

Byron Area Schools
Organizational Meeting
January 11, 2021 – 6:45 PM
Byron High School Cafeteria
312 West Maple Street
Byron, MI 48418

Board of Education
312 W. Maple Avenue
Byron, MI 48418

AGENDA

Note: Organizational Meeting - held annually during January. Board Policy(0151) states "Board of Education shall organize annually not earlier than January 1st immediately following an election held on a November regular election date and not later than the last day in January at a meeting held for that purpose. The meeting shall be called to order by the Superintendent who shall serve as presiding officer until the election of a temporary chairperson, who shall in turn serve until the election of a President." NEOLA 2012 (last revised March 18, 2013)

- I. Opening of Meeting
 - A. Superintendent calls meeting to order
 - B. Roll Call of Board Members
 - C. Moment of Silence
 - D. Pledge of Allegiance
 - E. Mission Statement: "The mission of Byron Area Schools is to educate all students to become productive members of society."
- II. Oath of Office - Re-elected/Newly Elected Members
 - A. Will Honke
 - B. Michelle Riddell
 - C. Tonia Ritter
- III. Election of Officers
 - A. President
 - B. Vice President
 - C. Secretary
 - D. Treasurer
- IV. Designation of Signatories
 - A. Payroll and School Lunch Fund
 - B. Activity Fund
 - C. General Fund bills and withdrawals from savings account
 - D. State Aid Note
- V. Designation of Depository for School District Funds
- VI. Setting Date, Time, and Place for Regular Meetings
- VII. Legal Services
- VIII. Designation of Electronic Transfer Officer (ETO)
- IX. Designation of Person(s) Authorized to access Safe Deposit Box - *not needed as District does not have a safe deposit box at a financial institution*
- X. Establish Annual Fees
 - A. Establish Annual Reimbursement Rate for Mileage
 - B. Establish Fee Charged to Individuals Requesting Notice of Board Meetings
- XI. Board of Education Salaries
- XII. Board Committee Appointments
 - A. Policy/Guidelines Committee
 - B. Shiawassee County School Board Executive Committee (Shiawassee Regional Education Service District (SRES) Designation of Representative and Alternate)
 - C. Shiawassee Regional Education Service District (SRES) Budget Review and Election
- XIII. Annual Updates
 - A. Office of Civil Rights - Annual Update 2020-21
 - B. Election Coordinating Agreement (Secretary of State/Shiawassee County Clerk) - 2021-2024
- XIV. Adjournment