

**School District of River Falls  
Special Board Meeting**

Monday, October 23, 2023 - 6:00 PM

District Office

852 E Division Street

River Falls, Wisconsin 54022

Educational Program Committee members: Alan Tuchtenhagen (Chair), Lindsey Curtis, & Cindy Holbrook

Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at

<https://meetings.boardbook.org/Public/Organization/1447>

1. CALL TO ORDER - 6:00 PM IN THE DISTRICT ADMINISTRATIVE OFFICE CONFERENCE ROOM
2. MANNER OF PUBLIC NOTIFICATION OF MEETING
3. HEARING OF VISITORS OR DELEGATIONS

4. Consideration and/or Action to waive School Board Policy 221 Recruitment and Appointment of District Administrator

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**Description:** Current Superintendent Benson is retiring at the end of this 2023-24 school year and the Board is hiring the current Director of Human Resources and Leadership Development, David Bell, to become the new Superintendent.

**Recommended Action:** Waive School Board Policy 221 Recruitment and Appointment of District Administrator.

5. Consideration of adjourning to closed session pursuant to Wis. Stat. sec. 19.85(1)(c), which permits convening in closed session for the purpose of considering the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to discuss superintendent employment contract for 2024-26. Roll call vote required.

6. CONVENE TO CLOSED SESSION
7. RECONVENE INTO OPEN SESSION AND AFFIRM ACTION TAKEN IN CLOSED SESSION IF NECESSARY
8. ADJOURN

**SCHOOL DISTRICT OF RIVER FALLS**  
**River Falls, Wisconsin 54022**

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**RECRUITMENT AND APPOINTMENT OF DISTRICT ADMINISTRATOR**

When an opening in the superintendence occurs, the Board of Education shall aggressively recruit in an effort to fill the position with the most capable person available. The Board shall consider only those candidates who meet both state and local qualifications and who display the ability to successfully carry out the essential functions of the District Administrator's job.

The Board President, or designee, shall inform various educational institutions and placement agencies of the superintendent vacancy. The services of an advisory committee and/or a consultant may be utilized in both recruiting and interviewing district administrator candidates. The Board, acting as a committee of the whole, will conduct interviews with selected candidates.

A majority vote of the full membership of the Board shall be required to appoint a district administrator at a legally held regular or special Board meeting.

LEGAL REF.: Sections 111.31-111.395 Wisconsin Statutes  
118.24  
121.02(1)(a)  
PI 3, Wisconsin Administrative Code  
PI 34  
Americans with Disabilities Act of 1990

CROSS REF.: 222, Administrator Contracts  
222.2, Termination of Administrator's Contract  
511, Equal Opportunity Employment  
523.1, Staff Physical Examinations  
Job Description Handbook

APPROVED: September 16, 1991

REVISED: June 27, 2005  
December 19, 2016