



Beaverton School Board Business Meeting

District Office

1260 NW Waterhouse Avenue

Beaverton, Oregon 97006

Tuesday, August 29, 2023 7:00 PM

Video Stream: www.youtube.com/beavertonschools

Meeting Materials: beavertonsd.org/boardmeetings

AGENDA

I. OPEN MEETING

- A. Call to Order
- B. Attendance
- C. Land Acknowledgement
- D. Agenda Review

II. OATH OF OFFICE

- A. Dr. Melissa Potter - Zone 3
- B. Justice Rajee - Zone 6
- C. Dr. Tammy Carpenter - Zone 7

III. RECOGNITIONS

- A. Clothes for Kids Relocation
- B. Distinguished Budget Award

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IV. SUPERINTENDENT'S REPORT

- A. Comments by the Superintendent

V. PUBLIC COMMENTS

- A. Comments by Employee Groups
- B. Comments by Community Members

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VI. ITEMS FOR INFORMATION

- A. Back to School Update

VII. CONSENT AGENDA

- A. Personnel
- B. Board Meeting Minutes
 - a. School Board Business Meeting, July 25, 2023
 - b. School Board Work Session, August 15, 2023
- C. Public Contracts

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VIII. ITEMS FOR FUTURE ACTION

- A. Budget Committee Selection Process

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IX. BOARD COMMUNICATION

- A. Comments by Individual Board Members

X. CLOSE MEETING

- A. Closing Comments
- B. Adjourn

RECOGNITION OF STUDENTS, STAFF AND COMMUNITY**SUMMARY**

Beaverton School District recognizes district staff for their outstanding contributions for the relocation of the Clothes for Kids program and awards for budget presentation and financial reporting.

DESCRIPTION**Clothes for Kids Relocation Project**

Beaverton School District recognizes Kara Yunck for her outstanding contributions to the district and the community.

Clothes for Kids (C4K) is a district-run, volunteer-supported effort that supplies free, gently used clothing and shoes to BSD families in need. Last year, C4K volunteers served families during 4,000 visits to the portable located on the west side of the District Support Center on Merlo Road. Thanks to 2022 Bond funds, C4K was relocated to a much larger portable on the opposite side of the facility this summer.

This difficult and time-consuming relocation was orchestrated and supervised by Kara Yunck, Communications Coordinator in the Communications & Community Involvement Department. It involved boxing, moving, reorganizing and labeling more than 50,000 items and developing new systems to better serve our client families. Kara went above and beyond in these efforts, working weekends throughout the summer to ensure that C4K was ready to open on time for back-to-school shopping. Her efforts, combined with our Maintenance team and other CCI team members, have resulted in a space that is more welcoming and functional for our families and volunteers. Kara is recognized for her exceptional efforts to successfully accomplish the relocation to better serve students and families.

Meritorious Budget Award & Certificate of Excellence in Financial Reporting

The Beaverton School District has earned recognition from the Association of School Business Officials International for excellence in budget presentation and financial reporting.

The district's budget document and annual comprehensive financial report were reviewed and judged by an impartial panel to meet the high standards of the program for compliance and financial transparency. The district has been awarded the Meritorious Budget award for fiscal year 2023–2024 and the Certificate of Excellence in Financial Reporting for fiscal year 2021–2022.

Congratulations to Associate Superintendent Mike Schofield, Budget Manager Jessica Jones, Finance Manager Jason Guchereau and the entire Business Office.

RECOMMENDATION

The Board recognizes Kara Yunck, Mike Schofield, Jessica Jones, Jason Guchereau and the Business Office for their outstanding contributions to the district and the community.

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PUBLIC COMMENTS

Written comments were accepted by online form submission from 12:00 p.m. on Thursday, August 24, 2023, through 12:00 p.m. on Monday, August 28, 2023.

The following comments followed all the posted guidelines listed on the form and below.

- One comment per person.
- Comments are limited to 1,000 characters per person.
- The Board will not hear charges or complaints against any District employee.

First Name	Last Name	Association with the Beaverton School District	Comments:
Cristina	Chavez	Staff Member	<p>Thank you for your service.</p> <p>I am writing to advocate for another staff member who identifies as gender non-binary. I was disheartened at a recent training to hear this colleague say, "well, I guess I'll be a girl today," faced with the fact that the district office does not have a gender neutral restroom. Frankly, it was a bit appalling given the fact that this would not be tolerated in any of our schools. Please follow BSD's promise to be equitable and do better.</p> <p>Thank you.</p>
Chris	Eggert	Parent/guardian	<p>The earlier start for option schools with a start time of 7:20 for this school year is a bad idea. I understand that the district had to change the number of hours but more notice and input from parents would have been appreciated. 7:20 is too early for middle and high school students to be starting school.</p>

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The District prohibits discrimination and harassment based on any basis protected by law, including but not limited to, an individual's actual or perceived race, color, religion, sex, sexual orientation, gender identity, gender expression, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, veterans' status, or because of a perceived or actual association with any other persons within these protected classes.

Good evening Supt. Balderas, Board Chair Pérez and members of the School Board.

For the record my name is Lindsay Ray and I am a high school math teacher currently serving as the president of the Beaverton Education Association.

It's the most wonderful time of the year! I know that I am excited as staff and students are coming back into buildings. I don't know that we will ever truly be back to "normal," but I do know that there are countless opportunities that this year will bring.

I want to echo the words of Dr. Balderas in his welcome back message yesterday: *"Our schools are not merely buildings; they are communities where each student, family and staff member is an essential part of our BSD tapestry. Within our walls, we celebrate diverse backgrounds, cultures and abilities. We demand inclusivity, and we foster an atmosphere of respect and understanding. Here, everyone is seen, heard and supported."* I'm so thankful for that sentiment coming from our superintendent, and I'm hopeful that we can all strive to support one another in these tumultuous times.

I'm looking forward to a collaborative and productive relationship with District leadership, including the school board, and I'm excited to connect with each one of you. I know your role as school board directors is not easy, and I'm hopeful that we can work together to make sure Beaverton remains, in my humble opinion, the best school district in Oregon.

One of the things I want to bring to your attention today is the impact of our changing climate. We continue to see record high temperatures every year, our air quality regularly suffers because of wildfire smoke, and snow doesn't seem to be a "once every several years" occurrence anymore. With that said, I hope that special attention is being paid to the HVAC systems in all of our schools to keep students and staff safe and comfortable each and every day.

I also want to remind everyone that we are bargaining this year, which I know is simultaneously exciting and exhausting. I am hoping that we can work together throughout that process to come to agreements that ensure Beaverton has the schools our students deserve.

Finally, I'd like to say to all of our staff, thank you for your continued commitment to our students and to making our district and this community a place to learn, to be seen, and to thrive. To our students, welcome back to your school communities—we're excited you're here.

And to our community, thank you for your continued support—we're able to serve our students authentically because of your trust in us. Let's have a great year.

Good Evening Board Chair Dr. Perez, Superintendent Balderas & members of the board.
I want to say hello and welcome to Melissa, Justice & Tammy.

For those that don't know me, I am Kyrsti Sackman- are you thirsty? I am Kyrsti. I am a para II and the OSEA Union President Elect. I am happy to be sitting in front of you as we are 2 days into our new school year.

I first want to say HELLO and WELCOME to our new **OSEA Field Rep and Organizer, Teresa- she has taken over Justin's role and has jumped in & we are grateful for her joining our BSD team and the welcome she has been receiving from our district partners.**

Our board has a simple message of gratitude
"We are very grateful for the positive partnership and support in which the true winners are the students and families we serve and support"

I would like to add on to this message by saying...
We continue to grow our partnership, relationships & collective problem solving with BSD Management and it continues to shine lights and solve issues for so many different classified positions.

We are appreciative of the team lunches and meetings we have had with leadership and BEA.

We are thankful for the sharing of information, as things change & for the flexibility to problem solve as a team, as things continue to come to light.

We are very excited about the new addition to SPED, in the role of "PARA II Rover" I am thankful to have been asked to be one of the first staff on the team & be able to provide support in our classrooms & for our building teams.

We are all in this together & this show of solidarity from BSD to create this position and roll it out, is something really special and we appreciate it.

Tomorrow we have an opportunity for our AFT National Team to come to a Beaverton School, to do a site visit and to glorify all the amazing work our buildings do, but specifically the critical part that ALL CLASSIFIED staff play in the success of each student each day in our schools.

We are looking forward to this new school year and all the amazing moments and wins we will have! As well as looking forward to working together to collectively support our staff and students as we navigate the ever changing world around us.

CONSENT — ITEM FOR ACTION**PERSONNEL ACTIONS****SUMMARY**

A list of employees is being recommended by the superintendent for approval of routine personnel actions, including employment, leaves of absence, and resignation/retirement of teachers and administrators.

RECOMMENDATION

The superintendent recommends the board approve the personnel actions as submitted in board materials.

DRAFT MEETING MINUTES – VIRTUAL BOARD BUSINESS MEETING JULY 25, 2023**Board Members Present:**

Dr. Karen Pérez, Acting Chair
Dr. Tammy Carpenter
Ugonna Enyinnaya
Sunita Garg
Susan Greenberg
Dr. Melissa Potter
Justice Rajee

Board Members Absent:**Staff Present:**

Dr. Gustavo Balderas
Dr. Carl Mead
Dr. Heather Cordie
Susan Rodriguez
Shellie Bailey-Shah

Superintendent
Deputy Superintendent for Operations & Support Services
Deputy Superintendent for Teaching & Learning
Chief Human Resources Officer
Public Communications Officer

The meeting was held virtually and was open to the public to attend via live stream on YouTube.

I. OPEN MEETING

Dr. Karen Pérez, the board's vice chair for 2022–23, called the meeting to order at 7:00 p.m. The Oath of Office was led by Dr. Gustavo Balderas to the newly elected Board members, Dr. Melissa Potter, Justice Rajee and Dr. Tammy Carpenter. Roll call was taken and listed above. The board reviewed the agenda and did not request any changes. Susan Greenberg moved to approve the agenda and Sunita Garg seconded. The motion passed, 7:0.

II. SUPERINTENDENT REPORT**A. Comments by the Superintendent**

Superintendent Gustavo Balderas wanted to commend all of the new Board members for running. The summer is really business for many departments and we are hiring, facilities folks are implementing the Bond, and the Technology department is upgrading the computers in the district. He had the opportunity to visit a few summer programs that are going on and the CTE program at Westview High School. Kudos to all the staff that are supporting the students during the summer.

III. ITEMS FOR ACTION**A. Election of School Board Chair and Vice Chair****i. Board Chair**

Ugonna Enyinnaya nominated Karen Pérez to be board chair for the 2023–24 school year. The motion to elect Karen Pérez as chair passed 7:0, with 0 voting no.

The District prohibits discrimination and harassment based on any basis protected by law, including but not limited to, an individual's actual or perceived race, color, religion, sex, sexual orientation, gender identity, gender expression, national or ethnic origin, marital status, age, mental or physical disability, pregnancy, familial status, economic status, veteran status, or because of a perceived or actual association with any other persons within these protected classes.

Use the following links to access board meeting information:

Video Livestream: youtube.com/BeavertonSchools • Meeting Materials: beavertonsd.org/boardmeetings

ii. Board Vice Chair

Susan Greenberg nominated Sunita Garg to be board vice chair for the 2023–24 school year. The motion to elect Sunita as vice chair passed 7:0, with 0 voting no.

IV. CONSENT AGENDA – Board Chair Dr. Karen Pérez

A. *Approve Personnel Actions*

B. *Approve Board Meeting Minutes –*

June 20, 2023 Business Meeting

C. *Approve Public Contracts*

D. *Approve Amended Board Meeting Calendar for 2023–24*

Susan Greenberg moved to approve the consent agenda as submitted and Justice Rajee seconded. The motion passed 7:0.

V. CLOSE MEETING

Board Chair Dr. Karen Pérez adjourned the meeting at 7:17 p.m.



DRAFT MEETING MINUTES—WORK SESSION AUGUST 15, 2023**Board Members Present:**

Dr. Karen Pérez, Chair
Sunita Garg, Vice-Chair
Dr. Tammy Carpenter
Ugonna Enyinnaya
Susan Greenberg
Dr. Melissa Potter
Justice Rajee

Staff Present:

Dr. Gustavo Balderas	Superintendent
Dr. Carl Mead	Deputy Superintendent for Operations & Support Services
Dr. Heather Cordie	Deputy Superintendent for Teaching & Learning
Michael Scofield	Associate Superintendent for Business Services
Kerry Delf	Chief of Staff
Susan Rodriguez	Chief Human Resources Officer
Shellie Bailey-Shah	Public Communications Officer
Camellia Osterink	General Counsel

The meeting was open to the public to attend in person or via live stream on YouTube.

I. OPEN MEETING

Chair Dr. Karen Pérez called the meeting to order at 10:09 a.m.

Dr Balderas introduced Mike Scott and Erika Lopez to the board and spoke of their expertise and knowledge as they would be the facilitators for the session.

II. BOARD RETREAT

Chair Dr. Karen Pérez reviewed the retreat goals and the projected outcomes. She turned the time to Mike Scott, who reviewed the agenda with the Board. The Norms were shared by Erika Lopez to Board members.

The facilitators, Mike Scott and Erika Lopez worked on team development with the Board, Superintendent and high level staff.

They presented information on what the Board roles and responsibilities are when dealing with the public, staff and students. Questions from Board members were asked and answers were provided by Superintendent Balderas and the facilitators of the work session. During this time there were hands-on activities and scenarios presented that the Board members participated in throughout the session.

The board recessed for a meal break at 1:06 p.m.

Ms. Lopez and Chair Pérez discussed the current Board working agreement and presented a draft of an updated working agreement. The Board members were asked to go over the documents and to ask questions. They discussed the presented draft Board working agreement today in small groups as to what else is needed. Additional time will be provided at another work session to come to complete the agreement and vote on a final product.

Dr. Balderas discussed the School Board members visiting schools in an official capacity with the Executive Administrators and the structure of those visits. Discussion of comparing those visits to going as a member of the public to an event is a different scenario then going with an Executive Administrators and the expectations of the different visits. Work sessions as compared to Business sessions, the differences and the need to be in person was discussed as compared to virtually participating. Clarifying the expectations in the agreement, possibly in an executive agreement.

The board recessed for a quick break at 3:30 p.m.

Kerry Delf presented an overview of what all was involved with creating the newly approved Strategic Plan. The goals, core values and taglines of the Strategic Plan to assist with student success were discussed. Dr. Heather Cordie spoke of the four goal areas and primary outcomes that come with each of those. She presented how they will accomplish this through professional development. As questions were asked by the Board members, answers were provided by the staff.

Mr. Scott spoke to the work that was begun today, as it is only the beginning. He will be coming back to continue working on the final agreement.

Dr. Balderas spoke of his excitement to work with the Board leadership and the staff focus to move forward together.

III. CLOSE MEETING

Board Chair Dr. Karen Pérez adjourned the study session at 4:42 p.m.

CONSENT — ITEM FOR ACTION**PUBLIC CONTRACTS BOARD AUTHORIZATION OF SUPERINTENDENT TO OBLIGATE THE DISTRICT****BACKGROUND**

On May 15, 2017, the board adopted current policy language regarding authority to obligate the district (Board Policy DJ), which updates the school district's public contracting rules in accordance with state recommended model rules. Appropriate bidding procedures and public contracting rules have been complied with before recommending the attached contracts for board approval. The following authorization of contracts, subject to available budget appropriations, is a routine board action that appears under the consent grouping of the board agenda.

RECOMMENDATION

The superintendent recommends the board approve the superintendent or a designee to obligate the district for the public contract items listed in Attachment A.

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ATTACHMENT A

Contract Name	Recommended By	Contract Selection Process	Contractor/Vendor	Contract Amount	Contract Timeline		Recommendation
					Start	End	
Construction Manager/General Contractor (CM/GC) Services for Raleigh Hills School Replacement GMP Amendment	Aaron Boyle, Administrator for Facilities Development	Request for Proposal (RFP) 22-0017	Pence Contractors, LLC	\$54,921,817.00	08/2023	12/2025	Authorization to Award Contract
LifeWorks Northwest	Ann Ziehl, Administrator for Special Education	Sole Source Procurement Pursuant to ORS279B.075, OAR 137-047-0275 & DJCA-AR(7)	LifeWorks NW	\$650,000.00	07/2023	06/2024	Authorization to Award Contract
OpConnect Bus Charger Procurement and Installation	Craig Beaver, Administrator for Transportation Services	City of Portland Cooperative Contract #30007944	OpConnect, Inc.	\$436,656.00	09/2023	06/2024	Authorization to Award Contract

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PUBLIC CONTRACT AUTHORIZATION

PROJECT NAME: Raleigh Hills Replacement

PROJECT TIMELINE: 1/2023 – 12/2026

PROJECT BUDGET: \$66,821,753

PROJECT SCOPE: Replacement and renovation of Raleigh Hills Elementary School

CONTRACT NAME: Construction Manager/General Contractor (CM/GC) Services for Raleigh Hills Elementary School Replacement GMP Amendment

RECOMMENDED BY: Aaron Boyle, Administrator for Facilities Development

SOLICITATION METHOD: Request for Proposal (RFP) 22-0017

CONTRACT TIMELINE: 8/2023 – 12/2025

CONTRACT AMOUNT: \$54,921,817

CONTRACT SCOPE: The initial contract was for a CM/GC to provide pre-construction services. The pre-construction services included constructability review, subcontractor engagement, planning/logistics, estimating, and ultimately development of a Guaranteed Maximum Price (GMP) proposal. The GMP has been negotiated by the project team within the project budget (see above) and encompasses the CM/GC to provide all materials, services, labor, and other things necessary to construct the project and deliver the project goals.

RECOMMENDATION: Authorization to Award Contract to Pence Contractors, LLC

FUNDING SOURCE: 2022 Bond, Raleigh Hills Replacement/2014 Bond, Raleigh Hills Improvements

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PUBLIC CONTRACT AUTHORIZATION

PROJECT NAME: LifeWorks Northwest Daily Treatment Program

PROJECT TIMELINE: 07/2023 – 06/2024

PROJECT BUDGET: \$650,000

PROJECT SCOPE: The LifeWorks Northwest Daily Treatment Program mental health services are provided under Lifeworks Northwest certification and licensing with Oregon Health Authority with an educational component. In the provision of services, the overarching authority is guidance provided by Oregon Administrative Rules developed by the Oregon Health Authority for its Day Treatment programs.

CONTRACT NAME: LifeWorks Northwest

RECOMMENDED BY: Ann Ziehl, Administrator for Special Education

SOLICITATION METHOD: Special Procurement pursuant to ORS 279B.085, OAR 137-047-0275 & DJCA-AR(7)

CONTRACT TIMELINE: 07/2023 – 06/2024

CONTRACT AMOUNT: \$650,000

CONTRACT SCOPE: The LifeWorks NW Daily Treatment Program mental health services are provided under Lifeworks NW certification and licensing with Oregon Health Authority with an educational component. In the provision of services, the overarching authority is guidance provided by Oregon Administrative Rules developed by the Oregon Health Authority for its Day Treatment programs.

RECOMMENDATION: Authorization to Award Contract to LifeWorks NW

FUNDING SOURCE: General Fund

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PUBLIC CONTRACT AUTHORIZATION

PROJECT NAME: 3-Year EVSE Upgrade Plan

PROJECT TIMELINE: 07/2023 – 06/30/2026

PROJECT BUDGET: Not to Exceed \$5,000,000

PROJECT SCOPE: Procurement and installation of up to sixty-five (65) Level 2 AC Electric Chargers, ten (10) Level 3 DC Fast Chargers, up to two (2) storage batteries, and multiple Photovoltaic Power Systems with associated implementation costs for the purpose of upgrading the electric charging and resilience systems for electric school buses at Transportation Service Center and Allen Boulevard Repair Facility to supply Transportation Services to pupils per ORS 327.043 & IEP Requirements.

CONTRACT NAME: Electric School Bus Charging Infrastructure and Resilience Equipment

RECOMMENDED BY: Craig Beaver, Administrator for Transportation Services

SOLICITATION METHOD: City of Portland Cooperative Contract #30007944

CONTRACT TIMELINE: 09/2023 – 06/2024

CONTRACT AMOUNT: \$436,656

CONTRACT SCOPE: Procurement, installation, and implementation of twenty (20) Level 2 AC Electric Chargers and three (3) DC Level 3 Electric Chargers.

RECOMMENDATION: Authorization to Award Contract to OpConnect, Inc.

FUNDING SOURCE: General Fund

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ITEM FOR ACTION AT A FUTURE MEETING**BUDGET COMMITTEE MEMBER SELECTION PROCESS****SUMMARY**

The School Board needs to appoint community representatives from Zones 1 and 2 to serve three-year terms on the Budget Committee. The Board will first establish the process to be used.

BACKGROUND

The Budget Committee has two vacancies, in Zone 1 and Zone 2. Members who previously served on the Budget Committee are not excluded from appointment.

<i>Zone</i>	<i>Board Member</i>	<i>Current Budget Committee Member</i>	<i>Term Expiration</i>
1	Susan Greenberg	Jason Hohnbaum	2023
2	Dr. Karen Perez	Farah Mahamoud	2023

In the past, the School Board has used the following process to appoint committee members. Timelines are updated accordingly.

- Applications will be accepted between September 27 and November 27, 2023.
- Openings will be publicized using the district’s normal communication channels.
- Candidates will submit a letter of interest and resume through an online application form.
- The board member from each zone with an open position will review applications submitted for their zone and recommend a candidate for appointment.
- Recommended appointees will be presented for Board approval in the business meeting on December 12 or a future meeting.

RECOMMENDATION

No action at this meeting. Action to approve the process will be requested at the next business meeting of the Board in September. Action to approve budget committee members will be requested at a future meeting.

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