

School District of River Falls
Regular Board Meeting
Monday, July 18, 2022 - 6:00 PM
District Office
852 E Division Street
River Falls, Wisconsin 54022

Educational Program Committee members: Alan Tuchtenhagen (Chair), Lindsey Curtis, & Cindy Holbrook
Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at
<https://meetings.boardbook.org/Public/Organization/1447>

1. **CALL TO ORDER - 6:00 PM IN THE DISTRICT ADMINISTRATIVE OFFICE CONFERENCE ROOM**
2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**
3. **HEARING OF VISITORS OR DELEGATIONS**
4. **INFORMATIONAL ITEMS**
 - A. **Superintendent, Administrative, and Student Representative Reports**
 1. **Superintendent Report**
 - a. Strategic Plan priorities for 2022-23 and related monthly Board progress updates.
5. **ACTION ITEMS**
 - A. **Approval of minutes, bills and recommended employment** **3**

Description: The following have been submitted for approval:
Item 1: June 20, 2022, Regular Board of Education meeting minutes
Item 2: Bills submitted for payment
Item 3: Pursuant to Board Policy which references Wisconsin Statutes Sections 111, 118, 121, all employees who require Wisconsin state certification shall be recommended by the superintendent to the Board of Education for approval. All recommendations presented at this time are pursuant to approved Board policies and accompanying administrative procedures.
Recommended Action: Approve minutes, bills, and employment as presented.
 - B. **Consideration and/or Action to approve July 11, 2022, Educational Program Committee recommendations** **17**

Description: The Educational Program Committee met on July 11, 2022, to hear an RFHS Laude System year-one update, to approve revisions to the Activities Handbook/Code for the 22-23 school year, to approve the first reading of revised School Board Policy 345.62 Graduation Exercises, the first reading of revised School Board Policy 345.61 Early Graduation, the first reading of revised School Board Policy 345.43 Promotion of HS Students, the first reading of revised School Board Policy 443.1 Student Dress Code and finally to approve the Academic Standards Public Notice.
Recommended Action:
 1. Approve revisions to the Activities Handbook/Code for the 2022-23 school year.
 2. Approve the first reading of revised School Board Policy 345.62 Graduation Exercises.
 3. Approve the first reading of revised School Board Policy 345.61 Early Graduation.
 4. Approve the first reading of revised School Board Policy 345.43 Promotion of HS Students.
 5. Approve the first reading of revised School Board Policy 443.1 Student Dress Code.
 6. Approve Academic Standards Public Notice.
 - C. **Approve the Service Agreement with the University of WI- River Falls, University Preschool Program, to share the cost of a special education paraprofessional for the 2022-2023 school year** **47**

Description: Director of Student Services, Mark Inouye, will present a new service agreement to the Board for approval to share the cost of a special education paraprofessional with the University of WI-River Falls, University Preschool Program, for the 2022-2023 school year.
Recommended Action: Approve the Service Agreement with the University of WI-River Falls, University Preschool Program, to share the cost of a special education paraprofessional for the 2022-2023 school year as presented.
 - D. **Approve 66.0301 agreements** **48**

Description: For the last several years, the Prescott, St. Croix Central, and River Falls School Districts have shared a teacher for students with hearing impairments. Administration wishes to continue the agreement for the 2022-2023 school year. Also needing approval is a Project SEARCH 66.0301 agreement with the Ellsworth School District.

Recommended Action:

1. Approve the Teacher of the Hearing Impaired 66.0301 agreement with the Prescott and St. Croix Central School Districts for the 2022-2023 school year.

2. Approve Project SEARCH 66.0301 agreement with Ellsworth School District.

E. Consideration and/or Action to approve the first reading of revised School Board Policy 731.1 Locker Room Privacy 51

Description: District administration will present revisions to board policy 731.1 Locker Room Privacy for approval.

Recommended Action: Approve the first reading of the revised School Board Policy 731.1 Locker Room Privacy.

F. Consideration and/or Action to approve the second reading of revised School Board Policy 361.2 Selection of Library Media Center Materials 52

Description: The first reading of Policy 361.2 Selection of Library Media Center Materials was approved at the June 20, 2022, Regular School Board Meeting.

Recommended Action: Approve the second reading of the revised School Board Policy 361.2 Selection of Library Media Center Materials.

G. Consideration and/or Action to approve the second reading of the revised School Board Policy 871 Complaints about Instructional/Library Media Center Materials, School Board Policy 871-Rule Procedures for Handling Complaints about Instructional/Library Media Center Materials, and 871-Exhibit Request for Reconsideration of Library Resources 55

Description: The first reading of Policy 871 Complaints about Instructional/Library Media Center Materials, Policy 871-Rule Procedures for Handling Complaints about Instructional/Library Media Center Materials, and 871-Exhibit Request for Reconsideration of Library Resources were approved at the June 20, 2022, Regular Board of Education meeting.

Recommended Action:

1. Approve the second reading of the revised School Board Policy 871 Complaints about Instructional/Library Media Center Materials.

2. Approve the second reading of the revised School Board Policy 871-Rule Procedures for Handling Complaints about Instructional/Library Media Center Materials.

3. Approve the second reading of the revised 871-Exhibit Request for Reconsideration of Library Resources form.

H. Proposed/suggested items for the next regular and future Board meeting agenda(s)

Description: As always, Board members will be given the opportunity to suggest items for future Board member agendas.

Recommended Action: As needed.

I. Schedule next Board/Committee meetings

Description: Upcoming Board meeting dates, times, and locations will be reviewed.

Recommended Action: Set the meeting schedule as follows:

Educational Program Committee meeting: Monday, August 1, 2022, 6:00 p.m. (*District Office Conference room, 852 E. Division Street*)

Elector's meeting: August 2022 - Date to be determined.

Finance & Facilities Committee meeting: Monday, August 8, 2022, Meeting (*District Office Conference room, 852 E. Division Street*)

Personnel Committee meeting: Monday, August 8, 2022, Meeting (*District Office Conference room, 852 E. Division Street*)

Board of Education/City Council meeting: Wednesday, August 10, 2022, 5:00 p.m. (*River Falls High School Media Center, 818 Cemetery Road*)

Regular Board meeting: Monday, August 15, 2022, 6:00 p.m. (*District Office Conference room, 852 E. Division Street*)

6. Request for Executive Session pursuant to Wisconsin Statute Section 19.85 (1)(c)(d)(e) to approve the May 23, 2022, board executive session meeting minutes, discussion of future referendum options/related considerations, strategic plan, new Renaissance Charter Academy home, school safety measures and the superintendent evaluation. Roll call vote required.

7. CONVENE TO EXECUTIVE SESSION

School District of River Falls
Regular Board Meeting
Monday, June 20, 2022 - 6:00 PM
District Office, 852 E Division Street,
River Falls, Wisconsin 54022

The regularly scheduled meeting of the River Falls Board of Education was called to order on Monday, June 20, 2022, at the District Office, 852 E Division Street, River Falls, Wisconsin 54022. President Johnson Myers called the meeting to order at 6:00 p.m. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the Star Observer, WEVR Radio Station, and the Eau Claire Leader-Telegram.

PRESENT

President Stacy Johnson Myers, Vice President Cindy Holbrook (arrived 6:05 p.m.), Treasurer Todd Schultz, members Bob Casey and Mike Miller. Also present were Superintendent Jamie Benson and Director of Human Resources and Leadership Development David Bell. River Falls High School Principal Kit Luedtke, Rocky Branch Elementary Principal Ashley Bingenheimer, River Falls Public Montessori Elementary Principal Nate Wells. School Resource Officers Chris Gottfredsen and Bryan Jensen.

HEARING OF VISITORS OR DELEGATIONS

A community member requested some additional language to be added to School Board Policy 871-Rule including the potential reconsideration of the review process for formal written complaints about instructional/library materials and that a parent or community member be added to the book review committee.

INFORMATIONAL ITEMS

A. Superintendent, Administrative, and Student Representative Reports

1. School Resource Officer Annual Report

School Resource Officers Chris Gottfredsen and Bryan Jensen share a brief overview of their school year with the Board. Gottfredsen shared that he just completed his 14th year as a school liaison officer with RFSD and still feels energized in his role. He touched on several activities that he participated in with the elementary and middle schools this year including school safety drills, class presentations such as bike safety, and 5th grade Safety Patrol to name a few. He touched on providing the most updated information for elementary and middle school staff on school safety and making sure the students feel heard. It's important to Gottfredsen that students feel comfortable enough to approach him. Jensen shared that this was his 4th year in our district. A few of SRO Jensen's activities this year included the mock car crash, mock drowning for the lifeguard class, and classroom visits. Getting to be proactive versus reactive in his interactions with students and working to develop relationships is a big part of Jensen's job.

2. Superintendent Report

Benson gave an end-of-the-year shout-out to staff, parents, and students thanking them for a successful school year. Benson shared the new 2022-27 Strategic Plan. He stated that the plan is a partnership with students, staff, and community members by purposefully asking their opinions to help forge the vision for our future. The plan includes new mission, vision, and values statements. Also included in the framework of the plan are five big picture goals that are broken down into actionable steps which the district will strive towards over this next five year period.

B. District Equity, Inclusivity, and Diversity (EID) Committee Update

Bell and Wells shared an update on the three areas of focus from the 2021-22 school year with the Board. The first included the clarification of the entire committee's mission, vision, and values. The second was subcommittee #1 whose mission was to identify barriers to students' participation in co-curricular activities and to share that data with school and community leaders. The third was subcommittee #2 whose mission was to gather qualitative data from students of underserved & underrepresented identities, to increase awareness of issues related to inclusion and belonging, and finally to bring recommendations to the Board to proactively address these issues. The update also included next steps for the EID committee which include a potential partnership with UWRF and areas of growth within our district which include addressing EID in the curriculum.

ACTION ITEMS

A. Johnson Myers reviewed the minutes, bills, and recommended employment items on the Agenda. Holbrook moved, seconded by Miller that the Board approve the following:

1. The Minutes from the May 16, 2022, Regular Board of Education meeting;
2. Checks numbered 207042 through 207467 had been prepared in the amount of \$1,131,686.61 and checks and there were automatic transfers of \$692,938.89 and \$783,614.27 for a total of \$2,608,239.77. Checks 206719 and 206995 were voided.
3. Pursuant to Board Policy which references Wisconsin Statutes Sections 111, 118, and 121, approval of the following employment recommendations: 1. Recommended approval of the transfer of employment for Erin Cramer from 1.0 FTE Virtual/eSchool Teacher to 1.0 FTE Education Technology Integration Specialist at District Office effective August 25, 2022 (replaces Ashley Bingenheimer). 2. Recommended approval of the transfer of employment for Michele Frandrup from 0.5 FTE Fifth Grade Teacher at Westside Elementary School to 1.0 FTE Special Education Teacher, Learning Disabilities at Westside effective August 25, 2022 (replaces Jill McCarthy). 3. Recommended approval of the decreased employment for Ruth Jilk from 1.0 FTE Children's House Teacher to 0.5 FTE Children's House Teacher at River Falls Public Montessori Elementary School effective August 25, 2022 (employee request). 4. Recommended approval of the increased employment for Alex Plum from 0.5 FTE Band Teacher to 0.525 FTE Band Teacher at River Falls High School and Meyer Middle School effective August 25, 2022. 5. Recommended approval of the employment of Susan Schad as on call, as needed Physical Therapist, Long Term Substitute effective approximately May 23, 2022 through September 1, 2022 (replaces MiKayla Sanocki). 6. Recommended approval of the employment of Mark Inouye as 1.0 FTE Director of Student Services at the Administrative Office effective July 1, 2022 (replaces Jackie Steinhoff). Mr. Inouye earned his bachelor's degree from Bethel University and his master's degree from UW-Stout. He has twenty two years of experience (New Richmond and Prescott). 7. Recommended approval of the employment of Amy Mitchell as 1.0 FTE Children's House Teacher at River Falls Public Montessori Elementary School effective August 16, 2022 (replaces Rainbow Barry). Ms. Mitchell earned her bachelor's degree from UW-Stevens Point and her master's degree from UW-River Falls. She has sixteen years of teaching experience (Hastings MN). Her salary will be based on level E3M of the salary ladder. 8. Recommended approval of the employment of Kirsten Gustafson as 1.0 FTE Cross Categorical Special Education Teacher at Rocky Branch Elementary School effective August 16, 2022 (replaces Carolyne Pellegrini). Ms. Gustafson earned her bachelor's degree from UW-Platteville and has one year of teaching experience (Sparta). Her salary will be based on level A1 of the salary ladder. 9. Recommended approval of the employment of Emma Cruciani as 1.0 FTE Music Teacher at Rocky Branch Elementary School effective August 16, 2022 (replaces Kristine Swanson). Ms. Cruciani earned her bachelor's degree from UW-Eau Claire and has three years of teaching experience (Osceola). Her salary will be based on level A3 of the salary ladder. 10. Recommended approval of the employment of Alyssa Schuessler as 1.0 FTE First Grade Teacher at Westside Elementary School effective August 16, 2022 (replaces Rebecca Pelton). Ms. Schuessler earned her bachelor's degree from UW-River Falls and has five years of teaching experience (St. Croix Falls and Prescott). Her salary will be based on level B2 of the salary ladder. 11. Recommended approval of the employment of Jessica McQuade as 0.5 FTE Fifth Grade Teacher at Westside Elementary School effective August 16, 2022 (replaces Michele Frandrup). Ms. McQuade earned her bachelor's degree from UW-River Falls and her master's degree from Saint Mary's University of MN. She has twenty one years of experience (Dallas TX, Pepin, and Hudson) and her salary will be based on level F2M of the salary ladder. 12. Recommended approval of the employment of Courtney Peter as 1.0 FTE Family and Consumer Education Teacher at River Falls High School effective August 16, 2022 (replaces Deb Ottman). Ms. Peter earned both her bachelor's degree and her master's degree from UW-Stout and has eight years of teaching experience (Red Wing MN). Her salary will be based on level C3M of the salary ladder. 13. Recommended approval of the employment of Hannah Brager as 1.0 FTE Science Teacher at River Falls High School effective August 16, 2022 (replaces Brittany Johnson). Ms. Brager earned both her bachelor's degree and her master's degree from UW-River Falls and has two years of teaching experience (Bruce). Her salary will be based on level A2M of the salary ladder. 14. Recommended approval of the employment of Geri Muller as 1.0 FTE School Counselor at River Falls High School effective August 16, 2022 (replaces Calyn Johnson). Ms. Muller earned her bachelor's degree from Northland College and her master's degree from UW-River Falls. She has five years of teaching experience (Mellen and Hayward). Her salary will be based on level B2M of the salary ladder. 15. Recommended approval of the employment of Audrey Cleven as 1.0 FTE English/Language Arts Teacher at River Falls High School effective August 16, 2022 (replaces Ellen Puff). Ms. Cleven earned her bachelor's degree from UW-Stevens Point and her salary will be based on level NEW of the salary ladder. 16. Recommended approval of the employment of Bailey Roche as 1.0 FTE Seventh Grade Social Studies Teacher at Meyer Middle School effective August 16, 2022 (replaces Cade Lambrecht). Ms. Roche earned her bachelor's degree from UW-Eau Claire and has one year of teaching experience (Ellsworth). Her salary will be based on level A1 of the salary ladder. 17. Recommended approval of the hiring of the following short term, on call Substitute Teachers: a. David Leslie 18. Recommended

acceptance of the resignation of Tyler Anderson as full-time School Psychologist at River Falls High School effective the end of the 2021-22 year. 19. Recommended acceptance of the resignation of Mary Swanson as full-time Fifth Grade Teacher at Rocky Branch Elementary School effective the end of the 2021-22 year. 20. Recommended acceptance of the resignation of Hannah Ninneman as full-time Occupational Therapist for the District effective the end of the 2021-22 year. 21. Recommended acceptance of the resignation of Drew Rohl as full-time English Language Teacher for the District effective the end of the 2021-22 year. 22. Recommended acceptance of the resignation of Kurt Lietz as full-time Social Studies Teacher at Meyer Middle School effective the end of the 2021-22 year. Motion carried unanimously (5-0).

B. Consideration and/or action to approve the new 2022-27 District Strategic Plan

The Board will discuss the new 2022-2027 District Strategic Plan.

Schultz motioned, seconded by Casey to approve the new 2022-2027 District Strategic Plan. Motion carried unanimously (5-0).

C. Consideration and/or Action to approve June 6, 2022, Educational Program Committee recommendations

The Educational Program Committee met on June 13, 2022, to hear a River Falls eSchool programming update, to approve the first reading of the revised School Board Policy 361.2 Selection of Library Media Center Materials, the first reading of the revised School Board Policy 871 Complaints about Instructional/Library Media Center Materials, the first reading of the revised School Board Policy 871-Rule Procedures for Handling Complaints about Instructional/Library Media Center Materials and to approve the revised 871-Exhibit Request for Reconsideration of Library Resources. The following were tabled for a later date: approve the first reading of School Board Policy 443.1 Student Dress Code and approve Student Handbooks.

1. Holbrook motioned, seconded by Schultz to approve the first reading of the revised School Board Policy 361.2 Selection of Library Media Center Materials and the first reading of the revised School Board Policy 871 Complaints about Instructional/Library Media Center Materials. Motion carried unanimously (5-0).

2. Schultz motioned, seconded by Miller to approve an amendment to School Board Policy 871-Rule Procedures for Handling Complaints about Instructional/Library Media Center Materials. Motion carried unanimously (5-0).

Amendment reads as follows: ~~Upon completion of a reconsideration process, the same item shall not be reconsidered for five years.~~ The District reserves the right to refuse further reconsideration requests when it has dealt with a challenge to items on the same topic within five (5) years, **at the discretion of the Superintendent and Board Chair of the Educational Program Committee.**

3. Casey motioned, seconded by Schultz to approve the word “**Parent**” as a second amendment to School Board Policy 871-Rule Procedures for Handling Complaints about Instructional/Library Media Center Materials. Motion carried unanimously (5-0).

4. Casey motioned, seconded by Miller to approve the amended first reading of the revised School Board Policy 871-Rule Procedures for Handling Complaints about Instructional/Library Media Center Materials. Motion carried unanimously (5-0).

5. Schultz motioned, seconded by Holbrook to approve the revised 871-Exhibit Request for Reconsideration of Library Resources form. Motion carried unanimously (5-0).

D. Consideration and/or Action to approve June 13, 2022 Personnel Committee recommendations

The Personnel Committee met on June 13, 2022, to review the 2022-23 school instruction minutes discussion, approve the 2023-24 school calendar, discuss the Certified Staffing update, approve the 2022-23 Employee Handbook revisions, to hear an Advanced Learning Grant update and recognize Leadership Fellow Program participants.

1. Casey motioned, seconded by Miller to approve the 2023-24 School Calendar. Motion carried unanimously (5-0).

2. Casey motioned, seconded by Schultz to approve the 2022-23 Employee Handbook. Motion carried unanimously (4-0). Miller abstained.

E. Approve 2022-2023 Food Service Meal rates

Administration recommends a 5-cent increase in student meals for the 22-23 school year. Student breakfast, lunch, and snack will increase by this amount.

Holbrook motioned, seconded by Schultz to approve the 2022-2023 Food Service Meal rates. Motion carried unanimously (5-0).

F. Approve 2022-2023 Budget

The School Board approves the upcoming fiscal year budget based on approved assumptions.
Schultz motioned, seconded by Casey to approve the 2022-2023 Budget. Motion carried unanimously (5-0).

G. Approve fund balance from 2021-2022 Budget

The School Board approves the estimated fiscal year-end fund balance each June.
Casey motioned, seconded by Holbrook to approve fund balance from the 2021-2022 budget. Motion carried unanimously (4-0). Schultz stepped out.

H. Approve 2021-2022 Budget Amendments

The School Board approves the final budget amendments each June which reflect the most current budget information.
Miller motioned, seconded by Holbrook to approve the 2021-2022 Budget Amendments. Motion carried unanimously (5-0).

I. Approve the River Falls Public Montessori Elementary Charter School Contract

Nate Wells, River Falls Public Montessori Elementary Principal, will present committee members with their Charter School contract for renewal. This is a 5-year contract renewing the current charter agreement from July 1, 2022 - June 30, 2027.

Schultz motioned, seconded by Holbrook to approve the River Falls Public Montessori Elementary Charter School Contract. Motion carried unanimously (5-0).

J. Approve the second reading of revised School Board Policy 458 Wellness

The first reading of School Board Policy 458 Wellness was approved at the February 21, 2022, Regular School Board Meeting.

Schultz motioned, seconded by Casey to approve the second reading of revised School Board Policy 458 Wellness. Motion carried unanimously (5-0).

K. Approve the second reading of the revised School Board Policy 360.2 Use of Copyrighted Materials and the new School Board Policy 360.2-Rule Use of Copyrighted Materials

The first reading of School Board Policy 360.2 Use of Copyrighted Materials and the new School Board Policy 360.2-Rule Use of Copyrighted Materials were approved at the May 16, 2022, Regular School Board Meeting.

Miller motioned, seconded by Schultz to approve the second reading of the revised School Board Policy 360.2 Use of Copyrighted Materials and the School Board Policy 360.2-Rule Use of Copyrighted Materials. Motion carried unanimously (5-0).

L. Proposed/suggested items for the next regular and future Board meeting agenda(s)

As always, Board members will be given the opportunity to suggest items for future Board member agendas.
Suggestions included: Review school board policies 110 & 111, fund balance tutorial, and establish a formal cadence for the report back on the status of the strategic plan (board retreat agenda item).

M. Schedule next Board/Committee meetings

Set the meeting schedule as follows:

Canceled - Board of Education Retreat immediately following the regular June BOE meeting - **Reschedule for July.**

Educational Program Committee meeting: Monday, July 11, 2022, 6:00 p.m. (*District Office Conference room, 852 E. Division Street*)

Finance & Facilities Committee meeting: No July Meeting

Personnel Committee meeting: No July Meeting

Regular Board meeting: Monday, July 18, 2022, 6:00 p.m. (*District Office Conference room, 852 E. Division Street*)

Board of Education/City Council meeting: Wednesday, August 10, 2022, 5:00 p.m. (*River Falls High School Media Center, 818 Cemetery Road*)

ADJOURNMENT

President Johnson Myers declared the meeting adjourned at 7:55 p.m.

SCHOOL DISTRICT OF RIVER FALLS
River Falls , Wisconsin 54022

Checks for Approval at the July 2022 Board Meeting

AP CHECK NUMBERS	AMOUNT
207468 - 208016	\$2,049,810.94

PAYROLL

6/3/22 Auto Tsf. Payroll	\$696,793.06
6/17/22 Auto Tsf. Payroll	\$786,433.67

\$3,533,037.67

VOID CHECKS
206919 - O'Rourke Media Group

	Actual
FNB - General Money Market Balance	\$7,617,492.39
RCU - Money Market Balance	\$4,297,692.37

Publication List - Checks over \$100 - July 2022 Meeting

POST	CHECK		INVOICE	
DATE	NUMBER	VENDOR	DESCRIPTION	AMOUNT
6/1/2022	207468	3 SCHWEET SISTERS, LLC	CE Class Pymt	\$ 656.65
6/1/2022	207469	AUL-RETIREE HRA TRUST	Multiple Invoices	\$ 201,152.82
6/1/2022	207471	BALDWIN LIGHTSTREAM	June Internet/phone	\$ 1,601.84
6/1/2022	207472	BAUSCHELT, KADY	Multiple Invoices	\$ 172.41
6/1/2022	207473	BAUSCHELT, KADY	Track State Food \$	\$ 1,173.00
6/1/2022	207475	BOARDMAN & CLARK, LLP	May Legal Fees	\$ 6,300.00
6/1/2022	207477	BOWERS HYNES, SOMMER	Reim Travel Expenses	\$ 125.41
6/1/2022	207479	CAMPBELL, BROOKE	CE Class Pymt	\$ 471.96
6/1/2022	207480	CHARTWELLS	CTE Etiquette Dinner	\$ 1,520.00
6/1/2022	207481	CINTAS	BG Expense	\$ 157.44
6/1/2022	207482	CLIFTONLARSONALLEN LLP	pupil membership #'s	\$ 3,696.00
6/1/2022	207483	COLLEGE BOARD	RFHS AP Tests	\$ 13,453.00
6/1/2022	207484	COMSTOCK & SONS, INC	Dist Wide Fertilize	\$ 9,180.00
6/1/2022	207485	DEMCO INC	supplies	\$ 1,458.19
6/1/2022	207486	EXPRESS SERVICES INC	sub fulfillment	\$ 3,300.00
6/1/2022	207487	FAIRVIEW CLINICS	health screens	\$ 122.00
6/1/2022	207488	FALLS THEATER	Licensing Fee-WS FT	\$ 200.00
6/1/2022	207489	FAST COPY CENTER	Multiple Invoices	\$ 128.48
6/1/2022	207491	FIELD ENVIRONMENTAL CONSULTING INC	Sound Monitoring	\$ 683.89
6/1/2022	207493	FOOD SERVICE-SDRF	Invoice#: 2021005	\$ 1,968.00
6/1/2022	207500	HAVTEK STRUCTURAL CONSULTING LTD.	Multiple Invoices	\$ 14,630.00
6/1/2022	207502	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 49,922.41
6/1/2022	207504	IGO, KYLE	officiating fees	\$ 120.00
6/1/2022	207506	J & R SCHOOL SUPPLIES	pencils for machine	\$ 299.00
6/1/2022	207509	JOHNSON QUALITY PLUMBING LLC	water to green house	\$ 2,877.35
6/1/2022	207511	KAMRATH, SONJA	reim mileage	\$ 120.94
6/1/2022	207515	LIETZ, KURT	Reim supplies	\$ 144.00
6/1/2022	207516	MA'S IRVINGTON CAMPGROUND & RENTALS	Outdoor Ed Trip	\$ 1,250.00
6/1/2022	207517	MACKIN EDUCATIONAL RESOURCES	Multiple Invoices	\$ 6,056.32
6/1/2022	207518	MARCO TECHNOLOGIES, LLC.	Copier Lease for RC	\$ 155.23
6/1/2022	207519	MCDONALD PETROLEUM SERVICE	Yrly Functionality test	\$ 723.90
6/1/2022	207521	MISSISSIPPI WELDERS SUPPLY	Multiple Invoices	\$ 384.93
6/1/2022	207522	MITHUN, TERESA	Accompanist fees	\$ 300.00
6/1/2022	207523	NORTHERN AIR CORPORATION	Alerton Controls	\$ 3,742.26
6/1/2022	207524	NELSON, KRISTI	CE Class Pymt	\$ 332.15
6/1/2022	207525	NEO ELECTRICAL SOLUTIONS LLC	Wiring-new Autolift	\$ 1,928.89
6/1/2022	207526	O'REILLY AUTO PARTS	Multiple Invoices	\$ 138.85
6/1/2022	207528	PATNOE, SHARON	CE Class Pymt	\$ 752.40
6/1/2022	207530	PLUM, SARAH	reim supplies	\$ 239.85
6/1/2022	207532	RICE, J. DAVID	Mediation Invoice	\$ 1,230.79
6/1/2022	207533	RIVER STATES TRUCK & TRAILER	HOSE	\$ 152.34
6/1/2022	207535	SCHOOL DISTRICT OF HUDSON	SCVYA Grant Reim	\$ 17,500.00
6/1/2022	207536	SCHOOL DISTRICT OF SOMERSET	SCVYA Grant Reim	\$ 12,500.00
6/1/2022	207537	SCHOOL DISTRICT OF NEW RICHMOND	SCVYA Grant Reim	\$ 24,400.00

Publication List - Checks over \$100 - July 2022 Meeting

6/1/2022	207538	SCHWAB-VOLLHABER-LUBRATT INC	MO Boiler Maint	\$ 2,575.00
6/1/2022	207539	SHADY LANE FARM	CE Class Pymt	\$ 246.89
6/1/2022	207540	SHERWIN WILLIAMS CO	Paint	\$ 1,218.52
6/1/2022	207541	SILVER, CHRISTOPHER	Reim FT Fees	\$ 552.00
6/1/2022	207543	SPRINKLER CREW	Multiple Invoices	\$ 7,756.98
6/1/2022	207547	STAPLES -(PAPER)	Multiple Invoices	\$ 2,554.31
6/1/2022	207548	STEEL TOWNE R.F.	Multiple Invoices	\$ 231.37
6/1/2022	207549	STEP SAVER, INC.	Multiple Invoices	\$ 284.50
6/1/2022	207551	THE GARAGE BIKES & BREWS	CE Class Pymt	\$ 183.00
6/1/2022	207552	TOMLINSON, MARK	CE Class Pymt	\$ 320.00
6/1/2022	207553	UWRF	Ramer Field Pymt	\$ 30,000.00
6/1/2022	207554	WESTLAKE MEDIA LLC	FF Supplies	\$ 1,495.00
6/1/2022	207555	WI SCHOOL BUS ASSOCIATION	BG Pre Trip Books	\$ 260.00
6/3/2022	207558	LAVOLD, TIMOTHY	State Food \$- B Golf	\$ 292.00
6/3/2022	207559	UNITED WAY ST.CROIX VALLEY	Multiple Invoices	\$ 142.50
6/3/2022	207560	WI SCTF	Multiple Invoices	\$ 227.51
6/8/2022	207561	ACCO BRANDS USA LLC	2 rolls of laminate	\$ 110.00
6/8/2022	207563	AIR COMMUNICATIONS OF WI, INC	monthly repeater rent	\$ 528.66
6/8/2022	207564	ALLEN, ZACHARY	Driver Meals	\$ 157.00
6/8/2022	207569	AUTO VALUE	BG Supplies	\$ 397.99
6/8/2022	207571	BARRY, RAINBOW	Adv Learning Grant	\$ 671.00
6/8/2022	207580	BOCHE, AARON	Adv Learning Grant	\$ 671.00
6/8/2022	207581	BOESPFLUG, PAUL	Driver Meals	\$ 106.00
6/8/2022	207585	BRICKHOUSE MUSIC, LLC	Multiple Invoices	\$ 495.48
6/8/2022	207587	ST CROIX LANES	Multiple Invoices	\$ 645.00
6/8/2022	207589	BYRNES, JAMIE	senior refund	\$ 211.00
6/8/2022	207590	C & L COMMUNICATIONS INC	May 2022 Locates	\$ 1,093.00
6/8/2022	207591	CARLETON COLLEGE	AP Summer Institute	\$ 1,230.00
6/8/2022	207592	CARPENTER ST CROIX VALLEY	MMS FT	\$ 372.00
6/8/2022	207600	COMPUTER INTEGRATION TECHNOLOGIES INC	Chromebook/mgmt	\$ 5,411.00
6/8/2022	207603	CONFIDENTIAL RECORDS, INC.	Multiple Invoices	\$ 100.90
6/8/2022	207605	CONNECTING POINT COMPUTER CENTER	smartboard/mounts	\$ 11,834.00
6/8/2022	207609	CRAIL, DAVID	officiating fees	\$ 210.00
6/8/2022	207615	DICK'S MARKET	Multiple Invoices	\$ 1,132.05
6/8/2022	207616	DUMOND, MONICA	Adv Learning Grant	\$ 671.00
6/8/2022	207618	EARLEY, ERIN	reim supplies	\$ 115.46
6/8/2022	207619	EAST RIDGE HIGH SCHOOL	WIAA - Golf - 5/4/22	\$ 225.00
6/8/2022	207621	ELLS, JAMES	Driver Meals	\$ 199.00
6/8/2022	207622	EPSTEIN, GARY	Driver Meals	\$ 291.00
6/8/2022	207623	EQUAL RIGHTS DIVISION	May Work Permits	\$ 127.50
6/8/2022	207627	EXPRESS SERVICES INC	Multiple Invoices	\$ 5,274.40
6/8/2022	207628	FACTORY MOTOR PARTS COMPANY	BG SUPPLIES	\$ 101.86
6/8/2022	207629	FALLS THEATER	WS FT Fees	\$ 700.00
6/8/2022	207630	FAMILY FRESH - SPARTANNASH	Multiple Invoices	\$ 303.72
6/8/2022	207631	FAST COPY CENTER	Grad programs	\$ 885.60
6/8/2022	207633	FERGUSON ENTERPRISES LLC#1657	water heater parts	\$ 537.60
6/8/2022	207634	FIELD ENVIRONMENTAL CONSULTING INC	May Health & Safety	\$ 1,335.00

Publication List - Checks over \$100 - July 2022 Meeting

6/8/2022	207636	FOOD SERVICE-SDRF	Multiple Invoices	\$ 2,599.26
6/8/2022	207639	GEISER, CHRISTOPHER	reim mileage	\$ 325.16
6/8/2022	207640	GIBBS FARM/RCHS	Multiple Invoices	\$ 732.00
6/8/2022	207642	GOMEZ, NATALY	Multiple Invoices	\$ 251.28
6/8/2022	207647	GREENWOOD HILLS COUNTRY CLUB	WIAA Division 1 Sect	\$ 175.00
6/8/2022	207649	GRINSTEAD, RICHARD	Adv Learning Grant	\$ 671.00
6/8/2022	207650	H&B SPECIALIZED PRODUCTS, INC	Multiple Invoices	\$ 4,904.00
6/8/2022	207652	HARDTKE, RELLEN	senior refund	\$ 275.05
6/8/2022	207653	HARRIS	Multiple Invoices	\$ 3,049.62
6/8/2022	207654	HASELMAN, JOSEPH	Reim mileage	\$ 101.67
6/8/2022	207656	HEINEN, STEPHANIE	Adv Learning Grant	\$ 382.00
6/8/2022	207657	HELGESON, JIMMY	Reim mileage	\$ 599.78
6/8/2022	207659	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 1,675.90
6/8/2022	207662	HUDSON SENIOR HIGH	Multiple Invoices	\$ 600.00
6/8/2022	207664	HUEBSCH	Multiple Invoices	\$ 1,854.29
6/8/2022	207667	J H LARSON COMPANY	Floor outlet cover	\$ 356.60
6/8/2022	207668	JOHANSSON, JENNIFER	Reim supplies	\$ 139.98
6/8/2022	207675	KAUTH, AMANDA	reim supplies	\$ 168.97
6/8/2022	207676	KEISER, ANDREW	Reim FT Fees	\$ 222.00
6/8/2022	207678	KEMPF, GILLETTE	senior refund	\$ 160.20
6/8/2022	207679	KIEREN, MARK	senior refund	\$ 105.55
6/8/2022	207680	KINNI SPORT & POWER	Multiple Invoices	\$ 307.87
6/8/2022	207684	KWIK TRIP, INC.	Fuel	\$ 4,945.62
6/8/2022	207685	L'ALLIER, SARA	Adv Learning Grant	\$ 671.00
6/8/2022	207688	LEBO SIGN WORKS INC.	MMS Room Signs	\$ 528.80
6/8/2022	207690	LHB, INC.	REN Remodel	\$ 8,250.00
6/8/2022	207692	LINEHAN, STEPHANIE	Adv Learning Grant	\$ 671.00
6/8/2022	207694	MACKIN EDUCATIONAL RESOURCES	books	\$ 6,051.07
6/8/2022	207701	MARCO TECHNOLOGIES LLC	Multiple Invoices	\$ 4,619.70
6/8/2022	207703	MEI MEI'S COOKIES & CREAMERY	prizes	\$ 180.00
6/8/2022	207705	METROPOLIS HOTEL	choir club	\$ 3,060.00
6/8/2022	207706	MEYER, CASSANDRA	Reim mileage	\$ 176.67
6/8/2022	207707	MEYER, LANA	senior refund	\$ 155.10
6/8/2022	207709	MINNESOTA LIFE INSURANCE CO	Payroll Accrual	\$ 7,856.78
6/8/2022	207710	MISSISSIPPI WELDERS SUPPLY	Tech Ed supplies	\$ 212.31
6/8/2022	207711	MURPHY, MELISSA	Adv Learning Grant	\$ 664.00
6/8/2022	207712	MYTANA MANUFACTURING COMPANY, INC	BG Drain Extension	\$ 325.00
6/8/2022	207713	NCS PEARSON INCORPORATED	Aimswab Plus	\$ 2,912.00
6/8/2022	207715	NELSON, BRIAN	Driver Meals	\$ 165.00
6/8/2022	207717	NELSON, STEPHANIE	Adv Learning Grant	\$ 671.00
6/8/2022	207719	NEXT LEVEL EVENTS BY TWENTY-TWO FARMS	grad chair rental	\$ 1,275.01
6/8/2022	207724	ONSITE APPAREL	track shirts	\$ 516.00
6/8/2022	207726	OWEN, ABBEY	Adv Learning Grant	\$ 671.00
6/8/2022	207727	PARAGON DEVELOPMENT SYSTEMS INC	monthly mgd services	\$ 1,750.00
6/8/2022	207732	POWELL, JENNIFER	reim mileage	\$ 102.55
6/8/2022	207734	REINDERS	Multiple Invoices	\$ 631.25
6/8/2022	207735	RIVER CITY DISPOSAL, INC.	Garbage/Recycling	\$ 2,792.49

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Publication List - Checks over \$100 - July 2022 Meeting

6/8/2022	207736	RIVER CITY STITCH LLC	KC shirts for summer	\$ 5,991.74
6/8/2022	207737	RIVER FALLS BASEBALL COUNCIL, INC.	reg bball	\$ 400.00
6/8/2022	207738	RIVER FALLS ACE HARDWARE	Multiple Invoices	\$ 908.19
6/8/2022	207742	ROETZER, CONNIE	Multiple Invoices	\$ 327.66
6/8/2022	207743	ROHL, DREW	Adv Learning Grant	\$ 671.00
6/8/2022	207744	ROSENOW, LORI	Adv Learning Grant	\$ 235.00
6/8/2022	207746	SARKAUSKAS, WILLIAM	officiating fees	\$ 126.70
6/8/2022	207747	SCHINDLER ELEVATOR CORP	Annual Elevator Scv	\$ 1,854.72
6/8/2022	207750	SECURITY CHECK ME INC	Multiple Invoices	\$ 630.00
6/8/2022	207751	SHUTTERFLY LIFETOUCH LLC	Yearbooks	\$ 1,163.66
6/8/2022	207759	ST. CROIX VALLEY RESTORATIVE JUSTICE PROGF	St Therapy Sessions	\$ 1,280.00
6/8/2022	207761	STAPLES -(PAPER)	Multiple Invoices	\$ 983.03
6/8/2022	207762	STANDARD SPRING PARTS	supplies	\$ 753.63
6/8/2022	207763	ST CROIX GAS	Multiple Invoices	\$ 10,192.44
6/8/2022	207765	STEINHOFF, JACQUELYN	reim mileage	\$ 228.79
6/8/2022	207766	STENSKE, NICHOLAS	Adv Learning Grant	\$ 671.00
6/8/2022	207768	STOKES, WILLIAM	Adv Learning Grant	\$ 671.00
6/8/2022	207770	SWANSON, KAREN	Reim supplies	\$ 322.69
6/8/2022	207771	THE STANDARD	Payroll Accrual	\$ 8,445.93
6/8/2022	207772	THUM, TIMOTHY	Reim supplies	\$ 117.52
6/8/2022	207773	TOLLAKSON, DAKOTA	officiating fees	\$ 167.80
6/8/2022	207775	ULINE	Multiple Invoices	\$ 1,106.64
6/8/2022	207776	UW STOUT	WIAA - track - 4/22/22	\$ 150.00
6/8/2022	207777	UWRF PARKING OFFICE	Ren Pay Lot Parking	\$ 134.00
6/8/2022	207778	WALKER, JACY	Adv Learning Grant	\$ 671.00
6/8/2022	207779	WASHBURN, GAIL	Adv Learning Grant	\$ 671.00
6/8/2022	207783	WIAA	Multiple Invoices	\$ 882.53
6/8/2022	207787	YOUNG, JOSEPH	reim; tennis banquet	\$ 107.52
6/15/2022	207790	ALISON MONTESSORI	supplies	\$ 190.00
6/15/2022	207799	AMAZON.COM	Multiple Invoices	\$ 8,739.94
6/15/2022	207800	ANDERSON-SMOLINSKI, MARIE	Reim supplies	\$ 260.54
6/15/2022	207801	ANDERSON, TERRI	Reim supplies	\$ 142.50
6/15/2022	207802	AT&T	715 425-1803 147 0	\$ 1,348.77
6/15/2022	207803	AT&T BUSINESS DIRECT	Multiple Invoices	\$ 1,612.97
6/15/2022	207807	CARPENTER ST CROIX VALLEY	FT Fees	\$ 190.00
6/15/2022	207810	CESA 11	6/13/2022 Invoice	\$ 3,927.00
6/15/2022	207811	CHARTWELLS	May Invoice	\$ 222,409.34
6/15/2022	207813	CINTAS	Multiple Invoices	\$ 314.88
6/15/2022	207814	COMPUTER INTEGRATION TECHNOLOGIES INC	Install cables	\$ 1,938.00
6/15/2022	207817	CORNELL, SARAH	Reim supplies	\$ 221.24
6/15/2022	207818	CRAIL, DAVID	Reim expenses	\$ 415.35
6/15/2022	207819	CYCLONE FENCE INC	Fencing	\$ 4,960.00
6/15/2022	207822	DNA AV INTEGRATORS LLC	Multiple Invoices	\$ 1,003.00
6/15/2022	207823	DUET RESOURCE GROUP/DJMI	File Cabinet	\$ 1,112.27
6/15/2022	207824	E & O MONTESSORI	supplies	\$ 119.00
6/15/2022	207827	ELLSWORTH SCHOOL DISTRICT	SCVYA Grant Reim	\$ 6,000.00
6/15/2022	207832	FED EX	Shipping charge	\$ 101.69

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6/15/2022	207833	FOOD SERVICE-SDRF	supplies-foods class	\$ 1,204.67
6/15/2022	207835	GLASS EXPRESS INC	Windshield parts	\$ 358.63
6/15/2022	207836	GUMZ, DEAN	officiating fees	\$ 119.40
6/15/2022	207837	HANSEN, MELISA	Multiple Invoices	\$ 180.93
6/15/2022	207840	HORIZON COMMERCIAL POOL SUPPLY-INC	Pool Chemicals	\$ 609.53
6/15/2022	207841	HUDSON PHYSICIANS	pre-emplymt exams	\$ 750.00
6/15/2022	207842	HUEBSCH	Multiple Invoices	\$ 448.82
6/15/2022	207845	JACKSON & ASSOCIATES LLC	HS Roof	\$ 287,850.00
6/15/2022	207847	J H LARSON COMPANY	Multiple Invoices	\$ 4,197.46
6/15/2022	207848	K-LOG, INC.	Ag supplies	\$ 986.65
6/15/2022	207849	KAMRATH, CHRISTOPHER	Reim supplies	\$ 131.75
6/15/2022	207851	LAB ZONE, LLC	DOT Labs	\$ 355.80
6/15/2022	207853	LEBO SIGN WORKS INC.	panels	\$ 548.00
6/15/2022	207856	MACKIN EDUCATIONAL RESOURCES	Multiple Invoices	\$ 5,782.95
6/15/2022	207857	MARCO TECHNOLOGIES, LLC.	copier lease pymt	\$ 302.63
6/15/2022	207858	MASTERCARD CORPORATE CLIENTS	Multiple Invoices	\$ 11,043.59
6/15/2022	207860	MINDER, DAWN	CE/DDD Photos	\$ 880.00
6/15/2022	207861	MINUTEMAN PRESS	Multiple Invoices	\$ 6,886.15
6/15/2022	207862	MONTESSORI 123	supplies	\$ 149.80
6/15/2022	207863	MTI DISTRIBUTING INC	Windshield for Toro	\$ 1,018.15
6/15/2022	207865	NELSON'S BUS SERVICE INC	Multiple Invoices	\$ 361.13
6/15/2022	207866	N.E. METRO INTERMEDIATE DIST.	A Woodwinds 7/21-12/2	\$ 2,049.60
6/15/2022	207870	OLSON, JESSICA	Reim supplies	\$ 339.90
6/15/2022	207871	OTIS ELEVATOR COMPANY	Elevator Contract	\$ 4,712.76
6/15/2022	207872	PECHACEK, RYAN	Reim travel expenses	\$ 480.28
6/15/2022	207874	RIVER FALLS SUNSHINE FUND	SC Golf Tourn. Reg	\$ 250.00
6/15/2022	207876	RIVER FALLS MUNICIPAL	Multiple Invoices	\$ 68,132.02
6/15/2022	207877	ROHL, DREW	Reim mileage	\$ 200.89
6/15/2022	207878	SCHWAB-VOLLHABER-LUBRATT INC	MMS PRV Fans	\$ 3,550.00
6/15/2022	207879	SHERWIN WILLIAMS CO	Parking Lot Paint	\$ 500.00
6/15/2022	207880	ST CROIX CENTRAL SCHOOLS	SCVYA Grant Reim	\$ 18,134.25
6/15/2022	207881	STAPLES -(PAPER)	Multiple Invoices	\$ 434.99
6/15/2022	207883	SWANK MOTION PICTURES	Film Library for Educ.	\$ 4,550.00
6/15/2022	207885	THE LAUNDRY ROOM	CE/DDD Laundry	\$ 337.52
6/15/2022	207886	ULINE	Multiple Invoices	\$ 10,787.84
6/15/2022	207887	UNITED STATES TREASURY	ESRP Pymt	\$ 6,250.00
6/15/2022	207888	VERIZON WIRELESS	May 2 - June 1, 2022	\$ 2,000.49
6/15/2022	207889	WAAE	WAAE Conference	\$ 565.00
6/15/2022	207890	WHITE BEAR LAKE HIGH SCHOOL	Border Battle Invite	\$ 480.00
6/15/2022	207891	WIAA	Girls Regional Soccer	\$ 536.97
6/15/2022	207892	WILS	21-22 Subscription	\$ 1,286.25
6/15/2022	207893	WI ASSOC OF FFA	Convention Reg	\$ 160.00
6/22/2022	207894	5 STAR RESTROOM RENTALS	Multiple Invoices	\$ 1,210.68
6/22/2022	207895	AMAZON.COM	Multiple Invoices	\$ 6,990.37
6/22/2022	207896	APPLIED DESIGNS & SIGNS INC	Recruiting Signs	\$ 767.20
6/22/2022	207898	AUL-RETIREE HRA TRUST	Class D - Hrly \$500	\$ 53,413.50
6/22/2022	207899	AUL-RETIREE HRA TRUST	Class D - Teacher \$1000	\$ 223,769.80

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Publication List - Checks over \$100 - July 2022 Meeting

6/22/2022	207900	AUTO VALUE	Multiple Invoices	\$ 153.65
6/22/2022	207901	BAUSCHELT, KADY	reim; track banquet	\$ 147.62
6/22/2022	207903	BRICKHOUSE MUSIC, LLC	SERVICE	\$ 2,457.98
6/22/2022	207904	BSN SPORTS	Soccer Balls	\$ 781.52
6/22/2022	207905	CAREER SAFE	Multiple Invoices	\$ 6,739.00
6/22/2022	207907	CESA 11	Multiple Invoices	\$ 1,019.00
6/22/2022	207908	CESA 9	WVS April 2022	\$ 18,300.00
6/22/2022	207909	CINTAS	BG Expense	\$ 172.24
6/22/2022	207910	COMPUTER INTEGRATION TECHNOLOGIES INC	Multiple Invoices	\$ 13,105.75
6/22/2022	207911	COURTYARD LACROSSE	Conf hotel rooms	\$ 594.00
6/22/2022	207912	CUSTOM TRUCK ONE SOURCE, L.P.	Truck Gate	\$ 5,218.00
6/22/2022	207913	CYCLONE FENCE INC	Install barrier gates	\$ 2,992.00
6/22/2022	207914	DUSEK, SAMANTHA	Reim Travel Expenses	\$ 231.94
6/22/2022	207916	FOOD SERVICE-SDRF	Multiple Invoices	\$ 1,527.14
6/22/2022	207917	FORWARD:RF ED FOUNDATION OF RFCF	Refund unused \$	\$ 4,380.66
6/22/2022	207918	FRANDRUP, MICHELE	CE Class supplies	\$ 166.87
6/22/2022	207919	GEORGE SIEGFRIED CONSTRUCTION COMPANY	Multiple Invoices	\$ 35,075.00
6/22/2022	207920	H&B SPECIALIZED PRODUCTS, INC	Multiple Invoices	\$ 15,616.00
6/22/2022	207923	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 3,839.79
6/22/2022	207926	IMPACT APPLICATIONS INC	subscription	\$ 928.00
6/22/2022	207929	JOSTENS INC	Multiple Invoices	\$ 1,872.61
6/22/2022	207930	KLAAS-JONAS COMMUNITY POOL	RB FT Fees	\$ 136.00
6/22/2022	207931	LINEHAN OUTDOOR SERVICES, LLC.	Multiple Invoices	\$ 32,080.00
6/22/2022	207933	MARCO TECHNOLOGIES, LLC.	Multiple Invoices	\$ 2,309.33
6/22/2022	207934	MARIACHI LOCO	Softball banquet	\$ 587.50
6/22/2022	207935	MARK'S PLUMBING PARTS	Bottle Filling Stations	\$ 8,853.55
6/22/2022	207936	MILLER, MARY	Multiple Invoices	\$ 449.24
6/22/2022	207937	MINUTEMAN PRESS	YA supplies/svc	\$ 13,880.80
6/22/2022	207939	NDGROUP LLC	consulting services	\$ 800.00
6/22/2022	207942	OLSON, JESSICA	Reim supplies	\$ 1,033.80
6/22/2022	207944	PEARSON FLORIST	Grad Flowers	\$ 500.00
6/22/2022	207945	PECHACEK, RYAN	Reim Travel Expenses	\$ 755.92
6/22/2022	207947	RIVER FALLS SWIM CLUB INC.	Yr end FT lifeguards	\$ 597.80
6/22/2022	207950	SHERWIN WILLIAMS CO	Multiple Invoices	\$ 484.34
6/22/2022	207951	SPORTSCOPE	end zone cameras	\$ 7,993.00
6/22/2022	207952	STAPLES -(PAPER)	Multiple Invoices	\$ 356.77
6/22/2022	207953	STEINER PLUMBING & ELECTRIC INC	Server Room Service	\$ 192.88
6/22/2022	207954	T-MOBILE	Multiple Invoices	\$ 5,218.40
6/22/2022	207955	TARASEWICZ, ERIC	reim track supplies	\$ 959.71
6/22/2022	207956	ULINE	Multiple Invoices	\$ 1,287.61
6/22/2022	207957	UNITED PARCEL SERVICE	June 11, 2022 invoice	\$ 108.00
6/22/2022	207958	UNITED WAY ST.CROIX VALLEY	Multiple Invoices	\$ 142.50
6/22/2022	207959	UW STOUT	WIAA - Track - 3/25/22	\$ 150.00
6/22/2022	207960	UWRF	Multiple Invoices	\$ 2,800.00
6/22/2022	207962	WI SCTF	Payroll accrual	\$ 127.51
6/22/2022	207964	WL HALL CO INTERIOR SERVICE	Multiple Invoices	\$ 7,462.68
6/29/2022	207967	ALBRECHT, VICTOR	CE Class Pymt	\$ 165.00

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Publication List - Checks over \$100 - July 2022 Meeting

6/29/2022	207970	CAPITAL ONE	Walmart supplies	\$ 137.67
6/29/2022	207971	CAPITAL ONE	Walmart supplies	\$ 184.49
6/29/2022	207973	CINTAS	BG Expense	\$ 157.44
6/29/2022	207974	CITY OF MENOMONIE	KC Summer FT	\$ 458.50
6/29/2022	207975	COLFAX HIGH SCHOOL	wiaa - track - 4/21/22	\$ 150.00
6/29/2022	207976	CONFIDENTIAL RECORDS, INC.	Multiple Invoices	\$ 199.80
6/29/2022	207977	DE RAAD, WOUTERINA	CE Class Pymt	\$ 210.00
6/29/2022	207979	EAGLE EYE FARM	KC Summer FT	\$ 1,030.00
6/29/2022	207980	FAIRVIEW CLINICS	Multiple Invoices	\$ 366.00
6/29/2022	207981	FIRELINE SPRINKLER, LLC	Multiple Invoices	\$ 1,080.00
6/29/2022	207982	FOOD SERVICE-SDRF	Prom 2022	\$ 965.00
6/29/2022	207983	FRANKLIN, MEGAN	Reim supplies	\$ 716.45
6/29/2022	207984	GEORGE SIEGFRIED CONSTRUCTION COMPANY	Multiple Invoices	\$ 26,195.00
6/29/2022	207985	H&B SPECIALIZED PRODUCTS, INC	nspection Repair	\$ 1,609.00
6/29/2022	207986	H2I GROUP INC.	Bball Ht adj repair	\$ 2,067.93
6/29/2022	207987	HASELMAN, JOSEPH	reim mileage	\$ 114.43
6/29/2022	207989	HILLYARD, INC.-MPLS	Multiple Invoices	\$ 1,174.73
6/29/2022	207991	HUDSON TROLLEY COMPANY	CE Class Pymt	\$ 790.00
6/29/2022	207993	HUEBSCH	Multiple Invoices	\$ 1,775.28
6/29/2022	207994	JACKSON & ASSOCIATES LLC	Roofing Repairs	\$ 49,935.00
6/29/2022	207995	J H LARSON COMPANY	Bball Field Lights	\$ 275.66
6/29/2022	207996	JOHNSON CONTROLS FIRE PROTECTION LP	HS Clocks	\$ 1,512.00
6/29/2022	208000	LHB, INC.	Multiple Invoices	\$ 114,395.63
6/29/2022	208001	LOCKIE, LISA	Reim supplies	\$ 415.00
6/29/2022	208002	MARK'S PLUMBING PARTS	Bottle Filling Stations	\$ 4,915.50
6/29/2022	208003	MENARDS	Pothole Patch	\$ 219.40
6/29/2022	208005	PALEN KIMBALL, LLC DBA SIGNATURE MECHAN	Multiple Invoices	\$ 39,000.00
6/29/2022	208006	RIVER CITY DISPOSAL, INC.	Garbage June	\$ 2,792.49
6/29/2022	208007	SHERWIN WILLIAMS CO	Parking Lot Paint	\$ 800.00
6/29/2022	208009	ST CROIX CENTRAL SCHOOLS	FD 27 29.6% SCC 20/21	\$ 5,620.19
6/29/2022	208010	STAPLES -(PAPER)	Multiple Invoices	\$ 1,156.34
6/29/2022	208012	TECH ACADEMY/COMPUTER EXPLORERS	CE Class Pymt	\$ 504.00
6/29/2022	208014	VIKING ELECTRIC SUPPLY	Multiple Invoices	\$ 115.27
6/29/2022	208015	WEICK, MONICA	Multiple Invoices	\$ 1,575.00
6/29/2022	208016	WHOLE EARTH MARKET CO-OP	Multiple Invoices	\$ 307.60

RIVER FALLS BOARD OF EDUCATION MEETING

Monday, July 18, 2022

Personnel Agenda:

1. Recommended approval of the increased employment for Kate Dulaney, Speech/Language Pathologist, from 0.6 FTE to 0.7 FTE effective August 25, 2022.
2. Recommended approval of the transfer of employment for Rainbow Barry from 1.0 FTE Children's House Teacher to 1.0 Upper Elementary Teacher at River Falls Public Montessori Elementary School effective August 25, 2022 (replaces Katie Purington).
3. Recommended approval of the employment of Jaimi Hoernke as 1.0 FTE Cross Categorical Special Education Teacher at Meyer Middle School effective August 16, 2022 (replaces Dawn Hauschild). Ms. Hoernke earned her bachelor's degree from UW La Crosse and has nine years of experience (New Richmond, Amery, St. Paul, Osceola). Her salary will be based on level D1 of the salary ladder.
4. Recommended approval of the employment of Billie Jo Johnson as 1.0 FTE Seventh Grade Literacy Teacher at Meyer Middle School effective August 16, 2022 (replaces Sarah Sabelko). Ms. Johnson earned her bachelor's degree and her master's degree from UW River Falls. She has ten years of experience (Ellsworth, St. Bridget). Her salary will be based on level D1M of the salary ladder.
5. Recommended approval of the employment of Scott Pape as 1.0 FTE Eighth Grade Social Studies Teacher at Meyer Middle School effective August 16, 2022 (replaces Kurt Lietz). Mr. Pape earned his bachelor's degree from Iowa State and has four years of experience (Woodbury, River Falls). His salary will be based on level B1 of the salary ladder.
6. Recommended approval of the employment of Stephanie Thompson as 0.5 FTE Children's House Teacher at River Falls Public Montessori Elementary School effective August 16, 2022 (replaces Ruth Jilk). Ms. Thompson earned her bachelor's degree from UW River Falls and has three years of teaching experience (New Richmond, Hudson, Hammond). Her salary will be based on level A2 of the salary ladder.
7. Recommended approval of the employment of Beth Dodge as 1.0 FTE School Psychologist at River Falls High School effective August 16, 2022 (replaces Tyler Anderson). Ms. Dodge earned her bachelor's degree from UM Twin Cities and her master's degree from UW Stout. She has 18 years of experience (Red Wing, Hudson, Stillwater, North St. Paul, Prescott). Her salary will be based on level G3M of the salary ladder.
8. Recommended approval of the employment of Natalie Wayne as 1.0 FTE Fifth Grade Teacher at Rocky Branch Elementary School effective August 16, 2022 (replaces Mary Swanson). Ms. Wayne earned her bachelor's degree and her master's degree from the University of Washington. She has ten years of experience (Graham, WA) and her salary will be based on level D3M of the salary ladder.
9. Recommended acceptance of the resignation of Sara Butcher as full-time First Grade Teacher at Rocky Branch Elementary School effective the end of the 2021-22 year.
10. Recommended acceptance of the resignation of Sarah Sabelko as full-time Seventh Grade Literacy 15 Teacher at Meyer Middle School effective the end of the 2021-22 year.

11. Recommended acceptance of the resignation of Nikki Feldmeier as Science Teacher at River Falls High School effective the end of the 2021-22 year.

School District of River Falls
Educational Program Committee meeting Report

Monday, July 11, 2022 - 6:00 PM

District Office

852 E Division Street

River Falls, Wisconsin 54022

The Board of Education's Educational Program Committee meeting was held on Monday, July 11, 2022 at District Office, 852 E Division Street, River Falls, Wisconsin 54022. Chair Tuchtenhagen called the meeting to order at 6:01 pm. It was ascertained that notice of the meeting had been properly posted in the appointed locations, and sent to the Star Observer, WEVR Radio Station, and the Eau Claire Leader Telegram.

PRESENT

Committee Members Alan Tuchtenhagen (Chair), Lindsey Curtis, and Cindy Holbrook were present. Board members Bob Casey, Stacy Johnson Myers, and Todd Schultz were present. Superintendent Jamie Benson, River Falls High School Principal Kit Luedtke, and Activities Director David Crail were also present.

HEARING OF VISITORS OR DELEGATIONS

1. Approve revisions to the Activities Handbook/Code for the 2022-23 school year

David Crail, Activities Director, presented committee members with revisions to the Activities Handbook/Code for the 2022-23 school year.

Tuchtenhagen moved, seconded by Curtis to approve the Activities Handbook/Code with edits discussed and prepared for final board approval on 7/18/22. Motion carried unanimously.

2. River Falls High School Laude System Year-One Update and Recommended Revisions

Kit Luedtke, River Falls High School Principal, provided committee members with an update regarding the Laude System implemented at RFHS. Information included how this system impacted students who graduated this year and comparisons from previous years.

No action, informational only.

3. Approve the first reading of revised policy 345.62 Graduation Exercises

District administration presented revisions to board policy 345.62 Graduation Exercises for approval.

Holbrook moved, seconded by Curtis to the first reading of the revised School Board Policy 345.62 Graduation Exercises. Motion carried unanimously.

4. Approve the first reading of revised policy revised 345.61 Early Graduation

District administration presented revisions to board policy 345.61 Early Graduation for approval.

Curtis moved, seconded by Holbrook to the first reading of the revised School Board Policy 345.61 Early Graduation. Motion carried unanimously.

5. Approve the first reading of revised policy 345.43 Promotion of HS Students

District administration presented revisions to board policy 345.43 Promotion of HS Students for approval.

Tuchtenhagen moved, seconded by Holbrook to the first reading of the revised School Board Policy 345.43 Promotion of HS Students. Motion carried unanimously.

6. Approve Academic Standards Public Notice

Administration presented the Academic Standards in the School District that identifies standards utilized to guide classroom instruction and specific curriculum development. Standards adopted are used by teachers to develop their curriculum maps, instructional units, and classroom assessments. This is a required annual notice based on Act 55 for approval at the first board meeting after July 1st of each school year.

Tuchtenhagen moved, seconded by Curtis to Academic Standards Public Notice. Motion carried unanimously.

7. Approve the first reading of School Board Policy 443.1 Student Dress Code

District Administration presented revisions to board policy 443.1 Students Dress Code for approval.

Curtis moved, seconded by Tuchtenhagen to the first reading of School Board Policy 443.1 Student Dress Code. Motion carried unanimously.

8. Proposed/suggested items for the next regular and future Board meeting agenda(s)

Board members will be given the opportunity to suggest items for future Board member agendas.
No suggestions at this time.

9. Schedule next Board/Committee meetings

Upcoming committee meeting dates, times, and locations will be reviewed.

Set the meeting schedule as follows:

Educational Program Committee meeting, Monday, August 1, 2022, 6:00 p.m.

The meeting will be held at the District Office conference room, 852 E Division Street.

10. ADJOURN

Alan Tuchtenhagen, Educational Program Committee Chair



ACTIVITIES HANDBOOK/CODE

2022-23

**RIVER FALLS HIGH SCHOOL
818 CEMETERY ROAD
RIVER FALLS WI 54022**

**DAVID CRAIL – ACTIVITIES DIRECTOR
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RIVER FALLS HIGH SCHOOL ACTIVITIES CODE

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PREAMBLE

This Activities Code shall cover all students in grades 9, 10, 11, and 12 who participate in extracurricular activities including: interscholastic athletic competition as an athlete, **student** manager, and **all** ~~any other~~ team student positions; **and** co-curricular clubs and activities as designated in this document.

This document is meant as a reference of the River Falls rules and regulations for extra-curricular activities. Much of this document deals with both athletic and non-athletic (co-curricular) activities. Also, there are sections that discuss ~~aspects that deal with just~~ **both** athletics ~~or just~~ **and** co-curriculars.

Participating ~~The opportunity for participation~~ in extracurricular activities constitutes an important phase of learning **opportunity** that is seldom duplicated. The primary philosophy of extra-curricular programs is to provide experiences that will help students develop emotionally, intellectually, physically, and socially. Such participation is a privilege that carries with it responsibilities to the students themselves, the activity, the student body, the community, and to the school.

It is a widely known and accepted fact that activity participants generally represent their school more often and have more contact with other communities than any other part of the student body. ~~It is not~~ The intent of this Activities Code ~~to punish, but rather~~ is to guide and inform ~~the~~ students of their responsibilities and privileges. By intelligent choice, it is up to the individual to become and to remain a participant.

If the student has any questions which deal with eligibility requirements that need clarification, the student should see the coach/adviser of the particular activity, the Activities Director (AD), the building principal, or appropriate designee. They are qualified to answer such questions.

No person may be denied admission to any public school or be denied participation in, ~~be denied,~~ the benefits of, or be discriminated against in any curricular, extracurricular, pupil services, recreational or other program or activity because of the person's: Sex, Ancestry, Sexual orientation, race, religion, National Origin, creed, pregnancy, marital or parental status, physical, mental, emotional or learning disability.

In addition, this prohibits student discrimination under Title IX of the Education Amendments of 1972, Title VI of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act of 1973 (handicap) and Americans with Disabilities Act of 1990 (disability).

II. PHILOSOPHY OF RIVER FALLS ACTIVITIES

- A. The Activities program constitutes an important phase of learning in the high school curriculum. The Activities program provides definite opportunities that may not be duplicated in other school activities or even in later life.
- B. Objectives:
 1. To instill the values, skills, and knowledge necessary for the participation in competitive and noncompetitive activities.
 2. To help students foster the fundamental habits of health, safety, and participation.
 3. To provide students with the opportunity to develop self-discipline, sportsmanship, and cooperation through participation in co-curricular activities.
 4. To foster in each participant a desire to exhibit respect, positive leadership, and friendship with fellow students, teammates and opponents.
 5. To develop friendships, not only with teammates and coaches, but also with opponents.

* Interscholastic athletic participation does not guarantee that all objectives outlined will be achieved. Likewise, there may be objectives not written which will be fulfilled. It is hoped that all persons who do participate will have fun and derive positive experiences.

III. RESPONSIBILITY

A. Participation in the Activities program is a privilege for all students in the River Falls Public School. The school also has the responsibility to establish certain criteria for students who participate in these activities to follow. With participation in activities ~~goes~~ **comes** responsibility and individual sacrifice. If an activity is worth having and participating in, then the student must be willing to put ~~something~~ **time and effort** into it. Desire and cooperation with teammates, fellow participants and coaches/advisors is imperative. Individual rules may be established by each coach/advisor in addition to regulations set forth in this Code. **Individual team rules must be approved by the activities director.**

IV. ACTIVITIES COVERED

A. Covered by this code are:

1. All Activities that are competitive in nature. Included ~~are in these would be:~~

- a. WIAA Sanctioned Sports
- b. Powerlifting, Trap Shooting, Cheerleading, Danceline
- c. Mock Trial, Forensics

2. Co-Curriculars are non-athletic clubs, organizations, and groups covered by this document. These groups are separated into different areas as designated.

a. **Group 1** – these groups are activities that are extensions of the classroom. The students involved take classes and then give performances based on the classroom learning.

Activities Included:

- | | | |
|-----------------------|------------------------|---------------|
| Camerata Choir | Concert Band | Concert Choir |
| Marching Band | Symphonic Band | Wind Symphony |
| Symphonic Mixed Choir | Symphonic Treble Choir | Women's Choir |

b. **Group 2 - These groups are organizations that are either applied for or are joined on a volunteer basis.**

Activities Included:

- | | | |
|-------------------------|------------------------|---------------------------|
| Art Club | CATS | Costumed Carolers |
| Drama/Musical | Ecology Club | FBLA |
| FFA | Foreign Language Clubs | Gay & Straight Alliance |
| Global Awareness/Change | Jazz Band | Key Club |
| National Honor Society | Pep Club | Robotics |
| Ski Club | Student Council | Students Offering Support |
| Chess | Book Club | |

*Any other student group affiliated with River Falls High School that has been selected/approved by the administration may be added to these lists by the AD and/or Principal.

V. ATHLETIC RULES AND REGULATIONS

- A. The Wisconsin Interscholastic Athletic Association (WIAA) has charged each of its member schools to establish regulations governing participants in athletics. Rules of Eligibility can be found at the following website: <http://www.wiaawi.org>. The following is quoted directly from the WIAA Rules of Eligibility (Article VII – Health and Behavior):
1. A school shall have a code of conduct for its athletes, and it is strongly recommended that the code (a) designate the period of time involved in a suspension in advance of the school year and (b) be developed with the involvement of students, coaches, and administration and adopted by the Board of Education or recognized governing body.
 2. A student is required to follow the school's code of conduct on a year-round (12 month) basis.
 - a. In-season violations of the school code will result in immediate suspension of the student from interscholastic competition for no less than one day of competition (but not less than one complete game or meet) for acts involving
 - i. possession and/or use of alcohol,
 - ii. possession and/or use of tobacco, including chewing tobacco, vaping materials and/or
 - iii. use, possession, buying, or selling of controlled substances, street drugs and performance enhancing substances (PES).
 - b. The member school will determine minimum penalties for violation of any other provisions of its code of conduct, including all out-of-season offenses.
 - c. The member school will determine minimum penalties for any other unacceptable conduct contrary to the ideals, principles, and standards of the school and this Association, including but not limited to criminal behavior.
- B. Additionally, Article I, Section 2 – School's Own Standards, of the WIAA Official handbook states: The rules of student eligibility shall not be interpreted to prevent any member school or conference from establishing more stringent regulations, but no school or conference may set up standards for interscholastic competition for any of its official teams, varsity or otherwise, which are less stringent than the minimums presented. Therefore it is required that the athletic participant must:
1. Observe WIAA and River Falls High School eligibility rules. Below are rules that are frequently questioned. All other WIAA rules can be seen on their website. www.wiawi.org
 - a. The student must live within the school district (except as provided under Wisconsin Open Enrollment option). The student must be:
 - i. Carried on the attendance rolls (for purposes of state equalization aids) at River Falls High School as a full time student.
 - ii. Live within the boundaries of the RFSD and enrolled as a homeschooled student with the Department of Instruction.
 - b. The participant cannot become 19 years of age before August 1st.
 - c. A student cannot practice for or participate in interscholastic sports until the school has an Examination Permit card on file in its office attesting to
 - i. parental permission
 - ii. current physical fitness as determined by a licensed physician, a Physician's Assistant or Advanced Practice Nurse Prescriber (APNP) no less than every other school year with April 1 the earliest date of examination. It is recommended that the student also have a dental examination attested by a licensed dentist,
 - iii. proof of insurance,
 - iv. signed agreement to athletic code.
 - v. 9th and 11th grade athletes will take a concussion test to help physicians/athletic trainers in evaluating and treating head injuries.
 - d. Must be an amateur in all recognized WIAA sports in order to participate in any sport. Examples

of violating amateur standing are accepting reimbursement, in any form (a) salary, (b) cash, (c) merchandise of any kind or amount for achievement in athletics or (d) share of game or season proceeds; signing any contract for athletic services as a participating athlete; permitting your name, picture, or personal appearance to be used for promoting anything as an athlete; playing under a name other than your own; accepting an award such as a jacket, watch, ring, billfold, etc. regardless of their value at any time during the school year or during the summer for achievement in athletics; playing on another team while you are a member of your school team, and playing in a game or a meet sponsored by other than your school during the school year if there are awards given or admission collected.

- e. The athlete is ineligible after four years and may not participate in a sport more than 4 seasons while enrolled in grades 9-12.
2. Demonstrate conduct in accord with the ideals, principles, and standards of River Falls High School and WIAA in athletic contests at River Falls Public Schools, at host schools, and in tournament action.
3. Attend practices to be physically able to participate with the least possible chance for injury.
4. Observe the team rules prescribed for the particular sport or level by the coach.
5. Care for his or her personal health.
6. Have all detentions and other school obligations made up, (or make arrangements with the assistant principal), or he or she will not be allowed to practice or participate until completed.
7. Be in attendance for all academic and required activities (designated by the school for the entire school day 7:40-2:50) to be eligible to participate in an extracurricular activity or practice scheduled on that specific day. (The definitions of attendance in the RFHS Student Handbook shall apply; the attendance officer shall make determinations on daily attendance.) The administration maintains the right to **make the final determination regarding** ~~allow~~ student participation.
8. Excuses for medical appointments, funerals, and act-of-god type emergencies will be accepted; however, illness, tardiness (more than 5 minutes), haircuts, shopping trips, or any other unexcused type absence, or truancy will not be accepted.
9. Athletic participants will attend all practices unless they are ill or have some other legitimate excuse. The coach will require notification prior to an absence whenever possible.
10. Any athlete who is expelled or suspended in or out of school shall be ineligible for all co-curricular attendance and participation including practices during the period of suspension or expulsion. They shall be eligible for athletic competition when they are readmitted to school, unless the reason for suspension or expulsion involved a violation of the athletic code.
11. All school bills, fees, or obligations must be paid (or arrangements be made to do so with either the activities office or office of the principal) or a student shall be ineligible to practice to participate.
12. At least one parent/guardian and the athlete must attend a preseason meeting hosted by the head coach of that sport.

VI. VIOLATIONS AND CONSEQUENCES

- A. River Falls High School has adopted the following rules and consequences for violation of these rules. Violations during the summer will carry over to the following school year. Consequences for violations of the activities code apply to all activities in which the student participates. Below are the consequences for athletics and for co-curriculars.
 1. Violations of Controlled Substance Act/ Controlled Substances, use of Illegal/Dangerous Weapons, and Felonies.
 - a. Any student who, through standards of fairness as established by the RFHS Activities Department, is found to be in violation of these provisions of the Code shall be withheld from at least fifty (50) percent of the maximum number of contests allowed by WIAA or the actual number scheduled by the school for that sport.

2. Violations - Any student subject to this code shall not:
 - a. Possess, use, or consume cigarettes, cigars, or chewing tobacco.
 - b. Violate any of the Wisconsin Criminal Statutes as listed by chapter dealing with but not limited to:

alcoholic beverages	crimes against life and body
crimes against health and safety	crimes against property
sexual morality	gambling
crimes against government	disorderly conduct
crimes against animals	harassment/bullying
 - c. Violate Wisconsin traffic Statutes dealing with
 - i. Operating under influence of intoxicant/other drug
 - ii. Absolute sobriety
 - iii. Minor transport
 - iv. Open intoxicant by driver/occupant
 - d. Use look-alikes, including but not limited to, "vaping", smoking of electronic apparatus, or other substitute forms of cigarettes; containers that may or may not contain alcohol, etc.
 - e. Violate any municipal/county ordinance or laws of other jurisdictions in conformity with the previous listed statutes. It is not necessary for a student to have received a ticket to be considered in violation. Consequences for a violation of the above are listed below.

3. Consequences - Athletics

- a. First Infraction – Any student who, through standards of fairness as established by the RFHS Activities Department, is found in violation of rule Section V, A, 2, will be subject to the following regulations.
 - i. Will be withheld from interscholastic competition for 20 percent of the **total scheduled contests for the sport in which he/she is participating.** ~~maximum number of interscholastic contests allowed by the WIAA.~~ When using the percentage, any fraction will be rounded up to the next whole number. Any unserved portion of a consequence and/or violation, which occurs during the offseason, will be carried over to the next sport in which the athlete participates. This will be whatever the percentage is remaining from the first part. For example, if a student were to miss 20% of the football season (2 games) but there was only one game left, they would have served half their penalty (10%). Therefore, they would miss 10% of the next sport they participated in.
 - ii. Unless otherwise stated, **the student** must continue to practice **in order to maintain team eligibility. Missed practices may subject the participant to further suspension.** ~~Each practice missed adds one day to the suspension.~~
 - iii. Counseling concerning the problems inherent in the infraction will be provided to the student found in violation of the rule. This counseling may be delegated to the coach, AD, guidance counselor, school nurse, building principal, or any person the AD feels is the best qualified to counsel the student on the particular matter.
 - iv. Any student subject to this Code shall not knowingly enter a vehicle that is transporting alcoholic beverages and/or controlled substances unless he/she is under the direct supervision of his/her parents or legal guardians. Attendance at parties/events where drugs, controlled substances, and/or alcohol are being consumed/taken by minors is prohibited. Attendance at family gatherings, sponsored by parents, where use of alcohol is occurring, is not considered a violation. These include such logical events as family weddings, graduation parties, or similar occasions. This does not, however, allow use of alcohol or drugs by any student

under this Code.

- 1) Students who, through standards of fairness as established by the RFHS Activities Department, are found to be in violation of this section of the Code shall be ineligible for one (1) interscholastic competition. If consumption or use of alcohol/controlled substances by the student athlete is determined to have occurred, the consequence will be as written under section V,A,3.

b. Second Infraction

- i. **Students in violation will be ineligible from athletic competition for 50 percent of the total number of scheduled contests in which he/she is participating.**

For Alcohol or Other Drug related infractions, the student athlete must undergo, at his/her expense, an AODA assessment performed by a community-based health organization/AODA treatment agency, along with any recommendations for a treatment or education program, which is prescribed by the assessors in an effort to confront the behaviors of use and abuse. The student athlete will provide the activities director written certification of compliance with recommendations prior to any reinstatement of participation. Students must make arrangements for assessment within 10 days of written notice of infraction.

Any unserved portion of a consequence and/or violation, which occurs during the offseason, will be carried over to the next sport in which the athlete participates. For non-alcohol or drug related offenses, completion of 20 hours of community service as determined by the AD and advisor will be required before participation in activity can resume. Students must make arrangements for community service within 10 days of written notice of infraction.

Those students that do not complete required AODA assessment or community service by a pre-arranged designated date, will be ineligible for competition for a 12 month period.

Any student who, through standards of fairness as established by the RFHS Activities Department, is found in violation of this rule for a second time while in grades 9-12 will be suspended from all sports for one calendar year from the date of the infraction

c. Third Infraction

- i. **Students in violation will be ineligible from athletic competition for a 12 month period from the start date of the suspension.**

For Alcohol or Other Drug related infractions, the student athlete must undergo, at his/her expense, an AODA assessment performed by a community-based health organization/AODA treatment agency, along with any recommendations for a treatment or education program, which is prescribed by the assessors in an effort to confront the behaviors of use and abuse. The student athlete will provide the activities director written certification of compliance with recommendations prior to any reinstatement of participation. Students must make arrangements for assessment within 10 days of written notice of infraction.

For non-alcohol or drug related offenses, completion of 40 hours of community service, as determined by the AD and advisor will be required before participation in activity can resume. Students must make arrangements for community service within 10 days.

of written notice of infraction.

Those students who do not complete required AODA assessment or community service by a pre-arranged designated date, will be ineligible for competition for the duration of their high school career.

Any student who, through standards of fairness as established by the RFHS Activities Department, is found in violation of this rule for a third time while in grades 9-12 shall be permanently suspended from all high school sports.

- d. Students who participate in a school approved student assistance program and have no violations for at least one calendar year may have their levels of violation or record reduced by one after the period of ineligibility. This may be used only once in a student's high school career.
 - e. Students may not go out for a sport for the first time to exhaust any consequences of ineligibility without prior approval of the head coach of the sport and the AD. Students allowed to go out for a sport for the first time under these circumstances will be required to successfully complete the season or the consequence extends to the next seasons.
 - f. A student who knowingly falsifies information regarding eligibility status or violations of the Activities Code shall be subject to a period of ineligibility from **all sports and/or co-curricular participation of one (1) calendar year. for a 12 month period from the date of investigation.**
4. Consequences – Co-Curriculars
- a. First violation
 - i. Group 1 – Many of these groups are covered by local and state associations. Their rules stand as a minimum base for enforcement. River Falls' rules may be stricter than those rules.
 - 1) Suspension for the next performance of the groups with the absence treated as unexcused *
 - 2) Completion of 20 hours of community service as determined by the AD and advisor.
 - ii. Group 2
 - 1) A suspension of nine calendar weeks including suspension from one (1) group performance. This penalty may be reduced to suspension from one (1) performance if the student successfully participates in a school approved drug/alcohol awareness program.

*Special note – some activities have a limited number of contests or performances, or the role of the student in the activity may be unique, and a suspension from that activity may be impractical for the students involved in the activity. In those situations, the advisor and AD will design sanctions appropriate. These may include 20 hours of community service, suspension from the next activity of a similar category involved, etc...
 - b. Second violation
 - i. Group 1
 - 1) Students will meet with the advisor, AD and principal to determine continuation in the activity. The student will be suspended from the activity for at least two (2) performances.
 - 2) A maximum of 40 hours of community service is to be completed as directed by the advisor and AD.

- 3) The student may be declared ineligible for the next season or term of the activity.
 - ii. Group 2
 - 1) Students will be declared ineligible for a minimum of nine weeks and a maximum of eighteen weeks.
 - 2) The student may be declared ineligible for the next season or term of the activity.
 - c. Third Violation
 - i. Group 1 and Groups 2
 - 1) The maximum penalty will be a suspension from all club meetings, activities, and performances for up to one (1) calendar year from the date of the latest violation. Group 1 students may be allowed to continue the classroom portion of the activity only with the recommendation of the building principal, AD, advisor and counselor; however the suspension from performances will not be reduced. An alternative activity for grading purposes may be assigned by the activity advisor.
5. Students who are adjudged to have admitted to having a chemical dependency problem will be required to show cause why they should be allowed to continue participation in the activities program. They will be required to:
- a. Meet with the AD and/or AODA staff person of the high school **or, if unavailable, and at the expense the student, a counselor of a community based AODA program** to establish a plan to evaluate the extent of the chemical problem and the type of program necessary. During this time the student athlete will be ineligible and therefore, not participate in athletics. (Parents or guardians will be required to attend this meeting). Should the student athlete be assigned evaluation or treatment by court or legal order, this step will be bypassed and they obviously will proceed to step B below.
 - b. Follow through with an evaluation plan and any treatment program which is recommended by a chemical dependency counselor.
 - c. Upon completion of evaluation and/or treatment, request a meeting with the Activities Committee **(AD, two members of the high school teaching staff, two head coaches or advisors)** to determine final disposition regarding athletic eligibility. A report from the evaluation or treatment agency will be made available to the committee. The minimum consequence will not be less than a first infraction consequence. Time missed while in treatment or evaluation may count toward consequence.
6. Other Situations Not Covered Above.

Students subject to this Code shall not engage in behavior contrary to the ideals, principles and standards of the school, **the district character philosophy, and other expected behavior.**

- a. Willful and persistent disrespect or behavior, which is disruptive to or interferes with the learning environment, may result in ineligibility. This also includes school events home or away. It is impossible to list all the situations that might fall under this rule. The principal or AD has the discretion in interpreting this rule. The consequence associated with a violation of this portion of the Code may include up to a period of ineligibility of twenty (20) percent of the interscholastic contests of the sport in which the athlete competes, and/or up to nine weeks of suspension of any Co-Curricular activity.
- b. Violation of contest or game regulations as established by the WIAA which causes ejection from an athletic contest will result in missing one additional interscholastic contest. (Hockey has expanded this rule to three additional games.)
- c. Athletes and co-curricular participants are expected to model appropriate character, behavior,

conduct, and sportsmanship in and out of their season of participation. Any actions that are considered contrary to the School District of River Falls' Character Education philosophy and beliefs as well as being considered conduct unbecoming of an athlete/co-curricular participant, may also result in ineligibility with the same consequences as described in part "a" (above). This includes actions that may be construed as pranks: to include, but not limited to, any types of destruction to property, trespassing, and/or physical or mental anguish to an individual.

- d. The use of social media by a student considered to be unbecoming of a Wildcat, **including but not limited to, harassment, vulgar/inappropriate interactions with members of other communities or racially or sexually inappropriate comments** may result in discipline including suspension of up to twenty (20) percent of contests or removal from the activity, group, leadership position or team.
- e. **A restorative practice can be used as a means to repair the harm done if the Activities Director or other administrator deems it appropriate and safe for all parties involved in a given situation. This would entail all parties being willing to engage in a restorative process. If the process is determined successful, administration can then adjust the suspension time at their discretion.**

VII. ACADEMICS

A. Scholastic achievement should be the prime concern of the student; therefore, students participating in activities must maintain a passing grade in all of their subjects. Subjects are all classes for credit in which the student is enrolled during a marking period. Each term's grades will be the basis for the following terms eligibility. Eligibility for fall activities shall depend upon grades earned in the previous spring marking period.

1. Athletics - If the student fails to meet this academic standard, they will be subject to the following consequences. Ineligibility due to failure will start as soon as the AD or coach is made aware of the failure.
 - a. Failure in one (1) subject during a marking period
 - i. Ineligible for 10% of the interscholastic contests (minimum 1). After the consequence is served a student must be passing all classes, or demonstrating progress to passing the failed classes, or ineligibility continues. Checks will be made weekly. If at any time in the following term, the student is found to be failing a class, they will be again declared ineligible until they are passing all classes.
 - ii. Failure in two (2) subjects during a marking period – ineligible to practice or participate for a minimum of 15 school days and nights plus no less than 20% of the interscholastic contests for that sport. A student must be passing all classes, or demonstrating progress to passing the failed classes, or ineligibility continues. Checks will be made weekly.
 - iii. When a student has accumulated three semester failures or is one full credit short of what is required for his class determination, they will be ineligible immediately and meet with the AD to show cause why they should be allowed to continue participation in athletics and to develop a plan to make up credit deficiencies. The AD, in consultation with the principal and guidance counselor, will make recommendations which are felt to be in the best interest of the student's academic progress.
 - iv. Because of the September 1st starting date for schools, all ineligible periods will commence with the first game played. The one change would be if there are two failures in the spring: instead of 15 school days, it will be 21 consecutive calendar days. If the time is consumed before school begins, the student will become eligible if they have served the required number of contests. Checks will continue to be made weekly.
2. Incompletes will be treated the same as failures until they are completed. Students have two weeks to change an incomplete to a grade.

3. Group 2 - Co-Curriculars
 - a. Students may not have more than one failure per term. A student not meeting this requirement shall be ineligible for a period of not less than 7 consecutively scheduled school days and the next performance.
4. Students with one failure are still expected to be at practices. If they need additional time for their studies, arrangements should be made with the coach/advisor.
5. Consequences for this portion of the code are independent of other consequences – any suspension would be added to existing suspension.
6. Students may make up interscholastic ineligibility for the fall term by successfully completing district-approved summer school (providing credit is given toward graduation).

VIII. REPORTING PROCEDURE AND ACTIVITIES COMMITTEE

~~Any faculty member or adult directly observing an infraction of the code is expected to report to the AD, building principal or their designee in writing.~~

- A. Information contained in police/court statements, citations, or reports may be used in the investigation of Activity Code violations only per state statutes.
- B. Activities Committee should consist of the AD, two coaches/advisors, and two staff members.
 1. Each member will have one vote
 2. AD will appoint each member. As much as possible, the members of the committee will remain consistently intact for a given case.
 3. If the coach/advisor of the student in question is on the committee, they will be replaced.
 4. AD or principal may substitute appropriate non-coach members if teaching staff are unable to serve.

IX. PROCEDURES FOR ADMINISTERING THE ACTIVITIES CODE

- A. Violation of the Code is made known to the AD.
- B. AD meets with the student to present charges.
 1. If the accused admits to the violation or infraction, the AD states to them the prescribed action according to the code Violation. The Student serves their consequence and returns to competition.

X. ACTIVITIES DEPARTMENT STANDARDS OF FAIRNESS

- A. Students accused of violating the rules and regulations of the Activities Code will be subject to standards of fairness as established by the Activities Department in the administration of the Code:
 1. Students will be informed of the charges being brought against him/her.
 2. Students may contest the charge.
 3. AD (or designee) will investigate/collect evidence and determine whether a violation has occurred. If a violation is determined to have occurred, the prescribed consequence will be imposed.
- B. A determination of a violation may not be appealed. However, any student wishing to be heard regarding a prescribed consequence must adhere to the following standards:
 1. After a ruling of ineligibility resulting in suspension has been made, a student and/or their parents may formally submit a request to be heard regarding the decision. A written request to the AD must be received during normal business hours within five (5) school days from the first day such ineligibility shall take effect. The request may only apply to the technical requirement of the Code or the consequence associated with the violation. A student who requests to be heard regarding a consequence shall be ineligible during the “request to be heard” process for up to the extent of the consequence.
 2. The AD, within three school days of receipt of such written request to be heard, shall formalize the ineligibility decision in writing and send a letter by registered mail to the parents outlining the specific details relating to: (a) violation or infraction: (b) date of violation of infraction: (c) period of suspension: and (d) any other pertinent information.

3. After a request to be heard has been received and the school’s formal reply mailed to the parents, a date for a meeting will be established by the AD or principal, such date to be no later than seven (7) school days after receipt of the written request of the student and their parents. The opportunity to be heard will be scheduled during normal school business hours. Present at the meeting, in addition to the Activities Committee of the school, shall be the student, and, if a rule relating to a specific sport is involved, the head coach/advisor of that activity. The parents/guardians may also be present.
 - a. The student will be provided with an opportunity to testify and present other evidence on his/her behalf at the hearing.
 - b. Proceedings of the meeting, including the decision, will be put in writing, and a copy of these proceedings will be mailed to the student and their parents.

*Note; Provisions as outlined in number 3 above, including items (a) and (b), will be applicable relating to any subsequent request to be heard. However, the Activities Committee will only participate in the first level of the “request to be heard” process.
4. If at this point the student and their parents are not satisfied with the findings of their opportunity to be heard regarding the decision, a second opportunity to be heard may be requested. This meeting will be with the principal.
 - a. The request for the second opportunity to be heard must be in writing to the AD or principal within five (5) school days of the mailing of the outcome of the meeting. A student who is found, under standards of fairness established by the Activities Department, to be ineligible shall remain ineligible up to the extent of the consequences during any request to be heard. **(Excluding Title IX investigations)**
5. The student and/or their parents, if they are not satisfied with the ruling of a particular hearing at one level, may request to be heard at the next higher level. The next level of opportunity to be heard after the principal will be with the superintendent or his/her designee. The final level of opportunity to be heard, after the superintendent, will be the Board of Education. Requests to be heard must always be in writing to the AD or principal within five (5) school days of mailing of the outcome of the last such meeting.
 - a. The procedures for requesting opportunities to be heard, timelines, and sequence of levels specified above must be followed or the request will be automatically denied. In all cases and at all levels, the student who requests to be heard regarding a consequence shall be ineligible during the “request to be heard” process for up to the extent of the consequence.
6. The provisions as outlined above shall be the sole and exclusive remedy for opportunities to be heard regarding the rulings.

XI. MISCELLANEOUS

A. LOCKER ROOM PRIVACY

Board Policy 731.1

LOCKER ROOM PRIVACY

The District shall take the following reasonable measures to protect the privacy of individuals using school locker rooms:

- Under no circumstances can a person use a camera, video recorder, cell phone or other recording device to capture, record or transfer a representation of a ~~nude or partially nude~~ person in the locker room. ~~Any other use of a camera, video recorder or other recording device in the locker room requires the prior permission of the building principal or designated locker room supervisor and the person being photographed, videotaped or recorded.~~ **No person shall be recorded in locker rooms (whether clothed, in uniform, partially clothed, or unclothed). No student has authority to have themselves recorded.**
- No media is allowed access to locker rooms before, during or after any school athletic event or practice. Coaches and student athletes may be available for interviews directly outside the locker rooms, consistent with District policy and school rules.
- Other persons can enter into the locker room to interview or seek information from an individual in the locker room at other times only as authorized by the building principal or designated locker room supervisor. If authorization is given, the person shall leave the locker room after the interview is done or the information is received.

Anyone who violates this policy shall be subject to school disciplinary action and/or penalties under state law. **Additionally, all violations will be reported to law enforcement.**

The building principal or designated locker room supervisor, as applicable, shall be responsible for enforcing this policy.

B. Travel

1. The school district furnishes transportation to and from all away events and contests in a school vehicle accompanied by a coach/advisor. Any other mode of transportation to contests is forbidden. However, there are occasions when return trips with parents/guardians may be acceptable. If this is desired, parents/guardians must make the request in writing to **the activities office a minimum of one day** prior to the start of the contest. The school principal, AD, or coach/advisor must grant this permission. **In all cases, parents/guardians will have to be the party with whom the student is riding home.** The ~~parent/guardian person~~ giving the ride will present themselves to the coach/advisor **in order to sign out their student following** the contest ~~before the student is excused~~. Failure to comply will result in travel restriction and **future** contest disqualification.

C. EQUIPMENT CARE AND RETURN

1. Students shall be responsible for the care, maintenance and return of all equipment they are issued. The student to whom it was issued must pay for any equipment lost or willfully abused.
2. If at any time a person has on or in their possession school-owned equipment, it may be confiscated regardless of how it was obtained. Use of this equipment is restricted to practice and school competition.
3. School-issued equipment is not to be used for physical education or personal wear. Continued misuse of equipment in this manner will be cause for turning it in and the student furnishing his or her own.
4. Students are responsible for reasonably securing equipment issued to them to prevent loss. A student who believes or knows equipment issued to them may have been stolen must report the theft to either the coach/advisor or AD within 48 hours or they shall continue to be responsible for the cost of the equipment. Reporting items as stolen does not exempt a student from the responsibility of paying for the item.

D. AWARDS

1. River Falls High School's award system is designed to recognize meritorious service and performance in the activities program. Recipients of awards must understand that this recognition is given in trust and may be reclaimed by the school any time before graduation for failure to abide by the rules established in the Activities Code.
2. Awards are given on the basis of: (1) performance; (2) participation/attendance; and (3) cooperation. At ~~the~~

close of each season, the coach/advisor makes their recommendation for awards they feel should be granted. The AD must approve these recommendations.

E. ATHLETIC INJURIES AND CARE

1. All athletes will be required to take a physical examination yearly, or have on file a valid WIAA alternate year physical card. They must be enrolled in some form of insurance program offered by the school, or have a waiver of insurance signed by parent or guardian indicating their desire not to participate in the school offered program. If the waiver is chosen, proof of health insurance must be supplied.
2. In the event a student is injured, the coach may fill out an injury report form and file it with the AD the next day. This form may provide a source of information necessary for insurance purposes.
3. To assure that sufficient recovery or healing has occurred and the athlete is physically able to return to athletic competition, they must have a certificate signed by the doctor stating and indicating the date of return. This is a WIAA rule and obviously designed to provide some assurance to the parent, coach, and school that the athlete has recovered from the injury. The certificate is to be given to the coach and the coach is required to pass it to the AD and/or trainer who will keep it on file.
4. All student athletes who have been diagnosed with a concussion must follow the District's return to action protocol that has been put into place.
5. Parents, if not present at the athletic contest, will be notified by the coach or AD, as soon as feasibly possible, in the event their son/daughter is injured or hospitalized.

F. SEPARATION OF SEASON.

1. Students may not be involved in more than one interscholastic sport during any one sports season. The philosophy of this district is that students commit themselves to one sport covered by this code per season in order to eliminate conflicts regarding practice time and interscholastic competition. This is done in order to eliminate the possibility of becoming over-scheduled to the point that it would adversely affect them academically, as well as physically.
2. Students are allowed to only serve as an officer on a maximum of two co-curricular activities at a time. Again, this is to ensure that the student is not spread too thin. They may be in more than two activities, but may not be an officer in more than two.

G. AGE OF MAJORITY DISCLAIMER

1. River Falls High School is aware that a percentage of the students will have reached the age of majority. There is no attempt to deny these students their constitutional rights. However, in order to maintain consistency in our activity programs, we shall enforce the rules and regulations of the Code for all students regardless of age.

H. CONTACT INFORMATION

~~Activities Office — 715-425-1830 ext. 3710 or 3711~~

Activities Director	David Crail	david.crail@rfsd.k12.wi.us	715-425-1830	ext. 3709
Activities Secretary	Sue Halling	susan.halling@rfsd.k12.wi.us	715-425-1830	ext. 3710
Activities Assistant	Joanne Lindaman	joanne.lindaman@rfsd.k12.wi.us	715-425-1830	ext. 3711

I. PAPERWORK NEEDED BEFORE ONE MAY PARTICIPATE

*All of these forms are on the online registration page that must be filled out to participate.

1. **Activities Code** – Students and parents must read and then sign that they have read this document. Doing so once will cover the students for all Activities during their four year high school career. If there are

changes during their career, documentation will be given to the students and parents to read and sign that they received it.

2. **Activity Fees** – Fees are as follows. They must be paid before a student is allowed to participate. A waiver is available to those students who qualify for free and reduced lunch or have unusual circumstances. This waiver is granted by the Activities Office.

\$85 High School Athletics
\$85 High School Marching Band
\$60 Jazz Band, Drama, Costume Carolers, Forensics, Mock Trial

\$170 Maximum Individual Fee
\$300 Maximum Family Fee (Includes any fees for Middle School students)

3. **WIAA Information (Athletics only)** – Read and sign the WIAA informational page that they require all athletes and parents to read.
4. **Impact Concussion Test Completed (Athletics only)** – All Freshmen and Juniors, and anyone going out for a sport for the first time, must have a concussion test taken at the school. They are free of charge. Students sign up in the spring or summer.
5. **Wisconsin State Law on Concussion Education (Athletics only)** - In the spring of 2012, the Wisconsin legislature passed a law that required all athletic teams to provide education on concussions to students and parents. They must then sign off that they have received this information.
6. **Physical card/Alternate year card (Athletics only)** – Students must take a physical every two years. On the other years, an alternate year card is available.

Parent/Student Participant/Coach Expectations

Parenting and coaching are extremely difficult **and different** vocations. By establishing an understanding of each other's expectations, we are better able to accept the actions of both parties and provide greater benefits to the student/athlete. When a child becomes involved in a co curricular activity, parents and coaches have a right to understand what EXPECTATIONS are going to be placed on the athlete and on each other. This begins with clear communication from the athlete, parent, coach, and athletic department.

Communications/Expectations Parents/Athletes Should Expect From The Coaches:

1. The expectations the coaches have for their children and all team members.
2. Location and times of all practices.
3. Team requirements, fees, special equipment, game dress, offseason opportunities.
4. The policy dealing with excused and unexcused absences. (What will the consequence be for missing a game/practice because of vacation?)
5. The River Falls and WIAA requirements for eligibility.
6. Team rules beyond the River Falls Activities Code.
7. The lettering requirements.
8. The Coaches act as a role model for good sportsmanship, use of appropriate language, promoting a healthy environment and safe teaching techniques.
9. Well-planned practices.

Communications/Expectations Coaches Should Expect From the Athlete and Parents:

1. **Notify** ~~Notification~~ of any schedule conflicts that may occur, well in advance of the season. (**including** vacations, etc.)
2. **Explain** special concerns regarding coaching expectations. (Practice requirements)
3. Support for the Activities Code and all team rules.
4. **Expect an** ~~If the~~ athlete ~~has~~ **with** a concern, **to be encouraged by** the parents ~~should encourage their~~ son/daughter to speak with the coach or coaching staff.
5. Support for all team members and the coaching staff.
6. **Demonstrate** positive support at games for their son/daughter, their teammates and the coaching staff.
7. Exhibit good sportsmanship and appropriate language by the athlete and parents at games and/or practices.
8. **Encourage** ~~A~~ great work ethic at practices and in games.

Appropriate Concerns Athlete/Parent May Address with Coaching Staff:

1. The treatment of the athlete mentally and physically.
2. Ways to help the athlete improve his/her performance and skill level.
3. Concerns about the athletes' behavior in school/practices/games.

Areas That Are Not Appropriate For Parents to Discuss With Coaches:

1. An individual's playing time.
2. Team strategy.
3. Play selections.
4. The make-up of the team and the decision as to who plays on a particular team.

5. Other members of the team, other parents, and other coaches.

The Proper Method To Address a Concern:

Step One:

- a. The athlete speaks with the coach. ~~(I would suggest~~ The coaching staff **may** be involved/present when this conference takes place.)

Step Two:

- a. The parent asks for a conference with the coach and the athlete. If the coach cannot be reached, the parent should contact the athletic director and he will arrange for the coach to contact the parent.

Step Three:

- a. If the conference between the parent/athlete and coach does not resolve the concern, there will be a meeting set up by the athletic director. The AD will moderate the conference.
- b. The conference will deal with the specific issues that the parent/athlete has. Both parties will be allowed to speak in an uninterrupted manner. This will be in a nonthreatening environment.

ACCEPTANCE OF THE CODE OF CONDUCT

Signing the Activities Code agreement is required of all students who want to participate in any activity offered by the River Falls. Signing the Activities Code Agreement is an acknowledgement that the student and their parent(s)/guardian(s) has read and understands the requirements specified in the document. Failure to sign the Agreement will immediately disqualify a student from participating in any co-curricular activity.

~~Revised July 2021~~

Revised July 2022

SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022

345.62

GRADUATION EXERCISES

Graduation exercises shall be held each spring for the graduating class of the School District of River Falls. Students who have satisfactorily completed all requirements for graduation may participate in graduation exercises. Exceptions shall be made as follows:

1. A foreign exchange student may be permitted to participate in the graduation exercises at the discretion of the building principal. A foreign exchange student participating in the exercises shall receive a certificate of attendance or, if graduation requirements are met, a high school diploma.
2. Students who are within one-half credit of meeting the District's ~~credit-related~~ graduation requirements shall be permitted to participate in graduation exercises but shall not be awarded a high school diploma at that time.

~~The class valedictorian(s), salutatorian(s)~~ **Laude (Summa, Magna, and Cum)** and honor students shall be recognized in the graduation program.

LEGAL REF.: Sections 118.33 Wisconsin Statutes
121.02(1)(p)
PI 18, Wisconsin Administrative Code

CROSS REF.: 345.6, Graduation Requirements
Laude System

APPROVED: September 16, 1991

REVISED: March 28, 2005
July 11, 2022

SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022

345.61

EARLY GRADUATION

The Board of Education believes that it is advisable for the majority of students to complete a sixteen term high school sequence for graduation. Recognizing, however, that unusual circumstances may arise and that some students and their parents/guardians may wish to pursue alternative educational paths, students may be allowed to graduate from high school following their ~~14th or 15th term of high school~~ **2nd or 3rd term of their senior year of High School.**

The following procedures are established for the purpose of consideration for early graduation:-:

1. The student and his/her parent(s)/guardian(s) must make a written request to the building principal or program coordinator at least one term prior to the anticipated **date of** early graduation describing the student's plan for immediately following early graduation, ~~if granted~~ (e.g., pursue alternative educational paths). Requests filed less than one term before the anticipated early graduation date may be considered but only in unusual circumstances.
2. A screening committee made up of the building principal **or program coordinator** and a **school** counselor ~~or program coordinator~~ shall review the request.
3. A conference including the student, his/her parent(s)/guardian(s), a **school** counselor or program coordinator and the building principal may be held to discuss and ~~react~~ **respond** to the proposed plan. School personnel may accept, reject or modify the plan presented by the student and his/her parent(s)/guardian(s). If the plan is approved **at the building level**, the building principal shall forward the plan to the Superintendent for **final approval.** ~~review and action. No student may graduate early without permission of the Superintendent.~~
4. A student must meet all graduation requirements **in order to be eligible** and ~~will not be eligible~~ for early graduation prior to the completion of the ~~14th or 15th term~~ **2nd or 3rd term of their senior year of High School.** Required courses shall not be waived. Students requesting early graduation after the ~~14th or 15th term of high school~~ **2nd or 3rd term of their senior year of High School** will be expected to pursue **a post-secondary educational pathway or the**; ~~evidence of acceptance and/or anticipated enrollment must be presented or student must show extenuating and/or familial circumstances for requesting to leave school early.~~
5. A student who graduates early shall not be eligible to participate in any interscholastic or Wisconsin Interscholastic Athletic Association-sponsored activity, ~~as appropriate.~~ A student who graduates early shall be eligible to participate in graduation exercises. Students who graduate early may participate in other school related activities at the principal's ~~or director's~~, **program coordinator, or Activity Director's** discretion.

LEGAL REF.: Sections 118.33 Wisconsin Statutes
121.02(1)(p)
PI 18, Wisconsin Administrative Code

CROSS REF.: 345.6, Graduation Requirements
345.6-Rule Graduation Requirements
345.62, Graduation Exercises

APPROVED: April 19, 1976
REVISED: September 16, 1991
April 20, 2005
May 16, 2011
May 16, 2016
July 11, 2022

**SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022**

345.43

PROMOTION OF HIGH SCHOOL STUDENTS

Student grade level classification is indicated by the year of high school attendance; ~~f~~For example, the first year in the high school is the freshman year, the second year is the sophomore year, and so on. Students may earn up to eight credits per year, but only ~~30~~ 28 credits are required for graduation. Students are encouraged to make continuous progress toward graduation **each school year**. To be on track for graduation, students should have a minimum of ~~7.5~~ 7 credits at the start of their sophomore year, ~~15~~ 14 credits at the beginning of their junior year, and ~~22.5~~ 21 credits at the beginning of their senior year. Students with less than the minimum **number of credits needed for graduation, will be advised to** must enroll for **in** evening or summer **school programming to** make up classes to earn the needed **required graduation** credit(s).

Students may also be recommended for enrollment at the Renaissance Charter Academy in order to remain on-track for their pathway to graduation based on required credits.

Only seniors with a minimum of ~~22.5~~ 21 credits at the beginning of the school year will be eligible for consideration for the Wisconsin Higher Educational Aids Board Academic Excellence Scholarship.

LEGAL REF: HEA 9, Wisconsin Administrative Code

APPROVED: February 28, 2005

REVISED: **July 11, 2022**

**SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022**

443.1
(formerly JFCA)

STUDENT DRESS

PURPOSE

Through this dress code, we seek to prepare students for the expectations in the world of academics and work beyond high school while fostering a welcoming school climate that leads to student engagement in a healthy, safe, supportive and positive educational environment.

The School District believes parents/guardians hold the primary responsibility in determining their child's personal attire. Schools are responsible to ensure that a student's personal attire does not interfere with the health and safety of any student and do not contribute to any disruption to the school environment.

School administration shall enforce the dress code consistently and in a manner that allow students to observe religious customs or beliefs. School administration shall enforce the dress code consistently and in a manner that does not reinforce or increase marginalization or oppression of any individual or group on the basis of race, color, religion, sex, gender, gender identity, gender expression, sexual orientation, national origin, disability, age, immigration status, cultural or religious identity, household income, body size/type, or body maturity, or any other basis that adversely affects the student, or is prohibited by law.

Responsibility for the personal appearance of students enrolled in the School District of River Falls shall normally rest with the parents and the students themselves. School dress should be appropriate to the school environment and comply with state health laws.

Student dress shall be considered inappropriate if it:

- (1) presents a “clear and present” danger to health and safety;
- (2) causes an interference with work or creates classroom or school disorder;
- (3) is disruptive to the school climate; or
- (4) is damaging to school property.

Student dress shall adhere to expectations outlined in student handbooks at each individual school which are annually approved by the Board of Education.

DRESS CODE ENFORCEMENT

Building administration will enforce the dress code policy. If/when staff have concerns, they should direct said concerns to administration.

Students shall not be “shamed” or required to display their body in front of others (students, parents, or staff) in school. “Shaming” includes, but is not limited to: asking students to account for their attire in the classroom or in hallways in front of others; calling out students in spaces, in hallways, or in classrooms about perceived dress code violations in front of others. Students refusing to change or cover inappropriate dress may face disciplinary consequences.

Parent/guardian notification by administration will occur if/when a student is in violation of this policy. Students will be provided three (3) options to be dressed in an appropriate manner that aligns to this dress code during the school day:

- 1) **Students will be asked to put on their own alternative clothing, if already available at school, to be dressed more in alignment with this policy for the remainder of the day.**
- 2) **Students will be provided with temporary school clothing to be dressed more in alignment to this policy for the remainder of the day.**
- 3) **If necessary, students’ parents may be called during the school day to bring alternative clothing for the student to wear for the remainder of the day.**

ADDITIONAL CONSIDERATIONS

Special Occasions -- Clothing guidelines and expectations for special occasions (i.e. homecoming week, dress-up days, etc. and/or individual coaches/advisor expectations) will be approved by school administration.

Extracurricular Activities -- The principal, in cooperation with the advisor/coach of an extracurricular activity, may regulate the dress and grooming of students who participate in the activity.

Time and Place -- These dress code guidelines shall apply to regular school days and summer school days, as well as any school-related events and activities, such as graduation ceremonies, dances, field trips, school trips, prom, etc.

Exceptions -- Exceptions to these dress requirements are to be made as necessary as

necessary to accommodate medical or health needs, field trips, and/or special school activities (as approved by the principal).

Face Covering/Mask Requirements (for future reference: Similar to 2020-22 COVID)
The Superintendent or designee in consultation with the Board of Education has the authority to require face coverings/masks if it is deemed necessary for the health and safety of students, staff, and visitors. The Superintendent or designee and Board of Education may rely on guidelines and expectations from the Center of Disease Control (CDC), the Wisconsin Department of Health Services (DHS), and Pierce County Public Health in reaching an independent district face covering decision.

LEGAL REF.: Section 120.13(1)(a) Wisconsin Statutes

CROSS REF.: Policy #447, Student Discipline

APPROVED: September 16, 1991

REVISED: ~~January 21, 2008, September 21, 2020~~ **July 11, 2022**

**SCHOOL DISTRICT OF RIVER FALLS
ACADEMIC STANDARDS PUBLIC NOTICE**

July 18, 2022

Board of Education Meeting

In order to ensure that every child graduates ready for further education and the workplace, the School District of River Falls has adopted the following Academic Standards for the 2022-23 school year. Identified curriculum delivered by highly-qualified educators using innovative and research-based instructional strategies will prepare our students to excel as responsible, productive, global citizens.

The standards listed below align to expectations intended to best prepare our students for external assessments (e.g. PreACT, ACT, PSAT, Advanced Placement Examinations, WI Forward Exam, Dynamic Learning Maps, ACCESS 2.0, etc.) that will be used in the future for college and/or career readiness opportunities.

Instructional materials and resources are utilized in conjunction with the below list of standards to support student learning.

Content Area	Curricular and Instructional Standards
Agriculture	Agriculture, Food, and Natural Resources
Art	Art & Design Education
Business and Marketing	Wisconsin Standards for Business and Information Technology Wisconsin Standards for Personal Finance Literacy Wisconsin Standards for Marketing, Management, and Entrepreneurship
Early Childhood Learning Standards	Wisconsin Model Early Learning Standards
English Language Arts (ELA)	Wisconsin Standards for ELA
Family Consumer Sciences	Wisconsin Standards for Family and Consumer Science
Information and Technology Literacy	Information and Technology Literacy
Mathematics	Wisconsin Standards for Math
Music	Wisconsin Standards for Music
Physical Education and Health	Wisconsin Standards for Physical Education Wisconsin Standards for Health
Science Environmental Literacy and Sustainability	Wisconsin Standards for Science Next Generation Science Standards Environmental Literacy and Sustainability
Social Studies	Wisconsin Standards for Social Studies
Technology and Engineering	Wisconsin Standards for Technology and Engineering
Theater	Wisconsin Standards for Theater Education
World Language	Wisconsin Model Academic Standards for Learning World Languages
Kindergarten Readiness	Wisconsin Model Early Learning Standards
School Counseling	(Wisconsin's Comprehensive School Counseling Program Model) ASCA School Counselor Association Model

	ASCA School Counselor Performance Standards CASEL Core SEL Competencies
WIDA Standards	https://wida.wisc.edu/sites/default/files/resource/WIDA-ELD-Standards-Framework-2020.pdf

In addition to the standards listed above, additional standards are embedded into our instructional practices intended to personalize student learning and meet individual student needs. These standards include: Disciplinary Literacy Standards, Wisconsin Common Career Technical Standards, and International Society of Technology in Education (ISTE) Standards.

Additionally, some of our coursework is provided through dual enrollment opportunities or includes a post-secondary experience within the course and follows additional outcomes. Some examples include:

AP Coursework	AP Course Outcomes
Dual Enrollment Courses (Early College Credit Program and Start College NOW Options)	UW-River Falls, Chippewa Valley Technical College (CVTC), etc.
Transcripted Credit Courses	CVTC Course Outcomes; Dakota County Course Outcomes

**Service Agreement
School District of River Falls and UWRF: University Preschool Program
2022-2023**

Pursuant to a resolution adopted by the organizations of School District of River Falls, Board of Regents of the University of Wisconsin System, and the University of Wisconsin- River Falls (UWRF), said organizations hereby mutually agree to the following conditions:

1. That said above parties agree and contract for personnel as hereinafter set forth;
2. That School District of River Falls is to be the fiscal agent and hiring agent;
3. That the costs to each participating organization be determined annually, on the basis of 50% for School District of River Falls and 50% for UWRF.
4. That salary for this agreement shall be determined by the School District of River Falls;
5. That a \$150 bookkeeping fee be applied to UWRF each school year;
6. That variations in excess of 10% of the budget will require prior approval of each organization hereto;
7. That any unemployment compensation for staff will be borne by the School District of River Falls;
8. That River Falls will invoice UWRF by mid-April, with the months of May and June prorated;
9. That the School District of River Falls is responsible to coordinate the days of service based on the school calendar of River Falls;
10. That notice of intent to non-renew this agreement by any participating organization be in conformance with 60 days prior notice.

Fiscal Agent:
River Falls School District

President, Board of Education

Clerk, Board of Education

Date approved by Board

Participating Organization:
University of WI - River Falls



Dean of Education

6/27/22

Date approved by Board

**66.0301 Service Agreement
School District of River Falls, Prescott and St. Croix Central Schools
2022-2023**

Deaf and Hard of Hearing Program

Pursuant to a resolution adopted by the school districts of River Falls, Prescott and St. Croix Central, said school district hereby mutually agree to the following conditions:

1. That said above parties agree and contract for personnel as hereinafter set forth;
2. That School District of River Falls is to be the providing district;
3. That School District of River Falls, as the fiscal agent, will include all program expenditures and receipts in Fund 27;
4. That student membership for State Aid purposes be counted by the district of residence;
5. That the proration of costs to each participating district be determined prior to June 20th, annually, on the basis of 20% for St. Croix Central, 10% for Prescott, and 70% for River Falls, and that State Categorical Aide reimbursement prorated in the same manner and paid to the participating schools;
6. That a \$500 bookkeeping fee be applied to each participating district each school year;
7. That budget for this agreement shall be determined by each district;
8. That variations in excess of 10% of the budget will require prior approval of each school district party hereto;
9. That any unemployment compensation for staff will be borne by the district reducing services of the staff;
10. That School District of River Falls as the fiscal agent, agrees to file a plan of service and the required financial reports to the Wisconsin Department of Instruction;
11. That River Falls will invoice St. Croix Central and Prescott by mid-June;
12. That St. Croix Central and Prescott will pay their portions of the program (20% for St. Croix Central and 10% for Prescott) prior to June 20th;
13. That St. Croix Central and Prescott are responsible to coordinate the days of service of the Deaf and Hard of Hearing program to their district based on the school calendar of River Falls;
14. That the Service Contract Breakdown attached hereto and incorporated herein by reference includes the estimated costs of the program for both districts;
15. That notice of intent to non-renew this agreement by any participating district be in conformance with timelines prescribed in Wisconsin States 118.22(2).

Fiscal Agent:
River Falls School District

President, Board of Education

Clerk, Board of Education

Date approved by Board

Participating School District:
St. Croix Central School District

Erica Horvik

President, Board of Education

[Signature]

Clerk, Board of Education

5/23/22

Date approved by Board

Participating School District:
Prescott School District

President, Board of Education

Clerk, Board of Education

Date approved by Board

66.0301 Service Agreement
School District of Ellsworth and the School District of River Falls
2022-2023
Project SEARCH

Pursuant to a resolution adopted by the School Districts of Ellsworth and River Falls, said School Districts hereby mutually agree to the following conditions:

1. That said above parties agree and contract for personnel as hereinafter set forth;
2. That the School District of River Falls is to be the providing district;
3. That the School District of River Falls, as fiscal agent, will include all program expenditures and receipts in Fund 27;
4. That student membership for State Aid purposes to be counted by the district of residence;
5. That the proration of costs to each participating district be determined annually, on the basis of participation in Project SEARCH services needed per IEP. Per the Wisconsin Department of Public Instruction, the instructor's salary and benefits are not eligible for special education categorical aid;
6. That estimated budget for this agreement shall be provided in advance of contract signing. The School District of Ellsworth will be budgeted for 1 student upon enrollment.
7. That variations in excess of 10% of the budget will require prior approval of each school district party hereto;
8. That any unemployment compensation for staff will be borne by the district reducing services of staff;
9. That the School District of River Falls, as the fiscal agent, agrees to file a plan of service and the required financial reports with the Wisconsin Department of Instruction;
10. That the School District of River Falls will invoice the School District of Ellsworth 2 times per year;
11. That School District of Ellsworth will pay based on their portion of student enrollment;
12. The School District of Ellsworth is responsible for coordinating the days of service based on the school calendar of River Falls;
13. That the Service Contract Breakdown attached hereto and incorporated herein by reference includes the estimated costs of the program for all students in the program and then specific to each individual party or District;
14. This agreement is binding for the 2022-2023 school year. Termination of this agreement by either party during the school year shall require 30 day notice of intent to terminate.

Fiscal Agent
School District of River Falls

President, Board of Education


Clerk, Board of Education

Date approved by the Board

Participating School District
School District of Ellsworth



President, Board of Education



Clerk, Board of Education

07/11/2022

Date approved by the Board

SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022

731.1

LOCKER ROOM PRIVACY

The District shall take the following reasonable measures to protect the privacy of individuals using school locker rooms:

- Under no circumstances can a person use a camera, video recorder, cell phone or other recording device to capture, record or transfer a representation of a ~~nude or partially nude~~ person in the locker room. ~~Any other use of a camera, video recorder or other recording device in the locker room requires the prior permission of the building principal or designated locker room supervisor and the person being photographed, videotaped or recorded.~~ **No person shall be recorded in locker rooms (whether clothed, in uniform, partially clothed, or unclothed). No student has authority to have themselves recorded.**
- No media is allowed access to locker rooms before, during or after any school athletic event or practice. Coaches and student athletes may be available for interviews directly outside the locker rooms, consistent with District policy and school rules.
- Other persons can enter into the locker room to interview or seek information from an individual in the locker room at other times only as authorized by the building principal or designated locker room supervisor. If authorization is given, the person shall leave the locker room after the interview is done or the information is received.

Anyone who violates this policy shall be subject to school disciplinary action and/or penalties under state law. **Additionally, all violations will be reported to law enforcement.**

The building principal or designated locker room supervisor, as applicable, shall be responsible for enforcing this policy.

This policy shall be posted in every school locker room in the District **and in all student, coach, and activity handbooks.**

LEGAL REF.: Section 120.13(35) Wisconsin Statutes
175.22
942.09
995.50
2007 Wisconsin Act 118

CROSS REF.: 720 Safety Program, **Student Handbooks, Activities Handbook, Coach/Advisor Handbook.**

APPROVED: September 22, 2008

REVISED: July 18, 2022

SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022

361.2
(formerly IIAC)

SELECTION OF LIBRARY MEDIA CENTER MATERIALS

The School Board recognizes the critical contributions Library Media Centers make to the educational process. The board is eager to have a wide range of books and resources available to support the evolving intellectual and emotional needs of our students. Furthermore, the board supports equipping students to navigate increasingly complicated issues and ideas in developmentally appropriate ways.

The primary purpose of the District's library media program is to enrich and support the District's educational programs and student learning.

The School Board delegates the review, selection and purchase of library media center materials and resources to the District's Library Media Specialists.

The District will provide library facilities within school buildings and make available to all pupils a current and balanced collection of books, basic reference materials, texts, periodicals, and audiovisual materials, which depicts in an accurate and unbiased way the cultural diversity and pluralistic nature of American society. The District shall provide library media services to all pupils in grade JK-12, which are performed by licensed library personnel or a designated supervisor/certified staff member.

In order to provide the Library Media Specialists and staff with guidance in the acquisition of age-appropriate library resource materials, such as library books and electronic resources, the School Board endorses the guidelines approved by the American Library Association to:

- 1. Provide books/resources that will enrich and support the curriculum, taking into consideration available funding.**
- 2. Provide books/resources that will enrich and support the curriculum, taking into consideration the varied interests, abilities, and maturity levels of the students served.**
- 3. Provide books/resources that will stimulate growth in factual knowledge, literary appreciation, aesthetic values, and ethical standards.**
- 4. Provide information on controversial issues so that young citizens may develop, with guidance, the practice of critical reading and thinking skills.**

5. Provide and promote information representative of the many religious, ethnic, and cultural groups and their contributions to the diversity of American culture and to the World.
6. Include, in the body of works as a whole, characters and settings which reflect the racial, ethnic, cultural and religious makeup of the student body and the country as a whole.
7. Place principle above personal opinion and reason above prejudice in the selection of books/resources of the highest quality in order to assure a comprehensive collection appropriate for the users of the library.

The Library Media Specialists will work closely with students, staff and administration in the selection and evaluation of materials for purchase. In the event of a potentially controversial resource purchase, consideration of other policies will be included as a cross reference in determining the selection of materials.

~~Library media center materials shall be selected which:~~

- ~~1. Provide for a wide and varied background of information.~~
- ~~2. Stimulate intellectual growth.~~
- ~~3. Stimulate critical thinking.~~
- ~~4. Present controversial issues from many sides.~~
- ~~5. Enrich entire school curriculum.~~

~~The Board of Education endorses the School Library Bill of Rights as approved by the American Association of School Librarians:~~

~~Library media center materials shall be selected by the Media Specialist, in consultation with the faculty.~~

In order to respond to any complaints about, or challenges to, the selection of library materials, the district refers to **Complaints about Instructional/Library Media Center Materials (871)** and **Procedures for Handling Complaints About Instructional/Library Media Center Materials (871-Rule)**, establishing a complaint procedure and providing for a committee to review such complaints or challenges.

If any person wishes to permanently remove materials from a school district library, he/she must seek the formal approval of the Board. The Board may determine that such materials should be removed. Such determination must not be based upon

official suppression of ideas, but rather upon the educational suitability of the materials in question. Only the Board and/or the Superintendent may authorize said permanent removal of instructional materials, pursuant to the decision of the Board.

The School District of River Falls shall not discriminate in the selection and evaluation of **library media center materials and resources,** textbooks, or supplementary materials on the basis of **a student's sex, (including gender identity, gender expression and nonconformity to gender role stereotypes,)** race, national origin, color, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation, **handicap or physical, mental, emotional or learning disability, or any other legally-protected status or classification.** Discrimination complaints shall be processed in accordance with established **District** procedures.

LEGAL REF.: Sections 118.13 Wisconsin Statutes
121.02(1)(h)
PI 8.01(2)(h), Wisconsin Administrative Code
PI 9.03(1)

CROSS REF.: 361.1, Selection of Textbooks and Supplementary Instructional Materials
362, Library Media Centers
381 - Study and Discussion of Controversial Issues
411-Rule, Student Discrimination Complaint Procedures
871, Complaints About Instructional/Library Media Center Materials
871-Rule, Procedures for Handling Complaints About Instructional/Library Media Center Materials

APPROVED: March 19, 1973
REVISED: September 16, 1991
May 23, 2005
June 20, 2022

SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022

871

**PUBLIC COMPLAINTS ABOUT INSTRUCTIONAL/LIBRARY MEDIA CENTER MATERIALS
AND RESOURCES**

The River Falls School District recognizes that, on occasion, objections may occur regarding its instructional and library media center materials and resources by any community member or employee of the District not directly involved with the selection of materials used. The Superintendent (or his/her designee) is directed to provide a procedure whereby a citizen may object to any instructional materials (i.e., textbooks and supplementary instructional materials) or library media center materials selected and used in the School District of River Falls. The procedure should safeguard the professional judgment of staff members as well as allow the citizens of the District to voice their specific complaints about materials used in the schools.

A parent/guardian may request that his/her child not use certain **specific** instructional or library media center materials or participate in certain instructional programs. Alternative assignments or programs shall be made available in such cases **that meet the instructional learning objective, at the discretion of district staff.**

DEFINITIONS

- A. **Instructional Materials and Resources: Instructional materials and resources shall mean print and non-print resources used by classroom teachers to convey the essential knowledge and skills of a subject in the District's curriculum to students. Instructional materials shall include, but not be limited to, textbooks, workbooks, maps, films, performing arts scripts, graphs, flowcharts, diagrams, charts, tables, handouts, tests, quizzes, projects, activities, online resources and applications, computer software and other digital media.**
- B. **Library Media Center (LMC) Materials and Resources: Library media center materials and resources shall refer to all print and non-print materials and resources circulated from the school or District library media centers for students and/or staff use.**

The School District of River Falls shall not discriminate in the selection and evaluation of **library media center materials and resources**, textbooks, supplementary instructional materials on the basis of **a student's sex, (including gender identity, gender expression and nonconformity to gender role stereotypes,)** race, national origin, color, religion, ancestry, creed, pregnancy, marital or parental status, sexual orientation, **handicap or physical, mental, emotional or learning disability, or any other legally-protected status or classification.** Discrimination complaints shall be processed in accordance with established **District** procedures.

LEGAL REF.: Sections 118.13 Wisconsin Statutes

121.02(1)(h)
PI 8.01(2)(h), Wisconsin Administrative Code
PI 9.03(1)

CROSS REF.: 871-Rule, Procedures for Handling Complaints about Instructional/Library
Media Center Materials
361.1, Selection of Instructional Materials
361.2, Selection of Library Media Center Materials
381 STUDY AND DISCUSSION OF CONTROVERSIAL TOPICS
411-Rule (1), Student Discrimination Complaint Procedures

APPROVED IN PART: March 19, 1973

REVISED: February 16, 1981
September 16, 1991
October 16, 2006

REVIEWED: July 21, 2017
June 20, 2022

SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022

871-Rule

PROCEDURES FOR HANDLING **PUBLIC** COMPLAINTS
ABOUT INSTRUCTIONAL/LIBRARY MEDIA CENTER MATERIALS

The following procedures shall serve as a guideline for those staff members dealing with citizens of the community who issue a formal **written** complaint about instructional materials (i.e., textbooks and supplementary instructional materials) or library media center materials.

1. If the staff member (teacher, librarian/media specialist, department or building unit leader) to whom the complaint has been made is unable to resolve the issue, the building principal should schedule a meeting between the staff member(s) involved, the principal and the complainant.
2. If the issue cannot be resolved amicably during the above-mentioned meeting, the principal should ask the complainant to complete a copy of the "Request for Reconsideration of Instructional/Library Media Center Materials" form and submit it to his/her office as soon as possible. **(871-Exhibit)**
3. If the form has not been received within 30 days, it is reasonable to assume the complainant has dropped the case and the issue is closed.
4. If a completed form is returned, it is incumbent upon the principal to schedule a **closed session** meeting of a committee to review the form and the material(s) in question. The membership of this committee shall be composed of the following persons:
 - a. The building principal/**coordinator**
 - b. The staff member(s) to whom the complaint was made
 - c. Appropriate department and/or unit representatives **(e.g. Library Media Specialist)**
 - d. The Director of Academic Services
 - e. **If applicable, a student of appropriate age**
 - f. A staff member at large
 - g. **Parent to be selected by principal**
5. The decision of the review committee shall be forwarded to the Superintendent who shall advise the complainant of the committee's decision **in writing** and his/her right of appeal to the Board of Education. **Any appeal must be submitted in writing to the School Board President within five (5) days. If no appeal is received, then the matter will be closed. The School Board may determine the manner of such a review at its discretion.**
6. **Access to challenged material shall not be restricted during the reconsideration process. However, if the complaint relates to use of instructional materials, a person may request the District to provide alternative instructional materials aligned to the learning objective for a student to use in the classroom in lieu of the challenged material. Such requests may be approved at the discretion of the building principal in consultation with the classroom teacher.**

7. Upon completion of a reconsideration process, the same item shall not be reconsidered for five years. The District reserves the right to refuse further reconsideration requests when it has dealt with a challenge to items on the same topic within five (5) years, at the discretion of the Superintendent and Board Chair of the Educational Program Committee.

APPROVED: March 19, 1973

CROSS REFERENCE:

871 Complaints about Instructional-Library Media Center Materials
871-Exhibit Request for Reconsideration of Library Resources
381 STUDY AND DISCUSSION OF CONTROVERSIAL TOPICS

REVISED: February 16, 1981
March 19, 1984
September 16, 1991
October 16, 2006
June 20, 2022



School District of River Falls

ADMINISTRATIVE OFFICE

852 East Division Street, River Falls WI 54022

715-425-1800 phone / 715-425-1804 fax

www.rfsd.k12.wi.us

871 - Exhibit

Request for Reconsideration of Library/Educational Resources

The School District of River Falls Board of Education delegates the responsibility for selection and evaluation of library/educational resources to the school Library Media Specialists and curriculum committee, and has established procedures to address concerns about District resources. If you wish to request the reconsideration of school or library resources, please complete and return this form to the ~~High School Media Center Specialist, River Falls High School, 818 Cemetery Road, River Falls, WI 54022.~~ **school where your concern originates.**

Name: _____ Date: _____

Address: _____ City: _____

State: _____ Zip: _____

Phone: _____

Do you represent

Yourself? _____

Organization? _____ If so, please specify: _____

1. Resource on which you are commenting: _____

___ Book ___ Textbook ___ Video ___ Display ___ Magazine

___ Library Program ___ Audio Recording ___ Newspaper

___ Electronic information/network (please specify): _____

Other: _____

Title: _____

Author/Producer: _____

2. What brought this resource to your attention? _____

3. Have you examined the entire resource? _____

4. What concerns you about the resource? *(use other side or additional pages if necessary)*

~~5. Are there resources(s) you suggest to provide additional information and/or other viewpoints on this topic?~~

6. What action(s) are you requesting the committee to consider?
