SUPPORT PERSONNEL

None

RETIREMENT – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following requests to retire:

Name	Position	Location	Effective
Schutt, Janet	Safety Staff	Hampshire High School	October 13, 2026
Wendt, Fred	Custodian	Jacobs High School	October 16, 2026

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

August 25, 2026

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COACHING/VOLUNTEER – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following support personnel:

Name	Position	Location
Agyarko, Maame	Assistant Coach - Fall Cheerleading	Dundee-Crown High School
Capps, Christopher	Assistant Coach - Football	Dundee-Crown High School
Larkin, Brock	Head Coach - Girls Wrestling	Hampshire High School
Marciniec, Megan	Assistant Coach - Fall Cheerleading	Hampshire High School
Marciniec, Megan	Assistant Coach - Winter Cheerleading	Hampshire High School
Paustian, Gary	Assistant Coach - Football	Hampshire High School
Romano, James	Assistant Coach - Boys Soccer	Jacobs High School

Leave of absence requests are attached separately for Board of Education approval.

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

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DISTRICT POSITION TRANSFERS

1. Recommend position transfers of the following personnel:

Current Class	Name	Current Position	Current Location	New Class	New Position	CBA/ Handbook	Lane-Step	New Location	Effective Date
ADMIN	Dacy, Meggan	Principal	DFEC	ADMIN	Director of Early Childhood	ADMIN	D, 4	DFEC	July 1, 2026
DESPA	Leschman, Donald	Groundskeeper	JHS	DESPA	Grounds Supervisor	DESPA	2, 2	JHS	August 17, 2026

Leave of absence requests are attached separately for Board of Education approval.



BOARD OF EDUCATION MEMO

DATE: August 10, 2026

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Colleen O’Keefe
Chief Legal Counsel

Presented at the following Board Meetings	Date
Board Operations Committee	
BOE 1 st Reading	08/11/2026
BOE 2 nd Reading	08/25/2026

SUBJECT: Review and approval of revision to Board Policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*

Background

Pursuant to 105 ILCS 5/27-23.7 and 23 Ill. Admin. Code 1.295, all school districts must develop and implement a policy concerning bullying prevention and reporting. The policy must be reviewed, re-evaluated, and as necessary, revised or updated every two years.

Administrative Recommendation

The administration recommends that the Board approves the revisions to Board Policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*.

Fiscal Impact

None.

Document Status: Monitoring and Reviewing

SECTION 7 - STUDENTS

7:180 Prevention of and Response to Bullying, Intimidation, and Harassment

Bullying, intimidation, and harassment diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in each of the following situations:

1. During any school-sponsored education program or activity.
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops waiting for the school bus, or at school-sponsored or school-sanctioned events or activities.
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.
4. Through the transmission of information from a computer that is accessed at a non-school-related location, activity, function, or program or from the use of technology or an electronic device that is not owned, leased, or used by the School District or school if the bullying causes a substantial disruption to the educational process or orderly operation of a school. This paragraph (item #4) applies only when a school administrator or teacher receives a report that bullying through this means has occurred; it does not require staff members to monitor any non-school-related activity, function, or program.

Definitions from 105 ILCS 5/22-110~~27-23.7~~

Artificial intelligence means a machine-based system that, for explicit or implicit objectives, infers, from the input it receives, how to generate outputs such as predictions, content, recommendations, or decisions that can influence physical or virtual environments. **Artificial intelligence** includes generative artificial intelligence.

Commented [AC1]: All definitions are directly from 105 ILCS 5/22-110, amended by P.A. 104-338, eff. 7-1-26, and renumbered by P.A. 104-391, or any other statutes it incorporates by reference.

Bullying includes *cyber-bullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:

1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance; or
4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, posting or distributing sexually explicit images, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.

Cyber-bullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, Internet communications, instant messages, or facsimile communications. *Cyber-bullying* includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of *bullying*. *Cyber-bullying* also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of *bullying*. *Cyberbullying* also includes the posting or distribution of an unauthorized digital replica by electronic means if the posting or distribution creates any of the effects enumerated in the definition of *bullying*.

Digital replica means a newly created, electronic representation of the identity of an actual individual created using a computer, algorithm, software, tool, artificial intelligence, or other technology that is fixed in a sound recording or audiovisual work in which that individual did not actually perform or appear and that is so realistic that a

Commented [AC2]: This sentence is required beginning with the 2026-27 school year. 105 ILCS 5/22-110, amended by P.A. 104-338, eff. 7-1-26, and renumbered by P.A. 104-391.

reasonable observer would believe it is a performance by the individual being portrayed and no other individual.

Restorative measures means a continuum of school-based alternatives to exclusionary discipline, such as suspensions and expulsions, that: (i) are adapted to the particular needs of the school and community, (ii) contribute to maintaining school safety, (iii) protect the integrity of a positive and productive learning climate, (iv) teach students the personal and interpersonal skills they will need to be successful in school and society, (v) serve to build and restore relationships among students, families, schools, and communities, (vi) reduce the likelihood of future disruption by balancing accountability with an understanding of students' behavioral health needs in order to keep students in school, and (vii) increase student accountability if the incident of bullying is based on religion, race, ethnicity, or any other category that is identified in the Ill. Human Rights Act.

School personnel means persons employed by, on contract with, or who volunteer in a school district, including without limitation school and school district administrators, teachers, school social workers, school counselors, school psychologists, school nurses, cafeteria workers, custodians, bus drivers, school resource officers, and security guards.

Unauthorized digital replica means the use of a digital replica of an individual without the consent of the depicted individual.

Bullying Prevention and Response Plan

The Superintendent or designee shall develop and maintain a bullying prevention and response plan that advances the District's goal of providing all students with a safe learning environment free of bullying and harassment. This plan must be consistent with the requirements listed below.

1. Using the definition of *bullying* as provided in this policy, the Superintendent or designee shall emphasize to the school community that: (1) the District prohibits bullying, and (2) all students should conduct themselves with a proper regard for the rights and welfare of other students. This may include a process for commending or acknowledging students for demonstrating appropriate behavior.
2. Bullying is contrary to State law and the policy of this District. However, nothing in the District's bullying prevention and response plan is intended to infringe upon any right to exercise free expression or the free exercise of religion or religiously based views protected under the [First Amendment to the U.S. Constitution](#) or under [Section 3 of Article I of the Illinois Constitution](#).

3. Students are encouraged to immediately report bullying. A report may be made orally or in writing to the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Building Principal, Dean of Students, Director of School Safety, a Complaint Manager, or any staff member with whom the student is comfortable speaking. Anyone, including staff members and parents/guardians, who has information about actual or threatened bullying is encouraged to report it to the District named officials or any staff member. The District named officials and all staff members are available for help with a bully or to make a report about bullying. Anonymous reports are also accepted by emailing SpeakUpSafeSchoolTipLine@students.d300.org; however, this shall not be construed to permit formal disciplinary action solely on the basis of an anonymous report.

School Safety Director Dr. Joe Przybyla 2550 Harnish Dr., Algonquin, IL 60102 Joseph.Przybyla@d300.org 847-551-8365 SpeakUpSafe-School-Tip-Line - Available for anyone to access and is found on the District's website home page in the blue ribbon of District links to the Student Safety webpageand on the School Safety webpage listed under Support Services. Guardian (Equity Reporting Tool) - Available for anyone to access and is found on the District's website home page under About then Title IX. Available for all middle and high school students to access the Equity Reporting tool button on their school's home page	
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Let's Talk – Available for anyone to access and is found on the right side of the District's home page.	
Nondiscrimination Coordinator Colleen O'Keefe, Chief Legal Counsel 2550 Harnish Drive, Algonquin, IL 60102 TitleIX@D300.org 847-551-8321	Title IX Coordinator Colleen O'Keefe, Chief Legal Counsel 2550 Harnish Drive, Algonquin, IL 60102 TitleIX@D300.org 847-551-8321
Complaint Manager Everlean Dodson, Legal Coordinator 2550 Harnish Drive, Algonquin, IL 60102 TitleIX@D300.org 847-551-8321	Complaint Manager Eberto Mora, Assistant Superintendent of Human Resources 2550 Harnish Drive, Algonquin, IL 60102 eberto.mora@d300.org 847-551-8300

4. Consistent with federal and State laws and rules governing student privacy rights, the parents/guardians of all students involved in an alleged incident of bullying will be notified of such, along with threats, suggestions, or instances of self-harm determined to be the result of bullying, within 24 hours after the school's administration is made aware of the student's involvement in the incident. As appropriate, the school's administration shall also discuss the availability of social work services, counseling, school psychological services, other interventions, and restorative measures. The school shall make diligent efforts to notify a parent or legal guardian, utilizing all contact information the school has available or that can be reasonably obtained within the 24-hour period.
5. The Superintendent or designee shall promptly investigate and address reports of bullying, by, among other things:
 - a. Making all reasonable efforts to complete the investigation within 10 school days after the date the report of a bullying incident was received and taking into consideration additional relevant information received during the course of the investigation about the reported bullying incident.

- b. Involving appropriate school support personnel and other staff persons with knowledge, experience, and training on bullying prevention, as deemed appropriate, in the investigation process.
- c. Notifying the Building Principal or school administrator or designee of the reported incident of bullying as soon as possible after the report is received.
- d. Consistent with federal and State laws and rules governing student privacy rights, providing parents/guardians of the students who are parties to the investigation information about the investigation and an opportunity to meet with the Building Principal or school administrator or his or her designee to discuss the investigation, the findings of the investigation, and the actions taken to address the reported incident of bullying.

The Superintendent or designee shall investigate whether a reported incident of bullying is within the permissible scope of the District's jurisdiction and shall require that the District provide the victim with information regarding services that are available within the District and community, such as counseling, support services, and other programs.

- 6. The Superintendent or designee shall use interventions to address bullying, that may include, but are not limited to, school social work services, restorative measures, social-emotional skill building, counseling, school psychological services, and community-based services.
- 7. A reprisal or retaliation against any person who reports an act of bullying **is prohibited**. Any person's act of reprisal or retaliation will be subject to disciplinary action, up to and including discharge with regard to employees, or suspension and/or expulsion with regard to students.
- 8. A student will not be punished for reporting bullying or supplying information, even if the District's investigation concludes that no bullying occurred. However, a person who is found to have falsely accused another of bullying, as a means of retaliation, as a means of bullying, or provided false information will be treated as either: (a) *bullying*, (b) student discipline up to and including suspension and/or expulsion, and/or (c) both (a) and (b) for purposes of determining any consequences or other appropriate remedial actions.
- 9. The District's bullying prevention and response plan is based on the engagement of a range of school stakeholders, including students and parents/guardians.
- 10. The Superintendent or designee shall post this policy on the District's publicly accessible website, if any, and include it in the student handbook, and, where applicable, post it where other policies, rules, and standards of conduct are currently posted. The policy must be distributed annually to parents/guardians, students, and school personnel (including new employees when hired), and must also be provided periodically throughout the school year to students and faculty.

11. Pursuant to State law and Board policy 2:240, *Board Policy Development*, the Board monitors this policy every two years by conducting a review and re-evaluation of this policy to make any necessary and appropriate revisions. The Superintendent or designee shall assist the Board with its re-evaluation and assessment of this policy's outcomes and effectiveness. Updates to this policy will reflect any necessary and appropriate revisions. This process shall include, without limitation:

- a. The frequency of victimization;
- b. Student, staff, and family observations of safety at a school;
- c. Identification of areas of a school where bullying occurs;
- d. The types of bullying utilized; and
- e. Bystander intervention or participation.

The evaluation process may use relevant data and information that the District already collects for other purposes. Acceptable documentation to satisfy the re-evaluated policy submission include one of the following:

1) An updated version of the policy with the amendment/modification date specifying the date of adoption (indicated by month, date, and year) included in the reference portion of the policy;

2) If no revisions are deemed necessary, a copy of Board minutes indicating that the policy was re-evaluated and no changes were deemed to be necessary; or

3) A signed statement from the Board President indicating that the Board re-evaluated the policy and no changes to it were necessary.

The Superintendent or designee must post the information developed as a result of the policy re-evaluation on the District's website, or if a website is not available, the information must be provided to school administrators, Board members, school personnel, parents/guardians, and students. Reviews and re-evaluations in years they are due must be submitted to ISBE by September 30.

12. The District's bullying prevention plan must be consistent with other Board policies.

13. The Superintendent or designee shall fully inform staff members of the District's goal to prevent students from engaging in bullying and the measures being used to accomplish it. This includes each of the following:

Commented [AC3]: Including the month, date, and year that an updated policy was adopted is required by 23 Ill. Admin. Code §1.295(c)(2).

- a. Communicating the District's expectation and State law requirement that teachers and other licensed employees maintain discipline.
- b. Establishing the expectation that staff members: (1) intervene immediately to stop a bullying incident that they witness or immediately contact building security and/or law enforcement if the incident involves a weapon or other illegal activity, (2) report bullying, whether they witness it or not, to an administrator, and (3) inform the administration of locations on school grounds where additional supervision or monitoring may be needed to prevent bullying.
- c. Where appropriate in the staff development program, providing strategies to staff members to effectively prevent bullying and intervene when it occurs.
- d. Establishing a process for staff members to fulfill their obligation to report alleged acts of bullying.

LEGAL REF.:

105 ILCS 5/10-20.14, 5/10-22.6(b-20), [5/22-110](#), and [5/24-24](#), and [5/27-23.7](#).

[405 ILCS 49/](#), Children's Mental Health Act.

[775 ILCS 5/1-103](#), Ill. Human Rights Act.

[23 Ill.Admin.Code §§1.240](#), [1.280](#), and [1.295](#).

CROSS REF.: 2:240 (Board Policy Development), 2:260 (Uniform Grievance Procedure), 2:265 (Title IX Sexual Harassment Grievance Procedure), 4:170 (Safety), 5:230 (Maintaining Student Discipline), 6:60 (Curriculum Content), 6:65 (Student Social and Emotional Development), 6:235 (Access to Electronic Networks), 7:20 (Harassment of Students Prohibited), 7:185 (Teen Dating Violence Prohibited), 7:190 (Student Behavior), 7:220 (Bus Conduct), 7:230 (Misconduct by Students with Disabilities), 7:240 (Conduct Code for Participants in Extracurricular Activities), 7:285 (Anaphylaxis Prevention, Response, and Management Program), 7:310 (Restrictions on Publications; Elementary Schools), 7:315 (Restrictions on Publications; High Schools)

Community Unit School District 300

**Freedom of Information
Board Report
August 11, 2026**

FOIA#	Date of Request	Requestor	Subject	Date Completed/ STATUS	Time to complete in hours
132-2026	6/26/2026	Melissa Zieff-Cohen Construct Connect	Commercial Purpose - Requesting the plans and specifications for the Dundee-Crown High School Additions and Renovations that is currently out to bid.	Completed 7/20/2026	2
133-2026	6/26/2026	Sheri Reid SmartProcure	Commercial Purpose - Requesting general purchasing records from 2/2/2026 to the current request date of 6/26/2026. To be specific, we are looking for a report comparable in format and content to the attached report from an older request.	Completed 7/20/2026	3
134-2026	6/29/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from ESS/ESI, Kokua Education, Scoot Education, Zed Educate, and BuildEd, covering the past three years to present	Completed 7/16/2026	2
136-2026	6/29/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from Verkada, Triton Sensors, Soter Tech, Motorola, IPVideo Corporation, and Vocabulary.com, covering the past three years to present.	Completed 7/16/2026	2
137-2026	7/2/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from Gorgias, Intercom, Sierra, Futurefit AI, Overgrad, Powerschool, Schoolinks, and and/or Xello, covering the past three years to present.	Completed 7/27/2026	2
138-2026	7/6/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from Frontline Education, Powerschool, Red Rover Technologies, Tyler Technologies, and OpenAI/Claude, covering the past three years to present.	Completed 7/27/2026	2
139-2026	7/6/2026	Kristina Konstanty Community Member	Requesting all detailed expense reports for the technology conference in Chicago in April 2026. Including but not limited to hotel accommodations, entertainment, transportation, food and ALCOHOL, conference fees. All expense reports for the conference in Florida in June/July 2026. Including but not limited to hotel accommodations, entertainment, transportation, food and ALCOHOL, conference fees, DISNEY WORLD tickets and purchases. A list of all D300 staff/board members/family members who attended each conference. I know expense reports may not be completed yet for the recent conference, but please send what you have. A list of all D300 funded conferences in 2025 and 2026. All communication in 2026 between John Hummel and other staff regarding the 2 conferences.	Completed 7/20/2026	2
142-2026	7/9/2026	Justin Wenig Starbridge	Commercial Purpose - Requesting all contracts (and/or Master Service Agreements with all associated purchase orders) that are in effect or have been in effect in the last 3 years with which Community Unit School District 300 have a relationship: - California College Guidance Initiative (CCGI), MaiaLearning, Major Clarity, Naviance, Paper, Pathful, SCOIR, Schoolinks, YouScience. I am requesting existing, already maintained electronic records (without copying, scanning, or printing).	Completed 7/27/2026	1.5
143-2026	7/9/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from Helios Ed/Core, Droplet, and Docusign, covering the past three years to present.	Completed 8/4/2026	1.5
145-2026	7/9/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from Rapid Identity, Tools4Ever, Classlink, Clever, Learn21, ManageAD, Tenfold Security, and CPSI Publishing, covering the past three years to present.	Completed 8/4/2026	2
146-2026	7/10/2026	Jessica Terrazas Community Member	Requesting all emails, text messages, and other written electronic communications between or sent by the Hampshire High School Dance coaches that reference: Priscilla, Terrazas; or "Priscilla Terrazas." Please include communications within the requested date range of May 2025 through present day and any responsive records maintained on district-issued or personal devices. All Hampshire High School dance audition scoring records, evaluation sheets, rubrics, score sheets, rankings, and related documentation for the past three (3) years. All Hampshire High School dance records, documentation, policies, criteria, and supporting materials relating to the selection of the Varsity Team Captain(s), including any evaluations, recommendations, scoring, meeting notes, or other documents used in determining the selection. All records identifying the criteria, standards, policies, or factors used to determine the outcome of the Varsity Team Captain selection process. All records related to the January 2026 Hampshire High School Varsity Dance Team State competition room assignments, including but not limited to: room assignment lists; emails; text messages; meeting notes; memoranda; and any other communications or documents showing how room assignments were determined, who participated in the decision-making process, and the rationale for those assignments including the location(s) the topic of room assignments were discussed; by coach.	Completed 7/22/2026	3
148-2026	7/13/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from CDW-G, AG Parts, K-12 Tech, and Vivacity Tech, covering the past three years to present.	Pending	
150-2026	7/13/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from Absolute Software, covering the past three years to present.	Completed 8/4/2026	1.5
151-2026	7/15/2026	Devereaux Johnson Indiana, Illinois & Iowa Foundation for Fair Contracting	Requesting the following information regarding the Dundee-Crown High School Additions and Renovations, bid out 7-9-2026: 1. Please provide the bid tabulation(s) for packages 02A-2 Demolition and 06A-2 General Trades in relation to for Bid Release 2 of the D300 Dundee-Crown High School Additions & Renovations project. 2. Please advise if the projects have been awarded and to whom they've been awarded.	Completed 7/16/2026	2
152-2026	7/15/2026	Anonymous	Requesting (1) A list of staff at Neubert elementary school and the total number of absences each had during the last school year 25-26, (2) A list of staff at Jacobs high school and the total number of absences each had during the last school year 25-26.	Completed 7/20/2026	2.5
153-2026	7/16/2026	Sarah Harmon SmartProcure	Commercial Purpose - Requesting electronic copies of records related to the Microsoft licensing agreement between Kane County Community Unit School District No. 300 and CDW-G. Specifically, I am requesting: * The fully executed contract(s) or agreement(s) * Any Microsoft licensing agreement documents * Any vendor quotes related to the Microsoft licensing agreement * Any Microsoft discount pricing amendments, renewals, or extensions currently in effect	Pending	
154-2026	7/16/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from MajorClarity, Naviance, Schoolinks, Xello, Youscience, Sanitaire, Nascare, Karcher, and Hoover, covering the past three years to present.	Pending	
155-2026	7/17/2026	Sam Crombie Bluedoor	Commercial Purpose - Requesting the district's vendor payment, check-register, or accounts-payable disbursement export for the most recently completed fiscal year ending in 2026, covering all district-operated schools and central administration, including for each payment: (1) payee or vendor name, (2) payment date, (3) payment amount, (4) check, warrant, or reference number, and (4) fund, account, object, department, school, campus, location, or cost-center code.	Pending	
156-2026	7/21/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from 95 Percent Group, Core Learning Edmentum, iStation, IXL Learning, Amplify, Curriculum Associates (i-Ready Learning), and Imagine Learning, covering the past three years to present.	Pending	

**Freedom of Information
Board Report
August 11, 2026**

FOIA#	Date of Request	Requestor	Subject	Date Completed/ STATUS	Time to complete in hours
157-2026	7/23/2026	Jessica Terrazas Community Member	Requesting for Priscilla Terrazas, All her Hampshire High School dance records, documentation, policies, criteria, and supporting materials relating to the selection of the Varsity Team Captain(s), including any evaluations, recommendations, scoring, meeting notes, or other documents used in determining why she was not selected. What were the guidelines for the determination of the captain. All 3 years of audition/tryout records for Priscilla Terrazas under the Hampshire High School dance team.	Completed 7/29/2026	1
158-2026	7/23/2026	Anonymous	Requesting a list of all D300 administrators names, titles and recent total salaries (including all benefit packages).	Completed 7/29/2026	4.5
159-2026	7/23/2026	Emma Brown Illinois Power Agency	Requesting copies of the most recent electric utility bills for your high school and middle school facilities. If the account receives electric supply from a third-party retail electric supplier rather than the utility's default supply service, please provide both: The complete utility bill issued by the electric utility (e.g., ComEd, Ameren Illinois, or another electric distribution utility); and any separate bill, invoice, statement, or other documentation issued by the third-party electric supplier for the same billing period. If supply charges are included on a consolidated utility bill, please provide the complete consolidated bill and any related supplier documentation. For each electric account, please provide the most recent complete bill in PDF format, including all pages, account summaries, attachments, and supporting documentation. Please ensure that the records include all available account information and billing details, including but not limited to: • Utility and/or third-party electric supplier • Utility account number(s) • Service address(es) • Billing period • Meter number(s) • Service classification and rate tariff • Electric usage (kWh), demand (kW), and other billed quantities • Delivery charges • Supply charges • Taxes, riders, fees, adjustments, and other applicable charges • Any account, service, or premise identifiers appearing on the bill.	Completed 7/27/2026	2
160-2026	7/24/2026	Lee Bennett Community Member	Request the following information for each middle and high school in your district: For the period of 7/1/2022 thru 6/30/2026, Please provide the reported results and raw data from any "Student Interest Survey" used to gauge student interest in extracurricular activities, including interscholastic sports. Seeking the type of information that the US Department of Education has recommended collecting according to their User's Guide to Developing Student Interest Surveys Under Title IX preferably within the overall context of all extracurricular offerings. https://www.ed.gov/media/document/title-ix-user-guide-2015-21221.pdf	Completed 7/27/2026	1.5
161-2026	7/24/2026	Lee Bennett Community Member	Request the following information for each middle and high school in your district: Please provide currently active MOUs and other contracts regarding use of gyms and athletics fields that the district has with outside groups such as Park Districts and other community athletic programs. This would include both the 3rd party's use of district facilities as well as district use of these 3rd party's facilities.	Completed 7/29/2026	4
162-2026	7/27/2026	Sam Crombie Bluedoor	Commercial Purpose - Requesting a copy of the following existing public record: The complete vendor-payment or accounts-payable disbursement register maintained by your agency for January 1, 2025 through December 31, 2025, covering payments issued to vendors, contractors, and service providers by check, warrant, ACH, EFT, or another payment method. For each payment, please include: • payee or vendor name • payment or issue date • payment amount • check, warrant, EFT, or transaction reference number • department, division, or cost center • fund, account, object, expense, or project code	Pending	
163-2026	7/28/2026	Julie Finnegan Community Member	Requesting a full and complete copy of the executed 'Pupil Transportation Services Agreement' dated March 1, 2023, including all exhibits, addenda, and schedules appended thereto.	Completed 8/3/2026	1
164-2026	7/31/2026	Lee Bennett Community Member	Requesting the following information for each middle and high school in your district: For the period of 7/1/2017 thru 6/30/2026, Number of participants of each sex for each offered interscholastic athletic activity broken down by school, and school year. Need the number of participants across all levels of teams e.g. 7th/8th grade/Varsity/JV/Freshman. If numbers are broken down by level, then also need the number of dual rostered participants so that the number of unique participants in each sport season can be determined. Appreciate receiving the raw data in a spreadsheet format such as .xlsx or .csv.	Pending	
165-2026	7/31/2026	Lee Bennett Community Member	Requesting the following information for each middle and high school in your district: For the period of 7/1/2017 thru 6/30/2026, Total number of students trying out for each offered athletic activity broken down by school, and school year. I understand that schools may not track this information consistently, but please provide any such available information. In addition, please provide the number of students registering to participate in each athletic activity. The current process for athletic registration shown online seems to indicate that registration is performed prior to tryouts. So for cut sports, the number registering should be greater than those who participate. Appreciate receiving the raw data in a spreadsheet format such as .xlsx or .csv.	Pending	
166-2026	8/3/2026	Josh Mink Community Member	Requesting video footage from Hampshire Elementary School for August 1, 2026 at approximately 9am/pm.	Completed 8/4/2026	2
167-2026	8/4/2026	Suzanne Berkland Community Member	Requesting copies of the following records maintained by Community Unit School District 300 concerning me, Suzanne (Suzie) Berkland, for the period of September 1 2025, through the date this request is fulfilled. Please provide: 1. All emails, letters, memoranda, notes, text messages (if retained), and other written communications that mention my name or concern my employment, performance, separation from employment, eligibility for rehire, or professional qualifications. 2. All records of communications between District 300 employees, administrators, Human Resources staff, or legal counsel and any outside school district, educational employer, staffing agency, or prospective employer concerning me, including: (a) employment verification requests; (b) reference checks; (c) recommendations; (d) discussions regarding my qualifications, work performance, conduct, separation from employment, or eligibility for rehire. 3. Any notes, call logs, telephone message logs, memoranda, or other records created before, during, or after telephone conversations concerning me with any prospective employer or school district. 4. Any documents reflecting requests for employment verification or references received by District 300 regarding me, including the date of the request and any written response provided. 5. Any document indicating my eligibility or ineligibility for rehire, including any policy, notation, or determination placed in my personnel file. 6. My complete personnel file, including performance evaluations, disciplinary records, investigation records that are subject to disclosure, resignation or separation documents, and any records maintained regarding my employment. 7. Any records concerning complaints, investigations, or findings relating to me that were created or maintained after my employment ended. If any records are withheld or redacted, please identify each withheld record, state the specific exemption under the Illinois Freedom of Information Act that applies, and provide the factual basis for withholding or redacting the record.	Pending	
168-2026	8/4/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from datamir, recorded future, and Shadow Dragon, covering the past three years to present.	Pending	
169-2026	8/4/2026	Woo Park The Data Research	Commercial Purpose - Request all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from Bobrick, Georgia Pacific, Kimberly Clark, Excel Dryer, and World Dryer, covering the past three years to present.	Pending	
170-2026	8/4/2026	Woo Park The Data Research	Commercial Purpose - Request all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from Capital StreetScapes, Signature StreetScapes, Hall Signs, and Custom Products Corporation, covering the past three years to present.	Pending	

**Freedom of Information
Board Report
August 25, 2026**

FOIA#	<u>Date of Request</u>	<u>Requester</u>	<u>Subject</u>	<u>Date Completed/ STATUS</u>	<u>Time to complete in hours</u>
148-2026	7/13/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from CDW-G, AG Parts, K-12 Tech, and Vivacity Tech, covering the past three years to present.	Completed 8/7/2026	2
153-2026	7/16/2026	Sarah Harmon SmartProcure	Commercial Purpose - Requesting electronic copies of records related to the Microsoft licensing agreement between Kane County Community Unit School District No. 300 and CDW-G. Specifically, I am requesting: * The fully executed contract(s) or agreement(s) * Any Microsoft licensing agreement documents * Any vendor quotes related to the Microsoft licensing agreement * Any Microsoft discount pricing amendments, renewals, or extensions currently in effect	Completed 8/7/2026	2
154-2026	7/16/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from MajorClarity, Naviance, Schoolinks, Xello, Youscience, Sanitaire, Nascare, Karcher, and Hoover, covering the past three years to present.	Completed 8/10/2026	2
155-2026	7/17/2026	Sam Crombie Bluedoor	Commercial Purpose - Requesting the district's vendor payment, check-register, or accounts-payable disbursement export for the most recently completed fiscal year ending in 2026, covering all district-operated schools and central administration, including for each payment: (1) payee or vendor name, (2) payment date, (3) payment amount, (4) check, warrant, or reference number, and (4) fund, account, object, department, school, campus, location, or cost-center code.	Completed 8/12/2026	4
156-2026	7/21/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from 95 Percent Group, Core Learning Edmentum, iStation, IXL Learning, Amplify, Curriculum Associates (i-Ready Learning), and Imagine Learning, covering the past three years to present.	Completed 8/10/2026	2
162-2026	7/27/2026	Sam Crombie Bluedoor	Commercial Purpose - Requesting a copy of the following existing public record: The complete vendor-payment or accounts-payable disbursement register maintained by your agency for January 1, 2025 through December 31, 2025, covering payments issued to vendors, contractors, and service providers by check, warrant, ACH, EFT, or another payment method. For each payment, please include: • payee or vendor name • payment or issue date • payment amount • check, warrant, EFT, or transaction reference number • department, division, or cost center • fund, account, object, expense, or project code	Completed 8/11/2026	4
164-2026	7/31/2026	Lee Bennett Community Member	Requesting the following information for each middle and high school in your district: For the period of 7/1/2017 thru 6/30/2026, Number of participants of each sex for each offered interscholastic athletic activity broken down by school, and school year. Need the number of participants across all levels of teams e.g. 7th/8th grade/Varsity/JV/Freshman. If numbers are broken down by level, then also need the number of dual rostered participants so that the number of unique participants in each sport season can be determined. Appreciate receiving the raw data in a spreadsheet format such as .xlsx or.csv.	Completed 8/11/2026	1.5
165-2026	7/31/2026	Lee Bennett Community Member	Requesting the following information for each middle and high school in your district: For the period of 7/1/2017 thru 6/30/2026, Total number of students trying out for each offered athletic activity broken down by school, and school year. I understand that schools may not track this information consistently, but please provide any such available information. In addition, please provide the number of students registering to participate in each athletic activity. The current process for athletic registration shown online seems to indicate that registration is performed prior to tryouts. So for cut sports, the number registering should be greater than those who participate. Appreciate receiving the raw data in a spreadsheet format such as .xlsx or.csv.	Completed 8/11/2026	5
167-2026	8/4/2026	Suzanne Berkland Community Member	Requesting copies of the following records maintained by Community Unit School District 300 concerning me, Suzanne (Suzie) Berkland, for the period of September 1 2025, through the date this request is fulfilled. Please provide: 1. All emails, letters, memoranda, notes, text messages (if retained), and other written communications that mention my name or concern my employment, performance, separation from employment, eligibility for rehire, or professional qualifications. 2. All records of communications between District 300 employees, administrators, Human Resources staff, or legal counsel and any outside school district, educational employer, staffing agency, or prospective employer concerning me, including: (a) employment verification requests; (b) reference checks; (c) recommendations; (d) discussions regarding my qualifications, work performance, conduct, separation from employment, or eligibility for rehire. 3. Any notes, call logs, telephone message logs, memoranda, or other records created before, during, or after telephone conversations concerning me with any prospective employer or school district. 4. Any documents reflecting requests for employment verification or references received by District 300 regarding me, including the date of the request and any written response provided. 5. Any document indicating my eligibility or ineligibility for rehire, including any policy, notation, or determination placed in my personnel file. 6. My complete personnel file, including performance evaluations, disciplinary records, investigation records that are subject to disclosure, resignation or separation documents, and any records maintained regarding my employment. 7. Any records concerning complaints, investigations, or findings relating to me that were created or maintained after my employment ended. If any records are withheld or redacted, please identify each withheld record, state the specific exemption under the Illinois Freedom of Information Act that applies, and provide the factual basis for withholding or redacting the record.	Completed 8/18/2026	3.5
168-2026	8/4/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from dataminr, recorded future, and Shadow Dragon, covering the past three years to present.	Completed 8/10/2026	2
169-2026	8/4/2026	Woo Park The Data Research	Commercial Purpose - Request all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from Bobrick, Georgia Pacific, Kimberly Clark, Excel Dryer, and World Dryer, covering the past three years to present.	Completed 8/12/2026	2
170-2026	8/4/2026	Woo Park The Data Research	Commercial Purpose - Request all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from Capital StreetScapes, Signature StreetScapes, Hall Signs, and Custom Products Corporation, covering the past three years to present.	Completed 8/6/2026	2

**Freedom of Information
Board Report
August 25, 2026**

FOIA#	<u>Date of Request</u>	<u>Requester</u>	<u>Subject</u>	<u>Date Completed/ STATUS</u>	<u>Time to complete in hours</u>
171-2026	8/6/2026	Mark Foster Community Member	Requesting copies of any and all facility rental agreements or contracts between Community Unit School District 300 and both the Argonauts football and LZ360 Bison baseball clubs. This request specifically pertains to the rental and use of the athletic fields located at Westfield Community School.	Completed 8/10/2026	2
172-2026	8/7/2026	Taylor Windford Community Member	Requesting Vaccination records - would be the name Taylor Windbiel during time of attendance	Completed 8/7/2026	1
174-2026	8/7/2026	Jennifer Chrostowski Community Member	Requesting any documents pertaining to the Leave of absence of Skyler Anderson from January 31, 2024 to November 1, 2025	Completed 8/14/2026	1.5
175-2026	8/10/2029	Mike Smith Community Member	Requesting all detailed expense report for the following events over the last 3 years effective 8/1/2026 through 7/1/2023 also to include how many staff attended these events Central Office summer parties Central office holiday party Administration holiday party Administration events at pickle haus Events at coopers hawk winery -all locations Administration events at Weber grill -all locations Hotel Arista -Naperville, IL 60563 Top Golf - all locations Emmett's brewing company -West Dundee, IL	Completed 8/19/2026	5
176-2026	8/10/2026	Jennah Mitchell Acme Research	Commercial Purpose - Requesting public spending information, including both capital and operating expenditures, for payments made by or on behalf of the Community Unit School District 300 during fiscal year ending in 2026. Specifically, for any payee, other than an employee or student, who was paid a cumulative total amount of \$10,000 or more, we seek the payee name, address, and the cumulative total dollar amount paid to the subject payee over the relevant time period. The \$10,000 threshold was established to minimize reporting for respondents.	Pending	
177-2026	8/12/2026	Diana Ramsey Community Member	Requesting: (1) The total cost that D300 paid for ALL schools to have and operate the new bags (i.e.. Individual Bags, devices to unlock etc.). (2) The minutes from board meeting where they were discussed & this was voted in instead of individual teachers having bags in classrooms for students to put phones in (lots of teachers at our schools have been doing this for years).	Completed 8/14/2026	2
178-20296	8/12/2026	Bruce Peleschak Community Member	Requesting 1. A list of anti-bullying initiatives executed at the Gary D. Wright school since 2023. 2. Documents identifying any/all training Administration or Teachers have received to prevent student bullying in the specific area's of classroom, school bus or playground starting the 2020 school year.	Completed 8/14/2026	2
179-2026	8/13/2026	Joel Shroades SmartProcure	Commercial Purpose - Requesting electronic copies of records from January 1, 2022, to the present related to the current and active contract between Community Unit School District 300 and CDWG. Please include the contract and any associated records that provide the following information: Names of the contracting parties, Nature and purpose of the contract, Contract start and end dates, Total value or cost of the contract. Any amendments, extensions, renewals, change orders, or related approval documents associated with the contract	Completed 8/13/2026	2
180-2026	8/14/2026	Woo Park The Data Research	Commercial Purpose - Requesting all records, including executed contracts, purchase orders, invoices, and solicitation/RFP documents for products or services purchased from BusRight, Edulog (Education Logistics), Pathwise, transfinder, Tyler Technologies, and Inc, covering the past three years to present	Completed 8/18/2026	1.5
181-2026	8/17/2026	Jamie Hogue Community Member	Requesting records in the possession of private contractors performing governmental functions, I hereby request copies of public records maintained by Community Unit School District 300 and/or its transportation contractor, Durham School Services. 1. Records Requested: Copies of all video and audio recordings—including exterior, front-facing, rear-facing, stop-arm, and interior driver-view camera footage—from any and all CUSD 300 / Durham School Services school buses operating Eastbound along Route 72 (Higgins Road) between Tartons Court and Rainbow Drive following timeframe: Date: Friday, August 15, 2026, Time Range: 3:45 PM CST to 4:20 PM CST.	Pending	
182-2026	8/18/2026	Oshea Smith Sunlight Access	Commercial Purpose - Requesting an electronic summary of purchase orders (not the individual purchase orders themselves) issued by Community Unit School District 300 from March 1, 2026 to July 31, 2026. This report may also be referred to as an accounts payable summary, check summary, check register, bill or claims report, or vendor analysis report. Any spreadsheet or report that lists vendor names and amounts paid would be fully responsive to this request. If available, please include: -Vendor name -Description of purchase or payment -Total price or amount paid	Pending	
183-2026	8/18/2026	Jamie Hogue Community Member	Requesting public records maintained by private contractors (Durham School Services) performing public functions on behalf of a public body, I hereby request copies of the following public records: 1. Specific Records Requested: All official transportation route records, master schedules, bus assignment lists, and drop-off logs for any and all CUSD 300 / Durham School Services school buses operating eastbound along Route 72 (Higgins Road) during the timeframe of 3:30 PM CST to 4:30 PM CST on Friday, August 15, 2026. Specifically, this request includes: • Bus operators full name: Legal Name of bus drivers working on this date and time that were operating eastbound on route 72. • Bus Identifiers: A complete list of all bus numbers and route numbers assigned to travel eastbound on Route 72 during this window. • Stop Schedules & Locations: Master route sheets, manifest schedules, and designated drop-off locations along Route 72 eastbound between 3:30 PM and 4:30 PM. • GPS & Dispatch Logs: GPS movement logs, telemetry stop reports, or driver trip sheets confirming actual stop locations and times along this corridor during the specified time frame.	Pending	



BOARD OF EDUCATION MEMO

DATE: August 11, 2026

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Nicole Kennedy
Director of Purchasing

SUBJECT: Copier Paper Cooperative Bid (Extension 2)

Presented at the following Board Meetings	Date
Board Operations Committee	8/11/2026
BOE 1 st Reading	8/11/2026
BOE 2 nd Reading	8/25/2026

Background

Original Bid documents for the district-wide copy paper (virgin and recycled) contract, with pricing for just-in-time delivery, were released on Thursday, January 9, 2025. The bid requested delivered unit pricing for three months, with the possibility of three three-month contract extensions. Bids were due on Wednesday, January 29, 2025, at 11:00 am. The solicitation for bids was made via BidNet. Sixteen vendors downloaded bid information. Three vendors provided bids. The initial contract term was from March 1, 2026, through May 31, 2026. The first extension term was from June 1, 2026, through August 31, 2026.

Administrative Recommendation

Administration is recommending the second contract extension for contract pricing for Copy Paper Cooperative Bid be awarded to Murnane Paper Company at the case prices listed below. Vendor performance has been exceptional.

Fiscal Impact

The total estimated usage cost for this period is \$45,000. However, this amount could be higher depending on demand. Building/Department budgets fund Copy Paper (Fund 10).

D300 Item Description	Murnane Paper Company, Elmhurst, IL
PAPER, XEROGRAPHIC BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$49.00
PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$49.00
PAPER XEROGRAPHIC, GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$49.00
PAPER XEROGRAPHIC, GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$49.00
PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$49.00
PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$33.20
PAPER, XERO, WHITE RYCL-30% PCW20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 10 RM/CASE	\$37.20
PAPER, XEROGRAPHIC BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	\$69.00
PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	\$69.00
PAPER, XEROGRAPHIC GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	\$69.00
PAPER, XEROGRAPHIC GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	\$69.00
PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	\$69.00
PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 14,10 RM/CASE	\$53.00
PAPER, XEROGRAPHIC, CANARY20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	\$59.00
PAPER, XEROGRAPHIC, BLUE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	\$59.00
PAPER, XEROGRAPHIC, GOLDENROD20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	\$59.00
PAPER, XEROGRAPHIC GREEN20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	\$59.00
PAPER, XEROGRAPHIC, PINK20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	\$59.00
PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 11 X 17, 5 RM/CASE	\$41.40
PAPER, XEROGRAPHIC, FIREBALL20 LB. 8 1/2 X 14,10 RM/CASEFUSCHIA 8 1/2X11 24 LB 10 RM/C	\$108.40
PAPER, XEROGRAPHIC, COSMIC20 LB. 8 1/2 X 14,10 RM/CASEORANGE 8 1/2X11 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, LUMINOUS20 LB. 8 1/2 X 14,10 RM/CASELIME 8 1/2X11 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, TERRESTRIAL 20 LB. 8 1/2 X 14,10 RM/CASETEAL 8 1/2X11 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, PLANETARY20 LB. 8 1/2 X 14,10 RM/CASEPURPLE 8 1/2X11 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, SOLAR20 LB. 8 1/2 X 14,10 RM/CASEYELLOW 8 1/2X11 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, LUNAR 20 LB. 8 1/2 X 14,10 RM/CASEBLUE 8 1/2 X 11, 24 LB. 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, GAMMA 20 LB. 8 1/2 X 14,10 RM/CASEGRN 8 1/2 X11, 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, GALAXY20 LB. 8 1/2 X 14,10 RM/CASEGOLD 8 1/2X11, 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC, PULSAR20 LB. 8 1/2 X 14,10 RM/CASEPINK 8 1/2X11 24 LB 10 RM/CS	\$108.40
PAPER, XEROGRAPHIC,WHITE 3-HOL20 LB. 8 1/2 X 14,10 RM/CASEPUNCH 8 1/2X11 20 LB 10 RM/CS	\$42.30
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEFUSCHIA 8 1/2X11 20 LB 10 RM/C	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEORANGE 8 1/2X11 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASELIME 8 1/2X11 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASETEAL 8 1/2X11 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEPURPLE 8 1/2X11 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEYELLOW 8 1/2X11 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEBLUE 8 1/2 X 11, 20 LB. 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEGRN 8 1/2 X11, 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEGOLD 8 1/2X11, 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, BRITE20 LB. 8 1/2 X 14,10 RM/CASEPINK 8 1/2X11 20 LB 10 RM/CS	\$93.20
PAPER, XEROGRAPHIC, WHITE20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 40 CS/PALET	\$1,296.00
PAPER, XERO, WHITE RYCL-30% PCW20 LB. 8 1/2 X 14,10 RM/CASE20 LB. 8 1/2 X 11, 40 CS/PALET	\$1,512.00



Community Unit School District 300

2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

7/28/2026

Terry Murnane
Murnane Paper
345 W Fischer Farm Rd.
Elmhurst, IL 60126

Via Email: terrym@murnanepaper.com

BID EXTENSION 2 Offer letter – Contract Pricing for Copy Paper

Dear Mr. Murnane,

Congratulations! District 300 would like to offer the 2nd extension of the Cooperative Contract Pricing for Copy Paper with Murnane Paper! The Board of Education plans to approve this extension at their regular meeting of 8/25/2026. Pricing will be held and the extension will run from Sep 1st 2026 – Nov 31st 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by 7/31/2026.

Nicole Kennedy, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill
Drive Algonquin, IL
60102

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B contractworks. 2026-07-28

ADMINISTRATOR (Signature)

Nicole Kennedy, Director of Purchasing

Terry Murnane

9901C2D3C8E1B61A9CD9B794A48D5660 contractworks. 2026-07-28

CONTRACTOR (Signature)

Terry Murnane

Terry Murnane

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Nicole Kennedy

2E5C437FB41564CA096ED735A24EE71B contractworks.

Nicole Kennedy, Director of Purchasing



Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 FAX: 847-551-8463

5/22/2026

Terry Murnane
Murnane Paper
345 W Fischer Farm Rd.
Elmhurst, IL 60126

Via Email: terrym@murnanepaper.com

BID EXTENSION 1 Offer letter – Contract Pricing for Copy Paper

Dear Ms. Hill,

Congratulations! District 300 has awarded the first extension of the Contract Pricing for Copy Paper with Murnane Paper! The Board of Education approved this award at their regular meeting of 5/19/2026. Pricing will be held and the extension will run from June 1st 2026 – August 31st 2026. Other terms are included in the attachment of the original contract on page 3 of this document.

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by 5/29/2026.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill
Drive Algonquin, IL
60102

This Agreement is entered into as of 4/21/2026.

Diane White

8375D43E716D90C09E2DBCBD5C76FBD7

contractworks.

2026-05-26

ADMINISTRATOR (Signature)

Diane C White, Director of Purchasing

Terry Murnane

9901C2D3C8E1B61A9CD9B794A48D5660

contractworks.

2026-05-22

CONTRACTOR (Signature)

Terry Murnane

Terry Murnane

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C White, Director of Purchasing



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

DATE: May 5, 2026

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Nicole Kennedy,
Purchasing Manager

Presented at the following Board Meetings	Date
Board Operations Committee	5/5/2026
BOE 1 st Reading	5/5/2026
BOE 2 nd Reading	5/19/2026

SUBJECT: Copier Paper Cooperative Bid (Extension 1)

Background

Original Bid documents for the district-wide copy paper (virgin and recycled) contract, with pricing for just-in-time delivery, were released on Thursday, January 9, 2025. The bid requested delivered unit pricing for three months, with the possibility of three, three-month contract extensions. Bids were due on Wednesday, January 29, 2025, at 11:00 am. The solicitation for bids was made via BidNet. Sixteen vendors downloaded bid information. Three vendors provided bids. The initial contract term was from March 1, 2026, through May 31, 2026.

Murnane has agreed to hold all pricing from the original bid. The first extension term is from June 1, 2026, through August 31, 2026. For the first three months of the contract, vendor performance has been exceptional.

Administrative Recommendation

Administration is recommending the first contract extension (June 1, 2026 - August 31, 2026) for the Copy Paper Cooperative Bid to Murnane Paper Company at the case prices listed below.

Fiscal Impact

The total estimated usage cost for this period is \$45,000. However, this amount could be higher depending on demand. Costs are paid for out of Building/Department budgets, Fund 10 (Education Fund).



DISTRICT 300

Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 · FAX 847-551-8463

April 16th, 2026

Terry Murnane
Murnane Paper
345 W Fischer Farm Rd.
Elmhurst, IL 60126

Via Email: terrym@murnanepaper.com

BID EXTENSION 1 Offer letter – Contract Pricing for Copy Paper

Dear Mr. Murnane,

District 300 would like to offer a first extension of the Contract Pricing for Copy Paper with Murnane Paper. Pricing from the original bid will remain the same. This first extension of the contract would be from June 1st, 2026 through August 31st, 2026.

This signed letter along with the attached documents – original Bid specifications, addenda, response and your extension offer serve as the contract for this project.

Please sign this letter electronically via Contract Works by April 22nd, 2026.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

Diane White

8375D43E716D90C09E2DBCBD5C76FBD7

contractworks.

2026-04-20

OWNER (Signature)

Diane C. White, Director of Purchasing

Terry Murnane

9901C2D3C8E1B61A9CD9B794A48D5660

contractworks.

2026-04-16

CONTRACTOR (Signature)

Terry Murnane

Terry Murnane

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane C. White

Diane C. White, Director of Purchasing



Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 FAX: 847-551-8463

February 27th, 2026

Terry Murnane
Murnane Paper
345 W Fischer Farm Rd.
Elmhurst, IL 60126

Via Email: terrym@murnanepaper.com

BID – Contract Pricing for Copy Paper

Dear Mr. Murnane,

Congratulations! District 300 has awarded the bid for District-wide Copy Paper to Murnane Paper! The Board of Education approved this award at their regular meeting of February 24th, 2026. The estimated contract value for Copy Paper is \$40,000. The contract term is from March 1st, 2026 through May 31st, 2026 with option to extend the contract for three additional 3 month periods.

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by March 13th, 2026.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured to the following address prior to March 13th, 2026.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of March 1st, 2026.

Diane White

8375D43E716D90C09E2DBCBD5C76FBD7 contractworks. 2026-02-27

OWNER (Signature)

Diane C. White, Director of Purchasing

Terry Murnane

9901C2D3C8E1B61A9CD9B794A48D5660 contractworks. 2026-02-27

CONTRACTOR (Signature)

Terry Murnane

Terry Murnane

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane White

8375D43E716D90C09E2DBCBD5C76FBD7 contractworks.

Diane C. White, Director of Purchasing



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

DATE: February 10, 2026

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Diane White,
Director of Purchasing

SUBJECT: Copy Paper Bid

Presented at the following Board Meetings	Date
Board Operations Committee	2/10/2026
BOE 1 st Reading	2/10/2026
BOE 2 nd Reading	2/24/2026

Background

The District spends approximately \$160,000 annually on copy paper and has experienced a downward trend in usage from FY25 to FY26.

The District's current copy paper contract expires on February 28, 2026. To secure a new agreement, the District issued a bid through its electronic bidding platform, BidNet, for district-wide copy paper with just-in-time delivery on Friday, January 2, 2026. Bids were opened on Thursday, January 22, 2026, at 10:00 a.m. The bid specifications requested pricing by size and color on both a per-case and per-pallet basis and informed vendors that the contract would be awarded based on total aggregate pricing, rather than individual unit pricing.

Seventeen vendors downloaded the bid documents, and three vendors submitted bids ranging from \$36,569.85 to \$38,769.08. The initial contract term will run from March 1, 2026, through May 31, 2026, with the option to extend the contract for three additional three-month periods. This contract structure reflects standard industry practice and allows the District to maintain competitive pricing in a market with frequent cost fluctuations.

Murnane Paper Company, the District's current provider, submitted the lowest responsive and responsible bid. Their performance has been consistently strong, and staff report a high level of satisfaction with their service and reliability.

Administrative Recommendation

Administration recommends awarding the copy paper contract to Murnane Paper Company at the case and pallet prices listed below.

Fiscal Impact

The total estimated cost for this period is \$40,000 based upon historical purchase quantities. However, this amount could be higher depending on demand. Building/Department budgets fund copy paper, so expenses will be paid for out of Fund 10 (Education), Fund 20 (O&M), and Fund 40 (Transportation).

COMMUNITY UNIT SCHOOL DISTRICT 300

Contract Pricing for Copy Paper

Thursday, January 22, 2026 10:00AM - Virtual

COMPANY	References	Sample	Bid Response Form A	Bid Response Form B	Certifications	Vendor App.	W-9	Comments
Bid Craft								
Contract Paper Group								
Garvey's Office Products	X	X	X	X	X	X	X	
INVI Bridge Company Limited								
Lakeshore Learning Materials, LLC								
Liberty Paper								
Millcraft Paper								
Murnane Paper Company	X	X	X	X	X	X	X	
Prime Supplies								
Print It Sypply LLC								
Quill LLC								
School Specialty LLC								
Staples Contract and Commercial LLC								
School Wholesale Supplies LLC								
United Supply Alliance Inc.								
Veritiv Operating Co.	X	N	X	X	X	X	X	Disqualified - Required sample case not provided prior to bid opening (pg. 15 of Complete Bid Documents)
Wallys Printing								

Administration Recommends

Murnane Paper Company, Elmhurst, IL - for multipurpose paper for a 3 month contract with the possibility of three, three-month extensions. Estimated Award Total based upon historical purchases - \$38,769.08

D300 Item Number	D300 Item Description	D300 UOM	Estimated Annual Purchase Qty	Estimated Quarterly Purchase Qty	Garvey		Murnane		Veritiv		
					Vendor Unit Price 3 Months 3/1/25 - 5/31/25	Total Cost	Vendor Unit Price - 3 Months 3/1/25 - 5/31/25	Total Cost	Vendor Unit Price 3 Months 3/1/25 - 5/31/25	Total Cost	Vendor Comments & Lead times
15-0020	PAPER, XEROGRAPHIC BLUE 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	29	7	61	\$442.25	52.5	\$380.63	52.5	\$380.63	
15-0025	PAPER, XEROGRAPHIC, CANARY 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	19	5	61	\$289.75	52.5	\$249.38	52.5	\$249.38	
15-0030	PAPER XEROGRAPHIC, GOLDENROD 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	19	5	61	\$289.75	52.5	\$249.38	52.5	\$249.38	
15-0035	PAPER XEROGRAPHIC, GREEN 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	15	4	61	\$228.75	52.5	\$196.88	52.5	\$196.88	
15-0040	PAPER, XEROGRAPHIC, PINK 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	33	8	61	\$503.25	52.5	\$433.13	52.5	\$433.13	
15-0045	PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	282	71	33.79	\$2,382.20	32.4	\$2,284.20	30.95	\$2,181.98	
15-0046	PAPER, XERO, WHITE RYCL-30% PCW 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		\$0.00	38.4	\$0.00	39.5	\$0.00	
15-0050	PAPER, XEROGRAPHIC BLUE 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		\$0.00	84	\$0.00	85	\$0.00	
15-0055	PAPER, XEROGRAPHIC, CANARY 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		\$0.00	84	\$0.00	85	\$0.00	
15-0060	PAPER, XEROGRAPHIC GOLDENROD 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		\$0.00	84	\$0.00		\$0.00	Color not available from Mill
15-0065	PAPER, XEROGRAPHIC GREEN 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		\$0.00	84	\$0.00	85	\$0.00	
15-0070	PAPER, XEROGRAPHIC, PINK 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		\$0.00	84	\$0.00	85	\$0.00	
15-0075	PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 10 RM/CASE	CASE	1	0		\$0.00	61	\$0.00	55	\$0.00	
15-0080	PAPER, XEROGRAPHIC, CANARY 20 LB. 11 X 17, 5 RM/CASE	CASE	1	0		\$0.00	64.5	\$0.00	67.5	\$0.00	
15-0085	PAPER, XEROGRAPHIC, BLUE 20 LB. 11 X 17, 5 RM/CASE	CASE	1	0		\$0.00	64.5	\$0.00	67.5	\$0.00	
15-0090	PAPER, XEROGRAPHIC, GOLDENROD 20 LB. 11 X 17, 5 RM/CASE	CASE	1	0		\$0.00	64.5	\$0.00		\$0.00	Color not available from Mill
15-0095	PAPER, XEROGRAPHIC GREEN 20 LB. 11 X 17, 5 RM/CASE	CASE	1	0		\$0.00	64.5	\$0.00	67.5	\$0.00	
15-0100	PAPER, XEROGRAPHIC, PINK 20 LB. 11 X 17, 5 RM/CASE	CASE	1	0		\$0.00	64.5	\$0.00	67.5	\$0.00	
15-0105	PAPER, XEROGRAPHIC, WHITE 20 LB. 11 X 17, 5 RM/CASE	CASE	15	4	38.79	\$145.46	42	\$157.50	58	\$217.50	
15-0110	PAPER, XEROGRAPHIC, FIREBALL FUSCHIA 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		\$0.00	132	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton
15-0115	PAPER, XEROGRAPHIC, COSMIC ORANGE 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		\$0.00	132	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton
15-0120	PAPER, XEROGRAPHIC, LUMINOUS LIME 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		\$0.00	132	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton
15-0125	PAPER, XEROGRAPHIC, TERRESTRIAL TEAL 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		\$0.00	132	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton
15-0130	PAPER, XEROGRAPHIC, PLANETARY PURPLE 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		\$0.00	\$132.00	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton
15-0132	PAPER, XEROGRAPHIC, SOLAR YELLOW 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		\$0.00	132	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton
15-0133	PAPER, XEROGRAPHIC, LUNAR BLUE 8 1/2 X 11, 24 LB. 10 RM/CS	CASE	1	0		\$0.00	132	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton
15-0134	PAPER, XEROGRAPHIC, GAMMA GRN 8 1/2 X11, 24 LB 10 RM/CS	CASE	1	0		\$0.00	132	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton
15-0135	PAPER, XEROGRAPHIC, GALAXY GOLD 8 1/2X11, 24 LB 10 RM/CS	CASE	1	0		\$0.00	132	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton
15-0136	PAPER, XEROGRAPHIC, PULSAR PINK 8 1/2X11 24 LB 10 RM/CS	CASE	1	0		\$0.00	132	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton
15-0137	PAPER, XEROGRAPHIC, WHITE 3-HOLE PUNCH 8 1/2X11 20 LB 10 RM/CS	CASE	40	10	37.79	\$377.90	42	\$420.00	58	\$580.00	
15-0138	PAPER, XEROGRAPHIC, BRITE FUSCHIA 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		\$0.00	118	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0139	PAPER, XEROGRAPHIC, BRITE ORANGE 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		\$0.00	118	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0145	PAPER, XEROGRAPHIC, BRITE LIME 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		\$0.00	118	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0150	PAPER, XEROGRAPHIC, BRITE TEAL 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		\$0.00	118	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0155	PAPER, XEROGRAPHIC, BRITE PURPLE 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		\$0.00	118	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0160	PAPER, XEROGRAPHIC, BRITE YELLOW 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		\$0.00	118	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0165	PAPER, XEROGRAPHIC, BRITE BLUE 8 1/2 X 11, 20 LB. 10 RM/CS	CASE	1	0		\$0.00	118	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0170	PAPER, XEROGRAPHIC, BRITE GRN 8 1/2 X11, 20 LB 10 RM/CS	CASE	1	0		\$0.00	118	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0175	PAPER, XEROGRAPHIC, BRITE GOLD 8 1/2X11, 20 LB 10 RM/CS	CASE	1	0		\$0.00	118	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0180	PAPER, XEROGRAPHIC, BRITE PINK 8 1/2X11 20 LB 10 RM/CS	CASE	1	0		\$0.00	118	\$0.00	61	\$0.00	6 Colors available/2500 sht-5rm carton, 24#
15-0185	PAPER, XEROGRAPHIC, WHITE 20 LB. 8 1/2 X 11, 40 CS/PALLET	PALL	98	25	1351.6	\$33,114.20	1284	\$31,458.00	1198	\$29,351.00	Full Pallet
15-0190	PAPER, XERO, WHITE RYCL-30% PCW 20 LB. 8 1/2 X 11, 40 CS/PALLET	PALL	7	2	38.79	\$67.88	1680	\$2,940.00	1560	\$2,730.00	Full Pallet

GRAND TOTALS

*Bid Error

\$37,841.39

\$38,769.08

\$36,569.85

*Does not meet spec; price is double for required qty of 10/cs

*Disqualified - Required sample case not received prior to bid opening



BOARD OF EDUCATION MEMO

DATE: August 11, 2026

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Nicole Kennedy
Director of Purchasing

SUBJECT: Contract Pricing for Musical Instruments (Extension 1)

Presented at the following Board Meetings	Date
Board Operations Committee	8/11/2026
BOE 1 st Reading	8/11/2026
BOE 2 nd Reading	8/25/2026

Background

Musical instruments are used by students in kindergarten through twelfth grade as part of the district's general music, band, and orchestra programs.

On July 3, 2025, District 300 published a Request for Bids through BidNet for the purchase of musical instruments. The bid requested delivered pricing for an initial one-year contract with the option to extend the agreement for two additional one-year terms. Thirteen vendors downloaded the bid documents, and five vendors submitted responsive bids. Cassandra Strings was awarded the contract.

The initial contract term was from September 1, 2025, through August 31, 2026, with purchases totaling \$48,827. In accordance with the original bid specifications, Cassandra Strings has agreed to extend the contract for an additional one-year term while maintaining the same pricing as the original award.

The renewal term will run from September 1, 2026, through August 31, 2027. Based on anticipated purchasing needs, the estimated annual expenditure is approximately \$50,000, although actual costs may vary depending on instructional and replacement needs throughout the year.

During the initial contract term, Cassandra Strings consistently provided high-quality instruments, competitive pricing, and responsive customer service. Based on the vendor's performance and willingness to maintain current pricing, administration recommends exercising the first one-year contract extension.

Administrative Recommendation

Administration recommends exercising the first one-year contract extension with Cassandra Strings for the period of September 1, 2026, through August 31, 2027, with pricing remaining unchanged from the original contract award.

Fiscal Impact

The estimated annual expenditure of \$50,000 is budgeted within the Education Fund (Fund 10) and will be paid from the Fine Arts Department budget and individual school budgets, as applicable.



Community Unit School District 300
2605 BUNKER HILL DRIVE
ALGONQUIN, IL 60102
Diane C. White, Director of Purchasing
PHONE: 847-551-8460 FAX: 847-551-8463

July 28th, 2026

Dan Mancera
Cassandra Strings, Inc.
215 S Main St
Algonquin, IL 60102

Via: admin@cassandrastrings.com

Bid – Contract Pricing for Musical Instrument Bid Extension 1

Dear Mr. Mancera,

Congratulations! District 300 would like to offer a 1st bid extension for Contract Pricing of Musical Instruments to Cassandra Strings! The Board of Education plans to approve this award if you accept at their regular meeting of August 28th, 2026. The contract term is from September 1st, 2026 through August 31st, 2027 with the possibility of one more one-year extension and pricing will remain the same as the attached original contract.

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Nicole Kennedy, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement will be entered into as of August 28th, 2026.

Nicole Kennedy 2026-07-30
2E5C437FB41564CA096ED735A24EE71B contractworks.
OWNER (Signature)

Dan Mancera 2026-07-28
E3D9017ADD33394BC1914414B4EEA4D4 contractworks
CONTRACTOR (Signature)

Nicole Kennedy, Director of Purchasing

Dan Mancera Managing Director
(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Nicole Kennedy
2E5C437FB41564CA096ED735A24EE71B contractworks.
_ Nicole Kennedy, Director of Purchasing



Community Unit School District 300

2605 BUNKER HILL DRIVE

ALGONQUIN, IL 60102

Diane C. White, Director of Purchasing

PHONE: 847-551-8460 FAX: 847-551-8463

August 26th, 2025

Dan Mancera
Cassandra Strings, Inc.
215 S Main St
Algonquin, IL 60102

Via: admin@cassandrastrings.com

BID - Contract Pricing for Musical Instrument Bid

Dear Mr. Mancera,

Congratulations! District 300 has awarded the bid for Contract Pricing of Musical Instruments to Cassandra Strings! The Board of Education approved this award at their regular meeting of August 26th, 2025. The estimated contract value for this bid is \$35,045.00. The contract term is from September 1st, 2025 through August 31st, 2026 with the possibility of 2 one-year extensions.

This signed letter along with the attached documents – original Bid specifications, addenda, and your final response combined serve as the contract for this project.

Please send this signed letter via Contract Works by September 5th, 2025.

Please submit your Certificate of Insurance naming the District, the Board of Education and its members individually, and its employees and agents as additional named insured to the following address prior to September 5th, 2025.

Diane C. White, Director of Purchasing
Community Unit School District 300
2605 Bunker Hill Drive
Algonquin, IL 60102

This Agreement is entered into as of August 26th, 2025.

Diane White

2025-10-09

8375D43E716D90C09E2DBCBD5C76FBD7

OWNER (Signature)

Dan Mancera

2025-10-09

E3D9017ADD33394BC1914414B4FFA404

CONTRACTOR (Signature)

Diane C. White, Director of Purchasing

Dan Mancera

Managing Director

(Printed name and title)

If you have any further questions regarding this contract, please feel free to contact me at (847) 551-8460.

Sincerely,

Diane White

8375D43E716D90C09E2DBCBD5C76FBD7

Diane C. White, Director of Purchasing



DISTRICT 300

COMMUNITY UNIT SCHOOL DISTRICT NO. 300 BOARD OF EDUCATION MEMO

DATE: August 12, 2025

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Christopher Columbaro,
Director of Fine and Performing Arts

SUBJECT: Contract Pricing Musical Instruments

Presented at the following Board Meetings	Date
Board Operations Committee	8/12/2025
BOE 1 st Reading	8/12/2025
BOE 2 nd Reading	8/26/2025

Background

The purpose of this Invitation to Bid (ITB) is to establish consistent and competitive pricing agreements with reputable vendors, ensuring equitable and efficient access to high-quality musical instruments for all D300 students participating in our instrumental music programs. From 2019 to 2024, participation in these programs has grown 3% a year across the elementary, middle, and high school levels, from 2446 students in 2019 to 2868 in 2024, necessitating regular investment in new instruments and replacement of aging inventory to sustain program expansion and educational excellence.

This initiative aligns with D300's strategic goals by standardizing purchases across schools, ensuring quality assurance, warranty coverage, and timely delivery that supports instructional needs. Through this approach, the District upholds both programmatic integrity and fiscal responsibility, providing students with the tools required to succeed in a robust music education environment.

On July 3, 2025, D300 published an ITB for Contract Pricing for Musical Instruments via BidNet. Thirteen vendors downloaded the bid documents, and five vendors submitted proposals. A public bid opening was conducted via Google Meet on July 24, 2025. As outlined in the ITB, the pricing secured through this process does not obligate the District to make purchases but establishes guaranteed pricing should the need arise. The contract pricing is valid for one year per instrument, with the option for two one-year extensions.

The administrative recommendation below outlines the total potential expenditure should the District purchase one of each of the awarded instruments at the contracted price.

Administrative Recommendation

Cassandra Strings – Algonquin, IL: award of contract pricing for Musical Instruments for an estimated contract amount of \$35,045.00.

Quinlan & Fabish Music Co. - Burr Ridge, IL: award of contract pricing for Musical Instruments for an estimated contract amount of \$65,503.80.

Sweetwater Sound, LLC – Fort Wayne, IN: award of contract pricing for Musical Instruments for an estimated contract amount of \$71,351.63.

Fiscal Impact

Should the District elect to purchase one of each of the instruments included in the awarded contract pricing, the total estimated amount is \$171,900.43. These purchases will be funded through Fund 10, Education Fund.

COMMUNITY UNIT SCHOOL DISTRICT 300
Contract Pricing for Musical Instruments
Thursday ,July 24, 2025 11:00 AM CST

VENDORS								
	References	Certificates	Vendor App.	W-9	Addendum 1	Signed Bid Response Form A	Signed Bid Response Form B	Comments
Cassandra Strings	X	X	X	X	X	X	X	
DF Interactive NC LLC								
Horn Stash (Fix This! Repair)	N	N	N	N	N	N	N	Disqualified: Bid Response Form B received but not signed; all other required forms were not provided
Lakeshore Learning								
Music & Arts	X	X	N	X	X	X	X	No pricing was provided on Bid Response Form B
Piano Forte Chicago								
Quinlan & Fabish	X	X	X	X	X	X	X	
Shar Products Company								
Sweetwater Music	X	X	X	X	X	X	X	
Taylor Music								
Washington Music Center								
Wenger Corp.								
West Music								

Administration Recommends:

Cassandra Strings - Algonquin, IL

Recommend award of contract pricing for Musical Instruments for an estimated contract amount of **\$35,045.00**

Quinlan & Fabish Music Co. - Burr Ridge, IL

Recommend award of contract pricing for Musical Instruments for an estimated contract amount of **\$65,503.80**

Sweetwater Sound LLC -Fort Wayne, IN

Recommend award of contract pricing for Musical Instruments for an estimated contract amount of **\$71,351.63**

Total Estimated Award Amount: \$171,900.43

				Cassandra Strings				Horn Stash			Music & Arts			Q&F			Sweetwater			
Manufacturer's Name	Manufacturer's Item Nbr	Product Description	Product Description 2	NOTES	D300 Item Number	Vendor Item Number	Price level breaks 1-5	Vendor Comments	Vendor Item Number	Price level breaks 1-5	Vendor Comments	Vendor Item Number	Price level breaks 1-5	Vendor Comments	Vendor Item Number	Price level breaks 1-5	Vendor Comments	Vendor Item Number	Price level breaks 1-5	Vendor Comments
RECORDERS																				
Yamaha	YRS-20BB	Recorder	Blue	No Substitutions	50-0206	NO BID			NO BID				YRS20BB	\$5.95		YRS20BB	8.97			
Yamaha	YRS-20BP	Recorder	Pink	No Substitutions	50-0207	NO BID			NO BID				YRS20BP	\$5.95		YRS20BP	8.97			
Yamaha	YRS-20BG	Recorder	Green	No Substitutions	50-0208	NO BID			NO BID				YRS20BG	\$5.95		YRS20BG	8.97			
Yamaha	YRS24B	Recorder	3 Piece Soprano w/ cleaning rod	No Substitutions	50-0001	NO BID			NO BID				YRS24B	\$4.95		YRS24B	7.97	Does not come with cleaning rod		
Yamaha	YRS20	Recorder	3 Piece Soprano, all color options w/ cleaning rod	No Substitutions	TBD	NO BID			NO BID				Unknown Item		Unknown Item	Depends on color	8.97	Does not come with cleaning rod		
Peripole, Inc		Recorder	Baroque Peripole - 2 piece, all colors	No Substitutions	50-0002	NO BID			NO BID				No Bid			NO BID				
PIANO/KEYBOARD																				
Roland	RP701	Digital Piano	stand and doly	No Substitutions	TBD	NO BID			NO BID				No Bid			NO BID				
Yamaha	YPG235	Keyboard, portable	Grand Piano - 76 key	No Substitutions	50-0082	NO BID			NO BID				Discontinued		PSREW310 - School Price: \$445.00 Keyboard and Power Supply Only	NO BID				
Yamaha	Arius YDP-V240	Piano, Digital /Clavinova	with bench and dolly	No Substitutions	50-0125	NO BID			NO BID				Discontinued			NO BID				
Yamaha	CVP-701BW	Piano, Digital /Clavinova	with bench and dolly	No Substitutions	50-0126	NO BID			NO BID				No Bid			NO BID				
Yamaha						NO BID			NO BID				YDP184R/DIGIDOLLY	\$2200	Rosewood Color - Includes bench and assembly. Dolly sold separately. (DIGIDOLLY - \$445.00 Included in Price)	NO BID				
Yamaha	Arius YDP-184	Piano, Digital /Clavinova	with bench and dolly	No Substitutions	50-0135	NO BID			NO BID						Rosewood Color - Includes bench and assembly. Dolly sold separately. (DIGIDOLLY - \$445.00 Included in Price)	NO BID				
Yamaha	YDP-184	Piano, Digital /Clavinova	with bench and dolly	No Substitutions	TBD	NO BID			NO BID				YDP184R/DIGIDOLLY	\$2200		NO BID				
WOODWIND																				
Fox	IV	Bassoon	Model 4 Standard	No Substitutions	50-0008	NO BID			NO BID				FOXIV	\$6.975		SPC321641	6473.74			
Jupiter	JCB1000N	Bass Clarinet		No Substitutions	50-0007	NO BID			JBC1000NA	2125			JBC1000NG	\$1.915	A tariff fee of \$126.00 may be charged at time of purchase	NO BID				
Yamaha	YCL221	Bass Clarinet		No Substitutions	50-0006	NO BID			NO BID				YCL221II	\$2.345		YCL221II	2170.88			
	7181	Clarinet							NO BID		This model is no longer available new									
Leblanc		Clarinet	Leblanc Eb Contra Alto Clarinet	No Substitutions	50-0175	NO BID			NO BID				Discontinued		Selmer Paris Contra Alto Model 40 - School Price:	NO BID				
Yamaha	YCL-255	Clarinet	Standard Bb Clarinet	No Substitutions	50-0176	NO BID			NO BID				YCL-255	\$559		YCL255B	421.62			
Buffer	E12F	Clarinet	Intermediate	No Substitutions	TBD	NO BID			E12F	1450	is Buffet, not			BCF2512F-2.0	\$1.575		NO BID			
	123FB										Not a current model, 4/4 is not an oboe size. Full Conservatory? Modified conservatory?									
Selmer		Oboe	Step Up 4/4	No Substitutions	50-0200	NO BID			JO81000	2125			123FB	\$2.490		NO BID				
Yamaha	YAB-241	Oboe		No Substitutions	50-0005	NO BID			NO BID				YOB241	\$1.855		YOB241	1715.86			
Yamaha	YAS23	Saxophone	Alto	No Substitutions	50-0009	NO BID			NO BID				Discontinued		Yamaha YAS200ADII Alto Sax - School Price: \$1395.00	YAS26	1012.81	YAS23 was discontinued		
Jupiter	YBS1100	Saxophone	Baritone	No Substitutions	50-0011	NO BID			JBS1000	4050	Model number is JBS1000, not YBS1000		JBS1100	\$4.575	A tariff fee of \$306.00 may be charged at time of purchase	NO BID				
Yamaha	YBS-52	Saxophone		No Substitutions	50-0010	NO BID			NO BID						Yamaha YBS480 Baritone Sax - School Price: \$5995			YBS-52 was discontinued		
Yamaha		Saxophone	Bari - Eb	No Substitutions		NO BID			Discontinued							YBS62II	8237.88			
	YTS-200ADII					NO BID			NO BID									YTS-200ADII is the same as YTS26 just a different case		
Yamaha		Saxophone	Saxophone - Tenor Bb	No Substitutions	50-0012	NO BID							YTS200ADII	\$1.720		YTS26	1584.24			
Yamaha	YTS480	Saxophone	Tenor, Intermediate	No Substitutions	50-0197	NO BID			NO BID				YTS480	\$2.490		YTS480	2315.81			
Yamaha	YCL-681	Eb Clarinet	High school only	No Substitutions	50-0200	NO BID			NO BID				YCL681	\$3.995		YCL681	3698.43			
Yamaha	YSS475II	Soprano Sax	High school only	No Substitutions	50-0211	NO BID			NO BID				YSS475II	\$2.385		YSS475II	2210.84			
Yamaha	YSS-62Z	Soprano Sax	Soprano Saxophone, advanced level	No Substitutions	50-0177	NO BID			NO BID				YSS62Z	\$4.765		YSS62Z	4409.66			
Yamaha	YAS200	Saxophone		No Substitutions	TBD	NO BID			NO BID									YAS200 was discontinued		
Yamaha	YAS26	Saxophone	Alto	No Substitutions	TBD	NO BID			NO BID				YAS200ADII	\$1.365		YAS26	1012.81			
Yamaha	YAS480	Saxophone	Baritone	No Substitutions	TBD	NO BID			NO BID				YBS480	\$5.995		YAS480	2025.95			
BRASS																				
Conn	8D	French Horn - Double	Yellow Brass, Geyer style	No Substitutions	50-0015	NO BID			8D	4200			8DS	\$4.295		Conn8Dv2	3649.73			
Yamaha	YHR567	French Horn - Double	Yellow Brass, Geyer style	No Substitutions	50-0016	NO BID			NO BID				YHR567	\$3.025		YHR567	2805.7			
Conn	8D	French Horn - Double	French horn, advanced level	No Substitutions	50-0178	NO BID			NO BID	5100			8D	\$4.795		Conn8Dv2	4438.47			
Suzuki	AM200	Metallaphone	Alto Standard	No Substitutions	50-0073	NO BID			NO BID				No Bid			NO BID				
Suzuki	BM200	Metallaphone	Deep Bass	No Substitutions	50-0071	NO BID			NO BID				No Bid			NO BID				
Suzuki	SM200	Metallaphone	Soprano - Standard	No Substitutions	50-0074	NO BID			NO BID				No Bid			NO BID				
Studio 49	SM1600	Metallaphone Soprano Diatonic	1601 Series Elementary Students	No Substitutions	50-0076	NO BID			NO BID				No Bid			NO BID				
	YSL-200AD								NO BID									YSL-200AD is the same as YSL-354 just a different case		
Yamaha		Trombone	Student	No Substitutions	50-0013	NO BID			NO BID				YSL200AD	\$791		YSL354	581.58			
Yamaha	YBL-620G	Bass trombone	High school only	No Substitutions	50-0008	NO BID			NO BID				YBL620G	\$4,128.00		YBL620G	\$3,820.84			
Yamaha	YBK-830	Trombone	Bass - Xeno Series	No Substitutions	50-0139	NO BID			NO BID				YBL835	\$5,045.00	Quote is for Yamaha Xeno YBL835 Bass Trombone	YBL835	\$4,664.96	YBK-830 has been updated		
Yamaha	YSL-354	Trombone	Step Up	No Substitutions	TBD	NO BID			NO BID				YSL354	\$775.00		YSL354	\$581.58			
Bach	TR300H2	Trumpet		No Substitutions	50-0019	NO BID			BTR202	460	TR300H2 is no longer a current model		Discontinued		Bach BTR202 - School Price: \$475	BTR302	546.46	TR300H2 has been updated to BTR302		
Bach	BTR302	Trumpet	For elementary only	No Substitutions	50-0017	NO BID			NO BID						This model of Bundy is now labeled Bach	BTR302	546.46	BTR300 has been updated to BTR302		
Yamaha	YTR-2330	Trumpet		No Substitutions	50-0018	NO BID			NO BID				YTR2330	\$765		YTR2330	572.54			
Geminhardt	25P	Flute	Student Flute	No Substitutions	50-0133	NO BID			NO BID				No Bid			NO BID				
Yamaha	YFL-222	Flute	Student Flute	No Substitutions	50-0134	NO BID			NO BID				YFL222	\$533		YFL222CG	401.52			
Yamaha	YH4111WC	Sousaphone		No Substitutions	50-0023	NO BID			NO BID				YSH411WC	\$7.975		YH4111WC	7515.34			
Yamaha	YEP321S	Euphonium	4-Valve	No Substitutions	50-0020	NO BID			NO BID				YEP321S	\$2.675		YEP321S	2481.45			
Yamaha	YEP201	Euphonium		No Substitutions	TBD	NO BID			NO BID				YEP201	\$1.855		YEP201	1727.97			
Yamaha	YBH-301M	Baritone	Marching Series - Lacquer - Bb	No Substitutions	TBD	NO BID			NO BID				YBH301M	\$2.265		YBH301M	2096.47			
Yamaha	YEP-201	Baritone	3 Valve	No Substitutions	TBD	NO BID			NO BID				YEP201	\$1.855		YEP201	1727.97			
Yamaha	YBB-105WC	Tuba	3-Valve 3/4 BbB Tuba	No Substitutions	50-0136	NO BID			NO BID				YBB105WC	\$3.763		YBB105WC	3651.54			
Yamaha	YBB321WC	Tuba, Concert	Lacquer/Key of BbB	No Substitutions	50-0014	NO BID			NO BID				YBB321WC	\$6.275		YBB321WC	5942.69			
Jupiter	CT300	Tuba 3/4	3/4 tuba	No Substitutions	50-0213	NO BID			JTU705	3260	CT300 is same model as JTU705		CT305	\$2.795	A tariff fee of \$187.00 may be charged at time of purchase	NO BID				

PERCUSSION													
Boomwhackers	BWH13	Boomwhackers	13-Note Floor Stand - storage	No Substitutions	50-0030	NO BID						No Bid	
Boomwhackers	BWOC	Boomwhackers	5-note Chromatics Set	No Substitutions	50-0035	NO BID						No Bid	
Boomwhackers	BWDC	Boomwhackers	C Major Diatonic Set - 8-note	No Substitutions	50-0029	NO BID						No Bid	
Boomwhackers	BWJG	Boomwhackers	Bass Diatonic Set 7-note	No Substitutions	50-0033	NO BID						No Bid	
Boomwhackers	BWEG	Boomwhackers	Treble Extension Set - 7 note	No Substitutions	50-0034	NO BID						No Bid	
Zildjian	ZB114C	Cymbal	Crash Cymbals 14"	No Substitutions	50-0026	NO BID						Discontinued	
Sabian	XSR10238	Cymbal	XSR20 Suspended w/ 16" Stand	No Substitutions	50-0090	NO BID						No Bid	
Meinl	B20JETR	Cymbal	Extra Thin Ride - Byzance 20" Jazz	No Substitutions	50-0089	NO BID						No Bid	
Humes & Berg	GL52EDIV	Cymbal Bag	Deluxe 22" w/ dividers	No Substitutions	50-0194	NO BID						GL52EDIV	\$125
	SBP2F50		w/ 20" Bass Drum 5-Piece Stage Custom Birch Shell Pack	No Substitutions	50-0087	NO BID						SBP2F50	\$595
Yamaha	CT50234	Drum Set	Concert Toms (8000 series w/ 10,12,13,14")	No Substitutions	50-0196	NO BID						CT50234	\$1,275
& Percussion	HD-8500-08	Drums, Hand Pretuned	Set of 6 w/ synthetic Fiberskyn 3	No Substitutions	50-0078	NO BID						No Bid	
Yamaha	SK285R	Snare - Kit w/Stand	Student Model	Substitutions Allowed	50-0057	NO BID						SK285R - Replacement Model	
	OCSN0614-NBBA	Snare Drum	Maple, Orange County Drum	No Substitutions	50-0058	NO BID						S285R	355 - \$355
Pacific	P00T020X	Drum Throne	PDP 800 Series Tractor Seat	No Substitutions	50-0195	NO BID						No Bid	
Ludwig	LEC868XM	Bass Drum	18 x 36 Bass Drum for high school only	No Substitutions	50-0215	NO BID						LEC868XM	\$2,295
Ludwig	LMXYLO	Xylophone	Ludwig Mueser 2.5 octave	No Substitutions	50-0024	NO BID						LMXYLO2	\$695
	X6535H												
Majestic		Xylophone	w/ height adjustable stand	No Substitutions	50-0198	NO BID						X6535H	\$3,295
Suzuki	AX200	Xylophone	Standard - Alto	No Substitutions	50-0062	NO BID						No Bid	
Sonor	AX-GBF	Xylophone	Beat Alto	No Substitutions	50-0065	NO BID						No Bid	
Suzuki	SX200	Xylophone	Standard - Soprano	No Substitutions	50-0069	NO BID						No Bid	
Yamaha	YX-500F	Xylophone		No Substitutions	50-0173	NO BID						YX500F	\$3,095
	X6535H												
Majestic		Xylophone	w/ height adjustable stand	No Substitutions	50-0198	NO BID						X6535H	\$3,295
Suzuki	BX200	Xylophone, Bass	Deep Bass	No Substitutions	50-0060	NO BID						No Bid	
Studio 49	BX1600	Xylophone, Bass		No Substitutions	50-0061	NO BID						No Bid	
Grove	TR-9	Triangle	Super-Overton 9"	No Substitutions	50-0193	NO BID						No Bid	
Sonor	KSP60X-F	Bar, Contra Bass	Pao Rosa Primary KSP 60X Bar - F	No Substitutions	50-0202	NO BID						No Bid	
Sonor	KSP60X-G	Bar, Contra Bass	Pao Rosa Primary KSP 60X Bar - G	No Substitutions	50-0203	NO BID						No Bid	
Suzuki	AD250	Glockenspiel	Alto Standard	No Substitutions	50-0080	NO BID						No Bid	
Suzuki	SD250	Glockenspiel	Soprano - Standard	No Substitutions	50-0081	NO BID						No Bid	
Remo	TU-1112-PM	Tubano	Kirtexloth Fabric - Tubano Drumkey Tuned, 12x27"	Substitutions Allowed	50-0085	NO BID						No Bid	
Remo	DP-VSTU-CC	Tubano, Set-MERSA	TF-20 Head Orange 9,11,13 in	Substitutions Allowed	50-0084	NO BID						No Bid	
Pearl	EM1	Medi Keyboard	Mallet Station	No Substitutions	50-0199	NO BID						EM1	\$795
STRINGS													
Kaces	UKUB-3/4	Bag,Bass 3/4	Univarsity Series	No Substitutions	50-0097	NO BID						No Bid	
Karl Thunemann	KT80B	Bass 1/2	Student Model 80 w/ bag and bow	No Substitutions	50-0105	KT80	2200					No Bid	
Karl Thunemann	KT80B	Bass 1/4	1/4 Dootle Bass Outfit	No Substitutions	50-0104	KT80	2200					No Bid	
Christopher	DB302	Bass, 3/4 Gamba	Gamba model for High School Only	No Substitutions	TBD	NO BID						34DB302	\$2,905
Shen	SB80	Bass, String 1/2	w/bag & bow	No Substitutions	50-0119	SB80-12	2200					12SB80	\$1,465
Christopher	DB200	Bass, String 1/2	w/bag & bow	No Substitutions	50-0188	NO BID						12DB202	\$2,145
Shen	SB80	Bass, String 1/4	Model 168	No Substitutions	50-0118	SB80-14	2200					14SB80	\$1,465
Christopher	DB200	Bass, String 1/4	w/bag & bow	No Substitutions	50-0187	NO BID						14DB202	\$2,145
Shen	SB80	Bass, String 1/8	w/bag & bow	No Substitutions	50-0167	SB80-18	2200					18SB80	\$1,465
Karl Thunemann	Model 60	Bass, String 3/4	3/4 Size String Bass	No Substitutions	50-0106	KT80	2200					No Bid	
Shen	SB80	Bass, String 3/4	w/bag & bow	No Substitutions	50-0120	SB80-34	2200					34SB80	\$1,465
Shen	SB150	Bass, String 3/4	w/bag & bow	No Substitutions	50-0170	SB150-34	3400					34SB150	\$2,590
Christopher	DB200	Bass, String 3/4	w/bag & bow	No Substitutions	50-0189	NO BID						34DB202	\$2,145
Christopher	DB200	Bass, String 7/8	w/bag & bow	No Substitutions	50-0190	NO BID						78DB203	\$2,175
Glasser	G502	Bow - Bass, All Sizes French	All Sizes	No Substitutions	50-0092	NO BID						No Bid	
Glasser	G502	Bow - Bass, All Sizes German	All Sizes	No Substitutions	50-0091	NO BID						No Bid	
Glasser	E302	Bow - Viola, All Sizes	All Sizes	No Substitutions	50-0181	NO BID						No Bid	
Glasser	C202	Bow - Violin, All Sizes	All Sizes	No Substitutions	50-0182	NO BID						No Bid	
Glasser	F402	Bow, Cello, All Sizes	All Sizes	No Substitutions	50-0180	NO BID						No Bid	
H Core	CC485-3/4	Case 3/4, Bass	Bass Case, Nylon w/ Padded Lining	No Substitutions	50-0108	CC485-2	95					No Bid	
Heritage	HCB32012	Case, Soft, 1/2 Cello	5mm padding	No Substitutions	50-0122	HCB32012	80					No Bid	
Heritage	HCB32044	Case, Soft, 3/4 Cello	5mm padding	No Substitutions	50-0123	HCB32034	80					No Bid	
Kaces	all sizes	Cello	all sizes cello soft case	No Substitutions	50-0183	NO BID						No Bid	
Karl Thunemann	Model 150	Cello 1/2 Size	w/bag & bow	No Substitutions	50-0100	KT150-12	1700					No Bid	

Shen	150	Cello 1/2 Size	w/bag & bow	No Substitutions	50-0143	SFSC150-12		1700		NO BID								125C150	\$1,095	Includes upgraded set up (Helicore strings, extended endpin, etc.), soft case, and fiberglass bow.	NO BID			
Karl Thunemann	Model 80	Cello 1/2 Size	w/bag & bow	No Substitutions	50-0148	KT80-12	1200		NO BID									No Bid			NO BID			
Karl Thunemann	Model 150	Cello 1/4 Size	w/bag & bow	No Substitutions	50-0099	KT150-14	1700		NO BID									No Bid			NO BID			
Shen	150	Cello 1/4 Size	w/bag & bow	No Substitutions	50-0142	SFSC150-14		1700		NO BID								145C150	\$1,095	Includes upgraded set up (Helicore strings, extended endpin, etc.), soft case, and fiberglass bow.	NO BID			
Karl Thunemann	Model 80	Cello 1/4 Size	w/bag & bow	No Substitutions	50-0147	KT80-14	1200		NO BID									No Bid			NO BID			
Karl Thunemann	Model 80	Cello 1/8 Size	w/bag & bow	No Substitutions	50-0146	KT80-18	1200		NO BID									No Bid			NO BID			
Karl Thunemann	Model 150	Cello 1/8 Size	w/bag & bow	No Substitutions	50-0151	KT150-18	1700		NO BID									No Bid			NO BID			
Shar Music	PC100	Cello 3/4	3/4 size Cello ouffit Franz Hoffman	No Substitutions	50-0110	NO BID			NO BID									No Bid			NO BID			
Karl Thunemann	Model 150	Cello 3/4 Size	w/bag & bow	No Substitutions	50-0101	KT150-34	1700		NO BID									No Bid			NO BID			
Karl Thunemann	Model 80	Cello 3/4 Size	w/bag & bow	No Substitutions	50-0149	KT80-34	1200		NO BID									No Bid			NO BID			
Shen	150	Cello 3/4 Size	w/bag & bow	No Substitutions	50-0144	SFSC150-34	1700		NO BID									145C150	\$1,095	Includes upgraded set up (Helicore strings, extended endpin, etc.), soft case, and fiberglass bow.	NO BID			
Core	C32	Cello 4/4	Core cello full size	can sub with C34	50-0165	6096-G32-1A09	2000		NO BID									No Bid			NO BID			
StringWorks	Soloist III	Cello 4/4	High school only	No Substitutions	TBD	NO BID			NO BID									No Bid			NO BID			
Karl Thunemann	Model 150	Cello 4/4 Size	w/bag & bow	No Substitutions	50-0096	KT150-44	1700		NO BID									No Bid			NO BID			
Shen	150	Cello 4/4 Size	w/bag & bow	No Substitutions	50-0145	SFSC150-44	1700		NO BID									144C150	\$1,095	Includes upgraded set up (Helicore strings, extended endpin, etc.), soft case, and fiberglass bow.	NO BID			
Karl Thunemann	Model 80	Cello 4/4 Size	w/bag & bow	No Substitutions	50-0150	KT80-44	1200		NO BID									No Bid			NO BID			
Karl Thunemann	K450	Cello 4/4 Size	ouffit model	No Substitutions	50-0184	KT450	1100		NO BID									No Bid			NO BID			
Shaw	SC200	Cello Step Up 4/4	w/bag & bow	No Substitutions	50-0191	66206	1400		NO BID									No Bid			NO BID			
StringWorks	Virtuoso	Cello, 4/4	Virtuoso model for High School Only	No Substitutions	TBD	NO BID			NO BID									No Bid			NO BID			
Yamaha	C-40	Guitar	Cedar Top, Classical	No Substitutions	50-0124	NO BID			NO BID									600P4G	\$175	GigMaker Package - Includes C40II guitar in natural wood and soft case.	NO BID			
Cordoba	C3	Guitar	Classical	No Substitutions	TBD	NO BID			NO BID									No Bid			NO BID			
Kala	MK-SD	Ukulele	Dolphin bridge - Soprano	Substitutions Allowed	50-0108	NO BID			NO BID									MKSDXX	\$45	Quote for standard colors. Bag included.	NO BID			
Eastman	VA100SBC	Viola 13"	w/bag & bow	No Substitutions	50-0204	NO BID			NO BID									13VA100SBC	\$695	Includes upgraded set up (Aubert bridge, Helicore strings, etc.), case, and fiberglass bow.	NO BID			
Shen	SA100	Viola, 11"	w/bag & bow	No Substitutions	50-0153	SA100-11	860		NO BID									11SA100	\$525	Includes upgraded set up (Aubert bridge, Helicore strings, etc.), case, and fiberglass bow.	NO BID			
Shen	SA100	Viola, 12"	w/bag & bow	No Substitutions	50-0154	SA100-12	860		NO BID									12SA100	\$525	Includes upgraded set up (Aubert bridge, Helicore strings, etc.), case, and fiberglass bow.	NO BID			
Shen	SA100	Viola, 13"	w/bag & bow	No Substitutions	50-0155	SA100-13	860		NO BID									13SA100	\$525	Includes upgraded set up (Aubert bridge, Helicore strings, etc.), case, and fiberglass bow.	NO BID			
Shen	SA300	Viola, 14"	w/bag & bow	No Substitutions	50-0156	SA300-14	1600		NO BID									14SA300	\$995	Includes upgraded set up (Aubert bridge, Helicore strings, etc.), case, and fiberglass bow.	NO BID			
Shen	SA300	Viola, 15.5"	w/bag & bow	No Substitutions	50-0157	SA300-15	1600		NO BID									15SA300	\$1,095	Includes upgraded set up (Aubert bridge, Helicore strings, etc.), case, and fiberglass bow.	NO BID			
Karl Thunemann	Student	Viola, 15.5"	w/bag & bow	No Substitutions	50-0160	KT100-155	890		NO BID									No Bid			NO BID			
Karl Thunemann	Student	Viola, 15"	w/bag & bow	No Substitutions	50-0159	KT100-15	890		NO BID									No Bid			NO BID			
Shen	SA300	Viola, 16"	w/bag & bow	No Substitutions	50-0158	SA300-16	1600		NO BID									16SA300	\$1,095	Includes upgraded set up (Aubert bridge, Helicore strings, etc.), case, and fiberglass bow.	NO BID			
Karl Thunemann	Student	Viola, 16"	w/bag & bow	No Substitutions	50-0161	KT100-16	890		NO BID									No Bid			NO BID			
Shen	SV100	Violin 1/2	w/bag & bow	No Substitutions	50-0163	SV100-12	810		NO BID									12SV100	\$495	Includes upgraded set up (Aubert bridge, Dominant strings, etc.), case, and fiberglass bow.	NO BID			
Shen	SV100	Violin 1/4	w/bag & bow	No Substitutions	50-0162	SV100-14	810		NO BID									14SV100	\$495	Includes upgraded set up (Aubert bridge, Dominant strings, etc.), case, and fiberglass bow.	NO BID			
Shen	SV100	Violin 3/4	w/bag & bow	No Substitutions	50-0164	SV100-34	810		NO BID									14SV100	\$495	Includes upgraded set up (Aubert bridge, Dominant strings, etc.), case, and fiberglass bow.	NO BID			
Shen	SV300	Violin 3/4	w/Core 200 bow & CC497 Dart Prekude Case	No Substitutions	50-0201	SV300-34	1400		NO BID									No Bid			NO BID			
Eastman	VL100SBC	Violin 3/4	w/bag & bow	No Substitutions	50-0205	NO BID			NO BID									34VL100SBC	\$595	Includes upgraded set up (Aubert bridge, Dominant strings, etc.), case, and fiberglass bow.	NO BID			
Shen	SV100	Violin 4/4	w/bag & bow	No Substitutions	50-0165	SV100-44	810		NO BID									44SV100	\$495	Includes upgraded set up (Aubert bridge, Dominant strings, etc.), case, and fiberglass bow.	NO BID			
Shen	SV300	Violin 4/4	w/bag & bow	No Substitutions	50-0166	SV300-44	1400		NO BID									44SV300	\$945	Includes upgraded set up (Aubert bridge, Dominant strings, etc.), case, and fiberglass bow.	NO BID			
Shaw	PerCaso	Violin 4/4	High school only	No Substitutions	TBD	PV900-V	2900		NO BID									No Bid			NO BID			
StringWorks	Soloist III	Violin 4/4	High school only	No Substitutions	TBD	NO BID			NO BID									No Bid			NO BID			

\$ 15,045.00

Disqualified

*Bid Response Form B was signed but no pricing was provided

\$ 65,501.80

\$ 71,351.61



BOARD OF EDUCATION MEMO

DATE: August 11, 2026

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: John Hummel
Chief Technology Officer

Presented at the following Board Meetings	Date
Board Operations Committee	8/11/2026
BOE 1 st Reading	8/11/2026
BOE 2 nd Reading	8/25/2026

SUBJECT: Technology Services Contracts (Renewals & Contract Additions)

MHC

For over 10 years, MHC has served as a critical infrastructure partner, powering our enterprise document automation, accounts payable (AP) processing, and systems integration with our core enterprise business applications.

- Operational Efficiency & Workflow Automation:**
MHC automates high-volume document processes across Accounts Payable, HR/Payroll, and customer communications. Replacing manual workflows with MHC's automated indexing and processing saves significant staff hours each month and eliminates manual entry errors.
- System Stability & Native ERP Integration:**
MHC is deeply integrated into our primary core business systems. Remaining with MHC preserves operational continuity and avoids the steep operational risks, implementation costs, and staff retraining required to migrate to an alternative document management platform.
- Risk Mitigation & Compliance:**
MHC maintains built-in audit trails, data encryption, and regulatory compliance protocols for handling sensitive financial and operational documents, protecting our organization against compliance failures.
- Improved Unit Economics:**
Securing identical (or improved) platform capabilities while reducing our enterprise software footprint costs by ~20% directly improves our operational efficiency metrics for the upcoming fiscal year.

The current contract runs from September 30, 2025 to September 30, 2026 with an annual cost of \$48,398.40. The renewal will be for the same time period (September 30, 2026 to September 30, 2027) at a cost \$52,760.44, which is an increase of 9.1% or \$4,362.04.

Because this is a technology product, it is exempt from bidding.

Recommendation

The administration recommends renewing the contract with MHC from September 30, 2026 to September 30, 2027 in the amount of \$52,760.44.

Fiscal Impact

The one-year MHC software renewal is \$52,760.44 and will be paid out of the Technology budget within the Education Fund, Fund 10.

GovConnection Ivanti

Ivanti has been a core component of the district's technology operations for over 13 years, supporting critical functions such as:

- Imaging new machines with district configurations
- Repairing malfunctioning devices
- Patching computers to protect against security vulnerabilities
- Remotely installing software packages, reducing the need for in-person technology support

Currently, the district has 3,600 licenses at a cost of \$124,380 per year or \$34.55 per license with a contract through 2028. Due to an increase in devices prior to the decommission of the older equipment, the district has a need to increase licenses to account for all users.

The new contract is \$71,060 for 2 years, or \$37.07 (year 1) and \$33.99 (year 2) per license, for August 2026 to August 2028. The increase of \$71,060 accounts for an additional 1000 licenses and an additional two years.

Administrative Recommendation

The administration recommends adding licenses with Ivanti in the amount of \$71,060.

Fiscal Impact

The \$71,060 for the contract is budgeted in the Technology budget with the Education Fund, Fund 10.

VMWare

VMware serves as our district's server virtualization software, a foundational technology that allows us to host and manage a wide array of applications within our environment. Essentially, it lets us run multiple virtual servers on a single physical machine, efficiently hosting everything from our critical student information system to essential document storage solutions.

Current contract is through CDW-G and runs September 1, 2025 - August 31, 2026 at a cost of \$61,893.72. The one year renewal for the same contract period is \$46,620.00, which is a savings of \$15,273.72.

Administrative Recommendation

The administration recommends renewing the VMWare with CDW-G for the period of September 1, 2026 - August 31, 2027 in the amount of \$46,620.00.

Fiscal Impact

The one-year VMWare software renewal is \$46,620.00, which will be covered by the Technology budget within the Education Fund, Fund 10.

KnowBe4

KnowBe4 is a comprehensive platform designed to manage the ongoing problem of social engineering. It combines several critical components:

1. **Security Awareness Training:** Engaging, up-to-date training modules that educate employees on various cyber threats, including phishing, ransomware, social engineering tactics, and best security practices.
2. **Simulated Phishing Attacks:** Realistic, customizable phishing email and social engineering tests that safely expose employees to common attack vectors, allowing them to practice identifying and reporting suspicious communications without real-world risk.
3. **Compliance Training:** Modules tailored to help organizations meet various regulatory compliance requirements related to data security and privacy.
4. **Security Culture Development:** Tools and features designed to foster a robust security-aware culture throughout the organization.

Why KnowBe4 is Important for Our Organization

Our reliance on digital systems means that even with advanced technical safeguards, one successful social engineering attack can lead to significant data breaches, financial losses, and reputational damage. KnowBe4 is crucial for our organization because it:

- **Mitigates Human Risk:** Employees are often the weakest link in the security chain. KnowBe4 empowers them with the knowledge and skills to identify and avoid sophisticated cyberattacks, turning them into our first line of defense.
- **Reduces Incident Rates:** By regularly testing and training employees, the platform demonstrably reduces click rates on phishing emails and improves reporting of suspicious activities, thereby lowering the likelihood of a successful breach.
- **Enhances Security Posture:** A well-informed workforce complements our technical security controls, creating a multi-layered defense strategy that is more resilient against modern cyber threats.
- **Aids in Compliance:** The platform provides relevant training modules and reporting capabilities that assist us in meeting various industry and regulatory compliance standards (e.g., GDPR, HIPAA, PCI DSS).
- **Fosters a Proactive Security Culture:** Consistent training and simulations instill a continuous learning mindset around security, making it an integral part of our daily operations rather than an afterthought.

Current contract is through CDW-G for September 1, 2026 - August 31, 2027 in the amount of \$40,618.89. The new contract will run the same period of one year for the cost of \$40,618.89 for a \$0 increase.

The district will be reviewing this software as the contract expires in August 2027

Administrative Recommendation

The administration recommends renewing the KnowBe4 software with CDW-G for the period of September 1, 2026 - August 31, 2027 in the amount of \$40,618.89.

Fiscal Impact

The one-year KnowBe4 software renewal at \$40,618.89 will be covered by the Technology budget within the Education Fund, Fund 10.



Community Unit School District #300

QUOTE

CUS610

Date: 07/29/2026

SKU	Product	Qty	Rate	Total amount	Start term	End term
RNL-MHC-IXRQCINTEG	RQC Integration - Renewal Mnt	1	\$2,641.10	\$2,641.10	9/30/2026	9/30/2027
RNL-MHC-DSSEMPLOYE	DSS PR/ED Add-on: Payroll/Employee/Member Docs Web Delivery User Options - Renewal Mnt	1	\$1,148.00	\$1,148.00	9/30/2026	9/30/2027
RNL-MHC-DSSEMPLOYE	DSS PR/ED Add-on: Payroll/Employee/Member Docs Web Delivery User Options - Renewal Mnt	1	\$1,148.00	\$1,148.00	9/30/2026	9/30/2027
RNL-MHC-IXEFORMC	eForms Express Custom - Renewal Mnt	1	\$443.77	\$443.77	9/30/2026	9/30/2027
RNL-MHC-DEAUTOFAX	Auto Fax - Renewal Mnt	1	\$721.13	\$721.13	9/30/2026	9/30/2027
RNL-MHC-DEAPACH	AP ACH Module - Renewal Mnt	1	\$554.71	\$554.71	9/30/2026	9/30/2027
RNL-MHC-DETXINTFCE	Tax Interface (Import Routine) - Renewal Mnt	1	\$417.00	\$417.00	9/30/2026	9/30/2027
RNL-MHC-DETXINTFCE	Tax Interface (Import Routine) - Renewal Mnt	1	\$417.00	\$417.00	9/30/2026	9/30/2027
RNL-MHC-IXIMAGEEXP	MHC Image Express - Renewal Mnt	1	\$18,762.10	\$18,762.10	9/30/2026	9/30/2027
RNL-MHC-DEPR	DE Payroll Module - Renewal Mnt	1	\$1,664.12	\$1,664.12	9/30/2026	9/30/2027
RNL-MHC-DEFORMS	DE Forms Module - Renewal Mnt	1	\$1,664.12	\$1,664.12	9/30/2026	9/30/2027
RNL-MHC-DEW2MODULE	DE W-2 Module - Renewal Mnt	1	\$834.00	\$834.00	9/30/2026	9/30/2027
RNL-MHC-DSSEMPLOYE	DSS PR/ED Add-on: Payroll/Employee/Member Docs Web Delivery User Options - Renewal Mnt	1	\$1,148.00	\$1,148.00	9/30/2026	9/30/2027
RNL-MHC-DEEREMIT	e-Remit Module - Renewal Mnt	1	\$1,773.00	\$1,773.00	9/30/2026	9/30/2027
RNL-MHC-DSSEMPLOYE	DSS PR/ED Add-on: Payroll/Employee/Member Docs Web Delivery User Options - Renewal Mnt	1	\$1,148.00	\$1,148.00	9/30/2026	9/30/2027
RNL-MHC-DSSE1095C	Document Self-Service Electronic 1095-C Web Delivery with User Options - Standalone - Renewal Mnt	1	\$3,285.00	\$3,285.00	9/30/2026	9/30/2027
RNL-MHC-DEFORMSPCH	Document Express Forms Module Add-on for Punchout Integration - Renewal Mnt	1	\$1,773.00	\$1,773.00	9/30/2026	9/30/2027
RNL-MHC-DE1099	1099 Module - Renewal Mnt	1	\$332.84	\$332.84	9/30/2026	9/30/2027
RNL-MHC-DE1099NEC	Document Express 1099-NEC Module - Renewal Mnt	1	\$834.00	\$834.00	9/30/2026	9/30/2027
RNL-MHC-DSSEW22K	Document Self-Service Electronic W-2 Web Delivery with User Options - 2,000 Employees - Renewal Mnt	1	\$2,868.00	\$2,868.00	9/30/2026	9/30/2027
RNL-MHC-DSSEW22K	Document Self-Service Electronic W-2 Web Delivery with User Options - 2,000 Employees	1	\$2,868.00	\$2,868.00	9/30/2026	9/30/2027
RNL-MHC-DSSSELFDIS	DSS PR/ED Add-on: Disclosures - Renewal Mnt	1	\$834.00	\$834.00	9/30/2026	9/30/2027
RNL-MHC-IXEDIINVOI	Image Express EDI Invoice Imaging Component - Renewal Mnt	1	\$1,174.80	\$1,174.80	9/30/2026	9/30/2027
RNL-MHC-DEAP	DE Accounts Payable Module - Renewal Mnt	1	\$1,664.12	\$1,664.12	9/30/2026	9/30/2027
RNL-MHC-IXDYNAMIC	Additional Dynamic Image Drill Form(s) - Renewal Mnt	1	\$746.90	\$746.90	9/30/2026	9/30/2027
RNL-MHC-DEAPPOSPTN	AP Positive Pay Module with Transmission - Renewal Mnt	1	\$721.13	\$721.13	9/30/2026	9/30/2027
RNL-MHC-IXEDIPO	Image Express EDI PO Imaging Component - Renewal Mnt	1	\$1,174.80	\$1,174.80	9/30/2026	9/30/2027
THIS QUOTE DOES NOT INCLUDE TAX IF APPLICABLE AND PENDING AGREEMENTS						
TOTAL**				\$52,760.64		

This quote does not include tax if applicable and current contract negotiations.

All prices quoted are valid for 90 days from the date on the quote.

Payment must be made within 90 days to secure quote.

MHC Software provides the following services and support under our standard maintenance plan:

- Software support and training services via toll-free phone: (888) 544-8544, email: techsupport@mhcautomation.com, customer portal: Customer Support Login and/or interactive web meetings from 7:00 a.m. to 6:00 p.m. CT, Monday through Friday, other than excluded holidays published at <https://www.mhcautomation.com/>
- Software upgrades for licensed application components on the current MHC platform sold and licensed by MHC.
- Software for components licensed by MHC that supports the continuing compatibility with existing ERP/integrated business application software that has been upgraded (i.e., as customers upgrade integrated business functionality from one release to the next, they can work with MHC to plan and maintain compatible MHC Software functionality without relicensing the software)

12000 Portland Avenue South, Suite 230 • Burnsville, Minnesota 55337
800.588.3676 • Main: 952.882.0884 • Fax 952.882.0484
www.mhcautomation.com

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: Christopher Nilles
Phone: (800) 800-0019 ext. 75570
Fax: (603) 683-0347
Email: chris.nilles@connection.com

25912468.01

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 7/29/2026
Valid Through: 8/1/2026
Account #:

Customer Contact: Gary Krause
Email: gary.krause@d300.org

Phone: (847) 551-8311
Fax:

QUOTE PROVIDED TO:	SHIP TO:
AB#: 13242201 COMMUNITY UNIT SCHOOL DISTRICT 300 2550 HARNISH DRIVE ALGONQUIN, IL 60102 US (847) 551-8311	AB#: 14012317 COMMUNITY UNIT SCHOOL DISTRICT 300 GARY KRAUSE INFORMATION TECHNOLOGY 2605 BUNKER HILL DR ALGONQUIN, IL 60102 US (847) 551-8311

DELIVERY	FOB	SHIP VIA	PRODUCT WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Small Pkg Ground Service Level	.00 lbs	Net 30	

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: <https://www.govconnection.com/content/about/legal/terms-and-conditions-sale>, or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Due to the industry-wide constraints and fluctuations, we reserve the right to change pricing at any time. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1				Year 1 - Start Date: 08/01/2026End Date: 07/31/2027			\$ -
2	1,000	41831525	IN-DEX-MIG-EPM-C	Corp. Neurons for Digital Experience Device Cloud Migration Bundle for EPM	Ivanti Software, Inc.	\$ 19.93	\$ 19,930.00
3	1,000	41614925	IN-PATCH-MGT-C	Corp. Neurons for Patch Management Cloud Subscription	Ivanti Software, Inc.	\$ 17.14	\$ 17,140.00
4				Year 2 - Start Date: 08/01/2027End Date: 06/30/2028			\$ -
5	1,000	41831525	IN-DEX-MIG-EPM-C	Corp. Neurons for Digital Experience Device Cloud Migration Bundle for EPM	Ivanti Software, Inc.	\$ 18.28	\$ 18,280.00
6	1,000	41614925	IN-PATCH-MGT-C	Corp. Neurons for Patch Management Cloud Subscription	Ivanti Software, Inc.	\$ 15.71	\$ 15,710.00
						Subtotal	\$ 71,060.00
						Fee	\$ 0.00
						Shipping and Handling	\$ 0.00
						Tax	Exempt!
						Total	\$ 71,060.00

QUOTE TERMS AND CONDITIONS

Unless you have a written master purchase agreement in effect with PC Connection, Inc., PC Connection Sales Corporation, MoreDirect, Inc., or GovConnection, Inc. (each doing business as Connection), that expressly governs this transaction, all orders are governed by Connection s Terms and Conditions of Sale available at: <https://www.govconnection.com/content/about/legal/terms-and-conditions-sale> (the Agreement), which are incorporated by reference as if fully set forth in this Quote.

Some products and services sold by Connection come with end user license agreements (EULAs) from the original manufacturer or service provider (OEM), as well as certain required reseller pass-through terms that Connection must provide or enforce. These terms may be shared with you either by the OEM or by Connection. For your convenience, applicable terms for certain products are available here: <https://www.govconnection.com/content/about/legal/oem-cloud-software-mandatory-end-customer-notice> . Please review this page to see whether any of the products you are purchasing are listed. These terms apply in addition to this Agreement or any applicable master purchase agreement.

Most license and subscription products renew automatically under OEM terms. You are responsible for timely cancellation as required by the OEM. Cancellation and refund rights are governed by OEM terms, and some products or services may be non-cancellable and non-refundable once ordered, activated, or renewed. You remain responsible for any non-cancellable or non-refundable charges.

By placing an order in response to this Quote or using the products or services described, you agree to the Agreement (if no master purchase agreement applies) and all OEM and pass-through terms. No signature is required. Any additional or different customer terms are rejected. If you do not agree, do not place an order or use the products or services.

Pricing and availability are subject to change prior to shipment (in the case of equipment) or delivery (in the case of software). Connection reserves the right, prior to shipment or delivery, to adjust pricing or cancel any order for any reason, including manufacturer price increases, allocation changes, tariffs, exchange rate fluctuations, supply constraints, or other factors beyond Connection s reasonable control. Orders are not binding until shipment or delivery.



ORDERING INFORMATION
GovConnection, Inc. DBA Connection

Please contact your account manager with any questions.

Ordering Address

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address

GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE
Erate Spin Number:	143026005

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale, which describe important legal rights and obligations. You may review the Company's Standard Terms of Sale on the Company's website: www.govconnection.com or you may request a copy via fax, e-mail, or mail by calling your account representative. The only exception to this policy is if your order is being placed under any one of our many national, state, educational or cooperative Agreements, in which case the Terms and Conditions of your Purchase Order are already pre-negotiated and stated in that Agreement. No other Terms and Conditions shall apply, and any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract or Purchase Order to:
SLEDOPS@connection.com
QUESTIONS: Call 800-800-0019
FAX: 603.683.0374



Quote Confirmation

JULIA GESKE,

Thanks for choosing CDW. Review the details of Quote # 6B0VRJ4 and complete your purchase.

COMPLETE PURCHASE

Quote #	Created	Account #	PO#
6B0VRJ4	08/04/2026	1330924	20260804

Pricing and Availability Notice -

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

Product Details

	ITEM	PRICE	QTY	ITEM TOTAL
	VMW VSPHERE FNDTN 1Y MFG # VCF-VSP-FND-1Y CDW # 8149975 Contract: Illinois AEPA-025F K-12 (#025-F)	\$185.00	252	\$46,620.00
Subtotal				\$46,620.00
Shipping				\$0.00
Contract Fee				\$0.00
Recycle Fee				\$0.00
Sales Tax				\$0.00
Product Total				\$46,620.00

Delivery Details

Delivery Address

COMMUNITY UNIT SCHOOL DIST NO.
300,
JULIA GESKE
2605 Bunker HI Dr , Algonquin, IL 60102-
9780

Delivery Method

Electronic Drop Ship

Billing Details

Billing Address

ACCTS PAYABLE
2550 HARNISH DR
ALGONQUIN, IL 60102-6870
US

Payment Terms

NET 30-VERBAL

Please remit payment to

CDW Government LLC
75 Remittance Dr Ste 1515
Chicago, IL 60675-1515

Need Help? Contact Your Account Manager

Mike Meier
michmei@cdw.com

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Terms and Conditions

This order is subject to CDW's Terms and Conditions of Sales and Service Projects found [here](#).

VMWare Terms of Service - English USA

Your use of the VMware by Broadcom offerings identified within this order are subject to (a) the standard end user agreement at <https://www.vmware.com/agreements.html>, (b) the Specific Program Documentation (the "SPD"), and/or SaaS Listing applicable to the VMware by Broadcom offerings and Maintenance located at <https://www.broadcom.com/licensing> and (c) the additional terms within this order (collectively, the "End User Terms"). Any terms that may appear on your purchase order that vary from or purport to add to the End User Terms (including, without limitation, pre-printed terms) are deemed not appended, inapplicable and void.



Quote Confirmation

JULIA GESKE,

Thanks for choosing CDW. Review the details of Quote # 6B0QCQC and complete your purchase.

COMPLETE PURCHASE

Quote #	Created	Account #	PO#
6B0QCQC	07/22/2026	1330924	D300 KnowB4 FY 26/27 Renewal

Notes from your Account Team

Pricing and Availability Notice -

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

Product Details

	ITEM	PRICE	QTY	ITEM TOTAL
	KB4 SAT SUB PLATINUM 12M MFG # KSATP-N-G12-G CDW # 8260253 Contract: Community Unit School District 300 Good Faith Term (Months) : 12 Start Date : 9/14/2026 End Date : 9/13/2027	\$13.41	3029	\$40,618.89
Subtotal				\$40,618.89
Shipping				\$0.00
Contract Fee				\$0.00
Recycle Fee				\$0.00
Sales Tax				\$0.00
Product Total				\$40,618.89

Delivery Details

Delivery Address

COMMUNITY UNIT SCHOOL DIST NO.
300,
JULIA GESKE
2605 Bunker HI Dr , Algonquin, IL 60102-
9780

Delivery Method

Electronic Drop Ship

Billing Details

Billing Address

ACCTS PAYABLE
2550 HARNISH DR
ALGONQUIN, IL 60102-6870
US

Payment Terms

NET 30-VERBAL

Please remit payment to

CDW Government LLC
75 Remittance Dr Ste 1515
Chicago, IL 60675-1515

Need Help? Contact Your Account Manager

Mike Meier
michmei@cdw.com

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Terms and Conditions

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BOARD OF EDUCATION MEMO

DATE: August 11, 2026

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Dr. Frank Williams
Chief Financial Officer

Presented at the following Board Meetings	Date
Board Operations Committee	8/11/2026
BOE 1 st Reading	8/11/2026
BOE 2 nd Reading	8/25/2026

SUBJECT: Change Order Approval for Jacobs High School Capital Maintenance Projects

Background

At the March 24, 2026, Board of Education meeting, the Board awarded through Bid Release 4 the asphalt paving contract for the Jacobs High School Tennis Court and Retaining Wall Capital Maintenance Projects to Maneval Construction in the amount of \$935,930.

During excavation for the tennis courts and retaining walls, the project's geotechnical engineer identified significant areas of unsuitable subsurface soils that required undercutting before construction could continue. Undercutting is the process of excavating and removing soft, unstable, or unsuitable soil below the planned foundation and replacing it with engineered stone or compacted fill capable of supporting the new structure. Without removing these weak soils, the tennis courts and retaining walls could experience settling, cracking, or premature failure over time. These latent subsurface conditions could not reasonably have been identified prior to construction. Lamp Incorporated reviewed and verified the engineer's findings and confirmed that the additional work was necessary to properly support the new improvements. The required undercutting and soil replacement work totaled \$203,944, representing approximately a 22% increase to the original contract amount.

Administration determined that completing the additional work through the existing contractor was in the District's best interest. The additional work was necessary to address unforeseen site conditions, was directly related to the original contract scope, and was required to complete the intended project improvements. The work could not have been reasonably separated from the original contract without negatively impacting the project schedule, cost, and overall coordination of the project.

At the time the additional work was identified, rebidding the work separately would have delayed completion of the project beyond the start of the school year, increased overall project costs due to additional contractor mobilization and coordination efforts, and created potential warranty and responsibility issues between multiple contractors performing work on the same improvements. Based

on these considerations, the Administration determined that the additional work represented a necessary modification to the existing contract and not a separate procurement of unrelated work.

The District proceeded with the additional work under the existing contract to ensure the project was completed prior to the start of the school year. Administration now recommends approval of Change Order No. 001 in the amount of \$112,494 and Change Order No. 006 in the amount of \$91,450, for a total change order amount of \$203,944.

Pursuant to 105 ILCS 5/10-20.21(v), because the cumulative change order amount exceeds 10% of the original contract amount, approval by a three-fourths vote of the Board of Education is required.

Administrative Recommendation

The administration recommends approval of Change Order No. 001 in the amount of \$112,494 and Change Order No. 006 in the amount of \$91,450, for a total change order amount of \$203,944, with Maneval Construction, Inc. for the Jacobs High School Tennis Court and Retaining Wall Capital Maintenance Projects.

Fiscal Impact

The cost of the change orders remains within the total approved budget for Bid Package 4 of \$4,887,428 and will be funded through the Capital Projects Fund, Fund 60.



PCO #001

Lamp Incorporated
460 N. Grove Avenue
Elgin, Illinois

Project: 17079 - D300 2026 Summer BR4 - Legat

Potential Change Order #001: Undercut at JHS Tennis Court Area - Change Order Item

TO: Community Unit School District 300 2550 Harnish Drive Algonquin Illinois, 60102		FROM: Lamp Incorporated 460 N. Grove Avenue Elgin Illinois, 60120	
PCO NUMBER/REVISION:	001 / 0	CONTRACT:	1 - D300 2026 Summer Renovations - BR4
REQUEST RECEIVED FROM:	Matt Ziemke (Maneval Construction Co., Inc.)	CREATED BY:	Jay Schaack (Lamp Incorporated)
STATUS:	Pending - In Review	CREATED DATE:	6/13 /2026
REFERENCE:		LOCATION:	Jacobs Tennis

CHANGE REASON: Project necessity

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

The tennis court area was proof rolled and the subgrade was found to be deficient on the Western edge for the length of the court area (approx 20' x 370' long area). TSC has directed this undercut to remove organic soils before bringing the area back up with 3" compacted stone and then topped with CA6. The overall volume of this undercut will be determined as the undercut process is ongoing.

ATTACHMENTS:

[REV#2 MZ_CO#4 Undercut_PR#2614.pdf](#)

#	Cost Code	Description	Type	Amount
1	02-32A-01 - Asphalt Paving	Maneval Construction Inc. - CO to contract for undercut at Tennis Court area.	Commitment	\$ 112,494.00
Subtotal:				\$112,494.00
Grand Total:				\$112,494.00

Jay Schaack

7/25/26

SIGNATURE

DATE

SIGNATURE

DATE



Change Order #4

7/22/2026

Revision #2

Matt Ziemke: Estimator / Project Manager

Direct: (630)-514-6737 Email: Ziemke@manevalpaving.com

Contact: Jay Schaack

Phone: 224.339.4266

Email: JSchaack@lampinc.net

Project Name: PR#2614 Jacobs Highschool 32A3-4	Project Location: 2601 Bunker Hill Dr, Algonquin, IL 60102
--	---

Item #	Item Description	Qty	UOM	Unit Price	Total Price
1	Removal of Unsuitable Soils & Aggregate Subgrade Improvements	825.04	CY	\$ 135.00	\$ 111,380.40
2	Bond	1	LS	\$ 1,113.80	\$ 1,113.80

Total: \$ 112,494.20

Exclusions and Conditions:

Building/Village permits, licenses, testing, petromat, contaminated soils, irrigation and restoration.

Work is figured to be completed in one continuous phase.

working area, a private locate is required prior to the commencement of construction. A private locate can be provided at an and the construction date, this proposal is subject to a price adjustment.



TESTING SERVICE CORPORATION

Construction Materials Testing • Geotechnical Engineering • Environmental Testing

DAILY FIELD REPORT (DFR) ***FIELD COPY BEFORE ENGINEER REVIEW***

OFFICE Gurnee	PROJECT MANAGER Megan Conway	TSC JOB NO. 100,950
DAY Friday	DATE 06/05/2026	PAGE 1 of 2

PROJECT Jacobs HS 2026 Summer Improvements
LOCATION 2601 Bunker Hill Drive Algonquin, IL
CONTRACTOR Lima excavation
CLIENT Lamp Incorporated

ARRIVE JOB 07:00 AM	DEPART JOB 09:45 AM
ARRIVE JOB --:-- --	DEPART JOB --:-- --
ARRIVE JOB --:-- --	DEPART JOB --:-- --
ON-SITE TIME 2.75	TRAVEL TIME 1.50
TOTAL HOURS 4.25	MILEAGE TOLLS 58

SUMMARY OF SERVICES PERFORMED PURSUANT TO GENERAL CONDITIONS

PROOF ROLL

A proof-roll was witnessed at final sub-grade elevation for the Tennis court with Greg and Foreman Lima excavating .A loaded truck was used for the proof-roll.

Proofroll inspection was not conducted at the south centre area of the Tennis courts due to stockpiles blocking the area.

The sub-grade appeared stable and is considered acceptable, with the following exceptions:

West Edge 20' inward from the proposed curb line / North west corner / South west corner failed inspection due to severe deflection and pumping.

A Test trenches excavated at centre / North west / south west corner (~ 1' to ~1.5') observed unsuitable soil sitting over stiff clayey soil.

Recommendation:

Option 1: Excavate the unsuitable soil. Laydown a sheet of filter fabric on the exposed suitable soils grade and then backfilled with PGE or 3" clean stones backfill depth of stones depends on Stable Grade achievement, then cap with compacted lift of approved CA-06 stone before paving

Option 2: Excavate the unsuitable soil to a suitable soils grade. Backfill depth of PGE/ Clean 3" stone depends on Stable Grade achievement then cap with compacted lift of approved CA06 stone.

If 3" stone without fines is used as backfill , consideration should be given to providing undergrads or otherwise tying into a stream sewer to prevent water from pooling in the open graded stone beneath the proposed pavements.

* See the Sketch

Performed Excavated trench test inspection for Centre of West Edge Tennis court layout. Thin-walled tube samples were taken at the following locations:

Sample #	Depth/Elev. (ft.)	Location	Soil Desc.	Qp (tsf)
1	-1'	Centre of West Edge Z Below exiting Subgrade	Brown Grey silty clay trace sand and gravel	2.0

RECEIVING SIGNATURE

RECEIVED BY Greg Fraas

COMPANY Lamp Incorporated

EMAIL LIST GFraas@Lampinc.net

TECH SIGNATURE

BY Himanshu Barot

TESTING SERVICE CORPORATION



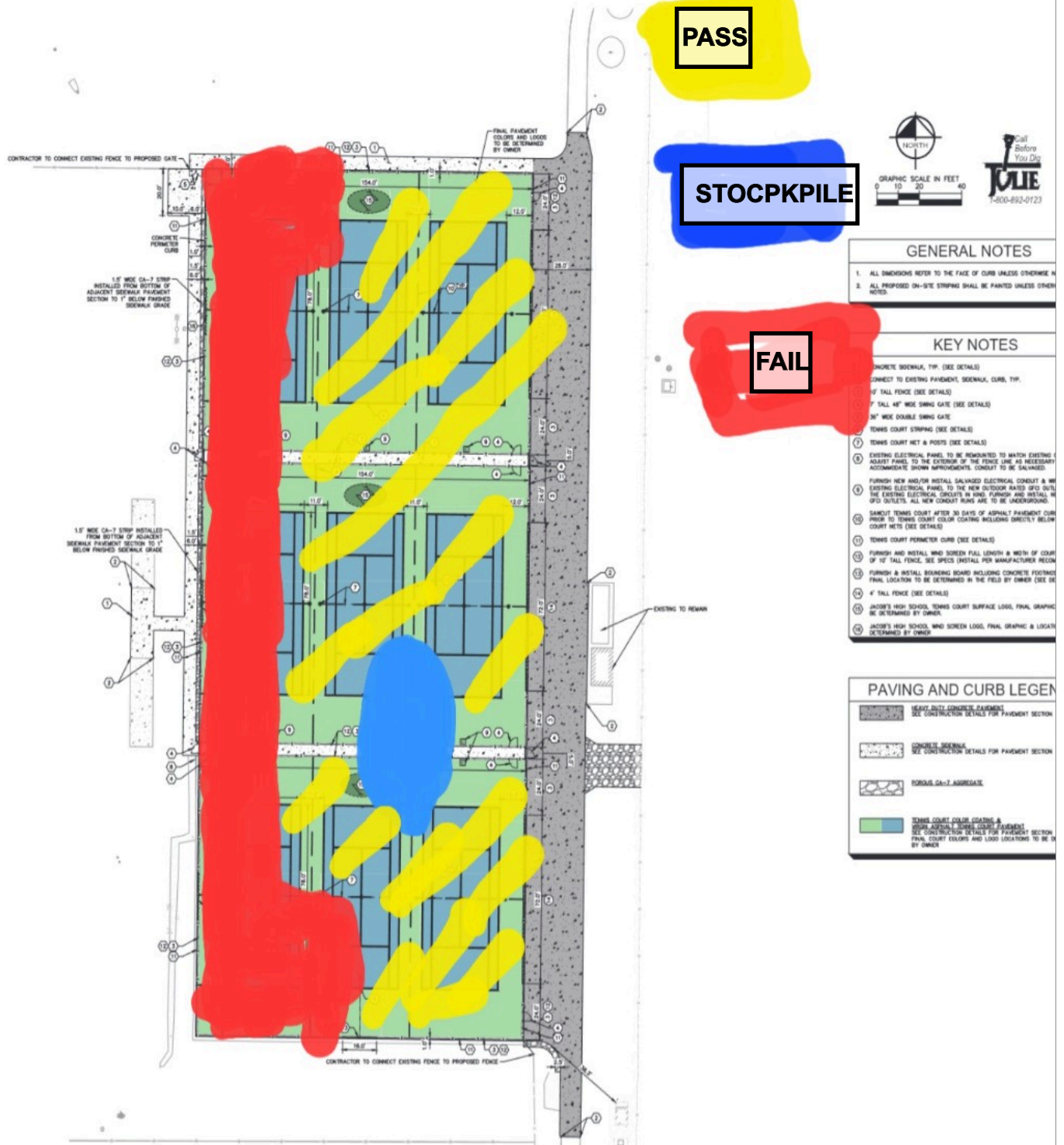
TESTING SERVICE CORPORATION

Construction Materials Testing • Geotechnical Engineering • Environmental Testing

DAILY FIELD REPORT (DFR) - DRAWING

FIELD COPY BEFORE ENGINEER REVIEW

OFFICE Gurnee	PROJECT MANAGER Megan Conway	TSC JOB NO. 100,950
DAY Friday	DATE 06/05/2026	PAGE 2 OF 2





TESTING SERVICE CORPORATION

GENERAL CONDITIONS Geotechnical and Construction Services

1. PARTIES AND SCOPE OF WORK: If Client is ordering the services on behalf of another, Client represents and warrants that Client is the duly authorized agent of said party for the purpose of ordering and directing said services, and in such case the term "Client" shall also include the principal for whom the services are being performed. Prices quoted and charged by TSC for its services are predicated on the conditions and the allocations of risks and obligations expressed in these General Conditions. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the services ordered by Client are adequate and sufficient for Client's intended purpose. Unless otherwise expressly assumed in writing, TSC's services are provided exclusively for client. TSC shall have no duty or obligation other than those duties and obligations expressly set forth in this Agreement. TSC shall have no duty to any third party. Client shall communicate these General Conditions to each and every party to whom the Client transmits any report prepared by TSC. Ordering services from TSC shall constitute acceptance of TSC's proposal and these General Conditions.

2. SCHEDULING OF SERVICES: The services set forth in this Agreement will be accomplished in a timely and workmanlike manner. If TSC is required to delay any part of its services to accommodate the requests or requirements of Client, regulatory agencies, or third parties, or due to any cause beyond its reasonable control, Client agrees to pay such additional charges, if any, as may be applicable.

3. ACCESS TO SITE: TSC shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as a result of its services or the use of its equipment; however, TSC has not included in its fee the cost of restoration of damage which may occur. If Client desires or requires TSC to restore the site to its former condition, TSC will, upon written request, perform such additional work as is necessary to do so and Client agrees to pay to TSC the cost thereof plus TSC's normal markup for overhead and profit.

4. CLIENT'S DUTY TO NOTIFY ENGINEER: Client represents and warrants that Client has advised TSC of any known or suspected hazardous materials, utility lines and underground structures at any site at which TSC is to perform services under this Agreement. Unless otherwise agreed in writing, TSC's responsibility with respect to underground utility locations is to contact the Illinois Joint Utility Locating Information for Excavators for the location of public, but not private, utilities.

5. DISCOVERY OF POLLUTANTS: TSC's services shall not include investigation for hazardous materials as defined by the Resource Conservation Recovery Act, 42 U.S.C. § 6901, et. seq., as amended ("RCRA") or by any state or Federal statute or regulation. In the event that hazardous materials are discovered and identified by TSC, TSC's sole duty shall be to notify Client.

6. MONITORING: If this Agreement includes testing construction materials or observing any aspect of construction of improvements, Client's construction personnel will verify that the pad is properly located and sized to meet Client's projected building loads. Client shall cause all tests and inspections of the site, materials and work to be timely and properly performed in accordance with the plans, specifications, contract documents, and TSC's recommendations. No claims for loss, damage or injury shall be brought against TSC unless all tests and inspections have been so performed and unless TSC's recommendations have been followed.

TSC's services shall not include determining or implementing the means, methods, techniques or procedures of work done by the contractor(s) being monitored or whose work is being tested. TSC's services shall not include the authority to accept or reject work or to in any manner supervise the work of any contractor. TSC's services or failure to perform same shall not in any

way operate or excuse any contractor from the performance of its work in accordance with its contract. "Contractor" as used herein shall include subcontractors, suppliers, architects, engineers and construction managers.

Information obtained from borings, observations and analyses of sample materials shall be reported in formats considered appropriate by TSC unless directed otherwise by Client. Such information is considered evidence, but any inference or conclusion based thereon is, necessarily, an opinion also based on engineering judgment and shall not be construed as a representation of fact. Subsurface conditions may not be uniform throughout an entire site and ground water levels may fluctuate due to climatic and other variations. Construction materials may vary from the samples taken. Unless otherwise agreed in writing, the procedures employed by TSC are not designed to detect intentional concealment or misrepresentation of facts by others.

7. DOCUMENTS AND SAMPLES: Client is granted an exclusive license to use findings and reports prepared and issued by TSC and any sub-consultants pursuant to this Agreement for the purpose set forth in TSC's proposal provided that TSC has received payment in full for its services. TSC and, if applicable, its sub-consultant, retain all copyright and ownership interests in the reports, boring logs, maps, field data, field notes, laboratory test data and similar documents, and the ownership and freedom to use all data generated by it for any purpose. Unless otherwise agreed in writing, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed sixty (60) days after submission of TSC's report.

8. TERMINATION: TSC's obligation to provide services may be terminated by either party upon (7) seven days prior written notice. In the event of termination of TSC's services, TSC shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses. The terms and conditions of these General Conditions shall survive the termination of TSC's obligation to provide services.

9. PAYMENT: Client shall be invoiced periodically for services performed. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to in writing for valid cause within sixty (60) days at the rate of twelve (12%) per annum (or the maximum interest rate permitted by applicable law, whichever is the lesser) until paid and TSC's costs of collection of such accounts, including court costs and reasonable attorney's fees.

10. WARRANTY: TSC's professional services will be performed, its findings obtained and its reports prepared in accordance with these General Conditions and with generally accepted principles and practices. In performing its professional services, TSC will use that degree of care and skill ordinarily exercised under similar circumstances by members of its profession. In performing physical work in pursuit of its professional services, TSC will use that degree of care and skill ordinarily used under similar circumstances. This warranty is in lieu of all other warranties or representations, either express or implied. Statements made in TSC reports are opinions based upon engineering judgment and are not to be construed as representations of fact.

Should TSC or any of its employees be found to have been negligent in performing professional services or to have made and breached any express or implied warranty, representation or contract, Client, all parties claiming through Client and all parties claiming to have in any way relied upon TSC's services or work agree that the maximum aggregate amount of damages for which TSC, its officers, employees and agents shall be liable is limited to \$50,000 or the total amount of the fee paid to TSC for its services performed with respect to the project, whichever amount is greater.

In the event Client is unwilling or unable to limit the damages for which TSC may be liable in accordance with the provisions set forth in the preceding paragraph, upon written request of Client received within five days of Client's acceptance of TSC's proposal together with payment of an additional fee in the amount of 5% of TSC's estimated cost for its services (to be adjusted to 5% of the amount actually billed by TSC for its services on the project at time of completion), the limit on damages shall be increased to \$500,000 or the amount of TSC's fee, whichever is the greater. This charge is not to be construed as being a charge for insurance of any type, but is increased consideration for the exposure to an award of greater damages.

11. INDEMNITY: Subject to the provisions set forth herein, TSC and Client hereby agree to indemnify and hold harmless each other and their respective shareholders, directors, officers, partners, employees, agents, subsidiaries and division (and each of their heirs, successors, and assigns) from any and all claims, demands, liabilities, suits, causes of action, judgments, costs and expenses, including reasonable attorneys' fees, arising, or allegedly arising, from personal injury, including death, property damage, including loss of use thereof, due in any manner to the negligence of either of them or their agents or employees or independent contractors. In the event both TSC and Client are found to be negligent or at fault, then any liability shall be apportioned between them pursuant to their pro rata share of negligence or fault. TSC and Client further agree that their liability to any third party shall, to the extent permitted by law, be several and not joint. The liability of TSC under this provision shall not exceed the policy limits of insurance carried by TSC. Neither TSC nor Client shall be bound under this indemnity agreement to liability determined in a proceeding in which it did not participate represented by its own independent counsel. The indemnities provided hereunder shall not terminate upon the termination or expiration of this Agreement, but may be modified to the extent of any waiver of subrogation agreed to by TSC and paid for by Client.

12. SUBPOENAS: TSC's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay TSC pursuant to TSC's then current fee schedule for any TSC employee(s) subpoenaed by any party as an occurrence witness as a result of TSC's services.

13. OTHER AGREEMENTS: TSC shall not be bound by any provision or agreement (i) requiring or providing for arbitration of disputes or controversies arising out of this Agreement or its performance, (ii) wherein TSC waives any rights to a mechanics lien or surety bond claim; (iii) that conditions TSC's right to receive payment for its services upon payment to Client by any third party or (iv) that requires TSC to indemnify any party beyond its own negligence. These General Conditions are notice, where required, that TSC shall file a lien whenever necessary to collect past due amounts. This Agreement contains the entire understanding between the parties. Unless expressly accepted by TSC in writing prior to delivery of TSC's services, Client shall not add any conditions or impose conditions which are in conflict with those contained herein, and no such additional or conflicting terms shall be binding upon TSC. The unenforceability or invalidity of any provision or provisions shall not render any other provision or provisions unenforceable or invalid. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois. In the event of a dispute arising out of or relating to the performance of this Agreement, the breach thereof or TSC's services, the parties agree to try in good faith to settle the dispute by mediation under the Construction Industry Mediation Rules of the American Arbitration Association as a condition precedent to filing any demand for arbitration, or any petition or complaint with any court. Paragraph headings are for convenience only and shall not be construed as limiting the meaning of the provisions contained in these General Conditions.



PCO #006

Lamp Incorporated
460 N. Grove Avenue
Elgin, Illinois

Project: 17079 - D300 2026 Summer BR4 - Legat

Potential Change Order #006: JHS - Retaining Wall Undercut - Change Order Item

TO: Community Unit School District 300 2550 Harnish Drive Algonquin Illinois, 60102		FROM: Lamp Incorporated 460 N. Grove Avenue Elgin Illinois, 60120	
PCO NUMBER/REVISION:	006 / 0	CONTRACT:	1 - D300 2026 Summer Renovations - BR4
REQUEST RECEIVED FROM:	Matt Ziemke (Maneval Construction Co., Inc.)	CREATED BY:	Jay Schaack (Lamp Incorporated)
STATUS:	Pending - In Review	CREATED DATE:	6/13 /2026
REFERENCE:		LOCATION:	Jacobs retaining wall

CHANGE REASON: Project necessity

POTENTIAL CHANGE ORDER DESCRIPTION: *(The Contract Is Changed As Follows)*

This PCO is in regards to the necessary undercut at the Retaining Wall area at JHS where organic soils were discover within the subgrade. TSC to determine the extent of this undercut for proper soil density to support the new construction.

ATTACHMENTS:

[REV#1 MZ_CO#5 Undercut Wall_PR#2614.pdf](#)

#	Cost Code	Description	Type	Amount
1	02-32A-01 - Asphalt Paving	Maneval Construction Inc. - CO to contract for undercut atthe retaining wall area.	Commitment	\$ 91,450.00
Subtotal:				\$91,450.00
Grand Total:				\$91,450.00

Jay Schaack

7/25/26

SIGNATURE

DATE

SIGNATURE

DATE



Change Order #5

7/22/2026

Revision #1

Matt Ziemke: Estimator / Project Manager

Direct: (630)-514-6737 Email: Ziemke@manevalpaving.com

Contact: Jay Schaack

Phone: 224.339.4266

Email: JSchaack@lampinc.net

Project Name:	PR#2614 Jacobs Highschool 32A3-4 Undercuts @ Retaining Wall	Project Location:	2601 Bunker Hill Dr, Algonquin, IL 60102
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Item #	Item Description	Qty	UOM	Unit Price	Total Price
1	Removal of Unsuitable Soils & Aggregate Subgrade Improvements	670.70	CY	\$ 135.00	\$ 90,544.50
2	Bond	1	LS	\$ 905.45	\$ 905.45

Total: \$ 91,449.95

Exclusions and Conditions:

Building/Village permits, licenses, testing, petromat, contaminated soils, irrigation and restoration.

Work is figured to be completed in one continuous phase.

working area, a private locate is required prior to the commencement of construction. A private locate can be provided at an and the construction date, this proposal is subject to a price adjustment.



TESTING SERVICE CORPORATION

Construction Materials Testing • Geotechnical Engineering • Environmental Testing

DAILY FIELD REPORT (DFR) ***FIELD COPY BEFORE ENGINEER REVIEW***

OFFICE Gurnee	PROJECT MANAGER Megan Conway	TSC JOB NO. 100,950
DAY Friday	DATE 06/12/2026	PAGE 1 of 1

PROJECT Jacobs HS 2026 Summer Improvements
LOCATION 2601 Bunker Hill Drive Algonquin, IL
CONTRACTOR Maneval
CLIENT Lamp Incorporated

ARRIVE JOB 07:00 AM	DEPART JOB 12:00 PM
ARRIVE JOB --:-- --	DEPART JOB --:-- --
ARRIVE JOB --:-- --	DEPART JOB --:-- --
ON-SITE TIME 5.00	TRAVEL TIME 1.0
TOTAL HOURS 6.0	MILEAGE TOLLS 32

SUMMARY OF SERVICES PERFORMED PURSUANT TO GENERAL CONDITIONS

FOOTINGS

Performed footing inspection for Retaining wall footing. Thin-walled tube samples were taken at the following locations:

Sample #	Depth/Elev. (ft.)	Location	Soil Desc.	Qp (tsf)
1	-1.0	Retaining wall footing from West end 150' E to the East end	Brown Silty clay trace sand gravel	2.5
2	-5.0	Retaining wall footing from West end 50' E to 90' E	Brown grey Silty clay trace sand gravel	4.5
3	-3.0	Retaining wall footing from West end 50' E to 40' E	Brown Silty clay trace sand gravel	4.5
4	0.0	Retaining wall footing from West end 0' E to 40' E	Brown Silty clay trace sand gravel	2.5

The soils were found to be capable of supporting the design bearing stress of 2500 psf, with the following exceptions:

We started at 90' E of the West end of the footing for the undercut going west to 50' E then at 5' below footing elevation, 40' E to 50' E undercut was only 3' below footing elevation, and from 150' E to East end at 1' below footing elevation all undercuts are do to organic material being removed.

Excavation was widened six inches on each side of the footing for every one foot of undercut and backfilled with compacted granular material.

RECEIVING SIGNATURE

RECEIVED BY Greg Fraas
COMPANY Lamp Incorporated
EMAIL LIST GFraas@Lampinc.net

TECH SIGNATURE

BY Daniel Sligham
TESTING SERVICE CORPORATION



TESTING SERVICE CORPORATION

GENERAL CONDITIONS

Geotechnical and Construction Services

1. PARTIES AND SCOPE OF WORK: If Client is ordering the services on behalf of another, Client represents and warrants that Client is the duly authorized agent of said party for the purpose of ordering and directing said services, and in such case the term "Client" shall also include the principal for whom the services are being performed. Prices quoted and charged by TSC for its services are predicated on the conditions and the allocations of risks and obligations expressed in these General Conditions. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the services ordered by Client are adequate and sufficient for Client's intended purpose. Unless otherwise expressly assumed in writing, TSC's services are provided exclusively for client. TSC shall have no duty or obligation other than those duties and obligations expressly set forth in this Agreement. TSC shall have no duty to any third party. Client shall communicate these General Conditions to each and every party to whom the Client transmits any report prepared by TSC. Ordering services from TSC shall constitute acceptance of TSC's proposal and these General Conditions.

2. SCHEDULING OF SERVICES: The services set forth in this Agreement will be accomplished in a timely and workmanlike manner. If TSC is required to delay any part of its services to accommodate the requests or requirements of Client, regulatory agencies, or third parties, or due to any cause beyond its reasonable control, Client agrees to pay such additional charges, if any, as may be applicable.

3. ACCESS TO SITE: TSC shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as a result of its services or the use of its equipment; however, TSC has not included in its fee the cost of restoration of damage which may occur. If Client desires or requires TSC to restore the site to its former condition, TSC will, upon written request, perform such additional work as is necessary to do so and Client agrees to pay to TSC the cost thereof plus TSC's normal markup for overhead and profit.

4. CLIENT'S DUTY TO NOTIFY ENGINEER: Client represents and warrants that Client has advised TSC of any known or suspected hazardous materials, utility lines and underground structures at any site at which TSC is to perform services under this Agreement. Unless otherwise agreed in writing, TSC's responsibility with respect to underground utility locations is to contact the Illinois Joint Utility Locating Information for Excavators for the location of public, but not private, utilities.

5. DISCOVERY OF POLLUTANTS: TSC's services shall not include investigation for hazardous materials as defined by the Resource Conservation Recovery Act, 42 U.S.C. § 6901, et. seq., as amended ("RCRA") or by any state or Federal statute or regulation. In the event that hazardous materials are discovered and identified by TSC, TSC's sole duty shall be to notify Client.

6. MONITORING: If this Agreement includes testing construction materials or observing any aspect of construction of improvements, Client's construction personnel will verify that the pad is properly located and sized to meet Client's projected building loads. Client shall cause all tests and inspections of the site, materials and work to be timely and properly performed in accordance with the plans, specifications, contract documents, and TSC's recommendations. No claims for loss, damage or injury shall be brought against TSC unless all tests and inspections have been so performed and unless TSC's recommendations have been followed.

TSC's services shall not include determining or implementing the means, methods, techniques or procedures of work done by the contractor(s) being monitored or whose work is being tested. TSC's services shall not include the authority to accept or reject work or to in any manner supervise the work of any contractor. TSC's services or failure to perform same shall not in any

way operate or excuse any contractor from the performance of its work in accordance with its contract. "Contractor" as used herein shall include subcontractors, suppliers, architects, engineers and construction managers.

Information obtained from borings, observations and analyses of sample materials shall be reported in formats considered appropriate by TSC unless directed otherwise by Client. Such information is considered evidence, but any inference or conclusion based thereon is, necessarily, an opinion also based on engineering judgment and shall not be construed as a representation of fact. Subsurface conditions may not be uniform throughout an entire site and ground water levels may fluctuate due to climatic and other variations. Construction materials may vary from the samples taken. Unless otherwise agreed in writing, the procedures employed by TSC are not designed to detect intentional concealment or misrepresentation of facts by others.

7. DOCUMENTS AND SAMPLES: Client is granted an exclusive license to use findings and reports prepared and issued by TSC and any sub-consultants pursuant to this Agreement for the purpose set forth in TSC's proposal provided that TSC has received payment in full for its services. TSC and, if applicable, its sub-consultant, retain all copyright and ownership interests in the reports, boring logs, maps, field data, field notes, laboratory test data and similar documents, and the ownership and freedom to use all data generated by it for any purpose. Unless otherwise agreed in writing, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed sixty (60) days after submission of TSC's report.

8. TERMINATION: TSC's obligation to provide services may be terminated by either party upon (7) seven days prior written notice. In the event of termination of TSC's services, TSC shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses. The terms and conditions of these General Conditions shall survive the termination of TSC's obligation to provide services.

9. PAYMENT: Client shall be invoiced periodically for services performed. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to in writing for valid cause within sixty (60) days at the rate of twelve (12%) per annum (or the maximum interest rate permitted by applicable law, whichever is the lesser) until paid and TSC's costs of collection of such accounts, including court costs and reasonable attorney's fees.

10. WARRANTY: TSC's professional services will be performed, its findings obtained and its reports prepared in accordance with these General Conditions and with generally accepted principles and practices. In performing its professional services, TSC will use that degree of care and skill ordinarily exercised under similar circumstances by members of its profession. In performing physical work in pursuit of its professional services, TSC will use that degree of care and skill ordinarily used under similar circumstances. This warranty is in lieu of all other warranties or representations, either express or implied. Statements made in TSC reports are opinions based upon engineering judgment and are not to be construed as representations of fact.

Should TSC or any of its employees be found to have been negligent in performing professional services or to have made and breached any express or implied warranty, representation or contract, Client, all parties claiming through Client and all parties claiming to have in any way relied upon TSC's services or work agree that the maximum aggregate amount of damages for which TSC, its officers, employees and agents shall be liable is limited to \$50,000 or the total amount of the fee paid to TSC for its services performed with respect to the project, whichever amount is greater.

In the event Client is unwilling or unable to limit the damages for which TSC may be liable in accordance with the provisions set forth in the preceding paragraph, upon written request of Client received within five days of Client's acceptance of TSC's proposal together with payment of an additional fee in the amount of 5% of TSC's estimated cost for its services (to be adjusted to 5% of the amount actually billed by TSC for its services on the project at time of completion), the limit on damages shall be increased to \$500,000 or the amount of TSC's fee, whichever is the greater. This charge is not to be construed as being a charge for insurance of any type, but is increased consideration for the exposure to an award of greater damages.

11. INDEMNITY: Subject to the provisions set forth herein, TSC and Client hereby agree to indemnify and hold harmless each other and their respective shareholders, directors, officers, partners, employees, agents, subsidiaries and division (and each of their heirs, successors, and assigns) from any and all claims, demands, liabilities, suits, causes of action, judgments, costs and expenses, including reasonable attorneys' fees, arising, or allegedly arising, from personal injury, including death, property damage, including loss of use thereof, due in any manner to the negligence of either of them or their agents or employees or independent contractors. In the event both TSC and Client are found to be negligent or at fault, then any liability shall be apportioned between them pursuant to their pro rata share of negligence or fault. TSC and Client further agree that their liability to any third party shall, to the extent permitted by law, be several and not joint. The liability of TSC under this provision shall not exceed the policy limits of insurance carried by TSC. Neither TSC nor Client shall be bound under this indemnity agreement to liability determined in a proceeding in which it did not participate represented by its own independent counsel. The indemnities provided hereunder shall not terminate upon the termination or expiration of this Agreement, but may be modified to the extent of any waiver of subrogation agreed to by TSC and paid for by Client.

12. SUBPOENAS: TSC's employees shall not be retained as expert witnesses except by separate, written agreement. Client agrees to pay TSC pursuant to TSC's then current fee schedule for any TSC employee(s) subpoenaed by any party as an occurrence witness as a result of TSC's services.

13. OTHER AGREEMENTS: TSC shall not be bound by any provision or agreement (i) requiring or providing for arbitration of disputes or controversies arising out of this Agreement or its performance, (ii) wherein TSC waives any rights to a mechanics lien or surety bond claim; (iii) that conditions TSC's right to receive payment for its services upon payment to Client by any third party or (iv) that requires TSC to indemnify any party beyond its own negligence. These General Conditions are notice, where required, that TSC shall file a lien whenever necessary to collect past due amounts. This Agreement contains the entire understanding between the parties. Unless expressly accepted by TSC in writing prior to delivery of TSC's services, Client shall not add any conditions or impose conditions which are in conflict with those contained herein, and no such additional or conflicting terms shall be binding upon TSC. The unenforceability or invalidity of any provision or provisions shall not render any other provision or provisions unenforceable or invalid. This Agreement shall be construed and enforced in accordance with the laws of the State of Illinois. In the event of a dispute arising out of or relating to the performance of this Agreement, the breach thereof or TSC's services, the parties agree to try in good faith to settle the dispute by mediation under the Construction Industry Mediation Rules of the American Arbitration Association as a condition precedent to filing any demand for arbitration, or any petition or complaint with any court. Paragraph headings are for convenience only and shall not be construed as limiting the meaning of the provisions contained in these General Conditions.



Community Unit School District 300
2026 Summer Renovations - BR4
LITH Teacher's Lounge, HMS & SCW Track, JHS Tennis Court
Bunker Hill Transportation Reno, EVES & ALES Flooring
Contract Value Log
(through PCO 000)
August 3, 2026

PKG #	Trade Package	Trade Contractor	Allowance	Original Contract	Approved Change Orders	Current Contract
06A-4	General Trades	TOR Construction	\$ 40,000	\$ 433,900	\$ -	\$ 433,900
09D-4	Acoustical Ceiling	Heitkotter	\$ 10,000	\$ 59,080	\$ -	\$ 59,080
09F-4	Flooring	Premier Tile & Stone	\$ 30,000	\$ 482,000	\$ -	\$ 482,000
	Moisture Mitigation/Floor Prep	Allowance	\$ -	\$ 25,000	\$ (25,000)	\$ -
09G-4	Painting	Ascher Brothers	\$ 10,000	\$ 38,300	\$ -	\$ 38,300
	Fire Protection Budget	Allowance	\$ -	\$ 25,000	\$ -	\$ 25,000
22A-4	Plumbing	The Stone Group	\$ 20,000	\$ 82,611	\$ -	\$ 82,611
23A-4	HVAC	DeKalb Mechanical	\$ 20,000	\$ 68,000	\$ -	\$ 68,000
26A-4	Electrical & Low Voltage	Associated Electrical	\$ 30,000	\$ 326,000	\$ -	\$ 326,000
	JHS - UG Electrical Relocation	Allowance	\$ -	\$ 25,000	\$ (25,000)	\$ -
	Westfield Track - UG Electrical	Allowance	\$ -	\$ 25,000	\$ (25,000)	\$ -
32A1-4	Asphalt Paving - HMS	Obsidian Asphalt Paving	\$ 30,000	\$ 298,000	\$ -	\$ 298,000
32A2-4	Asphalt Paving - WCS	Schroeder Asphalt Paving	\$ 14,805	\$ 388,000	\$ -	\$ 388,000
32A3-4	Asphalt Paving - JHS TC & RW	Maneval Construction	\$ 30,000	\$ 935,930	\$ 203,944	\$ 1,139,874
	Poor Soil Remediation	Allowance	\$ -	\$ 50,000	\$ (50,000)	\$ -
32C-4	Site Concrete - JHS TC & RW	Paul Herrera Construction Co	\$ 20,000	\$ 639,300	\$ -	\$ 639,300
	Retaining Wall Fall Prot Fence	Allowance	\$ -	\$ 25,000	\$ (25,000)	\$ -
SUBTOTAL			\$ 254,805	\$ 3,926,121	\$ 53,944	\$ 3,980,065
Preconstruction			\$ 15,000	\$ -	\$ -	\$ 15,000
General Conditions (Supervision)			\$ 142,935	\$ -	\$ -	\$ 142,935
Construction Management Fee (3.5%)			\$ 142,942	\$ 1,349	\$ 1,349	\$ 144,291
SUBTOTAL			\$ 4,226,998	\$ 55,293	\$ -	\$ 4,282,291
Contingency			\$ 200,000	\$ (55,293)	\$ -	\$ 144,707
SUBTOTAL			\$ 4,426,998	\$ -	\$ -	\$ 4,426,998
Owner Reimbursables (Construction Testing, Plumbing Inspections)			\$ 25,000	\$ -	\$ -	\$ 25,000
Owner Costs - FFE, ComEd, Access Control, AV, Sec Comm, Permit/Review Fees etc			\$ 50,000	\$ -	\$ -	\$ 50,000
SUBTOTAL (payment application total)			\$ 4,501,998	\$ -	\$ -	\$ 4,501,998
Architectural Fees			\$ 380,430	\$ -	\$ -	\$ 380,430
Civil Engineering & Landscaping Architecture Fees			\$ -	\$ -	\$ -	\$ -
Architectural / Engineer Reimbursables			\$ 5,000	\$ -	\$ -	\$ 5,000
TOTAL			\$ 4,887,428	\$ -	\$ -	\$ 4,887,428



BOARD OF EDUCATION MEMO

DATE: August 6, 2026

TO: Dr. Martina Smith, Superintendent
Board of Education

Presented at the following Board Meetings	Date
Board Operations Committee	
BOE 1 st Reading	8/11/2026
BOE 2 nd Reading	8/25/2026

FROM: Joseph Sieczkowski
Executive Director of College & Career Readiness

SUBJECT: Elgin Community College Dual Credit Memorandum of Understanding (MOU)

Background

The original Illinois Dual Credit Quality Act became effective on August 10, 2018, and was subsequently updated on June 30, 2025, under Public Act 104-012. Consequently, a review of the Memorandum of Understanding (MOU) was conducted in collaboration with ECC. The proposed updates ensure that the MOU aligns with the State's published Model Partnership Agreement. Throughout the past spring and summer, both parties worked collaboratively to finalize the MOU currently being presented to the Board of Education.

Administrative Recommendation

The Administration recommends approval of this MOU agreement between ECC and D300.

Fiscal Impact

Cost is dependent on the number of students enrolled in dual credit courses and will be covered by the Accelerate/Dual Credit College Tuition budget within the Education Fund, Fund 10.

**DUAL CREDIT AGREEMENT BETWEEN
ELGIN COMMUNITY COLLEGE
AND
COMMUNITY UNIT SCHOOL DISTRICT 300 (“DISTRICT”)**

THIS DUAL CREDIT AGREEMENT (“Local Agreement”) is entered into as of the Effective Date (as defined herein) in accordance with the Dual Credit Quality Act (110 ILCS 27/1) (“DCQA”). In addition, the agreement follows the accreditation standards established by the Higher Learning Commission (HLC), Illinois Community College Board (ICCB), and National Alliance of Concurrent Enrollment Partnerships (NACEP) which ensure that college courses offered via dual credit modalities are consistent with the quality and rigor of courses offered on the college campus.

In this Local Agreement, both the College and the District are referred to as the “Parties,” and each, a “Party.” This Agreement shall serve as the agreement for the Community College District 509 between the Parties for dual credit delivery and administration (“Local Agreement”). The Parties agree to implement the following Exhibits:

- Exhibit A: Definitions and General Terms
- Exhibit B: Course Availability; Teacher and Course Approval
- Exhibit C: Cost and Fee Structure
- Exhibit D: Student Procedures, Student Supports, Data; and Partnership Review

The Parties hereby confirm their agreement to the terms set forth herein.

FOR THE COLLEGE

President

Printed Name

Signature

Date

FOR THE DISTRICT

Superintendent

Printed Name

Signature

Date

Exhibit A: Definitions and General Terms

I. Definitions.

All capitalized terms used in this Agreement will have the meaning set forth below or as defined in the Agreement:

1. "College Dual Credit Lead," or "College Lead" means an individual designated in writing by the College's President as having primary responsibility for the management and administration of this Agreement and the dual credit relationship with the District.
2. "Course Documentation" is defined in Exhibit B, Section III.C. "Course Planning" is defined in Exhibit B, Section III.A.
3. "Course Planning Decision Areas" is defined in Exhibit B, Section III.B.
4. "Course Request Form" means the online form submitted via the web-based dual credit management software.
5. "DCQA" means the Dual Credit Quality Act (110 ILCS 27/1 et seq.).
6. "DCQA Qualifications Requirements" means any of the minimum academic credential requirements an instructor must meet as set forth in paragraph (1), (2), or (3) of Section 20 of the DCQA.
7. "District Dual Credit Lead," or "District Lead" means an individual designated in writing by the District's Superintendent as having primary responsibility for the management and administration of this Agreement and the dual credit relationship with the College.
8. "Dual Credit Course", or "Course", means a College course taken by a high school student enrolled in the District for credit at both the college and high school level.
9. "Dual Credit Faculty Liaison" means an identified appropriate content faculty member to serve as a contact for a Type A Course Instructor whose responsibilities include:
 - i. Developing course-specific training materials and leading training for new Instructors;
 - ii. Serving as a contact and ongoing resource to the Instructor during the course delivery, including being available for consultation on a timely basis as reasonably requested by the Instructor;
 - iii. Coordinating course administrative tasks, such as conducting site visit, review to ensure equivalency of syllabi in quality and rigor, and course assessments;
 - iv. Sharing and supporting integration of updated course content materials used on campus, and developing and leading annual professional development for returning dual credit Instructors; and
 - v. Other support for implementing the Course Documentation as directed by the College.
10. "Effective Date" means either the date of execution by both the College and the District, or, if either Party does not execute the Agreement by the timelines required in Section 16 of the DCQA, the date established by either ISBE (with respect to the District) or ICCB (with respect to the College) as the Effective Date.
11. "FERPA" means the Family Educational Rights and Privacy Act of 1974, and the regulations at 34 CFR Part 99.
12. "ICCB" means the Illinois Community College Board.
13. "In-District Rate" means the College's in-district per credit hour tuition and standard fee rate as reported to and annually published by ICCB.
14. "Instructor" means a high school teacher proposed by the District to teach a Type A Course.

“Instructor Qualifications Review Form” means the online form submitted via the web-based dual credit management software.

15. “ISBE” means the Illinois State Board of Education.
16. “ISSRA” means the Illinois School Student Records Act, 105 ILCS 10/1 et seq.
17. “Lead” means the College Lead and the District Lead.
18. “Local Agreement” is defined on the signature page of this Agreement.
19. “Mixed Enrollment Dual Credit Course” is defined as a dual credit course delivered at the high school where enrollment is comprised of students who meet the course qualifications thus earning college credit and students who do not meet the qualifications thus earning high school credit only.¹
20. “Non-Priority Course” means any Dual Credit Course which is not a Priority Course. “Parties”, and “Party”, are defined on the signature page of this Agreement.
21. “Priority Career Pathway Course” means a career-focused course that has been identified by the District, after consultation with the College, in its submission to ISBE as an early college credit course within a career-focused instructional sequence as part of a College and Career Pathway Endorsement system under the Postsecondary and Workforce Readiness Act (110 ILCS 148/1 et seq.).
22. “Priority Course” means any course within the Illinois Articulation Initiative General Education Core Curriculum, or any Priority Career Pathway Course.
23. “Supplemental Requirements” is defined in Exhibit C, Section V.
24. “Type A Course” means a Dual Credit Course taught at a high school or other District-managed location by one or more District teachers in any modality.
25. “Type B Course” means a Dual Credit Course taught at a high school or other District-managed location by one or more College faculty members in any modality.
26. “Type C Course” means a Dual Credit Course that is taught by a District teacher and College faculty member that may be taught at any location in any modality.
27. “Type D Course” is a Dual Credit Course taught at the College or a College satellite location (other than a District-managed location) by one or more College faculty members in any modality.

II. General Terms.

- A. Leads. Each Party will designate a Lead. The Parties will use good faith efforts to collaboratively resolve any disputes regarding this Agreement through their Leads. Disputes regarding the College’s basis for disapproval of Instructors for Type A Courses will be resolved in accordance with Exhibit B, Section II.B.
- B. Disputes. Disputes regarding the Parties’ inability to reach agreement on Course Planning Decision Areas and Course Documentation despite good faith efforts will be resolved in accordance with Exhibit B, Section III. In the event any other dispute under this Agreement cannot be timely resolved, either Lead may refer the dispute to the College’s President and the District’s Superintendent for resolution. If the dispute still cannot be resolved within thirty (30) days after such a referral, the Parties will notify ISBE and ICCB and the dispute will be resolved by authorized representatives of ISBE and ICCB. The resolution of the dispute by authorized representatives of ISBE and ICCB will be binding on the Parties.
- C. Amendment. This Agreement may be amended at any time by the written agreement of both Parties.

¹ Per Illinois HB5506 signed into law effective 1/1/23.

- D. Term and Termination. This Agreement will remain in full force and effect for sixty (60) months following full execution by the Parties. The Parties agree that the Agreement will be reviewed minimally every two years. The Parties further agree that at any point during the term of the Agreement, either Party will have the right to terminate the Agreement by providing the other Party with a minimum of one hundred and eighty (180) days written notice which would take effect at the end of that academic term following the 180 day notice. Alternatively, either Party will have the right to terminate the Agreement by providing the other Party at least thirty (30) days written notice prior to the expiration of the Agreement.
- E. Applicable Law and Severability. This Agreement shall be governed in all respects by the laws of the State of Illinois. If any provision of this Agreement shall be held or deemed to be or shall in fact be inoperative or unenforceable as applied in any particular case in any jurisdiction or jurisdictions or in all cases because it conflicts with any other provision or provisions hereof or any constitution, statute, regulation, or for any reason, such circumstance shall not have the effect of rendering any other provision or provisions contained herein invalid, inoperative or unenforceable to any extent whatsoever. The invalidity of any one or more phrases, sentences, clauses, or sections contained in this Agreement shall not affect the remaining portions of this agreement or any part thereof. In the event that this Agreement is determined to be invalid by a court of competent jurisdiction, it shall be terminated immediately.
- F. Mutual Indemnification. To the extent permitted by law, each Party agrees to protect, defend, indemnify, and hold harmless the other Party, and such other Party's directors, officers, agents, trustees, employees or volunteers individually and collectively from and against any and all claims, demands, lawsuits, losses, damages, judgments, injuries and liabilities including, but not limited to, attorney's fees and expenses, imposed upon or incurred by or asserted against the other Party, and its directors, officers, agents, trustees, employees or volunteers, arising out of or resulting from errors, omissions, negligence or misconduct in the provision of services under this Agreement.
- i.
- G. Insurance. During the term of this Agreement, ***each party shall maintain insurance, self-insurance, or participation in a governmental risk management pool in amounts reasonably sufficient for its obligations under this Agreement. Evidence of coverage shall be provided upon request. To the extent available under its coverage program, each party shall provide endorsements reasonably required by the other party. Nothing in this Agreement shall be construed as a waiver of governmental immunities or defenses available under Illinois law.***

Exhibit B: Course Availability; Teacher and Course Approval

I. District Course Offerings.

- A. Type A Courses. Subject to the College's approval of the Instructor and the Parties' mutual agreement to the Course Documentation in accordance with this Exhibit B, the College will approve Type A Priority Course requests. The College may disapprove Non-Priority Type A Course requests if deemed necessary by the College to ensure appropriate levels of oversight and support for Priority Courses and other aspects of its dual credit partnership with the District.
- B. Type B and Type D Courses. The College may disapprove a Type B Course request if the College determines, in its sole discretion, that the College is unable to provide a qualified faculty. The Parties will mutually specify the Type D Courses, if any, that will be subject to this Agreement. Type D Courses are subject to cancellation or modification by the College in accordance with generally applicable College policies. In determining the offering of Type B and Type D Courses, the Parties will prioritize Priority Courses for which the District does not have sufficient qualified teachers to meet student demand.
- C. Type C Courses. The requirements applicable to the delivery and administration of a Type C Course must be defined by Local Agreement.

II. Criminal Background Check.

The College shall not send to any school building or school property any employee or agent who would be prohibited from being employed by the District due to a conviction of a crime listed in 105 ILCS 5/10-21.9 or who is listed in the Illinois Sex Offender Registry or the Illinois Murderer and Violent Offender Against Youth Registry. The College shall make every employee who will be sent to any school building or school property available to the District for the purpose of submitting to a fingerprint-based criminal history records check pursuant to 105 ILCS 5/10-21.9. The check shall occur before any employee or agent is sent to any school building or school property.

III. Type A or Type B Course Request Process.

- A. Dual Credit Course Requests. To initiate a request to offer a Type A or B Course, the District Lead must submit the In-High School Dual Credit Request Form for each proposed Instructor who will be teaching a Course(s) for the first time. The requests must be submitted to the College Lead no later than 18 months in advance of the school year in which the course will be offered to ensure courses are publicly available with the same departmental designations, course descriptions, numbers, titles, and credits.²
- B. Instructor Qualifications Review for Type A Courses. Each Type A Course Request will identify the instructor who will teach the course. The District Lead will attach to the Dual Credit Course Request form documentation demonstrating how the Instructor official undergraduate and graduate transcripts as well as a current resume. The academic credentials required to be a fully qualified instructor shall include either (i) a master's degree in the discipline to be taught or (ii) a master's degree in any other discipline and a minimum of, but not more than, 18 graduate hours in the discipline to be taught. Dual credit instructors shall adhere to the same standards and expectations as the College's faculty, in accordance with the Higher Learning Commission (HLC). Dual credit instructors must meet the required credentials for the courses they teach, as outlined in the course outline curriculum. The College Lead will disseminate the Instructor Qualifications Documentation to the appropriate college academic Dean and Vice President for approval. The instructor must meet the college's qualifications to teach the course, which will not differ from those required of college faculty.³ The decision on each request will be provided to the District Lead within thirty (30) days.

² Aligns with NACEP CEP accreditation standard C1.

³ Aligns with requirements of the HLC criterion 3, core component 3.C., ICCB, and NACEP CEP accreditation standard F1.

1. If preliminary approved:
 - a) The College Liaison will indicate preliminary approval on the Course Request form pending receipt of the Instructor's official transcripts;
 - b) If known by the College, the College will identify the ECC Dual Credit Faculty Liaison; and
 - c) The instructor or District Liaison will provide the official transcripts to the College, and contact the College Liaison to commence Course Planning and Documentation in accordance with Section III of this Exhibit.
2. If disapproved, the College Lead will identify the basis for disapproval in writing on the Instructor Qualifications Review Form and submit the written rationale to the District Lead. The rationale must specifically indicate the basis for why the proposed Instructor does not meet the DCQA Qualifications Requirements, or another legitimate basis for why the College is unable to approve the proposed Instructor for the Course. The College cannot require an Instructor to exceed the DCQA Qualifications Requirements. Thereafter, the District Lead may request a meeting to discuss the disapproval among the applicable College Dean, the Leads, and the District Superintendent (or designee). The College will participate in such a meeting if requested. Further, upon disapproval, and with or without requesting a meeting to discuss, the District may pursue an alternative provider for that Course in accordance with Section V of this Exhibit.
3. New dual credit instructors must complete an orientation session and course-specific training, which will include review of course curriculum, assessment methods and grading standards, philosophical and pedagogical practices, administrative/college policies and procedures, as well as other college-related training materials.⁴ In addition, new instructors must complete an ECC onboarding form and background check in order to have access to College systems used for instruction and grading.
4. Returning dual credit instructors who were previously approved to teach will be requested annually by the District Lead. Renewal will be approved if the instructor has met requirements for completing new instructor orientation, new course-specific training, annual discipline-specific professional development, and the instructor actively engages with their assigned Dual Credit Faculty Liaison.⁵

IV. Course Planning and Documentation.

- A. Purpose; Schedule. The purpose of the Course Planning and Documentation process described in this Section III ("Course Planning") is to ensure that the college course is implemented with integrity to ensure student learning is consistent with courses taught at the College.⁶ The Leads will determine the schedule and logistics of Course Planning, provided that:
 1. The Course Planning schedule must ensure its completion, including completion of the Course Documentation described in Section III.C of this Exhibit, by a date that enables the District to ensure certainty for high school scheduling and enrollments.
 2. The schedule and logistics must ensure adequate timing and engagement opportunities to collaboratively address the applicable Course Planning Decision Areas described in Section III.B of this Exhibit.
 3. With respect to Type A Courses, the schedule and logistics must ensure the College Course Contact and Instructor have multiple opportunities to discuss Course content, delivery, and learning outcomes, and that an adequate onboarding process is designed and delivered for the Instructor.

⁴ Aligns with NACEP CEP accreditation standards F2, C2, A1.

⁵ Aligns with NACEP CEP accreditation standards F2, F3, F4, A1.

⁶ Aligns with requirements of the HLC criterion 3, core component 3.A., ICCB, and NACEP CEP accreditation standard F1, C2.

B. Course Planning Decision Areas. The Course Planning must result in documented agreement between the Leads on the administrative aspects and course-specific requirements for each dual credit course specified in this Section III.B (“Course Planning Decision Areas”). For Type A Courses, all of the Course Planning Decision Areas must be addressed. For Type B and D Courses, the Liaisons will determine which of the Course Planning Decision Areas are applicable to the Course Planning process for that Course.

1. Course content and instruction, including:

- a) The College Liaison will indicate preliminary approval on the Course Request form pending receipt of the Instructor’s official transcripts;
- b) Course Outline used for the Course. ECC shall maintain and exercise academic control of all College curriculum⁷ ensuring courses are fully accredited by the Illinois Community College Board (ICCB), Higher Learning Commission (HLC), and other accreditation agencies. This control ensures students who successfully complete ECC course work will earn college credit and that student learning is equivalent in learning outcomes and levels of achievement to courses taught at the college. Course-specific training will be provided to all new instructors to ensure Type A courses are equivalent to college courses taught by ECC faculty in both quality and rigor. This will include review of course curriculum, assessment methods and grading standards, philosophical and pedagogical practices, administrative/college policies and procedures, as well as other college-related training materials.⁸
- c) Texts and materials, which will include the College identifying any required texts used by faculty for all sections of the Course taught on campus.
- d) Facilities, technology, or equipment needed for the delivery of the Course, including the identification of any Supplemental Requirements.
- e) Assessment of learning outcomes, which will include the College sharing any common assessment materials and rubrics for the Course along with any expectations related to the College’s assessment of student learning outcomes program; and
- f) Accreditation requirements.

2. Course administration, including:

- a) Utilization of the College’s course management system or another system acceptable to the Parties;
- b) The College’s academic calendar and class scheduling requirements and the impact on delivery of the Course;
- c) The College’s course capacity limits;
- d) The College’s processes and timing for submission of class rosters and grades; and
- e) The District’s class meeting details including start/end dates, start/end times, locations, capacity, and anticipated number of sections.

3. Course prerequisites for enrollment (if any) and any additional student registration or application requirements. Student eligibility requirements for dual credit program participation may not exceed course-specific minimum competencies.

⁷ Aligns with HLC criterion 4, core component 4.A.

⁸ Aligns with NACEP CEP accreditation standards F2 and HLC criterion 4, core component 4.A.

4. Instructor support and expectations, including:
 - a) Designation of the Dual Credit Faculty Liaison who will support Instructors teaching each dual credit course;
 - b) The College Lead will coordinate and implement new instructor orientation, new course-specific training, and annual discipline-specific professional development sessions to ensure Instructors are sufficiently trained in the Course content and college policies and procedures⁹;
 - c) Available training and professional development opportunities for the Instructor that is provided by to the College for faculty which may include department meetings, workshops, and other opportunities;
 - d) Annual collection of course information from each Instructor by the Dual Credit Faculty Liaison to ensure curriculum and assessment equivalency of Type A course (e.g., syllabi, student learning artifacts, etc.)¹⁰; and
 - e) A description of the site visit process to be used by the College under Section IV of this Exhibit, with student evaluation procedures as applicable, which must include the College's provision of the instrument(s) to be used.
5. Contingency plans that accommodate the delivery of the Course and minimize disruptions to students, including:
 - a) If there is a long-term change in personnel during the school year, the District Lead must notify ECC within one (1) business day of the change.
 - b) The District Lead will partner with the College Lead to determine a contingency plan if an approved Instructor is no longer able to teach the Course.
6. Other professional expectations for the Course.

C. Course Documentation.

1. The Leads will jointly document the understandings arising from the Course Planning ("Course Documentation") by no later than thirty (30) days prior to the scheduled first day of the Course, unless a later date is approved by the District. If, however, despite good faith efforts, the Leads are unable to reach agreement on the Course Documentation, then either (a) the Parties may mutually agree not to offer the Course, or (b) either Lead may refer the disputed matter or matters to the College's President and the District's Superintendent for resolution. If the disputed matter(s) can still not be resolved through good faith efforts within thirty (30) days, the District may pursue an alternative provider for that Course in accordance with Section V of this Exhibit.
2. The Parties will ensure the delivery of the Course in accordance with the Course Documentation, unless variances are mutually approved during the Course's delivery. If the College reasonably determines that the District is not adhering to the Course Documentation, the College Lead will notify the District Lead and provide the District with a reasonable opportunity to correct the matter. If, following a reasonable opportunity to correct, the District is not adhering to the Course Documentation, the College may withdraw its approval of the Course for the next semester, and the District may pursue an alternative provider for that Course in accordance with Section V of this Exhibit.
3. The District will ensure all Type A or B courses are included in the publicly available resources for students and parents to use during the district's registration process. The course information will

⁹ Aligns with NACEP CEP accreditation standards F2, F3, F4 and HLC criterion 4, core component 4.A.

¹⁰ Aligns with NACEP CEP accreditation standards A1 and HLC criterion 4, core component 4.A.

include the same ECC departmental designation, course descriptions, numbers, titles, and credit hours as the ECC catalog.¹¹

- D. Multiple Districts. The College may establish a Course Planning process with multiple school districts offering the same Course.

V. Site Visit and Course Delivery.

- A. Purpose; Process. To ensure the in-high school course reflect the learning objectives, and the pedagogical, theoretical and philosophical orientation of the respective ECC discipline¹² and that the quality and rigor of the college course offerings is appropriate to higher education,¹³ the College will observe and review the delivery of each Type A Course annually and any related agreements set forth in the Course Documentation. The required evaluation pursuant to 110 ILCS 27/16(b)(7)(B) of the instructor by ECC must be completed within the same school year as the course is taught. The College's designated Dual Credit Faculty Liaison will schedule and coordinate all aspects of the site visit with the Instructor in a collaborative manner (pre-visit, site visit, and post-visit). The site visit purpose is to observe course content and delivery, student discourse and rapport to ensure the courses offered through the concurrent enrollment program are equivalent to the courses offered on campus.¹⁴ Site visit findings shall not impact the Instructor's District performance evaluation under Article 24A of the School Code. The findings may impact the Instructor's future eligibility as a dual credit instructor for that Course if identified corrective actions are not followed.
- B. Sharing Results. No later than thirty (30) days after the site visit, the Dual Credit Faculty Liaison will share a written report documenting observations with the Instructor. Instructors are encouraged to respond to this feedback. Dual Credit Faculty Liaisons will provide support to Instructors needing improvement as well as utilize site visit findings to strengthen course training and/or professional development. Aggregate site visit findings will be used by the College Lead for program improvement

- VI. Alternative Providers. Upon disapproval by the College of a Course request pursuant to Section II.B, disapproval of an Instructor pursuant to Section II.C, failure to reach agreement on Course Documentation pursuant to Section III, or the College's withdrawal of Course approval pursuant to Section III.C, the District may pursue an alternative provider of that Course, and will notify the College Lead of its intent to do so. Thereafter, the College will not object to, or seek to limit, the District's ability to contract with another community college or institution of higher learning (whether in-state or out-of-state) for delivery of that Course. Nothing in this Agreement restricts the ability of the District to pursue Dual Credit Course delivery with an in-state institution of higher learning (other than a community college) at any time, for any reason.

Exhibit C: Cost and Fee Structure

I. Cost Structure – Type A Courses.

- A. The District is responsible for making payment to the College for all Course costs on behalf of all students enrolled in Type A Courses in accordance with this Agreement.
- B. The cost structure for Type A Courses, on a per credit hour basis, shall be as follows:
1. For Priority Type A Courses, a per-student enrollment fee equal to eight percent (8%) of the In-District Rate, subject to paragraphs I.C and I.D below.
 2. For Non-Priority Type A Courses, a per-student enrollment fee equal to twelve percent (12%) of the In-District Rate, subject to paragraphs I.C and I.D below.

¹¹ Aligns with NACEP CEP accreditation standard C1.

¹² Aligns with NACEP CEP accreditation standard C2, C3s.

¹³ Aligns with HLC criterion 3, core components 3.A. and 4.A.

¹⁴ Aligns with NACEP CEP accreditation standard C3.

- C. The College will utilize revenue received by the District for Type A Courses for the coordination and administration of dual credit partnerships with school districts and the delivery and administration of Dual Credit Courses (which may include all Types).
- D. The College will provide the District with the fee and reimbursement schedule for student withdrawals by the first day of the semester.

II. Cost Structure – Type B Courses.

- A. The District is responsible for making payment to the College for all Course costs on behalf of all students enrolled in Type B Courses in accordance with this Agreement.
- B. The cost structure for Type B Courses, on a per credit hour basis, shall be as follows:
 - 1. For Priority Type B Courses, a per-student enrollment fee, inclusive of tuition, course, lab and instructional fees, equal to seventy percent (70%) of the In-District Rate, subject to paragraphs II.C.
 - 2. For Non-Priority Type B Courses, a per-student enrollment fee, inclusive of tuition, course, lab and instructional fees, equal to seventy-five (75%) of the In-District Rate, subject to paragraphs II.C below.
- C. .
- D. The College will provide the District with the fee and reimbursement schedule for student withdrawals by the first day of the semester.

III. Cost Structure – Type C Courses. The cost structure for Type C Courses must be established by Local Agreement. Without a Local Agreement Type C Courses will not be offered.

IV. Cost Structure – Type D Courses.

- A. For Type D Courses, the District is responsible for making payment to the College for all Course costs on behalf of all students enrolled in accordance with this Agreement.
- B. The cost structure for Type D Courses, on a per credit hour basis, shall be as follows:
 - 1. For Priority Type D Courses, a per-student enrollment fee, inclusive of tuition, course, lab and instructional fees, equal to seventy percent (70%) of the In-District Rate, subject to paragraphs IV.C.
 - 2. For Non-Priority Type D Courses, a per-student enrollment fee, inclusive of tuition, course, lab and instructional fees, equal to seventy-five (75%) of the In-District Rate, subject to paragraphs IV.C.
- C.

V. Supplemental Fees. If the District is not able to provide or pay for the facilities, equipment, materials, or required activities necessary to offer a Course (“Supplemental Requirements”) and the College is willing to address the Supplemental Requirements on behalf of the District to offer the course at a high school, the District and College must agree to a supplemental fee to cover the Supplemental Requirements.

VI. Textbooks and Materials.

- A. For Type A and B Courses, the District will purchase textbooks and materials on behalf of students. For Type C and D Courses, the District may elect to either purchase such items on behalf of students, or have the students purchase textbooks and materials in accordance with standard College policies.
- B. For Type A Courses, the College will specify whether a required text has been selected by faculty for all sections of the Course taught at the College.

1. If there is no required text, the Instructor will determine text and course materials in consultation with the designated Dual Credit Faculty Liaison;¹⁵ textbook and materials must address equivalent content and the same learning outcomes as the outcomes expected of the same Courses taught at the College.
 2. If there is a required text and set of course materials, the required text and materials will be used unless the Dual Credit Faculty Liaison, in consultation with the District, agrees to a different textbook and materials covering equivalent content and the same learning outcomes. The College will consider any alternatives proposed by the District, but will retain final decision-making authority.
- C. For Type B Courses, the College faculty member will specify the required textbook and materials unless the faculty member, in consultation with the District, agrees to a different textbook and materials covering equivalent content and the same learning outcomes. The College and faculty member will consider any alternatives proposed by the District, but will retain final decision-making authority.
 - D. For any Type A or Type B Course where the College specifies the textbook, the College agrees to allow the use of the textbook for at least four (4) years, provided the use of a previously published edition of the textbook does not appreciably impact the content and delivery of the Course.

VII. Charges to Students/Families; Low-income Discounts and Waivers.

- A. The District may charge students for fees, textbooks and materials in any instance where the District is paying the College for the Course or directly purchasing textbooks and materials, provided:

¹⁵ Aligns with NACEP CEP accreditation standard F2.

1. The District may not charge more than amounts payable to the College or directly incurred by the District for textbook and material purchases on a per student basis under this Agreement; and
 2. For Type A and B Courses, the District must apply fee waivers or discounts to low-income families. The District's policy for fee waivers or discounts shall be described in writing and publicized to families.
- B. For Type A, B & D courses, the College will apply tuition and fee waivers to low-income families based on documentation of student eligibility for free/reduced meals. Documentation will be provided by the District Lead to the College Lead for students enrolled prior to the College's preparation of invoicing.

VIII. Invoicing and Payment Processes. For Courses where the District is making payment to the College of fees and, if applicable, textbooks and materials, the College will invoice the District each semester based on enrollment numbers as of the mid-point of the Course. The District will pay the invoice within the time frame required by the Illinois Local Government Prompt Payment Act. Failure to pay the invoice within this timeframe may impact the District's ability to register students for a subsequent semester.

ECC shall provide refunds to the District, when applicable, in accordance with the published ECC Administrative Procedure 2.102 Refunds for Credit and Non-Credit Courses. For more information, see www.elgin.edu/refunds.

Exhibit D: Student Procedures, Student Supports, Data, and Partnership Review

I. Student Placement, Admissions, and Transcripts.

- i. Student Admissions. The District Lead will work directly with students to complete and submit application materials. The College Lead or their designee will monitor documentation completion and provide any needed assistance.
- ii. Student Placement.
 1. Students must meet the established ECC prerequisites for each dual credit course.¹⁶ If students do not meet minimum competencies in the areas of reading, math, and/or writing, they must complete the necessary placement testing and achieve the minimum score required to enroll in the dual credit course.
 2. The District will provide copies of student transcripts in accordance with admission procedures of the College. The College will provide appropriate support for students to complete placement testing.
 3. The District Lead will ensure that all students enrolling in a Dual Credit Course meet the Course prerequisites of the College as defined in the Course Documentation. When high school students that do not meet the established ECC prerequisites are enrolled in a Dual Credit course, the District will maintain the rigor of the course and will not adjust or diminish the rigor due to the enrollment of students who do not meet the prerequisites.
- iii. The District may allow a high school student enrolled in a Type A course who does not otherwise meet the course prerequisite requirements to enroll in a dual credit course taught at the high school, but only for high school credit. Districts shall establish procedures, prior to the first day of class, to notify all individual high school students enrolled in a Mixed Enrollment Dual Credit Course that includes students who have and have not met the criteria for dual credit coursework of whether or not they are eligible to earn college credit for the course. Instructors, in coordination with their higher learning partner, may differentiate instruction by credit section. College Credit and Transcripts. The College will award college credit for each successful completion of a Dual Credit Course and record student grades on College transcripts.¹⁷ The College Lead or designee will provide official grades for each student to the District Lead.
- iv. FERPA/ISSRA Consent Form. For students enrolled in Type A courses only, they may elect to sign the form to allow the dual credit instructor and/or their parent(s)/guardian(s) to share information related to their academic progress in the college course.
- v. Student Accommodations. ECC and the District are committed to ensuring that individual students with disabilities have access to dual credit courses, provided that those students are able to meet the criteria for entry into a dual credit course. Once enrolled in dual credit courses, it should be noted that the student's accommodations under the Individuals with Disabilities Act listed on the student's IEP may differ from what is allowable for post-secondary institutions. Qualified students under the Americans with Disabilities Act enrolled in dual credit courses will receive accommodations accordance with the College's policies and procedures which ensure accommodations cannot fundamentally alter the objectives or standards of the college course. As appropriate, Dual Credit Courses will include support as outlined in a high school student's individualized education program, or supplementary aids and accommodations pursuant to a Section 504 plan under the federal

¹⁶ Aligns with NACEP CEP accreditation standard S2.

¹⁷ Aligns with NACEP CEP accreditation standard S1.

Rehabilitation Act of 1973. Type C and D students enrolled in classes at the College will receive accommodations support via the ECC Disability Services Office. Type A and B student accommodations will be established by identified District personnel in consultation with the ECC Disability Services Office. The District shall document and review with the student accommodation changes between what was received in high school and what will be received in College to prepare him/her for the college experience. The District and EEC shall work together to provide seamless communication about the student's eligibility for disability services and progress in the Dual Credit Course.

- vi. College and Program Policies. Students must follow established College and instructor policies and procedures, as outlined in the syllabus, and the Dual Credit Student Handbook.¹⁸

II. Student Academic Supports and Guidance.

- i. The College will provide dual credit students and the District with information regarding:
 - 1. Dual credit programs to be used for marketing and promotion. Districts will distribute dual credit information to District students and their parent(s)/guardian(s);
 - 2. Application and placement testing processes and policies;
 - 3. The rights, responsibilities, and expectations of enrolled College students;
 - 4. The specific dates for withdrawal from the Dual Credit Course, with information for the District on reimbursement schedules pursuant to Section I.E and II.D of Exhibit C of this Agreement and information for the student on any implications of the withdrawal;
 - 5. Student conduct policies outlined in the student handbook, including academic integrity expectations and consequences; and
 - 6. Resources on how college credits transfer.
- ii. The Leads will jointly identify and establish transition services for dual credit students that includes student progress monitoring and supports to engage students in postsecondary advising including, but not limited to¹⁹:
 - 1. Selection of Dual Credit Courses to satisfy postsecondary education degree completion plans;
 - 2. Financial aid and scholarship options;
 - 3. Class registration and scheduling;
 - 4. Degree and certificate programs offered through the College;
 - 5. Supports and services for individuals with disabilities to successfully transition into postsecondary;
 - 6. Other targeted supports for students who need additional support to successfully transition into postsecondary; and
 - 7. College policies, procedures, academic programs of study, and other support services provided by the College.

The Leads shall describe the Parties' joint approach to pre-college and college transition advising services and supports in the Dual Credit Student Handbook that is provided to all students and their guardians.

III. Data Sharing. To administer and assess the impact of this Agreement, the Parties will exchange student information, grades, and other appropriate data as permitted by FERPA, ISSRA, and all other applicable laws.

¹⁸ Aligns with NACEP CEP accreditation standard S3.

¹⁹ Aligns with NACEP CEP accreditation standard S4.

If a student is enrolled concurrently in the District and the College, the Parties may disclose the student's education records in accordance with FERPA and ISSRA and will mutually share data on the performance of students in a meaningful and timely basis. Each Party designates the other Party as its agent with a legitimate educational interest in students' educational records for purposes of FERPA and for those records covered by ISSRA. The Parties will institute policies and procedures designed to ensure that its employees and agents comply with all applicable laws governing the privacy and protection of student education records, and will protect student education records against accidental or deliberate re-disclosure to unauthorized persons.

IV. Annual Partnership Review. The College and District will annually review their dual credit partnership under this Agreement during a joint meeting. The joint meeting will be scheduled by the Liaisons to align with the availability of data from the prior school year and deadline for establishing new courses in the upcoming school year. The joint meeting must include appropriate senior leadership of the Parties and address all of the following matters²⁰:

- i. Assessment of disaggregated data pertaining to Dual Credit Course enrollments, completions, and subsequent postsecondary enrollment and performance to the extent feasible²¹;
- ii. Assessment of disaggregated data pertaining to Dual Credit Course enrollments, completions, and subsequent postsecondary enrollment and performance to the extent feasible. If applicable, this assessment shall include an analysis of Dual Credit Courses with credit sections for dual credit and for high school credit only that reviews student characteristics by credit section in relation gender, race and ethnicity, and low-income status;
- iii. Review of successes and challenges pertaining to current Course offerings;
- iv. Concerns regarding placement requirements or prerequisites for student enrollment, as well as consideration of opportunities to broaden student access;
- v. Recommendations from either Party to adjust the cost and fee structure for the upcoming school year to support the sustainability, quality, and expansion of the dual credit partnership;
- vi. Anticipated expansion of Courses in the upcoming school year;
- vii. Anticipated modifications to Course Documentation in the upcoming school year; and
- viii. Recommended modifications to this Agreement or other policies and procedures of the Parties to improve Dual Credit Course delivery.

²⁰ Aligns with NACEP CEP accreditation standard P2, E2.

²¹ Aligns with NACEP CEP accreditation standard E2.



BOARD OF EDUCATION MEMO

DATE: August 21, 2026

TO: Dr. Martina Smith, Superintendent
Board of Education

Presented at the following Board Meetings	Date
Board Operations Committee	
BOE 1 st Reading	8/25/2026
BOE 2 nd Reading	8/25/2026

FROM: Dr. Jorge Almodovar
Assistant Superintendent of Title I Schools

SUBJECT: Boys & Girls Club of the Northwest Suburbs 21st Century Community Learning Center Agreement

Background

District 300 and the Boys & Girls Club of the Northwest Suburbs (BGCNWS) have a history of working together to provide additional support for students. The agreement being presented, between the district and the BGCNWS, has been reviewed and approved by the district's legal counsel. The agreement outlines the respective rights and responsibilities of the two parties and covers details such as facility use, data-sharing requirements, and the 21st Century Learning Community program specifics.

Administrative Recommendation

The administration recommends approving the agreement between the district and BGCNWS as presented.

Fiscal Impact

None



**BOYS & GIRLS CLUBS
OF THE NORTHWEST SUBURBS**

20 S. Grove Street Suite 201
Carpentersville, IL 60110
847.551.4309

**21st Century Community Learning Center
Memorandum of Understanding
(Boys & Girls Clubs of the Northwest Suburbs and Community Unit School District 300
Program at Perry Elementary School)**

The Boys & Girls Clubs of the Northwest Suburbs (BGCNWS) and Community Unit School District (CUSD) 300 will enter into a future agreement to permit BGCNWS to operate a 21stCCLC Community Learning Center (21st CCLC) at Perry Elementary School ("the School") during the period beginning July 1, 2026, and no later than June 30, 2027, with the possibility of extending the program period an additional two years. BGCNWS, CUSD 300, and Perry Elementary School have designed the program collaboratively, based on students' needs as well as the needs of families and the community. The future agreement will more specifically set forth the terms generally contained in this memorandum of understanding.

This document outlines the roles and responsibilities and joint planning determinations of each of the entities, including the Boys & Girls Clubs of the Northwest Suburbs; CUSD 300, and Perry Elementary School.

Grant funds will be received by the fiscal agent for the program, the Boys & Girls Clubs of the Northwest Suburbs, and used by them for operating the site at Perry Elementary School.

The collaborative planning process for the program and its design has included: discussion and information-gathering meetings between the school staff, CUSD 300's Superintendent and other district staff, and the Boys & Girls Clubs of the Northwest Suburbs. Joint planning included discussions of the administration and ongoing oversight of the program by the Boys & Girls Clubs of the Northwest Suburbs as lead applicant and fiscal agent, the Boys & Girls Clubs of the Northwest Suburbs as the entity which will lead program administration at Perry Elementary School; the School District as co-applicant, and the Principal and staff of Perry Elementary School. It is agreed that the program has been planned and will be carried out in collaboration with all parties.

In addition to ongoing meetings among the above entities, information for the program planning process was gathered through school improvement plans, focus groups of teachers, staff meetings, ISBE benchmarks, and more.

The information shared and discussed included: the school population's demographics and risk factors; the school's history of attaining adequate yearly progress and the specific areas of academic weakness and strength per grade level; teacher's assessments of the needs of youth; other needs of the student population related to mobility, behavioral challenges, achievement gaps between

sub-sets of the population, attendance and truancy issues; other risks faced by youth in their families in the community/neighborhoods of the school population; school budget cuts and their impact on achievement and resources available during school-day and after-school hours and the availability of current and new potential contributions from entities partnering with the school and the Boys & Girls Clubs of the Northwest Suburbs. In addition, specific assessments of academic needs were completed by school staff and jointly reviewed, to determine in detail the types of learning remediation and skill-building required for students at each grade level.

The Boys & Girls Clubs of the Northwest Suburbs will oversee the administration of a 21st CCLC Community Learning Center at Perry Elementary School, in collaboration with CUSD 300 and Perry Elementary School, supported by an initial one-year grant from the Illinois State Board of Education.

The program will operate five days per week during the school year, for a total of 37 weeks, for four hours per day, including on specific school holidays and breaks that are mutually agreed upon. In summer, the program will continue at the School for eight weeks, while youth are also able to be served during that time at the Boys & Girls Clubs facilities, particularly during times the school is closed, upon mutual agreement. The program will operate during eight weeks of the summer, for four to five days per week and 10 hours per day on average. Programs for family members of targeted youth will operate two hours per week during the school year, on average, and two hours per week during the summer.

The Boys & Girls Clubs of the Northwest Suburbs and the School will work collaboratively to implement the proposed programs that meet the targeted students' learning goals, with the overall goal of developing a seamless alignment between the school day and the after-school program for achievement of learning goals.

The youth development program model of Boys & Girls Clubs of America will be used as a framework for providing programs to targeted youth to help them achieve youth development as well as academic goals. Boys & Girls Clubs programs which meet the needs of the student population will be coupled with additional academic and other enrichment programs that support the specific academic needs of students, particularly in the areas of reading and math. The program model includes age-specific programs in the following areas from Boys & Girls Clubs of America: Character and Leadership Development; Education and Career Development; Health and Life Skills; The Arts; Sports, Fitness and Recreation. The 21st CCLC program will include evidence-based and best-practice programs from the above list, as well as academic programs linked to specific areas of need identified in the targeted population.

The Boys & Girls Clubs of the Northwest Suburbs will be responsible for administrative oversight, ensuring the program achieves its stated goals, in collaboration with School District 300, as coapplicant. Resources and technical assistance services will be provided by the Boys & Girls Clubs of the Northwest Suburbs on a regular basis through trainings, conference calls, email updates, etc. In turn, that knowledge and assistance is provided to Site staff and shared with Perry Elementary School and School District 300 through regular meetings between Site Directors and School Principals, their designated representatives, and the School Superintendent.

The Boys & Girls Clubs of the Northwest Suburbs will provide the following, in collaboration with School District 300:

- Direct program administration and operational oversight
- Hiring/training of all necessary personnel for the site's operation all of whom will be subject to criminal background checks satisfactory to CUSD 300.
- On-site program supervision
- Tracking of enrollment, program participation
- Purchasing/managing necessary supplies and materials needed for program operation
- Program recruitment activities and enrollment, in collaboration with the school
- Data-gathering including specific evaluation data-gathering required of the program
- Shared program planning based on the proposed services, in collaboration with CUSD 300 and the School
- Transportation, including daily trips home as needed from the school site
- Use of Boys & Girls Clubs facilities as needed to enhance the program and hold special activities during times school space is not available
- Shared use of BGCNWS equipment and staffing resources
- Oversight of program by BGCNWS Chief Executive Officer
- Fiscal oversight, including bookkeeping/accounting and fiscal reporting services
- Training of site leadership and overall training goals
- All required programmatic and fiscal reporting to the IL State Board of Education
- Boys & Girls Clubs of America program curriculums
- Technical assistance in all programmatic and fiscal areas
- Evaluation services and oversight of data-gathering activities
- Compliance responsibilities

The co-applicant, CUSD 300 will provide, in conjunction with Perry Elementary School :

- Dedicated space for the sole use of the 21st CCLC Community Learning Center at Perry Elementary School . Dedicated space shall include a room (or space) for an administrative office. The School's staff will be permitted access to dedicated space at reasonable times.
- Shared use of several classroom(s), which will be dedicated to the program after school dismisses and during the hours of the program.
- Shared use of common areas, including use of the bathrooms and cafeteria
- Use of specific areas of the school based on the program's schedule, at times that have the approval of the School Principal. Those spaces include gym, technology center, art room, science lab, and playgrounds.
- Shared use of the following school equipment and supplies: School-issued iPads or laptops, as well as additional educational resources mutually deemed beneficial for academic enrichment activities.
- Maintenance of the building, including custodial services, utilities, and related costs of operating the program space in the school building such as trash collection costs, snow removal, etc.
- Shared student academic information including grades, ISAT scores, and other academic assessments, supported by signed parental permission forms allowing this access.

- Collaboration and assistance in specific data-gathering efforts related to evaluation, such as collection of teacher surveys.
- Establish a consistent communication process in which Community Unit School District 300 will proactively share relevant behavioral concerns, patterns, incidents, and student support needs regarding participating members with the Boys & Girls Club team, in alignment with all applicable confidentiality, FERPA, and student privacy guidelines, to ensure coordinated interventions and consistent support for student success across school and out-of-school environments.
- Designate a primary school-based point of contact from each school building to serve as the liaison between the school and Boys & Girls Clubs of the Northwest Suburbs staff regarding student behavioral concerns, incidents, interventions, and support needs, ensuring timely communication, collaborative problem-solving, and coordinated responses between school personnel and program staff. With parent/guardian consent and in accordance with applicable confidentiality and privacy laws, the School District may provide relevant information related to students' Individualized Education Programs (IEPs) and/or Section 504 Plans to designated Boys & Girls Club staff for the purpose of supporting student success, ensuring appropriate accommodations, promoting social-emotional well-being, and maintaining consistency between school-day and out-of-school-time programming.
- After-school snacks provided through the USDA food program operated by the school district and food service partner for students attending the program
- Collaboration of school staff in planning and implementation of programs, including the involvement of the school's curriculum specialists in identifying appropriate academic improvement tools to enhance the school day curriculums; assignment of a lead staff person as 21st C21st CCLC liaison for the School; establishment of regular meeting schedules for sharing information; collaboration on parent services through involvement of the school's parent liaison, involvement in school activities to assist with recruitment, etc.
- Provision of and/or assistance in recruitment of teachers, as employees of District 300 or contractors to BGCNWS, to provide tutoring and academic support services as defined and agreed in the program plan. Expenses for the teacher's costs will be reimbursed to District 300 from Boys & Girls Clubs of the Northwest Suburbs on a monthly basis from the proceeds of the 21st CCLC Learning Center grant or provided directly to the teachers as mutually determined between BGCNWS and District 300.

To assure shared program oversight, the 21st CCLC Community Learning Center Director and School Principal will meet at least monthly to discuss program implementation, student progress and challenges. A designated representative of District 300, preferably the School Principal and the Boys & Girls Clubs of the Northwest Suburbs; Chief Operating Officer, will confer at least quarterly to assess progress against program objectives, modify the program plan, if necessary, promote participation of program partners and develop and implement the program's Sustainability Plan.

In addition, the Boys & Girls Clubs of the Northwest Suburbs and Perry Elementary School have worked together to identify the most cost-effective solutions for needed security and student transportation. This would include any potential in-kind opportunities or discounted daily transportation rates.

As an experienced provider of other 21st CCLC sites and similar youth development grant programs,

BGCNWS has established systems of reporting and oversight, which includes training and technical assistance; leadership in program planning and training; reporting tools and report analysis (both fiscal and programmatic); feedback and corrective action planning, technical assistance; desk audits, policy and procedure oversight; site visits, evaluation planning, training, assistance and reports and established non-compliance policies and procedures.

As co-applicant, School District 300 will have responsibility for the above bulleted list of tasks/contributions, in conjunction with the School. Also, with regard to management, the School District will ensure that the School Principal is meeting regularly with the Boys & Girls Clubs of the Northwest Suburbs; that the Principal, if desired, assigns a lead staff person as liaison for the program; that the lead staff person (or Principal) is meeting regularly with the Site Director and sharing information and collaborating on program planning and implementation; will ensure that the School is sharing student information (as allowed by parent permission slips); will ensure that the Site Director is allowed to participate in specific school staff meetings with regard to academic and curriculum issues and school activities; will ensure that the School actively participates in the Advisory committee of the program and is involved in sustainability planning; and will share information with the applicant on the program's operation.

Students will be chosen for the program in the following manner: the school will develop a list of targeted students in the grades the program proposes to serve and will indicate whether each meets both reading and math standards and their free/reduced lunch status, and indicator of poverty. The list will be shown to a team of school staff recommended by the Principal, including the school's parent liaison. Based on their knowledge of specific youth and their families' situations, the group will also list other known needs of the targeted students. This team will then prioritize which students will be in the first tier targeted for enrollment, based on the targeted number of youth to be served, indicating that those students have multiple academic needs (both reading and math weaknesses, and potentially others), along with other family and neighborhood risk issues such as family poverty, neighborhood crime, etc. The 21st CCLC Site Director will work with a designated staff person assigned by the School Principal, to provide information on the program to targeted students and communicate with their families.

The linkage between the school-day and the 21st CCLC program will be led by the 21st CCLC Site Director and the School Principal or their designated lead staff person. Communication and collaboration between the school-day and after-school program will be accomplished through attendance of the Site Director at agreed upon school staff meetings, such as curriculum meetings and teacher staff meetings, and the Site Director's inclusion in school committees and activities. The Site Director will lead the alignment efforts of the academic portion of the program in consultation with the Principal or their designee. The Site Director will also work closely with teachers and site staff on school learning goals, student achievement and learning tools; create specific learning goals of targeted students and files of academic information on enrolled youth; plan the schedule for the academic portion of the program; create lesson plans and prepare learning tools tied to state learning standards and monitor academic progress. Teachers from the school staff will be recommended for employment in the 21st CCLC program and will implement activities and learning tools consistent with the school's curriculums. Together, teachers and site staff will review student progress, under the leadership of the Site Director. Teachers will share curriculum plans and collaboratively plan after-school activities that complement and reinforce school-day learning. 21st CCLC and school day staff will hold joint services on homework assistance, skill-building, and positive youth development. School staff will work with parents and Club to recruit students for the 21st CCLC and will invite 21st CCLC staff to participate in parent conferences. The school and Club will collaborate on student

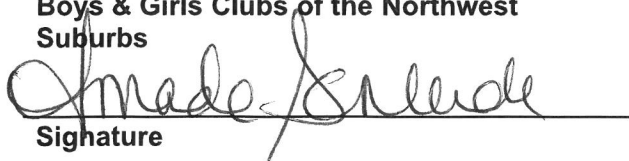
transportation plans.

The BGCNWS will manage data-gathering plans as part of its management of the 21st CCLC site. BGCNWS has prior experience successfully implementing these plans in other schools and has customized the plan to fit Perry Elementary School. Data will be gathered daily by BGCNWS, which will track enrollment, demographics, attendance and participation of students and parents. On a monthly basis, data on attendance and participation will be provided to the School District and School. In the spring, site staff, under the leadership of the Site Director will implement the data gathering plan, which indicates start dates of February 1st for beginning the process of data collection, starting with planning meetings, and continuing through actual data collection of teacher and youth surveys by May 20th each year. Teacher meetings will be utilized to describe to teachers the need for and distribution and collection plan for surveys. All student report card will be collected by BGCNWS administrative staff & District 300 Administrative staff, or their designee, and will be turned into the BGCNWS by June 30th. ISAT scores will be provided in early fall by the School when released, and turned into the BGCNWS by September 30th, if available. Reports on the evaluation results will be provided to the School Principal, Superintendent and Boys & Girls Clubs of the Northwest Suburbs Site Director by November 30th.

Each site will form an advisory committee with representation from Perry Elementary School (administration, faculty, and staff), Boys & Girls Clubs of the Northwest Suburbs, parents, and community partners to assure goals are met. This group, meeting at least quarterly, will give direction, incorporate evaluation outcomes for continuous program improvement, help plan family activities, and assist with fundraising and sustainability.

The above entities will also work together to seek funding to sustain the 21st CCLC after the expiration of the grant from a variety of public and private sources. To facilitate that, the above parties will create and operate an Advisory committee, which will work on program improvement, opportunities to enhance the program during its funding cycle, as well as sustain it upon the end of funding.

**Boys & Girls Clubs of the Northwest
Suburbs**


Signature

Chief Executive Officer

Title

8/20/24
Date

Community Unit School District 300


Signature

Superintendent

Title

8/7/24
Date

Perry Elementary School


Signature

Principal

Title

8/20/24

Date



**BOYS & GIRLS CLUBS
OF THE NORTHWEST SUBURBS**

20 S. Grove Street Suite 201
Carpentersville, IL 60110
847.551.4309

21st Century Community Learning Center
Memorandum of Understanding
(Boys & Girls Clubs of the Northwest Suburbs and Community Unit School District 300
Program at Carpentersville Middle School)

The Boys & Girls Clubs of the Northwest Suburbs (BGCNWS) and Community Unit School District (CUSD) 300 will enter into a future agreement to permit BGCNWS to operate a 21st CCLC Community Learning Center (21st CCLC) at Carpentersville Middle School ("the School") during the period beginning July 1, 2026 and no later than July 30, 2027, with the possibility of extending the program period an additional two years. BGCNWS, CUSD 300, and Carpentersville Middle School have designed the program collaboratively, based on students' needs as well as the needs of families and the community. The future agreement will more specifically set forth the terms generally contained in this memorandum of understanding.

This document outlines the roles and responsibilities and joint planning determinations of each of the entities, including the Boys & Girls Clubs of the Northwest Suburbs; CUSD 300, and Carpentersville Middle School.

Grant funds will be received by the fiscal agent for the program, the Boys & Girls Clubs of the Northwest Suburbs, and used by them for operating the site Impact Center at Perry Elementary for Carpentersville Middle School.

The collaborative planning process for the program and its design has included: discussion and information-gathering meetings between the school staff, CUSD 300's Superintendent and other district staff, and the Boys & Girls Clubs of the Northwest Suburbs. Joint planning included discussions of the administration and ongoing oversight of the program by the Boys & Girls Clubs of the Northwest Suburbs as lead applicant and fiscal agent, the Boys & Girls Clubs of the Northwest Suburbs as the entity which will lead program administration at the Impact Center at Perry Elementary for Carpentersville Middle School students; the School District as co-applicant, and the Principal and staff of Carpentersville Middle School. It is agreed that the program has been planned and will be carried out in collaboration with all parties.

In addition to ongoing meetings among the above entities, information for the program planning process was gathered through school improvement plans, focus groups of teachers, staff meetings, ISBE benchmarks, and more.

The information shared and discussed included: the school population's demographics and risk factors; the school's history of attaining adequate yearly progress and the specific areas of academic weakness and strength per grade level; teacher's assessments of the needs of youth; other needs of the student population related to mobility, behavioral challenges, achievement gaps between sub-sets of the population, attendance and truancy issues; other risks faced by youth in their families in the community/neighborhoods of the school population; school budget cuts and their impact on achievement and resources available during school-day and after-school hours and the availability of current and new potential contributions from entities partnering with the school and the Boys & Girls Clubs of the Northwest Suburbs. In addition, specific assessments of academic needs were completed by school staff and jointly reviewed, to determine in detail the types of learning remediation and skill-building required for students at each grade level.

The Boys & Girls Clubs of the Northwest Suburbs will oversee the administration of a 21st CCLC Community Learning Center at the Impact Center at Perry Elementary for Carpentersville Middle School, in collaboration with CUSD 300 and Carpentersville Middle School, supported by an initial one-year grant from the Illinois State Board of Education.

The program will operate five days per week during the school year, for a total of 37 weeks, for four hours per day, including on specific school holidays and breaks that are mutually agreed upon. In summer, the program will continue at the School for eight weeks, while youth are also able to be served during that time at the Boys & Girls Clubs facilities, particularly during times the school is closed, upon mutual agreement. The program will operate during eight weeks of the summer, for four to five days per week and 10 hours per day on average. Programs for family members of targeted youth will operate two hours per week during the school year, on average, and two hours per week during the summer.

The Boys & Girls Clubs of the Northwest Suburbs and the School will work collaboratively to implement the proposed programs that meet the targeted students' learning goals, with the overall goal of developing a seamless alignment between the school day and the after-school program for achievement of learning goals.

The youth development program model of Boys & Girls Clubs of America will be used as a framework for providing programs to targeted youth to help them achieve youth development as well as academic goals. Boys & Girls Clubs programs which meet the needs of the student population will be coupled with additional academic and other enrichment programs that support the specific academic needs of students, particularly in the areas of reading and math. The program model includes age-specific programs in the following areas from Boys & Girls Clubs of America: Character and Leadership Development; Education and Career Development; Health and Life Skills; The Arts; Sports, Fitness and Recreation. The 21st CCLC program will include evidence-based and best-practice programs from the above list, as well as academic programs linked to specific areas of need identified in the targeted population.

The Boys & Girls Clubs of the Northwest Suburbs will be responsible for administrative oversight, ensuring the program achieves its stated goals, in collaboration with School District 300, as coapplicant. Resources and technical assistance services will be provided by the Boys & Girls Clubs

of the Northwest Suburbs on a regular basis through training, conference calls, email updates, etc. In turn, that knowledge and assistance is provided to Site staff and shared with Carpentersville Middle School and School District 300 through regular meetings between Site Directors and School Principals, their designated representatives, and the School Superintendent.

The Boys & Girls Clubs of the Northwest Suburbs will provide the following, in collaboration with School District 300:

- Boys & Girls Club of the Northwest Suburbs (BGCNWS) will maintain safety standards at the Impact Center at Perry Elementary that meet or exceed the level of safety standards maintained by Community Unit District 300 within its school facilities, including appropriate policies, procedures, staff training, supervision, emergency preparedness, and youth protection practices.
- Direct program administration and operational oversight
- Hiring/training of all necessary personnel for the site's operation all of whom will be subject to criminal background checks satisfactory to CUSD 300.
- On-site program supervision
- Tracking of enrollment, program participation
- Purchasing/managing necessary supplies and materials needed for program operation
- Program recruitment activities and enrollment, in collaboration with the school
- Data-gathering including specific evaluation data-gathering required of the program
- Shared program planning based on the proposed services, in collaboration with CUSD 300 and the School
- Transportation, including daily trips home as needed from the school site
- Use of Boys & Girls Clubs facilities as needed to enhance the program and hold special activities during times school space is not available
- Shared use of BGCNWS equipment and staffing resources
- Oversight of program by BGCNWS Chief Executive Officer
- Fiscal oversight, including bookkeeping/accounting and fiscal reporting services
- Training of site leadership and overall training goals
- All required programmatic and fiscal reporting to the IL State Board of Education
- Boys & Girls Clubs of America program curriculums
- Technical assistance in all programmatic and fiscal areas
- Evaluation services and oversight of data-gathering activities
- Compliance responsibilities

The co-applicant, CUSD 300 will provide, in conjunction with Carpentersville Middle School :

- Dedicated space for the sole use of the 21st CCLC Community Learning Center at the Impact Center at Perry Elementary for Carpentersville Middle School. Dedicated space shall include a room (or space) for an administrative office. The School's staff will be permitted access to dedicated space at reasonable times.
- Shared use of several classroom(s), which will be dedicated to the program after school dismisses and during the hours of the program.
- Shared use of common areas, including use of the bathrooms and cafeteria
- Use of specific areas of the school based on the program's schedule, at times that have the

approval of the School Principal . Those spaces include a gym, technology center, art room, science lab, and playing grounds.

- Shared use of the following school equipment and supplies: School-issued iPads or laptops, as well as additional educational resources mutually deemed beneficial for academic enrichment activities.
- Maintenance of the building, including custodial services, utilities, and related costs of operating the program space in the school building such as trash collection costs, snow removal, etc.
- Shared student academic information including grades, iReady scores, and other academic assessments, supported by signed parental permission forms allowing this access.
- Collaboration and assistance in specific data-gathering efforts related to evaluation, such as collection of teacher surveys.
- Establish a consistent communication process in which Community Unit School District 300 will proactively share relevant behavioral concerns, patterns, incidents, and student support needs regarding participating members with the Boys & Girls Club team, in alignment with all applicable confidentiality, FERPA, and student privacy guidelines, to ensure coordinated interventions and consistent support for student success across school and out-of-school environments.
- Designate a primary school-based point of contact from Carpentersville Middle School to serve as the liaison between the school and Boys & Girls Clubs of the Northwest Suburbs staff regarding student behavioral concerns, incidents, interventions, and support needs, ensuring timely communication, collaborative problem-solving, and coordinated responses between school personnel and program staff.
- With parent/guardian consent and in accordance with applicable confidentiality and privacy laws, the School District may provide relevant information related to students' Individualized Education Programs (IEPs) and/or Section 504 Plans to designated Boys & Girls Club staff for the purpose of supporting student success, ensuring appropriate accommodations, promoting social-emotional well-being, and maintaining consistency between school-day and out-of-school-time programming.
- After-school snacks provided through the USDA food program operated by the school district and food service partner for students attending the program
- Collaboration of school staff in planning and implementation of programs, including the involvement of the school's curriculum specialists in identifying appropriate academic improvement tools to enhance the school day curriculums; assignment of a lead staff person as 21st C21st CCLC liaison for the School; establishment of regular meeting schedules for sharing information; collaboration on parent services through involvement of the school's parent liaison, involvement in school activities to assist with recruitment, etc.

- Provision of and/or assistance in recruitment of teachers, as employees of District 300 or contractors to BGCNWS, to provide tutoring and academic support services as defined and agreed in the program plan. Expenses for the teacher's costs will be reimbursed to District 300 from Boys & Girls Clubs of the Northwest Suburbs on a monthly basis from the proceeds of the 21st CCLC Learning Center grant or provided directly to the teachers as mutually determined between BGCNWS and District 300.

To assure shared program oversight, the 21st CCLC Community Learning Center Director and School Principal will meet at least monthly to discuss program implementation, student progress and challenges. A designated representative of District 300, preferably the School Principal and the Boys & Girls Clubs of the Northwest Suburbs representative, will confer at least quarterly to assess progress against program objectives, modify the program plan, if necessary, promote participation of program partners and develop and implement the program's Sustainability Plan.

In addition, the Boys & Girls Clubs of the Northwest Suburbs and Carpentersville Middle School have worked together to identify the most cost-effective solutions for needed security and student transportation. This would include any potential in-kind opportunities or discounted daily transportation rates.

As an experienced provider of other 21st CCLC sites and similar youth development grant programs, BGCNWS has established systems of reporting and oversight, which includes training and technical assistance; leadership in program planning and training; reporting tools and report analysis (both fiscal and programmatic); feedback and corrective action planning, technical assistance; desk audits, policy and procedure oversight; site visits, evaluation planning, training, assistance and reports and established non-compliance policies and procedures.

As co-applicant, School District 300 will have responsibility for the above bulleted list of tasks/contributions, in conjunction with the School. Also, with regard to management, the School District will ensure that the School Principal is meeting regularly with the Boys & Girls Clubs of the Northwest Suburbs; that the Principal, if desired, assigns a lead staff person as liaison for the program; that the lead staff person (or Principal) is meeting regularly with the Site Director and sharing information and collaborating on program planning and implementation; will ensure that the School is sharing student information (as allowed by parent permission slips); will ensure that the Site Director is allowed to participate in specific school staff meetings with regard to academic and curriculum issues and school activities; will ensure that the School actively participates in the Advisory committee of the program and is involved in sustainability planning; and will share information with the applicant on the program's operation.

Students will be chosen for the program in the following manner: the school will develop a list of targeted students in the grades the program proposes to serve and will indicate whether each meets both reading and math standards and their free/reduced lunch status, and indicator of poverty. The list will be shown to a team of school staff recommended by the Principal, including the school's parent liaison. Based on their knowledge of specific youth and their families' situations, the group will also list other known needs of the targeted students. This team will then prioritize which students will be in the first tier targeted for enrollment, based on the targeted number of youth to be served, indicating that those students have multiple academic needs (both reading and math weaknesses,

and potentially others), along with other family and neighborhood risk issues such as family poverty, neighborhood crime, etc. The 21st CCLC Site Director will work with a designated staff person assigned by the School Principal , to provide information on the program to targeted students and communicate with their families.

The linkage between the school-day and the 21st CCLC program will be led by the 21st CCLC Site Director and the School Principal or their designated lead staff person. Communication and collaboration between the school-day and after-school program will be accomplished through attendance of the Site Director at agreed upon school staff meetings, such as curriculum meetings and teacher staff meetings, and the Site Director's inclusion in school committees and activities. The Site Director will lead the alignment efforts of the academic portion of the program in consultation with the Principal or their designee. The Site Director will also work closely with teachers and site staff on school learning goals, student achievement and learning tools; create specific learning goals of targeted students and files of academic information on enrolled youth; plan the schedule for the academic portion of the program; create lesson plans and prepare learning tools tied to state learning standards and monitor academic progress. Teachers from the school staff will be recommended for employment in the 21st CCLC program and will implement activities and learning tools consistent with the school's curriculums. Together, teachers and site staff will review student progress, under the leadership of the Site Director. Teachers will share curriculum plans and collaboratively plan after-school activities that complement and reinforce school-day learning. 21st CCLC and school day staff will hold joint services on homework assistance, skill-building, and positive youth development. School staff will work with parents and Club to recruit students for the 21st CCLC and will invite 21st CCLC staff to participate in parent conferences. The school and Club will collaborate on student transportation plans.

The BGCNWS will manage data-gathering plans as part of its management of the 21st CCLC site. BGCNWS has prior experience successfully implementing these plans in other schools and has customized the plan to fit Carpentersville Middle School. Data will be gathered daily by BGCNWS, which will track enrollment, demographics, attendance and participation of students and parents. On a monthly basis, data on attendance and participation will be provided to the School District and School. In the spring, site staff, under the leadership of the Site Director will implement the data gathering plan, which indicates start dates of February 1st for beginning the process of data collection, starting with planning meetings, and continuing through actual data collection of teacher and youth surveys by May 20th each year. Teacher meetings will be utilized to describe to teachers the need for and distribution and collection plan for surveys. All student report cards will be collected by BGCNWS administrative staff & District 300 Administrative staff, or their designee, and will be turned into the BGCNWS by June 30th. iReady scores will be provided in early fall by the School when released, and turned into the BGCNWS by September 30th, if available. Reports on the evaluation results will be provided to the School Principal, Superintendent and Boys & Girls Clubs of the Northwest Suburbs Site Director by November 30th.

Each site will form an advisory committee with representation from Carpentersville Middle School (administration, faculty, and staff), Boys & Girls Clubs of the Northwest Suburbs, parents, and community partners to assure goals are met. This group, meeting at least quarterly, will give direction, incorporate evaluation outcomes for continuous program improvement, help plan family activities, and assist with fundraising and sustainability.

The above entities will also work together to seek funding to sustain the 21st CCLC after the expiration of the grant from a variety of public and private sources. To facilitate that, the above parties will create and operate an Advisory committee, which will work on program improvement, opportunities to enhance the program during its funding cycle, as well as sustain it upon the end of funding.

**Boys & Girls Clubs of the Northwest
Suburbs**


Signature

Chief Executive Officer

Title

Date

8/20/24

Community Unit School District 300


Signature

Superintendent

Title

Date

8/7/24

Carpentersville Middle School


Signature

Principal

Title

Date

8/20/26



**BOYS & GIRLS CLUBS
OF THE NORTHWEST SUBURBS**

20 S. Grove Street Suite 201/
770 Navajo Dr
Carpentersville, IL 60110
847.551.4309

21st Century Community Learning Center

Memorandum of Understanding

(Boys & Girls Clubs of the Northwest Suburbs and Community Unit School District 300
Program at Woodland's Impact Teen Center for Dundee-Crown High School students)

The Boys & Girls Clubs of the Northwest Suburbs (BGCNWS) and Community Unit School District (CUSD) 300 will enter into a future agreement to permit BGCNWS to operate a 21st CCLC Community Learning Center (21st CCLC) at Dundee-Crown High School ("the School") during the period beginning July 1, 2026, and no later than July 30, 2027, with the possibility of extending the program period an additional two years. BGCNWS, CUSD 300, and Dundee-Crown High School have designed the program collaboratively, based on students' needs as well as the needs of families and the community. The future agreement will more specifically set forth the terms generally contained in this memorandum of understanding.

This document outlines the roles and responsibilities and joint planning determinations of each of the entities, including the Boys & Girls Clubs of the Northwest Suburbs; CUSD 300, and Dundee-Crown High School.

Grant funds will be received by the fiscal agent for the program, the Boys & Girls Clubs of the Northwest Suburbs, and used by them for operating the site at Woodlands Teen Center for Dundee-Crown High School

The collaborative planning process for the program and its design has included: discussion and information-gathering meetings between the school staff, CUSD 300's Superintendent and other district staff, and the Boys & Girls Clubs of the Northwest Suburbs. Joint planning included discussions of the administration and ongoing oversight of the program by the Boys & Girls Clubs of the Northwest Suburbs as lead applicant and fiscal agent, the Boys & Girls Clubs of the Northwest Suburbs as the entity which will lead program administration at Woodland's Impact Teen Center for Dundee-Crown High School; the School District as co-applicant, and the Principal of Dundee-Crown High School. It is agreed that the program has been planned and will be carried out in collaboration with all parties.

In addition to ongoing meetings among the above entities, information for the program planning process was gathered through school improvement plans, focus groups of teachers, staff meetings, ISBE benchmarks, and more.

The information shared and discussed included: the school population's demographics and risk factors; the school's history of attaining adequate yearly progress and the specific areas of academic

weakness and strength per grade level; teacher's assessments of the needs of youth; other needs of the student population related to mobility, behavioral challenges, achievement gaps between sub-sets of the population, attendance and truancy issues; other risks faced by youth in their families in the community/neighborhoods of the school population; school budget cuts and their impact on achievement and resources available during school-day and after-school hours and the availability of current and new potential contributions from entities partnering with the school and the Boys & Girls Clubs of the Northwest Suburbs. In addition, specific assessments of academic needs were completed by school staff and jointly reviewed, to determine in detail the types of learning remediation and skill-building required for students at each grade level.

The Boys & Girls Clubs of the Northwest Suburbs will oversee the administration of a 21st CCLC Community Learning Center at Woodland's Impact Teen Center for Dundee-Crown High School students, in collaboration with CUSD 300 and Dundee-Crown High School, supported by an initial one-year grant from the Illinois State Board of Education.

The program will operate five days per week during the school year, for a total of 37 weeks, for four hours per day, including on specific school holidays and breaks that are mutually agreed upon. In summer, the program will continue at the School for eight weeks, while youth are also able to be served during that time at the Boys & Girls Clubs facilities, particularly during times the school is closed, upon mutual agreement. The program will operate during eight weeks of the summer, for four to five days per week and 10 hours per day on average. Programs for family members of targeted youth will operate two hours per week during the school year, on average, and two hours per week during the summer.

The Boys & Girls Clubs of the Northwest Suburbs and the School will work collaboratively to implement the proposed programs that meet the targeted students' learning goals, with the overall goal of developing a seamless alignment between the school day and the after-school program for achievement of learning goals.

The youth development program model of Boys & Girls Clubs of America will be used as a framework for providing programs to targeted youth to help them achieve youth development as well as academic goals. Boys & Girls Clubs programs which meet the needs of the student population will be coupled with additional academic and other enrichment programs that support the specific academic needs of students, particularly in the areas of reading and math. The program model includes age-specific programs in the following areas from Boys & Girls Clubs of America: Character and Leadership Development; Education and Career Development; Health and Life Skills; The Arts; Sports, Fitness and Recreation. The 21st CCLC program will include evidence-based and best-practice programs from the above list, as well as academic programs linked to specific areas of need identified in the targeted population.

The Boys & Girls Clubs of the Northwest Suburbs will be responsible for administrative oversight, ensuring the program achieves its stated goals, in collaboration with School District 300, as coapplicant. Resources and technical assistance services will be provided by the Boys & Girls Clubs of the Northwest Suburbs on a regular basis through training, conference calls, email updates, etc. In turn, that knowledge and assistance is provided to Site staff and shared with Dundee-Crown High School and School District 300 through regular meetings between Site Directors and School Principals, their designated representatives, and the School Superintendent.

The Boys & Girls Clubs of the Northwest Suburbs will provide the following, in collaboration with School District 300:

- Boys & Girls Club of the Northwest Suburbs (BGCNWS) will maintain safety standards at the Woodlands Impact Center that meet or exceed the level of safety standards maintained by Community Unit District 300 within its school facilities, including appropriate policies, procedures, staff training, supervision, emergency preparedness, and youth protection practices.
- Hiring/training of all necessary personnel for the site's operation all of whom will be subject to criminal background checks satisfactory to CUSD 300.
- Direct program administration and operational oversight
- On-site program supervision
- Tracking of enrollment, program participation
- Purchasing/managing necessary supplies and materials needed for program operation
- Program recruitment activities and enrollment, in collaboration with the school
- Data-gathering including specific evaluation data-gathering required of the program
- Shared program planning based on the proposed services, in collaboration with CUSD 300 and the School
- Transportation, including daily trips home as needed from the school site
- Use of Boys & Girls Clubs facilities as needed to enhance the program and hold special activities during times school space is not available
- Shared use of BGCNWS equipment and staffing resources
- Oversight of program by BGCNWS Chief Executive Officer
- Fiscal oversight, including bookkeeping/accounting and fiscal reporting services
- Training of site leadership and overall training goals
- All required programmatic and fiscal reporting to the IL State Board of Education
- Boys & Girls Clubs of America program curriculums
- Technical assistance in all programmatic and fiscal areas
- Evaluation services and oversight of data-gathering activities
- Compliance responsibilities

The co-applicant, CUSD 300 will provide, in conjunction with Dundee-Crown High School :

- Dedicated space for the sole use of the 21st CCLC Community Learning Center at Woodland's Impact Teen Center for Dundee-Crown High School students. Dedicated space shall include a room (or space). The School's staff will be permitted access to dedicated space at reasonable times.
- Shared use of the following school equipment and supplies: School-issued iPads or laptops, as well as additional educational resources mutually deemed beneficial for academic enrichment activities.
- Maintenance of the building, including custodial services, utilities, and related costs of operating the program space in the school building such as trash collection costs, snow removal, etc.
- Shared student academic information including grades, and other academic assessments, supported by signed parental permission forms allowing this access.
- Collaboration and assistance in specific data-gathering efforts related to evaluation, such as

collection of teacher surveys.

- Establish a consistent communication process in which Community Unit School District 300 will proactively share relevant behavioral concerns, patterns, incidents, and student support needs regarding participating members with the Boys & Girls Club team, in alignment with all applicable confidentiality, FERPA, and student privacy guidelines, to ensure coordinated interventions and consistent support for student success across school and out-of-school environments.
- Designate a primary school-based point of contact from Dundee-Crown High School and each school building to serve as the liaison between the school and Boys & Girls Clubs of the Northwest Suburbs staff regarding student behavioral concerns, incidents, interventions, and support needs, ensuring timely communication, collaborative problem-solving, and coordinated responses between school personnel and program staff.
- With parent/guardian consent and in accordance with applicable confidentiality and privacy laws, the School District may provide relevant information related to students' Individualized Education Programs (IEPs) and/or Section 504 Plans to designated Boys & Girls Club staff for the purpose of supporting student success, ensuring appropriate accommodations, promoting social-emotional well-being, and maintaining consistency between school-day and out-of-school-time programming.
- Collaboration of school staff in planning and implementation of programs, including the involvement of the school's curriculum specialists in identifying appropriate academic improvement tools to enhance the school day curriculums; assignment of a lead staff person as 21st C21st CCLC liaison for the School; establishment of regular meeting schedules for sharing information; collaboration on parent services through involvement of the school's parent liaison, involvement in school activities to assist with recruitment, etc.

To assure shared program oversight, the 21st CCLC Community Learning Center Director and School Principal will meet at least monthly to discuss program implementation, student progress and challenges. A designated representative of District 300, preferably the School Principal and the Boys & Girls Clubs of the Northwest Suburbs representative, will confer at least quarterly to assess progress against program objectives, modify the program plan, if necessary, promote participation of program partners and develop and implement the program's Sustainability Plan.

In addition, the Boys & Girls Clubs of the Northwest Suburbs and Dundee-Crown High School have worked together to identify the most cost-effective solutions for needed security and student transportation. This would include any potential in-kind opportunities or discounted daily transportation rates.

As an experienced provider of other 21st CCLC sites and similar youth development grant programs, BGCNWS has established systems of reporting and oversight, which includes training and technical assistance; leadership in program planning and training; reporting tools and report analysis (both fiscal and programmatic); feedback and corrective action planning, technical assistance; desk audits, policy and procedure oversight; site visits, evaluation planning, training, assistance and reports and established non-compliance policies and procedures.

As co-applicant, School District 300 will have responsibility for the above bulleted list of tasks/contributions, in conjunction with the School. Also, with regard to management, the School District will ensure that the School Principal is meeting regularly with the Boys & Girls Clubs of the

Northwest Suburbs; that the Principal, if desired, assigns a lead staff person as liaison for the program; that the lead staff person (or Principal) is meeting regularly with the Site Director and sharing information and collaborating on program planning and implementation; will ensure that the School is sharing student information (as allowed by parent permission slips); will ensure that the Site Director is allowed to participate in specific school staff meetings with regard to academic and curriculum issues and school activities; will ensure that the School actively participates in the Advisory committee of the program and is involved in sustainability planning; and will share information with the applicant on the program's operation.

Students will be chosen for the program in the following manner: the school will develop a list of targeted students in the grades the program proposes to serve and will indicate whether each meets both reading and math standards and their free/reduced lunch status, and indicator of poverty. The list will be shown to a team of school staff recommended by the Principal, including the school's parent liaison. Based on their knowledge of specific youth and their families' situations, the group will also list other known needs of the targeted students. This team will then prioritize which students will be in the first tier targeted for enrollment, based on the targeted number of youth to be served, indicating that those students have multiple academic needs (both reading and math weaknesses, and potentially others), along with other family and neighborhood risk issues such as family poverty, neighborhood crime, etc. The 21st CCLC Site Director will work with a designated staff person assigned by the School Principal, to provide information on the program to targeted students and communicate with their families.

The linkage between the school-day and the 21st CCLC program will be led by the 21st CCLC Site Director and the School Principal or their designated lead staff person. Communication and collaboration between the school-day and after-school program will be accomplished through attendance of the Site Director at agreed upon school staff meetings, such as curriculum meetings and teacher staff meetings, and the Site Director's inclusion in school committees and activities. The Site Director will lead the alignment efforts of the academic portion of the program in consultation with the Principal or their designee. The Site Director will also work closely with teachers and site staff on school learning goals, student achievement and learning tools; create specific learning goals of targeted students and files of academic information on enrolled youth; plan the schedule for the academic portion of the program; create lesson plans and prepare learning tools tied to state learning standards and monitor academic progress. Teachers from the school staff will be recommended for employment in the 21st CCLC program and will implement activities and learning tools consistent with the school's curriculums. Together, teachers and site staff will review student progress, under the leadership of the Site Director. Teachers will share curriculum plans and collaboratively plan after-school activities that complement and reinforce school-day learning. 21st CCLC and school day staff will hold joint services on homework assistance, skill-building, and positive youth development. School staff will work with parents and Club to recruit students for the 21st CCLC and will invite 21st CCLC staff to participate in parent conferences. The school and Club will collaborate on student transportation plans.

The BGCNWS will manage data-gathering plans as part of its management of the 21st CCLC site. BGCNWS has prior experience successfully implementing these plans in other schools and has customized the plan to fit Dundee-Crown High School Data will be gathered daily by BGCNWS, which will track enrollment, demographics, attendance and participation of students and parents. On a monthly basis, data on attendance and participation will be provided to the School District and School. In the spring, site staff, under the leadership of the Site Director will implement the data gathering plan, which indicates start dates of February 1st for beginning the process of data

collection, starting with planning meetings, and continuing through actual data collection of teacher and youth surveys by May 20th each year. Teacher meetings will be utilized to describe to teachers the need for and distribution and collection plan for surveys. All student report cards will be collected by BGCNWS administrative staff & District 300 Administrative staff, or their designee, and will be turned into the BGCNWS by June 30th. Assessment scores will be provided in early fall by the School when released, and turned into the BGCNWS by September 30th, if available. Reports on the evaluation results will be provided to the School Principal, Superintendent and Boys & Girls Clubs of the Northwest Suburbs Site Director by November 30th.

Each site will form an advisory committee with representation from Dundee-Crown High School (administration, faculty, and staff), Boys & Girls Clubs of the Northwest Suburbs, parents, and community partners to assure goals are met. This group, meeting at least quarterly, will give direction, incorporate evaluation outcomes for continuous program improvement, help plan family activities, and assist with fundraising and sustainability.

The above entities will also work together to seek funding to sustain the 21st CCLC after the expiration of the grant from a variety of public and private sources. To facilitate that, the above parties will create and operate an Advisory committee, which will work on program improvement, opportunities to enhance the program during its funding cycle, as well as sustain it upon the end of funding.

**Boys & Girls Clubs of the Northwest
Suburbs**


Signature

Chief Executive Officer

Title

Date

8/20/24

Community Unit School District 300


Signature

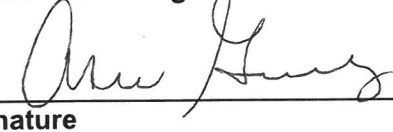
Superintendent

Title

Date

8/7/24

Dundee-Crown High School


Signature

Principal

Title

Date

8/20/24



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847.551.4309

21st Century Community Learning Center
Memorandum of Understanding
(Boys & Girls Clubs of the Northwest Suburbs and Community Unit School District 300
Program at Golfview Elementary School)

The Boys & Girls Clubs of the Northwest Suburbs (BGCNWS) and Community Unit School District (CUSD) 300 will enter into a future agreement to permit BGCNWS to operate a 21stCCLC Community Learning Center (21st CCLC) at Golfview Elementary School ("the School") during the period beginning July 1, 2026, and no later than June 30, 2027, with the possibility of extending the program period an additional two years. BGCNWS, CUSD 300, and Golfview Elementary School have designed the program collaboratively, based on students' needs as well as the needs of families and the community. The future agreement will more specifically set forth the terms generally contained in this memorandum of understanding.

This document outlines the roles and responsibilities and joint planning determinations of each of the entities, including the Boys & Girls Clubs of the Northwest Suburbs; CUSD 300, and Golfview Elementary School.

Grant funds will be received by the fiscal agent for the program, the Boys & Girls Clubs of the Northwest Suburbs, and used by them for operating the site at Golfview Elementary School.

The collaborative planning process for the program and its design has included: discussion and information-gathering meetings between the school staff, CUSD 300's Superintendent and other district staff, and the Boys & Girls Clubs of the Northwest Suburbs. Joint planning included discussions of the administration and ongoing oversight of the program by the Boys & Girls Clubs of the Northwest Suburbs as lead applicant and fiscal agent, the Boys & Girls Clubs of the Northwest Suburbs as the entity which will lead program administration at Golfview Elementary School; the School District as co-applicant, and the Principal and staff of Golfview Elementary School. It is agreed that the program has been planned and will be carried out in collaboration with all parties.

In addition to ongoing meetings among the above entities, information for the program planning process was gathered through school improvement plans, focus groups of teachers, staff meetings, ISBE benchmarks, and more.

The information shared and discussed included: the school population's demographics and risk factors; the school's history of attaining adequate yearly progress and the specific areas of academic

weakness and strength per grade level; teacher's assessments of the needs of youth; other needs of the student population related to mobility, behavioral challenges, achievement gaps between sub-sets of the population, attendance and truancy issues; other risks faced by youth in their families in the community/neighborhoods of the school population; school budget cuts and their impact on achievement and resources available during school-day and after-school hours and the availability of current and new potential contributions from entities partnering with the school and the Boys & Girls Clubs of the Northwest Suburbs. In addition, specific assessments of academic needs were completed by school staff and jointly reviewed, to determine in detail the types of learning remediation and skill-building required for students at each grade level.

The Boys & Girls Clubs of the Northwest Suburbs will oversee the administration of a 21st CCLC Community Learning Center at Golfview Elementary School, in collaboration with CUSD 300 and Golfview Elementary School, supported by an initial one-year grant from the Illinois State Board of Education.

The program will operate five days per week during the school year, for a total of 37 weeks, for four hours per day, including on specific school holidays and breaks that are mutually agreed upon. In summer, the program will continue at the School for eight weeks, while youth are also able to be served during that time at the Boys & Girls Clubs facilities, particularly during times the school is closed, upon mutual agreement. The program will operate during eight weeks of the summer, for four to five days per week and 10 hours per day on average. Programs for family members of targeted youth will operate two hours per week during the school year, on average, and two hours per week during the summer.

The Boys & Girls Clubs of the Northwest Suburbs and the School will work collaboratively to implement the proposed programs that meet the targeted students' learning goals, with the overall goal of developing a seamless alignment between the school day and the after-school program for achievement of learning goals.

The youth development program model of Boys & Girls Clubs of America will be used as a framework for providing programs to targeted youth to help them achieve youth development as well as academic goals. Boys & Girls Clubs programs which meet the needs of the student population will be coupled with additional academic and other enrichment programs that support the specific academic needs of students, particularly in the areas of reading and math. The program model includes age-specific programs in the following areas from Boys & Girls Clubs of America: Character and Leadership Development; Education and Career Development; Health and Life Skills; The Arts; Sports, Fitness and Recreation. The 21st CCLC program will include evidence-based and best-practice programs from the above list, as well as academic programs linked to specific areas of need identified in the targeted population.

The Boys & Girls Clubs of the Northwest Suburbs will be responsible for administrative oversight, ensuring the program achieves its stated goals, in collaboration with School District 300, as coapplicant. Resources and technical assistance services will be provided by the Boys & Girls Clubs of the Northwest Suburbs on a regular basis through trainings, conference calls, email updates, etc. In turn, that knowledge and assistance is provided to Site staff and shared with Golfview Elementary School and School District 300 through regular meetings between Site Directors and School

Principals, their designated representatives, and the School Superintendent.

The Boys & Girls Clubs of the Northwest Suburbs will provide the following, in collaboration with School District 300:

- Direct program administration and operational oversight
- Hiring/training of all necessary personnel for the site's operation all of whom will be subject to criminal background checks satisfactory to CUSD 300.
- On-site program supervision
- Tracking of enrollment, program participation
- Purchasing/managing necessary supplies and materials needed for program operation
- Program recruitment activities and enrollment, in collaboration with the school
- Data-gathering including specific evaluation data-gathering required of the program
- Shared program planning based on the proposed services, in collaboration with CUSD 300 and the School
- Transportation, including daily trips home as needed from the school site
- Use of Boys & Girls Clubs facilities as needed to enhance the program and hold special activities during times school space is not available
- Shared use of BGCNWS equipment and staffing resources
- Oversight of program by BGCNWS Chief Executive Officer
- Fiscal oversight, including bookkeeping/accounting and fiscal reporting services
- Training of site leadership and overall training goals
- All required programmatic and fiscal reporting to the IL State Board of Education
- Boys & Girls Clubs of America program curriculums
- Technical assistance in all programmatic and fiscal areas
- Evaluation services and oversight of data-gathering activities
- Compliance responsibilities

The co-applicant, CUSD 300 will provide, in conjunction with Golfview Elementary School :

- Dedicated space for the sole use of the 21st CCLC Community Learning Center at Golfview Elementary School . Dedicated space shall include a room (or space) for an administrative office. The School's staff will be permitted access to dedicated space at reasonable times.
- Shared use of several classroom(s), which will be dedicated to the program after school dismisses and during the hours of the program.
- Shared use of common areas, including use of the bathrooms and cafeteria
- Use of specific areas of the school based on the program's schedule, at times that have the approval of the School Principal. Those spaces include gym, technology center, art room, science lab, and playgrounds.
- Shared use of the following school equipment and supplies: School-issued iPads or laptops, as well as additional educational resources mutually deemed beneficial for academic enrichment activities.

- Maintenance of the building, including custodial services, utilities, and related costs of operating the program space in the school building such as trash collection costs, snow removal, etc.
- Shared student academic information including grades, ISAT scores, and other academic assessments, supported by signed parental permission forms allowing this access.
- Collaboration and assistance in specific data-gathering efforts related to evaluation, such as collection of teacher surveys.
- Establish a consistent communication process in which Community Unit School District 300 will proactively share relevant behavioral concerns, patterns, incidents, and student support needs regarding participating members with the Boys & Girls Club team, in alignment with all applicable confidentiality, FERPA, and student privacy guidelines, to ensure coordinated interventions and consistent support for student success across school and out-of-school environments.
- Designate a primary school-based point of contact from each school building to serve as the liaison between the school and Boys & Girls Clubs of the Northwest Suburbs staff regarding student behavioral concerns, incidents, interventions, and support needs, ensuring timely communication, collaborative problem-solving, and coordinated responses between school personnel and program staff.
- With parent/guardian consent and in accordance with applicable confidentiality and privacy laws, the School District may provide relevant information related to students' Individualized Education Programs (IEPs) and/or Section 504 Plans to designated Boys & Girls Club staff for the purpose of supporting student success, ensuring appropriate accommodations, promoting social-emotional well-being, and maintaining consistency between school-day and out-of-school-time programming.
- After-school snacks provided through the USDA food program operated by the school district and food service partner for students attending the program
- Collaboration of school staff in planning and implementation of programs, including the involvement of the school's curriculum specialists in identifying appropriate academic improvement tools to enhance the school day curriculums; assignment of a lead staff person as 21st C21st CCLC liaison for the School; establishment of regular meeting schedules for sharing information; collaboration on parent services through involvement of the school's parent liaison, involvement in school activities to assist with recruitment, etc.
- Provision of and/or assistance in recruitment of teachers, as employees of District 300 or contractors to BGCNWS, to provide tutoring and academic support services as defined and agreed in the program plan. Expenses for the teacher's costs will be reimbursed to District 300 from Boys & Girls Clubs of the Northwest Suburbs on a monthly basis from the proceeds of the 21st CCLC Learning Center grant or provided directly to the teachers as mutually determined between BGCNWS and District 300.

To assure shared program oversight, the 21st CCLC Community Learning Center Director and School Principal will meet at least monthly to discuss program implementation, student progress and challenges. A designated representative of District 300, preferably the School Principal and the Boys & Girls Clubs of the Northwest Suburbs; Chief Operating Officer, will confer at least quarterly to assess progress against program objectives, modify the program plan, if necessary, promote participation of program partners and develop and implement the program's Sustainability Plan.

In addition, the Boys & Girls Clubs of the Northwest Suburbs and Golfview Elementary School have worked together to identify the most cost-effective solutions for needed security and student transportation. This would include any potential in-kind opportunities or discounted daily transportation rates.

As an experienced provider of other 21st CCLC sites and similar youth development grant programs, BGCNWS has established systems of reporting and oversight, which includes training and technical assistance; leadership in program planning and training; reporting tools and report analysis (both fiscal and programmatic); feedback and corrective action planning, technical assistance; desk audits, policy and procedure oversight; site visits, evaluation planning, training, assistance and reports and established non-compliance policies and procedures.

As co-applicant, School District 300 will have responsibility for the above bulleted list of tasks/contributions, in conjunction with the School. Also, with regard to management, the School District will ensure that the School Principal is meeting regularly with the Boys & Girls Clubs of the Northwest Suburbs; that the Principal, if desired, assigns a lead staff person as liaison for the program; that the lead staff person (or Principal) is meeting regularly with the Site Director and sharing information and collaborating on program planning and implementation; will ensure that the School is sharing student information (as allowed by parent permission slips); will ensure that the Site Director is allowed to participate in specific school staff meetings with regard to academic and curriculum issues and school activities; will ensure that the School actively participates in the Advisory committee of the program and is involved in sustainability planning; and will share information with the applicant on the program's operation.

Students will be chosen for the program in the following manner: the school will develop a list of targeted students in the grades the program proposes to serve and will indicate whether each meets both reading and math standards and their free/reduced lunch status, and indicator of poverty. The list will be shown to a team of school staff recommended by the Principal, including the school's parent liaison. Based on their knowledge of specific youth and their families' situations, the group will also list other known needs of the targeted students. This team will then prioritize which students will be in the first tier targeted for enrollment, based on the targeted number of youth to be served, indicating that those students have multiple academic needs (both reading and math weaknesses, and potentially others), along with other family and neighborhood risk issues such as family poverty, neighborhood crime, etc. The 21st CCLC Site Director will work with a designated staff person assigned by the School Principal, to provide information on the program to targeted students and communicate with their families.

The linkage between the school-day and the 21st CCLC program will be led by the 21st CCLC Site

Director and the School Principal or their designated lead staff person. Communication and collaboration between the school-day and after-school program will be accomplished through attendance of the Site Director at agreed upon school staff meetings, such as curriculum meetings and teacher staff meetings, and the Site Director's inclusion in school committees and activities. The Site Director will lead the alignment efforts of the academic portion of the program in consultation with the Principal or their designee. The Site Director will also work closely with teachers and site staff on school learning goals, student achievement and learning tools; create specific learning goals of targeted students and files of academic information on enrolled youth; plan the schedule for the academic portion of the program; create lesson plans and prepare learning tools tied to state learning standards and monitor academic progress. Teachers from the school staff will be recommended for employment in the 21st CCLC program and will implement activities and learning tools consistent with the school's curriculums. Together, teachers and site staff will review student progress, under the leadership of the Site Director. Teachers will share curriculum plans and collaboratively plan after-school activities that complement and reinforce school-day learning. 21st CCLC and school day staff will hold joint services on homework assistance, skill-building, and positive youth development. School staff will work with parents and Club to recruit students for the 21st CCLC and will invite 21st CCLC staff to participate in parent conferences. The school and Club will collaborate on student transportation plans.

The BGCNWS will manage data-gathering plans as part of its management of the 21st CCLC site. BGCNWS has prior experience successfully implementing these plans in other schools and has customized the plan to fit Golfview Elementary School. Data will be gathered daily by BGCNWS, which will track enrollment, demographics, attendance and participation of students and parents. On a monthly basis, data on attendance and participation will be provided to the School District and School. In the spring, site staff, under the leadership of the Site Director will implement the data gathering plan, which indicates start dates of February 1st for beginning the process of data collection, starting with planning meetings, and continuing through actual data collection of teacher and youth surveys by May 20th each year. Teacher meetings will be utilized to describe to teachers the need for and distribution and collection plan for surveys. All student report card will be collected by BGCNWS administrative staff & District 300 Administrative staff, or their designee, and will be turned into the BGCNWS by June 30th. ISAT scores will be provided in early fall by the School when released, and turned into the BGCNWS by September 30th, if available. Reports on the evaluation results will be provided to the School Principal, Superintendent and Boys & Girls Clubs of the Northwest Suburbs Site Director by November 30th.

Each site will form an advisory committee with representation from Golfview Elementary School (administration, faculty, and staff), Boys & Girls Clubs of the Northwest Suburbs, parents, and community partners to assure goals are met. This group, meeting at least quarterly, will give direction, incorporate evaluation outcomes for continuous program improvement, help plan family activities, and assist with fundraising and sustainability.

The above entities will also work together to seek funding to sustain the 21st CCLC after the expiration of the grant from a variety of public and private sources. To facilitate that, the above parties will create and operate an Advisory committee, which will work on program improvement, opportunities to enhance the program during its funding cycle, as well as sustain it upon the end of funding.

Boys & Girls Clubs of the Northwest
Suburbs


Signature

Chief Executive Officer
Title

8/20/24
Date

Community Unit School District 300


Signature

Superintendent
Title

8/7/24
Date

Golfview Elementary School


Signature

Principal
Title

8/20/24
Date



**BOYS & GIRLS CLUBS
OF THE NORTHWEST SUBURBS**

20 S. Grove Street Suite 201
Carpentersville, IL 60110
847.551.4309

21st Century Community Learning Center
Memorandum of Understanding
(Boys & Girls Clubs of the Northwest Suburbs and Community Unit School District 300
Program at Lakewood Elementary School)

The Boys & Girls Clubs of the Northwest Suburbs (BGCNWS) and Community Unit School District (CUSD) 300 will enter into a future agreement to permit BGCNWS to operate a 21stCCLC Community Learning Center (21st CCLC) at Lakewood Elementary School ("the School") during the period beginning July 1, 2026, and no later than June 30, 2027, with the possibility of extending the program period an additional two years. BGCNWS, CUSD 300, and Lakewood Elementary School have designed the program collaboratively, based on students' needs as well as the needs of families and the community. The future agreement will more specifically set forth the terms generally contained in this memorandum of understanding.

This document outlines the roles and responsibilities and joint planning determinations of each of the entities, including the Boys & Girls Clubs of the Northwest Suburbs; CUSD 300, and Lakewood Elementary School.

Grant funds will be received by the fiscal agent for the program, the Boys & Girls Clubs of the Northwest Suburbs, and used by them for operating the site at Lakewood Elementary School.

The collaborative planning process for the program and its design has included: discussion and information-gathering meetings between the school staff, CUSD 300's Superintendent and other district staff, and the Boys & Girls Clubs of the Northwest Suburbs. Joint planning included discussions of the administration and ongoing oversight of the program by the Boys & Girls Clubs of the Northwest Suburbs as lead applicant and fiscal agent, the Boys & Girls Clubs of the Northwest Suburbs as the entity which will lead program administration at Lakewood Elementary School; the School District as co-applicant, and the Principal and staff of Lakewood Elementary School. It is agreed that the program has been planned and will be carried out in collaboration with all parties.

In addition to ongoing meetings among the above entities, information for the program planning process was gathered through school improvement plans, focus groups of teachers, staff meetings, ISBE benchmarks, and more.

The information shared and discussed included: the school population's demographics and risk factors; the school's history of attaining adequate yearly progress and the specific areas of academic weakness and strength per grade level; teacher's assessments of the needs of youth; other needs of the student population related to mobility, behavioral challenges, achievement gaps between

sub-sets of the population, attendance and truancy issues; other risks faced by youth in their families in the community/neighborhoods of the school population; school budget cuts and their impact on achievement and resources available during school-day and after-school hours and the availability of current and new potential contributions from entities partnering with the school and the Boys & Girls Clubs of the Northwest Suburbs. In addition, specific assessments of academic needs were completed by school staff and jointly reviewed, to determine in detail the types of learning remediation and skill-building required for students at each grade level.

The Boys & Girls Clubs of the Northwest Suburbs will oversee the administration of a 21st CCLC Community Learning Center at Lakewood Elementary School, in collaboration with CUSD 300 and Lakewood Elementary School, supported by an initial one-year grant from the Illinois State Board of Education.

The program will operate five days per week during the school year, for a total of 37 weeks, for four hours per day, including on specific school holidays and breaks that are mutually agreed upon. In summer, the program will continue at the School for eight weeks, while youth are also able to be served during that time at the Boys & Girls Clubs facilities, particularly during times the school is closed, upon mutual agreement. The program will operate during eight weeks of the summer, for four to five days per week and 10 hours per day on average. Programs for family members of targeted youth will operate two hours per week during the school year, on average, and two hours per week during the summer.

The Boys & Girls Clubs of the Northwest Suburbs and the School will work collaboratively to implement the proposed programs that meet the targeted students' learning goals, with the overall goal of developing a seamless alignment between the school day and the after-school program for achievement of learning goals.

The youth development program model of Boys & Girls Clubs of America will be used as a framework for providing programs to targeted youth to help them achieve youth development as well as academic goals. Boys & Girls Clubs programs which meet the needs of the student population will be coupled with additional academic and other enrichment programs that support the specific academic needs of students, particularly in the areas of reading and math. The program model includes age-specific programs in the following areas from Boys & Girls Clubs of America: Character and Leadership Development; Education and Career Development; Health and Life Skills; The Arts; Sports, Fitness and Recreation. The 21st CCLC program will include evidence-based and best-practice programs from the above list, as well as academic programs linked to specific areas of need identified in the targeted population.

The Boys & Girls Clubs of the Northwest Suburbs will be responsible for administrative oversight, ensuring the program achieves its stated goals, in collaboration with School District 300, as coapplicant. Resources and technical assistance services will be provided by the Boys & Girls Clubs of the Northwest Suburbs on a regular basis through trainings, conference calls, email updates, etc. In turn, that knowledge and assistance is provided to Site staff and shared with Lakewood Elementary School and School District 300 through regular meetings between Site Directors and School Principals, their designated representatives, and the School Superintendent.

The Boys & Girls Clubs of the Northwest Suburbs will provide the following, in collaboration with

School District 300:

- Direct program administration and operational oversight
- Hiring/training of all necessary personnel for the site's operation all of whom will be subject to criminal background checks satisfactory to CUSD 300.
- On-site program supervision
- Tracking of enrollment, program participation
- Purchasing/managing necessary supplies and materials needed for program operation
- Program recruitment activities and enrollment, in collaboration with the school
- Data-gathering including specific evaluation data-gathering required of the program
- Shared program planning based on the proposed services, in collaboration with CUSD 300 and the School
- Transportation, including daily trips home as needed from the school site
- Use of Boys & Girls Clubs facilities as needed to enhance the program and hold special activities during times school space is not available
- Shared use of BGCNWS equipment and staffing resources
- Oversight of program by BGCNWS Chief Executive Officer
- Fiscal oversight, including bookkeeping/accounting and fiscal reporting services
- Training of site leadership and overall training goals
- All required programmatic and fiscal reporting to the IL State Board of Education
- Boys & Girls Clubs of America program curriculums
- Technical assistance in all programmatic and fiscal areas
- Evaluation services and oversight of data-gathering activities
- Compliance responsibilities

The co-applicant, CUSD 300 will provide, in conjunction with Lakewood Elementary School :

- Dedicated space for the sole use of the 21st CCLC Community Learning Center at Lakewood Elementary School . Dedicated space shall include a room (or space) for an administrative office. The School's staff will be permitted access to dedicated space at reasonable times.
- Shared use of several classroom(s), which will be dedicated to the program after school dismisses and during the hours of the program.
- Shared use of common areas, including use of the bathrooms and cafeteria
- Use of specific areas of the school based on the program's schedule, at times that have the approval of the School Principal. Those spaces include gym, technology center, art room, science lab, and playgrounds.
- Shared use of the following school equipment and supplies: School-issued iPads or laptops, as well as additional educational resources mutually deemed beneficial for academic enrichment activities.
- Maintenance of the building, including custodial services, utilities, and related costs of operating the program space in the school building such as trash collection costs, snow removal, etc.
- Shared student academic information including grades, ISAT scores, and other academic assessments, supported by signed parental permission forms allowing this access.

- Collaboration and assistance in specific data-gathering efforts related to evaluation, such as collection of teacher surveys.
- Establish a consistent communication process in which Community Unit School District 300 will proactively share relevant behavioral concerns, patterns, incidents, and student support needs regarding participating members with the Boys & Girls Club team, in alignment with all applicable confidentiality, FERPA, and student privacy guidelines, to ensure coordinated interventions and consistent support for student success across school and out-of-school environments.
- Designate a primary school-based point of contact from each school building to serve as the liaison between the school and Boys & Girls Clubs of the Northwest Suburbs staff regarding student behavioral concerns, incidents, interventions, and support needs, ensuring timely communication, collaborative problem-solving, and coordinated responses between school personnel and program staff. With parent/guardian consent and in accordance with applicable confidentiality and privacy laws, the School District may provide relevant information related to students' Individualized Education Programs (IEPs) and/or Section 504 Plans to designated Boys & Girls Club staff for the purpose of supporting student success, ensuring appropriate accommodations, promoting social-emotional well-being, and maintaining consistency between school-day and out-of-school-time programming.
- After-school snacks provided through the USDA food program operated by the school district and food service partner for students attending the program
- Collaboration of school staff in planning and implementation of programs, including the involvement of the school's curriculum specialists in identifying appropriate academic improvement tools to enhance the school day curriculums; assignment of a lead staff person as 21st C21st CCLC liaison for the School; establishment of regular meeting schedules for sharing information; collaboration on parent services through involvement of the school's parent liaison, involvement in school activities to assist with recruitment, etc.
- Provision of and/or assistance in recruitment of teachers, as employees of District 300 or contractors to BGCNWS, to provide tutoring and academic support services as defined and agreed in the program plan. Expenses for the teacher's costs will be reimbursed to District 300 from Boys & Girls Clubs of the Northwest Suburbs on a monthly basis from the proceeds of the 21st CCLC Learning Center grant or provided directly to the teachers as mutually determined between BGCNWS and District 300.

To assure shared program oversight, the 21st CCLC Community Learning Center Director and School Principal will meet at least monthly to discuss program implementation, student progress and challenges. A designated representative of District 300, preferably the School Principal and the Boys & Girls Clubs of the Northwest Suburbs; Chief Operating Officer, will confer at least quarterly to assess progress against program objectives, modify the program plan, if necessary, promote participation of program partners and develop and implement the program's Sustainability Plan.

In addition, the Boys & Girls Clubs of the Northwest Suburbs and Lakewood Elementary School have worked together to identify the most cost-effective solutions for needed security and student transportation. This would include any potential in-kind opportunities or discounted daily transportation rates.

As an experienced provider of other 21st CCLC sites and similar youth development grant programs, BGCNWS has established systems of reporting and oversight, which includes training and technical assistance; leadership in program planning and training; reporting tools and report analysis (both fiscal and programmatic); feedback and corrective action planning, technical assistance; desk audits, policy and procedure oversight; site visits, evaluation planning, training, assistance and reports and established non-compliance policies and procedures.

As co-applicant, School District 300 will have responsibility for the above bulleted list of tasks/contributions, in conjunction with the School. Also, with regard to management, the School District will ensure that the School Principal is meeting regularly with the Boys & Girls Clubs of the Northwest Suburbs; that the Principal, if desired, assigns a lead staff person as liaison for the program; that the lead staff person (or Principal) is meeting regularly with the Site Director and sharing information and collaborating on program planning and implementation; will ensure that the School is sharing student information (as allowed by parent permission slips); will ensure that the Site Director is allowed to participate in specific school staff meetings with regard to academic and curriculum issues and school activities; will ensure that the School actively participates in the Advisory committee of the program and is involved in sustainability planning; and will share information with the applicant on the program's operation.

Students will be chosen for the program in the following manner: the school will develop a list of targeted students in the grades the program proposes to serve and will indicate whether each meets both reading and math standards and their free/reduced lunch status, and indicator of poverty. The list will be shown to a team of school staff recommended by the Principal, including the school's parent liaison. Based on their knowledge of specific youth and their families' situations, the group will also list other known needs of the targeted students. This team will then prioritize which students will be in the first tier targeted for enrollment, based on the targeted number of youth to be served, indicating that those students have multiple academic needs (both reading and math weaknesses, and potentially others), along with other family and neighborhood risk issues such as family poverty, neighborhood crime, etc. The 21st CCLC Site Director will work with a designated staff person assigned by the School Principal, to provide information on the program to targeted students and communicate with their families.

The linkage between the school-day and the 21st CCLC program will be led by the 21st CCLC Site Director and the School Principal or their designated lead staff person. Communication and collaboration between the school-day and after-school program will be accomplished through attendance of the Site Director at agreed upon school staff meetings, such as curriculum meetings and teacher staff meetings, and the Site Director's inclusion in school committees and activities. The Site Director will lead the alignment efforts of the academic portion of the program in consultation with the Principal or their designee. The Site Director will also work closely with teachers and site staff on school learning goals, student achievement and learning tools; create specific learning goals of targeted students and files of academic information on enrolled youth; plan the schedule for the academic portion of the program; create lesson plans and prepare learning tools tied to state learning standards and monitor academic progress. Teachers from the school staff will be recommended for employment in the 21st CCLC program and will implement activities and learning tools consistent with the school's curriculums. Together, teachers and site staff will review student progress, under the leadership of the Site Director. Teachers will share curriculum plans and collaboratively plan after-school activities that complement and reinforce school-day learning. 21st CCLC and school day staff will hold joint services on homework assistance, skill-building, and positive youth development. School staff will work with parents and Club to recruit students for the 21st CCLC and will invite 21st

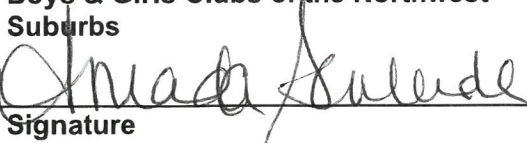
CCLC staff to participate in parent conferences. The school and Club will collaborate on student transportation plans.

The BGCNWS will manage data-gathering plans as part of its management of the 21st CCLC site. BGCNWS has prior experience successfully implementing these plans in other schools and has customized the plan to fit Lakewood Elementary School. Data will be gathered daily by BGCNWS, which will track enrollment, demographics, attendance and participation of students and parents. On a monthly basis, data on attendance and participation will be provided to the School District and School. In the spring, site staff, under the leadership of the Site Director will implement the data gathering plan, which indicates start dates of February 1st for beginning the process of data collection, starting with planning meetings, and continuing through actual data collection of teacher and youth surveys by May 20th each year. Teacher meetings will be utilized to describe to teachers the need for and distribution and collection plan for surveys. All student report card will be collected by BGCNWS administrative staff & District 300 Administrative staff, or their designee, and will be turned into the BGCNWS by June 30th. ISAT scores will be provided in early fall by the School when released, and turned into the BGCNWS by September 30th, if available. Reports on the evaluation results will be provided to the School Principal, Superintendent and Boys & Girls Clubs of the Northwest Suburbs Site Director by November 30th.

Each site will form an advisory committee with representation from Lakewood Elementary School (administration, faculty, and staff), Boys & Girls Clubs of the Northwest Suburbs, parents, and community partners to assure goals are met. This group, meeting at least quarterly, will give direction, incorporate evaluation outcomes for continuous program improvement, help plan family activities, and assist with fundraising and sustainability.

The above entities will also work together to seek funding to sustain the 21st CCLC after the expiration of the grant from a variety of public and private sources. To facilitate that, the above parties will create and operate an Advisory committee, which will work on program improvement, opportunities to enhance the program during its funding cycle, as well as sustain it upon the end of funding.

**Boys & Girls Clubs of the Northwest
Suburbs**

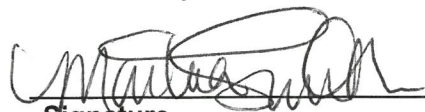

Signature

Chief Executive Officer

Title

8/20/24
Date

Community Unit School District 300

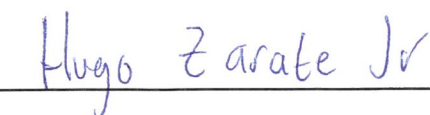

Signature

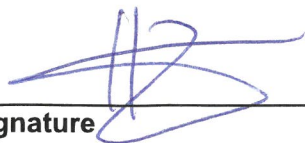
Superintendent

Title

8/7/24
Date

Lakewood Elementary School


Hugo Zarate Jr



Signature

Principal

Title

8/20/26

Date



**BOYS & GIRLS CLUBS
OF THE NORTHWEST SUBURBS**

20 S. Grove Street Suite 201
Carpentersville, IL 60110
847.551.4309

21st Century Community Learning Center
Memorandum of Understanding
(Boys & Girls Clubs of the Northwest Suburbs and Community Unit School District 300
Program at Meadowdale Elementary School)

The Boys & Girls Clubs of the Northwest Suburbs (BGCNWS) and Community Unit School District (CUSD) 300 will enter into a future agreement to permit BGCNWS to operate a 21stCCLC Community Learning Center (21st CCLC) at Meadowdale Elementary School ("the School") during the period beginning July 1, 2026, and no later than June 30, 2027, with the possibility of extending the program period an additional two years. BGCNWS, CUSD 300, and Meadowdale Elementary School have designed the program collaboratively, based on students' needs as well as the needs of families and the community. The future agreement will more specifically set forth the terms generally contained in this memorandum of understanding.

This document outlines the roles and responsibilities and joint planning determinations of each of the entities, including the Boys & Girls Clubs of the Northwest Suburbs; CUSD 300, and Meadowdale Elementary School.

Grant funds will be received by the fiscal agent for the program, the Boys & Girls Clubs of the Northwest Suburbs, and used by them for operating the site at Meadowdale Elementary School.

The collaborative planning process for the program and its design has included: discussion and information-gathering meetings between the school staff, CUSD 300's Superintendent and other district staff, and the Boys & Girls Clubs of the Northwest Suburbs. Joint planning included discussions of the administration and ongoing oversight of the program by the Boys & Girls Clubs of the Northwest Suburbs as lead applicant and fiscal agent, the Boys & Girls Clubs of the Northwest Suburbs as the entity which will lead program administration at Meadowdale Elementary School; the School District as co-applicant, and the Principal and staff of Meadowdale Elementary School. It is agreed that the program has been planned and will be carried out in collaboration with all parties.

In addition to ongoing meetings among the above entities, information for the program planning process was gathered through school improvement plans, focus groups of teachers, staff meetings, ISBE benchmarks, and more.

The information shared and discussed included: the school population's demographics and risk factors; the school's history of attaining adequate yearly progress and the specific areas of academic

weakness and strength per grade level; teacher's assessments of the needs of youth; other needs of the student population related to mobility, behavioral challenges, achievement gaps between sub-sets of the population, attendance and truancy issues; other risks faced by youth in their families in the community/neighborhoods of the school population; school budget cuts and their impact on achievement and resources available during school-day and after-school hours and the availability of current and new potential contributions from entities partnering with the school and the Boys & Girls Clubs of the Northwest Suburbs. In addition, specific assessments of academic needs were completed by school staff and jointly reviewed, to determine in detail the types of learning remediation and skill-building required for students at each grade level.

The Boys & Girls Clubs of the Northwest Suburbs will oversee the administration of a 21st CCLC Community Learning Center at Meadowdale Elementary School, in collaboration with CUSD 300 and Meadowdale Elementary School, supported by an initial one-year grant from the Illinois State Board of Education.

The program will operate five days per week during the school year, for a total of 37 weeks, for four hours per day, including on specific school holidays and breaks that are mutually agreed upon. In summer, the program will continue at the School for eight weeks, while youth are also able to be served during that time at the Boys & Girls Clubs facilities, particularly during times the school is closed, upon mutual agreement. The program will operate during eight weeks of the summer, for four to five days per week and 10 hours per day on average. Programs for family members of targeted youth will operate two hours per week during the school year, on average, and two hours per week during the summer.

The Boys & Girls Clubs of the Northwest Suburbs and the School will work collaboratively to implement the proposed programs that meet the targeted students' learning goals, with the overall goal of developing a seamless alignment between the school day and the after-school program for achievement of learning goals.

The youth development program model of Boys & Girls Clubs of America will be used as a framework for providing programs to targeted youth to help them achieve youth development as well as academic goals. Boys & Girls Clubs programs which meet the needs of the student population will be coupled with additional academic and other enrichment programs that support the specific academic needs of students, particularly in the areas of reading and math. The program model includes age-specific programs in the following areas from Boys & Girls Clubs of America: Character and Leadership Development; Education and Career Development; Health and Life Skills; The Arts; Sports, Fitness and Recreation. The 21st CCLC program will include evidence-based and best-practice programs from the above list, as well as academic programs linked to specific areas of need identified in the targeted population.

The Boys & Girls Clubs of the Northwest Suburbs will be responsible for administrative oversight, ensuring the program achieves its stated goals, in collaboration with School District 300, as coapplicant. Resources and technical assistance services will be provided by the Boys & Girls Clubs of the Northwest Suburbs on a regular basis through trainings, conference calls, email updates, etc. In turn, that knowledge and assistance is provided to Site staff and shared with Meadowdale Elementary School and School District 300 through regular meetings between Site Directors and

School Principals, their designated representatives, and the School Superintendent.

The Boys & Girls Clubs of the Northwest Suburbs will provide the following, in collaboration with School District 300:

- Direct program administration and operational oversight
- Hiring/training of all necessary personnel for the site's operation all of whom will be subject to criminal background checks satisfactory to CUSD 300.
- On-site program supervision
- Tracking of enrollment, program participation
- Purchasing/managing necessary supplies and materials needed for program operation
- Program recruitment activities and enrollment, in collaboration with the school
- Data-gathering including specific evaluation data-gathering required of the program
- Shared program planning based on the proposed services, in collaboration with CUSD 300 and the School
- Transportation, including daily trips home as needed from the school site
- Use of Boys & Girls Clubs facilities as needed to enhance the program and hold special activities during times school space is not available
- Shared use of BGCNWS equipment and staffing resources
- Oversight of program by BGCNWS Chief Executive Officer
- Fiscal oversight, including bookkeeping/accounting and fiscal reporting services
- Training of site leadership and overall training goals
- All required programmatic and fiscal reporting to the IL State Board of Education
- Boys & Girls Clubs of America program curriculums
- Technical assistance in all programmatic and fiscal areas
- Evaluation services and oversight of data-gathering activities
- Compliance responsibilities

The co-applicant, CUSD 300 will provide, in conjunction with Meadowdale Elementary School :

- Dedicated space for the sole use of the 21st CCLC Community Learning Center at Meadowdale Elementary School . Dedicated space shall include a room (or space) for an administrative office. The School's staff will be permitted access to dedicated space at reasonable times.
- Shared use of several classroom(s), which will be dedicated to the program after school dismisses and during the hours of the program.
- Shared use of common areas, including use of the bathrooms and cafeteria
- Use of specific areas of the school based on the program's schedule, at times that have the approval of the School Principal. Those spaces include gym, technology center, art room, science lab, and playgrounds.
- Shared use of the following school equipment and supplies: School-issued iPads or laptops, as well as additional educational resources mutually deemed beneficial for academic enrichment activities.

- Maintenance of the building, including custodial services, utilities, and related costs of operating the program space in the school building such as trash collection costs, snow removal, etc.
- Shared student academic information including grades, ISAT scores, and other academic assessments, supported by signed parental permission forms allowing this access.
- Collaboration and assistance in specific data-gathering efforts related to evaluation, such as collection of teacher surveys.
- Establish a consistent communication process in which Community Unit School District 300 will proactively share relevant behavioral concerns, patterns, incidents, and student support needs regarding participating members with the Boys & Girls Club team, in alignment with all applicable confidentiality, FERPA, and student privacy guidelines, to ensure coordinated interventions and consistent support for student success across school and out-of-school environments.
- Designate a primary school-based point of contact from each school building to serve as the liaison between the school and Boys & Girls Clubs of the Northwest Suburbs staff regarding student behavioral concerns, incidents, interventions, and support needs, ensuring timely communication, collaborative problem-solving, and coordinated responses between school personnel and program staff.
- With parent/guardian consent and in accordance with applicable confidentiality and privacy laws, the School District may provide relevant information related to students' Individualized Education Programs (IEPs) and/or Section 504 Plans to designated Boys & Girls Club staff for the purpose of supporting student success, ensuring appropriate accommodations, promoting social-emotional well-being, and maintaining consistency between school-day and out-of-school-time programming.
- After-school snacks provided through the USDA food program operated by the school district and food service partner for students attending the program
- Collaboration of school staff in planning and implementation of programs, including the involvement of the school's curriculum specialists in identifying appropriate academic improvement tools to enhance the school day curriculums; assignment of a lead staff person as 21st C21st CCLC liaison for the School; establishment of regular meeting schedules for sharing information; collaboration on parent services through involvement of the school's parent liaison, involvement in school activities to assist with recruitment, etc.
- Provision of and/or assistance in recruitment of teachers, as employees of District 300 or contractors to BGCNWS, to provide tutoring and academic support services as defined and agreed in the program plan. Expenses for the teacher's costs will be reimbursed to District 300 from Boys & Girls Clubs of the Northwest Suburbs on a monthly basis from the proceeds of the 21st CCLC Learning Center grant or provided directly to the teachers as mutually

determined between BGCNWS and District 300.

To assure shared program oversight, the 21st CCLC Community Learning Center Director and School Principal will meet at least monthly to discuss program implementation, student progress and challenges. A designated representative of District 300, preferably the School Principal and the Boys & Girls Clubs of the Northwest Suburbs; Chief Operating Officer, will confer at least quarterly to assess progress against program objectives, modify the program plan, if necessary, promote participation of program partners and develop and implement the program's Sustainability Plan.

In addition, the Boys & Girls Clubs of the Northwest Suburbs and Meadowdale Elementary School have worked together to identify the most cost-effective solutions for needed security and student transportation. This would include any potential in-kind opportunities or discounted daily transportation rates.

As an experienced provider of other 21st CCLC sites and similar youth development grant programs, BGCNWS has established systems of reporting and oversight, which includes training and technical assistance; leadership in program planning and training; reporting tools and report analysis (both fiscal and programmatic); feedback and corrective action planning, technical assistance; desk audits, policy and procedure oversight; site visits, evaluation planning, training, assistance and reports and established non-compliance policies and procedures.

As co-applicant, School District 300 will have responsibility for the above bulleted list of tasks/contributions, in conjunction with the School. Also, with regard to management, the School District will ensure that the School Principal is meeting regularly with the Boys & Girls Clubs of the Northwest Suburbs; that the Principal, if desired, assigns a lead staff person as liaison for the program; that the lead staff person (or Principal) is meeting regularly with the Site Director and sharing information and collaborating on program planning and implementation; will ensure that the School is sharing student information (as allowed by parent permission slips); will ensure that the Site Director is allowed to participate in specific school staff meetings with regard to academic and curriculum issues and school activities; will ensure that the School actively participates in the Advisory committee of the program and is involved in sustainability planning; and will share information with the applicant on the program's operation.

Students will be chosen for the program in the following manner: the school will develop a list of targeted students in the grades the program proposes to serve and will indicate whether each meets both reading and math standards and their free/reduced lunch status, and indicator of poverty. The list will be shown to a team of school staff recommended by the Principal, including the school's parent liaison. Based on their knowledge of specific youth and their families' situations, the group will also list other known needs of the targeted students. This team will then prioritize which students will be in the first tier targeted for enrollment, based on the targeted number of youth to be served, indicating that those students have multiple academic needs (both reading and math weaknesses, and potentially others), along with other family and neighborhood risk issues such as family poverty, neighborhood crime, etc. The 21st CCLC Site Director will work with a designated staff person assigned by the School Principal, to provide information on the program to targeted students and communicate with their families.

The linkage between the school-day and the 21st CCLC program will be led by the 21st CCLC Site Director and the School Principal or their designated lead staff person. Communication and collaboration between the school-day and after-school program will be accomplished through attendance of the Site Director at agreed upon school staff meetings, such as curriculum meetings and teacher staff meetings, and the Site Director's inclusion in school committees and activities. The Site Director will lead the alignment efforts of the academic portion of the program in consultation with the Principal or their designee. The Site Director will also work closely with teachers and site staff on school learning goals, student achievement and learning tools; create specific learning goals of targeted students and files of academic information on enrolled youth; plan the schedule for the academic portion of the program; create lesson plans and prepare learning tools tied to state learning standards and monitor academic progress. Teachers from the school staff will be recommended for employment in the 21st CCLC program and will implement activities and learning tools consistent with the school's curriculums. Together, teachers and site staff will review student progress, under the leadership of the Site Director. Teachers will share curriculum plans and collaboratively plan after-school activities that complement and reinforce school-day learning. 21st CCLC and school day staff will hold joint services on homework assistance, skill-building, and positive youth development. School staff will work with parents and Club to recruit students for the 21st CCLC and will invite 21st CCLC staff to participate in parent conferences. The school and Club will collaborate on student transportation plans.

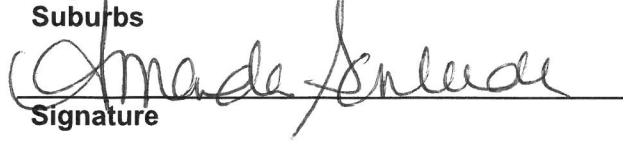
The BGCNWS will manage data-gathering plans as part of its management of the 21st CCLC site. BGCNWS has prior experience successfully implementing these plans in other schools and has customized the plan to fit Meadowdale Elementary School. Data will be gathered daily by BGCNWS, which will track enrollment, demographics, attendance and participation of students and parents. On a monthly basis, data on attendance and participation will be provided to the School District and School. In the spring, site staff, under the leadership of the Site Director will implement the data gathering plan, which indicates start dates of February 1st for beginning the process of data collection, starting with planning meetings, and continuing through actual data collection of teacher and youth surveys by May 20th each year. Teacher meetings will be utilized to describe to teachers the need for and distribution and collection plan for surveys. All student report card will be collected by BGCNWS administrative staff & District 300 Administrative staff, or their designee, and will be turned into the BGCNWS by June 30th. ISAT scores will be provided in early fall by the School when released, and turned into the BGCNWS by September 30th, if available. Reports on the evaluation results will be provided to the School Principal, Superintendent and Boys & Girls Clubs of the Northwest Suburbs Site Director by November 30th.

Each site will form an advisory committee with representation from Meadowdale Elementary School (administration, faculty, and staff), Boys & Girls Clubs of the Northwest Suburbs, parents, and community partners to assure goals are met. This group, meeting at least quarterly, will give direction, incorporate evaluation outcomes for continuous program improvement, help plan family activities, and assist with fundraising and sustainability.

The above entities will also work together to seek funding to sustain the 21st CCLC after the expiration of the grant from a variety of public and private sources. To facilitate that, the above parties will create and operate an Advisory committee, which will work on program improvement, opportunities to enhance the program during its funding cycle, as well as sustain it upon the end of

funding.

**Boys & Girls Clubs of the Northwest
Suburbs**


Signature

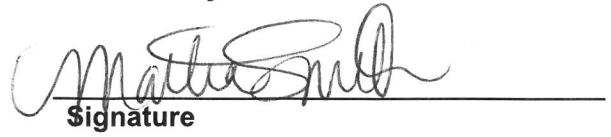
Chief Executive Officer

Title

Date

8/20/26

Community Unit School District 300


Signature

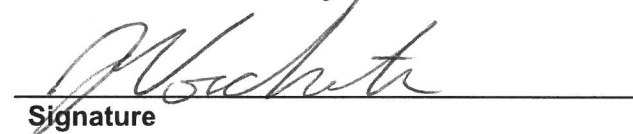
Superintendent

Title

Date

8/20/24

Meadowdale Elementary School


Signature

Principal

Title

Date

8/20/26



**BOYS & GIRLS CLUBS
OF THE NORTHWEST SUBURBS**

20 S. Grove Street Suite 201
Carpentersville, IL 60110
847.551.4309

21st Century Community Learning Center
Memorandum of Understanding
(Boys & Girls Clubs of the Northwest Suburbs and Community Unit School District 300
Program at Parkview Elementary School)

The Boys & Girls Clubs of the Northwest Suburbs (BGCNWS) and Community Unit School District (CUSD) 300 will enter into a future agreement to permit BGCNWS to operate a 21stCCLC Community Learning Center (21st CCLC) at Parkview Elementary School ("the School") during the period beginning July 1, 2026, and no later than June 30, 2027, with the possibility of extending the program period an additional two years. BGCNWS, CUSD 300, and Parkview Elementary School have designed the program collaboratively, based on students' needs as well as the needs of families and the community. The future agreement will more specifically set forth the terms generally contained in this memorandum of understanding.

This document outlines the roles and responsibilities and joint planning determinations of each of the entities, including the Boys & Girls Clubs of the Northwest Suburbs; CUSD 300, and Parkview Elementary School.

Grant funds will be received by the fiscal agent for the program, the Boys & Girls Clubs of the Northwest Suburbs, and used by them for operating the site at Parkview Elementary School.

The collaborative planning process for the program and its design has included: discussion and information-gathering meetings between the school staff, CUSD 300's Superintendent and other district staff, and the Boys & Girls Clubs of the Northwest Suburbs. Joint planning included discussions of the administration and ongoing oversight of the program by the Boys & Girls Clubs of the Northwest Suburbs as lead applicant and fiscal agent, the Boys & Girls Clubs of the Northwest Suburbs as the entity which will lead program administration at Parkview Elementary School; the School District as co-applicant, and the Principal and staff of Parkview Elementary School. It is agreed that the program has been planned and will be carried out in collaboration with all parties.

In addition to ongoing meetings among the above entities, information for the program planning process was gathered through school improvement plans, focus groups of teachers, staff meetings, ISBE benchmarks, and more.

The information shared and discussed included: the school population's demographics and risk factors; the school's history of attaining adequate yearly progress and the specific areas of academic weakness and strength per grade level; teacher's assessments of the needs of youth; other needs of the student population related to mobility, behavioral challenges, achievement gaps between

sub-sets of the population, attendance and truancy issues; other risks faced by youth in their families in the community/neighborhoods of the school population; school budget cuts and their impact on achievement and resources available during school-day and after-school hours and the availability of current and new potential contributions from entities partnering with the school and the Boys & Girls Clubs of the Northwest Suburbs. In addition, specific assessments of academic needs were completed by school staff and jointly reviewed, to determine in detail the types of learning remediation and skill-building required for students at each grade level.

The Boys & Girls Clubs of the Northwest Suburbs will oversee the administration of a 21st CCLC Community Learning Center at Parkview Elementary School, in collaboration with CUSD 300 and Parkview Elementary School, supported by an initial one-year grant from the Illinois State Board of Education.

The program will operate five days per week during the school year, for a total of 37 weeks, for four hours per day, including on specific school holidays and breaks that are mutually agreed upon. In summer, the program will continue at the School for eight weeks, while youth are also able to be served during that time at the Boys & Girls Clubs facilities, particularly during times the school is closed, upon mutual agreement. The program will operate during eight weeks of the summer, for four to five days per week and 10 hours per day on average. Programs for family members of targeted youth will operate two hours per week during the school year, on average, and two hours per week during the summer.

The Boys & Girls Clubs of the Northwest Suburbs and the School will work collaboratively to implement the proposed programs that meet the targeted students' learning goals, with the overall goal of developing a seamless alignment between the school day and the after-school program for achievement of learning goals.

The youth development program model of Boys & Girls Clubs of America will be used as a framework for providing programs to targeted youth to help them achieve youth development as well as academic goals. Boys & Girls Clubs programs which meet the needs of the student population will be coupled with additional academic and other enrichment programs that support the specific academic needs of students, particularly in the areas of reading and math. The program model includes age-specific programs in the following areas from Boys & Girls Clubs of America: Character and Leadership Development; Education and Career Development; Health and Life Skills; The Arts; Sports, Fitness and Recreation. The 21st CCLC program will include evidence-based and best-practice programs from the above list, as well as academic programs linked to specific areas of need identified in the targeted population.

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The Boys & Girls Clubs of the Northwest Suburbs will provide the following, in collaboration with

School District 300:

- Direct program administration and operational oversight
- Hiring/training of all necessary personnel for the site's operation all of whom will be subject to criminal background checks satisfactory to CUSD 300.
- On-site program supervision
- Tracking of enrollment, program participation
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- Transportation, including daily trips home as needed from the school site
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- Shared use of BGCNWS equipment and staffing resources
- Oversight of program by BGCNWS Chief Executive Officer
- Fiscal oversight, including bookkeeping/accounting and fiscal reporting services
- Training of site leadership and overall training goals
- All required programmatic and fiscal reporting to the IL State Board of Education
- Boys & Girls Clubs of America program curriculums
- Technical assistance in all programmatic and fiscal areas
- Evaluation services and oversight of data-gathering activities
- Compliance responsibilities

The co-applicant, CUSD 300 will provide, in conjunction with Parkview Elementary School :

- Dedicated space for the sole use of the 21st CCLC Community Learning Center at Parkview Elementary School . Dedicated space shall include a room (or space) for an administrative office. The School's staff will be permitted access to dedicated space at reasonable times.
- Shared use of several classroom(s), which will be dedicated to the program after school dismisses and during the hours of the program.
- Shared use of common areas, including use of the bathrooms and cafeteria
- Use of specific areas of the school based on the program's schedule, at times that have the approval of the School Principal. Those spaces include gym, technology center, art room, science lab, and playgrounds.
- Shared use of the following school equipment and supplies: School-issued iPads or laptops, as well as additional educational resources mutually deemed beneficial for academic enrichment activities.
- Maintenance of the building, including custodial services, utilities, and related costs of operating the program space in the school building such as trash collection costs, snow removal, etc.
- Shared student academic information including grades, ISAT scores, and other academic assessments, supported by signed parental permission forms allowing this access.

- Collaboration and assistance in specific data-gathering efforts related to evaluation, such as collection of teacher surveys.
- Establish a consistent communication process in which Community Unit School District 300 will proactively share relevant behavioral concerns, patterns, incidents, and student support needs regarding participating members with the Boys & Girls Club team, in alignment with all applicable confidentiality, FERPA, and student privacy guidelines, to ensure coordinated interventions and consistent support for student success across school and out-of-school environments.
- Designate a primary school-based point of contact from each school building to serve as the liaison between the school and Boys & Girls Clubs of the Northwest Suburbs staff regarding student behavioral concerns, incidents, interventions, and support needs, ensuring timely communication, collaborative problem-solving, and coordinated responses between school personnel and program staff. With parent/guardian consent and in accordance with applicable confidentiality and privacy laws, the School District may provide relevant information related to students' Individualized Education Programs (IEPs) and/or Section 504 Plans to designated Boys & Girls Club staff for the purpose of supporting student success, ensuring appropriate accommodations, promoting social-emotional well-being, and maintaining consistency between school-day and out-of-school-time programming.
- After-school snacks provided through the USDA food program operated by the school district and food service partner for students attending the program
- Collaboration of school staff in planning and implementation of programs, including the involvement of the school's curriculum specialists in identifying appropriate academic improvement tools to enhance the school day curriculums; assignment of a lead staff person as 21st C21st CCLC liaison for the School; establishment of regular meeting schedules for sharing information; collaboration on parent services through involvement of the school's parent liaison, involvement in school activities to assist with recruitment, etc.
- Provision of and/or assistance in recruitment of teachers, as employees of District 300 or contractors to BGCNWS, to provide tutoring and academic support services as defined and agreed in the program plan. Expenses for the teacher's costs will be reimbursed to District 300 from Boys & Girls Clubs of the Northwest Suburbs on a monthly basis from the proceeds of the 21st CCLC Learning Center grant or provided directly to the teachers as mutually determined between BGCNWS and District 300.

To assure shared program oversight, the 21st CCLC Community Learning Center Director and School Principal will meet at least monthly to discuss program implementation, student progress and challenges. A designated representative of District 300, preferably the School Principal and the Boys & Girls Clubs of the Northwest Suburbs; Chief Operating Officer, will confer at least quarterly to assess progress against program objectives, modify the program plan, if necessary, promote participation of program partners and develop and implement the program's Sustainability Plan.

In addition, the Boys & Girls Clubs of the Northwest Suburbs and Parkview Elementary School have worked together to identify the most cost-effective solutions for needed security and student transportation. This would include any potential in-kind opportunities or discounted daily transportation rates.

As an experienced provider of other 21st CCLC sites and similar youth development grant programs, BGCNWS has established systems of reporting and oversight, which includes training and technical assistance; leadership in program planning and training; reporting tools and report analysis (both fiscal and programmatic); feedback and corrective action planning, technical assistance; desk audits, policy and procedure oversight; site visits, evaluation planning, training, assistance and reports and established non-compliance policies and procedures.

As co-applicant, School District 300 will have responsibility for the above bulleted list of tasks/contributions, in conjunction with the School. Also, with regard to management, the School District will ensure that the School Principal is meeting regularly with the Boys & Girls Clubs of the Northwest Suburbs; that the Principal, if desired, assigns a lead staff person as liaison for the program; that the lead staff person (or Principal) is meeting regularly with the Site Director and sharing information and collaborating on program planning and implementation; will ensure that the School is sharing student information (as allowed by parent permission slips); will ensure that the Site Director is allowed to participate in specific school staff meetings with regard to academic and curriculum issues and school activities; will ensure that the School actively participates in the Advisory committee of the program and is involved in sustainability planning; and will share information with the applicant on the program's operation.

Students will be chosen for the program in the following manner: the school will develop a list of targeted students in the grades the program proposes to serve and will indicate whether each meets both reading and math standards and their free/reduced lunch status, and indicator of poverty. The list will be shown to a team of school staff recommended by the Principal, including the school's parent liaison. Based on their knowledge of specific youth and their families' situations, the group will also list other known needs of the targeted students. This team will then prioritize which students will be in the first tier targeted for enrollment, based on the targeted number of youth to be served, indicating that those students have multiple academic needs (both reading and math weaknesses, and potentially others), along with other family and neighborhood risk issues such as family poverty, neighborhood crime, etc. The 21st CCLC Site Director will work with a designated staff person assigned by the School Principal, to provide information on the program to targeted students and communicate with their families.

The linkage between the school-day and the 21st CCLC program will be led by the 21st CCLC Site Director and the School Principal or their designated lead staff person. Communication and collaboration between the school-day and after-school program will be accomplished through attendance of the Site Director at agreed upon school staff meetings, such as curriculum meetings and teacher staff meetings, and the Site Director's inclusion in school committees and activities. The Site Director will lead the alignment efforts of the academic portion of the program in consultation with the Principal or their designee. The Site Director will also work closely with teachers and site staff on school learning goals, student achievement and learning tools; create specific learning goals of targeted students and files of academic information on enrolled youth; plan the schedule for the academic portion of the program; create lesson plans and prepare learning tools tied to state learning standards and monitor academic progress. Teachers from the school staff will be recommended for employment in the 21st CCLC program and will implement activities and learning tools consistent with the school's curriculums. Together, teachers and site staff will review student progress, under the leadership of the Site Director. Teachers will share curriculum plans and collaboratively plan after-school activities that complement and reinforce school-day learning. 21st CCLC and school day staff will hold joint services on homework assistance, skill-building, and positive youth development. School staff will work with parents and Club to recruit students for the 21st CCLC and will invite 21st

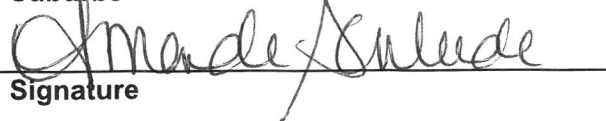
CCLC staff to participate in parent conferences. The school and Club will collaborate on student transportation plans.

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Each site will form an advisory committee with representation from Parkview Elementary School (administration, faculty, and staff), Boys & Girls Clubs of the Northwest Suburbs, parents, and community partners to assure goals are met. This group, meeting at least quarterly, will give direction, incorporate evaluation outcomes for continuous program improvement, help plan family activities, and assist with fundraising and sustainability.

The above entities will also work together to seek funding to sustain the 21st CCLC after the expiration of the grant from a variety of public and private sources. To facilitate that, the above parties will create and operate an Advisory committee, which will work on program improvement, opportunities to enhance the program during its funding cycle, as well as sustain it upon the end of funding.

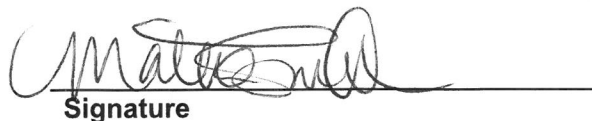
**Boys & Girls Clubs of the Northwest
Suburbs**


Signature

Chief Executive Officer
Title

8/20/24
Date

Community Unit School District 300


Signature

Superintendent
Title

8/7/24
Date

Parkview Elementary School


Signature

Principal
Title

8/20/26
Date



BOARD OF EDUCATION MEMO

DATE: August 25, 2026

TO: Dr. Martina Smith, Superintendent
Board of Education

FROM: Dr. Joe Przybyla
Director of School Safety and Security

SUBJECT: School Resource Officer Memorandum of Understanding (MOU)

Presented at the following Board Meetings	Date
Board Operations Committee	
BOE 1 st Reading	08/25/2026
BOE 2 nd Reading	08/25/2026

Background

Pursuant to 105 ILCS 5/10-20.89(a-5), added by Public Act 104-430, beginning July 1, 2026, a memorandum of understanding between a local law enforcement agency and a school district is required for any school district that uses a School Resource Officer (SRO). As in past years, the District has worked with the Village of Algonquin, Carpentersville, Hampshire, and West Dundee to obtain services for SROs. These arrangements are for SROs at our middle and high schools to support our Strategic Plan. Currently, the District reimburses the Village for 66% of the cost of the SROs, and the District will pay for the registration fees of each SRO to attend the Illinois SRO conference. Our attorney has reviewed the MOU, which is consistent with previous services.

The Memorandum of Understanding will supersede the previous Intergovernmental Agreement (IGA).

Administrative Recommendation

The administration recommends that the Board approves the Memorandum of Understanding with the Village of Hampshire to obtain school resource officers as outlined above and indicated in the attached MOU. The MOUs for the Village of Algonquin and Carpentersville to obtain school resource officers as outlined above were approved on July 21, 2026. The Memorandum of Understanding with the Village of West Dundee is forthcoming and will be presented to the Board of Education for approval once received.

Fiscal Impact

The Operations-Safety Budget will fund the contracts.

**MEMORANDUM OF UNDERSTANDING BETWEEN
THE VILLAGE OF HAMPSHIRE AND THE BOARD OF EDUCATION OF
COMMUNITY UNIT SCHOOL DISTRICT NO. 300 FOR A SCHOOL RESOURCE OFFICER**

THIS MEMORANDUM OF UNDERSTANDING (“*Agreement*”) is made and entered into by and between the Board of Education of Community Unit School District No. 300, Kane, McHenry, Cook and DeKalb Counties, Illinois (“*School District*” or “*District*”), and the Village of Hampshire, a municipal corporation (“*Village*”) (collectively, “*Parties*”).

WHEREAS, the Illinois Constitution, Ill. Const. Art. VII, Sec. 10 (1970), and the Intergovernmental Cooperation Act, 5 ILCS 220/1 *et seq.*, authorize units of local government and school districts to share services and powers through agreements;

WHEREAS, Section 1-7(A)(8) and 5-905(1)(h) of the Juvenile Court Act, Sections 10-20.14, 10-21.7, 10-27.1A&B and 22-20 of the Illinois School Code, and Section 10/6(a)(6.5) of the Illinois School Student Records Act provide for and authorize agreements between local law enforcement agencies and school districts for reciprocal reporting of criminal offenses committed by students; and

WHEREAS, the School District has installed a digital camera system at schools in the District to enhance security and safety, and the Parties believe that if the Village Police Department were granted access to the images created by the School District’s digital camera system, the Police Department would be better situated to assist the School District in the case of an emergency situation that endangered students, employees, or School District property; and

WHEREAS, the School District desires to have a Village police officer assigned to the District at Hampshire Middle School and Hampshire High School on a contract basis to serve as the School Resource Officer; the Village is willing to provide a police officer for that purpose in exchange for the payment referenced in this Agreement; and the Parties believe the School Resource Officer will facilitate a more personal relationship between law enforcement agents and students, assist in educational programs, and promote the safety and security of students, staff, and the school premises; and

WHEREAS, the School District and the Village are entering into this Agreement for the purposes of promoting safety and a positive school culture for staff, students, and families; enhancing understanding and trust between students and law enforcement; promoting school participation and completion by students; facilitating appropriate information sharing; and informing the Parties’ collaborative relationship to best serve the school community;

NOW, THEREFORE, in consideration of the mutual promises, covenants and conditions contained in this Agreement and other good and valuable consideration, the School District and Village agree as follows:

I. MISSION, COOPERATION, AND AUTHORITY

A. Mission Statement, Goals, and Objectives

The mission of the Agreement, and specifically the assignment of a School Resource Officer, is to support and foster the safe and healthy development of all students in the District through strategic and appropriate use of law enforcement resources and with the mutual understanding that school participation and completion is indispensable to achieving positive outcomes for youth and public safety.

The Parties are guided by the following goals and objectives (the “*Goals and Objectives*”):

- Foster a safe and supportive school environment that allows all students to learn and flourish regardless of race, religion, national origin, immigration status, gender, disability, sexual orientation, gender identity, emergent bilingual, and socioeconomic status.
- Promote a strong partnership and lines of communication between school and police personnel and clearly delineate their roles and responsibilities.
- Establish a framework for principled conversation and decision-making by school and police personnel regarding student misbehavior and students in need of services.
- Ensure that school personnel and the School Resource Officer understand their respective roles in responding to student misbehavior and that school administrators are responsible for code of conduct and routine disciplinary violations.
- Minimize the number of students unnecessarily out of the classroom, arrested at school, or court involved.
- Encourage relationship-building by the School Resource Officer such that students and community members see the School Resource Officer as a facilitator of needed supports, as well as a source of protection.
- Provide requirements and guidance for training including School Resource Officer training required by law and consistent with best practices, and training for school personnel as to when it is appropriate to request School Resource Officer intervention.
- Outline processes for initiatives that involve the School Resource Officer and school personnel, such as violence prevention and intervention and emergency management planning.
- Offer presentations and programming to the school focusing on criminal justice issues, community and relationship building, and prevention, health, and safety topics.

B. General Cooperation

1. The Superintendent of the School District or designee will provide the Village Police Chief with a list of administrators (“*School Officials*”) to be contacted as needed. The list will contain regular and emergency telephone and mobile numbers (if applicable), and identify which administrators are to be contacted for various types of problems and the order in which the administrators are to be contacted. The list shall be kept current and up to date at all times. The administrators identified shall be considered the “Appropriate School Officials” for purposes of § 1-7(a)(8) of the Juvenile Court Act.
2. The Village Police Chief will provide the Superintendent of the School District with the names and titles of a primary and two back up contacts (“*Police Officials*”) responsible for

implementing this Agreement. The officers shall provide their regular and emergency telephone numbers (if applicable).

3. The Superintendent and Police Chief may, as they deem necessary and upon written notice, designate different persons to the respective positions of School Official and Police Official.
4. School Officials and Police Officials will meet to facilitate and review implementation of this Agreement as often as necessary.
5. Nothing in this Agreement is intended to limit or restrict the duty and authority of school personnel to request police services for disturbances or other emergencies occurring in or around any school building, nor is it intended to limit or restrict the duty or ability of any person attending or employed by the School District to provide information or otherwise cooperate in law enforcement investigations, including but not limited to providing witness statements and testimony.

C. District Authority Over the Educational Environment

1. Collaboration between the District and the Village and respect for the important role each party plays in connection with our community's youth are essential to the success of the mission of both Parties.
2. The Village recognizes the responsibility and authority of District Officials to manage the educational environment. Both Parties recognize that disciplining students for violations of the Student Code of Conduct is appropriate for District personnel to manage.
3. The District recognizes that discretion regarding whether to investigate or charge a student or other individual with an ordinance, criminal, or traffic violation lies with Police Officials. However, Village acknowledges and agrees that students may not be issued fines, fees, tickets, or citations as a school-based disciplinary consequence or for a municipal code violation on school property during school hours or while taking school transportation.
4. Both Parties understand the privacy protections of federal and state law in the disclosure of student records. The District may refuse disclosure requests by Police Officials without a warrant, court order, or other exception enumerated by the Illinois School Student Records Act, 105 ILCS 10/, and/or the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g.

II. THE SCHOOL RESOURCE OFFICER PROGRAM

- A. Selection of the School Resource Officer. The Parties acknowledge that the selection of the School Resource Officer is a critical aspect of the Program and that it is important for the Parties and the school community to have a positive perception of and relationship with the School Resource Officer. The School District, through the Superintendent or

designee, and the Village, through the Supervisor in charge of the Criminal Investigation Bureau (“**Supervisor**”) or designee, will work collaboratively to select the School Resource Officer. The Village will provide to the School District police officers who are in good standing with the Village and with the following desired qualifications for review, all as determined by the Village:

1. Illinois Certified Police Officer;
2. Illinois Certified Juvenile Officer;
3. Attended a 40-hour Basic School Resource Officer training class (to be obtained within 6 months of start of assignment);
4. The School Resource Officer must have a current certificate of completion of the Illinois Law Enforcement Training and Standards Board SRO Course or ILETSB approved waiver (within 1 year of assignment);
5. Trained on working with students with disabilities to ensure appropriate and effective interactions that support their educational and behavioral needs;
6. Trained in gang resistance and alcohol/drug resistance curricula and knowledgeable about school and community resources;
7. Trained in handling an active school shooter and knowledge of school safety planning, technology, and social media/cyberbullying laws and regulations;
8. Demonstrated effective verbal, written, and interpersonal skills including public speaking;
9. Knowledge of, and experience in, matters involving cultural diversity and educational equity;
10. Affinity for young people; calm, patient, approachable, self-directed, and collaborative; and proven experience working effectively with youth;
11. Demonstrated ability to work successfully with diverse populations, including with persons with physical and mental disabilities, and commitment to making students and community members of all backgrounds feel welcomed and respected;
12. Demonstrated commitment to de-escalation, diversion, and restorative justice, and an understanding of crime-prevention, problem-solving, and community policing in a school setting; and
13. Knowledge of school-based legal issues related to the position of School Resource Officer (e.g. confidentiality and consent) and demonstrated commitment to respecting students’ legal and civil rights.

The Village shall assign to the School District the police officer mutually agreed upon by the School District and the Village to act as the School Resource Officer.

- B. Criminal Background Checks. The District shall initiate criminal background checks of officers prior to assignment at the District. The Village agrees to make all potential School Resource Officer candidates available to the District for fingerprint-based criminal background checks in accordance with Section 10-21.9 of the Illinois School Code. 105 ILCS 5/10-21.9. The School Resource Officer may not begin an assignment at the District until a fingerprint-based criminal background check in accordance with Section 10-21.9 of the Illinois School Code is initiated and checks of the Illinois State Police Murderer and Violent Offender Against Youth Registry, Illinois Sex Offender Database, and DCFS Child Abuse and Neglect Tracking System have been completed. The Village shall not assign any officer to the District if his or her criminal background check reveals convictions that would subject an individual to license suspension or revocation pursuant to Section 21B-80 of the Illinois School Code or who has been found to be the perpetrator of sexual or physical abuse of any minor under 18 years of age pursuant to proceedings under Article II of the Juvenile Court Act of 1987.
- C. Faith's Law. The Village is responsible for conducting the employment history review process required under Faith's Law, 105 ILCS 5/22-94, for any police officer assigned to the District and providing the complete and original results to the School District. The School District may reject any police officer if, in the School District's sole discretion, any checks required by Faith's Law disclose information which would call into question the individual's fitness to serve as the School Resource Officer or otherwise cause the School District to be concerned about the police officer interacting with students.
- D. Relationship. The School Resource Officer shall remain at all times an employee of the Village, supervised through the Police Department chain of command. The School Resource Officer will at all times abide by all personnel rules of the Village and any applicable collective bargaining agreement. The School Resource Officer shall also comply with all District Board policies, unless there is a conflict between District Board policies and Village policies or a collective bargaining agreement, in which case the Village's policies or the collective bargaining agreement with control as determined by the Village. As an employee of the Village and not the School District, the School Resource Officer shall not be entitled to any benefits that the School District provides to its employees. The Village shall be fully responsible to the School Resource Officer for the payment of all employee compensation and benefit obligations. The Village shall maintain payroll, attendance, and performance evaluation records. The District shall, upon request by the Village, provide the Village with information and/or records in the District's possession or control regarding the School Resource Officer's attendance, hours of work, and performance.
- E. Supervision.

1. As an employee of the Village, the School Resource Officer shall be subject to the chain of command of the Police Department. When serving in the role of School Resource Officer, he/she/they shall coordinate and communicate with the applicable Principal or designee of Hampshire High School and/or Hampshire Middle School regarding daily activities and work at his/her/their direction. The School Resource Officer shall ensure that the applicable Principal or designee remains aware of material interactions and information involving the his/her/their work, including, but not limited to, arrests and searches of students' persons and property. To ensure clear and consistent lines of communication, the School Resource officer shall provide monthly reports on activities to the Supervisor, Superintendent, and applicable Principal.
2. In the event the School Resource Officer fails to abide by the terms of this Agreement, follow the policies and procedures of the School District, or perform the duties outlined in this Agreement, the Superintendent or designee shall notify the Supervisor of the specific problems. The Superintendent or his/her/their designee and the Supervisor will work cooperatively to resolve the problems. If the School Resource Officer fails to remedy the problems within fifteen (15) days of the date of notification or a date agreed upon by the Parties, the Superintendent or designee may request a new School Resource Officer and work cooperatively with the Supervisor to appoint a new School Resource Officer in accordance with Section II.A.

F. Scope of Duties.

1. The scope of the School Resource Officer's duties and responsibilities is set out in Exhibit A, which may be changed or redefined at any time when agreed upon in writing by both the Supervisor and the Superintendent or designee.
2. The Principal or the Principal's designee shall be responsible for student code of conduct violations and routine disciplinary violations.
3. The School Resource Officer shall not serve as a school disciplinarian, as an enforcer of school regulations, or in place of school-based mental health providers. The School Resource Officer shall not use police powers to address school discipline issues. The School Resource Officer shall read and understand the student code of conduct for both the District and the School. The School Resource Officer shall be responsible for investigating and responding to criminal misconduct. The School Resource Office is prohibited from issuing a fine, fee, ticket, or citation to a student as a school-based disciplinary consequence or for a municipal code violation on school property during school hours, during school-related events or activities, or while taking school transportation.
4. The Parties acknowledge that many acts of student misbehavior that may contain all the necessary elements of a criminal offense are best handled through the school's disciplinary process. The Principal or the Principal's designee shall use

their reasoned professional judgment and discretion to determine whether School Resource Officer involvement is appropriate. In such instances, the guiding principle is whether misbehavior rises to the level of criminal conduct that poses (1) real and substantial harm or threat of harm to the physical or psychological well-being of other students, school personnel, or members of the community or (2) real and substantial harm or threat of harm to the property of the school.

5. The School Resource Officer must conduct him/her/themselves in a professional manner and must maintain the highest level of respect and integrity within the school community. The School Resource Officer must maintain a caring attitude towards students and remain sensitive to the problems of students and staff in the school environment. The School Resource Officer shall read and understand the policies concerning student behavior and the student code of conduct for the School District.
 6. The School Resource Officer shall adhere to and comply with the District's guidelines for interviews of students by law enforcement as contained in Board Policy 7:150 and with any other applicable Board Policies, as may be amended from time to time by the District.
- G. Schedule. The School Resource Officer shall be assigned to the School District beginning the day teachers return to work in the fall and ending on the last day of student attendance in the spring, as detailed on the School District calendar. The hours that the School Resource Officer shall serve each day shall be determined jointly by the Superintendent or designee and Supervisor.
- H. District Events. For any School District events or extracurricular attendance where police presence is requested by the Superintendent or their designee, the Police Department will give preference for the event to the SRO(s) responsible to the school hosting the event. If the SRO is not available, or if additional police officers are requested, the Police Department will give preference to assigning police officers who are currently acting as SROs in other schools in the School District before assigning non-School District SROs.
- I. Data Collection and Reporting. The Parties agree that by no later than July 1, 2027, the parties shall reach agreement on procedures to document the number of K-12 students referred to the Police Department, including the SRO, wherein there will be documentation of the number of total students referred, as well as documentation of the number of times each individual student was referred in instances that occurred on school grounds, during school-related events or activities (regardless of whether it was in-person or virtual), or while taking school transportation.
- J. Evaluation of the School Resource Officer and the Program.
1. The School Resource Officer is a rotating position for a non-determinate assignment period. Performance will be assessed and reviewed on an annual basis for retention or reassignment of the School Resource Officer, with a collaborative

performance appraisal process involving the Village and District officials. This performance evaluation is separate from the evaluation of the officer by the Village Police Department. Interim performance assessments may be conducted as needed or required. The review shall consider the School Resource Officer's efforts to prevent unnecessary student arrests, citations, court referrals, and other use of police authority. The review shall also assess (i) the extent of the School Resource Officer's positive interactions with students, parents/guardians, and staff; (ii) the School Resource Officer's participation in collaborative approaches to problem-solving, prevention, and de-escalation; and (iii) contributions to achieving the mission purpose, goals, and objectives of this Agreement. Unsatisfactory job performance will be the subject of immediate review and problem-solving among the Supervisor and Superintendent, which may include appointing a new School Resource Officer in accordance with Section II.A.

Following the review and communication process, if the Superintendent or designee requests that a School Resource Officer be removed from assignment to a school, the Village shall comply with such request and use good faith efforts to replace the School Resource Officer in a timely manner. Further, if the Superintendent or designee reasonably determines that it is in the best interest of the District for the School Resource Officer to be removed from assignment to a school, the Village shall comply with such request even if the review and communications process has not occurred or concluded.

2. Each year, the Superintendent or designee and Supervisor shall set goals for the Program and agree on methods to monitor progress toward the established goals (e.g., data, surveys). At least once each year, the Superintendent or designee and Supervisor will meet to evaluate the Program with respect to the goals in this Agreement and may revise Exhibit A to address the goals.
- K. Cost. The School District will reimburse the Village for sixty-six percent (66%) of the cost of the School Resource Officer, as invoiced by the Village, which may be reviewed, modified, and/or changed by mutual agreement on an annual basis, or at any time a School Resource Officer is replaced, to reflect any cost change of compensating the Village for the School Resource Officer. When approved by the District, any overtime costs incurred as a result of the School Resource Officer(s) attending extracurricular activities and/or events will be the responsibility of the School District and will be paid to the Village by the School District.
1. The Village shall pay its police personnel for these services to the School District through its regular payroll account. The Village shall assume all responsibility for payroll taxes, liability insurance, workers' compensation insurance, and unemployment insurance for their police personnel serving the School District.
- L. Supplies. The Village shall supply the School Resource Officer with law enforcement supplies and equipment for use by the School Resource Officer, as deemed appropriate by the Village and approved by the Superintendent or designee. The School District will assist

and support the School Resource Officer with appropriate office space, supplies, and equipment, as may be necessary for them to accomplish the duties and responsibilities set forth in this Agreement.

M. Training.

1. The costs of the training required by this Agreement and any other training or professional development that is not provided or sponsored by the School District, including any travel expenses, shall be paid by the Village, except that the registration fee for the SRO to attend the Illinois SRO conference will be paid for by the School District.
2. In accordance with Section 10-20.68 of the Illinois School Code, the Village shall provide the District with a current certificate of completion of the Illinois Law Enforcement Training and Standards Board School Resource Officer course or ILETSB approved waiver within one year of the School Resource officer's assignment.
3. The School Resource Officer shall attend specified training on topics the District deems important, as specified in Exhibit B, which may be changed or redefined at any time when agreed upon in writing by both the Supervisor and the Superintendent or designee. Where practicable, the District shall also encourage school administrators working with the School Resource officer to undergo training with the School Resource Officer to enhance their understanding of the School Resource Officer's role and the issues encountered by the School Resource Officer.

N. Reciprocal Reporting. The Village and the School District shall share information as obligated and/or restricted by law, including without limitation Sections 10-20.14 (105 ILCS 5/10-20.14) and 22-20 (105 ILCS 5/22-20) of the School Code of Illinois, as amended, and Sections 1-7 (705 ILCS 405/1-7) and 5-905 (705 ILCS 405/5-905) of the Juvenile Court Act of 1987, as amended, and as set forth in the Guidelines for Reciprocal Reporting and Cooperation Between the Board of Education of Community Unit School District No. 300 and the Village of Hampshire between the School District and the Village, attached hereto as Exhibit C.

O. Student Records.

1. For purposes of the *Illinois School Student Records Act* ("ISSRA"), 105 ILCS 10/ *et seq.*, and the *Family Educational Rights and Privacy Act of 1974* ("FERPA"), 20 U.S.C. 1232(g), the School Resource Officer shall be considered a school official and agent of the School District. As such, the School Resource Officer shall have access to student records only as necessary for the fulfillment of his/her duties as prescribed in this Agreement. The School Resource Officer shall keep all student records confidential except if disclosure is required by law. The School Resource Officer shall disclose student records only in circumstances and in a manner authorized by State and federal law.

2. Consistent with Section 10/2(d) of ISSRA, reports of the School Resource Officer shall be deemed the reports of a law enforcement professional and shall not be considered a student record. 105 ILCS 10/2(d). For purposes of FERPA, the School Resource Officer designated to work with the School District pursuant to this Agreement shall be considered a law enforcement unit of the school such that the records created by School Resource Officer for the purpose of law enforcement shall not be considered educational records.

P. Village Access to Images from School District Digital Cameras.

1. Provision of Digital Camera System Software. The School District shall provide the Village Police Department with the necessary software and/or logins and passwords needed in order to enable the Village Police Department to view real time/live and recorded images created by the School District digital cameras on Village Police Department computers. This Section II applies only to District cameras on the Hampshire High School campus and Hampshire Middle School campus. The Village shall use reasonable and good faith efforts to enter into any required software license agreement with the vendor of the software at the Village's sole cost.
2. Limited Authorized Viewers. The Police Department shall develop a list of authorized law enforcement personnel ("Authorized Viewers") who shall have access to the District's Video System. A list of authorized law enforcement personnel, including contact information, position, rank, and the supervisor's contact information of those who are authorized to activate the Video System will be provided to the District by no later than October 31 of each year of this Agreement, which list will be incorporated as part of this Agreement. Such list shall be updated as necessary and will be treated as a confidential document. Each Authorized Viewer shall have a unique login and password. It should be understood by Authorized Viewers that a record of all logins, including duration of time logged in and selected camera views, is maintained in the normal course of business by the District's surveillance system database.

The Police Department agrees to provide the District with written notice whenever an Authorized Viewer ceases to be actively employed by the law enforcement agency, including, but not limited to, suspension or termination. Notification of employment action shall be made as soon as reasonably possible, but not later than five (5) business days from such employment action, in order to allow the District to temporarily disable the Authorized Viewer's account as may be necessary.

3. Limited Access and Viewing. The Village shall not permit any individual, including Authorized Viewers, to view images created by the School District digital cameras on a routine basis. Authorized Viewers shall only view real time or recorded images created by the School District digital cameras when viewing is needed in case of emergency, as defined in this Agreement. In the absence of any emergency, Authorized Users must first notify the District before accessing District video feeds.

- i. An emergency situation is one that poses an imminent threat to life, safety, and health, or property of the District's facilities, students, staff, and other occupants. An emergency situation commences when the Police Department receives a signal alarm, information, or a request at District school served by the Village that necessitates a response to the emergency situation, and does not terminate until all police, fire department, and emergency medical personnel assigned to respond to the emergency situation have departed from the applicable school's facility/facilities.
 - ii. Authorized Users shall be permitted to access the Video System to view the interior, as well as the exterior live video feed of applicable schools in cases of emergency situations, as defined in this Agreement, without the need to make notification to the District.
 - iii. The parties agree that the Police shall not record or attempt to record live video feeds, as well as saved video feeds obtained through the Video System. The parties further agree that if the Police Department requires copies of video recordings in a non-emergency situation, a request shall be made to the District, which shall provide copies in accordance with the District policies and applicable law, including but not limited to FERPA, ISSRA, and their implementing regulations.
 - iv. For the protection of the Police Department and the District, a periodic audit may be performed by the District's Safety and Security Coordinator, the District's Student Services Department, and/or the District's Information Technology Department.
4. Limited Retention. The School District's digital images are automatically recorded and maintained for a limited time period. The Village shall not retain any recordings beyond the automatic maintenance period unless such images are part of an active or reasonably contemplated police investigation into actual or suspected criminal activity. The Village will provide notice to the Superintendent of such extended retention and maintenance beyond ninety (90) days.
 5. School Student Records. The images created on the School District's digital cameras are created for security purposes and are therefore not school student records as defined by Section 2 of the Illinois School Student Record Act ("ISSRA"), 105 ILCS 10/2, and Section 375.10 of Title 23 of the Illinois Administrative Regulations, 23 Ill. Admin. Code § 375.10, or "education records" within the meaning of the Family Education Rights and Privacy Act ("FERPA") 20 U.S.C. §12329; 34 CFR Part 99. Such images may, however, become school student records if subsequently used by the School District in a student disciplinary matter. The School District shall notify the Village Police Chief of any recordings that become school student records. The Police Department shall, as permitted by law, erase any images that the Police Department has retained that have become school student records as defined by ISSRA or education records, as defined by FERPA, unless such images are part of an active or reasonably contemplated police investigation into actual or suspected criminal activity. Any

images that the Police Department or Village maintains that have become school student records as defined by ISSRA or education records as defined by FERPA must be kept strictly confidential and only disclosed:

- i. With prior approval of the Superintendent of the School District or designee;
- ii. In case of an emergency as defined in Section 375.60 of Title 23 of the Illinois Administrative Regulations, 23 Ill. Admin. Code § 375.60; or
- iii. In good faith consultation with the Superintendent of the School District or the Superintendent's designee and in accordance with ISSRA.

Q. Use of Body Worn Cameras By Police Officers on School District Property.

1. Law and Training. The Parties agree that any use of Body Worn Cameras ("BWCs") by law enforcement officers on District property must be subject to and in compliance with federal, state, and local regulations regarding the use and operation of them. The Police Chief or his/her designee will provide written information and training to the District including the objectives and procedures for the use of BWCs in public and in schools. Every officer equipped with a BWC shall be trained in the operation of the equipment prior to its use.
2. Body Worn Camera General Usage. To maximize the effectiveness of the BWCs and the integrity of the video documentation, law enforcement officers shall adhere to the objectives and procedures outlined in established guidelines in this Agreement and the procedures of the Police Department when they utilize body worn cameras. To the extent the responsibilities of officers in District schools consist largely of the performance of non-enforcement related activities, including community caretaking, educational, and other non-law enforcement activities, the officer's BWC will remain in an inactivated (buffering) mode unless the officer is responding to calls for service or engaged in any law enforcement-related encounter or activity. The law enforcement officer's BWC shall not be activated except in the following situations:
 - a. Any self-initiated activity where it is previously known or facts develop that a custodial arrest will be made or other law enforcement-related activity will occur;
 - b. Any self-initiated activity where it is previously known or facts develop that the questioning or investigation will or is reasonably likely to be used in later criminal charges;
 - c. When feasible, when the contact becomes adversarial, the subject exhibits unusual or aggressive behavior, or circumstances indicate that an internal complaint will likely be filed; and
 - d. As otherwise required by state law.

3. Body Worn Cameras in Interviews. When interviewing a crime victim or witness of an investigation who is a student, the School Resource Officer shall notify a parent or guardian of the student that the interview shall be or has been recorded, and document the time and manner of the parental notification, unless emergency or exigent circumstances require otherwise that prevent such notification. If the student who is a crime victim or witness, or the parent or guardian of the student, requests that the body worn camera be turned off during the interview, the School Resource Officer shall comply with the request, and, unless to do so would be impractical or impossible, the School Resource Officer shall record the request on the body worn camera prior to turning off the recording. Notwithstanding the foregoing, the School Resource Officer may continue to record a crime victim or witness, despite the request to deactivate the camera, when the School Resource Officer has a reasonable articulable belief that the victim or witness has committed or is in the process of committing a crime. Unless to do so would be impracticable or impossible, the School Resource Officer must indicate on the recording the reason for continuing to record despite the request of a victim or witness, or his or her parent or guardian, to stop the recording.
4. Prohibited Uses of Body Worn Cameras. The body worn camera shall not be activated when the School Resource Officer is communicating with an individual in an area where a person has a reasonable expectation of privacy, such as bathrooms, locker rooms, the nurse's office, a school counselor's office, or a school social worker's office, unless the School Resource Officer is engaged in a law enforcement-related encounter or activity. Exceptions may be made by the School Resource Officer in emergency or exigent circumstances. The body worn camera shall not be activated when the School Resource Officer is engaged in community caretaking functions, such as:
 - i. Conversations with students and staff that are unrelated to the investigation of a crime;
 - ii. Meetings with school administrators, counselors, deans, and other school personnel to identify and discuss individuals and conditions that could result in delinquent behavior and to develop plans to respond to same;
 - iii. Informal and relationship-building conversations with students, staff, parents, and visitors as part of the School Resource Officer's duty to provide a daily visible police presence and amicable collaboration; and
 - iv. Discussions and presentations by the School Resource Officer to students and staff for instructional purposes.
5. Notice to School District of Recording. The Village will timely notify the Superintendent or their designee of any body worn camera recording made of students, parents, employees, or others on school property. The Village shall, if not otherwise prohibited by law, provide to the District copies of any such recordings of students, parents, employees, or others upon school property, upon request for such copies by the District, as a law enforcement record. In the event that the Village receives advice

that providing a copy of such videos is prohibited, the Village agrees to utilize its best efforts to facilitate the availability of its officer(s) that made the video to testify, upon request by the District, in any school disciplinary hearing concerning his/her/their knowledge of the facts and circumstances of the videoed incident. Any such film or video taken by, and kept in the possession of the Village's officers may be considered law enforcement records under FERPA, 20 U.S.C. § 1232g and 34 C.F.R. § 99.8 and ISSRA, 105 ILCS 10/2(d). Any copy of such film or video, if permitted by law to be provided to the District, may become an educational record of the District.

- R. Freedom of Information Act. Records in the possession of the District and/or the Village related to this Agreement, including Exhibit C, may be subject to the Illinois Freedom of Information Act ("FOIA"), 5 ILCS 140/5-1 et seq.; 5 ILCS 140/7(2). If the District or the Village receives a FOIA request for any District digital images or records created or maintained pursuant to this Agreement, the receiving Party shall immediately notify the other Party and shall immediately provide any such records requested in order to timely respond to any FOIA request received. The District or Village will review all such records to determine whether FOIA exemptions apply before disclosing the records, such that information properly exempt as proprietary or prohibited from release by other laws or exempt for other reasons will not be released.
- S. Integrating the School Resource Officer into the School. The Parties acknowledge that proper integration of the School Resource Officer can help build trust, relationships, and strong communication among the School Resource Officer, students, parents/guardians, and school personnel.
 - 1. School Community. The District shall be responsible for ensuring that the School Resource Officer is introduced to the school community, including students, parents/guardians, and staff. The introduction shall include information about the School Resource Officer's background and experience, the School Resource Officer's role and responsibilities, what situations are appropriate for School Resource Officer involvement, and how the School Resource Officer and the school community can work together, including how and when the School Resource Officer is available for meetings and how and when the school community can submit questions, comments, and constructive feedback about the School Resource Officer's work. The introduction for parents/guardians shall include information on procedures for communicating with the School Resource Officer in languages other than English. The School Resource Officer shall also initiate communications with students and teachers to learn their perceptions regarding the climate of their school.
 - 2. Meeting with School Staff. The School Resource Officer shall regularly be invited to and attend staff meetings and assemblies. The School Resource Officer's supervisor shall also meet monthly with designated school staff to monitor the program. School Resource Officer shall be invited to participate in educational and instructional activities and training, such as instruction on topics relevant to criminal justice, racial profiling, equity, cultural responsiveness, and public safety issues.

3. Integration with Individual Students. The School Resource Officer may benefit from knowledge of accommodations or approaches that are required for students with mental health, behavioral, or emotional concerns who have an individualized education program (“IEP”) under the Individuals with Disabilities Education Act or a plan under Section 504 of the Rehabilitation Act (“504 Plan”). School personnel shall notify parents/guardians of such students of the opportunity to offer the School Resource Officer access to the portions of the IEP or 504 Plan that address these accommodations or approaches. It is within the sole discretion of the parents/guardians to decide whether to permit the School Resource Officer to review such documents. If a parent/guardian provides such permission, the School Resource Officer shall review the documents and the school shall make available a staff member who can assist the School Resource Officer in understanding such documents.
 4. Emergency Management Planning. The School Resource Officer shall participate in any District and school-based emergency management and crisis response planning. The School Resource Officer shall also participate in the work of any school threat assessment team pursuant to Section 25 of the *School Safety Drill Act*, 105 ILCS 128/25, and serve as the law enforcement representative on the District and school threat assessment team(s) pursuant to 105 ILCS 128/45. The School Resource Officer shall also observe and assist the School District with the annual law enforcement drill to address a school shooting incident as required by the *School Safety Drill Act*, 105 ILCS 128/20(c). The Village shall assist the School District in establishing an overall security evaluation of school grounds and activities, as requested.
- T. Feedback and Complaint Resolution Process. The Parties shall develop and implement a simple and objective feedback and complaint resolution system for all shareholders and members of the school community to submit questions, comments and constructive feedback and register concerns that may arise with respect to the School Resource Officer or the Program. The system shall comply with Village policies and shall provide for timely communication of the resolution of the complaint to the complainant. The system shall also allow parents and guardians to submit complaints in their preferred language and in a confidential manner that protects the identity of the complainant from the School Resource Officer consistent with the School Resource Officer’s due process rights and any applicable employment protections.

III. OTHER TERMS AND CONDITIONS

- A. Complete Agreement. This Agreement sets forth all the covenants, conditions, and promises between the Parties. There are no covenants, promises, agreements, conditions, or understandings between the Parties, either oral or written, other than those contained in this Agreement.
- B. Relationship of the Parties. Nothing in this Agreement shall be construed to consider any party, or its respective employees or agents, as the agents or employees of the other party. Nothing contained in or done pursuant to this Agreement shall be construed as creating a partnership, agency, joint employer, or joint venture relationship between the Village and the School District. No party shall become bound, with respect to third parties, by any

representation, act, or omission of the other party. This Agreement is for the benefit of the Parties only and is not intended to raise or acknowledge any duty regarding conduct or other form of liability as to third parties.

C. Indemnification.

1. To the fullest extent permitted by law, the School District agrees to indemnify and hold harmless the Village, its officers, officials, agents, volunteers, employees, and their successors and assigns, in their individual and official capacities (the “***Village Indemnified Parties***”) from and against any and all liabilities, loss, claim, demand, lien, damage, penalty, fine, interest, cost and expense, including without limitation, reasonable attorneys’ fees and litigation costs, incurred by the Village Indemnified Parties arising out of any activity of the School District in performance of this Agreement, or any act or omission of the School District or of any employee, agent, contractor, or volunteer of the School District (the “School Indemnitors”), but only to the extent caused in whole or in part by any willful and wanton act or omission of the School Indemnitors.
2. To the fullest extent permitted by law, the Village agrees to indemnify and hold harmless the School District, its Board and its members, employees, volunteers, agents, their successors, and assigns, in their individual and official capacities (the “***School Indemnified Parties***”) from and against any and all liabilities, loss, claim, demand, lien, damage, penalty, fine, interest, cost and expense, including without limitation, reasonable attorneys’ fees and litigation costs, incurred by the School Indemnified Parties arising out of any activity of the Village in performance of this Agreement, or any act or omission of the Village or of any employee, agent, contractor or volunteer of the Village (the “***Village Indemnitors***”), but only to the extent caused in whole or in part by any willful and wanton act or omission of the Village Indemnitors.
3. Nothing contained in Section III.C or in any other provision of this Agreement is intended to constitute nor shall it constitute a waiver of the defenses available to the School District or the Village under the *Illinois Local Governmental and Governmental Employees Tort Immunity Act*.
4. For the purposes of this Agreement, any injury incurred by the School Resource Officer for which that School Resource Officer would be entitled to benefits under the worker’s compensation statutes of this State shall be the obligation of the Village, and the School Resource Officer shall, at all times, be considered, for worker’s compensation purposes, to be an employee of the Village. Each party shall bear its own costs for workers’ compensation and employee benefits, unless otherwise noted in this Agreement.

D. Insurance Requirements. Each Party to this Agreement shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of this Agreement. The

Village agrees to maintain throughout this Agreement the following minimum scope, terms, and limits of insurance:

1. Commercial General Liability Coverage
 - i. \$1,000,000 Per Occurrence
 - ii. \$1,000,000 Personal & Advertising Injury
 - iii. \$5,000 Medical Expenses
 - iv. \$2,000,000 General Aggregate
 - v. \$2,000,000 Products/Completed Operations Aggregate
 - vi. Coverage must be included for Sexual Misconduct.
 - vii. The School District and its Board of Education, both individually and collectively, and all agents, representatives, volunteers, and employees should be named as an additional insured on a primary & non-contributory basis.
2. Commercial Automobile Liability Coverage
 - i. \$1,000,000 Combined Single Limit
 - ii. The District and its Board of Education, both individually and collectively, and all agents, representatives, volunteers, and employees should be named as an additional insured
3. Law Enforcement Liability
 - i. \$1,000,000 Per Occurrence
 - ii. \$2,000,000 General Aggregate
 - iii. The District and its Board of Education, both individually and collectively, and all agents, representatives, volunteers, and employees should be named as an additional insured on a primary & non-contributory basis.
4. Umbrella or Excess Liability
 - i. \$9,000,000 Per Occurrence
 - ii. \$9,000,000 General Aggregate
 - iii. Coverage provided should be follow form over the General Liability, Auto Liability, Law Enforcement Liability and Employers' Liability.
5. Workers Compensation Coverage
 - i. Statutory Limits
 - ii. Employers Liability Limits of \$1,000,000/\$1,000,000/\$1,000,000
6. Above coverages shall be from a company authorized to do business in Illinois and with at least an "A VII" rating from A.M. Best Company.

7. Within seven days after the last Party's execution of this Agreement, each Party shall furnish to the other a certificate of insurance evidencing the insurance obligations under this Agreement. Each Party may satisfy the insurance obligations under this Section by utilizing excess or umbrella insurance. Each party shall name the other Party's Indemnitors as additional insured on all insurance required hereunder. To the fullest extent permitted by each insurance policy and without invalidating any coverage thereunder, the Parties waive any right of subrogation that they or any of their agents may have against the other Party's Indemnitors.
- E. Term and Renewal. This Agreement shall immediately take effect on the date the last of the Parties signs as set forth below the signature of their duly authorized representative and shall be in full force and effect for a period of one year thereafter. Thereafter, this agreement may be renewed for subsequent one-year terms if agreed upon in writing by both Parties.
- F. Termination. Either party may terminate this Agreement by giving thirty (30) day prior written notice of such termination. In addition, the Parties may terminate this Agreement at any time by mutual written agreement.
- G. Amendments and Modifications. This Agreement may be modified or amended from time to time provided, however, that no such amendment or modification shall be effective unless reduced to writing and duly signed by an authorized representative of each Party.
- H. Provisions Severable. If any term, covenant, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions shall remain in full force and effect and shall in no way be affected, impaired, or invalidated.
- I. Assignment. Neither party hereto may assign its respective rights or duties hereunder.
- J. Waiver of Breach. If either party waives a breach of any provision of this Agreement by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party, nor shall it prevent either party from enforcing such provisions.
- K. Compliance with All Laws. The Village and School District shall observe and comply with the laws, ordinances, regulations, codes of Federal, State, and County agencies that may in any manner affect the performance of this Agreement. In addition, the School Resource Officer shall comply with all School District Board policies and laws applicable to School District employees, including without limitation, the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g, and Illinois School Student Records Act ("ISSRA"), 105 ILCS 10/ *et seq.*
- L. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois and applicable federal law. Jurisdiction and venue for all disputes hereunder shall be the Circuit Court located in Cook County, Illinois or the federal district court for the Northern District of Illinois.

- M. Exhibits. Exhibit A, Exhibit B, and Exhibit C are incorporated into and made part of this Agreement.
- N. Interpretation. Any headings of the Agreement are for convenience of reference only and do not define or limit the provisions thereof. Words of gender shall be deemed and construed to include correlative works or other genders. Words importing the singular shall include the plural and vice versa unless the context shall otherwise indicate. All references to any person or entity shall be deemed to include any person or entity succeeding to the rights, duties, and obligation of such person or entity succeeding to the rights, duties and obligations of such person or entity in accordance with the terms and conditions of this Agreement.
- O. Waiver of Breach. If either party waives a breach of any provision of this Agreement by the other party, that waiver will not operate or be construed as a waiver of any subsequent breach by either party, nor shall it prevent either party from enforcing such provisions.
- P. Notice. Notice of termination or request for amendment of any term of this Agreement or for any other reason must be in writing and delivered by one party to the other at its Administrative Office either personally or through the U.S. mail, postage prepaid. Any notice sent to the Village shall be directed to the attention of the Village Administrator, with a copy to the Chief of Police. Any notice sent to the School District shall be directed to the attention of the Superintendent, with a copy to the applicable School Principal(s).
- Q. Third Party Beneficiary. This Agreement shall not be construed as to create a duty on a Party to a nonparty or a right of a nonparty to enforce any provision of this Agreement, even a provision whose enforcement would benefit the nonparty.
- R. Effective Date. This Agreement shall be deemed dated and become effective on the date the last of the Parties signs as set forth below the signature of their duly authorized representatives.
- S. Corporate Authority. Each party represents and warrants that the person whose name appears on the signature page below is or has been delegated the lawful and corporate authority to enter into this Agreement on behalf of that party. Following initial approval of this Agreement by the Village Board and the School District Board and except for amendment of this Agreement, the Village Manager and the Superintendent, or their designees, shall have authority to execute and do all actions contemplated to be done by the Village and the School District respectively under this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this agreement by their property officers duly authorized to execute the same.

BOARD OF EDUCATION OF
COMMUNITY UNIT SCHOOL
DISTRICT NO. 300

VILLAGE OF HAMPSHIRE, ILLINOIS

By: _____

Name:

Title: Superintendent

Attest: _____

Name:

Title: Secretary of the Board

Date: _____

By: _____

Name:

Title: Village Manager

Attest: _____

Name:

Title: Village Clerk

Date: _____

EXHIBIT A

Duties and Responsibilities of School Resource Officer. The Village police officer assigned to the District as its SRO shall have the following duties and responsibilities in furtherance of maintaining a safe and effective learning environment at the District schools:

- A. Establish a close working relationship with school officials, teachers, parents, and students in the school to which he/she is assigned.
- B. Abide by the District's Board policies and consult with and coordinate activities through the District's or applicable School's administration.
- C. Work closely with the school administration and teaching staff.
- D. Establish an "open door" policy to all students who wish to consult with the SRO on matters of law enforcement, juvenile matters, and such other matters deemed important by the student.
- E. Participate in periodic training through the Illinois SROs Association, National Association of SROs, or similar organizations.
- F. Complete the Illinois Law Enforcement Training Standards Board's training program for school resource officers.
- G. Participate in in-service training and certification requirements that apply to all certified officers of the Village.
- H. Complete specific training on working with students with disabilities to ensure appropriate and effective interactions that support their educational and behavioral needs.
- I. Serve as a guest instructor and/or speaker in areas where his/her expertise is needed and appropriate.
- J. Work closely with such other agencies in a position to assist the youth and/or his/her family in taking corrective action of anti-social behavior. Considered shall be the courts, social agencies, church, mental health organizations, and others.
- K. Develop mutual respect and understanding between the students and the Resource Officer/SRO.
- L. Perform other related duties as assigned or as appropriate.
- M. The SRO may be assigned other duties and attend extra-curricular school activities necessary to fulfill his/her function as an SRO.
- N. The SRO will supervise and prepare necessary records and reports as requested by the Village and School District authorities.
- O. Refer all matters of school discipline to the proper administration or other school personnel.

- P. When requested, assist with conducting inspections and searches of lockers, desks, parking lots and other school property and equipment owned or controlled by the District for illegal drugs, weapons or other illegal or dangerous substances or materials, including searches conducted using specially trained dogs. If a search produces evidence that the student has violated or is violating the law, local ordinance or the District's policies or rules, such evidence may be seized by school authorities and/or turned over to law enforcement authorities, and disciplinary action may be taken. 105 ILCS 5/10-22.6 and 10-22.10a.
- Q. Attend suspension review and/or expulsion hearings upon the request of District officials or the Superintendent or designee. The SRO shall be prepared to provide testimony on any actions that were taken by the SRO and any personally observed conduct witnessed as permitted by law.
- R. Assume responsibility for finding a substitute when absent. An officer with previous school experience (including co-curricular activities) will be provided whenever possible.
- S. Perform duties in police uniform, except on those occasions when, in the judgment of the school Principal or his/her designated representative, business casual civilian clothing would be more appropriate. If the Superintendent or his/her designee wants the School Resource Office to wear business casual civilian clothing, the Superintendent or designee shall notify the School Resource Officer or the School Resource Officer's supervisor at least 24 hours in advance of the request.
- T. Carry his/her service weapon, badge, and handcuffs.
- U. The SRO shall not:
 - i. Enforce or assume authority in matters involving school rules and regulations, including code of conduct violations and student discipline.
 - ii. Remove a student from the school premises for alleged criminal activity without the knowledge of school authorities, unless the urgency of the situation so dictates.
 - iii. Investigate criminal activity that occurred off school grounds, not related to school activities.
 - iv. Issue a fine, fee, ticket or citation to a student as a school-based disciplinary consequence or for a municipal code violation on school property during school hours or while taking school transportation.

EXHIBIT B

Additional areas for continuing professional development and training may include, but are not limited to:

- Restorative practices
- Implicit bias and disproportionality in school-based arrests based on race and disability
- Cultural competency in religious practices, clothing preferences, gender identity, sexual orientation, immigrant rights, and other areas
- Professional Development offered by School District facilitators and staff
- Mental health protocols and trauma-informed care
- De-escalation skills and positive behavior interventions and supports
- Training in proper policies, procedures, and techniques for the use of restraint
- Teen dating violence and healthy teen relationships
- Understanding and protecting civil rights in schools
- Special education law
- Student privacy protections and laws governing the release of student information
- School-specific approaches to topics like bullying prevention, equity, cultural responsiveness, individual-institutional-systematic racism, homophobia, transphobia, sexism, classism, ableism, including, cyber safety, emergency management and crisis response, threat assessment, and social-emotional learning

The School Resource Officer shall attend a minimum of eight hours of training per year. Where practicable, the District shall also encourage school administrators working with School Resource Officers to undergo training alongside School Resource Officers to enhance their understanding of the School Resource Officer's role and the issues encountered by the School Resource Officer.

EXHIBIT C

GUIDELINES FOR RECIPROCAL REPORTING AND COOPERATION BETWEEN THE BOARD OF EDUCATION OF COMMUNITY UNIT SCHOOL DISTRICT NO. 300 AND THE VILLAGE OF HAMPSHIRE

The School District and the Village, pursuant to Section 1-7(A)(8) of the Juvenile Court Act (705 ILCS 405/1 *et seq.*), Sections 10-20.14 and 22-20 of the Illinois School Code (105 ILCS 5/1 *et seq.*) and Section 10/6(a)(6.5) of the Illinois School Student Records Act (105 ILCS 10/1 *et seq.*), agree to and hereby establish the following guidelines for a reciprocal reporting system between the Village Police Department as the local law enforcement agency and the District regarding criminal and civil offenses committed by students. The following guidelines are intended to meet the requirements of the Juvenile Court Act, the Illinois School Student Records Act, and Sections 10-20.14 and 22-20 of the Illinois School Code, to reduce juvenile crime, and to increase school safety by promoting the exchange of appropriate information between the police and school officials. To the extent that any provision of these guidelines may conflict with any provision of law, as may be amended from time to time, the applicable law shall govern.

I. General Cooperation

- A. Each party to this Agreement shall designate one or more persons (the "School Officials" as designated by the District and the "Police Officials" as designated by the Village) who shall transmit information and receive information from the designees of each agency and have primary responsibility for implementing these guidelines. The School Officials and Police Officials shall provide each other, at the start of each new school year and updated as necessary, with their regular and emergency telephone numbers, mobile numbers, and email addresses.
- B. School Officials and Police Officials will meet to facilitate and review implementation of these Guidelines at least once during the first quarter of each school year and thereafter as often as necessary.
- C. Unless a certain type of communication is required by law to be in writing, information may be communicated verbally among the School Officials and the Police Officials at any time deemed necessary by either Officials.
- D. Information in written form may be transmitted among the School Officials and the Police Officials by any agreed-upon method, including, without limitation, United States mail, hand delivery, email correspondence, or facsimile; such sharing or written information may be according to an agreed-upon schedule, or on an as-needed basis, or as required by law.

II. Reporting of Student Criminal Activity

A. By the School District to Police Officials

- 1. School Officials will promptly report to the Police Officials any alleged or suspected criminal activity or civil violation committed by students enrolled in the District. In accordance with the Illinois School Code and the Illinois School Reporting of Drug Violations Act, 105 ILCS 5/10-27.1, 27.1A, 27.1B and 105 ILCS 127/1, School Officials are required to and will report the following incidents involving a student enrolled in the District to Police Officials:

- i. Criminal gang activity;
 - ii. Weapons such as guns and knives, explosives, impact devices, or any item used as a weapon;
 - iii. A firearm on school property or on a school bus – firearm is defined as any device, by whatever name known, which is designed to expel a projectile or projectiles by the action of an explosion, expansion of gas or escape of gas; excluding, however, paint ball, bb guns, spring gun, pneumatic gun;
 - iv. A verified incident involving drugs on school property, within 1,000 feet of the school or on a school bus;
 - v. Fights or other violent activity that might reasonably carry over into the community;
 - vi. Abuse, neglect, lock-out, and runaway situations;
 - vii. Acts of vandalism;
 - viii. A complaint of battery committed against any school employee;
 - ix. Other activities involving students that threaten the safety of students or community members. on or off school property; or Any state or federal crime occurring or which has occurred on school property or at a school event, which might reasonably carry over into the community.
2. The School Officials will share information with the appropriate law enforcement agencies regarding the arrest of a student who is less than 18 years of age and is enrolled in the school when the arrest was for any offense listed in the Juvenile Court Act of 1987 (705 ILCS 405/1-7).
 3. The School Officials sharing such information under Section II.A.1 of this Exhibit C should identify the student by name and describe the circumstances of the alleged criminal activity or civil violation. Any time local law enforcement makes a request to School Officials that School Officials shall share such information described in Section II.A.1 of this Exhibit C, local law enforcement officials will provide School Officials with written certification that local law enforcement will not disclose the information received pursuant to the request to any other party except as provided under law or order of the court in accordance with subsection 6(a)(6.5) of the *Illinois School Student Records Act*, 105 ILCS 10/6(a)(6.5), or unless another exception to the prohibition on sharing school student records from Section 6(a) of the *Illinois School Student Records Act* applies, 105 ILCS 10/6(a). Nothing in this Section is intended to limit the application of Subsection 6(a)(7) of the *Illinois School Student Records Act*, 105 ILCS 10/6(a)(7), which permits the sharing of school student records by any party to the appropriate persons subject to regulations of the State Board of Education without the prior written consent of the student's parent/guardian if, in connection with an emergency, the knowledge of such information contained within the school student records is necessary to protect the health or safety of the student or other persons.
 4. When the activity or conduct of a District student constitutes an imminent threat to the safety of students or community members or the student, or where information regarding the activity or conduct of a District student may assist in the protection or safety of District students or community members, information regarding such

student's activity may be disclosed to the Police Department as soon as possible. Otherwise, the information will be shared within 2 business days after the information becomes known to the School Officials. If such information later becomes part of the student's school record under the provisions of the *Illinois School Student Records Act*, 105 ILCS 10/1et seq., The District will not disclose the information from the student's school records to the Police Department without specific written consent of the student's parent/guardian (or the student if age 18 or older), by an order of a court of proper jurisdiction, or as otherwise permitted by law (23 Ill. Admin. Code 375.60). A student's school record for the purposes of this Agreement is defined according to Section 2(d) of the *Illinois School Student Records Act*, 105 ILCS 10/2(d).

5. Written information regarding student activities reported under this Agreement may be shared with Police Officials if (a) it relates to an immediate threat to the safety of School District students or community members, (b) specific written parental consent is provided, (c) a court of proper jurisdiction orders the release, or (d) as provided for in Section 6(a)(6.5) of the Illinois School Student Records Act.
6. In accordance with Section 6(a)(6.5) of the Illinois School Student Records Act, and consistent with Section III.C. of these Guidelines, the School District may release school student records or information to juvenile authorities when necessary for the discharge of their official duties upon a request for information prior to adjudication of the student and if certified in writing that the information will not be disclosed to any other party except as provided under law or order of court. "Juvenile authorities" include probation officers, law enforcement officers and prosecutors, and others, as defined in Section 10/6(a)(6.5) of ISSRA.

B. By Police Officials to the School District.

1. Police Officials will report to School Officials the same type of information referenced in Section A above, within the same time frames, where the activity by students or others might reasonably be a threat to others on school grounds or at school activities, unless such disclosure could jeopardize ongoing investigation or safety.
2. As currently provided by Section 1-7(A)(8)(A) of the Juvenile Court Act, Police Officials will report to School Officials and share law enforcement records with School Officials related the following offenses or suspected offenses (to be modified as such Section is amended from time to time) with respect to a minor enrolled in the School District who has been investigated for, taken into custody, or arrested for any of the following offenses or suspected offenses:
 - i. any violation of Article 24 of the Criminal Code of 1961 or the Criminal Code of 2012;
 - ii. a violation of the Illinois Controlled Substances Act;
 - iii. a violation of the Cannabis Control Act;
 - iv. a forcible felony as defined in Section 2-8 of the Criminal Code of 1961 or the Criminal Code of 2012;

- v. a violation of the Methamphetamine Control and Community Protection Act;
 - vi. a violation of Section 1-2 of the Harassing and Obscene Communications Act;
 - vii. a violation of the Hazing Act; or
 - viii. a violation of Section 12-1, 12-2, 12-3, 12-3.05, 12-3.1, 12-3.2, 12-3.4, 12-3.5, 12-5, 12-7.3, 12-7.4, 12-7.5, 25-1, or 25-5 of the Criminal Code of 1961 or the Criminal Code of 2012.
3. Police Officials will share information with School Officials concerning a student who is the subject of a current police investigation that is directly related to school safety. Such information shall only be shared verbally. An investigation means an official, systemic inquiry by law enforcement into actual or suspected criminal activity.
 4. As required by Section 22-20 of the Illinois School Code (105 ILCS 5/22.20), Police Officials shall report to School Officials whenever a student enrolled in one of the District's schools is detained for proceedings under the Juvenile Court Act or for any criminal offense or any violation of a municipal or County ordinance. The report shall include the basis for the detention. The circumstances surrounding the events which led to the student's detention, and the status of the proceedings. Police Officials shall periodically update the report as significant stages of the proceedings occur in order to notify School Officials of developments and the disposition of the matter. All such reports shall be kept in a secure location separate from the student's official school record and shall be used by School Officials solely to aid in the proper rehabilitation of the student and to protect the safety of students and employees in the schools.
 5. In administering Section 22-20 of the School Code and these guidelines, Police Officials shall report to School Officials conduct involving any offense outlined in Section II.B.2 above, and other offense as required by law, or an appearance in court as a juvenile or an adult for any other offense, other than a minor traffic offenses. The report shall include the basis for the detention, the circumstances surrounding the detention, and the status of the proceedings. Police Officials shall periodically update the report as significant stages of the proceedings occur and with the disposition of the matter. Police Officials shall also share information with School Officials where student misconduct outside of school is likely to be carried into school or school activities, or has a significant impact on the safety and well-being of students, staff, and community members associated with the schools.
 6. The Village's Police Department will notify the District Coordinator of School Safety of the status of investigations of incidents occurring on District premises promptly and within no more than two (2) business days. Where there is an alleged incident involving sexual conduct or an offense resulting in physical injury occurring on District premises, the Village's Police Department will immediately notify the District Coordinator of School Safety of the status of the investigation and provide updates when the investigation is suspended and or completed.

Except where otherwise provided by law, the Village will maintain and make accessible for inspection, all evidence recovered by the School District and turned over to law enforcement at least until both the School District and the Police Department investigations are completed and whether or not the law enforcement's investigation results in an arrest.

7. Under these guidelines, Police Officials shall provide School Officials with the same information regarding suspected criminal or civil offenses committed by students of any age as is reported for students included in the scope of the Juvenile Court Act, as may be amended from time to time.
8. Local law enforcement shall notify School Officials of any arrest made by the Police Department of a current District student who is arrested or taken into custody by the Police Department after his or her 18th birthday.
9. Local law enforcement may share or disclose information or records relating or pertaining to juveniles, subject to the provisions of the Serious Habitual Offender Comprehensive Action Program, when that information is used to assist in the early identification and treatment of habitual juvenile offenders. (705 ILCS 405/1-8(G)).
10. Pursuant to Section 5-905(2.5) of the Juvenile Court Act, Police Officials may report to school officials the identity of the victim of certain specified offenses in an effort to prevent foreseeable future violence.

III. Confidentiality and Records

- A. Content of Criminal Activity Information. All criminal activity information shall include the names of all involved persons, including District students and minors, except in cases where the name of the victim is protected under the Rights of Crime Victims and Witnesses Act, 725 ILCS 120/1, *et seq.*, as amended, or other applicable law, or where disclosure of the names of involved persons is prohibited by student records confidentiality or other confidentiality laws.
- B. Confidentiality of Law Enforcement Records and Criminal Activity Information. Any law enforcement and student records subject to disclosure under these guidelines shall not be disclosed or made available in any form to any person or agency other than as set forth in these guidelines or as authorized by law or court order. Police Officials and School Officials shall develop procedures to ensure such nondisclosure of criminal activity information, except as may be authorized by law or set forth in the guidelines. Such procedures shall also be designed to ensure that any criminal activity information is not available to other employees, except those with a professional and privileged interest in receiving such information in order to take appropriate action, or any persons other than as authorized by these guidelines or by law.
- C. Illinois School Student Records Act. This Section III and these Guidelines are intended to satisfy Section 6(a)(6.5) of the Illinois School Student Records Act, which authorizes a school district to release student records to law enforcement officers when necessary for the discharge of their official duties prior to adjudication of the student and upon written certification that the information disclosed by the school will not be disclosed to any other party, except as provided by law or order of court. The information derived from the law enforcement record shall be kept separate from and shall not become a part of the official school record of that child, and shall not be a public record. The information shall be used solely by the appropriate School Official(s) whom the school has determined to have a legitimate educational or safety interest to aid in the proper rehabilitation of the child and to protect the safety of students and employees in the school.

If the designated Police Official and School Officials deem it to be in the best interest of the minor, the student may be referred to in-school or community-based social services if those services are available.

- D. School Resource Officer Records. School Officials shall follow State and Federal laws regarding student records. Consistent with Section 10/2(d) of the Illinois School Student Records Act, reports of Police Officials working in a school shall be deemed the reports of a law enforcement professional and shall not be considered a student record 105 ILCS 10/2(d). For purposes of the Family Educational Rights and Privacy Act of 1974, 20 U.S.C.1232(g), reports of the Police Officials designated to work with the District pursuant to these guidelines shall not be considered educational records.
- E. Current Investigations. Any information provided to the appropriate School Officials, whom the District has determined to have a legitimate educational or safety interest, by local law enforcement officials about a minor who is the subject of a current police investigation that is directly related to school safety shall consist of oral information only, and not written law enforcement records, and shall be used solely by the appropriate School Official(s) to protect the safety of students and employees in the school and aid in the proper rehabilitation of the child. The information derived orally from Police Officials, if reduced to writing, shall be kept separate from and shall not become a part of the official school record of the child and shall not be a public record unless required by law. This limitation on the use of information about a minor who is the subject of a current police investigation shall in no way limit the use of this information by prosecutors in pursuing criminal charges arising out of the information disclosed during a police investigation of the minor. For purposes of this paragraph, "investigation" means an official systematic inquiry by a law enforcement agency into actual or suspected criminal activity.