

Regular Meeting

Wednesday, September 18, 2024 5:30 PM

Northland High School Room C113, 316 Main St E, Remer, MN 56672

1. Call to Order

2. Pledge of Allegiance

3. Mission Statement "Educate and inspire all learners to reach their full potential."

4. Adoption of Agenda

5. Recognitions

5.1. The students and staff of Northland Community Schools would like to recognize our school board members. They are extraordinary people who tackle the job of governing District #118 and do so in a manner that illustrates what it means to be an advocate for our students.

6. Audience Recognition

7. Consent items

7.1. Approve the minutes from the Regular Meeting held on August 21, 2024

7.2. Approve the August 2024 Treasurer's Report and bills

8. Reports

8.1. Early Education Report

8.2. Business Manager Report

8.2.1. Approve setting the proposed levy limitation and certification 2024 payable 2025 levy at the maximum

8.3. Elementary Principal

8.4. Athletics/Activities Report

8.5. Facilities Report

8.6. Indian Education Report

8.7. CE Report

8.8. Dean of Students/ Behavioral Interventionist Report

9. Superintendent Report

10. New Business

10.1. Second Reading and approval of District Policy 602 Organization of School Calendar and School Day - ISD 118 last rev. 2018

- 10.2. Second reading and approval of revised District Policy 604 - Instructional Curriculum - ISD 118 last rev. 7/2023
- 10.3. Set the date and time for the Truth in Taxation Meeting
- 10.4. Approve the Teacher Development and Evaluation Plan
- 10.5. Approve the 2024-2025 CCCI (Cass County Children's Initiative) Interagency Agreement
- 10.6. Approve the revised Professional Services Contract between LLBO (Leech Lake Band of Ojibwe) and Northland Community School Early Childhood program for the 2024-2025 school year

11. Personnel

- 11.1. Approve creating a Paraprofessional position, to be funded through the Professional Services contract between LLBO and Northland Community Schools, for Early Childhood.
- 11.2. Discussion and possible approval regarding Paraprofessional, Angie Hare's request for a Leave of Absence, effective November 1, 2024 through March 22, 2025
- 11.3. Approve the hire of Amy Williams for the position of Paraprofessional with a start date of October 7, 2024
- 11.4. Approve a request from Brittany McClellan for Parental Leave beginning January 20, 2025, with an expected return date of April 22, 2025
- 11.5. Approve the hire of Madison Shepard for the position of Building Sub for the 2024-2025 school year
- 11.6. Approve the hire of Jasmine Gackstetter for the position of 1.0 FTE Paraprofessional with a start date of September 16, 2024
- 11.7. Approve the hire of Joe Wagner for the position of 9-month Custodian with a start date of September 23, 2024
- 11.8. Approve the hire of Joseph Herbert for the position of 12-month Custodian, with a start date of October 7, 2024
- 11.9. Approve reinstating a 0.5 FTE Kitchen Helper position for the 2024-2025 school year
- 11.10. Accept the Intent to Retire from Special Education teacher, Kathy Birt, effective June 4, 2025
- 11.11. Accept the resignation of Izabella Bishop as Prom Advisor, effective the 2024-2025 school year

12. Other school business which can legally be brought before the Board

13. Next Meeting Dates:

Regular Meeting, October 16, 2024, 5:30 p.m.
Work Session, November 6, 2024, 5:30 p.m.
Truth in Taxation Meeting, December _____,
2024???????

14. Adjournment

Northland Community Schools - ISD #118
Regular Meeting Minutes Summary
Wednesday, August 21, 2024
Northland High School Room C113
316 Main St E
Remer, MN 56672

Aaron Ammerman: Present, Linda Knox: Absent, Terri Nystrom: Present, Seth Robison: Absent, Marc Ruyak: Present, Tyler Seifert: Present, Bill Wake: Present. Present: 5, Absent: 2.

1. Call to Order

The meeting was called to order at 5:30 p.m.

2. Pledge of Allegiance

3. Mission Statement "Educate and inspire all learners to reach their full potential."

4. Adoption of Agenda

Adopt the agenda. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

5. Recognitions

6. Audience Recognition

7. Consent items

Approve items from the Consent agenda. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Aaron Ammerman: Absent, Linda Knox: Absent, Seth Robison: Absent, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 4, Nay: 0, Absent: 3

7.1. Approve the minutes from the Regular Meeting held on July 17, 2024

7.2. Approve the Treasurer's Report and bills for July 2024

7.3. Policies reviewed with no changes:

413 - Harassment and Violence

524 - Internet Acceptable Use

532 - Use of Peace Officers and Crisis Teams to Remove IEP Students

534 - School Meals

7.4. . Approve the resolution accepting gifts/donations to Northland Community Schools:

Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland Community Schools District 118, Remer, and State of Minnesota as follows: The Northland Community Schools - District 118 School Board does hereby accept the following gifts/donations:

- Harvest Festival Trap Tournament Participants - \$120 for Trap Club

- Tom Witherow - instrument donations of 4 trumpets, 6 clarinets, and 2 keyboard stands for the Band Program
- Peter Marsh Foundation - \$1500 for the Music program

8. Reports

8.1. Early Education Report

8.2. Business Manager Report

8.3. Elementary Principal/Activities Director Report

8.4. Principal Report

8.5. Facilities Report

8.6. Indian Education Report

8.7. CE Report

8.8. Dean of Students Report

9. Superintendent Report

10. New Business

10.1. Approve the Agreement for Law Enforcement Services between Northland Community Schools and Cass County for the 2024-2025 school year

Motion to approve the Law Enforcement Agreement for Services for the 2024-2025 school year. This motion, made by Tyler Seifert and seconded by Bill Wake, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

10.2. Approve the 2024-2025 Mentor Handbook

Motion to approve the 2024-2025 Mentor Handbook. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

10.3. Approve the Agreement for Services between Northland Community Schools and Deer River Public Schools for shared services of School Psychologist, Raina Heruth

Motion to approve the 2024-2025 Agreement for Services between Deer River and Northland for shared services of School Psychologist, Raina Heruth. This motion, made by Bill Wake and seconded by Terri Nystrom, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

10.4. Second Reading and approval of revisions to Policy 204 - School Board Meeting Minutes

Approve revisions to Policy 204. This motion, made by Terri Nystrom and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.5. Approve revisions of MN Statute references to Policy 207 - Public Hearings

Approve revisions to Policy 207. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.6. Second Reading and approval of revisions to Policy 416 - Drug and Alcohol Testing, and the accompanying form

Approve of revisions to Policy 416 - Drug and Alcohol Testing, and the accompanying form. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.7. Second Reading and approval of revisions to Policy 418 - Drug-Free Workplace/Drug-Free School

Approve revisions to Policy 418 - Drug-Free Workplace/Drug-Free School. This motion, made by Terri Nystrom and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.8. Second Reading and approval of revisions to Policy 419 - Tobacco-Free Environment

Approve revisions to Policy 419 - Tobacco-Free Environment. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.9. Second Reading and approval of revisions to Policy 425 - Staff Development

Approve revisions to Policy 425 - Staff Development. This motion, made by Bill Wake and seconded by Terri Nystrom, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.10. Approve revisions, as written, to Policy 503- Student Attendance

Approve revisions to Policy 503- Student Attendance. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea,

Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.11. Second Reading and approval of revisions to Policy 507 - Corporal Punishment
Approve revisions to Policy 507 - Corporal Punishment. This motion, made by Aaron Ammerman and seconded by Bill Wake, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea,
Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.12. Adopt new Policy 507.5 - School Resource Officers
Adopt Policy 507.5 - School Resource Officers. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea,
Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.13. Second Reading and approval of revisions to Policy 509 - Enrollment of Nonresident Students

Approve revisions to Policy 509 - Enrollment of Nonresident Students. This motion, made by Aaron Ammerman and seconded by Bill Wake, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea,
Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.14. Approve revisions, as written, to Policy 512 - School Sponsored Student Publications
Approve revisions to Policy 512 - School Sponsored Student Publications. This motion, made by Aaron Ammerman and seconded by Bill Wake, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea,
Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.15. Approve revision in Sect. 2C. Line 4 of Policy 513 - Student Promotion, Retention and Program Design

Approve revisions to Policy 513 - Student Promotion, Retention and Program Design. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea,
Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.16. Approve revisions as written to Policy 514 - Bullying Prohibition

Approve revisions as written to Policy 514 - Bullying Prohibition. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea,
Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.17. Second Reading and approval of revisions to Policy - 515 Protection and Privacy of Pupil Records

10.18. Second Reading and approval of revisions to Policy 516 - Student Medication and Telehealth

Approve revisions to Policy 516 - Student Medication and Telehealth. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.19. Approve revisions to Sect. II, line 4 of Policy 521 - Student Disability Nondiscrimination

10.20. Approve revisions as written to Policy 522- Title IX Sex Nondiscrimination, Policy, Grievance Procedure and Process

Approve revisions to Policy 522- Title IX Sex Nondiscrimination, Policy, Grievance Procedure and Process. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.21. Adopt Policy 535 - Service Animals in Schools

Adopt Policy 535 - Service Animals in Schools. This motion, made by Tyler Seifert and seconded by Bill Wake, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.22. Approve revisions, as written, to Policy 601 - School District Curriculum and Instruction Goals

Approve revisions to Policy 601 - School District Curriculum and Instruction Goals. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

10.23. First reading of District Policy 602 Organization of School Calendar and School Day - ISD 118 last rev. 2018

No board action necessary

10.24. First reading of revised District Policy 604 - Instructional Curriculum - ISD 118 last rev. 7/2023

No board action necessary

10.25. Second reading and approval of Policy 613 - Graduation Requirements

Approve Policy 613 - Graduation Requirements. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11. Personnel

11.1. Approve the At-Will Contract for Nursing Services between ISD #118 and Kerry Ruyak
Approve the At-Will Contract for Nursing Services between ISD #118 and Kerry Ruyak. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Seth Robison: Absent, Marc Ruyak: Abstain (With Conflict), Aaron Ammerman: Yea, Terri Nystrom: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 4, Nay: 0, Absent: 2, Abstain (With Conflict): 1

11.2. Approve the hire of Mark Schultenover as 1.0 FTE Kitchen Helper, effective the 2024-2025 school year

Approve the hire of Mark Schultenover Kitchen Helper. This motion, made by Tyler Seifert and seconded by Bill Wake, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.3. Approve the hire of Mark Trimble as Mechanic, effective August 5, 2024

Approve the hire of Mark Trimble as Mechanic. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.4. Approve new assignment of Stephaney Williamson as Dean of Students/Behavioral Interventionist at MA, Step 10, for the 2024-2025 school year

Approve new assignment of Stephaney Williamson as Dean of Students/Behavioral Interventionist. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.5. Accept the resignation of Juilian Kitchenhoff as Bus Driver,

Accept the resignation of Juilian Kitchenhoff as Bus Driver. This motion, made by Tyler Seifert and seconded by Bill Wake, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.6. Approve reduction of a Kitchen Helper position by .5 FTE

Approve reduction of a Kitchen Helper position by .5 FTE. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.7. Approve reduction of a Bus Driver position by 1.0 FTE

Approve reduction of a Bus Driver position by 1.0 FTE. This motion, made by Tyler Seifert and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea,

Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

12. Other school business which can legally be brought before the Board

The multi-use court was completed on August 20, 2024. There are no bids for Safety Town at this time.

13. Next Meeting Dates:

- Regular Meeting, September 18, 2024, 5:30 p.m.
- Policy Meeting, September 27, 2024, 9:00 a.m.

14. Adjournment

Board Chair Ruyak called for a motion to adjourn the meeting at 6:04 p.m. This motion, made by Bill Wake and seconded by Tyler Seifert, Passed.

Linda Knox: Absent, Seth Robison: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Marc Ruyak: Yea, Tyler Seifert: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

Visitors: Katelyn Edstrom, Jill Myers, Stephanie Williamson, Kyndra Johnson

Tina Anderson, Recording Secretary

Linda Knox, Board Clerk

Northland Community Schools

Finance Report 8/31/2024

First National Bank

General Checking	\$462,164.82
Money Market Account	\$37,143.07
CD Operating Matures 8/8/24	\$0.00
CD/Scholarship Carpenter Matures 6/17/24	\$8,206.63
CD/Scholarship Carpenter Matures 6/17/24	\$14,820.32
CD/Scholarship Felton Matures 12/10/24	\$7,341.54
CD/Scholarship Sepin Matures 8/25/26	\$3,502.37
Total Investments	\$71,013.93
 Total of all deposits at First National Bank	 \$533,178.75
 MN Trust Account at PMA total Value	 \$3,233,371.61

Accounts Payable Checks/Wires and Deposits by Fund

Fund #	Fund Description	Deposits	A/P Checks
01	General Fund	\$1,151,720.35	\$224,449.36
02	Food Service Fund	\$8.00	\$5,618.73
03	Transportation Fund	\$0.00	\$64,166.16
04	Community Ed Fund	\$6,075.01	\$13,848.96
05	Capital Fund	\$0.00	\$10,709.43
06	Construction Fund	\$0.00	\$29,098.06
07	Debt Redemption Fund	\$18,922.86	\$0.00
18	Scholarship Fund	\$13.63	\$0.00
Total		\$1,176,739.85	\$347,890.70

August 2024 Payroll

	Monthly Total
Gross Payroll	\$299,823.40
Employer Benefits	\$66,280.95
Employer Taxes	\$21,203.47
Total Cost of Payroll	\$387,307.82

Includes Payrolls:

S202503 8/15/2024
S202504 8/31/2024
S202423-4 8/15/2024
S202423-5 8/31/2024
S202503S1 8/15/2024

ISD#118 Remer-Longville

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16331	0118	chec														
D.Kitchenhoff-school board			22330	Credit	A	08/09/24	10511	Cash	1	c1				Miscellaneous Customer		
						0118	R 01 005 000	000 000	099	Misc Revenue					2.00	0.00
														Receipt Total:	\$2.00	\$0.00
			22331	Credit	A	08/09/24	10512	Check	1	1072				COMMUNITY EDUATION		
						0118	R 04 500 505	305 321	040	Tuition fm Patrons					1,597.00	0.00
														Receipt Total:	\$1,597.00	\$0.00
Eli & Adrienne fees			22332	Credit	A	08/09/24	10513	Cash	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000	050	Activity Fees					90.00	0.00
														Receipt Total:	\$90.00	\$0.00
Abbie Knapp VB fee			22333	Credit	A	08/09/24	10514	Check	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000	050	Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00
Ruyak sports fees			22334	Credit	A	08/09/24	10515	Check	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000	050	Activity Fees					175.00	0.00
														Receipt Total:	\$175.00	\$0.00
Aric Genz FB fee			22335	Credit	A	08/09/24	10516	Check	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000	050	Activity Fees					35.00	0.00
														Receipt Total:	\$35.00	\$0.00
Akeley Bachman FB fee			22336	Credit	A	08/09/24	10517	Cash	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000	050	Activity Fees					35.00	0.00
														Receipt Total:	\$35.00	\$0.00
M.Ruyak School board fee			22337	Credit	A	08/09/24	10519	Check	1	c1				Miscellaneous Customer		
						0118	R 01 005 000	000 000	099	Misc Revenue					2.00	0.00
														Receipt Total:	\$2.00	\$0.00
Ivy & Owen Swankier fees			22338	Credit	A	08/09/24	10520	Check	1	1108				AF ACTIVITY FEES		
						0118	R 01 310 292	110 000	050	Activity Fees					90.00	0.00
														Receipt Total:	\$90.00	\$0.00
T.Nystrom school board fee			22339	Credit	A	08/09/24	10521	Cash	1	c1				Miscellaneous Customer		
						0118	R 01 005 000	000 000	099	Misc Revenue					2.00	0.00
														Receipt Total:	\$2.00	\$0.00

ISD#118 Remer-Longville

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16331	0118	chec														
April & May ELS			22340	Credit	A	08/09/24	10518	Check	1	1082						
						0118	R 04 500 582 000 338 300			LLBO EARLY CHILDHOOD Pathways I					2,000.00	0.00
														Receipt Total:	\$2,000.00	\$0.00
														Deposit Total:	\$4,083.00	\$0.00
16332	0118	chec														
Harvest Festival donation			22341	Credit	A	08/20/24	10522	Cash	1	1173						
						0118	R 01 310 298 160 301 096			NORTHLAND TRAP SHOOT Trap Shoot Donations/Fundr					120.00	0.00
														Receipt Total:	\$120.00	\$0.00
James Dahl-school board fee			22342	Credit	A	08/20/24	10523	Cash	1	c1						
						0118	R 01 005 000 000 000 099			Miscellaneous Customer Misc Revenue					2.00	0.00
														Receipt Total:	\$2.00	\$0.00
J.Dahl Staff Coffee Fund			22343	Credit	A	08/20/24	10524	Cash	1	c1						
						0118	R 01 005 000 000 000 099			Miscellaneous Customer Misc Revenue					3.00	0.00
														Receipt Total:	\$3.00	\$0.00
Jason Perkins-school board fee			22344	Credit	A	08/20/24	10526	Cash	1	c1						
						0118	R 01 005 000 000 000 099			Miscellaneous Customer Misc Revenue					2.00	0.00
														Receipt Total:	\$2.00	\$0.00
Cayson Graves FB fee			22345	Credit	A	08/20/24	10527	Cash	1	1108						
						0118	R 01 310 292 110 000 050			AF ACTIVITY FEES Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00
Nora Wake-VB fee			22346	Credit	A	08/20/24	10528	Check	1	1108						
						0118	R 01 310 292 110 000 050			AF ACTIVITY FEES Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00
Kiley Kibbler CC fee			22347	Credit	A	08/20/24	10529	Check	1	1108						
						0118	R 01 310 292 110 000 050			AF ACTIVITY FEES Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00
Mia Robinson VB fee			22348	Credit	A	08/20/24	10531	Check	1	1108						
						0118	R 01 310 292 110 000 050			AF ACTIVITY FEES Activity Fees					35.00	0.00
														Receipt Total:	\$35.00	\$0.00
Carsyn Nihart VB fee			22349	Credit	A	08/20/24	10530	Check	1	1108						
						0118	R 01 310 292 110 000 050			AF ACTIVITY FEES Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00

ISD#118 Remer-Longville

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16332	0118	chec														
Maddy Doughty			22350	Credit	A	08/20/24	10532	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00
														Receipt Total:	\$35.00	\$0.00
Kelsey Doughty VB fee			22351	Credit	A	08/20/24	10533	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00
Colonial Llife			22352	Credit	A	08/20/24	10534	Check	1	c1	Miscellaneous Customer					
						0118	B 01 215 032			ER Cafe Plan Payroll Deduct					179.01	0.00
														Receipt Total:	\$179.01	\$0.00
L.Knox school board fee			22353	Credit	A	08/20/24	10535	Cash	1	c1	Miscellaneous Customer					
						0118	R 01 005 000	000 000 099		Misc Revenue					2.00	0.00
														Receipt Total:	\$2.00	\$0.00
Jeremy Schwarz-school board			22354	Credit	A	08/20/24	10536	Cash	1	c1	Miscellaneous Customer					
						0118	R 01 005 000	000 000 099		Misc Revenue					2.00	0.00
														Receipt Total:	\$2.00	\$0.00
Jeremiah Fenning-school board			22355	Credit	A	08/20/24	10537	Cash	1	c1	Miscellaneous Customer					
						0118	R 01 005 000	000 000 099		Misc Revenue					2.00	0.00
														Receipt Total:	\$2.00	\$0.00
Sherri Logan-school board fee			22356	Credit	A	08/20/24	10538	Cash	1	c1	Miscellaneous Customer					
						0118	R 01 005 000	000 000 099		Misc Revenue					2.00	0.00
														Receipt Total:	\$2.00	\$0.00
Charity Berg VB fee			22357	Credit	A	08/20/24	10539	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00
Brody Berg FB fee			22358	Credit	A	08/20/24	10540	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00
Casey' Jones VB fee			22359	Credit	A	08/20/24	10541	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00

ISD#118 Remer-Longville Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount	
16332	0118	chec															
Camryn & Elliot Smith Fees			22360	Credit	A	08/20/24	10542	Check	1	1108	AF ACTIVITY FEES						
						0118	R 01 310 292	110 000 050		Activity Fees					90.00	0.00	
														Receipt Total:	\$90.00	\$0.00	
Bella Lego VB fee			22361	Credit	A	08/20/24	10543	Check	1	1108	AF ACTIVITY FEES						
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00	
														Receipt Total:	\$35.00	\$0.00	
Avery Slange FB fee			22362	Credit	A	08/20/24	10544	Cash	1	1108	AF ACTIVITY FEES						
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00	
														Receipt Total:	\$35.00	\$0.00	
Mary Pinski-Paige Vb fee			22363	Credit	A	08/20/24	10545	Check	1	1108	AF ACTIVITY FEES						
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00	
														Receipt Total:	\$35.00	\$0.00	
FY24 REIMB Sped Draw			22364	Credit	A	08/20/24	10546	Check	1	1071	I A S C						
						0118	R 01 005 000 000 619 405			Fed Special Ed					47,265.35	0.00	
						0118	R 01 005 000 000 620 405			Fed Special Ed 3-5 YR OLDS					4,909.37	0.00	
						0118	R 01 005 000 000 622 405			EARLY CHILD 0-2					3,512.96	0.00	
						0118	R 01 005 000 000 629 400			Federal Aids & Grant					827.54	0.00	
														Receipt Total:	\$56,515.22	\$0.00	
			22365	Credit	A	08/20/24	10547	Check	1	1094	MSEA						
						0118	B 01 115 000										
												2097	07/31/24	Invoice	835.99	835.99	0.00
														Receipt Total:	\$835.99	\$0.00	
Steven FB fee			22366	Credit	A	08/20/24	10548	Check	1	1108	AF ACTIVITY FEES						
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00	
														Receipt Total:	\$35.00	\$0.00	
Amy Horn XC fee			22367	Credit	A	08/20/24	10549	Check	1	1108	AF ACTIVITY FEES						
						0118	R 01 310 292	110 000 050		Activity Fees					55.00	0.00	
														Receipt Total:	\$55.00	\$0.00	
														Deposit Total:	\$58,460.22	\$0.00	
16333	0118	chec															
C.Stoppelman Insurance			22368	Credit	A	08/30/24	10550	Check	1	c1	Miscellaneous Customer						
						0118	B 01 215 030			Employee Insurance Withhol					269.48	0.00	
														Receipt Total:	\$269.48	\$0.00	

ISD#118 Remer-Longville Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16333	0118	chec														
			22369	Credit	A	08/30/24	10551	Check	1	1072	COMMUNITY EDUATION					
						0118	R 04 500 505	305 321	040	Tuition fm Patrons					1,067.00	0.00
														Receipt Total:	\$1,067.00	\$0.00
Holter Family max			22370	Credit	A	08/30/24	10552	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000	050	Activity Fees					175.00	0.00
														Receipt Total:	\$175.00	\$0.00
Laura Figgins sept Ins.			22371	Credit	A	08/30/24	10553	Check	1	1070	RETIRE/DEDUCT:					
						0118	E 01 010 203	000 000	291	Elem Retired Emp Benefit					306.46	0.00
														Receipt Total:	\$306.46	\$0.00
B.Johnson Ins			22372	Credit	A	08/30/24	10554	Check	1	1070	RETIRE/DEDUCT:					
						0118	E 01 010 203	000 000	291	Elem Retired Emp Benefit					1,021.06	0.00
														Receipt Total:	\$1,021.06	\$0.00
			22373	Credit	A	08/30/24	10555	Check	1	1008	IND SCH DIST #317					
						0118	B 01 115 000					2093	06/18/24 Invoice	73,288.23	73,288.23	0.00
														Receipt Total:	\$73,288.23	\$0.00
Legacy AP Interface			22374	Credit	A	08/30/24	10556	Check	1	1112	PEPSI BOTTLING GROUF					
						0118	R 01 310 298	114 301	096	Elem Student Activity					684.00	0.00
						0118	R 01 310 298	311 301	096	High School Student Activity					684.00	0.00
														Receipt Total:	\$1,368.00	\$0.00
Danika VB Fee			22375	Credit	A	08/30/24	10557	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000	050	Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00
Ashyln's VB fee			22376	Credit	A	08/30/24	10558	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000	050	Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00
Jack Collins FB fee			22377	Credit	A	08/30/24	10559	Cash	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000	050	Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00
Cortney Zovaba VB fee			22378	Credit	A	08/30/24	10560	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000	050	Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00

ISD#118 Remer-Longville

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16333	0118	chec														
Guage Lego FB fee			22379	Credit	A	08/30/24	10561	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00
														Receipt Total:	\$35.00	\$0.00
Jarren Lego FB fee			22380	Credit	A	08/30/24	10562	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					35.00	0.00
														Receipt Total:	\$35.00	\$0.00
Noah White Fb fee			22381	Credit	A	08/30/24	10563	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00
Jamison FB fee			22382	Credit	A	08/30/24	10564	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292	110 000 050		Activity Fees					55.00	0.00
														Receipt Total:	\$55.00	\$0.00
M.Simek			22383	Credit	A	08/30/24	10565	Check	1	1070	RETIRE/DEDUCT:					
						0118	E 01 020 211	000 000 291		Retired Emp Benefit					279.76	0.00
														Receipt Total:	\$279.76	\$0.00
			22384	Credit	A	08/30/24	10566	Check	1	1072	COMMUNITY EDUATION					
						0118	R 04 500 505	305 321 040		Tuition fm Patrons					707.00	0.00
														Receipt Total:	\$707.00	\$0.00
														Deposit Total:	\$78,881.99	\$0.00
16334	0118	chec														
Tax Forfeited Sales			22385	Credit	A	08/02/24	08022024	Wire	1	1097	CASS COUNTY AUDITOR					
						0118	R 01 005 000	098 000 019		TAX FORFEITED SALES					199,694.35	0.00
														Receipt Total:	\$199,694.35	\$0.00
														Deposit Total:	\$199,694.35	\$0.00
16335	0118	chec														
Cass Cty Wildlife Mgt			22386	Credit	A	08/16/24	08162024	Wire	1	1097	CASS COUNTY AUDITOR					
						0118	R 01 005 000	000 000 019		Misc. Local Taxes					9,911.02	0.00
														Receipt Total:	\$9,911.02	\$0.00
														Deposit Total:	\$9,911.02	\$0.00

ISD#118 Remer-Longville

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16336	0118	chec														
Sourcewell Reim			22387	Credit	A	08/19/24	08162024	Wire	1	1167	SOURCEWELL					
						0118	R 01 005 000	200 000	099	SOURCEWELL FLOW THRU					2,474.16	0.00
														Receipt Total:	\$2,474.16	\$0.00
														Deposit Total:	\$2,474.16	\$0.00
16337	0118	2														
IDEAS & CEM FY24 JPA			22388	Credit	A	08/15/24	08152024	Wire	1	MDE	Minn Dept of ED					
						0118	R 01 005 000	000 000	211	Gen Ed/Spar/Pen Adj Aid					598,194.26	0.00
						0118	R 01 005 000	000 000	234	Hmstd/Ag Market Value Crec					59.67	0.00
						0118	R 04 500 505	000 321	234	Hmstd/Ag Market Value Crec					13.08	0.00
						0118	R 07 005 000	000 000	234	Hmstd/Ag Market Value Crec					375.36	0.00
						0118	R 07 005 000	000 000	258	Other State Credits					7,551.64	0.00
						0118	R 01 005 000	000 000	229	Disparity Reduct Aid					1.74	0.00
						0118	R 04 500 505	000 321	229	Disparity Reduct Aid					0.38	0.00
						0118	R 07 005 000	000 000	229	Disparity Reduct Aid					10.97	0.00
						0118	R 01 010 000	499 499	400	CEM					1,019.74	0.00
														Receipt Total:	\$607,226.84	\$0.00
														Deposit Total:	\$607,226.84	\$0.00
16338	0118	2														
IDEAS payment			22389	Credit	A	08/31/24	08282024	Wire	1	MDE	Minn Dept of ED					
						0118	R 07 005 000	000 000	234	Hmstd/Ag Market Value Crec					528.96	0.00
						0118	R 07 005 000	000 000	258	Other State Credits					10,439.93	0.00
						0118	R 07 005 000	000 000	229	Disparity Reduct Aid					16.00	0.00
						0118	R 01 005 000	000 740	360	Special Ed Aid					155,145.85	0.00
						0118	R 01 005 000	000 740	360	Special Ed Aid					36,806.64	0.00
						0118	R 01 005 000	000 320	300	SUCCESS F/T FUTURE					2,895.00	0.00
						0118	R 04 500 582	000 344	300	School Readiness State Aids					675.25	0.00
						0118	R 04 500 583	000 354	300	PRESCH SCREEN					15.30	0.00
						0118	R 01 005 000	000 312	300	State Aids - Literacy					277.75	0.00
						0118	R 01 005 000	000 313	300	A&I Initial Aid Aid					1,160.63	0.00
						0118	R 01 005 000	000 343	300	School Library Aid					1,200.00	0.00
						0118	R 01 005 000	000 373	300	Student Support State Aid					1,200.00	0.00

ISD#118 Remer-Longville

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16338	0118	2														
IDEAS payment				22389	Credit	A	08/31/24	08282024	Wire	1	MDE	Minn Dept of ED				
						0118	R 01 005 000	000 374 300		State Aids					1,200.00	0.00
														Receipt Total:	\$211,561.31	\$0.00
														Deposit Total:	\$211,561.31	\$0.00
16339	0118	2														
St SpeMilk				22390	Credit	A	08/01/24	08012024	Wire	1	MDE	Minn Dept of ED				
						0118	R 02 005 770	000 703 300		STATE SPECIAL MILK					8.00	0.00
														Receipt Total:	\$8.00	\$0.00
														Deposit Total:	\$8.00	\$0.00
														Report Total:	\$1,172,300.89	\$0.00

Northland Community Schools ISD# 118

FY 2025 Through August 2024

2023-2024
EXP/REV Report
August 24 FY25

EXPENDITURES	Actual 2023-24 Expenses	Adopted Budget 2024-25 Expenses	YTD AUG 2023-24 Expenses	YTD AUG 2024-2025 Expenses	% of 2023-24 Budget	Aug FY '24 vs Aug FY '25 Difference	% of 2024-25 Budget
Fund							
General Fund (01)	7,784,459	7,577,194	712,654	469,704	9.2%	(242,950)	6.2%
Administrative & Support Svc	723,904	703,072	138,751	137,310	19.2%	(1,441)	19.5%
Regular Instruction	3,417,282	3,509,184	96,818	88,538	2.8%	(8,280)	2.5%
Vocational Instruction	105,244	106,645	-	-	0.0%	-	0.0%
Special Education Inst	1,307,624	1,313,768	-	1,263	0.0%	1,263	0.1%
Instructional Support	371,697	378,440	27,863	58,413	7.5%	30,549	15.4%
Pupil Support	516,020	536,883	78,790	1,497	15.3%	(77,294)	0.3%
Sites & Buildings	1,287,830	1,279,602	315,080	117,257	24.5%	(197,823)	9.2%
Fiscal & Other Fixed Costs	54,858	55,000	55,352	65,428	100.9%	10,076	119.0%
Food Service (02)	348,989	377,146	5,240	6,516	1.5%	1,276	1.7%
Transportation (03)	640,314	732,216	49,306	76,601	7.7%	27,294	10.5%
Community Service (04)	271,552	270,255	10,678	6,385	3.9%	(4,293)	2.4%
Capital Outlay (05)	168,053	172,850	16,327	23,809	9.7%	7,482	13.8%
Construction (06)	392,281	80,000	35,766	29,495	9.1%	(6,271)	36.9%
Debt Service (07)	1,756,659	1,762,549	340,592	314,774	19.4%	(25,818)	17.9%
Total	11,362,305	10,972,210	1,170,564	927,284	10.3%	(243,280)	8.5%
Total Funds 01, 03 & 05	8,592,825	8,482,260	778,287	570,114	9.1%	(208,174)	6.7%
REVENUE	Actual 2023-24 Revenue	Budgeted 2024-25 Revenue	YTD AUG 2023-24 Revenue	YTD AUG 2024-2025 Revenue	% of 2023-24 Budget	Aug FY '24 vs Aug FY '25 Difference	% of 2024-25 Budget
Fund							
General Fund (01)	7,881,383	7,639,802	1,104,631	925,132	14.0%	(179,500)	12.1%
Food Service (02)	309,780	299,520	7	8	0.0%	1	0.0%
Transportation (03)	318,239	365,470	(268)	-	-0.1%	268	0.0%
Community Service (04)	259,454	257,971	7,238	(10,978)	2.8%	(18,216)	-4.3%
Capital Outlay (05)	233,129	264,448	-	-	0.0%	-	0.0%
Construction (06)	-	-	-	-	#DIV/0!	-	#DIV/0!
Debt Service (07) & (47)	1,783,892	1,762,731	23,814	21,970	1.3%	(1,844)	1.2%
Trust (08) & (25) & (10) & (18)	54	60	13	14	25.0%	0	22.7%
Total	10,785,930	10,590,002	1,135,436	936,145	10.5%	(199,291)	8.8%
Total Funds 01, 03 & 05	8,432,751	8,269,720	1,104,364	925,132	13.1%	(179,232)	11.2%

Northland Community Schools ISD# 118
 FY 2024 Through August 2024 - After Year End Adjustments August 24

2023-2024
 EXP/REV Report

EXPENDITURES	REVISED						
	Actual 2022-23 Expenses	Budget 2023-24 Expenses	YTD JUNE 2022-23 Expenses	YTD JUNE 2023-2024 Expenses	% of 2022-23 Budget	Jun FY '23 vs Jun FY '24 Difference	% of 2023-24 Budget
Fund							
General Fund (01)	8,364,263	7,882,594	8,364,263	7,784,459	100.0%	(579,804)	98.8%
Administrative & Support Svc	762,662	703,072	762,662	723,904	100.0%	(38,757)	103.0%
Regular Instruction	3,290,332	3,509,184	3,290,332	3,417,282	100.0%	126,949	97.4%
Vocational Instruction	65,300	106,645	65,300	105,244	100.0%	39,944	98.7%
Special Education Inst	1,177,808	1,313,768	1,177,808	1,307,624	100.0%	129,816	99.5%
Instructional Support	567,211	378,440	567,211	371,697	100.0%	(195,514)	98.2%
Pupil Support	1,615,159	536,883	1,615,159	516,020	100.0%	(1,099,139)	96.1%
Sites & Buildings	813,467	1,279,602	813,467	1,287,830	100.0%	474,363	100.6%
Fiscal & Other Fixed Costs	72,324	55,000	72,324	54,858	100.0%	(17,466)	99.7%
Food Service (02)	294,291	297,884	294,291	348,989	100.0%	54,698	117.2%
Transportation (03)	551,332	594,706	551,332	640,314	100.0%	88,982	107.7%
Community Service (04)	360,001	362,878	360,001	271,552	100.0%	(88,450)	74.8%
Capital Outlay (05)	265,929	140,750	265,929	168,053	100.0%	(97,876)	119.4%
Construction (06)	471,182	529,295	471,182	392,281	100.0%	(78,901)	74.1%
Debt Service (07)	1,685,771	1,761,075	1,685,771	1,756,659	100.0%	70,887	99.7%
Total	11,992,769	11,569,182	11,992,769	11,362,305	100.0%	(630,464)	98.2%
Total Funds 01, 03 & 05	9,181,524	8,618,050	9,181,524	8,592,825	100.0%	(588,698)	99.7%
REVENUE	Actual * 2022-23 Revenue	Budgeted 2023-24 Revenue	YTD JUNE 2022-23 Revenue	YTD JUNE 2023-2024 Revenue	% of 2022-23 Budget	Jun FY '23 vs Jun FY '24 Difference	% of 2023-24 Budget
General Fund (01)	8,257,272	7,891,821	8,257,292	7,881,383	100.0%	(375,910)	99.9%
Food Service (02)	321,044	249,549	321,044	309,780	100.0%	(11,264)	124.1%
Transportation (03)	405,293	375,081	405,293	318,239	100.0%	(87,054)	84.8%
Community Service (04)	254,749	276,415	254,749	259,454	100.0%	4,705	93.9%
Capital Outlay (05)	270,835	307,730	270,835	233,129	100.0%	(37,706)	75.8%
Construction (06)	-	-	-	-	#DIV/0!	-	#DIV/0!
Debt Service (07) & (47)	1,639,577	1,778,746	1,639,577	1,783,892	100.0%	144,315	100.3%
Trust (08) & (25) & (10) & (18)	54	100	54	54	100.0%	(0)	53.7%
Total	11,148,825	10,879,442	11,148,845	10,785,930	100.0%	(362,914)	99.1%
Total Funds 01, 03 & 05	8,933,401	8,574,632	8,933,421	8,432,751	100.0%	(500,670)	98.3%

FY24 UPDATED TO REVISED BUDGET

Northland Community Schools

Independent School District #118

School Board Report

Date: 9/18/24



Report Submitted by: Janessa Green (Elementary Principal)

DISTRICT MISSION STATEMENT: *To educate and inspire all learners to reach their full potential.*

Celebrations:

- The two and half weeks of school has been a whirlwind, and it's great to have students back in the building. Teachers are embracing their new students and building those routines and procedures in their new classrooms.
- Workshop Week was August 27-29, it went really well. We had a good turnout for open house.

Updates:

- 6th Grade overnight field trip to Deep Portage - The focus of the trip will be team building/community/relationships/EAGLE PRIDE!

PBIS:

- Teachers are working diligently to teach the routines and procedures around our School Wide Eagle Pride Matrix.
- The Support Room isn't officially open until Sept. 23. If teachers need support with students, our Support Room para, Jamie Kendall, goes to that classroom to watch the class while the teacher processes the behavior with the student. This has been very successful in giving the teacher another opportunity to build relationships with the students when behaviors occur.
- We will continue doing weekly Eagle Pride ticket drawing for small prizes, and then we will be doing Eagle Pride classroom stores where students will use their golden tickets as points to purchase prizes.
- I will start sharing data again for the previous months.

Proposals:



Northland Community Schools

Independent School District #118

School Board Report

Date: September 16, 2024

Community Education

Report Submitted by: Carter McLaughlin

MISSION: Northland Community Education ties local strengths, culture and resources Together to promote and provide life-long learning for all members of our community.

Celebrations:

- We are now entering the 6th week of fall sports.
- Volleyball numbers are flourishing at 47 athletes 6th-12th
- Junior High Football Roster is up to 19 players.
- We are hosting a home Varsity Volleyball Tournament this weekend 9/21.
- Captains Council will be starting in the next couple of weeks.
- Planning a golf tournament this spring in hopes to eliminate activity fees.
- Junior High football started the season off strong in a barn burner Vs. South Ridge.
- Storm Baseball & Softball Dugouts in Hill City were repainted (No Charge To School)

Concerns:

None at this time

Northland Community Schools

Independent School District #118

School Board Report

Date: Sept24



- Leak in Chiller loop new issue will take system down in Oct to replace failing Victaulic fittings
- ECFE Viessmann boiler to get new circ pump next month
- Quarterly filter maint with finals this month
- We are expecting to complete the new band acoustic panels 3rd week of Oct.
- Elec boiler element failure TBD, capacity is still ok for heating season may hold for Spring
- LP water heater acting up, may need to replace soon going to try to get thru season or run thru LTFM



Northland Community Schools

Independent School District #118

School Board Report

Date: September 11, 2024

Community Education

Report Submitted by: Jennifer Welk

MISSION: Northland Community Education ties local strengths, culture and resources Together to promote and provide life-long learning for all members of our community.

Celebrations:

- Pony League started last week. The first practice went well. We have 25 players signed up.
- Working on fall registration for classes!
- Planning our 12th annual Trunk or Treat Thursday, Oct. 31st 5:00pm-6:00 pm
- After School Enrichment tutoring program has started and is going well.
- Planning the annual pumpkin carving for K-6th grades.
- Barn Quilt Painting Class registrations are coming in. Class is set for Nov. 13th
- Wrestling sign up is Oct. 1st.
- San Antonio trip is cancel not enough people signed up.
- Beginner Yoga class is so full we had to close registration.

Concerns:

None at this time

School Board Meeting
Dean of Students Report
September 2024

* We are getting into the swing of things! I am learning the processes and getting to know the teachers and the students.

*The first two weeks of school were busy and the JH/HS teachers were able to use the support processes to build relationships with their students while maintaining classroom order.

* I will be attending a student discipline workshop next week.

* I am enjoying my work and getting to know everyone.

Adopted: _____

MSBA/MASA Model Policy 602

Orig. 1995

Revised: _____

Rev. 2024~~3~~

602 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY

I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

II. GENERAL STATEMENT OF POLICY

The school calendar and schedule of the school day are important to parents, students, employees, and the general public for advance, effective planning of the school year.

III. CALENDAR RESPONSIBILITY

- A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff, and parents.

[NOTE: The annual school calendar must include at least 425 hours of instruction for a kindergarten student ~~without a disability~~, 935 hours of instruction for a student in grades 1 through 6, and 1,020 hours of instruction for a student in grades 7 through 12, not including summer school. The school calendar for all-day kindergarten must include at least 850 hours of instruction for the school year. If a voluntary prekindergarten program is offered by the school district, a prekindergarten student must receive at least 350 hours of instruction for the school year. A school board's annual calendar must include at least 165 days of instruction for a student in grades 1 through 11 unless a four-day week schedule has been approved by the ~~Minnesota~~ Commissioner of the Minnesota Department of Education under Minnesota Statutes, section 124D.126. A school board's annual school calendar may include plans for up to five days of instruction provided through online instruction due to inclement weather. The inclement weather plans must be developed according to Section V., below.]

[NOTE: To the extent the school board offers K-12 teachers the opportunity for more staff development training under Minnesota Statutes, section 122A.40, subdivisions 7 and 7a, or Minnesota Statutes, section 122A.41, subdivisions. 4 and 4a, the school district shall adopt as its school calendar a total of 240 days of student instruction and staff development, of which the total number of staff development days equals the difference between the total number of days of student instruction and 240 days. The school board may schedule additional staff development days throughout the calendar year.]

- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1., III.B.2., or III.B.3. Days devoted to teacher's workshops may be held before Labor Day.

1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
 2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minnesota Statutes, section 123A.30, 123A.32, or 123A.35 with a school district that qualifies under Section III.B.1.
 3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining state.
- C. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer process.

~~[NOTE: The provisions of the prior law requiring the school board to adopt the calendar for the next school year by April 1 have been repealed. The school board should still attempt to establish the calendar as early as possible so proper planning can take place by all members of the school community.]~~

[The statutory April 1 requirement was repealed many years ago.]

IV. SCHOOL DAY RESPONSIBILITY

- A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other concerns deserving of attention.
- C. Proposed changes in the school day shall be subject to review and approval by the school board.

V. E-LEARNING DAYS

- A. An "e-learning day" is a school day where a school offers full access to online instruction provided by students' individual teachers due to inclement weather.
- B. A school district may designate up to five e-learning days in one school year.
- C. An e-learning day is counted as a day of instruction and included in the hours of instruction pursuant to Section III.A., above.
- D. A school board may adopt an e-learning day plan after consulting with the exclusive representative of the teachers. The e-learning day plan developed by the school district will include accommodations for students without Internet access at home and for digital device access for families without the technology or with an insufficient amount of technology for the number of children in the household. The plan must also provide accessible options for students with disabilities.
- E. The school district must notify parents and students of its e-learning day plan at the beginning of each school year.

- F. When an e-learning day is declared by the school district, notice must be provided to parents and students at least two hours prior to the normal school start time that students will need to follow the e-learning day plan for that day.
- G. On an e-learning day, each student's teacher must be accessible both online and by telephone during normal school hours to assist students and parents.
- H. When the school district declares an e-learning day, it must continue to pay the full wages for scheduled work hours and benefits of all school employees for the duration of the e-learning period. During the e-learning period, school employees must be allowed to work from home to the extent practicable, be assigned to work in an alternative location, or be retained on an on-call basis for any potential need.

Legal References: Minn. Stat. § 10.55 (Juneteenth)
Minn. Stat. § 120A.40 (School Calendar)
Minn. Stat. § 120A.41 (Length of School Year; Hours of Instruction)
Minn. Stat. § 120A.414 (E-Learning Days)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § 120A.42 (Conduct of School on Certain Holidays)
Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123A.30 (Agreements for Secondary Education)
Minn. Stat. § 123A.32 (Interdistrict Cooperation)
Minn. Stat. § 123A.35 (Cooperation and Combination)
Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)
Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)
Minn. Stat. § 124E.25 (Payment of Aids to Charter Schools)
Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)
Minn. Stat. § 645.44 (Words and Phrases Defined)

Cross References: MSBA/MASA Model Policy 425 (Staff Development)

Adopted: 12/3/97

Independent School District #118 Policy 602

Revised: 8/03, 5/04 3/17/05, 10/25/10, 10/22/13

Reviewed: 10/18

602 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY

I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

II. GENERAL STATEMENT OF POLICY

It is important to parents, students, employees, and the general public to have advance knowledge of the school calendar and school day to effectively plan for the school year.

III. CALENDAR RESPONSIBILITY

- A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff and parents.

[Note: The annual school calendar must include at least the number of days of student instruction the board formally adopted as its school calendar at the beginning of the 1996-1997 school year.]

[Note: To the extent the school board offers K-12 teachers the opportunity for more staff development training under Minn. Stat. § 122A.40, Subds. 7 and 7a, or Minn. Stat. § 122A.41, Subds. 4 and 4a, the school district shall adopt as its school calendar a total of 240 days of student instruction and staff development, of which the total number of staff development days equals the difference between the total number of days of student instruction and 240 days. The school board may schedule additional staff development days throughout the calendar year.]

- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1 or III.B.2. Days devoted to teacher's workshops may be held before Labor Day.
1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
 2. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an

adjoining state.

- C. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer process.

[Note: The provisions of the prior law requiring the school board to adopt the calendar for the next school year by April 1 have been repealed. The school board should still attempt to establish the calendar as early as possible so proper planning can take place by all members of the school community]

IV. SCHOOL DAY RESPONSIBILITY

- A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other concerns deserving of attention.
- C. Proposed changes in the school day shall be subject to review and approval by the school board.
- D. BE IT RESOLVED that pursuant to M.S. 645.44, Subd. 5., the School Board of Independent School District #118 has determined that Columbus Day/the Friday after Thanksgiving is not a legal holiday.

Legal References: Minn. Stat. § 120A.40 (School Calendar)
Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § 120A.42 (Holidays)
Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 124D.11, Subd. 9 (Revenue for Results-Oriented Charter School)
Minn. Stat § 124D3
Minn. Stat § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)
Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)

Cross References: MSBA/MASA Model Policy 425 (Staff Development)

Adopted: _____

MSBA/MASA Model Policy 604

Orig. 1995

Revised: _____

Rev. 2024

604 INSTRUCTIONAL CURRICULUM

I. PURPOSE

The purpose of this policy is to provide for the development of course offerings for students.

II. GENERAL STATEMENT OF POLICY

A. Instruction must be provided in at least the following subject areas:

1. basic communication skills including reading and writing, literature, and fine arts;
2. mathematics and science;
3. social studies, including history, geography, economics, government, and citizenship ~~that includes civics (see II.I.);~~
4. health and physical education;

[NOTE: Health curriculum may include child sexual abuse prevention in consultation with other federal, state, or local agencies and community-based organizations to identify research-based tools, curricula, and programs.]

5. ~~t~~he arts;
6. ~~c~~areer and technical education; and
7. ~~w~~orld languages.

[NOTE: The school district must use the current world languages standards developed by the American Council on the Teaching of Foreign Languages. World languages programs should be developed and implemented to acknowledge and reinforce the language proficiency and cultural awareness that non-English language speakers already possess and encourage students' proficiency in multiple world languages. Programs also must encompass indigenous American Indian languages and cultures, among other world languages and cultures. School districts may award Minnesota World Language Proficiency Certificates consistent with Minnesota Statutes, section 120B.022.]

- B. The basic instructional program shall include all courses required for each grade level by the Minnesota Department of Education (MDE) and courses required in all elective subject areas. The instructional approach will be nonsexist and multicultural.
- C. The school district must establish and regularly review its own standards for career and technical education (CTE) programs. Standards must align with CTE frameworks developed by the Department of Education, standards developed by national CTE organizations, or recognized industry standards.

- D. The school board, at its discretion, may offer additional courses in the instructional program at any grade level.
- E. Each instructional program shall be planned for optimal benefit taking into consideration the financial condition of the school district and other relevant factors. Each program plan should contain goals and objectives, materials, minimum student competency levels, and methods for student evaluation.
- F. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to instructional curriculum.
- G. The school district ~~or charter school~~ may not discriminate against or discipline a teacher or principal on the basis of incorporating into curriculum contributions of persons in a federally protected class or state protected class when the included contribution is in alignment with standards and benchmarks adopted under Minnesota Statutes, sections 120B.021 and 120B.023.

III. REQUIRED ACADEMIC STANDARDS

- A. The following subject areas are required for statewide accountability:
 1. language arts;
 2. mathematics, encompassing algebra II, integrated mathematics III, or an equivalent in high school, and to be prepared for the three credits of mathematics in grades 9 through 12, the grade 8 standards include the completion of algebra;
 3. science, including earth and space science, life science, and the physical sciences, including chemistry and physics;
 4. social studies, including history, geography, economics, and government and citizenship that includes civics;
 5. physical education;
 6. health, for which locally developed academic standards apply; and
 7. the arts.
- B. Elementary and middle schools must offer at least three and require at least two of the following five arts areas: dance, media arts, music, theater, and visual arts. High schools must offer at least three and require at least one of the following five arts areas: media arts, dance, music, theater, and visual arts.

[NOTE: Line 6. regarding locally developed health academic standard continues to be in effect. The 2024 Minnesota legislature enacted a change in health standards from local to state determination, as noted in Model Policy 613. It will likely take eighteen months or more for a state health standard to be finalized. Until that time, school districts should maintain their locally developed health academic standards. MSBA will alert school districts to update line 6. when the state standards are finalized.]

IV. PARENTAL CURRICULUM REVIEW

The school district shall have a procedure for a parent, guardian, or an adult student, 18 years of age or older, to review the content of the instructional materials to be provided to a minor child or to an adult student and, if the parent, guardian, or adult student objects to the content, to make reasonable arrangements with school personnel for alternative instruction. Alternative instruction may be provided by the parent, guardian, or adult student if the alternative instruction, if any, offered by the school board does not meet the concerns of the parent, guardian, or adult student. The school board is not required to pay for the costs of alternative instruction provided by a parent, guardian, or adult student. School personnel may not impose an academic or other penalty upon a student merely for arranging alternative instruction under this section. School personnel may evaluate and assess the quality of the student's work.

V. CPR AND AED INSTRUCTION

The school district will provide onetime cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) instruction as part of its grade 7 to 12 curriculum.

- A. In the school district's discretion, training and instruction may result in CPR certification.
- B. CPR and AED instruction must include CPR and AED training that have been developed:
 - 1. by the American Heart Association or the American Red Cross and incorporate psychomotor skills to support the instruction; or
 - 2. using nationally recognized, evidence-based guidelines for CPR and incorporate psychomotor skills to support the instruction. "Psychomotor skills" means hands-on practice to support cognitive learning; it does not mean cognitive-only instruction and training.
- C. The school district may use community members such as emergency medical technicians, paramedics, police officers, firefighters, and representatives of the Minnesota Resuscitation Consortium, the American Heart Association, or the American Red Cross, among others, to provide instruction and training.
- D. A school administrator may waive this curriculum requirement for a high school transfer student regardless of whether or not the student previously received instruction under this section, an enrolled student absent on the day the instruction occurred under this section, or an eligible student who has a disability.

[NOTE: If a school district requests resources, the Minnesota Resuscitation Consortium must provide them to the school district for instruction and training provided to students under this section.]

VI. COLLEGE AND CAREER PLANNING

- A. The school district shall assist all students by no later than grade 9 to explore their educational college and career interests, aptitudes, and aspirations and develop a plan for a smooth and successful transition to postsecondary education or employment. All students' plans must:
 - 1. provide a comprehensive plan to prepare for and complete career and college-ready curriculum by meeting state and local academic standards and developing career and employment-related skills such as teamwork, collaboration, creativity, communication, critical thinking, and good work habits;
 - 2. emphasize academic rigor and high expectations and inform the student, and

the student's parent or guardian if the student is a minor, of the student's achievement level score on the Minnesota Comprehensive Assessments that are administered during high school;

3. help students identify interests, aptitudes, aspirations, and personal learning styles that may affect their career and college-ready goals and postsecondary education and employment choices;
 4. set appropriate career and college-ready goals with timelines that identify effective means for achieving those goals;
 5. help students access education and career options;
 6. integrate strong academic content into career-focused courses and applied and experiential learning opportunities and integrate relevant career-focused courses and applied and experiential learning opportunities into strong academic content;
 7. help identify and access appropriate counseling and other supports and assistance that enable students to complete required coursework, prepare for postsecondary education and careers, and obtain information about postsecondary education costs and eligibility for financial aid and scholarship;
 8. help identify collaborative partnerships among pre-kindergarten through grade 12 schools, postsecondary institutions, economic development agencies, and local and regional employers that support students' transitions to postsecondary education and employment and provide students with applied and experiential learning opportunities; and
 9. be reviewed and revised at least annually by the student, the student's parent or guardian, and the school district to ensure that the student's course-taking schedule keeps the student on track for graduation, making adequate progress to meet state and local academic standards and high school graduation requirements and with a reasonable chance to succeed with employment or postsecondary education without the need to first complete remedial course work.
- B. The school district may develop grade-level curricula or provide instruction that introduces students to various careers, but must not require any curriculum, instruction, or employment-related activity that obligates an elementary or secondary student to involuntarily select or pursue a career, career interest, employment goals, or related job training.
- C. Educators must possess the knowledge and skills to effectively teach all English learners in their classrooms. School districts must provide appropriate curriculum, targeted materials, professional development opportunities for educators, and sufficient resources to enable English learners to become career and college ready.
- D. When assisting students in developing a plan for a smooth and successful transition to postsecondary education and employment, school districts must recognize the unique possibilities of each student and ensure that the contents of each student's plan reflect the student's unique talents, skills, and abilities as the student grows, develops, and learns.

- E. If a student with a disability has an Individualized Education Program (IEP) or standardized written plan that meets the plan components herein, the IEP satisfies the requirement, and no additional transition plan is needed.
- F. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of the compulsory attendance law. A student's plan under this provision shall continue while a student is enrolled.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
[Minn. Stat. § 120B.021 \(Required Academic Standards\)](#)
[Minn. Stat. § 120B.022 \(Elective Standards\)](#)
[Minn. Stat. § 120B.023 \(Benchmarks\)](#)
Minn. Stat. § 120B.101 (Curriculum)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 120B.20 (Parental Curriculum Review)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 120B.236 (Cardiopulmonary Resuscitation and Automatic External Defibrillator Instruction)

Cross References: MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 605 (Alternative Programs)

Orig. 1995
Adopted: 12/03/97
Rev. 7/20/00, 5/20/04, 4/09, 10/13, 7/23

604 INSTRUCTIONAL CURRICULUM

I. PURPOSE

The purpose of this policy is to provide for the development of course offerings for students.

II. GENERAL STATEMENT OF POLICY

A. Instruction must be provided in at least the following subject areas:

1. basic communication skills including reading and writing, literature, and fine arts;
2. mathematics and science;
3. social studies, including history, geography, economics, government, and citizenship that includes civics (see II.I.);
4. health and physical education;

[Note: Health curriculum may include child sexual abuse prevention in consultation with other federal, state, or local agencies and community-based organizations to identify research-based tools, curricula, and programs.]

5. The arts;
6. Career and technical education; and
7. World languages.

[Note: The school district must use the current world languages standards developed by the American Council on the Teaching of Foreign Languages. World languages programs should be developed and implemented to acknowledge and reinforce the language proficiency and cultural awareness that non-English language speakers already possess and encourage students' proficiency in multiple world languages. Programs also must encompass indigenous American Indian languages and cultures, among other world languages and cultures. School districts may award Minnesota World Language Proficiency Certificates consistent with Minnesota Statutes section 120B.022.]

B. The basic instructional program shall include all courses required for each grade level by the Minnesota Department of Education (MDE) and courses required in all elective subject areas. The instructional approach will be nonsexist and multicultural.

C. Public elementary and middle schools must offer at least three and require at least two, of the following four art areas: dance, music, theater, and visual arts. High schools shall offer at least three, and require at least one, of the following five arts areas: dance, media arts, music, theater, and visual arts.

D. The school district must establish and regularly review its own standards for career and technical education (CTE) programs. Standards must align with CTE frameworks developed by the Department of Education, standards developed by national CTE organizations, or recognized industry standards.

- E. The school board, at its discretion, may offer additional courses in the instructional program at any grade level.
- F. Each instructional program shall be planned for optimal benefit taking into consideration the financial condition of the school district and other relevant factors. Each program plan should contain goals and objectives, materials, minimum student competency levels, and methods for student evaluation.
- G. The superintendent shall have discretionary authority to develop guidelines and directives to implement school board policy relating to instructional curriculum.
- H. The school district or charter school may not discriminate against or discipline a teacher or principal on the basis of incorporating into curriculum contributions of persons in a federally protected class or state protected class when the included contribution is in alignment with standards and benchmarks adopted under Minnesota Statutes, sections 120B.021 and 120B.023.

III. REQUIRED ACADEMIC STANDARDS

- A. The following subject areas are required for statewide accountability:
 - 1. language arts;
 - 2. mathematics, encompassing algebra II, integrated mathematics III, or an equivalent in high school, and to be prepared for the three credits of mathematics in grades 9 through 12, the grade 8 standards include the completion of algebra;
 - 3. science, including earth and space science, life science, and the physical sciences, including chemistry and physics;
 - 4. social studies, including history, geography, economics, and government and citizenship that includes civics;
 - 5. physical education;
 - 6. health, for which locally developed academic standards apply; and
 - 7. the arts.
- B. Elementary and middle schools must offer at least three and require at least two of the following five arts areas: dance, media arts, music, theater, and visual arts. High schools must offer at least three and require at least one of the following five arts areas: media arts, dance, music, theater, and visual arts.

IV. PARENTAL CURRICULUM REVIEW

The school district shall have a procedure for a parent, guardian, or an adult student, 18 years of age or older, to review the content of the instructional materials to be provided to a minor child or to an adult student and, if the parent, guardian, or adult student objects to the content, to make reasonable arrangements with school personnel for alternative instruction. Alternative instruction may be provided by the parent, guardian, or adult student if the alternative instruction, if any, offered by the school board does not meet the concerns of the parent, guardian, or adult student. The school board is not required to pay for the costs of alternative instruction provided by a parent, guardian, or adult student. School personnel may not impose an academic or other penalty upon a student merely for arranging alternative instruction under this section. School personnel may evaluate and assess the quality of the student's work.

V. CPR AND AED INSTRUCTION

The school district will provide onetime cardiopulmonary resuscitation (CPR) and automatic external defibrillator (AED) instruction as part of its grade 7 to 12 curriculum.

- A. In the school district's discretion, training and instruction may result in CPR certification.
- B. CPR and AED instruction must include CPR and AED training that have been developed:
 - 1. by the American Heart Association or the American Red Cross and incorporate psychomotor skills to support the instruction; or
 - 2. using nationally recognized, evidence-based guidelines for CPR and incorporate psychomotor skills to support the instruction. "Psychomotor skills" means hands-on practice to support cognitive learning; it does not mean cognitive-only instruction and training.
- C. The school district may use community members such as emergency medical technicians, paramedics, police officers, firefighters, and representatives of the Minnesota Resuscitation Consortium, the American Heart Association, or the American Red Cross, among others, to provide instruction and training.
- D. A school administrator may waive this curriculum requirement for a high school transfer student regardless of whether or not the student previously received instruction under this section, an enrolled student absent on the day the instruction occurred under this section, or an eligible student who has a disability.

[Note: If a school district requests resources, the Minnesota Resuscitation Consortium must provide them to the school district for instruction and training provided to students under this section.]

VI. COLLEGE AND CAREER PLANNING

- A. The school district shall assist all students by no later than grade 9 to explore their educational college and career interests, aptitudes, and aspirations and develop a plan for a smooth and successful transition to postsecondary education or employment. All students' plans must:
 - 1. provide a comprehensive plan to prepare for and complete career and college-ready curriculum by meeting state and local academic standards and developing career and employment-related skills such as teamwork, collaboration, creativity, communication, critical thinking, and good work habits;
 - 2. emphasize academic rigor and high expectations and inform the student, and the student's parent or guardian if the student is a minor, of the student's achievement level score on the Minnesota Comprehensive Assessments that are administered during high school;
 - 3. help students identify interests, aptitudes, aspirations, and personal learning styles that may affect their career and college-ready goals and postsecondary education and employment choices;
 - 4. set appropriate career and college-ready goals with timelines that identify effective means for achieving those goals;
 - 5. help students access education and career options;
 - 6. integrate strong academic content into career-focused courses and applied and experiential learning opportunities and integrate relevant career-focused courses and applied and experiential learning opportunities into strong academic

content;

7. help identify and access appropriate counseling and other supports and assistance that enable students to complete required coursework, prepare for postsecondary education and careers, and obtain information about postsecondary education costs and eligibility for financial aid and scholarship;
 8. help identify collaborative partnerships among pre-kindergarten through grade 12 schools, postsecondary institutions, economic development agencies, and local and regional employers that support students' transitions to postsecondary education and employment and provide students with applied and experiential learning opportunities; and
 9. be reviewed and revised at least annually by the student, the student's parent or guardian, and the school district to ensure that the student's course-taking schedule keeps the student making adequate progress to meet state and local academic standards and high school graduation requirements and with a reasonable chance to succeed with employment or postsecondary education without the need to first complete remedial course work.
- B. The school district may develop grade-level curricula or provide instruction that introduces students to various careers, but must not require any curriculum, instruction, or employment-related activity that obligates an elementary or secondary student to involuntarily select or pursue a career, career interest, employment goals, or related job training.
- C. Educators must possess the knowledge and skills to effectively teach all English learners in their classrooms. School districts must provide appropriate curriculum, targeted materials, professional development opportunities for educators, and sufficient resources to enable English learners to become career and college ready.
- D. When assisting students in developing a plan for a smooth and successful transition to postsecondary education and employment, school districts must recognize the unique possibilities of each student and ensure that the contents of each student's plan reflect the student's unique talents, skills, and abilities as the student grows, develops, and learns.
- E. If a student with a disability has an Individualized Education Program (IEP) or standardized written plan that meets the plan components herein, the IEP satisfies the requirement, and no additional transition plan is needed.
- F. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments that are administered during high school, shall be informed that admission to a public school is free and available to any resident under 21 years of age or who meets the requirements of the compulsory attendance law. A student's plan under this provision shall continue while a student is enrolled.

VI. CIVICS TEST

- A. A student enrolled in a public school must correctly answer at least 30 of 50 civics test questions. A school or district may record on a student's transcript that the student answered at least 30 of 50 civics test questions correctly.
- B. "Civics test questions" means 50 of the 100 questions that, as of January 1, 2015, United States Citizenship and Immigration Services officers use to select the questions they pose to applicants for naturalization so the applicants can demonstrate their knowledge and understanding of the fundamentals of United States history and government, as required by federal law. The Learning Law and Democracy Foundation, in consultation with Minnesota civics teachers, must select by July 1 each year 50 of the 100 questions under this paragraph to serve as the state's civics test questions for the

proximate school year and immediately transmit the 50 selected civics test questions to MDE and to the Legislative Coordinating Commission, which must post the 50 questions it receives on the Minnesota's Legacy website by August 1 of that year.

- C. The school district may exempt a student with disabilities from this requirement if the student's IEP team determines the requirement is inappropriate and establishes an alternative requirement.
- D. The school district may administer the civics test questions in a language other than English to students who qualify for English learner services.
- E. The school district may administer civics test questions as part of the social studies curriculum.
- F. The school district must not prevent a student from graduating or deny a student a high school diploma for failing to correctly answer at least 30 of 50 civics test questions.
- G. The school district cannot charge a fee related to this requirement.

[Note: This requirement is effective for students enrolling in grade 9 in the 2017-2018 school year and later.]

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120B.101 (Curriculum)
Minn. Stat. § 120B.125 (Planning for Students' Successful Transition to Postsecondary Education and Employment; Personal Learning Plans)
Minn. Stat. § 120B.20 (Parental Curriculum Review)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.022 (Elective Standards)
Minn. Stat. § 120B.023 (Benchmarks Implement, Supplement Statewide Academic Standards)
Minn. Stat. § 120B.234 (Child Sexual Abuse Prevention Education)
Minn. Stat. § 120B.236 (Cardiopulmonary Resuscitation and Automatic External Defibrillator Instruction)

Cross References: MSBA/MASA Model Policy 603 (Curriculum Development)
MSBA/MASA Model Policy 605 (Alternative Programs)

Northland Community Schools TDE Plan

Updated in 202~~3~~4



Overview of the Teacher Development and Evaluation Plan (TDE)

During a special session in the summer of 2011 (and updated in 2013), the Minnesota Legislature passed new statewide TDE requirements. Under the requirements, all public school districts in Minnesota must have a TDE that meets statutory requirements in place by the 2023-24 school year. The plan could be locally developed by school boards and teachers or it could be the state plan or a hybrid of the state plan with locally determined elements. The school board and the teachers' union must agree and document the components and implementation of the plan.

According to the statute, the plan must include:

- a three-year professional review cycle with a summative evaluation in the third year, an individual growth and development plan, a peer review process and the opportunity to participate in a professional learning community;
- support and evaluation of all probationary teachers;
- professional teaching standards;
- an option for teachers to develop and present a portfolio demonstrating evidence of reflection and professional growth;
- state or local measures of student growth as a component of the teacher evaluation, as well as longitudinal data on student engagement and other student outcome measures aligned with the curriculum for which teachers are responsible, and
- a teacher improvement process for teachers not meeting professional standards that includes established goals and timelines with appropriate discipline for teachers not making adequate progress.

Purpose

The purpose of Teacher Development and Evaluation (TDE) is for educators to set professional goals, collaborate to refine professional practices, and reflect on their work to ensure a positive impact on student learning. Educators participate in a three-year evaluation cycle with multiple opportunities for reflection, feedback and professional development.

Northland Community Schools - ISD 118 and Northland Remer Education Minnesota (NREM) collaborated to create a local plan for TD&E to promote educator development and student learning. An effective TDE system was created to meet Minnesota Statute 122A.40 and includes five components which all culminate in a Summative Evaluation. All educators under the NREM bargaining contract participate in TDE.

The primary purpose of teacher evaluation is to foster professional growth and development, operating within a framework of collaboration and trust. The main outcome of such evaluation is improved student learning through strengthened educator practices.

A TDE Oversight Committee was established to assist in determining modifications for the TDE plan. At least one of the members must be a Northland Remer Education Minnesota (NREM) officer. The committee will be co-chaired by one NREM member and one administrator.

Model of Instruction

Northland’s Model of Instruction is based on The New Art and Science of Teaching. Marzano identifies ten design areas within three categories of teaching that form a road map for teachers’ lesson and unit planning. Within these ten design areas, Marzano explores forty-three categories of instructional strategies that contain more than 330 specific classroom strategies educators can implement for optimal student learning.

Northland’s Instructional Model	
Categories of Instruction	Instructional Design Areas
Feedback	Providing and Communicating Clear Learning Goals
	Assessment
Content	Direct Instruction Lessons
	Practicing and Deepening Lessons
	Knowledge Application Lessons
	Strategies That Appear in All Types of Lessons
	Engagement
	Rules and Procedures

Context

Relationships

Communicating High Expectations

Feedback	Content	Context
<p>Providing and Communicating Clear Learning Goals</p> <ol style="list-style-type: none">1. Providing scales and rubrics2. Tracking student progress3. Celebrating success <p>Using Assessments</p> <ol style="list-style-type: none">4. Using informal assessments of the whole class5. Using formal assessments of individual students	<p>Conducting Direct Instruction Lessons</p> <ol style="list-style-type: none">6. Chunking content7. Processing content8. Recording and representing content <p>Conducting Practice and Deepening Lessons</p> <ol style="list-style-type: none">9. Using structured practice sessions10. Examining similarities and differences11. Examining errors in reasoning <p>Conducting Knowledge Application Lessons</p> <ol style="list-style-type: none">12. Engaging students in cognitively complex tasks13. Providing resources and guidance14. Generating and defending claims <p>Using Strategies That Appear in All Types of Lessons</p> <ol style="list-style-type: none">15. Previewing strategies16. Highlighting critical information17. Reviewing content18. Revising content19. Reflecting on learning20. Assigning purposeful homework21. Elaborating on information22. Organizing students to interact	<p>Using Engagement Strategies</p> <ol style="list-style-type: none">23. Noticing and reacting when students are not engaged24. Increasing response rates25. Using physical movement26. Maintaining a lively pace27. Demonstrating intensity and enthusiasm28. Presenting unusual information29. Using friendly controversy30. Using academic games31. Providing opportunities for students to talk about themselves32. Motivating and inspiring students <p>Implementing Rules and Procedures</p> <ol style="list-style-type: none">33. Establishing rules and procedures34. Organizing the physical layout of the classroom35. Demonstrating withitness36. Acknowledging adherence to rules and procedures37. Acknowledging lack of adherence to rules and procedures <p>Building Relationships</p> <ol style="list-style-type: none">38. Using verbal and nonverbal behaviors that indicate affection for students39. Understanding students' backgrounds and interests40. Displaying objectivity and control <p>Communicating High Expectations</p> <ol style="list-style-type: none">41. Demonstrating value and respect for each learner42. Asking in-depth questions of each learner43. Probing incorrect answers with each

		learner
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Collaborative Teams

Collaborative teams regularly interact to address common issues regarding curriculum, assessment, instruction, and the achievement of all students.

Student Achievement Teams

These collaborative teams meet weekly with a focus on student achievement goals. Teams are grouped by grade level and/or content area.

Instructional Element Teams

These collaborative teams meet monthly during Professional Learning Days with a focus on professional growth plans. These goals and plans are selected by teachers from Northland's Instructional Model.

Professional Review Cycle

Overview

Continuing Contract Teachers		
Timeline	Year 1-2	Year 3
Fall	Choose professional goal and complete Individualized Growth and Development Plan	Choose professional goal and complete Individualized Growth and Development Plan
Fall	Instructional Element Teams Initial meeting	Instructional Element Teams Initial meeting
Fall (First 90 days)		Unscheduled observation, feedback via iObservation unarranged observation, post-observations
Winter		Scheduled observation at a specific day and time, pre-and post-observation
Winter/Spring		Unscheduled observation, feedback via iObservation Scheduled within a flexible time, post-observation
Spring		Summative Evaluation

Probationary Teachers		
Timeline	Year 1	Year 2-3
Fall	Choose professional goal and complete Individualized	Choose professional goal and complete Individualized

	Growth and Development Plan	Growth and Development Plan
Fall	Instructional Element Teams Initial meeting	Instructional Element Teams Initial meeting
Fall (<i>First Quarter</i>) <i>Statute requires First 90 Days</i>	Scheduled observation at a specific day and time, pre-and post-observation	Unscheduled observation, feedback via iObservation unarranged observation, post- observations
Winter	Unscheduled observation, post- observation Scheduled within a flexible time, post-observation	Scheduled observation at a specific day and time, pre-and post-observation
Winter/Spring	Unscheduled observation, post- observation Unscheduled, unarranged observation, post-observations	Unscheduled observation, feedback via iObservation Scheduled within a flexible time, post-observation
Spring	Summative Evaluation	Summative Evaluation

Individualized Growth and Development Plan (IGDP)

The Individualized Growth and Development Plan (IGPD) provides an opportunity for educators to choose an area of growth to strengthen their professional practice in order to impact student achievement.

Educators utilize Northland’s Instructional Model to determine a goal at the beginning of each school year and reflect upon their goal progress and strategies throughout the school year. Goals and reflections are recorded on iObservation and are shared with the administrative team for ongoing review and communication.

Peer Review Process and Evaluation

This will be developed in cooperation with the Teacher Element Teams for Years 1-2 of Tenured teachers.

Summative Evaluation

The summative evaluation occurs once every three years for a continuing contract educator and every year for probationary teachers. The evaluation is based on multiple instructional and professional experiences and is **not** based on a single classroom/job observation. The summative evaluation brings together all components of TDE:

- Individualized Growth and Development Plan

- Student Engagement Data*, as addressed by Instructional Element Teams
- Student Growth Measures*, as addressed by Student Achievement Teams
- Observations, as noted in the above tables

~~Student Achievement Teams~~
~~Instructional Element Teams~~

~~During the year of the summative evaluation the educator will participate in the following with an administrator:~~

~~Unscheduled, unarranged observation, including post-observation~~
~~Scheduled observation at a specific day and time, including pre and post-observation~~
~~Scheduled observation within a flexible time, including post-observation~~
~~Evidence~~

Portfolio

Northland Community Schools will give all teachers the option to submit a portfolio of evidence for a summative evaluation. Evidence must be considered by a summative evaluator. This will include a teachers' own performance assessment based on student work **and evidence** of teachers' work, which may include video among other activities for the summative evaluation. These artifacts will be based on Northland's Instructional Model.

Student Engagement - Longitudinal Data

This will be developed in cooperation with Northland's Instructional Model and teacher union.

Student Growth Measures

This will be developed in cooperation with Northland's Instructional Model and teacher union.

Professional Development

Professional development will be planned and organized based on Northland's Instructional Model.

Teacher Improvement Plan

Teachers will be placed on a Teacher Improvement Plan when administration determines they are not meeting or showing growth on Northland's Instructional Model in a timely manner.

Steps

Step 1: Notifying the Superintendent

When serious deficiencies remain, after attempts to improve performance have not been successful, the teacher's building administrator should notify the Superintendent. The administrative team then notifies the union representative.

The teacher's building administrator drafts a letter of deficiency. This letter includes the facts, causes for immediate intervention and corrective action.

Step 2: Notifying the Teacher

The letter is presented to the teacher at a meeting; at the request of the teacher, a union representative may attend. Administration will notify the teacher of their right to have union representation present at the meeting.

Step 3: Creating the Teacher Improvement Plan

Following notification of the teacher, the building administrator will create a Teacher Improvement Plan. The Teacher Improvement Plan is based on Northland's Instructional Model and includes the following components:

Step 4: Presenting the Plan

The Teacher Improvement Plan is presented to the teacher by the building administrator. All members are present when the plan is shared with the teacher.

The teacher has the opportunity to ask for clarifications and modifications before the plan is implemented.

Before the plan is implemented, all parties should explain and clarify their roles/responsibilities.

Step 5: Implementing the Plan

The Teacher Improvement Plan is implemented by the teacher and the building administrator, as described in the plan to meet the building administrator's identified goals and to support the teacher in completing the steps of the action plan.

Step 6: Monitoring the Plan

The building administrator provides additional monitoring and is responsible for scheduled meetings with the teacher as specified in the plan. The continuing contract teacher may attend at the discretion of the building administrator.

Step 7: Determining the Outcome of the Teacher Improvement Plan

At the conclusion of the Teacher Improvement Plan period, as determined by the timeline in the plan, the administrator will complete the form, Outcome of Teacher Improvement Plan.

The Teacher Improvement Plan cannot be completed until a final meeting occurs with the teacher, the building administrator, the Superintendent, and the union representative.

If goals are not met, disciplinary measures will be imposed, which may include termination and all disciplinary measures in the improvement plan and subsequent discipline is subject to the grievance procedure.

Step 8: Maintain Ongoing Support

After successful completion of the Teacher Improvement Plan process, continued support may be accessed through a support process. The district will offer meaningful support and training as needed.

If goals are met, there will be a monitoring process to ensure the teacher maintains success and the teacher will be placed back on Continuing Teacher supervision status.

Agreement

I. PURPOSE

This Agreement is entered into between Northland Remer Education Minnesota and Independent School District No. 118, Northland community schools. The Union and the District are parties to a collective bargaining agreement governing the terms and conditions of employment for teachers employed by the District, pursuant to the Public Employment Labor Relations Act (“PELRA”), Minn. Stat. §179A.01 *et. seq.*

Through joint agreement, the parties have developed a teacher development and evaluation plan and implementation process pursuant to the requirements of Minn. Stat. §122A.40, Subd. 8 (“TDE Plan”). <https://education.mn.gov/mdeprod/groups/educ/documents/basic/cm9k/mdq3/~edisp/prod047173.pdf>

The TDE Plan created by a joint Union-District committee and ratified by the Union’s general membership and adopted by the District School Board is detailed in the TDE Plan document, Northland Community School TDE plan, dated May 2013 and as attached and incorporated.

II. TERM

The TDE Plan will take effect on October 1, 2023. This Agreement will remain in effect until the parties agree to modifications or until one party notifies the other party of its intent to withdraw from the Agreement at the beginning of the next school year. Such notice must be given prior to March 1 of the school year prior to withdrawal. The Agreement will end on June 29th following the notification of withdrawal. Both parties understand that the state plan created and published by the Minnesota Department of Education (“MDE”) pursuant to Minn. Stat. §122A.40, Subd. 8(c) (“State Plan”) will be implemented at that time unless the parties agree on a successor process.

III. TEACHER

The TDE Plan is applicable to all members of the teacher bargaining unit represented by the exclusive representative.

IV. TDE OVERSIGHT COMMITTEE.

A joint Union and District TDE Oversight Committee (“TDE Oversight Committee” or “Committee”) shall be responsible for overseeing implementation of the TDE Plan including the process to move from the current teacher development, evaluation, or peer review process used in the District.

- A. Members.** The Committee will consist of the District Leadership Team, including a Union representative and a District-appointed representative.
- B. Meetings.** The Committee must meet at least one time during each school year. Summer meetings may be scheduled if necessary. If a meeting is scheduled during a school day, the District shall pay the cost of any necessary substitutes and staff.

C. Additional Duties.

1. The Committee will advise on the budget related to TDE expenditures in cooperation with the Staff Development Team. Financial reports will be available to the Committee at the request of a member.
2. The Committee will work to ensure that communications about the TDE Plan to teachers and administrators occurs in a timely and consistent manner.
3. The Committee will review any statutory changes to the requirements in Minn. Stat. §122A.40, Subd. 8 and any changes to the State Plan, if applicable, and make recommendations to the District and Union on modifications to the TDE Plan.
4. The Committee will discuss and address any inquiries regarding the TDE Plan by MDE.

V. COMPENSATION.

Compensation for duties or positions associated with the TDE Plan and the TDE Oversight Committee will be paid in accordance with the collective bargaining agreement between the parties.

VI. GRIEVABILITY

The parties agree that this Agreement and items incorporated herein will be processed in accordance with the grievance process of the collective bargaining agreement between the parties.

Signatures below signify agreement by all parties:

School Board Chair

Date

Superintendent

Date

Local Union President

Date

Cass County Children's Initiative, Inc.

**c/o Pine River-Backus School District
PO Box 610, Pine River, MN 56474
218-833-2176**

cclrci@gmail.com

INTERAGENCY AGREEMENT

**INTEGRATED FUND
INTERAGENCY AGREEMENT**

This Agreement shall be effective when adopted by all parties and remain in effect until revised or rescinded. Hereafter known as the parties includes the Cass County Children's Initiative Board, hereafter known as the Board; Cass County Board of Commissioners (including Public Health and Social Services) and Cass County Probation Department; Cass Lake-Bena School District; Walker-Hackensack-Akeley School District; Northland Community Schools; Pine River-Backus School District; Pillager School District; BI-CAP; and Cass County Family Centers.

I. WITNESSETH:

WHEREAS, all parties are committed to the vision and principles of the Cass County Children's Initiative; and

WHEREAS, the parties to this agreement desire a maximum degree of long range cooperation and administrative planning in order to help communities build strong families; and

WHEREAS, all parties are committed to improving services to children and families through the sharing of information, elimination of duplication of services and coordination of efforts; and

WHEREAS, all parties mutually agree that sharing resources, where feasible, may result in improved outcomes for children and families; and

WHEREAS, all parties mutually agree that combined financial resources, as identified in this agreement, shall be used to support the mission of the Cass County Children's Initiative; and

WHEREAS, all parties agree to contribute said financial resources to an integrated fund managed by the Board of the Cass County Children's Initiative, hereinafter referred to as the "Integrated Fund" and no payments will be made to partners without receipt of financial contribution as outlined below;

NOW, THEREFORE in consideration of the foregoing and the following agreements, the parties do hereby covenant and agree to the following:

II. EACH OF THE PARTIES AGREES TO:

1. Assign staff, as appropriate, to participate in the development and advancement of the Cass County Children's Initiative.
2. Identify resources which can be contributed to the integrated fund.
3. Develop internal policies and cooperative procedures, as needed, to implement this agreement to the maximum extent possible.
4. Comply with laws regarding data privacy and other applicable rules and procedures which relate to records use, security, dissemination, and retention/destruction.
5. Ensure the accuracy, preparation and distribution of all documentation necessary to assist the fiscal agent to the Cass County Children's Initiative, in meeting the reporting requirements of the Board. Information shall be retained at the site of the parties in accordance with all applicable retention schedules.
6. To abide by the Data Sharing, Data Privacy, and Release of Information guidelines as released by DHS and specific to LCTS, and specific to the Title IV-E Foster Care Candidacy Local Collaborative Time Study (LCTS).

III. THE BOARD AGREES TO:

1. Direct the fiscal agent to expend funds from the Integrated Fund only in accordance with applicable state and federal laws or rules and regulations governing categorical expenditures, or only in a manner that is consistent with the intent and purpose of this agreement or other agreement which may be used to further advance the mission of the Cass County Children's Initiative.
2. Actively seek and contribute to the integrated fund miscellaneous grant dollars.
3. May provide financial and technical support for local Area Family Councils.
4. Seek new opportunities for program development which strengthen collaborative efforts on a county wide basis.
5. Maintain a positive working relationship with state agencies and other family services collaboratives.
6. Prepare and distribute to all collaborative partners an annual report highlighting collaborative activity and project expenditures.
7. The Board shall direct the work and supervise the work of the Children's Initiative Director. The benefits and personnel policies affecting the Children's Initiative Director shall be determined by the Board of the Children's Initiative.
8. To assure Single Audit Act, OMB Circular A-128, and OMB Circular A-133 as applicable to meet Federal Funding guidelines.

IV. CASS COUNTY BOARD OF COMMISSIONERS (including Public Health and Social Services) and Cass County Probation AGREES TO:

1. Participate in the Local Collaborative Time Study under the terms and conditions of the program as listed in Appendix B of this agreement.

2. Contribute to the Integrated Fund, funds up to \$33,000 annually specifically for children's mental health services related programs as needed. Invoices must be itemized. All invoices must be received by December 15 of each year.
3. Contribute \$5,000.00 annually to the Integrated Fund of the Cass County Children's Initiative.
4. Return an executed contract within 45 days of receipt.

V. WALKER-HACKENSACK-AKELEY SCHOOL DISTRICT AGREES TO:

1. Participate in the Local Collaborative Time Study under the terms and conditions of the program as listed in Appendix B of this agreement.
2. Participate in developing and providing preventive or early intervention services to children, adolescents and families at risk potentially including CTSS, under the terms and conditions of the program as listed in Appendix A of this agreement.
3. Contribute \$5,000.00 annually to the Integrated Fund of the Cass County Children's Initiative.
4. Ensure the accuracy, preparation and distribution of all necessary documentation for the reporting, billing and payment of all LCTS qualifying programs under the terms and conditions outlined in this Agreement.
5. Return an executed contract within 45 days of receipt.

VI. CASS LAKE-BENA SCHOOL DISTRICT AGREES TO:

1. Participate in the Local Collaborative Time Study under the terms and conditions of the program as listed in Appendix B of this agreement.
2. Participate in developing and providing preventive or early intervention services to children, adolescents and families at risk potentially including CTSS, under the terms and conditions of the program as listed in Appendix B of this agreement.
3. Contribute \$5,000.00 annually to the Integrated Fund of the Cass County Children's Initiative.
4. Ensure the accuracy, preparation and distribution of all necessary documentation for the reporting, billing and payment of all LCTS qualifying programs under the terms and conditions outlined in this Agreement.
5. Return an executed contract within 45 days of receipt.

VII. NORTHLAND COMMUNITY SCHOOLS AGREES TO:

1. Participate in the Local Collaborative Time Study under the terms and conditions of the program as listed in Appendix B of this agreement.
2. Participate in developing and providing preventive or early intervention services to children, adolescents and families at risk potentially including CTSS, under the terms and conditions of the program as listed in Appendix A of this agreement.
3. Contribute \$5,000.00 annually to the Integrated Fund of the Cass County Children's Initiative.

4. Ensure the accuracy, preparation and distribution of all necessary documentation for the reporting, billing and payment of all LCTS qualifying programs under the terms and conditions outlined in this Agreement.
5. Return an executed contract within 45 days of receipt.

VIII. PINE RIVER-BACKUS SCHOOL DISTRICT AGREES TO:

1. Participate in the Local Collaborative Time Study under the terms and conditions of the program as listed in Appendix B of this agreement.
2. Participate in developing and providing preventive or early intervention services to children, adolescents and families at risk potentially including CTSS, under the terms and conditions of the program as listed in Appendix A of this agreement.
3. Contribute \$5,000.00 annually to the Integrated Fund of the Cass County Children's Initiative.
4. Ensure the accuracy, preparation and distribution of all necessary documentation for the reporting, billing and payment of all LCTS qualifying programs under the terms and conditions outlined in this Agreement.
5. Return an executed contract within 45 days of receipt.

IX. PILLAGER SCHOOL DISTRICT AGREES TO:

1. Participate in the Local Collaborative Time Study under the terms and conditions of the program as listed in Appendix B of this agreement.
2. Participate in developing and providing preventive or early intervention services to children, adolescents and families at risk potentially including CTSS, under the terms and conditions of the program as listed in Appendix A of this agreement.
3. Contribute \$5,000.00 annually to the Integrated Fund of the Cass County Children's Initiative.
4. Ensure the accuracy, preparation and distribution of all necessary documentation for the reporting, billing and payment of all LCTS qualifying programs under the terms and conditions outlined in this Agreement.
5. Return an executed contract within 45 days of receipt.

X. BI-CAP AGREES TO:

1. Contribute to the Cass County Children's Initiative resource and referral data for Cass and Beltrami County.
2. Contribute \$575.00 annually to the Integrated fund of the Cass County Children's Initiative.
3. Return an executed contract within 45 days of receipt.

XI. CASS COUNTY FAMILY CENTERS AGREE TO:

1. Participate in developing and providing preventive or early intervention services to children, adolescents and families at risk under the terms and conditions of the program as listed in Appendix A of this agreement. This would include the Home Visiting Programs currently in operation.
2. Ensure the accuracy, preparation and distribution of all necessary documentation for the reporting, billing and payment of qualified programs under the terms and conditions outlined in Appendix A of this Agreement.
3. Return an executed contract within 45 days of receipt.

XII. TERM OF AGREEMENT:

This Agreement shall be effective when adopted by all Parties and remain in effect until revised or rescinded.

XIII. AGENCY REPRESENTATIVES:

(This section specifies, by position, persons who have primary responsibility for implementing and monitoring the effectiveness of this agreement.)

1. BI-CAP Director
2. Cass County Board of Commissioners (including Public Health & Social Services) and Cass County Probation Department (2)
3. Cass Lake-Bena School District, Superintendent
4. Cass County Family Center Representatives (3)
5. Northland Community Schools, Superintendent
6. Pillager School District, Superintendent
7. Pine River-Backus School District, Superintendent
8. Walker-Hackensack-Akeley School District, Superintendent

XIV. INTERAGENCY DISPUTES:

In the event of a disagreement among two or more of the parties involved in this agreement, the disputing parties shall first attempt to work out the disagreement through informal communication. If this does not resolve the issue, the grieving party shall notify all other parties in writing of the nature of the dispute and shall request a meeting of the parties to resolve the issue or to collectively determine a process to resolve the dispute.

XV. MODIFICATION OF AGREEMENT:

Modification of this agreement shall be made only by the consent of all parties and shall include a written document setting forth the modifications, signed by all parties.

XVI. OTHER INTERAGENCY AGREEMENTS:

All Parties acknowledge that this agreement does not preclude or preempt any of the agencies from entering into additional agreements with one or more parties to this agreement or with parties outside of this agreement. Such agreements shall not nullify this agreement.

XVII. RIGHT TO WITHDRAW

1. A party may withdraw from this Agreement by adopting a resolution which specifically contains language of its "Notice to Withdraw." The approved party's Board's resolution shall be submitted under cover letter and sent via certified mail to each party to this Agreement. The Notice must be received by July 1 to be effective December 31, allowing at least six (6) months for the withdrawal process.
2. Withdrawal may occur at an earlier time by mutual agreement of a two-thirds ($\frac{2}{3}$) majority vote of the non-withdrawing parties' Boards.
3. If any party exercises its right to withdraw, this Agreement shall remain in full force and effect between the remaining parties, so long as the minimum required parties (one school district, one public health entity, one county social services agency, one mental health organization, one community action agency (and one corrections agency) have not given notice of withdrawal.
4. Following its withdrawal from this Agreement, the withdrawing party shall fulfill any outstanding contractual responsibilities it may have with the State of Minnesota, the federal government, other parties, and the Cass County Children's Initiative.
5. Upon withdrawal, funds contributed and dues paid by party shall remain in the Cass County Children's Initiative's Integrated Fund.

The Signature Page follows, please have chairperson of your organization/agency, upon your board's approval, sign and **return a PDF copy within 45 days of receipt of this agreement to:**

cllrci@gmail.com

Partner Fees should be paid within 45 days of receipt of the agreement and be mailed to:

Cass County Children's Initiative
% Pillager Public Schools
323 E 2nd St S
Pillager, MN 56473

XVII. SIGNATURES OF PARTIES TO THIS AGREEMENT:

Chairperson, BI-CAP Signature	Date	Print
Chairperson, Cass County Board of Commissioners (including Public Health and Social Services) and Cass County Probation Signature	Date	Print
Chairperson, Cass Lake-Bena School District Signature	Date	Print
Chairperson, Northland Family Center Signature	Date	Print
Chairperson, Northland Community Schools Signature	Date	Print
Chairperson, Pillager School District Signature	Date	Print
Chairperson, Pillager Family Center Signature	Date	Print
Chairperson, Pine River-Backus School District Signature	Date	Print
Chairperson, Pine River-Backus Family Center Signature	Date	Print
Chairperson, Walker-Hackensack-Akeley School District Signature	Date	Print

Appendix A
School District and Family Center LCTS Services/Programs

WITNESSETH

WHEREAS, there has been an increase in the number of children with behavioral and family problems requiring interagency intervention; and

WHEREAS, there has been an increase in the number of these children requiring placement out of their homes in facilities located outside the County and the School Districts of Cass County; and

WHEREAS, the cost of treatment, room and board to the Agency and the cost of education to districts, for out of county placements have strained their respective budgets; and

WHEREAS, Cass County, Cass County Schools, Cass County Family Centers and the Cass County Children's Initiative have a commitment to service children locally

NOW, THEREFORE, Cass County Commissioners, Cass County School Districts, Cass County Family Centers and the Cass County Children's Initiative hereby agree to participate in the provision of developing and providing preventive or early intervention services to children, adolescents and families at risk.

Eligible parties are: Pillager School District, Pine River-Backus School District, Walker-Hackensack-Akeley School District, Cass Lake-Bena School District, Northland Community Schools and the three Cass County Family Centers (Northland, Pillager, Pine River-Backus).

II. EACH OF THE PARTICIPATING PARTIES AGREES TO:

1. Develop and provide LCTS qualified preventive or early intervention services to children, adolescents and families at risk.
2. Maintain records according to mutually agreed upon standards and make such records available to other parties to the Agreement for inspection or audit as requested, subject to the Minnesota Government Data Practices Act and 20 U.S.C. 1232g, and the rules promulgated thereunder.
3. Ensure that project personnel whose cooperation and involvement are necessary for the success of the project are available to participate as needed.
4. Maintain all records necessary to gain maximum reimbursement for services delivered.

III. EACH OF THE PARTICIPATING SCHOOL DISTRICT ENTITIES AGREES TO:

1. The participating school district will pay the actual expenses as detailed in the annual, qualifying program budget for developing and providing qualifying LCTS preventive or early intervention services to children, adolescents and families at risk.

2. It shall be the responsibility of the school districts to provide the Children's Initiative fiscal agent the specific invoices and certification, on or before July 30 of each year.

IV. EACH OF THE PARTICIPATING FAMILY CENTER ENTITIES

AGREES TO:

1. Provide timely, consistent data requested in how Integrate Funds were used towards qualifying preventive or early intervention services to children adolescents and families at risk.
2. It shall be the responsibility of the Family Centers to provide the Children's Initiative fiscal agent the specific invoices and certification, anytime during the year after January 15 and before October 31.

V. THE BOARD AGREES TO:

1. Assist school districts in the development of a contract that is satisfactory to all participating partners. If the contract developed is not satisfactory to a participating partner, then that partner shall not be required to sign the contract.
2. Reimburse, via itemized invoices, each of the participating school districts up to the Board designated amount for the qualifying LCTS program that engages preventive or early intervention services, including CTSS, to children, adolescents and families at risk. Payment will be made within 30 days of the end of the current school year invoice.
3. Any current year designated LCTS qualifying program funds per school district not needed for these services, may be applied towards CTSS services approved by the Cass County Children's Initiative Board.
4. Process itemized invoices up to the Board designated amount to the following, for qualified preventive or early intervention services to children, adolescents and families at risk, including Home Visiting programs: Northland Family Center, Pillager Family Center, and Pine River-Backus Family Center, payment will be made within 30 days of the invoice date.

Appendix B Local Collaborative Time Study
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I. WITNESSETH

WHEREAS, Cass County, Cass County Schools, and the Cass County Children's Initiative have a commitment to develop collaborative efforts to service children; and to provide expanded prevention and early intervention services for children and families; and

WHEREAS, all participating parties have an opportunity to access certain federal reimbursement dollars and therefore have agreed to participate in the Local Collaborative Time Study (LCTS) through the Minnesota Department of Human Services;

NOW, THEREFORE, the Cass County Commissioners, Cass County School Districts, and the Cass County Children's Initiative hereby agree to participate in the LCTS through the Minnesota Department of Human Services.

II. EACH OF THE PARTICIPATING PARTIES AGREES:

1. To maintain and supply to the Collaborative Board of the Cass County Children's Initiative all necessary documentation to meet the reporting requirements of the LCTS.
2. All revenues earned through the LCTS shall be remitted to the Integrated Fund of the Cass County Children's Initiative.
3. To provide, or continue to provide, case management services designed to help families and children access health or health related services or provide case management services for children at risk of foster care and their families.
4. To participate in the LCTS under all terms and conditions agreed to in the contract between the Minnesota Department of Human Services and the County Social Service Agency (attachment 1 for reference) on behalf of Cass County Children's Initiative.
5. To maintain and supply all necessary documentation to meet the reporting requirements of the LCTS.
6. All revenues earned through the LCTS shall be placed in the integrated fund of Cass County Children's Initiative and be used by the collaborative to expand prevention and early intervention services for children and families.

III. THE COLLABORATIVE BOARD AGREES TO:

1. Be responsible for any federal fiscal disallowances or sanctions attributable to actions of the County, County's subcontractors, agencies participating in LCTS, or members of the collaborative.

2024 INVOICE
CASS COUNTY CHILDREN'S INITIATIVE

Catherine Bettino _____

CCCI Signature

_____ Approved

TO:

Northland Community Schools
Supt Mary Yakichuk
316 Main Street E
Remer, MN 56672

FROM:

Cass County Children's Initiative

PLEASE REMIT TO:

Cass County Children's Initiative
% Pillager School District - Fiscal Host
323 E Second St S
Pillager, MN 56473

INVOICE DESCRIPTION:

Annual Interagency Agreement Partner Fee Contribution into the CCCI Integrated Fund.

INVOICE TOTAL:

Annual Partner Fee - \$5000.00

Thank you for your partnership!



LEECH LAKE BAND OF OJIBWE PROFESSIONAL SERVICES CONTRACT

No. _____

This Agreement, made this [] day of [], between the Leech Lake Band of Ojibwe (hereinafter referred to as The Band) and [Northland Community Schools, ISD 118] (hereinafter referred to as the Independent Contractor or IDC). This Agreement shall become effective only upon mutual acceptance by both parties.

The Band agrees to pay IDC, as full payment for services to be provided by IDC, a sum of money not to exceed \$ [135,000].

The Band agrees to make payment upon the following basis:

Northland Community School Early Childhood proposes serving up to 10 Leech Lake Head Start slots from the communities within our school district. The NCS EC cost per child is \$13,500 for a total of \$135,000. Children will attend NCS Early Childhood program from September 9th, 2024, through June 5th, 2025.

Payments will be paid on a monthly basis once an invoice is received from NCS EC.

It is expressly agreed by both parties that no payments will be considered wages and fringe benefits including but not limited to workers compensation and unemployment will not be provided or paid on behalf of the Independent Contractor. In the event that Independent Contractor fails to perform its obligations under this contract, The Band shall have the option to terminate this contract with Independent Contractor within a responsible time.

The Independent Contractor, in consideration of the payments specified above, agrees to perform the following services within the terms of contract:

Documentation will be provided to Leech Lake Head Start in the fall and spring, including but not limited to:
a. Screening, b. IEP, if applicable, c. Immunization, d. Health History, e. ASQ-SE
f. Fall Home Visit, g. Home Visit Check List, h. November Conferences, i. Fall Hearing, Vision, Height, Weights, j. TSGOLD (snapshot {if attainable} and comparative)
All children will undergo early childhood screening within the first forty school days.

NCS EC will provide all required IEP services within the program in an inclusive setting that meets the individual needs of each child.

NCS EC will conduct fall (November) and spring (May) parent conferences.



**PROFESSIONAL SERVICES CONTRACT
PAGE 2**

Northland Community Schools, ISD 118

The parties further agree that is an Independent Contractor and that The Band shall not exert any control over the responsibility for: (1) employees of the IDC; (2) the debts or purchases of the IDC; (3) the manner or means employed by the IDC in meeting its obligation under this contract.

Lee Turney

of the

Early Childhood

Division of the Leech Lake Reservation Tribal Council, to hereinafter represent The Band in its dealings with the IDC. This agent shall have the authority to accept or reject, in whole or in part, the work and/or services specified above. This agent does not have the authority to waive Sovereign Immunity. Only the Tribal Council (The Band) can waive Sovereign Immunity. The Chairman of the Leech Lake Reservation Tribal Council may override the agent's decision on any and all matters.

The parties further agree that:

1. This contract shall not be construed to authorize IDC to incur any expenses or debts on behalf of The Band: and
2. That all information and knowledge pertaining to this contract are the property of The Band and no such information or knowledge shall be divulged to anyone but the designated agent: and
3. That no knowledge or information obtained pursuant to this contract shall be published without prior written authorization of the designated agent: and
4. Any and all work performed by IDC for this contract are the property of The Band: and
5. That IDC shall hold The Band harmless on account of any liabilities arising pursuant to the work and/or services performed under this contract: and
6. That IDC shall abide by all applicable Tribal, Federal and State laws pertaining to the work and/or services to be performed hereunder: and
7. The Leech Lake Band of Ojibwe is a sovereign nation and nothing in this contract is a waiver of The Bands sovereign immunity. The parties recognize that from time to time during the effectiveness of this agreement, disagreements may arise over interpretation of either or both parties responsibilities. In the event disagreements arise, the parties to this agreement will attempt to informally and amicable resolve the dispute. In the event such informal dispute resolution processes are not successful, both parties to this agreement consent to the jurisdiction of the Tribal Court of the Leech Lake Band of Ojibwe. The court will utilize the Secured Transaction Ordinance, and to the extent applicable, Tribal law first, Federal law second and State law third.
8. Upon request of The Band, IDC will provide prior to engagements of contract, a copy of all necessary proof of insurance.
9. In the event that payment(s) for services rendered exceed \$600 in one year, The Band will issue a Federal 1099 Informational Return to the IDC and the Internal Revenue Service.



**PROFESSIONAL SERVICES CONTRACT
PAGE 3**

Both The Band and IDC agree to the above, Contract and the terms and conditions by signing below.

LEECH LAKE RESERVATION TRIBAL COUNCIL (The Band)

Division Director Concurrence

Date

Executive or Deputy Director

Date

Tribal Chairman

Date

Secretary Treasurer

Date

District I Representative

Date

District II Representative

Date

District III Representative

Date

(authorized agent of IDC) print name

(authorized agent of IDC) signature/Date

Address of IDC

(Social Security number or Federal ID No.)
