

**Northland Community Schools
INDEPENDENT SCHOOL DISTRICT NO. 118
Remer, Minnesota**

REGULAR MEETING AGENDA

**Wednesday, May 15, 2024 - 5:30 PM Northland High School Room C113
316 Main St E
Remer, MN 56672**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Mission Statement "Educate and inspire all learners to reach their full potential."**
4. **Adoption of Agenda**
5. **Recognitions**
 1. The school board would like to recognize Dale Pound for 9 years of service and congratulate him on his retirement
 2. The school board would like to recognize Jackie Kitchenhoff for 29 years of service and congratulate her on her retirement
 3.
Congratulations to Mrs. Shepard and Mrs. Kendall, who received Educator of Excellence awards from Sourcewell this year.

Mrs. Shepard was awarded the Teacher of Excellence award. She is a cornerstone at Northland. She is a constant advocate for staff and students while pursuing continuous improvement.

Mrs. Kendall was awarded the Pillar of Excellence award. Her calm demeanor allows students to feel heard and supported. She works each day to get students ready to learn and helps them feel welcome each day.

Thank you Mrs. Shepard and Mrs. Kendall.
4. Congratulations to the Class of 2024's Valedictorian, McKinna McKinney and Salutatorian, Dylan Schwarz
5. Congratulations to Lori Sizenbach, 2024 REACH (Recognizing Excellence and Classified Heroes) Award winner. The REACH Award is presented to 5 exceptional individuals from various regions who exhibit outstanding and motivating deeds in their schools and communities
6. Congratulations to Raina Boucher for being awarded Northland Community Schools Teacher of the Year for 2023-2024

7. The staff and students of Northland Community Schools would like to thank Prom Advisor, Izabella Bishop, the Prom Committee and volunteers for their hard work putting together a successful Prom
6. **Audience Recognition**
7. **Consent items**
 1. Approve meeting minutes from the Regular Meeting on April 17, 2024, and the Work Session on May 1, 2024
 2. Approve Treasurer's Report and bills from April 2024
 3. Approve review of Policy #446 - Pay Rates for Activities, with no changes
 4. **Approve Fall Coaches for 2024-2025:**
 Jeremy Schwarz - Football Head
 Jason Knapp - Football Assistant
 Chuck Holm - Football Assistant
 Quintarian Borders - Football Jr. High
 Sam Sparen - Football Jr. High

Approve Winter Coaches for 2024-2025:
 Sam Sparen - Boys Basketball JH
 Stacey Johnson - Girls Basketball Head
 Stacey Wake - Girls Basketball Assistant
 Ray Dauphinais - Girls Basketball Jr. High
 Harold "Joe" Hagemaster - Basketball Girls Jr. High
 Jeremy Schwarz - Basketball Boys Head
 Steven Kovall - Basketball Boys Assistant
 Sam Sparen - Basketball Boys Jr. High

Approve Spring Coaches for 2024-2025:
 Denise Stefan - Track Head Coach
 John Schliauter - Track Assistant Coach
5. **Approve Advisors for 2024-2025**
 Abbie Newman - Knowledge Bowl
 CarrieAnn Mortenson - Knowledge Bowl
 Tristen Heller - Band
 OPEN - Senior Class Advisor
 Leah Monroe - Drum Group
 Leah Monroe - Dance Group
 Leah Monroe - Quiz Bowl
 Jenny Swankier - Quiz Bowl

Lori Sizenbach - High School Leadership (co-advisor)
 Denise Stefan - High School Leadership (co-advisor)
 Izabella Bishop - Prom Coordinator
 Tandy Kibbler - Yearbook Advisor
 Terri Shepard - Elementary Student Leadership (co-advisor)
 Erin Diedrich – Elementary Student Leadership (co-advisor)
 Terri Shepard - PBIS Coordinator
 Carol Procopio - Mentor Coordinator
 Katelyn Edstrom - AVID Coordinator
 Brenda Snakenberg – Concessions Coordinator
 Colby Gallagher - Robotics Head
 Nate Sharp - Robotics Assistant
 OPEN - Junior High Leadership
 OPEN - Storm Activities Director
 OPEN - Storm Activities Director Assistant

6. Approve the resolution accepting gifts/donations to Northland Community Schools: Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland Community Schools District 118, Remer, and State of Minnesota as follows: The Northland Community Schools - District 118 School Board does hereby accept the following donations:

- Outing Chamber of Commerce - \$500 for Prom
- Family of student wishing to remain anonymous - \$15 for High School Student Leadership
- David and Sharon Rouse - \$100 for the Trap Club
- Big Foot Gas and Gifts - \$250 for Prom
- Crow Wing Power - \$1500 Scholarship

8. **Presenters**

1. Elizabeth Johnson - Student Leadership Report
2. Matt and Laura Moraczewski - Education and Healthy Living Opportunities at the Community Garden

9. **Reports**

1. **Early Education Report**
2. **Business Manager Report**
3. **Elementary Principal/Activities Director Report**
4. **Principal Report**
5. **Facilities Report**
6. **Indian Education Report**
7. **CE Report**
8. **Dean of Students Report**

10. **Superintendent Report**

11. New Business

1. Certify the graduating class of 2024:

2. Madeline Ammerman	3. Hope Blackburn	4. Adrianna Collins
5. Grace DeHart	6. Cole Doree	7. Ashton Enerson
8. Michaela Gosselin	9. Antonio Hanson	10. Brevon Jackson
11. McKinna McKinney	12. Dylan Schwarz	13. Maria Swankier
14. Trey Tabaka	15. Lillian Wake	16. Camryn Graves
17. Jalyssa Headbird	18. Zoleena Ortiz	19. Charles Briski
20. Elijah Reyes	21.	22.

23.

24. Call for bids for milk, propane and snow removal for 2024-25 with a bid opening on June 11, 2024
25. Approve the 2024-2025 Service Agreement between Northland Community Schools and Interquest Detection Canines
26. Approve purchase of used bus for \$18,000 from Grand Rapids school district
27. Call for bids for court resurfacing for the multi-use court project
28. First Reading of revisions to Policy #450A - Leave Donation
29. First Reading of revisions to Policy #540 - Complaints and/or Questions to Coaches about Games
30. Rescind Policy #630 - Section 504 of The Rehabilitation Act of 1973 as the content is addressed in Policies #402 and #521
31. Rescind Policy #632 - School District Testing Plan and Procedure (reviewed 7/2021, revised 07/2000) as it was replaced by Policy #614
32. First Reading of revisions to Policy #670 - Gifted and Talented
33. Accept the revisions to Policy #701 - Establishment and Adoption of School District Budget (MSBA rev. 6.27.22) as written
34. Accept revisions to Policy #701.1 - Modification of School District Budget (MSBA rev. 6.27.22) as written
35. Accept the revisions to Policy #702 - Accounting (MSBA rev. 6.27.22), as written
36. Accept the revisions to Policy #703 - Annual Audit (MSBA rev. 6.27.22), as written
37. Accept the revisions to Policy #704 - Development and Maintenance of an Inventory or Fixed Assets and a Fixed Asset Accounting System (MSBA rev. 6.27.22), as written
38. Accept the revisions to Policy #705 - Investments (MSBA rev. 6.27.22), as written

39. Approve MSHSL Resolution for 2024-2025

Whereas the following; therefore, be it resolved by the School Board of Northland Community Schools - District 118, Remer, and the State of Minnesota, hereby accept the following: MSHSL Resolution for SY 2024-2025

40. Discussion regarding Strategic Planning

41. Discussion regarding READ Act LETRS and Professional Development

12. Personnel

1. Approve the hire of Cortney Christenson as Cross Country Head Coach, for the 2024-2025 school year, with a start date of July 1, 2024

2. Approve the hire of Christine Nihart as Little Sand Learning Center Program Coordinator effective the 2024-2025 school year

3. Approve the hire of Carol Procopio as Junior High Leadership Advisor for the 2024-2025 school year

4. Approve the Memorandum of Understanding to extend the probationary period of Lisa Holm

5. Approve adding a 1.0 FTE Food Service staff as .5 Kitchen Helper and .5 Cafeteria Cleaner

6. Approve the job description for Behavior Interventionist Paraprofessional

7. Approve the job description for Licensed Behavior Interventionist

8. Approve reducing three Paraprofessional positions beginning the 2024-2025 school year

9. Approve posting for a 1.0 FTE Behavior Interventionist

10. Approve posting for a Bus Driver/Mechanic

13. Other school business which can legally be brought before the Board

14. Next Meeting Date:

- Regular Meeting, June 12, 2024, 5:30 p.m.

15. Adjournment

Northland Community Schools - ISD #118
Work Session Minutes Summary
Wednesday, May 1, 2024
Northland High School Room C113
316 Main St E
Remer, MN 56672

Aaron Ammerman: Present, Linda Knox: Present, Terri Nystrom: Present, Seth Robison: Present, Marc Ruyak: Present, Tyler Seifert: Present, Bill Wake: Present. Present: 7. Bill Wake attending virtually

1. Greetings, Pledge of Allegiance, Mission Statement

Mission Statement: *Educate and inspire all learners to reach their full potential*

2. Discussion Items

2.1. FY25 Preliminary Budget

Lori Backlund presented the preliminary budget for FY25

2.2. Enrollment numbers and high school schedule

2.3. Discussion regarding placement of students taking online classes

Ideas were shared about how to best serve students take classes online while also taking classes at Northland

2.4. Grand Rapids Bus Route

Discussion regarding expanding bus routes to reach more families who choose to open enroll their students

2.5. Addition of a 1.0 FTE kitchen staff to be split between .5 food prep and .5 cafeteria cleaning to be paid entirely from the food service fund

Discussion about the usefulness of adding this position and how it can benefit students

2.6. Restructuring across multiple departments, including but not limited to

Mechanic/Transportation, PreK Coordinator, Maintenance and Custodial Supervisor, Business Manager, Superintendent

Ideas were shared about restructuring positions

2.7. Recommendations by the Enrollment Team on how to utilize media outlets to inform

families who are considering open enrollment about what Northland can offer their students

Ideas were shared about how to communicate what Northland offers for students

2.8. Para recruitment efforts and ways to address potential barriers to employment such as transportation

Ideas were shared about how to recruit Paraprofessionals

2.9. Strategic planning

Strategic Planning discussion will be added to the next meeting

3. Next Meeting:

Regular Meeting May 15, 2024, 5:30 p.m.

Visitors: Janessa Green, Carol Procopio, Jill Myers, Raina Boucher, Lori Backlund

Tina Anderson, Recording Secretary

Linda Knox, Board Clerk

Northland Community Schools - ISD #118
Regular Meeting Minutes Summary
Wednesday, April 17, 2024
Northland High School Room C113
316 Main St E
Remer, MN 56672

Aaron Ammerman: Present, Linda Knox: Absent, Terri Nystrom: Present, Seth Robison: Present, Marc Ruyak: Present, Tyler Seifert: Absent, Bill Wake: Present. Present: 5, Absent: 2.

1. Call to Order

The meeting was called to order at 5:30 P.M.

2. Pledge of Allegiance

3. Mission Statement "Educate and inspire all learners to reach their full potential."

4. Adoption of Agenda

Approve adoption of the April 17, 2024 Regular Meeting Agenda. This motion, made by Seth Robison and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

5. Recognitions

6. Audience Recognition

Carol Procopio addressed the school board to congratulate Raina Boucher on Teacher of the Year, Ken Grabinski addressed the school board to request take time off without pay

7. Consent items

Approve Consent items 7.1 through 7.5. This motion, made by Seth Robison and seconded by Bill Wake, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

7.1. Approve the minutes from the Regular Meeting held on March 20, 2024

7.2. Approve the March 2024 Treasurer's Report and bills

7.3. Approve an overnight field trip for Supermileage to Brainerd - May 12th, 2024 - May 14th, 2024

7.4. Approve an overnight field trip for Quiz Bowl to International Falls - April 25th, 2024 - April 26th, 2024

7.5. Approve the resolution accepting gifts/donations to Northland Community Schools: Whereas the following; therefore, BE IT RESOLVED by the School Board of Northland Community Schools District 118, Remer, and the State of Minnesota as follows: The Northland Community Schools - District 118 School Board does hereby accept the following gifts/donations

- Outing Chamber of Commerce - \$500 for the Senior Class Trip
- Land O' Lakes Marine - \$100 for the Senior Class Trip
- Northland Lions Club - \$500 for Prom
- Moose Willow Sportsman Club - \$150 for the Trap Club
- Northland Lions - \$500 for the Senior Class Trip
- Emily, Outing, Fifty Lakes Area Lions - \$250 for the Senior Class Trip

8. Reports

8.1. Early Education Report

8.2. Business Manager Report

8.3. Elementary Principal/Activities Director Report

8.4. Principal Report

8.5. Facilities Report

8.6. Indian Education Report

8.7. CE Report

8.8. Dean of Students Report

9. Superintendent Report

10. New Business

10.1. Approve the addition of a Junior High Student Leadership Advisor position, starting the 2024-2025 school year

Approve adding a Junior High Leadership Advisor for the 2024-2025 school year. This motion, made by Bill Wake and seconded by Terri Nystrom, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

10.2. Approve the addition of a Little Sand Learning Center Program Coordinator, starting the 2024-2025 school year

Approve adding a Little Sand Learning Center Program Coordinator for the 2024-2025 school year. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea

Yea: 5, Nay: 0, Absent: 2

10.3. Approve YMCA Camp Olson's annual request to use Remer Elementary School as a temporary shelter for their campers and staff in the event of an emergency that would require them to evacuate camp property

10.4. Set a date for the Finance Committee Meeting from one of the following options:

- Wednesday, April 24th, 1:00 P.M. to 3:00 P.M.
- Thursday, April 25th, 1:00 P.M. to 3:00 P.M.

- Friday, April 26th, 1:00 P.M. to 3:00 P. M.

10.5. Set a time for the LTFM Meeting scheduled for Monday, April 29th, 2024
Committee members will be contacted directly to set a time. No board action necessary

10.6. Discussion regarding the assembly of a team to examine how to maintain and increase enrollment at District #118
Discussion only no board action necessary

10.7. Discuss purchasing a used school bus (currently being used by Northland) from the Grand Rapids School District
Discussion only - no board action

10.8. Discussion regarding discontinuing the Bena bus top
Discussion only no board action

11. Personnel

11.1. Approve Ken Grabinski's request to take the following days off without pay:
November 5th-8th, 2024
November 11th-15th, 2024
November 18th-22nd, 2024
November 25th-27th, 2024 & December 2nd, 2024

Approve Ken Grabinski's request to take the requested dates off without pay: November 5th-8th, 2024 November 11th-15th, 2024 November 18th-22nd, 2024 November 25th-27th, 2024 & December 2nd, 2024. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.2. Accept the resignation of Paraprofessional, Kimmi Parent, effective April 12, 2024
Accept Paraprofessional, Kimmi Parent's resignation effective April 12, 2024. This motion, made by Seth Robison and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.3. Approve the hire of John Schliauter as Track and Field Assistant Coach, effective immediately

Approve the hire of John Schliauter as Assistant Track and Field Coach for the 2023-2024 season. This motion, made by Bill Wake and seconded by Seth Robison, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.4. Approve the job description for Substitute Teacher

Approve the Substitute Teacher job description. This motion, made by Aaron Ammerman and seconded by Seth Robison, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth

Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.5. Accept the retirement of Science Teacher, Jackie Kitchenhoff, effective the end of the 2023-2024 school year.

Accept the retirement of Science Teacher, Jackie Kitchenhoff, effective June 5, 2024. This motion, made by Seth Robison and seconded by Terri Nystrom, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.6. Approve the request from Jackie Kitchenhoff to grant her participation in the Post-Retirement Healthcare Savings Plan. Mrs. Kitchenhoff understands that the deadline to apply for the Post-Retirement Healthcare Savings Plan was January 15, 2024 but increasing health issues have forced her to retire before she anticipated.

The plan as per the NREM Master Agreement includes the following:

- \$10,000 Health Savings Account annually
- Single Coverage Dental annually
- Single Coverage Medical until Mrs. Kitchenhoff becomes eligible for Medicare

Approve Jackie Kitchenhoff's request to participate in the Post-Retirement Healthcare Savings Plan. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.7. Accept the resignation of Transportation Supervisor, Zach Larson, effective April 26, 2024

Accept Transportation Supervisor, Zach Larson's resignation, effective April 26, 2024. This motion, made by Seth Robison and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.8. Accept the resignation of Paraprofessional, Tichelle Pound, effective April 30, 2024

Accept Paraprofessional Tichelle Pound's resignation, effective April 30, 2024. This motion, made by Seth Robison and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.9. Approve the hire of Cassey Casteel as 1.0 FTE Special Education teacher at BA, Step 1, effective the 2024-2025 school year

Accept the hire of Cassey Casteel as 1.0 FTE Special Education Teacher at BA, Step 1 for the 2024-2025 school year. This motion, made by Seth Robison and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth

Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.10. Accept the resignation of Bus Driver, Blair Conklin, effective April 15, 2024
Accept the resignation of Bus Driver, Blair Conklin, effective April 15, 2024. This motion,
made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth
Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.11. Accept the resignation of 2nd Grade Teacher, Kate Decker, effective June 4, 2024
Accept the resignation of 2nd grade teacher, Kate Decker, effective the end of the 2023-2024
school year. This motion, made by Bill Wake and seconded by Seth Robison, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth
Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.12. Discontinue a 1.0 FTE Elementary teaching position for the 2024-2025 school year
Approve discontinuing a 1.0 FTE Elementary Teacher, effective the 2024-2025 school year.
This motion, made by Terri Nystrom and seconded by Bill Wake, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth
Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.13. Approve adding a Northland/Hill City Storm Activities Director for the 2024-2025
Approve adding a Northland/Hill City Storm Activities Director for the 2024-2025 school
year. This motion, made by Bill Wake and seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth
Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

11.14. Approve the hire of Brad Huber as Paraprofessional for the 2024-2025 school year

11.15. Evaluate the effectiveness of the High School Principal/Superintendent Administration
model

12. Other school business which can legally be brought before the Board

13. Next Meeting Dates:

- MSEA Negotiations Meeting, April 23, 2024, 5:00 p.m.
- Work Session, May 1, 2024, 5:30 p.m.
- Regular Meeting, May 15, 2024, 5:30 p.m.

14. Adjournment

Board Chair Ruyak called for a motion to adjourn. This motion, made by Seth Robison and
seconded by Aaron Ammerman, Passed.

Linda Knox: Absent, Tyler Seifert: Absent, Aaron Ammerman: Yea, Terri Nystrom: Yea, Seth
Robison: Yea, Marc Ruyak: Yea, Bill Wake: Yea
Yea: 5, Nay: 0, Absent: 2

Meeting adjourned at 7:18 P. M.

Visitors: Kenneth Grabrinski, John Schliauter, Kyndra Johnson, Carol Procopio, Lori Sizenbach

Tina Anderson, Recording Secretary

Linda Knox, Board Clerk

Northland Community Schools

Finance Report 4/30/2024

First National Bank

General Checking	\$364,606.37
Money Market Account	\$12,614.59
CD Operating Matures 8/8/24	\$272,442.46
CD/Scholarship Carpenter Matures 6/17/24	\$8,191.16
CD/Scholarship Carpenter Matures 6/17/24	\$14,792.36
CD/Scholarship Felton Matures 12/10/24	\$7,295.57
CD/Scholarship Sepin Matures 8/25/26	\$3,475.46
Total Investments	\$318,811.60
 Total of all deposits at First National Bank	 \$683,417.97
 MN Trust Account at PMA total Value	 \$1,956,879.17

Accounts Payable Checks/Wires and Deposits by Fund

Fund #	Fund Description	Deposits	A/P Checks
01	General Fund	\$850,364.11	\$236,540.14
02	Food Service Fund	\$44,767.42	\$13,282.79
03	Transportation Fund	\$0.00	\$9,409.09
04	Community Ed Fund	\$23,373.00	\$11,851.71
05	Capital Fund	\$0.00	\$24,414.89
06	Construction Fund	\$0.00	\$7,783.53
07	Debt Redemption Fund	\$0.00	\$0.00
18	Scholarship Fund	\$0.00	\$0.00
Total		\$918,504.53	\$303,282.15

April 2024 Payroll

	Monthly Total
Gross Payroll	\$388,210.00
Employer Benefits	\$80,915.31
Employer Taxes	\$27,581.61
Total Cost of Payroll	\$496,706.92

Includes Payrolls:

S202419 4/15/2024
S202420 4/30/2024
S202420R1 4/30/2024

ISD#118 Remer-Longville

Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16272	0118	chec														
4/3/24 deposit			22149	Credit	A	04/10/24	10377	Check	1	1069	Food Service					
						0118	B 02 230 001				Deferred Revenue				49.00	0.00
														Receipt Total:	\$49.00	\$0.00
Pizza Fundraiser			22150	Credit	A	04/10/24	10378	Check	1	1151	NORTHLAND STUDENT L					
						0118	R 01 310 298	069 301 096			Student PBIS Leadership Act				1,090.00	0.00
														Receipt Total:	\$1,090.00	\$0.00
Chocolate Fundraiser			22151	Credit	A	04/10/24	10379	Cash	1	1073	BAND I					
						0118	R 01 310 298	410 301 096			Band Activity				1,320.00	0.00
														Receipt Total:	\$1,320.00	\$0.00
4/4 deposit			22152	Credit	A	04/10/24	10380	Cash	1	1069	Food Service					
						0118	B 02 230 001				Deferred Revenue				6.00	0.00
														Receipt Total:	\$6.00	15.00
San Antonio, Swim Lessons			22153	Credit	A	04/10/24	10381	Check	1	1072	COMMUNITY EDUATION					
						0118	R 04 500 505	305 321 040			Tuition fm Patrons				580.00	0.00
														Receipt Total:	\$580.00	\$0.00
4/5 deposit			22154	Credit	A	04/10/24	10382	Cash	1	1069	Food Service					
						0118	B 02 230 001				Deferred Revenue				3.00	0.00
														Receipt Total:	\$3.00	\$0.00
Chocolate Fundraiser			22155	Credit	A	04/10/24	10383	Cash	1	1073	BAND I					
						0118	E 01 310 298	410 301 402			Band Activity Account				482.00	0.00
														Receipt Total:	\$482.00	\$0.00
Pizza Fundraiser			22156	Credit	A	04/10/24	10386	Cash	1	1151	NORTHLAND STUDENT L					
						0118	R 01 310 298	069 301 096			Student PBIS Leadership Act				670.00	0.00
														Receipt Total:	\$670.00	\$0.00
			22157	Credit	A	04/10/24	10387	Check	1	1072	COMMUNITY EDUATION					
						0118	R 04 500 505	305 321 040			Tuition fm Patrons				475.00	0.00
														Receipt Total:	\$475.00	\$0.00
Pizza Fundraiser			22158	Credit	A	04/10/24	10389	Cash	1	1151	NORTHLAND STUDENT L					
						0118	R 01 310 298	069 301 096			Student PBIS Leadership Act				68.00	0.00
														Receipt Total:	\$68.00	\$0.00

ISD#118 Remer-Longville Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16272	0118	chec														
Chocolate Fundraiser			22159	Credit	A	04/10/24	10390	Cash	1	1073	BAND I					
						0118	R 01 310 298 410 301 096				Band Activity				780.00	0.00
														Receipt Total:	\$780.00	\$0.00
McKinna M. Track fee			22160	Credit	A	04/10/24	10372	Cash	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292 110 000 050				Activity Fees				55.00	0.00
														Receipt Total:	\$55.00	\$0.00
T.P.M Inc Donation Sr. Class T			22161	Credit	A	04/10/24	10373	Check	1	1136	Northland Senior Class					
						0118	R 01 310 298 093 301 096				Senior Class Activity				100.00	0.00
														Receipt Total:	\$100.00	\$0.00
Premier Healthcare Alliance			22162	Credit	A	04/10/24	10374	Check	1	c1	Miscellaneous Customer					
						0118	R 01 005 000 000 000 099				Misc Revenue				37.30	0.00
														Receipt Total:	\$37.30	\$0.00
April-June Dental R.Lathrop			22163	Credit	A	04/10/24	10375	Check	1	1070	RETIRE/DEDUCT:					
						0118	E 01 010 203 000 000 291				Elem Retired Emp Benefit				148.32	0.00
														Receipt Total:	\$148.32	\$0.00
M.Simek			22164	Credit	A	04/10/24	10376	Check	1	1070	RETIRE/DEDUCT:					
						0118	E 01 020 211 000 000 291				Retired Emp Benefit				279.76	0.00
														Receipt Total:	\$279.76	\$0.00
Elijah Parent Baseball			22165	Credit	A	04/10/24	10384	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292 110 000 050				Activity Fees				35.00	0.00
														Receipt Total:	\$35.00	\$0.00
Lauren Anderson-softball			22166	Credit	A	04/10/24	10385	Cash	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292 110 000 050				Activity Fees				35.00	0.00
														Receipt Total:	\$35.00	\$0.00
Calvin Welk-Baseball fee			22167	Credit	A	04/10/24	10388	Check	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292 110 000 050				Activity Fees				35.00	0.00
														Receipt Total:	\$35.00	\$0.00
Cole Doree-Baseball fee			22168	Credit	A	04/10/24	10391	Cash	1	1108	AF ACTIVITY FEES					
						0118	R 01 310 292 110 000 050				Activity Fees				55.00	0.00
														Receipt Total:	\$55.00	\$0.00
														Deposit Total:	\$6,303.38	\$0.00

ISD#118 Remer-Longville Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16273	0118	chec														
Northland lion donation			22179	Credit	A	04/16/24	10393	Check	1	1136	Northland Senior Class					
						0118	R 01 310 298	093 301 096		Senior Class Activity					500.00	0.00
														Receipt Total:	\$500.00	\$0.00
Northland Lions donation			22180	Credit	A	04/16/24	10394	Check	1	1149	EAGLES NEST					
						0118	R 01 310 298	192 301 096		Eagles Nest Activity					500.00	0.00
														Receipt Total:	\$500.00	\$0.00
Toni Gross-Health Insurance			22181	Credit	A	04/16/24	10401	Check	1	c1	Miscellaneous Customer					
						0118	B 01 215 030			Employee Insurance Withhol					50.00	0.00
														Receipt Total:	\$50.00	\$0.00
Region 7A MSHSL			22182	Credit	A	04/16/24	10402	Check	1	1161	MSHSL					
						0118	R 01 310 292	110 000 096		ACTIVITY					1,845.00	0.00
														Receipt Total:	\$1,845.00	10.00
Emily Outing Lions			22183	Credit	A	04/16/24	10403	Check	1	1136	Northland Senior Class					
						0118	R 01 310 298	093 301 096		Senior Class Activity					250.00	0.00
														Receipt Total:	\$250.00	\$0.00
														Deposit Total:	\$6,481.55	\$0.00
16274	0118	chec														
4/16 Deposit			22184	Credit	A	04/19/24	10408	Check	1	1069	Food Service					
						0118	B 02 230 001			Deferred Revenue					57.00	0.00
														Receipt Total:	\$57.00	\$0.00
Chocolate fundraiser			22185	Credit	A	04/19/24	10409	Cash	1	1073	BAND I					
						0118	R 01 310 298	410 301 096		Band Activity					444.00	0.00
														Receipt Total:	\$444.00	\$0.00
			22186	Credit	A	04/19/24	10410	Check	1	1072	COMMUNITY EDUATION					
						0118	R 04 500 505	305 321 040		Tuition fm Patrons					840.00	0.00
														Receipt Total:	\$840.00	\$0.00
			22187	Credit	A	04/19/24	10411	Check	1	1018	NORTHLAND AREA FAMIL					
						0118	B 04 115 000					2083	04/02/24 Invoice	16,500.00	16,500.00	0.00
														Receipt Total:	\$16,500.00	\$0.00
04/17 deposit			22188	Credit	A	04/19/24	10412	Check	1	1069	Food Service					
						0118	B 02 230 001			Deferred Revenue					166.00	0.00
														Receipt Total:	\$166.00	\$0.00

ISD#118 Remer-Longville Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16274	0118	chec														
4/18 Deposit			22189	Credit	A	04/19/24	10414	Cash	1	1069	Food Service					
						0118	B 02 230 001				Deferred Revenue				30.00	0.00
														Receipt Total:	\$30.00	\$0.00
Chocolate Fundraiser			22190	Credit	A	04/19/24	10415	Cash	1	1073	BAND I					
						0118	R 01 310 298	410 301 096			Band Activity				121.00	0.00
														Receipt Total:	\$121.00	\$0.00
L.Figgins			22191	Credit	A	04/19/24	10413	Check	1	1070	RETIRE/DEDUCT:					
						0118	E 01 010 203	000 000 291			Elem Retired Emp Benefit				306.46	0.00
														Receipt Total:	\$306.46	\$0.00
														Deposit Total:	\$18,464.46	\$0.00
16275	0118	2														
IDEAS Payment			22192	Credit	A	04/15/24	04152024	Wire	1	MDE	Minn Dept of ED					
						0118	R 01 005 000	000 000 211			Gen Ed/Spar/Pen Adj Aid				232,331.98	0.00
														Receipt Total:	\$232,331.98	\$0.00
														Deposit Total:	\$232,331.98	\$0.00
16276	0118	2														
IDEAS deposit			22193	Credit	A	04/30/24	04302024	Wire	1	MDE	Minn Dept of ED					
						0118	R 01 005 000	000 000 211			Gen Ed/Spar/Pen Adj Aid				480,403.45	0.00
														Receipt Total:	\$480,403.45	\$0.00
														Deposit Total:	\$480,403.45	\$0.00
16277	0118	2														
MEGS Title I reimb			22194	Credit	A	04/30/24	FIN401	Wire	1	MDE	Minn Dept of ED					
						0118	R 01 005 000	000 401 400			TITLE I				24,053.71	0.00
														Receipt Total:	\$24,053.71	\$0.00
														Deposit Total:	\$24,053.71	\$0.00
16278	0118	2														
MA IEP reimb			22195	Credit	A	04/30/24	MA	Wire	1	MDE	Minn Dept of ED					
						0118	R 01 005 000	000 372 071			Med Assist Fr Dept of HS				2,755.42	0.00
														Receipt Total:	\$2,755.42	\$0.00
														Deposit Total:	\$2,755.42	\$0.00

ISD#118 Remer-Longville Receipt Listing Report with Detail by Deposit

Deposit Co	Bank	Batch	Rct No	Receipt Type	Receipt St	Receipt Date	Check No	Pmt Type	Grp Code	Customer	Inv No	Inv Date	Inv Type	Invoice Amount	Applied Amount	Unapplied Amount
16284	0118	chec														
Food Service Online Deposits			22212	Credit	A	04/30/24	04302024	Wire	1	1069	Food Service					
						0118	B 02 230 001				Deferred Revenue				134.31	0.00

Receipt Total:	\$134.31	\$0.00
Deposit Total:	\$134.31	\$0.00
Report Total:	\$916,936.84	\$0.00

ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0118	chec	106417	3296		AMAZON.COM		Check
				E 01	310 298 192 301 402	B00MTF6ZVC EMART Backdrop Stand 10x7ft	\$38.98
				E 01	310 298 192 301 402	B07GWGB7QT Fujifilm QuickSnap Flash 400	\$124.73
				E 01	310 298 192 301 402	B07P6N1FKS Apple Watch Series 4 (GPS, 40	\$137.61
				E 01	310 298 192 301 402	B07Q6ZWMLR JBL Clip 3, Black - Waterproof	\$39.99
				E 01	310 298 192 301 402	B07Q8YSRZ7 JBL Clip 3, River Teal - Waterpr	\$38.40
				E 01	310 298 192 301 402	B0836ZXGM1 SSCSTS 6x6ft Fairytale Castle	\$18.99
				E 01	310 298 192 301 402	B09N6F9NV3 Amazon Fire TV 32" 2-Series H	\$119.99
				E 01	310 298 192 301 402	B09R84SP9G Frigidaire EFMIS175-BLACK Pr	\$75.58
				E 01	310 298 192 301 402	B0B1553MYW Flutesan 30 Pairs Heart Shape	\$86.97
				E 01	310 298 192 301 402	B0B6RMRFN5 Party Lights Disco Ball Light D	\$38.88
				E 01	310 298 192 301 402	B0BJQWYLYN Apple AirPods Pro (2nd Gener	\$178.08
				E 01	310 298 192 301 402	Amazon Shipping Charge	\$0.00
PO#: 19918	Voucher #:	73613	Invoice		Invoice No: 1CR6-J6GJ-JKHM	4/10/2024	Paid Amt: \$898.20
			E 01	010 203 202 000 430	B07ZDDGJK5 Tablet Tripod 53 inch iPad Tripc	\$142.45	
			E 01	010 203 202 000 430	Amazon Shipping Charge	\$0.00	
PO#: 19895	Voucher #:	73614	Invoice		Invoice No: 1DYF-KFG6-7QHD	4/10/2024	Paid Amt: \$142.45
			E 01	020 211 000 000 401	EFOK Blue Painters Tape 1 Inch Bulk - Paint	\$36.99	
			E 01	020 211 000 000 401	ZYFOFFICE Colored Jumbo Paper Clips, 30C	\$9.69	
PO#: 19905	Voucher #:	73605	Invoice		Invoice No: 16V4-GPJX-16GY	4/10/2024	Paid Amt: \$46.68
			E 01	020 255 000 000 430	Cribbage Board Pegs	\$27.96	
PO#: 19894	Voucher #:	73538	Invoice		Invoice No: 1331-T6L9-DC1Y	4/10/2024	Paid Amt: \$27.96
			E 01	310 298 091 301 402	BRCOVAN Motorcycle Phone Holder	\$39.97	
PO#: 19902	Voucher #:	73539	Invoice		Invoice No: 1331-T6L6-DC1Y-1	4/10/2024	Paid Amt: \$39.97
			E 01	010 204 011 424 430	1484799674 An Elephant & Piggie Biggie! (An	\$279.90	
			E 01	010 204 011 424 430	Freight	(\$69.98)	
PO#: 19846	Voucher #:	73540	Invoice		Invoice No: 19YJ-GNYM-7DLQ	4/10/2024	Paid Amt: \$209.92
			E 01	010 620 000 000 470	0593523571 The Very Hungry Caterpillar's Ea:	\$8.82	
			E 01	010 620 000 000 470	Freight	(\$3.93)	
PO#: 19891	Voucher #:	73541	Invoice		Invoice No: 1WXY-HV1T-CRFX	4/10/2024	Paid Amt: \$4.89
			E 01	010 206 011 433 401	B001OV925I Grumbacher Linseed Medium foi	\$14.99	
			E 01	010 206 011 433 401	B0042SR400 Sax True Flow Heavy Body Acry	\$20.24	
			E 01	010 206 011 433 401	B0042SSY0E Sax True Flow Heavy Body Acry	\$20.24	
			E 01	010 206 011 433 401	B0042SWSW4 Sax True Flow Heavy Body Ac	\$20.24	
			E 01	010 206 011 433 401	B0042SWTB4 Sax True Flow Heavy Body Acr	\$18.65	
			E 01	010 206 011 433 401	B0042SYWR8 Sax True Flow Heavy Body Acr	\$20.24	
			E 01	010 206 011 433 401	B08RYSFRL4 Shuttle Art 8 Colors Watercolor	\$35.98	
			E 01	010 206 011 433 401	B09WCY8RT2 Old Potters Mid Fire Pottery Cl	\$29.99	

ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106417	3296		AMAZON.COM		Check		
				E 01	010 206 011 433 401	Amazon Shipping Charge		\$13.28	
	PO#: 19861	Voucher #:	73546	Invoice	Invoice No: 1G17-3NDQ-LRWT	4/10/2024	Paid Amt:	\$193.85	
							Check Amount:	\$1,563.92	
0118	chec	106418	04084		AMERICAN DISPOSAL		Check		
				E 01	005 810 000 000 331	March		\$1,698.44	
	PO#:	Voucher #:	73533	Invoice	Invoice No: 540510164	4/10/2024	Paid Amt:	\$1,698.44	
							Check Amount:	\$1,698.44	
0118	chec	106419	3284	R	APPLE COMPUTER INC		Check		
				E 01	010 203 000 000 466	13-inch MacBook Air: Apple M2 chip with 8-coi		\$899.00	
	PO#: 19893	Voucher #:	73604	Invoice	Invoice No: MA71665307	4/10/2024	Paid Amt:	\$899.00	
				E 01	005 620 000 343 455	13-inch MacBook Air: Apple M1 chip with 8-coi		\$10,185.00	
	PO#: 19893	Voucher #:	73593	Invoice	Invoice No: MA72193589	4/10/2024	Paid Amt:	\$10,185.00	
							Check Amount:	\$11,084.00	
0118	chec	106420	4446		ARROWHEAD REGIONAL COMPUTING		Check		
				E 01	005 110 000 000 391	QTR 3 BUSINESS MANAGER		\$15,750.00	
	PO#:	Voucher #:	73611	Invoice	Invoice No: 1951	4/10/2024	Paid Amt:	\$15,750.00	
							Check Amount:	\$15,750.00	
0118	chec	106421	4977		BOISE FORTE TRIBAL COUNCIL		Check		
				E 01	020 211 000 320 369	Ifalls Ojibwe Quiz Bowl Fees- 2 Teams		\$200.00	
	PO#: 19889	Voucher #:	73547	Invoice	Invoice No: 04/26/2024	4/10/2024	Paid Amt:	\$200.00	
							Check Amount:	\$200.00	
0118	chec	106422	4759		BRAINERD DISPATCH		Check		
				E 04	500 505 000 321 380	SAN ANTONIO TRIP		\$1,058.00	
	PO#:	Voucher #:	73612	Invoice	Invoice No: MP4137430324	4/10/2024	Paid Amt:	\$1,058.00	
							Check Amount:	\$1,058.00	
0118	chec	106423	05062	R	CAPITAL ONE		Check		
				E 01	310 298 069 000 401	PBIS Eagle Pride Incentives		\$109.35	
	PO#: 19582	Voucher #:	73534	Invoice	Invoice No: 824060453184343	4/10/2024	Paid Amt:	\$109.35	
				E 04	500 582 000 338 490	Preschool Snack		\$30.00	
				E 04	500 582 000 338 490	Preschool Snack		\$20.00	
				E 04	500 582 000 338 490	Preschool Snack		\$179.42	
	PO#: 19571	Voucher #:	73535	Invoice	Invoice No: 424071609285249	4/10/2024	Paid Amt:	\$229.42	
				E 01	020 605 000 510 430	supplies		\$880.52	
	PO#: 19856	Voucher #:	73536	Invoice	Invoice No: 824067020904012	4/10/2024	Paid Amt:	\$880.52	
							Check Amount:	\$1,219.29	

ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106424	2839		CENTRAL LAKES COLLEGE		Check		
				E 01	020 211 000 000 394	Spring 2024		\$9,000.00	
PO#:	Voucher #:	73576	Invoice		Invoice No: 00243655	4/10/2024	Paid Amt:	\$9,000.00	
				E 01	020 211 000 000 394	M.Mckinney		\$3,328.00	
				E 01	020 211 000 000 394	D.Schwarz		\$1,024.00	
PO#:	Voucher #:	73577	Invoice		Invoice No: Spring 2024	4/10/2024	Paid Amt:	\$4,352.00	
							Check Amount:	\$13,352.00	
0118	chec	106425	3663		CLIMATE MAKERS INC		Check		
				E 06	005 867 000 000 350	Repair Leak in HS gym Radiant Loop		\$1,500.00	
PO#: 19453	Voucher #:	73548	Invoice		Invoice No: 120015	4/10/2024	Paid Amt:	\$1,500.00	
				E 06	005 867 000 000 350	Oil boiler piping repair T fitting out of pump / le		\$990.00	
PO#: 19453	Voucher #:	73549	Invoice		Invoice No: 120612	4/10/2024	Paid Amt:	\$990.00	
				E 02	005 770 000 701 350	Disposal 3 part sink drain lever assembly T&M		\$1,350.00	
PO#: 19751	Voucher #:	73584	Invoice		Invoice No: 120817	4/10/2024	Paid Amt:	\$1,350.00	
							Check Amount:	\$3,840.00	
0118	chec	106426	5454	R	REMIT DAKOTA MAILING		Check		
				E 01	010 620 000 000 401	Postage meter ink cartridge		\$105.46	
PO#: 19919	Voucher #:	73598	Invoice		Invoice No: 72043	4/10/2024	Paid Amt:	\$105.46	
							Check Amount:	\$105.46	
0118	chec	106427	5520		ESSENTIAL HEALTH MPLS		Check		
				E 03	005 760 000 720 290	JAY PEPIN DOT PHYSICAL		\$105.00	
PO#:	Voucher #:	73607	Invoice		Invoice No: PEPIN	4/10/2024	Paid Amt:	\$105.00	
				E 03	005 760 000 720 290	KEN GRABINSKI DOT PHYSICAL		\$113.00	
PO#:	Voucher #:	73608	Invoice		Invoice No: GRABINSKI	4/10/2024	Paid Amt:	\$113.00	
							Check Amount:	\$218.00	
0118	chec	106428	06679	R	FERRELLGAS		Check		
				E 01	005 810 000 000 442	Boiler Room		\$705.52	
PO#:	Voucher #:	73529	Invoice		Invoice No: 2037062228	4/10/2024	Paid Amt:	\$705.52	
				E 01	005 810 000 000 442	Bus Garage		\$1,595.16	
PO#:	Voucher #:	73530	Invoice		Invoice No: 2037062224	4/10/2024	Paid Amt:	\$1,595.16	
				E 01	005 810 000 000 442	ECFE		\$659.77	
PO#:	Voucher #:	73531	Invoice		Invoice No: 2036816190	4/10/2024	Paid Amt:	\$659.77	
				E 01	005 810 000 000 442	East Tanks		\$1,736.44	
PO#:	Voucher #:	73532	Invoice		Invoice No: 2036816217	4/10/2024	Paid Amt:	\$1,736.44	
							Check Amount:	\$4,696.89	
0118	chec	106429	6629		FIFTH WONDER, LLC		Check		
				E 01	010 206 000 424 303	A Day to be Brave Author Event		\$1,000.00	

ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106429	6629		FIFTH WONDER, LLC		Check		
				E 01	010 206 000 424 303	The Bravest Worrier Class Set Copies		\$171.00	
		PO#: 19888	Voucher #:	73591	Invoice	Invoice No: 0089572	4/10/2024	Paid Amt:	\$1,171.00
								Check Amount:	\$1,171.00
0118	chec	106430	01052		HOLKERS DO IT BEST LUMBER		Check		
				E 01	020 255 058 000 430	ALI Instructional Supplies		\$9.99	
		PO#:	Voucher #:	73550	Invoice	Invoice No: 2403-066861	4/10/2024	Paid Amt:	\$9.99
				E 01	020 255 000 000 430	Open PO for Shop Supplies		\$102.31	
		PO#: 19812	Voucher #:	73551	Invoice	Invoice No: 2403-066995	4/10/2024	Paid Amt:	\$102.31
				E 01	020 255 000 000 430	Open PO for Shop Supplies		\$18.70	
		PO#: 19812	Voucher #:	73552	Invoice	Invoice No: 2403-067148	4/10/2024	Paid Amt:	\$18.70
				E 01	020 255 000 000 430	Instructional Supp		\$23.16	
		PO#:	Voucher #:	73553	Invoice	Invoice No: 2403-067363	4/10/2024	Paid Amt:	\$23.16
				E 01	005 810 000 000 420	GENERAL REPAIR SUPPLIES		\$37.68	
		PO#: 19657	Voucher #:	73580	Invoice	Invoice No: 2404-067743	4/10/2024	Paid Amt:	\$37.68
				E 01	005 810 000 000 420	GENERAL REPAIR SUPPLIES		\$17.64	
				E 01	005 810 000 000 420			\$50.00	
		PO#: 19657	Voucher #:	73581	Invoice	Invoice No: 2404-067714	4/10/2024	Paid Amt:	\$67.64
				E 01	005 810 000 000 420	GENERAL REPAIR SUPPLIES		\$26.97	
		PO#: 19657	Voucher #:	73582	Invoice	Invoice No: 2403-067332	4/10/2024	Paid Amt:	\$26.97
								Check Amount:	\$286.45
0118	chec	106431	5740		INTEREUM INC		Check		
				E 01	005 810 000 000 420	Desk core lock cylinders per quote 100483		\$230.85	
		PO#: 19743	Voucher #:	73592	Invoice	Invoice No: 207583	4/10/2024	Paid Amt:	\$230.85
								Check Amount:	\$230.85
0118	chec	106432	3903		INTERMEDIATE DISTRICT 287		Check		
				E 01	998 211 000 000 390	Z.HARDIES		\$248.40	
		PO#:	Voucher #:	73585	Invoice	Invoice No: 2400214	4/10/2024	Paid Amt:	\$248.40
								Check Amount:	\$248.40
0118	chec	106433	02406		ISD #0002		Check		
				E 04	500 507 000 000 391	QTR 3 EC COORDINATOR		\$8,024.20	
		PO#:	Voucher #:	73609	Invoice	Invoice No: 1288	4/10/2024	Paid Amt:	\$8,024.20
								Check Amount:	\$8,024.20
0118	chec	106434	05691		ISD #0113		Check		
				E 05	050 400 000 302 570	QTR 3 UNLC LEASE		\$21,250.00	
		PO#:	Voucher #:	73610	Invoice	Invoice No: 3432	4/10/2024	Paid Amt:	\$21,250.00
								Check Amount:	\$21,250.00

ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106435	01098		JOHNSON TELEPHONE CO		Check		
				E 01	040 810 000 000 320 R4513			\$31.49	
PO#:	Voucher #:	73599	Invoice		Invoice No: R4513-04/01/24	4/10/2024	Paid Amt:	\$31.49	
				E 01	005 010 000 000 320 R0520			\$608.02	
PO#:	Voucher #:	73600	Invoice		Invoice No: R0520-04/01/2024	4/10/2024	Paid Amt:	\$608.02	
								Check Amount:	\$639.51
0118	chec	106436	05787		MCGRAW HILL SCHOOLI EDUCATIONS HOLDINGS LLC		Check		
				E 01	020 256 256 000 460 Miller, HS College Algebra, 2023			\$1,382.10	
				E 01	020 256 256 000 460 shipping			\$97.87	
PO#: 19874	Voucher #:	73594	Invoice		Invoice No: 132260892001	4/10/2024	Paid Amt:	\$1,479.97	
				E 01	020 256 256 000 460 Everyday Math 4 2020 (7 Years)			\$29,436.03	
PO#: 19874	Voucher #:	73595	Invoice		Invoice No: 132277001001	4/10/2024	Paid Amt:	\$29,436.03	
				E 01	020 256 256 000 460 Professional Development			\$3,500.00	
				E 01	020 256 256 000 460 Shipping			\$1,066.42	
PO#: 19874	Voucher #:	73596	Invoice		Invoice No: 132278116001	4/10/2024	Paid Amt:	\$4,566.42	
				E 01	020 256 256 000 460 Shipping			\$0.00	
				E 01	020 256 256 000 460 Everyday Math 4 2020 (7 Years)			\$14,992.82	27
				E 01	020 256 256 000 460 Shipping			\$0.00	
				E 01	020 256 256 000 460 shipping			\$4.00	
PO#: 19874	Voucher #:	73597	Invoice		Invoice No: 132303076001	4/10/2024	Paid Amt:	\$14,996.82	
								Check Amount:	\$50,479.24
0118	chec	106437	1457		McMASTER-CARR SUPPLY CO		Check		
				E 01	005 810 000 000 420 8-8 Stainless Steel Binding Barrel and Screw			\$150.60	
				E 01	005 810 000 000 420 MISC Est for Shipping			\$38.28	
PO#: 19821	Voucher #:	73601	Invoice		Invoice No: 22288004	4/10/2024	Paid Amt:	\$188.88	
				E 01	005 810 000 000 420 Flexible Rubber Foam Pipe Insulation Tube Ur			\$31.80	
PO#: 19794	Voucher #:	73602	Invoice		Invoice No: 22288004-1	4/10/2024	Paid Amt:	\$31.80	
				E 01	005 810 000 000 410 3m vinyl floor tape for HS gym wood floors			\$208.84	
PO#: 19770	Voucher #:	73603	Invoice		Invoice No: 22288004-2	4/10/2024	Paid Amt:	\$208.84	
								Check Amount:	\$429.52
0118	chec	106438	6613		MEDSURETY		Check		
				E 01	005 110 000 000 299 HSA			\$108.00	
				E 01	005 110 000 000 299 MFSA-HSA			\$3.50	
				E 01	005 110 000 000 299 MFSA			\$24.50	
PO#:	Voucher #:	73543	Invoice		Invoice No: 30766	4/10/2024	Paid Amt:	\$136.00	
								Check Amount:	\$136.00
0118	chec	106439	4225		MIDWEST BUS PARTS		Check		
				E 03	005 760 000 720 420 Pinion Seal			\$209.80	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106439	4225		MIDWEST BUS PARTS		Check		
				E 03	005 760 000 720 420	Park Brack Asy 12x3		\$410.05	
PO#:	Voucher #:	73588	Invoice		Invoice No: 197325	4/10/2024	Paid Amt:	\$619.85	
				E 03	005 760 000 720 420	V-CLAMP FOR DPF 5"		\$117.18	
				E 03	005 760 000 720 420	CAP FOR MASTER CYLINDER		\$54.18	
				E 03	005 760 000 720 420	GASKET FOR DPF, 4"		\$51.51	
PO#:	Voucher #:	73589	Invoice		Invoice No: WEB78375-1	4/10/2024	Paid Amt:	\$222.87	
							Check Amount:	\$842.72	
0118	chec	106440	4955		MIEA		Check		
				E 01	020 605 000 510 430	Mn Indian Education Association		\$1,150.00	
PO#: 19907	Voucher #:	73544	Invoice		Invoice No: Conference Fees	4/10/2024	Paid Amt:	\$1,150.00	
				E 01	020 211 000 320 369	Mn Indian Education Association - QB Fees 2		\$400.00	
PO#: 19907	Voucher #:	73545	Invoice		Invoice No: Quiz Bowl Team	4/10/2024	Paid Amt:	\$400.00	
							Check Amount:	\$1,550.00	
0118	chec	106441	06184		MINNESOTA NORTH COLLEGE		Check		
				E 01	020 211 000 000 394	HOPE BLACKBURN		\$1,890.40	
PO#:	Voucher #:	73606	Invoice		Invoice No: SPRING 2024	4/10/2024	Paid Amt:	\$1,890.40	
							Check Amount:	\$1,890.40	
0118	chec	106442	6548		MN STATE UNIVERSITY MOORHEAD		Check		
				E 01	010 640 000 316 299	I.Bishop - Summer 2024		\$1,105.33	
PO#:	Voucher #:	73586	Invoice		Invoice No: 2024 Summer Bishop	4/10/2024	Paid Amt:	\$1,105.33	
							Check Amount:	\$1,105.33	
0118	chec	106443	5222		MRI Software LLC		Check		
				E 01	005 110 000 000 305	A.SCHUESSLER		\$20.00	
PO#:	Voucher #:	73578	Invoice		Invoice No: MRIUS1915258	4/10/2024	Paid Amt:	\$20.00	
							Check Amount:	\$20.00	
0118	chec	106444	6097		NORTHERN DRUG SCREENING INC		Check		
				E 03	005 760 000 720 290	L.MORRISON-DOT		\$75.00	
PO#:	Voucher #:	73555	Invoice		Invoice No: 13823	4/10/2024	Paid Amt:	\$75.00	
							Check Amount:	\$75.00	
0118	chec	106445	4065		NORTHERN STAR COOPERATIVE		Check		
				E 03	005 760 000 720 441	GASOLINE		\$2,169.66	
				E 03	005 760 000 720 444	DIESEL		\$4,667.74	
PO#:	Voucher #:	73558	Invoice		Invoice No: STMT 3/31/24	4/10/2024	Paid Amt:	\$6,837.40	
							Check Amount:	\$6,837.40	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106446	4485		NORTHLAND FIRE PROTECTION		Check		
				E 05	005 865 000 363 305	Inspection and Clean of Kitchen Duct per Stat		\$2,650.00	
	PO#: 19824	Voucher #:	73557	Invoice	Invoice No: 57640	4/10/2024		Paid Amt:	\$2,650.00
								Check Amount:	\$2,650.00
0118	chec	106447	5439		NOR-TRAN INC		Check		
				E 01	310 292 150 733 360	TRACK		\$349.00	
	PO#:	Voucher #:	73579	Invoice	Invoice No: 2043	4/10/2024		Paid Amt:	\$349.00
								Check Amount:	\$349.00
0118	chec	106448	5796		O'REILLY AUTO PARTS		Check		
				E 03	005 760 000 720 401	E-SOCKET SET		\$29.99	
				E 03	005 760 000 720 401	SOCKET SET		\$28.99	
	PO#:	Voucher #:	73590	Invoice	Invoice No: 1533-207070	4/10/2024		Paid Amt:	\$58.98
								Check Amount:	\$58.98
0118	chec	106449	06636		PINE CONE PRESS CITIZEN		Check		
				E 01	005 110 000 000 380	3x5 Custodian posting		\$429.00	
				E 01	005 110 000 000 380	6x13 Minutes		\$1,014.00	
	PO#:	Voucher #:	73571	Invoice	Invoice No: stmt 3/26/24	4/10/2024		Paid Amt:	\$1,443.00
				E 04	500 505 000 321 380	San Antonio Trip		\$468.00	
				E 04	500 505 000 321 380	4000 Inserts		\$700.00	
	PO#:	Voucher #:	73572	Invoice	Invoice No: stmt 3/26/24 Comm. E	4/10/2024		Paid Amt:	\$1,168.00
								Check Amount:	\$2,611.00
0118	chec	106450	6420		REMIT PINE VALLEY TROPHY CASE, LLC		Check		
				E 01	310 292 110 000 401	DTCCL-133 Volleyball Chenille		\$57.50	
				E 01	310 292 110 000 401	Shipping		\$22.06	
	PO#: 19866	Voucher #:	73573	Invoice	Invoice No: 1979	4/10/2024		Paid Amt:	\$79.56
								Check Amount:	\$79.56
0118	chec	106451	04532		POPPLERS MUSIC INC		Check		
				E 01	020 258 105 000 430	00-50785 Dance the Night (from Barbie) - Con		\$70.00	
	PO#: 19867	Voucher #:	73537	Invoice	Invoice No: 2867184	4/10/2024		Paid Amt:	\$70.00
				E 01	020 258 105 000 430	98-B1678 Stormchasing - Concert Band sheet		\$45.00	
	PO#: 19903	Voucher #:	73574	Invoice	Invoice No: 2872331	4/10/2024		Paid Amt:	\$45.00
				E 01	020 258 105 000 430	RSMC010 Dragon Lord, The - Concert Band		\$60.00	
				E 01	020 258 105 000 430	ICB1911 Byzantine Dances - Concert Band		\$65.00	
				E 01	020 258 105 000 430	MISC		\$0.00	
				E 01	020 258 105 000 430	03746670 Barbie Girl - MB sheet music		\$60.00	
				E 01	020 258 105 000 430	UPS Ground (shipping charge)		\$16.95	
	PO#: 19896	Voucher #:	73575	Invoice	Invoice No: 2870381	4/10/2024		Paid Amt:	\$201.95
								Check Amount:	\$316.95

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106452	5646		RAPID ROOTER		Check		
				E 02	005 770 000 701 350	Pumping Grease Tank 2/5/24		\$500.00	
PO#:	Voucher #:	73587	Invoice		Invoice No: 12766	4/10/2024	Paid Amt:	\$500.00	
							Check Amount:	\$500.00	
0118	chec	106453	03258		RAPIDS WELDING SUPPLY		Check		
				E 03	005 760 000 720 420	ACET		\$12.00	
				E 03	005 760 000 720 420	OXYGEN		\$22.00	
				E 03	005 760 000 720 420	POLY PROPYLENE		\$5.50	
				E 03	005 760 000 720 420	ARGON/CO2		\$5.50	
PO#:	Voucher #:	73556	Invoice		Invoice No: 0030042452	4/10/2024	Paid Amt:	\$45.00	
							Check Amount:	\$45.00	
0118	chec	106454	05862		RUYAK ENTERPRISES INC		Check		
				E 03	005 760 000 720 363	PLOW SNOW ON 3/27/24		\$388.00	
PO#:	Voucher #:	73554	Invoice		Invoice No: 7221	4/10/2024	Paid Amt:	\$388.00	
							Check Amount:	\$388.00	
0118	chec	106455	05304		SANDSTROM'S		Check		
				E 02	005 770 000 705 495	BREAKFAST MILK		\$43.90	
				E 02	005 770 000 701 495	LUNCH MILK		\$74.00	
PO#:	Voucher #:	73563	Invoice		Invoice No: 495841	4/10/2024	Paid Amt:	\$117.90	
				E 02	005 770 000 705 495	BREAKFAST		\$82.50	
				E 02	005 770 000 701 495	LUNCH MILK		\$148.00	
PO#:	Voucher #:	73564	Invoice		Invoice No: 496136	4/10/2024	Paid Amt:	\$230.50	
				E 02	005 770 000 705 495	BREAKFAST MILK		\$76.90	
				E 02	005 770 000 701 495	LUNCH MILK		\$74.00	
PO#:	Voucher #:	73565	Invoice		Invoice No: 496556	4/10/2024	Paid Amt:	\$150.90	
				E 02	005 770 000 705 495	BREAKFAST MILK		\$99.00	
				E 02	005 770 000 701 495	LUNCH MILK		\$121.90	
PO#:	Voucher #:	73566	Invoice		Invoice No: 496817	4/10/2024	Paid Amt:	\$220.90	
							Check Amount:	\$720.20	
0118	chec	106456	5941		SOURCEWELL		Check		
				E 01	005 640 000 316 366	PRINCIPAL NOURISHMENT-JGREEN		\$20.00	
				E 01	005 640 000 316 366	PSYCHOLOGICAL SAFETY-GREEN/YAKIBC		\$8.00	
				E 01	010 640 000 316 366	LICENSE RENEWAL: MENTAL HEALTH E.DI		\$2.00	
				E 01	010 640 000 316 366	LICENSE RENEWAL: ACCOMMODATIONS A		\$1.00	
				E 01	020 640 000 316 366	LICENSE RENEWAL: MENTAL HEALTH-K.MI		\$2.00	
PO#:	Voucher #:	73583	Invoice		Invoice No: INV00002716	4/10/2024	Paid Amt:	\$33.00	
							Check Amount:	\$33.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106457	6514		SYSCO WESTERN MINNESOTA, INC		Check		
				E 02	005 770 000 705 490	BREAKFAST		\$462.32	
				E 02	005 770 000 701 490	LUNCH		\$884.28	
PO#:	Voucher #:	73559	Invoice	Invoice No:	253598928	4/10/2024	Paid Amt:	\$1,346.60	
				E 02	005 770 000 701 490	LUNCH		\$123.59	
PO#:	Voucher #:	73560	Invoice	Invoice No:	253598927	4/10/2024	Paid Amt:	\$123.59	
				E 02	005 770 000 705 490	BREAKFAST		\$50.02	
				E 02	005 770 000 701 490	LUNCH		\$645.82	
				E 02	005 770 000 701 401	SUPPLIES		\$41.80	
PO#:	Voucher #:	73561	Invoice	Invoice No:	253603387	4/10/2024	Paid Amt:	\$737.64	
				E 02	005 770 000 701 490	LUNCH		\$66.62	
PO#:	Voucher #:	73562	Invoice	Invoice No:	253603388	4/10/2024	Paid Amt:	\$66.62	
Check Amount:								\$2,274.45	
0118	chec	106458	6146		TC's FOODS INC		Check		
				E 02	005 770 000 705 490	Sugar		\$10.29	
PO#:	Voucher #:	73522	Invoice	Invoice No:	219652	4/10/2024	Paid Amt:	\$10.29	
				E 02	005 770 000 701 490	Onions & Tomatoes		\$5.51	
PO#:	Voucher #:	73523	Invoice	Invoice No:	217830	4/10/2024	Paid Amt:	\$5.51	
				E 01	020 605 000 320 490	consumables		\$157.18	
PO#:	19877	Voucher #:	73524	Invoice	Invoice No:	217847 & 218070	4/10/2024	Paid Amt:	\$157.18
				E 02	005 770 000 701 490	Salt		\$2.70	
PO#:	Voucher #:	73525	Invoice	Invoice No:	218385	4/10/2024	Paid Amt:	\$2.70	
				E 01	310 292 125 000 490	Concession Stand		\$68.69	
PO#:	Voucher #:	73526	Invoice	Invoice No:	218017	4/10/2024	Paid Amt:	\$68.69	
				E 02	005 770 000 701 490	Hotdog Buns		\$3.58	
PO#:	Voucher #:	73527	Invoice	Invoice No:	218580	4/10/2024	Paid Amt:	\$3.58	
				E 02	005 770 000 701 490	Milk		\$9.78	
PO#:	Voucher #:	73528	Invoice	Invoice No:	218764	4/10/2024	Paid Amt:	\$9.78	
Check Amount:								\$257.73	
0118	chec	106459	5995	Remit	TWIN CITY HARDWARE COMPANY		Check		
				E 01	005 420 000 372 350	closers per Janessa qty6 per quote SQ107352		\$3,656.93	
PO#:	19890	Voucher #:	73542	Invoice	Invoice No:	PSI2255655	4/10/2024	Paid Amt:	\$3,656.93
Check Amount:								\$3,656.93	
0118	chec	106460	01099		UPPER LAKES FOODS, INC		Check		
				E 02	005 770 000 705 490	BREAKFAST		\$612.88	
				E 02	005 770 000 701 490	LUNCH		\$465.90	
PO#:	Voucher #:	73570	Invoice	Invoice No:	430919-00	4/10/2024	Paid Amt:	\$1,078.78	
Check Amount:								\$1,078.78	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0118	chec	106461	5581		US FOODS INC		Check	
				E 01	310 292 125 000 490	CONCESSION STAND		\$49.38
PO#:		Voucher #:	73567	Invoice	Invoice No: 5695089	4/10/2024	Paid Amt:	\$49.38
				E 02	005 770 000 705 490	BREAKFAST		\$255.10
				E 02	005 770 000 701 490	LUNCH		\$422.24
PO#:		Voucher #:	73568	Invoice	Invoice No: 5695088	4/10/2024	Paid Amt:	\$677.34
				E 02	005 770 000 705 490	BREAKFAST		\$644.29
				E 02	005 770 000 701 490	LUNCH		\$421.00
				E 02	005 770 000 701 401	SUPPLIES		\$183.20
PO#:		Voucher #:	73569	Invoice	Invoice No: 3188926	4/10/2024	Paid Amt:	\$1,248.49
							Check Amount:	\$1,975.21
0118	chec	106462	01052		HOLKERS DO IT BEST LUMBER		Check	
				E 01	020 255 058 000 430	EPICS Engineering Project Materials		\$1,200.00
PO#: 19945		Voucher #:	73624	Invoice	Invoice No: 2404-068216	4/17/2024	Paid Amt:	\$1,200.00
							Check Amount:	\$1,200.00
0118	chec	106463	3296		AMAZON.COM		Check	
				E 05	005 865 000 347 401	hard hat with safety shield		\$59.99
				E 05	005 865 000 347 401	non slip shoe coverings		\$63.96
				E 05	005 865 000 347 401	saw chaps		\$95.99
				E 05	005 865 000 347 401	goggles		\$166.40
				E 05	005 865 000 347 401	Freight		(\$9.47)
PO#: 19947		Voucher #:	73681	Invoice	Invoice No: 111N-4XG6-3WTV	4/26/2024	Paid Amt:	\$376.87
				E 01	310 298 114 301 402	B0C7YXCHRC Xuhal 12 Pcs Kids noise reduc		\$139.58
				E 01	310 298 114 301 402	Amazon Shipping Charge		\$6.99
PO#: 19952		Voucher #:	73625	Invoice	Invoice No: 1PW3-XD93-JDT3	4/26/2024	Paid Amt:	\$146.57
				E 01	010 201 000 000 430	0887432719 School Zone Go Fish Card Game		\$3.49
				E 01	010 201 000 000 430	B00CBAWIY Scotch Thermal Laminating Pou		\$27.63
				E 01	010 201 000 000 430	B012WFKICK Briarpatch The Very Hungry C		\$12.99
				E 01	010 201 000 000 430	B07TNNCSJD NATIONAL GEOGRAPHIC Ro		\$24.99
				E 01	010 201 000 000 430	B07X44KP5J 1/2 Lb Pyrite Fools Gold Chips -		\$10.95
				E 01	010 201 000 000 430	B07XDPJDBN Coogam Wooden Magnetic Fis		\$24.98
				E 01	010 201 000 000 430	B08DKTF7RV Paint Brushes for Kids, 10 Pcs		\$11.08
				E 01	010 201 000 000 430	B08RHJ957D Weewooday 12 Pieces Jumbo 1		\$14.99
				E 01	010 201 000 000 430	B09M6T4QVV Shuttle Art Dot Markers, 15 Col		\$11.99
				E 01	010 201 000 000 430	B0C8SH696Z Life Cycle Learning & Educatior		\$30.99
				E 01	010 201 000 000 430	B0CDVXH6L2 zhiwuzhu Magnetic Alphabet M.		\$25.99
				E 01	010 201 000 000 430	Amazon Shipping Charge		\$6.99
PO#: 19931		Voucher #:	73626	Invoice	Invoice No: 1HR3-MFQ3-RHKY	4/26/2024	Paid Amt:	\$207.06
				E 01	020 211 000 000 401	B07D4YF3K4 Neenah Index Cardstock, 8.5" x		\$12.99

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0118	chec	106463	3296		AMAZON.COM		Check
				E 01	020 211 000 000 401	B0896Q5MMC Pendaflex Two Tone Color File	\$20.32
				E 01	020 211 000 000 401	B08M4CWYZZ ExcelMark Premium Self-Inkin	\$7.79
				E 01	020 211 000 000 401	Amazon Shipping Charge	\$0.00
PO#: 19946	Voucher #:	73627	Invoice		Invoice No: 16RC-7VR4-VK7R	4/26/2024	Paid Amt: \$41.10
				E 01	010 201 000 000 430	B004IZKG3E Constructive Playthings Washat	\$175.26
				E 01	010 201 000 000 430	B07ZNR6BBJ Paint Brushes, Anezus 30 Kids	\$13.98
				E 01	010 201 000 000 430	Amazon Shipping Charge	\$0.00
PO#: 19930	Voucher #:	73628	Invoice		Invoice No: 19Q3-HPQV-P7H6	4/26/2024	Paid Amt: \$189.24
				E 01	010 620 000 000 470	0062404504 Pete the Cat: The Great Leprech:	\$8.09
				E 01	010 620 000 000 470	0062431447 Little Critter: Exploring the Great	\$4.39
				E 01	010 620 000 000 470	0062868373 Pete the Cat and the Easter Bask	\$5.70
				E 01	010 620 000 000 470	0063059614 A Smart, Smart School	\$15.79
				E 01	010 620 000 000 470	0142416045 Froggy Goes to Camp	\$6.99
				E 01	010 620 000 000 470	0448446391 The Night Before Summer Camp	\$4.69
				E 01	010 620 000 000 470	0545134749 Noodles: I Love School! Level 1	\$3.99
				E 01	010 620 000 000 470	0545208874 The Last Council: A Graphic Nov	\$8.99
				E 01	010 620 000 000 470	0545245036 Scholastic Reader, Level 1: Nooc	\$3.99
				E 01	010 620 000 000 470	0593434641 Grumpy Monkey The Egg-Sitter (\$5.99
				E 01	010 620 000 000 470	0593486951 Grumpy Monkey Don't Be Scarec	\$8.78
				E 01	010 620 000 000 470	0593569024 Hello, World! Let's Go Camping	\$6.78
				E 01	010 620 000 000 470	0593652339 Grumpy Monkey Spring Fever: In	\$9.58
				E 01	010 620 000 000 470	0694014222 Happy Easter, Mouse! (If You Giv	\$6.39
				E 01	010 620 000 000 470	076363266X Bink and Gollie	\$11.56
				E 01	010 620 000 000 470	0763644102 The Magician's Elephant	\$12.06
				E 01	010 620 000 000 470	0763689793 Good Rosie!	\$10.89
				E 01	010 620 000 000 470	0986416495 Celia and the Fairies (The Watch	\$6.99
				E 01	010 620 000 000 470	1328589242 Curious George Seek-and-Find (t	\$8.65
				E 01	010 620 000 000 470	1338616048 Good-bye Stacey, Good-bye: A G	\$9.22
				E 01	010 620 000 000 470	1338896431 Dog Man: The Scarlet Shedder: /	\$10.49
				E 01	010 620 000 000 470	1368003559 We Don't Eat Our Classmates: A	\$9.40
				E 01	010 620 000 000 470	1368022812 World of Reading: Mother Bruce:	\$4.99
				E 01	010 620 000 000 470	1368026222 Bruce's Big Storm (Mother Bruce	\$12.06
				E 01	010 620 000 000 470	1368059597 We Will Rock Our Classmates: A	\$9.40
				E 01	010 620 000 000 470	1368060919 Spring Stinks-A Little Bruce Book	\$6.70
				E 01	010 620 000 000 470	1368075851 Thanks for Nothing (Mother Bruc	\$7.50
				E 01	010 620 000 000 470	1368084117 Hey, Bruce!: An Interactive Book	\$13.43
				E 01	010 620 000 000 470	1368090222 Out Cold-A Little Bruce Book (Mc	\$7.65
				E 01	010 620 000 000 470	1402287461 Don't Push the Button!: A Funny I	\$8.99

ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0118	chec	106463	3296		AMAZON.COM		Check
				E 01	010 620 000 000 470	1465414126 LEGO Play Book: Ideas to Bring	\$24.99
				E 01	010 620 000 000 470	1503751988 Disney Frozen Look and Find Act	\$7.74
				E 01	010 620 000 000 470	1536213616 The Beatryce Prophecy	\$10.60
				E 01	010 620 000 000 470	1536216755 The Puppets of Spelhorst (The N	\$12.10
				E 01	010 620 000 000 470	1536231053 Ferris	\$15.19
				E 01	010 620 000 000 470	1546013695 30,000 Stitches: The Inspiring Sti	\$8.49
				E 01	010 620 000 000 470	168119838X We're Going on an Egg Hunt: A L	\$7.99
				E 01	010 620 000 000 470	1944020004 The Nocturnals: The Mysterious /	\$7.61
				E 01	010 620 000 000 470	1958514128 The Great Letter Rebellion	\$14.49
				E 01	010 620 000 000 470	B077Z81R1P Ultimate Spotlight: Firefighters	\$11.99
				E 01	010 620 000 000 470	B0B6XX88M1 Tree Identification For Kids: Exp	\$11.95
				E 01	010 620 000 000 470	B0CJLCXM73 My 1st Book of Camping: An Ex	\$8.99
				E 01	010 620 000 000 470	Freight	(\$19.82)
PO#: 19891	Voucher #:	73629	Invoice	Invoice No:	1TNF-9QK4-9GHQ	4/26/2024	Paid Amt: \$372.43
			E 04	500 582 000 338 430	B08S9WYP1Q The Original Roller Racer Juni	\$89.54	
			E 04	500 582 000 338 430	B0BMVTV7JR Plastic Baseball Practice Balls	\$33.96	
			E 04	500 580 000 325 460	B01GJSKYAW Radio Flyer Kid's Wheelbarrow	\$79.98	
			E 04	500 580 000 325 460	B07P6FJ4X1 Grip Stainless Steel Bucket (1 G	\$99.90	
			E 04	500 580 000 325 460	B0813DBQ36 B. toys- Flying Disc Set – 4 Col	\$21.90	
			E 04	500 580 000 325 460	B0BM5QXJ83 Costzon Kids Wheelbarrow, He	\$124.00	
			E 04	500 580 000 325 460	Amazon Shipping Charge	\$45.90	
PO#: 19846	Voucher #:	73630	Invoice	Invoice No:	1VQV-MTWY-YW7Y	4/26/2024	Paid Amt: \$495.18
			E 01	005 620 000 343 470	0061992259 The One and Only Ivan: A Newbe	\$10.64	
			E 01	005 620 000 343 470	0062974416 Pete the Cat's Wacky Taco Tues	\$6.99	
			E 01	005 620 000 343 470	006298571X Spring Sings for the Grouchy Lac	\$7.85	
			E 01	005 620 000 343 470	0063080087 The One and Only Ruby	\$10.82	
			E 01	005 620 000 343 470	0063329506 The Big Cheese (The Food Grou	\$15.98	
			E 01	005 620 000 343 470	0358248078 Loyalty	\$10.79	
			E 01	005 620 000 343 470	0545828651 Waverider: A Graphic Novel (Am	\$23.96	
			E 01	005 620 000 343 470	0593177851 Rocket and the Perfect Pumpkin	\$4.99	
			E 01	005 620 000 343 470	059337603X Pizza and Taco: Super-Awesome	\$6.99	
			E 01	005 620 000 343 470	0593750934 96 Facts About Taylor Swift: Quiz	\$5.58	
			E 01	005 620 000 343 470	0760339651 Target Field: The New Home of th	\$14.64	
			E 01	005 620 000 343 470	0789473658 DK Readers: Jobs People Do -- /	\$4.99	
			E 01	005 620 000 343 470	0985203293 Who Would Win Complete Collec	\$69.99	
			E 01	005 620 000 343 470	1338194542 Invisible: A Graphic Novel	\$8.78	
			E 01	005 620 000 343 470	1338233173 Sunny Makes a Splash: A Graphi	\$8.82	
			E 01	005 620 000 343 470	1338568906 Allergic: A Graphic Novel	\$9.21	

ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0118	chec	106463	3296		AMAZON.COM		Check
				E 01	005 620 000 343 470	1338616137 Stacey's Mistake: A Graphic Nov	\$10.38
				E 01	005 620 000 343 470	1338752251 Goblin Monday (Goosebumps Hc	\$6.99
				E 01	005 620 000 343 470	1338787918 I Survived Graphic Novels #1-4: /	\$27.36
				E 01	005 620 000 343 470	133879244X Sunny Makes Her Case: A Graph	\$10.38
				E 01	005 620 000 343 470	1338835505 Claudia and the Bad Joke: A Graj	\$10.38
				E 01	005 620 000 343 470	1338896431 Dog Man: The Scarlet Shedder: /	\$10.49
				E 01	005 620 000 343 470	1368089607 Penelope Rex and the Problem w	\$16.99
				E 01	005 620 000 343 470	1419766945 No Brainer (Diary of a Wimpy Kic	\$7.49
				E 01	005 620 000 343 470	1426309201 National Geographic Readers: C:	\$4.99
				E 01	005 620 000 343 470	1426314701 National Geographic Readers: Se	\$5.39
				E 01	005 620 000 343 470	1426324294 Explore My World A Tree Grows I	\$4.99
				E 01	005 620 000 343 470	1429656468 Play Football Like a Pro: Key Ski	\$6.95
				E 01	005 620 000 343 470	1465485775 LEGO Holiday Ideas: With Excl	\$9.93
				E 01	005 620 000 343 470	1507215401 The Everything Kids' Football Bo	\$9.49
				E 01	005 620 000 343 470	1510704841 See You Later, Alligator	\$9.99
				E 01	005 620 000 343 470	1634896823 The Right Thing to Do: The Joe M	\$19.99
				E 01	005 620 000 343 470	1641523190 Super Simple Baking for Kids: Le	\$12.79
				E 01	005 620 000 343 470	1728206596 No Reading Allowed: The WORS	\$4.00
				E 01	005 620 000 343 470	1728254485 Little Blue Bunny: A Heartwarmin	\$9.89
				E 01	005 620 000 343 470	1728274273 How to Catch Santa Claus	\$5.87
				E 01	005 620 000 343 470	1728274303 How to Catch a Mamasaurus: A M	\$10.38
				E 01	005 620 000 343 470	1797213237 The Story of Gumluck the Wizarc	\$14.28
				E 01	005 620 000 343 470	1946873756 Maybe	\$12.20
				E 01	005 620 000 343 470	1984830295 The Misfits #1: A Royal Conundr	\$13.49
				E 01	005 620 000 343 470	B0B8RPBBSQ Going Camping: A Toddler Pre	\$10.99
				E 01	005 620 000 343 470	B0BBCZ2QBV Intro to Deer Hunting for Kids (\$14.97
				E 01	005 620 000 343 470	B0BPN6PBWV This Book Is Perfect!: A Funny	\$16.16
				E 01	005 620 000 343 470	B0CDK8LK1T Pumpkins!: A My Incredible Wo	\$11.99
				E 01	005 620 000 343 470	B0CLRJTYMF How to Draw for Minecrafters A	\$9.99
				E 01	005 620 000 343 470	B0CPY1PNMD Football Books for Kids 8-12: `	\$12.90
				E 01	005 620 000 343 470	Freight	(\$9.04)
PO#: 19923	Voucher #:	73631	Invoice	Invoice No:	19RG-VRX3-L4RQ	4/26/2024	Paid Amt: \$544.06
			E 01	020 258 000 318 430	Nuwave Bravo Convection Toaster Ovens Air F	\$305.98	
PO#: 19819	Voucher #:	73632	Invoice	Invoice No:	1J6G-FWVV-Y61R	4/26/2024	Paid Amt: \$305.98
			E 01	020 258 000 318 430	Solid Color Double Faced White Satin Ribbon	\$35.34	
			E 01	020 258 000 318 430	100PCS Premium Swivel Snap Hooks with Ke	\$35.96	
			E 01	020 258 000 318 430	600 Pieces Crystal Rondelle Faceted Beads C	\$19.98	
			E 01	020 220 000 000 430	10 Pcs 4 Inch Metal Craft Rings Hoops Gold N	\$89.80	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0118	chec	106463	3296		AMAZON.COM		Check	
				E 01 020 258 000 318 430	Hot Plate, CUSIMAX 1800W Dual Infrared Co		\$269.79	
				E 01 020 258 000 318 430	IRONCK Kitchen Island with Storage, Large O		\$249.99	
				E 01 020 258 000 318 430	10mm, 8mm & 6mm Cat's Eye Bead Strands t		\$17.85	
				E 01 020 258 000 318 430	24 Pieces Metal Rings Hoops Metal Dream Cc		\$11.98	
				E 01 020 258 000 318 430	iNee Pink Fat Quarters Quilting Fabric Bundle:		\$33.98	
				E 01 020 258 000 318 430	Miyuki Delica Seed Beads Bundle: Size 11/0, I		\$41.98	
				E 01 020 258 000 318 430	iNee Candy Solids Fat Quarters Fabric Bundle		\$21.99	
				E 01 020 258 000 318 430	YYCRAFT Stiff Felt Sheets Thick Felt 9 Inch X		\$13.99	
				E 01 020 258 000 318 430	iNee Bright Solid Fat Quarters Quilting Fabric		\$38.99	
				E 01 020 220 000 000 430	Freight		(\$0.68)	
				E 01 020 258 000 318 430	Freight		(\$6.00)	
PO#: 19819	Voucher #:	73633	Invoice	Invoice No: 1MV7-MDV9-XHMN	4/26/2024	Paid Amt:	\$874.94	
			E 01 010 203 202 000 401	0547893914 Cold Reads Grade 4 (Journeys)		\$19.29		
			E 01 010 203 202 000 401	0547893930 Cold Reads Grade 5 (Journeys)		\$15.43		
			E 01 010 203 202 000 401	B00IYP7074 Teacher Created Resources Saili		\$13.57		
			E 01 010 203 202 000 401	B07X5N3FJP Teacher Created Resources Anc		\$8.99		36
			E 01 010 203 202 000 401	B08K9B8NK5 ? WORD TEASERS Origins - V		\$15.25		
			E 01 010 203 202 000 401	B094QFM15G 4 Pieces Nautical Wall Decor A		\$16.99		
			E 01 010 203 202 000 401	B0BWQMG4JX Fainne Nautical Happy Birthd:		\$5.99		
			E 01 010 203 202 000 401	B0CSNYPC3H Self Adhesive House Number !		\$4.99		
			E 01 010 203 202 000 401	B0CSP4979T Self Adhesive House Number 5l		\$4.99		
PO#: 19912	Voucher #:	73634	Invoice	Invoice No: 1X4F-Y4GM-D9VQ	4/26/2024	Paid Amt:	\$105.49	
			E 01 005 020 000 000 401	Neenah Index Cardstock, 8.5" x 11", 90 lb/16c		\$25.98		
PO#: 19922	Voucher #:	73635	Invoice	Invoice No: 11Y7-M1F9-6G9R	4/26/2024	Paid Amt:	\$25.98	
			E 01 010 203 202 000 401	B0CSNG98PL 5 Inch House Numbers, Self-ac		\$5.99		
			E 01 010 203 202 000 401	B0CSNGMJ5N Self-adhesive House Number,!		\$5.99		
PO#: 19912	Voucher #:	73636	Invoice	Invoice No: 11Y7-M1F9-6G9R-1	4/26/2024	Paid Amt:	\$11.98	
							Check Amount:	\$3,696.88
0118	chec	106464	6016		AVID CENTER		Check	
				E 01 020 640 200 000 366	Procopio, Newman, Edstrom AVID registration		\$2,997.00	
PO#: 19953	Voucher #:	73682	Invoice	Invoice No: 2024 Summer Inst.	4/26/2024	Paid Amt:	\$2,997.00	
							Check Amount:	\$2,997.00
0118	chec	106465	3892	R	BLICK ART MATERIALS		Check	
				E 01 020 255 000 000 430	BRUSHES Short Handle, Set of 12, 06280-12l		\$10.43	
				E 01 020 255 000 000 430	Ulano QTX Pure Photopolymer Emulsion - 28		\$35.60	
				E 01 020 255 000 000 430	Jumbo Craft Sticks, Box of 500, 60406-0500		\$10.45	
				E 01 020 255 000 000 430	Craft Sticks, Box of 1000, 60401-1001		\$11.28	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106465	3892	R	BLICK ART MATERIALS		Check		
				E 01	020 255 000 000 430	FREE SHIPPING		\$9.95	
	PO#: 19901	Voucher #:	73638	Invoice	Invoice No: 2833632	4/26/2024	Paid Amt:	\$77.71	
							Check Amount:	\$77.71	
0118	chec	106466	05948		CASS COUNTY AUDITOR/TREASURER		Check		
				E 01	005 110 000 000 896	Taxes/Special Assessments		\$500.00	
	PO#:	Voucher #:	73669	Invoice	Invoice No: 2024 TAX STMT	4/26/2024	Paid Amt:	\$500.00	
							Check Amount:	\$500.00	
0118	chec	106467	01151		CITY OF REMER		Check		
				E 01	005 810 000 000 330	4/1/24 - 6/30/24		\$2,256.58	
	PO#:	Voucher #:	73639	Invoice	Invoice No: 4/1/24-6/30/24	4/26/2024	Paid Amt:	\$2,256.58	
							Check Amount:	\$2,256.58	
0118	chec	106468	6513		COLONIAL LIFE		Check		
				B 01	215 032	April Invoices		\$791.98	
	PO#:	Voucher #:	73699	Invoice	Invoice No: 042024	4/26/2024	Paid Amt:	\$791.98	
							Check Amount:	\$791.98	
0118	chec	106469	01097		CROW WING COOP POWER & LIGHT		Check		
				E 01	005 810 000 000 332	CAPITAL CREDIT CHECK		\$627.65	
	PO#:	Voucher #:	71260	Credit	Invoice No: 05152023	4/26/2024	Paid Amt:	(\$627.65)	
				E 01	005 810 000 000 332	Electricity		\$26.94	
	PO#:	Voucher #:	71547	Invoice	Invoice No: 06142023	4/26/2024	Paid Amt:	\$26.94	
				E 01	005 810 000 000 332	6/8 - 7/8		\$42.32	
	PO#:	Voucher #:	71685	Invoice	Invoice No: 028699 6/8-7/8	4/26/2024	Paid Amt:	\$42.32	
				E 01	005 810 000 000 332	Electricity		\$78.44	
	PO#:	Voucher #:	71830	Invoice	Invoice No: 08012023	4/26/2024	Paid Amt:	\$78.44	
				E 01	005 810 000 000 332	Electricity		\$69.54	
	PO#:	Voucher #:	72040	Invoice	Invoice No: 09142023	4/26/2024	Paid Amt:	\$69.54	
				E 01	005 810 000 000 332	Electricity		\$26.51	
	PO#:	Voucher #:	72283	Invoice	Invoice No: 10/16/2023	4/26/2024	Paid Amt:	\$26.51	
				E 01	005 810 000 000 332	Electricity		\$49.40	
	PO#:	Voucher #:	72494	Invoice	Invoice No: 11/2023	4/26/2024	Paid Amt:	\$49.40	
				E 01	005 810 000 000 332	Electricity		\$80.57	
	PO#:	Voucher #:	72752	Invoice	Invoice No: stmt 12/2023	4/26/2024	Paid Amt:	\$80.57	
				E 01	005 810 000 000 332	Electricity		\$92.57	
	PO#:	Voucher #:	72984	Invoice	Invoice No: 01142024	4/26/2024	Paid Amt:	\$92.57	
				E 01	005 810 000 000 332	Electricity		\$81.45	
	PO#:	Voucher #:	73221	Invoice	Invoice No: stmt 2/14/24	4/26/2024	Paid Amt:	\$81.45	
				E 01	005 810 000 000 332	Electricity		\$71.75	
	PO#:	Voucher #:	73483	Invoice	Invoice No: STMT 3/2024	4/26/2024	Paid Amt:	\$71.75	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106469	01097		CROW WING COOP POWER & LIGHT		Check		
				E 01	005 810 000 000 332 Electricity			\$44.59	
PO#:	Voucher #:	73678	Invoice		Invoice No: 04142024	4/26/2024	Paid Amt:	\$44.59	
				E 01	005 810 000 000 332 Electricity			\$8.16	
PO#:	Voucher #:	73700	Invoice		Invoice No: 042024	4/26/2024	Paid Amt:	\$8.16	
							Check Amount:	\$44.59	
0118	chec	106470	5960		DANIEL NINHAM		Check		
				E 01	020 605 000 320 401 Indigenous Games Courses w/Sam Sparen			\$650.00	
PO#:	Voucher #:	73693	Invoice		Invoice No: 04242024	4/26/2024	Paid Amt:	\$650.00	
							Check Amount:	\$650.00	
0118	chec	106471	4397		DELTA DENTAL OF MN		Check		
				E 01	010 203 000 000 291 ELEM. RETIREE			\$148.32	
				E 01	020 211 000 000 291 SEC. RETIREE			\$96.42	
				E 01	010 050 000 000 291 ADMIN RETIREE			\$145.86	
				B 01	215 046 DISTRICT CONTRIBUTION			\$2,803.36	
PO#:	Voucher #:	73679	Invoice		Invoice No: CNS0001527610	4/26/2024	Paid Amt:	\$3,193.96	
							Check Amount:	\$3,193.96	38
0118	chec	106472	3080		ESC SYSTEMS		Check		
				E 05	005 865 000 363 350 Booster alarm panel at main Fire panel, valida			\$135.00	
				E 05	005 865 000 363 350 Freight			\$3.02	
PO#: 19934	Voucher #:	73671	Invoice		Invoice No: 78836	4/26/2024	Paid Amt:	\$138.02	
							Check Amount:	\$138.02	
0118	chec	106473	6518		GINA DRELLACK		Check		
				E 04	500 505 000 321 305 Reiki III Class			\$780.00	
PO#:	Voucher #:	73641	Invoice		Invoice No: 04132024	4/26/2024	Paid Amt:	\$780.00	
							Check Amount:	\$780.00	
0118	chec	106474	5392		REMIT GOODIN COMPANY		Check		
				E 01	005 810 000 000 410 Delta faucet parts per quote 3896174-00 2-28-			\$144.95	
				E 01	005 810 000 000 420 shipping est			\$0.00	
PO#: 19855	Voucher #:	73691	Invoice		Invoice No: 3897786-00	4/26/2024	Paid Amt:	\$144.95	
				E 01	005 810 000 000 420 3 royal sloan flush valves per quote 3898830-(\$544.98	
				E 01	005 810 000 000 420 shipping est			\$14.18	
PO#: 19904	Voucher #:	73675	Invoice		Invoice No: 3899296-00	4/26/2024	Paid Amt:	\$559.16	
							Check Amount:	\$704.11	
0118	chec	106475	06475		HEARTLAND TIRE SERVICE INC		Check		
				E 03	005 760 000 720 350 mount and balance 4 drive tires(we already ha			\$609.82	
PO#: 19921	Voucher #:	73642	Invoice		Invoice No: 15025970	4/26/2024	Paid Amt:	\$609.82	
							Check Amount:	\$609.82	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106476	6630		HEGGIES PIZZA LLC		Check		
				E 01	310 298 069 301 402	Heggies Pizza Fundraiser Order		\$1,028.10	
	PO#: 19933	Voucher #:	73643	Invoice	Invoice No: 454377	4/26/2024	Paid Amt:	\$1,028.10	
							Check Amount:	\$1,028.10	
0118	chec	106477	03788	R	HILLYARD/HUTCHINSON		Check		
				E 01	005 810 000 000 420	Iscrub 26 repair parts per quote 100824527 3-		\$1,278.48	
	PO#: 19868	Voucher #:	73688	Invoice	Invoice No: 700584669	4/26/2024	Paid Amt:	\$1,278.48	
				E 01	005 810 000 000 530	3 Trojan Batteries for Iscrub26 machine #2		\$1,291.89	
	PO#: 19915	Voucher #:	73689	Invoice	Invoice No: 605455968	4/26/2024	Paid Amt:	\$1,291.89	
				E 01	005 810 000 000 410	Summer Supplies per quote 100827981 12cst		\$1,089.13	
	PO#: 19920	Voucher #:	73690	Invoice	Invoice No: 605455967	4/26/2024	Paid Amt:	\$1,089.13	
							Check Amount:	\$3,659.50	
0118	chec	106478	5590		HOLDEN ELECTRIC		Check		
				E 06	005 867 000 000 350	ECFE South Wall Pack out, Shop Classroom t		\$5,293.53	
	PO#: 19487	Voucher #:	73677	Invoice	Invoice No: 75334	4/26/2024	Paid Amt:	\$5,293.53	
				E 01	005 810 000 000 350	Cann lighting LED drivers failed in Commons r		\$1,246.75	
	PO#: 19911	Voucher #:	73672	Invoice	Invoice No: 75683	4/26/2024	Paid Amt:	\$1,246.75	
							Check Amount:	\$6,540.28	
0118	chec	106479	01052		HOLKERS DO IT BEST LUMBER		Check		
				E 01	020 255 000 000 430	Open P.O. for supplies		\$11.99	
	PO#: 19927	Voucher #:	73684	Invoice	Invoice No: 2404-068750	4/26/2024	Paid Amt:	\$11.99	
				E 01	020 255 000 000 430	Open P.O. for supplies		\$54.37	
	PO#: 19927	Voucher #:	73685	Invoice	Invoice No: 2404-068515	4/26/2024	Paid Amt:	\$54.37	
				E 01	020 255 000 000 430	Instructional Supp		\$3.09	
	PO#:	Voucher #:	73686	Invoice	Invoice No: 2404-067827	4/26/2024	Paid Amt:	\$3.09	
				E 01	020 255 000 000 430	misc hardware		\$3.92	
	PO#:	Voucher #:	73694	Invoice	Invoice No: 2404068759	4/26/2024	Paid Amt:	\$3.92	
							Check Amount:	\$73.37	
0118	chec	106480	02406		ISD #0002		Check		
				E 01	310 296 320 000 391	GBB Transportation		\$8,493.38	
	PO#:	Voucher #:	73644	Invoice	Invoice No: 1290	4/26/2024	Paid Amt:	\$8,493.38	
							Check Amount:	\$8,493.38	
0118	chec	106481	6631		REMIT ISD #94		Check		
				E 01	020 258 105 000 430	Consortium for Native American Composers/L:		\$100.00	
	PO#: 19932	Voucher #:	73640	Invoice	Invoice No: 04082024	4/26/2024	Paid Amt:	\$100.00	
							Check Amount:	\$100.00	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106482	6597		JULIE BRIERLEY		Check		
				E 04	500 585 000 332 185	COMMUNITY ED CRAFT		\$41.91	
PO#:	Voucher #:	73637	Invoice		Invoice No: 04092024	4/26/2024	Paid Amt:	\$41.91	
								Check Amount:	\$41.91
0118	chec	106483	6632		KRIS KRISTUFEK		Check		
				E 01	020 255 058 000 430	BEHW Hand Wrapper		\$600.00	
				E 01	020 255 058 000 430	BEDMWVS Dryer Motor/stand		\$840.00	
				E 01	020 255 058 000 430	Scissors		\$38.85	
				E 01	020 255 058 000 430	U40-9 4 oz		\$213.85	
				E 01	020 255 058 000 430	BTT Tip Top Cement		\$25.77	
				E 01	020 255 058 000 430	C5 Chinamarker		\$74.00	
				E 01	020 255 058 000 430	Diamont II 2oz Thread Epoxy		\$225.00	
				E 01	020 255 058 000 430	1/8" 223 Tape		\$27.90	
				E 01	020 255 058 000 430	1/2" 223 tape		\$21.60	
				E 01	020 255 058 000 430	BUB-BUST Torch		\$46.00	
				E 01	020 255 058 000 430	Denatured Alcohol 2oz		\$42.00	
				E 01	020 255 058 000 430	NCP SZ Thread		\$125.72	
				E 01	020 255 058 000 430	Metallic SZ A Thread		\$123.50	
				E 01	020 255 058 000 430	3mm Syringe		\$26.70	
				E 01	020 255 058 000 430	DCL201 Walleye Decal		\$73.50	
				E 01	020 255 058 000 430	DCL137 Crappie Decal		\$78.75	
				E 01	020 255 058 000 430	Rod Building Kit		\$400.00	
				E 01	020 255 058 000 430	Triple Rod Drying Rack		\$200.00	
				E 01	020 255 058 000 430	Shipping		\$160.41	
PO#: 19943	Voucher #:	73695	Invoice		Invoice No: 42224-P	4/26/2024	Paid Amt:	\$3,343.55	
								Check Amount:	\$3,343.55
0118	chec	106484	01095		LAKE COUNTRY POWER		Check		
				E 01	005 810 000 000 332	FOOTBALL LIGHTS		\$48.00	
PO#:	Voucher #:	73645	Invoice		Invoice No: 10000175-3/1-4/1/24	4/26/2024	Paid Amt:	\$48.00	
				E 01	005 810 000 000 332	BOILER HOUSE		\$21,464.00	
PO#:	Voucher #:	73646	Invoice		Invoice No: 90000204/205-3/2024	4/26/2024	Paid Amt:	\$21,464.00	
				E 01	005 810 000 000 332	ECFE BUILDING		\$697.00	
PO#:	Voucher #:	73647	Invoice		Invoice No: 90000206-3/1-4/1/24	4/26/2024	Paid Amt:	\$697.00	
				E 01	005 810 000 000 332	MAIN SCHOOL		\$10,697.00	
PO#:	Voucher #:	73648	Invoice		Invoice No: 90000203-2/29-4/1	4/26/2024	Paid Amt:	\$10,697.00	
				E 01	005 810 000 000 332	FOOTBALL LIGHTS		\$50.00	
PO#:	Voucher #:	73649	Invoice		Invoice No: 10000176-3/1-4/1/24	4/26/2024	Paid Amt:	\$50.00	
								Check Amount:	\$32,956.00

ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106485	5965		LOGAN MONROE		Check		
				E 01	020 605 000 320 305	Drum Instruction		\$800.00	
PO#:	Voucher #:	73696	Invoice	Invoice No:	04242024	4/26/2024	Paid Amt:	\$800.00	
							Check Amount:	\$800.00	
0118	chec	106486	5223		MADISON NATIONAL LIFE		Check		
				B 01	215 036	Ltd Insurance Withholding Payable-Dist		\$1,101.35	
PO#:	Voucher #:	73683	Invoice	Invoice No:	05012024	4/26/2024	Paid Amt:	\$1,101.35	
							Check Amount:	\$1,101.35	
0118	chec	106487	1095		MARCO TECHNOLOGIES LLC		Check		
				E 01	010 203 202 000 580	ELEMENTARY		\$590.09	
				E 01	020 211 000 000 580	SECONDARY		\$590.09	
				E 01	005 110 371 000 580	DISTRICT		\$590.10	
PO#:	Voucher #:	73650	Invoice	Invoice No:	526517081	4/26/2024	Paid Amt:	\$1,770.28	
							Check Amount:	\$1,770.28	
0118	chec	106488	1457		McMASTER-CARR SUPPLY CO		Check		
				E 01	005 810 000 000 420	Brass Body On/Off Valve for Drinking Water 3/		\$22.59	
				E 01	005 810 000 000 420	shipping est		\$12.08	
PO#: 19899	Voucher #:	73673	Invoice	Invoice No:	24542335	4/26/2024	Paid Amt:	\$34.67	
				E 01	005 810 000 000 401	Spreader 75 lb		\$168.22	
PO#: 19913	Voucher #:	73674	Invoice	Invoice No:	25047989	4/26/2024	Paid Amt:	\$168.22	
							Check Amount:	\$202.89	
0118	chec	106489	5651		OFFICE OF MNIT SERVICES		Check		
				E 01	005 810 000 000 320	Telephone		\$48.65	
PO#:	Voucher #:	73656	Invoice	Invoice No:	W24030748	4/26/2024	Paid Amt:	\$48.65	
							Check Amount:	\$48.65	
0118	chec	106490	5796		O'REILLY AUTO PARTS		Check		
				E 03	005 760 000 720 350	Capsule		\$95.49	
PO#:	Voucher #:	73655	Invoice	Invoice No:	1533-210198	4/26/2024	Paid Amt:	\$95.49	
				E 03	005 760 000 720 350	Hub Assembly		\$238.68	
PO#:	Voucher #:	73697	Invoice	Invoice No:	1533-211352	4/26/2024	Paid Amt:	\$238.68	
							Check Amount:	\$334.17	
0118	chec	106491	05240	R	PIONEER MANUFACTURING CO		Check		
				E 01	005 810 000 000 401	Field Paint per quote IN136800 quick stripe 7-		\$1,051.85	
PO#: 19941	Voucher #:	73692	Invoice	Invoice No:	INV923630	4/26/2024	Paid Amt:	\$1,051.85	
							Check Amount:	\$1,051.85	
0118	chec	106492	04532		POPPLERS MUSIC INC		Check		
				E 01	020 258 105 000 430	98-B1815 Rust Belt - Concert Band sheet mus		\$45.00	
PO#: 19924	Voucher #:	73657	Invoice	Invoice No:	2873157	4/26/2024	Paid Amt:	\$45.00	

ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106492	04532		POPPLERS MUSIC INC		Check		
				E 01	010 258 105 000 430	602 - Concert Band Filing Box 1 Inch - Box		\$22.50	
	PO#: 19924	Voucher #:	73658	Invoice	Invoice No: 2873988	4/26/2024	Paid Amt:	\$22.50	
							Check Amount:	\$67.50	
0118	chec	106493	5321		PORKY'S SEWER SERVICE		Check		
				E 01	310 292 110 000 335	portables Apr-jun30 fy2024 est		\$1,700.00	
	PO#: 19954	Voucher #:	73687	Invoice	Invoice No: 100962-Summer	4/26/2024	Paid Amt:	\$1,700.00	
							Check Amount:	\$1,700.00	
0118	chec	106494	5646		RAPID ROOTER		Check		
				E 01	005 810 000 000 350	Jett old bus barn sewer line clogged est		\$450.00	
	PO#: 19879	Voucher #:	73676	Invoice	Invoice No: 12853	4/26/2024	Paid Amt:	\$450.00	
							Check Amount:	\$450.00	
0118	chec	106495	05304		SANDSTROM'S		Check		
				E 02	005 770 000 705 495	BREAKFAST MILK		\$33.00	
				E 02	005 770 000 701 495	LUNCH MILK		\$92.50	
	PO#:	Voucher #:	73659	Invoice	Invoice No: 497489	4/26/2024	Paid Amt:	\$125.50	
				E 02	005 770 000 705 495	BREAKFAST MILK		\$66.00	
				E 02	005 770 000 701 495	LUNCH MILK		\$204.30	
	PO#:	Voucher #:	73660	Invoice	Invoice No: 498133	4/26/2024	Paid Amt:	\$270.30	
				E 02	005 770 000 705 495	BREAKFAST MILK		\$109.92	
				E 02	005 770 000 701 495	LUNCH MILK		\$148.00	
	PO#:	Voucher #:	73661	Invoice	Invoice No: 498795	4/26/2024	Paid Amt:	\$257.92	
							Check Amount:	\$653.72	
0118	chec	106496	6514		SYSCO WESTERN MINNESOTA, INC		Check		
				E 02	005 770 000 705 490	BREAKFAST		\$117.80	
				E 02	005 770 000 701 490	LUNCH		\$511.94	
				E 02	005 770 000 701 490	SUPPLIES		\$57.66	
	PO#:	Voucher #:	73662	Invoice	Invoice No: 253613249	4/26/2024	Paid Amt:	\$687.40	
							Check Amount:	\$687.40	
0118	chec	106497	1390		TERRY MEJDRICH		Check		
				E 04	500 505 000 321 305	MANAGING HONEY BEES		\$55.00	
	PO#:	Voucher #:	73663	Invoice	Invoice No: 04162024	4/26/2024	Paid Amt:	\$55.00	
							Check Amount:	\$55.00	
0118	chec	106498	5619		TK ELEVATOR CORPORATION		Check		
				E 01	005 810 000 000 350	Elevator not operating, needs fluid change anc		\$4,531.59	
	PO#: 19865	Voucher #:	73698	Invoice	Invoice No: 6000711713	4/26/2024	Paid Amt:	\$4,531.59	
							Check Amount:	\$4,531.59	

ISD#118 Remer-Longville Detail Payment Register By Check

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type		
0118	chec	106499	6476		UHS PREMIUM BILLING		Check		
				E 01	010 203 000 000 291	ELEM. RETIREE		\$1,910.84	
				E 01	020 211 000 000 291	SEC. RETIREE		\$801.87	
				B 01	215 031	DISTRICT CONTRIBUTION		\$38,843.44	
PO#:		Voucher #:	73680	Invoice	Invoice No: 686378980756		4/26/2024	Paid Amt:	\$41,556.15
								Check Amount:	\$41,556.15
0118	chec	106500	01099		UPPER LAKES FOODS, INC		Check		
				E 02	005 770 000 701 490	LUNCH		\$581.77	
PO#:		Voucher #:	73665	Invoice	Invoice No: 436759-00		4/26/2024	Paid Amt:	\$581.77
				E 02	005 770 000 705 490	BREAKFAST		\$386.32	
				E 02	005 770 000 701 490	LUNCH		\$522.50	
				E 02	005 770 000 701 490	SUPPLIES		\$41.28	
PO#:		Voucher #:	73666	Invoice	Invoice No: 440110-00		4/26/2024	Paid Amt:	\$950.10
								Check Amount:	\$1,531.87
0118	chec	106501	5581		US FOODS INC		Check		
				E 02	005 770 000 705 490	BREAKFAST		\$189.28	
				E 02	005 770 000 701 490	LUNCH		\$467.91	
PO#:		Voucher #:	73667	Invoice	Invoice No: 3917566		4/26/2024	Paid Amt:	\$657.19
				E 02	005 770 000 705 490	BREAKFAST		\$43.11	
				E 02	005 770 000 701 401	SUPPLIES		\$56.93	
				E 02	005 770 000 701 490	LUNCH		\$833.93	
PO#:		Voucher #:	73668	Invoice	Invoice No: 3734394		4/26/2024	Paid Amt:	\$933.97
				E 02	005 770 000 701 490	lunch		\$57.39	
PO#:		Voucher #:	73701	Invoice	Invoice No: 4023028		4/26/2024	Paid Amt:	\$57.39
				E 02	005 770 000 705 490	breakfast		\$628.99	
				E 02	005 770 000 701 490	lunch		\$227.19	
PO#:		Voucher #:	73702	Invoice	Invoice No: 4104516		4/26/2024	Paid Amt:	\$856.18
								Check Amount:	\$2,504.73
0118	chec	106502	6145		VIDCOM TECHNOLOGY, LLC		Check		
				E 01	010 630 000 000 350	Macbook Air A2337 LCD assembly replaceme		\$200.00	
PO#: 19949		Voucher #:	73664	Invoice	Invoice No: 11509		4/26/2024	Paid Amt:	\$200.00
								Check Amount:	\$200.00
0118	chec	106503	6489		VSP INSURANCE CO. (CT)		Check		
				B 01	215 032	ER Cafe Plan Payroll Deductions		\$53.72	
PO#:		Voucher #:	73670	Invoice	Invoice No: 820299557		4/26/2024	Paid Amt:	\$53.72
								Check Amount:	\$53.72
								Report Total:	\$300,174.42

Northland Community Schools ISD# 118
FY 2024 Through April 2024

2023-2024
 EXP/REV Report
 March 24 (2)

EXPENDITURES	REVISED						
	Actual 2022-23 Expenses	Budget 2023-24 Expenses	YTD Apr 2022-23 Expenses	YTD Apr 2023-2024 Expenses	% of 2022-23 Budget	Apr FY '23 vs Apr FY '24 Difference	% of 2023-24 Budget
Fund							
General Fund (01)	8,364,263	7,882,594	6,290,603	5,691,025	75.2%	(599,578)	72.2%
Administrative & Support Svc	762,662	703,072	654,185	606,792	85.8%	(47,393)	86.3%
Regular Instruction	3,290,332	3,509,184	2,255,197	2,314,902	68.5%	59,705	66.0%
Vocational Instruction	65,300	106,645	20,835	66,042	31.9%	45,207	61.9%
Special Education Inst	1,177,808	1,313,768	811,214	904,720	68.9%	93,506	68.9%
Instructional Support	567,211	378,440	311,389	288,534	54.9%	(22,854)	76.2%
Pupil Support	1,615,159	536,883	1,527,150	342,268	94.6%	(1,184,882)	63.8%
Sites & Buildings	813,467	1,279,602	656,303	1,109,416	80.7%	453,113	86.7%
Fiscal & Other Fixed Costs	72,324	55,000	54,331	58,352	75.1%	4,021	106.1%
Food Service (02)	294,291	297,884	214,072	272,249	72.7%	58,177	91.4%
Transportation (03)	551,332	594,706	494,954	573,997	89.8%	79,044	96.5%
Community Service (04)	360,001	362,878	201,763	212,021	56.0%	10,258	58.4%
Capital Outlay (05)	265,929	140,750	168,128	142,113	63.2%	(26,014)	101.0%
Construction (06)	471,182	529,295	470,583	346,133	99.9%	(124,449)	65.4%
Debt Service (07)	1,685,771	1,761,075	1,685,771	1,756,659	100.0%	70,887	99.7%
Total	11,992,769	11,569,182	9,525,873	8,994,198	79.4%	(531,675)	77.7%
Total Funds 01, 03 & 05	9,181,524	8,618,050	6,953,684	6,407,136	75.7%	(546,548)	74.3%
44							
REVENUE	Actual * 2022-23 Revenue	Budgeted 2023-24 Revenue	YTD Apr 2022-23 Revenue	YTD Apr 2023-2024 Revenue	% of 2022-23 Budget	Apr FY '23 vs Apr FY '24 Difference	% of 2023-24 Budget
General Fund (01)	8,257,272	7,891,821	6,596,434	6,360,480	79.9%	(235,954)	80.6%
Food Service (02)	321,044	249,549	177,339	217,464	55.2%	40,125	87.1%
Transportation (03)	405,293	375,081	6,582	4,064	1.6%	(2,518)	1.1%
Community Service (04)	254,749	276,415	136,624	169,423	53.6%	32,799	61.3%
Capital Outlay (05)	270,835	307,730	-	-	0.0%	-	0.0%
Construction (06)	-	-	-	-	#DIV/0!	-	#DIV/0!
Debt Service (07) & (47)	1,639,577	1,778,746	638,119	627,450	38.9%	(10,670)	35.3%
Trust (08) & (25) & (10) & (18)	54	100	27	40	49.2%	14	40.4%
Total	11,148,825	10,879,442	7,555,125	7,378,921	67.8%	(176,205)	67.8%
Total Funds 01, 03 & 05	8,933,401	8,574,632	6,603,016	6,364,544	73.9%	(238,472)	74.2%

FY24 UPDATED TO REVISED BUDGET

Independent School District #118 Policy 446

Adopted: 12/16/98

Revised: 12/99, 08/02, 01/06, 09/06, 12/07, 10/10, 10/11, 11/12, 11/13, 10/14, 11/15, 8/18/16, 2/13/18, 10/09/18, 1/2020, 10/21, 10/22, 4/23

446. PAY RATES FOR ACTIVITIES

I. PURPOSE

To set pay rates for positions related to activities.

II. GENERAL STATEMENT OF POLICY

Persons who are not covered under the NREM contract and/or not employees will be paid for the activities listed on this schedule using this schedule until it is revised.

Base	
Coaches / Advisors	Pay per Appendix E in the Master Agreement between ISD #118 and NREM (Northland Remer Education MN)
Officials for Junior High or Junior Varsity Games	\$45.00 per game
Detention	Per Article VII, Sec. 5 of Master Agreement between ISD #118 and NREM
Tutor	Per Article VII, Sec. 5 of Master Agreement between ISD #118 and NREM

Activity Director	Pay per Appendix E in the Master Agreement between ISD #118 and NREM
Meal Reimbursement	As per Minnesota Commissioner's Plan
Homebound	Pay per Article VII in the Master Agreement between ISD #118 and NREM
Event Workers-	Pay per Article VII, Sect. 3. Of Master Agreement between ISD #118 and NREM
Event Supervisor	\$75
Referee	Referee pay per Iron Range Association contract
Sub Driver Regular route	90% of Step 1 based on Master Agreement between ISD #118 and MSEA
Long Term Sub Driver	95% of Step 1 based on Master Agreement between ISD #118 and MSEA

Activity/Field Trip Driver	Step one from the regular bus driver's pay scale
ITV/On-Line Assistant	\$10.50 per hour
Non-certified short-term substitutes (Custodian, Food Service, or Para)	90% of Step 1 based on Master Agreement between ISD #118 and MSEA
Non-certified long-term substitutes (Custodian, Food Service or Para)	95% of Step 1 based on Master Agreement between ISD #118 and MSEA
Short-term substitute teacher	70% of Step 1, Lane 1 based on Master Agreement between ISD #118 and NREM
Long Term Substitute Teacher (more than 15 consecutive days in the same position)	75% of Step 1, Lane 1 based on Master Agreement between ISD #118 and NREM

School Board Meeting

Wednesday, 05.15.2024

Hello, my name is Elizabeth Johnson. I am here today as a member of the Northland High School Leadership Team. I will be updating you on the 2023-2024 school year and talking about our next big event we are planning in the high school.

Discussion points

- **Last day of School**
- **Leadership Pizza Fundraiser**
- **Opening of Applications**

This year has been a pretty memorable year for Northland students and we as a leadership team want to keep it that way. So as a way of honoring our peers we are planning on doing an afternoon of games and activities on June 4th. This afternoon will be our last big shabang of the 2023-2024 school year consisting of many outdoor events like cornhole, tug-a-war, and kickball!

Other than that we as a leadership team have been planning and improving our committee for next year, and raising money for our future events! We held a pizza fundraiser at the beginning of April and did a great job with that. We also opened applications for new members on April 27th, and are hoping to really build our team for the 2024-2025 school year.

Thank you for taking the time to hear an update!

Northland Community Schools

Independent School District #118



School Board Report

Date: May 2024

Report Submitted by: Brandon Otway

DISTRICT MISSION STATEMENT: *To educate and inspire all learners to reach their full potential.*

Celebrations:

- Enrollment sits at 24.
- Our EC continue to do staffing gymnastics and are doing amazing things each and every week. They're spending a lot more time outdoors now that the spring weather is here. They will be traveling to the park in Crosby for an end of year field trip on the 30th.
- Two of our paraprofessionals will be trained in safe food handling on the 31st to ensure we can continue to serve meals in our building this fall.
- ECFE hosted our second annual Big Wheels event and it went really well. The students and staff seemed to really enjoy it and the vendors were awesome! We want to thank Remer Ambulance, Remer and Longville Fire Departments, Life Link III Helicopter crew, Lake Country Power, Ruyak Enterprises, The City of Remer maintenance department, Corey Sura of MN DNR, Wolff Trucking, Itasca County Sheriff's Department, and Hawkinson Construction for giving up an entire day for our students.
- EC enrollment for the fall is on track.
- A draft calendar has been created for the 24-25 EC school year and is being circulated to our partners to ensure it's good to go. A final draft will come for approval at the next meeting.

Concerns:

- The front landscaping of our building is extremely beat up and lacking any soil nutrients to support the growth of anything green. We need a plan to improve this area of our building.

Northland Community Schools

Independent School District #118



School Board Report

Date: 05/17/24

Report Submitted by: Janessa Green (Activities Director)

DISTRICT MISSION STATEMENT: *To educate and inspire all learners to reach their full potential.*

Celebrations:

- Softball
 - The softball team is currently sitting at 10-4 (as of 5/12), we have 3 games this week along with parents night, and finish off the regular season against Blackduck on Monday the 20th. Our team qualified gold level for academic all state, and our senior got individual academic all state with a 4.0. Charity is shining both on the field and at the plate, and Casey has had some amazing outfield catches.
- Baseball
 - So far the 2024 baseball season has been a season of close calls and inexperience. Our record to date is 1-12 (as of 5/12). In most games it has come down to one bad play or inning that leads to a loss. In my 4 seasons as head coach this is by far the hardest schedule we have played. For the most part the team has stayed positive and continued to improve. On Friday we lost to last season's State Champions 5-2. So we really aren't that far off. We only have 3 starters from last year. That means we have had 6 new starters thrown into varsity games this year. I think the future for the next couple years is on the up and up. The team's goal for the rest of the year is to continue to get better and hopefully surprise some people come playoff time.
- Track
 - The 2024 track season is off to a great start. As with this time of year the weather can be unpredictable. There are currently 13 athletes in 7-12th grade. Most of them, if not all, are doing both Varsity and Jr. High. We competed in True Team where they did extremely well in the pouring down rain, hail and wind. I would also like to note that each and every one of the kids has had PR's this year multiple times. They are an amazing group of athletes who I am extremely proud of. We have some really big meets coming up in the next few weeks. We have Varsity Conference, Jr. High Conference, Subsections and Sections. Go War-Eagles!!

Updates:

- Volleyball Co-Op Update
 - Assistant Coach and JH Coach are the Hill City Board agenda for May 20.
 - Still have 1 JH coach opening
- Storm Co-Op Update
 - The Northern Lakes Conference has officially disbanded. Remaining funds were divided between the schools and number of sports

- Waiting on applicants for the Storm AD position
- **Academic, Athletic, and Activities Banquet is on Wednesday, May 29 at 6:00pm - DATE CHANGE**
- Open Positions
 - Cross Country - filled
 - JH Volleyball (apply with Hill City)

Proposals:

Northland Community Schools

Independent School District #118



School Board Report

Date: 05/17/24

Report Submitted by: Janessa Green (Elementary Principal)

DISTRICT MISSION STATEMENT: *To educate and inspire all learners to reach their full potential.*

Celebrations:

- **Elementary - Highlighted Grade - Preschool (see attached pictures)**
 - From Mrs. Parkinson
 - (attached at the end)

Updates:

- READ Act
 - Chosen PD = LETRS (discussion agenda item)
- Math Curriculum Committee - Materials have arrived! Committee met on Monday, April 15 to unbox and discuss a roll-out plan.
- Science/Industrial Technology Committee - Starting to gather a team to develop a timeline for curriculum review cycle. STEAM teacher is meeting with Sourcewell consultant and elementary teachers to develop a plan for covering MN Science standards
- MCA testing is completed!
- Lots of events happening in May: Field trips, Big Wheels Day, Track/Field Day

PBIS:

DATA from 9/5/23 - 04/30/24

Total Number of Students: 168

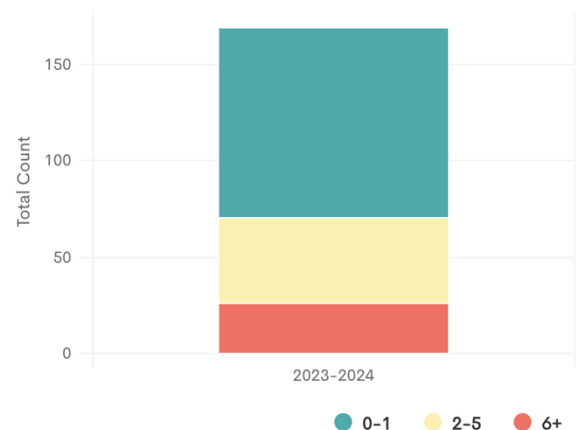
Total Number of Referrals for Year: 471

Tier 1: Students with 0 or 1 referral: 58.58%

Tier 2: Students with 2 to 5 referrals: 26.04%

Tier 3: Students with 6+ referrals: 15.38%

15 students account for 226 out of 471 ODRs (47.98%)

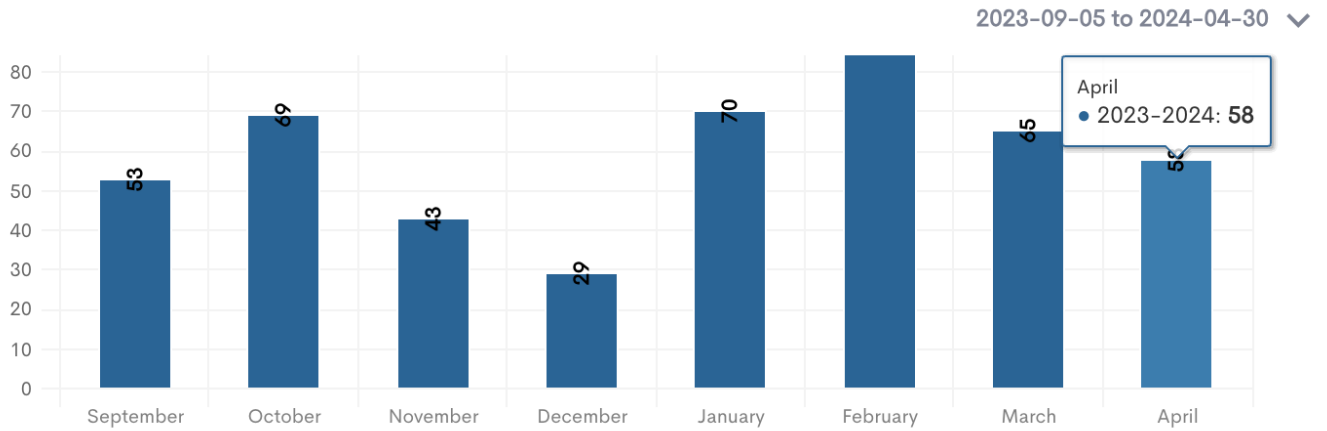


Total Number of Referrals for March = 58

Top 5 Behaviors

- Defiance/Disrespect/Non-Compliance = 18
- Endangerment = 8
- Minor Aggressive Act = 7
- Chronic Level 2 = 7
- Technology Violation = 6

Total Number of Referrals Per Month



Proposals:

Preschool Highlights 23-24

1. Our Outdoor Classroom: After receiving a grant last year for our outdoor classroom, we were able to spend significant time teaching and learning outdoors. The mild winter even more. In the Fall we day outside, gradually inside as the weather the outdoor classroom for We have enjoyed trips to but September and have new Lions Park in Remer the approval of our Cass County to build additional picnic table, and plantings this spring It is remarkable the



helped us get outside spent most of the school moving to more time cooled but still enjoying up to 2 hours each day. the forest every month made regular trips to the too. We are thankful for second SHIP grant from more garden beds, an activity table and trees and summer.

learning we see outside, children who are dysregulated inside, are calm and engaged in the outdoors. Last week we out to the school forest and came upon some garter snakes, we found 6 snakes in area and six children were ready to hold and observe. Then we came back to class looked up more information on garter snakes. Several students asked to go back next day!

changes in behavior and went

2. We are in year 4 of our Classroom Engagement Model implementation, all of classrooms reached fidelity in the second of implementation and since then we have fine tuning our practices through coaching training and now have reached 98.44% on the CEM Benchmarks of Quality for overall Implementation. We received 100% ratings for establishing our implementation team, family engagement, program-wide action plan, all classrooms demonstrating evidence based practices, procedures for responding to individual children, staff capacity, and monitoring Implementation and outcomes. Only



one them and the

our year been and

5 missing points for staff readiness and

buy-in in the beginning of the process. Some of our favorite CEM practices are zoning staff, buddy play, coaching and more team meetings.

3. Our teacher Ms Kelly Riewer had her baby at the end of January and our staff has pulled together as a team to cover her absence. We have the 2 classes together on Monday and Tuesday and with the help of Megan Robinson, the building wide sub, we are separate on Wednesday and Thursday. This schedule has challenged us all to be flexible, to communicate needs clearly, to do what is best for the children in our classroom, and to step up and do more than we have ever done before to make preschool work.
4. We were able to do field trips this year Cowhorn Crossing, Remer Ambulance Outing Fire Station, The Children's Discovery Museum in Grand Rapids, have one at the end of May to Crosby Park. In addition we hosted family like our Valentines Dance, Preschool Kindergarten Registration Night, The Wheels event, and we were part of the Elementary Christmas program.
5. In addition to preschool we offered classes to families on Fridays. Our is growing and we have 21 different attending our Friday classes, we have



to
and the

and we
City
events
and
Big

ECFE
program
students
had 23



classes and special events this year. These are combined age classes for children birth - 5 years. At our last class we asked for some feedback from parents and they are interested in an evening class and lengthening the class to 2 hours. We are excited to offer 4 Summer ECFE classes on Thursday mornings in June.

6. More Pictures





7.



Northland Community Schools

Independent School District #118



School Board Report

Date: May24

- Continue to monitor slow leak in the chiller loop addition (in ART room) linked to elem gym new air handlers, should be no cost warranty / possible summertime schedule to limit disruption
- Roof leak in south A section reported to roof warranty administration / This has been fixed under warranty
- Some life safety emergency lighting units have failed monthly inspection, parts on order with a repair to a damaged ground box
- AHU 8 main coil control valve repair complete with new Victaulic seals
- AHU 7 stat on order was installed and failed, a new unit is ordered parts and labor will be warranty no cost
/// gym issue / programming complete
- Tilt kettle issue in kitchen resolved, continue to work with Jackson on dishwasher magnetic valve
- Amplifier board replaced in fire / server room to remedy system alarms

Northland Community Schools

Independent School District #118

School Board Report

Date May 9, 2024



Report Submitted by: L. Monroe-Indian Education

DISTRICT MISSION STATEMENT: *To educate and inspire all learners to reach their full potential.*

Celebrations:

- Congratulations to the Ojibwe Quiz Bowl team who attended the MN Indian Education Association Quiz Bowl and Youth Day workshops this year April 17-18, 2024. The team won 2nd place in the quiz bowl competition!
- The Ojibwe Quiz Bowl team attended the International Falls competition on April 26th. The team won 2nd place!. Congratulations! The Ojibwe Quiz Bowl team will attend the final Quiz Bowl Competition on May 10th at the Fon du Lac Tribal and community college. Congratulations on a great year!
- We would like to say miigwech (thank you) to the families and students of our Native American Drum and Dance troupe who have been helping with participation in all the events and activities during this year's drum and dance season!
- The Indian Education senior celebration was held May 8th to honor 7 senior graduates this year. Congratulations to our students!
- The high school Indigenous Education program students will celebrate their final Spring Feast Friday May 17th.
- The Indian Education Department will offer honors for our High School-Drum, Dance, and Quiz Bowl participants at the Athletic/Academic Banquet on May 29th.
- The UNITY (United National Indian Tribal Youth) program of Northland Community Schools Students who have been involved with the Native American Youth Leaders program and met all UNITY requirements, have earned a trip to the Unity Conference in Portland, OR in July. UNITY is a national network organization promoting personal development, citizenship, and leadership among Native American youth. UNITY has a long (40+ years) and impressive track record of empowering and serving American Indian and Alaska Native youth. UNITY is well regarded among the nation's Native American organizations, tribal leaders, and government officials.

Recognition:

Congratulations to the Ojibwe Quiz Bowl Team on both their 2nd place wins at the MIEA and the International Falls Quiz Bowl competition!

Requests: Overnight stays June 28-July 4th for the UNITY conference-5 students.

Miigwech. Thank you.

Northland Community Schools Indian Education Program Overview

- Indian Education Act of 1972; The Indian Education legislation is unique in the following ways:
 - It recognizes that American Indians have unique, educational and culturally related academic needs and distinct language and cultural needs;
 - It is the only comprehensive Federal Indian Education legislation, that deals with American Indian education from preschool to graduate-level education and reflects the diversity of government involvement in Indian education;
 - It focuses national attention on the educational needs of American Indian learners, reaffirming the Federal government's special responsibility related to the education of American Indians and Alaska Natives; and
 - It provides services to American Indians and Alaska Natives that are not provided by the Bureau of Indian Affairs.
- The Minnesota Department of Education – Office of Indian Education is committed to supporting districts and schools to ensure that every American Indian student in the state has equitable access to programs that are specifically designed to meet their unique educational or cultural academic needs.
- ISD #118 Indian Education office consists of three staff members.
 1. The Indian Education/Ojibwe language/cultural teacher Director/IHSL
 2. The transition/cultural assistant/IHSL
 3. The Title VI tutor/cultural assistant/IHSL
- **Indian Home School Liaison (IHSL)**-American Indian Home/School Liaisons (IHSL) are employed by Minnesota districts to enhance communication between schools and the families of American Indian students that have disabilities or that are in the process of being evaluated for special education. IHSL helps to assure that American Indian families understand their due process rights and that school personnel understand cultural and linguistic differences that may affect students. The Minnesota Department of Education (MDE) has provided professional development to IHSL for over 25 years; data analysis has shown that districts whose liaisons participate in professional development offerings have less disproportionate representation in special education than comparable districts that do not participate.
- **Student Interaction/Tutoring**-Interaction between Indian Education Staff and students throughout school hours and after-school activities. Tutoring in the classroom and in the resource room during school hours.
- **Anishinaabe Quiz Bowl**-quiz bowl consists of school teams that compete in tournaments hosted by other schools. Students compete in knowledge of language/history/and culture. Practice is held all year; every week, after school. Students are required to attend 90% of practices held before each competition with sufficient grades.

- **Drum & Dance Troupe-**

- Dance troupe-teach lessons about dance. Throughout the year, students compete and exhibition for schools and venues in MN. Students gain experience and knowledge in powwow etiquette through these exhibitions and competitions.
- Drum-practice is held weekly at the end of the school day and/or after school which is available to students in grades 3-12. Zhaabawe (girls back up singing) is also held weekly. Zhaabawe is available to students in grades 7 -12th grade.
- The Northland Community Schools Drum & Dance competition is held once a year where schools across MN come to compete.
- The Northland Community Schools Annual Powwow is held once a year during the school day to educate and celebrate as a community.
- The Northland Community Schools Round Dance is held once a year after school to educate and celebrate as a community.

- **Ojibwe Language & Culture Lessons-** Elem education is throughout the year with shared resources and materials in elem classes and classrooms. High School Ojibwe level 1, 2 and Introduction classes are electives, and are held everyday.

- **Classroom Curriculum:** we work continuously with staff on enhancing curriculums with language and culture. We try to bring in cultural presenters who can assist staff with cultural lesson planning during classes with students when requested.
- **Cultural Awareness-** Throughout the year we hold cultural awareness events and activities, such as after school outfit making, moccasin making, crafts, feasts-teaching cultural etiquette and formalities, community education, presentations etc. (dates vary-please see monthly calendar for dates).
- **Clubs/organizations-online:** Along with drum, dance, and Ojibwe quiz bowl, students can also join other leadership clubs and organizations Indian Education sponsors or collaborates with, such as;
 - **Ogichidaa Club**
 - **Native American Youth Alliance (UNITY)/We Act**

**School Board Meeting
Dean of Students Report
May 2024**

- * Behavior issues are DOWN in all areas this past month.
- * Even more improvement in the Tardies/Skipping Class this month. That's been improving greatly the past few months.
- * Primary behavior issue this month: Defiance/disrespect, disruption/disorderly
- * We had a Drug Dog visit on May 7th. There were no findings.

Adopted: 1/17/02
Revised: 09/19/02
06/19/03, 02/2008
Reviewed: 11/16/17, 02/27/23, 4/26/24

450A. LEAVE DONATION

I. PURPOSE

Any Northland Community Schools employee who ~~accrues vacation time, and/or special leave or has personal leave may~~ benefit time, including vacation, personal or special leave and/ or sick leave, may elect to donate a portion of that time to another Northland Community Schools employee. The leave donation program will only be utilized in catastrophic medical situations and only with approval of the Superintendent. ~~Personal leave does not accrue.~~

~~Therefore, only~~ Only currently available benefit time, personal leave may be donated to a currently identified need. It may not be donated toward future needs.

II. GENERAL STATEMENT OF POLICY

1. ~~A Northland~~ A Northland Community Schools employee with available benefit time earned vacation, personal leave or special leave may voluntarily donate their ~~accrued~~ vacation, sick, personal leave days, or special leave days to another Northland Community Schools employee.
2. Once time is donated it cannot be retrieved and will be banked for a specific employee. Donated time can only be utilized when all other sources of the recipient have been exhausted, i.e., personal leave, vacation, sick leave, and only for the approved medical situation.
3. The dollar value of the leave donated, based on the donators hourly pay, will be established and placed in a reserve for the recipient to draw down upon. When the recipient uses the leave, the reserve will be reduced based on the recipient's rate of pay.
4. The maximum number of days that can be utilized in a ~~12-month~~ 12-month period by a recipient is 20 days. Requests for additional usage must be approved by the School Board.
5. In the event of death of the employee, any remaining hours will be divided equally among others eligible to receive donations, if any. If no one else is then eligible to receive the hours credit, all remaining hours will be transferred to a general pool to be credited to the next employee who becomes eligible to receive donations.
6. Requests for donated vacation benefit time ~~or leave days~~ are subject to approval by the Superintendent.
7. Donated time will only be converted into sick leave.
8. No solicitation of hours directly from any employee will be allowed. Donations will remain confidential in an effort to reduce pressure employees might feel if they choose not to participate

III. PROCEDURE

1. The Superintendent and supervisory staff will provide memorandums for posting and to advise employees of a need for donated hours.
2. A ~~vacation or personal leave day~~Leave Donation donation authorization form will be available from the ~~Central-District~~ Office and must be signed and returned to that office before a donation can be effective.

Vacation Day:

~~Persons~~A person's hourly rate of pay times length of day or in hours. Time subtracted from balance.

Personal Day:

A Staff member's daily hourly rate of pay times hours donated. The amount of time donated is subtracted from the amount of personal leave for which that person would be eligible.

Special Leave:

Available from certified staff. Daily rate of pay minus cost of sub. Special Leave day subtracted from balance.

Define sick time as medical condition

540 COMPLAINTS AND/OR QUESTIONS TO COACHES ABOUT GAMES/ACTIVITIES

I. PURPOSE

Parents and students questioning coaches about game decisions.

II. GENERAL STATEMENT OF POLICY

It is ISD 118's position that such questions should not be addressed to coaches during and/or immediately after a game, wait 24 hours to address it.

Such questions ~~should be brought to the Athletic Director no earlier than the morning following the game.~~ follow the chain of command

~~If necessary, The~~ AD will set up a meeting with the coach. An administrator needs to be at the meeting.

Parents will only address matters involving their child. No other students will be discussed unless that student's parent is present.

The building administrator may be available upon request if needed to help facilitate at the meeting to ensure all parties conduct themselves appropriately~~will monitor the meeting to make certain that all participants at the meeting conduct themselves appropriately.~~

Please follow the proper chain of command when addressing concerns about the activity.

1. Team Captains
2. Respective Level Coach
3. Head Coach
4. Activities Director
5. High School Principal
6. Superintendent
7. School Board

Adopted: 12/3/97
Rescinds:
Issued: 6/22/95
Revised: 3/18/99
7/19/01
10/25/11

630 SECTION 504 OF THE REHABILITATION ACT OF 1973

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against persons with a handicap in any program receiving federal financial assistance. The Act defines a person with a handicap as anyone who:

1. Has a mental or physical impairment which substantially limits one or more major life activity (major life activities include activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working).
2. Has a record of such an impairment or
3. Is regarded as having such an impairment.

It is the policy of the Remer/Longville ISD #118 not to discriminate on the basis of handicap in admission or access to, or treatment or employment in, its programs and activities.

Section 504 Coordinators

The person responsible for assuring that the District and buildings comply with Section 504 is:

Joseph Akre
Northland Community Schools #118
316 Main Street East, Room 300
Remer MN 56672
218-566-2352

Formal Compliance with Section 504

In adopting this policy the school district states its commitment to nondiscrimination on the basis of handicap. Specific actions in implementing the policy shall include:

1. Public notice of the policy.
2. Notice of the policy in student and parent handbooks.
3. Provision of parent/student rights under the policy at all decision points or in response to any concern.

Section 504 Grievance Procedures

The grievance procedures for alleging violations under Section 504 are as follows:

Step 1

The grievance must be in writing and must be signed by the person making the complaint. The grievance must be filed with the 504 Coordinator within five (5) school days. The 504 Coordinator will promptly attempt to resolve the matter among the affected parties. If the 504 Coordinator is unable to resolve the grievance, he/she shall further investigate the matters of grievance and reply in writing to the complainant within ten (10) school days from the date of filing the grievance.

Step 2

If the complainant wishes to appeal the decision of the Local Section 504 coordinator, he/she may submit a signed statement of appeal to the Superintendent of Schools within five (5) school days after receipt of the Coordinator's response. The Superintendent shall meet with all parties involved, formulate a conclusion, and respond in writing to the complainant within ten (10) school days.

Step 3

If the complainant remains unsatisfied, he/she may appeal through a signed written statement to the Board of Education with five (5) school days of his/her receipt of the Superintendent's response in Step 2. In an attempt to resolve the grievance, the Board of Education shall meet with the concerned parties and their representatives within forty (40) school days of the receipt of such an appeal. A copy of the Board's disposition of the appeal shall be sent to each concerned party within ten (10) school days of this meeting.

Step 4

If at this point the grievance has not been satisfactorily settled, further appeal may be made to the Office of Civil Rights:

Office of Civil Rights, Region V
U.S. Department of Education
401 South State Street
Room 700C, 054010
Chicago, IL 60605-1202

Phone: (312) 886-3456
FTS: 8-886-3456
TDD: (312) 353-3541

Education Services

Students with handicapping conditions consistent with the definitions set forth in Section 504 of the Rehabilitation Act of 1973 will be identified, evaluated, and provided with appropriate instruction and related services. People with handicaps or who are thought to have handicaps in accordance with Section 504, their parents or their guardians may have the right to:

1. Have the student take part in and may receive benefits from public education programs without discrimination because of his/her handicapping conditions;
2. Have the school district advise each person of his/her rights under federal law;
3. Receive notice with respect to identification, evaluation, or placement of the student;

4. Have the student educated in facilities and receive services comparable to those provided non handicapped students;
5. Have the student be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the district.
6. Have placement decisions made based upon a variety of information sources, and by a group of persons including persons knowledgeable about the student, the evaluation data, and placement options;
7. Have the student receive a free appropriate public education. This includes the right to be educated with non handicapped students to the maximum extent appropriate. It also includes the right to have the school district make reasonable accommodations within the school district's financial limitations to allow the student an equal opportunity to participate in school and school-related activities;
8. Have the student receive special education and related services if he/she is found to be eligible under the Individuals with Disabilities Education Act (IDEA, Public Law 101-476);
9. Have transportation provided to and from an alternative placement setting at no greater cost than would be incurred if the student were placed in a program operated by the district;
10. Examine all relevant records relating to decisions regarding the student's identification, evaluation, education program, and placement;
11. Obtain copies of education records at a reasonable cost unless the fee would effectively deny access to the records;
12. Receive a response from the school district to reasonable requests for explanations and interpretations of the student's records;
13. Request amendment of the student's education records if there is a reasonable cause to believe that they are inaccurate, misleading, or otherwise in violation of the privacy rights of the student. If the school district refuses this request for amendment, it shall provide notification within a reasonable time and provide procedural rights relating to the resolution of the issue;
14. Request conciliation, mediation, or an impartial due process hearing related to decisions or actions regarding the students identification, evaluation, education program, or placement. Parents, guardians and the student may take part in the hearing and be represented by an attorney, at their own expense. Requests for due process hearings must be made in writing to the Superintendent; (See Section 504 Hearings below).
15. Seek review of the results of the hearing; (See Review of Section 504 Hearings below).
16. File a grievance under Section 504; (See Section 504 Grievance Procedures above).

Section 504 Hearings

A student, parent or guardian, or the School District may request an impartial hearing with regard to actions involving the identification, evaluation, or placement of a student pursuant to Section 504. The procedures for such a hearing are as follows:

1. Request for a Section 504 hearing must be made to the Superintendent.
2. In each case for which a hearing has been requested, the Superintendent shall appoint an impartial individual to serve as the Hearing Officer.
3. The Hearing Officer shall determine the procedure for the hearing and set time lines for the same.
4. The parties have the right to representation, at their own expense, throughout the hearing process.
5. The Hearing Officer shall issue a written decision and submit the same to both parties.

Procedure for Review of Section 504 Hearings

Either party to a Section 504 hearing may seek review of the Hearing Officer's decision. The procedure for such review is as follows:

1. Notice of appeal must be made within thirty (30) days following receipt of the Hearing Officer's decision.
2. Notice must be given in writing to the other party. In the case of the School District, the written notice shall be directed to the Superintendent of Schools.
3. The School Board shall, upon recommendation of the Superintendent, appoint an impartial individual or individuals to serve as the Review Officer or Review Panel.
4. The Review Officer/Review Panel shall determine the procedure for review and set time lines for the same.
5. The parties have the right to representation, at their own expense, throughout the review process.
6. The Review Officer/Review Panel shall issue a written decision and submit the same to both parties.

632 SCHOOL DISTRICT TESTING PLAN AND PROCEDURE

I. PURPOSE

It is the purpose of this policy to set forth the school district's testing plan and procedure.

II. GENERAL STATEMENT OF POLICY

It is the policy of the school district to implement procedures for testing, test security, reporting, documentation, notification to students and parents and student recordkeeping in accordance with Minnesota law.

III. DUTIES OF SCHOOL DISTRICT TEST ADMINISTRATOR

The school district test administrator as named in Policy 631, Graduation Requirements, shall be responsible for preparing and presenting to the school board for approval, and overseeing the publishing of, the basic standards test administration plan which is to include, at a minimum, the following:

- A. the graduation requirements;
- B. the grade in which the test of a basic standard shall first be offered;
- C. the number of opportunities a student shall have to retake tests of basic standards during each year;
- D. the opportunities for remediation for a student who has not passed tests of basic standards;
- E. the process for requesting an additional testing opportunity and accommodations for a senior who has met all other graduation requirements but has not passed one or more basic standards;
- F. the process for appealing the school district's response to requests in item E;
- G. the method to report breaches in test security procedures to the school district and the Department; and
- H. procedures for meeting the needs of Limited English Proficient students, students who require an IEP or students who require Section 504 Accommodation.

IV. TEST SECURITY

- A. Security Requirements. When administering tests for the basic standards, the school district shall observe the following test security measures:
1. all test booklets, answer sheets, and test materials shall be placed in locked storage before and after the test administration;
 2. the tests, testing materials, and answer sheets are nonpublic data under Minn. Stat. § 13.34;
 3. no copies of test booklets or answer sheets shall be made; and
 4. the school district shall report any violations of test security to the Department. The Department shall receive reports of violations of test security from anyone with knowledge of such an incident.
- B. Security Violations. The Department shall investigate any reported incidents of breaches in test security. The consequences of a violation of test security may include:
1. the invalidation of test scores if a violation is found to justify serious questions about the integrity of the results of the test administration; or
 2. other reasonable sanctions that are necessary to preserve the security and confidentiality of future tests and test administrations.

V. SCHOOL DISTRICT REPORTING TO THE DEPARTMENT AND PUBLIC

- A. The school district shall report the information specified below to the Department annually by October 15 in a format to be determined by the Department.
- B. The school district shall prepare and disseminate annually by October 15 a public report of the information specified below through the official newspaper or through publications sent to all households in the school district.
- C. The reports required above shall include:
1. the number of students enrolled at each grade level 9 through 12 according to the end of the year Minnesota Automated Reporting Student System (MARSS) report;
 2. the number of students at each grade level 9 through 12 passing each basic standard at the state standards level;
 3. the number of students at each grade level 9 through 12 passing each basic standard at an individualized level under an IEP or a Section 504 Accommodation plan;
 4. the number of students at each grade level 9 through 12 passing tests in each basic standard with tests that have been translated into a language other than English;
 5. the number of students at each grade level 9 through 12 exempt from testing in each basic standard; and

6. for grade 12 of the previous year only, the number of students currently denied a high school diploma because of not passing the state standard for a basic standard when all other graduation requirements have been met.

VI. REQUIRED DOCUMENTATION FOR PROGRAM AUDIT

The school district shall maintain records necessary for program audits conducted by the Department. The records must include documentation that:

- A. tests used for the basic standards comply with Minnesota Rules, parts 3501.0060 to 3501.0080;
- B. required notifications to parents and students meet the requirements of Minnesota Rules, part 3501.0120;
- C. required student records meet the requirements of Minnesota Rules, part 3501.0130;
- D. the school district's process for additional testing of students meets the requirements of Minnesota Rules, part 3501.0050.
- E. test security procedures comply with Minnesota Rules, part 3501.0150;
- F. the school district's decisions regarding testing accommodations, modifications, and granting exemptions are in compliance with Minnesota Rules, parts 3501.0090 and 3501.0100;
- G. the school district's curriculum and instruction provides appropriate learning opportunities in the basic standards in compliance with Minnesota Rules, part 3501.0110;
- H. remediation plans for students are on file consistent with Minnesota Rules, part 3501.0110;
- I. the basic standards test administration plan complies with Minnesota Rules, part 3501.0140, subpart 2;
- J. the documentation for students granted accommodations or exempted from testing complies with Minnesota Rules, part 3501.0090;
- K. the assessments and documentation of performance for students granted modifications of statewide standards comply with Minnesota Rules, part 3501.0090, subpart 2, item C; and
- L. the school district's process for testing considerations for LEP students complies with Minnesota Rules, part 3501.0100.

VII. REQUIRED NOTIFICATION TO PARENTS AND STUDENTS

- A. Written Notice. The school district shall establish and maintain a system to provide written notice to parents and students about graduation requirements.

- B. Notice of Graduation Requirements. No later than thirty (30) working days after the date of the entrance into the 9th grade or transfer of a student into the school district during or after 9th grade, the school district shall provide to the parents and the student written notice of:
1. the graduation requirements; and
 2. the grade in which the student shall have the first opportunity to take a test in basic standards.
- C. Notice of Test Results and Remediation Opportunities. The school district shall provide no later than ninety (90) days after a student takes a test of basic standards, written notice to the parents and the student of:
1. basic standards test results; and
 2. consistent with Minnesota Rules, part 3501.0050, subpart 3, if the student is in the graduating year:
 - a. the process by which a parent or student can request additional testing and testing accommodations after April 1; and
 - b. the process by which a parent or student can appeal the school district's decision if additional testing or testing accommodation is denied.

VIII. STUDENT RECORDKEEPING

- A. Test Results. The school district shall keep a record on each student that includes:
1. the basic standards tests taken; and
 2. the results of the most recent basic standards tests given.
- B. Student Progress. Individual student progress shall be reported on a student record as described in items 1 to 4 below.
1. "Pass-state level" shall be noted on the record of a student who passes a basic standards test under standard conditions or with an accommodation. The records for students passing with an accommodation shall not be different from the records of students passing the test under standard conditions.
 2. "Pass-individual level" shall be noted on the record of a student who passes a basic standards test with a modification established in the IEP or Section 504 Accommodation plan in accordance with Minnesota Rules, part 3501.0090.
 3. "Pass-translate" shall be noted on the record of a student who passes a basic standards test that has been translated into a language other than English and has not been validated by the state as a state test with a set passing score.
 4. "Exempt" shall be noted on the record of a student who has been exempted from a basic standards test.

5. "Pass-translation" shall be the designation for reporting individual student passing scores in tests of written composition when test prompts are translated into a language other than English for the student and the student's response is written in English without the use of any prohibited materials.
6. "Pass-limited English proficiency" shall be recorded on the student record for written composition, at the request of the student or parent, when an analytic review, conducted by the state contracted vendor of a twelfth grade LEP student's test concludes that the failing score has resulted solely from inadequate demonstration of language conventions as described in Minnesota Rules, part 3501.6230, subpart 2, item E. In no case, however, shall the "pass-limited English proficiency" designation be assigned to a composition completed primarily in a language other than English. No Limited English Proficient (LEP) student or parent shall be required to accept this designation to replace further instruction and further opportunities to achieve a "pass-state level" designation as defined in part 3501.0130, subpart 2, item 4.

Legal References: Minn. Rule Parts 3501.0010 to 3501.0180
Minn. Rule Parts 3501.0200 to 3501.0270
Minn. Stat § 120B.11 (School District Policy)
Minn. Stat § 123B.143, Subd. 1 (Superintendent)

Cross References: MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
Policy 631 (Graduation Requirements)
Policy 633 (Basic Standards Testing, Accommodations, Modifications, and Exemptions for IEP, Section 504 Accommodations and LEP Students)
Policy 634 (School District System Accountability)

Adopted: 2/08
Revised: 04/26/24
Reviewed: 12/11/18

670 GIFTED & TALENTED Acceleration Policy

I. PURPOSE

It is the policy of Independent School District #118 that students shall generally be promoted with their age groups.

ACCELERATION

Should consideration be given for accelerating a student, the following characteristics shall be studied: level of academic success, achievement testing data, learning potential, age, physical size, self esteem, maturity, emotional stability, attendance, physical health, grade level expectations, teacher recommendations and feedback from the student and parent/guardian.

A. The person requesting acceleration consideration should present their request in the form of a letter to the building principal, who will inform the district Student Teacher Assistant Team (STAT) coordinator.

B. The Student Teacher Assistant Team (STAT) coordinator will gather and analyze information related to the characteristics of the student in relation to:

1. others in current grade

2. others in the grade level of acceleration request.

C. The decision to accelerate will be made by a committee.

1. The Iowa Acceleration Scale (IAS), Third Edition, will be used to Guide the conversation about acceleration. A recommendation to accelerate requires a minimum of forty-six points on the IAS.

2. The grade level acceleration request will be evaluated by a Committee comprised of School Administrators, current teacher of the student, teacher at the grade level to which the student may be accelerated, parent(s)/guardian(s) of student, school psychologist, and Student Teacher Assistant Team (STAT) coordinator. The committee shall be responsible for the final decision and will provide a written explanation to the person that made the request to accelerate the student as to whether the student will be accelerated or remain at the current grade level. The written decision shall become a part of the student's permanent file.

I. ——— PURPOSE

~~—The purpose of this policy is to assure consistent district practices in the acceleration of students who demonstrate exceptional achievement, and to provide guidelines when acceleration is being considered. Acceleration is the practice of grade-skipping students based on exceptional school performance. Acceleration of a student who achieve at exceptional levels on local and state standards/assessments may only be considered when professional staff and/or family agree that it is in the best interest of the student. Academic achievement, emotional development, maturity and educational best practices shall all be part of this decision-making process.~~

~~H. GENERAL STATEMENT OF POLICY:~~

~~—ISD #118 believes that each student should be allowed to progress through a developmentally appropriate curriculum based on student needs, state and national standards. Curriculum, instruction, and time must be adjusted to the extent possible to meet the unique needs of the gifted population, while at the same time maintaining consistent district wide standards of high academic excellence for all students. Options of clustering, accelerated course work, as well as grade skipping, should all be options open to students with exceptional needs.~~

~~III. RESPONSIBILITIES:~~

~~—Students, staff and family are responsible for supporting their learners by being active participants in the learning process. The task of students is to pursue educational progress by engaging in appropriate opportunities with diligence, creativity, dedication, and regular attendance. The staff is responsible to delineate clear descriptions of expectations for students as well as differentiate instruction to allow for students' needs at every level. The family must assure that the student comes to school ready to learn, respects staff and fellow students, and values learning.~~

~~—The task of the principal, gifted and talented contact, student, and student's family is to assure the development and utilization of an effective communication system that links students, staff and families.~~

~~IV. GUIDELINES~~

- ~~1. Acceleration decisions must involve a comprehensive team which must include student, parent, gifted and talented contact, classroom teacher/s, building principal and counselor.~~
- ~~2. The gifted and talented contact and the principal will maintain communication with the team during the evaluation period and throughout programming.~~
- ~~3. The assignment of students is the legal prerogative of the superintendent of school or designee.~~

- ~~4. Families have a right to appeal the team's decision to the superintendent or designee.~~
- ~~5. The Iowa Acceleration Scale must be completed by the gifted and talented contact/principal.~~
- ~~6. The Acceleration evaluation process will involve the analysis of several tests; ability tests (general problems solving not related to school), aptitude, problem solving related to school, achievement—(school based learning of specific content.~~
- ~~7. Upon determination of acceleration, the team is responsible for writing an individual Learning Plan (ILP) to be implemented.~~

~~V. PROCEDURES~~

- ~~1. An acceleration referral is made to the building principal by family or staff member based on the concern over the student's lack of challenging opportunities at the current grade level.~~
- ~~2. The building principal convenes a comprehensive team to include the building principals, counselor, school psychologist, classroom teacher, family and gifted and talented contact. The team will initiate the Acceleration process.~~
- ~~3. If acceleration is a consideration, written approval is obtained from the family for the assessment process to begin.~~
- ~~4. District talented and gifted contact or designee, will administer appropriate assessments that are included on the Iowa Acceleration Scale (IAS) form.~~
- ~~5. In addition to the Iowa Acceleration Scale, acceleration decisions must consider carefully the questions which follow. Each question should be examined to determine the student's school success before acceleration is recommended.~~
 - ~~How would you describe the student's emotional adjustment and stability?~~
 - ~~Are the student's emotional patterns and responses appropriate for acceleration?~~
 - ~~How would you describe the student's social maturity?~~
 - ~~What are the characteristics of the student's friends? At what grade level are friends?~~
 - ~~What are the family's feelings about acceleration?~~
 - ~~Are you aware of the student's aptitudes, intellectual ability, special talents and achievements?~~

- ~~Are any curriculum enrichment possibilities available or feasible?~~
- ~~How will acceleration benefit the student?~~
- ~~Of what importance, if any, is the student's physical maturation?~~
- ~~What impact might acceleration have on the student's self-concept and motivation?~~
- ~~What will be the "ripple" effect of acceleration at other educational levels?~~
- ~~How does the student handle: decision making, change, advanced content, stress?~~
- ~~What is the student's reading ability? What kind of material does he/she choose to read?~~
- ~~What is the student's motivation to succeed?~~
- ~~How will acceleration impact the student's time?~~
- ~~What is the probable impact of acceleration of the student's movement through the Minnesota Academic Standard?~~
- ~~What are the negative ramifications of a decision to accelerate?~~
- ~~Does the student demonstrate a high degree of persistence?~~
- ~~What considerations need to be given concerning the impact on siblings who may be in the same grade level upon acceleration?~~

- ~~6. The team will hold a conference to discuss the results of the assessments and develop an educational plan for the student.~~
- ~~7. If acceleration is determined not to be appropriate, the team will write an academic support plan, which the classroom teacher and the gifted and talented contact will enforce through implementation. The building principal will place a copy of the Iowa Acceleration Scale (IAS) and all assessment results into the student's cum file.~~
- ~~8. If the acceleration is determined to be appropriate, the team will write an academic support plan to provide for the student's needs in the next grade level. Student and family will become familiar with programming that will be missed as a result of acceleration. The building principal will place a copy of the Iowa Acceleration Scale (IAS) and summary into the student's cum file.~~
- ~~9. A formal documentation of acceleration will be placed in the student's cum file.~~
- ~~10. The student's progress will be monitored at intervals deemed appropriate by the team.~~

The student and family have the right to request a return to the original grade after three weeks.

Adopted: _____

MSBA/MASA Model Policy 701

Orig. 1995

Revised: _____

Rev. 2022~~11~~

701 ESTABLISHMENT AND ADOPTION OF SCHOOL DISTRICT BUDGET

[Note: The provisions of this policy substantially reflect the requirements of Minnesota Statutes.]

I. PURPOSE

The purpose of this policy is to establish lines of authority and procedures for the establishment of the school district's revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is to establish its revenue and expenditure budgets in accordance with the applicable provisions of law. Budget planning is an integral part of program planning so that the annual budget will effectively express and implement school board goals and the priorities of the school district.

III. REQUIREMENT

- A. The superintendent or such other school official as designated by the superintendent or the school board shall each year prepare preliminary revenue and expenditure budgets for review by the school board or its designated committee or committees. The preliminary budgets shall be accompanied by such written commentary as may be necessary for them to be clearly understood by the members of the school board and the public. The school board shall review the projected revenues and expenditures for the school district for the next fiscal year and make such adjustments in the expenditure budget as necessary to carry out the education program within the revenues projected.
- B. The school district must maintain separate accounts to identify revenues and expenditures for each building. Expenditures shall be reported in compliance with ~~Minn. Stat. §~~ Minnesota Statutes section 123B.76.
- C. Prior to July 1 of each year, the school board shall approve and adopt its initial revenue and expenditure budgets for the next school year. The adopted expenditure budget document shall be considered the school board's expenditure authorization for that school year. No funds may be expended for any purpose in any school year prior to the adoption of the budget document which authorizes that expenditure for that year, or prior to the adoption of an amendment to that budget document by the school board to authorize that expenditure for that year.
- D. Each year, the school district shall publish its adopted revenue and expenditure budgets for the current year, the actual revenues, expenditures, and fund balances for the prior year, and the projected fund balances for the current year in the form prescribed by the Minnesota Commissioner of Education within one week of the acceptance of the final audit by the school board, or November 30, whichever is earlier. A statement shall be included in the publication that the complete budget in detail may be inspected by any resident of the school district upon request to the superintendent. A summary of this information and the address of the school district's official website where the information can be found must be published in a newspaper of general circulation in the school district. At the same time as this publication, the school district shall publish the other

information required by [Minn. Stat. §Minnesota Statutes section](#) -123B.10.

- E. At the public hearing on the adoption of the school district's proposed property tax levy, the school board shall review its current budget and the proposed property taxes payable in the following calendar year.
- F. The school district must also post the materials specified in Paragraph III.D. above on the school district's official website, including a link to the school district's school report card on the Minnesota Department of Education's website, and publish a summary of information and the address of the school district's website where the information can be found in a qualified newspaper of general circulation in the district.

IV. IMPLEMENTATION

- A. The school board places the responsibility for administering the adopted budget with the superintendent. The superintendent may delegate duties related thereto to other school officials, but [the superintendent](#) maintains the ultimate responsibility for this function.
- B. The program-oriented budgeting system will be supported by a program-oriented accounting structure organized and operated on a fund basis as provided for in Minnesota statutes through the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS).
- C. The superintendent or the superintendent's designee is authorized to make payments of claims or salaries authorized by the adopted or amended budget prior to school board approval.
- D. Supplies and capital equipment can be ordered prior to budget adoption only by authority of the school board. If additional personnel are provided in the proposed budget, actual hiring may not occur until the budget is adopted unless otherwise approved by the school board. Other funds to be expended in a subsequent school year may not be encumbered prior to budget adoption unless specifically approved by the school board.
- E. The school district shall make such reports to the [Minnesota Commissioner of Education](#) as required relating to initial allocations of revenue, reallocations of revenue, and expenditures of funds.

Legal References: Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting, and Reporting Requirements)

Cross References: MSBA/MASA Model Policy 701.1 (Modification of School District Budget)
MSBA/MASA Model Policy 702 (Accounting)
~~MSBA Service Manual, Chapter 7, Education Funding~~

701.1 MODIFICATION OF SCHOOL DISTRICT BUDGET

~~*[Note: The provisions of this policy substantially reflect the requirements of Minnesota Statutes.]*~~

I. PURPOSE

The purpose of this policy is to establish procedures for the modification of the school district's adopted revenue and expenditure budgets.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to modify its revenue and expenditure budgets in accordance with the applicable provisions of law.

III. REQUIREMENT

- A. The school district's adopted expenditure budget shall be considered the school board's expenditure authorization for that school year.
- B. If revisions or modifications in the adopted expenditure budget are determined to be advisable by the administration, the superintendent shall recommend the proposed changes to the school board. The proposed changes shall be accompanied by sufficient and appropriate background information on the revenue and policy issues involved to allow the school board to make an informed decision. A school board member may also propose modifications on that board member's own motion, provided, however, the school board member is encouraged to review the proposed modifications with the superintendent prior to their being proposed so that the administration may prepare necessary background materials for the school board prior to its consideration of those proposed modifications.
- C. If sufficient funds are not included in the expenditure budget in a particular fund to allow the proposed expenditure, funds for this purpose may not be expended from that fund prior to the adoption of an expenditure budget amendment by the school board to authorize that expenditure for that school year. An amended expenditure shall not exceed the projected revenues available for that purpose in that fund.
- D. The school district's revenue budget shall be amended from time to time during a fiscal year to reflect updated or revised revenue estimates. The superintendent shall make recommendations to the school board for appropriate revisions. If necessary, the school board shall also make necessary revisions in the expenditure budget if it appears that expenditures would otherwise exceed revenues and fund balances in a fund.

Legal References: Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)

Cross References: MSBA Service Manual, Chapter 7, Education Funding
MSBA/MASA Model Policy 701 (Establishment and Adoption of School District Budget)

Adopted: _____

MSBA/MASA Model Policy 702

Orig. 1995

Revised: _____

Rev. 202206

702 ACCOUNTING

[Note: The provisions of this policy reflect the applicable statutes and are not discretionary in nature.]

I. PURPOSE

The purpose of this policy is to adopt the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS) provided for in guidelines adopted by the Minnesota Department of Education.

II. GENERAL STATEMENT OF POLICY

It is the policy of this school district to comply with the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts.

III. MAINTENANCE OF BOOKS AND ACCOUNTS

The school district shall maintain its books and records and do its accounting in compliance with the Uniform Accounting and Reporting Standards for Minnesota School Districts (UFARS) provided for in the guidelines adopted by the Minnesota Department of Education and in compliance with applicable state laws and rules relating to reporting of revenues and expenditures.

IV. PERMANENT FUND TRANSFERS

Unless otherwise authorized pursuant to ~~Minn. Stat. §~~ Minnesota Statutes section 123B.80, as amended, or any other law, fund transfers shall be made in compliance with UFARS and permanent fund transfers shall only be made in compliance with Minnesota Statutes section Minn. Stat. §123B.79, as amended, or other applicable statute.

V. REPORTING

The school board shall provide for an annual audit of the books and records of the school district to assure compliance of its records with UFARS. Each year, the school district shall also provide for the publication of the financial information specified in Minnesota Statutes section Minn. Stat. §123B.10 in the manner specified therein.

Legal References: Minn. Stat. § 123B.02 (~~General Powers of Independent School Districts~~)School District Powers)
Minn. Stat. § 123B.09 (~~Boards of Independent School Districts~~)School Board Powers)
Minn. Stat. § 123B.10 (Publication of Financial Information)
Minn. Stat. § 123B.14, Subd. 7 (~~Officers of Independent School Districts~~)Duties of School Board Clerk)
Minn. Stat. § 123B.75 (Revenue; Reporting)
Minn. Stat. § 123B.76 (Expenditures; Reporting)
Minn. Stat. § 123B.77 (Accounting, Budgeting and Reporting Requirements)
Minn. Stat. § 123B.78 (Cash Flow; School District Revenues; Borrowing for

~~Current Operating Costs; Capital Expenditure~~, Deficits)
Minn. Stat. § 123B.79 (Permanent Fund Transfers)
Minn. Stat. § 123B.80 (Exceptions for Permanent Fund Transfers)

Cross References: MSBA/MASA Model Policy 703 (Annual Audit)
~~MSBA Service Manual, Chapter 7, Education Funding~~

Adopted: _____

MSBA/MASA Model Policy 703

Orig. 1995

Revised: _____

Rev. 2019-2022

703 ANNUAL AUDIT

[Note: The provisions of this policy reflect the applicable statutes and are not discretionary in nature.]

I. PURPOSE

The purpose of this policy is to provide for an annual audit of the books and records of the school district in order to comply with law, to provide a permanent record of the financial position of the school district, and to provide guidance to the school district to correct any errors and discrepancies in its practices.

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to comply with all laws relating to the annual audit of the books and records of the school district.

III. REQUIREMENT

- A. The school board shall appoint independent certified public accountants to audit, examine, and report upon the books and records of the school district. The school board may enter into a contract with a person or firm to provide the agreed upon services.
- B. After the close of each fiscal year, the books, records, and accounts of the school district shall be audited by said independent certified public accountants in accordance with applicable standards and legal requirements. The superintendent and members of the administration shall cooperate with the auditors.
- C. The school district shall, prior to September 15 of each year, submit unaudited financial data for the preceding year to the [Minnesota](#) Commissioner of Education (Commissioner) on forms prescribed by the Commissioner. The report shall also include those items required by ~~Minn. Stat. §~~[Minnesota Statutes section](#) 123B.14, ~~subdivision~~[Subd.](#) 7.
- D. The school district shall, prior to November 30 of each year, provide to the Commissioner audited financial data for the preceding fiscal year. The school district shall, prior to December 31 of each year, provide to the Commissioner and the State Auditor an audited financial statement in a form that will allow comparison with and correction of material differences in the unaudited data. The audited financial statement must also provide a statement of assurance pertaining to compliance with uniform financial accounting and reporting standards and a copy of the management letter submitted to the school district by its auditor.
- E. The audit must be conducted in compliance with generally accepted governmental auditing standards, the Federal Single Audit Act, and the Minnesota Legal Compliance Audit Guide [for School Districts](#) issued by the Office of the State Auditor.
- F. The school board must approve the audit report by resolution or require a further or amended report.
- G. The administration shall report to the school board regarding any actions necessary to

correct any deficiencies or exceptions noted in the audit.

- H. The accounts and records of the school district shall also be subject to audit and inspection by the State Auditor to the extent provided in [Minnesota Statutes chapter](#)~~Minn. Stat. Ch.~~ 6.

Legal References: Minn. Stat. Ch. 6 (State Auditor)
Minn. Stat. § 123B.02 (~~General Powers of Independent School Districts~~[School District Powers](#))
Minn. Stat. § 123B.09 (~~Boards of Independent School Districts~~[School Board Powers](#))
Minn. Stat. § 123B.14, Subd. 7 (~~Officers of Independent School Districts~~[Duties of School Board Clerk](#))
Minn. Stat. § 123B.77, Subds. 2 and 3 (~~Audited Financial Statements; Statement for Comparison and Correction~~[Accounting, Budgeting, and Reporting Requirement](#))

Cross References: MSBA/MASA Model Policy 702 (Accounting)
~~MSBA Service Manual, Chapter 7, Education Funding~~

Adopted: _____

MSBA/MASA Model Policy 704

Orig. 1995

Revised: _____

Rev. 202209

704 DEVELOPMENT AND MAINTENANCE OF AN INVENTORY OF FIXED ASSETS AND A FIXED ASSET ACCOUNTING SYSTEM

I. PURPOSE

The purpose of this policy is to provide for the development and maintenance of an inventory of the fixed assets of the school district and the establishment and maintenance of a fixed asset accounting system.

II. GENERAL STATEMENT OF POLICY

The policy of the school district is that a fixed asset accounting system and an inventory of fixed assets be developed and maintained.

III. DEVELOPMENT OF INVENTORY AND ACCOUNTING SYSTEM

The superintendent or such other school official as designated by the superintendent or the school board shall be responsible for the development and maintenance of an inventory of the fixed assets of the school district and for the establishment and maintenance of a formal fixed asset accounting system. The accounting system shall be operated in compliance with the applicable provisions of the Uniform Financial Accounting and Reporting Standards for Minnesota School Districts (UFARS). In addition, the inventory shall specify the location of all continued abstracts showing the conveyance of the property to the school district; certificates of title showing title to the property in the school district; title insurance policies; surveys; and other property records relating to the real property of the school district.

IV. REPORT

The administration shall annually update the property records of the school district and provide an inventory of the fixed assets of the school district to the school board.

Legal References: Minn. Stat. § 123B.02 (~~Districts~~ [General Powers of Independent School District Powers](#))
Minn. Stat. § 123B.09 (~~School Districts~~ [Boards of Independent School Board Powers](#))
Minn. Stat. § 123B.51 (Schoolhouse and Sites; [Uses for School and Nonschool Purposes; Closings](#) ~~Access for Noncurricular Purposes~~)

Cross References: MSBA/MASA Model Policy 702 (Accounting)
~~MSBA Service Manual, Chapter 7, Education Funding~~

Adopted: _____

MSBA/MASA Model Policy 705

Orig. 1995

Revised: _____

Rev. 202209

705 INVESTMENTS

[Note: The provisions of this policy substantially reflect legal requirements.]

I. PURPOSE

The purpose of this policy is to establish guidelines for the investment of school district funds.

II. GENERAL STATEMENT OF POLICY

The policy of this school district is to comply with all state laws relating to investments and to guarantee that investments meet certain primary criteria.

III. SCOPE

This policy applies to all investments of the surplus funds of the school district, regardless of the fund accounts in which they are maintained, unless certain investments are specifically exempted by the school board through formal action.

IV. AUTHORITY; OBJECTIVES

- A. The funds of the school district shall be deposited or invested in accordance with this policy, ~~Minn. Stat. Minnesota Statutes chapter~~ Ch. 118A and any other applicable law or written administrative procedures.
- B. The primary criteria for the investment of the funds of the school district, in priority order, are as follows
 - 1. Safety and Security. Safety of principal is the first priority. The investments of the school district shall be undertaken in a manner that seeks to ensure the preservation of the capital in the overall investment portfolio.
 - 2. Liquidity. The funds shall be invested to assure that funds are available to meet immediate payment requirements, including payroll, accounts payable, and debt service.
 - 3. Return and Yield. The investments shall be managed in a manner to attain a market rate of return through various economic and budgetary cycles, while preserving and protecting the capital in the investment portfolio and taking into account constraints on risk and cash flow requirements.

V. DELEGATION OF AUTHORITY

- A. The _____ of the school district is designated as the investment officer of the school district and is responsible for investment decisions and activities under the direction of the school board. The investment officer shall operate the school district's investment program consistent with this policy. The investment officer may delegate certain duties to a designee or designees but shall remain responsible for the operation of the program.

- B. All officials and employees that are a part of the investment process shall act professionally and responsibly as custodians of the public trust and shall refrain from personal business activity that could conflict with the investment program or which could reasonably cause others to question the process and integrity of the investment program. The investment officer shall avoid any transaction that could impair public confidence in the school district.

VI. STANDARD OF CONDUCT

The standard of conduct regarding school district investments to be applied by the investment officer shall be the "prudent person standard." Under this standard, the investment officer shall exercise that degree of judgment and care, under the circumstances then prevailing, that persons of prudence, discretion, and intelligence would exercise in the management of their own affairs, investing not for speculation and considering the probable safety of their capital as well as the probable investment return to be derived from their assets. The prudent person standard shall be applied in the context of managing the overall investment portfolio of the school district. The investment officer, acting in accordance with this policy and exercising due diligence, judgment, and care commensurate with the risk, shall not be held personally responsible for a specific security's performance or for market price changes. Deviations from expectations shall be reported in a timely manner and appropriate actions shall be taken to control adverse developments.

VII. MONITORING AND ADJUSTING INVESTMENTS

The investment officer shall routinely monitor existing investments and the contents of the school district's investment portfolio, the available markets, and the relative value of competing investment instruments.

VIII. INTERNAL CONTROLS

The investment officer shall establish a system of internal controls which shall be documented in writing. The internal controls shall be reviewed by the school board and shall be annually reviewed for compliance by the school district's independent auditors. The internal controls shall be designed to prevent and control losses of public funds due to fraud, error, misrepresentation, unanticipated market changes, or imprudent actions by officers, employees, or others. The internal controls may include, but shall not be limited to, provisions relating to controlling collusion, separating functions, separating transaction authority from accounting and record keeping, custodial safekeeping, avoiding bearer form securities, clearly delegating authority to applicable staff members, limiting securities losses and remedial action, confirming telephone transactions in writing, supervising and controlling employee actions, minimizing the number of authorized investment officials, and documenting transactions and strategies.

IX. PERMISSIBLE INVESTMENT INSTRUMENTS

The school district may invest its available funds in those instruments specified in ~~Minn. Stat. §§Minnesota Statutes sections~~ 118A.04 and 118A.05, as these sections may be amended from time to time, or any other law governing the investment of school district funds. The assets of an other postemployment benefits (OPEB) trust or trust account established pursuant to ~~Minn. Stat. §Minnesota Statutes section~~ 471.6175 to pay postemployment benefits to employees or officers after their termination of service, with a trust administrator other than the Public Employees Retirement Association, may be invested in instruments authorized under ~~Minn. Stat. Ch. Minnesota Statutes chapter~~ 118A or ~~Minnesota Statutes section~~§ 356A.06, ~~subdivision~~Subd. 7. Investment of funds in an OPEB trust account under ~~Minn. Stat. § Minnesota Statutes section~~ 356A.06, ~~subdivision~~Subd. 7, as well as the overall asset allocation strategy for OPEB investments, shall be governed by an OPEB Investment Policy Statement (IPS) developed

between the investment officer, as designed _____ herein, and the trust administrator.

X. PORTFOLIO DIVERSIFICATION; MATURITIES

- A. Limitations on instruments, diversification, and maturity scheduling shall depend on whether the funds being invested are considered short-term or long-term funds. All funds shall normally be considered short-term except those reserved for building construction projects or specific future projects and any unreserved funds used to provide financial-related managerial flexibility for future fiscal years.
- B. The school district shall diversify its investments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities.
 - 1. The investment officer shall prepare and present a table to the school board for review and approval. The table shall specify the maximum percentage of the school district's investment portfolio that may be invested in a single type of investment instrument, such as U.S. Treasury Obligations, certificates of deposit, repurchase agreements, banker's acceptances, commercial paper, etc. The approved table shall be attached as an exhibit to this policy and shall be incorporated herein by reference.
 - 2. The investment officer shall prepare and present to the school board for its review and approval a recommendation as to the maximum percentage of the total investment portfolio that may be held in any one depository. The approved recommendation shall be attached as an exhibit or part of an exhibit to this policy and shall be incorporated herein by reference.
 - 3. Investment maturities shall be scheduled to coincide with projected school district cash flow needs, taking into account large routine or scheduled expenditures, as well as anticipated receipt dates of anticipated revenues. Maturities for short-term and long-term investments shall be timed according to anticipated need. Within these parameters, portfolio maturities shall be staggered to avoid undue concentration of assets and a specific maturity sector. The maturities selected shall provide for stability of income and reasonable liquidity.

XI. COMPETITIVE SELECTION OF INVESTMENT INSTRUMENTS

Before the school district invests any surplus funds in a specific investment instrument, a competitive bid or quotation process shall be utilized. If a specific maturity date is required, either for cash flow purposes or for conformance to maturity guidelines, quotations or bids shall be requested for instruments which meet the maturity requirement. If no specific maturity is required, a market trend analysis, which includes a yield curve, will normally be used to determine which maturities would be most advantageous. Quotations or bids shall be requested for various options with regard to term and instrument. The school district will accept the quotation or bid which provides the highest rate of return within the maturity required and within the limits of this policy. Generally, all quotations or bids will be computed on a consistent basis, i.e., a 360-day or a 365-day yield. Records will be kept of the quotations or bids received, the quotations or bids accepted, and a brief explanation of the decision that was made regarding the investment. If the school district contracts with an investment advisor, bids are not required in those circumstances specified in the contract with the advisor.

XII. QUALIFIED INSTITUTIONS AND BROKER-DEALERS

- A. The school district shall maintain a list of the financial institutions that are approved for investment purposes.
- B. Prior to completing an initial transaction with a broker, the school district shall provide to the broker a written statement of investment restrictions which shall include a provision that all future investments are to be made in accordance with Minnesota statutes governing the investment of public funds. The broker must annually acknowledge receipt of the statement of investment restrictions and agree to handle the school district's account in accordance with these restrictions. The school district may not enter into a transaction with a broker until the broker has provided this annual written agreement to the school district. The notification form to be used shall be that prepared by the State Auditor. A copy of this investment policy, including any amendments thereto, shall be provided to each such broker.

XIII. SAFEKEEPING AND COLLATERALIZATION

- A. All investment securities purchased by the school district shall be held in third-party safekeeping by an institution designated as custodial agent. The custodial agent may be any Federal Reserve Bank, any bank authorized under the laws of the United States or any state to exercise corporate trust powers, a primary reporting dealer in United States Government securities to the Federal Reserve Bank of New York, or a securities broker-dealer defined in ~~Minn. Stat. § Minnesota Statutes section~~ 118A.06. The institution or dealer shall issue a safekeeping receipt to the school district listing the specific instrument, the name of the issuer, the name in which the security is held, the rate, the maturity, serial numbers and other distinguishing marks, and other pertinent information.
- B. Deposit-type securities shall be collateralized as required by ~~Minn. Stat. § Minnesota Statutes section~~ 118A.03 for any amount exceeding FDIC, SAIF, BIF, FCUA, or other federal deposit coverage.
- C. Repurchase agreements shall be secured by the physical delivery or transfer against payment of the collateral securities to a third party or custodial agent for safekeeping. The school district may accept a safekeeping receipt instead of requiring physical delivery or third-party safekeeping of collateral on overnight repurchase agreements of less than \$1,000,000.

XIV. REPORTING REQUIREMENTS

- A. The investment officer shall generate daily and monthly transaction reports for management purposes. In addition, the school board shall be provided a monthly report that shall include data on investment instruments being held as well as any narrative necessary for clarification.
- B. The investment officer shall prepare and submit to the school board a quarterly investment report that summarizes recent market conditions, economic developments, and anticipated investment conditions. The report shall summarize the investment strategies employed in the most recent quarter and describe the investment portfolio in terms of investment securities, maturities, risk characteristics, and other features. The report shall summarize changes in investment instruments and asset allocation strategy approved by the investment officer for an OPEB trust in the most recent quarter. The

report shall explain the quarter's total investment return and compare the return with budgetary expectations. The report shall include an appendix that discloses all transactions during the past quarter. Each quarterly report shall indicate any areas of policy concern and suggested or planned revisions of investment strategies. Copies of the report shall be provided to the school district's auditor.

- C. Within ninety (90) days after the end of each fiscal year of the school district, the investment officer shall prepare and submit to the school board a comprehensive annual report on the investment program and investment activity of the school district for that fiscal year. The annual report shall include 12-month and separate quarterly comparisons of return and shall suggest revisions and improvements that might be made in the investment program.
- D. If necessary, the investment officer shall establish systems and procedures to comply with applicable federal laws and regulations governing the investment of bond proceeds and funds in a debt service account for a bond issue. The record keeping system shall be reviewed annually by the independent auditor or by another party contracted or designated to review investments for arbitrage rebate or penalty calculation purposes.

XV. DEPOSITORIES

The school board shall annually designate one or more official depositories for school district funds. The treasurer or the chief financial officer of the school district may also exercise the power of the school board to designate a depository. The school board shall be provided notice of any such designation by its next regular meeting. The school district and the depository shall each comply with the provisions of [Minn. Stat. § Minnesota Statutes section 118A.03](#) and any other applicable law, including any provisions relating to designation of a depository, qualifying institutions, depository bonds, and approval, deposit, assignment, substitution, addition, and withdrawal of collateral.

XVI. ELECTRONIC FUNDS TRANSFER OF FUNDS FOR INVESTMENT

The school district may make electronic fund transfers for investments of excess funds upon compliance with [Minn. Stat. § Minnesota Statutes section 471.38](#).

Legal References:

Minn. Stat. § 118A.01 (~~Definitions~~~~Public Funds; Depositories and Investments~~)
Minn. Stat. § 118A.02 (~~Depositories; Investing; Sales, Proceeds, Immunity~~~~Authorization for Deposit and Investment~~)
Minn. Stat. § 118A.03 (~~When and What Collateral Required~~~~Depositories and Collateral~~)
Minn. Stat. § 118A.04 (Investments)
Minn. Stat. § 118A.05 (Contracts and Agreements)
Minn. Stat. § 118A.06 (~~Delivery and Safekeeping; Acknowledgements~~)
Minn. Stat. § 356A.06, Subd. 7 (~~Investments; Additional Duties~~~~Authorized Investment Securities~~)
Minn. Stat. § 471.38 (Claims)
Minn. Stat. § 471.6175 (Trust for Postemployment Benefits)

Cross References:

MSBA/MASA Model Policy 703 (Annual Audit)
~~MSBA Service Manual, Chapter 7, Education Funding~~
Minnesota Legal Compliance Audit Guide [for School Districts](#) Prepared by the Office of the State Auditor



**2023-2024 RESOLUTION FOR MEMBERSHIP
IN THE MINNESOTA STATE HIGH SCHOOL LEAGUE
Membership Renewal Form**

This form must be completed once for each school in the district.

Must be completed and submitted to MSHSL NOT LATER THAN JULY 31, 2023. Retain one copy for the school files.

RESOLVED, that the Governing Board or Entity of Northland High School (Name of School) located in the State of Minnesota delegates the control, supervision and regulation of interscholastic activities and athletics (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

FURTHER RESOLVED, that the school listed is authorized by this, the Governing Board of said school district or school to renew its membership in the Minnesota State High School League; and. Participate in the approved interscholastic activities and athletics sponsored by said League and its various subdivisions.

FURTHER RESOLVED, that this Governing Board or Entity hereby adopts the Constitution, Bylaws, Policies, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League's *Official Handbook*, on file at the office of the school district or school, or as appears on the League's website, as the minimum standards governing participation in said League-sponsored activities and athletics. Further, the administration and responsibility for determining student eligibility and for the supervision of such activities and athletics are assigned to the official representatives identified by this Governing Board or Entity.

Signing this Resolution for Membership affirms that this Governing Board has reviewed all required membership materials provided by the League which defines the purpose and value of education-based activity and athletic and programs and defines each member school's responsibilities.

Member schools must develop and publicize administrative procedures to address eligibility suspensions related to Student Code of Responsibilities (Bylaw 206.2) violations for students participating in activity and athletic programs by member schools.

The above Resolution was adopted by the Governing Board or Entity of this school or district and is recorded in the official minutes of said Board and hereby is certified to the State Commissioner of Education as provided for by law.

The following is taken from the MSHSL Constitution:

208.00 LOCAL CONTROL

208.01 Designated School Representatives
At the beginning of the League's fiscal year, the governing board of each member school shall designate two (2) representatives who are authorized to vote for the member school at all district, region and section meetings and on mail ballots where member schools are called upon to vote, such as district meetings, region meetings, and mail ballots.

One of the designated representatives shall be a member of the school's governing board and the other shall be an administrator or full-time faculty member of the member school.

In school districts with multiple schools, the designated representative from the school district's governing body may represent more than one school and is entitled to one vote for each school they represent.

208.02 Designated Activity Representatives
At the beginning of the League's fiscal year, the governing board of each member school shall select individuals to represent its school in the following areas: (a) boys sports; (b) girls sports; (c) speech; and (d) music.

208.03 Local Advisory Committee
Each school is urged to form an advisory committee for League activities. Committee membership is not limited to but shall include a school board member, a student, a parent, and a faculty member, ~~and~~ advise the designated school representatives on all matters relating to the school's membership in the MSHSL.

Northland High School

Name of School (Please Print)

208.01 VOTE ON BEHALF OF THE HIGH SCHOOL

Linda Knox, Clerk

(Designated School Board Member – please print)

knox@isd118.org

Email Address

Mary Yakibchuk, Superintendent

(Designated School Representative – please print)

myakibchuk@issd118.org

Email Address

208.02 ACTIVITY REPRESENTATIVES

Janessa Green

(Boys Sports – please print)

Janessa Green

(Speech – please print)

Janessa Green

(Girls Sports – please print)

Janessa Green

(Music – please print)

208.03 LOCAL ADVISORY COMMITTEE MEMBERS

Bill Wake

(Board Member—please print)

Tyler Siefert

(Parent—please print)

Mckinna Mckinney

(Student—please print)

Janessa Green

(Faculty Member—please print)

Janessa Green

(Mailing Representative—please print)

The Mailing Representative is the person to whom mailings go. This is usually the Activity Director.

Print Name: LINDA KNOX

(Clerk/Secretary - Local Governing Board)

DocuSigned by:

Signed:

Linda

(Clerk/Secretary - Local Governing Board)

Date:

6/7/2023

Print Name: Mary Yakibchuk

(Superintendent or Head of School)

DocuSigned by:

Signed:

Mary Yakibchuk

(Superintendent or Head of School)

Date:

6/1/2023

Northland Community Schools Strategic Plan | 2024-2029

BELIEF STATEMENTS

We believe:

- that education excellence requires effective leadership, high expectations, teamwork, and the responsible utilization of resources;
- that learning begins at birth;
- in having high expectations for everyone in the school district;
- that learning occurs best in a safe, nurturing, [welcoming](#), and respectful environment;
- that [family](#) engagement is key to the success of the school;
- in providing enrichment opportunities for everyone;
- in fostering collaborative community [efforts](#); and
- that integrity, trust, and transparency are foundational to the educational process.

MISSION STATEMENT

The mission of the Northland Community Schools is to:

Educate and inspire all learners to reach their full potential.

VISION STATEMENT

Through unified family, community, and school relationships, Northland Community Schools will, by providing a rigorous, relevant, and engaging curriculum, ensure that all students have the opportunity to acquire the necessary skills to achieve their potential, become productive community members, and value life-long learning.



FOCUS AREA	GOALS	OBJECTIVES
STUDENT ACHIEVEMENT AND STUDENT SUPPORT	1. We will achieve the goals of World's Best Workforce (WBWF) World's Best Workforce for all students in the school district.	1.1 Annually evaluate the success of meeting the five goals of the WBWF World's Best Workforce <ul style="list-style-type: none"> All students are kindergarten ready; All students reading at grade level by third grade; Closing the achievement gap for identified student groups; All students graduating career and college ready; and All students graduating on time.
	2. We will increase academic achievement of all students through effective instruction, a challenging and engaging curriculum, and aligned assessments.	2.1 By 2029, all students reading at grade level every year. 2.2.2 By the end of the 2026 school year, increase partnerships with local business and educational organizations focused on relevant career pathways. 2.2.3 By 2024, meet or exceed state averages and comparable districts averages on state accountability and college ready assessments.
FINANCE	3. We will maintain our strong financial foundation which will support the achievement of the school district goals.	3.1 Annually, per school board policy, the school district will maintain a strong district fund balance. 3.2 By July 2029, By July 2019, the school district will establish and maintain a 1-, 3-, and 5-year budget projection plan. 3.3 By 2026, the school district will achieve a balanced budget.
WORKFORCE	4. We will recruit, develop, and retain talented staff for all positions in the school district.	4.1 By August 2019 August 2027, repair and reboot our create, maintain, and support a mentor and induction program for all staff. 4.2 By September 2024, implement a comprehensive, coordinated, districtwide professional development program aligned to the goals of the Strategic Plan. 4.3 By January 2020, Annually develop-administer a staff climate survey and gather data regarding staff needs. 4.4 By August 2026, establish relationships with the local Chambers of Commerce to share employment opportunities. 4.5 By August 2029, implement programs and incentives designed to retain all employees.
	5. We will create and maintain a positive school climate in which staff and students feel respected, safe, and supported in their work and studies.	5.1 By September 2019, establish a professional development plan which results in all staff fostering and reinforcing a positive climate and culture. Annually implement professional development that aligns with creating a safe, support, and collaborative culture. 5.2 By January 2020, identify and implement the best way to benchmark and measure school climate. Annually measure school climate through comprehensive needs assessment. 5.3 By the start of the 2025/2026/2021 school year, design a process to celebrate and communicate research and implement a program designed to promote student achievements and school pride to and engage all stakeholders in improving the climate of the school.
ACADEMIC PROGRAM	6. We will embed teaching and learning practices throughout the pre-K to grade 12 curriculum that provide students with the skills, knowledge, and attributes to successfully transition between all levels within the school district and beyond.	6.1 By May 1, 2019 August 1, 2024, and each year thereafter, a staff professional development plan will be created for the following school year that supports curriculum, teaching, and learning practices. 6.2 By September 2024, the school district will follow, with fidelity, a curriculum review cycle. 6.3 By February 2025, a sustainable schedule that provides student opportunities and choices will be created. 6.3.4 By the start of 2024/2025 school year and every year after, the school leader will communicate a clear plan using the instructional model to ensure instructional practices are known, implemented, and monitored in every classroom.

Commented [JG1]: Can we add HRS and READ Act language? HRS leading indicators?

Can we take the indicator that needs most work from Level 3, as shown on the CNA?

Commented [JG2]: These need to be updated

Commented [JG3]: Have we done this one? Are we still implementing or are we maintaining?

Commented [JG4]: What defines a balanced budget? Have we achieved that?

Commented [JG5]: Can we add some HRS language from Level 2 for this?

Take leading indicator from CNA?

Commented [JG6]: Have we done this?

Commented [JG7]: Can we add HRS level 1 language?

Can we take the leading indicator from level 1 CNA which still needs the most work?

Commented [JG8]: Can we add HRS language from Level 2?

Can we take the CNA and add level 2 leading indicators that we need the most work?

COMMUNICATION

7. We will ensure communication between all stakeholders is built on integrity, trust, and transparency.

7.1 By ~~September~~ August 2025¹⁹, establish clear and regular communication of the “big picture” (i.e., belief, mission, and vision statements) with all stakeholders.

7.2 By September ~~2025~~¹⁹, the school district will develop a plan designed to ~~improve two-way~~ provide and receive information from all stakeholders, with intentional focus on all demographic groups throughout the community, communications between administration, staff, and students.

7.3 ~~By September 2020, the school district will develop a communications plan designed to target all demographic groups throughout the communities.~~

Commented [JG9]: Feedback I received from our CNA for parents/guardians said “how are parents supposed to know the answers to any of these questions”

Commented [JG10]: Are we at a maintaining and supporting level here?

AND CULTURE

Professional Development	<u>LETRS</u>
Vendor	Lexia
Local Facilitation available	Yes
Teacher Time	<ul style="list-style-type: none"> • 86-116 hrs independent work • 48 hours live Zoom sessions with cohort
Asynchronous Component	<ul style="list-style-type: none"> • 8 asynchronous units; divided into 56 sessions • Approximately 86-116 hours of content (online, print, classroom application) • Each successive module will be unlocked after the live, synchronous session from the previous module has been completed
Synchronous Component	<ul style="list-style-type: none"> • 8 live 6-hour sessions in cohorts • Zoom-based or in-person sessions facilitated by National Professional Learning Facilitators • Designed to support participants in mastering the content and principles of effective reading, language, and literacy instruction through presentation, modeling, small group and large group activities, peer-to-peer interaction then apply that learning into practical classroom application.
Other considerations	LETRS also has a <u>early childhood component</u>

Professional Development	<u>LETRS</u>
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Vendor	Lexia
Local Facilitation available	<ul style="list-style-type: none"> • Provides guided discussion, practice, and feedback on the content covered in LETRS, which includes the online modules, quizzes, readings, and application activities. • Maintain their deep understanding of the science of reading, as well as the research and evidence-based theories of LETRS. • Your sponsoring agency must be a local, regional, or state educational agency that is also an employer. Schools and districts are two common examples. • Lead LETRS professional learning sessions for all units in a given volume to others within their sponsoring agency.
Training Hours	<ul style="list-style-type: none"> • 48 hours of synchronous training (virtual group instruction) • 50-61.5 hours of online module coursework (estimate) • 18.5-28 hours of reading training manuals (estimate)
Included in LETRS:	Participants will receive approximately 86–116 hours of content (50–61.5 hours online, 18.5–28 hours of print reading, and 18–27 hours of classroom application) and 48 hours of small-cohort synchronous training. Two printed manuals are included.
Asynchronous Component	<ul style="list-style-type: none"> • 8 asynchronous units; divided into 56 sessions • Approximately 86–116 hours of content (50–61.5 hours online, 18.5–28 hours of print reading, and 18–27 hours of classroom application) • Accessed through the Lexia LETRS platform
Synchronous Component	<ul style="list-style-type: none"> • 8 live 6-hour sessions in cohorts of 38-40 educators (if your district or charter school is unable to fill a cohort, please coordinate with area schools to coordinate a training schedule) • Zoom-based sessions facilitated by National Professional Learning Facilitators • Designed to support participants in mastering the content and principles of effective reading, language, and literacy instruction through

	presentation, modeling, small group and large group activities, peer-to-peer interaction then apply that learning into practical classroom application.
Certificate of Completion	A Certificate of Completion means that you earned a Unit Score of less than 80%.
Certificate of Mastery	A Certificate of Mastery means that you earned a Unit Score of 80% or higher.
Modules:	<ul style="list-style-type: none"> ● Challenge of Learning to Read ● Speech Sounds of English ● Teaching Beginning Phonics, Word Recognition, and Spelling ● Advanced Decoding, Spelling, and Word Recognition ● Mighty Word: Oral Language and Vocabulary ● Digging for Meaning: Understanding Reading Comprehension ● Text-Driven Comprehension Instruction ● Reading-Writing Connection
LETRS for Early Childhood	<p>Training Hours:</p> <ul style="list-style-type: none"> ● 12 hours of synchronous training (virtual group instruction) ● 25 hours of reading and working on modules (estimate) <p>Included in LETRS for Early Childhood Educators:</p> <ul style="list-style-type: none"> ● Participants will receive approximately 19–25 hours of content (online, print, classroom application) and 12 hours of small-cohort synchronous training. Includes a printed manual. <p>Asynchronous Component:</p> <ul style="list-style-type: none"> ● 2 live 6-hour sessions in cohorts of 38-40 educators ● 4 asynchronous units; divided into 10 sessions ● Approximately 19–25 hours of content (online, print, classroom application) ● Accessed through the Lexia LETRS platform <p>Synchronous Component:</p> <ul style="list-style-type: none"> ● Zoom-based or in-person sessions facilitated by National Professional Learning Facilitators

	<ul style="list-style-type: none"> Designed to support participants in mastering the content and principles of effective language and literacy interactions that weave cognitive, social-emotional, and physical development through intentional, purposeful play through presentation, modeling, small group and large group activities, peer-to-peer interaction then apply that learning into practical classroom application.
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Northland's Proposal for Training Hour Requirements

Summary of Requirements	Volume #1 has 4 units, each unit has 8 Sessions Estimated time for completion of Volume #1 is 80 hours
Summary of Existing Time for Completion	Face - to - Face - Each PLD (8) for 3 hrs = 24 hrs. On-line and Reading - Each PLD (8) for 2 hours = 16 On-line and Reading - Early Release (10) for 1.5 hrs. / 2 = 7.5 hrs. Bridge to Practice - Built-in to school day = 12 hrs. Total Existing Time = 59.5
Summary of Extended Time for Completion Per Teacher	Time needed (80-59.5) = 20.5 Option #1 - Stipend (pay received at completion of each unit) Option #2 - Substitute for 3 days (1 day / unit) Option #3 - Combination of #1 and #2 Total Extended Time = 20.5

MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT is entered into between Independent School District No. 118, Northland Community Schools and, Northland Remer Education Minnesota and Lisa Holm, collectively referred to as "the Parties."

WHEREAS, the Union and the District are parties to a Collective Bargaining Agreement covering the member's terms and conditions of employment; and

WHEREAS, pursuant to Minnesota Statutes Section 122A.40, Subdivision 5, the Teacher has a 1 year probationary period in a new district after obtaining tenure in a prior district; and

WHEREAS, Lisa Holm's three years of probation with the School District will be completed at the end of the 2023-2024 school year; and

WHEREAS, the School District has discretion not to renew the Teacher's contract at the end of the 2023-2024 school year pursuant to Minnesota Statutes Section 122A.40, Subdivision 5; and

WHEREAS, the District wishes to extend the Teacher's probationary period to allow for further training and evaluation of the Teacher's performance.

NOW, THEREFORE, in consideration of the mutual promises and benefits contained in this Memorandum of Understanding, the Parties agree as follows:

1. The parties to this Memorandum of Understanding have agreed to extend the Teacher's probationary period by one year. The Teacher knowingly and voluntarily waives her right to have a decision made on her probation after three years under Minnesota Statutes, Section 122A.40, subd. 5. The Teacher agrees that she will be a probationary teacher under Minn. Stat. 122A.40, subd. 5 for the 2024-2025 school year.
2. The District agrees to hold a status meeting with the Teacher on a regular basis throughout the 2024-25 school year, to discuss her performance and her prospects for being granted a continuing contract at the end of the 2024-25 school year. The Teacher shall have the right to have a union representative present at each status meeting. The District will appoint the Elementary Principal to evaluate the Teacher's performance during the 2024-25 school year.
3. Beginning the 2024-25 school year and continuing throughout the year, the District agrees to provide the Teacher ongoing support, including a mutually agreed upon professional development plan and a mutually agreed upon peer mentor.
4. This Memorandum of Understanding does not set a precedent or establish a past practice for other teachers or future similar situations in Independent School District No. 118.

5. It is specifically understood and agreed that the acceptance of the considerations set forth in this Memorandum is a full, final, and complete agreement and does not constitute and shall not be construed as any admission of wrongdoing, liability, or fault by any of the parties to this Memorandum of Understanding.

6. By execution of this Memorandum of Understanding, the Teacher acknowledges that the School District has recommended that she consult with her union and/or seek her own legal advice regarding this Memorandum of Understanding. The Teacher represents that she has consulted with her union in regard to entering this Memorandum of Understanding. The Teacher represents that she entered this Memorandum of Understanding knowingly and voluntarily.

7. This Memorandum of Understanding represents a full and complete agreement between the parties hereto. There are no covenants, promises, or undertakings outside of this Memorandum of Understanding other than as specifically set forth herein.

The undersigned, by execution hereof, state that this Memorandum of Understanding has been read by them and that they understand and fully agree to each, all, and every provision of this Memorandum and hereby acknowledge receipt of a copy of this Memorandum.

IN WITNESS WHEREOF: the Parties have executed this Agreement as follows:

_____, Teacher

_____, ISD 118 Chair

Dated: _____

Dated: _____

_____, ISD 118 Clerk

_____, Union President

Dated: _____

Dated: _____

Northland Community Schools

JOB DESCRIPTION

Position Title: Behavior Interventionist

Date Written: May 2024

Department: K-12

Reports To: Building Principal

Board Approved:

JOB SUMMARY: Assists the principal in the management and resolution of negative behaviors. Enforces school rules and communicates with appropriate personnel.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

70% Supports Students in a Safe, Learning Environment

- A. Demonstrate a variety of strategies that reinforce positive behavior, using a student's behavior management plan
- B. Assists teachers and principal in monitoring students, maintaining order and discipline and attending to individual student needs
- C. Determine positive strategies to change behavior and appropriately collect objective and accurate information on student behavior
- D. Resolves minor behavior referrals, bus referrals and student conflicts
- E. Support students transitioning back to the regular classroom
- F. Promote the behavior expectations established through PBIS
- G. Support staff in the de-escalation of dis-regulated students using CPI and best practice techniques
- H. Reinforce learning individually or in small groups for academics, social emotional learning, and behavior
- I. Supervise cafeteria, playground, and other activities or areas as assigned, engaging in activities and mediating conflict

30% Collects, Records, and Communicate Data

- A. Observe students and help accumulate data to be used for the evaluation of students
- B. Assist in maintaining student academic/behavior records by entering data into database systems
- C. Collect and record objective and accurate information regarding academic and behavioral performance data on students under the direction of a special education teacher
- D. Collect and organize student behavior records by entering data into database systems
- E. Communicates with case managers regarding student behaviors and/or behavior plans
- F. Participates in or provides input for IEP meetings when requested
- G. Keeps all student information strictly confidential and communicates with appropriate personnel
- H. Maintains appropriate documentation of forms, files, and project evaluation data

Other Duties

- A. Performs other duties as assigned or requested

WORK REQUIREMENTS AND CHARACTERISTICS:

Education/Certification Requirement:

- BA or BS degree
- Teaching License Issued by the Minnesota Department of Education
- Minnesota Principal license preferred
- Valid Minnesota driver's license

Experience:

- Advanced training beyond minimum license requirement preferred
- Previous experience working with children preferred
- CPI, CPR and first aid training desired

Essential Skills Required to Perform the Work:

- Ability to communicate effectively with students, parents, teachers, administrators, community, staff, etc.
- Knowledge of resources within the district for providing services to students
- Ability to constantly make decisions and act within the district and building policies, procedures, and guidelines
- Knowledge of teaching techniques and strategies
- Knowledge of legal mandates regarding the provision of services
- Knowledge of classroom instructional interventions and behavioral management techniques
- Working knowledge of district curriculum and resources
- Knowledge of community resources available for specific student needs
- A working knowledge of the district's computers and student management software systems
- Knowledge and application of Crisis Prevention Institute (CPI) Training if required by the position
- Ability to exercise confidentiality in handling School District information
- Ability to work in a diverse environment
- Ability to work with individuals of various ability levels

Machines, Tools, Equipment, Electronic Devices, and Software Required:

- Operates office equipment including computer, printer, copy machine, telephone, and walkie-talkie
- Operates assistive technology, adaptive equipment, and augmentative communication devices
- Utilizes student management software, SpedForms software, and other word processing aides
- Operates television/VCR/DVD, overhead projector

Supervision of Other Employees:

- This position is not responsible for directly supervising others
- This position provides training to new and continuing teaching staff in the areas of social/emotional/behavioral teaching techniques and strategies

Physical Job Requirements:

- Position requires extended periods of standing or sitting while observing and assessing student needs
- Position may involve occasionally lifting up to 25 lbs
- Position involves listening, speaking clearly and visual acuity
- Position includes repetitive motion keyboarding activities for classroom preparation or data collection and report writing
- Position may involve addressing physical and/or emotional outbursts from students

Mental Job Requirements:

- Position requires handling multiple tasks at once while dealing with constant interruptions
- Position requires exercising confidentiality in handling School District information
- Position includes the need to collect data, establish facts, and draw conclusions
- Position requires organizing and prioritizing work assignments
- Position requires initiating interpersonal and conflict resolution in dealing with students, parents, and colleagues
- Position requires dealing with complicated and emotional issues
- Position requires thinking and acting expediently in crisis situations

Working Conditions:

- Majority of work is performed in a classroom environment or office, which typically includes moderate noise from students, computers, and support staff
- Position may involve occasional exposure to blood/bodily fluids and airborne pathogens
- Position involves occasional exposure to outside temperatures and weather conditions
- Position involves risk of occasional physical injury from student and/or emotional outbursts
- Position involves some travel between buildings/sites and for home visits as assigned which can be unpleasant or unwelcoming

Job Outcomes:

- Projects a positive, cooperative and respectful attitude with students, parents, other employees and community members
- Maintains a positive, professional and safe educational environment at all times
- Educates students or program participants to assist them in reaching their full potential academically, emotionally, physically and socially

This description describes the general nature and work expected of an individual assigned to this position. Employees may be required to perform other job-related duties as requested by their supervisor. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.

Northland Community Schools

JOB DESCRIPTION

Position Title: Behavior Interventionist

Date Written: May 2024

Department: K-12

Reports To: Building Principal

Board Approved:

JOB SUMMARY: Assists the principal in the management and resolution of negative behaviors. Enforces school rules and communicates with appropriate personnel.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

70% Supports Students in a Safe, Learning Environment

- A. Demonstrate a variety of strategies that reinforce positive behavior, using a student's behavior management plan
- B. Assists teachers and principal in monitoring students, maintaining order and discipline and attending to individual student needs
- C. Determine positive strategies to change behavior and appropriately collect objective and accurate information on student behavior
- D. Resolves minor behavior referrals, bus referrals and student conflicts
- E. Support students transitioning back to the regular classroom
- F. Promote the behavior expectations established through PBIS
- G. Support staff in the de-escalation of dis-regulated students using CPI and best practice techniques
- H. Reinforce learning individually or in small groups for academics, social emotional learning, and behavior
- I. Supervise cafeteria, playground, and other activities or areas as assigned, engaging in activities and mediating conflict

30% Collects, Records, and Communicate Data

- A. Observe students and help accumulate data to be used for the evaluation of students
- B. Assist in maintaining student academic/behavior records by entering data into database systems
- C. Collect and record objective and accurate information regarding academic and behavioral performance data on students under the direction of a special education teacher
- D. Collect and organize student behavior records by entering data into database systems
- E. Communicates with case managers regarding student behaviors and/or behavior plans
- F. Participates in or provides input for IEP meetings when requested
- G. Keeps all student information strictly confidential and communicates with appropriate personnel
- H. Maintains appropriate documentation of forms, files, and project evaluation data

Other Duties

- A. Performs other duties as assigned or requested

WORK REQUIREMENTS AND CHARACTERISTICS:

Education/Certification Requirement:

- BA or BS degree
- Teaching License Issued by the Minnesota Department of Education
- Minnesota Principal license preferred
- Valid Minnesota driver's license

Experience:

- Advanced training beyond minimum license requirement preferred
- Previous experience working with children preferred
- CPI, CPR and first aid training desired

Essential Skills Required to Perform the Work:

- Ability to communicate effectively with students, parents, teachers, administrators, community, staff, etc.
- Knowledge of resources within the district for providing services to students
- Ability to constantly make decisions and act within the district and building policies, procedures, and guidelines
- Knowledge of teaching techniques and strategies
- Knowledge of legal mandates regarding the provision of services
- Knowledge of classroom instructional interventions and behavioral management techniques
- Working knowledge of district curriculum and resources
- Knowledge of community resources available for specific student needs
- A working knowledge of the district's computers and student management software systems
- Knowledge and application of Crisis Prevention Institute (CPI) Training if required by the position
- Ability to exercise confidentiality in handling School District information
- Ability to work in a diverse environment
- Ability to work with individuals of various ability levels

Machines, Tools, Equipment, Electronic Devices, and Software Required:

- Operates office equipment including computer, printer, copy machine, telephone, and walkie-talkie
- Operates assistive technology, adaptive equipment, and augmentative communication devices
- Utilizes student management software, SpedForms software, and other word processing aides
- Operates television/VCR/DVD, overhead projector

Supervision of Other Employees:

- This position is not responsible for directly supervising others
- This position provides training to new and continuing teaching staff in the areas of social/emotional/behavioral teaching techniques and strategies

Physical Job Requirements:

- Position requires extended periods of standing or sitting while observing and assessing student needs
- Position may involve occasionally lifting up to 25 lbs
- Position involves listening, speaking clearly and visual acuity
- Position includes repetitive motion keyboarding activities for classroom preparation or data collection and report writing
- Position may involve addressing physical and/or emotional outbursts from students

Mental Job Requirements:

- Position requires handling multiple tasks at once while dealing with constant interruptions
- Position requires exercising confidentiality in handling School District information
- Position includes the need to collect data, establish facts, and draw conclusions
- Position requires organizing and prioritizing work assignments
- Position requires initiating interpersonal and conflict resolution in dealing with students, parents, and colleagues
- Position requires dealing with complicated and emotional issues
- Position requires thinking and acting expediently in crisis situations

Working Conditions:

- Majority of work is performed in a classroom environment or office, which typically includes moderate noise from students, computers, and support staff
- Position may involve occasional exposure to blood/bodily fluids and airborne pathogens
- Position involves occasional exposure to outside temperatures and weather conditions
- Position involves risk of occasional physical injury from student and/or emotional outbursts
- Position involves some travel between buildings/sites and for home visits as assigned which can be unpleasant or unwelcoming

Job Outcomes:

- Projects a positive, cooperative and respectful attitude with students, parents, other employees and community members
- Maintains a positive, professional and safe educational environment at all times
- Educates students or program participants to assist them in reaching their full potential academically, emotionally, physically and socially

This description describes the general nature and work expected of an individual assigned to this position. Employees may be required to perform other job-related duties as requested by their supervisor. All requirements are subject to possible modification to reasonably accommodate individuals with a disability.