



Beaverton School Board Business Meeting

Virtual Meeting

Tuesday, July 25, 2023 7:00 PM

Video Stream: www.youtube.com/beavertonschools

Meeting Materials are available at beavertonsd.org/boardmeetings.

I. OPEN MEETING	
A. Call to Order	
B. Oath of Office	2
C. Roll Call	
D. Agenda Review	
II. SUPERINTENDENT'S REPORT	
A. Comments by the Superintendent	
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V. CLOSE MEETING	
A. Closing Comments	
B. Adjourn	

Belong. Believe. Achieve.

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OATH OF OFFICE
BEAVERTON SCHOOL BOARD
July 25, 2023

I, Melissa Potter, do solemnly swear or affirm that I will support the laws and Constitutions of the United States of America and the State of Oregon, and that I will faithfully discharge the duties of my office as a member of the Board of Directors of the Beaverton School District, to the best of my ability, for the term July 1, 2023 through June 30, 2027, in Position Number 3.

Attested this 25th day of July, 2023

Melissa Potter, Director, Zone 3

Gustavo Balderas, Superintendent



OATH OF OFFICE
BEAVERTON SCHOOL BOARD
July 25, 2023

I, Justice Rajee, do solemnly swear or affirm that I will support the laws and Constitutions of the United States of America and the State of Oregon, and that I will faithfully discharge the duties of my office as a member of the Board of Directors of the Beaverton School District, to the best of my ability, for the term July 1, 2023 through June 30, 2027, in Position Number 6.

Attested this 25th day of July, 2023

Justice Rajee, Director, Zone 6

Gustavo Balderas, Superintendent



OATH OF OFFICE
BEAVERTON SCHOOL BOARD
July 25, 2023

I, Tammy Carpenter, do solemnly swear or affirm that I will support the laws and Constitutions of the United States of America and the State of Oregon, and that I will faithfully discharge the duties of my office as a member of the Board of Directors of the Beaverton School District, to the best of my ability, for the term July 1, 2023 through June 30, 2027, in Position Number 7.

Attested this 25th day of July, 2023

Tammy Carpenter, Director, Zone 7

Gustavo Balderas, Superintendent

ITEM FOR ACTION**ELECTION OF SCHOOL BOARD CHAIR AND VICE CHAIR FOR 2023–24****SUMMARY**

The board must annually elect a chair and vice chair as officers of the board.

BACKGROUND

Each year, no later than the first board meeting in July, the board elects a chair and vice chair to serve as board leadership for the year, per Board Policy BCB and Oregon Revised Statute 332.040. The term of office is 12 months, from July 1, 2023 through June 30, 2024. State law allows a board member to serve as chair for up to four years in succession.

RECOMMENDED ACTION

The board will elect the chair for the 2023–24 school year. The board will then elect the vice chair for the 2023–24 school year.

For the election of the chair, the acting board chair will open the floor for nominations, inviting the board to nominate one or more board members for the position. No second is required for nominations. Once one or more nominations have been made and no further nominations are forthcoming, the acting chair will close nominations and call for the vote. If only one person is nominated, board members will vote yes or no on selecting the nominee. If more than one person is nominated, board members will each vote for their preferred candidate. To be elected, a nominee must receive the votes of a quorum (4) of the board. The person elected will immediately assume their duties as chair.

For the election of the vice chair, the board chair will follow the same procedure. The person elected will immediately assume their duties as vice chair.

SUGGESTED MOTIONS

I nominate _____ to be elected board chair for the 2023–24 school year.

I nominate _____ to be elected vice chair for the 2023–24 school year.

CONSENT — ITEM FOR ACTION**PERSONNEL ACTIONS****SUMMARY**

A list of employees is being recommended by the superintendent for approval of routine personnel actions, including employment, leaves of absence, and resignation/retirement of teachers and administrators.

RECOMMENDATION

The superintendent recommends the board approve the personnel actions as submitted in board materials.

DRAFT MEETING MINUTES — BUSINESS MEETING JUNE 20, 2023**Board Members Present:**

Tom Colett, Chair
Dr. Karen Pérez, Vice Chair
Susan Greenberg
Eric Simpson
Sunita Garg
Ugonna Enyinnaya (virtual)
Becky Tymchuk

Staff Present:

Dr. Gustavo Balderas	Superintendent
Dr. Carl Mead	Deputy Superintendent for Operations & Support Services
Dr. Heather Cordie	Deputy Superintendent for Teaching & Learning
Mike Schofield	Associate Superintendent for Business Services
Kerry Delf	Chief of Staff
Susan Rodriguez	Chief Human Resources Officer
Shellie Bailey-Shah	Public Communications Officer
Camellia Osterink	General Counsel

The meeting was open to the public to attend in person or via live stream on YouTube.

I. OPEN MEETING

Chair Tom Colett called the meeting to order at 6:30 p.m. The board reviewed the agenda and did not request any changes.

II. RECOGNITIONS**A. *First Dual Language Bilingual IB Diploma Candidate***

Southridge High School senior Oswaldo Covarrubias was recognized as the Beaverton School District's first student in a dual language program and first student with migrant status to be an eligible Diploma Candidate for an International Baccalaureate (IB) Bilingual Diploma.

B. *2023 Verna Bailey Be the Change Award*

The Verna Bailey Be the Change Award is given to students of color in 6th or 7th grade who believe that building empathy for others, increasing racial awareness and promoting social justice are crucial elements in fostering a just and supportive community. The winning students will create projects that seek to build awareness of these issues. This year's five winners were recognized and spoke about their projects: Ava Carr, Whitford Middle School; Jaden Morataya Garcia, FLEX Online School; Neha Gopalswamy, Tumwater Middle School; Elizabeth Guzman, Five Oaks Middle School; and Mary Sall, Stoller Middle School.

C. *U.S. Presidential Scholar*

The board recognized Rishab Jain, a senior at Westview High School, who has been named one of 161 U.S. Presidential Scholars across the country. Rishab will be attending Harvard College this fall, pursuing a degree in computational neuroscience with the future goal of becoming an MD/PhD physician scientist.

D. Dedication to Education Retiree Award

Randall Renfro was recognized as the recipient of the Dedication to Education Award. This honor is annually awarded to the staff member retiring that year with the longest service to the district. Mr. Renfro taught physical education at the elementary, middle and high school level in BSD for 37 years, from 1986 to 2023, most recently at Scholls Heights Elementary School.

E. Outgoing Board Member Appreciation

The superintendent acknowledged and thanked outgoing board members Becky Tymchuk, Tom Colett and Eric Simpson for their years of volunteer service to the community as dedicated school board members.

III. SUPERINTENDENT'S REPORT

A. Comments by the Superintendent

Superintendent Gustavo Balderas spoke of the final day of school with students the following day. He was able to see students and staff in visits to all 54 campuses this year. He appreciated board members for their hard work and for attending the many graduation ceremonies. He thanked each staff member for all their work to rise as a collective after COVID, and noted we are still working through it but we are getting back to the pre-pandemic normal. He spoke of the students who had been recognized by the board, and noted our outstanding students are our center and a reflection of the Beaverton School District. He said he sees Beaverton as the best district in Oregon and thanked the board for allowing him the opportunity to be here.

IV. PUBLIC COMMENTS

A. Public Hearing: 2023–24 Budget

The board heard public comments from 4 speakers.

B. Comments by Employee Groups

BEA President Lindsay Ray commented to the board.

C. Comments by Community Members

The board heard public comments from 6 speakers. The board also received 17 written public comments.

V. CONSENT AGENDA – Chair Tom Colett

A. Approve Personnel Actions

B. Approve Meeting Minutes

Budget Committee Meeting – May 17, 2023

Board Business Meeting – May 22, 2023

Board Work Session: Student Advisory Committee – June 5, 2023

Board Work Session: School Board Self-Evaluation – June 5, 2023

C. Approve Public Contracts

D. Approve Appointment of Budget Officer for 2023–24

E. Approve Appointment of Clerk and Deputy Clerks for 2023–24

F. Approve Appointment of Custodians of School Funds for 2023–24

G. Approve Appointment of Financial Auditor for 2023–24

H. Approve Appointment of Legal Counsel for 2023–24

- I. *Approve Designation of Depositories for 2023–24*
- J. *Approve Construction Excise Tax Increase*

Susan Greenberg moved to approve the consent agenda as submitted and Eric Simpson seconded. The motion passed 7:0.

VI. REPORTS

- A. *Bond Accountability Report* – Presenters: Tom Quillan, Dr. Carl Mead

Tom Quillan, chair of the Bond Accountability Committee, spoke about the BAC and how it has provided community oversight of the execution of the 2014 bond, which is now complete and the bond program is shifting its focus to projects funded by the 2022 bond. He introduced the incoming chair, Dick Harbert, and vice chair, Randy Smith. Mr. Quillan thanked the outgoing and continuing board members for their support of the BAC, staff for their ongoing partnerships, and committee members for volunteering their time. A detailed report is attached in BoardBook. Board members thanked the committee for their dedicated service and hard work.

- B. *Financial Update* – Presenter: Mike Schofield

Associate Superintendent Mike Schofield presented a monthly financial update. The detailed report is attached in BoardBook. Board members asked questions about what the state's final budget means for the district's budget and what the district can do to maintain reserves moving forward.

- C. *Superintendent Evaluation* – Presenter: Chair Tom Colett

The board has completed its evaluation of Superintendent Gustavo Balderas's performance for the 2022–23 school year. The board chair took the opportunity to publicly thank the superintendent for all of his efforts and shared a statement about his evaluation, saying: "We note and appreciate Dr. Balderas' implementation of student-centered systems changes, his strong communication skills, and his ability to connect with students, community members, and local, statewide, and national leaders. We are thankful for the increased engagement opportunities that Dr. Balderas has provided our community, as well as his strong fiscal responsibility in budgeting matters. The school board looks forward to working closely with Dr. Balderas on future initiatives and co-creating accountability measures and timelines that will be implemented with the rollout of the strategic plan. We recognize this is a baseline as Dr. Balderas's first year with the district, and we look forward to seeing the effect of this year's systems changes on student achievement in future years." Dr. Balderas stated that he was thankful for the opportunity to lead this year, to be able to help support the community that has done so much for him and his family. He noted we have phenomenal staff here and a solid plan of action with our new strategic plan. He expressed great appreciation for all the hard work of the board.

VII. ITEMS FOR ACTION AT A FUTURE MEETING – None

VIII. ITEMS FOR ACTION AT THIS MEETING

- A. *Adoption of the 2023–24 Budget Resolution* – Presenter: Mike Schofield

Susan Greenberg moved to approve the 2023–24 Budget Resolution as submitted and Eric Simpson seconded. The motion passed 7:0.

- B. *Budget Calendar for the 2024–25 Budget* – Presenter: Mike Schofield

Susan Greenberg moved to approve the budget calendar for the 2024–25 budget as submitted and Eric Simpson seconded. The motion passed 7:0.

- C. *School Board Meeting Calendar for 2023–24* – Presenter: Kerry Delf
Susan Greenberg moved to approve the school board meeting calendar for 2023–24 as submitted and Eric Simpson seconded. The motion passed 7:0.
- D. *Board Zone Focus School Assignments* – Presenter: Kerry Delf
Susan Greenberg moved to approve the revised assignments of focus schools for each board zone as submitted and Eric Simpson seconded. The motion passed 7:0.
- E. *Capital Construction Bond Program Goals* – Presenters: Dr. Carl Mead, Aaron Boyle
Susan Greenberg moved to approve the goals for the 2022 capital construction bond program as submitted and Eric Simpson seconded. The motion passed 7:0.
- F. *Budget Authorization for Youth Services Program Contract* – Presenter: Dr. Carl Mead
Susan Greenberg moved to approve authorization to obligate the district for the outlined expenditures subject to successful contract negotiations (as determined by district staff) as submitted, and Eric Simpson seconded. The motion passed 7:0.
- G. *Board Policy Revisions – Weapons* – Presenters: Camellia Osterink, Kerry Delf
i. KGBB Firearms Prohibited
ii. JFCJ Weapons in Schools
Susan Greenberg moved to approve adoption of new board policy KGBB and revisions to policy JFCJ as submitted and Eric Simpson seconded. The motion passed 7:0.
- H. *Board Policy Revisions – Enrollment* – Presenters: Camellia Osterink, Kerry Delf
i. JECA Admission of Resident Students
Susan Greenberg moved to approve the proposed revisions to policy JECA as submitted and Eric Simpson seconded. The motion passed 6:1, with Tom Colett, Karen Pérez, Susan Greenberg, Eric Simpson, Ugonna Enyinnaya and Sunita Garg voting yes, and Becky Tymchuk voting no.
- I. *Board Policy Revisions* – Presenters: Camellia Osterink, Kerry Delf
i. DH Bonded Employees and Officers
ii. IKF Graduation Requirements
iii. JECB Admission of Non-Resident Students
iv. JHFDA Suspension of Driving Privileges (delete)
v. KL Public Complaints
vi. LBE Public Charter Schools
Susan Greenberg moved and Eric Simpson seconded to approve as submitted the revisions to policies DH, JECB, KL and LBE; deletion of existing administrative rule IKF/IKFA/IKH-AR and existing board policy IKF and adoption of new board policy IKF; and deletion of existing board policy JHFDA. The motion passed 7:0.
- J. *Election of School Board Chair and Vice Chair* – Presenter: Chair Tom Colett
Karen Pérez made a motion to elect the school board chair and vice chair, and Susan Greenberg seconded the motion. Ugonna Enyinnaya nominated Karen Pérez to be board chair for the year ending June 30, 2024. Becky Tymchuk made a motion to table the discussion until after the new board members begin on July 1, 2023. The motion to table the election until July was passed 7:0.

IX. BOARD COMMUNICATION

Comments and Committee Reports by Individual Board Members

Board members shared individual comments, including thanking the outgoing board members for their service, closing thoughts shared by outgoing board members, celebration of students' achievements and the graduation and promotion ceremonies board members had attended, and appreciation to staff.

X. CLOSE MEETING

Board Chair Tom Colett adjourned the meeting at 9:26 p.m.

CONSENT — ITEM FOR ACTION**PUBLIC CONTRACTS BOARD AUTHORIZATION OF SUPERINTENDENT TO OBLIGATE THE DISTRICT****BACKGROUND**

On May 15, 2017, the board adopted current policy language regarding authority to obligate the district (Board Policy DJ), which updates the school district's public contracting rules in accordance with state recommended model rules. Appropriate bidding procedures and public contracting rules have been complied with before recommending the attached contracts for board approval. The following authorization of contracts, subject to available budget appropriations, is a routine board action that appears under the consent grouping of the board agenda.

RECOMMENDATION

The superintendent recommends the board approve the superintendent or a designee to obligate the district for the public contract items listed in Attachment A.

ATTACHMENT A

Contract Name	Recommended By	Contract Selection Process	Contractor/Vendor	Contract Amount	Contract Timeline		Recommendation
					Start	End	
Phase 2 & 3 Modernization Tech/AV Project	Aaron Boyle, Administrator for Facilities Development	OETC Cooperative Contract # OETC-21B	Organization of Educational Technology and Curriculum DBA OETC	\$1,549,668.14	07/2023	03/2024	Authorization to Award Contract
General Contractor (GC) for Southridge High School HVAC Upgrades	Aaron Boyle, Administrator for Facilities Development	Invitation to Bid (ITB) 22-0032	Hydro-Temp Mechanical, INC.	\$5,594,000.00	07/2023	09/2024	Authorization to Award Contract
Acer Chromebook Parts Purchase	Steven Langford, Chief Information Officer	OETC Cooperative Contract # OETC-01-97	Acer Service Corporation	\$200,000.00	08/2023	06/2024	Authorization to Award Contract
ACT District Testing Enrollment & Agreement	Kristina Hauss, Administrator for Accountability & Instruction	DJC-AR(5)(i) Copyrighted Materials	ACT, Inc., A Corporation of Iowa	\$271,000.00	09/2023	06/2024	Authorization to Award Contract
Multnomah Educational Service District	Ann Ziehl, Administrator for Special Education; Special Education/Annex	Intergovernmental Agreement	Multnomah Educational Service District	\$149,100.00	07/2023	06/2024	Authorization to Award Contract
Newsela Student Licenses	Joshua Fritts, Executive Administrator for Instruction	DJC-AR(5)(ii) Instructional Materials	Newsela, Inc.	\$332,750.00	07/2023	06/2024	Authorization to Award Contract
Vehicle and Equipment Fuel	Ron Umali, Administrator for Maintenance Services	E&I Cooperative Contract #CRN01399	Wex Bank	\$200,000.00	07/2023	06/2024	Authorization to Award Contract
Vehicle Leasing	Ron Umali, Administrator for Maintenance Services	E&I Cooperative Contract #CRN01399	Enterprise Fleet Management, Inc.	\$465,000.00	07/2023	06/2024	Authorization to Award Contract
Computerized Maintenance Management Software	Ron Umali, Administrator for Maintenance Services	Request for Proposal (RFP) 22-0023	Incident IQ, LLC	Not to Exceed \$800,000.00	07/2023	06/2034	Authorization to Award Contract

PUBLIC CONTRACT AUTHORIZATION

PROJECT NAME: Modernization Technology/AV

PROJECT TIMELINE: 06/2023 – 04/2024

PROJECT BUDGET: \$3,613,602

PROJECT SCOPE: As part of the 2022 Bond-funded Modernization Tech/AV project, provide new technology and AV equipment for fifty (50) schools in accordance with new district standards.

CONTRACT NAME: Phases 2 and 3 Purchases for Modernization Tech/AV Project

RECOMMENDED BY: Aaron Boyle, Administrator for Facilities Development

SOLICITATION METHOD: Cooperative Contract # OETC-21B

CONTRACT TIMELINE: 07/2023 – 03/2024

CONTRACT AMOUNT: \$ 1,549,668.14

CONTRACT SCOPE: Procurement of TVs, TV carts, projectors, projector wall mounts for Phases 2 and 3 schools of Modernization Tech/AV Project. Includes delivery, storage, and assembly.

RECOMMENDATION: Authorization to Award Contract to Organization of Educational Technology and Curriculum OETC

FUNDING SOURCE: 2022 Bond; Modernization Technology/AV

PUBLIC CONTRACT AUTHORIZATION

PROJECT NAME: Southridge High School – Heating, Ventilation, and Air Conditioning (HVAC) Upgrades

PROJECT TIMELINE: 08/2022 – 09/2024

PROJECT BUDGET: \$9,000,000

PROJECT SCOPE: HVAC Upgrades at Southridge High School

CONTRACT NAME: General Contractor (GC) for Southridge High School HVAC Upgrades

RECOMMENDED BY: Aaron Boyle, Administrator for Facilities Development

SOLICITATION METHOD: Invitation to Bid (ITB) 22-0032

CONTRACT TIMELINE: 07/2023 – 09/2024

CONTRACT AMOUNT: \$5,594,000

CONTRACT SCOPE: The general scope of this contract is for the GC to furnish, install, manage, and coordinate all of the work for HVAC upgrades. The goal is to upgrade Southridge High School's HVAC and controls systems.

RECOMMENDATION: Authorization to Award Contract to Hydro-Temp Mechanical, Inc.

FUNDING SOURCE: 2022 Bond; Deferred Maintenance; Southridge High School – HVAC Upgrades

PUBLIC CONTRACT AUTHORIZATION

PROJECT NAME: Acer Service Corporation

PROJECT TIMELINE: 08/2023 – 06/2024

PROJECT BUDGET: \$200,000

PROJECT SCOPE: Procurement of Chromebook parts to repair student Chromebook devices

CONTRACT NAME: Acer Chromebook Parts Purchase

RECOMMENDED BY: Steven Langford, Chief Information Officer

SOLICITATION METHOD: OETC Cooperative Contract # OETC-01-97

CONTRACT TIMELINE: 08/2023 – 06/2024

CONTRACT AMOUNT: \$200,000

CONTRACT SCOPE: Procurement of Chromebook parts to repair student Chromebook devices

RECOMMENDATION: Authorization to Award Contract to Acer Service Corporation

FUNDING SOURCE: Chromebook Damage/Loss Fund

PUBLIC CONTRACT AUTHORIZATION

PROJECT NAME: ACT and PreACT8 District Testing

PROJECT TIMELINE: PreACT8 Test Administration: November 2023. ACT Test Administration: March 12, 2024. ACT Test Make-up Administration: April 1 – April 5, 2024.

PROJECT BUDGET: \$271,000

PROJECT SCOPE: Continue administration of ACT Test (with writing) to all enrolled juniors in March 2024 and continue administration of PreACT8 test to all enrolled eighth (8th) grade students. PreACT10 is administered to sophomores through a state contract and is not paid for by Beaverton School District (BSD).

CONTRACT NAME: ACT and PreACT8 District Testing

RECOMMENDED BY: Veronica Galvan, Administrator for K-12 Instruction

SOLICITATION METHOD: DJC-AR(5) Copyrighted Materials

CONTRACT TIMELINE: 09/2023 – 06/2024

CONTRACT AMOUNT: \$271,000

CONTRACT SCOPE: College readiness tests provided by ACT at grade eight (8) and grade eleven (11). Grade ten (10) PreACT administered through state contract.

RECOMMENDATION: Authorization to Award Contract to ACT, Inc., A Corporation of Iowa

FUNDING SOURCE: General Fund

PUBLIC CONTRACT AUTHORIZATION

PROJECT NAME: Multnomah Educational Service District (MESD)

PROJECT TIMELINE: 07/2023 – 06/2024

PROJECT BUDGET: \$149,100

PROJECT SCOPE: Provide outside placements for students in alternative programs within Multnomah Educational Service District (MESD)

CONTRACT NAME: Multnomah Educational Service District (MESD)

RECOMMENDED BY: Ann Ziehl, Administrator for Special Education; Special Education/AP Annex

SOLICITATION METHOD: Intergovernmental Agreement

CONTRACT TIMELINE: 07/2023 – 06/2024

CONTRACT AMOUNT: \$149,100

CONTRACT SCOPE: Provide outside placement for one student in Functional Living Skills Alternative program at Wheatley School. This is not a new student placement.

RECOMMENDATION: Authorization to Award Contract to Multnomah Educational Service District (MESD)

FUNDING SOURCE: General Fund

PUBLIC CONTRACT AUTHORIZATION

PROJECT NAME: Newsela Student Licenses

PROJECT TIMELINE: 07/2023 – 06/2024

PROJECT BUDGET: \$332,750

PROJECT SCOPE: K-12 Language Arts and Social Sciences Instructional Resource

CONTRACT NAME: Newsela Student Licenses

RECOMMENDED BY: Joshua Fritts, Executive Administrator for Instruction

SOLICITATION METHOD: DJC-AR(5)(ii) Instructional Materials

CONTRACT TIMELINE: 07/2023 – 06/2024

CONTRACT AMOUNT: \$332,750

CONTRACT SCOPE: K-12 Language Arts and Social Sciences Instructional Resource

RECOMMENDATION: Authorization to Award Contract to Newsela, Inc.

FUNDING SOURCE: General Fund

PUBLIC CONTRACT AUTHORIZATION

PROJECT NAME: Vehicle and Equipment Fuel

PROJECT TIMELINE: 07/2023 – 06/2024

PROJECT BUDGET: \$200,000

PROJECT SCOPE: For the provision of fuel for all maintenance and custodial vehicles and equipment.

CONTRACT NAME: Vehicle and Equipment Fuel

RECOMMENDED BY: Ron Umali, Administrator for Maintenance Services

SOLICITATION METHOD: E&I Cooperative Contract #CRN01399

CONTRACT TIMELINE: 07/2023 – 06/2024

CONTRACT AMOUNT: \$200,000

CONTRACT SCOPE: To provide fuel for all owned and leased vehicles and equipment in the Maintenance and Custodial Service Departments.

RECOMMENDATION: Authorization to Award Contract to Wex Bank

FUNDING SOURCE: General Fund

PUBLIC CONTRACT AUTHORIZATION

PROJECT NAME: Vehicle Leasing and Maintenance Program

PROJECT TIMELINE: 07/2023 – 06/2024

PROJECT BUDGET: \$465,000

PROJECT SCOPE: The leasing of vehicles for the Maintenance and Custodial Service Departments.

CONTRACT NAME: Vehicle Leasing and Maintenance Program

RECOMMENDED BY: Ron Umali, Administrator for Maintenance Services

SOLICITATION METHOD: E&I Cooperative Contract #CRN01399

CONTRACT TIMELINE: 07/2023 – 06/2024

CONTRACT AMOUNT: \$465,000

CONTRACT SCOPE: The leasing of vehicles for the Maintenance and Custodial Service Departments. Includes a maintenance program for repairs and service and access to the vehicle portal for reports and history.

RECOMMENDATION: Authorization to Award Contract to Enterprise Fleet Management, Inc.

FUNDING SOURCE: General Fund

PUBLIC CONTRACT AUTHORIZATION

PROJECT NAME: Computerized Maintenance Management Software

PROJECT TIMELINE: 07/2023 – 06/2034

PROJECT BUDGET: \$800,000

PROJECT SCOPE: Implementation, support, and licensing for new computerized maintenance management software

CONTRACT NAME: Computerized Maintenance Management Software

RECOMMENDED BY: Ron Umali, Administrator for Maintenance Services

SOLICITATION METHOD: Request for Proposal (RFP) 22-0023

CONTRACT TIMELINE: 07/2023 – 06/2034

CONTRACT AMOUNT: Annual contract amount is approximately \$65,500, but annual pricing will vary based on the district's annual student enrollment. The maximum possible contract term is eleven (11) years. The total contract value for the maximum contract term is not anticipated to exceed (NTE) \$800,000.

CONTRACT SCOPE: Implementation, support, and licensing for new computerized maintenance management software

RECOMMENDATION: Authorization to Award Contract to Incident IQ, LLC

FUNDING SOURCE: General Fund

CONSENT — ITEM FOR ACTION**ADOPT REVISED SCHOOL BOARD MEETING CALENDAR FOR THE 2023–24 SCHOOL YEAR****SUMMARY**

The board annually approves a calendar of meetings for the school year. The 2023–24 calendar that was adopted on June 20 has been revised to correct three dates and is recommended for approval.

BACKGROUND

The board traditionally holds regular business meetings once per month. Starting in the 2023–24 school year, the regular business meeting generally will be held on the last available Tuesday evening each month. Board business meetings will start at 7 p.m. Meeting agendas and supporting materials will be published on the Friday preceding the Tuesday meeting.

The board also will meet as needed for work sessions, study sessions and executive sessions at 5:30 p.m. prior to board business meetings and on selected additional Tuesdays in alternating months. This schedule may be adjusted and additional meetings may be scheduled at the discretion of the board chair.

The calendar proposed for approval has been revised to correct three dates in October, February and June. The calendar has been reviewed to ensure it avoids scheduling board meetings during selected major holidays and school breaks.

RECOMMENDATION

It is recommended that the board approve the revised calendar of meetings for 2023–24.

**2023–24 SCHOOL BOARD MEETING CALENDAR
BEAVERTON SCHOOL BOARD**



Board Business Meetings

Tuesday, July 25, 2023	7:00 p.m.	Summer Business Meeting
Tuesday, August 29, 2023	7:00 p.m.	Regular Business Meeting
Tuesday, September 26, 2023	7:00 p.m.	Regular Business Meeting
Tuesday, October 24 31 , 2023	7:00 p.m.	Regular Business Meeting
Tuesday, November 28, 2023	7:00 p.m.	Regular Business Meeting
Tuesday, December 12, 2023	7:00 p.m.	Regular Business Meeting
Tuesday, January 30, 2024	7:00 p.m.	Regular Business Meeting
Tuesday, February 20 27 , 2024	7:00 p.m.	Regular Business Meeting
Tuesday, March 19, 2024	7:00 p.m.	Regular Business Meeting
Tuesday, April 30, 2024	7:00 p.m.	Regular Business Meeting
Tuesday, May 28, 2024	7:00 p.m.	Regular Business Meeting
Tuesday, June 18 25 , 2024	7:00 p.m.	Regular Business Meeting

Additional Potential Board Sessions

Tuesday, August 15, 2023 *	10 a.m.–5 p.m.	Board Retreat
Tuesday, August 29, 2023	5:30 p.m.	Board Session TBD
Tuesday, September 12, 2023 *	5:30 p.m.	Board Session TBD
Tuesday, September 26, 2023	5:30 p.m.	Board Session TBD
Tuesday, October 24 31 , 2023	5:30 p.m.	Board Session TBD
Tuesday, November 14, 2023 *	5:30 p.m.	Board Session TBD
Tuesday, November 28, 2023	5:30 p.m.	Board Session TBD
Tuesday, December 12, 2023	5:30 p.m.	Board Session TBD
Tuesday, January 9, 2024 *	10 a.m.–5 p.m.	Board Retreat
Tuesday, January 30, 2024	5:30 p.m.	Board Session TBD
Tuesday, February 20 27 , 2024	5:30 p.m.	Board Session TBD
Tuesday, March 5, 2024 *	5:30 p.m.	Board Session TBD
Tuesday, March 19, 2024	5:30 p.m.	Budget 101 Session
Tuesday, April 30, 2024	5:30 p.m.	Board Session TBD
Tuesday, May 14, 2024 *	5:30 p.m.	Budget Committee
Tuesday, May 28, 2024	5:30 p.m.	Budget Committee
Tuesday, June 18 25 , 2024	5:30 p.m.	Board Session TBD

* *Standalone date with no board business meeting*

The Board holds regular business meetings once per month. The Board also will meet as needed for work sessions, study sessions, special meetings and/or executive sessions prior to Board business meetings and on selected additional dates. This meeting schedule may be adjusted and additional meetings may be scheduled if needed.

Unless otherwise announced, Board meetings will be held at the Beaverton School District Administrative Office at 1260 Waterhouse Ave. in Beaverton and will be livestreamed for virtual viewing. Executive sessions are not open to the public to attend or view.

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired, or for other accommodations for persons with disabilities, should be made at least 48 hours in advance of the meeting. Please contact the Community Involvement Office at 503-356-4360.