

School District of River Falls
Educational Program Committee meeting
Monday, November 1, 2021 - 6:00 PM
District Office, 852 E Division Street, River Falls, Wisconsin 54022

Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at
<https://meetings.boardbook.org/Public/Organization/1447>

1. **CALL TO ORDER - 6:00 p.m. in the District Office.**

2. **MANNER OF PUBLIC NOTIFICATION OF MEETING**

3. **HEARING OF VISITORS OR DELEGATIONS**

4. **Community Education and Communications updates** **2**

Description: Jennifer Ames, Director of Community Education and Communications, will provide committee members with an update regarding Community Education activities and communication action steps currently being implemented in the District.

Recommended Action: None, informational only.

5. **Approve the first reading of revised Board Policy 352 - Field Trips/Extended Trips** **13**

Description: District Administration will present committee members with revisions to School Board Policy 352 - Field Trips/Extended Trips.

Recommended Action: Approve the first reading of revised School Board Policy 352 - Field Trips/Extended Trips.

6. **Approve the first reading of revised Board Policy 352 - Rule Guidelines for Field Trips/Extended Trips** **15**

Description: District Administration will present committee members with revisions to School Board Policy 352 - Rule Guidelines for Field Trips/Extended Trips.

Recommended Action: Approve the first reading of revised School Board Policy 352 - Rule Guidelines for Field Trips/Extended Trips.

7. **Approve the first reading of revised Board Policy 461 - Wisconsin Academic Excellence Scholarship** **19**

Description: District Administration will present committee members with revisions to School Board Policy 461 - Wisconsin Academic Excellence Scholarship.

Recommended Action: Approve the first reading of revised School Board Policy 461 - Wisconsin Academic Excellence Scholarship.

8. **Proposed/suggested items for the next regular and future Board meeting agenda(s)**

Description: Board members will be given the opportunity to suggest items for future Board member agendas.

Recommended Action: As needed.

9. **Schedule next Board/Committee meetings**

Description: Upcoming committee meeting dates, times, and locations will be reviewed.

Recommended Action: Set the meeting schedule as follows:

Educational Program Committee meeting, Monday, December 6, 2021, 6:00 p.m.

The meeting will be held at the District Office conference room, 852 E Division Street.

10. **ADJOURN**

Educational Program Committee Meeting November 1, 2021



Communications and Community Education Update



Communications

Tell Our Story -

- If we don't tell our story, someone else will
- Boots on the ground effort to share all of the great things happening in our classrooms and buildings

Ways We Share -

- FB, Instagram, website (as appropriate), newsletter, newspaper, flyers, internal emails



WHAT IS GOING ON IN YOUR CLASSROOM & SCHOOL?

send pictures and **videos** right from your phone

don't forget about staff - parents love seeing their students' teachers!

PLEASE INCLUDE:

- | | |
|--|--|
| <input checked="" type="checkbox"/> student name(s) | <input checked="" type="checkbox"/> name of class & activity |
| <input checked="" type="checkbox"/> what students are doing & learning | <input checked="" type="checkbox"/> name of school |

jennifer.ames@rfsd.k12.wi.us

#RFPRIDE

Communications Social Media

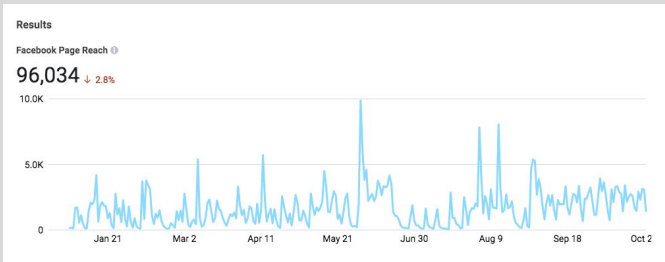
Facebook



Communications Social Media

Facebook @RiverFallsSchoolDistrict

FB Reach so far in 2021:



Monthly Reach has ranged from 10k to 28k individuals throughout 2021.

Goal is to post 2-3x/day M - F, with a variety of district information, celebrations, and community resource/event sharing. Keep community engaged so FB algorithm keeps district on the forefront of feeds.



Communications Social Media

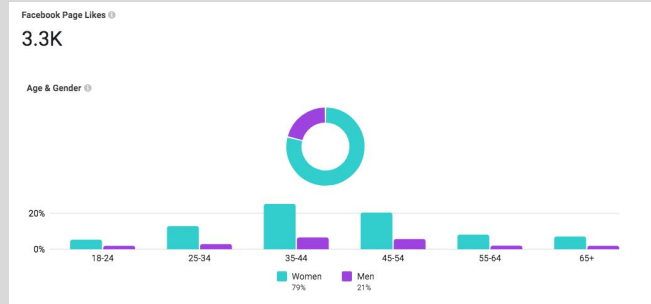
Facebook

FB Content Audience: 3.3k likes

Majority from the local area (RF, Hudson, etc.)

79% women

Majority are ages 25-55



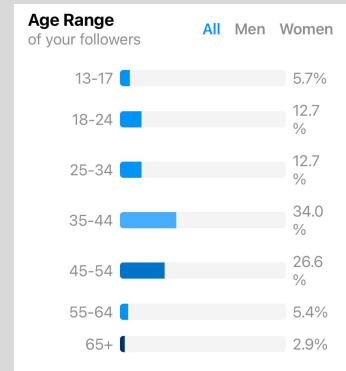
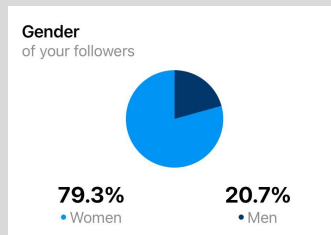
Communications Social Media

Instagram: riverfallssd

537 posts since inception
1,532 total followers

Last 30 days:

1,408 accounts reached
214 accounts engaged
Majority are from the regional area
79.3 % women



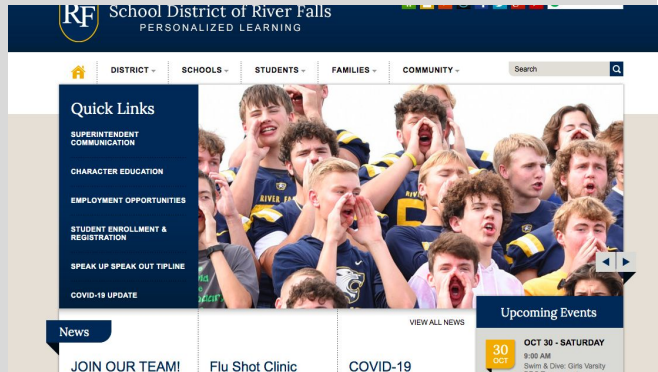
Goal is to have two stories a week and two posts a week.



Communications Website

Current website struggles:

- Too much information
- Some outdated information
- Difficult to navigate (too many clicks)
- Should better showcase/market school
- Broken links
- No "best practice" standards, no "owner"



Communications Website

Short-term plan: Fix broken links, tweak as appropriate/able, gain understanding of how site is being used, have staff conversations to help pave the way for new website.

505
outstanding employees

AA
bond rating

Our 500+ employees are dedicated to the development of every student's unique potential.

We are recognized by the global finance rating agency Standard & Poor's as having among the highest bond ratings in Wisconsin.

ABOUT US page will be revamped this year.
(sample, not final images)



Communications Website

Long-term plan: Complete overhaul of website to make it attractive, up-to-date, user-friendly

Website Overhaul Committee formed.

Answered such questions as: *What is its purpose? What do we need it to accomplish? Who is our audience? Who are our stakeholders? What is our budget? What is our timeline? Etc.*

Determined our MUST HAVES: *Mobile-friendly, social media integration, aesthetically pleasing, promotes & markets district to families & potential staff, up-to-date & appropriate news feed & calendar, fast, accessible, easy to get needed information, same menu structure on all building pages when possible*

Next Steps: Three vendor presentations, decision in December, involve stakeholders as structure is determined, set timeline, determine allocation of duties, include training of page "webmasters".

Goal is LIVE in summer 2022.



Communications Branding Initiative

WHAT?

Create a cohesive "brand" for the district.

Received proposals from three vendors. Vendor decision will be made in November. Rollout will happen throughout this year, and new website will adhere to new branding standards.

- **Typography:** standard font(s) for all of district
- **Palette** of colors, including ADA Compliant colors
- **"Modernized" RF** with shield
- **Logo files** for each school (same logo with their name) - includes 4k and CE, including acceptable use guidelines
- **Integrate with HS/Activities/Athletics branding**
- Digitized, high resolution- vector artwork with embedded fonts (PDF files), PNG, and SVG formats
- Horizontal, stacked (square) and mark-only versions
- 1 page simple brand guide



Communications Branding Initiative

How will this be used?

Templates for staff - presentations, letterhead, business cards, envelopes, etc.

Website - branding reflected in new website, current website as able.

Promotions, celebrations - anything the district communicates will adhere to Guidelines

Newsletter (hard copy) - 2x/year in district - (branding may not be ready for January newsletter)

Considerations:

Messaging guidelines - what is the message we want to communicate as a District? What is our "brand"? What should be consistently conveyed? Leadership team will assist in developing this.

Signage - as signage changes occur, branding will be incorporated in our buildings



Recruiting

Assist in district efforts to recruit....

Staff, Substitutes, Families/Students (long-term goal)

- Flyers - join our team, why work for us?
- Recruiting fair November UWRF
- Letter to the Editor
- Revised website will be a marketing tool.
Ex: Join Us button

RF THE SCHOOL DISTRICT OF RIVER FALLS

JOIN OUR TEAM!

We are hiring for all substitute positions!

WHY SUB FOR RFSD?

- MAKE A DIFFERENCE IN THE LIVES OF STUDENTS
- HAVE THE FLEXIBILITY TO WORK AROUND YOUR PREFERRED SCHEDULE
- WORK IN COLLABORATION WITH OUR FABULOUS RFSD STAFF
- EARN EXTRA \$

AVAILABLE SUBSTITUTE POSITIONS

TEACHERS - \$160/DAY	HEALTH AIDES - \$15.35/HR
PARAPROFESSIONALS - \$14/HR	CUSTODIANS - \$14.30/HR
SPECIAL ED PARAS - \$15.35/HR	BUS DRIVERS - \$17.20/HR
SECRETARIES - \$15.90/HR	

APPLY ON WECAN WECAN
For more information contact
Jennifer.karras@rfsd.k12.wi.us
715.425.1800 ext 1101

THE SCHOOL DISTRICT OF RIVER FALLS
ENCOURAGES ALL INTERESTED CANDIDATES TO
APPLY. WE ARE AN EQUAL OPPORTUNITY EMPLOYER.



School Forest

Dream Big Event held on October 12, 2021

Nearly 70 people in attendance.

Promoted event through:

- Branding - logo, font, etc.
- Personal emails (over 60 individuals and groups personally contacted) plus staff invites
- FB event & postings, shares to local groups
- Website - [webpage](#)
- Letter to the Editor from Jamie
- Paid ad in paper
- Doorhangers - neighborhood adjacent to property - hung on each home
- Flyers in local businesses
- Videos by Judie and David Babcock plus FB teasers

SCHOOL DISTRICT OF RIVER FALLS



School Forest

DREAM BIG EVENT

OCTOBER 12
6:00 PM
RFHS
MEDIA CENTER

EVENING TO INCLUDE:
• HISTORY OF THE SCHOOL FOREST
• MISSION & VISION FOR THE FUTURE
• HOW WE ACHIEVE THE DREAM

JOIN US FOR AN EVENING OF LEARNING, DREAMING, PLANNING, & ORGANIZING FOR THE "NOW" AS WELL AS THE FUTURE OF OUR BEAUTIFUL SCHOOL FOREST

RSVP PREFERRED: bit.ly/3le1FYA



10 years of play!



River Falls 4 Children

Celebrating 10 years of 4K program - promotion to begin soon

- FB posts
- Website photos
- Article in paper and/or letter to editor
- Picnic at the end of the year
- Video - student created?

Interview Becky, Alan (historical perspective), teachers, students (current and perhaps those who were students in the past)



Communications & CE

Our interns 21-22:
authentic learning for all

Here's what our interns want to share with RFSD staff:
Say hello to Brynn Johnson and Kinsley Albores, our new interns this semester in the Community Education Office! They are working together to grow our social media platforms. Social media is always changing and evolving. Having two passionate teenagers who understand the role of social media will help the district extend its reach and allow parents and students to better connect with the district.

About Kinsley and Brynn:
Kinsley and Brynn are both seniors at RFHS and are involved in multiple extracurricular activities. This gives them a behind-the-scenes view of what appeals to teenagers. Brynn and Kinsley are involved in many after school activities such as the Sunshine Fund, Student Council, CATS, and Girls' Volleyball. They both wanted the opportunity to work with the Community Education Office to collaborate more closely with the district's staff.

What Kinsley and Brynn love most about the district is their care for the students: Both girls have expressed their gratitude for the opportunities the School District of River Falls has provided for them, including the ability to earn college credit as a high school student to having fun events such as Activities Afternoons in middle school. River Falls does it all! #RFSD



Community Education

	Fall 2019	Fall 2020	Winter 2021	Summer 2021	Fall 2021
Classes offered	100	54 (39 virtual)	49 (26 virtual)	42 (3 virtual)	62 (4 virtual)
Classes held	86	39	27	32	
Registrations	1177	227	196	243	500

Currently rebuilding & establishing connections - trips, local partnerships (Brickhouse Music, Co-op, CVTC ELL program, KinniCC, Community Arts BASE)



Community Education

Advisory Council

- Resumed in-person meetings
- Meetings held approx. every 2 months
- 4-5 new members so far
- Encouraging them to be our eyes & ears of community
- One free class a catalog (exclusions apply - no trips)
- Recruiting student reps. (2-3)



Community Education

Rschool landing page upgrade

- Aesthetically more appealing
- New banner - *Explore, Create, Learn, Connect*

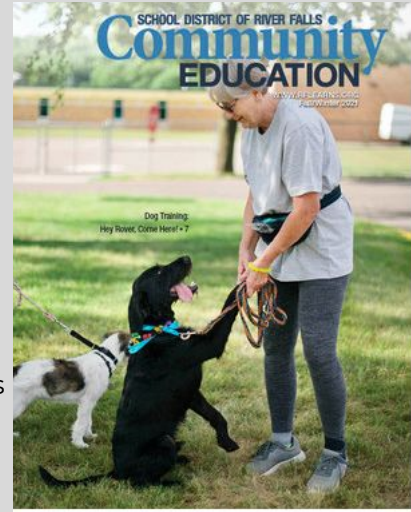




Community Education

Catalog

- Print is still king - no plans to stop printing of catalog
- Blended communication effort
- 3 catalogs a year
- A few tweaks:
 - Meet your Instructor
 - Revamp/update after district branding is established
 - Interactive PDF online



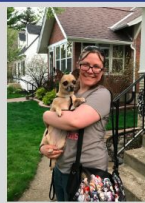
Community Education

E-newsletter



- Constant Contact platform
- Subscribe/unsubscribe
- All CE registrants from past four years automatically enrolled (*only those who gave permission through Rschool software when they enrolled in class*)
- Subscribe option on CE website
- Goal is monthly email blasts: Promote classes, instructors, appropriate district & community initiatives, etc. Share the great things going on and being offered.

Meet your Instructor




Hayley Brendalen: Absolute Beginner Knitting

My name is Hayley Brendalen. I have been knitting since I was nine years old. I learned from my grandma, who always made hats and mittens for me each winter and I got curious as to how it worked.

I also enjoy video games, bingeing my favorite anime and TV shows and love music, especially symphonic metal. I love animals and I have two dogs, both chihuahua mixes and one is deaf and blind.

I'm excited to offer **Absolute Beginner Knitting** through Community Ed this fall!

Insects: The Good, the Bad, the Ugly, & the Beautiful



It's not too late to join this class, taught by entomologist Dr. Robert Marquis.

Learn about tools for insect identification, the role of insects in human lives and the natural world, cultural significance, and conservation issues for insects found in the Midwest.


An optional field trip will be planned depending on class interest.

Mon, Sep 20, Sep 27, Oct 4, 6:30 - 8pm
RF High School Rm D101

Holiday Evergreen Gnome - second session!

We've added another session for this popular class by Vicki Andersen.

New session date: Tues, Nov 30, 7:30 - 9pm Glen Park Pavilion





Community Education Volunteer Program

New Volunteer Process:

- Online application (available in paper if needed)
- Background check standards established & posted
- Volunteer Guidelines & Field Trip Chaperone Guidelines established
- Central coordination by Lesley Schradle
- Currently: **323 approved volunteers**
- STEP program is continuing with 9 current STEP employees. Not expanding STEP this year.

Volunteer duties this year include: book fairs at all elementary schools & middle school, lunchroom helpers, classroom helpers, Neighborhood Leaf Rake, weekly Popcorn Fridays, Adventure Dash, and various classroom parties & activities.

Volunteer @ RFSD

Volunteer in River Falls Schools - You Can Make a Difference!

The School District of River Falls is built upon a strong foundation of family, school, and community partnerships. In a typical year our amazing volunteers spend more than 20,000 hours sharing their time and talents. This vital partnership between our schools and community enriches the curriculum, supports school activities, and creates multi-generational and multi-cultural experiences that benefit students, teachers, and volunteers.

New in 2021! To help us better communicate and align volunteer opportunities with our parents and community, we have implemented a [volunteer application](#). Fill out the application to become a volunteer in the School District of River Falls.

Have questions or need additional information? Contact district volunteer coordinator [Lesley Schradle](#), 715-425.1810 x 3506.



Volunteer Forms And Policies

VOLUNTEER APPLICATION
All volunteers must fill out this application on a yearly basis.

VOLUNTEER GUIDELINES
Guidelines for our volunteers.

BACKGROUND CHECK STANDARDS
To ensure the safety of all, the SCRPF requires a background check every four years.

FIELD TRIP CHAPERONE GUIDELINES
Expectations and duties of field trip chaperones.



Thank you!

What questions do you have?

SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022

352

FIELD TRIPS ~~/EXTENDED TRIPS~~

The educational benefits of field trips and outdoor activities are recognized and encouraged by the School Board. These trips must be of an educational nature, pertain to a specific element of the curriculum, and be integrated into the curriculum.

Student trips will be categorized within three general areas

- A. Instructional Trips: Trips that take place during the school day, related directly to a course of study, and generally require student participation. These trips shall be subject to review and approval of the building principal and generally are financed by school district funds within budget constraints.
- B. Supplementary Trips: Trips in which students voluntarily participate, such as classroom, grade level, and building trips, as well as trips for student activities, **athletics**, clubs, and other special interest groups. These trips are subject to review and approval of the building principal or activities director, and may include financial contributions by students to participate.
- C. Extended Trips: Trips that involve ~~travel beyond a 150-mile one-way radius from River Falls~~, overnight trips, ~~trips to foreign countries~~, or field trips that involve student fund-raising.
- D. **Abroad Trips: Trips that involve travel to a foreign country.**

It is the general expectation of the School Board **and District Administration** that all trips will be well-planned, conducted in an orderly manner and safe environment, and will relate directly to the objectives of the class, organization, club, or activity for which the trip is requested.

Additional equity considerations should be included such as:

- a. **Trip cost to students and families;**
- a. **Student safety;**
- b. **Overnight accommodations; and**
- c. **Physical access / student ability to participate**

All requests for student field trips are to be submitted by the teacher(s) to the building principal for prior approval. The principal must ensure that all trips have proper chaperoning and will not create extreme problems in the total educational program of his/her building. ~~In addition, All instructional, supplementary and extended trips require the approval of district administration including the school principal, Director of Academic Services and the Superintendent.~~ **All required paperwork must be submitted at least 90 days prior to the extended trip for approval. Additionally, all abroad trips** require approval of the Superintendent of Schools and the School Board.

~~Field trips may be approved within the limitations imposed by the budget.~~

The School Board acknowledges and supports the efforts of booster clubs, Parent-Teacher Organizations, and similar organizations in helping to provide field trip opportunities for students.

If transportation is necessary, it will be provided by the district whenever possible.

The School Board directs the Superintendent to create and disseminate procedures for instructional, supplementary, and extended field trips.

LEGAL REF.: Sections 121.54(7), Wisconsin Statutes

REFERENCE: 352-Exhibit Procedure
352-Rule Guidelines

APPROVED: March 19, 1973

REVISED: September 16, 1991
June 29, 1998
April 21, 2008
November 16, 2009
May 16, 2016
November xx, 2021

SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022

352-Rule

GUIDELINES FOR **EXTENDED, OVERNIGHT AND ABROAD** FIELD TRIPS / ~~EXTENDED~~
TRIPS

1. Teachers are responsible for determining appropriate field trips for students which have educational value. Teachers must submit a plan for the trip to the principal for review and approval well in advance of the trip.
2. The building principal is responsible for reviewing and approving all **instructional, supplementary and extended** field trips and for providing detailed procedures for all student trips, including parental involvement, supervision, costs, accommodations, and other factors deemed important and in the best interest of students. **Additional equity considerations should be included such as:**
 - a. **Trip cost to students and families;**
 - a. **Student safety protocols;**
 - b. **Overnight accommodations; and**
 - c. **Physical access / student ability to participate**
3. In approving field trips, the principal will consider frequency of field trips by students, impact of the trip on the overall education of students, and **district budgetary constraints that minimize family financial impact and financial impact on students and families.**
4. Upon approval of the trip, teachers are responsible for notifying parents of the plans for the trip, receiving parent permission for participation on the trip, obtaining chaperones for the trip, submitting to the principal and Supervisor of Transportation an accurate listing of students transported on the trip, and properly handling of funds necessary for the trip. All district financial procedures will be followed. **All field trip artifacts should be on file with the building principal's office (e.g. parent letters, transportation requests, etc.**
5. Rules of conduct and discipline for students and employees shall apply to all student field trip activities. All school district policies shall apply during field trips, and teachers are responsible for student behavior and discipline for the duration of the trip. Additional rules may be established by trip chaperones and contracted carriers to ensure student safety. Students will be expected to comply with these rules at all times.
6. Students going on field trips shall be counted as present and permitted to make up any regular school work that has been missed. They will not be placed at a disadvantage because of participation in a school-sponsored trip.
7. The teacher shall notify the principal or district administration by telephone, immediately, in the event of an accident or other unforeseen circumstances.
8. Transportation shall generally be furnished through a school-owned vehicle **whenever possible**. The Supervisor of Transportation shall be notified at least one week in

advance of the proposed field trip. In the unusual event that a private vehicle is approved for use, a certificate of insurance must be on file in the principal's office prior to the trip.

9. Proposals for Extended **Overnight** Trips shall be made to ~~the School Board upon approval of the building principal and recommendation of the Superintendent~~ **for approval**. Extended trips include any one of the following characteristics: ~~trips of more than a 150-mile one-way radius, trips that tour foreign countries,~~ overnight trips and those trips involving student fund-raising. ~~Proposals for Extended Trips shall be presented to the Board's Educational Program Committee prior to full Board action at a regular meeting.~~
- 10. Proposals for Abroad Trips shall be made to the School Board upon approval of the building principal and recommendation of the Superintendent. Proposals for Abroad Trips shall be presented to the School Board's Educational Program Committee prior to full Board action at a regular meeting.**
11. ~~Extended~~ **and Abroad** trips should generally be scheduled during vacation times to minimize the loss of teacher/student school time. Extended **and Abroad** trips should not exceed ten (10) **calendar** days in total length during the school year ~~calendar~~ or fourteen (14) **calendar** days in total length during the summer break.
12. All proposals for school-sponsored extended trips shall be presented to the building principal and the superintendent prior to any preliminary discussion with students, fund-raising activities, or any public announcements.
13. Requests for school-sponsored extended trips should be submitted a minimum of 90 days prior to the trip and requests for school-sponsored ~~extended~~ **abroad** trips to foreign countries shall be submitted at least 180 days prior to the trip. All requests shall include the following information as appropriate to the activity:
 - a. An explanation of the instructional purposes of the trip and how it complements district curriculum objectives.
 - b. Housing and travel plans, including the length of time for travel including departure and return times and dates. **(Plans must include any COVID mitigation protocols.)**
 - c. Approximate number of students.
 - d. An explanation of all financial arrangements.
 - e. The cost of the trip per participant and what is and is not included in the price.
 - f. A count of the number of free transports if any are furnished, and to whom they will be granted.

- g. A list of the names of chaperones who will accompany the students. The trip organizer is to be an employee of the School District of River Falls. Additional supervisors are to be adults approved by the building principal.
 - h. Deadlines for forfeiture of deposit if a student signs up for a trip and then decides not to participate.
 - i. A list of fund-raising activities and/or organizations that will be solicited for support.
 - j. For overnight travel, particularly to destinations out of state or in foreign countries, a detailed proposal from the contractor planning and booking the trip, including a list of references of the contractor organizing the trip, evidence of insurance coverage, and transportation by a bonded carrier.
 - k. Any requests for modifications of this procedure
14. Participation in supplementary, ~~extended~~ and abroad trips should be voluntary, with no sanctions resulting from student non-participation.
15. Generally speaking, trips routinely scheduled for regional or state athletic or extracurricular events, seasonal practices, or tournaments are not considered extended trips.
- ~~16. All costs for extended trips, including costs incurred for chaperones, shall be borne by participants on the extended trip. There shall be no cost to the school district beyond evaluating and screening chaperones. In planning extended trips, staff members need to be aware of the financial and academic impact on students and families. Consideration of such impact should strongly affect the destination, frequency, and planned activities of the extended trip.~~
17. All costs for ~~extended~~ and abroad trips, including costs incurred for chaperones, shall be borne by participants on the extended and abroad trip. **The school district will consider covering the cost of all chaperones if / when it would reduce student costs.** There shall be no cost to the school district beyond evaluating and screening chaperones. In planning ~~extended~~ and abroad trips, staff members need to be aware of the financial and academic impact on students and families. Consideration of such impact should strongly affect impact the choice of destination, frequency, and planned activities of the extended trip.
18. Supervision shall be provided in the ratio of no more than 15 students per adult. The minimum shall be 7 students to 1 adult.
19. All students participating in ~~extended~~ and abroad trips are expected to abide by trip conduct rules and regulations and the rules of the school. Any student violating such rules will be subject to disciplinary action up to and including being sent home at the

parent's/guardians' expense. A parent meeting will be held or a letter will be sent home, along with the parent permission form, explaining the rules.

20. A detailed itinerary and an alphabetized list of students and other individuals participating in the extended trip will be on file in the principal's office one week before departure. The list shall include emergency contacts and all medical information for individual students with specific medical needs and/or conditions. The list of students with the dates of the trip will be distributed to the faculty and/or attendance office at this time.

REFERENCE: 352 Field Trips–Extended Trips
352-Exhibit Procedure

APPROVED: June 29, 1998

REVISED: November 16, 2009
May 16, 2016
November XX, 2021

SCHOOL DISTRICT OF RIVER FALLS
River Falls, Wisconsin 54022

461
(formerly JIA)

WISCONSIN ACADEMIC EXCELLENCE SCHOLARSHIP

The State of Wisconsin offers high school seniors academic excellence scholarships to encourage top students to continue their education in the State of Wisconsin. The School District of River Falls shall annually designate academic scholars for purposes of the Wisconsin Academic Excellence Higher Education Scholarship. The scholars shall be the seniors with the highest grade point averages (GPA). The scholar shall be named in accordance with timelines required by law. The GPA shall be determined in accordance with established Board policy.

To be eligible, students must be enrolled in the District full-time for six consecutive terms prior to the awarding of the scholarship (i.e., four terms of their junior year and the first two terms of their senior year). To attain senior standing, a student must meet the requirements outlined in Board policy.

If two or more seniors have the same grade point average and are otherwise eligible to be designated a scholar, a representative committee of high school faculty members shall select the scholarship designee and certify, in descending rank order, those remaining seniors with the same grade point average as alternate designees. The committee shall apply the following criteria in noted order:

- 1. The student with the greatest number of laude points earned by the end of their 7th semester of high school.**
- 2.** The student with the highest recorded score on the ACT/SAT by December 31 of the senior year shall be named a scholar.
- 3.** The student with the most rigorous and well-rounded course history shall be named a scholar. The number of advanced placement classes completed, and not audited, and the number of advanced placement classes in progress shall be considered. Students may not drop or audit advanced placement classes during the second term.
- 4.** The student with the highest score on the PSAT shall be named a scholar.
- 5.** A writing sample shall be evaluated by an external source according to a pre-established rubric. The student with the highest scoring writing sample shall be named a scholar.

The School District of River Falls shall not discriminate in the acceptance and administration of scholarships and other aids, benefits or services to students from private agencies, organizations or persons on the basis of sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, gender identity, gender expression, gender non-conformity, social, socio-economic or family status, physical attributes, disability/handicap or any other basis protected by state or federal law. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REF.: Section 39.41 Wisconsin Statutes
HEA 9, Wisconsin Administrative Code

CROSS REF.: 341.1-Rule, Specific Grading Systems and Process for Appealing a Grade

345.11, Class Rank
345.43, Promotion of High School Students
460, Student Awards and Scholarships

APPROVED: January 17, 2000

REVISED: September 25, 2006
November 19, 2018
December 21, 2020
November 15, 2021