

Board of Education Special Meeting

Monday, July 15, 2024 5:00 PM

D300 Central Office - Anne B Miller Boardroom, 2550 Harnish Drive, Algonquin, IL 60102

1. Call to Order

1.1. Roll Call

2. Pledge of Allegiance

3. Approval of the Agenda

4. Board Announcements

4.1. Board Member Resignation and Appointment Process

5. Public Participation: Members of the public, especially residents of District 300, are welcome to contribute during public participation. To do so, you must sign up electronically via a computer located in the Central Office lobby between 4:30-5:00pm, or the start of the open meeting; be 18 years old or older or have a parent/legal guardian present with you, give your full name and respectfully state your comments, and you are not permitted to mention the names of specific staff members or students. The Board will not respond in this forum but will thoughtfully consider your statements.

6. Consent Items

6.1. Approval of Human Resources Report

7. Closed Session

7.1. Motion to go into closed session for the purpose of discussing: 1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 2(c)(1); 2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees 2(c)(2); 3. The selection of a person to fill a public office 2(c)(3); 4. Self evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member 2(c)(16).

7.2. Motion to adjourn closed session

8. Reconvene in Open Session

8.1. Roll Call

9. **Board Discussion**

10. **Adjournment**

COMMUNITY UNIT SCHOOL DISTRICT 300

HUMAN RESOURCES REPORT

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ADMINISTRATORS

1. Recommend the following be employed by Community Unit School District 300 for the **2024 - 2025** school year and be compensated according to the Certified Administrators' and Supervisory Staff Compensation & Benefits Handbook:

Name	Position	Location	Annual Salary	Effective
Boyle, Karen	Student Services Specialist	Golfview Elementary School (.6), Lakewood Elementary School (.2), & Meadowdale Elementary School (.2)	\$99,606	July 1, 2024
Gifford, Annie	Director of Pre-K-5 Literacy	Central Office	\$126,998	July 1, 2024
Herrera, Laura	Student Services Specialist	Hampshire High School	\$99,606	July 5, 2024
Lopez, Rebecca	Dean of Students	Dundee Middle School	\$80,431	July 8, 2024
Mota, Lindsay	Student Services Specialist	Hampshire Elementary School (.4) & Wright Elementary School (.6)	\$105,704	July 1, 2024
Sanchez, Ruth	Coordinator of English Learners	Central Office	\$99,606	July 1, 2024
Taylor, Christopher	Student Services Specialist	Dundee-Crown High School	\$105,704	July 1, 2024
Turner, Danielle	Dean of Students	Hampshire Middle School	\$80,431	July 1, 2024

RESIGNATION - ADMINISTRATORS

1. Recommend approval of the following letter of resignation:

Name	Position	Location	Effective
Wishowski-Wetzel, Katie	Principal	Dundee-Crown High School	July 12, 2024

RETIREMENT – ADMINISTRATORS

None

Leave of absence requests are attached separately for Board of Education approval.

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CERTIFIED PERSONNEL

- 1. Recommend the following be employed by Community Unit School District 300 for the **2024-2025** school year and be compensated according to the LEAD negotiated agreement:

Name	Position	Location	FTE	Salary	Type
Homola, Katie	Cross Categorical	Hampshire Middle School	1.0	MA Step D	Replacement

OTHER EMPLOYMENT – CERTIFIED PERSONNEL

None

RESIGNATION – CERTIFIED PERSONNEL

- 1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Cosgrove, Michael	Business	Jacobs High School	End of the 2023-2024 school year
Diaz, Patricia	4th Grade Dual Language	Golfview Elementary School	End of the 2023-2024 school year
Losson, Breanna	Special Education	Neubert Elementary School	End of the 2023-2024 school year
Pendzinski, Michelle	Physical Education	Carpentersville Middle School	End of the 2023-2024 school year
Schmidt, Julie	District ELA Instructional Coach	Dundee Highlands Elementary School	End of the 2023-2024 school year
Wright, Dedric	Physical Education (.75) & Health (.25)	Carpentersville Middle School	August 8, 2024 (employee did not start 24-25 SY)

OTHER RESIGNATION – CERTIFIED PERSONNEL

None

RETIREMENT – CERTIFIED PERSONNEL

None

SUPERVISOR/MANAGER – EDUCATIONAL SUPPORT PERSONNEL

None

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RESIGNATION – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

RETIREMENT – SUPERVISOR/MANAGER EDUCATIONAL SUPPORT PERSONNEL

None

EDUCATIONAL SUPPORT PERSONNEL

1. Recommend employment of the following educational support personnel:

Name	Position	Location	Hourly Rate	Type
Genz, William	Night Custodian	Hampshire High School	\$18.39	Replacement
Schuring, Robin	Help Desk Support Specialist I	Central Office	\$23.89	Replacement

RESIGNATION – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following letters of resignation:

Name	Position	Location	Effective
Aceves, Claudia	Attendance Secretary	Carpentersville Middle School	August 1, 2024
Escareno, Angelic	Paraeducator	Westfield Community School	June 28, 2024
Gronseth, Jennifer	ACT Tutor	Algonquin Lakes Elementary School	May 24, 2024
Gutierrez Garcia, Jose	Groundskeeper	Central Office	June 15, 2024
Hahn, Joseph	Paraeducator	Dundee Middle School	May 24, 2024
Klodz, Stacy	Paraeducator	Westfield Community School	May 24, 2024
Leo, Cassondra	ACT Tutor	Lincoln Prairie Elementary School	May 24, 2024

2. Recommend approval to rescind the following letter of resignation:

Name	Position	Location	Effective
Culver Peavey, Ann	Principal's Secretary	Wright Elementary School	July 13, 2024

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DISMISSAL – EDUCATIONAL SUPPORT PERSONNEL

None

RETIREMENT – EDUCATIONAL SUPPORT PERSONNEL

1. Recommend approval of the following requests to retire:

Name	Position	Location	Effective
Gentile-Busch, Debora	Night Custodian	Golfview Elementary School	August 9, 2024
Ramirez, Edwin	Head Custodian	Gilberts Elementary School	August 1, 2024

COACHING/VOLUNTEER – EDUCATIONAL SUPPORT PERSONNEL

None

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DISTRICT POSITION TRANSFERS

1. Recommend position transfers of the following personnel:

Current Class	Name	Current Position	Current Location	New Class	New Position	CBA/ Handbook	Lane-Step	New Location	Effective Date
ADMIN	Almodovar, Kimberly	Assistant Principal	NES	Same	Student Services Specialist	ADMIN	G, 1	Same	July 1, 2024
DESPA	Carvajal, Evelyn	Secretary (10 month)	DCHS	Same	Family School Liaison	DESPA	D, 3	HHS	July 8, 2024
ADMIN	Chilcutt, Ronald	Education Services Specialist	CO	Same	Student Services Specialist	ADMIN	G, 8	JHS	July 1, 2024
ADMIN	De La Paz, Karin	Education Services Specialist	CO	Same	Student Services Specialist	ADMIN	E, 3	PKVW, PES	July 1, 2024
DESPA	Diaz Perez, Gretl	District Clerical	CO	Same	Principal's Secretary	DESPA	C, 2	CMS	July 1, 2024
ADMIN	Ellett, Jenn	Education Services Specialist	CO	Same	Student Services Specialist	ADMIN	G, 8	LITH, ALES	July 1, 2024
ADMIN	Gambardella, Michelle	Education Services Specialist	CO	Same	Student Services Generalist	ADMIN	G, 13	ORS	July 1, 2024
ADMIN	Klinn, Norma	Education Services Specialist	CO	Same	Student Services Specialist	ADMIN	G, 6	HMS	July 1, 2024
ADMIN	Labonar, Michelle	Education Services Specialist	CO	Same	Student Services Specialist	ADMIN	G, 1	CMS	July 1, 2024
ADMIN	LeDeaux, Lauren	Education Services Specialist	CO	Same	Student Services Specialist	ADMIN	G, 3	SHES, LES	July 1, 2024
ADMIN	Mainolfi, Kellie	Director of Employee Relations & Recruitment	CO	Same	Assistant Superintendent of Schools	ADMIN	B, 1	Same	July 1, 2024
ADMIN	Nichols, Megan	Education Services Specialist	CO	Same	Student Services Specialist	ADMIN	G, 3	EVES	July 1, 2024
DESPA	Olayo Gutierrez, Evangelina	Principal's Secretary	CMS	NUG	Executive Assistant to the Superintendent	NUG	14, 3	CO	July 1, 2024
ADMIN	Ratfield, Kara	Education Services Specialist	CO	Same	Student Services Specialist	ADMIN	G, 2	DMS, AMS	July 1, 2024
ADMIN	Rudulich, Alyssa	Education Services Specialist	CO	Same	Student Services Specialist	ADMIN	G, 2	GES, DHES	July 1, 2024
ADMIN	Skolar, Kristen	Education Services Specialist	CO	Same	Student Services Specialist	ADMIN	G, 8	BTES	July 1, 2024
ADMIN	Stanczak, Kerrie	Education Services Specialist	CO	Same	Student Services Specialist	ADMIN	G, 6	WCS	July 1, 2024
NUG	Stratton, Diane	Executive Assistant to the Superintendent	CO	Same	Executive Assistant - Board of Education	NUG	13, 18	Same	July 1, 2024
ADMIN	Wochner, Christie	Education Services Specialist	CO	Same	Student Services Specialist	ADMIN	G, 8	LPES	July 1, 2024

Leave of absence requests are attached separately for Board of Education approval.