

**School District of River Falls  
Special Board Meeting**

Monday, June 28, 2021 - 6:00 PM

District Office, 852 E Division Street, River Falls, Wisconsin 54022

Agendas can be viewed at <https://www.rfsd.k12.wi.us/district/school-board.cfm> or at  
<https://meetings.boardbook.org/Public/Organization/1447>

**1. CALL TO ORDER IN THE DISTRICT OFFICE CONFERENCE ROOM**

**2. MANNER OF PUBLIC NOTIFICATION OF MEETING**

**3. INTERVIEW BOARD CANDIDATES**

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**Description:** The Board received 5 applicants for the Board vacancy. The Board of Education will interview candidates and consider the appointment of an eligible and qualified elector to fill the Board vacancy until April 25, 2022.

**4. APPOINT CANDIDATE TO FILL BOARD VACANCY**

**Description:** The Board will appoint an eligible and qualified elector to fill the Board vacancy.

**Recommended Action:** Appoint an applicant to the Board of Education to fill the Board vacancy left by the resignation of Mike Thompson until April 25, 2022.

**5. ADJOURN**

**SCHOOL DISTRICT OF RIVER FALLS  
River Falls, Wisconsin 54022**

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**PROCEDURES FOR FILLING BOARD VACANCIES**

The following process has been established for filling a vacancy on the Board of Education and shall be used except as otherwise provided by the current Board:

1. Notice of the Board vacancy shall be published in the Hudson Star Observer and district website for two consecutive weeks. Persons interested in filling the vacancy shall to submit a letter of interest to the Board President. A deadline will be established for receiving letters of interest.
2. A questionnaire will be sent to interested applicants along with a request for two letters of recommendation with a date identified for its return.
3. Selection of candidates for the interview process will be based on responses to the Board questionnaire and if more than seven individuals apply the Board may determine the tops seven to be interview based on rating of responses to the application questionnaires of all candidates.
4. A special Board meeting will be scheduled for interviewing the candidates. The Board will meet in open session, and the Board will interview candidates, one candidate at a time.
5. Questions for the candidates will be based on a prepared set of interview questions.
6. Weighted ballots will be used in the voting procedure (e.g. first ballot - vote for four in rank order; second ballot vote for three in rank order; third ballot - vote for two in rank order; fourth ballot - vote for one candidate). Balloting will continue until a candidate receives a majority vote of the remaining members of the Board. Ties will be broken by a coin flip. A motion of unanimous election shall be made following the coin flip.
7. The candidate appointed to the vacancy shall, pending acceptance and filing the oath of office, be seated on the Board.

**SCHOOL DISTRICT OF RIVER FALLS  
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**Timeline for the Selection of a Candidate to Fill the Board Vacancy**

<u>Date</u>	<u>Action</u>
Monday, June 7, 2021	Officially accept the Board resignation Finalize procedures to fill the vacancy
Thursday, June 10, 2021 Thursday, June 17, 2021	Publish notice of vacancy and procedures for appointment
Thursday, June 24, 2021	Deadline to receive questionnaires, letters of recommendation
Friday June 25, 2021	Notification to individuals of the interview session
Monday, June 28, 2021	Special Board of Education meeting including interview session, Board designate signs the Oath of Office
Monday, July 19, 2021	Officially seated at Regular Board of Education Meeting





## **Qualities and Attributes of a School Board Member**

There are many qualifications and qualities that experienced school board members have indicated are important to school board membership. These include:

- A commitment to the belief that all children of the school district are entitled to have available to them a beneficial educational program.
- An open mind and readiness to learn.
- A willingness to attend seminars and workshops which can help them make intelligent decisions in school affairs. [The first WASB event for newly elected school board members are the New School Board Member Gatherings held in late April in 15 regions throughout the state to briefly review school board member responsibilities and introduce the new members to the services and information provided by the WASB.]
- A vision and an ability to understand changes in our society.
- The ability to act with other school board members to advance the best interests of the school district.
- The capability to articulate the philosophy and goals of the school and to listen carefully to the criticisms offered by people with differing views.
- A willingness to invest the hours that will be necessary to faithfully discharge their duties.
- Freedom from conflict with any other interest.

### **School District of River Falls Mission Statement**

The School District of River Falls, innovative leader in personalized learning, ensures the development of every student's unique potential in order to excel as responsible, productive, global citizens, facilitated by forward-thinking staff in a safe, nurturing and collaborative environment.

### **District Priorities**

- #1- Provide social & emotional support for students and staff.
- #2- Increase connectedness of traditionally marginalized students.
- #3- Address the achievement gap by focusing on growth.