

# Board of Education Special Meeting

Tuesday, December 10, 2024 6:00 PM

D300 Central Office - Anne B Miller Boardroom, 2550 Harnish Drive, Algonquin, IL 60102

## 1. Call to Order

1.1. Roll Call

## 2. Pledge of Allegiance

## 3. Approval of the Agenda

4. **Public Participation: Members of the public, especially residents of District 300, are welcome to contribute during public participation. To do so, you must sign up electronically via a computer located in the Central Office lobby between 5:30-6:00pm, or the start of the open meeting; be 18 years old or older or have a parent/legal guardian present with you, give your full name and respectfully state your comments, and you are not permitted to mention the names of specific staff members or students. The Board will not respond in this forum but will thoughtfully consider your statements.**

## 5. Consent Items

5.1. Approval of Human Resources Report

## 6. Closed Session

6.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c) (1); 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 2(c) (2); 3. Litigation 2(c) (11); and 4. Security procedures, school building safety and security, and the use of personnel to respond to an actual, a threatened or a reasonably potential danger to the safety of employees, students, staff, the public or public property 2(c) (8).

6.2. Motion to adjourn closed session and return to open session

## 7. Reconvene in Open Session

7.1. Roll Call

## 8. Adjournment

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ADMINISTRATORS

None

RESIGNATION - ADMINISTRATORS

None

RETIREMENT – ADMINISTRATORS

1. Recommend approval of the following request to retire in accordance with Article XX, B of the July 1, 2022 – June 30, 2025 LEAD negotiated agreement:

Name	Position	Location	Effective
Schmidt, Sherrie	Coordinator of School Health Services	Central Office	March 5, 2025

2. Recommend approval to rescind the following request to retire in accordance with Article XX, B of the July 1, 2019 – June 30, 2022 LEAD negotiated agreement:

Name	Position	Location	Effective
Schmidt, Sherrie	Coordinator of School Health Services	Central Office	June 30, 2025

CERTIFIED PERSONNEL

1. Recommend the following be employed by Community Unit School District 300 for the **2024-2025** school year and be compensated according to the LEAD negotiated agreement:

Name	Position	Location	FTE	Salary	Type
Genardo, Jenell	Cross Categorical	Jacobs High School	1.0	M45 Step F	Replacement
Heller, Natalie	Cross Categorical	Hampshire Middle School	1.0	MA Step A	Additional

OTHER EMPLOYMENT – CERTIFIED PERSONNEL

None

RESIGNATION – CERTIFIED PERSONNEL

1. Recommend approval of the following letter of resignation:

Name	Position	Location	Effective
Hoog, Nicole	English	Jacobs High School	November 15, 2024

Leave of absence requests are attached separately for Board of Education approval.

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**OTHER RESIGNATION – CERTIFIED PERSONNEL**

None

**RETIREMENT – CERTIFIED PERSONNEL**

None

**SUPERVISOR/MANAGER – EDUCATIONAL SUPPORT PERSONNEL**

None

**RESIGNATION – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL**

1. Recommend approval of the following letter of resignation:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Tamburrino, Alan	Attendance Manager	Jacobs High School	December 30, 2024

**RETIREMENT – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL**

None

**EDUCATIONAL SUPPORT PERSONNEL**

1. Recommend employment of the following educational support personnel:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Hourly Rate</b>	<b>Type</b>
Campos, Julisa	Registrar Secretary	Lake In The Hills Elementary School	\$19.51	Replacement
Lopez, Raquel	Night Custodian	deLacey Family Education Center	\$18.40	Replacement
Pliego, Jennyfer	Night Custodian	Carpentersville Middle School	\$18.40	Replacement
Shin, Isaac	Night Custodian	Hampshire High School	\$18.40	Replacement

Leave of absence requests are attached separately for Board of Education approval.

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**RESIGNATION – EDUCATIONAL SUPPORT PERSONNEL**

1. Recommend approval of the following letters of resignation:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Gongora, Jazmin	Teaching & Learning Administrative Assistant	Central Office	December 13, 2024
Tiedel, Joseph	Safety Staff	Hampshire High School	December 2, 2024

**DISMISSAL – EDUCATIONAL SUPPORT PERSONNEL**

1. Recommend dismissal of the following probationary employee, pursuant to Article VII, Section 7.1.3 Probationary Period of the DESA July 1, 2021 – June 30, 2024 negotiated agreement:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
San Miguel Mariscal, Frida	Paraeducator	Dundee Highlands Elementary School	November 21, 2024

2. Recommend dismissal of the following probationary employee, pursuant to Article XVII, Section 17.1 Probationary Period of the DESPA July 1, 2022 – June 30, 2025 negotiated agreement:

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Effective</b>
Leyva, Jazmin	Safety Staff	Dundee-Crown High School	October 31, 2024

**RETIREMENT – EDUCATIONAL SUPPORT PERSONNEL**

None

**COACHING/VOLUNTEER – EDUCATIONAL SUPPORT PERSONNEL**

None

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**DISTRICT POSITION TRANSFERS**

1. Recommend position transfers of the following personnel:

<b>Current Class</b>	<b>Name</b>	<b>Current Position</b>	<b>Current Location</b>	<b>New Class</b>	<b>New Position</b>	<b>CBA/ Handbook</b>	<b>Lane-Step</b>	<b>New Location</b>	<b>Effective Date</b>
ADMIN	Gurney, Asia	Associate Principal of Instruction	DCHS	Same	Principal	ADMIN	B, 7	Same	January 6, 2025
DESPA	Ramirez, Jannie	Registrar Secretary	LITH	Same	Education Services Specialist – McKinney-Vento	DESPA	C, 2	CO	November 18, 2024

Leave of absence requests are attached separately for Board of Education approval.