



**PORT TAMPA BAY
MONTHLY BUSINESS MEETING
AUGUST 20, 2013 - 9:30 AM**

| | |
|--|-----------|
| A. Invocation - Pledge | 3 |
| Honorable Dana Young, Florida State Representative, Chair of the Hillsborough County Legislative Delegation | |
| Public Comment | |
| B. Minutes and Financial Statement | |
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| 2. Approval of Contract Renewal with Cherry Bekaert & Holland, LLP - Provider of Financial Audit and Related Services | 35 |
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Election of Vice Chair

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J. Calendar of Events

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**August 20, 2013, Immediately Following Board Meeting - FY 2014
Budget Workshop**

**September 9, 2013, 5:01 pm - FY 2014 Tentative Millage Rate and
Budget Public Hearing**

**September 18, 2013 5:01 pm - FY 2014 Final Millage Rate and Budget
Public Hearing**

K. Date of Next Meeting

Tuesday, September 17, 2013, 9:30 am

L. Adjournment

A. INVOCATION AND PLEDGE

**HONORABLE DANA YOUNG, FLORIDA
STATE REPRESENTATIVE, AND CHAIR OF
THE HILLSBOROUGH COUNTY LEGISLATIVE
DELEGATION**

B. PUBLIC COMMENT

C. APPROVAL OF MINUTES

**PRESENTATION OF CARGO AND CRUISE
QUARTERLY REPORT**

**PRESENTATION AND APPROVAL OF
FINANCIAL STATEMENT**

APPROVAL OF CONSENT AGENDA

**TAMPA PORT AUTHORITY
Business Meeting
July 16, 2013**

The Tampa Port Authority (TPA) Business Meeting was called to order at 9:29 a.m. with the following Board members present: Mr. Stephen Swindal, Chairman; Mr. Carl Lindell, Jr., Secretary/Treasurer; Mr. Lawrence Shipp, Jr., Commissioner; Mr. Patrick H. Allman, Commissioner; Ms. Sandra Murman, Commissioner; and Mayor Bob Buckhorn, Commissioner.

The following senior management staff members were present: Mr. Paul Anderson, Chief Executive Officer and Port Director; Mr. Raul Alfonso, Chief Commercial Officer; Mr. Charles Klug, Deputy Port Director of Administration and Port Counsel; Mr. Mike Macaluso, Chief Financial Officer; Mr. John Thorington, Senior Director of Communications and Board Coordination; Mr. Jim Renner, Senior Director of Real Estate; Mr. Bruce Laurion, Port Engineer; Mr. Wade Elliott, Senior Director of Marketing; and Mr. Karl Strauch, Senior Director of Branding and Strategic Alliances.

The public attendance sheet is Attachment 1.

A. INVOCATION – PLEDGE

Reverend Wesley Dunn gave the invocation and led the Pledge of Allegiance.

Chairman Swindal thanked William A. Brown for his service as a Tampa Port Authority Commissioner. Mr. Brown submitted his letter of resignation from the Tampa Port Authority Board of Commissioners to Florida Governor Rick Scott effective immediately on July 12, 2013.

B. PUBLIC COMMENT

Ms. Marilyn Smith made comments about City of Tampa code violations and also made remarks in reference to Items C-1, C-4, D-2, D-5, D-6, and D-7.

The public comment sheet is Attachment 2.

C. APPROVAL OF MINUTES OF THE JUNE 18, 2013 BOARD MEETING

Commissioner Shipp, seconded by Mayor Buckhorn, moved to approve and receive the Minutes of the June 18, 2013 Board Meeting as presented. The motion carried unanimously.

APPROVAL OF THE FINANCIAL STATEMENT OF NINE MONTHS ENDING JUNE 30, 2013

Mike Macaluso presented the Financial Statement of Nine Months ending June 30, 2013, and reviewed specific line items.

There being no questions, Commissioner Murman, seconded by Mayor Buckhorn, moved to approve the Financial Statement of Nine Months ending June 30, 2013. The motion carried unanimously.

APPROVAL OF CONSENT AGENDA

- 1. Approval of Private-Line Telecommunication Services Agreement with Level 3 Communications, LLC**
- 2. Approval of Site Improvements Permit and Utility Easement– Bright House Networks Underground Utility**
- 3. Approval of Cost Reimbursement Agreement with U.S. Customs and Border Protection for IT/Communications Equipment Furnished for Cruise Terminal No. 6**
- 4. Approval of Contract Renewal with Hugh Wood, Inc. – Provider of Insurance Broker Services**

Commissioner Murman, seconded by Mayor Buckhorn, moved to approve the Consent Agenda as presented. The motion carried unanimously.

D. REGULAR AGENDA

1. Approval of the Contract Award for Disaster Recovery Services

Mr. Mark Dubina, Director of Security, introduced Mr. Larry Somerville with Belfor USA Group, Inc. (Belfor), to provide a brief presentation on the overview of Belfor's services.

Mr. Somerville's presentation is Attachment 3.

Mr. Anderson commented that disaster recovery was one of his earliest initiatives as part of a wide-ranging scope of upgrading TPA capabilities.

Based on the write-up included in the agenda and Mr. Anderson's comments, Commissioner Murman, seconded by Commissioner Shipp, moved to authorize the Port Director to negotiate a disaster recovery services unit price contract with Belfor USA Group, Inc. to provide priority disaster recovery services for an initial term of three (3)

years with two (2) consecutive one (1) year renewal options in an amount not to exceed \$50,000 for the first year and \$10,000 for each year thereafter, subject to review by Port Counsel. The motion carried unanimously.

2. Approval of the Purchase and Implementation of Cloud Solution and Services

Mr. Mike Macaluso outlined the item as presented in the write-up included in the agenda.

Commissioner Shipp, seconded by Commissioner Murman, moved to authorize the Port Director or his designee to enter into an agreement with Tribridge Holdings, LLC for the purchase and implementation of the Cloud solution and services, for a period of five years, at a cost not to exceed \$80,000 per year, subject to review by Port Counsel. The motion carried unanimously.

3. Approval of the Ranking of Firms and Contract Award for Independent Insurance Consultant Services

Mr. Macaluso outlined the item as presented in the write-up included in the agenda.

Commissioner Allman, seconded by Commissioner Shipp, moved to authorize the Port Director or his designee to enter into an agreement with Interisk Corporation for independent insurance consultant services for a period of one (1) year, with two (2) one-year consecutive renewal options, at an amount not to exceed \$75,000 per year, subject to review by Port Counsel. The motion carried unanimously.

4. Approval of the Tentative Millage Rate for Fiscal Year (FY) 2014

Mr. Macaluso outlined the item as presented in the write-up included in the agenda.

Commissioner Murman commended staff for bringing the lower tentative millage rate forward.

Commissioner Shipp, seconded by Mayor Buckhorn, moved to authorize the Port Director to submit the tentative millage rate of \$0.1750 per \$1,000 property valuation to the Hillsborough County Property Appraiser. Final approval of the FY2014 millage rate would be subject to Board approval subsequent to the public hearings to be held in September 2013. The motion carried unanimously.

5. Approval of the Renewal of Parking Facilities Operations Agreement with USA Parking Systems, Inc.

Mr. Jim Renner outlined the item as presented in the write-up included in the agenda.

Commissioner Murman, seconded by Mayor Buckhorn, moved to authorize the Port Director or his designee to exercise the first one (1) year renewal option with USA Parking Systems, Inc. as the provider of parking facilities operations services from September 1, 2013 through August 31, 2014, at a cost not-to-exceed \$1,324,273, subject to review by Port Counsel. The motion carried unanimously.

6. Approval of the Renewal of Parking Access Revenue Control System Maintenance Contract with Scheidt & Bachmann USA, Inc.

Mr. Renner outlined the item as presented in the write-up included in the agenda.

Commissioner Shipp, seconded by Commissioner Murman, moved to authorize the Port Director or his designee to execute the first one-year renewal option with Scheidt & Bachmann USA, Inc. as the provider of parking facilities operations services from September 1, 2013 through August 31, 2014, at a cost not-to-exceed \$47,500, subject to review by Port Counsel.

7. Approval of the Resolution Endorsing the Hillsborough Metropolitan Planning Organization 2013 Membership Apportionment Plan

Commissioner Murman, seconded by Commissioner Shipp, moved to defer this item to a future meeting. The motion carried unanimously.

E. RECEIPT OF REPORTS

- 1. Report of Legal Fees by Project**
- 2. Report of Aged Account Receivables**
- 3. Report of Contract Status**
- 4. Report of Minor Work Permits**

Commissioner Shipp, seconded by Mayor Buckhorn, moved to receive the reports as presented. The motion carried unanimously.

F. EXECUTIVE DIRECTOR REPORT

Mr. Anderson summarized a trip to New York City where the majority of the North American shipping community is headquartered. TPA hosted a dinner for about 70 business leaders from the shipping community and the public finance industry. Local leaders attending included Mr. Rick Homans, President and CEO of the Tampa

Hillsborough Economic Development Corporation (EDC); Mayor Bob Buckhorn; and the Honorable Ken Hagan, Chairman of the Hillsborough County Board of County Commissioners.

Mr. Anderson reported that State of Florida Chief Financial Officer, Jeff Atwater, and Speaker of the House, Will Weatherford, recently toured the Port of Tampa.

Mr. Anderson reported that Edison Chouest Offshore, one of the largest offshore supply vessel operators in the industry, plans to construct a portion of 40 new state-of-the-art offshore service and support vessels at its Tampa Ship facility.

While in New York, Mr. Anderson stated that he and other TPA staff had visited Standard & Poor's Rating Services and shared TPA's strategic vision. Shortly thereafter, Standard & Poor's reaffirmed TPA's rating of "A" minus.

TPA staff had recently held a joint management leadership meeting with Joe Lopano, Chief Executive Officer of the Hillsborough County Aviation Authority, and members of his management team, to share information and learn about the Aviation Authority's strategic master plan. Mr. Anderson continued that it was TPA's goal to share best practices with other like agencies to discuss marketing the region.

Mr. Anderson reported that TPA staff recently commemorated 15 years of service with the M/V Joint Frost, a juice vessel serving the Port of Tampa.

Mr. Anderson expressed his condolences to the family of Richard Loring Booth, who passed away on June 27, 2013. Mr. Booth was a longtime, respected employee who worked in the TPA Environmental Department and was retired from the U.S. Coast Guard.

G. PRESENTATIONS

Ms. Lois Moore, from Alcalde & Fay, provided a brief Federal legislative quarterly report.

Commissioner Murman, seconded by Mayor Buckhorn, moved to reduce the number of regular reports from the federal legislative consultant from quarterly to twice a year and to be available on an as-needed basis to the CEO and the Board.

Ms. Moore's presentation is Attachment 3.

Mr. Emilio Salabarría, Division Chief of Special Operations, City of Tampa Fire Rescue (TFR), presented an in-depth overview of their operations emphasizing those specialized services TFR has available to the Port of Tampa such as the hazardous materials team and marine division.

Chief Salabarria's presentation is Attachment 4.

H. NEW BUSINESS / COMMISSIONERS' COMMENTS

Commissioner Shipp asked if TPA had a rule that a company could not exceed the nine percent Small Business Enterprise (SBE) participation requirement included in the procurement bidding process. Mr. Klug responded TPA considers the nine percent stated in the policy as a target number, and TPA encourages firms to exceed that target percentage. Overall, Mr. Klug stated TPA contracts average 25% SBE participation and a number of contracts are 100% SBE firms.

I. FUTURE PROPOSED PROJECTS

Mr. Anderson noted several projects listed. Commissioner Murman asked that TPA staff coordinate with Hillsborough County regarding Port-wide roadway improvements.

J. CALENDAR OF EVENTS

There were no events posted in the agenda.

K. NEXT MEETING

Mr. Anderson announced the next Board meeting was scheduled for August 20, 2013 at 9:30 a.m.

L. ADJOURNMENT

Mr. Macaluso noted that the Budget Workshop for FY2014 would occur immediately following the August 20, 2013 Board Meeting.

There being no further business, the meeting adjourned at 10:46 a.m.

ATTEST:

Stephen Swindal, Chairman

Carl Lindell, Jr., Secretary/Treasurer

TAMPA PORT AUTHORITY – BUSINESS MEETING
July 16, 2013 – 9:30 a.m.

PUBLIC ATTENDANCE SIGN-IN SHEET

| <u>NAME</u> | <u>BUSINESS</u> |
|------------------------|--------------------|
| Rev. Wes Dunn | TPM |
| Chaplain Judy Dunn | TPM |
| LES Thompson | FMT |
| BRIAN HUNTON | FDOT |
| John Rice | RS & N |
| JIM KIMBRELL | MARINE TOWING |
| Michael Leibel | TBB |
| Ernest W. Richards Jr. | ILA-Local 1402 |
| Jamal Thalji | Timer |
| Emilio F. SALABARRIA | TFR |
| Darrel Kandil | HCSO |
| Bill Kuzemick | Public Relations |
| Brandi Allegood | RGTH |
| Philip Erblan | S & ME |
| ABBA BAYA | Gulf Marine |
| MARY ELLEN HOGAN | PROJECT COUNSELORS |
| Barbara Lovick | TShip |

Additional spaces on next page.

TAMPA PORT AUTHORITY – BUSINESS MEETING

July 16, 2013 – 9:30 a.m.

PUBLIC ATTENDANCE SIGN-IN SHEET

NAME

BUSINESS

[Signature]
 Brian Yanberg
 Misty Randall
 Larry Emerick
 W Arbell Norman
 David Kirpatrick
 Mari Bombrest
 DANIELLE JOHNSON
 Kerem Esin
 Tanel Andry
 Genean McKinnon
 Stephen Hall
 TROY MANTHEY
 Cindy Clemmings
 Justin Day
 ALLEN THOMPSON
 KC Misemer

[Signature]
 Parsons Brinckerhoff
 Belfor
 Belfor
 ILA
 Mosaic Company
 HDR
 ISR
 Golder
 Golder
 Balfour
 ILA
 YACHT STARSHIP
 PB
 TAG
 TAMPA BAY PILOTS
 Hancock Bank

Additional spaces on next page.

TAMPA PORT AUTHORITY – BUSINESS MEETING

July 16, 2013 – 9:30 a.m.

PUBLIC COMMENT SIGN-IN SHEET

Public Comments may be made at the beginning of the Business Meeting, and/or prior to each Agenda Item. Please specify if you plan to speak at the beginning of the meeting and/or prior to an Agenda Item and list the agenda item number.

To make comments at beginning of meeting:

NOTE: If you wish to speak at the beginning of the meeting AND before a regular item, please sign in both places.

| <u>NAME / ADDRESS</u> | <u>TOPIC / AGENDA ITEM NUMBER(S)</u> |
|-----------------------|--------------------------------------|
| <u>Maelynn Smith</u> | <u>State of Port</u> |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

To make comments on specific agenda items:

| <u>NAME / ADDRESS</u> | <u>AGENDA ITEM NUMBER(S)</u> |
|-----------------------|------------------------------|
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |
| _____ | _____ |

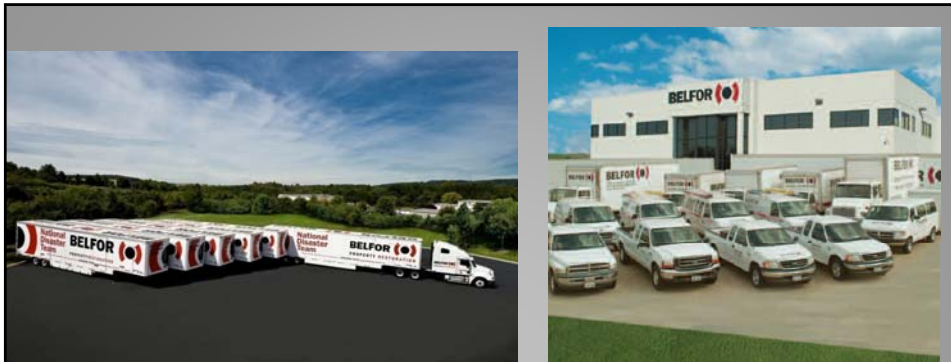
PLEASE NOTE: Members of the public wishing to make a statement have three (3) minutes to address the Board of Commissioners. Prepared written statements may be submitted to the recording secretary. Persons addressing the Board shall step up to the speaker's lectern and state their names and addresses.

BELFOR Property Restoration




Presented By:
Larry Somerville










July 2013




- ❖ Belfor is the largest property restoration company in the world. 120+ offices in North America and we are in 26 countries. Belfor is NOT a franchise operation.
- ❖ Quickly responding to your disaster with worldwide resources of manpower, equipment and materials to address any type of loss. Belfor has over 6200 employees.
- ❖ Belfor's emergency response fleet vehicles are equipped with power generators and related equipment in the event of power outages.




Services Nationwide

-  Structure and Property Restoration
-  Structural Dehumidification
-  Machinery and Equipment Restoration
-  Semiconductor Restoration
-  Electronic Restoration
-  Contents Restoration
-  Document and Data Recovery
-  Mold Remediation
-  Property Reconstruction



YOUR PARTNER IN DISASTER RECOVERY

Why choose BELFOR?



- BELFOR will preform pre-disaster site surveys to Port Properties
- Has worked with 90% of Insurance Carriers world wide
- Is a Billion dollar company, has the financial strength to fund any size project

Exclusive Contract with BELFOR Provides:

- Priority response, even in a regional catastrophic event.
- Limit the financial impact of a loss
- Benefit from the experience of the leader in disaster recovery and business continuity services
- Receive support from more than 120 geographic locations throughout North America
- Ensure that multiple facilities will be responded to in the same consistent, professional manner



Recovery Teams Staged On-Site

Villages established for recovery teams, including temperature controlled housing quarters, catering and clean facilities.



BELFOR has prior experience in responding to the unique issues of emergencies effecting Ports

Port of Galveston – Hurricane Ike

Complete rebuild of cruise terminals A & B, as well as 30 buildings on site

Number of Employees Assigned to Project: 650 employees




Grandeur of the Seas – Fire

Scope of Work: Restoration and cleaning due to fire in the mooring area of the ship

Number of Employees Assigned to Project: 200 employees

BELFOR: Your Partner in Disaster Recovery




ALCALDE & FAY


GOVERNMENT & PUBLIC AFFAIRS CONSULTANTS

Tampa Port Authority Quarterly Report on Federal Activities

July 16, 2013




2111 Wilson Boulevard, 8th Floor
Arlington, Virginia 22201
www.Alcalde-Fay.com



Federal Projects, Tampa Harbor

- Operation and Maintenance
- Dredge Disposal
- Channel Improvements (GRR)
- Big Bend Channel



ALCALDE & FAY

1

Budget for Tampa Harbor, FY 2014

President's Budget Released April 10th

For Tampa Harbor:

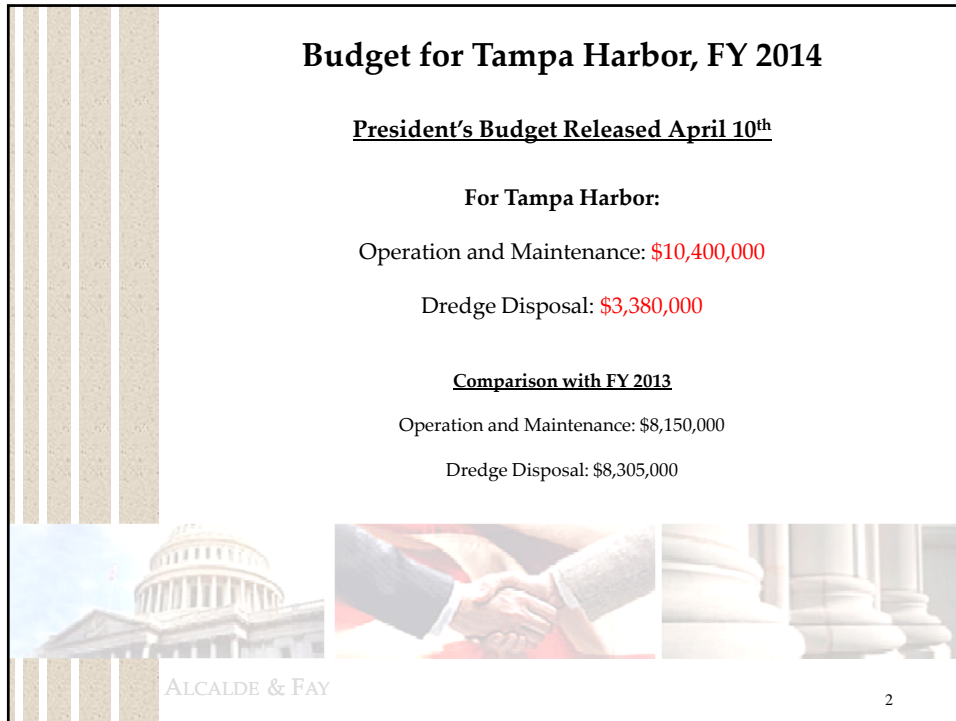
Operation and Maintenance: **\$10,400,000**

Dredge Disposal: **\$3,380,000**

Comparison with FY 2013

Operation and Maintenance: \$8,150,000

Dredge Disposal: \$8,305,000



ALCALDE & FAY 2

TAMPA HARBOR TOTAL FUNDING 2008-2014

*FY 2014: **\$13,780,000**
**Budgeted but not yet enacted*

FY 2013: \$16,455,000

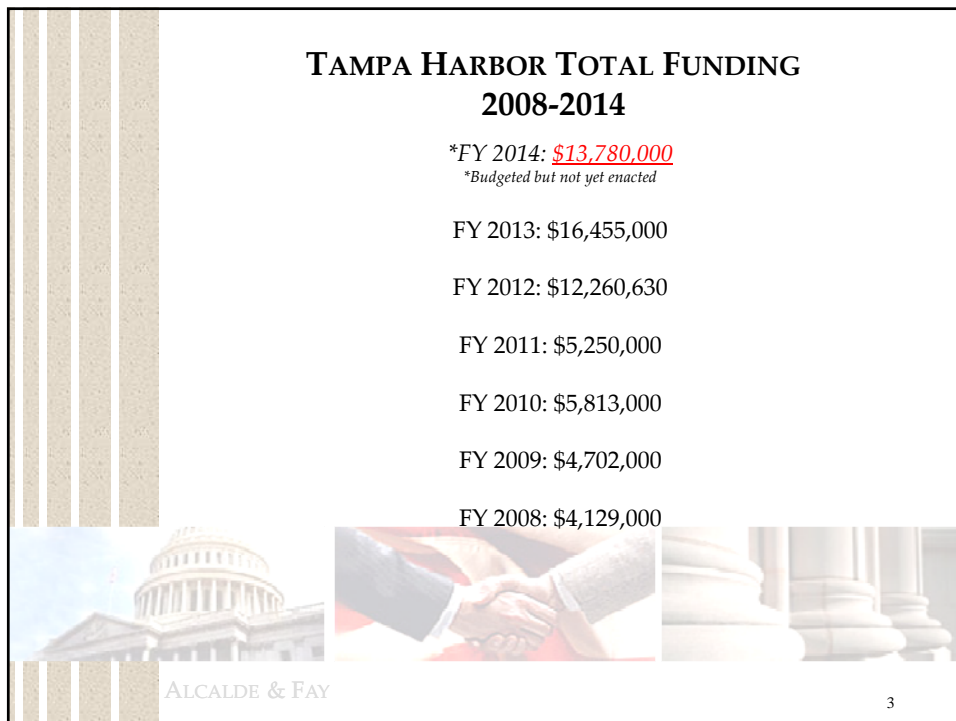
FY 2012: \$12,260,630

FY 2011: \$5,250,000

FY 2010: \$5,813,000

FY 2009: \$4,702,000


FY 2008: \$4,129,000



ALCALDE & FAY 3

BUDGET FOR TAMPA HARBOR, FY 2014

| | President's Budget Request April 10 | House Committee Approved June 25 | Senate Committee Approved June 26 |
|--------------------------------|--|---|--|
| Operation & Maintenance | \$10,400,000 | \$10,036,000 | \$10,400,000 |
| Dredge Disposal | \$3,380,000 | \$3,211,000 | \$3,380,000 |
| Comparison with FY 2013 | | | |
| Operation & Maintenance | | \$8,150,000 | |
| Dredge Disposal | | \$8,305,000 | |



4

ONGOING WORK WITH ARMY CORPS OF ENGINEERS

Corps advertised for dredge disposal improvements - June 28


- Allocated \$15.5 million

Options for Channel Dredging in the vicinity of Port Redwing / Big Bend Channel

- Preparing for federal assumption of future maintenance costs in the Big Bend Channel

Reimbursement of the federal share of the dredging work on the Tampa Big Bend Channel.

General Reevaluation Report: Tampa Main Channel



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4

WATER RESOURCES LEGISLATION (WRDA)

Tampa Port/Florida Ports Advocacy for Corps Reform/WRDA

- Paul Anderson Testimony before Congressional Panels [February and March]
- Tampa Port Meetings with Tampa Bay delegation and Florida Members on T&I (Transportation) Committee
- Creation of Florida Ports Caucus

Senate Passes S.601, Water Resources Development Act on May 15th, 2013

- Cost overruns for authorized federal projects can be approved by the Corps
- The Corps can proceed with reconnaissance studies without project specific legislative authorization
- Federal Assumption of Maintenance for projects carried out by nonfederal interests.
- Full use of the Harbor Maintenance Tax (HMT)

House T&I Committee prepares WRDA Legislation: Probable markup in September

- Working with delegation on Corps reform and Tampa Port specific issues



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5

OTHER FEDERAL INITIATIVES

- Support for Additional DOT "TIGER" funds for infrastructure projects
- Administration Plan for a new competitive infrastructure grant program.
- Establishment of a National Freight Policy: Stakeholders to play an advisory role in the development of policy.
- Congress to begin work on new surface transportation legislation. Issue: How to finance surface transportation programs.



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6

Tampa Fire Rescue

Thomas Forward,
Fire Chief

Emilio F. Salabarría,
Division Chief of Special Operations

Tampa Fire Rescue

Est. 1895

Tampa Fire Rescue

- 22 Fire Stations
- 21 Engines/Pumpers
- 5 Trucks/Elevated Platforms
- 14 Rescue/Ambulances
- 628 Firefighters
- Specialty Apparatus
- 72,655 alarms in 2012
- 346,037 City of Tampa residents
- Workday population increase of 48%* 166,097
- Total of 512,134



*http://money.cnn.com/2005/10/21/real_estate/buying_selling/daytime_population_cities/

Tampa Fire Rescue

Est. 1895

Special Operations Teams

- Hazardous Materials Team
- Marine
- Heavy Rescue
- Bulk Foam Carrier
- Urban Search & Rescue FL TF 3
- K-9 Search Team
- Tactical Medical Response Team

Tampa Fire Rescue

Est. 1895

Special Operations Division

- Capabilities
 - Hazardous Materials Incidents
 - Ship-board fire fighting
 - Aircraft fire fighting
 - Rope rescue
 - Confined space rescue
 - Structural collapse rescue
 - Extrication from vehicle or machinery

Tampa Fire Rescue

Est. 1895

Hazardous Materials

- Hazardous Incidents Team (Hit)
 - Located in Fire Station #6
 - Consists of Engine-6, Hit-6, and Rescue-1
 - Type 1 State of Florida recognized haz-mat team
 - Capable of deploying 15 technicians and equipment to any HM incident within 1 hour.



Tampa Fire Rescue

Est. 1895

Hazardous Materials

- Capable of making fully encapsulated entry into "Hot Zone" or area immediately dangerous to life and health (IDLH).
- Equipped with various meters and detection devices.
- All members are certified Hazardous Materials Technicians.



Tampa Fire Rescue

Est. 1895

Hazardous Materials

- Rescue-1
 - Staffed with two Paramedics
 - Pharmacology trained
 - Carries unique haz-mat medications to treat the complicated patient exposed to chemicals.



Tampa Fire Rescue

Est. 1895

Marine Division

- Fireboat-1 "Patriot"
 - Metalcraft
 - 34 knots
 - 69 ft long
 - 12 ft beam
 - 13,500 gpm pumping capacity
 - 500 gal foam tank
 - 4 motors & 4 pumps
 - E-17 staffs FB-1 & FB-17



Tampa Fire Rescue

Est. 1895

Marine Division

- FB-17 “Richard D. Santmyer”
 - 30ft SeaArk
 - 30 knots
 - 1250 gpm
 - 50 gal foam tank
- FB-19
 - 27 ft Boston Whaler
 - 39 knots
 - 1250 gpm



Tampa Fire Rescue

Est. 1895

Heavy Rescue 1

- Staffed by Truck-1
- Carries specialized equipment for technical rescue incidents
 - Confined space
 - Rope rescue
 - Extrication
 - Structural collapse



Tampa Fire Rescue

Est. 1895

Heavy Rescue

- Rescue from various entrapments



Tampa Fire Rescue

Est. 1895

Bulk Foam

- Foam-4
 - Carries 3,700 gallons of 1 hydrocarbons or 3% (Ethanol) AR-AFFF foam
- Foam-4X
 - High-expansion foam for ship fires



Tampa Fire Rescue

Est. 1895

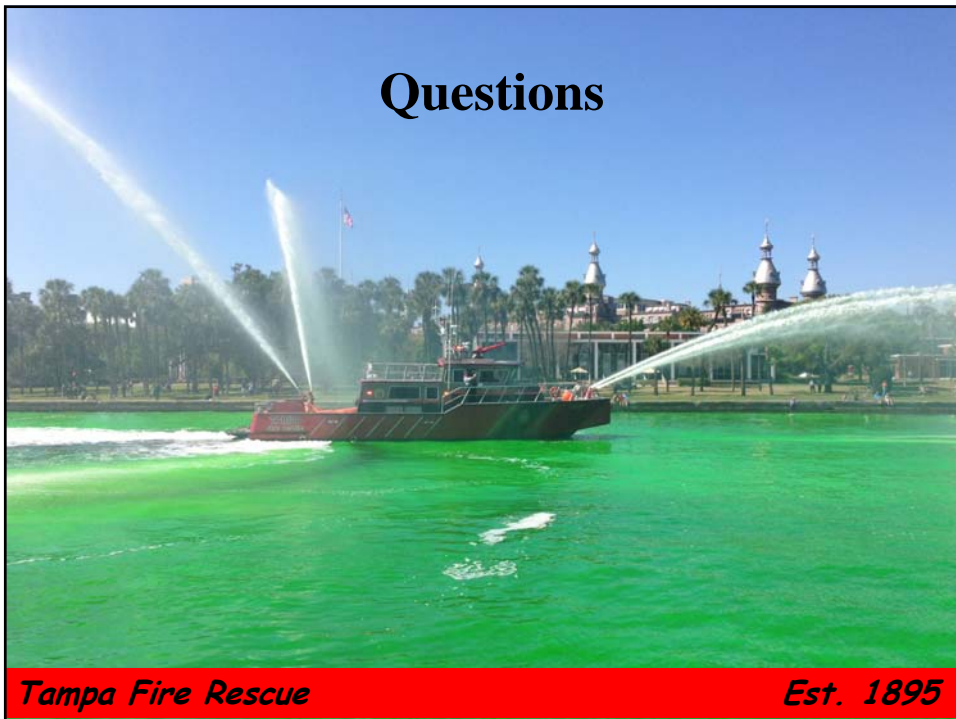
Community Involvement

- Anhydrous Ammonia Handlers Committee
- Oil Spill Cooperative Committee
- Area Maritime Committee
- Various planning meetings such as Gateway and REK projects
- Various exercises with port tenants, CF Industries, Marathon Oil, TradeMark Metals, Transflo Terminal, Tampa WasteWater Plant, and Tampa Bay Pipeline with plans for more.

Tampa Fire Rescue

Est. 1895

Questions



Tampa Fire Rescue

Est. 1895

Port of Tampa, Florida
PORT AUTHORITY BERTHS
YEAR TO DATE (OCT-JUN)
FY13 vs FY12

| BULK CARGO | | | | |
|--|-------------------|------------------|------------------|------------|
| | FY13 | FY12 | Inc(Dec) | % |
| COMMODITY | NET TONS | NET TONS | | |
| DRY BULK CARGO | | | | |
| CEMENT, BULK | 145,491 | 54,113 | 91,378 | 169% |
| CITRUS PELLETS | 79,894 | 70,832 | 9,062 | 13% |
| GRANITE ROCK, BULK | 532,326 | 637,286 | (104,960) | -16% |
| LIMESTONE | 1,070,272 | 600,767 | 469,505 | 78% |
| PHOSPHATIC CHEMICAL, BULK | 878,638 | 1,021,064 | (142,426) | -14% |
| <i>Other Dry Bulk Commodities</i> | 105,567 | 124,414 | (18,847) | -15% |
| Total Dry Bulk Cargo: | 2,812,188 | 2,508,476 | 303,712 | 12% |
| LIQUID BULK CARGO | | | | |
| AMMONIA, ANHYDROUS | 422,594 | 294,573 | 128,021 | 43% |
| CONCENTRATE & CITRUS, BULK | 153,100 | 52,069 | 101,031 | 194% |
| PETROLEUM PRODUCTS | 5,082,918 | 5,384,048 | (301,130) | -6% |
| SULPHUR, LIQUID | 625,720 | 702,463 | (76,743) | -11% |
| SULPHURIC ACID | 53,425 | 68,756 | (15,331) | -22% |
| <i>Other Liquid Bulk Commodities</i> | 66,460 | 54,136 | 12,324 | 23% |
| Total Liquid Bulk Cargo: | 6,404,217 | 6,556,045 | (151,828) | -2% |
| TOTAL BULK CARGO: | 9,216,405 | 9,064,521 | 151,884 | 2% |
| GENERAL CARGO | | | | |
| | FY13 | FY12 | Inc(Dec) | % |
| Commodity | NET TONS | NET TONS | | |
| Containerized | 278,443 | 254,028 | 24,415 | 10% |
| Scrap Metal | 385,536 | 501,310 | (115,774) | -23% |
| Steel Products | 143,463 | 92,001 | 51,462 | 56% |
| Vehicles ¹ (in tons) | 6,195 | 6,474 | (279) | -4% |
| <i>Other General Cargo Commodities</i> | 13,776 | 11,026 | 2,750 | 25% |
| TOTAL GENERAL CARGO: | 827,413 | 864,839 | (37,426) | -4% |
| TOTAL BULK AND GENERAL: | 10,043,818 | 9,929,360 | 114,458 | 1% |
| TEUS² (includes empties) | 30,998 | 28,921 | 2,077 | 7% |
| Passengers³ | 753,717 | 811,447 | (57,730) | -7% |
| No. of Sailings | 167 | 181 | (14) | -8% |

Notes:

¹Does not include tractors, trailers or ferry vehicles

²Port Authority Berths only-includes empties

³ Includes embark/disembark/intransit passengers

Data as of 8-12-13

Subject to Change

by ETA Date

Port of Tampa, Florida
TOTAL PORT
YEAR TO DATE (OCT - JUN)
FY13 vs FY12

| BULK CARGO | | | | |
|--|-------------------|-------------------|-----------------|------------|
| | FY13 | FY12 | Inc(Dec) | % |
| COMMODITY | NET TONS | NET TONS | | |
| DRY BULK CARGO | | | | |
| CEMENT, BULK | 153,535 | 54,113 | 99,422 | 184% |
| CITRUS PELLETS | 129,524 | 229,459 | (99,935) | -44% |
| COAL | 1,552,356 | 1,788,352 | (235,996) | -13% |
| GRANITE ROCK, BULK | 532,326 | 637,286 | (104,960) | -16% |
| LIMESTONE | 1,070,272 | 638,292 | 431,980 | 68% |
| PHOSPHATE, ROCK/CHEMICAL | 5,418,270 | 4,939,271 | 478,999 | 10% |
| <i>Other Dry Bulk Commodities</i> | 792,304 | 623,410 | 168,894 | 27% |
| Total Dry Bulk Cargo: | 9,648,587 | 8,910,183 | 738,404 | 8% |
| LIQUID BULK CARGO | | | | |
| AMMONIA, ANHYDROUS | 1,411,335 | 1,327,308 | 84,027 | 6% |
| CONCENTRATE & CITRUS, BULK | 153,100 | 52,069 | 101,031 | 194% |
| PETROLEUM PRODUCTS | 11,632,351 | 11,552,565 | 79,786 | 1% |
| SULPHUR, LIQUID | 2,223,721 | 2,286,619 | (62,898) | -3% |
| SULPHURIC ACID | 53,425 | 68,756 | (15,331) | -22% |
| <i>Other Liquid Bulk Commodities</i> | 177,898 | 126,682 | 51,216 | 40% |
| Total Liquid Bulk Cargo: | 15,651,830 | 15,413,999 | 237,831 | 2% |
| TOTAL BULK CARGO: | 25,300,417 | 24,324,182 | 976,235 | 4% |
| GENERAL CARGO | | | | |
| | FY13 | FY12 | Inc(Dec) | % |
| Commodity | NET TONS | NET TONS | | |
| Containerized | 278,443 | 254,028 | 24,415 | 10% |
| Scrap Metal | 385,536 | 516,191 | (130,655) | -25% |
| Steel Products | 143,463 | 92,001 | 51,462 | 56% |
| Vehicles ¹ (<i>in tons</i>) | 6,194 | 6,474 | (280) | -4% |
| <i>Other General Cargo Commodities</i> | 52,550 | 50,389 | 2,161 | 4% |
| TOTAL GENERAL CARGO: | 866,186 | 919,083 | (52,897) | -6% |
| TOTAL BULK AND GENERAL: | 26,166,603 | 25,243,265 | 923,338 | 4% |
| VESSELS | | | | |
| Barge | 698 | 647 | 51 | 8% |
| Cruise | 167 | 181 | (14) | -8% |
| Tug | 709 | 625 | 84 | 13% |
| Vessel | 672 | 745 | (73) | -10% |
| Total: | 2,246 | 2,198 | 48 | 2% |

¹ Does not include tractors, trailers or ferry vehicles
Includes all port berths; foreign and domestic cargo
Vessel includes training vessels, repair/idle vessels
Data as of 8-12-13
Subject to Change

TAMPA PORT AUTHORITY
Budgetary Comparative Statement of Revenue and Expenses
with Debt Service Coverage
For periods ending July, 2012 and 2013

| YTD July, 2012 Actual | YTD July, 2013 Actual | Favorable (Unfavorable) | % Favorable (Unfavorable) | | YTD July, 2013 Budget | YTD July, 2013 Actual | Favorable (Unfavorable) | % Favorable (Unfavorable) |
|--------------------------|--------------------------|----------------------------|------------------------------|---|--------------------------|--------------------------|----------------------------|------------------------------|
| | | | | -----Operating revenue----- | | | | |
| \$ 27,786,809 | \$ 26,934,073 | \$ (852,736) | (3.07%) | Port usage fees | \$ 28,528,975 | \$ 26,934,073 | \$ (1,594,902) | (5.59%) |
| \$ 8,253,007 | \$ 9,800,347 | \$ 1,547,339 | 18.75% | Rentals | \$ 8,860,725 | \$ 9,800,347 | \$ 939,622 | 10.60% |
| \$ 782,837 | \$ 712,729 | \$ (70,109) | (8.96%) | Other operating | \$ 898,359 | \$ 712,729 | \$ (185,630) | (20.66%) |
| \$ 36,822,654 | \$ 37,447,148 | \$ 624,495 | 1.70% | -----Total operating revenue----- | \$ 38,288,059 | \$ 37,447,148 | \$ (840,911) | (2.20%) |
| | | | | -----Operating expense----- | | | | |
| \$ 8,504,286 | \$ 8,521,234 | \$ (16,948) | (0.20%) | Personnel | \$ 9,080,071 | \$ 8,521,234 | \$ 558,837 | 6.15% |
| \$ 258,361 | \$ 402,151 | \$ (143,789) | (55.65%) | Promotional | \$ 477,661 | \$ 402,151 | \$ 75,510 | 15.81% |
| \$ 10,442,892 | \$ 9,500,124 | \$ 942,767 | 9.03% | Administrative | \$ 10,148,903 | \$ 9,500,124 | \$ 648,779 | 6.39% |
| \$ 19,205,539 | \$ 18,423,509 | \$ 782,030 | 4.07% | -----Total operating expense----- | \$ 19,706,635 | \$ 18,423,509 | \$ 1,283,126 | 6.51% |
| \$ 17,617,115 | \$ 19,023,639 | \$ 1,406,524 | 7.98% | -----Operating income----- * | \$ 18,581,424 | \$ 19,023,639 | \$ 442,215 | 2.38% |
| | | | | --Other non-operating revenue/(expense)-- | | | | |
| \$ 908,353 | \$ 622,464 | \$ (285,889) | (31.47%) | Interest income | \$ 750,646 | \$ 622,464 | \$ (128,182) | (17.08%) |
| \$ (5,025,356) | \$ (4,137,169) | \$ 888,187 | 17.67% | Interest expense | \$ (4,783,765) | \$ (4,137,169) | \$ 646,596 | 13.52% |
| \$ 10,933,502 | \$ 10,853,020 | \$ (80,482) | (0.74%) | Ad valorem tax receipts | \$ 10,580,837 | \$ 10,853,020 | \$ 272,183 | 2.57% |
| \$ (411,482) | \$ (252,838) | \$ 158,645 | 38.55% | Other, net | \$ (126,338) | \$ (252,838) | \$ (126,500) | (100.13%) |
| \$ 6,405,017 | \$ 7,085,477 | \$ 680,460 | 10.62% | -----Net non-operating revenue----- | \$ 6,421,380 | \$ 7,085,477 | \$ 664,097 | 10.34% |
| \$ 24,022,132 | \$ 26,109,117 | \$ 2,086,984 | 8.69% | Net income, excluding grant revenue* | \$ 25,002,804 | \$ 26,109,117 | \$ 1,106,312 | 4.42% |
| | | | | -----Grants----- | | | | |
| \$ 13,182,943 | \$ 14,452,849 | \$ 1,269,905 | 9.63% | Capital/Non-Operating Grants | \$ 17,825,000 | \$ 14,452,849 | \$ (3,372,151) | (18.92%) |
| \$ 13,182,943 | \$ 14,452,849 | \$ 1,269,905 | 9.63% | -----Total Grants----- | \$ 17,825,000 | \$ 14,452,849 | \$ (3,372,151) | (18.92%) |
| \$ 37,205,076 | \$ 40,561,966 | \$ 3,356,890 | 9.02% | Net income, including grant revenue* | \$ 42,827,804 | \$ 40,561,966 | \$ (2,265,839) | (5.29%) |
| | | | | -----Debt Service Coverage----- <i>(based on preceding 12-month period)</i> | | | | |
| \$ 21,502,977 | \$ 22,501,045 | \$ 998,068 | 4.64% | Total available for debt service | | | | |
| \$ 13,512,564 | \$ 14,890,702 | \$ (1,378,138) | (10.20%) | Combined debt service, parity bonds | | | | |
| 1.59 | 1.51 | | | Bond coverage, parity bonds | | | | |
| \$ 13,512,564 | \$ 14,890,702 | \$ (1,378,138) | (10.20%) | Combined debt service, parity & junior | | | | |
| 1.59 | 1.51 | | | Bond coverage, parity & junior bonds | | | | |

*Before depreciation/amortization

SUBJECT: SITE IMPROVEMENTS PERMIT - AMALIE OIL COMPANY'S LUBE OIL UNLOADING PIPING SYSTEM FROM BERTHS 223 AND 227N

BACKGROUND:

Tampa Port Authority's (TPA) policy on Site Improvements Permits, effective December 18, 2007, requires that all improvements or modifications on TPA property that exceed \$200,000.00 or involve the granting of easements be brought to TPA's Board of Commissioners for approval.

FACTS/COMMENTS:

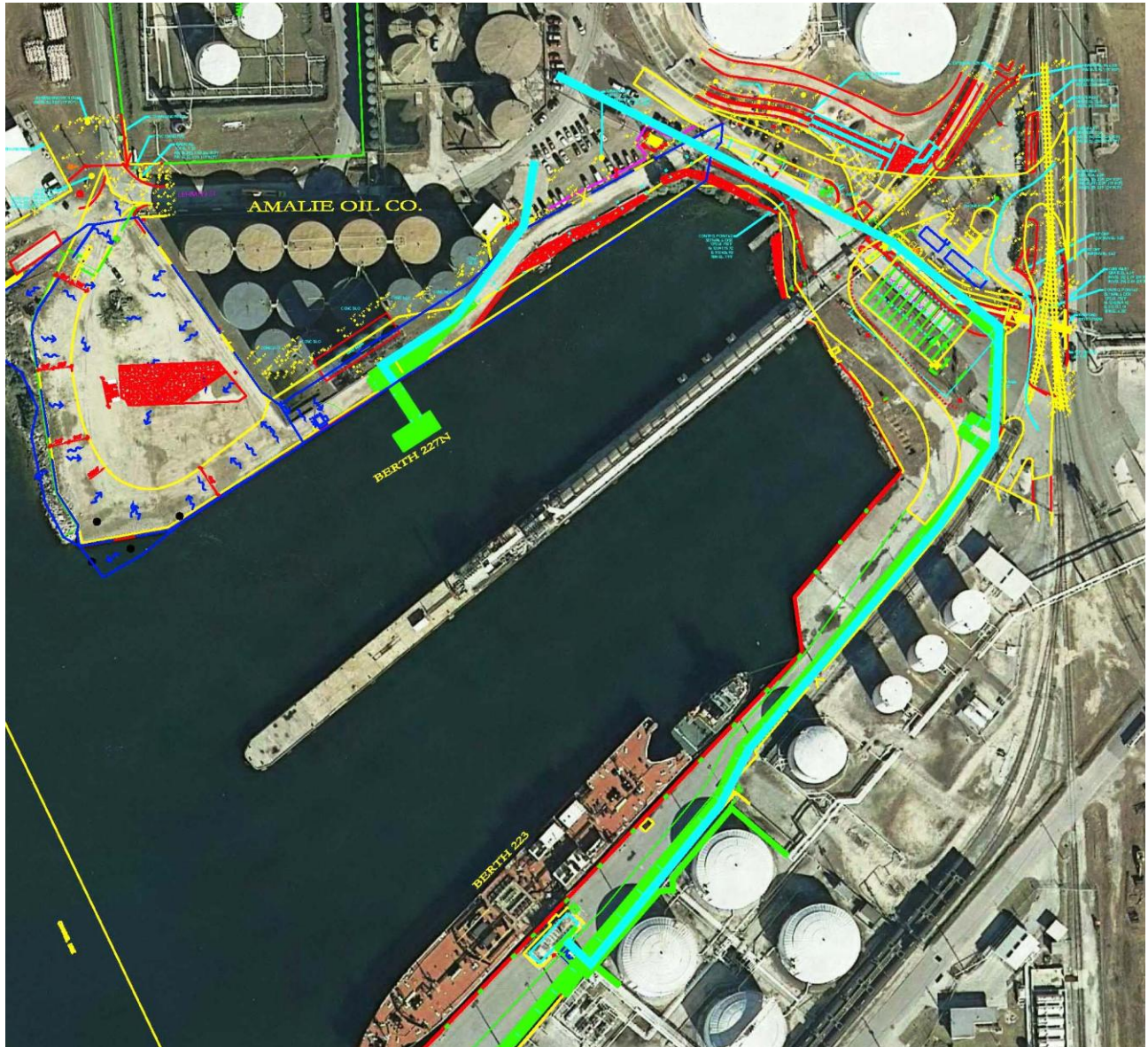
The REK Facility improvements include construction of two new berths (Berths 222 and 227N) and the demolition of the REK Pier (Berths 226 & 227). Amalie Oil Company (Amalie) submitted a Site Improvements Permit application for installing a new 10-inch lube oil unloading piping system from Berth 223 and 227N to its lube oil packaging plant that is located on property leased from TPA north of the REK slip.

Amalie estimates the cost of the proposed work at \$192,675. The work to install the piping will coincide with TPA's construction schedule for completing the REK improvements. Amalie will construct, operate, and maintain its pipelines in accordance with industry codes, standards, and regulations.

Easements for those parts of Amalie's piping that are routed across TPA property to the REK Facility will be necessary, as well as the execution of a License Agreement for Amalie's use of the new REK pipe racks.

RECOMMENDATION:

Approve the Amalie Oil Company Site Improvements Permit and authorize the Port Director or his designee to execute the necessary License Agreement and easements for the pipelines, subject to review by Port Counsel.



SUBJECT: CONTRACT RENEWAL WITH CHERRY BEKAERT, LLP – PROVIDER OF FINANCIAL AUDIT AND RELATED SERVICES

BACKGROUND:

According to Section 11.45, Florida Statutes, and Section 11 of the Tampa Port Authority's (TPA) Enabling Act, TPA and Tampa Bay International Terminals (TBIT), a component unit of the TPA, are required to have an annual independent audit of their financial records.

On July 17, 2012, TPA's Board of Commissioners approved the award of the financial audit and related services contract to Cherry Bekaert, LLP (Cherry Bekaert). The original contract term was for the period September 1, 2012 through August 31, 2015 with four (4) consecutive one-year renewal options. Fees for the initial period of September 1, 2012 through August 31, 2013 were approved in the amount of \$57,750 for financial audit services and an additional amount not to exceed \$30,000 for ancillary financial and accounting services. Fees are to be negotiated prior to the beginning of each contract year and brought before the Board for approval.

FACTS/COMMENTS:

Cherry Bekaert has satisfactorily performed the audit services required by TPA and TBIT for Fiscal Year 2012. An additional component of this contract is the performance of ancillary financial and accounting services on an as-needed basis, such as the performance or provision of accounting and financial advice with regards to various business transactions into which TPA may enter. While funds for this ancillary work were authorized for Fiscal Year 2013 and not used, there is a possibility of requiring such work in Fiscal Year 2014.

Therefore, staff recommends authorizing the second year of the contract with Cherry Bekaert for the period September 1, 2013 through August 31, 2014. The fees associated with services to be performed under the contract will be \$59,800 for financial audit services for both the TPA and TBIT and an additional \$30,000 for ancillary financial and accounting services. Cherry Bekaert has maintained ten-percent (10%) Small Business Enterprise (SBE) participation pursuant to their contract.

RECOMMENDATION:

Authorize the Port Director or his designee to renew the contract with Cherry Bekaert, LLP, as the provider of financial audit and related services for the second year from September 1, 2013 to August 31, 2014, for an amount not to exceed \$59,800 for financial audit services for both the TPA and TBIT, and an additional amount not to exceed \$30,000 for ancillary financial and accounting services, subject to review by Port Counsel.

SUBJECT: RENEWAL OF BOND COUNSEL CONTRACT**BACKGROUND:**

On July 19, 2011, the Tampa Port Authority (TPA) Board of Commissioners approved the award of TPA's bond counsel contract to Bryant Miller Olive, P.A. (BMO). The term of the original contract approved by TPA's Board of Commissioners was for one (1) year with two (2) one-year renewal options. The original term in the agreement between BMO and TPA expired September 30, 2012. On August 21, 2012, the Board of Commissioners exercised the first one-year (1) renewal option for the period October 1, 2012 through September 30, 2013.

FACTS/COMMENTS:

Bond Counsel for TPA performs such services as advising TPA regarding the legal feasibility of proposed bond financings, the preparation of documents and resolutions associated with the issuance of new bonds, and the rendering of legal opinions related to securities law, securities agreements, and arbitrage calculations. Bryant Miller Olive, P.A. has satisfactorily performed the services required under the existing contract and for that reason, TPA staff recommends exercising the second and final one-year (1) renewal option for the period October 1, 2013 through September 30, 2014.

All services rendered under the contract will remain at the level stated in the original contract. Services rendered under the contract, with the exception of fees and costs associated with the issuance or refunding of bonds, will be provided on a per assignment basis at the discretion of and with the prior approval of TPA. Fees for such services will not exceed \$60,000, the same as for the previous two (2) contract years. Fees and costs associated with the issuance or refunding of bonds will be paid at the rate not to exceed \$1.00 per \$1,000 bond for New Money Bonds, \$1.25 per bond per \$1,000 Principal Amount of Bonds for Refunding Bonds and \$3.00 per \$1,000 Principal Amount of Bonds issued for Industrial Revenue Bonds. It should be noted that TPA does not anticipate any bond issuances or refunding in FY2014.

RECOMMENDATION:

Authorize the Port Director or his designee to renew the contract for bond counsel services with Bryant Miller Olive P.A. for the second and final one-year (1) renewal option from October 1, 2013 through September 30, 2014 under the same terms and conditions of the original contract, subject to review by Port Counsel. Services rendered and fees associated with the issuance or refunding of bonds will be paid as stated above and are consistent with the original contract.

Board Meeting
August 20, 2013
Finance Department
#179953

**SUBJECT: RE-ALLOCATION OF FUNDS FROM UNIT PRICE ENVIRONMENTAL
REMEDIAION CONTRACT TO ENVIRONMENTAL ENGINEERING
CONSULTING SERVICES CONTRACT**

BACKGROUND:

At the September 18, 2012 meeting, the Tampa Port Authority's (TPA) Board of Commissioners awarded Contract 11-03811 to Seavy & Associates for Environmental Remediation Services with FY2013 funding of \$100,000. The Board also approved FY2013 funding of \$250,000 for Environmental Engineering Consulting Services, which had a Request for Qualifications (RFQ) pending at the time. At the November 20, 2012 meeting, the Board awarded Contract 12-03512 for Environmental Engineering Consulting Services to Cardno, Inc. and URS Corporation Southern.

FACTS/COMMENTS:

Total FY2013 spending for the Seavy & Associates Environmental Remediation Services contract has been approximately \$834. Remaining funds approved for this contract are approximately \$99,166. Total FY2013 spending for the Cardno and URS Environmental Engineering Consulting Services contracts has been approximately \$228,817. Remaining funds approved for this contract are \$21,183.

Due to unforeseen developments, petroleum contamination was discovered that resulted in the expenditure of funds that were not anticipated when the FY2013 budget was prepared. Approximately \$89,115 has been spent thus far on this project for interim source removal, soil and ground water quality site assessment, and report preparation. The additional funds from the Environmental Remediation Services contract are available for use in order to continue delineation of the contaminant plume, clean-up the resulting contamination, seek identification of the responsible party, as well as continue other TPA environmental projects already underway. It is not anticipated that these funds will be needed for the remainder of FY2013 for environmental remediation.

RECOMMENDATION:

Approve the re-allocation of \$90,000 from the Environmental Remediation Services contract to the Environmental Engineering Consulting Services contract to allow the ongoing environmental work pertaining to the petroleum contamination to continue uninterrupted.

SUBJECT: CONTRACT AWARD FOR OUTSIDE COUNSEL FOR ADMIRALTY / MARITIME / TARIFF LEGAL SERVICES

BACKGROUND:

In accordance with Tampa Port Authority (TPA) policy, staff solicited requests for qualifications (RFQ) from interested firms qualified in the practice area of admiralty / maritime / tariff legal matters by advertising in the Tampa Tribune, Tampa Bay Times, Florida Sentinel Bulletin, La Gaceta, Washington Post, and electronically on the AAPA (American Association of Port Authorities) Advisory and the Demandstar eProcurement distribution system on July 25, 2013.

FACTS/COMMENTS:

On August 2, 2013, TPA received three proposals in response to the RFQ. Based on the firms' experience and qualifications reflected in the submittals, Port Counsel recommends negotiating agreements with all three firms listed below to provide TPA with the option of multiple firms for a choice of providers on an as-needed basis. This arrangement will allow Port Counsel the flexibility to address potential conflicts, responsiveness, and costs of services.

Mandelbaum, Fitzsimmons, Hewitt and Cain, P.A. (TPA SBE Firm)

Robert Birthisel, P.A. (TPA SBE Firm)

Quarles & Brady LLP

The engagement agreements will be for a term of one (1) year, with two (2) consecutive renewal option periods of one (1) year each, for the following fees without a retainer fee:

| | |
|---|----------------|
| Attorney with 10 or more years of experience: | \$250 per hour |
| Attorney with 5 to 9 years of experience: | \$210 per hour |
| Attorney with 0 to 4 years of experience: | \$175 per hour |
| Paralegal: | \$100 per hour |
| Law Clerk: | \$100 per hour |

Funds for this contract were included in the approved FY 2013 Operating Expense budget as well as the proposed FY 2014 Operating Expense budget.

RECOMMENDATION:

Authorize the Port Director or his designee to enter into one (1) year contracts with the firms listed above, with two (2) consecutive, one (1) year renewal options, subject to review by Port Counsel.

SUBJECT: CONTRACT AWARD FOR OUTSIDE COUNSEL FOR BANKRUPTCY & RECEIVERSHIP LEGAL SERVICES

BACKGROUND:

In accordance with Tampa Port Authority (TPA) policy, staff solicited requests for qualifications (RFQ) from interested firms qualified in the practice area of bankruptcy and receivership by advertising in the Tampa Tribune, Tampa Bay Times, Florida Sentinel Bulletin, La Gaceta, Washington Post, and electronically on the AAPA (American Association of Port Authorities) Advisory and the Demandstar eProcurement distribution system on June 21, 2013.

FACTS/COMMENTS:

On July 11, 2013, TPA received three proposals in response to the RFQ. Based on the firms' experience and qualifications reflected in the submittals, Port Counsel recommends negotiating agreements with all three firms listed below to provide TPA with the option of multiple firms for a choice of providers on an as-needed basis. This arrangement will allow Port Counsel the flexibility to address potential conflicts, responsiveness, and costs of services.

Broad and Cassel, P.A.

GrayRobinson, P.A.

McIntyre, Panzarella, Thanasides, Bringgold & Todd, P.A. (TPA SBE Firm)

The engagement agreements will be for a term of one (1) year, with two (2) consecutive renewal option periods of one (1) year each, for the following fees without a retainer fee:

| | |
|---|----------------|
| Attorney with 10 or more years of experience: | \$250 per hour |
| Attorney with 5 to 9 years of experience: | \$210 per hour |
| Attorney with 0 to 4 years of experience: | \$175 per hour |
| Paralegal: | \$100 per hour |
| Law Clerk: | \$100 per hour |

Funds for this contract were included in the approved FY 2013 Operating Expense budget as well as the proposed FY 2014 Operating Expense budget.

RECOMMENDATION:

Authorize the Port Director or his designee to enter into one (1) year contracts with the firms listed above, with two (2) consecutive, one (1) year renewal options, subject to review by Port Counsel.

SUBJECT: **LEASE AGREEMENT WITH LIVING SHORELINE SOLUTIONS, INC.**

BACKGROUND:

Living Shoreline Solutions, Inc. (Living Shoreline) has been in business since 2009 and has performed shoreline restoration projects throughout Florida, the US Gulf and East Coasts and in Mexico. Living Shoreline desires to lease land from the Tampa Port Authority (TPA) to assemble Wave Attenuation Devices (WADs) for a project for the Florida Audubon Society.

FACTS/COMMENTS:

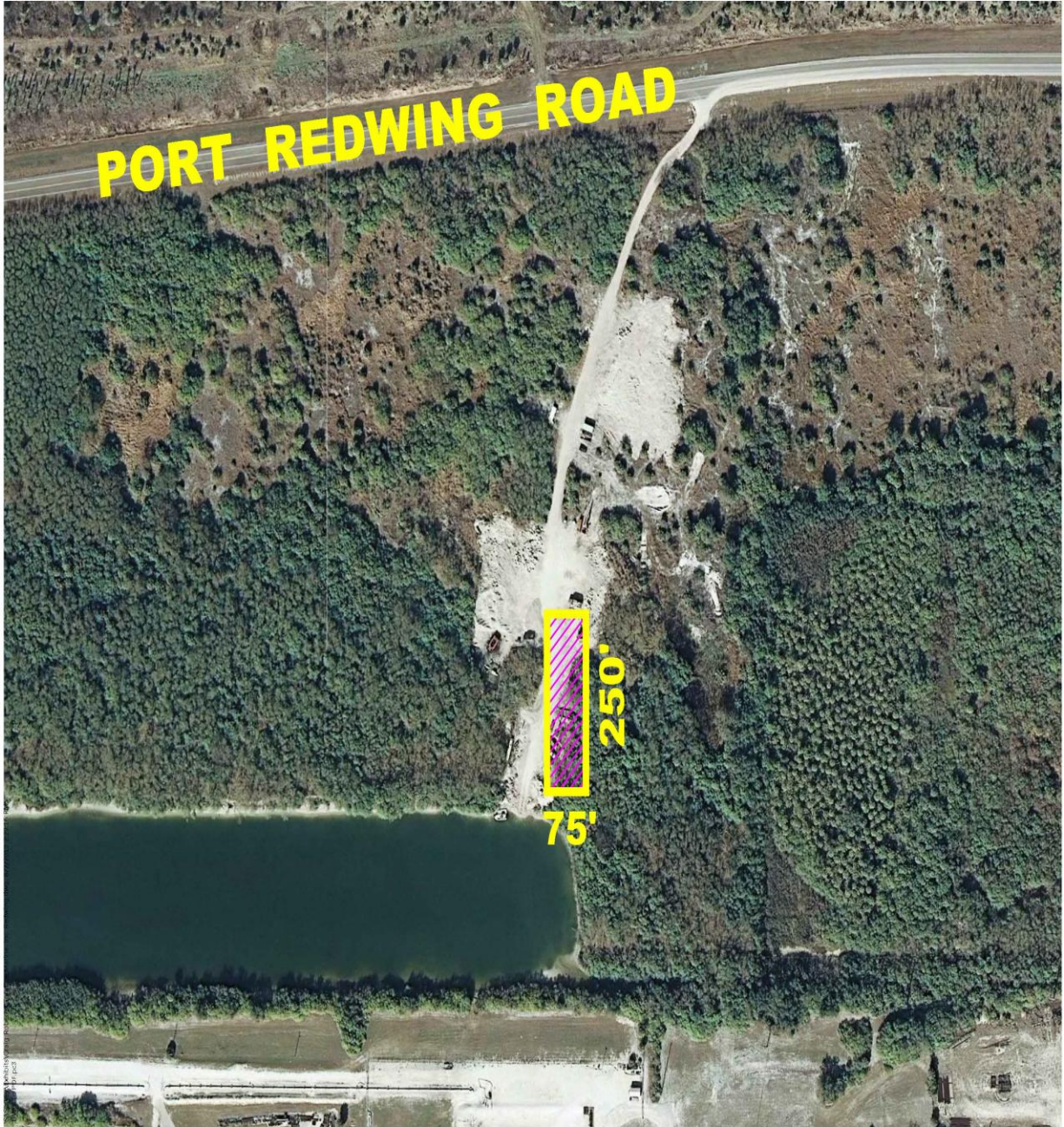
TPA and Living Shoreline have negotiated a lease based on the following terms:

- PREMISES:** Approximately 0.43 acres of vacant land at Port Redwing.
- TERM:** One (1) month commencing on September 3, 2013. The lease may continue on a month-to-month basis not to exceed three (3) months.
- RENT:** \$2,582.64 per month
- OTHER:** Living Shoreline Solutions shall maintain the Premises in good condition, normal wear and tear excepted, and shall maintain insurance on the Premises as set forth in the Lease.

A Public Hearing is not required because the lease term is for a period less than one year.

RECOMMENDATION:

Authorize the Port Director or his designee to execute a Lease Agreement with Living Shoreline Solutions, Inc., subject to review by Port Counsel.



D. REGULAR AGENDA

**SUBJECT: FY 2014 FUNDING FOR ANNUAL NAVIGATIONAL IMPROVEMENTS
(DREDGING) CONTRACT NO. 11-02811**

BACKGROUND:

The Tampa Port Authority (TPA) dredges approximately 135,000 cubic yards annually from its berths pursuant to a Navigational Improvements (Dredging) Contract. TPA advertised for bids in June 2011 for maintenance dredging services. In July 2011, TPA's Board of Commissioners (Board) approved a dredging contract with Orion Dredging Services, LLC (Contract No. 11-02811) for a one-year term with two (2) renewal options of one (1) year each. TPA's Board approved the renewal of the contract for year two in September of 2012. This board item is for the approval of the final year three of the contract renewal.

The dredging contract may also be used by independent berth owners for maintenance dredging of their berths at their sole expense. Any independent berth owner who wishes to have their private berth dredged under this dredging contract must enter into a joint participation agreement with the TPA and pre-pay the estimated cost of their dredge work. The cost to dredge these independent berths is in addition to the funding for the TPA dredging work.

FACTS/COMMENTS:

TPA staff estimates that it will require funding of approximately \$3,500,000 for maintenance dredging during FY 2014. Final pay quantities for this contract are based upon the actual quantity dredged as determined by new pre-dredge and post-dredge surveys.

Funding for this item has been included in the proposed FY14 Capital Expense budget.

RECOMMENDATION:

Authorize the funding of \$3,500,000 of FY2014 Capital Improvement Funds for the Navigational Improvements (Dredging) Contract No. 11-02811, subject to review by Port Counsel.

Board Meeting
August 20, 2013
Engineering #180139v1

**SUBJECT: RE-ALLOCATION OF FUNDS FROM UNIT PRICE MARINE
(CONTRACT NO. 12-04611) TO UNIT PRICE UPLANDS (CONTRACT
NO. 11-05510)**

BACKGROUND:

The Tampa Port Authority (TPA) utilizes two separate unit price contracts to maintain its marine and upland facilities. These contracts have three-year terms and are funded each year in September based on anticipated needs for the fiscal year.

In September of 2012, the Unit Price Uplands Contract was funded at \$1,000,000 and the Unit Price Marine Contract was funded at \$750,000. Currently, the Unit Price Upland Contract has approximately \$186,000 of remaining funds, and the Unit Price Marine Contract has approximately \$663,000 of remaining funds.

FACTS/COMMENTS:

As set forth below, several recent events have transpired which necessitate a reallocation of funds in order to allow TPA to act quickly to appropriately address various issues.

First, on July 25th, a CSXT train derailed at the intersection of Maritime Blvd. and the main rail line. Several ethanol rail cars overturned causing a minor spill. The section of damaged rail was repaired by CSXT and the minor ethanol spill was mitigated. The railroad crossing was temporarily repaired in order to get the Port's main roadway reopened. As soon as possible, however, the railroad crossing needs to be repaired in a more permanent manner with a concrete tub crossing that is better suited for the large volume of trucks that enter the Port of Tampa daily. The concrete tub crossing is estimated to cost \$100,000.

Next, TPA recently entered into a Memorandum of Understanding (MOU) with Amports Inc. (Amports) for an auto processing terminal at Berth 202. Amports is one of the largest auto terminal processors in the United States and plans to process new vehicles for major auto manufacturers from Mexico. Under the first phase of the MOU, TPA would invest approximately \$400,000 to convert the building at Berth 202 and the fifteen acres of adjacent general cargo area into an auto terminal. Amports will make a similar investment by undertaking a 33,000 square foot interior renovation of Building No. 320 (old Terminal 7) to convert it into an auto detailing and processing facility. Amports plans to begin marketing this newly renovated Tampa auto terminal in October 2013, which necessitates that the work be accomplished quickly.

Finally, there are additional repairs still needed throughout the Port that will require most of the \$186,000 that is currently remaining in the budget for the Unit Price Uplands Contract.

The emergency repair of the rail crossing at Maritime Blvd., along with the time constraints of the Amports MOU, necessitate that TPA move quickly to accomplish these tasks. The Unit Price Uplands Contactor, Seavy & Associates Inc., is an SBE firm which has the capability and staff to accomplish these tasks in the time prescribed.

RECOMMENDATION:

Approve the reallocation of \$500,000 from the Unit Price Marine Contract to the Unit Price Uplands Contract for the work referenced in this item.

SUBJECT: CONTRACT AWARD FOR ELEVATOR / ESCALATOR MAINTENANCE AND REPAIR SERVICES

BACKGROUND:

The Tampa Port Authority (TPA) owns and operates seventeen (17) elevators and seven (7) escalators in the parking garages and cruise operations facilities that service the Channelside District. The current maintenance and repair contract with Kone Inc. will expire on August 31, 2013.

FACTS/COMMENTS:

The City of Tampa (COT) procured elevator and escalator maintenance and repair by a competitive bid process (City of Tampa Invitation to Bid No. 71071012). The COT contract with ThyssenKrupp Elevator Corporation (ThyssenKrupp) for maintenance and repair services meets TPA requirements. Section 15 of TPA's Enabling Act permits the procurement of goods and services through a contract issued by another government agency if such contract was competitively bid.

Staff has reviewed the COT contract terms and conditions and recommends utilizing this contract to service and maintain its elevators and escalators. TPA has negotiated an agreement with ThyssenKrupp for an annual maintenance contract price of \$71,000. Staff estimates an additional \$66,000 (annually) will be necessary for unscheduled parts and repairs. The total annual cost estimate associated with TPA Elevator/Escalator Maintenance and Repair is \$137,000.

Funds for this contract were included in the approved FY 2013 Operating Expense budget as well as the proposed FY 2014 Operating Expense budget.

RECOMMENDATION:

Authorize the Port Director or his designee to enter into a three (3) year contract with ThyssenKrupp Elevator Corporation to provide elevator and escalator general maintenance and repair services at a cost not to exceed \$71,000 per year, and authorize the reserve of an additional \$66,000 per year for parts and repairs not covered under normal maintenance, all subject to review by Port Counsel.

Board Meeting
August 2013
Procurement #179932

SUBJECT: RANKING OF FIRMS AND CONTRACT AWARD FOR STATE LEGISLATIVE SERVICES CONSULTANT

BACKGROUND:

At its October 16, 2012 meeting, the Tampa Port Authority (TPA) Board of Commissioners directed staff to retain a legislative services consultant to represent TPA at the state level to monitor, track, and promote legislation affecting TPA and the Port of Tampa during the 2013 State Legislative session. A six-month monitoring contract was procured and subsequently expired on June 30, 2013.

FACTS/COMMENTS:

In accordance with TPA policy, staff advertised a Request for Proposals (RFP) for state legislative services consultant in June 2013 in the Tampa Tribune, Tampa Bay Times, the Florida Sentinel Bulletin, La Gaceta and the Tallahassee Democrat, as well as electronically on DemandStar (e-procurement database system). The scope of this RFP was for full scale, comprehensive lobbying services at the state level. The mandatory pre-proposal teleconference was attended by nineteen (19) firms. On July 19, 2013, TPA received eight (8) proposals, of which one was deemed nonresponsive.

The evaluation committee (committee) consisted of: Mark Dubina, TPA Vice President, Security; Ed Miyagishima, TPA Senior Advisor to the President & Chief Executive Officer; Katie Franco, Tampa Bay Partnership, Director of Public Policy; Janet Zink, Tampa Aviation Authority, Assistant VP for Media & Governmental Relations; and Carlye Morgan, Greater Tampa Chamber of Commerce, Sr. Director of Government Relations. The committee met on August 2, 2013, and evaluated the firms based on experience, qualifications, project management and cost of service. The ranking is shown below:

| <u>FIRM</u> | <u>SBE</u> |
|---|------------|
| 1. The Advocacy Group at Cardenas Partners, LLC | 25% |
| 2. Ballard Partners, Inc. | 9% |
| 3. Southern Strategy Group, Inc. | 9% |
| 4. GrayRobinson, P.A. | 9% |
| 5. Capitol Insight LLC | 9% |
| 6. Moya Group, Inc. | 20% |
| 7. Doug Bruce & Associates, LLC | 9% |

There was a very clear separation between the two highest ranked firms and the other firms. The committee unanimously decided to short-list and interview the two top ranked firms. Those interviews took place on August 9, 2013. Following the interviews, the selection committee made its final ranking, as follows:

1. The Advocacy Group at Cardenas Partners, LLC
2. Ballard Partners Inc.

Based on the increased emphasis on our state's 15 port authorities by Governor Rick Scott and the leadership of the Florida legislature, changing dynamics within the port industry, and our emphasis on strategically developing new lines of business over the next several years, the CEO and staff have determined that it is critical to have two top rated firms in Tallahassee assisting the TPA as it competes for the unprecedented appropriations for ports.

Additionally, the TPA's ability to support Tampa's requests for state dollars for infrastructure expansion to grow new business lines (such as automobile, intermodal, and refrigerated) is strategically critical considering what is at stake, as the TPA competes for these dollars in an increasingly more difficult and competitive environment. The TPA strongly believes it is imperative that it has the ability to compete effectively on an equal basis with other major ports, and to support port, trade and manufacturing legislation.

Accordingly, based on the strength of experience and qualifications of both firms, it is recommended that the TPA enter into contract with both The Advocacy Group at Cardenas Partners, LLC and Ballard Partners Inc.

The contract with each firm is for one year with two (2) one (1) year renewal options, with a not-to-exceed annual amount of \$60,000 for each firm, which includes all expenses except as specifically authorized by TPA on special assignments. This contract is non-exclusive, and the TPA retains the right to engage additional outside consulting services on an as-needed basis. These contracts may be terminated by the Consultant(s) or TPA at any time with thirty (30) days written notice.

Funding for these contracts has been included in the FY14 Operating Expense budget.

RECOMMENDATION:

Authorize the Port Director or his designee to enter into negotiations and execute a contract with The Advocacy Group at Cardenas Partners, LLC for state legislative services consultant, for a not-to-exceed amount of \$60,000, and also with Ballard Partners, Inc. for the same amount, subject to review by Port Counsel. The contracts with each firm will be for one year with two (2) one (1) year renewal options.

**STATE LEGISLATIVE SERVICES
COMBINED EVALUATION SUMMARY
RFP NO. P-008-13**

| | Firm Names | |
|------------------|------------------|---|
| | Ballard Partners | The Advocacy Group at Cardenas Partners |
| Committee Member | | |
| Evaluator #1 | 1.23 | 1.00 |
| Evaluator #2 | 2.40 | 1.00 |
| Evaluator #3 | 1.80 | 1.55 |
| Evaluator #4 | 1.35 | 1.35 |
| Evaluator #5 | 1.43 | 1.00 |
| Total | 8.20 | 5.90 |
| Ranking | 2 | 1 |

SCORING METHODOLOGY

Written Proposal: 50%

Oral Presentation: 50%

Ranking Scale: The firm with the lowest total score is ranked #1; the second lowest score is #2, and so on.

STATE LEGISLATIVE SERVICES

INTERVIEWS / PRESENTATION EVALUATION SUMMARY

RFP NO. P-008-13

| | Firm Names | |
|------------------|------------------|---|
| | Ballard Partners | The Advocacy Group at Cardenas Partners |
| Committee Member | | |
| Evaluator #1 | 1.45 | 1.00 |
| Evaluator #2 | 1.70 | 1.00 |
| Evaluator #3 | 1.45 | 1.00 |
| Evaluator #4 | 1.45 | 1.00 |
| Evaluator #5 | 1.45 | 1.00 |
| Total | 7.50 | 5.00 |
| Ranking | 2 | 1 |

Ranking Scale: #1 (the lowest score) is the best score, #2 second best, #3 third best.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

PRESENTATION / INTERVIEW - RFP NO. P-008-13 STATE LEGISLATIVE SERVICES

| Evaluation Criteria | Weight | Firm Names | |
|--|--------|------------------------|---|
| | | Ballard Partners, Inc. | The Advocacy Group at Cardenas Partners |
| 1 <u>Experience of the Respondent (Firm) and Team:</u> <ul style="list-style-type: none"> • Detail experience and qualifications of the Firm and all persons designated to TPA's government relations consultant contract (include resumes, education, professional experience and training information) and facilities and resources. • Provide a history of the Firm's organization, include a current organization chart and any other appropriate descriptive information which will be helpful in the evaluation of qualifications and experience. • Provide the number of years the Firm has provided state (Florida) legislative services and provide a complete list of client references. | 25% | 1 | 1 |
| 2 <u>Scope and Approach:</u> <ul style="list-style-type: none"> • Address Firm's understanding of the TPA legislative, budgetary and policy needs (see Description of Services). • Describe the overall approach to meet those needs. | 25% | 2 | 1 |
| 3 <u>Project Management:</u> <ul style="list-style-type: none"> • Consideration of Firm's demonstrated past performance and record (including references) in reference to providing State Legislative Services for other clients. Include any additional information pertinent to your capabilities and resources to perform the professional services required. • Consideration of recent, current and projected workload as well as workforce availability to undertake TPA work. • Demonstrated willingness and ability to meet and adhere to project schedules and budgets. | 20% | 2 | 1 |
| 4 <u>Pricing & Staffing Fee Schedule:</u> <ul style="list-style-type: none"> • Provide a fixed fee. • Provide hourly fees and expenses of team for additional work if authorized by the TPA. | 25% | 1 | 1 |
| 5 <u>Volume of Work:</u> <ul style="list-style-type: none"> • Considers the dollar amount of fee previously paid to the firm by the TPA. | 5% | 1 | 1 |
| Total: | 100% | 1.45 | 1.00 |

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

Evaluator Printed Name: Evaluator #1 **51**

Date: 8/9/2013

Evaluator Signature: (On File)

PRESENTATION / INTERVIEW - RFP NO. P-008-13 STATE LEGISLATIVE SERVICES

| Evaluation Criteria | Weight | Firm Names | |
|---|-------------|------------------------|---|
| | | Ballard Partners, Inc. | The Advocacy Group at Cardenas Partners |
| <p><u>Experience of the Respondent (Firm) and Team:</u></p> <p>1</p> <ul style="list-style-type: none"> Detail experience and qualifications of the Firm and all persons designated to TPA's government relations consultant contract (include resumes, education, professional experience and training information) and facilities and resources. Provide a history of the Firm's organization, include a current organization chart and any other appropriate descriptive information which will be helpful in the evaluation of qualifications and experience. Provide the number of years the Firm has provided state (Florida) legislative services and provide a complete list of client references. | 25% | 2 | 1 |
| <p><u>Scope and Approach:</u></p> <p>2</p> <ul style="list-style-type: none"> Address Firm's understanding of the TPA legislative, budgetary and policy needs (see Description of Services). Describe the overall approach to meet those needs. | 25% | 2 | 1 |
| <p><u>Project Management:</u></p> <p>3</p> <ul style="list-style-type: none"> Consideration of Firm's demonstrated past performance and record (including references) in reference to providing State Legislative Services for other clients. Include any additional information pertinent to your capabilities and resources to perform the professional services required. Consideration of recent, current and projected workload as well as workforce availability to undertake TPA work. Demonstrated willingness and ability to meet and adhere to project schedules and budgets. | 20% | 2 | 1 |
| <p><u>Pricing & Staffing Fee Schedule:</u></p> <p>4</p> <ul style="list-style-type: none"> Provide a fixed fee. Provide hourly fees and expenses of team for additional work if authorized by the TPA. | 25% | 1 | 1 |
| <p><u>Volume of Work:</u></p> <p>5</p> <ul style="list-style-type: none"> Considers the dollar amount of fee previously paid to the firm by the TPA. | 5% | 1 | 1 |
| Total: | 100% | 1.70 | 1.00 |

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

Evaluator Printed Name: Evaluator #2 52

Date: 8/9/2013

Evaluator Signature: (On File)

PRESENTATION / INTERVIEW - RFP NO. P-008-13 STATE LEGISLATIVE SERVICES

| Evaluation Criteria | Weight | Firm Names | |
|--|-------------|------------------------|---|
| | | Ballard Partners, Inc. | The Advocacy Group at Cardenas Partners |
| <p><u>Experience of the Respondent (Firm) and Team:</u></p> <ul style="list-style-type: none"> • Detail experience and qualifications of the Firm and all persons designated to TPA's government relations consultant contract (include resumes, education, professional experience and training information) and facilities and resources. <p>1</p> <ul style="list-style-type: none"> • Provide a history of the Firm's organization, include a current organization chart and any other appropriate descriptive information which will be helpful in the evaluation of qualifications and experience. • Provide the number of years the Firm has provided state (Florida) legislative services and provide a complete list of client references. | 25% | 1 | 1 |
| <p><u>Scope and Approach:</u></p> <ul style="list-style-type: none"> • Address Firm's understanding of the TPA legislative, budgetary and policy needs (see Description of Services). • Describe the overall approach to meet those needs. <p>2</p> | 25% | 2 | 1 |
| <p><u>Project Management:</u></p> <ul style="list-style-type: none"> • Consideration of Firm's demonstrated past performance and record (including references) in reference to providing State Legislative Services for other clients. Include any additional information pertinent to your capabilities and resources to perform the professional services required. • Consideration of recent, current and projected workload as well as workforce availability to undertake TPA work. • Demonstrated willingness and ability to meet and adhere to project schedules and budgets. <p>3</p> | 20% | 2 | 1 |
| <p><u>Pricing & Staffing Fee Schedule:</u></p> <ul style="list-style-type: none"> • Provide a fixed fee. • Provide hourly fees and expenses of team for additional work if authorized by the TPA. <p>4</p> | 25% | 1 | 1 |
| <p><u>Volume of Work:</u></p> <ul style="list-style-type: none"> • Considers the dollar amount of fee previously paid to the firm by the TPA. <p>5</p> | 5% | 1 | 1 |
| Total: | 100% | 1.45 | 1.00 |

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

Evaluator Printed Name: Evaluator #3 **53**

Date: 8/9/2013

Evaluator Signature: (On File)

PRESENTATION / INTERVIEW - RFP NO. P-008-13 STATE LEGISLATIVE SERVICES

| Evaluation Criteria | Weight | Firm Names | |
|---|--------|------------------------|---|
| | | Ballard Partners, Inc. | The Advocacy Group at Cardenas Partners |
| 1 Experience of the Respondent (Firm) and Team: <ul style="list-style-type: none"> • Detail experience and qualifications of the Firm and all persons designated to TPA's government relations consultant contract (include resumes, education, professional experience and training information) and facilities and resources. • Provide a history of the Firm's organization, include a current organization chart and any other appropriate descriptive information which will be helpful in the evaluation of qualifications and experience. • Provide the number of years the Firm has provided state (Florida) legislative services and provide a complete list of client references. | 25% | 1 | 1 |
| 2 Scope and Approach: <ul style="list-style-type: none"> • Address Firm's understanding of the TPA legislative, budgetary and policy needs (see Description of Services). • Describe the overall approach to meet those needs. | 25% | 2 | 1 |
| 3 Project Management: <ul style="list-style-type: none"> • Consideration of Firm's demonstrated past performance and record (including references) in reference to providing State Legislative Services for other clients. Include any additional information pertinent to your capabilities and resources to perform the professional services required. • Consideration of recent, current and projected workload as well as workforce availability to undertake TPA work. • Demonstrated willingness and ability to meet and adhere to project schedules and budgets. | 20% | 2 | 1 |
| 4 Pricing & Staffing Fee Schedule: <ul style="list-style-type: none"> • Provide a fixed fee. • Provide hourly fees and expenses of team for additional work if authorized by the TPA. | 25% | 1 | 1 |
| 5 Volume of Work: <ul style="list-style-type: none"> • Considers the dollar amount of fee previously paid to the firm by the TPA. | 5% | 1 | 1 |
| Total: | 100% | 1.45 | 1.00 |

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

Evaluator Printed Name: Evaluator #4 54

Date: 8/9/2013

Evaluator Signature: (On File)

STATE LEGISLATIVE SERVICES
PROPOSAL EVALUATION SUMMARY
RFP NO. P-008-13

| Committee Member | Firm Names | | | | | | |
|------------------|------------------------|-----------------|-------------------------------|--------------|-------------------------|---|----------------|
| | Ballard Partners, Inc. | Capitol Insight | Doug Bruce & Associates, Inc. | GrayRobinson | Southern Strategy Group | The Advocacy Group at Cardenas Partners | The Moya Group |
| Evaluator #1 | 1.00 | 2.25 | 5.50 | 5.10 | 2.50 | 1.00 | 6.70 |
| Evaluator #2 | 3.10 | 4.55 | 5.50 | 3.20 | 2.20 | 1.00 | 6.70 |
| Evaluator #3 | 2.15 | 3.20 | 5.50 | 2.55 | 4.55 | 2.10 | 5.45 |
| Evaluator #4 | 1.25 | 4.55 | 5.50 | 3.65 | 2.90 | 1.70 | 6.70 |
| Evaluator #5 | 1.40 | 4.55 | 6.20 | 3.20 | 1.75 | 1.00 | 5.05 |
| Total | 8.90 | 19.10 | 28.20 | 17.70 | 13.90 | 6.80 | 30.60 |
| Ranking | 2 | 5 | 6 | 4 | 3 | 1 | 7 |

Ranking Scale: #1 (the lowest score) is the best score, #2 second best, #3 third best.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

TPADOCS-#180262-v1-RFP_008-13_Evaluator_1-5_Score_Sheets

PROPOSAL EVALUATION - RFP NO. P-008-13 STATE LEGISLATIVE SERVICES

| Evaluation Criteria | Weight | Firm Names | | | | | | |
|--|-------------|------------------------|-----------------|-------------------------------|--------------|-------------------------|---|----------------|
| | | Ballard Partners, Inc. | Capitol Insight | Doug Bruce & Associates, Inc. | GrayRobinson | Southern Strategy Group | The Advocacy Group at Cardenas Partners | The Moya Group |
| 1 Experience of the Respondent (Firm) and Team: <ul style="list-style-type: none"> Detail experience and qualifications of the Firm and all persons designated to TPA's government relations consultant contract (include resumes, education, professional experience and training information) and facilities and resources. Provide a history of the Firm's organization, include a current organization chart and any other appropriate descriptive information which will be helpful in the evaluation of qualifications and experience. Provide the number of years the Firm has provided state (Florida) legislative services and provide a complete list of client references. | 25% | 1 | 1 | 6 | 5 | 4 | 1 | 7 |
| 2 Scope and Approach: <ul style="list-style-type: none"> Address Firm's understanding of the TPA legislative, budgetary and policy needs (see Description of Services). Describe the overall approach to meet those needs. | 25% | 1 | 3 | 6 | 5 | 4 | 1 | 7 |
| 3 Project Management: <ul style="list-style-type: none"> Consideration of Firm's demonstrated past performance and record (including references) in reference to providing State Legislative Services for other clients. Include any additional information pertinent to your capabilities and resources to perform the professional services required. Consideration of recent, current and projected workload as well as workforce availability to undertake TPA work. Demonstrated willingness and ability to meet and adhere to project schedules and budgets. | 20% | 1 | 1 | 6 | 5 | 1 | 1 | 7 |
| 4 Pricing & Staffing Fee Schedule: <ul style="list-style-type: none"> Provide a fixed fee. Provide hourly fees and expenses of team for additional work if authorized by the TPA. | 25% | 1 | 4 | 5 | 5 | 1 | 1 | 7 |
| 5 Volume of Work: <ul style="list-style-type: none"> Considers the dollar amount of fee previously paid to the firm by the TPA. | 5% | 1 | 1 | 1 | 7 | 1 | 1 | 1 |
| Total: | 100% | 1.00 | 2.25 | 5.50 | 5.10 | 2.50 | 1.00 | 6.70 |

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

Evaluator Printed Name: Evaluator #1

Evaluator Signature: (On File)

Date: 8/2/2013

PROPOSAL EVALUATION - RFP NO. P-008-13 STATE LEGISLATIVE SERVICES

| Evaluation Criteria | Weight | Firm Names | | | | | | |
|--|-------------|------------------------|-----------------|-------------------------------|--------------|-------------------------|---|----------------|
| | | Ballard Partners, Inc. | Capitol Insight | Doug Bruce & Associates, Inc. | GrayRobinson | Southern Strategy Group | The Advocacy Group at Cardenas Partners | The Moya Group |
| 1 Experience of the Respondent (Firm) and Team: <ul style="list-style-type: none"> Detail experience and qualifications of the Firm and all persons designated to TPA's government relations consultant contract (include resumes, education, professional experience and training information) and facilities and resources. Provide a history of the Firm's organization, include a current organization chart and any other appropriate descriptive information which will be helpful in the evaluation of qualifications and experience. Provide the number of years the Firm has provided state (Florida) legislative services and provide a complete list of client references. | 25% | 4 | 5 | 6 | 2 | 3 | 1 | 7 |
| 2 Scope and Approach: <ul style="list-style-type: none"> Address Firm's understanding of the TPA legislative, budgetary and policy needs (see Description of Services). Describe the overall approach to meet those needs. | 25% | 4 | 5 | 6 | 2 | 3 | 1 | 7 |
| 3 Project Management: <ul style="list-style-type: none"> Consideration of Firm's demonstrated past performance and record (including references) in reference to providing State Legislative Services for other clients. Include any additional information pertinent to your capabilities and resources to perform the professional services required. Consideration of recent, current and projected workload as well as workforce availability to undertake TPA work. Demonstrated willingness and ability to meet and adhere to project schedules and budgets. | 20% | 4 | 5 | 6 | 3 | 2 | 1 | 7 |
| 4 Pricing & Staffing Fee Schedule: <ul style="list-style-type: none"> Provide a fixed fee. Provide hourly fees and expenses of team for additional work if authorized by the TPA. | 25% | 1 | 4 | 5 | 5 | 1 | 1 | 7 |
| 5 Volume of Work: <ul style="list-style-type: none"> Considers the dollar amount of fee previously paid to the firm by the TPA. | 5% | 1 | 1 | 1 | 7 | 1 | 1 | 1 |
| Total: | 100% | 3.10 | 4.55 | 5.50 | 3.20 | 2.20 | 1.00 | 6.70 |

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

Evaluator Printed Name: Evaluator #2

Evaluator Signature: (On File) 57

Date: 8/2/2013

PROPOSAL EVALUATION - RFP NO. P-008-13 STATE LEGISLATIVE SERVICES

| Evaluation Criteria | Weight | Firm Names | | | | | | |
|--|-------------|------------------------|-----------------|-------------------------------|--------------|-------------------------|---|----------------|
| | | Ballard Partners, Inc. | Capitol Insight | Doug Bruce & Associates, Inc. | GrayRobinson | Southern Strategy Group | The Advocacy Group at Cardenas Partners | The Moya Group |
| 1 Experience of the Respondent (Firm) and Team: <ul style="list-style-type: none"> Detail experience and qualifications of the Firm and all persons designated to TPA's government relations consultant contract (include resumes, education, professional experience and training information) and facilities and resources. Provide a history of the Firm's organization, include a current organization chart and any other appropriate descriptive information which will be helpful in the evaluation of qualifications and experience. Provide the number of years the Firm has provided state (Florida) legislative services and provide a complete list of client references. | 25% | 1 | 3 | 5 | 2 | 7 | 3 | 6 |
| 2 Scope and Approach: <ul style="list-style-type: none"> Address Firm's understanding of the TPA legislative, budgetary and policy needs (see Description of Services). Describe the overall approach to meet those needs. | 25% | 4 | 4 | 7 | 1 | 6 | 1 | 3 |
| 3 Project Management: <ul style="list-style-type: none"> Consideration of Firm's demonstrated past performance and record (including references) in reference to providing State Legislative Services for other clients. Include any additional information pertinent to your capabilities and resources to perform the professional services required. Consideration of recent, current and projected workload as well as workforce availability to undertake TPA work. Demonstrated willingness and ability to meet and adhere to project schedules and budgets. | 20% | 3 | 2 | 6 | 1 | 5 | 4 | 7 |
| 4 Pricing & Staffing Fee Schedule: <ul style="list-style-type: none"> Provide a fixed fee. Provide hourly fees and expenses of team for additional work if authorized by the TPA. | 25% | 1 | 4 | 5 | 5 | 1 | 1 | 7 |
| 5 Volume of Work: <ul style="list-style-type: none"> Considers the dollar amount of fee previously paid to the firm by the TPA. | 5% | 1 | 1 | 1 | 7 | 1 | 1 | 1 |
| Total: | 100% | 2.15 | 3.20 | 5.50 | 2.55 | 4.55 | 2.10 | 5.45 |

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

Evaluator Printed Name: Evaluator #3

Evaluator Signature: (On File) 58

Date: 8/2/2013

PROPOSAL EVALUATION - RFP NO. P-008-13 STATE LEGISLATIVE SERVICES

| Evaluation Criteria | Weight | Firm Names | | | | | | |
|--|-------------|------------------------|-----------------|-------------------------------|--------------|-------------------------|---|----------------|
| | | Ballard Partners, Inc. | Capitol Insight | Doug Bruce & Associates, Inc. | GrayRobinson | Southern Strategy Group | The Advocacy Group at Cardenas Partners | The Moya Group |
| 1 Experience of the Respondent (Firm) and Team: <ul style="list-style-type: none"> Detail experience and qualifications of the Firm and all persons designated to TPA's government relations consultant contract (include resumes, education, professional experience and training information) and facilities and resources. Provide a history of the Firm's organization, include a current organization chart and any other appropriate descriptive information which will be helpful in the evaluation of qualifications and experience. Provide the number of years the Firm has provided state (Florida) legislative services and provide a complete list of client references. | 25% | 1 | 5 | 6 | 2 | 4 | 3 | 7 |
| 2 Scope and Approach: <ul style="list-style-type: none"> Address Firm's understanding of the TPA legislative, budgetary and policy needs (see Description of Services). Describe the overall approach to meet those needs. | 25% | 2 | 5 | 6 | 3 | 4 | 1 | 7 |
| 3 Project Management: <ul style="list-style-type: none"> Consideration of Firm's demonstrated past performance and record (including references) in reference to providing State Legislative Services for other clients. Include any additional information pertinent to your capabilities and resources to perform the professional services required. Consideration of recent, current and projected workload as well as workforce availability to undertake TPA work. Demonstrated willingness and ability to meet and adhere to project schedules and budgets. | 20% | 1 | 5 | 6 | 4 | 3 | 2 | 7 |
| 4 Pricing & Staffing Fee Schedule: <ul style="list-style-type: none"> Provide a fixed fee. Provide hourly fees and expenses of team for additional work if authorized by the TPA. | 25% | 1 | 4 | 5 | 5 | 1 | 1 | 7 |
| 5 Volume of Work: <ul style="list-style-type: none"> Considers the dollar amount of fee previously paid to the firm by the TPA. | 5% | 1 | 1 | 1 | 7 | 1 | 1 | 1 |
| Total: | 100% | 1.25 | 4.55 | 5.50 | 3.65 | 2.90 | 1.70 | 6.70 |

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

Evaluator Printed Name: Evaluator #4

Evaluator Signature: (On File) 59

Date: 8/2/2013

PROPOSAL EVALUATION - RFP NO. P-008-13 STATE LEGISLATIVE SERVICES

| Evaluation Criteria | Weight | Firm Names | | | | | | |
|---|-------------|------------------------|-----------------|-------------------------------|--------------|-------------------------|---|----------------|
| | | Ballard Partners, Inc. | Capitol Insight | Doug Bruce & Associates, Inc. | GrayRobinson | Southern Strategy Group | The Advocacy Group at Cardenas Partners | The Moya Group |
| 1 Experience of the Respondent (Firm) and Team: <ul style="list-style-type: none"> Detail experience and qualifications of the Firm and all persons designated to TPA's government relations consultant contract (include resumes, education, professional experience and training information) and facilities and resources. Provide a history of the Firm's organization, include a current organization chart and any other appropriate descriptive information which will be helpful in the evaluation of qualifications and experience. Provide the number of years the Firm has provided state (Florida) legislative services and provide a complete list of client references. | 25% | 1 | 4 | 7 | 3 | 4 | 1 | 4 |
| 2 Scope and Approach: <ul style="list-style-type: none"> Address Firm's understanding of the TPA legislative, budgetary and policy needs (see Description of Services). Describe the overall approach to meet those needs. | 25% | 1 | 6 | 7 | 1 | 1 | 1 | 5 |
| 3 Project Management: <ul style="list-style-type: none"> Consideration of Firm's demonstrated past performance and record (including references) in reference to providing State Legislative Services for other clients. Include any additional information pertinent to your capabilities and resources to perform the professional services required. Consideration of recent, current and projected workload as well as workforce availability to undertake TPA work. Demonstrated willingness and ability to meet and adhere to project schedules and budgets. | 20% | 3 | 5 | 7 | 3 | 1 | 1 | 5 |
| 4 Pricing & Staffing Fee Schedule: <ul style="list-style-type: none"> Provide a fixed fee. Provide hourly fees and expenses of team for additional work if authorized by the TPA. | 25% | 1 | 4 | 5 | 5 | 1 | 1 | 7 |
| 5 Volume of Work: <ul style="list-style-type: none"> Considers the dollar amount of fee previously paid to the firm by the TPA. | 5% | 1 | 1 | 1 | 7 | 1 | 1 | 1 |
| Total: | 100% | 1.40 | 4.55 | 6.20 | 3.20 | 1.75 | 1.00 | 5.05 |

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

Evaluator Printed Name: Evaluator #5

Evaluator Signature: (Signature)

Date: 8/2/2013

SUBJECT: LEASE AMENDMENT WITH CARGILL, INC.**BACKGROUND:**

Cargill, Inc. (Cargill) is an international producer of food and agricultural products and has operated a grain and citrus pellet terminal at the Port of Tampa since 1973. Cargill exercised its first twenty (20) year option to extend its lease in 1993, and now wishes to exercise its second twenty (20) year Lease Extension Option, subject to negotiated terms, which will extend its lease through April 30, 2033. Cargill has one (1) twenty (20) year Lease Extension Option remaining to exercise.

FACTS/COMMENTS:

TPA and Cargill have negotiated the following terms for the second Lease Extension Option:

PREMISES: Approximately 4.82 acres of land and water area located at Berth 256 and is leased "AS IS".

OPTION TERM: Twenty (20) years commencing May 1, 2013 and terminating April 30, 2033.

RENT: Annual Rent for the second Lease Extension Option shall be as follows:

| | |
|---------------|-----------|
| Years 1 - 2 | \$50,000 |
| Years 3 - 6 | \$75,000 |
| Years 7 - 9 | \$100,000 |
| Years 10 - 17 | \$125,000 |
| Years 18 - 20 | \$139,400 |

WHARFAGE: Cargill shall guarantee the movement of 90,000 tons of permitted commodities each Lease year.

OTHER: All other terms set forth in the Lease shall remain in full force and effect; however, Cargill shall make \$1,000,000 in improvements to the Premises during the first two years of the second Lease Extension Option.

RECOMMENDATION:

Authorize the Port Director or his designee to execute a lease amendment with Cargill, Inc., subject to review by Port Counsel.

Board Meeting
August 20, 2013
Real Estate 179186 v 1



SUBJECT: LEASE TERMINATION AGREEMENT WITH ANDINO CEMENTS USA, LLC

BACKGROUND:

In November 2007, Andino Cements USA, LLC (Andino) entered into a lease with the Tampa Port Authority (TPA) for an undeveloped 28-acre site at Port Redwing. As part of the lease agreement, TPA constructed a berth at Port Redwing for the non-exclusive use of Andino. The lease also included a development period during which time Andino undertook several actions towards development of the site, including geotechnical studies, clearing, filling, and engineering studies for acquisition of permits.

Due to market conditions and other factors, Andino has been unable to fully develop the site for operations. Since the effective date of the lease, Andino has paid rent and other payments of approximately \$3,000,000.00.

Given Andino's current situation and the fact that TPA staff has determined that the site and berth should be made available for other anticipated projects, TPA has discussed mutually agreeable termination options with Andino.

FACTS/COMMENTS:

TPA and Andino have negotiated the following terms for a mutually agreeable termination of the lease.

PREMISES: Approximately 28 acres of land at Port Redwing.

TERMS: Andino will transfer to TPA all site improvements and technical studies, including but not limited to, aggregate fill and geotechnical reports, valued at approximately \$750,000. Additionally, Andino will forfeit its security deposit totaling \$620,000.00 which will be applied to the total amount currently owed to TPA by Andino. Andino shall also be responsible for any and all taxes due on the Premises through December 31, 2013. Andino will have 120 days to remove aggregate that has not been used for fill at the site.

TERMINATION DATE: Effective August 31, 2013, the lease will be terminated.

RECOMMENDATION:

Authorize the Port Director or his designee to execute a termination agreement with Andino under the terms stated above, subject to review by Port Counsel.

Board Meeting
August 20, 2013
Real Estate #180261

SUBJECT: SELECTION OF FINANCIAL ADVISORY SERVICES FIRM**BACKGROUND:**

The Tampa Port Authority (TPA) maintains a financial advisory services contract. The scope of services under the contract includes financial advisory services related to the issuance of debt instruments, the ongoing management of TPA's debt and investment portfolios, and the analysis of financial opportunities and constraints for any transactions in which TPA may be involved. The current contract expires on September 30, 2013.

FACTS/COMMENTS:

In accordance with TPA policy, staff issued a Request for Qualifications (RFQ) for financial advisory services in June 2013. The RFQ was advertised in the Tampa Tribune, Tampa Bay Times, La Gaceta, and the Florida Sentinel, as well as electronically on Demandstar. Four (4) firms participated in the July 8, 2013 mandatory pre-proposal telephone conference. On July 18, 2013, two (2) firms submitted proposals.

The evaluation committee (Committee) consisting of Ram Kancharla, TPA Vice President, Planning & Development; Lisa Bristol, TPA Finance Department Accounting Manager; and Sonja Little, City of Tampa, Chief Financial Officer, met on July 30, 2013 to evaluate the proposals based on experience and qualifications. The ranking is shown below:

1. Public Financial Management, Inc.
2. Hapoalim Securities USA, Inc.

The Committee chose Public Financial Management, Inc. as the overall best qualified firm to perform financial advisory services for TPA. The firm will partner with Deanne H. Wilkins, CPA to achieve nine-percent (9%) Small Business Enterprise participation for this contract. The term of the contract will be for one (1) year with two (2) one-year renewal options.

The following stipulations will be included in the contract:

1. Services rendered under the contract, with the exception of fees and costs associated with the issuance or refunding of bonds, the placement/pricing of interest rate swaps, or for investment advisory services, will be provided on a per

assignment basis at the discretion of and with the prior approval of the TPA. Fees for such services will not exceed \$ 60,000 per contract year.

2. Fees and costs associated with the issuance or refunding of bonds will be paid at a rate not-to-exceed \$1.00 per \$1,000 bond.
3. In the capacity of placement and/or pricing agent of interest rate swaps or other derivative products, a fee of 0.05% of the weighted average of balance to be swapped each year with a cap to be negotiated will be paid.
4. Fees for investment advisory services will be paid based on the daily net assets under management at an annual rate of 0.08%.

Funding for this item is available in the proposed FY2014 Operating Expense budget.

RECOMMENDATION:

Authorize the Port Director or his designee to negotiate and enter into a one (1) year contract beginning October 1, 2013 with two (2) consecutive one (1) year renewal options for financial advisory services. Services rendered under the contract other than fees associated with the issuance or refunding of bonds, the placement/pricing of interest rate swaps or for investment advisory services, will not exceed \$60,000 per contract year. Other services provided under the contract will be included at the rates shown in the agenda item.

**FINANCIAL ADVISORY SERVICES
PROPOSAL EVALUATION SUMMARY
RFQ NO. Q-009-13**

| | Firm Names | |
|------------------|---------------------|-----------------------------|
| | Hapoalim Securities | Public Financial Management |
| Committee Member | | |
| Evaluator #1 | 1.95 | 1.05 |
| Evaluator #2 | 1.95 | 1.05 |
| Evaluator #3 | 1.95 | 1.05 |
| Total | 5.85 | 3.15 |
| Ranking | 2 | 1 |

66

Ranking Scale: #1 is the best score, #2 second best, #3 third best.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale.

**FINANCIAL ADVISORY SERVICES
PROPOSAL EVALUATION**

29

RFQ NO. Q-009-13

| Evaluation Criteria | Weight | Firm Names | |
|---|-------------|---------------------|-----------------------------|
| | | Hapoalim Securities | Public Financial Management |
| Qualifications and Experience of the Respondent: Evaluation based on the depth of the Respondent's experience as a whole in their representation of other clients specifically experience as Financial Advisory to municipalities within the State of Florida. Address the Respondent's experience in providing investment advisory services to public entities. | 20% | 2 | 1 |
| Qualifications and Experience of Key Personnel: Includes evaluation of individual staff members (specific experience/ability/skill) in the local market as well as background experience, certifications, professional affiliations and education who will perform and manage the project work. Only the qualifications and experience of the staff who will be directly assigned to the TPA will be evaluated. | 20% | 2 | 1 |
| Specific Experience: Consideration of the extent of the Respondent's engagements in connection with specific tax-exempt financings, with particular emphasis on the variety and scope of the type of transactions other than traditional financings (new issues or refundings), i.e., privatization, municipal and leveraged leasing, interest rate swaps and short-term notes such as commercial paper, etc. | 25% | 2 | 1 |
| Arbitrage Analysis Experience: Evaluation of the Respondent's experience with arbitrage analysis, specifically whether an arbitrage analysis function is resident in the Respondent. | 15% | 2 | 1 |
| Respondent's Overall Responsiveness: Proposal meets the requirements as stated in Section A, Paragraph 3 and Section B, Part 1.4 and is organized, tabbed and presented in exactly the order requested and includes only the data requested. Specific emphasis is placed on Questionnaire Responses (Form 6) including references and the Respondent's approach to the work to be performed as well as any pending litigation or conflict of interest with the Respondent performing the services of Financial Advisor to the TPA. | 15% | 2 | 1 |
| Value of Work: Considers the dollar amount of fee previously paid to the Respondent by TPA within the past three (3) years. | 5% | 1 | 2 |
| Total: | 100% | 1.95 | 1.05 |

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale

Evaluator Signature:

(On File)

Evaluator Printed Name/Title:

Evaluator #1

Date:

7/30/2013

**FINANCIAL ADVISORY SERVICES
PROPOSAL EVALUATION**
RFQ NO. Q-009-13

| Evaluation Criteria | Weight | Firm Names | |
|---|-------------|--------------------|-----------------------------|
| | | Hapollm Securities | Public Financial Management |
| Qualifications and Experience of the Respondent: Evaluation based on the depth of the Respondent's experience as a whole in their representation of other clients specifically experience as Financial Advisory to municipalities within the State of Florida. Address the Respondent's experience in providing investment advisory services to public entities. | 20% | 2 | 1 |
| Qualifications and Experience of Key Personnel: Includes evaluation of individual staff members (specific experience/ability/skill) in the local market as well as background experience, certifications, professional affiliations and education who will perform and manage the project work. Only the qualifications and experience of the staff who will be directly assigned to the TPA will be evaluated. | 20% | 2 | 1 |
| Specific Experience: Consideration of the extent of the Respondent's engagements in connection with specific tax-exempt financings, with particular emphasis on the variety and scope of the type of transactions other than traditional financings (new issues or refundings), i.e., privatization, municipal and leveraged leasing, interest rate swaps and short-term notes such as commercial paper, etc. | 25% | 2 | 1 |
| Arbitrage Analysis Experience: Evaluation of the Respondent's experience with arbitrage analysis, specifically whether an arbitrage analysis function is resident in the Respondent. | 15% | 2 | 1 |
| Respondent's Overall Responsiveness: Proposal meets the requirements as stated in Section A, Paragraph 3 and Section B, Part 1.4 and is organized, tabbed and presented in exactly the order requested and includes only the data requested. Specific emphasis is placed on Questionnaire Responses (Form 6) including references and the Respondent's approach to the work to be performed as well as any pending litigation or conflict of interest with the Respondent performing the services of Financial Advisor to the TPA. | 15% | 2 | 1 |
| Value of Work: Considers the dollar amount of fee previously paid to the Respondent by TPA within the past three (3) years. | 5% | 1 | 2 |
| Total: | 100% | 1.95 | 1.05 |

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale

Evaluator Signature: _____ (On File)
 Evaluator Printed Name/Title: _____ Evaluator #2
 Date: _____ 7/30/2013

**FINANCIAL ADVISORY SERVICES
PROPOSAL EVALUATION**
RFQ NO. Q-009-13

| Evaluation Criteria | Weight | Firm Names | |
|---|-------------|---------------------|-----------------------------|
| | | Hapoalim Securities | Public Financial Management |
| Qualifications and Experience of the Respondent: Evaluation based on the depth of the Respondent's experience as a whole in their representation of other clients specifically experience as Financial Advisory to municipalities within the State of Florida. Address the Respondent's experience in providing investment advisory services to public entities. | 20% | 2 | 1 |
| Qualifications and Experience of Key Personnel: Includes evaluation of individual staff members (specific experience/ability/skill) in the local market as well as background experience, certifications, professional affiliations and education who will perform and manage the project work. Only the qualifications and experience of the staff who will be directly assigned to the TPA will be evaluated. | 20% | 2 | 1 |
| Specific Experience: Consideration of the extent of the Respondent's engagements in connection with specific tax-exempt financings, with particular emphasis on the variety and scope of the type of transactions other than traditional financings (new issues or refundings), i.e., privatization, municipal and leveraged leasing, interest rate swaps and short-term notes such as commercial paper, etc. | 25% | 2 | 1 |
| Arbitrage Analysis Experience: Evaluation of the Respondent's experience with arbitrage analysis, specifically whether an arbitrage analysis function is resident in the Respondent. | 15% | 2 | 1 |
| Respondent's Overall Responsiveness: Proposal meets the requirements as stated in Section A; Paragraph 3 and Section B; Part 1.4 and is organized, tabbed and presented in exactly the order requested and includes only the data requested. Specific emphasis is placed on Questionnaire Responses (Form 6) including references and the Respondent's approach to the work to be performed as well as any pending litigation or conflict of interest with the Respondent performing the services of Financial Advisor to the TPA. | 15% | 2 | 1 |
| Value of Work: Considers the dollar amount of fee previously paid to the Respondent by TPA within the past three (3) years. | 5% | 1 | 2 |
| Total: | 100% | 1.95 | 1.05 |

Ranking Scale: #1 is the highest score, #2 second highest, #3 third highest.....

Ranking Directions: Each evaluator shall rank each respondent independently for each category based on the above referenced ranking scale

Evaluator Signature: _____ (On File)
 Evaluator #2 _____
 Evaluator Printed Name/Title: _____
 Date: 7/30/2013

SUBJECT: PURCHASE OF SITE POLLUTION LIABILITY INSURANCE FOR THE PETROLEUM TERMINAL FACILITY

BACKGROUND:

The REK Pier is over 45 years old, and is in the process of being replaced. The replacement plan consists of three construction phases that will keep the existing facilities in operation during the build out of two new berths.

The new petroleum terminal facility will include a common use piping/unloading system to be utilized by the existing three petroleum terminal users (Kinder Morgan Liquids Terminals LLC, TPSI Terminals LLC, and Murphy Oil USA Inc.) and a new user (Buckeye Terminals LLC).

FACTS/COMMENTS:

The Tampa Port Authority's (TPA) independent insurance consultant, Interisk, Inc. (Interisk), and TPA's insurance broker, Hugh Wood, Inc. (HWI), has determined that a site pollution liability insurance policy for the site of the new petroleum terminal facility is necessary to protect TPA's interests on the site.

After reviewing proposals from several different insurers, Interisk and HWI determined that Ironshore Indemnity Inc. offered the most comprehensive and cost effective site pollution program. Additionally, Ironshore enjoys a favorable rating from the A.M. Best Company, the leading evaluator of insurance company operations.

The cost for the site pollution policy will be reimbursed through a user's fee to be charged to the four petroleum terminal users which was included in the Petroleum Facilities License Agreement approved by the TPA Board of Commissioners on June 18, 2013.

In order to recognize maximized cost savings, a three (3) year term was selected with an annual premium of \$33,513.41. The total premium for the three (3) year term is \$100,540.25 with a \$10,000,000 limit per occurrence and a \$100,000 per occurrence deductible. The effective date for the policy will be the first day which the common use piping/unloading system becomes operational, currently estimated to be on or about September 1, 2013.

This expense will be recognized over the three (3) year policy term. Adequate funds are available in the FY2013 Operating Budget to cover the pro-rated share of the first year's premium, i.e. for the month of September 2013. Funding for the remainder of the first year's premium will be included in the FY2014 Operating Budget. Funding for the subsequent years' premiums will be included in the FY2015 and FY2016 Operating Budgets.

RECOMMENDATION:

Authorize the Port Director or his designee to purchase a site pollution liability insurance policy from Ironshore Indemnity Inc. in the amount of \$100,540.25 for a three (3) year policy term, subject to review by Port Counsel. The policy will include a \$10,000,000 limit per occurrence and a \$100,000 deductible.

SUBJECT: AGREEMENT WITH HILLSBOROUGH COUNTY FOR COUNTY INCENTIVE GRANT PROGRAM

BACKGROUND:

The Florida Legislature created a County Incentive Grant Program for the purpose of providing grants to counties for the improvement of transportation facilities. The Florida Department of Transportation (FDOT) oversees the grant program on behalf of the state.

FDOT- District Seven allocated funds to Hillsborough County to administer and disburse to other entities for projects that improve transportation facilities. Therefore, in order to receive grant funding under this program, the Tampa Port Authority (TPA) must enter into a grant program agreement with Hillsborough County.

FACTS/COMMENTS:

TPA obtained a commitment from Hillsborough County to fund \$750,000 for rail improvements at the Port of Tampa on Hookers Point. Hookers Point has several thousand truck movements and several hundred passenger vehicles that transit this major cargo facility on a daily basis.

The proposed scope of work consists of the reconstruction of five rail crossings on Hookers Point. The rail improvements are expected to cost approximately \$1,500,000. The grant funding requires a 50:50 match. TPA will provide the matching funds, which are included in the FY 2014 Capital Expense budget.

RECOMMENDATION:

Authorize the Port Director or his designee to enter into a Grant Program Agreement with Hillsborough County to receive \$750,000 in matching funds from the County Incentive Grant Program for rail improvements, subject to review by Port Counsel.

E. RECEIPT OF REPORTS

- 1. REPORT OF LEGAL FEES BY PROJECT**
- 2. REPORT OF AGED ACCOUNTS RECEIVABLES**
- 3. REPORT OF CONTRACT STATUS**
- 4. REPORT OF MINOR WORK PERMITS**

FY 2013 – LEGAL FEES AND EXPENSES REPORT THROUGH JULY 31, 2013

YEAR-TO-DATE LEGAL FEES AND EXPENSES

| | <u>FY 2013 Budget</u> | <u>FY 2013 Actual</u> |
|---|-----------------------|-----------------------|
| General Support / Litigation | \$ 65,000.00 | \$ 56,489.75 |
| General Admiralty / Maritime | \$ 9,000.00 | \$ 0.00 |
| General Real Estate / Land Use | \$ 69,000.00 | \$ 33,535.50 |
| General Construction Services Legal Support | \$ 18,000.00 | \$ 17,867.50 |
| General Environmental Legal Support | \$ 15,000.00 | \$ 3,442.50 |
| General Labor/Employment Legal Support | \$ 25,000.00 | \$ 62,495.83 |
| General Bankruptcy Services Legal Support | \$ 9,000.00 | \$ 2,160.00 |
| YEAR-TO-DATE FY 2012-13 | \$210,000.00 | \$ 175,991.08 |
| [Remaining Budget \$34,008.92] | | |

LITIGATION AND GENERAL LEGAL SUPPORT

| Outside Counsel / Matter | July | Cumulative FY To Date | Cumulative Budget (1) | Budget Increase/ Matter Total |
|--|-------------|--------------------------|--------------------------|----------------------------------|
| Gray Robinson | | | | |
| General | | \$ 2,316.19 | \$ 30,000.00 | |
| Channelside Bay Mall/Lit | \$ 585.00 | \$33,526.42 | \$225,000.00 | |
| Anglo-Irish Bank v. CBM | \$ 1,080.00 | \$ 9,391.50 | \$135,000.00 | |
| Hamilton, Miller & Birthisel | | | | |
| General | | \$ 1,365.00 | \$ 15,000.00 | |
| Ins – CD * | \$ 738.00 | \$ 28,411.72 | \$ 40,000.00 | |
| Ins – MD | | | \$ 15,000.00 | |
| Ins – JH | | \$ 1,480.00 | \$ 15,000.00 | |
| <small>* Information only – Legal Fees paid by Insurance Company</small> | | | | |
| Venable, LLC. | | | | |
| General | \$ 2,145.00 | \$ 6,134.00 | \$ 15,000.00 | |

GENERAL ADMIRALTY / MARITIME LEGAL SUPPORT

| Outside Counsel / Matter | July | Cumulative FY To Date | Cumulative Budget (1) | Budget Increase/ Matter Total |
|--------------------------|------|--------------------------|--------------------------|----------------------------------|
| | | \$ 0.00 | | |

GENERAL REAL ESTATE / LAND USE LEGAL SUPPORT

| <u>Outside Counsel / Matter</u> | <u>July</u> | <u>Cumulative FY To Date</u> | <u>Cumulative Budget (1)</u> | <u>Budget Increase/ Matter Total</u> |
|---------------------------------|-------------|----------------------------------|----------------------------------|--|
| Gray Robinson – Real Estate | | | | |
| General | | | \$ 50,000.00 | |
| Channelside Bay Mall/RE | | | \$ 15,000.00 | |
| DRI | \$ 135.40 | \$ 405.40 | \$ 15,000.00 | |
| Murphy Oil USA, Inc. | | | \$ 30,000.00 | |
| NexLube Tampa, LLC | | | \$ 20,000.00 | |
| CBM – New Developer | | \$ 28,160.00 | \$ 45,000.00 | |
| P&G Consulting Group | | | | |
| DRI | | | \$ 20,000.00 | |
| NexLube Tampa, LLC | | | \$ 15,000.00 | |
| Cruise Terminals | | \$ 200.00 | \$ 15,000.00 | |
| South Bay | | | \$ 15,000.00 | |
| Gen'l Projects | | | \$ 15,000.00 | |

GENERAL CONSTRUCTION SERVICES LEGAL SUPPORT

| <u>Outside Counsel / Matter</u> | <u>July</u> | <u>Cumulative FY To Date</u> | <u>Cumulative Budget (1)</u> | <u>Budget Increase/ Matter Total</u> |
|---------------------------------|-------------|----------------------------------|----------------------------------|--|
| Trenam Kemker | | | | |
| Special Construction | | \$ 17,867.50 | \$ 75,000.00 | |
| General | | | \$ 15,000.00 | |
| Lease Review | | | \$ 15,000.00 | |

GENERAL BANKRUPTCY LEGAL SUPPORT

| <u>Outside Counsel / Matter</u> | <u>July</u> | <u>Cumulative FY To Date</u> | <u>Cumulative Budget (1)</u> | <u>Budget Increase/ Matter Total</u> |
|---------------------------------|-------------|----------------------------------|----------------------------------|--|
| McIntyre Panzarella | | | | |
| Hoeffner | | | \$ 15,000.00 | |
| Corp Svcs | | | \$ 15,000.00 | |
| Claims/Collection | | \$ 2,160.00 | \$ 15,000.00 | |

GENERAL LABOR / EMPLOYMENT LEGAL SUPPORT

| <u>Outside Counsel / Matter</u> | <u>July</u> | <u>Cumulative FY To Date</u> | <u>Cumulative Budget (1)</u> | <u>Budget Increase/ Matter Total</u> |
|---------------------------------|-------------|----------------------------------|----------------------------------|--|
| Glenn Rasmussen | | | | |
| General | | \$ 3,712.95 | \$155,000.00 | |
| Civil Service-JH | | \$ 1,652.03 | \$ 25,000.00 | |
| Civil Service-AL | | \$ 1,583.68 | \$ 25,000.00 | |
| Civil Service-MB | | | \$ 15,000.00 | |
| Civil Service-MD | \$ 120.00 | \$ 12,923.67 | \$ 15,000.00 | |
| Gray Robinson | | | | |
| Civil Service | | \$ 500.00 | \$ 15,000.00 | |
| Civil Service-MD | | | \$ 15,000.00 | |
| Civil Service-22 | | \$ 23,064.00 | \$ 25,000.00 | |
| Civil Service-23 | \$ 337.50 | \$ 19,179.50 | \$ 25,000.00 | |
| Thompson Sizemore | | | | |
| General | | | \$ 15,000.00 | |
| Allen Norton & Blue, P.A. | | | | |
| General | | | \$ 15,000.00 | |

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GENERAL ENVIRONMENTAL LEGAL SUPPORT

| <u>Outside Counsel / Matter</u> | <u>July</u> | <u>Cumulative FY To Date</u> | <u>Cumulative Budget (1)</u> | <u>Budget Increase/ Matter Total</u> |
|---------------------------------|-------------|----------------------------------|----------------------------------|--|
| Enola Brown, P.A. | | | | |
| General | | | \$ 15,000.00 | |
| South Bay | | | \$ 15,000.00 | |
| Winner Metals | | | \$ 15,000.00 | |
| Pendola Point | | | \$ 15,000.00 | |
| Manson Law Group | | | | |
| General | | \$ 3,442.50 | \$ 15,000.00 | |

Board Meeting
August 20, 2013
Legal #180246v1

TAMPA PORT AUTHORITY
Monthly Aged Receivables Report
as of July 31, 2013

| Customer | | | | | | | |
|-------------------------|----------------------------------|---------------|---------------|--------------|-----------|------------------|--|
| Number | Customer Name | Current | 31 - 60 Days | 61 - 90 Days | 91 & Over | Customer Balance | |
| Port Usage Fees: | | | | | | | |
| S036 | ALTAMAR SHIPPING | \$ 48.00 | \$ - | \$ - | \$ - | \$ 48.00 | |
| Q023 | ALTAMAR SHIPPING SERVICE | \$ 1,567.72 | \$ - | \$ - | \$ - | \$ 1,567.72 | |
| T012 | AMALIE OIL COMPANY | \$ 2,156.87 | \$ - | \$ - | \$ - | \$ 2,156.87 | |
| A415 | AMERICAN VICTORY MARINERS | \$ - | \$ 185.42 | \$ - | \$ 16.31 | \$ 201.73 | |
| Q212 | ATLANTIC RO-RO CARRIERS, INC. | \$ 4,891.13 | \$ - | \$ - | \$ 52.11 | \$ 4,943.24 | |
| A012 | BOUCHARD TRANSPORT CO | \$ 35,758.73 | \$ 13,356.09 | \$ 383.22 | \$ - | \$ 49,498.04 | |
| S041 | BRONCO TRANSPORT | \$ 88.00 | \$ - | \$ - | \$ - | \$ 88.00 | |
| A514 | BUCKEYE TERMINALS, LLC. | \$ 20.00 | \$ 40.00 | \$ - | \$ - | \$ 60.00 | |
| S040 | C & V LOGISTIC SERVICES | \$ 64.00 | \$ - | \$ - | \$ - | \$ 64.00 | |
| T002 | C F INDUSTRIES | \$ 25,094.66 | \$ 54.37 | \$ - | \$ - | \$ 25,149.03 | |
| T021 | C F INDUSTRIES (NH3) | \$ 5,377.53 | \$ - | \$ - | \$ - | \$ 5,377.53 | |
| T003 | CARGILL INC | \$ 5,249.18 | \$ - | \$ - | \$ - | \$ 5,249.18 | |
| D049 | CARGILL SALT | \$ 20.00 | \$ - | \$ - | \$ - | \$ 20.00 | |
| S025 | CARGILL SALT DIVISION | \$ 472.00 | \$ 192.00 | \$ - | \$ - | \$ 664.00 | |
| T131 | CARNIVAL CRUISE LINES | \$ 305,206.16 | \$ - | \$ - | \$ - | \$ 305,206.16 | |
| T198 | CEMEX CEMENT OF LOUISIANA, INC. | \$ 4,805.90 | \$ - | \$ - | \$ - | \$ 4,805.90 | |
| T141 | CEMEX INC | \$ 20,055.63 | \$ 207,574.30 | \$ 253.47 | \$ - | \$ 227,883.40 | |
| D047 | CITY OF TAMPA | \$ 560.00 | \$ - | \$ - | \$ - | \$ 560.00 | |
| D004 | CTL DISTRIBUTION INC | \$ 80.00 | \$ - | \$ - | \$ - | \$ 80.00 | |
| A423 | DANN OCEAN TOWING, INC | \$ 78.75 | \$ - | \$ - | \$ - | \$ 78.75 | |
| A084 | DIVERSIFIED MARINE TECH | \$ - | \$ 344.25 | \$ - | \$ - | \$ 344.25 | |
| Q081 | DONGKUK INTERNATIONAL INC | \$ - | \$ - | \$ - | \$ 76.78 | \$ 76.78 | |
| A478 | ENTERPRISE MARINE SERVICES LLC | \$ 1,015.92 | \$ - | \$ - | \$ - | \$ 1,015.92 | |
| A031 | FILLETTE GREEN & CO, INC | \$ 5,611.65 | \$ - | \$ - | \$ - | \$ 5,611.65 | |
| T132 | FLORIDA AQUARIUM | \$ 455.00 | \$ - | \$ - | \$ - | \$ 455.00 | |
| M056 | Florida House of Representatives | \$ 19.98 | \$ - | \$ - | \$ - | \$ 19.98 | |
| Q097 | FRONTIER LOGISTICS | \$ 1,219.39 | \$ - | \$ - | \$ - | \$ 1,219.39 | |
| A429 | GAC SHIPPING (USA) INC | \$ 48,233.35 | \$ 4,015.08 | \$ - | \$ - | \$ 52,248.43 | |
| S043 | GLOBAL DISTRIBUTION INC | \$ 32.00 | \$ - | \$ - | \$ - | \$ 32.00 | |
| A264 | GULF MARINE REPAIR INC | \$ 5,998.70 | \$ - | \$ - | \$ - | \$ 5,998.70 | |
| T063 | GULF SULPHUR SERVICES | \$ 9,127.37 | \$ - | \$ - | \$ - | \$ 9,127.37 | |

TAMPA PORT AUTHORITY
Monthly Aged Receivables Report
as of July 31, 2013

| Customer Number | Customer Name | Current | 31 - 60 Days | 61 - 90 Days | 91 & Over | Customer Balance |
|------------------------|---|----------------|---------------------|---------------------|----------------------|-------------------------|
| S059 | HEAVY PARTS INTERNATIONAL | \$ 96.00 | \$ - | \$ - | \$ - | \$ 96.00 |
| Q010 | HUSTEEL USA INC | \$ 5,498.53 | \$ - | \$ - | \$ - | \$ 5,498.53 |
| A306 | INCHCAPE SHIPPING SERVICES | \$ 461.25 | \$ - | \$ - | \$ - | \$ 461.25 |
| Q330 | INTERMETAL REBAR LLC | \$ 649.71 | \$ - | \$ - | \$ - | \$ 649.71 |
| A040 | INTERNATIONAL SHIP MANAGEMENT & AGENCY SERVICES | \$ 876.75 | \$ - | \$ - | \$ - | \$ 876.75 |
| S021 | J W WATSON TRUCKING INC | \$ 112.00 | \$ - | \$ - | \$ - | \$ 112.00 |
| B151 | KATHY'S AIRPORT SERVICE INC | \$ 290.00 | \$ - | \$ - | \$ - | \$ 290.00 |
| A350 | KIMMINS CONTRACTING | \$ 200.00 | \$ - | \$ - | \$ - | \$ 200.00 |
| D036 | KINDER MORGAN BULK | \$ 140.00 | \$ - | \$ - | \$ - | \$ 140.00 |
| T116 | KINDER MORGAN BULK/TBS | \$ 2,125.98 | \$ - | \$ - | \$ - | \$ 2,125.98 |
| A346 | KIRBY CORPORATION | \$ - | \$ 449.25 | \$ - | \$ - | \$ 449.25 |
| A010 | KIRBY INLAND MARINE, LP | \$ 24,785.58 | \$ - | \$ - | \$ - | \$ 24,785.58 |
| A003 | KIRBY OFFSHORE MARINE | \$ 3,442.14 | \$ 5,760.84 | \$ - | \$ - | \$ 9,202.98 |
| Q224 | KLOECKNER METAL CORPORATION | \$ 86.87 | \$ 5,791.00 | \$ - | \$ - | \$ 5,877.87 |
| A248 | LA CARRIERS, INC | \$ 198.75 | \$ - | \$ - | \$ - | \$ 198.75 |
| B043 | LIMO SOUTH INC /DBA/ CAREY LIMOUSINE OF TAMPA BAY | \$ 360.00 | \$ - | \$ - | \$ - | \$ 360.00 |
| S049 | MARDOT LOGISTICS INC | \$ 440.00 | \$ - | \$ - | \$ - | \$ 440.00 |
| A360 | MARTIN GAS MARINE | \$ 5,772.85 | \$ - | \$ - | \$ - | \$ 5,772.85 |
| T135 | MARTIN MARIETTA AGGREGATES | \$ 1,924.08 | \$ - | \$ - | \$ - | \$ 1,924.08 |
| T134 | MARTIN OPERATING PARTNERSHIP | \$ 16,144.37 | \$ 18,438.83 | \$ - | \$ - | \$ 34,583.20 |
| D044 | MCROBERTS PROTECTIVE AGENCY | \$ 60.00 | \$ - | \$ - | \$ - | \$ 60.00 |
| T199 | MEDITERRANEAN SHIPPING CO./CHARLESTON | \$ 15,452.00 | \$ 16,870.37 | \$ 7,939.44 | \$ - | \$ 40,261.81 |
| Q226 | MEGA FERTILIZER AND FEED, LLC. | \$ - | \$ - | \$ - | \$ 2,602.58 | \$ 2,602.58 |
| M025 | MILLENIUM MANAGEMENT GROUP, INC. | \$ - | \$ - | \$ - | \$ 628.00 | \$ 628.00 |
| A053 | MORAN TOWING CORPORATION | \$ 26,169.87 | \$ - | \$ - | \$ - | \$ 26,169.87 |
| A430 | MORAN-GULF SHIPPING AGENCIES | \$ 22,235.59 | \$ - | \$ - | \$ - | \$ 22,235.59 |
| A071 | NORTON LILLY INTERNATIONAL | \$ 1,571.41 | \$ - | \$ - | \$ - | \$ 1,571.41 |
| A439 | NOVA INTERNATIONAL SHIPPING | \$ 5,926.44 | \$ - | \$ - | \$ - | \$ 5,926.44 |
| A464 | NYK LINE (NA) INC. | \$ 7,836.35 | \$ 3,007.41 | \$ - | \$ - | \$ 10,843.76 |
| T150 | ONESTEEL RECYCLING INC | \$ 78,798.90 | \$ - | \$ - | \$ - | \$ 78,798.90 |
| A341 | ORION MARINE CONSTRUCTION | \$ 755.25 | \$ 678.75 | \$ - | \$ - | \$ 1,434.00 |
| Q229 | OXBOW STEEL INTERNATIONAL, LLC. | \$ 372.73 | \$ - | \$ - | \$ - | \$ 372.73 |
| T064 | PASCO TERMINALS INC | \$ 5,131.21 | \$ - | \$ - | \$ - | \$ 5,131.21 |

TAMPA PORT AUTHORITY
Monthly Aged Receivables Report
as of July 31, 2013

| Customer Number | Customer Name | Current | 31 - 60 Days | 61 - 90 Days | 91 & Over | Customer Balance |
|---------------------------------|--|------------------------|----------------------|--------------------|---------------------|------------------------|
| A172 | PENN MARINE, INC | \$ - | \$ 1,242.00 | \$ - | \$ - | \$ 1,242.00 |
| S039 | PORTS AMERICA | \$ - | \$ 28.00 | \$ - | \$ - | \$ 28.00 |
| T006 | PORTS AMERICA | \$ 6,167.22 | \$ 4,431.15 | \$ - | \$ - | \$ 10,598.37 |
| T182 | PORTS AMERICA | \$ - | \$ 24,009.19 | \$ 235.88 | \$ 16,548.48 | \$ 40,793.55 |
| Q012 | R W SMITH & COMPANY | \$ 191.42 | \$ - | \$ - | \$ - | \$ 191.42 |
| A064 | SAVAGE & SON, AR | \$ 138,884.16 | \$ - | \$ 104.69 | \$ - | \$ 138,988.85 |
| A065 | SEA & LAND SHIPPING | \$ 35,852.33 | \$ - | \$ - | \$ - | \$ 35,852.33 |
| M049 | STATE OF FLORIDA, OFFICE OF CFO JEFF ATWATER | \$ - | \$ 29.26 | \$ - | \$ - | \$ 29.26 |
| A283 | STEPHENSON INTERNATIONAL INC | \$ 72.00 | \$ - | \$ - | \$ - | \$ 72.00 |
| A417 | SULPHUR CARRIERS | \$ 6,775.53 | \$ - | \$ - | \$ - | \$ 6,775.53 |
| T101 | SULPHURIC ACID TRADING COMPANY | \$ 3,873.42 | \$ - | \$ - | \$ - | \$ 3,873.42 |
| T137 | TAMPA JUICE SERVICE INC | \$ 1,577.64 | \$ - | \$ - | \$ - | \$ 1,577.64 |
| T173 | TARMAC AMERICA TITAN | \$ 49,511.93 | \$ 179.94 | \$ - | \$ - | \$ 49,691.87 |
| A251 | TRADEMARK METALS RECYCLING LLC | \$ 26,929.53 | \$ 160.00 | \$ - | \$ - | \$ 27,089.53 |
| V082 | TRADEMARK METALS RECYCLING LLC | \$ 500.00 | \$ - | \$ - | \$ - | \$ 500.00 |
| T020 | TRANSMONTAIGNE INC | \$ 63,577.51 | \$ - | \$ - | \$ - | \$ 63,577.51 |
| A034 | UNITED OCEAN SHIPPING (TECO) | \$ 5,535.00 | \$ - | \$ - | \$ - | \$ 5,535.00 |
| M034 | USA PARKING SYSTEM, INC. | \$ 60.00 | \$ - | \$ - | \$ - | \$ 60.00 |
| Q220 | VA INTERTRADING | \$ - | \$ 30.00 | \$ - | \$ - | \$ 30.00 |
| A465 | VALLS SHIPPING COMPANY | \$ 78,082.99 | \$ 55,550.14 | \$ - | \$ - | \$ 133,633.13 |
| T119 | VULCAN MATERIALS COMPANY | \$ 43,980.44 | \$ - | \$ - | \$ - | \$ 43,980.44 |
| P004 | WORLDWIDE SHORE SERVICES | \$ 200.00 | \$ - | \$ - | \$ - | \$ 200.00 |
| T056 | YARA NORTH AMERICA INC | \$ 5,834.38 | \$ - | \$ - | \$ - | \$ 5,834.38 |
| T171 | ZIM ISRAELI NAVIGATION COMPANY | \$ 106,635.00 | \$ 59,956.50 | \$ - | \$ - | \$ 166,591.50 |
| Subtotal Port Usage Fees | | \$ 1,285,462.73 | \$ 422,374.14 | \$ 8,916.70 | \$ 19,924.26 | \$ 1,736,677.83 |

TAMPA PORT AUTHORITY
Monthly Aged Receivables Report
as of July 31, 2013

| Customer Number | Customer Name | Current | 31 - 60 Days | 61 - 90 Days | 91 & Over | Customer Balance |
|--|---------------------------------------|------------------------|----------------------|---------------------|----------------------|------------------------|
| <u>Lease Charges:</u> | | | | | | |
| L045 | AMALIE OIL | \$ 1,950.91 | \$ - | \$ - | \$ - | \$ 1,950.91 |
| L044 | DIVERSIFIED MARINE TECH | \$ 431.97 | \$ - | \$ - | \$ - | \$ 431.97 |
| L039 | MURPHY OIL USA INC | \$ 16.00 | \$ - | \$ - | \$ 8.00 | \$ 24.00 |
| L196 | SEABULK TOWING INC | \$ 336.25 | \$ - | \$ - | \$ - | \$ 336.25 |
| L138 | SHRIMP SVC DOCK ASSOCIATION | \$ 16.00 | \$ - | \$ - | \$ - | \$ 16.00 |
| L235 | STARSHIP CRUISE LINE | \$ 229.36 | \$ - | \$ - | \$ - | \$ 229.36 |
| L064 | SUPERIOR SEAFOODS INC | \$ 368.59 | \$ 3,170.09 | \$ - | \$ - | \$ 3,538.68 |
| L067 | TAMPA BAY PIPELINE COMPANY | \$ 60.50 | \$ 4,840.00 | \$ - | \$ - | \$ 4,900.50 |
| L078 | TRANSMONTAIGNE TERMINALING INC | \$ 29.03 | \$ - | \$ - | \$ - | \$ 29.03 |
| L282 | UNIVERSITY OF SOUTH FLORIDA | \$ 8,684.75 | \$ - | \$ - | \$ - | \$ 8,684.75 |
| L079 | VERSAGGI SHRIMP COMPANY | \$ 217.97 | \$ - | \$ - | \$ - | \$ 217.97 |
| L146 | VULCAN MATERIALS | \$ 12,526.15 | \$ - | \$ - | \$ - | \$ 12,526.15 |
| <u>Subtotal Lease Charges</u> | | \$ 24,867.48 | \$ 8,010.09 | \$ - | \$ 8.00 | \$ 32,885.57 |
| <u>Accounts in Litigation/Renegotiation/Bankruptcy:</u> | | | | | | |
| L219 | AMERICAN VICTORY SHIP MEMORIAL MUSEUM | \$ - | \$ - | \$ - | \$ 1,725.00 | \$ 1,725.00 |
| L279 | ANDINO CEMENT USA, LLC | \$ 203,779.90 | \$ 8,999.91 | \$ 8,999.91 | \$ 498,193.32 | \$ 719,973.04 |
| Q205 | ASSURANCE FORENINGEN SKULD(GJENSIDIG) | \$ - | \$ - | \$ - | \$ 19,682.93 | \$ 19,682.93 |
| T011 | MURPHY OIL USA INC | \$ - | \$ - | \$ - | \$ 2,564.49 | \$ 2,564.49 |
| <u>Subtotal Litigation/Renegotiation/Bankruptcy:</u> | | \$ 203,779.90 | \$ 8,999.91 | \$ 8,999.91 | \$ 522,165.74 | \$ 743,945.46 |
| TOTAL AGED RECEIVABLES AS OF JULY 31, 2013 | | \$ 1,514,110.11 | \$ 439,384.14 | \$ 17,916.61 | \$ 542,098.00 | \$ 2,513,508.86 |

TAMP PORT AUTHORITY
MONTHLY CONTRACT STATUS REPORT
JULY 31, 2013

| Project | Contractor | Contract Financial Record # | Original Bd App Date | Amt Approved Including Amendments | Costs Incurred to Date | Percent Complete |
|--|-------------------------------|-----------------------------------|-------------------------|---|---------------------------|---------------------|
| OPERATING AND NON-CAPITAL CONTRACTS: | | | | | | |
| Federal Government Relations Consultants | Alcade & Fay | 11-10 | 09/21/10 | \$ 272,000.00 | \$ 248,730.67 | 91% |
| Insurance Consultants | Interisk | 11-15 | 06/15/10 | \$ 195,000.00 | \$ 122,100.00 | 63% |
| Financial Advisory Services | Public Financial Management | 11-16 | 08/17/10 | \$ 150,000.00 | \$ 91,636.00 | 61% |
| Parking Facilities Operations | USA System Parking | 12-12 | 05/15/12 | \$ 1,620,499.00 | \$ 768,874.52 | 47% |
| Parking Facilities Operations (renewal 9/1/13-8/31/14) | USA System Parking | 12-12 | 07/16/13 | \$ 1,324,273.00 | \$ - | 0% |
| Landscape Maintenance | Ed's Lawn & Landscaping, Inc. | 12-13 | 07/17/12 | \$ 73,900.00 | \$ 54,880.97 | 74% |
| Grounds Maintenance | Great Bay Landscape | 12-14 | 08/21/12 | \$ 149,400.00 | \$ 125,450.00 | 84% |
| Financial Audit & Related Areas | Cherry, Bekaert & Holland | 12-15 | 07/17/12 | \$ 87,750.00 | \$ 57,500.00 | 66% |
| Insurance Broker Services | Hugh Wood | 12-17 | 08/21/12 | \$ 52,000.00 | \$ 52,000.00 | 100% |
| Insurance Broker Services | Hugh Wood | 12-17 | 07/16/13 | \$ 52,000.00 | \$ - | 0% |
| Copier Leases (7 copiers) | Ricoh Americas Corporation | 12-18 | 07/17/12 | \$ 72,000.00 | \$ 41,932.78 | 58% |
| Annual Maintenance & License - Great Plains | Tribridge | 12-19 | 09/18/12 | \$ 55,000.00 | \$ 51,902.65 | 94% |
| PARCS Parking Access Revenue Control System Maintenance | Scheidt & Bachmann USA | 12-22 | 08/21/12 | \$ 45,000.00 | \$ 45,000.00 | 100% |
| PARCS Parking Access Revenue Control System Maintenance | Scheidt & Bachmann USA | 12-22 | 07/16/13 | \$ 47,500.00 | \$ - | 0% |
| Janitorial Services | Performance Cleaning Service | 13-05 | 10/16/12 | \$ 220,000.00 | \$ 134,384.13 | 61% |
| Renaissance Planning Group | General Planning Services | 13-06 | 10/16/12 | \$ 400,000.00 | \$ 48,002.00 | 12% |
| State Legislative Services | Bryant Miller Olive | 13-07 | 12/18/12 | \$ 25,000.00 | \$ 25,000.00 | 100% |
| Security Guard Services | AlliedBarton | 13-08 | 12/18/12 | \$ 1,370,728.00 | \$ 627,000.00 | 46% |
| Maintain TPA Cameras and Access Control | GSA | 13-09 | 12/18/12 | \$ 192,318.00 | \$ 143,236.82 | 74% |
| Law Enforcement Services | BOCC / HCSO | 13-10 | 01/15/13 | \$ 1,900,708.00 | \$ 60,412.37 | 3% |
| Online Data Service Backup | Venju Solutions, Inc. | 13-13 | 05/21/13 | \$ 50,000.00 | \$ 2,570.00 | 5% |
| License & Support for Document Management System (eDocs) | OpenText Corporation | 13-14 | 05/21/13 | \$ 50,000.00 | \$ - | 0% |
| SBE Uniformed Security Guard Service | Martinez & Company | 13-15 | 05/21/13 | \$ 150,000.00 | \$ - | 0% |
| 2014 Tampa Steel Conference | Tampa Marriott Waterside | 13-16 | 06/18/13 | \$ 89,045.00 | \$ - | 0% |
| Insurance Consultants | Interisk | 13-24 | 07/16/13 | \$ 75,000.00 | \$ - | 0% |
| | | | | \$ 8,719,121.00 | \$ 2,700,612.91 | |
| CONTINUING ANNUAL CONTRACTS: | | | | | | |
| Professional Services Agreements | Various | 07-29 | 09/18/07 | \$ 4,000,000.00 | \$ 3,393,780.00 | 85% |
| Professional Services Contracts | Various | 08-21 | 09/16/08 | \$ 4,500,000.00 | \$ 3,888,114.00 | 86% |
| Container Terminal Facilities Development Consultant | Moffatt & Nichol | 09-06 | 11/18/08 | \$ 1,000,000.00 | \$ 999,105.00 | 100% |
| Professional Service Contracts | Various | 10-10 | 09/15/09 | \$ 2,250,000.00 | \$ 1,800,774.00 | 80% |
| Continuing Repair / Improvements Contracts | Various | 10-11 | 09/15/09 | \$ 2,200,000.00 | \$ 895,391.00 | 41% |
| Continuing Repair / Improvements Contracts | Various | 11-01 | 09/21/10 | \$ 2,200,000.00 | \$ 804,839.00 | 37% |
| Professional Service Contracts | Various | 11-02 | 09/21/10 | \$ 2,050,000.00 | \$ 1,800,514.55 | 88% |
| Continuing Repair / Improvements Contracts | Various | 12-01 | 09/20/11 | \$ 2,200,000.00 | \$ 1,404,498.91 | 64% |
| Professional Service Contracts | Various | 12-02 | 09/20/11 | \$ 2,050,000.00 | \$ 1,764,061.08 | 86% |
| Continuing Repair / Improvements Contracts | Various | 13-01 | 09/18/12 | \$ 1,850,000.00 | \$ 398,827.12 | 22% |
| Professional Service Contracts | Various | 13-02 | 09/18/12 | \$ 2,300,000.00 | \$ 556,343.16 | 24% |
| Wi-Fi Private Line Service | Level 3 Communications | 13-21 | 07/16/13 | \$ 40,000.00 | \$ - | 0% |
| Disaster Recovery services | Belfor USA Group | 13-22 | 07/16/13 | \$ 50,000.00 | \$ - | 0% |
| Cloud computing purchase & implementation | Tribridge Holdings, LLC | 13-23 | 07/16/13 | \$ 80,000.00 | \$ - | 0% |
| | | | | \$ 26,770,000.00 | \$ 17,706,247.82 | |

TAMP PORT AUTHORITY
MONTHLY CONTRACT STATUS REPORT
JULY 31, 2013

| Project | Contractor | Contract Financial Record # | Original Bd App Date | Amt Approved Including Amendments | Costs Incurred to Date | Percent Complete |
|---|---------------------------------------|-----------------------------------|-------------------------|---|---------------------------|---------------------|
| CONSTRUCTION AND CAPITAL CONTRACTS: | | | | | | |
| Final Closeout/Pmt Ybor Turning Basin | US Army Corps of Engineers | 04-40 | 09/21/04 | \$ 1,826,481.53 | \$ 558,596.63 | 31% |
| Feasibility Study Cost Sharing Agreement | Department of the Army - ACOE | 05-16 | 03/15/05 | \$ 2,000,000.00 | \$ 1,357,556.60 | 68% |
| Strategic & Master Plan Consultant | Moffat & Nichol | 06-01 | 10/18/05 | \$ 1,355,000.00 | \$ 1,345,794.00 | 99% |
| Ph 2 - Amend 1 -4 (Container Term Facility) | Batson-Cook | 09-13 | 03/17/09 | \$ 22,430,881.00 | \$ 22,206,264.00 | 99% |
| ERP Phase III & Support | Tribridge, Inc | 11-03 | 11/16/10 | \$ 273,000.00 | \$ 237,572.00 | 87% |
| Rail Crossing Improvements | CSX | 11-06 | 06/15/10 | \$ 450,000.00 | \$ 324,834.00 | 72% |
| Channelside Parking Garage LED Lighting | Himes Electrical | 11-12 | 04/19/11 | \$ 643,448.00 | \$ 582,167.00 | 90% |
| Professional Engineering Serives - Petroleum Facilities | CH2M Hill | 11-13 | 12/21/10 | \$ 2,364,538.00 | \$ 2,358,946.86 | 100% |
| Port Redwing Off-Site Mitigation | Keystone Excavators | 11-14 | 04/19/11 | \$ 1,000,000.00 | \$ 939,847.00 | 94% |
| TPA Container Expansion Phase 4B- IERT | Batson-Cook | 12-03 | 09/20/11 | \$ 10,941,673.00 | \$ 10,893,394.00 | 100% |
| Navigational Improvements / Unit Price Dredging | Orion Dredging | 12-04 | 07/19/11 | \$ 8,329,870.41 | \$ 8,295,069.00 | 100% |
| Eastport B151/152 Mitigation | Tampa Bay Construction | 12-08 | 10/18/11 | \$ 2,907,632.27 | \$ 2,443,628.00 | 84% |
| Petroleum Facilities Improvements -CMS | Balfour Beatty/Batson Cook | 12-09 | 05/15/12 | \$ 46,352,357.00 | \$ 22,882,033.78 | 49% |
| Cruise Terminal 2 & 3 Security Improvements | Tampa Bay Marine | 12-10 | 05/15/12 | \$ 176,259.00 | \$ 150,803.00 | 86% |
| Spoil Island 3D Control Discharge Structures | Orion Dredging | 12-11 | 08/21/12 | \$ 1,709,509.00 | \$ 1,293,070.00 | 76% |
| Economic Analysis Services | Martin & Associates | 12-16 | 09/18/12 | \$ 150,000.00 | \$ 80,628.78 | 54% |
| Disaster Recovery Trailers and Equipment | Texas Trailers | 12-21 | 07/17/12 | \$ 30,818.00 | \$ 11,380.00 | 37% |
| Navigational Improvements / Unit Price Dredging | Orion Dredging | 13-04 | 09/18/12 | \$ 4,500,000.00 | \$ 1,785,199.21 | 40% |
| Pendola Point Reclaimed Water and Force Main Service | TB Landmark Construction | 13-11 | 12/18/12 | \$ 2,600,000.00 | \$ 1,518,602.62 | 58% |
| Eastport B151/152 Phase 2 Fill Project | JVS Contracting Inc | 13-12 | 12/18/12 | \$ 1,800,000.00 | \$ 873,965.25 | 49% |
| Digital Signing System for Cruise Terminal Three | Audio Visual Innovations (AVI-SPL) | 13-17 | 06/18/13 | \$ 49,950.00 | \$ - | 0% |
| Cruise Terminal 6 Customs & Border Protection | Nelco & Customs and Border Protection | 13-19 | 06/18/13 | \$ 956,000.00 | \$ - | 0% |
| Railroad Construction and Improvements | Gonzalez & Sons Equipment | 13-20 | 06/18/13 | \$ 1,347,000.00 | \$ - | 0% |
| | | | | <u>\$ 114,194,417.21</u> | <u>\$ 80,139,351.73</u> | |
| | | | | <u>\$ 149,683,538.21</u> | <u>\$ 100,546,212.46</u> | |
| | Total | | | | | |

Minor Work Permitting Report
7/1/2013– 7/31/2013

PERMITS ISSUED

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REVISIONS

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VIOLATIONS

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*Indicates that permit was issued After-The-Fact

Board Meeting/August 20, 2013
Environmental Department/ #180202 v1

F. EXECUTIVE DIRECTOR REPORT

G. PRESENTATIONS

**H. NEW BUSINESS/COMMISSIONERS'
COMMENTS**

ELECTION OF VICE CHAIR

I. FUTURE PROPOSED PROJECTS

TAMPA PORT AUTHORITY LIST OF FUTURE PROPOSED PROJECTS

UPDATED 08/13/13

| Project Name | Current Contractor | Estimated Proposal Release | Estimated Board Approval |
|--|---------------------------------------|----------------------------|--------------------------|
| TPA Facility Management - Equipment Storage Building (Small Business Enterprise Set-Aside) | New ITB | August 2013 | September 2013 |
| Warehouse Building 229 Improvements | New ITB | August 2013 | September 2013 |
| Trade Show Booth | New ITB | August 2013 | September 2013 |
| Video Production | New RFP | August 2013 | September 2013 |
| Unit Price Upland Repairs | Seavy & Associates | August 2013 | October 2013 |
| Janitorial Services | JT Bay dba Performance Cleaning Group | August 2013 | October 2013 |
| 1101 Channelside Lobby Upgrade | New ITB | Aug / Sep 2013 | Oct / Nov 2013 |
| Toxic Inhalation Hazard Alert System | New ITB | Sep / Oct 2013 | Nov / Dec 2013 |
| Security Operations Center HVAC Units & New Roof Installation | New ITB | Oct / Nov 2013 | Dec 2013 / Jan 2014 |
| General Engineering Consultants | CH2M Hill Moffatt & Nichol | November 2013 | January 2014 |

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Recently added projects are reflected in **bold**.

For information concerning this list, contact Donna Casey at (813) 905-5044.

#98154

J. CALENDAR OF EVENTS

**AUGUST 20, 2013, IMMEDIATELY FOLLOWING
BOARD MEETING – FY 2014 BUDGET
WORKSHOP**

**SEPTEMBER 9, 2013, 5:01 PM – FY 2014
TENTATIVE MILLAGE RATE AND BUDGET
PUBLIC HEARING**

**SEPTEMBER 18, 2013, 5:01 PM – FY 2014 FINAL
MILLAGE RATE AND BUDGET PUBLIC
HEARING**

K. DATE OF NEXT MEETING

TUESDAY, SEPTEMBER 17, 2013 – 9:30 AM

L. ADJOURNMENT