

**Northland Community Schools  
INDEPENDENT SCHOOL DISTRICT NO. 118  
Remer, Minnesota**

**REGULAR MEETING AGENDA**

**Monday, January 4, 2021 - 5:30 PM Northland High School Room C113  
316 Main St E  
Remer, MN 56672**

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Mission Statement "Educate and inspire all learners to reach their full potential."**
4. **Seat New Board Members** **3**
5. **Adoption of Agenda**
6. **Action Items**
  1. Reorganize the Board for the 2021 Calendar Year
    1. Nominations for Chair
    2. Motion to Elect Chair
    3. Nominations for Vice Chair
    4. Motion to Elect Vice Chair
    5. Nominations for Clerk
    6. Motion to Elect Clerk
    7. Nominations for Treasurer
    8. Motion to Elect Treasurer
  2. Set Official Regular Meeting Dates, at 5:30 p.m. at Northland High School  
  
Suggestion: Third Thursday of the month
  3. Set Dates for Work Sessions in 2021
  4. Approve Board Expense Reimbursement Schedule for 2021:  
  
Per diem for board and and committee meetings - \$55 per meeting  
Stipend for:  
    Chair - \$350 per year  
    Vice Chair - per meeting  
    Clerk - \$300 per year  
    Treasurer - \$300 per year  
Mileage - federal rate
  5. Approve Chair, Clerk and Treasurer as signers for checking account
  6. Designate Pine Cone Press as official newspaper for School District in 2021

7. Set Committee Assignments for 2021 4
7. **Other Business**
1. Approve Trap Shooting as a school activity
  2. Approve the hire of Stacey Wake as Junior High Girls Basketball Coach for the 2020-21 season.
- Interview committee: Max Torgerson, Stacey Johnson, and Angela Lewandowski
3. Approve the hire of Ray Dauphinais as Junior High Girls Basketball Coach for the 2020-21 season.
- Interview committee: Max Torgerson, Stacey Johnson, and Angela Lewandowski
4. Approve the hire of Cameron Wake as junior high coach for boys basketball for the 2020-21 season.
- Interviewed by Max Torgerson
5. Second reading and approval of revised District Policy 614.1 - Indian Policies and Procedures (IPP's) Regarding Students Residing on Indian Lands 6
8. Adjournment

## **SCHOOL BOARD MEMBER OATH OF OFFICE**

It is an honor that you were elected to guide the education of our community's children. As you recite the oath of office, you assume a tremendous responsibility as a director of our school district with the duties empowered by the Minnesota Legislature. This power puts you and the other members of our school board in the position of being both morally and legally responsible for equitable, quality education of every student in the district.

In carrying out this responsibility, you will be asked to fulfill the roles of vision, structure, accountability, and advocacy. In providing vision, the board, with extensive participation of the community, envisions the community's educational future and then formulates the goals, defines the outcomes and sets the course for the public schools.

To achieve the vision, the board establishes a structure and creates an environment designed to ensure all students the opportunity to attain their maximum potential through a sound organizational framework.

Because as a board we must be accountable to the community, we must ensure a continuous assessment of student achievement and all conditions affecting the education of our children.

As board members, we serve as education's key advocate on behalf of students and our community schools to advance the vision for our schools.

Furthermore, we must strive to work together with the superintendent and staff to lead the district toward fulfilling the vision we have created, fostering excellence for every student in the areas of academic skills and knowledge, citizenship and personal development.

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Having signed the acceptance of office and oath of office, I hereby publicly affirm my commitment to the oath of office:

I swear/affirm that I will support the Constitution of the United States and of this state, and that I will discharge faithfully the duties of the office of school board member of Independent School District No. 118 to the best of my judgment and ability.

<b>2020 COMMITTEE ASSIGNMENTS</b>	<b>Ammerman</b>	<b>Chambers</b>	<b>Gross</b>	<b>Knox</b>	<b>Ruyak</b>	<b>Seifert</b>	<b>Wake</b>
<b>Buildings &amp; Grounds/Transportation</b>		<b>X</b>	<b>X</b>				<b>X</b>
<b>Finance Committee</b>		<b>X</b>		<b>Alt</b>		<b>X</b>	
<b>Negotiations – Certified</b>				<b>X</b>	<b>X</b>		
<b>Negotiations – Associate</b>		<b>X</b>			<b>X</b>		
<b>Negotiations – Principal &amp; Superintendent</b>			<b>X</b>	<b>X</b>			
<b>Negotiations – Others</b>					<b>X</b>	<b>X</b>	
<b>Policy Committee</b>		<b>X</b>	<b>X</b>		<b>X</b>		
<b>BOARD REPRESENTATIVE(S) TO THE FOLLOWING:</b>							
<b>AWAIR (Safety) (Meets during day)</b>		<b>Alt</b>				<b>X</b>	
<b>Community Ed &amp; Youth Service</b>				<b>X</b>			
<b>IASC</b>			<b>X</b>		<b>Alt</b>		
<b>Indian Parent Advisory Committee</b>			<b>X</b>				
<b>K-12 Staff Development (Meets at 7:00 am)</b>	<b>X</b>				<b>X</b>		
<b>Meet &amp; Confer</b>	<b>X</b>				<b>X</b>		
<b>MSHSL</b>	<b>X</b>						<b>X</b>
<b>Sourcewell</b>							<b>X</b>
<b>Special Ed Advisory Council</b>					<b>X</b>	<b>X</b>	
<b>Sports Coop Committee</b>	<b>X</b>		<b>X</b>				<b>Alt</b>
<b>Technology Committee (Meets 7:00 am)</b>					<b>Alt</b>		<b>X</b>

<b>2021 COMMITTEE ASSIGNMENTS</b>	<b>Ammerman</b>	<b>Knox</b>	<b>Nystrom</b>	<b>Robison</b>	<b>Ruyak</b>	<b>Seifert</b>	<b>Wake</b>
<b>Buildings &amp; Grounds/Transportation</b>							
<b>Finance Committee</b>							
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<b>Sports Coop Committee</b>							
<b>Technology Committee (Meets 7:00 am)</b>							

Adopted: 12/3/97

*Independent School District #118 Policy 614.1*

Issued: 5/19/88

Revised: 1/20/00, 8/15/02, 10/04, 9/16/08, 10/1/20

Reviewed: 11/03, 10/20/05, 10/17/06, 10/18/07, 9/17/2009, 9/16/2010, 9/15/2011, 9/20/12, 9/19/13, 9/18/14, 10/23/14, 1/21/2016, 10/27/2016, 1/18/18, 12/11/18, 1/23/19, 1/23/2020

## **614.1 INDIAN POLICIES AND PROCEDURES (IPP's) REGARDING STUDENTS RESIDING ON INDIAN LANDS**

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~~Indian Policies and Procedures~~The District Public School is entitled to receive federal funds through Public Law 81-874, and amended by PL 95-561, known as Impact Aid, based on the numbers of students who reside on Indian-owned land, whose parents work on Indian land, or whose parents work for the federal government. The funds received through 81-874 are non-categorical and become a part of the District General Fund, as allowed by Section 223.6.

### ISD# 118 School District

#### 2020-2021 School Year

~~Section 223.10-223, of P.L. 81-874, requires that the local education agency (LEA) establish policies and procedures to ensure that 1) Tribal officials and parents of Indian children are given the opportunity to comment on the participation of Indian children on an equal basis in the school program with all other children educated by the LEA. 2) The LEA disseminates documents dealing with educational programs to tribal officials and parents of Indian children. 3) The LEA consults and involves tribal officials and parents of Indian children in planning and developing educational programs assisted by funds.~~

~~These policies and procedures are to be reviewed annually by the LEA to ensure that they meet the minimum standards of P.L. 81-874 and that they continue to provide for an adequate level of Indian participation.~~

~~The Indian Tribe has the right to file a complaint regarding these policies and procedures as outlined in Section 223.20 and 21.~~

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It is the intent of the ISD# 118 School District that all Indian children of school age have equal access to all programs, services and activities offered within the school district. To this end, the ISD# 118 School District will consult with local ~~tribal officials~~Tribes and parents of Indian children in the planning and development of Indian Policies and Procedures (IPPs), general education programs, and activities. These policies and procedures will be reviewed annually, and revisions will be made within 90 days of the determination that requirements are not being adequately met.

### **ATTESTATIONS**

The ISD# 118 School District attests that it has established Indian Policies and Procedures (IPPs) as required in section 7004 of the Impact Aid law for any children claimed who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures was attached to the FY 2022 Impact Aid application.

The ISD# 118 School District attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Indian children through the Indian policies and procedures consultation process and disseminated these responses to tribal leaders and parents of Indian children prior to the submission of their FY 2022 Impact Aid application.

## Indian Policies and Procedures

The following Indian policies and procedures become effective upon school board approval.

**POLICY 1:** The LEA will disseminate relevant applications, evaluations, program plans and information related to the LEA's education program and activities with sufficient advance notice to allow tribes and parents of Indian children the opportunity to review and make recommendations. [34CFR222.94(a)(1)]

### **Procedure 1:**

The ~~District Administrator/designee~~LEA will disseminate, as soon as reasonably possible after such information becomes available, but not later than ~~one-2~~ weeks in advance of any meeting, by phone, mail, and email to Indian parents and ~~Tribes~~tribes a copy of the following documents:

- Impact Aid FY 202219 application;
- Assessment/Evaluation of Equal Participation in all Educational Programs;
- Indian Policies Procedures (IPPs);
- Any Plans for District education programs;
- Other (LEA may specify other documents as a part of your consultation process).
- ~~—~~
- ~~Evaluation of all educational programs; and~~
- ~~Plans for education programs the District intends to initiate or eliminate.~~

~~In addition, information regarding these materials will be included in the Indian Education newsletter, if appropriate.~~

~~Parents of Indian children, tribal officialsTribes and the public will be given notice of any and all meetings at least 2 weeks in advance related to the above documents, Including IPPs by phone, mail and email. This will allow parents of Indian children and tribes the time to review and provide comments on all documents and information received. related to equal participation or the content of the educational program by including information about meeting times and locations in the questionnaire to be disseminated in the fall. The location, date and time of any meeting described above shall be posted on the Northland Community School's Indian Education site.~~

~~The ISD#118 School District will disseminate information and seek timely input regarding the following programs on its educational program (including, but not limited to): Title I, Part A, Title I, Part C, Title I, Part D, Title II, Part A, Title III, Part A, Title IV, Part A, Title IV, Part B, Title V, Part B-subpart 2, Title VI, Part A, subpart 1, Title VII-Impact Aid programs, Johnson O'Malley programming.~~

~~The completed applications, evaluations, and program planning will be made available to parents of Indian children, Tribal officials, and the Indian Education Committee and a summary will be prepared and disseminated two weeks in advance of public hearings held in October and April to afford all interested parties the opportunity to review the documents with sufficient time to provide thoughtful input at the public meetings. These hearings will be publically advertised by newsletter to allow all interested parties to attend. In addition, representatives from the District and Indian Education Committee will schedule meetings with the Local Indian Education Committee to seek input.~~

~~Parents of Indian children, tribal officials, the Indian Education Committee and any other interested persons can review assessment data to help develop or modify educational programs and services allowing for the participation of Indian students on an equal basis in the district.~~

~~Minutes from the Indian Education meetings will be available to all patrons and Tribal officials to review. This will allow for ongoing dissemination of information.~~

**POLICY (2):** The ISD# 118 School District will provide an opportunity for the Leech Lake Band of Ojibwe Tribe and parents of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities. [34CFR222 .94(a)(2)] As part of requirement, the LEA will-

~~(i) (i)-Notify the Leech Lake Band of Ojibwe Tribes and the parents of Indian children of the opportunity to submit comments and recommendations, considering the Tribe's preference for method of communication, and~~

~~(ii) Modify the method of and time for soliciting Indian views, if necessary, to ensure the maximum participation of Tribes and parents of Indian children.~~

## **Procedure 2:**

2.1 The LEA will make the following opportunities available for parents of Indian Children and Tribes to provide input on the educational program and activities:

- The ISD#118 School District will mail and email parents of Indian Children and Tribes a questionnaire requesting their input and recommendations during the ISD #118 quarter one school year and will hold an annual meeting during the ISD #118 school year quarter two, where such commentary may be reviewed by parents of Indian Children and Tribes.

2.2 Indian parents and Tribes will be given notice of any and all meetings by referred questionnaire to be disseminated by phone, mail and email in the ISD #118 quarter two school year.

2.3 The Leech Lake Band of Ojibwe Tribe prefers all communication with the Tribe and the parents of Indian children be disseminated via phone, mail and email.

Once the preferred method of communication has been decided, the Tribe and parents of Indian children communication method will be used throughout the consultation process. Any changes to the method will happen through additional consultation with Tribes and parents. The LEA will, to the greatest extent possible, take the Tribe's preferred method of communication into consideration for all correspondence with the Tribe and the parents of Indian children.

2.4 If the consultation participation by parents of Indian children and Tribes is low, the ISD#118 School District will re-evaluate its consultation process. Specifically, the ISD#118 School District will take the following measures to improve or enhance participation:

- Consult with parents of Indian children and tribes
- Change communication method
- Change time of meeting

POLICY (3): The ISD#118 School District will, at least annually, assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities. [34CFR222.94(a)(3)] As part of this requirement, the LEA will:

- (i) Share relevant information related to Indian children's participation in the LEA's education program and activities with Tribes and parents of Indian children; and
- (ii) Allow Tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

~~In order to allow Indian parents and tribal officials to make commentary concerning (1) the needs of their children and the ways in which they can assist them in realizing the benefits of the education programs; (2) the overall operation of the District's education program; and (3) the degree of parental participation allowed in the same, the Board will mail parents of Indian children and Tribal officials a questionnaire requesting their input and recommendations in the fall and will thereafter hold an annual meeting where such commentary may be reviewed by Indian parents, Tribal officials and the Local Indian Education Committee.~~

~~Indian parents and Tribal officials will be given notice of any and all meetings by including in the above-referred questionnaire to be disseminated in the fall semester information as to the location of legally posted notices. The location, date and time of any meeting described above shall be posted.~~

~~If participation in the survey results in a low return rate or the established meeting yield low participation by the parents of Indian children and tribal officials, the ISD# 118 School District will re-evaluate its plan and consult with parents of Indian children and tribal officials on ways to improve and enhance participation in the consultation process. The ISD# 118 School District may re-locate meetings or times to encourage participation.~~

~~The Local Indian Education Committee of the ISD# 118 School District will meet quarterly for the purpose of addressing comments and concerns of parents of Indian children regarding the District's educational programs and activities. The meeting agendas are posted and all meetings are open to the public allowing for tribal officials as well as parents of Indian children the opportunity to submit comments and recommendations for consideration.~~

~~A school board representative is a non-voting member of the Local Indian Education Committee. This representation allows for the discussion of the needs of the students and ideas to be brought forward to both the Local Indian Education Committee as well as the School Board.~~

~~At each of the quarterly school board meetings, a section of time is set aside for communications from the public. This is a time to offer comments and suggestions regarding programming for Indian students. In addition, two public hearings are scheduled October and April, which are specifically devoted to addressing questions regarding federal programs. Based upon suggestions, preferred methods of communication as well as ways to maximize participation from tribal officials as well as parents of Indian children will be seriously considered.~~

~~Information will be included in student handbooks/enrollment packets regarding opportunities to provide input to the District.~~

~~The Indian Education Committee representatives will schedule meetings with the Leech Lake Band of~~

Ojibwe to discuss ongoing programing goals.

~~**POLICY (3):** The ISD# 118 School District will annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities.  
[34CFR222.94(a)(3)]~~

- ~~(i) Share relevant information related to Indian children's participation in the LEA's education program and activities with tribes and parents of Indian children; and~~
- ~~(ii) Allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.~~

**Procedure 3:**

~~3.1~~ The ISD# 118 School District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities.

~~3.2 A.~~ The ISD# 118 School District ~~will monitor Indians~~ shall annually calculate from its records the ratio of Indian student children compared to non-Indian children participating in all academic and co-curricular programs ~~activities~~.

~~3.3~~ The ISD #118 School District will disseminate its assessment of Indian children participation compared to non-Indian children and any other related data with the parents of Indian children and Tribes by phone, mail, and email. This information will be shared at least 1 week in advance of any meeting to discuss the extent to which Indian children participate with non-Indian children.

~~3.4~~ Parents of Indian children, Tribes and other interested parties may express their views on participation through the following ways:

- ~~•~~ The ISD #118 School District will accept comments, recommendations or feedback on equal participation by the tribe and the parents of Indian children through direct communication with the ISD #118 School District, at all monthly school board meetings or at all quarterly Local Indian Education Committee meetings.

~~3.5~~ If it is determined that there are gaps in Indian participation in the educational program or activities, the ISD# 118 School Board in consultation with the Indian Education Committee, Tribes and the parents of Indian children, ~~will B. School district officials will review school data to assess the extent of Indian children's participation in the District's educational programs on an equal basis.~~  
modify its education program in such a way as to improve Indian participation.

~~C.~~ The ISD# 118 School District will share its assessment of district funding, Indian student participation, related academic achievements and other related data will be shared with the parents of Indian children and tribal officials by mail.

~~D.~~ Parents of Indian children, tribal officials and other interested parties may express their views on participation through direct communication with the school district, at any school board meeting or to the Local Indian Education Committee.

~~E.~~ Copies of annual reports will be provided to tribal officials.

~~The ISD# 118 School District shall annually calculate from its records the ratio of Indian children compared to other children participating academic and co-curricular.~~

~~Annually, the Indian Education staff, administrators, staff members, the Local Indian Education Committee, Indian parents, and Tribal officials will hold a meeting to assess the extent of Indian children's participation in~~

~~the educational program. At such meeting, attendees will analyze the school data and Tribal/parental commentary to determine the extent of equality of Indian children's participation with other children. The ISD# 118 School District will disseminate the results of the assessment of Indian participation to parents of Indian children and tribal officials within two weeks of publication by mail. Parents of Indian children or tribal officials may comment on the results at regularly scheduled school board meetings, Local Indian Education Committee meetings, directly to the school district by phone, email, writing, etc. In addition, parents of Indian children and tribal officials may comment in the fall and spring semester through a questionnaire requesting information concerning their views as to the extent of Indian children's participation in educational programs on an equal basis with other children. The ISD# 118 will establish a committee of Indian parents, Tribal officials, and staff members to assist in the modification of educational programs in order to ensure the equal participation of Indian children. Such committee shall make recommendations to the Indian Education Department as to any needed modifications. The ISD# 118 School Board shall give deference to the suggestions of the committee in voting on proposed modifications. The ISD# 118 School District shall annually analyze participation rates of Indian children compared to other children in all aspects of the educational program and school sponsored activities. The ISD# 118 School District's Superintendent and school staff, in conjunction with the Indian Education Committee, will review annual survey data and comments gathered from families and students. The results of the data and its comments will be shared with all interested parties in the district. In addition comments and/or suggestions brought forth from these conversations will become part of the Committee's approved minutes. This data will be utilized to develop appropriate supports for various programs. During the public hearings in October and April the school district will gather information relating to Indian children's participation in the LEA's education programs and activities. This information will also be made available to the parents of Indian children, tribal officials and the Local Indian Education Committee by mail. If it is determined that there are gaps in Indian participation in the educational program or activities, the ISD# 118 School Board in consultation with the Local Indian Education Committee and tribal officials, will modify its education program in such a way as to improve Indian participation.~~

POLICY (4): The ISD# 118 School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document. [34CRF222.94(a)(4)]

**Procedure 4:**

4.1 The ISD #118 School Board will schedule a meeting in December and January to discuss the content of the IPPs, equal participation, and educational program and activities. Parents of Indian children and Tribes will be notified via phone, mail, and email regarding these meetings and their ability to submit comment.

4.2 The ISD #118 School Board and The Indian Education Committee will evaluate all recommendations for changes to these IPPs.

4.3 The ISD #118 School Board and The Indian Education Committee will decide on all recommended revisions to these IPPs.

4.4 Any changes by the ISD#118 School Board will become effective immediately upon adoption by the ISD #118 School Board.

4.5 The ISD #118 School District will disseminate copies of the revised IPPs to the Tribe and parents of Indian children by mail and email within 30 days of adoption by the ISD #118 School Board.

POLICY (5): The ISD#118 School District will respond at least annually in writing to comments and recommendations made by Tribes or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA. [34CRF222 .94(a)(5)]

During the organization meeting of the Local Indian Education, the Indian Policies and Procedures will be reviewed and revised if necessary. Once this has happened, the document will be forwarded to the ISD# 118 School Board as well as the tribal officials and parents of Indian children for review and consideration. If necessary, the Indian Education Committee may suggest revisions at other times of the year as appropriate. Any updates will be sent to parents of Indian children and tribal officials within two weeks of adoption by the ISD# 118 School Board.

The ISD# 118 School Board will establish a committee of Indian parents and Tribal officials to annually review the components the Indian Policies and Procedures to ensure that they meet federal regulatory and statutory requirements.

The Indian parent committee shall serve as a task force to review the meaningfulness of Indian input, to review the extent of opportunity for Indian input and to review the District's response to Indian commentary. The Indian parent committee will review the effectiveness of the District's methods of gathering the input of Indian parents and Tribal members; calculate the number of Indian suggestions, which were actually implemented; permit Indian parents and Tribal officials to suggest more effective ways of communicating their views. If necessary, the Indian parent committee shall make recommendations to the Board to modify its policies and procedures.

The ISD# 118 School District will hold a Board meeting to modify policies and procedures if the Indian Parent committee indicates such modification is necessary.

The ISD# 118 School District will notify parents of Indian children, tribal officials and the general public of any changes to the Indian Policies and Procedures by mail.

POLICY (5): The ISD# 118 School District will respond at least annually in writing to comments and recommendations made by Tribes or parents of Indian children, and disseminate the responses to the Tribe and parents of Indian children prior to the submission of the IPPs by the LEA. [34CRF222 .94(a)(5)]

#### **Procedure 5:**

5.1 The ISD #118 School District will annually keep track of and assemble all comments and suggestions received through the various consultation processes by digital data tracking and documentation storage.

5.2 The ISD #118 School District will at least annually respond in writing to comments and recommendations made by Tribes, or parents of Indian children, and disseminate the responses to all parties by phone, mail and email prior to the submission of the IPPs by the ISD #118 School District. The ISD# 118 School District will at least annually respond in writing to comments and recommendations made by the Northland Community Schools Local Indian Education Committee, tribal officials, or parents of Indian children, and disseminate the responses to all parties by mail prior to the submission of the IPPs by the District.

POLICY (6): The ISD# 118 School District will provide a copy of the IPPs annually to the affected Tribe or Tribes. [34CR F222.94 (a)(6)]

#### **Procedure 6**

6.1 The ISD#118 School District will annually provide a copy of the current Indian Policies and Procedures to the Leech Lake Band of Ojibwe tribe (s) by mail and email prior to submitting the Impact Aid Application.

Board Approval Date

\_\_\_\_\_ Date

The ISD# 118 School District will annually provide a copy of the current Indian Policies and Procedures to the Leech Lake Band of Ojibwe by mail or email.

