School District of River Falls

Regular School Board Meeting

Monday, June 15, 2026 - 6:00 PM
District Office, 852 E Division Street, River Falls, Wisconsin 54022
Agendas can be viewed at https://www.rfsd.k12.wi.us/district/school-board.cfm or at https://meetings.boardbook.org/Public/Organization/1447

1. **CALL TO ORDER - 6:00 PM**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **PLEDGE OF ALLEGIANCE**
4. **HEARING OF VISITORS OR DELEGATIONS**
5. **INFORMATIONAL ITEMS**
   - A. **Superintendent and Administrative Reports**
     1. School Resource Officer Annual Report
        - a. Officer Bryan Jensen 4
     2. Administrative Reports
        - a. Wildly Important Goal (WIG) Updates 2025-26
          1. Renaissance Charter Academy 7
     3. Superintendent Report

     Description: School Board Vacancy Update

   - B. **District Recognitions** **18**
     1. Character.org 2026 State and National Schools of Character

     Description: Recognizes schools that have demonstrated a deep commitment to developing strong culture, ethical leadership, and character growth in students.

        a. 2026 State School of Character - Rocky Branch Elementary
        b. 2026 State & National School of Character - Westside Elementary

     2. NAMM Foundation 2026 Best Communities for Music Education

     Description: Recognizes schools and districts nationwide for their leadership in expanding equitable access to music education.

6. **ACTION ITEMS**
   - A. **Consent Agenda - Approval of Minutes, Bills, Employment, and NEOLA Policies** **21**

   Description: The following have been submitted for approval:
   Item 1: May 18, 2026, Regular School Board Meeting minutes
   Item 2: Accounts payable bills, payroll checks, and official receipts generated during May 2026. Additionally, this item includes the formal acceptance of recent gifts and donations made to the school district as listed.
   Item 3: Acceptance of 2025-26 gifts and donations made to the district through May 2026.
   Item 4: Pursuant to School Board Policy, which references Wisconsin Statutes Sections 111, 118, and 121, all employees who require Wisconsin state certification shall be recommended by the superintendent to the School Board for approval. All recommendations presented at this time are pursuant to approved School Board policies and accompanying administrative procedures.
   Item 5: Approve second readings of the following NEOLA 6000s Finance, 5000s Students, 4000s Support Staff, 3000s Professional Staff, 1000s Administration and 0000 Bylaws policies: *6110 - Grant Funds, 6111 - Internal Controls, 6112 - Cash Management of Grants, 6114 - Cost Principles-Spending Federal Funds, 6116 - Time and Effort Reporting, 6144 - Investment Income, 6147 - Debt Management, 6150 - Tuition Income, 6151 - Returned/Outstanding-Stale Checks, 6152 - Student Fees, Fines, and Charges, 6152.01 - Waiver of School Fees or Fines, 6220 - Budget Preparation, 6230 - Budget Hearing, 6231 - Budget Implementation, 6235 - Fund Balance, 6236 - Community Services Fund (Fund 80), 6320 - Purchasing, 6605 - Crowdfunding, 6611 - District-Supported/Sponsored Student Activity Accounts, 6630 - Cash Handling and Deposits, 6670 - Trust and Agency Funds, 6700 - Fair Labor Standards Act (FLSA), 6830 - Audit, 5517 - Student Anti-Harassment, 4362 -*

Employee Anti-Harassment (Support Staff), 3362 - Employee Anti-Harassment (Professional Staff), 1662 - Employee Anti-Harassment (Administration), 0155 - Committees, 0145 - School Board Member Anti-Harassment

Item 6: Approve first reading of the following NEOLA 7000s Property & 6000s Finance policies: *7100 - Facilities Planning, 7217 - Weapons, 7230 - Gifts, Grants, and Bequests, 7250 - Naming School Facilities, 7300 - Disposition of Real Property, 7310 - Disposition of Personal Property, 7430 - Safety Standards, 7434 - Use of Tobacco and Nicotine on School Premises, 7440.01 - Video Surveillance and Electronic Monitoring, 7440.02 - Smart Sensor and Monitoring Technology, 7440.03 - Small Unmanned Aircraft Systems (Drones), 7450 - Property Inventory, 7455 - Accounting System for Capital Assets, 7510 - Use of District Facilities, 7530 - Lending of District-Owned Equipment, 7530.01 - District-Owned Personal Communication Devices, 7530.02 - Staff and School Officials Use of Personal Communication Devices, 7540 - Technology, 7540.01 - Technology Privacy, 7540.02 - Digital Content and Accessibility, 7540.03 - Student Technology Acceptable Use and Safety, 7540.04 - Staff Technology Acceptable Use and Safety, 7540.05 - Assistive Technology and Services, 7540.06 - District-Issued Staff E-Mail Account, 7540.07 - District-Issued Student E-mail Account, 7541 - Electronic Data Processing Disaster Recovery Plan, 7542 - On-Site Access to District Technology Resources From Personally-Owned Communication Devices, 7550 - Cooperation with Local Governments, 6146 - Post-Issuance Tax-Exempt Bond Compliance, 6325 - Procurement-Federal Grants/Funds*

Recommended Action: Approve minutes, bills, employment, and NEOLA policies as presented.

B. **Consideration and/or Action to approve the June 1, 2026, Ad-Hoc Policy Committee recommendations** **300**

Description: The Ad-Hoc Policy Committee met on June 1, 2026, to review and approve the NEOLA 7000s Property policy series.

Recommended Action:

1. Approve the first reading of Neola Policy 7250.01 - Memorials for Staff and Students.
2. Approve the first reading of Neola Policy 7440 - Facility Security.
3. Approve the first reading of Neola Policy 7540.08 - Artificial Intelligence (AI).
4. Approve the first reading of Neola Policy 7544 - Use of Social Media.

C. **Consideration and/or Action to approve the June 8, 2026, Educational Program Committee recommendations** **314**

Description: The Educational Program Committee met on June 8, 2026, to hear the Title III annual report, to hear a high school schedule update, to hear an RF4C update, and to review the Act 20 Early Literary Remediation Plan.

Recommended Action: None, informational only.

D. **Consideration and/or Action to approve the June 8, 2026, Finance & Facilities Committee recommendations** **315**

Description: The Finance & Facilities Committee met on June 8, 2026, to discuss the Focus on Energy Excellence Award, to approve revisions to the 2025-26 budget, to hear a budget forecast update, to approve a bid for a summer 2026 roofing project at MMS, to hear an update on the pedestrian safety improvements and the additional parking lot, and to hear an update on fees and family accounts.

Recommended Action:

1. Approve the revisions to the 2026-26 Budget.
2. Approve a $468,000 base bid and $12,000 wet insulation allowance from Jackson & Associates for a Summer 2026 roofing project at Meyer Middle School.

E. **Consideration and/or Action to approve the June 8, 2026, Personnel Committee recommendations** **328**

Description: The Personnel Committee met on June 8, 2026, to hear a certified staff report, to approve the 2026-27 Employee Handbook revisions, to review the advanced learning grant awards, and to approve administrator and support staff supervisor salaries.

Recommended Action: Approve the 2026-27 Employee Handbook revisions.

F. **2026-27 Administrator and Support Staff Supervisor Salary Recommendations**

Description: Administration is requesting approval of administrative and support staff supervisor salaries for 2026-27. The proposed increase is 2.77% for administrators and 3.09% for supervisors.
Recommended Action: Approve the 2026-27 Administrator and Support Staff Supervisor salaries.

G. **Proposed/suggested items for the next regular and future School Board meeting agenda(s)**
Description: As always, School Board members will be given the opportunity to suggest items for future School Board meeting agendas.
Recommended Action: As needed.

H. **Schedule next School Board/Committee meetings**
Description: Upcoming School Board meeting dates, times, and locations will be reviewed.
Recommended Action: Set the meeting schedule as follows:
Special School Board Meeting: Monday, July 6, 2026, 5:30 p.m.
Ad-Hoc Policy Committee: Monday, July 6, 2026, 6:00 p.m.
Educational Program Committee: Monday, July 13, 2026, 6:00 p.m.
Finance & Facilities Committee: Monday, July 13, 2026, 7:00 p.m. *(or immediately following Educational Program)*
~~Personnel Committee: Monday, July 13, 2026, 8:00 p.m. *(or immediately following Finance & Facilities)*~~
School Board Retreat: Monday, July 20, 2026, 4:00 p.m.
Regular School Board Meeting: Monday, July 20, 2026, 6:00 p.m.
All of the above meetings will be held at the District Office Conference Room, 852 E. Division Street, unless noted otherwise.

7. **ADJOURN**

Officer Bryan Jensen
School Resource Officer
River Falls Police Department
2815 Prairie Drive; River Falls, WI 54022
PH: 715-425-0909

River Falls Middle School and Elementary Schools
Annual School Resource Officer Report
School Year 2025-2026

After eight years serving as a School Resource Officer for the River Falls School District—and 25 years in law enforcement—I will be retiring this July. This will be my final year working in the school district. It has been an incredible opportunity, filled with many memories that I will always cherish.

I want to thank the River Falls School District and the River Falls Police Department for trusting me with this role. It has truly been an honor to serve as a School Resource Officer.

This decision is bittersweet. I have genuinely enjoyed my time working with students and staff, and being part of this community has meant a great deal to me. At the same time, a new opportunity has come along that I couldn't pass up, and I'm looking forward to this next chapter while remaining grateful for the career I leave behind.

Moving forward, Alex Sather will be stepping into the School Resource Officer position, working with both the middle school and elementary schools. I'm confident he will do an excellent job.

Thank you again for this opportunity. I'm especially grateful for the strong partnership between the school district and the River Falls Police Department—it's something truly special.

With appreciation,

Officer Bryan Jensen
School Resource Officer
05/04/2026

Officer Adam Amaro
School Resource Officer
2815 Prairie Drive, River Falls, WI 54022
Telephone: 715.425.0909

River Falls High School & Renaissance Charter Academy
Annual School Resource Officer Report
School Year 2025-2026

My second year in the River Falls School District has come to an end and I want to thank you again for the opportunity to serve our school community in the role of School Resource Officer. It is a blessing to be in this role and I truly wake up everyday loving what I do.

After the school year was complete I got to attend the SRO Conference in June with Officer Jensen, where we were able to network with other officers from around the state and surrounding states. We were able to learn about how other school districts keep their building safe and understand more about what they do and new technology that it up and coming. Throughout the summer I was able to work patrol, by doing this I continued my engagement with students and the community throughout the summer. As the new school year approached, I conducted ALICE training during in-service week in August, teaching both new and returning staff. The training was a little different this year in that we broke up into smaller groups for the training. By doing this I believe that the training was better received.

One of the best things that I get to do is being actively involved in school athletics and extracurricular activities, attending football games, wrestling matches, hockey games, and basketball games throughout the year. These events provided excellent opportunities to engage with students, families, and staff in a positive and supportive environment all over the city at different venues. The SRO's attendance at these events helps build relationships, increase visibility, and reinforce our commitment to safety and school spirit. This year also came with a highlight of my police career during the Hudson football game. Running across the track with the American flag in hand and energizing the crowd and the team is something that will stick me beyond my policing career. I also got to attend and work events that were not sports related to include prom which was located at Kilkarney Golf Course this year, senior lock-in at Meyer Middle School and the River Falls graduation at the high school. During these events I insure that the events are safe for students, staff and the community.

Throughout the school year, attendance issues were taken care of by staff and I. Citations were issued if needed and if it was something that was more extensive the student were referred to the county for further assistance. I was also afforded opportunities where teachers invite me into classrooms at both the Renaissance Charter Academy and at the River Falls High School. This year vaping was a main topic that was discussed. Lastly one of my main focuses this year was building safety, along with the help of Joe Haselman, David Bell, Kit, Terry Slaght, and third-party vendors who worked tirelessly throughout the year, I believe our building in one of the safest building in the area with multiple building walk throughs with law enforcement, updated cameras, PDK system, scanner throughout the building, integration of digital mapping,

and new security doors. Theses steps have not only made our building safer but more accessible to outside responding agency during a response if necessary.

Once again, I want to thank the school board for giving me the opportunity to do this job. Know that everyday I come to work hoping to better myself and the students that I interact with on a daily basis.

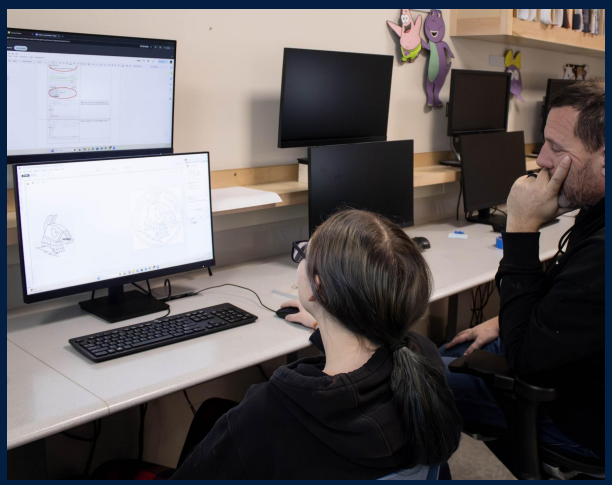
Respectfully,
Adam Amaro, School Resource Officer
River Falls High School/Renaissance Charter Academy

Renaissance Charter Academy
2025/2026

Peggy Webb and Tess Kania

RCA Goals
2025-26

1. Academic
   a. Reading
   b. Math
2. Behavioral
   a. Phone Usage
   b. Vape Reduction
3. Program Presence



RCA WIG #1A - Reading

Goal: By the end of Term 4, 80% of students will increase their Scaled Score in Reading.

Was the goal met? **No.**

Findings:

- 63% of the students who took the STAR Reading test are at/above benchmark.
- 25% of our students are in an "on watch" category, of those students, 67% are within the margin of error

Growth Data - Reading

	Scaled Score			Grade Equivalency			Percentile Rank		
	Term 1	Term 2/3	Term 4	Term 1	Term 2/3	Term 4	Term 1	Term 2/3	Term 4
9th/10th Grade	1120	1130	1102	11.8	12.8	8.1	60th	70th	48th
11th Grade	1093	1115	1127	9.2	11.4	10.0	40th	53rd	57th
12th Grade	1148	1149	1143	13+	13+	13+	71st	71st	69th

Story from the Data:

- End of the year: burnout, low motivation
- Fidelity of testing
- Transient student population
- Relative consistency in upperclassmen scores

Suggested Reading Skills - 9th/10th Grade

Craft & Structure 7/8 mastered	**Integration of Knowledge & Ideas** 6/8 mastered	**Key Ideas & Details** 9/11 mastered	**Vocabulary Acquisition** 5/6 mastered
• Analyze author's response to contrary evidence	• Describe what affects an argument's credibility • Read independently in grade appropriate texts	• Analyze how character relationships affect plot • Draw larger conclusions based on text analysis	• Use / expand academic and content vocabulary

Suggested Reading Skills - 11th Grade

Craft & Structure 7/10 mastered	**Key Ideas and Details** 9/14 mastered	**Integration of Knowledge & Ideas** 6/6 mastered	**Vocabulary Acquisition** 2/4 mastered
• Analyze impact of word choice on author's purpose • Analyze impact of specific words / phrases on text • Analyze how structure creates / enhances effects	• Weigh ideas / motifs to conclude a text's meaning • Analyze textual evidence based on its relevance • Analyze thesis development in informational text • Summarize key plot points / thematic development • Analyze connections in modes of discourse		• Analyze impact of word choice on author's purpose • Analyze impact of specific words / phrases on text

Suggested Reading Skills - 12th Grade

Key Ideas & Details 5/7 mastered	**Craft & Structure** 3/9 mastered	**Integration of Knowledge & Ideas** 9/12 mastered	**Vocabulary Acquisition** 2/5 mastered
• Conclude meaning based on evidence • Analyze textual evidence based on its relevance	• Analyze how text organization affects clarity • Analyze the aesthetic impact of word choice • Analyze use of language in informational text • Analyze aesthetic / rhetorical effect of language • Analyze an author's values and beliefs • Evaluate the use / misuse of persuasive techniques	• Analyze how text organization affects clarity • Analyze supported and unsupported assertions • Analyze logical fallacies and their effects	• Analyze the aesthetic impact of word choice • Analyze use of language in informational text • Analyze aesthetic / rhetorical effect of language

RCA WIG #1B - Math

Goal: By the end of Term 2, 80% of students will increase their Scaled Score in Math.

Sub-Goal: 80% of students will take 1 math class per year.

Was the goal met? No.

- 42% of students had scaled scores that are considered "on track" for their grade level.

Was the goal met? Yes! 100% of students have taken a math class this year.

Growth Data - Math

	Scaled Score			Grade Equivalency			Percentile Rank		
	Term 1	Term 2/3	Term 4	Term 1	Term 2/3	Term 4	Term 1	Term 2/3	Term 4
9th/10th Grade	1051	1097	1055	6.2	7.5	8.1	32nd	45th	27th
11th Grade	1051	1092	1071	6.2	6.4	6.4	27th	40th	30th
12th Grade	1034	1135	1111	5.5	9.2	9.5	22nd	67th	52nd

Story from the Data:

- We need to focus on our students' math skills!
- Test-taking skills of students
- Intentional time set aside to take tests
- Use these individual scores as additional data point for office staff to check in with students

Suggested Math Skills - 9th/10th Grade

The Number System
9/10 mastered

- Recognize where opposites are on a number line

Expressions & Equations
20/22 mastered

- Evaluate an expression with whole-number powers
- Evaluate an expression given values of variables

Suggested Math Skills - 11th Grade

Statistics & Probability
9/11 mastered

- Display data on a dot / box plot / histogram

The Number System
14/19 mastered

- See subtraction as adding the additive inverse
- Add integers
- Subtract integers
- Add rational numbers
- Subtract rational numbers

Suggested Math Skills - 12th Grade

Expressions & Equations
10/12 mastered

- Derive the slope-intercept equation for a line
- Solve rational coefficient linear equations

Functions
4/8 mastered

- Find rate of change / initial value of a function
- Write a function to model a linear relationship
- Compare linear functions shown different ways
- Know y=mx + b as linear (straight-line graph)

Statistics & Probability
8/9 mastered

- Construct a scatter plot

WIG #2 Data: Phone Usage

Tech Violations	2024/2025	2025/2026
Term 1	**32**	**4/6***
Term 2	**11**	**5^**
Term 3	**5**	**18^**
Term 4	**12**	**2**

5-Day Surrenders	2024/2025	2025/2026
Term 1	**1**	**0/2***
Term 2	**1**	**2**
Term 3	**0**	**5**
Term 4	**1**	**2**

A total of 6 cumulative violations for Term 4

WIG #2 Data: Phone Usage

Students

- Still could use their phones 60 minutes each day
- Could call/text with permission in the office then return to class
- Asked permission to take out their phones
- Held each other accountable
- Engaged
    - More in class
    - In personal conversations
- Realized life can happen without being on a phone

WIG #2 Data: Vape Violations

Vape Violations	2024/2025	2025/2026
Term 1	**2**	**4/1***
Term 2	**2/1***	**1/0**
Term 3	**0**	**1#**
Term 4	**0**	**1**

Student is a repeat offender

WIG #3 Data: Program Presence

Making Traction

- **Meyer Middle School**
- **Virtual Programming 6-8**
- **Home School Families**

Enrollment		
	24-25	**25-26**
Term 1	**49**	**36**
Term 2	**55**	**49**
Term 3	**57**	**48**
Term 4	**56**	**45**

WIG #3 Data: Program Presence

Graduation Data:

- 4 students completed GEDO with RCA enrollment
- 7 seniors met early graduation requirements by Term 3
  - Students applied, interviewed, and were granted this privilege by RCA Board
- Zero (0) dropouts for 2025-26
  - 76% of seniors walked at graduation - the highest rate in 4 years!

Future:

- 2026/2027 year, we have 4 confirmed GEDO #2 students

WIG #3 Data: Program Presence

- Prospective Student Family Tours
- Meyer Middle School Collaboration
  - All Staff Meeting
  - MMS Administration Collaboration
  - School Counselor Collaboration
    - Letters to Families
- Public Presentations
  - Tuesday Club
  - National At-Risk Education Network
  - River Falls Public Picnic
- Community Tours/Invited Guests
- Hosted Events
  - UW-River Falls Youth Mental Health First Aid
- RFHS Collaboration

Community Events	2024/2025	2025/2026*
Attended	**6**	**10**
Hosted	**8**	**8**
MMS / RFHS Collaboration 24-26		
Events	**6**	**12**

WIG #3 Data: Program Presence

- Home School Community
  - 6 Tours
- Facebook presence
- New marketing brochures
- 6 Guest Speakers
- 1 Student Teacher
- 3 School Counselor Interns
- Student Led Tours
- First Annual Freshman Orientation

Looking to the Future

Where do we go from here into 2026/2027

Academics

- **Continue to strengthening reading**
- **Primary Focus on Math**
  - **Math for the Trades**
  - **Star Math testing for benchmarks**
    - **Individual "Math" Conferences based on Star Results**
    - **3 Tests in 2026/2027**

Looking to the Future

Where do we go from here into 2026/2027

Technology/Academic Basics

- Classroom sets of Chromebooks
- Paper/Pencil Activities - writing and collaborating
- AI Ethics and Use

Programming

- GEDO
- Middle School Virtual Program

Thank you for listening!
Any questions?

District Recognitions

June 2026

Character.org

2026 State and National Schools of Character

Rocky Branch Elementary and Westside Elementary

Recognizes schools that have demonstrated a deep commitment to developing strong culture, ethical leadership, and character growth in students.

Character.org
powered by CharacterPlus®

Rocky Branch
ELEMENTARY SCHOOL

2026 State School of Character

Westside
ELEMENTARY SCHOOL

2026 State & National School of Character

Promising Practices Award - Westside Weekly

NAMM Foundation
2026 Best Communities for Music Education

School District of River Falls

Recognizes schools and districts nationwide for their leadership in expanding equitable access to music education.

2026 Best Communities for Music Education

School District of River Falls

School District of River Falls

Regular School Board Meeting

Monday, May 18, 2026 - 6:00 PM
District Office, 852 E Division Street
River Falls, Wisconsin 54022

The regularly scheduled meeting of the River Falls School Board was called to order on Monday, May 18, 2026, at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. President Johnson Myers called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT

President Stacy Johnson Myers, Vice President Alan Tuchtenhagen, Clerk Lindsey Curtis, Treasurer Mike Miller, School Board members Bo Hirstein, Monica LaVold, Alison Page, and student representatives Ben Jaeckel & Jada Radinzel. Superintendent David Bell, Co-Directors of Academic Services MaryBeth Elliott & Amy Wise, and Director of Finance & Facilities Lynette Coy. Student Services Director Mark Inouye, Meyer Middle School Principal Mark Chapin, Greenwood Elementary Principal Kate Skappel, Rocky Branch Elementary Principal Ashley Bingenheimer, and Westside Principal Rachel Mader. Greenwood Safety Patrol Supervisor/Teacher Barb Van Moorlehem and Greenwood Safety Patrol Lieutenant Lily Ballard.

HEARING OF VISITORS OR DELEGATIONS

A parent of a graduating senior expressed gratitude for the District's support throughout their school journey.

INFORMATIONAL ITEMS

A. Wildcat Pride Awards

Meyer Middle School Musical Staff & Stage Managers were recognized for the exceptional efforts behind the scenes for the middle school musical production of "The Wizard of Oz." The following staff and students were recognized:

Staff: *Laura Decheine, Choreographer*
Maddie Goree, Costumer
Kevin Dorn, Set Design
Bernie Zuber, Producer
Tanner Pietz, Tech Director
Myanna Lansing, Co-Director
Jacy Walker, Co-Director

Student Stage Managers: *Ezra Coughlin*
Maddy Curtis
Quinten Zuber

Rocky Branch Kids Club Lead Claire Duch was recognized for her incredible leadership in the Rocky Branch Kids Club program.

School Board Student Representatives Jada Radinzel & Ben Jaeckel were recognized for their services as the 2025-26 Student School Board Representatives.

B. Spotlight on Education: Safety Patrol

Skappel, Van Moorlehem, and Ballard provided an overview of the safety patrol program at the elementary schools. They noted that all fifth-grade students have specific responsibilities, including street or bus line patrol, as well as lunchroom and classroom duties.

C. Superintendent, Administrative, and Student Representative Reports

1. Administrative Reports
   Bingenheimer, Mader, and Skappel presented the final update on the Elementary School's Wildly Important Goal (WIG) for the 2025-26 school year. They highlighted progress in foundational reading skills, staff professional development in the Science of Reading, and the expanded use of K–5 data tracking systems.

2. Student Representative Reports
   Jaeckel and Radinzel noted the growth and positive atmosphere in the high school halls as the school year comes to a close and thanked the School Board for the opportunity to serve alongside them throughout this year.

3. Superintendent Report

Bell reviewed the School Board vacancy process and timeline, noting that Alison Page resigned from her position on the School Board effective May 19, 2026. Johnson Myers presented Page with a plaque from the Wisconsin Association of School Boards (WASB) for 20 years of service on the River Falls School Board.

ACTION ITEMS

A. Consent Agenda - Approval of Minutes, Bills, Employment, and NEOLA Policies

Johnson Myers reviewed the minutes, bills, recommended employment, and NEOLA policies on the agenda. Curtis moved, seconded by LaVold, that the School Board approve the following:

1. The minutes from the April 20, 2026, Regular School Board meeting.
2. The minutes from the April 27, 2026, Reorganizational School Board meeting.
3. Accounts Payable and Payroll expenditures in the amount of $4,559,564.32 and receipts totaling $1,393,193.07.
4. Pursuant to School Board Policy, which references Wisconsin Statutes Sections 111, 118, and 121, approval of the following employment recommendations: 1. Recommended approval of the employment of Chris Silver as 1.0 FTE Business Education Teacher Limited Term Substitute at River Falls High School effective April 29, 2026 through June 9, 2026 (for Charles Conley). 2. Recommended acceptance of the transfer of employment for Zachary Campbell from 1.0 FTE Student Success Teacher to 1.0 FTE Assistant Principal at River Falls High School effective June 1, 2026 (replaces Lisa Goihl). 3. Recommended acceptance of the transfer of employment for Colleen Sowa from 1.0 FTE Health and Physical Education Teacher to 1.0 FTE Student Success Teacher at River Falls High School effective August 20, 2026 (replaces Zachary Campbell). 4. Recommended acceptance of the reduction of employment for Melissa Murphy, Special Education Teacher at Westside Elementary School, from 1.0 FTE to 0.5 FTE effective August 20, 2026 (employee requested job share). 5. Recommended approval of the employment of Elizabeth Swanson as 0.5 FTE Special Education Teacher at Westside Elementary School effective August 17, 2026 (job share with Melissa Murphy). Ms. Swanson earned her bachelor's degree from UW Eau Claire and her master's degree from Saint Mary's University. She has eight years of experience (Ellsworth and Somerset) and her salary will be based on level C2M of the salary ladder. 6. Recommended acceptance of the reduction of employment for Natasha Herum, Project SEARCH Teacher for the District, from 1.0 FTE to 0.6 FTE effective August 20, 2026 (employee requested job share). 7. Recommended approval of the transfer of employment of Emily LaBadie as 1.0 FTE Limited Term Project SEARCH Teacher to 0.4 FTE Project SEARCH Teacher for the District effective August 20, 2026 (job share with Natasha Herum). 8. Recommended approval of the employment of Kayla Dimler as 1.0 FTE Instructional Coach at Greenwood Elementary School effective August 17, 2026 (replaces Tanya Larsen). Ms. Dimler earned her bachelor's and master's degrees from UW River Falls and she has 13 years of experience (Osceola, Hudson, and Roberts). Her salary will be based on level E1M of the salary ladder. 9. Recommended approval of the hiring of the following short-term, on call Substitute Teachers: a. Sophia Jensen 10. Recommended acceptance of the resignation of Charles Conley as 1.0 FTE Business Education Teacher at River Falls High School effective April 24, 2026. 11. Recommended acceptance of the resignation of Asia Weyenberg as 1.0 FTE Special Education Teacher at Greenwood Elementary School effective June 9, 2026. 12. Recommended acceptance of the resignation of Caitlyn Severson as 1.0 FTE First Grade Teacher at Rocky Branch Elementary School effective June 9, 2026. 13. Recommended acceptance of the resignation of Becca Reiche as Special Education Teacher at Rocky Branch Elementary School effective June 9, 2026. 14. Recommended acceptance of the resignation of Josie Vessey as Special Education Teacher at Meyer Middle School effective June 9, 2026.
5. Approve second readings of the following NEOLA 5000s Students policies (Partial 2): *5112 - Entrance Age*, *5113 - Open Enrollment Program (Inter-District), 5113.01 - Part-time Open Enrollment, 5113.02 - Intra-District Safe School Transfer Options, 5120 - Assignment Within District, 5200.01 - Full-Time Student, 5330 - Administration of Medication/Emergency Care, 5350 - Suicide Prevention, Intervention, and Postvention, 5410 - Promotion, Placement, and Retention, 5411 - Third Grade Promotion and Retention, 5421 - Grading, 5430 - Class Rank, 5451.01 - Wisconsin Academic Excellence Scholarship, 5451.02 - Technical Excellence Higher Education Scholarships, 5460 - Graduation Requirements, 5460.01 - Diploma Deferral, 5461 - Students At-Risk of Not Graduating From High School, 5463 - Credits from Non-Public Schools, 5464 - Early Graduation, 5505 - Academic Integrity, 5515 - Student Use and Parking of Motor Vehicles, 5516 - Student Hazing, 5517.01 - Bullying, 5530 - Student Use or Possession of Intoxicants, Drugs, or Paraphernalia, 5540 - Investigations Involving Law Enforcement and Other Governmental Agencies, 5540.01 - Investigations Involving Suspected Child Abuse, 5610.02 - In-School Discipline, 5720 - Student Activism and Expression, 5722 - School-Sponsored Publications and Productions, 5730 - Equal Access for Non-District-Sponsored Student Clubs and Activities, 5751 - School-Age Parents and Married Status of Students, 5771 - Search and Seizure, 5780 - Student/Parent Rights*
6. Approve first readings of the following NEOLA 6000s Finance, 5000s Students, 4000s Support Staff, 3000s Professional Staff, 1000s Administration and 0000 Bylaws policies: *6110 - Grant Funds, 6111 - Internal Controls, 6112 - Cash Management of Grants, 6114 - Cost Principles-Spending Federal Funds, 6116 - Time and Effort Reporting, 6144 - Investment Income, 6147 - Debt Management, 6150 - Tuition Income, 6151 - Returned/Outstanding-Stale Checks, 6152 - Student Fees, Fines, and Charges, 6152.01 - Waiver of School Fees or Fines, 6220 - Budget Preparation, 6230 - Budget Hearing, 6231 - Budget Implementation, 6235 - Fund Balance, 6236 - Community Services Fund (Fund 80), 6320 - Purchasing, 6605 - Crowdfunding, 6611 - District-Supported/Sponsored Student Activity Accounts, 6630 - Cash Handling*

and Deposits, 6670 - Trust and Agency Funds, 6700 - Fair Labor Standards Act (FLSA), 6830 - Audit, 5517 - Student Anti-Harassment, 4362 - Employee Anti-Harassment (Support Staff), 3362 - Employee Anti-Harassment (Professional Staff), 1662 - Employee Anti-Harassment (Administration), 0155 - Committees, 0145 - School Board Member Anti-Harassment. Motion carried unanimously (7-0).

B. Consideration and/or Action to approve the May 4, 2026, Ad-Hoc Policy Committee recommendations
The Ad-Hoc Policy Committee met on May 4, 2026, to review and approve the NEOLA 6000s Finance, 5000s Students, 4000s Support Staff, 3000s Professional Staff, 1000s Administration, and 0000 Bylaws policy series. Policy *6146 - Post-Issuance Tax-Exempt Bond Compliance, 6325 - Procurement-Federal Grants/Funds, and 6608 - Accountability and Oversight of Fundraiser Disbursements* were tabled for a later date.
Action: All policies were up for approval in the consent agenda.

C. Consideration and/or Action to approve the May 11, 2026, Finance & Facilities Committee recommendations
The Finance & Facilities Committee met on May 11, 2026, to hear a 2025-26 budget update and the 2026-27 Food Service meal prices update.
Action: No action, informational only.

D. Consideration and/or Action to approve the May 11, 2026, Personnel Committee, the April 23, 2026, Personnel/Negotiations Committee, and the May 7, 2026, Personnel/Negotiations Committee recommendations
The Personnel Committee met on May 11, 2026, to hear a district scorecard update, to approve the amended 2026-27 important dates calendar, to hear a certified staffing update, to approve the 2026-27 hourly support staff salary schedule, and to approve the 2026-27 Bus Driver and Teacher Collective Bargaining agreements. The committee also went into closed session to discuss 2026-27 administrator and supervisor contracts. On April 23, 2026, the Personnel/Negotiations Committee held collective bargaining sessions with WEAC Region 1 - River Falls Teachers and WEAC Region 1 - Bus Drivers. On May 7, 2026, the Personnel/Negotiations Committee held a collective bargaining session with the WEAC Region 1 - River Falls Teachers.
Action:
1. Johnson Myers moved, seconded by Page, to approve the amendments to the 2026-27 important dates calendar that include the late starts [at the River Falls High School] every Monday as a one-year pilot. Motion carried unanimously (7-0).
2. Hirstein moved, seconded by Tuchtenhagen, to approve the 2026-27 hourly support staff salary schedule. Motion carried unanimously (7-0).

E. 2026-27 Bus Driver Collective Bargaining Agreement
The Personnel Committee is recommending the approval of the 2026-27 Bus Driver Collective Bargaining Agreement. The agreement includes a per cell increase of 1.87% for cells #1-9 and a 3.30% increase for cell #10. The average total base wage increase is 3.49% for steps 1-10. The agreement also includes a total salary increase of 3.60% for trip drivers, a 3.25% increase for suburban drivers, and a 12% total salary increase for driver trainers.
Action: Tuchtenhagen moved, seconded by Curtis, to approve the 2026-27 Bus Driver Collective Bargaining Agreement as presented. Motion carried unanimously (7-0).

F. 2026-27 Teacher Collective Bargaining Agreement
The Personnel Committee is recommending the approval of the 2026-27 Teacher Collective Bargaining Agreement. The agreement includes an average total 2.63% base wage increase for each step on the teacher ladder and a total salary increase of 3.66%, which includes an increase of one contracted day.
Action: Page moved, seconded by Tuchtenhagen, to approve the 2026-27 Teacher Collective Bargaining Agreement as presented. Motion carried unanimously (6-0). LaVold abstained.

G. Consideration and/or Action to approve the second reading of the new School Board Policy 363.51 - Non-School Issued Personal Communication Devices and Neola Policy 5136 - Non-School Issued Personal Communication Devices
The administrative team is recommending a new school board policy regarding personal communication devices in the 300 series and Neola Policy 5136 - Personal Communication Devices.
Action: Curtis moved, seconded by LaVold, to approve the second reading of the new School Board Policy 363.51 - Non-School Issued Personal Communication Devices and Neola Policy 5136 - Non-School Issued Personal Communication Devices. Motion carried unanimously (7-0).

H. Consideration and/or Action to approve the May 4, 2026, Educational Program Committee recommendations
The Educational Program Committee met on May 4, 2026, to hear a Community Education/Communications update and to approve the elementary math curriculum resource.

Action: Tuchtenhagen moved, seconded by LaVold, to approve the recommended elementary math curriculum resource [Amplify Desmos Math]. Motion carried unanimously (7-0).

I. Proposed/suggested items for the next regular and future School Board meeting agenda(s)
As always, School Board members were given the opportunity to suggest items for future School Board meeting agendas.
Action: No suggestions at this time.

J. Schedule next School Board/Committee meetings
Set the meeting schedule as follows:
Ad-Hoc Policy Committee: Monday, June 1, 2026, 6:00 p.m.
Educational Program Committee: Monday, June 8, 2026, 6:00 p.m.
Finance & Facilities Committee: Monday, June 8, 2026, 7:00 p.m. *(or immediately following Educational Program)*
Personnel Committee: Monday, June 8, 2026, 8:00 p.m. *(or immediately following Finance & Facilities)*
Regular School Board Meeting: Monday, June 15, 2026, 6:00 p.m.
Special School Board Meeting: Monday, June 22, 2026, 6:00 p.m.
School Board Retreat: Monday, July 20, 2026, 4:00 p.m.
All of the above meetings will be held at the District Office Conference Room, 852 E. Division Street, unless noted otherwise.

K. CONSIDERATION OF ADJOURNING TO CLOSED SESSION pursuant to Wis. Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to discuss the Superintendent's evaluation. Roll call required.
Action: LaVold moved, seconded by Curtis, to adjourn to closed session. Roll Call Vote: LaVold - yes, Hirstein - yes, Page - yes, Curtis - yes, Miller - yes, Johnson Myers - yes, Tuchtenhagen - yes

CONVENE TO CLOSED SESSION PURSUANT TO THE ABOVE at 7:15 p.m.
Present: President Stacy Johnson Myers, Vice President Alan Tuchtenhagen, Clerk Lindsey Curtis, Treasurer Mike Miller, School Board members Bo Hirstein, Monica LaVold, Alison Page, and Superintendent David Bell.

Discussion of the Superintendent's evaluation.

ADJOURNMENT (NO ACTION TAKEN IN CLOSED SESSION)
President Johnson Myers declared the meeting adjourned at 8:10 p.m.

_____
Lindsey Curtis, Clerk

SCHOOL DISTRICT OF RIVER FALLS

River Falls , Wisconsin 54022

June 2026 Board Meeting

Accounts Payable	**AMOUNT**
Checks	$588,624.71
ACH	$2,386,446.61
Wires	$1,736,373.52
PAYROLL	$1,868,247.52
Total Expenses (May 2026)	**$6,579,692.36**
Total Cash Receipts (May 2026)	**$862,481.05**

	Actual
FNB - General Money Market Balance	$9,275,710.37
RCU - Money Market Balance	$231,776.64

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225535	05/01/2026	AUTO VALUE	Ground Supplies	10 E 803 411 254201 000 0	22.42
225536	05/01/2026	B & H PHOTO-VIDEO	B & H Photo - Chromebook charging station- Library CSF budget	10 E 200 480 222200 031 0	1,933.50
225537	05/01/2026	BERGDAHL, ADAM	official; gso v; 4/24/26	10 E 708 943 162116 000 0	155.00
225538	05/01/2026	BIO-RAD LABORATORIES	SCIENCE SUPPLIES	10 E 400 411 126000 000 0	144.83
225539	05/01/2026	BJORNSTAL, CARL	official; softball jv; 4/23/26	10 E 708 310 162117 000 0	70.00
225540	05/01/2026	BLAKE, ALICIA	Reimbursement to Alicia Blake - Callie is no longer attending the Young Author's Conference in May, refunding the $28.00 paid for the event.	21 R 102 279 160510 000 0	28.00
225541	05/01/2026	BOOTH, RUSSELL	official; track & field; 4/23/26	10 E 708 310 162319 000 0	100.00
225542	05/01/2026	BRICKHOUSE MUSIC LLC	Brickhouse Music- Inv for instrument repairs- Band account	10 E 200 310 125510 000 0	355.00
225542	05/01/2026	BRICKHOUSE MUSIC LLC	Brickhouse Music- Inv for instrument repairs- Band budget	10 E 200 310 125510 000 0	70.00
225543	05/01/2026	ST CROIX LANES	St. Croix Lanes- Invoice for bowling field trip- 6 blue field trip account	10 E 200 943 256270 000 0	594.00
225544	05/01/2026	CARROLL, THOMAS	official; track & field jv & MMS; 4/21/26 & 4/23/26	10 E 708 310 162319 000 0	215.00
225545	05/01/2026	CESA 11	CESA PO for a legal webinar for Kate Skappel. April 21 2026	10 E 101 386 211000 000 0	50.00
225545	05/01/2026	CESA 11	CESA 11 INVOICE FOR INTERAGENCY TRANSITION AGREEMENT REGIONAL MEETING (EMMA BRENNAN-BOBERT)	10 E 103 386 221200 000 0	65.00
225545	05/01/2026	CESA 11	EduMic	27 E 920 386 254410 341 0	854.99
225546	05/01/2026	CHIPPEWA VALLEY TECH	CVTC SPRING COURSES	10 E 801 389 431000 000 0	6,107.64
225547	05/01/2026	CINTAS	Supplies Standing PO	10 E 804 411 256210 000 0	136.41
225547	05/01/2026	CINTAS	Supplies Standing PO	10 E 804 411 256210 000 0	0.00
225547	05/01/2026	CINTAS	Supplies Standing PO	10 E 804 411 256210 000 0	0.00
225548	05/01/2026	DEMCO INC	SUPPLIES FOR LMC WITH CSF	10 E 103 439 222200 031 0	347.23
225548	05/01/2026	DEMCO INC	Demco - Supplies- Library account	10 E 200 411 222200 000 0	1,719.16
225548	05/01/2026	DEMCO INC	Demco - Supplies- Library budget	10 E 200 411 222200 000 0	570.69
225549	05/01/2026	DESVOUSGES, ERIN	Reimbursement to Erin Desvousges for the purchase of Poisson Rouge for the GW LMC. April 21 2026	10 E 101 360 222200 031 0	65.00
225550	05/01/2026	DEZIEL, JAMES	official; gso jv; 4/14/26	10 E 708 310 162116 000 0	65.00
225551	05/01/2026	ECKARDT, CASEY	official; baseball v; 4/21/26 & 4/24/26	10 E 708 310 162204 000 0	220.00
225552	05/01/2026	EMPOWERU INC	EmpowerU HS	27 E 920 362 158000 341 0	1,495.00
225553	05/01/2026	ERTL, ROBERT	Invoice#: 1409; timing service	10 E 708 310 162319 000 0	2,000.00
225554	05/01/2026	FALLS THEATER	Payment to Falls Theatre for Movie Date	80 E 890 940 310000 000 0	1,101.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225555	05/01/2026	FOLLETT CONTENT SOLU	Follett- Library Books- Library CSF budget	10 E 200 432 222200 031 0	1,070.14
225556	05/01/2026	FOOD SERVICE-SDRF	FUTURE FORWARD DAY BREAKFAST - JUNIORS	10 E 400 415 241000 000 0	192.81
225557	05/01/2026	FOX VALLEY TECHNICAL	STUDENT RESOURCE CONFERENCE TERRY SLAUGHT	10 E 400 310 241000 000 0	325.00
225558	05/01/2026	GOTELAERE, JORDAN	Reimbursement to Jordan Gotelaere - Meal for Eden Prairie Forest Hills Collaborative Observations day.	10 E 102 342 241000 000 0	19.00
225559	05/01/2026	GUNDERSON, KEITH	invoice#: 100; prom photos	21 E 400 411 160535 000 0	300.00
225560	05/01/2026	H&B SPECIALIZED PROD	Wall Padding for Quiet Room	49 E 200 411 254300 603 0	299.00
225560	05/01/2026	H&B SPECIALIZED PROD	4 Pillar Pads for MPR	49 E 400 411 255000 644 0	4,345.00
225561	05/01/2026	HILLYARD INC MPLS	HS & MMS Supplies CREDIT	10 E 803 411 254300 000 0	-201.23
225561	05/01/2026	HILLYARD INC MPLS	HS & MMS Supplies CREDIT	10 E 803 411 254300 000 0	-119.89
225561	05/01/2026	HILLYARD INC MPLS	HS & MMS Supplies	10 E 803 411 254300 000 0	284.28
225561	05/01/2026	HILLYARD INC MPLS	HS & MMS Supplies	10 E 803 411 254300 000 0	130.82
225561	05/01/2026	HILLYARD INC MPLS	HS Wide Area Vacuum	10 E 803 411 254300 000 0	4,200.00
225561	05/01/2026	HILLYARD INC MPLS	MMS Replacement Floor Scrubber R30 Plus	10 E 803 562 254300 000 0	26,184.64
225561	05/01/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	79.10
225562	05/01/2026	IGOU, ALISON	reimbursement; supplies	21 E 400 411 160535 000 0	285.52
225563	05/01/2026	JAECKEL, BENJAMIN	SCHOLARSHIP DISBURSEMENT- ST. PAUL & MINNESOTA FOUNDATION	21 E 400 943 160133 000 0	1,000.00
225564	05/01/2026	JENNINGS, CLIFF	refund; prom tickets	21 R 400 279 160535 000 0	90.00
225565	05/01/2026	KLAUSTERMEIER, DAN	official; track & field jv; 4/21/26	10 E 708 310 162319 000 0	115.00
225566	05/01/2026	LARSON, NICHOLE	Nichole Jan-March Mileage	27 E 920 342 158001 341 0	253.17
225567	05/01/2026	LEBO SIGN WORKS INC	Lebo Sign- Inv for repair of a rest room sign- Marks budget	10 E 200 310 129000 000 0	72.00
225568	05/01/2026	LERNER PUBLISHING GR	Lerner Sports Database, one year multiuser subscription. April 2026-April 2027.	10 E 102 360 222200 031 0	199.99
225569	05/01/2026	LINDER, LANDON	refund; prom ticket	21 R 400 279 160535 000 0	45.00
225570	05/01/2026	LOFFLER COMPANIES IN	DO Color Printer Ink	10 E 801 411 251000 000 0	574.41
225571	05/01/2026	LORI'S SALON & DAY S	Loris Salon & Day Spa- inv for massages for Staff Appreciation Week-MMS Wellness Grant	10 L 815901	315.00
225572	05/01/2026	MACC FUND	Donation; MACC Golf Tournament; 5/2/26	21 E 400 310 160116 000 0	1,000.00
225573	05/01/2026	MACKIN EDUCATIONAL R	CSF LIBRARY BOOKS	10 E 400 432 222200 031 0	10,000.00
225573	05/01/2026	MACKIN EDUCATIONAL R	MACKIN CSF ORDER	10 E 103 432 222200 031 0	12,059.04
225573	05/01/2026	MACKIN EDUCATIONAL R	Library books for the Westside Elementary Media Center through Common School Funds.	10 E 102 432 222200 031 0	3,364.64
225574	05/01/2026	MENARDS	TECH ED SUPPLIES CREDIT	10 E 400 411 136000 400 0	-154.91
225574	05/01/2026	MENARDS	TECH ED SUPPLIES AND PROM	10 E 400 411 136000 400 0	59.51
225574	05/01/2026	MENARDS	TECH ED SUPPLIES AND PROM	21 E 400 411 160535 000 0	45.28
225574	05/01/2026	MENARDS	TECH ED SUPPLIES AND PROM	10 E 400 411 136000 400 0	28.92
225574	05/01/2026	MENARDS	TECH ED SUPPLIES AND PROM	21 E 400 411 160535 000 0	22.00
225574	05/01/2026	MENARDS	TECH ED SUPPLIES AND PROM	10 E 400 411 136000 400 0	67.28
225574	05/01/2026	MENARDS	TECH ED SUPPLIES AND PROM	21 E 400 411 160535 000 0	51.19

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225575	05/01/2026	MIDWEST BUS PARTS IN	Standing PO Parts	10 E 804 411 256210 000 0	486.03
225575	05/01/2026	MIDWEST BUS PARTS IN	Standing PO Parts	10 E 804 411 256210 000 0	583.69
225576	05/01/2026	MINNESOTA HISTORICAL	Minnesota Historical Society- Inv for 7 gold students to attend History museum- 7 gold field trip & 7 gold budget	10 E 200 943 110770 000 0	600.00
225576	05/01/2026	MINNESOTA HISTORICAL	Minnesota Historical Society- Inv for 7 gold students to attend History museum- 7 gold field trip & 7 gold budget	10 E 200 943 256270 000 0	400.00
225577	05/01/2026	MINUTEMAN PRESS	Blueprint Copies	10 E 803 411 254300 000 0	570.00
225578	05/01/2026	MTI DISTRIBUTING INC	Grounds Drag Mat Carrier System	10 E 803 411 254201 000 0	1,685.58
225579	05/01/2026	MURPHY, MICHAEL	official; baseball jv; 4/21/26 & 4/24/26	10 E 708 310 162204 000 0	140.00
225580	05/01/2026	O'REILLY AUTO PARTS	Grounds Supplies	10 E 803 411 254201 000 0	68.26
225581	05/01/2026	READ-BENUSA, NATALIE	REIMBURSEMENT FOR MICROWAVES FOR NATALIE BENUSA	10 E 103 411 241000 000 0	198.00
225582	05/01/2026	RODGERS, KAI	Reim Kai Rodgers for conference hotel travel	10 E 104 342 129200 000 0	537.00
225583	05/01/2026	ROJAS, CARLOS	official; GSO jv & v; 4/24/26	10 E 708 310 162116 000 0	155.00
225584	05/01/2026	RUETZ, KEVIN	official; baseball jv2 & jv; 4/23/26 & 4/24/26	10 E 708 310 162204 000 0	140.00
225585	05/01/2026	RUGGED PROTECTION IN	Four ipad cases to protect ipads in the Westside Elementary Media Center using Common School Funds.	10 E 102 480 222200 031 0	105.70
225586	05/01/2026	SAUERS, TODD	official; gso jv & v; 4/24/26	10 E 708 310 162116 000 0	175.00
225587	05/01/2026	SCHOOL HEALTH CORPOR	Lifepak CR2 fully-auto (1034030) AEDs (3 - quantity)	10 E 709 551 214900 000 0	6,675.00
225588	05/01/2026	SCHMIDGALL, LEE	official; gso jv; 4/14/26	10 E 708 310 162116 000 0	65.00
225589	05/01/2026	SEGUIN, CHADBOURNE	official; softball v; 4/23/26	10 E 708 310 162117 000 0	110.00
225590	05/01/2026	SHOWTIME ENTERTAINME	Payment to Showtime Entertainment for Sweetheart Dance	80 E 890 310 310000 000 0	550.00
225591	05/01/2026	STUDENTREASURES LLC	Student Treasures PO for poetry books that 5th grade is publishing. March 3 2026	10 E 101 411 110501 000 0	20.00
225591	05/01/2026	STUDENTREASURES LLC	Student Treasures PO for poetry books that 5th grade is publishing. March 3 2026	10 E 101 411 110503 000 0	20.00
225592	05/01/2026	TAPPE, COLE	offiical; baseball v; 4/21/26 & 4/24/26	10 E 708 310 162204 000 0	220.00
225593	05/01/2026	TESS ENDER PHOTOGRAP	Inovice#: 103; service; prom photos	21 E 400 310 160103 000 0	300.00
225593	05/01/2026	TESS ENDER PHOTOGRAP	Inovice#: 103; service; prom photos	21 E 400 310 160535 000 0	200.00
225594	05/01/2026	THAYER, ALBERT	offiical; baseball jv & jv2; 4/21/26 & 4/23/26	10 E 708 310 162204 000 0	140.00
225595	05/01/2026	USGAARD, HEIDI	REIMBURSEMENT FOR FOOD FOR A SITE VISIT FOR COLLABORATIVE LITERACY AT FOREST HILLS ELEMENTARY IN EDEN PRAIRIE	10 E 103 342 241000 000 0	17.56
225596	05/01/2026	WAGNER, JOHN	official; gso jv; 4/14/26	10 E 708 310 162116 000 0	65.00
225597	05/01/2026	WASHINGTON, KATHRYN	Kathryn Washington- Reimbursement for student	21 R 200 279 160136 000 0	50.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Ellery Washington- $50 for no longer attending Wicked field trip-Drama 21 account		
225598	05/01/2026	WHITE BEAR LAKE AREA	WIAA - BGO - 4-16-26	10 E 708 943 162212 000 0	300.00
225599	05/01/2026	WILD RIVERS CONSERVA	ECO WEEK WILD RIVERS CONSERVANCY	10 E 103 943 256270 000 0	360.00
225599	05/01/2026	WILD RIVERS CONSERVA	ECO WEEL RIVERS ARE ALIVE OBSERVATION OLYMPICS	10 E 103 943 256270 000 0	300.00
225601	05/08/2026	ALFVEBY, DENNIS	invoice#: 5326; service	21 E 400 943 160124 000 0	280.00
225602	05/08/2026	ARROWHEAD HIGH SCHOO	WIAA - BGO - 5-2-26	10 E 708 943 162212 000 0	200.00
225603	05/08/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	37.93
225603	05/08/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	84.97
225603	05/08/2026	AUTO VALUE	Standing PO Parts CREDIT	10 E 804 411 256210 000 0	-37.93
225603	05/08/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	14.99
225603	05/08/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	7.98
225603	05/08/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	5.29
225603	05/08/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	5.29
225603	05/08/2026	AUTO VALUE	Grounds Supplies	10 E 803 411 254201 000 0	104.33
225604	05/08/2026	BALDWIN LIGHTSTREAM	05/01/2026-05/31/2026	10 E 801 355 251000 000 0	3.44
225604	05/08/2026	BALDWIN LIGHTSTREAM	05/01/2026-05/31/2026	10 E 705 355 295000 000 0	76.51
225604	05/08/2026	BALDWIN LIGHTSTREAM	05/01/2026-05/31/2026	10 E 801 355 251000 000 0	69.93
225604	05/08/2026	BALDWIN LIGHTSTREAM	05/01/2026-05/31/2026	10 E 705 355 295000 000 0	1,556.30
225605	05/08/2026	BENNETT, RONALD	District Wide Flowers and Pots	10 E 803 411 254201 000 0	450.00
225606	05/08/2026	BILBREY, DEBRA	Payment to D Bilbrey for ASL 2	80 E 890 310 310000 000 0	741.00
225607	05/08/2026	BLANK, THEODORE	Payment to T Blank for Alaska Uncovered	80 E 890 310 310000 000 0	91.20
225608	05/08/2026	BRENDALEN, HAYLEY	Payment to H Brendalen for Knit Clinic	80 E 890 310 310000 000 0	11.40
225609	05/08/2026	CAMPBELL, BROOKE	Payment to B Campbell for Cardio Dance (spring)	80 E 890 310 310000 000 0	485.07
225610	05/08/2026	CAPELLE, SOPHIA	Payment to S Capelle for Open Gym (spring)	80 E 890 310 310000 000 0	280.00
225611	05/08/2026	CARPENTER ST CROIX V	ECO DAY RAPTOR PROGRAM	10 E 103 943 256270 000 0	271.00
225612	05/08/2026	CESA 11	CESA 11 Invoice 260650	10 E 701 386 221200 000 0	1,791.25
225612	05/08/2026	CESA 11	CESA 11 Invoice 260650	10 E 801 386 299000 000 0	906.25
225612	05/08/2026	CESA 11	CESA 11 Invoice 260650	27 E 920 386 229000 341 0	721.25
225612	05/08/2026	CESA 11	CESA 11 Invoice 260650	27 E 920 386 221300 341 0	904.00
225612	05/08/2026	CESA 11	CESA 11 Invoice 260650	10 E 701 386 221200 141 0	1,875.00
225612	05/08/2026	CESA 11	CESA 11 Invoice 260650	27 E 920 386 156100 341 0	5,808.00
225612	05/08/2026	CESA 11	CESA 11 Invoice 260650	27 E 920 386 156700 341 0	2,106.00
225612	05/08/2026	CESA 11	CESA 11 Invoice 260650	10 E 801 386 221900 000 0	602.50
225613	05/08/2026	CHARACTER.ORG	Character Org- Invoice for School of Character Zoom Workshop- Marks budget	10 E 200 310 129000 000 0	75.00
225614	05/08/2026	CINTAS	Supplies	10 E 804 411 256210 000 0	136.41
225617	05/08/2026	CLIFTON HIGHLANDS GO	green fees; boys golf	21 E 400 943 160116 000 0	60.00
225618	05/08/2026	COLLABORATIVE CLASSR	CL Book Sets	10 E 701 411 122115 000 0	777.60
225619	05/08/2026	COOK, MCKENNA	Reimbursement for EL Teacher for meal while attending Eden Prairie CC Observations 4/22/26	10 E 701 342 221970 335 0	19.00
225620	05/08/2026	EAU CLAIRE NORTH HIG	WIAA - GSO - 5/1/26	10 E 708 943 162116 000 0	300.00
225621	05/08/2026	ELY, JAYLEE	official; softball jv; 4/23/26	10 E 708 310 162117 000 0	70.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225622	05/08/2026	ETS CONSULTING LLC	invoice#: 1128; service partnership	10 E 708 310 162000 000 0	897.00
225623	05/08/2026	FOOD SERVICE-SDRF	FCS SUPPLIES	10 E 400 411 135000 400 0	749.00
225624	05/08/2026	GOMEZ, NATALY	DeepL subscription reimbursement for EL program Assistant for reimbursement from Title III Grant	10 E 701 360 221970 335 0	344.88
225625	05/08/2026	GURSTEL LAW FIRM PC	Payroll accrual	10 L 811680	349.27
225626	05/08/2026	HAYWARD COMMUNITY SC	WIAA - BGO - 5/1/26	10 E 708 943 162212 000 0	150.00
225627	05/08/2026	HEALING ROOTS WELLNE	Payment to Healing Roots for the Gut Brain Connection	80 E 890 310 310000 000 0	72.59
225628	05/08/2026	HILLYARD INC MPLS	Wrestling Room Rug	49 E 400 411 255000 644 0	1,198.49
225629	05/08/2026	HJERSJO, DOUGLAS	official; track & field; 4/28/26	10 E 708 310 162319 000 0	115.00
225630	05/08/2026	HOLMEN HIGH SCHOOL	WIAA - BGO - 4/29/26	10 E 708 943 162212 000 0	215.00
225631	05/08/2026	HOLUM, ELLA	REIMBURSEMENT FOR FOOD FROM SITE VISIT COLLABORATIVE LITERACY	10 E 103 342 241000 000 0	17.56
225632	05/08/2026	HUPPERT, ERIN	reimbursement; supplies	21 E 400 411 160132 000 0	181.39
225633	05/08/2026	JAYTECH INC	Chilled loop water treatment lab testing	10 E 803 310 254300 000 0	650.00
225634	05/08/2026	KAUFMAN, KELSEY	Wellness Yoga Classes	10 L 815901	420.00
225635	05/08/2026	KILKARNEY HILLS GOLF	invoice: 1231124; RFHS Prom	21 E 400 411 160535 000 0	5,520.00
225636	05/08/2026	KLAUSTERMEIER, DAN	official; track & field; 4/28/26	10 E 708 310 162319 000 0	115.00
225637	05/08/2026	KOHN LAW FIRM S.C.	Payroll accrual	27 L 811680	266.19
225638	05/08/2026	KORG USA	Korg USA/ Sound Tree - Supplies- Choir budget	10 E 200 411 125400 000 0	343.89
225639	05/08/2026	KWIK TRIP INC	Standing PO - Fuel	10 E 804 348 256210 000 0	3,993.09
225640	05/08/2026	LAVOLD, TIMOTHY	reimburse; hotel; BGO	21 E 400 943 160116 000 0	481.65
225641	05/08/2026	LAWSON PRODUCTS INC	Supplies	10 E 804 411 256210 000 0	28.46
225642	05/08/2026	LEE, SEONHEE	Payment to S Lee Berning for Everyday Korean Cuisine	80 E 890 411 310000 000 0	575.00
225642	05/08/2026	LEE, SEONHEE	Payment to S Lee Berning for Everyday Korean Cuisine	80 E 890 310 310000 000 0	222.87
225643	05/08/2026	LITEZILLA LLC	LiteZilla- Interactive light wall for library - Library CSF budget	10 E 200 480 222200 031 0	9,499.00
225644	05/08/2026	MACKIN EDUCATIONAL R	Mackin- Supplies- STEM budget	10 E 200 411 124400 000 0	595.00
225644	05/08/2026	MACKIN EDUCATIONAL R	Mackin - Library Book Order	10 E 104 432 222200 031 0	6,000.00
225644	05/08/2026	MACKIN EDUCATIONAL R	Mackin Book Order - CSF / Mary	10 E 104 432 222200 031 0	5,000.00
225644	05/08/2026	MACKIN EDUCATIONAL R	Books for RCA library	10 E 401 432 222200 031 0	1,400.00
225644	05/08/2026	MACKIN EDUCATIONAL R	Mackin- Library Books- Library CSF budget	10 E 200 432 222200 031 0	923.14
225644	05/08/2026	MACKIN EDUCATIONAL R	Mackin- Library Books- Library CSF budget	10 E 200 432 222200 031 0	340.05
225645	05/08/2026	MAGEE, TIMOTHY	official; baseball jv; 4/30/26	10 E 708 310 162204 000 0	70.00
225646	05/08/2026	MARK'S PLUMBING PART	RB Faucet (Room 115)	10 E 803 411 254300 000 0	481.52
225646	05/08/2026	MARK'S PLUMBING PART	HS Faucet/Stock	10 E 803 411 254300 000 0	982.78
225647	05/08/2026	MERIDIAN CONSULTING	District Wide Health and Safety April 2026	10 E 803 324 254300 000 0	1,520.00
225648	05/08/2026	MIDWEST BUS PARTS IN	Standing PO Parts	10 E 804 411 256210 000 0	142.07
225649	05/08/2026	MITHUN, TERESA	invoice#: 5426; service	21 E 400 310 160124 000 0	220.00
225650	05/08/2026	O'REILLY AUTO PARTS	Standing PO - Parts	10 E 804 411 256210 000 0	32.44

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225650	05/08/2026	O'REILLY AUTO PARTS	Standing PO - Parts CREDIT	10 E 804 411 256210 000 0	-32.44
225650	05/08/2026	O'REILLY AUTO PARTS	Standing PO - Parts	10 E 804 411 256210 000 0	7.19
225651	05/08/2026	PATNOE, SHARON	Payment to S Patnoe for Dog Reactivity	80 E 890 310 310000 000 0	179.55
225652	05/08/2026	PECHACEK, RYAN	reimbursement; FFA contest; state	21 E 400 411 160142 000 0	633.00
225653	05/08/2026	PFUNDHELLER, ROBERT	official; softball v; 4/30/26	10 E 708 310 162117 000 0	110.00
225654	05/08/2026	PIETROSKE, KATELYN	EMPLOYEE REIMBURSEMENT	10 E 400 411 241000 000 0	116.02
225654	05/08/2026	PIETROSKE, KATELYN	EMPLOYEE REIMBURSEMENT	10 E 801 411 129000 000 0	25.52
225655	05/08/2026	PRINCE, RICK	official; baseball v; 4/30/26	10 E 708 310 162204 000 0	110.00
225656	05/08/2026	PTACEKS FAMILY MARKE	OPEN PO FOR FCS	10 E 400 411 135000 400 0	181.70
225656	05/08/2026	PTACEKS FAMILY MARKE	OPEN PO FOR SCIENCE	10 E 400 411 126000 000 0	91.04
225656	05/08/2026	PTACEKS FAMILY MARKE	OPEN PO FOR WILEY'S COMMON GROUNDS COFFEE SHOP	21 E 400 411 160515 000 0	222.46
225656	05/08/2026	PTACEKS FAMILY MARKE	OPEN PO FOR VENDING	21 E 400 411 160520 000 0	371.55
225656	05/08/2026	PTACEKS FAMILY MARKE	CAKE FOR NHS INDUCTION CEREMONY	10 E 400 415 241000 000 0	89.99
225656	05/08/2026	PTACEKS FAMILY MARKE	FOOD FOR FUTURE READY DAY	10 E 701 411 223700 864 0	69.99
225657	05/08/2026	REINARDY, RENEE	Payment to R Reinardy for Mosaic Bird Bath (4/7)	80 E 890 411 310000 000 0	300.00
225657	05/08/2026	REINARDY, RENEE	Payment to R Reinardy for Mosaic Bird Bath (4/7)	80 E 890 310 310000 000 0	375.00
225658	05/08/2026	RIVER FALLS ACE HARD	TECH ED SUPPLIES	10 E 400 411 136000 400 0	18.99
225658	05/08/2026	RIVER FALLS ACE HARD	District Wide Supplies April 2026	10 E 803 411 254300 000 0	679.82
225659	05/08/2026	RODRIGUEZ, VICTOR	Payment to V Rodriguez for Breakdancing 2	80 E 890 310 310000 000 0	171.00
225660	05/08/2026	SCHINDLER ELEVATOR C	Montessori Elevator Service Call	10 E 803 310 254300 000 0	1,254.64
225661	05/08/2026	SMITH, RICHARD	official; baseball v; 4/30/26	10 E 708 310 162204 000 0	110.00
225662	05/08/2026	SOLBERG, STACY	Payment to S Solberg for All Levels Yoga (winter 2)	80 E 890 310 310000 000 0	330.00
225663	05/08/2026	SPRINKLER CREW	Sprinkler Start Ups and Repairs	10 E 803 310 254201 000 0	955.00
225663	05/08/2026	SPRINKLER CREW	Sprinkler Start Ups and Repairs	10 E 803 411 254201 000 0	809.90
225663	05/08/2026	SPRINKLER CREW	Sprinkler Start Ups and Repairs	10 E 803 329 253003 000 0	1,041.00
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253301 000 0	27.60
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253302 000 0	17.99
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253304 000 0	47.54
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253305 000 0	23.60
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253307 000 0	2.55
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253308 000 0	6.28
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253310 000 0	1.80
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253314 000 0	59.41
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253320 000 0	9.08
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253306 000 0	3.96
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253301 000 0	155.85
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253302 000 0	101.59
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253304 000 0	268.44
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253305 000 0	133.26
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253307 000 0	14.39
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253308 000 0	35.45
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253310 000 0	10.16
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253314 000 0	335.47

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253320 000 0	51.25
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253306 000 0	22.42
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253301 000 0	257.09
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253302 000 0	167.58
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253304 000 0	442.83
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253305 000 0	219.83
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253307 000 0	23.74
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253308 000 0	58.48
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253310 000 0	16.76
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253314 000 0	553.40
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253320 000 0	84.54
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253306 000 0	36.98
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253301 000 0	12.51
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253302 000 0	8.15
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253304 000 0	21.54
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253305 000 0	10.69
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253307 000 0	1.15
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253308 000 0	2.84
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253310 000 0	0.82
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253314 000 0	26.92
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253320 000 0	4.11
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225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253301 000 0	63.08
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225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253307 000 0	5.82
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253308 000 0	14.35
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225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253306 000 0	9.09
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253301 000 0	330.44
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225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253304 000 0	569.16
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253305 000 0	282.54
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225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253310 000 0	21.54
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225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253306 000 0	47.56
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253301 000 0	191.84
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225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253308 000 0	43.64
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253310 000 0	12.51
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253314 000 0	412.95
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225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253301 000 0	125.05
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253302 000 0	81.51
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253304 000 0	215.38
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253305 000 0	106.92

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225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253310 000 0	8.15
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253314 000 0	269.16
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253320 000 0	41.12
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253306 000 0	17.99
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253301 000 0	36.25
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253302 000 0	23.63
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253304 000 0	62.44
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253305 000 0	31.00
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253307 000 0	3.35
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253308 000 0	8.25
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253310 000 0	2.36
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253314 000 0	78.03
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253320 000 0	11.92
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253306 000 0	5.20
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253301 000 0	164.04
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253302 000 0	106.92
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253304 000 0	282.54
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253305 000 0	140.26
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253307 000 0	15.15
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253308 000 0	37.31
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253310 000 0	10.69
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253314 000 0	353.09
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253320 000 0	53.94
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253306 000 0	23.60
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253301 000 0	17.71
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253302 000 0	11.55
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253304 000 0	30.51
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253305 000 0	15.15
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253307 000 0	1.64
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253308 000 0	4.03
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253310 000 0	1.15
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253314 000 0	38.13
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253320 000 0	5.82
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253306 000 0	2.55
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253301 000 0	7.39
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253302 000 0	4.81
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253304 000 0	12.72
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253305 000 0	6.32
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253307 000 0	0.68
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253308 000 0	1.68
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253310 000 0	0.48
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253314 000 0	15.90
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253320 000 0	2.43
225664	05/08/2026	ST CROIX GAS	3/31/2026-4/30/2026	10 E 803 331 253306 000 0	1.06
225666	05/08/2026	THAYER, ALBERT	official; baseball jv2 & jv; 4/28/26 & 4/30/26	10 E 708 310 162204 000 0	140.00
225667	05/08/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	110.00
225667	05/08/2026	UNITED WAY ST CROIX	Payroll accrual	27 L 811640	32.00
225667	05/08/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	20.00
225667	05/08/2026	UNITED WAY ST CROIX	Payroll accrual	80 L 811640	5.00
225667	05/08/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	10.00
225667	05/08/2026	UNITED WAY ST CROIX	Payroll accrual	27 L 811640	10.00
225668	05/08/2026	WHITE, DAVE	official; softball v; 4/30/26	10 E 708 310 162117 000 0	110.00
225669	05/15/2026	AUBART, ALICIA	Refund to A Aubart for Mommy	80 R 890 272 500000 000 0	44.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			& Me Floral		
225670	05/15/2026	AUTO VALUE	Grounds Supplies	10 E 803 411 254201 000 0	11.98
225670	05/15/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	43.99
225670	05/15/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	7.08
225671	05/15/2026	BALDWIN LIGHTSTREAM	broadband/telephone #1109646	10 E 801 355 251000 000 0	649.82
225672	05/15/2026	BEZANSON, JAMES	official; baseball jv; 5/9/26	10 E 708 310 162204 000 0	70.00
225673	05/15/2026	BJORNSTAL, CARL	official; softball jv; 5/7/26	10 E 708 310 162117 000 0	70.00
225674	05/15/2026	BLONIGEN, CRAIG	Driver Meals	10 E 804 342 256240 000 0	19.00
225675	05/15/2026	BOOTH, RUSSELL	official; softball jv; 5/7/26	10 E 708 310 162117 000 0	70.00
225676	05/15/2026	CANON FINANCIAL SERV	Canon lease payment for GW. May 5 2026	10 E 101 360 241000 000 0	371.11
225676	05/15/2026	CANON FINANCIAL SERV	Canon Financial Services- Invoice for printing- Marks budget	10 E 200 360 241000 000 0	389.66
225676	05/15/2026	CANON FINANCIAL SERV	Lease pymt 05/10/2026-06/09/2026	10 E 104 360 129200 000 0	232.79
225676	05/15/2026	CANON FINANCIAL SERV	Monthly lease for the two copiers in the Westside Elementary workroom. Lease payment is $393.61 per month. Purchase order covers 10 months of lease payments starting with the September 2025 payment.	10 E 102 360 129000 000 0	393.61
225676	05/15/2026	CANON FINANCIAL SERV	Canon lease	10 E 701 360 122115 000 0	107.78
225676	05/15/2026	CANON FINANCIAL SERV	PRINTER/COPIER LEASE - OPEN PO FOR 25-26 FISCAL YEAR	10 E 400 360 241000 000 0	1,018.35
225676	05/15/2026	CANON FINANCIAL SERV	CANON INVOICE	10 E 103 360 129000 000 0	495.05
225676	05/15/2026	CANON FINANCIAL SERV	Open PO 25/26 Copier monthly invoice	10 E 401 360 129575 000 0	123.58
225756	05/15/2026	CANON FINANCIAL SERV	05/10/2026-06/09/2026	10 E 801 360 251000 000 0	125.63
225677	05/15/2026	CARDIO PARTNERS INC	AEDs (3)	10 E 709 411 214900 000 0	3,600.00
225678	05/15/2026	CARROLL, THOMAS	Driver Meals	10 E 804 342 256240 000 0	47.00
225679	05/15/2026	CENTURYLINK COMMUNIC	April 1-30, 2026	10 E 801 355 251000 000 0	7.12
225680	05/15/2026	CHAFFEE, ANDREA	A. CHAFFEE REIMBURSEMENT FOR FOOD FOR PARENT/TEACHER CONFERENCES	10 E 400 415 241000 000 0	32.26
225681	05/15/2026	CINTAS	Supplies Standing PO	10 E 804 411 256210 000 0	136.41
225682	05/15/2026	CINTAS CORPORATION N	Uniforms	10 E 803 420 254300 000 0	215.43
225682	05/15/2026	CINTAS CORPORATION N	Uniforms	10 E 803 420 254300 000 0	370.00
225682	05/15/2026	CINTAS CORPORATION N	Uniforms	10 E 803 420 254300 000 0	153.60
225683	05/15/2026	CLAY, ROSS	official; baseball v; 5/5/26	10 E 708 310 162204 000 0	110.00
225684	05/15/2026	CLIFTON HIGHLANDS GO	Green Fees; Boys Golf; 5/7/26 ACCT A0009379	21 E 400 411 160116 000 0	50.00
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	80.00
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	12.08
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	46.79
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	52.83

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	46.04
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	48.30
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	124.53
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	50.77
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	19.36
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	50.77
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	54.36
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	49.87
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	84.88
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	56.15
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	127.05
225685	05/15/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	78.59
225686	05/15/2026	CRAIL, DAVID	reimbursement; WIAA Annual Meeting	21 E 400 411 160181 000 0	15.10
225687	05/15/2026	DAY, JAMES	official; baseball v; 5/5/26	10 E 708 310 162204 000 0	110.00
225688	05/15/2026	DECKER, TODD	Driver Meals Standing PO	10 E 804 342 256240 000 0	245.00
225689	05/15/2026	DIGGERS HOTLINE	Standard Email Fees For April 2026	10 E 801 941 251000 000 0	131.10
225690	05/15/2026	DRIVER AND VEHICLE S	Driver record run for Geri Muller for Alternate Vehicle Driver authorization in April 2026. Letter ID: L0093014623 5.1.26	10 E 707 310 264200 000 0	5.00
225691	05/15/2026	DUDLEY, KEVIN	Driver Meals - Standing PO	10 E 804 342 256240 000 0	75.00
225692	05/15/2026	ELK MOUND AREA SCHOO	WIAA; BGO; 5/4/26	10 E 708 943 162212 000 0	225.00
225693	05/15/2026	EPSTEIN, GARY	Standing PO - Driver Meals	10 E 804 342 256240 000 0	157.00
225694	05/15/2026	ERICKSON, KARL	Standing PO - Driver Meals	10 E 804 342 256240 000 0	38.00
225695	05/15/2026	FAST COPY CENTER	Fast Copy-Invoices for Everest Posters in May - Marks budget	10 E 200 411 129000 000 0	73.90
225695	05/15/2026	FAST COPY CENTER	Fast Copy-Invoices for Everest Posters in May -	10 E 200 411 129000 000 0	35.40

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Marks budget		
225695	05/15/2026	FAST COPY CENTER	Fast Copy-Invoices for Everest Posters in May - Marks budget	10 E 200 411 129000 000 0	27.70
225695	05/15/2026	FAST COPY CENTER	Fast Copy-Invoices for Everest Posters in May - Marks budget	10 E 200 411 129000 000 0	35.40
225695	05/15/2026	FAST COPY CENTER	Fast Copy-Invoices for Everest Posters in May - Marks budget	10 E 200 411 129000 000 0	39.25
225695	05/15/2026	FAST COPY CENTER	Fast Copy-Invoices for Everest Posters in May - Marks budget	10 E 200 411 129000 000 0	31.55
225695	05/15/2026	FAST COPY CENTER	Fast Copy-Invoices for Everest Posters in May - Marks budget	10 E 200 411 129000 000 0	43.10
225695	05/15/2026	FAST COPY CENTER	Fast Copy-Invoices for Everest Posters in May - Marks budget	10 E 200 411 129000 000 0	31.55
225695	05/15/2026	FAST COPY CENTER	AWARD NIGHT PROGRAMS	10 E 400 411 213200 000 0	254.73
225696	05/15/2026	GRAHAM, JACQUELINE	EMPLOYEE REIMBURSEMENT FOR SUPPLIES	21 E 400 411 160150 000 0	163.05
225697	05/15/2026	HAUGLAND, PAUL	Standing PO - Driver Meals	10 E 804 342 256240 000 0	112.00
225698	05/15/2026	HENRY, JAMES	Driver Meals Standing PO	10 E 804 342 256240 000 0	66.00
225699	05/15/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	293.77
225700	05/15/2026	HOUGHTON MIFFLIN HAR	Into Math 6-8 Version 1: 5 years	10 E 701 360 124000 603 0	17,824.44
225700	05/15/2026	HOUGHTON MIFFLIN HAR	Into Math 6-8 Version 1: 5 years	10 E 701 470 124000 603 0	3,083.12
225700	05/15/2026	HOUGHTON MIFFLIN HAR	Into Algebra 2 student and teacher editions	10 E 701 470 124000 604 0	1,316.09
225701	05/15/2026	HUPPERT, ERIN	supplies	21 E 400 411 160132 000 0	105.42
225702	05/15/2026	HUSE, MARY	Refund to M Huse for Mosaic Bird Bath (full)	80 R 890 272 500000 000 0	64.00
225703	05/15/2026	IGOU, KYLE	official; baseball jv2; 5/7/26	10 E 708 310 162204 000 0	70.00
225704	05/15/2026	IMRIE, SCOTT	Refund; William Imrie: MMS Track	10 R 801 292 500000 000 0	60.00
225705	05/15/2026	KINNI SPORT & POWER	Grounds Supplies	10 E 803 411 254201 000 0	62.89
225706	05/15/2026	KOLPIN, BARBARA	Reimbursement for School Forest Supplies	10 E 405 411 255000 548 0	52.70
225707	05/15/2026	KOSTERMAN, PAUL	Standing PO - Driver Meals	10 E 804 342 256240 000 0	201.00
225708	05/15/2026	LANGUAGE LINE SERVIC	Over-the-phone interpretation	10 E 701 355 221200 000 0	2.88
225709	05/15/2026	LAVOLD, TIMOTHY	reimbursement; hotel	21 E 400 943 160116 000 0	324.00
225710	05/15/2026	LINDEVIG, KATHY	Kathy April Mileage	27 E 920 342 156600 341 0	92.80
225711	05/15/2026	LINTON, TYLER	Standing PO - Driver Meals	10 E 804 342 256240 000 0	56.00
225712	05/15/2026	LOFFLER COMPANIES IN	Printing Standing PO	10 E 804 360 256100 000 0	14.14
225713	05/15/2026	LUND, TIANNA	Standing PO - Driver Meals	10 E 804 342 256240 000 0	19.00
225714	05/15/2026	MACKIN EDUCATIONAL R	Mackin PO for books for GW LMC. March 9 2026	10 E 101 432 222200 031 0	3,740.36
225715	05/15/2026	MAGEE, TIMOTHY	official; baseball jv; 5/5/26	10 E 708 310 162204 000 0	70.00
225716	05/15/2026	MANSFIELD SERVICE PA	Standing PO - Fuel	10 E 804 348 256210 000 0	35,133.82
225717	05/15/2026	MARUSKA, TRAVIS	Standing PO - Driver Meals	10 E 804 342 256240 000 0	19.00
225718	05/15/2026	MASON, SEEGAR	Standing PO - Driver Meals	10 E 804 342 256240 000 0	38.00
225719	05/15/2026	MASTERCARD CORPORATE	A Bohnert	80 E 880 411 390000 000 0	249.48
225719	05/15/2026	MASTERCARD CORPORATE	A Bohnert	80 E 880 411 390000 000 0	2,056.67

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225719	05/15/2026	MASTERCARD CORPORATE	A Bohnert	80 E 880 411 390000 000 0	616.28
225719	05/15/2026	MASTERCARD CORPORATE	J Haselman	10 E 803 329 253001 000 0	1,435.99
225719	05/15/2026	MASTERCARD CORPORATE	REN	10 E 401 411 129575 000 0	42.90
225719	05/15/2026	MASTERCARD CORPORATE	REN	10 E 401 411 129575 000 0	258.79
225719	05/15/2026	MASTERCARD CORPORATE	REN	10 E 401 411 129575 000 0	39.74
225719	05/15/2026	MASTERCARD CORPORATE	REN	10 E 401 411 129575 000 0	73.90
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160142 000 0	87.99
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160142 000 0	87.99
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160142 000 0	87.99
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160142 000 0	87.99
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160142 000 0	87.99
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160142 000 0	87.99
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160142 000 0	87.99
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	10 E 708 942 162000 000 0	130.15
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160142 000 0	87.99
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160142 000 0	87.99
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	10 E 708 310 162000 000 0	165.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160114 000 0	63.80
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160206 000 0	1,639.70
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160111 000 0	3,237.02
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160535 000 0	100.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160139 000 0	398.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160139 000 0	398.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160139 000 0	398.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 310 160535 000 0	350.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	160.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	10 E 708 942 162000 000 0	125.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160139 000 0	128.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160139 000 0	15.77
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160139 000 0	128.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	90.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160116 000 0	149.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	130.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160116 000 0	149.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160116 000 0	149.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	130.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	130.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	130.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	130.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	90.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	130.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160206 000 0	3,080.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160146 000 0	797.59
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160142 000 0	113.31
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160206 000 0	4,000.00
225719	05/15/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	155.00
225719	05/15/2026	MASTERCARD CORPORATE	Central Office	10 E 707 350 264200 000 0	32.93
225719	05/15/2026	MASTERCARD CORPORATE	Central Office	10 E 707 342 264200 000 0	220.00
225719	05/15/2026	MASTERCARD CORPORATE	Central Office	10 E 701 411 221200 000 0	49.95
225719	05/15/2026	MASTERCARD CORPORATE	L Coy	21 E 400 943 160206 000 0	1,539.70
225719	05/15/2026	MASTERCARD CORPORATE	L Coy	10 E 801 342 251000 000 0	-59.72
225719	05/15/2026	MASTERCARD CORPORATE	Westside	10 L 815901	147.26
225719	05/15/2026	MASTERCARD CORPORATE	Rocky Branch	10 L 815901	140.00
225719	05/15/2026	MASTERCARD CORPORATE	Middle School	10 E 200 360 129000 000 0	100.00
225719	05/15/2026	MASTERCARD CORPORATE	Middle School	21 E 200 411 160208 000 0	-379.54
225719	05/15/2026	MASTERCARD CORPORATE	Middle School	21 E 200 411 160208 000 0	422.96

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225719	05/15/2026	MASTERCARD CORPORATE	Middle School	10 L 815901	56.00
225719	05/15/2026	MASTERCARD CORPORATE	Middle School	21 E 200 411 160208 000 0	211.64
225719	05/15/2026	MASTERCARD CORPORATE	Middle School	10 E 200 411 129000 000 0	103.12
225719	05/15/2026	MASTERCARD CORPORATE	Middle School	10 L 815901	245.19
225719	05/15/2026	MASTERCARD CORPORATE	Middle School	10 E 200 360 222200 031 0	-5.27
225719	05/15/2026	MASTERCARD CORPORATE	Middle School	10 E 200 360 222200 031 0	101.15
225719	05/15/2026	MASTERCARD CORPORATE	Middle School	21 E 200 411 160208 000 0	79.28
225719	05/15/2026	MASTERCARD CORPORATE	Middle School	21 E 200 411 160208 000 0	215.68
225719	05/15/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0	47.52
225719	05/15/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160520 000 0	86.03
225719	05/15/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160520 000 0	354.79
225719	05/15/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0	57.66
225719	05/15/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0	147.32
225719	05/15/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0	64.48
225719	05/15/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0	118.65
225719	05/15/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0	12.98
225719	05/15/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160520 000 0	659.48
225719	05/15/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0	89.10
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 415 241000 000 0	116.84
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	90.89
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	5.78
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	208.26
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	41.88
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	100.00
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 415 241000 000 0	81.80
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	180.22
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 480 241000 000 0	801.69
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 310 129000 000 0	75.00
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 125400 000 0	1,514.84
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	21 E 400 411 160156 000 0	2,202.00
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	21 E 400 411 160142 000 0	1,223.30
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	99.85
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 480 241000 000 0	582.00
225719	05/15/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0	63.66
225720	05/15/2026	MENARDS	TECH ED SUPPLIES	10 E 400 411 136000 400 0	74.66
225720	05/15/2026	MENARDS	Grounds Mulch & Supplies	10 E 803 411 254201 000 0	592.80
225720	05/15/2026	MENARDS	Grounds Mulch & Supplies	10 E 803 411 254201 000 0	485.03
225720	05/15/2026	MENARDS	TECH ED SUPPLIES	10 E 400 411 136000 400 0	330.70
225721	05/15/2026	MENOMONIE HIGH SCHOO	WIAA - Track & Field - 5/5/26	10 E 708 943 162319 000 0	200.00
225721	05/15/2026	MENOMONIE HIGH SCHOO	WIAA - Track & Field - 5/5/26	10 E 708 943 162319 000 0	200.00
225722	05/15/2026	MOBILIA, DAVID	Standing PO - Driver Meals	10 E 804 342 256240 000 0	19.00
225723	05/15/2026	MORROW, RANDY	Standing PO - Randy Morrow	10 E 804 342 256240 000 0	57.00
225724	05/15/2026	NATIONAL SPEECH & DE	Invoice#: 154204; entry fee	21 E 400 943 160181 000 0	370.00
225725	05/15/2026	NELSON, BRIAN	Standing PO - Driver Meals	10 E 804 342 256240 000 0	112.00
225726	05/15/2026	NELSON, CRAIG	Standing PO - Driver Meals	10 E 804 342 256240 000 0	66.00
225727	05/15/2026	NELSON, CRAIG	Standing PO - Driver Meals	10 E 804 342 256240 000 0	253.00
225728	05/15/2026	NYBERG, TIM	Payment to T Nyberg for Cybersecurity	80 E 890 310 310000 000 0	135.66
225729	05/15/2026	PFUNDHELLER, ROBERT	offiical; softball v; 5/7/26	10 E 708 310 162117 000 0	110.00
225730	05/15/2026	PLACKNER, BRENT	Standing PO - Driver Meals	10 E 804 342 256240 000 0	114.00
225731	05/15/2026	POWELL, JENNIFER	EMPLOYEE REIMBURSEMENT	10 E 400 411 128000 000 0	56.57
225732	05/15/2026	PRINCE, RICK	official; baseball v; 5/9/26	10 E 708 310 162204 000 0	110.00
225733	05/15/2026	RASMUSSEN, LEILA	Refund to L Rasmussen for Inner Well, Outer Word (cancelled)	80 R 890 272 500000 000 0	25.00
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	75.07

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	65.23
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	150.00
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	57.43
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	1.74
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	15.78
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	11.46
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	393.18
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	29.01
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	10.84
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	8.74
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	8.49
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	15.24
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	0.65
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	5.28
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	1.04
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	42.21
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	8.05
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	10.87
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	12.79
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	23.00
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	13.63
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	0.74
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	5.09
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	2.10
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	50.15
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	10.65
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	14.53
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	1.97
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	2.35
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	10.21
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	8.87
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	20.40
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	7.81
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	0.24
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	2.15
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	1.56
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	53.47
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	3.94
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	1.47
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	1.19
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	1.15
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	2.07
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	0.09
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	0.72
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	0.14
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	5.74
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	1.09
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	1.48
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	1.74
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	3.13
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	1.85
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	0.10
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	0.69
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	0.29
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	6.82
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	1.45

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	1.98
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	0.27
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	0.31
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	87.07
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	75.65
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	173.97
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	66.61
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	2.02
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	18.30
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	13.29
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	456.01
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	33.64
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	12.58
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	10.14
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	9.85
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	17.68
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	0.76
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	6.12
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	1.20
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	48.95
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	9.34
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	12.61
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	14.84
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	26.68
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	15.81
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	0.86
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	5.90
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	2.43
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	58.17
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	12.35
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	16.85
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	2.28
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	2.70
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	1,799.34
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	1,563.41
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	3,595.32
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	1,376.55
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	41.70
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	378.28
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	274.57
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	9,424.03
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	695.23
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	259.89
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	209.51
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	203.50
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	365.33
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	15.63
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	126.47
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	24.82
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	1,011.71
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	192.93
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	260.59
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	306.67
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	551.34
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	326.69
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	17.75

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	121.94
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	50.31
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	1,202.15
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	255.18
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225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	47.19
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	56.36
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	325.42
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	282.75
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	650.23
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	248.96
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	7.54
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	68.41
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	49.66
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	1,704.39
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	125.74
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	47.00
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	37.89
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	36.80
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	66.07
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	2.83
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	22.87
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	4.49
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	182.97
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	34.89
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	47.13
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	55.46
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225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	9.10
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	217.41
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	46.15
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	62.99
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225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	10.22
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	31.62
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	27.48
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225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	24.19
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	0.73
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	6.65
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	4.83
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	165.62
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	12.22
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	4.57
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	3.68
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	3.58
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	6.42
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	0.27
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	2.22
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	0.44
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	17.78
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	3.39
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	4.58

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
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225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	5.74
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	0.31
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	2.14
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	0.88
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	21.13
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	4.48
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	6.12
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	0.83
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	0.99
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	3.84
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	3.33
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	7.67
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	2.93
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	0.09
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	0.81
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	0.59
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	20.09
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	1.48
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	0.55
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	0.45
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	0.43
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	0.78
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	0.03
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	0.27
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	0.05
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	2.16
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	0.41
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	0.56
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	0.65
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	1.18
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	0.70
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	0.04
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	0.26
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	0.11
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	2.56
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	0.54
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	0.74
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	0.10
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	0.12
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	14.34
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	12.46
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	28.64
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	10.97
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	0.33
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	3.01
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	2.19
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	75.08
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	5.54
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	2.07
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	1.67
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	1.62
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	2.91
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	0.12
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	1.01

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	0.20
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	8.06
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	1.54
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	2.08
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	2.44
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	4.39
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	2.60
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	0.14
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	0.97
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	0.40
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	9.58
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	2.03
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	2.77
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	0.38
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	0.45
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	144.12
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	125.22
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	287.97
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	110.26
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	3.34
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	30.30
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	21.99
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	754.84
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	55.69
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225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	16.78
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	16.30
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	29.26
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	1.25
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225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	24.56
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	44.16
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	26.17
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	1.42
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	9.77
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	4.03
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225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	27.90
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	3.78
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	4.51
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	686.46
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	596.45
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	1,371.64
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	525.16
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	15.91
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	144.31
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	104.75
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	3,595.32
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	265.23
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	99.15
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	79.93

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	77.64
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	139.38
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	5.96
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	48.25
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	9.47
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	385.97
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	73.60
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	99.42
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	117.00
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	210.34
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	124.63
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	6.77
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	46.52
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	19.19
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	458.63
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	97.35
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	132.87
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	18.00
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	21.51
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	442.92
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	384.85
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	885.02
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	338.85
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	10.27
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	93.12
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	67.59
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	2,319.82
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	171.14
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	63.97
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	51.57
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	50.09
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	89.93
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	3.85
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	31.13
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	6.11
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	249.04
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	47.49
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	64.15
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	75.49
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	135.72
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	80.42
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	4.37
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	30.02
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	12.39
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	295.92
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	62.82
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	85.73
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	11.62
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	13.86
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	66.77
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	58.01
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	133.41
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	51.08
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	1.55
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	14.04
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	10.19

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	349.70
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225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	9.64
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	7.77
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	7.55
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	13.56
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	0.58
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	4.69
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	0.92
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	37.54
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	7.16
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	9.67
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	11.38
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	20.46
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	12.12
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	0.66
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	4.52
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	1.87
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	44.61
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	9.47
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	12.92
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	1.75
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	2.10
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	394.95
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	343.17
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	789.17
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	302.15
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	9.15
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	83.03
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	60.27
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	2,068.57
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	152.60
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	57.05
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	45.99
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	44.67
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	80.19
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	3.43
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	27.76
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	5.45
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	222.07
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	42.35
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	57.20
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	67.31
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	121.02
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	71.71
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	3.90
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	26.77
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	11.04
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	263.87
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	56.01
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	76.45
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	10.36
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	12.37
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	321.99
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	279.77
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	643.38

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
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225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	7.46
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	67.69
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	49.13
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	1,686.41
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	124.41
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	46.51
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	37.49
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	36.42
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	65.38
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	2.80
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	22.63
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	4.44
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	181.04
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	34.52
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	46.63
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	54.88
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	98.66
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	58.46
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	3.18
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	21.82
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	9.00
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	215.12
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	45.66
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	62.32
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	8.44
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	10.10
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	86.35
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	75.03
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	172.53
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	66.06
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	2.00
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	18.15
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	13.18
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	452.24
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	33.36
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	12.47
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	10.05
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	9.77
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	17.53
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	0.75
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	6.07
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	1.19
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	48.55
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	9.26
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	12.51
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	14.72
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	26.46
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	15.68
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	0.85
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	5.85
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	2.41
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	57.69
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	12.25
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	16.71
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	2.26

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	2.70
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	86.27
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	74.96
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	172.37
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	66.00
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	2.00
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	18.14
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	13.16
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	451.82
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	33.33
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	12.46
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	10.04
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	9.76
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	17.52
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	0.75
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	6.06
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	1.19
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	48.51
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	9.25
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	12.49
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	14.70
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	26.43
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	15.66
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	0.85
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	5.85
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	2.41
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	57.64
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	12.23
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	16.70
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	2.26
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	2.70
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253301 000 0	218.30
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253302 000 0	189.68
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253304 000 0	436.19
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253305 000 0	167.01
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253307 000 0	5.06
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253308 000 0	45.89
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253310 000 0	33.31
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253314 000 0	1,143.34
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253320 000 0	84.35
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253301 000 0	31.53
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253302 000 0	25.42
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253304 000 0	24.69
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253305 000 0	44.32
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253307 000 0	1.90
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253308 000 0	15.34
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253310 000 0	3.01
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253314 000 0	122.74
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253320 000 0	23.41
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253301 000 0	31.62
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253302 000 0	37.21
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253304 000 0	66.89
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253305 000 0	39.63
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253307 000 0	2.15
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253308 000 0	14.79
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253310 000 0	6.10

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253314 000 0	145.85
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253320 000 0	30.96
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 336 253306 000 0	42.25
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 337 253306 000 0	5.72
225734	05/15/2026	RIVER FALLS MUNICIPA	04/01/2026-05/01/2026	10 E 803 338 253306 000 0	6.85
225735	05/15/2026	RIXMANN, JEFFREY	Standing PO - Driver Meals	10 E 804 342 256240 000 0	159.00
225736	05/15/2026	ROGACZEWSKI, MELANIE	Standing PO - Driver Meals	10 E 804 342 256240 000 0	57.00
225737	05/15/2026	ROGERS, JORDAN	refund; ETS - 13 U BBB	10 R 801 293 500000 000 0	87.50
225738	05/15/2026	ROY, JAMES	Nick April Mileage	27 E 920 342 158001 341 0	51.92
225739	05/15/2026	SCHINDLER ELEVATOR C	Montessori Elevator Service Call (Return Visit)	10 E 803 310 254300 000 0	2,175.08
225740	05/15/2026	SCHOLASTIC INC	Scholastic Scope 5 year purchase	10 E 701 360 122000 603 0	6,593.40
225741	05/15/2026	SHUTTERFLY LIFETOUCH	INVOICE FOR YEARBOOK/EVT8Q334W	21 E 103 411 160511 000 0	220.10
225742	05/15/2026	SIGNIUS COMMUNICATIO	District Wide Call Center May 2026	10 E 803 310 254300 000 0	85.70
225743	05/15/2026	SMITH, RICHARD	official; baseball v; 5/9/26	10 E 708 310 162204 000 0	110.00
225744	05/15/2026	STANAITIS, MICKAL	Standing PO - Driver Meals	10 E 804 342 256240 000 0	66.00
225745	05/15/2026	STROBEL, DEREK	Standing PO - Driver Meals	10 E 804 342 256240 000 0	19.00
225746	05/15/2026	TRANSWORLD SYSTEMS I	Collection Fees	10 E 801 941 251000 000 0	269.55
225747	05/15/2026	TWOTREES TECHNOLOGIE	Twotrees- Interactive white board- Library CSF budget	10 E 200 360 222200 031 0	870.59
225747	05/15/2026	TWOTREES TECHNOLOGIE	Twotrees- Interactive white board- Library CSF budget	10 E 200 581 222200 031 0	9,067.04
225748	05/15/2026	VERIZON WIRELESS	04/02/2026-05/01/2026	10 E 103 355 241000 000 0	56.67
225748	05/15/2026	VERIZON WIRELESS	04/02/2026-05/01/2026	10 E 400 355 241000 000 0	84.79
225748	05/15/2026	VERIZON WIRELESS	04/02/2026-05/01/2026	10 E 801 355 232100 000 0	50.47
225748	05/15/2026	VERIZON WIRELESS	04/02/2026-05/01/2026	10 E 801 355 251000 000 0	99.58
225748	05/15/2026	VERIZON WIRELESS	04/02/2026-05/01/2026	10 E 803 355 254300 000 0	900.35
225748	05/15/2026	VERIZON WIRELESS	04/02/2026-05/01/2026	10 E 804 355 256210 000 0	49.79
225748	05/15/2026	VERIZON WIRELESS	04/02/2026-05/01/2026	80 E 880 355 390000 000 0	349.26
225748	05/15/2026	VERIZON WIRELESS	04/02/2026-05/01/2026	80 E 890 355 310000 000 0	50.47
225748	05/15/2026	VERIZON WIRELESS	04/02/2026-05/01/2026	10 E 705 355 295000 000 0	296.93
225748	05/15/2026	VERIZON WIRELESS	04/02/2026-05/01/2026	10 E 709 355 212200 000 0	99.58
225748	05/15/2026	VERIZON WIRELESS	04/02/2026-05/01/2026	10 E 709 355 214900 000 0	49.79
225749	05/15/2026	VERSARE	Coat racks for Westside Elementary School. Estimate: 38181.	10 E 102 411 129000 000 0	2,678.06
225750	05/15/2026	WALKER, ZACHARIAH	Airline Tickets; National Conference; Forensics	21 E 400 943 160181 000 0	2,043.57
225751	05/15/2026	WATERS, MARY	Standing PO - Driver Meals	10 E 804 342 256240 000 0	19.00
225752	05/15/2026	WHITE, DAVE	official; softball v; 5/7/26	10 E 708 310 162117 000 0	110.00
225753	05/15/2026	WI FBLA	2026 FBLA National Conference Hotel	21 E 400 943 160181 000 0	1,140.00
225754	05/15/2026	WOLFF, GREGORY	Standing PO - Driver Meals	10 E 804 342 256240 000 0	19.00
225755	05/15/2026	YOUTH FRONTIERS INC	REMAINING BALANCE DUE FOR YOUTH FRONTIERS RETREAT	10 E 701 310 136620 577 0	2,745.00
225757	05/22/2026	ALFVEBY, DENNIS	SPRING PIANO ACCOMPANIST	10 E 400 310 125400 000 0	300.00
225758	05/22/2026	ARROW LIFT ACCESSIBI	MMS Annual Service Contract 5/16/2026-5/16/2027	10 E 803 324 254300 000 0	1,090.00
225759	05/22/2026	AT&T BUSINESS DIRECT	831-000-4015 778	10 E 801 355 251000 000 0	838.26
225759	05/22/2026	AT&T BUSINESS DIRECT	831-000-4167 552	10 E 801 355 251000 000 0	1,069.60
225759	05/22/2026	AT&T BUSINESS DIRECT	831-001-5426 410	10 E 801 355 251000 000 0	866.33
225759	05/22/2026	AT&T BUSINESS DIRECT	831-001-5426 606	10 E 801 355 251000 000 0	753.38
225760	05/22/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	179.97

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225760	05/22/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	49.99
225760	05/22/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	8.49
225760	05/22/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	368.14
225760	05/22/2026	AUTO VALUE	Standing PO Parts CREDIT	10 E 804 411 256210 000 0	-368.14
225761	05/22/2026	BJORNSTAL, CARL	official; GSO jv & v; 5/12/26	10 E 708 310 162116 000 0	175.00
225762	05/22/2026	BOOTH, RUSSELL	official; softball jv; 5/12/26 & 5/15/26	10 E 708 310 162117 000 0	140.00
225763	05/22/2026	ST CROIX LANES	WELLNESS BOWLING ACTIVITY	10 L 815901	78.97
225764	05/22/2026	CARPENTER ST CROIX V	Carpenter St Croix Valley Nature Center Field Trip	10 E 104 943 129200 000 0	390.00
225765	05/22/2026	CARQUEST OF RIVER FA	Supplies	10 E 804 411 256210 000 0	30.75
225765	05/22/2026	CARQUEST OF RIVER FA	Supplies CREDIT	10 E 804 411 256210 000 0	-7.59
225766	05/22/2026	CEMSTONE READY MIX	Montessori Sand	10 E 803 411 254201 000 0	89.60
225767	05/22/2026	CINTAS	Supplies Standing PO	10 E 804 411 256210 000 0	149.46
225768	05/22/2026	CRAIL, DAVID	reimbursement; AD Meeting	10 E 708 342 162000 000 0	71.61
225769	05/22/2026	DECKER, TODD	Commercial Learner's Permit, Commercial License & Road Test Reimbursement	10 E 804 942 256210 000 0	101.00
225770	05/22/2026	DUCOMMUN, TANIELE	Mileage; State FFA Vice president	21 E 400 943 160142 000 0	117.52
225771	05/22/2026	ECKARDT, CASEY	official; baseball v; 5/12/26 & 5/15/26	10 E 708 310 162204 000 0	220.00
225772	05/22/2026	FACTORY MOTOR PARTS	Standing PO - Supplies	10 E 804 411 256210 000 0	359.76
225773	05/22/2026	FAST COPY CENTER	Fast Copy- Inv for 6 gold Everest projects completed in May- Marks budget	10 E 200 411 129000 000 0	39.25
225773	05/22/2026	FAST COPY CENTER	Fast Copy- Inv for 6 gold Everest projects completed in May- Marks budget	10 E 200 411 129000 000 0	35.40
225773	05/22/2026	FAST COPY CENTER	Fast Copy- Inv for 6 gold Everest projects completed in May- Marks budget	10 E 200 411 129000 000 0	43.10
225773	05/22/2026	FAST COPY CENTER	Fast Copy- Inv for 6 gold Everest projects completed in May- Marks budget	10 E 200 411 129000 000 0	43.10
225773	05/22/2026	FAST COPY CENTER	Fast Copy- Inv for 6 gold Everest projects completed in May- Marks budget	10 E 200 411 129000 000 0	31.55
225773	05/22/2026	FAST COPY CENTER	Fast Copy- Inv for 6 gold Everest projects completed in May- Marks budget	10 E 200 411 129000 000 0	39.25
225773	05/22/2026	FAST COPY CENTER	Fast Copy- Inv for 6 gold Everest posters done in May- Marks budget	10 E 200 411 129000 000 0	30.90
225773	05/22/2026	FAST COPY CENTER	invoice#: 26-4204	21 E 400 411 160243 000 0	12.54
225773	05/22/2026	FAST COPY CENTER	invoice#: 26-4246	21 E 400 411 160243 000 0	23.85
225773	05/22/2026	FAST COPY CENTER	invoice#: 26-4231	21 E 400 411 160243 000 0	103.31
225774	05/22/2026	FOOD SERVICE-SDRF	Central Office Supplies From Food Service	10 E 801 411 251000 000 0	332.00
225774	05/22/2026	FOOD SERVICE-SDRF	RFSD Food Service - Invoice for Meals for Character Education Visit to MMS- Marks budget	10 E 200 411 129000 000 0	70.00
225774	05/22/2026	FOOD SERVICE-SDRF	Invoice#: 2526301; choir dinner show	21 E 400 411 160124 000 0	1,834.00
225774	05/22/2026	FOOD SERVICE-SDRF	AWARDS NIGHT FOOD AND SUB	10 E 400 415 241000 000 0	297.50

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			LUNCHES		
225774	05/22/2026	FOOD SERVICE-SDRF	AWARDS NIGHT FOOD AND SUB LUNCHES	10 E 400 415 241000 000 0	601.70
225775	05/22/2026	GIBBS FARM/RCHS	Gibbs Farm PO for 2nd grade GW field trip. May 15 2026	10 E 101 943 256270 000 0	488.00
225776	05/22/2026	GUMZ, DEAN	official; GSO jv; 5/11/26	10 E 708 310 162116 000 0	65.00
225777	05/22/2026	GUMZ, SUE	official; gso v; 5/11/26	10 E 708 310 162116 000 0	90.00
225778	05/22/2026	GURSTEL LAW FIRM PC	Payroll accrual	10 L 811680	431.88
225779	05/22/2026	HANSEN, KAIA	official; GSO V & JV; 5/11/26	10 E 708 310 162116 000 0	155.00
225780	05/22/2026	HILLYARD INC MPLS	HS Extractor (Replacement)	10 E 803 562 254300 000 0	20,538.37
225780	05/22/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	49.74
225780	05/22/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	112.27
225780	05/22/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	2,298.45
225780	05/22/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	97.92
225780	05/22/2026	HILLYARD INC MPLS	MMS Supplies	10 E 803 411 254300 000 0	145.84
225780	05/22/2026	HILLYARD INC MPLS	HS Extractor (New)	10 E 803 551 254300 000 0	20,538.37
225780	05/22/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	2,597.11
225780	05/22/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	2,055.62
225780	05/22/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	8,174.07
225780	05/22/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	1,078.55
225781	05/22/2026	HOGAN, SEAN	official; softball; 5/12/26 & 5/15/26	10 E 708 310 162117 000 0	140.00
225782	05/22/2026	HUDSON SENIOR HIGH	WIAA - track & field; 5/11/26	10 E 708 943 162319 000 0	200.00
225782	05/22/2026	HUDSON SENIOR HIGH	WIAA - track & field; 5/11/26	10 E 708 943 162319 000 0	200.00
225782	05/22/2026	HUDSON SENIOR HIGH	WIAA - track & field; 5/11/26	10 E 708 943 162319 000 0	200.00
225783	05/22/2026	IGOU, KYLE	official; baseball jv; 5/12/26	10 E 708 310 162204 000 0	70.00
225784	05/22/2026	JENTGES, AMY	reimbursement; supplies	21 E 400 411 160142 000 0	80.10
225785	05/22/2026	JOHNSON, RANDY	official; softball v; 5/15/26	10 E 708 310 162117 000 0	110.00
225786	05/22/2026	KNOX, THOMAS	EGGS FOR CATERING FFA POTATO SALAD	50 E 850 411 257200 000 0	30.00
225787	05/22/2026	KOHN LAW FIRM S.C.	Payroll accrual	27 L 811680	344.24
225788	05/22/2026	LALLEMONT, KAYLIN	supplies	21 E 400 411 160290 000 0	17.00
225789	05/22/2026	LOFFLER COMPANIES IN	Printing Standing PO	10 E 804 360 256100 000 0	16.06
225789	05/22/2026	LOFFLER COMPANIES IN	Contract overages for CO 4/5/2026-5/4/2026	10 E 801 360 251000 000 0	33.54
225789	05/22/2026	LOFFLER COMPANIES IN	Loffler overage charges. May 14 2026	10 E 101 360 241000 000 0	5.07
225789	05/22/2026	LOFFLER COMPANIES IN	Maintenance Shop Printer	10 E 803 360 254300 000 0	13.34
225789	05/22/2026	LOFFLER COMPANIES IN	Loffler- Inv for printing-Marks budget	10 E 200 360 241000 000 0	108.04
225789	05/22/2026	LOFFLER COMPANIES IN	Open PO 25/26 copier usage invoice	10 E 401 360 129575 000 0	115.08
225789	05/22/2026	LOFFLER COMPANIES IN	OPEN PO - PRINTING SERVICES	10 E 400 360 241000 000 0	302.66
225789	05/22/2026	LOFFLER COMPANIES IN	LOFFLER INVOICE	10 E 103 360 129000 000 0	333.03
225789	05/22/2026	LOFFLER COMPANIES IN	Loffler - paper copies for April	80 E 880 360 390000 000 0	67.21
225789	05/22/2026	LOFFLER COMPANIES IN	loffler 5/5-6/4	10 E 701 360 122115 000 0	60.25
225789	05/22/2026	LOFFLER COMPANIES IN	Westside Printers: contract base rate charge 5/5/2026-6/4/2026; contract overage charge 4/5/2026-5/4/2026; invoice: 5346324	10 E 102 360 129000 000 0	184.87
225789	05/22/2026	LOFFLER COMPANIES IN	Loffler overages 4/1/2026-4/30/2026	10 E 801 360 251000 000 0	101.23

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225789	05/22/2026	LOFFLER COMPANIES IN	Loffler 4/1-4/30	10 E 701 360 122115 000 0	8.43
225789	05/22/2026	LOFFLER COMPANIES IN	Copier Charges for Westside Elementary: Contract base rate charge 4/1/2026-4/30/2026; contract overage charge for 4/1/2026-4/30/2026. Invoice: 5340851	10 E 102 360 129000 000 0	439.81
225789	05/22/2026	LOFFLER COMPANIES IN	LOFFLER INVOICE	10 E 103 360 129000 000 0	479.54
225789	05/22/2026	LOFFLER COMPANIES IN	OPEN PO - PRINTING SERVICES	10 E 400 360 241000 000 0	1,624.60
225789	05/22/2026	LOFFLER COMPANIES IN	Open PO 25/26 copier usage invoice	10 E 401 360 129575 000 0	25.89
225789	05/22/2026	LOFFLER COMPANIES IN	Loffler overages 4/1/2026-4/30/2026	10 E 104 360 129200 000 0	161.56
225789	05/22/2026	LOFFLER COMPANIES IN	Loffler- Invoice for printing- Marks budget	10 E 200 360 241000 000 0	583.64
225789	05/22/2026	LOFFLER COMPANIES IN	Loffler usage charge for GW. May 5 2026	10 E 101 360 241000 000 0	412.34
225790	05/22/2026	MAGEE, TIMOTHY	offiical; baseball jv2; 5/14/26	10 E 708 310 162204 000 0	70.00
225791	05/22/2026	MASTERSIGNS LLC	HS Wildcats Athletics Sign Final Pymt	49 E 400 551 255000 644 0	7,272.50
225792	05/22/2026	MENARDS	Mulch	10 E 803 411 254201 000 0	530.40
225792	05/22/2026	MENARDS	Mulch	10 E 803 411 254201 000 0	530.40
225792	05/22/2026	MENARDS	Mulch	10 E 803 411 254201 000 0	530.40
225792	05/22/2026	MENARDS	Bulbs for Track Shed	10 E 803 411 254201 000 0	179.96
225793	05/22/2026	MERIDIAN CONSULTING	HS GMAX Testing (Turf Field)	10 E 803 310 254201 000 0	650.00
225794	05/22/2026	SHEILA MERZER	Sheila Mileage	27 E 920 342 223390 341 0	139.20
225795	05/22/2026	MINNESOTA HISTORICAL	MN Historical Society PO for 4th grade FT to Fort Snelling. Invoice # 35732 May 5 2026	10 E 101 943 256270 000 0	408.00
225796	05/22/2026	NORTHFIELD LINES	Girls Soccer Coach Bus to Mason 5/15-5/16/2026	21 E 400 310 160194 000 0	2,340.63
225796	05/22/2026	NORTHFIELD LINES	Girls Soccer Coach Bus to Mason 5/15-5/16/2026	10 E 804 310 256240 000 0	699.63
225797	05/22/2026	O'REILLY AUTO PARTS	Standing PO - Parts	10 E 804 411 256210 000 0	8.79
225798	05/22/2026	ORDWAY CTR FOR PERFO	order#916276; tickets to Spamalot / Customer #134385	21 E 400 943 160133 000 0	2,125.00
225799	05/22/2026	PECHACEK, RYAN	reimbursement; supplies	21 E 400 411 160142 000 0	98.49
225800	05/22/2026	PETERSEN, BRIANA	TRAVEL REIMBURSEMENT	10 E 400 342 124000 000 0	40.26
225801	05/22/2026	PFUNDHELLER, ROBERT	official; softball; 5/12/26	10 E 708 310 162117 000 0	110.00
225802	05/22/2026	PIERCE COUNTY PUBLIC	HS Pool Permit	10 E 803 941 254300 000 0	495.00
225803	05/22/2026	PLATE, WILLIAM	official; baseball jv; 5/15/26	10 E 708 310 162204 000 0	70.00
225804	05/22/2026	PRUDEN, CONNOR	official; soccer v & jv; 5/12/26	10 E 708 310 162116 000 0	155.00
225805	05/22/2026	PUT IN CUPS	6' Bobcat (Wildcat) head for the end of year cup project.	21 E 102 411 160510 000 0	169.50
225805	05/22/2026	PUT IN CUPS	Special fence project for Westside Elementary.	21 E 102 411 160510 000 0	923.18
225806	05/22/2026	RHINELANDER HIGH SCH	WIAA - BTE - 5/15/26	10 E 708 943 162218 000 0	75.00
225807	05/22/2026	RICE LAKE HIGH SCHOO	WIAA; BGO; 5/14/26	10 E 708 943 162212 000 0	250.00
225808	05/22/2026	RODE, JON	official; softball v; 5/15/26	10 E 708 310 162117 000 0	110.00
225809	05/22/2026	SCHOOL DISTRICT OF S	SOMERSET YA REIMBURSEMENT	10 E 701 382 223703 864 0	10,800.00
225810	05/22/2026	SCHIEFELBEIN, KATHRY	official; gso v & jv; 5/11/26	10 E 708 310 162116 000 0	175.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225811	05/22/2026	SCHNEIDER, NICHOLAS	official; gso jv & v; 5/12/26	10 E 708 310 162116 000 0	155.00
225812	05/22/2026	SCHOOL DISTRICT OF N	NEW RICHMOND YA DISBURSEMENT	10 E 701 382 223702 864 0	30,000.00
225813	05/22/2026	SCOTT, RILEE	SKITTLE SALE REIMBURSEMENT	21 E 400 411 160515 000 0	90.00
225814	05/22/2026	SPRINKLER CREW	Install Transducer and test system	10 E 803 310 254201 000 0	157.50
225814	05/22/2026	SPRINKLER CREW	Install Transducer and test system	10 E 803 411 254201 000 0	480.00
225815	05/22/2026	ST CROIX GARAGE DOOR	Bus Garage Door 110 Repair	10 E 803 310 254300 000 0	548.00
225815	05/22/2026	ST CROIX GARAGE DOOR	Bus Garage Door 110 Repair	10 E 803 411 254300 000 0	248.00
225816	05/22/2026	STEP SAVER INC	District Wide Salt	10 E 803 411 254300 000 0	139.50
225816	05/22/2026	STEP SAVER INC	District Wide Salt	10 E 803 411 254300 000 0	39.00
225816	05/22/2026	STEP SAVER INC	District Wide Salt	10 E 803 411 254300 000 0	292.50
225816	05/22/2026	STEP SAVER INC	District Wide Salt	10 E 803 411 254300 000 0	96.00
225816	05/22/2026	STEP SAVER INC	District Wide Salt	10 E 803 411 254300 000 0	19.50
225816	05/22/2026	STEP SAVER INC	District Wide Salt	10 E 803 411 254300 000 0	19.50
225817	05/22/2026	STILLWATER AREA HIGH	WIAA - BGO - 5/14/26	10 E 708 943 162212 000 0	100.00
225819	05/22/2026	TAPPE, COLE	official; baseball v; 5/12/26 & 5/15/26	10 E 708 310 162204 000 0	220.00
225820	05/22/2026	UNITED PARCEL SERVIC	4/18/2026-5/9/2026	10 E 801 353 251000 000 0	72.66
225821	05/22/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	110.00
225821	05/22/2026	UNITED WAY ST CROIX	Payroll accrual	27 L 811640	32.00
225821	05/22/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	20.00
225821	05/22/2026	UNITED WAY ST CROIX	Payroll accrual	80 L 811640	5.00
225821	05/22/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	10.64
225821	05/22/2026	UNITED WAY ST CROIX	Payroll accrual	27 L 811640	9.36
225822	05/22/2026	WALKER, ZACHARIAH	reimbursement; supplies	21 E 400 411 160189 000 0	89.76
225823	05/22/2026	WEBB, JULIE	Reim Julie Webb for supplies - popcorn reward party-Karen Olsen'd LE class & Ice cream bars for student council end of year party	10 E 104 411 241000 000 0	24.86
225824	05/22/2026	WEBER, MADELINE	Reimbursement- Madeline Weber- Supplies purchased for Musical- Drama 21 Account	21 E 200 411 160136 000 0	911.63
225825	05/22/2026	WHITE, DAVE	officail; softball v; 5/12/26	10 E 708 310 162117 000 0	110.00
225826	05/22/2026	WSCA ADMIN OFFICE	INVOICE FOR WSCA CONFERENCE ROOM COST TO WSCA SINGLE ROOM IN NOVEMBER	10 E 103 342 241000 000 0	227.28
225827	05/29/2026	CINTAS	Supplies Standing PO	10 E 804 411 256210 000 0	149.46
225828	05/29/2026	GIBBS FARM/RCHS	2ND GRADE FT INVOICE FOR GIBBS FARM	10 E 103 943 256270 000 0	520.00
225829	05/29/2026	HALLBERG ENGINEERING	Professional Services through April 30, 2026	49 E 200 310 254300 603 0	1,850.00
225829	05/29/2026	HALLBERG ENGINEERING	Professional Services through April 30, 2026	49 E 103 310 254300 605 0	1,400.00
225830	05/29/2026	HILLYARD INC MPLS	HS & GW Supplies	10 E 803 411 254300 000 0	191.19
225830	05/29/2026	HILLYARD INC MPLS	HS & GW Supplies	10 E 803 411 254300 000 0	102.00
225830	05/29/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	21.80
225830	05/29/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	34.39
225830	05/29/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	243.71
225830	05/29/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	53.05
225830	05/29/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	240.35
225830	05/29/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	12.35
225830	05/29/2026	HILLYARD INC MPLS	Montessori Supplies	10 E 803 411 254300 000 0	61.42
225831	05/29/2026	JACKSON & ASSOCIATES	District Wide Roof Inspections Spring 2026	10 E 803 310 254300 000 0	8,400.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225831	05/29/2026	JACKSON & ASSOCIATES	District Wide Roof Inspections Spring 2026	10 E 803 411 254300 000 0	395.00
225832	05/29/2026	LALLEMONT, KAYLIN	supplies	21 E 400 411 160169 000 0	41.84
225833	05/29/2026	MA'S IRVINGTON CAMPG	OUTDOOR ED CAMPING TRIP	10 E 400 943 143000 000 0	2,250.00
225834	05/29/2026	MACKIN EDUCATIONAL R	MACKIN PO FOR LMC WITH CSF	10 E 103 432 222200 031 0	676.22
225834	05/29/2026	MACKIN EDUCATIONAL R	MACKIN CSF ORDER	10 E 103 432 222200 031 0	2,674.97
225834	05/29/2026	MACKIN EDUCATIONAL R	MACKIN PO FOR LMC	10 E 103 432 222200 031 0	626.21
225835	05/29/2026	MCDONALD PETROLEUM S	Annual Functionality Test	10 E 804 310 256210 000 0	809.40
225836	05/29/2026	NELSON'S BUS SERVICE	Standing PO - Parts	10 E 804 411 256210 000 0	999.67
225837	05/29/2026	O'REILLY AUTO PARTS	Grounds Air Filters	10 E 803 411 254201 000 0	27.86
225837	05/29/2026	O'REILLY AUTO PARTS	TECH ED	10 E 400 411 136000 400 0	19.99
225838	05/29/2026	PLACKNER, BRENT	License Renewal	10 E 804 942 256210 000 0	80.58
225839	05/29/2026	SCHINDLER ELEVATOR C	Montessori Annual Elevator Service/PM 6/1/26-5/31/27	10 E 803 310 254300 000 0	2,244.28
225840	05/29/2026	SCIENCE MUSEUM OF MI	Science Museum of MN order # 57A2F572. This will pay for the kids and chaperones. The chaperones money will be reimbursed to the same account. May 20 2026	10 E 101 943 256270 000 0	920.00
225841	05/29/2026	SOLUTION TREE	Global PD for Teams license	10 E 701 360 221200 000 0	1,490.00
225842	05/29/2026	ST CROIX CENTRAL SCH	YA REIMBURSEMENT	10 E 701 382 223704 864 0	23,773.43
225843	05/29/2026	ST CROIX GARAGE DOOR	Bus Garage Door Inspections	10 E 803 310 254300 000 0	3,825.00
225844	05/29/2026	VALLEY VIEW TREE PLA	Tree Relocation	10 E 803 310 254201 000 0	350.00
225616	05/08/2026	CITY OF RIVER FALLS	Right of Way Excavation Permit Rocky Branch	49 E 103 310 254300 605 0	130.00
225615	05/08/2026	CITY OF RIVER FALLS	Right of Way Excavation Permit MMS Parking Lot	49 E 200 310 254300 603 0	130.00
225665	05/08/2026	T-MOBILE	03/21/2026-04/20/2026	10 E 801 355 251000 000 0	303.40
225818	05/22/2026	T-MOBILE	Standing PO - WiFi	10 E 804 355 256210 000 0	172.20
				Totals for checks	588,624.71

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	GENERAL FUND	2,464.21	147.50	497,773.42	500,385.13
21	SPECIAL REVENUE FUND	0.00	213.00	49,097.76	49,310.76
27	SPECIAL EDUCATION FUND	693.79	0.00	12,426.33	13,120.12
49	CONSTRUCTION ACCOUNT	0.00	0.00	16,624.99	16,624.99
50	FOOD SERVICE FUND	0.00	0.00	30.00	30.00
80	COMMUNITY SERVICE FUND	10.00	133.00	9,010.71	9,153.71
*** Fund Summary Totals ***		3,168.00	493.50	584,963.21	588,624.71

********** End of report **********

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252601020	05/01/2026	AMAZON CAPITAL SERVI	YA SUPPLIES	10 E 701 411 223700 864 0	439.84
252601020	05/01/2026	AMAZON CAPITAL SERVI	Dragon Thief 4th grade teachers	10 E 701 411 122115 000 0	62.91
252601020	05/01/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- Change to Chill budget 21 account	21 E 200 411 160137 000 0	39.13
252601020	05/01/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- Cost split between Drama 21 Account & Choir budget	10 E 200 411 125400 000 0	290.00
252601020	05/01/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- Cost split between Drama 21 Account & Choir budget	21 E 200 411 160136 000 0	289.99
252601020	05/01/2026	AMAZON CAPITAL SERVI	CSF STUFF	10 E 400 439 222200 031 0	938.00
252601020	05/01/2026	AMAZON CAPITAL SERVI	supplies - booster	21 E 400 411 160181 000 0	162.74
252601020	05/01/2026	AMAZON CAPITAL SERVI	Books for the Westside Media Center using Common School Funds.	10 E 102 432 222200 031 0	262.38
252601020	05/01/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- 8 blue budget	10 E 200 411 110800 000 0	440.39
252601020	05/01/2026	AMAZON CAPITAL SERVI	new RC book set	10 E 701 411 122115 000 0	34.48
252601020	05/01/2026	AMAZON CAPITAL SERVI	school forest order	10 E 701 411 122115 000 0	580.86
252601020	05/01/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	137.73
252601020	05/01/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- 6 gold budget	10 E 200 411 110660 000 0	847.08
252601020	05/01/2026	AMAZON CAPITAL SERVI	Amazon - end of year supplies	10 E 104 411 241000 000 0	38.46
252601020	05/01/2026	AMAZON CAPITAL SERVI	YA SUPPLIES	10 E 701 411 223700 864 0	325.04
252601020	05/01/2026	AMAZON CAPITAL SERVI	JOHNSON MOTORS GRAMT	10 E 801 411 129000 000 0	618.54
252601020	05/01/2026	AMAZON CAPITAL SERVI	Amazon- Popcorn for Student Council- Approved by Lynette Coy- MMS Student Council budget	21 E 200 411 160208 000 0	87.64
252601020	05/01/2026	AMAZON CAPITAL SERVI	Books for the Westside Media Center using Common School Funds.	10 E 102 432 222200 031 0	131.90
252601020	05/01/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- 6 gold budget	10 E 200 411 110660 000 0	30.67
252601020	05/01/2026	AMAZON CAPITAL SERVI	COFFEE SHOP SUPPLIES	21 E 400 411 160515 000 0	99.80
252601020	05/01/2026	AMAZON CAPITAL SERVI	Summer School-Keller (MMS)	10 E 702 411 129000 000 0	30.39
252601020	05/01/2026	AMAZON CAPITAL SERVI	new RC book set	10 E 701 411 122115 000 0	39.60
252601020	05/01/2026	AMAZON CAPITAL SERVI	Supplies	10 E 100 411 110000 000 0	46.72
252601020	05/01/2026	AMAZON CAPITAL SERVI	SUPPLY FOR A CHARGING CART. DIDN'T COME WITH THE RIGHT CORDS	21 E 103 411 160511 000 0	43.65
252601020	05/01/2026	AMAZON CAPITAL SERVI	Supplies for 5th Grade at Westside.	10 E 102 411 129000 000 0	119.98
252601020	05/01/2026	AMAZON CAPITAL SERVI	JOHNSON MOTORS GRANT PURCHASE - DUE TO UNDELIVERED PACKAGE	10 E 801 411 129000 000 0	149.94
252601021	05/01/2026	BJOREM SPEECH PUBLIC	Minimal Pairs: Stopping (55014) Minimal Pairs: Fronting and Backing (55016) Minimal Pairs: Final Consonant Deletion (55017) Minimal Pairs: S Cluster Reduction (55018)	27 E 920 411 156600 341 0	169.00
252601022	05/01/2026	BOWERS HYNES, SOMMER	Employee Reimbursement- Sommer Bowers-Food for end of the year GSA party- GSA 21	21 E 200 411 160282 000 0	45.74

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Account		
252601023	05/01/2026	BSN SPORTS	invoice#: 933997651; supplies	21 E 400 411 160146 000 0	1,600.00
252601024	05/01/2026	CHIPPEWA VALLEY SPOR	Chippewa Valley Sporting Goods- Supplies - Athletic budget	10 E 208 411 162000 000 0	1,464.00
252601025	05/01/2026	COMPUTER INTEGRATION	Symantec Ghost Solutions Suite contract No 50812022.	10 E 705 360 295000 000 0	3,975.00
252601025	05/01/2026	COMPUTER INTEGRATION	Microsoft renewal Agreement start date: 4/1/23 Agreement end date: 3/31/26 Agreement #V6802299	10 E 705 360 295000 000 0	24,935.10
252601026	05/01/2026	EXPRESS SERVICES INC	Substitute Teacher Fulfillment for week of April 12-April 18, 2026. inv#33789400 4.22.26	10 E 700 313 129000 000 0	3,384.00
252601027	05/01/2026	GOPHER SPORT	Footballs, playground balls, soccer balls for Westside Elementary Recess, Quote: QT258872	21 E 102 411 160510 000 0	220.85
252601028	05/01/2026	HUB 70 DESIGN AND PR	Hub70 PO for 5th grade graduation certificates. April 16 2026	10 E 101 411 241000 000 0	43.55
252601029	05/01/2026	HUDSON PHYSICIANS	Invoice#: 2297; training services	10 E 708 310 162010 000 0	6,083.44
252601030	05/01/2026	ION INC	Two Way radio (Ion Inc) PO to replace 2 broken walkies. April 20 2026	10 E 101 411 241000 000 0	445.77
252601031	05/01/2026	IXL LEARNING	IXL- Partial payment for License for 2025-26 school year- Marks budget	10 E 200 360 129000 000 0	4,000.00
252601032	05/01/2026	JOHNSON, STACIA	Reimbursement to Stacia Johnson - Meal for Eden Prairie Forest Hills Collaborative Observations day.	10 E 102 342 241000 000 0	15.36
252601033	05/01/2026	KINNEY, JEANNE	Reimbursement to Jeanne Kinney - Meal for Eden Prairie Forest Hills Collaborative Observations day.	10 E 102 342 241000 000 0	19.00
252601034	05/01/2026	LAKESHORE LEARNING M	ORDER FOR LMC WITH CSF	10 E 103 432 222200 031 0	108.50
252601034	05/01/2026	LAKESHORE LEARNING M	ORDER FOR LMC WITH CSF	10 E 103 439 222200 031 0	89.56
252601034	05/01/2026	LAKESHORE LEARNING M	Lakeshore - Jacobs Ladder Supply Order TAX CREDIT	10 E 100 411 110000 000 0	-8.83
252601035	05/01/2026	LAROUE, HELEN	Reimbursement to Helen LaRoue - Meal for Eden Prairie Forest Hills Collaborative Observations day.	10 E 102 342 241000 000 0	16.46
252601036	05/01/2026	NCS PEARSON INCORPOR	WISC-V Record Forms WISC-V Response Booklets	27 E 920 411 215200 341 0	378.53
252601037	05/01/2026	NORTHWEST COUNSELING	RB & AW (4/6-4/13)	27 E 920 310 219000 341 0	1,650.00
252601037	05/01/2026	NORTHWEST COUNSELING	RB & AW (4/6-4/13)	27 E 920 310 219000 341 0	1,450.00
252601038	05/01/2026	O'CONNOR, BRENNA	Employee Reimbursement- Brenna O'Connor- Food for traveling for FFA- Marks approval	10 E 200 342 129000 000 0	27.08

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252601039	05/01/2026	PARTS TOWN LLC	HS Door Closer	10 E 803 411 254300 000 0	251.95
252601040	05/01/2026	RAUCH, TESSA	Reimbursement to Tessa Rauch - Meal for Eden Prairie Forest Hills Collaborative Observations day.	10 E 102 342 241000 000 0	14.27
252601041	05/01/2026	RIVER CITY STITCH LL	invoice#: 34675; supplies	21 E 400 411 160243 000 0	266.00
252601042	05/01/2026	SCHOOL DISTRICT OF H	Hudson Homeless Transportation - March	10 E 709 382 256710 000 0	2,084.20
252601043	05/01/2026	STAPLES -(PAPER)	SUPPLY FOR CLASSROOM 2ND GRADE SCHROEDER	10 E 103 411 129000 000 0	16.36
252601043	05/01/2026	STAPLES -(PAPER)	SUPPLY FOR CLASSROOM 2ND GRADE SCHROEDER	10 E 103 411 129000 000 0	33.34
252601043	05/01/2026	STAPLES -(PAPER)	Staples-Supplies- 6 blue budget	10 E 200 411 110600 000 0	29.71
252601043	05/01/2026	STAPLES -(PAPER)	Staples-Supplies- 6 blue budget	10 E 200 411 110600 000 0	286.37
252601043	05/01/2026	STAPLES -(PAPER)	Staples- Supplies for main office- Marks budget	10 E 200 411 129000 000 0	540.65
252601043	05/01/2026	STAPLES -(PAPER)	WORLD LANGUAGE SUPPLIES	10 E 400 411 123219 000 0	99.76
252601043	05/01/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	19.98
252601043	05/01/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	215.60
252601043	05/01/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	10.99
252601043	05/01/2026	STAPLES -(PAPER)	copy paper and colored paper for the Westside workroom.	10 E 102 411 129000 000 0	1,239.11
252601043	05/01/2026	STAPLES -(PAPER)	Payment to Staples for Sweetheart Dance supplies	80 E 890 411 310000 000 0	210.66
252601044	05/01/2026	STICHT, IAN	official; softball v; 4/23/26	10 E 708 310 162117 000 0	110.00
252601045	05/01/2026	TRI STATE BOBCAT INC	Supplies	10 E 804 411 256210 000 0	87.79
252601046	05/01/2026	UWRF	UWRF OUTDOOR ED CLIMBING FIELD TRIP	10 E 400 943 143000 000 0	1,650.00
252601047	05/01/2026	VERTICAL ENDEAVORS I	VERTICAL ENDEAVORS OUTDOOR ED FIELD TRIP	10 E 400 943 143000 000 0	1,500.00
252601048	05/01/2026	WAAE INC	2026 WAAE PDC REGISTRATION RYAN PECHACEK	10 E 701 310 136620 577 0	810.00
252601049	05/08/2026	5 STAR RESTROOM RENT	invoice#: 15880; service	10 E 708 310 162000 000 0	1,313.50
252601049	05/08/2026	5 STAR RESTROOM RENT	School Forest Restroom Rental 3/25/26-4/21/26	10 E 803 310 254201 000 0	352.25
252601050	05/08/2026	ABDO PUBLISHING COMP	Books for the Westside Media Center using Common School Funds.	10 E 102 432 222200 031 0	3,001.70
252601051	05/08/2026	AMAZON CAPITAL SERVI	Summer School Teacher Supplies	10 E 702 411 129000 000 0	14.69
252601051	05/08/2026	AMAZON CAPITAL SERVI	Supplies (Forward Foundation Grant)	10 E 500 411 110210 000 0	304.66
252601051	05/08/2026	AMAZON CAPITAL SERVI	HS CC17 Power Switch	10 E 803 411 254300 000 0	9.66
252601051	05/08/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR BINGENHEIMER OFFICE	10 E 103 411 129000 000 0	15.63
252601051	05/08/2026	AMAZON CAPITAL SERVI	Supplies for Cassie Munoz's 3rd grade classroom.	10 E 102 411 129000 000 0	454.13
252601051	05/08/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- Change to Chill budget 21 account	21 E 200 411 160137 000 0	10.72
252601051	05/08/2026	AMAZON CAPITAL SERVI	Supplies for Family Game Night (Title III)	10 E 701 411 221970 335 0	41.98
252601051	05/08/2026	AMAZON CAPITAL SERVI	Supplies CREDIT	10 E 100 411 110000 000 0	-30.95
252601051	05/08/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160243 000 0	211.22
252601051	05/08/2026	AMAZON CAPITAL SERVI	supplies CREDIT	21 E 400 411 160535 000 0	-72.06

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252601051	05/08/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160204 000 0	129.99
252601051	05/08/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	50.48
252601051	05/08/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	854.00
252601051	05/08/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR BINGENHEIMER	10 E 103 411 241000 000 0	167.23
252601051	05/08/2026	AMAZON CAPITAL SERVI	school forest order	10 E 701 411 122115 000 0	33.99
252601051	05/08/2026	AMAZON CAPITAL SERVI	TUNDRA TALES GRANT FOR BOSSHART	21 E 103 411 160511 000 0	78.91
252601051	05/08/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	1,905.12
252601051	05/08/2026	AMAZON CAPITAL SERVI	Supplies	10 E 100 411 110000 000 0	386.92
252601051	05/08/2026	AMAZON CAPITAL SERVI	Amazon order for science materials for 4th grade and bingo prizes for GW end of the year bingo. March 30 2026	10 E 101 411 241000 000 0	18.66
252601051	05/08/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	1,346.19
252601051	05/08/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	899.97
252601051	05/08/2026	AMAZON CAPITAL SERVI	Books for the Westside Elementary Media Center.	10 E 102 432 222200 031 0	16.75
252601051	05/08/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160212 000 0	108.27
252601051	05/08/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	678.63
252601052	05/08/2026	ANDERSEN, VICTORIA	Payment to V Andersen for Mommy & Me Floral + Sweetheart Dance flowers	80 E 890 411 310000 000 0	766.38
252601052	05/08/2026	ANDERSEN, VICTORIA	Payment to V Andersen for Mommy & Me Floral + Sweetheart Dance flowers	80 E 890 310 310000 000 0	34.77
252601053	05/08/2026	BSN SPORTS	invoice#: 934033344; supplies	21 E 400 411 160194 000 0	840.00
252601054	05/08/2026	C & L COMMUNICATIONS	April 2026 Locates	10 E 801 310 251000 000 0	3,940.00
252601055	05/08/2026	CHIPPEWA VALLEY SPOR	invoice#: 287500; supplies	10 E 708 411 162116 000 0	600.00
252601055	05/08/2026	CHIPPEWA VALLEY SPOR	invoice#: 287500; supplies	21 E 400 411 160194 000 0	249.00
252601056	05/08/2026	COMPUTER INTEGRATION	Prepaid Recurring retainer agreement $1760.00 per month	10 E 705 360 295000 000 0	1,760.00
252601057	05/08/2026	CR SHRED	CO Shredding 4/27/2026	10 E 801 310 251000 000 0	60.56
252601057	05/08/2026	CR SHRED	OPEN PO FOR SHREDDING AT THE HIGH SCHOOL	10 E 400 310 241000 000 0	107.32
252601057	05/08/2026	CR SHRED	Shredding of confidential records at Westside Elementary. Service date: 4/27/2026; Invoice: 0016236	10 E 102 310 129000 000 0	48.26
252601057	05/08/2026	CR SHRED	CR Shred - inv for shredding services- Marks budget	10 E 200 310 241000 000 0	48.26
252601058	05/08/2026	CORIANDER LIVING COL	Payment to Coriander Living for EMDR class	80 E 890 310 310000 000 0	139.65
252601059	05/08/2026	DUET RESOURCE GROUP	TWO OFFICE CHAIRS FOR BINGENHEIMER	10 E 103 411 129000 000 0	925.02
252601060	05/08/2026	EXPRESS SERVICES INC	Substitute Teacher fulfillment for week of April 19-25, 2026, plus Special Ed bonus of $100 for Kris Swanson for filling five SpEd teaching positions. Inv#33822672 4.29.26	10 E 700 313 129000 000 0	2,924.00
252601061	05/08/2026	FAMILYMEANS	Q1 admin fee & EAP session	10 E 801 310 251000 000 0	625.00
252601062	05/08/2026	HUDSON FOOD WALK LLC	Payment to Hudson Food Walk for 4/30 trip	80 E 890 310 310000 000 0	374.00
252601063	05/08/2026	KRAUS-ANDERSON CONST	Proj #2410298 - RFHS/ Pay App #12	46 E 801 327 255000 000 0	82,761.95

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252601063	05/08/2026	KRAUS-ANDERSON CONST	Proj #2410298 - RFHS/ Pay App #12	49 E 400 310 255000 644 0	581,914.64
252601063	05/08/2026	KRAUS-ANDERSON CONST	Proj #2410267 - HS Tennis/Pay App #11	49 E 400 310 255000 604 0	67,179.03
252601063	05/08/2026	KRAUS-ANDERSON CONST	Proj #2410339 - Transportation Center/Pay App #12	49 E 804 310 255000 804 0	522,704.36
252601064	05/08/2026	MISSISSIPPI WELDERS	WELDING GAS LEASE	10 E 400 411 136000 400 0	20.70
252601065	05/08/2026	MURPHY, MICHAEL	official; baseball jv2; 4/28/26	10 E 708 310 162204 000 0	70.00
252601066	05/08/2026	RIVER CITY DISPOSAL	District Wide Garbage/Recycling April 2026	10 E 803 329 253001 000 0	3,308.13
252601067	05/08/2026	RIVER CITY STITCH LL	supplies	21 E 400 411 160206 000 0	1,608.00
252601068	05/08/2026	SECURITY CHECK ME LL	Background checks run for pre employment and alternate vehicle driver authorizations in April 2026. Inv#35847 5.1.26	10 E 707 310 264200 000 0	133.00
252601069	05/08/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	262.58
252601069	05/08/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	919.98
252601070	05/08/2026	TMS JOHNSON INC	GW Replacement Exhaust Fan	10 E 803 542 255000 000 0	2,450.00
252601071	05/08/2026	YALE MECHANICAL LLC	District Wide Quarterly BAS Service (Payment 4 of 4)	10 E 803 324 254300 000 0	6,051.25
252601072	05/15/2026	ADVANCED LIGHT & SOU	HS MPR Room AV Updates - Matrix Solution	49 E 400 327 255000 644 0	3,058.50
252601072	05/15/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	10 E 405 327 255000 401 0	138.16
252601072	05/15/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 400 327 255000 604 0	276.32
252601072	05/15/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 104 327 255000 606 0	138.16
252601072	05/15/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 103 327 255000 605 0	138.16
252601072	05/15/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 200 327 255000 603 0	207.24
252601072	05/15/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 101 327 255000 601 0	138.16
252601072	05/15/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 102 327 255000 602 0	138.16
252601072	05/15/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 801 327 255000 801 0	138.14
252601072	05/15/2026	ADVANCED LIGHT & SOU	HS Door Lock Down Adds	49 E 400 327 255000 604 0	7,822.50
252601072	05/15/2026	ADVANCED LIGHT & SOU	Door 313 card access at the RFHS. This a door that Kids Club using most of the day to access the playground and fields to play throughout the summer Kids Club program. Equipment installation	80 E 880 310 390000 000 0	1,051.50
252601072	05/15/2026	ADVANCED LIGHT & SOU	Door 313 card access at the RFHS. This a door that Kids Club using most of the day to access the playground and fields to play throughout the summer Kids Club program. Equipment installation	80 E 880 411 390000 000 0	1,828.62
252601072	05/15/2026	ADVANCED LIGHT & SOU	HS Camera Updates - Exterior	49 E 400 327 255000 604 0	2,667.00
252601073	05/15/2026	AIR COMMUNICATIONS O	Standing PO Supply Repeater Rent	10 E 804 411 256210 000 0	1,392.00
252601074	05/15/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR BINGENHEIMER	10 E 103 411 241000 000 0	51.32
252601074	05/15/2026	AMAZON CAPITAL SERVI	games for classroom for Title III grant $28.87 Book for EL teacher/classroom $6.70 Books for HS ELA $381.51	10 E 701 411 221970 335 0	3.03

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252601074	05/15/2026	AMAZON CAPITAL SERVI	games for classroom for Title III grant $28.87 Book for EL teacher/classroom $6.70 Books for HS ELA $381.51	10 E 701 470 122000 604 0	32.54
252601074	05/15/2026	AMAZON CAPITAL SERVI	YA SUPPLIES	10 E 701 411 223700 864 0	41.05
252601074	05/15/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	23.38
252601074	05/15/2026	AMAZON CAPITAL SERVI	Books for English 9 teachers	10 E 701 470 122000 604 0	22.00
252601074	05/15/2026	AMAZON CAPITAL SERVI	REPLACEMENT FOR STAPLER THAT BROKE IN A CLASS	10 E 103 411 129000 000 0	14.32
252601074	05/15/2026	AMAZON CAPITAL SERVI	Summer School Supplies-K.Nelson (MMS)	10 E 702 411 129000 000 0	254.85
252601074	05/15/2026	AMAZON CAPITAL SERVI	Traffic Cones for the School Forest	10 E 405 411 255000 548 0	98.00
252601074	05/15/2026	AMAZON CAPITAL SERVI	supplies CREDIT	21 E 400 411 160535 000 0	-42.74
252601074	05/15/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160212 000 0	187.55
252601074	05/15/2026	AMAZON CAPITAL SERVI	Summer School Secretary Supplies	10 E 702 411 129000 000 0	295.90
252601074	05/15/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160212 000 0	17.49
252601074	05/15/2026	AMAZON CAPITAL SERVI	District Office Supplies	10 E 801 411 251000 000 0	168.16
252601074	05/15/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	942.12
252601074	05/15/2026	AMAZON CAPITAL SERVI	Summer School Teacher Supplies CREDIT	10 E 702 411 129000 000 0	-14.69
252601074	05/15/2026	AMAZON CAPITAL SERVI	WILEY'S COFFEE SHOP ORDER	21 E 400 411 160515 000 0	51.14
252601075	05/15/2026	APPLE AWARDS	Retirement bells for five employees: Lori Rosenow, Tanya Larsen, Robert White, Lisa Goihl, and Barb Kliszcz.	10 E 707 411 264200 000 0	335.37
252601076	05/15/2026	BRANDVOLD, KARIN	Karin March-April Mileage	10 E 709 342 214900 000 0	123.54
252601077	05/15/2026	BRAY ASSOCIATES ARCH	Architectural, interior design and engineering services rendered	49 E 804 310 255000 804 0	1,932.00
252601077	05/15/2026	BRAY ASSOCIATES ARCH	Architectural, interior design and engineering services rendered	49 E 101 310 254300 601 0	28,295.00
252601077	05/15/2026	BRAY ASSOCIATES ARCH	Architectural, interior design and engineering services rendered	49 E 102 310 254300 602 0	2,641.00
252601077	05/15/2026	BRAY ASSOCIATES ARCH	Architectural, interior design and engineering services rendered	49 E 400 310 255000 604 0	412.08
252601077	05/15/2026	BRAY ASSOCIATES ARCH	Architectural, interior design and engineering services rendered	49 E 801 310 254300 801 0	18,911.90
252601078	05/15/2026	BSN SPORTS	invoice#: 934093612; supplies	21 E 400 411 160146 000 0	96.00
252601079	05/15/2026	CESA 9	WVS	10 E 801 386 431000 000 0	1,310.00
252601080	05/15/2026	CITY OF RIVER FALLS	Salt Brine	10 E 803 411 254201 000 0	10,550.09
252601081	05/15/2026	CLINICARE CORPORATIO	Edwin April Tuition	27 E 910 384 158000 011 0	4,768.86
252601082	05/15/2026	ERS TESTING	MMS & HS Service Call	10 E 803 310 254300 000 0	156.45
252601082	05/15/2026	ERS TESTING	MMS & HS Service Call	10 E 803 411 254300 000 0	246.35
252601083	05/15/2026	EVERYDAY SPEECH LLC	Everyday Speech Renewal: Accounts - Carly Pfeffer (Carly.Pfeffer@rfsd.k12.wi.us) Wendy Trout (Wendy.Trout@rfsd.k12.wi.us) Becca Reiche (Becca.Reiche@rfsd.k12.wi.us)	27 E 920 362 158000 341 0	1,799.97

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252601084	05/15/2026	EXPRESS SERVICES INC	Substitute teacher fulfillment for week of 4/26/26-5/2/26. Invoice#33851918 5.6.26	10 E 700 313 129000 000 0	2,664.00
252601085	05/15/2026	FAMILY FRESH - SPART	Food for students taking the ACT and PreACT	10 E 401 415 129575 000 0	33.64
252601086	05/15/2026	FENTON, ERIN	REIMBURSMENT FOR THE READ AND RAISE AT FOX DEN MAY 4TH	10 E 103 411 129000 000 0	20.50
252601087	05/15/2026	GAME ONE	invoice#: 10587464; supplies	21 E 400 411 160244 000 0	3,245.63
252601088	05/15/2026	HEALTHPARTNERS OCCUP	Pre employment health exam. Inv#22087 5.4.26	10 E 707 310 264200 000 0	78.00
252601089	05/15/2026	HUDSON PHYSICIANS	Pre employment exams for April 2026. Inv#7333114 5.1.26	10 E 707 310 264200 000 0	1,044.00
252601089	05/15/2026	HUDSON PHYSICIANS	Standing PO - Driver DOT exams	10 E 804 310 256210 000 0	276.00
252601090	05/15/2026	INFINITE CAMPUS	Ongoing Support and Maintenance	10 E 705 360 295000 000 0	162.50
252601091	05/15/2026	INOUYE, MARK	Mark Interview Food	27 E 920 411 223390 341 0	6.94
252601091	05/15/2026	INOUYE, MARK	Mark WCASS Travel Reimbursement	27 E 920 342 223390 341 0	445.67
252601092	05/15/2026	ION INC	BATTERY REPLACEMENT FOR A WALKIE TALKIE THAT IS NOT WORKING	10 E 103 411 129000 000 0	100.90
252601093	05/15/2026	MURPHY, MICHAEL	official; baseball jv & jv2; 5/5/26 & 5/7/26	10 E 708 310 162204 000 0	140.00
252601094	05/15/2026	NEO ELECTRICAL SOLUT	WS Repair broken color plate	10 E 803 310 254300 000 0	322.50
252601094	05/15/2026	NEO ELECTRICAL SOLUT	RB Service Call (Exhaust Fan/Owner Control)	10 E 803 310 254300 000 0	265.00
252601095	05/15/2026	NORTHWEST COUNSELING	AW RB Services 4/20-5/1	27 E 920 310 219000 341 0	1,705.00
252601095	05/15/2026	NORTHWEST COUNSELING	AW RB Services 4/20-5/1	27 E 920 310 219000 341 0	2,000.00
252601096	05/15/2026	ROGERS, NANCY	Nancy April Mileage	27 E 920 342 156100 341 0	238.16
252601097	05/15/2026	SECURITY CHECK ME LL	Payment to SecurityCheckMe for April background checks	80 E 890 310 310000 000 0	609.00
252601098	05/15/2026	SKOGLUND OIL CO INC	DEF	10 E 804 411 256210 000 0	978.20
252601099	05/15/2026	SMITH, AMBER	Amber Feb-April Mileage	27 E 920 342 158001 341 0	77.65
252601100	05/15/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	730.37
252601100	05/15/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	1,377.08
252601100	05/15/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	63.91
252601101	05/15/2026	SWENSON, LILLIAN	Lily April Mileage	10 E 709 342 214900 000 0	10.73
252601102	05/15/2026	WELD RILEY SC	General School Law	10 E 801 310 231500 000 0	182.00
252601103	05/22/2026	ADVANCED LIGHT & SOU	HS Door Lock Down Adds	49 E 400 327 255000 604 0	273.00
252601104	05/22/2026	AMAZON CAPITAL SERVI	Immigrant purchase	10 E 701 415 221200 000 0	15.10
252601104	05/22/2026	AMAZON CAPITAL SERVI	CSF STUFF	10 E 400 432 222200 031 0	14.73
252601104	05/22/2026	AMAZON CAPITAL SERVI	CSF STUFF	10 E 400 439 222200 031 0	224.27
252601104	05/22/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160142 000 0	37.59
252601104	05/22/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160114 000 0	143.92
252601104	05/22/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Rutten	10 E 702 411 129000 000 0	95.11
252601104	05/22/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	69.04
252601104	05/22/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160114 000 0	163.50
252601104	05/22/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	40.85
252601104	05/22/2026	AMAZON CAPITAL SERVI	Amazon-Supplies- 8 Blue budget CREDIT	10 E 200 411 110800 000 0	-26.99
252601104	05/22/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160290 000 0	18.20
252601104	05/22/2026	AMAZON CAPITAL SERVI	SPANISH SOCIAL	10 E 400 411 123219 000 0	28.05
252601104	05/22/2026	AMAZON CAPITAL SERVI	OT/PT Feyereisen Grant	21 E 401 411 160890 000 0	1,497.98

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Supplies		
252601104	05/22/2026	AMAZON CAPITAL SERVI	HS Literacy books	10 E 701 411 122000 604 0	391.54
252601104	05/22/2026	AMAZON CAPITAL SERVI	HS Literacy books	10 E 701 470 122000 604 0	1,352.00
252601104	05/22/2026	AMAZON CAPITAL SERVI	MMS Hygiene Products	10 E 803 411 254300 000 0	59.22
252601104	05/22/2026	AMAZON CAPITAL SERVI	HS Literacy books	10 E 701 411 122000 604 0	164.45
252601104	05/22/2026	AMAZON CAPITAL SERVI	HS Literacy books	10 E 701 470 122000 604 0	567.86
252601105	05/22/2026	BAUER BUILT INC	Standing PO - Supplies	10 E 804 411 256210 000 0	379.96
252601106	05/22/2026	BOWERS HYNES, SOMMER	Employee Reimbursement-Sommer Bowers- Food for Teacher appreciation week-Marks budget	10 E 200 411 129000 000 0	21.76
252601106	05/22/2026	BOWERS HYNES, SOMMER	Employee Reimbursement-Sommer Bowers- M&M's for Teacher Appreciation Week-Marks budget	10 E 200 411 129000 000 0	27.96
252601107	05/22/2026	CAMPBELL, STACEY	Stacey Boom Learning Reimbursement	27 E 920 362 156600 341 0	27.78
252601108	05/22/2026	CDW GOVERNMENT	BRETFORD 20U PURECHARGE PRO STN FOR CLASSROOMS	10 E 103 411 241000 000 0	7,880.00
252601109	05/22/2026	CHARTWELLS	CHARTWELLS INVOICE FOR APRIL 2026	50 E 850 310 257200 000 0	99,647.71
252601109	05/22/2026	CHARTWELLS	CHARTWELLS INVOICE FOR APRIL 2026	50 E 850 342 257200 000 0	56.00
252601109	05/22/2026	CHARTWELLS	CHARTWELLS INVOICE FOR APRIL 2026	50 E 850 353 257200 000 0	100.00
252601109	05/22/2026	CHARTWELLS	CHARTWELLS INVOICE FOR APRIL 2026	50 E 850 411 257200 000 0	0.00
252601109	05/22/2026	CHARTWELLS	CHARTWELLS INVOICE FOR APRIL 2026	50 E 850 415 257200 000 0	106,269.57
252601109	05/22/2026	CHARTWELLS	CHARTWELLS INVOICE FOR APRIL 2026	50 E 850 310 257201 000 0	10,617.67
252601109	05/22/2026	CHARTWELLS	CHARTWELLS INVOICE FOR APRIL 2026	50 E 850 940 257200 000 0	1,530.93
252601109	05/22/2026	CHARTWELLS	CHARTWELLS INVOICE FOR APRIL 2026	50 E 850 411 257201 000 0	2,341.06
252601109	05/22/2026	CHARTWELLS	CHARTWELLS INVOICE FOR APRIL 2026	50 E 850 420 257200 000 0	-61.87
252601109	05/22/2026	CHARTWELLS	CHARTWELLS INVOICE FOR APRIL 2026	50 E 850 411 257202 000 0	242.71
252601109	05/22/2026	CHARTWELLS	CHARTWELLS INVOICE FOR APRIL 2026	50 E 850 310 257202 000 0	1,752.48
252601110	05/22/2026	COMPUTER INTEGRATION	Agreement managed services standard 2023.2 Site Monitoring Agreement DMARC Monitoring CIT Email Domain Monitoring $980.00 monthly payment	10 E 705 360 295000 000 0	1,155.00
252601110	05/22/2026	COMPUTER INTEGRATION	Agreement Managed Backup-SIRIS 4-P4000	10 E 705 360 295000 000 0	832.00
252601111	05/22/2026	EXPRESS SERVICES INC	substitute teacher fulfillment for week of May 3-9, 2026. Inv#33881031 5.13.26	10 E 700 313 129000 000 0	4,248.00
252601112	05/22/2026	FOLLETT CONTENT SOLU	Follett- Library Books-Library CSF budget	10 E 200 432 222200 031 0	528.88
252601112	05/22/2026	FOLLETT CONTENT SOLU	BOOK BUNDLES - CSF	10 E 400 432 222200 031 0	7,419.87

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252601113	05/22/2026	GALLAGHER BENEFIT SE	May 2026 Consulting Services	10 E 801 310 251000 000 0	5,000.00
252601114	05/22/2026	GRAINGER	GW Health Office Sink Control Module	10 E 803 411 254300 000 0	229.60
252601115	05/22/2026	HAUG WASH LLC	supplies; 7 lasered plagues	21 E 400 411 160181 000 0	210.00
252601116	05/22/2026	HORIZON COMMERCIAL P	HS Pool Chemical	10 E 803 411 254300 000 0	2,099.83
252601117	05/22/2026	MISSISSIPPI WELDERS	Cylinder	10 E 804 411 256210 000 0	20.00
252601118	05/22/2026	MULTI-HEALTH SYSTEMS	Conners Early Childhood Parent Online Forms (2) Conners Early Childhood Teacher/Childcare Provider Online Forms (2)	27 E 920 411 215200 341 0	22.00
252601119	05/22/2026	MURPHY, MICHAEL	official; baseball jv; 5/12/26 & 5/15/26	10 E 708 310 162204 000 0	140.00
252601120	05/22/2026	O'CONNOR, BRENNA	reimbursement; FFA supplies	21 E 400 411 160142 000 0	242.83
252601121	05/22/2026	OTIS ELEVATOR COMPAN	HS & MMS Elevator Contract 6/1/26-11/30/26	10 E 803 324 254300 000 0	5,690.76
252601122	05/22/2026	RF REN PROJECT LLC	June 2026 base & additional rent (insurance)	10 E 801 712 270007 000 0	456.41
252601122	05/22/2026	RF REN PROJECT LLC	June 2026 base & additional rent (insurance)	10 E 801 678 281000 401 0	18,396.00
252601123	05/22/2026	SCHOOL DISTRICT OF H	HUDSON YA REIMBURSEMENT	10 E 701 382 223701 864 0	42,000.00
252601123	05/22/2026	SCHOOL DISTRICT OF H	Hudson Homeless Transportation	10 E 709 382 256710 000 0	1,673.21
252601124	05/22/2026	STAPLES -(PAPER)	Summer School Secretary Supplies	10 E 702 411 129000 000 0	131.97
252601125	05/22/2026	TWIN CITY FILTER SER	RB & MMS Filters	10 E 803 411 254300 000 0	310.88
252601125	05/22/2026	TWIN CITY FILTER SER	RB & MMS Filters	10 E 803 411 254300 000 0	283.20
252601126	05/22/2026	ULINE INC	Bulbs for Track Shed	10 E 803 411 254201 000 0	388.50
252601127	05/22/2026	YALE MECHANICAL LLC	MMS Loading Dock Lift	10 E 803 551 254300 000 0	21,996.00
252601127	05/22/2026	YALE MECHANICAL LLC	MMS Install Lift for Loading Dock	10 E 803 310 254300 000 0	2,460.00
252601128	05/29/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	17.18
252601128	05/29/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Nichole Larson	10 E 702 411 129000 000 0	4.99
252601128	05/29/2026	AMAZON CAPITAL SERVI	Ik gloves	27 E 920 411 158001 341 0	17.96
252601128	05/29/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Nichole Larson	10 E 702 411 129000 000 0	50.95
252601128	05/29/2026	AMAZON CAPITAL SERVI	supplies	10 E 708 411 162000 000 0	107.30
252601128	05/29/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Nichole Larson	10 E 702 411 129000 000 0	304.01
252601128	05/29/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Sam Nudd	10 E 702 411 129000 000 0	49.19
252601128	05/29/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Cunningham/White	10 E 702 411 129000 000 0	70.98
252601128	05/29/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Sam Nudd	10 E 702 411 129000 000 0	13.99
252601128	05/29/2026	AMAZON CAPITAL SERVI	RB Ice Machine	10 E 709 411 214900 000 0	69.96
252601128	05/29/2026	AMAZON CAPITAL SERVI	supplies	10 E 708 411 162218 000 0	104.93
252601129	05/29/2026	ANDERSON, CHRISTY	Christy Jan-April Mileage	27 E 920 342 218100 341 0	122.17
252601130	05/29/2026	BOARDMAN & CLARK LLP	April Legal Fees	10 E 801 310 231500 000 0	1,952.50
252601131	05/29/2026	CITY OF RIVER FALLS	Cops In Schools Program	10 E 801 381 219000 000 0	148,670.58
252601132	05/29/2026	EXPRESS SERVICES INC	Substitute teacher fulfillment for week of 5/10-5/16/26. Inv#33926597 5.20.26	10 E 700 313 129000 000 0	3,960.00
252601133	05/29/2026	FENTON, ERIN	REIMBURSEMENT FOR SNACK FOR	10 E 103 411 129000 000 0	41.48

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			YOUNG AUTHORS AND REIMBURSEMENT FOR BOOK RETURN TREAT FOR CLASSROOMS FOR ERIN FENTON		
252601134	05/29/2026	KRAUS-ANDERSON CONST	Proj 2423013 - MMS/Pay App #10	49 E 200 310 254300 603 0	407,745.83
252601135	05/29/2026	LENSING, BRIDGETTE	Reimbursement to Bridgette Lensing for supplies purchased for Fun and Fitness day at GW. May 19 2026	10 E 101 411 241000 000 0	97.75
252601136	05/29/2026	RENNING, LEWIS & LAC	General Law - April	10 E 801 310 231500 000 0	175.00
252601137	05/29/2026	SOUTHWEST BINDING &	Southwest Binding and Laminating PO for lamination film for GW. May 12 2026	10 E 101 411 241000 000 0	332.96
				Totals for checks	2,386,446.61

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	GENERAL FUND	0.00	0.00	392,109.09	392,109.09
21	SPECIAL REVENUE FUND	0.00	0.00	11,888.68	11,888.68
27	SPECIAL EDUCATION FUND	0.00	0.00	14,879.69	14,879.69
46	LONG TERM CAPTL IMPVMNT TRUST	0.00	0.00	82,761.95	82,761.95
49	CONSTRUCTION ACCOUNT	0.00	0.00	1,646,731.18	1,646,731.18
50	FOOD SERVICE FUND	0.00	0.00	222,496.26	222,496.26
80	COMMUNITY SERVICE FUND	0.00	0.00	15,579.76	15,579.76
*** Fund Summary Totals ***		0.00	0.00	2,386,446.61	2,386,446.61

********** End of report **********

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
202500760	05/04/2026	CARDCONNECT LLC	CardConnect Fees / Merchant Bank Fee (Activities)	10 E 708 941 162000 000 0	74.64
202500761	05/04/2026	CARDCONNECT LLC	CardConnect Fees - Merchant Bank / Community Ed	80 E 890 941 310000 000 0	923.29
202500728	05/04/2026	HEALTH PARTNERS	Dental Claims Paid From 4/23/2026-4/29/2026	10 L 811632	5,828.00
202500727	05/05/2026	EMPLOYEE BENEFITS CO	EBC FLEX WITHDRAWAL	10 L 811692	3,867.51
202500781	05/11/2026	ELEYO	ELEYO Kids Club Credit & Software Fees	80 E 880 360 259000 000 0	1,257.33
202500781	05/11/2026	ELEYO	ELEYO Kids Club Credit & Software Fees	80 E 880 941 259000 000 0	1,640.09
202500733	05/11/2026	HEALTH PARTNERS	Dental Claims Paid From 4/30/2026-5/6/2026	10 L 811632	8,340.16
202500733	05/11/2026	HEALTH PARTNERS	Dental Claims Paid From 4/30/2026-5/6/2026	10 L 811618	496.23
202500780	05/11/2026	MAGIC-WRIGHTER INC	EFUND FEES	50 E 850 941 257200 000 0	2.50
202500762	05/18/2026	HEALTH PARTNERS	Dental Claims Paid From 5/7/2026-5/13/2026	10 L 811632	7,929.82
202500762	05/18/2026	HEALTH PARTNERS	Dental Claims Paid From 5/7/2026-5/13/2026	10 L 811618	1,077.34
202500763	05/20/2026	EMPLOYEE BENEFITS CO	EBC FLEX WITHDRAWAL	10 L 811692	3,867.51
202500778	05/26/2026	HEALTH PARTNERS	Dental claims paid from 5/14/2026-5/20/2026	10 L 811632	5,545.12
202500778	05/26/2026	HEALTH PARTNERS	Dental claims paid from 5/14/2026-5/20/2026	10 L 811618	608.36
202500765	05/27/2026	HSA BANK	HSA Bank Monthly Fees	10 E 801 941 251000 000 0	350.00
202500764	05/31/2026	EMPLOYEE BENEFITS CO	EBC Monthly Fees	10 E 801 941 251000 000 0	549.12
202500770	05/31/2026	EYEMED	Ins. Tracking Billing	10 L 811638	2,565.66
202500766	05/31/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811631	301,088.45
202500766	05/31/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811619	12,591.72
202500767	05/31/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811631	51,687.43
202500767	05/31/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811619	3,835.18
202500768	05/31/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811631	139,903.92
202500768	05/31/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811619	1,845.38
202500769	05/31/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811631	50,743.52
202500769	05/31/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811619	3,605.06
202500705	05/31/2026	HEALTH PARTNERS	Dental Fees For Health Partners For May 2026	10 L 811632	2,517.48
202500705	05/31/2026	HEALTH PARTNERS	Dental Fees For Health Partners For May 2026	10 L 811618	271.95
202500713	05/05/2026	HSA BANK	Payroll accrual	10 L 811637	10,393.81
202500713	05/05/2026	HSA BANK	Payroll accrual	27 L 811637	4,176.00
202500719	05/05/2026	HSA BANK	Payroll accrual	10 L 811637	5,850.63
202500719	05/05/2026	HSA BANK	Payroll accrual	27 L 811637	289.55
202500719	05/05/2026	HSA BANK	Payroll accrual	80 L 811637	530.00
202500725	05/05/2026	HSA BANK	Payroll accrual	10 L 811637	747.35
202500725	05/05/2026	HSA BANK	Payroll accrual	27 L 811637	860.78
202500725	05/05/2026	HSA BANK	Payroll accrual	80 L 811637	3.80
202500747	05/20/2026	HSA BANK	Payroll accrual	10 L 811637	10,359.70
202500747	05/20/2026	HSA BANK	Payroll accrual	27 L 811637	4,259.42
202500747	05/20/2026	HSA BANK	Payroll accrual	10 L 811637	375.00
202500753	05/20/2026	HSA BANK	Payroll accrual	10 L 811637	5,663.13
202500753	05/20/2026	HSA BANK	Payroll accrual	27 L 811637	289.55
202500753	05/20/2026	HSA BANK	Payroll accrual	80 L 811637	622.20
202500753	05/20/2026	HSA BANK	Payroll accrual	10 L 811637	225.00
202500759	05/20/2026	HSA BANK	Payroll accrual	10 L 811637	747.35

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER		AMOUNT
202500759	05/20/2026	HSA BANK	Payroll accrual	27 L	811637	860.78
202500759	05/20/2026	HSA BANK	Payroll accrual	80 L	811637	3.80
202500708	05/05/2026	GREAT WEST	Payroll accrual	10 L	811639	520.00
202500714	05/05/2026	GREAT WEST	Payroll accrual	10 L	811639	397.21
202500714	05/05/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500708	05/05/2026	GREAT WEST	Payroll accrual	10 L	811639	500.00
202500708	05/05/2026	GREAT WEST	Payroll accrual	10 L	811639	32.97
202500714	05/05/2026	GREAT WEST	Payroll accrual	10 L	811639	175.00
202500714	05/05/2026	GREAT WEST	Payroll accrual	27 L	811639	1,354.15
202500720	05/05/2026	GREAT WEST	Payroll accrual	27 L	811639	94.14
202500714	05/05/2026	GREAT WEST	Payroll accrual	10 L	811639	75.00
202500714	05/05/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500714	05/05/2026	GREAT WEST	Payroll accrual	10 L	811639	397.21
202500714	05/05/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500720	05/05/2026	GREAT WEST	Payroll accrual	10 L	811639	50.00
202500742	05/20/2026	GREAT WEST	Payroll accrual	10 L	811639	520.00
202500748	05/20/2026	GREAT WEST	Payroll accrual	10 L	811639	397.21
202500748	05/20/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500742	05/20/2026	GREAT WEST	Payroll accrual	10 L	811639	500.00
202500742	05/20/2026	GREAT WEST	Payroll accrual	10 L	811639	32.97
202500748	05/20/2026	GREAT WEST	Payroll accrual	10 L	811639	175.00
202500748	05/20/2026	GREAT WEST	Payroll accrual	27 L	811639	1,354.15
202500754	05/20/2026	GREAT WEST	Payroll accrual	27 L	811639	109.20
202500748	05/20/2026	GREAT WEST	Payroll accrual	10 L	811639	75.00
202500748	05/20/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500748	05/20/2026	GREAT WEST	Payroll accrual	10 L	811639	397.21
202500748	05/20/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500754	05/20/2026	GREAT WEST	Payroll accrual	10 L	811639	50.00
202500771	05/31/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	843.48
202500772	05/31/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	203.80
202500773	05/31/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	6.60
202500774	05/31/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	264.20
202500775	05/31/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	37.95
202500776	05/31/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	725.30
202500709	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	30,766.87
202500709	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	8,394.15
202500709	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	2,703.40
202500709	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	426.87
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	246.15
202500709	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	32,136.03
202500709	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	8,045.70
202500709	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	7,195.54
202500709	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,963.15
202500709	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	7,195.54
202500709	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,963.15
202500709	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	30,766.87
202500709	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	8,394.15
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	12,275.47
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	517.50
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	580.18
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	2,815.00
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811612	360.00
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	14,854.67
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	354.89
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811612	466.78
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	2,870.86

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER		AMOUNT
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	121.03
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	135.68
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	2,870.86
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	121.03
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	135.68
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	12,275.47
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	517.50
202500715	05/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	580.18
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	9,360.78
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	6,328.01
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	50 L	811611	36.77
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	686.02
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	1,459.12
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	945.14
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	4,309.87
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	4,028.07
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	50 L	811612	0.00
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811612	100.59
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	2,189.26
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,479.92
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	50 L	811611	8.60
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	160.43
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	2,189.26
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,479.92
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	50 L	811611	8.60
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	160.43
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	9,360.78
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	6,328.01
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	50 L	811611	36.77
202500721	05/05/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	686.02
202500729	05/20/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	-178.16
202500729	05/20/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	-100.00
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	310.13
202500729	05/20/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	-163.23
202500729	05/20/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	-41.67
202500729	05/20/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	-41.67
202500729	05/20/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	-178.16
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	30,669.34
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	8,424.45
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	1,234.30
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	44.90
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	2,904.39
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	425.88
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	31,480.41
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	8,121.60
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	80 L	811612	3,438.47
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	21 L	811612	49.52
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	7,172.70
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,970.23
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	288.68
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	10.50
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	7,172.70
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,970.23
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	80 L	811611	288.68
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	10.50
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	30,669.34

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER			AMOUNT
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	27	L	811611	8,424.45
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	80	L	811611	1,234.30
202500743	05/20/2026	UNITED STATES TREASU	Payroll accrual	21	L	811611	44.90
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	10	L	811611	12,147.71
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	27	L	811611	517.50
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	80	L	811611	574.47
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	21	L	811611	3.77
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	10	L	811612	2,790.00
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	80	L	811612	360.00
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	10	L	811612	14,891.59
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	27	L	811612	354.89
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	80	L	811612	459.62
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	21	L	811612	5.09
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	10	L	811611	2,840.99
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	27	L	811611	121.03
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	80	L	811611	134.34
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	21	L	811611	0.88
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	10	L	811611	2,840.99
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	27	L	811611	121.03
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	80	L	811611	134.34
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	21	L	811611	0.88
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	10	L	811611	12,147.71
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	27	L	811611	517.50
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	80	L	811611	574.47
202500749	05/20/2026	UNITED STATES TREASU	Payroll accrual	21	L	811611	3.77
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	10	L	811611	16,112.07
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	27	L	811611	9,117.87
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	50	L	811611	55.88
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	80	L	811611	1,117.78
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	21	L	811611	4.46
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	10	L	811612	1,570.61
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	27	L	811612	833.04
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	80	L	811612	0.61
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	10	L	811612	12,218.39
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	27	L	811612	8,906.91
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	50	L	811612	9.72
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	80	L	811612	386.48
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	21	L	811612	0.00
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	10	L	811611	3,768.21
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	27	L	811611	2,132.42
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	50	L	811611	13.07
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	80	L	811611	261.43
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	21	L	811611	1.04
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	10	L	811611	3,768.21
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	27	L	811611	2,132.42
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	50	L	811611	13.07
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	80	L	811611	261.43
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	21	L	811611	1.04
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	10	L	811611	16,112.07
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	27	L	811611	9,117.87
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	50	L	811611	55.88
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	80	L	811611	1,117.78
202500755	05/20/2026	UNITED STATES TREASU	Payroll accrual	21	L	811611	4.46
202500712	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	7,889.00
202500712	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	3,335.00
202500712	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	2,075.08

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER			AMOUNT
202500712	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	5,165.00
202500712	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	2,583.33
202500712	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	4,129.39
202500712	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	601.04
202500718	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	6,165.56
202500718	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	429.36
202500718	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	475.00
202500718	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	679.15
202500718	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	343.60
202500718	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	0.00
202500718	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	690.00
202500718	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	675.00
202500718	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	80	L	811639	10.00
202500718	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	1,014.03
202500718	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	0.00
202500718	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	80	L	811639	945.78
202500724	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	50.00
202500724	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	1,200.00
202500724	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	59.71
202500724	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	310.22
202500724	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	470.00
202500724	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	175.00
202500724	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	90.00
202500724	05/05/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	94.75
202500746	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	7,889.00
202500746	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	3,335.00
202500732	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	-310.22
202500746	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	5,165.00
202500746	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	2,583.33
202500746	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	4,129.39
202500746	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	601.04
202500752	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	6,165.56
202500752	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	429.36
202500752	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	475.00
202500752	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	679.15
202500746	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	2,075.08
202500752	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	690.00
202500752	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	675.00
202500752	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	80	L	811639	10.00
202500752	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	1,014.03
202500752	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	0.00
202500752	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	80	L	811639	945.78
202500758	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	50.00
202500758	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	1,200.00
202500752	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	343.60
202500752	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	0.00
202500758	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	470.00
202500758	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	175.00
202500758	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	240.00
202500758	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27	L	811639	144.05
202500758	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10	L	811639	89.57
202500758	05/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	80	L	811639	118.17
202500710	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10	L	811613	21,457.78
202500710	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	27	L	811613	5,796.72
202500710	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10	L	811613	77.10
202500710	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	27	L	811613	57.90

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER		AMOUNT
202500722	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	96.22
202500716	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	8,498.01
202500716	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	263.41
202500716	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	356.35
202500716	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	205.00
202500716	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	210.00
202500722	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	4,099.75
202500722	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	3,384.07
202500722	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	50 L	811613	7.04
202500722	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	116.71
202500722	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	227.01
202500722	05/05/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	97.99
202500730	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	-138.26
202500744	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	77.10
202500744	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	57.90
202500756	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	150.06
202500744	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	21,359.01
202500744	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	5,840.87
202500744	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	1,015.67
202500744	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	21 L	811613	32.34
202500750	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	205.00
202500750	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	210.00
202500750	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	8,502.19
202500750	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	263.41
202500750	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	351.19
202500750	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	21 L	811613	2.80
202500756	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	227.21
202500756	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	97.79
202500756	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	9,439.30
202500756	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	6,173.59
202500756	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	50 L	811613	17.95
202500756	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	338.93
202500756	05/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	21 L	811613	0.97
202500711	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	282.91
202500711	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	40,701.60
202500711	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	10,813.65
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	45.49
202500711	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	282.91
202500711	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811621	40,701.60
202500711	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811621	10,813.65
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	45.49
202500717	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811623	10,180.38
202500717	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	282.73
202500717	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811623	799.70
202500717	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	6,031.51
202500717	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	420.03
202500717	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811622	10,180.38
202500717	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	282.73
202500717	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811622	799.70
202500717	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811621	6,031.51
202500717	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811621	420.03
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811623	7,445.84
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	8,082.15
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811623	195.46
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	50 L	811623	46.02
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	165.60

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER		AMOUNT
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	25.94
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811622	7,445.84
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	8,082.15
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	50 L	811622	46.02
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811622	195.46
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811621	165.60
202500723	05/05/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811621	25.94
202500731	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	-223.36
202500745	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	40,571.79
202500745	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	10,790.96
202500745	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811620	1,555.74
202500745	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811620	57.66
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	-10.83
202500731	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	-223.36
202500745	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811621	40,571.79
202500745	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811621	10,790.96
202500745	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811621	1,555.74
202500745	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811621	57.66
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	-10.83
202500745	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	282.91
202500751	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	6,031.51
202500751	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	420.03
202500745	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	282.91
202500751	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811621	6,031.51
202500751	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811621	420.03
202500751	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811623	10,179.73
202500751	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	282.73
202500751	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811623	799.70
202500751	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811623	4.77
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	266.40
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	24.78
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811620	1.52
202500751	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811622	10,179.73
202500751	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	282.73
202500751	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811622	799.70
202500751	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811622	4.77
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811621	266.40
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811621	24.78
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811621	1.52
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811623	11,371.57
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	11,587.30
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811623	373.63
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	50 L	811623	69.93
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811622	11,371.57
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	11,587.30
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	50 L	811622	69.93
202500757	05/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811622	373.63

Totals for checks 1,736,373.52

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	GENERAL FUND	1,446,308.44	0.00	973.76	1,447,282.20
21	SPECIAL REVENUE FUND	346.68	0.00	0.00	346.68
27	SPECIAL EDUCATION FUND	255,267.13	0.00	0.00	255,267.13
50	FOOD SERVICE FUND	495.25	0.00	2.50	497.75
80	COMMUNITY SERVICE FUND	29,159.05	0.00	3,820.71	32,979.76
*** Fund Summary Totals ***		1,731,576.55	0.00	4,796.97	1,736,373.52

********** End of report **********

School District of River Falls - Payroll for May 2026

Full Name	Check Number	Check Date	Net Pay Amount
AAMODT, KATHLEEN S	997417698	05/05/2026	1,229.27
AAMODT, KATHLEEN S	997418342	05/20/2026	1,781.92
ADAMS, SONJA	997417912	05/05/2026	268.01
ADAMS, SONJA	997418567	05/20/2026	435.99
ADELSDORF-NUDD, SAM MICHAEL	997417550	05/05/2026	1,459.12
ADELSDORF-NUDD, SAM MICHAEL	997418195	05/20/2026	1,459.12
AIDE, MICHELLE MARIE	997418476	05/20/2026	339.84
AMES, JENNIFER L	997417630	05/05/2026	1,367.94
AMES, JENNIFER L	997418275	05/20/2026	1,295.11
AMUNDSON, TESSA L	997417551	05/05/2026	2,243.22
AMUNDSON, TESSA L	997418196	05/20/2026	2,243.22
ANDERSON, CHRISTY N	997417380	05/05/2026	1,822.04
ANDERSON, CHRISTY N	997418026	05/20/2026	1,822.04
ANDERSON, MUFFI M	997417699	05/05/2026	1,286.56
ANDERSON, MUFFI M	997418343	05/20/2026	1,788.15
ANDERSON, TERRI L	997417700	05/05/2026	1,049.42
ANDERSON, TERRI L	997418344	05/20/2026	1,541.04
ANDLER, KELLEN G	997417859	05/05/2026	303.54
ANDLER, KELLEN G	997418506	05/20/2026	439.09
ANDRASTEK, JOHN PHILLIP	997417913	05/05/2026	230.87
ANDREWS, HOLLY DOSDALL	997417914	05/05/2026	726.79
ANDREWS, HOLLY DOSDALL	997418568	05/20/2026	549.17
ANDRLE PITZEN, TAMMY MARIE	997417619	05/05/2026	1,076.24
ANDRLE PITZEN, TAMMY MARIE	997418264	05/20/2026	1,020.45
ARMBRUST, KYLEE MAE	997417344	05/05/2026	1,213.35
ARMBRUST, KYLEE MAE	997417990	05/20/2026	1,213.35
ARNE, CHERYL M	997417785	05/05/2026	652.25
ARNE, CHERYL M	997418429	05/20/2026	1,040.85
ARP, ROBERT EDWARD	997417915	05/05/2026	1,383.14
ARP, ROBERT EDWARD	997418569	05/20/2026	2,206.05
BAILEY, SARAH KATHLYN	997417701	05/05/2026	715.48
BAILEY, SARAH KATHLYN	997418345	05/20/2026	1,603.78
BARRETT, KRISTIN BRIANNE	997417899	05/05/2026	692.93
BARRETT, KRISTIN BRIANNE	997418554	05/20/2026	1,677.69
BARRY, RAINBOW A	997417591	05/05/2026	1,857.56
BARRY, RAINBOW A	997418236	05/20/2026	1,857.56
BARRY, WILLA MM	997418407	05/20/2026	12.60
BARTLEIN, SIRI JANE	997417916	05/05/2026	369.19
BARTLEIN, SIRI JANE	997418570	05/20/2026	3,016.88
BAUSCHELT, KADY A	997417466	05/05/2026	2,243.17
BAUSCHELT, KADY A	997418112	05/20/2026	2,207.48
BEACHEY, BARBARA J	997418571	05/20/2026	92.35

BEAUCHMAN, EUNICE MARY	997417762	05/05/2026	988.32
BEAUCHMAN, EUNICE MARY	997418408	05/20/2026	1,403.98
BECHTOLD, HEATHER A.	997417835	05/05/2026	1,059.09
BECHTOLD, HEATHER A.	997418482	05/20/2026	1,536.61
BECHTOLD, NOLAN J	997417917	05/05/2026	184.70
BECHTOLD, NOLAN J	997418572	05/20/2026	184.70
BEDARD, MAIA KATHLEEN	997418507	05/20/2026	63.03
BEHNKE, KEITH PATRICK	997417613	05/05/2026	1,277.23
BEHNKE, KEITH PATRICK	997418258	05/20/2026	1,282.72
BELL, DAVID T	997417656	05/05/2026	5,269.55
BELL, DAVID T	997418301	05/20/2026	5,269.55
BELL, KATRINA A	997417412	05/05/2026	1,638.58
BELL, KATRINA A	997418058	05/20/2026	1,638.58
BENNETT, RONALD J	997417675	05/05/2026	1,727.55
BENNETT, RONALD J	997418320	05/20/2026	1,741.73
BERENSCHOT, BRYCE HOWARD	997417676	05/05/2026	1,172.59
BERENSCHOT, BRYCE HOWARD	997418321	05/20/2026	1,358.94
BERG, GABRIELLA RAY	997417860	05/05/2026	198.06
BERG, GABRIELLA RAY	997418508	05/20/2026	264.93
BERG, STEPHEN MYRON	997417786	05/05/2026	1,307.05
BERG, STEPHEN MYRON	997418430	05/20/2026	2,015.08
BERGQUIST, ANDREW S	997417787	05/05/2026	1,453.14
BERGQUIST, ANDREW S	997418431	05/20/2026	2,115.36
BERNER, MELISSA A	997417723	05/05/2026	374.68
BERNER, MELISSA A	997418367	05/20/2026	892.92
BEST, LAUREN SUZANNE	997418573	05/20/2026	877.32
BEYER, MEADOW ISABELLA	997417861	05/05/2026	308.39
BEYER, MEADOW ISABELLA	997418509	05/20/2026	437.12
BINGENHEIMER, ASHLEY MAE	997417686	05/05/2026	3,884.85
BINGENHEIMER, ASHLEY MAE	997418330	05/20/2026	3,884.85
BINGENHEIMER, NATHAN SCOTT	997417467	05/05/2026	1,812.22
BINGENHEIMER, NATHAN SCOTT	997418113	05/20/2026	1,867.25
BIRENBAUM, MICHAEL J	997417468	05/05/2026	2,235.17
BIRENBAUM, MICHAEL J	997418114	05/20/2026	2,235.17
BISHOP, RYAN D	997417469	05/05/2026	2,260.87
BISHOP, RYAN D	997418115	05/20/2026	2,260.87
BITTER, ERIN L	997417900	05/05/2026	960.50
BITTER, ERIN L	997418555	05/20/2026	1,358.24
BJORNSTAL, CARL J	997417918	05/05/2026	43.94
BJORNSTAL, CARL J	997418574	05/20/2026	625.06
BLONIGEN, CRAIG J	997417788	05/05/2026	74.95
BLONIGEN, CRAIG J	997418432	05/20/2026	51.53
BOCHE, AARON J	997417413	05/05/2026	2,050.09
BOCHE, AARON J	997418059	05/20/2026	2,050.09

BOHNERT, ANGELA D	997417687	05/05/2026	1,758.97
BOHNERT, ANGELA D	997418331	05/20/2026	1,758.97
BOLEMAN, HEATHER D	997417470	05/05/2026	2,391.11
BOLEMAN, HEATHER D	997418116	05/20/2026	2,391.11
BORCHARDT, KAYTE A	997417471	05/05/2026	1,952.51
BORCHARDT, KAYTE A	997418117	05/20/2026	1,952.51
BOSSHART, MADISON MARIE	997417552	05/05/2026	1,568.24
BOSSHART, MADISON MARIE	997418197	05/20/2026	1,568.24
BOTELLO, EMMA BRAELYN	997417862	05/05/2026	104.07
BOTELLO, EMMA BRAELYN	997418510	05/20/2026	137.64
BOTELLO, MADISON BRIANNE	997417863	05/05/2026	83.93
BOTELLO, MADISON BRIANNE	997418511	05/20/2026	144.35
BOWERS HYNES, SOMMER L	997417414	05/05/2026	2,048.53
BOWERS HYNES, SOMMER L	997418060	05/20/2026	1,984.11
BOYER, LUCAS W	997417677	05/05/2026	1,562.84
BOYER, LUCAS W	997418322	05/20/2026	1,562.84
BRAGER, JOANNE M	997417724	05/05/2026	944.71
BRAGER, JOANNE M	997418368	05/20/2026	1,531.98
BRANDVOLD, DAVID DONALD	997417919	05/05/2026	230.87
BRANDVOLD, DAVID DONALD	997418575	05/20/2026	1,330.38
BRANDVOLD, KARIN R	997417542	05/05/2026	2,132.78
BRANDVOLD, KARIN R	997418187	05/20/2026	2,132.78
BRAULT, KELLY A	997417836	05/05/2026	1,380.51
BRAULT, KELLY A	997418483	05/20/2026	2,048.22
BREDAHL, WAYNE ALAN	997417789	05/05/2026	624.01
BREDAHL, WAYNE ALAN	997418433	05/20/2026	796.34
BRENNAN-BOBERT, EMILY ELIZABETH	997417553	05/05/2026	1,212.82
BRENNAN-BOBERT, EMILY ELIZABETH	997418198	05/20/2026	1,082.26
BRIESE, BECKY A	997417472	05/05/2026	2,230.35
BRIESE, BECKY A	997418118	05/20/2026	2,267.35
BRILL, RYAN D	997417473	05/05/2026	2,105.25
BRILL, RYAN D	997418119	05/20/2026	2,105.25
BRITTAIN, CARRIE J	997417345	05/05/2026	2,837.86
BRITTAIN, CARRIE J	997417991	05/20/2026	2,837.86
BROWN, KATIE S	997417702	05/05/2026	820.57
BROWN, KATIE S	997418346	05/20/2026	1,293.90
BROWN, NATHAN M	997417415	05/05/2026	1,598.02
BROWN, NATHAN M	997418061	05/20/2026	1,631.53
BRUECKER, JACOB SCOTT	997417763	05/05/2026	1,479.46
BRUECKER, JACOB SCOTT	997418409	05/20/2026	2,624.09
BRUESEWITZ, KEVIN ERICK	997417920	05/05/2026	409.27
BRUESEWITZ, KEVIN ERICK	997418576	05/20/2026	1,049.71
BRUESEWITZ, KIMBERLY SUE	997417474	05/05/2026	1,659.33
BRUESEWITZ, KIMBERLY SUE	997418120	05/20/2026	1,615.42

BUCK, BRIAN P	997417620	05/05/2026	3,481.36
BUCK, BRIAN P	997418265	05/20/2026	3,481.36
BURKHART, SUSAN MARY	997417921	05/05/2026	611.21
BURKHART, SUSAN MARY	997418577	05/20/2026	788.83
BURNAP, TODD A	997417652	05/05/2026	2,627.72
BURNAP, TODD A	997418297	05/20/2026	2,627.72
BUROW, MITCHEL D	997417922	05/05/2026	321.68
BUROW, MITCHEL D	997418578	05/20/2026	461.95
BUTTERFASS, CIANNA SOLBERG	997418512	05/20/2026	16.79
BYRÁM, CHANTELLE MARIE	997417725	05/05/2026	1,850.31
BYRAM, CHANTELLE MARIE	997418369	05/20/2026	662.23
CABLE, CASSANDRA L	997417742	05/05/2026	1,175.63
CABLE, CASSANDRA L	997418386	05/20/2026	1,773.41
CADMAN, ASHTON ANN	997417416	05/05/2026	1,543.70
CADMAN, ASHTON ANN	997418062	05/20/2026	1,543.70
CALLANDER, LILIANA ELIZABETH	997417743	05/05/2026	1,116.51
CALLANDER, LILIANA ELIZABETH	997418387	05/20/2026	1,566.16
CAMPBELL, GARY J	997417417	05/05/2026	1,954.08
CAMPBELL, GARY J	997418063	05/20/2026	1,929.93
CAMPBELL, PATRICIA M	997417744	05/05/2026	961.07
CAMPBELL, PATRICIA M	997418388	05/20/2026	1,570.92
CAMPBELL, STACEY L	997417554	05/05/2026	2,321.88
CAMPBELL, STACEY L	997418199	05/20/2026	2,321.88
CAMPBELL, ZACHARY R	997417475	05/05/2026	2,656.67
CAMPBELL, ZACHARY R	997418121	05/20/2026	2,095.39
CAMPEAU, TRISTAN JOE	997417864	05/05/2026	203.69
CAMPEAU, TRISTAN JOE	997418513	05/20/2026	268.14
CARLEY, CHRISTOPHER W	997417790	05/05/2026	1,436.01
CARLEY, CHRISTOPHER W	997418434	05/20/2026	2,245.39
CARLSON, HOPE M	997417476	05/05/2026	1,752.42
CARLSON, HOPE M	997418122	05/20/2026	1,752.42
CARROLL, JOHN HENRY	997417791	05/05/2026	1,259.08
CARROLL, JOHN HENRY	997418435	05/20/2026	2,049.27
CARROLL, THOMAS A	997417923	05/05/2026	323.01
CARROLL, THOMAS A	997418579	05/20/2026	117.11
CARTIER, CHELSEA A	997417418	05/05/2026	1,645.58
CARTIER, CHELSEA A	997418064	05/20/2026	1,645.58
CASWELL, TIFFANY LYNN	997417726	05/05/2026	798.37
CASWELL, TIFFANY LYNN	997418370	05/20/2026	1,778.69
CAVANESS, HEIDI MARIE	997417837	05/05/2026	509.96
CAVANESS, HEIDI MARIE	997418484	05/20/2026	616.79
CELT, JAMES	997417792	05/05/2026	223.62
CHAFFEE, ANDREA G	997417477	05/05/2026	2,036.07
CHAFFEE, ANDREA G	997418123	05/20/2026	2,036.07

CHAFFEE, LARA JEAN	997417865	05/05/2026	251.58
CHAFFEE, LARA JEAN	997418514	05/20/2026	329.38
CHAFFEE, LUKE B	997417478	05/05/2026	2,318.33
CHAFFEE, LUKE B	997418124	05/20/2026	2,368.31
CHAPIN, MARK R	997417621	05/05/2026	4,046.66
CHAPIN, MARK R	997418266	05/20/2026	4,046.66
CHEEVER, LISA KAY	997417901	05/05/2026	1,247.23
CHEEVER, LISA KAY	997418556	05/20/2026	1,793.26
CLARK, ANNA A	997417346	05/05/2026	1,765.57
CLARK, ANNA A	997417992	05/20/2026	1,765.57
CLEVEN, AUDREY L	997417479	05/05/2026	1,544.90
CLEVEN, AUDREY L	997418125	05/20/2026	1,561.91
COLLINS, ANGELLA MARIE	997418580	05/20/2026	184.70
COLSON, CAROLYN	997417924	05/05/2026	310.74
COLSON, CAROLYN	997418581	05/20/2026	223.35
CONLEY, CHARLES R	997417480	05/05/2026	7,277.09
COOK, LINDSAY D	997417381	05/05/2026	1,286.97
COOK, LINDSAY D	997418027	05/20/2026	1,286.97
COOK, MCKENNA RENEE	997417347	05/05/2026	1,566.28
COOK, MCKENNA RENEE	997417993	05/20/2026	1,566.28
COPPENBARGER, CURT S	997418582	05/20/2026	718.10
CORNELL, SARAH M	997417481	05/05/2026	2,120.87
CORNELL, SARAH M	997418126	05/20/2026	2,054.24
COUGHLIN, JOSEPH D	997417419	05/05/2026	2,217.24
COUGHLIN, JOSEPH D	997418065	05/20/2026	2,217.24
COUGHLIN, MOLLY B	997417482	05/05/2026	1,864.66
COUGHLIN, MOLLY B	997418127	05/20/2026	1,742.33
COY, LYNETTE KATHERINE	997417657	05/05/2026	3,644.13
COY, LYNETTE KATHERINE	997418302	05/20/2026	3,644.13
CRAIG, KIM E	997417483	05/05/2026	2,200.57
CRAIG, KIM E	997418128	05/20/2026	2,200.57
CRAIL, DAVID T	997417631	05/05/2026	3,180.34
CRAIL, DAVID T	997418276	05/20/2026	3,180.34
CROSBY, MARY M	997417925	05/05/2026	635.39
CROSBY, MARY M	997418583	05/20/2026	456.30
CRUCIANI, EMMA J	997417555	05/05/2026	1,604.97
CRUCIANI, EMMA J	997418200	05/20/2026	1,604.97
CUMMINGS, BLAKE ASHLEY	997417556	05/05/2026	158.35
CUMMINGS, BLAKE ASHLEY	997418201	05/20/2026	158.35
CUNNINGHAM, REBECCA N	997417382	05/05/2026	2,330.44
CUNNINGHAM, REBECCA N	997418028	05/20/2026	2,330.44
CURTIS, KODY SCOTT	997417866	05/05/2026	20.14
DADO, BRIAN E	997417658	05/05/2026	2,655.36
DADO, BRIAN E	997418303	05/20/2026	2,655.36

DANIELSON, DAVID J	997417678	05/05/2026	2,937.60
DANIELSON, LARRY T	997417926	05/05/2026	455.99
DANIELSON, LARRY T	997418584	05/20/2026	1,517.67
DECKER, TODD M	997417793	05/05/2026	841.06
DECKER, TODD M	997418436	05/20/2026	399.94
DELUCA, JONATHAN P	997417614	05/05/2026	1,135.37
DELUCA, JONATHAN P	997418259	05/20/2026	1,427.28
DELUCA, KARI A	997417420	05/05/2026	1,911.72
DELUCA, KARI A	997418066	05/20/2026	1,926.22
DELWICHE, STACY L	997417902	05/05/2026	944.89
DELWICHE, STACY L	997418557	05/20/2026	1,577.96
DERUSHA, THERESA A	997417927	05/05/2026	1,186.29
DERUSHA, THERESA A	997418585	05/20/2026	1,034.87
DESVOUSGES, ERIN LEIGH	997417348	05/05/2026	1,388.15
DESVOUSGES, ERIN LEIGH	997417994	05/20/2026	1,388.15
DEXHEIMER, JILLIAN A	997417683	05/05/2026	896.85
DEXHEIMER, JILLIAN A	997418327	05/20/2026	896.85
DEZIEL, MALLORY C	997417421	05/05/2026	1,937.79
DEZIEL, MALLORY C	997418067	05/20/2026	1,920.75
DICK, LISA ANN	997418586	05/20/2026	305.38
DODGE, BETH M	997417484	05/05/2026	2,455.16
DODGE, BETH M	997418129	05/20/2026	2,455.16
DODGE, NICOLLE L	997417838	05/05/2026	719.57
DODGE, NICOLLE L	997418485	05/20/2026	1,220.08
DONAHUE, KAYLI ROSE	997417349	05/05/2026	1,503.38
DONAHUE, KAYLI ROSE	997417995	05/20/2026	1,503.38
DORADO, RACHEL OLIVE	997418587	05/20/2026	128.94
DORN, KEVIN E	997417422	05/05/2026	2,187.59
DORN, KEVIN E	997418068	05/20/2026	2,452.12
DOW, ISAAC M S	997417703	05/05/2026	1,200.66
DOW, ISAAC M S	997418347	05/20/2026	1,774.27
DOWNING, ERIN MARGARET	997417867	05/05/2026	201.42
DOWNING, ERIN MARGARET	997418515	05/20/2026	324.16
DRECKTRAH, KATHLEEN	997418588	05/20/2026	105.44
DREIFORT, JACOB EVAN	997417485	05/05/2026	1,036.25
DREIFORT, JACOB EVAN	997418130	05/20/2026	2,178.22
DRESSEN, BROOKE LINDSEY	997417903	05/05/2026	1,026.44
DRESSEN, BROOKE LINDSEY	997418558	05/20/2026	1,162.53
DREYER, LARISSA ANN	997417350	05/05/2026	1,737.15
DREYER, LARISSA ANN	997417996	05/20/2026	1,737.15
DRIER, THERON DUCHAMP	997417928	05/05/2026	607.12
DRIER, THERON DUCHAMP	997418589	05/20/2026	314.94
DUCH, CLAIRE MARCELLA	997417868	05/05/2026	716.17
DUCH, CLAIRE MARCELLA	997418516	05/20/2026	880.23

DUDLEY, KEVIN MATTHEW	997417794	05/05/2026	262.33
DUDLEY, KEVIN MATTHEW	997418437	05/20/2026	303.29
DULANEY, KATE L	997417423	05/05/2026	2,253.47
DULANEY, KATE L	997418069	05/20/2026	2,226.51
DULAS, CHANTELE M	997417745	05/05/2026	1,436.21
DULAS, CHANTELE M	997418389	05/20/2026	2,056.16
DULL, MADALYN MARIE	997417869	05/05/2026	230.61
DULL, MADALYN MARIE	997418517	05/20/2026	671.06
DUMOND, MONICA R	997417424	05/05/2026	2,067.55
DUMOND, MONICA R	997418070	05/20/2026	2,067.55
DUSEK, SAMANTHA L	997417425	05/05/2026	2,085.89
DUSEK, SAMANTHA L	997418071	05/20/2026	2,119.20
DUVALL, PAULA M	997417746	05/05/2026	502.63
DUVALL, PAULA M	997418390	05/20/2026	744.86
EDELMAN, AMY M	997418590	05/20/2026	481.94
EDMUNDSON, LORI L	997417929	05/05/2026	725.61
EDMUNDSON, LORI L	997418591	05/20/2026	636.80
EGGERT, AMANDA J	997418131	05/20/2026	1,977.38
EGGERT, AMANDA J	997417486	05/05/2026	1,853.27
EKHOLM, HATTIE LYN	997417487	05/05/2026	2,254.35
EKHOLM, HATTIE LYN	997418132	05/20/2026	2,301.68
EKSTROM, PAMELA J	997417383	05/05/2026	1,948.31
EKSTROM, PAMELA J	997418029	05/20/2026	1,948.31
ELLIOTT, MARYBETH ANN	997417659	05/05/2026	2,255.23
ELLIOTT, MARYBETH ANN	997418304	05/20/2026	2,255.23
ELLS, JAMES F	997417795	05/05/2026	1,087.32
ELLS, JAMES F	997418438	05/20/2026	1,683.30
ELORANTA, GARY A	997417796	05/05/2026	795.28
ELORANTA, GARY A	997418439	05/20/2026	1,485.84
ELORANTA, JOSEPH C	997417622	05/05/2026	1,314.43
ELORANTA, JOSEPH C	997418267	05/20/2026	1,319.96
ELSENPETER, ERIN LYNN	997417557	05/05/2026	1,656.02
ELSENPETER, ERIN LYNN	997418202	05/20/2026	1,656.02
ELSENPETER, LYNN MARIE	997417834	05/05/2026	525.30
ELSENPETER, LYNN MARIE	997418481	05/20/2026	1,589.58
EMHOLTZ, KAREN ADELLE	997417747	05/05/2026	1,270.25
EMHOLTZ, KAREN ADELLE	997418391	05/20/2026	1,841.85
EPSTEIN, GARY E	997417797	05/05/2026	574.49
EPSTEIN, GARY E	997418440	05/20/2026	532.68
ERICKSON, KARL E	997417798	05/05/2026	690.56
ERICKSON, KARL E	997418441	05/20/2026	580.42
ERICKSON, LYNN M	997417799	05/05/2026	606.26
ERICKSON, LYNN M	997418442	05/20/2026	712.98
ESTEB, SUZANNAH J	997417606	05/05/2026	1,471.82

ESTEB, SUZANNAH J	997418251	05/20/2026	1,488.58
EVERSON, AMY K	997417384	05/05/2026	2,025.69
EVERSON, AMY K	997418030	05/20/2026	2,025.69
FAGER, JENNIFER JOY	997417727	05/05/2026	1,132.06
FAGER, JENNIFER JOY	997418371	05/20/2026	1,621.18
FELLING, MEGAN C	997417351	05/05/2026	212.77
FELLING, MEGAN C	997417997	05/20/2026	212.77
FENTON, ERIN M	997418203	05/20/2026	1,789.12
FENTON, ERIN M	997417558	05/05/2026	1,789.12
FEYEREISEN, LAUREN ASHLEY	997417385	05/05/2026	1,668.68
FEYEREISEN, LAUREN ASHLEY	997418031	05/20/2026	1,668.68
FIERRO, MELISSA K	997417426	05/05/2026	2,388.05
FIERRO, MELISSA K	997418072	05/20/2026	2,352.06
FILARSKY, SARA MARGARET	997417930	05/05/2026	369.19
FILARSKY, SARA MARGARET	997418592	05/20/2026	92.35
FLANAGAN, EVAN FRANCIS	997417623	05/05/2026	1,329.07
FLANAGAN, EVAN FRANCIS	997418268	05/20/2026	1,334.59
FLANIGAN, AMY J	997417839	05/05/2026	911.78
FLANIGAN, AMY J	997418486	05/20/2026	1,224.00
FLATTEN, SARA L	997417693	05/05/2026	1,156.38
FLATTEN, SARA L	997418337	05/20/2026	1,156.38
FLETCHER, LEAH R	997417427	05/05/2026	1,452.38
FLETCHER, LEAH R	997418073	05/20/2026	1,452.38
FOLLSTAD, DAWN L	997417559	05/05/2026	2,334.24
FOLLSTAD, DAWN L	997418204	05/20/2026	2,334.24
FOLLSTAD, JAMIESON C	997417352	05/05/2026	2,464.47
FOLLSTAD, JAMIESON C	997417998	05/20/2026	2,464.47
FOSTER, LINDA MARIE	997417931	05/05/2026	637.30
FOSTER, LINDA MARIE	997418593	05/20/2026	184.70
FOSTER, LUANN A	997417932	05/05/2026	184.70
FOUKS, MEGAN ELIZABETH	997417704	05/05/2026	1,029.06
FOUKS, MEGAN ELIZABETH	997418348	05/20/2026	1,481.50
FRANCIS, RONALD JOSEPH	997417660	05/05/2026	1,710.73
FRANCIS, RONALD JOSEPH	997418305	05/20/2026	1,710.73
FRANDRUP, MICHELE L	997417386	05/05/2026	1,702.71
FRANDRUP, MICHELE L	997418032	05/20/2026	1,702.71
FRANK, JANA S	997417933	05/05/2026	301.02
FRANK, JANA S	997418594	05/20/2026	822.18
FRANZ, KASHES KAYDEN	997417934	05/05/2026	1,143.39
FRANZ, KASHES KAYDEN	997418595	05/20/2026	1,991.96
FREDRICK, SILVIA H	997417748	05/05/2026	1,277.89
FREDRICK, SILVIA H	997418392	05/20/2026	1,791.16
FREDRICKSON, DESIREE ANN	997417705	05/05/2026	472.21
FREDRICKSON, DESIREE ANN	997418349	05/20/2026	447.42

FRIEDE, PAM K	997417935	05/05/2026	1,109.53
FRIEDE, PAM K	997418596	05/20/2026	1,463.33
FUGLESTAD, ELENA RAE	997417870	05/05/2026	146.45
FUGLESTAD, ELENA RAE	997418518	05/20/2026	157.78
FULLER, ALICIA RENEE	997417615	05/05/2026	793.39
FULLER, ALICIA RENEE	997418260	05/20/2026	793.39
FULLER, MICHAEL J	997418597	05/20/2026	1,548.83
GAARD, BRIANNE C	997417428	05/05/2026	2,079.95
GAARD, BRIANNE C	997418074	05/20/2026	2,196.55
GAGNELIUS, HANNAH MARIE	997418519	05/20/2026	17.35
GAMACHE, GREGORY JOHN	997417488	05/05/2026	2,602.39
GAMACHE, GREGORY JOHN	997418133	05/20/2026	2,602.39
GANSKE, ANDREA M	997417353	05/05/2026	2,025.21
GANSKE, ANDREA M	997417999	05/20/2026	1,931.33
GANTT, PEGGY J	997417543	05/05/2026	2,002.20
GANTT, PEGGY J	997418188	05/20/2026	2,036.05
GEISER, CHRISTOPHER N	997417624	05/05/2026	1,821.18
GEISER, CHRISTOPHER N	997418269	05/20/2026	1,821.18
GEISNESS, BROOKE J	997417706	05/05/2026	890.34
GEISNESS, BROOKE J	997418350	05/20/2026	1,372.21
GHENCIU, ALEXANDRA VICTORIA	997417871	05/05/2026	78.78
GHENCIU, ALEXANDRA VICTORIA	997418520	05/20/2026	135.51
GIBLIN, SAMANTHA LYNN	997417354	05/05/2026	1,925.85
GIBLIN, SAMANTHA LYNN	997418000	05/20/2026	1,774.19
GIEDD, HATLEY HAZEL	997417697	05/05/2026	374.54
GIEDD, HATLEY HAZEL	997418341	05/20/2026	556.86
GILLES, HILLARY TRAYNOR	997417355	05/05/2026	1,376.44
GILLES, HILLARY TRAYNOR	997418001	05/20/2026	1,376.44
GINTNER, ISABELLE MARIE	997417936	05/05/2026	184.70
GJERDE, RACHAEL A	997417489	05/05/2026	1,574.25
GJERDE, RACHAEL A	997418134	05/20/2026	1,585.64
GLOVER, SHELBY SUSAN	997418033	05/20/2026	1,763.98
GLOVER, SHELBY SUSAN	997417387	05/05/2026	1,763.98
GOIHL, LISA M	997417632	05/05/2026	3,029.81
GOIHL, LISA M	997418277	05/20/2026	3,029.81
GOMEZ GUZMAN, ANDRES	997417688	05/05/2026	1,336.30
GOMEZ GUZMAN, ANDRES	997418332	05/20/2026	1,341.80
GOMEZ, NATALY C	997417689	05/05/2026	1,619.05
GOMEZ, NATALY C	997418333	05/20/2026	1,619.05
GORMAN, ASHLEY E	997417356	05/05/2026	1,425.94
GORMAN, ASHLEY E	997418002	05/20/2026	1,425.94
GOTELAERE, JORDAN MARIE	997417937	05/05/2026	2,050.75
GOTELAERE, JORDAN MARIE	997418598	05/20/2026	2,905.98
GOTTFREDSEN, CHRISTOPHER ERIC	997417749	05/05/2026	477.17

GOTTFREDSEN, CHRISTOPHER ERIC	997418393	05/20/2026	707.30
GRAHAM, JACQUELINE B	997417544	05/05/2026	1,289.66
GRAHAM, JACQUELINE B	997418189	05/20/2026	1,289.66
GRAVEN, LYNN M	997417728	05/05/2026	1,194.80
GRAVEN, LYNN M	997418372	05/20/2026	1,825.29
GRAVES, DERICK WALTER	997417840	05/05/2026	1,054.60
GRAVES, DERICK WALTER	997418487	05/20/2026	1,561.17
GREGORY, EMILY K	997417490	05/05/2026	1,205.17
GREGORY, EMILY K	997418135	05/20/2026	1,166.07
GRESKE, AUBREE ANN	997417357	05/05/2026	1,123.05
GRESKE, AUBREE ANN	997418003	05/20/2026	1,123.05
GRIFFIN, AMY R	997417841	05/05/2026	150.14
GRIFFIN, AMY R	997418488	05/20/2026	847.81
GRINSTEAD, RICHARD A	997417560	05/05/2026	2,018.35
GRINSTEAD, RICHARD A	997418205	05/20/2026	2,018.35
GROTHOLSON, JARED M	997417491	05/05/2026	2,305.42
GROTHOLSON, JARED M	997418136	05/20/2026	2,242.69
GUCKENBERGER, JILL R	997417358	05/05/2026	2,117.19
GUCKENBERGER, JILL R	997418004	05/20/2026	2,117.19
GULLICKSON, TARYN ANN	997417750	05/05/2026	1,173.52
GULLICKSON, TARYN ANN	997418394	05/20/2026	2,104.05
GUNDERSON, JENNIFER MARIE	997417707	05/05/2026	915.25
GUNDERSON, JENNIFER MARIE	997418351	05/20/2026	1,383.83
GUNNELL, LAURA	997417492	05/05/2026	2,094.99
GUNNELL, LAURA	997418137	05/20/2026	2,094.99
GUTTING, TREVOR A	997418599	05/20/2026	171.40
HABISCH, ZANE DANIEL	997417872	05/05/2026	281.73
HABISCH, ZANE DANIEL	997418521	05/20/2026	461.34
HACKEL, DERRICK K	997417493	05/05/2026	1,726.65
HACKEL, DERRICK K	997418138	05/20/2026	1,740.87
HAFEMAN, AMY L	997417388	05/05/2026	2,114.96
HAFEMAN, AMY L	997418034	05/20/2026	2,114.96
HALLING, SUSAN A	997417633	05/05/2026	1,043.77
HALLING, SUSAN A	997418278	05/20/2026	1,043.77
HAM, JENNA NICOLE	997417938	05/05/2026	364.41
HAM, JENNA NICOLE	997418600	05/20/2026	1,520.75
HAMES, CATHERINE M	997417661	05/05/2026	1,577.55
HAMES, CATHERINE M	997418306	05/20/2026	1,577.55
HAMES, JOSEPH W	997417389	05/05/2026	2,023.63
HAMES, JOSEPH W	997418035	05/20/2026	2,143.50
HANSEN, MELISA A	997417494	05/05/2026	2,845.27
HANSEN, MELISA A	997418139	05/20/2026	2,845.27
HANSEN, RICHARD A	997417495	05/05/2026	2,173.89
HANSEN, RICHARD A	997418140	05/20/2026	2,173.89

HANSEN, SYDNEY LYNN CERNOHOUS	997417561	05/05/2026	1,556.77
HANSEN, SYDNEY LYNN CERNOHOUS	997418206	05/20/2026	1,556.77
HANSON, JANEL M	997417690	05/05/2026	1,414.94
HANSON, JANEL M	997418334	05/20/2026	1,414.94
HANSON, JENNA R	997417496	05/05/2026	2,102.34
HANSON, JENNA R	997418141	05/20/2026	2,102.34
HARMON, LAURIE ANNE	997418601	05/20/2026	184.70
HARTIGAN, ALICIA KARALYNNE	997418602	05/20/2026	37.05
HASELMAN, JOSEPH P	997417679	05/05/2026	3,093.19
HASELMAN, JOSEPH P	997418323	05/20/2026	3,093.19
HASELMAN, SHANNAN RAE	997417904	05/05/2026	1,217.67
HASELMAN, SHANNAN RAE	997418559	05/20/2026	1,818.58
HASKINS, KAYDAN L	997417497	05/05/2026	1,487.65
HASKINS, KAYDAN L	997418142	05/20/2026	1,487.65
HASKINS, MAXWELL D	997418143	05/20/2026	1,400.33
HASKINS, MAXWELL D	997417498	05/05/2026	1,400.33
HAUGLAND, PAUL JOHN	997417800	05/05/2026	337.28
HAUGLAND, PAUL JOHN	997418443	05/20/2026	378.85
HAUSCHILD, DAWN E	997417592	05/05/2026	1,819.41
HAUSCHILD, DAWN E	997418237	05/20/2026	1,819.41
HAYES, KAYLA ANNE	997417359	05/05/2026	1,839.18
HAYES, KAYLA ANNE	997418005	05/20/2026	1,614.75
HAYES, SOPHIA FRANCES	997417499	05/05/2026	1,108.21
HAYES, SOPHIA FRANCES	997418144	05/20/2026	1,080.28
HEINEN, STEPHANIE M	997417360	05/05/2026	2,176.16
HEINEN, STEPHANIE M	997418006	05/20/2026	2,176.16
HENRY, JAMES MICKEAL	997417801	05/05/2026	510.12
HENRY, JAMES MICKEAL	997418444	05/20/2026	1,721.07
HENRY, NELL F	997417802	05/05/2026	1,683.56
HENRY, NELL F	997418445	05/20/2026	2,437.47
HENSLEY, ANN M	997417390	05/05/2026	2,354.46
HENSLEY, ANN M	997418036	05/20/2026	2,354.46
HERMSEN, MATTHEW J	997417634	05/05/2026	1,611.84
HERMSEN, MATTHEW J	997418279	05/20/2026	1,617.36
HERUM, NATASHA R	997417831	05/05/2026	308.72
HERUM, NATASHA R	997418475	05/20/2026	123.49
HIRSCH, ANGELA M	997417708	05/05/2026	887.67
HIRSCH, ANGELA M	997418352	05/20/2026	1,361.22
HOEHN, ELIZABETH A	997417429	05/05/2026	1,932.79
HOEHN, ELIZABETH A	997418075	05/20/2026	1,966.11
HOERNKE, JAIMI L	997417430	05/05/2026	2,004.38
HOERNKE, JAIMI L	997418076	05/20/2026	2,004.38
HOFFMAN, KALEENA L	997417500	05/05/2026	2,267.65
HOFFMAN, KALEENA L	997418145	05/20/2026	2,267.65

HOIKKA, MACKENZIE JEAN	997417764	05/05/2026	65.91
HOLEC, BETHANY J	997417635	05/05/2026	904.30
HOLEC, BETHANY J	997418280	05/20/2026	904.30
HOLLE, LIZA BURICH	997418522	05/20/2026	1,929.04
HOLLE, LIZA BURICH	997417873	05/05/2026	1,439.23
HOLLOWAY, GINA K	997417939	05/05/2026	369.40
HOLUM, ELLA CHRISTINE	997418207	05/20/2026	1,294.52
HOLUM, ELLA CHRISTINE	997417562	05/05/2026	1,294.52
HOOPER, MEGAN ELIZABETH	997417501	05/05/2026	1,542.50
HOOPER, MEGAN ELIZABETH	997418146	05/20/2026	1,581.38
HORN, ANN ELVIRA	997417709	05/05/2026	1,213.23
HORN, ANN ELVIRA	997418353	05/20/2026	1,751.88
HORVATH, DANELL ELIZABETH	997417874	05/05/2026	355.08
HORVATH, DANELL ELIZABETH	997418523	05/20/2026	494.74
HOSSZU, RACHEL ELIZABETH	997417361	05/05/2026	1,845.26
HOSSZU, RACHEL ELIZABETH	997418007	05/20/2026	1,845.26
HOSTETLER, KATRINA KAY	997417593	05/05/2026	1,784.71
HOSTETLER, KATRINA KAY	997418238	05/20/2026	1,784.71
HOUAREAU, STEFAN DAVID	997417940	05/05/2026	454.73
HUANG, SARAH A	997417502	05/05/2026	1,650.18
HUANG, SARAH A	997418147	05/20/2026	1,650.18
HUPPERT, AMANDA L	997417662	05/05/2026	1,647.91
HUPPERT, AMANDA L	997418307	05/20/2026	1,647.91
HUPPERT, ERIN K	997417765	05/05/2026	1,411.81
HUPPERT, ERIN K	997418410	05/20/2026	2,172.15
HUPPERT, LOGAN JOHN	997417875	05/05/2026	13.43
HUPPERT, LOGAN JOHN	997418524	05/20/2026	117.50
HUPPERT, RYAN WILLIAM	997417431	05/05/2026	2,352.92
HUPPERT, RYAN WILLIAM	997418077	05/20/2026	15,160.44
IGOU, ALISON R	997417503	05/05/2026	1,854.69
IGOU, ALISON R	997418148	05/20/2026	2,848.81
IMRIE, SCOTT J	997417504	05/05/2026	2,005.11
IMRIE, SCOTT J	997418149	05/20/2026	1,994.01
INOUYE, MARK T	997417663	05/05/2026	1,531.15
INOUYE, MARK T	997418308	05/20/2026	1,531.15
ISCHE, PHYLLIS ANN	997417751	05/05/2026	450.93
ISCHE, PHYLLIS ANN	997418395	05/20/2026	671.62
ISNARDI, GLENN R	997417941	05/05/2026	92.35
JAECKEL, BRYAN F	997417505	05/05/2026	2,300.47
JAECKEL, BRYAN F	997418150	05/20/2026	2,330.80
JAHNKE, TIMOTHY MARK	997418603	05/20/2026	184.70
JANQUART, AMANDA J	997417942	05/05/2026	184.70
JANQUART, AMANDA J	997418604	05/20/2026	277.05
JARDINE, MCKENNA J	997417609	05/05/2026	1,116.22

JARDINE, MCKENNA J	997418254	05/20/2026	1,116.22
JAROCKI, HANNAH M	997417876	05/05/2026	270.63
JAROCKI, HANNAH M	997418525	05/20/2026	633.92
JAROCKI, REBEKAH DIANE	997417877	05/05/2026	255.12
JAROCKI, REBEKAH DIANE	997418526	05/20/2026	342.99
JAROCKI, SARAH A	997417616	05/05/2026	1,316.28
JAROCKI, SARAH A	997418261	05/20/2026	1,316.28
JENSEN, NICHOLAS BRAVEN	997417842	05/05/2026	1,187.95
JENSEN, NICHOLAS BRAVEN	997418489	05/20/2026	1,722.17
JENSEN, TALITHA GRACE	997418605	05/20/2026	785.15
JENTGES, AMY MARGARET	997417943	05/05/2026	184.70
JETMORE, ANNETTE K	997417506	05/05/2026	2,073.55
JETMORE, ANNETTE K	997418151	05/20/2026	2,073.55
JILK, RUTH ELLEN	997417944	05/05/2026	698.57
JILK, RUTH ELLEN	997418606	05/20/2026	698.57
JOHANSON, KAREN C	997417945	05/05/2026	43.94
JOHANSON, MICHELLE NICOLE	997417729	05/05/2026	1,008.02
JOHANSON, MICHELLE NICOLE	997418373	05/20/2026	1,494.17
JOHANSSON, JENNIFER T	997417391	05/05/2026	2,100.99
JOHANSSON, JENNIFER T	997418037	05/20/2026	2,100.99
JOHNSON, ADELINE JUEL	997417766	05/05/2026	79.09
JOHNSON, ADELINE JUEL	997418411	05/20/2026	79.09
JOHNSON, AUDREY G	997417563	05/05/2026	2,159.00
JOHNSON, AUDREY G	997418208	05/20/2026	2,159.00
JOHNSON, BRITTANY A	997418607	05/20/2026	794.21
JOHNSON, CLIFTON A	997417564	05/05/2026	2,350.99
JOHNSON, CLIFTON A	997418209	05/20/2026	2,350.99
JOHNSON, ERIC WAYNE	997417636	05/05/2026	1,208.15
JOHNSON, ERIC WAYNE	997418281	05/20/2026	1,334.30
JOHNSON, KAYLA CAROLINE	997417878	05/05/2026	402.32
JOHNSON, KAYLA CAROLINE	997418527	05/20/2026	623.84
JOHNSON, LAUREN PAIGE	997417843	05/05/2026	947.74
JOHNSON, LAUREN PAIGE	997418490	05/20/2026	1,370.27
JOHNSON, LORI ANN	997418608	05/20/2026	184.70
JOHNSON, NICOLE M	997417664	05/05/2026	1,623.26
JOHNSON, NICOLE M	997418309	05/20/2026	1,623.26
JOHNSON, PETER F	997417680	05/05/2026	1,683.51
JOHNSON, PETER F	997418324	05/20/2026	1,542.51
JOHNSON, STACIA R	997417392	05/05/2026	1,826.11
JOHNSON, STACIA R	997418038	05/20/2026	1,826.11
JOHNSON, STEVEN VERN	997417946	05/05/2026	184.70
JOHNSON, STEVEN VERN	997418609	05/20/2026	543.34
JOHNSON, ZACHARY ROBERT	997418610	05/20/2026	707.78
JOHNSTON, NATHAN CONNER	997417879	05/05/2026	72.42

JOHNSTON, NATHAN CONNER	997418528	05/20/2026	101.91
JONES-WITTHUHN, BONNIE L	997417947	05/05/2026	546.81
JONES-WITTHUHN, BONNIE L	997418611	05/20/2026	901.23
JUETTEN, JEANETTE	997418612	05/20/2026	0.46
JUETTEN, JENNA KATHLEEN	997417948	05/05/2026	35.15
JUETTEN, JENNA KATHLEEN	997418613	05/20/2026	105.44
KAISER, VICKIE MARIE	997418614	05/20/2026	184.70
KALLENBACH, MITCHELL ALAN	997417545	05/05/2026	1,534.15
KALLENBACH, MITCHELL ALAN	997418190	05/20/2026	1,573.22
KAMINSKI, LAUREN C	997417637	05/05/2026	1,477.05
KAMINSKI, LAUREN C	997418282	05/20/2026	1,477.05
KAMINSKI, SARAH J	997417710	05/05/2026	530.43
KAMINSKI, SARAH J	997418354	05/20/2026	794.45
KAMRATH, SONJA CAROL	997417565	05/05/2026	1,893.41
KAMRATH, SONJA CAROL	997418210	05/20/2026	1,858.75
KANGAS, DAVID A	997417638	05/05/2026	1,415.61
KANGAS, DAVID A	997418283	05/20/2026	1,421.13
KANIA, TESSA E	997417546	05/05/2026	1,636.04
KANIA, TESSA E	997418191	05/20/2026	1,636.04
KAPITZ, MATTHEW KAYE	997417507	05/05/2026	1,326.84
KAPITZ, MATTHEW KAYE	997418152	05/20/2026	1,462.66
KARRAS, JENNIFER L	997417665	05/05/2026	1,840.82
KARRAS, JENNIFER L	997418310	05/20/2026	1,840.82
KAUFHOLD, ROBYN KELLY	997417639	05/05/2026	1,370.70
KAUFHOLD, ROBYN KELLY	997418284	05/20/2026	1,370.70
KAUTH, AMANDA J	997417566	05/05/2026	2,033.99
KAUTH, AMANDA J	997418211	05/20/2026	2,033.99
KEEHR, AMANDA A	997417730	05/05/2026	1,146.01
KEEHR, AMANDA A	997418374	05/20/2026	1,733.37
KELLER, BAILEY S	997417432	05/05/2026	1,324.55
KELLER, BAILEY S	997418078	05/20/2026	1,324.55
KELLER, DALE ANTHONY WILLIAM	997417567	05/05/2026	1,327.76
KELLER, DALE ANTHONY WILLIAM	997418212	05/20/2026	1,327.76
KEMPF, GABRIELLA MAE	997417880	05/05/2026	63.79
KEMPF, GABRIELLA MAE	997418529	05/20/2026	83.93
KENDZIERSKI, JENNIFER L	997417711	05/05/2026	940.72
KENDZIERSKI, JENNIFER L	997418355	05/20/2026	1,723.59
KENNEALY, MORGAN MARIE	997417949	05/05/2026	409.10
KENNEALY, MORGAN MARIE	997418615	05/20/2026	335.97
KHOURY, HENRI NMI	997417950	05/05/2026	303.77
KHOURY, HENRI NMI	997418616	05/20/2026	445.60
KING, KELYN M	997417433	05/05/2026	1,848.57
KING, KELYN M	997418079	05/20/2026	1,848.57
KINNEY, JEANNE M	997417393	05/05/2026	1,155.72

KINNEY, JEANNE M	997418039	05/20/2026	1,155.72
KLECKER, STEPHANIE LYNN	997417752	05/05/2026	769.01
KLECKER, STEPHANIE LYNN	997418396	05/20/2026	1,282.33
KLEIN, TRACY A	997417508	05/05/2026	1,733.65
KLEIN, TRACY A	997418153	05/20/2026	1,733.65
KLEINSCHMIDT, LISA A	997417568	05/05/2026	2,125.04
KLEINSCHMIDT, LISA A	997418213	05/20/2026	2,125.04
KLISZCZ, BARBARA J	997417731	05/05/2026	1,251.07
KLISZCZ, BARBARA J	997418375	05/20/2026	2,108.89
KNUTSON, JESSICA L	997417712	05/05/2026	1,157.60
KNUTSON, JESSICA L	997418356	05/20/2026	1,552.22
KOCER, ANNABELLE CATHERINE	997417951	05/05/2026	365.72
KOEBLER, GRACE KRISTINE	997417952	05/05/2026	274.19
KOEBLER, GRACE KRISTINE	997418617	05/20/2026	451.81
KOGER, ADAM JOSHUA	997417509	05/05/2026	1,841.81
KOGER, ADAM JOSHUA	997418154	05/20/2026	3,271.63
KOLB, EMILY FRANCES	997417569	05/05/2026	1,516.12
KOLB, EMILY FRANCES	997418214	05/20/2026	1,516.12
KONOLD, LORI RAE	997417844	05/05/2026	1,161.99
KONOLD, LORI RAE	997418491	05/20/2026	1,685.44
KOSTERMAN, PAUL RICHARD	997417803	05/05/2026	569.08
KOSTERMAN, PAUL RICHARD	997418446	05/20/2026	732.61
KRIZAK, KELLY MARIE	997417713	05/05/2026	1,064.11
KRIZAK, KELLY MARIE	997418357	05/20/2026	1,580.11
KRIZEK-SCORE, MADALYN MAUREEN	997417510	05/05/2026	1,650.11
KRIZEK-SCORE, MADALYN MAUREEN	997418155	05/20/2026	1,650.11
KRUEGER, THOMAS EDWARD	997417640	05/05/2026	1,525.27
KRUEGER, THOMAS EDWARD	997418285	05/20/2026	1,531.66
KUBERA, KYLA M	997417881	05/05/2026	262.72
KUBERA, KYLA M	997418530	05/20/2026	361.81
KUGEL, DEVIN DANIEL	997417953	05/05/2026	927.01
KUGEL, DEVIN DANIEL	997418618	05/20/2026	1,395.71
KUGEL, PEGGY L	997417394	05/05/2026	2,399.40
KUGEL, PEGGY L	997418040	05/20/2026	2,399.40
KULVICH, KAYLA ANN	997417954	05/05/2026	1,375.74
KULVICH, KAYLA ANN	997418619	05/20/2026	1,182.50
KUSS, KRISTIN K	997417714	05/05/2026	683.53
KUSS, KRISTIN K	997418358	05/20/2026	1,571.27
LABADIE, EMILY MARIE	997417511	05/05/2026	1,982.86
LABADIE, EMILY MARIE	997418156	05/20/2026	1,982.86
LACY, AARON E	997417610	05/05/2026	1,500.11
LACY, AARON E	997418255	05/20/2026	1,500.11
LALLEMONT, KAYLIN OLIVIA	997417512	05/05/2026	1,511.58
LALLEMONT, KAYLIN OLIVIA	997418157	05/20/2026	1,511.58

LAMM, BRIAR LOIS	997418531	05/20/2026	12.60
LAMOTHE, KATHRYN A	997417804	05/05/2026	1,343.29
LAMOTHE, KATHRYN A	997418447	05/20/2026	2,070.26
LANE, HEATHER DENISE	997417767	05/05/2026	709.10
LANE, HEATHER DENISE	997418412	05/20/2026	1,349.64
LANSING, MYANNA M	997417434	05/05/2026	1,773.84
LANSING, MYANNA M	997418080	05/20/2026	1,807.35
LAROUE, HELEN T	997417395	05/05/2026	1,525.87
LAROUE, HELEN T	997418041	05/20/2026	1,525.87
LARSEN, TANYA L	997417362	05/05/2026	1,638.25
LARSEN, TANYA L	997418008	05/20/2026	1,905.38
LARSON, AMANDA LEIGH	997417882	05/05/2026	714.17
LARSON, AMANDA LEIGH	997418532	05/20/2026	1,051.66
LARSON, BROOKE L	997417363	05/05/2026	1,609.86
LARSON, BROOKE L	997418009	05/20/2026	1,609.86
LARSON, NICHOLE E	997417570	05/05/2026	2,230.05
LARSON, NICHOLE E	997418215	05/20/2026	2,197.36
LARSON, WENDY L	997417768	05/05/2026	860.32
LARSON, WENDY L	997418413	05/20/2026	1,367.69
LAVOLD, PARKER JOHN	997417769	05/05/2026	995.72
LAVOLD, PARKER JOHN	997418414	05/20/2026	1,502.92
LAVOLD, TIMOTHY J	997417513	05/05/2026	1,614.07
LAVOLD, TIMOTHY J	997418158	05/20/2026	2,617.87
LEE, LAURA E	997417435	05/05/2026	1,632.48
LEE, LAURA E	997418081	05/20/2026	1,632.48
LENIUS, DONNA JEANETTE	997417732	05/05/2026	1,264.69
LENIUS, DONNA JEANETTE	997418376	05/20/2026	2,113.59
LENSING, BRIDGETTE A	997417364	05/05/2026	1,641.90
LENSING, BRIDGETTE A	997418010	05/20/2026	1,641.90
LENTZ, JEFFREY S	997417653	05/05/2026	2,029.54
LENTZ, JEFFREY S	997418298	05/20/2026	2,029.54
LERUM, ABIGAIL MARIE	997417436	05/05/2026	1,665.80
LERUM, ABIGAIL MARIE	997418082	05/20/2026	1,665.80
LEWIS, MELANIE KAY	997418620	05/20/2026	365.13
LINDAMAN, JO ANNE L	997417770	05/05/2026	1,942.06
LINDAMAN, JO ANNE L	997417770	05/20/2026	-1,942.06
LINDER, JESSICA L	997417955	05/05/2026	387.71
LINDER, JESSICA L	997418621	05/20/2026	522.47
LINDEVIG, KATHY A	997417594	05/05/2026	1,461.61
LINDEVIG, KATHY A	997418239	05/20/2026	2,054.32
LINEHAN, BETHANY R	997417715	05/05/2026	1,151.37
LINEHAN, BETHANY R	997418359	05/20/2026	1,669.23
LINEHAN, JEFFREY R	997417805	05/05/2026	451.96
LINEHAN, JEFFREY R	997418448	05/20/2026	1,363.23

LINK, HEIDI MICHELLE	997417641	05/05/2026	2,513.22
LINK, HEIDI MICHELLE	997418286	05/20/2026	2,513.22
LINK, KYLAH SUE	997417883	05/05/2026	362.39
LINK, KYLAH SUE	997418533	05/20/2026	432.64
LINN, MEGAN MAUREEN	997417642	05/05/2026	788.81
LINN, MEGAN MAUREEN	997418287	05/20/2026	699.43
LINNERUD, CRAIG S	997418449	05/20/2026	2,055.41
LINNERUD, CRAIG S	997417806	05/05/2026	1,380.28
LINTON, AMY B	997418492	05/20/2026	1,729.06
LINTON, AMY B	997417845	05/05/2026	1,112.92
LINTON, TYLER K	997417807	05/05/2026	121.80
LINTON, TYLER K	997418450	05/20/2026	384.13
LOCKWOOD, MARKELL L	997417595	05/05/2026	2,229.87
LOCKWOOD, MARKELL L	997418240	05/20/2026	2,229.87
LOGICK, DANA A	997417733	05/05/2026	1,271.88
LOGICK, DANA A	997418377	05/20/2026	1,764.74
LOTZE, ERIN MARIE	997417905	05/05/2026	648.82
LOTZE, ERIN MARIE	997418560	05/20/2026	958.76
LOY, JOSHUA JAMES	997417437	05/05/2026	2,360.70
LOY, JOSHUA JAMES	997418083	05/20/2026	2,403.92
LOY, KATRINA S	997417396	05/05/2026	2,067.79
LOY, KATRINA S	997418042	05/20/2026	2,067.79
LUBICH, GARY F	997417643	05/05/2026	1,143.63
LUBICH, GARY F	997418288	05/20/2026	1,148.41
LUCKING, ANGELA M	997417666	05/05/2026	1,600.75
LUCKING, ANGELA M	997418311	05/20/2026	1,600.75
LUDWIG, MCKENZIE MARYA	997417956	05/05/2026	1,015.55
LUDWIG, MCKENZIE MARYA	997418622	05/20/2026	1,015.55
LUECK, LARISSA L	997417365	05/05/2026	2,037.89
LUECK, LARISSA L	997418011	05/20/2026	2,037.89
LUEDTKE, JENNIFER L	997417438	05/05/2026	2,577.41
LUEDTKE, JENNIFER L	997418084	05/20/2026	2,611.20
LUEDTKE, KRISTOPHER W	997417644	05/05/2026	3,855.74
LUEDTKE, KRISTOPHER W	997418289	05/20/2026	3,855.74
LUND, BRENDA K	997417366	05/05/2026	2,170.91
LUND, BRENDA K	997418012	05/20/2026	2,170.91
LUND, TIANNA L	997417808	05/05/2026	1,167.34
LUND, TIANNA L	997418451	05/20/2026	2,007.38
MACBETH, TORIN RUSSEL	997417753	05/05/2026	1,017.09
MACBETH, TORIN RUSSEL	997418397	05/20/2026	1,520.16
MADER, RACHEL A	997417617	05/05/2026	3,733.70
MADER, RACHEL A	997418262	05/20/2026	3,733.70
MAES, MICHAEL EVERETT	997418477	05/20/2026	1,089.92
MAHUN, KARLEE ROSE	997417846	05/05/2026	846.04

MAHUN, KARLEE ROSE	997418493	05/20/2026	1,220.90
MAIER, TONYA M.	997417367	05/05/2026	1,891.70
MAIER, TONYA M.	997418013	05/20/2026	1,891.70
MAIONE, ELISSIA MARIE	997417754	05/05/2026	1,018.69
MAIONE, ELISSIA MARIE	997418398	05/20/2026	1,480.48
MAJERUS, KIMBERLY A	997417571	05/05/2026	1,823.48
MAJERUS, KIMBERLY A	997418216	05/20/2026	1,823.48
MANNING, BETSY JANE	997417596	05/05/2026	1,395.69
MANNING, BETSY JANE	997418241	05/20/2026	1,395.69
MARION, KAYLIE CATHERINE	997417771	05/05/2026	1,046.43
MARION, KAYLIE CATHERINE	997418415	05/20/2026	1,538.81
MARSOLEK, JENNIFER PATRISHA	997418534	05/20/2026	19.54
MARUSKA, TRAVIS DAVID	997417809	05/05/2026	1,236.99
MARUSKA, TRAVIS DAVID	997418452	05/20/2026	1,989.34
MASON, SEEGAR S	997417810	05/05/2026	1,414.90
MASON, SEEGAR S	997418453	05/20/2026	2,143.10
MATTI, JOSEPHINE VIOLET	997417957	05/05/2026	542.75
MATTI, JOSEPHINE VIOLET	997418623	05/20/2026	721.28
MATZEK, DEBORA J	997417734	05/05/2026	1,254.21
MATZEK, DEBORA J	997418378	05/20/2026	1,813.44
MAUDE, CASEY ANDERSEN	997417958	05/05/2026	184.70
MAUDE, CASEY ANDERSEN	997418624	05/20/2026	184.70
MAZZEI, ABBY L	997417368	05/05/2026	1,153.08
MAZZEI, ABBY L	997418014	05/20/2026	1,136.42
MCALEAVEY, BECKY A	997417597	05/05/2026	1,276.41
MCALEAVEY, BECKY A	997418242	05/20/2026	1,276.41
MCDONALD, CHELSEA R	997417755	05/05/2026	1,240.59
MCDONALD, CHELSEA R	997418399	05/20/2026	1,811.35
MCGINTY, LORI JOY	997418625	05/20/2026	184.70
MCGRATH, TRICIA S	997417667	05/05/2026	1,184.37
MCGRATH, TRICIA S	997418312	05/20/2026	1,184.37
MCKENZIE, MAX WILLIAM	997417625	05/05/2026	1,296.19
MCKENZIE, MAX WILLIAM	997418270	05/20/2026	1,296.19
MCLAIN, LINDSAY J	997417439	05/05/2026	2,014.30
MCLAIN, LINDSAY J	997418085	05/20/2026	2,014.30
MCMEEKEN, CASSIDY RAE	997417884	05/05/2026	161.13
MCMEEKEN, CASSIDY RAE	997418535	05/20/2026	184.63
MCQUADE, JESSICA A	997417397	05/05/2026	716.21
MCQUADE, JESSICA A	997418043	05/20/2026	716.21
MCREYNOLDS, NATHAN C	997417398	05/05/2026	1,749.84
MCREYNOLDS, NATHAN C	997418044	05/20/2026	1,749.84
MEDINA, KENZIE L	997417735	05/05/2026	1,282.13
MEDINA, KENZIE L	997418379	05/20/2026	1,857.46
MEDINA, MICHAEL	997417694	05/05/2026	1,553.36

MEDINA, MICHAEL	997418338	05/20/2026	1,635.70
MEIER, ELLEN L	997418626	05/20/2026	454.53
MELBY, EMERY LYNN	997417885	05/05/2026	342.22
MELBY, EMERY LYNN	997418536	05/20/2026	457.10
MEYER, CASSANDRA J	997417572	05/05/2026	516.88
MEYER, CASSANDRA J	997418217	05/20/2026	516.88
MEYER, LOGAN MAXWELL	997418627	05/20/2026	985.07
MICKE, EMILY PAIGE	997417736	05/05/2026	1,103.96
MICKE, EMILY PAIGE	997418380	05/20/2026	1,582.23
MICKELSON, NICKOLAS CLARENCE	997417959	05/05/2026	570.23
MICKELSON, NICKOLAS CLARENCE	997418628	05/20/2026	910.94
MIELKE, LISA L	997417847	05/05/2026	897.37
MIELKE, LISA L	997418494	05/20/2026	1,284.56
MILLER, ERIK JOHN	997417960	05/05/2026	862.30
MILLER, ERIK JOHN	997418629	05/20/2026	1,835.56
MILLER, ISAIAH M	997417440	05/05/2026	1,961.75
MILLER, ISAIAH M	997418086	05/20/2026	1,961.75
MILLER, MARY E	997417514	05/05/2026	1,771.94
MILLER, MARY E	997418159	05/20/2026	1,771.94
MILLER, RODNEY J	997417961	05/05/2026	1,323.05
MILLER, RODNEY J	997418630	05/20/2026	1,897.08
MINDER, ALLI NICOLE	997417756	05/05/2026	1,155.06
MINDER, ALLI NICOLE	997418400	05/20/2026	1,624.00
MISPLON, MIRIAN X	997417626	05/05/2026	1,364.34
MISPLON, MIRIAN X	997418271	05/20/2026	1,270.35
MITCHELL, AMY L	997417598	05/05/2026	2,184.03
MITCHELL, AMY L	997418243	05/20/2026	2,498.44
MITCHELL, BROOKE IRENE	997417737	05/05/2026	1,147.92
MITCHELL, BROOKE IRENE	997418381	05/20/2026	1,667.38
MOBILIA, DAVID	997417811	05/05/2026	973.35
MOBILIA, DAVID	997418454	05/20/2026	1,513.37
MONTPLAISIR, KAJA PAMELA	997417515	05/05/2026	1,438.51
MONTPLAISIR, KAJA PAMELA	997418160	05/20/2026	1,458.00
MONTY, ADDISON ELAINE	997417716	05/05/2026	1,137.55
MONTY, ADDISON ELAINE	997418360	05/20/2026	1,587.80
MORGAN, MADISON M	997417573	05/05/2026	878.57
MORGAN, MADISON M	997418218	05/20/2026	878.57
MORRIS, JACQUELINE R	997417738	05/05/2026	1,136.90
MORRIS, JACQUELINE R	997418382	05/20/2026	1,297.33
MORRISSETTE, JOLENE A	997417717	05/05/2026	1,406.29
MORRISSETTE, JOLENE A	997418361	05/20/2026	2,032.62
MORROW, BLAKE A	997417772	05/05/2026	1,254.14
MORROW, BLAKE A	997418416	05/20/2026	1,781.92
MORROW, RANDY J	997417812	05/05/2026	1,297.86

MORROW, RANDY J	997418455	05/20/2026	1,875.46
MRAVIK, TANYA JEAN	997417962	05/05/2026	1,612.32
MRAVIK, TANYA JEAN	997418631	05/20/2026	2,333.55
MUENICH, CHRISTINE A	997417963	05/05/2026	613.42
MUENICH, CHRISTINE A	997418632	05/20/2026	912.19
MULLER, GERALDINE R	997417547	05/05/2026	1,486.57
MULLER, GERALDINE R	997418192	05/20/2026	1,713.14
MUNOZ, CASSANDRA C	997417399	05/05/2026	1,740.44
MUNOZ, CASSANDRA C	997418045	05/20/2026	1,740.44
MURPHY, MELISSA A	997417400	05/05/2026	1,522.65
MURPHY, MELISSA A	997418046	05/20/2026	1,522.65
MURPHY, MICHAEL RICHARD	997417645	05/05/2026	1,952.56
MURPHY, MICHAEL RICHARD	997418290	05/20/2026	1,999.19
MURRAY, KATHERINE TAYLOR	997417607	05/05/2026	1,575.92
MURRAY, KATHERINE TAYLOR	997418252	05/20/2026	1,642.93
MURRAY, LEONARD JAMES	997417646	05/05/2026	1,345.97
MURRAY, LEONARD JAMES	997418291	05/20/2026	1,351.50
NABER, KAYTLYNN E	997417757	05/05/2026	1,276.56
NABER, KAYTLYNN E	997418401	05/20/2026	1,830.27
NELSON, ANN M	997417574	05/05/2026	1,145.58
NELSON, ANN M	997418219	05/20/2026	1,145.58
NELSON, BRIAN T	997417813	05/05/2026	346.66
NELSON, BRIAN T	997418456	05/20/2026	610.96
NELSON, CHASE D	997417441	05/05/2026	2,099.95
NELSON, CHASE D	997418087	05/20/2026	2,327.52
NELSON, CRAIG EUGENE	997417814	05/05/2026	126.48
NELSON, CRAIG EUGENE	997418457	05/20/2026	500.91
NELSON, CRAIG ROBERT	997417815	05/05/2026	764.63
NELSON, CRAIG ROBERT	997418458	05/20/2026	999.40
NELSON, KATHI P	997417964	05/05/2026	298.78
NELSON, KATHI P	997418633	05/20/2026	1,071.90
NELSON, KELLEY ELIZE	997417442	05/05/2026	1,324.19
NELSON, KELLEY ELIZE	997418088	05/20/2026	1,324.19
NELSON, MADELINE ELSIE	997417886	05/05/2026	167.84
NELSON, MADELINE ELSIE	997418537	05/20/2026	208.13
NELSON, RONALD H	997417965	05/05/2026	794.42
NELSON, RONALD H	997418634	05/20/2026	794.42
NELSON, STEPHANIE S	997417443	05/05/2026	2,101.52
NELSON, STEPHANIE S	997418089	05/20/2026	2,134.84
NEUHAUS, HALLIE ERIN	997417444	05/05/2026	3,166.15
NEUHAUS, HALLIE ERIN	997418090	05/20/2026	3,159.67
NICKLESKI, KRISTINE L	997417445	05/05/2026	1,943.67
NICKLESKI, KRISTINE L	997418091	05/20/2026	1,960.41
NISWONGER, MALINDA M	997417773	05/05/2026	1,421.71

NISWONGER, MALINDA M	997418417	05/20/2026	2,037.14
NORD, LINDA B	997417516	05/05/2026	1,663.81
NORD, LINDA B	997418161	05/20/2026	1,672.72
NORTON, FRANCIS GERARD	997417966	05/05/2026	458.00
NORTON, FRANCIS GERARD	997418635	05/20/2026	680.02
NUZUM, ANN M	997417446	05/05/2026	1,829.83
NUZUM, ANN M	997418092	05/20/2026	1,829.83
O'CONNOR, BRENNA L	997417447	05/05/2026	1,698.21
O'CONNOR, BRENNA L	997418093	05/20/2026	1,664.88
O'NEAL, AMY J	997417647	05/05/2026	1,339.54
O'NEAL, AMY J	997418292	05/20/2026	1,339.54
OIAN, ERIN E	997417401	05/05/2026	1,794.81
OIAN, ERIN E	997418047	05/20/2026	1,794.81
OLSON, JESSICA L	997417448	05/05/2026	1,938.30
OLSON, JESSICA L	997418094	05/20/2026	1,943.85
OLSON, JESSICA L	997417627	05/05/2026	862.40
OLSON, JESSICA L	997418272	05/20/2026	806.30
OLSON, KAREN G	997417599	05/05/2026	492.80
OLSON, KAREN G	997418244	05/20/2026	492.80
OLSON, TAMI KAYE	997417817	05/05/2026	952.28
OLSON, TAMI KAYE	997418460	05/20/2026	1,396.56
OLSON-ALTON, KIM J	997417816	05/05/2026	1,240.54
OLSON-ALTON, KIM J	997418459	05/20/2026	1,807.40
OOSTERHUIS, ALISON ANN	997417517	05/05/2026	1,686.34
OOSTERHUIS, ALISON ANN	997418162	05/20/2026	1,686.34
OPATZ, RORY CHRISTINE	997418538	05/20/2026	12.60
OSBORNE, PATRICIA M	997417832	05/05/2026	454.57
OSBORNE, PATRICIA M	997418478	05/20/2026	811.71
OTT, LEAH MARIE	997418636	05/20/2026	184.70
OWEN, ABBEY L	997417608	05/05/2026	1,391.11
OWEN, ABBEY L	997418253	05/20/2026	1,391.11
OWENS, KARI J	997417967	05/05/2026	814.42
OWENS, KARI J	997418637	05/20/2026	207.79
PABLO, ZOE ISABELLE	997417887	05/05/2026	16.79
PABLO, ZOE ISABELLE	997418539	05/20/2026	46.99
PAPE, SCOTT HUBERT	997417449	05/05/2026	1,145.92
PAPE, SCOTT HUBERT	997418095	05/20/2026	1,639.97
PAPP, STEPHAN W	997417369	05/05/2026	2,204.50
PAPP, STEPHAN W	997418015	05/20/2026	2,204.50
PASCHKE, KELSEY CAROLINE	997417968	05/05/2026	785.85
PASCHKE, KELSEY CAROLINE	997418638	05/20/2026	525.79
PASSOFARO, JAMI L	997417648	05/05/2026	1,363.28
PASSOFARO, JAMI L	997418293	05/20/2026	1,363.28
PATZ, HOPE MARIE	997418402	05/20/2026	543.34

PAYNE III, ULICE	997417774	05/05/2026	378.09
PAYNE III, ULICE	997418418	05/20/2026	442.82
PEARSON, ANNA C	997417668	05/05/2026	1,787.08
PEARSON, ANNA C	997418313	05/20/2026	1,787.08
PECHACEK, KORY A	997417654	05/05/2026	2,157.00
PECHACEK, KORY A	997418299	05/20/2026	2,157.00
PECHACEK, RYAN J	997417518	05/05/2026	1,891.70
PECHACEK, RYAN J	997418163	05/20/2026	1,891.70
PEREZ, JACQUELINE N	997417906	05/05/2026	447.71
PEREZ, JACQUELINE N	997418561	05/20/2026	1,054.57
PESHECK, SUSAN D	997418639	05/20/2026	20.08
PETER, COURTNEY LF	997417520	05/05/2026	1,964.28
PETER, COURTNEY LF	997418165	05/20/2026	1,885.70
PETERSEN, BRIANA J	997417519	05/05/2026	1,213.57
PETERSEN, BRIANA J	997418164	05/20/2026	1,213.57
PFEFFER, CARLY MICHELLE	997417370	05/05/2026	1,446.70
PFEFFER, CARLY MICHELLE	997418016	05/20/2026	1,446.70
PHILLIPS-SCHRADLE, LESLEY D	997417775	05/05/2026	1,305.19
PHILLIPS-SCHRADLE, LESLEY D	997418419	05/20/2026	1,850.42
PIETROSKE, KATELYN ROSE	997417521	05/05/2026	1,503.51
PIETROSKE, KATELYN ROSE	997418166	05/20/2026	1,566.54
PIETZ, TANNER JOHN	997417450	05/05/2026	1,468.82
PIETZ, TANNER JOHN	997418096	05/20/2026	1,468.82
PLACKNER, BRENT D	997417818	05/05/2026	1,480.81
PLACKNER, BRENT D	997418461	05/20/2026	2,567.73
PLUIM, DOUGLAS A	997417819	05/05/2026	1,120.29
PLUIM, DOUGLAS A	997418462	05/20/2026	1,754.25
PLUM, ALEXANDER G	997417522	05/05/2026	1,672.06
PLUM, ALEXANDER G	997418167	05/20/2026	1,672.06
PLUM, SARAH E	997417523	05/05/2026	40.09
PLUM, SARAH E	997418168	05/20/2026	40.09
POMRENING, ELLIE DELORES	997417888	05/05/2026	151.07
POMRENING, ELLIE DELORES	997418540	05/20/2026	194.70
PORTEN, IAN CHRISTOPHER	997418541	05/20/2026	21.01
PORTEN, MORGAN E	997418542	05/20/2026	135.11
POWELL, JENNIFER E	997418169	05/20/2026	1,702.58
POWELL, JENNIFER E	997417524	05/05/2026	1,657.14
PRUITT, DANA W	997417618	05/05/2026	1,450.26
PRUITT, DANA W	997418263	05/20/2026	1,455.80
PUTZIER, MARY E	997418640	05/20/2026	37.05
QUADE, OLIVIA PAIGE	997417525	05/05/2026	1,502.93
QUADE, OLIVIA PAIGE	997418170	05/20/2026	1,733.59
RADDANT, CARLY LYNN	997417718	05/05/2026	2,049.86
RADDANT, CARLY LYNN	997418362	05/20/2026	2,906.86

RADOSEVICH, SHARON T	997417848	05/05/2026	1,095.59
RADOSEVICH, SHARON T	997418495	05/20/2026	1,567.69
RAHN, NATHAN A	997417681	05/05/2026	1,444.43
RAHN, NATHAN A	997418325	05/20/2026	1,444.43
RAND, AMANDA JO	997417526	05/05/2026	1,522.94
RAND, AMANDA JO	997418171	05/20/2026	1,489.62
RASMUSSEN, ANNE T	997417371	05/05/2026	2,150.13
RASMUSSEN, ANNE T	997418017	05/20/2026	2,150.13
RAUCH, TESSA KATHERINE	997417402	05/05/2026	1,695.47
RAUCH, TESSA KATHERINE	997418048	05/20/2026	1,695.47
READ-BENUSA, NATALIE A	997417691	05/05/2026	904.11
READ-BENUSA, NATALIE A	997418335	05/20/2026	617.89
REED, JAMES F	997417820	05/05/2026	295.44
REED, JAMES F	997418463	05/20/2026	867.48
REICHE, REBECCA LYNN	997417575	05/05/2026	1,654.52
REICHE, REBECCA LYNN	997418220	05/20/2026	1,845.14
REID, JADELYN JANE	997417776	05/05/2026	1,266.55
REID, JADELYN JANE	997418420	05/20/2026	1,864.37
REID, MONICA LEN	997417527	05/05/2026	2,325.46
REID, MONICA LEN	997418172	05/20/2026	2,325.46
REYNAGA, CHELSEI LEI	997417777	05/05/2026	1,234.57
REYNAGA, CHELSEI LEI	997418421	05/20/2026	1,801.03
RIGG, MOLLY ANN	997417889	05/05/2026	67.14
RIGG, MOLLY ANN	997418543	05/20/2026	93.99
RIGHTMAN, HEIDI ANNE	997417849	05/05/2026	927.16
RIGHTMAN, HEIDI ANNE	997418496	05/20/2026	1,206.00
RINGDAHL, BROOKE A	997417907	05/05/2026	925.47
RINGDAHL, BROOKE A	997418562	05/20/2026	1,321.64
RITCHEY, REED HAZELINE	997417850	05/05/2026	1,178.19
RITCHEY, REED HAZELINE	997418497	05/20/2026	1,715.87
RIXMANN, JEFFREY L	997417821	05/05/2026	309.60
RIXMANN, JEFFREY L	997418464	05/20/2026	880.82
ROBERTS, JOY R	997417758	05/05/2026	178.53
ROBERTS, JOY R	997418403	05/20/2026	584.41
ROBUCK, NATALIE RAVEN	997417372	05/05/2026	1,497.85
ROBUCK, NATALIE RAVEN	997418018	05/20/2026	1,497.85
RODGERS, KAI ERIKA	997417695	05/05/2026	2,602.91
RODGERS, KAI ERIKA	997418339	05/20/2026	2,602.91
ROEMHILD, ALISSA MARIE	997417373	05/05/2026	2,182.21
ROEMHILD, ALISSA MARIE	997418019	05/20/2026	2,182.21
ROGACZEWSKI, MELANIE ANNE	997417822	05/05/2026	1,445.71
ROGACZEWSKI, MELANIE ANNE	997418465	05/20/2026	1,862.05
ROGERS, NANCY J	997417451	05/05/2026	2,318.44
ROGERS, NANCY J	997418097	05/20/2026	2,318.44

ROLLING, BRANDIE LEE	997417759	05/05/2026	348.03
ROLLING, BRANDIE LEE	997418404	05/20/2026	786.98
ROSENOW, LORI A	997417403	05/05/2026	871.48
ROSENOW, LORI A	997418049	05/20/2026	871.48
ROWAN, AMANDA RAE	997417969	05/05/2026	629.23
ROWAN, AMANDA RAE	997418641	05/20/2026	365.72
ROWE, WILLIAM C	997418479	05/20/2026	407.50
ROY, JAMES N	997417528	05/05/2026	1,560.16
ROY, JAMES N	997418173	05/20/2026	1,560.16
RUBLE, KATLIN CAROL	997417374	05/05/2026	218.93
RUBLE, KATLIN CAROL	997418020	05/20/2026	218.93
RUNDLE, DOYLE CLIFTON	997417970	05/05/2026	154.94
RUTTEN, ALICIA MARIE	997417851	05/05/2026	184.70
RUTTEN, ALICIA MARIE	997418498	05/20/2026	542.75
SANOCKI, MIKAYLA M	997417375	05/05/2026	2,433.31
SANOCKI, MIKAYLA M	997418021	05/20/2026	2,433.31
SATHER, LORI J	997417404	05/05/2026	2,096.09
SATHER, LORI J	997418050	05/20/2026	2,096.09
SAUMER, ANNAH C	997417628	05/05/2026	1,531.79
SAUMER, ANNAH C	997418273	05/20/2026	1,531.79
SCHEMMEL, MARY	997417649	05/05/2026	1,480.64
SCHEMMEL, MARY	997418294	05/20/2026	1,491.92
SCHERZ, RYAN D	997417529	05/05/2026	2,061.95
SCHERZ, RYAN D	997418174	05/20/2026	2,713.17
SCHLOTTKE, KLAUDIA R	997417908	05/05/2026	823.84
SCHLOTTKE, KLAUDIA R	997418563	05/20/2026	1,206.65
SCHLUESSLER, ALYSSA J	997417405	05/05/2026	1,895.60
SCHLUESSLER, ALYSSA J	997418051	05/20/2026	1,895.60
SCHOMMER, PATRICIA JEAN	997417719	05/05/2026	987.72
SCHOMMER, PATRICIA JEAN	997418363	05/20/2026	1,568.64
SCHRANK, CALVIN CARLYLE	997417833	05/05/2026	127.35
SCHRANK, CALVIN CARLYLE	997418480	05/20/2026	1,662.41
SCHREIBER, JOY MARIE	997417530	05/05/2026	2,042.33
SCHREIBER, JOY MARIE	997418175	05/20/2026	2,081.04
SCHROEDER, RACHELLE D	997417576	05/05/2026	2,273.27
SCHROEDER, RACHELLE D	997418221	05/20/2026	2,273.27
SCHULTE, ALEXA ROSE	997417376	05/05/2026	1,588.89
SCHULTE, ALEXA ROSE	997418022	05/20/2026	1,588.89
SCHUMAN, HEATHER NICOLE	997417971	05/05/2026	303.24
SCHUMAN, HEATHER NICOLE	997418642	05/20/2026	527.83
SCHURMAN, AMBER M.	997417577	05/05/2026	2,277.21
SCHURMAN, AMBER M.	997418222	05/20/2026	2,277.21
SCHURMAN, NATHAN J	997417669	05/05/2026	4,241.79
SCHURMAN, NATHAN J	997418314	05/20/2026	4,241.79

SCHWANTZ, CHERYL M	997417972	05/05/2026	411.43
SCHWANTZ, CHERYL M	997418643	05/20/2026	97.11
SCOBEY, MARI J	997418644	05/20/2026	542.75
SCOTT, RASHELL MARIE	997417909	05/05/2026	1,005.30
SCOTT, RASHELL MARIE	997418564	05/20/2026	1,650.78
SCOTT, SERINA REBECCA	997417852	05/05/2026	995.11
SCOTT, SERINA REBECCA	997418499	05/20/2026	1,510.84
SEIFERT, JORDAN E	997417452	05/05/2026	1,666.94
SEIFERT, JORDAN E	997418098	05/20/2026	1,694.87
SERENE, KIMBERLY J	997417531	05/05/2026	2,548.37
SERENE, KIMBERLY J	997418176	05/20/2026	2,548.37
SEVERSON, CAITLYN M	997417578	05/05/2026	1,436.40
SEVERSON, CAITLYN M	997418223	05/20/2026	1,436.40
SHAFER, JOHN JOSEPH	997417973	05/05/2026	277.05
SHAFER, JOHN JOSEPH	997418645	05/20/2026	457.07
SHEDORE, VICKIE F	997417779	05/05/2026	934.09
SHEDORE, VICKIE F	997418422	05/20/2026	1,454.72
SHEPHERD, MARA L	997417579	05/05/2026	2,368.19
SHEPHERD, MARA L	997418224	05/20/2026	2,395.54
SHEWCZYK, PIPER	997417890	05/05/2026	170.18
SHEWCZYK, PIPER	997418544	05/20/2026	257.60
SILVER, CHRISTOPHER F	997418646	05/20/2026	2,235.55
SIMONSON, TERESA M	997417910	05/05/2026	782.18
SIMONSON, TERESA M	997418565	05/20/2026	1,028.23
SIMPSON, NATALIE MARIE	997417974	05/05/2026	543.34
SIMPSON, NATALIE MARIE	997418647	05/20/2026	184.70
SIMPSON, NICHOLAS D	997417720	05/05/2026	1,562.41
SIMPSON, NICHOLAS D	997418364	05/20/2026	1,540.17
SISCO, SHARI L	997417778	05/05/2026	800.61
SISCO, SHARI L	997418423	05/20/2026	1,347.53
SISKO, RYAN MICHAEL	997417975	05/05/2026	446.95
SISKO, RYAN MICHAEL	997418648	05/20/2026	327.60
SKAPPEL, KATHRYN JO	997417611	05/05/2026	3,504.78
SKAPPEL, KATHRYN JO	997418256	05/20/2026	3,504.78
SKOW, CANDICE R	997417580	05/05/2026	2,569.29
SKOW, CANDICE R	997418225	05/20/2026	2,647.72
SLAGHT, TERRY J	997417780	05/05/2026	1,526.64
SLAGHT, TERRY J	997418424	05/20/2026	2,357.60
SLIMAK, DIANE MARIE	997418649	05/20/2026	369.19
SLOWIAK, HANNAH PV	997417581	05/05/2026	288.55
SLOWIAK, HANNAH PV	997418226	05/20/2026	381.25
SMITH, AMBER	997417853	05/05/2026	1,119.18
SMITH, AMBER	997418500	05/20/2026	1,620.23
SMITH, DELANEY ROSE	997417532	05/05/2026	1,245.69

SMITH, DELANEY ROSE	997418177	05/20/2026	1,437.66
SMITH, FORRESTER K	997417976	05/05/2026	92.35
SMITH, FORRESTER K	997418650	05/20/2026	1,016.33
SMITH, MARK J	997417406	05/05/2026	2,348.69
SMITH, MARK J	997418052	05/20/2026	2,348.69
SMITH, MICHELLE L	997417600	05/05/2026	2,154.62
SMITH, MICHELLE L	997418245	05/20/2026	2,154.62
SMITH, RILEE CATHERINE	997417891	05/05/2026	251.58
SMITH, RILEE CATHERINE	997418545	05/20/2026	255.38
SMITH, SARA JANINE	997417601	05/05/2026	1,919.12
SMITH, SARA JANINE	997418246	05/20/2026	1,919.12
SOLUM, ZACHARY A	997417682	05/05/2026	1,968.14
SOLUM, ZACHARY A	997418326	05/20/2026	2,000.89
SOMMERFELDT, RITA MAE	997418651	05/20/2026	905.33
SORENSON, DEBRA L	997417692	05/05/2026	1,586.26
SORENSON, DEBRA L	997418336	05/20/2026	1,586.26
SORENSON, SHELLY C	997417670	05/05/2026	1,774.70
SORENSON, SHELLY C	997418315	05/20/2026	1,774.70
SOWA, COLLEEN A	997417533	05/05/2026	2,176.58
SOWA, COLLEEN A	997418178	05/20/2026	2,365.74
SPAFFORD, KIMBERLY K	997417854	05/05/2026	1,041.69
SPAFFORD, KIMBERLY K	997418501	05/20/2026	1,524.78
STACEY, MATTHEW STEVEN	997417823	05/05/2026	1,078.12
STACEY, MATTHEW STEVEN	997418466	05/20/2026	1,634.73
STAMMERS, CAROLINE C	997417977	05/05/2026	1,162.21
STAMMERS, CAROLINE C	997418652	05/20/2026	1,075.44
STANAITIS, MICKAL R	997417824	05/05/2026	1,770.71
STANAITIS, MICKAL R	997418467	05/20/2026	2,498.73
STANAITIS, ROCK A	997417825	05/05/2026	1,168.21
STANAITIS, ROCK A	997418468	05/20/2026	1,822.21
STAPLETON, KYLE I	997417548	05/05/2026	2,081.07
STAPLETON, KYLE I	997418193	05/20/2026	2,081.07
STEGER, PAUL G	997418469	05/20/2026	104.33
STEINER, DOUGLAS P	997417826	05/05/2026	1,200.61
STEINER, DOUGLAS P	997418470	05/20/2026	1,756.78
STELLRECHT, LISA M	997417781	05/05/2026	1,400.98
STELLRECHT, LISA M	997418425	05/20/2026	2,009.90
STENEMAN, SALLY ANN	997417978	05/05/2026	550.95
STENEMAN, SALLY ANN	997418653	05/20/2026	1,061.40
STERN, AMY L	997417739	05/05/2026	1,416.81
STERN, AMY L	997418383	05/20/2026	2,043.14
STEVENS, CLOVER B	997417740	05/05/2026	1,401.85
STEVENS, CLOVER B	997418384	05/20/2026	2,054.98
STEVENS-NUDD, TAYLOR C	997417534	05/05/2026	1,616.18

STEVENS-NUDD, TAYLOR C	997418179	05/20/2026	1,635.56
STICHT, IAN M	997417453	05/05/2026	1,636.08
STICHT, IAN M	997418099	05/20/2026	1,650.57
STOCKER, REAGAN NICOLE	997417535	05/05/2026	1,566.26
STOCKER, REAGAN NICOLE	997418180	05/20/2026	1,566.26
STOECKEL, HELEN AMANDA	997417407	05/05/2026	1,727.63
STOECKEL, HELEN AMANDA	997418053	05/20/2026	1,727.63
STOESZ, MARK ALLEN	997417979	05/05/2026	393.94
STOESZ, MARK ALLEN	997418654	05/20/2026	615.92
STOGDILL, BRANDON LEE	997417612	05/05/2026	1,349.08
STOGDILL, BRANDON LEE	997418257	05/20/2026	1,354.61
STOJAN, AMANDA H	997417782	05/05/2026	1,230.29
STOJAN, AMANDA H	997418426	05/20/2026	1,816.58
STOSKOPF, MICHAEL FORD	997417980	05/05/2026	92.35
STRAUB, ANITA ELAINE	997417696	05/05/2026	1,464.02
STRAUB, ANITA ELAINE	997418340	05/20/2026	1,464.02
STREHLOW, MARTINA ANN	997418655	05/20/2026	1,775.63
STROBEL, DEREK J	997417827	05/05/2026	1,186.98
STROBEL, DEREK J	997418471	05/20/2026	1,673.76
STUBBENDICK, MAIJA LYNN	997417454	05/05/2026	2,271.61
STUBBENDICK, MAIJA LYNN	997418100	05/20/2026	2,271.61
STUEVEN, LANCE EDELBERT	997417981	05/05/2026	643.53
STUEVEN, LANCE EDELBERT	997418656	05/20/2026	1,055.03
SUTTON, SCOTT	997417982	05/05/2026	1,663.83
SUTTON, SCOTT	997418657	05/20/2026	2,218.14
SWANSON, CATHERINE MARIE	997417455	05/05/2026	2,131.77
SWANSON, CATHERINE MARIE	997418101	05/20/2026	2,131.77
SWANSON, ELIZABETH MARY	997417983	05/05/2026	1,339.52
SWANSON, ELIZABETH MARY	997418658	05/20/2026	1,594.66
SWANSON, KAREN M	997417602	05/05/2026	1,785.57
SWANSON, KAREN M	997418247	05/20/2026	1,785.57
SWANSON, KIMBERLY A	997417629	05/05/2026	1,382.77
SWANSON, KIMBERLY A	997418274	05/20/2026	1,388.31
SWENSON, KAREN J	997417655	05/05/2026	1,428.12
SWENSON, KAREN J	997418300	05/20/2026	1,428.12
SWENSON, LILLIAN JANE	997417760	05/05/2026	1,204.83
SWENSON, LILLIAN JANE	997418405	05/20/2026	1,902.38
SYLTE, RODAL I	997417650	05/05/2026	1,593.39
SYLTE, RODAL I	997418295	05/20/2026	1,593.39
TALAFOUS RUHLAND, ALISON LOREN	997417721	05/05/2026	1,214.53
TALAFOUS RUHLAND, ALISON LOREN	997418365	05/20/2026	1,838.14
TARASEWICZ, KATHRYN M	997417671	05/05/2026	1,251.64
TARASEWICZ, KATHRYN M	997418316	05/20/2026	1,251.64
TAYLOR, AMANDA J	997417672	05/05/2026	1,897.05

TAYLOR, AMANDA J	997418317	05/20/2026	1,994.26
TERRELL, BRYAN JAMES	997417783	05/05/2026	347.89
TERRELL, BRYAN JAMES	997418427	05/20/2026	516.90
THEISEN, AMY K	997417855	05/05/2026	1,401.02
THEISEN, AMY K	997418502	05/20/2026	2,027.70
THEISEN, EVERETT MITCHELL	997417892	05/05/2026	77.22
THEISEN, EVERETT MITCHELL	997418546	05/20/2026	164.50
THELEN, HANNA J	997417784	05/05/2026	293.14
THELEN, HANNA J	997418428	05/20/2026	479.21
THOMPSON, ANNA N	997417582	05/05/2026	1,154.21
THOMPSON, ANNA N	997418227	05/20/2026	1,154.21
THOMPSON, SEAN L	997417651	05/05/2026	1,279.71
THOMPSON, SEAN L	997418296	05/20/2026	1,290.99
THOMPSON, STEPHANIE M	997417603	05/05/2026	1,773.42
THOMPSON, STEPHANIE M	997418248	05/20/2026	1,773.42
TIAN, MENGMENG	997417984	05/05/2026	29.72
TIAN, MENGMENG	997418659	05/20/2026	47.56
TIFFANY, JILL K	997417583	05/05/2026	1,938.05
TIFFANY, JILL K	997418228	05/20/2026	1,938.05
TOPPEL, BENJAMIN A	997417584	05/05/2026	2,220.94
TOPPEL, BENJAMIN A	997418229	05/20/2026	2,220.94
TORREZ, THERESA M	997417985	05/05/2026	579.93
TORREZ, THERESA M	997418660	05/20/2026	1,475.05
TREBIAN, JULIA E	997417456	05/05/2026	1,577.03
TREBIAN, JULIA E	997418102	05/20/2026	1,594.12
TROUT, WENDY M	997417408	05/05/2026	1,484.96
TROUT, WENDY M	997418054	05/20/2026	1,484.96
TURPIN, ZACHARY A	997417536	05/05/2026	2,126.02
TURPIN, ZACHARY A	997418181	05/20/2026	2,076.80
TWEDT, SYLVIA ELIDA	997417893	05/05/2026	93.99
TWEDT, SYLVIA ELIDA	997418547	05/20/2026	100.71
USGAARD, HEIDI MARIE	997417585	05/05/2026	2,563.24
USGAARD, HEIDI MARIE	997418230	05/20/2026	2,563.24
VAN MOORLEHEM, BARBARA A	997417377	05/05/2026	2,375.13
VAN MOORLEHEM, BARBARA A	997418023	05/20/2026	2,375.13
VAN PELT, GABRIEL T	997417537	05/05/2026	1,910.61
VAN PELT, GABRIEL T	997418182	05/20/2026	1,910.61
VANGEN, NICOLE MARIE	997417856	05/05/2026	234.96
VANGEN, NICOLE MARIE	997418503	05/20/2026	773.96
VERGES, RACHEL C	997417761	05/05/2026	1,016.59
VERGES, RACHEL C	997418406	05/20/2026	1,561.07
VESSEY, JOSEPHINE GRACE	997417457	05/05/2026	1,587.88
VESSEY, JOSEPHINE GRACE	997418103	05/20/2026	1,969.85
VITT, PETER M	997417458	05/05/2026	2,274.55

VITT, PETER M	997418104	05/20/2026	2,097.01
VOGEL, SOPHIA NOELLE	997417459	05/05/2026	1,522.93
VOGEL, SOPHIA NOELLE	997418105	05/20/2026	1,795.20
VOLD, HEATHER I	997417741	05/05/2026	1,052.74
VOLD, HEATHER I	997418385	05/20/2026	1,630.01
VRIEZE, MARK D	997418661	05/20/2026	307.83
WAALEN, BROOKE ELLEN	997417894	05/05/2026	152.30
WAALEN, BROOKE ELLEN	997418548	05/20/2026	446.01
WACHTLER, HANNAH MARIE	997417538	05/05/2026	1,428.64
WACHTLER, HANNAH MARIE	997418183	05/20/2026	1,462.85
WACHTLER, TERA L	997417673	05/05/2026	1,297.48
WACHTLER, TERA L	997418318	05/20/2026	1,297.48
WAGNER, ABIGAIL BAILEY	997417857	05/05/2026	1,207.54
WAGNER, ABIGAIL BAILEY	997418504	05/20/2026	1,760.68
WAGNER, JOANNE MARIE	997418662	05/20/2026	116.53
WAGNER, KAYLEE MAE	997417895	05/05/2026	134.46
WAGNER, KAYLEE MAE	997418549	05/20/2026	243.71
WALDAL, CAMERON NICKOLAUS	997418663	05/20/2026	1,525.42
WALKER, JACY K	997417460	05/05/2026	1,717.49
WALKER, JACY K	997418106	05/20/2026	1,717.49
WALTH, CHRISTINE EMILY	997417586	05/05/2026	1,845.82
WALTH, CHRISTINE EMILY	997418231	05/20/2026	1,651.66
WARD, SHEILA ANN	997417911	05/05/2026	1,053.22
WARD, SHEILA ANN	997418566	05/20/2026	1,522.05
WASHBURN, GAIL C	997417539	05/05/2026	1,602.58
WASHBURN, GAIL C	997418184	05/20/2026	1,602.58
WASKO, NICHOLAS CHRISTOPHER	997417896	05/05/2026	114.14
WASKO, NICHOLAS CHRISTOPHER	997418550	05/20/2026	147.70
WATERS, MARY C	997417828	05/05/2026	1,356.94
WATERS, MARY C	997418472	05/20/2026	2,323.75
WATSON, MARGARET L	997417604	05/05/2026	1,699.53
WATSON, MARGARET L	997418249	05/20/2026	1,699.53
WAYNE, NATALIE N	997417587	05/05/2026	2,243.23
WAYNE, NATALIE N	997418232	05/20/2026	2,243.23
WEBB, JULIE JEAN	997417605	05/05/2026	1,272.51
WEBB, JULIE JEAN	997418250	05/20/2026	1,272.51
WEBB, PEGGY ROSE	997417684	05/05/2026	2,427.15
WEBB, PEGGY ROSE	997418328	05/20/2026	2,427.15
WEDEBRAND, ASHLEY MARIE	997417722	05/05/2026	774.62
WEDEBRAND, ASHLEY MARIE	997418366	05/20/2026	1,363.52
WEISS, JOSHUA MICHAEL	997417549	05/05/2026	1,907.95
WEISS, JOSHUA MICHAEL	997418194	05/20/2026	1,907.95
WELLMAN, KARA AMBER	997417461	05/05/2026	1,828.45
WELLMAN, KARA AMBER	997418107	05/20/2026	1,789.73

WELLS, NATHAN J	997417588	05/05/2026	2,401.38
WELLS, NATHAN J	997418233	05/20/2026	2,401.38
WELTZIEN, BRIAN RICK	997417540	05/05/2026	1,608.08
WELTZIEN, BRIAN RICK	997418185	05/20/2026	1,703.01
WESTMAN, SARAH M	997417409	05/05/2026	1,793.45
WESTMAN, SARAH M	997418055	05/20/2026	1,349.17
WEYENBERG, ASIA MARIE	997417378	05/05/2026	1,565.42
WEYENBERG, ASIA MARIE	997418024	05/20/2026	1,470.54
WHIPKEY, ELEANOR KAYE	997418551	05/20/2026	12.60
WHITE, ANNA ROSE	997417897	05/05/2026	435.71
WHITE, ANNA ROSE	997418552	05/20/2026	777.92
WHITE, ROBERT W	997417462	05/05/2026	2,401.90
WHITE, ROBERT W	997418108	05/20/2026	2,447.26
WHITE, SALENA L	997417410	05/05/2026	1,768.98
WHITE, SALENA L	997418056	05/20/2026	1,768.98
WHITEHEAD, CONNOR LYNN	997417685	05/05/2026	651.87
WHITEHEAD, CONNOR LYNN	997418329	05/20/2026	1,339.88
WICKBOLDT, KRISTINE A	997417411	05/05/2026	1,941.91
WICKBOLDT, KRISTINE A	997418057	05/20/2026	1,941.91
WILD, ERIK R	997417986	05/05/2026	1,045.41
WILD, ERIK R	997418664	05/20/2026	1,837.33
WILDMAN, JAMES LESLEY	997417987	05/05/2026	92.35
WILDMAN, JAMES LESLEY	997418665	05/20/2026	369.19
WILKINS, LEANN FUNDERBURK	997417988	05/05/2026	52.72
WILLIAMS, SAVANNAH GRACE	997417858	05/05/2026	910.14
WILLIAMS, SAVANNAH GRACE	997418505	05/20/2026	1,316.79
WILLIAMSON, EMILY N	997417379	05/05/2026	171.63
WILLIAMSON, EMILY N	997418025	05/20/2026	171.63
WINKELHAKE, SARA ELIZABETH	997417541	05/05/2026	2,136.17
WINKELHAKE, SARA ELIZABETH	997418186	05/20/2026	2,141.77
WISE, AMY RUTH	997417674	05/05/2026	1,857.61
WISE, AMY RUTH	997418319	05/20/2026	1,857.61
WITT, JOHN C	997417989	05/05/2026	414.77
WITT, JOHN C	997418666	05/20/2026	1,011.92
WOLF, GERALD L	997417829	05/05/2026	1,565.72
WOLF, GERALD L	997418473	05/20/2026	2,283.50
WOLF, JAY W	997418667	05/20/2026	184.70
WOLF, JENNIFER A	997417463	05/05/2026	1,998.23
WOLF, JENNIFER A	997418109	05/20/2026	2,009.33
WOLF, NATHAN JED	997418668	05/20/2026	670.36
WOLFF, GREGORY BIERLY	997417830	05/05/2026	655.75
WOLFF, GREGORY BIERLY	997418474	05/20/2026	1,597.03
WOUTERS, AHZRIEL ROSE	997417898	05/05/2026	291.06
WOUTERS, AHZRIEL ROSE	997418553	05/20/2026	392.89

YOUNG-SUBERA, RACHEL A	997417589	05/05/2026	1,542.69
YOUNG-SUBERA, RACHEL A	997418234	05/20/2026	1,988.10
ZALUSKY, ANNA M	997417590	05/05/2026	1,636.02
ZALUSKY, ANNA M	997418235	05/20/2026	1,636.02
ZIBROWSKI, VIENNA MARIE	997417464	05/05/2026	1,523.81
ZIBROWSKI, VIENNA MARIE	997418110	05/20/2026	1,523.81
ZUBER, BERNADETTE R	997417465	05/05/2026	2,055.25
ZUBER, BERNADETTE R	997418111	05/20/2026	2,110.79
			1,868,247.52

Receipt	Trans Date	Reference	Acct Nbr	Description	Amount
20	05/15/2026		21 R 101 291 160179 000 0	GW - BOX TOP DONA	12.30
43	05/15/2026		21 R 103 279 160511 000 0	RB - YEARBOOK	13.50
102	05/15/2026		10 R 801 297 500000 000 0	MS - RESTITUTION	40.00
106	05/15/2026		21 R 200 279 160136 000 0	MS - WICKED	170.00
109	05/15/2026		21 R 200 279 160127 000 0	MS - ACTION CITY	120.00
112	05/15/2026		21 R 200 262 160289 000 0	MS - MINICATS COFFEE	17.00
113	05/15/2026		21 R 200 279 160127 000 0	MS - ACTION CITY	200.00
115	05/15/2026		21 R 200 291 160127 000 0	MS - CONC PROCEEDS	1,000.00
116	05/15/2026		21 R 200 291 160144 000 0	MS - FARM DAY DONA	306.45
117	05/15/2026		21 R 200 262 160208 000 0	MS - APRIL VENDING	947.00
118	05/15/2026		21 R 200 279 160127 000 0	MS - ACTION CITY	620.00
119	05/15/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEE	20.00
123	05/15/2026		21 R 200 291 160112 000 0	MS - CONC PROCEEDS	1,000.00
129	05/15/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEE	20.00
133	05/15/2026		21 R 400 279 160535 000 0	HS - PROM TICKETS	90.00
135	05/15/2026		21 R 400 279 160181 000 0	HS - CC ENTRY FEE	200.00
160	05/15/2026		21 R 400 279 160146 000 0	HS - FOOTBALL CAMP	210.00
162	05/15/2026		21 R 400 279 160189 000 0	HS - STATE TRAVEL	650.00
178	05/15/2026		21 R 400 291 160243 000 0	HS - FUNDRAISING	10.00
186	05/15/2026		21 R 400 279 160181 000 0	HS - T&F ENTRY FEE	200.00
188	05/15/2026		21 R 400 262 160263 000 0	HS - FUNDRAISER	1,000.00
194	05/15/2026		21 R 400 279 160181 000 0	HS - N.BADGER ENTRY FEE	730.00
197	05/15/2026		21 R 400 279 160535 000 0	HS - GOFAN TICKETS	4,635.00
198	05/15/2026		21 R 400 291 160592 000 0	HS - RED CROSS DONA	1,100.00
229	05/15/2026		21 R 401 262 160888 000 0	HS - YBOOK & WOOD SALES	604.00
332	05/15/2026		10 E 400 411 125510 000 0	HS - JW PEPPER REFUND	125.75
342	05/15/2026		27 R 701 346 500000 000 0	CO - ELLSWORTH PROJ SRCH	20,902.14
344	05/15/2026		10 E 804 562 256300 000 0	CO - TRANS CORE RTN	2,250.00
346	05/15/2026		10 R 801 249 500000 000 0	CO - UWRF MARCH BILLING	508.96
352	05/15/2026		10 E 200 169 120000 000 0	CO - WORK COMP	452.38
353	05/15/2026		10 R 801 990 500000 000 0	CO - MEDICAL RECORD REQ	26.00
355	05/15/2026		27 R 701 780 500000 000 0	CO - FORWARD HEALTH	20,854.83
401	05/15/2026		21 R 400 262 160515 000 0	CO - COFFEE CART	6.00
404	05/15/2026		21 R 400 291 160140 000 0	HS - WALGREEN ROYALTY	51.76
409	05/15/2026		21 R 400 262 160151 000 0	HS - COFFEE SHOP	51.50
414	05/15/2026		10 E 701 411 223700 864 0	HS - FUTURE DAY REFRESH	100.00
416	05/15/2026		21 R 400 291 160140 000 0	HS - BLACKBAUD	450.00
419	05/15/2026		21 R 400 291 160140 000 0	HS - PARCHMENT	16.00
420	05/15/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	18.87
420	05/15/2026		21 R 400 291 160515 000 0	HS - WILEY'S TIPS	10.04
422	05/15/2026		21 R 400 262 160520 000 0	HS - STAFF VENDING	50.25
423	05/15/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	69.25
43623001	05/15/2026		50 L 816901	FS - LUNCH ACCOUNTS	9,625.45
92683909	05/15/2026		50 L 816901	FS - CATERING	192.81
92683910	05/15/2026		50 L 816901	FS - CATERING	415.65
35	05/20/2026		21 R 103 279 160511 000 0	RB - YEARBOOKS	54.00
107	05/20/2026		21 R 200 279 160127 000 0	MS - ACTION CITY	170.00
111	05/20/2026		21 R 200 279 160127 000 0	MS - ACTION CITY	1,815.00
130	05/20/2026		10 R 801 292 500000 500 0	HS - CHROMEBOOK FEES	235.00
130	05/20/2026		10 R 801 292 500000 000 0	HS - COURSE FEES	190.00
130	05/20/2026		10 R 801 292 500000 000 0	HS - PARKING TICKETS	100.00
130	05/20/2026		10 R 801 292 500000 000 0	HS - OUTDOOR ED	200.00
138	05/20/2026		21 R 400 291 160142 000 0	HS - EARTH FEST DONA	300.00

Receipt	Trans Date	Reference	Acct Nbr	Description	Amount
139	05/20/2026		21 R 400 279 160142 000 0	HS - BANQUET FEES	1,815.00
144	05/20/2026		21 R 400 291 160142 000 0	HS - STATE BUS STIPEND	250.00
151	05/20/2026		21 R 400 291 160194 000 0	HS - SAT FUNDRAISER	12,269.60
157	05/20/2026		21 R 400 291 160206 000 0	HS - REMS DONATION	1,120.00
159	05/20/2026		21 R 400 291 160142 000 0	HS - RCU DONATION	1,000.00
335	05/20/2026		10 E 200 169 120000 000 0	CO - WORK COMP	342.57
400	05/20/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	33.25
402	05/20/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	2.00
406	05/20/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	21.00
408	05/20/2026		21 R 400 262 160515 000 0	HS - COFFEE CART	2.00
410	05/20/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	6.00
412	05/20/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	51.00
413	05/20/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	7.00
413	05/20/2026		21 R 400 291 160515 000 0	HS - WILEY'S TIPS	0.50
425	05/20/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	32.00
43623002	05/20/2026		50 L 816901	FS - CATERING	749.00
43623003	05/20/2026		50 L 816901	FS - LUNCH ACCOUNTS	7,518.95
93	05/22/2026		21 R 200 291 160144 000 0	MS - FARM DAY DONA	37.50
95	05/22/2026		21 R 200 279 160136 000 0	MS - WICKED TICKETS	100.00
97	05/22/2026		21 R 200 279 160127 000 0	MS - ACTION CITY	80.00
98	05/22/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEE	40.00
104	05/22/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEE	20.00
105	05/22/2026		21 R 200 279 160127 000 0	MS - ACTION CITY	40.00
108	05/22/2026		21 R 200 291 160136 000 0	MS - LUDUS DONA	913.56
110	05/22/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEE	20.00
116	05/22/2026		21 R 200 279 160127 000 0	MS - ACTION CITY	40.00
134	05/22/2026		10 R 801 292 500000 901 0	HS - AP CLASSES	260.00
137	05/22/2026		21 R 400 262 160150 000 0	HS - GRAD TASSELS	36.00
141	05/22/2026		21 R 400 262 160520 000 0	HS - WILEY'S VENDING	591.85
188	05/22/2026		10 R 801 292 500000 901 0	HS - AP EXAMS	40.00
194	05/22/2026		21 R 400 291 160126 000 0	HS - CHIPOTLE GIVEBACK	53.81
197	05/22/2026		21 R 400 291 160124 000 0	HS - DINNER SHOW	1,443.37
198	05/22/2026		21 R 400 279 160133 000 0	HS - SPAMALOT TICKETS	815.00
199	05/22/2026		21 R 400 262 160520 000 0	HS - WILEY'S VENDING	369.25
317	05/22/2026		80 R 890 291 500000 000 0	COMM ED - CE CATALOG ADVERT	45.00
330	05/22/2026		80 R 890 272 500000 000 0	COMM ED - CLASS REVENUE	2,504.00
341	05/22/2026		10 R 801 348 500000 000 0	CO - HOMELESS TRANSPORT	498.44
342	05/22/2026		27 R 701 346 500000 000 0	CO - ELLSWORTH HEARING IMP	10,854.57
343	05/22/2026		27 R 701 346 500000 000 0	CO - SCC PROJ SEARCH TUITION	18,038.25
344	05/22/2026		10 R 801 249 500000 000 0	CO - ST B APRIL BUSING	72.20
352	05/22/2026		10 R 801 990 500000 000 0	CO - MEDICAL RECORDS	26.00
403	05/22/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	19.00
403	05/22/2026		21 R 400 291 160515 000 0	HS - WILEY'S TIPS	1.00
405	05/22/2026		21 R 400 262 160520 000 0	HS - STAFF VENIDNG	239.96
407	05/22/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	109.00
407	05/22/2026		21 R 400 291 160515 000 0	HS - WILEY'S TIPS	3.00
411	05/22/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	3.00
415	05/22/2026		21 R 400 262 160515 000 0	HS - COFFEE CART	5.00
417	05/22/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	3.00
418	05/22/2026		21 R 400 262 160515 000 0	HS - COFFE CART	11.00
421	05/22/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	6.00
422	05/22/2026		10 E 701 310 136620 577 0	HS - BBALL TICKET REIMB	40.00
424	05/22/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	9.00

Receipt	Trans Date	Reference	Acct Nbr	Description	Amount
43623004	05/27/2026		50 L 816901	FS - LUNCH ACCOUNTS	6,499.95
16	06/02/2026		10 E 101 943 256270 000 0	GW - FIELD TRIP FEES	304.00
38	06/02/2026		21 R 103 279 160511 000 0	RB - YEARBOOKS	40.50
42	06/02/2026		10 E 103 943 256270 000 0	RB - CHAPERONE FEES	12.00
45	06/02/2026		10 E 103 943 256270 000 0	RB - CHAPERONE FEES	36.00
66	06/02/2026		21 R 102 291 160510 000 0	WS - FREEMAN GARDEN DONA	100.00
70	06/02/2026		21 R 102 291 160510 000 0	WS - CHARACTER ED DONA	2,000.00
72	06/02/2026		21 R 102 291 160510 000 0	WS - BOX TOP DONA	12.70
78	06/02/2026		21 R 102 291 160510 000 0	WS - 5TH GRAD DONA	5.00
93	06/02/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEE	20.00
95	06/02/2026		21 R 200 279 160127 000 0	MS - ACTION CITY	40.00
111	06/02/2026		21 R 400 279 160270 000 0	MS - BANQUET FEES	520.00
130	06/02/2026		21 R 400 291 160243 000 0	HS - FUNDRAISER	296.00
138	06/02/2026		21 R 400 291 160116 000 0	HS - FUNDRAISER	232.00
139	06/02/2026		21 R 400 291 160244 000 0	HS - FUNDRAISER	328.00
143	06/02/2026		21 E 400 411 160142 000 0	HS - TAX REIMB	5.91
144	06/02/2026		21 R 400 291 160194 000 0	HS - FUNDRAISER	204.00
157	06/02/2026		10 R 801 292 500000 901 0	HS - AP	23,574.41
159	06/02/2026		21 R 400 291 160142 000 0	HS - WIX DONA	875.00
186	06/02/2026		21 R 400 279 160181 000 0	HS - WIAA BOYS GOLF	110.00
188	06/02/2026		21 R 400 291 160189 000 0	HS - NATIONALS AWARD	500.00
335	06/02/2026		10 R 801 780 500000 000 0	CO - FORWARD HEALTH	34,343.07
341	06/02/2026		10 R 801 990 500000 000 0	CO - MEDICAL RECORDS	26.00
342	06/02/2026		10 R 801 249 500000 000 0	CO - TOWN OF RF BUSING	141.72
343	06/02/2026		10 E 400 411 136000 400 0	CO - CVTC GRANT AWARD	500.85
344	06/02/2026		21 R 400 291 160206 000 0	CO - BOOSTER DONA	10,814.05
352	06/02/2026		10 E 700 169 110000 000 0	CO - WOLFF JURY DUTY	48.16
353	06/02/2026		10 R 801 343 500000 000 0	CO - FUSION FEES	6,927.92
400	06/02/2026		21 R 400 262 160515 000 0	CO - COFFEE CART	4.00
401	06/02/2026		21 R 400 262 160515 000 0	CO - WILEY'S COFFEE	56.00
401	06/02/2026		21 R 400 291 160515 000 0	CO - WILEY'S TIPS	1.00
402	06/02/2026		21 R 400 262 160520 000 0	CO - WILEY'S VENDING	532.25
403	06/02/2026		10 E 400 432 222200 031 0	HS - LOST LIBRARY BOOKS	45.00
406	06/02/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	19.00
406	06/02/2026		21 R 400 291 160515 000 0	HS - WILEY'S TIPS	7.25
408	06/02/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	16.00
410	06/02/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	43.00
410	06/02/2026		21 R 400 291 160515 000 0	HS - WILEY'S TIPS	3.00
412	06/02/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	3.00
413	06/02/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	3.00
414	06/02/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	100.00
414	06/02/2026		21 R 400 291 160515 000 0	HS - WILEY'S TIPS	3.00
423	06/02/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	6.00
423	06/02/2026		21 R 401 262 160890 000 0	HS - BREAK. BITES TIPS	6.00
425	06/02/2026		21 R 400 262 160520 000 0	HS - STAFF VENDING	70.85
43623005	06/02/2026		50 L 816901	FS - CATERING	2,533.50
43623005	06/02/2026		50 L 816901	FS - LUNCH ACCOUNTS	601.70
43623006	06/03/2026		50 L 816901	FS - LUNCH ACCOUNTS	8,562.40
	05/31/2026		27 R 701 730 500000 341 0	Common School Fund Library Aid	179,043.78
	05/31/2026		50 R 850 717 257002 546 0	Food Service Aid School Breakfast	439.64
	05/31/2026		50 R 850 717 257002 546 0	Food Service Aid School Breakfast	9,387.10
	05/31/2026		50 R 850 717 257002 547 0	Food Service Aid School Lunch	53,575.52
	05/31/2026		50 R 850 617 257001 542 0	State School Lunch Aid Match	15,091.97

Receipt	Trans Date	Reference	Acct Nbr	Description	Amount
	05/31/2026		50 R 850 617 257001 543 0	State School Breakfast Aid SSBA	4,278.84
	05/31/2026		50 R 850 617 257001 544 0	WI School Day Milk Program	7,373.90
	05/31/2026		10 R 801 691 500000 000 0	Exempt Personal Property Tax - DOR	37,605.68
	05/31/2026		10 R 801 691 500000 000 0	Exempt Personal Property Tax - DOR	94,236.60
	05/31/2026		21 R 401 262 160888 000 0	Ren Yearbook ad sales and woodwoking sal	472.26
	05/31/2026		21 R 400 262 160132 000 0	CATS	9.59
	05/31/2026		10 R 801 284 500000 000 0	FNB MMkt Interest	33,647.76
	05/31/2026		10 R 801 284 500000 000 0	FNB Payroll Interest	5.98
	05/31/2026		10 R 801 284 500000 000 0	Gen NOW Interest	643.80
	05/31/2026		50 R 850 284 500000 000 0	FNB Food Service Interest	0.95
	05/31/2026		80 R 880 284 500000 000 0	FNB Kids Club Interest	0.56
	05/31/2026		80 R 890 284 500000 000 0	RCU MMkt Interest	669.75
	05/31/2026		10 R 801 284 500000 000 0	RCU Savings Interest	0.01
	05/31/2026		46 R 801 284 500000 000 0	F 46 interest	2,757.10
	05/31/2026		21 R 400 262 160515 000 0	Wiley's Coffee Shop	364.83
	05/31/2026		21 R 400 262 160520 000 0	Wiley's Vending	1,806.25
	05/31/2026		80 R 880 272 500000 000 0	Kids Club Credit Card Payments	59,288.00
	05/31/2026		80 R 890 272 500000 000 0	Merchant Bank Deposits - Community Ed	3,877.80
	05/31/2026		49 R 801 284 500000 000 0	WISC PMA - F49 - Interest	13,454.22
	05/31/2026		50 L 816901	Food Service Cash Receipts - Efund	75,945.29
	05/31/2026		10 R 801 292 500000 000 0	COURSE FEES	1,590.00
	05/31/2026		10 R 801 292 500000 000 0	BAND MAINTENANCE FEE	75.00
	05/31/2026		10 R 801 292 500000 500 0	CHROMEBOOK FEES	1,590.00
	05/31/2026		10 R 801 292 500000 000 0	PARKING TICKET	150.00
	05/31/2026		21 R 400 262 160181 000 0	GYM LOCK	57.50
	05/31/2026		10 E 400 943 143000 000 0	LIFEGUARD TRAINING	340.00
	05/31/2026		10 E 400 411 241000 000 0	TEXTBOOK FEE	15.00
	05/31/2026		10 R 801 292 500000 000 0	OUTDOOR ED	2,600.00
	05/31/2026		10 R 801 292 500000 000 0	COURSE FEES	1,000.00
	05/31/2026		10 E 801 941 251001 000 0	TRANSACTION FEE	-288.68
				Total for Cash Receipts	838,003.71

F U N D S U M M A R Y

FUND	DESCRIPTION	BALANCE SHEET	REVENUE	EXPENSE	TOTAL
10	GENERAL FUND	0.00	240,494.55	4,323.03	244,817.58
21	SPECIAL REVENUE FUND	0.00	58,097.60	5.91	58,103.51
27	SPECIAL EDUCATION FUND	0.00	249,693.57	0.00	249,693.57
46	LONG TERM CAPTL IMPVMNT TRUST	0.00	2,757.10	0.00	2,757.10
49	CONSTRUCTION ACCOUNT	0.00	13,454.22	0.00	13,454.22
50	FOOD SERVICE FUND	112,644.70	90,147.92	0.00	202,792.62
80	COMMUNITY SERVICE FUND	0.00	66,385.11	0.00	66,385.11
*** Fund Summary Totals ***		112,644.70	721,030.07	4,328.94	838,003.71

********** End of report **********

Fd T Loc Obj Func Prj Y

Date	Src	Sub	Batch	Vendor Name/Ref	PO#/Line#	Description	Inv#/Desc2	Inv Date	Chk#/Rec#	Check Date	Amount
10 L 811618											
05/31/26	ITCR		EBC	ANDERSON SUSAN L		HPDEN/ Retire/ Family					-122.72
05/31/26	ITCR		EBC	BERNARD DARLENE C		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	BUCHHOLZ ANNE M		HPDEN/ Retire/ Family					-122.72
05/31/26	ITCR		EBC	CASKEY LYNDA W		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	CERNI LINDA A		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	CLAYCOMB NANCY J		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	DAVENPORT-HENK CAROLINE A		HPDEN/ Retire/ Family					-122.72
05/31/26	ITCR		EBC	DEBRIYN CANDICE NICHOLE		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	DESMITH SHANNON K		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	ERICKSON KARL E		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	FOGERTY KAREN A		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	GILLIS CECILY A		HPDEN/ Retire/ Family					-122.72
05/31/26	ITCR		EBC	HELGESON JIMMY L		HPDEN/ Retire/ Family					-122.72
05/31/26	ITCR		EBC	JANTSCHER BRIDGET S		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	KELLER DEBBIE M		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	KLEPPEN DENISE L		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	KORNMANN CYNTHIA S		HPDEN/ Retire/ Family					-122.72
05/31/26	ITCR		EBC	KRASIN MARGRET E		HPDEN/ Retire/ Family					-122.72
05/31/26	ITCR		EBC	LEHNERTZ JAN MARIE		HPDEN/ Retire/ Family					-122.72
05/31/26	ITCR		EBC	MCCARTHY JILL R		HPDEN/ Retire/ Family					-122.72
05/31/26	ITCR		EBC	MOELTER JEAN A		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	MOYER LAURIE A		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	NELSON KATHI P		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	OWENS KARI J		HPDEN/ Retire/ Family					-122.72
05/31/26	ITCR		EBC	PETERSON TERESA L		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	SANVIDGE LUCINDA C		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	SCHILS BRIAN J		HPDEN/ Retire/ Family					-122.72
05/31/26	ITCR		EBC	SOMMERFELDT RITA MAE		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	STEINHOFF JACQUELYN J		HPDEN/ Retire/ Family					-122.72
05/31/26	ITCR		EBC	VADOS MARY VOS		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	VERBURG DEBRA L		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	WACHHOLZ JUDITH K		HPDEN/ Retire/ Family					-122.72
05/31/26	ITCR		EBC	WESTRUM GAYLE M		HPDEN/ Retire/ Single					-47.84
05/31/26	ITCR		EBC	WESTRUM LARRY B		HPDEN/ Retire/ Single					-47.84
						May					-2,600.00
						*10 L 811618					-2,600.00
						*Insurance Tracking Csh Recpts					-2,600.00

Fd T Loc Obj Func Prj Y

Date	Src	Sub	Batch	Vendor Name/Ref	PO#/Line#	Description	Inv#/Desc2	Inv Date	Chk#/Rec#	Check Date	Amount
10 L 811619											
05/31/26	ITCR		EBC	ANDERSEN MARY L		HPHLTH3/ Retire/ Family					-1,802.53
05/31/26	ITCR		EBC	CLEARY RICHARD L		HPHLTH/ Retire/ Family					-2,234.06
05/31/26	ITCR		EBC	DEBRIYN CANDICE NICHOLE		HPHLTH2/ Retire/ Single					-922.69
05/31/26	ITCR		EBC	ERICKSON KARL E		HPHLTH/ Retire/ Single					-981.59
05/31/26	ITCR		EBC	GILDSETH JOHN R		HPHLTH/ Retire/ Single					-981.59
05/31/26	ITCR		EBC	GILLIS CECILY A		HPHLTH/ Retire/ Family					-2,234.06
05/31/26	ITCR		EBC	HELGESON JIMMY L		HPHLTH/ Retire/ Single					-981.59
05/31/26	ITCR		EBC	HUMPHREY KALLEY MAE		HPHLTH/ Retire/ Single					-981.59
05/31/26	ITCR		EBC	JANTSCHER BRIDGET S		HPHLTH/ Retire/ Single					-981.59
05/31/26	ITCR		EBC	KELLER DEBBIE M		HPHLTH/ Retire/ Single					-981.59
05/31/26	ITCR		EBC	KORNMANN CYNTHIA S		HPHLTH2/ Retire/ Single					-922.69
05/31/26	ITCR		EBC	MCCARTHY JILL R		HPHLTH1/ Retire/ Family					-1,917.59
05/31/26	ITCR		EBC	NELSON KATHI P		HPHLTH3/ Retire/ Family					-1,802.53
05/31/26	ITCR		EBC	OWENS KARI J		HPHLTH1/ Retire/ Family					-1,917.59
05/31/26	ITCR		EBC	STEINHOFF JACQUELYN J		HPHLTH/ Retire/ Family					-2,234.06
						May					-21,877.34
						*10 L 811619					-21,877.34
						*Insurance Tracking Csh Recpts					-21,877.34

Total for Insurance Tracking Cash Recpts	-24,477.34
Grand Total	-24,477.34

Number of Accounts: 2

********** End of report **********

Fd T Loc Obj Func Prj Y	Src	Func			
10 R 801 291 500000 000 0	GIFTS, FUNDRAISING & CONTRIBUT	DISTRICT WIDE			
10/09/25	CR			CO - LIONS CLUB DONA	-5,000.00
10/16/25	CR			CO - JOHNSON MOTOR DONA	-4,000.00
10/23/25	CR			CO - C.WHITE SCHOLAR	-100,000.00
10/31/25	AP		ST CROIX VALLEY FOUNDATION	Charles E White Scholarship per donation letter	100,000.00
21 R 101 291 160179 000 0	GIFTS, FUNDRAISING & CONTRIBUT	GW ACTIVITY			
10/02/25	CR			GW - ART DONA	-1,096.00
10/02/25	CR			GW - DUCK CARVING DONA	-250.00
12/04/25	CR			GW - BLACKBAUD DONA	-57.00
01/08/26	CR			GW - SQUARE 1 ART	-285.38
01/08/26	CR			GW - SQUARE 1 ART	-372.78
02/19/26	CR			GW - TUNDRA TALES	-100.00
04/09/26	CR			GW - PTO DONA AUTHOR	-336.00
05/07/26	CR			GW - BOX TOP DONA	-12.30
21 R 102 291 160294 000 0	GIFTS, FUNDRAISING & CONTRIBUT	WESTSIDE LEGO LEAGUE			
10/30/25	CR			WS - BOOSTER DONA	-300.00
21 R 102 291 160510 000 0	GIFTS, FUNDRAISING & CONTRIBUT	WS ACTIVITY			
10/09/25	CR			WS - FRONTSTREAM DONA	-10.70
10/23/25	CR			WS - CHARACTER DONA	-202.40
10/30/25	CR			WS - GARDEN DONA	-200.00
11/13/25	CR			WS - FRONTSTREAM DONA	-5.60
11/25/25	CR			WS - SQUARE 1 ARTS	-1,940.58
01/08/26	CR			WS - FREE LIBRARY DONA	-117.30
01/15/26	CR			WS - SQUARE 1 ART	-14.77
01/15/26	CR			WS - BOX TOPS	-29.20
02/12/26	CR			WS - FRONTSTREAM DONA	-10.70
04/09/26	CR			WS - HEART CHALLENGE	-200.00
05/28/26	CR			WS - FREEMAN GARDEN DONA	-100.00
05/28/26	CR			WS - CHARACTER ED DONA	-2,000.00
05/28/26	CR			WS - BOX TOP DONA	-12.70
05/28/26	CR			WS - 5TH GRAD DONA	-5.00
21 R 103 291 160295 000 0	GIFTS, FUNDRAISING & CONTRIBUT	ROCKY BRANCH LEGO LEAGUE			
10/30/25	CR			RB - BOOSTER DONA	-300.00
21 R 103 291 160511 000 0	GIFTS, FUNDRAISING & CONTRIBUT	RB ACTIVITY			
09/04/25	CR			RB - RCU SITE INCENTIVE	-250.00
09/18/25	CR			RB - E.FARM.JOHNSON DONA	-554.50
11/20/25	CR			RB - BLACKBAUD DONA	-35.00
11/20/25	CR			RB - SIENKO DONA	-75.00
12/04/25	CR			RB - BLACKBAUD DONA	-35.00
12/11/25	CR			RB - SQUARE ONE ART	-1,562.02
01/08/26	CR			RB - SQUARE 1 ART	-36.71
01/08/26	CR			RB - BLACKBAUD DONA	-25.00
01/15/26	CR			RB - M.LODGE BRKFAST	-770.00
01/22/26	CR			RB - TUNDRA TALES	-1,000.00
01/22/26	CR			RB - TUNDRA TALES	-1,000.00
01/29/26	CR			RB - KELLER RCU	-100.00

21 R 104 291 160512 000 0	GIFTS, FUNDRAISING & CONTRIBUT	MO ACTIVITY		
04/30/26	CR		MONT - BOX TOP	-5.10
21 R 200 291 160112 000 0	GIFTS, FUNDRAISING & CONTRIBUT	MS BAND		
09/24/25	JE		Extra funds reclass choir 21 to band 21	-110.00
10/30/25	CR		MS - SHRINE CLUB DONA	-1,000.00
05/07/26	CR		MS - CONC PROCEEDS	-1,000.00
21 R 200 291 160127 000 0	GIFTS, FUNDRAISING & CONTRIBUT	MS CHOIR CLUB		
05/07/26	CR		MS - CONC PROCEEDS	-1,000.00
21 R 200 291 160136 000 0	GIFTS, FUNDRAISING & CONTRIBUT	MS DRAMA CLUB		
04/16/26	CR		MS - MUSICAL DONA	-2,446.00
04/16/26	CR		MS - MUSICAL DONA	-1,357.00
04/30/26	CR		MS - FLOWER FUNDR	-600.35
04/30/26	CR		MS - DONATION	-100.00
04/30/26	CR		MS - LUDUS TICKET DONA	-3,228.20
05/21/26	CR		MS - LUDUS DONA	-913.56
21 R 200 291 160137 000 0	GIFTS, FUNDRAISING & CONTRIBUT	MS CLUB & YEARBOOK		
10/23/25	CR		MS - CHANGE 2 CHILL DONA	-250.00
11/20/25	CR		MS - LIONS CLUB DONA	-2,500.00
11/25/25	CR		MS - FOOD PANTRY DONA	-240.00
04/30/26	CR		MS - HAT DAY	-29.00
21 R 200 291 160144 000 0	GIFTS, FUNDRAISING & CONTRIBUT	MMS FFA		
04/23/26	CR		MS - DONATION	-500.00
05/07/26	CR		MS - FARM DAY DONA	-306.45
05/21/26	CR		MS - FARM DAY DONA	-37.50
21 R 200 291 160208 000 0	GIFTS, FUNDRAISING & CONTRIBUT	MS STUDENT COUNCIL		
02/26/26	JE		STUDENT COUNCIL 60 CLOSURE TO 21	-5,451.59
03/12/26	CR		MS - VDAY DONA	-125.00
03/26/26	CR		MS - DONATION	-97.50
04/30/26	CR		MS - BOX TOPS	-103.10
21 R 200 291 160286 000 0	GIFTS, FUNDRAISING & CONTRIBUT	MS GIRLS WHO GIVE BACK		
02/05/26	CR		MS - HAT DAY	-110.25
04/30/26	CR		MS - BAKE SALE	-180.50
04/30/26	CR		MS - BAKE SALE	-23.00
21 R 200 291 160289 000 0	GIFTS, FUNDRAISING & CONTRIBUT	MS MINICATS		
09/18/25	CR		MS - FOUND COFFEE MONEY	-83.59
21 R 200 291 160298 000 0	GIFTS, FUNDRAISING & CONTRIBUT	MMS LEGO LEAGUE		
11/25/25	CR		MS - ROBOTICS ED DONA	-330.00
02/12/26	CR		CO - BOOSTER DONA	-380.99
04/23/26	CR		MS - DONATION	-249.00
21 R 400 291 160103 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS YEARBOOK		
09/18/25	CR		HS - YEARBOOK SALES	-540.00
21 R 400 291 160116 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS BOYS GOLF		
04/16/26	CR		HS - FUNDRAISER	-135.00
04/23/26	CR		HS - FUNDRAISING	-8,024.60
04/30/26	CR		HS - FUNDR DONA	-25.00
05/28/26	CR		HS - FUNDRAISER	-232.00
21 R 400 291 160118 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS CHEERLEADING CLUB		

08/21/25	CR		HS - SAT FUNDR	-4,764.05
09/12/25	CR		HS - CHEER CLINIC	-1,600.00
01/08/26	CR		HS - FUNDRAISER	-6,212.80
02/19/26	CR		HS - CHEER CLINIC REG	-1,920.00
21 R 400 291 160124 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS CHOIR CLUB		
12/18/25	CR		HS - COSTUME CAROL DONA	-700.00
01/08/26	CR		HS - CAROLERS DONA	-400.00
01/29/26	CR		HS - CONSTUME CAROLERS	-250.00
05/21/26	CR		HS - DINNER SHOW	-1,443.37
21 R 400 291 160126 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS NATIONAL HONOR SOCIETY		
02/25/26	JE		NHS 60 CLOSURE TO 21	-42.11
03/26/26	CR		HS - CHIPOLTE FUNDR	-62.59
05/21/26	CR		HS - CHIPOTLE GIVEBACK	-53.81
21 R 400 291 160128 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS CROSS COUNTRY		
10/09/25	CR		HS - FUNDRAISER	-8,160.00
11/25/25	CR		HS - FUNDRAISER	-240.00
21 R 400 291 160132 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS CATS MENTORSHIP CLUB		
10/16/25	CR		HS - LINDAMAN DONA	-50.00
11/30/25	CR		CATS	-250.91
12/31/25	JE		Incorrectly hit ID Program Fundraiser in error	-96.26
01/08/26	CR		HS - FEYEREISEN DONA	-400.00
01/16/26	JE		WILEY'S COMMON GROUNDS GIVEBACK TO CATS CL	-100.00
02/12/26	CR		HS - LIND, REID DONA	-150.00
04/23/26	CR		HS - DOG BISCUIT SALES	-420.00
21 R 400 291 160133 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS DRAMA CLUB		
09/18/25	CR		HS - PROP DONATION	-2,000.00
12/11/25	CR		HS - PLAYBILL SPONSORS	-1,750.00
01/08/26	CR		HS - PLAYBILL DONA	-581.33
01/29/26	CR		HS - MUSICAL DONA	-1,438.93
02/05/26	CR		HS - ARTS SCHOLARSHIP	-1,000.00
02/05/26	CR		HS - GRANT DONA	-4,000.00
04/02/26	CR		HS - 24 HR PROJ DONA	-109.15
21 R 400 291 160135 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS SWIM DIVE GIRLS		
10/23/25	JE		CHAPMAN DONA RECLASS	-285.00
11/06/25	CR		HS - CHIPOTLE FUNDR	-108.46
11/25/25	CR		HS - NOODLES FUNDR	-106.88
21 R 400 291 160139 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS FBLA		
02/25/26	JE		FBLA RECLASS TO 21	-19,715.18
21 R 400 291 160140 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS RFS CLUB		
07/11/25	CR		HS - PARCHMENT	-30.10
08/14/25	CR		HS - PARCHMENT DONA	-190.00
08/28/25	CR		HS - BLACKBAUD DONA	-30.00
09/04/25	CR		HS - PARCHMENT	-66.00
10/02/25	CR		HS - PARCHMENT	-41.00
11/06/25	CR		HS - OHIOPYLE PRINTS	-154.12
11/06/25	CR		HS - PARCHMENT CHK	-20.00
11/20/25	CR		HS - BLACKBAUD DONA	-150.00

01/08/26	CR		HS - PARCHMENT DONA	-10.00
02/12/26	CR		HS - OHIOPYLE DONA	-119.45
03/05/26	CR		HS - PARCHMENT	-18.00
04/02/26	CR		HS - PARCHMENT	-11.00
05/07/26	CR		HS - WALGREEN ROYALTY	-51.76
05/07/26	CR		HS - BLACKBAUD	-450.00
05/07/26	CR		HS - PARCHMENT	-16.00
21 R 400 291 160142 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS FFA		
02/02/26	JE		FFA 60 CLOSURE TO 21 ACCOUNT	-16,909.18
02/05/26	CR		HS - ALUMNI PLEDGE DONA	-283.88
03/05/26	CR		MS - HAT DAY FUNDR	-53.00
04/09/26	CR		HS - DONA	-100.00
04/16/26	CR		HS - FARM LEDGER DONA	-1,500.00
04/16/26	CR		HS - CDE CONTEST DONA	-1,000.00
05/14/26	CR		HS - EARTH FEST DONA	-300.00
05/14/26	CR		HS - STATE BUS STIPEND	-250.00
05/14/26	CR		HS - RCU DONATION	-1,000.00
05/28/26	CR		HS - WIX DONA	-875.00
21 R 400 291 160143 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS OUTDOOR CLUB		
11/20/25	CR		CO - CHICKEN FRY	-3,335.00
12/18/25	CR		HS - FUNDRAISER	-70.00
01/08/26	CR		HS - CHICKEN FRY FUNDR	-1,519.00
02/05/26	CR		HS - FISHING RAFFLE	-3,345.00
21 R 400 291 160146 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS FOOBALL		
08/21/25	CR		HS - GALS FUNDR	-1,200.00
08/28/25	CR		HS - FUNDRAISER	-955.00
09/04/25	CR		HS - FUNDRAISER	-120.00
09/12/25	CR		HS - FOOTBALL FUNDR	-29,740.28
11/13/25	CR		HS - FUNDRAISER PROCEEDS	-852.80
21 R 400 291 160150 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS WILEY'S WARDROBE		
09/04/25	CR		HS - DARBY DONA	-500.00
11/06/25	CR		HS - LUNDEBERG DONA	-1,400.00
11/25/25	CR		HS - CRAFT FAIR DONA	-49.85
12/04/25	CR		HS - KNUTSON DONA	-50.00
21 R 400 291 160156 000 0	GIFTS, FUNDRAISING & CONTRIBUT	COLLEGE & CAREER READINESS		
10/02/25	CR		HS - DONA 4 WILEYWARD	-2,100.00
01/08/26	CR		CO - ANNMARIE GRANT	-2,730.00
03/26/26	CR		HS - ANNMARIE GRANT	-4,395.00
21 R 400 291 160170 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS GAY/STRAIGHT ALLIANCE		
10/02/25	CR		HS - WAYSTONE FUNDR	-730.00
21 R 400 291 160181 000 0	GIFTS, FUNDRAISING & CONTRIBUT	R CLUB		
07/24/25	CR		HS - SCOREBOARD DONA	-1,200.00
08/14/25	CR		HS - SCOREBOARD DONA	-16,000.00
08/28/25	CR		HS - SCOREBOARD DONA	-1,200.00
09/12/25	CR		HS - BOOSTER DONA	-54,011.00
09/12/25	CR		HS - SCOREBOARD DONA	-8,000.00
09/12/25	CR		HS - DARBY DONA	-750.00

09/12/25	CR		HS - SCOREBOARD DONA	-8,000.00
09/12/25	CR		HS - SCOREBOARD DONA	-8,000.00
09/18/25	CR		HS - SCOREBOARD DONA	-1,200.00
09/18/25	CR		HS - SCOREBOARD DONA	-1,200.00
10/02/25	CR		HS - SCOREBOARD DONA	-2,400.00
10/02/25	CR		HS - SCOREBOARD DONA	-1,200.00
10/02/25	CR		HS - LEGION DONA	-1,000.00
10/09/25	CR		HS - SCOREBOARD DONA	-1,200.00
10/23/25	CR		HS - CHAPMAN DONA	-285.00
10/23/25	JE		CHAPMAN DONA RECLASS	285.00
21 R 400 291 160187 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS FCA CLUB		
12/18/25	CR		HS - CALL DONATION	-250.00
21 R 400 291 160189 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS FORENSICS		
05/28/26	CR		HS - NATIONALS AWARD	-500.00
21 R 400 291 160194 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS SOCCER GIRLS		
05/14/26	CR		HS - SAT FUNDRAISER	-12,269.60
05/28/26	CR		HS - FUNDRAISER	-204.00
21 R 400 291 160206 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS ROBOTICS CLUB		
07/31/25	JE		To move funds to fund 21	-4,384.00
08/28/25	CR		HS - HECKER DONA	-1,500.00
10/30/25	CR		HS - BOOSTER DONA	-416.00
11/25/25	JE		WILEY'S COMMON GROUNDS GIVE BACK TO ROBOT	-100.00
11/25/25	JE		CLEAN UP AND RESET OF SCHOOL POST CRAFT FAIR	-500.00
01/22/26	CR		HS - CASH DONA	-20.00
01/29/26	CR		HS - BOOSTER DONA	-11,138.56
04/02/26	CR		HS - TOOL DRIVE DONA	-2,869.97
04/09/26	CR		HS - DONATIONS	-315.00
04/09/26	CR		HS - DONATIONS	-1,080.00
04/16/26	CR		HS - DONATIONS	-140.00
05/14/26	CR		HS - REMS DONATION	-1,120.00
05/28/26	CR		CO - BOOSTER DONA	-10,814.05
21 R 400 291 160211 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS STUDENT COUNCIL		
02/26/26	JE		HS STUDENT COUNCIL 60 CLOSURE TO 21	-7,214.78
21 R 400 291 160216 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS VOLLEYBALL CLUB		
10/02/25	CR		HS - COOKIEDOUGH FUNDR	-16,089.00
21 R 400 291 160243 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS SOFTBALL		
04/16/26	CR		HS - FUNDRAISER	-16,964.80
04/23/26	CR		HS - FUNDRAISER	-480.00
05/07/26	CR		HS - FUNDRAISING	-10.00
05/28/26	CR		HS - FUNDRAISER	-296.00
21 R 400 291 160244 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS TRACK		
04/16/26	CR		HS - FUNDRAISER	-24,126.40
04/23/26	CR		HS - FUNDRAISER	-50.00
05/28/26	CR		HS - FUNDRAISER	-328.00
21 R 400 291 160247 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS GOLF GIRLS		
09/04/25	CR		HS - GOLF FUNDR	-25.00
09/04/25	CR		HS - FUNDRAISER	-100.00

09/12/25	CR		HS - FUNDRAISER	-6,650.00
09/12/25	CR		HS - FUNDRAISER	-250.00
11/20/25	CR		HS - FUNDRAISER	-160.00
21 R 400 291 160262 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS SOCCER BOYS		
10/23/25	CR		HS - LEADING EDGE FUNDR	-8,000.80
11/20/25	CR		HS - FUNDRAISER	-268.00
21 R 400 291 160263 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS PATHFINDERS		
10/02/25	CR		HS - CLUB DONATIONS	-1,000.00
21 R 400 291 160270 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS BASKETBALL GIRLS		
10/02/25	CR		HS - GBBALL ASSN DONA	-7,500.00
12/11/25	CR		HS - FUNDRAISER	-10,020.40
21 R 400 291 160277 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS GYMNASTICS		
12/11/25	CR		HS - FUNDRAISER	-50.00
12/11/25	CR		HS - FUNDRAISER	-4,780.00
21 R 400 291 160285 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS A CAPPELLA CLUB		
03/24/26	JE		WILEY'S COMMON GROUNDS GIVE BACK TO ACAPEL	-100.00
04/23/26	CR		HS - LIBRARY FOUND DONA	-200.00
21 R 400 291 160288 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS CREATIVE WRITING		
03/02/26	JE		WILEY'S COMMON GROUNDS GIVE BACK TO CREATI'	-100.00
21 R 400 291 160290 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS ONE WORLD CLUB		
11/12/25	JE		WILEY'S COMMON GROUNDS GIVE BACK TO ONE W	-100.00
21 R 400 291 160515 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS WILEY'S COFFEE		
09/18/25	CR		HS - WILEY'S TIPS	-45.50
09/18/25	CR		HS - WILEY'S TIPS	-10.05
09/18/25	CR		HS - WILEY'S TIPS	-47.00
09/18/25	CR		HS - WILEY'S TIPS	-3.50
09/25/25	CR		HS - WILEY'S TIPS	-4.25
09/30/25	JE		Reclass for Wiley's Coffee Shop Tips	-58.01
10/02/25	CR		HS - WILEY'S TIPS	-3.25
10/09/25	CR		HS - WILEY'S TIPS	-25.00
10/09/25	CR		HS - WILEY'S TIPS	-9.00
10/09/25	CR		HS - WILEY'S TIPS	-1.50
10/09/25	CR		HS - WILEY'S TIPS	-3.00
10/16/25	CR		HS - WILEY'S TIPS	-5.50
10/16/25	CR		HS - WILEY'S TIPS	-3.00
10/23/25	CR		HS - WILEY'S TIPS	-12.51
10/30/25	CR		HS - WILEY'S TIPS	-4.50
10/30/25	CR		HS - WILEY'S TIPS	-7.00
10/31/25	JE		RECLASS FOR WILEY'S COFFEE BEGINNING BALANCE	-2,734.70
10/31/25	JE		Reclass for Wiley's Coffee Shop Tips	-66.34
11/06/25	CR		HS - WILEY'S TIPS	-1.03
11/06/25	CR		HS - WILEY'S TIPS	-3.00
11/13/25	CR		HS - WILEY'S TIPS	-5.50
11/20/25	CR		HS - WILEY'S TIPS	-0.25
11/20/25	CR		HS - WILEY'S TIPS	-1.24
11/20/25	CR		HS - WILEY'S TIPS	-14.40
11/25/25	CR		HS - WILEY'S TIPS	-28.00

11/25/25	CR	HS - WILEY'S TIPS	-2.00
11/25/25	CR	HS - WILEY'S TIPS	-7.06
11/30/25	CR	Wiley's Coffee Shop Tips	-105.46
12/04/25	CR	HS - WILEY'S TIPS	-1.00
12/04/25	CR	HS - WILEY'S TIPS	-4.25
12/04/25	CR	HS - WILEY'S TIPS	-2.25
12/04/25	CR	HS - WILEY'S TIPS	-3.00
12/11/25	CR	HS - WILEY'S TIPS	-1.00
12/11/25	CR	HS - WILEY'S TIPS	-0.75
12/11/25	CR	HS - WILEY'S TIPS	-2.00
12/11/25	CR	HS - WILEY'S TIPS	-1.00
12/18/25	CR	HS - WILEY'S TIPS	-4.50
12/18/25	CR	HS - WILEY'S TIPS	-0.12
12/31/25	CR	Wiley's Coffee Shop Tips	-41.67
01/08/26	CR	HS - WILEY'S TIPS	-2.10
01/08/26	CR	HS - WILEY'S TIPS	-0.50
01/15/26	CR	HS - WILEY'S TIPS	-1.12
01/22/26	CR	HS - WILEY'S TIPS	-4.60
01/22/26	CR	HS - WILEY'S TIPS	-2.74
01/22/26	CR	HS - COFFEE CART TIPS	-5.50
01/29/26	CR	HS - WILEY'S TIPS	-0.50
01/31/26	CR	Wiley's Coffee Shop Tips	-9.00
02/05/26	CR	HS - WILEY'S TIPS	-1.75
02/05/26	CR	HS - WILEY'S TIPS	-0.75
02/05/26	CR	HS - WILEY'S TIPS	-7.50
02/12/26	CR	HS - WILEY'S TIPS	-17.75
02/12/26	CR	HS - CHAMBER TIPS	-45.75
02/12/26	CR	HS - WILEY'S TIPS	-1.75
02/19/26	CR	HS - WILEY'S TIPS	-4.75
02/19/26	CR	HS - WILEY'S TIPS	-2.84
02/26/26	CR	HS - WILEY'S TIPS	-2.85
02/26/26	CR	HS - WILEY'S TIPS	-3.15
03/05/26	CR	HS - WILEY'S TIPS	-0.12
03/05/26	CR	HS - WILEY'S TIPS	-2.50
03/05/26	CR	HS - WILEY'S TIPS	-4.45
03/12/26	CR	HS - WILEY'S TIPS	-1.61
03/26/26	CR	HS - WILEY'S TIPS	-13.25
03/26/26	CR	HS - WILEY'S TIPS	-3.75
04/02/26	CR	HS - COFFEE CART TIP	-1.00
04/02/26	CR	HS - WILEY'S TIPS	-0.38
04/09/26	CR	HS - WILEY'S TIPS	-1.00
04/30/26	CR	HS - WILEY'S TIPS	-0.37
05/07/26	CR	HS - WILEY'S TIPS	-10.04
05/14/26	CR	HS - WILEY'S TIPS	-0.50
05/21/26	CR	HS - WILEY'S TIPS	-1.00
05/21/26	CR	HS - WILEY'S TIPS	-3.00
05/28/26	CR	CO - WILEY'S TIPS	-1.00

05/28/26	CR		HS - WILEY'S TIPS	-7.25
05/28/26	CR		HS - WILEY'S TIPS	-3.00
05/28/26	CR		HS - WILEY'S TIPS	-3.00
21 R 400 291 160535 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS PROM		
01/30/26	JE		PROM STARTUP MONEY FROM CLASS OF 2026	-2,000.00
21 R 400 291 160536 000 0	GIFTS, FUNDRAISING & CONTRIBUT	SENIOR LEADERSHIP		
01/30/26	JE		REMAINDER CLASS OF 2025 TRANSFERRED INTO SR I	-991.64
01/30/26	JE		REMAINING CLASS OF 2026 DONA TO SR LEADERSHI	-4,770.14
21 R 400 291 160588 000 0	GIFTS, FUNDRAISING & CONTRIBUT	SCH SR LEGACY		
01/30/26	JE		CLASS OF 2024 TO LEGACY SCHOLARSHIP	-1,519.17
01/30/26	JE		CLASS OF 2025 DONA TO COMPLETE 3000 TOTAL RE	-1,480.83
21 R 400 291 160590 000 0	GIFTS, FUNDRAISING & CONTRIBUT	SCH MAHNKE		
04/30/26	CR		HS - DONATION	-1,000.00
21 R 400 291 160592 000 0	GIFTS, FUNDRAISING & CONTRIBUT	SCH RED CROSS		
05/07/26	CR		HS - RED CROSS DONA	-1,100.00
21 R 401 291 160548 000 0	GIFTS, FUNDRAISING & CONTRIBUT	SCHOOL FOREST		
11/06/25	CR		CO - ROTARY MONUMENT	-453.97
21 R 401 291 160888 000 0	GIFTS, FUNDRAISING & CONTRIBUT	REN ACTIVITIES		
12/18/25	CR		HS - MOTTAZ DONATION	-150.00
21 R 401 291 160890 000 0	GIFTS, FUNDRAISING & CONTRIBUT	SPED (OPTIMIST)		
11/25/25	CR		CO - KNIGHTS OF COLUMB	-1,278.96
01/05/26	JE		LEGION ID PROG RECLASS	-200.00
04/02/26	CR		CO - ID PROG LEGION DONA	-200.00
04/30/26	CR		CO - FEYEREISEN DONA	-1,596.00
04/30/26	CR		CO - FEYEREISEN DONA	-2,026.08
60 R 200 291 160208 000 0	GIFTS, FUNDRAISING & CONTRIBUT	MS STUDENT COUNCIL		
02/05/26	CR		MS - DONA	-205.88
60 R 400 291 160142 000 0	GIFTS, FUNDRAISING & CONTRIBUT	HS FFA		
09/25/25	CR		HS - DONATIONS	-1,600.00
10/15/25	JE		COMMON GROUNDS GIVE BACK TO FFA	-100.00
10/30/25	CR		HS - CORN DRIVE FUNDR	-4,020.00
11/13/25	CR		HS - WIRTH, JENNINGS DONA	-2,008.00
11/20/25	CR		HS - FRUIT SALE DONA	-50.00
11/20/25	CR		HS - FRUIT SALE DONA	-5.00
11/20/25	CR		HS - FRUIT SALE DONA	-54.50
11/25/25	CR		HS - FRUIT SALE DONA	-134.00
12/18/25	CR		HS - CULVER'S DONATION	-2,972.89
01/22/26	CR		HS - R.COUNTRY COOP DONA	-1,000.00
80 R 890 291 500000 000 0	GIFTS, FUNDRAISING & CONTRIBUT	DISTRICT WIDE		
08/21/25	CR		COMM ED - CATALOG ADVERT	-765.00
09/12/25	CR		COMM ED - CATALOG ADVER	-45.00
12/04/25	CR		COMM ED - ADVERTISING	-345.00
12/18/25	CR		COMM ED - CATALOG ADVERT	-270.00
02/12/26	CR		COMM ED - ADVERTISING	-45.00
04/09/26	CR		COMM ED - CATALOG ADVERT	-270.00
04/09/26	CR		COMM ED - CLASS REVENUE	-513.00
04/16/26	CR		COMM ED - CATALOG ADVERT	-135.00

04/30/26	CR		COMM ED - CATALOG ADVERT	-90.00
05/21/26	CR		COMM ED - CE CATALOG ADVERT	-45.00
12/4/2025	2002 FORD FOCUS	HS AUTO SHOP	HS AUTO SHOP DONATION	
11/21/2025	2012 NISSAN ALTIMA	HS AUTO SHOP	HS AUTO SHOP DONATION	

RIVER FALLS BOARD OF EDUCATION MEETING

Monday, June 15, 2026

Personnel Agenda:

1. Recommended approval of the employment of Katie Fredrickson as 0.8 FTE School Counselor at River Falls Public Montessori Elementary School effective August 17, 2026 (replaces Karen Swanson). Ms. Fredrickson earned her bachelor's and master's degrees from UW River Falls. She has four years of experience (Hudson) and her salary will be based on level B1M of the salary ladder.

2. Recommended approval of the employment of Nick Mickelson as 1.0 FTE Children's House Teacher at River Falls Public Montessori Elementary School effective August 17, 2026 (replaces Stephanie Thompson). Mr. Mickelson earned his bachelor's degree from the University of North Dakota. He has three years of experience (Goodridge MN and Grygla MN) and his salary will be based on level A3 of the salary ladder.

3. Recommended approval of the employment of Colleen Graham as 0.4 FTE Physical Therapist effective August 17, 2026 (new position). Ms. Graham earned her bachelor's degree from the University of Texas at Austin and her Doctor of Physical Therapy from Texas Women's University. She has thirteen years of experience (Texas, New Jersey, and WI) and her salary will be based on level D3M of the salary ladder.

4. Recommended approval of the transfer of employment of Peter Vitt from 1.0 FTE 8th Grade ELA Teacher to 1.0 FTE 8th Grade Literature Teacher at Meyer Middle School effective August 20, 2026 (replaces Vienna Zibrowski).

5. Recommended approval of the transfer of employment of Vienna Zibrowski from 1.0 FTE 8th Grade Literature Teacher to 1.0 FTE 8th Grade ELA Teacher at Meyer Middle School effective August 20, 2026 (replaces Peter Vitt).

6. Recommended approval of the transfer of employment of Dawn Hauschild from 0.57 FTE Limited Term Special Education Teacher to 1.0 FTE Special Education Teacher at River Falls Public Montessori Elementary School effective August 20, 2026 (replaces Betsy Manning).

7. Recommended approval of the transfer of employment of Jill Guckenberger from 1.0 FTE Special Education Teacher at Greenwood Elementary School to 1.0 FTE Special Education Teacher at Meyer Middle School effective August 20, 2026 (replaces Josie Vessey).

8. Recommended approval of the transfer of employment of Bryan Jaeckel from 1.0 FTE Instrumental Music Teacher to 0.75 FTE Instrumental Music Teacher and 0.25 FTE Teacher on Assignment at River Falls High School effective August 20, 2026 (new position).

9. Recommended approval of the increased employment of Jake Dreifort from 0.525 FTE Instrumental Music Teacher to 0.775 FTE Instrumental Music Teacher at River Falls High School effective August 20, 2026 (replaces Bryan Jaeckel).

10. Recommended approval of the hiring of the following short-term, on call Substitute Teachers:
    a. Nash Paulson

11. Recommended acceptance of the resignation of Cat Swanson as 1.0 FTE Instructional Coach at Meyer Middle School effective June 9, 2026.

12. Recommended acceptance of the resignation of Geri Muller as 1.0 FTE School Counselor at Renaissance Charter Academy effective June 9, 2026.

Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	GRANT FUNDS
Code	po6110
Status	
Legal	2 C.F.R. 200.56, 200.71, 200.77, 200.80, 200.112, 200.113, 200.302, 200.307 2 C.F.R. 200.309, 200.310, 200.313, 200.318 - .320, 200.343(b) & (e), 200.403 2 C.F.R. 200.404 and 200.406, 200.501-511 34 C.F.R. 75.707, 76.563, 76.565, 76.707 Compliance Supplement for Single Audits of State and Local Governments 20 U.S.C. 7906 31 U.S.C. 3729-3733

6110 - **GRANT FUNDS**

It is the objective of the School Board to provide equal educational opportunities for all District students. Government agencies, as well as foundations, businesses, and individuals, periodically offer both human and material resources to the District that benefit students and the educational program. Therefore, it is the intent of the School Board to consider grant proposals and applications for their potential to enhance educational opportunities, the educational environment, and the academic and emotional growth for each student.

The Superintendent will review new Federal education legislation and prepare proposals for programs the Superintendent deems would be of aid to the students of this District. The Superintendent will approve each such proposal prior to its submission, and the School Board will approve all grants as part of the annual budget approval process.

The School Board regards available Federal funds of aid to local school districts and communities as a public trust. It forbids the use of Federal monies for partisan political activities and for any use that would not be in accord with Federal guidelines on discrimination. All Federal funds received by the District will be used in accordance with the applicable Federal regulations and guidelines. The Superintendent will ensure that each draw of Federal monies is as close as administratively feasible to the related program expenditures.

Grant Proposal Development

A. All grant proposals must support at least one (1) District goal or priority.

B. For projects where grant funds will not cover the entire cost of project implementation, additional fund sources must be identified, documented, and approved.

Mandatory Disclosures

The District must promptly disclose whenever they have credible evidence of a violation of Federal criminal law potentially affecting the Federal award including, but not limited to, any fraud, embezzlement, bribery, gratuity violations, identity theft, or sexual assault and exploitation, or a violation of the Civil False Claims Act (2 C.F.R. 200.113) regarding the obligation to report credible information related to conduct prohibited by the Trafficking Victims Protection Act, 22 U.S.C. 7104c.

The disclosure must be made in writing to the Federal agency and the agency's Office of Inspector General, and to the pass-through entity, such as the Department of Public Instruction.

Whistleblower Protections

An employee of the District may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing information to the appropriate agency or individual that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract or grant. See Policy 1211/Policy 3211/Policy 4211 - Whistleblower Protection and Policy 8900 - Fraud.

Grant Administration

A. The administration of grants will adhere to all applicable Federal, State, local, and grantor rules and regulations, including the terms and conditions of the Federal awards, as well as District policies.

B. The Superintendent is responsible for the efficient and effective administration of grant awards through the application of sound management practices.

C. The Superintenent is responsible for administering grant funds in a manner consistent with underlying agreements, applicable statutes, regulations and objectives, and the terms and conditions of the grant award.

D. The District, in recognition of its unique combination of staff, facilities, and experience, will employ internal controls, including organizational and management strategies necessary to assure proper and efficient administration of grant awards.

E. All Federal funds received by the District will be used in accordance with the applicable Federal law and regulations and the terms and conditions of the Federal award. The Superintendent will require that each draw of Federal monies be aligned with the District's payment process (whether reimbursement, cash advance, or a combination). If funds are permitted to be drawn in advance, all draws will be as close as administratively feasible to the related program expenditures and that, when restricted, such monies are used to supplement programs and funding and not to supplant or replace existing programming or current funding.

   Maintenance of Effort (MOE) and Maintenance of Equity (MOEquity) requirements of the Federal program will be met in accordance with the requirements of the specific funded program. The District will maintain appropriate documentation and records to substantiate compliance or to justify allowable exceptions, exemptions, or waivers.

F. The Superintendent is authorized to sign related documents for grant administration, including documents required for submittal of grant proposals.

G. Employee positions established through the use of grant funding will terminate if and when the related grant funding ceases.

Financial Management

The financial management of grant funds will be in compliance with all applicable Federal, State, local and grantor rules, regulations, and assurances as well as District policies.

The Superintendent will provide for the following:

A. Identification of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the Assistance Listings title and number, Federal award identification number, the year the Federal award was issued, and name of the Federal agency or pass-through entity.

B. Accurate, current, and complete disclosure of the financial results of each Federal award or program in accordance with the reporting requirements of the grant.

Maintaining records that sufficiently identify the amount, source, and expenditure of Federal funds for Federal awards. These records must contain information necessary to identify Federal awards, authorizations, financial obligations, unobligated balances, as well as assets, expenditures, income, and interest. All records must be supported by source documentation.

C. Effective control over and accountability for all funds, property, and other assets.

   The District must adequately safeguard all assets and ensure they are used solely for authorized purposes.

   Further, the District must:

   1. establish and maintain effective internal control over the Federal award that provides reasonable assurance that the District is managing the Federal award in compliance with the U.S. Constitution, Federal statutes, regulations, and the terms and conditions of the Federal award;

   2. comply with the U.S. Constitution, Federal statutes, regulations, and the terms and conditions of the Federal award;

   3. evaluate and monitor the District's compliance with statutes, regulations, and the terms and conditions of the Federal award; and

   4. take prompt action when instances of noncompliance are identified.

D. Take reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information (PII) and other types of information. This also includes information that the Federal awarding agency or pass-through entity designates as sensitive or other information the District considers sensitive and is consistent with applicable Federal, State, local, and tribal laws regarding privacy and obligations of confidentiality.

E. Actual expenditures or outlays must be compared with budgeted amounts for each Federal award.

F. Recordkeeping and written procedures to the extent required by Federal, State, local, and grantor rules and regulations pertaining to the grant award and accountability including, but not limited to the following areas:

   1. cash management in accordance with 2 C.F.R. 200.305

   2. allowability of costs in accordance with subpart E and the terms and conditions of the Federal award

   3. conflict of interest

   4. procurement

   5. equipment management

   6. conducting technical evaluations of proposals and selecting recipients

   7. compensation and fringe benefits

   8. travel

G. Disclosure of any potential conflict of interest and all mandatory violation disclosures potentially affecting the Federal award/grant to the Federal awarding agency or pass-through agency in accordance with applicable Federal policy.

H. Insurance coverage for real property and equipment, if applicable, is equivalent to such property owned by the District.

Audit Requirements

A single or program-specific audit (2 C.F.R. 200.514, 2 C.F.R. 200.507) is required for any year if the District expends $1,000,000 or more in Federal awards during the District's fiscal year. When Federal awards expended are less than $1,000,000, the District may be exempt from Federal audit requirements (2 C.F.R. 200.501) for that year. However, in all instances, the District's records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and the Government Accountability Office (GAO).

The District will:

A. arrange for the audit required in accordance with 2 C.F.R. 200.509 and make sure that the audit is properly performed and submitted in accordance with 2 C.F.R. 200.512;

B. prepare financial statements including the schedule of expenditures of Federal awards in accordance with 2 C.F.R. 200.510;

C. promptly follow up and take corrective action on audit findings, including preparing a summary schedule of prior audit findings and a corrective action plan (2 C.F.R. 200.511); and

D. provide the auditor access to personnel, accounts, books, records, supporting documentation, and any other information needed for the auditor to perform the audit.

Certifications and Records Retention

Financial reports must include a certification, signed by an official who is authorized to legally bind the District. The certification should state:

> "I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to, violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812"

Each certification must be maintained pursuant to the requirements of 2 C.F.R. 200.334. The District will retain all Federal award records for three (3) years from the date of submission of the final financial report or longer if required by the School Board-adopted retention schedule.

Program Income

Program income means gross income earned by a grant recipient that is directly generated by a supported activity or earned as a result of the Federal award during the grant's period of performance.

It includes, but is not limited to, income from fees for services performed, the use or rental of real or personal property acquired under Federal awards, the sale of commodities or items fabricated under a Federal award, license fees and royalties on patents and copyrights, and principal and interest on loans made with Federal award funds. Interest earned on advances of Federal funds is not program income. Except as otherwise provided in Federal statutes, regulations or the terms and conditions of the Federal award, program income does not include rebates, credits, discounts and interest earned on any of them. Additionally, taxes, special assessments, levies, fines and similar revenues raised by a recipient are not program income. Proceeds from the sale of real property, equipment or supplies are not program income. Finally, license fees and royalties for copyrighted material, patents, patent applications, trademarks, and inventions made under the Federal award subject to 37 C.F.R. Part 401 are not program income.

Unless the District has received prior approval to use a different method or the terms and conditions of the grant authorize a different method, the District uses the deduction method of accounting for program income. Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the Federal agency or pass-through entity.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	INTERNAL CONTROLS
Code	po6111
Status	
Legal	2 C.F.R. 200.1 2 C.F.R. 200.303

6111 - **INTERNAL CONTROLS**

The Superintendent will establish, document, and maintain effective internal controls over Federal awards that provide reasonable assurance that the District is managing all Federal awards in compliance with the U.S. Constitution, statutes, regulations, and the terms and conditions of the awards. The District will have a process that provides reasonable assurance regarding the achievement of the following objectives:

A. effectiveness and efficiency of operations;

B. reliability of reporting for internal and external use; and

C. compliance with applicable laws and regulations.

These internal controls should comply with the guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control-Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

The internal controls must provide reasonable assurance that transactions are properly recorded and accounted for in order to permit the preparation of reliable financial statements and Federal reports; maintain accountability over assets; and demonstrate compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. The internal controls must also provide reasonable assurance that these transactions are executed in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award that could have a direct and material effect on a Federal award, as well as any other Federal statutes and regulations that are identified in the Compliance Supplement. Finally, the District’s internal controls must provide reasonable assurance that all Federal funds, property, and other assets are safeguarded against loss from unauthorized use or disposition.

The District will:

A. comply with the U.S. Constitution, Federal statutes, regulations, and the terms and conditions of the Federal award;

B. evaluate and monitor its compliance with the U.S. Constitution, statutes, regulations, and the terms and conditions of the award;

C. take prompt action when instances of noncompliance are identified; and

D. take reasonable cybersecurity and other measures to safeguard protected information, including protected "personally identifiable information" (PII) and other types of information. This also includes information the Federal agency or pass-through entity designates as sensitive or other information the District considers sensitive and is consistent with applicable Federal, State, local, and tribal laws regarding privacy and responsibility over

confidentiality.

PII is defined at 2 C.F.R. Section 200.1 as "information that can be used to distinguish or trace an individual’s identity, either alone or when combined with other personal or identifying information that is linked or linkable to a specific individual."

However, the definition of PII is not attached to any single category of information or technology. Rather, it requires a case-by-case assessment of the specific risk that an individual can be identified.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	CASH MANAGEMENT OF GRANTS
Code	po6112
Status	
Legal	2 C.F.R. 200.305

6112 - **CASH MANAGEMENT OF GRANTS**

In order to provide reasonable assurance that all assets, including Federal, State, and local funds, are safeguarded against waste, loss, unauthorized use, or misappropriation, the Superintendent will implement internal controls in the area of cash management.

The District's payment methods will minimize the time elapsing between the transfer of funds from the Federal agency or the Department of Public Instruction (pass-through entity) and disbursement by the District, regardless of whether the payment is made by electronic funds transfer, or issuance or redemption of checks, warrants, or payment by other means.

The District will use forms and procedures required by the grantor agency or pass-through entity to request payment. The District will request grant funds payments in accordance with the provisions of the grant. Additionally, the District's financial management systems will meet the standards for fund control and accountability as established by the awarding agency.

The Superintendent is authorized to submit payment requests as often as necessary when electronic fund transfers are used or at least monthly when electronic transfers are not used. See Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).

When the District uses a cash advance payment method, the following standards will apply:

A. The timing and amount of the advance payment requested must be as close as is administratively feasible to the actual disbursements by the District for direct program or project costs and the proportionate share of any allowable indirect costs.

B. The District will make timely payments to contractors in accordance with contract provisions. Whenever possible, advance payment requests by the District must be consolidated to cover anticipated cash needs for all Federal awards received by the recipient from the awarding Federal agency or Wisconsin Department of Public Instruction (DPI).

C. If available, the District will disburse funds available from program income (including repayments to a revolving fund), rebates, refunds, contract settlements, audit recoveries, and interest earned on Federal funds before requesting additional cash payments.

D. The District will account for the receipt, obligation, and expenditure of funds.

E. Advance payments will be deposited and maintained in insured accounts whenever possible.

F. Advance payments will be maintained in interest-bearing accounts unless the following apply:

1. The District receives less than $250,000 in Federal funding per year.

2. The best available interest-bearing account would not reasonably be expected to earn interest in excess of $500 per year on Federal cash balances.

3. The depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources.

4. A foreign government or banking system prohibits or precludes interest-bearing accounts.

5. An interest-bearing account is not readily accessible (for example, due to public or political unrest in a foreign country).

G. Pursuant to Federal law and regulations, the District may retain interest earned in an amount up to $500 per year for administrative costs. Any additional interest earned on Federal funds must be returned annually to the Department of Health and Human Services Payment Management System (PMS) through an electronic medium using either the Automated Clearing House (ACH) network or a Fedwire Funds Service payment.

H. All interest in excess of $500 per year must be returned to PMS regardless of whether the District was paid through PMS. Instructions for returning interest can be found at https://pms.psc.gov/grant-recipients/returning-funds-interest.html.

I. All other Federal funds must be returned to the payment system of the Federal agency. Returns should follow the instructions provided by the Federal agency. All returns to PMS should follow the instructions provided at https://pms.psc.gov/grant-recipients/returning-funds-interest.html.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	COST PRINCIPLES - SPENDING FEDERAL FUNDS
Code	po6114
Status	
Legal	2 C.F.R. 200.344(b) 2 C.F.R. 200.403-.407, 200.413(a)-(c), 200.430(a), 200.431(a) and 200.458 34 C.F.R. 75.703 34 C.F.R. 76.707 - .708(a)

6114 - **COST PRINCIPLES - SPENDING FEDERAL FUNDS**

The Superintendent is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds will be administered in a manner consistent with all applicable Federal, State, and local laws, the associated agreements/assurances, program objectives, and the specific terms and conditions of the grant award. The principles outlined in this policy will be followed for all federal grants, including but not limited to direct, pass-through, and state administered grants. A pass-through federal grant occurs when federal funds are issued by to an entity other that the District (e.g. Cooperative Educational Service Agency) which then passes those funds along to the District. A state administered grant is the most common type of pass-through federal grant in which the Department of Instruction is the entity that is issued federal funds.

Cost Principles

A cost is reasonable if it does not exceed an amount that a prudent person would incur under the circumstances prevailing when the decision was made to incur the cost. Except where otherwise authorized by statute, costs will meet the following general criteria in order to be allowable under Federal awards:

A. Be necessary and reasonable for proper and efficient performance and administration of the Federal award and be allocable thereto under these principles.

   To determine whether a cost is reasonable, consideration will be given to:

   1. whether a cost is generally recognized as ordinary and necessary for the operation or the proper and efficient performance of the Federal award;

   2. the restraints or requirements imposed by such factors as sound business practices, arm’s length bargaining, Federal, State, local, tribal, and other laws and regulations;

   3. market prices for comparable costs for the geographic area;

   4. whether the individuals concerned acted with prudence in the circumstances considering their responsibilities to the District, its employees, its students or membership (if applicable), the public at large, and the Federal Government; and

   5. the degree to which the cost represents a deviation from the School Board's established written policies and procedures for incurring costs.

While Federal regulations do not provide specific descriptions of what satisfies the necessary element beyond its inclusion in the reasonableness analysis above, whether a cost is necessary is determined based on the needs of the program. Specifically, the expenditure must be necessary to achieve an important program objective. A key aspect in determining whether a cost is necessary is whether the District can demonstrate that the cost addresses an existing need, and can prove it.

When determining whether a cost is necessary, consideration may be given to whether:

1. the cost is needed for the proper and efficient performance of the grant program;

2. the cost is identified in the approved budget or application;

3. there is an educational benefit associated with the cost;

4. the cost aligns with identified needs based on results and findings from a needs assessment;

5. the cost addresses program goals and objectives and is based on program data.

A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received.

This standard is met if the cost:

1. is incurred specifically for the Federal award;

2. benefits both the Federal award and other work of the District and can be distributed in proportions that may be approximated using reasonable methods; or

3. is necessary to the overall operation of the District and is assignable, in part, to the Federal award in accordance with these cost principles.

B. Conform to any limitations or exclusions set forth in the cost principles 2 C.F.R. Part 200 or in the terms and conditions of the Federal award, including prohibitions regarding costs incurred for telecommunications and video surveillance services or equipment or as a substantial or essential component of any system or as critical technology as part of any system. Such prohibition also applies to funds generated as program income, indirect cost recoveries, or to satisfy cost share requirements.

C. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the District.

D. Be accorded consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to a Federal award as an indirect cost under another award.

E. Be determined in accordance with generally accepted accounting principles.

F. Be representative of actual cost, net of all applicable credits, or offsets.

The term applicable credits refers to those transactions that offset or reduce direct or indirect costs allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; insurance refunds or rebates; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the District relate to the Federal award, they will be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate.

G. Be not included as a match or cost-share requirements of any other Federally-financed program in either the current or a prior period, unless the specific Federal program authorizes Federal costs to be treated as such.

H. Be adequately documented:

1. in the case of personal services, the Superintendent will implement a system for District personnel to account for time and efforts expended on grant-funded programs to document that only permissible personnel expenses are allocated;

2. in the case of other costs, all receipts and other invoice materials will be retained, along with any documentation identifying the need and purpose for such expenditure if not otherwise clear.

I. Administrative closeout costs may be incurred until the due date of the final report(s). If incurred, these costs must be liquidated prior to the due date of the final report(s) and charged to the final budget period of the award unless otherwise specified by the Federal agency.

All other costs must be incurred during the approved budget period. At its discretion, the Federal agency is authorized to waive prior written approvals to carry forward unobligated balances to subsequent budget periods.

The budget period means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which recipients are authorized to incur financial obligations of the funds awarded, including any funds carried forward or other revisions pursuant to 2 C.F.R. 200.308. Prior written approval from the Federal awarding agency or State pass-through entity may be required to carry forward unobligated balances to subsequent budget periods, unless waived.

Selected Items of Cost

The District will follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E when charging these specific expenditures to a Federal grant. When applicable, District staff will check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, State, District, and program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel will follow those rules as well.

The following rules of allowability must apply to equipment and other capital expenditures:

A. Capital expenditures for general-purpose equipment, buildings, and land are allowable as direct charges, but only with the prior written approval of the Federal agency or pass-through entity.

B. Capital expenditures for special-purpose equipment are allowable as direct costs, provided that items with a unit cost of $10,000 or more have the prior written approval of the Federal agency or pass-through entity.

C. Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life are allowable as a direct cost but only with the prior written approval of the Federal agency or pass-through entity.

D. All Federally-funded contracts in excess of $2,000 related to construction, alteration, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.

E. Allowability of depreciation on buildings, capital improvements, and equipment will be in accordance with 2 C.F.R. 200.436 and 2 C.F.R. 200.465.

F. When approved as a direct cost by the Federal agency or pass-through entity under Sections A - C, capital expenditures will be charged in the period in which the expenditure is incurred, or as otherwise determined appropriate and negotiated with the Federal agency.

G. The District may claim the unamortized portion of any equipment written off as a result of a change in capitalization levels by continuing to claim the otherwise allowable depreciation on the equipment, or by amortizing the amount to be written off over a period of years negotiated with the cognizant agency for indirect cost.

H. If the District is instructed by the Federal agency to otherwise dispose of or transfer the equipment, the costs of such disposal or transfer are allowable.

I. Equipment and other capital expenditures are unallowable as indirect costs.

Statutory requirements may limit the allowability of costs. Any costs that exceed the maximum amount allowed by statute may not be charged to the Federal award. Only the amount allowable by statute may be charged to the Federal award.

Payments made for costs determined to be unallowable by the Federal agency, cognizant agency for indirect costs, or pass-through entity must be refunded (with interest) to the Federal Government.

Prior Written Approval

To avoid subsequent disallowance or dispute based on unreasonableness or nonallocability, the District may seek the prior written approval of the Federal agency (or, for indirect costs, the cognizant agency for indirect costs) before incurring the cost. The absence of prior written approval on any element of cost will not, in itself, affect the reasonableness or allocability of that cost unless prior approval is specifically required for allowability.

Cost Compliance

The Superintendent will require that grant program funds are expended and are accounted for consistent with the requirements of the specific program and as identified in the grant application. Compliance monitoring includes accounting for direct or indirect costs and reporting them as permitted or required by each grant. Costs incurred for the same purpose in like circumstances will be treated consistently as either direct or indirect costs, but may not be double-charged or inconsistently charged as both.

Determining Whether a Cost is Direct or Indirect

The association of costs with a Federal award (rather than the nature of the procurement transaction) determines whether costs are direct or indirect. Costs incurred for the same purpose in like circumstances must be treated consistently as direct or indirect.

A. Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

   These costs may include: salaries and fringe benefits of employees working directly on a grant-funded project; purchased services contracted for performance under the grant; travel of employees working directly on a grant-funded project; materials, supplies, and equipment purchased for use on a specific grant; program evaluation costs or other institutional service operations; and infrastructure costs directly attributable to the program (such as long-distance telephone calls specific to the program, etc.). Direct costs may also include capital expenditures if approved by the Federal agency or pass-through entity, as well as capital expenditures for special purpose equipment with a unit cost of less than $10,000.

   If a cost benefits two (2) or more projects or activities in proportions that can be determined without undue effort or cost, the cost must be allocated to the projects based on the proportional benefit.

B. Indirect costs are those that have been incurred for a common or joint purpose benefitting more than one (1) cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. Costs incurred for the same purpose in like circumstances will be treated consistently as either direct or indirect costs.

   These costs may include: general data processing, human resources, utility costs, maintenance, accounting, etc.

   Federal education programs with supplement not supplant provisions must use a restricted indirect cost rate. In a restricted rate, indirect costs are limited to general management costs. General management costs do not include divisional administration that is limited to one (1) component of the District, the governing body of the District, compensation of the Superintendent, compensation of the Director of Finance and Facilities of any component of the District, and operation of the immediate offices of these officers.

   The salaries of administrative and clerical staff should normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

   1. Administrative or clerical services are integral to a project or activity.

   2. Individuals involved can be specifically identified with the project or activity.

   3. Such costs are explicitly included in the budget or have the prior written approval of the Federal awarding agency.

   4. The costs are not also recovered as indirect costs.

   Where a Federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap will include all direct administrative charges as well as any recovered indirect charges.

Effort should be given to identify costs as direct costs whenever practical, but allocation of indirect costs may be used where not prohibited and where indirect cost allocation is approved ahead of time by the Wisconsin Department of Public Instruction (DPI) or the pass-through entity (Federal funds subject to 2 CFR Part 200 pertaining to determining indirect cost allocation).

Timely Obligation of Funds

Financial obligations are orders placed for property and services, contracts and subawards made, and similar transactions that require payment under a Federal award that will result in expenditures by a recipient or subrecipient under a Federal award.

The following list illustrates when funds are determined to be obligated under the U.S. Department of Education regulations:

If the obligation is for:

A. Acquisition of property - on the date which the District makes a binding written commitment to acquire the property.

B. Personal services by an employee of the District - when the services are performed.

C. Personal services by a contractor who is not an employee of the District - on the date which the District makes a binding written commitment to obtain the services.

D. Performance of work other than personal services - on the date when the District makes a binding written commitment to obtain the work.

E. Public utility services - when the District receives the services.

F. Travel - when the travel is taken.

G. Rental of property - when the District uses the property.

H. A pre-agreement cost that was properly approved by the Secretary under the cost principles in 2 C.F.R. Part 200, Subpart E - Cost Principles - on the first day of the project period.

Period of Performance

All financial obligations must occur during the period of performance. Period of performance means the time interval between the start and end date of a Federal award, which may include one (1) or more budget periods. Identification of the period of performance will be specific to the Federal award and consistent with 2 C.F.R. 200.211 and does not commit the Federal agency to fund the award beyond the currently approved budget period. The period of performance is dictated by statute and will be indicated in the grant award notification ("GAN"). As a general rule, State-administered Federal funds are available for obligation within the year that Congress appropriates the funds for. However, given the unique nature of educational institutions, for many Federal education grants, the period of performance is twenty-seven (27) months. This maximum period includes a fifteen (15) month period of initial availability, plus a twelve (12) month period for carryover. For direct grants, the period of performance is generally identified in the GAN. Note, however, that certain Federal awards have specific requirements that restrict the use of funds beyond the initial period of performance.

In the case of a State-administered grant, financial obligations under a grant may not be made until the application is approved or is in substantially approvable form, whichever is later. In the case of a direct grant, a grantee may use grant funds only for obligations it makes during the grant period unless an agreement exists with the agency or the pass-through entity (e.g., Wisconsin Department of Public Instruction) to reimburse for pre-approval expenses.

If a Federal agency or pass-through entity approves an extension, or if the District extends under C.F.R. 200.308(e)(2), the Period of Performance will be amended to end at the completion of the extension. If a termination occurs, the Period of Performance will be amended to end upon the effective date of termination. If a renewal is issued, a distinct Period of Performance will begin.

For both State-administered and direct grants, regardless of the period of availability, the District will liquidate all financial obligations incurred under the award not later than ninety (90) calendar days after the conclusion of the period of performance of the award (or an earlier date as agreed upon by the DPI and the District). Any funds not obligated within the period of performance or liquidated within the appropriate timeframe are said to lapse and will be returned to the agency. Consequently, the District will closely monitor grant spending throughout the grant cycle.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	TIME AND EFFORT REPORTING
Code	po6116
Status	
Legal	2 C.F.R. 200.430, 200.431

6116 - **TIME AND EFFORT REPORTING**

As a recipient of Federal funds, the District will comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Section 200.430 of the Code of Federal Regulations requires certification of effort to document salary expenses charged directly or indirectly against Federally-sponsored projects. This process is intended to verify that compensation for employment services, including salaries and wages, is allocable and properly expended, and that any variances from the budget are reconciled.

Compensation for employment services includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the Federal award, including but not necessarily limited to wages and salaries. Compensation for personal services may also include fringe benefits, which are addressed in 2 C.F.R. 200.431 Compensation-fringe benefits. Costs of compensation are allowable to the extent that they satisfy the specific requirements of these regulations, and that the total compensation for individual employees:

A. is reasonable for the services rendered, conforms to the District's established written policy, and is consistently applied to both Federal and non-Federal activities; and

B. follows an appointment made in accordance with the District's written policies and meets the requirements of Federal statute, where applicable.

Time and Effort Reports

Unless specifically authorized by the Department of Public Instruction (pass-through entity), including during unexpected or extraordinary circumstances, all salaries and wages charged to Federally-sponsored projects must be based on records (time and effort reports) that accurately reflect the work performed by the employee. A time and effort report is required regardless of whether such time is paid by a Federally-sponsored agreement, a private foundation, or is an unpaid contribution, i.e., cost-share match. Committed cost sharing, either voluntary or mandatory, must be included in effort reports.

Employee Compensation During Unexpected or Extraordinary Circumstances

The procedures and requirements for charging compensation to grant funds described in this policy will be subject to modification as necessary to provide for application consistent with Federal or State agency requirements or guidance as may be revised during any unexpected or extraordinary circumstance which justifies or necessitates a deviation from required Federal grant procedures.

The reports:

A. are supported by a system of internal controls which provide reasonable assurance that the charges are accurate, allowable, and properly allocated;

B. are incorporated into the official records of the District;

C. reasonably reflect the total activity for which the employee is compensated by the District, not exceeding 100% of the compensated activities;

D. encompass both Federally assisted and other activities compensated by the District on an integrated basis;

E. comply with the District's established accounting policies and practices;

F. support the distribution of the employee's salary or wages among specific activities or cost objectives if the employee works on more than one (1) Federal award; a Federal award and non-Federal award, an indirect cost activity and a direct cost activity, two (2) or more indirect activities which are allocated using different allocation bases, or an unallowable activity and a direct or indirect cost activity.

The District will also follow any time and effort requirements imposed by the pass-through entity to the extent that they are more restrictive than the Federal requirements. The Payroll Office is responsible for the distribution, collection, and retention of all employee effort reports. Individually reported data will be made available only to authorized auditors.

Reconciliations

Budget estimates are not used as support for charges to Federal awards. However, the District may use budget estimates for interim accounting purposes. The system used by the District to establish budget estimates produces reasonable approximations of the activity actually performed. Any significant changes in the corresponding work activity are identified by the District and entered into the District's records in a timely manner.

The District's internal controls include a process to review after-the-fact interim charges made to a Federal award based on budget estimates and ensure that all necessary adjustments are made so that the final amount charged to the Federal award is accurate, allowable, and properly allocated.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	INVESTMENT INCOME
Code	po6144
Status	
Legal	25.50, 66.0603, 67.10, Wis. Stats.

6144 - **INVESTMENT INCOME**

The School Board authorizes the Superintendent or Director of Finance and Facilities to make investments of available monies from the funds of the District on a competitive basis in:

A. time deposits in any credit union, bank, savings bank, trust company, or savings and loan association which is authorized to transact business in the State, if the time deposits mature in not more than three (3) years;

B. bonds or securities issued or guaranteed as to principal and interest by the Federal government or by a commission, School Board, or other instrumentality of the Federal government;

C. bonds or securities of any county, city, drainage district, technical college district, village, town, or school district in the State;

D. other securities authorized by 66.0603, Wis. Stats.;

E. the local government pooled-investment fund;

F. in federally insured financial institutions through a re-deposit agent designated by the School Board, pursuant to 34.05, Wis. Stats.

The purpose of the investments is to maximize the returns on the District's cash balances consistent with the safety of those monies and with the desired liquidity of the investments.

Investments in U.S. Treasury securities and those other securities completely guaranteed by the Treasury as to payment of principal and interest may be purchased in any dollar amount or up to 100% of the available reserves.

Withdrawal of funds will be in accord with the law. The Director of Finance and Facilities, acting in accord with the law, may sell negotiable instruments prior to maturity.

Interest derived from an investment will be deposited, except as otherwise provided by law, in the District's General Fund.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	DEBT MANAGEMENT
Code	po6147
Status	
Legal	67, Wis Stats. 67, Wis. Stats.

6147 - **DEBT MANAGEMENT**

Statement of Purpose

The purpose of the Debt Management Policy is to establish and maintain well-defined debt management guidelines for issuing new debt as well as managing outstanding debt to sustain a strong debt management program.

Scope

The Debt Management Policy applies to all debt instruments issued by the District, regardless of the purpose for which issued or the funding source for repayment.

Objective

The primary objective is to ensure prudent debt management practices which:

A. maintain financial stability;

B. preserve public trust;

C. minimize or stabilize costs to taxpayers;

D. preserve access to financial markets;

E. demonstrate adequate administrative oversight of debt program to credit rating agencies.

Types of Authorized Debt

The Constitution and laws of the State of Wisconsin limit the power of the District to issue obligations and to contract indebtedness. The District may not borrow money or issue notes or bonds therefore for any purpose except those specified by statute and may only incur indebtedness as prescribed by law.

Bond or Note Anticipation Notes

In anticipation of issuing general obligation bonds or notes, the District is authorized to borrow money using bond or note anticipation notes. The bond or note anticipation notes will in no event be general obligations of the District, and do not constitute an indebtedness of the District, nor a charge against its general credit or taxing power. The bond or note anticipation notes are payable only from (a) proceeds of the bond or note anticipation notes set aside for payment of interest on the bond or note anticipation notes as they become due, and, (b) proceeds to be derived from the issuance and

sale of general obligation bonds or notes which proceeds are pledged for the payment of the principal of and interest on the bond or note anticipation notes. The maximum term of any bond or note anticipation notes (including any refunding) is five (5) years.

General Obligation Bonds

The principal amount of every sum borrowed by the District and secured by an issue of bonds may be payable at one time in a single payment or at several times in two (2) or more installments; however, no installment may be made payable later than the termination of twenty (20) years immediately following the date of the bonds. The School Board is required to levy a direct, annual, irrepealable tax sufficient in amount to pay the interest on such bonds as it falls due and also to pay and discharge the principal thereof at maturity. Bonds issued by the District to refinance or refund outstanding notes or bonds issued by the District may be payable no later than twenty (20) years following the original date of such notes or bonds.

Refunding Bonds

In addition to being authorized to issue bonds, the District is authorized to borrow money using refunding bonds for refunding existing debt. To evidence such indebtedness, the District must issue to the lender its refunding bonds (with interest) payable within a period not exceeding twenty (20) years following the initial date of the debt to be refunded. Such refunding bonds constitute a general obligation of the District. Refunding bonds are not subject to a referendum.

General Obligation Promissory Notes

In addition to being authorized to issue bonds, the District is authorized to borrow money using notes for any public purpose. To evidence such indebtedness, the District must issue to the lender its promissory notes (with interest) payable within a period not exceeding twenty (20) years following the date of said notes. Such notes constitute a general obligation of the District. Notes issued to refinance or refund outstanding promissory notes must be payable no later than twenty (20) years following the original data of such notes.

Temporary Borrowing

The School Board may, on its own motion, borrow money in such sums as may be needed to meet the immediate expenses of maintaining the schools in the District during the then-current school year. No such loan or loans will be made to extend beyond November 1 of the following year or in any amount exceeding one-half (1/2) of the estimated receipts for the operation and maintenance of the District for the current school year in which the loan is made.

Procedures for Borrowing

Whenever the School Board engages in borrowing outside of borrowing authorized by referendum approved on the School Board's initiative, the School Board will determine the method it will use for borrowing, including short-term borrowing, establishing a line of credit, or other forms of borrowing. The School Board designates the the Director of Finance and Facilitiesto prepare or cause bond counsel to prepare all necessary instruments and resolutions for School Board approval. All procedures and required School Board action will be consistent with applicable legal authority for borrowing, including solicitations of bids from potential lenders. Such borrowing will be in accordance with the provisions of Chapter 67 of the Wisconsin Statutes.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	TUITION INCOME
Code	po6150
Status	
Legal	121.75 et seq., Wis. Stats. 121.76(2)(a), Wis. Stats. 121.83, Wis. Stats.

6150 - **TUITION INCOME**

The School Board will assess tuition for attendance in District schools by students who are not entitled to receive a free, public education in this District and whose enrollment has been approved by the School Board.

Tuition charges must be based on a statutory formula or other methods approved by DPI. Rates will be available before the beginning of the school year or before the student's attendance commences.

The Director of Finance and Facilities will be responsible for assessing and collecting tuition. Tuition billing may be assessed daily in advance of the period for which the billing is made.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	RETURNED/OUTSTANDING-STALE CHECKS
Code	po6151
Status	

6151 - **RETURNED/OUTSTANDING-STALE CHECKS**

When the District receives a check from a student or parent that, when deposited, is returned marked "insufficient funds", the Superintendent will provide an opportunity for the payer to make proper payment or to arrange for a satisfactory payment schedule. If payment is not received within thirty (30) days, the payment schedule is not adhered to, or the monies do not appear to be collectable, the School Board authorizes the Superintendent to remove the fee or charge from the District's Accounts Receivable and to take appropriate action against the student and/or the parents. The parent or student may be charged any cost charged by the District's banking institution for a returned check.

Outstanding (Stale Dated) Checks - Unclaimed Property Process

Checks that are outstanding, meaning they have not been cashed by the payee, after the period of time established by the banking institution for the validity period of the check will be deemed to be a "stale" check. Any stale check will be treated as unclaimed property consistent with the guidance provided by the Wisconsin Department of Revenue's (WI DOR) "Unclaimed Property Holder Report Guide" for locating the owner and/or remitting the unclaimed property to the WI DOR.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	STUDENT FEES, FINES, AND CHARGES
Code	po6152
Status	
Legal	118.55(5), Wis. Stats. 120.12(11), Wis. Stats. 120.12(17), Wis. Stats. 120.12(22), Wis. Stats. 121.54(8), Wis. Stats. http://www.dpi.wi.gov/sfs/finances/budgeting/school-fees

6152 - **STUDENT FEES, FINES, AND CHARGES**

The School Board may levy certain charges to students to facilitate the utilization of adequate, appropriate learning materials used in the course of instruction. If the District determines that a student is in serious financial need, it may choose to provide any or all such materials free of charge. No student will be denied any educational opportunity because of their inability to pay any fee or charge imposed. (See also Policy 6152. 01 - Waiver of School Fees or Fines; and DPI guidance (HTTP://www.dpi.wi.gov/sfs/finances/budgeting/school-fees) regarding school fees.)

Materials Charge

A charge will not exceed the combined cost of the material used, freight and/or handling charges, and nominal add-on for loss. Money received from the resale of such material will be returned to the Director of Finance and Facilities with an accurate accounting of all transactions.

Fines

When school property, equipment, or supplies are damaged, lost, or taken by a student, a fine will be assessed. The fine will be reasonable, seeking only to compensate the school for the expense or loss incurred.

Collection of Fees and Fines

Any fees (including trip fees) or fines collected by members of the staff should be handled pursuant to Policy 6630 - Cash Handling and Deposits .

The Superintendent may waive fines or fees upon request, consistent with Policy 6152.01 - Waiver of School Fees or Fines. In the event the above course of action does not result in the fee or fine being collected, the School Board authorizes the Director of Finance and Facilities to take the student and/or the student's parents to Small Claims Court for collection. The District will not permit or elicit the assistance of volunteers in efforts to collect unpaid student fees or expenses, including food service balances.

Student/Parent Rights

Nothing in this policy restricts the right of access of a parent or student to school records or to receive copies of such records, as required by Federal and State laws.

Students Experiencing Homelessness - McKinney-Vento Act

No fine or fee will be charged to a student identified as a student experiencing homelessness so that its imposition does not create a barrier to the student's ability to enroll, attend school, achieve academic success, or be identified as experiencing homelessness. Any dispute regarding a fine or a fee that is imposed will not delay the student's enrollment or serve as a barrier to enrollment by delaying the transfer of student records to another school or school district if applicable.

Immediate enrollment notwithstanding, the waiver of fines or fees for a student experiencing homelessness will be extended to extra-curricular and co-curricular activities in addition to academic programming.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	WAIVER OF SCHOOL FEES OR FINES
Code	po6152.01
Status	
Legal	National School Lunch Act, 60 Stat. 230 (1946), 42 U.S.C. 1751 (as amended) Child Nutrition Act of 1966, 80 Stat. 885, 42 U.S.C. 1771 42 U.S.C. 11432(g)(1) 118.55(5), Wis. Stats. 120.12(11), Wis. Stats. 120.12(17), Wis. Stats. 120.12(22), Wis. Stats. 121.54(8), Wis. Stats.

6152.01 - **WAIVER OF SCHOOL FEES OR FINES**

The School Board will waive fees or fines assessed only for students whose parent(s) are unable to afford them and such fees and fines are barriers to the educational program. The Superintendent may, as deemed necessary, establish additional procedures to supplement the procedures established in this policy regarding requests for the waiver of fees.

Eligibility Standards

Subject to completion of required forms or direct certification through the Wisconsin Division of Children and Families database, students eligible for a waiver of school fees or fines include, but are not limited to, the following:

A. Students who qualify for free lunches or breakfasts under the School Free Lunch Program Act and after submission and approval of the income-based application or direct certification through the Division of Children and Families State database.

B. Students who are experiencing homelessness pursuant to Policy 5111.01 - Homeless Students.

C. Students who are eligible to receive reduced-price lunch or breakfast.

D. Other good and just reasons, as determined by the Superintendent.

Notification to Parents

A. Annually, the substance of this policy will be communicated in writing to the parent(s) of all students in the District.

B. The first bill or notice sent to parent(s) who owe fees will state:

1. The District will waive fees or fines for persons unable to afford them in accordance with this policy.

2. The procedure for applying for a waiver, and the name, address, and telephone number of the person to contact for information concerning a fee waiver.

Procedures for Resolution of Disputes

A. An individual who cannot pay school fees or fines may write a letter requesting a waiver of fees to the Superintendent. The letter must contain the following:

   1. name(s) of student(s)

   2. name of parent(s)

   3. address of parent(s)

   4. phone number of parent(s)

   5. school where child(ren) attend(s)

   6. reason for request for waiver of fees

   The Superintendent will have the authority to review the waiver request and request such further information, if any, as deemed necessary in order to make a decision on that request.

B. No fee or fine will be collected from any individual who is seeking a fee waiver in accordance with the District's policy until the District has acted on the initial request or appeal (if any is made), and the individual has been notified of the decision.

C. If the Superintendent denies a request for a waiver, then within fifteen (15) school days of receipt of the request, a copy of the decision will be mailed or provided in an appropriate method for those without a fixed residence or experiencing homelessness. The decision will state the reason for the denial . The denial notice will also include a statement indicating that reapplication may be made for a waiver any time during the school year if circumstances change.

D. Students experiencing homelessness will be immediately enrolled, scheduled for transportation, or otherwise registered for school programming, regardless of outstanding fines or fees. The waiver review process will be reviewed accordingly. If the imposition of a fine or fee is not a barrier to educational program access, the student may be assessed the fine or fee.

E. The decision of the Superintendent is final.

Nondiscrimination

The School Board expects all staff members to exercise the utmost care to see that, as a result of their actions or comments, students cannot differentiate between those students whose parents are unable to purchase required instructional materials and pay required fees and/or fines, and those whose parents can.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	BUDGET PREPARATION
Code	po6220
Status	
Legal	65.90, Wis. Stats.

6220 - **BUDGET PREPARATION**

The District's operation and educational plan is reflected in its budgets. Each year, the School Board will review and approve the District budget, which will be prepared in accordance with applicable law and regulations.

Each budget will be designed to carry out District goals and operations in a thorough and efficient manner, maintain District facilities properly, and honor the continuing obligations of the School Board.

The School Board will ensure that adequate funds are reserved for the General Fund in accordance with Policy 6235 - Fund Balance.

A proposed budget requires the critical analysis of every member of the School Board prior to approval; once adopted, the budget deserves the support of all members of the School Board, regardless of their position before its adoption.

The School Board directs the Director of Finance and Facilities to present the budgets to the School Board along with all available information associated with each budget in sufficient time to allow for proper analysis and discussion prior to the hearing.

When presented to the School Board for review and/or adoption, the information will be presented as prescribed by State lawand in the format provided by the Wisconsin Department of Public Instruction.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	BUDGET HEARING
Code	po6230
Status	
Legal	65.90, Wis. Stats. 120.11(3), Wis. Stats. (for common or union high districts only)

6230 - **BUDGET HEARING**

The annual budget adopted by the School Board represents the School Board's position on the allocation of resources required to operate an appropriate system of education. All reasonable means will be employed by the School Board to present and explain that position to all interested parties. A public budget hearing will be conducted at the annual meeting.

The report will include:

A. receipts and expenditures of the District since the last annual meeting;

B. the current cash balance of the District;

C. the amount of the deficit and the bills payable to the District;

D. the budget summary required under 65.90, Wis. Stats.;

E. the amount in the trust established pursuant to 66.0603 (lm) (b) 3., Wis. Stats. the investment return earned by the trust since the last annual meeting, the total of disbursements made from the trust since the last annual meeting, and the name of the investment manager if the investment authority has been delegated.

Each member of the School Board will be sufficiently acquainted with the budget and its underlying purposes to answer questions from members of the public.

A simplified form of the budget may be prepared annually and may be sent to appropriate parties and distributed to each person attending the annual budget hearing.

A simplified budget may include the expenditure in each major category of current expense for the current year and the coming year and a summary of anticipated receipts, as well as a brief explanation of significant increases and decreases from the preceding budget.

The final budget approved by the School Board will be made available to the public in the form and places as required by law.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	BUDGET IMPLEMENTATION
Code	po6231
Status	
Legal	66.0607(7), 120.11(4) Wis. Stats.

6231 - **BUDGET IMPLEMENTATION**

The School Board places the responsibility of administering the budget, once adopted, with the Superintendent.

The Superintendent is authorized to proceed with making financial commitments, purchases, and other expenditures within limits provided in the School Board-approved budget, limitations stated in School Board policies, and within legal authority expressed in State statutes.

Listings of expenditures, appropriate financial reports, and budget comparison reports will be submitted monthly to the School Board to keep members informed as to the status of the budget and overall financial condition of the District. Once each month, the School Board minutes will include a statement of the receipts and expenditures in the aggregate and beginning and ending balances .

If, during the fiscal year, it appears to the Superintendent that actual revenues are less than estimated revenues, including the available equity upon which the appropriations from the fund were based, the Superintendent will present to the School Board recommended amendments to the budget that will prevent unplanned expenditures from Fund Balance. The Superintendent will make recommendations in accordance with requirements of the law and provisions of negotiated agreements. Such budget amendments must be approved by a two-thirds (2/3) affirmative vote of the entire membership of the School Board.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	FUND BALANCE
Code	po6235
Status	
Legal	Government Accounting Standards Board Statement 54

6235 - **FUND BALANCE**

The School Board places the responsibility of administering the budget, once adopted, with the Superintendent. The Superintendent will monitor the Fund 10 fund balance and will report the balance to the School Board at the end of each budget year. The Fund 10 fund balance will be maintained at a level sufficient to:

A. minimize or avoid short-term borrowing for cash flow purposes;

B. cover unforeseen expenditure needs or unrealized revenue sources; and

C. demonstrate financial stability to preserve or enhance the District's bond rating, thereby lowering debt issuance costs.

The School Board will reserve adequate funds to maintain a secure financial position. The use of Fund Balance for recurring costs is discouraged.

The target Fund Balance range for maintaining the District's financial stability is twenty-five (25) to thirty (30) percent of the preceding year's combined Fund 10 and Fund 27 expenditures.

Budget preparation and management will adhere to this fund balance expectation. (See Policy 6220 - Budget Preparation and Policy 6231 - Budget Implementation.)

Fund balances will be reported in the categories established by the Government Accounting Standards Board Statement 54 (GASB 54) and in consultation with District auditors and the Director of Finance and Facilities. The School Board will impose constraints on any funds placed in the committed and assigned classifications through consultation with the District's auditor and the Director of Finance and Facilities. The applicable categories for fund balance designations are:

A. **Nonspendable Fund Balance** - amounts that cannot be spent because they are either (a) not in a spendable form (which includes items that are not expected to be converted to cash – e.g., inventories or prepaid amounts) or (b) legally or contractually required to be maintained intact (e.g., the corpus of an endowment fund).

B. **Restricted Fund Balance** - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.

C. **Committed Fund Balance** - amounts constrained to specific purposes by the School Board; to be reported as committed, amounts cannot be used for any other purpose unless the School Board takes action to remove or change the constraint.

D. **Assigned Fund Balance** - amounts the School Board *intends* to use for a specific purpose but are neither restricted nor committed; intent can be expressed by the School Board or by an official or committee to which the School Board delegates the authority.

E. **Unassigned Fund Balance** - amounts that are available for any purpose; these amounts are reported only in the general fund.

If, during the fiscal year, it appears to the Superintendent that the fund balance will be less than estimated, the Superintendent will bring forward for School Board consideration recommendations that will protect the fund balances. Such recommendations will be in accordance with the requirements of the law.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	COMMUNITY SERVICES FUND (FUND 80)
Code	po6236
Status	
Legal	65.90, Wis. Stat. 120.13(19), Wis. Stats. Wis. Admin Code PI 80

6236 - **COMMUNITY SERVICES FUND (FUND 80)**

It is the purpose of this policy to authorize a Community Services Fund (hereinafter referred to as "Fund 80") for the development and maintenance of programs and services outside of the regular curricular and extra-curricular programs (these programs may include Kids Club, community education, training, recreational, cultural and/or other services.).

The Community Services Program is accounted for in Fund 80 and the School Board may fund the program by a combination of a local tax levy and user/rental fees. Fund 80 expenses will not be paid from the Fund 10 general fund.

Each activity or service covered by this policy must be authorized by the School Board before monies can be collected or disbursed in the name of said activity or service.

Each activity or service supported by this fund must be open for participation by the general community within any age or similar guidelines of the activity and not contain prohibitive requirements based on District membership. The following costs are ineligible costs for community programs and services:

A. Costs for any program or service that is limited to only District students;

B. Costs for any program or service whose schedule presents a significant barrier for age-appropriate District residents to participate in the program or service;

C. Costs that are not the actual, additional cost to operate community programs and services under this policy; and

D. Costs that would be incurred by the District if community programs and services were not being provided by the District.

The School Board must adopt a budget for Fund 80 expenditures. A summary of revenues and expenses will be provided at each District Annual Meeting to determine future Fund 80 tax levies.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	PURCHASING
Code	po6320
Status	
Legal	120.12(24), 66.0133, Wis. Stats. 2 C.F.R. Section 200.213; 200.318 - 200.326 48 C.F.R. Section 9.4

6320 - **PURCHASING**

Procurement of all supplies, materials, equipment, and services paid for from District funds will be made in accordance with all applicable Federal and State statutes, and School Board policies. Standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts are established in Policy 1130/Policy 3230/Policy 4230 – Ethics and Conflict of Interest.

All procurement transactions will be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgment.

It is the policy of the School Board that the Superintendent seek at least two (2) price quotations on purchases of more than $50,000 for a single item, except in cases of a single vendor, emergency, or when the materials purchased are of such a nature that price negotiations would not result in a savings to the District.

Competitive Bids

Purchase of and contract for projects will be subject to a competitive bid process as and when required by law. The School Board reserves the right to reject any and all bids.

When the purchase of, and contract for, single items of supplies, materials, or equipment is reasonably anticipated to reach the amount of $250,0000 or more, the Director of Finance and Facilities will obtain competitive bids.

Bids will be sealed and will be opened by the Director of Finance and Facilitiesin the presence of at least one (1) witness. A bidder may be required to submit a sworn statement regarding:

A. financial ability to complete the contract, including the posting of a bond where appropriate or required;

B. nature and quality of equipment to be used in performing the contract;

C. experience and past performance in performing the contract;

D. such other information the District deems relevant to the protection and welfare of the public in the performance of the contract or that are required by applicable law.

Such statements will be delivered to the District no later than five (5) business days prior to the bid opening, or as directed by the applicable RFP, and will be kept confidential by the District, except upon the written order of the person submitting the statement or on behalf of whom the statement is submitted, for the necessary use by the District in qualifying the

person/bidder or the District. The statements will be reviewed and the bidder notified if it is qualified to submit a bid.

Purchasing Items with Federal Grant Funds (See also Policy 6325 - Procurement - Federal Grants/Funds)

When purchasing items with Federal funds, theDistrict will:

A. give consideration to whether separating or combining purchases will provide for a more cost-effective approach to avoid acquisition of unnecessary or duplicative items;

B. where appropriate, conduct an analysis of lease versus purchase options, and the most economical and beneficial method will be pursued;

C. conduct an evaluation of the availability and feasibility of entering into intergovernmental agreements to procure the goods or services required on a shared basis;

D. in the case of a time and material contract, make a determination that no other arrangement is suitable and that the contract places a ceiling price that protects the District.

General Provisions

The Superintendent is authorized to purchase all items within budget allocations. **( )** For additional information on hiring consultants, see Policy 8125 - Consultants.

Contracts can be awarded by the Superintendent without School Board approval for any single item or group of identical items costing less than $250,0000 . All other contracts, if not included in the approved budget or an amendment or revision to the budget, require School Board approval prior to purchase.

In the interests of economy, fairness, and efficiency in its business dealings, the School Board requires that:

A. items commonly used in the various schools or units thereof, be standardized whenever consistency with educational goals can be maintained;

B. opportunity be provided to as many responsible suppliers as possible to do business with the District;

C. a prompt and courteous reception, insofar as conditions permit, be given to all who call on legitimate business matters;

D. where the requisitioner has recommended a supplier, the Director of Finance and Facilities may make suggestion alternatives to the requisitioner if, in the Director's judgment, better service, delivery, economy, or utility can be achieved by using a different supplier;

E. upon the placement of a purchase order, the Director of Finance and Facilities will commit the expenditure against a specific line item to guard against the creation of liabilities in excess of appropriations.

Employees may be held personally responsible for anything purchased without a properly signed purchase order or authorization.

The School Board may acquire office equipment by lease, installment payments, lease-purchase agreements, or by lease with an option to purchase, provided the contract sets forth the specific terms, including price, of such a purchase.

Debarred Contractors Excluded

The District will not award any contract, agreement, or subcontract for goods or services to any party that has been suspended or debarred from receiving contracts or subcontracts by the Federal Acquisition Regulations (FAR).

For any contract or subcontract with a value in excess of $25,000, the District will include a provision in the contract or as a condition of any subcontract award that the contracting party attest that it is not at the time of contracting a suspended or debarred party under the Federal Acquisition Regulations and that, if at any time during performance of the services or delivery of goods in the applicable contract, said contractor or subcontractor should be identified as a suspended or debarred entity by the General Services Administration, the contractor or subcontractor will immediately notify the District of that fact, which will serve as sufficient grounds to terminate the contract as the District determines is appropriate.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	CROWDFUNDING
Code	po6605
Status	

6605 - **CROWDFUNDING**

This policy applies to the use of any form of crowdfunding utilizing an online service or website-based platform for the financial benefit or gain of the District – be it a specific classroom, grade level, department, school, or curricular or extra-curricular activity.

For purposes of this policy, "crowdfunding" is the solicitation of funds, supplies, or other resources from individuals and/or organizations to support specific activities, projects, or programs approved by the District. Crowdfunding is typically from a large number of individuals/organizations utilizing internet-based technologies.

The School Board does not permit or sanction the use of crowdfunding for District or specific school programs or activities, including co-curricular or extra-curricular activities.

No crowdfunding site may use the name, logo, mascot, or any other name or slogan that would associate an activity with the District.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	DISTRICT-SUPPORTED/SPONSORED STUDENT ACTIVITY ACCOUNTS
Code	po6611
Status	
Legal	120.16(2) Wis. Stats.

6611 - **DISTRICT-SUPPORTED/SPONSORED STUDENT ACTIVITY ACCOUNTS**

The School Board authorizes the maintenance of approved student activity accounts for District-supported student activities as allowed by DPI regulations and the auditor's recommendations in accordance with GASB 84. Approval of the establishment of any student activity account for District-supported student activity, after the student activity is approved, without District financial support, in accordance with Policy 2430 - District-Sponsored Clubs and Activities, will be determined by the Activities Director before monies can be collected or disbursed in the name of said activity.

District-supported clubs, activities, and athletics are supported, at least in part, with District funds and are therefore subject to District oversight and management. In addition, any club, activity, or athletic team that does not directly receive designated District funds but is required for a course or provides academic credit is also considered District-supported and is subject to District oversight and management. Typically, District-supported student co-curricular activities have designated activity funds established either in Fund 10 or Fund 21 in accordance with GASB 84, DPI regulations, and auditor recommendations. Financial support includes, but is not limited to, budgeted funds allocated by the District or school, an advisor/coach paid for by the District or school who exercises control over the activity's fund, some activities offered to students paid for by the District or school, and transportation paid for by the District or school. Also, financial support includes indirect financial assistance as part of the District's educational program when student participation is required by a course or academic credit is awarded for participation in the activity.

Definitions

The following definitions are provided for these terms within the context of this policy:
District-sponsored student activity: All student activities recognized by the District as approved co-curricular/extra-curricular activities are designated as District-sponsored, including both District-supported and District-supported student activities. (see Policy 2430 - District-Sponsored Clubs and Activities)

District-supported student activity: The District provides financial support of the student activity and exercises administrative control over the dispersal of the activity's funds.

Nondistrict-supported student activity: The District does not provide financial support of the student activity and does not exercise administrative control over the dispersal of funds.

Other terms are used as defined in Bylaw 0100 - Definitions.

All activities described in this policy are sponsored by the District and are authorized to use the District name, logo, mascot, or any other name which would associate an activity with the District provided such use is consistent with other applicable District policy.

All activities will be on a self-sustaining basis.

The Director of Finance and Facilities will be the Treasurer of the student activities activity account. The Treasurer may delegate responsibility to the Finance Program Assistant.

Fund-raising for all student activities will be in accordance with School Board Policy 5830 - Student Fund-Raising and Policy 9700 - Relations with Non-School Affiliated Groups.

All collected money will be handled, secured, and deposited in accordance with Policy 6630 - Cash Handling and Deposits. Misappropriation of activity accounts, which includes theft or any other misuse of funds, will result in discipline up to and including suspension, expulsion, and/or termination.

Following graduation, the unexpended activity accounts of the Senior Class will be transferred to the Freshman Class.

After one (1) year of inactivity, the unexpended activity accounts of discontinued student organizations will, on the recommendation of the principal and the approval of the Superintendent, be transferred to the General Fund or an alternative activity account.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	CASH HANDLING AND DEPOSITS
Code	po6630
Status	
Legal	120.14, Wis. Stats.

6630 - **CASH HANDLING AND DEPOSITS**

The School Board requires that cash be handled in accordance with generally accepted accounting practices and specific recommendations provided by the District's independent auditor. Receipts and records of all cash transactions must be maintained for accounting and auditing.

Specifically, it is prohibited to leave cash in an unsecured location overnight. All collected money will be submitted to the school office no later than the end of the day on which the money was collected, and the money will be secured in a locked safe . If there is not access to the school office and its locked safe , then the money will be secured overnight in accordance with the procedures established by the District. Cash may not be removed from District premises or retained overnight by a District employee or volunteer without permission of the Superintendent.

Cash will be accounted for and deposited in a financial institution within one (1) week of being collected. Cash will be counted and cross-checked by two (2) persons.

The Superintendent will implement cash handling safeguards that include, but are not limited to, the following:

A. Safe combinations should always be changed whenever an employee holding that safe combination leaves employment.

B. Two or more people should be counting/verifying the cash counts and ticket count reconciliation with cash counts at all times.

C. A Cash Count Sheet that provides the names of the people counting the cash and the cash breakdown of coins, currency, checks, and credit card slips should always be used.

D. The Cash Count Sheet should always be signed by all people counting the cash.

E. Bank deposit slip amounts should match the Cash Count Sheets and the deposit receipt from the bank.

F. Copies of the Cash Count Sheet(s), deposit slip(s), and the bank deposit receipt(s) should all be retained together for auditing purposes.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	TRUST AND AGENCY FUNDS
Code	po6670
Status	
Legal	66.0603, 120.11, Wis. Stats.

6670 - **TRUST AND AGENCY FUNDS**

The School Board directs the establishment of Trust and Agency Funds for the financial administration of trusts operated by and duly approved by the School Board.

The Director of Finance and Facilities will be responsible for the administration of Trust and Agency Funds. Funds will be audited annually and will be administered under appropriate accounting controls. The books of account will record income and expenses separately for each approved area.

Post-Employment Benefits

Funds held in trust for post-employment benefits may be invested and re-invested in the same manner as is authorized in Policy 6144. Interest derived from these investments will accrue, except as otherwise provided by law, to these designated trust funds.

At the annual meeting the Treasurer's report will include the amount in the trust, the investment return earned since the last annual meeting, the total disbursements since the last annual meeting and the name of the investment manager if investment authority has been delegated under Wis. Stats. 66.0603(3)(b).

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	FAIR LABOR STANDARDS ACT (FLSA)
Code	po6700
Status	
Legal	29 U.S.C. 201 et seq. 29 C.F.R. Part 541 104.01, Wis. Stats. DWD 274.03, Wis. Admin. Code

6700 - **FAIR LABOR STANDARDS ACT (FLSA)**

It is the School Board's policy to comply with the provisions of State and Federal Law and their respective implementing regulations, relating to minimum wages and overtime. To that end, the School Board will pay at least the minimum wage to all employees. Further, the School Board recognizes the safe and efficient operation of the District may occasionally require covered, non-exempt employees to work more than forty (40) hours during a given work week. Such employees will be paid overtime compensation.

Work week is defined as the seven (7) day period of time beginning on Sunday at 12:00 a.m. and continuing to the following Saturday at 11:59 p.m. (or Monday at 12:00 a.m. and continuing to the following Sunday at 11:59 p.m.)

Covered, non-exempt employees who work (i.e., perform work on behalf of or for the benefit of the School Board) more than forty (40) hours in a given work week will receive overtime compensation at the rate of one and one-half (1 1/2) times the employee's regular hourly rate of pay for all hours worked in excess of forty (40) in the work week. Payment will be in the form of wages.

The Superintendent will determine the necessity and availability of overtime work.

Overtime may be authorized only by a supervisor and will be used primarily to address circumstances of an emergency or temporary nature. Non-exempt employees who work overtime without prior approval from the Superintendent or a supervisor will be subject to disciplinary action, up to and including termination.

Exempt employees are individuals who are exempt from the State and Federal overtime provisions. Generally, individuals employed in a bona fide executive, administrative, administrative academic, or professional capacity, and certain computer employees are considered exempt. To qualify for the exemption, employees generally must meet certain tests regarding their job duties and be paid on salary basis. The salary requirement does not apply to teachers. Being paid on a "salary basis" means an employee regularly receives a predetermined amount of compensation each pay period on a weekly, or less frequent, basis. Additionally, the predetermined amount cannot be reduced because of variation in the quality or quantity of the employee's work. Subject to certain exceptions, an exempt employee must receive the full salary for any work week in which the employee performs any work, regardless of the number of days or hours worked.

The School Board reserves the right to make deductions from the pay of otherwise exempt employees under the following circumstances:

A. the employee is absent from work for one (1) or more full days for personal reasons other than sickness or disability

B. the employee is absent from work for one (1) or more full days due to sickness or disability if the deduction is made in accordance with a bona fide plan, policy or practice of providing compensation for salary lost due to illness

C. to offset amounts employees receive as jury or witness fees, or for military pay

D. for unpaid disciplinary suspensions of one (1) or more full days imposed in good faith for workplace conduct rule infractions

E. for penalties imposed in good faith for infractions of safety rules of major significance

The School Board will also not be required to pay the full salary in the initial or terminal week of employment, or for weeks in which an exempt employee takes unpaid leave under the Family & Medical Leave Act.

The School Board recognizes that with limited legally permissible exceptions, no deductions should be taken from the salaries of exempt employees. If an exempt employee believes that an improper deduction has been made to the employee's salary, the employee should immediately report this information to the Director of Finance and Facilities.

Reports of improper deductions will be promptly investigated. If it is determined that an improper deduction has occurred, the employee will be promptly reimbursed for any improper deduction made, and the District will make a good faith commitment to avoid any recurrence of the error.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	AUDIT
Code	po6830
Status	
Legal	120.14, Wis. Stats. PI 14

6830 - **AUDIT**

The School Board requires that, after the close of the fiscal year (June 30th), an audit of all accounts of the District be made annually by an independent, certified public accountant. The audit examination will be conducted in accordance with generally accepted auditing standards and the Wisconsin Uniform Financial Accounting Requirements of the DPI (WUFAR). The audit will include all funds over which the School Board has direct or supervisory control.

The auditor will prepare a detailed audit report which will be submitted to the School Board and the Department of Public Instruction. The auditor's report will include:

A. the financial audit statement for the fiscal year;

B. a management letter;

C. the auditor's communication with those charged with governance, including any significant findings or issues from the audit; and

D. Federal and State program audit reports and schedules, as appropriate.

The Superintendent will assure that the audit report is completed timely and submitted prior to the deadline established by the DPI.

The School Board minutes will reflect receipt of the annual audit report by the School Board and compliance with the above submission.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	STUDENT ANTI-HARASSMENT
Code	po5517
Status	
Legal	48.981, Wis. Stats. 118.13, Wis. Stats. P.I. 9, Wis. Admin. Code P.I. 41 Wis. Admin. Code 20 U.S.C. 1400 et seq., the Individuals with Disabilities Education Act of 2004, as amended (IDEA) 29 U.S.C. 794, Section 504 of the Rehabilitation Act of 1973, as amended 42 U.S.C. 1983 42 U.S.C. 2000d et seq., Title VI of the Civil Rights Act of 1964 42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended 34 C.F.R. Part 104, Section 504 Regulations 34 C.F.R. Part 300, IDEA Regulations

5517 - **STUDENT ANTI-HARASSMENT**

Prohibited Harassment

It is the policy of the School Board to maintain an educational environment that is free from all forms of harassment. This commitment applies to all District operations, programs, and activities. All students, administrators, teachers, staff, and other school personnel share responsibility for avoiding, discouraging, and reporting any form of harassment. This policy applies to conduct occurring in any manner or setting over which the School Board can exercise control, including on school property, or at another location if such conduct occurs during an activity sponsored by the School Board.

The District will not tolerate any form of harassment and will take all necessary and appropriate actions to eliminate it, including suspension or expulsion of students, and disciplinary action against any other individual in the District community. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our students.

The District will vigorously enforce its prohibition against harassment based on the traits of sex (including gender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights laws (hereinafter referred to as "Protected Classes"), and encourages those within the District community as well as Third Parties, who feel aggrieved to seek assistance to rectify such problems. Additionally, the District prohibits harassing behavior directed at students for any reason, even if not based on one of the Protected Classes, through its policies on bullying (See Policy 5517.01 – Bullying).

In coordination with parents, District counseling and student services staff will provide support to any individual subjected to harassment. When appropriate, support will also be extended to those found to have committed the harassment. This support may include a referral to counseling services.

The District ensures procedures will be in place to investigate all allegations of harassment and in those cases where harassment is substantiated, the District will take immediate steps designed to end the harassment, prevent its reoccurrence, and remedy its effects. Individuals who are found to have engaged in harassment will be subject to appropriate disciplinary action.

Other Violations of the Anti-Harassment Policy

The District ensures procedures will be in place to take prompt steps to impose disciplinary action on individuals engaging in any of the following prohibited acts:

A. Retaliating against a person who has made a report or filed a complaint alleging harassment, or who has participated as a witness in a harassment investigation;

B. Filing a malicious or knowingly false report or complaint of harassment;

C. Disregarding, failing to investigate adequately, or delaying investigation of allegations of harassment, when responsibility for reporting and/or investigating harassment complaints comprises part of one's duties.

Sexual Harassment covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, is not included in this policy. Allegations of such conduct will be addressed by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities.

Notice

Notice of the School Board's policy on anti-harassment in the educational environment and the identity of the District's Compliance Officers will be posted throughout the District and published in any District statement regarding the availability of employment, staff handbooks, and general information publications of the District as required by Federal and State law and this policy.

Definitions

Words used in this policy will have those meanings defined herein; words not defined herein will be construed according to their plain and ordinary meanings.

Compliance Officer: an employee designated by the School Board to be responsible for coordinating the District's efforts to comply with state and federal nondiscrimination laws and for receiving formal complaints of pupil discrimination.

Complainant: the individual who alleges, or is alleged, to have been subjected to harassment, regardless of whether the person files a formal complaint or is pursuing an informal resolution to the alleged harassment.

Day(s): Business day(s) (i.e., a day(s) that the District office is open for normal operating hours, Monday – Friday, excluding State-recognized holidays) unless expressly stated otherwise herein.

Respondent: The individual who has been alleged to have engaged in harassment, regardless of whether the Reporting Party files a formal complaint or is seeking an informal resolution to the alleged harassment.

District community: Individuals, students, administrators, teachers, and staff, as well as School Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the District.

Third Parties Include, but are not limited to, guests and/or visitors on District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with, or seeking to do business with, the District, and other individuals who come in contact with members of the District community at school-related events/activities (whether on or off District property).

Bullying

Bullying is prohibited by School Board Policy 5517.01 – Bullying. It is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact a student's educational, physical, or emotional well-being. Bullying need not be based on any Protected Class. Bullying behavior rises to the level of harassment

when the prohibited conduct is based upon the student's sex (including gender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation, physical, mental, emotional, or learning disability, or any other characteristic protected by Federal or State civil rights. Complaints brought under this policy that are more appropriately handled under the Bullying policy will be referred for investigation consistent with the procedures in that policy.

Bullying that rises to the level of Sexual Harassment is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, and is not included in this policy. Allegations of such conduct will be addressed by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities.

Harassment

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against a student based on one or more of the student's Protected Class that:

A. places a student in reasonable fear of harm to their person or damage to their property;

B. has the effect of substantially interfering with a student's educational performance, opportunities, or benefits; or

C. has the effect of substantially disrupting the orderly operation of a school.

"Harassment" also includes "hate speech" directed against a student—the use of language, behavior, or images/symbols that express prejudice against a particular group or groups on the basis of any protected characteristic(s).

Examples are:

A. making statements that promote violence toward a racial or ethnic group;

B. drawing, displaying, or posting images or symbols of prejudice.

Sexual Harassment

For purposes of this policy only and not sexual harassment under Title IX, addressed in Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities, "sexual harassment" is defined as unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

A. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of access to educational opportunities or program;

B. submission or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's education;

C. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's education, or creating an intimidating, hostile, or offensive educational environment.

Sexual harassment may involve the behavior of a person of any gender against a person of the same or another gender.

Prohibited acts that constitute sexual harassment under this policy may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

A. unwelcome verbal harassment or abuse;

B. unwelcome pressure for sexual activity;

C. threats or insinuations that a person's employment, wages, academic grade, promotion, classroom work or assignments, academic status, participation in athletics or extra-curricular programs, activities, or events, or other conditions of employment or education may be adversely affected by not submitting to sexual advances;

D. unwelcome verbal expressions, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; the unwelcome use of sexually degrading language, profanity, jokes or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls and obscene gestures;

E. sexually suggestive objects, pictures, graffiti, videos, posters, audio recordings or literature, placed in the work or educational environment, that may reasonably embarrass or offend individuals;

F. unwelcome, sexually motivated or inappropriate patting, pinching, or physical contact, other than necessary restraint of students by teachers, administrators, or other school personnel to avoid physical harm to persons or property;

G. unwelcome sexual behavior or words including demands for sexual favors, accompanied by implied or overt threats concerning an individual's educational status;

H. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's educational status;

I. unwelcome behavior or words directed at an individual because of gender;

Examples are:

1. repeatedly asking a person for dates or sexual behavior after the person has indicated no interest;
2. rating a person's sexuality or attractiveness;
3. staring or leering at various parts of another person's body;
4. spreading rumors about a person's sexuality;
5. letters, notes, telephone calls, or materials of a sexual nature;
6. displaying pictures, calendars, cartoons, or other materials with sexual content.

J. inappropriate boundary invasions by a District employee or other adult member of the District community into a student's personal space and personal life;

Boundary invasions may be appropriate or inappropriate. Appropriate boundary invasions make medical or educational sense. For example, a teacher or aide assisting a kindergartner after a toileting accident or a coach touching a student during wrestling or football can be appropriate. However other behaviors might be going too far, are inappropriate, and may be signs of sexual grooming.

Inappropriate boundary invasions may include, but are not limited to the following:

1. hugging, kissing, or other physical contacts with a student;
2. telling sexual jokes to students;
3. engaging in talk containing sexual innuendo or banter with students;
4. talking about sexual topics that are not related to the curriculum;
5. showing pornography to a student;
6. taking an undue interest in a student (i.e. having a "special friend" or a "special relationship");
7. initiating or extending contact with students beyond the school day for personal purposes;
8. using e-mail, text messaging, or websites to discuss personal topics or interests with students;
9. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval;
10. invading a student's privacy (e.g. walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences);
11. going to a student's home for non-educational purposes;

12. inviting students to the staff member's home without proper chaperones (i.e. another staff member or parent of a student);

13. giving gifts or money to a student for no legitimate educational purpose;

14. accepting gifts or money from a student for no legitimate educational purpose;

15. being overly "touchy" with students;

16. favoring certain students by inviting them to come to the classroom at non-class times;

17. getting a student out of class to visit with the staff member;

18. providing advice to or counseling a student regarding a personal problem (i.e. problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and authorized to do so;

19. talking to a student about problems that would normally be discussed with adults (i.e. marital issues);

20. being alone with a student behind closed doors without a legitimate educational purpose;

21. telling a student "secrets" and having "secrets" with a student;

22. other similar activities or behavior.

Inappropriate boundary invasions are prohibited and must be reported promptly to one of the District Compliance Officers, as designated in this policy, the Building Principal or the Superintendent.

K. remarks speculating about a person's sexual activities or sexual history, or remarks about one's own sexual activities or sexual history;

L. a pattern of conduct, which can be subtle in nature, that has sexual overtones and is intended to create or has the effect of creating discomfort and/or humiliation to another;

M. verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

Not all behavior with sexual connotations constitutes sexual harassment. Sex-based or gender-based conduct must be sufficiently severe, pervasive, or persistent such that it adversely affects, limits, or denies an individual's education, or such that it creates a hostile or abusive educational environment, or such that it is intended to, or has the effect of, denying or limiting a student's ability to participate in or benefit from the educational program or activities.

It is further the policy of the School Board that a sexual relationship between staff and students is not permissible in any form or under any circumstances, in or out of the workplace, in that it interferes with the educational process and may involve elements of coercion by reason of the relative status of a staff member to a student.

Race/Color Harassment

Prohibited racial harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's race or color and when the conduct has the purpose or effect of: interfering with the individual's educational performance; creating an intimidating, hostile, or offensive learning environment; or interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's race or color, such as racial slurs, nicknames implying stereotypes, epithets, and/or negative references regarding racial customs.

Religious (Creed) Harassment

Prohibited religious harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's religion or creed and when the conduct has the purpose or effect of: interfering with the individual's work or educational performance; creating an intimidating, hostile, or offensive learning environment; or interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's religious tradition, clothing, or surnames, and/or involves religious slurs.

National Origin/Ancestry Harassment

Prohibited national origin/ancestry harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's national origin or ancestry and when the conduct has the purpose or effect of: interfering with the individual's educational performance; creating an intimidating, hostile, or offensive working and/or learning environment; or interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's national origin or ancestry, such as negative comments regarding customs, manner of speaking, language, surnames, or ethnic slurs.

Disability Harassment

Prohibited disability harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's physical, mental, emotional or learning disability and when the conduct has the purpose or effect of: interfering with the individual's educational performance; creating an intimidating, hostile, or offensive learning environment; or interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's disability, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like.

Anti-Harassment Compliance Officers

The School Board designates the following individuals to serve as the District's Compliance Officers (also known as "Anti-Harassment Compliance Officers"; hereinafter referred to as the "COs").

Mark Inouye
Director of Student Services/Title IX Coordinator - Students
715-425-1800
852 Division Street
River Falls, WI 54022
mark.inouye@rfsd.k12.wi.us

Nate Schurman
Director of Human Resources/Title IX Coordinator - Staff
715-425-1800
852 E. Division Street
River Falls, WI 54022
nate.schurman@rfsd.k12.wi.us

Lynette Coy
Director of Finance and Facilities/Alternate Anti-Harassment Compliance Officer
715-425-1800
852 E. Division Street
River Falls, WI 54022
lynette.coy@rfsd.k12.wi.us

The names, titles, and contact information of these individuals will be published annually on the District's website.

The Compliance Officer(s) are responsible for coordinating the District’s efforts to comply with applicable Federal and State laws and regulations, including the District’s duty to address in a prompt and equitable manner any inquiries or complaints regarding harassment.

Reports and Complaints of Harassing Conduct

Reporting procedures are as follows:

A. Any student who believes they have been the victim of harassment prohibited under this policy will be encouraged to report the alleged harassment to any District employee, such as a teacher, administrator, or other employee.

B. Any parent of a student who believes the student has been the victim of harassment prohibited under this policy is encouraged to report the alleged harassment to the student’s teacher, building administrator, or Superintendent.

C. Teachers, administrators, and other school employees who have the knowledge or received notice that a student has or may have been the victim of harassment prohibited under this policy will report the alleged harassment to one (1) of the Compliance Officer(s) within two (2) days. In alignment with ACT 57, if the alleged harassment involved the sexual misconduct of a school employee or volunteer, then a report should be made to one (1) of the Compliance Officer(s) immediately. It neither Compliance Officer is available, then a report should be made to the Superintendent.

D. Any other person with knowledge or belief that a student has or may have been the victim of harassment prohibited by this policy will be encouraged to immediately report the alleged acts to any District employee, such as a teacher, administrator, or other employee.

E. The reporting party or Complainant will be encouraged to use a report form (Form will need to be updated) available from the principal of each building or available from the District office, but oral reports will be considered complaints as well. Use of formal reporting forms will not be mandated. However, all oral complaints will be reduced to writing.

A CO will be available during regular school/work hours to discuss concerns related to harassment and to assist students, other members of the District community, and third parties who seek support or advice when informing another individual about "unwelcome" conduct, or to intercede informally on behalf of the student.

The COs must contact the Complainant, if over age eighteen (18) or the Complainant's parents/guardians if under age eighteen (18), within two (2) days to advise of the District's intent to investigate the alleged misconduct, including the obligation of the Compliance Officer to conduct an investigation following all the procedures outlined in the complaint procedures.

The COs are assigned to accept complaints of harassment directly from any member of the District community or a Third Party, or to receive complaints that are initially filed with a building administrator. Upon receipt of a complaint, either directly or through a building administrator, a CO will contact the Complainant and begin either an informal or formal process (depending on the request of the Complainant or the nature of the alleged harassment)**.** The Compliance Officer(s) will provide a copy of this policy to the Complainant and Respondent. The CO will prepare recommendations for the Superintendent. In the case of a complaint against the Superintendent or a School Board member, the CO will prepare recommendations for the School Board President who has been designated to serve as the decision-maker for such complaints. All District employees must report incidents of harassment that are reported to them to the Compliance Officer as soon as possible, but always within no more than two (2) days of learning of the incident.

In cases where no District CO is able to investigate a complaint due to concerns regarding conflicts, bias, or partiality, or for other reasons that impair the CO's ability to conduct an investigation, the CO may, in consultation with the Superintendent, or School Board President if the matter involves the Superintendent, engage outside legal counsel to conduct the investigation consistent with this policy.

Filing a Complaint and Initial Processing of a Complaint

Except for Sexual Harassment that is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, any student, or the student's parent/guardian, who believes that the student has been subjected to harassment may seek resolution of the complaint through the procedures described below. The formal complaint process involves an investigation of the Complainant's claims of harassment or retaliation and a process for rendering a decision regarding whether the charges are substantiated.

The procedures set forth below are not intended to interfere with the rights of a student to pursue a complaint of harassment or retaliation with the United States Department of Education Office for Civil Rights ("OCR") and/or other applicable government agency. The Chicago Office of the OCR can be reached at John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor Chicago, IL 60604; Telephone: 312-730-1560; FAX: 312-730-1576; TDD: 800-877-8339; Email: OCR.Chicago@ed.gov; Web: http://www.ed.gov/ocr.

If at any time during the investigation process the investigator determines that the complaint is properly defined as Bullying, under Policy 5517.01 - Bullying and not Harassment under this Policy, because the conduct at issue is not based on a student’s Protected Characteristics, the investigator will transfer the investigation to the appropriate building principal.

If during an investigation of alleged bullying, aggressive behavior, and/or harassment, in accordance with Policy 5517.01 - Bullying, the Principal believes that the reported misconduct may have created a hostile educational environment and may have constituted discriminatory harassment based on a Protected Class, the Principal will report the act of bullying, aggressive behavior, and/or harassment to one (1) of the Compliance Officer(s) who will investigate the allegation in accordance with this policy. If the alleged harassment involves Sexual Harassment as defined by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, the matter will be investigated in accordance with the grievance process and procedures outlined in Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program

or Activities. While the Compliance Officer investigates the allegation, or the matter is being addressed pursuant to Policy 2266, the Principal will suspend the Policy 5517.01- Bullying investigation to await the Compliance Officer's written report or the determination of responsibility pursuant to Policy 2266 -Nondiscrimination on the Basis of Sex in Education Program or Activities. The Compliance Officer will keep the Principal informed of the status of the investigation under this policy and provide the Principal with a copy of the resulting report. Likewise, the Title IX Coordinator will provide the Principal with the determination of responsibility that results from the Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities grievance process.

Complaint and Investigation Procedure

A Complainant may file a complaint, either orally or in writing with a teacher, principal, or other District employee at the student's school, the CO, Superintendent, or other District official who works at another school or at the District level. Due to the sensitivity surrounding complaints of harassment, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs while the facts are known and potential witnesses are available. If a Complainant informs a teacher, principal, or other District official at the student's school, the CO, Superintendent, or other District employee, either orally or in writing, about any complaint of harassment, that employee must report such information to the CO within two (2) days.

Throughout the course of the process, the CO should keep the parties reasonably informed of the status of the investigation and the decision-making process.

All complaints must include the following information to the extent known: the identity of the Respondent; a detailed description of their understanding of the facts upon which the complaint is based (i.e., when, where, and what occurred); and a list of potential witnesses.

If the Complainant is unwilling or unable to provide a written statement including the information set forth above, the Compliance Officer will ask for such details in an oral interview. Thereafter the CO will prepare a written summary of the oral interview, and the Complainant will be asked to verify the accuracy of the reported charge by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation including but not limited to a change of class schedule for the Complainant or the Respondent, or possibly a change of school for either or both of the parties. In making such a determination, the Compliance Officer should consult the Principal and Superintendent prior to any action being taken, except for complaints against the Superintendent, in which case the School Board President should be consulted. The Complainant should be notified of any proposed action prior to such action being taken.

As soon as appropriate in the investigation process, the CO will inform the Respondent that a complaint has been received. The Respondent will be informed about the nature of the allegations and a copy of any relevant policies and the School Board's anti-harassment policy will be provided to the Respondent at that time. The Respondent must also be provided an opportunity to respond to the complaint.

All investigations will be commenced as soon as practicable upon receipt of a complaint and concluded as expeditiously as feasible, in consideration of the circumstances, while taking measures to complete a thorough investigation. The Complainant will be notified in writing of receipt of the complaint within forty-five (45) days of the complaint and will reach a determination concerning the complaint within ninety (90) days of receipt unless additional time is agreed to by the Complainant.

Generally, within two (2) days of receiving the complaint, the CO will initiate an investigation by at a minimum confirming receipt of the complaint with the Complainant and informing the Complainant of the investigation process.

The investigation generally will include:

A. interview(s) with the Complainant;

B. interview(s) with the Respondent;

C. interviews with any other witnesses who reasonably may be expected to have any information relevant to the allegations, as determined by the CO;

D. consideration of any documentation or other evidence presented by the Complainant, Respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO will prepare and deliver a report to the Superintendent which summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of harassment as provided in School Board policy and State and Federal law as to whether the Respondent engaged in harassment/retaliation of the Complainant. In determining if harassment occurred, a preponderance of evidence standard will be used. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved.

The CO may consult with the School Board's attorney during the course of the investigatory process and/or before finalizing the report to the Superintendent.

Generally, within five (5) days of receiving the report of the CO or designee, the Superintendent, or in the case of a complaint against the Superintendent or a School Board member, the person designated to serve as the decision-maker for the complaint must either issue a written decision regarding whether the complaint has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent. The Superintendent may redact information from the decision consistent with applicable law. The School Board authorizes the Superintendent to consult with legal counsel to determine the extent to which information in an investigation report must be provided to either the Complainant or Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation must be completed within five (5) days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above.

The decision of the Superintendent will be final. If the Complainant feels that the decision does not adequately address the complaint they may appeal the decision to the State Superintendent of Public Instruction by submitting a written request to the Wisconsin Department of Public Instruction ("DPI"), Pupil Nondiscrimination Program, or by contacting the DPI Pupil Nondiscrimination Program at (608) 267-9157.

The District reserves the right to investigate and resolve a complaint or report of harassment regardless of whether the member of the District community or Third Party alleging the harassment pursues the complaint. The District also reserves the right to have the complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the School Board.

To the extent required by law or permitted by the District, the parties may be represented, at their own cost, at any of the above-described meetings/hearings.

The right of a person to a prompt and equitable resolution of the complaint will not be impaired by the person's pursuit of other remedies such as the filing of a complaint with the Office for Civil Rights, the filing of charges with local law enforcement, or the filing of a civil action in court. Use of this internal complaint process is not a prerequisite to the pursuit of other remedies.

Additional School District Action

If the evidence suggests that the harassment at issue is a crime or requires mandatory reporting under the Children's Code (Sec. 48.981, Wis. Stat.), the CO or Superintendent will report the harassment to the appropriate social service and/or law enforcement agency charged with responsibility for handling such investigations and crimes.

Any reports made to the local child protection service or to local law enforcement will not terminate the CO's obligation and responsibility to continue to investigate a complaint of harassment. While the COs may work cooperatively with outside agencies to conduct concurrent investigations, in no event will the harassment investigation be inhibited by the involvement of outside agencies without good cause after consultation with the Superintendent.

Privacy/Confidentiality

The District will employ all reasonable efforts to protect the rights of the Complainant, the Respondent(s), and the witnesses as much as possible, consistent with the District's legal obligations to investigate, take appropriate action, and comply with any discovery or disclosure obligations. Confidentiality cannot be guaranteed, however. Respondents must be provided an opportunity to meaningfully respond to allegations.

All records generated under the terms of this policy will be maintained as confidential to the extent permitted by law. Additionally, the Respondent must be provided with the Complainant's identity.

During the course of an investigation, the CO will instruct each person who is interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of an investigation is expected not to disclose to Third Parties any information that is learned or provided during the course of the investigation.

Directives During Investigation

The CO may recommend to the Superintendent placing any employee involved in an investigation under this Policy on administrative leave pending resolution of the matter. If the Superintendent is the Respondent, the CO will make such recommendation to the School Board. For example, administrative leave may be appropriate in situations in which protecting the safety of any individual or the integrity of the investigation necessitates such action.

The CO will determine whether any witnesses in the course of an investigation may be required to answer questions that could also involve criminal investigations or sanctions, including the existence of a co-occurring law enforcement investigation are still required to answer questions concerning the District's investigation, but are entitled to do so without waiving their Constitutional right against self-incrimination that applies during a criminal investigation. Employees should be advised of this right, through what is often referred to as a "Garrity Warning". The Garrity Warning informs the employee that the employee is required to respond to questions posed during the investigation and that answers to questions relating to the employee's conduct may be used by the District for determining appropriate discipline, but will not be provided to law enforcement officials in the course of their independent criminal investigation, unless otherwise required by law.

Every employee interviewed in the course of an investigation is required to provide truthful responses to all questions. Failure to do so may result in disciplinary action.

Remedial Action and Monitoring

If warranted, appropriate remedial action will be determined and implemented on behalf of the Complainant, including but not limited to counseling services, reinstatement of leave taken because of the discrimination, or other appropriate action.

The School Board may appoint an individual, who may be a District employee, to follow up with the Complainant to ensure no further discrimination or retaliation has occurred and to take action to address any reported occurrences promptly.

Sanctions and Disciplinary Action

The School Board will vigorously enforce its prohibitions against harassment by taking appropriate action reasonably calculated to stop the harassment and prevent further misconduct.

While observing the principles of due process, a violation of this policy may result in disciplinary action up to and including the discharge of an employee or the suspension/expulsion of a student. All disciplinary action will be taken in accordance with applicable law.

When imposing discipline, the Superintendent will consider the totality of the circumstances involved in the matter, including the age and maturity level of any student involved. In those cases where harassment is not substantiated, the School Board may consider whether the alleged conduct nevertheless warrants discipline in accordance with other School Board policies.

Where the District becomes aware that a prior disciplinary action has been taken against the Respondent, all subsequent sanctions imposed by the School Board and/or Superintendent will be reasonably calculated to end such conduct, prevent its reoccurrence, and remedy its effects.

Retaliation

Retaliation against a person who makes a report or files a complaint alleging harassment/retaliation or participates as a witness in an investigation is prohibited. Neither the School Board nor any other person may intimidate, threaten, coerce or interfere with any individual because the person opposed any act or practice made by any Federal or State civil rights law, or because that individual made a report, formal complaint, testified, assisted or participated or refused to participate in any manner in an investigation, proceeding, or hearing under those laws and/or this policy, or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws and/or this policy.

Retaliation against a person for making a report of discrimination, filing a formal complaint, or participating in an investigation or meeting is a serious violation of this policy that can result in imposition of disciplinary sanctions/consequences and/or other appropriate remedies.

Formal complaints alleging retaliation may be filed according to the internal complaint process set forth above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

Education and Training

In support of this policy, the School Board promotes preventative educational measures to create greater awareness of discriminatory practices. The Superintendent will provide appropriate information to all members of the District community related to the implementation of this policy and will provide training for District students and staff where appropriate. All training, as well as all information, provided regarding the School Board's policy and discrimination in general, will be age and content appropriate.

Retention of Investigatory Records and Materials

The CO is responsible for overseeing retention of all records that must be maintained pursuant to this policy. All individuals charged with conducting investigations under this policy will retain all information, documents, electronically stored information ("ESI"), and electronic media (as defined in Policy 8315) created and received as part of an investigation which may include but are not limited to:

A. all written reports/allegations/complaints/statements;

B. narratives of all verbal reports, allegations, complaints, and statements collected;

C. a narrative of all actions taken by District personnel;

D. any written documentation of actions taken by District personnel or individuals contracted or appointed by the School Board to fulfill its responsibilities;

E. narratives of, notes from, or audio, video, or digital recordings of witness statements;

F. all documentary evidence;

G. e-mails, texts, or social media posts pertaining to the investigation;

H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or tablet, etc.) pertaining to the investigation;

I. written disciplinary sanctions issued to students or employees and a narrative of verbal disciplinary sanctions issued to students or employees for violations of the policies and procedures prohibiting discrimination or harassment;

J. dated written determinations to the parties;

K. dated written descriptions of verbal notifications to the parties;

L. written documentation of any supportive measures offered and/or provided to the Complainant and/or the Respondent, including no contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt;

M. documentation of all actions taken, both individual and systemic, to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects;

N. copies of the School Board policy and/or procedures/guidelines used by the District to conduct the investigation, and any documents used by the District at the time of the alleged violation to communicate the School Board's expectations to students and staff with respect to the subject of this policy (e.g., Student Code of Conduct and/or Employee Handbooks);

O. copies of any documentation that memorializes any formal or informal resolutions to the alleged discrimination or harassment;

P. documentation of any training provided to District personnel related to this policy, including but not limited to, notification of the prohibitions and expectations of staff set forth in this policy and the role and responsibility of all District personnel involved in enforcing this policy, including their duty to report alleged violations of this policy and/or conducting an investigation of an alleged violation of this policy.

The information, documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) retained may include public records and records exempt from disclosure under Federal and/or State law (e.g., student records).

The information, documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) created or received as part of an investigation will be retained in accordance with Policy 8310 - Public Records, Policy 8315 - Information Management, Policy 8320 - Personnel Records, and Policy 8330 - Student Records for not less than three (3) years, but longer if required by the District's records retention schedule.

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Book	Clean Copies for Discussion/Approval
Section	4000 Support Staff Templates
Title	EMPLOYEE ANTI-HARASSMENT
Code	po4362
Status	
Legal	111.31, 118.195, 118.20, Wis. Stats. 29 U.S.C. 621 et seq., Age Discrimination in Employment Act of 1967 29 U.S.C. 794, Rehabilitation Act of 1973 42 U.S.C. 1983 42 U.S.C. 2000d et seq., Title VI of the Civil Rights Act of 1964 42 U.S.C. 2000e et seq., Title VII of the Civil Rights Act of 1964 42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act 42 U.S.C. 6101 et seq., Age Discrimination Act of 1975 42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended 29 C.F.R. Part 1635 National School Boards Association Inquiry and Analysis - May 2008

4362 - **EMPLOYEE ANTI-HARASSMENT**

Prohibited Harassment

The School Board is committed to a work environment that is free of harassment of any form. The District will not tolerate any form of harassment and will take all necessary and appropriate action to eliminate it. Any member of the District community who violates this policy will be subject to disciplinary action, up to and including termination of employment. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our employees.

The School Board will vigorously enforce its prohibition against harassment based on race, color, national origin, age, sex (including sexual orientation or gender identity), pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as defined in 111.32, Wis. Stats.), ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters (collectively, Protected Classes), or any other characteristic protected by law in its employment practices (hereinafter referred to as harassment), and encourages those within the District community as well as Third Parties, who feel aggrieved to seek assistance to rectify such problems. The School Board prohibits harassment that affects tangible job benefits, interferes unreasonably with an individual's work performance, or creates an intimidating, hostile, or offensive working environment. Harassment may occur between employee-and-employee or employee-and-student.

The School Board ensures procedures will be in place to investigate all allegations of harassment and, in those cases where harassment is substantiated, take immediate steps to end the harassment, prevent its reoccurrence, and remedy its effects.

Individuals who are found to have engaged in harassment will be subject to appropriate disciplinary action.

Notice

Notice of the School Board's policy on anti-harassment related to employment practices and the identity of the District's Compliance Officers will be posted throughout the District and published in any District statement regarding the availability of employment, staff handbooks, and general information publications of the District as required by Federal and State law and this policy.

Definitions

Words used in this policy will have those meanings defined herein; words not defined herein will be construed according to their plain and ordinary meanings.

Compliance Officer: an employee designated by the School Board to be responsible for coordinating the District's efforts to comply with state and federal nondiscrimination laws and for receiving formal complaints of employee discrimination.

Complainant The individual who alleges, or is alleged, to have been subjected to harassment, regardless of whether the person files a formal complaint or is pursuing an informal resolution to the alleged harassment.

Day(s): Unless expressly stated otherwise, the term "day" or "days" as used in this policy means business day(s) (i.e., a day(s) that the District office is open for normal operating hours, Monday – Friday, excluding State-recognized holidays).

Respondent The individual who has been alleged to have engaged in harassment, regardless of whether the Reporting Party files a formal complaint or is seeking an informal resolution to the alleged harassment.

District community Means students and District employees (i.e., administrators, professional and support staff), as well as School Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the School Board.

Third Parties Include, but are not limited to, guests and/or visitors on District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with, or seeking to do business with, the District, and other individuals who come in contact with members of the District community at school-related events/activities (whether on or off District property).

Bullying

Bullying is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact the employee's physical or emotional well-being. Bullying need not be based on any Protected Class. Staff members should report complaints of bullying behavior to their supervisor. If their supervisor is the subject of the behavior, the complaint should be reported to the Superintendent. If the Superintendent is the subject of the behavior, the complaint should be reported to the School Board President. These complaints will be investigated in alignment to Policy 3362.01/4362.01 Threatening Behavior Towards Staff Members. Bullying behavior rises to the level of harassment when the prohibited conduct is based upon the employee's protected class and will be investigated in alignment with procedures in this policy.

Harassment

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against an employee based on one or more of the employee's Protected Class that:

A. places an employee in reasonable fear of harm to their person or damage to their property;

B. has the effect of substantially interfering with an employee's work performance, opportunities, or benefits; or

C. has the effect of substantially disrupting the orderly operation of a school.

Harassment also includes "hate speech" directed against an employee—the use of language, behavior, or images/symbols that express prejudice against a particular group or groups on the basis of any protected characteristic(s).

Examples are:

A. making statements that promote violence toward a racial or ethnic group;

B. drawing, displaying, or posting images or symbols of prejudice.

Sexual Harassment

For purposes of this policy and consistent with Title VII of the Civil Rights Act of 1964, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other physical, verbal, or visual conduct based on sex. Examples include, but are not limited to:

A. a supervisory employee engages in harassing behavior towards a subordinate employee, regardless of whether such conduct creates a hostile work environment;

B. acquiescence in or submission to such conduct is an explicit or implicit term or condition of employment;

C. an individual's acquiescence in, submission to, or rejection of such conduct becomes the basis for employment decisions affecting that individual;

D. such conduct is sufficiently severe, pervasive, and persistent such that it has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment;

E. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism results in an adverse employment action for another employee or otherwise creates a hostile work environment;

F. inappropriate boundary invasions by a District employee or other adult member of the District into a student's personal space and personal life.

Sexual harassment may involve the behavior of a person of any gender against a person of the same or another gender.

Sexual Harassment covered by Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, is not included in this policy. Allegations of such conduct will be addressed solely by Policy 2266- Nondiscrimination on the Basis of Sex in Education Programs or Activities.

Prohibited acts that constitute sexual harassment under this policy may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

A. unwelcome sexual propositions, invitations, solicitations, and flirtations;

B. unwanted physical and/or sexual contact;

C. threats or insinuations that a person's employment, wages, promotion, assignments, or other conditions of employment may be adversely affected by not submitting to sexual advances;

D. unwelcome verbal expressions, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; the unwelcome use of sexually degrading language, profanity, jokes, or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls, text messages, or social media postings;

E. sexually suggestive objects, pictures, graffiti, videos, posters, audio recordings, or literature placed in the work environment that reasonably may embarrass or offend individuals;

F. unwelcome and inappropriate touching, patting, or pinching; obscene gestures;

G. asking or telling about sexual fantasies, sexual preferences, or sexual activities;

H. speculation about a person's sexual activities or sexual history or remarks about one's own sexual activities or sexual history;

I. giving unwelcome personal gifts, such as lingerie, that suggest the desire for a romantic relationship;

J. leering or staring at someone in a sexual way, such as staring at a person's breasts, buttocks, or groin;

K. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism adversely affects other employees or otherwise creates a hostile work environment;

L. inappropriate boundary invasions by a District employee or other adult member of the District community into a student's personal space and personal life; and

M. verbal, nonverbal or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

Sexual relationships between staff members, where one staff member has supervisory responsibilities over the other, are discouraged as a matter of School Board policy. Such relationships have an inherent possibility of being construed as sexual harassment because the consensual aspect of the relationship may be the result of implicit or explicit duress caused by uncertainty regarding the consequences of non-compliance.

Romantic or sexual relationships between District staff (teachers, aides, administrators, coaches, or other school authorities) and a student are expressly prohibited. Any school staff member who engages in sexual conduct with a student may also be guilty of a crime and any information regarding such instances will be reported to law enforcement authorities.

Boundary Invasions

Boundary invasions may be appropriate or inappropriate. Appropriate boundary invasions make medical or educational sense. For example, a teacher or aide assisting a kindergartner after a toileting accident or a coach touching a student during wrestling or football can be appropriate. However, other behaviors might be going too far, are inappropriate and may be signs of sexual grooming. Inappropriate boundary invasions may include, but are not limited to, the following:

A. hugging, kissing, or other physical contact with a student;

B. telling sexual jokes to students;

C. engaging in talk containing sexual innuendo or banter with students;

D. talking about sexual topics that are not related to curriculum;

E. showing pornography to a student;

F. taking an undue interest in a student (i.e., having a special friend or a special relationship);

G. initiating or extending contact with students beyond the school day for personal purposes;

H. using e-mail, text messaging, or websites to discuss personal topics or interests with students;

I. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval;

J. invading a student's privacy (e.g., walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences);

K. going to a student's home for non-educational purposes;

L. inviting students to the staff member's home without proper chaperones (i.e., another staff member or parent of the student);

M. giving gifts or money to a student for no legitimate educational purpose;

N. accepting gifts or money from a student for no legitimate educational purpose;

O. being overly touchy with students;

P. favoring certain students by inviting them to come to the classroom at non-class times;

Q. getting a student out of class to visit with the staff member;

R. providing advice to or counseling a student regarding a personal problem (i.e., problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and authorized to do so;

S. talking to a student about problems that would normally be discussed with adults (i.e., marital issues);

T. being alone with a student behind closed doors without a legitimate educational purpose;

U. telling a student secrets and having secrets with a student;

V. other similar activities or behavior.

Inappropriate boundary invasions are prohibited and must be reported promptly to one of the District Compliance Officers, as designated in this policy, the Building Principal, or the Superintendent.

Religious (Creed) Harassment

Prohibited religious harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's religion or creed and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's religious tradition, clothing, surnames, and/or involves religious slurs.

National Origin/Ancestry Harassment

Prohibited national origin/ancestry harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's national origin or ancestry and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's national origin or ancestry, such as negative comments regarding customs, manner of speaking, language, surnames, or ethnic slurs.

Age Harassment

Prohibited age-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's age, being over age forty (40), and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment.

Race/Color Harassment

Prohibited race/color-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's race and/or color and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's race or color, such as racial slurs, nicknames implying stereotypes, epithets, and/or negative references regarding racial customs.

Disability Harassment

Prohibited disability harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual’s disability, perceived disability, or record of disability, and when the conduct has the purpose or effect of interfering with the individual’s work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person’s current or past disability or a perceived condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like. Such harassment may further occur where conduct is directed at or pertains to a person's genetic information.

Anti-Harassment Compliance Officers

The following individual(s) will serve as the District’s Anti-Harassment Compliance Officer(s) (hereinafter, “the Compliance Officer(s)” or CO or COs):

Mark Inouye
Director of Student Services/Title IX Coordinator - Students
715-425-1800
852 E. Division Street

River Falls, WI 54022
mark.inouye@rfsd.k12.wi.us

Nate Schurman
Director of Human Resources and Leadership Development/Title IX Coordinator - Staff
715-425-1800
852 E. Division Street
River Falls, WI 54022
nate.schurman@rfsd.k12.wi.us

Lynette Coy
Director of Finance and Facilities/Alternate Anti-Harassment Compliance Officer
715-425-1800
852 E. Division Street
River Falls, WI 54022
lynette.coy@rfsd.k12.wi.us

The names, titles, and contact information of these individuals will be published annually:

A. on the District's website.

B. in the Employee Handbook-.

The Compliance Officer(s) are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding harassment.

Reports and Complaints of Harassing Conduct

The Compliance Officer(s) will be available during regular school/work hours to discuss concerns related to harassment, to assist students, other members of the District community, and third parties who seek support or advice when informing another individual about unwelcome conduct, or to intercede informally on behalf of the individual in those instances where concerns have not resulted in the filing of a formal complaint and where all parties are in agreement to participate in an informal process.

Compliance Officers will accept reports of harassment directly from any member of the District community, or a Third Party, or receive reports that are initially filed with an administrator, supervisor, or other District-level official. Upon receipt of a report of alleged harassment, the Compliance Officer(s) will contact the Complainant and begin either an informal or formal complaint process (depending on the request of the Complainant or the nature of the alleged harassment), or the CO(s) will designate a specific individual to conduct such a process as identified in a pre-defined list of investigators. The Compliance Officer(s) will provide a copy of this policy to the Complainant and Respondent. In the case of a formal complaint, the Compliance Officer(s) will prepare recommendations for the Superintendent or will oversee the preparation of such recommendations by a designee. All employees must report incidents of harassment that are reported to them to the Compliance Officer within two (2) days of learning of the incident.

Any employee who directly observes harassment is obligated, in accordance with this policy, to report such observations to the Compliance Officer(s) within two (2) days. Additionally, any employee who observes an act of harassment is expected to intervene to stop the harassment, unless circumstances make such an intervention dangerous, in which case the staff member should immediately notify other employees and/or local law enforcement officials, as necessary, to stop the harassment. Thereafter, the Compliance Officer(s) or designee must contact the Complainant, if age eighteen (18) or older, or Complainant's parents/guardians if the Complainant is under the age eighteen (18), within two (2) days to advise of the District's intent to investigate the alleged wrongdoing.

Members of the District community, along with Third Parties, are encouraged to promptly report incidents of harassing conduct to an administrator, supervisor, or other District official so that the District may address the conduct before it becomes severe, pervasive, or persistent. Any administrator, supervisor, or other District official who receives such a report will file it with the Compliance Officer within two (2) days of receiving the report of harassment.

Members of theDistrict community and Third Parties who believe they have been harassed by another member of the District community or a Third Party are entitled to utilize the School Board's complaint process that is set forth below. Initiating a complaint, whether formally or informally, will not adversely affect the Complainant's employment unless the complaining individual makes the complaint maliciously or with the knowledge that it is false.

Reporting procedures are as follows:

A. Employees who believe they have been the victim of harassment prohibited under this policy are encouraged to report the alleged harassment to the appropriate school official as identified in D below.

B. Teachers, administrators, and other District officials who have knowledge of or receive notice that an employee has or may have been the victim of harassment prohibited under this policy will immediately report the alleged harassment to the appropriate school official as defined in D below.

C. Any other person with knowledge or belief that an employee has or may have been the victim of harassment prohibited by this policy will be encouraged to immediately report the alleged acts to an appropriate school official as identified in D below.

D. Appropriate District officials are as follows:

1. Any complaint under this policy will be reported to the District's Compliance Officer unless the complaint is regarding the Compliance Officer. In such cases, the complaints will be reported to the Superintendent, who will coordinate with the other appointed/designated CO or, if appropriate, appoint/designate another individual to serve as CO for the complaint regarding a CO.

2. Any complaint under this policy regarding the Superintendent or a School Board Member that is received by the District Compliance Officer will be referred to the School Board's legal counsel, who will assume the role of the District Compliance Officer for such complaints.

E. The reporting party or Complainant will be encouraged to use a **report form** (**LINKED FORM WILL NEED TO BE UPDATED)**available from the Principal of each building or available from the District office, but oral reports will be considered complaints as well. ***Use of formal reporting forms will not be mandated.*** However, all oral complaints will be reduced to writing. Further, nothing in this policy will prevent any person from reporting harassment directly to the Superintendent or other supervisory employee.

If during an investigation of alleged bullying, aggressive behavior, and/or harassment in accordance with Policy 5517.01 - Bullying, the Principal believes that the reported misconduct may have created a hostile work environment and may have constituted discriminatory harassment based on a Protected Class, the Principal will report the act of bullying, aggressive behavior and/or harassment to the Compliance Officer(s) who will investigate the allegation in accordance with this policy. If the alleged harassment involves Sexual Harassment as defined by Policy 2266, the matter will be investigated in accordance with the grievance process and procedures outlined in Policy 2266. While the Compliance Officer investigates the allegation, or the matter is being addressed pursuant to Policy 2266, the Principal will suspend the Policy 5517.01 investigation to await the Compliance Officer's written report or the determination of responsibility pursuant to Policy 2266. The Compliance Officer will keep the Principal informed of the status of the Policy 1662 investigation and provide the Principal with a copy of the resulting written report. Likewise, the Title IX Coordinator will provide the Principal with the determination of responsibility that results from the Policy 2266 grievance process.

Investigation and Complaint Procedure

Except for Sexual Harassment that is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, any employee or other member of the District community or Third Party (e.g., visitor to the District) who believes that they have been subjected to harassment or has witnessed harassment of another may seek resolution of the complaint through the procedures described below. The complaint process involves an investigation of the Complainant's claims of harassment or retaliation and a process for rendering a decision regarding whether the charges are substantiated.

The procedures set forth below are not intended to interfere with the rights of any individual to pursue a complaint of harassment or retaliation with the United States Department of Education Office for Civil Rights (OCR), the Wisconsin Equal Rights Division, and/or the Equal Employment Opportunity Commission (EEOC). The Chicago Office of the OCR can be reached at John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604; Telephone: 312-730-1560; FAX: 312-730-1576; TDD: 800-877-8339; Email: OCR.Chicago@ed.gov; Web: http://www.ed.gov/ocr.

Complaint Procedure

A Complainant who alleges harassment based on a protected class or retaliation may file a complaint, either orally or in writing: 1) with a Principal; 2) directly to one of the COs; or 3) to the Superintendent or other supervisory employee. As noted above, any complaint received regarding the Superintendent or a School Board member will be referred to the School Board's legal counsel, who will assume the role of the CO for such complaints. Additionally, if the complaint is regarding a CO, the complaint will be reported to the Superintendent, who will consult with the other appointed/designated CO, if any, and if necessary, appoint/designate another individual to serve in the role of CO for a complaint regarding a CO.

Due to the sensitivity surrounding complaints of harassment and retaliation, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs while the facts are known and potential witnesses are available. If a Complainant informs a Principal, Superintendent, or other supervisory employee, either orally or in writing, about any complaint of discrimination or retaliation, that employee must report such information to the CO within two (2) days.

Throughout the course of the process as described herein, the CO should keep the parties reasonably informed of the status of the investigation and the decision-making process.

All written complaints must include the following information to the extent known: the identity of the Respondent; a detailed description of their understanding of the facts upon which the complaint is based (i.e., when, where, and what occurred); a list of potential witnesses; and the resolution sought by the Complainant.

If the Complainant is unwilling or unable to provide a written statement including the information set forth above, the CO will ask for such details in an oral interview. Thereafter the CO will prepare a written summary of the oral interview, and the Complainant will be asked to verify the accuracy of the reported charge by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation, including but not limited to, a change of work assignment or schedule for the Complainant and/or the Respondent. In making such a determination, the CO should consult the Complainant to assess whether the individual agrees with the proposed action. If the Complainant is unwilling to consent to the proposed change, the CO may still take whatever actions deemed appropriate in consultation with the Superintendent. No temporary arrangements will be disciplinary to either the Complainant or Respondent.

Within two (2) days of receiving a complaint, the CO will inform the Respondent that a complaint has been received.

The Respondent is not entitled to receive a copy of any written complaint unless the CO determines it is appropriate to do so; however, the Respondent will be informed about the nature of the allegations. The CO will inform the Respondent of the requirements of this policy, which may include providing the Respondent with a copy of this policy or information about where to find it. Respondent will be afforded the opportunity to submit a written response to the complaint. The CO will inform the Respondent of the Respondent's deadline to provide the CO with the written response to the allegations in the complaint.

Within two (2) days of receiving the complaint, the CO will initiate an investigation by at a minimum confirming receipt of the complaint with the Complainant and informing the Complainant of the investigation process.

Investigations will be completed promptly. What constitutes promptness will depend on the complexity of the issues, the number of incidents or factual elements, the number of witnesses and documents to be consulted, and the availability of witnesses and other evidence. The CO will keep the Complainant reasonably informed of the investigation's progress.

The investigation will include:

A. interview(s) with the Complainant;

B. interview(s) with the Respondent;

C. interviews with any other witnesses who reasonably may be expected to have any information relevant to the allegations, as determined by the CO;

D. consideration of any documentation including, but not limited to, evaluations and prior disciplinary actions, or other evidence presented by the Complainant, Respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO or designee will prepare and deliver a written report to the Superintendent that summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of harassment as provided in this policy and State and Federal law as to whether the Respondent engaged in harassment of or retaliation toward the Complainant. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved. In determining if discriminatory harassment or retaliation occurred, a preponderance of evidence standard will be used.

The CO may consult with the School Board's attorney during the course of the investigatory process and/or before finalizing the report to the Superintendent.

In cases where no District CO is able to investigate a complaint due to concerns regarding conflicts, bias or partiality, or for other reasons that impair the CO's ability to conduct an investigation, the CO may in consultation with the Superintendent, or School Board President if the matter involves the Superintendent, engage outside legal counsel to conduct the investigation consistent with this policy.

Absent extenuating circumstances, within five (5) days of receiving the report of the CO, the Superintendent must either issue a written decision regarding whether or not the complaint of harassment has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation must be completed within five (5) days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above.

If the Superintendent determines the Respondent engaged in harassment of or retaliation toward the Complainant, the Superintendent must identify what corrective action will be taken to stop, remedy, and prevent the recurrence of the harassment or retaliation. The corrective action should be reasonable, timely, effective, and tailored to the specific situation.

The decision of the Superintendent will be final. If the investigation results in disciplinary action, the employee subject to discipline is entitled to file a grievance pursuant to School Board Policy 3340. Nothing in this policy will be construed to prevent an employee from bringing a complaint before the Equal Employment Opportunity Commission or the Wisconsin Equal Rights Division.

The School Board reserves the right to investigate and resolve a complaint or report of harassment regardless of whether the member of the District community or a Third Party alleging the harassment pursues the complaint. The School Board also reserves the right to have the formal complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the School Board.

The parties may be represented, at their own cost, at any of the above-described meetings/hearings.

The right of a person to a prompt and equitable resolution of the complaint will not be impaired by the person’s pursuit of other remedies, such as the filing of a complaint with the Office for Civil Rights, the filing of charges with local law enforcement, or the filing of a civil action in court. Use of this internal complaint procedure is not a prerequisite to the pursuit of other remedies.

All timelines pertinent to the investigation process are intended to be guidelines to assure that the investigation proceeds with all deliberate efficiency. Failure of the CO to meet any specific timeline does not invalidate the investigation or provide a defense to the allegations.

Privacy/Confidentiality

The District will employ reasonable efforts to protect the rights of the Complainant, the Respondent(s), and all the witnesses as much as possible, consistent with the School Board’s legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligation in an investigation of harassment. The District will respect the privacy of the Complainant, the Respondent, and all witnesses in a manner consistent with the District's legal obligations under State and Federal law. Confidentiality, however, cannot be guaranteed. Additionally, the Respondent must be provided with the Complainant's identity.

During the course of an investigation, the CO will determine whether confidentiality during the investigation process is necessary to protect the interests and reputations of those involved and/or to protect the integrity of the investigation and if so, will instruct all members of the District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of a harassment investigation is expected not to disclose any information that is learned or provided during the course of the investigation.

Directives During Investigation

The CO may recommend to the Superintendent placing any employee involved in an investigation under this Policy on administrative leave pending resolution of the matter. If the Superintendent is the Respondent, the CO will make such a recommendation to the School Board. Administrative leave may be appropriate in situations in which protecting the safety of any individual or the integrity of the investigation necessitates such action.

The CO will determine whether any witnesses in the course of an investigation should be provided a *Garrity* warning apprising the person of his/her obligations to answer questions truthfully and honestly while preserving the right against self-incrimination in the context of any resulting criminal investigation or prosecution.

Every employee interviewed in the course of an investigation is required to provide truthful responses to all questions. Failure to do so may result in disciplinary action.

Remedial Action and Monitoring

If warranted, appropriate remedial action will be determined and implemented on behalf of the Complainant, including but not limited to counseling services, reinstatement of leave taken due to the discrimination, or other appropriate action.

The School Board may appoint an individual, who may be an employee, to follow up with the Complainant to ensure no further discrimination or retaliation has occurred and to take action to address any reported occurrences promptly.

Sanctions and Disciplinary Action

The School Board will vigorously enforce its prohibitions against harassment/retaliation by taking appropriate action reasonably calculated to stop the harassment and prevent further misconduct.

While observing the principles of due process, a violation of this policy may result in disciplinary action up to and including the discharge of an employee. All disciplinary action will be taken in accordance with applicable law.

When imposing discipline, the Superintendent will consider the totality of the circumstances. In those cases where harassment is not substantiated, the School Board may consider whether the alleged conduct nevertheless warrants discipline in accordance with other School Board policies.

Where the School Board becomes aware that a prior disciplinary action has been taken against the Respondent, all subsequent sanctions imposed by the School Board and/or Superintendent will be reasonably calculated to end such conduct, prevent its reoccurrence, and remedy its effects.

Retaliation

Retaliation against a person who makes a report or files a complaint alleging harassment/retaliation or participates as a witness in an investigation is prohibited. Neither the School Board nor any other person may intimidate, threaten, coerce or interfere with any individual because the person opposed any act or practice made by any Federal or State civil rights law, or because that individual made a report, formal complaint, testified, assisted or participated or refused to participate in any manner in an investigation, proceeding, or hearing under those laws and/or this policy, or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws and/or this policy.

Retaliation against a person for making a report of discrimination, filing a formal complaint, or participating in an investigation or meeting is a serious violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.

Formal complaints alleging retaliation may be filed according to the internal complaint process set forth above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

Allegations Constituting Criminal Conduct

If the CO has reason to believe that the Complainant has been the victim of criminal conduct, such knowledge should be reported to local law enforcement. After such report has been made, the Superintendent will be advised that local law enforcement was notified.

If the Complainant has been the victim of criminal conduct and the accused is the Superintendent, such knowledge should be reported by the CO to local law enforcement. After such report has been made, the School Board President will be advised that local law enforcement was notified.

Any reports made to local law enforcement will not terminate the COs obligation and responsibility to continue to investigate a complaint of harassment. While the COs may work cooperatively with outside agencies to conduct concurrent investigations, the harassment investigation will not be stopped due to the involvement of outside agencies without good cause after consultation with the Superintendent.

Reprisal

Submission of a good faith complaint or report of harassment will not affect the Complainant's or reporter's work status or work environment. However, the School Board also recognizes that false or fraudulent claims of harassment or false or fraudulent information about such claims may be filed. The School Board reserves the right to discipline any person filing a false or fraudulent claim of harassment or false or fraudulent information about such a claim.

The District will discipline or take appropriate action against any member of the District community who retaliates against any person who reports an incident of harassment prohibited by this policy or participates in a proceeding, investigation, or hearing relating to such harassment. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

Miscellaneous

The District will conspicuously post a notice including this policy against harassment in each school in a place accessible to the District community and members of the public. This notice will also include the name, mailing address, and telephone number of the COs, the name, mailing address, and telephone number of the State agency responsible for investigating allegations of discrimination in educational employment, and the mailing address and telephone number of the United States Equal Employment Opportunity Commission.

A link to this policy will appear in the Employee Handbook and a copy will be made available upon request of employees and other interested parties.

Education and Training

In support of this policy, the School Board promotes preventative educational measures to create greater awareness of harassment. The Superintendent will provide appropriate information to all members of the District community related to the implementation of this policy and will provide training for District staff at such times as the School Board in consultation with the Superintendent determines is necessary or appropriate.

The School Board will respect the privacy of the Complainant, the individuals against whom the complaint is filed, and the witnesses as much as practicable, consistent with the School Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery, disclosure, or other legal obligations.

Retention of Investigatory Records and Materials

The CO(s) is responsible for overseeing retention of all records that must be maintained pursuant to this policy. All individuals charged with conducting investigations under this policy will retain all documents, electronically stored information (ESI), and electronic media (as defined in Policy 8315 - Information Management) created and/or received as part of an investigation, which may include but are not limited to:

A. all written reports/allegations/complaints/statements;

B. narratives of all verbal reports, allegations, complaints, and statements collected;

C. a narrative of all actions taken by District personnel;

D. any written documentation of actions taken by District personnel or individuals contracted or appointed by the School Board to fulfill its responsibilities;

E. narratives of, notes from, or audio, video, or digital recordings of witness statements;

F. all documentary evidence;

G. e-mails, texts, or social media posts pertaining to the investigation;

H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or tablet, etc.) pertaining to the investigation;

I. written disciplinary sanctions issued to employees and a narrative of verbal disciplinary sanctions issued to employees for violations of the policies and procedures prohibiting discrimination or harassment;

J. dated written determinations to the parties;

K. dated written descriptions of verbal notifications to the parties;

L. written documentation of any supportive measures offered and/or provided to Complainant and/or the Respondent, including no contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt; and

M. documentation of all actions taken, both individual and systemic, to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects;

N. copies of the School Board policy and/or procedures/guidelines used by the District to conduct the investigation, and any documents used by the District at the time of the alleged violation to communicate the School Board's expectations to staff with respect to the subject of this policy (e.g., Employee Handbook);

O. copies of any documentation that memorializes any formal or informal resolutions to the alleged discrimination or harassment;

P. documentation of any training provided to District personnel related to this policy, including but not limited to, notification of the prohibitions and expectations of staff set forth in this policy and the role and responsibility of all District personnel involved in enforcing this policy, including their duty to report alleged violations of this policy and/or conducting an investigation of an alleged violation of this policy.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) retained may include public records and records exempt from disclosure under Federal and/or State law.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) created or received as part of an investigation will be retained in accordance with Policy 8310 - Public Records, Policy 8315- Information Management, and Policy 8320 - Personnel Records for not less than three (3) years, but longer if required by the District's records retention schedule.

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Book	Clean Copies for Discussion/Approval
Section	3000 Professional Staff Templates
Title	EMPLOYEE ANTI-HARASSMENT
Code	po3362
Status	
Legal	111.31, 118.195, 118.20, Wis. Stats. 29 U.S.C. 621 et seq., Age Discrimination in Employment Act of 1967 29 U.S.C. 794, Rehabilitation Act of 1973 42 U.S.C. 1983 42 U.S.C. 2000d et seq., Title VI of the Civil Rights Act of 1964 42 U.S.C. 2000e et seq., Title VII of the Civil Rights Act of 1964 42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act 42 U.S.C. 6101, The Age Discrimination Act of 1975 42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended 29 C.F.R. Part 1635 National School Boards Association Inquiry and Analysis - May 2008

3362 - **EMPLOYEE ANTI-HARASSMENT**

Prohibited Harassment

The School Board is committed to a work environment that is free of harassment of any form. The District will not tolerate any form of harassment and will take all necessary and appropriate action to eliminate it. Any member of the District community who violates this policy will be subject to disciplinary action, up to and including termination of employment. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our employees.

The School Board will vigorously enforce its prohibition against harassment based on race, color, national origin, age, sex (including sexual orientation or gender identity), pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as defined in 111.32, Wis. Stats.), ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters (collectively, Protected Classes), or any other characteristic protected by law in its employment practices (hereinafter referred to as harassment), and encourages those within the District community as well as Third Parties, who feel aggrieved to seek assistance to rectify such problems. The School Board prohibits harassment that affects tangible job benefits, interferes unreasonably with an individual's work performance, or creates an intimidating, hostile, or offensive working environment. Harassment may occur between employee-and-employee or employee-and-student.

The School Board ensures procedures will be in place to investigate all allegations of harassment and, in those cases where harassment is substantiated, take immediate steps to end the harassment, prevent its reoccurrence, and remedy its effects.

Individuals who are found to have engaged in harassment will be subject to appropriate disciplinary action.

Notice

Notice of the School Board's policy on anti-harassment related to employment practices and the identity of the District's Compliance Officers will be posted throughout the District and published in any District statement regarding the availability of employment, staff handbooks, and general information publications of the District as required by Federal and State law and this policy.

Definitions

Words used in this policy will have those meanings defined herein; words not defined herein will be construed according to their plain and ordinary meanings.

Compliance Officer: an employee designated by the School Board to be responsible for coordinating the District's efforts to comply with state and federal nondiscrimination laws and for receiving formal complaints of employee discrimination.

Complainant The individual who alleges, or is alleged, to have been subjected to harassment, regardless of whether the person files a formal complaint or is pursuing an informal resolution to the alleged harassment.

Day(s): Unless expressly stated otherwise, the term "day" or "days" as used in this policy means business day(s) (i.e., a day(s) that the District office is open for normal operating hours, Monday – Friday, excluding State-recognized holidays).

Respondent The individual who has been alleged to have engaged in harassment, regardless of whether the Reporting Party files a formal complaint or is seeking an informal resolution to the alleged harassment.

District community Means students and District employees (i.e., administrators, professional and support staff), as well as School Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the School Board.

Third Parties Include, but are not limited to, guests and/or visitors on District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with, or seeking to do business with, the District, and other individuals who come in contact with members of the District community at school-related events/activities (whether on or off District property).

Bullying

Bullying is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact the employee's physical or emotional well-being. Bullying need not be based on any Protected Class. Staff members should report complaints of bullying behavior to their supervisor. If their supervisor is the subject of the behavior, the complaint should be reported to the Superintendent. If the Superintendent is the subject of the behavior, the complaint should be reported to the School Board President. These complaints will be investigated in alignment to Policy 3362.01/4362.01 Threatening Behavior Towards Staff Members. Bullying behavior rises to the level of harassment when the prohibited conduct is based upon the employee's protected class and will be investigated in alignment with procedures in this policy.

Harassment

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against an employee based on one or more of the employee's Protected Class that:

A. places an employee in reasonable fear of harm to their person or damage to their property;

B. has the effect of substantially interfering with an employee's work performance, opportunities, or benefits; or

C. has the effect of substantially disrupting the orderly operation of a school.

Harassment also includes "hate speech" directed against an employee—the use of language, behavior, or images/symbols that express prejudice against a particular group or groups on the basis of any protected characteristic(s).

Examples are:

A. making statements that promote violence toward a racial or ethnic group;

B. drawing, displaying, or posting images or symbols of prejudice.

Sexual Harassment

For purposes of this policy and consistent with Title VII of the Civil Rights Act of 1964, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other physical, verbal, or visual conduct based on sex. Examples include, but are not limited to:

A. a supervisory employee engages in harassing behavior towards a subordinate employee, regardless of whether such conduct creates a hostile work environment;

B. acquiescence in or submission to such conduct is an explicit or implicit term or condition of employment;

C. an individual's acquiescence in, submission to, or rejection of such conduct becomes the basis for employment decisions affecting that individual;

D. such conduct is sufficiently severe, pervasive, and persistent such that it has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment;

E. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism results in an adverse employment action for another employee or otherwise creates a hostile work environment;

F. inappropriate boundary invasions by a District employee or other adult member of the District into a student's personal space and personal life.

Sexual harassment may involve the behavior of a person of any gender against a person of the same or another gender.

Sexual Harassment covered by Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, is not included in this policy. Allegations of such conduct will be addressed solely by Policy 2266- Nondiscrimination on the Basis of Sex in Education Programs or Activities.

Prohibited acts that constitute sexual harassment under this policy may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

A. unwelcome sexual propositions, invitations, solicitations, and flirtations;

B. unwanted physical and/or sexual contact;

C. threats or insinuations that a person's employment, wages, promotion, assignments, or other conditions of employment may be adversely affected by not submitting to sexual advances;

D. unwelcome verbal expressions, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; the unwelcome use of sexually degrading language, profanity, jokes, or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls, text messages, or social media postings;

E. sexually suggestive objects, pictures, graffiti, videos, posters, audio recordings, or literature placed in the work environment that reasonably may embarrass or offend individuals;

F. unwelcome and inappropriate touching, patting, or pinching; obscene gestures;

G. asking or telling about sexual fantasies, sexual preferences, or sexual activities;

H. speculation about a person's sexual activities or sexual history or remarks about one's own sexual activities or sexual history;

I. giving unwelcome personal gifts, such as lingerie, that suggest the desire for a romantic relationship;

J. leering or staring at someone in a sexual way, such as staring at a person's breasts, buttocks, or groin;

K. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism adversely affects other employees or otherwise creates a hostile work environment;

L. inappropriate boundary invasions by a District employee or other adult member of the District community into a student's personal space and personal life; and

M. verbal, nonverbal or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

Sexual relationships between staff members, where one staff member has supervisory responsibilities over the other, are discouraged as a matter of School Board policy. Such relationships have an inherent possibility of being construed as sexual harassment because the consensual aspect of the relationship may be the result of implicit or explicit duress caused by uncertainty regarding the consequences of non-compliance.

Romantic or sexual relationships between District staff (teachers, aides, administrators, coaches, or other school authorities) and a student are expressly prohibited. Any school staff member who engages in sexual conduct with a student may also be guilty of a crime and any information regarding such instances will be reported to law enforcement authorities.

Boundary Invasions

Boundary invasions may be appropriate or inappropriate. Appropriate boundary invasions make medical or educational sense. For example, a teacher or aide assisting a kindergartner after a toileting accident or a coach touching a student during wrestling or football can be appropriate. However, other behaviors might be going too far, are inappropriate and may be signs of sexual grooming. Inappropriate boundary invasions may include, but are not limited to, the following:

A. hugging, kissing, or other physical contact with a student;

B. telling sexual jokes to students;

C. engaging in talk containing sexual innuendo or banter with students;

D. talking about sexual topics that are not related to curriculum;

E. showing pornography to a student;

F. taking an undue interest in a student (i.e., having a special friend or a special relationship);

G. initiating or extending contact with students beyond the school day for personal purposes;

H. using e-mail, text messaging, or websites to discuss personal topics or interests with students;

I. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval;

J. invading a student's privacy (e.g., walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences);

K. going to a student's home for non-educational purposes;

L. inviting students to the staff member's home without proper chaperones (i.e., another staff member or parent of the student);

M. giving gifts or money to a student for no legitimate educational purpose;

N. accepting gifts or money from a student for no legitimate educational purpose;

O. being overly touchy with students;

P. favoring certain students by inviting them to come to the classroom at non-class times;

Q. getting a student out of class to visit with the staff member;

R. providing advice to or counseling a student regarding a personal problem (i.e., problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and authorized to do so;

S. talking to a student about problems that would normally be discussed with adults (i.e., marital issues);

T. being alone with a student behind closed doors without a legitimate educational purpose;

U. telling a student secrets and having secrets with a student;

V. other similar activities or behavior.

Inappropriate boundary invasions are prohibited and must be reported promptly to one of the District Compliance Officers, as designated in this policy, the Building Principal, or the Superintendent.

Religious (Creed) Harassment

Prohibited religious harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's religion or creed and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's religious tradition, clothing, surnames, and/or involves religious slurs.

National Origin/Ancestry Harassment

Prohibited national origin/ancestry harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's national origin or ancestry and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's national origin or ancestry, such as negative comments regarding customs, manner of speaking, language, surnames, or ethnic slurs.

Age Harassment

Prohibited age-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's age, being over age forty (40), and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment.

Race/Color Harassment

Prohibited race/color-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's race and/or color and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's race or color, such as racial slurs, nicknames implying stereotypes, epithets, and/or negative references regarding racial customs.

Disability Harassment

Prohibited disability harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual’s disability, perceived disability, or record of disability, and when the conduct has the purpose or effect of interfering with the individual’s work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person’s current or past disability or a perceived condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like. Such harassment may further occur where conduct is directed at or pertains to a person's genetic information.

Anti-Harassment Compliance Officers

The following individual(s) will serve as the District’s Anti-Harassment Compliance Officer(s) (hereinafter, “the Compliance Officer(s)” or CO or COs):

Mark Inouye
Director of Student Services/Title IX Coordinator - Students
715-425-1800
852 E. Division Street
River Falls, WI 54022
mark.inouye@rfsd.k12.wi.us

Nate Schurman
Director of Human Resources and Leadership Development/Title IX Coordinator - Staff

715-425-1800
852 E. Division Street
River Falls, WI 54022
nate.schurman@rfsd.k12.wi.us

Lynette Coy
Director of Finance and Facilities/Alternate Anti-Harassment Compliance Officer
715-425-1800
852. E. Division Street
River Falls, WI 54022
lynette.coy@rfsd.k12.wi.us

The names, titles, and contact information of these individuals will be published annually:

A. on the District's website.

B. in the Employee Handbook.

The Compliance Officer(s) are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding harassment.

Reports and Complaints of Harassing Conduct

The Compliance Officer(s) will be available during regular school/work hours to discuss concerns related to harassment, to assist students, other members of the District community, and third parties who seek support or advice when informing another individual about unwelcome conduct, or to intercede informally on behalf of the individual in those instances where concerns have not resulted in the filing of a formal complaint and where all parties are in agreement to participate in an informal process.

Compliance Officers will accept reports of harassment directly from any member of the District community, or a Third Party, or receive reports that are initially filed with an administrator, supervisor, or other District-level official. Upon receipt of a report of alleged harassment, the Compliance Officer(s) will contact the Complainant and begin either an informal or formal complaint process (depending on the request of the Complainant or the nature of the alleged harassment), or the CO(s) will designate a specific individual to conduct such a process as identified in a pre-defined list of investigators. The Compliance Officer(s) will provide a copy of this policy to the Complainant and Respondent. In the case of a formal complaint, the Compliance Officer(s) will prepare recommendations for the Superintendent or will oversee the preparation of such recommendations by a designee. All employees must report incidents of harassment that are reported to them to the Compliance Officer within two (2) days of learning of the incident.

Any employee who directly observes harassment is obligated, in accordance with this policy, to report such observations to the Compliance Officer(s) within two (2) days. Additionally, any employee who observes an act of harassment is expected to intervene to stop the harassment, unless circumstances make such an intervention dangerous, in which case the staff member should immediately notify other employees and/or local law enforcement officials, as necessary, to stop the harassment. Thereafter, the Compliance Officer(s) or designee must contact the Complainant, if age eighteen (18) or older, or Complainant's parents/guardians if the Complainant is under the age eighteen (18), within two (2) days to advise of the District's intent to investigate the alleged wrongdoing.

Members of the District community, along with Third Parties, are encouraged to promptly report incidents of harassing conduct to an administrator, supervisor, or other District official so that the District may address the conduct before it becomes severe, pervasive, or persistent. Any administrator, supervisor, or other District official who receives such a report will file it with the Compliance Officer within two (2) days of receiving the report of harassment.

Members of the District community and Third Parties who believe they have been harassed by another member of the District community or a Third Party are entitled to utilize the School Board's complaint process that is set forth below. Initiating a complaint, whether formally or informally, will not adversely affect the Complainant's employment unless the complaining individual makes the complaint maliciously or with the knowledge that it is false.

Reporting procedures are as follows:

A. Employees who believes they have been the victim of harassment prohibited under this policy are encouraged to report the alleged harassment to the appropriate school official as identified in D below.

B. Teachers, administrators, and other District officials who have knowledge of or receive notice that an employee has or may have been the victim of harassment prohibited under this policy will immediately report the alleged harassment to the appropriate school official as defined in D below.

C. Any other person with knowledge or belief that an employee has or may have been the victim of harassment prohibited by this policy will be encouraged to immediately report the alleged acts to an appropriate school official as identified in D below.

D. Appropriate District officials are as follows:

1. Any complaint under this policy will be reported to the District's Compliance Officer unless the complaint is regarding the Compliance Officer. In such cases, the complaints will be reported to the Superintendent, who will coordinate with the other appointed/designated CO or, if appropriate, appoint/designate another individual to serve as CO for the complaint regarding a CO.

2. Any complaint under this policy regarding the Superintendent or a School Board Member that is received by the District Compliance Officer will be referred to the School Board's legal counsel, who will assume the role of the District Compliance Officer for such complaints.

E. The reporting party or Complainant will be encouraged to use a **report form** (**LINKED FORM WILL NEED TO BE UPDATED)**available from the Principal of each building or available from the District office, but oral reports will be considered complaints as well. ***Use of formal reporting forms will not be mandated.*** However, all oral complaints will be reduced to writing. Further, nothing in this policy will prevent any person from reporting harassment directly to the Superintendent or other supervisory employee.

If during an investigation of alleged bullying, aggressive behavior, and/or harassment in accordance with Policy 5517.01 - Bullying, the Principal believes that the reported misconduct may have created a hostile work environment and may have constituted discriminatory harassment based on a Protected Class, the Principal will report the act of bullying, aggressive behavior and/or harassment to the Compliance Officer(s) who will investigate the allegation in accordance with this policy. If the alleged harassment involves Sexual Harassment as defined by Policy 2266, the matter will be investigated in accordance with the grievance process and procedures outlined in Policy 2266. While the Compliance Officer investigates the allegation, or the matter is being addressed pursuant to Policy 2266, the Principal will suspend the Policy 5517.01 investigation to await the Compliance Officer's written report or the determination of responsibility pursuant to Policy 2266. The Compliance Officer will keep the Principal informed of the status of the Policy 1662 investigation and provide the Principal with a copy of the resulting written report. Likewise, the Title IX Coordinator will provide the Principal with the determination of responsibility that results from the Policy 2266 grievance process.

Investigation and Complaint Procedure

Except for Sexual Harassment that is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, any employee or other member of the District community or Third Party (e.g., visitor to the District) who believes that they have been subjected to harassment or has witnessed harassment of another may seek resolution of the complaint through the procedures described below. The complaint process involves an investigation of the Complainant's claims of harassment or retaliation and a process for rendering a decision regarding whether the charges are substantiated.

The procedures set forth below are not intended to interfere with the rights of any individual to pursue a complaint of harassment or retaliation with the United States Department of Education Office for Civil Rights (OCR), the Wisconsin Equal Rights Division, and/or the Equal Employment Opportunity Commission (EEOC). The Chicago Office of the OCR can be reached at John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604; Telephone: 312-730-1560; FAX: 312-730-1576; TDD: 800-877-8339; Email: OCR.Chicago@ed.gov; Web: http://www.ed.gov/ocr.

Complaint Procedure

A Complainant who alleges harassment based on a protected class or retaliation may file a complaint, either orally or in writing: 1) with a Principal; 2) directly to one of the COs; or 3) to the Superintendent or other supervisory employee. As noted above, any complaint received regarding the Superintendent or a School Board member will be referred to the School Board's legal counsel, who will assume the role of the CO for such complaints. Additionally, if the complaint is regarding a CO, the complaint will be reported to the Superintendent, who will consult with the other appointed/designated CO, if any, and if necessary appoint/designate another individual to serve in the role of CO for a complaint regarding a CO.

Due to the sensitivity surrounding complaints of harassment and retaliation, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs while the facts are known and potential witnesses are available. If a Complainant informs a Principal,

Superintendent, or other supervisory employee, either orally or in writing, about any complaint of discrimination or retaliation, that employee must report such information to the CO within two (2) days.

Throughout the course of the process as described herein, the CO should keep the parties reasonably informed of the status of the investigation and the decision-making process.

All written complaints must include the following information to the extent known: the identity of the Respondent; a detailed description of his/her understanding of the facts upon which the complaint is based (i.e., when, where, and what occurred); a list of potential witnesses; and the resolution sought by the Complainant.

If the Complainant is unwilling or unable to provide a written statement including the information set forth above, the CO will ask for such details in an oral interview. Thereafter the CO will prepare a written summary of the oral interview, and the Complainant will be asked to verify the accuracy of the reported charge by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation, including but not limited to, a change of work assignment or schedule for the Complainant and/or the Respondent. In making such a determination, the CO should consult the Complainant to assess whether the individual agrees with the proposed action. If the Complainant is unwilling to consent to the proposed change, the CO may still take whatever actions deemed appropriate in consultation with the Superintendent. No temporary arrangements will be disciplinary to either the Complainant or Respondent.

Within two (2) days of receiving a complaint, the CO will inform the Respondent that a complaint has been received.

The Respondent is not entitled to receive a copy of any written complaint unless the CO determines it is appropriate to do so; however, the Respondent will be informed about the nature of the allegations. The CO will inform the Respondent of the requirements of this policy, which may include providing the Respondent with a copy of this policy or information about where to find it. Respondent will be afforded the opportunity to submit a written response to the complaint. The CO will inform the Respondent of the Respondent's deadline to provide the CO with the written response to the allegations in the complaint.

Within two (2) days of receiving the complaint, the CO will initiate an investigation by at a minimum confirming receipt of the complaint with the Complainant and informing the Complainant of the investigation process.

Investigations will be completed promptly. What constitutes promptness will depend on the complexity of the issues, the number of incidents or factual elements, the number of witnesses and documents to be consulted, and the availability of witnesses and other evidence. The CO will keep the Complainant reasonably informed of the investigation's progress.

The investigation will include:

A. interview(s) with the Complainant;

B. interview(s) with the Respondent;

C. interviews with any other witnesses who reasonably may be expected to have any information relevant to the allegations, as determined by the CO;

D. consideration of any documentation including, but not limited to, evaluations and prior disciplinary actions, or other evidence presented by the Complainant, Respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO or designee will prepare and deliver a written report to the Superintendent that summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of harassment as provided in this policy and State and Federal law as to whether the Respondent engaged in harassment of or retaliation toward the Complainant. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved. In determining if discriminatory harassment or retaliation occurred, a preponderance of evidence standard will be used.

The CO may consult with the School Board's attorney during the course of the investigatory process and/or before finalizing the report to the Superintendent.

In cases where no District CO is able to investigate a complaint due to concerns regarding conflicts, bias or partiality, or for other reasons that impair the CO's ability to conduct an investigation, the CO may in consultation with the Superintendent, or School Board President if the matter involves the Superintendent, engage outside legal counsel to conduct the investigation consistent with this policy.

Absent extenuating circumstances, within five (5) days of receiving the report of the CO, the Superintendent must either issue a written decision regarding whether or not the complaint of harassment has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation must be completed within five (5) days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above.

If the Superintendent determines the Respondent engaged in harassment of or retaliation toward the Complainant, the Superintendent must identify what corrective action will be taken to stop, remedy, and prevent the recurrence of the harassment or retaliation. The corrective action should be reasonable, timely, effective, and tailored to the specific situation.

The decision of the Superintendent will be final. If the investigation results in disciplinary action, the employee subject to discipline is entitled to file a grievance pursuant to School Board Policy 3340. Nothing in this policy will be construed to prevent an employee from bringing a complaint before the Equal Employment Opportunity Commission or the Wisconsin Equal Rights Division.

The School Board reserves the right to investigate and resolve a complaint or report of harassment regardless of whether the member of theDistrict community or a Third Party alleging the harassment pursues the complaint. The School Board also reserves the right to have the formal complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the School Board.

The parties may be represented, at their own cost, at any of the above-described meetings/hearings.

The right of a person to a prompt and equitable resolution of the complaint will not be impaired by the person’s pursuit of other remedies, such as the filing of a complaint with the Office for Civil Rights, the filing of charges with local law enforcement, or the filing of a civil action in court. Use of this internal complaint procedure is not a prerequisite to the pursuit of other remedies.

All timelines pertinent to the investigation process are intended to be guidelines to assure that the investigation proceeds with all deliberate efficiency. Failure of the CO to meet any specific timeline does not invalidate the investigation or provide a defense to the allegations.

Privacy/Confidentiality

The District will employ reasonable efforts to protect the rights of the Complainant, the Respondent(s), and all the witnesses as much as possible, consistent with the School Board’s legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligation in an investigation of harassment. The District will respect the privacy of the Complainant, the Respondent, and all witnesses in a manner consistent with the District's legal obligations under State and Federal law. Confidentiality, however, cannot be guaranteed. Additionally, the Respondent must be provided with the Complainant's identity.

During the course of an investigation, the CO will determine whether confidentiality during the investigation process is necessary to protect the interests and reputations of those involved and/or to protect the integrity of the investigation and if so, will instruct all members of the District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of a harassment investigation is expected not to disclose any information that is learned or provided during the course of the investigation.

Directives During Investigation

The CO may recommend to the Superintendent placing any employee involved in an investigation under this Policy on administrative leave pending resolution of the matter. If the Superintendent is the Respondent, the CO will make such a recommendation to the School Board. Administrative leave may be appropriate in situations in which protecting the safety of any individual or the integrity of the investigation necessitates such action.

The CO will determine whether any witnesses in the course of an investigation should be provided a *Garrity* warning apprising the person of his/her obligations to answer questions truthfully and honestly while preserving the right against self-incrimination in the context of any resulting criminal investigation or prosecution.

Every employee interviewed in the course of an investigation is required to provide truthful responses to all questions. Failure to do so may result in disciplinary action.

Remedial Action and Monitoring

If warranted, appropriate remedial action will be determined and implemented on behalf of the Complainant, including but not limited to counseling services, reinstatement of leave taken due to the discrimination, or other appropriate action.

The School Board may appoint an individual, who may be an employee, to follow up with the Complainant to ensure no further discrimination or retaliation has occurred and to take action to address any reported occurrences promptly.

Sanctions and Disciplinary Action

The School Board will vigorously enforce its prohibitions against harassment/retaliation by taking appropriate action reasonably calculated to stop the harassment and prevent further misconduct.

While observing the principles of due process, a violation of this policy may result in disciplinary action up to and including the discharge of an employee. All disciplinary action will be taken in accordance with applicable law.

When imposing discipline, the Superintendent will consider the totality of the circumstances. In those cases where harassment is not substantiated, the School Board may consider whether the alleged conduct nevertheless warrants discipline in accordance with other School Board policies.

Where the School Board becomes aware that a prior disciplinary action has been taken against the Respondent, all subsequent sanctions imposed by the School Board and/or Superintendent will be reasonably calculated to end such conduct, prevent its reoccurrence, and remedy its effects.

Retaliation

Retaliation against a person who makes a report or files a complaint alleging harassment/retaliation or participates as a witness in an investigation is prohibited. Neither the School Board nor any other person may intimidate, threaten, coerce or interfere with any individual because the person opposed any act or practice made by any Federal or State civil rights law, or because that individual made a report, formal complaint, testified, assisted or participated or refused to participate in any manner in an investigation, proceeding, or hearing under those laws and/or this policy, or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws and/or this policy.

Retaliation against a person for making a report of discrimination, filing a formal complaint, or participating in an investigation or meeting is a serious violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.

Formal complaints alleging retaliation may be filed according to the internal complaint process set forth above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

Allegations Constituting Criminal Conduct

If the CO has reason to believe that the Complainant has been the victim of criminal conduct, such knowledge should be reported to local law enforcement. After such report has been made, the Superintendent will be advised that local law enforcement was notified.

If the Complainant has been the victim of criminal conduct and the accused is the Superintendent, such knowledge should be reported by the CO to local law enforcement. After such report has been made, the School Board President will be advised that local law enforcement was notified.

Any reports made to local law enforcement will not terminate the COs obligation and responsibility to continue to investigate a complaint of harassment. While the COs may work cooperatively with outside agencies to conduct concurrent investigations, the harassment investigation will not be stopped due to the involvement of outside agencies without good cause after consultation with the Superintendent.

Reprisal

Submission of a good faith complaint or report of harassment will not affect the Complainant's or reporter's work status or work environment. However, the School Board also recognizes that false or fraudulent claims of harassment or false or fraudulent information about such claims may be filed. The School Board reserves the right to discipline any person filing a false or fraudulent claim of harassment or false or fraudulent information about such a claim.

The District will discipline or take appropriate action against any member of the District community who retaliates against any person who reports an incident of harassment prohibited by this policy or participates in a proceeding, investigation, or hearing relating to such harassment. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

Miscellaneous

The District will conspicuously post a notice including this policy against harassment in each school in a place accessible to the District community and members of the public. This notice will also include the name, mailing address, and telephone number of the COs, the name, mailing address, and telephone number of the State agency responsible for investigating allegations of discrimination in educational employment, and the mailing address and telephone number of the United States Equal Employment Opportunity Commission.

A link to this policy will appear in the Employee Handbook and a copy will be made available upon request of employees and other interested parties.

Education and Training

In support of this policy, the School Board promotes preventative educational measures to create greater awareness of harassment. The Superintendent will provide appropriate information to all members of the District community related to the implementation of this policy and will provide training for District staff at such times as the School Board in consultation with the Superintendent determines is necessary or appropriate.

The School Board will respect the privacy of the Complainant, the individuals against whom the complaint is filed, and the witnesses as much as practicable, consistent with the School Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery, disclosure, or other legal obligations.

Retention of Investigatory Records and Materials

The CO(s) is responsible for overseeing retention of all records that must be maintained pursuant to this policy. All individuals charged with conducting investigations under this policy will retain all documents, electronically stored information (ESI), and electronic media (as defined in Policy 8315 - Information Management) created and/or received as part of an investigation, which may include but are not limited to:

A. all written reports/allegations/complaints/statements;

B. narratives of all verbal reports, allegations, complaints, and statements collected;

C. a narrative of all actions taken by District personnel;

D. any written documentation of actions taken by District personnel or individuals contracted or appointed by the School Board to fulfill its responsibilities;

E. narratives of, notes from, or audio, video, or digital recordings of witness statements;

F. all documentary evidence;

G. e-mails, texts, or social media posts pertaining to the investigation;

H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or tablet, etc.) pertaining to the investigation;

I. written disciplinary sanctions issued to employees and a narrative of verbal disciplinary sanctions issued to employees for violations of the policies and procedures prohibiting discrimination or harassment;

J. dated written determinations to the parties;

K. dated written descriptions of verbal notifications to the parties;

L. written documentation of any supportive measures offered and/or provided to Complainant and/or the Respondent, including no contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt; and

M. documentation of all actions taken, both individual and systemic, to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects;

N. copies of the School Board policy and/or procedures/guidelines used by the District to conduct the investigation, and any documents used by the District at the time of the alleged violation to communicate the School Board's expectations to staff with respect to the subject of this policy (e.g., Employee Handbook);

O. copies of any documentation that memorializes any formal or informal resolutions to the alleged discrimination or harassment;

P. documentation of any training provided to District personnel related to this policy, including but not limited to, notification of the prohibitions and expectations of staff set forth in this policy and the role and responsibility of all District personnel involved in enforcing this policy, including their duty to report alleged violations of this policy and/or conducting an investigation of an alleged violation of this policy.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) retained may include public records and records exempt from disclosure under Federal and/or State law.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) created or received as part of an investigation will be retained in accordance with Policy 8310 - Public Records, Policy 8315- Information Management, and Policy 8320 - Personnel Records for not less than three (3) years, but longer if required by the District's records retention schedule.

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Book	Clean Copies for Discussion/Approval
Section	1000 Administration Templates
Title	EMPLOYEE ANTI-HARASSMENT
Code	po1662
Status	
Legal	111.31, 118.195, 118.20, Wis. Stats. 29 U.S.C. 621 et seq., Age Discrimination in Employment Act of 1967 29 U.S.C. 794, Rehabilitation Act of 1973 42 U.S.C. 1983 42 U.S.C. 2000d et seq., Title VI of the Civil Rights Act of 1964 42 U.S.C. 2000e et seq., Title VII of the Civil Rights Act of 1964 42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act 42 U.S.C. 6101 et seq., Age Discrimination Act of 1975 42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended 29 C.F.R. Part 1635 National School Boards Association Inquiry and Analysis - May 2008

1662 - **EMPLOYEE ANTI-HARASSMENT**

Prohibited Harassment

The School Board is committed to a work environment that is free of harassment of any form. The District will not tolerate any form of harassment and will take all necessary and appropriate action to eliminate it. Any member of the District community who violates this policy will be subject to disciplinary action, up to and including termination of employment. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our employees.

The School Board will vigorously enforce its prohibition against harassment based on race, color, national origin, age, sex (including sexual orientation or gender identity), pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as defined in 111.32, Wis. Stats.), ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters (collectively, Protected Classes), or any other characteristic protected by law in its employment practices (hereinafter referred to as harassment), and encourages those within the District community as well as Third Parties, who feel aggrieved to seek assistance to rectify such problems. The School Board prohibits harassment that affects tangible job benefits, interferes unreasonably with an individual's work performance, or creates an intimidating, hostile, or offensive working environment. Harassment may occur between employee-and-employee or employee and student.

The School Board ensures procedures will be in place to investigate all allegations of harassment and, in those cases where harassment is substantiated, take immediate steps to end the harassment, prevent its reoccurrence, and remedy its effects.

Individuals who are found to have engaged in harassment will be subject to appropriate disciplinary action.

Notice

Notice of the School Board's policy on anti-harassment related to employment practices and the identity of the District's Compliance Officers will be posted throughout the District and published in any District statement regarding the availability of employment, staff handbooks, and general information publications of the District as required by Federal and State law and this policy.

Definitions

Words used in this policy will have those meanings defined herein; words not defined herein will be construed according to their plain and ordinary meanings.

Compliance Officer: an employee designated by the School Board to be responsible for coordinating the District's efforts to comply with state and federal nondiscrimination laws and for receiving formal complaints of employee discrimination.

Complainant The individual who alleges, or is alleged, to have been subjected to harassment, regardless of whether the person files a formal complaint or is pursuing an informal resolution to the alleged harassment.

Day(s): Unless expressly stated otherwise, the term "day" or "days" as used in this policy means business day(s) (i.e., a day(s) that the District office is open for normal operating hours, Monday – Friday, excluding State-recognized holidays).

Respondent The individual who has been alleged to have engaged in harassment, regardless of whether the Reporting Party files a formal complaint or is seeking an informal resolution to the alleged harassment.

District community Students and District employees (i.e., administrators, professional and support staff), as well as School Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the School Board.

Third Parties Include, but are not limited to, guests and/or visitors on District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with, or seeking to do business with, the District, and other individuals who come in contact with members of the District community at school-related events/activities (whether on or off District property).

Bullying

Bullying is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact the employee's physical or emotional well-being. Bullying need not be based on any Protected Class. Staff members should report complaints of bullying behavior to their supervisor. If their supervisor is the subject of the behavior, the complaint should be reported to the Superintendent. If the Superintendent is the subject of the behavior, the complaint should be reported to the School Board President. These complaints will be investigated in alignment to Policy 3362.01/4362.01 Threatening Behavior Towards Staff Members. Bullying behavior rises to the level of harassment when the prohibited conduct is based upon the employee's protected class and will be investigated in alignment with procedures in this policy.

Harassment

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against an employee based on one or more of the employee's Protected Class that:

A. places an employee in reasonable fear of harm to their person or damage to their property;

B. has the effect of substantially interfering with an employee's work performance, opportunities, or benefits; o

C. has the effect of substantially disrupting the orderly operation of a school.

Harassment also includes "hate speech" directed against an employee—the use of language, behavior, or images/symbols that express prejudice against a particular group or groups on the basis of any protected characteristic(s).

Examples are:

A. making statements that promote violence toward a racial or ethnic group;

B. drawing, displaying, or posting images or symbols of prejudice.

Sexual Harassment

For purposes of this policy and consistent with Title VII of the Civil Rights Act of 1964, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other physical, verbal, or visual conduct based on sex. Examples include, but are not limited to:

A. a supervisory employee engages in harassing behavior towards a subordinate employee, regardless of whether such conduct creates a hostile work environment;

B. acquiescence in or submission to such conduct is an explicit or implicit term or condition of employment;

C. an individual's acquiescence in, submission to, or rejection of such conduct becomes the basis for employment decisions affecting that individual;

D. such conduct is sufficiently severe, pervasive, and persistent such that it has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment;

E. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism results in an adverse employment action for another employee or otherwise creates a hostile work environment;

F. inappropriate boundary invasions by a District employee or other adult member of the District into a student's personal space and personal life.

Sexual harassment may involve the behavior of a person of any gender against a person of the same or another gender.

Sexual Harassment covered by Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, is not included in this policy. Allegations of such conduct will be addressed solely by Policy 2266- Nondiscrimination on the Basis of Sex in Education Programs or Activities.

Prohibited acts that constitute sexual harassment under this policy may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

A. unwelcome sexual propositions, invitations, solicitations, and flirtations;

B. unwanted physical and/or sexual contact;

C. threats or insinuations that a person's employment, wages, promotion, assignments, or other conditions of employment may be adversely affected by not submitting to sexual advances;

D. unwelcome verbal expressions, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; the unwelcome use of sexually degrading language, profanity, jokes, or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls, text messages, or social media postings;

E. sexually suggestive objects, pictures, graffiti, videos, posters, audio recordings, or literature placed in the work environment that reasonably may embarrass or offend individuals;

F. unwelcome and inappropriate touching, patting, or pinching; obscene gestures;

G. asking or telling about sexual fantasies, sexual preferences, or sexual activities;

H. speculation about a person's sexual activities or sexual history or remarks about one's own sexual activities or sexual history;

I. giving unwelcome personal gifts, such as lingerie, that suggest the desire for a romantic relationship;

J. leering or staring at someone in a sexual way, such as staring at a person's breasts, buttocks, or groin;

K. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism adversely affects other employees or otherwise creates a hostile work environment;

L. inappropriate boundary invasions by a District employee or other adult member of the District community into a student's personal space and personal life; and

M. verbal, nonverbal or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

Sexual relationships between staff members, where one staff member has supervisory responsibilities over the other, are discouraged as a matter of School Board policy. Such relationships have an inherent possibility of being construed as sexual harassment because the consensual aspect of the relationship may be the result of implicit or explicit duress caused by uncertainty regarding the consequences of non-compliance.

Romantic or sexual relationships between District staff (teachers, aides, administrators, coaches, or other school authorities) and a student are expressly prohibited. Any school staff member who engages in sexual conduct with a student may also be guilty of a crime and any information regarding such instances will be reported to law enforcement authorities.

Boundary Invasions

Boundary invasions may be appropriate or inappropriate. Appropriate boundary invasions make medical or educational sense. For example, a teacher or aide assisting a kindergartner after a toileting accident or a coach touching a student during wrestling or football can be appropriate. However, other behaviors might be going too far, are inappropriate and may be signs of sexual grooming. Inappropriate boundary invasions may include, but are not limited to, the following:

A. hugging, kissing, or other physical contact with a student;

B. telling sexual jokes to students;

C. engaging in talk containing sexual innuendo or banter with students;

D. talking about sexual topics that are not related to curriculum;

E. showing pornography to a student;

F. taking an undue interest in a student (i.e., having a special friend or a special relationship);

G. initiating or extending contact with students beyond the school day for personal purposes;

H. using e-mail, text messaging, or websites to discuss personal topics or interests with students;

I. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval;

J. invading a student's privacy (e.g., walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences);

K. going to a student's home for non-educational purposes;

L. inviting students to the staff member's home without proper chaperones (i.e., another staff member or parent of the student);

M. giving gifts or money to a student for no legitimate educational purpose;

N. accepting gifts or money from a student for no legitimate educational purpose;

O. being overly touchy with students;

P. favoring certain students by inviting them to come to the classroom at non-class times;

Q. getting a student out of class to visit with the staff member;

R. providing advice to or counseling a student regarding a personal problem (i.e., problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and authorized to do so;

S. talking to a student about problems that would normally be discussed with adults (i.e,. marital issues);

T. being alone with a student behind closed doors without a legitimate educational purpose;

U. telling a student secrets and having secrets with a student;

V. other similar activities or behavior.

Inappropriate boundary invasions are prohibited and must be reported promptly to one of the District Compliance Officers, as designated in this policy, the Building Principal, or the Superintendent.

Religious (Creed) Harassment

Prohibited religious harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's religion or creed and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's religious tradition, clothing, surnames, and/or involves religious slurs.

National Origin/Ancestry Harassment

Prohibited national origin/ancestry harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's national origin or ancestry and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's national origin or ancestry, such as negative comments regarding customs, manner of speaking, language, surnames, or ethnic slurs.

Age Harassment

Prohibited age-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's age, being over age forty (40), and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment.

Race/Color Harassment

Prohibited race/color-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's race and/or color and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's race or color, such as racial slurs, nicknames implying stereotypes, epithets, and/or negative references regarding racial customs.

Disability Harassment

Prohibited disability harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual’s disability, perceived disability, or record of disability, and when the conduct has the purpose or effect of interfering with the individual’s work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person’s current or past disability or a perceived condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like. Such harassment may further occur where conduct is directed at or pertains to a person's genetic information.

Anti-Harassment Compliance Officers

The following individual(s) will serve as the District’s Anti-Harassment Compliance Officer(s) (hereinafter, “the Compliance Officer(s)” or CO or COs):

Mark Inouye
Director of Student Services/Title IX Coordinator - Students
715-425-1800
852 E. Division Street
River Falls, WI 54022
mark.inouye@rfsd.k12.wi.us

Nate Schurman
Director of Human Resources and Leadership Development/Title IX Coordinator - Staff

715-425-1800
852 E. Division Street
River Falls, WI 54022
nate.schurman@rfsd.k12.wi.us

Lynette Coy
Director of Finance and Facilities/Alternate Anti-Harassment Compliance Officer
715-425-1800
852 E. Division Street
River Falls, WI 54022
lynette.coy@rfsd.k12.wi.us

The names, titles, and contact information of these individuals will be published annually:

A. on the District's website.

B. in the Employee Handbook.

The Compliance Officer(s) are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding harassment.

Reports and Complaints of Harassing Conduct

The Compliance Officer(s) will be available during regular school/work hours to discuss concerns related to harassment, to assist students, other members of the District community, and third parties who seek support or advice when informing another individual about unwelcome conduct, or to intercede informally on behalf of the individual in those instances where concerns have not resulted in the filing of a formal complaint and where all parties are in agreement to participate in an informal process.

Compliance Officers will accept reports of harassment directly from any member of the District community, or a Third Party, or receive reports that are initially filed with an administrator, supervisor, or other District-level official. Upon receipt of a report of alleged harassment, the Compliance Officer(s) will contact the Complainant and begin either an informal or formal complaint process (depending on the request of the Complainant or the nature of the alleged harassment), or the CO(s) will designate a specific individual to conduct such a process as identified in a pre-defined list of investigators. The Compliance Officer(s) will provide a copy of this policy to the Complainant and Respondent. In the case of a formal complaint, the Compliance Officer(s) will prepare recommendations for the Superintendent or will oversee the preparation of such recommendations by a designee. All employees must report incidents of harassment that are reported to them to the Compliance Officer within two (2) days of learning of the incident.

Any employee who directly observes harassment is obligated, in accordance with this policy, to report such observations to the Compliance Officer(s) within two (2) days. Additionally, any employee who observes an act of harassment is expected to intervene to stop the harassment, unless circumstances make such an intervention dangerous, in which case the staff member should immediately notify other employees and/or local law enforcement officials, as necessary, to stop the harassment. Thereafter, the Compliance Officer(s) or designee must contact the Complainant, if age eighteen (18) or older, or Complainant's parents/guardians if the Complainant is under the age eighteen (18), within two (2) days to advise of the District's intent to investigate the alleged wrongdoing.

Members of the District community, along with Third Parties, are encouraged to promptly report incidents of harassing conduct to an administrator, supervisor, or other District official so that the District may address the conduct before it becomes severe, pervasive, or persistent. Any administrator, supervisor, or other District official who receives such a report will file it with the Compliance Officer within two (2) days of receiving the report of harassment.

Members of the District community and Third Parties who believe they have been harassed by another member of the District community or a Third Party are entitled to utilize the School Board's complaint process that is set forth below. Initiating a complaint, whether formally or informally, will not adversely affect the Complainant's employment unless the complaining individual makes the complaint maliciously or with the knowledge that it is false.

Reporting procedures are as follows:

A. Employees who believe they have been the victim of harassment prohibited under this policy are encouraged to report the alleged harassment to the appropriate school official as identified in D below.

B. Teachers, administrators, and other District officials who have knowledge of or receive notice that an employee has or may have been the victim of harassment prohibited under this policy will immediately report the alleged harassment to the appropriate school official as defined in D below.

C. Any other person with knowledge or belief that an employee has or may have been the victim of harassment prohibited by this policy will be encouraged to immediately report the alleged acts to an appropriate school official as identified in D below.

D. Appropriate District officials are as follows:

1. Any complaint under this policy will be reported to the District's Compliance Officer unless the complaint is regarding the Compliance Officer. In such cases, the complaints will be reported to the Superintendent, who will coordinate with the other appointed/designated CO or, if appropriate, appoint/designate another individual to serve as CO for the complaint regarding a CO.

2. Any complaint under this policy regarding the Superintendent or a School Board Member that is received by the District Compliance Officer will be referred to the School Board's legal counsel, who will assume the role of the District Compliance Officer for such complaints.

E. The reporting party or Complainant will be encouraged to use a **report form** (**LINKED FORM WILL NEED TO BE UPDATED)**available from the Principal of each building or available from the District office, but oral reports will be considered complaints as well. ***Use of formal reporting forms will not be mandated.*** However, all oral complaints will be reduced to writing. Further, nothing in this policy will prevent any person from reporting harassment directly to the Superintendent or other supervisory employee.

If during an investigation of alleged bullying, aggressive behavior, and/or harassment in accordance with Policy 5517.01 - Bullying, the Principal believes that the reported misconduct may have created a hostile work environment and may have constituted discriminatory harassment based on a Protected Class, the Principal will report the act of bullying, aggressive behavior and/or harassment to the Compliance Officer(s) who will investigate the allegation in accordance with this policy. If the alleged harassment involves Sexual Harassment as defined by Policy 2266, the matter will be investigated in accordance with the grievance process and procedures outlined in Policy 2266. While the Compliance Officer investigates the allegation, or the matter is being addressed pursuant to Policy 2266, the Principal will suspend the Policy 5517.01 investigation to await the Compliance Officer's written report or the determination of responsibility pursuant to Policy 2266. The Compliance Officer will keep the Principal informed of the status of the Policy 1662 investigation and provide the Principal with a copy of the resulting written report. Likewise, the Title IX Coordinator will provide the Principal with the determination of responsibility that results from the Policy 2266 grievance process.

Investigation and Complaint Procedure

Except for Sexual Harassment that is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, any employee or other member of the District community or Third Party (e.g., visitor to the District) who believes that they have been subjected to harassment or has witnessed harassment of another may seek resolution of the complaint through the procedures described below. The complaint process involves an investigation of the Complainant's claims of harassment or retaliation and a process for rendering a decision regarding whether the charges are substantiated.

The procedures set forth below are not intended to interfere with the rights of any individual to pursue a complaint of harassment or retaliation with the United States Department of Education Office for Civil Rights (OCR), the Wisconsin Equal Rights Division, and/or the Equal Employment Opportunity Commission (EEOC). The Chicago Office of the OCR can be reached at John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604; Telephone: 312-730-1560; FAX: 312-730-1576; TDD: 800-877-8339; Email: OCR.Chicago@ed.gov; Web: http://www.ed.gov/ocr.

Complaint Procedure

A Complainant who alleges harassment based on a protected class or retaliation may file a complaint, either orally or in writing: 1) with a Principal; 2) directly to one of the COs; or 3) to the Superintendent or other supervisory employee. As noted above, any complaint received regarding the Superintendent or a School Board member will be referred to the School Board's legal counsel, who will assume the role of the CO for such complaints. Additionally, if the complaint is regarding a CO, the complaint will be reported to the Superintendent, who will consult with the other appointed/designated CO, if any, and if necessary, appoint/designate another individual to serve in the role of CO for a complaint regarding a CO.

Due to the sensitivity surrounding complaints of harassment and retaliation, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs while the facts are known and potential witnesses are available. If a Complainant informs a Principal,

Superintendent, or other supervisory employee, either orally or in writing, about any complaint of discrimination or retaliation, that employee must report such information to the CO within two (2) days.

Throughout the course of the process as described herein, the CO should keep the parties reasonably informed of the status of the investigation and the decision-making process.

All written complaints must include the following information to the extent known: the identity of the Respondent; a detailed description of his/her understanding of the facts upon which the complaint is based (i.e., when, where, and what occurred); a list of potential witnesses; and the resolution sought by the Complainant.

If the Complainant is unwilling or unable to provide a written statement including the information set forth above, the CO will ask for such details in an oral interview. Thereafter the CO will prepare a written summary of the oral interview, and the Complainant will be asked to verify the accuracy of the reported charge by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation including, but not limited to, a change of work assignment or schedule for the Complainant and/or the Respondent. In making such a determination, the CO should consult the Complainant to assess whether the individual agrees with the proposed action. If the Complainant is unwilling to consent to the proposed change, the CO may still take whatever actions deemed appropriate in consultation with the Superintendent. No temporary arrangements will be disciplinary to either the Complainant or Respondent.

Within two (2) days of receiving a complaint, the CO will inform the Respondent that a complaint has been received.

The Respondent is not entitled to receive a copy of any written complaint unless the CO determines it is appropriate to do so; however, the Respondent will be informed about the nature of the allegations. The CO will inform the Respondent of the requirements of this policy, which may include providing the Respondent with a copy of this policy or information about where to find it. Respondent will be afforded the opportunity to submit a written response to the complaint. The CO will inform the Respondent of the Respondent's deadline to provide the CO with the written response to the allegations in the complaint.

Within two (2) days of receiving the complaint, the CO will initiate an investigation by at a minimum confirming receipt of the complaint with the Complainant and informing the Complainant of the investigation process.

Investigations will be completed promptly. What constitutes promptness will depend on the complexity of the issues, the number of incidents or factual elements, the number of witnesses and documents to be consulted, and the availability of witnesses and other evidence. The CO will keep the Complainant reasonably informed of the investigation's progress.

The investigation will include:

A. interview(s) with the Complainant;

B. interview(s) with the Respondent;

C. interviews with any other witnesses who reasonably may be expected to have any information relevant to the allegations, as determined by the CO;

D. consideration of any documentationincluding, but not limited to, evaluations and prior disciplinary actions, or other evidence presented by the Complainant, Respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO or designee will prepare and deliver a written report to the Superintendent that summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of harassment as provided in this policy and State and Federal law as to whether the Respondent engaged in harassment of or retaliation toward the Complainant. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved. In determining if discriminatory harassment or retaliation occurred, a preponderance of evidence standard will be used.

The CO may consult with the School Board's attorney during the course of the investigatory process and/or before finalizing the report to the Superintendent.

In cases where no District CO is able to investigate a complaint due to concerns regarding conflicts, bias or partiality, or for other reasons that impair the CO's ability to conduct an investigation, the CO may in consultation with the Superintenden, or School Board President if the matter involves the Superintendent, engage outside legal counsel to conduct the investigation consistent with this policy.

Absent extenuating circumstances, within five (5) days of receiving the report of the CO, the Superintendent must either issue a written decision regarding whether or not the complaint of harassment has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation must be completed within five (5) days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above.

If the Superintendent determines the Respondent engaged in harassment of or retaliation toward the Complainant, the Superintendent must identify what corrective action will be taken to stop, remedy, and prevent the recurrence of the harassment or retaliation. The corrective action should be reasonable, timely, effective, and tailored to the specific situation.

The decision of the Superintendent will be final. If the investigation results in disciplinary action, the employee subject to discipline is entitled to file a grievance pursuant to School Board Policy 3340. Nothing in this policy will be construed to prevent an employee from bringing a complaint before the Equal Employment Opportunity Commission or the Wisconsin Equal Rights Division.

The School Board reserves the right to investigate and resolve a complaint or report of harassment regardless of whether the member of theDistrict community or a Third Party alleging the harassment pursues the complaint. The School Board also reserves the right to have the formal complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the School Board.

The parties may be represented, at their own cost, at any of the above-described meetings/hearings.

The right of a person to a prompt and equitable resolution of the complaint will not be impaired by the person’s pursuit of other remedies such as the filing of a complaint with the Office for Civil Rights, the filing of charges with local law enforcement, or the filing of a civil action in court. Use of this internal complaint procedure is not a prerequisite to the pursuit of other remedies.

All timelines pertinent to the investigation process are intended to be guidelines to assure that the investigation proceeds with all deliberate efficiency. Failure of the CO to meet any specific timeline does not invalidate the investigation or provide a defense to the allegations.

Privacy/Confidentiality

The District will employ reasonable efforts to protect the rights of the Complainant, the Respondent(s), and all the witnesses as much as possible, consistent with the School Board’s legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligation in an investigation of harassment. The District will respect the privacy of the Complainant, the Respondent, and all witnesses in a manner consistent with the District's legal obligations under State and Federal law. Confidentiality, however, cannot be guaranteed. Additionally, the Respondent must be provided with the Complainant's identity.

During the course of an investigation, the CO will determine whether confidentiality during the investigation process is necessary to protect the interests and reputations of those involved and/or to protect the integrity of the investigation and if so, will instruct all members of the District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of a harassment investigation is expected not to disclose any information that is learned or provided during the course of the investigation.

Directives During Investigation

The CO may recommend to the Superintendent placing any employee involved in an investigation under this Policy on administrative leave pending resolution of the matter. If the Superintendent is the Respondent, the CO will make sucha recommendation to the School Board. Administrative leave may be appropriate in situations in which protecting the safety of any individual or the integrity of the investigation necessitates such action.

The CO will determine whether any witnesses in the course of an investigation should be provided a *Garrity* warning apprising the person of his/her obligations to answer questions truthfully and honestly while preserving the right against self-incrimination in the context of any resulting criminal investigation or prosecution.

Every employee interviewed in the course of an investigation is required to provide truthful responses to all questions. Failure to do so may result in disciplinary action.

Remedial Action and Monitoring

If warranted, appropriate remedial action will be determined and implemented on behalf of the Complainant, including but not limited to counseling services, reinstatement of leave taken due to the discrimination, or other appropriate action.

The School Board may appoint an individual, who may be an employee, to follow up with the Complainant to ensure no further discrimination or retaliation has occurred and to take action to address any reported occurrences promptly.

Sanctions and Disciplinary Action

The School Board will vigorously enforce its prohibitions against harassment/retaliation by taking appropriate action reasonably calculated to stop the harassment and prevent further misconduct.

While observing the principles of due process, a violation of this policy may result in disciplinary action up to and including the discharge of an employee. All disciplinary action will be taken in accordance with applicable law.

When imposing discipline, the Superintendent will consider the totality of the circumstances. In those cases where harassment is not substantiated, the School Board may consider whether the alleged conduct nevertheless warrants discipline in accordance with other School Board policies.

Where the School Board becomes aware that a prior disciplinary action has been taken against the Respondent, all subsequent sanctions imposed by the School Board and/or Superintendent will be reasonably calculated to end such conduct, prevent its reoccurrence, and remedy its effects.

Retaliation

Retaliation against a person who makes a report or files a complaint alleging harassment/retaliation or participates as a witness in an investigation is prohibited. Neither the School Board nor any other person may intimidate, threaten, coerce or interfere with any individual because the person opposed any act or practice made by any Federal or State civil rights law, or because that individual made a report, formal complaint, testified, assisted or participated or refused to participate in any manner in an investigation, proceeding, or hearing under those laws and/or this policy, or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws and/or this policy.

Retaliation against a person for making a report of discrimination, filing a formal complaint, or participating in an investigation or meeting is a serious violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.

Formal complaints alleging retaliation may be filed according to the internal complaint process set forth above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

Allegations Constituting Criminal Conduct

If the CO has reason to believe that the Complainant has been the victim of criminal conduct, such knowledge should be reported to local law enforcement. After such report has been made, the Superintendent will be advised that local law enforcement was notified.

If the Complainant has been the victim of criminal conduct and the accused is the Superintendent, such knowledge should be reported by the CO to local law enforcement. After such report has been made, the School Board President will be advised that local law enforcement was notified.

Any reports made to local law enforcement will not terminate the COs obligation and responsibility to continue to investigate a complaint of harassment. While the COs may work cooperatively with outside agencies to conduct concurrent investigations, the harassment investigation will not be stopped due to the involvement of outside agencies without good cause after consultation with the Superintendent.

Reprisal

Submission of a good faith complaint or report of harassment will not affect the Complainant's or reporter's work status or work environment. However, the School Board also recognizes that false or fraudulent claims of harassment or false or fraudulent information about such claims may be filed. The School Board reserves the right to discipline any person filing a false or fraudulent claim of harassment or false or fraudulent information about such a claim.

The District will discipline or take appropriate action against any member of the School District community who retaliates against any person who reports an incident of harassment prohibited by this policy or participates in a proceeding, investigation, or hearing relating to such harassment. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

Miscellaneous

The District will conspicuously post a notice including this policy against harassment in each school in a place accessible to the District community and members of the public. This notice will also include the name, mailing address, and telephone number of the COs, the name, mailing address, and telephone number of the State agency responsible for investigating allegations of discrimination in educational employment, and the mailing address and telephone number of the United States Equal Employment Opportunity Commission.

A link to this policy will appear in the Employee Handbook and a copy will be made available upon request of employees and other interested parties.

Education and Training

In support of this policy, the School Board promotes preventative educational measures to create greater awareness of harassment. The Superintendent will provide appropriate information to all members of the District community related to the implementation of this policy and will provide training for District staff at such times as the School Board in consultation with the Superintendent determines is necessary or appropriate.

The School Board will respect the privacy of the Complainant, the individuals against whom the complaint is filed, and the witnesses as much as practicable, consistent with the School Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery, disclosure, or other legal obligations.

Retention of Investigatory Records and Materials

The CO(s) is responsible for overseeing retention of all records that must be maintained pursuant to this policy. All individuals charged with conducting investigations under this policy will retain all documents, electronically stored information (ESI), and electronic media (as defined in Policy 8315 - Information Management) created and/or received as part of an investigation, which may include but are not limited to:

A. all written reports/allegations/complaints/statements;

B. narratives of all verbal reports, allegations, complaints, and statements collected;

C. a narrative of all actions taken by District personnel;

D. any written documentation of actions taken by District personnel or individuals contracted or appointed by the School Board to fulfill its responsibilities;

E. narratives of, notes from, or audio, video, or digital recordings of witness statements;

F. all documentary evidence;

G. e-mails, texts, or social media posts pertaining to the investigation;

H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or tablet, etc.) pertaining to the investigation;

I. written disciplinary sanctions issued to employees and a narrative of verbal disciplinary sanctions issued to employees for violations of the policies and procedures prohibiting discrimination or harassment;

J. dated written determinations to the parties;

K. dated written descriptions of verbal notifications to the parties;

L. written documentation of any supportive measures offered and/or provided to Complainant and/or the Respondent, including no contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt; and

M. documentation of all actions taken, both individual and systemic, to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects;

N. copies of the School Board policy and/or procedures/guidelines used by the District to conduct the investigation, and any documents used by the District at the time of the alleged violation to communicate the School Board's expectations to staff with respect to the subject of this policy (e.g., Employee Handbook);

O. copies of any documentation that memorializes any formal or informal resolutions to the alleged discrimination or harassment;

P. documentation of any training provided to District personnel related to this policy, including but not limited to, notification of the prohibitions and expectations of staff set forth in this policy and the role and responsibility of all District personnel involved in enforcing this policy, including their duty to report alleged violations of this policy and/or conducting an investigation of an alleged violation of this policy.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) retained may include public records and records exempt from disclosure under Federal and/or State law.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) created or received as part of an investigation will be retained in accordance with Policy 8310 - Public Records, Policy 8315- Information Management, and Policy 8320 - Personnel Records for not less than three (3) years, but longer if required by the District's records retention schedule.

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Book	Clean Copies for Discussion/Approval
Section	0000 Bylaws Templates
Title	COMMITTEES
Code	po0155
Status	

0155 - **COMMITTEES**

The School Board will work as a committee of the whole, except as otherwise provided. Standing committees shall be appointed as follows:

Educational Program Committee
Finance and Facilities Committee
Personnel Committee

- The Personnel Committee will represent the School Board in negotiations with staff. The Personnel Committee may not officially act for the School Board, except in areas specifically authorized by the School Board. Final decisions and agreements are subject to approval of the entire School Board.
- The School Board may designate the Superintendent, Director of Human Resources, and Director of Finance and Facilities to assist in any or all negotiations.
- The School Board may retain the services of qualified professional consultants to assist in and or all negotiations.

The School Board president will appoint all School Board committees, except when the School Board itself may decide otherwise.

Other committees may be established by the School Board as necessary. In addition, ad hoc committees may be appointed to do exploratory, fact-finding, and preliminary work for the School Board. These committees, however, are temporary and have no power to take action whatsoever, or to commit the School Board or District to any course of action except as specifically directed by the School Board.

Notice will be given for all School Board committee meetings in accordance with state law and School Board policy.

A quorum of the School Board may be present at committee meetings, however, only committee members are allowed to vote on agenda items.

Adopted from retired policy 185 and 532.1

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Book	Clean Copies for Discussion/Approval
Section	0000 Bylaws Templates
Title	SCHOOL BOARD MEMBER ANTI-HARASSMENT
Code	po0145
Status	
Legal	118.13, 120.13(1), 111.32(13), 111.36(1) Wis. Stats. P.I. 9, Wis. Adm. Code Title IX Education Amendments of 1972, Chapter 227

0145 - **SCHOOL BOARD MEMBER ANTI-HARASSMENT**

The School Board is committed to an environment that is free of harassment. The District will not tolerate any form of harassment and will take all necessary and appropriate action to eliminate it. The harassment of a District staff member, student, or another School Board member by a member of the School Board is strictly forbidden. Any member who is found to have harassed a member of the staff, a student, or another School Board memberwill be subject to discipline by the School Board and may be reported to law enforcement authorities.

The School Board will vigorously enforce its prohibition against harassment based on race, color, national origin, age, sex (including sexual orientation or gender identity), pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as defined in 111.32, Wis. Stats.), ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters (collectively, Protected Classes), or any other characteristic protected by law in its employment practices (hereinafter referred to as harassment), and encourages those within the District community as well as Third Parties, who feel aggrieved to seek assistance to rectify such problems. The School Board prohibits harassment that affects tangible job benefits, interferes unreasonably with an individual's work performance, or creates an intimidating, hostile, or offensive working environment. Harassment may occur between employee-and-employee or employee-and-student.

The School Board ensures procedures will be in place to investigate all allegations of harassment and, in those cases where harassment is substantiated, take immediate steps to end the harassment, prevent its reoccurrence, and remedy its effects.

Definitions

Words used in this policy will have those meanings defined herein; words not defined herein will be construed according to their plain and ordinary meanings.

Compliance Officer: an employee designated by the School Board to be responsible for coordinating the District's efforts to comply with state and federal nondiscrimination laws and for receiving formal complaints of employee discrimination.

Complainant is the individual who alleges, or is alleged, to have been subjected to harassment, regardless of whether the person files a formal complaint or is pursuing an informal resolution to the alleged harassment.

Day(s): Unless expressly stated otherwise, the term "day" or "days" as used in this policy means business day(s) (i.e., a day(s) that the District office is open for normal operating hours, Monday – Friday, excluding State-recognized holidays).

Respondent is the individual who has been alleged to have engaged in harassment, regardless of whether the Reporting Party files a formal complaint or is seeking an informal resolution to the alleged harassment.

District community means students and District employees (i.e., administrators, professional and support staff), as well as School Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the School Board.

Third Parties include, but are not limited to, guests and/or visitors on District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with, or seeking to do business with, the School Board, and other individuals who come in contact with members of the District community at school-related events/activities (whether on or off District property).

Bullying

Bullying is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact the employee's physical or emotional well-being. Bullying need not be based on any Protected Class. Staff members should report complaints of bullying behavior to their supervisor. If their supervisor is the subject of the behavior, the complaint should be reported to the Superintendent. If the Superintendent is the subject of the behavior, the complaint should be reported to the School Board President. These complaints will be investigated in alignment to Policy 3362.01/4362.01 Threatening Behavior Towards Staff Members. Bullying behavior rises to the level of harassment when the prohibited conduct is based upon the employee's protected class and will be investigated in alignment with procedures in this policy.

Harassment

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against an employee based on one or more of the employee's Protected Class that:

A. places an employee in reasonable fear of harm to their person or damage to their property;

B. has the effect of substantially interfering with an employee's work performance, opportunities, or benefits; or

C. has the effect of substantially disrupting the orderly operation of a school.

Harassment also includes "hate speech" directed against an employee—the use of language, behavior, or images/symbols that express prejudice against a particular group or groups on the basis of any protected characteristic(s).

Examples are:

A. making statements that promote violence toward a racial or ethnic group;

B. drawing, displaying, or posting images or symbols of prejudice.

Sexual Harassment

For purposes of this policy and consistent with Title VII of the Civil Rights Act of 1964, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other physical, verbal, or visual conduct based on sex. Examples include, but are not limited to:

A. a supervisory employee engages in harassing behavior towards a subordinate employee, regardless of whether such conduct creates a hostile work environment;

B. acquiescence in or submission to such conduct is an explicit or implicit term or condition of employment;

C. an individual's acquiescence in, submission to, or rejection of such conduct becomes the basis for employment decisions affecting that individual;

D. such conduct is sufficiently severe, pervasive, and persistent such that it has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment;

E. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism results in an adverse employment action for another employee or otherwise creates a hostile work environment;

F. inappropriate boundary invasions by a District employee or other adult member of the District into a student's personal space and personal life.

Sexual harassment may involve the behavior of a person of any gender against a person of the same or another gender.

Sexual Harassment covered by Policy 2266– Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, is not included in this policy. Allegations of such conduct will be addressed solely by Policy 2266

Prohibited acts that constitute sexual harassment under this policy may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

A. unwelcome sexual propositions, invitations, solicitations, and flirtations;

B. unwanted physical and/or sexual contact;

C. threats or insinuations that a person's employment, wages, promotion, assignments, or other conditions of employment may be adversely affected by not submitting to sexual advances;

D. unwelcome verbal expressions, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; the unwelcome use of sexually degrading language, profanity, jokes or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls, text messages, or social media postings;

E. sexually suggestive objects, pictures, graffiti, videos, posters, audio recordings, or literature placed in the work environment that reasonably may embarrass or offend individuals;

F. unwelcome and inappropriate touching, patting, or pinching; obscene gestures;

G. asking or telling about sexual fantasies, sexual preferences, or sexual activities;

H. speculation about a person's sexual activities or sexual history or remarks about one's own sexual activities or sexual history;

I. giving unwelcome personal gifts, such as lingerie, that suggest the desire for a romantic relationship;

J. leering or staring at someone in a sexual way, such as staring at a person's breasts, buttocks, or groin;

K. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism adversely affects other employees or otherwise creates a hostile work environment;

L. inappropriate boundary invasions by a District employee or other adult member of the District community into a student's personal space and personal life; and

M. verbal, nonverbal or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

Sexual relationships between staff members, where one staff member has supervisory responsibilities over the other, are discouraged as a matter of School Board policy. Such relationships have an inherent possibility of being construed as sexual harassment because the consensual aspect of the relationship may be the result of implicit or explicit duress caused by uncertainty regarding the consequences of non-compliance.

Romantic or sexual relationships between District staff (teachers, aides, administrators, coaches, or other school authorities) and a student are expressly prohibited. Any school staff member who engages in sexual conduct with a student may also be guilty of a crime and any information regarding such instances will be reported to law enforcement authorities.

Boundary Invasions

Boundary invasions may be appropriate or inappropriate. Appropriate boundary invasions make medical or educational sense. For example, a teacher or aide assisting a kindergartner after a toileting accident or a coach touching a student during wrestling or football can be appropriate. However, other behaviors might be going too far, are inappropriate and may be signs of sexual grooming. Inappropriate boundary invasions may include, but are not limited to, the following:

A. hugging, kissing, or other physical contact with a student;

B. telling sexual jokes to students;

C. engaging in talk containing sexual innuendo or banter with students;

D. talking about sexual topics that are not related to curriculum;

E. showing pornography to a student;

F. taking an undue interest in a student (i.e., having a special friend or a special relationship);

G. initiating or extending contact with students beyond the school day for personal purposes;

H. using e-mail, text messaging, or websites to discuss personal topics or interests with students;

I. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval;

J. invading a student's privacy (e.g., walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences);

K. going to a student's home for non-educational purposes;

L. inviting students to the staff member's home without proper chaperones (i.e., another staff member or parent of the student);

M. giving gifts or money to a student for no legitimate educational purpose;

N. accepting gifts or money from a student for no legitimate educational purpose;

O. being overly touchy with students;

P. favoring certain students by inviting them to come to the classroom at non-class times;

Q. getting a student out of class to visit with the staff member;

R. providing advice to or counseling a student regarding a personal problem (i.e., problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and authorized to do so;

S. talking to a student about problems that would normally be discussed with adults (i.e., marital issues);

T. being alone with a student behind closed doors without a legitimate educational purpose;

U. telling a student secrets and having secrets with a student;

V. other similar activities or behavior.

Inappropriate boundary invasions are prohibited and must be reported promptly to one of the District Compliance Officers, as designated in this policy, the Building Principal, or the Superintendent.

Religious (Creed) Harassment

Prohibited religious harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's religion or creed and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's religious tradition, clothing, surnames, and/or involves religious slurs.

National Origin/Ancestry Harassment

Prohibited national origin/ancestry harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's national origin or ancestry and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's national origin or ancestry, such as negative comments regarding customs, manner of speaking, language, surnames, or ethnic slurs.

Age Harassment

Prohibited age-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's age, being over age forty (40), and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment.

Race/Color Harassment

Prohibited race/color-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's race and/or color and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's race or color, such as racial slurs, nicknames implying stereotypes, epithets, and/or negative references regarding racial customs.

Disability Harassment

Prohibited disability harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's disability, perceived disability, or record of disability, and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's current or past disability or a perceived condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like. Such harassment may further occur where conduct is directed at or pertains to a person's genetic information.

Anti-Harassment Compliance Officers

Mark Inouye
Director of Student Services/Title IX Coordinator - Students
715-425-1800
852 E. Division Street
River Falls, WI 54022
mark.inouye@rfsd.k12.wi.us

Nate Schurman
Director of Human Resources and Leadership Development/Title IX Coordinator - Staff
715-425-1800
852 E. Division Street
River Falls, WI 54022
nate.schurman@rfsd.k12.wi.us

Lynette Coy
Director of Finance and Facilities/Alternate Anti-Harassment Compliance Officer
715-425-1800
852 E. Division Street
River Falls, WI 54022
lynette.coy@rfsd.k12.wi.us

The names, titles, and contact information of these individuals will be published annually:

A. on the District's website.
B. in the Employee Handbook.

The Compliance Officer(s) are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding harassment.

Reports and Complaints of Harassing Conduct

The Compliance Officer(s) will be available during regular school/work hours to discuss concerns related to harassment, to assist students, other members of the District community, and third parties who seek support or advice when informing another individual about unwelcome conduct, or to intercede informally on behalf of the individual in those instances where concerns have not resulted in the filing of a formal complaint and where all parties are in agreement to participate in an informal process.

Compliance Officers will accept reports of harassment directly from any member of the District community, or a Third Party, or receive reports that are initially filed with an administrator, supervisor, or other District-level official. Upon receipt of a report of alleged harassment, the Compliance Officer(s) will contact the Complainant and begin either an informal or formal complaint process (depending on the request of the Complainant or the nature of the alleged harassment), or the CO(s) will designate a specific individual to conduct such a process as identified in a pre-defined list of investigators. The Compliance Officer(s) will provide a copy of this policy to the Complainant and Respondent. In the case of a formal complaint, the Compliance Officer(s) will prepare recommendations for the Superintendent or will oversee the preparation of such recommendations by a designee. All employees must report incidents of harassment that are reported to them to the Compliance Officer within two (2) days of learning of the incident.

Any employee who directly observes harassment is obligated, in accordance with this policy, to report such observations to the Compliance Officer(s) within two (2) days. Additionally, any School Board employee who observes an act of harassment is expected to intervene to stop the harassment, unless circumstances make such an intervention dangerous, in which case the staff member should immediately notify other School Board employees and/or local law enforcement officials, as necessary, to stop the harassment. Thereafter, the Compliance Officer(s) or designee must contact the Complainant, if age eighteen (18) or older, or Complainant's parents/guardians if the Complainant is under the age eighteen (18), within two (2) days to advise of the District's intent to investigate the alleged wrongdoing.

Members of the District community, along with Third Parties, are encouraged to promptly report incidents of harassing conduct to an administrator, supervisor, or other District official so that the District may address the conduct before it becomes severe, pervasive, or persistent. Any administrator, supervisor, or other District official who receives such a report will file it with the Compliance Officer within two (2) days of receiving the report of harassment.

Members of the District community and Third Parties who believe they have been harassed by another member of theDistrict community or a Third Party are entitled to utilize the School Board's complaint process that is set forth below. Initiating a complaint, whether formally or informally, will not adversely affect the Complainant's employment unless the complaining individual makes the complaint maliciously or with the knowledge that it is false.

Reporting procedures are as follows:

A. Employees who believes theyhave been the victim of harassment prohibited under this policy are encouraged to report the alleged harassment to the appropriate school official as identified in D below.

B. Teachers, administrators, and other District officials who have knowledge of or receive notice that an employee has or may have been the victim of harassment prohibited under this policy will immediately report the alleged harassment to the appropriate school official as defined in D below.

C. Any other person with knowledge or belief that an employee has or may have been the victim of harassment prohibited by this policy will be encouraged to immediately report the alleged acts to an appropriate school official as identified in D below.

D. Appropriate District officials are as follows:

    1. Any complaint under this policy will be reported to the District's Compliance Officer unless the complaint is regarding the Compliance Officer. In such cases, the complaints will be reported to the Superintendent, who will coordinate with the other appointed/designated CO or, if appropriate, appoint/designate another individual to serve as CO for the complaint regarding a CO.

    2. Any complaint under this policy regarding the Superintendent or a School Board Member that is received by the District Compliance Officer will be referred to the School Board's legal counsel, who will assume the role of the District Compliance Officer for such complaints.

E. The reporting party or Complainant will be encouraged to use a **report form** (**LINKED FORM WILL NEED TO BE UPDATED)**available from the Principal of each building or available from the District office, but oral reports will be considered complaints as well. ***Use of formal reporting forms will not be mandated.*** However, all oral complaints will be reduced to writing. Further, nothing in this policy will prevent any person from reporting harassment directly to the Superintendent or other supervisory employee.

If during an investigation of alleged bullying, aggressive behavior, and/or harassment in accordance with Policy 5517.01 - Bullying, the Principal believes that the reported misconduct may have created a hostile work environment and may have constituted discriminatory harassment based on a Protected Class, the Principal will report the act of bullying, aggressive behavior and/or harassment to the Compliance Officer(s) who will investigate the allegation in accordance with this policy. If the alleged harassment involves Sexual Harassment as defined by Policy 2266, the matter will be investigated in

accordance with the grievance process and procedures outlined in Policy 2266. While the Compliance Officer investigates the allegation, or the matter is being addressed pursuant to Policy 2266, the Principal will suspend the Policy 5517.01 investigation to await the Compliance Officer's written report or the determination of responsibility pursuant to Policy 2266. The Compliance Officer will keep the Principal informed of the status of the Policy 1662 investigation and provide the Principal with a copy of the resulting written report. Likewise, the Title IX Coordinator will provide the Principal with the determination of responsibility that results from the Policy 2266 grievance process.

Investigation and Complaint Procedure

Except for Sexual Harassment that is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, any employee or other member of the District community or Third Party (e.g., visitor to the District) who believes that they have been subjected to harassment or has witnessed harassment of another may seek resolution of the complaint through the procedures described below. The complaint process involves an investigation of the Complainant's claims of harassment or retaliation and a process for rendering a decision regarding whether the charges are substantiated.

The procedures set forth below are not intended to interfere with the rights of any individual to pursue a complaint of harassment or retaliation with the United States Department of Education Office for Civil Rights (OCR), the Wisconsin Equal Rights Division, and/or the Equal Employment Opportunity Commission (EEOC). The Chicago Office of the OCR can be reached at John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604; Telephone: 312-730-1560; FAX: 312-730-1576; TDD: 800-877-8339; Email: OCR.Chicago@ed.gov; Web: http://www.ed.gov/ocr.

Complaint Procedure

A Complainant who alleges harassment based on a protected class or retaliation may file a complaint, either orally or in writing: 1) with a Principal; 2) directly to one of the COs; or 3) to the Superintendent or other supervisory employee. As noted above, any complaint received regarding the Superintendent or a School Board member will be referred to the School Board’s legal counsel, who will assume the role of the CO for such complaints. Additionally, if the complaint is regarding a CO, the complaint will be reported to the Superintendent, who will consult with the other appointed/designated CO, if any, and if necessary appoint/designate another individual to serve in the role of CO for a complaint regarding a CO.

Due to the sensitivity surrounding complaints of harassment and retaliation, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs while the facts are known and potential witnesses are available. If a Complainant informs a Principal, Superintendent, or other supervisory employee, either orally or in writing, about any complaint of discrimination or retaliation, that employee must report such information to the CO within two (2) days.

Throughout the course of the process as described herein, the CO should keep the parties reasonably informed of the status of the investigation and the decision-making process.

All written complaints must include the following information to the extent known: the identity of the Respondent; a detailed description of their understanding of the facts upon which the complaint is based (i.e., when, where, and what occurred); a list of potential witnesses; and the resolution sought by the Complainant.

If the Complainant is unwilling or unable to provide a written statement including the information set forth above, the CO will ask for such details in an oral interview. Thereafter the CO will prepare a written summary of the oral interview, and the Complainant will be asked to verify the accuracy of the reported charge by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation, including but not limited to, a change of work assignment or schedule for the Complainant and/or the Respondent. In making such a determination, the CO should consult the Complainant to assess whether the individual agrees with the proposed action. If the Complainant is unwilling to consent to the proposed change, the CO may still take whatever actions deemed appropriate in consultation with the Superintendent. No temporary arrangements will be disciplinary to either the Complainant or Respondent.

Within two (2) days of receiving a complaint, the CO will inform the Respondent that a complaint has been received.

The Respondent is not entitled to receive a copy of any written complaint unless the CO determines it is appropriate to do so; however, the Respondent will be informed about the nature of the allegations. The CO will inform the Respondent of the requirements of this policy, which may include providing the Respondent with a copy of this policy or information about where to find it. Respondent will be afforded the opportunity to submit a written response to the complaint. The CO will inform the Respondent of the Respondent's deadline to provide the CO with the written response to the allegations in the complaint.

Within two (2) days of receiving the complaint, the CO will initiate an investigation by at a minimum confirming receipt of the complaint with the Complainant and informing the Complainant of the investigation process.

Investigations will be completed promptly. What constitutes promptness will depend on the complexity of the issues, the number of incidents or factual elements, the number of witnesses and documents to be consulted, and the availability of witnesses and other evidence. The CO will keep the Complainant reasonably informed of the investigation's progress.

The investigation will include:

A. interview(s) with the Complainant;

B. interview(s) with the Respondent;

C. interviews with any other witnesses who reasonably may be expected to have any information relevant to the allegations, as determined by the CO;

D. consideration of any documentation including, but not limited to, evaluations and prior disciplinary actions, or other evidence presented by the Complainant, Respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO or designee will prepare and deliver a written report to the Superintendent that summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of harassment as provided in this policy and State and Federal law as to whether the Respondent engaged in harassment of or retaliation toward the Complainant. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved. In determining if discriminatory harassment or retaliation occurred, a preponderance of evidence standard will be used.

The CO may consult with the School Board's attorney during the course of the investigatory process and/or before finalizing the report to the Superintendent.

In cases where no District CO is able to investigate a complaint due to concerns regarding conflicts, bias or partiality, or for other reasons that impair the CO's ability to conduct an investigation, the CO may in consultation with the Superintendent, or School Board President if the matter involves the Superintendent, engage outside legal counsel to conduct the investigation consistent with this policy.

Absent extenuating circumstances, within five (5) days of receiving the report of the CO, the Superintendent must either issue a written decision regarding whether or not the complaint of harassment has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation must be completed within five (5) days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above.

If the Superintendent determines the Respondent engaged in harassment of or retaliation toward the Complainant, the Superintendent must identify what corrective action will be taken to stop, remedy, and prevent the recurrence of the harassment or retaliation. The corrective action should be reasonable, timely, effective, and tailored to the specific situation.

The decision of the Superintendent will be final. If the investigation results in disciplinary action, the employee subject to discipline is entitled to file a grievance pursuant to School Board Policy 3340. Nothing in this policy will be construed to prevent an employee from bringing a complaint before the Equal Employment Opportunity Commission or the Wisconsin Equal Rights Division.

The School Board reserves the right to investigate and resolve a complaint or report of harassment regardless of whether the member of the District community or a Third Party alleging the harassment pursues the complaint. The School Board also reserves the right to have the formal complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the School Board.

The parties may be represented, at their own cost, at any of the above-described meetings/hearings.

The right of a person to a prompt and equitable resolution of the complaint will not be impaired by the person’s pursuit of other remedies such as the filing of a complaint with the Office for Civil Rights, the filing of charges with local law enforcement, or the filing of a civil action in court. Use of this internal complaint procedure is not a prerequisite to the pursuit of other remedies.

All timelines pertinent to the investigation process are intended to be guidelines to assure that the investigation proceeds with all deliberate efficiency. Failure of the CO to meet any specific timeline does not invalidate the investigation or provide a defense to the allegations.

Privacy/Confidentiality

The District will employ reasonable efforts to protect the rights of the Complainant, the Respondent(s), and all the witnesses as much as possible, consistent with the School Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligation in an investigation of harassment. The District will respect the privacy of the Complainant, the Respondent, and all witnesses in a manner consistent with the District's legal obligations under State and Federal law. Confidentiality, however, cannot be guaranteed. Additionally, the Respondent must be provided with the Complainant's identity.

During the course of an investigation, the CO will determine whether confidentiality during the investigation process is necessary to protect the interests and reputations of those involved and/or to protect the integrity of the investigation and if so, will instruct all members of the District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of a harassment investigation is expected not to disclose any information that is learned or provided during the course of the investigation.

Directives During Investigation

The CO may recommend to the Superintendent placing any employee involved in an investigation under this Policy on administrative leave pending resolution of the matter. If the Superintendent is the Respondent, the CO will make such recommendation to the School Board. Administrative leave may be appropriate in situations in which protecting the safety of any individual or the integrity of the investigation necessitates such action.

The CO will determine whether any witnesses in the course of an investigation should be provided a *Garrity* warning apprising the person of their obligations to answer questions truthfully and honestly while preserving the right against self-incrimination in the context of any resulting criminal investigation or prosecution.

Every employee interviewed in the course of an investigation is required to provide truthful responses to all questions. Failure to do so may result in disciplinary action.

Remedial Action and Monitoring

If warranted, appropriate remedial action will be determined and implemented on behalf of the Complainant, including but not limited to counseling services, reinstatement of leave taken due to the discrimination, or other appropriate action.

The School Board may appoint an individual, who may be an employee, to follow up with the Complainant to ensure no further discrimination or retaliation has occurred and to take action to address any reported occurrences promptly.

Sanctions and Disciplinary Action

The School Board will vigorously enforce its prohibitions against harassment/retaliation by taking appropriate action reasonably calculated to stop the harassment and prevent further misconduct.

While observing the principles of due process, a violation of this policy may result in disciplinary action up to and including the discharge of an employee. All disciplinary action will be taken in accordance with applicable law.

When imposing discipline, the Superintendent will consider the totality of the circumstances. In those cases where harassment is not substantiated, the School Board may consider whether the alleged conduct nevertheless warrants discipline in accordance with other School Board policies.

Where the School Board becomes aware that a prior disciplinary action has been taken against the Respondent, all subsequent sanctions imposed by the School Board and/or Superintendent will be reasonably calculated to end such conduct, prevent its reoccurrence, and remedy its effects.

Retaliation

Retaliation against a person who makes a report or files a complaint alleging harassment/retaliation or participates as a witness in an investigation is prohibited. Neither the School Board nor any other person may intimidate, threaten, coerce or interfere with any individual because the person opposed any act or practice made by any Federal or State civil rights law, or because that individual made a report, formal complaint, testified, assisted or participated or refused to participate in

any manner in an investigation, proceeding, or hearing under those laws and/or this policy, or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws and/or this policy.

Retaliation against a person for making a report of discrimination, filing a formal complaint, or participating in an investigation or meeting is a serious violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.

Formal complaints alleging retaliation may be filed according to the internal complaint process set forth above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

Allegations Constituting Criminal Conduct

If the CO has reason to believe that the Complainant has been the victim of criminal conduct, such knowledge should be reported to local law enforcement. After such report has been made, the Superintendent will be advised that local law enforcement was notified.

If the Complainant has been the victim of criminal conduct and the accused is the Superintendent, such knowledge should be reported by the CO to local law enforcement. After such report has been made, the School Board President will be advised that local law enforcement was notified.

Any reports made to local law enforcement will not terminate the COs obligation and responsibility to continue to investigate a complaint of harassment. While the COs may work cooperatively with outside agencies to conduct concurrent investigations, the harassment investigation will not be stopped due to the involvement of outside agencies without good cause after consultation with the Superintendent.

Reprisal

Submission of a good faith complaint or report of harassment will not affect the Complainant's or reporter's work status or work environment. However, the School Board also recognizes that false or fraudulent claims of harassment or false or fraudulent information about such claims may be filed. The School Board reserves the right to discipline any person filing a false or fraudulent claim of harassment or false or fraudulent information about such a claim.

The District will discipline or take appropriate action against any member of the District community who retaliates against any person who reports an incident of harassment prohibited by this policy or participates in a proceeding, investigation, or hearing relating to such harassment. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

Miscellaneous

The District will conspicuously post a notice including this policy against harassment in each school in a place accessible to the District community and members of the public (ASK DAVID L.). This notice will also include the name, mailing address, and telephone number of the COs, the name, mailing address, and telephone number of the State agency responsible for investigating allegations of discrimination in educational employment, and the mailing address and telephone number of the United States Equal Employment Opportunity Commission.

A link to summary of this policy and any related administrative guidelines will appear in the Employee Handbook and a copy will be made available upon request of employees and other interested parties.

Education and Training

In support of this policy, the School Board promotes preventative educational measures to create greater awareness of harassment. The Superintendent will provide appropriate information to all members of the District community related to the implementation of this policy and will provide training for District staff at such times as the School Board in consultation with the Superintendent determines is necessary or appropriate.

The School Board will respect the privacy of the Complainant, the individuals against whom the complaint is filed, and the witnesses as much as practicable, consistent with the School Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery, disclosure, or other legal obligations.

Retention of Investigatory Records and Materials

The CO(s) is responsible for overseeing retention of all records that must be maintained pursuant to this policy. All individuals charged with conducting investigations under this policy will retain all documents, electronically stored information (ESI), and electronic media (as defined in Policy 8315 - Information Management) created and/or received as part of an investigation, which may include but are not limited to:

A. all written reports/allegations/complaints/statements;
B. narratives of all verbal reports, allegations, complaints, and statements collected;
C. a narrative of all actions taken by District personnel;
D. any written documentation of actions taken by District personnel or individuals contracted or appointed by the School Board to fulfill its responsibilities;
E. narratives of, notes from, or audio, video, or digital recordings of witness statements;
F. all documentary evidence;
G. e-mails, texts, or social media posts pertaining to the investigation;
H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or tablet, etc.) pertaining to the investigation;
I. written disciplinary sanctions issued to employees and a narrative of verbal disciplinary sanctions issued to employees for violations of the policies and procedures prohibiting discrimination or harassment;
J. dated written determinations to the parties;
K. dated written descriptions of verbal notifications to the parties;
L. written documentation of any supportive measures offered and/or provided to Complainant and/or the Respondent, including no contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt; and
M. documentation of all actions taken, both individual and systemic, to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects;
N. copies of the School Board policy and/or procedures/guidelines used by the District to conduct the investigation, and any documents used by the District at the time of the alleged violation to communicate the School Board’s expectations to staff with respect to the subject of this policy (e.g., Employee Handbook);
O. copies of any documentation that memorializes any formal or informal resolutions to the alleged discrimination or harassment;
P. documentation of any training provided to District personnel related to this policy, including but not limited to, notification of the prohibitions and expectations of staff set forth in this policy and the role and responsibility of all District personnel involved in enforcing this policy, including their duty to report alleged violations of this policy and/or conducting an investigation of an alleged violation of this policy.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) retained may include public records and records exempt from disclosure under Federal and/or State law.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) created or received as part of an investigation will be retained in accordance with Policy 8310 - Public Records, Policy 8315- Information Management, and Policy 8320 - Personnel Records for not less than three (3) years, but longer if required by the District's records retention schedule.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	FACILITIES PLANNING
Code	po7100
Status	

7100 - **FACILITIES PLANNING**

The School Board recognizes that careful, prudent planning is essential to the efficient operation of the schools and that planning must be grounded on accurate data. In an effort to align District facilities inventory with the needs of the educational program and of the community, the School Board will prepare a capital expenditures plan and will review and revise that plan periodically thereafter.

In order to apprise the School Board regarding the School Board's facilities construction plan, the Superintendent will:

A. annually report to the School Board on the number of resident students attending school;

B. report to the School Board on the enrollment by grades during the school year annually;

C. conduct a "kindergarten census" each spring of the number of students who will be enrolled in the District schools in September;

D. prepare student enrollment projections every year, compare the actual enrollment figures to the previously projected figures to detect early, for the benefit of the School Board, any changes in enrollment trends; and

E. provide a report regarding the state of current District facilities, including maintenance needs and schedules, sufficiency of space, and additional space requirements.

In planning for the enlargement or modification of its facilities, the School Board will consider not only the number of children whose educational needs must be met, but also the physical requirements of the program it deems best suited to meet those needs. In addition, the School Board may engage the services of an architectural firm to conduct a facilities study and to make recommendations.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	WEAPONS
Code	po7217
Status	
Legal	120.13(1), Wis. Stats. 175.60, Wis. Stats. 939.22(10), Wis. Stats. 941.295, Wis. Stats. 943.13, Wis. Stats. 948.605, Wis. Stats. 948.61, Wis. Stats. 18 U.S.C. 921(a)(3) 18 U.S.C. 922 20 U.S.C. 7151

7217 - **WEAPONS**

The School Board prohibits visitors and volunteers from possessing, storing, making, or using a weapon in any setting that is under the control and supervision of the District for the purpose of school activities approved and authorized by the District including, but not limited to, property leased, owned, or contracted for by the District, a school-sponsored event, or in a District vehicle to the extent permitted by law without the permission of the Superintendent. Policies regarding staff members are found in Policy 3217 and Policy 4217. The policy pertaining to students is found in Policy 5772.

Concealed Carry Permit Holders

No parent or other volunteer may carry or in any fashion possess a concealed weapon, whether they hold a permit or not, while transporting students in a District-owned vehicle. Additionally, anyone, including a holder of a concealed carry permit license issued or recognized by the State of Wisconsin, is prohibited by virtue of 948.605(2)(b)1r, Wis. Stats., from possessing a concealed weapon anywhere in or on District grounds including, but not limited to, parking areas, property leased, owned, or contracted for by the District, a school-sponsored event, or in a District vehicle to the extent permitted by law.

Definition of "Weapon"

The term "weapon" means any object which, in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms (including, but not limited to firearms as defined in 18 U.S.C. 921(a)(3)), guns of any type, including air and gas-powered guns (whether loaded or unloaded), knives (subject to the exceptions below), razors with unguarded blades, clubs, electric weapons (as defined in 941.295 (1c)(a), Wis. Stats.), metallic knuckles, martial arts weapons, chemical agents, ammunition, and explosives.

Exceptions to this policy include:

A. weapons under the control of law enforcement personnel while on duty, or qualified former law enforcement officers, off-duty law enforcement officers, or out-of-state law enforcement officers;
B. items approved by the Superintendent as part of a class or individual presentation under adult supervision, including, but not limited to, hunters' education courses, if used for the purpose of and in the manner approved (working firearms, except those protected at all times by a cable or trigger lock, and live ammunition will never be approved);

C. theatrical props used in appropriate settings;

D. starter pistols used in appropriate sporting events; and

E. a knife lawfully used for food consumption or preparation, or a knife used for a lawful purpose within the scope of the person's business while on District property or at a District-sponsored activity.

The Superintendent may refer a visitor or volunteer who violates this policy to law enforcement officials. The visitor or volunteer may also be subject to other action, such as loss of volunteer status at the sole discretion of the Superintendent.

Any staff member who has reason to believe that a person has or will violate this policy will report to the building Principal or their supervisor immediately. Failure to report such information may subject the staff member to disciplinary action, up to and including termination. The staff member may also confront the person if the staff member believes the risk of injury to self or others is minimal or if immediate action is necessary to prevent injury to any person.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	GIFTS, GRANTS, AND BEQUESTS
Code	po7230
Status	
Legal	118.13 Wis. Stats. 118.27, Wis. Stats. I.R.C. 170(f)(8) I.R.C. 170(f)(12) Title VI, Civil Rights Act of 1964 Title IX, Education Amendments of 1972 Section 504, Rehabilitation Act of 1973 Americans with Disabilities Act

7230 - **GIFTS, GRANTS, AND BEQUESTS**

The School Board is appreciative of public interest in, and goodwill toward, the schools manifested through gifts, grants, and bequests. The School Board reserves the right, however, to specify the manner in which gifts are made; to define the type of gift, grant, or bequest which it considers appropriate; and to reject those which it deems inappropriate or unsuitable. If accepted, the School Board will attempt to carry out the wishes of the donor. The Superintendent will be responsible for determining the acceptability of gifts, grants and requests.

The District will not discriminate in the approval and administration of gifts, grants, and bequests on the basis of any Protected Class consistent with School Board Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity. Complaints of discrimination in the acceptance or administration of gifts, grants, or bequests are governed by the complaint procedure outlined in Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity.

Upon request, the District will provide any donor with appropriate tax forms in compliance with the requirements of the Internal Revenue Code.

Gifts, grants, and bequests will become the property of the School Board and will be subject to use by the District as determined by the policies applying to all properties, equipment, materials, and funds owned by the School Board. The title of all gifts will be in the name of the School Board.

Any equipment proposed to be purchased by a parent organization or non-district entity for use in a school, on District property, or at a District-related event will be submitted to the Superintendent for analysis prior to the purchase.

The School Board reserves the right to not accept the liability associated with a potential gift and thus prohibit the use of the equipment by students or District employees during any District-sponsored activity or on any property owned, leased, or used by the District. The School Board is under no obligation to replace a gift or memorial if it is lost, stolen, destroyed, or becomes unserviceable.

Any gifts, equipment, materials or classroom supplies purchased on behalf of or given by school support organizations (SSOs) should be submitted via the fundraising approval processes (See Policy 9215 - School Support Organizations)

All gifts to employees will be consistent with the School Board's adopted policy regarding employee ethics or gifts to an individual employee.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	NAMING SCHOOL FACILITIES
Code	po7250
Status	

7250 - **NAMING SCHOOL FACILITIES**

Naming of District facilities is the responsibility of the School Board. A final naming decision will be made by majority vote of the entire Board. The School Board will appoint a facility naming committee. Written nominations for a facility name, which will contain the rationale for such nomination, may be solicited from the public. Once a facility has been officially named, it will not be renamed except for compelling reasons to be determined by the School Board.

Criteria that may be considered when naming school facilities are:

- A facility may be named after a geographic location and/or a section of the District it serves.
- If a facility is to be named after a person, that person will be of exemplary moral character; have made an outstanding contribution to education, humanity or community; have displayed outstanding leadership or be a person of historical significance.
- Facilities may also be named after major contributors to the District without whom new facilities would not have been possible.
- The name should not be in conflict with the names of other facilities in the system or in the surrounding area.
- The committee may use the following sources for the suggestion of names:
    - Public participation. This is to include announcements through the news media soliciting suggestions for facilities names
    - Student participation
    - Faculty/staff participation
    - Previous file of suggested names. A permanent file of previously suggested names will be maintained by the Superintendent.

All nominations will be in writing and should contain the rationale for such nomination. Parts of facilities may be named using the same criteria for recognition of individuals and be identified in an appropriate and consistent manner as determined by the School Board.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	DISPOSITION OF REAL PROPERTY
Code	po7300
Status	
Legal	120.10(12), Wis. Stats. 120.13(19m), Wis. Stats.

7300 - **DISPOSITION OF REAL PROPERTY**

The School Board believes that the efficient administration of the District requires the disposition of property and goods no longer necessary for the maintenance of the educational program or the operation of the District.

"Real Property" means land, including land improvements, structures, and appurtenances thereto, but excludes moveable machinery and equipment.

"Personal Property" means tangible property other than real property. It may be tangible, having physical existence, or intangible and may include automotive vehicles, equipment, and materials. Disposition of personal property will be determined in accordance with Policy 7310 - Disposition of Personal Property.

The School Board will direct the periodic review of all District property and authorize the disposition by sale, donation, trade, or discard of any property not required for school purposes. Approval of the electorate at an annual or special meeting will be obtained to the extent required by law.

A. All written offers on real property under consideration for disposition will be presented as an item on the agenda of a School Board meeting. A preliminary review of offers to purchase or lease will include: source of offer, date of offer, expiration date of offer, and intended use of property.

B. Written offers will be referred to the School Board Finance and Facilities Committee for review and recommendations. Offers, when received, will be distributed to the members of the School Board.

C. All property considered for (sale) disposition may be subjected to a current, outside, professional appraisal prior to the solicitation of offers.

D. All property considered for lease or sale will be reviewed by the School Board prior to solicitation of offers. The solicitation of offers by the School Board will include an expiration date.

E. The authorized agents of the School Board to review all purchase or lease offers pertaining to the sale or lease of property will be the Superintendent and the School Board Finance and Facilities Committee. The School Board will give final approval of all contracts.

F. In consideration of the best interest of the District and of the residents and taxpayers, the School Board reserves the right to reject any and all offers at its sole discretion, regardless of price and terms.

G. Potential purchasers or lessees will demonstrate financial capability to meet the terms and conditions of their purchase or lease offer.

H. Potential purchasers will demonstrate a reasonable likelihood of obtaining necessary city/township approvals and/or compliance with city/township zoning ordinances.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	DISPOSITION OF PERSONAL PROPERTY
Code	po7310
Status	
Legal	2 C.F.R. 200.313, 200.314 120.10(12), Wis. Stats. 120.13(19m), Wis. Stats.

7310 - **DISPOSITION OF PERSONAL PROPERTY**

The School Board requires the Superintendent to review the personal property of the District periodically and to dispose of that material and equipment which is no longer usable in accordance with the terms of this policy. The disposition of real property is governed by Policy 7300 - Disposition of Real Property.

"Personal property" means property other than real property. It may be tangible, having physical existence, such as vehicles, equipment, or instructional materials or intangible, such as intellectual property.

"Real property" means land, including land improvements, structures, and appurtenances thereto, but excludes moveable machinery and equipment.

A. **Instructional Material**

The District will review instructional materials (i.e., textbooks, library books, manuals, support materials, etc.) periodically to determine the relevance of such materials to the present world and current instructional programs. The following criteria will be used to review instructional materials for redistribution and possible disposal:

1. concepts or content that do not support the current goals of the curriculum,
2. information that may not be current, or
3. worn beyond salvage.

B. **Equipment**

For purposes of this policy, equipment will mean tangible personal property (including information technology systems), a unit of furniture or furnishings, an instrument, a machine, an apparatus, or a set of articles which retains its shape and appearance with use, is nonexpendable, having a useful life of more than one (1) year, and a per-unit cost that equals or exceeds $5000to replace as a single unit and does not lose its identity when incorporated into a more complex unit.

The District will inspect the equipment used in the educational program periodically to determine the condition and usability of such equipment in the current educational program. Should the equipment be deemed no longer serviceable or usable, the following criteria will be used to determine possible disposal:

1. repair parts for the equipment no longer readily available;
2. repair records indicate the equipment has no usable life remaining;
3. obsolete and/or no longer contributing to the educational program;
4. some potential for sale at a school auction; or
5. creates a safety or environmental hazard.

C. **Disposition**

The Superintendent is authorized to dispose of obsolete instructional and other property by selling it to the highest bidder, by donation to appropriate parties, or by proper waste removal in compliance with 2 C.F.R. 200.313(e) and 200.314. Disposal of surplus property purchased with Federal funds will be disposed of in accordance with Federal guidelines.

When there is a residual inventory of unused supplies exceeding $10,000 in aggregate value at the end of the period of performance and the supplies are not needed for any other Federal award, the District may retain or sell the unused supplies. Unused supplies mean supplies that are in new condition, not having been used or opened before. The aggregate value of unused supplies consists of all supply types, not just like-item supplies. The Federal agency or pass-through entity may be entitled to compensation in an amount prescribed in 2 C.F.R. 200.314.

When original or replacement equipment acquired under a Federal award is no longer needed for the original project or program or for other activities currently or previously supported by a Federal agency, the District will request disposition instructions from the Federal agency if required by the terms and conditions of the Federal award. Disposition of the equipment will be made in accordance with the disposition instructions of the Federal agency.

Except as provided in §200.313 Federally-owned and exempt property, paragraph (b), or if the Federal awarding agency fails to provide requested disposition instructions within 120 days, items of equipment with a current fair market value in excess of $10,000 (per unit) may be retained by the non-Federal entity or sold. The Federal agency is entitled to an amount calculated by multiplying the current market value or proceeds from sale. If the equipment is sold, the Federal agency may permit the non-Federal entity to deduct and retain from the Federal share $1,000 or ten percent (10%) of the proceeds, whichever is less, to cover expenses associated with the selling and handling of the equipment.

The District may transfer title to the property to the Federal Government or to an eligible third party, provided that, in such cases, the District will be entitled to compensation for its attributable percentage of the current fair market value of the property.

When included in the terms and conditions of the Federal award, the Federal agency may permit the District to retain equipment, or authorize the Wisconsin Department of Public Instruction (DPI) to permit the District to retain equipment, with no further obligation to the Federal Government unless prohibited by Federal statute or regulation.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	SAFETY STANDARDS
Code	po7430
Status	
Legal	101.055, Wis. Stats.

7430 - **SAFETY STANDARDS**

The School Board believes that the employees and students of this District, as well as visitors, are entitled to function in an environment as free from hazards as can reasonably be provided. In this regard and in accordance with law, the School Board will provide reasonable and adequate protection to the lives, safety, and health of its employees.

The Superintendent will be responsible for the maintenance of standards in the facilities to prevent accidents and to minimize their consequences. The Superintendent will designate an employee who will conduct periodic audits of health and safety conditions within the facilities of the District in accordance with the Federal OSHA standards adopted by the State, and take appropriate action on any violations discovered during such audits. Reports of violations and remediation actions will be provided to the Superintendent, who will keep the School Board informed of significant issues.

In the event an inspection is made by a representative of the State and a violation is indicated on the inspection report, the Superintendent will report the violation(s) and corrective action(s) to the School Board no later than at the meeting following the receipt of the State report.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	USE OF TOBACCO AND NICOTINE ON SCHOOL PREMISES
Code	po7434
Status	
Legal	111.321, Wis. Stats. 120.12(20), Wis. Stats. 20 U.S.C. 6081 et seq. 20 U.S.C. 7182

7434 - **USE OF TOBACCO AND NICOTINE ON SCHOOL PREMISES**

The School Board recognizes that the use of tobacco products, as well as other nicotine delivery systems, such as electronic smoking devices, are a health, safety, and environmental hazard for students, staff, visitors, and school facilities. The School Board is acutely aware of the serious health risks associated with the use of these products, both to users and non-users, and that their use or promotion on school grounds and at off-campus school-sponsored events is detrimental to the health and safety of students, staff, and visitors. The School Board also believes accepting tobacco industry gifts or materials will send an inconsistent message to students, staff, and visitors.

It will be a violation of this policy for any visitor of the District to use, consume, or sell any commercial tobacco products, tobacco-related devices, imitation tobacco products, or electronic smoking or vaping devices, regardless of content, including smoking as defined in this policy, at any time on District property or at off-campus, school-sponsored events.

It will be a violation of this policy for the District to solicit or accept any contributions, gifts, money, curricula, or materials from the tobacco industry or from any tobacco products retailer. This includes, but is not limited to, donations, monies for sponsorship, advertising, promotions, loans, or support for equipment, uniforms, and sports and/or training facilities. It will be a violation of this policy to participate in any type of service funded by the tobacco industry while in the scope of employment for the District.

Exceptions

It will not be a violation of this policy for tobacco products, tobacco-related devices, imitation tobacco products, or lighters to be included in instructional or work-related activities in school buildings if the activity is conducted by a staff member or an approved visitor and the activity does not include smoking, chewing, or otherwise ingesting the product.

FDA-approved cessation products or tobacco dependence products are exempt from this policy for adults and staff eighteen (18) years and older. Staff using such products and bringing them to any District property or school-sponsored activity are responsible for the safekeeping of these products at all times and are responsible for assuring that no students are able to obtain access to these products.

Instruction in the history and purpose of traditional tobacco that has been used as a part of faith and tradition in the Native American and American Indian communities is an exception to this policy.

Policy Specific Definitions

Any time: normal school and non-school hours: twenty-four (24) hours a day, seven (7) days a week.

Electronic smoking device: any product containing or delivering nicotine, or any other substance, whether natural or synthetic, intended for human consumption through the inhalation of aerosol or vapor from the product. The term electronic smoking device includes, but is not limited to, devices manufactured, marketed, or sold as e-cigarettes, e-cigars, e-pipes, vape pens, mods, tank systems, JUUL, or under any other product name or descriptor. The term electronic smoking device includes any component part of a product, whether or not marketed or sold separately, including but not limited to e-liquids, e-juice, cartridges, and pods.

Imitation tobacco product: any edible non-tobacco product designed to resemble a tobacco product, or non-edible, non-tobacco product designed to resemble a tobacco product that is intended to be used by children as a toy. Examples of imitation tobacco products include, but are not limited to: candy or chocolate cigarettes, bubble gum cigars, shredded bubble gum resembling chewing tobacco, pouches containing flavored substances packaged similar to snuff, shredded beef jerky in containers resembling snuff tins, plastic cigars, and puff cigarettes.

Off-campus, school-sponsored event: any event sponsored by the school or District that is not on school property, including but not limited to, sporting events, day camps, field trips, entertainment seminars, dances, or theatrical productions.

School property: all facilities and property, including land, whether owned, rented, or leased by the District, and all vehicles owned, leased, rented, contracted for, or controlled by the District used for transporting students, staff, and visitors.

Smokinginhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette,pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. This specifically includes marijuana and hemp plant-derived substances, whether or not legally sold in Wisconsin, including CBD production, Delta 8 THC, Delta 9 THC, or any other variation thereof. "Smoking" also includes carrying or using an activated electronic smoking device.

Tobacco products retailer: retailers whose primary business is to sell tobacco and/or tobacco-related products.

Tobacco industrymanufacturers, distributors, or wholesalers of tobacco products, electronic smoking devices, or tobacco-related devices; this includes parent companies and subsidiaries.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	VIDEO SURVEILLANCE AND ELECTRONIC MONITORING
Code	po7440.01
Status	
Legal	19.31 - 19.39, 118.125, Wis. Stats. Wis. Admin. Code Trans 300.81(7) 18 U.S.C. 2510-2521 FERPA 20 U.S.C. 1232g 34 C.F.R. 99.1-99.67 Title I of the Electronic Communication Privacy Act of 1986

7440.01 - **VIDEO SURVEILLANCE AND ELECTRONIC MONITORING**

The School Board authorizes the use of video surveillance and electronic monitoring equipment at various facilities and school sites throughout the District, and on school buses. No audio or video surveillance is permitted within the District other than those authorized by policy or the Superintendent, and only if clear and visible notice is provided to any persons entering an area or building subject to video and/or audio monitoring that such monitoring may occur. This does not restrict the collection of video or audio recording at events open to the public.

Placement of Surveillance

The Superintendent is responsible for determining where to install and operate fixed-location video surveillance/electronic monitoring equipment in the District. The Superintendent will assure that video surveillance is handled in accordance with the placement, monitoring, and access considerations incorporated into the school safety plan as more fully described in Policy 8420 - School Safety. The determination of where and when to use video surveillance/electronic monitoring equipment will be made in a nondiscriminatory manner. Video surveillance/electronic monitoring equipment may be placed in common areas in Distri buildings (e.g., school hallways, entryways, the front office where students, employees, and visitors are permitted to freely come and go, gymnasiums, cafeterias, libraries), the school parking lots and other outside areas, and in school buses. Except in extraordinary circumstances and with the written authorization of the Superintendent, video surveillance/electronic monitoring equipment will not be used in areas where persons have a reasonable expectation of privacy (e.g., restrooms, locker rooms, changing areas, private offices (unless there is express consent given by the office occupant), or conference/meeting rooms), or in individual classrooms during instructional times.

Any person who takes action to block, move, or alter the location and/or viewing angle of a video camera will be subject to disciplinary action.

Notification of Surveillance

Wherever video surveillance or electronic monitoring are is used, such notification will identify that video or electronic surveillance is possibly technology being employed.

Legible and visible signs will be placed at the main entrance to buildings and in the areas where video surveillance/electronic monitoring equipment is in use to notify people that their actions/behavior are subject to being monitored/recorded, which may include video footage, audio recording, or both. The Superintendent is directed to annually notify parents and students through the Student Handbook, and staff via the Staff Handbook(s), of the use of video surveillance/electronic monitoring systems in their schools, which may include either video or audio footage, or both. In cases approved by the Superintendent, camera surveillance may be used for investigatory purposes without staff, student, or public notice if the usage is calculated to further investigation into misconduct believed to have occurred or believed to be ongoing.

Uses of Surveillance

Any information obtained from video surveillance/electronic monitoring systems may only be used to support the orderly operation of the District's schools and facilities, and for law enforcement purposes, and not for any other purposes. As such, recordings obtained through the use of video surveillance/electronic monitoring equipment may be used as evidence in any disciplinary proceeding, administrative proceeding, or criminal proceeding, subject to School Board policy and regulations. Further, such recordings may become a part of a student's education record or a staff member's personnel file.

Ordinarily, video surveillance/electronic monitoring equipment will not be used to make an audio recording of conversations occurring on District grounds or property.

The School Board will not place video surveillance/electronic monitoring equipment for the purpose of obtaining information for routine staff appraisal/evaluation or monitoring; however, video footage captured in the normal course of surveillance, which shows information pertinent to staff performance or conduct, may be used for that purpose.

Additionally, prerecorded lessons or observations of online or virtual learning sessions may be included as part of an employee's evaluation.

Further, if an employee is assigned to work remotely (i.e., telework), the Administration is authorized to conduct observations that consist of the supervisor reviewing video-recordings of the employee working and/or watching the employee perform their job responsibilities through means of a live-stream that includes both video and audio.

Additionally, nothing herein will prevent the Administration from using information gathered through electronic means (i.e., viewing a video-recording or live-stream of an employee working) for employment purposes including, but not limited to, completing components of an evaluation.

Recordings that capture students may be student records and as such will be treated as confidential, subject to the School Board's public records and student records policies.

Retention, Secure Storage, Access to, and Disposal of Video Recordings

The District will maintain video surveillance/electronic monitoring of recordings for a limited period. Any request to view a recording under this policy should be made within seven (7) days after the event/incident in order to assure its availability. Inquiries after that time period may be available depending on current retention capabilities. Unless a recording is separated and maintained for some reason by the District, any recording may be destroyed after seven (7) days. If, however, action is taken by the School Board/Administration, as a result of a formal complaint or incident, recordings will be kept consistent with the School Board's record retention policy depending on the nature of the video record retained, but for a minimum of one (1) year from the date of the action taken.

Any video data stored on a cloud-based server system must be stored pursuant to a vendor agreement that assures the confidentiality of data accessible only to school officials.

Access to and viewing of video recordings is limited to authorized personnel.

A Principal or the Superintendent may authorize the viewing of recorded images in the event of an ongoing law enforcement investigation, an incident involving property damage or loss, or for other reasons deemed appropriate.

Video footage should not be removed from school officials' custody except as required by law or upon a request from law enforcement.

All video surveillance/electronic monitoring recording media will be considered legal evidence and treated as confidential or as directed by District counsel. The release of original video recordings to individuals or outside agencies may only occur pursuant to subpoena or court order after the same has been reviewed by District counsel.

Original video recordings will never be edited or manipulated in any manner. When video recordings are requested by any law enforcement agency as part of an ongoing investigation, a duplicate may be provided for that purpose. The original media will be protected from accidental overwrite or erasure during the duplicating process. Nothing in this paragraph prohibits the redaction of personally identifiable information from duplicated media when mandated by FERPA.

Video recordings may never be sold publicly, viewed, or distributed in any other fashion except as provided for by School Board policy and consistent with State and Federal law.

Devices containing video recordings, scheduled to be destroyed must be securely disposed of in such a way that the personal information cannot be reconstructed or retrieved (e.g., shredding, burning, magnetically erasing the personal information).

Surveillance on School Buses

School buses owned by the District or a contractor under contract with the District may be equipped with video and/or audio recording equipment in specified locations within the vehicle as provided in the Wisconsin Department of Transportation regulations.

Exceptions

This policy does not address or cover instances where school officials record a specific event (e.g., a play, music performance, athletic contest, graduation, or School Board meeting), or an isolated instance where a classroom is video recorded for educational or research purposes. Authorized video recording for educational, instructional, and/or research purposes is permitted and is not addressed by this policy.

Video surveillance is to be implemented in accordance with this policy and consistent with the school safety plan. The School Board will not accept or tolerate the improper use of video surveillance/electronic monitoring equipment and will take appropriate action in any case of wrongful use of this policy.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	SMART SENSOR AND MONITORING TECHNOLOGY
Code	po7440.02
Status	

7440.02 - **SMART SENSOR AND MONITORING TECHNOLOGY**

In order to protect students and faculty, promote security and protect the health, welfare and safety of students, staff and visitors, the School Board authorizes the use of smart sensor and electronic monitoring equipment on District property, and in school buildings and school buses. Smart sensor and monitoring technology uses devices that can sense, collect, and process a variety of environmental information. Information obtained through smart sensor devices may be used to identify intruders and persons breaking the law, School Board policy, or the Student Code of Conduct (i.e., it may be used as evidence in disciplinary actions and criminal proceedings).

The monitoring of actions and behavior of individuals who come onto school property is a significant factor in maintaining order and discipline and protecting students, staff, visitors, and school and student property. Smart sensor monitoring systems serve to complement other means being employed in the District to promote and foster a safe and secure teaching and learning environment for students and staff. The School Board recognizes that the use of a smart sensor monitoring system does not replace the need for the ongoing vigilance of the school staff assigned by the building principal to monitor and supervise the school building. Rather, the smart sensor monitoring system serves as an appropriate and useful tool with which to augment or support the in-person supervision provided by staff. The building principal is responsible for verifying that due diligence is observed in maintaining general campus safety and security.

The Superintendent is responsible for determining where to install and operate fixed-location smart sensor monitoring equipment in the District. The determination of where and when to use smart sensor equipment will be made in a nondiscriminatory manner. Smart sensor equipment may be placed in designated areas in school buildings (e.g., school hallways, restrooms, classrooms, locker rooms, entryways, the front office where students, employees, and visitors are permitted to freely come and go, gymnasiums, cafeterias, libraries).

Any person who takes action to block, move, or alter the location of a smart sensor will be subject to disciplinary action.

Any information obtained from smart sensor monitoring systems may only be used to support the orderly operation of the District's schools and facilities, and for law enforcement purposes, and not for any other purposes. As such, information obtained through the use of smart sensor equipment may be used as evidence in any disciplinary proceedings, administrative proceedings, or criminal proceedings, subject to School Board policy and administrative guidelines.

Smart sensor technology is to be implemented in accordance with this policy and any related guidelines. The School Board will not accept or tolerate the improper use of smart sensor and monitoring technology and will take appropriate action in any case of wrongful use of such technology.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	SMALL UNMANNED AIRCRAFT SYSTEMS (Drones)
Code	po7440.03
Status	
Legal	14 C.F.R. Part 107 86 FR 4314

7440.03 - **SMALL UNMANNED AIRCRAFT SYSTEMS (Drones)**

The School Board prohibits the operation of small Unmanned Aircraft Systems (sUAS), commonly known as drones, at any time on property that is owned, leased, or contracted for by the District at any time by any individual who is not authorized to do so by the Superintendent.

If sUAS (drones) are used during high school athletic activities and/or events, the use will adhere to the Wisconsin Interscholastic Athletic Association's (WIAA) administrative policies and procedures.

To be authorized to operate a drone on property owned, leased, or contracted for by the District, a staff member, administrator, or vendor employed by the District must meet all criteria for the operation of and comply with all requirements and restrictions pertaining to the operation of any sUAS established by the Federal Aviation Administration (FAA).

Failure to adhere to applicable regulations may result in loss of authorization to operate a drone on property owned, leased, or contracted for by the District, referral to local law enforcement, and/or further disciplinary action, up to and including termination.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	PROPERTY INVENTORY
Code	po7450
Status	
Legal	2 C.F.R. 200.313

7450 - **PROPERTY INVENTORY**

As steward of this District's property, the School Board recognizes that efficient management and full replacement upon loss requires accurate inventory and properly maintained property records.

The School Board will conduct a complete inventory of all District-owned equipment and supplies, including computing devices at such intervals as will coincide with property insurance renewal and Generally Accepted Accounting Principles (GAAP) reporting requirements.

For purposes of this policy, equipment will mean tangible personal property (including information technology systems), a unit of furniture or furnishings, an instrument, a machine, an apparatus, or a set of articles which retains its shape and appearance with use, is nonexpendable, having a useful life of more than one (1) year and a per-unit cost that equals or exceeds $5000to replace as a single unit and does not lose its identity when incorporated into a more complex unit. When defining supplies for inventory purposes, no items will be counted whose total value is less than $5000.

It will be the duty of the Director of Finance and Facilities to ensure that inventories are recorded systematically and accurately and property records of equipment are updated and adjusted annually by reference to purchase orders and withdrawal reports.

Major items of equipment will be subject to annual spot check inventory to determine loss, mislocation, or depreciation; any major loss will be reported to the School Board.

The Director of Finance and Facilities will maintain a system of property records which will show, as appropriate to the item recorded, the:

A. description and identification (serial number or other identification number);

B. manufacturer;

C. year of purchase; and

D. evaluation in conformity with insurance requirements.

The District is responsible for maintaining and updating property records when there is a change in the status of the property.

Equipment and computing devices acquired in whole or in part under a Federal award will vest upon acquisition to the District, subject to the following conditions:

A. The equipment will be used for the authorized purposes of the award project during the period of performance or until the equipment is no longer needed for the purposes of the project.

B. While the equipment is being used for the originally-authorized purpose, the District (or subrecipient) must not dispose of or encumber its title or other interests without the approval of the Federal agency or pass-through entity.

C. The equipment may only be used and disposed of in accordance with the provisions of the Federal agency or the pass-through entity and Policy 7300 - Disposition of Real Property and Policy 7310 - Disposition of Personal Property.

D. The District must use equipment for the project or program for which it was acquired and for as long as needed, whether or not the project or program continues to be supported by the Federal award. The District must not encumber the equipment without prior approval of the Federal agency or pass-through entity.

E. When no longer needed for the original project or program, the equipment may be used in other activities in the following order of priority:

    1. activities under other Federal awards from the Federal agency that funded the original program or project; then

    2. activities under Federal awards from other Federal agencies. These activities include consolidated equipment for information technology systems.

F. During the time that equipment is used on the project or program for which it was acquired, the District must also make the equipment available for use on other programs or projects supported by the Federal Government, provided that such use will not interfere with the purpose for which it was originally acquired. First preference for other use of the equipment must be given to other programs or projects supported by the Federal agency that financed the equipment. Second preference must be given to programs or projects under Federal awards from other Federal agencies. Use for non-Federally funded projects is also permissible, provided such use will not interfere with the purpose for which it was originally acquired. The District should consider charging user fees as appropriate. If the District does use equipment to earn program income, it must not charge a fee that is less than a private company would charge for similar services unless specifically authorized by Federal statute.

G. When acquiring replacement equipment, the District may either trade-in or sell the equipment and use the proceeds to offset the cost of the replacement equipment.

H. Property records will be maintained that include a description of the equipment, a serial number or other identification number, the source of funding for the equipment (including the Federal Award Identification Number ("FAIN")), title holder, acquisition date, cost of the property, percentage of Federal agency contribution towards the original purchase, the location, use, and condition of the property, and ultimate disposition data, including date of disposal and sale price of the property.

I. A physical inventory of the property must be conducted and results reconciled with property records at least once every two (2) years.

J. A control system will be in place to provide safeguards for preventing loss, damage, or theft of the property. Any such loss, damage, or theft of the property must be investigated. The District must notify the Federal agency or pass-through entity of any loss, damage, or theft of equipment that will have an impact on the program.

K. Regular maintenance procedures will be implemented to keep the property in proper working condition.

L. Proper sales procedures will be established to ensure the highest possible return in the event the District is authorized or required to sell the equipment/property.

M. When equipment acquired under a Federal award is no longer needed for the original project/program or for activities currently or previously supported by a Federal agency, the District will request disposition instructions from the Federal agency or the pass-through entity if required by the terms and conditions of the Federal award. Disposition of the equipment will be made in accordance with the provisions of 2 C.F.R. 200.313.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	ACCOUNTING SYSTEM FOR CAPITAL ASSETS
Code	po7455
Status	

7455 - **ACCOUNTING SYSTEM FOR CAPITAL ASSETS**

The School Board will maintain a capital asset accounting system. The capital asset system will maintain sufficient information to permit the following:

A. the preparation of year-end financial statements in accordance with Generally Accepted Accounting Principles (GAAP);

B. adequate insurance coverage; and

C. control and accountability.

Capital assets are defined as those tangible assets of the District:

A. with a useful life in excess of one (1) year;

B. with an initial cost equal to or exceeding the amount determined periodically by the District in Policy 7450 - Property Inventory;

C. which are capitalized in accordance with GAAP; and

D. which the District intends to hold or continue in use for an extended period of time.

Further, some items may be identified as "controlled" assets that, although they do not meet all capital asset criteria, are to be recorded on the capital asset system to maintain control.

Capital assets will be classified as follows:

A. land, buildings (facilities), equipment, and intellectual property (including software) whether acquired by purchase, construction, manufacture, exchange, or through a lease accounted for as a financed purchase under Government Accounting Standards Board (GASB) standards or a finance lease under Financial Accounting Standards Board (FASB) standards; and

B. additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life (not ordinary repairs and maintenance).

Leased capital assets and assets which are jointly-owned will be identified and recorded on the capital asset system.

Capital assets will be recorded at historical cost or, if that amount is not practicably determinable, at estimated historical cost. The method(s) to be used to estimate historical cost will be established by the Director of Finance and Facilities.

The purchase of capital assets, the transfer of capital assets between buildings, and the disposal of capital assets will be initiated by the Director of Finance and Facilities and require the prior written approval of the Superintendent. An asset to be disposed of by sale will be done in accordance with Policy 7300 - Disposition of Real Property or Policy 7310 - Disposition of Personal Property.

In accordance with GAAP, assets must be depreciated over their estimated useful lives and approved by the auditor.

Such useful lives by asset class as per GASB, are as follows:

A. site improvement - 20 years;

B. buildings - 10-50 years;

C. furniture and equipment - 3-50 years;

D. leased equipment - 3-50 years.

Accumulated depreciation will be calculated on a straight line basis and be recorded for general capital assets.

The following information will be maintained for all capital assets:

A. description

B. asset classification (land, building, equipment, etc.)

C. location

D. purchase price

E. vendor

F. date purchased

G. voucher number

H. estimated useful life

I. estimated salvage value

J. replacement cost

K. accumulated depreciation

L. method of acquisition (purchase, trade-in, lease, donated, etc.)

M. appropriation

N. manner of asset disposal

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	USE OF DISTRICT FACILITIES
Code	po7510
Status	
Legal	120.13(17), Wis. Stats. 895.523, Wis. Stats.

7510 - **USE OF District FACILITIES**

PURPOSE

The School Board supports the full use of one of the community's greatest assets, the District's facilities, grounds, and equipment. The School Board welcomes and encourages responsible District and community use of our District facilities, grounds, and equipment by citizens of all ages when such use does not interfere with or decrease use as needed for District programs. This policy is designed to meet the needs of all stakeholders

GENERAL STATEMENT OF POLICY

The School Board and Superintendent authorize the Activities Director to coordinate the scheduling and approval process for the use of District facilities, grounds, and equipment in accordance with District regulations, policies, and procedures. Such regulations, policies, and procedures are intended to result in consistent implementation of usage of District facilities, grounds, and equipment throughout the District.

The School Board authorizes the Activities Director to manage the process of scheduling District facilities, grounds, and equipment in a manner that maximizes the usage and availability for all facility user groups. A centralized software scheduling system will be utilized to schedule all District and community use of District buildings and grounds. For safety, security, energy efficiency, and customer service reasons, the following event information will be included in the system: event start/end time, anticipated number of attendees, special set-ups, custodial support, and traffic management plans. Building and Grounds Director will be included in the development of all event management plans.

Fees will be charged to facility user groups based on the priorities for scheduling of facilities, type of activity, and costs to cover direct expenses as a result of facility usage. Direct expenses may include but are not limited to set-up, takedown, personnel costs, and damages as a result of District facility, grounds, and equipment usage.

The Activities Director will respond to any facility user group's issues or concerns related to facility usage. The Activities Director will work in collaboration with facility scheduler, Building and Grounds Director, building principals, custodians, and other employees as needed to assist in investigating and resolving complaints from facility users. If satisfactory resolution cannot be achieved, the complainant may appeal to the Superintendent, who will review the request and make a final decision.

Rules and regulations to protect property owned and operated by the District's taxpayers and to ensure the safety of users will be established. The Activities Director will establish and implement a process for disseminating approved rules, regulations, guidelines, and procedures to facility users and District staff. Authorization for use of District facilities, grounds, and equipment will not be considered as an endorsement of or approval of the activity, group, or organization nor the purposes they represent.

The District reserves the right to reject or cancel any request for use of District facilities and/or grounds that is contrary or detrimental to the purpose of the schools or District policies, or if deemed not in the public's best interest. The following types of activities will not be permitted: activities promulgating any theory or doctrine subversive to laws of the United States or any political subdivision thereof: any activity that tends to violate good manners, morals, values, or taste; activities that would tend to be injurious to the District facilities or grounds; and activities that are discriminatory in nature. The final authority concerning the denial of a facility use request rests with the Superintendent.

Facility User Groups receiving approval to use District facilities, grounds, and/or equipment are responsible for ensuring adequate supervision of the approved activity. Groups or individuals using District facilities or grounds must furnish a certificate of insurance for liability limits for no less than $1,000,000 per occurrence naming the District as an additional insured. Insurance may be in the form of a "blanket" policy or a certificate for one-time events. Proof of Insurance must be provided before the event can take place. The applicant and/or organization agree to hold harmless the District from any expenses or costs in connection with the use of District facilities and grounds.

All policies, ordinances, laws, fire codes, and codes of the School District of River Falls, cities in which the schools are located, state of Wisconsin and federal government must be observed by facility users.

The Superintendent is authorized to act in any case not covered by the rules and regulations for District facility, grounds, or equipment as deemed appropriate.

The School Board reserves the right to approve "Joint Use" or "Special Use" agreements between the District and other cooperative community entities as deemed necessary.

PRIORITIES FOR SCHEDULING OF FACILITIES

To make maximum use of District facilities, grounds, and equipment with minimum conflict, it is necessary to arrange facility user groups on a priority basis. Groups using the facilities will be prioritized from Priority 1 through 4 with a Priority 1 having highest priority for use when developing the annual master District and school-related activities calendar. The term "priority" as used in this regulation is intended to mean first consideration for access to facilities rather than exclusive use at the expense of all groups assigned lower priority. Although Priority 1 retains the right to cancel the use of scheduled facility groups with an assigned lower priority, efforts will be made to keep cancellations to a minimum.

"Local" is generally defined as those whose primary residence, address, chapter, affiliation is considered to be located within the legal boundaries of the District.

Priority 1 - Refers to the programs and activities of the School District of River Falls. All directly related pre K-12 school activities such as regularly scheduled daytime school activities, musical and arts events, student co-curricular activities, school productions, staff development, approved meetings and activities of student organizations, school staff, parent organizations, Community Education, or other organizations whose sole purpose is to support the District. No fee will be charged for use of District facilities or grounds, by school or school-related organizations. Also, included are basic political occurrences such as providing election polling places.

Priority 2 - Refers to local non-profit groups/clubs, agencies, parks and recreational programs, and adult service organizations composed of at least 51% of District residents and organized to promote civic, charitable, educational, social, leadership, service-learning, support services, or recreational activities for youth. This includes local youth religious/social/recreational activities, and local non-public school recreational activities, camps, or clinics provided by District staff or coaches for District youth. Priority 2 also includes local community theater groups.

Priority 3 - Refers to local religious organizations for worship and adult or youth instruction, political parties, partisan issue organizations, and local youth/adult special interest, recreational or social groups/clubs/associations, AAU or elite youth teams headed by a District parent. These groups must be composed of at least 51% of District residents.

Priority 4 - Refers to for-profit businesses, educational institutions, or non-profit organizations located outside of the District or non-resident groups whose primary residence, address, chapter, or affiliation is considered to be located outside the legal boundaries of the District. Fund-raising activities not specifically designed to benefit the District or its students by any organization are considered to be Priority 4.

Fees will be assessed according to use requests, policy, and extra costs associated with usage.

The illustrations of various groups within each priority grouping above are illustrations only and should not be construed to represent an all-inclusive listing. The Activities Director and/or Superintendent are given the authority to clarify a priority.

Scheduling Process

Facility user groups or individuals interested in using District facilities, grounds, or equipment are required to obtain prior approval by means of Request for Use of District Facilities Form.

- Request forms by contacting the District Activities Director at (715) 425-1830 ext. 1109.
- Requests should be made at least fourteen (14) business days prior to anticipated use. Upon receipt of the request, the Activities Director will verify space & staff availability, complete the approval process, and establish estimated costs according to policy.
- The requestor will receive confirmation of the location, personnel required, and other requirements of use after the approval process is completed. Large Events may necessitate the need for additional charges for supervision, setup, clean up, and trash removal.
- Facility user groups will be required to submit payment and deposit to the Activities office prior to usage. Approval for use of District facilities and grounds may require the signature of the building principal and Building & Grounds Director.

Liability Insurance

- Groups or individuals using District facilities or grounds must furnish a certificate of insurance for liability limits for no less than $1,000,000 per occurrence naming the District as an additional insured. Insurance may be in the form of a "blanket" policy or a certificate for one-time events. Proof of insurance must be provided before the event can take place. The applicant and/or organization agree to hold harmless the District from any expenses or costs in connection with the use of District facilities and grounds.

Requests for Use of Equipment

- Use of District equipment must be applied for at the same time the request form is submitted (only equipment that is specified and approved on the request can be used). Equipment and decorations should be removed directly following an activity. Groups using the schools will not be allowed to store materials or equipment in the school unless pre-approved by the Activities Director.

Supervision

- Facility user groups receiving approval to use District facilities, grounds, and equipment are responsible for ensuring adequate supervision of the approved activity.
    - For safety reasons, no children will be allowed entrance to a building until a responsible adult is in attendance and ready to take charge of the group.
    - The adult responsible for the activity must remain with the group the entire time that they are in the building and must not leave until they are certain that all members of their group are out of the building and picked up by parents/guardians.
    - The adult responsible for the activity is also accountable for the conduct/behavior of both participants and spectators, enforcing rules and regulations, as well as restricting group activity to the areas listed on the facility use application. All children must be under direct parental/leader supervision.
    - When the building has multiple users on the same date or a large event, the Activities Director or building Principal has the right to request an event coordinator at the expense of the facility user group(s). The event coordinator's role is to assist participants, ensure that rules and regulations are being enforced by the adult(s) responsible for the activity, and assure order, safety, and security is maintained in the facility.
    - The facility user group is responsible to observe fire occupancy regulations at all times.

Cancellations

- Facility user groups agree to cancel with the Activities Director any scheduled facility use dates requested, at least five (5) business days in advance of intended use in order to avoid total fee charges (if an event is scheduled for a Saturday or Sunday, cancellation must be made by Monday. Pre-approved District or community activities may need to be canceled by District authorities to accommodate unforeseen events or emergency changes in school functions. In most cases, the District will attempt to provide scheduled groups with at least five (5) business days' notice when an unexpected need for the space should arise. Every effort will be made to keep cancellations to a minimum and relocate scheduled District or community activities if necessary.
- When school is canceled due to inclement weather or physical problems, activities scheduled during the day, immediately after school, or in the evening are all canceled. Any deviation from this will be at the discretion of the Superintendent or designee. School fields will be closed if city fields are closed due to inclement weather. When use of facilities or grounds is canceled and a facility user is found on the premises, future use may be denied to that user. Information on closures of facilities or grounds is now available on the District website.

Conflicts or Issues

- In most scheduling disputes between groups, the natural season of sports, priority for scheduling facility usage, date order received and historical usage will prevail. Applicants should not advertise events until FINAL APPROVAL is received.
- The Activities Director will respond to any facility user group's issues or concerns related to facility usage. The Activities Director will work in collaboration with the Building and Grounds Director, building principals, custodians, and other employees as needed to investigate and resolve complaints from facility users. If satisfactory resolution cannot be achieved, the complainant may appeal to the Superintendent who will review the request and make a final decision. In retrospect, issues and concerns related to facility user groups are to be reported immediately to the custodian on duty or event coordinator (where applicable) so they can attempt to resolve them. If the situation warrants further intervention the building principal is to be contacted for guidance on how to proceed. The building principal will work in collaboration with the Activities Director and Building and Grounds Director in investigating and resolving complaints related to the use of facilities. If satisfactory resolution cannot be achieved, the final authority rests with the Superintendent.
- The final authority concerning the scheduling of school facilities and grounds rests with the Superintendent.

Staff Related Procedures

- To facilitate planning on the part of facility user groups the District principals and other administrators will submit annual building usage requests for the upcoming school year to the Activities Director by the end of the current school year. To avoid later conflicts with community events, this calendar will include not only dates and times of specific activities but also dates and times when specific spaces or entire facilities will not be available for community use due to conferences, limited parking, or periods of special event setup. These requests will be reviewed and approved by the administrative team for the District's master calendar and/or building schedules. Request forms from facility user groups received prior to any given school year will not be approved until all school and community education programs have been scheduled for the coming school year. Requests for summer building usage by District personnel and programs are due to the Activities Director in February in order to plan ahead and determine available and suitable building locations.
- District personnel and program requests or modifications in schedules that arise after the start of the school year need to be submitted to the Activities Director in a timely manner in order to avoid potential scheduling conflicts with facility user groups' pre-approved activities and to allow for adequate notification and pursuit of alternative arrangements.
- For activities or events sponsored by River Falls youth associations or District coaches/advisors, the following information applies for Facility and Grounds Use.
    - User fees according to Priority 2 rates. (Indoor gym rates and field rates will be the same fee.)
    - Certificate of insurance in the amount of $1,000,000 per occurrence and $1,000,000 annual aggregate, naming the School District of River Falls as the additional insured.
    - The lead coach must give written assurance that WIAA Rules will not be violated.
    - Financial accounting of said camps, clinics, lessons, or tournaments will be submitted to the District if requested.
    - Request forms can be obtained from the Activities Director.

Facility Use Rules and Regulations

Certain rules and regulations exist to protect the property owned and operated by the District's taxpayers and to ensure the safety of users. The following rules are to be adhered to when using District facilities, grounds, and equipment. It is the facility user group's responsibility to communicate these rules and regulations to their leaders, participants, and spectators.

- Regular school activities, programs, and organizations of the District will have first priority in the use of any District facility or grounds. The elementary gymnasiums and multi-purpose areas are available no earlier than 6:15 p.m. on weekdays due to the District's Kids' Club school-age extended day programs. Groups are not allowed to enter these areas until 6:15 p.m. unless pre-approved by the Activities Director or designee.
- The District reserves the right to reject or cancel any request for use of facilities, grounds, and equipment that is contrary or detrimental to the purpose of the school or District policies, or if deemed not in the public's best interest. The following types of activities will not be permitted: activities promulgating any theory or doctrine subversive to laws of the United States or any political subdivision thereof: any activity that tends to violate good manners, morals, values, or taste; activities that would tend to be injurious to the facilities, grounds, or equipment; and activities that are discriminatory in nature.
- Use of District facilities on holidays or holiday weekends and Sundays is discouraged due to limited staff availability.
- Weekend use by non-District facility groups will be charged a custodian fee as designated in the fees section of this document and are subject to the availability of appropriate custodial staffing.
- After the Request for Use of District Facilities form has been approved and signed by the Activities Director or designee, and a representative of the facility user group, it becomes an agreement with the requestor and/or the organization, and they cannot sublet or transfer their rights and privileges to any other individual, group, business, or organization.

- Facility user groups should check permanent equipment and condition of room(s) at start of usage to determine any previous damage. Such damage should be documented and shown to the custodian or the event coordinator immediately. If any damage is noticed after a group has used the District facility, grounds, or equipment the group will be held responsible for the cost of repair or replacement of any items damaged, lost, or stolen from District property. Facility user groups will be responsible for leaving the facilities and property in the same condition as upon arrival (including returning furniture to original configuration and any other cleanup needed).
- The Facility Use permit is granted for specific dates, equipment, rooms, or areas of buildings for specific periods of time and for specific uses including the nearest restrooms and drinking fountain. Using a building for other purposes, using additional facilities, loitering in other areas, entering or remaining in the building beyond the allotted time will be considered as unauthorized use of the facilities. Additional charges may be added to the facility use fee as well as denial of future facility use requests.
- No permit holders will be allowed to sublet the facility.
- All School District of River Falls policies, local and state ordinances, laws, and fire codes pertaining to the use of public facilities must be observed. Copies of all District policies are available online at www.rfsd.k12.wi.us. Policies include but are not limited to, the following:
    - River Falls School District is tobacco-free. Use of tobacco products is prohibited on District property including buildings and grounds.
    - Possession or consumption of intoxicating beverages or illegal substances (drugs) in any form is prohibited on District property including facilities and grounds.
    - No weapons or look-alike weapons, as defined in Policy 832, will be brought on District property for any reason other than in conjunction with an authorized firearm safety program with the exception of legally authorized officials.
    - Facility user group leaders agree to go over any safety concerns and rules related to scheduled activity including proper sportsmanship, location of fire extinguishers, fire blankets, and proper use of equipment. Facility user groups must furnish their own first aid kits and instructional supplies.
    - District policy prohibits all forms of harassment and violence as defined in Policy 411.1.
    - If a fire alarm sounds in any area of a building the entire building must be evacuated according to evacuation maps posted in each room near exits.
    - If an alarm sounds related to a tornado warning the entire building must take cover in the nearest location as indicated on maps posted in each room.
    - Consumption of food (including snacks and refreshments) and beverages in school facilities is allowed in designated areas only, which does not include instructional areas, gymnasiums, auditoriums, and other special use rooms.
    - Disorderly conduct is prohibited and punishable by ejection from the facilities or grounds. This includes inappropriate communication and disrespect for authority, building monitors, and/or custodians by group leaders or participants of a group. The proper authorities may be notified, including law enforcement to intervene.
    - To preserve the District’s gym floors, soft-soled shoes are recommended. Removal of non-soft soled shoes is requested prior to entering the gymnasiums.
    - Parking is allowed in designated areas only. Cars parked in fire lanes will be ticketed.
- The Superintendent or designee is authorized to act in any case not covered by the rules and regulations as deemed appropriate.
- Some regulations may vary where separate School Board approved “Joint Use “ or “Special Use” agreements exist between the District and other cooperative community entities:
    - There are additional special guidelines for use of kitchens (food service areas), classrooms with cooking facilities, and the pool that the facility user groups must follow. Copies of these guidelines are provided with the permit prior to usage when that area is requested. Appropriate school or school-trained personnel may be required when special school facilities or equipment are utilized and will be billed to the facility user group at the current hourly rate.
    - In most cases, the athletic fields will be used for high school and District-sponsored events, plus events sponsored by the River Falls Park and Recreation Department composed of a majority of District residents. The use of the athletic fields will be approved based on field conditions, priority scheduling, and in consultation with the Activities Director.
    - Use of the varsity running track will be limited to regular school groups and approved facility user groups. Spiked running shoes may not be used on the varsity running track.
    - Use of computer facilities must comply with the District’s acceptable use guidelines.
    - Tennis courts are available for individual use based on the posted rules, restrictions, and priority scheduling.

Priorities for Scheduling of Facilities

To make maximum use of District facilities, grounds, and equipment with a minimum conflict, it is necessary to arrange facility user groups on a priority basis. Groups using the facilities will be prioritized from Priority 1 through 4 with Priority 1 having highest priority for use when developing the annual master District and school-related activities calendar. The term

"priority" as used in this regulation is intended to mean first consideration for access to facilities rather than exclusive use at the expense of all groups assigned lower priority. Although Priority 1 retains the rights to cancel the use of scheduled community facility groups with an assigned lower priority, efforts will be made to keep cancellations to a minimum.

"Local" is generally defined as those whose primary residence, address, chapter, affiliation is considered to be located within the legal boundaries of the District.

Priority 1 - Refers to the programs and activities of the School District of River Falls. All directly related pre-K-12 school activities such as regularly scheduled daytime school activities, musical and arts events, student co-curricular activities, school productions, staff development, community education, approved meetings and activities of student organizations, school staff, parent organizations, or other organizations whose sole purpose is to support the District. No fee will be charged for use of District facilities or grounds by school or school-related organizations, except if use is requested at a time it would not be open, a chargeback for personnel (i.e. custodial) may be assessed as well as any special services or personnel needed as a result of usage. Also will be included are basic political occurrences such as providing election polling places.

Priority 2 – Refers to local non-profit groups/clubs, agencies, parks and recreational programs, and adult service organizations composed of at least 51% of District residents and organized to promote civic, charitable, educational, social, leadership, service learning, support services, or recreational activities for youth. This includes local youth religious/social/recreational activities and local non-public school recreational activities. Camps or Clinics provided by District staff or coaches for District youth. Priority 2 also includes local community theater groups.

Priority 3 – Refers to local religious organizations for worship and adult or youth instruction, political parties, partisan issue organizations, and local adult/youth special interest, recreational, or social groups/clubs/associations, AAU or Elite youth teams headed by a District parent. The groups must be composed of at least 51% of District residents.

Priority 4 - Refers to for-profit businesses, educational institutions, or non-profit organizations located outside of the school District or non-resident groups whose primary residence, address, chapter, or affiliation is considered to be located outside the legal boundaries of the District. Fund-raising activities not specifically designed to benefit the District or its students by any organization are considered Priority 4.

Fees will be assessed according to use requests, policy, extra costs associated with usage, and fee schedule approved by the School Board.

The illustrations of various groups within each priority grouping above are illustrations only and should not be construed to represent an all-inclusive listing. If a group is not listed, the Activities Director and/or Superintendent is given the authority to designate a group to a priority.

Facility Use Fee Schedule

	Priority 1 & 2	Priority 3	Priority 4
Montessori Gymnasium	NC	$35/hr	$50/hr
Elementary Cafeteria	NC	$30 hr	$50/hr
Elementary Fields	NC	$20/hr	$30/hr
Elementary Gymnasium *	NC	$24/hr	$45/hr
Elementary Library	NC	$22/hr	$38/hr
HS Auditorium *	NC	$120/hr	$175/hr
HS Auxiliary Gymnasium *	NC	$35/hr	$60/hr
HS Commons	NC	$35/hr	$60/hr
HS Dance Studio	NC	$25/hr	$45/hr

HS Fields #1-6 Grass	NC	$35/hr	$60/hr
HS Fields A-E Baseball/Softball	NC	$45 /hr	$90/hr
HS Library Media Center	NC	$20/hr	$30/hr
HS Main Gymnasium *	NC	$20/hr/court	$30/hr/court
HS Multi-Purpose (Turf) Room*	NC	$35/hr	$60/hr
HS Tennis Courts *	NC	$25/hr	$35/hr
HS Wildcat Field & Track *	NC	$75/hr	$150/hr
HS Wrestling Room *	NC	$35/hr	$60/hr
MS Auditorium *	NC	$65/hr	$95/hr
MS Athletic Fields	NC	$35/hr	$60/hr
MS Cafeteria	NC	$30/hr	$50/hr
MS Gymnasium *	NC	$35/hr	$60/hr
MS Library Media Center	NC	$20/hr	$30/hr
MS Multipurpose Room (Lower Level)	NC	$30/hr	$50/hr
MS Tennis Courts *	NC	$20/hr	$25/hr
Regular Classrooms & Elementary Library Media Centers	NC	$15/hr	$25/hr

* Auditoriums, Tennis Courts, Gymnasiums, HS Fields, HS Multipurpose (Turf) Room, HS Wrestling Room, and Wildcat Field/Track require a $500 deposit to be used towards any additional fee charges. If no additional fees apply, the deposit will be returned in full.

Joint Powers agreements will govern terms of use for local government and other agencies as approved by the School Board.

Facility rental rates may be reviewed annually.

Additional Fees for Facility and Grounds Usage:

- Rescheduling – A $25 fee may be charged if excessive revisions or rescheduling are made to the original request.
- No Show charges – billed according to estimated costs on activity confirmation.
- Event Coordinator billed at current hourly rate, unless waived.
- Custodian fees for set up and take down for large groups or if the facility user group does not fulfill their obligations of leaving the facility in the same condition in which they found it.
- Equipment repair and damage fees, if applicable.
- For large events, a fee for extra garbage pickup may apply
- When requesting use of school parking lots a deposit may be requested and there may be charges applied if maintenance is required after the event.

Auditorium Guidelines and Procedures

Auditorium rental rates include the space only. If a group requires access to lighting, sound, materials, tools, or any other equipment, there will be an additional charge for an Auditorium Supervisor as well as any additional trained personnel as determined by the District. Due to the complexity and delicate nature of the equipment, only District-trained and authorized auditorium personnel will be allowed in the control booth to operate the light and sound system.

1. All backstage equipment and rooms, including choral risers, music rooms, shells, staging platforms, instruments, etc. are property of River Falls School District. These items may not be used unless prior arrangements have been made with the high school music department.

2. The Auditorium Supervisor must approve any equipment or decorations brought into the auditorium by a group. Equipment and decorations should be removed directly following an activity. Groups using the auditoriums will not be allowed to store materials or equipment in the school unless pre-approved by the Auditorium Supervisor. At no time are any decorations or objects allowed to be attached in any way to the stage curtains -- front or back, black or blue curtains; neither taped, stapled, pinned, or sewn. Objects are not to be attached to any walls or fixtures without prior written approval from the Auditorium Supervisor.
3. Consumption of food and beverages in the auditoriums and backstage areas is not allowed. Concession items must be consumed in the lobby or commons during the intermission and are not to be brought into the auditoriums or backstage areas.
4. Facility user groups agree to adhere to all regulations regarding fire and safety codes, including not blocking any entrances or exits at any time, and not using flammable or dangerous chemicals or materials.

House - The seating capacity of the Meyer Middle School auditorium is 593. Seating capacity of the high school auditorium is 750. Seating is not allowed in the aisles of either auditorium due to fire and safety codes.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	LENDING OF DISTRICT-OWNED EQUIPMENT
Code	po7530
Status	

7530 - **LENDING OF DISTRICT-OWNED EQUIPMENT**

The School Board believes that District-owned equipment is a valuable resource which may be lent for community use under certain conditions only, provided that such use does not infringe on the original and necessary purpose of the equipment or interfere with the educational program of the District.

The School Board may lend specific items of equipment on the written request of the user and approval granted by the Superintendent and only when such equipment is unobtainable elsewhere.

The user of District-owned equipment will be fully liable for any damage or loss occurring to the equipment during the period of its use, and will be responsible for its safe return.

District equipment may be removed from District property by students or staff members only when such equipment is necessary to accomplish tasks arising from their school or job responsibilities.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	DISTRICT-OWNED PERSONAL COMMUNICATION DEVICES
Code	po7530.01
Status	

7530.01V2 - **DISTRICT-OWNED PERSONAL COMMUNICATION DEVICES**

The District will provide personal communication devices ("PCDs" as defined in Bylaw 0100) to employees who by the nature of their job have a routine and continuing business need for the use of such devices for official District business. PCDs are provided as tools to conduct District business and to enhance efficiencies.

The Superintendent will designate those staff members who will be issued a District-owned PCDs and provided with a service plan.

In deciding which staff members should receive District-owned PCDs, the Superintendent will consider whether their jobs:

A. require them to spend a considerable amount of time outside of their assigned office or work area during regular work hours ;

B. require them to be accessible outside of scheduled or regular work hours or to be contacted and respond in the event of an emergency; or

C. consistently require timely and business-critical two (2) way communication for which there is no reasonable alternative technology.

Cellular and wireless Internet/data service plans are expected to be set at the minimum level that fulfills the business need for the position in question.

The Information Technology (IT) Supervisor will review the service plans available to determine if the District's plans are the most economical and responsible available.

Possessing a District-owned cell phone and/or other PCD is a privilege and all employees are expected to use them appropriately and responsibly.

In order to continue to be eligible to receive a District-owned cell phone, staff members are required to answer all calls on their District-owned cell phone and promptly respond to any messages.

Safe and Appropriate Use of District-Owned PCDs

Employee safety is a priority of the District, and responsible use of District-owned PCDs requires safe use. See Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices.

Employees may not use a PCD in a way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated.

Duty to Maintain Confidentiality of Student Personally Identifiable Information; Public and Student Record Requirements

Employees are subject to all applicable policies and guidelines pertaining to protection of the security, integrity and availability of the data stored on their District-owned PCDs. See Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices.

When the District intends to dispose of, or otherwise stop using, a District-owned PCD on which an employee has maintained public records, student records and/or ESI that is subject to a Litigation Hold, the District's IT department/staff will verify such records are properly transferred to an alternative storage device, before disposing of, or otherwise ceasing to use, the PCD. The IT department/staff is responsible for securely deleting such records/ESI before disposing of, or ceasing to use, the District-owned PCD. The IT department/staff is responsible for maintaining documentation concerning the actions it takes to comply with this requirement.

Employee's Responsibilities

Employees are responsible for the safekeeping, care and custody of the District-owned PCDs assigned to them. Further, employees are responsible for the cost of misuse, intentional damage, or reckless loss of the District-owned PCDs provided to them.

Reasonable precautions should be taken to prevent theft, loss or damage to, or misuse or unauthorized use/access to, District-owned PCDs. Upon resignation or termination of employment, or at any time upon request, an employee may be asked to produce the District- owned PCD issued to them for return or inspection. Employees who separate from employment with outstanding debts for equipment loss or unauthorized charges will be considered to have left employment on unsatisfactory terms and may be subject to legal action for recovery of the loss.

PCDs may not be transferred to any other employee without prior notification and approval of the Superintendent. Employees provided with a PCD understand that the PCD is owned by the District. Any alteration or switching of PCDs must be approved in advance by the Superintendent.

The District reserves the right to audit all District-owned PCDs, which will include, but not be limited to, a review of the detailed monthly statement upon submission after the requisite review by the employee. The detailed monthly service statements for all District-owned PCDs, as well as invoices and payment documents related to these accounts, are public records and, as such, may be subject to disclosure and review.

Potential Disciplinary Action/Cancellation of District-Owned PCD

Violation of this policy may constitute just cause for disciplinary action up to and including termination. Use of the District-owned PCD in any manner contrary to local, State, or Federal laws will constitute misuse, and will result in the District canceling the employee's privilege to use the PCD and requiring the employee to immediately return the device.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	STAFF AND SCHOOL OFFICIALS USE OF PERSONAL COMMUNICATION DEVICES
Code	po7530.02
Status	
Legal	Protecting Children in the 21st Century Act, Pub. L. No. 110-385, Title II, Stat. 4096 (2008) Children's Internet Protection Act (CIPA), Pub. L. No. 106-554 (2001) 20 U.S.C. 1232g 34 C.F.R. Part 99

7530.02 - **STAFF AND SCHOOL OFFICIALS USE OF PERSONAL COMMUNICATION DEVICES**

Use of personal communication devices ("PCD") (as defined in Bylaw 0100 - Definitions) has become pervasive in the workplace. Whether the PCD is District-owned and assigned to a specific employee or school official or personally-owned by the employee or school official regardless of whether the District pays the employee or school official an allowance for their use of the device, the District reimburses the employee or school official on a per-use basis for their business-related use of their PCD, or the employee or school official receives no remuneration for their use of a personally-owned PCD, the employee or school official is responsible for using the device in a safe and appropriate manner and in accordance with this policy and its accompanying guideline, as well as other pertinent District policies and guidelines.

Conducting District Business Using a PCD

Employees and school officials are permitted to use a District-owned and/or personally-owned PCD to communicate as a function of their job responsibilities.

Individuals are responsible for retaining text messages, instant messages, and other written communications that are not archived by the District; such records will be retained in accordance with State requirements.

Safe and Appropriate Use of a PCD

Employees and school officials whose job responsibilities include regular or occasional driving and who use a PCD for business use are expected to refrain from using their device while driving. Safety must come before all other concerns. Regardless of the circumstances, including slow or stopped traffic, employees and school officials should pull off to the side of the road and safely stop the vehicle before placing or accepting a call. Reading or sending a text message, instant message or e-mail, or browsing the Internet using a PCD while driving is a violation of State law and is strictly prohibited. If acceptance of a call is unavoidable and pulling over is not an option, employees are expected to keep the call short, use hands-free options (e.g., headsets or voice activation) if available, refrain from the discussion of complicated or emotional topics, and keep their eyes on the road. Special care should be taken in situations where there is traffic, inclement weather, or the employee is driving in an unfamiliar area. In the interest of safety for employees, school officials, and other drivers, employees and school officials are required to comply with all applicable State laws and local ordinances while driving, including any laws that prohibit texting or using a cell phone or other PCD while driving.

In situations where job responsibilities include regular driving and accepting of business calls, the employee or school official should use hands-free equipment to facilitate the provisions of this policy.

Employees and school officials may not use a PCD in a way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated.

Duty to Maintain Confidentiality of Student Personally Identifiable Information - Public and Student Record Requirements

Employees and school officials are subject to all applicable policies and guidelines pertaining to protection of the security, integrity, and availability of the data stored on a PCD regardless of whether they are District-owned and assigned to a specific employee or personally-owned by the employee.

PCD communications, including calls, text messages, instant messages, and e-mails sent or received may not be secure. Therefore, employees should use discretion when using a PCD to relay confidential information, particularly as it relates to students.

Additionally, PCD communications, including text messages, instant messages, and e-mails sent and/or received by a public employee or school official using a PCD may constitute public records.

Further, PCD communications about students, including text messages, instant messages, and e-mails sent and/or received by a District employee or school official using their PCD may constitute education records if the content includes personally identifiable information about a student.

Communications, including text messages, instant messages, and e-mails sent and/or received by a District employee or school official using their PCD, that are public records or student records are subject to retention and disclosure, upon request, in accordance with Policy 8310 - Public Records. Cellular/Wireless communications that are student records should be maintained pursuant to Policy 8330 - Student Records.

It is the responsibility of the District employee or school official who uses a PCD for District business-related use to archive all text messages, instant messages, and e-mails sent and/or received using their PCD in accordance with the District's requirements.

Cellular/Wireless communications and other electronically stored information (ESI) stored on the staff member's or school official's PCD may be subject to a litigation hold pursuant to Policy 8315 - Information Management. Staff and school officials are required to comply with District requests to produce copies of cellular/wireless communications in their possession that are either public records or education records or that constitute ESI that is subject to a litigation hold.

At the conclusion of an individual’s employment (whether through resignation, nonrenewal, or termination), the employee is responsible for informing the Superintendent or their designee of all public records, student records, and ESI subject to a litigation hold that is maintained on the employee’s District-owned PCD. The District’s IT department/staff will then transfer the records/ESI to an alternative storage device.

If the employee also utilized a personally-owned PCD for District-related communications, and the device contains public records, student records, and/or ESI subject to a litigation hold, the employee must transfer the records/ESI to the District’s custody (e.g., server, alternative storage device) prior to the conclusion of the individual's employment. The District’s IT department/staff is available to assist in this process. Once all public records, student records, and ESI subject to a litigation hold are transferred to the District’s custody, the employee is required to delete the records/ESI from the individual's personally-owned PCD. The employee will be required to sign a document confirming that all such records/information have been transferred to the District’s custody and deleted from their personally–owned PCD.

If a PCD is lost, stolen, hacked, or otherwise subjected to unauthorized access, the employee or school official must immediately notify the Superintendent so a determination can be made as to whether any public records, students records, and/or ESI subject to a litigation hold has been compromised and/or lost. Pursuant to Policy 8305 - Information Security and its accompanying guideline, the Superintendent will determine whether any security breach notification laws may have application to the situation. Appropriate notifications will be sent unless the records/information stored on the PCD was encrypted.

The District prohibits employees and school officials from maintaining the following types of student, staff, or District records and/or information on their PCDs:

A. social security numbers

B. driver’s license numbers

C. credit and debit card information

D. financial account numbers

E. student personally identifiable information

F. information required to be kept confidential pursuant to the Americans with Disabilities Act (ADA)

G. personal health information as defined by the Health Insurance Portability and Accountability Act (HIPAA).

Privacy Issues

Except in emergency situations, as otherwise authorized by the Superintendent, or as necessary to fulfill their job responsibilities, employees and school officials are prohibited from using PCDs to capture, record, and/or transmit the words or sounds (i.e., audio) and/or images (i.e., pictures/video) of any student, staff member, or other person in the school or while attending a school-related activity. Using a PCD to capture, record, and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted.

The use of a PCD that contains built-in cameras (i.e., devices that take still or motion pictures, whether in a digital or other format) is prohibited in locker rooms, shower facilities, rest/bathrooms and/or the swimming pool.

Potential Disciplinary Action

Violation of any provision of this policy may constitute just cause for disciplinary action up to and including termination.

Use of a PCD in any manner contrary to local, State, or Federal laws may also result in disciplinary action up to and including termination.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	TECHNOLOGY
Code	po7540
Status	
Legal	947.0125, Wis. Stats. 948.11, Wis. Stats.

7540 - **TECHNOLOGY**

The School Board is committed to the effective use of technology to both enhance the quality of student learning and the efficiency of District operations.

Students' use of District technology resources (see definition in Bylaw 0100 - Definitions) is a privilege not a right. Students and their parents must comply with Policy 7540.03 - Student Technology Acceptable Use and Safety.

This policy, along with the Student and Staff Technology Acceptable Use and Safety policies, and the Student Code of Conduct, further govern students' and staff members' use of their personal communication devices (see Policy 5136 - Non School Issued Personal Communication Devices and Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices). Users have no right or expectation of privacy when using District technology resources (including, but not limited to, privacy in the content of their personal files, e-mails, and records of their online activity when using the District's computer network and/or Internet connection).

Further, safeguards will be established so that the District's investment in both hardware and software achieves the benefits of technology and inhibits negative side effects. Accordingly, students will be educated about appropriate online behavior including, but not limited to, using social media, which is defined in Bylaw 0100 - Definitions, to interact with others online; interacting with other individuals in chat rooms or on blogs; and, recognizing what constitutes cyberbullying, understanding that cyberbullying is a violation of School Board policy, and learning appropriate responses if they experience cyberbullying. Social media does not include sending or receiving e-mail through the use of District-issued e-mail accounts.

Equipment Security and Retention Procedures

The District invests significant resources in making current technology available for staff and students. Individual usage of devices that are not in a fixed location must be in accordance with these guidelines. The term "device" for purposes of this guideline includes District-owned computers, tablets, smart devices, and any other hardware or software systems or equipment owned or leased by the District.

A. **Identification:**

1. A label with the District's name and an identification number will be placed on each device owned by the District.

2. District devices are assigned, identified, and tracked through an online management system.

B. **Use of District-owned Devices:**

No device may be used to access any material that is prohibited by the District's technology usage policies, Policy

7540.03 - Student Technology Acceptable Use and Safety and Policy 7540.04 - Staff Technology Acceptable Use and Safety. Devices may not be used to access content that is unlawful or potentially harmful to the device and may never be used to access any "darkweb" content. Specifically, use of devices to access material that poses a risk of introducing viruses, malware, or other destructive content is strictly prohibited. Users are responsible for replacing devices that are inoperable due to the introduction of such malicious content while in the user's possession

Staff use of District-approved social media platforms/sites will be consistent with Policy 7544 - Use of Social Media.

Students must comply with Policy 7540.03 - Student Technology Acceptable Use and Safety and Policy 5136 - Non-School Issued Personal Communication Devices when using District technology resources to access and/or use District-approved social media platforms/sites.

Similarly, staff must comply with Policy 7544 - Use of Social Media, Policy 7540.04 - Staff Technology Acceptable Use and Safety, and Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices when using District technology resources to access and/or use District-approved social media platforms/sites.

Staff may use District-approved social media platforms/sites in accordance with Policy 7544 - Use of Social Media. Authorized staff may use District technology resources to access and use District-approved social media platforms/sites to increase awareness of District programs and activities, as well as to promote achievements of staff and students, provided the Superintendent approves, in advance, such access and use. Use of District-approved social media platforms/sites for business-related purposes is subject to Wisconsin's public records laws and, as set forth in Policy 7544 - Use of Social Media, staff members are responsible for archiving their social media and complying with the District's record retention schedule. See Policy 8310 – Public Records – Public Records.

Staff must comply with Policy 7544 - Use of Social Media, Policy 7540.04 - Staff Technology Acceptable Use and Safety, and Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices when using District technology resources or personally-owned PCDs to access and/or use social media for personal purposes.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	TECHNOLOGY PRIVACY
Code	po7540.01
Status	
Legal	947.0125, Wis. Stats. 948.11, Wis. Stats. 995.55, Wis. Stats.

7540.01 - **TECHNOLOGY PRIVACY**

The School Board recognizes its staff members' right to privacy in their personal lives. This policy serves to inform staff members of the School Board's position with respect to staff-member privacy in the educational and workplace setting and to protect the District's interests.

All District-owned technology resources (as defined in Bylaw 0100 - Definitions) are to be used primarily for business and educational purposes. The District retains the right to access and review all information resources (as defined in Bylaw 0100 - Definitions), including but not limited to electronic and voice mail, computer files, databases, and any other electronic transmissions contained in or used in conjunction with the District's computer system/network, telephone system, electronic mail system, and voice mail system. Staff members should have no expectation that any personal information/data maintained, stored, or transmitted on or through such systems is confidential or private. District -owned technology resources may also be referred to as District technology resources and includes all those technology resources purchased by or authorized for acquisition and/or usage by the School Board in the District's activities.

Review of such information may be done by the District with or without notice or the staff member's knowledge. The use of passwords does not guarantee confidentiality, and the School Board retains the right for the Superintendent or IT Supervisor to access information in spite of a password. A staff member's refusal to permit such access may be grounds for discipline up to and including discharge.

The administrators and supervisory staff members authorized by the Superintendent have the authority to search and access information electronically.

All District technology resources and District information resources are the property of the District. Staff members leaving the district will not copy, delete, or remove any information/data contained on District technology resources the School Board's computers/servers without the express permission of the Superintendent or communicate any such information to unauthorized individuals. In addition, staff members may not copy software on to any District technology resources and may not bring software from outside sources for use on District technology resources without the prior approval of the IT Supervisor.. Such pre-approval will include a review of any copyright infringements or virus problems associated with such outside software.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	DIGITAL CONTENT AND ACCESSIBILITY
Code	po7540.02
Status	
Legal	118.125, Wis. Stats. 947.0125, Wis. Stats. 948.11, Wis. Stats. 995.55, Wis. Stats. Protecting Children in the 21st Century Act, Pub. L. No. 110-385, Title II, Stat. 4096 (2008) Children's Internet Protection Act (CIPA), Pub. L. No. 106-554 (2001) 20 U.S.C. 1232g 28 C.F.R. Part 35, Subpart H (Nondiscrimination on the Basis of Disability; Accessibility of Web Information and Services of State and Local Government Entities - Effective 6/24/2024) 34 C.F.R. Part 99

7540.02 - **DIGITAL CONTENT AND ACCESSIBILITY**

A. **Creating Digital Content**

The School Board authorizes staff members to create content for the District's website and District-approved/affiliated apps and services (see Bylaw 0100 - Definitions) ("digital content").

District-generated and school-related digital content must comply with applicable State and Federal laws (e.g., copyright laws, Children's Internet Protection Act (CIPA), Section 504 of the Rehabilitation Act of 1973 (Section 504), Americans with Disabilities Act (ADA), Student Online Personal Protection Act (SOPPA), and Children's Online Privacy Protection Act (COPPA)) and reflect the professional image/brand of the District, its employees, and students. District-generated digital content must be consistent with the School Board's Mission and is subject to prior review and approval of the Superintendent before being published on the District's website or District-approved/affiliated apps/services.

B. **Purpose of Digital Content**

The purpose of digital content covered by this policy is to educate, inform, and communicate. The following criteria will guide the development of District-generated digital content:

1. **Educate**

Digital content should be suitable for and usable by students and teachers to support the curriculum and the School Board's Objectives as listed in the School Board's Strategic Plan.

2. **Inform**

   Digital content may inform the community about the school, teachers, students, or departments, including information about curriculum, events, class projects, student activities, and departmental policies.

3. **Communicate**

   Digital content may communicate information about the plans, policies, and operations of the District to members of the public and other persons who may be interested in and/or affected by District matters.

The information published on the District's website and District-approved/affiliated apps/services should reflect and support the School Board's Mission, Vision, and Values.

When the digital content includes a photograph or personally identifiable information relating to a student, the District will abide by the provisions of Policy 8330 - Student Records.

Under no circumstances is District-generated digital content to be used for commercial purposes, advertising, political lobbying, or to provide financial gains for any individual. Included in this prohibition is the fact that no digital content published on the District's website or District-approved/affiliated apps/services may:

1. include statements or other items that support or oppose a candidate for public office, the investigation, prosecution, or recall of a public official, or passage of a tax levy or bond issue;

2. link to a website of another organization if the other website includes such a message; or

3. communicate information that supports or opposes any labor organization or any action by, on behalf of, or against any labor organization.

Under no circumstances will a staff member post on their personal web pages/websites or private digital accounts (i.e., non-District-approved/affiliated apps/services) student progress reports, grades, class assignments, or any other similar class-related material. Employees are required to use the District's website or District-approved/affiliated apps/services for the purpose of conveying information to students and/or parents.

Staff members are prohibited from requiring students to go to the staff member's personal web pages/websites and/or private digital accounts (i.e., non-District-approved/affiliated apps/services) (including, but not limited to, the staff member's personal accounts on Facebook, Instagram, Pinterest, YouTube Channel(s), or TikTok sites) to check grades, obtain class assignments and/or class-related materials, and/or to turn in assignments.

Digital content published on the District's website should reflect an understanding that both internal and external audiences will be viewing the information.

The District retains all proprietary rights related to the design of and content for its website(s) and any apps/services it operates and/or is affiliated with, absent written agreement to the contrary.

The District operates under a default "implied consent" model for the publication of student information and original work to celebrate student achievement, activities, and academic success. Unless a student's parent/guardian (or an eligible student who is eighteen (18) years of age or older) explicitly submits a written Opt-Out request to the District, the District is authorized to display, publish, or share:
1) The student's name and/or likeness (photograph/video); and
2) The student's original school work (including work created in or for a class, or as part of a school-sponsored extracurricular activity) on District-controlled digital and print media, without cost or licensing fees to the School Board.

A parent/guardian or eligible student's decision to Opt-Out of standard digital and print media publicity does not restrict or prohibit the District from publishing or releasing the student's name, likeness, or honors in public-facing school community records or events. The District retains the right to include all students in the following, regardless of Opt-Out status:

- **Graduation & Awards: Names, achievements, and honors printed in commencement programs or released to local news media.**
- **Yearbooks: Photos, names, and grade levels in the school's annual student yearbook.**
- **Public Events: General photography or filming at school-sponsored public events (e.g., athletic competitions, musical concerts, theatrical performances, or after-school activities) where the general public is permitted to attend.**

C. **Accessibility of Web Content and Mobile Apps**

The District is committed to providing persons with disabilities an opportunity equal to that of persons without disabilities to participate in the District's programs, benefits, and services, including those delivered through electronic and information technology, except where doing so would impose an undue burden or create a fundamental alteration. The District is further committed to ensuring persons with disabilities are able to acquire the same information, engage in the same interactions, and enjoy the same benefits and services within the same timeframe as persons without a disability, with substantially equivalent ease of use; that they are not excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in any District programs, services, and activities delivered online through the web or a mobile app, as required by Section 504 and Title II of the ADA and their implementing regulations; and that they receive effective communication of the District's programs, services, and activities delivered in-person or online.

This policy reflects the School Board's commitment and intention to comply with the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. Section 794, 34 C.F.R. Part 104, Title II of the Americans With Disabilities Act of 1990, 42 U.S.C. Section 12131, and 28 C.F.R. Part 35 in all respects. For purposes of this policy, "web content" means the "information and sensory experience to be communicated to the user by means of a user agent, including code or markup that defines the content's structure, presentation, and interactions." Examples of web content include text, images, sounds, videos, controls, animations, and conventional electronic documents (e.g., web content or content in mobile apps in the following electronic file formats: portable document formats (PDF), word processor file formats, presentation file formats, and spreadsheet file formats). Additionally, "mobile applications" ("mobile apps") means "software applications that are downloaded and designed to run on mobile devices, such as smartphones and tablets."

1. **Technical Standards**

   Web content and mobile apps that the District provides and/or makes available, directly or through contractual, licensing or other arrangements, will strive to comply with the World Wide Web Consortium's Web Content Accessibility Guidelines (WCAG) 2.1, Level AA standards, unless the School Board can demonstrate that such compliance would result in a fundamental alteration in the nature of its programs, services, or activities, or an undue financial and administrative burden.

   Notwithstanding the preceding, Federal regulations provide for the following content types to have limited exceptions to the WCAG 2.1, Level AA requirements:

   a. archived web content (provided all four (4) Federal criteria in 28 C.F.R. 35.104 are met);

   b. certain preexisting conventional electronic documents (with specific restrictions);

   c. third party content that is not created pursuant to a contract, license, or other arrangement between the District and a third party;

   d. password-protected or otherwise secured documents pertaining to a specific student, their property, or their account; and

   e. preexisting social media posts.

   Even when the preceding exceptions apply, the District, however, will still provide effective communication and reasonable modifications in accordance with the ADA.

   Content maintained for any purpose other than reference, research, or recordkeeping does not qualify as one of the listed exceptions above, regardless of the date it was created. If the content is labeled "archived" or stored in an area clearly identified as being "archived" it still has not risen to the level required to fall into an exception.

   When a person with a disability cannot access District-generated or -affiliated web content or mobile apps that meet WCAG 2.1, Level AA standards, the District will: (1) provide alternate means of access to the same information and functionality; (2) make reasonable modifications to policies, practices, or procedures; (3) ensure effective communication through appropriate auxiliary aids and services; and (4) respond to accommodation requests within seven (7) business days. Such accommodations may include: (a) alternative document formats (large print, Braille, audio); (b) telephone or in-person assistance for online services; and/or (c) email or mail delivery of information typically accessed online.

2. **Digital Accessibility Coordinator**

   The School Board designates its Director of Community Education and Communications as the District's Digital Accessibility Coordinator(s). That individual is responsible for coordinating and implementing this policy.

The District's Digital Accessibility Coordinator(s) can be reached at 852 East Division Street, River Falls, WI, 54022, 715-425-1830, ext. 3801, communications@rfsd@k12.wi.us.

3. **Third Party Content**

Links included on the District's website(s) and District-approved/affiliated mobile apps that pertain to its programs, activities, and/or services must also meet the above criteria and comply with State and Federal law (e.g. copyright laws, CIPA, Section 504, ADA, SOPPA, and COPPA). The District's Digital Accessibility Coordinator(s) or designee(s) will vet online content available on the District's website and through District-approved/affiliated mobile apps that are related to the District's programs, activities, and/or services for compliance with this criteria for all new content published on the District's website and mobile apps after adoption of this policy.

Content posted by third parties (e.g., members of the public) on District platforms is exempt from the WCAG 2.1, Level AA requirements unless the third party is posting due to contractual, licensing, or other arrangements with the District. Those platforms, however, along with content posted by the District staff or contractors, must be fully compliant.

Additionally, nothing herein will prevent the District from including links on its website(s) and apps/services to:

a. recognized news/media outlets (e.g., local newspapers' websites, local television stations' websites), or

b. websites, services, and/or apps that are developed and hosted by outside vendors or organizations that are not part of the District's program, benefits, or services.

The School Board recognizes that such third party websites must contain age-appropriate advertisements that are consistent with the requirements of Policy 9700.01 - Advertising and Commercial Activities and State and Federal law.

4. **Regular Audits**

The District will, under the direction of the Digital Accessibility Coordinator(s) or designee(s), at regular intervals, audit the District's digital content to ensure it meets the required technical standards. The audit will include a scan and manual review of a random sample of digital content. Testing will include using keyboard and screen readers to ensure tools are allowing for access.

If problems are identified through the audit, such problems will be documented, evaluated, and if necessary, remediated within a reasonable period.

5. **Reporting Concerns or Possible Violations**

If a person accessing the District's web content and/or District-approved/affiliated mobile apps (e.g., a student, prospective student, employee, guest, or visitor) ("user") believes that specific web content and/or a mobile app has violated the WCAG 2.1, Level AA standards, the user may contact the Digital Accessibility Coordinator with any accessibility concerns. The user may also file a formal complaint utilizing the procedures set out in School Board Policy 2260.01 relating to Section 504 and Title II.

D. **Instructional Use of Apps/Services**

A teacher who elects to supplement and enhance student learning through the use of apps/services is responsible for verifying/certifying to the IT Supervisor that the app/service has a FERPA-compliant privacy policy, and it complies with all requirements of the COPPA, CIPA, and Section 504/ADA, including the WCAG 2.1, Level AA accessibility standards.

The School Board further requires the use of a District-issued e-mail address in the login process for District-approved/affiliated apps/services.

E. **Training**

The District will provide periodic training for its employees who 1) create web content, documents, or multimedia materials, 2) manage the District's website and digital services, 3) select and contract with technology vendors,

and 4) work on online communications.

The training should cover this Policy and responsibilities associated with the specified staff members' roles related to the implementation of this policy and ensuring the District's digital content is appropriate and accessible.

F. **One-Way Communication Using the District Website and/or District-Approved/Affiliated Apps/Services**

The School Board approves the use of its website and District-approved/affiliated apps/services to promote school activities and inform stakeholders and the general public about District news and operations.

Included in this approval is the use of Short Message Service (SMS) texting for official District communications. The District SMS service will include:

1. Consent and Privacy for SMS Communication

   The District is committed to protecting the privacy of all recipients. The following terms govern the use of SMS communication:

   a. Explicit Consent (Opt-in): The District will obtain explicit, verifiable permission (opt-in) before sending any SMS texts to students, parents, staff, or community members.

   b. Data Sharing: Information obtained as part of the SMS consent process will not be shared, sold, or rented to third parties.

   c. Data Collection: The District will not collect or save personal data or information from its SMS users beyond what is strictly necessary to maintain the opt-in list.

   d. Confidentiality: No confidential or personally identifiable student/staff information will be exchanged through SMS text messaging.

2. Types of SMS Communications

   If an individual has consented to receive school-related text messages from the District, they may receive messages related to:

   a. Emergencies and Cancellations

3. Standard Messaging Disclosures

   a. Message and data rates may apply. Message frequency may vary.

   b. Users can opt-out at any time by texting "STOP".

Such communications constitute public records that will be archived.

When the School Board or Superintendent designates communications distributed via the District's website and/or District-approved/affiliated apps/services to be one-way communication, public comments are not solicited or desired, and the website or app/service is to be considered a nonpublic forum.

If the District uses an app/service that does not allow the District to block or deactivate public comments, the District's use of that app/service will be subject to Policy 7544 – Use of Social Media unless the District is able to automatically withhold all public comments.

If unsolicited public comments can be automatically withheld, the District will retain the comments in accordance with its adopted record retention schedule, but it will not review or consider those comments.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
Code	po7540.03
Status	
Legal	H.R. 4577, P.L. 106-554, Children's Internet Protection Act of 2000 47 U.S.C. 254(h), (1), Communications Act of 1934, as amended 20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended 18 U.S.C. 2256 18 U.S.C. 1460 18 U.S.C. 2246 47 C.F.R. 54.500 47 C.F.R. 54.501 47 C.F.R. 54.502 47 C.F.R. 54.503 47 C.F.R. 54.504 47 C.F.R. 54.505 47 C.F.R. 54.506 47 C.F.R. 54.507 47 C.F.R. 54.508 47 C.F.R. 54.509 47 C.F.R. 54.511 47 C.F.R. 54.513 47 C.F.R. 54.514 47 C.F.R. 54.515 47 C.F.R. 54.516 47 C.F.R. 54.517 47 C.F.R. 54.518 47 C.F.R. 54.519 47 C.F.R. 54.520 47 C.F.R. 54.522 47 C.F.R. 54.523

7540.03 - **STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY**

Technology has fundamentally altered the ways in which information is accessed, communicated, and transferred in society. As a result, educators are continually adapting their means and methods of instruction, and the way they approach student learning to incorporate the vast, diverse, and unique resources available through the Internet. The School Board provides technology resources (as defined in Bylaw 0100 - Definitions) to support the educational and professional needs of its students and staff. With respect to students, District technology resources afford them the opportunity to acquire the skills and knowledge to learn effectively and live productively in a digital world. The School Board provides students with access to the Internet for limited educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students. The District's computer network and Internet system do not serve as a public access service or a public forum, and the School Board imposes reasonable restrictions on its use consistent with its limited educational purpose.

The School Board regulates the use of District technology resources by principles consistent with applicable local, State, and Federal laws, the District's educational mission, and articulated expectations of student conduct as delineated in the Student Code of Conduct. This policy and its related administrative guidelines and the Student Code of Conduct govern students' use of District technology resources and students' personal communication devices when they are connected to the District computer network, Internet connection, and/or online educational services/apps, or when used while the student is on District-owned property or at a District-sponsored activity (see Policy 5136 - Personal Communication Devices).

Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, etc) or unkind (such as personal attacks, invasion of privacy, injurious comment, etc). Because its technology resources are not unlimited, the District has also instituted restrictions aimed at preserving these resources, such as placing limits on use of bandwidth, storage space, and printers.

Users have no right or expectation to privacy when using District technology resources (including, but not limited to, privacy in the content of their personal files, e-mails, and records of their online activity when using the District's computer network and/or Internet connection).

The School Board may not be able to technologically limit access to services through its technology resources to only those that have been authorized for the purpose of instruction, study, and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them), access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.

Pursuant to Federal law, the School Board has implemented technology protection measures, that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act. At the discretion of the School Board or the Superintendent, the technology protection measures may be configured to protect against access to other material considered inappropriate for students to access. The technology protection measures may not be disabled at any time that students may be using District technology resources, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The School Board utilizes software and/or hardware to monitor online activity of students and to block/filter access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. "Harmful to minors" is a term defined by the Communications Act of 1934 (47 U.S.C. 254(h)(7)) as any picture, image, graphic image file, or other visual depiction that:

A. taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;

B. depicts, describes, or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;

C. taken as a whole, lacks serious literary, artistic, political, or scientific value as to minors.

At the discretion of the School Board or the Superintendent, the technology protection measure may be configured to protect against access to other material considered inappropriate for students to access. The technology protection measure may not be disabled at any time that students may be using the District technology resources, if such disabling will cease to protect against access to materials that are prohibited under the Children's Internet Protection Act. Any student who attempts to disable the technology protection measures will be subject to discipline.

The Superintendent or IT Supervisor may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material if access to such sites has been inappropriately blocked by the technology protection measure. The determination of whether material is appropriate or inappropriate will be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measure.

The Superintendent or IT Supervisor may disable the technology protection measure to enable access for bona fide research or other lawful purposes.

Parents are advised that a determined user may be able to gain access to services and/or resources on the Internet that the School Board has not authorized for educational purposes. In fact, it is impossible to guarantee students will not gain access through the Internet to information and communications that they and/or their parents may find inappropriate, offensive, objectionable, or controversial. Parents of minors are responsible for setting and conveying the standards that their children should follow when using the Internet.

Pursuant to Federal law, students will receive education about the following:

A. safety and security while using e-mail, chat rooms, social media, and other forms of direct electronic communications;

B. the dangers inherent with the online disclosure of personally identifiable information;

C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.), cyberbullying, and other unlawful or inappropriate activities by students online;

D. unauthorized disclosure, use, and dissemination of personally identifiable information regarding minors.

Staff members will provide instruction for their students regarding the appropriate use of technology and online safety and security as specified above. Furthermore, staff members will monitor the online activities of students while at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs.

Building Principals are responsible for providing training so that Internet users under their supervision are knowledgeable about this policy and its accompanying guidelines. The School Board expects that staff members will provide guidance and instruction to students in the appropriate use of District technology resources. Such training will include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media, including in chat rooms, and cyberbullying awareness and response. All users of District technology resources (and their parents if they are minors) are required to confirm their agreement to abide by the terms and conditions of this policy during the annual student registration process.

Students will be assigned a school email account that they are required to utilize for all school-related electronic communications, including those to staff members, peers, and individuals and/or organizations outside the District with whom they are communicating for school-related projects and assignments.

Students are responsible for good behavior when using District technology resources - i.e., behavior comparable to that expected of students when they are in classrooms, school hallways, other school premises, and school-sponsored events. Communications on the Internet are often public in nature. The School Board does not approve any use of its technology resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines.

Students may only use District technology resources to access or use social media if it is done for educational purposes in accordance with their teacher's approved plan for such use.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District technology resources that are not authorized by this policy and its accompanying guidelines.

The School Board designates the Superintendent and IT Supervisor as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to students' use of District technology resources.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY
Code	po7540.04
Status	
Legal	P.L. 106-554, Children's Internet Protection Act of 2000 47 U.S.C. 254(h, 1), Communications Act of 1934, as amended 20 U.S.C. 6801 et seq., Part F, Elementary and Secondary Education Act of 1965, as amended (2003) 18 U.S.C. 2256 18 U.S.C. 1460 18 U.S.C. 2246 20 U.S.C. 6777 20 U.S.C. 9134 (2003) 47 C.F.R. 54.500 47 C.F.R. 54.501 47 C.F.R. 54.502 47 C.F.R. 54.503 47 C.F.R. 54.504 47 C.F.R. 54.505 47 C.F.R. 54.506 47 C.F.R. 54.507 47 C.F.R. 54.508 47 C.F.R. 54.509 47 C.F.R. 54.511 47 C.F.R. 54.513 47 C.F.R. 54.514 47 C.F.R. 54.515 47 C.F.R. 54.516 47 C.F.R. 54.517 47 C.F.R. 54.518 47 C.F.R. 54.519 47 C.F.R. 54.520 47 C.F.R. 54.522

47 C.F.R. 54.523

7540.04 - **STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY**

Technology has fundamentally altered the ways in which information is accessed, communicated, and transferred in society. As a result, educators are continually adapting their means and methods of instruction, and the way they approach student learning to incorporate the vast, diverse, and unique resources available through the Internet. The School Board provides Technology and Information Resources (as defined by Bylaw 0100 - Definitions) to support the educational and professional needs of its staff and students. The School Board provides staff with access to the Internet for limited educational purposes only and utilizes online educational services/apps to enhance the instruction delivered to its students and to facilitate the staff's work. The District's computer network and Internet system do not serve as a public access service or a public forum, and the School Board imposes reasonable restrictions on its use consistent with its limited educational purpose.

The School Board regulates the use of District technology and information resources by principles consistent with applicable local, State, and Federal laws, and the District's educational mission. This policy and its related administrative guidelines, Policy 7544 - Use of Social Media and and any applicable employment contracts govern the staffs' use of the District's computers, laptops, tablets, personal communication devices (as defined by Policy 7540.02 - Web Content, Apps, and Services), when they are connected to the District computer network, Internet connection, and/or educational services/apps.

Users are required to refrain from actions that are illegal (such as libel, slander, vandalism, harassment, theft, plagiarism, inappropriate access, etc) or unkind (such as personal attacks, invasion of privacy, injurious comment, etc). Because its technology resources are not unlimited, the School Board has also instituted restrictions aimed at preserving these resources, such as placing limits on the use of bandwidth, storage space, and printers.

Users have no right or expectation to privacy when using District technology and information resources (including, but not limited to, privacy in the content of their personal files, e-mails, and records of their online activity when using the District's computer network and/or Internet connection).

Staff members are expected to utilize District technology and information resources to promote educational excellence in our schools by providing students with the opportunity to develop the resource sharing, innovation, and communication skills and tools that are essential to both life and work. The School Board encourages the faculty to develop the appropriate skills necessary to effectively access, analyze, evaluate, and utilize these resources to enrich educational activities. The instructional use of the Internet and online educational services will be guided by the School Board's Policy 2521 - Selection of Instructional Materials and Equipment.

The Internet is a global information and communication network that provides valuable education and information resources to our students. The Internet connects computers and users in the District with computers and users worldwide. Through the Internet, students and staff can access relevant information that will enhance their learning and the education process. Further, District technology and resources provide students and staff with the opportunity to communicate with other people from throughout the world. Access to such a vast quantity of information and resources brings with it, however, certain unique challenges.

The School Board may not be able to technologically limit access to services through its technology resources to only those that have been authorized for the purpose of instruction, study, and research related to the curriculum. Unlike in the past when educators and community members had the opportunity to review and screen materials to assess their appropriateness for supporting and enriching the curriculum according to adopted guidelines and reasonable selection criteria (taking into account the varied instructional needs, learning styles, abilities, and developmental levels of the students who would be exposed to them), access to the Internet, because it serves as a gateway to any publicly available file server in the world, opens classrooms and students to electronic information resources that may not have been screened by educators for use by students of various ages.

Pursuant to Federal law, the School Board has implemented technology protection measures, that protect against (e.g., filter or block) access to visual displays/depictions/materials that are obscene, constitute child pornography, and/or are harmful to minors, as defined by the Children's Internet Protection Act. At the discretion of the School Board or Superintendent, the technology protection measures may also be configured to protect against access to other material considered inappropriate for students to access. The School Board also utilizes software and/or hardware to monitor online activity of staff members to restrict access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. The technology protection measures may not be disabled at any time that students may be using the District's technology resources if such disabling will cease to protect against access to materials that are

prohibited under the Children's Internet Protection Act. Any staff member who attempts to disable the technology protection measures without express written consent of an appropriate administrator will be subject to disciplinary action, up to and including termination.

The School Board utilizes software and/or hardware to monitor online activity of staff and to block/filter access to child pornography and other material that is obscene, objectionable, inappropriate and/or harmful to minors. "Harmful to minors" is a term defined by the Communications Act of 1934 (47 U.S.C. 254 (h)(7)) as any picture, image, graphic image file, or other visual depiction that:

A. taken as a whole and with respect to minors, appeals to a prurient interest in nudity, sex, or excretion;

B. depicts, describes or represents, in a patently offensive way with respect to what is suitable for minors, an actual or simulated sexual act or sexual contact, actual or simulated normal or perverted sexual acts, or a lewd exhibition of the genitals;

C. taken as a whole, lacks serious literary, artistic, political, or scientific value to minors.

The Superintendent or IT Supervisor may temporarily or permanently unblock access to websites or online educational services/apps containing appropriate material if access to such sites has been inappropriately blocked by the technology protection measures. The determination of whether the material is appropriate or inappropriate will be based on the content of the material and the intended use of the material, not on the protection actions of the technology protection measures. The Superintendent or IT Supervisor may disable the technology protection measure to enable access for bona fide research or other lawful purposes for staff or students aged seventeen (17) or older.

Staff members will participate in professional development programs in accordance with the provisions of this policy. Training will include:

A. the safety and security of students while using e-mail, chat rooms, social networking sites and other forms of direct electronic communications;

B. the inherent danger of students disclosing personally identifiable information online;

C. the consequences of unauthorized access (e.g., "hacking", "harvesting", "digital piracy", "data mining", etc.), cyberbullying and other unlawful or inappropriate activities by students or staff online; and

D. unauthorized disclosure, use, and dissemination of personally identifiable information regarding minors.

Furthermore, staff members will provide instruction for their students regarding the appropriate technology use and online safety and security as specified above, and staff members will monitor students' online activities while at school.

Monitoring may include, but is not necessarily limited to, visual observations of online activities during class sessions; or use of specific monitoring tools to review browser history and network, server, and computer logs.

The disclosure of personally identifiable information about students online is prohibited.

Building Principals are responsible for providing training so that staff users of District technology resources under the Principal's supervision are knowledgeable about this policy and its accompanying guidelines. The School Board expects that staff members will provide guidance and instruction to students in the appropriate use of District technology resources. Such training will include, but not be limited to, education concerning appropriate online behavior, including interacting with other individuals on social media, including chat rooms and cyberbullying awareness and response. All users of District technology resources are required to confirm their agreement to abide by the terms and conditions of this policy by signing the District technology use form. Pursuant to Policy 7540.06 - District-Issued Staff E-Mail Account, staff and School Board members using the District's e-mail system will acknowledge their review of, and intent to comply with, the District's policy on acceptable use of District-issued email accounts.

Off premises use of E-Rate supported technology must be primarily for an educational purpose that is integral, immediate, and proximate to the education of students.

Staff will be assigned a school email address that they are required to utilize for all school-related electronic communications, including those to students, parents and other constituents, fellow staff members, and vendors or individuals seeking to do business with the District.

With prior approval from the Superintendent or IT Supervisor, staff may direct students who have been issued school-assigned email accounts to use those accounts when signing-up/registering for access to various online educational services, including mobile applications/apps that will be utilized by the students for educational purposes under the teacher's supervision.

Staff members are responsible for good behavior when using District technology and information resources - i.e., behavior comparable to that expected when they are in classrooms, school hallways, other school premises, and school-sponsored events. Communications on the Internet are often public in nature. The School Board does not approve any use of technology and information resources that is not authorized by or conducted strictly in compliance with this policy and its accompanying guidelines and Policy 7544 - Use of Social Media.

Staff members' use of District technology resources to access or use social media is to be consistent with Policy 7544 and its accompanying guideline.

An employee's personal or private use of social media may have unintended consequences. While the School Board respects its employees' First Amendment rights, those rights do not include permission to post inflammatory comments that could compromise the District's mission, undermine staff relationships, or cause a substantial disruption to the school environment. This warning includes staff members' online conduct that occurs off school property including from the employee's personal computer. Postings to personal social media should be done in a manner sensitive to the staff member's professional responsibilities.

General school rules for behavior and communication apply.

Users who disregard this policy and its accompanying guidelines may have their use privileges suspended or revoked, and disciplinary action taken against them. Users are personally responsible and liable, both civilly and criminally, for uses of District technology and information resources that are not authorized by this policy and its accompanying guidelines.

The School Board designates the Superintendent and IT Supervisor as the administrators responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to staff members' use of District technology and information resources.

In addition, Federal and State confidentiality laws forbid schools and their employees from using or disclosing student education records without parental consent. See Policy 8330 - Student Records. Education records include a wide variety of information; posting personally identifiable information about students is not permitted. Staff members who violate State and Federal confidentiality laws or privacy laws related to the disclosure of confidential employee information may be disciplined.

Staff members retain rights of communication for collective bargaining purposes and union organizational activities. Staff are prohibited from sending union-related emails or drafting collective bargaining materials using district technology during contract hours.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	ASSISTIVE TECHNOLOGY AND SERVICES
Code	po7540.05
Status	
Legal	Individuals with Disabilities Education Act (IDEA), as amended 20 U.S.C. 1401 Section 504 Rehabilitation Act of 1973 Assistive Technology Act (P.L. 105 - 394) 1998

7540.05 - **ASSISTIVE TECHNOLOGY AND SERVICES**

Students with disabilities have special challenges and may need assistive technology in order to more fully participate in their classrooms, homes, communities and workplaces. Through the use of assistive technology and services these students will have the opportunity to become more independent and self-reliant.

Each IEP team must include in its deliberations consideration of whether the use of assistive technology devices and services to aid students with disabilities is appropriate for each specific student.

The School Board also directs that students who qualify under Section 504 of the Rehabilitation Act be provided with assistive technology consistent with the student's 504 Plan.

Students having special needs but not requiring a formal IEP or 504 Plan according to law, which may include but are not limited to migrant students, homeless students, students living with poverty, and English Learners, will also be considered for assistive technology devices and/or services.

"Assistive technology device" means any item, piece of equipment, or product system, whether acquired commercially off the shelf, modified, or customized, that is used to increase, maintain, or improve functional capabilities of a child with a disability. The term does not include a medical device that is surgically implanted, or the replacement of such device.

"Assistive technology service" means any service that directly assists a child with a disability in the selection, acquisition, or use of assistive technology devices. Assistive technology services include:

A. the evaluation of needs including a functional evaluation, in the child's customary environment;

B. purchasing, leasing, or otherwise providing for the acquisition of assistive technology devices;

C. selecting, designing, fitting, customizing, adapting, applying, maintaining, repairing, or replacing of assistive technology devices;

D. coordinating and using other therapies, interventions, or services with assistive technology devices, such as those associated with existing education and rehabilitation plans and programs;

E. training or technical assistance for a child with disabilities, or where appropriate that child's family;

F. training or technical assistance for professionals (including individuals providing education and rehabilitation services), employers, or other(s) who provide services to employ, or are otherwise, substantially involved in the major life functions of that child.

The School Board encourages the faculty to develop the appropriate skills necessary to effectively access, analyze, evaluate, and utilize assistive technology resources and assistive technology services.

Assistive technology used in conjunction with a student's Individual Education Plan (IEP) will be used with any external communication or recording function disabled, except as provided for in the student's IEP.

The School Board designates the Superintendent and the Director of Student Services as the administrator(s) responsible for initiating, implementing, and enforcing this policy and its accompanying guidelines as they apply to the use of assistive technology and services in the District.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	DISTRICT-ISSUED STAFF E-MAIL ACCOUNT
Code	po7540.06
Status	

7540.06 - **DISTRICT-ISSUED STAFF E-MAIL ACCOUNT**

The School Board is committed to the effective use of electronic mail ("e-mail") by all District staff and School Board members in the conduct of their official duties. This policy, as well as any guidelines developed pursuant to it are intended to establish a framework for the proper use of e-mail for conducting official business and communicating with colleagues, students, parents, and community members.

When available, the District's e-mail system must be used by employees for any official District e-mail communications. Personal e-mail accounts on providers other than the District's e-mail system may be blocked at any time if concerns for network security, SPAM, or virus protection arise. District staff are expected to exercise reasonable judgment and prudence and take appropriate precautions to prevent viruses from entering the District's network when opening or forwarding any e-mails or attachments to e-mails that originate from unknown sources.

District staff will not send or forward mass e-mails, even if the e-mails concern District business. Staff who repeatedly or intentionally violate this expectation may be subject to disciplinary action.

District staff may join list servs or other e-mail services (e.g. RSS feeds) that pertain to their responsibilities in the District, **( )** provided these list servs or other e-mail services do not exceed the staff member's e-mail storage allotment. The Information Technology Supervisor is authorized to block e-mail from list servs or e-mail services if the e-mails received by the staff member(s) become excessive .

Public Records

The District complies with all Federal and State laws pertaining to electronic mail. Accordingly, e-mails written by or sent to District staff and School Board members may be public records, or education records if their content includes personally identifiable information about a student. E-mails that are public records are subject to retention and disclosure, upon request, in accordance with Policy 8310 – Public Records. E-mails that are student records must be maintained pursuant to Policy 8330 – Student Records. Finally, e-mails may constitute electronically stored information ("ESI") that may be subject to a litigation hold pursuant to Policy 8315 – Information Management.

State and Federal law exempt certain documents and information within documents from disclosure, no matter what their form. Therefore, certain e-mails may be exempt from disclosure or it may be necessary to redact certain content in the e-mails before the e-mails are released pursuant to a public records request, the request of a parent or eligible student to review education records, or a duly served discovery request.

E-mails written by or sent to District staff and School Board members by means of their private e-mail account may be public records if the content of the e-mails concerns District business, or education records if their content includes personally identifiable information about a student. Consequently, staff will comply with a District request to produce copies of e-mail in their possession that are either public records or education records, or that constitute ESI that is subject to a litigation hold, even if such records reside on a computer owned by an individual staff member, or are accessed through an e-mail account not controlled by the District.

Retention

Pursuant to State and Federal law, e-mails that are public records or education records, and e-mails that are subject to a litigation hold will be retained.

The District maintains archives of all e-mails sent and/or received by users of the District's e-mail service. Staff members are required to forward copies of any e-mails received in their personal e-mail account(s) not affiliated with the District server to their District e-mail account so that these records are also archived for future retrieval, if necessary.

Unauthorized E-mail

The School Board does not authorize the use of its technology resources, including its computer network ("network") to accept, transmit, or distribute unsolicited bulk e-mail sent through the Internet to network e-mail accounts. In addition, Internet e-mail sent, or caused to be sent, to or through the network that makes use of or contains invalid or forged headers, invalid or non-existent domain names, or other means of deceptive addressing will be deemed to be counterfeit. Any attempt to send or cause such counterfeit e-mail to be sent to or through the network is unauthorized. Similarly, e-mail that is relayed from any third party's e-mail servers without the permission of that third party, or which employs similar techniques to hide or obscure the source of the e-mail, is also an unauthorized use of the network. The School Board does not authorize the harvesting or collection of network e-mail addresses for the purposes of sending unsolicited e-mail. The School Board reserves the right to take all legal and technical steps available to prevent unsolicited bulk e-mail or other unauthorized e-mail from entering, utilizing, or remaining within the network. Nothing in this policy is intended to grant any right to transmit or send e-mail to, or through, the network. The School Board's failure to enforce this policy in every instance in which it might have application does not amount to a waiver of its rights.

Unauthorized use of the network in connection with the transmission of unsolicited bulk e-mail, including the transmission of counterfeit e-mail, may result in civil and criminal penalties against the sender and/or possible disciplinary action.

Authorized Use and Training

Pursuant to Policy 7540.04 - Staff Technology Acceptable Use and Safety, staff and School Board members using the District's e-mail system will acknowledge their review of, and intent to comply with, the District's policy on acceptable use and safety.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	DISTRICT-ISSUED STUDENT E-MAIL ACCOUNT
Code	po7540.07
Status	

7540.07 - **DISTRICT-ISSUED STUDENT E-MAIL ACCOUNT**

Students assigned a school e-mail account are required to utilize it for all school-related electronic communications, including those to staff members and individuals and/or organizations outside the District with whom they are communicating for school-related projects and assignments. Further, as directed and authorized by their teachers, they will use their school-assigned e-mail account when signing-up/registering for access to various online educational services, including mobile applications/apps that will be utilized by the student for educational purposes.

This policy and any corresponding guidelines serve to establish a framework for student's proper use of e-mail as an educational tool.

Personal e-mail accounts on providers other than the District's e-mail system will be blocked if concerns for network security, SPAM, or virus protection arise. Students are expected to exercise reasonable judgment and prudence and take appropriate precautions to prevent viruses from entering the District's network when opening or forwarding any e-mails or attachments to e-mails that originate from unknown sources.

Students are prohibited from using any District-issued email address, or password for the District-issued email account, for personal accounts in third-party services (e.g., Facebook, X, Instagram, Pinterest, YouTube, etc.) without authorization from the Principal

Students will not send or forward mass e-mails.

Students may join list servs or other e-mail services (e.g. RSS feeds) that pertain to academic work, provided the emails received from the list servs or other e-mail services do not become excessive. The Information Technology Supervisor is authorized to block e-mail from list servs or e-mail services if the e-mails received by the student becomes excessive.

Unauthorized E-mail

The School Board does not authorize the use of its technology resources, including its computer network ("network"), to accept, transmit, or distribute unsolicited bulk e-mail sent through the Internet to network e-mail accounts. In addition, Internet e-mail sent, or caused to be sent, to or through the network that makes use of or contains invalid or forged headers, invalid or non-existent domain names, or other means of deceptive addressing will be deemed to be counterfeit. Any attempt to send or cause such counterfeit e-mail to be sent to or through the network is unauthorized. Similarly, e-mail that is relayed from any third party's e-mail servers without the permission of that third party, or which employs similar techniques to hide or obscure the source of the e-mail, is also an unauthorized use of the network. The School Board does not authorize the harvesting or collection of network e-mail addresses for the purposes of sending unsolicited e-mail. The School Board reserves the right to take all legal and technical steps available to prevent unsolicited bulk e-mail or other unauthorized e-mail from entering, utilizing, or remaining within the network. Nothing in this policy is intended to grant any right to transmit or send e-mail to, or through, the network. The School Board's failure to enforce this policy in every instance in which it might have application does not amount to a waiver of its rights.

Unauthorized use of the network in connection with the transmission of unsolicited bulk e-mail, including the transmission of counterfeit e-mail, may result in civil and criminal penalties against the sender and/or possible disciplinary action.

Authorized Use and Training

Pursuant to Policy 7540.03 - Student Technology Acceptable Use and Safety, students using the District's e-mail system will annually acknowledge their review of, and intent to comply with, the District's policy on acceptable use and safety.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	ELECTRONIC DATA PROCESSING DISASTER RECOVERY PLAN
Code	po7541
Status	

7541 - **ELECTRONIC DATA PROCESSING DISASTER RECOVERY PLAN**

The School Board is committed to maintaining and protecting the District's Information System. The School Board believes that a complete and accurate Information System which includes educational, student, fiscal, and personnel information is vital to the School Board's ability to deliver uninterrupted educational service to the community it represents. To that end, the IT Supervisor is directed to develop, test, and maintain an *Electronic Data Processing Disaster Recovery Plan* for use in the event a disaster should disable the District's electronic data processing equipment.

The Plan may include:

A. adequate equipment insurance;

B. a list of the vital applications that are used by the District;

C. procedures used to backup all programs and data on a daily, monthly, quarterly and year-end basis;

D. backup storage off-site;

E. maintenance agreements for hardware and software (including, but not limited to the operating system);

F. a list of vital vendor contacts to be called for the immediate replacement of disabled equipment or corrupted software.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	ON-SITE ACCESS TO DISTRICT TECHNOLOGY RESOURCES FROM PERSONALLY-OWNED COMMUNICATION DEVICES
Code	po7542
Status	

7542 - **ON-SITE ACCESS TO DISTRICT TECHNOLOGY RESOURCES FROM PERSONALLY-OWNED COMMUNICATION DEVICES**

For purposes of this policy, "personal communication device" means as defined in Bylaw 0100 - Definitions.

School Board members, employees, students, as well as contractors, vendors, agents, of the District may use their PCD to wirelessly access the District's technology resources (guest or business networks, servers, printers, etc.) while they are on-site at any District facility. Access to the business/guest network will require authentication.

If the user wants to access the District's technology resources through a hard-wired connection, the user's PCD must first be checked by the Technology Departmentt to verify it meets the established standards for equipment used to access the network.

The IT Supervisor and Technology Staff are authorized to develop the necessary standards for connecting PCDs to the District's technology resources. The standards will be available upon request.

The standards will be designed and enforced to minimize the School Board's exposure to damages, including, but not limited to, the loss of sensitive District data, illegal access to confidential data, damage to the District's intellectual property, damage to the District's public image, and damage to the District's critical internal systems, from unauthorized use.

The use of PCDs must be consistent with the established standards for appropriate use as defined in Policy 7540.03 – Student Technology Acceptable Use and Safety, and Policy 7540.04 – Staff Technology Acceptable Use and Safety.

Any user who violates the established standards and/or the District's Acceptable Use policy, or who accesses the District's technology resources server and network without authorization may be prospectively denied access to the District's technology resources. If the violation is committed by a contractor, vendor, or agent of the District, the contract may be subject to cancellation. Further disciplinary action may be taken if the violation is committed by a student or employee.

The owner of a PCD bears all responsibility and assumes all risk of theft, loss, or damage to, or misuse or unauthorized use of the device while it is on District property. This provision applies to everyone, regardless of their affiliation or connection to the District.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	COOPERATION WITH LOCAL GOVERNMENTS
Code	po7550
Status	
Legal	66.0301, Wis. Stats.

7550 - **COOPERATION WITH LOCAL GOVERNMENTS**

The School Board will consider collaboration between the District and other local municipal or county governments for joint use of facilities and services or programs from which the entire community, children and adults alike, may derive benefits.

In accordance with this policy, the School Board will evaluate and consider, as either opportunity or need arises, and as it is entitled to do so by law, whether to pursue joint projects with other governmental entities in acquiring, improving, equipping, operating, or maintaining such jointly-used facilities as recreational and cultural areas and/or facilities.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	POST-ISSUANCE TAX-EXEMPT BOND COMPLIANCE
Code	po6146
Status	

6146 - **POST-ISSUANCE TAX-EXEMPT BOND COMPLIANCE**

The School Board may from time to time issue bonds and other obligations. These interests are excludable from gross income for Federal income tax purposes or are excludable from interest that is paid in whole or in part by the Federal government or which bonds otherwise enjoy certain preferential treatment under the Internal Revenue Code of 1986, as amended, (the "code") or regulations developed implementing the Code (the "regulations"). Such obligations may include tax-exempt obligations and/or obligations eligible for tax credits (direct subsidies to the District or tax credits to bond owners). All such tax-exempt obligations or tax-advantaged obligations are referred to herein as "Obligations," whether in the form of general obligation bonds, revenue bonds, bond anticipation notes, tax anticipation notes, lease-purchase obligations, installment-purchase obligations, or otherwise.

This policy documents practices and describes various procedures and systems designed to identify on a timely basis facts relevant to demonstrating compliance with the requirements that must be satisfied subsequent to the issuance of Obligations in order that the interest on such Obligations continues to be eligible to be excluded from gross income for Federal income tax purposes or that the Obligations continue to receive tax-advantaged treatment. The Federal tax law requirements applicable to each issue of Obligations will be detailed in the nonarbitrage or tax compliance certificate prepared by bond counsel (the "Tax Certificate") and signed by officials of the District and the post-closing compliance checklist provided by bond counsel with respect to such issue. This policy establishes a permanent, ongoing structure of practices and procedures that will facilitate compliance with the Code, Treasury Regulations and SEC Rule 15c2-12 (the "Rule").

The School Board recognizes that compliance with applicable provisions of the Code and Treasury Regulations is an ongoing process, necessary during the entire term of the Obligations, and is an integral component of the District's debt management. Accordingly, the analysis of those facts and implementation of this Policy will require ongoing monitoring and consultation with an attorney experienced in legal work relating to the issuance of tax-exempt obligations or tax-advantaged obligations ("Bond Counsel") and the District's Director of Finance and Facilities .

This policy does not address any post-issuance compliance requirements under State law. Nor is this policy a substitute, or a replacement, for any Tax Certificate or a post-issuance compliance checklist relating to specific Obligations. The District is responsible for compliance with any such Tax Certificate or post-issuance compliance checklist.

This policy may be modified, expanded, abridged, or otherwise amended only by the School Board upon consultation with the District's attorney and Bond Counsel, but without any notice to or consent from any trustee, bondholder, or any other person.

The general purpose of the policies set forth herein is to ensure compliance with post-issuance Federal tax requirements generally falling into the following two (2) categories:

A. Qualified Use of Proceeds and Financed Property

Qualified use requirements generally require monitoring of the various direct and indirect uses of bond-financed property over the life of the bonds and calculations of the percentage of nonqualified uses.

B. Arbitrage Yield and Rebate

Arbitrage requirements also require monitoring over the life of the bonds to determine whether the yield on investments acquired with bond proceeds are properly restricted and the District must file Form 8038-T to pay a yield reduction payment and/or rebate payment.

Responsible Official

The School Board designates the Director of Finance and Facilities as the Bond Compliance Officer with primary responsibility in post-issuance compliance. The compliance officer is authorized to obtain the assistance of the following in carrying out necessary functions under this policy:

A. Bond Counsel – the District's legal counsel that assists in the bond issuance

B. External Financial Advisors – the District's accounting firm or other financial advisor

C. Bond Paying Agent/Trustee

D. Rebate Analyst

All personnel that are responsible for ensuring post-issuance compliance with the tax rules must receive training or educational resources, as determined appropriate by the Bond Compliance Officer.

Post-Issuance Duties

The Bond Compliance Officer will engage in a detailed review of post-issuance tax compliance with the tax rules to identify instances of noncompliance and prevent violations from occurring, or timely correct identified violations, if possible. When failures to comply with post-issuance compliance requirements are identified, the Bond Compliance Officer will promptly consult with bond counsel to determine if remedial action is available or if some other action is required.

Private Use

Bond-financed projects are subject to rules and limitations on private use. Private use includes non-governmental activity through leases, management agreements, research agreements, and other types of activity in which a non-governmental entity obtains a benefit or interest in the bond-financed project beyond that normally provided to the public. In the event such special usage is contemplated, the Bond Compliance Officer must assure compliance with applicable tax regulations.

Use of Bond Proceeds

The Bond Compliance Officer will assure that bond funds are used for the purpose for which the bond issue is authorized and that any project with a combination of authorized expenses from bond proceeds and other funds results in expenses paid for with bond proceeds that are clearly identified and properly recorded.

The Bond Compliance Officer must assure that investment activities are conducted at fair market value and may employ bidding procedures to establish a safe harbor. The Bond Compliance Officer will be aware of any yield restrictions on any bond issue and monitor such. In the event that reimbursement is required, the Bond Compliance Officer will work with the District's advisors to complete and record those transactions and to assure proper filings with the IRS.

Recordkeeping Requirements

The Bond Compliance Officer is responsible for the maintenance of records relating to the bond financings and for the transfer of all such records to their successor. In the event that different persons are responsible for different aspects of compliance with the tax rules (for example, the investment of bond proceeds and expenditure of bond proceeds on projects), the Bond Compliance Officer will assure coordination with all involved and retention of complete records. The following records, as applicable, will be retained:

A. audited financial statements of the District throughout the period of the bond issue

B. appraisals, surveys, and studies pertaining to the facilities financed with the proceeds of bonds, as well as any and all contracts entered into for the construction, renovation, or purchase of bond-financed facilities

C. all public discourse concerning the bonds, including informative materials distributed by the District

D. paying Agent or trustee statements

E. all records regarding the management of bond funds, including investments and the gains (or losses) from such investments; and including specifically trustee statements regarding investments, investment contracts, or other such instruments

F. School Board resolutions authorizing reimbursement of bond funds or earned interest, and accounting of any such disbursements

G. ledger of bond expenditures (including costs of issuance) and the dates and amounts of such expenditures (including requisitions, draw schedules, draw requests, invoices, bills, and canceled checks with respect to such expenditures)

H. records of the sale of any bond-financed facilities, including School Board resolutions, sales documents, and accounting of proceeds, from such sale

I. record of any private business uses of bond-financed facilities after the issue, including leases and subleases, licenses, management contracts, research contracts, naming rights agreements, or other arrangements which provide special legal entitlements to nongovernmental persons or entities

J. arbitrage rebate reports and records of rebate and yield reduction payments, if any

K. resolutions or minutes of School Board meetings at which any action was taken by the School Board pertaining to the bond issue or subsequent treatment, including any formal elections under the Code or Regulations

L. copies of each Form 8038-T and Form 8038-R filed with the IRS and any other forms or documents filed with the IRS.

The School Board may also enter into a contract with a third party to assist the District in complying with its continuing disclosure obligations.

Records of appraisals, surveys, and studies pertaining to the facilities financed with the proceeds of bonds, as well as any and all contracts entered into for the construction, renovation, or purchase of bond-financed facilities, as applicable, will be retained.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	PROCUREMENT - FEDERAL GRANTS/FUNDS
Code	po6325
Status	
Legal	2 C.F.R. 200.317 - .326 Appendix II to Part 200 2 C.F.R. 200.334 - 200.336 2 C.F.R. 200.520

6325 - **PROCUREMENT – FEDERAL GRANTS/FUNDS**

Procurement of all supplies, materials, equipment, and services paid for from Federal funds including any District matching funds will be made in accordance with all applicable Federal, State, and local statutes and/or regulations, the terms and conditions of the Federal grant, School Board policies, and administrative procedures.

The Superintendent will have and use a procurement and contract administration system in accordance with the USDOE requirements (2 C.F.R. 200.317-.326), including affirmative steps for small businesses, minority businesses, women's business enterprises, veteran-owned businesses, and labor surplus area firms, for the administration and management of Federal grants and Federally-funded programs. The District will maintain oversight that requires contractors to perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders. Except as otherwise noted, procurement transactions will conform to the provisions of the District's documented general purchasing policy and administrative guidelines (Policy 6320 - Purchasing and AG 6320A - Purchasing).

When required by Federal program legislation, all Federally-funded contracts in excess of $2,000 related to construction, alteration, repairs, painting, decorating, etc., must comply with Davis-Bacon prevailing wage requirements.

All District employees, officers, and agents who have purchasing authority will abide by the standards of conduct covering conflicts of interest and governing the actions of its employees, officers, and agents engaged in the selection, award, and administration of contracts as established in Policy 1130 – Ethics and Conflict of Interest, Policy 3230 – Ethics and Conflict of Interest, and Policy 4230 – Ethics and Conflict of Interest.

The District will avoid acquisition of unnecessary or duplicative items. Consideration will be given to consolidating or breaking out procurements to obtain a more economical purchase. When appropriate, an analysis will be made between leasing and purchasing property or equipment to determine the most economical approach. These considerations are given as part of the process to determine the allowability of each purchase made with Federal funds.

To foster greater economy and efficiency, the District may enter into State and local intergovernmental agreements, where appropriate, for the procurement or use of common or shared goods and services.

Competition

All procurement transactions under the Federal award paid for from Federal funds or District matching funds will be conducted in a manner that provides full and open competition and that is in accordance with 2 C.F.R. Part 200, good administrative practice, and sound business judgment. To ensure objective contractor performance and eliminate unfair

competitive advantage, the District will exclude any contractor that has developed or drafted specifications, requirements, statements of work, or invitations for bids, from competition for such procurements.

Examples of situations that may restrict competition include, but are not limited to:

A. unreasonable requirements on firms for them to qualify to do business

B. unnecessary experience and excessive bonding requirements

C. noncompetitive pricing practices between firms or between affiliated companies

D. noncompetitive contracts to consultants that are on retainer contracts

E. organizational conflicts of interest

F. specification of only a "brand name" product instead of allowing for an "*or equal*" product to be offered and describing the performance or other relevant requirements of the procurement

G. any arbitrary action in the procurement process

To the extent that the District uses a pre-qualified list of persons, firms, or products to acquire goods and services that are subject to this policy, the pre-qualified list includes enough qualified sources to ensure maximum open and free competition. The District allows vendors to apply for consideration to be placed on the list annually.

The District will require that all prequalified lists of persons, firms, or products which are used in procurement transactions are current and include enough qualified sources to provide maximum open competition. When establishing or amending prequalified lists, the District (or subrecipient) must consider objective factors that evaluate price and cost to maximize competition. The District will not preclude potential bidders from qualifying during the solicitation period.

To the extent consistent with established practices and legal requirements applicable to the recipient or subrecipient, this subpart does not prohibit recipients or subrecipients from developing written procedures for procurement transactions that incorporate a scoring mechanism that rewards bidders that commit to specific numbers and types of U.S. jobs, minimum compensation, benefits, on-the-job-training for employees making work products or providing services on a contract, and other worker protections. This subpart also does not prohibit recipients and subrecipients from making inquiries of bidders about these subjects and 2 C.F.R. Revisions 2024: Unofficial Comparison Version assessing the responses. Any scoring mechanism must be consistent with the U.S. Constitution, applicable Federal statutes and regulations, and the terms and conditions of the Federal award.

Solicitation Language (Purchasing Procedures)

The District will have written procurement procedures (in accordance with 2 C.F.R. 200.319(d)) that require that all solicitations incorporate a clear and accurate description of the technical requirements for the property, equipment, or service being procured. The description may include a statement of the property, equipment, or service to be procured. When necessary, the description must set forth those minimum essential characteristics and standards to which the property, equipment, or service will conform. Detailed product specifications should be avoided if at all possible.

When it is impractical or uneconomical to clearly and accurately describe the technical requirements, a "brand name or equivalent" description of features to provide procurement requirements may be used. The specific features of the named brand must be clearly stated and the District must identify any additional requirements which the offerors must fulfill and all other factors that will be used in evaluating bids or proposals.

The School Board will not approve any expenditure for an unauthorized purchase or contract.

Procurement Methods

The District will have and use documented procedures, consistent with the standards described above, for the following methods of procurement:

A. **Informal Procurement Methods**

Informal procurement methods for small purchases expedite the completion of transactions, minimize administrative burdens, and reduce costs. Informal procurement methods may be used when the value of the procurement transaction under a Federal award does not exceed the simplified acquisition threshold, or a lower threshold

established by the State. The informal procurement methods include:

1. **Micro-Purchases**

   Procurement by micro-purchase is the acquisition of supplies or services, the aggregate dollar amount of which does not exceed $10,000 . To the extent practicable, the District should distribute micro-purchases equitably among qualified suppliers. Micro-purchases may be made without soliciting competitive quotations if the Superintendent considers the price to be reasonable based on research, experience, purchase history or other relevant information and maintains documents to support its conclusion. The District will maintain evidence of this reasonableness in the records of all purchases made by this method.

   Unless otherwise defined by State or local law, Districts are responsible for determining and documenting an appropriate micro-purchase threshold in accordance with 2 C.F.R. 200.320(a)(iv) based on internal controls, an evaluation of the risk, and its documented procurement procedures. The micro-purchase threshold used by the District will be authorized or not prohibited under State, local, or tribal laws or regulations.

   An eligible District may self-certify a threshold of up to $50,000 on an annual basis and must maintain documentation to be made available to the Federal agency or pass-through entity and auditors in accordance with 2 C.F.R. 200.334. The self-certification, in accordance with 2 C.F.R. 200.334, must include a justification, clear identification of the threshold, and supporting documentation of any of the following:

   a. a qualification as a low-risk auditee in accordance with the criteria in 2 C.F.R. 200.520;

   b. an annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or

   c. for public institutions, a higher threshold is consistent with State law.

2. **Small Purchases**

   Small purchases include the acquisition of property or services, the aggregate dollar amount of which is higher than the micro-purchase threshold but does not exceed the simplified acquisition threshold of $250,000. Small purchase procedures require that price or rate quotations will be obtained from an adequate number of qualified sources.

   Districts are responsible for determining an appropriate simplified acquisition threshold based on internal controls, an evaluation of risk, and its documented procurement procedures which must not exceed the threshold established in the Federal Acquisition Regulations ("FAR"). When applicable, a lower simplified acquisition threshold used by the District must be authorized or not prohibited under State, local, or tribal laws or regulations.

B. **Formal Procurement Methods**

When the value of the procurement for property or services under a Federal award exceeds the simplified acquisition threshold, or a lower threshold established by the State, formal procurement methods are required. Formal procurement methods require following documented procedures. Formal procurement methods also require public advertising unless a non-competitive procurement method can be used in accordance with the standards on competition in 200.319 or non-competitive procurement. The formal methods of procurement are:

1. **Sealed Bids**

   Sealed, competitive bids will be obtained when the purchase of, and contract for, single items of supplies, materials, or equipment amounts to more than $250,000 and when the School Board determines to build, repair, enlarge, improve, or demolish a school building/facility, the cost of which will exceed $50,000.

   In order for sealed bidding to be feasible, the following conditions will be present:

   a. a complete, adequate, and realistic specification or purchase description is available;

   b. two (2) or more responsible bidders have been identified as willing and able to compete effectively for the business; and

   c. the procurement lends itself to a firm fixed-price contract and the selection of the successful bidder can be made principally based on price.

When sealed bids are used, the following requirements apply:

a. Bids will be solicited in accordance with the provisions of State law and Policy 6320. Bids will be solicited from an adequate number of qualified suppliers, providing sufficient response time prior to the date set for the opening of bids. The invitation to bid will be publicly advertised.

b. The invitation for bids must define the items or services with specific information, including any required specifications, for the bidder to properly respond.

c. All bids will be opened at the time and place prescribed in the invitation for bids; bids will be opened publicly.

d. A firm fixed-price contract is awarded in writing to the lowest responsive bid and responsible bidder. When specified in the invitation for bids, factors such as discounts, transportation costs, and life cycle costs will be considered in determining which bid is lowest. Payment discounts must only be used to determine the low bid when the District determines they are a valid factor based on prior experience.

e. The School Board reserves the right to reject any or all bids but must document and provide a justification for all bids it rejects.

2. **Proposals**

Procurement by proposals is a method in which either a fixed-price or cost-reimbursement contract is awarded. This method is used when conditions are not appropriate for the use of sealed bids or in the case of a recognized exception to the sealed bid method.

If this method is used, the following requirements apply:

a. Requests for proposals require public notice and must identify all evaluation factors and their relative importance. To the maximum extent practicable, any proposals submitted in response to the public notice must be considered.

b. Proposals will be solicited from an adequate number of sources.

c. The District must have written procedures for conducting technical evaluations and for making selections.

d. Contracts must be awarded to the responsible offeror whose proposal is most advantageous to the District considering price and other factors.

The District may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby the competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where the price is not used as a selection factor, can only be used to procure A/E professional services. The method cannot be used to purchase other services provided by A/E firms that are a potential source to perform the proposed effort.

3. **Noncompetitive Procurement**

Procurement by noncompetitive proposals may be used only when one (1) or more of the following circumstances apply:

a. the aggregate amount of the procurement transaction does not exceed the micro-purchase threshold;

b. the procurement transaction can only be fulfilled by a single source;

c. the public exigency or emergency for the requirement will not permit a delay resulting from providing public notice of a competitive solicitation;

d. the District requests in writing to use a noncompetitive procurement method, and the Federal agency or pass-through entity provides written approval; or

e. after soliciting several sources, competition is determined to be inadequate.

Domestic Preference for Procurement

The District should, to the extent practicable and consistent with law, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States. Such requirements will be included in all subawards, contracts, and purchase orders under the Federal award.

Procurement of Recovered Materials

The District must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act of 1976, as amended, 42 U.S.C. 6962. These requirements include:

A. procuring only items designated in the guidelines of the Environmental Protection Agency ("EPA") at 40 C.F.R. part 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000;

B. procuring solid waste management services in a manner that maximizes energy and resource recovery; and

C. establishing an affirmative procurement program for the procurement of recovered materials identified in the EPA guidelines.

   The District should, to the greatest extent practicable and consistent with law, purchase, acquire, or use products and services that can be reused, refurbished, or recycled; contain recycled content, are biobased, or are energy and water efficient; and are sustainable.

   This may include purchasing compostable items and other products and services that reduce the use of single-use plastic products.

Contract/Price Analysis

The District will perform a cost or price analysis for every procurement transaction, including contract modifications, in excess of the Simplified Acquisition Threshold (currently $250,000). The method and degree of analysis conducted depend on the facts surrounding the particular procurement transaction. For example, the District should consider potential workforce impacts in their analysis if the procurement transaction will displace public sector employees. However, as a starting point, the District must make independent estimates before receiving bids or proposals.

A cost analysis generally means evaluating the separate cost elements that make up the total price, while a price analysis means evaluating the total price, without looking at the individual cost elements. The District must not use the "cost plus a percentage of cost" and "percentage of construction costs" methods of contracting.

Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that the costs incurred or cost estimates included in negotiated prices would be allowable for the District according to cost principle requirements.

Time and Materials Contracts

The District uses a time and materials type contract only 1) after a determination that no other contract is suitable; and 2) if the contract includes a ceiling price that the contractor exceeds at its own risk. A time-and-materials type contract means a contract whose cost to the District is the sum of the actual costs of materials and direct labor hours charged at fixed hourly rates that reflect wages, general and administrative expenses, and profit.

Because this formula generates an open-ended contract price, a time-and-materials contract provides no positive profit incentive to the contractor for cost control or labor efficiency. Therefore, the District sets a ceiling price for each contract that the contractor exceeds at its own risk. Further, the District will assert a high degree of oversight to obtain reasonable assurance that the contractor is using efficient methods and effective cost controls.

Suspension and Debarment

The District will award contracts only to responsible contractors that possess the ability to perform successfully under the terms and conditions of the proposed contract. All purchasing decisions will be made in the best interests of the District and will seek to obtain the maximum value for each dollar expended. When making a purchasing decision, the District will consider such factors as 1) contractor integrity; 2) public policy; 3) compliance; 4) proper classification of employees; 5) record of past performance; and 6) financial and technical resources.

The District will not subcontract with or award subgrants to any person or company who is debarred or suspended. For contracts over $25,000, the District will confirm that the vendor is not debarred or suspended by either checking the Federal government's System for Award Management, which maintains a list of such debarred or suspended vendors, at www.sam.gov; collecting a certification from the vendor; or adding a clause or condition to the covered transaction with that vendor. (2 C.F.R. Part 180 Subpart C)

Bid Protest

The District maintains the following protest procedures to handle and resolve disputes relating to procurements and, in all instances, discloses information regarding the protest to the agency.

A bidder who wishes to file a bid protest will file such notice and follow procedures prescribed by the Request For Proposals ("RFPs") or the individual bid specifications package, for resolution. Bid protests will be filed in writing with the Superintendent within seventy-two (72) hours of the opening of the bids in protest.

Within five (5) days of receipt of a protest, the Superintendent will review the protest as submitted and render a decision regarding the merits of the protest and any impact on the acceptance and rejection of bids submitted. Notice of the filing of a bid protest will be communicated to the School Board and will be so noted in any subsequent recommendation for the acceptance of bids and awarding of contracts.

Failure to file a notice of intent to protest or failure to file a formal written protest within the time prescribed will constitute a waiver of proceedings.

Maintenance of Procurement Records

The District will maintain records sufficient to detail the history of all procurements. These records will include, but are not necessarily limited to, the following: rationale for the method of procurement, selection of contract type, contractor selection or rejection, and the basis for the contract price (including a cost or price analysis).

Records Retention

The District must retain all Federal award records for three (3) years from the date of submission of the final financial report, or as otherwise required pursuant to the School Board-adopted records retention schedule, whichever is longer. For awards that are renewed quarterly or annually, the District must retain records for three (3) years from the date of submission of the quarterly or annual financial report, respectively, or as otherwise required pursuant to the School Board-adopted records retention schedule, if longer. Records to be retained include, but are not limited to, financial records, supporting documentation, and statistical records. Other records retention requirements will be in accordance with 2 C.F.R. 200.334 and the School Board-adopted records retention schedule.

The District must collect, transmit, and store Federal award information in an open file, non-licensed, and machine-readable format. The District may substitute electronic versions of original paper records through duplication or other forms of electronic conversion, provided that the procedures are subject to periodic quality control reviews. Quality control reviews must ensure that electronic conversion procedures provide safeguards against the alteration of records and assurance that records remain in a format that is readable by a computer system.

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School District of River Falls

Ad-Hoc Policy Committee Report

Monday, June 1, 2026 - 6:00 PM
District Office, 852 E Division Street
River Falls, Wisconsin 54022

The School Board's Ad-Hoc Policy Committee meeting was held on Monday, June 1, 2026, at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. Chair Johnson Myers called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram.*

PRESENT
Committee Members Stacy Johnson Myers (Chair), Lindsey Curtis, and Monica LaVold. Superintendent David Bell, Director of Finance and Facilities Lynette Coy, and Director of Human Resources and Leadership Development Nate Schurman were also present.

1. **CALL TO ORDER - 6:00 PM**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS -** None

4. **CONSENT AGENDA - NEOLA POLICY UPDATES: INITIAL READINGS**
   The Policy Committee is conducting the initial readings of the following NEOLA policies as part of the review process. Approval by the Policy Committee will advance these policies to the full School Board for the first reading.

   Policies Recommended for Initial Approval:
   - Policy 7100 - Facilities Planning
   - Policy 7300 - Disposition of Real Property
   - Policy 7430 - Safety Standards
   - Policy 7434 - Use of Tobacco and Nicotine on School Premises
   - Policy 7440.02 - Smart Sensor and Monitoring Technology
   - Policy 7440.03 - Small Unmanned Aircraft Systems (Drones)
   - Policy 7450 - Property Inventory
   - Policy 7455 - Accounting System for Capital Assets
   - Policy 7510 - Use of District Facilities
   - Policy 7530.01 - District-Owned Personal Communications Devices
   - Policy 7530.02 - Staff and School Officials Use of Personal Communication Devices
   - Policy 7540.05 - Assistive Technology and Services
   - Policy 7540.07 - District-Issued Student E-mail Account
   - Policy 7541 - Electronic Data Processing Disaster Recovery Plan
   - Policy 7542 - On-site Access to District Technology Resources From Personally-owned Communication Devices
   - Policy 7550 - Cooperation with Local Governments

   Action: Curtis moved, seconded by LaVold, to approve the above-listed NEOLA policies for the initial reading by the Policy Committee and recommend them for the first reading. Motion passed 3-0.

5. **NEOLA POLICY 7217 - WEAPONS**
   This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
   Action: Johnson Myers moved, seconded by Curtis, to approve Neola Policy 7217 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 3-0.

6. **NEOLA POLICY 7250 - NAMING SCHOOL FACILITIES**
   This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
   Action: Johnson Myers moved, seconded by LaVold, to approve Neola Policy 7250 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 3-0.

7. **NEOLA POLICY 7250.01 - MEMORIALS FOR STAFF AND STUDENTS**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: LaVold moved, seconded by Curtis, to approve Neola Policy 7250.01 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 3-0.

8. **NEOLA POLICY 7310 - DISPOSITION OF PERSONAL PROPERTY**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: Johnson Myers moved, seconded by Curtis, to approve Neola Policy 7310 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

9. **NEOLA POLICY 7440 - FACILITY SECURITY**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: Curtis moved, seconded by LaVold, to approve Neola Policy 7440 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 3-0.

10. **NEOLA POLICY 7440.01 - VIDEO SURVEILLANCE AND ELECTRONIC MONITORING**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: Curtis moved, seconded by LaVold, to approve Neola Policy 7440.01 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 3-0.

11. **NEOLA POLICY 7530 - LENDING OF DISTRICT-OWNED EQUIPMENT**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: Johnson Myers moved, seconded by Curtis, to approve Neola Policy 7530 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

12. **NEOLA POLICY 7540.06 - DISTRICT-ISSUED STAFF E-MAIL ACCOUNT**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: LaVold moved, seconded by Curtis, to approve Neola Policy 7540.06 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 3-0.

13. **NEOLA POLICY 7230 - GIFTS, GRANTS, AND BEQUESTS**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: Curtis moved, seconded by LaVold, to approve Neola Policy 7230 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 3-0.

14. **NEOLA POLICY 7540 - TECHNOLOGY**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: LaVold moved, seconded by Curtis, to approve Neola Policy 7540 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

15. **NEOLA POLICY 7540.01 - TECHNOLOGY PRIVACY**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: Johnson Myers moved, seconded by Curtis, to approve Neola Policy 7540.01 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 3-0.

16. **NEOLA POLICY 7540.02 - DIGITAL CONTENT AND ACCESSIBILITY**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: Curtis moved, seconded by LaVold, to approve Neola Policy 7540.02 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 3-0.

17. **NEOLA POLICY 7540.03 - STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: Curtis moved, seconded by LaVold, to approve Neola Policy 7540.03 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

18. **NEOLA POLICY 7540.04 - STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: Johnson Myers moved, seconded by Curtis, to approve Neola Policy 7540.04 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 3-0.

19. **NEOLA POLICY 7540.08 - ARTIFICIAL INTELLIGENCE (AI)**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: LaVold moved, seconded by Curtis, to approve Neola Policy 7540.08 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 3-0.

20. **NEOLA POLICY 7544 - USE OF SOCIAL MEDIA**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: Johnson Myers moved, seconded by Curtis, to approve Neola Policy 7544 with the recommended adjustments discussed by the committee and recommend it for the first reading. The motion passed 3-0.

21. **NEOLA POLICY 6146 - POST-ISSUANCE TAX-EXEMPT BOND COMPLIANCE**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: LaVold moved, seconded by Curtis, to approve Neola Policy 6146 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

22. **NEOLA POLICY 6325 - PROCUREMENT - FEDERAL GRANTS/FUNDS**
This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.
Action: Curtis moved, seconded by LaVold, to approve Neola Policy 6325 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

23. **SCHEDULE NEXT POLICY AD-HOC COMMITTEE MEETING**
Upcoming committee meeting dates, times, and locations will be reviewed.
Action: Set the meeting schedule as follows:
Ad-Hoc Policy Committee meeting: Monday, July 6, 2026, 6:00 p.m.
The meeting will be held in the District Office conference room at 852 E. Division Street.

24. **ADJOURN** at 7:54 p.m.

_____
Stacy Johnson Myers, Ad-Hoc Policy Committee Chair

Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	MEMORIALS FOR STAFF AND STUDENTS
Code	po7250.01
Status	

7250.01 - **MEMORIALS FOR STAFF AND STUDENTS**

The School District of River Falls recognizes that the death of a student, parent of a student, staff member, and even a community member who has had lasting impact on the school can have a broad effect on our students, staff, and members of the community. The District believes in the importance of recognizing the death by supporting students, staff, and the River Falls community by honoring the deceased for their influence on our District and Community.

A memorial is created or done to memorialize/honor a person who has died or to remind people of an event in which many people died. The purpose of this procedure is to provide guidelines for memorials that may be established within the school setting. There are many sensitive, logistical, and research-based approaches that are considered in the development of this procedure and its related implementation.

The School District of River Falls established the following guidelines for grieving students in the event of a death of a student or staff member. These guidelines will help to ensure that all memorials are consistent across the District.

1. The District Crisis Plan will be implemented.
2. Grieving students will be excused from class to speak with counselors or other staff members.
3. Students wishing to attend services may be excused with written permission or a phone call from a parent. Students will be required to complete any missed assignments. Family members of the deceased will receive special arrangements from their teachers.
4. Whenever possible facilities on school grounds should not be utilized for funerals or memorial services.
5. In keeping with family wishes a student or staff member who has died may be remembered in that year's school yearbook. Information may include a photo, the student's name, and activities in which the student was involved.
6. If the death is a result of suicide, there would not be a page in the yearbook, light of life, etc. due to the possibility of glorification and/or copycat suicides.
7. Memorials that will be allowed include: scholarships, books, funds for prevention, safety, mental health or educational materials, letters of remembrance, poetry, pictures and art projects to be given to the family of the deceased. A donation to a charity or program that is dedicated to helping students will also be allowed.
8. Permanent memorials will not be allowed on school grounds.
9. All spontaneous memorials will be monitored by staff members and given to the family the day of the funeral or during a natural break in the calendar such as a weekend, holiday or vacation.
10. If a death occurs during a student's senior year, members of the administration will work with family members to recognize the student's completion of high school.
11. In no way is this procedure intended to interrupt the concept of "gift giving" which is appreciated by the District on behalf of the generosity of our community. For additional information regarding Public Gifts, Grants, and Bequests to the School District see Board Policy 7230.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	FACILITY SECURITY
Code	po7440
Status	
Legal	120.13(35), Wis. Stats. 175.32(2), (3), Wis. Stat. 301.475, Wis. Stat. State v. Vang, 2018 AP 1730 (Ct. App. 2021), pet. rev. denied.

7440 - **FACILITY SECURITY**

Promoting the safety of students, staff, and others in the school buildings, as well as providing for the protection of the significant financial investment in the District's buildings, is a critical function of the School Board. Proper safety measures are to be implemented to protect those who use the buildings and to protect the buildings and equipment owned by the District from theft and vandalism in order to maintain the optimum conditions for carrying out the educational program.

The Superintendent will develop and supervise the District's School Safety Plan, in compliance with State and Federal laws, as described in Policy 8420 - School Safety.

Law enforcement will be contacted, and District staff will fully cooperate with law enforcement's efforts to apprehend those who knowingly cause physical harm to students, staff, visitors, and District property and to request prosecution of those who bring harm to persons and/or property.

The District will seek to repair the damage or seek the payment of a fee to cover such repairs.

The School Board authorizes the Superintendent to conduct searches of non-student visitors or vehicles on school property when there is a reasonable suspicion of violation of the law or school rules, and the search is reasonable in scope related to the objectives of the search and not excessively intrusive.

The Superintendent is authorized to utilize metal detectors (e.g., walk through detectors and hand-held wands), video surveillance/electronic monitoring equipment, and other security devices on District property in order to protect the health, welfare, and safety of students, staff, visitors, and District property:

A. in Distict buildings,

B. on District property.

The Superintendent will report to the School Board no later than the next regular School Board meeting, any significant incident involving vandalism, theft, personal safety or other security risks and the measures being taken to address the situation.

Public Access to School Facilities

The School Board expects that during regular school hours only students and school staff need to be present in the school building. The School Board also acknowledges that there will be times during the instructional day that members of the public, including parents, invited guests, or other individuals will for appropriate and legitimate reasons require entry into a school facility. In such cases, the following guidelines will be followed:

A. All exterior doors to every school building will be locked during the instructional day, preventing entry into the building and all visitors to the school building during those times will be directed to a single entrance into the building. This entrance will be the entrance closest to the school office. Visitors must identify themselves and the purpose of their visit to the school through the intercom system.

B. All persons other than students and building staff will check in with the school office of the building and will complete a visitor log. Each visitor will be given a visitor tag that will be worn at all times while in the building.

C. Visitors that intend to visit a classroom during the instructional day must be escorted to the classroom by either a staff member or, if age-appropriate, a student from the class. School office staff must contact the classroom teacher to verify that the visitor is expected.

D. All visitors are expected to sign out prior to departing the building.

E. Outside of instructional times, no person other than a staff member may be in any school building except for attendance at a public function (such as a sporting event or community education classes) or based on an approved facility use request pursuant to Policy 7510 - Use of District Facilities.

Any visitor to the school may be refused entry or asked to leave the building at any time if the building administrator or event supervisor determines that the visitor’s presence is disruptive or is likely to become disruptive to the educational environment, including all school-sponsored events, or for other safety or security reasons. If a visitor refuses to leave upon request by the building administrator or event supervisor, the building administrator or event supervisor will contact the school resource officer or local law enforcement as appropriate. No staff member should attempt to physically remove a visitor unless the visitor poses an imminent safety threat.

Failure to follow the requirements above when entering or remaining in school facilities will result in a referral to law enforcement.

Any school staff member that witnesses a visitor in the school building who is not wearing a visitor tag as required will report the visitor’s presence to the school office. In the event the school office does not have a record of such visitor properly checking in, the office staff will immediately contact an Administrator or, if an Administrator is not available, the school resource officer, if applicable, or appropriate law enforcement.

Parents as Visitors

The School Board encourages parental involvement in the education of students in the District. For this reason, it is important to facilitate the involvement of parents in school activities and the educational process while at the same time preserving the integrity of the educational environment for all students. As a balance, the School Board adopts the following requirements for parents visiting the school during the instructional day:

A. Parents should make arrangements with their child’s teacher or with the building administrator in advance of visiting their child at school unless that is not possible.

B. Parents, like any other visitor, must enter the building through only the approved visitor entrance and will check in at the school office in the same fashion as a visitor.

Parents visiting District schools will comply with Policy 9150 - School Visitors, and other relevant policies.

Parents who do not follow these guidelines or whose presence is disruptive to the educational environment may be asked to leave the building by the building administrator. Any decision to permanently restrict access of a parent may only be made by the Superintendent due to failure to follow rules causing a disruption to the educational environment or for overt threats of harm or actual physical contact with any staff or student.

Court Imposed Restrictions

In any case in which an individual is the subject of a court order restricting the individual's presence at a District building, including any restrictions on the individual's physical proximity to an individual that is a student or staff member at the District facility, the building administrator will inform staff of the situation and if any staff member sees the individual on school premises that staff member will immediately contact law enforcement and the school office.

Sex Offenders on School Property

Any person who is a registered sex offender under Wisconsin Law is required to notify the Superintendent of the specific date, time, and place of the person's visit to any school facility and must notify the Superintendent of their status as a registered sex offender. If the registered sex offender fails to notify the Superintendent prior to a visit, that person will be subject to the penalties outlined in Wis. State Statute 301.475(2). The Superintendent has the sole discretion to allow or deny the registered sex offender to visit a school facility.

Parents of students enrolled in the District must notify the Superintendent of their status as a registered sex offender and that they have a child enrolled in the District. Notification must occur at the beginning of each school year or at the time the individual is required to register or whenever the child is first enrolled, whichever occurs first.

Notification requirements do not apply if the person will be on District grounds to vote in an election or to attend a non-school sponsored event occurring on the school grounds.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	ARTIFICIAL INTELLIGENCE (AI)
Code	po7540.08
Status	

7540.08 - **ARTIFICIAL INTELLIGENCE (AI)**

The School Board acknowledges the impact of Artificial Intelligence (AI) and its potential to expand the scope of learning and support efficient operations. However, the School Board expects the responsible use of AI in classrooms and professional settings, with the understanding that AI should enhance human interaction and instruction, not replace it, and that all AI-driven decisions require human review. The Superintendent is authorized to support the use of artificial intelligence technology when its use is consistent with the District's mission, goals, and operational integrity. The Superintendent, IT Supervisor, and Director of Academic Services are responsible for overseeing and ensuring compliance with this policy.

Definitions

For purposes of this policy, the following definitions apply:

Artificial Intelligence (AI)

Systems or tools capable of performing tasks that typically require human intelligence including, but not limited to, decision-making, problem-solving, and language understanding. AI is computer code that can resemble human intelligence to complete a given task (e.g., problem-solving, planning, etc.). It involves developing algorithms and systems that can perceive, reason, learn, and make decisions based on data made available to the AI tool.

Generative AI

A subset of AI that uses large language models (LLMs) and other advanced algorithms to create content, such as text, images, audio, or video, in response to user input.

Generative AI works by analyzing large datasets to learn patterns and features, which it then uses to generate new, original content. It uses complex algorithms, often based on neural networks, to make predictions based on the input data it has processed; thereby enabling it to create a wide range of outputs, from text and images to music and code, that mimic the style or characteristics of the data on which it was trained.

At its core, generative AI predicts the flow of language. Trained on massive amounts of text taken from publicly available internet sources to recognize the relationships that most commonly exist between individual units of meaning (including full or partial words, phrases, and sentences), LLMs can, with great frequency, generate replies to users' prompts that are contextually appropriate, linguistically facile, and factually correct. However, generative AI is not uniformly accurate and, just like any technology, is susceptible to errors, omissions, and bias. Therefore, generative AI requires human review.

Large Language Model (LLM)

A sophisticated AI system trained on extensive text data to process and produce language; recognize patterns, grammar, and nuances. It can perform tasks like text generation, question answering, and language translation.

Algorithm

A set of rules or instructions guiding AI operations and decision-making.

Personally Identifiable Data/Personal Data

Any information that can directly or indirectly identify an individual including, but not limited to, names, addresses, student records, and health information.

Proprietary Information/Data

A broad category of non-public, sensitive, or confidential data belonging to the District, its staff, or its operations. This information is considered the District's. This information is generally protected from unauthorized disclosure or use.

Open AI ("Open-Source AI")

AI models where the developers openly share the model's architecture, underlying code, and often the "weights" (the learned parameters of the model), and sometimes the training data. Open AI models accessed publicly present a high risk of data release, as data input is often used for AI tool training and can be publicly available. Open AI models may require the District to implement and manage its own wrapper or filtering layer. As a result, it is not recommended that Open AI tools/applications are used in Districts due to the high potential of violating Federal and State laws. Open-Source AI also produces less reliable content, because it is accessing a pool of data that is not universally verified as accurate.

Closed AI ("Closed-Source/Proprietary AI")

AI models where the developers obscure or protect the model's architecture, underlying code, training data, and weights. Users interact with the model via a restricted service. Closed AI may offer better, contractually-guaranteed data security (e.g., "enterprise" versions), but its "black box" nature still requires a formal audit and contract. Closed AI developers typically manage these filters internally. Closed-Source or Proprietary AI produces more reliable results because it is accessing data sources that are controlled and can be verified as accurate.

Any use of artificial intelligence technology in the District's educational program or operations must be in accordance with State and Federal law.

General Principles

A. **Transparency**

Users of AI tools must disclose when and how these tools have been employed in the creation of academic or professional work.

B. **Ethical Use**

District employees who use AI technologies must do so in ways consistent with institutional values, privacy standards, Family Educational Rights and Privacy Act (FERPA), Individual with Disabilities Education Act (IDEA), copyright laws, and ethical principles, honesty, trustworthiness, and personal dignity of both employees and students.

C. **Content Responsibility**

District employees who use AI technologies are responsible for the content created by that AI tool.

Evaluation and Approval

Before adopting any AI tool or system, the District will require a data privacy agreement. — The data privacy agreement will ensure all AI tools or systems include clear legal, ethical, and technical safeguards aligned with FERPA, IDEA, COPPA, PPRA, Wisconsin statutes, and District policies. AI systems must be reviewed to ensure they are nondiscriminatory, fully accessible, and do not compromise the rights or individualized support of students, particularly those protected under federal and state civil rights laws.

AI Tool Selection

The District only approves the use of Closed AI tools , that have been carefully reviewed, evaluated and approved by the Director of Academic Services for students and staff use.

Transparency

The District will maintain anAI Tool Inventory that lists every District approved AI tool.

Vendor Vetting & Contracts

All AI tools used by the District must undergo a formal risk assessment by the IT Department to review their Terms of Service and data handling practices to ensure compliance with all Federal and State privacy laws. The District prohibits the input by any user of any student information, staff information, or confidential District data into any AI tool that does not have a formal, vetted contract guaranteeing data privacy and non-use for training.

Employee Use of AI

Employees may integrate AI tools into their instruction at their discretion and should clearly define the parameters for AI usage in the classroom by students using District-approved AI applications/tools.

When using Generative AI to create instructional materials, assessments, or feedback, employees will maintain transparency by disclosing the role of AI in these processes. Employees must review and verify the accuracy and appropriateness of any AI-generated content.

Employees may use Generative AI tools to enhance workflows, such as drafting communications, analyzing data, or developing reports, provided the outputs are verified for accuracy and compliance with State and School Board policies. The use of AI tools for such purposes should be disclosed when disseminating AI output. Disclosure requirements will be developed by the Academic Services and Human Resources Departments and communicated to employees annually.

Employees will not input sensitive, confidential, personally identifiable, or proprietary information about students, colleagues, or institutional operations into AI systems that lack safeguards and policies to protect such data from being used in their training models, and if such information will be entered into an AI system, employees will seek the approval of their supervisor or Principal before doing so.

Student Use of AI

Students will receive age-appropriate instruction about responsible AI use, digital citizenship, privacy, and the risks/limitations of AI prior to using AI.

Students are expected to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI tools and they should ask their teacher(s) when they have questions and/or need assistance.

Students may use AI tools for academic purposes when specifically and clearly permitted by their teacher(s). The use of AI must be properly disclosed and cited in accordance with the established guidelines and not be employed to undermine authentic learning or learning objectives for the course or assignment.

If a student has any questions about whether they are permitted to use AI tools for a specific class assignment, they should ask their teacher(s).

Unauthorized use of AI tools will be considered a form of plagiarism, cheating, unauthorized collaboration, or misrepresentation of AI-generated content as original work and any student found using these tools without permission or in a prohibited manner will be disciplined in accordance with the Student Handbook

Academic Accessibility

AI tools can be utilized to assist students with disabilities in accessing and understanding written materials. For example, text-to-speech software can help students with specific learning disabilities, visual impairments, or other disabilities in reading texts, and AI-powered translation tools can help students with hearing impairments understand spoken language (e.g., create transcripts or provide closed-captioning for spoken material). Specific use of AI technologies beyond universal application for students with disabilities is best addressed in each student's Individual Education Plan (IEP).

Employee Training

Employees will receive training periodically to ensure adherence to this and other related policies, data privacy, student records, and allowable/approved AI tools in the District.

Non-Academic Use of AI

Students and staff are prohibited in the use of AI from generating false or knowingly misleading representations of other students, staff, volunteers, or School Board members that are reasonably interpreted as derogatory, threatening, or otherwise objectionable to a reasonable person, including by way of AI generated or manipulated visual or verbal depictions of any such individual, or the distribution of such depictions through any means, for example via social media, regardless of whether the distributor created the depictions themselves.

Enforcement

Violation of this policy may result in disciplinary consequences. Students may be disciplined for violations, up to and including suspension or expulsion. Staff may be disciplined for violations, up to and including suspension or termination of employment. The Superintendent will refer any illegal acts to law enforcement.

Questions or Concerns

Staff, parents, or members of the public who have questions or concerns regarding this policy or the use of AI in the District should contact the Superintendent.

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Book	Clean Copies for Discussion/Approval
Section	7000 Property Templates
Title	USE OF SOCIAL MEDIA
Code	po7544
Status	
Legal	Protecting Children in the 21st Century Act, Pub. L. No. 110-385, Title II, Stat. 4096 (2008) Children's Internet Protection Act (CIPA), Pub. L. No. 106-554 (2001)

7544 - **USE OF SOCIAL MEDIA**

Technology is a powerful tool to enhance education, communication, and learning, and it is most effective when its use is purposefully monitored and anchored to specific educational goals.

The School Board authorizes the use of social media to promote community involvement and facilitate effective communication with students, parents, staff, and the general public. Social media is defined in Bylaw 0100 - Definitions.

The Superintendent is charged with designating the District-approved social media platforms/sites.

It is critical that students be taught how to use social media platforms safely and responsibly. Social media (as defined in Bylaw 0100 - Definitions) is a powerful and pervasive technology that affords students and employees the opportunity to communicate for school and work purposes, and to collaborate in the delivery of a comprehensive education. Federal law mandates that the District provide for the education of students regarding appropriate online behavior, including interacting with other individuals on social networking websites and regarding cyberbullying awareness and response. See School Board Policy 7540.03 – Student Technology Acceptable Use and Safety.

The District recognizes that employees may use social media for personal, as well as professional reasons. The District neither encourages nor discourages employees' use of social media for personal purposes. The District regulates employees' use of social media for purposes related to their District assignment to the same extent as it regulates any other form of employee communication in that regard.

The District uses approved social media platforms/sites as interactive forms of communication. The District-approved social media platforms/sites are considered limited public forums. District authorized personnel may reply to comments asking direct questions with regard to dates, places, or times of District or building level events and/or programs, but will not respond to or engage in dialogue about any other comments received.

The Superintendent will maintain the District's social media presence with respect to general announcements, notices, or other such communications that are disseminated to the public at large or specific audiences within the community. To the extent individual staff members wish to post information or announcements to a District social media platform, the staff member may request that the Superintendent or Director of Communication Education and Communications approve and post such information.

Social Media for Instructional and School-Sponsored Activities

Staff (may, with prior approval/authorization from the Principal, Superintendent, or Director of Community Education and Communications use social media platforms/sites for communications about classroom instruction or school-sponsored activities, as well as to support classroom instruction. When a staff member uses a District-approved social media

platform/site for an educational purpose, it will be considered an educational activity and will not be considered a limited public forum. Students' use of District-approved social media platforms/sites must be consistent with the Student Code of Conduct, Policy 5722 – School-Sponsored Student Publications and Productions, Policy 7540.03 – Student Technology Acceptable Use and Safety, the employee's directions/procedures, and the platform/site's applicable terms of service. Students are prohibited from posting or releasing personally identifiable information about students, employees, and volunteers through District-approved social media without appropriate consent.

Expected Standards of Conduct on District-Approved Social Media

Employees who access District-approved social media platforms are expected to conduct themselves in a respectful, courteous, and professional manner. Students, parents, and members of the general public who access District-approved social media platforms are similarly expected to conduct themselves in a respectful, courteous, and civil manner.

District-approved social media sites will not contain content that is obscene; is vulgar and lewd such that it undermines the school's basic educational mission; is libelous or defamatory; constitutes hate speech; promotes illegal drug use, smoking, or vaping; is aimed at inciting an individual to engage in unlawful acts or to cause a substantial disruption or material interference with District operations; or interferes with the rights of others. The District may exercise editorial control over the style and content of student speech on District-approved social media if reasonably related to legitimate pedagogical concerns. Staff or students who post prohibited content will be subject to appropriate disciplinary action.

The District is committed to protecting the privacy rights of students, parents/guardians, staff, volunteers, School Board members, and other individuals on District-approved social media sites. District employees are prohibited from posting or releasing confidential information about students, employees, volunteers, or District operations through social media, without appropriate consent (i.e., express written consent from the parent of a student, the affected employee or volunteer, or the Superintendent concerning District operations). Any postings by District employees that identify students must be consistent with Policy 1213/Policy 3213/Policy 4213 - Student Supervision and Welfare.

Employees and District-approved volunteers are prohibited from using District-approved social media platforms/sites to communicate privately (i.e., one-on-one) with individual students.

Retention of Public/Student Records

District communications that occur through the use of District-approved social media platforms/sites – including staff members' use of social media with school-sponsored activities, and comments, replies, and messages received from the general public – may constitute public records or student records, and all such communications will be maintained (i.e., electronically archived) in accordance with the School Board's adopted record retention schedule and all applicable State statutes.

If a staff member uses District-approved social media platforms/sites in the classroom for educational purposes (i.e., classroom instruction), the staff member must consult with the Principal concerning whether such use may result in the creation of public and/or education records that must be maintained (i.e., electronically archived) for a specific period of time.

Employees are permitted to use District technology resources (as defined in Bylaw 0100 - Definitions) to access social media for personal use during breaks, mealtimes, and before and after scheduled work hours.

They are reminded that the District may monitor their use of District technology resources.

Employees' Use of Personal Communication Devices at Work to Access Social Media for Personal Use

Employees are permitted to use personal communication devices to access social media for personal use during breaks and mealtimes.

Employees are prohibited from posting or engaging in communication that violates State or Federal law, School Board policies, or administrative guidelines. If an employee/volunteer's communication interferes with their ability to effectively perform their job, or violates State or Federal law, School Board policies, or administrative guidelines, the District may impose disciplinary action and/or refer the matter to appropriate law enforcement authorities.

This policy will be reviewed and updated as necessary.

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School District of River Falls

Educational Program Committee Meeting Report

Monday, June 8, 2026 - 6:00 PM
District Office
852 E Division Street
River Falls, Wisconsin 54022

The School Board's Educational Program Committee meeting was held on Monday, June 8, 2026, at the District Office 852 E Division Street, River Falls, Wisconsin 54022. Chair Tuchtenhagen called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT
Committee Members Alan Tuchtenhagen (Chair), Lindsey Curtis, and Monica LaVold. School Board members Bo Hirstein, Stacy Johnson Myers, and Mike Miller (6:58 pm). Co-Directors of Academic Services MaryBeth Elliott & Amy Wise, Director of Human Resources Nate Schurman, and Director of Finance & Facilities Lynette Coy.

1. **CALL TO ORDER - 6:00 PM**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS -** None

4. **TITLE III ANNUAL REVIEW**
   Amy Wise, Co-Director of Academic Services, and Nataly Gomez, Title III Program Assistant, presented the Title III Annual Report. District EL teachers will also present.
   Action: None, informational only.

5. **RIVER FALLS HIGH SCHOOL SCHEDULE UPDATE**
   Kit Luedtke, RFHS Principal, and Heidi Link, RFHS Assistant Principal of Academics, presented an update on the 2026-27 high school schedule.
   Action: None, informational only.

6. **RF4C UPDATE**
   Mark Inouye, Director of Student Services; and Kai Rodgers, RF4C Coordinator provided an RF4C update.
   Action: None, informational only.

7. **ACT 20 EARLY LITERACY REMEDIATION PLAN REVIEW**
   Amy Wise, Co-Director of Academic Services, presented the Early Literary Remediation Plan for annual review.
   Action: None, informational only.

8. **PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE EDUCATIONAL PROGRAM MEETING AGENDA(S)**
   As always, committee members were given the opportunity to suggest items for future committee and/or School Board meeting agendas.
   Action: No suggestions at this time.

9. **SCHEDULE NEXT EDUCATIONAL PROGRAM COMMITTEE MEETING**
   Upcoming committee meeting dates, times, and locations will be reviewed.
   Action: Set the meeting schedule as follows:
   Educational Program Committee meeting: Monday, July 13, 2026, 6:00 p.m.
   The meeting will be held in the District Office Conference Room, 852 E. Division Street.

10. **ADJOURN** at 7:32 p.m.

_____
Alan Tuchtenhagen, Educational Program Committee Chair
314

School District of River Falls

Finance and Facilities Committee Meeting Report

Monday, June 8, 2026 - at 7:00 PM or immediately following the 6:00 PM Educational Program meeting
District Office
852 E Division Street
River Falls, Wisconsin 54022

The School Board's Finance and Facilities Committee meeting was held on Monday, June 8, 2026, at the District Office 852 E Division Street, River Falls, Wisconsin 54022. Chair Miller called the meeting to order at 7:33 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT
Committee members Mike Miller (Chair), Bo Hirstein, and Alan Tuchtenhagen. School Board members Lindsey Curtis, Stacy Johnson Myers, and Monica LaVold. Director of Human Resources and Leadership Development Nate Schurman and Director of Finance and Facilities Lynette Coy were also present.

1. **CALL TO ORDER -** 7:33 PM
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS** - None

4. **FOCUS ON ENERGY EXCELLENCE AWARD**
   The Director of Finance and Facilities, Lynette Coy, provided information on the Focus on Energy Excellence Award being presented to the district on June 23rd, 2026.
   Action: None, informational only.

5. **2025-2026 BUDGET REVISIONS AND UPDATE**
   The Director of Finance and Facilities, Lynette Coy, provided an update and revisions to the 2025-26 Budget for approval.
   Action: Hirstein moved, seconded by Tuchtenhagen, to approve the revisions to the 2025-26 Budget. Motion passed 3-0.

6. **BUDGET FORECAST UPDATE**
   The Director of Finance and Facilities, Lynette Coy, provided a budget forecast update.
   Action: None, informational only.

7. **MEYER MIDDLE SCHOOL ROOFING BIDS**
   The Director of Finance and Facilities, Lynette Coy, recommended approval of bids for a Summer 2026 roofing project at Meyer Middle School.
   Action: Hirstein moved, seconded by Miller, to approve a $468,000 base bid and $12,000 wet insulation allowance from Jackson & Associates for a Summer 2026 roofing project at Meyer Middle School. Motion passed 3-0.

8. **PEDESTRIAN SAFETY IMPROVEMENTS AND ADDITIONAL PARKING LOT UPDATE**
   The Director of Finance and Facilities, Lynette Coy, provided an update on the planned pedestrian safety improvements and additional parking lot at River Falls High School.
   Action: None, informational only.

9. **FEES AND FAMILY ACCOUNTS UPDATE**
   The Director of Finance and Facilities, Lynette Coy, provided an update on district fees and the status of family accounts.
   Action: None, informational only.

10. **PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE FINANCE & FACILITIES MEETING AGENDA(S)**
    As always, committee members were given the opportunity to suggest items for future committee and/or School Board meeting agendas.
    Action: No suggestions at this time.

11. **SCHEDULE NEXT FINANCE & FACILITIES COMMITTEE MEETING**
    Upcoming committee meeting dates, times, and locations will be reviewed.
    Action: Set the meeting schedule as follows:

Finance and Facilities Committee meeting, Monday, July 13, 2026, 7:00 p.m. *(or immediately following Educational Program)*
The meeting will be held at the District Office, 852 E. Division Street.

12. **ADJOURNED** at 8:33 p.m.

_____
Mike Miller, Finance and Facilities Committee Chair

Fd	Sourc	Source	2024-25 FY Activity	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	2025-26 FYTD %	2024-25 FYTD %
10		GENERAL FUND						
10	211	PROPERTY TAX	17,623,254.00	19,954,725.00	19,954,725.00	13,538,098.28	67.84	67.76
10	212	CHARGE BACK- PROPERTY TAXES	11,903.00	1,862.00	1,862.00	1,263.27	67.84	67.76
10	213	MOBILE HOME TAX	8,999.52	13,000.00	13,000.00	6,380.44	49.08	69.23
10	249	BUS TRANSPORTATION REVENUE	14,763.03	18,000.00	18,000.00	19,978.50	110.99	65.29
10	264	Non-Cap Asset Sales	976.65	1,000.00	1,000.00	2,172.71	217.27	97.67
10	271	ADMISSIONS	58,599.00	45,000.00	45,000.00	52,732.00	117.18	130.22
10	284	INTEREST EARNINGS	461,684.82	150,000.00	290,000.00	294,786.78	101.65	117.74
10	291	GIFTS, FUNDRAISING & CONTRIBUT	59,164.60	40,000.00	40,000.00	9,000.00	22.50	98.84
10	292	STUDENT FEES	242,483.25	235,000.00	235,000.00	250,080.77	106.42	82.79
10	293	RENTALS	14,146.73	7,000.00	7,000.00	23,236.54	331.95	156.91
10	297	STUDENT FINES	35.00	0.00	0.00	748.34	0.00	0.00
10	343	CO-CURRICULAR COST SHARING	16,073.43	14,000.00	14,000.00	0.00	0.00	0.00
10	345	OPEN ENROLLMENT	1,816,194.00	2,168,665.00	2,113,165.00	0.00	0.00	0.00
10	348	TRANSPORTATION FEES - OTHR WI	12,118.17	5,000.00	5,000.00	2,122.12	42.44	149.70
10	515	STATE AID THRU CESA	595.50	0.00	0.00	0.00	0.00	0.00
10	517	FEDERAL AID THRU CESA	4,078.20	3,500.00	3,500.00	6,213.78	177.54	0.00
10	612	TRANSPORTATION AID	86,101.00	85,000.00	85,000.00	65,600.00	77.18	82.05
10	613	LIBRARY AID	280,659.00	280,659.00	292,978.00	292,978.00	100.00	100.00
10	619	OTHER STATE CATEGORICAL AID	40,031.25	2,000.00	2,000.00	0.00	0.00	135.34
10	621	STATE EQUALIZATION AID	21,889,139.00	21,790,947.00	21,790,947.00	14,164,116.00	65.00	65.00
10	630	STATE GRANT	185,127.34	69,334.00	69,334.00	0.00	0.00	0.00
10	660	DNR - PILT PROGRAM PAYMENTS	45,701.16	41,000.00	41,000.00	44,972.71	109.69	111.47
10	691	TAX EXEMPT COMPUTER AID	142,488.42	142,488.00	142,488.00	0.00	0.00	0.00
10	695	PER PUPIL AID	2,514,638.00	2,514,638.00	2,489,410.00	2,489,410.00	100.00	100.00
10	699	State Grant-Misc	252,976.50	239,797.00	239,797.00	15,662.50	6.53	0.00
10	713	VOCATIONAL ED. ACT	19,229.00	23,924.00	23,924.00	0.00	0.00	0.00
10	730	FEDERAL GRANT	72,579.55	82,118.00	82,118.00	0.00	0.00	0.00
10	751	TITLE 1 GRANT	237,758.59	245,146.00	245,146.00	0.00	0.00	0.00
10	780	SBS MEDICAID	154,744.25	125,000.00	125,000.00	0.00	0.00	0.00
10	861	CAPITAL ASSET SALE	5,654.76	5,000.00	5,000.00	8,487.60	169.75	113.10
10	878	CAPITAL LEASES	148,669.00	0.00	0.00	0.00	0.00	0.00
10	961	CASH ADJUSTMENTS	0.00	0.00	0.00	32,527.37	0.00	0.00
10	964	INSURANCE	16,533.64	0.00	0.00	0.00	0.00	0.00
10	971	INS DIV / E-RATE	111,770.30	130,000.00	390,000.00	393,599.38	100.92	83.55
10	990	MISC. REFUND	21,086.69	5,000.00	5,000.00	600.31	12.01	417.52
10	---	GENERAL FUND	46,569,956.35	48,438,803.00	48,770,394.00	31,714,767.40	65.03	64.90
21		SPECIAL REVENUE FUND						
21	262	NON-CAP FOR RESALE	124,076.16	0.00	0.00	160,689.85	0.00	0.00
21	279	OTHER SCHOOL ACTIVITY INCOME	161,835.91	0.00	0.00	177,876.36	0.00	0.00
21	291	GIFTS, FUNDRAISING & CONTRIBUT	377,687.83	0.00	0.00	423,574.64	0.00	0.00
21	---	SPECIAL REVENUE FUND	663,599.90	0.00	0.00	762,140.85	0.00	0.00
27		SPECIAL EDUCATION FUND						
27	110	OPERATING TRANSFER/GENERAL	4,832,054.86	4,864,052.00	5,113,313.50	0.00	0.00	0.00
27	346	TUITION - 66:30	36,733.71	75,654.00	75,654.00	0.00	0.00	0.00
27	446	SPED TUITION NON-WI SCHOOL DIS	6,953.90	0.00	0.00	0.00	0.00	0.00
27	611	HANDICAPPED AID	1,868,312.00	2,660,000.00	2,394,051.00	1,799,396.00	75.16	67.50
27	697	Transition Grant	16,109.49	20,000.00	20,000.00	0.00	0.00	0.00

Fd	Sourc	Source	2024-25 FY Activity	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	2025-26 FYTD %	2024-25 FYTD %
27		SPECIAL EDUCATION FUND						
27	699	State Grant-Misc	12,759.39	25,364.00	25,364.00	0.00	0.00	39.13
27	730	FEDERAL GRANT	766,080.15	853,021.00	853,021.00	361,792.08	42.41	0.00
27	780	SBS MEDICAID	109,297.56	100,000.00	100,000.00	34,532.46	34.53	48.30
27	990	MISC. REFUND	100.00	0.00	0.00	0.00	0.00	0.00
27	---	SPECIAL EDUCATION FUND	7,648,401.06	8,598,091.00	8,581,403.50	2,195,720.54	25.59	18.24
39		REFERENDUM APPROVED DEBT SRVC						
39	211	PROPERTY TAX	7,908,636.00	7,055,655.00	7,055,655.00	4,786,843.77	67.84	67.76
39	284	INTEREST EARNINGS	118,332.40	52,000.00	52,000.00	46,167.63	88.78	182.05
39	968	DEBT ISSUE PREMIUM & ACC. INT.	367,761.65	0.00	0.00	0.00	0.00	0.00
39	---	REFERENDUM APPROVED DEBT SRVC	8,394,730.05	7,107,655.00	7,107,655.00	4,833,011.40	68.00	73.30
46		LONG TERM CAPTL IMPVMNT TRUST						
46	110	OPERATING TRANSFER/GENERAL	850,000.00	0.00	0.00	0.00	0.00	0.00
46	284	INTEREST EARNINGS	40,382.40	25,000.00	25,000.00	38,197.26	152.79	229.75
46	---	LONG TERM CAPTL IMPVMNT TRUST	890,382.40	25,000.00	25,000.00	38,197.26	152.79	229.75
49		CONSTRUCTION ACCOUNT						
49	284	INTEREST EARNINGS	1,045,848.40	175,000.00	590,000.00	595,100.87	100.86	50.02
49	---	CONSTRUCTION ACCOUNT	1,045,848.40	175,000.00	590,000.00	595,100.87	100.86	50.02
50		FOOD SERVICE FUND						
50	110	OPERATING TRANSFER/GENERAL	0.00	0.00	0.00	6,479.35	0.00	0.00
50	251	PUPILS	739,762.18	786,525.00	786,525.00	678,329.30	86.24	83.73
50	252	ADULTS	21,588.60	25,300.00	25,300.00	22,855.45	90.34	81.69
50	259	OTHER FOOD SERV. SALES	494,647.65	502,075.00	502,075.00	401,139.39	79.90	83.58
50	264	Non-Cap Asset Sales	0.00	0.00	0.00	9,300.00	0.00	0.00
50	284	INTEREST EARNINGS	7.67	0.00	0.00	9.96	0.00	0.00
50	617	FOOD SERVICE AID-STATE	25,314.90	24,800.00	24,800.00	0.00	0.00	0.00
50	715	CASH IN LIEU OF COMMODITIES	133,375.00	125,000.00	125,000.00	127,826.00	102.26	166.72
50	717	FOOD SERVICE AID-FEDERAL	514,505.24	550,000.00	550,000.00	385,073.98	70.01	61.00
50	990	MISC. REFUND	0.00	0.00	0.00	95.00	0.00	0.00
50	---	FOOD SERVICE FUND	1,929,201.24	2,013,700.00	2,013,700.00	1,631,108.43	81.00	79.96
60		CUSTODIAL FUND						
60	262	NON-CAP FOR RESALE	63,202.55	0.00	0.00	58,158.62	0.00	0.00
60	279	OTHER SCHOOL ACTIVITY INCOME	32,045.92	0.00	0.00	17,651.94	0.00	0.00
60	291	GIFTS, FUNDRAISING & CONTRIBUT	18,513.92	0.00	0.00	12,150.27	0.00	0.00
60	---	CUSTODIAL FUND	113,762.39	0.00	0.00	87,960.83	0.00	0.00

Fd	Sourc	Source	2024-25 FY Activity	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	2025-26 FYTD %	2024-25 FYTD %
73		PENSION AND OPEB TRUST FUND						
73	284	INTEREST EARNINGS	84,530.66	73,000.00	73,000.00	68,924.08	94.42	97.12
73	951	OPEB ADC CONTRIBUTION	344,608.00	350,000.00	350,000.00	0.00	0.00	0.00
73	---	PENSION AND OPEB TRUST FUND	429,138.66	423,000.00	423,000.00	68,924.08	16.29	17.79
80		COMMUNITY SERVICE FUND						
80	211	PROPERTY TAX	220,000.00	220,000.00	220,000.00	149,256.97	67.84	67.76
80	272	COMMUNITY SERVICE FEES	994,626.60	1,061,805.00	1,061,805.00	1,049,688.82	98.86	89.41
80	284	INTEREST EARNINGS	1,550.09	1,500.00	1,500.00	4,749.27	316.62	0.00
80	291	GIFTS, FUNDRAISING & CONTRIBUT	2,370.00	2,500.00	2,500.00	2,478.00	99.12	0.00
80	---	COMMUNITY SERVICE FUND	1,218,546.69	1,285,805.00	1,285,805.00	1,206,173.06	93.81	85.74

Number of Accounts: 250

********** End of report **********

Fd	Object	Expense Object	2024-25 FY Activity	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	2025-26 FYTD %	2024-25 FYTD %
10		GENERAL FUND						
10	1--	EMPLOYEE SALARIES	22,104,167.35	22,968,265.00	22,968,264.00	16,539,657.42	72.01	71.52
10	2--	EMPLOYEE BENEFITS	8,120,972.86	8,998,101.00	8,998,704.00	6,519,575.94	72.45	71.70
10	3--	PURCHASED SERVICES	6,688,428.08	7,790,277.00	7,916,056.00	3,596,566.60	45.43	54.11
10	4--	NON-CAPITAL OBJECTS	1,492,960.10	1,916,683.00	1,982,723.00	1,186,463.51	59.84	65.56
10	5--	CAPITAL OBJECTS	1,420,744.30	966,120.00	856,028.50	405,638.47	47.39	96.42
10	6--	DEBT RETIREMENT	369,236.98	355,252.00	355,252.00	443,308.27	124.79	102.39
10	7--	INSURANCE & JUDGMENTS	410,381.92	421,774.00	421,774.00	429,055.67	101.73	101.09
10	8--	OPERATING TRANSFERS-OUT	5,682,054.86	4,864,052.00	5,113,313.50	6,479.35	0.13	0.00
10	9--	OTHER OBJECTS	135,030.11	158,279.00	158,279.00	107,678.49	68.03	68.86
10	---	GENERAL FUND	46,423,976.56	48,438,803.00	48,770,394.00	29,234,423.72	59.94	62.43
21		SPECIAL REVENUE FUND						
21	2--	EMPLOYEE BENEFITS	901.16	0.00	0.00	622.20	0.00	0.00
21	3--	PURCHASED SERVICES	72,247.79	0.00	0.00	53,476.36	0.00	0.00
21	4--	NON-CAPITAL OBJECTS	386,061.65	0.00	0.00	407,353.80	0.00	0.00
21	5--	CAPITAL OBJECTS	4,000.00	0.00	0.00	0.00	0.00	0.00
21	9--	OTHER OBJECTS	132,432.05	0.00	0.00	107,020.70	0.00	0.00
21	---	SPECIAL REVENUE FUND	595,642.65	0.00	0.00	568,473.06	0.00	0.00
27		SPECIAL EDUCATION FUND						
27	1--	EMPLOYEE SALARIES	5,501,524.20	6,006,650.00	5,990,659.00	4,322,194.57	72.15	71.03
27	2--	EMPLOYEE BENEFITS	2,015,110.21	2,267,870.00	2,250,524.00	1,626,184.12	72.26	70.26
27	3--	PURCHASED SERVICES	91,771.23	249,100.00	264,199.50	209,270.06	79.21	47.74
27	4--	NON-CAPITAL OBJECTS	34,321.72	54,700.00	62,721.00	45,142.49	71.97	66.09
27	5--	CAPITAL OBJECTS	0.00	4,221.00	0.00	0.00	0.00	0.00
27	9--	OTHER OBJECTS	5,673.70	15,550.00	13,300.00	5,145.99	38.69	35.39
27	---	SPECIAL EDUCATION FUND	7,648,401.06	8,598,091.00	8,581,403.50	6,207,937.23	72.34	70.20
39		REFERENDUM APPROVED DEBT SRVC						
39	6--	DEBT RETIREMENT	9,649,192.50	7,146,905.00	7,146,905.00	7,146,905.00	100.00	100.00
39	---	REFERENDUM APPROVED DEBT	9,649,192.50	7,146,905.00	7,146,905.00	7,146,905.00	100.00	100.00
46		LONG TERM CAPTL IMPVMNT TRUST						
46	3--	PURCHASED SERVICES	402,596.45	650,000.00	650,000.00	616,083.71	94.78	37.15
46	5--	CAPITAL OBJECTS	0.00	0.00	0.00	43,122.27	0.00	0.00
46	---	LONG TERM CAPTL IMPVMNT T	402,596.45	650,000.00	650,000.00	659,205.98	101.42	37.15

Fd	Object	Expense Object	2024-25 FY Activity	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	2025-26 FYTD %	2024-25 FYTD %
49		CONSTRUCTION ACCOUNT						
49	3--	PURCHASED SERVICES	10,787,061.89	17,150,000.00	17,150,000.00	10,832,427.78	63.16	41.33
49	4--	NON-CAPITAL OBJECTS	21,902.93	0.00	0.00	105,558.75	0.00	0.00
49	5--	CAPITAL OBJECTS	668,590.44	0.00	0.00	515,121.98	0.00	190.98
49	7--	INSURANCE & JUDGMENTS	13,926.00	0.00	0.00	2,034.00	0.00	0.00
49	---	CONSTRUCTION ACCOUNT	11,491,481.26	17,150,000.00	17,150,000.00	11,455,142.51	66.79	44.59
50		FOOD SERVICE FUND						
50	1--	EMPLOYEE SALARIES	12,207.03	13,500.00	13,500.00	9,687.23	71.76	69.42
50	2--	EMPLOYEE BENEFITS	1,715.22	1,900.00	1,900.00	1,327.34	69.86	62.28
50	3--	PURCHASED SERVICES	1,006,192.79	1,018,900.00	1,018,900.00	793,312.01	77.86	75.95
50	4--	NON-CAPITAL OBJECTS	935,955.42	953,500.00	953,500.00	711,206.30	74.59	76.84
50	9--	OTHER OBJECTS	23,656.02	25,900.00	25,900.00	17,750.00	68.53	48.77
50	---	FOOD SERVICE FUND	1,979,726.48	2,013,700.00	2,013,700.00	1,533,282.88	76.14	75.87
60		CUSTODIAL FUND						
60	2--	EMPLOYEE BENEFITS	0.00	0.00	0.00	42.61	0.00	0.00
60	9--	OTHER OBJECTS	115,098.77	0.00	0.00	142,078.26	0.00	0.00
60	---	CUSTODIAL FUND	115,098.77	0.00	0.00	142,120.87	0.00	0.00
73		PENSION AND OPEB TRUST FUND						
73	9--	OTHER OBJECTS	580,877.10	565,000.00	565,000.00	0.00	0.00	0.00
73	---	PENSION AND OPEB TRUST FU	580,877.10	565,000.00	565,000.00	0.00	0.00	0.00
80		COMMUNITY SERVICE FUND						
80	1--	EMPLOYEE SALARIES	787,003.86	820,059.00	820,059.00	588,459.46	71.76	78.60
80	2--	EMPLOYEE BENEFITS	189,331.69	208,884.00	208,884.00	158,549.66	75.90	85.56
80	3--	PURCHASED SERVICES	114,436.85	96,162.00	96,162.00	85,597.47	89.01	87.82
80	4--	NON-CAPITAL OBJECTS	63,424.95	67,050.00	67,050.00	57,150.96	85.24	45.20
80	5--	CAPITAL OBJECTS	16,708.56	850.00	850.00	686.40	80.75	0.00
80	9--	OTHER OBJECTS	97,576.82	92,800.00	92,800.00	91,874.11	99.00	78.25
80	---	COMMUNITY SERVICE FUND	1,268,482.73	1,285,805.00	1,285,805.00	982,318.06	76.40	79.38
		Grand Expense Totals	80,155,475.56	85,848,304.00	86,163,207.50	57,929,809.31	67.23	65.99

Number of Accounts: 2283

********** End of report **********

Fd	Func	Func	2024-25 FY Activity	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	2025-26 FYTD %	2024-25 FYTD %
10		GENERAL FUND						
10	11----	UNDIFFERENTIATED CURRICUL	8,097,731.02	8,499,530.00	8,499,530.00	5,639,531.67	66.35	69.19
10	12----	TCHR - SEC	10,913,692.33	12,030,662.00	11,582,771.00	7,651,817.60	66.06	65.96
10	13----	VOCATIONAL CURRICULUM	1,140,604.59	1,100,912.00	1,060,912.00	751,702.62	70.85	93.16
10	14----	PHYSICAL CURRICULUM	983,040.07	1,046,350.00	1,046,350.00	699,335.41	66.84	70.68
10	16----	CO-CURRICULAR	781,515.48	873,284.00	873,284.00	656,104.29	75.13	73.30
10	17----	SPECIAL NEEDS	369,322.98	389,654.00	389,654.00	275,741.84	70.77	69.32
10	21----	PUPIL SERVICES	1,545,420.47	1,586,296.00	1,586,296.00	995,396.75	62.75	75.87
10	22----	INSTRUCTIONAL STAFF SERVI	1,480,493.61	1,304,669.00	1,370,709.00	791,792.48	57.77	67.89
10	23----	GENERAL ADMINISTRATION	1,131,226.56	1,134,264.00	1,134,264.00	955,479.05	84.24	80.30
10	24----	BUILDING ADMINISTRATION	3,032,512.29	3,210,280.00	3,165,280.00	2,757,538.48	87.12	83.26
10	25----	BUSINESS ADMINISTRATION	7,828,632.96	8,849,561.00	8,824,469.50	6,268,686.60	71.04	74.25
10	26----	CENTRAL SERVICES	90,067.75	86,500.00	86,500.00	68,456.71	79.14	123.67
10	27----	INSURANCE	410,381.92	421,774.00	421,774.00	429,055.67	101.73	101.09
10	28----	DEBT SERVICE CURRENT	369,236.98	355,252.00	355,252.00	443,308.27	124.79	102.39
10	29----	OTHER SUPPORT SERVICES	527,948.83	426,000.00	874,493.00	729,637.39	83.44	92.04
10	41----	TRANSFERS TO ANOTHER FUND	5,682,054.86	4,864,052.00	5,113,313.50	6,479.35	0.13	0.00
10	43----	PURCHASHED INSTRUCTIONAL	2,026,112.11	2,246,763.00	2,372,542.00	108,587.87	4.58	6.09
10	49----	NON-PROGRAM TRANSACTIONS	13,981.75	13,000.00	13,000.00	5,771.67	44.40	117.46
10	------	GENERAL FUND	46,423,976.56	48,438,803.00	48,770,394.00	29,234,423.72	59.94	62.43
21		SPECIAL REVENUE FUND						
21	16----	CO-CURRICULAR	593,442.65	0.00	0.00	564,423.06	0.00	0.00
21	45----	POST SECONDARY SCHOLARSHI	2,200.00	0.00	0.00	4,050.00	0.00	0.00
21	------	SPECIAL REVENUE FUND	595,642.65	0.00	0.00	568,473.06	0.00	0.00
27		SPECIAL EDUCATION FUND						
27	15----	SPECIAL CURRICULUM	6,130,297.68	6,820,282.00	6,788,795.00	4,962,269.58	73.09	70.34
27	21----	PUPIL SERVICES	1,019,935.59	1,185,689.00	1,196,351.50	828,458.63	69.25	67.53
27	22----	INSTRUCTIONAL STAFF SERVI	327,188.59	352,347.00	356,147.00	286,410.93	80.42	79.27
27	25----	BUSINESS ADMINISTRATION	136,410.19	233,273.00	233,610.00	130,798.09	55.99	85.22
27	43----	PURCHASHED INSTRUCTIONAL	34,569.01	0.00	0.00	0.00	0.00	39.64
27	49----	NON-PROGRAM TRANSACTIONS	0.00	6,500.00	6,500.00	0.00	0.00	0.00
27	------	SPECIAL EDUCATION FUND	7,648,401.06	8,598,091.00	8,581,403.50	6,207,937.23	72.34	70.20
39		REFERENDUM APPROVED DEBT SRVC						
39	28----	DEBT SERVICE CURRENT	9,649,192.50	7,146,905.00	7,146,905.00	7,146,905.00	100.00	100.00
39	------	REFERENDUM APPROVED DEBT	9,649,192.50	7,146,905.00	7,146,905.00	7,146,905.00	100.00	100.00
46		LONG TERM CAPTL IMPVMNT TRUST						
46	25----	BUSINESS ADMINISTRATION	402,596.45	650,000.00	650,000.00	659,205.98	101.42	37.15
46	------	LONG TERM CAPTL IMPVMNT T	402,596.45	650,000.00	650,000.00	659,205.98	101.42	37.15

Fd	Func	Func	2024-25 FY Activity	2025-26 Original Budget	2025-26 Revised Budget	2025-26 FYTD Activity	2025-26 FYTD %	2024-25 FYTD %
49		CONSTRUCTION ACCOUNT						
49	25----	BUSINESS ADMINISTRATION	11,477,555.26	17,150,000.00	17,150,000.00	11,446,167.51	66.74	44.52
49	27----	INSURANCE	13,926.00	0.00	0.00	2,034.00	0.00	0.00
49	29----	OTHER SUPPORT SERVICES	0.00	0.00	0.00	6,941.00	0.00	0.00
49	------	CONSTRUCTION ACCOUNT	11,491,481.26	17,150,000.00	17,150,000.00	11,455,142.51	66.79	44.59
50		FOOD SERVICE FUND						
50	25----	BUSINESS ADMINISTRATION	1,979,726.48	2,013,700.00	2,013,700.00	1,533,282.88	76.14	75.87
50	------	FOOD SERVICE FUND	1,979,726.48	2,013,700.00	2,013,700.00	1,533,282.88	76.14	75.87
60		CUSTODIAL FUND						
60	44----	CUSTODIAL EXPENDITURES	115,098.77	0.00	0.00	142,120.87	0.00	0.00
60	------	CUSTODIAL FUND	115,098.77	0.00	0.00	142,120.87	0.00	0.00
73		PENSION AND OPEB TRUST FUND						
73	42----	PAYMENT - NON-GOVERNMENT	580,877.10	565,000.00	565,000.00	0.00	0.00	0.00
73	------	PENSION AND OPEB TRUST FU	580,877.10	565,000.00	565,000.00	0.00	0.00	0.00
80		COMMUNITY SERVICE FUND						
80	25----	BUSINESS ADMINISTRATION	64,182.31	62,700.00	62,700.00	56,933.72	90.80	89.73
80	31----	ADULT EDUCATION	364,681.48	344,300.00	344,300.00	299,605.37	87.02	83.80
80	39----	OTHER COMMUNITY SERVICES	839,618.94	878,805.00	878,805.00	625,778.97	71.21	76.64
80	------	COMMUNITY SERVICE FUND	1,268,482.73	1,285,805.00	1,285,805.00	982,318.06	76.40	79.38
		Grand Expense Totals	80,155,475.56	85,848,304.00	86,163,207.50	57,929,809.31	67.23	65.99

Number of Accounts: 2283

********** End of report **********

Fd	Fund	Beginning Balance	April 2025-26 Beginning Balance	Month End Balance Current Year	Month End Balance Prior Year
10	GENERAL FUND	14,719,728.32CR	19,661,868.19CR	17,200,072.00CR	15,714,208.21CR
21	SPECIAL REVENUE FUND	524,449.03CR	690,889.10CR	718,116.82CR	538,478.02CR
27	SPECIAL EDUCATION FUND	0.00	3,221,428.85	4,012,216.69	3,964,187.55
39	REFERENDUM APPROVED DEBT SRVC	1,831,687.07CR	624,549.67	482,206.53	718,160.15
46	LONG TERM CAPTL IMPVMNT TRUST	1,544,226.96CR	905,720.66CR	923,218.24CR	849,434.01CR
49	CONSTRUCTION ACCOUNT	17,361,520.58CR	6,635,505.67CR	6,501,478.94CR	23,373,409.65CR
50	FOOD SERVICE FUND	349,681.44CR	419,339.62CR	447,506.99CR	481,661.09CR
60	CUSTODIAL FUND	54,103.79CR	56.25	56.25	48,300.33CR
73	PENSION AND OPEB TRUST FUND	4,572,549.34CR	4,641,473.42CR	4,641,473.42CR	4,787,413.46CR
80	COMMUNITY SERVICE FUND	127,775.43CR	369,160.83CR	351,630.43CR	245,329.23CR
	Grand Equity Totals	41,085,721.96CR	29,477,922.72CR	26,289,017.37CR	41,355,886.30CR

Number of Accounts: 153

********** End of report **********

THE GARLAND COMPANY, INC.

HIGH PERFORMANCE ROOFING AND FLOORING SYSTEMS

3800 EAST 91ST. STREET • CLEVELAND, OHIO 44105-2197
PHONE: (216) 641-7500 • FAX: (216) 641-0633
NATIONWIDE: 1-800-321-9336

since 1895

BRIAN THOMPSON
Phone: Bus: 800-762-8225 ext.597
Mobile: (612) 710-0787
E-Mail: bthompson@garlandind.com

Thursday, May 28th, 2026

River Falls Public Schools
Attn: Joe Haselman
Director of Buildings/Grounds
852 East Division Street
River Falls, WI 54022

Dear Mr. Haselman,

As you are aware on Tuesday, May 26th, 2206, at 2:00 P.M sealed bids were opened to tally bid results for the ***"2026 Building Envelope Improvements Project"*** for River Falls Public Schools. Please find an enclosed copy of the "Bid Results Form" identifying Jackson & Associates as the apparent lowest responsible bidder.

This contractor has successfully supplied their required paperwork including their manufacturer's approval and Bid Bond. The crews at Jackson & Associates has many years experience installing the specified roof assemblies and meets all requirements for its installation..

It is our recommendation to your School Board that a motion be approved to award each of the "Line Items" as your budget conditions allow to Jackson & Associates.

If you have any questions or are in need of any further information please don't hesitate to contact me. Thank you again and we look forward to seeing these projects through to their completion.

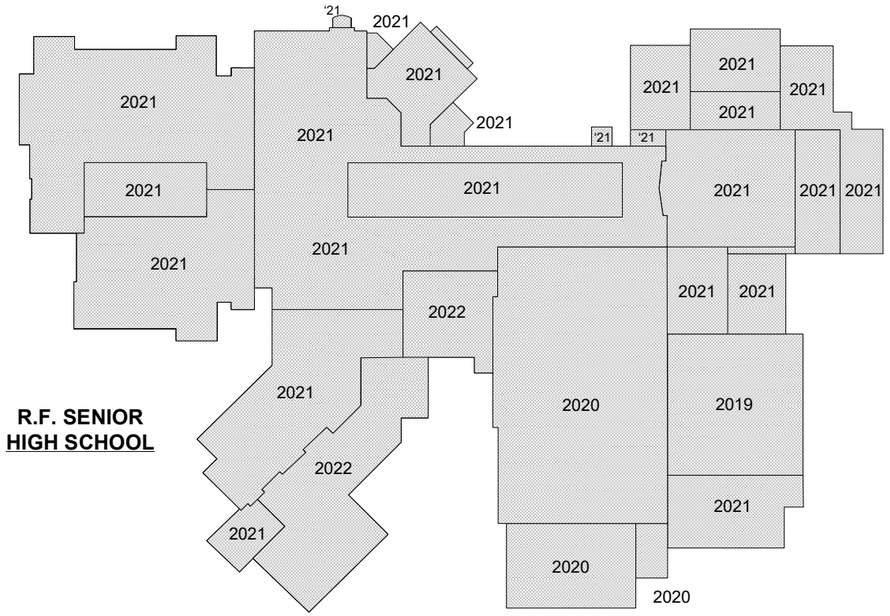
Sincerely,

Brian R. Thompson

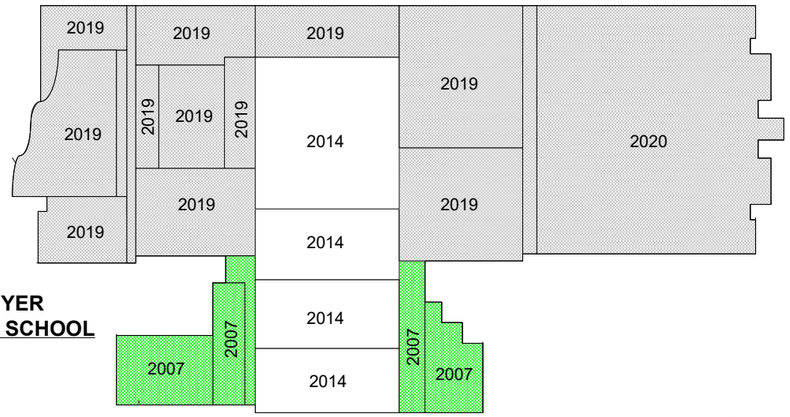
Brian Thompson
The Garland Company

RIVER FALLS PUBLIC SCHOOLS
2026 BUILDING ENVELOPE IMPROVEMENTS PROJECT
BID RESULTS
Tuesday, May 26th, 2026

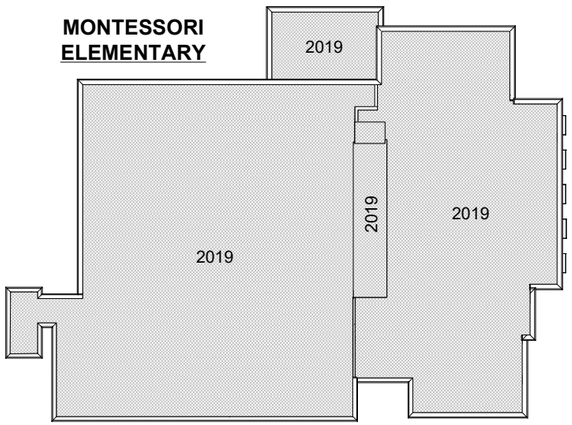
BIDDING CONTRACTOR	Jackson & Associates	B.L. DALSIN ROOFING	PALMER WEST CONSTRUCTION	MCPHILLIPS BROS. ROOFING	PETERSON BROS. ROOFING
Bid Bond	**YES**	**YES**	**YES**	**YES**	**YES**
Manufacture's Check List	**YES**	**YES**	**YES**	**YES**	**YES**
ADDENDAS	**#1**	**#1**	**#1**	**#1**	**#1**
Base Bid #1 Meyer Middle School ROOF SECTIONS #23, #24, #25, #26 & #27	**$468,000**	**$553,066**	**$667,300**	**$684,450**	**$723,695**
Wet Insulation Allowance 3,000 Bd.Ft.	$12,000	$10,200	$13,500	$13,500	$8,850
Construction Days & Start Date	10 DAYS - AUG. 15TH	20 DAYS - JUNE 2026	20 DAYS - AUG. 17TH	50 DAYS - SEPT. 8TH	30 DAYS - OCT. 2026



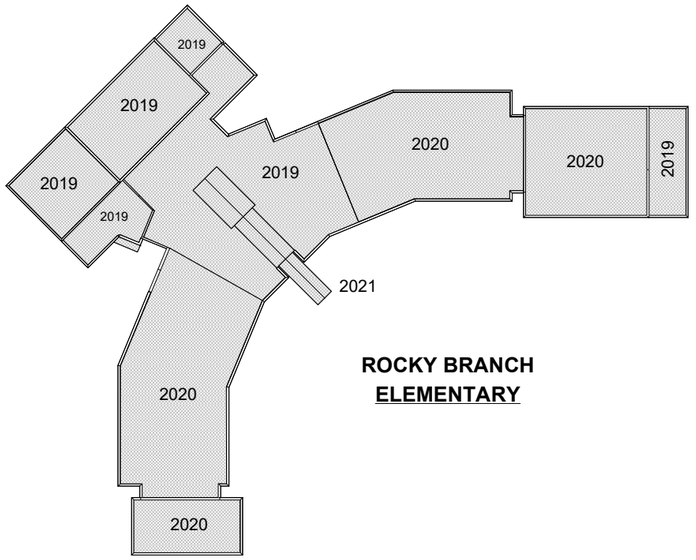
R.F. SENIOR HIGH SCHOOL



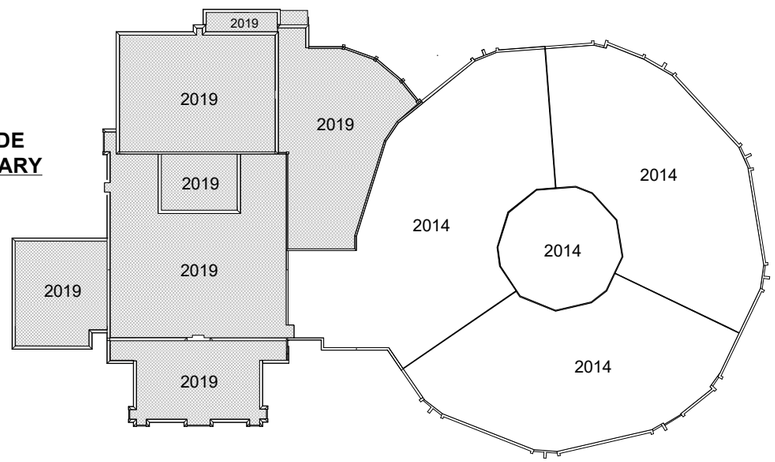
MEYER MIDDLE SCHOOL



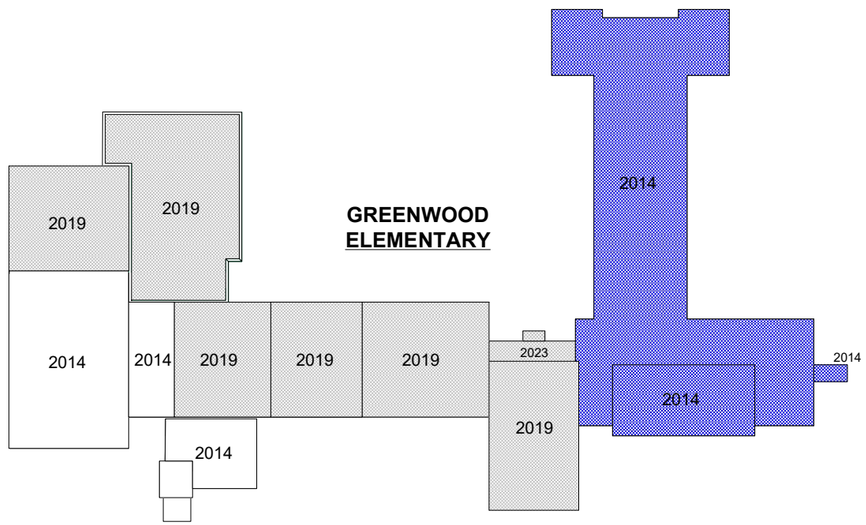
MONTESSORI ELEMENTARY



ROCKY BRANCH ELEMENTARY



WESTSIDE ELEMENTARY



GREENWOOD ELEMENTARY

"Recommended Budget Driven Replacement Plan"

YEAR	BUDGET ESTIMATE
2023	$420,000 (M.M.S.)
	PVC – Future Projects
	EPDM – Future Projects

30 Year Initial Warranty.
Re-Surfacing at Year 30
Extends Life Exp. 20 Years

School District of River Falls

Personnel Committee Meeting Report

Monday, June 8, 2026 - at 8:00 PM or immediately following the 7:00 PM Finance & Facilities meeting
District Office
852 E Division Street
River Falls, Wisconsin 54022

The School Board's Personnel Committee meeting was held on Monday, June 8, 2026, at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. Chair Johnson Myers called the meeting to order at 8:34 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT
Committee Members Stacy Johnson Myers (Chair) and Lindsey Curtis. School Board members Alan Tuchtenhagen, Bo Hirstein, Monica LaVold, and Mike Miller. Director of Human Resources & Leadership Development Nate Schurman and Director of Finance and Facilities were also present.

1. **CALL TO ORDER** - 8:34 PM
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS -** None

4. **CERTIFIED STAFFING UPDATE**
   Administration provided a 2026-27 staffing update.
   Action: None, informational only.

5. **2026-27 EMPLOYEE HANDBOOK UPDATES**
   The administrative team reviewed the employee handbook and proposed revisions.
   Action: Curtis moved, seconded by Myers, to approve the 2026-27 Employee Handbook revisions as presented. Motion passed 2-0.

6. **ADVANCED LEARNING GRANT AWARDS**
   Administration provided a report on 25-26 Advanced Learning Grants. Advanced Learning Grants offer an incentive for employees to pursue lifelong learning goals. The program recognizes the personal investment in learning and provides an opportunity for employees to be reimbursed for a portion of the costs associated with this investment.
   Action: None, informational only.

7. **ADMINISTRATIVE AND SUPPORT STAFF SUPERVISOR SALARIES**
   Administration requested approval of administrative and support staff supervisor salaries for 2026-27. The proposed increase is 2.77% for administrators and 3.09% for supervisors.
   Action: Curtis moved, seconded by Myers, to approve the 2026-27 administrative and support staff supervisor salaries as presented. Motion passed 2-0.

8. **PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE PERSONNEL MEETING AGENDA(S)**
   As always, committee members were given the opportunity to suggest items for future committee and/or School Board meeting agendas.
   Action: As needed.

9. **SCHEDULE NEXT PERSONNEL COMMITTEE MEETING**
   Upcoming committee meeting dates, times, and locations will be reviewed.
   Action: Set the meeting schedule as follows:
   Personnel Committee meeting, Monday, August 10, 2026, 8:00 p.m. *(or immediately following Finance & Facilities)*
   The meeting will be held in the District Office Conference Room, 852 E. Division Street.

10. **ADJOURN** at 9:04 p.m.

_____
Stacy Johnson Myers, Personnel Committee Chair

Employee Handbook Revisions (2026)

Pg. 4: I.3.57 Title IX ~~Coordinators~~ Compliance Officers

Pg. 27: Benefits during Family Medical Leave (FML) to Include Child Rearing:

a. Family Medical Leave (FML) is unpaid.
b. The employee ~~may substitute~~ must use accrued paid sick leave prior to using unpaid time off. The employee may also substitute ~~or~~ vacation or personal days for any leave allowed under the Wisconsin and Federal FMLA.

NEW Pg. 31 **I.2.9 Sexual Misconduct**

Wisconsin Act 57 requires a school board, governing body of a private school, and operator of a charter school (collectively, "school") that receives a credible report of certain conduct by a school staff member to notify the parents or guardians of each pupil alleged to be a victim, target, or recipient of the alleged sexual misconduct by the end of the day on which the report is received. Specifically, a school must notify the parent or guardian of each pupil alleged to be a victim, target, or recipient of any of the following alleged conduct if the person who receives the report determines that there is reasonable cause to suspect that the alleged conduct occurred:

1. Sexual misconduct by a school staff member.
2. That an individual who has been convicted of a serious child sex offense has engaged in an occupation or participated in a volunteer position that requires the individual to work or interact primarily and directly with children in a manner that constitutes a crime.
3. That a sex offender has intentionally captured a representation of a minor pupil without the written consent of the pupil's parent or guardian.

The school must provide the notice in person or by phone, including voicemail. If the report is received on a school day before the end of regularly scheduled instruction, the school must notify the pupil's parent or guardian by 5 p.m. on that day . If the report is received any other time, the school must notify the pupil's parent or guardian by noon on the next calendar day.

Pg. 38 **I.3.17 Email**

All staff members are expected to check and respond to emails on a regular basis each day. There are many important emails that come to staff from various places that require prompt responses. All staff members are also expected to check their school email over the summer months. District and building level communication will be distributed via email.

School email is subject to open records requests. Staff should maintain a professional tone, use appropriate language and avoid writing anything that would shed a negative light on you or the district if it were to become publicly available.

Pg. 50: **I.3.53 Advanced Learning Grants**

The purpose of Advanced Learning Grants is to create a sustainable and equitable program to financially support the professional growth of employees. The Director of Human Resources and Leadership Development will share grant rules, submission requirements, and deadlines with all employees via email and on the District Website no later than September 30.

- The maximum grant awards to an individual employee will be no greater than $1,000.
- Employees pursuing high need licenses (CTE, Special Education, Alternative Education) and those pursuing Montessori education, will be eligible for an annual award of up to $1500.
- The total of all grant awards will not exceed $15,000.
- If grant requests exceed $15,000, award amounts will be prorated.
- Grants will only be awarded for study that is germane to the teaching profession.

NEW I.3.54 Dual Academic Credit Tuition Stipend

Teachers pursuing a masters degree which qualifies them for teaching dual academic credit courses will receive a tuition stipend up to $500 per term, with a maximum lifetime benefit of $2500. DACP Tuition Stipend Request Form

Pg. 51: **I.3.57 Title IX ~~Coordinators~~ Compliance Officers**

Any questions regarding Title IX compliance may be directed to the District's Title IX ~~Coordinators~~ Compliance Officers

Title IX ~~Coordinator~~ Compliance Officer-Student (i.e. when the complainant is a student)
Mark Inouye, Director of Student Services
852 E. Division Street
River Falls, WI 54022
715-425-1800
mark.inouye@rfsd.k12.wi.us

~~-~~AlternateTitle IX ~~Coordinator~~ Compliance Officer-Student (i.e. when the complainant is a student)
Lynette Coy, Director of Finance and Facilities
852 E. Division Street
River Falls, WI 54022
715-425-1800
lynette.coy@rfsd.k12.wi.us

Title IX ~~Coordinator~~ Compliance Officer-Staff (i.e. when the complainant is an employee)
Nate Schurman, Director of Human Resources
852 E. Division Street
River Falls, WI 54022
715-425-1800
nate.schurman@rfsd.k12.wi.us

AlternateTitle IX ~~Coordinator~~ Compliance Officer-Staff (i.e. when the complainant is an employee)
Lynette Coy, Director of Finance and Facilities
852 E. Division Street
River Falls, WI 54022
715-425-1800
lynette.coy@rfsd.k12.wi.us

Page 57: **I.9.2 Benefits While on Workers' Compensation**

If any employee is injured while performing duties for the District, the District will continue to provide workers' compensation insurance and the employee will be compensated in the following manner:

1. Day of the injury: If the employee needs to leave work, due to an injury that occurred at work, the employee should enter time off as "other paid.
2. Day 2 and 3: If an employee is out for two days after an injury, sick/personal time can be used. The employee can also use unpaid time.
3. Workers' Compensation is payable after a 3 day waiting period, on the 4th day after a work injury. Workers compensation reimburses for 2/3 of missed work time. The remaining 1/3 can be taken as sick time, personal time, or unpaid time.
4. If an employee must miss work for more than 7 days, retroactive payment for the first 3 days is provided.
5. If unpaid time off is used, the amount of lost WRS contributions will be recouped on the next payroll.

See the Department of Workforce Development Workers' Comp Page for more information.

NEW I.9.4 Workers' Compensation: Return to Work Procedure

After seeking medical treatment for an injury, an employee will have their doctor/provider complete a return to work form that should be turned into the HR Department as soon as possible after the injury. The Director of Human Resources and building principal will:

1. Welcome the employee back with no restrictions
2. Welcome the employee back with restrictions.
3. Disallow a return to work until a safe work environment can be established.

See School District of River Falls Return to Work Program

Page 62: 2. Sick Leave Use

a. Sick leave will be paid for any absence from work due to the:
   i. Personal illness including mental health, injury, or serious health condition of the employee;
   ii. Illness or injury of an employee's child;
   iii. Serious health condition of an employee's immediate family (spouse, child, sibling, domestic partner, parent or other relative ~~with whom the employee may be living~~);

P. 63 4. Sick Leave Accumulation: Sick leave will accumulate for full-time and part-time employees to a maximum of 144 days (prorated based on FTE). After the maximum accumulation of days, employees will be paid $150 for each day (i.e. 8 hours) of accumulated, unused sick leave in excess of 144 days. Payments will occur on the August 20th payroll. (Sick leave pay out does not apply to administrators). New retirees will paid in the same manner on the June 20th payroll

Pg. 87 and 104 and 122

Retainment Stipend

Upon completion of ~~his/her~~ a 10th year of consecutive service (full or part time), an active employee will be eligible for an annual $500 retainment stipend on the 10/20 payroll. Active employees with 20 years of continuous district experience (full or part time), will qualify for an annual $1000 retainment stipend The receipt of the above additional ~~one-time~~ annual salary stipend may be deleted without adhering to the non-renewal provisions set forth in section 118.22, Wis. Stats. Such modification, amendment or deletion will not affect the other terms and conditions of the teacher's individual contract. (Retention stipend does not apply to administrators, seasonal, and non-permanent staff (ie. subs, STEP workers, coaches, advisors, grounds, snow removal).)

Pg. 122

Retainment Stipend	$500 upon completion of an employee's continuous 10th year (full or part-time). An active employee will be eligible for a one time $500 retainment stipend. Employees with 20 years of continuous district experience (full or part time), will qualify for a one-time $1000 retainment stipend The stipend will be paid annually on the 10/20 payroll. (Retention stipend does not apply to administrators, seasonal, and non-permanent staff (ie. subs, STEP workers, coaches, advisors, grounds, snow removal).

P. 86

Board Certifications Supplemental Pay

National Board Certification demonstrates the rigorous pursuit of excellence in instruction and practice. The following Board Certifications are eligible for permanent supplemental pay. The teacher will be expected to hold the certification and be using the certification for a specific purpose that expands student opportunities.

- National Board Certification in Teaching $1500
- Speech-Language Pathology, Occupational Therapy, Physical Therapy $500

*Teachers with National Board certifications must provide notice of recertification to the Director of Human Resources by the date of their renewal in order to receive their stipend

Pg. 88 Under Dental Insurance

A. Commencement and Termination of Benefits: Coverage will commence on the employee's first day of employment and continue for a full 12-month period. The insurance benefits described in this Handbook and on the individual contract terminate according to the following schedule:

   a. If an employee resigns or is terminated during the term of his/her individual contract, District coverage shall cease at the end of the month the resignation or termination becomes effective.
   b. If an employee resigns or is terminated who has completed the school year, his/her insurance benefits shall terminate as of ~~August 31st~~ June 30th.

Pg. 96 **III.2.8 Timesheets**

Employees who are required to use timesheets must fill one out for each week of work (Sun-Sat) and submit at the end of each week. Failure to submit timesheets may result in payment being

delayed to the following pay period. Timesheets must be approved by the appropriate supervisor before payment is made.

Employees will clock in only when fully prepared to begin work. Employees are responsible for their own time cards and will not clock in or out for any other employee. Employees caught clocking in or out for another employee, or for time not worked, will be subject to discipline up to and including discharge. If the employee leaves the premises for any personal reason, the employee must clock out and clock in upon return.

Rounding rule: True time rounds to the nearest quarter hour.

P. 97 **III.2.10 Shift Pay Differential**

A. Second Shift: Employees who work and are assigned to a regular second shift shall receive 20 cents per hour added to their regular rate of pay. Second shift is defined as a shift that starts between (1:00 – 2:30 p.m.) and ends between (~~10:00~~ 9:30 – ~~11:30~~ 11:00 p.m.).

III.2.11 Attendance at Meetings and Workshops

Employees required to attend meetings called or scheduled by the Employer will be paid for all hours spent in attendance at such meetings. Failure to attend mandatory meetings may result in disciplinary action.

Hourly staff who attend out of District workshops/training will be paid for their time at the training, as well as travel to and from the training/workshop. Lunch will be unpaid.

Pg 101 **III.6.3 Scheduling of Vacation**

Vacation time may be taken in full blocks, or in shorter blocks not less than one hour as arranged with the immediate supervisor. Requests for vacation time can only be made in the current calendar year and will normally be made and approved at least five working days prior to taking such leave. ~~however,~~ Vacation time requested with less than five working days' notice may be approved by the ~~District Administrator~~ Superintendent ~~and/~~or ~~his/her~~ designee. No employee may be denied the ability to take all of ~~his or her~~ their accrued vacation during a 12-month period, but the ~~District Administrator~~ Superintendent ~~and/~~or ~~his/her~~ designee will have the right to schedule vacations on a first-come, first-served basis, as necessary to accomplish work objectives. All vacations will be taken during the school vacation months except by special arrangement with the immediate supervisor or ~~his/her~~ designee.

P. 105 **III.8.5 Uniforms, Protective Clothing and Tools**

A. Uniforms

a. Uniform Issuance - all custodial staff, maintenance staff, mechanics, the transportation supervisor, and the buildings and grounds supervisor will be issued ten (10) complete sets of district-approved uniforms upon initial hire. Complete uniform sets include 10 pairs of pants and/or shorts and 10 collared shirts. Uniform items that become worn, damaged, or otherwise unserviceable through normal work duties shall be replaced on a one-for-one basis. Employees are required to submit the unserviceable garment to their immediate supervisor for inspection and

verification prior to a replacement being issued. Supervisors will have full authority to determine whether an item qualifies for replacement.

b. Care and Maintenance - employees will be required to clean and maintain their work shirts and work pants/shorts.
c. Uniform Supplier and Ordering - the District will retain sole discretion to determine the supplier, brand, and style of all uniform articles. All uniform orders, including replacement items, will be placed through the district-designated supplier.
d. Uniform Specifications - the style, color, and type of fabric of said uniforms will be determined by the District.
e. Footwear Requirements - during tasks where chemical spills or burns (e.g., pool chemical handling), risk of laceration (e.g., use of powered tools or machinery such as weed whips or chainsaws), or risk of crush injury (e.g., moving heavy loads) are likely, appropriate protective footwear will be utilized. The Director of Buildings and Grounds may provide additional direction based on work activities.
f. District Ownership of Uniform Items - all uniforms and related apparel issued by the District remain the property of the District at all times. Employees are responsible for the proper care and safeguarding of District-issued uniforms and must return all uniform items upon separation from employment or upon request by the District.
g. Appearance and Condition Standards - employees are expected to present a neat, clean, and professional appearance at all times while on duty. Uniforms must be maintained in good condition and will not be excessively worn, stained, torn, or otherwise unprofessional in appearance. Supervisors may direct an employee to replace uniform items that do not meet District appearance standards.
h. Unauthorized Alterations or Modifications - employees will not alter, modify, remove, or add patches, pins, decals, insignia, or other embellishments to District-issued uniforms unless expressly authorized by the Director of Buildings and Grounds or designee. Unauthorized alterations may result in the employee being required to replace the item at their own expense.
i. Unauthorized Substitutions - only District-issued or District-approved uniform items may be worn while on duty. Employees are prohibited from purchasing or wearing nonstandard or substitute apparel in place of District-issued uniform items.
j. Noncompliance - failure to comply with uniform requirements, appearance standards, or replacement procedures may result in corrective or disciplinary action in accordance with District policies and the employee code of conduct.

Pg 109

C. Health Savings Account (HSA): As part of your health insurance benefit, the District will contribute an annual amount to your H.S.A. The specific District contribution amount varies depending on the plan you select (Family or Single), and the deductible you select (Base vs. Alternative) ~~and your full time equivalency (FTE)~~. The District makes HSA contributions in July and October. Specific information about HSA amounts and distribution schedules will be shared with employees during the open enrollment period (May 1-15), during new employee orientation meetings, and on the Employee Benefits Webpage.

Pg. 114

IV.1 EXPERIENCE/LONGEVITY – RIVER FALLS EXPERIENCE ONLY

A. After 5 years in the activity – 10% of the contracted compensation will be added.

B. After 10 years in the activity – 15% of the contracted compensation will be added.

C. After 15 years in the activity – 20% of the contracted compensation will be added.

~~Only supervising in the District counts toward experience factor. Supervising within one activity transfers to another position within the same activity~~.

Only District coaching/advising counts towards the experience factor. Experience does not transfer between activities/sports.

Advisors and Coaches work on one year contracts and may be removed from their capacity as a coach/advisor at the discretion of the Director of Human Resources. Any coach or advisor who is not offered similar duties in any subsequent year may not pursue a grievance through the School Board-established grievance procedure. Appointment as a coach/advisor is not subject to Wis. Stat. §§ 118.22 or 118.24.

Pg. 116

A. High School Activities

~~a. Accompanist (solo and ensemble) $21 per event~~

Pg. 118-119

A.1 ~~2025-26~~ 2026-27 TEACHER SALARY LADDER

	Bachelor's	Master's
V*	$79,835	$87,447
H3	$79,182	$83,183
H2	$77,851	$81,762
H1	$76,695	$80,687
G3	$74,999	$78,933
G2	$73,738	$77,831
G1	$73,124	$76,881
F3	$71,553	$75,767
F2	$70,121	$73,708
F1	$69,020	$72,543
E3	$67,511	$71,575
E2	$65,874	$69,798
E1	$64,484	$68,003
D3	$63,023	$66,915

D2	$61,628	$65,108
D1	$60,980	$63,674
C3	$59,667	$62,498
C2	$58,069	$61,174
C1	$56,454	$59,515
B3	$54,633	$57,569
B2	$53,487	$56,514
B1	$52,580	$55,637
A3	$51,708	$55,040
A2	$51,053	$54,528
A1	$50,582	$53,773
BASE	$49,500	$52,685

* Teachers at V ladder or above earn 2.785% increase in 2026-27

Pg. 120

Teacher Mentor	$500 per year, plus additional $500 per mentee up to $1500 total (2 mentees)

Pg. 120-121

A.2.1 Hourly Staff Scale

Position	Base	Top
Accounting, Accountant	$35.02	$38.19
Accounting, Payroll and Benefits	$28.19	$30.59
Accounting, Accounts Payable	$27.15	$29.98
Administrative Assistant	$32.15	$35.01
Building & Grounds, Custodian	$21.55	$25.35
Building & Grounds, District Courier	$23.50	$27.30
Building & Grounds, District Building/Grounds Lead	$25.25	$29.30
Building & Grounds, Lead Custodian	$23.62	$27.69
Building & Grounds, Maintenance Tech I	$24.31	$27.97
Building & Grounds, Maintenance Tech II	$30.67	$33.12

Building & Grounds, Seas, Grnds Worker/Trainer	$21.44	
Building & Grounds, Seasonal, Grounds Worker	$20.39	
Building & Grounds, Seasonal, Snow Removal	$20.39	
Kids Club, Accounts Receivable	$24.25	$26.76
Kids Club, Assistant Care Giver	$15.05	
Kids Club, Lead Care Giver	$17.09	$20.31
Kids Club, Site Manager	$18.64	
Kids Club, High School Helper	$14.13	
Paraprofessional, General Education	$19.54	$24.07
Para, Bilingual/Health/Special Ed/At-Risk	$20.56	$25.06
Program Assistant to Director	$25.84	$28.93
Secretary & Volunteer Coordinator, District	$21.78	$25.51
Technology, Computer Workstation Technician	$30.62	$34.60
Technology, Software & Staff Dev. Facilitator	$30.62	$34.60
Transportation, Bus Driver, Route	$26.28	$31.30
Transportation, Bus Driver, Trip	$21.02	
Transportation, Bus Driver Trainer	$33.94	
Transportation, Suburban Driver	$23.80	
Transportation, Mechanic	$32.11	$35.65
Transportation, Seasonal, Bus Detailer	$19.48	

OTHER:

Auditorium Supervisor Stipend	$2,771.07/year
Auditorium Supervisor, MMS	$29.67
Food Service	$20.73
Lifeguard, Swimming	$19.54
Local Education Guide (LEG)	$100/course, $1,500 max per semester

Medical/Emerg. Response Team Training Stipend	$100 stipend, MERT training outside normal working hours
Paraprofessional Mentor	$250/mentee
Retainment Stipend	$500 - Upon completion of an employee's 10th year (full or part-time), an active employee will be eligible for a $500 retainment stipend. The stipend will be paid on the 10/20/26 payroll. $1000 - Upon completion of 20th full year (full or part-time), an active employee will be eligible for a $1000 retainment stipend. The stipend will be paid on the 10/20/26 payroll.
School Board Meeting Administrative Assistant	$100/meeting
Summer Band Clinician ($25.00 per parade)	$16.22*
Summer Speed/Strength (Gen Ed Para Step 1)	$19.54*
Translator/Interpreter	$26.52
Tutor, Homebound (non-teacher)	$19.34
Tutor Supervisor, Middle School	$17.61

*Rate for Summer 2027

Pg. 122

Paraprofessional Mentor	~~$250~~$500/mentee
Bus Driver Mentor	$500/mentee

A.3 2026-27 EVENT WORKER PAY SCHEDULE

Position	Details	Wage
~~Advanced~~ High School Band Performance Accompanist	Solo and Ensemble	$40/event
High School Choir Performance Accompanist	Solo and Ensemble	$20/event
~~Base~~ Middle School Band/Choir Performance Accompanist	Solo and Ensemble	$20/event
Event Coordinator	Based on 4.5 hours worked	$20/hour
Announcer	Based on 2 hours worked	$18/hour
Ticket Seller	Based on 3 hours worked	$18/hour
All Scorer Roles	Based on 3.25 hours worked	$18/hour
All Supervisor Roles	Based on 3.25 hours worked	$18/hour

Chaperone	Based on 3.25 hours worked	$18/hour
Ticket Taker	Based on 3 hours worked	$15/hour
Concession Student Manager	Based on 3 hours worked	$15/hour

Add: Key policies to be aware of that will no longer be included in Vector training

Policy 363.2: Access to District Technology
Policy 411.2: Bullying
Policy 411: Equal Educational Opportunities
411-Rule: Student Discrimination Complaint Procedures
Policy 511: Equal Employment Opportunity
511-Rule: Employee Discrimination Complaint Procedure
Policy 411.1: Harassment
411.1-Rule:Complaint Procedure
Policy 411.11: Title IX Sexual Harassment Policy
411.11-Rule: Complaint Procedure

Elementary Employee Handbook Revisions (2026)

Pg. 125

Mailboxes

Boxes for teachers' mail, notices, daily bulletins, etc., are located in the workroom. Please check these boxes before students arrive and before leaving school each day. ~~Many of these communications require attention the same day!~~ The principal must approve communications directed to all teachers before being placed in staff mailboxes.

Due to Illness

If any staff members are unable to report to work because of illness or emergencies, call or log on to the ~~AESOP~~ Frontline system as soon as possible before 7:00 a.m. After 7:00, please contact your building secretary. ~~Call in the morning or the evening when you know that you will not be able to teach.~~

Field Trip Guidelines

(also see overall employee handbook)

The purpose of the following guidelines is to standardize field trip expectations for all grade levels. It is understood that some classes or grade levels may be required to cut back on some of the outings enjoyed in the past, while other classes or grade levels may be expected to explore learning opportunities outside the school walls.

- ~~Each class should go on no more than two field trips per year which are funded by proceeds or donations accepted from the students' families~~. ~~This count does not limit the number of field trips without cost (i.e., Kinnickinnic River Walk, community events, UWRF farm, Glen Park, local banks, etc.) or additional field trips directly tied to curriculum objectives.~~ As long as the total cost of all field trips does not exceed the per student allocation, there is no limit if the field trip is tied to curriculum objectives. Field trips not tied to curricular objectives, are limited to one per school year.
- Grade levels should limit field trips to one in a school week. No more than three grade levels should schedule a field trip on any day. It is the responsibility of the teacher scheduling the field trip to check the school activities calendar.
- You must be able to ensure that all students may be able to participate in a field trip experience. ~~without regard to their ability to pay~~. ~~Families should be made aware that student scholarships are available by including that information on the permission form.~~
- Field trips need to be coordinated at the grade level. This means that all teachers within a grade level ~~and across grade levels~~ must be aware of which class or group is going to a particular place or event.

Pg. 126

Field trips can be a very valuable teaching/learning method. Please see the principal before you plan a field trip. The procedure for field trips is as follows:

- Discuss it with the principal and receive approval for the trip.
- Submit a copy of the field trip request two weeks prior to the date of the trip.
- Students with attendance, academic or behavior concerns may not be included on field trips. Teachers are required to discuss this with the parent and principal in advance of the field trip.
- Parent information/permission slips must be used. Permission forms should also have attached the Chartwells/School Lunch Form option for students to order their "bag lunch" if it is needed. Chartwells will pack the lunch for the student if ordered ahead of time and it will then be deducted from the family's lunch account.
- An accurate list of participants and chaperones must be given to the attendance secretary ~~and bus driver~~ prior to the trip.
- Arranging buses or transportation is the responsibility of the teacher or advisor in conjunction with the School Budget Secretary.
- ~~No student shall be denied participation due to lack of funds.~~
- Do not discuss a field trip with a class before you have received approval for the trip.

Calendar of Events

A school calendar ~~in the office or~~ on a shared Google Calendar lists important school events. Staff should submit important events for the calendar as they arise. Groups from outside the building may use our facilities before or after school hours, if scheduled with the building secretary. Gym usage must be arranged through the Activities Department located at River Falls High School.

Teacher Classroom Checklist for Summer Departure

- Remove all tape from the floor, doors, walls, and also hallways outside the classroom.
- Remove all furniture/bookcases, books, etc. from window ledges.
- Remove all totes, books, and other items from ledges where univents are.
- Empty heavy bookcases if you want them removed from your classroom so the floors can be cleaned beneath them.
- Draw a map so the custodians will know how to put your room back together after cleaning.
- Wash desks and chairs the last week of school ~~(maybe students can help with this)~~.
- Inventory keys.
- Flexible in-service records.
- Evaluation materials signed and finalized.
- Cumulative files returned.

*Elementary buildings may have individual requirements for building checkout. The Building Principal will communicate this at least 1 week prior to the last contractual day of the school year for teachers.

Pg. 127

Media Center Use

Teachers should sign up in advance to use the media center. Please discuss the nature of assignments requiring media center usage so that the needs of the students may be anticipated.

Teachers are encouraged to reserve books in the media center for their class projects. The media center specialist is able to assist you in this matter, but you must plan ahead. Teachers may suggest books for purchase to strengthen the collection for a curricular area. ~~Current magazines and newspapers are not to be taken from the media center, but back issues may be checked out. The media center specialist must approve any exception to this rule.~~

Copier Usage

The copier is for making copies of letters, documents, special graphs, pictures, newspaper articles, and ~~very~~ current articles. Please use Google Drive whenever possible. Color copies should only be used when necessary. School copiers should be used for school business only. Employees are expected to only print materials for the current year and to retrieve materials in a timely manner.

Budgeting, Purchasing, and Requisitions

All purchases require a requisition form available in the office which must be approved by the principal. Phone orders must first be approved and given a purchase order number. Staff members will be responsible for any unapproved purchases. ~~Receipts for reimbursement should be submitted in a timely manner after purchase, per district policy within 30 days ; by November 1, February 1, and March 1 respectively.~~ Please note that all reimbursement requests must be submitted within 60 days of the incurred expense, or 10 days from the end of the fiscal year, whichever is sooner.

Pg. 128

Student Sales/Soliciting Policy/Fundraising

Students may sell items as a fundraising venture for clubs and organizations during non-instructional hours. Students will not be permitted to sell items for private gain on the school premises. Soliciting funds for organizations and clubs or event sponsorship will only be approved during non-instructional hours. All fundraising activities must be approved by the principal. See Board Policy 374, Student Fund-raising Activities

School Activity Accounts

The principal must approve all purchases and financial disbursements. Receipts must be submitted. Money submitted to the office for deposit should be counted. Do not keep money in your rooms. The advisor is responsible for funds lost or stolen.

Good business practices are expected of all advisors of extracurricular groups:

- Do not obligate yourself beyond your group's potential.
- When obtaining materials or equipment for your activity, use the process outlined by the ~~new~~ accounting and budgeting ~~system~~ procedure. Give your name and be clear about the exact name of the group or activity. Do not just say or write River Falls High School or River Falls Public Schools.
- Meet payments and obligations on time.
- If you have problems with a vendor, contact the budget paraprofessional for assistance in obtaining resolution.

Pg. 129

Attendance Policy/Procedure

Teachers are expected to take and maintain attendance. Attendance should be posted in Infinite Campus by 9:15. Attendance is computed via minutes in school. Tardies and absences are handled by the office staff. If you have questions, please ask the school secretary. Students must check out in the office when leaving early for attendance purposes. Let the office know if you receive any communication with parents regarding a student's absence. If habitual tardiness or absences occur, discuss this with the principal.

See Board Policy 431 Student Attendance and Board Procedure 431-AP Student Attendance Guidelines

Grading Procedures

- Teachers have the responsibility of keeping complete and accurate records of grades and student achievement.
- Keep students and parents informed of grade status; direct calls home or emails are best. It is also expected that you keep your grade book up to date, with updates at least weekly.
- Special Education students should receive a grade based on capability and achievement. Grading of Special Education students should be guided by the expectations and modifications as documented in the IEP determined by the IEP team.
- Teachers should use a standards based approach when grading. This approach includes but is not limited to providing opportunities for redo and retakes, not grading homework, accepting late work for full credit, grading behavior separately from academics, not giving zeros, etc.
- Teachers must be in regular communication with families whose children have areas of concern (as related to the report card, screening data or classroom performance). Teachers will allow adequate time for the family to assist in the improvement of the student's progress.

Pg. 130

Telephone Guidelines

- It is an expectation that your voicemail has a personal and professional message.
- It is an expectation that your voicemail is checked regularly throughout the day.
- ~~Long distance calls for personal reasons should not be made on school property.~~
- ~~Long distance calls for school purposes should be made conservatively.~~
- Encourage your students to make calls at the end of the school day or during free periods, unless it is an emergency.
- Closely monitor student use of the telephone. Allow students to use the classroom phone only if it is a legitimate necessity.
- Discourage students from answering the phone in your classroom. If you are temporarily out of your classroom, perhaps designating one student to answer calls may be appropriate.
- It is an expectation that all phone calls be answered in a professional manner. For example, "Mrs. Smith speaking."

Also see Voicemail and Telephone Contact.

5

Elementary Schools	Advisor Pay	New Advisor Pay
1. Greenwood		Pay
a. Safety Patrol	~~$1,216~~	$1,254
b. Student Council	~~$973~~	$1,003
c. Additional Activity at the		
Discretion of the Principal $1,500	~~$1,500~~	$1,500
2. Montessori		
a. Safety Patrol	~~$1,216~~	$1,254
b. Student Council	~~$973~~	$1,003
c. Additional Activity at the		
Discretion of the Principal $1,500	~~$1,500~~	$1,500
3. Rocky Branch		
a. Safety Patrol	~~$1,216~~	$1,254
b. Student Council	~~$973~~	$1,003
c. Additional Activity at the		
Discretion of the Principal $1,500	~~$1,500~~	$1,500
4. Westside		
a. Safety Patrol	~~$1,216~~	$1,254
b. Student Council	~~$973~~	$1,003
c. Additional Activity at the		
Discretion of the Principal $1,500	~~$1,500~~	$1,500

Middle School Athletics	25-26 Coach Salary	26-27 Coach Salary
Boys Basketball Basketball		
Head 8th Grade	~~$2,211~~	$2,279
Assistant 8th Grade	~~$1,769~~	$1,824
Head 7th Grade	~~$2,211~~	$2,279
Assistant 7th Grade	~~$1,769~~	$1,824
Girls Basketball Basketball		
Head 8th Grade	~~$2,211~~	$2,279
Assistant 8th Grade	~~$1,769~~	$1,824
Head 7th Grade	~~$2,211~~	$2,279
Assistant 7th Grade	~~$1,769~~	$1,824
Cross Country		
Head	~~$2,211~~	$2,279
Assistant	~~$1,769~~	$1,824
Football		
Head 8th Grade	~~$2,432~~	$2,507
Assistant 8th Grade	~~$2,189~~	$2,257
Assistant 8th Grade	~~$2,189~~	$2,257
Head 7th Grade	~~$2,432~~	$2,507
Assistant 7th Grade	~~$2,189~~	$2,257
Assistant 7th Grade	~~$2,189~~	$2,257
Track		
Head	~~$1,990~~	$2,052
Assistant	~~$1,548~~	$1,596
Assistant	~~$1,548~~	$1,596
Assistant	~~$1,548~~	$1,596
Assistant	~~$1,548~~	$1,596
Volleyball		
Head 8th Grade	~~$2,211~~	$2,279
Assistant 8th Grade	~~$1,769~~	$1,824
Head 7th Grade	~~$2,211~~	$2,279
Assistant 7th Grade	~~$1,769~~	$1,824
Wrestling		
Head	~~$2,432~~	$2,507
Assistant	~~$1,769~~	$1,824
Total Compendation	~~$53,854~~	$55,529.23

Middle School Activities	2025-26 Advisor Pay	2026-27 Advisor Pay
1. Art Club, Advisor	~~$730~~	$753
~~2. Drama, Head~~	~~$1,702~~	
~~3. Drama, Assistant~~	~~$1,216~~	
~~4. Drama, 2nd Play Head~~	~~$1,702~~	
~~2. Drama, 2nd Play Assistant~~	~~$1,216~~	
2. FFA	~~$1,251~~	$2,700
3. Forensics, Advisor	~~$730~~	$753
4. G.S.A. (Gender and Sexuality Alliance)	~~$486~~	$501
5. Girls Who Give Back, Advisor	~~$730~~	$753
6. Girls Who Give Back, Assistant	~~$486~~	$501
7. Math Counts Advisor	~~$730~~	$753
8. Music, Instrumental	~~$1,946~~	$2,367
9. Music, Instrumental	~~$1,946~~	$2,367
10. Music, Vocal	~~$2,918~~	$2,367
11. Music, Vocal Assistant	~~$1,946~~	$1,924
9. Musical, Director	~~$3,546~~	$3,656
10. Musical Assistant, Music	~~$1,459~~	$1,504
11. Musical Assistant, ~~Technology~~ Music 2	~~$1,459~~	$1,504
12. Student Council	~~$1,911~~	$1,971
13. Wildcat Crew, Advisor	~~$730~~	$753
14. Wildcat Crew, Assistant	~~$486~~	$501
15. Yearbook, Head	~~$3,405~~	$3,511
16. Yearbook, Assistant	~~$1,216~~	$1,254

High School Athletics						
Head Coach	**2025-26**	**2026-27**	Assistant	**2025-26**	**2026-27**	Minimum # of Assistants
Baseball	~~$4,805~~	$4,955		~~$8,555.00~~	$11,138	3
Basketball - Boys	~~$6,392~~	$6,591		~~$17,978.00~~	$18,537	5 (If 5 Teams)
Basketball - Girls	~~$6,392~~	$6,591		~~$17,978.00~~	$13,903	5 (If 5 Teams)
Cheer - Fall	~~$1,915~~	$1,974		~~$1,200.00~~	$1,237	1
Cheer - Winter	~~$2,446~~	$2,522		~~$1,400.00~~	$1,444	1
Cross Country	~~$4,214~~	$4,345		~~$5,256.00~~	$5,419	2
Dance	~~$2,446~~	$2,522		~~$1,000.00~~	$1,031	1
Football	~~$6,392~~	$6,591		~~$26,758.00~~	$27,590	7
Golf - Boys	~~$3,510~~	$3,619		~~$2,171.00~~	$2,239	1
Golf - Girls	~~$3,510~~	$3,619		~~$2,171.00~~	$2,239	1
Gymnastics	~~$4,908~~	$5,061		~~$6,299.00~~	$6,495	2
Hockey - Boys	~~$5,725~~	$5,903		~~$7,469.00~~	$7,701	2
Hockey - Girls	~~$5,725~~	$5,903		~~$7,469.00~~	$7,701	2
Soccer - Boys	~~$5,074~~	$5,232		~~$6,050.00~~	$6,238	2
Soccer - Girls	~~$5,074~~	$5,232		~~$6,050.00~~	$6,238	2
Softball	~~$4,805~~	$4,955		~~$8,555.00~~	$11,138	3
Swimming - Boys	~~$4,675~~	$4,820		~~$5,456.00~~	$5,626	2
Swimming - Girls	~~$4,675~~	$4,820		~~$5,456.00~~	$5,626	2
Tennis - Boys	~~$3,738~~	$3,855		~~$2,492.00~~	$2,570	1
Tennis - Girls	~~$3,738~~	$3,855		~~$2,492.00~~	$2,570	1
Track - Boys	~~$4,743~~	$4,890		~~$11,357.00~~	$11,710	4
Track - Girls	~~$4,743~~	$4,890				
Volleyball	~~$5,286~~	$5,450		~~$12,187.00~~	$12,566	5 (If 5 Teams)
Boys Wrestling	~~$5,780~~	$5,960			$8,091	2
Girls Wrestling	~~$5,780~~	$5,960		~~$7,847.00~~	$8,091	

High School Activities	2025-26 Advisor Pay	2026-27 Advisor Pay
Accompanist	~~$21~~	$22
Art Club	~~$1,459~~	$1,504
Band, Marching & Pep	~~$3,648~~	$3,761
Band, Marching & Pep	~~$3,648~~	$3,761
Band, Jazz	~~$2,432~~	$2,507
Band, Jazz	~~$2,432~~	$2,507
Band, Major Trip	~~$1,946~~	$2,006
Biology Club	~~$553~~	$570
Book Club	~~$521~~	$538
C.A.T.S. (Connecting All Together Socially)	~~$1,769~~	$1,824
C.A.T.S. Assistant	~~$553~~	$570
Chess Club	~~$521~~	$538
Creative Writing Club	~~$521~~	$538
FFA	~~$3,128~~	$3,500
FBLA	~~$2,529~~	$2,607
Foreign Exchange Student Advisor	~~$243~~	$251
Foreign Language Trip Advisor (min # students = 15) (1 per year max)	~~$1,702~~	$1,755
Forensics, Head Coach	~~$3,316~~	$3,419
Forensics, Assistant Coach	~~$1,769~~	$1,824
Forensics, Assistant Coach	~~$1,769~~	$1,824
Games Club	~~$521~~	$538
G.S.A. (Gender and Sexuality Alliance)	~~$521~~	$538
G.S.A. – Renaissance Academy	~~$521~~	$538
HOSA	~~$521~~	$538
Intramurals, Coordinator	~~$2,086~~	$2,150
Mock Trial Advisor	~~$1,769~~	$1,824
Mock Trial, Assistant	~~$774~~	$798
Music, Vocal	~~$3,162~~	$3,260
*Note: Includes Costume Carolers and Acapella		
Music, Vocal	~~$3,162~~	$3,260
*Note: Includes Costume Carolers and Acapella		
Musical Director	~~$3,758~~	$3,875
Musical, Assistants / 3	~~$4,378~~	$4,514
National Honor Society	~~$995~~	$1,026
One World Club	~~$521~~	$537
Pathfinders	~~$521~~	$537
Plays, #1 Director	~~$1,835~~	$1,892
Plays, #1 Assistant	~~$1,376~~	$1,419
Prom Advisor	~~$608~~	$627
Prom Advisor	~~$608~~	$627
Robotics Advisror	~~$1,877~~	$1,935
Science Trip Advisor (every other year)	~~$1,147~~	$1,183
Senior Leadership Advisor	~~$608~~	$627
Senior Leadership Advisor	~~$608~~	$627
SOS Advisor	~~$1,147~~	$1,183
Social Studies Trip Advisor (every other year)	~~$1,606~~	$1,656
SOS Assistant Advisor	~~$1,216~~	$1,254
SOS Assistant Advisor Assistant	~~$730~~	$753
Standout Club	~~$250~~	$537
Student Council, Advisor	~~$3,128~~	$3,226
Student Council, Asst. Advisor	~~$1,981~~	$2,043
Student Council - Renaissance Academy	~~$1,702~~	$1,755
Wileys Closet Advisor	~~$608~~	$627
Wildcat Current	~~$250~~	$537
Yearbook, Advisor	~~$4,864~~	$5,015
Yearbook, Assistant	~~$2,432~~	$2,507
Additional Activity, AD Discretion	~~$1,000~~	$1,000