

**School District of River Falls**  
**Regular School Board Meeting**

Monday, May 18, 2026 - 6:00 PM

District Office, 852 E Division Street, River Falls, Wisconsin 54022

Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at  
<https://meetings.boardbook.org/Public/Organization/1447>

1. **CALL TO ORDER - 6:00 PM**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **PLEDGE OF ALLEGIANCE**
4. **HEARING OF VISITORS OR DELEGATIONS**
5. **INFORMATIONAL ITEMS**
  - A. **Wildcat Pride Awards**
    1. Meyer Middle School Musical Staff & Stage Managers  
**Description:** In recognition of the exceptional efforts behind the scenes for the middle school musical production of "The Wizard of Oz."
    2. Rocky Branch Kids Club Lead Claire Duch  
**Description:** In recognition of her incredible leadership in the Rocky Branch Kids Club program.
    3. School Board Student Representatives Jada Radinzel & Ben Jaeckel  
**Description:** In recognition of their services as the 2025-26 Student School Board Representatives.
  - B. **Spotlight on Education: Safety Patrol** 4
  - C. **Superintendent, Administrative, and Student Representative Reports**
    1. Administrative Reports
      - a. Wildly Important Goal (WIG) Updates 2025-26
        1. Elementary 9
    2. Student Representative Reports
    3. Superintendent Report
      - a. School Board Vacancy Process & Timeline 12
6. **ACTION ITEMS** 17
  - A. **Consent Agenda - Approval of Minutes, Bills, Employment, and NEOLA Policies**

**Description:** The following have been submitted for approval:

Item 1: April 20, 2026, Regular School Board Meeting minutes

Item 2: April 27, 2026, Reorganizational School Board Meeting minutes

Item 3: Bills submitted for payment

Item 4: Pursuant to School Board Policy, which references Wisconsin Statutes Sections 111, 118, 121, all employees who require Wisconsin state certification shall be recommended by the superintendent to the School Board for approval. All recommendations presented at this time are pursuant to approved School Board policies and accompanying administrative procedures.

Item 5: Approve second readings of the following NEOLA 5000s Students policies (Partial 2): 5112 - *Entrance Age*, 5113 - *Open Enrollment Program (Inter-District)*, 5113.01 - *Part-time Open Enrollment*, 5113.02 - *Intra-District Safe School Transfer Options*, 5120 - *Assignment Within District*, 5200.01 - *Full-Time Student*, 5330 - *Administration of Medication/Emergency Care*, 5350 - *Suicide Prevention, Intervention, and Postvention*, 5410 - *Promotion, Placement, and Retention*, 5411 - *Third Grade Promotion and Retention*, 5421 - *Grading*, 5430 - *Class Rank*, 5451.01 - *Wisconsin Academic Excellence Scholarship*, 5451.02 - *Technical Excellence Higher Education Scholarships*, 5460 - *Graduation Requirements*, 5460.01 - *Diploma Deferral*, 5461 - *Students At-Risk of Not Graduating From High School*, 5463 - *Credits from Non-Public Schools*, 5464 - *Early Graduation*, 5505 - *Academic Integrity*, 5515 - *Student Use and Parking of Motor Vehicles*, 5516 - *Student Hazing*, 5517.01 - *Bullying*, 5530 - *Student Use or Possession of Intoxicants, Drugs, or Paraphernalia*, 5540 - *Investigations Involving Law Enforcement and Other Governmental Agencies*, 5540.01 - *Investigations Involving Suspected Child Abuse*, 5610.02 - *In-School Discipline*, 5720 - *Student Activism and Expression*, 5722 - *School-*

*Sponsored Publications and Productions, 5730 - Equal Access for Non-District-Sponsored Student Clubs and Activities, 5751 - School-Age Parents and Married Status of Students, 5771 - Search and Seizure, 5780 - Student/Parent Rights*

Item 6: Approve first readings of the following NEOLA 6000s Finance, 5000s Students, 4000s Support Staff, 3000s Professional Staff, 1000s Administration and 0000 Bylaws policies: 6110 - *Grant Funds*, 6111 - *Internal Controls*, 6112 - *Cash Management of Grants*, 6114 - *Cost Principles-Spending Federal Funds*, 6116 - *Time and Effort Reporting*, 6144 - *Investment Income*, 6147 - *Debt Management*, 6150 - *Tuition Income*, 6151 - *Returned/Outstanding-Stale Checks*, 6152 - *Student Fees, Fines, and Charges*, 6152.01 - *Waiver of School Fees or Fines*, 6220 - *Budget Preparation*, 6230 - *Budget Hearing*, 6231 - *Budget Implementation*, 6235 - *Fund Balance*, 6236 - *Community Services Fund (Fund 80)*, 6320 - *Purchasing*, 6605 - *Crowdfunding*, 6611 - *District-Supported/Sponsored Student Activity Accounts*, 6630 - *Cash Handling and Deposits*, 6670 - *Trust and Agency Funds*, 6700 - *Fair Labor Standards Act (FLSA)*, 6830 - *Audit*, 5517 - *Student Anti-Harassment*, 4362 - *Employee Anti-Harassment (Support Staff)*, 3362 - *Employee Anti-Harassment (Professional Staff)*, 1662 - *Employee Anti-Harassment (Administration)*, 0155 - *Committees*, 0145 - *School Board Member Anti-Harassment*

**Recommended Action:** Approve minutes, bills, employment, and NEOLA policies as presented.

**B. Consideration and/or Action to approve the May 4, 2026, Ad-Hoc Policy Committee recommendations** **290**

**Description:** The Ad-Hoc Policy Committee met on May 4, 2026, to review and approve the NEOLA 6000s Finance, 5000s Students, 4000s Support Staff, 3000s Professional Staff, 1000s Administration, and 0000 Bylaws policy series. Policy 6146 - *Post-Issuance Tax-Exempt Bond Compliance*, 6325 - *Procurement-Federal Grants/Funds*, and 6608 - *Accountability and Oversight of Fundraiser Disbursements* were tabled for a later date.

**Recommended Action:** All policies are up for approval in the consent agenda.

**C. Consideration and/or Action to approve the May 11, 2026, Finance & Facilities Committee recommendations** **293**

**Description:** The Finance & Facilities Committee met on May 11, 2026, to hear a 2025-26 budget update and the 2026-27 Food Service meal prices update.

**Recommended Action:** No action, informational only.

**D. Consideration and/or Action to approve the May 11, 2026, Personnel Committee, the April 23, 2026, Personnel/Negotiations Committee, and the May 7, 2026, Personnel/Negotiations Committee recommendations** **294**

**Description:** The Personnel Committee met on May 11, 2026, to hear a district scorecard update, to approve the amended 2026-27 important dates calendar, to hear a certified staffing update, to approve the 2026-27 hourly support staff salary schedule, and to approve the 2026-27 Bus Driver and Teacher Collective Bargaining agreements. The committee also went into closed session to discuss 2026-27 administrator and supervisor contracts. On April 23, 2026, the Personnel/Negotiations Committee held collective bargaining sessions with WEAC Region 1 - River Falls Teachers and WEAC Region 1 - Bus Drivers. On May 7, 2026, the Personnel/Negotiations Committee held a collective bargaining session with the WEAC Region 1 - River Falls Teachers.

**Recommended Action:**

1. Approve the amended 2026-27 important dates calendar.
2. Approve the 2026-27 hourly support staff salary schedule.

**E. 2026-27 Bus Driver Collective Bargaining Agreement** **303**

**Description:** The Personnel Committee is recommending the approval of the 2026-27 Bus Driver Collective Bargaining Agreement. The agreement includes a per cell increase of 1.87% for cells #1-9 and a 3.30% increase for cell #10. The average total base wage increase is 3.49% for steps 1-10. The agreement also includes a total salary increase of 3.60% for trip drivers, a 3.25% increase for suburban drivers, and a 12% total salary increase for driver trainers.

**Recommended Action:** Approve the 2026-27 Bus Driver Collective Bargaining Agreement as presented.<sup>2</sup>

**F. 2026-27 Teacher Collective Bargaining Agreement**

**305**

**Description:** The Personnel Committee is recommending the approval of the 2026-27 Teacher Collective Bargaining Agreement. The agreement includes an average total 2.63% base wage increase for each step on the teacher ladder and a total salary increase of 3.66%, which includes an increase of one contracted day.

**Recommended Action:** Approve the 2026-27 Teacher Collective Bargaining Agreement as presented.

**G. Consideration and/or Action to approve the second reading of the new School Board Policy 363.51 - Non-School Issued Personal Communication Devices and Neola Policy 5136 - Non-School Issued Personal Communication Devices**

**307**

**Description:** The administrative team is recommending a new school board policy regarding personal communication devices in the 300 series and Neola Policy 5136 - Personal Communication Devices.

**Recommended Action:** Approve the second reading of the new School Board Policy 363.51 - Non-School Issued Personal Communication Devices and Neola Policy 5136 - Non-School Issued Personal Communication Devices.

**H. Consideration and/or Action to approve the May 4, 2026, Educational Program Committee recommendations**

**310**

**Description:** The Educational Program Committee met on May 4, 2026, to hear a Community Education/Communications update and to approve the elementary math curriculum resource.

**Recommended Action:** Approve the recommended elementary math curriculum resource.

**I. Proposed/suggested items for the next regular and future School Board meeting agenda(s)**

**Description:** As always, School Board members will be given the opportunity to suggest items for future School Board meeting agendas.

**Recommended Action:** As needed.

**J. Schedule next School Board/Committee meetings**

**Description:** Upcoming School Board meeting dates, times, and locations will be reviewed.

**Recommended Action:** Set the meeting schedule as follows:

Ad-Hoc Policy Committee: Monday, June 1, 2026, 6:00 p.m.

Educational Program Committee: Monday, June 8, 2026, 6:00 p.m.

Finance & Facilities Committee: Monday, June 8, 2026, 7:00 p.m. *(or immediately following Educational Program)*

Personnel Committee: Monday, June 8, 2026, 8:00 p.m. *(or immediately following Finance & Facilities)*

Regular School Board Meeting: Monday, June 15, 2026, 6:00 p.m.

Special School Board Meeting: Monday, June 22, 2026, 6:00 p.m.

School Board Retreat: Monday, July 20, 2026, 4:00 p.m.

*All of the above meetings will be held at the District Office Conference Room, 852 E. Division Street, unless noted otherwise.*

**K. Consideration of adjourning to closed session pursuant to Wis. Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to discuss the Superintendent's evaluation. Roll call required.**

**7. CONVENE TO CLOSED SESSION PURSUANT TO THE ABOVE**

**8. ADJOURN (NO ACTION TAKEN IN CLOSED SESSION)**

# RFSD ELEMENTARY **SAFETY PATROL**

May 18, 2026



# **INTRODUCTIONS**



# What is the main job of Safety Patrol?



## PATROL STATIONS

STREET PATROL



BUS LINE PATROL




BUILDING PATROL



OTHER SCHOOL  
DUTIES



# STREET PATROL

- Arrive at post by 8:20am
- **Main job is to help students cross the street safely.**
  - Stand one step back from the curb (or edge of the street).
  - Stand like this picture: 
  - Check all directions for traffic.
    - If patrols can't see around a car, they are allowed to step into the street far enough to see around a car.
    - When it's safe to cross, they step to the side, extend their arms out into the road, and allow the students to cross the street.



# BUS LINE PATROL

- **Main job is to help students get on and off the bus safely.**
  - Getting off the bus:
    - Get off first and stand outside the door
    - Help any students in getting off
  - Getting on the bus:
    - Keep students behind the yellow line
    - Keep students calm when lining up for the bus
    - As students board, monitor and maintain safety
- Check the bus stop to ensure no belongings are left behind



# BUILDING PATROL

- **Main job is to keep the building safe and only open the door for staff and students.**
- Ensure students go where they belong at arrival and dismissal times.



## OTHER WAYS PATROLS SUPPORT OUR SCHOOLS!

- Kindergarten Lunch Helpers
- Playground Clean Up
- Milk Delivery
- 4K Dismissal

# LEADERSHIP POSITIONS



From each  
class:

- Captain
- Lieutenant



MAY  
2026

## ELEMENTARY WILDLY IMPORTANT GOAL

**Goal:** 100% of students will be proficient or exceed their yearly growth goal in foundational reading skills as measured by the grade level screening assessment by Spring of 2027.

**Description:** The elementary schools will utilize aimswebPlus for grades K-5 Literacy Screening in the 2025-2026 school year. School staff will identify lead measures to support the WIG of building proficiency in elementary readers.

**Strategic Plan:**

- 1.1- Support a collaborative teaching culture focused on student learning.
- 1.2- Identify and monitor academic readiness benchmarks.
- 2.6- Review and update curriculum and library resources to be age and developmentally-appropriate, while offering a diverse balance of culture, race, backgrounds, and life experiences.

# COMMITTING TO OUR LEAD MEASURES



Activity our buildings will commit to that impacts our WIG:	Tracking System:	End of Year Updates:
Continuation of Top Ten Tools/Science Based Reading Instruction PD for staff	Inservice and Staff Meeting Schedules Collaboration with Building Coaches	Feb. Dyslexia Speaker for all staff from MN Reading Center.
Implementation and Monitoring of Collective Commitments	System walkthrough form Transparent Classroom <i>Digital PLC districtwide notebooks</i>	2 meeting dates for grade level PLC teams districtwide to talk about assessments and collective commitments.
aimswebPlus for K-5, emphasis on Data Literacy	aimswebPlus Reporting NextPath data warehouse system	Using SGP embedded within Data Walls.
Intervention Support Planning and Communication in Grades 4 and 5	Reading plans in K-3 and intervention notification to grades 4-5	Implemented data dig process from grades K-5

# MONITORING OUR WIG



## Assessment Used to Measure Our Progress:

Classroom assessments and student work samples to gauge progress along the way. Examples would include mastery checks every 4 weeks for small group reading, 1:1 conferencing notes, and daily student response journal entries tied to independent reading.

AimsWeb Plus Assessment Name		Proficient in Fall 2025	Proficient in Spring 2026	Students below 25 %ile who Exceeded Growth Goal in Spring 2026	Total Spring Proficient or Exceeding Growth
Grade K: Early Literacy Composite Score (Letter Names & Letter Sounds )	K	97%	91%	1	92%
	1	95%	88%	4	90%
Grade 1: Early Literacy Composite Score (Nonsense Words, Word Reading Fluency and Oral Reading Fluency)	2	87%	83%	9	87%
	3	91%	92%	7	95%
	4	92%	90%	9	94%
Grades 2-5: Oral Reading Fluency (WPM)	5	90%	90%	5	92%

# COHORT PERFORMANCE OVER TIME

AimsWeb Plus Assessment Name		2024-2025		2025-2026			
		Proficient at EOY	Total EOY Proficient or Exceeding Growth	Proficient in Fall 2025	Proficient or Exceed Growth at Midyear	Proficient in Spring	Total Proficient or Exceeding Growth in Spring
<i>Grade K: Letter Names &amp; Letter Sounds</i>	K	71%	85%	97%	92%	91%	92%
	1	68%	76%	95%	93%	88%	90%
<i>Grade 1: Early Literacy Composite Score (Nonsense Words, Word Reading Fluency and Oral Reading Fluency)</i>	2	75%	89%	87%	83%	83%	87%
	3	70%	87%	91%	93%	92%	95%
	4	71%	75%	92%	93%	90%	94%
<i>Grades 2-5: Oral Reading Fluency (WPM)</i>	5	77%	83%	90%	94%	90%	92%



## RESPONDING TO LAG DATA FOR 2025-2026

Obstacles we will have to assess to continue to grow:

- NextPath**  
 Summer goal of building Principal capacity of NextPath to bring to teacher teams
- Promotion Policy & Grade 4-5 Reading Plans**  
 Integration of 4th and 5th grade Reading Plans prior to July 2027 Promotion Policy going into effect
- Monitoring 4th and 5th grade progress**  
 Decision this summer around ORF vs. Composite score for measuring proficiency and growth
- Managing the Whirlwind**  
 Math implementation at GW, RB and WS in 2026-26 school year. Intentionally inservice and staff meeting planning to balance math PD needs and the continuation of closing the literacy gap

# Superintendent Report

May 18, 2026



## ALISON PAGE RECOGNITION OF SERVICE




## FILLING A SCHOOL BOARD VACANCY

- When a vacancy occurs, the remaining members of the School Board will appoint a new member.
- A majority vote will be required for all appointments to the School Board.
- Posting the vacancy notice, submission of an initial candidate questionnaire, interviews, and selection of a replacement for the vacant School Board seat will be completed as soon as is practical and reasonable but no later than 60 days after the vacancy.
- The appointee will serve in the position until the next regular School Board election (April, 2027) and a successor is elected and takes office according to state law.



## SCHOOL BOARD VACANCY NOTICE

- Notice of the School Board vacancy will be published in the Star Observer and Pierce County Journal for two consecutive weeks. Persons interested in filling the vacancy will be required to submit a letter of interest to the School Board president.



**SCHOOL DISTRICT OF  
River Falls**

Administrative Office  
852 E. Division Street, River Falls, WI 54022  
PHONE: (715) 425-1800 FAX: (715) 200-9775  
[www.rfed.k12.wi.us](http://www.rfed.k12.wi.us)

NOTICE OF SCHOOL BOARD VACANCY  
SCHOOL DISTRICT OF RIVER FALLS

**NOTICE IS HEREBY GIVEN** of a vacancy on the School Board of the School District of River Falls.

**NOTICE IS HEREBY FURTHER GIVEN** that the School Board at a special meeting to be held on Monday, June 22, 2026, will interview candidates and will consider the appointment of an eligible and qualified elector to fill the vacancy until April 26, 2027.

Any person wishing to be considered for appointment to the vacancy should send a completed School Board Applicant Questionnaire with required letters of recommendation **no later than 3:00 p.m. on Thursday, June 11, 2026**, to:

River Falls School Board  
School District of River Falls  
852 E. Division Street  
River Falls, WI 54022

Questionnaires may be requested by phone at (715) 425-1800, by e-mail at [amanda.taylor@rfed.k12.wi.us](mailto:amanda.taylor@rfed.k12.wi.us), or picked up from the District Administrative Office, 852 E. Division St.

In order to be considered, interested persons must reside in the District and must meet all other legal requirements for holding elected office.

Dated this [20<sup>th</sup>] [21<sup>st</sup>] day of May 2026.



## APPLICATION PROCESS

- Persons interested in filling the vacancy will be required to submit a letter of interest and [questionnaire](#) to the School Board president by an established deadline.
- The questionnaire will focus on background and experiences related to qualifications, prior involvement in public service, interest in serving on the School Board, understanding of the River Falls community, and understanding of the role of the School Board.
- If one or no applications are received by the deadline, the School Board president may direct the superintendent to re-issue the solicitation of interest with the deadline extended by up to an additional 14 days.



## DECLARATION OF ELIGIBILITY

- On or before the date of the Board meeting at which the Board considers the potential appointees, each potential appointee will also submit a sworn declaration of eligibility to hold the vacant board seat.



## **SPECIAL BOARD MEETING TO INTERVIEW CANDIDATES**

- A special School Board meeting will be scheduled for interviewing the candidates who completed the questionnaire by the required deadline.
- The School Board will meet in open session for individual interviews.
- Interviews for the candidates will be based on a prepared set of interview questions established by the School Board president and superintendent.
- These questions will focus on background experience related to the position, role, functions of an effective School Board, district strengths, and district challenges.



## **SELECTING THE CANDIDATE**

- At the conclusion of interviews, weighted ballots will be used in the voting procedure (e.g. first ballot - vote for four in rank order; second ballot, vote for three in rank order; third ballot - vote for two in rank order; fourth ballot - vote for one candidate).
- Balloting will continue until a candidate receives a majority vote of the remaining members of the School Board.



## TENTATIVE TIMELINE

DATE (SUBJECT TO CHANGE)	MILESTONE
May 20/21	Notice #1 Published
May 27/28	Notice #2 Published
June 11	Deadline for applicants to submit a letter of interest, questionnaire, and required letters of recommendation (subject to be extended).
June 22	Special Board Meeting to Interview Candidates.
July 20	Board Retreat (prior to monthly School Board meeting)



**School District of River Falls**  
**Regular School Board Meeting**

Monday, April 20, 2026 - 6:00 PM  
District Office, 852 E Division Street  
River Falls, Wisconsin 54022

The regularly scheduled meeting of the River Falls School Board was called to order on Monday, April 20, 2026, at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. President Johnson Myers called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

**PRESENT**

President Stacy Johnson Myers, Vice President Alan Tuchtenhagen, School Board members Bo Hirstein, Monica LaVold, Alison Page, and student representative Jada Radinzel. Clerk Lindsey Curtis and Treasurer Mike Miller were absent.

Superintendent David Bell, Director of Human Resources & Leadership Development Nate Schurman, Co-Directors of Academic Services MaryBeth Elliott & Amy Wise, and Director of Finance & Facilities Lynette Coy. Building and Grounds Director Joe Haselman, Transportation Director Todd Burnap, Activities Director David Crail, Renaissance Charter Academy Coordinator Peggy Webb, Renaissance Charter Academy Counselor Geri Muller, and Greenwood Principal Kate Skappel.

**HEARING OF VISITORS OR DELEGATIONS – None**

**INFORMATIONAL ITEMS**

**A. Wildcat Pride Awards**

Mr. Naber was recognized as a dedicated volunteer who has led the Greenwood Chess Club for the past three years, providing students with valuable opportunities to develop strategic thinking and engagement.

Coach Cranston and the River Falls Co-op Girls Hockey Team received recognition for winning the 2026 Winter Team Tournament WIAA Sportsmanship Award in girls' hockey.

**B. Spotlight on Education**

Building & Grounds Update

Haselman highlighted the staffing levels, facility scale and recent expansions, as well as the extensive exterior infrastructure, the work order system, and the community and extracurricular use of the facilities.

Transportation Center Update

Burnap shared the transportation statistics, noting that 3,502 miles are driven daily. He discussed investing in his staff, highlighted the new transportation center, and recognized some of the long-serving, dedicated drivers.

**C. Administrative and Student Representative Reports**

1. Administrative Reports

a. Renaissance Charter Academy Wildly Important Goal (WIG) Update 2025-26

Webb and Mueller provided an update on their WIG goals, outlining their mid-term progress and plans for continued growth, particularly in strengthening the connections between Meyer Middle School and River Falls High School.

b. Activities Director Update

Crail provided an overview of the various fall and winter activities, noting 503 individual participants in activities and clubs, as well as 528 individual athletes. He also highlighted 5 conference titles for teams and 1 championship title for the marching band.

c. Finance & Facilities Update

2025-26 Budget

Coy gave an update on the 2025-26 budget.

Referendum Project Planning

Coy and Haselman gave an update on planning and projects funded by the referendum.

Federal and State Award Report Review

Coy presented the Federal and State Awards Report (Single Audit).

2. Student Representative Report

Radinzel provided an update on the final stretch of the school year, noting that spring sports have gotten off to a strong start and the excitement about the upcoming prom.

**D. School Board Election Report - April 7, 2026**

Congratulations to re-elected School Board Members Stacy Johnson Myers and Alison H. Page. Stacy and Alison will each serve a 3-year term.

**ACTION ITEMS**

**A. Consent Agenda - Approval of Minutes, Bills, Employment, and NEOLA Policies**

Johnson Myers reviewed the minutes, bills, and recommended employment items on the agenda. Tuctenhagen moved, seconded by Page, that the School Board approve the following:

1. The minutes from the March 23, 2026, Regular School Board Meeting.
  2. The minutes from the March 26, 2026, Special School Board Meeting.
  2. Accounts Payable and Payroll expenditures in the amount of \$10,250,162.92 and receipts totaling \$8,976,102.42.
  3. Pursuant to School Board Policy, which references Wisconsin Statutes Sections 111, 118, and 121, approval of the following employment recommendations: 1. Recommended approval of the employment of Cameron Waldal as 0.5 FTE Vocal Music Teacher Long Term Substitute at River Falls High School effective approximately April 21, 2026 through June 9, 2026 (for Sarah Plum). 2. Recommended approval of the employment of Jacob Dreifort as 0.475 FTE Vocal Music Teacher Long Term Substitute at River Falls High School effective approximately April 21, 2026 through June 9, 2026 (for Sarah Plum). 3. Recommended approval of the employment of Kashes Franz as 1.0 FTE Kindergarten Teacher Long Term Substitute at Rocky Branch Elementary School effective approximately May 4, 2026 through June 9, 2026 (for Hannah Slowiak). 4. Recommended acceptance of the transfer of employment of Rachel Young-Subera from 1.0 FTE Elementary Spanish Teacher to 1.0 FTE Spanish Teacher at Meyer Middle School effective August 20, 2026 (replaces Robert White). 5. Recommended acceptance of the transfer of employment of Lexie Schulte from 1.0 FTE Third Grade Bubble Teacher at Greenwood Elementary School to 1.0 FTE Third Grade Teacher at Westside Elementary School effective August 20, 2026 (replaces Lori Rosenow). 6. Recommended approval of the hiring of the following short-term, on call Substitute Teachers: a. Michael Kurtenbach b. Alicia Rutten c. Melanie Lewis d. Talitha Jensen 7. Recommended acceptance of the resignation of Peggy Gantt as 1.0 FTE Alternative Education Teacher at Renaissance Charter Academy effective the end of the 2025-26 year. 8. Recommended acceptance of the resignation of Karin Brandvold as District Nurse effective June 30, 2026. 9. Recommended acceptance of the resignation of Robert White as 1.0 FTE Spanish Teacher at Meyer Middle School effective the end of the 2025-26 year. Señor White will retire after 31 years of service with the district.
  4. Approve first readings of the following NEOLA 5000s Students policies (Partial 2): 5113 - *Open Enrollment Program (Inter-District)*, 5113.01 - *Part-time Open Enrollment*, 5113.02 - *Intra-District Safe School Transfer Options*, 5120 - *Assignment Within District*, 5200.01 - *Full-Time Student*, 5330 - *Administration of Medication/Emergency Care*, 5350 - *Suicide Prevention, Intervention, and Postvention*, 5410 - *Promotion, Placement, and Retention*, 5411 - *Third Grade Promotion and Retention*, 5421 - *Grading*, 5430 - *Class Rank*, 5451.01 - *Wisconsin Academic Excellence Scholarship*, 5451.02 - *Technical Excellence Higher Education Scholarships*, 5460 - *Graduation Requirements*, 5460.01 - *Diploma Deferral*, 5461 - *Students At-Risk of Not Graduating From High School*, 5463 - *Credits from Non-Public Schools*, 5464 - *Early Graduation*, 5515 - *Student Use and Parking of Motor Vehicles*, 5516 - *Student Hazing*, 5517.01 - *Bullying*, 5530 - *Student Use or Possession of Intoxicants, Drugs, or Paraphernalia*, 5540 - *Investigations Involving Law Enforcement and Other Governmental Agencies*, 5540.01 - *Investigations Involving Suspected Child Abuse*, 5610.02 - *In-School Discipline*, 5720 - *Student Activism and Expression*, 5722 - *School-Sponsored Publications and Productions*, 5730 - *Equal Access for Non-District-Sponsored Student Clubs and Activities*, 5751 - *School-Age Parents and Married Status of Students*, 5780 - *Student/Parent Rights*
  5. Approve second readings of the following NEOLA 5000s Students policies (Partial 1): 5111 - *Eligibility of Resident/Non-Resident Students*, 5111.01 - *Homeless Students*, 5111.02 - *Educational Opportunity for Military Children*, 5111.03 - *Children and Youth in Foster Care*, 5114 - *Non-Immigrant Students and Visitor Programs*, 5200 - *Attendance*, 5223 - *Absences for Religious Instruction*, 5230 - *Release of Students to Authorized Persons*, 5310 - *Health Services*, 5310.01 - *Emergency Nursing Services/Plan*, 5320 - *Immunization*, 5340 - *Student Accidents/Illness/Concussion & Sudden Cardiac Arrest*, 5500 - *Student Code of Classroom Conduct*, 5500.01 - *Conduct in Virtual Classroom*, 5511 - *Dress and Appearance*, 5512 - *Use of Tobacco and Nicotine by Students*, 5513 - *Care of District Property*, 5514 - *Use of Personal Transportation Devices*, 5517 - *Student Anti-Harassment*, 5520 - *Disorderly Conduct*, 5605 - *Suspension/Expulsion of Students with Disabilities*, 5610 - *Suspension and Expulsion*, 5610.03 - *Expulsion Abeyance and Re-Entry Plans*, 5630 - *Corporal Punishment*, 5630.01 - *Use of Seclusion and Physical Restraint with Students*, 5772 - *Weapons Prohibited for Students*
- Motion carried unanimously (5-0).

### **B. Consideration and/or Action to approve the April 6, 2026, Ad-Hoc Policy Committee recommendations**

The Ad-Hoc Policy Committee met on April 6, 2026, to review and approve a portion of the NEOLA 5000s Students policy series. Policy 5830 - Student Fundraising was tabled for a later date.

**Action:** Hirstein moved, seconded by LaVold, to approve the first reading of Neola Policy 5112 - Entrance Age, 5505 - Academic Integrity, and 5771 - Search and Seizure. Motion carried unanimously (5-0).

### **C. Consideration and/or Action to approve the April 13, 2026, Educational Program Committee recommendations**

The Educational Program Committee met on April 13, 2026, to approve the preliminary 10-12th grade science trip application to the Galápagos Islands, Ecuador, to discuss K-12 physical education standards, to review Policy 363.51/Neola Policy 5136 - Personal Communication Devices, and to hear an artificial intelligence overview and a summer school update.

**Action:**

1. Elliot presented an abridged artificial intelligence overview. No action, informational only.
2. Tuchtenhagen moved, seconded by Page, to approve the preliminary 10-12th grade science trip application to the Galápagos Islands, Ecuador, June 2027. Motion carried unanimously (5-0).

### **D. Consideration and/or Action to approve the April 13, 2026, Personnel Committee and the April 6, 2026, Personnel/Negotiations Committee recommendations**

The Personnel Committee met on April 13, 2026, to hear a staffing update, to approve the bus driver mentor handbook, and to approve the letters of intent for certified & support staff. The committee also went into closed session to discuss and take action on a separation agreement and to discuss negotiation goals/staff planning. The District Scorecard Update was tabled for a later date. On April 6, 2026, the Personnel/Negotiations Committee went into closed session to discuss upcoming collective bargaining with WEAC Region 1 - River Falls Teachers and WEAC Region 1 - Bus Drivers.

**Action:**

1. Tuchtenhagen moved, seconded by Page, to approve the Bus Driver Mentor Handbook. Motion carried unanimously (5-0).
2. Johnson Myers moved, seconded by Tuchtenhagen, to approve sending letters of intent for certified and support staff. Motion carried unanimously (5-0).

### **E. Consideration and/or Action to approve the first reading of the new School Board Policy 363.51 - Non-School Issued Personal Communication Devices and Neola Policy 5136 - Non-School Issued Personal Communication Devices**

The administrative team recommended a new school board policy regarding personal communication devices in the 300 series and Neola Policy 5136 - Personal Communication Devices.

**Action:** LaVold moved, seconded by Page, to approve the first reading of the new School Board Policy 363.51 - Non-School Issued Personal Communication Devices and Neola Policy 5136 - Non-School Issued Personal Communication Devices. Motion carried unanimously (5-0).

### **F. Approve Bids for Parking Lot Improvements at Meyer Middle School, Rocky Branch Elementary, and River Falls High School**

The Director of Finance and Facilities recommended that the School Board approve the bid(s) for parking lot improvement projects at Meyer Middle School, Rocky Branch Elementary, and River Falls High School.

**Action:** Hirstein moved, seconded by LaVold, to approve the bid(s) [from Monarch Paving Company] for the parking lot improvement projects at Meyer Middle School [\$216,423.74], Rocky Branch Elementary [\$187,688.78], and River Falls High School [\$159,292.50]. Motion carried unanimously (5-0).

### **G. Proposed/suggested items for the next regular and future School Board meeting agenda(s)**

As always, School Board members were given the opportunity to suggest items for future School Board meeting agendas.

**Action:** No suggestions at this time.

### **H. Schedule next School Board/Committee meetings**

Upcoming School Board meeting dates, times, and locations will be reviewed.

**Action:** Set the meeting schedule as follows:

Policy Ad-Hoc Committee: Monday, May 4, 2026, 6:00 p.m.

Educational Program Committee: Monday, May 4, 2026, 7:00 p.m. *(or immediately following Ad-Hoc Policy)*

Finance & Facilities Committee: Monday, May 11, 2026, 6:00 p.m.

Personnel Committee: Monday, May 11, 2026, 7:00 p.m. *(or immediately following Finance & Facilities)*

Regular School Board Meeting: Monday, May 18, 2026, 6:00 p.m.

School Board Retreat: Monday, June 22, 2026, 5:00 p.m.

*All of the above meetings will be held at the District Office Conference Room, 852 E. Division Street, unless noted otherwise.*

**I. CONSIDERATION OF ADJOURNING TO CLOSED SESSION** pursuant to Wis. Stat. Sec. 19.85(1)(e), which permits convening in closed session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically to strategize about upcoming collective bargaining with WEAC Region 1 - River Falls Teachers and WEAC Region 1 - Bus Drivers; and Wis. Stat. Sec. 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and/or Wis. Stat. Sec. 19.85(1)(f) for the purpose of considering financial, medical, social, or personal histories or disciplinary data of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, specifically to discuss and take action regarding a resignation and/or a separation agreement. Roll Call Required.

**Action:** Page moved, seconded by Tuchtenhagen, to adjourn to closed session. Roll Call Vote: Page - yes, LaVold - yes, Hirstein - yes, Tuchtenhagen - yes, and Johnson Myers - yes.

**CONVENE TO CLOSED SESSION PURSUANT TO THE ABOVE** at 8:10 p.m.

Present: President Stacy Johnson Myers, Vice President Alan Tuchtenhagen, School Board members Bo Hirstein, Monica LaVold, and Alison Page. Clerk Lindsey Curtis and Treasurer Mike Miller were absent. Superintendent David Bell, Director of Human Resources & Leadership Development Nate Schurman, and Director of Finance & Facilities Lynette Coy.

Discussion was held regarding closed session matters.

**RECONVENE INTO OPEN SESSION** at 8:24 p.m. **FOR POTENTIAL ACTION RELATED TO CLOSED SESSION BUSINESS**

**Action:** Page moved, seconded by Hirstein, to reconvene into open session. Roll Call Vote: Page - yes, LaVold - yes, Hirstein - yes, Tuchtenhagen - yes, and Johnson Myers - yes.

**Closed Session Action:**

1. Page moved, seconded by Tuchtenhagen, to approve the separation agreement. Motion carried unanimously (5-0).
2. Page moved, seconded by Tuchtenhagen, to approve the Negotiation Plan. Motion carried unanimously (5-0).

**ADJOURNMENT**

President Johnson Myers declared the meeting adjourned at 8:26 p.m.

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Lindsey Curtis, Clerk

**School District of River Falls**  
**School Board Reorganizational Meeting**

Monday, April 27, 2026 - 6:00 PM  
District Office, 852 E Division Street,  
River Falls, Wisconsin 54022

The specially scheduled meeting of the River Falls School Board was called to order on Monday, April 27, 2026, at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. Superintendent Bell called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

**PRESENT**

School Board Members Lindsey Curtis, Bo Hirstein, Stacy Johnson Myers, Monica LaVold, Mike Miller, and Alison Page. School Board Member Alan Tuchtenhagen was absent. Superintendent David Bell was also present.

**HEARING OF VISITORS OR DELEGATIONS - None**

**INFORMATIONAL ITEMS**

**A. Review and Signing of Official Oaths of Office**

Wisconsin Statute Sections 19.01 and 120.06 (4 & 10) provide for school board members to file an official oath of office on, or prior to, the fourth Monday in April.

No action. Oaths of office were signed by newly elected school board members prior to the reorganizational meeting.

**SCHOOL BOARD REORGANIZATIONAL ACTIVITIES**

**A. Election of Officers**

Wisconsin Statute Section 120.05(c) mandates that the school board shall annually elect a school district president, vice-president, clerk, and treasurer from among its members.

**Action:** Elect Officers - nominations were taken by Superintendent Bell for:

1. Curtis nominated Stacy Johnson Myers for the office of President, seconded by Page. Page moved, seconded by LaVold, to close nominations and cast a unanimous ballot for Stacy Johnson Myers. Motion carried unanimously (6-0).
2. Johnson Myers nominated Alan Tuchtenhagen for the office of Vice-President, seconded by Miller. Johnson Myers moved, seconded by Page, to close nominations and cast a unanimous ballot for Alan Tuchtenhagen. Motion carried unanimously (6-0).
3. Johnson Myers nominated Lindsey Curtis for the office of Clerk, seconded by Hirstein. Johnson Myers moved, seconded by Miller, to close nominations and cast a unanimous ballot for Lindsey Curtis. Motion carried unanimously (6-0).
4. Johnson Myers nominated Mike Miller for the office of Treasurer, seconded by Curtis. Page moved, seconded by LaVold, to close nominations and cast a unanimous ballot for Mike Miller. Motion carried unanimously (6-0).

The newly elected officers signed the official oaths of office, and the Clerk/President attested to the signatures. Johnson Myers assumed the duties as President of the School Board. Tuchtenhagen will sign his oath of office as soon as possible.

**B. Determine School Board Meeting Dates, Times, and Locations for the 2026-27 School Year**

Review of the proposed calendar for school board meetings during the 2026-27 school year, including dates, times, and locations. The joint school board & common council date/time has yet to be determined.

**Action:** LaVold moved, seconded by Hirstein, to approve the School Board meeting schedules, times, and places. Motion carried unanimously (6-0).

**C. Determine School Board Committee Assignments and Structure**

The School Board Committee assignments and structure were reviewed and set as follows:

**Educational Program Committee:** Alan Tuchtenhagen (*Chair*), Lindsey Curtis, Monica LaVold

**Finance and Facilities Committee:** Mike Miller (*Chair*), Bo Hirstein, Alan Tuchtenhagen

**Personnel Committee\*:** Stacy Johnson Myers (*Chair*), Lindsey Curtis, Alison Page

**Ad-Hoc Policy Committee:** Stacy Johnson Myers (*Chair*), Lindsey Curtis, Monica LaVold

*\*The Personnel Committee is appointed to represent the School Board in staff negotiations per School Board Policy 532.1 Personnel Negotiations.*

The monthly meetings will usually be scheduled to be held at the District Office as follows:

- First Monday** as needed: Ad-Hoc Policy Committee, Educational Program Committee\*
- Second Monday** as needed: Finance and Facilities Committee, Personnel Committee
- Third Monday** of each month: Regular School Board Meeting
- Fourth Monday** as needed

*\*The Educational Program Committee will temporarily meet on the second Monday of the month until the Ad-Hoc Policy Committee completes its responsibilities.*

**Action:** Hirstein moved, seconded by LaVold, to approve the Committee assignments, meeting schedules, places, dates, times, and manner of conducting the School Board’s business. Motion carried unanimously (6-0).

**D. Determine the District's Delegates, Liaisons, and Representatives**

The District's delegates, liaisons, and representatives were reviewed and set as follows:

- Wisconsin Association of School Boards Delegate
- State Education Convention (*January 20-22, 2027, Milwaukee*):.....Monica LaVold
- WASB Delegate Alternate:.....Lindsey Curtis
- WASB Public Policy Correspondent:.....Alan Tuchtenhagen
- Building Representatives:
- River Falls High School:.....Bo Hirstein
- DeWayne R. Meyer Middle School:.....Mike Miller
- Renaissance Charter Academy:.....Alan Tuchtenhagen
- Greenwood Elementary School:.....Lindsey Curtis
- Montessori Public Elementary School:.....Monica LaVold
- Rocky Branch Elementary School:.....Stacy Johnson Myers
- Westside Elementary School:.....Alison Page
- River Fall 4 Children Liaison:.....Stacy Johnson Myers
- Maintenance:.....Mike Miller
- Transportation Center:.....Mike Miller
- District Office:.....Bo Hirstein
- CESA #11 Annual Convention Delegate (*Monday, June 1, 2026, at 7 pm*):.....Bo Hirstein
- Community Education Advisory Liaison:.....Alison Page
- Insurance Study Committee Representative:.....Alison Page
- Kids Club Advisory Council Representative:.....Monica LaVold
- River Falls TIF/TID Joint Review Committee Representative:.....Mike Miller
- Wildcat Pride Representative:.....Bo Hirstein
- Wildcat Pride Representative Alternate:.....Mike Miller
- Distribute Diplomas at the Graduation (*Sunday, May 31, 2026, at 1 pm*):.....Lindsey Curtis
- Stacy Johnson Myers
- Monica LaVold
- Alison Page

**Action:** LaVold moved, seconded by Curtis, to approve the assignments [district delegates, liaisons, and representatives]. Motion carried unanimously (6-0).

**E. Designate Bank Depositories**

Wisconsin Statute Section 120.12(7) mandates the School Board designate one or more public depositories in which the money belonging to the District will be deposited and specify whether the monies be maintained in time deposits, demand deposits, or savings deposits.

**Action:** LaVold moved, seconded by Page, to designate First National Bank of River Falls, Royal Credit Union, WISC - Wisconsin Investment Series Cooperative, and MidAmerica Administrative & Retirement Solutions as the District’s bank depositories. Motion carried unanimously (5-0). Hirstein abstained.

**F. Acknowledge School Board Policy/Procedure - Conflict of Interest**

Following a recommendation from the auditor in October of 1994, the School Board approved a conflict of interest procedure which calls for each School Board member to annually sign a statement indicating awareness of the content of the Code of Ethics for Local Government Officials.

**Action:** Each School Board member signed a statement indicating receipt and awareness of the contents of the Code of Ethics for Local Government Officials. Tuchtenhagen will sign as soon as possible.

**G. Set date for the 2026 Annual Meeting/Budget Hearing**

Wisconsin Statute Section 120.08(1) mandates that a common school district shall hold an annual meeting. It is recommended that the 2026 Annual Meeting/Budget Hearing be set for Monday, September 28, 2026, at 6:00 p.m., before the Regular Monthly School Board meeting.

**Action:** LaVold moved, seconded by Hirstien, to set the 2026 Annual Meeting for Monday, September 28, 2026, at 6:00 p.m. before the Regular Monthly School Board meeting. Motion carried unanimously (6-0).

**ADJOURNMENT**

President Johnson Myers declared the meeting adjourned at 6:38 p.m.

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Lindsey Curtis, Clerk

**SCHOOL DISTRICT OF RIVER FALLS**

River Falls , Wisconsin 54022

May 2026 Board Meeting

<b>Accounts Payable</b>	<b>AMOUNT</b>
Checks	\$593,315.93
ACH	\$593,546.91
Wires	\$1,659,139.33
<b>PAYROLL</b>	<b>\$1,713,562.15</b>
<b>Total Expenses (April 2026)</b>	<b>\$4,559,564.32</b>
<b>Total Cash Receipts (April 2026)</b>	<b>\$1,393,193.07</b>

	<b>Actual</b>
FNB - General Money Market Balance	\$13,714,021.23
RCU - Money Market Balance	\$216,106.89



CHECK CHECK			INVOICE	ACCOUNT	
NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER	AMOUNT
225213	04/03/2026	AMES, JENNIFER	Reimbursements to J Ames for supplies, ticket	80 E 890 411 310000 000 0	49.67
225213	04/03/2026	AMES, JENNIFER	Reimbursements to J Ames for supplies, ticket	80 E 890 940 310000 000 0	72.00
225213	04/03/2026	AMES, JENNIFER	Reimbursements to J Ames for supplies, ticket	80 E 890 360 310000 000 0	23.19
225214	04/03/2026	ANDERSON, MUFFI	refund; activity fee	10 R 801 292 500000 000 0	60.00
225215	04/03/2026	ANDERSEN, VICTORIA	Payment to V Andersen for Lots of Love Floral	80 E 890 411 310000 000 0	240.00
225215	04/03/2026	ANDERSEN, VICTORIA	Payment to V Andersen for Lots of Love Floral	80 E 890 310 310000 000 0	92.72
225215	04/03/2026	ANDERSEN, VICTORIA	Payment to V Andersen for March floral classes	80 E 890 411 310000 000 0	570.00
225215	04/03/2026	ANDERSEN, VICTORIA	Payment to V Andersen for March floral classes	80 E 890 310 310000 000 0	231.80
225216	04/03/2026	APPLIED DESIGNS & SI	supplies	10 E 708 411 162118 000 0	125.00
225216	04/03/2026	APPLIED DESIGNS & SI	supplies	10 E 708 411 162218 000 0	125.00
225217	04/03/2026	AT & T MOBILITY	AT&T Internet Air 2/19/2026-3/18/2026 / 287354183528X03262026	10 E 801 355 251000 000 0	65.00
225218	04/03/2026	AUTO VALUE	Parts	10 E 804 411 256210 000 0	5.29
225218	04/03/2026	AUTO VALUE	Parts	10 E 804 411 256210 000 0	17.99
225219	04/03/2026	BALDESHWILER, JOSEPH	refund; baseball; 3/25/26	10 R 801 292 500000 000 0	85.00
225220	04/03/2026	BALDWIN LIGHTSTREAM	4/1/2026-4/30/2026	10 E 801 355 251000 000 0	3.44
225220	04/03/2026	BALDWIN LIGHTSTREAM	4/1/2026-4/30/2026	10 E 705 355 295000 000 0	76.51
225220	04/03/2026	BALDWIN LIGHTSTREAM	4/1/2026-4/30/2026	10 E 801 355 251000 000 0	69.93
225220	04/03/2026	BALDWIN LIGHTSTREAM	4/1/2026-4/30/2026	10 E 705 355 295000 000 0	1,556.30
225220	04/03/2026	BALDWIN LIGHTSTREAM	4/1/2026-4/30/2026 * partial month charges	10 E 801 355 251000 000 0	742.48
225221	04/03/2026	BASE PRODUCTS LLC	Compression Sensory Swing w/ Swivel (green)	27 E 920 411 158001 341 0	129.99
225222	04/03/2026	BAYMONT BY WYNDHAM	Group Code: GS030626RFR; Ryan Brill; Forensics Overnight; c/o Haley Gilles	21 E 400 943 160206 000 0	2,917.20
225223	04/03/2026	BLACK, KEVIN	reimbursement; overpayment activity fees	10 R 801 292 500000 000 0	220.00
225224	04/03/2026	BRICKHOUSE MUSIC LLC	BAND INSTRUMENT REPAIR	10 E 400 310 125510 000 0	313.76
225225	04/03/2026	CESA 11	CESA 11 INVOICE	10 E 103 386 221200 000 0	70.00
225225	04/03/2026	CESA 11	Title III Coordinator meeting 2/5/26	10 E 701 386 221200 000 0	43.00
225225	04/03/2026	CESA 11	CESA - Executive Function Training (split 50/50 w/ WS), Mark Director Network fee	27 E 920 386 221300 341 0	462.50
225225	04/03/2026	CESA 11	CESA#11- Inv for CESA trip for Mark Chapin- CESA budget	10 E 200 386 221100 000 0	18.00
225225	04/03/2026	CESA 11	1/27/2026 - Executive Function in Action Virtual Learning Series - Split between SPED and Westside for the following staff: Amy Stern, Chantelle Byram, Clover Stevens, Dana Logick, Emily Micke, JoAnne Brager, Michelle Johanson, Missy Murphy, Wendy Trout. 1/23/2026 - ESEA Universal	10 E 102 386 221200 000 0	437.50

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Monitoring Workday for Rachel Mader.		
225225	04/03/2026	CESA 11	1/27/2026 - Executive Function in Action Virtual Learning Series - Split between SPED and Westside for the following staff: Amy Stern, Chantelle Byram, Clover Stevens, Dana Logick, Emily Micke, JoAnne Brager, Michelle Johanson, Missy Murphy, Wendy Trout.	10 E 102 386 211000 000 0	18.00
			1/23/2026 - ESEA Universal Monitoring Workday for Rachel Mader.		
225225	04/03/2026	CESA 11	CESA CONFERENCES	10 E 400 386 221200 000 0	355.00
225225	04/03/2026	CESA 11	CESA CONFERENCES	10 E 701 386 219000 577 0	18.00
225225	04/03/2026	CESA 11	CESA PO for Kate Skappell. March 26 2026	10 E 101 386 211000 000 0	100.00
225226	04/03/2026	CHIPPEWA VALLEY TECH	CVTC COURSE	10 E 801 389 431000 000 0	940.54
225227	04/03/2026	CINTAS	Supplies	10 E 804 411 256210 000 0	160.35
225228	04/03/2026	CINTAS CORPORATION N	Uniforms	10 E 803 420 254300 000 0	270.00
225228	04/03/2026	CINTAS CORPORATION N	Uniforms	10 E 803 420 254300 000 0	170.00
225229	04/03/2026	COOK, LINDSAY	Reimbursement to Lindsay Cook - treats for Forward Exam testing.	10 E 102 411 129000 000 0	63.72
225230	04/03/2026	CORNERSTONE LAND SUR	HS Land Surveying	49 E 400 310 255000 604 0	9,516.69
225231	04/03/2026	CUNNINGHAM, REBECCA	Reimbursement to Becky Cunningham for Kindergarten Spring Project Supplies.	10 E 102 411 129000 000 0	348.22
225232	04/03/2026	CZAPLEWSKI, RANDY	refund; baseball; 3/26/26	10 R 801 292 500000 000 0	85.00
225233	04/03/2026	DAN PAULUS	Payment to Dan Paulus for summer catalog	80 E 890 310 310000 000 0	1,200.00
225234	04/03/2026	EAU CLAIRE NORTH HIG	WIAA; track & field; 3/26/26	10 E 708 943 162319 000 0	150.00
225234	04/03/2026	EAU CLAIRE NORTH HIG	WIAA; track & field; 3/26/26	10 E 708 943 162319 000 0	150.00
225235	04/03/2026	ECKROTH MUSIC CO	Eckroth Music-Invoices for instrument repairs- Band account	10 E 200 310 125510 000 0	48.00
225235	04/03/2026	ECKROTH MUSIC CO	Eckroth Music-Invoices for instrument repairs- Band account	10 E 200 310 125510 000 0	364.00
225236	04/03/2026	EKHOLM, HATTIE	MEAL REIMBURSEMENT	10 E 400 415 241000 000 0	19.83
225237	04/03/2026	EMBI TEC	SCIENCE SUPPLIES	10 E 400 411 126000 000 0	145.00
225238	04/03/2026	FAST COPY CENTER	supplies; invoice#: 26-4174	21 E 400 411 160243 000 0	35.55
225238	04/03/2026	FAST COPY CENTER	Payment to Fast Copy for flyers (events & summer youth)	80 E 890 354 310000 000 0	293.96
225238	04/03/2026	FAST COPY CENTER	Payment to Fast Copy for flyers (events & summer youth)	80 E 890 354 310000 000 0	107.71
225239	04/03/2026	FENTON, ERIN	REIMBURSEMENT FOR BOOKMARK CONTEST	21 E 103 411 160511 000 0	74.88
225240	04/03/2026	FULL COMPASS SYSTEMS	Full Compass Systems- Inv for supplies- Drama 21 Account	21 E 200 411 160136 000 0	49.89
225241	04/03/2026	GJERDE, RACHAEL	DACP Tuition Stipend Request	10 E 400 387 221300 000 0	1,000.00
225242	04/03/2026	GURSTEL LAW FIRM PC	Payroll accrual	10 L 811680	378.31

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225243	04/03/2026	H&B SPECIALIZED PROD	MMS Seclusion & Restraint Room	49 E 200 327 255000 603 0	9,957.00
225243	04/03/2026	H&B SPECIALIZED PROD	MMS Seclusion & Restraint Room	49 E 200 327 255000 603 0	320.00
225244	04/03/2026	HALLBERG ENGINEERING	Professional Services through February 28, 2026	49 E 200 310 254300 603 0	950.00
225244	04/03/2026	HALLBERG ENGINEERING	Professional Services through February 28, 2026	49 E 103 310 254300 605 0	700.00
225244	04/03/2026	HALLBERG ENGINEERING	Professional Services through February 28, 2026	49 E 102 310 254300 602 0	950.00
225245	04/03/2026	HEALING ROOTS WELLNE	Payment to Healing Roots for Perimenopause	80 E 890 310 310000 000 0	155.55
225246	04/03/2026	HILLYARD INC MPLS	HS Supplies CREDIT	10 E 803 411 254300 000 0	-5,888.00
225246	04/03/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	5,888.00
225246	04/03/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	23.10
225246	04/03/2026	HILLYARD INC MPLS	RB Supplies	10 E 803 411 254300 000 0	43.00
225247	04/03/2026	HOSTETLER, KATRINA	Reimbursement to Katrina	10 E 104 411 241000 000 0	12.15
225248	04/03/2026	J H LARSON COMPANY	Maintenance Restock LED Flat Panels	10 E 803 411 254300 000 0	439.78
225249	04/03/2026	JOHNSON, RANDY	official; softball; 3/26/26	10 E 708 310 162117 000 0	110.00
225250	04/03/2026	JOSTENS INC.	HONOR CORDS FOR GRADUATION	10 E 400 411 249000 000 0	240.40
225251	04/03/2026	KOHN LAW FIRM S.C.	Payroll accrual	27 E 811680	267.06
225252	04/03/2026	KUSS, RICHARD	Payment to R Kuss for Plan Your Memoir	80 E 890 310 310000 000 0	139.65
225253	04/03/2026	LALLEMONT, KAYLIN	reimbursement; supplies	21 E 400 411 160169 000 0	40.00
225254	04/03/2026	LINDAMAN, JO ANNE	JoAnne Mileage	27 E 920 342 158001 341 0	22.84
225255	04/03/2026	LUCKY LUKE LLC	Student book orders for the Kevin Lovegreen Author Visit at Westside. Invoice: 32726-1	21 E 102 943 160510 000 0	373.00
225255	04/03/2026	LUCKY LUKE LLC	INVOICE FOR PRE ORDER PBBOKS FOR AUTHOR VISIT	21 E 103 411 160511 000 0	780.00
225256	04/03/2026	MACKIN EDUCATIONAL R	Mackin Educational Resources- Library Books- Library CSF budget	10 E 200 432 222200 031 0	1,979.27
225256	04/03/2026	MACKIN EDUCATIONAL R	Mackin PO for a replacement Playaway audio book for GW LMC.	10 E 101 360 222200 031 0	21.99
225257	04/03/2026	MARCO TECHNOLOGIES L	service for phone system down	10 E 705 321 295000 000 0	123.50
225258	04/03/2026	MARK'S PLUMBING PART	Maintenance OptiPure Filters	10 E 803 411 254300 000 0	1,431.07
225258	04/03/2026	MARK'S PLUMBING PART	Maintenance Plumbing Supplies	10 E 803 411 254300 000 0	645.67
225258	04/03/2026	MARK'S PLUMBING PART	Maintenance Plumbing Supplies	10 E 803 411 254300 000 0	2,082.72
225259	04/03/2026	MATZEK, SHELBY	refund; baseball; 3/26/26	10 R 801 292 500000 000 0	85.00
225260	04/03/2026	MCREYNOLDS, NATHAN	Reimbursement to Nathan McReynolds for the purchase of an adaptive recorder, Manatee puppet, and some books to be used in the Westside Elementary Music Classroom.	10 E 102 411 129000 000 0	98.97
225260	04/03/2026	MCREYNOLDS, NATHAN	Reimbursement to Nathan McReynolds for costs associated with attending the AOSA National Conference.	10 E 102 310 129000 000 0	298.23
225260	04/03/2026	MCREYNOLDS, NATHAN	Reimbursement to Nathan McReynolds for costs associated with attending the	10 E 102 342 241000 000 0	309.14

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225261	04/03/2026	MEMBEAN INC	AOSA National Conference. Student online subscripLion for adaptive vocabulary program MMS ELA 4/1/25-7/1/30	10 E 701 360 122000 603 0	27,600.00
225262	04/03/2026	MENOMONIE HIGH SCHOO	WIAA - Boys and Girls Track - 3-30-36	10 E 708 943 162319 000 0	250.00
225262	04/03/2026	MENOMONIE HIGH SCHOO	WIAA - Boys and Girls Track - 3-30-36	10 E 708 943 162319 000 0	250.00
225263	04/03/2026	MEZA, MACARIA	Macaria Meza- Payment for Set Painter for the MMS Musical- Drama 21 Account	21 E 200 310 160136 000 0	500.00
225264	04/03/2026	MIDWEST BUS PARTS IN	Standing PO Parts	10 E 804 411 256210 000 0	836.43
225264	04/03/2026	MIDWEST BUS PARTS IN	Standing PO Parts	10 E 804 411 256210 000 0	580.61
225265	04/03/2026	MINNESOTA HISTORICAL	FIELD TRIP INVOICE FOR 4TH GRADE FIELD TRIP MN HISTORICAL SOCIETY	10 E 103 943 256270 000 0	830.00
225266	04/03/2026	MINNESOTA COACHES IN	Payment to MN Coaches for Les Mis bus	80 E 890 310 310000 000 0	1,108.58
225267	04/03/2026	MITHUN, TERESA	PIANO ACCOMPANIST	10 E 400 310 125400 000 0	300.00
225268	04/03/2026	NASCO EDUCATION LLC	Supplies for Salena White's Art Classroom at Westside Elementary.	21 E 102 411 160510 000 0	115.35
225269	04/03/2026	NP DESIGN & PHOTOGRA	invoice#: 20266890; RFGBS; supplies	21 E 400 411 160270 000 0	156.00
225270	04/03/2026	OIAN, ERIN	Reimbursement to Erin Gian for Kindergarten's Oreo March Madness. They use them as a big math project to estimate and create graphs, etc.	10 E 102 411 129000 000 0	115.25
225271	04/03/2026	ORKIN	TC Pest Control March 2026	10 E 803 310 254300 000 0	70.00
225272	04/03/2026	PECHACEK, RYAN	reimbursement; supplies and FFA speaking contest	21 E 400 411 160142 000 0	664.52
225273	04/03/2026	PEEK-A-BOO BOXING	peekaboo boxing - 2nd 1/2 youth boxing class	80 E 890 310 310000 000 0	152.50
225274	04/03/2026	PLAYAWAY PRODUCTS	Purchase of books with audio players included for the Westside Elementary Media Center. Invoice: 527820	10 E 102 431 222200 031 0	1,174.82
225275	04/03/2026	RAVERTY, BRANDI	Payment to E Raverty for Blood Sugar Balance	80 E 890 310 310000 000 0	106.59
225276	04/03/2026	REISDORFER, JEFF	refund: Baseball Activity Fee	10 R 801 292 500000 000 0	85.00
225277	04/03/2026	RODE, JON	official; softball; 3/26/26	10 E 708 310 162117 000 0	110.00
225278	04/03/2026	SCHOOL DISTRICT OF N	New Richmond Homeless Transportation	10 E 709 382 256710 000 0	384.00
225279	04/03/2026	SCHOOL SPECIALTY	School Specialty order for supplies for the art room. This money will come from the activities account where her donation money is. Feb 17 2026	21 E 101 411 160179 000 0	241.92
225280	04/03/2026	SEATH, CRAIG	Payment to C Seath for Adult Pottery, Pottery Workshop	80 E 890 310 310000 000 0	425.00
225280	04/03/2026	SEATH, CRAIG	Payment to C Seath for Adult Pottery, Pottery Workshop	80 E 890 310 310000 000 0	140.00
225281	04/03/2026	SHADY LANE FARM	Payment to Shady Lane Farm for Soap Classes	80 E 890 411 310000 000 0	36.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225281	04/03/2026	SHADY LANE FARM	Payment to Shady Lane Farm for Soap Classes	80 E 890 310 310000 000 0	255.36
225282	04/03/2026	SOLBERG, STACY	Payment to S Solberg for All Levels Yoga (winter 1)	80 E 890 310 310000 000 0	468.00
225283	04/03/2026	SPAULDING, JENNIFER	refund; Activity Fee; Baseball	10 R 801 292 500000 000 0	85.00
225285	04/03/2026	TASKER, SHERYL	supplies	21 E 400 411 160118 000 0	540.37
225286	04/03/2026	THE TRUMPETER SWAN S	Payment to Trumpeter Swan Society for Swan Stories	80 E 890 310 310000 000 0	110.00
225287	04/03/2026	UNIVERSITY OF MINNES	WIAA; Track & Field; 3/27/26; c/o Scott Stallman	10 E 708 943 162319 000 0	500.00
225288	04/03/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	110.00
225288	04/03/2026	UNITED WAY ST CROIX	Payroll accrual	27 L 811640	32.00
225288	04/03/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	20.00
225288	04/03/2026	UNITED WAY ST CROIX	Payroll accrual	80 L 811640	5.00
225288	04/03/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	10.00
225288	04/03/2026	UNITED WAY ST CROIX	Payroll accrual	27 L 811640	10.00
225289	04/03/2026	VARITRONICS LLC	Varitronics- Poster printer- Technology- Library CSF budget	10 E 200 480 222200 031 0	8,718.00
225290	04/03/2026	WHIPPLE, MAGGIE	refund; overpayment activities	10 R 801 292 500000 000 0	60.00
225291	04/03/2026	WILLIAMSON, NATHAN	refund; baseball; 3/26/26	10 R 801 292 500000 000 0	85.00
225292	04/03/2026	WISCONSIN MATHEMATIC	WMC CONFERENCE REGISTRATION - B. PETERSEN AND H. EKHOLM	10 E 400 310 124000 000 0	450.00
225292	04/03/2026	WISCONSIN MATHEMATIC	WMC CONFERENCE REGISTRATION - B. PETERSEN AND H. EKHOLM	10 E 400 310 124000 000 0	450.00
225293	04/03/2026	WOLFE-STEINER, LOIS	Lois Wolfe- Steiner - Inv for accompaniments for MMS Solo Ensemble-Choir 21 account	21 E 200 310 160127 000 0	240.00
225294	04/03/2026	WSBA	WSBA Membership Dues	10 E 804 942 256210 000 0	350.00
225295	04/03/2026	YOUNG, JOSEPH	reimbursement; CPR Training	10 E 708 942 162218 000 0	37.00
225296	04/03/2026	YOUTH FRONTIERS INC	WISDOM RETREAT DEPOSIT	10 E 701 310 136620 577 0	750.00
225297	04/10/2026	AMERICAN LEGION POST	supplies	10 E 708 411 162000 000 0	135.00
225298	04/10/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	3.49
225299	04/10/2026	BILBREY, DEBRA	Payment to D Bilbrey for ASL 1	80 E 890 310 310000 000 0	741.00
225300	04/10/2026	BLB CONSULTING LLC	District Wide Map Updates (AED & Narcan)	10 E 803 310 254300 000 0	520.00
225301	04/10/2026	BOOTH, RUSSELL	official; softball jv; 3/31/26	10 E 708 310 162117 000 0	130.00
225302	04/10/2026	BRICKHOUSE MUSIC LLC	BAND INSTRUMENT REPAIR	10 E 400 310 125510 000 0	150.00
225303	04/10/2026	CAMPBELL, BROOKE	Payment to B Campbell for Cardio Dance (session 1)	80 E 890 310 310000 000 0	1,032.84
225304	04/10/2026	CANON FINANCIAL SERV	CO Copier Lease Pymt	10 E 801 360 251000 000 0	125.63
225304	04/10/2026	CANON FINANCIAL SERV	Canon lease payment for GW. April 5 2026	10 E 101 360 241000 000 0	371.11
225304	04/10/2026	CANON FINANCIAL SERV	Canon Financial Services- inv for printing- Marks budget	10 E 200 360 241000 000 0	389.66
225304	04/10/2026	CANON FINANCIAL SERV	Canon - Lease Payment	10 E 104 360 129200 000 0	232.79
225304	04/10/2026	CANON FINANCIAL SERV	Monthly lease for the two copiers in the Westside Elementary workroom. Lease payment is \$393.61 per month. Purchase order covers 10 months of lease payments	10 E 102 360 129000 000 0	393.61

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			starting with the September 2025 payment.		
225304	04/10/2026	CANON FINANCIAL SERV	canon lease	10 E 701 360 122115 000 0	107.78
225304	04/10/2026	CANON FINANCIAL SERV	PRINTER/COPIER LEASE - OPEN PO FOR 25-26 FISCAL YEAR	10 E 400 360 241000 000 0	1,018.35
225304	04/10/2026	CANON FINANCIAL SERV	CANON INVOICE	10 E 103 360 129000 000 0	495.05
225304	04/10/2026	CANON FINANCIAL SERV	Open PO 25/26 Copier monthly invoice	10 E 401 360 129575 000 0	123.58
225305	04/10/2026	CARROLL, JOHN	Driver Meals - Standing PO	10 E 804 342 256240 000 0	28.00
225306	04/10/2026	CHARPENTIER ENTERPRI	Payment to T Charpentier for March 7 glass classes	80 E 890 411 310000 000 0	1,025.00
225306	04/10/2026	CHARPENTIER ENTERPRI	Payment to T Charpentier for March 7 glass classes	80 E 890 310 310000 000 0	1,421.55
225309	04/10/2026	CINTAS	Supplies	10 E 804 411 256210 000 0	160.35
225310	04/10/2026	CINTAS CORPORATION N	Uniforms	10 E 803 420 254300 000 0	708.00
225310	04/10/2026	CINTAS CORPORATION N	Uniforms	10 E 803 420 254300 000 0	402.15
225310	04/10/2026	CINTAS CORPORATION N	Uniforms	10 E 803 420 254300 000 0	541.96
225310	04/10/2026	CINTAS CORPORATION N	Uniforms	10 E 803 420 254300 000 0	226.39
225310	04/10/2026	CINTAS CORPORATION N	Lentz, Pechacek, & Burnap uniforms	10 E 804 411 256210 000 0	1,383.00
225310	04/10/2026	CINTAS CORPORATION N	Lentz, Pechacek, & Burnap uniforms	10 E 804 411 256210 000 0	780.00
225311	04/10/2026	DEMCO INC	Demco- Supplies- Library budget	10 E 200 411 222200 000 0	82.83
225312	04/10/2026	DUDLEY, KEVIN	Driver Meals - Standing PO	10 E 804 342 256240 000 0	84.00
225313	04/10/2026	DUNHAM, TARRAH	lunch account refund	50 L 816901	28.30
225314	04/10/2026	EDWARDS, SARAH	Westside staff flower arranging class - portion paid through Wellness Dollars Grant. 22 staff members attended. Invoice: 2701	10 L 815901	200.00
225315	04/10/2026	ELLS, JAMES	Standing PO - Driver Meals	10 E 804 342 256240 000 0	19.00
225316	04/10/2026	EPSTEIN, GARY	Standing PO - Driver Meals	10 E 804 342 256240 000 0	173.00
225317	04/10/2026	ERICKSON, KARL	Standing PO - Driver Meals	10 E 804 342 256240 000 0	28.00
225318	04/10/2026	ETS CONSULTING LLC	invoice#: 1124; partnership	10 E 708 310 162000 000 0	897.00
225319	04/10/2026	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	10 E 400 411 126000 000 0	492.71
225320	04/10/2026	FOLLSTAD, JAMIESON	Reimbursement to Jamie Follstad for classroom supplies. March 30 2026	10 E 101 411 110501 000 0	25.45
225321	04/10/2026	GEYER INSTRUCTIONAL	Geyer PO for Butterflies and ladybugs for 1st grade and Kindergarten at GW. March 27 2026	10 E 101 411 110901 000 0	12.50
225321	04/10/2026	GEYER INSTRUCTIONAL	Geyer PO for Butterflies and ladybugs for 1st grade and Kindergarten at GW. March 27 2026	10 E 101 411 110902 000 0	12.50
225321	04/10/2026	GEYER INSTRUCTIONAL	Geyer PO for Butterflies and ladybugs for 1st grade and Kindergarten at GW. March 27 2026	10 E 101 411 110903 000 0	12.50
225321	04/10/2026	GEYER INSTRUCTIONAL	Geyer PO for Butterflies and ladybugs for 1st grade and Kindergarten at GW. March 27 2026	10 E 101 411 110101 000 0	20.86
225321	04/10/2026	GEYER INSTRUCTIONAL	Geyer PO for Butterflies and	10 E 101 411 110102 000 0	20.86

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			ladybugs for 1st grade and Kindergarten at GW. March 27 2026		
225321	04/10/2026	GEYER INSTRUCTIONAL	Geyer PO for Butterflies and ladybugs for 1st grade and Kindergarten at GW. March 27 2026	10 E 101 411 110103 000 0	20.86
225322	04/10/2026	GOTTSCHALK, EMMA	photography; forensics	21 E 400 310 160189 000 0	200.00
225323	04/10/2026	HANKEN, GRETCHEN	lunch account refund	50 L 816901	108.35
225324	04/10/2026	HARMON, ERIC	official; softball v; 3/31/26	10 E 708 310 162117 000 0	110.00
225325	04/10/2026	HAUGLAND, PAUL	Standing PO - Driver Meals	10 E 804 342 256240 000 0	94.00
225326	04/10/2026	HIGH NOON BOOKS	EOWPVT-5 & ROWPVT-5 Bundle	27 E 920 411 156600 341 0	672.00
225327	04/10/2026	HILLYARD INC MPLS	GW & WS Supplies	10 E 803 411 254300 000 0	181.23
225327	04/10/2026	HILLYARD INC MPLS	GW & WS Supplies	10 E 803 411 254300 000 0	444.38
225327	04/10/2026	HILLYARD INC MPLS	GW & WS Supplies	10 E 803 411 254300 000 0	166.65
225327	04/10/2026	HILLYARD INC MPLS	HS, WS & Montessori Supplies	10 E 803 411 254300 000 0	149.28
225327	04/10/2026	HILLYARD INC MPLS	HS, WS & Montessori Supplies	10 E 803 411 254300 000 0	71.98
225327	04/10/2026	HILLYARD INC MPLS	HS, WS & Montessori Supplies	10 E 803 411 254300 000 0	18.84
225327	04/10/2026	HILLYARD INC MPLS	WS & HS Supplies	10 E 803 411 254300 000 0	82.18
225327	04/10/2026	HILLYARD INC MPLS	WS & HS Supplies	10 E 803 411 254300 000 0	336.09
225327	04/10/2026	HILLYARD INC MPLS	WS Equipment PM's (1220 Extractor, R30SC, T20SC, ES400XLP)	10 E 803 310 254300 000 0	400.74
225327	04/10/2026	HILLYARD INC MPLS	WS Equipment PM's (1220 Extractor, R30SC, T20SC, ES400XLP)	10 E 803 411 254300 000 0	62.76
225327	04/10/2026	HILLYARD INC MPLS	WS Equipment PM's (1220 Extractor, R30SC, T20SC, ES400XLP)	10 E 803 310 254300 000 0	71.76
225327	04/10/2026	HILLYARD INC MPLS	WS Equipment PM's (1220 Extractor, R30SC, T20SC, ES400XLP)	10 E 803 411 254300 000 0	11.24
225327	04/10/2026	HILLYARD INC MPLS	GW Equipment PM's (T5, SC500)	10 E 803 310 254300 000 0	378.00
225327	04/10/2026	HILLYARD INC MPLS	GW Equipment PM's (T5, SC500)	10 E 803 411 254300 000 0	40.00
225327	04/10/2026	HILLYARD INC MPLS	HS Equipment PM's (SC500 20R, T5)	10 E 803 310 254300 000 0	220.50
225327	04/10/2026	HILLYARD INC MPLS	HS Equipment PM's (SC500 20R, T5)	10 E 803 411 254300 000 0	40.00
225327	04/10/2026	HILLYARD INC MPLS	Montessori Equipment PM's (R26SC, C3XP)	10 E 803 310 254300 000 0	137.50
225327	04/10/2026	HILLYARD INC MPLS	Montessori Equipment PM's (R26SC, C3XP)	10 E 803 411 254300 000 0	200.85
225328	04/10/2026	HOGAN, SEAN	official; softball jv; 3/31/26	10 E 708 310 162117 000 0	130.00
225329	04/10/2026	HOTSY CLEANING SYSTE	Supplies	10 E 804 411 256210 000 0	378.27
225330	04/10/2026	HUPPERT, HALEY	RF4C February Teacher Meetings - Haley Huppert	10 E 100 310 110000 000 0	126.00
225331	04/10/2026	INGLI, TROY	official; softball y; 3/31/26	10 E 708 310 162117 000 0	110.00
225332	04/10/2026	INSPIRING ACTIONS LL	WELLNESS GRANT FOR YOGA CLASSES FOR RFHS STAFF	10 L 815901	135.00
225335	04/10/2026	JAECKEL, BRYAN	EMPLOYEE REIMBURSEMENT FOR BAND MUSIC	10 E 400 411 125510 000 0	150.00
225336	04/10/2026	JAYTECH INC	Chemistry Additions	10 E 803 411 254300 000 0	1,323.29
225337	04/10/2026	KOSTERMAN, PAUL	Standing PO - Driver Meals	10 E 804 342 256240 000 0	173.00
225338	04/10/2026	KUSS, RICHARD	Payment to R Kuss for Winter Dig Fuel	80 E 890 310 310000 000 0	58.14
225339	04/10/2026	KWIK TRIP INC	Fuel	10 E 804 348 256210 000 0	3,005.95

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225340	04/10/2026	LEE, SEONHEE	Payment to S Lee for Korean Dumplings	80 E 890 411 310000 000 0	575.00
225340	04/10/2026	LEE, SEONHEE	Payment to S Lee for Korean Dumplings	80 E 890 310 310000 000 0	222.87
225345	04/10/2026	LOFFLER COMPANIES IN	Printing Standing PO	10 E 804 360 256100 000 0	5.86
225345	04/10/2026	LOFFLER COMPANIES IN	Loffler usage charge for GW. April 5 2026	10 E 101 360 241000 000 0	336.26
225345	04/10/2026	LOFFLER COMPANIES IN	Loffler- Inv for printing- Marks budget	10 E 200 360 241000 000 0	325.32
225345	04/10/2026	LOFFLER COMPANIES IN	Loffler - March Copies	10 E 104 360 129200 000 0	113.91
225345	04/10/2026	LOFFLER COMPANIES IN	Open PO 25/26 copier usage invoice	10 E 401 360 129575 000 0	14.02
225345	04/10/2026	LOFFLER COMPANIES IN	OPEN PO - PRINTING SERVICES	10 E 400 360 241000 000 0	1,040.12
225345	04/10/2026	LOFFLER COMPANIES IN	LOFFLER INVOICE	10 E 103 360 129000 000 0	304.12
225345	04/10/2026	LOFFLER COMPANIES IN	Contract base rate charge 3/1/26-3/31/26; contract overage charge for 3/1/26-3/31/26 for the Westside Elementary workroom copiers. Invoice: 5312582.	10 E 102 360 129000 000 0	294.11
225345	04/10/2026	LOFFLER COMPANIES IN	Loffler 3/1-3/31	10 E 701 360 122115 000 0	6.73
225345	04/10/2026	LOFFLER COMPANIES IN	CO contract overage charges 3/1/2026-3/31/2026	10 E 801 360 251000 000 0	50.39
225346	04/10/2026	LUCKY LUKE LLC	Lucky Luke PO for books purchased by students. The student money was deposited into the activities account and we are paying the author. March 27 2026	21 E 101 310 160179 000 0	351.00
225347	04/10/2026	MANIFEST KOMBUCHA LL	Payment to A Burns/Manifest Kombucha for Kombucha 101	80 E 890 411 310000 000 0	195.00
225347	04/10/2026	MANIFEST KOMBUCHA LL	Payment to A Burns/Manifest Kombucha for Kombucha 101	80 E 890 310 310000 000 0	222.30
225348	04/10/2026	MASON, SEEGAR	Standing PO - Driver Meals	10 E 804 342 256240 000 0	19.00
225349	04/10/2026	MENARDS	HS Supplies (Scene Shop-Sink)	10 E 803 411 254300 000 0	92.26
225350	04/10/2026	MIDWEST BUS PARTS IN	Standing PO Parts	10 E 804 411 256210 000 0	80.99
225351	04/10/2026	MOST, JENA	lunch account refund	50 L 916901	158.10
225352	04/10/2026	NELSON, ANN	lunch account rerefund	50 L 816901	107.95
225353	04/10/2026	NELSON, BRIAN	Standing PO - Driver Meals	10 E 804 342 256240 000 0	56.00
225354	04/10/2026	NELSON, CRAIG	Standing PO - Driver Meals	10 E 804 342 256240 000 0	47.00
225355	04/10/2026	NELSON, CRAIG	Standing PO - Driver Meals	10 E 804 342 256240 000 0	38.00
225356	04/10/2026	NIEBUR, AMANDA	Payment to A Niebur for CPR (Mar 2)	80 E 890 310 310000 000 0	300.00
225357	04/10/2026	O'REILLY AUTO PARTS	Maintenance Supplies	10 E 803 411 254300 000 0	50.98
225357	04/10/2026	O'REILLY AUTO PARTS	Grounds Supplies	10 E 803 411 254201 000 0	14.62
225358	04/10/2026	PLACKNER, BRENT	Standing PO - Driver Meals	10 E 804 342 256240 000 0	47.00
225359	04/10/2026	PTACEKS FAMILY MARKE	OPEN PO FOR FOOD PRODUCT/PROCESSING CLASS	10 E 400 411 131000 400 0	133.89
225359	04/10/2026	PTACEKS FAMILY MARKE	OPEN PO FOR FCS	10 E 400 411 135000 400 0	89.85
225359	04/10/2026	PTACEKS FAMILY MARKE	OPEN PO FOR SCIENCE	10 E 400 411 126000 000 0	28.09
225359	04/10/2026	PTACEKS FAMILY MARKE	OPEN PO FOR WILEY'S COMMON GROUNDS COFFEE SHOP	21 E 400 411 160515 000 0	739.89
225359	04/10/2026	PTACEKS FAMILY MARKE	OPEN PO FOR VENDING	21 E 400 411 160520 000 0	274.66
225359	04/10/2026	PTACEKS FAMILY MARKE	Ptaceks- Supplies for Activity Afternoon- MMS Student Council	21 E 200 411 160208 000 0	89.10

CHECK CHECK		INVOICE	ACCOUNT	AMOUNT	
NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER	
225360	04/10/2026	RAPTOR TECHNOLOGIES	VISITOR MANAGEMENT ACCESS FEE	10 E 400 360 241000 000 0	729.75
225361	04/10/2026	RIVER FALLS ACE HARD	District Wide Supplies March 2026	10 E 803 411 254300 000 0	695.41
225362	04/10/2026	RIXMANN, JEFFREY	Standing PO - Driver Meals	10 E 804 342 256240 000 0	57.00
225363	04/10/2026	RODRIGUEZ, VICTOR	Payment to V Rodriguez for Breakdancing session 1	80 E 890 310 310000 000 0	256.50
225364	04/10/2026	ROGACZEWSKI, MELANIE	Standing PO - Driver Meals	10 E 804 342 256240 000 0	19.00
225365	04/10/2026	ROTARY CLUB OF RIVER	Quarterly dues for Rachel Mader, April through June. Invoice: 5368944	10 E 102 942 241000 000 0	125.00
225365	04/10/2026	ROTARY CLUB OF RIVER	Quarter Dues - David Bell	10 E 801 942 232100 000 0	125.00
225366	04/10/2026	SAGAN, YOSH	lunch account refund	50 L 816901	28.00
225367	04/10/2026	SCHOETTLE, ANGELA	lunch account refund	50 L 816901	17.45
225368	04/10/2026	SHADY LANE FARM	Payment to Shady Lane for Milk-Based Soaps	80 E 890 411 310000 000 0	48.00
225368	04/10/2026	SHADY LANE FARM	Payment to Shady Lane for Milk-Based Soaps	80 E 890 310 310000 000 0	364.80
225369	04/10/2026	SIGNIUS COMMUNICATIO	District Wide Call Center April 2026	10 E 803 310 254300 000 0	54.02
225370	04/10/2026	SMITH, SARA	reimbursement; supplies	21 E 400 411 160277 000 0	351.18
225371	04/10/2026	SPARKPATH INC	2026 May Young Author's Conference Registration - 48 students from 4 schools - \$56 per student. Invoice: 5YAC26026	10 E 102 943 129000 000 0	336.00
225371	04/10/2026	SPARKPATH INC	2026 May Young Author's Conference Registration - 48 students from 4 schools - \$56 per student. Invoice: 5YAC26026	10 E 104 943 129200 000 0	672.00
225371	04/10/2026	SPARKPATH INC	2026 May Young Author's Conference Registration - 48 students from 4 schools - \$56 per student. Invoice: 5YAC26026	21 E 101 943 160179 000 0	672.00
225371	04/10/2026	SPARKPATH INC	2026 May Young Author's Conference Registration - 48 students from 4 schools - \$56 per student. Invoice: 5YAC26026	21 E 102 943 160510 000 0	336.00
225371	04/10/2026	SPARKPATH INC	2026 May Young Author's Conference Registration - 48 students from 4 schools - \$56 per student. Invoice: 5YAC26026	21 E 103 943 160511 000 0	672.00
225372	04/10/2026	STANAITIS, MICKAL	Standing PO - Driver Meals	10 E 804 342 256240 000 0	19.00
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253301 000 0	43.37
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253302 000 0	30.05
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253304 000 0	73.77
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253305 000 0	36.40
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253307 000 0	4.47
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253308 000 0	8.51
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253310 000 0	2.83
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253314 000 0	88.70
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253320 000 0	16.14
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253306 000 0	5.59

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225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253301 000 0	146.02
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253302 000 0	101.19
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253304 000 0	248.39
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253305 000 0	122.57
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253307 000 0	15.05
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253308 000 0	28.66
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253310 000 0	9.54
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253314 000 0	298.67
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253320 000 0	54.33
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253306 000 0	18.77
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253301 000 0	543.78
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253302 000 0	376.82
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253304 000 0	925.00
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253305 000 0	456.46
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253307 000 0	56.04
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253308 000 0	106.72
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253310 000 0	35.53
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253314 000 0	1,112.22
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253320 000 0	202.31
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253306 000 0	69.92
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253301 000 0	59.81
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253302 000 0	41.45
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253304 000 0	101.74
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253305 000 0	50.20
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253307 000 0	6.16
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253308 000 0	11.74
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253310 000 0	3.91
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253314 000 0	122.33
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253320 000 0	22.25
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253306 000 0	7.69
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253301 000 0	283.09
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253302 000 0	196.17
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253304 000 0	481.56
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253305 000 0	237.64
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253307 000 0	29.18
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253308 000 0	55.56
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253310 000 0	18.50
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253314 000 0	579.03
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253320 000 0	105.32
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253306 000 0	36.41
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253301 000 0	6.38
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253302 000 0	4.42
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253304 000 0	10.85
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253305 000 0	5.16
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253307 000 0	0.66
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253308 000 0	1.25
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253310 000 0	0.42
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253314 000 0	13.05
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253320 000 0	2.37
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253306 000 0	0.82
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253301 000 0	34.76
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253302 000 0	24.09
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253304 000 0	59.12
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253305 000 0	29.18
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253307 000 0	3.58
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253308 000 0	6.82

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253310 000 0	2.27
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253314 000 0	71.09
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253320 000 0	12.93
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253306 000 0	4.47
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253301 000 0	22.04
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253302 000 0	15.27
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253304 000 0	37.49
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253305 000 0	18.50
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253307 000 0	2.27
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253308 000 0	4.32
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253310 000 0	1.44
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253314 000 0	45.07
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253320 000 0	8.20
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253306 000 0	2.83
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253301 000 0	125.47
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253302 000 0	86.95
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253304 000 0	213.44
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253305 000 0	105.32
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253307 000 0	12.93
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253308 000 0	24.63
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253310 000 0	8.20
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253314 000 0	256.64
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253320 000 0	46.68
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253306 000 0	16.13
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253301 000 0	233.70
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253302 000 0	161.95
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253304 000 0	397.54
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253305 000 0	196.17
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253307 000 0	24.09
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253308 000 0	45.87
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253310 000 0	15.27
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253314 000 0	478.00
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253320 000 0	86.95
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253306 000 0	30.05
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253301 000 0	573.69
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253302 000 0	397.54
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253304 000 0	975.88
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253305 000 0	481.56
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253307 000 0	59.12
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253308 000 0	112.59
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253310 000 0	37.49
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253314 000 0	1,173.39
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253320 000 0	213.44
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253306 000 0	73.78
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253301 000 0	337.25
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253302 000 0	233.70
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253304 000 0	573.69
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253305 000 0	283.09
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253307 000 0	34.76
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253308 000 0	66.19
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253310 000 0	22.04
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253314 000 0	689.80
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253320 000 0	125.47
225373	04/10/2026	ST CROIX GAS	2/28/2026-3/31/2026	10 E 803 331 253306 000 0	43.36
225374	04/10/2026	STEMFINITY LLC	Stemfinty-Library Realia & STEM supplies- STEM account &	10 E 200 411 124400 000 0	21.33

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Library CSF account		
225374	04/10/2026	STEMFINITY LLC	Stemfinitiy-Library Realia & STEM supplies- STEM account & Library CSF account	10 E 200 439 222200 031 0	218.63
225375	04/10/2026	STORY, DEBRA	lunch account refund	50 L 816901	16.00
225376	04/10/2026	TOMLINSON, MARK	Payment to M Tomlinson for Tai Chi (winter)	80 E 890 310 310000 000 0	776.25
225377	04/10/2026	TRANSPARENT CLASSROO	Transparent Classroom - March Fee	10 E 104 360 129200 000 0	391.80
225378	04/10/2026	TWIN CITY HARDWARE C	HS Door Lockdown Adds	49 E 400 411 255000 644 0	250.00
225378	04/10/2026	TWIN CITY HARDWARE C	HS Door Lockdown Adds	49 E 400 411 255000 644 0	3,680.00
225381	04/10/2026	UNITED PARCEL SERVIC	2/16/2026-3/14/2026	10 E 801 353 251000 000 0	60.65
225382	04/10/2026	UNITED RENTALS (NORT	MMS Towable Boomlift Hose Repair	10 E 803 310 254300 000 0	489.78
225382	04/10/2026	UNITED RENTALS (NORT	MMS Towable Boomlift Hose Repair	10 E 803 411 254300 000 0	788.91
225383	04/17/2026	AIRBORNE ATHLETICS I	invoice#: 94923; supplies	21 E 400 411 160271 000 0	3,318.50
225384	04/17/2026	AT&T BUSINESS DIRECT	831-000-4015 778	10 E 801 355 251000 000 0	838.26
225384	04/17/2026	AT&T BUSINESS DIRECT	831-000-4167 552	10 E 801 355 251000 000 0	1,063.84
225385	04/17/2026	AUTO VALVE	Parts	10 E 804 411 256210 000 0	59.88
225386	04/17/2026	BENTON-STEARNS ED DI	Trimester 2 Tuition	27 E 910 384 188000 011 0	37,206.00
225387	04/17/2026	BJNGENHEIMER, ASHLEY	REIMBURSEMENT FOR STAFF SNACKS FOR 4/3/26	10 E 103 411 129000 000 0	51.93
225388	04/17/2026	BJORNSTAL, CARL	official; softball jv; 4/9/26	10 E 708 310 162117 000 0	70.00
225389	04/17/2026	BLADE SERPENT	TECH ED SUPPLIES	10 E 400 411 136000 400 0	120.63
225390	04/17/2026	BOOTH, RUSSELL	official; softball jv; 4/9/26 & 4/10/26	10 E 708 310 162117 000 0	140.00
225391	04/17/2026	BRENNAN-BOBERT, EMIL	Emma Jan-March Mileage	27 E 920 342 158001 341 0	138.91
225392	04/17/2026	BRICKHOUSE MUSIC LLC	Brickhouse Music- Inv for earset mic - Drama 21 account	21 E 200 411 160136 000 0	400.00
225393	04/17/2026	ST CROIX LANES	invoice#: 0104092026; supplies	21 E 400 411 160132 000 0	742.00
225394	04/17/2026	CAMPBELL, STACEY	Stacey Jan-March Mileage	27 E 920 342 156600 341 0	87.36
225395	04/17/2026	COLUMN SOFTWARE PBC	Advertisement for bids Hudson Star Observer (Building Envelope Improvements)	10 E 803 350 254300 000 0	56.39
225395	04/17/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	112.70
225395	04/17/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	94.95
225395	04/17/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	45.39
225395	04/17/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	48.98
225395	04/17/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	64.15
225395	04/17/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0	42.26
225395	04/17/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for	10 E 801 351 251000 000 0	346.46

CHECK CHECK		INVOICE		ACCOUNT		AMOUNT
NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER		
225395	04/17/2026	COLUMN SOFTWARE PBC	the 2025-26 School Year. Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0		89.06
225395	04/17/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0		195.54
225395	04/17/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0		45.29
225395	04/17/2026	COLUMN SOFTWARE PBC	Legal notices published in the Pierce County Journal for the 2025-26 School Year.	10 E 801 351 251000 000 0		47.54
225395	04/17/2026	COLUMN SOFTWARE PBC	Advertisement for bids Pierce County Journal (Building Envelope Improvements)	10 E 803 350 254300 000 0		182.93
225396	04/17/2026	DESVOUSGES, ERIN	Reimbursement to Erin Desvousges for books she purchased for GW LMC.	10 E 101 432 222200 031 0		53.87
225397	04/17/2026	DIGGERS HOTLINE	March 2026 standard email fees	10 E 801 941 251000 000 0		17.10
225398	04/17/2026	DIGITAL BUYER LLC	CART FOR LMC WITH CS FUNDS	10 E 103 480 222200 031 0		2,075.00
225399	04/17/2026	DUNHAM, ELAINA	EARLY GRAD PARKING REFUND	10 R 801 292 500000 000 0		10.00
225400	04/17/2026	EAGLE BLUFF ENVIRONM	Eagle Bluff - RFPME 6th Grade Trip	10 E 104 943 129200 000 0		1,145.10
225401	04/17/2026	EMBI TEC	SCIENCE SUPPLIES	10 E 400 411 126000 000 0		205.00
225402	04/17/2026	EPSTEIN, GARY	DEF Reimb	10 E 804 411 256210 000 0		22.75
225403	04/17/2026	FERGUSON, DYLAN	official; softball v; 4/11/26	10 E 708 310 162117 000 0		110.00
225404	04/17/2026	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	10 E 400 411 126000 000 0		217.32
225405	04/17/2026	FOOD SERVICE-SDRF	HS SUB LUNCHES	10 E 400 415 241000 000 0		1,569.70
225405	04/17/2026	FOOD SERVICE-SDRF	RFHS TESTING DAY SNACKS FOR STUDENTS	10 E 400 415 241000 000 0		485.66
225405	04/17/2026	FOOD SERVICE-SDRF	River Falls Food Service- INV for food for para appreciation- Marks budget	10 E 200 411 129000 000 0		235.00
225406	04/17/2026	GORMAN, ASHLEY	Reimbursement for Earth Day Supplies - GW	10 E 801 411 129000 000 0		15.86
225407	04/17/2026	HACKEL, DERRICK	TRAVEL AND EMPLOYEE REIMBURSEMENTS FOR DERRICK HACKEL	10 E 400 342 127000 000 0		169.00
225407	04/17/2026	HACKEL, DERRICK	TRAVEL AND EMPLOYEE REIMBURSEMENTS FOR DERRICK HACKEL	10 E 400 411 127000 000 0		97.26
225407	04/17/2026	HACKEL, DERRICK	TRAVEL AND EMPLOYEE REIMBURSEMENTS FOR DERRICK HACKEL	10 E 400 415 241000 000 0		17.55
225407	04/17/2026	HACKEL, DERRICK	TRAVEL AND EMPLOYEE REIMBURSEMENTS FOR DERRICK HACKEL	10 E 400 360 127000 000 0		200.75
225408	04/17/2026	HALLBERG ENGINEERING	Professional Services through March 31, 2026	49 E 102 310 254300 602 0		1,250.00
225409	04/17/2026	HARMON, ERIC	official; baseball v; 4/11/26 (2 games)	10 E 708 310 162204 000 0		220.00
225410	04/17/2026	HILLYARD INC MPLS	RB Equipment Repairs (ES400XLP and C3XPC)	10 E 803 310 254300 000 0		252.00
225410	04/17/2026	HILLYARD INC MPLS	RB Equipment Repairs	10 E 803 411 254300 000 0		28.00

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			(ES400XLP and C3XPC)		
225410	04/17/2026	HILLYARD INC MPLS	MMS Equipment PM's (T7, SC500, B16SC, EX12, C3XP's)	10 E 803 310 254300 000 0	756.00
225410	04/17/2026	HILLYARD INC MPLS	MMS Equipment PM's (T7, SC500, B16SC, EX12, C3XP's)	10 E 803 411 254300 000 0	620.27
225410	04/17/2026	HILLYARD INC MPLS	RB Equipment PM's (ES400XLP, SC500 20R, R30SC)	10 E 803 310 254300 000 0	283.50
225410	04/17/2026	HILLYARD INC MPLS	RB Equipment PM's (ES400XLP, SC500 20R, R30SC)	10 E 803 411 254300 000 0	54.00
225410	04/17/2026	HILLYARD INC MPLS	RB Supplies	10 E 803 411 254300 000 0	128.12
225410	04/17/2026	HILLYARD INC MPLS	GW Equipment Supplies	10 E 803 411 254300 000 0	81.21
225411	04/17/2026	HOGAN, SEAN	official; softball jv; 4/10/26	10 E 708 310 162117 000 0	70.00
225412	04/17/2026	HOUGHTON MIFFLIN HAR	Into Math 6-8 Version 1: 5 years	10 E 701 360 124000 603 0	180.00
225412	04/17/2026	HOUGHTON MIFFLIN HAR	Into Math 6-8 Version 1: 5 years	10 E 701 470 124000 603 0	31.13
225413	04/17/2026	INGLI, TROY	official; baseball v; 4/11/26 (2 games)	10 E 708 310 162204 000 0	220.00
225414	04/17/2026	IPRINT TECHNOLOGIES	Iprint PO for color printer cartridges. April 6 2026	10 E 101 411 241000 000 0	677.00
225415	04/17/2026	JOHNSON, HALLIE	EARLY GRAD PARKING REFUND	10 R 801 292 500000 000 0	10.00
225416	04/17/2026	JOHNSON, MICHAEL	official; gso jv & v; 4/10/26	10 E 708 310 162116 000 0	155.00
225417	04/17/2026	JOHNSON, RANDY	official; softball v; 4/9/26	10 E 708 310 162117 000 0	110.00
225418	04/17/2026	JOSTENS INC	end of year recognition pins. Invoice#767555 3.31.26	10 E 707 411 264200 000 0	2,117.71
225419	04/17/2026	KINNI SPORT & POWER	Mower Blades and Brackets for Dethatcher	10 E 803 411 254201 000 0	560.74
225420	04/17/2026	KLUNDT, SHANE	official; gso jv & v; 4/10/26 & 4/11/26 (4 games)	10 E 708 310 162116 000 0	310.00
225421	04/17/2026	LANGUAGE LIZARD LLC	SUPPLIES FOR MEYER ELL	10 E 103 411 129000 000 0	57.92
225422	04/17/2026	LESSONPIX INC	LessonPix Renewal; 1 Year	27 E 920 362 156600 341 0	33.63
225423	04/17/2026	LINCOLN LIBRARY PRES	FactCite 123 Subscription for Greenwood, Rocky Branch, and Westside Elementary Media Center using Common School Funds. Price is \$283 per school with included discount. Quote: 34916Q.	10 E 102 360 222200 031 0	283.00
225423	04/17/2026	LINCOLN LIBRARY PRES	FactCite 123 Subscription for Greenwood, Rocky Branch, and Westside Elementary Media Center using Common School Funds. Price is \$283 per school with included discount. Quote: 34916Q.	10 E 101 360 222200 031 0	283.00
225423	04/17/2026	LINCOLN LIBRARY PRES	FactCite 123 Subscription for Greenwood, Rocky Branch, and Westside Elementary Media Center using Common School Funds. Price is \$283 per school with included discount. Quote: 34916Q.	10 E 103 360 222200 031 0	283.00
225424	04/17/2026	LOFFLER COMPANIES IN	Printing	10 E 804 360 256100 000 0	2.08
225424	04/17/2026	LOFFLER COMPANIES IN	CO Overages 3/5/2026-4/4/2026	10 E 801 360 251000 000 0	45.49
225424	04/17/2026	LOFFLER COMPANIES IN	Loffler overage charge. April	10 E 101 360 241000 000 0	6.99

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			7 2026		
225424	04/17/2026	LOFFLER COMPANIES	IN Maintenance Shop Printer	10 E 803 360 254300 000 0	22.55
225424	04/17/2026	LOFFLER COMPANIES	IN Loffler- inv for printing- Marks budget	10 E 200 360 241000 000 0	135.47
225424	04/17/2026	LOFFLER COMPANIES	IN Open PO 25/26 copier usage invoice	10 E 401 360 129575 000 0	79.26
225424	04/17/2026	LOFFLER COMPANIES	IN OPEN PO - PRINTING SERVICES	10 E 400 360 241000 000 0	324.65
225424	04/17/2026	LOFFLER COMPANIES	IN LOFFLER INVOICE	10 E 103 360 129000 000 0	251.87
225424	04/17/2026	LOFFLER COMPANIES	IN Loffler	80 E 880 360 390000 000 0	54.52
225424	04/17/2026	LOFFLER COMPANIES	IN loffler 4/5-5/4	10 E 701 360 122115 000 0	13.69
225424	04/17/2026	LOFFLER COMPANIES	IN Contract base rate charge 4/5/26-5/4/26; contract overage charge for 3/5/26-4/4/26 for the printers at Westside Elementary. Invoice: 5318674.	10 E 102 360 129000 000 0	144.91
225425	04/17/2026	MANSFIELD SERVICE PA	Fuel	10 E 804 348 256210 000 0	31,705.11
225426	04/17/2026	MARR'S PLUMBING PART	Maintenance Plumbing Supplies	10 E 803 411 254300 000 0	465.44
225427	04/17/2026	MASTERCARD CORPORATE	A Bohnert	80 E 880 943 390000 000 0	100.00
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160142 000 0	582.00
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160191 000 0	155.00
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160114 000 0	89.69
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160142 000 0	93.65
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160114 000 0	69.54
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160139 000 0	30.00
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160181 000 0	165.00
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160114 000 0	792.60
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	2,160.00
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160114 000 0	731.41
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160181 000 0	283.80
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	10 E 708 943 162000 000 0	125.00
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	10 E 708 942 162000 000 0	13.66
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	10 E 708 942 162000 000 0	48.00
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160206 000 0	354.43
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160114 000 0	120.45
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160114 000 0	180.74
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160212 000 0	-17.08
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160212 000 0	-18.98
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160212 000 0	-18.48
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160212 000 0	-18.98
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160212 000 0	-18.98
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160212 000 0	-18.98
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160206 000 0	197.40
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160206 000 0	187.08
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160139 000 0	681.00
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160206 000 0	433.24
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	5,716.95
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160114 000 0	75.40
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	10 E 804 342 256210 000 0	194.70
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 310 160535 000 0	295.00
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160114 000 0	63.12
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	10 E 804 342 256210 000 0	273.45
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160118 000 0	-720.93
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 411 160114 000 0	987.75
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	34.47
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0	291.55

CHECK CHECK		INVOICE		ACCOUNT		AMOUNT
NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER		
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0		1,166.20
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160181 000 0		26.96
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	10 E 708 942 162218 000 0		35.00
225427	04/17/2026	MASTERCARD CORPORATE	D Crail	21 E 400 943 160146 000 0		1,100.00
225427	04/17/2026	MASTERCARD CORPORATE	J Haselman	10 E 803 360 254300 000 0		447.00
225427	04/17/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0		279.20
225427	04/17/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0		76.71
225427	04/17/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 360 126000 000 0		159.00
225427	04/17/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 360 241000 000 0		239.96
225427	04/17/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 342 222200 000 0		-32.71
225427	04/17/2026	MASTERCARD CORPORATE	K Luedtke	10 E 400 411 135000 400 0		145.67
225427	04/17/2026	MASTERCARD CORPORATE	L Coy	10 E 801 342 251000 000 0		457.72
225427	04/17/2026	MASTERCARD CORPORATE	L Coy	10 E 801 342 251000 000 0		21.35
225427	04/17/2026	MASTERCARD CORPORATE	L Coy	10 E 801 342 251000 000 0		139.00
225427	04/17/2026	MASTERCARD CORPORATE	Central Office	21 E 401 943 160890 000 0		110.00
225427	04/17/2026	MASTERCARD CORPORATE	Central Office	10 E 701 355 221200 000 0		0.50
225427	04/17/2026	MASTERCARD CORPORATE	Greenwood	10 E 101 411 241000 000 0		41.67
225427	04/17/2026	MASTERCARD CORPORATE	Middle School	21 E 200 411 160208 000 0		164.74
225427	04/17/2026	MASTERCARD CORPORATE	Middle School	10 E 200 310 129000 000 0		229.00
225427	04/17/2026	MASTERCARD CORPORATE	Middle School	10 E 200 342 129000 000 0		-18.76
225427	04/17/2026	MASTERCARD CORPORATE	Middle School	10 E 200 342 129000 000 0		139.76
225427	04/17/2026	MASTERCARD CORPORATE	Middle School	21 E 200 411 160208 000 0		13.98
225427	04/17/2026	MASTERCARD CORPORATE	Middle School	21 E 200 411 160208 000 0		594.86
225427	04/17/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0		46.86
225427	04/17/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0		69.42
225427	04/17/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160520 000 0		-640.48
225427	04/17/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0		66.73
225427	04/17/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0		215.12
225427	04/17/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0		-2.26
225427	04/17/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0		34.65
225427	04/17/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160520 000 0		253.48
225427	04/17/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160520 000 0		362.75
225427	04/17/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0		68.66
225427	04/17/2026	MASTERCARD CORPORATE	Wileys	21 E 400 411 160515 000 0		92.04
225428	04/17/2026	MCCUTCHIN, ANDREW	official; gso jv & v; 4/10/26	10 E 708 310 162116 000 0		175.00
225429	04/17/2026	MCKNIGHT, WILLIAM	official; baseball v; 4/10/26	10 E 708 310 162204 000 0		220.00
225430	04/17/2026	MCMASTER-CARR	Kitchen Equipment Parts/Supplies	10 E 803 411 254300 000 0		414.65
225431	04/17/2026	MENARDS	TECH ED SUPPLIES	10 E 400 411 136000 400 0		89.70
225431	04/17/2026	MENARDS	TECH ED SUPPLIES	10 E 400 411 136000 400 0		399.49
225432	04/17/2026	MERIDIAN CONSULTING	District Wide Health & Safety March 2026	10 E 803 324 254300 000 0		1,520.00
225433	04/17/2026	O'REILLY AUTO PARTS	Parts	10 E 804 411 256210 000 0		31.05
225434	04/17/2026	OLSON, KAREN	RFPME Wellness - State Park Pass - reimbursed to Karen Olson	10 L 815901		35.00
225435	04/17/2026	PAOLI CLAY COMPANY I	CLAY AND TOOLS FOR ART	10 E 400 411 121000 000 0		426.69
225436	04/17/2026	PLUM, SARAH	reimbursement; supplies	21 E 400 411 160285 000 0		167.31
225437	04/17/2026	POLAR3D INC	Polar 3D Inc- School License for 3D printing- Library CSF budget	10 E 200 360 222200 031 0		499.00
225438	04/17/2026	PRIES, DARYL	official; baseball v; 4/10/26	10 E 708 310 162204 000 0		220.00
225439	04/17/2026	PRINCE, RICK	official; baseball v; 4/11/26	10 E 708 310 162204 000 0		220.00
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253301 000 0		68.17
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253302 000 0		58.36
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253304 000 0		134.49

CHECK CHECK		INVOICE		ACCOUNT		AMOUNT
NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER		
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253305	000 0	59.86
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253307	000 0	1.74
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253308	000 0	16.02
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253310	000 0	12.58
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253314	000 0	385.55
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253320	000 0	28.56
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253301	000 0	9.56
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253302	000 0	7.57
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253304	000 0	7.04
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253305	000 0	13.27
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253307	000 0	0.58
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253308	000 0	4.77
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253310	000 0	0.74
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253314	000 0	18.54
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253320	000 0	7.15
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253301	000 0	9.14
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253302	000 0	10.53
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253304	000 0	18.72
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253305	000 0	10.78
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253307	000 0	0.66
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253308	000 0	4.65
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253310	000 0	1.30
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253314	000 0	39.20
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253320	000 0	9.26
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253306	000 0	12.88
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253306	000 0	1.74
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253306	000 0	2.00
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253301	000 0	1.80
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253302	000 0	1.54
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253304	000 0	3.55
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253305	000 0	1.58
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253307	000 0	0.05
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253308	000 0	0.42
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253310	000 0	0.33
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253314	000 0	10.17
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253320	000 0	0.75
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253301	000 0	0.25
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253302	000 0	0.20
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253304	000 0	0.19
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253305	000 0	0.35
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253307	000 0	0.02
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253308	000 0	0.13
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253310	000 0	0.02
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253314	000 0	0.49
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253320	000 0	0.19
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253301	000 0	0.24
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253302	000 0	0.28
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253304	000 0	0.49
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253305	000 0	0.28
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253307	000 0	0.02
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253308	000 0	0.12
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253310	000 0	0.03
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253314	000 0	1.03
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253320	000 0	0.24
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253306	000 0	0.34
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253306	000 0	0.05

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253306 000 0	0.05
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253301 000 0	4.59
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253302 000 0	3.93
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253304 000 0	9.05
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253305 000 0	4.03
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253307 000 0	0.12
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253308 000 0	1.08
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253310 000 0	0.85
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253314 000 0	25.95
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253320 000 0	1.92
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253301 000 0	0.64
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253302 000 0	0.51
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253304 000 0	0.47
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253305 000 0	0.89
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253307 000 0	0.04
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253308 000 0	0.32
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253310 000 0	0.05
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253314 000 0	1.25
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253320 000 0	0.48
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253301 000 0	0.62
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253302 000 0	0.71
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253304 000 0	1.26
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253305 000 0	0.73
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253307 000 0	0.04
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253308 000 0	0.31
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253310 000 0	0.09
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253314 000 0	2.64
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253320 000 0	0.62
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253306 000 0	0.87
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253306 000 0	0.12
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253306 000 0	0.12
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253301 000 0	1,951.07
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253302 000 0	1,670.13
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253304 000 0	3,849.06
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253305 000 0	1,713.11
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253307 000 0	49.81
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253308 000 0	458.40
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253310 000 0	360.06
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253314 000 0	11,034.11
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253320 000 0	817.39
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253301 000 0	273.70
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253302 000 0	216.52
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253304 000 0	201.39
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253305 000 0	379.69
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253307 000 0	16.71
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253308 000 0	136.41
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253310 000 0	21.18
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253314 000 0	530.70
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253320 000 0	204.52
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253301 000 0	261.64
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253302 000 0	301.23
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253304 000 0	535.82
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253305 000 0	308.54
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253307 000 0	18.79
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253308 000 0	133.01
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253310 000 0	37.32

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253314 000 0	1,121.74
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253320 000 0	264.92
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253306 000 0	368.57
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253306 000 0	49.82
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253306 000 0	57.85
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253301 000 0	285.80
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253302 000 0	244.65
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253304 000 0	563.83
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253305 000 0	250.94
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253307 000 0	7.30
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253308 000 0	67.15
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253310 000 0	52.74
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253314 000 0	1,616.32
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253320 000 0	119.74
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253301 000 0	40.09
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253302 000 0	31.72
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253304 000 0	29.50
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253305 000 0	55.62
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253307 000 0	2.45
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253308 000 0	19.98
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253310 000 0	3.10
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253314 000 0	77.74
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253320 000 0	29.96
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253301 000 0	38.33
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253302 000 0	44.13
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253304 000 0	78.49
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253305 000 0	45.20
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253307 000 0	2.75
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253308 000 0	19.48
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253310 000 0	5.47
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253314 000 0	164.32
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253320 000 0	38.81
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253306 000 0	53.99
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253306 000 0	7.30
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253306 000 0	8.45
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253301 000 0	35.01
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253302 000 0	29.97
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253304 000 0	69.06
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253305 000 0	30.74
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253307 000 0	0.89
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253308 000 0	8.22
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253310 000 0	6.46
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253314 000 0	197.98
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253320 000 0	14.67
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253301 000 0	4.91
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253302 000 0	3.89
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253304 000 0	3.61
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253305 000 0	6.81
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253307 000 0	0.30
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253308 000 0	2.45
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253310 000 0	0.38
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253314 000 0	9.52
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253320 000 0	3.67
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253301 000 0	4.69
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253302 000 0	5.40
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253304 000 0	9.61

CHECK CHECK		INVOICE		ACCOUNT		AMOUNT
NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER		
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253305	000 0	5.54
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253307	000 0	0.34
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253308	000 0	2.39
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253310	000 0	0.67
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253314	000 0	20.13
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253320	000 0	4.75
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253306	000 0	6.61
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253306	000 0	0.89
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253306	000 0	1.05
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253301	000 0	3.95
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253302	000 0	3.38
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253304	000 0	7.78
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253305	000 0	3.46
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253307	000 0	0.10
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253308	000 0	0.93
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253310	000 0	0.73
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253314	000 0	22.31
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253320	000 0	1.65
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253301	000 0	0.55
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253302	000 0	0.44
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253304	000 0	0.41
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253305	000 0	0.77
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253307	000 0	0.03
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253308	000 0	0.28
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253310	000 0	0.04
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253314	000 0	1.07
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253320	000 0	0.41
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253301	000 0	0.53
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253302	000 0	0.61
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253304	000 0	1.08
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253305	000 0	0.62
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253307	000 0	0.04
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253308	000 0	0.27
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253310	000 0	0.08
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253314	000 0	2.27
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253320	000 0	0.54
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253306	000 0	0.75
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253306	000 0	0.10
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253306	000 0	0.11
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253301	000 0	15.08
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253302	000 0	12.91
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253304	000 0	29.76
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253305	000 0	13.24
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253307	000 0	0.39
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253308	000 0	3.54
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253310	000 0	2.78
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253314	000 0	85.31
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253320	000 0	6.32
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253301	000 0	2.12
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253302	000 0	1.67
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253304	000 0	1.56
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253305	000 0	2.94
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253307	000 0	0.13
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253308	000 0	1.05
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253310	000 0	0.16
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253314	000 0	4.10

CHECK CHECK		INVOICE		ACCOUNT		AMOUNT
NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER		
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253320 000 0		1.58
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253301 000 0		2.02
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253302 000 0		2.33
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253304 000 0		4.14
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253305 000 0		2.39
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253307 000 0		0.15
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253308 000 0		1.03
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253310 000 0		0.29
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253314 000 0		8.67
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253320 000 0		2.05
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253306 000 0		2.85
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253306 000 0		0.39
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253306 000 0		0.45
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253301 000 0		130.35
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253302 000 0		111.58
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253304 000 0		257.16
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253305 000 0		114.46
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253307 000 0		3.33
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253308 000 0		30.63
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253310 000 0		24.06
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253314 000 0		737.21
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253320 000 0		54.61
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253301 000 0		18.29
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253302 000 0		14.47
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253304 000 0		13.46
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253305 000 0		25.37
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253307 000 0		1.12
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253308 000 0		9.11
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253310 000 0		1.41
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253314 000 0		35.46
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253320 000 0		13.66
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253301 000 0		17.48
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253302 000 0		20.13
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253304 000 0		35.80
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253305 000 0		20.61
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253307 000 0		1.26
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253308 000 0		8.89
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253310 000 0		2.49
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253314 000 0		74.95
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253320 000 0		17.70
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253306 000 0		24.62
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253306 000 0		3.33
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253306 000 0		3.85
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253301 000 0		680.60
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253302 000 0		582.60
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253304 000 0		1,342.68
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253305 000 0		597.59
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253307 000 0		17.38
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253308 000 0		159.90
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253310 000 0		125.60
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253314 000 0		3,849.06
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253320 000 0		285.13
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253301 000 0		95.47
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253302 000 0		75.53
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253304 000 0		70.25
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253305 000 0		132.45

CHECK CHECK		INVOICE		ACCOUNT		AMOUNT
NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER		
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253307	000 0	5.83
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253308	000 0	47.58
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253310	000 0	7.39
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253314	000 0	185.13
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253320	000 0	71.34
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253301	000 0	91.27
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253302	000 0	105.08
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253304	000 0	186.91
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253305	000 0	107.63
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253307	000 0	6.56
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253308	000 0	46.40
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253310	000 0	13.02
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253314	000 0	391.30
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253320	000 0	92.41
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253306	000 0	128.57
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253306	000 0	17.38
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253306	000 0	20.17
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253301	000 0	439.65
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253302	000 0	376.34
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253304	000 0	867.34
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253305	000 0	386.03
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253307	000 0	11.22
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253308	000 0	103.29
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253310	000 0	81.14
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253314	000 0	2,486.40
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253320	000 0	184.19
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253301	000 0	61.67
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253302	000 0	48.79
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253304	000 0	45.38
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253305	000 0	85.56
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253307	000 0	3.76
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253308	000 0	30.74
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253310	000 0	4.77
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253314	000 0	119.59
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253320	000 0	46.08
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253301	000 0	58.96
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253302	000 0	67.88
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253304	000 0	120.74
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253305	000 0	69.53
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253307	000 0	4.23
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253308	000 0	29.97
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253310	000 0	8.41
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253314	000 0	252.77
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253320	000 0	39.70
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253306	000 0	83.05
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253306	000 0	11.23
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253306	000 0	13.05
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253301	000 0	74.01
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253302	000 0	63.35
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253304	000 0	146.01
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253305	000 0	64.98
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253307	000 0	1.89
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253308	000 0	17.39
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253310	000 0	13.66
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253314	000 0	418.56
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253320	000 0	31.01

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253301 000 0	10.38
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253302 000 0	8.21
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253304 000 0	7.64
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253305 000 0	14.40
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253307 000 0	0.63
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253308 000 0	5.17
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253310 000 0	0.80
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253314 000 0	20.13
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253320 000 0	7.76
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253301 000 0	9.93
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253302 000 0	11.43
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253304 000 0	20.33
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253305 000 0	11.70
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253307 000 0	0.71
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253308 000 0	5.05
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253310 000 0	1.42
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253314 000 0	42.55
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253320 000 0	10.05
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253306 000 0	13.98
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253306 000 0	1.89
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253306 000 0	2.21
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253301 000 0	424.61
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253302 000 0	363.47
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253304 000 0	837.67
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253305 000 0	372.82
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253307 000 0	10.84
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253308 000 0	99.76
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253310 000 0	78.36
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253314 000 0	2,401.34
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253320 000 0	177.89
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253301 000 0	59.56
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253302 000 0	47.12
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253304 000 0	43.83
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253305 000 0	82.63
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253307 000 0	3.64
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253308 000 0	29.69
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253310 000 0	4.61
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253314 000 0	115.50
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253320 000 0	44.51
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253301 000 0	56.94
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253302 000 0	65.56
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253304 000 0	116.61
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253305 000 0	67.15
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253307 000 0	4.09
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253308 000 0	28.95
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253310 000 0	8.12
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253314 000 0	244.12
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253320 000 0	57.65
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253306 000 0	80.21
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253306 000 0	10.84
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253306 000 0	12.58
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253301 000 0	318.69
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253302 000 0	272.80
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253304 000 0	628.72
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253305 000 0	279.82
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253307 000 0	8.14

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253308 000 0	74.88
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253310 000 0	58.81
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253314 000 0	1,802.34
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253320 000 0	133.52
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253301 000 0	44.71
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253302 000 0	35.37
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253304 000 0	32.90
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253305 000 0	62.02
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253307 000 0	2.73
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253308 000 0	22.28
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253310 000 0	3.46
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253314 000 0	86.69
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253320 000 0	33.41
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253301 000 0	42.74
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253302 000 0	49.20
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253304 000 0	87.52
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253305 000 0	50.40
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253307 000 0	3.07
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253308 000 0	21.73
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253310 000 0	6.10
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253314 000 0	183.23
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253320 000 0	43.27
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253306 000 0	60.20
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253306 000 0	8.14
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253306 000 0	9.42
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253301 000 0	89.74
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253302 000 0	76.82
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253304 000 0	177.04
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253305 000 0	78.79
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253307 000 0	2.29
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253308 000 0	21.08
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253310 000 0	16.56
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253314 000 0	507.51
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253320 000 0	37.60
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253301 000 0	12.59
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253302 000 0	9.96
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253304 000 0	9.26
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253305 000 0	17.46
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253307 000 0	0.77
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253308 000 0	6.27
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253310 000 0	0.97
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253314 000 0	24.41
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253320 000 0	9.41
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253301 000 0	12.03
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253302 000 0	13.86
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253304 000 0	24.64
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253305 000 0	14.19
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253307 000 0	0.86
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253308 000 0	6.12
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253310 000 0	1.72
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253314 000 0	51.59
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253320 000 0	12.19
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253306 000 0	16.95
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 337 253306 000 0	2.29
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 338 253306 000 0	2.68
225440	04/17/2026	RIVER FALLS MUNICIPAL	03/02/2026-04/01/2026	10 E 803 336 253301 000 0	84.21

CHECK CHECK			INVOICE		ACCOUNT		AMOUNT
NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER			
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253302	000 0		72.08
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253304	000 0		166.13
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253305	000 0		73.94
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253307	000 0		2.15
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253308	000 0		19.78
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253310	000 0		15.54
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253314	000 0		476.25
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253320	000 0		35.28
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253301	000 0		11.81
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253302	000 0		9.35
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253304	000 0		8.69
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253305	000 0		16.39
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253307	000 0		0.72
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253308	000 0		5.89
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253310	000 0		0.91
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253314	000 0		22.91
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253320	000 0		8.83
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253301	000 0		11.29
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253302	000 0		13.00
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253304	000 0		23.13
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253305	000 0		13.32
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253307	000 0		0.81
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253308	000 0		5.74
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253310	000 0		1.61
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253314	000 0		48.42
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253320	000 0		11.43
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253306	000 0		15.91
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253306	000 0		2.15
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253306	000 0		2.50
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253301	000 0		227.54
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253302	000 0		194.78
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253304	000 0		448.89
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253305	000 0		199.79
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253307	000 0		5.81
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253308	000 0		53.46
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253310	000 0		41.99
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253314	000 0	1,286.83	
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253320	000 0		95.33
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253301	000 0		31.92
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253302	000 0		25.25
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253304	000 0		23.49
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253305	000 0		44.28
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253307	000 0		1.95
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253308	000 0		15.91
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253310	000 0		2.47
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253314	000 0		61.89
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253320	000 0		23.85
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253301	000 0		30.51
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253302	000 0		35.13
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253304	000 0		62.49
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253305	000 0		35.98
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253307	000 0		2.19
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253308	000 0		15.51
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253310	000 0		4.35
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253314	000 0		130.82
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253320	000 0		30.90

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 336 253306 000 0	42.98
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 337 253306 000 0	5.81
225440	04/17/2026	RIVER FALLS MUNICIPA	03/02/2026-04/01/2026	10 E 803 338 253306 000 0	6.75
225441	04/17/2026	RODE, JON	official; softball v; 4/9/26	10 E 708 310 162117 000 0	110.00
225442	04/17/2026	ROY, JAMES	Nick March Mileage	27 E 920 342 158001 341 0	49.60
225443	04/17/2026	RYONET	CSF - LIBRARY	10 E 400 439 222200 031 0	8,705.70
225444	04/17/2026	SAUERS, TODD	official; gso v & jv; 4/11/26	10 E 708 310 162116 000 0	155.00
225445	04/17/2026	SCHNEIDER, NICHOLAS	official; gso v & jv; 4/11/26	10 E 708 310 162116 000 0	175.00
225446	04/17/2026	SCHOOL SPECIALTY	School Specialty order for supplies for the art room. This money will come from the activities account where her donation money is. Feb 17 2026	21 E 101 411 160179 000 0	37.66
225447	04/17/2026	SEGUIN, CHADBOURNE	official; softball v; 4/10/26	10 E 708 310 162117 000 0	110.00
225448	04/17/2026	SELLERGREN, AMANDA	refund; dropped track and field	10 R 801 292 500000 000 0	85.00
225449	04/17/2026	SKAPPEL, KATHRYN	Reimbursement PO for Kate Skappel. She purchased lunch for the interview team for the instructional coach. April 7 2026	10 E 101 411 241000 000 0	107.69
225450	04/17/2026	SMITH, RICHARD	official; baseball v; 4/11/26 (2 games)	10 E 708 310 162204 000 0	220.00
225451	04/17/2026	TARGET FIELD TOURS	Target Field Tours- Inv for 8 gold tickets for Target Field- 8 gold field trip	10 E 200 943 256270 000 0	1,695.00
225451	04/17/2026	TARGET FIELD TOURS	Target Field Tours- Inv for 8 blue tickets for Target Field- 8 blue field trip budget	10 E 200 943 256270 000 0	1,800.00
225452	04/17/2026	TFD SUPPLIES	TFD Supplies PO for headphones for for the GW LMC. March 27 2026	10 E 101 480 222200 031 0	695.00
225453	04/17/2026	TWIN CITY HARDWARE C	Additional Door Security	49 E 103 310 254300 605 0	1,125.00
225453	04/17/2026	TWIN CITY HARDWARE C	Additional Door Security	49 E 103 411 254300 605 0	4,725.00
225453	04/17/2026	TWIN CITY HARDWARE C	Additional Door Security	49 E 102 310 254300 602 0	720.00
225453	04/17/2026	TWIN CITY HARDWARE C	Additional Door Security	49 E 102 411 254300 602 0	1,960.00
225453	04/17/2026	TWIN CITY HARDWARE C	HS Dock Door	10 E 803 327 255000 000 0	4,500.00
225454	04/17/2026	UNITED RENTALS (NORT	MMS Straddle Lift Attachment Inspection	10 E 803 310 254300 000 0	135.00
225455	04/17/2026	UW MADISON BOARD OF	Competition; FBLA	21 E 400 943 160139 000 0	100.00
225456	04/17/2026	VERIZON WIRELESS	3/2/2026-4/1/2026	10 E 103 355 241000 000 0	56.61
225456	04/17/2026	VERIZON WIRELESS	3/2/2026-4/1/2026	10 E 400 355 241000 000 0	84.78
225456	04/17/2026	VERIZON WIRELESS	3/2/2026-4/1/2026	10 E 801 355 232100 000 0	50.46
225456	04/17/2026	VERIZON WIRELESS	3/2/2026-4/1/2026	10 E 801 355 251000 000 0	99.56
225456	04/17/2026	VERIZON WIRELESS	3/2/2026-4/1/2026	10 E 803 355 254300 000 0	900.17
225456	04/17/2026	VERIZON WIRELESS	3/2/2026-4/1/2026	10 E 804 355 256210 000 0	49.78
225456	04/17/2026	VERIZON WIRELESS	3/2/2026-4/1/2026	80 E 880 355 390000 000 0	349.19
225456	04/17/2026	VERIZON WIRELESS	3/2/2026-4/1/2026	80 E 890 355 310000 000 0	50.46
225456	04/17/2026	VERIZON WIRELESS	3/2/2026-4/1/2026	10 E 705 355 295000 000 0	296.88
225456	04/17/2026	VERIZON WIRELESS	3/2/2026-4/1/2026	10 E 709 355 212200 000 0	99.56
225456	04/17/2026	VERIZON WIRELESS	3/2/2026-4/1/2026	10 E 709 355 214900 000 0	49.78
225457	04/17/2026	WALKER, ZACHARIAH	reimbursement; team building; forensics activity	21 E 400 943 160189 000 0	101.97
225458	04/17/2026	WI DEPT OF NATURAL R	20 STATE PARK PASSES -	10 L 815901	560.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			WELLNESS GRANT		
225459	04/24/2026	ARROW BUILDING CENTE	Canvas frames for the Westside Elementary art room, created by the middle school with wood purchase from Arrow Building Center. Invoice: 24125552-019.	21 E 102 411 160510 000 0	29.40
225460	04/24/2026	AT&T BUSINESS DIRECT	831-001-5426 410	10 E 801 355 251000 000 0	866.33
225460	04/24/2026	AT&T BUSINESS DIRECT	831-001-5426 606	10 E 801 355 251000 000 0	753.38
225461	04/24/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	5.29
225461	04/24/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	35.48
225461	04/24/2026	AUTO VALUE	Standing PO Parts CREDIT	10 E 804 411 256210 000 0	-27.00
225461	04/24/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	16.54
225461	04/24/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	176.99
225461	04/24/2026	AUTO VALUE	Standing PO Parts	10 E 804 411 256210 000 0	13.90
225462	04/24/2026	BAIER, RYAN	official; baseball v; 4/16/26	10 E 708 310 162204 000 0	110.00
225463	04/24/2026	BINGENHEIMER, ASHLEY	REIMBURSEMENT FOR ROLLING LAB TOP DESK BINGENHEIMER	10 E 103 411 129000 000 0	29.99
225464	04/24/2026	BJORNSTAL, CARL	official; softball jv; 4/14/26	10 E 708 310 162117 000 0	130.00
225465	04/24/2026	BLICK ART MATERIALS	Blick order for art supplies. Coming from the 21 account where Hillary has art donation money. March 30 2026	21 E 101 411 160179 000 0	102.80
225466	04/24/2026	BREEZY & CO	invoice#: 000418; balance prom supplies	21 E 400 411 160535 000 0	514.64
225467	04/24/2026	ST CROIX LANES	St Croix Lanes PO for GW staff bowling wellness event. March 23 2026	10 L 815901	100.00
225468	04/24/2026	CELT, JAMES	official; softball v; 4/14/26	10 E 708 310 162117 000 0	110.00
225469	04/24/2026	CENTURYLINK COMMUNIC	March 1-31, 2026	10 E 801 355 251000 000 0	7.12
225470	04/24/2026	CHARACTER.ORG	CHARACTER BANNER FOR SCHOOL	10 E 103 411 241000 000 0	100.00
225470	04/24/2026	CHARACTER.ORG	National School of Character Banner for Westside Elementary. Invoice: 2526	10 E 102 411 129000 000 0	100.00
225471	04/24/2026	CINTAS CORPORATION N	Uniforms for Jeff, Kory & Todd	10 E 804 411 256210 000 0	417.12
225471	04/24/2026	CINTAS CORPORATION N	Uniforms for Jeff, Kory & Todd	10 E 804 411 256210 000 0	261.90
225471	04/24/2026	CINTAS CORPORATION N	Uniforms	10 E 803 420 254300 000 0	660.00
225472	04/24/2026	COMMUNITY PLAYTHINGS	Community Playthings - Furniture Order	10 E 405 551 110000 606 0	2,540.00
225473	04/24/2026	DEBRIYN, CANDICE	Candice Debriyn Reimbursement of Overpayment	10 R 801 990 500000 000 0	1,007.22
225474	04/24/2026	DECHEINE, LAURA	Laura Decheine- Payment for Choreographer for the MMS Musical- Drama 21 account	21 E 200 310 160136 000 0	1,000.00
225475	04/24/2026	DEMCO INC	Supplies for Amy Everson and Jennifer Johansson at Westside Elementary.	10 E 102 411 129000 000 0	287.87
225476	04/24/2026	DEZIEL, JAMES	official; soccer v; 4/14/26	10 E 708 310 162116 000 0	110.00
225479	04/24/2026	ECKARDT, CASEY	official; baseball v; 4/17/26	10 E 708 310 162204 000 0	110.00
225480	04/24/2026	EWELL EDUCATIONAL SE	invoice#: 261-24752; entry fee	21 E 400 943 160142 000 0	265.00
225480	04/24/2026	EWELL EDUCATIONAL SE	invoice#: 261-24752; entry fee	21 E 400 943 160142 000 0	571.00

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225481	04/24/2026	FAST COPY CENTER	GRADUATION TICKET PRINTING AND CUTTING	10 E 400 411 249000 000 0	110.50
225481	04/24/2026	FAST COPY CENTER	Payment to Fast Copy for Kindergarten flyers	10 E 806 354 263100 000 0	66.16
225482	04/24/2026	FENTON, ERIN	Ziplock Bags - Reimbursement	10 E 801 411 129000 000 0	35.16
225483	04/24/2026	FOOD SERVICE-SDRF	KC snack invoice number 2526305	80 E 880 415 390000 000 0	3,614.38
225483	04/24/2026	FOOD SERVICE-SDRF	KC snack invoice number 2526213	80 E 880 415 390000 000 0	773.76
225483	04/24/2026	FOOD SERVICE-SDRF	KC snack invoice number 2526305	80 E 880 415 390000 000 0	1,822.43
225484	04/24/2026	GRACKLEDOCS INC	Grackle Workspace (education) renewal	10 E 705 360 295000 000 0	2,500.00
225485	04/24/2026	GRAPHIC DESIGN INC	Payment to Graphic Design for Spring/Summer catalog + postage	80 E 890 353 310000 000 0	1,815.72
225485	04/24/2026	GRAPHIC DESIGN INC	Payment to Graphic Design for Spring/Summer catalog + postage	80 E 890 354 310000 000 0	5,144.00
225486	04/24/2026	GURSTEL LAW FIRM PC	Payroll accrual	10 L 811680	410.12
225487	04/24/2026	HARMON, ERIC	official; baseball v; 4/17/26	10 E 708 310 162204 000 0	110.00
225488	04/24/2026	HARTFORD UNION HIGH	WIAA - BGO - 4/10/26	10 E 708 943 162212 000 0	440.00
225489	04/24/2026	HENNEPIN ARTS	Payment to Hennepin Arts for Wicked tickets	80 E 890 940 310000 000 0	7,136.10
225490	04/24/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	1,288.16
225490	04/24/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	2,503.86
225490	04/24/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	1,650.24
225490	04/24/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	7,894.50
225490	04/24/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	174.80
225490	04/24/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	22.92
225490	04/24/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	493.18
225490	04/24/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	3,232.42
225490	04/24/2026	HILLYARD INC MPLS	District Wide Supplies	10 E 803 411 254300 000 0	6,605.58
225490	04/24/2026	HILLYARD INC MPLS	HS Supplies	10 E 803 411 254300 000 0	33.26
225491	04/24/2026	HODGES BADGE CO INC	Hodges Badge Co PO for mile run ribbons for Fun and Fitness day. March 26 2026	10 E 101 411 241000 000 0	136.45
225492	04/24/2026	HUDSON SENIOR HIGH	WIAA - BGO - 4/8/26	10 E 708 943 162212 000 0	250.00
225492	04/24/2026	HUDSON SENIOR HIGH	WIAA - T & F - 4/10/26	10 E 708 943 162319 000 0	200.00
225492	04/24/2026	HUDSON SENIOR HIGH	WIAA - T & F - 4/14/26	10 E 708 943 162319 000 0	200.00
225492	04/24/2026	HUDSON SENIOR HIGH	WIAA - T & F - 4/14/26	10 E 708 943 162319 000 0	200.00
225492	04/24/2026	HUDSON SENIOR HIGH	WIAA - T & F - 4/10/26	10 E 708 943 162319 000 0	200.00
225493	04/24/2026	HUPPERT, HALEY	RF4C Teacher Inservice 4/3 & Screener 4/10 - Haley Huppert	10 E 100 310 110000 000 0	189.00
225494	04/24/2026	IGOU, KYLE	official; baseball jv; 4/14/26	10 E 708 310 162204 000 0	70.00
225495	04/24/2026	JAECKEL, BRYAN	reimbursement; jazz trip supplies	21 E 400 411 160111 000 0	1,925.00
225496	04/24/2026	JOSTENS INC	2026 DIPLOMAS	10 E 400 411 249000 000 0	18.45
225496	04/24/2026	JOSTENS INC	2026 DIPLOMAS	10 E 400 411 249000 000 0	1,379.45
225497	04/24/2026	KILKARNEY HILLS GOLF	invoice#: 20601; supplies	21 E 400 411 160116 000 0	357.92
225498	04/24/2026	KOHN LAW FIRM S.C.	Payroll accrual	27 L 811680	244.16
225499	04/24/2026	LUCKY LUKE LLC	Set of all 20 Lucky Luke Chapter Books (hardcover) for the Westside Media Center using Common School Funds.	10 E 102 432 222200 031 0	247.26

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
225500	04/24/2026	MACKIN EDUCATIONAL R	Library books for the Westside Elementary Media Center through Common School Funds.	10 E 102 432 222200 031 0	3,635.36
225501	04/24/2026	MAGEE, TIMOTHY	official; baseball jv; 4/16/26	10 E 708 310 162204 000 0	70.00
225502	04/24/2026	MCALAEVEY, BECKY	Reimbursement to Becky McAleavey for staff lunch.	10 E 100 411 110000 000 0	111.17
225503	04/24/2026	MENARDS	Grounds Flower Pots	10 E 803 411 254201 000 0	49.43
225504	04/24/2026	MIDWEST BUS PARTS IN	Standing PO Parts	10 E 804 411 256210 000 0	130.86
225504	04/24/2026	MIDWEST BUS PARTS IN	Standing PO Parts	10 E 804 411 256210 000 0	110.39
225505	04/24/2026	MINNESOTA COACHES IN	Payment to MN Coaches for Suffs Trip	80 E 890 310 310000 000 0	1,207.63
225506	04/24/2026	MINNESOTA CHEMICAL	Maintenance Milnor Washer Parts	10 E 803 411 254300 000 0	261.39
225507	04/24/2026	MURPHY, MICHAEL	official; 4/14/26	10 E 708 310 162204 000 0	70.00
225508	04/24/2026	NATIONAL FFA ORGANIZ	invoice#: MDE384578; supplies	21 E 400 411 160142 000 0	25.00
225508	04/24/2026	NATIONAL FFA ORGANIZ	invoice#: 384934; supplies	21 E 400 411 160142 000 0	1,572.00
225509	04/24/2026	NATURE WATCH	School Forest Stuff	10 E 701 411 122115 000 0	372.13
225510	04/24/2026	O'REILLY AUTO PARTS	AUTO SHOP SUPPLES	10 E 400 411 136000 400 0	169.27
225510	04/24/2026	O'REILLY AUTO PARTS	Grounds Bulb	10 E 803 411 254201 000 0	6.94
225511	04/24/2026	ORKIN	TC Pest Control April 2026	10 E 803 310 254300 000 0	70.00
225512	04/24/2026	PACIFIC BENCHES & MU	PIANO DOLLY	10 E 400 411 125510 000 0	1,050.14
225513	04/24/2026	PECHACEK, RYAN	reimbursement; State FFA Contest; travel	21 E 400 411 160142 000 0	1,086.70
225514	04/24/2026	PRIES, DARYL	official; baseball v; 4/16/26	10 E 708 310 162204 000 0	110.00
225515	04/24/2026	QUARK ENTERPRISES	Sprout - Furniture Order	10 E 405 551 110000 606 0	1,425.00
225516	04/24/2026	RUETZ, KEVIN	official; baseball jv2; 4/14/26	10 E 708 310 162204 000 0	70.00
225517	04/24/2026	RUPNOW, CHUCK	official; softball jv; 4/14/26	10 E 708 310 162117 000 0	130.00
225518	04/24/2026	RYONET	CSF - LIBRARY	10 E 400 439 222200 031 0	1,355.95
225519	04/24/2026	SCHMIDGALL, LEE	official; soccer v; 4/14/26	10 E 708 310 162116 000 0	90.00
225520	04/24/2026	SCHOOL SPECIALTY	School Specialty order for supplies for the art room. This money will come from the activities account where her donation money is. Feb 17 2026	21 E 101 411 160179 000 0	48.63
225521	04/24/2026	SWOBODA, SCOTT	official; baseball jv; 4/14/26	10 E 708 310 162204 800 0	70.00
225523	04/24/2026	TARASEWICZ, ERIC	invoice#: 120; supplies	21 E 400 411 160146 000 0	200.00
225524	04/24/2026	THAYER, ALBERT	official; baseball jv; 4/14/26	10 E 708 310 162204 000 0	70.00
225525	04/24/2026	TOLEDO PHY ED SUPPLY	SUPPLIES FOR GYM KOLB	10 E 103 411 129000 000 0	317.94
225526	04/24/2026	TOOLS FOR SCHOOLS IN	Book Creator Premium subscription, March 15, 2026 - March 15, 2027; Invoice: 4F422805-0008.	10 E 102 360 222200 031 0	120.00
225527	04/24/2026	UNITED PARCEL SERVIC	3/13/2026-4/11/2026	10 E 801 353 251000 000 0	5.54
225528	04/24/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	110.00
225528	04/24/2026	UNITED WAY ST CROIX	Payroll accrual	27 L 811640	32.00
225528	04/24/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	20.00
225528	04/24/2026	UNITED WAY ST CROIX	Payroll accrual	80 L 811640	5.00
225528	04/24/2026	UNITED WAY ST CROIX	Payroll accrual	10 L 811640	10.00
225528	04/24/2026	UNITED WAY ST CROIX	Payroll accrual	27 L 811640	10.00

CHECK CHECK		INVOICE	ACCOUNT	AMOUNT	
NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER	
225529	04/24/2026	VOLKER, BRADLEY	Brad Volker- Hotel Stay for State Mathcounts competition-Marks budget	10 E 200 342 129000 000 0	33.77
225530	04/24/2026	WAGNER, JOHN	official; soccer v; 4/14/26	10 E 708 310 162116 000 0	90.00
225531	04/24/2026	WEBB, JULIE	Reimbursement to Julie Webb for conference.	10 E 104 342 129200 000 0	228.60
225532	04/24/2026	WEBER, MADELINE	Madeline Weber-Payment for Costumer for the MMS Musical-Drama 21 Account	21 E 200 310 160136 000 0	1,000.00
225533	04/24/2026	WELLER TRUCK PARTS	Transmission for Bus 191	10 E 804 562 256300 000 0	6,341.79
225534	04/24/2026	WHEELER HARDWARE COM	WS Door Closer (Door 101)	10 E 803 411 254300 000 0	248.00
225600	04/29/2026	KINNI SPORT & POWER	CVTC GRANT FOR MATT KAPITZ	10 E 400 411 136000 400 0	500.85
225284	04/03/2026	T-MOBILE	2/21/2026-3/20/2026	10 E 801 355 251000 000 0	303.40
225307	04/10/2026	CHILD CENTER	RF4C Site Payout for April 15 - CHILD Center - Payment 1	10 E 099 310 110000 000 0	22,040.00
225308	04/10/2026	CHILD CENTER	RF4C Site Payout for April 15 - CHILD Center - Payment 2	10 E 099 310 110000 000 0	760.00
225333	04/10/2026	JACOB'S LADDER	RF4C Site Payout for April 15 - Jacobs Ladder - Payment 1	10 E 099 310 110000 000 0	54,520.00
225334	04/10/2026	JACOB'S LADDER	RF4C Site Payout for April 15 - Jacobs Ladder - Payment 2	10 E 099 310 110000 000 0	1,880.00
225341	04/10/2026	LITTLE ADVENTURES 1	RF4C Site Payout for April 15 - Little Adventures 1 - Payment 1	10 E 099 310 110000 000 0	17,400.00
225342	04/10/2026	LITTLE ADVENTURES 1	RF4C Site Payout for April 15 - Little Adventures 1 - Payment 2	10 E 099 310 110000 000 0	600.00
225343	04/10/2026	LITTLE ADVENTURES 2	RF4C Site Payout for April 15 - Little Adventures 2 - Payment 1	10 E 099 310 110000 000 0	12,760.00
225344	04/10/2026	LITTLE ADVENTURES 2	RF4C Site Payout for April 15 - Little Adventures 2 - Payment 2	10 E 099 310 110000 000 0	440.00
225379	04/10/2026	THE UNIVERSITY PRESC	RF4C Site Payout for April 15 - The University Preschool - Payment 1	10 E 099 310 110000 000 0	18,560.00
225380	04/10/2026	THE UNIVERSITY PRESC	RF4C Site Payout for April 15 - The University Preschool - Payment 2	10 E 099 310 110000 000 0	640.00
225477	04/24/2026	EAST RIDGE HIGH SCHO	WIAA - Baseball - 4/11/26	10 E 708 943 162204 000 0	184.00
225478	04/24/2026	EAST RIDGE HIGH SCHO	WIAA - BGO - 4/22/26	10 E 708 943 162212 000 0	275.00
225522	04/24/2026	T-MOBILE	Standing PO - WiFi	10 E 804 355 256210 000 0	172.20
225139	04/10/2026	DIAZ, ELENA	Elena Diaz - For student Keegan Eckdahl - Refund for the Wiz Field Trip- \$30-Drama 21 Account	21 R 200 279 160136 000 0	-30.00
Totals for checks					593,315.93

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	2,098.43	1,962.22	435,080.10	439,140.75
21	SPECIAL REVENUE FUND	0.00	-30.00	42,943.57	42,913.57
27	SPECIAL EDUCATION FUND	595.22	0.00	38,802.83	39,398.05
49	CONSTRUCTION ACCOUNT	0.00	0.00	36,103.69	36,103.69
50	FOOD SERVICE FUND	464.15	0.00	0.00	464.15
80	COMMUNITY SERVICE FUND	10.00	0.00	35,285.72	35,295.72
***	Fund Summary Totals ***	3,167.80	1,932.22	588,215.91	593,315.93

\*\*\*\*\* End of report \*\*\*\*\*



CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252600874	04/03/2026	5 STAR RESTROOM RENT	School Forest Restroom Rental 2/25/26-3/24/26	10 E 803 310 254201 000 0	392.25
252600875	04/03/2026	ABDO PUBLISHING COMP	Books for the Westside Elementary Media Center through Common School funds.	10 E 102 432 222200 031 0	1,707.45
252600876	04/03/2026	ADVANCED LIGHT & SOU	HS Door Lock Down Adds	49 E 400 327 255000 604 0	7,020.00
252600876	04/03/2026	ADVANCED LIGHT & SOU	HS Camera Updates - Exterior	49 E 400 327 255000 604 0	13,616.70
252600876	04/03/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	10 E 405 327 255000 401 0	177.98
252600876	04/03/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 400 327 255000 604 0	355.96
252600876	04/03/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 104 327 255000 606 0	177.98
252600876	04/03/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 103 327 255000 605 0	177.98
252600876	04/03/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 200 327 255000 603 0	266.97
252600876	04/03/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 101 327 255000 601 0	177.98
252600876	04/03/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 102 327 255000 602 0	177.98
252600876	04/03/2026	ADVANCED LIGHT & SOU	Panic Button Replacement	49 E 801 327 255000 801 0	177.98
252600876	04/03/2026	ADVANCED LIGHT & SOU	HS Door Lock Down Adds	49 E 400 327 255000 604 0	3,652.50
252600877	04/03/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR OFFICE BINGENHEIMER	10 E 103 411 129000 000 0	32.98
252600877	04/03/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160243 000 0	894.52
252600877	04/03/2026	AMAZON CAPITAL SERVI	HS Keys for freezer	10 E 803 411 254300 000 0	14.20
252600877	04/03/2026	AMAZON CAPITAL SERVI	TECH ED SUPPLIES	10 E 400 411 136000 400 0	37.98
252600877	04/03/2026	AMAZON CAPITAL SERVI	DO Office Supplies	10 E 801 411 251000 000 0	9.64
252600877	04/03/2026	AMAZON CAPITAL SERVI	TUNDRA ORDER FOR 2ND GRADE CUMMINGS	21 E 103 411 160511 000 0	56.99
252600877	04/03/2026	AMAZON CAPITAL SERVI	Amazon- Supplies for Musical- Drama 21 Account	21 E 200 411 160136 000 0	29.15
252600877	04/03/2026	AMAZON CAPITAL SERVI	supplies	10 E 708 411 162000 000 0	81.49
252600877	04/03/2026	AMAZON CAPITAL SERVI	VENDING SUPPLIES	21 E 400 411 160520 000 0	17.28
252600877	04/03/2026	AMAZON CAPITAL SERVI	WILDCAT DESIGN SUPPLIES	21 E 400 411 160114 000 0	24.74
252600877	04/03/2026	AMAZON CAPITAL SERVI	WILDCAT DESIGN SUPPLIES	21 E 400 411 160114 000 0	50.83
252600877	04/03/2026	AMAZON CAPITAL SERVI	ART SUPPLIES	10 E 400 411 121000 000 0	301.13
252600877	04/03/2026	AMAZON CAPITAL SERVI	office supplies	10 E 701 411 122115 000 0	59.93
252600877	04/03/2026	AMAZON CAPITAL SERVI	label maker for Title III Coordinator	10 E 701 411 221200 000 0	19.99
252600877	04/03/2026	AMAZON CAPITAL SERVI	AG AND CSF SUPPLIES	10 E 400 411 131000 400 0	36.83
252600877	04/03/2026	AMAZON CAPITAL SERVI	AG AND CSF SUPPLIES	10 E 400 439 222200 031 0	349.93
252600877	04/03/2026	AMAZON CAPITAL SERVI	Summer School Teacher General Supplies	10 E 702 411 129000 000 0	448.15
252600877	04/03/2026	AMAZON CAPITAL SERVI	Summer School Bins	10 E 702 411 129000 000 0	97.45
252600877	04/03/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160142 000 0	120.48
252600877	04/03/2026	AMAZON CAPITAL SERVI	PART FOR WASHING OUR TRIP BUSES RADIATORS	10 E 804 411 256210 000 0	28.19
252600877	04/03/2026	AMAZON CAPITAL SERVI	Ghirardelli Chocolates for Staff Appreciation - May 2026	10 E 801 411 232100 000 0	349.90
252600877	04/03/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR 5TH GRADE MORGAN	10 E 103 411 129000 000 0	19.94
252600877	04/03/2026	AMAZON CAPITAL SERVI	Amazon- Supplies for Musical- Drama 21 Account	21 E 200 411 160136 000 0	92.88
252600877	04/03/2026	AMAZON CAPITAL SERVI	Amazon- Supplies for classroom- 8 blue budget	10 E 200 411 110800 000 0	48.48
252600877	04/03/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	11.50
252600877	04/03/2026	AMAZON CAPITAL SERVI	Becca Supplies	27 E 920 411 158000 341 0	27.95
252600877	04/03/2026	AMAZON CAPITAL SERVI	Sydney Supplies	27 E 920 411 158001 341 0	44.99
252600877	04/03/2026	AMAZON CAPITAL SERVI	Josie Calculators	27 E 920 411 158000 341 0	139.90
252600877	04/03/2026	AMAZON CAPITAL SERVI	Nick Supplies	27 E 920 411 158001 341 0	44.97
252600877	04/03/2026	AMAZON CAPITAL SERVI	DO Safe Batteries	10 E 801 411 251000 000 0	19.69
252600877	04/03/2026	AMAZON CAPITAL SERVI	DO Supplies	10 E 801 411 251000 000 0	14.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252600877	04/03/2026	AMAZON CAPITAL SERVI	DO Staff Appreciation Supplies	10 E 801 411 251000 000 0	19.70
252600877	04/03/2026	AMAZON CAPITAL SERVI	Emma Supplies	27 E 920 411 158001 341 0	83.68
252600877	04/03/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	569.99
252600877	04/03/2026	AMAZON CAPITAL SERVI	Amazon supply order for Emily Williamson. March 25 2026	10 E 101 411 110103 000 0	26.85
252600877	04/03/2026	AMAZON CAPITAL SERVI	Amazon order for testing supplies for 5th grade GW. March 26 2026	10 E 101 411 110501 000 0	13.97
252600877	04/03/2026	AMAZON CAPITAL SERVI	Amazon order for testing supplies for 5th grade GW. March 26 2026	10 E 101 411 110502 000 0	13.97
252600877	04/03/2026	AMAZON CAPITAL SERVI	Amazon order for testing supplies for 5th grade GW. March 26 2026	10 E 101 411 110503 000 0	13.97
252600878	04/03/2026	BRANDVOLD, KARIN	Karin Feb-March Mileage	10 E 709 342 214900 000 0	94.32
252600879	04/03/2026	BSN SPORTS	invoice#: 933618234; supplies	10 E 708 411 162116 000 0	176.00
252600880	04/03/2026	CAROLINA BIOLOGICAL	AG SUPPLIES	10 E 400 411 131000 400 0	392.08
252600881	04/03/2026	CERNOHOUS CHEVROLET	Rear bumper for maintenance van #24	10 E 804 411 256210 000 0	500.12
252600882	04/03/2026	CLINICARE CORPORATIO	Eddie Jan-Feb Tuition	27 E 910 384 158000 011 0	6,670.71
252600883	04/03/2026	FORK FARMS LLC	Invoice#: 3533; supplies	21 E 400 411 160142 000 0	84.90
252600884	04/03/2026	GEORGE SIEGFRIED CON	MMS Seclusion Room Window Removal & Door Replacement	49 E 200 327 255000 603 0	31,530.00
252600885	04/03/2026	HUB 70 DESIGN AND PR	Hub 70 - Peace Posters for RFPME	10 E 104 411 241000 000 0	60.00
252600886	04/03/2026	INOUYE, MARK	Mark Travel Reimbursement	27 E 920 342 223390 341 0	158.03
252600887	04/03/2026	J W PEPPER & SON INC	JW Pepper- inv for sheet music- Choir budget	10 E 200 411 125400 000 0	77.99
252600888	04/03/2026	NEO ELECTRICAL SOLUT	MMS Light Fixture Repair	10 E 803 310 254300 000 0	265.00
252600888	04/03/2026	NEO ELECTRICAL SOLUT	RB Wired temporary water heater	10 E 803 310 254300 000 0	552.50
252600889	04/03/2026	NORTHWEST COUNSELING	AW March 9 & 16	27 E 920 310 219000 341 0	1,900.00
252600889	04/03/2026	NORTHWEST COUNSELING	AW March 9 & 16	27 E 920 310 219000 341 0	1,250.00
252600889	04/03/2026	NORTHWEST COUNSELING	AW March 9 & 16	27 E 920 310 219000 341 0	1,250.00
252600890	04/03/2026	RIVER CITY STITCH LL	invoice#: 34566; supplies	21 E 400 411 160116 000 0	1,505.00
252600891	04/03/2026	SCHOOL DISTRICT OF H	Hudson Homeless Transportation	10 E 709 382 256710 000 0	3,067.66
252600892	04/03/2026	SECURITY CHECK ME LL	Payment to SecurityCheckMe for Feb background checks	80 E 890 310 310000 000 0	315.00
252600893	04/03/2026	SOCIAL THINKING PUBL	Let's Solve It! Step-by-Step Social Problem Solving with Kids Brain Hacks - Graphic Novel	27 E 920 411 158000 341 0	100.23
252600894	04/03/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	39.89
252600894	04/03/2026	STAPLES -(PAPER)	SOCIAL STUDIES SUPPLIES	10 E 400 411 127000 000 0	65.64
252600895	04/03/2026	STEEL TOWNE RF	TEC ED SUPPLIES	10 E 400 411 136000 400 0	44.70
252600895	04/03/2026	STEEL TOWNE RF	TEC ED SUPPLIES - BRILL	10 E 400 411 136000 400 0	747.93
252600896	04/03/2026	TOTAL EXCAVATING AND	District Wide Snow Removal 3/16/2026	10 E 803 329 253002 000 0	5,547.50
252600897	04/03/2026	WASECA BIOMES	Waseca - Grammar Stencils for LE	10 E 104 411 241000 000 0	68.00
252600898	04/03/2026	WI SCHOOL PUBLIC REL	wspra - spring workshop	80 E 890 310 310000 000 0	115.00
252600899	04/03/2026	WILS	WILS - SUBSCRIPTION	10 E 400 360 222200 031 0	2,608.71
252600900	04/03/2026	WILLIAM V MACGILL AN	Health Supplies	10 E 709 411 214900 000 0	421.99
252600901	04/03/2026	WSMA	Wisconsin School Music	21 E 200 943 160127 000 0	20.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Association (WSMA)-Inv for state solo ensemble festival registration- Choir 21 account		
252600902	04/10/2026	ABUNDANT LIFE	RF4C Site Payout for April 15 - Abundant Life - Payment 1	10 E 099 310 110000 000 0	27,840.00
252600902	04/10/2026	ABUNDANT LIFE	RF4C Site Payout for April 15 - Abundant Life - Payment 2	10 E 099 310 110000 000 0	960.00
252600903	04/10/2026	AIR COMMUNICATIONS O	Supply Repeater Rent	10 E 804 411 256210 000 0	1,392.00
252600904	04/10/2026	AMAZON CAPITAL SERVI	Amazon- Interlocking cubes for classroom- 7 gold budget	10 E 200 411 110770 000 0	37.49
252600904	04/10/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160181 000 0	164.95
252600904	04/10/2026	AMAZON CAPITAL SERVI	ART SUPPLIES	10 E 400 411 121000 000 0	91.83
252600904	04/10/2026	AMAZON CAPITAL SERVI	Stephanie KOC Grant Supplies	21 E 401 411 160890 000 0	164.28
252600904	04/10/2026	AMAZON CAPITAL SERVI	Monica Supplies	27 E 920 411 158001 341 0	75.10
252600904	04/10/2026	AMAZON CAPITAL SERVI	Amazon- Interlocking cubes for classroom- 7 blue budget	10 E 200 411 110700 000 0	37.49
252600904	04/10/2026	AMAZON CAPITAL SERVI	Sam Supplies	27 E 920 411 156600 341 0	12.95
252600904	04/10/2026	AMAZON CAPITAL SERVI	MiniCATS Cart	27 E 920 411 158001 341 0	120.77
252600904	04/10/2026	AMAZON CAPITAL SERVI	Makerspace items for the Westside Elementary Media Center.	10 E 102 439 222200 031 0	487.66
252600904	04/10/2026	AMAZON CAPITAL SERVI	Amazon order for classroom supplies for Armbrust and VanMoorlehem. March 30 2026	10 E 101 411 110403 000 0	25.99
252600904	04/10/2026	AMAZON CAPITAL SERVI	Amazon order for classroom supplies for Armbrust and VanMoorlehem. March 30 2026	10 E 101 411 110502 000 0	27.99
252600904	04/10/2026	AMAZON CAPITAL SERVI	COUNSELING SUPPLIES	10 E 400 411 213200 000 0	83.60
252600904	04/10/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160243 000 0	149.97
252600904	04/10/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160181 000 0	115.78
252600904	04/10/2026	AMAZON CAPITAL SERVI	Books for the Westside Elementary Media Center.	10 E 102 432 222200 031 0	421.28
252600904	04/10/2026	AMAZON CAPITAL SERVI	Payment to Amazon - HDMI splitter	80 E 890 480 310000 000 0	18.98
252600904	04/10/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR LMC WITH CSF	10 E 103 439 222200 031 0	412.85
252600904	04/10/2026	AMAZON CAPITAL SERVI	Whole grain oats, peanut butter, food storage containers - Service Learning - MMS: SB	10 E 801 411 129000 000 0	22.51
252600904	04/10/2026	AMAZON CAPITAL SERVI	Amazon-Supplies- 8 gold budget	10 E 200 411 110880 000 0	36.26
252600904	04/10/2026	AMAZON CAPITAL SERVI	Amazon- Clock for Bucks office- Marks budget	10 E 200 411 129000 000 0	19.99
252600904	04/10/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR GYM KOLB	10 E 103 411 129000 000 0	95.96
252600904	04/10/2026	AMAZON CAPITAL SERVI	SUPPLY FOR 1ST GRADE THOMPSON	10 E 103 411 129000 000 0	5.98
252600904	04/10/2026	AMAZON CAPITAL SERVI	WILDCAT DESIGN SUPPLIES	21 E 400 411 160114 000 0	35.99
252600904	04/10/2026	AMAZON CAPITAL SERVI	Books for the Westside Elementary Media Center.	10 E 102 432 222200 031 0	353.74
252600904	04/10/2026	AMAZON CAPITAL SERVI	EL book purchase for students for Family Night	10 E 701 411 221970 335 0	197.20
252600904	04/10/2026	AMAZON CAPITAL SERVI	supplies CREDIT	21 E 400 411 160114 000 0	-89.99
252600904	04/10/2026	AMAZON CAPITAL SERVI	classroom purchase for Elementary EL Teacher	10 E 701 411 221200 000 0	32.15
252600904	04/10/2026	AMAZON CAPITAL SERVI	CSF	10 E 400 439 222200 031 0	1,275.19
252600904	04/10/2026	AMAZON CAPITAL SERVI	ACT TESTING SUPPLIES	10 E 701 411 136620 577 0	500.82

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252600904	04/10/2026	AMAZON CAPITAL SERVI	4 PROJECTORS AND HDMI CORDS	10 E 400 480 241000 000 0	2,760.80
252600904	04/10/2026	AMAZON CAPITAL SERVI	Amazon - items for Julie	10 E 104 411 241000 000 0	5.69
252600904	04/10/2026	AMAZON CAPITAL SERVI	CVTC GRANT - GROTHOLSON	10 E 400 411 136000 400 0	393.12
252600904	04/10/2026	AMAZON CAPITAL SERVI	COFFEE SHOP SUPPLIES	21 E 400 411 160515 000 0	233.43
252600904	04/10/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160142 000 0	95.96
252600904	04/10/2026	AMAZON CAPITAL SERVI	SUPPLY FOR 5TH GRADE MORGAN	10 E 103 411 129000 000 0	64.95
252600904	04/10/2026	AMAZON CAPITAL SERVI	Supplies for Lauren Feyereisen's 4th Grade classroom at Westside Elementary.	10 E 102 411 129000 000 0	194.40
252600904	04/10/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160133 000 0	61.84
252600904	04/10/2026	AMAZON CAPITAL SERVI	Amazon order for science materials for 4th grade and bingo prizes for GW end of the year bingo. March 30 2026	10 E 101 411 241000 000 0	196.01
252600904	04/10/2026	AMAZON CAPITAL SERVI	Supplies for Stacia Johnson's 4th grade classroom at Westside.	10 E 102 411 129000 000 0	128.57
252600905	04/10/2026	ARBITERSPORTS LLC	Payment to Arbitrator for annual subscription	80 E 890 360 310000 000 0	2,395.00
252600906	04/10/2026	BSN SPORTS	Invoice#: 933729710; Supplies	21 E 400 411 160243 000 0	55.00
252600906	04/10/2026	BSN SPORTS	invoice#: 933752395; supplies	21 E 400 411 160194 000 0	204.00
252600906	04/10/2026	BSN SPORTS	Invoice#: 933729709; supplies	21 E 400 411 160204 000 0	2,625.00
252600906	04/10/2026	BSN SPORTS	invoice#: 933783807; supplies	21 E 400 411 160194 000 0	525.00
252600907	04/10/2026	C & L COMMUNICATIONS	March 2026 Locates	10 E 801 310 251000 000 0	1,966.25
252600908	04/10/2026	CAMPBELL, GARY	Employee Reimbursement- Gary Campbell- Prizes for Spirit week- MMS Student Council	21 E 200 411 160208 000 0	159.00
252600909	04/10/2026	CHIPPEWA VALLEY SPOR	invoice#: 287116; supplies	10 E 708 411 162117 000 0	525.00
252600909	04/10/2026	CHIPPEWA VALLEY SPOR	invoice#: 287116; supplies	21 E 400 411 160243 000 0	480.00
252600910	04/10/2026	CR SHRED	CO Shredding 3/2/2026 & 3/30/2026	10 E 801 310 251000 000 0	119.33
252600910	04/10/2026	CR SHRED	Open PO 25/26 Shredding invoice	10 E 401 310 129575 000 0	47.96
252600910	04/10/2026	CR SHRED	OPEN PO FOR SHREDDING AT THE HIGH SCHOOL	10 E 400 310 241000 000 0	47.96
252600910	04/10/2026	CR SHRED	Shredding of confidential records at Westside Elementary. Service Date: 3/2/2026; Invoice: 0015603	10 E 102 310 129000 000 0	47.96
252600910	04/10/2026	CR SHRED	CR Shred- INV for shred services- Marks budget	10 E 200 310 241000 000 0	94.72
252600911	04/10/2026	DUSEK, SAMANTHA	Employee Reimbursement- Sam Dusek- Mints & Gum for Forward Testing- Marks budget	10 E 200 411 129000 000 0	213.64
252600912	04/10/2026	ELECTRONIX EXPRESS	Electronix Express- Supplies for classroom- Gate to Tech budget	10 E 200 411 136000 000 0	1,095.07
252600913	04/10/2026	EXPRESS SERVICES INC	Substitute teacher fulfillment for week of 3/23-3/27/26. Invoice #33702947 4.1.26	10 E 700 313 129000 000 0	3,240.00
252600914	04/10/2026	FLETCHER, LEAH	Employee Reimbursement- Leah Fletcher- Purchased supplies for a class project- 6 gold budget	10 E 200 411 110660 000 0	36.56

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252600915	04/10/2026	FULLER, KAHLA	RF4C February Teacher Meetings - Kahla Fuller	10 E 100 310 110000 000 0	147.00
252600916	04/10/2026	HERMANN, SUSAN	RF4C February Teacher Meetings - Susan Hermann	10 E 100 310 110000 000 0	210.00
252600917	04/10/2026	ION INC	WALKIE TALKIE BATTERY	10 E 103 411 129000 000 0	105.35
252600918	04/10/2026	JOHNSON, STACIA	Reimbursement to Stacia Johnson - snacks for testing encouragement to be used during two weeks of Forward exams.	10 E 102 411 129000 000 0	102.87
252600919	04/10/2026	JUNIOR'S RESTAURANT	invoice#: 0302 - JV - bk01076700001; supplies	21 E 400 943 160270 000 0	979.61
252600920	04/10/2026	J W PEPPER & SON INC	CHOIR MUSIC	10 E 400 411 125400 000 0	265.24
252600920	04/10/2026	J W PEPPER & SON INC	JW Pepper- INV for e print music sheets- MMS Activities budget	10 E 208 411 162000 000 0	55.00
252600920	04/10/2026	J W PEPPER & SON INC	JW Pepper- INV for sheet music- Choir budget	10 E 200 411 125400 000 0	205.50
252600921	04/10/2026	KAISER-HOLBROOK, ANG	RF4C February Teacher Meetings - Angela Kaiser-Holbrook	10 E 100 310 110000 000 0	252.00
252600922	04/10/2026	LAKESHORE LEARNING M	Lakeshore Learning PO for classroom supplies for Emily Williamson. July 7 2025	10 E 101 411 110103 000 0	56.03
252600923	04/10/2026	MONDOR, HOLLY	RF4C February Teacher Meetings - Holly Mondor	10 E 100 310 110000 000 0	147.00
252600924	04/10/2026	NEO ELECTRICAL SOLUT	HS Demo lighting/switches and replace with new	10 E 803 310 254300 000 0	667.50
252600924	04/10/2026	NEO ELECTRICAL SOLUT	HS Demo lighting/switches and replace with new	10 E 803 411 254300 000 0	85.12
252600924	04/10/2026	NEO ELECTRICAL SOLUT	GW Kitchen Light Work	10 E 803 327 255000 000 0	1,320.00
252600924	04/10/2026	NEO ELECTRICAL SOLUT	MMS Identified and Labeled Greenhouse Lighting Circuits	10 E 803 310 254300 000 0	150.00
252600924	04/10/2026	NEO ELECTRICAL SOLUT	GW Relocate switch for wall fan	10 E 803 310 254300 000 0	322.50
252600924	04/10/2026	NEO ELECTRICAL SOLUT	GW Relocate switch for wall fan	10 E 803 411 254300 000 0	20.50
252600925	04/10/2026	NORELIUS, AMY	RF4C February Teacher Meetings - Amy Norelius	10 E 100 310 110000 000 0	189.00
252600926	04/10/2026	NORTH CENTRAL INTERN	Standing PO - Parts	10 E 804 411 256210 000 0	223.70
252600926	04/10/2026	NORTH CENTRAL INTERN	Standing PO - Parts	10 E 804 411 256210 000 0	998.87
252600927	04/10/2026	NORTHLAND REFRIGERAT	Montessori Boiler Service	10 E 803 310 254300 000 0	685.00
252600928	04/10/2026	PARTS TOWN LLC	Maintenance Alto Shaam Part	10 E 803 411 254300 000 0	162.99
252600928	04/10/2026	PARTS TOWN LLC	GW Part for Can Opener	10 E 803 411 254300 000 0	28.95
252600929	04/10/2026	THE PIONEER MANUFACT	supplies; invoice#: 289858	10 E 708 411 162117 000 0	815.45
252600929	04/10/2026	THE PIONEER MANUFACT	supplies; invoice#: 289858	10 E 708 411 162204 000 0	815.45
252600929	04/10/2026	THE PIONEER MANUFACT	supplies; invoice#: 289858	21 E 400 411 160181 000 0	984.00
252600930	04/10/2026	RIVER CITY DISPOSAL	District Wide Garbage/Recycling March 2026	10 E 803 329 253001 000 0	3,308.13
252600931	04/10/2026	SECURITY CHECK ME LL	background checks run for pre employment and alternate vehicle driver authorizations in the month of March 2026. Inv#35423 4.1.26	10 E 707 310 264200 000 0	175.00
252600931	04/10/2026	SECURITY CHECK ME LL	Payment to SecurityCheckMe for March background checks	80 E 890 310 310000 000 0	245.00

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252600932	04/10/2026	SIMPSON, RACHEL	RF4C February Teacher Meetings - Rachel Simpson	10 E 100 310 110000 000 0	168.00
252600933	04/10/2026	SKOGLUND OIL CO INC	DEF	10 E 804 411 256210 000 0	864.90
252600934	04/10/2026	SMITH, MARK	Reimbursement to Mark Smith for table organizer supplies to be used in his 4th grade classroom at Westside.	10 E 102 411 129000 000 0	227.75
252600935	04/10/2026	STAPLES -(PAPER)	DO Office Supplies	10 E 801 411 251000 000 0	449.17
252600935	04/10/2026	STAPLES -(PAPER)	DO Office Supplies	10 E 801 411 251000 000 0	16.72
252600935	04/10/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	54.54
252600936	04/10/2026	TIMM, ERIN	RF4C February Teacher Meetings - Erin Timm	10 E 100 310 110000 000 0	231.00
252600937	04/10/2026	ULINE INC	HS Additional Shelf for custodial closet unit	10 E 803 411 254300 000 0	106.67
252600938	04/10/2026	WIAA	BHO; 2/19/26 (\$812.88)	21 E 400 943 160181 000 0	812.88
252600938	04/10/2026	WIAA	BHO; 2/28/26 (\$3,457.75)	21 E 400 943 160181 000 0	3,457.75
252600938	04/10/2026	WIAA	BBB; 3/7/26 (\$3,667.50)	21 E 400 943 160181 000 0	3,667.50
252600938	04/10/2026	WIAA	BBB; 3/6/26 (\$2,023.28)	21 E 400 943 160181 000 0	2,023.28
252600938	04/10/2026	WIAA	GHO; 2/24/26 (\$1,320.85)	21 E 400 943 160181 000 0	1,320.85
252600938	04/10/2026	WIAA	BHO; 2/24/26 (\$1,630.53)	21 E 400 943 160181 000 0	1,630.53
252600939	04/10/2026	WSMA	Invoice#: 42809; state ensemble; choir/band	21 E 400 943 160109 000 0	580.00
252600939	04/10/2026	WSMA	Invoice#: 42809; state ensemble; choir/band	21 E 400 943 160124 000 0	506.00
252600940	04/17/2026	3D MOLECULAR DESIGNS	SCIENCE SUPPLIES	10 E 400 411 126000 000 0	50.00
252600941	04/17/2026	ADVANCED LIGHT & SOU	Badge Printing Equipment for new PDK System	49 E 801 360 295000 801 0	1,760.00
252600941	04/17/2026	ADVANCED LIGHT & SOU	Badge Printing Equipment for new PDK System	49 E 801 411 295000 801 0	5,181.00
252600942	04/17/2026	AMAZON CAPITAL SERVI	Supplies for Helen LaRoue's Title I Reading Classroom at Westside.	10 E 102 411 129000 000 0	48.92
252600942	04/17/2026	AMAZON CAPITAL SERVI	VENDING SUPPLIES	21 E 400 411 160520 000 0	96.98
252600942	04/17/2026	AMAZON CAPITAL SERVI	CSF	10 E 400 439 222200 031 0	51.72
252600942	04/17/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR KINDERGARTEN SCIENCE CATERPILLERS - WAS BUDGETED	10 E 103 411 129000 000 0	40.00
252600942	04/17/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR 1ST GRADE THOMPSON	10 E 103 411 129000 000 0	66.58
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- 8 Gold budget	10 E 200 411 110880 000 0	55.62
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon - items for Julie	10 E 104 411 241000 000 0	7.89
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Library Realia- Library CSF budget	10 E 200 439 222200 031 0	126.99
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Supplies for STEM- STEM account	10 E 200 411 124400 000 0	20.89
252600942	04/17/2026	AMAZON CAPITAL SERVI	TUNDRA TALES ORDER FOR LARSON	21 E 103 411 160511 000 0	97.10
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	629.96
252600942	04/17/2026	AMAZON CAPITAL SERVI	Supplies for Alyssa Schluessler's 1st Grade classroom at Westside Elementary.	10 E 102 411 129000 000 0	188.73
252600942	04/17/2026	AMAZON CAPITAL SERVI	Supplies for Kristy Wickboldt's 1st grade classroom at Westside Elementary.	10 E 102 411 129000 000 0	172.24

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252600942	04/17/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR 3RD GRADE FOLLSTAD	10 E 103 411 129000 000 0	56.49
252600942	04/17/2026	AMAZON CAPITAL SERVI	COUNSELING AND SOCIAL STUDIES SUPPLIES	10 E 400 411 213200 000 0	99.98
252600942	04/17/2026	AMAZON CAPITAL SERVI	COUNSELING AND SOCIAL STUDIES SUPPLIES	10 E 400 480 128000 000 0	184.08
252600942	04/17/2026	AMAZON CAPITAL SERVI	supplies	10 E 708 411 162000 000 0	35.13
252600942	04/17/2026	AMAZON CAPITAL SERVI	Sarah Books	27 E 920 411 158000 341 0	73.70
252600942	04/17/2026	AMAZON CAPITAL SERVI	Envelopes	27 E 920 411 223390 341 0	87.72
252600942	04/17/2026	AMAZON CAPITAL SERVI	Blue Health Folders	10 E 709 411 214900 000 0	26.16
252600942	04/17/2026	AMAZON CAPITAL SERVI	Zannah Supplies	27 E 920 411 158000 341 0	11.93
252600942	04/17/2026	AMAZON CAPITAL SERVI	Sydney Supplies	27 E 920 411 158001 341 0	23.84
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amber/MiKayla Supplies	27 E 920 411 218100 341 0	25.64
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- 6 Gold budget	10 E 200 411 110660 000 0	79.32
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- Choir budget	10 E 200 411 125400 000 0	9.99
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- Spanish budget	10 E 200 411 123219 000 0	22.78
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- STEM budget	10 E 200 411 124400 000 0	19.22
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- Spanish budget	10 E 200 411 123219 000 0	32.99
252600942	04/17/2026	AMAZON CAPITAL SERVI	Carly Supplies	27 E 920 411 158000 341 0	16.95
252600942	04/17/2026	AMAZON CAPITAL SERVI	Books for the Westside Elementary Media Center.	10 E 102 432 222200 031 0	18.22
252600942	04/17/2026	AMAZON CAPITAL SERVI	Summer School Teacher Supplies	10 E 702 411 129000 000 0	189.64
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon-Supplies-PE budget	10 E 200 411 143000 000 0	404.16
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon order from CSF for GW LMC. April 5th 2026	10 E 101 432 222200 031 0	35.17
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon order from CSF for GW LMC. April 5th 2026	10 E 101 480 222200 031 0	1,175.19
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon order from CSF for GW LMC. April 5th 2026	10 E 101 439 222200 031 0	82.06
252600942	04/17/2026	AMAZON CAPITAL SERVI	Supplies for Tessa Rauch's 1st grade classroom at Westside Elementary.	10 E 102 411 129000 000 0	195.16
252600942	04/17/2026	AMAZON CAPITAL SERVI	Supplies for Tory Ludack's 2nd Grade classroom at Westside.	10 E 102 411 129000 000 0	361.12
252600942	04/17/2026	AMAZON CAPITAL SERVI	DO Supplies	10 E 801 411 251000 000 0	163.14
252600942	04/17/2026	AMAZON CAPITAL SERVI	Nate Supplies	27 E 920 411 158000 341 0	19.94
252600942	04/17/2026	AMAZON CAPITAL SERVI	Payment to Amazon for event supplies	80 E 890 411 310000 000 0	14.24
252600942	04/17/2026	AMAZON CAPITAL SERVI	Supplies for Peggy Kugel's 2nd Grade Classroom at Westside.	10 E 102 411 129000 000 0	126.34
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- 7 blue budget	10 E 200 411 110700 000 0	98.53
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- STEM budget	10 E 200 411 124400 000 0	166.75
252600942	04/17/2026	AMAZON CAPITAL SERVI	Carly Supplies	27 E 920 411 158000 341 0	66.66
252600942	04/17/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR MEYER ELL	10 E 103 411 129000 000 0	111.25
252600942	04/17/2026	AMAZON CAPITAL SERVI	Rock painting activity supplies for staff at Westside Elementary using the Wellness Grant.	10 L 815901	65.19

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon - brass name label for Karen and Rachel	10 E 104 411 241000 000 0	23.42
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- Minicats 21 account	21 E 200 411 160289 000 0	93.65
252600942	04/17/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR BINGENHEIMER OFFICE	10 E 103 411 129000 000 0	56.14
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- 8 gold budget	10 E 200 411 110880 000 0	415.16
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Supplies-Library budget	10 E 200 411 222200 000 0	385.25
252600942	04/17/2026	AMAZON CAPITAL SERVI	Monica Supplies	27 E 920 411 158001 341 0	199.39
252600942	04/17/2026	AMAZON CAPITAL SERVI	File Folders	27 E 920 411 218220 341 0	48.19
252600942	04/17/2026	AMAZON CAPITAL SERVI	SCIENCE SUPPLIES	10 E 400 411 126000 000 0	360.01
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon STEM supplies for 3rd grade. Schulte, Maier and Larson. April 9 2026	10 E 101 411 110300 000 0	45.62
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon STEM supplies for 3rd grade. Schulte, Maier and Larson. April 9 2026	10 E 101 411 110302 000 0	45.63
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon STEM supplies for 3rd grade. Schulte, Maier and Larson. April 9 2026	10 E 101 411 110303 000 0	45.62
252600942	04/17/2026	AMAZON CAPITAL SERVI	Stephanie Supplies	27 E 920 411 158001 341 0	117.29
252600942	04/17/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- 7 Gold budget	10 E 200 411 110770 000 0	383.87
252600943	04/17/2026	BSN SPORTS	invoice#: 933878053; supplies	21 E 400 411 160243 000 0	945.00
252600943	04/17/2026	BSN SPORTS	invoice#: 933868585; supplies	10 E 708 411 162210 000 0	935.00
252600944	04/17/2026	CAROLINA BIOLOGICAL	SCIENCE SUPPLIES	10 E 400 411 126000 000 0	72.68
252600945	04/17/2026	CHARTWELLS	CHARTWELLS MARCH INVOICE	50 E 850 310 257200 000 0	85,077.11
252600945	04/17/2026	CHARTWELLS	CHARTWELLS MARCH INVOICE	50 E 850 342 257200 000 0	345.10
252600945	04/17/2026	CHARTWELLS	CHARTWELLS MARCH INVOICE	50 E 850 353 257200 000 0	104.82
252600945	04/17/2026	CHARTWELLS	CHARTWELLS MARCH INVOICE	50 E 850 411 257200 000 0	0.00
252600945	04/17/2026	CHARTWELLS	CHARTWELLS MARCH INVOICE	50 E 850 415 257200 000 0	78,316.96
252600945	04/17/2026	CHARTWELLS	CHARTWELLS MARCH INVOICE	50 E 850 310 257201 000 0	8,816.23
252600945	04/17/2026	CHARTWELLS	CHARTWELLS MARCH INVOICE	50 E 850 940 257200 000 0	1,684.16
252600945	04/17/2026	CHARTWELLS	CHARTWELLS MARCH INVOICE	50 E 850 411 257201 000 0	2,248.23
252600945	04/17/2026	CHARTWELLS	CHARTWELLS MARCH INVOICE	50 E 850 420 257200 000 0	61.87
252600945	04/17/2026	CHARTWELLS	CHARTWELLS MARCH INVOICE	50 E 850 411 257202 000 0	794.03
252600945	04/17/2026	CHARTWELLS	CHARTWELLS MARCH INVOICE	50 E 850 310 257202 000 0	1,455.15
252600946	04/17/2026	COMPUTER INTEGRATION	Prepaid Recurring retainer agreement \$1760.00 per month	10 E 705 360 295000 000 0	1,760.00
252600947	04/17/2026	CLINICARE CORPORATIO	EC Academy Tuition	27 E 910 384 158000 011 0	4,806.25
252600948	04/17/2026	DUET RESOURCE GROUP	DESK FOR KINDERGARTEN ROOM MAJERUS	10 E 103 411 129000 000 0	831.04
252600949	04/17/2026	EXPRESS SERVICES INC	Substitute teacher fulfillment for week of 3/29/26-4/4/26. Invoice#33722712 4.7.26	10 E 700 313 129000 000 0	2,188.80
252600950	04/17/2026	FRANDRUP, MICHELE	Michele Spelling Safari Reimbursement	27 E 920 362 158000 341 0	59.00
252600951	04/17/2026	GALLAGHER BENEFIT SE	April 2026 Consulting Services	10 E 801 310 251000 000 0	5,000.00
252600952	04/17/2026	GRAINGER	Maintenance Utility Gloves	10 E 803 411 254300 000 0	169.64
252600952	04/17/2026	GRAINGER	Maintenance Utility Gloves	10 E 803 411 254300 000 0	24.58
252600953	04/17/2026	HUB 70 DESIGN AND PR	MILITARY WALL PICTURE	10 E 400 411 241000 000 0	46.03
252600953	04/17/2026	HUB 70 DESIGN AND PR	Hub 70 - supplies for	10 E 200 411 110700 000 0	61.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			classroom- 7 blue budget		
252600953	04/17/2026	HUB 70 DESIGN AND PR	Teacher Appreciation Cards	10 E 801 351 251000 000 0	131.66
252600953	04/17/2026	HUB 70 DESIGN AND PR	PARKING SIGNS FOR GRADUATION	10 E 400 411 249000 000 0	101.00
252600954	04/17/2026	JOHANSSON, JENNIFER	Jennifer Johansson	10 E 102 360 222200 031 0	120.00
			reimbursement for the purchase of Poisson Rouge (Red Fish) subscription. This is a database used for K-1 to practice using a mouse and other early computer skills.		
252600955	04/17/2026	J W PEPPER & SON INC	BAND MUSIC	10 E 400 411 125510 000 0	80.00
252600955	04/17/2026	J W PEPPER & SON INC	BAND MUSIC	10 E 400 411 125510 000 0	80.00
252600956	04/17/2026	LOY, JOSHUA	Employee Reimbursement- Josh Loy- Supplies for classroom labs- 8 Gold budget	10 E 200 411 110880 000 0	89.35
252600957	04/17/2026	LOY, KATRINA	Katrina Informed SLP Reimbursement	27 E 920 942 156600 341 0	108.00
252600958	04/17/2026	MADER, RACHEL	Rachel Mader reimbursement - lounge supplies, staff community building, end of year picnic, rehang posters.	10 E 102 411 241000 000 0	120.86
252600958	04/17/2026	MADER, RACHEL	Reimbursement to Rachel Mader - lunch for staff participating in the 3rd grade interviews.	10 E 102 411 241000 000 0	94.40
252600958	04/17/2026	MADER, RACHEL	Reimbursement to Rachel Mader - Para appreciation supplies.	10 E 102 411 241000 000 0	56.19
252600958	04/17/2026	MADER, RACHEL	Reimbursement to Rachel Mader - lunch during 5th grade interviews	10 E 102 411 241000 000 0	76.52
252600959	04/17/2026	MINNESOTA CLAY	POTTER'S WHEEL	10 E 400 439 222200 031 0	6,923.05
252600960	04/17/2026	MISSISSIPPI WELDERS	WELDING GAS CYLINDER LEASE	10 E 400 411 136000 400 0	21.39
252600960	04/17/2026	MISSISSIPPI WELDERS	BELT GRINDER - ANN MARIE FOUNDATION PURCHASE	21 E 400 411 160156 000 0	2,195.00
252600960	04/17/2026	MISSISSIPPI WELDERS	TECH ED SUPPLIES	10 E 400 411 136000 400 0	80.00
252600960	04/17/2026	MISSISSIPPI WELDERS	TECH ED SUPPLIES	10 E 400 411 136000 400 0	156.00
252600960	04/17/2026	MISSISSIPPI WELDERS	supplies	10 E 804 411 256210 000 0	20.00
252600961	04/17/2026	NCS PEARSON INCORPOR	GFTA-3 Record Forms (2) and Manual (1)	27 E 920 411 156600 341 0	292.03
252600962	04/17/2026	NEO ELECTRICAL SOLUT	Office Lighting	49 E 801 327 255000 801 0	15,950.00
252600962	04/17/2026	NEO ELECTRICAL SOLUT	OUTLET DAMAGE REPAIR -	10 E 400 310 241000 000 0	153.26
252600962	04/17/2026	NEO ELECTRICAL SOLUT	RB Return Trip (Wire water heaters-7085620649)	10 E 803 310 254300 000 0	115.00
252600962	04/17/2026	NEO ELECTRICAL SOLUT	MMS Service Call	10 E 803 310 254300 000 0	150.00
252600962	04/17/2026	NEO ELECTRICAL SOLUT	HS D203 and C216 Repairs	10 E 803 310 254300 000 0	610.00
252600962	04/17/2026	NEO ELECTRICAL SOLUT	HS D203 and C216 Repairs	10 E 803 411 254300 000 0	32.46
252600963	04/17/2026	NORTHWEST COUNSELING	Anna & Ryli	27 E 920 310 219000 341 0	850.00
252600963	04/17/2026	NORTHWEST COUNSELING	Anna & Ryli	27 E 920 310 219000 341 0	1,000.00
252600963	04/17/2026	NORTHWEST COUNSELING	Anna & Ryli	27 E 920 310 219000 341 0	1,520.00
252600964	04/17/2026	ONEMONROE	HS Casters	10 E 803 411 254300 000 0	152.79
252600965	04/17/2026	PARTS TOWN LLC	Kitchen Equipment Parts/Supplies	10 E 803 411 254300 000 0	805.68
252600965	04/17/2026	PARTS TOWN LLC	Kitchen Equipment Parts/Supplies	10 E 803 411 254300 000 0	908.37
252600966	04/17/2026	RIVER CITY STITCH LL	Maintenance/Grounds Wellness Items	10 E 803 411 254300 000 0	23.00

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
252600966	04/17/2026	RIVER CITY STITCH LL	Maintenance/Grounds Wellness Items	10 L 815901	208.00
252600967	04/17/2026	ROGERS, NANCY	Nancy March Mileage	27 E 920 342 156100 341 0	175.81
252600968	04/17/2026	SCHLUESSLER, ALYSSA	Reimbursement to Alyssa Schluessler - Staff bonding at Top Golf, planned through the Climate and Culture Committee, through the Wellness Grant.	10 L 815901	59.87
252600969	04/17/2026	ST CROIX VALLEY REST	Contracted Student Therapy	10 E 709 310 213900 000 0	8,302.50
252600970	04/17/2026	STAPLES -(PAPER)	Staples paper order. March 30 2026	10 E 101 417 241000 000 0	1,027.67
252600970	04/17/2026	STAPLES -(PAPER)	10 cases of copy paper for the Westside Elementary Workroom.	10 E 102 411 129000 000 0	394.90
252600970	04/17/2026	STAPLES -(PAPER)	PAPER FOR THE WORKROOM	10 E 103 411 129000 000 0	592.35
252600970	04/17/2026	STAPLES -(PAPER)	OFFICE SUPPLIES	10 E 400 411 241000 000 0	1,684.01
252600970	04/17/2026	STAPLES -(PAPER)	CREDIT	80 E 880 411 390000 000 0	-54.54
252600970	04/17/2026	STAPLES -(PAPER)	MATH SUPPLIES	10 E 400 411 124000 000 0	35.79
252600970	04/17/2026	STAPLES -(PAPER)	MATH SUPPLIES	10 E 400 411 124000 000 0	153.70
252600970	04/17/2026	STAPLES -(PAPER)	MONITOR - SOPHIA HAYES	10 E 400 411 127000 000 0	89.99
252600970	04/17/2026	STAPLES -(PAPER)	ENGLISH SUPPLIES	10 E 400 411 122100 000 0	72.59
252600970	04/17/2026	STAPLES -(PAPER)	ENGLISH SUPPLIES	10 E 400 411 122100 000 0	10.49
252600970	04/17/2026	STAPLES -(PAPER)	Staples - paper & other office supplies	10 E 104 411 241000 000 0	447.65
252600970	04/17/2026	STAPLES -(PAPER)	TV MONITOR HAYES ROOM	10 E 400 480 128000 000 0	89.99
252600970	04/17/2026	STAPLES -(PAPER)	OPEN PO Staples	80 E 880 411 390000 000 0	459.99
252600970	04/17/2026	STAPLES -(PAPER)	DO Supplies	10 E 801 411 251000 000 0	282.11
252600970	04/17/2026	STAPLES -(PAPER)	COLOR PAPER FOR WORKROOM	10 E 103 411 129000 000 0	701.00
252600970	04/17/2026	STAPLES -(PAPER)	SUPPLIES FOR OFFICE	10 E 103 411 129000 000 0	111.57
252600970	04/17/2026	STAPLES -(PAPER)	Staples- Printing paper-Marks budget	10 E 200 411 241000 000 0	473.88
252600971	04/17/2026	SWENSON, LILLIAN	Lily March Mileage	10 E 709 342 214900 000 0	10.37
252600972	04/17/2026	TAYLOR, AMANDA	Travel Reimbursement for Election Material Pickup - Ellsworth & Hudson	10 E 801 342 232100 000 0	40.16
252600973	04/17/2026	TWIN CITY FILTER SER	District Wide Filters	10 E 803 411 254300 000 0	472.72
252600973	04/17/2026	TWIN CITY FILTER SER	District Wide Filters	10 E 803 411 254300 000 0	243.56
252600974	04/17/2026	ULINE INC	invoice#: 206552792; supplies	21 E 400 411 160181 000 0	1,781.23
252600974	04/17/2026	ULINE INC	invoice#: 206552792; supplies	21 E 400 411 160181 000 0	1,540.00
252600974	04/17/2026	ULINE INC	invoice#: 206552792; supplies	21 E 400 411 160181 000 0	0.00
252600974	04/17/2026	ULINE INC	supplies CREDIT	21 E 400 411 160181 000 0	-1,540.00
252600975	04/17/2026	UW-RIVER FALLS STUDE	invoice#: 00077009; track rental	10 E 708 328 255000 000 0	1,600.00
252600976	04/17/2026	WHITE, SALENA	Reimbursement to Salena White - Staff bonding at Top Golf, planned through the Climate and Culture Committee, through the Wellness Grant.	10 L 815901	59.87
252600977	04/17/2026	WILS	GALE BUNDLE DATA BASE	10 E 400 480 222200 031 0	6,052.83
252600977	04/17/2026	WILS	CRAFTING DATABASE	10 E 400 360 222200 031 0	786.71
252600978	04/17/2026	WSMA	WSMA- Inv for Medals for Solo Ensemble- Choir 21 Account	21 E 200 411 160127 000 0	167.80
252600979	04/24/2026	ADVANCED LIGHT & SOU	HS MPR Room AV Updates - Matrix Solution	49 E 400 327 255000 644 0	38,270.52
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon- Supplies for FFA Farm	21 E 200 411 160144 000 0	217.95

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Day- FFA 21 account		
252600980	04/24/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR GYM KOLB	10 E 103 411 129000 000 0	136.48
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon-Supplies- 8 Blue budget	10 E 200 411 110800 000 0	484.34
252600980	04/24/2026	AMAZON CAPITAL SERVI	Supplies for Rachel Mader, Westside	10 E 102 411 241000 000 0	242.93
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- 7 blue budget	10 E 200 411 110700 000 0	740.36
252600980	04/24/2026	AMAZON CAPITAL SERVI	Animal Shelter Drive - Greenwood	10 E 801 411 129000 000 0	141.24
252600980	04/24/2026	AMAZON CAPITAL SERVI	SCIENCE SUPPLIES	10 E 400 411 126000 000 0	2,327.94
252600980	04/24/2026	AMAZON CAPITAL SERVI	TV AND MOUNT FOR COUNSELING	10 E 400 480 213200 000 0	437.98
252600980	04/24/2026	AMAZON CAPITAL SERVI	WILDCAT DESIGN SUPPLIES	21 E 400 411 160114 000 0	119.98
252600980	04/24/2026	AMAZON CAPITAL SERVI	Picture Frames for the District Office	10 E 801 411 251000 000 0	343.46
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- Library budget	10 E 200 411 222200 000 0	197.51
252600980	04/24/2026	AMAZON CAPITAL SERVI	SUPPLY FOR LMC WITH CSF	10 E 103 480 222200 031 0	635.00
252600980	04/24/2026	AMAZON CAPITAL SERVI	Supplies for Cassie Munoz's 3rd grade classroom.	10 E 102 411 129000 000 0	28.99
252600980	04/24/2026	AMAZON CAPITAL SERVI	ITEMS FOR LMC WITH CSF	10 E 103 439 222200 031 0	516.82
252600980	04/24/2026	AMAZON CAPITAL SERVI	Security envelopes for the Westside office.	10 E 102 411 129000 000 0	29.34
252600980	04/24/2026	AMAZON CAPITAL SERVI	Cardstock for Jennifer Johansson.	10 E 102 411 129000 000 0	47.79
252600980	04/24/2026	AMAZON CAPITAL SERVI	Supplies for Abbey Owen's Kindergarten classroom.	10 E 102 411 129000 000 0	48.47
252600980	04/24/2026	AMAZON CAPITAL SERVI	Sydney Supplies	27 E 920 411 158001 341 0	90.48
252600980	04/24/2026	AMAZON CAPITAL SERVI	MATH SUPPLIES	10 E 400 411 124000 000 0	423.64
252600980	04/24/2026	AMAZON CAPITAL SERVI	Paper, kitchen supplies, yearbook party, art supplies	10 E 401 411 129575 000 0	38.71
252600980	04/24/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR MOTHERS DAY PROJECT 2ND AND THIRD	10 E 103 411 129000 000 0	16.98
252600980	04/24/2026	AMAZON CAPITAL SERVI	PE SUPPLIES	10 E 400 411 143000 000 0	1,179.13
252600980	04/24/2026	AMAZON CAPITAL SERVI	Earth Fest Supplies - Service Learning - GW	10 E 801 411 129000 000 0	294.18
252600980	04/24/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160206 000 0	169.00
252600980	04/24/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160204 000 0	66.41
252600980	04/24/2026	AMAZON CAPITAL SERVI	AUTOS II SUPPLIES	10 E 400 411 136000 400 0	135.06
252600980	04/24/2026	AMAZON CAPITAL SERVI	WELLNESS GRANT ITEMS	10 L 815901	491.79
252600980	04/24/2026	AMAZON CAPITAL SERVI	TECH ED SUPPLIES	10 E 400 411 136000 400 0	79.73
252600980	04/24/2026	AMAZON CAPITAL SERVI	family night snacks, writing revolution	10 E 701 411 122115 000 0	74.69
252600980	04/24/2026	AMAZON CAPITAL SERVI	writing revolution	10 E 701 411 122115 000 0	22.18
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- Library budget	10 E 200 411 222200 000 0	339.88
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- Counseling budget	10 E 200 411 213200 000 0	164.02
252600980	04/24/2026	AMAZON CAPITAL SERVI	Supplies for 5th Grade at Westside.	10 E 102 411 129000 000 0	346.27
252600980	04/24/2026	AMAZON CAPITAL SERVI	Art supplies for class	21 E 401 411 160888 000 0	147.04
252600980	04/24/2026	AMAZON CAPITAL SERVI	Paper, kitchen supplies, yearbook party, art supplies	10 E 401 411 129575 000 0	344.74
252600980	04/24/2026	AMAZON CAPITAL SERVI	Camera, games, and puzzles for the library	10 E 401 432 222200 031 0	120.16
252600980	04/24/2026	AMAZON CAPITAL SERVI	Camera, games, and puzzles	10 E 401 480 222200 031 0	476.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			for the library		
252600980	04/24/2026	AMAZON CAPITAL SERVI	Jill Supplies	27 E 920 411 158000 341 0	193.70
252600980	04/24/2026	AMAZON CAPITAL SERVI	DO Supplies	10 E 801 411 251000 000 0	296.66
252600980	04/24/2026	AMAZON CAPITAL SERVI	Supplies for photography class, items for science lab, paper rolls, and paper roll holder.	10 E 401 411 129575 000 0	1,397.63
252600980	04/24/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160211 000 0	561.60
252600980	04/24/2026	AMAZON CAPITAL SERVI	Summer School Supplies-Thompson Classes	10 E 702 411 129000 000 0	296.23
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- 8 blue budget	10 E 200 411 110800 000 0	234.89
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0	842.12
252600980	04/24/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR OFFICE	10 E 103 411 241000 000 0	245.74
252600980	04/24/2026	AMAZON CAPITAL SERVI	Supplies for 5th Grade at Westside.	10 E 102 411 129000 000 0	343.43
252600980	04/24/2026	AMAZON CAPITAL SERVI	Art supplies for class	21 E 401 411 160888 000 0	294.78
252600980	04/24/2026	AMAZON CAPITAL SERVI	Johnson Motors Donation - Student Service Project Planters	10 E 801 411 129000 000 0	329.24
252600980	04/24/2026	AMAZON CAPITAL SERVI	Supplies for Ann Hensley's 3rd Grade Classroom at Westside	10 E 102 411 129000 000 0	405.77
252600980	04/24/2026	AMAZON CAPITAL SERVI	Supplies for Ann Hensley's 3rd Grade Classroom at Westside	10 E 102 411 129000 000 0	23.98
252600980	04/24/2026	AMAZON CAPITAL SERVI	Floor cushions	10 E 701 411 122115 000 0	57.70
252600980	04/24/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR ASHLEY BINGENHEIMER	10 E 103 411 129000 000 0	122.68
252600980	04/24/2026	AMAZON CAPITAL SERVI	Makerspace items for the Westside Media Center using Common School Funds.	10 E 102 439 222200 031 0	1,333.10
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- 8 Gold budget	10 E 200 411 110880 000 0	63.45
252600980	04/24/2026	AMAZON CAPITAL SERVI	Flags for Safety Patrol at Westside Elementary.	10 E 102 411 129000 000 0	119.96
252600980	04/24/2026	AMAZON CAPITAL SERVI	Supplies for Salena White's art classes at Westside.	21 E 102 411 160510 000 0	78.13
252600980	04/24/2026	AMAZON CAPITAL SERVI	Football flags for recess at Westside Elementary.	21 E 102 411 160510 000 0	32.51
252600980	04/24/2026	AMAZON CAPITAL SERVI	ORDER FOR LMC WITH CSF	10 E 103 439 222200 031 0	199.95
252600980	04/24/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR BINGENHEIMER OFFICE	10 E 103 411 129000 000 0	31.37
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- 8 blue budget	10 E 200 411 110800 000 0	34.78
252600980	04/24/2026	AMAZON CAPITAL SERVI	SUPPLIES FOR ART WITH SQUARE ONE FUNDS	21 E 103 411 160511 000 0	539.95
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon - service project for Our Neighbor's Place	10 E 801 411 129000 000 0	205.22
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon - Semiquincentennial celebration supplies	10 E 104 411 241000 000 0	47.50
252600980	04/24/2026	AMAZON CAPITAL SERVI	Supplies for Pam Ekstrom's JK classroom's spring projects.	10 E 102 411 129000 000 0	86.37
252600980	04/24/2026	AMAZON CAPITAL SERVI	CSF LIBRARY	10 E 400 432 222200 031 0	14.16
252600980	04/24/2026	AMAZON CAPITAL SERVI	CSF LIBRARY	10 E 400 439 222200 031 0	222.19
252600980	04/24/2026	AMAZON CAPITAL SERVI	Art supplies for class	21 E 401 411 160888 000 0	45.97

CHECK CHECK		INVOICE		ACCOUNT		AMOUNT
NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER		
252600980	04/24/2026	AMAZON CAPITAL SERVI	Stephanie program supplies	27 E 920 411 158001 341 0		290.91
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon OPEN PO for 2025-2026	80 E 880 411 390000 000 0		598.00
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- Counseling budget	10 E 200 411 213200 000 0		34.11
252600980	04/24/2026	AMAZON CAPITAL SERVI	ART STOOLS	10 E 400 411 121000 000 0		178.68
252600980	04/24/2026	AMAZON CAPITAL SERVI	CSF STUFF	10 E 400 432 222200 031 0		169.41
252600980	04/24/2026	AMAZON CAPITAL SERVI	CSF STUFF	10 E 400 439 222200 031 0		2,578.86
252600980	04/24/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160204 000 0		77.58
252600980	04/24/2026	AMAZON CAPITAL SERVI	supplies	21 E 400 411 160535 000 0		288.21
252600980	04/24/2026	AMAZON CAPITAL SERVI	Amazon- Supplies- 7 Gold budget	10 E 200 411 110770 000 0		138.30
252600981	04/24/2026	BOARDMAN & CLARK LLP	March Legal Fees	10 E 801 310 231500 000 0		1,430.00
252600982	04/24/2026	CESA 9	WVS COURSES FOR JANUARY AND FEBRUARY	10 E 801 386 431000 000 0		30,740.00
252600982	04/24/2026	CESA 9	WVS COURSES FOR JANUARY AND FEBRUARY	10 E 801 386 431000 000 0		2,040.00
252600983	04/24/2026	CHIPPEWA VALLEY SPOR	PE SUPPLIES	10 E 400 411 143000 000 0		156.00
252600983	04/24/2026	CHIPPEWA VALLEY SPOR	invoice#: 287483; supplies	21 E 400 411 160243 000 0		1,806.00
252600984	04/24/2026	COMPUTER INTEGRATION	Agreement Managed Backup-SIRIS 4-P4000	10 E 705 360 295000 000 0		832.00
252600984	04/24/2026	COMPUTER INTEGRATION	Agreement managed services standard 2023.2 Site Monitoring Agreement DMARC Monitoring CIT Email Domain Monitoring \$980.00 monthly payment	10 E 705 360 295000 000 0		1,155.00
252600985	04/24/2026	EXPRESS SERVICES INC	Substitute teacher fulfillment for week of April 5-11, 2026. Inv#33763393 4.15.26	10 E 700 313 129000 000 0		3,672.00
252600986	04/24/2026	FLETCHER, LEAH	Employee Reimbursement- Leah Fletcher- Supplies for lab- 6 Gold budget	10 E 200 411 110660 000 0		23.00
252600986	04/24/2026	FLETCHER, LEAH	reimbursement; supplies	21 E 400 411 160243 000 0		523.53
252600987	04/24/2026	FOX DEN BOOKS	Books and makerspace for the Westside Media Center using Common School Funds.	10 E 102 432 222200 031 0		906.29
252600987	04/24/2026	FOX DEN BOOKS	Westside Elementary Staff scavenger hunt prizes as part of the Wellness Grant. Invoice: 566394	10 E 815901		56.75
252600988	04/24/2026	FULLER, KAHLA	RF4C Teacher Inservice 4/3 & Screener 4/10 - Kahla Fuller	10 E 100 310 110000 000 0		189.00
252600989	04/24/2026	GRAINGER	Maintenance Measuring Tools	10 E 803 411 254300 000 0		361.93
252600990	04/24/2026	HARRIS ST PAUL INC	MMS Rad Demo	49 E 200 310 254300 603 0		2,659.00
252600991	04/24/2026	HERMANN, SUSAN	RF4C Teacher Inservice 4/3 & Screener 4/10 - Susan Hermann	10 E 100 310 110000 000 0		189.00
252600992	04/24/2026	HUB 70 DESIGN AND PR	Hub 70- Inv for PFA Signs - FFA 21 account	21 E 200 411 160144 000 0		303.00
252600992	04/24/2026	HUB 70 DESIGN AND PR	supplies	21 E 400 411 160211 000 0		400.00
252600992	04/24/2026	HUB 70 DESIGN AND PR	INVOICE FOR BOOKMARK PROJECT FOR LMC	21 E 103 411 160511 000 0		361.45
252600993	04/24/2026	HUDSON PHYSICIANS	DOT & EMPLOYMENT EXAMS	10 E 707 310 264200 000 0		78.00
252600993	04/24/2026	HUDSON PHYSICIANS	DOT & EMPLOYMENT EXAMS	10 E 804 310 256210 000 0		184.00
252600993	04/24/2026	HUDSON PHYSICIANS	Pre Employment health exams run in March 2026.	10 E 707 310 264200 000 0		624.00

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Inv#7295729 4.1.26		
252600994	04/24/2026	J W PEPPER & SON INC	JW Pepper- INV for sheet music- Choir budget	10 E 200 411 125400 000 0	88.50
252600994	04/24/2026	J W PEPPER & SON INC	JW Pepper- INV for sheet music- Choir budget	10 E 200 411 125400 000 0	533.49
252600994	04/24/2026	J W PEPPER & SON INC	JW Pepper- Invoice for music download- MMS Activity account	10 E 208 411 162000 000 0	31.10
252600995	04/24/2026	KAISER-HOLBROOK, ANG	RF4C Teacher Inservice 4/3 & Screener 4/10 - Angela Kaiser-Holbrook	10 E 100 310 110000 000 0	189.00
252600996	04/24/2026	KINNEY, JEANNE	Reimbursement to Jeanne Kinney - meals while attending the WI Title I Association Conference.	10 E 102 342 241000 000 0	47.49
252600997	04/24/2026	LANSING, MYANNA	Employee Reimbursement- Myanna Lansing- Supplies for the Musical- Drama 21 Account	21 E 200 411 160136 000 0	562.62
252600998	04/24/2026	LARQUE, HELEN	Reimbursement to Helen LaRoue - meals while attending the WI Title I Association Conference.	10 E 102 342 241000 000 0	37.88
252600999	04/24/2026	LOY, JOSHUA	Employee Reimbursement- Josh Loy-Supplies for science lab- 8 gold budget	10 E 200 411 110880 000 0	39.92
252600999	04/24/2026	LOY, JOSHUA	Employee Reimbursement- Josh Loy- Supplies for class- 8 Gold budget	10 E 200 411 110880 000 0	38.88
252601000	04/24/2026	MADER, RACHEL	Reimbursement to Rachel Mader - final Hershey's kisses for staff bracket at Westside	10 E 102 411 241000 000 0	24.36
252601000	04/24/2026	MADER, RACHEL	Reimbursement to Rachel Mader - Pots for Junior Kindergarten, Hershey kiss bracket supplies, supplies for Rachel Mader	10 E 102 411 129000 000 0	41.59
252601000	04/24/2026	MADER, RACHEL	Reimbursement to Rachel Mader - Pots for Junior Kindergarten, Hershey kiss bracket supplies, supplies for Rachel Mader	10 E 102 411 241000 000 0	95.92
252601001	04/24/2026	MCLAIN, LINDSAY	Employee Reimbursement- Lindsay McLain- Food items for Shark Tank judges- 8 Gold budget	10 E 200 411 110880 000 0	44.75
252601002	04/24/2026	MISSISSIPPI WELDERS	TECH ED SUPPLIES	10 E 400 411 136000 400 0	40.00
252601002	04/24/2026	MISSISSIPPI WELDERS	TECH ED SUPPLIES	10 E 400 411 136000 400 0	52.00
252601003	04/24/2026	NEO ELECTRICAL SOLUT	Piping installed at the HS for data cabling Labor=\$402.50 Materials=\$21.79 Fuel =\$35	10 E 705 310 295000 000 0	437.50
252601003	04/24/2026	NEO ELECTRICAL SOLUT	Piping installed at the HS for data cabling Labor=\$402.50 Materials=\$21.79 Fuel =\$35	10 E 705 411 295000 000 0	21.79
252601004	04/24/2026	NORELIUS, AMY	RF4C Teacher Inservice 4/3 &	10 E 100 310 110000 000 0	189.00

CHECK CHECK		INVOICE	ACCOUNT	
NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER
			Screeener 4/10 - Amy Norelius	
252601005	04/24/2026	PARTS TOWN LLC	GW Can Opener	10 E 803 411 254300 000 0
				301.35
252601005	04/24/2026	PARTS TOWN LLC	Maintenance Alto Shaam Parts	10 E 803 411 254300 000 0
				104.86
252601006	04/24/2026	RENNING, LEWIS & LAC	March Legal Fees	10 E 801 310 231500 000 0
				75.00
252601007	04/24/2026	RF REN PROJECT LLC	May 2026 base rent & additional rent (insurance)	10 E 801 678 281000 401 0
				18,396.00
252601007	04/24/2026	RF REN PROJECT LLC	May 2026 base rent & additional rent (insurance)	10 E 801 712 270007 401 0
				456.41
252601008	04/24/2026	RIVER CITY STITCH LL	River City Stitch- Inv for staff T shirts & prizes for Staff Appreciation - MMS Wellness Grant	10 L 815901
				1,130.00
252601008	04/24/2026	RIVER CITY STITCH LL	Invoice#: 34624; supplies	21 E 400 411 160243 000 0
				629.00
252601009	04/24/2026	SIMPSON, RACHEL	RF4C Teacher Inservice 4/3 & Screeener 4/10 - Rachel Simpson	10 E 100 310 110000 000 0
				189.00
252601010	04/24/2026	ST CROIX CENTRAL SCH	WIAA - MMS Track - 4/27/26	10 E 708 943 162319 000 0
				150.00
252601011	04/24/2026	STICHT, IAN	official; softball v; 4/14/26	10 E 708 310 162117 000 0
				110.00
252601012	04/24/2026	STUBBENDICK, MAIJA	Employee Reimbursement- Maija Stubbendick- Supplies - Library budget	10 E 200 411 222200 000 0
				86.88
252601013	04/24/2026	TIMM, ERIN	RF4C Teacher Inservice 4/3 & Screeener 4/10 - Erin Timm	10 E 100 310 110000 000 0
				189.00
252601014	04/24/2026	ULINE INC	WS Supplies	10 E 803 411 254300 000 0
				3,499.00
252601014	04/24/2026	ULINE INC	Merchandise bags for the Westside Elementary Art Classroom.	21 E 102 411 160510 000 0
				105.98
252601015	04/24/2026	WALKER, JACY	Employee Reimbursement- Jacy Walker- Supplies for Musical- Drama 21 Account	21 E 200 411 160136 000 0
				553.00
252601016	04/24/2026	WI ASSOC OF SCHOOL B	2025 Fall Region 4 Meeting and Workshop, 2025 Legislative Conference - Session, 2026 State Education Convention - WASB Breakfast, and WASDA Luncheon	10 E 801 310 231100 000 0
				66.49
252601016	04/24/2026	WI ASSOC OF SCHOOL B	2025 Fall Region 4 Meeting and Workshop, 2025 Legislative Conference - Session, 2026 State Education Convention - WASB Breakfast, and WASDA Luncheon	10 E 801 310 232100 000 0
				82.01
252601016	04/24/2026	WI ASSOC OF SCHOOL B	2025 Fall Region 4 Meeting and Workshop, 2025 Legislative Conference - Session, 2026 State Education Convention - WASB Breakfast, and WASDA Luncheon	10 E 801 342 231100 000 0
				17.79
252601016	04/24/2026	WI ASSOC OF SCHOOL B	2025 Fall Region 4 Meeting and Workshop, 2025 Legislative Conference - Session, 2026 State Education Convention - WASB Breakfast, and WASDA Luncheon	10 E 801 342 232100 000 0
				23.71
252601016	04/24/2026	WI ASSOC OF SCHOOL B	2025 Fall Region 4 Meeting and Workshop, 2025	10 E 801 310 231100 000 0
				74.89

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
			Legislative Conference - Session, 2026 State Education Convention - WASB Breakfast, and WASDA Luncheon		
252601016	04/24/2026	WI ASSOC OF SCHOOL B	2025 Fall Region 4 Meeting and Workshop, 2025	10 E 801 310 232100 000 0	92.36
			Legislative Conference - Session, 2026 State Education Convention - WASB Breakfast, and WASDA Luncheon		
252601016	04/24/2026	WI ASSOC OF SCHOOL B	2025 Fall Region 4 Meeting and Workshop, 2025	10 E 801 342 231100 000 0	20.04
			Legislative Conference - Session, 2026 State Education Convention - WASB Breakfast, and WASDA Luncheon		
252601016	04/24/2026	WI ASSOC OF SCHOOL B	2025 Fall Region 4 Meeting and Workshop, 2025	10 E 801 342 232100 000 0	26.71
			Legislative Conference - Session, 2026 State Education Convention - WASB Breakfast, and WASDA Luncheon		
252601016	04/24/2026	WI ASSOC OF SCHOOL B	2025 Fall Region 4 Meeting and Workshop, 2025	10 E 801 310 231100 000 0	912.63
			Legislative Conference - Session, 2026 State Education Convention - WASB Breakfast, and WASDA Luncheon		
252601016	04/24/2026	WI ASSOC OF SCHOOL B	2025 Fall Region 4 Meeting and Workshop, 2025	10 E 801 310 232100 000 0	1,125.63
			Legislative Conference - Session, 2026 State Education Convention - WASB Breakfast, and WASDA Luncheon		
252601016	04/24/2026	WI ASSOC OF SCHOOL B	2025 Fall Region 4 Meeting and Workshop, 2025	10 E 801 342 231100 000 0	244.18
			Legislative Conference - Session, 2026 State Education Convention - WASB Breakfast, and WASDA Luncheon		
252601016	04/24/2026	WI ASSOC OF SCHOOL B	2025 Fall Region 4 Meeting and Workshop, 2025	10 E 801 342 232100 000 0	325.56
			Legislative Conference - Session, 2026 State Education Convention - WASB Breakfast, and WASDA Luncheon		
252601017	04/24/2026	WHITE PINE BERRY FAR	HONEY STICKS	10 L 815901	99.00
252601018	04/24/2026	WILS	WILS PREMIUM SUBSCRIPTION FOR EBSCO	10 E 400 360 222200 031 0	4,596.90
252601019	04/24/2026	ZUBER, BERNADETTE	Employee Reimbursement- Bernie Zuber- Supplies for Musical-Drama 21 Account	21 E 200 411 160136 000 0	391.88
Totals for checks					593,546.91

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	2,170.47	0.00	225,617.14	227,787.61
21	SPECIAL REVENUE FUND	0.00	0.00	37,491.71	37,491.71
27	SPECIAL EDUCATION FUND	0.00	0.00	21,956.71	21,956.71
49	CONSTRUCTION ACCOUNT	0.00	0.00	121,152.55	121,152.55
50	FOOD SERVICE FUND	0.00	0.00	178,903.66	178,903.66
80	COMMUNITY SERVICE FUND	0.00	0.00	6,254.67	6,254.67
***	Fund Summary Totals ***	2,170.47	0.00	591,376.44	593,546.91

\*\*\*\*\* End of report \*\*\*\*\*



CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
202500667	04/03/2026	CARDCONNECT LLC	CardConnect Fees - Merchant Bank / Community Ed	80 E 890 941 310000 000 0	217.61
202500656	04/03/2026	EMPLOYEE BENEFITS CO	EBC FLEX WITHDRAWAL	10 L 811692	3,867.51
202500666	04/06/2026	CARDCONNECT LLC	CardConnect Fees / Merchant Bank Fee (Activities)	10 E 708 941 162000 000 0	456.21
202500657	04/06/2026	HEALTH PARTNERS	Dental Claims Paid 3/26/2026-4/1/2026	10 L 811632	3,218.32
202500657	04/06/2026	HEALTH PARTNERS	Dental Claims Paid 3/26/2026-4/1/2026	10 L 811618	421.52
202500726	04/09/2026	ELEYO	ELEYO Kids Club Credit & Software Fees	80 E 880 360 259000 000 0	2,030.83
202500726	04/09/2026	ELEYO	ELEYO Kids Club Credit & Software Fees	80 E 880 941 259000 000 0	1,367.31
202500686	04/10/2026	MAGIC-WRIGHTER INC	EFUND FEES	50 E 850 941 257200 000 0	2.50
202500687	04/13/2026	HEALTH PARTNERS	Dental Claims Paid 4/2/2026-4/8/2026	10 L 811632	4,630.86
202500687	04/13/2026	HEALTH PARTNERS	Dental Claims Paid 4/2/2026-4/8/2026	10 L 811618	398.49
202500691	04/20/2026	EMPLOYEE BENEFITS CO	EBC Flex Withdrawal	10 L 811692	3,867.51
202500690	04/20/2026	HEALTH PARTNERS	Dental Claims Paid 4/9/2026-4/15/2026	10 L 811632	5,072.79
202500690	04/20/2026	HEALTH PARTNERS	Dental Claims Paid 4/9/2026-4/15/2026	10 L 811618	297.90
202500706	04/27/2026	HEALTH PARTNERS	Dental Claims Paid 4/16/2026-4/22/2026	10 L 811632	7,705.84
202500706	04/27/2026	HEALTH PARTNERS	Dental Claims Paid 4/16/2026-4/22/2026	10 L 811618	998.06
202500707	04/27/2026	UNITED STATES POSTAL	postage for postage machine	10 E 801 353 251000 000 0	1,800.00
202500692	04/28/2026	HSA BANK	HSA Bank Monthly Fees	10 E 801 941 251000 000 0	350.00
202500693	04/30/2026	EMPLOYEE BENEFITS CO	EBC Monthly Fees	10 E 801 941 251000 000 0	549.12
202500698	04/30/2026	EYEMED	Ins. Tracking Billing	10 L 811638	2,544.39
202500694	04/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811631	304,033.22
202500694	04/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811619	11,610.13
202500695	04/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811631	51,687.43
202500695	04/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811619	3,835.18
202500696	04/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811631	139,903.92
202500696	04/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811619	922.69
202500697	04/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811631	50,743.52
202500697	04/30/2026	HEALTH PARTNERS	Ins. Tracking Billing	10 L 811619	3,605.06
202500629	04/30/2026	HEALTH PARTNERS	Dental Fees For Health Partners For April 2026	10 L 811632	2,533.02
202500629	04/30/2026	HEALTH PARTNERS	Dental Fees For Health Partners For April 2026	10 L 811618	256.41
202500643	04/03/2026	HSA BANK	Payroll accrual	10 L 811637	10,308.81
202500643	04/03/2026	HSA BANK	Payroll accrual	27 L 811637	4,176.00
202500649	04/03/2026	HSA BANK	Payroll accrual	10 L 811637	5,655.63
202500649	04/03/2026	HSA BANK	Payroll accrual	27 L 811637	289.55
202500649	04/03/2026	HSA BANK	Payroll accrual	80 L 811637	530.00
202500655	04/03/2026	HSA BANK	Payroll accrual	10 L 811637	1,147.35
202500655	04/03/2026	HSA BANK	Payroll accrual	27 L 811637	860.78
202500655	04/03/2026	HSA BANK	Payroll accrual	80 E 811637	3.80
202500673	04/20/2026	HSA BANK	Payroll accrual	10 L 811637	10,343.81
202500673	04/20/2026	HSA BANK	Payroll accrual	27 L 811637	4,176.00
202500685	04/20/2026	HSA BANK	Payroll accrual	27 L 811637	2,383.50
202500633	04/20/2026	HSA BANK	Payroll accrual	10 L 811637	0.00
202500679	04/20/2026	HSA BANK	Payroll accrual	10 L 811637	5,655.63

CHECK NUMBER	CHECK DATE	CHECK VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	ACCOUNT	AMOUNT
202500679	04/20/2026	HSA BANK	Payroll accrual	27 L	811637	289.55
202500679	04/20/2026	HSA BANK	Payroll accrual	80 L	811637	530.00
202500685	04/20/2026	HSA BANK	Payroll accrual	27 L	811637	900.00
202500685	04/20/2026	HSA BANK	Payroll accrual	10 L	811637	981.01
202500685	04/20/2026	HSA BANK	Payroll accrual	27 L	811637	860.78
202500685	04/20/2026	HSA BANK	Payroll accrual	80 L	811637	8.99
202500638	04/03/2026	GREAT WEST	Payroll accrual	10 L	811639	520.00
202500644	04/03/2026	GREAT WEST	Payroll accrual	10 L	811639	397.21
202500644	04/03/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500638	04/03/2026	GREAT WEST	Payroll accrual	10 L	811639	500.00
202500638	04/03/2026	GREAT WEST	Payroll accrual	10 L	811639	32.97
202500644	04/03/2026	GREAT WEST	Payroll accrual	10 L	811639	175.00
202500644	04/03/2026	GREAT WEST	Payroll accrual	27 L	811639	1,354.15
202500650	04/03/2026	GREAT WEST	Payroll accrual	27 L	811639	94.14
202500644	04/03/2026	GREAT WEST	Payroll accrual	10 L	811639	75.00
202500644	04/03/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500644	04/03/2026	GREAT WEST	Payroll accrual	10 L	811639	397.21
202500644	04/03/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500650	04/03/2026	GREAT WEST	Payroll accrual	10 L	811639	50.00
202500668	04/20/2026	GREAT WEST	Payroll accrual	10 L	811639	520.00
202500674	04/20/2026	GREAT WEST	Payroll accrual	10 L	811639	397.21
202500674	04/20/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500668	04/20/2026	GREAT WEST	Payroll accrual	10 L	811639	500.00
202500668	04/20/2026	GREAT WEST	Payroll accrual	10 L	811639	32.97
202500674	04/20/2026	GREAT WEST	Payroll accrual	10 L	811639	175.00
202500674	04/20/2026	GREAT WEST	Payroll accrual	27 L	811639	1,354.15
202500680	04/20/2026	GREAT WEST	Payroll accrual	27 L	811639	87.24
202500674	04/20/2026	GREAT WEST	Payroll accrual	10 L	811639	75.00
202500674	04/20/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500674	04/20/2026	GREAT WEST	Payroll accrual	10 L	811639	397.21
202500674	04/20/2026	GREAT WEST	Payroll accrual	27 L	811639	0.00
202500680	04/20/2026	GREAT WEST	Payroll accrual	10 L	811639	50.00
202500699	04/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	843.48
202500700	04/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	203.80
202500701	04/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	6.60
202500702	04/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	264.20
202500703	04/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	37.95
202500704	04/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811641	687.82
202500688	04/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811633	7,974.36
202500689	04/30/2026	THE STANDARD	Ins. Tracking Billing	10 L	811633	3,244.24
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	30,608.70
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	8,356.48
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	22.16
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	2,542.99
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	426.13
202500651	04/03/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	54.56
202500651	04/03/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	61.08
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	10 L	811612	31,094.23
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	27 L	811612	7,995.85
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	21 L	811612	25.87
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	7,158.54
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,954.33
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	5.19
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	10 L	811611	7,158.54
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	27 L	811611	1,954.33
202500639	04/03/2026	UNITED STATES TREASU	Payroll accrual	21 L	811611	5.19

CHECK CHECK		INVOICE		ACCOUNT		AMOUNT
NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER		
202500639	04/03/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	30,608.70
202500639	04/03/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	8,356.48
202500639	04/03/2026	UNITED STATES	TREASU Payroll accrual	21 L	811611	22.16
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	12,139.30
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	517.50
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	580.18
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	21 L	811611	11.76
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	10 L	811612	2,590.00
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	80 L	811612	360.00
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	10 L	811612	14,900.48
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	27 L	811612	354.89
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	80 L	811612	466.78
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	21 L	811612	13.21
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	2,839.03
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	121.03
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	135.68
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	21 L	811611	2.76
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	2,839.03
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	121.03
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	135.68
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	21 L	811611	2.76
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	12,139.30
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	517.50
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	580.18
202500645	04/03/2026	UNITED STATES	TREASU Payroll accrual	21 L	811611	11.76
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	10,870.11
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	5,849.64
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	50 L	811611	36.77
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	700.57
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	21 L	811611	34.47
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	10 L	811612	1,541.26
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	27 L	811612	888.00
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	10 L	811612	4,587.07
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	27 L	811612	3,678.88
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	50 L	811612	0.00
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	80 L	811612	122.20
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	21 L	811612	19.35
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	2,542.22
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	1,368.06
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	50 L	811611	8.60
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	163.85
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	21 L	811611	8.06
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	2,542.22
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	1,368.06
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	50 L	811611	8.60
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	163.85
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	21 L	811611	8.06
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	10,870.11
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	5,849.64
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	50 L	811611	36.77
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	700.57
202500651	04/03/2026	UNITED STATES	TREASU Payroll accrual	21 L	811611	34.47
202500630	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	-261.15
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811612	2,703.59
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811612	426.68
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811612	36.52

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NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER		
202500630	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811612	0.00
202500630	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	-61.07
202500630	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	-61.07
202500630	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	-261.15
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	30,791.89
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	8,401.36
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	8.89
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811612	2,815.00
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811612	360.00
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811612	31,241.78
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811612	8,050.36
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811612	11.49
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	7,201.37
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	1,964.83
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	2.08
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	7,201.37
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	1,964.83
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	2.08
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	30,791.89
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	8,401.36
202500669	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	8.89
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	12,385.02
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	517.50
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	580.18
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811612	1,336.26
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811612	788.00
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811612	15,268.15
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811612	354.89
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811612	466.78
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	2,896.50
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	121.03
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	135.68
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	2,896.50
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	121.03
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	135.68
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	12,385.02
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	517.50
202500675	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	580.18
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	8,071.10
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	5,212.48
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	50 L	811611	33.01
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	726.68
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811612	3,306.62
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811612	2,860.21
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	50 L	811612	0.00
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811612	171.55
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	1,887.64
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	1,219.03
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	50 L	811611	7.72
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	169.92
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	1,887.64
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	1,219.03
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	50 L	811611	7.72
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	80 L	811611	169.92
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	10 L	811611	8,071.10
202500681	04/20/2026	UNITED STATES	TREASU Payroll accrual	27 L	811611	5,212.48

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202500681	04/20/2026	UNITED STATES TREASU	Payroll accrual	50 L 811611	33.01
202500681	04/20/2026	UNITED STATES TREASU	Payroll accrual	80 L 811611	726.68
202500642	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	7,889.00
202500642	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	3,335.00
202500642	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	2,075.08
202500642	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	5,165.00
202500642	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	2,583.33
202500642	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	4,129.39
202500642	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	601.04
202500648	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	6,165.56
202500648	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	429.36
202500648	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	475.00
202500648	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	679.15
202500648	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	343.60
202500648	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	0.00
202500648	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	690.00
202500648	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	675.00
202500648	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	80 L 811639	10.00
202500648	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	1,014.03
202500648	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	0.00
202500648	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	80 L 811639	945.78
202500654	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	50.00
202500654	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	1,200.00
202500654	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	59.71
202500654	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	85.45
202500654	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	470.00
202500654	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	175.00
202500654	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	95.00
202500654	04/03/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	96.03
202500672	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	7,889.00
202500672	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	3,335.00
202500672	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	2,075.08
202500672	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	5,165.00
202500672	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	2,583.33
202500672	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	4,129.39
202500672	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	601.04
202500678	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	6,165.56
202500678	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	429.36
202500678	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	475.00
202500678	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	679.15
202500678	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	343.60
202500678	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	0.00
202500678	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	690.00
202500678	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	675.00
202500678	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	80 L 811639	10.00
202500678	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	1,014.03
202500678	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	0.00
202500678	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	80 L 811639	945.78
202500684	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	50.00
202500684	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	425.00
202500684	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	78.94
202500684	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	470.00
202500684	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	175.00
202500684	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	10 L 811639	100.00
202500684	04/20/2026	WEA TRUST MEMBER BEN	Payroll accrual	27 L 811639	86.11
202500640	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L 811613	21,301.69

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NUMBER	DATE	VENDOR	DESCRIPTION	NUMBER		
202500640	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	5,760.63
202500640	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	21 L	811613	15.42
202500640	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	77.10
202500640	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	57.90
202500652	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	98.41
202500646	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	8,476.96
202500646	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	263.41
202500646	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	356.35
202500646	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	21 L	811613	7.99
202500646	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	205.00
202500646	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	210.00
202500652	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	4,217.12
202500652	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	2,995.26
202500652	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	50 L	811613	7.04
202500652	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	142.61
202500652	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	21 L	811613	7.38
202500652	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	226.05
202500652	04/03/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	98.95
202500631	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	-151.55
202500670	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	77.10
202500670	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	57.90
202500682	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	75.68
202500670	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	21,425.88
202500670	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	5,803.56
202500670	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	6.36
202500676	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	205.00
202500676	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	210.00
202500676	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	8,679.63
202500676	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	263.41
202500676	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	356.35
202500682	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	202.40
202500682	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	97.60
202500682	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	10 L	811613	3,255.48
202500682	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	27 L	811613	2,558.99
202500682	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	50 L	811613	4.89
202500682	04/20/2026	WISCONSIN DEPT OF RE	Payroll accrual	80 L	811613	197.22
202500641	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	282.92
202500641	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811623	5.18
202500641	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	40,495.73
202500641	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	10,754.69
202500641	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811620	24.18
202500641	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	282.92
202500641	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811622	5.18
202500641	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811621	40,495.73
202500641	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811621	10,754.69
202500641	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811621	24.18
202500647	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811623	10,170.43
202500647	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811623	282.73
202500647	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811623	799.70
202500647	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811623	16.13
202500647	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811620	6,031.51
202500647	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811620	420.03
202500647	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	10 L	811622	10,170.43
202500647	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	27 L	811622	282.73
202500647	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	80 L	811622	799.70
202500647	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	21 L	811622	16.13

CHECK NUMBER	CHECK DATE	VENDOR	INVOICE DESCRIPTION	ACCOUNT NUMBER	AMOUNT
202500647	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811621	6,031.51
202500647	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811621	420.03
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811623	7,224.05
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811623	7,666.49
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	80 L 811623	254.25
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	50 L 811623	46.02
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	21 L 811623	7.93
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811620	272.74
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811620	13.87
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	21 L 811620	5.18
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811622	7,224.05
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811622	7,666.49
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	50 L 811622	46.02
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	80 L 811622	254.25
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	21 L 811622	7.93
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811621	272.74
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811621	13.87
202500653	04/03/2026	WISC RETIREMENT SYST	Payroll accrual	21 L 811621	5.18
202500671	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811623	282.91
202500632	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811620	-332.78
202500671	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811622	282.91
202500632	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811621	-332.78
202500677	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811623	10,489.46
202500677	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811623	282.73
202500677	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L 811623	799.70
202500671	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811620	40,734.34
202500671	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811620	10,813.50
202500671	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L 811620	11.42
202500677	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811622	10,489.46
202500677	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811622	282.73
202500677	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L 811622	799.70
202500671	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811621	40,734.34
202500671	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811621	10,813.50
202500671	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L 811621	11.42
202500683	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811623	6,481.90
202500683	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811623	6,867.92
202500683	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L 811623	382.29
202500683	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	50 L 811623	41.31
202500677	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811620	6,031.51
202500677	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811620	420.03
202500683	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811622	6,481.90
202500683	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811622	6,867.92
202500683	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	50 L 811622	41.31
202500683	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	80 L 811622	382.29
202500677	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811621	6,031.51
202500677	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811621	420.03
202500683	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811620	187.20
202500683	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811620	118.68
202500683	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	10 L 811621	187.20
202500683	04/20/2026	WISC RETIREMENT SYST	Payroll accrual	27 L 811621	118.68

Totals for checks 1,659,139.33

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	1,407,171.25	0.00	3,155.33	1,410,326.58
21	SPECIAL REVENUE FUND	375.22	0.00	0.00	375.22
27	SPECIAL EDUCATION FUND	227,136.31	0.00	0.00	227,136.31
50	FOOD SERVICE FUND	358.79	0.00	2.50	361.29
90	COMMUNITY SERVICE FUND	17,324.18	0.00	3,615.75	20,939.93
***	Fund Summary Totals ***	1,652,365.75	0.00	6,773.58	1,659,139.33

\*\*\*\*\* End of report \*\*\*\*\*

**School District of River Falls - Payroll for April 2026**

<b>Full Name</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Net Pay Amount</b>
AAMODT, KATHLEEN S	997416394	04/03/2026	1,229.27
AAMODT, KATHLEEN S	997417065	04/20/2026	1,122.46
ADAMS, SONJA	997416607	04/03/2026	237.25
ADELSDORF-NUDD, SAM MICHAEL	997416246	04/03/2026	1,459.12
ADELSDORF-NUDD, SAM MICHAEL	997416917	04/20/2026	1,459.12
AMES, JENNIFER L	997416326	04/03/2026	1,367.94
AMES, JENNIFER L	997416997	04/20/2026	1,367.94
AMUNDSON, TESSA L	997416247	04/03/2026	2,243.22
AMUNDSON, TESSA L	997416918	04/20/2026	2,243.22
ANDERSON, CHRISTY N	997416076	04/03/2026	1,822.04
ANDERSON, CHRISTY N	997416747	04/20/2026	1,822.04
ANDERSON, MUFFI M	997416395	04/03/2026	1,286.56
ANDERSON, MUFFI M	997417066	04/20/2026	1,172.03
ANDERSON, TERRI L	997416396	04/03/2026	1,003.26
ANDERSON, TERRI L	997417067	04/20/2026	1,011.11
ANDLER, KELLEN G	997416554	04/03/2026	332.86
ANDLER, KELLEN G	997417221	04/20/2026	255.23
ANDREWS, HOLLY DOSDALL	997416608	04/03/2026	991.77
ANDREWS, HOLLY DOSDALL	997417273	04/20/2026	277.05
ANDRLE PITZEN, TAMMY MARIE	997416315	04/03/2026	1,170.45
ANDRLE PITZEN, TAMMY MARIE	997416986	04/20/2026	1,020.45
ARMBRUST, KYLEE MAE	997416040	04/03/2026	1,213.35
ARMBRUST, KYLEE MAE	997416711	04/20/2026	1,213.35
ARNDORFER, BRADLEY MICHAEL	997417195	04/20/2026	118.25
ARNE, CHERYL M	997416484	04/03/2026	716.91
ARNE, CHERYL M	997417154	04/20/2026	608.42
ARP, ROBERT EDWARD	997416609	04/03/2026	1,682.41
ARP, ROBERT EDWARD	997417274	04/20/2026	1,272.65
BAILEY, SARAH KATHLYN	997416397	04/03/2026	715.48
BAILEY, SARAH KATHLYN	997417068	04/20/2026	625.56
BARRETT, KRISTIN BRIANNE	997416594	04/03/2026	1,136.15
BARRETT, KRISTIN BRIANNE	997417260	04/20/2026	891.50
BARRY, RAINBOW A	997416287	04/03/2026	1,857.56
BARRY, RAINBOW A	997416958	04/20/2026	1,857.56
BARRY, WILLA MM	997416458	04/03/2026	55.41
BARTLEIN, SIRI JANE	997416610	04/03/2026	92.35
BARTLEIN, SIRI JANE	997417275	04/20/2026	747.26
BAUSCHELT, KADY A	997416162	04/03/2026	2,276.48
BAUSCHELT, KADY A	997416833	04/20/2026	2,143.22
BEAUCHMAN, EUNICE MARY	997416459	04/03/2026	626.79
BEAUCHMAN, EUNICE MARY	997417131	04/20/2026	940.85
BECHTOLD, HEATHER A.	997416529	04/03/2026	1,086.93

BECHTOLD, HEATHER A.	997417197	04/20/2026	946.85
BEHNKE, KEITH PATRICK	997416309	04/03/2026	1,277.23
BEHNKE, KEITH PATRICK	997416980	04/20/2026	1,282.72
BELL, DAVID T	997416352	04/03/2026	5,269.55
BELL, DAVID T	997417023	04/20/2026	5,269.55
BELL, KATRINA A	997416108	04/03/2026	1,605.28
BELL, KATRINA A	997416779	04/20/2026	1,638.58
BENNETT, RONALD J	997416372	04/03/2026	1,670.83
BENNETT, RONALD J	997417042	04/20/2026	1,727.55
BERENSCHOT, BRYCE HOWARD	997416526	04/03/2026	307.80
BERENSCHOT, BRYCE HOWARD	997417043	04/20/2026	1,770.41
BERG, GABRIELLA RAY	997416555	04/03/2026	117.50
BERG, GABRIELLA RAY	997417222	04/20/2026	184.63
BERG, STEPHEN MYRON	997416485	04/03/2026	1,307.05
BERG, STEPHEN MYRON	997417155	04/20/2026	1,179.69
BERGQUIST, ANDREW S	997416486	04/03/2026	1,453.14
BERGQUIST, ANDREW S	997417156	04/20/2026	1,318.08
BERNER, MELISSA A	997416418	04/03/2026	374.68
BERNER, MELISSA A	997417091	04/20/2026	267.59
BEST, LAUREN SUZANNE	997417276	04/20/2026	877.32
BEYER, MEADOW ISABELLA	997416556	04/03/2026	174.67
BEYER, MEADOW ISABELLA	997417223	04/20/2026	228.38
BINGENHEIMER, ASHLEY MAE	997417053	04/20/2026	3,884.85
BINGENHEIMER, ASHLEY MAE	997416382	04/03/2026	3,884.85
BINGENHEIMER, NATHAN SCOTT	997416163	04/03/2026	1,790.44
BINGENHEIMER, NATHAN SCOTT	997416834	04/20/2026	1,790.44
BIRENBAUM, MICHAEL J	997416164	04/03/2026	2,244.14
BIRENBAUM, MICHAEL J	997416835	04/20/2026	2,244.83
BISHOP, BAILEE MAE	997416611	04/03/2026	49.87
BISHOP, RYAN D	997416165	04/03/2026	2,260.87
BISHOP, RYAN D	997416836	04/20/2026	2,260.87
BITTER, ERIN L	997416595	04/03/2026	1,074.10
BITTER, ERIN L	997417261	04/20/2026	648.91
BLAKE, ALICIA D	997416612	04/03/2026	55.58
BOCHE, AARON J	997416109	04/03/2026	2,050.09
BOCHE, AARON J	997416780	04/20/2026	2,050.09
BOHNERT, ANGELA D	997416383	04/03/2026	1,758.97
BOHNERT, ANGELA D	997417054	04/20/2026	1,758.97
BOLEMAN, HEATHER D	997416166	04/03/2026	2,391.11
BOLEMAN, HEATHER D	997416837	04/20/2026	3,524.03
BORCHARDT, KAYTE A	997416167	04/03/2026	1,952.51
BORCHARDT, KAYTE A	997416838	04/20/2026	1,952.51
BOSSHART, MADISON MARIE	997416248	04/03/2026	1,202.73
BOSSHART, MADISON MARIE	997416919	04/20/2026	1,568.24

BOTELLO, EMMA BRAELYN	997416557	04/03/2026	78.82
BOTELLO, EMMA BRAELYN	997417224	04/20/2026	80.57
BOTELLO, MADISON BRIANNE	997416558	04/03/2026	100.71
BOTELLO, MADISON BRIANNE	997417225	04/20/2026	83.93
BOWERS HYNES, SOMMER L	997416110	04/03/2026	2,048.53
BOWERS HYNES, SOMMER L	997416781	04/20/2026	2,048.53
BOYER, LUCAS W	997416373	04/03/2026	1,562.84
BOYER, LUCAS W	997417044	04/20/2026	1,562.84
BRAGER, JOANNE M	997416419	04/03/2026	953.39
BRAGER, JOANNE M	997417092	04/20/2026	814.17
BRANDVOLD, DAVID DONALD	997416613	04/03/2026	184.70
BRANDVOLD, DAVID DONALD	997417277	04/20/2026	503.58
BRANDVOLD, KARIN R	997416238	04/03/2026	2,132.78
BRANDVOLD, KARIN R	997416909	04/20/2026	2,132.78
BRAULT, KELLY A	997416530	04/03/2026	1,380.50
BRAULT, KELLY A	997417198	04/20/2026	2,047.52
BREDAHL, WAYNE ALAN	997417157	04/20/2026	562.59
BRENNAN-BOBERT, EMILY ELIZABETH	997416249	04/03/2026	1,212.82
BRENNAN-BOBERT, EMILY ELIZABETH	997416920	04/20/2026	1,212.82
BRIESE, BECKY A	997416168	04/03/2026	2,359.40
BRIESE, BECKY A	997416839	04/20/2026	2,304.34
BRILL, RYAN D	997416169	04/03/2026	2,105.25
BRILL, RYAN D	997416840	04/20/2026	2,105.25
BRITTAIN, CARRIE J	997416041	04/03/2026	2,837.86
BRITTAIN, CARRIE J	997416712	04/20/2026	2,837.86
BROWN, KATIE S	997416398	04/03/2026	614.64
BROWN, KATIE S	997417069	04/20/2026	303.50
BROWN, NATHAN M	997416111	04/03/2026	1,598.02
BROWN, NATHAN M	997416782	04/20/2026	1,598.02
BRUECKER, JACOB SCOTT	997416460	04/03/2026	2,327.43
BRUECKER, JACOB SCOTT	997417132	04/20/2026	1,625.39
BRUESEWITZ, KEVIN ERICK	997416614	04/03/2026	267.84
BRUESEWITZ, KEVIN ERICK	997417278	04/20/2026	409.27
BRUESEWITZ, KIMBERLY SUE	997416170	04/03/2026	1,647.88
BRUESEWITZ, KIMBERLY SUE	997416841	04/20/2026	1,820.00
BUCK, BRIAN P	997416316	04/03/2026	3,481.36
BUCK, BRIAN P	997416987	04/20/2026	3,481.36
BURKHART, SUSAN MARY	997416615	04/03/2026	159.70
BURKHART, SUSAN MARY	997417279	04/20/2026	252.05
BURNAP, TODD A	997416348	04/03/2026	2,627.72
BURNAP, TODD A	997417019	04/20/2026	2,627.72
BUROW, MITCHEL D	997416616	04/03/2026	321.68
BUROW, MITCHEL D	997417280	04/20/2026	871.63
BYRAM, CHANTELE MARIE	997416420	04/03/2026	740.52

BYRAM, CHANTELE MARIE	997417093	04/20/2026	674.00
CABLE, CASSANDRA L	997416437	04/03/2026	929.94
CABLE, CASSANDRA L	997417110	04/20/2026	1,055.07
CADMAN, ASHTON ANN	997416112	04/03/2026	1,543.70
CADMAN, ASHTON ANN	997416783	04/20/2026	1,543.70
CALLANDER, LILIANA ELIZABETH	997416438	04/03/2026	1,116.51
CALLANDER, LILIANA ELIZABETH	997417111	04/20/2026	638.50
CAMPBELL, GARY J	997416113	04/03/2026	1,929.93
CAMPBELL, GARY J	997416784	04/20/2026	1,929.93
CAMPBELL, PATRICIA M	997416439	04/03/2026	961.07
CAMPBELL, PATRICIA M	997417112	04/20/2026	836.32
CAMPBELL, STACEY L	997416250	04/03/2026	2,321.88
CAMPBELL, STACEY L	997416921	04/20/2026	2,321.88
CAMPBELL, ZACHARY R	997416171	04/03/2026	2,132.86
CAMPBELL, ZACHARY R	997416842	04/20/2026	2,037.09
CAMPEAU, TRISTAN JOE	997416559	04/03/2026	187.99
CAMPEAU, TRISTAN JOE	997417226	04/20/2026	157.78
CARLEY, CHRISTOPHER W	997416487	04/03/2026	1,541.77
CARLEY, CHRISTOPHER W	997417158	04/20/2026	1,373.23
CARLSON, HOPE M	997416172	04/03/2026	1,752.42
CARLSON, HOPE M	997416843	04/20/2026	1,718.92
CARROLL, JOHN HENRY	997416488	04/03/2026	978.67
CARROLL, JOHN HENRY	997417159	04/20/2026	1,155.48
CARROLL, THOMAS A	997417281	04/20/2026	66.61
CARTIER, CHELSEA A	997416114	04/03/2026	1,645.58
CARTIER, CHELSEA A	997416785	04/20/2026	1,645.58
CAVANESS, HEIDI MARIE	997416531	04/03/2026	424.76
CAVANESS, HEIDI MARIE	997417199	04/20/2026	194.85
CELT, JAMES	997416489	04/03/2026	672.76
CELT, JAMES	997417160	04/20/2026	867.14
CHAFFEE, ANDREA G	997416173	04/03/2026	2,036.07
CHAFFEE, ANDREA G	997416844	04/20/2026	2,036.07
CHAFFEE, LARA JEAN	997416560	04/03/2026	125.78
CHAFFEE, LARA JEAN	997417227	04/20/2026	182.97
CHAFFEE, LUKE B	997416174	04/03/2026	2,318.33
CHAFFEE, LUKE B	997416845	04/20/2026	2,323.89
CHAPIN, MARK R	997416317	04/03/2026	4,046.66
CHAPIN, MARK R	997416988	04/20/2026	4,046.66
CHEEVER, LISA KAY	997416596	04/03/2026	1,247.23
CHEEVER, LISA KAY	997417262	04/20/2026	1,126.07
CLARK, ANNA A	997416042	04/03/2026	1,791.47
CLARK, ANNA A	997416713	04/20/2026	1,765.57
CLEVEN, AUDREY L	997416175	04/03/2026	1,567.48
CLEVEN, AUDREY L	997416846	04/20/2026	1,556.30

COLLINS, ANGELLA MARIE	997416617	04/03/2026	184.70
COLLINS, ANGELLA MARIE	997417282	04/20/2026	184.70
COLSON, CAROLYN	997416618	04/03/2026	53.40
CONLEY, CHARLES R	997416176	04/03/2026	1,723.96
CONLEY, CHARLES R	997416847	04/20/2026	1,690.46
COOK, LINDSAY D	997416077	04/03/2026	1,286.97
COOK, LINDSAY D	997416748	04/20/2026	1,286.97
COOK, MCKENNA RENEE	997416043	04/03/2026	1,566.28
COOK, MCKENNA RENEE	997416714	04/20/2026	1,566.28
COPPENBARGER, CURT S	997416619	04/03/2026	300.39
COPPENBARGER, CURT S	997417283	04/20/2026	150.20
CORNELL, SARAH M	997416177	04/03/2026	2,054.24
CORNELL, SARAH M	997416848	04/20/2026	2,054.24
COUGHLIN, JOSEPH D	997416115	04/03/2026	2,286.10
COUGHLIN, JOSEPH D	997416786	04/20/2026	2,217.24
COUGHLIN, MOLLY B	997416178	04/03/2026	1,742.33
COUGHLIN, MOLLY B	997416849	04/20/2026	1,742.33
COY, LYNETTE KATHERINE	997416353	04/03/2026	3,644.13
COY, LYNETTE KATHERINE	997417024	04/20/2026	3,644.13
CRAIG, KIM E	997416179	04/03/2026	2,200.57
CRAIG, KIM E	997416850	04/20/2026	2,200.57
CRAIL, DAVID T	997416327	04/03/2026	3,180.34
CRAIL, DAVID T	997416998	04/20/2026	3,180.34
CROSBY, MARY M	997416620	04/03/2026	367.49
CROSBY, MARY M	997417284	04/20/2026	184.70
CRUCIANI, EMMA J	997416251	04/03/2026	1,604.97
CRUCIANI, EMMA J	997416922	04/20/2026	1,604.97
CUMMINGS, BLAKE ASHLEY	997416252	04/03/2026	158.35
CUMMINGS, BLAKE ASHLEY	997416923	04/20/2026	158.35
CUNNINGHAM, REBECCA N	997416078	04/03/2026	1,435.94
CUNNINGHAM, REBECCA N	997416749	04/20/2026	2,330.44
CURTIS, KODY SCOTT	997416561	04/03/2026	110.78
CURTIS, KODY SCOTT	997417228	04/20/2026	63.79
CURTIS, LINDSEY M	997416621	04/03/2026	3,223.80
CZAPLEWSKI, RANDY THOMAS	997416622	04/03/2026	37.55
DADO, BRIAN E	997416354	04/03/2026	2,655.36
DADO, BRIAN E	997417025	04/20/2026	2,655.36
DANIELSON, DAVID J	997416374	04/03/2026	1,409.65
DANIELSON, DAVID J	997417045	04/20/2026	1,409.65
DANIELSON, LARRY T	997416623	04/03/2026	653.49
DANIELSON, LARRY T	997417285	04/20/2026	273.84
DEBRIYN, CANDICE NICHOLE	1111	04/20/2026	-3,737.33
DELUCA, JONATHAN P	997416310	04/03/2026	1,237.83
DELUCA, JONATHAN P	997416981	04/20/2026	1,350.04

DELUCA, KARI A	997416116	04/03/2026	1,911.72
DELUCA, KARI A	997416787	04/20/2026	1,926.22
DELWICHE, STACY L	997416597	04/03/2026	935.19
DELWICHE, STACY L	997417263	04/20/2026	784.87
DERUSHA, THERESA A	997416624	04/03/2026	836.90
DERUSHA, THERESA A	997417286	04/20/2026	846.04
DESVOUSGES, ERIN LEIGH	997416044	04/03/2026	1,388.15
DESVOUSGES, ERIN LEIGH	997416715	04/20/2026	1,388.15
DEXHEIMER, JILLIAN A	997416379	04/03/2026	896.85
DEXHEIMER, JILLIAN A	997417050	04/20/2026	896.85
DEZIEL, MALLORY C	997416117	04/03/2026	1,904.09
DEZIEL, MALLORY C	997416788	04/20/2026	1,904.09
DICK, LISA ANN	997417287	04/20/2026	305.38
DODGE, BETH M	997416180	04/03/2026	2,517.07
DODGE, BETH M	997416851	04/20/2026	2,641.07
DODGE, NICOLLE L	997416532	04/03/2026	719.57
DODGE, NICOLLE L	997417200	04/20/2026	615.09
DONAHUE, KAYLI ROSE	997416045	04/03/2026	1,503.38
DONAHUE, KAYLI ROSE	997416716	04/20/2026	1,503.38
DORADO, RACHEL OLIVE	997416625	04/03/2026	128.94
DORN, KEVIN E	997416118	04/03/2026	2,187.59
DORN, KEVIN E	997416789	04/20/2026	2,452.12
DOW, ISAAC M S	997416399	04/03/2026	974.51
DOW, ISAAC M S	997417070	04/20/2026	1,119.89
DOWNING, ERIN MARGARET	997417229	04/20/2026	60.42
DRECKTRAH, KATHLEEN	997417288	04/20/2026	138.94
DRECKTRAH, KATHLEEN	997416626	04/03/2026	61.51
DREIFORT, JACOB EVAN	997416181	04/03/2026	1,194.64
DREIFORT, JACOB EVAN	997416852	04/20/2026	1,036.25
DRESSEN, BROOKE LINDSEY	997416598	04/03/2026	959.94
DRESSEN, BROOKE LINDSEY	997417264	04/20/2026	929.62
DREYER, LARISSA ANN	997416046	04/03/2026	1,737.15
DREYER, LARISSA ANN	997416717	04/20/2026	1,737.15
DRIER, THERON DUCHAMP	997416627	04/03/2026	123.03
DUCH, CLAIRE MARCELLA	997416562	04/03/2026	766.40
DUCH, CLAIRE MARCELLA	997417230	04/20/2026	613.96
DUDLEY, KEVIN MATTHEW	997417161	04/20/2026	487.76
DULANEY, KATE L	997416119	04/03/2026	2,209.85
DULANEY, KATE L	997416790	04/20/2026	2,209.85
DULAS, CHANTELE M	997416440	04/03/2026	1,436.21
DULAS, CHANTELE M	997417113	04/20/2026	1,015.71
DULL, MADALYN MARIE	997416563	04/03/2026	421.80
DULL, MADALYN MARIE	997417231	04/20/2026	464.74
DUMOND, MONICA R	997416120	04/03/2026	2,067.55

DUMOND, MONICA R	997416791	04/20/2026	2,067.55
DUNLAP, MATTHEW PAUL	997416628	04/03/2026	1,548.83
DUSEK, SAMANTHA L	997416121	04/03/2026	2,091.44
DUSEK, SAMANTHA L	997416792	04/20/2026	2,124.76
DUVALL, PAULA M	997416441	04/03/2026	502.63
DUVALL, PAULA M	997417114	04/20/2026	453.77
EDELMAN, AMY M	997416629	04/03/2026	320.02
EDMUNDSON, LORI L	997416630	04/03/2026	547.99
EDMUNDSON, LORI L	997417289	04/20/2026	369.40
EGGERT, AMANDA J	997416182	04/03/2026	1,893.07
EGGERT, AMANDA J	997416853	04/20/2026	1,855.01
EKHOLM, HATTIE LYN	997416183	04/03/2026	2,254.35
EKHOLM, HATTIE LYN	997416854	04/20/2026	2,254.35
EKSTROM, PAMELA J	997416079	04/03/2026	1,948.31
EKSTROM, PAMELA J	997416750	04/20/2026	1,948.31
ELLING, ANN M	997416631	04/03/2026	41.56
ELLINGSON, TATUM GRACE	997416461	04/03/2026	27.70
ELLIOTT, MARYBETH ANN	997417026	04/20/2026	2,255.23
ELLIOTT, MARYBETH ANN	997416355	04/03/2026	2,255.23
ELLS, JAMES F	997416490	04/03/2026	1,082.65
ELLS, JAMES F	997417162	04/20/2026	1,378.27
ELORANTA, GARY A	997416491	04/03/2026	700.59
ELORANTA, GARY A	997417163	04/20/2026	665.06
ELORANTA, JOSEPH C	997416318	04/03/2026	1,314.43
ELORANTA, JOSEPH C	997416989	04/20/2026	1,319.96
ELSENPIETER, ERIN LYNN	997416253	04/03/2026	1,656.02
ELSENPIETER, ERIN LYNN	997416924	04/20/2026	1,656.02
ELSENPIETER, LYNN MARIE	997416528	04/03/2026	79.30
ELWORTHY, TRICIA H	997416632	04/03/2026	92.35
EMHOLTZ, KAREN ADELLE	997416442	04/03/2026	1,270.25
EMHOLTZ, KAREN ADELLE	997417115	04/20/2026	1,155.91
ENGELSTAD, GRETA LOUISE	997417290	04/20/2026	92.35
EPSTEIN, GARY E	997416492	04/03/2026	541.04
EPSTEIN, GARY E	997417164	04/20/2026	34.76
ERICKSON, KARL E	997416493	04/03/2026	220.96
ERICKSON, KARL E	997417165	04/20/2026	132.12
ERICKSON, LYNN M	997416494	04/03/2026	606.26
ERICKSON, LYNN M	997417166	04/20/2026	606.26
ESTEB, SUZANNAH J	997416302	04/03/2026	1,471.82
ESTEB, SUZANNAH J	997416973	04/20/2026	1,488.58
EVERSON, AMY K	997416080	04/03/2026	2,025.69
EVERSON, AMY K	997416751	04/20/2026	2,025.69
FAGER, JENNIFER JOY	997416421	04/03/2026	1,163.40
FAGER, JENNIFER JOY	997417094	04/20/2026	1,022.43

FELLING, MEGAN C	997416047	04/03/2026	212.77
FELLING, MEGAN C	997416718	04/20/2026	212.77
FENTON, ERIN M	997416254	04/03/2026	1,789.12
FENTON, ERIN M	997416925	04/20/2026	1,789.12
FEYEREISEN, LAUREN ASHLEY	997416081	04/03/2026	1,668.68
FEYEREISEN, LAUREN ASHLEY	997416752	04/20/2026	1,668.68
FIERRO, MELISSA K	997416122	04/03/2026	2,352.06
FIERRO, MELISSA K	997416793	04/20/2026	2,352.06
FILARSKY, SARA MARGARET	997416633	04/03/2026	92.35
FILARSKY, SARA MARGARET	997417291	04/20/2026	184.70
FLANAGAN, EVAN FRANCIS	997416319	04/03/2026	1,329.07
FLANAGAN, EVAN FRANCIS	997416990	04/20/2026	1,334.59
FLANIGAN, AMY J	997416533	04/03/2026	897.15
FLANIGAN, AMY J	997417201	04/20/2026	834.94
FLATTEN, SARA L	997416389	04/03/2026	1,156.38
FLATTEN, SARA L	997417060	04/20/2026	1,156.38
FLETCHER, LEAH R	997416123	04/03/2026	1,452.38
FLETCHER, LEAH R	997416794	04/20/2026	1,452.38
FOLLSTAD, DAWN L	997416255	04/03/2026	2,334.24
FOLLSTAD, DAWN L	997416926	04/20/2026	2,334.24
FOLLSTAD, JAMIESON C	997416048	04/03/2026	2,464.47
FOLLSTAD, JAMIESON C	997416719	04/20/2026	2,464.47
FORSTER, WILLIAM L	997416634	04/03/2026	83.11
FOSTER, LINDA MARIE	997416635	04/03/2026	92.35
FOSTER, LINDA MARIE	997417292	04/20/2026	184.70
FOSTER, LUANN A	997416636	04/03/2026	369.40
FOSTER, LUANN A	997417293	04/20/2026	712.10
FOUKS, MEGAN ELIZABETH	997416400	04/03/2026	1,029.06
FOUKS, MEGAN ELIZABETH	997417071	04/20/2026	951.54
FRANCIS, RONALD JOSEPH	997416356	04/03/2026	1,710.73
FRANCIS, RONALD JOSEPH	997417027	04/20/2026	1,710.73
FRANDRUP, MICHELE L	997416082	04/03/2026	1,702.71
FRANDRUP, MICHELE L	997416753	04/20/2026	1,702.71
FRANK, JANA S	997416637	04/03/2026	455.82
FRANZ, KASHES KAYDEN	997416638	04/03/2026	1,389.08
FRANZ, KASHES KAYDEN	997417294	04/20/2026	939.44
FREDRICK, SILVIA H	997416443	04/03/2026	1,272.62
FREDRICK, SILVIA H	997417116	04/20/2026	1,147.97
FREDRICKSON, DESIREE ANN	997416401	04/03/2026	504.22
FREDRICKSON, DESIREE ANN	997417072	04/20/2026	320.61
FRIEDE, PAM K	997416639	04/03/2026	311.68
FRIEDE, PAM K	997417295	04/20/2026	414.77
FUGLESTAD, ELENA RAE	997416564	04/03/2026	215.35
FUGLESTAD, ELENA RAE	997417232	04/20/2026	107.42

FULLER, ALICIA RENEE	997416311	04/03/2026	793.39
FULLER, ALICIA RENEE	997416982	04/20/2026	793.39
FULLER, MICHAEL J	997416640	04/03/2026	814.42
FULLER, MICHAEL J	997417296	04/20/2026	207.79
GAARD, BRIANNE C	997416124	04/03/2026	2,079.95
GAARD, BRIANNE C	997416795	04/20/2026	2,113.27
GAMACHE, GREGORY JOHN	997416184	04/03/2026	2,602.39
GAMACHE, GREGORY JOHN	997416855	04/20/2026	2,636.19
GANSKE, ANDREA M	997416049	04/03/2026	1,983.50
GANSKE, ANDREA M	997416720	04/20/2026	2,004.36
GANTT, PEGGY J	997416239	04/03/2026	2,002.20
GANTT, PEGGY J	997416910	04/20/2026	2,002.20
GEISER, CHRISTOPHER N	997416320	04/03/2026	1,821.18
GEISER, CHRISTOPHER N	997416991	04/20/2026	1,821.18
GEISNESS, BROOKE J	997416402	04/03/2026	883.25
GEISNESS, BROOKE J	997417073	04/20/2026	782.58
GHENCIU, ALEXANDRA VICTORIA	997416565	04/03/2026	72.48
GHENCIU, ALEXANDRA VICTORIA	997417233	04/20/2026	37.82
GIBLIN, SAMANTHA LYNN	997416050	04/03/2026	1,774.19
GIBLIN, SAMANTHA LYNN	997416721	04/20/2026	1,774.19
GIEDD, HATLEY HAZEL	997416393	04/03/2026	396.04
GIEDD, HATLEY HAZEL	997417064	04/20/2026	376.32
GILLES, HILLARY TRAYNOR	997416051	04/03/2026	1,376.44
GILLES, HILLARY TRAYNOR	997416722	04/20/2026	1,376.44
GINTNER, ISABELLE MARIE	997416641	04/03/2026	105.44
GJERDE, RACHAEL A	997416186	04/03/2026	1,574.25
GJERDE, RACHAEL A	997416856	04/20/2026	1,608.45
GLOVER, SHELBY SUSAN	997416083	04/03/2026	1,763.98
GLOVER, SHELBY SUSAN	997416754	04/20/2026	1,763.98
GOIHL, LISA M	997416328	04/03/2026	3,029.81
GOIHL, LISA M	997416999	04/20/2026	3,029.81
GOMEZ GUZMAN, ANDRES	997416384	04/03/2026	1,336.30
GOMEZ GUZMAN, ANDRES	997417055	04/20/2026	1,341.80
GOMEZ, NATALY C	997416385	04/03/2026	1,619.05
GOMEZ, NATALY C	997417056	04/20/2026	1,619.05
GORMAN, ASHLEY E	997416052	04/03/2026	1,425.94
GORMAN, ASHLEY E	997416723	04/20/2026	1,425.94
GOTELAERE, JORDAN MARIE	997417297	04/20/2026	2,050.75
GOTELAERE, JORDAN MARIE	997416642	04/03/2026	2,050.75
GOTTFREDSSEN, CHRISTOPHER ERIC	997416444	04/03/2026	477.17
GOTTFREDSSEN, CHRISTOPHER ERIC	997417117	04/20/2026	411.61
GRAHAM, JACQUELINE B	997416240	04/03/2026	1,289.66
GRAHAM, JACQUELINE B	997416911	04/20/2026	1,418.91
GRAVEN, LYNN M	997416422	04/03/2026	1,194.80

GRAVEN, LYNN M	997417095	04/20/2026	1,079.40
GRAVES, DERICK WALTER	997416534	04/03/2026	1,068.81
GRAVES, DERICK WALTER	997417202	04/20/2026	950.10
GREGORY, EMILY K	997416187	04/03/2026	1,166.07
GREGORY, EMILY K	997416857	04/20/2026	1,166.07
GRESKE, AUBREE ANN	997416053	04/03/2026	1,123.05
GRESKE, AUBREE ANN	997416724	04/20/2026	1,123.05
GRIFFIN, AMY R	997416535	04/03/2026	158.96
GRIFFIN, AMY R	997417203	04/20/2026	51.94
GRINSTEAD, RICHARD A	997416256	04/03/2026	2,018.35
GRINSTEAD, RICHARD A	997416927	04/20/2026	2,018.35
GROTHOLSON, JARED M	997416188	04/03/2026	2,259.78
GROTHOLSON, JARED M	997416858	04/20/2026	2,259.78
GUCKENBERGER, JILL R	997416054	04/03/2026	2,117.19
GUCKENBERGER, JILL R	997416725	04/20/2026	2,117.19
GULICK, ELISE SARAH	997416462	04/03/2026	39.55
GULICK, ELISE SARAH	997417133	04/20/2026	79.09
GULLICKSON, TARYN ANN	997416445	04/03/2026	1,180.61
GULLICKSON, TARYN ANN	997417118	04/20/2026	1,590.70
GUNDERSON, JENNIFER MARIE	997416403	04/03/2026	915.25
GUNDERSON, JENNIFER MARIE	997417074	04/20/2026	819.95
GUNNELL, LAURA	997416189	04/03/2026	2,094.99
GUNNELL, LAURA	997416859	04/20/2026	2,094.99
GUTTING, TREVOR A	997416643	04/03/2026	171.40
HABISCH, ZANE DANIEL	997416566	04/03/2026	322.06
HABISCH, ZANE DANIEL	997417234	04/20/2026	182.97
HACKEL, DERRICK K	997416190	04/03/2026	1,466.71
HACKEL, DERRICK K	997416860	04/20/2026	1,580.29
HAFEMAN, AMY L	997416084	04/03/2026	2,114.96
HAFEMAN, AMY L	997416755	04/20/2026	2,114.96
HAGBERG, TRISTA MARIE	997417075	04/20/2026	61.51
HALLING, BRIAN V	997416644	04/03/2026	33.25
HALLING, SUSAN A	997416329	04/03/2026	1,043.77
HALLING, SUSAN A	997417000	04/20/2026	1,043.77
HALVORSON, OLIVE ANNE NOEL	997416463	04/03/2026	39.55
HAM, JENNA NICOLE	997416645	04/03/2026	338.53
HAM, JENNA NICOLE	997417298	04/20/2026	461.77
HAMES, CATHERINE M	997416357	04/03/2026	1,577.55
HAMES, CATHERINE M	997417028	04/20/2026	1,577.55
HAMES, JOSEPH W	997416085	04/03/2026	1,972.26
HAMES, JOSEPH W	997416756	04/20/2026	1,869.51
HAMILTON, LYNNE LOUISE	997416646	04/03/2026	184.70
HANSEN, MELISA A	997416191	04/03/2026	2,845.27
HANSEN, MELISA A	997416861	04/20/2026	2,845.27

HANSEN, RICHARD A	997416192	04/03/2026	2,173.89
HANSEN, RICHARD A	997416862	04/20/2026	2,173.89
HANSEN, SYDNEY LYNN CERNOHOUS	997416257	04/03/2026	1,556.77
HANSEN, SYDNEY LYNN CERNOHOUS	997416928	04/20/2026	1,556.77
HANSON, JANEL M	997416386	04/03/2026	1,414.94
HANSON, JANEL M	997417057	04/20/2026	1,414.94
HANSON, JENNA R	997416193	04/03/2026	2,102.34
HANSON, JENNA R	997416863	04/20/2026	2,102.34
HARTIGAN, ALICIA KARALYNNE	997416647	04/03/2026	27.78
HASELMAN, JOSEPH P	997416375	04/03/2026	3,093.19
HASELMAN, JOSEPH P	997417046	04/20/2026	3,093.19
HASELMAN, SHANNAN RAE	997416599	04/03/2026	1,217.67
HASELMAN, SHANNAN RAE	997417265	04/20/2026	1,092.50
HASKINS, KAYDAN L	997416185	04/03/2026	1,511.29
HASKINS, KAYDAN L	997416864	04/20/2026	1,415.48
HASKINS, MAXWELL D	997416194	04/03/2026	1,400.33
HASKINS, MAXWELL D	997416865	04/20/2026	1,400.33
HAUGEN-HUMBERT, RITA M	997416648	04/03/2026	680.61
HAUGLAND, PAUL JOHN	997417167	04/20/2026	509.50
HAUGLAND, PAUL JOHN	997416495	04/03/2026	234.22
HAUSCHILD, DAWN E	997416288	04/03/2026	1,819.41
HAUSCHILD, DAWN E	997416959	04/20/2026	1,819.41
HAYES, KAYLA ANNE	997416055	04/03/2026	1,839.18
HAYES, KAYLA ANNE	997416726	04/20/2026	1,839.18
HAYES, SOPHIA FRANCES	997416195	04/03/2026	1,108.21
HAYES, SOPHIA FRANCES	997416866	04/20/2026	1,108.21
HEEBINK, LILY MARIE	997416649	04/03/2026	601.86
HEEBINK, LILY MARIE	997417299	04/20/2026	174.70
HEINEN, STEPHANIE M	997416056	04/03/2026	2,176.16
HEINEN, STEPHANIE M	997416727	04/20/2026	2,176.16
HENRY, JAMES MICKEAL	997416496	04/03/2026	1,105.26
HENRY, JAMES MICKEAL	997417168	04/20/2026	160.82
HENRY, NELL F	997416497	04/03/2026	1,683.57
HENRY, NELL F	997417169	04/20/2026	1,528.88
HENSLEY, ANN M	997416086	04/03/2026	2,354.46
HENSLEY, ANN M	997416757	04/20/2026	2,354.46
HERMSEN, MATTHEW J	997416330	04/03/2026	1,690.95
HERMSEN, MATTHEW J	997417001	04/20/2026	1,762.40
HERUM, NATASHA R	997416525	04/03/2026	79.38
HERUM, NATASHA R	997417194	04/20/2026	1,075.19
HIRSCH, ANGELA M	997416404	04/03/2026	887.67
HIRSCH, ANGELA M	997417076	04/20/2026	769.17
HIRSTEIN, DAVID ALLEN	997416650	04/03/2026	2,953.56
HOEHN, ELIZABETH A	997416125	04/03/2026	1,938.34

HOEHN, ELIZABETH A	997416796	04/20/2026	1,932.79
HOERL, BRITTANY N	997416651	04/03/2026	277.88
HOERL, BRITTANY N	997417300	04/20/2026	935.11
HOERNKE, JAIMI L	997416126	04/03/2026	1,911.49
HOERNKE, JAIMI L	997416797	04/20/2026	2,004.38
HOFFMAN, KALEENA L	997416196	04/03/2026	2,267.65
HOFFMAN, KALEENA L	997416867	04/20/2026	2,267.65
HOIKKA, MACKENZIE JEAN	997417134	04/20/2026	8.79
HOLEC, BETHANY J	997416331	04/03/2026	904.30
HOLEC, BETHANY J	997417002	04/20/2026	904.30
HOLLE, LIZA BURICH	997416567	04/03/2026	1,148.30
HOLLE, LIZA BURICH	997417235	04/20/2026	1,101.02
HOLLOWAY, GINA K	997416652	04/03/2026	949.63
HOLLOWAY, GINA K	997417301	04/20/2026	184.70
HOLUM, ELLA CHRISTINE	997416258	04/03/2026	1,294.52
HOLUM, ELLA CHRISTINE	997416929	04/20/2026	1,294.52
HOOPER, MEGAN ELIZABETH	997416197	04/03/2026	1,542.50
HOOPER, MEGAN ELIZABETH	997416868	04/20/2026	1,542.50
HORN, ANN ELVIRA	997416405	04/03/2026	654.78
HORN, ANN ELVIRA	997417077	04/20/2026	1,137.51
HORVATH, DANELL ELIZABETH	997416568	04/03/2026	320.16
HORVATH, DANELL ELIZABETH	997417236	04/20/2026	320.16
HOSSZU, RACHEL ELIZABETH	997416057	04/03/2026	1,845.26
HOSSZU, RACHEL ELIZABETH	997416728	04/20/2026	1,845.26
HOSTETLER, KATRINA KAY	997416289	04/03/2026	1,784.71
HOSTETLER, KATRINA KAY	997416960	04/20/2026	1,676.84
HUANG, SARAH A	997416198	04/03/2026	1,650.18
HUANG, SARAH A	997416869	04/20/2026	1,650.18
HUPPERT, AMANDA L	997416358	04/03/2026	1,647.91
HUPPERT, AMANDA L	997417029	04/20/2026	1,670.78
HUPPERT, ERIN K	997416464	04/03/2026	1,516.11
HUPPERT, ERIN K	997417135	04/20/2026	1,318.09
HUPPERT, RYAN WILLIAM	997416127	04/03/2026	2,352.92
HUPPERT, RYAN WILLIAM	997416798	04/20/2026	2,352.92
IGOU, ALISON R	997416199	04/03/2026	1,854.69
IGOU, ALISON R	997416870	04/20/2026	1,899.10
IMRIE, SCOTT J	997416200	04/03/2026	1,971.78
IMRIE, SCOTT J	997416871	04/20/2026	2,005.11
INOUYE, MARK T	997416359	04/03/2026	1,531.15
INOUYE, MARK T	997417030	04/20/2026	1,531.15
ISCHE, PHYLLIS ANN	997416446	04/03/2026	455.34
ISCHE, PHYLLIS ANN	997417119	04/20/2026	406.80
ISNARDI, GLENN R	997416653	04/03/2026	276.32
JAECKEL, BRYAN F	997416201	04/03/2026	2,300.47

JAECKEL, BRYAN F	997416872	04/20/2026	2,300.47
JAHNKE, TIMOTHY MARK	997416654	04/03/2026	184.70
JANQUART, AMANDA J	997416655	04/03/2026	277.05
JARDINE, MCKENNA J	997416305	04/03/2026	1,116.22
JARDINE, MCKENNA J	997416976	04/20/2026	1,116.22
JAROCKI, HANNAH M	997416569	04/03/2026	380.83
JAROCKI, HANNAH M	997417237	04/20/2026	383.76
JAROCKI, REBEKAH DIANE	997416570	04/03/2026	164.50
JAROCKI, REBEKAH DIANE	997417238	04/20/2026	67.14
JAROCKI, SARAH A	997416312	04/03/2026	1,316.28
JAROCKI, SARAH A	997416983	04/20/2026	1,316.28
JENSEN, NICHOLAS BRAVEN	997416536	04/03/2026	1,187.95
JENSEN, NICHOLAS BRAVEN	997417204	04/20/2026	1,079.55
JENTGES, AMY MARGARET	997416656	04/03/2026	365.72
JETMORE, ANNETTE K	997416202	04/03/2026	2,073.55
JETMORE, ANNETTE K	997416873	04/20/2026	2,073.55
JILK, RUTH ELLEN	997416657	04/03/2026	610.11
JILK, RUTH ELLEN	997417302	04/20/2026	207.79
JOHANSON, KAREN C	997417303	04/20/2026	87.88
JOHANSON, MICHELLE NICOLE	997416423	04/03/2026	900.45
JOHANSON, MICHELLE NICOLE	997417096	04/20/2026	949.17
JOHANSSON, JENNIFER T	997416087	04/03/2026	2,100.99
JOHANSSON, JENNIFER T	997416758	04/20/2026	2,100.99
JOHNSON, ADELINE JUEL	997416465	04/03/2026	79.09
JOHNSON, ADELINE JUEL	997417136	04/20/2026	79.09
JOHNSON, AUDREY G	997416259	04/03/2026	2,159.00
JOHNSON, AUDREY G	997416930	04/20/2026	2,159.00
JOHNSON, BRITTANY A	997417304	04/20/2026	794.21
JOHNSON, CLIFTON A	997416260	04/03/2026	2,350.99
JOHNSON, CLIFTON A	997416931	04/20/2026	2,350.99
JOHNSON, ERIC WAYNE	997416332	04/03/2026	1,208.15
JOHNSON, ERIC WAYNE	997417003	04/20/2026	1,410.11
JOHNSON, KAYLA CAROLINE	997416571	04/03/2026	402.32
JOHNSON, KAYLA CAROLINE	997417239	04/20/2026	356.77
JOHNSON, LAUREN PAIGE	997416537	04/03/2026	947.74
JOHNSON, LAUREN PAIGE	997417205	04/20/2026	855.75
JOHNSON, NICOLE M	997416360	04/03/2026	1,623.26
JOHNSON, NICOLE M	997417031	04/20/2026	1,623.26
JOHNSON, PETER F	997416376	04/03/2026	1,542.51
JOHNSON, PETER F	997417047	04/20/2026	1,542.51
JOHNSON, STACIA R	997416088	04/03/2026	1,826.11
JOHNSON, STACIA R	997416759	04/20/2026	1,826.11
JOHNSON, STACY K	997416658	04/03/2026	3,324.60
JOHNSON, STEVEN VERN	997416659	04/03/2026	184.70

JOHNSON, STEVEN VERN	997417305	04/20/2026	184.70
JOHNSON, ZACHARY ROBERT	997416660	04/03/2026	92.35
JOHNSON, ZACHARY ROBERT	997417306	04/20/2026	454.53
JOHNSTON, NATHAN CONNER	997416572	04/03/2026	63.79
JOHNSTON, NATHAN CONNER	997417240	04/20/2026	41.93
JUETTEN, JENNA KATHLEEN	997416661	04/03/2026	79.09
KALLENBACH, MITCHELL ALAN	997416241	04/03/2026	1,534.15
KALLENBACH, MITCHELL ALAN	997416912	04/20/2026	1,534.15
KAMINSKI, LAUREN C	997416333	04/03/2026	1,477.05
KAMINSKI, LAUREN C	997417004	04/20/2026	1,477.05
KAMINSKI, SARAH J	997416406	04/03/2026	530.43
KAMINSKI, SARAH J	997417078	04/20/2026	476.51
KAMRATH, SONJA CAROL	997416261	04/03/2026	1,858.22
KAMRATH, SONJA CAROL	997416932	04/20/2026	1,858.22
KANGAS, DAVID A	997416334	04/03/2026	1,415.61
KANGAS, DAVID A	997417005	04/20/2026	1,421.13
KANIA, TESSA E	997416242	04/03/2026	1,636.04
KANIA, TESSA E	997416913	04/20/2026	1,636.04
KAPITZ, MATTHEW KAYE	997416203	04/03/2026	1,111.71
KAPITZ, MATTHEW KAYE	997416874	04/20/2026	1,747.81
KARRAS, JENNIFER L	997416361	04/03/2026	1,840.82
KARRAS, JENNIFER L	997417032	04/20/2026	1,840.82
KAUFHOLD, ROBYN KELLY	997416335	04/03/2026	1,370.70
KAUFHOLD, ROBYN KELLY	997417006	04/20/2026	1,370.70
KAUTH, AMANDA J	997416262	04/03/2026	2,033.99
KAUTH, AMANDA J	997416933	04/20/2026	2,033.99
KEEHR, AMANDA A	997416424	04/03/2026	1,146.01
KEEHR, AMANDA A	997417097	04/20/2026	1,374.19
KELLER, BAILEY S	997416128	04/03/2026	1,330.10
KELLER, BAILEY S	997416799	04/20/2026	1,341.21
KELLER, DALE ANTHONY WILLIAM	997416263	04/03/2026	1,327.76
KELLER, DALE ANTHONY WILLIAM	997416934	04/20/2026	1,327.76
KEMPF, GABRIELLA MAE	997416573	04/03/2026	40.29
KEMPF, GABRIELLA MAE	997417241	04/20/2026	33.57
KENDZIERSKI, JENNIFER L	997416407	04/03/2026	1,014.08
KENDZIERSKI, JENNIFER L	997417079	04/20/2026	1,070.18
KENNEALY, MORGAN MARIE	997416662	04/03/2026	560.59
KENNEALY, MORGAN MARIE	997417307	04/20/2026	171.40
KHOURY, HENRI NMI	997416663	04/03/2026	484.81
KHOURY, HENRI NMI	997417308	04/20/2026	429.91
KING, KELYN M	997416129	04/03/2026	1,848.57
KING, KELYN M	997416800	04/20/2026	1,848.57
KINNEY, JEANNE M	997416089	04/03/2026	1,155.72
KINNEY, JEANNE M	997416760	04/20/2026	1,155.72

KIRK, CARTER R	997416664	04/03/2026	184.70
KLECKER, STEPHANIE LYNN	997416447	04/03/2026	731.80
KLECKER, STEPHANIE LYNN	997417120	04/20/2026	608.47
KLEIN, TRACY A	997416204	04/03/2026	1,733.65
KLEIN, TRACY A	997416875	04/20/2026	1,733.65
KLEINSCHMIDT, LISA A	997416264	04/03/2026	2,125.04
KLEINSCHMIDT, LISA A	997416935	04/20/2026	2,125.04
KLISZCZ, BARBARA J	997416425	04/03/2026	1,251.07
KLISZCZ, BARBARA J	997417098	04/20/2026	1,119.21
KNUTSON, JESSICA L	997416408	04/03/2026	1,176.38
KNUTSON, JESSICA L	997417080	04/20/2026	776.60
KOCER, ANNABELLE CATHERINE	997416665	04/03/2026	184.70
KOEBLER, GRACE KRISTINE	997416666	04/03/2026	274.19
KOGER, ADAM JOSHUA	997416205	04/03/2026	1,893.98
KOGER, ADAM JOSHUA	997416876	04/20/2026	3,169.40
KOLB, EMILY FRANCES	997416265	04/03/2026	1,516.12
KOLB, EMILY FRANCES	997416936	04/20/2026	1,516.12
KONOLD, LORI RAE	997416538	04/03/2026	1,172.38
KONOLD, LORI RAE	997417206	04/20/2026	1,064.57
KOSTERMAN, PAUL RICHARD	997416498	04/03/2026	736.53
KRIZAK, KELLY MARIE	997416409	04/03/2026	1,064.11
KRIZAK, KELLY MARIE	997417081	04/20/2026	960.22
KRIZEK-SCORE, MADALYN MAUREEN	997416206	04/03/2026	1,678.03
KRIZEK-SCORE, MADALYN MAUREEN	997416877	04/20/2026	1,621.93
KRUEGER, THOMAS EDWARD	997416336	04/03/2026	1,525.27
KRUEGER, THOMAS EDWARD	997417007	04/20/2026	1,531.66
KUBERA, KYLA M	997416574	04/03/2026	262.72
KUBERA, KYLA M	997417242	04/20/2026	213.46
KUGEL, PEGGY L	997416090	04/03/2026	2,399.40
KUGEL, PEGGY L	997416761	04/20/2026	2,399.40
KULVICH, KAYLA ANN	997416667	04/03/2026	895.00
KULVICH, KAYLA ANN	997417309	04/20/2026	1,246.91
KUSS, KRISTIN K	997416410	04/03/2026	537.19
KUSS, KRISTIN K	997417082	04/20/2026	637.65
LABADIE, EMILY MARIE	997416207	04/03/2026	1,982.86
LABADIE, EMILY MARIE	997416878	04/20/2026	1,982.86
LACY, AARON E	997416306	04/03/2026	1,500.11
LACY, AARON E	997416977	04/20/2026	1,500.11
LALLEMONT, KAYLIN OLIVIA	997416208	04/03/2026	1,511.58
LALLEMONT, KAYLIN OLIVIA	997416879	04/20/2026	1,511.58
LAMOTHE, KATHRYN A	997416499	04/03/2026	1,332.79
LAMOTHE, KATHRYN A	997417170	04/20/2026	1,185.87
LANE, HEATHER DENISE	997416466	04/03/2026	763.27
LANE, HEATHER DENISE	997417137	04/20/2026	636.82

LANSING, MYANNA M	997416130	04/03/2026	1,790.59
LANSING, MYANNA M	997416801	04/20/2026	1,807.35
LAROUÉ, HELEN T	997416091	04/03/2026	1,525.87
LAROUÉ, HELEN T	997416762	04/20/2026	1,525.87
LARSEN, TANYA L	997416058	04/03/2026	1,845.92
LARSEN, TANYA L	997416729	04/20/2026	2,278.29
LARSON, AMANDA LEIGH	997416575	04/03/2026	688.14
LARSON, AMANDA LEIGH	997417243	04/20/2026	613.09
LARSON, BROOKE L	997416064	04/03/2026	1,638.73
LARSON, BROOKE L	997416730	04/20/2026	1,609.86
LARSON, NICHOLE E	997416266	04/03/2026	2,197.36
LARSON, NICHOLE E	997416937	04/20/2026	2,197.36
LARSON, WENDY L	997416467	04/03/2026	871.64
LARSON, WENDY L	997417138	04/20/2026	727.02
LAVOLD, MONICA EILEEN	997416668	04/03/2026	2,955.20
LAVOLD, PARKER JOHN	997416468	04/03/2026	992.14
LAVOLD, PARKER JOHN	997417139	04/20/2026	887.34
LAVOLD, TIMOTHY J	997416209	04/03/2026	1,647.39
LAVOLD, TIMOTHY J	997416880	04/20/2026	2,586.42
LEE, LAURA E	997416131	04/03/2026	1,632.48
LEE, LAURA E	997416802	04/20/2026	1,666.68
LENIUS, DONNA JEANETTE	997416426	04/03/2026	1,183.39
LENIUS, DONNA JEANETTE	997417099	04/20/2026	1,123.04
LENSING, BRIDGETTE A	997416059	04/03/2026	1,641.90
LENSING, BRIDGETTE A	997416731	04/20/2026	1,641.90
LENTZ, JEFFREY S	997416349	04/03/2026	2,029.54
LENTZ, JEFFREY S	997417020	04/20/2026	2,029.54
LERUM, ABIGAIL MARIE	997416132	04/03/2026	1,682.45
LERUM, ABIGAIL MARIE	997416803	04/20/2026	1,682.45
LIETHA, PAULA JANE	997416448	04/03/2026	1,251.56
LIETHA, PAULA JANE	997417121	04/20/2026	139.93
LINDAMAN, JO ANNE L	997416469	04/03/2026	523.75
LINDER, JESSICA L	997416669	04/03/2026	1,011.00
LINDER, JESSICA L	997417310	04/20/2026	565.10
LINDEVIG, KATHY A	997416290	04/03/2026	1,576.17
LINDEVIG, KATHY A	997416961	04/20/2026	1,553.25
LINDQUIST, NANCY S	997416539	04/03/2026	157.79
LINEHAN, BETHANY R	997416411	04/03/2026	1,158.22
LINEHAN, BETHANY R	997417083	04/20/2026	1,023.37
LINEHAN, JEFFREY R	997416500	04/03/2026	628.02
LINEHAN, JEFFREY R	997417171	04/20/2026	546.47
LINK, HEIDI MICHELLE	997416337	04/03/2026	2,513.22
LINK, HEIDI MICHELLE	997417008	04/20/2026	2,513.22
LINK, KYLAH SUE	997416576	04/03/2026	245.84

LINK, KYLAH SUE	997417244	04/20/2026	163.91
LINN, MEGAN MAUREEN	997416338	04/03/2026	744.15
LINN, MEGAN MAUREEN	997417009	04/20/2026	699.43
LINNERUD, CRAIG S	997416501	04/03/2026	1,380.28
LINNERUD, CRAIG S	997417172	04/20/2026	1,238.25
LINTON, AMY B	997416540	04/03/2026	1,149.31
LINTON, AMY B	997417207	04/20/2026	1,007.70
LOCKWOOD, MARKELL L	997416291	04/03/2026	2,229.87
LOCKWOOD, MARKELL L	997416962	04/20/2026	2,229.87
LOGA, MEGAN R	997416670	04/03/2026	342.81
LOGICK, DANA A	997416427	04/03/2026	661.08
LOGICK, DANA A	997417100	04/20/2026	1,791.06
LOTZE, ERIN MARIE	997416600	04/03/2026	606.75
LOTZE, ERIN MARIE	997417266	04/20/2026	529.02
LOY, JOSHUA JAMES	997416133	04/03/2026	2,360.70
LOY, JOSHUA JAMES	997416804	04/20/2026	2,360.70
LOY, KATRINA S	997416092	04/03/2026	2,067.79
LOY, KATRINA S	997416763	04/20/2026	2,067.79
LUBICH, GARY F	997416339	04/03/2026	1,143.63
LUBICH, GARY F	997417010	04/20/2026	1,148.41
LUCKING, ANGELA M	997416362	04/03/2026	1,600.75
LUCKING, ANGELA M	997417033	04/20/2026	1,600.75
LUDWIG, MCKENZIE MARYA	997416671	04/03/2026	1,313.78
LUDWIG, MCKENZIE MARYA	997417311	04/20/2026	184.70
LUECK, LARISSA L	997416060	04/03/2026	2,037.89
LUECK, LARISSA L	997416732	04/20/2026	2,037.89
LUEDTKE, JENNIFER L	997416134	04/03/2026	2,549.26
LUEDTKE, JENNIFER L	997416805	04/20/2026	2,549.26
LUEDTKE, KRISTOPHER W	997416340	04/03/2026	3,855.74
LUEDTKE, KRISTOPHER W	997417011	04/20/2026	3,855.74
LUND, BRENDA K	997416061	04/03/2026	2,170.91
LUND, BRENDA K	997416733	04/20/2026	2,170.91
LUND, TIANNA L	997416502	04/03/2026	1,167.34
LUND, TIANNA L	997417173	04/20/2026	1,049.86
MACBETH, TORIN RUSSEL	997416449	04/03/2026	1,017.09
MACBETH, TORIN RUSSEL	997417122	04/20/2026	907.88
MADER, RACHEL A	997416313	04/03/2026	3,733.70
MADER, RACHEL A	997416984	04/20/2026	3,733.70
MAHUN, KARLEE ROSE	997416541	04/03/2026	870.58
MAHUN, KARLEE ROSE	997417208	04/20/2026	786.38
MAIER, TONYA M.	997416062	04/03/2026	1,891.70
MAIER, TONYA M.	997416734	04/20/2026	1,891.70
MAIONE, ELISSIA MARIE	997416450	04/03/2026	1,022.36
MAIONE, ELISSIA MARIE	997417123	04/20/2026	896.23

MAJERUS, KIMBERLY A	997416267	04/03/2026	1,823.48
MAJERUS, KIMBERLY A	997416938	04/20/2026	1,823.48
MANNING, BETSY JANE	997416292	04/03/2026	1,395.69
MANNING, BETSY JANE	997416963	04/20/2026	1,395.69
MARION, KAYLIE CATHERINE	997416470	04/03/2026	1,046.43
MARION, KAYLIE CATHERINE	997417140	04/20/2026	937.93
MARUSKA, TRAVIS DAVID	997416503	04/03/2026	1,197.27
MARUSKA, TRAVIS DAVID	997417174	04/20/2026	1,081.10
MASON, SEEGAR S	997416504	04/03/2026	1,134.97
MASON, SEEGAR S	997417175	04/20/2026	932.41
MATTI, JOSEPHINE VIOLET	997417312	04/20/2026	184.70
MATZEK, DEBORA J	997416428	04/03/2026	1,278.61
MATZEK, DEBORA J	997417101	04/20/2026	1,135.88
MAZZEI, ABBY L	997416063	04/03/2026	1,136.42
MAZZEI, ABBY L	997416735	04/20/2026	1,136.42
MCALEAVEY, BECKY A	997416293	04/03/2026	1,276.41
MCALEAVEY, BECKY A	997416964	04/20/2026	1,276.41
MCDANIEL, BROOKE TAYLOR	997416577	04/03/2026	70.50
MCDANIEL, BROOKE TAYLOR	997417245	04/20/2026	26.86
MCDONALD, CHELSEA R	997416451	04/03/2026	981.67
MCDONALD, CHELSEA R	997417124	04/20/2026	1,152.01
MCGRATH, TRICIA S	997416363	04/03/2026	1,184.37
MCGRATH, TRICIA S	997417034	04/20/2026	1,184.37
MCKENZIE, MAX WILLIAM	997416321	04/03/2026	1,296.19
MCKENZIE, MAX WILLIAM	997416992	04/20/2026	1,296.19
MCLAIN, LINDSAY J	997416135	04/03/2026	2,030.97
MCLAIN, LINDSAY J	997416806	04/20/2026	2,030.97
MCMEEKEN, CASSIDY RAE	997416578	04/03/2026	97.35
MCMEEKEN, CASSIDY RAE	997417246	04/20/2026	127.57
MCMAMARA-CONNOR, JOSEPHINE MAE	997416672	04/03/2026	276.91
MCQUADE, JESSICA A	997416093	04/03/2026	716.21
MCQUADE, JESSICA A	997416764	04/20/2026	716.21
MCREYNOLDS, NATHAN C	997416765	04/20/2026	1,749.84
MCREYNOLDS, NATHAN C	997416094	04/03/2026	1,749.84
MEDINA, KENZIE L	997416429	04/03/2026	1,307.94
MEDINA, KENZIE L	997417102	04/20/2026	1,189.29
MEDINA, MICHAEL	997416390	04/03/2026	1,553.36
MEDINA, MICHAEL	997417061	04/20/2026	1,553.36
MEIER, ELLEN L	997416673	04/03/2026	184.70
MEIER, ELLEN L	997417313	04/20/2026	365.72
MELBY, EMERY LYNN	997416579	04/03/2026	461.09
MELBY, EMERY LYNN	997417247	04/20/2026	284.75
MEYER, CASSANDRA J	997416268	04/03/2026	1,934.74
MEYER, CASSANDRA J	997416939	04/20/2026	325.37

MEYER, LOGAN MAXWELL	997417314	04/20/2026	985.07
MICKE, EMILY PAIGE	997416430	04/03/2026	1,103.06
MICKE, EMILY PAIGE	997417103	04/20/2026	1,225.69
MICKELSON, NICKOLAS CLARENCE	997416674	04/03/2026	184.70
MICKELSON, NICKOLAS CLARENCE	997417315	04/20/2026	298.94
MIELKE, LISA L	997416542	04/03/2026	897.37
MIELKE, LISA L	997417209	04/20/2026	897.37
MILLER, ERIK JOHN	997416675	04/03/2026	1,022.65
MILLER, ERIK JOHN	997417316	04/20/2026	454.53
MILLER, ISAIAH M	997416136	04/03/2026	2,016.82
MILLER, ISAIAH M	997416807	04/20/2026	1,961.75
MILLER, MARY E	997416210	04/03/2026	1,771.94
MILLER, MARY E	997416881	04/20/2026	1,771.94
MILLER, MICHAEL V	997416676	04/03/2026	3,324.60
MILLER, RODNEY J	997417317	04/20/2026	679.62
MINDER, ALLI NICOLE	997416452	04/03/2026	1,155.06
MINDER, ALLI NICOLE	997417125	04/20/2026	1,024.71
MISPLON, MIRIAN X	997416322	04/03/2026	1,423.62
MISPLON, MIRIAN X	997416993	04/20/2026	1,439.73
MITCHELL, AMY L	997416294	04/03/2026	2,498.44
MITCHELL, AMY L	997416965	04/20/2026	2,498.44
MITCHELL, BROOKE IRENE	997416431	04/03/2026	1,147.92
MITCHELL, BROOKE IRENE	997417104	04/20/2026	1,043.86
MOBILIA, DAVID	997416505	04/03/2026	959.28
MOBILIA, DAVID	997417176	04/20/2026	826.71
MOLBURG, JACOB NATHANIAL	997416677	04/03/2026	978.41
MONTPLAISIR, KAJA PAMELA	997416211	04/03/2026	1,438.51
MONTPLAISIR, KAJA PAMELA	997416882	04/20/2026	1,438.51
MONTY, ADDISON ELAINE	997416412	04/03/2026	1,151.41
MONTY, ADDISON ELAINE	997417084	04/20/2026	1,047.20
MORGAN, MADISON M	997416269	04/03/2026	878.57
MORGAN, MADISON M	997416940	04/20/2026	878.57
MORRIS, JACQUELINE R	997416432	04/03/2026	1,136.90
MORRIS, JACQUELINE R	997417105	04/20/2026	1,062.76
MORRISSETTE, JOLENE A	997416413	04/03/2026	1,406.29
MORRISSETTE, JOLENE A	997417085	04/20/2026	1,312.96
MORROW, BLAKE A	997416471	04/03/2026	1,086.30
MORROW, BLAKE A	997417141	04/20/2026	1,151.56
MORROW, RANDY J	997416506	04/03/2026	1,186.71
MORROW, RANDY J	997417177	04/20/2026	1,135.90
MRAVIK, TANYA JEAN	997416678	04/03/2026	1,091.42
MRAVIK, TANYA JEAN	997417318	04/20/2026	1,165.83
MUENICH, CHRISTINE A	997416679	04/03/2026	413.59
MUENICH, CHRISTINE A	997417319	04/20/2026	713.33

MULLER, GERALDINE R	997416243	04/03/2026	1,713.14
MULLER, GERALDINE R	997416914	04/20/2026	1,260.01
MUNOZ, CASSANDRA C	997416095	04/03/2026	1,740.44
MUNOZ, CASSANDRA C	997416766	04/20/2026	1,740.44
MURPHY, MELISSA A	997416096	04/03/2026	1,522.65
MURPHY, MELISSA A	997416767	04/20/2026	1,522.65
MURPHY, MICHAEL RICHARD	997416341	04/03/2026	2,072.13
MURPHY, MICHAEL RICHARD	997417012	04/20/2026	1,952.56
MURRAY, KATHERINE TAYLOR	997416303	04/03/2026	1,575.92
MURRAY, KATHERINE TAYLOR	997416974	04/20/2026	1,575.92
MURRAY, LEONARD JAMES	997416342	04/03/2026	1,345.97
MURRAY, LEONARD JAMES	997417013	04/20/2026	1,351.50
NABER, KAYTLYNN E	997416453	04/03/2026	651.09
NABER, KAYTLYNN E	997417126	04/20/2026	1,162.03
NELSON, ANN M	997416270	04/03/2026	1,145.58
NELSON, ANN M	997416941	04/20/2026	1,145.58
NELSON, BRIAN T	997416507	04/03/2026	149.91
NELSON, CHASE D	997416137	04/03/2026	2,099.95
NELSON, CHASE D	997416808	04/20/2026	2,316.55
NELSON, CRAIG EUGENE	997416508	04/03/2026	121.80
NELSON, CRAIG EUGENE	997417178	04/20/2026	159.28
NELSON, CRAIG ROBERT	997416509	04/03/2026	636.95
NELSON, CRAIG ROBERT	997417179	04/20/2026	565.97
NELSON, KATHI P	997417320	04/20/2026	230.86
NELSON, KELLEY ELIZE	997416138	04/03/2026	1,340.93
NELSON, KELLEY ELIZE	997416809	04/20/2026	1,324.19
NELSON, MADELINE ELSIE	997416580	04/03/2026	154.42
NELSON, MADELINE ELSIE	997417248	04/20/2026	104.07
NELSON, RONALD H	997416680	04/03/2026	1,186.31
NELSON, RONALD H	997417321	04/20/2026	991.92
NELSON, STEPHANIE S	997416139	04/03/2026	2,101.52
NELSON, STEPHANIE S	997416810	04/20/2026	2,101.52
NEUHAUS, HALLIE ERIN	997416140	04/03/2026	3,219.53
NEUHAUS, HALLIE ERIN	997416811	04/20/2026	3,166.15
NICKLESKI, KRISTINE L	997416141	04/03/2026	1,966.00
NICKLESKI, KRISTINE L	997416812	04/20/2026	1,943.67
NISWONGER, MALINDA M	997416472	04/03/2026	1,404.55
NISWONGER, MALINDA M	997417142	04/20/2026	1,313.09
NORD, LINDA B	997416212	04/03/2026	1,651.52
NORD, LINDA B	997416883	04/20/2026	1,630.30
NUZUM, ANN M	997416142	04/03/2026	1,829.83
NUZUM, ANN M	997416813	04/20/2026	1,829.83
O'CONNOR, BRENNAL	997416143	04/03/2026	1,664.88
O'CONNOR, BRENNAL	997416814	04/20/2026	1,681.54

O'NEAL, AMY J	997416343	04/03/2026	1,339.54
O'NEAL, AMY J	997417014	04/20/2026	1,339.54
OIAN, ERIN E	997416097	04/03/2026	1,794.81
OIAN, ERIN E	997416768	04/20/2026	1,794.81
OLSON, JESSICA L	997416144	04/03/2026	1,927.21
OLSON, JESSICA L	997416815	04/20/2026	1,927.21
OLSON, JESSICA L	997416323	04/03/2026	862.40
OLSON, JESSICA L	997416994	04/20/2026	862.40
OLSON, KAREN G	997416295	04/03/2026	492.80
OLSON, KAREN G	997416966	04/20/2026	492.80
OLSON, TAMI KAYE	997416511	04/03/2026	1,058.16
OLSON, TAMI KAYE	997417181	04/20/2026	902.78
OLSON-ALTON, KIM J	997416510	04/03/2026	1,240.54
OLSON-ALTON, KIM J	997417180	04/20/2026	1,122.33
OOSTERHUIS, ALISON ANN	997416213	04/03/2026	1,686.34
OOSTERHUIS, ALISON ANN	997416884	04/20/2026	1,686.34
OPATZ, RORY CHRISTINE	997416581	04/03/2026	47.28
OSBORNE, PATRICIA M	997416527	04/03/2026	57.49
OSBORNE, PATRICIA M	997417196	04/20/2026	100.61
OWEN, ABBEY L	997416304	04/03/2026	1,391.11
OWEN, ABBEY L	997416975	04/20/2026	1,391.11
OWENS, KARI J	997417322	04/20/2026	414.77
PABLO, ZOE ISABELLE	997416582	04/03/2026	20.14
PAGE, ALISON H	997416681	04/03/2026	2,953.56
PAPE, SCOTT HUBERT	997416145	04/03/2026	1,126.35
PAPE, SCOTT HUBERT	997416816	04/20/2026	1,627.02
PAPP, STEPHAN W	997416065	04/03/2026	2,204.50
PAPP, STEPHAN W	997416736	04/20/2026	2,204.50
PASCHKE, KELSEY CAROLINE	997416682	04/03/2026	568.37
PASSOFARO, JAMI L	997416344	04/03/2026	1,363.28
PASSOFARO, JAMI L	997417015	04/20/2026	1,363.28
PAYNE III, ULICE	997416473	04/03/2026	378.09
PAYNE III, ULICE	997417143	04/20/2026	341.28
PEARSON, ANNA C	997416364	04/03/2026	1,787.08
PEARSON, ANNA C	997417035	04/20/2026	1,787.08
PECHACEK, KORY A	997416350	04/03/2026	2,157.00
PECHACEK, KORY A	997417021	04/20/2026	2,157.00
PECHACEK, PATRICIA A	997416683	04/03/2026	66.50
PECHACEK, RYAN J	997416214	04/03/2026	1,891.70
PECHACEK, RYAN J	997416885	04/20/2026	1,891.70
PEREZ, JACQUELINE N	997416601	04/03/2026	67.85
PEREZ, JACQUELINE N	997417267	04/20/2026	1.36
PETER, COURTNEY LF	997416216	04/03/2026	1,885.70
PETER, COURTNEY LF	997416887	04/20/2026	1,885.70

PETERSEN, BRIANA J	997416215	04/03/2026	1,213.57
PETERSEN, BRIANA J	997416886	04/20/2026	1,213.57
PFEFFER, CARLY MICHELLE	997416066	04/03/2026	1,446.70
PFEFFER, CARLY MICHELLE	997416737	04/20/2026	1,446.70
PHILLIPS-SCHRADLE, LESLEY D	997416474	04/03/2026	1,305.19
PHILLIPS-SCHRADLE, LESLEY D	997417144	04/20/2026	1,305.19
PIETROSKE, KATELYN ROSE	997416217	04/03/2026	1,503.51
PIETROSKE, KATELYN ROSE	997416888	04/20/2026	1,503.51
PIETZ, TANNER JOHN	997416146	04/03/2026	1,548.75
PIETZ, TANNER JOHN	997416817	04/20/2026	1,548.75
PLACKNER, BRENT D	997416512	04/03/2026	1,256.97
PLACKNER, BRENT D	997417182	04/20/2026	1,311.43
PLUIM, DOUGLAS A	997416513	04/03/2026	1,120.29
PLUIM, DOUGLAS A	997417183	04/20/2026	1,020.02
PLUM, ALEXANDER G	997416218	04/03/2026	1,672.06
PLUM, ALEXANDER G	997416889	04/20/2026	1,672.06
PLUM, SARAH E	997416219	04/03/2026	1,673.67
PLUM, SARAH E	997416890	04/20/2026	40.09
POMRENING, ELLIE DELORES	997416583	04/03/2026	144.35
POMRENING, ELLIE DELORES	997417249	04/20/2026	97.35
POWELL, JENNIFER E	997416220	04/03/2026	1,657.14
POWELL, JENNIFER E	997416891	04/20/2026	1,668.54
PRUITT, DANA W	997416314	04/03/2026	1,450.26
PRUITT, DANA W	997416985	04/20/2026	1,455.80
QUADE, OLIVIA PAIGE	997416221	04/03/2026	1,685.02
QUADE, OLIVIA PAIGE	997416892	04/20/2026	1,777.96
RADDANT, CARLY LYNN	997417086	04/20/2026	676.62
RADOSEVICH, SHARON T	997416543	04/03/2026	1,112.00
RADOSEVICH, SHARON T	997417210	04/20/2026	972.43
RAHN, NATHAN A	997416377	04/03/2026	1,444.43
RAHN, NATHAN A	997417048	04/20/2026	1,444.43
RAND, AMANDA JO	997416222	04/03/2026	1,486.27
RAND, AMANDA JO	997416893	04/20/2026	1,503.96
RAND, MITCHELL RAYMOND	997416544	04/03/2026	1,287.44
RASMUSSEN, ANNE T	997416067	04/03/2026	2,150.13
RASMUSSEN, ANNE T	997416738	04/20/2026	2,150.13
RAUCH, TESSA KATHERINE	997416769	04/20/2026	1,695.47
RAUCH, TESSA KATHERINE	997416098	04/03/2026	1,695.47
READ-BENUSA, NATALIE A	997416387	04/03/2026	797.65
READ-BENUSA, NATALIE A	997417058	04/20/2026	1,185.33
REED, JAMES F	997416514	04/03/2026	441.32
REED, JAMES F	997417184	04/20/2026	583.37
REICHE, REBECCA LYNN	997416271	04/03/2026	1,465.38
REICHE, REBECCA LYNN	997416942	04/20/2026	1,845.14

REID, JADELYN JANE	997416475	04/03/2026	1,255.95
REID, JADELYN JANE	997417145	04/20/2026	1,142.75
REID, MONICA LEN	997416223	04/03/2026	2,325.46
REID, MONICA LEN	997416894	04/20/2026	2,325.46
REYNAGA, CHELSEI LEI	997416476	04/03/2026	1,250.07
REYNAGA, CHELSEI LEI	997417146	04/20/2026	1,028.01
RIGG, MOLLY ANN	997416584	04/03/2026	73.85
RIGG, MOLLY ANN	997417250	04/20/2026	46.99
RIGHTMAN, HEIDI ANNE	997416545	04/03/2026	930.31
RIGHTMAN, HEIDI ANNE	997417211	04/20/2026	848.11
RINGDAHL, BROOKE A	997416602	04/03/2026	816.74
RINGDAHL, BROOKE A	997417268	04/20/2026	770.25
RITCHEY, REED HAZELINE	997416546	04/03/2026	1,192.34
RITCHEY, REED HAZELINE	997417212	04/20/2026	1,082.64
RIXMANN, JEFFREY L	997416515	04/03/2026	341.03
ROBERTS, JOY R	997416454	04/03/2026	174.62
ROBERTS, JOY R	997417127	04/20/2026	1.97
ROBUCK, NATALIE RAVEN	997416068	04/03/2026	1,497.85
ROBUCK, NATALIE RAVEN	997416739	04/20/2026	1,497.85
RODGERS, KAI ERIKA	997416391	04/03/2026	2,602.91
RODGERS, KAI ERIKA	997417062	04/20/2026	2,602.91
ROEMHILD, ALISSA MARIE	997416069	04/03/2026	2,182.21
ROEMHILD, ALISSA MARIE	997416740	04/20/2026	2,182.21
ROGACZEWSKI, MELANIE ANNE	997416516	04/03/2026	1,254.17
ROGACZEWSKI, MELANIE ANNE	997417185	04/20/2026	1,054.79
ROGERS, NANCY J	997416147	04/03/2026	2,318.44
ROGERS, NANCY J	997416818	04/20/2026	2,318.44
ROLLING, BRANDIE LEE	997416455	04/03/2026	247.29
ROLLING, BRANDIE LEE	997417128	04/20/2026	141.88
ROSENOW, LORI A	997416099	04/03/2026	858.81
ROSENOW, LORI A	997416770	04/20/2026	884.17
ROWAN, AMANDA RAE	997416684	04/03/2026	939.44
ROWAN, AMANDA RAE	997417323	04/20/2026	276.91
ROY, JAMES N	997416224	04/03/2026	1,560.16
ROY, JAMES N	997416895	04/20/2026	1,560.16
RUBLE, KATLIN CAROL	997416070	04/03/2026	218.93
RUBLE, KATLIN CAROL	997416741	04/20/2026	218.93
RUNDLE, DOYLE CLIFTON	997416685	04/03/2026	77.46
RUTTEN, ALICIA MARIE	997417213	04/20/2026	365.13
SANOCKI, MIKAYLA M	997416071	04/03/2026	2,433.31
SANOCKI, MIKAYLA M	997416742	04/20/2026	2,433.31
SATHER, LORI J	997416100	04/03/2026	2,096.09
SATHER, LORI J	997416771	04/20/2026	2,096.09
SAUMER, ANNAH C	997416324	04/03/2026	1,531.79

SAUMER, ANNAH C	997416995	04/20/2026	1,531.79
SCHEMMEL, MARY	997416345	04/03/2026	1,480.64
SCHEMMEL, MARY	997417016	04/20/2026	1,491.92
SCHERZ, RYAN D	997416225	04/03/2026	2,061.95
SCHERZ, RYAN D	997416896	04/20/2026	2,061.95
SCHLOTTKE, KLAUDIA R	997416603	04/03/2026	815.64
SCHLOTTKE, KLAUDIA R	997417269	04/20/2026	741.91
SCHLUessler, ALYSSA J	997416101	04/03/2026	1,895.60
SCHLUessler, ALYSSA J	997416772	04/20/2026	1,895.60
SCHMIDT, DAVID W	997416686	04/03/2026	184.70
SCHOMMER, PATRICIA JEAN	997416414	04/03/2026	987.72
SCHOMMER, PATRICIA JEAN	997417087	04/20/2026	821.42
SCHRACK, LISA M	997416433	04/03/2026	973.73
SCHRACK, LISA M	997417106	04/20/2026	883.45
SCHREIBER, JOY MARIE	997416226	04/03/2026	2,042.33
SCHREIBER, JOY MARIE	997416897	04/20/2026	2,042.33
SCHROEDER, RACHELLE D	997416272	04/03/2026	2,273.27
SCHROEDER, RACHELLE D	997416943	04/20/2026	2,273.27
SCHULTE, ALEXA ROSE	997416072	04/03/2026	1,588.89
SCHULTE, ALEXA ROSE	997416743	04/20/2026	1,588.89
SCHUMAN, HEATHER NICOLE	997416687	04/03/2026	574.60
SCHUMAN, HEATHER NICOLE	997417324	04/20/2026	27.78
SCHURMAN, AMBER M.	997416273	04/03/2026	2,277.21
SCHURMAN, AMBER M.	997416944	04/20/2026	2,277.21
SCHURMAN, NATHAN J	997416365	04/03/2026	4,368.64
SCHURMAN, NATHAN J	997417036	04/20/2026	4,368.64
SCHWANTZ, CHERYL M	997416688	04/03/2026	77.68
SCHWANTZ, CHERYL M	997417325	04/20/2026	123.02
SCOBAY, MARI J	997416689	04/03/2026	784.38
SCOBAY, MARI J	997417326	04/20/2026	784.38
SCOTT, RASHELL MARIE	997416604	04/03/2026	1,013.58
SCOTT, RASHELL MARIE	997417270	04/20/2026	1,005.30
SCOTT, SERINA REBECCA	997416547	04/03/2026	998.61
SCOTT, SERINA REBECCA	997417214	04/20/2026	891.26
SEIFERT, JORDAN E	997416148	04/03/2026	1,650.20
SEIFERT, JORDAN E	997416819	04/20/2026	1,650.20
SERENE, KIMBERLY J	997416227	04/03/2026	2,566.48
SERENE, KIMBERLY J	997416898	04/20/2026	2,548.37
SEVERSON, BRETT W	129239	04/03/2026	22.04
SEVERSON, CAITLYN M	997416274	04/03/2026	1,436.40
SEVERSON, CAITLYN M	997416945	04/20/2026	1,436.40
SHAFER, JOHN JOSEPH	997416690	04/03/2026	895.99
SHAFER, JOHN JOSEPH	997417327	04/20/2026	455.12
SHEDORE, VICKIE F	997416478	04/03/2026	948.09

SHEDORE, VICKIE F	997417148	04/20/2026	837.91
SHEPHERD, MARA L	997416275	04/03/2026	2,331.00
SHEPHERD, MARA L	997416946	04/20/2026	2,331.00
SHEWCZYK, PIPER	997416585	04/03/2026	104.00
SHEWCZYK, PIPER	997417251	04/20/2026	129.21
SIMONSON, TERESA M	997416605	04/03/2026	659.29
SIMONSON, TERESA M	997417271	04/20/2026	737.12
SIMPSON, NATALIE MARIE	997416691	04/03/2026	184.70
SIMPSON, NICHOLAS D	997416415	04/03/2026	1,178.71
SIMPSON, NICHOLAS D	997417088	04/20/2026	436.82
SISCO, SHARI L	997416477	04/03/2026	800.61
SISCO, SHARI L	997417147	04/20/2026	662.70
SISKO, RYAN MICHAEL	997416692	04/03/2026	96.66
SISKO, RYAN MICHAEL	997417328	04/20/2026	200.45
SKAPPEL, ASHLEIGH RUTH	997416693	04/03/2026	120.42
SKAPPEL, KATHRYN JO	997416307	04/03/2026	3,504.78
SKAPPEL, KATHRYN JO	997416978	04/20/2026	3,504.78
SKOW, CANDICE R	997416276	04/03/2026	2,569.29
SKOW, CANDICE R	997416947	04/20/2026	2,569.29
SLAGHT, TERRY J	997416479	04/03/2026	1,536.92
SLAGHT, TERRY J	997417149	04/20/2026	1,326.35
SLATTERY, MARK FRANK	997416366	04/03/2026	100.41
SLIMAK, DIANE MARIE	997417329	04/20/2026	184.70
SLOWIAK, HANNAH PV	997416277	04/03/2026	1,639.18
SLOWIAK, HANNAH PV	997416948	04/20/2026	1,639.18
SMITH, AMBER	997416548	04/03/2026	1,104.45
SMITH, AMBER	997417215	04/20/2026	1,049.20
SMITH, DELANEY ROSE	997416228	04/03/2026	1,447.49
SMITH, DELANEY ROSE	997416899	04/20/2026	1,355.77
SMITH, FORRESTER K	997416694	04/03/2026	707.78
SMITH, FORRESTER K	997417330	04/20/2026	629.23
SMITH, MARK J	997416102	04/03/2026	2,348.69
SMITH, MARK J	997416773	04/20/2026	2,348.69
SMITH, MICHELLE L	997416296	04/03/2026	2,154.62
SMITH, MICHELLE L	997416967	04/20/2026	2,154.62
SMITH, RILEE CATHERINE	997416586	04/03/2026	299.96
SMITH, RILEE CATHERINE	997417252	04/20/2026	169.88
SMITH, SARA JANINE	997416297	04/03/2026	1,919.12
SMITH, SARA JANINE	997416968	04/20/2026	1,919.12
SOLUM, ZACHARY A	997416378	04/03/2026	1,935.40
SOLUM, ZACHARY A	997417049	04/20/2026	1,935.40
SOMMERFELDT, RITA MAE	997416695	04/03/2026	207.79
SORENSEN, DEBRA L	997416388	04/03/2026	1,586.26
SORENSEN, DEBRA L	997417059	04/20/2026	1,586.26

SORENSEN, SHELLY C	997416367	04/03/2026	1,774.70
SORENSEN, SHELLY C	997417037	04/20/2026	1,774.70
SOWA, COLLEEN A	997416229	04/03/2026	2,254.85
SOWA, COLLEEN A	997416900	04/20/2026	2,111.34
SPAFFORD, KIMBERLY K	997416549	04/03/2026	1,033.47
SPAFFORD, KIMBERLY K	997417216	04/20/2026	947.28
STACEY, MATTHEW STEVEN	997416517	04/03/2026	985.40
STACEY, MATTHEW STEVEN	997417186	04/20/2026	738.78
STAMMERS, CAROLINE C	997416696	04/03/2026	1,077.72
STAMMERS, CAROLINE C	997417331	04/20/2026	1,243.10
STANAITIS, MICKAL R	997416518	04/03/2026	1,751.94
STANAITIS, MICKAL R	997417187	04/20/2026	1,420.05
STANAITIS, ROCK A	997416519	04/03/2026	1,168.21
STANAITIS, ROCK A	997417188	04/20/2026	1,054.18
STAPLETON, KYLE I	997416244	04/03/2026	2,081.07
STAPLETON, KYLE I	997416915	04/20/2026	2,081.07
STEINER, DOUGLAS P	997416520	04/03/2026	1,200.62
STEINER, DOUGLAS P	997417189	04/20/2026	1,088.13
STELLRECHT, LISA M	997416480	04/03/2026	1,400.98
STELLRECHT, LISA M	997417150	04/20/2026	1,279.07
STENEMAN, SALLY ANN	997416697	04/03/2026	727.98
STENEMAN, SALLY ANN	997417332	04/20/2026	905.26
STERN, AMY L	997416434	04/03/2026	1,425.28
STERN, AMY L	997417107	04/20/2026	1,289.55
STEVENS, CLOVER B	997416435	04/03/2026	1,401.85
STEVENS, CLOVER B	997417108	04/20/2026	1,616.44
STEVENS-NUDD, TAYLOR C	997416230	04/03/2026	1,582.86
STEVENS-NUDD, TAYLOR C	997416901	04/20/2026	1,582.86
STICHT, IAN M	997416149	04/03/2026	1,640.90
STICHT, IAN M	997416820	04/20/2026	1,636.08
STOCKER, REAGAN NICOLE	997416231	04/03/2026	1,619.15
STOCKER, REAGAN NICOLE	997416902	04/20/2026	1,566.26
STOECKEL, HELEN AMANDA	997416103	04/03/2026	1,727.63
STOECKEL, HELEN AMANDA	997416774	04/20/2026	1,727.63
STOGDILL, BRANDON LEE	997416308	04/03/2026	1,349.08
STOGDILL, BRANDON LEE	997416979	04/20/2026	1,354.61
STOJAN, AMANDA H	997416481	04/03/2026	1,230.29
STOJAN, AMANDA H	997417151	04/20/2026	1,112.59
STOSKOPF, MICHAEL FORD	997416698	04/03/2026	184.70
STOSKOPF, MICHAEL FORD	997417333	04/20/2026	92.35
STRAUB, ANITA ELAINE	997416392	04/03/2026	1,464.02
STRAUB, ANITA ELAINE	997417063	04/20/2026	1,464.02
STROBEL, DEREK J	997416521	04/03/2026	1,040.13
STROBEL, DEREK J	997417190	04/20/2026	912.35

STUBBENDICK, MAIJA LYNN	997416150	04/03/2026	2,271.61
STUBBENDICK, MAIJA LYNN	997416821	04/20/2026	2,271.61
STUEVEN, LANCE EDELBERT	997416699	04/03/2026	554.10
STUEVEN, LANCE EDELBERT	997417334	04/20/2026	643.53
SUTTON, SCOTT	997416700	04/03/2026	1,382.30
SUTTON, SCOTT	997417335	04/20/2026	1,472.64
SWANSON, CATHERINE MARIE	997416151	04/03/2026	2,131.77
SWANSON, CATHERINE MARIE	997416822	04/20/2026	2,131.77
SWANSON, ELIZABETH MARY	997416701	04/03/2026	1,422.68
SWANSON, ELIZABETH MARY	997417336	04/20/2026	1,250.53
SWANSON, KAREN M	997416298	04/03/2026	1,785.57
SWANSON, KAREN M	997416969	04/20/2026	1,785.57
SWANSON, KIMBERLY A	997416325	04/03/2026	1,382.77
SWANSON, KIMBERLY A	997416996	04/20/2026	1,388.31
SWANSON, RICHARD JAY	997416702	04/03/2026	37.55
SWENSON, KAREN J	997416351	04/03/2026	1,428.12
SWENSON, KAREN J	997417022	04/20/2026	1,428.12
SWENSON, LILLIAN JANE	997416456	04/03/2026	1,289.17
SWENSON, LILLIAN JANE	997417129	04/20/2026	1,281.49
SYLTE, RODAL I	997416346	04/03/2026	1,593.39
SYLTE, RODAL I	997417017	04/20/2026	2,010.12
TALAFOUS RUHLAND, ALISON LOREN	997416416	04/03/2026	1,203.33
TALAFOUS RUHLAND, ALISON LOREN	997417089	04/20/2026	1,098.57
TARASEWICZ, KATHRYN M	997416368	04/03/2026	1,251.64
TARASEWICZ, KATHRYN M	997417038	04/20/2026	1,251.64
TAYLOR, AMANDA J	997416369	04/03/2026	1,874.72
TAYLOR, AMANDA J	997417039	04/20/2026	1,923.35
TERRELL, BRYAN JAMES	997416482	04/03/2026	347.89
TERRELL, BRYAN JAMES	997417152	04/20/2026	314.09
THEISEN, AMY K	997416550	04/03/2026	1,436.92
THEISEN, AMY K	997417217	04/20/2026	1,266.76
THEISEN, EVERETT MITCHELL	997416587	04/03/2026	130.92
THEISEN, EVERETT MITCHELL	997417253	04/20/2026	100.71
THELEN, HANNA J	997416483	04/03/2026	352.37
THELEN, HANNA J	997417153	04/20/2026	263.56
THOMPSON, ANNA N	997416278	04/03/2026	1,187.65
THOMPSON, ANNA N	997416949	04/20/2026	1,187.65
THOMPSON, SEAN L	997416347	04/03/2026	1,279.71
THOMPSON, SEAN L	997417018	04/20/2026	1,290.99
THOMPSON, STEPHANIE M	997416299	04/03/2026	1,773.42
THOMPSON, STEPHANIE M	997416970	04/20/2026	1,773.42
TIAN, MENGMENG	997416703	04/03/2026	23.78
TIAN, MENGMENG	997417337	04/20/2026	35.67
TIFFANY, JILL K	997416279	04/03/2026	1,938.05

TIFFANY, JILL K	997416950	04/20/2026	1,938.05
TOPPEL, BENJAMIN A	997416280	04/03/2026	2,237.59
TOPPEL, BENJAMIN A	997416951	04/20/2026	2,220.94
TORREZ, THERESA M	997416704	04/03/2026	939.44
TORREZ, THERESA M	997417338	04/20/2026	524.52
TREBIAN, JULIA E	997416152	04/03/2026	1,594.12
TREBIAN, JULIA E	997416823	04/20/2026	1,577.03
TROUT, WENDY M	997416104	04/03/2026	1,484.96
TROUT, WENDY M	997416775	04/20/2026	1,484.96
TUCHTENHAGEN, ALAN J	997416705	04/03/2026	2,955.20
TURPIN, ZACHARY A	997416232	04/03/2026	2,040.44
TURPIN, ZACHARY A	997416903	04/20/2026	2,040.44
TWEDT, SYLVIA ELIDA	997416588	04/03/2026	144.35
TWEDT, SYLVIA ELIDA	997417254	04/20/2026	120.85
USGAARD, HEIDI MARIE	997416281	04/03/2026	2,563.24
USGAARD, HEIDI MARIE	997416952	04/20/2026	2,563.24
VAN MOORLEHEM, BARBARA A	997416073	04/03/2026	2,375.13
VAN MOORLEHEM, BARBARA A	997416744	04/20/2026	2,375.13
VAN PELT, GABRIEL T	997416233	04/03/2026	1,944.11
VAN PELT, GABRIEL T	997416904	04/20/2026	1,910.61
VANGEN, NICOLE MARIE	997416551	04/03/2026	226.88
VANGEN, NICOLE MARIE	997417218	04/20/2026	129.14
VERGES, RACHEL C	997416457	04/03/2026	1,016.59
VERGES, RACHEL C	997417130	04/20/2026	904.95
VESSEY, JOSEPHINE GRACE	997416153	04/03/2026	1,587.88
VESSEY, JOSEPHINE GRACE	997416824	04/20/2026	1,969.85
VITT, PETER M	997416154	04/03/2026	2,242.21
VITT, PETER M	997416825	04/20/2026	2,242.21
VOGEL, SOPHIA NOELLE	997416155	04/03/2026	1,522.93
VOGEL, SOPHIA NOELLE	997416826	04/20/2026	1,795.20
VOLD, HEATHER I	997416436	04/03/2026	995.45
VOLD, HEATHER I	997417109	04/20/2026	910.83
VRIEZE, MARK D	997417339	04/20/2026	307.83
WAALEN, BROOKE ELLEN	997416589	04/03/2026	172.34
WAALEN, BROOKE ELLEN	997417255	04/20/2026	295.70
WACHTLER, HANNAH MARIE	997416234	04/03/2026	1,417.24
WACHTLER, HANNAH MARIE	997416905	04/20/2026	1,428.64
WACHTLER, TERA L	997416370	04/03/2026	1,297.48
WACHTLER, TERA L	997417040	04/20/2026	1,297.48
WAGNER, ABIGAIL BAILEY	997416552	04/03/2026	1,207.54
WAGNER, ABIGAIL BAILEY	997417219	04/20/2026	1,099.18
WAGNER, KAYLEE MAE	997416590	04/03/2026	138.66
WAGNER, KAYLEE MAE	997417256	04/20/2026	142.87
WALKER, JACY K	997416156	04/03/2026	1,717.49

WALKER, JACY K	997416827	04/20/2026	1,717.49
WALTH, CHRISTINE EMILY	997416282	04/03/2026	1,615.69
WALTH, CHRISTINE EMILY	997416953	04/20/2026	1,845.82
WARD, SHEILA ANN	997416606	04/03/2026	1,056.65
WARD, SHEILA ANN	997417272	04/20/2026	955.30
WASHBURN, GAIL C	997416235	04/03/2026	1,602.58
WASHBURN, GAIL C	997416906	04/20/2026	1,602.58
WASKO, NICHOLAS CHRISTOPHER	997416591	04/03/2026	124.21
WASKO, NICHOLAS CHRISTOPHER	997417257	04/20/2026	177.93
WATERS, MARY C	997416522	04/03/2026	257.31
WATERS, MARY C	997417191	04/20/2026	1,356.94
WATSON, MARGARET L	997416300	04/03/2026	1,699.53
WATSON, MARGARET L	997416971	04/20/2026	1,699.53
WAYNE, NATALIE N	997416283	04/03/2026	2,243.23
WAYNE, NATALIE N	997416954	04/20/2026	2,243.23
WEBB, JULIE JEAN	997416301	04/03/2026	1,272.51
WEBB, JULIE JEAN	997416972	04/20/2026	1,272.51
WEBB, PEGGY ROSE	997416380	04/03/2026	2,502.19
WEBB, PEGGY ROSE	997417051	04/20/2026	2,427.15
WEDEBRAND, ASHLEY MARIE	997416417	04/03/2026	860.56
WEDEBRAND, ASHLEY MARIE	997417090	04/20/2026	860.56
WEISS, JOSHUA MICHAEL	997416245	04/03/2026	1,907.95
WEISS, JOSHUA MICHAEL	997416916	04/20/2026	1,907.95
WELLMAN, KARA AMBER	997416157	04/03/2026	1,789.73
WELLMAN, KARA AMBER	997416828	04/20/2026	1,789.73
WELLS, NATHAN J	997416284	04/03/2026	2,401.38
WELLS, NATHAN J	997416955	04/20/2026	2,401.38
WELTZIEN, BRIAN RICK	997416236	04/03/2026	1,608.08
WELTZIEN, BRIAN RICK	997416907	04/20/2026	1,624.83
WESTMAN, SARAH M	997416105	04/03/2026	1,793.45
WESTMAN, SARAH M	997416776	04/20/2026	1,793.45
WEYENBERG, ASIA MARIE	997416074	04/03/2026	1,565.42
WEYENBERG, ASIA MARIE	997416745	04/20/2026	1,565.42
WHITE, ANNA ROSE	997416592	04/03/2026	428.37
WHITE, ANNA ROSE	997417258	04/20/2026	442.60
WHITE, ROBERT W	997416158	04/03/2026	2,401.90
WHITE, ROBERT W	997416829	04/20/2026	2,401.90
WHITE, SALENA L	997416106	04/03/2026	1,768.98
WHITE, SALENA L	997416777	04/20/2026	1,768.98
WHITEHEAD, CONNOR LYNN	997416381	04/03/2026	1,339.88
WHITEHEAD, CONNOR LYNN	997417052	04/20/2026	1,339.88
WICKBOLDT, KRISTINE A	997416107	04/03/2026	1,941.91
WICKBOLDT, KRISTINE A	997416778	04/20/2026	1,941.91
WILD, ERIK R	997416706	04/03/2026	1,810.20

WILD, ERIK R	997417340	04/20/2026	1,118.62
WILDMAN, JAMES LESLEY	997416707	04/03/2026	369.19
WILDMAN, JAMES LESLEY	997417341	04/20/2026	546.81
WILKINS, LEANN FUNDERBURK	997416708	04/03/2026	61.51
WILKINS, LEANN FUNDERBURK	997417342	04/20/2026	21.98
WILLIAMS, SAVANNAH GRACE	997416553	04/03/2026	910.14
WILLIAMS, SAVANNAH GRACE	997417220	04/20/2026	826.55
WILLIAMSON, EMILY N	997416075	04/03/2026	1,699.36
WILLIAMSON, EMILY N	997416746	04/20/2026	171.63
WINKELHAKE, SARA ELIZABETH	997416237	04/03/2026	2,136.17
WINKELHAKE, SARA ELIZABETH	997416908	04/20/2026	2,136.17
WISE, AMY RUTH	997416371	04/03/2026	1,857.61
WISE, AMY RUTH	997417041	04/20/2026	1,857.61
WITT, JOHN C	997416709	04/03/2026	1,548.83
WOLF, GERALD L	997416523	04/03/2026	1,565.72
WOLF, GERALD L	997417192	04/20/2026	1,425.67
WOLF, JENNIFER A	997416159	04/03/2026	1,998.23
WOLF, JENNIFER A	997416830	04/20/2026	2,014.89
WOLF, NATHAN JED	997416710	04/03/2026	670.36
WOLF, NATHAN JED	997417343	04/20/2026	787.23
WOLFF, GREGORY BIERLY	997416524	04/03/2026	878.32
WOLFF, GREGORY BIERLY	997417193	04/20/2026	527.62
WOUTERS, AHZRIEL ROSE	997416593	04/03/2026	259.45
WOUTERS, AHZRIEL ROSE	997417259	04/20/2026	50.36
YOUNG-SUBERA, RACHEL A	997416285	04/03/2026	1,542.69
YOUNG-SUBERA, RACHEL A	997416956	04/20/2026	1,988.10
ZALUSKY, ANNA M	997416286	04/03/2026	1,636.02
ZALUSKY, ANNA M	997416957	04/20/2026	1,636.02
ZIBROWSKI, VIENNA MARIE	997416160	04/03/2026	1,523.81
ZIBROWSKI, VIENNA MARIE	997416831	04/20/2026	1,523.81
ZUBER, BERNADETTE R	997416161	04/03/2026	2,055.25
ZUBER, BERNADETTE R	997416832	04/20/2026	2,055.25
			<b>1,713,562.15</b>

Receipt	Trans Date	Reference	Acct Nbr	Description	Amount
34	04/03/2026		21 R 103 279 160511 000 0	RB - AUTHOR PREORDER	645.00
40	04/03/2026		21 R 103 279 160511 000 0	RB - AUTHOR PREORDER	36.00
66	04/03/2026		21 R 102 262 160510 000 0	WS - AUTHOR PREORDER	373.00
72	04/03/2026		21 R 102 262 160510 000 0	WS - RECORDER	10.00
78	04/03/2026		10 E 102 432 222200 031 0	WS - LIBRARY FINES	30.00
97	04/03/2026		21 R 200 279 160136 000 0	MS - WICKED TICKET	20.00
98	04/03/2026		21 R 200 262 160208 000 0	MS - PM CONCESSIONS	1,847.00
116	04/03/2026		21 R 200 262 160136 000 0	MS - WICKED TICKETS	60.00
117	04/03/2026		21 R 200 279 160127 000 0	MS - SOLO ENSEMBLE	40.00
119	04/03/2026		21 R 200 262 160289 000 0	MS - PM CONCESSIONS	132.75
131	04/03/2026		21 R 400 291 160133 000 0	HS - 24 HR PROJ DONA	109.15
132	04/03/2026		10 R 801 292 500000 500 0	HS - CHROMEBOOK FEE	80.00
132	04/03/2026		10 R 801 292 500000 000 0	HS - COURSE FEES	150.00
132	04/03/2026		10 R 801 292 500000 000 0	HS - PARKING TICKETS	20.00
132	04/03/2026		10 R 801 292 500000 000 0	HS - OUTDOOR ED	100.00
133	04/03/2026		21 R 400 291 160206 000 0	HS - TOOL DRIVE DONA	2,869.97
173	04/03/2026		10 R 801 292 500000 000 0	HS - ACTIVIIY FEES	540.00
335	04/03/2026		10 E 200 169 120000 000 0	CO - WORK COMP	254.96
342	04/03/2026		27 R 701 780 500000 000 0	CO - FORWARD HEALTH	6,677.15
343	04/03/2026		21 R 400 279 160272 000 0	CO - COACH BUS TO MADISON	3,834.30
344	04/03/2026		21 R 401 291 160890 000 0	CO - ID PROG LEGION DONA	200.00
400	04/03/2026		21 R 400 262 160520 000 0	HS - STAFF VENDING	65.48
404	04/03/2026		21 R 400 262 160520 000 0	HS - WILEY'S VENDING	192.00
408	04/03/2026		21 R 400 262 160515 000 0	HS - COFFEE CART	8.00
408	04/03/2026		21 R 400 291 160515 000 0	HS - COFFEE CART TIP	1.00
410	04/03/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	60.12
410	04/03/2026		21 R 400 291 160515 000 0	HS - WILEY'S TIPS	0.38
413	04/03/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	34.20
416	04/03/2026		21 R 400 291 160140 000 0	HS - PARCHMENT	11.00
92683901	04/03/2026		50 L 816901	FS - LUNCH ACCOUNTS	12,642.55
16	04/13/2026		21 R 101 262 160179 000 0	GW - AUTHOR BOOKS	351.00
20	04/13/2026		21 R 101 291 160179 000 0	GW - PTO DONA AUTHOR	336.00
66	04/13/2026		10 E 102 432 222200 031 0	WS - LIBRARY FINES	24.00
72	04/13/2026		21 R 102 291 160510 000 0	WS - HEART CHALLENGE	200.00
130	04/13/2026		21 R 400 262 160206 000 0	HS - T-SHIRT	35.00
130	04/13/2026		21 R 400 291 160206 000 0	HS - DONATIONS	315.00
133	04/13/2026		21 R 400 291 160206 000 0	HS - DONATIONS	1,080.00
162	04/13/2026		10 R 801 292 500000 000 0	HS - COURSE FEES	35.00
162	04/13/2026		10 R 801 292 500000 000 0	HS - OUTDOOR ED	100.00
194	04/13/2026		21 R 400 291 160142 000 0	HS - DONA	100.00
197	04/13/2026		21 R 400 279 160124 000 0	HS - STATE SOLO ENSEMBLE	1,084.00
200	04/13/2026		10 E 104 943 129200 000 0	MONT - MN ORCH REFUND	805.00
317	04/13/2026		80 R 890 291 500000 000 0	COMM ED - CATALOG ADVERT	270.00
335	04/13/2026		10 R 801 249 500000 000 0	CO - UWRF FEB BUSING	454.53
341	04/14/2026		49 E 101 581 254300 601 0	CO - ADVANCED LIGHT REIMB	642.25
341	04/14/2026		49 E 102 581 254300 602 0	CO - ADVANCED LIGHT REIMB	736.48
341	04/14/2026		49 E 103 581 254300 605 0	CO - ADVANCED LIGHT REIMB	1,094.81
341	04/14/2026		49 E 104 581 254300 606 0	CO - ADVANCED LIGHT REIMB	894.42
341	04/14/2026		49 E 200 581 254300 603 0	CO - ADVANCED LIGHT REIMB	783.88
341	04/14/2026		49 E 400 581 254300 604 0	CO - ADVANCED LIGHT REIMB	1,259.48
341	04/14/2026		49 E 401 581 254300 401 0	CO - ADVANCED LIGHT REIMB	544.15
341	04/14/2026		49 E 801 581 254300 801 0	CO - ADVANCED LIGHT REIMB	379.90
341	04/14/2026		49 E 803 581 254300 803 0	CO - ADVANCED LIGHT REIMB	202.91

Receipt	Trans Date	Reference	Acct Nbr	Description	Amount
341	04/14/2026		49 E 804 581 254300 804 0	CO - ADVANCED LIGHT REIMB	655.60
410	04/14/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	55.75
410	04/14/2026		21 R 400 291 160515 000 0	HS - WILEY'S TIPS	1.00
411	04/14/2026		21 R 400 262 160520 000 0	HS - STAFF VENDING	81.39
420	04/14/2026		21 R 400 262 160515 000 0	HS - COFFEE CART	7.00
421	04/14/2026		21 R 401 262 160890 000 0	HS - TASK BOX COINS	17.21
422	04/14/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	27.25
423	04/14/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	89.25
330	04/14/2026		80 R 890 291 500000 000 0	COMM ED - CLASS REVENUE	513.00
93	04/22/2026		21 R 200 262 160208 000 0	MS - VENDING	948.50
98	04/22/2026		21 R 200 291 160136 000 0	MS - MUSICAL DONA	2,446.00
107	04/22/2026		21 R 200 262 160137 000 0	MS - YEARBOOKS	243.00
116	04/22/2026		21 R 200 291 160136 000 0	MS - MUSICAL DONA	1,357.00
131	04/22/2026		21 R 400 279 160109 000 0	HS - SOLO ENSEMBLE	811.00
132	04/22/2026		10 R 801 292 500000 901 0	HS - AP	150.00
136	04/22/2026		21 R 400 291 160142 000 0	HS - FARM LEDGER DONA	1,500.00
141	04/22/2026		10 R 801 293 500000 000 0	HS - RENTALS	4,375.24
146	04/22/2026		21 R 400 291 160243 000 0	HS - FUNDRAISER	16,964.80
147	04/22/2026		21 R 400 291 160206 000 0	HS - DONATIONS	140.00
148	04/22/2026		21 R 400 291 160244 000 0	HS - FUNDRAISER	24,126.40
158	04/22/2026		21 R 400 291 160142 000 0	HS - CDE CONTEST DONA	1,000.00
172	04/22/2026		21 R 400 291 160116 000 0	HS - FUNDRAISER	135.00
173	04/22/2026		21 R 400 279 160111 000 0	HS - JAZZ FESTIVAL	2,210.00
317	04/22/2026		80 R 890 291 500000 000 0	COMM ED - CATALOG ADVERT	135.00
330	04/22/2026		80 R 890 272 500000 000 0	COMM ED - CLASS REVENUE	2,011.00
332	04/22/2026		10 R 801 971 500000 000 0	CO - FOCUS ON ENERGY	120.00
335	04/22/2026		10 E 200 169 120000 000 0	CO - CADMAN WORK COMP	953.10
341	04/22/2026		10 R 801 292 500000 000 0	CO - VA COURSE FEE	300.00
400	04/22/2026		21 R 400 262 160520 000 0	HS - STAFF VENDING	58.20
404	04/22/2026		21 R 400 262 160515 000 0	HS - COFFEE CART	4.00
406	04/22/2026		21 R 400 262 160515 000 0	HS - COFFEE CART	4.00
408	04/22/2026		21 R 400 262 160515 000 0	HS - COFFEE CART	23.00
416	04/22/2026		21 R 400 262 160520 000 0	HS - WILEY'S VENDING	419.75
421	04/22/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	32.75
92683902	04/23/2026		50 L 816901	FS - LUNCH ACCOUNTS	10,725.15
92683903	04/23/2026		50 L 816901	FS - LUNCH ACCOUNTS	7,911.90
97	04/27/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEE	40.00
117	04/27/2026		21 R 200 291 160298 000 0	MS - DONATION	249.00
119	04/27/2026		21 R 200 291 160144 000 0	MS - DONATION	500.00
134	04/27/2026		21 R 400 291 160285 000 0	HS - LIBRARY FOUND DONA	200.00
137	04/27/2026		21 R 400 291 160132 000 0	HS - DOG BISCUIT SALES	420.00
139	04/27/2026		21 R 400 291 160116 000 0	HS - FUNDRAISING	8,024.60
143	04/27/2026		21 R 400 279 160189 000 0	HS - STATE PYMT	50.00
151	04/27/2026		21 R 400 279 160535 000 0	HS - GOFAN TICKET SALES	3,902.00
159	04/27/2026		21 R 400 291 160243 000 0	HS - FUNDRAISER	480.00
199	04/27/2026		21 R 400 291 160244 000 0	HS - FUNDRAISER	50.00
337	04/27/2026		10 R 801 348 500000 000 0	CO - HOMELESS TRANSPORT	381.16
338	04/27/2026		10 E 400 411 136000 400 0	CO - CVTC GRANT	393.12
342	04/27/2026		10 E 801 342 251000 000 0	CO - HOTEL REIMB	120.00
344	04/27/2026		10 R 801 264 500000 000 0	CO - SMITH AUCTION	230.25
352	04/27/2026		10 E 200 169 120000 000 0	CO - WORK COMP	366.10
353	04/27/2026		10 E 200 169 120000 000 0	CO - WORK COMP	424.93
401	04/27/2026		21 R 400 262 160520 000 0	HS - WILEY'S VENDING	266.50

Receipt	Trans Date	Reference	Acct Nbr	Description	Amount
402	04/27/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	18.00
409	04/27/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	60.00
411	04/27/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	42.50
413	04/27/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	48.25
419	04/27/2026		10 E 400 310 241000 000 0	HS - OUTLET REPAIR	153.26
420	04/27/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	91.00
422	04/27/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	122.50
423	04/27/2026		21 R 400 262 160520 000 0	HS - WILEY'S VENDING	57.00
425	04/27/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	15.00
410	04/27/2026		21 R 400 262 160515 000 0	HS - COFFEE CART	6.00
92683904	04/27/2026		50 L 816901	FS - CATERING	2,290.36
92683905	04/27/2026		50 L 816901	FS - LUNCH ACCOUNTS	10,670.00
16	05/05/2026		10 E 101 411 241000 000 0	GW - TAX REIMB	2.17
34	05/05/2026		21 R 103 279 160511 000 0	RB - BLACKBAUD GIVING	25.00
40	05/05/2026		21 R 103 279 160511 000 0	RB - YEARBOOK	13.50
78	05/05/2026		21 R 102 279 160510 000 0	WS - YOUNG AUTHOR'S	28.00
93	05/05/2026		21 R 200 291 160137 000 0	MS - HAT DAY	29.00
97	05/05/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEE	20.00
98	05/05/2026		10 L 815901	MS - TAX REIMB	3.49
104	05/05/2026		21 R 200 279 160136 000 0	MS - WICKED TICKETS	150.00
105	05/05/2026		21 R 200 291 160136 000 0	MS - FLOWER FUNDR	600.35
107	05/05/2026		10 R 801 292 500000 500 0	MS - CHROMEBOOK FEES	40.00
108	05/05/2026		21 R 200 291 160286 000 0	MS - BAKE SALE	180.50
111	05/05/2026		21 R 200 262 160289 000 0	MS - COFFEE SALES	17.00
112	05/05/2026		21 R 200 291 160286 000 0	MS - BAKE SALE	23.00
113	05/05/2026		21 R 200 279 160136 000 0	MS - WICKED TICETS	100.00
116	05/05/2026		21 R 200 291 160136 000 0	MS - DONATION	100.00
117	05/05/2026		21 R 200 291 160208 000 0	MS - BOX TOPS	103.10
118	05/05/2026		21 R 200 279 160127 000 0	MS - ACTION CITY	350.00
119	05/05/2026		21 R 200 291 160136 000 0	MS - LUDUS TICKET DONA	3,228.20
130	05/05/2026		21 R 200 279 160136 000 0	MS - WICKED TICKETS	100.00
135	05/05/2026		21 R 400 291 160116 000 0	HS - FUNDR DONA	25.00
138	05/05/2026		21 R 400 262 160212 000 0	HS - TRACK CONCESS	240.00
144	05/05/2026		21 R 400 279 160535 000 0	HS - G.MARCH ENTRY FEE	1,395.00
160	05/05/2026		21 R 400 279 160535 000 0	HS - PROM TICKETS	5,310.00
178	05/05/2026		10 R 801 292 500000 000 0	HS - COURSE FEES	20.00
178	05/05/2026		10 R 801 292 500000 500 0	HS - CHROMEBOOK FEES	70.00
186	05/05/2026		21 R 400 279 160535 000 0	HS - GOFAN PROM TICKETS	3,870.00
194	05/05/2026		21 R 400 279 160181 000 0	HS - TRACK ENTRY FEE	200.00
197	05/05/2026		21 R 400 279 160181 000 0	HS - TRACK ENTRY FEE	200.00
198	05/05/2026		21 R 400 279 160246 000 0	HS - BANQUET	475.00
317	05/05/2026		80 R 890 291 500000 000 0	COMM ED - CATALOG ADVERT	90.00
330	05/05/2026		80 R 890 272 500000 000 0	COMM ED - CLASS REVENUE	2,094.00
332	05/05/2026		21 R 401 291 160890 000 0	CO - FEYEREISEN DONA	1,596.00
335	05/05/2026		10 R 801 292 500000 900 0	CO - UWRF USER FEE	14,000.00
341	05/05/2026		21 R 401 291 160890 000 0	CO - FEYEREISEN DONA	2,026.08
346	05/05/2026		10 E 200 169 120000 000 0	CO - WORK COMP	487.68
355	05/06/2026		21 R 104 291 160512 000 0	MONT - BOX TOP	5.10
403	05/06/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	6.00
405	05/06/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	34.25
407	05/06/2026		21 R 400 291 160590 000 0	HS - DONATION	1,000.00
412	05/06/2026		21 R 400 262 160515 000 0	HS - COFFEE CART	2.00
414	05/06/2026		21 R 400 262 160520 000 0	HS - WILEY'S VENDING	254.00

Receipt	Trans Date	Reference	Acct Nbr	Description	Amount
415	05/06/2026		21 R 400 262 160520 000 0	HS - STAFF VENDING	65.75
417	05/06/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	9.63
417	05/06/2026		21 R 400 291 160515 000 0	HS - WILEY'S TIPS	0.37
418	05/06/2026		21 R 400 262 160515 000 0	HS - WILEY'S COFFEE	86.00
421	05/06/2026		21 R 401 262 160890 000 0	HS - BREAKFAST BITES	3.00
424	05/06/2026		21 R 400 262 160515 000 0	HS - COFFEE CART	8.00
139	04/30/2026		10 R 801 211 500000 000 0	City of River Falls - Pierce	110,916.63
140	04/30/2026		10 R 801 212 500000 000 0	City of River Falls - Pierce	10.35
141	04/30/2026		39 R 830 211 500000 000 0	City of River Falls - Pierce	39,218.26
142	04/30/2026		80 R 890 211 500000 000 0	City of River Falls - Pierce	1,222.85
143	04/30/2026		10 R 801 211 500000 000 0	Town of Clifton	32,668.88
144	04/30/2026		10 R 801 212 500000 000 0	Town of Clifton	3.05
145	04/30/2026		39 R 830 211 500000 000 0	Town of Clifton	11,551.16
146	04/30/2026		80 R 890 211 500000 000 0	Town of Clifton	360.17
147	04/30/2026		10 R 801 211 500000 000 0	Town of Martell	13,020.75
148	04/30/2026		10 R 801 212 500000 000 0	Town of Martell	1.21
149	04/30/2026		39 R 830 211 500000 000 0	Town of Martell	4,603.91
150	04/30/2026		80 R 890 211 500000 000 0	Town of Martell	143.55
151	04/30/2026		10 R 801 211 500000 000 0	Town of River Falls	50,013.69
152	04/30/2026		10 R 801 212 500000 000 0	Town of River Falls	4.67
153	04/30/2026		39 R 830 211 500000 000 0	Town of River Falls	17,684.00
154	04/30/2026		80 R 890 211 500000 000 0	Town of River Falls	551.40
155	04/30/2026		10 R 801 211 500000 000 0	City of River Falls - St. Croix	57,565.49
156	04/30/2026		10 R 801 212 500000 000 0	City of River Falls - St. Croix	5.37
157	04/30/2026		39 R 830 211 500000 000 0	City of River Falls - St. Croix	20,354.19
158	04/30/2026		80 R 890 211 500000 000 0	City of River Falls - St. Croix	634.66
159	04/30/2026		10 R 801 211 500000 000 0	Town of Kinnickinnic	48,522.51
160	04/30/2026		10 R 801 212 500000 000 0	Town of Kinnickinnic	4.53
161	04/30/2026		39 R 830 211 500000 000 0	Town of Kinnickinnic	17,156.75
162	04/30/2026		80 R 890 211 500000 000 0	Town of Kinnickinnic	534.96
163	04/30/2026		10 R 801 211 500000 000 0	Town of Pleasant Valley	3,146.05
164	04/30/2026		10 R 801 212 500000 000 0	Town of Pleasant Valley	0.29
165	04/30/2026		39 R 830 211 500000 000 0	Town of Pleasant Valley	1,112.39
166	04/30/2026		80 R 890 211 500000 000 0	Town of Pleasant Valley	34.68
167	04/30/2026		10 R 801 211 500000 000 0	Town of Rush River	65.85
168	04/30/2026		10 R 801 212 500000 000 0	Town of Rush River	0.01
169	04/30/2026		39 R 830 211 500000 000 0	Town of Rush River	23.28
170	04/30/2026		80 R 890 211 500000 000 0	Town of Rush River	0.73
171	04/30/2026		10 R 801 211 500000 000 0	Town of Troy	86,653.43
172	04/30/2026		10 R 801 212 500000 000 0	Town of Troy	8.09
173	04/30/2026		39 R 830 211 500000 000 0	Town of Troy	30,639.20
174	04/30/2026		80 R 890 211 500000 000 0	Town of Troy	955.35
175	04/30/2026		10 R 801 213 500000 000 0	Mobile Home - Town of Troy	6,380.44
92683906	05/06/2026		50 L 816901	FS - CATERING	272.68
92683907	05/06/2026		50 L 816901	FS - VENDING	6,210.57
92683908	05/06/2026		50 L 816901	FS - LUNCH ACCOUNTS	10,801.05
	04/30/2026		10 R 801 613 500000 031 0	Common School Fund Library Aid	292,978.00
	04/30/2026		50 R 850 717 257002 546 0	Food Service Aid School Breakfast	207.18
	04/30/2026		50 R 850 717 257002 546 0	Food Service Aid School Breakfast	7,546.18
	04/30/2026		50 R 850 717 257002 547 0	Food Service Aid School Lunch	42,897.98
	04/30/2026		10 R 801 699 500000 701 0	WI DOJ Digital Mapping Grant	15,662.50
	04/30/2026		10 R 801 517 500000 335 0	CESA 11 Title 3	6,213.78
	04/30/2026		21 R 400 262 160181 000 0	WIAA Deposit - R Club	5,684.80

Receipt	Trans Date	Reference	Acct Nbr	Description	Amount
	04/30/2026		21 R 400 262 160181 000 0	WIAA Deposit - R Club	62.50
	04/30/2026		10 R 801 284 500000 000 0	FNB MMkt Interest	44,003.33
	04/30/2026		10 R 801 284 500000 000 0	FNB Payroll Interest	13.31
	04/30/2026		10 R 801 284 500000 000 0	Gen NOW Interest	756.61
	04/30/2026		50 R 850 284 500000 000 0	FNB Food Service Interest	1.02
	04/30/2026		80 R 880 284 500000 000 0	FNB Kids Club Interest	0.36
	04/30/2026		80 R 890 284 500000 000 0	RCU MMkt Interest	620.72
	04/30/2026		10 R 801 284 500000 000 0	RCU Savings Interest	0.01
	04/30/2026		46 R 801 284 500000 000 0	F 46 interest	2,667.58
	04/30/2026		21 R 400 262 160515 000 0	Wiley's Coffee Shop	835.60
	04/30/2026		21 R 400 262 160520 000 0	Wiley's Vending	1,268.05
	04/30/2026		80 R 880 272 500000 000 0	Kids Club Credit Card Payments	48,867.68
	04/30/2026		80 R 890 272 500000 000 0	Merchant Bank Deposits - Community Ed	26,721.40
	04/30/2026		10 R 801 292 500000 000 0	Merchant Bank Deposits - Activities	1,035.30
	04/30/2026		49 R 801 284 500000 000 0	WISC PMA - F49 - Interest	16,035.63
	04/30/2026		50 L 816901	Food Service Cash Receipts - Efund	81,399.88
	04/30/2026		10 R 801 292 500000 000 0	COURSE FEES	2,260.00
	04/30/2026		10 E 400 411 125400 000 0	DRESS FEE	65.00
	04/30/2026		10 R 801 292 500000 500 0	CHROMEBOOK FEES	360.00
	04/30/2026		10 R 801 292 500000 000 0	PARKING TICKET	10.00
	04/30/2026		10 R 801 297 500000 000 0	RESTITUTION	125.00
	04/30/2026		10 E 801 941 251001 000 0	TRANSACTION FEE	-113.76
1743	05/08/2026		50 R 850 715 257003 000 0	CLOC	8,948.00
Total for Cash Receipts					1,371,872.48

FUND SUMMARY

<u>FUND</u>	<u>DESCRIPTION</u>	<u>BALANCE SHEET</u>	<u>REVENUE</u>	<u>EXPENSE</u>	<u>TOTAL</u>
10	GENERAL FUND	3.49	793,635.31	3,965.56	797,604.36
21	SPECIAL REVENUE FUND	0.00	111,064.73	0.00	111,064.73
27	SPECIAL EDUCATION FUND	0.00	6,677.15	0.00	6,677.15
39	REFERENDUM APPROVED DEBT SRVC	0.00	142,343.14	0.00	142,343.14
46	LONG TERM CAPTL IMPVMNT TRUST	0.00	2,667.58	0.00	2,667.58
49	CONSTRUCTION ACCOUNT	0.00	16,035.63	7,193.88	23,229.51
50	FOOD SERVICE FUND	142,924.14	59,600.36	0.00	202,524.50
80	COMMUNITY SERVICE FUND	0.00	85,761.51	0.00	85,761.51
***	Fund Summary Totals ***	142,927.63	1,217,785.41	11,159.44	1,371,872.48

\*\*\*\*\* End of report \*\*\*\*\*

Fd T Loc Obj Func Prj Y

Date	Src	Sub	Batch	Vendor Name/Ref	PO#/Line#	Description	Inv#/Desc2	Inv Date	Chk#/Rec#	Check Date	Amount
10 L			811618								
04/30/26	ITCR		EBC	ANDERSON SUSAN L		HPDEN/ Retire/ Family					-122.72
04/30/26	ITCR		EBC	BAKER JUDITH CAROL		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	BERNARD DARLENE C		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	BUCHHOLZ ANNE M		HPDEN/ Retire/ Family					-122.72
04/30/26	ITCR		EBC	CASKEY LYNDA W		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	CERNI LINDA A		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	CLAYCOME NANCY J		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	DAVENPORT-HENK CAROLINE A		HPDEN/ Retire/ Family					-122.72
04/30/26	ITCR		EBC	DESMITH SHANNON K		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	ERICKSON KARL E		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	FOGERTY KAREN A		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	GILLIS CECILY A		HPDEN/ Retire/ Family					-122.72
04/30/26	ITCR		EBC	HELGESON JIMMY L		HPDEN/ Retire/ Family					-122.72
04/30/26	ITCR		EBC	JANTSCHER BRIDGET S		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	KELLER DEBBIE M		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	KLEPPEN DENISE L		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	KORNMANN CYNTHIA S		HPDEN/ Retire/ Family					-122.72
04/30/26	ITCR		EBC	KRASIN MARGRET E		HPDEN/ Retire/ Family					-122.72
04/30/26	ITCR		EBC	LEHNERTZ JAN MARIE		HPDEN/ Retire/ Family					-122.72
04/30/26	ITCR		EBC	MCCARTHY JILL R		HPDEN/ Retire/ Family					-122.72
04/30/26	ITCR		EBC	MOELTER JEAN A		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	MOYER LAURIE A		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	NELSON KATHI P		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	OWENS KARI J		HPDEN/ Retire/ Family					-122.72
04/30/26	ITCR		EBC	PETERSON TERESA L		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	SANVIDGE LUCINDA C		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	SCHILS BRIAN J		HPDEN/ Retire/ Family					-122.72
04/30/26	ITCR		EBC	SOMMERFELDT RITA MAE		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	STEINHOFF JACQUELYN J		HPDEN/ Retire/ Family					-122.72
04/30/26	ITCR		EBC	VADOS MARY VOS		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	VERBURG DEBRA L		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	WACHHOLZ JUDITH K		HPDEN/ Retire/ Family					-122.72
04/30/26	ITCR		EBC	WESTRUM GAYLE M		HPDEN/ Retire/ Single					-47.84
04/30/26	ITCR		EBC	WESTRUM LARRY B		HPDEN/ Retire/ Single					-47.84
				April							-2,600.00
				*10 L	811618						-2,600.00
				*Insurance Tracking Csh Recpts							-2,600.00

Fd	T	Loc	Obj	Func	Pri	Y	Date	Src	Sub	Batch	Vendor Name/Ref	PO#/Line#	Description	Inv#/Desc2	Inv Date	Chk#/Rec#	Check Date	Amount	
10	L									811619									
							04/30/26	ITCR		EBC	ANDERSEN MARY L		HPhLTH3/ Retire/ Family						-1,802.53
							04/30/26	ITCR		EBC	ERICKSON KARL E		HPhLTH/ Retire/ Single						-981.59
							04/30/26	ITCR		EBC	GILDSETH JOHN R		HPhLTH/ Retire/ Single						-981.59
							04/30/26	ITCR		EBC	GILLIS CECILY A		HPhLTH/ Retire/ Family						-2,234.06
							04/30/26	ITCR		EBC	HELGESON JIMMY L		HPhLTH/ Retire/ Single						-981.59
							04/30/26	ITCR		EBC	HUMPHREY KALLEY MAE		HPhLTH/ Retire/ Single						-981.59
							04/30/26	ITCR		EBC	JANTSCHER BRIDGET S		HPhLTH/ Retire/ Single						-981.59
							04/30/26	ITCR		EBC	KELLER DEBBIE M		HPhLTH/ Retire/ Single						-981.59
							04/30/26	ITCR		EBC	KORNMANN CYNTHIA S		HPhLTH2/ Retire/ Single						-922.69
							04/30/26	ITCR		EBC	MCCARTHY JILL R		HPhLTH1/ Retire/ Family						-1,917.59
							04/30/26	ITCR		EBC	NELSON KATHI P		HPhLTH3/ Retire/ Family						-1,802.53
							04/30/26	ITCR		EBC	OWENS KARI J		HPhLTH1/ Retire/ Family						-1,917.59
							04/30/26	ITCR		EBC	STEINHOFF JACQUELYN J		HPhLTH/ Retire/ Family						-2,234.06
													April						-18,720.59
													*10 L	811619					-18,720.59
													*Insurance Tracking Csh Recpts						-18,720.59
Total for Insurance Tracking Cash Recpts																		-21,320.59	
Grand Total																		-21,320.59	

Number of Accounts: 2

\*\*\*\*\* End of report \*\*\*\*\*

## RIVER FALLS BOARD OF EDUCATION MEETING

Monday, May 18, 2026

### Personnel Agenda:

1. Recommended approval of the employment of Chris Silver as 1.0 FTE Business Education Teacher Limited Term Substitute at River Falls High School effective April 29, 2026 through June 9, 2026 (for Charles Conley).
2. Recommended acceptance of the transfer of employment for Zachary Campbell from 1.0 FTE Student Success Teacher to 1.0 FTE Assistant Principal at River Falls High School effective June 1, 2026 (replaces Lisa Gohl).
3. Recommended acceptance of the transfer of employment for Colleen Sowa from 1.0 FTE Health and Physical Education Teacher to 1.0 FTE Student Success Teacher at River Falls High School effective August 20, 2026 (replaces Zachary Campbell).
4. Recommended acceptance of the reduction of employment for Melissa Murphy, Special Education Teacher at Westside Elementary School, from 1.0 FTE to 0.5 FTE effective August 20, 2026 (employee requested job share).
5. Recommended approval of the employment of Elizabeth Swanson as 0.5 FTE Special Education Teacher at Westside Elementary School effective August 17, 2026 (job share with Melissa Murphy). Ms. Swanson earned her bachelor's degree from UW Eau Claire and her master's degree from Saint Mary's University. She has eight years of experience (Ellsworth and Somerset) and her salary will be based on level C2M of the salary ladder.
6. Recommended acceptance of the reduction of employment for Natasha Herum, Project SEARCH Teacher for the District, from 1.0 FTE to 0.6 FTE effective August 20, 2026 (employee requested job share).
7. Recommended approval of the transfer of employment of Emily LaBadie as 1.0 FTE Limited Term Project SEARCH Teacher to 0.4 FTE Project SEARCH Teacher for the District effective August 20, 2026 (job share with Natasha Herum).
8. Recommended approval of the employment of Kayla Dimler as 1.0 FTE Instructional Coach at Greenwood Elementary School effective August 17, 2026 (replaces Tanya Larsen). Ms. Dimler earned her bachelor's and master's degrees from UW River Falls and she has 13 years of experience (Osceola, Hudson, and Roberts). Her salary will be based on level E1M of the salary ladder.
9. Recommended approval of the hiring of the following short-term, on call Substitute Teachers:
  - a. Sophia Jensen
10. Recommended acceptance of the resignation of Charles Conley as 1.0 FTE Business Education Teacher at River Falls High School effective April 24, 2026 .
11. Recommended acceptance of the resignation of Asia Weyenberg as 1.0 FTE Special Education Teacher at Greenwood Elementary School effective June 9, 2026.
12. Recommended acceptance of the resignation of Caitlyn Severson as 1.0 FTE First Grade Teacher at Rocky Branch Elementary School effective June 9, 2026.

13. Recommended acceptance of the resignation of Becca Reiche as Special Education Teacher at Rocky Branch Elementary School effective June 9, 2026.
14. Recommended acceptance of the resignation of Josie Vessey as Special Education Teacher at Meyer Middle School effective June 9, 2026.



Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	GRANT FUNDS
Code	po6110
Status	
Legal	2 C.F.R. 200.56, 200.71, 200.77, 200.80, 200.112, 200.113, 200.302, 200.307 2 C.F.R. 200.309, 200.310, 200.313, 200.318 - .320, 200.343(b) & (e), 200.403 2 C.F.R. 200.404 and 200.406, 200.501-511 34 C.F.R. 75.707, 76.563, 76.565, 76.707 Compliance Supplement for Single Audits of State and Local Governments 20 U.S.C. 7906 31 U.S.C. 3729-3733

**6110 - GRANT FUNDS**

It is the objective of the School Board to provide equal educational opportunities for all District students. Government agencies, as well as foundations, businesses, and individuals, periodically offer both human and material resources to the District that benefit students and the educational program. Therefore, it is the intent of the School Board to consider grant proposals and applications for their potential to enhance educational opportunities, the educational environment, and the academic and emotional growth for each student.

The Superintendent will review new Federal education legislation and prepare proposals for programs the Superintendent deems would be of aid to the students of this District. The Superintendent will approve each such proposal prior to its submission, and the School Board will approve all grants as part of the annual budget approval process.

The School Board regards available Federal funds of aid to local school districts and communities as a public trust. It forbids the use of Federal monies for partisan political activities and for any use that would not be in accord with Federal guidelines on discrimination. All Federal funds received by the District will be used in accordance with the applicable Federal regulations and guidelines. The Superintendent will ensure that each draw of Federal monies is as close as administratively feasible to the related program expenditures.

**Grant Proposal Development**

- A. All grant proposals must support at least one (1) District goal or priority.
- B. For projects where grant funds will not cover the entire cost of project implementation, additional fund sources must be identified, documented, and approved.

**Mandatory Disclosures**

The District must promptly disclose whenever they have credible evidence of a violation of Federal criminal law potentially affecting the Federal award including, but not limited to, any fraud, embezzlement, bribery, gratuity violations, identity theft, or sexual assault and exploitation, or a violation of the Civil False Claims Act (2 C.F.R. 200.113) regarding the obligation to report credible information related to conduct prohibited by the Trafficking Victims Protection Act, 22 U.S.C. 7104c.

The disclosure must be made in writing to the Federal agency and the agency's Office of Inspector General, and to the pass-through entity, such as the Department of Public Instruction.

### **Whistleblower Protections**

An employee of the District may not be discharged, demoted, or otherwise discriminated against as a reprisal for disclosing information to the appropriate agency or individual that the employee reasonably believes is evidence of gross mismanagement of a Federal contract or grant, a gross waste of Federal funds, an abuse of authority relating to a Federal contract or grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation related to a Federal contract or grant. See Policy 1211/Policy 3211/Policy 4211 - Whistleblower Protection and Policy 8900 - Fraud.

### **Grant Administration**

- A. The administration of grants will adhere to all applicable Federal, State, local, and grantor rules and regulations, including the terms and conditions of the Federal awards, as well as District policies.
- B. The Superintendent is responsible for the efficient and effective administration of grant awards through the application of sound management practices.
- C. The Superintendent is responsible for administering grant funds in a manner consistent with underlying agreements, applicable statutes, regulations and objectives, and the terms and conditions of the grant award.
- D. The District, in recognition of its unique combination of staff, facilities, and experience, will employ internal controls, including organizational and management strategies necessary to assure proper and efficient administration of grant awards.
- E. All Federal funds received by the District will be used in accordance with the applicable Federal law and regulations and the terms and conditions of the Federal award. The Superintendent will require that each draw of Federal monies be aligned with the District's payment process (whether reimbursement, cash advance, or a combination). If funds are permitted to be drawn in advance, all draws will be as close as administratively feasible to the related program expenditures and that, when restricted, such monies are used to supplement programs and funding and not to supplant or replace existing programming or current funding.

Maintenance of Effort (MOE) and Maintenance of Equity (MOEquity) requirements of the Federal program will be met in accordance with the requirements of the specific funded program. The District will maintain appropriate documentation and records to substantiate compliance or to justify allowable exceptions, exemptions, or waivers.

- F. The Superintendent is authorized to sign related documents for grant administration, including documents required for submittal of grant proposals.
- G. Employee positions established through the use of grant funding will terminate if and when the related grant funding ceases.

### **Financial Management**

The financial management of grant funds will be in compliance with all applicable Federal, State, local and grantor rules, regulations, and assurances as well as District policies.

The Superintendent will provide for the following:

- A. Identification of all Federal awards received and expended and the Federal programs under which they were received. Federal program and Federal award identification must include, as applicable, the Assistance Listings title and number, Federal award identification number, the year the Federal award was issued, and name of the Federal agency or pass-through entity.
- B. Accurate, current, and complete disclosure of the financial results of each Federal award or program in accordance with the reporting requirements of the grant.

Maintaining records that sufficiently identify the amount, source, and expenditure of Federal funds for Federal awards. These records must contain information necessary to identify Federal awards, authorizations, financial obligations, unobligated balances, as well as assets, expenditures, income, and interest. All records must be supported by source documentation.

C. Effective control over and accountability for all funds, property, and other assets.

The District must adequately safeguard all assets and ensure they are used solely for authorized purposes.

Further, the District must:

1. establish and maintain effective internal control over the Federal award that provides reasonable assurance that the District is managing the Federal award in compliance with the U.S. Constitution, Federal statutes, regulations, and the terms and conditions of the Federal award;
2. comply with the U.S. Constitution, Federal statutes, regulations, and the terms and conditions of the Federal award;
3. evaluate and monitor the District's compliance with statutes, regulations, and the terms and conditions of the Federal award; and
4. take prompt action when instances of noncompliance are identified.

D. Take reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information (PII) and other types of information. This also includes information that the Federal awarding agency or pass-through entity designates as sensitive or other information the District considers sensitive and is consistent with applicable Federal, State, local, and tribal laws regarding privacy and obligations of confidentiality.

E. Actual expenditures or outlays must be compared with budgeted amounts for each Federal award.

F. Recordkeeping and written procedures to the extent required by Federal, State, local, and grantor rules and regulations pertaining to the grant award and accountability including, but not limited to the following areas:

1. cash management in accordance with 2 C.F.R. 200.305
2. allowability of costs in accordance with subpart E and the terms and conditions of the Federal award
3. conflict of interest
4. procurement
5. equipment management
6. conducting technical evaluations of proposals and selecting recipients
7. compensation and fringe benefits
8. travel

G. Disclosure of any potential conflict of interest and all mandatory violation disclosures potentially affecting the Federal award/grant to the Federal awarding agency or pass-through agency in accordance with applicable Federal policy.

H. Insurance coverage for real property and equipment, if applicable, is equivalent to such property owned by the District.

### **Audit Requirements**

A single or program-specific audit (2 C.F.R. 200.514, 2 C.F.R. 200.507) is required for any year if the District expends \$1,000,000 or more in Federal awards during the District's fiscal year. When Federal awards expended are less than \$1,000,000, the District may be exempt from Federal audit requirements (2 C.F.R. 200.501) for that year. However, in all instances, the District's records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and the Government Accountability Office (GAO).

The District will:

- A. arrange for the audit required in accordance with 2 C.F.R. 200.509 and make sure that the audit is properly performed and submitted in accordance with 2 C.F.R. 200.512;
- B. prepare financial statements including the schedule of expenditures of Federal awards in accordance with 2 C.F.R. 200.510;
- C. promptly follow up and take corrective action on audit findings, including preparing a summary schedule of prior audit findings and a corrective action plan (2 C.F.R. 200.511); and
- D. provide the auditor access to personnel, accounts, books, records, supporting documentation, and any other information needed for the auditor to perform the audit.

### **Certifications and Records Retention**

Financial reports must include a certification, signed by an official who is authorized to legally bind the District. The certification should state:

"I certify to the best of my knowledge and belief that the information provided herein is true, complete, and accurate. I am aware that the provision of false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil, or administrative consequences including, but not limited to, violations of U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812"

Each certification must be maintained pursuant to the requirements of 2 C.F.R. 200.334. The District will retain all Federal award records for three (3) years from the date of submission of the final financial report or longer if required by the School Board-adopted retention schedule.

### **Program Income**

Program income means gross income earned by a grant recipient that is directly generated by a supported activity or earned as a result of the Federal award during the grant's period of performance.

It includes, but is not limited to, income from fees for services performed, the use or rental of real or personal property acquired under Federal awards, the sale of commodities or items fabricated under a Federal award, license fees and royalties on patents and copyrights, and principal and interest on loans made with Federal award funds. Interest earned on advances of Federal funds is not program income. Except as otherwise provided in Federal statutes, regulations or the terms and conditions of the Federal award, program income does not include rebates, credits, discounts and interest earned on any of them. Additionally, taxes, special assessments, levies, fines and similar revenues raised by a recipient are not program income. Proceeds from the sale of real property, equipment or supplies are not program income. Finally, license fees and royalties for copyrighted material, patents, patent applications, trademarks, and inventions made under the Federal award subject to 37 C.F.R. Part 401 are not program income.

Unless the District has received prior approval to use a different method or the terms and conditions of the grant authorize a different method, the District uses the deduction method of accounting for program income. Under the deduction method, program income is deducted from total allowable costs to determine the net allowable costs. Program income will only be used for current costs unless the District is otherwise directed by the Federal agency or pass-through entity.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	INTERNAL CONTROLS
Code	po6111
Status	
Legal	2 C.F.R. 200.1 2 C.F.R. 200.303

#### 6111 - **INTERNAL CONTROLS**

The Superintendent will establish, document, and maintain effective internal controls over Federal awards that provide reasonable assurance that the District is managing all Federal awards in compliance with the U.S. Constitution, statutes, regulations, and the terms and conditions of the awards. The District will have a process that provides reasonable assurance regarding the achievement of the following objectives:

- A. effectiveness and efficiency of operations;
- B. reliability of reporting for internal and external use; and
- C. compliance with applicable laws and regulations.

These internal controls should comply with the guidance in "Standards for Internal Control in the Federal Government" issued by the Comptroller General of the United States or the "Internal Control-Integrated Framework" issued by the Committee of Sponsoring Organizations of the Treadway Commission (COSO).

The internal controls must provide reasonable assurance that transactions are properly recorded and accounted for in order to permit the preparation of reliable financial statements and Federal reports; maintain accountability over assets; and demonstrate compliance with Federal statutes, regulations, and the terms and conditions of the Federal award. The internal controls must also provide reasonable assurance that these transactions are executed in compliance with Federal statutes, regulations, and the terms and conditions of the Federal award that could have a direct and material effect on a Federal award, as well as any other Federal statutes and regulations that are identified in the Compliance Supplement. Finally, the District's internal controls must provide reasonable assurance that all Federal funds, property, and other assets are safeguarded against loss from unauthorized use or disposition.

The District will:

- A. comply with the U.S. Constitution, Federal statutes, regulations, and the terms and conditions of the Federal award;
- B. evaluate and monitor its compliance with the U.S. Constitution, statutes, regulations, and the terms and conditions of the award;
- C. take prompt action when instances of noncompliance are identified; and
- D. take reasonable cybersecurity and other measures to safeguard protected information, including protected "personally identifiable information" (PII) and other types of information. This also includes information the Federal agency or pass-through entity designates as sensitive or other information the District considers sensitive and is consistent with applicable Federal, State, local, and tribal laws regarding privacy and responsibility over

confidentiality.

PII is defined at 2 C.F.R. Section 200.1 as "information that can be used to distinguish or trace an individual's identity, either alone or when combined with other personal or identifying information that is linked or linkable to a specific individual."

However, the definition of PII is not attached to any single category of information or technology. Rather, it requires a case-by-case assessment of the specific risk that an individual can be identified.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	CASH MANAGEMENT OF GRANTS
Code	po6112
Status	
Legal	2 C.F.R. 200.305

### 6112 - CASH MANAGEMENT OF GRANTS

In order to provide reasonable assurance that all assets, including Federal, State, and local funds, are safeguarded against waste, loss, unauthorized use, or misappropriation, the Superintendent will implement internal controls in the area of cash management.

The District's payment methods will minimize the time elapsing between the transfer of funds from the Federal agency or the Department of Public Instruction (pass-through entity) and disbursement by the District, regardless of whether the payment is made by electronic funds transfer, or issuance or redemption of checks, warrants, or payment by other means.

The District will use forms and procedures required by the grantor agency or pass-through entity to request payment. The District will request grant funds payments in accordance with the provisions of the grant. Additionally, the District's financial management systems will meet the standards for fund control and accountability as established by the awarding agency.

The Superintendent is authorized to submit payment requests as often as necessary when electronic fund transfers are used or at least monthly when electronic transfers are not used. See Electronic Fund Transfer Act (15 U.S.C. 1693-1693r).

When the District uses a cash advance payment method, the following standards will apply:

- A. The timing and amount of the advance payment requested must be as close as is administratively feasible to the actual disbursements by the District for direct program or project costs and the proportionate share of any allowable indirect costs.
- B. The District will make timely payments to contractors in accordance with contract provisions. Whenever possible, advance payment requests by the District must be consolidated to cover anticipated cash needs for all Federal awards received by the recipient from the awarding Federal agency or Wisconsin Department of Public Instruction (DPI).
- C. If available, the District will disburse funds available from program income (including repayments to a revolving fund), rebates, refunds, contract settlements, audit recoveries, and interest earned on Federal funds before requesting additional cash payments.
- D. The District will account for the receipt, obligation, and expenditure of funds.
- E. Advance payments will be deposited and maintained in insured accounts whenever possible.
- F. Advance payments will be maintained in interest-bearing accounts unless the following apply:
  - 1. The District receives less than \$250,000 in Federal funding per year.
  - 2. The best available interest-bearing account would not reasonably be expected to earn interest in excess of \$500 per year on Federal cash balances.
  - 3. The depository would require an average or minimum balance so high that it would not be feasible within the expected Federal and non-Federal cash resources.
  - 4. A foreign government or banking system prohibits or precludes interest-bearing accounts.

5. An interest-bearing account is not readily accessible (for example, due to public or political unrest in a foreign country).
- G. Pursuant to Federal law and regulations, the District may retain interest earned in an amount up to \$500 per year for administrative costs. Any additional interest earned on Federal funds must be returned annually to the Department of Health and Human Services Payment Management System (PMS) through an electronic medium using either the Automated Clearing House (ACH) network or a Fedwire Funds Service payment.
- H. All interest in excess of \$500 per year must be returned to PMS regardless of whether the District was paid through PMS. Instructions for returning interest can be found at <https://pms.psc.gov/grant-recipients/returning-funds-interest.html>.
- I. All other Federal funds must be returned to the payment system of the Federal agency. Returns should follow the instructions provided by the Federal agency. All returns to PMS should follow the instructions provided at <https://pms.psc.gov/grant-recipients/returning-funds-interest.html>.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	COST PRINCIPLES - SPENDING FEDERAL FUNDS
Code	po6114
Status	
Legal	2 C.F.R. 200.344(b) 2 C.F.R. 200.403-.407, 200.413(a)-(c), 200.430(a), 200.431(a) and 200.458 34 C.F.R. 75.703 34 C.F.R. 76.707 - .708(a)

#### 6114 - **COST PRINCIPLES - SPENDING FEDERAL FUNDS**

The Superintendent is responsible for the efficient and effective administration of grant funds through the application of sound management practices. Such funds will be administered in a manner consistent with all applicable Federal, State, and local laws, the associated agreements/assurances, program objectives, and the specific terms and conditions of the grant award. The principles outlined in this policy will be followed for all federal grants, including but not limited to direct, pass-through, and state administered grants. A pass-through federal grant occurs when federal funds are issued by to an entity other than the District (e.g. Cooperative Educational Service Agency) which then passes those funds along to the District. A state administered grant is the most common type of pass-through federal grant in which the Department of Instruction is the entity that issues federal funds.

#### **Cost Principles**

A cost is reasonable if it does not exceed an amount that a prudent person would incur under the circumstances prevailing when the decision was made to incur the cost. Except where otherwise authorized by statute, costs will meet the following general criteria in order to be allowable under Federal awards:

- A. Be necessary and reasonable for proper and efficient performance and administration of the Federal award and be allocable thereto under these principles.

To determine whether a cost is reasonable, consideration will be given to:

1. whether a cost is generally recognized as ordinary and necessary for the operation or the proper and efficient performance of the Federal award;
2. the restraints or requirements imposed by such factors as sound business practices, arm's length bargaining, Federal, State, local, tribal, and other laws and regulations;
3. market prices for comparable costs for the geographic area;
4. whether the individuals concerned acted with prudence in the circumstances considering their responsibilities to the District, its employees, its students or membership (if applicable), the public at large, and the Federal Government; and
5. the degree to which the cost represents a deviation from the School Board's established written policies and procedures for incurring costs.

While Federal regulations do not provide specific descriptions of what satisfies the necessary element beyond its inclusion in the reasonableness analysis above, whether a cost is necessary is determined based on the needs of the program. Specifically, the expenditure must be necessary to achieve an important program objective. A key aspect in determining whether a cost is necessary is whether the District can demonstrate that the cost addresses an existing need, and can prove it.

When determining whether a cost is necessary, consideration may be given to whether:

1. the cost is needed for the proper and efficient performance of the grant program;
2. the cost is identified in the approved budget or application;
3. there is an educational benefit associated with the cost;
4. the cost aligns with identified needs based on results and findings from a needs assessment;
5. the cost addresses program goals and objectives and is based on program data.

A cost is allocable to the Federal award if the goods or services involved are chargeable or assignable to the Federal award in accordance with the relative benefit received.

This standard is met if the cost:

1. is incurred specifically for the Federal award;
2. benefits both the Federal award and other work of the District and can be distributed in proportions that may be approximated using reasonable methods; or
3. is necessary to the overall operation of the District and is assignable, in part, to the Federal award in accordance with these cost principles.

- B. Conform to any limitations or exclusions set forth in the cost principles 2 C.F.R. Part 200 or in the terms and conditions of the Federal award, including prohibitions regarding costs incurred for telecommunications and video surveillance services or equipment or as a substantial or essential component of any system or as critical technology as part of any system. Such prohibition also applies to funds generated as program income, indirect cost recoveries, or to satisfy cost share requirements.
- C. Be consistent with policies and procedures that apply uniformly to both Federally-financed and other activities of the District.
- D. Be accorded consistent treatment. A cost cannot be assigned to a Federal award as a direct cost if any other cost incurred for the same purpose in like circumstances has been allocated to a Federal award as an indirect cost under another award.
- E. Be determined in accordance with generally accepted accounting principles.
- F. Be representative of actual cost, net of all applicable credits, or offsets.

The term applicable credits refers to those transactions that offset or reduce direct or indirect costs allocable to the Federal award. Typical examples of such transactions are: purchase discounts; rebates or allowances; recoveries or indemnities on losses; insurance refunds or rebates; and adjustments of overpayments or erroneous charges. To the extent that such credits accruing to or received by the District relate to the Federal award, they will be credited to the Federal award, either as a cost reduction or a cash refund, as appropriate.

- G. Be not included as a match or cost-share requirements of any other Federally-financed program in either the current or a prior period, unless the specific Federal program authorizes Federal costs to be treated as such.

H. Be adequately documented:

1. in the case of personal services, the Superintendent will implement a system for District personnel to account for time and efforts expended on grant-funded programs to document that only permissible personnel expenses are allocated;

2. in the case of other costs, all receipts and other invoice materials will be retained, along with any documentation identifying the need and purpose for such expenditure if not otherwise clear.

I. Administrative closeout costs may be incurred until the due date of the final report(s). If incurred, these costs must be liquidated prior to the due date of the final report(s) and charged to the final budget period of the award unless otherwise specified by the Federal agency.

All other costs must be incurred during the approved budget period. At its discretion, the Federal agency is authorized to waive prior written approvals to carry forward unobligated balances to subsequent budget periods.

The budget period means the time interval from the start date of a funded portion of an award to the end date of that funded portion during which recipients are authorized to incur financial obligations of the funds awarded, including any funds carried forward or other revisions pursuant to 2 C.F.R. 200.308. Prior written approval from the Federal awarding agency or State pass-through entity may be required to carry forward unobligated balances to subsequent budget periods, unless waived.

### **Selected Items of Cost**

The District will follow the rules for selected items of cost at 2 C.F.R. Part 200, Subpart E when charging these specific expenditures to a Federal grant. When applicable, District staff will check costs against the selected items of cost requirements to ensure the cost is allowable. In addition, State, District, and program-specific rules, including the terms and conditions of the award, may deem a cost as unallowable and District personnel will follow those rules as well.

The following rules of allowability must apply to equipment and other capital expenditures:

- A. Capital expenditures for general-purpose equipment, buildings, and land are allowable as direct charges, but only with the prior written approval of the Federal agency or pass-through entity.
- B. Capital expenditures for special-purpose equipment are allowable as direct costs, provided that items with a unit cost of \$10,000 or more have the prior written approval of the Federal agency or pass-through entity.
- C. Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life are allowable as a direct cost but only with the prior written approval of the Federal agency or pass-through entity.
- D. All Federally-funded contracts in excess of \$2,000 related to construction, alteration, repairs, painting, decorating, etc. must comply with Davis-Bacon prevailing wage requirements.
- E. Allowability of depreciation on buildings, capital improvements, and equipment will be in accordance with 2 C.F.R. 200.436 and 2 C.F.R. 200.465.
- F. When approved as a direct cost by the Federal agency or pass-through entity under Sections A - C, capital expenditures will be charged in the period in which the expenditure is incurred, or as otherwise determined appropriate and negotiated with the Federal agency.
- G. The District may claim the unamortized portion of any equipment written off as a result of a change in capitalization levels by continuing to claim the otherwise allowable depreciation on the equipment, or by amortizing the amount to be written off over a period of years negotiated with the cognizant agency for indirect cost.
- H. If the District is instructed by the Federal agency to otherwise dispose of or transfer the equipment, the costs of such disposal or transfer are allowable.
- I. Equipment and other capital expenditures are unallowable as indirect costs.

Statutory requirements may limit the allowability of costs. Any costs that exceed the maximum amount allowed by statute may not be charged to the Federal award. Only the amount allowable by statute may be charged to the Federal award.

Payments made for costs determined to be unallowable by the Federal agency, cognizant agency for indirect costs, or pass-through entity must be refunded (with interest) to the Federal Government.

### **Prior Written Approval**

To avoid subsequent disallowance or dispute based on unreasonableness or nonallocability, the District may seek the prior written approval of the Federal agency (or, for indirect costs, the cognizant agency for indirect costs) before incurring the cost. The absence of prior written approval on any element of cost will not, in itself, affect the reasonableness or allocability of that cost unless prior approval is specifically required for allowability.

## **Cost Compliance**

The Superintendent will require that grant program funds are expended and are accounted for consistent with the requirements of the specific program and as identified in the grant application. Compliance monitoring includes accounting for direct or indirect costs and reporting them as permitted or required by each grant. Costs incurred for the same purpose in like circumstances will be treated consistently as either direct or indirect costs, but may not be double-charged or inconsistently charged as both.

### **Determining Whether a Cost is Direct or Indirect**

The association of costs with a Federal award (rather than the nature of the procurement transaction) determines whether costs are direct or indirect. Costs incurred for the same purpose in like circumstances must be treated consistently as direct or indirect.

- A. Direct costs are those costs that can be identified specifically with a particular final cost objective, such as a Federal award, or other internally or externally funded activity, or that can be directly assigned to such activities relatively easily with a high degree of accuracy.

These costs may include: salaries and fringe benefits of employees working directly on a grant-funded project; purchased services contracted for performance under the grant; travel of employees working directly on a grant-funded project; materials, supplies, and equipment purchased for use on a specific grant; program evaluation costs or other institutional service operations; and infrastructure costs directly attributable to the program (such as long-distance telephone calls specific to the program, etc.). Direct costs may also include capital expenditures if approved by the Federal agency or pass-through entity, as well as capital expenditures for special purpose equipment with a unit cost of less than \$10,000.

If a cost benefits two (2) or more projects or activities in proportions that can be determined without undue effort or cost, the cost must be allocated to the projects based on the proportional benefit.

- B. Indirect costs are those that have been incurred for a common or joint purpose benefitting more than one (1) cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved. Costs incurred for the same purpose in like circumstances will be treated consistently as either direct or indirect costs.

These costs may include: general data processing, human resources, utility costs, maintenance, accounting, etc.

Federal education programs with supplement not supplant provisions must use a restricted indirect cost rate. In a restricted rate, indirect costs are limited to general management costs. General management costs do not include divisional administration that is limited to one (1) component of the District, the governing body of the District, compensation of the Superintendent, compensation of the Director of Finance and Facilities of any component of the District, and operation of the immediate offices of these officers.

The salaries of administrative and clerical staff should normally be treated as indirect costs. Direct charging of these costs may be appropriate only if all of the following conditions are met:

1. Administrative or clerical services are integral to a project or activity.
2. Individuals involved can be specifically identified with the project or activity.
3. Such costs are explicitly included in the budget or have the prior written approval of the Federal awarding agency.
4. The costs are not also recovered as indirect costs.

Where a Federal program has a specific cap on the percentage of administrative costs that may be charged to a grant, that cap will include all direct administrative charges as well as any recovered indirect charges.

Effort should be given to identify costs as direct costs whenever practical, but allocation of indirect costs may be used where not prohibited and where indirect cost allocation is approved ahead of time by the Wisconsin Department of Public Instruction (DPI) or the pass-through entity (Federal funds subject to 2 CFR Part 200 pertaining to determining indirect cost allocation).

### **Timely Obligation of Funds**

Financial obligations are orders placed for property and services, contracts and subawards made, and similar transactions that require payment under a Federal award that will result in expenditures by a recipient or subrecipient under a Federal award.

The following list illustrates when funds are determined to be obligated under the U.S. Department of Education regulations:

If the obligation is for:

- A. Acquisition of property - on the date which the District makes a binding written commitment to acquire the property.
- B. Personal services by an employee of the District - when the services are performed.
- C. Personal services by a contractor who is not an employee of the District - on the date which the District makes a binding written commitment to obtain the services.
- D. Performance of work other than personal services - on the date when the District makes a binding written commitment to obtain the work.
- E. Public utility services - when the District receives the services.
- F. Travel - when the travel is taken.
- G. Rental of property - when the District uses the property.
- H. A pre-agreement cost that was properly approved by the Secretary under the cost principles in 2 C.F.R. Part 200, Subpart E - Cost Principles - on the first day of the project period.

### **Period of Performance**

All financial obligations must occur during the period of performance. Period of performance means the time interval between the start and end date of a Federal award, which may include one (1) or more budget periods. Identification of the period of performance will be specific to the Federal award and consistent with 2 C.F.R. 200.211 and does not commit the Federal agency to fund the award beyond the currently approved budget period. The period of performance is dictated by statute and will be indicated in the grant award notification ("GAN"). As a general rule, State-administered Federal funds are available for obligation within the year that Congress appropriates the funds for. However, given the unique nature of educational institutions, for many Federal education grants, the period of performance is twenty-seven (27) months. This maximum period includes a fifteen (15) month period of initial availability, plus a twelve (12) month period for carryover. For direct grants, the period of performance is generally identified in the GAN. Note, however, that certain Federal awards have specific requirements that restrict the use of funds beyond the initial period of performance.

In the case of a State-administered grant, financial obligations under a grant may not be made until the application is approved or is in substantially approvable form, whichever is later. In the case of a direct grant, a grantee may use grant funds only for obligations it makes during the grant period unless an agreement exists with the agency or the pass-through entity (e.g., Wisconsin Department of Public Instruction) to reimburse for pre-approval expenses.

If a Federal agency or pass-through entity approves an extension, or if the District extends under C.F.R. 200.308(e)(2), the Period of Performance will be amended to end at the completion of the extension. If a termination occurs, the Period of Performance will be amended to end upon the effective date of termination. If a renewal is issued, a distinct Period of Performance will begin.

For both State-administered and direct grants, regardless of the period of availability, the District will liquidate all financial obligations incurred under the award not later than ninety (90) calendar days after the conclusion of the period of performance of the award (or an earlier date as agreed upon by the DPI and the District). Any funds not obligated within the period of performance or liquidated within the appropriate timeframe are said to lapse and will be returned to the agency. Consequently, the District will closely monitor grant spending throughout the grant cycle.





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Section 6000 Finances Templates  
Title TIME AND EFFORT REPORTING  
Code po6116  
Status  
Legal 2 C.F.R. 200.430, 200.431

**6116 - TIME AND EFFORT REPORTING**

As a recipient of Federal funds, the District will comply with the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards. Section 200.430 of the Code of Federal Regulations requires certification of effort to document salary expenses charged directly or indirectly against Federally-sponsored projects. This process is intended to verify that compensation for employment services, including salaries and wages, is allocable and properly expended, and that any variances from the budget are reconciled.

Compensation for employment services includes all remuneration, paid currently or accrued, for services of employees rendered during the period of performance under the Federal award, including but not necessarily limited to wages and salaries. Compensation for personal services may also include fringe benefits, which are addressed in 2 C.F.R. 200.431 Compensation-fringe benefits. Costs of compensation are allowable to the extent that they satisfy the specific requirements of these regulations, and that the total compensation for individual employees:

- A. is reasonable for the services rendered, conforms to the District’s established written policy, and is consistently applied to both Federal and non-Federal activities; and
- B. follows an appointment made in accordance with the District’s written policies and meets the requirements of Federal statute, where applicable.

**Time and Effort Reports**

Unless specifically authorized by the Department of Public Instruction (pass-through entity), including during unexpected or extraordinary circumstances, all salaries and wages charged to Federally-sponsored projects must be based on records (time and effort reports) that accurately reflect the work performed by the employee. A time and effort report is required regardless of whether such time is paid by a Federally-sponsored agreement, a private foundation, or is an unpaid contribution, i.e., cost-share match. Committed cost sharing, either voluntary or mandatory, must be included in effort reports.

**Employee Compensation During Unexpected or Extraordinary Circumstances**

The procedures and requirements for charging compensation to grant funds described in this policy will be subject to modification as necessary to provide for application consistent with Federal or State agency requirements or guidance as may be revised during any unexpected or extraordinary circumstance which justifies or necessitates a deviation from required Federal grant procedures.

The reports:

- A. are supported by a system of internal controls which provide reasonable assurance that the charges are accurate, allowable, and properly allocated;

- B. are incorporated into the official records of the District;
- C. reasonably reflect the total activity for which the employee is compensated by the District, not exceeding 100% of the compensated activities;
- D. encompass both Federally assisted and other activities compensated by the District on an integrated basis;
- E. comply with the District's established accounting policies and practices;
- F. support the distribution of the employee's salary or wages among specific activities or cost objectives if the employee works on more than one (1) Federal award; a Federal award and non-Federal award, an indirect cost activity and a direct cost activity, two (2) or more indirect activities which are allocated using different allocation bases, or an unallowable activity and a direct or indirect cost activity.

The District will also follow any time and effort requirements imposed by the pass-through entity to the extent that they are more restrictive than the Federal requirements. The Payroll Office is responsible for the distribution, collection, and retention of all employee effort reports. Individually reported data will be made available only to authorized auditors.

### **Reconciliations**

Budget estimates are not used as support for charges to Federal awards. However, the District may use budget estimates for interim accounting purposes. The system used by the District to establish budget estimates produces reasonable approximations of the activity actually performed. Any significant changes in the corresponding work activity are identified by the District and entered into the District's records in a timely manner.

The District's internal controls include a process to review after-the-fact interim charges made to a Federal award based on budget estimates and ensure that all necessary adjustments are made so that the final amount charged to the Federal award is accurate, allowable, and properly allocated.

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Section 6000 Finances Templates  
Title INVESTMENT INCOME  
Code po6144  
Status  
Legal 25.50, 66.0603, 67.10, Wis. Stats.

**6144 - INVESTMENT INCOME**

The School Board authorizes the Superintendent or Director of Finance and Facilities to make investments of available monies from the funds of the District on a competitive basis in:

- A. time deposits in any credit union, bank, savings bank, trust company, or savings and loan association which is authorized to transact business in the State, if the time deposits mature in not more than three (3) years;
- B. bonds or securities issued or guaranteed as to principal and interest by the Federal government or by a commission, School Board, or other instrumentality of the Federal government;
- C. bonds or securities of any county, city, drainage district, technical college district, village, town, or school district in the State;
- D. other securities authorized by 66.0603, Wis. Stats.;
- E. the local government pooled-investment fund;
- F. in federally insured financial institutions through a re-deposit agent designated by the School Board, pursuant to 34.05, Wis. Stats.

The purpose of the investments is to maximize the returns on the District's cash balances consistent with the safety of those monies and with the desired liquidity of the investments.

Investments in U.S. Treasury securities and those other securities completely guaranteed by the Treasury as to payment of principal and interest may be purchased in any dollar amount or up to 100% of the available reserves.

Withdrawal of funds will be in accord with the law. The Director of Finance and Facilities, acting in accord with the law, may sell negotiable instruments prior to maturity.

Interest derived from an investment will be deposited, except as otherwise provided by law, in the District's General Fund.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	DEBT MANAGEMENT
Code	po6147
Status	
Legal	67, Wis Stats. 67, Wis. Stats.

#### 6147 - **DEBT MANAGEMENT**

##### **Statement of Purpose**

The purpose of the Debt Management Policy is to establish and maintain well-defined debt management guidelines for issuing new debt as well as managing outstanding debt to sustain a strong debt management program.

##### **Scope**

The Debt Management Policy applies to all debt instruments issued by the District, regardless of the purpose for which issued or the funding source for repayment.

##### **Objective**

The primary objective is to ensure prudent debt management practices which:

- A. maintain financial stability;
- B. preserve public trust;
- C. minimize or stabilize costs to taxpayers;
- D. preserve access to financial markets;
- E. demonstrate adequate administrative oversight of debt program to credit rating agencies.

##### **Types of Authorized Debt**

The Constitution and laws of the State of Wisconsin limit the power of the District to issue obligations and to contract indebtedness. The District may not borrow money or issue notes or bonds therefore for any purpose except those specified by statute and may only incur indebtedness as prescribed by law.

##### **Bond or Note Anticipation Notes**

In anticipation of issuing general obligation bonds or notes, the District is authorized to borrow money using bond or note anticipation notes. The bond or note anticipation notes will in no event be general obligations of the District, and do not constitute an indebtedness of the District, nor a charge against its general credit or taxing power. The bond or note anticipation notes are payable only from (a) proceeds of the bond or note anticipation notes set aside for payment of interest on the bond or note anticipation notes as they become due, and, (b) proceeds to be derived from the issuance and

sale of general obligation bonds or notes which proceeds are pledged for the payment of the principal of and interest on the bond or note anticipation notes. The maximum term of any bond or note anticipation notes (including any refunding) is five (5) years.

### **General Obligation Bonds**

The principal amount of every sum borrowed by the District and secured by an issue of bonds may be payable at one time in a single payment or at several times in two (2) or more installments; however, no installment may be made payable later than the termination of twenty (20) years immediately following the date of the bonds. The School Board is required to levy a direct, annual, irrevocable tax sufficient in amount to pay the interest on such bonds as it falls due and also to pay and discharge the principal thereof at maturity. Bonds issued by the District to refinance or refund outstanding notes or bonds issued by the District may be payable no later than twenty (20) years following the original date of such notes or bonds.

### **Refunding Bonds**

In addition to being authorized to issue bonds, the District is authorized to borrow money using refunding bonds for refunding existing debt. To evidence such indebtedness, the District must issue to the lender its refunding bonds (with interest) payable within a period not exceeding twenty (20) years following the initial date of the debt to be refunded. Such refunding bonds constitute a general obligation of the District. Refunding bonds are not subject to a referendum.

### **General Obligation Promissory Notes**

In addition to being authorized to issue bonds, the District is authorized to borrow money using notes for any public purpose. To evidence such indebtedness, the District must issue to the lender its promissory notes (with interest) payable within a period not exceeding twenty (20) years following the date of said notes. Such notes constitute a general obligation of the District. Notes issued to refinance or refund outstanding promissory notes must be payable no later than twenty (20) years following the original data of such notes.

### **Temporary Borrowing**

The School Board may, on its own motion, borrow money in such sums as may be needed to meet the immediate expenses of maintaining the schools in the District during the then-current school year. No such loan or loans will be made to extend beyond November 1 of the following year or in any amount exceeding one-half (1/2) of the estimated receipts for the operation and maintenance of the District for the current school year in which the loan is made.

### **Procedures for Borrowing**

Whenever the School Board engages in borrowing outside of borrowing authorized by referendum approved on the School Board's initiative, the School Board will determine the method it will use for borrowing, including short-term borrowing, establishing a line of credit, or other forms of borrowing. The School Board designates the the Director of Finance and Facilities to prepare or cause bond counsel to prepare all necessary instruments and resolutions for School Board approval. All procedures and required School Board action will be consistent with applicable legal authority for borrowing, including solicitations of bids from potential lenders. Such borrowing will be in accordance with the provisions of Chapter 67 of the Wisconsin Statutes.

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Section	6000 Finances Templates
Title	TUITION INCOME
Code	po6150
Status	
Legal	121.75 et seq., Wis. Stats. 121.76(2)(a), Wis. Stats. 121.83, Wis. Stats.

#### 6150 - **TUITION INCOME**

The School Board will assess tuition for attendance in District schools by students who are not entitled to receive a free, public education in this District and whose enrollment has been approved by the School Board.

Tuition charges must be based on a statutory formula or other methods approved by DPI. Rates will be available before the beginning of the school year or before the student's attendance commences.

The Director of Finance and Facilities will be responsible for assessing and collecting tuition. Tuition billing may be assessed daily in advance of the period for which the billing is made.

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Section                    6000 Finances Templates  
Title                        RETURNED/OUTSTANDING-STALE CHECKS  
Code                        po6151  
Status

**6151 - RETURNED/OUTSTANDING-STALE CHECKS**

When the District receives a check from a student or parent that, when deposited, is returned marked "insufficient funds", the Superintendent will provide an opportunity for the payer to make proper payment or to arrange for a satisfactory payment schedule. If payment is not received within thirty (30) days, the payment schedule is not adhered to, or the monies do not appear to be collectable, the School Board authorizes the Superintendent to remove the fee or charge from the District's Accounts Receivable and to take appropriate action against the student and/or the parents. The parent or student may be charged any cost charged by the District's banking institution for a returned check.

**Outstanding (Stale Dated) Checks - Unclaimed Property Process**

Checks that are outstanding, meaning they have not been cashed by the payee, after the period of time established by the banking institution for the validity period of the check will be deemed to be a "stale" check. Any stale check will be treated as unclaimed property consistent with the guidance provided by the Wisconsin Department of Revenue's (WI DOR) "Unclaimed Property Holder Report Guide" for locating the owner and/or remitting the unclaimed property to the WI DOR.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	STUDENT FEES, FINES, AND CHARGES
Code	po6152
Status	
Legal	118.55(5), Wis. Stats. 120.12(11), Wis. Stats. 120.12(17), Wis. Stats. 120.12(22), Wis. Stats. 121.54(8), Wis. Stats. <a href="http://www.dpi.wi.gov/sfs/finances/budgeting/school-fees">http://www.dpi.wi.gov/sfs/finances/budgeting/school-fees</a>

#### 6152 - **STUDENT FEES, FINES, AND CHARGES**

The School Board may levy certain charges to students to facilitate the utilization of adequate, appropriate learning materials used in the course of instruction. If the District determines that a student is in serious financial need, it may choose to provide any or all such materials free of charge. No student will be denied any educational opportunity because of their inability to pay any fee or charge imposed. (See also Policy 6152. 01 - Waiver of School Fees or Fines; and [DPI guidance](http://www.dpi.wi.gov/sfs/finances/budgeting/school-fees) ([HTTP://www.dpi.wi.gov/sfs/finances/budgeting/school-fees](http://www.dpi.wi.gov/sfs/finances/budgeting/school-fees)) regarding school fees.)

#### **Materials Charge**

A charge will not exceed the combined cost of the material used, freight and/or handling charges, and nominal add-on for loss. Money received from the resale of such material will be returned to the Director of Finance and Facilities with an accurate accounting of all transactions.

#### **Fines**

When school property, equipment, or supplies are damaged, lost, or taken by a student, a fine will be assessed. The fine will be reasonable, seeking only to compensate the school for the expense or loss incurred.

#### **Collection of Fees and Fines**

Any fees (including trip fees) or fines collected by members of the staff should be handled pursuant to Policy 6630 - Cash Handling and Deposits .

The Superintendent may waive fines or fees upon request, consistent with Policy 6152.01 - Waiver of School Fees or Fines. In the event the above course of action does not result in the fee or fine being collected, the School Board authorizes the Director of Finance and Facilities to take the student and/or the student's parents to Small Claims Court for collection. The District will not permit or elicit the assistance of volunteers in efforts to collect unpaid student fees or expenses, including food service balances.

#### **Student/Parent Rights**

Nothing in this policy restricts the right of access of a parent or student to school records or to receive copies of such records, as required by Federal and State laws.

### **Students Experiencing Homelessness - McKinney-Vento Act**

No fine or fee will be charged to a student identified as a student experiencing homelessness so that its imposition does not create a barrier to the student's ability to enroll, attend school, achieve academic success, or be identified as experiencing homelessness. Any dispute regarding a fine or a fee that is imposed will not delay the student's enrollment or serve as a barrier to enrollment by delaying the transfer of student records to another school or school district if applicable.

Immediate enrollment notwithstanding, the waiver of fines or fees for a student experiencing homelessness will be extended to extra-curricular and co-curricular activities in addition to academic programming.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	WAIVER OF SCHOOL FEES OR FINES
Code	po6152.01
Status	
Legal	National School Lunch Act, 60 Stat. 230 (1946), 42 U.S.C. 1751 (as amended) Child Nutrition Act of 1966, 80 Stat. 885, 42 U.S.C. 1771 42 U.S.C. 11432(g)(1) 118.55(5), Wis. Stats. 120.12(11), Wis. Stats. 120.12(17), Wis. Stats. 120.12(22), Wis. Stats. 121.54(8), Wis. Stats.

#### 6152.01 - **WAIVER OF SCHOOL FEES OR FINES**

The School Board will waive fees or fines assessed only for students whose parent(s) are unable to afford them and such fees and fines are barriers to the educational program. The Superintendent may, as deemed necessary, establish additional procedures to supplement the procedures established in this policy regarding requests for the waiver of fees.

#### **Eligibility Standards**

Subject to completion of required forms or direct certification through the Wisconsin Division of Children and Families database, students eligible for a waiver of school fees or fines include, but are not limited to, the following:

- A. Students who qualify for free lunches or breakfasts under the School Free Lunch Program Act and after submission and approval of the income-based application or direct certification through the Division of Children and Families State database.
- B. Students who are experiencing homelessness pursuant to Policy 5111.01 - Homeless Students.
- C. Students who are eligible to receive reduced-price lunch or breakfast.
- D. Other good and just reasons, as determined by the Superintendent.

#### **Notification to Parents**

- A. Annually, the substance of this policy will be communicated in writing to the parent(s) of all students in the District.
- B. The first bill or notice sent to parent(s) who owe fees will state:

1. The District will waive fees or fines for persons unable to afford them in accordance with this policy.
2. The procedure for applying for a waiver, and the name, address, and telephone number of the person to contact for information concerning a fee waiver.

### **Procedures for Resolution of Disputes**

A. An individual who cannot pay school fees or fines may write a letter requesting a waiver of fees to the Superintendent. The letter must contain the following:

1. name(s) of student(s)
2. name of parent(s)
3. address of parent(s)
4. phone number of parent(s)
5. school where child(ren) attend(s)
6. reason for request for waiver of fees

The Superintendent will have the authority to review the waiver request and request such further information, if any, as deemed necessary in order to make a decision on that request.

B. No fee or fine will be collected from any individual who is seeking a fee waiver in accordance with the District's policy until the District has acted on the initial request or appeal (if any is made), and the individual has been notified of the decision.

C. If the Superintendent denies a request for a waiver, then within fifteen (15) school days of receipt of the request, a copy of the decision will be mailed or provided in an appropriate method for those without a fixed residence or experiencing homelessness. The decision will state the reason for the denial. The denial notice will also include a statement indicating that reapplication may be made for a waiver any time during the school year if circumstances change.

D. Students experiencing homelessness will be immediately enrolled, scheduled for transportation, or otherwise registered for school programming, regardless of outstanding fines or fees. The waiver review process will be reviewed accordingly. If the imposition of a fine or fee is not a barrier to educational program access, the student may be assessed the fine or fee.

E. The decision of the Superintendent is final.

### **Nondiscrimination**

The School Board expects all staff members to exercise the utmost care to see that, as a result of their actions or comments, students cannot differentiate between those students whose parents are unable to purchase required instructional materials and pay required fees and/or fines, and those whose parents can.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	BUDGET PREPARATION
Code	po6220
Status	
Legal	65.90, Wis. Stats.

**6220 - BUDGET PREPARATION**

The District's operation and educational plan is reflected in its budgets. Each year, the School Board will review and approve the District budget, which will be prepared in accordance with applicable law and regulations.

Each budget will be designed to carry out District goals and operations in a thorough and efficient manner, maintain District facilities properly, and honor the continuing obligations of the School Board.

The School Board will ensure that adequate funds are reserved for the General Fund in accordance with Policy 6235 - Fund Balance.

A proposed budget requires the critical analysis of every member of the School Board prior to approval; once adopted, the budget deserves the support of all members of the School Board, regardless of their position before its adoption.

The School Board directs the Director of Finance and Facilities to present the budgets to the School Board along with all available information associated with each budget in sufficient time to allow for proper analysis and discussion prior to the hearing.

When presented to the School Board for review and/or adoption, the information will be presented as prescribed by State law and in the format provided by the Wisconsin Department of Public Instruction.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	BUDGET HEARING
Code	po6230
Status	
Legal	65.90, Wis. Stats. 120.11(3), Wis. Stats. (for common or union high districts only)

#### 6230 - **BUDGET HEARING**

The annual budget adopted by the School Board represents the School Board's position on the allocation of resources required to operate an appropriate system of education. All reasonable means will be employed by the School Board to present and explain that position to all interested parties. A public budget hearing will be conducted at the annual meeting.

The report will include:

- A. receipts and expenditures of the District since the last annual meeting;
- B. the current cash balance of the District;
- C. the amount of the deficit and the bills payable to the District;
- D. the budget summary required under 65.90, Wis. Stats.;
- E. the amount in the trust established pursuant to 66.0603 (Im) (b) 3., Wis. Stats. the investment return earned by the trust since the last annual meeting, the total of disbursements made from the trust since the last annual meeting, and the name of the investment manager if the investment authority has been delegated.

Each member of the School Board will be sufficiently acquainted with the budget and its underlying purposes to answer questions from members of the public.

A simplified form of the budget may be prepared annually and may be sent to appropriate parties and distributed to each person attending the annual budget hearing.

A simplified budget may include the expenditure in each major category of current expense for the current year and the coming year and a summary of anticipated receipts, as well as a brief explanation of significant increases and decreases from the preceding budget.

The final budget approved by the School Board will be made available to the public in the form and places as required by law.



Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	BUDGET IMPLEMENTATION
Code	po6231
Status	
Legal	66.0607(7), 120.11(4) Wis. Stats.

**6231 - BUDGET IMPLEMENTATION**

The School Board places the responsibility of administering the budget, once adopted, with the Superintendent.

The Superintendent is authorized to proceed with making financial commitments, purchases, and other expenditures within limits provided in the School Board-approved budget, limitations stated in School Board policies, and within legal authority expressed in State statutes.

Listings of expenditures, appropriate financial reports, and budget comparison reports will be submitted monthly to the School Board to keep members informed as to the status of the budget and overall financial condition of the District. Once each month, the School Board minutes will include a statement of the receipts and expenditures in the aggregate and beginning and ending balances .

If, during the fiscal year, it appears to the Superintendent that actual revenues are less than estimated revenues, including the available equity upon which the appropriations from the fund were based, the Superintendent will present to the School Board recommended amendments to the budget that will prevent unplanned expenditures from Fund Balance. The Superintendent will make recommendations in accordance with requirements of the law and provisions of negotiated agreements. Such budget amendments must be approved by a two-thirds (2/3) affirmative vote of the entire membership of the School Board.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	FUND BALANCE
Code	po6235
Status	
Legal	Government Accounting Standards Board Statement 54

**6235 - FUND BALANCE**

The School Board places the responsibility of administering the budget, once adopted, with the Superintendent. The Superintendent will monitor the Fund 10 fund balance and will report the balance to the School Board at the end of each budget year. The Fund 10 fund balance will be maintained at a level sufficient to:

- A. minimize or avoid short-term borrowing for cash flow purposes;
- B. cover unforeseen expenditure needs or unrealized revenue sources; and
- C. demonstrate financial stability to preserve or enhance the District's bond rating, thereby lowering debt issuance costs.

The School Board will reserve adequate funds to maintain a secure financial position. The use of Fund Balance for recurring costs is discouraged.

The target Fund Balance range for maintaining the District's financial stability is twenty-five (25) to thirty (30) percent of the preceding year's combined Fund 10 and Fund 27 expenditures.

Budget preparation and management will adhere to this fund balance expectation. (See Policy 6220 - Budget Preparation and Policy 6231 - Budget Implementation.)

Fund balances will be reported in the categories established by the Government Accounting Standards Board Statement 54 (GASB 54) and in consultation with District auditors and the Director of Finance and Facilities. The School Board will impose constraints on any funds placed in the committed and assigned classifications through consultation with the District's auditor and the Director of Finance and Facilities. The applicable categories for fund balance designations are:

- A. **Nonspendable Fund Balance** - amounts that cannot be spent because they are either (a) not in a spendable form (which includes items that are not expected to be converted to cash – e.g., inventories or prepaid amounts) or (b) legally or contractually required to be maintained intact (e.g., the corpus of an endowment fund).
- B. **Restricted Fund Balance** - amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- C. **Committed Fund Balance** - amounts constrained to specific purposes by the School Board; to be reported as committed, amounts cannot be used for any other purpose unless the School Board takes action to remove or change the constraint.

D. **Assigned Fund Balance** - amounts the School Board *intends* to use for a specific purpose but are neither restricted nor committed; intent can be expressed by the School Board or by an official or committee to which the School Board delegates the authority.

E. **Unassigned Fund Balance** - amounts that are available for any purpose; these amounts are reported only in the general fund.

If, during the fiscal year, it appears to the Superintendent that the fund balance will be less than estimated, the Superintendent will bring forward for School Board consideration recommendations that will protect the fund balances. Such recommendations will be in accordance with the requirements of the law.

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Book Clean Copies for Discussion/Approval  
Section 6000 Finances Templates  
Title COMMUNITY SERVICES FUND (FUND 80)  
Code po6236  
Status  
Legal 65.90, Wis. Stat.  
120.13(19), Wis. Stats.  
Wis. Admin Code PI 80

**6236 - COMMUNITY SERVICES FUND (FUND 80)**

It is the purpose of this policy to authorize a Community Services Fund (hereinafter referred to as "Fund 80") for the development and maintenance of programs and services outside of the regular curricular and extra-curricular programs (these programs may include Kids Club, community education, training, recreational, cultural and/or other services. ).

The Community Services Program is accounted for in Fund 80 and the School Board may fund the program by a combination of a local tax levy and user/rental fees. Fund 80 expenses will not be paid from the Fund 10 general fund.

Each activity or service covered by this policy must be authorized by the School Board before monies can be collected or disbursed in the name of said activity or service.

Each activity or service supported by this fund must be open for participation by the general community within any age or similar guidelines of the activity and not contain prohibitive requirements based on District membership. The following costs are ineligible costs for community programs and services:

- A. Costs for any program or service that is limited to only District students;
- B. Costs for any program or service whose schedule presents a significant barrier for age-appropriate District residents to participate in the program or service;
- C. Costs that are not the actual, additional cost to operate community programs and services under this policy; and
- D. Costs that would be incurred by the District if community programs and services were not being provided by the District.

The School Board must adopt a budget for Fund 80 expenditures. A summary of revenues and expenses will be provided at each District Annual Meeting to determine future Fund 80 tax levies.

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Book Clean Copies for Discussion/Approval  
Section 6000 Finances Templates  
Title PURCHASING  
Code po6320  
Status  
Legal 120.12(24), 66.0133, Wis. Stats.  
2 C.F.R. Section 200.213; 200.318 - 200.326  
48 C.F.R. Section 9.4

**6320 - PURCHASING**

Procurement of all supplies, materials, equipment, and services paid for from District funds will be made in accordance with all applicable Federal and State statutes, and School Board policies. Standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts are established in Policy 1130/Policy 3230/Policy 4230 – Ethics and Conflict of Interest.

All procurement transactions will be conducted in a manner that encourages full and open competition and in accordance with good administrative practice and sound business judgment.

It is the policy of the School Board that the Superintendent seek at least two ( 2 ) price quotations on purchases of more than \$50,000 for a single item, except in cases of a single vendor, emergency, or when the materials purchased are of such a nature that price negotiations would not result in a savings to the District.

**Competitive Bids**

Purchase of and contract for projects will be subject to a competitive bid process as and when required by law. The School Board reserves the right to reject any and all bids.

When the purchase of, and contract for, single items of supplies, materials, or equipment is reasonably anticipated to reach the amount of \$250,000 or more, the Director of Finance and Facilities will obtain competitive bids.

Bids will be sealed and will be opened by the Director of Finance and Facilities in the presence of at least one (1) witness. A bidder may be required to submit a sworn statement regarding:

- A. financial ability to complete the contract, including the posting of a bond where appropriate or required;
- B. nature and quality of equipment to be used in performing the contract;
- C. experience and past performance in performing the contract;
- D. such other information the District deems relevant to the protection and welfare of the public in the performance of the contract or that are required by applicable law.

Such statements will be delivered to the District no later than five (5) business days prior to the bid opening, or as directed by the applicable RFP, and will be kept confidential by the District, except upon the written order of the person submitting the statement or on behalf of whom the statement is submitted, for the necessary use by the District in qualifying the

person/bidder or the District. The statements will be reviewed and the bidder notified if it is qualified to submit a bid.

### **Purchasing Items with Federal Grant Funds (See also Policy 6325 - Procurement - Federal Grants/Funds)**

When purchasing items with Federal funds, the District will:

- A. give consideration to whether separating or combining purchases will provide for a more cost-effective approach to avoid acquisition of unnecessary or duplicative items;
- B. where appropriate, conduct an analysis of lease versus purchase options, and the most economical and beneficial method will be pursued;
- C. conduct an evaluation of the availability and feasibility of entering into intergovernmental agreements to procure the goods or services required on a shared basis;
- D. in the case of a time and material contract, make a determination that no other arrangement is suitable and that the contract places a ceiling price that protects the District.

### **General Provisions**

The Superintendent is authorized to purchase all items within budget allocations. ( ) For additional information on hiring consultants, see Policy 8125 - Consultants.

Contracts can be awarded by the Superintendent without School Board approval for any single item or group of identical items costing less than \$250,000. All other contracts, if not included in the approved budget or an amendment or revision to the budget, require School Board approval prior to purchase.

In the interests of economy, fairness, and efficiency in its business dealings, the School Board requires that:

- A. items commonly used in the various schools or units thereof, be standardized whenever consistency with educational goals can be maintained;
- B. opportunity be provided to as many responsible suppliers as possible to do business with the District;
- C. a prompt and courteous reception, insofar as conditions permit, be given to all who call on legitimate business matters;
- D. where the requisitioner has recommended a supplier, the Director of Finance and Facilities may make suggestion alternatives to the requisitioner if, in the Director's judgment, better service, delivery, economy, or utility can be achieved by using a different supplier;
- E. upon the placement of a purchase order, the Director of Finance and Facilities will commit the expenditure against a specific line item to guard against the creation of liabilities in excess of appropriations.

Employees may be held personally responsible for anything purchased without a properly signed purchase order or authorization.

The School Board may acquire office equipment by lease, installment payments, lease-purchase agreements, or by lease with an option to purchase, provided the contract sets forth the specific terms, including price, of such a purchase.

### **Debarred Contractors Excluded**

The District will not award any contract, agreement, or subcontract for goods or services to any party that has been suspended or debarred from receiving contracts or subcontracts by the Federal Acquisition Regulations (FAR).

For any contract or subcontract with a value in excess of \$25,000, the District will include a provision in the contract or as a condition of any subcontract award that the contracting party attest that it is not at the time of contracting a suspended or debarred party under the Federal Acquisition Regulations and that, if at any time during performance of the services or delivery of goods in the applicable contract, said contractor or subcontractor should be identified as a suspended or debarred entity by the General Services Administration, the contractor or subcontractor will immediately notify the District<sup>156</sup> of that fact, which will serve as sufficient grounds to terminate the contract as the District determines is appropriate.





Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	CROWDFUNDING
Code	po6605
Status	

#### 6605 - **CROWDFUNDING**

This policy applies to the use of any form of crowdfunding utilizing an online service or website-based platform for the financial benefit or gain of the District – be it a specific classroom, grade level, department, school, or curricular or extra-curricular activity.

For purposes of this policy, "crowdfunding" is the solicitation of funds, supplies, or other resources from individuals and/or organizations to support specific activities, projects, or programs approved by the District. Crowdfunding is typically from a large number of individuals/organizations utilizing internet-based technologies.

The School Board does not permit or sanction the use of crowdfunding for District or specific school programs or activities, including co-curricular or extra-curricular activities.

No crowdfunding site may use the name, logo, mascot, or any other name or slogan that would associate an activity with the District.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	DISTRICT-SUPPORTED/SPONSORED STUDENT ACTIVITY ACCOUNTS
Code	po6611
Status	
Legal	120.16(2) Wis. Stats.

**6611 - DISTRICT-SUPPORTED/SPONSORED STUDENT ACTIVITY ACCOUNTS**

The School Board authorizes the maintenance of approved student activity accounts for District-supported student activities as allowed by DPI regulations and the auditor's recommendations in accordance with GASB 84. Approval of the establishment of any student activity account for District-supported student activity, after the student activity is approved, without District financial support, in accordance with Policy 2430 - District-Sponsored Clubs and Activities, will be determined by the Activities Director before monies can be collected or disbursed in the name of said activity.

District-supported clubs, activities, and athletics are supported, at least in part, with District funds and are therefore subject to District oversight and management. In addition, any club, activity, or athletic team that does not directly receive designated District funds but is required for a course or provides academic credit is also considered District-supported and is subject to District oversight and management. Typically, District-supported student co-curricular activities have designated activity funds established either in Fund 10 or Fund 21 in accordance with GASB 84, DPI regulations, and auditor recommendations. Financial support includes, but is not limited to, budgeted funds allocated by the District or school, an advisor/coach paid for by the District or school who exercises control over the activity's fund, some activities offered to students paid for by the District or school, and transportation paid for by the District or school. Also, financial support includes indirect financial assistance as part of the District's educational program when student participation is required by a course or academic credit is awarded for participation in the activity.

**Definitions**

The following definitions are provided for these terms within the context of this policy:

**District-sponsored student activity:** All student activities recognized by the District as approved co-curricular/extra-curricular activities are designated as District-sponsored, including both District-supported and District-supported student activities. (see Policy 2430 - District-Sponsored Clubs and Activities)

**District-supported student activity:** The District provides financial support of the student activity and exercises administrative control over the dispersal of the activity's funds.

**Nondistrict-supported student activity:** The District does not provide financial support of the student activity and does not exercise administrative control over the dispersal of funds.

Other terms are used as defined in Bylaw 0100 - Definitions.

All activities described in this policy are sponsored by the District and are authorized to use the District name, logo, mascot, or any other name which would associate an activity with the District provided such use is consistent with other applicable District policy.

All activities will be on a self-sustaining basis.

The Director of Finance and Facilities will be the Treasurer of the student activities activity account. The Treasurer may delegate responsibility to the Finance Program Assistant.

Fund-raising for all student activities will be in accordance with School Board Policy 5830 - Student Fund-Raising and Policy 9700 - Relations with Non-School Affiliated Groups.

All collected money will be handled, secured, and deposited in accordance with Policy 6630 - Cash Handling and Deposits. Misappropriation of activity accounts, which includes theft or any other misuse of funds, will result in discipline up to and including suspension, expulsion, and/or termination.

Following graduation, the unexpended activity accounts of the Senior Class will be transferred to the Freshman Class.

After one (1) year of inactivity, the unexpended activity accounts of discontinued student organizations will, on the recommendation of the principal and the approval of the Superintendent, be transferred to the General Fund or an alternative activity account.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	CASH HANDLING AND DEPOSITS
Code	po6630
Status	
Legal	120.14, Wis. Stats.

### 6630 - **CASH HANDLING AND DEPOSITS**

The School Board requires that cash be handled in accordance with generally accepted accounting practices and specific recommendations provided by the District's independent auditor. Receipts and records of all cash transactions must be maintained for accounting and auditing.

Specifically, it is prohibited to leave cash in an unsecured location overnight. All collected money will be submitted to the school office no later than the end of the day on which the money was collected, and the money will be secured in a locked safe . If there is not access to the school office and its locked safe , then the money will be secured overnight in accordance with the procedures established by the District. Cash may not be removed from District premises or retained overnight by a District employee or volunteer without permission of the Superintendent.

Cash will be accounted for and deposited in a financial institution within one (1) week of being collected. Cash will be counted and cross-checked by two (2) persons.

The Superintendent will implement cash handling safeguards that include, but are not limited to, the following:

- A. Safe combinations should always be changed whenever an employee holding that safe combination leaves employment.
- B. Two or more people should be counting/verifying the cash counts and ticket count reconciliation with cash counts at all times.
- C. A Cash Count Sheet that provides the names of the people counting the cash and the cash breakdown of coins, currency, checks, and credit card slips should always be used.
- D. The Cash Count Sheet should always be signed by all people counting the cash.
- E. Bank deposit slip amounts should match the Cash Count Sheets and the deposit receipt from the bank.
- F. Copies of the Cash Count Sheet(s), deposit slip(s), and the bank deposit receipt(s) should all be retained together for auditing purposes.



Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	TRUST AND AGENCY FUNDS
Code	po6670
Status	
Legal	66.0603, 120.11, Wis. Stats.

#### 6670 - **TRUST AND AGENCY FUNDS**

The School Board directs the establishment of Trust and Agency Funds for the financial administration of trusts operated by and duly approved by the School Board.

The Director of Finance and Facilities will be responsible for the administration of Trust and Agency Funds. Funds will be audited annually and will be administered under appropriate accounting controls. The books of account will record income and expenses separately for each approved area.

#### **Post-Employment Benefits**

Funds held in trust for post-employment benefits may be invested and re-invested in the same manner as is authorized in Policy 6144. Interest derived from these investments will accrue, except as otherwise provided by law, to these designated trust funds.

At the annual meeting the Treasurer's report will include the amount in the trust, the investment return earned since the last annual meeting, the total disbursements since the last annual meeting and the name of the investment manager if investment authority has been delegated under Wis. Stats. 66.0603(3)(b).

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	FAIR LABOR STANDARDS ACT (FLSA)
Code	po6700
Status	
Legal	29 U.S.C. 201 et seq. 29 C.F.R. Part 541 104.01, Wis. Stats. DWD 274.03, Wis. Admin. Code

#### 6700 - FAIR LABOR STANDARDS ACT (FLSA)

It is the School Board's policy to comply with the provisions of State and Federal Law and their respective implementing regulations, relating to minimum wages and overtime. To that end, the School Board will pay at least the minimum wage to all employees. Further, the School Board recognizes the safe and efficient operation of the District may occasionally require covered, non-exempt employees to work more than forty (40) hours during a given work week. Such employees will be paid overtime compensation.

Work week is defined as the seven (7) day period of time beginning on Sunday at 12:00 a.m. and continuing to the following Saturday at 11:59 p.m. (or Monday at 12:00 a.m. and continuing to the following Sunday at 11:59 p.m.)

Covered, non-exempt employees who work (i.e., perform work on behalf of or for the benefit of the School Board) more than forty (40) hours in a given work week will receive overtime compensation at the rate of one and one-half (1 1/2) times the employee's regular hourly rate of pay for all hours worked in excess of forty (40) in the work week. Payment will be in the form of wages.

The Superintendent will determine the necessity and availability of overtime work.

Overtime may be authorized only by a supervisor and will be used primarily to address circumstances of an emergency or temporary nature. Non-exempt employees who work overtime without prior approval from the Superintendent or a supervisor will be subject to disciplinary action, up to and including termination.

Exempt employees are individuals who are exempt from the State and Federal overtime provisions. Generally, individuals employed in a bona fide executive, administrative, administrative academic, or professional capacity, and certain computer employees are considered exempt. To qualify for the exemption, employees generally must meet certain tests regarding their job duties and be paid on salary basis. The salary requirement does not apply to teachers. Being paid on a "salary basis" means an employee regularly receives a predetermined amount of compensation each pay period on a weekly, or less frequent, basis. Additionally, the predetermined amount cannot be reduced because of variation in the quality or quantity of the employee's work. Subject to certain exceptions, an exempt employee must receive the full salary for any work week in which the employee performs any work, regardless of the number of days or hours worked.

The School Board reserves the right to make deductions from the pay of otherwise exempt employees under the following circumstances:

- A. the employee is absent from work for one (1) or more full days for personal reasons other than sickness or disability
- B. the employee is absent from work for one (1) or more full days due to sickness or disability if the deduction is made in accordance with a bona fide plan, policy or practice of providing compensation for salary lost due to illness
- C. to offset amounts employees receive as jury or witness fees, or for military pay
- D. for unpaid disciplinary suspensions of one (1) or more full days imposed in good faith for workplace conduct rule infractions
- E. for penalties imposed in good faith for infractions of safety rules of major significance

The School Board will also not be required to pay the full salary in the initial or terminal week of employment, or for weeks in which an exempt employee takes unpaid leave under the Family & Medical Leave Act.

The School Board recognizes that with limited legally permissible exceptions, no deductions should be taken from the salaries of exempt employees. If an exempt employee believes that an improper deduction has been made to the employee's salary, the employee should immediately report this information to the Director of Finance and Facilities.

Reports of improper deductions will be promptly investigated. If it is determined that an improper deduction has occurred, the employee will be promptly reimbursed for any improper deduction made, and the District will make a good faith commitment to avoid any recurrence of the error.

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Book	Clean Copies for Discussion/Approval
Section	6000 Finances Templates
Title	AUDIT
Code	po6830
Status	
Legal	120.14, Wis. Stats. PI 14

#### 6830 - **AUDIT**

The School Board requires that, after the close of the fiscal year (June 30th), an audit of all accounts of the District be made annually by an independent, certified public accountant. The audit examination will be conducted in accordance with generally accepted auditing standards and the Wisconsin Uniform Financial Accounting Requirements of the DPI (WUFAR). The audit will include all funds over which the School Board has direct or supervisory control.

The auditor will prepare a detailed audit report which will be submitted to the School Board and the Department of Public Instruction. The auditor's report will include:

- A. the financial audit statement for the fiscal year;
- B. a management letter;
- C. the auditor's communication with those charged with governance, including any significant findings or issues from the audit; and
- D. Federal and State program audit reports and schedules, as appropriate.

The Superintendent will assure that the audit report is completed timely and submitted prior to the deadline established by the DPI.

The School Board minutes will reflect receipt of the annual audit report by the School Board and compliance with the above submission.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	STUDENT ANTI-HARASSMENT
Code	po5517
Status	
Legal	48.981, Wis. Stats. 118.13, Wis. Stats. P.I. 9, Wis. Admin. Code P.I. 41 Wis. Admin. Code 20 U.S.C. 1400 et seq., the Individuals with Disabilities Education Act of 2004, as amended (IDEA) 29 U.S.C. 794, Section 504 of the Rehabilitation Act of 1973, as amended 42 U.S.C. 1983 42 U.S.C. 2000d et seq., Title VI of the Civil Rights Act of 1964 42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended 34 C.F.R. Part 104, Section 504 Regulations 34 C.F.R. Part 300, IDEA Regulations

## 5517 - **STUDENT ANTI-HARASSMENT**

### **Prohibited Harassment**

It is the policy of the School Board to maintain an educational environment that is free from all forms of harassment. This commitment applies to all District operations, programs, and activities. All students, administrators, teachers, staff, and other school personnel share responsibility for avoiding, discouraging, and reporting any form of harassment. This policy applies to conduct occurring in any manner or setting over which the School Board can exercise control, including on school property, or at another location if such conduct occurs during an activity sponsored by the School Board.

The District will not tolerate any form of harassment and will take all necessary and appropriate actions to eliminate it, including suspension or expulsion of students, and disciplinary action against any other individual in the District community. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our students.

The District will vigorously enforce its prohibition against harassment based on the traits of sex (including gender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights laws (hereinafter referred to as "Protected Classes"), and encourages those within the District community as well as Third Parties, who feel aggrieved to seek assistance to rectify such problems. Additionally, the District prohibits harassing behavior directed at students for any reason, even if not based on one of the Protected Classes, through its policies on bullying (See Policy 5517.01 – Bullying).

In coordination with parents, District counseling and student services staff will provide support to any individual subjected to harassment. When appropriate, support will also be extended to those found to have committed the harassment. This support may include a referral to counseling services.

The District ensures procedures will be in place to investigate all allegations of harassment and in those cases where harassment is substantiated, the District will take immediate steps designed to end the harassment, prevent its reoccurrence, and remedy its effects. Individuals who are found to have engaged in harassment will be subject to appropriate disciplinary action.

### **Other Violations of the Anti-Harassment Policy**

The District ensures procedures will be in place to take prompt steps to impose disciplinary action on individuals engaging in any of the following prohibited acts:

- A. Retaliating against a person who has made a report or filed a complaint alleging harassment, or who has participated as a witness in a harassment investigation;
- B. Filing a malicious or knowingly false report or complaint of harassment;
- C. Disregarding, failing to investigate adequately, or delaying investigation of allegations of harassment, when responsibility for reporting and/or investigating harassment complaints comprises part of one's duties.

Sexual Harassment covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, is not included in this policy. Allegations of such conduct will be addressed by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities.

### **Notice**

Notice of the School Board's policy on anti-harassment in the educational environment and the identity of the District's Compliance Officers will be posted throughout the District and published in any District statement regarding the availability of employment, staff handbooks, and general information publications of the District as required by Federal and State law and this policy.

### **Definitions**

Words used in this policy will have those meanings defined herein; words not defined herein will be construed according to their plain and ordinary meanings.

**Compliance Officer:** an employee designated by the School Board to be responsible for coordinating the District's efforts to comply with state and federal nondiscrimination laws and for receiving formal complaints of pupil discrimination.

**Complainant:** the individual who alleges, or is alleged, to have been subjected to harassment, regardless of whether the person files a formal complaint or is pursuing an informal resolution to the alleged harassment.

**Day(s):** Business day(s) (i.e., a day(s) that the District office is open for normal operating hours, Monday – Friday, excluding State-recognized holidays) unless expressly stated otherwise herein.

**Respondent:** The individual who has been alleged to have engaged in harassment, regardless of whether the Reporting Party files a formal complaint or is seeking an informal resolution to the alleged harassment.

**District community:** Individuals, students, administrators, teachers, and staff, as well as School Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the District.

**Third Parties** Include, but are not limited to, guests and/or visitors on District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with, or seeking to do business with, the District, and other individuals who come in contact with members of the District community at school-related events/activities (whether on or off District property).

### **Bullying**

Bullying is prohibited by School Board Policy 5517.01 – Bullying. It is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact a student's educational, physical, or emotional well-being. Bullying need not be based on any Protected Class. Bullying behavior rises to the level of harassment

when the prohibited conduct is based upon the student's sex (including gender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation, physical, mental, emotional, or learning disability, or any other characteristic protected by Federal or State civil rights. Complaints brought under this policy that are more appropriately handled under the Bullying policy will be referred for investigation consistent with the procedures in that policy.

Bullying that rises to the level of Sexual Harassment is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, and is not included in this policy. Allegations of such conduct will be addressed by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities.

### **Harassment**

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against a student based on one or more of the student's Protected Class that:

- A. places a student in reasonable fear of harm to their person or damage to their property;
- B. has the effect of substantially interfering with a student's educational performance, opportunities, or benefits; or
- C. has the effect of substantially disrupting the orderly operation of a school.

"Harassment" also includes "hate speech" directed against a student—the use of language, behavior, or images/symbols that express prejudice against a particular group or groups on the basis of any protected characteristic(s).

Examples are:

- A. making statements that promote violence toward a racial or ethnic group;
- B. drawing, displaying, or posting images or symbols of prejudice.

### **Sexual Harassment**

For purposes of this policy only and not sexual harassment under Title IX, addressed in Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities, "sexual harassment" is defined as unwelcome sexual advances, requests for sexual favors, sexually motivated physical conduct or other verbal or physical conduct or communication of a sexual nature when:

- A. submission to that conduct or communication is made a term or condition, either explicitly or implicitly, of access to educational opportunities or program;
- B. submission or rejection of that conduct or communication by an individual is used as a factor in decisions affecting that individual's education;
- C. that conduct or communication has the purpose or effect of substantially or unreasonably interfering with an individual's education, or creating an intimidating, hostile, or offensive educational environment.

Sexual harassment may involve the behavior of a person of any gender against a person of the same or another gender.

Prohibited acts that constitute sexual harassment under this policy may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

- A. unwelcome verbal harassment or abuse;
- B. unwelcome pressure for sexual activity;
- C. threats or insinuations that a person's employment, wages, academic grade, promotion, classroom work or assignments, academic status, participation in athletics or extra-curricular programs, activities, or events, or other conditions of employment or education may be adversely affected by not submitting to sexual advances;
- D. unwelcome verbal expressions, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; the unwelcome use of sexually degrading language, profanity, jokes or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls and obscene gestures;

- E. sexually suggestive objects, pictures, graffiti, videos, posters, audio recordings or literature, placed in the work or educational environment, that may reasonably embarrass or offend individuals;
- F. unwelcome, sexually motivated or inappropriate patting, pinching, or physical contact, other than necessary restraint of students by teachers, administrators, or other school personnel to avoid physical harm to persons or property;
- G. unwelcome sexual behavior or words including demands for sexual favors, accompanied by implied or overt threats concerning an individual's educational status;
- H. unwelcome sexual behavior or words, including demands for sexual favors, accompanied by implied or overt promises of preferential treatment with regard to an individual's educational status;
- I. unwelcome behavior or words directed at an individual because of gender;

Examples are:

- 1. repeatedly asking a person for dates or sexual behavior after the person has indicated no interest;
  - 2. rating a person's sexuality or attractiveness;
  - 3. staring or leering at various parts of another person's body;
  - 4. spreading rumors about a person's sexuality;
  - 5. letters, notes, telephone calls, or materials of a sexual nature;
  - 6. displaying pictures, calendars, cartoons, or other materials with sexual content.
- J. inappropriate boundary invasions by a District employee or other adult member of the District community into a student's personal space and personal life;

Boundary invasions may be appropriate or inappropriate. Appropriate boundary invasions make medical or educational sense. For example, a teacher or aide assisting a kindergartner after a toileting accident or a coach touching a student during wrestling or football can be appropriate. However other behaviors might be going too far, are inappropriate, and may be signs of sexual grooming.

Inappropriate boundary invasions may include, but are not limited to the following:

- 1. hugging, kissing, or other physical contacts with a student;
- 2. telling sexual jokes to students;
- 3. engaging in talk containing sexual innuendo or banter with students;
- 4. talking about sexual topics that are not related to the curriculum;
- 5. showing pornography to a student;
- 6. taking an undue interest in a student (i.e. having a "special friend" or a "special relationship");
- 7. initiating or extending contact with students beyond the school day for personal purposes;
- 8. using e-mail, text messaging, or websites to discuss personal topics or interests with students;
- 9. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval;
- 10. invading a student's privacy (e.g. walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences);
- 11. going to a student's home for non-educational purposes;

12. inviting students to the staff member's home without proper chaperones (i.e. another staff member or parent of a student);
13. giving gifts or money to a student for no legitimate educational purpose;
14. accepting gifts or money from a student for no legitimate educational purpose;
15. being overly "touchy" with students;
16. favoring certain students by inviting them to come to the classroom at non-class times;
17. getting a student out of class to visit with the staff member;
18. providing advice to or counseling a student regarding a personal problem (i.e. problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and authorized to do so;
19. talking to a student about problems that would normally be discussed with adults (i.e. marital issues);
20. being alone with a student behind closed doors without a legitimate educational purpose;
21. telling a student "secrets" and having "secrets" with a student;
22. other similar activities or behavior.

Inappropriate boundary invasions are prohibited and must be reported promptly to one of the District Compliance Officers, as designated in this policy, the Building Principal or the Superintendent.

- K. remarks speculating about a person's sexual activities or sexual history, or remarks about one's own sexual activities or sexual history;
- L. a pattern of conduct, which can be subtle in nature, that has sexual overtones and is intended to create or has the effect of creating discomfort and/or humiliation to another;
- M. verbal, nonverbal, or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

Not all behavior with sexual connotations constitutes sexual harassment. Sex-based or gender-based conduct must be sufficiently severe, pervasive, or persistent such that it adversely affects, limits, or denies an individual's education, or such that it creates a hostile or abusive educational environment, or such that it is intended to, or has the effect of, denying or limiting a student's ability to participate in or benefit from the educational program or activities.

It is further the policy of the School Board that a sexual relationship between staff and students is not permissible in any form or under any circumstances, in or out of the workplace, in that it interferes with the educational process and may involve elements of coercion by reason of the relative status of a staff member to a student.

### **Race/Color Harassment**

Prohibited racial harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's race or color and when the conduct has the purpose or effect of: interfering with the individual's educational performance; creating an intimidating, hostile, or offensive learning environment; or interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's race or color, such as racial slurs, nicknames implying stereotypes, epithets, and/or negative references regarding racial customs.

### **Religious (Creed) Harassment**

Prohibited religious harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's religion or creed and when the conduct has the purpose or effect of: interfering with the individual's work or educational performance; creating an intimidating, hostile, or offensive learning environment; or interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's religious tradition, clothing, or surnames, and/or involves religious slurs.

## **National Origin/Ancestry Harassment**

Prohibited national origin/ancestry harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's national origin or ancestry and when the conduct has the purpose or effect of: interfering with the individual's educational performance; creating an intimidating, hostile, or offensive working and/or learning environment; or interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's national origin or ancestry, such as negative comments regarding customs, manner of speaking, language, surnames, or ethnic slurs.

## **Disability Harassment**

Prohibited disability harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's physical, mental, emotional or learning disability and when the conduct has the purpose or effect of: interfering with the individual's educational performance; creating an intimidating, hostile, or offensive learning environment; or interfering with one's ability to participate in or benefit from a class or an educational program or activity. Such harassment may occur where conduct is directed at the characteristics of a person's disability, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like.

## **Anti-Harassment Compliance Officers**

The School Board designates the following individuals to serve as the District's Compliance Officers (also known as "Anti-Harassment Compliance Officers"; hereinafter referred to as the "COs").

Mark Inouye  
Director of Student Services/Title IX Coordinator - Students  
715-425-1800  
852 Division Street  
River Falls, WI 54022  
mark.inouye@rfsd.k12.wi.us

Nate Schurman  
Director of Human Resources/Title IX Coordinator - Staff  
715-425-1800  
852 E. Division Street  
River Falls, WI 54022  
nate.schurman@rfsd.k12.wi.us

Lynette Coy  
Director of Finance and Facilities/Alternate Anti-Harassment Compliance Officer  
715-425-1800  
852 E. Division Street  
River Falls, WI 54022  
lynette.coy@rfsd.k12.wi.us

The names, titles, and contact information of these individuals will be published annually on the District's website.

The Compliance Officer(s) are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding harassment.

## **Reports and Complaints of Harassing Conduct**

Reporting procedures are as follows:

- A. Any student who believes they have been the victim of harassment prohibited under this policy will be encouraged to report the alleged harassment to any District employee, such as a teacher, administrator, or other employee.
- B. Any parent of a student who believes the student has been the victim of harassment prohibited under this policy is encouraged to report the alleged harassment to the student's teacher, building administrator, or Superintendent. 171

- C. Teachers, administrators, and other school employees who have the knowledge or received notice that a student has or may have been the victim of harassment prohibited under this policy will report the alleged harassment to one (1) of the Compliance Officer(s) within two (2) days. In alignment with ACT 57, if the alleged harassment involved the sexual misconduct of a school employee or volunteer, then a report should be made to one (1) of the Compliance Officer(s) immediately. If neither Compliance Officer is available, then a report should be made to the Superintendent.
- D. Any other person with knowledge or belief that a student has or may have been the victim of harassment prohibited by this policy will be encouraged to immediately report the alleged acts to any District employee, such as a teacher, administrator, or other employee.
- E. The reporting party or Complainant will be encouraged to use a [report form](#) (Form will need to be updated) available from the principal of each building or available from the District office, but oral reports will be considered complaints as well. Use of formal reporting forms will not be mandated. However, all oral complaints will be reduced to writing.

A CO will be available during regular school/work hours to discuss concerns related to harassment and to assist students, other members of the District community, and third parties who seek support or advice when informing another individual about "unwelcome" conduct, or to intercede informally on behalf of the student.

The COs must contact the Complainant, if over age eighteen (18) or the Complainant's parents/guardians if under age eighteen (18), within two (2) days to advise of the District's intent to investigate the alleged misconduct, including the obligation of the Compliance Officer to conduct an investigation following all the procedures outlined in the complaint procedures.

The COs are assigned to accept complaints of harassment directly from any member of the District community or a Third Party, or to receive complaints that are initially filed with a building administrator. Upon receipt of a complaint, either directly or through a building administrator, a CO will contact the Complainant and begin either an informal or formal process (depending on the request of the Complainant or the nature of the alleged harassment). The Compliance Officer(s) will provide a copy of this policy to the Complainant and Respondent. The CO will prepare recommendations for the Superintendent. In the case of a complaint against the Superintendent or a School Board member, the CO will prepare recommendations for the School Board President who has been designated to serve as the decision-maker for such complaints. All District employees must report incidents of harassment that are reported to them to the Compliance Officer as soon as possible, but always within no more than two (2) days of learning of the incident.

In cases where no District CO is able to investigate a complaint due to concerns regarding conflicts, bias, or partiality, or for other reasons that impair the CO's ability to conduct an investigation, the CO may, in consultation with the Superintendent, or School Board President if the matter involves the Superintendent, engage outside legal counsel to conduct the investigation consistent with this policy.

### **Filing a Complaint and Initial Processing of a Complaint**

Except for Sexual Harassment that is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, any student, or the student's parent/guardian, who believes that the student has been subjected to harassment may seek resolution of the complaint through the procedures described below. The formal complaint process involves an investigation of the Complainant's claims of harassment or retaliation and a process for rendering a decision regarding whether the charges are substantiated.

The procedures set forth below are not intended to interfere with the rights of a student to pursue a complaint of harassment or retaliation with the United States Department of Education Office for Civil Rights ("OCR") and/or other applicable government agency. The Chicago Office of the OCR can be reached at John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor Chicago, IL 60604; Telephone: 312-730-1560; FAX: 312-730-1576; TDD: 800-877-8339; Email: OCR.Chicago@ed.gov; Web: <http://www.ed.gov/ocr>.

If at any time during the investigation process the investigator determines that the complaint is properly defined as Bullying, under Policy 5517.01 - Bullying and not Harassment under this Policy, because the conduct at issue is not based on a student's Protected Characteristics, the investigator will transfer the investigation to the appropriate building principal.

If during an investigation of alleged bullying, aggressive behavior, and/or harassment, in accordance with Policy 5517.01 - Bullying, the Principal believes that the reported misconduct may have created a hostile educational environment and may have constituted discriminatory harassment based on a Protected Class, the Principal will report the act of bullying, aggressive behavior, and/or harassment to one (1) of the Compliance Officer(s) who will investigate the allegation in accordance with this policy. If the alleged harassment involves Sexual Harassment as defined by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, the matter will be investigated in accordance with the grievance process and procedures outlined in Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program

or Activities. While the Compliance Officer investigates the allegation, or the matter is being addressed pursuant to Policy 2266, the Principal will suspend the Policy 5517.01- Bullying investigation to await the Compliance Officer's written report or the determination of responsibility pursuant to Policy 2266 -Nondiscrimination on the Basis of Sex in Education Program or Activities. The Compliance Officer will keep the Principal informed of the status of the investigation under this policy and provide the Principal with a copy of the resulting report. Likewise, the Title IX Coordinator will provide the Principal with the determination of responsibility that results from the Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities grievance process.

### **Complaint and Investigation Procedure**

A Complainant may file a complaint, either orally or in writing with a teacher, principal, or other District employee at the student's school, the CO, Superintendent, or other District official who works at another school or at the District level. Due to the sensitivity surrounding complaints of harassment, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs while the facts are known and potential witnesses are available. If a Complainant informs a teacher, principal, or other District official at the student's school, the CO, Superintendent, or other District employee, either orally or in writing, about any complaint of harassment, that employee must report such information to the CO within two (2) days.

Throughout the course of the process, the CO should keep the parties reasonably informed of the status of the investigation and the decision-making process.

All complaints must include the following information to the extent known: the identity of the Respondent; a detailed description of their understanding of the facts upon which the complaint is based (i.e., when, where, and what occurred); and a list of potential witnesses.

If the Complainant is unwilling or unable to provide a written statement including the information set forth above, the Compliance Officer will ask for such details in an oral interview. Thereafter the CO will prepare a written summary of the oral interview, and the Complainant will be asked to verify the accuracy of the reported charge by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation including but not limited to a change of class schedule for the Complainant or the Respondent, or possibly a change of school for either or both of the parties. In making such a determination, the Compliance Officer should consult the Principal and Superintendent prior to any action being taken, except for complaints against the Superintendent, in which case the School Board President should be consulted. The Complainant should be notified of any proposed action prior to such action being taken.

As soon as appropriate in the investigation process, the CO will inform the Respondent that a complaint has been received. The Respondent will be informed about the nature of the allegations and a copy of any relevant policies and the School Board's anti-harassment policy will be provided to the Respondent at that time. The Respondent must also be provided an opportunity to respond to the complaint.

All investigations will be commenced as soon as practicable upon receipt of a complaint and concluded as expeditiously as feasible, in consideration of the circumstances, while taking measures to complete a thorough investigation. The Complainant will be notified in writing of receipt of the complaint within forty-five (45) days of the complaint and will reach a determination concerning the complaint within ninety (90) days of receipt unless additional time is agreed to by the Complainant.

Generally, within two (2) days of receiving the complaint, the CO will initiate an investigation by at a minimum confirming receipt of the complaint with the Complainant and informing the Complainant of the investigation process.

The investigation generally will include:

- A. interview(s) with the Complainant;
- B. interview(s) with the Respondent;
- C. interviews with any other witnesses who reasonably may be expected to have any information relevant to the allegations, as determined by the CO;
- D. consideration of any documentation or other evidence presented by the Complainant, Respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO will prepare and deliver a report to the Superintendent which summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of harassment as provided in School Board policy and State and Federal law as to whether the Respondent engaged in harassment/retaliation of the Complainant. In determining if harassment occurred, a preponderance of evidence standard will be used. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved.

The CO may consult with the School Board's attorney during the course of the investigatory process and/or before finalizing the report to the Superintendent.

Generally, within five (5) days of receiving the report of the CO or designee, the Superintendent, or in the case of a complaint against the Superintendent or a School Board member, the person designated to serve as the decision-maker for the complaint must either issue a written decision regarding whether the complaint has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent. The Superintendent may redact information from the decision consistent with applicable law. The School Board authorizes the Superintendent to consult with legal counsel to determine the extent to which information in an investigation report must be provided to either the Complainant or Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation must be completed within five (5) days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above.

The decision of the Superintendent will be final. If the Complainant feels that the decision does not adequately address the complaint they may appeal the decision to the State Superintendent of Public Instruction by submitting a written request to the Wisconsin Department of Public Instruction ("DPI"), Pupil Nondiscrimination Program, or by contacting the DPI Pupil Nondiscrimination Program at (608) 267-9157.

The District reserves the right to investigate and resolve a complaint or report of harassment regardless of whether the member of the District community or Third Party alleging the harassment pursues the complaint. The District also reserves the right to have the complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the School Board.

To the extent required by law or permitted by the District, the parties may be represented, at their own cost, at any of the above-described meetings/hearings.

The right of a person to a prompt and equitable resolution of the complaint will not be impaired by the person's pursuit of other remedies such as the filing of a complaint with the Office for Civil Rights, the filing of charges with local law enforcement, or the filing of a civil action in court. Use of this internal complaint process is not a prerequisite to the pursuit of other remedies.

### **Additional School District Action**

If the evidence suggests that the harassment at issue is a crime or requires mandatory reporting under the Children's Code (Sec. 48.981, Wis. Stat.), the CO or Superintendent will report the harassment to the appropriate social service and/or law enforcement agency charged with responsibility for handling such investigations and crimes.

Any reports made to the local child protection service or to local law enforcement will not terminate the CO's obligation and responsibility to continue to investigate a complaint of harassment. While the COs may work cooperatively with outside agencies to conduct concurrent investigations, in no event will the harassment investigation be inhibited by the involvement of outside agencies without good cause after consultation with the Superintendent.

### **Privacy/Confidentiality**

The District will employ all reasonable efforts to protect the rights of the Complainant, the Respondent(s), and the witnesses as much as possible, consistent with the District's legal obligations to investigate, take appropriate action, and comply with any discovery or disclosure obligations. Confidentiality cannot be guaranteed, however. Respondents must be provided an opportunity to meaningfully respond to allegations.

All records generated under the terms of this policy will be maintained as confidential to the extent permitted by law. Additionally, the Respondent must be provided with the Complainant's identity.

During the course of an investigation, the CO will instruct each person who is interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of an investigation is expected not to disclose to Third Parties any information that is learned or provided during the course of the investigation.

## **Directives During Investigation**

The CO may recommend to the Superintendent placing any employee involved in an investigation under this Policy on administrative leave pending resolution of the matter. If the Superintendent is the Respondent, the CO will make such recommendation to the School Board. For example, administrative leave may be appropriate in situations in which protecting the safety of any individual or the integrity of the investigation necessitates such action.

The CO will determine whether any witnesses in the course of an investigation may be required to answer questions that could also involve criminal investigations or sanctions, including the existence of a co-occurring law enforcement investigation are still required to answer questions concerning the District's investigation, but are entitled to do so without waiving their Constitutional right against self-incrimination that applies during a criminal investigation. Employees should be advised of this right, through what is often referred to as a "Garrity Warning". The Garrity Warning informs the employee that the employee is required to respond to questions posed during the investigation and that answers to questions relating to the employee's conduct may be used by the District for determining appropriate discipline, but will not be provided to law enforcement officials in the course of their independent criminal investigation, unless otherwise required by law.

Every employee interviewed in the course of an investigation is required to provide truthful responses to all questions. Failure to do so may result in disciplinary action.

## **Remedial Action and Monitoring**

If warranted, appropriate remedial action will be determined and implemented on behalf of the Complainant, including but not limited to counseling services, reinstatement of leave taken because of the discrimination, or other appropriate action.

The School Board may appoint an individual, who may be a District employee, to follow up with the Complainant to ensure no further discrimination or retaliation has occurred and to take action to address any reported occurrences promptly.

## **Sanctions and Disciplinary Action**

The School Board will vigorously enforce its prohibitions against harassment by taking appropriate action reasonably calculated to stop the harassment and prevent further misconduct.

While observing the principles of due process, a violation of this policy may result in disciplinary action up to and including the discharge of an employee or the suspension/expulsion of a student. All disciplinary action will be taken in accordance with applicable law.

When imposing discipline, the Superintendent will consider the totality of the circumstances involved in the matter, including the age and maturity level of any student involved. In those cases where harassment is not substantiated, the School Board may consider whether the alleged conduct nevertheless warrants discipline in accordance with other School Board policies.

Where the District becomes aware that a prior disciplinary action has been taken against the Respondent, all subsequent sanctions imposed by the School Board and/or Superintendent will be reasonably calculated to end such conduct, prevent its reoccurrence, and remedy its effects.

## **Retaliation**

Retaliation against a person who makes a report or files a complaint alleging harassment/retaliation or participates as a witness in an investigation is prohibited. Neither the School Board nor any other person may intimidate, threaten, coerce or interfere with any individual because the person opposed any act or practice made by any Federal or State civil rights law, or because that individual made a report, formal complaint, testified, assisted or participated or refused to participate in any manner in an investigation, proceeding, or hearing under those laws and/or this policy, or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws and/or this policy.

Retaliation against a person for making a report of discrimination, filing a formal complaint, or participating in an investigation or meeting is a serious violation of this policy that can result in imposition of disciplinary sanctions/consequences and/or other appropriate remedies.

Formal complaints alleging retaliation may be filed according to the internal complaint process set forth above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

## **Education and Training**

In support of this policy, the School Board promotes preventative educational measures to create greater awareness of discriminatory practices. The Superintendent will provide appropriate information to all members of the District community related to the implementation of this policy and will provide training for District students and staff where appropriate. All training, as well as all information, provided regarding the School Board's policy and discrimination in general, will be age and content appropriate.

## **Retention of Investigatory Records and Materials**

The CO is responsible for overseeing retention of all records that must be maintained pursuant to this policy. All individuals charged with conducting investigations under this policy will retain all information, documents, electronically stored information ("ESI"), and electronic media (as defined in Policy 8315) created and received as part of an investigation which may include but are not limited to:

- A. all written reports/allegations/complaints/statements;
- B. narratives of all verbal reports, allegations, complaints, and statements collected;
- C. a narrative of all actions taken by District personnel;
- D. any written documentation of actions taken by District personnel or individuals contracted or appointed by the School Board to fulfill its responsibilities;
- E. narratives of, notes from, or audio, video, or digital recordings of witness statements;
- F. all documentary evidence;
- G. e-mails, texts, or social media posts pertaining to the investigation;
- H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or tablet, etc.) pertaining to the investigation;
- I. written disciplinary sanctions issued to students or employees and a narrative of verbal disciplinary sanctions issued to students or employees for violations of the policies and procedures prohibiting discrimination or harassment;
- J. dated written determinations to the parties;
- K. dated written descriptions of verbal notifications to the parties;
- L. written documentation of any supportive measures offered and/or provided to the Complainant and/or the Respondent, including no contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt;
- M. documentation of all actions taken, both individual and systemic, to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects;
- N. copies of the School Board policy and/or procedures/guidelines used by the District to conduct the investigation, and any documents used by the District at the time of the alleged violation to communicate the School Board's expectations to students and staff with respect to the subject of this policy (e.g., Student Code of Conduct and/or Employee Handbooks);
- O. copies of any documentation that memorializes any formal or informal resolutions to the alleged discrimination or harassment;
- P. documentation of any training provided to District personnel related to this policy, including but not limited to, notification of the prohibitions and expectations of staff set forth in this policy and the role and responsibility of all District personnel involved in enforcing this policy, including their duty to report alleged violations of this policy and/or conducting an investigation of an alleged violation of this policy.

The information, documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) retained may include public records and records exempt from disclosure under Federal and/or State law (e.g., student records).

The information, documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) created or received as part of an investigation will be retained in accordance with Policy 8310 - Public Records, Policy 8315 - Information Management, Policy 8320 - Personnel Records, and Policy 8330 - Student Records for not less than three (3) years, but longer if required by the District's records retention schedule.

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Book	Clean Copies for Discussion/Approval
Section	4000 Support Staff Templates
Title	EMPLOYEE ANTI-HARASSMENT
Code	po4362
Status	
Legal	111.31, 118.195, 118.20, Wis. Stats. 29 U.S.C. 621 et seq., Age Discrimination in Employment Act of 1967 29 U.S.C. 794, Rehabilitation Act of 1973 42 U.S.C. 1983 42 U.S.C. 2000d et seq., Title VI of the Civil Rights Act of 1964 42 U.S.C. 2000e et seq., Title VII of the Civil Rights Act of 1964 42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act 42 U.S.C. 6101 et seq., Age Discrimination Act of 1975 42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended 29 C.F.R. Part 1635 National School Boards Association Inquiry and Analysis - May 2008

#### 4362 - **EMPLOYEE ANTI-HARASSMENT**

##### **Prohibited Harassment**

The School Board is committed to a work environment that is free of harassment of any form. The District will not tolerate any form of harassment and will take all necessary and appropriate action to eliminate it. Any member of the District community who violates this policy will be subject to disciplinary action, up to and including termination of employment. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our employees.

The School Board will vigorously enforce its prohibition against harassment based on race, color, national origin, age, sex (including sexual orientation or gender identity), pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as defined in 111.32, Wis. Stats.), ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters (collectively, Protected Classes), or any other characteristic protected by law in its employment practices (hereinafter referred to as harassment), and encourages those within the District community as well as Third Parties, who feel aggrieved to seek assistance to rectify such problems. The School Board prohibits harassment that affects tangible job benefits, interferes unreasonably with an individual's work performance, or creates an intimidating, hostile, or offensive working environment. Harassment may occur between employee-and-employee or employee-and-student.

The School Board ensures procedures will be in place to investigate all allegations of harassment and, in those cases where harassment is substantiated, take immediate steps to end the harassment, prevent its reoccurrence, and remedy its effects.

Individuals who are found to have engaged in harassment will be subject to appropriate disciplinary action.

## Notice

Notice of the School Board's policy on anti-harassment related to employment practices and the identity of the District's Compliance Officers will be posted throughout the District and published in any District statement regarding the availability of employment, staff handbooks, and general information publications of the District as required by Federal and State law and this policy.

## Definitions

Words used in this policy will have those meanings defined herein; words not defined herein will be construed according to their plain and ordinary meanings.

**Compliance Officer:** an employee designated by the School Board to be responsible for coordinating the District's efforts to comply with state and federal nondiscrimination laws and for receiving formal complaints of employee discrimination.

**Complainant** The individual who alleges, or is alleged, to have been subjected to harassment, regardless of whether the person files a formal complaint or is pursuing an informal resolution to the alleged harassment.

**Day(s):** Unless expressly stated otherwise, the term "day" or "days" as used in this policy means business day(s) (i.e., a day(s) that the District office is open for normal operating hours, Monday – Friday, excluding State-recognized holidays).

**Respondent** The individual who has been alleged to have engaged in harassment, regardless of whether the Reporting Party files a formal complaint or is seeking an informal resolution to the alleged harassment.

**District community** Means students and District employees (i.e., administrators, professional and support staff), as well as School Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the School Board.

**Third Parties** Include, but are not limited to, guests and/or visitors on District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with, or seeking to do business with, the District, and other individuals who come in contact with members of the District community at school-related events/activities (whether on or off District property).

## Bullying

Bullying is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact the employee's physical or emotional well-being. Bullying need not be based on any Protected Class. Staff members should report complaints of bullying behavior to their supervisor. If their supervisor is the subject of the behavior, the complaint should be reported to the Superintendent. If the Superintendent is the subject of the behavior, the complaint should be reported to the School Board President. These complaints will be investigated in alignment to Policy 3362.01/4362.01 Threatening Behavior Towards Staff Members. Bullying behavior rises to the level of harassment when the prohibited conduct is based upon the employee's protected class and will be investigated in alignment with procedures in this policy.

## Harassment

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against an employee based on one or more of the employee's Protected Class that:

- A. places an employee in reasonable fear of harm to their person or damage to their property;
- B. has the effect of substantially interfering with an employee's work performance, opportunities, or benefits; or
- C. has the effect of substantially disrupting the orderly operation of a school.

Harassment also includes "hate speech" directed against an employee—the use of language, behavior, or images/symbols that express prejudice against a particular group or groups on the basis of any protected characteristic(s).

Examples are:

- A. making statements that promote violence toward a racial or ethnic group;
- B. drawing, displaying, or posting images or symbols of prejudice.

### **Sexual Harassment**

For purposes of this policy and consistent with Title VII of the Civil Rights Act of 1964, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other physical, verbal, or visual conduct based on sex.

Examples include, but are not limited to:

- A. a supervisory employee engages in harassing behavior towards a subordinate employee, regardless of whether such conduct creates a hostile work environment;
- B. acquiescence in or submission to such conduct is an explicit or implicit term or condition of employment;
- C. an individual's acquiescence in, submission to, or rejection of such conduct becomes the basis for employment decisions affecting that individual;
- D. such conduct is sufficiently severe, pervasive, and persistent such that it has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment;
- E. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism results in an adverse employment action for another employee or otherwise creates a hostile work environment;
- F. inappropriate boundary invasions by a District employee or other adult member of the District into a student's personal space and personal life.

Sexual harassment may involve the behavior of a person of any gender against a person of the same or another gender.

Sexual Harassment covered by Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, is not included in this policy. Allegations of such conduct will be addressed solely by Policy 2266- Nondiscrimination on the Basis of Sex in Education Programs or Activities.

Prohibited acts that constitute sexual harassment under this policy may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

- A. unwelcome sexual propositions, invitations, solicitations, and flirtations;
- B. unwanted physical and/or sexual contact;
- C. threats or insinuations that a person's employment, wages, promotion, assignments, or other conditions of employment may be adversely affected by not submitting to sexual advances;
- D. unwelcome verbal expressions, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; the unwelcome use of sexually degrading language, profanity, jokes, or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls, text messages, or social media postings;
- E. sexually suggestive objects, pictures, graffiti, videos, posters, audio recordings, or literature placed in the work environment that reasonably may embarrass or offend individuals;
- F. unwelcome and inappropriate touching, patting, or pinching; obscene gestures;
- G. asking or telling about sexual fantasies, sexual preferences, or sexual activities;
- H. speculation about a person's sexual activities or sexual history or remarks about one's own sexual activities or sexual history;
- I. giving unwelcome personal gifts, such as lingerie, that suggest the desire for a romantic relationship;
- J. leering or staring at someone in a sexual way, such as staring at a person's breasts, buttocks, or groin;

- K. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism adversely affects other employees or otherwise creates a hostile work environment;
- L. inappropriate boundary invasions by a District employee or other adult member of the District community into a student's personal space and personal life; and
- M. verbal, nonverbal or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

Sexual relationships between staff members, where one staff member has supervisory responsibilities over the other, are discouraged as a matter of School Board policy. Such relationships have an inherent possibility of being construed as sexual harassment because the consensual aspect of the relationship may be the result of implicit or explicit duress caused by uncertainty regarding the consequences of non-compliance.

Romantic or sexual relationships between District staff (teachers, aides, administrators, coaches, or other school authorities) and a student are expressly prohibited. Any school staff member who engages in sexual conduct with a student may also be guilty of a crime and any information regarding such instances will be reported to law enforcement authorities.

### **Boundary Invasions**

Boundary invasions may be appropriate or inappropriate. Appropriate boundary invasions make medical or educational sense. For example, a teacher or aide assisting a kindergartner after a toileting accident or a coach touching a student during wrestling or football can be appropriate. However, other behaviors might be going too far, are inappropriate and may be signs of sexual grooming. Inappropriate boundary invasions may include, but are not limited to, the following:

- A. hugging, kissing, or other physical contact with a student;
- B. telling sexual jokes to students;
- C. engaging in talk containing sexual innuendo or banter with students;
- D. talking about sexual topics that are not related to curriculum;
- E. showing pornography to a student;
- F. taking an undue interest in a student (i.e., having a special friend or a special relationship);
- G. initiating or extending contact with students beyond the school day for personal purposes;
- H. using e-mail, text messaging, or websites to discuss personal topics or interests with students;
- I. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval;
- J. invading a student's privacy (e.g., walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences);
- K. going to a student's home for non-educational purposes;
- L. inviting students to the staff member's home without proper chaperones (i.e., another staff member or parent of the student);
- M. giving gifts or money to a student for no legitimate educational purpose;
- N. accepting gifts or money from a student for no legitimate educational purpose;
- O. being overly touchy with students;
- P. favoring certain students by inviting them to come to the classroom at non-class times;
- Q. getting a student out of class to visit with the staff member;

- R. providing advice to or counseling a student regarding a personal problem (i.e., problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and authorized to do so;
- S. talking to a student about problems that would normally be discussed with adults (i.e., marital issues);
- T. being alone with a student behind closed doors without a legitimate educational purpose;
- U. telling a student secrets and having secrets with a student;
- V. other similar activities or behavior.

Inappropriate boundary invasions are prohibited and must be reported promptly to one of the District Compliance Officers, as designated in this policy, the Building Principal, or the Superintendent.

### **Religious (Creed) Harassment**

Prohibited religious harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's religion or creed and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's religious tradition, clothing, surnames, and/or involves religious slurs.

### **National Origin/Ancestry Harassment**

Prohibited national origin/ancestry harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's national origin or ancestry and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's national origin or ancestry, such as negative comments regarding customs, manner of speaking, language, surnames, or ethnic slurs.

### **Age Harassment**

Prohibited age-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's age, being over age forty (40), and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment.

### **Race/Color Harassment**

Prohibited race/color-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's race and/or color and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's race or color, such as racial slurs, nicknames implying stereotypes, epithets, and/or negative references regarding racial customs.

### **Disability Harassment**

Prohibited disability harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's disability, perceived disability, or record of disability, and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's current or past disability or a perceived condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like. Such harassment may further occur where conduct is directed at or pertains to a person's genetic information.

### **Anti-Harassment Compliance Officers**

The following individual(s) will serve as the District's Anti-Harassment Compliance Officer(s) (hereinafter, "the Compliance Officer(s)" or CO or COs):

Mark Inouye  
 Director of Student Services/Title IX Coordinator - Students  
 715-425-1800  
 852 E. Division Street

River Falls, WI 54022  
mark.inouye@rfsd.k12.wi.us

Nate Schurman  
Director of Human Resources and Leadership Development/Title IX Coordinator - Staff  
715-425-1800  
852 E. Division Street  
River Falls, WI 54022  
nate.schurman@rfsd.k12.wi.us

Lynette Coy  
Director of Finance and Facilities/Alternate Anti-Harassment Compliance Officer  
715-425-1800  
852 E. Division Street  
River Falls, WI 54022  
lynette.coy@rfsd.k12.wi.us

The names, titles, and contact information of these individuals will be published annually:

- A. on the District's website.
- B. in the Employee Handbook-.

The Compliance Officer(s) are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding harassment.

### **Reports and Complaints of Harassing Conduct**

The Compliance Officer(s) will be available during regular school/work hours to discuss concerns related to harassment, to assist students, other members of the District community, and third parties who seek support or advice when informing another individual about unwelcome conduct, or to intercede informally on behalf of the individual in those instances where concerns have not resulted in the filing of a formal complaint and where all parties are in agreement to participate in an informal process.

Compliance Officers will accept reports of harassment directly from any member of the District community, or a Third Party, or receive reports that are initially filed with an administrator, supervisor, or other District-level official. Upon receipt of a report of alleged harassment, the Compliance Officer(s) will contact the Complainant and begin either an informal or formal complaint process (depending on the request of the Complainant or the nature of the alleged harassment), or the CO(s) will designate a specific individual to conduct such a process as identified in a pre-defined list of investigators. The Compliance Officer(s) will provide a copy of this policy to the Complainant and Respondent. In the case of a formal complaint, the Compliance Officer(s) will prepare recommendations for the Superintendent or will oversee the preparation of such recommendations by a designee. All employees must report incidents of harassment that are reported to them to the Compliance Officer within two (2) days of learning of the incident.

Any employee who directly observes harassment is obligated, in accordance with this policy, to report such observations to the Compliance Officer(s) within two (2) days. Additionally, any employee who observes an act of harassment is expected to intervene to stop the harassment, unless circumstances make such an intervention dangerous, in which case the staff member should immediately notify other employees and/or local law enforcement officials, as necessary, to stop the harassment. Thereafter, the Compliance Officer(s) or designee must contact the Complainant, if age eighteen (18) or older, or Complainant's parents/guardians if the Complainant is under the age eighteen (18), within two (2) days to advise of the District's intent to investigate the alleged wrongdoing.

Members of the District community, along with Third Parties, are encouraged to promptly report incidents of harassing conduct to an administrator, supervisor, or other District official so that the District may address the conduct before it becomes severe, pervasive, or persistent. Any administrator, supervisor, or other District official who receives such a report will file it with the Compliance Officer within two (2) days of receiving the report of harassment.

Members of the District community and Third Parties who believe they have been harassed by another member of the District community or a Third Party are entitled to utilize the School Board's complaint process that is set forth below. Initiating a complaint, whether formally or informally, will not adversely affect the Complainant's employment unless the complaining individual makes the complaint maliciously or with the knowledge that it is false.

Reporting procedures are as follows:

- A. Employees who believe they have been the victim of harassment prohibited under this policy are encouraged to report the alleged harassment to the appropriate school official as identified in D below.
- B. Teachers, administrators, and other District officials who have knowledge of or receive notice that an employee has or may have been the victim of harassment prohibited under this policy will immediately report the alleged harassment to the appropriate school official as defined in D below.
- C. Any other person with knowledge or belief that an employee has or may have been the victim of harassment prohibited by this policy will be encouraged to immediately report the alleged acts to an appropriate school official as identified in D below.
- D. Appropriate District officials are as follows:
  - 1. Any complaint under this policy will be reported to the District's Compliance Officer unless the complaint is regarding the Compliance Officer. In such cases, the complaints will be reported to the Superintendent, who will coordinate with the other appointed/designated CO or, if appropriate, appoint/designate another individual to serve as CO for the complaint regarding a CO.
  - 2. Any complaint under this policy regarding the Superintendent or a School Board Member that is received by the District Compliance Officer will be referred to the School Board's legal counsel, who will assume the role of the District Compliance Officer for such complaints.
- E. The reporting party or Complainant will be encouraged to use a [report form](#) (**LINKED FORM WILL NEED TO BE UPDATED**) available from the Principal of each building or available from the District office, but oral reports will be considered complaints as well. **Use of formal reporting forms will not be mandated.** However, all oral complaints will be reduced to writing. Further, nothing in this policy will prevent any person from reporting harassment directly to the Superintendent or other supervisory employee.

If during an investigation of alleged bullying, aggressive behavior, and/or harassment in accordance with Policy 5517.01 - Bullying, the Principal believes that the reported misconduct may have created a hostile work environment and may have constituted discriminatory harassment based on a Protected Class, the Principal will report the act of bullying, aggressive behavior and/or harassment to the Compliance Officer(s) who will investigate the allegation in accordance with this policy. If the alleged harassment involves Sexual Harassment as defined by Policy 2266, the matter will be investigated in accordance with the grievance process and procedures outlined in Policy 2266. While the Compliance Officer investigates the allegation, or the matter is being addressed pursuant to Policy 2266, the Principal will suspend the Policy 5517.01 investigation to await the Compliance Officer's written report or the determination of responsibility pursuant to Policy 2266. The Compliance Officer will keep the Principal informed of the status of the Policy 1662 investigation and provide the Principal with a copy of the resulting written report. Likewise, the Title IX Coordinator will provide the Principal with the determination of responsibility that results from the Policy 2266 grievance process.

### **Investigation and Complaint Procedure**

Except for Sexual Harassment that is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, any employee or other member of the District community or Third Party (e.g., visitor to the District) who believes that they have been subjected to harassment or has witnessed harassment of another may seek resolution of the complaint through the procedures described below. The complaint process involves an investigation of the Complainant's claims of harassment or retaliation and a process for rendering a decision regarding whether the charges are substantiated.

The procedures set forth below are not intended to interfere with the rights of any individual to pursue a complaint of harassment or retaliation with the United States Department of Education Office for Civil Rights (OCR), the Wisconsin Equal Rights Division, and/or the Equal Employment Opportunity Commission (EEOC). The Chicago Office of the OCR can be reached at John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604; Telephone: 312-730-1560; FAX: 312-730-1576; TDD: 800-877-8339; Email: OCR.Chicago@ed.gov; Web: <http://www.ed.gov/ocr>.

### **Complaint Procedure**

A Complainant who alleges harassment based on a protected class or retaliation may file a complaint, either orally or in writing: 1) with a Principal; 2) directly to one of the COs; or 3) to the Superintendent or other supervisory employee. As noted above, any complaint received regarding the Superintendent or a School Board member will be referred to the School Board's legal counsel, who will assume the role of the CO for such complaints. Additionally, if the complaint is regarding a CO, the complaint will be reported to the Superintendent, who will consult with the other appointed/designated CO, if any, and if necessary, appoint/designate another individual to serve in the role of CO for a complaint regarding a CO.

Due to the sensitivity surrounding complaints of harassment and retaliation, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs while the facts are known and potential witnesses are available. If a Complainant informs a Principal, Superintendent, or other supervisory employee, either orally or in writing, about any complaint of discrimination or retaliation, that employee must report such information to the CO within two (2) days.

Throughout the course of the process as described herein, the CO should keep the parties reasonably informed of the status of the investigation and the decision-making process.

All written complaints must include the following information to the extent known: the identity of the Respondent; a detailed description of their understanding of the facts upon which the complaint is based (i.e., when, where, and what occurred); a list of potential witnesses; and the resolution sought by the Complainant.

If the Complainant is unwilling or unable to provide a written statement including the information set forth above, the CO will ask for such details in an oral interview. Thereafter the CO will prepare a written summary of the oral interview, and the Complainant will be asked to verify the accuracy of the reported charge by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation, including but not limited to, a change of work assignment or schedule for the Complainant and/or the Respondent. In making such a determination, the CO should consult the Complainant to assess whether the individual agrees with the proposed action. If the Complainant is unwilling to consent to the proposed change, the CO may still take whatever actions deemed appropriate in consultation with the Superintendent. No temporary arrangements will be disciplinary to either the Complainant or Respondent.

Within two (2) days of receiving a complaint, the CO will inform the Respondent that a complaint has been received.

The Respondent is not entitled to receive a copy of any written complaint unless the CO determines it is appropriate to do so; however, the Respondent will be informed about the nature of the allegations. The CO will inform the Respondent of the requirements of this policy, which may include providing the Respondent with a copy of this policy or information about where to find it. Respondent will be afforded the opportunity to submit a written response to the complaint. The CO will inform the Respondent of the Respondent's deadline to provide the CO with the written response to the allegations in the complaint.

Within two (2) days of receiving the complaint, the CO will initiate an investigation by at a minimum confirming receipt of the complaint with the Complainant and informing the Complainant of the investigation process.

Investigations will be completed promptly. What constitutes promptness will depend on the complexity of the issues, the number of incidents or factual elements, the number of witnesses and documents to be consulted, and the availability of witnesses and other evidence. The CO will keep the Complainant reasonably informed of the investigation's progress.

The investigation will include:

- A. interview(s) with the Complainant;
- B. interview(s) with the Respondent;
- C. interviews with any other witnesses who reasonably may be expected to have any information relevant to the allegations, as determined by the CO;
- D. consideration of any documentation including, but not limited to, evaluations and prior disciplinary actions, or other evidence presented by the Complainant, Respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO or designee will prepare and deliver a written report to the Superintendent that summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of harassment as provided in this policy and State and Federal law as to whether the Respondent engaged in harassment of or retaliation toward the Complainant. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved. In determining if discriminatory harassment or retaliation occurred, a preponderance of evidence standard will be used.

The CO may consult with the School Board's attorney during the course of the investigatory process and/or before finalizing the report to the Superintendent.

In cases where no District CO is able to investigate a complaint due to concerns regarding conflicts, bias or partiality, or for other reasons that impair the CO's ability to conduct an investigation, the CO may in consultation with the Superintendent, or School Board President if the matter involves the Superintendent, engage outside legal counsel to conduct the investigation consistent with this policy.

Absent extenuating circumstances, within five (5) days of receiving the report of the CO, the Superintendent must either issue a written decision regarding whether or not the complaint of harassment has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation must be completed within five (5) days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above.

If the Superintendent determines the Respondent engaged in harassment of or retaliation toward the Complainant, the Superintendent must identify what corrective action will be taken to stop, remedy, and prevent the recurrence of the harassment or retaliation. The corrective action should be reasonable, timely, effective, and tailored to the specific situation.

The decision of the Superintendent will be final. If the investigation results in disciplinary action, the employee subject to discipline is entitled to file a grievance pursuant to School Board Policy 3340. Nothing in this policy will be construed to prevent an employee from bringing a complaint before the Equal Employment Opportunity Commission or the Wisconsin Equal Rights Division.

The School Board reserves the right to investigate and resolve a complaint or report of harassment regardless of whether the member of the District community or a Third Party alleging the harassment pursues the complaint. The School Board also reserves the right to have the formal complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the School Board.

The parties may be represented, at their own cost, at any of the above-described meetings/hearings.

The right of a person to a prompt and equitable resolution of the complaint will not be impaired by the person's pursuit of other remedies, such as the filing of a complaint with the Office for Civil Rights, the filing of charges with local law enforcement, or the filing of a civil action in court. Use of this internal complaint procedure is not a prerequisite to the pursuit of other remedies.

All timelines pertinent to the investigation process are intended to be guidelines to assure that the investigation proceeds with all deliberate efficiency. Failure of the CO to meet any specific timeline does not invalidate the investigation or provide a defense to the allegations.

### **Privacy/Confidentiality**

The District will employ reasonable efforts to protect the rights of the Complainant, the Respondent(s), and all the witnesses as much as possible, consistent with the School Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligation in an investigation of harassment. The District will respect the privacy of the Complainant, the Respondent, and all witnesses in a manner consistent with the District's legal obligations under State and Federal law. Confidentiality, however, cannot be guaranteed. Additionally, the Respondent must be provided with the Complainant's identity.

During the course of an investigation, the CO will determine whether confidentiality during the investigation process is necessary to protect the interests and reputations of those involved and/or to protect the integrity of the investigation and if so, will instruct all members of the District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of a harassment investigation is expected not to disclose any information that is learned or provided during the course of the investigation.

### **Directives During Investigation**

The CO may recommend to the Superintendent placing any employee involved in an investigation under this Policy on administrative leave pending resolution of the matter. If the Superintendent is the Respondent, the CO will make such a recommendation to the School Board. Administrative leave may be appropriate in situations in which protecting the safety of any individual or the integrity of the investigation necessitates such action.

The CO will determine whether any witnesses in the course of an investigation should be provided a *Garrity* warning apprising the person of his/her obligations to answer questions truthfully and honestly while preserving the right against self-incrimination in the context of any resulting criminal investigation or prosecution.

Every employee interviewed in the course of an investigation is required to provide truthful responses to all questions. Failure to do so may result in disciplinary action.

### **Remedial Action and Monitoring**

If warranted, appropriate remedial action will be determined and implemented on behalf of the Complainant, including but not limited to counseling services, reinstatement of leave taken due to the discrimination, or other appropriate action.

The School Board may appoint an individual, who may be an employee, to follow up with the Complainant to ensure no further discrimination or retaliation has occurred and to take action to address any reported occurrences promptly.

### **Sanctions and Disciplinary Action**

The School Board will vigorously enforce its prohibitions against harassment/retaliation by taking appropriate action reasonably calculated to stop the harassment and prevent further misconduct.

While observing the principles of due process, a violation of this policy may result in disciplinary action up to and including the discharge of an employee. All disciplinary action will be taken in accordance with applicable law.

When imposing discipline, the Superintendent will consider the totality of the circumstances. In those cases where harassment is not substantiated, the School Board may consider whether the alleged conduct nevertheless warrants discipline in accordance with other School Board policies.

Where the School Board becomes aware that a prior disciplinary action has been taken against the Respondent, all subsequent sanctions imposed by the School Board and/or Superintendent will be reasonably calculated to end such conduct, prevent its reoccurrence, and remedy its effects.

### **Retaliation**

Retaliation against a person who makes a report or files a complaint alleging harassment/retaliation or participates as a witness in an investigation is prohibited. Neither the School Board nor any other person may intimidate, threaten, coerce or interfere with any individual because the person opposed any act or practice made by any Federal or State civil rights law, or because that individual made a report, formal complaint, testified, assisted or participated or refused to participate in any manner in an investigation, proceeding, or hearing under those laws and/or this policy, or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws and/or this policy.

Retaliation against a person for making a report of discrimination, filing a formal complaint, or participating in an investigation or meeting is a serious violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.

Formal complaints alleging retaliation may be filed according to the internal complaint process set forth above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

### **Allegations Constituting Criminal Conduct**

If the CO has reason to believe that the Complainant has been the victim of criminal conduct, such knowledge should be reported to local law enforcement. After such report has been made, the Superintendent will be advised that local law enforcement was notified.

If the Complainant has been the victim of criminal conduct and the accused is the Superintendent, such knowledge should be reported by the CO to local law enforcement. After such report has been made, the School Board President will be advised that local law enforcement was notified.

Any reports made to local law enforcement will not terminate the COs obligation and responsibility to continue to investigate a complaint of harassment. While the COs may work cooperatively with outside agencies to conduct concurrent investigations, the harassment investigation will not be stopped due to the involvement of outside agencies without good cause after consultation with the Superintendent.

### **Reprisal**

Submission of a good faith complaint or report of harassment will not affect the Complainant's or reporter's work status or work environment. However, the School Board also recognizes that false or fraudulent claims of harassment or false or fraudulent information about such claims may be filed. The School Board reserves the right to discipline any person filing a false or fraudulent claim of harassment or false or fraudulent information about such a claim.

The District will discipline or take appropriate action against any member of the District community who retaliates against any person who reports an incident of harassment prohibited by this policy or participates in a proceeding, investigation, or hearing relating to such harassment. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

### **Miscellaneous**

The District will conspicuously post a notice including this policy against harassment in each school in a place accessible to the District community and members of the public. This notice will also include the name, mailing address, and telephone number of the COs, the name, mailing address, and telephone number of the State agency responsible for investigating allegations of discrimination in educational employment, and the mailing address and telephone number of the United States Equal Employment Opportunity Commission.

A link to this policy will appear in the Employee Handbook and a copy will be made available upon request of employees and other interested parties.

### **Education and Training**

In support of this policy, the School Board promotes preventative educational measures to create greater awareness of harassment. The Superintendent will provide appropriate information to all members of the District community related to the implementation of this policy and will provide training for District staff at such times as the School Board in consultation with the Superintendent determines is necessary or appropriate.

The School Board will respect the privacy of the Complainant, the individuals against whom the complaint is filed, and the witnesses as much as practicable, consistent with the School Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery, disclosure, or other legal obligations.

### **Retention of Investigatory Records and Materials**

The CO(s) is responsible for overseeing retention of all records that must be maintained pursuant to this policy. All individuals charged with conducting investigations under this policy will retain all documents, electronically stored information (ESI), and electronic media (as defined in Policy 8315 - Information Management) created and/or received as part of an investigation, which may include but are not limited to:

- A. all written reports/allegations/complaints/statements;
- B. narratives of all verbal reports, allegations, complaints, and statements collected;
- C. a narrative of all actions taken by District personnel;
- D. any written documentation of actions taken by District personnel or individuals contracted or appointed by the School Board to fulfill its responsibilities;
- E. narratives of, notes from, or audio, video, or digital recordings of witness statements;
- F. all documentary evidence;
- G. e-mails, texts, or social media posts pertaining to the investigation;
- H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or tablet, etc.) pertaining to the investigation;
- I. written disciplinary sanctions issued to employees and a narrative of verbal disciplinary sanctions issued to employees for violations of the policies and procedures prohibiting discrimination or harassment;
- J. dated written determinations to the parties;
- K. dated written descriptions of verbal notifications to the parties;

- L. written documentation of any supportive measures offered and/or provided to Complainant and/or the Respondent, including no contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt; and
- M. documentation of all actions taken, both individual and systemic, to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects;
- N. copies of the School Board policy and/or procedures/guidelines used by the District to conduct the investigation, and any documents used by the District at the time of the alleged violation to communicate the School Board's expectations to staff with respect to the subject of this policy (e.g., Employee Handbook);
- O. copies of any documentation that memorializes any formal or informal resolutions to the alleged discrimination or harassment;
- P. documentation of any training provided to District personnel related to this policy, including but not limited to, notification of the prohibitions and expectations of staff set forth in this policy and the role and responsibility of all District personnel involved in enforcing this policy, including their duty to report alleged violations of this policy and/or conducting an investigation of an alleged violation of this policy.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) retained may include public records and records exempt from disclosure under Federal and/or State law.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) created or received as part of an investigation will be retained in accordance with Policy 8310 - Public Records, Policy 8315- Information Management, and Policy 8320 - Personnel Records for not less than three (3) years, but longer if required by the District's records retention schedule.

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Book	Clean Copies for Discussion/Approval
Section	3000 Professional Staff Templates
Title	EMPLOYEE ANTI-HARASSMENT
Code	po3362
Status	
Legal	111.31, 118.195, 118.20, Wis. Stats. 29 U.S.C. 621 et seq., Age Discrimination in Employment Act of 1967 29 U.S.C. 794, Rehabilitation Act of 1973 42 U.S.C. 1983 42 U.S.C. 2000d et seq., Title VI of the Civil Rights Act of 1964 42 U.S.C. 2000e et seq., Title VII of the Civil Rights Act of 1964 42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act 42 U.S.C. 6101, The Age Discrimination Act of 1975 42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended 29 C.F.R. Part 1635 National School Boards Association Inquiry and Analysis - May 2008

### 3362 - **EMPLOYEE ANTI-HARASSMENT**

#### **Prohibited Harassment**

The School Board is committed to a work environment that is free of harassment of any form. The District will not tolerate any form of harassment and will take all necessary and appropriate action to eliminate it. Any member of the District community who violates this policy will be subject to disciplinary action, up to and including termination of employment. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our employees.

The School Board will vigorously enforce its prohibition against harassment based on race, color, national origin, age, sex (including sexual orientation or gender identity), pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as defined in 111.32, Wis. Stats.), ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters (collectively, Protected Classes), or any other characteristic protected by law in its employment practices (hereinafter referred to as harassment), and encourages those within the District community as well as Third Parties, who feel aggrieved to seek assistance to rectify such problems. The School Board prohibits harassment that affects tangible job benefits, interferes unreasonably with an individual's work performance, or creates an intimidating, hostile, or offensive working environment. Harassment may occur between employee-and-employee or employee-and-student.

The School Board ensures procedures will be in place to investigate all allegations of harassment and, in those cases where harassment is substantiated, take immediate steps to end the harassment, prevent its reoccurrence, and remedy its effects.

Individuals who are found to have engaged in harassment will be subject to appropriate disciplinary action.

## Notice

Notice of the School Board's policy on anti-harassment related to employment practices and the identity of the District's Compliance Officers will be posted throughout the District and published in any District statement regarding the availability of employment, staff handbooks, and general information publications of the District as required by Federal and State law and this policy.

## Definitions

Words used in this policy will have those meanings defined herein; words not defined herein will be construed according to their plain and ordinary meanings.

**Compliance Officer:** an employee designated by the School Board to be responsible for coordinating the District's efforts to comply with state and federal nondiscrimination laws and for receiving formal complaints of employee discrimination.

**Complainant** The individual who alleges, or is alleged, to have been subjected to harassment, regardless of whether the person files a formal complaint or is pursuing an informal resolution to the alleged harassment.

**Day(s):** Unless expressly stated otherwise, the term "day" or "days" as used in this policy means business day(s) (i.e., a day(s) that the District office is open for normal operating hours, Monday – Friday, excluding State-recognized holidays).

**Respondent** The individual who has been alleged to have engaged in harassment, regardless of whether the Reporting Party files a formal complaint or is seeking an informal resolution to the alleged harassment.

**District community** Means students and District employees (i.e., administrators, professional and support staff), as well as School Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the School Board.

**Third Parties** Include, but are not limited to, guests and/or visitors on District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with, or seeking to do business with, the District, and other individuals who come in contact with members of the District community at school-related events/activities (whether on or off District property).

## Bullying

Bullying is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact the employee's physical or emotional well-being. Bullying need not be based on any Protected Class. Staff members should report complaints of bullying behavior to their supervisor. If their supervisor is the subject of the behavior, the complaint should be reported to the Superintendent. If the Superintendent is the subject of the behavior, the complaint should be reported to the School Board President. These complaints will be investigated in alignment to Policy 3362.01/4362.01 Threatening Behavior Towards Staff Members. Bullying behavior rises to the level of harassment when the prohibited conduct is based upon the employee's protected class and will be investigated in alignment with procedures in this policy.

## Harassment

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against an employee based on one or more of the employee's Protected Class that:

- A. places an employee in reasonable fear of harm to their person or damage to their property;
- B. has the effect of substantially interfering with an employee's work performance, opportunities, or benefits; or
- C. has the effect of substantially disrupting the orderly operation of a school.

Harassment also includes "hate speech" directed against an employee—the use of language, behavior, or images/symbols that express prejudice against a particular group or groups on the basis of any protected characteristic(s).

Examples are:

- A. making statements that promote violence toward a racial or ethnic group;
- B. drawing, displaying, or posting images or symbols of prejudice.

## Sexual Harassment

For purposes of this policy and consistent with Title VII of the Civil Rights Act of 1964, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other physical, verbal, or visual conduct based on sex.

Examples include, but are not limited to:

- A. a supervisory employee engages in harassing behavior towards a subordinate employee, regardless of whether such conduct creates a hostile work environment;
- B. acquiescence in or submission to such conduct is an explicit or implicit term or condition of employment;
- C. an individual's acquiescence in, submission to, or rejection of such conduct becomes the basis for employment decisions affecting that individual;
- D. such conduct is sufficiently severe, pervasive, and persistent such that it has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment;
- E. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism results in an adverse employment action for another employee or otherwise creates a hostile work environment;
- F. inappropriate boundary invasions by a District employee or other adult member of the District into a student's personal space and personal life.

Sexual harassment may involve the behavior of a person of any gender against a person of the same or another gender.

Sexual Harassment covered by Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, is not included in this policy. Allegations of such conduct will be addressed solely by Policy 2266- Nondiscrimination on the Basis of Sex in Education Programs or Activities.

Prohibited acts that constitute sexual harassment under this policy may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

- A. unwelcome sexual propositions, invitations, solicitations, and flirtations;
- B. unwanted physical and/or sexual contact;
- C. threats or insinuations that a person's employment, wages, promotion, assignments, or other conditions of employment may be adversely affected by not submitting to sexual advances;
- D. unwelcome verbal expressions, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; the unwelcome use of sexually degrading language, profanity, jokes, or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls, text messages, or social media postings;
- E. sexually suggestive objects, pictures, graffiti, videos, posters, audio recordings, or literature placed in the work environment that reasonably may embarrass or offend individuals;
- F. unwelcome and inappropriate touching, patting, or pinching; obscene gestures;
- G. asking or telling about sexual fantasies, sexual preferences, or sexual activities;
- H. speculation about a person's sexual activities or sexual history or remarks about one's own sexual activities or sexual history;
- I. giving unwelcome personal gifts, such as lingerie, that suggest the desire for a romantic relationship;
- J. leering or staring at someone in a sexual way, such as staring at a person's breasts, buttocks, or groin;
- K. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism adversely affects other employees or otherwise creates a hostile work environment;

- L. inappropriate boundary invasions by a District employee or other adult member of the District community into a student's personal space and personal life; and
- M. verbal, nonverbal or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

Sexual relationships between staff members, where one staff member has supervisory responsibilities over the other, are discouraged as a matter of School Board policy. Such relationships have an inherent possibility of being construed as sexual harassment because the consensual aspect of the relationship may be the result of implicit or explicit duress caused by uncertainty regarding the consequences of non-compliance.

Romantic or sexual relationships between District staff (teachers, aides, administrators, coaches, or other school authorities) and a student are expressly prohibited. Any school staff member who engages in sexual conduct with a student may also be guilty of a crime and any information regarding such instances will be reported to law enforcement authorities.

### **Boundary Invasions**

Boundary invasions may be appropriate or inappropriate. Appropriate boundary invasions make medical or educational sense. For example, a teacher or aide assisting a kindergartner after a toileting accident or a coach touching a student during wrestling or football can be appropriate. However, other behaviors might be going too far, are inappropriate and may be signs of sexual grooming. Inappropriate boundary invasions may include, but are not limited to, the following:

- A. hugging, kissing, or other physical contact with a student;
- B. telling sexual jokes to students;
- C. engaging in talk containing sexual innuendo or banter with students;
- D. talking about sexual topics that are not related to curriculum;
- E. showing pornography to a student;
- F. taking an undue interest in a student (i.e., having a special friend or a special relationship);
- G. initiating or extending contact with students beyond the school day for personal purposes;
- H. using e-mail, text messaging, or websites to discuss personal topics or interests with students;
- I. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval;
- J. invading a student's privacy (e.g., walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences);
- K. going to a student's home for non-educational purposes;
- L. inviting students to the staff member's home without proper chaperones (i.e., another staff member or parent of the student);
- M. giving gifts or money to a student for no legitimate educational purpose;
- N. accepting gifts or money from a student for no legitimate educational purpose;
- O. being overly touchy with students;
- P. favoring certain students by inviting them to come to the classroom at non-class times;
- Q. getting a student out of class to visit with the staff member;
- R. providing advice to or counseling a student regarding a personal problem (i.e., problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and authorized to do so;
- S. talking to a student about problems that would normally be discussed with adults (i.e., marital issues);

T. being alone with a student behind closed doors without a legitimate educational purpose;

U. telling a student secrets and having secrets with a student;

V. other similar activities or behavior.

Inappropriate boundary invasions are prohibited and must be reported promptly to one of the District Compliance Officers, as designated in this policy, the Building Principal, or the Superintendent.

### **Religious (Creed) Harassment**

Prohibited religious harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's religion or creed and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's religious tradition, clothing, surnames, and/or involves religious slurs.

### **National Origin/Ancstry Harassment**

Prohibited national origin/ancestry harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's national origin or ancestry and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's national origin or ancestry, such as negative comments regarding customs, manner of speaking, language, surnames, or ethnic slurs.

### **Age Harassment**

Prohibited age-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's age, being over age forty (40), and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment.

### **Race/Color Harassment**

Prohibited race/color-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's race and/or color and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's race or color, such as racial slurs, nicknames implying stereotypes, epithets, and/or negative references regarding racial customs.

### **Disability Harassment**

Prohibited disability harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's disability, perceived disability, or record of disability, and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's current or past disability or a perceived condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like. Such harassment may further occur where conduct is directed at or pertains to a person's genetic information.

### **Anti-Harassment Compliance Officers**

The following individual(s) will serve as the District's Anti-Harassment Compliance Officer(s) (hereinafter, "the Compliance Officer(s)" or CO or COs):

Mark Inouye  
Director of Student Services/Title IX Coordinator - Students  
715-425-1800  
852 E. Division Street  
River Falls, WI 54022  
mark.inouye@rfsd.k12.wi.us

Nate Schurman  
Director of Human Resources and Leadership Development/Title IX Coordinator - Staff

715-425-1800  
852 E. Division Street  
River Falls, WI 54022  
nate.schurman@rfsd.k12.wi.us

Lynette Coy  
Director of Finance and Facilities/Alternate Anti-Harassment Compliance Officer  
715-425-1800  
852. E. Division Street  
River Falls, WI 54022  
lynette.coy@rfsd.k12.wi.us

The names, titles, and contact information of these individuals will be published annually:

- A. on the District's website.
- B. in the Employee Handbook.

The Compliance Officer(s) are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding harassment.

### **Reports and Complaints of Harassing Conduct**

The Compliance Officer(s) will be available during regular school/work hours to discuss concerns related to harassment, to assist students, other members of the District community, and third parties who seek support or advice when informing another individual about unwelcome conduct, or to intercede informally on behalf of the individual in those instances where concerns have not resulted in the filing of a formal complaint and where all parties are in agreement to participate in an informal process.

Compliance Officers will accept reports of harassment directly from any member of the District community, or a Third Party, or receive reports that are initially filed with an administrator, supervisor, or other District-level official. Upon receipt of a report of alleged harassment, the Compliance Officer(s) will contact the Complainant and begin either an informal or formal complaint process (depending on the request of the Complainant or the nature of the alleged harassment), or the CO(s) will designate a specific individual to conduct such a process as identified in a pre-defined list of investigators. The Compliance Officer(s) will provide a copy of this policy to the Complainant and Respondent. In the case of a formal complaint, the Compliance Officer(s) will prepare recommendations for the Superintendent or will oversee the preparation of such recommendations by a designee. All employees must report incidents of harassment that are reported to them to the Compliance Officer within two (2) days of learning of the incident.

Any employee who directly observes harassment is obligated, in accordance with this policy, to report such observations to the Compliance Officer(s) within two (2) days. Additionally, any employee who observes an act of harassment is expected to intervene to stop the harassment, unless circumstances make such an intervention dangerous, in which case the staff member should immediately notify other employees and/or local law enforcement officials, as necessary, to stop the harassment. Thereafter, the Compliance Officer(s) or designee must contact the Complainant, if age eighteen (18) or older, or Complainant's parents/guardians if the Complainant is under the age eighteen (18), within two (2) days to advise of the District's intent to investigate the alleged wrongdoing.

Members of the District community, along with Third Parties, are encouraged to promptly report incidents of harassing conduct to an administrator, supervisor, or other District official so that the District may address the conduct before it becomes severe, pervasive, or persistent. Any administrator, supervisor, or other District official who receives such a report will file it with the Compliance Officer within two (2) days of receiving the report of harassment.

Members of the District community and Third Parties who believe they have been harassed by another member of the District community or a Third Party are entitled to utilize the School Board's complaint process that is set forth below. Initiating a complaint, whether formally or informally, will not adversely affect the Complainant's employment unless the complaining individual makes the complaint maliciously or with the knowledge that it is false.

Reporting procedures are as follows:

- A. Employees who believes they have been the victim of harassment prohibited under this policy are encouraged to report the alleged harassment to the appropriate school official as identified in D below.

- B. Teachers, administrators, and other District officials who have knowledge of or receive notice that an employee has or may have been the victim of harassment prohibited under this policy will immediately report the alleged harassment to the appropriate school official as defined in D below.
- C. Any other person with knowledge or belief that an employee has or may have been the victim of harassment prohibited by this policy will be encouraged to immediately report the alleged acts to an appropriate school official as identified in D below.
- D. Appropriate District officials are as follows:
1. Any complaint under this policy will be reported to the District's Compliance Officer unless the complaint is regarding the Compliance Officer. In such cases, the complaints will be reported to the Superintendent, who will coordinate with the other appointed/designated CO or, if appropriate, appoint/designate another individual to serve as CO for the complaint regarding a CO.
  2. Any complaint under this policy regarding the Superintendent or a School Board Member that is received by the District Compliance Officer will be referred to the School Board's legal counsel, who will assume the role of the District Compliance Officer for such complaints.
- E. The reporting party or Complainant will be encouraged to use a [report form](#) (**LINKED FORM WILL NEED TO BE UPDATED**) available from the Principal of each building or available from the District office, but oral reports will be considered complaints as well. **Use of formal reporting forms will not be mandated.** However, all oral complaints will be reduced to writing. Further, nothing in this policy will prevent any person from reporting harassment directly to the Superintendent or other supervisory employee.

If during an investigation of alleged bullying, aggressive behavior, and/or harassment in accordance with Policy 5517.01 - Bullying, the Principal believes that the reported misconduct may have created a hostile work environment and may have constituted discriminatory harassment based on a Protected Class, the Principal will report the act of bullying, aggressive behavior and/or harassment to the Compliance Officer(s) who will investigate the allegation in accordance with this policy. If the alleged harassment involves Sexual Harassment as defined by Policy 2266, the matter will be investigated in accordance with the grievance process and procedures outlined in Policy 2266. While the Compliance Officer investigates the allegation, or the matter is being addressed pursuant to Policy 2266, the Principal will suspend the Policy 5517.01 investigation to await the Compliance Officer's written report or the determination of responsibility pursuant to Policy 2266. The Compliance Officer will keep the Principal informed of the status of the Policy 1662 investigation and provide the Principal with a copy of the resulting written report. Likewise, the Title IX Coordinator will provide the Principal with the determination of responsibility that results from the Policy 2266 grievance process.

### **Investigation and Complaint Procedure**

Except for Sexual Harassment that is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, any employee or other member of the District community or Third Party (e.g., visitor to the District) who believes that they have been subjected to harassment or has witnessed harassment of another may seek resolution of the complaint through the procedures described below. The complaint process involves an investigation of the Complainant's claims of harassment or retaliation and a process for rendering a decision regarding whether the charges are substantiated.

The procedures set forth below are not intended to interfere with the rights of any individual to pursue a complaint of harassment or retaliation with the United States Department of Education Office for Civil Rights (OCR), the Wisconsin Equal Rights Division, and/or the Equal Employment Opportunity Commission (EEOC). The Chicago Office of the OCR can be reached at John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604; Telephone: 312-730-1560; FAX: 312-730-1576; TDD: 800-877-8339; Email: OCR.Chicago@ed.gov; Web: <http://www.ed.gov/ocr>.

### **Complaint Procedure**

A Complainant who alleges harassment based on a protected class or retaliation may file a complaint, either orally or in writing: 1) with a Principal; 2) directly to one of the COs; or 3) to the Superintendent or other supervisory employee. As noted above, any complaint received regarding the Superintendent or a School Board member will be referred to the School Board's legal counsel, who will assume the role of the CO for such complaints. Additionally, if the complaint is regarding a CO, the complaint will be reported to the Superintendent, who will consult with the other appointed/designated CO, if any, and if necessary appoint/designate another individual to serve in the role of CO for a complaint regarding a CO.

Due to the sensitivity surrounding complaints of harassment and retaliation, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs while the facts are known and potential witnesses are available. If a Complainant informs a Principal,

Superintendent, or other supervisory employee, either orally or in writing, about any complaint of discrimination or retaliation, that employee must report such information to the CO within two (2) days.

Throughout the course of the process as described herein, the CO should keep the parties reasonably informed of the status of the investigation and the decision-making process.

All written complaints must include the following information to the extent known: the identity of the Respondent; a detailed description of his/her understanding of the facts upon which the complaint is based (i.e., when, where, and what occurred); a list of potential witnesses; and the resolution sought by the Complainant.

If the Complainant is unwilling or unable to provide a written statement including the information set forth above, the CO will ask for such details in an oral interview. Thereafter the CO will prepare a written summary of the oral interview, and the Complainant will be asked to verify the accuracy of the reported charge by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation, including but not limited to, a change of work assignment or schedule for the Complainant and/or the Respondent. In making such a determination, the CO should consult the Complainant to assess whether the individual agrees with the proposed action. If the Complainant is unwilling to consent to the proposed change, the CO may still take whatever actions deemed appropriate in consultation with the Superintendent. No temporary arrangements will be disciplinary to either the Complainant or Respondent.

Within two (2) days of receiving a complaint, the CO will inform the Respondent that a complaint has been received.

The Respondent is not entitled to receive a copy of any written complaint unless the CO determines it is appropriate to do so; however, the Respondent will be informed about the nature of the allegations. The CO will inform the Respondent of the requirements of this policy, which may include providing the Respondent with a copy of this policy or information about where to find it. Respondent will be afforded the opportunity to submit a written response to the complaint. The CO will inform the Respondent of the Respondent's deadline to provide the CO with the written response to the allegations in the complaint.

Within two (2) days of receiving the complaint, the CO will initiate an investigation by at a minimum confirming receipt of the complaint with the Complainant and informing the Complainant of the investigation process.

Investigations will be completed promptly. What constitutes promptness will depend on the complexity of the issues, the number of incidents or factual elements, the number of witnesses and documents to be consulted, and the availability of witnesses and other evidence. The CO will keep the Complainant reasonably informed of the investigation's progress.

The investigation will include:

- A. interview(s) with the Complainant;
- B. interview(s) with the Respondent;
- C. interviews with any other witnesses who reasonably may be expected to have any information relevant to the allegations, as determined by the CO;
- D. consideration of any documentation including, but not limited to, evaluations and prior disciplinary actions, or other evidence presented by the Complainant, Respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO or designee will prepare and deliver a written report to the Superintendent that summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of harassment as provided in this policy and State and Federal law as to whether the Respondent engaged in harassment of or retaliation toward the Complainant. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved. In determining if discriminatory harassment or retaliation occurred, a preponderance of evidence standard will be used.

The CO may consult with the School Board's attorney during the course of the investigatory process and/or before finalizing the report to the Superintendent.

In cases where no District CO is able to investigate a complaint due to concerns regarding conflicts, bias or partiality, or for other reasons that impair the CO's ability to conduct an investigation, the CO may in consultation with the Superintendent, or School Board President if the matter involves the Superintendent, engage outside legal counsel to conduct the investigation consistent with this policy.

Absent extenuating circumstances, within five (5) days of receiving the report of the CO, the Superintendent must either issue a written decision regarding whether or not the complaint of harassment has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation must be completed within five (5) days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above.

If the Superintendent determines the Respondent engaged in harassment of or retaliation toward the Complainant, the Superintendent must identify what corrective action will be taken to stop, remedy, and prevent the recurrence of the harassment or retaliation. The corrective action should be reasonable, timely, effective, and tailored to the specific situation.

The decision of the Superintendent will be final. If the investigation results in disciplinary action, the employee subject to discipline is entitled to file a grievance pursuant to School Board Policy 3340. Nothing in this policy will be construed to prevent an employee from bringing a complaint before the Equal Employment Opportunity Commission or the Wisconsin Equal Rights Division.

The School Board reserves the right to investigate and resolve a complaint or report of harassment regardless of whether the member of the District community or a Third Party alleging the harassment pursues the complaint. The School Board also reserves the right to have the formal complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the School Board.

The parties may be represented, at their own cost, at any of the above-described meetings/hearings.

The right of a person to a prompt and equitable resolution of the complaint will not be impaired by the person's pursuit of other remedies, such as the filing of a complaint with the Office for Civil Rights, the filing of charges with local law enforcement, or the filing of a civil action in court. Use of this internal complaint procedure is not a prerequisite to the pursuit of other remedies.

All timelines pertinent to the investigation process are intended to be guidelines to assure that the investigation proceeds with all deliberate efficiency. Failure of the CO to meet any specific timeline does not invalidate the investigation or provide a defense to the allegations.

### **Privacy/Confidentiality**

The District will employ reasonable efforts to protect the rights of the Complainant, the Respondent(s), and all the witnesses as much as possible, consistent with the School Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligation in an investigation of harassment. The District will respect the privacy of the Complainant, the Respondent, and all witnesses in a manner consistent with the District's legal obligations under State and Federal law. Confidentiality, however, cannot be guaranteed. Additionally, the Respondent must be provided with the Complainant's identity.

During the course of an investigation, the CO will determine whether confidentiality during the investigation process is necessary to protect the interests and reputations of those involved and/or to protect the integrity of the investigation and if so, will instruct all members of the District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of a harassment investigation is expected not to disclose any information that is learned or provided during the course of the investigation.

### **Directives During Investigation**

The CO may recommend to the Superintendent placing any employee involved in an investigation under this Policy on administrative leave pending resolution of the matter. If the Superintendent is the Respondent, the CO will make such a recommendation to the School Board. Administrative leave may be appropriate in situations in which protecting the safety of any individual or the integrity of the investigation necessitates such action.

The CO will determine whether any witnesses in the course of an investigation should be provided a *Garrity* warning apprising the person of his/her obligations to answer questions truthfully and honestly while preserving the right against self-incrimination in the context of any resulting criminal investigation or prosecution.

Every employee interviewed in the course of an investigation is required to provide truthful responses to all questions. Failure to do so may result in disciplinary action.

## **Remedial Action and Monitoring**

If warranted, appropriate remedial action will be determined and implemented on behalf of the Complainant, including but not limited to counseling services, reinstatement of leave taken due to the discrimination, or other appropriate action.

The School Board may appoint an individual, who may be an employee, to follow up with the Complainant to ensure no further discrimination or retaliation has occurred and to take action to address any reported occurrences promptly.

## **Sanctions and Disciplinary Action**

The School Board will vigorously enforce its prohibitions against harassment/retaliation by taking appropriate action reasonably calculated to stop the harassment and prevent further misconduct.

While observing the principles of due process, a violation of this policy may result in disciplinary action up to and including the discharge of an employee. All disciplinary action will be taken in accordance with applicable law.

When imposing discipline, the Superintendent will consider the totality of the circumstances. In those cases where harassment is not substantiated, the School Board may consider whether the alleged conduct nevertheless warrants discipline in accordance with other School Board policies.

Where the School Board becomes aware that a prior disciplinary action has been taken against the Respondent, all subsequent sanctions imposed by the School Board and/or Superintendent will be reasonably calculated to end such conduct, prevent its reoccurrence, and remedy its effects.

## **Retaliation**

Retaliation against a person who makes a report or files a complaint alleging harassment/retaliation or participates as a witness in an investigation is prohibited. Neither the School Board nor any other person may intimidate, threaten, coerce or interfere with any individual because the person opposed any act or practice made by any Federal or State civil rights law, or because that individual made a report, formal complaint, testified, assisted or participated or refused to participate in any manner in an investigation, proceeding, or hearing under those laws and/or this policy, or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws and/or this policy.

Retaliation against a person for making a report of discrimination, filing a formal complaint, or participating in an investigation or meeting is a serious violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.

Formal complaints alleging retaliation may be filed according to the internal complaint process set forth above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

## **Allegations Constituting Criminal Conduct**

If the CO has reason to believe that the Complainant has been the victim of criminal conduct, such knowledge should be reported to local law enforcement. After such report has been made, the Superintendent will be advised that local law enforcement was notified.

If the Complainant has been the victim of criminal conduct and the accused is the Superintendent, such knowledge should be reported by the CO to local law enforcement. After such report has been made, the School Board President will be advised that local law enforcement was notified.

Any reports made to local law enforcement will not terminate the COs obligation and responsibility to continue to investigate a complaint of harassment. While the COs may work cooperatively with outside agencies to conduct concurrent investigations, the harassment investigation will not be stopped due to the involvement of outside agencies without good cause after consultation with the Superintendent.

## **Reprisal**

Submission of a good faith complaint or report of harassment will not affect the Complainant's or reporter's work status or work environment. However, the School Board also recognizes that false or fraudulent claims of harassment or false or fraudulent information about such claims may be filed. The School Board reserves the right to discipline any person filing a false or fraudulent claim of harassment or false or fraudulent information about such a claim.

The District will discipline or take appropriate action against any member of the District community who retaliates against any person who reports an incident of harassment prohibited by this policy or participates in a proceeding, investigation, or hearing relating to such harassment. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

### **Miscellaneous**

The District will conspicuously post a notice including this policy against harassment in each school in a place accessible to the District community and members of the public. This notice will also include the name, mailing address, and telephone number of the COs, the name, mailing address, and telephone number of the State agency responsible for investigating allegations of discrimination in educational employment, and the mailing address and telephone number of the United States Equal Employment Opportunity Commission.

A link to this policy will appear in the Employee Handbook and a copy will be made available upon request of employees and other interested parties.

### **Education and Training**

In support of this policy, the School Board promotes preventative educational measures to create greater awareness of harassment. The Superintendent will provide appropriate information to all members of the District community related to the implementation of this policy and will provide training for District staff at such times as the School Board in consultation with the Superintendent determines is necessary or appropriate.

The School Board will respect the privacy of the Complainant, the individuals against whom the complaint is filed, and the witnesses as much as practicable, consistent with the School Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery, disclosure, or other legal obligations.

### **Retention of Investigatory Records and Materials**

The CO(s) is responsible for overseeing retention of all records that must be maintained pursuant to this policy. All individuals charged with conducting investigations under this policy will retain all documents, electronically stored information (ESI), and electronic media (as defined in Policy 8315 - Information Management) created and/or received as part of an investigation, which may include but are not limited to:

- A. all written reports/allegations/complaints/statements;
- B. narratives of all verbal reports, allegations, complaints, and statements collected;
- C. a narrative of all actions taken by District personnel;
- D. any written documentation of actions taken by District personnel or individuals contracted or appointed by the School Board to fulfill its responsibilities;
- E. narratives of, notes from, or audio, video, or digital recordings of witness statements;
- F. all documentary evidence;
- G. e-mails, texts, or social media posts pertaining to the investigation;
- H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or tablet, etc.) pertaining to the investigation;
- I. written disciplinary sanctions issued to employees and a narrative of verbal disciplinary sanctions issued to employees for violations of the policies and procedures prohibiting discrimination or harassment;
- J. dated written determinations to the parties;
- K. dated written descriptions of verbal notifications to the parties;
- L. written documentation of any supportive measures offered and/or provided to Complainant and/or the Respondent, including no contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt;  
and

- M. documentation of all actions taken, both individual and systemic, to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects;
- N. copies of the School Board policy and/or procedures/guidelines used by the District to conduct the investigation, and any documents used by the District at the time of the alleged violation to communicate the School Board's expectations to staff with respect to the subject of this policy (e.g., Employee Handbook);
- O. copies of any documentation that memorializes any formal or informal resolutions to the alleged discrimination or harassment;
- P. documentation of any training provided to District personnel related to this policy, including but not limited to, notification of the prohibitions and expectations of staff set forth in this policy and the role and responsibility of all District personnel involved in enforcing this policy, including their duty to report alleged violations of this policy and/or conducting an investigation of an alleged violation of this policy.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) retained may include public records and records exempt from disclosure under Federal and/or State law.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) created or received as part of an investigation will be retained in accordance with Policy 8310 - Public Records, Policy 8315- Information Management, and Policy 8320 - Personnel Records for not less than three (3) years, but longer if required by the District's records retention schedule.

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Book	Clean Copies for Discussion/Approval
Section	1000 Administration Templates
Title	EMPLOYEE ANTI-HARASSMENT
Code	po1662
Status	
Legal	111.31, 118.195, 118.20, Wis. Stats. 29 U.S.C. 621 et seq., Age Discrimination in Employment Act of 1967 29 U.S.C. 794, Rehabilitation Act of 1973 42 U.S.C. 1983 42 U.S.C. 2000d et seq., Title VI of the Civil Rights Act of 1964 42 U.S.C. 2000e et seq., Title VII of the Civil Rights Act of 1964 42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act 42 U.S.C. 6101 et seq., Age Discrimination Act of 1975 42 U.S.C. 12101 et seq., Americans with Disabilities Act of 1990, as amended 29 C.F.R. Part 1635 National School Boards Association Inquiry and Analysis - May 2008

## 1662 - **EMPLOYEE ANTI-HARASSMENT**

### **Prohibited Harassment**

The School Board is committed to a work environment that is free of harassment of any form. The District will not tolerate any form of harassment and will take all necessary and appropriate action to eliminate it. Any member of the District community who violates this policy will be subject to disciplinary action, up to and including termination of employment. Additionally, appropriate action will be taken to stop and otherwise deal with any third party who engages in harassment against our employees.

The School Board will vigorously enforce its prohibition against harassment based on race, color, national origin, age, sex (including sexual orientation or gender identity), pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as defined in 111.32, Wis. Stats.), ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters (collectively, Protected Classes), or any other characteristic protected by law in its employment practices (hereinafter referred to as harassment), and encourages those within the District community as well as Third Parties, who feel aggrieved to seek assistance to rectify such problems. The School Board prohibits harassment that affects tangible job benefits, interferes unreasonably with an individual's work performance, or creates an intimidating, hostile, or offensive working environment. Harassment may occur between employee-and-employee or employee and student.

The School Board ensures procedures will be in place to investigate all allegations of harassment and, in those cases where harassment is substantiated, take immediate steps to end the harassment, prevent its reoccurrence, and remedy its effects.

Individuals who are found to have engaged in harassment will be subject to appropriate disciplinary action.

## Notice

Notice of the School Board's policy on anti-harassment related to employment practices and the identity of the District's Compliance Officers will be posted throughout the District and published in any District statement regarding the availability of employment, staff handbooks, and general information publications of the District as required by Federal and State law and this policy.

## Definitions

Words used in this policy will have those meanings defined herein; words not defined herein will be construed according to their plain and ordinary meanings.

**Compliance Officer:** an employee designated by the School Board to be responsible for coordinating the District's efforts to comply with state and federal nondiscrimination laws and for receiving formal complaints of employee discrimination.

**Complainant** The individual who alleges, or is alleged, to have been subjected to harassment, regardless of whether the person files a formal complaint or is pursuing an informal resolution to the alleged harassment.

**Day(s):** Unless expressly stated otherwise, the term "day" or "days" as used in this policy means business day(s) (i.e., a day(s) that the District office is open for normal operating hours, Monday – Friday, excluding State-recognized holidays).

**Respondent** The individual who has been alleged to have engaged in harassment, regardless of whether the Reporting Party files a formal complaint or is seeking an informal resolution to the alleged harassment.

**District community** Students and District employees (i.e., administrators, professional and support staff), as well as School Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the School Board.

**Third Parties** Include, but are not limited to, guests and/or visitors on District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with, or seeking to do business with, the District, and other individuals who come in contact with members of the District community at school-related events/activities (whether on or off District property).

## Bullying

Bullying is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact the employee's physical or emotional well-being. Bullying need not be based on any Protected Class. Staff members should report complaints of bullying behavior to their supervisor. If their supervisor is the subject of the behavior, the complaint should be reported to the Superintendent. If the Superintendent is the subject of the behavior, the complaint should be reported to the School Board President. These complaints will be investigated in alignment to Policy 3362.01/4362.01 Threatening Behavior Towards Staff Members. Bullying behavior rises to the level of harassment when the prohibited conduct is based upon the employee's protected class and will be investigated in alignment with procedures in this policy.

## Harassment

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against an employee based on one or more of the employee's Protected Class that:

- A. places an employee in reasonable fear of harm to their person or damage to their property;
- B. has the effect of substantially interfering with an employee's work performance, opportunities, or benefits; or
- C. has the effect of substantially disrupting the orderly operation of a school.

Harassment also includes "hate speech" directed against an employee—the use of language, behavior, or images/symbols that express prejudice against a particular group or groups on the basis of any protected characteristic(s).

Examples are:

- A. making statements that promote violence toward a racial or ethnic group;
- B. drawing, displaying, or posting images or symbols of prejudice.

## Sexual Harassment

For purposes of this policy and consistent with Title VII of the Civil Rights Act of 1964, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other physical, verbal, or visual conduct based on sex. Examples include, but are not limited to:

- A. a supervisory employee engages in harassing behavior towards a subordinate employee, regardless of whether such conduct creates a hostile work environment;
- B. acquiescence in or submission to such conduct is an explicit or implicit term or condition of employment;
- C. an individual's acquiescence in, submission to, or rejection of such conduct becomes the basis for employment decisions affecting that individual;
- D. such conduct is sufficiently severe, pervasive, and persistent such that it has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment;
- E. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism results in an adverse employment action for another employee or otherwise creates a hostile work environment;
- F. inappropriate boundary invasions by a District employee or other adult member of the District into a student's personal space and personal life.

Sexual harassment may involve the behavior of a person of any gender against a person of the same or another gender.

Sexual Harassment covered by Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, is not included in this policy. Allegations of such conduct will be addressed solely by Policy 2266- Nondiscrimination on the Basis of Sex in Education Programs or Activities.

Prohibited acts that constitute sexual harassment under this policy may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

- A. unwelcome sexual propositions, invitations, solicitations, and flirtations;
- B. unwanted physical and/or sexual contact;
- C. threats or insinuations that a person's employment, wages, promotion, assignments, or other conditions of employment may be adversely affected by not submitting to sexual advances;
- D. unwelcome verbal expressions, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; the unwelcome use of sexually degrading language, profanity, jokes, or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls, text messages, or social media postings;
- E. sexually suggestive objects, pictures, graffiti, videos, posters, audio recordings, or literature placed in the work environment that reasonably may embarrass or offend individuals;
- F. unwelcome and inappropriate touching, patting, or pinching; obscene gestures;
- G. asking or telling about sexual fantasies, sexual preferences, or sexual activities;
- H. speculation about a person's sexual activities or sexual history or remarks about one's own sexual activities or sexual history;
- I. giving unwelcome personal gifts, such as lingerie, that suggest the desire for a romantic relationship;
- J. leering or staring at someone in a sexual way, such as staring at a person's breasts, buttocks, or groin;
- K. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism adversely affects other employees or otherwise creates a hostile work environment;

- L. inappropriate boundary invasions by a District employee or other adult member of the District community into a student's personal space and personal life; and
- M. verbal, nonverbal or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

Sexual relationships between staff members, where one staff member has supervisory responsibilities over the other, are discouraged as a matter of School Board policy. Such relationships have an inherent possibility of being construed as sexual harassment because the consensual aspect of the relationship may be the result of implicit or explicit duress caused by uncertainty regarding the consequences of non-compliance.

Romantic or sexual relationships between District staff (teachers, aides, administrators, coaches, or other school authorities) and a student are expressly prohibited. Any school staff member who engages in sexual conduct with a student may also be guilty of a crime and any information regarding such instances will be reported to law enforcement authorities.

### **Boundary Invasions**

Boundary invasions may be appropriate or inappropriate. Appropriate boundary invasions make medical or educational sense. For example, a teacher or aide assisting a kindergartner after a toileting accident or a coach touching a student during wrestling or football can be appropriate. However, other behaviors might be going too far, are inappropriate and may be signs of sexual grooming. Inappropriate boundary invasions may include, but are not limited to, the following:

- A. hugging, kissing, or other physical contact with a student;
- B. telling sexual jokes to students;
- C. engaging in talk containing sexual innuendo or banter with students;
- D. talking about sexual topics that are not related to curriculum;
- E. showing pornography to a student;
- F. taking an undue interest in a student (i.e., having a special friend or a special relationship);
- G. initiating or extending contact with students beyond the school day for personal purposes;
- H. using e-mail, text messaging, or websites to discuss personal topics or interests with students;
- I. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval;
- J. invading a student's privacy (e.g., walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences);
- K. going to a student's home for non-educational purposes;
- L. inviting students to the staff member's home without proper chaperones (i.e., another staff member or parent of the student);
- M. giving gifts or money to a student for no legitimate educational purpose;
- N. accepting gifts or money from a student for no legitimate educational purpose;
- O. being overly touchy with students;
- P. favoring certain students by inviting them to come to the classroom at non-class times;
- Q. getting a student out of class to visit with the staff member;
- R. providing advice to or counseling a student regarding a personal problem (i.e., problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and authorized to do so;
- S. talking to a student about problems that would normally be discussed with adults (i.e., marital issues);

T. being alone with a student behind closed doors without a legitimate educational purpose;

U. telling a student secrets and having secrets with a student;

V. other similar activities or behavior.

Inappropriate boundary invasions are prohibited and must be reported promptly to one of the District Compliance Officers, as designated in this policy, the Building Principal, or the Superintendent.

### **Religious (Creed) Harassment**

Prohibited religious harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's religion or creed and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's religious tradition, clothing, surnames, and/or involves religious slurs.

### **National Origin/Ancstry Harassment**

Prohibited national origin/ancestry harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's national origin or ancestry and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's national origin or ancestry, such as negative comments regarding customs, manner of speaking, language, surnames, or ethnic slurs.

### **Age Harassment**

Prohibited age-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's age, being over age forty (40), and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment.

### **Race/Color Harassment**

Prohibited race/color-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's race and/or color and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's race or color, such as racial slurs, nicknames implying stereotypes, epithets, and/or negative references regarding racial customs.

### **Disability Harassment**

Prohibited disability harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's disability, perceived disability, or record of disability, and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's current or past disability or a perceived condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like. Such harassment may further occur where conduct is directed at or pertains to a person's genetic information.

### **Anti-Harassment Compliance Officers**

The following individual(s) will serve as the District's Anti-Harassment Compliance Officer(s) (hereinafter, "the Compliance Officer(s)" or CO or COs):

Mark Inouye  
Director of Student Services/Title IX Coordinator - Students  
715-425-1800  
852 E. Division Street  
River Falls, WI 54022  
mark.inouye@rfsd.k12.wi.us

Nate Schurman  
Director of Human Resources and Leadership Development/Title IX Coordinator - Staff

715-425-1800  
852 E. Division Street  
River Falls, WI 54022  
nate.schurman@rfsd.k12.wi.us

Lynette Coy  
Director of Finance and Facilities/Alternate Anti-Harassment Compliance Officer  
715-425-1800  
852 E. Division Street  
River Falls, WI 54022  
lynette.coy@rfsd.k12.wi.us

The names, titles, and contact information of these individuals will be published annually:

- A. on the District's website.
- B. in the Employee Handbook.

The Compliance Officer(s) are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding harassment.

### **Reports and Complaints of Harassing Conduct**

The Compliance Officer(s) will be available during regular school/work hours to discuss concerns related to harassment, to assist students, other members of the District community, and third parties who seek support or advice when informing another individual about unwelcome conduct, or to intercede informally on behalf of the individual in those instances where concerns have not resulted in the filing of a formal complaint and where all parties are in agreement to participate in an informal process.

Compliance Officers will accept reports of harassment directly from any member of the District community, or a Third Party, or receive reports that are initially filed with an administrator, supervisor, or other District-level official. Upon receipt of a report of alleged harassment, the Compliance Officer(s) will contact the Complainant and begin either an informal or formal complaint process (depending on the request of the Complainant or the nature of the alleged harassment), or the CO(s) will designate a specific individual to conduct such a process as identified in a pre-defined list of investigators. The Compliance Officer(s) will provide a copy of this policy to the Complainant and Respondent. In the case of a formal complaint, the Compliance Officer(s) will prepare recommendations for the Superintendent or will oversee the preparation of such recommendations by a designee. All employees must report incidents of harassment that are reported to them to the Compliance Officer within two (2) days of learning of the incident.

Any employee who directly observes harassment is obligated, in accordance with this policy, to report such observations to the Compliance Officer(s) within two (2) days. Additionally, any employee who observes an act of harassment is expected to intervene to stop the harassment, unless circumstances make such an intervention dangerous, in which case the staff member should immediately notify other employees and/or local law enforcement officials, as necessary, to stop the harassment. Thereafter, the Compliance Officer(s) or designee must contact the Complainant, if age eighteen (18) or older, or Complainant's parents/guardians if the Complainant is under the age eighteen (18), within two (2) days to advise of the District's intent to investigate the alleged wrongdoing.

Members of the District community, along with Third Parties, are encouraged to promptly report incidents of harassing conduct to an administrator, supervisor, or other District official so that the District may address the conduct before it becomes severe, pervasive, or persistent. Any administrator, supervisor, or other District official who receives such a report will file it with the Compliance Officer within two (2) days of receiving the report of harassment.

Members of the District community and Third Parties who believe they have been harassed by another member of the District community or a Third Party are entitled to utilize the School Board's complaint process that is set forth below. Initiating a complaint, whether formally or informally, will not adversely affect the Complainant's employment unless the complaining individual makes the complaint maliciously or with the knowledge that it is false.

Reporting procedures are as follows:

- A. Employees who believe they have been the victim of harassment prohibited under this policy are encouraged to report the alleged harassment to the appropriate school official as identified in D below.

- B. Teachers, administrators, and other District officials who have knowledge of or receive notice that an employee has or may have been the victim of harassment prohibited under this policy will immediately report the alleged harassment to the appropriate school official as defined in D below.
- C. Any other person with knowledge or belief that an employee has or may have been the victim of harassment prohibited by this policy will be encouraged to immediately report the alleged acts to an appropriate school official as identified in D below.
- D. Appropriate District officials are as follows:
1. Any complaint under this policy will be reported to the District's Compliance Officer unless the complaint is regarding the Compliance Officer. In such cases, the complaints will be reported to the Superintendent, who will coordinate with the other appointed/designated CO or, if appropriate, appoint/designate another individual to serve as CO for the complaint regarding a CO.
  2. Any complaint under this policy regarding the Superintendent or a School Board Member that is received by the District Compliance Officer will be referred to the School Board's legal counsel, who will assume the role of the District Compliance Officer for such complaints.
- E. The reporting party or Complainant will be encouraged to use a [report form](#) (**LINKED FORM WILL NEED TO BE UPDATED**) available from the Principal of each building or available from the District office, but oral reports will be considered complaints as well. **Use of formal reporting forms will not be mandated.** However, all oral complaints will be reduced to writing. Further, nothing in this policy will prevent any person from reporting harassment directly to the Superintendent or other supervisory employee.

If during an investigation of alleged bullying, aggressive behavior, and/or harassment in accordance with Policy 5517.01 - Bullying, the Principal believes that the reported misconduct may have created a hostile work environment and may have constituted discriminatory harassment based on a Protected Class, the Principal will report the act of bullying, aggressive behavior and/or harassment to the Compliance Officer(s) who will investigate the allegation in accordance with this policy. If the alleged harassment involves Sexual Harassment as defined by Policy 2266, the matter will be investigated in accordance with the grievance process and procedures outlined in Policy 2266. While the Compliance Officer investigates the allegation, or the matter is being addressed pursuant to Policy 2266, the Principal will suspend the Policy 5517.01 investigation to await the Compliance Officer's written report or the determination of responsibility pursuant to Policy 2266. The Compliance Officer will keep the Principal informed of the status of the Policy 1662 investigation and provide the Principal with a copy of the resulting written report. Likewise, the Title IX Coordinator will provide the Principal with the determination of responsibility that results from the Policy 2266 grievance process.

### **Investigation and Complaint Procedure**

Except for Sexual Harassment that is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, any employee or other member of the District community or Third Party (e.g., visitor to the District) who believes that they have been subjected to harassment or has witnessed harassment of another may seek resolution of the complaint through the procedures described below. The complaint process involves an investigation of the Complainant's claims of harassment or retaliation and a process for rendering a decision regarding whether the charges are substantiated.

The procedures set forth below are not intended to interfere with the rights of any individual to pursue a complaint of harassment or retaliation with the United States Department of Education Office for Civil Rights (OCR), the Wisconsin Equal Rights Division, and/or the Equal Employment Opportunity Commission (EEOC). The Chicago Office of the OCR can be reached at John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604; Telephone: 312-730-1560; FAX: 312-730-1576; TDD: 800-877-8339; Email: OCR.Chicago@ed.gov; Web: <http://www.ed.gov/ocr>.

### **Complaint Procedure**

A Complainant who alleges harassment based on a protected class or retaliation may file a complaint, either orally or in writing: 1) with a Principal; 2) directly to one of the COs; or 3) to the Superintendent or other supervisory employee. As noted above, any complaint received regarding the Superintendent or a School Board member will be referred to the School Board's legal counsel, who will assume the role of the CO for such complaints. Additionally, if the complaint is regarding a CO, the complaint will be reported to the Superintendent, who will consult with the other appointed/designated CO, if any, and if necessary, appoint/designate another individual to serve in the role of CO for a complaint regarding a CO.

Due to the sensitivity surrounding complaints of harassment and retaliation, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs while the facts are known and potential witnesses are available. If a Complainant informs a Principal,

Superintendent, or other supervisory employee, either orally or in writing, about any complaint of discrimination or retaliation, that employee must report such information to the CO within two (2) days.

Throughout the course of the process as described herein, the CO should keep the parties reasonably informed of the status of the investigation and the decision-making process.

All written complaints must include the following information to the extent known: the identity of the Respondent; a detailed description of his/her understanding of the facts upon which the complaint is based (i.e., when, where, and what occurred); a list of potential witnesses; and the resolution sought by the Complainant.

If the Complainant is unwilling or unable to provide a written statement including the information set forth above, the CO will ask for such details in an oral interview. Thereafter the CO will prepare a written summary of the oral interview, and the Complainant will be asked to verify the accuracy of the reported charge by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation including, but not limited to, a change of work assignment or schedule for the Complainant and/or the Respondent. In making such a determination, the CO should consult the Complainant to assess whether the individual agrees with the proposed action. If the Complainant is unwilling to consent to the proposed change, the CO may still take whatever actions deemed appropriate in consultation with the Superintendent. No temporary arrangements will be disciplinary to either the Complainant or Respondent.

Within two (2) days of receiving a complaint, the CO will inform the Respondent that a complaint has been received.

The Respondent is not entitled to receive a copy of any written complaint unless the CO determines it is appropriate to do so; however, the Respondent will be informed about the nature of the allegations. The CO will inform the Respondent of the requirements of this policy, which may include providing the Respondent with a copy of this policy or information about where to find it. Respondent will be afforded the opportunity to submit a written response to the complaint. The CO will inform the Respondent of the Respondent's deadline to provide the CO with the written response to the allegations in the complaint.

Within two (2) days of receiving the complaint, the CO will initiate an investigation by at a minimum confirming receipt of the complaint with the Complainant and informing the Complainant of the investigation process.

Investigations will be completed promptly. What constitutes promptness will depend on the complexity of the issues, the number of incidents or factual elements, the number of witnesses and documents to be consulted, and the availability of witnesses and other evidence. The CO will keep the Complainant reasonably informed of the investigation's progress.

The investigation will include:

- A. interview(s) with the Complainant;
- B. interview(s) with the Respondent;
- C. interviews with any other witnesses who reasonably may be expected to have any information relevant to the allegations, as determined by the CO;
- D. consideration of any documentation including, but not limited to, evaluations and prior disciplinary actions, or other evidence presented by the Complainant, Respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO or designee will prepare and deliver a written report to the Superintendent that summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of harassment as provided in this policy and State and Federal law as to whether the Respondent engaged in harassment of or retaliation toward the Complainant. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved. In determining if discriminatory harassment or retaliation occurred, a preponderance of evidence standard will be used.

The CO may consult with the School Board's attorney during the course of the investigatory process and/or before finalizing the report to the Superintendent.

In cases where no District CO is able to investigate a complaint due to concerns regarding conflicts, bias or partiality, or for other reasons that impair the CO's ability to conduct an investigation, the CO may in consultation with the Superintendent, or School Board President if the matter involves the Superintendent, engage outside legal counsel to conduct the investigation consistent with this policy.

Absent extenuating circumstances, within five (5) days of receiving the report of the CO, the Superintendent must either issue a written decision regarding whether or not the complaint of harassment has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation must be completed within five (5) days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above.

If the Superintendent determines the Respondent engaged in harassment of or retaliation toward the Complainant, the Superintendent must identify what corrective action will be taken to stop, remedy, and prevent the recurrence of the harassment or retaliation. The corrective action should be reasonable, timely, effective, and tailored to the specific situation.

The decision of the Superintendent will be final. If the investigation results in disciplinary action, the employee subject to discipline is entitled to file a grievance pursuant to School Board Policy 3340. Nothing in this policy will be construed to prevent an employee from bringing a complaint before the Equal Employment Opportunity Commission or the Wisconsin Equal Rights Division.

The School Board reserves the right to investigate and resolve a complaint or report of harassment regardless of whether the member of the District community or a Third Party alleging the harassment pursues the complaint. The School Board also reserves the right to have the formal complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the School Board.

The parties may be represented, at their own cost, at any of the above-described meetings/hearings.

The right of a person to a prompt and equitable resolution of the complaint will not be impaired by the person's pursuit of other remedies such as the filing of a complaint with the Office for Civil Rights, the filing of charges with local law enforcement, or the filing of a civil action in court. Use of this internal complaint procedure is not a prerequisite to the pursuit of other remedies.

All timelines pertinent to the investigation process are intended to be guidelines to assure that the investigation proceeds with all deliberate efficiency. Failure of the CO to meet any specific timeline does not invalidate the investigation or provide a defense to the allegations.

### **Privacy/Confidentiality**

The District will employ reasonable efforts to protect the rights of the Complainant, the Respondent(s), and all the witnesses as much as possible, consistent with the School Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligation in an investigation of harassment. The District will respect the privacy of the Complainant, the Respondent, and all witnesses in a manner consistent with the District's legal obligations under State and Federal law. Confidentiality, however, cannot be guaranteed. Additionally, the Respondent must be provided with the Complainant's identity.

During the course of an investigation, the CO will determine whether confidentiality during the investigation process is necessary to protect the interests and reputations of those involved and/or to protect the integrity of the investigation and if so, will instruct all members of the District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of a harassment investigation is expected not to disclose any information that is learned or provided during the course of the investigation.

### **Directives During Investigation**

The CO may recommend to the Superintendent placing any employee involved in an investigation under this Policy on administrative leave pending resolution of the matter. If the Superintendent is the Respondent, the CO will make such a recommendation to the School Board. Administrative leave may be appropriate in situations in which protecting the safety of any individual or the integrity of the investigation necessitates such action.

The CO will determine whether any witnesses in the course of an investigation should be provided a *Garrity* warning apprising the person of his/her obligations to answer questions truthfully and honestly while preserving the right against self-incrimination in the context of any resulting criminal investigation or prosecution.

Every employee interviewed in the course of an investigation is required to provide truthful responses to all questions. Failure to do so may result in disciplinary action.

## **Remedial Action and Monitoring**

If warranted, appropriate remedial action will be determined and implemented on behalf of the Complainant, including but not limited to counseling services, reinstatement of leave taken due to the discrimination, or other appropriate action.

The School Board may appoint an individual, who may be an employee, to follow up with the Complainant to ensure no further discrimination or retaliation has occurred and to take action to address any reported occurrences promptly.

## **Sanctions and Disciplinary Action**

The School Board will vigorously enforce its prohibitions against harassment/retaliation by taking appropriate action reasonably calculated to stop the harassment and prevent further misconduct.

While observing the principles of due process, a violation of this policy may result in disciplinary action up to and including the discharge of an employee. All disciplinary action will be taken in accordance with applicable law.

When imposing discipline, the Superintendent will consider the totality of the circumstances. In those cases where harassment is not substantiated, the School Board may consider whether the alleged conduct nevertheless warrants discipline in accordance with other School Board policies.

Where the School Board becomes aware that a prior disciplinary action has been taken against the Respondent, all subsequent sanctions imposed by the School Board and/or Superintendent will be reasonably calculated to end such conduct, prevent its reoccurrence, and remedy its effects.

## **Retaliation**

Retaliation against a person who makes a report or files a complaint alleging harassment/retaliation or participates as a witness in an investigation is prohibited. Neither the School Board nor any other person may intimidate, threaten, coerce or interfere with any individual because the person opposed any act or practice made by any Federal or State civil rights law, or because that individual made a report, formal complaint, testified, assisted or participated or refused to participate in any manner in an investigation, proceeding, or hearing under those laws and/or this policy, or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws and/or this policy.

Retaliation against a person for making a report of discrimination, filing a formal complaint, or participating in an investigation or meeting is a serious violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.

Formal complaints alleging retaliation may be filed according to the internal complaint process set forth above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

## **Allegations Constituting Criminal Conduct**

If the CO has reason to believe that the Complainant has been the victim of criminal conduct, such knowledge should be reported to local law enforcement. After such report has been made, the Superintendent will be advised that local law enforcement was notified.

If the Complainant has been the victim of criminal conduct and the accused is the Superintendent, such knowledge should be reported by the CO to local law enforcement. After such report has been made, the School Board President will be advised that local law enforcement was notified.

Any reports made to local law enforcement will not terminate the COs obligation and responsibility to continue to investigate a complaint of harassment. While the COs may work cooperatively with outside agencies to conduct concurrent investigations, the harassment investigation will not be stopped due to the involvement of outside agencies without good cause after consultation with the Superintendent.

## **Reprisal**

Submission of a good faith complaint or report of harassment will not affect the Complainant's or reporter's work status or work environment. However, the School Board also recognizes that false or fraudulent claims of harassment or false or fraudulent information about such claims may be filed. The School Board reserves the right to discipline any person filing a false or fraudulent claim of harassment or false or fraudulent information about such a claim. 21

The District will discipline or take appropriate action against any member of the School District community who retaliates against any person who reports an incident of harassment prohibited by this policy or participates in a proceeding, investigation, or hearing relating to such harassment. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

### **Miscellaneous**

The District will conspicuously post a notice including this policy against harassment in each school in a place accessible to the District community and members of the public. This notice will also include the name, mailing address, and telephone number of the COs, the name, mailing address, and telephone number of the State agency responsible for investigating allegations of discrimination in educational employment, and the mailing address and telephone number of the United States Equal Employment Opportunity Commission.

A link to this policy will appear in the Employee Handbook and a copy will be made available upon request of employees and other interested parties.

### **Education and Training**

In support of this policy, the School Board promotes preventative educational measures to create greater awareness of harassment. The Superintendent will provide appropriate information to all members of the District community related to the implementation of this policy and will provide training for District staff at such times as the School Board in consultation with the Superintendent determines is necessary or appropriate.

The School Board will respect the privacy of the Complainant, the individuals against whom the complaint is filed, and the witnesses as much as practicable, consistent with the School Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery, disclosure, or other legal obligations.

### **Retention of Investigatory Records and Materials**

The CO(s) is responsible for overseeing retention of all records that must be maintained pursuant to this policy. All individuals charged with conducting investigations under this policy will retain all documents, electronically stored information (ESI), and electronic media (as defined in Policy 8315 - Information Management) created and/or received as part of an investigation, which may include but are not limited to:

- A. all written reports/allegations/complaints/statements;
- B. narratives of all verbal reports, allegations, complaints, and statements collected;
- C. a narrative of all actions taken by District personnel;
- D. any written documentation of actions taken by District personnel or individuals contracted or appointed by the School Board to fulfill its responsibilities;
- E. narratives of, notes from, or audio, video, or digital recordings of witness statements;
- F. all documentary evidence;
- G. e-mails, texts, or social media posts pertaining to the investigation;
- H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or tablet, etc.) pertaining to the investigation;
- I. written disciplinary sanctions issued to employees and a narrative of verbal disciplinary sanctions issued to employees for violations of the policies and procedures prohibiting discrimination or harassment;
- J. dated written determinations to the parties;
- K. dated written descriptions of verbal notifications to the parties;
- L. written documentation of any supportive measures offered and/or provided to Complainant and/or the Respondent, including no contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt;  
and

- M. documentation of all actions taken, both individual and systemic, to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects;
- N. copies of the School Board policy and/or procedures/guidelines used by the District to conduct the investigation, and any documents used by the District at the time of the alleged violation to communicate the School Board's expectations to staff with respect to the subject of this policy (e.g., Employee Handbook);
- O. copies of any documentation that memorializes any formal or informal resolutions to the alleged discrimination or harassment;
- P. documentation of any training provided to District personnel related to this policy, including but not limited to, notification of the prohibitions and expectations of staff set forth in this policy and the role and responsibility of all District personnel involved in enforcing this policy, including their duty to report alleged violations of this policy and/or conducting an investigation of an alleged violation of this policy.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) retained may include public records and records exempt from disclosure under Federal and/or State law.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) created or received as part of an investigation will be retained in accordance with Policy 8310 - Public Records, Policy 8315- Information Management, and Policy 8320 - Personnel Records for not less than three (3) years, but longer if required by the District's records retention schedule.

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Status

#### 0155 - **COMMITTEES**

The School Board will work as a committee of the whole, except as otherwise provided. Standing committees shall be appointed as follows:

Educational Program Committee  
Finance and Facilities Committee  
Personnel Committee

- The Personnel Committee will represent the School Board in negotiations with staff. The Personnel Committee may not officially act for the School Board, except in areas specifically authorized by the School Board. Final decisions and agreements are subject to approval of the entire School Board.
- The School Board may designate the Superintendent, Director of Human Resources, and Director of Finance and Facilities to assist in any or all negotiations.
- The School Board may retain the services of qualified professional consultants to assist in and or all negotiations.

The School Board president will appoint all School Board committees, except when the School Board itself may decide otherwise.

Other committees may be established by the School Board as necessary. In addition, ad hoc committees may be appointed to do exploratory, fact-finding, and preliminary work for the School Board. These committees, however, are temporary and have no power to take action whatsoever, or to commit the School Board or District to any course of action except as specifically directed by the School Board.

Notice will be given for all School Board committee meetings in accordance with state law and School Board policy.

A quorum of the School Board may be present at committee meetings, however, only committee members are allowed to vote on agenda items.

Adopted from retired policy 185 and 532.1

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#### 0145 - **SCHOOL BOARD MEMBER ANTI-HARASSMENT**

The School Board is committed to an environment that is free of harassment. The District will not tolerate any form of harassment and will take all necessary and appropriate action to eliminate it. The harassment of a District staff member, student, or another School Board member by a member of the School Board is strictly forbidden. Any member who is found to have harassed a member of the staff, a student, or another School Board member will be subject to discipline by the School Board and may be reported to law enforcement authorities.

The School Board will vigorously enforce its prohibition against harassment based on race, color, national origin, age, sex (including sexual orientation or gender identity), pregnancy, creed or religion, genetic information, handicap or disability, marital status, citizenship status, veteran status, military service (as defined in 111.32, Wis. Stats.), ancestry, arrest record, conviction record, use or non-use of lawful products off the District's premises during non-working hours, declining to attend an employer-sponsored meeting or to participate in any communication with the employer about religious matters or political matters (collectively, Protected Classes), or any other characteristic protected by law in its employment practices (hereinafter referred to as harassment), and encourages those within the District community as well as Third Parties, who feel aggrieved to seek assistance to rectify such problems. The School Board prohibits harassment that affects tangible job benefits, interferes unreasonably with an individual's work performance, or creates an intimidating, hostile, or offensive working environment. Harassment may occur between employee-and-employee or employee-and-student.

The School Board ensures procedures will be in place to investigate all allegations of harassment and, in those cases where harassment is substantiated, take immediate steps to end the harassment, prevent its recurrence, and remedy its effects.

#### **Definitions**

Words used in this policy will have those meanings defined herein; words not defined herein will be construed according to their plain and ordinary meanings.

**Compliance Officer:** an employee designated by the School Board to be responsible for coordinating the District's efforts to comply with state and federal nondiscrimination laws and for receiving formal complaints of employee discrimination.

**Complainant** is the individual who alleges, or is alleged, to have been subjected to harassment, regardless of whether the person files a formal complaint or is pursuing an informal resolution to the alleged harassment.

**Day(s):** Unless expressly stated otherwise, the term "day" or "days" as used in this policy means business day(s) (i.e., a day(s) that the District office is open for normal operating hours, Monday – Friday, excluding State-recognized holidays). 215

**Respondent** is the individual who has been alleged to have engaged in harassment, regardless of whether the Reporting Party files a formal complaint or is seeking an informal resolution to the alleged harassment.

**District community** means students and District employees (i.e., administrators, professional and support staff), as well as School Board members, agents, volunteers, contractors, or other persons subject to the control and supervision of the School Board.

**Third Parties** include, but are not limited to, guests and/or visitors on District property (e.g., visiting speakers, participants on opposing athletic teams, parents), vendors doing business with, or seeking to do business with, the School Board, and other individuals who come in contact with members of the District community at school-related events/activities (whether on or off District property).

### **Bullying**

Bullying is defined as deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying may be a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact the employee's physical or emotional well-being. Bullying need not be based on any Protected Class. Staff members should report complaints of bullying behavior to their supervisor. If their supervisor is the subject of the behavior, the complaint should be reported to the Superintendent. If the Superintendent is the subject of the behavior, the complaint should be reported to the School Board President. These complaints will be investigated in alignment to Policy 3362.01/4362.01 Threatening Behavior Towards Staff Members. Bullying behavior rises to the level of harassment when the prohibited conduct is based upon the employee's protected class and will be investigated in alignment with procedures in this policy.

### **Harassment**

Harassment means any threatening, insulting, or dehumanizing gesture, use of data or computer software, or written, verbal or physical conduct directed against an employee based on one or more of the employee's Protected Class that:

- A. places an employee in reasonable fear of harm to their person or damage to their property;
- B. has the effect of substantially interfering with an employee's work performance, opportunities, or benefits; or
- C. has the effect of substantially disrupting the orderly operation of a school.

Harassment also includes "hate speech" directed against an employee—the use of language, behavior, or images/symbols that express prejudice against a particular group or groups on the basis of any protected characteristic(s).

Examples are:

- A. making statements that promote violence toward a racial or ethnic group;
- B. drawing, displaying, or posting images or symbols of prejudice.

### **Sexual Harassment**

For purposes of this policy and consistent with Title VII of the Civil Rights Act of 1964, sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, and other physical, verbal, or visual conduct based on sex.

Examples include, but are not limited to:

- A. a supervisory employee engages in harassing behavior towards a subordinate employee, regardless of whether such conduct creates a hostile work environment;
- B. acquiescence in or submission to such conduct is an explicit or implicit term or condition of employment;
- C. an individual's acquiescence in, submission to, or rejection of such conduct becomes the basis for employment decisions affecting that individual;
- D. such conduct is sufficiently severe, pervasive, and persistent such that it has the purpose or effect of unreasonably interfering with an individual's work performance or creating an intimidating, hostile, or offensive work environment;
- E. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism results in an adverse employment action for another employee or otherwise creates a hostile work environment;
- F. inappropriate boundary invasions by a District employee or other adult member of the District into a student's personal space and personal life.

Sexual harassment may involve the behavior of a person of any gender against a person of the same or another gender.

Sexual Harassment covered by Policy 2266– Nondiscrimination on the Basis of Sex in Education Programs or Activities, i.e., sexual harassment prohibited by Title IX, is not included in this policy. Allegations of such conduct will be addressed solely by Policy 2266

Prohibited acts that constitute sexual harassment under this policy may take a variety of forms. Examples of the kinds of conduct that may constitute sexual harassment include, but are not limited to:

- A. unwelcome sexual propositions, invitations, solicitations, and flirtations;
- B. unwanted physical and/or sexual contact;
- C. threats or insinuations that a person's employment, wages, promotion, assignments, or other conditions of employment may be adversely affected by not submitting to sexual advances;
- D. unwelcome verbal expressions, including graphic sexual commentaries about a person's body, dress, appearance, or sexual activities; the unwelcome use of sexually degrading language, profanity, jokes or innuendoes; unwelcome suggestive or insulting sounds or whistles; obscene telephone calls, text messages, or social media postings;
- E. sexually suggestive objects, pictures, graffiti, videos, posters, audio recordings, or literature placed in the work environment that reasonably may embarrass or offend individuals;
- F. unwelcome and inappropriate touching, patting, or pinching; obscene gestures;
- G. asking or telling about sexual fantasies, sexual preferences, or sexual activities;
- H. speculation about a person's sexual activities or sexual history or remarks about one's own sexual activities or sexual history;
- I. giving unwelcome personal gifts, such as lingerie, that suggest the desire for a romantic relationship;
- J. leering or staring at someone in a sexual way, such as staring at a person's breasts, buttocks, or groin;
- K. consensual sexual relationships where such a relationship leads to favoritism of a subordinate employee with whom the superior is sexually involved and where such favoritism adversely affects other employees or otherwise creates a hostile work environment;
- L. inappropriate boundary invasions by a District employee or other adult member of the District community into a student's personal space and personal life; and
- M. verbal, nonverbal or physical aggression, intimidation, or hostility based on sex or sex-stereotyping that does not involve conduct of a sexual nature.

Sexual relationships between staff members, where one staff member has supervisory responsibilities over the other, are discouraged as a matter of School Board policy. Such relationships have an inherent possibility of being construed as sexual harassment because the consensual aspect of the relationship may be the result of implicit or explicit duress caused by uncertainty regarding the consequences of non-compliance.

Romantic or sexual relationships between District staff (teachers, aides, administrators, coaches, or other school authorities) and a student are expressly prohibited. Any school staff member who engages in sexual conduct with a student may also be guilty of a crime and any information regarding such instances will be reported to law enforcement authorities.

### **Boundary Invasions**

Boundary invasions may be appropriate or inappropriate. Appropriate boundary invasions make medical or educational sense. For example, a teacher or aide assisting a kindergartner after a toileting accident or a coach touching a student during wrestling or football can be appropriate. However, other behaviors might be going too far, are inappropriate and may be signs of sexual grooming. Inappropriate boundary invasions may include, but are not limited to, the following:

- A. hugging, kissing, or other physical contact with a student;
- B. telling sexual jokes to students;

- C. engaging in talk containing sexual innuendo or banter with students;
- D. talking about sexual topics that are not related to curriculum;
- E. showing pornography to a student;
- F. taking an undue interest in a student (i.e., having a special friend or a special relationship);
- G. initiating or extending contact with students beyond the school day for personal purposes;
- H. using e-mail, text messaging, or websites to discuss personal topics or interests with students;
- I. giving students rides in the staff member's personal vehicle or taking students on personal outings without administrative approval;
- J. invading a student's privacy (e.g., walking in on the student in the bathroom, locker-room, asking about bra sizes or previous sexual experiences);
- K. going to a student's home for non-educational purposes;
- L. inviting students to the staff member's home without proper chaperones (i.e., another staff member or parent of the student);
- M. giving gifts or money to a student for no legitimate educational purpose;
- N. accepting gifts or money from a student for no legitimate educational purpose;
- O. being overly touchy with students;
- P. favoring certain students by inviting them to come to the classroom at non-class times;
- Q. getting a student out of class to visit with the staff member;
- R. providing advice to or counseling a student regarding a personal problem (i.e., problems related to sexual behavior, substance abuse, mental or physical health, and/or family relationships, etc.), unless properly licensed and authorized to do so;
- S. talking to a student about problems that would normally be discussed with adults (i.e., marital issues);
- T. being alone with a student behind closed doors without a legitimate educational purpose;
- U. telling a student secrets and having secrets with a student;
- V. other similar activities or behavior.

Inappropriate boundary invasions are prohibited and must be reported promptly to one of the District Compliance Officers, as designated in this policy, the Building Principal, or the Superintendent.

### **Religious (Creed) Harassment**

Prohibited religious harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's religion or creed and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's religious tradition, clothing, surnames, and/or involves religious slurs.

### **National Origin/Ancestry Harassment**

Prohibited national origin/ancestry harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's national origin or ancestry and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's national origin or ancestry, such as negative comments regarding customs, manner of speaking, language, surnames, or ethnic slurs.

## **Age Harassment**

Prohibited age-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's age, being over age forty (40), and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment.

## **Race/Color Harassment**

Prohibited race/color-based harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's race and/or color and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's race or color, such as racial slurs, nicknames implying stereotypes, epithets, and/or negative references regarding racial customs.

## **Disability Harassment**

Prohibited disability harassment occurs when unwelcome physical, verbal, or nonverbal conduct is based upon an individual's disability, perceived disability, or record of disability, and when the conduct has the purpose or effect of interfering with the individual's work performance; or of creating an intimidating, hostile, or offensive working environment. Such harassment may occur where conduct is directed at the characteristics of a person's current or past disability or a perceived condition, such as negative comments about speech patterns, movement, physical impairments or defects/appearances, or the like. Such harassment may further occur where conduct is directed at or pertains to a person's genetic information.

## **Anti-Harassment Compliance Officers**

Mark Inouye  
Director of Student Services/Title IX Coordinator - Students  
715-425-1800  
852 E. Division Street  
River Falls, WI 54022  
mark.inouye@rfsd.k12.wi.us

Nate Schurman  
Director of Human Resources and Leadership Development/Title IX Coordinator - Staff  
715-425-1800  
852 E. Division Street  
River Falls, WI 54022  
nate.schurman@rfsd.k12.wi.us

Lynette Coy  
Director of Finance and Facilities/Alternate Anti-Harassment Compliance Officer  
715-425-1800  
852 E. Division Street  
River Falls, WI 54022  
lynette.coy@rfsd.k12.wi.us

The names, titles, and contact information of these individuals will be published annually:

- A. on the District's website.
- B. in the Employee Handbook.

The Compliance Officer(s) are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding harassment.

## **Reports and Complaints of Harassing Conduct**

The Compliance Officer(s) will be available during regular school/work hours to discuss concerns related to harassment, to assist students, other members of the District community, and third parties who seek support or advice when informing another individual about unwelcome conduct, or to intercede informally on behalf of the individual in those instances where concerns have not resulted in the filing of a formal complaint and where all parties are in agreement to participate in an informal process.

Compliance Officers will accept reports of harassment directly from any member of the District community, or a Third Party, or receive reports that are initially filed with an administrator, supervisor, or other District-level official. Upon receipt of a report of alleged harassment, the Compliance Officer(s) will contact the Complainant and begin either an informal or formal complaint process (depending on the request of the Complainant or the nature of the alleged harassment), or the CO(s) will designate a specific individual to conduct such a process as identified in a pre-defined list of investigators. The Compliance Officer(s) will provide a copy of this policy to the Complainant and Respondent. In the case of a formal complaint, the Compliance Officer(s) will prepare recommendations for the Superintendent or will oversee the preparation of such recommendations by a designee. All employees must report incidents of harassment that are reported to them to the Compliance Officer within two (2) days of learning of the incident.

Any employee who directly observes harassment is obligated, in accordance with this policy, to report such observations to the Compliance Officer(s) within two (2) days. Additionally, any School Board employee who observes an act of harassment is expected to intervene to stop the harassment, unless circumstances make such an intervention dangerous, in which case the staff member should immediately notify other School Board employees and/or local law enforcement officials, as necessary, to stop the harassment. Thereafter, the Compliance Officer(s) or designee must contact the Complainant, if age eighteen (18) or older, or Complainant's parents/guardians if the Complainant is under the age eighteen (18), within two (2) days to advise of the District's intent to investigate the alleged wrongdoing.

Members of the District community, along with Third Parties, are encouraged to promptly report incidents of harassing conduct to an administrator, supervisor, or other District official so that the District may address the conduct before it becomes severe, pervasive, or persistent. Any administrator, supervisor, or other District official who receives such a report will file it with the Compliance Officer within two (2) days of receiving the report of harassment.

Members of the District community and Third Parties who believe they have been harassed by another member of the District community or a Third Party are entitled to utilize the School Board's complaint process that is set forth below. Initiating a complaint, whether formally or informally, will not adversely affect the Complainant's employment unless the complaining individual makes the complaint maliciously or with the knowledge that it is false.

Reporting procedures are as follows:

- A. Employees who believes they have been the victim of harassment prohibited under this policy are encouraged to report the alleged harassment to the appropriate school official as identified in D below.
- B. Teachers, administrators, and other District officials who have knowledge of or receive notice that an employee has or may have been the victim of harassment prohibited under this policy will immediately report the alleged harassment to the appropriate school official as defined in D below.
- C. Any other person with knowledge or belief that an employee has or may have been the victim of harassment prohibited by this policy will be encouraged to immediately report the alleged acts to an appropriate school official as identified in D below.
- D. Appropriate District officials are as follows:
  1. Any complaint under this policy will be reported to the District's Compliance Officer unless the complaint is regarding the Compliance Officer. In such cases, the complaints will be reported to the Superintendent, who will coordinate with the other appointed/designated CO or, if appropriate, appoint/designate another individual to serve as CO for the complaint regarding a CO.
  2. Any complaint under this policy regarding the Superintendent or a School Board Member that is received by the District Compliance Officer will be referred to the School Board's legal counsel, who will assume the role of the District Compliance Officer for such complaints.
- E. The reporting party or Complainant will be encouraged to use a [report form](#) (**LINKED FORM WILL NEED TO BE UPDATED**) available from the Principal of each building or available from the District office, but oral reports will be considered complaints as well. **Use of formal reporting forms will not be mandated.** However, all oral complaints will be reduced to writing. Further, nothing in this policy will prevent any person from reporting harassment directly to the Superintendent or other supervisory employee.

If during an investigation of alleged bullying, aggressive behavior, and/or harassment in accordance with Policy 5517.01 - Bullying, the Principal believes that the reported misconduct may have created a hostile work environment and may have constituted discriminatory harassment based on a Protected Class, the Principal will report the act of bullying, aggressive behavior and/or harassment to the Compliance Officer(s) who will investigate the allegation in accordance with this policy. If the alleged harassment involves Sexual Harassment as defined by Policy 2266, the matter will be investigated in

accordance with the grievance process and procedures outlined in Policy 2266. While the Compliance Officer investigates the allegation, or the matter is being addressed pursuant to Policy 2266, the Principal will suspend the Policy 5517.01 investigation to await the Compliance Officer's written report or the determination of responsibility pursuant to Policy 2266. The Compliance Officer will keep the Principal informed of the status of the Policy 1662 investigation and provide the Principal with a copy of the resulting written report. Likewise, the Title IX Coordinator will provide the Principal with the determination of responsibility that results from the Policy 2266 grievance process.

### **Investigation and Complaint Procedure**

Except for Sexual Harassment that is covered by Policy 2266 - Nondiscrimination on the Basis of Sex in Education Program or Activities, any employee or other member of the District community or Third Party (e.g., visitor to the District) who believes that they have been subjected to harassment or has witnessed harassment of another may seek resolution of the complaint through the procedures described below. The complaint process involves an investigation of the Complainant's claims of harassment or retaliation and a process for rendering a decision regarding whether the charges are substantiated.

The procedures set forth below are not intended to interfere with the rights of any individual to pursue a complaint of harassment or retaliation with the United States Department of Education Office for Civil Rights (OCR), the Wisconsin Equal Rights Division, and/or the Equal Employment Opportunity Commission (EEOC). The Chicago Office of the OCR can be reached at John C. Kluczynski Federal Building, 230 S. Dearborn Street, 37th Floor, Chicago, IL 60604; Telephone: 312-730-1560; FAX: 312-730-1576; TDD: 800-877-8339; Email: OCR.Chicago@ed.gov; Web: <http://www.ed.gov/ocr>.

### **Complaint Procedure**

A Complainant who alleges harassment based on a protected class or retaliation may file a complaint, either orally or in writing: 1) with a Principal; 2) directly to one of the COs; or 3) to the Superintendent or other supervisory employee. As noted above, any complaint received regarding the Superintendent or a School Board member will be referred to the School Board's legal counsel, who will assume the role of the CO for such complaints. Additionally, if the complaint is regarding a CO, the complaint will be reported to the Superintendent, who will consult with the other appointed/designated CO, if any, and if necessary appoint/designate another individual to serve in the role of CO for a complaint regarding a CO.

Due to the sensitivity surrounding complaints of harassment and retaliation, timelines are flexible for initiating the complaint process; however, individuals should make every effort to file a complaint within thirty (30) days after the conduct occurs while the facts are known and potential witnesses are available. If a Complainant informs a Principal, Superintendent, or other supervisory employee, either orally or in writing, about any complaint of discrimination or retaliation, that employee must report such information to the CO within two (2) days.

Throughout the course of the process as described herein, the CO should keep the parties reasonably informed of the status of the investigation and the decision-making process.

All written complaints must include the following information to the extent known: the identity of the Respondent; a detailed description of their understanding of the facts upon which the complaint is based (i.e., when, where, and what occurred); a list of potential witnesses; and the resolution sought by the Complainant.

If the Complainant is unwilling or unable to provide a written statement including the information set forth above, the CO will ask for such details in an oral interview. Thereafter the CO will prepare a written summary of the oral interview, and the Complainant will be asked to verify the accuracy of the reported charge by signing the document.

Upon receiving a complaint, the CO will consider whether any action should be taken in the investigatory phase to protect the Complainant from further harassment or retaliation, including but not limited to, a change of work assignment or schedule for the Complainant and/or the Respondent. In making such a determination, the CO should consult the Complainant to assess whether the individual agrees with the proposed action. If the Complainant is unwilling to consent to the proposed change, the CO may still take whatever actions deemed appropriate in consultation with the Superintendent. No temporary arrangements will be disciplinary to either the Complainant or Respondent.

Within two (2) days of receiving a complaint, the CO will inform the Respondent that a complaint has been received.

The Respondent is not entitled to receive a copy of any written complaint unless the CO determines it is appropriate to do so; however, the Respondent will be informed about the nature of the allegations. The CO will inform the Respondent of the requirements of this policy, which may include providing the Respondent with a copy of this policy or information about where to find it. Respondent will be afforded the opportunity to submit a written response to the complaint. The CO will inform the Respondent of the Respondent's deadline to provide the CO with the written response to the allegations in the complaint.

Within two (2) days of receiving the complaint, the CO will initiate an investigation by at a minimum confirming receipt of the complaint with the Complainant and informing the Complainant of the investigation process.

Investigations will be completed promptly. What constitutes promptness will depend on the complexity of the issues, the number of incidents or factual elements, the number of witnesses and documents to be consulted, and the availability of witnesses and other evidence. The CO will keep the Complainant reasonably informed of the investigation's progress.

The investigation will include:

- A. interview(s) with the Complainant;
- B. interview(s) with the Respondent;
- C. interviews with any other witnesses who reasonably may be expected to have any information relevant to the allegations, as determined by the CO;
- D. consideration of any documentation including, but not limited to, evaluations and prior disciplinary actions, or other evidence presented by the Complainant, Respondent, or any other witness which is reasonably believed to be relevant to the allegations, as determined by the CO.

At the conclusion of the investigation, the CO or designee will prepare and deliver a written report to the Superintendent that summarizes the evidence gathered during the investigation and provides recommendations based on the evidence and the definition of harassment as provided in this policy and State and Federal law as to whether the Respondent engaged in harassment of or retaliation toward the Complainant. The CO's recommendations must be based upon the totality of the circumstances, including the ages and maturity levels of those involved. In determining if discriminatory harassment or retaliation occurred, a preponderance of evidence standard will be used.

The CO may consult with the School Board's attorney during the course of the investigatory process and/or before finalizing the report to the Superintendent.

In cases where no District CO is able to investigate a complaint due to concerns regarding conflicts, bias or partiality, or for other reasons that impair the CO's ability to conduct an investigation, the CO may in consultation with the Superintendent, or School Board President if the matter involves the Superintendent, engage outside legal counsel to conduct the investigation consistent with this policy.

Absent extenuating circumstances, within five (5) days of receiving the report of the CO, the Superintendent must either issue a written decision regarding whether or not the complaint of harassment has been substantiated or request further investigation. A copy of the Superintendent's final decision will be delivered to both the Complainant and the Respondent.

If the Superintendent requests additional investigation, the Superintendent must specify the additional information that is to be gathered, and such additional investigation must be completed within five (5) days. At the conclusion of the additional investigation, the Superintendent must issue a final written decision as described above.

If the Superintendent determines the Respondent engaged in harassment of or retaliation toward the Complainant, the Superintendent must identify what corrective action will be taken to stop, remedy, and prevent the recurrence of the harassment or retaliation. The corrective action should be reasonable, timely, effective, and tailored to the specific situation.

The decision of the Superintendent will be final. If the investigation results in disciplinary action, the employee subject to discipline is entitled to file a grievance pursuant to School Board Policy 3340. Nothing in this policy will be construed to prevent an employee from bringing a complaint before the Equal Employment Opportunity Commission or the Wisconsin Equal Rights Division.

The School Board reserves the right to investigate and resolve a complaint or report of harassment regardless of whether the member of the District community or a Third Party alleging the harassment pursues the complaint. The School Board also reserves the right to have the formal complaint investigation conducted by an external person in accordance with this policy or in such other manner as deemed appropriate by the School Board.

The parties may be represented, at their own cost, at any of the above-described meetings/hearings.

The right of a person to a prompt and equitable resolution of the complaint will not be impaired by the person's pursuit of other remedies such as the filing of a complaint with the Office for Civil Rights, the filing of charges with local law enforcement, or the filing of a civil action in court. Use of this internal complaint procedure is not a prerequisite to the pursuit of other remedies.

All timelines pertinent to the investigation process are intended to be guidelines to assure that the investigation proceeds with all deliberate efficiency. Failure of the CO to meet any specific timeline does not invalidate the investigation or provide a defense to the allegations.

### **Privacy/Confidentiality**

The District will employ reasonable efforts to protect the rights of the Complainant, the Respondent(s), and all the witnesses as much as possible, consistent with the School Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery or disclosure obligation in an investigation of harassment. The District will respect the privacy of the Complainant, the Respondent, and all witnesses in a manner consistent with the District's legal obligations under State and Federal law. Confidentiality, however, cannot be guaranteed. Additionally, the Respondent must be provided with the Complainant's identity.

During the course of an investigation, the CO will determine whether confidentiality during the investigation process is necessary to protect the interests and reputations of those involved and/or to protect the integrity of the investigation and if so, will instruct all members of the District community and third parties who are interviewed about the importance of maintaining confidentiality. Any individual who is interviewed as part of a harassment investigation is expected not to disclose any information that is learned or provided during the course of the investigation.

### **Directives During Investigation**

The CO may recommend to the Superintendent placing any employee involved in an investigation under this Policy on administrative leave pending resolution of the matter. If the Superintendent is the Respondent, the CO will make such recommendation to the School Board. Administrative leave may be appropriate in situations in which protecting the safety of any individual or the integrity of the investigation necessitates such action.

The CO will determine whether any witnesses in the course of an investigation should be provided a *Garrity* warning apprising the person of their obligations to answer questions truthfully and honestly while preserving the right against self-incrimination in the context of any resulting criminal investigation or prosecution.

Every employee interviewed in the course of an investigation is required to provide truthful responses to all questions. Failure to do so may result in disciplinary action.

### **Remedial Action and Monitoring**

If warranted, appropriate remedial action will be determined and implemented on behalf of the Complainant, including but not limited to counseling services, reinstatement of leave taken due to the discrimination, or other appropriate action.

The School Board may appoint an individual, who may be an employee, to follow up with the Complainant to ensure no further discrimination or retaliation has occurred and to take action to address any reported occurrences promptly.

### **Sanctions and Disciplinary Action**

The School Board will vigorously enforce its prohibitions against harassment/retaliation by taking appropriate action reasonably calculated to stop the harassment and prevent further misconduct.

While observing the principles of due process, a violation of this policy may result in disciplinary action up to and including the discharge of an employee. All disciplinary action will be taken in accordance with applicable law.

When imposing discipline, the Superintendent will consider the totality of the circumstances. In those cases where harassment is not substantiated, the School Board may consider whether the alleged conduct nevertheless warrants discipline in accordance with other School Board policies.

Where the School Board becomes aware that a prior disciplinary action has been taken against the Respondent, all subsequent sanctions imposed by the School Board and/or Superintendent will be reasonably calculated to end such conduct, prevent its reoccurrence, and remedy its effects.

### **Retaliation**

Retaliation against a person who makes a report or files a complaint alleging harassment/retaliation or participates as a witness in an investigation is prohibited. Neither the School Board nor any other person may intimidate, threaten, coerce or interfere with any individual because the person opposed any act or practice made by any Federal or State civil rights law,<sup>223</sup> or because that individual made a report, formal complaint, testified, assisted or participated or refused to participate in

any manner in an investigation, proceeding, or hearing under those laws and/or this policy, or because that individual exercised, enjoyed, aided or encouraged any other person in the exercise or enjoyment of any right granted or protected by those laws and/or this policy.

Retaliation against a person for making a report of discrimination, filing a formal complaint, or participating in an investigation or meeting is a serious violation of this policy that can result in the imposition of disciplinary sanctions/consequences and/or other appropriate remedies.

Formal complaints alleging retaliation may be filed according to the internal complaint process set forth above.

The exercise of rights protected under the First Amendment of the United States Constitution does not constitute retaliation prohibited under this policy.

### **Allegations Constituting Criminal Conduct**

If the CO has reason to believe that the Complainant has been the victim of criminal conduct, such knowledge should be reported to local law enforcement. After such report has been made, the Superintendent will be advised that local law enforcement was notified.

If the Complainant has been the victim of criminal conduct and the accused is the Superintendent, such knowledge should be reported by the CO to local law enforcement. After such report has been made, the School Board President will be advised that local law enforcement was notified.

Any reports made to local law enforcement will not terminate the COs obligation and responsibility to continue to investigate a complaint of harassment. While the COs may work cooperatively with outside agencies to conduct concurrent investigations, the harassment investigation will not be stopped due to the involvement of outside agencies without good cause after consultation with the Superintendent.

### **Reprisal**

Submission of a good faith complaint or report of harassment will not affect the Complainant's or reporter's work status or work environment. However, the School Board also recognizes that false or fraudulent claims of harassment or false or fraudulent information about such claims may be filed. The School Board reserves the right to discipline any person filing a false or fraudulent claim of harassment or false or fraudulent information about such a claim.

The District will discipline or take appropriate action against any member of the District community who retaliates against any person who reports an incident of harassment prohibited by this policy or participates in a proceeding, investigation, or hearing relating to such harassment. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

### **Miscellaneous**

The District will conspicuously post a notice including this policy against harassment in each school in a place accessible to the District community and members of the public (ASK DAVID L.). This notice will also include the name, mailing address, and telephone number of the COs, the name, mailing address, and telephone number of the State agency responsible for investigating allegations of discrimination in educational employment, and the mailing address and telephone number of the United States Equal Employment Opportunity Commission.

A link to summary of this policy and any related administrative guidelines will appear in the Employee Handbook and a copy will be made available upon request of employees and other interested parties.

### **Education and Training**

In support of this policy, the School Board promotes preventative educational measures to create greater awareness of harassment. The Superintendent will provide appropriate information to all members of the District community related to the implementation of this policy and will provide training for District staff at such times as the School Board in consultation with the Superintendent determines is necessary or appropriate.

The School Board will respect the privacy of the Complainant, the individuals against whom the complaint is filed, and the witnesses as much as practicable, consistent with the School Board's legal obligations to investigate, to take appropriate action, and to conform with any discovery, disclosure, or other legal obligations.

### **Retention of Investigatory Records and Materials**

The CO(s) is responsible for overseeing retention of all records that must be maintained pursuant to this policy. All individuals charged with conducting investigations under this policy will retain all documents, electronically stored information (ESI), and electronic media (as defined in Policy 8315 - Information Management) created and/or received as part of an investigation, which may include but are not limited to:

- A. all written reports/allegations/complaints/statements;
- B. narratives of all verbal reports, allegations, complaints, and statements collected;
- C. a narrative of all actions taken by District personnel;
- D. any written documentation of actions taken by District personnel or individuals contracted or appointed by the School Board to fulfill its responsibilities;
- E. narratives of, notes from, or audio, video, or digital recordings of witness statements;
- F. all documentary evidence;
- G. e-mails, texts, or social media posts pertaining to the investigation;
- H. contemporaneous notes in whatever form made (e.g., handwritten, keyed into a computer or tablet, etc.) pertaining to the investigation;
- I. written disciplinary sanctions issued to employees and a narrative of verbal disciplinary sanctions issued to employees for violations of the policies and procedures prohibiting discrimination or harassment;
- J. dated written determinations to the parties;
- K. dated written descriptions of verbal notifications to the parties;
- L. written documentation of any supportive measures offered and/or provided to Complainant and/or the Respondent, including no contact orders issued to both parties, the dates issued, and the dates the parties acknowledged receipt; and
- M. documentation of all actions taken, both individual and systemic, to stop the discrimination or harassment, prevent its recurrence, eliminate any hostile environment, and remedy its discriminatory effects;
- N. copies of the School Board policy and/or procedures/guidelines used by the District to conduct the investigation, and any documents used by the District at the time of the alleged violation to communicate the School Board's expectations to staff with respect to the subject of this policy (e.g., Employee Handbook);
- O. copies of any documentation that memorializes any formal or informal resolutions to the alleged discrimination or harassment;
- P. documentation of any training provided to District personnel related to this policy, including but not limited to, notification of the prohibitions and expectations of staff set forth in this policy and the role and responsibility of all District personnel involved in enforcing this policy, including their duty to report alleged violations of this policy and/or conducting an investigation of an alleged violation of this policy.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) retained may include public records and records exempt from disclosure under Federal and/or State law.

The documents, ESI, and electronic media (as defined in Policy 8315 - Information Management) created or received as part of an investigation will be retained in accordance with Policy 8310 - Public Records, Policy 8315- Information Management, and Policy 8320 - Personnel Records for not less than three (3) years, but longer if required by the District's records retention schedule.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	ENTRANCE AGE
Code	po5112
Status	
Legal	118.14, 118.15, 120.12(25), 252.04, Wis. Stats.

#### 5112 - **ENTRANCE AGE**

The School Board will establish student entrance age requirements which are consistent with Wisconsin Law and sound educational practice and which ensure equitable treatment.

##### **A. Kindergarten (4 year old and 5 year old)**

1. A child is eligible for entrance into four (4) year old kindergarten if the child attains the age of four (4) on or before September 1<sup>st</sup> of the school year in which the child is being enrolled and meets the residency requirements.
2. A child is eligible for five (5) year old kindergarten when the child attains the age of five (5) on or before September 1<sup>st</sup> of the school year in which the child is being enrolled and meets the residency requirements. The child may not be placed in an alternative program without the permission of the parent.

##### **B. First Grade**

1. A child must be six (6) years of age on or before September 1<sup>st</sup> of the school year in which the student enrolls. The student must also have completed a kindergarten program or received a waiver of this requirement.
2. Any student who has not completed a five (5) year old kindergarten program, but seeks to enroll into first grade, must receive a waiver of the requirement. The following students are eligible to receive a waiver:
  - A student who has moved to the District from another state or country where completion of a five (5) year old kindergarten program is a prerequisite to enrollment in first grade and that student has received a waiver of the requirement in the prior state or country.
  - A student who has moved to the District from another state or country that does not require the completion of five (5) year old kindergarten prior to enrollment in first grade.
  - At the request of a parent or guardian of a child who is six (6) years of age on or before September 1, but has not completed a kindergarten program.
  -
3. The Principal or designee, in consultation with the first grade teacher(s) will perform academic, behavioral, and social emotional screeners to establish the students aptitude in the core competencies required of kindergarten students in the District upon completion of the kindergarten program.
4. The Principal or designee will provide a written decision that approves or denies the waiver, including the rationale for the decision.
5. The parents of any student denied a waiver under this section by the Principal may appeal that decision to the Superintendent by submitting a written request to the Superintendent within ten (10) calendar days of the decision of the Principal. The decision of the Superintendent is final.

##### **C. Initial Entry**

Children entering the District for the first time must comply with State law. Students must have an immunization record or a properly submitted waiver on file at the school. Any student who does not have the proper immunization records or appropriate waiver within thirty (30) school days of enrollment may be excluded or permitted to remain in school pursuant to Policy 5320 - Immunization.

Any student, and/or the student's parent(s), who enters the District for the first time must disclose prior or pending school expulsions at the time of enrollment.

**E. Verification of Residence**

Verification of a parent's residence will be required at the time the child registers in a District school. Verification of residence may also be required at any other time at the discretion of the Superintendent.

**F. Verification of Age**

Verification of a child's age will be required at the time the child enrolls.

**G. Early Admission**

The District will prescribe procedures, conditions, and standards for early admission to four (4) year old kindergarten, five (5) year old kindergarten, and first grade.



Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	OPEN ENROLLMENT PROGRAM (INTER-DISTRICT)
Code	po5113
Status	
Legal	118.51, Wis. Stats. Wis. Adm. Code Ch. P.I. 36

#### 5113 - **OPEN ENROLLMENT PROGRAM (Inter-District)**

The District will participate in the Wisconsin Public School Open Enrollment Program in accordance with applicable law and the relevant policies and rules of the District, all as amended from time-to-time.

#### **DEFINITIONS**

The following definitions will apply to the District's Open Enrollment Program.

**Tardiness:** See Policy 5200 - Attendance.

#### **FULL-TIME OPEN ENROLLMENT**

##### **A. Annual Space Determinations**

During a January meeting, the School Board will establish the availability of space by determining the number of regular education and special education spaces in the schools, programs, classes, or grades. In setting space availability, the School Board may choose to set no limitations or may set limits on availability using the following criteria:

1. District practices, policies, procedures, or other factors regarding class size ranges for particular programs or classes.
2. District practices, policies, procedures, or other factors regarding faculty-student ratio ranges for particular programs, classes, or buildings.
3. Enrollment projections, which account for factors that include but are not necessarily limited to, likely short and long term economic development in the community, housing starts, current and future needs for special programs, laboratories, or other initiatives.

In establishing current enrollment numbers for open enrollment availability purposes, the School Board will include the following as guaranteed open enrollment approvals:

- a. . All currently attending students at the time of District open enrollment space determinations.
  - b. Siblings of currently attending students at the time of District open enrollment space determinations.
4. If the School Board determines that no special education space is available in any grade or program, the District must still review each student's IEP in its entirety to determine the following:

- a. whether the District has space available in special education and related services required in the student's IEP;
- b. whether the District has special education and related services available as required in the student's IEP.

## **B. Processing of Open Enrollment Applications**

A parent of a nonresident student may submit an application to attend school in the District during the applicable regular open enrollment period or through the alternative open enrollment process. The application must be submitted using the form designated by the Wisconsin Department of Public Instruction.

Upon receipt of an application, the Superintendent will confirm that the application is complete or request that it be completed before being further considered.

Parents will be notified of the determination on their applications on or before the first Friday following the first Monday in June following receipt of the application, or within the timeframe otherwise established by law. If approved, the parent will be notified of the approval and the specific assignment within the District. If, upon enrollment, the student is appropriately placed in a different grade level, the student will be so assigned unless applications for that grade level have been denied or there is no longer space available at that grade level. In such cases, a previously admitted student may be denied admission.

Any notice of a decision to deny will include the following:

1. Specific reason(s) for denial.
2. Notice of the parents' right to appeal, the address to send the appeal, and information on where to locate the form required for appeal.

## **B. Application of Space Determinations and Random Selection Process**

1. If the District receives more student applications during the regular application period for full-time enrollment than there are spaces available, the District will determine which students to accept on a random basis, subject to the following exceptions and to the additional School Board-established procedures that implement this policy:
  - Students granted a preference to available spaces: If otherwise eligible to be approved under this policy and applicable law, and provided that the individual has submitted a timely application during the applicable regular application period (but not including any alternative applications), the following applicants for full-time open enrollment in the District will receive preferential access to the available spaces:
    - Students who are currently enrolled in and attending school in the District (excluding part-time attendance by a student who is enrolled in another public school district, a private school, a tribal school or home-based private educational program).
    - The siblings of any student who is currently attending school in the District (excluding part-time attendance by a student who is enrolled in another public school district, a private school, a tribal school or home-based private educational program).
    - Random selection process may be limited to the applications not entitled to a preference: If there is sufficient space available to approve ALL of the applications that are entitled to the space-based preference identified above, the random selection process may be limited to those applications that are not entitled to the preference.
2. After the date specified in 118.51(3)(a)3., Wis. Stats., River Falls School Board may approve applications it had initially denied if any of the following cause spaces to become available:
  - A parent notifies the District that the student will not attend River Falls School District.
  - A parent fails to provide the notification accepting open enrollment as required in 118.51(3)(a)6., Wis. Stats.
  - The River Falls School Board determines that additional spaces have become available since its determination at the January School Board meeting.
3. The District will notify the parent of a student accepted from the waiting list of that student's eligibility to attend the District, unless the student has already enrolled in a different nonresident school district or has since become a resident of the District. The notice will state the following:
  - the school or program the student has been assigned to

- a date, at least ten (10) calendar days from the date of the notice, by which the parent must accept the open enrollment approval. Failure to timely accept will be considered rejection and the approval will be considered rescinded.

### C. Decisional Criteria for Nonresident Applications

Decisions on nonresident open enrollment applications will be based only on the following criteria:

1. Space availability as defined in this policy.
2. Whether an applicant for pre-kindergarten, four (4) year old kindergarten, or early childhood resides in a district which offers the program for which application is made.
3. Whether the nonresident student is currently under an order of expulsion for any reason; or has been expelled from any school district within the current school year or the two (2) preceding school years but the period of expulsion has ended, or is pending any disciplinary proceeding, based on any of the following activities:
  - a. Conveying or causing to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy school property by means of explosives.
  - b. Engaging in conduct while at school or under school supervision that endangered the health, safety, or property of others.
  - c. Engaging in conduct while not at school or while not under the supervision of a school authority that endangered the health, safety, or property of others at school or under the supervision of a school authority or of any school employee or School Board member.
  - d. Possessing a dangerous weapon (as defined in 939.22(10), Wis. Stats.) while on school property or under school supervision.

Notwithstanding the School Board's acceptance of a nonresident student's application, the School Board may withdraw acceptance if, prior to the beginning of the first school year in which the nonresident student will attend a school in the District, the student is determined to fall under paragraph C. 3.

The School Board may request a copy of a nonresident student's disciplinary records from the resident school board.

The resident School Board will provide to the nonresident School Board a copy of any expulsion order or findings, a copy of any pending disciplinary proceedings, a written explanation of said proceeding, the length of the expulsion or possible outcomes of a pending proceeding, and/or such records as permitted by law.

4. Whether the special education program or related services described in the nonresident student's Individualized Education Program ("IEP") are available in the District. Whether a service is available depends on whether existing staff in the District are qualified to provide the service or whether the District has facilities and/or equipment required for the service. A service is not available in the District if that service is currently provided to resident students through contract with a third party. Whether a service is available is not a function of whether there is space available in any program or service. A service may be unavailable even if no space limitations have been established.
5. Whether there is space available in the District to provide the special education or related services identified in the nonresident student's IEP, after consideration of class size limits, student-teacher ratios, and enrollment projections.
6. Whether the nonresident student has been referred under 115.777(1), Wis. Stats., or identified under 115.77(1m)(a), Wis. Stats., but not yet evaluated by an individualized education program team.
7. If a nonresident student's IEP is developed or changed after starting in the District, and it is then discovered that the District does not have necessary programs available or does not have space in the special education program, the District may notify the student's parent and the student's resident School Board. If such notice is provided, the nonresident may be transferred to their resident school district.
8. If the School Board has made a determination that a nonresident student attending the District under the Open Enrollment Program is habitually truant from the District during either semester of the current school

year, the School Board may prohibit the student from attending in the succeeding semester or school year, after complying with the requirements of PI 36.09(2).

The habitual truancy determination will be made on the sole basis of enrollment in the nonresident district. Open enrollment may not be denied based on the student's truancy from any other district.

#### **D. Reapplication Procedures**

The School Board will not require accepted nonresident students to reapply under the open enrollment policy as long as the student is continuously enrolled in the District.

#### **E. Termination of Open Enrollment**

If the School Board determines that a student is habitually truant during either semester of the current school year, the School Board may prohibit the nonresident student from attending in the succeeding semester or school year. The Superintendent will assure compliance with DPI regulations pertaining to open enrollment termination found in Wis. Admin Code PI 36.09.

If the parent or nonresident student believes the student has been marked absent, tardy, or truant in error, the parent or student may contact the school attendance officer and provide a written explanation of the circumstances believed to be in error. The attendance officer will review the matter and provide a response to the parent or student either correcting the attendance record, confirming the accuracy of the record, or requesting additional information upon which a decision will then be made. If additional information is requested, it must be provided within five (5) school days of the request or no additional information will be considered in the decision.

#### **F. Transportation**

The parents of a student attending a nonresident school district will be solely responsible for providing transportation to and from the school site. The District will permit a nonresident student to ride District transportation if space is available on a regularly-scheduled bus route. The District will provide transportation for a nonresident student with an identified disability for whom transportation is required by the student's IEP.

The School Board will not permit a neighboring district to bus resident students from within its boundaries for attendance at the nonresident neighboring district.

### **ALTERNATIVE APPLICATION PROCEDURES**

The parent of a nonresident student who wishes to attend a school in the District may apply at any time throughout the year by submitting an application under the alternative application procedure if the student satisfies at least one (1) of the statutory criteria and has not applied to more than three (3) nonresident school districts.

Applications from a nonresident student under the alternative application procedures received after the School Board's January meeting, at which it sets open enrollment space availability numbers for the subsequent year, may be approved for the current year if the School Board has not imposed a space limitation for the student's current year grade level and also has not imposed a space limitation for the subsequent school year in the student's subsequent grade level. Alternative applications received prior to the 3rd Friday in September may be approved if the School Board has approved all applications for that grade level that were received during the regular period, including the offer of enrollment to applicants placed on the waiting list, if any.

### **DELEGATION TO SUPERINTENDENT**

The School Board delegates to the Superintendent the authority to approve or deny open enrollment applications including under the alternative procedures consistent with the criteria in this policy and based on the School Board's space determinations approved in January of each year.

### **REVIEW AND REVISION OF POLICY**

If, in the course of reviewing the School Board's Open Enrollment Program, it opts to modify the policy, any changes will be made by resolution and be adopted prior to the first application date of the open enrollment period to which the revisions will apply.

### **General Provisions**

- A. A student, who has been accepted under this program, who has not met the academic prerequisites for participation in a particular program in which the student wishes to enroll will not be placed in that program.
- B. The District's Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity will apply to all applicants under this program. In addition, the District will not discriminate on the basis of an applicant's intellectual, academic, artistic, athletic, or other ability, talent, or accomplishment, or based on a mental or physical disability, except as provided for in the statute authorizing this program.

**Application of Emergency Orders**

All timelines or other procedures described in this policy and in any implementing administrative guidelines are subject to modification in the event that the State or Federal government issues emergency or other temporary orders affecting any of the subject matter of this policy. The policy automatically incorporates the contents of any such order or proclamation, including any discretionary authority provided, and delegates by policy the authority to exercise that discretion to the Superintendent.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	PART-TIME OPEN ENROLLMENT
Code	po5113.01
Status	
Legal	118.52, Wis. Stats.

### 5113.01 - **PART-TIME OPEN ENROLLMENT**

The School Board will provide students enrolled in the District with the ability to take up to two (2) courses at any given time in a nonresident public school district. Likewise, the School Board will consider the enrollment of a nonresident student in up to two (2) courses per term under the criteria set forth in this policy and any criteria required by law.

#### **Resident Student Applications for Part-Time Open Enrollment**

##### **A. General Procedures**

The parent of any student enrolled as a resident of the District who wishes to attend one (1) or two (2) courses at a nonresident school district under this policy will make a written application to such nonresident district no less than six (6) weeks prior to the beginning of the term in which the course(s) are offered. The application:

1. must be on a form provided by the Wisconsin Department of Public Instruction;
2. must be copied to the School Board at the same time as the application is made to the nonresident school district.

##### **B. Decisional Criteria for Resident Applications**

The School Board will review all applications received under this policy to attend courses at a nonresident school district under the criteria below. Both the nonresident school district of proposed attendance and the School Board must approve the course.

Acceptance or denial of any resident student's application will be made no later than one (1) week prior to the start of the course. Rejection of a student's application to attend such courses will be made in writing and will provide an explanation of the reason for rejecting the application. One of the following reasons must be the basis for such rejection:

1. *Individualized Education Program (IEP)*. If the School Board determines that the proposed course conflicts with the student's IEP, the School Board will reject the course.
2. *Undue Financial Burden*. The School Board may reject an application if the cost of the course would impose an undue financial burden on the District considering the totality of the District's economic circumstances, including applicable revenue limits, ability to pay the cost of tuition, and the per student cost of educating all District students.

If the District determines that the course does not satisfy the District's high school graduation requirements, it will notify the student in writing of this determination at least one (1) week prior to the start date of the course. This notice will be provided whether the application is approved or rejected.

## **Nonresident Student Applications for Part-Time Open Enrollment**

### **A. General Procedures**

The parent of any nonresident student that wishes to attend one (1) or two (2) courses offered by the District will make a written application to the School Board no less than six (6) weeks prior to the beginning of the term in which the course(s) are offered. The application:

1. must be on a form provided by the Wisconsin Department of Public Instruction;
2. must be copied to the student's resident School Board at the same time as the application is made to the nonresident School Board.

### **B. Decisional Criteria**

The School Board will determine acceptance or rejection of a nonresident student's application to attend courses in the District using the same criteria and policies for entry into the course that apply to resident students, except that preference for attendance will be given to resident students. Applications from nonresident students that are already accepted into two (2) courses in a particular term will be rejected on that ground. If a particular course has limited enrollment, those spots not taken by resident students will be allocated to nonresident applicants under this policy that otherwise qualify for enrollment on a randomly selected basis.

The parents and the resident school district are to be notified, in writing, no later than one (1) week prior to the commencement of the course whether the application has been accepted or rejected. If accepted, the notification is to include the name of the school the student is to attend and that the enrollment is valid only for the forthcoming semester or school year or special time period during which the course(s) will be offered. If rejected, the notice will state the reason for the rejection.

## **General Requirements**

### **A. Notice of Intent to Enroll**

The parents of the student must notify both the resident school district and the district in which the student has applied for part-time open enrollment of the student's intent to enroll after receipt of the decision to accept the application but before the beginning of the applicable course.

### **B. Transportation**

By enrolling in a course under this policy either as a resident or nonresident, the parent understands that the parent is responsible for transporting the student to and from any courses attended under this policy, unless the Department of Public Instruction agrees to reimburse the parent directly for such costs.

### **C. Tuition for Attendance at Another School District**

Tuition costs will be paid for by the resident school district in an amount equal to the cost of the course(s) as determined by the Department of Public Instruction.

### **D. Appeal of Rejection**

Any application that is rejected under this policy may be appealed to the State Superintendent of Public Instruction within thirty (30) days of the decision. The State Superintendent's decision is final and will only reverse the initial decision if that decision was arbitrary or unreasonable.



Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	INTRA-DISTRICT SAFE SCHOOL TRANSFERS OPTIONS
Code	po5113.02
Status	
Legal	20 U.S.C. 7912 Wis. Admin. Code § P.I. 23

#### 5113.02 - **INTRA-DISTRICT SAFE SCHOOL TRANSFERS OPTIONS**

The School Board will allow a student to attend another appropriate grade level public school within the District, including a public charter school, if either of the following applies to the student:

- A. Persistently Dangerous School – The student attends a school identified as persistently dangerous by the Department of Public Instruction (DPI); or
- B. Victim of Violent Criminal Offense – The student has been a victim of a violent criminal offense under either of the two (2) following circumstances and reports the incident to the appropriate law enforcement agency and to the building principal:
  - 1. The student has been a victim of a violent criminal offense while on the school grounds that the student attends during school hours, or during a school-sponsored event at the school that the student attends that does not occur during school hours; or
  - 2. The student has been a victim of a violent criminal offense while being transported to school for the purpose of attending curricular programs during school hours or from school to home immediately following school hours on a school bus owned, leased, or contracted by the District or by a motor vehicle operated as an alternative method of transportation under Sec. 121.555, Wis. Stats. For a student who has been a victim of a violent criminal offense while being transported to or from a school by a common carrier in a District providing transportation under Sec. 121.54(1), Wis. Stats., the School Board will make transfer decisions on a case-by-case basis.

The School Board is not required to offer a transfer to a student who is a victim of a violent criminal offense under the following circumstances:

- a. while away from school the student attends, but during a school-sponsored activity or field trip
- b. while traveling on the school bus to or from a school-sponsored activity or field trip
- c. while on school grounds of the school the student attends, but not during school hours or during a school-sponsored event

If there is not another appropriate grade level public school within the District, including a public charter school, the School Board will not be required to offer the student the option to transfer.

The School Board, upon written notification from the DPI that a school in the District has been identified as persistently dangerous, will do the following:

- A. Within ten (10) working days of receiving the notice provide written notice to the parents or guardians of the students attending the school that the school has been identified as persistently dangerous and that students attending the school may transfer to another appropriate grade level public school operated by the District, including a public charter school.
- B. Within thirty (30) working days of receiving the notice, complete the transfer of those students who accept the offer to be transferred.
- C. Within thirty (30) days of receiving the notice submit to the DPI the school's safety plan, a summary of local efforts to address the school's safety concerns, current available data deemed relevant by the School Board that is not reflected in the school performance report and, upon the DPI's request, other information deemed relevant by the DPI.
- D. Within thirty (30) working days of receiving the notice submit a corrective action plan to the DPI including, for example, the following corrective actions:
  1. providing additional personnel to supervise children
  2. providing conflict resolution instructional programs
  3. collaborating with local law enforcement agencies
  4. providing school discipline enforcement training for school staff
  5. providing additional security measures

Upon receipt of notice from the DPI that a school is no longer persistently dangerous, the School Board will notify parents and guardians of students that the DPI no longer considers the school persistently dangerous.

#### **Victims of a Violent Criminal Offense**

The School Board, or the School Board's designee, upon written notification from a student, or the student's parents or guardian, to a building principal that the student has been the victim of a violent criminal offense, will, within ten (10) working days of the report of the incident determine, in consultation with law enforcement officers (if necessary) and the building principal, if the incident is a violent criminal offense under the Appendix to P.I. 23. The alleged offender need not be convicted for the School Board to find that a violent criminal offense has occurred.

If the incident is a violent criminal offense, the School Board will also do the following:

- A. Within ten (10) working days of the report of the incident notify in writing the parents or guardians of the student of the choice to transfer to another appropriate grade level public school operated by the School District, including a public charter school.
- B. Within thirty (30) working days of the student accepting the offer to transfer, complete the transfer.

This policy is implemented pursuant to the Elementary and Secondary Education Act of 1965 and Department of Public Instruction Administrative Rule, Section P.I. 23 – ESEA Intra-District Safe School Transfer Options. The provisions of this policy are intended to comply with P.I. 23. To the extent that this policy is ambiguous or inconsistent with P.I. 23, P.I. 23 will govern.

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Section                    5000 Students Templates  
Title                        ASSIGNMENT WITHIN DISTRICT  
Code                        po5120  
Status

**5120 - ASSIGNMENT WITHIN DISTRICT**

The School Board directs that the assignment of students to schools within this District be consistent with the best interests of students and the best use of the resources of this District.

The School Board will determine periodically the school attendance areas of the District and will expect the students within each area to attend the school so designated.

The Superintendent will periodically review existing attendance areas and recommend to the School Board such changes as may be justified by:

- A. considerations of safe student transportation and travel;
- B. convenience of access to schools;
- C. financial and administrative efficiency;
- D. the effectiveness of the instructional program; or
- E. an educationally sound balance of student populations.

No assignment to schools or attendance schedules will discriminate against students on the basis of gender, race, religion, disability, or national origin.

The Superintendent may assign a student to a school other than that designated by the attendance area when such exception is justified by circumstances and is in the best interest of the student.

- A. Every effort will be made to continue a student in the elementary school to which the student is initially assigned.
- B. Wherever possible and advisable in the interests of the students, siblings will be assigned to the same building.

The Superintendent will assign incoming transfer students to such schools, grades, and classes as may afford each student the greatest likelihood of realizing the student's fullest educational potential.

Principals will assign students in their school to appropriate grades, classes, or groups. This action will be based on consideration of the needs of the student as well as the administration of the school.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	FULL-TIME STUDENT
Code	po5200.01
Status	

5200.01 - **FULL-TIME STUDENT**

The School Board defines a full-time student as:

1. a student enrolled in a School Board-approved program in accordance with other statutory required programs and exceptions;
2. a student enrolled in a District approved program for a full instructional day.

Students who do not meet one (1) of the standards identified above will be classified as part-time students.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	ADMINISTRATION OF MEDICATION/EMERGENCY CARE
Code	po5330
Status	
Legal	118.29, Wis. Stats. 118.291, Wis. Stats. 118.292, Wis. Stats. 118.2925, Wis. Stats. 121.02, Wis. Stats. PI 8.01(2)(g) Wis. Admin. Code N 6.03 2009 Wisconsin Act 160

#### 5330 - ADMINISTRATION OF MEDICATION/EMERGENCY CARE

The School Board will not be responsible for the diagnosis and treatment of student illness. The administration of medication to a student during school hours will be permitted only when failure to do so would jeopardize the health of the student, the student would not be able to attend school if the medication were not administered during school hours, or a student with disabilities requires medication to benefit from the student's educational program.

For purposes of this policy, the following definitions will be used:

**Practitioner:** will include any physician, naturopathic doctor, dentist, podiatrist, optometrist, physician assistant, and advanced practice nurse prescriber who is licensed in any state.

**Medication:** will include all drugs including those prescribed by a practitioner and any nonprescription drug products.

**Administer:** means the direct application of a nonprescription drug product or prescription drug, whether by injection, ingestion, or other means, to the human body.

**Nonprescription drug product:** means any non-narcotic drug product which may be sold without a prescription order and which is prepackaged for use by consumers and labeled in accordance with the requirements of State and Federal law.

#### **Administration of Prescription Drug Products by School Staff**

Before any prescribed medication may be administered to any student during school hours, the School Board will require the written instructions from the child's practitioner accompanied by the written authorization of the parent. Such documentation will be kept on file in the health office and uploaded to the student information system. . Prescription medication must be provided in the original container with the prescription label showing the name and telephone number of the pharmacy, the student's name, the name of the physician, the name of the drug, and the dosage to be administered.

All prescription medication will be secured and appropriately stored (allowing for quick access and retrieval before, during, and after school hours), unless the medication is an emergency medication that the student is authorized by Administration to carry and self-administer by authorization of both the student's parent(s) and practitioner, and the possession of such medication by the student in school is not prohibited by law or regulation.

### **Administration of Nonprescription Drug Products by School Staff**

Nonprescription drug products may be administered to any student during school hours only with the prior written consent of the parent. Such documentation will be kept on file in the health office and uploaded to the student information system. Substances, that are not FDA approved (i.e., natural products, food supplements) will not be administered by District staff. Nonprescription drugs that are provided by the parent may be administered by school staff only if the nonprescription drugs are supplied in the original manufacturer's package which lists the ingredients, recommended therapeutic dosage in a legible format, and the student's name. Any dosage of nonprescription medication other than that listed on the medication's packaging must be authorized in writing by a medical practitioner.

### **Student Possession of Medication**

Students are prohibited from possessing, using, carrying, or distributing in school, at school-sponsored events, or on school grounds any drugs or other products which, even though not defined as a drug, are used or marketed for use for medicinal purposes, such as to relieve pain or to relieve the symptoms of an underlying medical condition (including aspirin, ibuprofen, dietary supplements, CBD oil products, etc.).

The provisions of this policy are to be viewed together with the School Board Policy 5530 - Student Use or Possession of Intoxicants, Drugs, or Paraphernalia.

### **CBD Products at Schools**

No CBD products are permitted for use at school or at school-sponsored events.

### **Use of Essential Oils**

Students are prohibited from using essential oils at school.

### **General Provisions**

Parents may administer medication at school or at school-sponsored events.

No student is allowed to provide or sell any type of medication to another student. Violations of this rule will be considered violations of the Student Code of Conduct and Policy 5530 - Student Use or Possession of Intoxicants, Drugs, or Paraphernalia.

Any bus driver, staff member, or volunteer, is immune from liability for their acts or omissions in administering medication including, but not limited to glucagon, an opioid antagonist, and epinephrine, unless the act or omission constitutes a high degree of negligence and, in the case of any staff member or volunteer who administers an opioid antagonist, the staff member or volunteer contacts emergency medical services as soon as practicable after administering the drug to report the suspected overdose. Such immunity does not apply to health-care professionals.

The School Board will permit the administration by staff of any medication requiring a delivery method other than oral ingestion when both the medication and the procedure are prescribed by a practitioner and the delivery is under the supervision of a licensed nurse, provided that the staff member has completed any necessary training and that staff member voluntarily agrees to deliver the medication. No staff member, other than a health care professional, may be required to administer medications that are administered by means other than oral ingestion.

Any staff member or volunteer who, in good faith, renders emergency care to a student is immune from civil liability for their acts or omissions in rendering such emergency care.

Any administrator or principal who authorizes an employee or volunteer to administer a nonprescription drug product or prescription drug to a student is immune from civil liability for the act of authorization unless it constitutes a high degree of negligence or the administrator or principal authorizes a person who has not received the required Department of Public Instruction training to administer the nonprescription drug product or prescription drug to a student. School nurses, as District employees, are regulated by the Wisconsin Nurse Practice Act and are therefore not necessarily immune from civil liability.

Any time a student, or a group of students, participates in a school event not on District premises, District staff responsible for organizing and/or supervising the event will take steps so that Emergency Medical Information Forms, Health Plans, or Section 504 Plans are available in the event of an emergency. This includes, and is not limited to, all school-sponsored or school-related activities, including music trips, athletic trips, field trips, and academic contests. This does not include student spectators at events.

The school nurse(s) providing services or consultation on the District's Emergency Nursing Services Plan has provided assistance in the development of this policy and will also provide a periodic review of the written instructions, consent forms, and the Medications Administration Daily Log(s).

### **Opioid Antagonist Plan**

The District's Emergency Nursing Service Plan will provide for District acquisition and maintenance of opioid antagonists for use in the event an authorized employee or volunteer observes an apparent overdose.

### **Epinephrine Auto-Injectors and Nasal Spray**

The School Board ensures that a plan will be developed for managing students with life-threatening allergies so as to permit each school to obtain a school prescription for epinephrine auto-injectors and/or nasal spray and to permit each school nurse and designated school personnel to administer them. Accordingly, the School Board directs the school nurse in consultation with the Superintendent, to develop a plan that meets the following:

- A. specifies those designated school personnel that have agreed to receive training and that will be trained and authorized to perform the functions of the plan;
- B. identifies the specific training program that will be implemented to prepare each health aide and designated school personnel to identify the signs of anaphylaxis and to provide or administer epinephrine auto-injectors and nasal spray accordingly;
- C. delineates the permissible scope of usage to include providing District-owned epinephrine auto-injectors and nasal spray to students who have a prescription on file with the school in the event the student is experiencing an anaphylactic event and/or administering epinephrine auto-injectors and nasal spray to such students, and/or administering epinephrine auto-injector and nasal spray treatment to any student, regardless of whether the student has a prescription on file or the staff member so trained is not aware of whether the student has a prescription on file, but believes in good faith the student is suffering from anaphylaxis, provided that the staff member immediately contacts emergency medical services;
- D. identifies the number and type of epinephrine auto-injectors and nasal spray each school will keep on-site and identifies a member of the health staff or other school official who will be responsible for maintaining the epinephrine auto-injectors supply;
- E. is approved by a physician licensed in the State of Wisconsin;
- F. notes that the school and any health aide or designated school personnel that provide or administer epinephrine auto-injectors and nasal spray under this plan are immune from civil liability for any harm that may result, regardless of whether there is a parental or medical provider authorization, unless the administration was a result of gross negligence or willful or wanton misconduct;
- G. is published on the District's website or the website of each school



Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	SUICIDE PREVENTION, INTERVENTION, AND POSTVENTION
Code	po5350
Status	
Legal	115.365, Wis. Stats. (Assistance for Schools for Suicide Prevention Programs) 118.01(2)(d)7, Wis. Stats. (Educational Goals and Expectations) 118.295, Wis. Stats. (Suicide Intervention, Civil Liability Exemption) 895.48(1), Wis. Stats. (Liability Exemption)

#### 5350 - **SUICIDE PREVENTION, INTERVENTION, AND POSTVENTION**

The School Board recognizes that suicide is a leading cause of death among youth and must be taken seriously. In order to attempt to reduce suicidal behavior and its impact on students and families, the Superintendent will develop prevention, intervention, and postvention strategies and procedures.

The Superintendent may involve school health professionals, school counselors, administrators, other staff, parents/guardians, students, local health agencies and professionals, and community organizations in planning, implementing, and evaluating the District's strategies for suicide prevention, intervention, and postvention.

The District's comprehensive health education program will promote the healthy mental, emotional, and social development of students including, but not limited to, the development of problem-solving skills, coping skills, and self-esteem. Suicide prevention instruction will be incorporated into the health education curriculum in the secondary grades. Such instruction will be aligned with state content standards and will be designed to help students analyze signs of depression and self-destructive behaviors, including potential suicide, and to identify suicide prevention strategies.

The Superintendent may offer parents education or information which describes the severity of the youth suicide problem, the District's suicide prevention curriculum, risk factors and warning signs of suicide, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis.

#### **Prevention and Instruction**

Using the Department of Public Instruction notice, the Superintendent will annually inform the professional staff of the resources available from the Department and other resources regarding suicide prevention. If applicable, the Superintendent will also implement procedures to obtain payment or reimbursement for professional mental health services provided by any licensed treatment professional.

Suicide prevention strategies may include, but not be limited to, efforts to promote a positive school climate that enhances students' feelings of connectedness with the school and is characterized by caring staff and harmonious interrelationships among students.

Developmentally appropriate, student-centered education materials will be integrated into the curriculum of all K-12 health classes. The content of these materials will:

- A. encourage positive social and emotional development.

- B. teach life skills such as problem-solving and sound decision-making.
- C. provide knowledge of the relationship between youth suicide and the use of alcohol and controlled substances.
- D. promote awareness of the warning signs of suicide, how to respond to potential suicidal persons and available community counseling and mental services.

### **Staff Development**

Suicide prevention training for staff will be designed to help staff identify and respond to students at risk of suicide. The training will be offered under the direction of a school counselor/school psychologist and/or in cooperation with one or more community mental health agencies.

Training will be provided regularly for all teachers and staff.

### **Suicide Intervention; Civil Liability Exemption**

Any District officer, employee, or volunteer who in good faith attempts to prevent suicide by a student is immune from civil liability for their acts or omissions in respect to the suicide or attempted suicide.

### **Postvention**

The School Board recognizes that the death of a staff member or student, whether by suicide or other means, affects the entire school and community. In the event of a staff member or student's death, it is critical that the school's response be swift, consistent, and intended to protect the student body and community.

### **Confirming the News and Convening the Education Support Team**

Upon receiving news of a student's or employee's death, including an unconfirmed rumor, a staff member must immediately contact the Principal, and/or designee. Contact must be made whether this is during or outside school hours.

The Principal will:

- A. contact the Superintendent.
- B. contact key staff who will comprise the support team; i.e., teaching and classified staff, parents, students, and/or community members.
- C. compose a potential "shared statement" for students and staff so the same message is disseminated to everyone. This statement should not be read over the intercom but delivered in person by a teacher who has a relationship with the students. This is very important in grades where the deceased student had close connections to their classmates.
- D. compose a potential public statement to notify the community at large what the school is experiencing and that the school is focused on providing support to the students. This may be beneficial in the event that the matter becomes publicly discussed, including on social media.

In the case of a death by suicide, other concerns such as the prevention of suicide contagion will be taken into account. Suicide contagion is the process by which suicidal behavior or a suicide completion influences an increase in the suicide risk of others. Identification, modeling, and guilt are each thought to play a role in contagion. Although rare, suicide contagion can result in a cluster of suicides within a community.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	PROMOTION, PLACEMENT, AND RETENTION
Code	po5410
Status	
Legal	118.33(6), Wis. Stats.

#### 5410 - **PROMOTION, PLACEMENT, AND RETENTION**

The School Board recognizes that the personal, social, physical, and educational growth of children will vary and that they should be placed in the educational setting most appropriate to their needs at the various stages of their growth.

It will be the policy of the School Board that each student be moved forward in a continuous pattern of achievement and growth appropriate for each student's development.

#### **Definitions**

**Promotion:** Occurs when a student is demonstrating learning that indicates the student has met the criteria established in this policy and will be moved forward to the next grade.

**Placement:** Occurs when a student is not demonstrating learning that indicates the student will be promoted to the next grade, but a determination has been made that it is in the student's best interest to move forward to the next grade. A placement determination is made by the Principal in consultation with Student Support Team and parent(s)/guardian(s).

**Retention:** Occurs when a student is not demonstrating learning that indicates the student should move forward to the next grade, and the student should repeat the current grade. A retention decision is made by the Principal in consultation with Student Support Team and parent(s)/guardian(s)

A student will be promoted to the succeeding grade level when the student has demonstrated learning by:

- A. completing the course requirements at the presently assigned grade;
- B. in the opinion of the professional staff, achieving the instructional objectives set for the present grade;
- C. demonstrating sufficient proficiency to permit the student to move ahead in the educational program of the next grade.

For consideration of promotion or retention for students from grade three (3) to grade four (4) with respect to reading, see Policy 5411 - Third Grade Promotion and Retention: At-Risk Students.

Following sound principles of child guidance, the School Board discourages the skipping of grades.

#### **Promotion from Grade 4 and Grade 8**

Students in grades 4 and 8 will be promoted if they score at least at the "Approaching" level on all of the subtests of the Wisconsin statewide grade 4 or grade 8 assessment, respectively.

If a student scores at the "Developing" level on one or more subtests of the Wisconsin statewide grade 4 or grade 8 assessment, if the student was excused from taking the assessment, or if the District has not yet received individual student scores for grade 4 or grade 8 students by May 1, then the promotion decision will be based on the student's grade 4 or grade 8 academic performance. A grade 4 student who has demonstrated satisfactory grade level achievement in the subtest areas as evidenced by a report card grade of 2 (Approaching) or higher on standards related to each subtest will be promoted to grade 5. A grade 8 student who has demonstrated satisfactory grade level achievement in the subtest areas as evidenced by a report card grade of 2 (Approaching) or higher on standards related to each subtest will be promoted to grade 9.

If a student has not demonstrated satisfactory grade level achievement in the subtest areas as evidenced a report card grade of 2 (Approaching) or higher in on standards related to each subtest, then the promotion decision will be based on recommendations of teachers which are based solely on the student's academic performance. The Principal will convene a meeting of the child's teacher(s), school counselor, Principal, and any others who the Principal believes may contribute to the promotion determination. The assembled promotion team will receive the teacher's recommendation which will be based on academic indications such as prior classroom, District, and statewide assessment scores, the student's academic progress, or any other measures of the student's ability or achievement deemed to be appropriate. After the teacher's recommendation is provided and any further analysis or discussion is considered, the team will either endorse the teacher's decision regarding promotion or make an alternate recommendation to the Principal.

If the promotion team makes an alternate recommendation to the Principal, then the Principal will make the promotion decision based on the best interests of the child. Contingent conditions (e.g., summer school performance, tutoring, online coursework) may be part of the Principal's promotion decision.

### **Appeal Process**

Any person appealing a decision regarding promotion to grade five or grade nine under this policy will submit a written appeal to the Superintendent within five (5) business days of notification. The person must state in writing the portion of this policy they believe was administered in error including the reasons supporting that belief and the proposed remedy for the alleged error.

The Superintendent will meet with the parties involved and will issue a written decision within ten (10) business days. The decision of the Superintendent is final.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	THIRD GRADE PROMOTION AND RETENTION
Code	po5411
Status	
Legal	118.016(4)(5), Wis. Stats. 118.33(5m)(a), Wis. Stats.

#### 5411 - **THIRD GRADE PROMOTION AND RETENTION**

##### **Section 1: Effective Date of Policy; Initial Applicability**

The School District of River Falls adopts this 3rd grade promotion policy as of June 16, 2025 to be implemented September 1, 2027.

Additional details about the determination process are found in Section 2 of this policy. Good cause exceptions and post promotion mandates are found in Section 3 of this policy.

##### **Section 2: Process for Making Promotion Determinations**

For any student who has not exited their personal reading plan AND has not achieved a proficient score on the WI FORWARD exam by the end of the student's 3rd grade year, the school will engage in a process to determine whether to promote that student to the 4th grade. This process will carefully consider all relevant factors that contributed to the student not completing their personal reading plan and alternatives to retention that can help support the student to achieve reading proficiency. This process will be described in the Elementary Handbook and include, at a minimum, the following elements:

1. The team of educational professionals will engage in the determination process, which will include but is not limited to the student's parent(s) as defined by Wis. Stat. §.115.76(12) and educational professionals who have knowledge of the reading instruction and interventions provided to the student, as well as how the student responded to both instruction and interventions. Educational professionals may include, but are not limited to: the teacher of record, the District/school reading specialist, a staff member who has provided additional reading support and conducted progress monitoring, and a student services professional with knowledge of the social and emotional implications of grade retention;
2. The team of educational professionals from the school will consider all available data demonstrating the student's response to reading instruction and intervention, and data demonstrating the student's progress towards meeting personal reading plan goals. This data may include, but is not limited to, the most recent and previous universal reading screener data, diagnostic reading assessment data, progress monitoring data, classroom data, and observations and data related to the student's social, emotional, and behavioral functioning;
3. The team of educational professionals from the school will determine whether the student is eligible for a good cause exception and communicate that to the parent or guardian;
  - a. If the student has an individualized education program (IEP) in an area of reading or is an English learner with a language acquisition plan, the team of educational professionals will review the student's progress towards those goals and communicate that to the parent or guardian;

- b. The team of educational professionals from the school will communicate long-term risks of retention to the student’s parent or guardian;
  - c. The team of educational professionals from the school will consider alternatives to retention available to the student in the District/school and communicate these alternatives to the student’s parent or guardian;
  - d. The District/school will not deny any student advancement to 4th grade based solely on the student’s performance in reading on the 3rd grade state summative assessment or the universal reading screener;
  - e. The District/school will not deny any English learner advancement to 4th grade solely based on level of language proficiency (Wis. Admin. Code §13.09(1)(b)); The team may conclude that promotion (with applicable services/supports) is in the best interest of a student even if the team also concludes, based on clear documentation, that the student was unable to complete their personal reading plan primarily due to the student’s lack of reading proficiency;
4. After reviewing all data and considerations named above, the team of educational professionals from the school will make a recommendation of promotion or retention to the student’s parent or guardian; and
5. If the team of educational professionals from the school recommend retention, those representatives will identify and communicate the following to the student’s parent or guardian:
- a. Supports that will be provided to the student that will mitigate the harm that is likely to occur as a result of retention, including social stigmatization, loss of friendships, damaged self-esteem, and other mental health impacts; and
  - b. The additional academic services and supports that will be provided to the student as they repeat 3rd grade to ensure they reach grade level proficiency by the time they finish 3rd grade the second time.

Based on the holistic evaluation described above, the entire team will make one of the following choices.

- 1. Promotion to 4th grade (with applicable services/supports) is more appropriate than retention in 3rd grade and the student is promoted.
- 2. The student’s noncompletion of the student’s personal reading plan was not primarily due to the student’s lack of reading proficiency and the student is promoted.
- 3. The parents or guardians and school representatives agree that retention (with applicable services/supports) is more appropriate than promotion to 4th grade and the student’s parent or guardian gives written consent to retention.
- 4. The school representatives recommend retention but the student’s parent or guardian does not consent to retention. Regardless of any other facts, circumstances, or analysis, the student is promoted to 4th grade.

Any student who enrolls as a 3rd grade student late in the school term without any accompanying record of a personal reading plan (i.e., after the final annual administration of the universal screening assessment and, potentially, also after the 3rd grade Forward Exam) shall be promoted to 4th grade under the criteria that the student did not have a personal reading plan in effect at the end of 3rd grade.

If a student transfers into a school enrolled as a 4th grade student and the provided records indicate the student may have met requirements to be retained in 3rd grade, the District will provide adequate and necessary supports, including but not necessarily limited to the intensive instructional services, supports, progress monitoring, and parent notification referenced under Wis. Stat. §118.33(5m)(a).

**Section 3: Post Promotion Mandates and Exceptions**

Post Promotion Mandates

Per Wis. Stat. §118.33(5m)(a), any student promoted to 4th grade after the determination process will be provided with all of the following:

- 1. Intensive instructional services, progress monitoring, and supports to remediate the identified areas of deficiency;
- 2. Notification to the student’s parent or guardian, in writing, that the student did not complete the personal reading plan and includes a description of the intensive instructional services and supports that will be provided to the student to remediate the identified areas of reading deficiency; and

3. An intensive summer reading program, offered by the District within summer school programming, each summer until the student scores at grade-level in reading on a summative assessment.

#### Exceptions

The following are good cause exceptions. Any student who meets one or more of the following good cause exceptions may be exempt from the promotion policy, the intensive summer reading program, and/or the intensive reading intervention requirements.

1. The student is identified as a "Limited-English proficient pupil" as that term is defined under Wis. Stat. §115.955(7);
2. The student has an individualized education plan (IEP) that indicates that neither taking the universal reading screener nor the state summative assessment in reading is appropriate for the pupil;
3. The student scores as proficient in reading on the alternative statewide standardized summative assessment (i.e. Dynamic Learning Maps);
4. The student has an IEP or a plan to provide accommodations or services under section 504 of the federal Rehabilitation Act of 1973 that indicates that the student has received intensive intervention in reading for more than two years, continues to demonstrate a deficiency in reading, and was previously retained in 5K, grades 1, 2, or 3; or
5. The student has received intensive intervention in reading for two or more school years, continues to demonstrate a deficiency in reading, and was previously retained in 5K, grades 1, 2, or 3 for a total of two years.

Regardless of these good cause exceptions, school districts and independent charter schools are responsible for providing instruction that meets all state and federal requirements, including, but not limited to Wis. Stat. §121.02(1)(L)4 for school districts and Wis. Stat. §118.01(2)(c)7 and 8 for school districts and independent charter schools, often known together as Act 31.

If promoted to 4th grade and if a "good cause" exception applies to the student under Wis. Stat. §118.33(5m)(b), then the District/school will provide adequate and necessary supports, including but not necessarily limited to the intensive instructional services, supports, progress monitoring, and parent notification referenced under Wis. Stat. §118.33(5m)(a).

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	GRADING
Code	po5421
Status	
Legal	Wis. Admin Code PI 9.03(1)(f)

#### 5421 - **GRADING**

The School Board recognizes its responsibility for providing a system of grading student achievement that can help the student, teachers, and parents judge properly how well the student is achieving the goals of the District's program.

The School Board believes that the District's grading system should be a reliable system and one that ensures each student's grades signify accurately the student's degree of accomplishment of those expected learning outcomes which are to be stated for each program at every grade level.

The School Board directs the Superintendent to develop procedures for grading in accordance with Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity which:

- A. develop clear, consistent criteria and standards particularly when grades are based on subjective assessment;
- B. help each student understand in each course or program what behavior and/or achievement is needed to earn each grade as well as what will produce a failing grade;
- C. provide frequent opportunities for each student to obtain information as to their progress toward the learning goals of their courses or programs;
- D. provide for a pass/fail grade in programs where appropriate;
- E. provide students the opportunity to assess both their own achievements and their areas of difficulty.

The grading system should not inhibit the professional staff member from learning each student's individual strengths and weaknesses.

The grading system should be subject to continual review by staff, students, and parents. Revisions will be made only when changes will assure a more valid or reliable or clearer system of grading.

The teacher responsible for a student's instruction in a particular course or program will determine the student's grade. That grade may not be changed without the teacher's consent unless overruled by the Principal.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	CLASS RANK
Code	po5430
Status	
Legal	39.41, 118.58, Wis. Stats. Wis. Admin. Code HEA 9.05

#### 5430 - **CLASS RANK**

For the purpose of meeting Wisconsin Act 95 "Guaranteed" UW System Admission Law and the Direct Admit Wisconsin program, class rank will be determined by cumulative grade point average. Grade point average is figured by including grades earned from all classes, including electives, music, art, and physical education. The grade point average is based on the grade point scale listed below. If a tie breaker is needed, it will be made in alignment with Policy 5451 Wisconsin Academic Excellence Scholarship. All grades are un-weighted.

#### **Home School Student Eligibility**

To be eligible for the Wisconsin Act 95, home school students must be enrolled in the District full-time for six consecutive terms prior to the end of their junior year.

#### **Grade Point Scale**

A 4  
A- 3.7  
B+ 3.3  
B 3.0  
B- 2.7  
C+ 2.3  
C 2.0  
C- 1.7  
D+ 1.3  
D 1  
D- 0.7  
F 0

#### **Alternative Grades**

P Recognized for credit, but is not included in GPA. Students experiencing life changing events may apply for a "P" grade. Teachers must receive permission from the principal prior to posting a "P" grade.

W Withdrawal - no credit earned and no grade points earned.

#### **Grades from an Alternative Setting**

Classes taken through an approved/recognized alternative educational setting, such as technical and college courses, will be accepted for graduation credit. Grades earned will be used to calculate grade point average and class rank. Weighted grades for classes transferred in will be adjusted to equate with the District's un-weighted grade system. Home schooling courses will be assessed by the student services team for credit toward graduation and grade point average. Credits earned from study abroad will be evaluated for credit and included in credits toward graduation.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	WISCONSIN ACADEMIC EXCELLENCE SCHOLARSHIP
Code	po5451.01
Status	
Legal	39.41 Wis. Stats

#### 5451.01 - **WISCONSIN ACADEMIC EXCELLENCE SCHOLARSHIP**

The State of Wisconsin offers high school seniors academic excellence scholarships to encourage top students to continue their education in the State of Wisconsin. The School District of River Falls will annually designate academic scholars for purposes of the Wisconsin Academic Excellence Higher Education Scholarship. The scholars will be the seniors with the highest grade point averages (GPA). The scholar will be named in accordance with timelines required by law. The GPA will be determined in accordance with established School Board policy.

To be eligible, students must be enrolled in the District full-time for six consecutive terms prior to the awarding of the scholarship (i.e., four terms of their junior year and the first two terms of their senior year). To attain senior standing, a student must meet the requirements outlined in School Board policy.

If two or more seniors have the same grade point average and are otherwise eligible to be designated a scholar, a representative committee of high school faculty members will select the scholarship designee and certify, in descending rank order, those remaining seniors with the same grade point average as alternate designees. The committee will apply the following criteria in noted order:

1. The student with the greatest number of laude points earned by the end of their 7th semester of high school.
2. The student with the highest recorded score on the ACT/SAT by December 31 of the senior year will be named a scholar.
3. The student with the most rigorous and well-rounded course history will be named a scholar. The number of advanced placement classes completed, and not audited, and the number of advanced placement classes in progress will be considered. Students may not drop or audit advanced placement classes during the second term.
4. The student with the highest score on the PSAT will be named a scholar.
5. A writing sample will be evaluated by an external source according to a pre-established rubric. The student with the highest scoring writing sample will be named a scholar.

The School District of River Falls will not discriminate in the acceptance and administration of scholarships and other aids, benefits or services to students from private agencies, organizations or persons based on the traits of sex (including gender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights laws.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	TECHNICAL EXCELLENCE HIGHER EDUCATION SCHOLARSHIPS
Code	po5451.02
Status	
Legal	39.415 Wis. Stats.

#### 5451.02 - **TECHNICAL EXCELLENCE HIGHER EDUCATION SCHOLARSHIPS**

The State of Wisconsin offers high school seniors technical excellence scholarships to encourage top students to continue their education in the State of Wisconsin. The School District of River Falls will annually designate certain scholars for purposes of the Wisconsin Technical Excellence Higher Education Scholarship Program. These scholars will be designated on the basis of their level of proficiency in career and technical education (CTE) subjects, and who enroll, on a full-time basis, in a technical college. The scholars will be seniors who have met the criteria outlined below. The scholars will be named in accordance with timelines required by law and in accordance with established School Board policy.

To be eligible, students must be enrolled in the District full-time for six consecutive terms prior to the awarding of the scholarship (i.e., four terms of their junior year and the first two terms of their senior year). To attain senior standing, a student(s) must meet the requirements outlined in School Board policy. The committee will apply the following criteria in noted order in order to be eligible for the Wisconsin Technical Excellence Scholarship, students must exhibit interest in and have a career plan related to a technical field. Eligible students must meet a minimum of three (3) of the outlined criteria.

1. Have completed at least three (3) high school CTE courses in the students identified career pathway. The students may be enrolled in their third course at the time of their nomination.
2. Have participated in a Youth Apprenticeship Program under the supervision of the Wisconsin Department of Workforce Development.
3. Have completed a minimum of one course in a transcribed credit program.
4. Have successfully participated in a Skills Standards Program or Certification offered by the Wisconsin Department of Public Instruction.
5. Have completed or are in progress to complete an industry-recognized certification program approved under Wisconsin Stats. 115.367 (2).
6. Have participated in a Career and Technical Student Organization (CTSO) in Wisconsin: DECA, FBLA, FCCLA, FFA, HOSA, Skills USA, etc.
7. Have completed an identified Career and Technical Training pathway as defined by the Wisconsin Department of Public Instruction.

Students meeting the identified initial criteria will be ranked based on the following point system reflective of coursework and technical education experience.

1. Two points will be awarded to a student for each credit earned in high school CTE courses. (For the purpose of assigning a ranking among eligible candidates, credit hours in process at the time of nomination will be counted toward the number of credits the student has earned.)
2. One point will be awarded to a student for each year of activity in a Career and Technical Student Organization in Wisconsin (For activity in multiple CTSOs, one point will be awarded for each year of participation in each CTSO.)
3. An additional one point will be earned for each of the following activities: participation in an approved Youth Apprenticeship Program; completion of a Skills Standards Certification; and completion of an industry-recognized certification program.

4. If students are tied with total points, the first tie-breaker will be that students with equal points will be ranked by their GPA in CTE courses.
5. The second tie-breaker will be that students will be ranked by their overall composite GPA.
6. The third tie-breaker will be that students with the highest composite score on the ACT by December 31 will be designated as the recipient or alternate.
7. Should there remain any further tied students, a representative committee of high school faculty members will select the recipient or alternate based on the number of additional CTE criteria met as well as student leadership positions held by the student. School leadership positions will be defined as an officer position in an established, District approve activity.

In the event a student qualifies for both the Academic Excellence and Technical Excellence scholarships, the student will identify which award they intend to accept. The School District of River Falls will not discriminate in the acceptance and administration of scholarships and other aids, benefits or services to students from private agencies, organizations or persons on the basis of sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, gender identity, gender expression, gender non-conformity, social, socio-economic or family status, physical attributes, disability/handicap or any other basis protected by state or federal law. Discrimination complaints will be processed in accordance with established procedures.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	GRADUATION REQUIREMENTS
Code	po5460
Status	
Legal	115.28, 118.30, 118.33, Wis. Stats. Wis. Admin. Code PI 18 - PI 5

#### 5460 - **GRADUATION REQUIREMENTS**

A District high school diploma signifies successful completion of all state and School Board requirements. A district diploma represents a minimum standard of achievement and is used as a symbol of graduation. In order to earn a high school diploma in the School District of River Falls, students must satisfy the following requirements.

1. To earn a high school diploma, the student must earn at least 28 credits at River Falls High School as determined by the School District of River Falls. It is the desire of the School Board that all students have the opportunity and support to achieve a high school diploma from the School District of River Falls.
2. Under certain circumstances, students may request a graduation requirement modification. Such circumstances may include, but are not limited to: a request for early graduation, credit reduction based on individual student circumstances, and transfer from another district. All requests for graduation credit modifications are subject to approval by both the school counselor and school and District administration.
3. The student must attend high school or an accepted alternative program for a minimum of 14 full terms.

Alternative educational programs for high school graduation may be provided to accommodate students with exceptional educational needs, interests and requirements. Such alternative education programs will be established in accordance with state law requirements.

The building principal will be responsible for determining student eligibility for graduation. A student and his/her parent(s)/guardian(s) will be notified as soon as possible if it appears that the student will not meet the requirements of this policy by the end of their eighth semester of high school. The School Board will grant a high school diploma to a student upon recommendation of the building principal and Superintendent.

#### **River Falls High School and Renaissance Academy Credit Requirements for Graduation**

Requirements to earn a diploma in the River Falls School District for students at River Falls High School and Renaissance Charter Academy. Students must earn at least 28 course credits for graduation, including:

1. English 4.0 credits (must include .5 credits in Speech)
2. Mathematics 3.0 credits
3. Science 3.0 credits
4. Social Studies 3.5 credits
5. Personal Finance 0.5 credits
6. Physical Education 1.5 credits
7. Health 0.5 credits

In addition to the above required credits, the student must earn a minimum of 12.5 credits in elective coursework. All students must successfully meet the Civics exam requirement established by the Wisconsin Department of Public Instruction.

Specific coursework is outlined in the River Falls High School's Academic and Career Planning Guide and the

Renaissance Academy Graduation Requirement Checklist. Students completing the coursework specified above at River Falls High School or the Renaissance Academy will earn a high school diploma from the River Falls School District.

### **Minimum Course Load**

All River Falls High School students and Renaissance Charter Academy students are required to take a minimum credit load of at least 7.0 credits per year.

### **Accommodations for Students with Disabilities**

Individualized educational programs for high school graduation may be provided to accommodate students with disabilities. Students who successfully complete the goals and required credits identified in their individualized educational program will be issued a diploma.

### **Foreign Exchange Students**

At the time of their registration, a foreign exchange student may request to graduate with a District high school diploma. A student making such a request must provide a formal transcript from their home school at the time of registration. An interpretation of credits will be completed by the guidance counselor and approved by the building principal. A "P" grade will be listed for all courses passed and completed at their home school. To receive a high school diploma, the student must meet all graduation requirements. At the end of the first semester, the student's academic performance will be reviewed to determine the student's continued eligibility for a District high school diploma.

### **Physical Education Credits**

Students who have participated in interscholastic athletics, marching band, dance, powerlifting, or ( ) cheerleading, for at least one season as defined in the Student Handbook, while enrolled in grades, eleven (11) and twelve (12), and as documented by the Activities Director and approved by the principal, may be excused from 0.5 credits of the high school physical education requirement.

### **Graduation Credit as a Middle School Student**

High school credits will not be earned by middle school students taking high school courses. Grades for high school courses taken in middle school will appear on the student's middle school transcript, but it will not appear on the student's high school transcript and not be factored into the student's high school grade point average.

When classes are held at the high school, appropriate transportation will be arranged by the District prior to a student being enrolled in an approved course at the high school.

The School Board directs the Superintendent to develop appropriate courses after determining annually whether sufficient student interest and appropriate staffing justifies offering such course(s). The Superintendent will establish procedures to determine whether a middle school student is academically prepared to take a high school course.

### **GED Option 2 Program (GEDO #2)**

An alternate path to a District diploma is the completion of the high school's GED Option 2 program. This program has strict enrollment requirements and allows a student who is at least seventeen (17) years of age to work towards successful completion of the GED testing program. Once the student completes all of the requirements, the student is awarded a District diploma and is eligible to participate in the subsequent graduation ceremony. Participation in this program is contingent upon DPI approval of the District's program and compliance with the requirements of Wis. Admin Code PI 5.

### **Graduation Activities and Ceremony**

A student may be denied participation in graduation activities for disciplinary reasons and/or for non-payment of fees. The Superintendent and high school principal may establish additional requirements for participation in the graduation activities and may organize said activities to have the appearance and decorum deemed reflective of the District. Students who are within one-half credit of meeting the District's graduation requirements will be permitted to participate in graduation exercises but will not be awarded a high school diploma at that time.

### **Policy Reporting and Review**

The principal of the high school will prepare a report describing the District's policies on high school graduation standards, including a list of courses required under State law and the number of hours in each school term required to earn one (1) credit for those courses. Additionally, any change to the District's policies will also be reported to the Department of Public

Instruction or other appropriate agency after it has been approved by the School Board and signed by the School Board president, the Superintendent, and the principal.

It will be the policy of the School Board to periodically review and revise this policy specifying the criteria for awarding a diploma.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	DIPLOMA DEFERRAL
Code	po5460.01
Status	

#### 5460.01 - **DIPLOMA DEFERRAL**

Social graduation is an opportunity for students with individualized education programs ("IEPs") to participate in high school graduation ceremonies without obtaining an official diploma. Students with IEPs who have completed all academic requirements for high school graduation, but who have not yet completed their transition-related IEP goals may be eligible for social graduation. Students may participate in social graduation only upon the recommendation of their respective IEP teams. If social graduation is recommended, the student may engage in all aspects of the graduation celebration (e.g., wearing a cap and gown; sitting with the graduating class; having the student's name printed in the program and read aloud at the ceremony; walking across the stage to receive a faux diploma). Instead of receiving an official diploma, however, the student will receive an unsigned diploma or a certificate of participation.

The determination of whether social graduation is recommended for any particular student will be made on an individual basis during the first semester of any year in which the student's chronological peer group is eligible to receive a high school diploma. The IEP team may raise the issue, or the student and/or the student's parent may raise the issue. The IEP team members should consider whether social graduation is appropriate to further the student's progress with regard to IEP goals. The team may also consider any objectives the student will be required to accomplish before the student is eligible to participate. Finally, the team should determine additional arrangements or preparations, if any, that will need to be made to enable the student to participate in the ceremony. If the team determines that social graduation is recommended, the Superintendent will be notified. The IEP team makes the final decision with regard to social graduation, in accordance with the student's IEP goals, Federal and State laws and regulations and School Board policies. Students for whom participation in graduation ceremonies is precluded for disciplinary issues (when the discipline was not a manifestation of the student's disability) or nonpayment of school fines may not participate in social graduation.

After participating in the ceremony, the student is expected to continue working on their IEP transition goals and objectives. The student will also continue to receive services to address their transitional, vocational, and/or independent living skills as delineated in their IEP. An official high school diploma will be granted to the student when the IEP team determines that the transition goals have been met.

When the student turns twenty-one (21) during the school year, the student will be permitted to complete the current school year.



Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	STUDENTS AT-RISK OF NOT GRADUATING FROM HIGH SCHOOL
Code	po5461
Status	
Legal	118.153, Wis. Stats. P.I. 25

#### 5461 - **STUDENTS AT-RISK OF NOT GRADUATING FROM HIGH SCHOOL**

The School Board will establish programs to serve students in the District who are identified as "students-at-risk" in compliance with State statutes. This policy meets the requirements of State law which includes identifying and serving "student-at-risk" students as defined below:

Students who are at risk of not graduating high school because they are dropouts or are at least two (2) of the following:

- A. one (1) or more years behind their age group in the number of high school credits attained;
- B. two (2) or more years behind their age group in at least one (1) basic skill level (math and/or reading);
- C. habitually truant;
- D. parents;
- E. adjudicated delinquents; and
- F. eighth grade students whose score in each area of the student assessment was below basic level of failing and eighth grade students that were not promoted to ninth grade.

The District will identify all student-at-risk enrolled in the District. The District will annually develop a plan describing how the School Board will meet the needs of such students. Each plan will be completed on or before August 15th of each year.

All programs and services developed for "students-at-risk" will be designed to improve and expand educational opportunities for these students on an individualized basis, through a variety of means (e.g., additional instruction, differentiation, intervention), and provide alternative courses or program modifications which satisfactorily meet the District's graduation requirements.

Principals are responsible for identifying and addressing barriers to learning through a variety of strategies. The plan will communicate the structure, strategies, and program offerings for students at-risk which will vary by individual. Strategies for support, interventions, programs, and alternative educational options are made available to all students and at all levels as needed.

The School Board uses a Wisconsin Multi-Level System of Supports (WMLSS) Model that is designed as a continuum for Literacy, Mathematics, and Behavior. Wisconsin Multi-Level System of Supports (EMLSSWMLSS) is defined as a systemic process for achieving high levels of academic and behavioral success for all students through:

- A. a multi-level, high-quality instructional approach for general, at-risk, advanced learners and special education student needs;
- B. a balanced assessment system;
- C. collaborative practices.

The School Board will make reasonable efforts to help each student acquire the necessary skills, concepts, and content of a course or subject area they are enrolled in through systemic practices of Wisconsin Multi-Level System of Supports (WMLSS). Student capabilities will be identified for Wisconsin Multi-Level System of Supports (WMLSS) using multiple criteria in accordance with District guidelines. These guidelines are aligned with the Wisconsin Department of Public Instruction's recommendations.

The District will maintain Wisconsin Multi-Level System of Supports (WMLSS) and supporting documents which outline specific implementation procedures and guidelines that will be reviewed annually.

Parent involvement will be actively solicited to improve student success. Community service agencies' participation and partnerships will be encouraged and actively sought to meet student needs.

Students will be identified and referred to these programs and services in accordance with State regulations and guidelines established by the administration.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	CREDITS FROM NONPUBLIC SCHOOLS
Code	po5463
Status	
Legal	P.I. 18, Wis. Adm. Code

**5463 - CREDITS FROM NONPUBLIC SCHOOLS**

In recognizing its responsibility to uphold the minimum educational standards of the State of Wisconsin, the School Board establishes the following policy and criteria regarding the acceptance of credits for students transferring to the high school from nonpublic schools, whether they are private schools, as defined by law, or other types of schools.

For credit or coursework to be accepted for courses taken in such schools, assurance of compliance with minimum requirements established by the State must be provided. Recognition of credits or coursework will be granted when the proper assurance and the student's transcript have been received.

Accepted credits from nonpublic schools will be entered on the student's transcript with a notation of the school at which the credits were earned.

Grades in courses from nonpublic schools, other than home-based schools, that have been accepted for credit will be entered on the student's transcript. Such grades will be considered for grade point average and class ranking. The eligibility requirements for students transferring from nonpublic schools for the:

- Wisconsin Academic Excellence Scholarship is outlined in Policy 5451.01.
- Wisconsin Technical Excellence Higher Education Scholarship is outlined in Policy 5451.02
- Wisconsin ACT 95 Guaranteed UW Admission and the Direct Admit Program is outlined in Policy 5430

The District reserves the right to assess such transfer students in order to determine proper placement and to be assured the student can demonstrate the academic proficiencies which are prerequisite to a placement.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	EARLY GRADUATION
Code	po5464
Status	

#### 5464 - **EARLY GRADUATION**

The School Board believes that it is advisable for students to complete a sixteen-term high school sequence for graduation. Recognizing, however, that unusual circumstances may arise and that some students and their parents/guardians may wish to pursue alternative educational paths, students may be allowed to graduate from high school following their 14th or 15th term of high school.

The following procedures are established for the purpose of consideration for early graduation.

A student must meet all graduation requirements and will not be eligible for early graduation prior to the completion of the 14th term. Required courses will not be waived. Students requesting early graduation after the 14th term of high school will be expected to pursue post-secondary education; evidence of acceptance and/or anticipated enrollment must be presented. Students requesting early graduation after the 15th term of high school must show extenuating and/or familial circumstances for leaving school early. The student and their parent(s)/guardian(s) must make a written request to the building principal or program coordinator at least one term prior to the anticipated early graduation describing the student's plan for immediately following early graduation, if early graduation is granted (e.g., pursue alternative educational paths). Requests filed less than one term before the anticipated early graduation date may be considered, but only due to unusual circumstances.

1. A screening committee made up of the building principal and a counselor or program coordinator will review the request.
2. A student who graduates early will not be eligible to participate in any interscholastic or Wisconsin Interscholastic Athletic Association-sponsored activity, as appropriate.
3. A student who graduates early will be eligible to participate in graduation exercises.
4. Students who graduate early may participate in other school related activities at the Principal's or Activity Director's discretion.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	ACADEMIC INTEGRITY
Code	po5505
Status	
Legal	118.01, 118.164, 120.12, Wis. Stats.

#### 5505 – **ACADEMIC INTEGRITY**

The School Board values honesty and expects integrity in the District’s students. Violating academic honesty expectations erodes the trust between teachers and students as well as compromises the academic standing of other students. So that each student learns the skills being taught, and is judged solely on their own merits, the School Board prohibits any student from presenting someone else’s work as their own, using artificial intelligence platforms in place of one’s own work, providing unauthorized assistance to another student, and cheating in any manner.

All school work submitted for the purpose of meeting course requirements must be the individual student’s original work or the original work of a group of students for group projects. It is prohibited for any student to unfairly advance their own academic performance or that of any other student. Likewise, no student may intentionally limit or impede the academic performance or intellectual pursuits of other students.

Academic dishonesty includes, but is not limited to:

- A. plagiarism (of ideas, work, research, speech, art, music, etc.);
- B. forgery of another’s work;
- C. presenting the results that are the product of an artificial intelligence (AI) platform as one’s own where the use of AI was not specifically allowed by the teacher as part of the assignment;
- D. downloading or copying information from other sources and presenting it as one’s own;
- E. using language translation work of someone else or using technology when the expectation is doing one’s own translation;
- F. copying another person’s work;
- G. allowing another person to copy one’s own work;
- H. stealing another person’s work;
- I. doing another person’s work for them;
- J. distributing copies of one’s work for use by others;
- K. distributing copies of someone else’s work for use by others for academic gain or advantage;

- L. intentionally accessing another's work for the purpose of presenting it as one's own for academic gain or advantage;
- M. distributing or receiving answers to assignments, quizzes, tests, assessments, etc.
- N. distributing or receiving questions from quizzes, tests, assessments, etc.
- O. failure to attribute sources in the manner expected from the teacher.

### **Use of Artificial Intelligence/Natural Language Processing Tools For School Work**

In order to ensure the integrity of the educational process and to promote fair and equal opportunities for all students, except as outlined below, the use of Artificial Intelligence (AI) and Natural Language Processing (NLP) tools (collectively, "AI/NLP tools") is strictly prohibited for the completion of school work, without the express permission/consent of a teacher. The use of AI/NLP tools, without the express permission/consent of a teacher, undermines the learning and problem-solving skills that are essential to academic success and that the staff is tasked to develop in each student. Students are encouraged to develop their own knowledge, skills, and understanding of course material rather than relying solely on AI/NLP tools and they should ask their teachers when they have questions and/or need assistance. Unauthorized use of AI/NLP tools is considered a form of plagiarism and any student found using these tools without permission or in a prohibited manner will be disciplined in accordance with the Student Handbook. (See Policy 7540.08 - Artificial Intelligence (AI))

Notwithstanding the preceding, students can use AI/NLP tools in the school setting if they receive prior permission/consent from their teacher, so long as they use the AI/NLP tools in an ethical and responsible manner. Teachers have the discretion to authorize students to use AI/NLP tools for the following uses:

- A. Research assistance: AI/NLP tools can be used to help students quickly and efficiently search for and find relevant information for their school projects and assignments.
- B. Data Analysis: AI/NLP tools can be used to help students to analyze, understand, and interpret large amounts of data, such as text documents or social media posts. This can be particularly useful for research projects or data analysis assignments – e.g., scientific experiments and marketing research.
- C. Language translation: AI/NLP tools can be used to translate texts or documents into different languages, which can be helpful for students who are learning a new language or for students who are studying texts written in a different language.
- D. Writing assistance: AI/NLP tools can provide grammar and spelling corrections, as well as suggest alternative word choices and sentence structure, to help students improve their writing skills. Proper citation when using AI/NLP tools is required when AI/NLP generated content is incorporated into any work product.
- E. Accessibility: AI/NLP tools can be used to help students with disabilities access and understand written materials. For example, text-to-speech software can help students with specific learning disabilities or visual impairments to read texts and AI-powered translation tools can help students with hearing impairments understand spoken language.
- F. Study Tool Creation: AI/NLP tools can be used to generate flashcards, study guides, quizzes, slides, AI-generated audio, interactive chats, and summaries from course study materials to improve student understanding and retention.

Staff and Administration have the responsibility for monitoring students' work for compliance with this policy.

When enrolled in Advanced Placement (AP), Early College Credit Programs (ECCP), or any other third-party, District-sponsored programming, students are expected to follow the corresponding policies and guidelines regarding the use of AI/NLP.

Students who violate this policy are subject to disciplinary consequences.

Teachers are authorized, in consultation with their Principal, to apply appropriate consequences for violations of this policy. Disciplinary consequences for significant violations may include removal from the class with a failing grade, removal from student leadership positions, elimination of honors recognition, loss of membership in honor organizations, as well as other disciplinary consequences appropriate to the nature of the violation.

Parents will be contacted as soon as practicable to report any alleged acts of academic dishonesty by their child.

Repeated violations of this policy at the high school level will result in additional disciplinary consequences, up to and including suspension and expulsion.

Student and/or parent appeals of disciplinary consequences resulting from violation of this policy may be made within five (5) business days to the Principal whose decision will be final. If the Principal was the staff member responsible for the disciplinary consequence being appealed, then student and/or parent appeals should be directed within five (5) business days to the Superintendent whose decision will be final.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	STUDENT USE AND PARKING OF MOTOR VEHICLES
Code	po5515
Status	

#### 5515 - **STUDENT USE AND PARKING OF MOTOR VEHICLES**

The School Board will permit the operation and parking of motor vehicles on District property by students, in accordance with the rules of this District, provided that such students are licensed drivers and have been granted permission to park a motor vehicle on school grounds.

Students may only bring onto District property vehicles that are owned by the student or vehicles for which the student has express permission to operate. Bringing other vehicles onto District property will be considered a violation of school rules and this policy; school officials may contact law enforcement, as appropriate, when vehicles are brought onto District property without legal authorization.

At no time may a student enter a vehicle without the owner's consent, or the driver's consent if the owner has granted the driver express permission to operate the vehicle. School officials may contact law enforcement for unauthorized entry of a vehicle.

School officials may search a vehicle located on District property in accordance with School Board Policy 5771 - Search and Seizure.

The School Board will not be responsible for motor vehicles that are stolen or damaged on District property.

The School Board will not permit the use of snowmobiles for travel to and from school.

The School Board will not permit the use of Off Highway Vehicles (OHV).

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	STUDENT HAZING
Code	po5516
Status	
Legal	118.13, Wis. Stats. 120.13, Wis. Stats 948.51, Wis. Stats P.I. 9, Wis. Admin. Code P.I. 41, Wis. Admin. Code Fourteenth Amendment, U.S. Constitution 20 U.S.C. 1415 20 U.S.C. 1681 et seq., Title IX of Education Amendments Act 20 U.S.C. 1701 et seq., Equal Educational Opportunities Act of 1974 29 U.S.C. 794, Rehabilitation Act of 1973 42 U.S.C. 1983 42 U.S.C. 12101 et seq., The Americans with Disabilities Act of 1990 42 U.S.C. 2000 et seq., Civil Rights Act of 1964 42 U.S.C. 2000d et seq. 34 C.F.R. Sec. 300.600-300.662 Vocational Education Program Guidelines for Eliminating Discrimination and Denial of Services, Department of Education, Office of Civil Rights, 1979

### 5516 - **STUDENT HAZING**

The School Board believes that hazing activities of any type are inconsistent with the educational process and may in some circumstances be a violation of State law. It prohibits all such activities at any time in school facilities, on school property, and at any District-sponsored activity or event.

Hazing will be defined for purposes of this policy as performing any act or coercing another, including the victim, to perform any act of initiation into any class, group, or organization that causes or creates a risk of causing mental, emotional, or physical harm. Permission, consent, or assumption of risk by an individual subjected to hazing will not lessen the prohibitions contained in this policy.

Administrators, faculty members, and other employees of the District will be alert to possible situations, circumstances, or events that might include hazing. If hazing or planned hazing is discovered, the students involved will be informed by the discoverer of the prohibitions contained in this policy and will be ordered to end all hazing activities or planned activities

immediately. All hazing incidents will be reported immediately to the Principal or to the Superintendent. The individual informed of the situation will immediately do the following:

- A. Write all information concerning the reported activity or planned activity received from the person reporting the incident to create a complete record of the initial contact with the administration.
- B. Determine if any potential criminal activity has occurred and if so contact law enforcement immediately.
- C. Determine whether the information received illustrates hazing behavior that is based on the student's or any group of students sex (including transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights laws ("Protected Classes"). If the conduct reported appears to be based on one (1) or more Protected Class, or information surfaces in that regard, the administrator will inform the District Compliance Officer and refer to Policy 5517 – Student Anti-Harassment and proceed accordingly.
- D. If the hazing or planned hazing does not appear to be based on any Protected Classes, then the administrator will proceed to conduct an investigation consistent with the procedures found in Policy 5517.01 - Bullying.

Students, administrators, faculty members, and other employees who fail to abide by this policy may be subject to disciplinary action and may be held personally liable for civil or criminal penalties. Disciplinary action for students may include, but is not limited to, suspension and/or expulsion. Disciplinary action for staff members may be issued up to and including termination from employment. (See Policy 3139 – Staff Discipline, Policy 3140 - Non-renewal, Resignation, and Termination, Policy 4140 - Termination and Resignation, or Policy 4139 – Staff Discipline).

The Superintendent will incorporate this policy into student handbooks.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	BULLYING
Code	po5517.01
Status	
Legal	118.46, Wis. Stats.

#### 5517.01 - **BULLYING**

The School Board is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. The School Board encourages the promotion of positive interpersonal relations between members of the school community. Bullying toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse. The School Board will not tolerate any gestures, comments, threats, or actions which cause or threaten to cause bodily harm or personal degradation. This policy applies to all activities in the District, including activities on school property, including at any of the school buildings or other property used exclusively or in part, whether leased or owned by the District, for the purpose of school-related functions or events; or while traveling to or from school or to and from school-sponsored functions or events; in transporting vehicles arranged for by District officials. The policy applies as well during activities that occur off school property if the student or employee is at any school-sponsored, school-approved, or school-related activity or function, such as field trips or athletic events where students are under the supervision of school authorities, or where an employee is engaged in school business, or where there is otherwise a connection to the school such that the conduct at issue affects or is intended to affect the student's educational environment. (see also Policy 3362.01 and Policy 4362.01 - Threatening Behavior Toward Staff Members)

#### **Definitions**

**Bullying:** Bullying is deliberate or intentional behavior using words or actions, intended to cause fear, intimidation, or harm. Bullying is a repeated behavior and involves an imbalance of power. Furthermore, it may be serious enough to negatively impact a student's educational, physical, or emotional well-being. The behavior may be motivated by an actual or perceived distinguishing characteristic such as, but not limited to: age; national origin; race; ethnicity; religion; gender; gender status; change of sex; gender identity sexual orientation; physical attributes; physical or mental ability or disability; and social, economic, or family status; however, this type of prohibited bullying behavior need not be based on any of those particular or other particular characteristics. It includes, but is not necessarily limited to, such behaviors as stalking, cyberbullying, intimidating, menacing, coercing, name-calling, taunting, making threats, and hazing.

Some examples of Bullying are:

- A. Physical – hitting, kicking, spitting, pushing, pulling, taking and/or damaging personal belongings or extorting money, blocking or impeding student movement, unwelcome physical contact.
- B. Verbal – taunting, malicious teasing, insulting, name-calling, making threats.
- C. Psychological – spreading rumors, manipulating social relationships, coercion, or engaging in social exclusion/shunning, extortion, or intimidation.

D. "Cyberbullying" – is any severe or pervasive act of harassment, intimidation, or bullying conducted through the use of electronic communication, including but not limited to email, instant messages, text messages, social media, or web-based content.

1. Cyberbullying includes, but is not limited to, the following:

- posting slurs, rumors, or other disparaging remarks about a student on social media or through electronic communication. ;
- The knowing distribution or posting of harmful images, sounds, data, or text intended to cause emotional distress;
- The creation or distribution of unauthorized digital replicas (including AI-generated images, videos, or "deepfakes") intended to mock, harass, or sexualize a student.

2. Cyberbullying while physically at school or while using school-provided resources will be investigated. In addition, if cyberbullying originates outside of the school day, it will be investigated if it causes a substantial disruption.

**Harassment:** includes, but is not limited to, any act which subjects an individual or group to unwanted, abusive behavior of a nonverbal, verbal, written, or physical nature on the basis of sex (including gender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation, physical, mental, emotional, or learning disability, or any other characteristic protected by Federal or State civil rights laws. Harassment is prohibited by Policy 5517 – Student Anti-Harassment.

**Staff:** includes all District employees and School Board members.

**Third parties:** include, but are not limited to, coaches, school volunteers, parents, school visitors, service contractors, vendors, or others engaged in District business, and others not directly subject to school control at inter-district or intra-district athletic competitions or other school events.

For a definition of, and instances that could possibly be construed as hazing, consult Policy 5516 - Student Hazing.

### Reporting Procedure

1. Any student who believes they has been the victim of bullying or any person with knowledge or belief of conduct that may constitute bullying, will report the alleged acts immediately to the building employee most closely connected to the student or the incident. Alternatively, any person can make a report directly to the building principal, Superintendent, or Compliance Officer.
  - Complaints against a staff member will be reported to the Building Principal.
  - Complaints against a building principal will be reported to the Superintendent.
  - Complaints against the Superintendent will be reported to the School Board President.
  - Complaints against a School Board members will be reported to the School Board President unless the complaint is against the President in which case the complaint will be filed with the School Board Vice President.
2. Any employee that receives a report of, observes, or has other knowledge or belief of conduct that may constitute bullying, is required to report to the building principal or principal's designee in a timely manner.
3. The District encourages the reporting party or complainant to use the [report form](#) (NEEDS TO UPDATED) available from the principal of each building or available from the school building office. However, oral reports will be considered complaints as well. Anonymous reports will be investigated but the District's ability to take action on such reports may be limited.
4. Reports of bullying are classified as private educational and/or personnel data and/or confidential investigative data and will not be disclosed except as permitted by law.
5. The District will respect the privacy of the complainant(s), the individual(s) against whom the complaint is filed, and the witnesses as much as possible, consistent with the District's obligation to investigate, take appropriate action, and comply with any legal disclosure obligations.
6. Submission of a good faith complaint or report of bullying will not affect the complainant's or reporter's future employment, grades, or work assignments, or educational or work environment.

### Investigation Procedures

1. All complaints about behavior that may violate this Policy will be investigated promptly by the Principal, Assistant Principal, or designee. The Principal, Assistant Principal, or designee who is investigating the report of bullying will interview the complainant(s), respondent(s), and collect whatever other information is necessary to determine the facts and the seriousness of the report.
  - If the matter or complaint involves the Superintendent or a member of the School Board, it is appropriate to engage outside legal counsel to conduct the investigation consistent with this policy. Legal counsel will conduct a prompt investigation. The School Board attorney is authorized to designate an outside third party to conduct the investigation. The School Board attorney or designee will arrange such meetings as may be necessary with all concerned parties within five (5) business

- days after receipt of the information or complaint. The parties will have an opportunity to submit evidence and a list of witnesses. All findings related to the complaint will be reduced to writing. The School Board attorney or designee conducting the investigation will notify the complainant and parents as appropriate (in writing) when the investigation is concluded and the findings are made.
2. The school district may take immediate steps, at its discretion, to protect the complainant(s), reporter, respondent(s), or others pending completion of an investigation of bullying, consistent with applicable law.
  3. The school district, both immediately and pending completion of an investigation, will take appropriate measures to ensure the rights of the complainant and complainant's family are addressed. School officials, counselors, staff, and other professionals may be enlisted to support the complainants and their families.
  4. Parents of each student involved in the bullying report will be notified prior to the conclusion of the investigation. The District will maintain the confidentiality of the report and any related student records to the extent required by law.
  5. The complainant will be notified of the findings of the investigation, and as appropriate, what remedial action will be taken.
  6. If the investigation finds that bullying has occurred, it will result in prompt and appropriate remedial and/or disciplinary action. This may include student discipline including, but not limited to, reprimand, suspension, or possible expulsion. Further, the result of an investigation that finds that bullying has occurred may result in discharge for employees, exclusion for parents, guests, volunteers, and contractors, and removal from any official position and/or a request to resign for School Board members. Individuals may also be referred to law enforcement officials.
  7. If, during an investigation of a reported act of bullying in accordance with this Policy, the Principal determines that the reported misconduct may have created a hostile learning environment, discrimination, and/or may have constituted harassment based on sex (transgender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation, physical, mental, emotional, or learning disability, or any other characteristic protected by Federal or State civil rights laws, the Principal will report the act of bullying to one (1) of the Compliance Officers who will assume responsibility to investigate the allegation in accordance with Policy 5517 – Student Anti-Harassment or Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity. Additionally, complaints alleging sexual harassment on the basis of sex are also covered by and subject to the investigation procedures in Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities. If the investigation under Policy 5517 - Student Anti-harassment, Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity, or Policy 2266 - Nondiscrimination on the Basis of Sex in Education Programs or Activities does not substantiate harassment based on one (1) or more of the Protected Classes, the complaint of bullying will still be investigated under this Policy.

### **First Amendment Rights**

This policy will not be interpreted to infringe upon the First Amendment rights.

### **Retaliation/False Reports**

Retaliation against any person who reports, is thought to have reported, files a complaint, or otherwise participates in an investigation or inquiry concerning allegations of bullying is prohibited and will not be tolerated. Such retaliation will be considered a serious violation of School Board policy and independent of whether a complaint is substantiated. Suspected retaliation should be reported in the same manner as bullying. Making intentionally false reports about bullying for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and intentionally making a false report may result in disciplinary action as indicated above.

If a student or other individual believes there has been bullying, regardless of whether it fits a particular definition, they should report it and allow the administration to determine the appropriate course of action.

### **Privacy/Confidentiality**

The District will respect the privacy of the complainant, the individual(s) against who the complaint is filed, and the witnesses as much as possible, consistent with the School Board's legal obligations to investigate, inform parents, take appropriate action, and conform with any discovery or disclosure obligations. All records generated under this policy and its related administrative guidelines will be maintained as confidential to the extent permitted by law.

To the extent appropriate in conducting a thorough investigation and/or as legally permitted, confidentiality will be maintained during the investigation process.

### **Notification**

Notice of this policy will be **annually** distributed to all students enrolled in the School District and their parents. The policy will also be provided to organizations in the community having cooperative agreements with the schools. Additionally, the policy or a summary will be incorporated into the teacher, student, and parent handbooks.

The District will also provide a copy of the policy to any person who requests it.

### **Records and Reports**

Records of investigations will be maintained in accordance with Policy 8330 - Student Records and State law.

### **Education and Training**

In support of this policy, the School Board promotes preventative educational measures to create greater awareness of bullying behavior. The Superintendent will provide appropriate training to all members of the School District community related to the implementation of this policy and its accompanying administrative guidelines. All training regarding the School Board's policy and administrative guidelines on bullying will be age and content appropriate.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	STUDENT USE OR POSSESSION OF INTOXICANTS, DRUGS, OR PARAPHERNALIA
Code	po5530
Status	
Legal	118.01(2)(d), Wis. Stats. 118.24(2)(f), Wis. Stats. 118.257, Wis. Stats. 125.09(2), Wis. Stats. Drug-Free Schools and Communities Act of 1986 as amended 20 U.S.C. 3171 et seq. 20 U.S.C. 3224A

#### 5530 - **STUDENT USE OR POSSESSION OF INTOXICANTS, DRUGS, OR PARAPHERNALIA**

The School Board recognizes that the misuse of drugs is a serious problem with legal, physical, and social implications for the entire school community.

As the educational institution of this community, the schools should strive to prevent drug abuse and help drug abusers by educational, rather than punitive, means.

For purposes of this policy, "drugs" will mean:

- A. all dangerous controlled substances as so designated and prohibited by Wisconsin statute;
- B. all derivatives of hemp, except CBD products permitted by the school (see Policy 5330 - Administration of Medication/Emergency Care);  
  
This includes Delta-8-THC, Delta-9-THC, Delta-10-THC, Delta-11-THC, THC-0, and all other forms that cause psychosis; in all forms of delivery (i.e., inhalation, ingestion, injection, etc.).
- C. all chemicals which release toxic vapors;
- D. all alcoholic beverages;
- E. any prescription or patent drug, except those for which permission to use in school has been granted pursuant to School Board policy;
- F. "look-alikes";
- G. (essential oils and oil like products that may be mistaken for a drug (see Policy 5330 - Administration of Medication/Emergency Care);

H. anabolic steroids;

I. any misuse of over-the-counter drugs or medications;

J. any other illegal substance so designated and prohibited by law;

K. any substance, no matter its chemical composition, that is represented as or packaged in such a manner so as to give the appearance that the substance is a drug otherwise defined in this policy.

The School Board prohibits the use, possession, concealment, or distribution of any drug and any drug paraphernalia at any time on District property or at any District-related event. Violations of this policy will lead to disciplinary actions, including but not limited to, suspension or expulsion.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	INVESTIGATIONS INVOLVING LAW ENFORCEMENT AND OTHER GOVERNMENTAL AGENCIES
Code	po5540
Status	
Legal	118.257, Wis. Stats. 120.13(35), Wis. Stats. 175.32, Wis. Stats.

#### 5540 - **INVESTIGATIONS INVOLVING LAW ENFORCEMENT AND OTHER GOVERNMENTAL AGENCIES**

The School District of River Falls recognizes the need for police to investigate and gather information, yet we do not want non-school police matters to disrupt the school day for students. Not only does the District recognize the responsibility to protect the educational process but also individual student and parental rights as well.

All student interviews with law enforcement officials conducted on school premises will receive prior approval of the building principal or designee, to include parent consent when practical and reasonable. In cases of suspected child abuse or neglect approval will not be withheld without good cause.

It is the responsibility of the law enforcement officer to meet any requirements for law enforcement officers relating to advising a student of constitutional or statutory rights or conducting any interview.

#### **Procedures for Police Interview of Students**

The following guidelines are to be used when law enforcement officials interview students in school during regular school hours. These guidelines do not apply to interviews conducted by District professional staff including the District's School Resource Officer.

#### **Prior Administrative Approval**

All student interviews with law enforcement officials conducted on school premises will receive prior approval of the building principal or designee. Approval of an interview request will take into consideration such factors as the age of the student and cognitive ability, the purpose and subject matter of the interview, whether the conduct occurred on school grounds, whether the interview involves allegations of child abuse or neglect, and the seriousness of the conduct at issue.

If a request for a student interview is denied, the building principal or designee will state the reason for such denial. Law enforcement officials may appeal decisions made by the building principal or designee to the Superintendent.

#### **Parent Notification**

For all student interviews, when practical, a reasonable effort will be made by the police officer and/or building administrator to contact the student's parent/guardian prior to the officer's arrival at the school to conduct the interview. If prior contact has not been made, the building principal or police officer will make a reasonable effort to contact the student's parent/guardian in advance of the interview, except in the case of child abuse/neglect referrals.

The interview may proceed prior to notification of the parent or guardian if the situation is determined by law enforcement to be a serious matter that requires prompt action including, but not limited to: child abuse/neglect investigation, potential flight of a suspect, crime cover-up, school or community safety/security concerns, destruction of evidence, and/or if the

student voluntarily approaches the police officer.

A building administrator or designee will be present during the interview if parents have not been notified. If the interview relates to child abuse/neglect, a building administrator or designee will be present only if/when the law allows. If the parent is not notified in advance, then a follow-up phone call will be made and/or an email, or letter will be sent from the principal or designee to explain the proceedings except in the case of investigation of child abuse/neglect.

Avoiding embarrassment and interrupting instructional time

Every reasonable effort should be made by the administrators and the law enforcement officers to minimize school disruption and to ensure a minimum of embarrassment or loss of class time for the student by conducting plain-clothes interviews whenever possible, interviewing in a private area, and notifying students individually by school personnel.

Law enforcement officials will notify the building principal or designee when the interview is completed. The Superintendent will be notified immediately when any of the actions addressed in these guidelines is to occur.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	INVESTIGATIONS INVOLVING SUSPECTED CHILD ABUSE
Code	po5540.01
Status	
Legal	48.981, Wis. Stats.

#### 5540.01 - **INVESTIGATIONS INVOLVING SUSPECTED CHILD ABUSE**

In the event of a law enforcement or social services investigation involving allegations of child abuse under Chapter 48 of the Wisconsin Statutes, school officials will permit access to any student with whom the law enforcement officer or social services agent determines they must speak.

The school administration may notify the student's parents after being advised by the agency conducting the investigation that parental contact will not impede their investigation. In some instances, such investigations may involve allegations against the student's parent(s), and the investigating agency may instruct the administration not to contact the parents unless and until they are authorized to do so by the investigating agency. The administration will cooperate with such a request.

If the investigating agency determines that it must remove the student from school in the course of their investigation, the administrator should make a record of when the student was released, the agency to which the student was released, and the name of the individual agent that removed the student.

This policy should be viewed in conjunction with Policy 8462 - Child Abuse and Neglect. Nothing in this policy affects District staff responsibilities as mandatory reporters of suspected child abuse.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	IN-SCHOOL DISCIPLINE
Code	po5610.02
Status	
Legal	120.13(1), Wis. Stats.

**5610.02 - IN-SCHOOL DISCIPLINE**

It is the purpose of this policy to provide an alternative to out-of-school suspension. The availability of in-school discipline options is dependent upon the financial ability of the School Board to support such a program.

In-school discipline will only be offered at the discretion of the Principal for offenses found in the Student Code of Conduct.

No student is to be detained after the close of the regular school day unless the student's parent has been contacted and informed that the student will be detained. No student will be refused transportation services until the parent has been notified and other suitable transportation arrangements have been made. Notification to the parent is the responsibility of District personnel and should be made prior to the departure of school buses. If a parent cannot be contacted, the child should be detained on another day.

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Book Clean Copies for Discussion/Approval  
Section 5000 Students Templates  
Title STUDENT ACTIVISM AND EXPRESSION  
Code po5720  
Status

**5720 - STUDENT ACTIVISM AND EXPRESSION**

It is the policy of the School Board to allow students to express opinions and ideas, take stands, and support policies, publicly or privately, orally and in writing. Such expression should not interfere with the educational program, present a health or safety hazard, or violate School Board policy. Students may advocate change of law or school regulations and pursue their advocacy through lawful means.

Students may not use obscenity, slanderous or libelous statements, disruptive tactics, or advocate violation of the law or school policies or guidelines. (See Policy 5520 - Disorderly Conduct)

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	SCHOOL-SPONSORED PUBLICATIONS AND PRODUCTIONS
Code	po5722
Status	

### 5722 - SCHOOL-SPONSORED PUBLICATIONS AND PRODUCTIONS

The School Board sponsors student publications and productions as means by which students learn, under adult direction/supervision, the rights and responsibilities inherent when engaging in the public expression of ideas and information in our democratic society.

For purposes of this policy, school-sponsored student media will include both student publications and productions. School-sponsored student media does not include student expression related to classes that are not directly associated with student publications/productions. The term publication will include distribution, transmission, and dissemination of a student publication regardless of its medium. Student publications will include any written materials (including, but not limited to, banners, flyers, posters, pamphlets, notices, newspapers, playbills, yearbooks, literary journals, books, t-shirts, and other school-sponsored clothing), as well as material in electronic or on-line form (including, but not limited to, apps and services (as defined in Bylaw 0100 - Definitions, webpages/sites, web logs ('Blogs), video or audio clips, postings of social media (as defined in Bylaw 0100 - Definitions), and newsletters or announcements transmitted by e-mail, text, wireless broadcast, or other similar distribution/dissemination).

The term performance will include the presentation and broadcast of a student production. Student productions will include vocal, musical, theatrical performance, impromptu dramatic presentation, or any electronic media (including, but not limited to, radio and television programs, videoblogs (vlogs), and podcasts).

Only District-approved social media (as defined in Bylaw 0100 - Definitions) may be used to host school-sponsored student media, in accordance with Policy 7544 - Use of Social Media. School-sponsored student media must also comply with Policy 7540.02 - Digital Content and Accessibility.

For purposes of this policy, the school community is defined to include students, District employees (i.e., administrators, professional, and support staff), and parent/family members.

The following speech is unprotected and prohibited in all school-sponsored student publications and productions: speech that is defamatory, libelous, obscene, or harmful to minors (as that term is defined in Children's Internet Protection Action (CIPA)); speech that is reasonably likely to cause substantial disruption of or material interference with school activities or the educational process; speech that infringes upon the privacy or rights of others; speech that violates copyright law; speech that promotes activities, products or services that are unlawful (illegal) as to minors as defined by State or Federal law; and speech that otherwise violates school policy and/or State or Federal law. The School Board authorizes the administration to engage in prior review and restraint of school-sponsored publications and productions to prevent the publication or performance of unprotected speech.

Student expression relates to classrooms or educational settings not otherwise directly associated with school-sponsored student publications/productions are nonpublic forums. As nonpublic forums, the content of such student expression can be regulated for legitimate pedagogical school-related reasons. School officials will routinely and systematically review and, if necessary, restrict the content of these student expressions prior to publication/performance in a reasonable manner that is neutral as to the viewpoint of the speaker.

Nonpublic forum student expression may be published/performed outside the school community (i.e., to the general public). See School Board Policy 9160 – Public Attendance at School Events.

School-sponsored student media may be published/performed outside the school community (i.e., to the general public). See School Board Policy 9160 - Public Attendance at School Events.

All school-sponsored student media are nonpublic forums. While students may address matters of interest or concern to their readers/viewers, as nonpublic forums, the style and content of the student publications and productions can be regulated for legitimate pedagogical, school-related reasons. School officials will routinely and systematically review and, if necessary, restrict the type and/or content of all school-sponsored student media prior to publication/performance in a reasonable manner that is neutral as to the viewpoint of the speaker. Legitimate pedagogical concerns are not confined to academic issues but include the teaching by example of the shared values of a civilized social order, which consists of not only independence of thought and frankness of expression but also discipline, courtesy/civility, and respect for authority. School officials may further prohibit speech that is grammatically incorrect, poorly written, inadequately researched, biased or prejudiced, vulgar, or profane, or unsuitable for immature audiences.

Staff will monitor comments posted to social media platforms/sites that have been approved under Policy 7544 Use of Social Media for use as school-sponsored student media. Comments will be monitored to verify the age-appropriateness of the material, whether unprotected speech is involved, and whether there is compliance with posted rules for use of the forum and the platform/site's applicable terms of service. Comments that are not age-appropriate for the student-audience for the school-sponsored publication, constitute unprotected speech, and/or violate the posting rules for the use of the forum and/or the platform/site's applicable terms of service will be removed. The review of posted comments will be conducted in a viewpoint neutral manner, and consistent with State and Federal law.

Students will not be disciplined and/or retaliated against for exercising and/or asserting their free speech rights as defined in this policy. Nothing in this policy, however, restricts the District's ability to impose post-publication/performance discipline related to a student engaging in the impermissible publication/performance of unprotected speech.

Advertising is permitted in all school-sponsored student media.

Any advertisements must be consistent with Policy 9700.01 - Advertising and Commercial Activities.

Advertisements submitted for publication or inclusion in a production will be reviewed by school officials

for a determination that they are appropriate for juveniles. The Superintendent retains the final authority to determine whether an advertisement is appropriate and will be included in a publication/production. Advertisements may be rejected for legitimate pedagogical school-related reasons unrelated to the viewpoint of the advertiser (e.g., the advertisement encourages action that would endanger the health and safety of students).

### **General Prohibitions**

Regardless of their status as non-public or limited-purpose public forums, the School Board prohibits publications, productions, and advertisements that:

- A. promote, favor, or oppose any candidate for election or the adoption of any bond issue, proposal, or question submitted at any election.
- B. solicit funds for non-school organizations or institutions when such solicitation has not been approved by the Superintendent or Principal.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	EQUAL ACCESS FOR NONDISTRICT-SPONSORED STUDENT CLUBS AND ACTIVITIES
Code	po5730
Status	
Legal	118.13 Wis. Stats. P.I. 9, 41 Wis. Admin. Code Fourteenth Amendment, U.S. Constitution 20 U.S.C. 1415 20 U.S.C. 1681 et seq., Title IX of Education Amendments Act 20 U.S.C. 1701 et seq., Equal Educational Opportunities Act of 1974 20 U.S.C. 4071 et seq., Equal Access Act of 1984 29 U.S.C. 794, Rehabilitation Act of 1973 42 U.S.C. 12101 et seq., The Americans with Disabilities Act of 1990 42 U.S.C. 1983 42 U.S.C. 2000d et seq. 42 U.S.C. 2000e et seq., Civil Rights Act of 1964 34 C.F.R. 300.600-300.662 Vocational Education Program Guidelines for Eliminating Discrimination and Denial of Services, Department of Education, Office of Civil Rights, 1979

#### 5730 - **EQUAL ACCESS FOR NONDISTRICT-SPONSORED STUDENT CLUBS AND ACTIVITIES**

The School Board will generally not permit the use of school facilities by nondistrict-sponsored student clubs and activities or District-sponsored, extra-curricular clubs and activities during instructional hours, unless the activity will not interfere with instructional time for participating students. During non-instructional time, however, no group of students, regardless of the size of the group, will be denied an opportunity to meet on the basis of the religious, political, philosophical, or other content of the activity. Nondistrict-sponsored student clubs and activities must follow all applicable School Board policies.

An application for permission for nondistrict-sponsored student clubs and activities to meet on school premises will be made to the Principal, who will grant permission provided that the Principal determines that:

- A. the activity has been initiated by students;
- B. attendance at the meeting is voluntary;
- C. no agent or employee of the District will promote, or lead, however, an employee may volunteer to supervise;
- D. the meeting does not unduly disrupt the orderly conduct of instructional activities in the school; and

E. nonschool persons do not direct, conduct, control, or regularly attend the activity.

A student-initiated group granted permission to meet on school premises will be provided the same rights and access and will be subject to the same administrative guidelines that govern the meetings of student organizations sponsored by this School Board, except as provided by this policy. Participation in a student-initiated meeting must be available to all students who wish to attend and cannot be denied on the basis of sex (including gender status, change of sex, or gender identity), race, color, national origin, religion, creed, ancestry, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, or any other characteristic protected by Federal or State civil rights law (hereinafter referred to as "Protected Characteristics").

The School Board will not permit the organization of a fraternity, sorority, or secret society. The Superintendent or Principal may exclude nonstudents from directing, controlling, or attending any such meetings of students.

A professional staff member may be assigned to attend a student-initiated meeting in a custodial capacity but will not be required to participate in the activity. No professional staff members will be compelled to attend a student-initiated meeting if the content of the speech at the meeting is contrary to staff member's beliefs.

Furthermore, conducting such a meeting or activity during the school day is prohibited.

The Principal may take such actions as may be necessary to maintain order and discipline on school premises and to protect the safety and well-being of students and staff members.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	SCHOOL-AGE PARENTS AND MARRIED STATUS OF STUDENTS
Code	po5751
Status	
Legal	115.91 Wis. Stats. 118.13 Wis. Stats. 118.15(4m) Wis. Stats. P.I. 9, 41, Wis. Adm. Code Fourteenth Amendment, U.S. Constitution 20 U.S.C. 1681, Title IX of Education Amendments Act 20 U.S.C. 1701 et seq., Equal Educational Opportunities Act of 1974 29 U.S.C. 794, Rehabilitation Act of 1973 42 U.S.C. 12101 et seq., The Americans with Disabilities Act of 1990 42 U.S.C. 2000 et seq., Civil Rights Act of 1964 Vocational Education Program Guidelines for Eliminating Discrimination and Denial of Services, Department of Education, Office of Civil Rights, 1979

#### 5751 - **SCHOOL-AGE PARENTS AND MARRIED STATUS OF STUDENTS**

A student's marital status will not be a basis for discrimination or other restriction in that student's educational programming. Likewise, the School Board supports the provision of modifications and other services to enable resident school-age parents to continue their education.

School-age parents include any person under the age of twenty-one (21) who is not a high school graduate and is a parent, expectant parent, or a person who has been pregnant within the immediately preceding 120 days.

The school may request medical verification of a pregnant student's ability to continue in all classes in her program. School-age parents, however, may not be compelled to withdraw from their regular education program.

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Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	SEARCH AND SEIZURE
Code	po5771
Status	
Legal	118.32, Wis. Stats. 118.325 Wis. Stats. 118.45, Wis. Stats. 948.50, Wis. Stats. Wisconsin Const. Art. 1 Section 11 U.S. Constitution, 4th Amendment

#### 5771 - **SEARCH AND SEIZURE**

The School Board has charged school authorities with the responsibility of safeguarding the safety and well-being of the students in their care. In the discharge of that responsibility, school authorities may search school property, such as lockers used by students or the person or property, including vehicles, of a student, in accordance with the following policy.

##### **School Property**

The School Board acknowledges the need for in-school storage of student possessions and will provide storage places, including desks and lockers, for that purpose. Desks and lockers are public property, and school authorities may make reasonable regulations regarding their use. The District retains ownership and possessory control of student desks and lockers, and the same may be searched at random by school personnel at any time. A showing of reasonable cause or suspicion is not a necessary precondition to a search under this paragraph. Students will not have an expectation of privacy in lockers, desks, or other school property as to prevent examination by a school official. The School Board directs the Principal to provide students with written notice of this policy at least annually and that routine inspections be done at the discretion of the Principal of all such storage places.

The School Board directs that the searches may be conducted by the Superintendent, building principals, assistant principals, School Resource Officer, RCA Coordinator, and Employees designated by the building principal. If requested, a School Resource Officer or any Law Enforcement Agent may assist school officials as they conduct a search.

##### **Student Person and Possessions**

The School Board recognizes that the privacy of students or their belongings may not be violated by unreasonable search and seizure and directs that no student be searched without reasonable suspicion that the search will turn up evidence that the student has violated or is violating either a particular law or a particular rule of the school. Any search under this paragraph must be reasonable in scope and reasonable in the manner in which it is conducted. The extent of the search will be governed by the seriousness of the suspected infraction, the student's age and gender, the student's disciplinary history, and any other relevant circumstances or information.

The Principal may arrange for a breath test for blood-alcohol to be conducted on a student whenever they have individualized reasonable suspicion to believe the student has consumed or is under the influence of an alcoholic beverage while on school premises or while participating in a school-sponsored activity. If the result indicates a violation of school

rules as described in the student handbook, the disciplinary procedure described in the student handbook will be followed. If the student refuses to take the test, the Principal will inform the student that refusal to participate implies an admission of guilt leading to disciplinary action consistent with the student handbook.

In a situation in which a search of a student's person or possessions is appropriate, school administrators should first attempt to contact the school resource officer to conduct the search under the administrator's direction. If the school does not have a school resource officer or if the officer is not available, the administrator may proceed with the search, unless the information justifying the search suggests that the student is in possession of dangerous materials whereby the expertise of law enforcement is necessary. In such a case, the school official will contact law enforcement and request their assistance.

Under no circumstances will a school official ever conduct a strip search of a student.

Except as provided below (Use of Dogs), a request for the search of a student or a student's possessions will be directed to the Principal or an available Administrator. The Administrator will attempt to obtain the freely-offered, consent, in writing if possible, of the student to the inspection; however, provided there is reasonable suspicion pursuant to the above paragraphs, the search may be conducted without such consent. Whenever possible, a search will be conducted by the Principal in the presence of the student and a staff member other than the administrator conducting the search. A search prompted by the reasonable suspicion that health and safety are immediately threatened will be conducted with as much speed and dispatch as may be required to protect persons and property. Whenever feasible, the Administrator may secure the assistance of a school resource officer in conducting searches.

Search of a student's person or intimate personal belongings will be conducted by a person of the student's gender, in the presence of another staff member of the same gender, and in a manner that is minimally intrusive to the student based on the reasonable suspicion justifying the search. The use of a metal detector may be used during a search of a student or their possessions.

**Parking on School Grounds** Students are allowed to park on school grounds in designated areas with the understanding that an Administrator with reasonable suspicion to believe a search will produce evidence of a violation of a particular law, a school rule, or a condition that endangers the safety or health of the student driver or others, should request consent to search the vehicle and all containers inside the vehicle. If consent is not given, an Administrator may proceed with the search or contact law enforcement.

### **Use of Dogs**

The School Board authorizes the use of specially-trained dogs to detect the presence of drugs and devices such as bombs on school property under the following conditions:

- A. the presence of the dogs on school property is authorized in advance by the Superintendent or Principal, except in emergency situations, or is pursuant to a court order or warrant;
- B. the dog must be handled by a law enforcement officer or certified organization specially trained to safely and competently work with the dog;
- C. the dog is represented by the Sheriff or Chief of the law enforcement agency providing the service as capable of accurately detecting drugs and/or devices.

The Principal will be responsible for the prompt recording in writing of each student search, including the reasons for the search; information received that established the need for the search and the name of informant, if any; the persons present when the search was conducted; any substances or objects found and the disposition made of them; and any subsequent action taken. The principal will be responsible for the custody, control, and disposition of any illegal or dangerous substance or object taken from a student.

The Superintendent may request the assistance of a law enforcement agency in implementing any aspect of this policy. Where law enforcement officers participate in a search on school property or at a school activity pursuant to a request from the Superintendent, the search will be conducted by the law enforcement officers at the direction of a District official. Law enforcement searches conducted independently of any District official request or direction will be conducted based on standard applicable to law enforcement.

Anything found in the course of a search pursuant to this policy which constitutes evidence of a violation of a particular law or school rule or which endangers the safety or health of any person will be seized and properly cataloged for use as evidence if appropriate. Seized items will be returned to the owner if the items may be lawfully possessed by the owner. Seized items that may not lawfully be possessed by the owner will be turned over to law enforcement.

The Superintendent will provide students and staff with written notice of this policy and guidelines at least annually.





Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	STUDENT/PARENT RIGHTS
Code	po5780
Status	
Legal	Wis. Stat. 115.807, 118.125(2)(k), 20 U.S.C. 1232g(b)(1)(H)

#### 5780 - **STUDENT/PARENT RIGHTS**

The School Board recognizes that students possess not only the right to an education but the rights of citizenship as well.

In providing students the opportunity for an education to which they are entitled, the District will attempt to offer nurture, counsel, and custodial care appropriate to their age and maturity. At the same time the School Board recognizes that no student may be deprived of the basic right to equal access to the educational program and the student's constitutional right to due process and free expression and association as appropriate for the school environment.

Attendant to the rights afforded to each student, however, are certain responsibilities, which include respect for the rights of others, obedience to properly constituted school authority, and compliance with the guidelines and rules of the District.

Since a student who has reached the age of majority possesses the full rights of an adult, the student may authorize those school matters previously handled by their parents, but the student also assumes the responsibility for their performance in school, attendance, and compliance with the guidelines and District rules.

Parents also have rights in the school system to know about their student's educational experience. Specific rights are listed in topic areas of these policies.

In addition, parents have the right to inspect any instructional materials used as part of the educational curriculum for their student. Instructional materials means instructional content, regardless of format, that is provided to the student, including printed or representational materials, audio-visual materials, and materials available in electronic or digital formats (such as materials accessible through the Internet). Instructional material does not include academic tests or academic assessments.

The Superintendent will, in consultation with parents, develop a procedure addressing the rights of parents and procedures to assure timely response to parental requests to review instructional material. The procedure will also address reasonable notification to parents and students of their rights to review these materials. (See Policy 9130 - Public Complaints).

A student who is still a dependent for Federal tax purposes, but who has reached the age of majority may, by written request, restrict the student's parents access to personally identifiable information from the student's records.

When a student with a disability reaches the age of eighteen (18), with the exception of a student with a disability who has been found incompetent in this State, the District must provide any required notices to both the student and the student's parents, and all other rights accorded to the student's parents under Subchapter 5 of Chapter 115, Wis. Stats., transfer to the student.

This policy will be applied consistent with the Family Education Rights and Privacy Act and applicable State student records law.



**School District of River Falls**  
**Ad-Hoc Policy Committee Report**

Monday, May 4, 2026 - 6:00 PM  
District Office, 852 E Division Street  
River Falls, Wisconsin 54022

The School Board's Ad-Hoc Policy Committee meeting was held on Monday, May 4, 2026, at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. Chair Johnson Myers called the meeting to order at 6:01 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer, Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

**PRESENT**

Committee Members Stacy Johnson Myers (Chair), Monica LaVold, and Lindsey Curtis. School Board members Alison Page and Mike Miller were present. Superintendent David Bell, Director of Finance and Facilities Lynette Coy, Director of Human and Resources and Leadership Development Nate Schurman were also present.

1. **CALL TO ORDER - 6:01 PM**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS - None**

4. **CONSENT AGENDA - NEOLA POLICY UPDATES: INITIAL READINGS**

The Policy Committee is conducting the initial readings of the following NEOLA policies as part of the review process. Approval by the Policy Committee will advance these policies to the full School Board for the first reading.

**Policies Recommended for Initial Approval:**

- Policy 6111 - Internal Controls
- Policy 6112 - Cash Management of Grants
- Policy 6116 - Time and Effort Reporting
- Policy 6144 - Investment Income
- Policy 6151 - Returned/Outstanding-Stale Checks
- Policy 6230 - Budget Hearing
- Policy 6231 - Budget Implementation
- Policy 6611 - District-Supported/Sponsored Student Activity Accounts
- Policy 6630 - Cash Handling and Deposits
- Policy 6670 - Trust and Agency Funds
- Policy 6830 - Audit

**Action:** LaVold moved, seconded by Curtis, to approve the above-listed NEOLA policies for the initial reading by the Policy Committee and recommend them for the first reading. The motion passed 3-0.

5. **NEOLA POLICY 6110 - GRANT FUNDS**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.

**Action:** Curtis moved, seconded by Lavold, to approve Neola Policy 6110 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

6. **NEOLA POLICY 6114 - COST PRINCIPLES - SPENDING FEDERAL FUNDS**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.

**Action:** LaVold moved, seconded by Curtis, to approve Neola Policy 6114 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

7. **NEOLA POLICY 6150 - TUITION INCOME**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.

**Action:** Johnson Myers moved, seconded by LaVold, to approve Neola Policy 6150 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

**8. NEOLA POLICY 6152 - STUDENT FEES, FINES, AND CHARGES**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.

**Action:** Johnson Myers moved, seconded by Curtis, to approve Neola Policy 6152 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

**9. NEOLA POLICY 6152.01 - WAIVER OF SCHOOL FEES OR FINES**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.

**Action:** Curtis moved, seconded by LaVold, to approve Neola Policy 6152.01 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

**10. NEOLA POLICY 6220 - BUDGET PREPARATION**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.

**Action:** Johnson Myers moved, seconded by LaVold, to approve Neola Policy 6220 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

**11. NEOLA POLICY 6235 - FUND BALANCE**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.

**Action:** Johnson Myers moved, seconded by Curtis, to approve Neola Policy 6235 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

**12. NEOLA POLICY 6236 - COMMUNITY SERVICES FUND (FUND 80)**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.

**Action:** Johnson Myers moved, seconded by LaVold, to approve Neola Policy 6236 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

**13. NEOLA POLICY 6325 - PROCUREMENT - FEDERAL GRANTS/FUNDS**

**Action:** Johnson Myers moved, seconded by LaVold, to **TABLE** Neola Policy 6325. The motion passed 3-0.

**14. NEOLA POLICY 6605 - CROWDFUNDING**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.

**Action:** Curtis moved, seconded by LaVold, to approve Neola Policy 6605 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

**15. NEOLA POLICY 6700 - FAIR LABOR STANDARDS ACT (FLSA)**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.

**Action:** Johnson Myers moved, seconded by Curtis, to approve Neola Policy 6700 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

**16. NEOLA POLICY 5517 - STUDENT ANTI-HARASSMENT**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.

**Action:** Johnson Myers moved, seconded by LaVold, to approve Neola Policy 5517 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

**17. NEOLA POLICY 4362 - EMPLOYEE ANTI-HARASSMENT (SUPPORT STAFF)**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.

**Action:** Johnson Myers moved, seconded by LaVold, to approve Neola Policy 4362 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

**18. NEOLA POLICY 3362 - EMPLOYEE ANTI-HARASSMENT (PROFESSIONAL STAFF)**

This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.

**Action:** Johnson Myers moved, seconded by LaVold, to approve Neola Policy 3362 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.

19. **NEOLA POLICY 1662 - EMPLOYEE ANTI-HARASSMENT (ADMINISTRATION)**  
 This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.  
**Action:** Johnson Myers moved, seconded by LaVold, to approve Neola Policy 1662 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.
20. **NEOLA POLICY 0155 - COMMITTEES**  
 This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.  
**Action:** Johnson Myers moved, seconded by Curtis, to approve Neola Policy 0155 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.
21. **NEOLA POLICY 0145 - SCHOOL BOARD MEMBER ANTI-HARASSMENT**  
 This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.  
**Action:** Johnson Myers moved, seconded by LaVold, to approve Neola Policy 045 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.
22. **NEOLA POLICY 6146 - POST-ISSUANCE TAX-EXEMPT BOND COMPLIANCE**  
**Action:** LaVold moved, seconded by Curtis, to **TABLE** Neola Policy 6146. The motion passed 3-0.
23. **NEOLA POLICY 6147 - DEBT MANAGEMENT**  
 This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.  
**Action:** Curtis moved, seconded by LaVold, to approve Neola Policy 6147 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.
24. **NEOLA POLICY 6320 - PURCHASING**  
 This review constitutes the initial reading by the Policy Committee. Approval will forward the policy to the full School Board for the first reading.  
**Action:** LaVold moved, seconded by Curtis, to approve Neola Policy 6320 for the initial reading by the Policy Committee and recommend it for the first reading. The motion passed 3-0.
25. **NEOLA POLICY 6608 - ACCOUNTABILITY AND OVERSIGHT OF FUNDRAISER DISBURSEMENTS**  
**Action:** Curtis moved, seconded by LaVold, to **TABLE** Neola Policy 6608. The motion passed 3-0.
26. **SCHEDULE NEXT POLICY AD-HOC COMMITTEE MEETING**  
 Upcoming committee meeting dates, times, and locations will be reviewed.  
**Action:** Set the meeting schedule as follows:  
 Ad-Hoc Policy Committee meeting: Monday, June 1, 2026, 6:00 p.m.  
*The meeting will be held in the District Office conference room at 852 E. Division Street.*
27. **ADJOURN** at 7:14 p.m.

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Stacy Johnson Myers, Ad-Hoc Policy Committee Chair

**School District of River Falls**  
**Finance and Facilities Committee Meeting Report**

Monday, May 11, 2026 - 6:00 PM  
District Office  
852 E Division Street  
River Falls, Wisconsin 54022

The School Board's Finance and Facilities Committee meeting was held on Monday, May 11, 2026, at the District Office 852 E Division Street, River Falls, Wisconsin 54022. Chair Miller called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

**PRESENT**

Committee members Mike Miller (Chair), Bo Hirstein, and Alan Tuchtenhagen. School Board members Lindsey Curtis, Stacy Johnson Myers, Monica LaVold, and Alison Page. Superintendent David Bell, Director of Human Resources and Leadership Development Nate Schurman, and Director of Finance and Facilities Lynette Coy were also present.

**1. CALL TO ORDER - 6:00 PM**

**2. MANNER OF PUBLIC NOTIFICATION OF MEETING**

**3. HEARING OF VISITORS OR DELEGATIONS - None**

**4. 2025-26 BUDGET UPDATE**

The Director of Finance and Facilities provided a 2025-26 budget update.

**Action:** None, informational only.

**5. 2026-27 FOOD SERVICE MEAL PRICES**

The Director of Finance and Facilities provided an update on 2026-27 Food Service meal prices. This will be brought back at a later date for approval of meal prices for 2026-27.

**Action:** None, informational only.

**6. PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE FINANCE & FACILITIES MEETING AGENDA(S)**

As always, committee members were given the opportunity to suggest items for future committee and/or School Board meeting agendas.

**Action:** Negative Food Service account balances

**7. SCHEDULE NEXT FINANCE & FACILITIES COMMITTEE MEETING**

Upcoming committee meeting dates, times, and locations will be reviewed.

**Action:** Set the meeting schedule as follows:

Finance and Facilities Committee meeting, Monday, June 8, 2026, 7:00 p.m. (*or immediately following Educational Program*)

*The meeting will be held at the District Office, 852 E. Division Street.*

**8. ADJOURN** at 6:23 p.m.

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Mike Miller, Finance and Facilities Committee Chair

**School District of River Falls  
Personnel Committee Meeting Report**

Monday, May 11, 2026 - at 7:00 PM or immediately following the 6:00 PM Finance & Facilities meeting  
District Office  
852 E Division Street  
River Falls, Wisconsin 54022

The School Board's Personnel Committee meeting was held on Monday, May 11, 2026, at the District Office 852 E Division Street, River Falls, Wisconsin 54022. Chair Johnson Myers called the meeting to order at 6:23 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

**PRESENT**

Committee Members Stacy Johnson Myers (Chair), Alison Page, and Lindsey Curtis. School Board members Alan Tuchtenhagen, Bo Hirstein, Monica LaVold, and Mike Miller. Superintendent David Bell and Director of Human Resources & Leadership Development Nate Schurman were also present.

**1. CALL TO ORDER - 6:23 PM**

**2. MANNER OF PUBLIC NOTIFICATION OF MEETING**

**3. HEARING OF VISITORS OR DELEGATIONS - None**

**4. DISTRICT SCORECARD UPDATE: RIVER FALLS WORKS**

Administration reviewed practices taken to achieve goals connected with the River Falls Works portion of the District Scorecard.

**Action:** None, informational only.

**5. CALENDAR IMPORTANT DATES**

River Falls High School requested a change to their late start dates.

**Action:** Curtis moved, seconded by Page, to approve the Important Dates Calendar 2026-27. Motion passed 3-0.

**6. CERTIFIED STAFFING UPDATE**

The administrative team shared a 2026-27 staffing update.

**Action:** None, informational only.

**7. 2026-27 HOURLY SUPPORT STAFF SALARY SCHEDULE**

The recommended salary schedule will be shared with support staff employees when letters of intent are shared. The 2026-27 salary schedule reflects an average 4.60% per cell increase.

**Action:** Page moved, seconded by Curtis, to approve 2026-27 Support Staff Hourly Rates. Motion passed 3-0.

**8. 2026-27 BUS DRIVER COLLECTIVE BARGAINING AGREEMENT**

The Negotiations Committee recommended the approval of the 2026-27 Bus Driver Collective Bargaining Agreement. The agreement includes a per cell increase of 1.87% for cells #1-9 and a 3.30% increase for cell #10. The average total base wage increase is 3.49% for steps 1-10. The agreement also includes a total salary increase of 3.60% for trip drivers, a 3.25% increase for suburban drivers, and a 12% total salary increase for driver trainers.

**Action:** Page moved, seconded by Curtis, to approve 2026-27 Bus Driver Collective Bargaining Agreement as presented. Motion passed 3-0.

**9. 2026-27 TEACHER COLLECTIVE BARGAINING AGREEMENT**

The Negotiations Committee recommended the approval of the 2026-27 Teacher Collective Bargaining Agreement. The agreement includes a 2.63% base wage increase for each step on the teacher ladder and a total salary increase of 3.66%.

**Action:** Curtis moved, seconded by Page, to approve 2026-27 Teacher Collective Bargaining Agreement as presented. Motion passed 3-0.

**10. CONSIDERATION OF ADJOURNING TO CLOSED SESSION PURSUANT TO WIS. STAT. SEC. 19.85(1)(C) FOR THE PURPOSE OF CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION, OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY, TO DISCUSS 2026-27<sup>94</sup> ADMINISTRATOR AND SUPERVISOR CONTRACTS. ROLL CALL REQUIRED.**

**Action:** Curtis moved, seconded by Page, to adjourn to closed session. Roll Call Vote: Page-yes, Curtis-yes, Myers-yes

11. **CONVENE TO CLOSED SESSION PURSUANT TO THE ABOVE** at 6:24 p.m.

The committee discussed administrator and supervisor salaries. Final approval will be at the June School Board meeting.

12. **RECONVENE INTO OPEN SESSION FOR POTENTIAL ACTION RELATED TO CLOSED SESSION BUSINESS** at 6:49 p.m.

**Action:** Curtis moved, seconded by Page, to reconvene into open session. Roll Call Vote: Page-yes, Curtis-yes, Myers-yes

**Closed Session Action:** No action, information only.

13. **PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE PERSONNEL MEETING AGENDA(S)**

As always, committee members were given the opportunity to suggest items for future committee and/or School Board meeting agendas.

**Action:** No suggestions at this time.

14. **SCHEDULE NEXT PERSONNEL COMMITTEE MEETING**

Upcoming committee meeting dates, times, and locations will be reviewed.

**Action:** Set the meeting schedule as follows:

Personnel Committee meeting, Monday, June 8, 2026, 8:00 p.m. *(or immediately following Finance & Facilities)*

*The meeting will be held in the District Office Conference Room, 852 E. Division Street.*

15. **ADJOURN** at 7:44 p.m.

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Stacy Johnson Myers, Personnel Committee Chair

**School District of River Falls**  
**Personnel Committee: Teacher Negotiations Report**

Thursday, May 7, 2026 - 4:15 PM  
District Office  
852 E Division Street  
River Falls, Wisconsin 54022

The School Board's Personnel Committee meeting was held on Thursday, April 23, 2026, at District Office 852 E Division Street, River Falls, Wisconsin 54022. Committee Member Page called the meeting to order at 4:15 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to WEVR Radio Station and the *Eau Claire Leader-Telegram*.

**PRESENT**

Committee Members Lindsey Cook and Alison Page were present. Superintendent David Bell, Director of Human Resources & Leadership Development Nate Schurman, and Director of Finance and Facilities Lynette Coy were also present. WEAC Region 1 Teacher Representatives Kevin Dorn, Jared Groth Olson, Melissa Fierro, Jamie Follstad, Gary Campbell, Joe Coughlin, and Allison Holzman were present.

**1. CALL TO ORDER - 4:15 PM**

**2. MANNER OF PUBLIC NOTIFICATION OF MEETING**

**3. HEARING OF VISITORS OR DELEGATIONS-NONE**

**4. INTRODUCTIONS**

The Personnel Committee, Administration, Teachers, and WEAC Region 1 Representatives introduced themselves.

**5. DISCUSSION OF GROUND RULES**

Superintendent David Bell shared the ground rules for the meeting.

**6. EXCHANGE OF WRITTEN INITIAL PROPOSALS AND PRESENTATION OF SUPPORTING RATIONALE BETWEEN THE WEAC REGION 1 - RIVER FALLS TEACHERS AND THE SCHOOL DISTRICT FOR THE 2026-27 COLLECTIVE BARGAINING AGREEMENT PURSUANT TO WIS. STAT. §§ 19.82(1) AND 111.70(4)(CM)2**

Director of Human Resources and Leadership Development Nate Schurman indicated that the district's offer remained the same. The proposal includes qualified teachers moving up the salary ladder (1.81%), ladder cell increases (1.31%), and increasing the teacher contract from 188 to 189 days (0.52%). Allison Holzman asked for clarification regarding the increases for teachers at the G1 step and V step.

Kevin Dorn indicated that the committee tentatively approves the district offer. The membership will vote this week for full approval.

**7. ADJOURNED at 4:49 PM**

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Alison Page, Personnel Committee Member

**School District of River Falls**  
**Personnel Committee: Bus Driver Negotiations Report**

Thursday, April 23, 2026 - 6:00 PM  
District Office  
852 E Division Street  
River Falls, Wisconsin 54022

The School Board's Personnel Committee meeting was held on Thursday, April 23, 2026, at District Office 852 E Division Street, River Falls, Wisconsin 54022. Chair Johnson Myers called the meeting to order at 6:09 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to WEVR Radio Station and the *Eau Claire Leader-Telegram*.

**PRESENT**

Committee Members Stacy Johnson Myers (Chair), Alison Page, and Alan Tuchtenhagen. Superintendent David Bell, Director of Human Resources & Leadership Development Nate Schurman, and Director of Finance and Facilities Lynette Coy were also present. WEAC Region 1 Driver Representatives Chris Carley, Nell Henry, Jerry Wolf, Allison Holzman, and Cori Porter were present.

**1. CALL TO ORDER - 6:09 PM**

**2. MANNER OF PUBLIC NOTIFICATION OF MEETING**

**3. HEARING OF VISITORS OR DELEGATIONS-NONE**

**4. INTRODUCTIONS**

The Personnel Committee, Administration, Drivers, and Representatives from WEAC Region 1 introduced themselves.

**5. DISCUSSION OF GROUND RULES**

Superintendent David Bell outlined the ground rules for the introduction of proposals and supporting rationales.

**6. EXCHANGE OF WRITTEN INITIAL PROPOSALS AND PRESENTATION OF SUPPORTING RATIONALE BETWEEN THE WEAC REGION 1 - RIVER FALLS TEACHERS AND THE SCHOOL DISTRICT FOR THE 2026-27 COLLECTIVE BARGAINING AGREEMENT PURSUANT TO WIS. STAT. §§ 19.82(1) AND 111.70(4)(CM)2**

Director of Human Resources and Leadership Development Nate Schurman provided the district's initial proposal. After the initial [proposal](#), at 6:20 p.m, the WEAC Driver Representatives requested the opportunity to meet separately to discuss the proposal.

At 6:35 p.m, Chris Carley indicated that the WEAC Drivers tentatively agreed to the district's initial proposal and then provided feedback on meet and confer items not subject to collective bargaining.

**7. ADJOURNED at 6:50 PM**

\_\_\_\_\_  
Stacy Johnson Myers, Personnel Committee Chair

**School District of River Falls**  
**Personnel Committee: Teacher Negotiations Report**

Thursday, April 23, 2026 - 4:15 PM  
District Office  
852 E Division Street  
River Falls, Wisconsin 54022

The School Board’s Personnel Committee meeting was held on Thursday, April 23, 2026, at District Office 852 E Division Street, River Falls, Wisconsin 54022. Chair Johnson Myers called the meeting to order at 4:15 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to WEVR Radio Station and the *Eau Claire Leader-Telegram*.

**PRESENT**

Committee Members Stacy Johnson Myers (Chair), Alison Page (arrived at 4:24 p.m), and Alan Tuchtenhagen. Superintendent David Bell, Director of Human Resources & Leadership Development Nate Schurman, and Director of Finance and Facilities Lynette Coy were also present. WEAC Region 1 Teacher Representatives Kevin Dorn, Jared Groth Olson, Melissa Fierro, Jamie Follstad, Gary Campbell, Joe Coughlin, Allison Holzman, and Cori Porter were present.

**1. CALL TO ORDER - 4:15 PM**

**2. MANNER OF PUBLIC NOTIFICATION OF MEETING**

**3. HEARING OF VISITORS OR DELEGATIONS-NONE**

**4. INTRODUCTIONS**

The Personnel Committee, Administration, Teachers, and WEAC Region 1 Representatives introduced themselves.

**5. DISCUSSION OF GROUND RULES**

Superintendent David Bell outlined the ground rules for the introduction of proposals and supporting rationales.

**6. EXCHANGE OF WRITTEN INITIAL PROPOSALS AND PRESENTATION OF SUPPORTING RATIONALE BETWEEN THE WEAC REGION 1 - RIVER FALLS TEACHERS AND THE SCHOOL DISTRICT FOR THE 2026-27 COLLECTIVE BARGAINING AGREEMENT PURSUANT TO WIS. STAT. §§ 19.82(1) AND 111.70(4)(CM)2**

Director of Human Resources and Leadership Development Nate Schurman provided the district’s initial proposal. After the initial proposal, at 4:58 pm, the WEAC Teacher Representatives requested the opportunity to meet separately to discuss the proposal. The [proposal](#) includes qualified teachers moving up the salary ladder (1.81%), ladder cell increases (1.31%), and increasing the teacher contract from 188 to 189 days (0.52%).

At 5:42, Kevin Dorn provided the [WEAC Teacher proposal](#). No agreement was reached.

**7. ADJOURNED at 5:58 PM**

\_\_\_\_\_  
Stacy Johnson Myers, Personnel Committee Chair

**School District of River Falls**  
**Negotiations Planning Meeting Report**

Monday, April 6, 2026 - 4:30 PM  
District Office  
852 E Division Street  
River Falls, Wisconsin 54022

The School Board's Negotiations Planning Committee meeting was held on Monday, April 6, 2026, at the District Office 852 E Division Street, River Falls, Wisconsin 54022. Chair Johnson Myers called the meeting to order at 4:30 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

**PRESENT**

Committee Members Stacy Johnson Myers (Chair), Alison Page, and Alan Tuchtenhagen. Superintendent David Bell and Director of Human Resources & Leadership Development Nate Schurman

1. **CALL TO ORDER**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS** - None
  
4. **CONSIDERATION OF ADJOURNING TO CLOSED SESSION PURSUANT TO WIS. STAT. SEC. 19.85(1)(E), WHICH PERMITS CONVENING IN CLOSED SESSION FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, SPECIFICALLY TO STRATEGIZE ABOUT UPCOMING COLLECTIVE BARGAINING WITH WEAC REGION 1 - RIVER FALLS TEACHERS AND WEAC REGION 1 - BUS DRIVERS. ROLL CALL REQUIRED.**

**Action:** Tuchtenhagen moved, seconded by Page, to adjourn to closed session. Roll Call Vote: Page - yes, Tuchtenhagen - yes, Myers - yes

5. **CONVENE TO CLOSED SESSION PURSUANT TO THE ABOVE** at 4:31 p.m.  
**Present:** Committee Members Stacy Johnson Myers (Chair), Alison Page, and Alan Tuchtenhagen. Superintendent David Bell and Director of Human Resources & Leadership Development Nate Schurman

The committee discussed negotiation goals, drafts of salaries for certified staff, support staff, and bus drivers and the plan for upcoming negotiations meetings with the bus driver and teacher groups.

6. **RECONVENE INTO OPEN SESSION FOR POTENTIAL ACTION RELATED TO CLOSED SESSION BUSINESS** at 5:49 p.m.  
**Action:** Tuchtenhagen moved, seconded by Page, to reconvene into open session. Roll Call Vote: Page - yes, Tuchtenhagen - yes, Myers - yes

No action taken in closed session.

7. **ADJOURN** at 5:49 p.m.

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Stacy Johnson Myers, Negotiations Planning Committee Chair



August 2026				
M	T	W	Th	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20♦	21
24♦	25♦	26♦	27♦	28
31				

September 2026				
M	T	W	Th	F
	1▲	2	3	4
7	8	9	10	11
14L	15	16	17	18
21L	22	23	24	25
28L	29	30		

October 2026				
M	T	W	Th	F
			1	2
5♦	6	7	8	9
12L	13	14	15	16
19L	20	21	22	23
26L	27	28	29	30Q

November 2026				
M	T	W	Th	F
2♦	3	4	5	6
9L	10	11	12	13
16L	17	18	19	20T
23L	24	25	26	27
30L				

December 2026				
M	T	W	Th	F
	1	2	3	4
7L	8	9	10	11
14L	15	16	17	18
21L	22	23	24	25
28	29	30	31	

January 2027				
M	T	W	Th	F
				1
4L	5	6	7	8
11L	12	13	14	15Q
18♦*	19	20	21	22
25L	26	27	28	29

February 2027				
M	T	W	Th	F
1L	2	3	4	5
8L	9	10	11	12
15♦*	16	17	18	19
22L	23	24	25	26

March 2027				
M	T	W	Th	F
1L	2	3	4	5T
8L	9	10	11	12
15	16	17	18	19
22L	23	24	25	26
29L	30	31		

April 2027				
M	T	W	Th	F
			1Q	2♦*
5L	6	7	8	9
12L	13	14	15	16
19L	20	21	22	23
26L	27	28	29	30

May 2027				
M	T	W	Th	F
3L	4	5	6	7*
10L	11	12	13	14
17L	18	19	20	21
24L	25	26	27	28
31				

June 2027				
M	T	W	Th	F
	1	2	3	4▼
7*♦	8*♦	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29			

▲	First Student Day
▼	Last Student Day
■	No school
*	Possible make-up days
♦	In-service Days
L	HS Late Start: 8:15am

**AUGUST 2026**

17-18	New Teacher Orientation
19	K Boost
19	Renaissance GEDO 2 Info. Meeting (4:00-6:30 pm)
20	New Para Orientation
20	Teacher Curriculum Academy
24-27	Teacher In-Service
25	MMS Back-to-School Open House (12:30-7:30 pm)
26	HS Parent Night Open House (5-8 pm)
26	RCA Back to School Parent Night (4-6:30pm)
26	Elementary Back-to-School Open House (3-6 pm)

**SEPTEMBER**

1	First Student Day of School (all schools, including RF4C)
7	No School (Labor Day)
28	HS & RCA Parent/Teacher Conferences (4:30-7 pm)

**OCTOBER**

5	No School for Grades 4K-8 (Teacher In-Service) Virtual Day for Grades 9-12
30	End of Quarter One (Secondary Level)

**NOVEMBER**

2	No School (Teacher In-Service)
2	Elementary Parent-Teacher Conferences (4-7:30 pm)
5	MMS Parent-Teacher Conferences (3:45-7:30 pm)
5	Elementary Parent-Teacher Conferences (4-7:30 pm)
11	MMS Veterans Day Program (1:30 pm)
20	End of Trimester One (Elementary Level)
25-27	No School (Thanksgiving Break)

**DECEMBER**

7	HS & RCA Parent/Teacher Conferences (4:30-7 pm)
23-31	No School (Winter Break)

**JANUARY 2027**

1	No School (Winter Break)
15	End of Quarter Two (Secondary Level)
18	No School (MLK Day) (Teacher In-Service)
25	HS Course Registration Night (5-8 pm)

**FEBRUARY**

15	No School for Grades 4K-8 (Teacher In-Service) Virtual Day for Grades 9-12
15	Elementary Parent-Teacher Conferences (4-7:30 pm)
18	Elementary Parent-Teacher Conferences (4-7:30 pm)
18	HS & RCA Parent/Teacher Conferences (4:30-7 pm)

**MARCH**

5	End of Trimester Two (Elementary Level)
15-19	No School (Spring Break)

**APRIL**

1	End of Quarter Three (Secondary Level)
1	MMS Parent-Teacher Conferences (3:45-7:30 pm)
2	No School (Teacher In-Service)
6	HS ACT Day for Grades 9, 10, 11 Service to Community Day for Grade 12

**MAY**

10	HS & RCA Parent/Teacher Conferences (4:30-7 pm)
7	No School (Vacation)
14	Renaissance Senior Celebration (4:30-7:30 pm)
31	No School (Memorial Day)

**JUNE**

4	Last Student Day of School
6	High School Graduation (1-3 pm)
7-8	No School (Teacher In-Service)

## A.2.1 Hourly Staff

Accounting, Accountant	\$35.02	\$35.46	\$35.90	\$36.33	\$36.92	\$38.19				
Accounting, Payroll and Benefits	\$28.19	\$28.63	\$29.05	\$29.49	\$30.59					
Accounting, Accounts Payable	\$27.15	\$27.59	\$28.02	\$28.46	\$28.88	\$29.98				
Administrative Assistant	\$32.15	\$32.59	\$33.02	\$33.46	\$33.89	\$35.01				
Building & Grounds, Custodian	\$21.55	\$21.99	\$22.45	\$22.90	\$23.35	\$23.80	\$25.35			
Building & Grounds, District Courier	\$23.50	\$23.93	\$24.36	\$24.79	\$25.22	\$25.65	\$27.30			
Building & Grounds, District Building/Grounds Lead	\$25.25	\$25.68	\$26.12	\$26.56	\$27.00	\$28.10	\$29.30			
Building & Grounds, Lead Custodian	\$23.62	\$24.07	\$24.51	\$24.95	\$25.39	\$25.83	\$26.27	\$27.69		
Building & Grounds, Maintenance Tech I	\$24.31	\$24.75	\$25.18	\$25.61	\$26.05	\$26.49	\$26.92	\$27.97		
Building & Grounds, Maintenance Tech II	\$30.67	\$31.11	\$31.62	\$33.12						
Building & Grounds, Seas, Grnds Worker/Trainer	\$21.44									
Building & Grounds, Seasonal, Grounds Worker	\$20.39									
Building & Grounds, Seasonal, Snow Removal	\$20.39									
Kids Club, Accounts Receivable	\$24.25	\$24.69	\$25.13	\$25.63	\$26.76					
Kids Club, Assistant Care Giver	\$15.05									
Kids Club, Lead Care Giver	\$17.09	\$17.53	\$17.97	\$18.40	\$18.84	\$20.31				
Kids Club, Site Manager	\$18.64	\$21.32	\$23.00							
Kids Club, High School Helper	\$14.13									
Paraprofessional, General Education	\$19.54	\$19.98	\$20.42	\$20.85	\$21.29	\$21.73	\$22.16	\$22.60	\$24.07	
Para, Bilingual/Health/Special Ed/At-Risk	\$20.56	\$21.00	\$21.44	\$21.87	\$22.32	\$22.76	\$23.19	\$23.63	\$25.06	
Program Assistant to Director	\$25.84	\$26.26	\$26.67	\$27.09	\$27.51	\$28.93				
Secretary & Volunteer Coordinator, District	\$21.78	\$22.22	\$22.65	\$23.08	\$23.51	\$23.95	\$24.37	\$25.51		
Technology, Computer Workstation Technician	\$30.62	\$31.06	\$31.49	\$31.92	\$32.36	\$32.79	\$34.60			
Technology, Software & Staff Dev. Facilitator	\$30.62	\$31.06	\$31.49	\$31.92	\$32.36	\$32.79	\$34.60			
Transportation, Bus Driver, Route	\$26.28	\$26.72	\$27.16	\$27.59	\$28.03	\$28.46	\$28.90	\$29.35	\$29.77	\$31.30
Transportation, Bus Driver, Trip	\$21.02									
Transportation, Bus Driver Trainer	\$33.94									
Transportation, Suburban Driver	\$23.80									
Transportation, Mechanic	\$32.11	\$32.55	\$32.99	\$33.42	\$33.85	\$35.65				
Transportation, Seasonal, Bus Washer	\$19.48									

OTHER:

Auditorium Supervisor Stipend	\$2,771.07								
Auditorium Supervisor, MMS	\$29.67								
Food Service	\$20.73								
Lifeguard, Swimming	\$19.54								
Local Education Guide (LEG)	\$100/course, \$1,500 max per semester								
Medical/Emerg. Response Team Training Stipend	\$100 stipend, MERT training outside normal working hours								
Paraprofessional Mentor	\$250 per mentee								
Retainment Stipend	<p>\$500 - Upon completion of an employee's 10th year (full or part-time), an active employee will be eligible for a \$500 retainment stipend. The stipend will be paid on the 10/20/26 payroll.</p> <p>\$1000 - Upon completion of 20th full year (full or part-time), an active employee will be eligible for \$1000 retainment stipend. The stipend will be paid on the 10/20/26 payroll.</p>								
School Board Meeting Administrative Assistant	\$100 per meeting								
Summer Band Clinician (\$25.00 per parade)	\$16.22*								
Summer Speed/Strength	\$19.54*								
Translator/Interpreter	\$26.52								
Tutor, Homebound (non-teacher)	\$19.34								
Tutor Supervisor, Middle School	\$17.61								

\*Rate for Summer 2027

**2026-27 COLLECTIVE BARGAINING AGREEMENT  
BETWEEN WEAC REGION 1-BUS DRIVERS AND RIVER FALLS SCHOOL DISTRICT**

**1. ARTICLE I – RECOGNITION**

The School Board recognizes the Association (WEAC) as the exclusive bargaining representative on base wages for all bus drivers employed by the School District of River Falls, excluding professional, confidential, supervisory, and casual employees as certified by the Wisconsin Employment Relations Commission.

**2. ARTICLE II – DURATION**

All items in this Agreement shall be in effect for a period of one (1) year beginning with the 1<sup>st</sup> day of July 2026 and ending on the 30th day of June 2027.

**3. ARTICLE III – SEVERABILITY**

If any sections of this Agreement or any addenda thereto should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if the compliance with or enforcement of any section or addenda should be restrained by such tribunal, the remainder of this Agreement and addenda thereto shall not be affected thereby, and the parties shall enter into immediate negotiations for the purpose of arriving at a mutually satisfactory replacement for such invalid section(s).

**4. ARTICLE IV – COMPENSATION**

**The School Board agrees per cell increase of 1.87% for cells #1-9 and a 3.30% increase for cell #10. The average total base wage increase is 3.49% for steps 1-10. The School Board agrees to a total salary increases of 3.60% for trip drivers, 3.25% for suburban drivers, and a 12% total salary increase for driver trainers. A summary of the new schedule is on p.2**

**WEAC REGION 1—RIVER FALLS BUS DRIVERS**

\_\_\_\_\_  
WEAC Region 1 President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson, Negotiations Committee

\_\_\_\_\_  
Date

**SCHOOL BOARD**

\_\_\_\_\_  
Stacy Johnson-Myers, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lindsey Curtis, School Board Clerk

\_\_\_\_\_  
Date

**Summary of 2026-27 Bus Driver Schedule (Draft)**

Bus Driver, Route

<u>Step</u>	<u>2025-26</u>	<u>2026-27</u>
1	\$25.80	\$26.28
2	\$26.23	\$26.72
3	\$26.66	\$27.16
4	\$27.08	\$27.59
5	\$27.52	\$28.03
6	\$27.94	\$28.46
7	\$28.37	\$28.90
8	\$28.81	\$29.35
9	\$29.22	\$29.77
10	\$30.30	\$31.30

Suburban Driver

<u>2025-26</u>	<u>2026-27</u>
\$23.05	\$23.80

Bus Driver, Trip

<u>2025-26</u>	<u>2026-27</u>
\$20.29	\$21.02

Bus Driver, Trainer

<u>2025-26</u>	<u>2026-27</u>
\$30.30	\$33.94

Retention Stipend

- Upon completion of an employee's 10<sup>th</sup> year (full or part-time), an active employee will be eligible for a \$500 retention stipend.
- Upon completion of an employee's 20<sup>th</sup> year (full or part-time), an active employee will be eligible for a \$1000 retention stipend.

**2026-27 COLLECTIVE BARGAINING AGREEMENT  
BETWEEN WEAC REGION 1-TEACHERS AND RIVER FALLS SCHOOL DISTRICT**

**1. ARTICLE I – RECOGNITION**

The School Board recognizes the Association (WEAC) as the exclusive bargaining representative on base wages for all full-time and regular part-time employees employed by the School District of River Falls, including but not limited to counselors, reading coordinator, school psychologist, teacher of the hearing impaired, and school nurse, but excluding administrators and supervisory personnel, teacher aides, clerical employees and uncertified support staff.

**2. ARTICLE II – DURATION**

All items in this Agreement shall be in effect for a period of one (1) year beginning with the 1<sup>st</sup> day of July 2026 and ending on the 30th day of June 2027.

**3. ARTICLE III – SEVERABILITY**

If any sections of this Agreement or any addenda thereto should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if the compliance with or enforcement of any section or addenda should be restrained by such tribunal, the remainder of this Agreement and addenda thereto shall not be affected thereby, and the parties shall enter into immediate negotiations for the purpose of arriving at a mutually satisfactory replacement for such invalid section(s).

**4. ARTICLE IV – COMPENSATION**

The School Board agrees to a total base wage increase of **\$\$335,309** (2.63%). The Base Wage increases shall be distributed in accordance with the attached 2026-27 Teacher Salary Ladder.

**WEAC REGION 1—RIVER FALLS TEACHERS**

\_\_\_\_\_  
WEAC Region 1 President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chairperson, Negotiations Committee

\_\_\_\_\_  
Date

**SCHOOL BOARD**

\_\_\_\_\_  
Stacy Johnson-Myers, President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Lindsey Curtis, Board Clerk

\_\_\_\_\_  
Date

## Appendix C: 2026-27 Teacher Ladder Draft

Draft 4/23/26

2025-26 Ladder vs. 2026-27 Ladder				
	BA		MA	
	2025-26	2026-27	2025-26	2026-27
V+3			\$88,977	\$91,936
V+3			\$88,226	\$91,156
V+2			\$86,832	\$89,729
V+1			\$86,084	\$88,952
V			\$84,687	**\$87,447
V rise			\$84,687	\$87,447
H3	\$77,265	\$79,182	\$81,895	\$83,183
H2	\$76,641	\$77,851	\$80,507	\$81,762
H1	\$75,341	\$76,695	\$79,137	\$80,687
G3	\$73,854	\$74,999	\$77,743	\$78,933
G2	\$72,600	\$73,738	\$76,396	\$77,831
G1	\$71,389	\$73,124	\$75,351	\$76,881
F3	\$70,426	\$71,553	\$74,068	\$75,767
F2	\$69,227	\$70,121	\$73,320	\$73,708
F1	\$67,857	\$69,020	\$71,181	\$72,543
E3	\$66,456	\$67,511	\$69,898	\$71,575
E2	\$65,327	\$65,874	\$69,256	\$69,798
E1	\$63,745	\$64,484	\$67,545	\$68,003
D3	\$62,091	\$63,023	\$65,513	\$66,915
D2	\$61,004	\$61,628	\$64,765	\$65,108
D1	\$59,634	\$60,980	\$62,359	\$63,674
C3	\$58,728	\$59,667	\$61,344	\$62,498
C2	\$57,763	\$58,069	\$60,477	\$61,174
C1	\$56,157	\$56,454	\$59,202	\$59,515
B3	\$53,770	\$54,633	\$56,391	\$57,569
B2	\$52,880	\$53,487	\$55,717	\$56,514
B1	\$51,778	\$52,580	\$54,694	\$55,637
A3	\$50,461	\$51,708	\$53,600	\$55,040
A2	\$50,034	\$51,053	\$53,266	\$54,528
A1	\$49,391	\$50,582	\$52,765	\$53,773
NEW	\$48,648	\$49,500	\$51,808	\$52,685

\*Teachers at V ladder or above earn a 2.785% increase

\*\*2.64 (10 teachers)



Book	Clean Copies for Discussion/Approval
Section	5000 Students Templates
Title	NON SCHOOL ISSUED PERSONAL COMMUNICATION DEVICES
Code	po5136
Status	
Legal	118.13, Wis. Stats. 118.258, Wis. Stats. 120.12(29) Wis. Stats. 175.22, Wis. Stats.

#### 5136 - **NON-SCHOOL ISSUED PERSONAL COMMUNICATION DEVICES**

The School Board is dedicated to maintaining a focused environment where instructional time is protected and students can fully immerse themselves in learning. In recognition of the impact personal communication devices (PCDs) have on student conduct, mental health, and academic achievement, the School Board has established limitations on their use during the school day. In partnership with parents and students, these expectations are designed to foster schools that support academic, social, and emotional growth.

This policy outlines the expectations related to non-school issued personal communication devices. The expectations for acceptable use of school issued devices are outlined in Policy 7540 Technology and Policy 7540.03 Acceptable Use of Technology.

#### **Definitions**

**Co-curricular Activities:** School-sponsored activities that happen outside the traditional classroom setting but have a link to the academic curriculum. For the purposes of this policy, co-curricular activities include clubs, athletics, fine arts programming, and service organizations.

**Passing Time:** Any transitional time between blocks of instruction.

**Instructional Time:** The specific portion of the school day devoted to instruction and learning of academic subjects. Instructional time includes, study halls, 'What I Need' (WIN) learning blocks, core academic classes, electives, physical education, career and technical education classes, and the instruction in the library. Instructional time does not include lunch, passing time, and before or after school hours.

**Personal Communication Devices (PCDs):** Portable wireless devices (also referred to as non-school issued wireless communication devices) that have the capability to provide voice, messaging, or other data communication between two (2) or more parties and includes but is not limited to all of the following:

- A. cellular/mobile telephone;
- B. tablet computer;
- C. laptop computer;
- D. gaming device;
- E. smartphone;
- F. e-reader;
- G. smartwatch;
- H. earbuds or headphones;

- I. wearable technology;
- J. any other web-enabled device of any type.

**School Hours:** The entire time between the start of the school day through the end of the school day. School hours include instructional time, passing time, lunch, and recess

### **Expectations for PK-8th Grade Students**

Students may possess PCDs in school and on school property. If students bring a PCD to school, it must be stored out of sight during school hours. Students may store PCDs in District provided lockers or in backpacks stored in coat hook areas. Students can't store PCDs in their pockets or at their desks. Students are not allowed to use PCDs at any time during school hours. This includes instructional time, passing time, lunch, and recess.

Students are allowed to possess and use PCDs before school, after school, and while on the school bus or other District provided transportation. However, use will be prohibited during these times if it is causing a distraction, disruption, or interfering with the school environment. Students will be required to store PCDs if instructed to do so by an administrator, teacher, bus driver, or support staff.

Students are not allowed to possess and use PCDs during co-curricular activities. However, advisors and coaches have the discretion to allow PCD use for educational purposes.

Students may not use PCDs on school property or at a school-sponsored activity to access and/or view Internet websites that are otherwise blocked for students at school.

### **Expectations for 9th-12th Grade Students**

Students may possess PCDs in school and on school property. Use of PCDs during instructional time is prohibited. Classroom phone lockers will be available in every classroom. Students who bring PCDs to school will be required to place PCDs in the classroom phone locker or keep PCDs in hallway lockers.

Students are allowed to possess and use PCDs before school, after school, during non-instructional time during the school day, and while on the school bus or other District provided transportation. However, use will be prohibited during these times if it is causing a distraction, disruption, or interfering with the school environment. Students will be required to power off and store PCDs if instructed to do so by an administrator, teacher, bus driver, or support staff.

Students are not allowed to possess and use PCDs during co-curricular activities. However, advisors and coaches have the discretion to allow PCD use for educational purposes.

Students may not use PCDs on school property or at a school-sponsored activity to access and/or view Internet websites that are otherwise blocked for students at school.

### **Expectations for All Students**

Except as authorized by a teacher, administrator, or IEP team, students are prohibited from using PCDs during the school day, including while off-campus on a field trip, to capture, record and/or transmit the words or sounds (i.e., audio) and/or images (i.e., pictures/video) of any student, staff member, or other person. Using a PCD to capture, record, and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted. Students who violate this provision and/or use a PCD to violate the privacy rights of another person will be subject to the disciplinary action as outlined in the Policy Violations section of this policy. If the violation involves potentially illegal activity, the confiscated PCD may be turned over to law enforcement.

PCDs, with cameras or any other recording capabilities, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, classrooms, gymnasiums, locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The Superintendent and building principals are authorized to determine other specific locations and situations where use of a PCD is absolutely prohibited.

Students will have no expectation of confidentiality with respect to their use of PCDs on school premises/property.

Students may not use a PCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated. See Policy 5517.01 – Bullying. In particular, students are prohibited from using PCDs to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon any Protected Class consistent with School Board Policy 2260 - Nondiscrimination and Access to Equal Educational Opportunity; and (2) engage in "sexting" - i.e., sending,

receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions will result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

Students are also prohibited from using a PCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using PCDs to receive such information.

Possession of a PCD by a student at school during school hours and/or during co-curricular activities is a privilege that may be forfeited by any student who fails to abide by the terms of this policy, or otherwise abuses this privilege.

### **Policy Violations**

Violation of any of the above expectations will lead to disciplinary action. Specific disciplinary actions will be outlined in the Student Handbook at each school. In addition, the building principal will also refer the matter to law enforcement or child services if the violation involves an illegal activity (e.g., child pornography, sexting). Discipline will be imposed on an escalating scale ranging from a warning to an expulsion based on the number of previous violations and/or the nature of or circumstances surrounding a particular violation. If the PCD is confiscated, it will be released/returned to the student's parent after the student complies with any other disciplinary consequences that are imposed, unless the violation involves potentially illegal activity, in which case the PCD may be turned over to law enforcement.

A confiscated device will be marked in a removable manner with the student's name and held in a secure location in the building's main office until it is retrieved by the parent or turned over to law enforcement. School officials will not search or otherwise tamper with PCDs in District custody unless they reasonably suspect that the search is required to discover evidence of a violation of the law or other school rules. Any search will be conducted in accordance with Policy 5771 - Search and Seizure. If multiple offenses occur, a student may lose the privilege to bring a PCD to school for a designated length of time or on a permanent basis.

Student use of PCDs in the following circumstances will not be considered a violation of this policy:

- A. **Emergency or Threat:** Student use of a PCD is allowed in the event of an emergency or a perceived threat to address the safety and security of students and staff.
- B. **Health Care Management:** Student use is authorized as necessary to manage or support a specific student's health care needs as defined in the individual student health plan.
- C. **Individualized Education Plans:** Student use is authorized consistent with a student's Individualized Education Program (IEP) or a plan developed under Section 504 of the federal Rehabilitation Act of 1973.
- D. **Educational Purposes:** Student use is authorized by a Principal for legitimate educational purposes during instructional time as described above

### **Duty to Report**

An employee is expected to follow established building procedures for documenting and reporting PCD violations.

### **Students Responsible for Their PCDs**

Students are personally and solely responsible for the care and security of their PCDs. The School Board assumes no responsibility for theft, loss, damage to, or misuse or unauthorized use of PCDs brought onto its property. Parents are expected to call the school office to contact their child during the school day.

### **Annual Notice**

No later than October 1 of each year, the Department of Public Instruction (DPI) will be notified by the District of whether any changes have been made to this policy and, if so, the updated policy will be submitted to the DPI.

118.13, Wis. Stats.  
118.258, Wis. Stats.  
175.22, Wis. Stats.  
120.12(29) Wis. Stats.

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**School District of River Falls**  
**Educational Program Committee Meeting Report**

Monday, May 4, 2026 - at 7:00 PM or immediately following the 6:00 PM Ad-Hoc Policy Meeting  
District Office  
852 E Division Street  
River Falls, Wisconsin 54022

The School Board’s Educational Program Committee meeting was held on Monday, May 4, 2026, at the District Office 852 E Division Street, River Falls, Wisconsin 54022. Chair Tuchtenhagen called the meeting to order at 7:15 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

**PRESENT**

Committee Members Alan Tuchtenhagen (Chair), Lindsey Curtis, and Monica LaVold. School Board members Stacy Johnson Myers and Alison Page. Superintendent David Bell, Director of Human Resources Nate Schurman, and Co-Directors of Academic Services MaryBeth Elliott & Amy Wise were also present.

**1. CALL TO ORDER - 7:15 PM**

**2. MANNER OF PUBLIC NOTIFICATION OF MEETING**

**3. HEARING OF VISITORS OR DELEGATIONS - None**

**4. ELEMENTARY MATH CURRICULUM RESOURCE APPROVAL**

Elementary teachers Mark Smith, Westside; Ashley Gorman, Greenwood; and Kim Majerus, Rocky Branch; Instructional Coaches, Heidi Usgaard from Rocky Branch, Jeanne Kinney from Westside, and Tanya Larson from Greenwood shared their experience with the review cycle and resource mini-pilot. Amy Wise, Co-Director of Academic Services, presented the math curriculum review committee’s recommendation for a new K-5 math resource for approval.

**Action:** LaVold moved, seconded by Curtis, to approve the recommended elementary math curriculum resource. Motion passed 3-0.

**5. COMMUNITY EDUCATION/COMMUNICATION OVERVIEW**

Jennifer Ames, Director of Community Education, presented an overview of Community Education/Communications.

**Action:** None, informational only.

**6. PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE EDUCATIONAL PROGRAM MEETING AGENDA(S)**

As always, committee members were given the opportunity to suggest items for future committee and/or School Board meeting agendas.

**Action:** No suggestion at this time.

**7. SCHEDULE NEXT EDUCATIONAL PROGRAM COMMITTEE MEETING**

Upcoming committee meeting dates, times, and locations will be reviewed.

**Action:** Set the meeting schedule as follows:

Educational Program Committee meeting: Monday, June 8, 2026, 6:00 p.m.

*The meeting will be held in the District Office Conference Room, 852 E. Division Street.*

**8. ADJOURN at 9:03 pm**

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Alan Tuchtenhagen, Educational Program Committee Chair