

Regular Meeting

Wednesday, May 13, 2026 5:30 PM

Northland High School Room C113, 316 Main St E, Remer, MN 56672

1. Call to Order

2. Pledge of Allegiance

3. Mission Statement "Educate and inspire all learners to reach their full potential."

4. Adoption of Agenda

5. Recognitions

5.1. Congratulations to the Class of 2026's Valedictorian, Ashlyn Schwarz and Salutatorian, Charity Berg

6. Audience Recognition

7. Consent items

7.1. Approve meeting minutes from the Regular Meeting on April 8, 2026

7.2. Approve Treasurer's Report and bills from April 2026

7.3. Approve Fall Coaches for 2026-2027:

Sam Sparen - Football Head Coach

Chuck Holm - Football Assistant

TBD - Football Jr. High

Approve Winter Coaches for 2026-2027:

Alec Wake - Girls Basketball Head

Stacey Wake - Girls Basketball Assistant

Ray Dauphinais - Girls Basketball Jr. High

Harold "Joe" Hagemaster - Basketball Girls Jr. High

TBD - Basketball Boys Head Coach

Stephen Martin - Basketball Boys Assistant

Sam Sparen - Basketball Boys Jr. High

Cody Washburn - Basketball Boys Jr. High

Approve Spring Coaches for 2026-2027:

Denise Stefan - Track Head Coach

Cortney Christensen - Track Assistant Coach

7.4. Approve Advisors for 2026-2027

Abbie Newman - Knowledge Bowl

CarrieAnn Mortenson - Knowledge Bowl

Tristen Heller - Band

TBD- Senior Class Advisor

Leah Monroe - Drum Group

Leah Monroe - Dance Group

Leah Monroe - Quiz Bowl

Jenny Swankier - Quiz Bowl

Brittany McClellan - High School Leadership

Chrissy Nihart - Prom Coordinator

Brittany McClellan- Yearbook Advisor

Terri Shepard - Elementary Student Leadership

(co-advisor)
 Erin Diedrich - Elementary Student Leadership
 (co-advisor)
 Terri Shepard - PBIS Coordinator
 Carol Procopio - Mentor Coordinator
 TBD - AVID Coordinator
 Brenda Horner - Concessions Coordinator
 Colby Gallagher - Robotics Head
 Nate Sharp - Robotics Assistant
 Carol Procopio - Junior High Leadership
 Kristen Panchyshyn - Storm Assistant Activities
 Director

7.5. Approve an overnight field trip for 9th grade Science students to Ely and Duluth - May 16, 2026

7.6. Approve the resolution accepting gifts/donations to Northland Community Schools:
 Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland Community Schools District 118, Remer, and State of Minnesota as follows: The Northland Community Schools - District 118 School Board does hereby accept the following gifts/donations;
 Federal Dam Fire Department - \$200 for Prom
 HOBO Club - \$100 for Senior Class
 Northland Lions Club - \$1500 for Senior Class

8. Reports

8.1. **Business Manager Report**

8.2. **Elementary Principal Report**

8.3. **High School Principal Report**

8.4. **Student Activities Report**

8.5. **Facilities Report**

8.6. **Indian Education Report**

8.7. **CE Report**

9. Superintendent Report

10. New Business

10.1. Certify the graduating class of 2026

10.2. Sierra Anderson	10.3. Adalyn Bandemer	10.4. Charity Berg
10.5. Brock Bullock	10.6. Sadie Collins	10.7. Jordan Dahmen
10.8. Lauren Hardinger	10.9. Danica Heinle	10.10. Marissa Hill
10.11. Casey	10.12. Tucker	10.13. Jaxon

Jones	Mosberger	Payment
10.14. Ashlyn Schwarz	10.15. Camille Smith	10.16. Madison Thomas
10.17. Lillia Thompson	10.18. Willow True	10.19. Katja Williams
10.20. Charlotte Zins	10.21.	10.22.

10.23.

10.24. Approve dissolution of the Cooperative Agreement for Boys Track between Northland Community Schools ISD #118, Deer River Schools ISD #317 and Hill City Schools #002, effective the end of the 2025-2026 school year

10.25. Approve creation of Cooperative Agreement for Boys Track between Northland Community Schools ISD #118, Deer River Schools ISD #317, Hill City Schools #002 and Olson Homeschool starting the 2026-2027 school year

10.26. Approve the request to sell, donate, recycle or dispose of obsolete equipment and materials consistent with procedures outlined in Policy 802

- Band instruments (recycle)
- Printers, monitors, keyboards (recycle/ dispose of)
- Graduation gowns with tears or broken zippers (dispose of)

10.27. Approve ADSIS budget for Fiscal Year 2027

10.28. Approve the Memorandum of Understanding between ISD #118 and NREM Local #7224 pertaining to compensation for ECFE teachers

10.28.1. Approve the Memorandum of Understanding between ISD #118 and NREM Local #7224 pertaining to teacher compensation READ Act 2.0 training

10.29. Approve the call for bids for milk, propane, fuel oil and snow removal, with a bid opening date of June 22, 2026 at 2:00 p.m.

11. **Personnel**

11.1. Approve the hire of McKinna McKinney as Library Para

11.2. Approve the hire of Allison Israelson as Full-Time Custodian, effective immediately

11.3. Approve the hire of Maya Hess as Full-Time Paraprofessional, effective April 21, 2026

11.4. Accept Kristen Panchyshyn's resignation as Assistant Athletic Director, effective June 30, 2026

11.5. Approve non-renewal of contract with probationary teacher Ashley Magruder, effective June 4, 2026

11.6. WHEREAS, Ashley Magruder is a probationary teacher in Independent School

District No. 118. BE IT RESOLVED, by the School Board of Independent School District No. 118, that pursuant to Minnesota Statutes 122A.40, Subdivision 5, that the teaching contract of Ashley Magruder, probationary teacher in Independent School District No. 118, is hereby terminated at the close of the 2025-2026 school year. BE IT FURTHER RESOLVED that written notice be sent to said teacher regarding termination and non-renewal of his/her contract as provided by law

11.7. Approve cutting the Building Substitute Teacher position, effective Fall 2026

12. **Other school business which can legally be brought before the Board**

13. **Next Meeting Dates:**

- **Regular Meeting, June 10, 2026 at 5:30 p.m.**
- **Work Session, June 17, 2026 at 5:30 p.m.**

14. **Adjournment**

Northland Community Schools - ISD #118
Regular Meeting Minutes Summary
Wednesday, April 8, 2026
Northland High School Room C113
316 Main St E
Remer, MN 56672

Aaron Ammerman: Present, Linda Knox: Present, Terri Nystrom: Present, Jason Perkins: Present, Marc Ruyak: Present, Tyler Seifert: Present, Bill Wake: Present.

1. Call to Order

Board Chair Ruyak called the meeting to order at 5:30 p.m.

2. Pledge of Allegiance

3. Mission Statement "Educate and inspire all learners to reach their full potential."

4. Adoption of Agenda

Motion to adopt the agenda with the following additions: New Business - 11.3 Personnel - 12.3, 12.4, 12.5. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

5. Recognitions

6. Audience Recognition

7. Consent items

Motion to approve the Consent items. This motion, made by Linda Knox and seconded by Bill Wake, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

7.1. Approve the minutes from the Regular Meeting held on March 11, 2026

7.2. Approve the Treasurer's Report and bill for March 2026

7.3. Approve an overnight field trip for the Class of 2026 to Great Wolf Lodge/Mall of America — April 22, 2026 (alternative date May 21, 2026)

7.4. Approve an overnight field trip to Baxter for Post-Prom - May 2, 2026

7.5. Approve an overnight field trip to Brainerd for the Supermileage Competition — May 10–11, 2026

7.6. Approve the following overnight field trips for Quiz Bowl
International Falls — April 30, 2026
Cloquet — May 14, 2026

7.7. Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland Community Schools District 118, Remer, and State of Minnesota as follows: The Northland

Community Schools — District 118 School Board does hereby accept the following gifts/donations:

- Team Lavallee Inc. — \$100 for Prom
- First National Bank — \$100 for Prom
- First National Bank—\$100 for Supermileage
- Crow Wing Power — \$100 for Senior Class Trip
- Jerry's Bar — \$100 for Prom
- Salem Lutheran Church — \$100 for Prom
- The Woodsman Cafe — \$100 for Prom
- Eagle Country Snowmobile and ATV Club — \$100 for Prom
- Lake Region Builders — \$75 for Prom
- Lakeside Fireplace and Stove — \$50
- Lake Country Power — \$75 for Prom
- Phyllis and Corey Wake — \$75 for Supermileage
- Northern Star Cooperative - \$100 for Supermileage
- Jim and Sandy Boring — \$20 for Senior Class Trip
- Mill Street Tavern & Grill — \$50 for Prom

8. PragerU Video

9. Reports

9.1. Business Manager Report

9.2. Elementary Principal Report

9.3. High School Principal Report

9.4. Student Activities Report

9.5. Facilities Report

9.6. Indian Education Report

9.7. CE Report

10. Superintendent Report

11. New Business

11.1. Discussion regarding the Work Session scheduled for May 20, 2026

Due to a scheduling conflict with the 2025-2026 Awards Banquet, the May 20, 2026 Work Session has been canceled

11.2. Approve the following revisions to the 2025-2026 calendar for grades K-11

- Add June 4th as a full school day
- Add June 5th as a partial school day

Motion to approve revisions to the 2025-2026 calendar for grades K-11. This motion, made by Linda Knox and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

11.3. Approve the following revisions to the 2025-2026 Early Childhood calendar

- April 23, 2026 will be an EC school day
- EC Graduation/last day of school will be June 3, 2026

12. Personnel

12.1. Approve the hire of Alison Glade as High School Science Teacher, beginning the 2026-2027 school year

Motion to approve the hire of Alison Glade as High School Science Teacher, beginning the 2026-2027 school year. This motion, made by Aaron Ammerman and seconded by Linda Knox, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

12.2. Accept Erika Snakenberg's resignation effective March 31, 2026

Motion to accept Erika Snakenberg's resignation as Paraprofessional, effective March 31, 2026. This motion, made by Aaron Ammerman and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

12.3. Accept Trevor Green's resignation as Custodian, effective April 23, 2026

Motion to accept Trevor Green's resignation as Custodian, effective April 23, 2026. This motion, made by Tyler Seifert and seconded by Jason Perkins, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

12.4. Accept Jeremy Schwarz's resignation as Boys Basketball Head Coach, effective immediately

Motion to accept Jeremy Schwarz's resignation as Boys Basketball Head Coach, effective immediately. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

12.5. Accept Jeremy Schwarz' resignation as Junior High Football Coach, effective immediately

Motion to accept Jeremy Schwarz' resignation as Junior High Football Coach, effective immediately. This motion, made by Tyler Seifert and seconded by Linda Knox, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc

Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 7, Nay: 0

13. Other school business which can legally be brought before the Board

14. Next Meeting Dates:

- Regular Meeting, May 13, 2026, 5:30 p.m.
- Work Session, _____, 5:30 p.m.

June 17, 2026 has been selected as a tentative date for a make-up Work Session

15. Adjournment

Board Chair Ruyak called for a motion to adjourn the meeting at 6:17 p.m. This motion, made by Tyler Seifert and seconded by Linda Knox, Passed.

Aaron Ammerman: Yea, Linda Knox: Yea, Terri Nystrom: Yea, Jason Perkins: Yea, Marc

Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 7, Nay: 0

Tina Anderson, Recording Secretary

Linda Knox, Board Clerk



ISD #118 Northland Community Schools

316 Main Street East
Remer, MN 56672
218-566-2351
www.isd118.k12.mn.us

Seniors went on their class trip on April 22nd & 23rd. None of them were excluded due to majors prior to the trip. Here are some highlights;

GWL Hotel & Waterpark

- All rooms were suites
- Had a private poolside Cabana
- Went on waterslides (including Denise)
- Played arcade games
- Tried mini bowling (employee gave them complimentary bowling tokens for being patient and polite)
- Navigated a very scary ropes course
- Attacked with a bubble gun (by GWL employee)
- Given wolf ears in the gift shop
- Required to howl for their wolf ears
- Hyped up the Wolfpack dance party (with a costumed character from the Wolfpack)
- Chowed down on an enormous breakfast buffet

MOA

- Sea Life Aquarium (all)
- VR Aquarium
- Black Light Mini Golf
- Rainforest Cafe
- Shopping, shopping & shopping

All meals & activities costs were covered by fundraisers & donations.

It was a great opportunity to make lasting memories with their classmates one more time.

Shout out to Denise Stefan for driving the mini bus in big city traffic.

Submitted by: Tina Anderson, Senior Class Advisor

ISD #118 is an Equal Opportunity Employer

ISD #118 does not discriminate on the basis of race, color, national origin, sex, disability, age, sexual orientation, familial status, religion, creed, gender, marital status, genetic information, or receipt of public assistance in admission, access to, or treatment or employment in its programs and activities.



Northland Community Schools Independent School District 118

School Report

Date: May 2026

Report Submitted by: Jennifer Welk

Community Education

***MISSION: Northland Community Education ties local strengths, culture, and resources
Together to promote and provide life-long learning for all members of our community.***

- **Baseball and Softball sign up Thursday ,April 9**
- Working on Robotics camps for this summer
- Youth Baseball and Softball CO-OPED with Hill City
- Working on classes for the summer.
- Possible nature walk this summer for kids
- Elderberry class had 14 participants and the Golden milk class had eight.

Concerns:

Local Educational Agency (LEA) Name:		
Local Educational Agency (LEA) Number:		
Local Educational Agency (LEA) Type:		
ADSIS Program Contact Name:		
Email:		
Phone Number:		
Fiscal Agent Name:		
Email:		
Phone Number:		

Student population to receive direct services through ADSIS for the application year .

Enter the projected student count as a cumulative, unduplicated count of all students to receive direct ADSIS services during next academic school year. If student number is unusually high, it may result in an audit to verify participation in ADSIS.		Please provide a brief description of the student population intended to serve. Narrative should clearly and briefly explain students to receive direct ADSIS services as approved in work plan.	
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All expenditures in Areas 1 - 4 are SEDRA Funding Source Code C, N or R - UFARS Finance Codes 317, 335, 740 or 799.

All expenditures are to be coded in SEDRA Disability Code 422 - UFARS Program Code 422

Area 1: Salaries and Wages Expenditures including Purchase of Services for Payroll Personnel Employed by Local Educational Agency (LEA)

Note: Time and effort documentation must be completed by all personnel based on all actual activities whether or not reimbursed by ADSIS funds. Only time spend providing ADSIS interventions to student is eligible.

Licensed Classroom Personnel

SEDRA Service Codes:	A & U
SEDRA Personnel Type Codes	1, 3, 7
UFARS Object Codes: Salaries	140, 152
UFARS Object Codes: Purchase of Service	396

Personnel Type Description: Teacher, Academic and Behavioral Strategist, Educational Speech/Language Pathologist

Name	SEDRA Personnel Type Description	File Folder Number	FTE	Salary	Total
1				\$ -	\$ -
2				\$ -	\$ -
3				\$ -	\$ -
4				\$ -	\$ -
5				\$ -	\$ -
6				\$ -	\$ -
7				\$ -	\$ -
8				\$ -	\$ -
9				\$ -	\$ -
10				\$ -	\$ -
11				\$ -	\$ -
12				\$ -	\$ -
13				\$ -	\$ -
14				\$ -	\$ -
15				\$ -	\$ -
16				\$ -	\$ -
17				\$ -	\$ -
18				\$ -	\$ -
19				\$ -	\$ -
20				\$ -	\$ -
21				\$ -	\$ -
22				\$ -	\$ -
23				\$ -	\$ -
24				\$ -	\$ -
25				\$ -	\$ -
26				\$ -	\$ -
27				\$ -	\$ -
28				\$ -	\$ -

29				\$ -	\$ -
30				\$ -	\$ -
ADSIS Staff on Payroll			Total	0.00	\$ -

Non-Licensed Classroom Personnel

SEDRA Service Codes:	A & U
SEDRA Personnel Type Codes	8, 53
UFARS Object Codes: Salaries	161, 162
UFARS Object Codes: Purchase of Service	396
Personnel Type Description: Paraprofessional or One-to-One Paraprofessional	

Name	SEDRA Personnel Type Description	File Folder Number	FTE	Salary	Total Exp.
1		Not applicable		\$ -	\$ -
2		Not applicable		\$ -	\$ -
3		Not applicable		\$ -	\$ -
4		Not applicable		\$ -	\$ -
5		Not applicable		\$ -	\$ -
6		Not applicable		\$ -	\$ -
7		Not applicable		\$ -	\$ -
8		Not applicable		\$ -	\$ -
9		Not applicable		\$ -	\$ -
10		Not applicable		\$ -	\$ -
Non-Licensed Classroom Personnel			Total	0.00	\$ -

Licensed Instructional Support Personnel

SEDRA Service Codes:	A & U
SEDRA Personnel Type Codes	11, 13, 26, 35, 40, 48
UFARS Object Codes: Salaries	143,156, 157,163,165,176
UFARS Object Codes: Purchase of Service	396
Personnel Type Description: School Social Worker, School Psychologist, Foreign Language Interpreter, School Counselor, Social Worker for Interagency Activities, Behavioral Specialist	

Name	SEDRA Personnel Type Description	File Folder or Licensure Number	FTE	Salary	Total Exp.
1				\$ -	\$ -
2				\$ -	\$ -
3				\$ -	\$ -
4				\$ -	\$ -
5				\$ -	\$ -
6				\$ -	\$ -
7				\$ -	\$ -
8				\$ -	\$ -
9				\$ -	\$ -
10				\$ -	\$ -
Licensed Instructional Support Personnel			Total	0.00	\$ -

Non-Licensed Instructional Support Personnel

SEDRA Service Codes: Salaries & Purchase	A & U
SEDRA Personnel Type Codes	12, 27, 50, 59
UFARS Object Codes: Salaries	144, 159, 175
UFARS Object Codes: Purchase of Service	396
Personnel Type Description: Cultural Liaison, Vision Media Assistant, Mental Health Behavioral Aide, Speech/Language Pathology Assistant	

Name	SEDRA Personnel Type Description	File Folder or Licensure Number	FTE	Salary	Total Exp.
1		Not applicable		\$ -	\$ -
2		Not applicable		\$ -	\$ -
3		Not applicable		\$ -	\$ -
4		Not applicable		\$ -	\$ -
5		Not applicable		\$ -	\$ -
Non-Licensed Instructional Support Personnel			Total	0.00	\$ -

Area 2: Expenditures for Contracted Personnel including Purchase of Contracted Services

Note: The contract for ADSIS intervention services must outline the time and work that will be performed. Invoices are the after-the-fact record for work performed. The invoice needs specific information to be able to determine if the expendit

Contracted Licensed Classroom Teacher

SEDRA Service Codes: Contract & Purchase	B
SEDRA Personnel Type Codes	1, 3, 7

UFARS Object Codes: Contract & Purchase	394				
Personnel Type Description: Teacher, Academic and Behavioral Strategist, Educational Speech/Language Pathologist					
Name	SEDRA Personnel Type Description	File Folder or Licensure Number	FTE	Total Contract	Total Exp.
1				\$ -	\$ -
2				\$ -	\$ -
3				\$ -	\$ -
4				\$ -	\$ -
5				\$ -	\$ -
Licensed Classroom Teacher			Total	0.00	\$ -

Contracted Non-Licensed Classroom Personnel					
SEDRA Service Codes: Contract & Purchase	B				
SEDRA Personnel Type Codes	8, 53				
UFARS Object Codes: Contract & Purchase	394				
Personnel Type Description: Paraprofessional or One-to-One Paraprofessional					

Name	SEDRA Personnel Type Description	File Folder or Licensure Number	FTE	Total Contract	Total Exp.
1		Not applicable		\$ -	\$ -
2		Not applicable		\$ -	\$ -
3		Not applicable		\$ -	\$ -
4		Not applicable		\$ -	\$ -
5		Not applicable		\$ -	\$ -
Non-Licensed Classroom Personnel			Total	0.00	\$ -

Contracted Licensed Instructional Support Personnel					
SEDRA Service Codes: Contract & Purchase	B				
SEDRA Personnel Type Codes	11, 13, 26, 35, 40, 48				
UFARS Object Codes: Contract & Purchase	394				
Personnel Type Description: School Social Worker, School Psychologist, Foreign Language Interpreter, School Counselor, Social Worker for Interagency Activities, Behavioral Specialist					

Name	SEDRA Personnel Type Description	File Folder or Licensure Number	FTE	Total Contract	Total Exp.
1				\$ -	\$ -
2				\$ -	\$ -
3				\$ -	\$ -
4				\$ -	\$ -
5				\$ -	\$ -
Licensed Instructional Support Personnel			Total	0.00	\$ -

Contracted Non-Licensed Instructional Support Personnel					
SEDRA Service Codes: Contract & Purchase	B				
SEDRA Personnel Type Codes	12, 27, 50, 59				
UFARS Object Codes: Contract & Purchase	394				
Personnel Type Description: Cultural Liaison, Vision Media Assistant, Mental Health Behavioral Aide, Speech/Language Pathology Assistant					

Name	SEDRA Personnel Type Description	File Folder or Licensure Number	FTE	Total Contract	Total Exp.
1		Not applicable		\$ -	\$ -
2		Not applicable		\$ -	\$ -
3		Not applicable		\$ -	\$ -
4		Not applicable		\$ -	\$ -
5		Not applicable		\$ -	\$ -
Non-Licensed Instructional Support Personnel			Total	0.00	\$ -

Area 3: Individualized Capital Expenditures - Rarely Approved

All expenditures in Area 3 are SEDRA Service Source Code "P" and UFARS Object Codes 505, 533, 564, 582.
 All expenditures are to be coded in SEDRA Disability Code 422 and UFARS Program Code 422

Object Code 506 Capitalized Instructional Software					
Object Code 533 Other Equipment Purchased for Special Education Direct Instruction					
Object Code 564 Principal on Long-Term for Instructional Subscription-Based Information Technology Arrangements (SBITAs)					
Object Code 582 Principal on Long-Term Lease or Financed Purchases Used for Direct Instruction of Special Education Students					
1	Object Code	Unit Cost	Total Contract	Total Exp.	
1		\$ -	\$ -	\$ -	

1		\$ -	\$ -
1		\$ -	\$ -
Area 3: Individualized Capital Expenditures			\$ -
Total			

Area 4: Individualized Instructional Supplies and Materials - Rarely Approved

All expenditures in Area 4 are SEDRA Service Source Code "H" or "u" UFARS Object Codes 406, 433, 456, 466

All expenditures are to be coded in SEDRA Disability Code 422 and UFARS Program Code 422

Object Code 406 Instructional Software License Agreement Purchases or Short-Term Instructional			
List Specific not Generic Description (Must be in approved work plan.)	Number of Units	Unit Cost	Total
1		\$ -	\$ -
2		\$ -	\$ -
3		\$ -	\$ -
4		\$ -	\$ -
5		\$ -	\$ -
6		\$ -	\$ -
7		\$ -	\$ -
8		\$ -	\$ -
9		\$ -	\$ -
Instructional Software License Agreement Purchases or (SBITAs)	Total		\$ -

Object Code 433 Supplies and Materials – Individualized Instruction			
List Specific not Generic Description (Must be in approved work plan.)	Number of Units	Unit Cost	Total
1		\$ -	\$ -
2		\$ -	\$ -
3		\$ -	\$ -
4		\$ -	\$ -
5		\$ -	\$ -
6		\$ -	\$ -
7		\$ -	\$ -
8		\$ -	\$ -
9		\$ -	\$ -
Supplies and Materials – Individualized Instruction	Total		\$ -

Object Code 456 Instructional Technology Supplies			
List Specific not Generic Description (Must be in approved work plan.)	Number of Units	Unit Cost	Total
1		\$ -	\$ -
2		\$ -	\$ -
3		\$ -	\$ -
4		\$ -	\$ -
5		\$ -	\$ -
6		\$ -	\$ -
7		\$ -	\$ -
8		\$ -	\$ -
9		\$ -	\$ -
Instructional Technology Supplies	Total		\$ -

Object Code 466 Instructional Technology Devices			
List Specific not Generic Description (Must be in approved work plan.)	Number of Units	Unit Cost	Total
1		\$ -	\$ -
2		\$ -	\$ -
3		\$ -	\$ -
4		\$ -	\$ -
5		\$ -	\$ -
6		\$ -	\$ -
7		\$ -	\$ -
8		\$ -	\$ -
9		\$ -	\$ -
Instructional Technology Devices	Total		\$ -

Area 5: ADSIS Unreimbursable Nonfederal

All expenditures in Area 5 are SEDRA Funding Source Code 'b' or 'r' and UFARS Finance Codes 317, 335, 740, or 799.

All expenditures are to be coded in SEDRA Disability Code 422 and UFARS Program Code 422

Payroll Personnel (Special Education Director Only) 0.10 FTE Maximum

SEDRA Service Codes: _____ A _____

SEDRA Personnel Type Codes	9, 10				
UFARS Object Codes:	110				
Name	SEDRA Personnel Type Description	File Folder Number	FTE	Salary	Total
				\$ -	\$ -

Contracted Services (Special Education Directors Only) 0.10 FTE Maximum

SEDRA Service Codes:	b	b			
SEDRA Personnel Type Codes	9, 10	9, 10			
UFARS Object Codes:	305	305			
Name	SEDRA Personnel Type Description	File Folder Number	FTE	Total Contract	Total
				\$ -	\$ -

Fringe Benefits (Direct Payment)

SEDRA Service Codes:	L				
UFARS Object Codes:	191, 199-251, 270-280, 299				
Benefits		Expenditures	Total Exp.		
For Area 1 Payroll Personnel		\$ -	\$ -		

Fringe Benefits (Purchase of Services)

SEDRA Service Codes:	L				
UFARS Object Codes: Purchase of Service	397				
Benefits		Expenditures	Total Exp.		
For Area 2 Contracted Personnel		\$ -	\$ -		

Rarely Approved: Dissemination (Postage and Parcel Services); Supplies and Materials – Non Instructional; Non-Instructional Software Licensing Agreement Purchases or Short-Term Non-Instructional Technology Devices; Capitalized Non-Instructional Software; or Principal on Long-Term Non-Instructional Subscription-Based Information Technology Arrangements (SBITAs)

SEDRA Service Codes:	M				
UFARS Object Codes:	329, 401, 405, 455, 465, 505, 530, 555				
List Specific not Generic Description (Must be in approved work plan.)		Number of Units	Unit Cost	Total	
1			\$ -	\$ -	
2			\$ -	\$ -	
3			\$ -	\$ -	
Dissemination (Postage and Parcel Services)		Total		\$ -	

LEA Number	0
LEA Type	0

		FTE	Expenditures
Area 1	Salaries and Wages Expenditures	-	\$ -
Area 2	Expenditures for Contracted Personnel	-	\$ -
Area 3	Individualized Instructional Capital Expenditures	-	\$ -
Area 4	Individualized Instructional Supplies and Materials	-	\$ -
Area 5	Non-Instructional Expenditures	-	\$ -
Total Budget Request	Total Budget Request	-	\$ -

Total SI

Direct Service Area	Grades	# of Students	Location

Direct Service Area	Grades	# of Students	Location

Direct Service Area	Grades	# of Students	Location

Direct Service Area	Grades	# of Students	Location





Non-Instructional SBITAs; Non-Instructional Technology Supplies; Non-

Non-Instructional SBITAs; Non-Instructional Technology Supplies; Non-			
Direct Service Area	Grades	# of Students	Location

FY27 budget cannot exceed 110% of the approved SFY27 budget or \$1,492,416.09, whichever is less.

State Fiscal Year (SFY) 2027 ADSIS State SEDRA Expenditures Code Sheet

Alternative Delivery of Specialized Instructional Services (ADSIS)/Special Education Data Reporting Application (SEDRA)

State ADSIS SEDRA - Uniform Financial Accounting and Reporting Standards (UFARS) codes crosswalk

Prior Approval in ADSIS Work Plan Required for all Expenditures

References:	SEDRA	Special Education Funding Guide
	UFARS	UFARS Manual
	ADSIS	Alternative Delivery of Specialized Instructional Services (ADSIS) Program Information

UFARS Finance Dimensions (FIN) to SEDRA Funding Source Codes (FSC)

UFARS FIN	SEDRA FSC	Description
317, 335, 740	C	Alternative Delivery of Specialized Instructional Services - Regular School Year
317, 335, 740	N	Alternative Delivery of Specialized Instructional Services - Extended School Year
799	R	Alternative Delivery of Specialized Instructional Services - Local Collaborative Time Study

UFARS Object Codes to SEDRA Service Codes

UFARS Object Code	SEDRA Service Code	Description
See PTC	A	Payroll Personnel (Salaries Only)
See PTC	B	Contracted Personnel/Agency Services for Pupil
406/433/456/466	H	Individualized Instructional Supplies and Test Materials
506/533/556/564/582	P	Equipment for Instruction
396	U	Purchase of Services Salary (Salaried personnel from other LEAs)
406/433/456/466	"u"	Purchase of Instructional Supplies/Material

UFARS Object Code to SEDRA Personnel Type Code (PTC)

Payroll Personnel - Service Code A

UFARS Object Code	SEDRA Personnel Type Codes	Description
140	1	Teacher (Requires Setting Code)
140	3	Academic and Behavioral Strategist
152	7	Educational Speech/Language Pathologist (Requires Setting Code)
161	8	Paraprofessional (Para)/Personal Care Assistant (PCA)
156	11	School Social Worker
175	12	Cultural Liaison (Requires Activity Code)
157	13	School Psychologist
163	26	Foreign Language Interpreter
144	27	Vision Media Assistant (Extremely Rare)
165	35	School Counselor
176	40	Social Worker for Interagency Activities
143	48	Behavioral Specialist
159	50	Mental Health Behavioral Aide
162	53	One-to-One Paraprofessional
144	59	Speech/Language Pathology Assistant (Extremely Rare)

UFARS Object Code to SEDRA Personnel Type Code

Contracted Services for Staff - Service Code B

UFARS Object Code	SEDRA Personnel Type Codes	Description
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394	1	Teacher (Requires Setting Code)
394	3	Academic and Behavioral Strategist
394	7	Educational Speech/Language Pathologist (Requires Setting Code)
394	8	Paraprofessional/Personal Care Assistant
394	11	School Social Worker
394	12	Cultural Liaison (Requires Activity Code)
394	13	School Psychologist
394	26	Foreign Language Interpreter
394	27	Vision Media Assistant (Extremely Rare)
394	35	School Counselor
394	40	Social Worker for Interagency Activities
394	48	Behavioral Specialist
394	50	Mental Health Behavioral Aide
394	53	One-to-One Paraprofessional
394	59	Speech/Language Pathology Assistant (Extremely Rare)

UFARS Object Code to SEDRA Personnel Type Code

Purchase of Services (Salaried Personnel from other Districts) - Service Code U

UFARS Object Code	SEDRA Personnel Type Codes	Description
396	1	Teacher (Requires Setting Code)
396	3	Academic and Behavioral Strategist
396	7	Educational Speech/Language Pathologist (Requires Setting Code)
396	8	Paraprofessional/Personal Care Assistant
396	11	School Social Worker
396	12	Cultural Liaison (Requires Activity Code)
396	13	School Psychologist
396	26	Foreign Language Interpreter
396	27	Vision Media Assistant (Extremely Rare)
396	35	School Counselor
396	40	Social Worker for Interagency Activities
396	48	Behavioral Specialist
396	50	Mental Health Behavioral Aide
396	53	One-to-One Paraprofessional
396	59	Speech/Language Pathology Assistant (Extremely Rare)

UFARS Object Code to SEDRA Service Code

Individualized Supplies and Materials - Service Code H (Prior Approval in ADSIS Work Plan Required)

UFARS Object Code	SEDRA Service Code	Description
406	H	Instructional Software License Agreements
433	H	Supplies and Materials - Individualized Instruction
456	H	Instructional Technology Supplies
466	H	Instructional Technology Devices

UFARS Object Code to SEDRA Service Code

Individualized Supplies and Materials - Service Code "u" (Prior Approval in ADSIS Work Plan Required)

UFARS Object Code	SEDRA Service Code	Description
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406	"u"	Instructional Software License Agreements
433	"u"	Supplies and Materials - Individualized Instruction
456	"u"	Instructional Technology Supplies
466	"u"	Instructional Technology Devices

UFARS Object Code to SEDRA Service Code

Individualized Capital Expenditures - Service Code P (Prior Approval in ADSIS Work Plan Required)

UFARS Object Code	SEDRA Service Code	Description
506	P	Equipment for Instruction - Capitalized Instructional Technology Software
533	P	Equipment for Instruction - Other Equipment Purchased for Special Education Direct Instruction
556	P	Equipment for Instruction - Capitalized Instructional Technology Hardware
564	P	Principal on Long-Term for Instructional Subscription-Based Information Technology Arrangements (SBITAs)
582	P	Principal on Long-Term Lease or Financed Purchases Used for Direct Instruction of Special Education Students

UFARS Program Code to SEDRA Disability Code

UFARS Program Code	SEDRA Disability Code	Description
422	422	Non-Disabled [no Individualized Education Program (IEP)/Individualized Family Service Plan (IFSP)]

SEDRA Activity Codes

Required for Personnel Type Code 01 Teacher

Activity Code	Description
"s"	Special Education Teacher
R	Regular Education Teacher

Required for Personnel Type Code 12 Cultural Liaison

Activity Code	Description
"t"	American Indian
"u"	Bilingual
"v"	African American
"w"	Other

SEDRA Setting Codes

Required for Personnel Type Code 07 Educational Speech/Language Pathologist

Ages 6 to 21 and Birth through 2

Setting Code	Description
A	Regular Class
B	Resource Room
C	Separate Class
D	Public Separate Day School
E	Private Separate Day School
F	Public Residential
G	Private Residential
H	Home Based/Homebound/Hospital
I	Lead teacher Provides No Direct Service

Ages 3 through 5

Setting Code	Description
Y	Early Childhood 3-5

SEDRA Unit Type Codes

Unit Type Codes	Description
----	Blank for expenditures without a PTC code
D	Days Worked
H	Hours Worked

end of worksheet

State Fiscal Year (SFY) 2027 ADSIS Unreimbursable Nonfederal SEDRA Expenditures Code Sheet
Alternative Delivery of Specialized Instructional Services (ADSIS)/Special Education Data Reporting Application (SEDRA)
 State ADSIS SEDRA - Uniform Financial Accounting and Reporting Standards (UFARS) codes crosswalk
 Prior Approval in ADSIS Work Plan Required for all Expenditures

References:	SEDRA	Special Education Funding Guide
	UFARS	UFARS Manual
	ADSIS	Alternative Delivery of Specialized Instructional Services (ADSIS) Program Information

UFARS Finance Dimensions (FIN) to SEDRA Funding Source Codes (FSC)

UFARS FIN	SEDRA FSC	Description
317, 335, 740	"b"	Unreimbursable Nonfederal ADSIS Expenditures
799	"r"	Unreimbursable Nonfederal ADSIS Expenditures

UFARS Object Codes to SEDRA Service Codes

UFARS Object Code	SEDRA Service Code	Description
110	A	Payroll Personnel Salaries (Personnel Type Code (PTC) 09 and 10 only)
305	"b"	Contracted Personnel/Agency Services for Staff
401/405/455/465	I	Non-Instructional and Office Supplies and Materials
191, 199, 210-251, 270-280, 299, 397	L	Fringe Benefits
329	M	Postal/Recruitment/Advertising/Media Resources
505/530/555/562	O	Equipment for Office Supervision/Management

UFARS Object Codes to SEDRA Personnel Type Code

Payroll Personnel - Service Code A

UFARS Object Code	SEDRA Personnel Type Codes	Description
110	9	Director of Special Education (File Folder Required)
110	10	Assistant Director/Supervisor (File Folder Required)

UFARS Object Codes to SEDRA Personnel Type Code

Contracted Services for Staff - Service Code "b"

UFARS Object Code	SEDRA Personnel Type Codes	Description
305	9	Director of Special Education (File Folder Required)
305	10	Assistant Director/Supervisor (File Folder Required)

UFARS Object Code to SEDRA Service Code

Non-Instructional and Office Supplies and Materials - Service Code I (Prior Approval in ADSIS Work Plan Required)

UFARS Object Code	SEDRA Service Code	Description
401	I	Supplies and Materials - Non Instructional
405	I	Non-Instructional Software Licensing Agreements
455	I	Non-Instructional Technology Supplies
465	I	Non-Instructional Technology Devices

UFARS Object Code to SEDRA Service Code

Equipment for Office Supervision/Management - Service Code O (Prior Approval in ADSIS Work Plan Required)

UFARS Object Code	SEDRA Service Code	Description
505	O	Capitalized Non-Instructional Technology Software
530	O	Other Equipment Purchased

555	O	Capitalized Non-Instructional Technology Hardware
562	O	Principal on Long-Term Non-Instructional Subscription-Based Information Technology Arrangements (SBITAs)

UFARS Program Code to SEDRA Disability Code

UFARS Program Code	SEDRA Disability Code	Description
422	422	Non-Disabled [no Individualized Education Program (IEP)/Individualized Family Service Plan (IFSP)]

SEDRA Unit Type Codes

Unit Type Codes	Description
-----	Blank for expenditures without a PTC code
D	Days Worked
H	Hours Worked

end of worksheet

**MEMORANDUM OF UNDERSTANDING
BETWEEN
Independent School District 118 (hereinafter referred to as “District”)
AND
Northland Remer Education Minnesota, Local #7224 (hereinafter referred to as “Union”)**

WHEREAS the District and Union are parties to a collective bargaining agreement (CBA) for the period from July 1, 2026 through June 30, 2027; and,

WHEREAS the District and Union desire to address the time commitment, compensation, and schedule for Early Childhood Family Education (hereinafter referred to as “ECFE”); and,

NOW, THEREFORE, be it resolved; that for the 2026-2027 school year, the following language supplements the language in the collective bargaining agreement between the parties.

1) ECFE Time Commitment:

The Union and District will allow the Preschool teachers to teach ECFE classes 1 Tuesday evening a week and 1 Friday during the day, as listed on the Early Childhood 2026-2027 calendar. Each ECFE class will be held for 120 minutes. There are 9 ECFE evenings, including 3 family nights and 6 ECFE days.

2) ECFE Compensation:

Preschool teachers will be compensated 210 minutes (120 minutes for ECFE classes and 90 minutes of prep/clean-up) per evening ECFE class by taking 210 minutes of professional leave on non-student contact days. Teachers will request to accumulate ECFE minutes to equal a full professional day to be taken on a non-student contact day. Teachers must request professional leave for ECFE in the Frontline system.

If the District is unable to provide the teachers with the professional leave on non-student contact days, the teachers will be compensated at their hourly rate of pay. *This will only be used as a last resort though the goal will be to give the time back to teachers as stack time on non-students’ days each week.*

3) ECFE Schedule:

The District will provide the Union with an Early Childhood calendar including; student contact days, ECFE classes, prep days and ECFE compensation days no later than September 30.

For the District:

For the Union:

Dated: _____

MEMORANDUM OF UNDERSTANDING

BETWEEN

Independent School District 118 (hereinafter referred to as “District”)

AND

Northland Remer Education Minnesota, Local #7224 (hereinafter referred to as “Union”)

WHEREAS the District and Union are parties to a collective bargaining agreement (CBA) for the period from July 1, 2026, through June 30, 2027; and,

WHEREAS the District and Union desire to address the time commitment, compensation, schedule, location of training, and deadlines for teachers required to complete the state of Minnesota mandated READ Act training; and,

WHEREAS the District and Union have agreed that teachers will participate in **STRIVE: Structured Literacy** provided by STRIVE TLC and,

WHEREAS the total anticipated number of hours of training required for **STRIVE** is **35**;

NOW THEREFORE, be it resolved that the parties agree to the following:

1. Eligibility

The Union and District will establish a list of eligible teachers, who must:

- a. Hold a license issued by the Professional Educator Licensing and Standards Board; and,
- b. Be employed by the District between **July 1, 2026** and **June 30, 2027**; and,
- c. Be required by the District to complete approved training described under Minn. Stat. § 120B.123, subdivision 5;
 - i. Teachers who provide foundational reading instruction to students in grades 4-12.
 - ii. Teachers who provide reading instruction to students in a state-approved alternative program.
 - iii. Teachers who provide reading instruction to students in dual language immersion programs (educators in pre-K through third grade should complete a Phase 1 training; educators in grades 4-12 should complete a Phase 2 training).
 - iv. Grades 6-12 Curriculum Directors.
 - v. Employees who select literacy instructional materials for grades 6–12.
- d. Any educator from Phase 2 who has already participated in Phase 1 professional development has met the requirement and does not need to participate in a second training.
- e. Required by the District to complete approved training under the premise that literacy foundational skills are integral to all subject areas and applicable to all licensed instructional staff.

2. Compensation earned for READ Act training

Teachers will complete **STRIVE** training during **[7]** professional development days scheduled throughout the 2026-2027 school year, which will encompass **23** hours of the training.

The remainder of the **STRIVE** training shall be compensated, in the following manner:

- Stipends;
- Paid floating Professional Development Release Days;
 - 1) Stipend of **[\$502.92]** paid out after completion of the **STRIVE** training.
 - 2) Paid floating professional development release days:

In lieu of the stipend listed above, [1.5] paid floating professional development release days (up to 12 hours) may be taken to complete the required training.

- a) These days must be scheduled on student instructional days during the 2026-2027 school year.
- b) These days shall be considered a teacher contract day; no additional compensation will be paid beyond the teacher's regular rate of pay.
- c) These days must be taken in either ½ day (4 hour) or full day increments.
- d) The cost of the substitute teacher will be paid by the district.
- e) A substitute teacher must be scheduled in advance. If a substitute is not available, then the teacher will need to reschedule their floating professional development day, unless otherwise approved by administration.

3. Proof of completion and payment timeline

In all cases, teachers shall submit proof of training completion to the High School Principal.

4. Failure to comply with the READ Act

Compliance with the Minnesota READ Act (Minn. Stat. § 120B.123) is mandatory for both the District and eligible teachers. Failure by the District to comply with these requirements may result in action taken by the Minnesota Department of Education. Failure by an eligible teacher to comply with the training requirements may result in a teacher being out of compliance with READ Act and/or District requirements related to reading instruction in accordance with state statute and could result in discipline pursuant to Article V, Section 8 of the CBA.

NOW THEREFORE, be it further resolved that the parties agree to the following:

Impact on Precedent. Nothing in this MOU may be deemed to establish a precedent or practice or to alter any established precedent or practice arising out of or relating to the CBA between the District and the Union. Neither the District nor the Union may refer to this MOU or submit it in any proceeding or case as evidence of a precedent or practice.

Entire Agreement. This MOU constitutes the entire agreement between the parties related to compensation for teachers for completing READ Act training. Neither party has relied on any statements, promises, or representations that are not stated in this MOU. The terms of this MOU constitute the entire agreement between the parties and supersede any prior written or oral, or other agreement, statement, or practice between the parties relating to the subject matter of this MOU. No changes to this MOU will be valid unless they are in writing and signed by both parties. A copy of this MOU will have the same legal effect as the original.

IN WITNESS WHEREOF, the parties have voluntarily entered into this MOU on the dates shown by their signatures. This MOU will not become effective unless and until it is approved by the District's School Board and is signed by both parties.

For the District:

For the Union:

Date:

Date:
