

School District of River Falls
Regular School Board Meeting

Monday, October 21, 2024 - 7:00 PM

District Office, 852 E Division Street, River Falls, Wisconsin 54022

Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at
<https://meetings.boardbook.org/Public/Organization/1447>

1. **CALL TO ORDER - 7:00 PM IN THE DISTRICT ADMINISTRATIVE OFFICE CONFERENCE ROOM**
2. **PLEDGE OF ALLEGIANCE**
3. **HEARING OF VISITORS OR DELEGATIONS**
4. **INFORMATIONAL ITEMS**
 - A. **Spotlight on Education: High School Robotics Program** 4
 - B. **Superintendent, Administrative, and Student Representative Reports**
 1. Student Representative Report
 2. Administrative Reports
 - a. Elementary School Goal Update 2024-25 15
 3. Superintendent Report
 - a. 90-Day Entry Plan Update 21
5. **ACTION ITEMS** 33
 - A. **Approval of Minutes, bills, and recommended employment** 33

Description: The following have been submitted for approval:
Item 1: September 30, 2024, Regular School Board meeting minutes
Item 2: Bills submitted for payment
Item 3: Pursuant to Board Policy which references Wisconsin Statutes Sections 111, 118, 121, all employees who require Wisconsin state certification shall be recommended by the superintendent to the Board of Education for approval. All recommendations presented at this time are pursuant to approved Board policies and accompanying administrative procedures.
Recommended Action: Approve minutes, bills, and employment as presented.
 - B. **Consideration and/or Action to approve October 7, 2024, Educational Program Committee recommendations** 44

Description: The Educational Program Committee met on October 7, 2024, to approve new high school course development for *Career and Technical Writing* and *Advanced Creative Writing*, to hear a 30-day Academic Services goal update, an ACT 20 update, and a preliminary field trip proposal to Lanesboro, MN. The revision of high school course *Natural Resources of WI* was tabled for a later date.
Recommended Action:
 1. Approve the *Advanced Creative Writing* New or Revised Course Approval Form.
 2. Approve the *Career and Technical Writing* New or Revised Course Approval Form.
 - C. **Consideration and/or Action to approve October 14, 2024 Personnel Committee recommendations** 50

Description: The Personnel Committee met on October 14, 2024, to hear a class size analysis, to review the analysis of certified/support staff retainment, to approve the core mentor compensation plan, and to approve the 2025-26 school year calendar. The committee also went into closed session to discuss 2025-26 school year salary adjustments for select staff.
Recommended Action:
 1. Approve the Core Mentor Compensation Plan.
 2. Approve the 2025-26 School Year Calendar.
 - D. **Consideration and/or Action to approve October 14, 2024, Finance & Facilities Committee recommendations** 54

Description: The Finance and Facilities Committee met on October 14, 2024, to hear a facilities project₁ update, 2024-25 budget update, a 2024-25 student enrollment update, and to approve a school bus purchase.

The committee also went into closed session to discuss competitive pricing estimates for facilities projects.

Recommended Action: Approve the purchase of two (2) school buses from Nelson's Bus Service with budgeted funds from the 2024-25 school year.

E. Consideration and/or Action to approve the 2024-2025 Tax Levy and Original Budget **59**

Description: Administration will recommend that the Board adopt the 2024-2025 tax levy and original budget.

Recommended Action:

1. Approve the 2024-2025 tax levy as presented.
2. Approve the 2024-2025 budget as presented.

F. Consideration and/or Action to appoint a Board member to cast a vote, on behalf of the entire Board, for Alan Tuchtenhagen for a Region 4 seat on the WASB Board of Directors.

Description: Alan is on the ballot. Each local Board has one vote for the Region 4 election which will be held on Wednesday, October 23, 2024.

Recommended Action: Appoint a Board member to cast a vote, on behalf of the entire Board, for Alan Tuchtenhagen for a Region 4 seat on the WASB Board of Directors.

G. Appoint a Deputy Clerk for the 2025 School Board Elections

Description: Each year the Board has appointed, pursuant to a recommendation from the Wisconsin Department of Public Instruction, a Deputy Election Clerk for the school board elections. This is to facilitate the election process and assist prospective candidates who wish to file for the school board.

Recommended Action: Appoint Amanda Taylor, Administrative Assistant to the Superintendent, as the Deputy Election Clerk for the 2025 School Board elections.

H. Consideration and/or Action to approve the first readings of revised School Board Policy 171 Regular School Board Meetings, 171.1 Public Notification of School Board Meetings, 171.2 Agenda Preparation and Dissemination, and 171.3 Consent Agendas **65**

Description: The administrative team is recommending minor updates to the following policies in the 100 series. (Link)

Recommended Action:

1. Approve the first reading of revised School Board Policy 171 Regular School Board Meetings.
2. Approve the first reading of revised School Board Policy 171.1 Public Notification of School Board Meetings.
3. Approve the first reading of revised School Board Policy 171.2 Agenda Preparation and Dissemination.
4. Approve the first reading of revised School Board Policy 171.3 Consent Agendas.

I. Consideration and/or Action to approve the second readings of revised School Board Policy 611 Fiscal Management, Policy 652 Investment Income, Policy 653 Gate Receipts and Admissions, Policy 662.1 Student Activity Funds Management, and Policy 662.3 Fund Balance **70**

Description: The first readings of revised policies: 611 Fiscal Management, 652 Investment Income, 653 Gate Receipts and Admissions, 662.1 Student Activity Funds Management, and 662.3 Fund Balance were approved at the September 30, 2024, Regular Board Meeting. (Link)

Recommended Action:

1. Approve the second reading of revised School Board Policy 611 Fiscal Management.
2. Approve the second reading of revised School Board Policy 652 Investment Income.
3. Approve the second reading of revised School Board Policy 653 Gate Receipts and Admissions.
4. Approve the second reading of revised School Board Policy 662.1 Student Activity Funds Management.
5. Approve the second reading of revised School Board Policy 662.3 Fund Balance.

J. Consideration and/or Action to approve the second readings of revised School Board Policy 523.11 School Bus Driver Alcohol and Drug Testing, Policy 533.1 Criminal Background Investigation and 860 Visitors to School District Buildings **76**

Description: The first readings of revised policies: 523.11 School Bus Driver Alcohol and Drug Testing, 533.1 Criminal Background Investigation, and 860 Visitors to School District Buildings were approved at the September 30, 2024, Regular Board Meeting. (Link)

Recommended Action:

1. Approve the second reading of revised School Board Policy 523.11 School Bus Driver Alcohol and Drug Testing.
2. Approve the second reading of revised School Board Policy 533.1 Criminal Background Investigation.
3. Approve the second reading of revised School Board Policy 860 Visitors to School District Buildings.

81

K. Consideration and/or Action to approve the second readings of revised School Board Policy 153 Evaluation of School Board Operations, 161 School Board Member Authority, 162 New School Board Member Orientation, 163 School Board Conferences, Conventions, and Workshops, 163.1 School Board Memberships, and 164 School Board Member Compensation and Expenses

Description: The first readings of revised policies: 153 Evaluation of School Board Operations, 161 School Board Member Authority, 162 New School Board Member Orientation, 163 School Board Conferences, Conventions, and Workshops, 163.1 School Board Memberships, and 164 School Board Member Compensation and Expenses were approved at the September 30, 2024, Regular Board Meeting. (Link)

Recommended Action:

1. Approve the second reading of revised School Board Policy 153 Evaluation of School Board Operations.
2. Approve the second reading of revised School Board Policy 161 School Board Member Authority.
3. Approve the second reading of revised School Board Policy 162 New School Board Member Orientation.
4. Approve the second reading of revised School Board Policy 163 School Board Conferences, Conventions, and Workshops.
5. Approve the second reading of revised School Board Policy 163.1 School Board Memberships.
6. Approve the second reading of revised School Board Policy 164 School Board Member Compensation and Expenses.

L. Proposed/suggested items for the next regular and future School Board meeting agenda(s)

Description: As always, School Board members will be given the opportunity to suggest items for future School Board meeting agendas.

Recommended Action: As needed.

M. Schedule next School Board/Committee meetings

Description: Upcoming Board meeting dates, times, and locations will be reviewed.

Recommended Action: Set the meeting schedule as follows:

Educational Program Committee meeting: Monday, November 4, 2024, 6:00 p.m.

Finance & Facilities Committee meeting: Monday, November 11, 2024, 6:00 p.m.

Personnel Committee meeting: Monday, November 11, 2024, 7:00 p.m. (or immediately following Finance & Facilities)

Regular School Board meeting: Monday, November 18, 2024, 6:00 p.m.

All of the above meetings will be held at the District Office Conference Room, 852 E. Division Street unless noted otherwise.

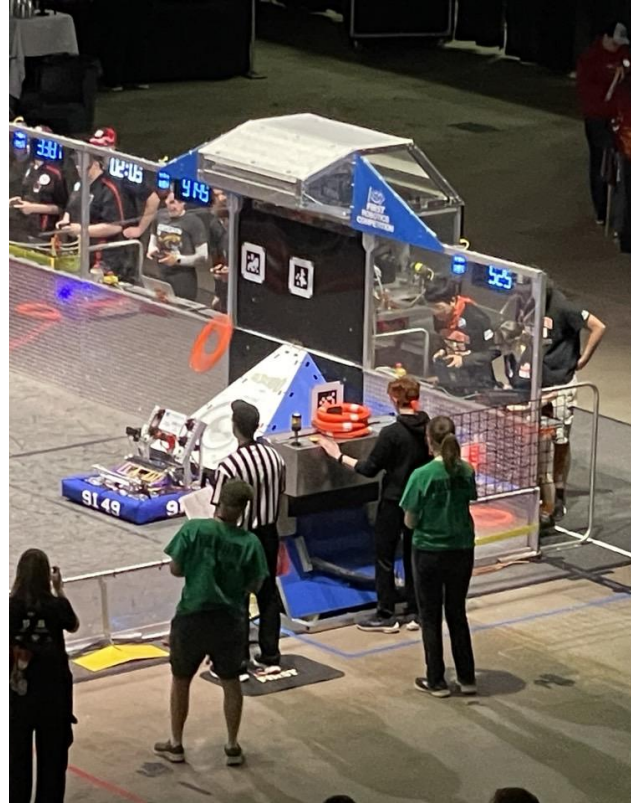
6. ADJOURN

9149 Robocats

2024

What is FIRST FRC?

For
Inspiration and
Recognition of
Science and
Technology



- FIRST promotes STEM education experiences
- Robotics Competition
 - FIRST game and rulebook
- Our Tasks
 - Finance
 - Design
 - Manufacture
 - Program
 - Compete
 - Outreach

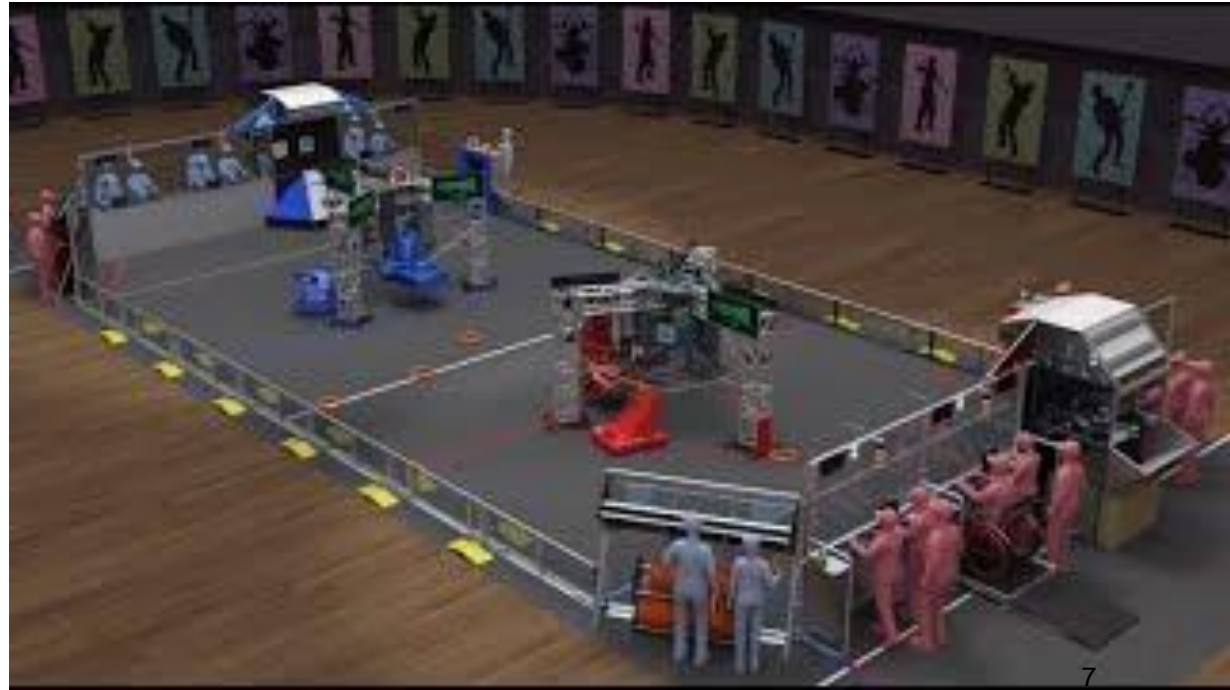
What is the FIRST Robotics Competition?



- Competition tasks often include
 - A game piece that the robot needs to manipulate
 - Some difficult location for the robot to access
 - Multiple different places for the robot to score points, each with different benefits and drawbacks to score at
- Showcase *Gracious Professionalism*®
- Showcase *Coopertition*®

Last Year's Challenge

- Notable Constraints
 - 125 lbs
 - 120" Perimeter
 - 12" Max Extension



Our Team

- The only FRC team in this area of Western Wisconsin
- Is explicitly led and ran by students (with adult supervision)
- Starting our third year of competition
- Has 35 members



Our Subteams

- Mechanical Team
 - Engineers the robot using CAD software
 - Machines the parts for the robot
 - builds the robot



- Electrical Team
 - Wires the robot
 - Designs a course for the robot to practice on
 - Helps build the robot

Our Subteams

- Programming Team
 - In charge of the coding aspect.
 - implement differing techniques to successfully run the robot both autonomously and with human drivers.



- Media Team
 - Runs the social media account.
 - Creates stickers, logos, shirts, and promotional content.
 - Records and documents pictures of our robot
 -

Our Program

- Create a district-wide robotics program focus on the future of the students in STEM
- Promote diversity and inclusivity in our team
- Engineer a quality robot, meeting all challenges along the way
- Give each season our all to striving towards high performance standards
- Encourage others to do what they love
- Have fun!



Our Season

Our Successes

- We all worked great together and always had a good attitude
- Veterans focused on educating new members who are now enabled to be vital members of the team
- Even with the limited resources of our team we were able to complete our challenges

Our Challenges

- Team made up of primarily underclassmen
- Year focused on team-building and training



Our Sponsors

- Thank you for the support!
- Monetary
- Technical / Intellectual donations



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THANK YOU!





Elementary 2024-25 Goals

Elementary Wildly Important Goal (WIG)

Goal: 100% of students will be proficient or exceed their yearly growth goal in foundational reading skills as measured by the grade level screening assessment by Spring of 2027.

Description: The elementary schools will utilize AIMSWeb+ for grades K-3 Literacy Screening, and utilize FastBridge for grades 4-5 screening in the 2024-2025 school year. School staff will identify lead measures to support the WIG of building proficiency in elementary readers.

Strategic Plan:

- 1.1- Support a collaborative teaching culture focused on student learning.
- 1.2- Identify and monitor academic readiness benchmarks.
- 2.6- Review and update curriculum and library resources to be age and developmentally-appropriate, while offering a diverse balance of culture, race, backgrounds, and life experiences.



Wildly Important Goal (WIG)

Our goal was identified by ...

Reviewing FastBridge and Forward reading trend data from previous years- reading data, for the most part, has been generally stagnant, in addition to the implementation of a new resource at the elementary buildings (Greenwood, Rocky Branch, and Westside are using Collaborative Classroom. RFPME is implementing a tracking system for Montessori lessons in classrooms)

Data Used: Forward and FastBridge data from the last 3 school years. We looked at achievement and growth data from FastBridge and screening as well as progress monitoring data.

Story from the Data: While we have highly qualified teachers, strong curricular resources, and highly researched data tools there is work to be done closing the execution gap to ensure students are growing and meeting proficiency goals.

Qualitative Factors that Influenced Our Decision: The ELA Curriculum team sought and provided feedback around a variety of resources paired with essential standards and a stronger understanding of the Science of Reading that influenced the purchase of the resource that reinvigorated the desire to push for more academic growth.

Monitoring Our WIG

Assessment Used to Measure Our Progress:

Classroom assessments and student work samples to gauge progress along the way. Examples would include mastery checks every 4 weeks for small group reading, 1:1 conferencing notes, and daily student response journal entries tied to independent reading.

Assessment Used to Measure Our Progress:

K-3 AIMSweb+

Assessment Used to Measure Our Progress:

4-5 FastBridge

- Growth targets
 - Will be determined after the winter screening window by Student Services teams as we work to understand the data.
- Proficiency goals
 - Will be determined by the norms set by each screening tool.
- PLC Meetings teams will work to build understanding of goals for each grade level and student.



Committing To Our Lead Measure

Activity our building will commit to that is in our circle of control/influence that impacts our WIG?:

- Commitment to 85%+ Authentic PLC collaboration meetings on Thursday mornings
- Use of SIPPS (Systematic Instruction of Phonics, Phonemic Awareness and Spelling) for targeted small group reading intervention
- Implementation of Reading Resources (Collaborative Literacy (GW, RB, WS) and Transparent Classroom (RFPME)) as intended
- Child Study Implementation at RFPME as Public Montessori SST process

We selected these commitments because...

These lead measures all have a targeted focus on universal instruction and are in year 1 of implementation

We will track the implementation/effectiveness of these commitments by?

- Track how often our PLCs meet on available Thursdays.
- Classroom walkthroughs, coaching conversations and observation data.
- Winter and Spring screening data



Responding to Current Lag Data

Obstacles we will have to move/adjust to continue to grow:

- No fall screening data K-5
 - Utilized SIPPS Screening Assessment to assess any student below the 25th percentile from Spring 2024 on FastBridge, in addition to any new students to provide some baseline data for our striving learners
- Due to Act 20, new screener in K-3 will make it more difficult to compare data from previous FastBridge percentile rankings
 - Will have winter and spring data points in new screener that will be used to measure growth
 - Screener will be consistent moving forward (till spring 2027 goal end date)
 - Growth can't be measured until Spring because of screener transition
- Team Time and use of para support has changed.
 - As we move through the curriculum and learn how para support can best be used during the literacy block we will monitor and adjust.



Superintendent Report

October 21, 2024



Superintendent Entry Plan

- A vision for the transition of Superintendent leadership at River Falls School District.
- Students, staff, and community stakeholders deserve a transition that will maintain continuity in our culture, sustain the positive momentum that exists at all levels of the organization, and identify opportunities for continuous district growth and improvement.



Entry Plan Goals

- Governance: Support challenging, meaningful, and engaging learning experiences by maintaining effective School Board governance.
- Student Success: Implement the 2022-27 Strategic Plan by aligning resources, promoting collaboration, eliminating barriers, and advocating for ALL students.
- Organizational Alignment: Lead an efficient administrative leadership structure that addresses system needs and supports the attainment of district and school goals.
- Communication and Engagement: Communicate with and seek feedback from students, staff, families, and the community in a transparent, open, collaborative, and sincere manner.



Monitoring the Entry Plan

- The Superintendent will provide progress updates at the following intervals
 - 30 Day Check-In (7/22/24)
 - 90 Day Target (10/21/24)
 - 180 Day Target (2/17/25)
 - 360 Day Target (6/16/25)
- Allows for adjustments, modifications, and promotes ongoing communication.



90-Day Check-In (10/21/24)

- Governance
 - 2024-25 Policy Review Report
 - Individual 90-day check-in with each School Board member
- Student Success
 - Present final calendar and Strategic Plan progress monitoring schedule.
- Communication and Engagement
 - Establish an initial meeting and on-going communication protocols with the following stakeholders.
 - Student Leadership Organizations
 - Community Leadership/Civic Organizations
 - Post-secondary and city partners
 - PTO and Site-Based Leadership Organizations
 - Regional/State Legislative Representatives



Governance

- 2024-25 Policy Review Report
 - 100-Operations
 - Updated (11): 110, 111, 130, 132, 141, 142, 151, 151.2, 151.3, 152, 152-Rule
 - 2nd Reading on 10/21/24 (6): 153, 161, 162, 163, 163.1, 164
 - 1st Reading on 10/21/24 (5): 165, 171, 171.1, 171.2, 171.3, 172
 - Policies that still need to be updated (14): 133, 165, 173, 174, 181, 182, 183, 184, 185, 186, 186-Rule, 187, 188, 190
 - Suggested new policies (3): 113, 133-Rule, 166
 - Initial goal: 12/31/24
 - Revised goal: 2/28/25



Governance

- 2024-25 Policy Review Report
 - 500-Personnel
 - Updated (6): 522.1, 522.4, 523.3, 535.1, 535.3, 546.1
 - 2nd Reading (2): 523.11, 533.1
 - 600-Fiscal Management
 - 2nd Reading (5): 611, 652, 653, 662.1, 662.3
 - 800-Community Relations
 - 2nd Reading (1): 860



Student Success

WHAT IS THE DISTRICT SCORECARD?

The School District of River Falls' District Scorecard serves as a tool to track the progress towards goals set by the 2022-27 Strategic Plan. The benchmarks reflect our high expectations for academic growth, student engagement, and employee satisfaction. Our intent is to meet or exceed these targets, but if we fall short, we are committed to identifying new lead measures that will drive change. This pursuit is ongoing and continuous.

OUR MISSION

Inspire all students through challenging, meaningful, and engaging learning experiences, in a safe and collaborative environment.

OUR VISION

In partnership with families and the community, the School District of River Falls is an innovative PK-12 grade educational leader committed to the academic, social, emotional, and physical well-being of every student.

OUR VALUES

- STUDENTS FIRST
- PEOPLE MATTER
- EQUITY
- RESPECT
- INTEGRITY
- EXCELLENCE
- INNOVATION
- COMMUNICATION

CRITICAL PERFORMANCE INDICATORS

Critical Performance Indicators measure what matters most to our district. Our commitment to excellence in learning, working, and community connections is reflected in our rigorous benchmarks.

SCHOOL BOARD MONITORING CALENDAR

| | JUL | AUG/SEP | SEP | OCT | OCT | NOV | DEC |
|--------------|---|---|--|-------------------------------------|------------------------|------------------------|--|
| MTG | School Board | Personnel, Ed Pro, Finance & Facilities | School Board | School Board | Personnel | School Board | Ed Pro |
| TOPIC | Strategic Plan Scorecard Draft, Supt Entry Plan | 2024-25 Committee Goals | Final Strategic Plan Scorecard & Monitoring Calendar | Elem WIG Report, Supt 90-Day Report | Staff Retention Report | MS/HS, SPED WIG Report | State Assessment Report |
| | JAN | FEB | FEB | MAR | APR | JUN | JUN |
| MTG | Finance & Facilities | Personnel | School Board | School Board | Personnel | School Board | Planning Retreat |
| TOPIC | Budget Forecast & Facility Planning | Salary Comparability Report | Elem WIG Report, Supt 180-Day Report | MS/HS, SPED WIG Report | 2025-26 Staffing Plan | Final WIG Reports | Updated Strategic Plan Scorecard Draft, Stakeholder Feedback & Data Analysis |



Student Success

District Scorecard 2024-2025



- Commitment to academic growth of all students.
- Investment in college and career planning experiences.
- Strong systems of support and robust resources for every learner.

| DISTRICT CRITICAL PERFORMANCE INDICATOR | 2023-24 | 2024-25 | 2025-26 | 2026-27 Target |
|--|----------------|---------|---------|----------------|
| 100% of students in Grades K-5 will be proficient or exceed their yearly growth goal as measured by the reading screening assessment. | | | | 100 |
| 90% of our students at Meyer Middle School will be proficient (3.0) on priority standards measured on each of their end of course cumulative assessments. | | | | 90 |
| 100% of students at River Falls High School will achieve grade level reading comprehension expectations or achieve at least 10% growth each year as they progress towards reading mastery. | | | | 100 |
| 80% Special Education students will show above average growth (Student Growth Percentile of > 65) on Universal Reading Screeners from Fall to Spring. | | | | 80 |
| The district's composite score on the state report card will rank 2nd or better when compared to regionally or demographically comparable school districts.* | Released 11/24 | | | 2nd |
| The district's achievement score on the state report card will rank 2nd or better when compared to regionally or demographically comparable school districts.* | Released 11/24 | | | 2nd |
| Overall ACT Composite will increase to 22.0 for 11th Grade Students. | Released 11/24 | | | 22.0 |
| 80% of students taking an AP Exam will earn a 3 or better. | Released 11/24 | | | 80 |

*Hudson, Menomonie, New Richmond, Monona Grove, West De Pere, and Pulaski



Student Success



- Supportive collaborative teaching culture focused on student learning and high quality teaching practices.
- Mentoring and coach support for all staff.
- Regionally competitive salary and benefits package.
- Dedicated to a strong district and building culture and climate.

| DISTRICT CRITICAL PERFORMANCE INDICATOR | 2023-24 | 2024-25 | 2025-26 | 2026-27 Target |
|--|----------------|---------|---------|----------------|
| Employee retention rate will increase from 79% to 90%. | Released 10/24 | | | 90 |
| Staff member job satisfaction, as measured on the Job Satisfaction: Staff Feedback Survey composite will increase from 67.25% to 75%. | 67.25 | | | 75 |
| Employee salary ranking will be 2nd or better when compared to regionally & demographically comparable school districts.* | 5th | | | 2nd |
| Staff feedback on effective training/professional development, as measured on the Job Satisfaction: Staff Feedback Survey will increase from 63.5% to 85%. | 63.25 | | | 85 |
| Capital referendum projects will be completed aligned to plan, within budget, on schedule, and with consistent, transparent communication to stakeholders. | | | | 100 |
| Authentic collaboration will occur on scheduled collaboration dates within all K-12 buildings. | | | | 85 |

**Hudson, Menomonie, New Richmond, Monona Grove, West De Pere, and Pulaski*



Student Success



- Connected and supportive community.
- Transparent and open communication.
- College and technical college connections.

| District Critical Performance Indicator | 2023-24 | 2024-25 | 2025-26 | 2026-27 Target |
|--|---------|---------|---------|----------------|
| The percentage of students who are identified as chronically absent** will decrease from 8.32% to 3%. | 8.32 | | | 3 |
| 82% of River Falls High School Students will participate in at least one co-curricular activity. | 76 | | | 82 |
| Parent connections feedback survey will increase from 83.4% to 90%. | 83.4 | | | 90 |
| The percentage of students completing at least one dual enrollment course will increase from 59.4% to 70%. | 59.4 | | | 70 |
| District website accessibility will be updated so that 100% of users have access to online programs, services, and activities. | | | | 100 |
| Increase overall Community Education satisfaction scores by 10%. | | | | 10 |

**For the purpose of this scorecard, chronically absent is defined as absent for more than 10% of school days. All absences, except medical, are considered.

Scorecard 2023-24



Communication and Engagement

- Establish an initial meeting and on-going communication protocols with the following stakeholders.
 - Student Leadership Organization
 - *RCA and RFHS Student Council*
 - Community Leadership/Civic Organizations
 - *Forward, RF Community Foundation, Lions, Rotary*
 - Post-secondary and city partners
 - *UWRF Chancellor's Council*
 - PTO and Site-Based Leadership Organizations
 - PTO, Math with Muffins, PTC, Gingerbread House Night



School District of River Falls
Regular Board Meeting
Monday, September 30, 2024 - 7:00 PM
District Office, 852 E Division Street
River Falls, Wisconsin 54022

The regularly scheduled meeting of the River Falls School Board was called to order on Monday, September 30, 2024 at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. President Johnson Myers called the meeting to order at 7:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT

President Stacy Johnson Myers, Clerk Lindsey Curtis, Treasurer Mike Miller, members Bo Hirstein, Monica LaVold, Alison Page, and student representative Addison Reisdorfer. Vice President Alan Tuchtenhagen was absent. Also present were Superintendent David Bell, Director of Human Resources and Leadership Development Nate Schurman, Co-Director of Academic Services MaryBeth Elliott, Co-Director of Academic Services Amy Wise, and Director of Finance & Facilities Lynette Coy. Student Services Director Mark Inouye, River Falls High School Principal Kit Luedtke, Meyer Middle School Principal Mark Chapin, Rocky Branch Principal Ashley Bingenheimer, Greenwood Principal Kate Skappel, Westside Principal Rachel Mader, and Montessori Principal Kai Rodger were also present. As well as, Kids Club Director Angela Bohnert, Kids Club Site Manager Clover Stevens, and Kids Club Site Manager Kelly Brault

HEARING OF VISITORS OR DELEGATIONS

A community member raised a question about the proposed purchase of a CNC Router.

INFORMATIONAL ITEMS

A. Spotlight on Education: Summer Kids Club

Bohnert provided an overview of the Summer Kids Club program, which included its history, a sample weekly calendar, and the fiscal year budget. She also mentioned the local businesses supported by Kids Club, along with a weekly learning opportunity with Grow To Share. The program had 434 kids participating and they collectively traveled over 7,000 miles during the summer.

B. Superintendent, Administrative, and Student Representative Reports

1. Student Representative Report

RFHS senior and Student Council President, Addison Reisdorfer, introduced herself to the School Board and highlighted the successful food drive during homecoming week which raised nearly \$2,000.

2. Superintendent Report

Bell shared the final Strategic Plan Scorecard and Monitoring Calendar, as well as its development process. He noted the three major focus areas as River Falls Learns, River Falls Works, and River Falls Connects. Each focus area has critical performance indicators to measure what matters most to the District. The scorecard will track progress throughout the next three years to align with the District's strategic plan.

ACTION ITEMS

A. Johnson Myers reviewed the minutes, bills, and recommended employment items on the Agenda. Curtis moved, seconded by Page that the School Board approve the following:

1. The Minutes from the August 19, 2024 Regular School Board meeting.
2. Accounts Payable and Payroll payments in the amount of \$4,330,003.09.
3. Pursuant to School Board Policy which references Wisconsin Statutes Sections 111, 118, and 121, approval of the following employment recommendations: 1. Recommended approval of the employment of Larissa Dreyer as 1.0 FTE School Counselor at Greenwood Elementary School effective August 20, 2024 (replaces Emily Huber). Ms. Dreyer earned her bachelor's and master's degrees from UW River Falls. She has seven years of experience (Prescott) and her salary will be based on level C1M of the salary ladder. 2. Recommended approval of the employment of Stacey Campbell as 1.0 FTE Speech/Language Pathologist at Rocky Branch Elementary School effective August 20, 2024 (replaces Erin Earley). Ms. Campbell earned her bachelor's and master's degrees from UW River Falls. She has 25 years of experience (Prescott & Hudson) and her salary will be based on level H1M of the salary ladder. 3. Recommended approval of the employment of Olivia Quade as 1.0 FTE Family & Consumer Education Teacher at

River Falls High School effective August 20, 2024 (replaces Matt Smith). Ms. Quade earned her bachelor's degree from UW Stout. She has four years of experience (Hudson) and her salary will be based on level B1 of the salary ladder. 4. Recommended approval of the employment of Hattie Ekholm as 1.0 FTE Math Teacher at River Falls High School effective August 20, 2024 (replaces Karyn Chukel). Ms. Ekholm earned her bachelor's degree from UW River Falls and her master's degree from Saint Mary's University. She has 21 years of experience (Red Wing) and her salary will be based on level G3M of the salary ladder. 5. Recommended approval of the employment of Timothy Conway as 1.0 FTE Limited Term Special Education Teacher at River Falls High School effective August 26, 2024 through January 24, 2025 (vacant position). 6. Recommended approval of the hiring of the following short-term, on call Substitute Principals: a. Daniel McGuire b. Mark Stoesz c. Rita Humbert d. Dave Brandvold e. Frank Norton 7. Recommended approval of the hiring of the following short-term, on call Substitute Teachers: a. Rita Sommerfeldt b. Lynne Hamilton c. John Shafer d. Pam Friede e. Erik Miller f. Maria Traynor g. Marcus Noeldner h. Liza Holle i. Holly Jones j. Dave Brandvold k. Theresa Torrez l. Rachel Nelson m. Abbey Owen n. John Witt o. Diane Slimak p. Anna Johnston q. Elisa Pape r. Daniel McGuire s. Gary Larson t. Emma Brost u. Lillian Stellen v. Colleen Morgan 8. Recommended acceptance of the resignation of Tim Conway as full-time Limited Term Special Education Teacher at River Falls High School effective September 20, 2024. Motion carried unanimously (6-0).

B. Consideration and/or Action to approve September 9, 2024, Educational Program Committee recommendations

The Educational Program Committee met on September 9, 2024, to review the Academic Services Wildly Important Goal for 24-25, to hear a summer school update, and to hear a summer staff curriculum update. No action, informational only.

C. Consideration and/or Action to approve September 9, 2024, Finance & Facilities Committee recommendations

The Finance and Facilities Committee met on September 9, 2024, to hear a Facilities Project Update, to approve the purchase of a CNC router, to review the 24-25 Budget & Annual meeting booklet draft, to review the 24-25 revenue limit worksheet, to review the 24-25 Director of Finance & Facilities goals and finally to approve updates to several policies in the 600 series.

1. Miller moved, seconded by Hirstein to approve the purchase of a CNC router for the Renaissance Academy Technology Education Program. Motion carried unanimously (6-0).
2. Curtis moved, seconded by Miller to approve the first readings of revised School Board Policies 611 Fiscal Management, 652 Investment Income, 653 Gate Receipts and Admissions, 662.1 Student Activity Funds Management and 662.3 Fund Balance. Motion carried unanimously (6-0).

D. Consideration and/or Action to approve September 23, 2024 Personnel Committee recommendations

The Personnel Committee met on September 23, 2024, to approve updates to policies 523.11 School Bus Driver Alcohol and Drug Testing, 533.1 Criminal Background Investigation, and 860 Visitors to School District Buildings. The committee also heard a certified staffing update and the new teacher orientation, wellness committee, and core mentor reports. Page moved, seconded by LaVold to approve the first readings of revised School Board Policies 523.11 School Bus Driver Alcohol and Drug Testing, 533.1 Criminal Background Investigation and 860 Visitors to School District Buildings. Motion carried unanimously (6-0).

E. Consideration and/or Action to approve the revised Special Board Meeting Minutes from the August 30, 2022, Special Board Meeting

Administration discovered an error in the minutes of the August 30, 2022, Special Board Meeting **based on feedback from a citizen at the September 16 Annual Meeting**. Upon reviewing the meeting recording, it was found that the minutes inaccurately reflected the action at the meeting ([Video Link](#)). Page moved, seconded by LaVold to revise the August 30, 2022, minutes from the Special Board Meeting to reflect approval of the lease agreement with the RF REN PROJECT, LLC. Motion passed unanimously (5-0). Miller abstained.

Revision as follows:

1. Consideration and/or Action to approve the Lease Agreement, including all Exhibits thereto, between School District of River Falls and RF REN PROJECT, LLC for the lease of real property for a public school with an initial lease term of 20 years.

Discussion, consideration and possible approval of Lease Agreement, including all Exhibits thereto, between School District of River Falls and ~~River City Roundabout LLC~~ **RF REN PROJECT, LLC** for the lease of real property for a public school with an initial lease term of 20 years

Holbrook moved, seconded by Curtis to Execute and Deliver Lease Agreement, including all Exhibits thereto, between School District of River Falls and ~~River City Roundabout LLC~~ **RF REN PROJECT, LLC** for the lease of real property for a public school with an initial lease term of 20 years, consistent with Wis. Stat. § 120.10(5). Motion passed unanimously (5-0). Schultz and Miller abstained.

F. Consideration and/or Action to approve the first readings of revised School Board Policy 153 Evaluation of School Board Operations, 161 School Board Member Authority, 162 New School Board Member Orientation, 163 School Board Conferences, Conventions, and Workshops, 163.1 School Board Memberships, and 164 School Board Member Compensation and Expenses

The administrative team is recommending minor updates to the following policies in the 100 series.

LaVold moved, seconded by Curtis to approve the first readings of revised School Board Policies 153 Evaluation of School Board Operations, 161 School Board Member Authority, 162 New School Board Member Orientation, 163 School Board Conferences, Conventions, and Workshops, 163.1 School Board Memberships, and 164 School Board Member Compensation and Expenses reflecting the updated language as recommended by Superintendent Bell on Policy 162.

Motion carried unanimously (6-0).

Edit as follows for Policy 162 New School Board Member Orientation:

5. The member-elected or appointed member, may initiate conferences with **a School** Board members ~~and the administration or~~ **a school administrator** to **discuss** ~~become current on~~ District matters.

G. Consideration and/or Action to approve the second readings of revised School Board Policy 132 School Board Member Resignation, Policy 141 School Board Officers, Policy 142 School Attorney, Policy 151 School Board Policy Development, Policy 151.2 Policy Dissemination, and Policy 151.3 Administration in Policy Absence

The first readings of revised policies: 132 School Board Member Resignation, 141 School Board Officers, 142 School Attorney, 151 School Board Policy Development, 151.2 Policy Dissemination, and 151.3 Administration in Policy Absence were approved at the August 19, 2024, Regular Board Meeting.

LaVold moved, seconded by Hirstein to approve the second reading of revised School Board Policy 132 School Board Member Resignation, 141 School Board Officers, 142 School Attorney, 151 School Board Policy Development, 151.2 Policy Dissemination, and 151.3 Administration in Policy Absence with the adjustment as recommended by the Superintendent to Policy 141. Motion carried unanimously (6-0).

Edit as follows for Policy 141 School Board Officers

1. Verifies the School Board meeting minutes created by the **Administrative Assistant to the Superintendent** ~~Keeps accurate minutes of all School Board meetings~~ and enters the minutes into the official record book of the District.

H. Proposed/suggested items for the next regular and future Board meeting agenda(s)

As always, School Board members will be given the opportunity to suggest items for future School Board meeting agendas. No suggestions at this time.

I. Schedule next School Board/Committee meetings

Set the meeting schedule as follows:

Educational Program Committee meeting: Monday, October 7, 2024, 6:00 p.m.

Personnel Committee meeting: Monday, October 14, 2024, 6:00 p.m.

Finance and Facilities Committee meeting: Monday, October 14, 2024, 7:00 p.m. (or immediately following Personnel)

Regular School Board meeting: Monday, October 21, 2024, 7:00 p.m.

School Board/City Council Meeting: Monday, October 28, 2024, 6:00 p.m. *(at the River Falls High School)*

All of the above meetings will be held at the District Office Conference Room, 852 E. Division Street unless noted otherwise.

ADJOURNMENT

President Johnson Myers declared the meeting adjourned at 8:09 p.m.

Lindsey Curtis, Clerk

SCHOOL DISTRICT OF RIVER FALLS
River Falls , Wisconsin 54022

October 2024 Board Meeting

| Accounts Payable | AMOUNT |
|--|---|
| Checks # 219033 - 219331 | \$895,310.59 |
| ACH # 242500151-242500226 | \$242,369.34 |
| Wires The Standard, Mn Life, Payroll Taxes, WEA, Wis Deferred Comp, EBC, State of Wi garnishment Postage, EyeMed, HSA Bank, WRS-Retirement HealthPartners (medical prem/dental fees/self funded claims) Bond Trust Services Corp | \$2,245,827.27 |
| NSF/Return of Funds | |
| Void Check #190774, 191927, 192521, 193596, 194054, 194579 | -\$2,296.46 |
| 195098, 195544, 191443, 194364, 194659, 194933, 218866 192207 | |
| PAYROLL | |
| Checks # | \$0.00 |
| ACH # 997392114 - 997393170 | \$1,384,487.94 |
| Void 997392601 | -\$1,729.42 |
| | <u><u>\$4,763,969.26</u></u> |

| | Actual |
|------------------------------------|-----------------|
| FNB - General Money Market Balance | \$13,424,067.48 |
| RCU - Money Market Balance | \$164,659.65 |

Publication List - Checks over \$100 - Oct 2024 Meeting

| POST | CHECK | | INVOICE | |
|-----------|--------|-------------------------------------|----------------------|---------------|
| DATE | NUMBER | VENDOR | DESCRIPTION | AMOUNT |
| 9/6/2024 | 219033 | ADAPTIVEMALL.COM LLC | supplies | \$ 677.68 |
| 9/6/2024 | 219034 | BALDWIN LIGHTSTREAM | phone and internet | \$ 1,601.84 |
| 9/6/2024 | 219035 | BARRY, RAINBOW | reim supplies | \$ 173.36 |
| 9/6/2024 | 219039 | BSN SPORTS | Multiple Invoices | \$ 1,888.00 |
| 9/6/2024 | 219040 | CAPITAL ONE | supplies | \$ 143.33 |
| 9/6/2024 | 219041 | CARDIO PARTNERS INC | subscription | \$ 149.99 |
| 9/6/2024 | 219043 | CINTAS | Supplies | \$ 302.57 |
| 9/6/2024 | 219048 | FREDRICKSON, DESIREE | Reim license | \$ 136.00 |
| 9/6/2024 | 219049 | FULLER, MICHAEL | reim supplies | \$ 1,178.00 |
| 9/6/2024 | 219050 | GENERAL PARTS LLC | Multiple Invoices | \$ 499.33 |
| 9/6/2024 | 219052 | GRAYBAR ELECTRIC CO INC | Camera Hdwre/install | \$ 290,154.38 |
| 9/6/2024 | 219053 | H&B SPECIALIZED PRODUCTS INC | Multiple Invoices | \$ 5,767.00 |
| 9/6/2024 | 219054 | HAUG WASH LLC | supplies | \$ 180.00 |
| 9/6/2024 | 219055 | HIGH NOON BOOKS | Books | \$ 159.50 |
| 9/6/2024 | 219056 | HILLYARD INC MPLS | Multiple Invoices | \$ 1,064.54 |
| 9/6/2024 | 219057 | J H LARSON COMPANY | light fixtures | \$ 530.40 |
| 9/6/2024 | 219058 | JOHNSON CONTROLS FIRE PROTECTION LP | Multiple Invoices | \$ 8,140.67 |
| 9/6/2024 | 219060 | KLAAS-JONAS COMMUNITY POOL | KC Summer invoice | \$ 935.00 |
| 9/6/2024 | 219061 | LAFORCE | Multiple Invoices | \$ 10,367.33 |
| 9/6/2024 | 219063 | LAKESHORE LEARNING MATERIALS | Multiple Invoices | \$ 828.10 |
| 9/6/2024 | 219064 | MARSHALL HIGH SCHOOL | WIAA - VB Tourn | \$ 300.00 |
| 9/6/2024 | 219065 | MASSA, MARIO | reim supplies | \$ 124.96 |
| 9/6/2024 | 219066 | MC GRAW-HILL COMPANIES | subscription | \$ 534.42 |
| 9/6/2024 | 219068 | MEYER MIDDLE SCHOOL | Uncashed AP Check | \$ 365.00 |
| 9/6/2024 | 219069 | MIDWEST BUS PARTS INC | Supplies | \$ 558.00 |
| 9/6/2024 | 219070 | NEO ELECTRICAL SOLUTIONS LLC | Multiple Invoices | \$ 695.25 |
| 9/6/2024 | 219071 | NW COUNSELING & GUIDANCE CLINIC | Multiple Invoices | \$ 2,070.00 |
| 9/6/2024 | 219073 | RIVER FALLS PUBLIC MONTESSORI | Uncashed AP Check | \$ 130.00 |
| 9/6/2024 | 219074 | RIVER FALLS ACE HARDWARE | Multiple Invoices | \$ 2,180.33 |
| 9/6/2024 | 219076 | SCHERZ, RYAN | Uncashed AP Check | \$ 125.00 |
| 9/6/2024 | 219077 | SCHOLASTIC INC | supplies | \$ 831.11 |
| 9/6/2024 | 219078 | SCHURMAN, AMBER | Reim cleaning | \$ 144.95 |
| 9/6/2024 | 219079 | SMITH, MARK | reim supplies | \$ 138.31 |
| 9/6/2024 | 219081 | STRYKE SECURITY INC. | Dist Antivirus | \$ 21,806.20 |
| 9/6/2024 | 219082 | TEACHER SYNERGY LLC | Multiple Invoices | \$ 147.36 |
| 9/6/2024 | 219083 | TROUT, WENDY | Reim training | \$ 189.00 |
| 9/6/2024 | 219084 | TWIN CITY HARDWARE CO. | door parts/install | \$ 10,875.00 |
| 9/6/2024 | 219086 | UNITED WAY ST CROIX VALLEY | Multiple Invoices | \$ 175.00 |
| 9/6/2024 | 219087 | UWRF PARKING OFFICE | UWRF Permits | \$ 360.00 |
| 9/6/2024 | 219091 | WISCONSIN DEPT OF REVENUE | Payroll accrual | \$ 190.43 |
| 9/13/2024 | 219093 | ALNAELI, SALEH | officiating fees | \$ 155.00 |
| 9/13/2024 | 219095 | ANDERSON, ERIC | officiating fees | \$ 155.00 |
| 9/13/2024 | 219096 | APPLE INC | iMac | \$ 1,249.00 |
| 9/13/2024 | 219098 | AT&T | 715 425-1803 147 0 | \$ 1,383.97 |

Publication List - Checks over \$100 - Oct 2024 Meeting

| | | | | |
|-----------|--------|--|--------------------|--------------|
| 9/13/2024 | 219099 | AUTO VALUE | Multiple Invoices | \$ 434.07 |
| 9/13/2024 | 219101 | BERGDAHL, ADAM | officiating fees | \$ 175.00 |
| 9/13/2024 | 219105 | BRIGHT MORNING CONSULTING INC | wkshp regs | \$ 8,760.00 |
| 9/13/2024 | 219106 | BSN SPORTS | supplies | \$ 210.00 |
| 9/13/2024 | 219107 | CAMPBELL, GARY | officiating fees | \$ 110.00 |
| 9/13/2024 | 219108 | CAMPBELL, ZACHARY | officiating fees | \$ 110.00 |
| 9/13/2024 | 219110 | CANON FINANCIAL SERVICES INC | Multiple Invoices | \$ 3,257.56 |
| 9/13/2024 | 219113 | CHIPPEWA VALLEY TECH COLLEGE | scholarship | \$ 250.00 |
| 9/13/2024 | 219114 | CINTAS | Supplies | \$ 342.12 |
| 9/13/2024 | 219115 | COACHCOMM LLC | supplies | \$ 4,785.00 |
| 9/13/2024 | 219116 | COLFAX HIGH SCHOOL | wiaa-ggo-9-11-24 | \$ 175.00 |
| 9/13/2024 | 219118 | COLUMN SOFTWARE PBC | Multiple Invoices | \$ 395.76 |
| 9/13/2024 | 219119 | CONTINENTAL CLAY | supplies | \$ 454.75 |
| 9/13/2024 | 219121 | CUMBERLAND BAND BOOSTERS | Reg fee | \$ 125.00 |
| 9/13/2024 | 219122 | DEWYRE, MICHAEL | officiating fees | \$ 120.00 |
| 9/13/2024 | 219123 | ELLING, MICHAEL | officiating fees | \$ 120.00 |
| 9/13/2024 | 219126 | EMBI TEC | lab supplies | \$ 455.00 |
| 9/13/2024 | 219129 | FALLS THEATER | team building | \$ 1,012.50 |
| 9/13/2024 | 219130 | FARIBAULT HIGH SCHOOL | WIAA-CC-9/6/24 | \$ 125.00 |
| 9/13/2024 | 219131 | FAST COPY CENTER | POSTERS | \$ 120.80 |
| 9/13/2024 | 219132 | FOOD SERVICE-SDRF | Multiple Invoices | \$ 3,641.00 |
| 9/13/2024 | 219133 | GEORGE SIEGFRIED CONSTRUCTION COMPANY | Band Rm Acoustics | \$ 67,810.00 |
| 9/13/2024 | 219134 | GHENCIU, EUGEN | officiating fees | \$ 155.00 |
| 9/13/2024 | 219137 | GRAHAM, JACQUELINE | reim supplies | \$ 581.60 |
| 9/13/2024 | 219139 | GRAPHIC DESIGN INC | CE Fall Catalog | \$ 6,980.36 |
| 9/13/2024 | 219140 | HARRIS ST PAUL INC | Multiple Invoices | \$ 3,847.60 |
| 9/13/2024 | 219141 | HASELMAN, JOSEPH | Reim mileage | \$ 150.55 |
| 9/13/2024 | 219142 | HILLYARD INC MPLS | supplies | \$ 291.04 |
| 9/13/2024 | 219143 | HIRSTEIN, ALI | reim FB food | \$ 481.08 |
| 9/13/2024 | 219146 | HUDSON PHYSICIANS | Health Screens | \$ 390.00 |
| 9/13/2024 | 219147 | JOHNSON, BRIAN | officiating fees | \$ 120.00 |
| 9/13/2024 | 219148 | JOHNSON, MICHAEL | officiating fees | \$ 155.00 |
| 9/13/2024 | 219149 | KELM, BRUCE | officiating fees | \$ 120.00 |
| 9/13/2024 | 219150 | KILKARNEY HILLS GOLF COURSE | supplies | \$ 631.87 |
| 9/13/2024 | 219151 | KWIK TRIP INC. | Fuel | \$ 2,713.39 |
| 9/13/2024 | 219153 | LEHMANN, PAUL | officiating fees | \$ 120.00 |
| 9/13/2024 | 219156 | LYNCH, TAVIS | CE Class Pymt | \$ 504.00 |
| 9/13/2024 | 219158 | MARK'S PLUMBING PARTS | 33 GW Faucet Parts | \$ 106.20 |
| 9/13/2024 | 219160 | MATZEK-MILLER CONSTRUCTION | Softball Dugouts | \$ 40,600.00 |
| 9/13/2024 | 219161 | MENARDS | supplies | \$ 143.84 |
| 9/13/2024 | 219162 | MENOMONIE HIGH SCHOOL | wiaa-cc-9-14-24 | \$ 210.00 |
| 9/13/2024 | 219163 | MFAC LLC | supplies | \$ 476.00 |
| 9/13/2024 | 219164 | MINNESOTA COACHES INC./HASTINGS BUS CO | Multiple Invoices | \$ 1,947.90 |
| 9/13/2024 | 219166 | MOBYMAX EDUCATION LLC | renewal | \$ 2,700.00 |
| 9/13/2024 | 219168 | MUSIC THEATRE INTERNATIONAL | musical scripts | \$ 815.00 |
| 9/13/2024 | 219170 | NEO ELECTRICAL SOLUTIONS LLC | Multiple Invoices | \$ 56,858.38 |
| 9/13/2024 | 219171 | NETT, DAVID | officiating fees | \$ 110.00 |

38

Publication List - Checks over \$100 - Oct 2024 Meeting

| | | | | |
|-----------|--------|-----------------------------------|---------------------|--------------|
| 9/13/2024 | 219172 | O'KEEFE MILLWORK LLC | FCS Remodel | \$ 38,340.00 |
| 9/13/2024 | 219174 | PAOLI CLAY COMPANY INC | clay | \$ 420.00 |
| 9/13/2024 | 219175 | PECHACEK, RYAN | reim team building | \$ 148.87 |
| 9/13/2024 | 219177 | POINT OF BEGINNING INC | HS Tennis Courts | \$ 5,000.00 |
| 9/13/2024 | 219178 | PRIMEX WIRELESS INC | clocks | \$ 1,100.79 |
| 9/13/2024 | 219179 | PTACEKS FAMILY MARKET | Multiple Invoices | \$ 3,217.86 |
| 9/13/2024 | 219180 | QUADE, OLIVIA | Reim license | \$ 125.00 |
| 9/13/2024 | 219183 | REMEDIA PUBLICATIONS INC | supplies | \$ 281.88 |
| 9/13/2024 | 219184 | RIESTER REFRIGERATION INC | Compressor | \$ 2,424.00 |
| 9/13/2024 | 219185 | RIVER MOON COFFEE ROASTING CO | supplies | \$ 200.00 |
| 9/13/2024 | 219187 | SARCAUSKAS, WILLIAM | officiating fees | \$ 155.00 |
| 9/13/2024 | 219188 | SCANLON, JEFFREY | officiating fees | \$ 155.00 |
| 9/13/2024 | 219189 | SCHNEIDER, NICHOLAS | officiating fees | \$ 155.00 |
| 9/13/2024 | 219190 | SCHOLASTIC INC | supplies | \$ 144.96 |
| 9/13/2024 | 219191 | SCHMITT TIMBER CORP | Lumber | \$ 916.00 |
| 9/13/2024 | 219192 | SCVMEA | Multiple Invoices | \$ 200.00 |
| 9/13/2024 | 219193 | SEBRANEK, JACOB | officiating fees | \$ 175.00 |
| 9/13/2024 | 219194 | SEGERSTROM, PAIGE | subscription | \$ 349.00 |
| 9/13/2024 | 219196 | SKAPPEL, KATHRYN | Travel Expenses | \$ 253.83 |
| 9/13/2024 | 219197 | STALKER SPORTS FLOORS | floor refinishing | \$ 9,300.00 |
| 9/13/2024 | 219200 | ST CROIX GAS | Multiple Invoices | \$ 6,730.59 |
| 9/13/2024 | 219201 | TARASEWICZ, ERIC | reim supplies | \$ 309.00 |
| 9/13/2024 | 219202 | TARTAN SENIOR HIGH SCHOOL | wiaa-swim/dive 9-14 | \$ 150.00 |
| 9/13/2024 | 219203 | TEACHER SYNERGY LLC | books | \$ 449.60 |
| 9/13/2024 | 219204 | TECH ACADEMY/COMPUTER EXPLORERS | CE Class Pymt | \$ 600.00 |
| 9/13/2024 | 219205 | THEMES & VARIATIONS | subscription | \$ 200.00 |
| 9/13/2024 | 219206 | TOBII DYNVOX LLC | renewal | \$ 895.50 |
| 9/13/2024 | 219207 | TOMLINSON, MARK | CE Class Pymt | \$ 960.00 |
| 9/13/2024 | 219208 | TORMACH INC | supplies | \$ 1,764.95 |
| 9/13/2024 | 219209 | UNIVERSITY OF MINNESOTA | scholarship | \$ 250.00 |
| 9/13/2024 | 219210 | UW EAU CLAIRE CASHIERS OFFICE | scholarship | \$ 500.00 |
| 9/13/2024 | 219211 | UW EAU CLAIRE | scholarship | \$ 200.00 |
| 9/13/2024 | 219212 | UW STOUT CONTNUING ED/CONFERENCES | conf reg | \$ 120.00 |
| 9/13/2024 | 219213 | VERIZON WIRELESS | cell phones | \$ 1,979.80 |
| 9/20/2024 | 219217 | ACORN NATURALISTS | supplies | \$ 380.77 |
| 9/20/2024 | 219218 | ALNAELI, SALEH | officiating fees | \$ 150.00 |
| 9/20/2024 | 219219 | ANDERSON, ERIC | officiating fees | \$ 170.00 |
| 9/20/2024 | 219220 | ASCA | membership | \$ 129.00 |
| 9/20/2024 | 219222 | AT&T BUSINESS DIRECT | Multiple Invoices | \$ 1,708.09 |
| 9/20/2024 | 219228 | BERENDS, NATHAN | officiating fees | \$ 220.00 |
| 9/20/2024 | 219229 | BIO CORPORATION | supplies | \$ 226.06 |
| 9/20/2024 | 219231 | BRICKHOUSE MUSIC LLC | Multiple Invoices | \$ 153.50 |
| 9/20/2024 | 219232 | BSN SPORTS | Multiple Invoices | \$ 991.00 |
| 9/20/2024 | 219233 | BUMP, CAMERON | officiating fees | \$ 120.00 |
| 9/20/2024 | 219234 | CAMPBELL, GARY | officiating fees | \$ 110.00 |
| 9/20/2024 | 219235 | CAREER SAFE | OSHA Trng Library | \$ 2,880.00 |
| 9/20/2024 | 219236 | CARQUEST OF RIVER FALLS | Multiple Invoices | \$ 129.44 |

39

Publication List - Checks over \$100 - Oct 2024 Meeting

| | | | | |
|-----------|--------|---------------------------------------|---------------------|--------------|
| 9/20/2024 | 219238 | CAUBLE, KAREN | officiating fees | \$ 110.00 |
| 9/20/2024 | 219240 | CERNOHOUS CHEVROLET | suburban repair | \$ 2,828.10 |
| 9/20/2024 | 219242 | CINTAS | supplies | \$ 302.57 |
| 9/20/2024 | 219243 | CLAY, ROSS | officiating fees | \$ 120.00 |
| 9/20/2024 | 219244 | COLLABORATIVE CLASSROOM | books | \$ 4,743.36 |
| 9/20/2024 | 219246 | DAY, JAMES | officiating fees | \$ 120.00 |
| 9/20/2024 | 219247 | DICKINSEN, JOHN II | officiating fees | \$ 120.00 |
| 9/20/2024 | 219249 | DWD-UI | Aug Benefit charges | \$ 4,089.07 |
| 9/20/2024 | 219250 | DYKSTRA, ADAM | reim supplies | \$ 438.00 |
| 9/20/2024 | 219251 | EAU CLAIRE NORTH HIGH SCHOOL | Uncashed AP Check | \$ 700.00 |
| 9/20/2024 | 219252 | EGGERT, AMANDA | reim supplies | \$ 252.85 |
| 9/20/2024 | 219254 | ERICKSON, CASSIE | team building | \$ 530.00 |
| 9/20/2024 | 219255 | EXPLORELEARNING LLC | subscription | \$ 3,295.00 |
| 9/20/2024 | 219256 | EXPRESS SERVICES INC | sub fulfillment | \$ 640.00 |
| 9/20/2024 | 219258 | FAST COPY CENTER | PLC NOTEBOOKS | \$ 173.09 |
| 9/20/2024 | 219259 | FLINN SCIENTIFIC INC | suplies | \$ 231.46 |
| 9/20/2024 | 219261 | FOOD SERVICE-SDRF | Multiple Invoices | \$ 9,500.67 |
| 9/20/2024 | 219262 | GARRETT, DAVID | officiating fees | \$ 130.00 |
| 9/20/2024 | 219263 | GENERAL COMMUNICATIONS INC | walkie battery | \$ 169.10 |
| 9/20/2024 | 219265 | GEORGE SIEGFRIED CONSTRUCTION COMPANY | Multiple Invoices | \$ 37,259.04 |
| 9/20/2024 | 219266 | GHENCIU, EUGEN | officiating fees | \$ 150.00 |
| 9/20/2024 | 219267 | GIBBS, CHRISTOPHER | officiating fees | \$ 120.00 |
| 9/20/2024 | 219268 | GRAHAM, JACQUELINE | Multiple Invoices | \$ 241.37 |
| 9/20/2024 | 219269 | GRAINGER | Multiple Invoices | \$ 607.03 |
| 9/20/2024 | 219270 | HAMILTON HIGH SCHOOL | wiaa; vb; 9/20/24 | \$ 290.00 |
| 9/20/2024 | 219271 | HARRINGTON, JULIE | officiating fees | \$ 140.00 |
| 9/20/2024 | 219272 | HILLYARD INC MPLS | Multiple Invoices | \$ 13,051.13 |
| 9/20/2024 | 219274 | IVORY52 LLC | Multiple Invoices | \$ 742.50 |
| 9/20/2024 | 219276 | JOHNSON CONTROLS FIRE PROTECTION LP | Multiple Invoices | \$ 1,189.92 |
| 9/20/2024 | 219277 | LEARNING A-Z | license renewal | \$ 241.00 |
| 9/20/2024 | 219281 | LOFFLER COMPANIES INC | Multiple Invoices | \$ 2,303.47 |
| 9/20/2024 | 219286 | MASTERCARD CORPORATE CLIENTS | Multiple Invoices | \$ 28,286.66 |
| 9/20/2024 | 219288 | MERIDIAN CONSULTING GROUP | Aug Safety | \$ 1,440.00 |
| 9/20/2024 | 219290 | MTI DISTRIBUTING INC | Toro 920 Parts | \$ 504.21 |
| 9/20/2024 | 219291 | NETT, DAVID | officiating fees | \$ 110.00 |
| 9/20/2024 | 219292 | NW COUNSELING & GUIDANCE CLINIC | KP 8/21 & 8/28 | \$ 1,350.00 |
| 9/20/2024 | 219293 | O'REILLY AUTO PARTS | supplies | \$ 199.01 |
| 9/20/2024 | 219294 | O'ROURKE MEDIA GROUP-MINNESOTA LLC | Multiple Invoices | \$ 970.97 |
| 9/20/2024 | 219295 | OLSON, ERIC | officiating fees | \$ 110.00 |
| 9/20/2024 | 219296 | PAOLI CLAY COMPANY INC | clay | \$ 283.00 |
| 9/20/2024 | 219298 | PRONSCHINSKE, GAIL | officiating fees | \$ 110.00 |
| 9/20/2024 | 219300 | PYRAMID ED. CONSULTANTS | supplies | \$ 382.80 |
| 9/20/2024 | 219301 | PYT SPORTS INC | supplies | \$ 125.00 |
| 9/20/2024 | 219304 | RIDDELL/ALL AMERICA SPORTS CORP | Multiple Invoices | \$ 1,520.75 |
| 9/20/2024 | 219306 | RIVER FALLS MUNICIPAL | Multiple Invoices | \$ 93,265.40 |
| 9/20/2024 | 219307 | ROCKLER WOODWORKING & HARDWARE | supplies | \$ 722.00 |
| 9/20/2024 | 219312 | SCHMITT TIMBER CORP | supplies | \$ 880.00 |

40

Publication List - Checks over \$100 - Oct 2024 Meeting

| | | | | |
|-----------|-----------|--|---------------------|--------------|
| 9/20/2024 | 219313 | SEIFERT, JORDAN | reim conf reg | \$ 257.50 |
| 9/20/2024 | 219314 | STARKEY, JOE | officiating fees | \$ 150.00 |
| 9/20/2024 | 219315 | T-MOBILE | 8/11/2024-9/10/2024 | \$ 500.00 |
| 9/20/2024 | 219316 | T-MOBILE | WiFi | \$ 172.20 |
| 9/20/2024 | 219318 | THE AUTISM HELPER INC | supplies | \$ 360.00 |
| 9/20/2024 | 219319 | THE NEW YORK TIMES COMPANY | subscription | \$ 1,866.80 |
| 9/20/2024 | 219322 | ULINE | Multiple Invoices | \$ 711.04 |
| 9/20/2024 | 219323 | UNITED WAY ST CROIX VALLEY | Multiple Invoices | \$ 175.00 |
| 9/20/2024 | 219326 | WASBO | membership | \$ 145.00 |
| 9/20/2024 | 219328 | WENGER CORPORATION | supplies | \$ 325.00 |
| 9/20/2024 | 219329 | WENGEL, DANIEL | officiating fees | \$ 110.00 |
| 9/20/2024 | 219330 | WISCONSIN DEPT OF REVENUE | Payroll accrual | \$ 248.76 |
| 9/20/2024 | 219331 | WSCA ADMIN OFFICE | Multiple Invoices | \$ 960.00 |
| 9/6/2024 | 242500155 | AMAZON CAPITAL SERVICES INC | Multiple Invoices | \$ 7,165.04 |
| 9/6/2024 | 242500156 | CHIPPEWA VALLEY SPORTING GOODS | supplies | \$ 474.00 |
| 9/6/2024 | 242500157 | DIAMOND VOGEL INC | Paint | \$ 102.50 |
| 9/6/2024 | 242500158 | HUB 70 DESIGN AND PRINT LLC | Multiple Invoices | \$ 217.29 |
| 9/6/2024 | 242500159 | IXL LEARNING | Renewal | \$ 1,900.00 |
| 9/6/2024 | 242500160 | RIVER CITY DISPOSAL INC. | Multiple Invoices | \$ 3,649.47 |
| 9/6/2024 | 242500161 | RIVER CITY STITCH LLC | Multiple Invoices | \$ 3,379.00 |
| 9/6/2024 | 242500162 | SECURITY CHECK ME LLC | Bkgrd cks | \$ 434.00 |
| 9/6/2024 | 242500163 | ST CROIX VALLEY RESTORATIVE SERVICES INC | student therapy | \$ 1,025.00 |
| 9/6/2024 | 242500165 | STAPLES -(PAPER) | Multiple Invoices | \$ 1,500.03 |
| 9/6/2024 | 242500166 | YALE MECHANICAL LLC | Alerton Controls | \$ 6,800.00 |
| 9/13/2024 | 242500167 | ADVANCED LIGHT & SOUND LLC | wiring project | \$ 5,305.72 |
| 9/13/2024 | 242500174 | AMAZON CAPITAL SERVICES INC | Multiple Invoices | \$ 5,720.17 |
| 9/13/2024 | 242500175 | BAUER BUILT INC | supplies | \$ 246.75 |
| 9/13/2024 | 242500176 | BOARDMAN & CLARK LLP | Aug legal fees | \$ 3,720.00 |
| 9/13/2024 | 242500177 | C & L COMMUNICATIONS INC | Aug locates | \$ 6,039.25 |
| 9/13/2024 | 242500178 | CESA #5 | Conf Regs | \$ 700.00 |
| 9/13/2024 | 242500179 | CHIPPEWA VALLEY SPORTING GOODS | supplies | \$ 537.00 |
| 9/13/2024 | 242500180 | COMPUTER INTEGRATION TECHNOLOGIES INC | mgd svcs | \$ 1,760.00 |
| 9/13/2024 | 242500181 | CITY OF RIVER FALLS | Multiple Invoices | \$ 8,086.70 |
| 9/13/2024 | 242500183 | DIAMOND VOGEL INC | pkng lot paint | \$ 1,312.50 |
| 9/13/2024 | 242500184 | DUET RESOURCE GROUP INC | Multiple Invoices | \$ 99,508.71 |
| 9/13/2024 | 242500185 | FAMILY FRESH - SPARTANNASH COMPANY | supplies | \$ 166.81 |
| 9/13/2024 | 242500186 | HUB 70 DESIGN AND PRINT LLC | Multiple Invoices | \$ 231.00 |
| 9/13/2024 | 242500187 | HUEBSCH | Multiple Invoices | \$ 283.06 |
| 9/13/2024 | 242500189 | ION INC | walkie talkies | \$ 482.85 |
| 9/13/2024 | 242500190 | J W PEPPER & SON INC | band music | \$ 172.99 |
| 9/13/2024 | 242500191 | NASCO EDUCATION LLC | supplies | \$ 889.24 |
| 9/13/2024 | 242500192 | NIENHUIS MONTESSORI USA INC | supplies | \$ 953.75 |
| 9/13/2024 | 242500193 | RIVER CITY STITCH LLC | Multiple Invoices | \$ 225.00 |
| 9/13/2024 | 242500196 | STAPLES -(PAPER) | Multiple Invoices | \$ 2,313.36 |
| 9/13/2024 | 242500197 | THE GOODHEART-WILLCOX CO INC | books | \$ 164.40 |
| 9/13/2024 | 242500198 | WI ASSOC OF SCHOOL BOARDS INC | Multiple Invoices | \$ 1,102.95 |
| 9/20/2024 | 242500199 | 5 STAR RESTROOM RENTALS | Multiple Invoices | \$ 1,513.50 |

41

Publication List - Checks over \$100 - Oct 2024 Meeting

| | | | | |
|-----------|-----------|---------------------------------------|--------------------|--------------|
| 9/20/2024 | 242500200 | AIR COMMUNICATIONS OF WI INC | Multiple Invoices | \$ 1,219.28 |
| 9/20/2024 | 242500210 | AMAZON CAPITAL SERVICES INC | Multiple Invoices | \$ 10,604.29 |
| 9/20/2024 | 242500211 | BAUER BUILT INC | Supplies | \$ 3,256.63 |
| 9/20/2024 | 242500212 | COMPUTER INTEGRATION TECHNOLOGIES INC | mgd bkup | \$ 832.00 |
| 9/20/2024 | 242500213 | GALLAGHER BENEFIT SERVICES INC | Consulting Svcs | \$ 5,000.00 |
| 9/20/2024 | 242500214 | HUB 70 DESIGN AND PRINT LLC | Multiple Invoices | \$ 328.03 |
| 9/20/2024 | 242500215 | ION INC | walkie talkies | \$ 408.01 |
| 9/20/2024 | 242500216 | JUNIOR'S RESTAURANT & TAP HOUSE | Team dinner; gsw | \$ 287.93 |
| 9/20/2024 | 242500218 | NEO ELECTRICAL SOLUTIONS LLC | Multiple Invoices | \$ 3,266.12 |
| 9/20/2024 | 242500219 | NORTH CENTRAL INTERNATIONAL LLC | Multiple Invoices | \$ 430.34 |
| 9/20/2024 | 242500220 | THE PIONEER MANUFACTURING COMPANY | Field Paint | \$ 724.48 |
| 9/20/2024 | 242500221 | RIVER CITY STITCH LLC | supplies | \$ 650.00 |
| 9/20/2024 | 242500224 | STAPLES -(PAPER) | Multiple Invoices | \$ 3,999.65 |
| 9/20/2024 | 242500225 | TOTAL EXCAVATING AND GRADING LLC | house/lot clearing | \$ 42,974.54 |

RIVER FALLS BOARD OF EDUCATION MEETING

Monday, October 21, 2024

Personnel Agenda:

1. Recommended approval of the increased employment of Courtney Menter, Second Grade Teacher at Greenwood Elementary School, from 0.625 FTE to 1.0 FTE effective September 23, 2024 through June 9, 2025 (increased need).
2. Recommended approval of the increased employment of Becky McAleavey, RF4C Coordinator, from 0.6 FTE to 0.8 FTE effective October 7, 2024 (increased support).
3. Recommended approval of the hiring of the following short-term, on call Substitute Teachers:
 - a. Sherri Larson
 - b. Vickie Kaiser
 - c. Ryan Ponick
 - d. Grace Koebler

School District of River Falls
Educational Program Committee Meeting

Monday, October 7, 2024 - 6:00 PM

District Office

852 E Division Street

River Falls, Wisconsin 54022

The Board of Education's Educational Program Committee meeting was held on Monday, October 7, 2024 at District Office, 852 E Division Street, River Falls, Wisconsin 54022. Chair Tuchtenhagen called the meeting to order at 6:00 PM. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT

Committee Members Alan Tuchtenhagen (Chair), and Lindsey Curtis were present. Board President Stacy Myers was present. Superintendent David Bell, Director of Human Resources and Leadership Nate Schurman, and Co-Director of Academic Services Amy Wise and MaryBeth Elliott were also present.

1. **CALL TO ORDER - 6:00 PM**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS - None**

4. **Approve the development of [Advanced Creative Writing](#) as a new course at River Falls High School**
High School English Teacher, Audrey Cleven, presented a new course proposal for *Advanced Creative Writing* for approval for the 2025-26 school year. [Presentation Link](#)

Action: Approve Advanced Creative Writing New or Revised Course Approval Form.

Alan Tuchtenhagen moved to approve the Advanced Creative Writing course. Lindsey Curtis seconded the motion. The motion passed 3-0.

5. **Approve the development of [Career and Technical Writing](#) as a new course at River Falls High School**
High School English Teacher, Kim Craig presented a new course proposal for *Career and Technical Writing* for approval for the 2025-26 school year. [Presentation Link](#)

Action: Approve Career and Technical Writing New or Revised Course Approval Form.

Alan Tuchtenhagen moved to approve the Career and Technical Writing course. Lindsey Curtis seconded the motion. The motion passed 3-0.

6. **Approve the revision of [Natural Resources of WI](#) as revision to an existing course at the River Falls High School**

High School Agriculture Teacher, Ryan Pechacek, was scheduled to present a proposal to revise an existing course for *Natural Resources of WI* for approval for the 2025-26 school year.

Action: Approve the revision of Natural Resources of WI New or Revised Course Approval Form.

Item was tabled and will be rescheduled for a later date.

7. **Montessori 6th grade field trip application to Eagle Bluff Environmental Center in Lanesboro, MN** Kai Rodgers, River Falls Public Montessori Elementary School Principal, and Rainbow Barry, Katrina Hostetler, and Sara Smith, River Falls Public Montessori Upper Teachers, will present the [preliminary field trip application](#) for the Eagle Bluff Environmental Center in Lanesboro, MN from November 13-15, 2025. [Presentation Link](#)

Action: No action, informational only.

8. **ACT 20 Update**

Amy Wise, Co-Director of Academic Services updated the board on assessment requirements for ACT 20.
[Presentation Link](#)

Action: No action, informational only.

9. **30 DAY UPDATE (Policy Review Plan)**

Amy Wise and MaryBeth Elliott, Co-Directors of Academic Services, presented a 30-day update on the progress Academic Services is making toward the WIG goal of Improving staff feedback regarding effective training/professional development in Authentic Teacher Collaboration, High Quality Teaching and Learning, and Guaranteed and Viable Curriculum. [Presentation Link](#)

Action: No action, informational only.

10. **PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE EDUCATIONAL PROGRAM MEETING AGENDA(S)**

Committee members suggested that a future meeting include a discussion of how new courses are created or revised and how standards are selected for the courses.

11. **SCHEDULE NEXT EDUCATIONAL PROGRAM COMMITTEE MEETING**

Action: Set the meeting schedule as follows:

Educational Program Committee meeting: Monday, November 4, 2024, 6:00 p.m.

The meeting will be held at the District Office conference room, 852 E. Division Street.



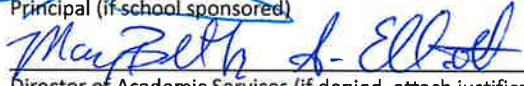


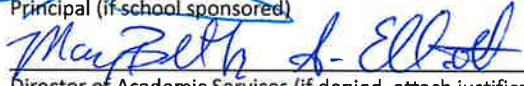


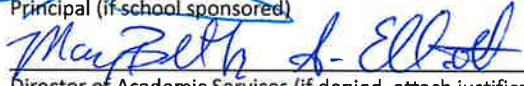
12. **ADJOURN** at 7:24 pm.

Alan Tuchtenhagen, Educational Program Committee Chair

**RIVER FALLS SCHOOL DISTRICT
NEW OR REVISED COURSE PROPOSAL**

Educators wishing to develop new courses, or create significant changes to an existing course, should complete the following document. Initial approval must come from the department chair, the principal and the Director of Academic Services. When these layers of approval are met, the educator making the course proposal will present their course to the Educational Program Committee. Approval by the Educational Program Committee is required prior to a new or revised course being advertised in the course catalog.

| | |
|---------------------------|---|
| Contact | School/Department High School English Department Date 6/18/24 Contact Person Audrey Cleven Phone/Email 715-425-1830 ext. 3757 audrey.cleven@rfsd.k12.wi.us |
| Course Information | Select all that apply: <input checked="" type="checkbox"/> Proposed New Course <input type="checkbox"/> Revision to Existing Course <input type="checkbox"/> Title Change Full/Proposed Course Title Advanced Creative Writing Previous Title (if changed) _____ Course Length: 9wks Credits: .5 credits Required _____ Elective: X Prerequisites: Creative Writing Level/Type: <input type="checkbox"/> Middle School <input checked="" type="checkbox"/> High School |
| Course Description | Advanced Creative Writing is a student-led course, where participants explore multiple written genres (novel, short story, poetry, etc). They engage in the composition and analysis of works aligned with their individual interests and writing goals, receiving feedback and direction from the teacher. Within this framework, students are required to participate in daily writer's notebooks, peer feedback sessions, and refinement of their written craft. The course's goal is for each student to create a comprehensive capstone writing portfolio based on their genres of interest. Students will create a multi-genre portfolio wherein they will participate in the writing process by writing three separate installments of writing and putting them together to create their portfolio. |
| Justification | Please check the box next to each statement that pertains to the need for the proposed new course or course revision: <input checked="" type="checkbox"/> Need for this course is based on gaps in the curriculum and/or current course offerings. <input type="checkbox"/> Need for this course has been identified by building leadership in alignment with school initiatives. . <input type="checkbox"/> Other: _____ In the space provided below, add a short narrative justifying the checked statements above. Illustrate how the new course or course revision will integrate with and complement current programming within your school. With an increased number of students taking Creative Writing, we as an English Department determined a need for advanced learning options. Students often tell us that they want a more rigorous writing course where they are being challenged and allowed to exercise their creative freedom. With this course, teachers would be able to accommodate students who are ready to be challenged, providing individualized instruction through conferences and helping students fine-tune their writing. We are also seeing an increased number of students who are or are wanting to become published authors. This course will be a way for teachers to adapt to current needs and create learning opportunities for all students. Students taking Advanced Creative Writing and using the skills from it will give them a competitive edge when applying for jobs and colleges. |










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| Assignment | <p>Explain how this course meets certain criteria of Goal 4.1 of the SDRF Strategic Plan: Embed into curriculum and instruction: critical thinking, problem-solving, perseverance, adaptability, social-emotional awareness, financial literacy, & desire for lifelong learning.</p> <p>This course would create an opportunity for students to continue to challenge themselves in pursuit of their interests and communication goals as they develop their metacognitive skills and hone their writing voice and craft. By providing choice, we are leaning into student intrinsic motivations while encouraging them to explore diverse literary genres that are aligned with their interests.</p> <p>Advanced Creative Writing will emphasize a dialogical engagement where students participate in peer evaluation and collaborate to refine their written work. To maintain structure and ensure student progress, the multigenre writing portfolio will consist of multiple installments wherein students will engage in risk-taking and thoughtful revision, with teacher guidance and support.</p> <p>Advanced Creative Writing will be an excellent way for students to enhance their critical thinking skills. Not only will students need to think imaginatively but they will also need to analyze and create complex themes, consider multiple perspectives, and think abstractly. By reading texts written by peers and others students will gain perspective on others' lived experiences, diversifying their lens of the world around them and enriching their culture and social awareness, fostering empathy and social awareness.</p> <p>Writing is a fundamental tool of communication and by developing their skills they will become more articulate, naturally helping them improve their grammar, language usage, spelling, and mechanics.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Approval to List and Develop | <p>Signatures below signify approval to list the course as an option in a future course catalog, and develop/revise the above named course should there be enough student interest to run the course.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 10%; vertical-align: top;">Approved</td> <td style="width: 10%; vertical-align: top;">Denied</td> <td style="width: 60%; border-bottom: 1px solid black; text-align: center;"></td> <td style="width: 20%; text-align: center; border-bottom: 1px solid black;">10/4/24</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Department/Content Area Leader (if school sponsored)</td> <td style="text-align: center;">Date</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="border-bottom: 1px solid black; text-align: center;"></td> <td style="text-align: center; border-bottom: 1px solid black;">10/4/24</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Principal (if school sponsored)</td> <td style="text-align: center;">Date</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="border-bottom: 1px solid black; text-align: center;"></td> <td style="text-align: center; border-bottom: 1px solid black;">10/4/24</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Director of Academic Services (if denied, attach justification)</td> <td style="text-align: center;">Date</td> </tr> </table> <p><i>Note: Above approvals must be met prior to presenting this course request to the Educational Program Committee for final approval.</i></p> <table style="width: 100%; border: none; margin-top: 10px;"> <tr> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td style="width: 60%; border-bottom: 1px solid black;"></td> <td style="width: 20%; border-bottom: 1px solid black;"></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Educational Programs Committee Chairperson</td> <td style="text-align: center;">Date</td> </tr> </table> | | | Approved | Denied |  | 10/4/24 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Content Area Leader (if school sponsored) | Date | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  | 10/4/24 | | | Principal (if school sponsored) | Date | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  | 10/4/24 | | | Director of Academic Services (if denied, attach justification) | Date | <input type="checkbox"/> | <input type="checkbox"/> | | | | | Educational Programs Committee Chairperson | Date |
| Approved | Denied |  | 10/4/24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Content Area Leader (if school sponsored) | Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | | Director of Academic Services (if denied, attach justification) | Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Educational Programs Committee Chairperson | Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Course Approval | <p>A course scope and sequence, course curriculum map, and unit maps must be submitted and approved by the Director of Academic Services prior to the beginning of the course. Use the following district documents to complete this work:</p> <p>SDRF CURRICULUM MAP TEMPLATE</p> <p>SDRF UNIT PLAN TEMPLATE</p> <table style="width: 100%; border: none; margin-top: 10px;"> <tr> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td style="width: 60%; border-bottom: 1px solid black;"></td> <td style="width: 20%; border-bottom: 1px solid black;"></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Director of Academic Services</td> <td style="text-align: center;">Date</td> </tr> </table> | | | <input type="checkbox"/> | <input type="checkbox"/> | | | | | Director of Academic Services | Date | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Director of Academic Services | Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Approved As Is Deny Modify _____

**RIVER FALLS SCHOOL DISTRICT
NEW OR REVISED COURSE PROPOSAL**

Educators wishing to develop new courses, or create significant changes to an existing course, should complete the following document. Initial approval must come from the department chair, the principal, and the Director of Academic Services. When these layers of approval are met, the educator making the course proposal will present the course to the Educational Program Committee. Approval by the Educational Program Committee is required prior to a new or revised course being advertised in the course catalog.

| | |
|---------------------------|--|
| Contact | School/Department River Falls High School/ English Department Date 6 June 2024 Contact Person Kim Craig Phone/Email 425-1830 x3760 kim.craig@rfsd.k12.wi.us |
| Course Information | Select all that apply: <input checked="" type="checkbox"/> Proposed New Course <input type="checkbox"/> Revision to Existing Course <input type="checkbox"/> Title Change Full/Proposed Course Title <u>Career and Technical Writing</u> Previous Title (if changed) _____ Course Length One Term (e.g. 9 weeks) Credits .5 Required _____ Elective <u>X</u> _____ Prerequisites English 9 and English 10 (the course would be for juniors and/or seniors) Level/Type: <input type="checkbox"/> Middle School <input checked="" type="checkbox"/> High School |
| Course Description | This one-term course works to meet the communication needs and interests of students who plan to pursue careers in science, technology, engineering, and industry. Students will work to develop practical skills related to effectively interpreting industry-related written and visual texts (e.g. flow charts, schematics, diagrams, graphs, charts, professional publications, etc.), producing technical documents that incorporate visual and written components, and written and spoken communication and collaboration skills. |
| Justification | Please check the box next to each statement that pertains to the need for the proposed new course or course revision: <input checked="" type="checkbox"/> Need for this course is based on gaps in the curriculum and/or current course offerings. <input type="checkbox"/> Need for this course has been identified by building leadership in alignment with school initiatives. <input type="checkbox"/> Other: _____ In the space provided below, add a short narrative justifying the checked statements above. Illustrate how the new course or course revision will integrate with and complement current programming within your school. This course would be a part of continuing efforts to adapt to and meet students' academic and career-related interests and needs. Technical reading and writing are important elements of diverse post-secondary paths, and good communication skills enhance any potential employee's or employer's skill set. Though the current course offerings in the English department help students develop good communication skills, a course tied more explicitly to technical and work-related communication enhances students' understanding of the relevance of those skills. This may be particularly true for a cohort of students who may find more traditional English classes less relevant or compelling. |

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|-------------------------------------|--|---|---------|--------------------------|--------------------------|---|---------|-------------------------------------|--------------------------|--|------|-------------------------------------|--------------------------|---|---------|--|--|---------------------------------|------|-------------------------------------|--------------------------|---|---------|--|--|--|------|--------------------------|--------------------------|--|--|--|--|--|------|
| Justification | <p>Explain how this course meets certain criteria of Goal 4.1 of the SDRF Strategic Plan: Embed into curriculum and instruction: critical thinking, problem-solving, perseverance, adaptability, social-emotional awareness, financial literacy, & desire for lifelong learning.</p> <p>The goal of the course is to provide learning opportunities for students to engage effectively with their personal and professional worlds through strong, context-based communication skills. The class would provide students with opportunities to work collaboratively and independently to build those skills. Interpreting and creating texts that employ both visual and written components that target specific purposes facilitates critical thinking, problem-solving, perseverance, and adaptability. For example, exposure to professional publications heightens students' awareness of the need to be life-long learners regardless of what ultimate career or field they pursue, and interpreting or creating clear instructions requires critical thinking, problem-solving, and perseverance. In addition, the plan for the English department, Technology Education department, and Agriculture department to build the curriculum collaboratively models interconnectedness and educational transference that benefits students' success.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Approval to List and Develop | <p>Signatures below signify approval to list the course as an option in a future course catalog, and develop/revise the above named course should there be enough student interest to run the course. .</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 10%;">Approved</td> <td style="width: 10%;">Denied</td> <td style="width: 60%; border-bottom: 1px solid black; text-align: center;"></td> <td style="width: 20%; border-bottom: 1px solid black; text-align: center;">10/4/24</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;">Department/Content Area Leader (if school sponsored)</td> <td style="text-align: center;">Date</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="border-bottom: 1px solid black; text-align: center;"></td> <td style="border-bottom: 1px solid black; text-align: center;">10/4/24</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Principal (if school sponsored)</td> <td style="text-align: center;">Date</td> </tr> <tr> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="border-bottom: 1px solid black; text-align: center;"></td> <td style="border-bottom: 1px solid black; text-align: center;">10/4/24</td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Director of Academic Services (if denied, attach justification))</td> <td style="text-align: center;">Date</td> </tr> </table> <p><i>Note: Above approvals must be met prior to presenting this course request to the Educational Program Committee for final approval.</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td style="width: 60%; border-bottom: 1px solid black;"></td> <td style="width: 20%; border-bottom: 1px solid black;"></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Educational Programs Committee Chairperson</td> <td style="text-align: center;">Date</td> </tr> </table> | | | Approved | Denied |  | 10/4/24 | <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Content Area Leader (if school sponsored) | Date | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  | 10/4/24 | | | Principal (if school sponsored) | Date | <input checked="" type="checkbox"/> | <input type="checkbox"/> |  | 10/4/24 | | | Director of Academic Services (if denied, attach justification)) | Date | <input type="checkbox"/> | <input type="checkbox"/> | | | | | Educational Programs Committee Chairperson | Date |
| Approved | Denied |  | 10/4/24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | Department/Content Area Leader (if school sponsored) | Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |  | 10/4/24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Principal (if school sponsored) | Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input checked="" type="checkbox"/> | <input type="checkbox"/> |  | 10/4/24 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Director of Academic Services (if denied, attach justification)) | Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Educational Programs Committee Chairperson | Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Course Approval | <p>A course scope and sequence, course curriculum map, and unit maps must be submitted and approved by the Director of Academic Services prior to the beginning of the course. Use the following district documents to complete this work:</p> <p>SDRF CURRICULUM MAP TEMPLATE</p> <p>SDRF UNIT PLAN TEMPLATE</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td style="width: 10%; text-align: center;"><input type="checkbox"/></td> <td style="width: 60%; border-bottom: 1px solid black;"></td> <td style="width: 20%; border-bottom: 1px solid black;"></td> </tr> <tr> <td></td> <td></td> <td style="text-align: center;">Director of Academic Services</td> <td style="text-align: center;">Date</td> </tr> </table> | | | <input type="checkbox"/> | <input type="checkbox"/> | | | | | Director of Academic Services | Date | | | | | | | | | | | | | | | | | | | | | | | | |
| <input type="checkbox"/> | <input type="checkbox"/> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | Director of Academic Services | Date | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Approved As Is Deny Modify _____

Revised June 6, 2024

School District of River Falls
Personnel Committee Meeting Report

Monday, October 14, 2024 - 6:00 PM

District Office

852 E Division Street

River Falls, Wisconsin 54022

The School Board's Personnel Committee meeting was held on Monday, October 14, 2024 at District Office 852 E Division Street, River Falls, Wisconsin 54022. Chair Johnson Myers called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT

Committee Members Stacy Johnson Myers (Chair), Alison Page, and Alan Tuchtenhagen were present. School Board members Lindsey Curtis, Bo Hirstein, and Mike Miller were present. Superintendent David Bell, Director of Finance and Facilities Lynette Coy, and Director of Human Resources and Leadership Development Nate Schurman were also present.

1. CALL TO ORDER - 6:00 PM

2. MANNER OF PUBLIC NOTIFICATION OF MEETING

3. HEARING OF VISITORS OR DELEGATIONS - none

4. CLASS SIZE ANALYSIS

The committee discussed K-12 class sizes and compared them to class size guidelines.

Action: None, informational only.

5. ANALYSIS OF CERTIFIED/SUPPORT STAFF EMPLOYEE RETAINMENT

Retention rates of different employee groups were shared and analyzed.

Action: None, informational only.

6. CORE MENTOR COMPENSATION PLAN

A compensation plan for the new Core Mentor Program, to be put in place for the 2025-26 school year, was shared.

Action: Motion by Tuchtenhagen, second by Page. Approved unanimously.

7. APPROVE 2025-26 SCHOOL YEAR CALENDAR

The calendar committee recommended the 2025-26 school calendar. The school calendar includes the school year start/end dates, in-service days, and vacation days.

Action: Motion by Page, second by Tuchtenhagen. Approved unanimously.

8. CONSIDERATION OF ADJOURNING TO CLOSED SESSION PURSUANT TO WIS. STAT. SEC. 19.85(1)(C), WHICH PERMITS CONVENING IN CLOSED SESSION FOR THE PURPOSE OF CONSIDERING THE EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WHICH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY, TO DISCUSS 2025-26 SCHOOL YEAR SALARY ADJUSTMENTS FOR SELECT STAFF. ROLL CALL VOTE REQUIRED.

Action: Motion to move to closed session by Tuchtenhagen, second by Page. Roll Call Vote: Page-yes, Tuchtenhagen-yes Myers-yes

9. CONVENE TO CLOSED SESSION: 6:55 P.M.

Committee Members Stacy Johnson Myers (Chair), Alison Page, and Alan Tuchtenhagen were present. Board members Lindsey Curtis, Bo Hirstein, and Mike Miller were present. Superintendent David Bell, Director of Finance and Facilities Lynette Coy, and Director of Human Resources and Leadership Development Nate Schurman were also present.

Closed session discussion centered on adjusting select teachers' placement on the salary schedule to align with their years of service to the District.

10. **RECONVENED INTO OPEN SESSION At 7:05 P.M.**

Action: Motion to reconvene to open session by Tuchtenhagen, second by Page. Roll Call Vote: Page-yes, Tuchtenhagen-yes, Myers-yes.

No action was taken in closed session.

11. **PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE PERSONNEL MEETING AGENDA(S)**

As always, committee members will be given the opportunity to suggest items for future committee and/or School Board meeting agendas.

Action: Review and update class size guidelines in line with current school/program formats.

12. **SCHEDULE NEXT PERSONNEL COMMITTEE MEETING**

Action: Set the meeting schedule as follows:

Personnel Committee meeting, Monday, November 11, 2024, 7:00 p.m. *(or immediately following Finance & Facilities)*
The meeting will be held at the District Office, 852 E. Division Street.

13. **ADJOURN: 7:08 p.m.**

Stacy Johnson Myers, Personnel Committee Chair

Core Mentor Compensation Plan

| Number of Mentees | Compensation |
|-------------------|--------------|
| 0 | \$500 |
| 1 | \$1000 |
| 2 | \$1500 |

Mentors will agree to serve 3 consecutive years as a core mentor.

Mentors recruited to serve a second consecutive three-year term will receive a \$500 stipend in the first year of the 2nd three-year term.

There will be 29 Core Mentors in 2025-26.

Average cost to the district for the Core Mentor program using this Core Mentor Compensation Plan, based on a simulation of 2023-24 and 2024-25 school year data is \$28,000 (29 teachers and 27 teachers). This is an investment of around \$1000 per new teacher.

Current mentor expense for the district averages \$14000 (based on \$500/mentee mentor stipend).

Mentors will be trained through CESA mentorship training

- October 23, 2024 - District Office
- TBD, 2025 - District Office

School District of River Falls
2025-26 SCHOOL CALENDAR

August 2025

| M | T | W | TH | F |
|-----|-----|-----|-----|----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25♦ | 26♦ | 27♦ | 28♦ | 29 |

*19-20 – New Teacher Orientation
25-28 – Teacher In-service*

September 2025 **21**

| M | T | W | TH | F |
|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | | | |

*1 – No School (Labor Day)
2 – First Student Day*

October 2025 **22**

| M | T | W | TH | F |
|----|----|----|----|-----|
| | | 1 | 2 | 3 |
| 6♦ | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | 31Q |

*6 – No School (Teacher In-service)
(HS Virtual Day)*

November 2025 **16**

| M | T | W | TH | F |
|----|----|----|----|-----|
| 3♦ | 4 | 5 | 6 | 7 |
| 10 | 11 | 12 | 13 | 14 |
| 17 | 18 | 19 | 20 | 21T |
| 24 | 25 | 26 | 27 | 28 |

*3 – No School (Teacher In-service)
27-28 – No School (Thanksgiving Break)*

December 2025 **15**

| M | T | W | TH | F |
|----|----|----|----|----|
| 1 | 2 | 3 | 4 | 5 |
| 8 | 9 | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | 31 | | |

22-31 – No School (Winter Break)

January 2026 **19**

| M | T | W | TH | F |
|------|----|----|----|-----|
| | | | 1 | 2 |
| 5 | 6 | 7 | 8 | 9 |
| 12 | 13 | 14 | 15 | 16Q |
| 19♦* | 20 | 21 | 22 | 23 |
| 26 | 27 | 28 | 29 | 30 |

*1-2 – No School (Vacation)
19 – No School (Teacher In-service)*

February 2026 **19**

| M | T | W | TH | F |
|------|----|----|----|----|
| 2 | 3 | 4 | 5 | 6 |
| 9 | 10 | 11 | 12 | 13 |
| 16♦* | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |

*16 – No School (Teacher In-service)
(HS Virtual Day)*

March 2026 **17**

| M | T | W | TH | F |
|----|----|----|----|----|
| 2 | 3 | 4 | 5 | 6T |
| 9 | 10 | 11 | 12 | 13 |
| 16 | 17 | 18 | 19 | 20 |
| 23 | 24 | 25 | 26 | 27 |
| 30 | 31 | | | |

16-20 – No School (Spring Break)

April 2026 **21**

| M | T | W | TH | F |
|----|----|----|----|-----|
| | | 1 | 2Q | 3♦* |
| 6 | 7 | 8 | 9 | 10 |
| 13 | 14 | 15 | 16 | 17 |
| 20 | 21 | 22 | 23 | 24 |
| 27 | 28 | 29 | 30 | |

3 – No School (Teacher In-service)

May 2026 **20**

| M | T | W | TH | F |
|----|----|----|----|----|
| | | | | 1 |
| 4 | 5 | 6 | 7 | 8 |
| 11 | 12 | 13 | 14 | 15 |
| 18 | 19 | 20 | 21 | 22 |
| 25 | 26 | 27 | 28 | 29 |

*15 - No School (Teacher In-service)
25 – No School (Memorial Day)*

June 2026 **5**

| M | T | W | TH | F |
|-----|-----|----|----|----|
| 1 | 2 | 3 | 4 | 5 |
| 8♦* | 9♦* | 10 | 11 | 12 |
| 15 | 16 | 17 | 18 | 19 |
| 22 | 23 | 24 | 25 | 26 |
| 29 | 30 | | | |

*5 – Last Day of School
8 – Teacher In-service*

Quarters (Secondary):

- 1: 9/2/25-10/31/25 (43 days)
- 2: 11/4/25-1/16/26 (41 days)
- 3: 1/20/26-4/2/26 (47 days)
- 4: 4/6/26-6/5/26 (44 days)

Trimesters (Elementary):

- 1: 9/2/25-11/21/25 (57 days)
- 2: 11/24/25-3/6/26 (60 days)
- 3: 3/9/26-6/5/26 (58 days)

First Student Day: September 2, 2025
 No School Days:
 Graduation Day: **May 31, 2026**
 Last Student Day: **June 5, 2026**
 Possible Make-Up Days: *

| | |
|--------------------------------|------------|
| Student Days | 175 |
| Parent Teacher Conference Days | 2 |
| Work/In-service Days ♦ | <u>11</u> |
| Total Days | 188 |

School District of River Falls
Finance and Facilities Committee Meeting Report

Monday, October 14, 2024 - at 7:00 PM or immediately following the 6:00 PM Personnel Committee Meeting
District Office
852 E Division Street
River Falls, Wisconsin 54022

The School Board's Finance and Facilities Committee meeting was held on Monday, October 14, 2024 at District Office, 852 E Division Street, River Falls, Wisconsin 54022. Chair Miller called the meeting to order at 7:08 pm. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the *Star-Observer*, *Pierce County Journal*, WEVR Radio Station, and the *Eau Claire Leader-Telegram*.

PRESENT

Committee members Mike Miller (Chair), Bo Hirstein and Alison Page were present. Also present were Board members Lindsey Curtis, Stacy Johnson Myers and Alan Tuchtenhagen. Superintendent David Bell, Director of Human Resources and Leadership Development Nate Schurman, Director of Transportation Todd Burnap and Director of Finance and Facilities Lynette Coy were also present.

1. **CALL TO ORDER - 7:08 PM (immediately after the Personnel Committee Meeting)**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS - none**

4. **FACILITIES PROJECT UPDATE**

The Director of Finance & Facilities Lynette Coy, Matt Wolfert of Bray Architects (via phone) and John Huenink of Kraus-Anderson provided a facilities projects update.

Action: None, informational only.

5. **2024-25 BUDGET UPDATE**

The Director of Finance & Facilities Lynette Coy provided a 2024-25 budget update.

Action: None, informational only.

6. **SCHOOL BUS PURCHASE APPROVAL**

The Director of Finance & Facilities Lynette Coy and Director of Transportation Todd Burnap recommended the purchase of two (2) school buses from Nelson's Bus Service as budgeted in the 2024-25 budget.

Action: Motion by Page, seconded by Hirstein to approve the purchase of two (2) school buses from Nelson's Bus Service. Approved unanimously 3-0.

7. **2024-25 STUDENT ENROLLMENT UPDATE**

The Director of Finance Lynette Coy provided an update on the 2024-25 student enrollment from the September count report.

Action: None, informational only.

8. **CONSIDERED ADJOURNING TO CLOSED SESSION PURSUANT TO WIS. STAT. SEC. 19.85(1)(E), WHICH PERMITS CONVENING IN CLOSED SESSION FOR THE PURPOSE OF DELIBERATING OR NEGOTIATING THE PURCHASING OF PUBLIC PROPERTIES, THE INVESTING OF PUBLIC FUNDS, OR CONDUCTING OTHER SPECIFIED PUBLIC BUSINESS, WHENEVER COMPETITIVE OR BARGAINING REASONS REQUIRE A CLOSED SESSION, TO DISCUSS COMPETITIVE PRICING ESTIMATES FOR FACILITIES PROJECTS.**

Action: Motion by Page, seconded by Hirstein to adjourn to closed session. Roll call vote with Hirstein -yes, Page – yes and Miller - yes.

9. **CONVENED TO CLOSED SESSION AT 8:02 pm.** Committee members Alison Page, Bo Hirstein and Mike Miller were present. Also present were Board members Stacy Johnson Myers, Lindsey Curtis and Alan Tuchtenhagen and Nate Schurman, David Bell and Lynette Coy.

Discussion of competitive pricing estimates for facilities projects occurred.

10. RECONVENED INTO OPEN SESSION AT 8:25 pm.

Action: Motion by Page, seconded by Hirstein to return to open session. Roll call vote with Hirstein - yes, Page – yes and Miller - yes. Reconvened to open session at 8:25 pm.

No action was taken in closed session.

11. PROPOSED/SUGGESTED ITEMS FOR THE NEXT REGULAR AND FUTURE FINANCE & FACILITIES MEETING AGENDA(S)

As always, committee members will be given the opportunity to suggest items for future committee and/or Board meeting agendas.

Action: None.

12. SCHEDULE NEXT FINANCE & FACILITIES COMMITTEE MEETING

Upcoming committee meeting dates, times, and locations were reviewed.

Action: Set the meeting schedule as follows:

Finance and Facilities Committee meeting, Monday, November 11, 2024, 6:00 p.m.

The meeting will be held at the District Office, 852 E. Division Street.

13. ADJOURNED at 8:27 pm.

Mike Miller, Finance and Facilities Committee Chair



Date: October 14, 2024
To: Finance & Facilities Committee
From: Lynette Coy, Director of Finance & Facilities
Re: 2024-25 Bus Purchase

Annually, the district budgets for and purchases replacement school buses and/or fleet vehicles. The goal is to maintain a vehicle replacement schedule that provides our community with safe, efficient student transportation. Route buses are typically operated on daily bus routes for 10-11 years. Buses may be retained as backup buses and then they are stripped of parts for use in other bus repairs.

Sealed Bids received:

| | | |
|----------------------|--|-----------------------------|
| Nelson’s Bus Service | 2025 Thomas 72-Passenger | \$138,573 |
| | Cameras & install | |
| | 4 – 5 pt. harness seats | |
| | Aluminum wheels | |
| Ascendance Truck | 2025 International 72-Passenger | \$125,135 w/out specs below |
| | <u>No</u> cameras (addl. \$6044) | |
| | <u>No</u> 5pt harness seats (addl. \$1904) | |
| | <u>Non-aluminum</u> wheels (addl. \$3200 est.) | |

The transportation department has received excellent service from Nelson’s. They follow through on issues and always come on site for service (even when outside of warranty), saving the district travel time and expense. Nelson’s specializes in buses and their bid is closest to the specifications the district provided.

Recommended Action: Approve the purchase of two (2) route buses from Nelson’s with budgeted funds from the 2024-25 fiscal year.



SCAN HERE

to learn more about the referendum projects

SCHOOL DISTRICT OF RIVER FALLS FACILITIES PROJECTS UPDATE

October 2024

WHAT'S NEW?

September was an exciting month, Kraus-Anderson and the construction team started the demolition of the tennis courts. Bray Architects focused on the exterior design of the Transportation Center and Multi-purpose room addition and presented this to the district with much enthusiasm. With most of the design work complete, Bray and their engineers have been focusing on building security, maintenance, and infrastructure improvements at all the schools.

PLANNING & DESIGN UPDATE

Rocky Branch and Westside Elementary Schools

The layout of the new student bathroom has been finalized and will include the same plumbing fixtures and interior finishes as other recently renovated student bathrooms around the district. Similar to Meyer Middle School and Greenwood Elementary School, the team has also been focusing on safety, security, and building infrastructure improvements.

High School Tennis Courts

Kraus-Anderson and their construction team started the demolition of the existing tennis courts. The tennis court base layer will be installed this year to allow for any settlement over the winter. Next year the courts will be finished and ready for play.

Meyer Middle School and Greenwood Elementary School

Over the past few months, Bray Architects, their engineers, building and grounds staff, Kraus-Anderson, and the Core Planning Team have been working together to determine the extents of the security, mechanical, electrical, and plumbing infrastructure improvements. After visiting the schools to verify the existing conditions, the design team will document the improvements and work with Kraus-Anderson and the Core Planning Team to ensure this scope of work aligns with the referendum budget.



DEMOLITION OF THE TENNIS COURTS

Contact Information:

715.425.1800 | communications@rfsd.k12.wi.us

PLANNING & DESIGN UPDATE

Transportation Center

The design team has finalized the interior and exterior materials and finishes and presented them to the Core Planning Team. The civil engineers have been focusing on finalizing the site design including the pavement around the building for proper water drainage, and pedestrian and vehicle access to the building.



TRANSPORTATION CENTER

High School Multipurpose Room

The design team has been collaborating with the Core Planning Team and athletic department on the use and layout of the multi-purpose indoor facility. Several meetings have been hosted to work through the turf flooring, training and weight room equipment layouts, and building access.



RIVER FALLS HIGH SCHOOL MULTIPURPOSE ROOM - SOUTHEAST



RIVER FALLS HIGH SCHOOL MULTIPURPOSE ROOM - ENTRANCE

SCHOOL DISTRICT OF RIVER FALLS
2024 Certified District Levies & Valuations

by Municipalities

| | Municipality | Equalized Valuation* (TID OUT) | Percent of Tax Levy | 2024-25 Levy* |
|--------------------|-------------------------|---------------------------------------|----------------------------|----------------------|
| Pierce Co | City of River Falls | 1,098,781,000 | 29.87% | \$7,696,335 |
| | Town of Clifton | 300,858,306 | 8.18% | \$2,107,341 |
| | Town of Martell | 84,819,151 | 2.31% | \$594,110 |
| | Town of River Falls | 411,583,609 | 11.19% | \$2,882,909 |
| St.Croix Co | City of River Falls | 637,560,600 | 17.33% | \$4,465,749 |
| | Town of Kinnickinnic | 357,004,622 | 9.71% | \$2,500,614 |
| | Town of Pleasant Valley | 23,999,806 | 0.65% | \$168,105 |
| | Town of Rush River | 400,812 | 0.01% | \$2,807 |
| | Town of Troy | 763,205,894 | 20.75% | \$5,345,823 |
| | TOTALS | 3,678,213,800 | 100.00% | \$25,763,793 |

| | |
|--|---------------------|
| General Fund Levy (Fund 10) | \$17,623,254 |
| General Fund Levy/Mill Rate (Fund 10) | 4.791 |
| Debt Service Fund Levy (Fund 39) | \$7,908,636 |
| Debt Service Fund Levy/Mill Rate (Fund 39) | 2.150 |
| Community Fund (Fund 80) | \$220,000 |
| Community Fund Levy/Mill Rate (Fund 80) | 0.060 |
| Chargebacks Levy | \$11,903.00 |
| Chargebacks Mill Rate (Fund 10) | 0.003 |
| Total School Levy | \$25,763,793 |
| Net Levy/Mill Rate | 7.00 |

*Proposed 10.21.24

SCHOOL DISTRICT OF RIVER FALLS
2023 District Valuations by Municipalities

SCHOOL DISTRICT OF RIVER FALLS
2024 District Valuations by Municipalities

Proposed 10.21.24

| | <i>Municipality</i> | <i>Equalized Valuation* (TID OUT)</i> | <i>Percent of Tax Levy</i> | <i>2023-24 Levy</i> |
|----------|-------------------------|---------------------------------------|----------------------------|-------------------------|
| Pierce | City of River Falls | 1,081,627,800.00 | 31.251010% | \$ 7,143,620.59 |
| | Town of Clifton | 278,725,993.00 | 8.053111% | \$ 1,840,848.34 |
| | Town of Martell | 82,482,663.00 | 2.383136% | \$ 544,757.49 |
| | Town of River Falls | 377,300,671.00 | 10.901187% | \$ 2,491,885.69 |
| St.Croix | City of River Falls | 567,833,600.00 | 16.406174% | \$ 3,750,262.14 |
| | Town of Kinnickinnic | 321,222,275.00 | 9.280938% | \$ 2,121,515.42 |
| | Town of Pleasant Valley | 21,979,609.00 | 0.635047% | \$ 145,164.53 |
| | Town of Rush River | 388,155.00 | 0.011215% | \$ 2,563.57 |
| | Town of Troy | 729,536,324.00 | 21.078181% | \$ 4,818,229.24 |
| | TOTALS | 3,461,097,090.00 | 100.000000% | \$ 22,858,847.00 |

| | <i>Municipality</i> | <i>Equalized Valuation* (TID OUT)</i> | <i>Percent of Tax Levy</i> | <i>2024-25 Levy</i> |
|-------------|-------------------------|---------------------------------------|----------------------------|-------------------------|
| Pierce Co | City of River Falls | 1,098,781,000.00 | 29.872679% | \$ 7,696,335.18 |
| | Town of Clifton | 300,858,306.00 | 8.179468% | \$ 2,107,341.11 |
| | Town of Martell | 84,819,151.00 | 2.305988% | \$ 594,109.86 |
| | Town of River Falls | 411,583,609.00 | 11.189768% | \$ 2,882,908.80 |
| St.Croix Co | City of River Falls | 637,560,600.00 | 17.333430% | \$ 4,465,748.94 |
| | Town of Kinnickinnic | 357,004,622.00 | 9.705924% | \$ 2,500,614.08 |
| | Town of Pleasant Valley | 23,999,806.00 | 0.652485% | \$ 168,104.98 |
| | Town of Rush River | 400,812.00 | 0.010897% | \$ 2,807.47 |
| | Town of Troy | 763,205,894.00 | 20.749362% | \$ 5,345,822.67 |
| | TOTALS | 3,678,213,800.00 | 100.000000% | \$ 25,763,793.00 |

| <i>▲ Equalized Value</i> | <i>% Increase in Equalized Value</i> | <i>▲ Percent of District Tax Levy</i> | <i>▲ Levy</i> | <i>% Increase in Levy</i> |
|--------------------------|--------------------------------------|---------------------------------------|-----------------|---------------------------|
| 17,153,200.00 | 1.59% | -1.38% | \$ 552,714.59 | 7.74% |
| 22,132,313.00 | 7.94% | 0.13% | \$ 266,492.77 | 14.48% |
| 2,336,488.00 | 2.83% | -0.08% | \$ 49,352.37 | 9.06% |
| 34,282,938.00 | 9.09% | 0.29% | \$ 391,023.11 | 15.69% |
| 69,727,000.00 | 12.28% | 0.93% | \$ 715,486.79 | 19.08% |
| 35,782,347.00 | 11.14% | 0.42% | \$ 379,098.66 | 17.87% |
| 2,020,197.00 | 9.19% | 0.02% | \$ 22,940.46 | 15.80% |
| 12,657.00 | 3.26% | 0.00% | \$ 243.90 | 9.51% |
| 33,669,570.00 | 4.62% | -0.33% | \$ 527,593.42 | 10.95% |
| 217,116,710.00 | 6.27% | | \$ 2,904,946.00 | 12.71% |

| | |
|---------------------------------------|-------------------------|
| General Fund Levy (Fund 10) | \$ 15,672,122.00 |
| General Fund Tax Chargebacks | \$ - |
| General Fund Levy Rate (Fund 10) | 4.258 |
| Debt Service Fund Levy (Fund 39) | \$ 6,966,725.00 |
| Debt Service Fund Levy Rate (Fund 39) | 1.893 |
| Community Fund (Fund 80) | \$ 220,000.00 |
| Community Fund Levy Rate (Fund 80) | 0.060 |
| Total School Levy | \$ 22,858,847.00 |
| Net Levy Rate | 6.60 |

| | |
|--|-------------------------|
| General Fund Levy (Fund 10) | \$ 17,623,254.00 |
| General Fund Tax Chargebacks | \$ 11,903.00 |
| General Fund Levy/Mill Rate (Fund 10) | 4.791 |
| Debt Service Fund Levy (Fund 39) | \$ 7,908,636.00 |
| Debt Service Fund Levy/Mill Rate (Fund 39) | 2.149 |
| Community Fund (Fund 80) | \$ 220,000.00 |
| Community Fund Levy/Mill Rate (Fund 80) | 0.060 |
| Total School Levy | \$ 25,763,793.00 |
| Net Levy/Mill Rate | 7.00 |

Estimated Increase of School Levy Tax Credit \$ 904,572.00

Estimated Increase of School Levy Tax Credit \$ 420,500.00

School District of River Falls

Proposed 10.21.24

BUDGET ADOPTION 2024 - 2025

| GENERAL FUND (FUND 10) | Audited 2022 - 2023 | Unaudited 2023 - 2024 | Budget 2024 - 2025 |
|---|------------------------|--------------------------|-----------------------|
| Beginning Fund Balance (Account 930 000) | 12,546,023.68 | 14,242,445.16 | 14,569,815.18 |
| Ending Fund Balance, Nonspendable (Acct. 935 000) | 0.00 | 0.00 | 0.00 |
| Ending Fund Balance, Restricted (Acct. 936 000) | 499,959.70 | 55,109.19 | 22,000.00 |
| Ending Fund Balance, Committed (Acct. 937 000) | 0.00 | 0.00 | 0.00 |
| Ending Fund Balance, Assigned (Acct. 938 000) | 0.00 | 470,487.77 | 450,000.18 |
| Ending Fund Balance, Unassigned (Acct. 939 000) | 13,742,485.46 | 14,044,218.22 | 14,097,815.00 |
| TOTAL ENDING FUND BALANCE (ACCT. 930 000) | 14,242,445.16 | 14,569,815.18 | 14,569,815.18 |
| REVENUES & OTHER FINANCING SOURCES | | | |
| 100 Transfers-in | 0.00 | 0.00 | 0.00 |
| Local Sources | | | |
| 210 Taxes | 13,133,190.92 | 15,686,106.00 | 17,636,254.00 |
| 240 Payments for Services | 16,599.41 | 13,233.68 | 18,000.00 |
| 260 Non-Capital Sales | 1,944.05 | 2,164.21 | 1,000.00 |
| 270 School Activity Income | 44,606.75 | 56,473.75 | 45,000.00 |
| 280 Interest on Investments | 273,079.72 | 551,389.29 | 325,000.00 |
| 290 Other Revenue, Local Sources | 298,222.02 | 286,289.23 | 282,000.00 |
| Subtotal Local Sources | 13,767,642.87 | 16,595,656.16 | 18,307,254.00 |
| Other School Districts Within Wisconsin | | | |
| 310 Transit of Aids | 0.00 | 0.00 | 0.00 |
| 340 Payments for Services | 1,623,447.53 | 1,645,459.20 | 1,810,780.00 |
| 380 Medical Service Reimbursements | 0.00 | 0.00 | 0.00 |
| 390 Other Inter-district, Within Wisconsin | 0.00 | 0.00 | 0.00 |
| Subtotal Other School Districts within Wisconsin | 1,623,447.53 | 1,645,459.20 | 1,810,780.00 |
| Other School Districts Outside Wisconsin | | | |
| 440 Payments for Services | 0.00 | 0.00 | 0.00 |
| 490 Other Inter-district, Outside Wisconsin | 0.00 | 0.00 | 0.00 |
| Subtotal Other School Districts Outside Wisconsin | 0.00 | 0.00 | 0.00 |
| Intermediate Sources | | | |
| 510 Transit of Aids | 38,917.00 | 738.00 | 3,500.00 |
| 530 Payments for Services from CCDEB | 0.00 | 0.00 | 0.00 |
| 540 Payments for Services from CESA | 0.00 | 0.00 | 0.00 |
| 580 Medical Services Reimbursement | 0.00 | 0.00 | 0.00 |
| 590 Other Intermediate Sources | 0.00 | 0.00 | 0.00 |
| Subtotal Intermediate Sources | 38,917.00 | 738.00 | 3,500.00 |
| State Sources | | | |
| 610 State Aid -- Categorical | 394,489.61 | 364,017.13 | 347,000.00 |
| 620 State Aid -- General | 20,796,400.00 | 21,606,334.00 | 21,889,139.00 |
| 630 DPI Special Project Grants | 106,687.64 | 196,170.11 | 76,000.00 |
| 640 Payments for Services | 0.00 | 0.00 | 0.00 |
| 650 Student Achievement Guarantee in Education (SAGE Grant) | 0.00 | 0.00 | 0.00 |
| 660 Other State Revenue Through Local Units | 37,267.57 | 40,016.10 | 41,000.00 |
| 690 Other Revenue | 2,864,627.82 | 2,895,404.82 | 2,896,923.00 |
| Subtotal State Sources | 24,199,472.64 | 25,101,942.16 | 25,250,062.00 |
| Federal Sources | | | |
| 710 Federal Aid - Categorical | 20,434.00 | 24,211.35 | 23,429.00 |
| 720 Impact Aid | 0.00 | 0.00 | 0.00 |
| 730 DPI Special Project Grants | 2,129,851.20 | 209,673.43 | 81,842.00 |
| 750 IASA Grants | 125,375.00 | 242,921.72 | 247,217.00 |
| 760 JTPA | 0.00 | 0.00 | 0.00 |
| 770 Other Federal Revenue Through Local Units | 0.00 | 0.00 | 0.00 |
| 780 Other Federal Revenue Through State | 476,951.27 | 148,020.42 | 125,000.00 |
| 790 Other Federal Revenue - Direct | 0.00 | 0.00 | 0.00 |
| Subtotal Federal Sources | 2,752,611.47 | 624,826.92 | 477,488.00 |
| Other Financing Sources | | | |
| 850 Reorganization Settlement | 0.00 | 0.00 | 0.00 |
| 860 Compensation, Fixed Assets | 15,812.25 | 3,013.60 | 5,000.00 |
| 870 Long-Term Obligations | 0.00 | 585,558.31 | 0.00 |
| Subtotal Other Financing Sources | 15,812.25 | 588,571.91 | 5,000.00 |
| Other Revenues | | | |
| 960 Adjustments | 15,546.80 | 21,272.37 | 61,000.00 |
| 970 Refund of Disbursement | 103,032.62 | 133,118.07 | 130,000.00 |

| | | | |
|--|----------------------|----------------------|----------------------|
| 980 Medical Service Reimbursement | 0.00 | 0.00 | 0.00 |
| 990 Miscellaneous | 24,345.00 | 78,874.79 | 5,000.00 |
| Subtotal Other Revenues | 142,924.42 | 233,265.23 | 135,000.00 |
| TOTAL REVENUES & OTHER FINANCING SOURCES | 42,540,828.18 | 44,790,459.58 | 45,989,084.00 |
| EXPENDITURES & OTHER FINANCING USES | | | |
| <i>Instruction</i> | | | |
| 110 000 Undifferentiated Curriculum | 5,465,838.84 | 7,427,650.49 | 7,778,619.00 |
| 120 000 Regular Curriculum | 12,277,237.39 | 11,173,735.20 | 11,874,917.00 |
| 130 000 Vocational Curriculum | 876,580.99 | 924,393.77 | 889,711.00 |
| 140 000 Physical Curriculum | 934,079.25 | 948,143.69 | 933,058.00 |
| 160 000 Co-Curricular Activities | 705,466.60 | 814,905.68 | 799,837.00 |
| 170 000 Other Special Needs | 238,942.29 | 298,516.37 | 340,280.00 |
| Subtotal Instruction | 20,498,145.36 | 21,587,345.20 | 22,616,422.00 |
| <i>Support Sources</i> | | | |
| 210 000 Pupil Services | 1,269,286.75 | 1,413,618.21 | 1,610,269.00 |
| 220 000 Instructional Staff Services | 1,143,528.05 | 1,042,766.30 | 1,125,763.00 |
| 230 000 General Administration | 1,035,414.55 | 1,165,686.19 | 1,146,716.00 |
| 240 000 School Building Administration | 2,616,136.87 | 2,771,555.70 | 2,941,415.00 |
| 250 000 Business Administration | 8,348,564.27 | 8,096,712.52 | 8,803,818.00 |
| 260 000 Central Services | 73,184.21 | 71,704.49 | 66,300.00 |
| 270 000 Insurance & Judgments | 323,459.72 | 336,327.95 | 400,000.00 |
| 280 000 Debt Services | 168,360.29 | 353,603.71 | 383,500.00 |
| 290 000 Other Support Services | 349,035.20 | 468,168.34 | 317,143.00 |
| Subtotal Support Sources | 15,326,969.91 | 15,720,143.41 | 16,794,924.00 |
| <i>Non-Program Transactions</i> | | | |
| 410 000 Inter-fund Transfers | 3,560,274.54 | 5,264,124.46 | 4,568,789.00 |
| 430 000 Instructional Service Payments | 1,459,010.43 | 1,879,223.28 | 1,997,046.00 |
| 490 000 Other Non-Program Transactions | 6.46 | 12,253.21 | 11,903.00 |
| Subtotal Non-Program Transactions | 5,019,291.43 | 7,155,600.95 | 6,577,738.00 |
| TOTAL EXPENDITURES & OTHER FINANCING USES | 40,844,406.70 | 44,463,089.56 | 45,989,084.00 |

| SPECIAL PROJECT FUNDS (FUNDS 21, 23, 29) | Audited 2022 - 2023 | Unaudited 2023 - 2024 | Budget 2024 - 2025 |
|--|--------------------------------|----------------------------------|-------------------------------|
| 900 000 Beginning Fund Balance | 358,455.65 | 379,740.58 | 810,886.76 |
| 900 000 Ending Fund Balance | 379,740.58 | 810,886.76 | 810,886.76 |
| REVENUES & OTHER FINANCING SOURCES | 624,706.92 | 1,137,208.72 | 1,015,000.00 |
| 100 000 Instruction | 573,722.93 | 680,546.19 | 995,000.00 |
| 200 000 Support Services | 20,811.42 | 18,816.35 | 20,000.00 |
| 400 000 Non-Program Transactions | 8,887.64 | 6,700.00 | 0.00 |
| TOTAL EXPENDITURES & OTHER FINANCING USES | 603,421.99 | 706,062.54 | 1,015,000.00 |

| SPECIAL EDUCATION FUND (FUND 27) | Audited 2022 - 2023 | Unaudited 2023 - 2024 | Budget 2024 - 2025 |
|--|--------------------------------|----------------------------------|-------------------------------|
| 900 000 Beginning Fund Balance | 0.00 | 0.00 | 0.00 |
| 900 000 Ending Fund Balance | 0.00 | 0.00 | 0.00 |
| REVENUES & OTHER FINANCING SOURCES | | | |
| 100 Transfers-in | 3,560,274.54 | 4,214,124.46 | 4,568,789.00 |
| <i>Local Sources</i> | | | |
| 240 Payments for Services | 0.00 | 0.00 | 0.00 |
| 260 Non-Capital Sales | 0.00 | 0.00 | 0.00 |
| 270 School Activity Income | 0.00 | 0.00 | 0.00 |
| 290 Other Revenue, Local Sources | 0.00 | 0.00 | 0.00 |
| Subtotal Local Sources | 0.00 | 0.00 | 0.00 |
| <i>Other School Districts Within Wisconsin</i> | | | |
| 310 Transit of Aids | 0.00 | 0.00 | 0.00 |
| 340 Payments for Services | 94,999.87 | 74,134.86 | 75,654.00 |
| 380 Medical Service Reimbursements | 0.00 | 0.00 | 0.00 |
| 390 Other Inter-district, Within Wisconsin | 0.00 | 0.00 | 0.00 |
| Subtotal Other School Districts within Wisconsin | 94,999.87 | 74,134.86 | 75,654.00 |
| <i>Other School Districts Outside Wisconsin</i> | | | |
| 440 Payments for Services | 0.00 | 6,409.61 | 0.00 |
| 490 Other Inter-district, Outside Wisconsin | 0.00 | 0.00 | 0.00 |
| Subtotal Other School Districts Outside Wisconsin | 0.00 | 6,409.61 | 0.00 |
| <i>Intermediate Sources</i> | | | |
| 510 Transit of Aids | 0.00 | 0.00 | 0.00 |

| | | | |
|--|---------------------|---------------------|---------------------|
| 530 Payments for Services from CCDEB | 0.00 | 0.00 | 0.00 |
| 540 Payments for Services from CESA | 0.00 | 0.00 | 0.00 |
| 580 Medical Services Reimbursement | 0.00 | 0.00 | 0.00 |
| 590 Other Intermediate Sources | 0.00 | 0.00 | 0.00 |
| Subtotal Intermediate Sources | 0.00 | 0.00 | 0.00 |
| State Sources | | | |
| 610 State Aid -- Categorical | 1,644,521.21 | 1,685,277.00 | 1,975,498.00 |
| 620 State Aid -- General | 0.00 | 0.00 | 0.00 |
| 630 DPI Special Project Grants | 0.00 | 0.00 | 0.00 |
| 640 Payments for Services | 0.00 | 0.00 | 0.00 |
| 650 Achievement Gap Reduction (AGR grant) | 0.00 | 0.00 | 0.00 |
| 690 Other Revenue | 20,063.61 | 39,585.04 | 45,364.00 |
| Subtotal State Sources | 1,664,584.82 | 1,724,862.04 | 2,020,862.00 |
| Federal Sources | | | |
| 710 Federal Aid - Categorical | 0.00 | 0.00 | 0.00 |
| 730 DPI Special Project Grants | 726,581.18 | 879,408.47 | 835,340.00 |
| 750 IASA Grants | 0.00 | 0.00 | 0.00 |
| 760 JTPA | 0.00 | 0.00 | 0.00 |
| 770 Other Federal Revenue Through Local Units | 0.00 | 0.00 | 0.00 |
| 780 Other Federal Revenue Through State | 106,582.02 | 85,736.81 | 100,000.00 |
| 790 Other Federal Revenue - Direct | 0.00 | 0.00 | 0.00 |
| Subtotal Federal Sources | 833,163.20 | 965,145.28 | 935,340.00 |
| Other Financing Sources | | | |
| 860 Compensation, Fixed Assets | 0.00 | 0.00 | 0.00 |
| 870 Long-Term Obligations | 0.00 | 0.00 | 0.00 |
| Subtotal Other Financing Sources | 0.00 | 0.00 | 0.00 |
| Other Revenues | | | |
| 960 Adjustments | 0.00 | 0.00 | 0.00 |
| 970 Refund of Disbursement | 0.00 | 0.00 | 0.00 |
| 990 Miscellaneous | 0.00 | 150.00 | 0.00 |
| Subtotal Other Revenues | 0.00 | 150.00 | 0.00 |
| TOTAL REVENUES & OTHER FINANCING SOURCES | 6,153,022.43 | 6,984,826.25 | 7,600,645.00 |
| EXPENDITURES & OTHER FINANCING USES | | | |
| Instruction | | | |
| 110 000 Undifferentiated Curriculum | 0.00 | 0.00 | 0.00 |
| 120 000 Regular Curriculum | 0.00 | 0.00 | 0.00 |
| 130 000 Vocational Curriculum | 0.00 | 0.00 | 0.00 |
| 140 000 Physical Curriculum | 0.00 | 0.00 | 0.00 |
| 150 000 Special Education Curriculum | 4,797,700.58 | 5,470,207.81 | 5,972,791.00 |
| 160 000 Co-Curricular Activities | 0.00 | 0.00 | 0.00 |
| 170 000 Other Special Needs | 0.00 | 0.00 | 0.00 |
| Subtotal Instruction | 4,797,700.58 | 5,470,207.81 | 5,972,791.00 |
| Support Sources | | | |
| 210 000 Pupil Services | 852,105.56 | 924,440.10 | 1,075,317.00 |
| 220 000 Instructional Staff Services | 313,451.74 | 304,400.36 | 340,509.00 |
| 230 000 General Administration | 0.00 | 0.00 | 0.00 |
| 240 000 School Building Administration | 0.00 | 0.00 | 0.00 |
| 250 000 Business Administration | 119,555.65 | 227,514.14 | 120,555.00 |
| 260 000 Central Services | 0.00 | 0.00 | 0.00 |
| 270 000 Insurance & Judgments | 0.00 | 0.00 | 0.00 |
| 280 000 Debt Services | 0.00 | 0.00 | 0.00 |
| 290 000 Other Support Services | 0.00 | 0.00 | 0.00 |
| Subtotal Support Sources | 1,285,112.95 | 1,456,354.60 | 1,536,381.00 |
| Non-Program Transactions | | | |
| 410 000 Inter-fund Transfers | 0.00 | 0.00 | 0.00 |
| 430 000 Instructional Service Payments | 61,022.27 | 51,903.59 | 84,973.00 |
| 490 000 Other Non-Program Transactions | 9,186.63 | 6,360.25 | 6,500.00 |
| Subtotal Non-Program Transactions | 70,208.90 | 58,263.84 | 91,473.00 |
| TOTAL EXPENDITURES & OTHER FINANCING USES | 6,153,022.43 | 6,984,826.25 | 7,600,645.00 |
| | | | |
| | | | |
| DEBT SERVICE FUND (FUNDS 38, 39) | Audited | Unaudited | Budget |
| | 2022 - 2023 | 2023 - 2024 | 2024 - 2025 |
| 900 000 Beginning Fund Balance | 1,305,147.59 | 1,239,205.04 | 3,086,149.52 |
| 900 000 ENDING FUND BALANCES | 1,239,205.04 | 3,086,149.52 | 928,242.52 |
| TOTAL REVENUES & OTHER FINANCING SOURCES | 7,047,571.53 | 7,455,547.48 | 7,973,636.00 |
| 281 000 Long-Term Capital Debt | 7,113,514.08 | 5,608,603.00 | 10,131,543.00 |

| | | | |
|--|----------------------|----------------------|----------------------|
| 282 000 Refinancing | 0.00 | 0.00 | 0.00 |
| 283 000 Operational Debt | 0.00 | 0.00 | 0.00 |
| 285 000 Post Employment Benefit Debt | 0.00 | 0.00 | 0.00 |
| 289 000 Other Long-Term General Obligation Debt | 0.00 | 0.00 | 0.00 |
| 400 000 Non-Program Transactions | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES & OTHER FINANCING USES | 7,113,514.08 | 5,608,603.00 | 10,131,543.00 |
| 842 000 INDEBTEDNESS, END OF YEAR | 48,990,000.00 | 73,505,000.00 | 66,445,000.00 |

| CAPITAL PROJECTS FUND (FUNDS 41, 46, 48, 49) | Audited 2022 - 2023 | Unaudited 2023 - 2024 | Budget 2024 - 2025 |
|--|--------------------------------|----------------------------------|-------------------------------|
| 900 000 Beginning Fund Balance | 656,004.00 | 667,262.97 | 28,863,594.45 |
| 900 000 Ending Fund Balance | 667,262.97 | 28,863,594.45 | 18,180,594.45 |
| TOTAL REVENUES & OTHER FINANCING SOURCES | 11,258.97 | 29,111,606.67 | 865,000.00 |
| 100 000 Instructional Services | 0.00 | 0.00 | 0.00 |
| 200 000 Support Services | 0.00 | 915,275.19 | 11,548,000.00 |
| 300 000 Community Services | 0.00 | 0.00 | 0.00 |
| 400 000 Non-Program Transactions | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES & OTHER FINANCING USES | 0.00 | 915,275.19 | 11,548,000.00 |

| FOOD SERVICE FUND (FUND 50) | Audited 2022 - 2023 | Unaudited 2023 - 2024 | Budget 2024 - 2025 |
|--|--------------------------------|----------------------------------|-------------------------------|
| 900 000 Beginning Fund Balance | 713,364.83 | 689,730.52 | 400,206.68 |
| 900 000 ENDING FUND BALANCE | 689,730.52 | 400,206.68 | 400,206.68 |
| TOTAL REVENUES & OTHER FINANCING SOURCES | 2,100,551.84 | 1,920,596.44 | 1,991,735.00 |
| 200 000 Support Services | 2,124,186.15 | 2,210,120.28 | 1,991,735.00 |
| 400 000 Non-Program Transactions | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES & OTHER FINANCING USES | 2,124,186.15 | 2,210,120.28 | 1,991,735.00 |

| COMMUNITY SERVICE FUND (FUND 80) | Audited 2022 - 2023 | Unaudited 2023 - 2024 | Budget 2024 - 2025 |
|--|--------------------------------|----------------------------------|-------------------------------|
| 900 000 Beginning Fund Balance | 135,990.96 | 200,130.37 | 177,711.47 |
| 900 000 ENDING FUND BALANCE | 200,130.37 | 177,711.47 | 165,855.47 |
| TOTAL REVENUES & OTHER FINANCING SOURCES | 1,052,553.54 | 1,140,259.99 | 1,211,000.00 |
| 200 000 Support Services | 54,620.86 | 57,724.55 | 60,500.00 |
| 300 000 Community Services | 933,793.27 | 1,104,954.34 | 1,162,356.00 |
| 400 000 Non-Program Transactions | 0.00 | 0.00 | 0.00 |
| TOTAL EXPENDITURES & OTHER FINANCING USES | 988,414.13 | 1,162,678.89 | 1,222,856.00 |



POLICY 171 REGULAR SCHOOL BOARD MEETINGS

The School Board of Education will shall meet on a monthly basis according to the schedule as set at the annual reorganizational meeting, unless otherwise stipulated by the School Board president. In alignment to Policy 172, additional special School Board meetings may be held as needed to conduct the district's business.

All meetings of the School Board will shall be open to the public, except those that by law may be closed. Notice of School Board meetings will shall be given to the public in accordance with state law and School Board policy.

LEGAL REFERENCE: Chapter 19, Subch. V, Wisconsin Statutes Sections 120.11(4)

CROSS REFERENCE: 171.1 Public Notification of School Board Meetings, 171.2 Agenda Preparation and Dissemination, 172 Special School Board Meetings, 173 Closed Sessions, 181 Rules of Order, 182 Quorum, 183 Voting, 184 School Board Minutes, 187 Public Participation at School Board Meetings

DATE OF ADOPTION: March 19, 1973

REVISED: August 26, 1974, September 16, 1991, August 16, 2004, August 15, 2011, August 16, 2016, October 21, 2024



POLICY 171.1 PUBLIC NOTIFICATION OF SCHOOL BOARD MEETINGS

Public notice of all meetings of the **School** Board of Education ~~will~~ shall be **provided by** given by ~~communication from~~ the superintendent, or his/her designee, to the Star-Observer, Pierce County Journal, radio station WEVR, district website, and to any other news media who **has** ~~have~~ filed a no-fee written request for such notice. All meeting agendas will be posted publicly at the River Falls Public Library, First National Bank, District Administrative Office, and Ptacek's Family Market.

All meeting notices **will include** ~~shall contain~~ the time, date, place, and subject matter of the meeting.

Public notices of all meetings of the **School** Board ~~will~~ shall be given at least 24 hours prior to the start of **the** ~~such~~ meeting. When such notice is impossible or impractical, shorter notice may be given, but in no case may the notice be provided fewer than two hours in advance of the meeting.

In the event that a matter arises that is not included on the already-distributed **School** Board meeting agenda, and it is determined by the **School** Board president with the advice of the superintendent that the matter should be included on the agenda, the agenda will be supplemented with the additional matter. The superintendent will give public notice of the supplemented agenda material at least 24 hours in advance of the meeting. When, for good cause, 24 hours notice of the supplemented material is impossible or impractical, shorter notice may be given, but the public notice should be given ~~at least~~ two hours or **more in** advance of the meeting.

Notice of the supplemented agenda material will be given in the same manner as the original agenda notice, unless such notice is impracticable due to publication or broadcast deadlines. In such cases, the notice ~~will~~ shall be posted in at least three designated locations in the district.

All media and/or persons who have filed a written request for School Board meeting notification ~~will~~ shall be contacted by telephone **or email** regarding supplemented agenda material.

LEGAL REFERENCE: Wisconsin Statutes Sections 19.84, 120.11(4)

CROSS REFERENCE: 171.2 Agenda Preparation and Dissemination

DATE OF ADOPTION: August 26, 1974

REVISED: August 21, 1978, September 16, 1991, October 18, 2004, September 18, 2011, August 16, 2016, February 17, 2020, January 23, 2023, **October 21, 2024**



POLICY 171.2 AGENDA PREPARATION AND DISSEMINATION

The superintendent and the School Board president will shall prepare all agendas for meetings of the School Board of Education. In doing so, the superintendent will shall consult as appropriate with other School Board members and with members of the administrative staff.

Items of business may be suggested by any School Board member, staff member, or citizen of the district. Anyone wishing to place a discussion item on the agenda should notify the superintendent or the School Board president by Monday of the preceding the regular School Board meeting. The inclusion of these items will shall be at the discretion of the superintendent and School Board president based upon time restrictions and the interests of the district.

The agenda, together with supporting materials, will shall be distributed to School Board members in a timely manner so as to permit members to give items of business careful consideration. In accordance with order to augment the Open Meetings Law notice, the agenda will shall be made available to the media and to any other persons upon request twenty-four hours prior to the scheduled starting time of the School Board meeting (not including Saturday or Sunday).

LEGAL REFERENCE: Wisconsin Statutes Section 19.84

CROSS REFERENCE: 171.1 Public Notification of School Board Meetings, 184 School Board Minutes, 187 Public Participation at School Board Meetings

DATE OF ADOPTION: March 19, 1973

REVISED: September 16, 1991, October 18, 2004, September 19, 2011, August 16, 2016, October 21, 2024



POLICY 171.3 CONSENT AGENDAS

PURPOSE

The purpose of this policy is to allow for use of a consent agenda for School Board meetings in order to allow the School Board to act on multiple items with a single motion, thereby enabling the **School** Board to ~~speed up the approval process and~~ make more efficient use of time.

DEFINITION

Consent agenda items are routine, non-controversial items that require no discussion.

GENERAL STATEMENT OF POLICY

1. Items to be placed on the consent agenda of any regular business meeting of the **School** Board will be approved by the superintendent and the **School** Board **president** ~~chair~~ at the time the meeting agenda is put together for dissemination to the **School** Board members.
2. Each consent item will be listed separately, along with necessary background information and supporting documents. Once the agenda has been disseminated, no additional items may be added to the consent agenda for that meeting.
3. At no time should items be placed on the consent agenda in order to eliminate discussion. If any **School** Board member requests to discuss an item included on the consent agenda **before the meeting agenda is approved**, that item will be pulled from the consent items and placed at the action/discussion agenda. The request does not require a second or a vote by the School Board.
4. ~~Once the agenda is approved, A~~ction will be taken on the consent agenda items with a single motion. No discussion of these items will be allowed at this time.
5. Items to be included on the consent agenda may include, but not necessarily be limited to the following:
 - a. Minutes of the regular, special, and committee meetings.
 - b. Approval of bills.
 - c. Approval of recommended employment, resignations, and leaves of absence.
 - ~~d. Committee reports and recommendations.~~
 - e. Routine perennial issues.
 - f. Other information-only reports that do not require discussion.
6. Items that may not be included among the consent agenda items include:
 - a. Non-routine new business items.
 - b. Notable donations to the ~~School~~ district.
 - c. Recognitions of achievements and accomplishments.
 - d. First or second readings of policies.

LEGAL REFERENCE: Wisconsin Statutes Section 19.84, 19.88

CROSS REFERENCE: 171.1 Public Notification of School Board Meetings, 171.2 Agenda Preparation and Dissemination, 184 School Board Minutes, 187 Public Participation at School Board Meetings

DATE OF ADOPTION: March 22, 2010

REVISED: September 19, 2011, August 16, 2016, October 21, 2024



POLICY 611 FISCAL MANAGEMENT

The **School** Board of Education recognizes that prudent fiscal management is necessary to support the educational programs of the District. All District accounting practices should be performed in accordance with the law and to ensure efficient administration of the schools.

Administration and staff will prepare an annual operating budget, submit it to the **School** Board for approval and publish it in the **Star Observer and Pierce County Journal**, ~~River Falls Journal~~ **as named at the Reorganizational Meeting**. The public will have the opportunity to learn about the District budget at the Annual Meeting/**Budget Hearing**. Monthly financial **reports** ~~statements~~ **shall will** be provided to the **School** Board. District expenditures will be **reviewed** ~~approved~~ by the **School** Board Treasurer with any budget changes submitted to the **School** Board for approval. Fund equity will be reported according to GASB Statement No. 54 standards. An annual financial audit ~~shall will~~ be conducted by a licensed accounting firm with the results reported to the **School** Board.

The district will maintain **a** fund balance necessary to avoid short term borrowing. Administration ~~shall will~~ invest available District funds in accordance with **policy 652 and** state law. Funds collected by student organizations ~~shall will~~ be accounted for and deposited into a depository approved annually by the **School** Board. Debt may be incurred as prescribed by law and approved by the **School** Board for the purpose of operating the District. ~~Employees and officers of the district that handle district funds shall be bonded.~~

A report of District equipment and fixed assets will be ~~inventoried at each building~~ **maintained and updated annually** ~~once per year~~. Inventory procedures ~~shall will~~ be developed by administration in accordance with law and mandated **governmental** accounting practices. An insurance program ~~shall will~~ be maintained to adequately protect District equipment, assets, and employees.

LEGAL REFERENCE: Wisconsin Statutes Sections 34, 65, 66, 67, 115, 118, 120, 121; GASB Statement No. 54

CROSS REFERENCE: 662.3 Fund Balance

DATE OF ADOPTION: May 21, 2007

REVISED: July 21, 2008, June 20, 2011, November 19, 2012, September 19, 2016, **October 21, 2024**



POLICY 652 INVESTMENT INCOME

The **School Board of Education** authorizes a safe and sound investment program for the purpose of securing additional revenues in support of the District's education programs and aligned with the District's values. An investment program is viewed as a critical ingredient of sound fiscal management.

The primary objectives of the District's investment activities, in priority order, ~~shall~~ **will** be:

1. Safety – Safety of the principal is the foremost objective of the investment program. Investments ~~shall~~ **will** be made in a conservative manner that seeks to ensure the preservation of capital in the overall investment portfolio and maintains a positive bond rating.
2. Liquidity – The District's investment portfolio ~~shall~~ **will** remain sufficiently liquid to meet all operating requirements that might reasonably be anticipated.
3. Return on Investments – The District's investment portfolio ~~shall~~ **will** be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles consistent with the safety of those monies and with the desired liquidity of the investments.

The **School Board** authorizes the Superintendent or Director of Finance **and Facilities** to make proper and prudent investments of available monies from the funds of the District in accordance with provisions in this policy and as authorized by law. This responsibility includes an annual review and assessment of the District's investment program and recommendation for changes to this policy when applicable.

LEGAL REFERENCE: Wisconsin Statutes Sections 25.5, 66.0603

DATE OF ADOPTION: June 19, 2023

REVISED: **October 21, 2024**



POLICY 653 GATE RECEIPTS AND ADMISSIONS

The Superintendent, or designee, shall will establish procedures to insure strict control and accounting for all gate and admission receipts.

Adequate records shall will be maintained to allow for regular review and audit of supporting gate receipts and admissions.

LEGAL REFERENCE: Wisconsin Statute Section 120.13

DATE OF ADOPTION: July 17, 2017

REVISED: October 21, 2024



POLICY 662.1 STUDENT ACTIVITY FUNDS MANAGEMENT

All student activity funds shall will be under the financial control of the School Board of Education and shall will be deposited in the appropriate District account in accordance with the Wisconsin Uniform Financial Accounting Requirements (WUFAR) and established procedures as determined by the Director of Finance and Facilities.

The Superintendent, or designee, shall will assign a faculty advisor for each class/club/activity who shall will be responsible to the building principal. The class/club/activity treasurer and faculty advisor(s) shall will be responsible to the building principal and to the Superintendent, or his/her designee, for documentation of all student activity monies.

Disbursements of student activity funds may be made only with the approval of the faculty advisor, building principal and the Superintendent, or designee. Proper documentation, as determined by the Director of Finance and Facilities, must accompany each request.

Complete records relating to student activity funds shall will be submitted to the Superintendent, or designee, for auditing at the end of each school year. The audit of student activity funds shall will be made at the same time as the annual audit of school district funds. The cost of such audit shall will be paid by the District.

No class, club or activity shall will be allowed to operate with a negative balance. Special exceptions may be made with the prior approval of the Superintendent, or designee, based on a reasonable expectation that such negative balance is a temporary condition that will be corrected by incoming receipts.

If an account has had no activity for 18 consecutive months, it may be considered inactive and closed by the Superintendent, or designee. Funds from inactive accounts shall will be transferred to the General Consolidated Account.

At the end of the school year, all balances shall will be carried over to the next school year with the exception of the graduating class treasury. The graduating class, after paying all its expenses, should designate before the end of the school year how any remaining balance shall will be allocated. Any funds which remain in a graduating class treasury at the end of the school year shall will automatically become part of the General Consolidated Account, unless special provisions are made.

LEGAL REFERENCE: Wisconsin Statute Sections 66.0607, 120.14(1), and 120.16(2) and Wisconsin Uniform Financial Accounting Requirements (WUFAR)

CROSS REFERENCE: 374 Student Fund-Raising Activities

DATE OF ADOPTION: December 19, 1977

REVISED: September 16, 1991, May 15, 2005, October 21, 2024



POLICY 662.3 FUND BALANCE

The **School** Board of Education recognizes that maintaining an adequate fund balance in the District's General Fund is essential to the financial stability of the District and sound fiscal management. The **School** Board also recognizes its responsibility to ensure that the District's fund balance resources are used properly and reported in accordance with applicable legal requirements and generally accepted accounting principles.

With these recognitions in mind, the **School** Board sets forth the following policy guidelines for the use and maintenance of fund balance resources in the District:

1. The District's fund balance resources ~~shall~~ **will** be reviewed annually **and allocated among to determine allocation between** A) Non-spendable, B) Restricted, C) Committed, D) Assigned, and E) Unassigned fund balance account classifications. When multiple categories of fund balance are available for expenditure, the District will start with the most restricted category and spend those funds first before moving down to the next category with available funds.
2. **To the extent that School Board action regarding any fund balance amounts under this policy constitutes a budget amendment under state law (i.e., a change in the amounts of the appropriations or the purposes for such appropriations as stated in an adopted school district budget), a two-thirds vote of the entire membership of the School Board will be required. A legal notice of the action taken will be issued as required by law.**
3. A majority vote of the membership of the **School** Board ~~shall~~ **will** be required to commit or assign the use of the District's General Fund balance for a specific purpose, or to remove or change a previous fund balance commitment or assignment made by the **School** Board. **School** Board action to commit or assign fund balances ~~shall~~ **will** occur prior to the end of the fiscal year for which the commitment or an assignment is made (June 30) however, the actual amounts to be committed or assigned can be determined in the subsequent fiscal year period.
4. The District will maintain an unassigned fund balance in the General Fund that is equivalent to at least 25%, but not greater than 30% of the anticipated General Fund expenditure budget for the subsequent fiscal year. The purpose of maintaining this fund balance is to provide the District with adequate working capital sufficient to meet cash flow requirements, serve as a safeguard against unexpected expenses or unrealized revenues, and maintain a high credit rating for the District thus reducing District borrowing costs. Should the unaudited year-end fund balance in the General Fund be below the designated minimum, the **School** Board ~~shall~~ **will** develop a plan to replenish the fund balance in the General Fund to the designated minimum level.

LEGAL REFERENCE: GASB 54, **Wisconsin Statute sections 65.90(3), 65.90(5), 120.14, 120.18 and Wisconsin Uniform Financial Accounting Requirements (WUFAR)**

CROSS REFERENCE: 611 Fiscal Management

DATE OF ADOPTION: July 18, 2011

Suspended for the 2016-17 and 2017-18 school years with repayment of fund balance loan as outlined in the "High School Heating Pipe Funding Plan" by 12/31/2018.

REVISED: October 21, 2024



POLICY 523.11 SCHOOL BUS DRIVER ALCOHOL AND DRUG TESTING

The School District of River Falls is dedicated to providing safe and efficient transportation service to students. The District's employees are its most valuable resource in ensuring the quality of this service. The goal of this ~~District is, therefore~~ policy is to help prevent accidents and injuries resulting from the use of alcohol and drugs by bus drivers.

Bus drivers ~~shall~~ are be subject to the prohibitions included in the School Board's drug-free workplace policy. In addition:

1. Bus drivers ~~shall be~~ are prohibited from any alcohol use that could affect performance of a safety-sensitive function, including use on the job, use during the four hours before driving, having ~~prohibited any~~ concentrations of alcohol in their systems while driving, and use immediately following an accident.
2. Bus drivers ~~shall be~~ are prohibited from reporting for duty or remaining on duty ~~requiring the performance of a safety sensitive function~~ when they have used any controlled drug, except when the use is pursuant to the instructions of a physician who has advised the driver that the drug does not adversely affect his/her ability to safely operate a motor vehicle.

The District ~~shall~~ will implement an alcohol and drug testing program for school bus drivers in accordance with federal law and regulations.

Drivers who violate this policy, refuse to comply with a request for testing, provide false information in connection with a test, attempt to falsify test results, or test positive for alcohol or controlled substances ~~shall~~ will be removed from safety-sensitive functions and/or disciplined in accordance with law and established procedures. Drivers who violate this policy ~~shall~~ will be provided information regarding resources available to evaluate and resolve an alcohol or drug problem. This information ~~shall~~ will include the names, addresses and telephone numbers of substance abuse professionals and counseling and treatment programs available in the area.

The District ~~shall~~ will provide all drivers with information concerning:

1. The effects of alcohol and drugs on the individual's health, work and personal life.
2. The signs and symptoms of an alcohol or drug problem.
3. The available methods of intervention when a problem does exist.

LEGAL REFERENCE: Wisconsin State Statute Sections 111.35, 346.63; Wisconsin Administrative Code Trans 300.16; Omnibus Transportation Employee Testing Act of 1991; 49 C.F.R. Parts 40, 382, 391; Uniform Controlled Substances Act, Chapter 961

CROSS REFERENCE: 522.1 Drug-Free Workplace, 523.11-AP Acknowledgement and Acceptance of Drug/Alcohol Policy, 523.2 Employee Assistance Program, Current Employee Agreement River Falls School District Employee Handbook

DATE OF ADOPTION: October 16, 1995

REVISED: December 19, 2005, October 21, 2024



POLICY 533.1 CRIMINAL BACKGROUND INVESTIGATION

To ~~more adequately safeguard~~ ensure the safety of students and staff, it is the policy of the School Board of the School District of River Falls that criminal background investigations be conducted on any paid staff member. Criminal background investigations will also be conducted on university interns and student teachers, and on those wishing to volunteer by the School District before service begins for finalists recommended for hire to a paid position, substitutes approved for hire, university students interning in the District, and for persons requesting to serve as a volunteer in the School District. Background investigations will be completed prior to paid or volunteer service begins.

Employment may be offered pending the return and disposition of such background checks. All offers of employment are contingent upon the results of such checks. If an applicant has committed a crime that substantially relates to the circumstances of the particular position for which he/she is applying, the District may take that offense into consideration when deciding whether to employ the individual. The District may refuse to employ an individual who has been convicted of a felony and who has not been pardoned for that felony.

Knowingly falsifying any of the information in pre-employment documents, such as an application for employment or background check questionnaire, shall be sufficient grounds for not being hired or for discharge.

Criminal background investigation paperwork including forms and records obtained through processing shall be considered confidential and shall not be released or disseminated unless required by law.

~~It is the responsibility of individuals to self report any change in status regarding their background.~~ All District employees shall will notify their immediate supervisor or building principal as soon as possible, but no more than three calendar days after any arrest, indictment, conviction, no contest or guilty plea, or other adjudication of the employee for any felony, any offense involving moral turpitude, and any of the other offenses as indicated below:

- 1) crimes involving school property or funds;
- 2) crimes involving fraudulent or unauthorized attempt to obtain or alter any certificate or permit that would entitle any person to hold or obtain a position as an educator;
- 3) crimes that occur wholly or in part on school property or at a school-sponsored activity;
- 4) a misdemeanor which involves moral turpitude [e.g. an act or behavior that gravely violates moral sentiments or accepted moral standards of the community]; or
- 5) a misdemeanor which violates the public trust.

Per River Falls School District Employee Handbook, employees who notify their supervisor or building principal of an arrest, indictment, conviction, no contest or guilty plea, or other

adjudication of the employee for any felony, any offense involving moral turpitude, and any of the offenses as indicated above will be subject to being placed on administrative leave, suspension, or termination, as permitted by law.

LEGAL REFERENCE: Wisconsin Statutes Sections 111.31, 111.321, 111.335, 115.31, 121.555(3), 973.25; Federal Law 42 U.S.C. § 2000e et seq. - Title VII of the Civil Rights Act of 1964, as amended.

CROSS REFERENCE: River Falls School District Employee Handbook

DATE OF ADOPTION: November 21, 2011

REVISED: October 21, 2024



POLICY 860 VISITORS TO SCHOOL DISTRICT BUILDINGS

The ~~School Board of Education~~ and staff of the School District of River Falls welcome members of the community and other interested persons to visit ~~the schools~~ district buildings.

In order to assure that no unauthorized persons enter a ~~school~~ district building with wrongful intent, all visitors are required to use the secure entry camera buzzer system to state their purpose and identify themselves. Office staff will determine if the visitor is authorized to enter. Visitors authorized to enter ~~report to the school office when entering the building,~~ will be required to sign in, wear a visitor's badge, and use the automated background checking device if available, ~~in order to receive authorization prior to visit elsewhere in the building.~~ Since requests to visit ~~visiting elsewhere in the building.~~

Visitors who do not follow protocol will be considered, ~~Any unauthorized person on school property~~ and will be reported to the building principal, administrator, or the school resource officer. The unauthorized person will be asked to leave, and the police ~~will~~ may be called if the situation warrants such measures. ~~deemed necessary.~~

Classroom visits can disrupt the learning environment and possibly violate privacy issues, and therefore permission must be requested in advance to the building administrator. Such requests must be made in writing and must include the purpose of the visit. If the request to visit is approved, the building administrator will schedule classroom visits at a time that is agreeable to the teacher and administrator. ~~visitors wishing to participate in classroom observations must communicate with the principal regarding the intent of their visit and make an appointment for such visit and receive prior approval at least twenty-four hours in advance. Classroom visitors will be expected to follow the same procedures outlined in paragraph 7.~~

State law prohibits registered sex offenders from being on public school premises unless they have provided the required notification to school officials or fall under one of the exceptions provided by law. It is the responsibility of the registered sex offender to provide the required school notification. After receiving the required prior notification, the building principal will determine whether the registered sex offender will be allowed to be present on school premises for the proposed purpose of event and determine any conditions that may be placed on such permission for the safety of other persons present in the school environment.

Regardless of the time of day, the District or building administrator, or designee has the discretion to exclude from district buildings or property, any person who the District determines has no legitimate and approved purpose for being on school grounds, disrupts or appears likely to become a disruption to the educational program, or threatens the health or safety of students, staff, or others in the school. Any such individual will be directed to leave the premises and law enforcement will be called if necessary.

LEGAL REFERENCE: ~~Wisconsin Statutes Sections 947.01, 947.013, 948.61, 301.475, 118.07(4), 120.12(1), 120.13(35), 120.02(1)(t), 301.475~~

CROSS REFERENCE: 850 Public Solicitations on School Premises

APPROVED: September 16, 1991

REVISED: February 18, 2008; May 17, 2010; ~~October 21, 2024~~



POLICY 153 EVALUATION OF SCHOOL BOARD OPERATIONS

The School Board of Education maintains believes that evaluation is essential to the continual improvement and success of a school district. Therefore, the School Board will shall annually evaluate plan for and carry through an evaluation of its functioning as a School Board. The evaluation may be focused on a particular activity or area and will include an overall review of the board's adherence to the policy governance framework.

The evaluation process plan will shall be developed by the School Board with assistance from the superintendent. The Such evaluation will shall occur by January each year no later than March 31 of each year.

CROSS REFERENCE: 151 School Board Policy Development, 130 School Board Responsibilities and Legal Status

DATE OF ADOPTION: September 16, 1991

REVISED: May 24, 2004, September 19, 2011, August 16, 2016, October 21, 2024



POLICY 161 SCHOOL BOARD MEMBER AUTHORITY

Members of the **School** Board of Education have authority only when acting as a **School** Board **that is** legally in session. The **School** Board will ~~shall~~ not be bound in any way by any action or statement on the part of an individual **School** Board member, except when such statement or action is in pursuance of specific **direction** ~~instructions~~ from the **School** Board ~~as~~ ~~or~~ authorized by law.

~~The individual participation of~~ **School** Board members will **participate** ~~take place~~ in scheduled **regular meetings** ~~Board~~ and committee meetings, which is the basic manner in which they fulfill their responsible positions. The method of participation is through **civil** discussion, **thoughtful** deliberation, **respectful** debate, and voting.

No **School** Board member, by virtue of his/her office, ~~will~~ ~~shall~~ exercise any administrative responsibility with respect to the schools or, as an individual, command services of any school employee.

School Board members will work cooperatively with stakeholders (i.e., staff, parents, students, community, and other School Board members). When stakeholders voice an issue or idea, School Board members will encourage them to relay it to the district according to the chain of command. It is not the role of a School Board member to individually solve an issue or implement an idea. School Board members are expected to keep the superintendent apprised of issues in the district. The superintendent is expected to follow up on issues or ideas from stakeholders and School Board members with the appropriate administrator or supervisor who can properly and expeditiously address issues and/or proposals. Personnel complaints received by a School Board member will be directed to the superintendent.

CROSS REFERENCE: 141 School Board Officers, 165 School Board Member Ethics, 185 School Board Committees

DATE OF ADOPTION: September 16, 1991

REVISED: May 24, 2004, August 15, 2011, August 16, 2016, **October 21, 2024**



POLICY 162 NEW SCHOOL BOARD MEMBER ORIENTATION

The School Board of Education and the administrative staff will ~~shall~~ assist each new member-elect in ~~to~~ understanding the School Board's functions, policies, and procedures before taking ~~he/she~~ takes office. The following methods will ~~shall~~ be employed:

1. The member-elect or appointed member, will ~~shall~~ be given materials available relating to the job as a member of the School Board prior to the first School Board meeting.
2. The member-elect or appointed member, will ~~shall~~ be invited to attend School Board open session meetings.
3. The superintendent will ~~shall~~ supply a district-issued computer device, district email address, training related to electronic BoardBook meeting agendas, copy of district's strategic plan, and related materials pertinent to meetings and will ~~shall~~ explain their use.
4. The member-elect or appointed member, will ~~shall be invited~~ is expected to meet jointly with the superintendent and School Board President for the purpose of discussing all matters related to School Board operations, School Board policy, strategic initiatives, committee structures, format of meeting agendas, and to address any questions. Additionally, the member-elect or appointed member will be invited to also meet with other administrative personnel, and members of the School Board to discuss responsibilities and jobs they perform for the School Board.
5. The member-elected or appointed member, may initiate conferences with a School Board members ~~and the administration~~ or a school administrator to discuss ~~become current on~~ district matters.
6. The member-elect or appointed member, will be directed by the superintendent to the district's website for policy and district practices.

LEGAL REFERENCE: Wisconsin Statutes Sections 120.13(32)

CROSS REFERENCE: 151 School Board Policy Development, 161 School Board Member Authority, 163 School Board Conferences, Conventions, and Workshops, 165 School Board Member Ethics

DATE OF ADOPTION: September 16, 1991

REVISED: May 24, 2004, September 19, 2011, August 16, 2016, October 21, 2024



POLICY 163 SCHOOL BOARD CONFERENCES, CONVENTIONS, AND WORKSHOPS

The **School** Board of Education **maintains** ~~believes~~ that in-service training for its members is vital ~~in order for the~~ **School** Board to govern the ~~school~~ district in the most informed and prudent manner as possible. **School** Board members are ~~expected~~ **strongly encouraged** to attend conferences, workshops, and conventions that facilitate the orientation and development of an informed membership as authorized by the **School** Board. **Additionally, the School Board may host internal training or retreats to provide professional growth and continuity as a governing body.**

School Board members will be reimbursed for actual and necessary expenses in accordance with established guidelines.

LEGAL REFERENCE: Wisconsin Statutes Sections 120.10(4), 120.13(16), 120.13(32)

CROSS REFERENCE: 162 New School Board Member Orientation, 164 School Board Member Compensation and Expenses, 671.2 Expense Reimbursements

DATE OF ADOPTION: March 19, 1973

REVISED: September 16, 1991, June 21, 2004, September 19, 2011, August 16, 2016, **October 21, 2024**



POLICY 163.1 SCHOOL BOARD MEMBERSHIPS

The **School** Board of Education shall **will** maintain membership in the Wisconsin Association of School Boards (WASB) and the ~~National School Boards Association (NSBA)~~. Any other possible organizational memberships must come before the **School** Board for consideration and decision.

LEGAL REFERENCE: Wisconsin Statutes Sections 120.13(16)

DATE OF ADOPTION: March 19, 1973

REVISED: September 16, 1991, June 21, 2004, August 15, 2011, August 16, 2016, **October 21, 2024**



POLICY 164 SCHOOL BOARD MEMBER COMPENSATION AND EXPENSES

Compensation for **School** Board of Education members ~~shall~~ **will** be set at the district's annual meeting.

School Board members shall also be paid actual and necessary expenses when traveling in the performance of their duties. Expense reimbursements may be made for transportation or mileage at the district's established rate, membership and registration fees, meals, lodging, gratuities, parking fees, taxi fares, or other approved **transportation** services.

No other compensation payment ~~shall~~ **will** be made unless authorized by the annual meeting according to state law. **Alcohol purchases may not be charged to or reimbursed by the district.**

LEGAL REFERENCE: Wisconsin Statutes Sections 120.10(4), 120.13(16), 120.13(32), **120.10(3)**

CROSS REFERENCE: 162 New School Board Member Orientation, 163 School Board Conferences, Conventions, and Workshops, 671.2 Expense Reimbursements

DATE OF ADOPTION: March 19, 1973

REVISED: 1988, September 16, 1991, June 21, 2004, August 15, 2011, August 16, 2016, **October 21, 2024**