GAIL BORDEN PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES MEETING
March 10, 2026
7:00 PM
Elgin Room
270 N. Grove Ave
Elgin, IL 60120

AGENDA

1. Call to Order
2. Public Comment
3. Comments for the Good of the Organization
4. Action: Approval of Minutes 2
   February 10, 2026 Regular Board Meeting
5. Action: Treasurer's Report and Payment of Bills 4
   Payment of bills for March 10, 2026, including the list of bills to be paid between March 10, 2026, and April 14, 2026, and all bills over $10,000.
6. Correspondence
7. Reports:
   A. Chief Executive Officer 33
8. Action: Replacement of damaged control board at Rakow Branch 40
   Interfaces with library's building control system
9. Action: Personnel Policies 42
   2.40 Identity & Personal Information Protection
   Updates current policy
   4.60 Emergency Closing
   Updates current policy
   4.45.2 Smart Glasses in the Workplace
   New policy to address a new technology
10. Other
11. Adjournment

Draft

GAIL BORDEN PUBLIC LIBRARY DISTRICT
Board of Trustees Meeting Minutes
270 N. Grove Ave., Elgin, IL
February 10, 2026
7:00 p.m.

President Bednar was physically present as well as Secretary Henderson, Trustees Bedolla, Lara and Low. Trustees Garcia and Symonds were absent. Chief Executive Officer Carole Medal, and various members of the public and staff were also present.

President Bednar called the meeting to order at 7:02 p.m.

President Bednar asked if there were any objections to Trustee Symonds attending electronically due to childcare, there were no objections. Trustee Symonds entered the meeting at 7:03 p.m.

There were no public comments.

Trustee Garcia entered the meeting at 7:04 p.m.

Comments for the Good of the Organization were read.

Henderson motioned to approve the minutes of the January 13, 2026 Board Meeting; seconded by Low. There was no discussion. Roll call resulted in 7 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays.

Treasurer Bedolla moved to approve the payment of bills including the bills over $10,000 as presented totaling $376,926.60 and the revised list of bills to be paid prior to the next board meeting; seconded by Lara. There was no discussion. Roll call resulted in 6 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Low), 0 nays and 1 abstain (Symonds).

There was no correspondence.

Foundation Report
The Foundation is working on getting the next major exhibit, *Earth Matters*, to be on display from May through August. They also discussed plans to host a donor recognition event in May and to sponsor a ticketed performance of *Aging with Grace and Humor* written by Cheri Murphy, scheduled for June 19 and June 20.

CEO Report
The former “Holds” area in the Main Library is being redesigned with beautiful wood bookcases with lighting to showcase newly published titles. The display case will be expanded, and furniture from the South Elgin Branch will be used to create a small lounge area. KidSpace refresh is on target to be completed in time for school spring break. The grand opening will be held March 27th at 3 pm. As part of celebrating 250 years of Elgin history an authentic Milk

Wagon is on display on the first floor. Project 2-3-1 exhibit is on the second floor in honor of Black History month. Removing the Rakow media banks and replacing them with lockers is being researched and will come to the board for approval at a later date. The new shelves and end caps for South Elgin that the board approved last month will not be purchased. Matching shelving from the Marketplace will be used instead saving the library $35,000. The book drops at Jewel East, Jewel West and South Elgin Branch are being re-wrapped. The Jewel East book drop will be relocated outdoors to provide 24- hour access to customers. The Bookmobile and Sprinter remain out of service due to ongoing maintenance and repair work, but should be back on the road by the end of the month. Division Chief of Public Relations and Development, Natalie Kiburg talked about the impact of the Dinosaur Explorer Exhibit. There was a 40% increase in dinosaur - related material checkouts and a 26% increase in new library card signups. Division Chief of Public Programs and Events, Margaret Pebbles, provided a brief update on all the upcoming events celebrating America's 250th birthday. Division Chief of Public Services, Melissa Bernasek, announced a very generous donation KidSpace received from Elgin Promac and Amazon of 385 Amazon dots and 118 Kindle Fire for kids. The total estimated value of the donation is $36,949. KidSpace will be working with the branches and mobile services to distribute them to children in the district far and wide throughout the summer.

Bedolla motioned to approve the security report as presented; seconded by Garcia. There was no discussion. Roll call resulted in 7 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays.

Garcia motioned to approve the By-Laws as presented; seconded by Bedolla. There was no discussion. Roll call resulted in 7 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays.

Garcia motioned to approve the Trustee Email Communication Policy as presented; seconded by Bedolla. There was no discussion. Roll call resulted in 7 ayes (Bednar, Bedolla, Garcia, Henderson, Lara, Low, Symonds), 0 nays.

Other
CEO Medal asked if there is a board member interested in joining a meeting along with Jean Bednar to meet with Suzanna Jones, Library Program Specialist from the Illinois State Library. Tiffany Henderson volunteered.

Lara motioned to adjourn; seconded by Low. A voice vote resulted in no nays.

Meeting adjourned at 7:40 pm.
Approved March 10, 2026

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Tiffany Henderson, Secretary
Gail Borden Public Library District Board of Trustees

GAIL BORDEN PUBLIC LIBRARY DISTRICT

ESTIMATED BILLS ANTICIPATED TO BE PAID PRIOR TO 4/14/2026

DESCRIPTION	ACCOUNT NUMBER		AMOUNT
AMAZON			
MULTIPLE	MULTIPLE	$	10,000.00
ANCEL GLINK			
CONSULT & PROF FEES: LEGAL	10-42-225-1	$	10,000.00
AT&T			
ONLINE COMPUTER SERVICES	10-42-255-1	$	10,000.00
BLUE CROSS BLUE SHIELD			
HEALTH & DENTAL INSURANCE	10-41-110-0	$	130,000.00
CITY OF ELGIN			
WATER & SEWER	10-42-202-*	$	9,000.00
COMCAST			
ONLINE COMPUTER SERVICES	10-42-255-1	$	1,000.00
COMCAST BUSINESS			
ONLINE COMPUTER SERVICES	10-42-255-1	$	9,000.00
COMED/NEXTERA			
ELECTRICITY	10-42-201-*	$	52,000.00
CRAIG ELLIOTT PIAN0 TUNING			
SMALL EQUIP. MAINT: AV	10-42-270-3	$	300.00
DEARBORN FINANCIAL			
LIFE INSURANCE	10-41-111-0	$	2,500.00
ISOLVED			
HEALTH & DENTAL INSURANCE	10-41-110-0	$	2,000.00
KANOPY			
ELECTRONIC RESOURCES: STREAMING	10-44-435-3	$	1,500.00
KONICA MINOLTA			
COPIERS/LEASE/MAINT	10-42-245-*	$	7,000.00
KONICA MINOLTA BUSINESS SOLUTIONS			
COPIERS/LEASE/MAINT	10-42-245-*	$	7,500.00
LA FORCE			
REPAIR/MAINT. OF BUILDING	60-42-200-0	$	4,000.00
LRS			
REPAIR./MAINT. OF BUILDING	60-42-200-9	$	1,500.00
MIDWEST TAPE/HOOPLA			
EBOOKS	10-44-435-*	$	40,000.00
NICOR/CONSTELLATION ENERGY			
NATURAL GAS	10-42-200-*	$	50,000.00
OTIS ELEVATOR			
REPAIR/MAINT. OF BUILDING	60-42-200-0	$	2,000.00
PEERLESS NETWORK			
TELEPHONE / LINE CHARGES	10-42-203-1	$	2,500.00
SPECTRUM VOIP			
TELEPHONE MAINT. & SERVICE	10-42-203-3	$	2,000.00
T-MOBILE			
COMPUTER MAINTENANCE	10-42-255-2	$	2,500.00
VERDANT			
TELEPHONE MAINT. & SERVICE	10-42-230-3	$	10,000.00
VERIZON WIRELESS			
ONLINE COMPUTER SERVICES	10-42-255-1/10-42-203-4	$	3,000.00
VILLAGE OF SOUTH ELGIN			
WATER & SEWER: SE	10-42-202-7	$	1,000.00
VSP VISION			
HEALTH & DENTAL INSURANCE	10-41-110-0	$	3,500.00
WASTE MANAGEMENT			
REPAIR./MAINT. OF BUILDING	60-42-200-*	$	6,000.00

BILLS TO BE PAID PRIOR TO 4/14/2026

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
4IMPRINT		
PRAD: PROMOTIONS	10-42-222-3	$ 231.00
VOLUNTEERS	10-43-305-0	$ 263.35
22 TONES/BIP66,LLC		
CAPITAL IMPROVEMENTS	10-49-900-0	$ 20,023.00
ALL WINDOW CLEANING		
REPAIR/MAINT. OF BUILDING	60-42-200-0	$ 1,850.00
ALA		
DUES & MEMBERSHIPS	10-42-280-0	$ 215.00
CONFERENCES	10-42-290-3	$ 900.00
AURORA SIGN CO.		
CAPITAL IMPROVEMENTS	10-49-900-0	$ 3,380.50
AUTOMATIC FIRE SYSTEMS		
RISK MANAGEMENT FACILITIES	50-42-210-0	$ 1,123.00
BARRINGTON MOTOR SALES		
VEHICLE MAINT/ MOBILE SERVICES	10-42-270-0	$ 14,540.95
CINTAS		
JANITORIAL SUPPLIES	10-43-370-0	$ 2,167.02
GROVE FOR LIBRARIES		
ONLINE COMP SVCS: ACCESS SVCS	10-42-255-3	$ 760.00
HELM		
REPAIR/MAINT. OF HVAC	60-42-220-*	$ 1,035.25
HOME DEPOT CREDIT SERVICES		
JANITORIAL SUPPLIES	10-43-370-0	$ 107.76
BUILDING & GROUNDS SUPPLIES	60-43-320-0	$ 156.00
LASER PRO		
OFFICE SUPPLIES: COMPUTER	10-43-300-2	$ 301.00
MNI		
BOOKS	10-44-400-1	$ 419.90
ORACLE		
COMPUTER MAINT: ACCESS SERVICES	10-42-255-4	$ 2,675.00
SIGNS BY TOMORROW		
SIGNAGE	60-43-370-0	$ 759.52
STAPLES		
COPY SHOP SUPPLIES	10-43-320-0	$ 828.55
TODAY'S UNIFORMS		
WORK APPAREL	10-43-301-0	$ 507.60
ULINE		
GRAPHIC SUPPLIES	10-43-330-0	$ 249.40
UNIQUE MANAGEMENT		
COLLECTION AGENCY	10-42-215-0	$ 1,654.80
WORLD BOOK, INC		
BOOKS: ADULTS	10-44-400-*	$ 278.00
ZIEGLER ACE HARDWARE		
BUILDING & GROUNDS SUPPLIES	60-43-320-0	$ 52.23

GAIL BORDEN PUBLIC LIBRARY DISTRICT

BILLS OVER $10,000 3/10/2026

DESCRIPTION	CHECK NUMBER		AMOUNT
1150 DAVIS RD	152374	$	10,106.67
RENT			
COMPLETE CLEANING	152388	$	21,487.00
GENERAL CLEANING			
E. NORMAN	152394	$	12,172.90
RISK MANAGEMENT: FACILITIES			
FORREST AUTO BODY	152399	$	16,544.57
VEHICLE MAINT: MOBILE SERVICES			
GREAT LAKES SNOW AND POND SYSTEMS	152402	$	11,945.00
REPAIR/MAINTENANCE OF GROUNDS			
HAGG PRESS	152405	$	17,103.00
NEWSLETTER			
HELM SERVICE	152408	$	10,049.23
REPAIR/MAINT. OF HVAC- EQUIPMENT			
INGRAM LIBRARY SERVICES	152414	$	26,313.20
BOOKS & MATERIALS			
NEWSBANK	152441	$	15,720.00
ELECTRONIC RESOURCES: DATABASES			
OVERDRIVE	152444	$	28,925.46
ELECT. RESOURCES: PLATFORM FEES			
SHALES MCNUTT CONSTRUCTION	152455	$	151,992.30
CAPITAL IMPROVEMENTS			
NUMBER OF CHECKS	100	$	440,982.23

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
1150 DAVIS RD, LLC (6735)	03/10/26 CK# 152374		$10,106.67
040126C/D LEASE: DAVIS ROAD		10-42-204-9	10,106.67
4IMPRINT, INC. (5420)	03/10/26 CK# 152375		$1,491.63
30929757 PUBLIC RELATIONS: PROMOTIONS		10-42-222-3	1,491.63
ABC WILDLIFE (5898)	03/10/26 CK# 152420		$1,250.00
878771 CC PYMT (6419) FOR REPAIR/MAINT. OF GROUNDS		60-42-210-0	350.00
879562 CC PYMT (6419) FOR REPAIR/MAINT. OF GROUNDS		60-42-210-0	150.00
879669 CC PYMT (6419) FOR REPAIR/MAINT. OF GROUNDS		60-42-210-0	150.00
879982 CC PYMT (6419) FOR REPAIR/MAINT. OF GROUNDS		60-42-210-0	150.00
880284 CC PYMT (6419) FOR REPAIR/MAINT. OF GROUNDS		60-42-210-0	150.00
880537 CC PYMT (6419) FOR REPAIR/MAINT. OF GROUNDS		60-42-210-0	150.00
881095 CC PYMT (6419) FOR REPAIR/MAINT. OF GROUNDS		60-42-210-0	150.00
ACENET, INC. (6044)	03/10/26 CK# 152421		$40.30
721361 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS		10-42-255-3	25.80
722461 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS		10-42-255-3	14.50
ADVANTAGE ARCHIVES, LLC (6039)	03/10/26 CK# 152376		$8,260.00
44011 DIGITIZATION AND PRESERVATION		10-44-430-0	6,660.00
44289 CONTINGENCY		10-42-299-0	1,600.00
ADVOCATE OCC HEALTH (5883)	03/10/26 CK# 152377		$113.00
21992984 RISK MANAGEMENT: HR		50-42-210-1	113.00
ALI SYED (6999)	03/10/26 CK# 152378		$630.00
09 DIGITAL LITERACY CLASSES		10-42-230-5	210.00
10 DIGITAL LITERACY CLASSES		10-42-230-5	420.00
ALL WINDOW CLEANING SERVICE, INC. (172)	03/10/26 CK# 152379		$550.00
48907 REPAIR/MAINT. OF BLDG: SOUTH ELGIN		60-42-200-7	550.00
AMAZON CAPITAL SERVICES (6460)	03/10/26 CK# 152380		$1,252.37
1L3W-R7YR-179K PUBLIC PROGRAMMING:MOBILE SVCS		10-42-230-9	19.99
1L3W-R7YR-179K ARTS & CRAFTS SUPPLIES: COMM SVCS		10-43-330-3	40.60
1L3W-R7YR-179K SMALL LIBRARY EQUIPMENT		10-45-540-0	25.99
1M4Q-QQGN-37NJ PUBLIC PROGRAMMING:HISPANIC SVCS		10-42-230-1	256.96
1M4Q-QQGN-37NJ OFFICE SUPPLIES/GENERAL		10-43-300-1	47.49
1M4Q-QQGN-37NJ REPAIR/MAINT. OF BLDG: DAVIS ROAD		60-42-200-9	229.99
1M4Q-QQGN-37NJ MAINTENANCE EQUIPMENT: UNDER $1000		60-45-500-2	12.83
1N96-MVCQ-1V4N PUBLIC PROGRAMMING:YOUTH		10-42-230-2	8.49
1N96-MVCQ-1V4N TOYS & KITS: KIDSPACE		10-44-440-0	157.67
1T4W-PXVF-1Q6W GRAPHICS SUPPLIES		10-43-330-0	255.57
1T4W-PXVF-1Q6W EXHIBITS AND DISPLAYS		10-43-335-0	19.98
1VWM-LWJW-1THG BOOKS: ADULT		10-44-400-1	119.92
1VWM-LWJW-1THG BOOKS: YOUTH		10-44-400-2	56.89
AMAZON CAPITAL SERVICES (6460)	03/10/26 CK# 152381		$1,039.51
11DL-MYCH-RHLQ OFFICE SUPPLIES/GENERAL		10-43-300-1	45.58
11DL-MYCH-RHLQ TOYS & KITS: KIDSPACE		10-44-440-0	48.61
16W4-6PNT-RY77 PUBLIC RELATIONS: GENERAL		10-42-222-2	48.26
16W4-6PNT-RY77 PUBLIC RELATIONS: PROMOTIONS		10-42-222-3	55.21
16W4-6PNT-RY77 GRAPHICS SUPPLIES		10-43-330-0	41.36
1GRH-7HLN-RHJD MATERIALS PROCESSING SUPPLIES		10-43-310-0	72.98
1GRH-7HLN-RHJD BOOKS: ADULT		10-44-400-1	255.63
1GRH-7HLN-RHJD AUDIO-VISUAL: ADULT		10-44-420-1	64.95
1GRH-7HLN-RHJD AUDIO-VISUAL: YOUTH		10-44-420-2	19.95
1TWH-3QH6-RNJ7 PUBLIC PROGRAMMING:MOBILE SVCS		10-42-230-9	114.53

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
1TWH-3QH6-RNJ7 TOYS & KITS: COMMUNITY SVCS FY25		10-44-440-2	180.65
1TWH-3QH6-RNJ7 SMALL LIBRARY EQUIPMENT		10-45-540-0	35.95
1XH7-VD3P-RN34 PUBLIC PROGRAMMING:HISPANIC SVCS		10-42-230-1	46.10
1XH7-VD3P-RN34 OFFICE SUPPLIES/GENERAL		10-43-300-1	9.75
AMAZON CAPITAL SERVICES (6460)	03/10/26 CK# 152382		$559.91
13WK-RY1F-NPX1 FURNITURE AND FIXTURES		10-45-510-0	142.48
16PX-LGQF-QF1K PUBLIC PROGRAMMING:MOBILE SVCS		10-42-230-9	209.91
16PX-LGQF-QF1K ARTS & CRAFTS SUPPLIES: COMM SVCS		10-43-330-3	21.78
1CF9-MD13-KTXN PUBLIC PROGRAMMING:YOUTH		10-42-230-2	21.03
1NXX-341K-Q961 BOOKS: ADULT		10-44-400-1	14.99
1NXX-341K-Q961 BOOKS: BRANCH ADULT		10-44-400-5	13.99
1NXX-341K-Q961 AUDIO-VISUAL: ADULT		10-44-420-1	14.98
1Q9K-F943-PVX9 GRAPHICS SUPPLIES		10-43-330-0	65.86
1XYT-YCN6-MD6Y OFFICE SUPPLIES/COMPUTER		10-43-300-2	54.89
AMAZON CAPITAL SERVICES (6460)	03/10/26 CK# 152383		$1,223.06
1K1M-CVRK-179Y MATERIALS PROCESSING SUPPLIES		10-43-310-0	83.96
1K1M-CVRK-179Y BOOKS: ADULT		10-44-400-1	87.51
1K1M-CVRK-179Y BOOKS: YOUTH		10-44-400-2	18.99
1K1M-CVRK-179Y BOOKS: BRANCH ADULT		10-44-400-5	66.12
1LDQ-1LWW-1WLY GRAPHICS SUPPLIES		10-43-330-0	28.98
1MV9-NCRK-Q4N4 PUBLIC PROGRAMMING:BRANCH SVCS		10-42-230-0	-29.88
1TMQ-61LM-11M6 PUBLIC PROGRAMMING:MOBILE SVCS		10-42-230-9	148.94
1TMQ-61LM-11M6 OFFICE SUPPLIES/GENERAL		10-43-300-1	26.89
1TMQ-61LM-11M6 ARTS & CRAFTS SUPPLIES: COMM SVCS		10-43-330-3	23.38
1TVV-1YQ6-1HC9 PUBLIC PROGRAMMING:HISPANIC SVCS		10-42-230-1	19.00
1TVV-1YQ6-1HC9 REPAIR/MAINT. OF BUILDING		60-42-200-0	29.97
1X3R-C4HY-3DYL PUBLIC PROGRAMMING:YOUTH		10-42-230-2	145.21
1X3R-C4HY-3DYL TOYS & KITS: KIDSPACE		10-44-440-0	318.69
1YQL-PF67-W4QM PUBLIC PROGRAMMING:BRANCH SVCS		10-42-230-0	105.06
1YQM-Q134-36K6 OFFICE SUPPLIES/GENERAL		10-43-300-1	39.78
1YQM-Q134-36K6 PASSPORT SERVICES SUPPLIES		10-43-300-4	73.47
1YQM-Q134-36K6 SMALL LIBRARY EQUIPMENT		10-45-540-0	36.99
AMERICAN LIBRARY ASSOCIATION (242)	03/10/26 CK# 152416		$450.00
1440973 MV CC PYMT (6415) FOR CONFERENCES: ALL EXPENSES		10-42-290-3	450.00
AMERICAN LIBRARY ASSOCIATION (242)	03/10/26 CK# 152418		$662.00
1440951 DR CC PYMT (6417) FOR CONFERENCES: ALL EXPENSES		10-42-290-3	275.00
4271420 FT CC PYMT (6417) FOR DUES & MEMBERSHIPS		10-42-280-0	180.00
4274023 KB CC PYMT (6417) FOR DUES & MEMBERSHIPS		10-42-280-0	207.00
ANC NEWSPAPERS (6099)	03/10/26 CK# 152416		$74.90
0224 0824 2026 CC PYMT (6415) FOR ELECTRONIC RESOURCES: IN-HOUSE		10-44-435-1	74.90
ANNIE'S HEIRLOOMS (6928)	03/10/26 CK# 152427		$254.22
F0QTVRM38 CC PYMT (6426) FOR PUBLIC PROGRAMMING:BRANCH SVCS		10-42-230-0	254.22
APPLE INC. (5203)	03/10/26 CK# 152417		$103.94
843128 CC PYMT (6416) FOR ELECTRONIC RESOURCES: IN-HOUSE		10-44-435-1	25.91
946847 CC PYMT (6416) FOR ELECTRONIC RESOURCES: IN-HOUSE		10-44-435-1	78.03
ARMODILO DISPLAY SOLUTIONS (6914)	03/10/26 CK# 152417		$442.50
2770 CC PYMT (6416) FOR COMPUTER EQUIPMENT		10-45-500-0	442.50
BATTERIES PLUS BULBS (416)	03/10/26 CK# 152384		$163.40
P89651062 MISCELLANEOUS		60-43-399-0	20.95
P89657472 COMPUTER EQUIPMENT		10-45-500-0	19.80

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
BATTERIES PLUS BULBS (416) CONTINUED ...			
P89712957 MISCELLANEOUS		60-43-399-0	98.80
P89934343 ELECTRICAL SUPPLIES/BULBS		10-43-380-0	23.85
BED BATH & BEYOND (6709)	03/10/26 CK# 152427		$145.59
470227832 CC PYMT (6426) FOR CONTINGENCY		10-45-599-0	157.24
470227832 B CC PYMT (6426) FOR CONTINGENCY		10-45-599-0	-11.65
BOTANICAL INTERESTS (7126)	03/10/26 CK# 152426		$57.53
BI296411 CC PYMT (6425) FOR PUBLIC PROGRAMMING:BRANCH SVCS		10-42-230-0	57.53
BOTANICAL INTERESTS (7126)	03/10/26 CK# 152427		$32.43
BI298346 CC PYMT (6426) FOR PUBLIC PROGRAMMING:BRANCH SVCS		10-42-230-0	32.43
BULBSDEPOT (7118)	03/10/26 CK# 152416		$477.51
102535 CC PYMT (6415) FOR ELECTRICAL SUPPLIES/BULBS		10-43-380-0	477.51
CARY AREA PUBLIC LIBRARY (7127)	03/10/26 CK# 152385		$38.88
0413 0715 PUBLIC PROGRAMMING:COMMUNITY ENGAGE		10-42-230-3	38.88
CDW GOVERNMENT, INC. (842)	03/10/26 CK# 152386		$607.01
AH8A51Y COMPUTER EQUIPMENT		10-45-500-0	54.45
AH8LD8Z OFFICE SUPPLIES/COMPUTER		10-43-300-2	74.68
AH8ME7Q OFFICE SUPPLIES/COMPUTER		10-43-300-2	403.20
AH9PG4D COMPUTER EQUIPMENT		10-45-500-0	74.68
CINTAS CORPORATION LOC. #355 (4662)	03/10/26 CK# 152387		$7,140.47
4258954390 JANITORIAL SUPPLIES		10-43-370-0	327.29
4259119747 JANITORIAL SUPPLIES		10-43-370-0	133.65
4259120941 GENERAL CLEANING SERVICE		10-42-235-0	696.32
4259709865 JANITORIAL SUPPLIES		10-43-370-0	147.38
4259711803 JANITORIAL SUPPLIES		10-43-370-0	1,296.33
4259878026 JANITORIAL SUPPLIES		10-43-370-0	69.44
4259879366 JANITORIAL SUPPLIES		10-43-370-0	306.71
4260535138 JANITORIAL SUPPLIES		10-43-370-0	267.60
4260535223 JANITORIAL SUPPLIES		10-43-370-0	487.95
4260536930 JANITORIAL SUPPLIES		10-43-370-0	1,878.80
4260663477 JANITORIAL SUPPLIES		10-43-370-0	69.44
4261185895 JANITORIAL SUPPLIES		10-43-370-0	147.38
4261186873 JANITORIAL SUPPLIES		10-43-370-0	1,242.74
4261442415 JANITORIAL SUPPLIES		10-43-370-0	69.44
COMPLETE CLEANING COMPANY, INC. (835)	03/10/26 CK# 152388		$21,487.00
AW18128 GENERAL CLEANING SERVICE		10-42-235-0	1,540.00
AW19394 REPAIR/MAINT. OF BUILDING		60-42-200-0	3,090.00
C32595 GENERAL CLEANING SERVICE: RAKOW		10-42-235-5	3,047.00
C32596 GENERAL CLEANING SERVICE		10-42-235-0	9,555.00
C32788 GENERAL CLEANING SVC: SOUTH ELGIN		10-42-235-7	4,255.00
CONSTANT CONTACT (5729)	03/10/26 CK# 152419		$474.00
2252026 CC PYMT (6418) FOR ELECT RESOURCES: PUBLIC RELATIONS		10-44-435-5	474.00
CORDOBA MARIA I (6564)	03/10/26 CK# 152389		$700.00
JAN PUBLIC PROGRAMMING:HISPANIC SVCS		10-42-230-1	140.00
JAN-FEB PUBLIC PROGRAMMING:HISPANIC SVCS		10-42-230-1	560.00
COURIER NEWS (4688)	03/10/26 CK# 152390		$526.99
03082027 PERIODICALS		10-44-410-0	526.99
CRAIG ELLIOTT RPT PIANO TUNING/REPAIR (6172)	03/10/26 CK# 152391		$135.00
715 SMALL EQUIP MAINT: A-V		10-42-270-3	135.00

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
CREATIVE PRO (6819)	03/10/26 CK# 152419		$1,795.00
CPW240220260166 CC PYMT (6418) FOR CONTINUING ED: REGISTRATION/FEES		10-42-290-1	1,795.00
DANCING CRANE YOGA (6357)	03/10/26 CK# 152392		$65.00
03242026 PUBLIC PROGRAMMING:COMMUNITY ENGAGE		10-42-230-3	65.00
DEL CARMEN BAKERY (6867)	03/10/26 CK# 152416		$41.20
267718 CC PYMT (6415) FOR FOOD & BEVERAGE: PUBLIC SVCS		10-43-360-1	41.20
DEMCO (1000)	03/10/26 CK# 152393		$138.98
7766031 SMALL LIBRARY EQUIPMENT		10-45-540-0	138.98
DIGITAL OCEAN (6303)	03/10/26 CK# 152421		$53.64
538019141 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS		10-42-255-3	53.64
DOLLAR TREE (6171)	03/10/26 CK# 152427		$75.60
265125/019871 CC PYMT (6426) FOR PUBLIC PROGRAMMING:BRANCH SVCS		10-42-230-0	75.60
DUO SECURITY, LLC (6066)	03/10/26 CK# 152417		$360.00
11779288 CC PYMT (6416) FOR ONLINE COMPUTER SERVICES		10-42-255-1	360.00
E. NORMAN SECURITY SYSTEMS, INC. 3 (4093)	03/10/26 CK# 152394		$12,172.90
17917 RISK MANAGEMENT: PROJECTS		50-42-210-2	8,720.00
17926 RISK MANAGEMENT: FACILITIES		50-42-210-0	338.90
17941 RISK MANAGEMENT: FACILITIES		50-42-210-0	3,114.00
ELGIN AREA CHAMBER OF COMMERCE (1144)	03/10/26 CK# 152395		$990.00
3822 DUES & MEMBERSHIPS		10-42-280-0	675.00
4247 CONTINUING ED: REGISTRATION/FEES		10-42-290-1	315.00
ELGIN HISPANIC NETWORK (1154)	03/10/26 CK# 152416		$360.00
2614 MV CC PYMT (6415) FOR DUES & MEMBERSHIPS		10-42-280-0	120.00
2615 PA CC PYMT (6415) FOR DUES & MEMBERSHIPS		10-42-280-0	120.00
2629 MM CC PYMT (6415) FOR DUES & MEMBERSHIPS		10-42-280-0	120.00
ENGBERG ANDERSON, INC. (4014)	03/10/26 CK# 152396		$3,367.50
25383200-8 CONSULT. & PROF. FEES:OTHER		10-42-225-2	3,367.50
ETHIC ROOFING CO (6025)	03/10/26 CK# 152397		$1,580.00
1712 REPAIR/MAINT. OF BUILDING		60-42-200-0	790.00
1712 REPAIR/MAINT. OF BLDG: RAKOW		60-42-200-5	790.00
ETSY (6109)	03/10/26 CK# 152426		$198.11
8616 15061 CC PYMT (6425) FOR PUBLIC PROGRAMMING:BRANCH SVCS		10-42-230-0	198.11
F.J. BERO & CO, INC (6368)	03/10/26 CK# 152398		$268.70
60800 REPAIR/MAINT. OF BUILDING		60-42-200-0	268.70
FED EX (1253)	03/10/26 CK# 152424		$159.55
430876185712 CC PYMT (6423) FOR POSTAGE & SHIPPING		10-42-210-0	159.55
FLAGS.COM (7124)	03/10/26 CK# 152424		$148.50
112327 CC PYMT (6423) FOR BUILDING & GROUNDS SUPPLIES		60-43-320-0	148.50
FORREST AUTO BODY (7120)	03/10/26 CK# 152399		$16,544.57
7143 VEHICLE MAINTENANCE: MOBILE SVCS		10-42-270-0	16,544.57
GALLUP STORE (6063)	03/10/26 CK# 152425		$24.99
5SMDH VF CC PYMT (6424) FOR CONTINUING ED: REGISTRATION/FEES		10-42-290-1	24.99
GALLUP STORE (6063)	03/10/26 CK# 152426		$24.99
BU57Z NM CC PYMT (6425) FOR CONTINUING ED: REGISTRATION/FEES		10-42-290-1	24.99
GALLUP STORE (6063)	03/10/26 CK# 152427		$49.98
02122026 CC PYMT (6426) FOR CONTINUING ED: REGISTRATION/FEES		10-42-290-1	24.99
V4HHE JM CC PYMT (6426) FOR CONTINUING ED: REGISTRATION/FEES		10-42-290-1	24.99

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
GILPATRICK, KAREN (5886)	03/10/26 CK# 152400		$585.00
078 CONSULT. & PROF. FEES:OTHER		10-42-225-2	585.00
GRAINGER (1449)	03/10/26 CK# 152401		$1,710.79
9811653477 BUILDING & GROUNDS SUPPLIES		60-43-320-0	479.44
9817737993 JANITORIAL SUPPLIES		10-43-370-0	101.40
9821521433 JANITORIAL SUPPLIES		10-43-370-0	444.78
9828560376 REPAIR/MAINT. OF OTHER MAINT. EQUIP		60-42-230-0	685.17
GRASSHOPPER (6074)	03/10/26 CK# 152417		$20.46
02262026 CC PYMT (6416) FOR COMPUTER MAINTENANCE		10-42-255-2	20.46
GREAT LAKES SNOW AND POND SYSTEMS, INC (6390)	03/10/26 CK# 152402		$11,945.00
7700 REPAIR/MAINT. OF GROUNDS		60-42-210-0	7,395.00
7700 REPAIR/MAINT. OF GRDS: RAKOW		60-42-210-5	2,250.00
7700 REPAIR/MAINT. OF GRDS: SOUTH ELGIN		60-42-210-7	2,300.00
GUGALA, VALERIE (4267)	03/10/26 CK# 152403		$250.00
03262026 PUBLIC PROGRAMMING:COMMUNITY ENGAGE		10-42-230-3	250.00
GUTIERREZ FERNANDO M (6468)	03/10/26 CK# 152404		$2,240.00
JAN-FEB DIGITAL LIT CLASSES BILINGUAL		10-42-230-7	2,240.00
HAGG PRESS (1505)	03/10/26 CK# 152405		$17,103.00
125535 PUBLIC RELATIONS: NEWSLETTER		10-42-222-1	17,103.00
HAWORTH JOYCE (7121)	03/10/26 CK# 152406		$200.00
04092026 PUBLIC PROGRAMMING:COMMUNITY ENGAGE		10-42-230-3	200.00
HD SUPPLY FORMALY HOME DEPOT PRO (6777)	03/10/26 CK# 152407		$57.44
9245279974 JANITORIAL SUPPLIES		10-43-370-0	57.44
HELM SERVICE (5979)	03/10/26 CK# 152408		$10,049.23
CHI148569C REPAIR/MAINT. OF HVAC		60-42-220-0	3,278.25
CHI148570C REPAIR/MAINT. HVAC: RAKOW		60-42-220-5	268.75
CHI148571C REPAIR/MAINT. OF HVAC		60-42-220-0	4,861.75
CHI148572C REPAIR/MAINT. HVAC: SOUTH ELGIN		60-42-220-7	800.00
CHI207687 COMPUTER EQUIPMENT		10-45-500-0	840.48
HF GROUP, LLC (5858)	03/10/26 CK# 152409		$158.94
0020460-IN BINDING		10-42-250-0	158.94
HOBBY LOBBY (6133)	03/10/26 CK# 152416		$58.04
283054 CC PYMT (6415) FOR ARTS & CRAFTS SUPPLIES: PUBLIC SVCS		10-43-330-2	58.04
HOBBY LOBBY (6133)	03/10/26 CK# 152419		$12.26
135864 CC PYMT (6418) FOR GRAPHICS SUPPLIES		10-43-330-0	12.26
HOBBY LOBBY (6133)	03/10/26 CK# 152425		$251.46
110102121042 CC PYMT (6424) FOR ARTS & CRAFTS SUPPLIES: COMM SVCS		10-43-330-3	15.01
112502171042 CC PYMT (6424) FOR PUBLIC PROGRAMMING:MOBILE SVCS		10-42-230-9	236.45
HOME DEPOT CREDIT SERVICES (7102)	03/10/26 CK# 152410		$118.91
6901033 JANITORIAL SUPPLIES		10-43-370-0	118.91
HUFFMAN, DEBORAH (1650)	03/10/26 CK# 152411		$735.00
22026 CONSULT. & PROF. FEES:OTHER		10-42-225-2	735.00
HUNGRY BUNNY, INC (7129)	03/10/26 CK# 152412		$1,000.00
03262026 PUBLIC PROGRAMMING:YOUTH		10-42-230-2	1,000.00
ILLINOIS LIBRARY ASSOCIATION (3822)	03/10/26 CK# 152413		$80.00
328606 CONTINUING ED: REGISTRATION/FEES		10-42-290-1	80.00

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
ILLINOIS LIBRARY ASSOCIATION (3822)	03/10/26 CK# 152416		$150.00
326972 MV CC PYMT (6415) FOR DUES & MEMBERSHIPS		10-42-280-0	150.00
ILLINOIS LIBRARY ASSOCIATION (3822)	03/10/26 CK# 152425		$256.00
20206 AR CC PYMT (6424) FOR CONTINUING ED: REGISTRATION/FEES		10-42-290-1	128.00
2042026 JDV CC PYMT (6424) FOR CONTINUING ED: REGISTRATION/FEES		10-42-290-1	128.00
ILLINOIS TOLLWAY (6169)	03/10/26 CK# 152416		$50.00
168314 CC PYMT (6415) FOR CONTINUING EDUCATION:TRAVEL & MEALS		10-42-290-2	50.00
INGRAM (1734)	03/10/26 CK# 152414		$26,313.20
94223138 BOOKS: ADULT		10-44-400-1	50.09
94223138 BOOKS: BRANCH ADULT		10-44-400-5	50.09
94223139 BOOKS: ADULT		10-44-400-1	19.88
94223140 BOOKS: ADULT		10-44-400-1	16.46
94223141 BOOKS: ADULT		10-44-400-1	34.02
94223142 BOOKS: ADULT		10-44-400-1	14.75
94223143 BOOKS: ADULT		10-44-400-1	60.17
94223144 BOOKS: ADULT		10-44-400-1	51.71
94223144 BOOKS: BRANCH ADULT		10-44-400-5	28.42
94223145 BOOKS: ADULT		10-44-400-1	22.71
94223146 BOOKS: ADULT		10-44-400-1	19.86
94223147 BOOKS: ADULT		10-44-400-1	557.54
94239820 BOOKS: ADULT		10-44-400-1	12.08
94239821 BOOKS: ADULT		10-44-400-1	68.80
94239821 BOOKS: YOUTH		10-44-400-2	19.68
94239822 BOOKS: YOUTH		10-44-400-2	140.15
94239822 BOOKS: BRANCH YOUTH		10-44-400-6	12.05
94239823 MATERIAL PROCESSING SERVICES		10-42-265-0	53.82
94256372 BOOKS: YOUTH		10-44-400-2	11.33
94256373 BOOKS: YOUTH		10-44-400-2	22.65
94256373 BOOKS: BRANCH YOUTH		10-44-400-6	11.32
94256374 BOOKS: YOUTH		10-44-400-2	6.00
94256374 BOOKS: BRANCH YOUTH		10-44-400-6	6.00
94256375 BOOKS: YOUTH		10-44-400-2	25.54
94256375 BOOKS: BRANCH YOUTH		10-44-400-6	6.01
94256376 BOOKS: ADULT		10-44-400-1	13.82
94256377 BOOKS: ADULT		10-44-400-1	20.42
94256377 BOOKS: YOUTH		10-44-400-2	509.52
94256377 BOOKS: BRANCH YOUTH		10-44-400-6	102.94
94256378 MATERIAL PROCESSING SERVICES		10-42-265-0	173.16
94256379 BOOKS: ADULT		10-44-400-1	68.60
94256380 BOOKS: ADULT		10-44-400-1	12.03
94256380 BOOKS: BRANCH ADULT		10-44-400-5	12.03
94256381 BOOKS: ADULT		10-44-400-1	17.06
94256382 BOOKS: ADULT		10-44-400-1	120.32
94256382 BOOKS: YOUTH		10-44-400-2	16.33
94256382 BOOKS: BRANCH ADULT		10-44-400-5	44.64
94256383 BOOKS: ADULT		10-44-400-1	35.61
94256383 BOOKS: BRANCH ADULT		10-44-400-5	17.80
94256384 BOOKS: ADULT		10-44-400-1	10.63
94256385 BOOKS: ADULT		10-44-400-1	21.90
94256385 BOOKS: BRANCH ADULT		10-44-400-5	21.90
94276466 BOOKS: ADULT		10-44-400-1	120.72
94276466 BOOKS: BRANCH ADULT		10-44-400-5	119.59

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
94295471 BOOKS: ADULT	10-44-400-1	166.01
94295471 BOOKS: BRANCH ADULT	10-44-400-5	121.16
94295472 BOOKS: ADULT	10-44-400-1	51.75
94295472 BOOKS: BRANCH ADULT	10-44-400-5	51.74
94295473 BOOKS: YOUTH	10-44-400-2	9.81
94295474 BOOKS: ADULT	10-44-400-1	34.05
94295475 BOOKS: ADULT	10-44-400-1	16.89
94295476 BOOKS: BRANCH ADULT	10-44-400-5	17.05
94295477 BOOKS: ADULT	10-44-400-1	15.07
94295478 BOOKS: ADULT	10-44-400-1	7.83
94295479 BOOKS: ADULT	10-44-400-1	20.05
94295480 BOOKS: ADULT	10-44-400-1	75.16
94295481 BOOKS: ADULT	10-44-400-1	204.60
94295481 BOOKS: BRANCH ADULT	10-44-400-5	68.20
94295482 BOOKS: ADULT	10-44-400-1	16.49
94295483 BOOKS: ADULT	10-44-400-1	54.49
94295484 BOOKS: ADULT	10-44-400-1	18.55
94295485 BOOKS: ADULT	10-44-400-1	17.01
94295485 BOOKS: BRANCH ADULT	10-44-400-5	17.00
94295486 BOOKS: ADULT	10-44-400-1	14.74
94295487 BOOKS: ADULT	10-44-400-1	350.32
94295487 BOOKS: BRANCH ADULT	10-44-400-5	121.10
94295488 BOOKS: ADULT	10-44-400-1	19.32
94295488 BOOKS: BRANCH ADULT	10-44-400-5	19.31
94295489 BOOKS: ADULT	10-44-400-1	17.05
94295490 BOOKS: ADULT	10-44-400-1	21.18
94332077 BOOKS: YOUTH	10-44-400-2	25.58
94332078 MATERIAL PROCESSING SERVICES	10-42-265-0	4.68
94332079 BOOKS: YOUTH	10-44-400-2	29.52
94332079 BOOKS: BRANCH YOUTH	10-44-400-6	19.68
94332080 BOOKS: YOUTH	10-44-400-2	30.40
94332081 BOOKS: YOUTH	10-44-400-2	10.36
94332082 BOOKS: YOUTH	10-44-400-2	63.71
94332083 BOOKS: YOUTH	10-44-400-2	26.86
94332084 BOOKS: ADULT	10-44-400-1	9.78
94332085 BOOKS: YOUTH	10-44-400-2	27.35
94332085 BOOKS: BRANCH YOUTH	10-44-400-6	16.46
94332086 BOOKS: YOUTH	10-44-400-2	11.46
94332087 BOOKS: YOUTH	10-44-400-2	8.36
94332088 MATERIAL PROCESSING SERVICES	10-42-265-0	49.14
94332089 BOOKS: ADULT	10-44-400-1	17.61
94332089 BOOKS: BRANCH ADULT	10-44-400-5	35.23
94332090 BOOKS: ADULT	10-44-400-1	150.30
94332090 BOOKS: YOUTH	10-44-400-2	31.04
94332090 BOOKS: BRANCH ADULT	10-44-400-5	69.99
94332090 BOOKS: BRANCH YOUTH	10-44-400-6	19.67
94332091 BOOKS: ADULT	10-44-400-1	16.48
94332092 BOOKS: BRANCH ADULT	10-44-400-5	18.23
94332093 BOOKS: ADULT	10-44-400-1	36.17
94332094 BOOKS: ADULT	10-44-400-1	11.39
94332095 BOOKS: ADULT	10-44-400-1	45.51
94332096 BOOKS: ADULT	10-44-400-1	17.01

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
94376189 BOOKS: YOUTH	10-44-400-2	24.17
94376190 BOOKS: YOUTH	10-44-400-2	47.01
94376190 BOOKS: BRANCH YOUTH	10-44-400-6	18.02
94376191 BOOKS: YOUTH	10-44-400-2	11.48
94376192 BOOKS: YOUTH	10-44-400-2	23.09
94376193 BOOKS: YOUTH	10-44-400-2	9.98
94376194 BOOKS: YOUTH	10-44-400-2	11.54
94376195 MATERIAL PROCESSING SERVICES	10-42-265-0	32.76
94376196 BOOKS: YOUTH	10-44-400-2	23.08
94376197 BOOKS: YOUTH	10-44-400-2	12.11
94376198 MATERIAL PROCESSING SERVICES	10-42-265-0	7.02
94409544 BOOKS: ADULT	10-44-400-1	114.98
94409545 BOOKS: ADULT	10-44-400-1	38.60
94409545 BOOKS: BRANCH ADULT	10-44-400-5	57.92
94409546 BOOKS: ADULT	10-44-400-1	38.24
94409547 BOOKS: ADULT	10-44-400-1	16.49
94409548 BOOKS: ADULT	10-44-400-1	18.11
94409549 BOOKS: ADULT	10-44-400-1	19.38
94409550 BOOKS: ADULT	10-44-400-1	16.51
94409551 BOOKS: ADULT	10-44-400-1	17.09
94409551 BOOKS: BRANCH ADULT	10-44-400-5	17.09
94426074 BOOKS: ADULT	10-44-400-1	10.85
94426075 BOOKS: ADULT	10-44-400-1	49.16
94426076 BOOKS: ADULT	10-44-400-1	86.54
94426076 BOOKS: BRANCH ADULT	10-44-400-5	80.41
94426077 BOOKS: ADULT	10-44-400-1	109.19
94426077 BOOKS: YOUTH	10-44-400-2	11.40
94426077 BOOKS: BRANCH ADULT	10-44-400-5	11.50
94426078 BOOKS: ADULT	10-44-400-1	22.77
94441125 BOOKS: YOUTH	10-44-400-2	11.73
94441125 BOOKS: BRANCH YOUTH	10-44-400-6	23.46
94441126 MATERIAL PROCESSING SERVICES	10-42-265-0	7.02
94441127 BOOKS: ADULT	10-44-400-1	17.70
94441128 BOOKS: ADULT	10-44-400-1	17.69
94441129 BOOKS: ADULT	10-44-400-1	17.70
94441129 BOOKS: BRANCH ADULT	10-44-400-5	17.71
94473279 BOOKS: ADULT	10-44-400-1	356.64
94473279 BOOKS: BRANCH ADULT	10-44-400-5	140.40
94473280 BOOKS: ADULT	10-44-400-1	101.34
94473280 BOOKS: BRANCH ADULT	10-44-400-5	11.41
94473281 BOOKS: ADULT	10-44-400-1	36.87
94473282 BOOKS: ADULT	10-44-400-1	135.31
94473282 BOOKS: BRANCH YOUTH	10-44-400-6	11.89
94473283 BOOKS: YOUTH	10-44-400-2	10.80
94473284 BOOKS: ADULT	10-44-400-1	188.86
94473284 BOOKS: BRANCH ADULT	10-44-400-5	104.67
94473285 BOOKS: ADULT	10-44-400-1	10.22
94473286 BOOKS: ADULT	10-44-400-1	11.42
94473287 BOOKS: BRANCH ADULT	10-44-400-5	34.90
94473288 BOOKS: ADULT	10-44-400-1	16.95
94473289 BOOKS: BRANCH ADULT	10-44-400-5	20.43
94473290 BOOKS: ADULT	10-44-400-1	97.63

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
94473291 BOOKS: ADULT	10-44-400-1	16.42
94473292 BOOKS: ADULT	10-44-400-1	35.09
94473292 BOOKS: BRANCH ADULT	10-44-400-5	67.91
94473293 BOOKS: ADULT	10-44-400-1	10.80
94473294 BOOKS: ADULT	10-44-400-1	238.34
94473294 BOOKS: BRANCH ADULT	10-44-400-5	16.42
94473295 BOOKS: ADULT	10-44-400-1	19.39
94545556 BOOKS: YOUTH	10-44-400-2	28.43
94545557 BOOKS: ADULT	10-44-400-1	66.01
94545558 BOOKS: ADULT	10-44-400-1	16.49
94545559 BOOKS: ADULT	10-44-400-1	166.02
94545559 BOOKS: BRANCH ADULT	10-44-400-5	133.53
94545560 BOOKS: YOUTH	10-44-400-2	8.49
94545561 BOOKS: ADULT	10-44-400-1	17.07
94545562 BOOKS: ADULT	10-44-400-1	17.05
94579215 BOOKS: ADULT	10-44-400-1	41.05
94579215 BOOKS: BRANCH ADULT	10-44-400-5	41.06
94579216 BOOKS: ADULT	10-44-400-1	9.68
94579217 BOOKS: ADULT	10-44-400-1	52.80
94579218 BOOKS: ADULT	10-44-400-1	153.78
94579218 BOOKS: BRANCH ADULT	10-44-400-5	68.34
94579219 BOOKS: ADULT	10-44-400-1	18.80
94579220 BOOKS: ADULT	10-44-400-1	11.45
94579221 BOOKS: ADULT	10-44-400-1	17.89
94579221 BOOKS: BRANCH ADULT	10-44-400-5	17.89
94579222 BOOKS: ADULT	10-44-400-1	17.02
94579223 BOOKS: BRANCH ADULT	10-44-400-5	825.41
94579224 BOOKS: ADULT	10-44-400-1	13.20
94579225 BOOKS: ADULT	10-44-400-1	36.05
94579226 BOOKS: ADULT	10-44-400-1	19.24
94607354 BOOKS: ADULT	10-44-400-1	119.45
94607354 BOOKS: BRANCH ADULT	10-44-400-5	152.89
94607355 BOOKS: BRANCH ADULT	10-44-400-5	33.97
94607356 BOOKS: ADULT	10-44-400-1	19.53
94607356 BOOKS: BRANCH ADULT	10-44-400-5	726.27
94607357 BOOKS: ADULT	10-44-400-1	15.04
94607358 BOOKS: ADULT	10-44-400-1	39.68
94625485 BOOKS: ADULT	10-44-400-1	29.98
94625485 BOOKS: BRANCH ADULT	10-44-400-5	16.02
94625486 BOOKS: ADULT	10-44-400-1	67.43
94625487 BOOKS: ADULT	10-44-400-1	51.71
94625487 BOOKS: BRANCH ADULT	10-44-400-5	40.24
94625488 BOOKS: ADULT	10-44-400-1	62.45
94625489 BOOKS: ADULT	10-44-400-1	15.42
94637790 BOOKS: ADULT	10-44-400-1	55.77
94637790 BOOKS: YOUTH	10-44-400-2	17.00
94637790 BOOKS: BRANCH ADULT	10-44-400-5	73.98
94637791 BOOKS: ADULT	10-44-400-1	11.42
94637792 BOOKS: ADULT	10-44-400-1	34.64
94637793 BOOKS: ADULT	10-44-400-1	57.11
94637793 BOOKS: BRANCH ADULT	10-44-400-5	11.50
94637794 BOOKS: ADULT	10-44-400-1	45.62

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
94637795 BOOKS: YOUTH	10-44-400-2	12.45
94637796 BOOKS: ADULT	10-44-400-1	22.79
94637797 BOOKS: ADULT	10-44-400-1	17.03
94637797 BOOKS: BRANCH ADULT	10-44-400-5	17.03
94703411 BOOKS: BRANCH YOUTH	10-44-400-6	12.60
94703412 BOOKS: YOUTH	10-44-400-2	30.57
94703413 MATERIAL PROCESSING SERVICES	10-42-265-0	12.33
94703414 BOOKS: BRANCH ADULT	10-44-400-5	58.66
94703415 BOOKS: ADULT	10-44-400-1	49.82
94703415 BOOKS: BRANCH ADULT	10-44-400-5	74.06
94703416 BOOKS: YOUTH	10-44-400-2	16.36
94703416 BOOKS: BRANCH ADULT	10-44-400-5	18.27
94703417 BOOKS: YOUTH	10-44-400-2	11.47
94722606 BOOKS: ADULT	10-44-400-1	195.22
94722606 BOOKS: BRANCH ADULT	10-44-400-5	103.86
94772143 BOOKS: YOUTH	10-44-400-2	103.48
94772143 BOOKS: BRANCH YOUTH	10-44-400-6	21.75
94772144 BOOKS: ADULT	10-44-400-1	178.41
94772144 BOOKS: YOUTH	10-44-400-2	121.73
94772145 BOOKS: ADULT	10-44-400-1	210.64
94772146 BOOKS: ADULT	10-44-400-1	124.44
94772146 BOOKS: BRANCH ADULT	10-44-400-5	9.61
94772146 BOOKS: BRANCH YOUTH	10-44-400-6	140.28
94772147 BOOKS: YOUTH	10-44-400-2	278.70
94772147 BOOKS: BRANCH ADULT	10-44-400-5	313.75
94772147 BOOKS: BRANCH YOUTH	10-44-400-6	98.84
94772148 BOOKS: ADULT	10-44-400-1	14.94
94772149 BOOKS: YOUTH	10-44-400-2	15.03
94772150 BOOKS: ADULT	10-44-400-1	13.20
94772151 BOOKS: ADULT	10-44-400-1	13.19
94772152 BOOKS: YOUTH	10-44-400-2	10.75
94772153 BOOKS: ADULT	10-44-400-1	66.24
94772153 BOOKS: YOUTH	10-44-400-2	54.30
94772154 MATERIAL PROCESSING SERVICES	10-42-265-0	575.40
94772155 BOOKS: ADULT	10-44-400-1	14.58
94772156 BOOKS: ADULT	10-44-400-1	77.25
94772157 BOOKS: YOUTH	10-44-400-2	30.59
94772157 BOOKS: BRANCH YOUTH	10-44-400-6	9.86
94772158 BOOKS: ADULT	10-44-400-1	38.14
94772159 BOOKS: ADULT	10-44-400-1	27.63
94772160 BOOKS: ADULT	10-44-400-1	13.36
94772161 MATERIAL PROCESSING SERVICES	10-42-265-0	71.36
94772162 BOOKS: YOUTH	10-44-400-2	35.96
94772163 MATERIAL PROCESSING SERVICES	10-42-265-0	17.84
94787639 BOOKS: YOUTH	10-44-400-2	486.07
94787639 BOOKS: BRANCH YOUTH	10-44-400-6	75.86
94787640 BOOKS: YOUTH	10-44-400-2	444.64
94787640 BOOKS: BRANCH YOUTH	10-44-400-6	105.40
94787641 BOOKS: ADULT	10-44-400-1	596.83
94787641 BOOKS: BRANCH ADULT	10-44-400-5	38.36
94787642 BOOKS: ADULT	10-44-400-1	165.00
94787642 BOOKS: BRANCH ADULT	10-44-400-5	74.47

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
94787642 BOOKS: BRANCH YOUTH	10-44-400-6	2,124.17
94787643 BOOKS: YOUTH	10-44-400-2	487.28
94787643 BOOKS: BRANCH ADULT	10-44-400-5	505.16
94787643 BOOKS: BRANCH YOUTH	10-44-400-6	110.54
94787644 BOOKS: YOUTH	10-44-400-2	9.60
94787645 BOOKS: YOUTH	10-44-400-2	11.30
94787645 BOOKS: BRANCH YOUTH	10-44-400-6	11.29
94787646 BOOKS: YOUTH	10-44-400-2	10.17
94787647 BOOKS: YOUTH	10-44-400-2	32.76
94787648 BOOKS: YOUTH	10-44-400-2	10.17
94787649 BOOKS: YOUTH	10-44-400-2	9.60
94787650 BOOKS: YOUTH	10-44-400-2	68.21
94787651 BOOKS: YOUTH	10-44-400-2	32.20
94787651 BOOKS: BRANCH YOUTH	10-44-400-6	10.73
94787652 BOOKS: YOUTH	10-44-400-2	31.52
94787652 BOOKS: BRANCH YOUTH	10-44-400-6	11.25
94787653 BOOKS: YOUTH	10-44-400-2	23.27
94787653 BOOKS: BRANCH YOUTH	10-44-400-6	11.99
94787654 BOOKS: YOUTH	10-44-400-2	32.71
94787655 BOOKS: YOUTH	10-44-400-2	128.01
94787655 BOOKS: BRANCH YOUTH	10-44-400-6	20.97
94787656 BOOKS: YOUTH	10-44-400-2	145.32
94787656 BOOKS: BRANCH YOUTH	10-44-400-6	37.25
94787657 BOOKS: YOUTH	10-44-400-2	32.08
94787658 BOOKS: ADULT	10-44-400-1	11.21
94787659 BOOKS: YOUTH	10-44-400-2	94.23
94787659 BOOKS: BRANCH YOUTH	10-44-400-6	24.04
94787660 BOOKS: ADULT	10-44-400-1	26.01
94787661 BOOKS: ADULT	10-44-400-1	23.20
94787661 BOOKS: YOUTH	10-44-400-2	25.99
94787662 BOOKS: YOUTH	10-44-400-2	155.26
94787662 BOOKS: BRANCH YOUTH	10-44-400-6	21.48
94787663 MATERIAL PROCESSING SERVICES	10-42-265-0	2,231.73
94787664 BOOKS: ADULT	10-44-400-1	355.27
94787664 BOOKS: YOUTH	10-44-400-2	10.76
94787664 BOOKS: BRANCH ADULT	10-44-400-5	268.03
94787665 BOOKS: ADULT	10-44-400-1	16.98
94787665 BOOKS: BRANCH ADULT	10-44-400-5	16.97
94787666 BOOKS: BRANCH ADULT	10-44-400-5	33.99
94787667 BOOKS: ADULT	10-44-400-1	11.43
94787667 BOOKS: YOUTH	10-44-400-2	11.33
94787668 BOOKS: ADULT	10-44-400-1	54.08
94787668 BOOKS: BRANCH ADULT	10-44-400-5	18.41
94787669 BOOKS: ADULT	10-44-400-1	43.73
94787670 BOOKS: BRANCH ADULT	10-44-400-5	11.43
94787671 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	26.50
94787671 BOOKS: ADULT	10-44-400-1	27.99
94787672 BOOKS: ADULT	10-44-400-1	17.00
94787673 BOOKS: ADULT	10-44-400-1	33.43
94787674 BOOKS: ADULT	10-44-400-1	15.03
94787675 BOOKS: ADULT	10-44-400-1	17.04
94787676 BOOKS: ADULT	10-44-400-1	36.88

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...		
94787677 BOOKS: ADULT	10-44-400-1	61.17
94823028 BOOKS: YOUTH	10-44-400-2	18.88
94823028 BOOKS: BRANCH YOUTH	10-44-400-6	9.44
94823029 MATERIAL PROCESSING SERVICES	10-42-265-0	12.33
94823030 BOOKS: YOUTH	10-44-400-2	25.58
94823031 MATERIAL PROCESSING SERVICES	10-42-265-0	8.22
94849823 BOOKS: BRANCH ADULT	10-44-400-5	148.82
94849824 BOOKS: ADULT	10-44-400-1	12.14
94849825 MATERIAL PROCESSING SERVICES	10-42-265-0	62.44
94858091 BOOKS: ADULT	10-44-400-1	21.76
94858091 BOOKS: BRANCH ADULT	10-44-400-5	21.75
94858092 BOOKS: BRANCH ADULT	10-44-400-5	18.37
94858093 BOOKS: ADULT	10-44-400-1	53.70
94858093 BOOKS: BRANCH ADULT	10-44-400-5	64.04
94858094 BOOKS: YOUTH	10-44-400-2	7.85
94858095 BOOKS: ADULT	10-44-400-1	10.35
94858095 BOOKS: BRANCH ADULT	10-44-400-5	10.34
94858096 BOOKS: ADULT	10-44-400-1	16.58
94858097 BOOKS: ADULT	10-44-400-1	15.55
94858098 BOOKS: ADULT	10-44-400-1	17.19
94877165 PUBLIC PROGRAMMING:YOUTH	10-42-230-2	10.26
94877165 BOOKS: ADULT	10-44-400-1	12.11
94877166 BOOKS: ADULT	10-44-400-1	17.18
94877166 BOOKS: BRANCH ADULT	10-44-400-5	17.18
94877167 BOOKS: ADULT	10-44-400-1	185.78
94877168 BOOKS: ADULT	10-44-400-1	22.45
94877169 BOOKS: ADULT	10-44-400-1	24.22
94898487 BOOKS: YOUTH	10-44-400-2	37.84
94898488 BOOKS: ADULT	10-44-400-1	27.05
94898488 BOOKS: BRANCH YOUTH	10-44-400-6	32.21
94898489 BOOKS: YOUTH	10-44-400-2	11.30
94898490 BOOKS: ADULT	10-44-400-1	157.62
94898491 BOOKS: YOUTH	10-44-400-2	36.22
94898491 BOOKS: BRANCH YOUTH	10-44-400-6	27.16
94898492 BOOKS: YOUTH	10-44-400-2	11.29
94898492 BOOKS: BRANCH YOUTH	10-44-400-6	22.58
94898493 BOOKS: YOUTH	10-44-400-2	34.04
94898494 BOOKS: YOUTH	10-44-400-2	58.08
94898494 BOOKS: BRANCH YOUTH	10-44-400-6	41.12
94898495 BOOKS: YOUTH	10-44-400-2	7.16
94898496 BOOKS: YOUTH	10-44-400-2	15.67
94898497 BOOKS: YOUTH	10-44-400-2	10.81
94898498 BOOKS: ADULT	10-44-400-1	14.75
94898498 BOOKS: YOUTH	10-44-400-2	21.02
94898499 MATERIAL PROCESSING SERVICES	10-42-265-0	209.62
94898500 BOOKS: ADULT	10-44-400-1	18.81
94898500 BOOKS: BRANCH ADULT	10-44-400-5	18.81
94898501 BOOKS: ADULT	10-44-400-1	17.08
94898502 BOOKS: ADULT	10-44-400-1	17.07
94898502 BOOKS: BRANCH ADULT	10-44-400-5	17.08
94898503 BOOKS: ADULT	10-44-400-1	148.88
94898503 BOOKS: YOUTH	10-44-400-2	11.38

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
INGRAM (1734) CONTINUED ...			
94898504 BOOKS: YOUTH		10-44-400-2	10.84
94898505 BOOKS: ADULT		10-44-400-1	99.12
ISTOCK (6279)	03/10/26 CK# 152419		$292.50
2107219670 CC PYMT (6418) FOR ELECT RESOURCES: PUBLIC RELATIONS		10-44-435-5	292.50
IWM CORPORATION (5294)	03/10/26 CK# 152415		$449.55
28990 CHEMICALS/WATER TREATMENT		60-43-340-0	449.55
JEWEL-OSCO (1632)	03/10/26 CK# 152422		$223.36
26387 CC PYMT (6421) FOR MISCELLANEOUS		10-43-399-0	223.36
KAGI.COM (7029)	03/10/26 CK# 152417		$20.00
2082026 CC PYMT (6416) FOR COMPUTER MAINTENANCE		10-42-255-2	20.00
KELLENBERGER ELECTRIC INC. (1880)	03/10/26 CK# 152428		$350.00
1250 REPAIR/MAINT. OF BLDG: RAKOW		60-42-200-5	350.00
KIT SERGEANT (7130)	03/10/26 CK# 152429		$200.00
0312 PUBLIC PROGRAMMING:COMMUNITY ENGAGE		10-42-230-3	200.00
KOLLUM, JASON (4875)	03/10/26 CK# 152430		$890.00
03312026 PUBLIC PROGRAMMING:YOUTH		10-42-230-2	890.00
LA Z BOY (6948)	03/10/26 CK# 152423		$1,099.98
4951 CC PYMT (6422) FOR SMALL LIBRARY EQUIPMENT		10-45-540-0	1,099.98
LAKESHORE LEARNING MATERIALS (1957)	03/10/26 CK# 152418		$142.47
93351538 CC PYMT (6417) FOR TOYS & KITS: KIDSPACE		10-44-440-0	142.47
LASER PRO CO., INC. (1983)	03/10/26 CK# 152431		$1,771.50
142573 OFFICE SUPPLIES/COMPUTER		10-43-300-2	702.00
142661 OFFICE SUPPLIES/COMPUTER		10-43-300-2	843.50
142738 OFFICE SUPPLIES/COMPUTER		10-43-300-2	226.00
LESLIE, KIRSTEN (6036)	03/10/26 CK# 152432		$250.00
03292026 PUBLIC PROGRAMMING:BRANCH SVCS		10-42-230-0	250.00
LESLIE, REGINA (6037)	03/10/26 CK# 152433		$250.00
0329 PUBLIC PROGRAMMING:BRANCH SVCS		10-42-230-0	250.00
LIBRARYWORKS, INC. (6021)	03/10/26 CK# 152416		$49.00
524 CC PYMT (6415) FOR CONTINUING ED: REGISTRATION/FEES		10-42-290-1	49.00
LOPEZ LANDA MAGDALENA ADRIANA (7128)	03/10/26 CK# 152434		$280.00
03282026 DIGITAL LIT CLASSES BILINGUAL		10-42-230-7	280.00
M13 GRAPHICS (6283)	03/10/26 CK# 152419		$83.07
2221947 CC PYMT (6418) FOR PUBLIC RELATIONS: PROMOTIONS		10-42-222-3	83.07
MAILGUN TECHNOLOGIES, INC (6058)	03/10/26 CK# 152421		$80.00
86417227 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS		10-42-255-3	80.00
MARTINEZ, BETTY 2 (4305)	03/10/26 CK# 152435		$700.00
JAN-FEB PUBLIC PROGRAMMING:HISPANIC SVCS		10-42-230-1	700.00
MATTHEW BENDER & CO., INC. (442)	03/10/26 CK# 152436		$363.31
48719617 BOOKS: ADULT		10-44-400-1	363.31
MEASNER MAGIC PRODUCTIONS, INC. (5995)	03/10/26 CK# 152437		$660.00
03272026 PUBLIC PROGRAMMING:YOUTH		10-42-230-2	660.00
MEDAL, CAROLE (2206)	03/10/26 CK# 152438		$550.00
02052026 PUBLIC RELATIONS: GENERAL		10-42-222-2	550.00

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
MIDWEST FIRST AID & SAFETY LLC (6609)	03/10/26 CK# 152439		$167.94
2793 RISK MANAGEMENT: FACILITIES		50-42-210-0	111.34
2798 RISK MANAGEMENT: FACILITIES		50-42-210-0	56.60
MIDWEST TAPE (2256)	03/10/26 CK# 152440		$5,819.20
508422750 AUDIO-VISUAL: ADULT		10-44-420-1	1,390.75
508422750 AUDIO-VISUAL: BRANCH ADULT		10-44-420-5	772.95
508433337 AUDIO-VISUAL: ADULT		10-44-420-1	211.44
508433337 AUDIO-VISUAL: YOUTH		10-44-420-2	64.49
508433338 AUDIO-VISUAL: ADULT		10-44-420-1	11.24
508433350 AUDIO-VISUAL: BRANCH ADULT		10-44-420-5	189.67
508433351 AUDIO-VISUAL: BRANCH ADULT		10-44-420-5	157.45
508458509 AUDIO-VISUAL: ADULT		10-44-420-1	389.08
508458509 AUDIO-VISUAL: YOUTH		10-44-420-2	19.49
508458509 AUDIO-VISUAL: BRANCH ADULT		10-44-420-5	209.89
508463848 BOOKS: ADULT		10-44-400-1	18.74
508463848 AUDIO-VISUAL: ADULT		10-44-420-1	274.39
508463849 AUDIO-VISUAL: BRANCH ADULT		10-44-420-5	52.47
508464030 AUDIO-VISUAL: BRANCH ADULT		10-44-420-5	52.48
508486858 AUDIO-VISUAL: ADULT		10-44-420-1	646.24
508486858 AUDIO-VISUAL: YOUTH		10-44-420-2	296.15
508486858 AUDIO-VISUAL: BRANCH ADULT		10-44-420-5	357.61
508486858 AUDIO-VISUAL: BRANCH YOUTH		10-44-420-6	145.45
508497221 AUDIO-VISUAL: ADULT		10-44-420-1	37.47
508497223 AUDIO-VISUAL: ADULT		10-44-420-1	161.91
508497224 AUDIO-VISUAL: BRANCH ADULT		10-44-420-5	152.94
508497225 AUDIO-VISUAL: BRANCH ADULT		10-44-420-5	29.99
508507577 AUDIO-VISUAL: ADULT		10-44-420-1	103.45
508507577 AUDIO-VISUAL: BRANCH ADULT		10-44-420-5	73.46
MOBILE BEACON (5646)	03/10/26 CK# 152416		$1,440.00
2026224-1144 CC PYMT (6415) FOR AUDIO-VISUAL: ADULT		10-44-420-1	1,440.00
MOLD SOLUTION SERVICES, INC. (5788)	03/10/26 CK# 152420		$2,827.00
2032026 CC PYMT (6419) FOR REPAIR/MAINT. OF BUILDING		60-42-200-0	2,827.00
MONNIT (5592)	03/10/26 CK# 152417		$70.00
134512 CC PYMT (6416) FOR COMPUTER MAINTENANCE		10-42-255-2	70.00
NATIONAL FORKLIFT (6503)	03/10/26 CK# 152419		$59.00
265119 CC PYMT (6418) FOR CONTINUING ED: REGISTRATION/FEES		10-42-290-1	59.00
NEW YORK TIMES (2455)	03/10/26 CK# 152416		$1,531.88
522E51367 CC PYMT (6415) FOR PERIODICALS		10-44-410-0	1,531.88
NEWSBANK (2460)	03/10/26 CK# 152441		$15,720.00
201315 ELECTRONIC RESOURCES: DATABASES		10-44-435-0	15,720.00
NIX PLAY (6916)	03/10/26 CK# 152422		$-29.99
1082026 CR CC PYMT (6421) FOR ELECT RESOURCES: PUBLIC RELATIONS		10-44-435-5	-29.99
NOVELEFFECT.COM (7125)	03/10/26 CK# 152425		$49.99
2376-2928 CC PYMT (6424) FOR PUBLIC PROGRAMMING:MOBILE SVCS		10-42-230-9	49.99
OFF THE RECORD, LLC (7071)	03/10/26 CK# 152442		$245.00
7 CONSULT. & PROF. FEES:OTHER		10-42-225-2	245.00
OTIS ELEVATOR COMPANY (4788)	03/10/26 CK# 152443		$1,272.24
100402230634 REPAIR/MAINT. OF BUILDING		60-42-200-0	1,272.24

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
OVERDRIVE, INC. (4535)	03/10/26 CK# 152444		$28,925.46
16706CP26066862 ELECTRONIC RESOURCES: EBOOKS/AUDIO		10-44-435-2	7,498.37
16706MA26063417 ELECTRONIC RESOURCES: EBOOKS/AUDIO		10-44-435-2	4,076.70
16706MA26069962 ELECTRONIC RESOURCES: EBOOKS/AUDIO		10-44-435-2	17,350.39
PADDLE.COM (6343)	03/10/26 CK# 152422		$100.00
78527198 CC PYMT (6421) FOR ELECT RESOURCES: PUBLIC RELATIONS		10-44-435-5	100.00
PARAGON MICRO INC. (4877)	03/10/26 CK# 152445		$8,794.51
Q5218113 CR COMPUTER MAINTENANCE		10-42-255-2	-229.48
S5250836 COMPUTER EQUIPMENT		10-45-500-0	8,199.99
S5731026 COMPUTER MAINTENANCE		10-42-255-2	824.00
PAYLEITNER JAY (7131)	03/10/26 CK# 152446		$200.00
04022026 PUBLIC PROGRAMMING:COMMUNITY ENGAGE		10-42-230-3	200.00
PAYPAL, INC (6059)	03/10/26 CK# 152421		$19.95
167670126 CC PYMT (6420) FOR ONLINE COMPUTER SVCS: ACCESS SVCS		10-42-255-3	19.95
PETTY CASH - SARA JOHNSON (4777)	03/10/26 CK# 152447		$187.95
03 2026 CONTINUING EDUCATION:TRAVEL & MEALS		10-42-290-2	145.09
03 2026 VOLUNTEERS		10-43-305-0	18.96
03 2026 FOOD & BEVERAGE: COMMUNITY SVCS		10-43-360-2	23.90
PITNEY BOWES RESERVE ACCOUNT (4146)	03/10/26 CK# 152448		$1,500.00
02162026 POSTAGE & SHIPPING		10-42-210-0	1,500.00
PLAYAWAY PRODUCTS LLC (4273)	03/10/26 CK# 152449		$149.98
525120 AUDIO-VISUAL: BRANCH YOUTH		10-44-420-6	74.99
525132 AUDIO-VISUAL: YOUTH		10-44-420-2	74.99
POSITIVE PROMOTIONS (6515)	03/10/26 CK# 152416		$1,057.75
4848486 CC PYMT (6415) FOR VOLUNTEERS		10-43-305-0	1,057.75
REAL VNC LTD (4789)	03/10/26 CK# 152450		$5,000.00
INV00761127 COMPUTER MAINTENANCE		10-42-255-2	5,000.00
REVERSO (6822)	03/10/26 CK# 152416		$9.99
2142025 CC PYMT (6415) FOR ELECTRONIC RESOURCES: IN-HOUSE		10-44-435-1	9.99
ROLL N DONUT/DOUANGCHAY'S KITCHEN (6088)	03/10/26 CK# 152416		$47.85
26644 CC PYMT (6415) FOR FOOD & BEVERAGE: PUBLIC SVCS		10-43-360-1	47.85
SAFEGARD EXTERMINATING CO. (2958)	03/10/26 CK# 152451		$407.00
03-4592 REPAIR/MAINT. OF BUILDING		60-42-200-0	197.00
03-4593 REPAIR/MAINT. OF BLDG: DAVIS ROAD		60-42-200-9	76.00
03-4594 REPAIR/MAINT. OF BLDG: RAKOW		60-42-200-5	67.00
03-4595 REPAIR/MAINT. OF BLDG: SOUTH ELGIN		60-42-200-7	67.00
SAM'S CLUB DIRECT (5057)	03/10/26 CK# 152452		$237.77
002115 GWOGCX PUBLIC PROGRAMMING:HISPANIC SVCS		10-42-230-1	144.70
002587 GWNLJP FOOD & BEVERAGE: COMMUNITY SVCS		10-43-360-2	19.93
006765 GWNSVS PUBLIC PROGRAMMING:HISPANIC SVCS		10-42-230-1	73.14
SCHMITT, PHILIP (5279)	03/10/26 CK# 152453		$840.00
14-009 DIGITAL LITERACY CLASSES		10-42-230-5	840.00
SEBERT LANDSCAPING (6199)	03/10/26 CK# 152454		$2,160.00
S615541 REPAIR/MAINT. OF GROUNDS		60-42-210-0	1,080.00
S615542 REPAIR/MAINT. OF GRDS: RAKOW		60-42-210-5	1,080.00
SENSOURCE (5785)	03/10/26 CK# 152417		$1,419.00
65437 CC PYMT (6416) FOR COMPUTER EQUIPMENT		10-45-500-0	1,419.00

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
SHALES MC NUTT CONSTRUCTION (4170)	03/10/26 CK# 152455		$151,992.30
25-025-03-02 CAPITAL IMPROVEMENTS		10-49-900-0	151,992.30
SIGNS BY TOMORROW (3081)	03/10/26 CK# 152456		$285.00
32664 SIGNAGE		60-43-370-0	285.00
SKYWARE INVENTORY (7015)	03/10/26 CK# 152419		$6.00
2222026 CC PYMT (6418) FOR ELECT RESOURCES: PUBLIC RELATIONS		10-44-435-5	6.00
SOUTH ELGIN PROF CTR PHASE 2 CONDO (5393)	03/10/26 CK# 152457		$3,014.46
MARCH 2026 COMMON AREA MAINT: SO ELGIN		10-42-204-0	3,014.46
SPEEDPRO (7097)	03/10/26 CK# 152458		$7,225.00
INV-14013 VEHICLE MAINTENANCE: MOBILE SVCS		10-42-270-0	7,225.00
SPEEDWAY (6678)	03/10/26 CK# 152425		$43.63
14220 CC PYMT (6424) FOR FUEL/GASOLINE: FACILITES		10-43-350-0	43.63
STAPLES (3180)	03/10/26 CK# 152424		$651.83
9935655120 CC PYMT (6423) FOR DUPLICATING: PAPER/COPY SHOP SUPPL		10-43-320-0	119.97
9935655176 CC PYMT (6423) FOR DUPLICATING: PAPER/COPY SHOP SUPPL		10-43-320-0	119.97
9935655203 CC PYMT (6423) FOR DUPLICATING: PAPER/COPY SHOP SUPPL		10-43-320-0	119.97
9935655246 CC PYMT (6423) FOR DUPLICATING: PAPER/COPY SHOP SUPPL		10-43-320-0	119.97
9935655291 CC PYMT (6423) FOR DUPLICATING: PAPER/COPY SHOP SUPPL		10-43-320-0	119.97
9935655381 CC PYMT (6423) FOR OFFICE SUPPLIES/GENERAL		10-43-300-1	11.99
9935655381 CC PYMT (6423) FOR DUPLICATING: PAPER/COPY SHOP SUPPL		10-43-320-0	39.99
STAPLES (3180)	03/10/26 CK# 152459		$58.45
6056536213 OFFICE SUPPLIES/GENERAL		10-43-300-1	56.30
6056536214 OFFICE SUPPLIES/GENERAL		10-43-300-1	2.15
SWAN (4908)	03/10/26 CK# 152460		$27.92
12459 LOST & PAID MATERIALS		10-33-1-4	27.92
TARGET (6108)	03/10/26 CK# 152416		$161.96
7719435 CC PYMT (6415) FOR AUDIO-VISUAL: YOUTH		10-44-420-2	64.78
7719435 CC PYMT (6415) FOR AUDIO-VISUAL: YOUTH		10-44-420-2	97.18
TARGET (6108)	03/10/26 CK# 152425		$18.57
303233 CC PYMT (6424) FOR ARTS & CRAFTS SUPPLIES: COMM SVCS		10-43-330-3	18.57
TARGET (6108)	03/10/26 CK# 152427		$52.67
24130 CC PYMT (6426) FOR PUBLIC PROGRAMMING:BRANCH SVCS		10-42-230-0	52.67
TEACHERS PAY TEACHERS (6257)	03/10/26 CK# 152424		$54.00
326802019 CC PYMT (6423) FOR PUBLIC PROGRAMMING:HISPANIC SVCS		10-42-230-1	54.00
TOAST OF THE FOX CLUB #8325 (6839)	03/10/26 CK# 152461		$90.00
0401 0930 2026 DUES & MEMBERSHIPS		10-42-280-0	90.00
TODAY'S BUSINESS SOLUTIONS, INC. (3346)	03/10/26 CK# 152462		$749.12
021626-25 CONTINGENCY		10-42-299-0	749.12
TRADUCCIONNOW LANGUAGE SERVICE PROVIDER (6229)	03/10/26 CK# 152463		$300.00
1732 PUBLIC PROGRAMMING: TRANSLATION		10-42-230-4	300.00
TRELLO (7122)	03/10/26 CK# 152416		$12.82
36837796 CC PYMT (6415) FOR ONLINE COMPUTER SERVICES		10-42-255-1	12.82
TUMBLEWEED PRESS INC. (3856)	03/10/26 CK# 152464		$2,238.60
121470 ELECTRONIC RESOURCES: DATABASES		10-44-435-0	2,238.60
U OF I WEB (7123)	03/10/26 CK# 152416		$125.00
2122026 CC PYMT (6415) FOR PUBLIC PROGRAMMING:MOBILE SVCS		10-42-230-9	125.00

DESCRIPTION		ACCOUNT NUMBER	AMOUNT
U S POSTMASTER (4528)	03/10/26 CK# 152465		$370.00
164 04242026 PUBLIC RELATIONS: NEWSLETTER		10-42-222-1	370.00
ULINE (4778)	03/10/26 CK# 152466		$979.38
203845649 MATERIALS PROCESSING SUPPLIES		10-43-310-0	289.87
204211299 MATERIALS PROCESSING SUPPLIES		10-43-310-0	169.38
204372935 FURNITURE AND FIXTURES		10-45-510-0	520.13
VALUE LINE PUBLISHING LLC (3492)	03/10/26 CK# 152467		$7,250.00
KF-79926-263 ELECTRONIC RESOURCES: DATABASES		10-44-435-0	7,250.00
VAUGHAN PLANTSCAPES, INC. (4296)	03/10/26 CK# 152468		$243.76
66335 REPAIR/MAINT. OF GROUNDS		60-42-210-0	243.76
WEX BANK (5012)	03/10/26 CK# 152469		$384.28
110955142 FUEL/GASOLINE: FACILITES		10-43-350-0	305.79
110955142 FUEL/GASOLINE: MOBILE SERVICES		10-43-350-1	78.49
WILD GOOSE CHASE (3616)	03/10/26 CK# 152470		$1,303.00
260537 REPAIR/MAINT. OF GROUNDS		60-42-210-0	1,303.00
WIN IT SERVICES, LLC (7070)	03/10/26 CK# 152471		$511.20
216893 ONLINE COMPUTER SERVICES		10-42-255-1	511.20
ZIEGLER'S ACE HARDWARE (111)	03/10/26 CK# 152472		$263.31
180732/A JANITORIAL SUPPLIES		10-43-370-0	10.42
180732/A MAINTENANCE EQUIPMENT: UNDER $1000		60-45-500-2	2.65
180751/A JANITORIAL SUPPLIES		10-43-370-0	45.57
180751/A BUILDING & GROUNDS SUPPLIES		60-43-320-0	14.22
180767/A ELECTRICAL SUPPLIES/BULBS		10-43-380-0	6.64
180781/A BUILDING & GROUNDS SUPPLIES		60-43-320-0	27.33
180813/A BUILDING & GROUNDS SUPPLIES		60-43-320-0	20.61
180849/A JANITORIAL SUPPLIES		10-43-370-0	17.07
180851/A JANITORIAL SUPPLIES		10-43-370-0	9.49
180851/A BUILDING & GROUNDS SUPPLIES		60-43-320-0	56.99
180915/A REPAIR/MAINT. OF BUILDING		60-42-200-0	17.64
180918/A REPAIR/MAINT. OF BUILDING		60-42-200-0	18.04
180957/A BUILDING & GROUNDS SUPPLIES		60-43-320-0	16.64
ZOHO CORPORATION (5695)	03/10/26 CK# 152473		$1,382.00
5020038780 COMPUTER MAINTENANCE		10-42-255-2	1,382.00

GAIL BORDEN PUBLIC LIBRARY DISTRICT
BILLS PAID REPORT FOR MARCH, 2026
SUMMARY ALL FUNDS

BANK ACCOUNT	BANK	DESCRIPTION	AMOUNT	
10-10-0	01	GENERAL FUND-CASH - GENERAL FUND	389,458.62	*
50-10-0	01	LIABILITY INS. FUND-CASH - LIAB. & RISK FUND	12,453.84	*
60-10-0	01	BUILDING & EQUIPMENT FUND-CASH - B & E FUND	39,069.77	*
		TOTAL ALL FUNDS	440,982.23	**

\NT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	GENERAL FUND							
	SALARIES & BENEFITS							
10-41-100-0	SALARIES & WAGES/ADMINISTRATION	133,567.84	955,093.06	54.27	1,760,000	804,906.94	48.24	1,980,000
10-41-101-0	SALARIES & WAGES/LIBR. & SUPERV.	370,025.48	2,489,453.59	57.56	4,325,000	1,835,546.41	51.33	4,850,000
10-41-102-0	SALARIES & WAGES/SUPPORT	336,183.30	2,347,769.79	57.12	4,110,000	1,762,230.21	52.17	4,500,000
10-41-103-0	SALARIES & WAGES/MAINTENANCE	39,873.21	269,195.09	50.79	530,000	260,804.91	39.59	680,000
10-41-110-0	HEALTH, DENTAL & VISION INSURANCE	89,827.98	714,011.35	56.39	1,266,100	552,088.65	47.60	1,500,000
10-41-111-0	LIFE INSURANCE	773.63	6,573.31	65.73	10,000	3,426.69	50.56	13,000
*TOTAL	SALARIES & BENEFITS	970,251.44	6,782,096.19	56.51	12,001,100	5,219,003.81	50.15	13,523,000
	CONTRACTUAL SERVICES							
10-42-200-0	NATURAL GAS	10,337.35	55,524.58	54.44	102,000	46,475.42	45.36	122,400
10-42-200-5	NATURAL GAS: RAKOW	716.17	1,788.60	35.77	5,000	3,211.40	29.81	6,000
10-42-200-7	NATURAL GAS: SOUTH ELGIN	0.00	1,024.61	24.40	4,200	3,175.39	20.09	5,100
10-42-200-9	NATURAL GAS: DAVIS ROAD	1,374.38	2,886.54	56.60	5,100	2,213.46	47.32	6,100
10-42-201-0	ELECTRICITY	20,902.94	233,079.77	62.99	370,000	136,920.23	52.50	444,000
10-42-201-5	ELECTRICITY: RAKOW	0.00	19,948.66	44.33	45,000	25,051.34	36.94	54,000
10-42-201-7	ELECTRICITY: SOUTH ELGIN	366.99	4,569.93	10.16	45,000	40,430.07	8.46	54,000
10-42-201-9	ELECTRICITY: DAVIS ROAD	504.14	3,763.77	62.73	6,000	2,236.23	52.27	7,200
10-42-202-0	WATER & SEWER	1,513.25	12,668.33	66.68	19,000	6,331.67	55.56	22,800
10-42-202-5	WATER & SEWER: RAKOW	597.72	3,869.21	70.35	5,500	1,630.79	58.62	6,600
10-42-202-7	WATER & SEWER: SOUTH ELGIN	357.12	2,361.37	42.93	5,500	3,138.63	35.78	6,600
10-42-202-9	WATER & SEWER: DAVIS ROAD	31.86	239.75	9.99	2,400	2,160.25	8.27	2,900
10-42-203-1	TELEPHONE/LINE CHARGES	1,427.50	9,902.34	56.91	17,400	7,497.66	47.38	20,900
10-42-203-3	TELEPHONE/MAINTENANCE & SERVICE	3,263.32	23,060.62	50.91	45,300	22,239.38	42.39	54,400
10-42-203-4	TELEPHONE: MOBILE	78.78	3,508.80	40.80	8,600	5,091.20	34.07	10,300
10-42-204-0	COMMON AREA MAINT: SO ELGIN	3,014.46	21,101.22	52.75	40,000	18,898.78	43.96	48,000
10-42-204-5	REAL ESTATE TAXES	0.00	0.00	0.00	5,500	5,500.00	0.00	6,600
10-42-204-9	LEASE: DAVIS ROAD	10,106.67	70,746.69	57.52	123,000	52,253.31	47.93	147,600
10-42-205-0	BANKING FEES	-439.05	12,352.84	60.26	20,500	8,147.16	50.21	24,600
10-42-206-0	DEBT CERT PRINCIPAL	0.00	130,000.00	100.00	130,000	0.00	92.86	140,000
10-42-206-5	DEBT CERT INTEREST	0.00	3,793.38	63.22	6,000	2,206.62	37.93	10,000
10-42-209-0	STORAGE/MOVING	0.00	3,067.50	102.25	3,000	-67.50	73.04	4,200
10-42-210-0	POSTAGE & SHIPPING	12.08	9,974.20	55.41	18,000	8,025.80	46.18	21,600
10-42-215-0	COLLECTION AGENCY	1,920.75	9,012.75	50.07	18,000	8,987.25	41.73	21,600
10-42-220-2	LEGAL PUBLICATIONS	105.80	1,530.65	61.23	2,500	969.35	51.02	3,000
10-42-222-1	PUBLIC RELATIONS: NEWSLETTER	16,703.00	66,012.00	41.75	158,100	92,088.00	36.67	180,000
10-42-222-2	PUBLIC RELATIONS: GENERAL	257.14	4,018.37	21.72	18,500	14,481.63	18.10	22,200
10-42-222-3	PUBLIC RELATIONS: PROMOTIONS	527.59	10,392.40	56.79	18,300	7,907.60	47.45	21,900
10-42-225-1	CONSULT. & PROF. FEES:LEGAL	342.50	8,515.00	68.12	12,500	3,985.00	56.77	15,000
10-42-225-2	CONSULT. & PROF. FEES:OTHER	2,416.25	20,272.00	24.81	81,700	61,428.00	20.69	98,000
10-42-230-0	PUBLIC PROGRAMMING:BRANCH SVCS	356.99	6,077.65	23.65	25,700	19,622.35	19.73	30,800
10-42-230-1	PUBLIC PROGRAMMING:HISPANIC SVCS	1,776.48	9,535.59	52.11	18,300	8,764.41	43.54	21,900
10-42-230-2	PUBLIC PROGRAMMING:YOUTH	218.62	7,469.38	25.76	29,000	21,530.62	21.46	34,800
10-42-230-3	PUBLIC PROGRAMMING:COMMUNITY ENGAGI	2,596.18	18,624.12	74.50	25,000	6,375.88	62.08	30,000
10-42-230-4	PUBLIC PROGRAMMING: TRANSLATION	0.00	300.00	12.00	2,500	2,200.00	10.00	3,000
10-42-230-5	DIGITAL LITERACY CLASSES	0.00	0.00	0.00	8,000	8,000.00	0.00	9,600
10-42-230-6	PUBLIC PROGRAMMING: TEEN-INFO SVCS	23.97	23.97	3.00	800	776.03	2.40	1,000
10-42-230-7	DIGITAL LIT CLASSES BILINGUAL	1,120.00	2,520.00	37.61	6,700	4,180.00	31.50	8,000
10-42-230-8	DIGITAL LIT CLASSES BRANCHES	0.00	1,350.00	20.77	6,500	5,150.00	17.31	7,800
10-42-230-9	PUBLIC PROGRAMMING:MOBILE SVCS	93.07	1,099.00	33.30	3,300	2,201.00	28.18	3,900
10-42-235-0	GENERAL CLEANING SERVICE	17,770.00	116,977.50	58.49	200,000	83,022.50	48.74	240,000
10-42-235-5	GENERAL CLEANING SERVICE: RAKOW	3,047.00	17,635.00	35.27	50,000	32,365.00	29.39	60,000
10-42-235-7	GENERAL CLEANING SVC: SOUTH ELGIN	4,255.00	30,335.00	57.24	53,000	22,665.00	47.70	63,600
10-42-235-9	GENERAL CLEANING SVC: DAVIS ROAD	0.00	800.00	32.00	2,500	1,700.00	26.67	3,000
10-42-240-0	PRINTING: OUTSIDE	0.00	2,580.00	25.80	10,000	7,420.00	21.50	12,000

\NT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
10-42-245-0	COPIER LEASES	261.56	5,818.82	86.85	6,700	881.18	71.84	8,100
10-42-245-1	COPIER LEASES: PRAD	1,619.64	10,041.76	51.50	19,500	9,458.24	42.91	23,400
10-42-245-2	COPIER/VIEWSCAN MAINTENANCE	316.36	5,126.20	50.75	10,100	4,973.80	42.02	12,200
10-42-245-3	COPIER MAINTENANCE: PRAD	399.90	7,321.05	34.70	21,100	13,778.95	28.94	25,300
10-42-246-0	SORTER LEASE	0.00	106,102.00	100.00	106,100	-2.00	83.35	127,300
10-42-250-0	BINDING	0.00	0.00	0.00	1,500	1,500.00	0.00	1,800
10-42-255-1	ONLINE COMPUTER SERVICES	7,007.12	62,903.87	66.85	94,100	31,196.13	55.72	112,900
10-42-255-2	COMPUTER MAINTENANCE	13,817.44	105,741.32	42.31	249,900	144,158.68	35.26	299,900
10-42-255-3	ONLINE COMPUTER SVCS: ACCESS SVCS	153.52	30,098.86	46.74	64,400	34,301.14	38.94	77,300
10-42-255-4	COMPUTER MAINT: ACCESS SVCS	25,790.22	48,659.54	32.44	150,000	101,340.46	27.03	180,000
10-42-260-0	COMPUTER CATALOG SERVICE	0.00	32,479.98	103.77	31,300	-1,179.98	86.61	37,500
10-42-265-0	MATERIAL PROCESSING SERVICES	2,340.03	10,103.75	8.79	115,000	104,896.25	7.32	138,000
10-42-270-0	VEHICLE MAINTENANCE: MOBILE SVCS	3,152.01	13,559.53	23.79	57,000	43,440.47	19.94	68,000
10-42-270-1	VEHICLE MAINTENANCE: FACILITIES	0.00	11,000.28	73.34	15,000	3,999.72	61.11	18,000
10-42-270-2	SMALL EQUIP MAINT.: OFFICE	362.76	1,525.52	56.50	2,700	1,174.48	46.23	3,300
10-42-270-3	SMALL EQUIP MAINT: A-V	0.00	784.50	21.20	3,700	2,915.50	17.43	4,500
10-42-275-0	PAYROLL PROCESSING	5,624.59	28,054.75	60.99	46,000	17,945.25	50.82	55,200
10-42-280-0	DUES & MEMBERSHIPS	587.50	11,320.50	56.60	20,000	8,679.50	47.17	24,000
10-42-290-1	CONTINUING ED: REGISTRATION/FEES	308.96	5,776.56	18.63	31,000	25,223.44	15.53	37,200
10-42-290-2	CONTINUING EDUCATION:TRAVEL & MEALS	567.90	3,322.72	41.53	8,000	4,677.28	34.61	9,600
10-42-290-3	CONFERENCES: ALL EXPENSES	2,367.00	29,339.43	41.91	70,000	40,660.57	34.93	84,000
10-42-290-4	CONTINUING ED: TAP	2,885.60	3,699.20	43.52	8,500	4,800.80	36.27	10,200
10-42-290-5	TELECOMMUTING EXPENSES	120.00	240.00	26.67	900	660.00	21.82	1,100
10-42-299-0	CONTINGENCY	112.00	2,115.56	42.31	5,000	2,884.44	35.26	6,000
*TOTAL	CONTRACTUAL SERVICES	175,490.13	1,499,448.79	51.34	2,920,400	1,420,951.21	43.07	3,481,800
	SUPPLIES							
10-43-300-1	OFFICE SUPPLIES/GENERAL	281.36	2,781.32	30.90	9,000	6,218.68	25.75	10,800
10-43-300-2	OFFICE SUPPLIES/COMPUTER	2,367.25	21,204.98	52.62	40,300	19,095.02	43.90	48,300
10-43-300-4	PASSPORT SERVICES SUPPLIES	0.00	1,022.93	35.27	2,900	1,877.07	29.23	3,500
10-43-300-5	DIGITAL SERVICES MERCHANDISE	569.47	592.11	53.83	1,100	507.89	42.29	1,400
10-43-301-0	SUPPLIES: WORK APPAREL	365.69	2,663.73	40.98	6,500	3,836.27	34.15	7,800
10-43-305-0	VOLUNTEERS	23.96	80.82	1.15	7,000	6,919.18	0.96	8,400
10-43-310-0	MATERIALS PROCESSING SUPPLIES	283.18	7,552.51	34.33	22,000	14,447.49	28.61	26,400
10-43-320-0	DUPLICATING: PAPER/COPY SHOP SUPPL	1,189.59	6,199.86	40.26	15,400	9,200.14	33.69	18,400
10-43-330-0	GRAPHICS SUPPLIES	261.34	3,887.74	29.91	13,000	9,112.26	24.92	15,600
10-43-330-1	ARTS & CRAFTS SUPPLIES: YOUTH	114.27	1,079.40	26.99	4,000	2,920.60	22.49	4,800
10-43-330-2	ARTS & CRAFTS SUPPLIES: PUBLIC SVCS	350.17	1,058.72	21.61	4,900	3,841.28	18.25	5,800
10-43-330-3	ARTS & CRAFTS SUPPLIES: COMM SVCS	75.55	982.32	25.85	3,800	2,817.68	21.83	4,500
10-43-335-0	EXHIBITS AND DISPLAYS	1,482.99	14,074.55	39.10	36,000	21,925.45	32.58	43,200
10-43-350-0	FUEL/GASOLINE: FACILITES	400.12	2,202.20	33.88	6,500	4,297.80	28.23	7,800
10-43-350-1	FUEL/GASOLINE: MOBILE SERVICES	350.31	2,453.93	30.67	8,000	5,546.07	25.56	9,600
10-43-360-0	FOOD & BEVERAGE: ADMIN	1,944.17	2,075.97	30.98	6,700	4,624.03	25.63	8,100
10-43-360-1	FOOD & BEVERAGE: PUBLIC SVCS	-65.01	1,513.94	56.07	2,700	1,186.06	47.31	3,200
10-43-360-2	FOOD & BEVERAGE: COMMUNITY SVCS	46.34	535.45	33.47	1,600	1,064.55	28.18	1,900
10-43-360-3	FOOD & BEVERAGE: PRAD	0.00	308.92	44.13	700	391.08	38.62	800
10-43-360-5	FOOD & BEVERAGE: ACCESS	0.00	0.00	0.00	300	300.00	0.00	400
10-43-360-6	FOOD & BEVERAGE: OTHER	0.00	29.42	1.73	1,700	1,670.58	1.40	2,100
10-43-370-0	JANITORIAL SUPPLIES	12,155.04	70,321.66	68.27	103,000	32,678.34	56.89	123,600
10-43-380-0	ELECTRICAL SUPPLIES/BULBS	1,008.11	1,802.06	18.02	10,000	8,197.94	15.02	12,000
10-43-399-0	MISCELLANEOUS	108.64	687.29	13.75	5,000	4,312.71	11.45	6,000
*TOTAL	SUPPLIES	23,312.54	145,111.83	46.50	312,100	166,988.17	38.76	374,400

\NT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	MATERIALS							
10-44-400-1	BOOKS: ADULT	9,104.97	48,984.21	23.33	210,000	161,015.79	19.44	252,000
10-44-400-2	BOOKS: YOUTH	8,733.66	30,243.39	31.50	96,000	65,756.61	26.25	115,200
10-44-400-4	IN-HOUSE REFERENCE	0.00	85.07	7.09	1,200	1,114.93	5.67	1,500
10-44-400-5	BOOKS: BRANCH ADULT	2,077.52	13,529.23	22.93	59,000	45,470.77	19.11	70,800
10-44-400-6	BOOKS: BRANCH YOUTH	2,400.40	8,269.62	44.22	18,700	10,430.38	36.92	22,400
10-44-410-0	PERIODICALS	-719.88	2,895.27	26.32	11,000	8,104.73	21.93	13,200
10-44-410-5	PERIODICALS: BRANCH	719.88	1,619.94	32.40	5,000	3,380.06	27.00	6,000
10-44-420-1	AUDIO-VISUAL: ADULT	3,837.51	39,006.17	43.58	89,500	50,493.83	36.32	107,400
10-44-420-2	AUDIO-VISUAL: YOUTH	1,242.69	5,955.88	35.03	17,000	11,044.12	29.20	20,400
10-44-420-5	AUDIO-VISUAL: BRANCH ADULT	1,617.35	14,181.00	59.09	24,000	9,819.00	49.24	28,800
10-44-420-6	AUDIO-VISUAL: BRANCH YOUTH	803.67	2,447.95	27.20	9,000	6,552.05	22.67	10,800
10-44-430-0	DIGITIZATION AND PRESERVATION	1,017.72	3,016.72	17.75	17,000	13,983.28	14.79	20,400
10-44-435-0	ELECTRONIC RESOURCES: DATABASES	3,931.20	91,868.68	76.56	120,000	28,131.32	57.42	160,000
10-44-435-1	ELECTRONIC RESOURCES: IN-HOUSE	9.99	10,979.71	52.28	21,000	10,020.29	42.23	26,000
10-44-435-2	ELECTRONIC RESOURCES: EBOOKS/AUDIO	21,214.30	157,951.16	57.44	275,000	117,048.84	47.86	330,000
10-44-435-3	ELECTRONIC RESOURCES: STREAMING	29,984.46	212,591.39	74.52	285,300	72,708.61	62.09	342,400
10-44-435-4	ELECT RESOURCES: PLATFORM FEES	0.00	43,212.50	95.18	45,400	2,187.50	79.29	54,500
10-44-435-5	ELECT RESOURCES: PUBLIC RELATIONS	828.00	15,062.87	44.56	33,800	18,737.13	37.19	40,500
10-44-440-0	TOYS & KITS: KIDSPACE	302.46	5,453.45	45.45	12,000	6,546.55	37.87	14,400
10-44-440-1	GAMES: TEEN SVCS	0.00	578.31	72.29	800	221.69	57.83	1,000
10-44-440-2	TOYS & KITS: COMMUNITY SVCS FY25	125.14	1,626.39	31.28	5,200	3,573.61	26.23	6,200
*TOTAL	MATERIALS	87,231.04	709,558.91	52.33	1,355,900	646,341.09	43.16	1,643,900
	EQUIPMENT							
10-45-500-0	COMPUTER EQUIPMENT	36,128.68	85,097.80	27.58	308,500	223,402.20	22.99	370,200
10-45-510-0	FURNITURE AND FIXTURES	12,779.03	53,093.80	29.69	178,800	125,706.20	24.13	220,000
10-45-520-0	OFFICE EQUIPMENT	0.00	393.03	2.49	15,800	15,406.97	2.07	19,000
10-45-530-0	AUDIO-VISUAL EQUIPMENT	129.99	5,356.95	41.85	12,800	7,443.05	35.01	15,300
10-45-540-0	SMALL LIBRARY EQUIPMENT	544.62	2,616.36	37.38	7,000	4,383.64	31.15	8,400
10-45-599-0	CONTINGENCY	0.00	14.99	0.30	5,000	4,985.01	0.25	6,000
*TOTAL	EQUIPMENT	49,582.32	146,572.93	27.77	527,900	381,327.07	22.94	638,900
	CAPITAL IMPROVEMENTS							
10-49-900-0	CAPITAL IMPROVEMENTS	188,537.75	393,101.52	26.02	1,510,500	1,117,398.48	17.87	2,200,000
10-49-930-0	SE EXPANSION	8,812.75	505,813.39	77.82	650,000	144,186.61	67.44	750,000
*TOTAL	CAPITAL IMPROVEMENTS	197,350.50	898,914.91	41.61	2,160,500	1,261,585.09	30.47	2,950,000
**TOTAL	GENERAL FUND	1503,217.97	10,181,703.56	52.82	19,277,900	9,096,196.44	45.03	22,612,000
	I.M.R.F. FUND							
	SALARIES & BENEFITS							
20-41-100-0	LIBRARY'S CONTRIBUTION TO IMRF	90,067.86	551,904.90	56.90	970,000	418,095.10	50.17	1,100,000
*TOTAL	SALARIES & BENEFITS	90,067.86	551,904.90	56.90	970,000	418,095.10	50.17	1,100,000
**TOTAL	I.M.R.F. FUND	90,067.86	551,904.90	56.90	970,000	418,095.10	50.17	1,100,000
	SOCIAL SECURITY FUND							
	SALARIES & BENEFITS							
30-41-100-0	LIBRARY'S CONTRIBUTION TO FICA	66,079.51	455,916.89	57.13	798,000	342,083.11	49.56	920,000
*TOTAL	SALARIES & BENEFITS	66,079.51	455,916.89	57.13	798,000	342,083.11	49.56	920,000
**TOTAL	SOCIAL SECURITY FUND	66,079.51	455,916.89	57.13	798,000	342,083.11	49.56	920,000

\NT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	AUDIT FUND							
	CONTRACTUAL SERVICES							
40-42-200-0	AUDIT EXPENSES	0.00	16,400.00	100.00	16,400	0.00	88.65	18,500
*TOTAL	CONTRACTUAL SERVICES	0.00	16,400.00	100.00	16,400	0.00	88.65	18,500
**TOTAL	AUDIT FUND	0.00	16,400.00	100.00	16,400	0.00	88.65	18,500
	LIABILITY INS. FUND							
	SALARIES & BENEFITS							
50-41-100-0	WORKERS COMPENSATION INSURANCE	0.00	0.00	0.00	23,000	23,000.00	0.00	28,000
50-41-110-0	UNEMPLOYMENT COMPENSATION INSURANC	0.00	2,292.51	19.10	12,000	9,707.49	15.92	14,400
*TOTAL	SALARIES & BENEFITS	0.00	2,292.51	6.55	35,000	32,707.49	5.41	42,400
	CONTRACTUAL SERVICES							
50-42-200-0	GENERAL INSURANCE	0.00	50.00	0.03	180,000	179,950.00	0.02	230,000
50-42-210-0	RISK MANAGEMENT: FACILITIES	2,140.70	21,358.44	31.09	68,700	47,341.56	25.92	82,400
50-42-210-1	RISK MANAGEMENT: HR	0.00	13,023.00	82.42	15,800	2,777.00	68.54	19,000
50-42-210-2	RISK MANAGEMENT: PROJECTS	0.00	13,927.23	24.01	58,000	44,072.77	20.04	69,500
*TOTAL	CONTRACTUAL SERVICES	2,140.70	48,358.67	14.99	322,500	274,141.33	12.06	400,900
**TOTAL	LIABILITY INS. FUND	2,140.70	50,651.18	14.17	357,500	306,848.82	11.43	443,300
	BUILDING & EQUIPMENT FUND							
	CONTRACTUAL SERVICES							
60-42-200-0	REPAIR/MAINT. OF BUILDING	10,317.19	89,475.83	33.83	264,500	175,024.17	26.32	340,000
60-42-200-5	REPAIR/MAINT. OF BLDG: RAKOW	20,713.94	38,432.17	82.65	46,500	8,067.83	68.87	55,800
60-42-200-7	REPAIR/MAINT. OF BLDG: SOUTH ELGIN	8,167.00	14,976.48	48.31	31,000	16,023.52	40.37	37,100
60-42-200-9	REPAIR/MAINT. OF BLDG: DAVIS ROAD	792.45	4,009.15	61.68	6,500	2,490.85	51.40	7,800
60-42-210-0	REPAIR/MAINT. OF GROUNDS	13,263.76	129,312.77	69.90	185,000	55,687.23	58.25	222,000
60-42-210-5	REPAIR/MAINT. OF GRDS: RAKOW	3,550.00	43,552.00	58.07	75,000	31,448.00	48.39	90,000
60-42-210-7	REPAIR/MAINT. OF GRDS: SOUTH ELGIN	500.00	8,419.17	168.38	5,000	-3,419.17	140.32	6,000
60-42-210-9	REPAIR/MAINT. OF GRDS: DAVIS ROAD	0.00	0.00	0.00	1,000	1,000.00	0.00	1,200
60-42-220-0	REPAIR/MAINT. OF HVAC	15,352.90	56,550.55	34.27	165,000	108,449.45	28.56	198,000
60-42-220-5	REPAIR/MAINT. HVAC: RAKOW	0.00	6,585.75	20.58	32,000	25,414.25	16.46	40,000
60-42-220-7	REPAIR/MAINT. HVAC: SOUTH ELGIN	0.00	2,503.00	7.82	32,000	29,497.00	6.26	40,000
60-42-220-9	REPAIR/MAINT. HVAC: DAVIS ROAD	0.00	650.00	130.00	500	-150.00	108.33	600
60-42-230-0	REPAIR/MAINT. OF OTHER MAINT. EQUIP	0.00	0.00	0.00	6,300	6,300.00	0.00	7,500
60-42-299-0	CONTINGENCY	1,020.00	1,020.00	2.04	50,000	48,980.00	1.70	60,000
*TOTAL	CONTRACTUAL SERVICES	73,677.24	395,486.87	43.93	900,300	504,813.13	35.76	1,106,000
	SUPPLIES							
60-43-320-0	BUILDING & GROUNDS SUPPLIES	621.63	5,339.99	21.36	25,000	19,660.01	17.80	30,000
60-43-340-0	CHEMICALS/WATER TREATMENT	0.00	0.00	0.00	1,500	1,500.00	0.00	1,800
60-43-370-0	SIGNAGE	1,078.41	3,244.02	11.19	29,000	25,755.98	9.27	35,000
60-43-399-0	MISCELLANEOUS	568.15	1,588.25	31.77	5,000	3,411.75	26.47	6,000
*TOTAL	SUPPLIES	2,268.19	10,172.26	16.81	60,500	50,327.74	13.97	72,800
	EQUIPMENT							
60-45-500-2	MAINTENANCE EQUIPMENT: UNDER $1000	86.42	643.92	12.88	5,000	4,356.08	9.91	6,500
60-45-599-0	MISCELLANEOUS	0.00	0.00	0.00	1,000	1,000.00	0.00	1,500
*TOTAL	EQUIPMENT	86.42	643.92	10.73	6,000	5,356.08	8.05	8,000
**TOTAL	BUILDING & EQUIPMENT FUND	76,031.85	406,303.05	42.03	966,800	560,496.95	34.24	1,186,800

\NT NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	BUILDING RESERVE FUND							
	CONTRACTUAL SERVICES							
90-42-205-0	INVESTMENT FEES	58.19	399.33	0.00	0	-399.33	26.62	1,500
*TOTAL	CONTRACTUAL SERVICES	58.19	399.33	0.00	0	-399.33	26.62	1,500
	CAPITAL IMPROVEMENTS							
90-50-900-0	CAPITAL EXPENDITURES	0.00	0.00	0.00	0	0.00	0.00	348,300
*TOTAL	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0	0.00	0.00	348,300
**TOTAL	BUILDING RESERVE FUND	58.19	399.33	0.00	0	-399.33	0.11	349,800
	GIFT FUND							
	SUPPLIES							
98-43-399-0	GIFT FUND EXPENSES	496.70	895.70	0.00	0	-895.70	0.17	518,400
*TOTAL	SUPPLIES	496.70	895.70	0.00	0	-895.70	0.17	518,400
**TOTAL	GIFT FUND	496.70	895.70	0.00	0	-895.70	0.17	518,400
	FUND SUMMARY							
10	GENERAL	1503,217.97	10,181,703.56	52.82	19,277,900	9,096,196.44	45.03	22,612,000
20	I.M.R.F	90,067.86	551,904.90	56.90	970,000	418,095.10	50.17	1,100,000
30	SOCIAL SECURITY	66,079.51	455,916.89	57.13	798,000	342,083.11	49.56	920,000
40	AUDIT	0.00	16,400.00	100.00	16,400	0.00	88.65	18,500
50	LIABILITY INS.	2,140.70	50,651.18	14.17	357,500	306,848.82	11.43	443,300
60	BUILDING & EQUIPMENT	76,031.85	406,303.05	42.03	966,800	560,496.95	34.24	1,186,800
90	SPECIAL/BUILDING RESERVE	58.19	399.33	0.00	0	-399.33	0.11	349,800
98	GIFT	496.70	895.70	0.00	0	-895.70	0.17	518,400
	TOTALS ALL FUNDS	1738,092.78	11,664,174.61	52.10	22,386,600	10,722,425.39	42.96	27,148,800

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
	GENERAL FUND					
10-30	PROPERTY TAXES	473,790.58	8,635,389.98	48.64	17,752,800	9,117,410.02
10-31	REPLACEMENT TAXES	35,726.06	144,635.27	63.05	229,400	84,764.73
10-32	INTEREST EARNED	40,355.63	317,012.02	84.54	375,000	57,987.98
10-33	FINES AND FEES	20,732.53	132,859.29	54.56	243,500	110,640.71
10-34	MISCELLANEOUS INCOME	0.00	2,104.59	110.77	1,900	-204.59
10-35	DEVELOPER FEES	0.00	23,027.59	19.19	120,000	96,972.41
10-36	GRANTS	0.00	222,935.83	30.92	721,100	498,164.17
10-39	MISCELLANEOUS	5,017.00	131,934.09	202.98	65,000	-66,934.09
**TOTAL	GENERAL FUND	575,621.80	9,609,898.66	49.26	19,508,700	9,898,801.34
	I.M.R.F. FUND					
20-30	PROPERTY TAXES	20,740.68	378,122.65	48.66	777,100	398,977.35
20-31	REPLACEMENT TAXES	1,268.93	5,137.19	63.42	8,100	2,962.81
**TOTAL	I.M.R.F. FUND	22,009.61	383,259.84	48.81	785,200	401,940.16
	SOCIAL SECURITY FUND					
30-30	PROPERTY TAXES	18,925.71	345,105.12	48.67	709,100	363,994.88
**TOTAL	SOCIAL SECURITY FUND	18,925.71	345,105.12	48.67	709,100	363,994.88
	AUDIT FUND					
40-30	PROPERTY TAXES	389.07	7,087.22	48.54	14,600	7,512.78
**TOTAL	AUDIT FUND	389.07	7,087.22	48.54	14,600	7,512.78
	LIABILITY INS. FUND					
50-30	PROPERTY TAXES	8,555.37	155,959.00	48.65	320,600	164,641.00
**TOTAL	LIABILITY INS. FUND	8,555.37	155,959.00	48.65	320,600	164,641.00
	BUILDING & EQUIPMENT FUND					
60-30	PROPERTY TAXES	22,037.23	401,669.65	48.64	825,800	424,130.35
**TOTAL	BUILDING & EQUIPMENT FUND	22,037.23	401,669.65	48.64	825,800	424,130.35
	BUILDING RESERVE FUND					
90-32	INTEREST EARNED	885.42	6,776.55	96.81	7,000	223.45
**TOTAL	BUILDING RESERVE FUND	885.42	6,776.55	96.81	7,000	223.45
	GIFT FUND					
98-39	MISCELLANEOUS	0.00	500.00	0.10	500,000	499,500.00
**TOTAL	GIFT FUND	0.00	500.00	0.10	500,000	499,500.00
	GRAND TOTAL	648,424.21	10,910,256.04	48.12	22,671,000	11,760,743.96

GAIL BORDEN PUBLIC LIBRARY DISTRICT
REVENUE ACCUM FOR JANUARY, 2026
RECAP BY FUND

NUMBER	DESCRIPTION	MONTH ACTIVITY	YEAR ACTIVITY	PRCT. USED	BUDGET AMOUNT	REMAINING
	FUND SUMMARY					
10	GENERAL	575,621.80	9,609,898.66	49.26	19,508,700	9,898,801.34
20	I.M.R.F	22,009.61	383,259.84	48.81	785,200	401,940.16
30	SOCIAL SECURITY	18,925.71	345,105.12	48.67	709,100	363,994.88
40	AUDIT	389.07	7,087.22	48.54	14,600	7,512.78
50	LIABILITY INS.	8,555.37	155,959.00	48.65	320,600	164,641.00
60	BUILDING & EQUIPMENT	22,037.23	401,669.65	48.64	825,800	424,130.35
90	SPECIAL/BUILDING RESERVE	885.42	6,776.55	96.81	7,000	223.45
98	GIFT	0.00	500.00	0.10	500,000	499,500.00
	TOTALS ALL FUNDS	648,424.21	10,910,256.04	48.12	22,671,000	11,760,743.96

GAIL BORDEN PUBLIC LIBRARY DISTRICT FY26
MARCH 2026 BOARD MEETING

REVENUES	Working Budget	Actual		
Taxes	$ 20,737,500	$ 10,163,014		49.0%
Fines and Fees	$ 243,500	$ 132,859		54.6%
Misc Income	$ 626,686	$ 451,051		72.0%
Developer Fees	$ 120,000	$ 23,028		19.2%
Grants	$ 321,100	$ 222,936		69.4%
Total Revenues	$ 22,048,786	$ 10,992,888	*	49.9%

EXPENDITURES	Working Budget	Actual		
Personnel	$ 13,804,100	$ 8,363,086	^	60.6%
Contractual Services	$ 4,159,600	$ 2,315,335		55.7%
Supplies	$ 372,600	$ 200,736		53.9%
Materials	$ 1,355,900	$ 932,334		68.8%
Equipment	$ 533,900	$ 183,557		34.4%
Capital Improvements	$ 2,160,500	$ 1,165,598		54.0%
Total Expenditures	$ 22,386,600	$ 13,160,646	**	58.8%

***tax receipts only through 03/05/2026**

^payroll posted through 02/15/26

****invoices posted through 03/05/2026**

Personnel
FY 2025 2026

FEBRUARY	**Full Time**	**Part Time**	**Total**	**FTE**
	98	140	**238**	154.99
New Hires	0	4	**4**	1.52
Separations	1	0	**1**	1.00
Current	**97**	**144**	**241**	**155.51**

FEBRUARY	**Hours**	**# of Vol**		
	758	104		**4.66**
YTD (Jan-Dec 2026)	1,458	149		**4.48**
YTD Value of Volunteer Hours			**$**	**50,724**

CEO Report

February 2026

Gail Borden Public Library District

February was a month centered on deepening community connections, expanding our reach, and modernizing our facilities and offerings for inclusivity, innovation and essential social support for every member of our district.

Civic Storytelling & Inclusive Heritage:



The Library served as a cornerstone for community reflection through the **Project 2-3-1 exhibit**, bringing Elgin's African American heritage to the forefront of focus. This exhibit helped provide a space where residents can see themselves reflected in our city's rich story. The "Black Voices" trending bays further extended this impact, turning everyday browsing into an opportunity for education and celebration. We aren't just telling history; we are **building a more connected Elgin through the power of representation.**

Thoughtful programming celebrating Black History Month was offered, including "Echoes of Africa: Art and Folktales" and "Ida B. Wells: Light of Truth, Voice of Justice" that **drew 220 attendees.**

We officially debuted the **250 Years of Elgin: A Commemorative Exhibit** with a ribbon-cutting event, positioning the vintage Elgin Sanitary Milk Company wagon as the definitive centerpiece of this city-wide celebration. The installation includes a historical timeline of major events and several local artifacts, offering a tangible connection to our shared past. Our custom-built iPad game invites young visitors to design their own Elgin 250 flag, and has already drawn significant impact with **2,419 sessions and 172 hours of active play.** This proves that we are not just displaying history—we are making it interactive, educational and deeply resonant for the younger generations of Elgin residents.



Key Projects

As we approach the March 27 **KidSpace Reimagined Grand Opening,** staff has shifted into high gear putting finishing touches on this modern, beautiful space for young learners. Featuring a beautiful nature theme, along with a new 100-inch LCD display and immersive audio-visual equipment, the new space will offer a world-class visitor experience and cutting-edge technology. Committee members are planning a memorable celebration, filled with activites, custom giveaways and, of course, the grand reveal!



We have significantly **increased the South Elgin Branch's collection capacity** by expanding adult shelving and redesigning the floor plan for better flow. Following the completion of some counter construction in the Business Center, we strategically relocated high-demand services—including the laptop dispenser, copy machine and vending kiosks—to maximize accessibility and convenience. These adjustments further prove our ongoing **committment to fulfilling customer needs and continuously improving offerings.**

Key Projects Continued...



In a cohesive cross-departmental effort, we make progress on our strategic Summer Reading plans. The **"Plant a Seed—Read!" 2026 Summer Reading program** logo was designed. By intentionally aligning the theme with both our nature-based KidSpace design and the upcoming exhibit, we are creating a unified, multi-sensory journey for our summer readers. Work continues to secure sponsors, finalize log details and more.

We successfully created a redesigned **ADA-compliant Staff Portal** that transforms how our teams communicate. By migrating to a more user-friendly system, we have empowered staff to share critical, library-wide information instantly and confidently without the risk of technical errors. This strategic upgrade not only **streamlines internal operations** but also lays the groundwork for our public-facing website to become ADA-compliant before the April 2027 deadline.

Engaging Everyone Everywhere



Youth & Teen Engagement - Our elementary outreach reached over **400 students** across seven schools, while ReaderShip staff brought the **magic of storytime** to Illinois Park preschoolers. Staff participated in Otter Creek's **Kindergarten Registration night,** allowing us to establish relationships with many new families.

Teen Services **hosted 10 Special Education classes**, providing **106 students** from U-46 and local high schools with a stress-free environment for social connection and creative expression. This dedicated service ensures the Library remains a welcoming, accessible space for students with diverse learning needs.

Staff also conducted user surveys in Studio 270 to directly help shape our summer programming, ensuring our offerings are built for teens, by teens.

Staff actively **embedded library services into the community.** We successfully expanded the Library's footprint with legal clinics at Centro de Información, a new lobby stop at Fox River Horizon and intensive outreach at the YWCA and Salvation Army, resulting in dozens of **new library card registrations** and increased database awareness.



Empowering New Citizens: Our Spanish Citizenship classes provided essential history and civics instruction, offering a vital roadmap for residents navigating the complexities of the U.S. naturalization process.

We transformed **Valentine's Day** into a lovely opportunity for discovery and family bonding. We hosted a "Love the Wine You're With" Sunday Afternoon Concert at the South Elgin Branch. Through several book displays, including "Blind Date with a Romance Book," we incentivized readers to step outside their comfort zones and discover new favorite authors. Our partnership with EPEL playgroups brought families together for festive, early-literacy celebrations.

We concluded our four-part panel series with a deep dive into Dr. King's transition from ministry to anti-poverty activism, drawing **128 total attendees.** This series moved beyond just celebration and into critical conversation, civic engagement and the preservation of social history. Additionally, by recording and sharing these sessions on YouTube, we have strategically transformed a live event into a permanent, accessible educational resource.

Engaging Everyone Everywhere Continued...

The Library served as a surrogate "family" for a young man, new to Elgin, with no local support. Beyond initial immigration assistance, our Social Services team provided the **framework for his independence**—facilitating ESL enrollment, employment leads, community navigation and emergency travel support. By evolving from a point of information to a foundation of stability, this proves the Library is not just a building of books, but **a critical anchor for human dignity and successful community integration.**



February adult programming demonstrated **strong community engagement** across civic dialogue, arts and culture, wellness education, and partnership initiatives. Popular topics ranged from wellness (Vitality and Stress) and culinary arts (Valentine's Chocolate Cake) to literature (Lessons from Lord of the Rings), history, science and museum experiences.

We filmed and produced a new **Health Talk** episode focusing on child vaccine schedules. This initiative reinforces the Library's position as a vital, relevant resource center for community health and wellness.



Home Services saw an increase in **deliveries to care communities** this month while also **ensuring uninterrupted services** while the Bookmobile was undergoing the last leg of its maintenance and refresh.

The bilingual **Pilates con Amor** session combined movement and mindfulness, drawing strong participation and high praise for the library's diverse wellness and creative offerings. By blending physical health with cultural connection, we continue to position the library as a vital hub for community wellness.

Modernization, Media & Mobility



With **MarketPlace updates** complete, we debuted a new Fresh Picks feature wall with face-out shelving, making it easier to browse the expanded collection, and an enlarged display case. The prominent, new display of honors and awards exemplifies this Library's excellence and leadership, and fosters community pride in our nationally recognized institution.

Staff is making progress on the MediaBank drawdown, transitioning our physical media into a **more accessible browsing experience.** All video games have been relocated for processing, while the DVD and Blu-ray collections are being integrated into the refreshed MarketPlace layout for convenient browsing and efficient hold pickups. This initiative will help **remove barriers to our collections** and ensures that high-demand media remains easily accessible.



To meet high demand, the Adult **Graphic Novels and Manga** collection moved to a more visible, expanded space, while Travel titles were interfiled into the nonfiction collection to optimize flow.

The **remote drop box** at Jewel East was updated with high-visibility branding and relocated to the store's exterior. This change will help provide effortless, around-the-clock return access to encourage more frequent circulation.

Modernization, Media & Mobility Continued...

Our **Bookmobile** reached a **major milestone** with completed body work, a vibrant new wrap, and upgraded LED lighting. With new flooring and material reorganization finishing in early March, we are preparing to relaunch this vital service with a modern look.

Operational Excellence & System Enhancements



Security & Specialized Training: A Proactive Culture: Staff participated in several professional development opportunities focused on crisis management and patron rights, including emergency drill simulations and specialized webinars on library-specific safety protocols. In partnership with Centro de Información, staff refamiliarized themselves with "Know Your Rights" sessions to ensure our team is equipped to support all community members with confidence and legal clarity. Continuous training opportunities empower staff to act as informed, calm leaders in any situation, further solidifying the Library's reputation as a trusted place for visitors.



Maintaining Excellent Environments: We prioritized a comprehensive deep-cleaning and sanitization of the Davis Road Annex and the newly refreshed MarketPlace areas. Utilizing hospital-grade disinfectants and HIPAA-standard filtration, we ensured that high-traffic zones—including the Sally Lee Program Rooms and the new "Fresh Picks" display area—meet the highest standards of public health and safety, and remain a welcoming and safe place for every visitor.

Comments for the Good of the Organization

The Library received 7 new 5-star Google reviews.

Google 5-Star Review
"Very friendly and helpful library staff! A wonderful experience (but then again, I've never had a bad experience at any Library)."
(South Elgin Branch)

Digital Media Lab 5-Star Review
*"Always a great experience!! Andre and Andrew are very accommodating and provide a **great working space that stimulates creativity**. They're very knowledgeable and professional."*

*"This is such a lovely addition. It's **so welcoming** and makes an already beautiful library **all the more beautiful**."*

– In Person Customer comment about the new Fresh Picks area in MarketPlace

A teacher at St. Thomas More sent Studio 270 a list of fourteen chemists under consideration for student research projects.

Catherine compiled a list of recommended print and online resources, including both general reference sources and sources for specific individuals.

She noted which of the scientists listed were the most difficult to research. In response, the teacher wrote,

"I cannot thank you enough! This saved me hours of work, and I am so grateful. You and your team are amazing."

In Person
A Customer said
"the museum passes are so cool! I love this library!"

In Person
A kid was very excited to see the milk wagon, as he recently learned about it in school.

Google 5-Star Review
"Wonderful space, always has interesting exhibits and cozy books to relax and read."

Facebook
"Beautiful exhibit & informative. Great collaboration with the Elgin History Museum and the Elgin Public Museum. Viewed it at the library yesterday!"

Google 5-Star Review
(Translated by Google)
Excellent. Wonderful place for the whole family

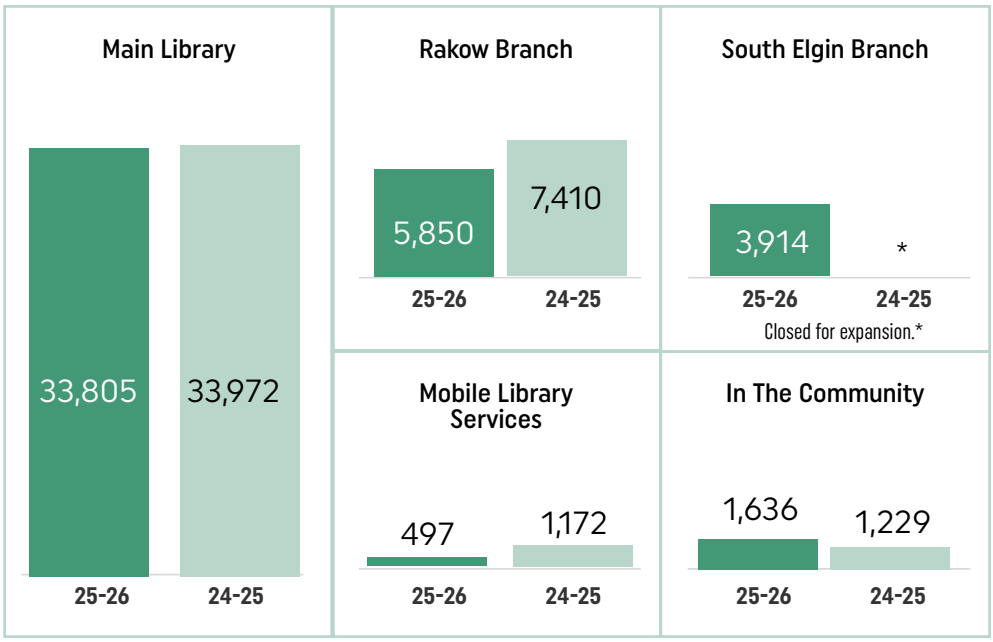
"Excelente. Maravilloso lugar para toda la familia."

37

Visits

45,702

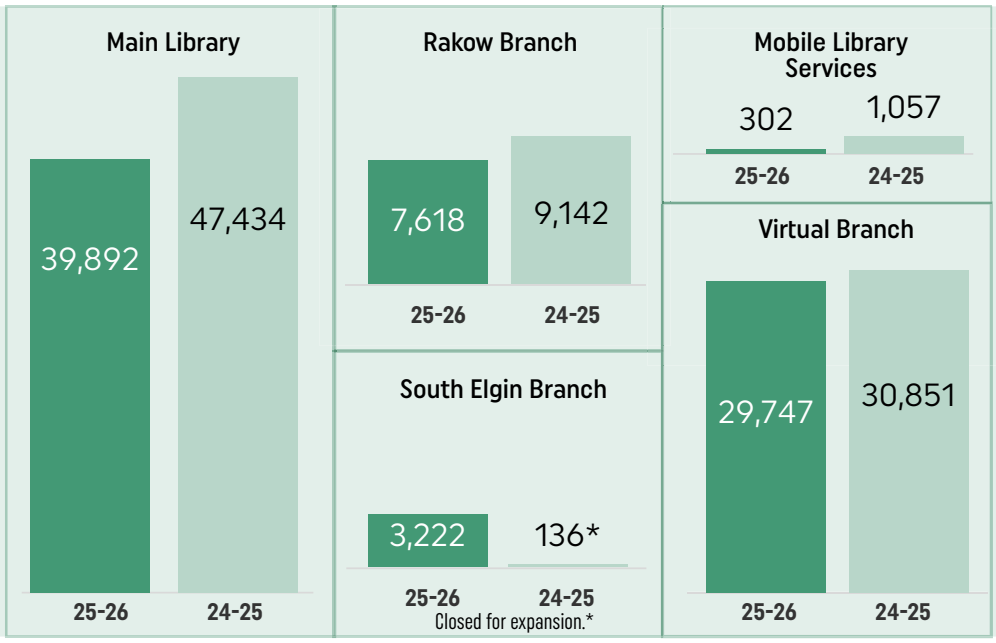
Total Visits FY YTD
424,356

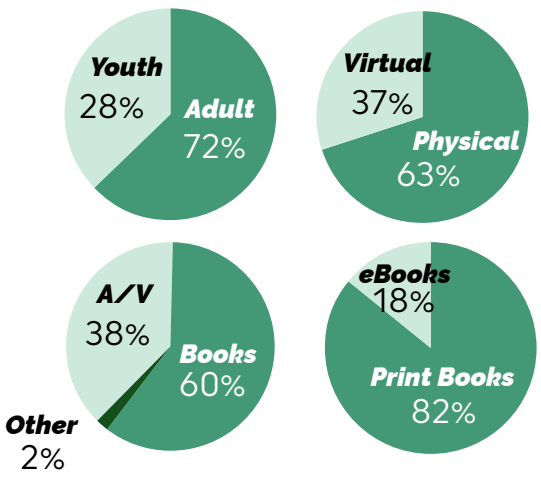


Circulation

80,781

Total Circulation FY YTD
724,219





What impacted numbers this month?

February 1 -28 (Main)
Celebrate 250 Exhibit

February 1 -28 (Main)
Project 2-3-1 Exhibit

February 1 -28 (MLS)
Bookmobile & Sprinter Out-of-Service
38

February 5 (Main-Hybrid)
Ida B. Wells

February 26 (MLS)
Lincoln Elementary Family Fun Night

New Library Cards

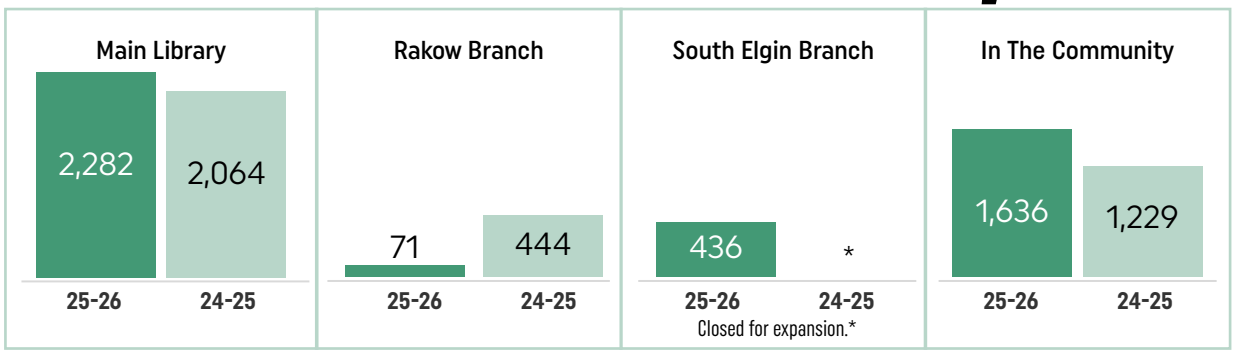
543

	New to District	District Total	District+RBs Total
FY25-26	**543**	**58,019**	**62,340**
FY24-25	438	79,283	84,249
% Change	**24%**	**-27%***	**-26%***

*Significant drop due to non-user purge.

Total New Cards FY YTD **4,788**

Program Attendance **4,425**



Total Attendance FY YTD **48,031**

Program Sessions

In-Person 165

Virtual 13

Hybrid 7

General Statistics

9,359 Reference Questions

195 Passports

257 Passport Photos

License Plate Renewals **110**

756 Volunteer Hours

67,643 Website Views

Social Media (Facebook | Instagram | YouTube)

Post Views **479,000+** 48.3% from previous month

Engagements **6,500+** 50% from previous month

36,300+ Instagram Views

6,600 YouTube Views

EXECUTIVE SUMMARY:
Replace damaged Job Control Language (JCL) Controller with new expansion module and tie to existing Java application Control Engine (JACE) at the Rakow Branch. In simple terms, we have a bad control board, which interfaces with our building control system; it needs to be replaced.

BACKGROUND:
On Thursday, February 12, during routine morning branch checks, we discovered an earlier power loss had occurred at the Rakow Branch. After ComEd restored power, we determined that critical components of the Building Automation System (BAS) - specifically the JCL controller installed during the building's original construction in 2009 - were damaged and no longer functioning. We quickly implemented a temporary workaround, but need this critical component replaced to resume normal operations. Our HVAC technicians from Helm Service gathered the necessary information to prepare a proposal to replace and upgrade the damaged BAS equipment.

NECESSARY REPAIR:
This is not any enhancement to our systems, only a repair to get our equipment back to 100% operational status. The current BAS is a design-built system developed specifically for the Gail Borden Public Library District. Due to its customized programming and integration with the District's HVAC infrastructure, maintaining system continuity is important to avoid compatibility issues and long-term service risk.

EQUALIS GROUP:
A quote was received by Helm Services, which has been our long-term vendor and partner for the library-wide HVAC systems. Although the amount is over the $15,000.00 limit for CEO approval, we defer back to Helm Service's partnership in a public sector cooperative platform called the Equalis Group. Helm was accepted into the Equalis Group in 2022. To refresh the Board of Trustees, public sector entities have three compliant avenues for spending taxpayer dollars:

1. Conducting standalone bids RFPs / RFQs.
2. Purchasing through state term contracts.
3. Buying through competitively solicited cooperative agreements like the Equalis Group or other government procurement programs.

The Equalis Group delivers compliant, publicly procured cooperative agreements that public sector entities across the country can utilize to a) quickly acquire the products and services they need; b) receive better pricing through the collective buying power of Equalis Group Members; and c) save time through Equalis Group's legal and compliant alternative to conducting their own

resource-consuming solicitation process. Equalis Group issued an RFP for HVAC Installers & Energy Management Services in January 2002, and Helm Group was selected as a member of this publicly procured contract vehicle. After researching the Equalis Group, Gail Borden Public Library District joined to capture the benefits from cooperative contract membership while ensuring the best pricing. Additionally, Helm Services uses the Equalis Group platform with other public schools and libraries throughout the State of Illinois.

Helm Services proposal is for $16,760 to perform work on the Building Automation System (BAS). This includes:

1. Replacing damaged JCL Controller with an I/O 34 Module and tie into existing JACE.
2. Provide labor to trace wiring, as there is no information on the existing control wiring.
3. To protect the new controller, add an Uninterruptible Power Supply (UPS) to minimize any future damage due to power outages.

RECOMMENDATION:
Due to Helm Service being our primary vendor for HVAC and Building Automation Systems (BAS), and due to Helm Service being an awarded vendor for Equalis Group, we respectfully request accepting their quote for $16,760.

Respectfully submitted:
Andrew Kolba
Director of Maintenance

2.40 Identity and Personal Information Protection

Purpose

~~The purpose of this policy is to protect social security numbers from unauthorized disclosure. Regarding the use of social security numbers, Gail Borden Public Library District intends to comply with the provisions of the Identity Protection Act (5 ILCS 179/1 et seq.).~~

The Library takes all measures reasonably necessary to protect the security, confidentiality, and integrity of "personal information" in accordance with the Illinois *Personal Information Protection Act* (815 ILCS 530/1 et seq.) and the *Identity Protection Act* (5 ILCS 179/1 et seq.). This policy establishes requirements for the proper protection, handling, and reporting of such information.

Personal information does not include publicly available information that is lawfully made available to the general public from federal, state, or local government records.

Definition of Personal Information

"Personal information" is defined by the *Personal Information Protection Act* as an individual's first name and last name in combination with any one or more of the following data elements, when either the name or the data elements are not encrypted or redacted, or are encrypted or redacted but the keys to unencrypt or unredact may read the name or data elements without authorization:

A. Social Security number.

B. Driver's license number or State Identification card number.

C. Account number or credit or debit card number, or an account number or credit card number in combination with any required security code, access code, or password.

D. Medical information.

E. Health insurance information.

F. Unique biometric data generated from measurements or technical analysis of human body characteristics used by the owner to authenticate an individual, such as a fingerprint, retina or iris image, or other unique physical representation or digital representation of biometric data.

G. Personal username or email address, in combination with a password or security question that would permit access to an individual's personal online account.

Personal Information Protection Requirements

~~A.~~ All employees who have access to social security numbers and other personal information ~~in the course of~~ while performing their duties must be trained to protect the confidentiality of this data. ~~social security numbers~~. Training ~~will~~ should include instructions on the proper handling of such information ~~that contains social security numbers~~ from the time of collection through the ~~destruction~~ secure disposal process. ~~of the information.~~

B. Only employees who are required to use or handle information or documents that contain social security numbers or personal information will have access to such information or documents.

C. Social security numbers and personal information requested from an individual will be provided in a manner that makes the ~~social security number~~ information easily redacted if required to be released as part of a public records request.

D. When collecting a social security number or personal information, or upon request by the individual, a statement of the purpose for which the ~~social security number~~ information is being collected and used must be provided.

E. Should a person's social security number be inadvertently or deliberately disclosed, that person ~~should~~ will be contacted immediately in writing.

Prohibited Activities

No employee may do any of the following:

A. Publicly post or publicly display in any manner an individual's social security number or other personal information. "Publicly post" or "publicly display" means to intentionally communicate or otherwise intentionally make available to the general public.

B. Print an individual's social security number on any card required for the individual to access products or services.

C. Encode or embed an individual's social security number in or on any cards or documents, including, but not limited to, using a bar code, chip, magnetic strip, RFID technology, or other technology.

D. Require an individual to transmit his or her social security number over the Internet, unless the connection is secure or the social security number is encrypted.

E. Print an individual's social security number on any materials that are mailed to the individual, through the U.S. Postal Service, any private mail service,

electronic mail, or any similar method of delivery, unless State or federal law requires the social security number to be on the document to be mailed.

Notwithstanding any provision in this Section to the contrary, social security numbers may be included in applications and forms sent by mail, including, but not limited to, any material mailed in connection with the administration of the Unemployment Insurance Act, any material mailed in connection with any tax administered by the Department of Revenue, and documents sent as part of an application or enrollment process or to establish, amend, or terminate an account, contract, or policy or to confirm the accuracy of the social security number. A social security number that may permissibly be mailed under this Section may not be printed, in whole or in part, on a postcard or other mailer that does not require an envelope or be visible on an envelope without the envelope having been opened.

F. Collect, use, or disclose a social security number from an individual, unless:

1. Required to do so under state or federal law, rules, or regulations, or the collection, use, or disclosure of the social security number is otherwise necessary for the performance of that agency's duties and responsibilities;

2. The need and purpose for the social security number is documented before collection of the social security number; and

3. The social security number collected is relevant to the documented need and purpose.

G. Require an individual to use his or her social security number to access an internet website.

H. Use the social security number for any purpose other than the purpose for which it was collected.

The ~~prohibitions~~ restrictions listed ~~immediately~~ above do not apply in the following circumstances:

A. The disclosure of social security numbers pursuant to a court order, warrant, or subpoena.

B. The collection, use, or disclosure of social security numbers in order to ensure the safety of other employees.

C. The collection, use, or disclosure of social security numbers for internal verification or administrative purposes.

D. The collection or use of social security numbers to investigate or prevent fraud, to conduct background checks, to collect a debt, to obtain a credit report from a consumer reporting agency under the federal Fair Credit Reporting Act, to undertake any permissible purpose that is enumerated under the federal Gramm Leach Bliley Act, or to locate a missing person, a lost relative, or a person who is due a benefit, such as a pension benefit or an unclaimed property benefit.

Data Minimization and Retention

The Library will:

- Collect only personal information necessary for legitimate business purposes.
- Retain personal information only as long as required by law and/or operational needs.
- Securely dispose of materials containing personal information in a manner that renders the data unreadable, unusable, and undecipherable in accordance with the *Personal Information Act.*

Investigation

Upon notice of a potential breach, the Library will:

- Promptly investigate the incident.
- Take reasonable steps to contain and remediate the breach.
- Determine whether notification is required under the *Personal Identification Protection Act.*

Public Inspection and Copying of Documents

Notwithstanding any other provision of this policy to the contrary, all employees must comply with the provisions of any other state law with respect to allowing the public inspection and copying of information or documents containing all or any portion of an individual's social security number. This includes requests for information or documents under the Illinois Freedom of Information Act. Employees must redact social security numbers and other personal information before allowing the public inspection or copying of the information or documents.

Public Availability

A copy of this policy shall be made available to the public upon request.

~~**Applicability**~~

~~This policy does not apply to the collection, use, or disclosure of a social security number as required by state or federal law, rule, or regulation.~~

Approved by the Board of Trustees 5/12/11

4.60 Emergency Closing (REVISED)

Weather, safety concerns, or building-related emergencies may require one or more of the Library District locations to close fully or partially for a period of time. Emergency closures may be location-specific; not all library locations will necessarily close as a result of an emergency at a single building.

The Library will make reasonable efforts to remain open during severe weather or other adverse conditions, taking into consideration the safety and accessibility of both employees and customers. Employees should assume their assigned work location will be open unless they are notified otherwise through the automated calling system, by their supervisor, or through an official announcement on the Library's website.

Authority to Close

A decision to close the Main Library and/or any branch location due to inclement weather or other emergency building conditions is made by the Chief Executive Officer (CEO) in consultation with the Chief Operating Officers (COO) and other Division Chiefs, as appropriate.

The Board President will be notified by phone, and when possible, an email notification will be sent to the full Board of Trustees. Emergency closing information will be communicated to the public through various channels.

Employee Responsibility During Severe Weather

Employees are responsible for determining whether travel conditions are safe for them to come to work. Employees who are unable to report to work or who expect to be delayed due to weather or emergency conditions must notify their supervisor as soon as possible. Failure to report or notify a supervisor may be considered an unauthorized absence and may result in loss of pay and/or disciplinary action.

When a library location remains open, and an employee is absent due to inclement weather or related conditions, the missed time must be charged to available vacation, floating holiday, or personal time through the payroll system.

Pay During Emergency Closures

When a library location is officially closed due to inclement weather or a building emergency, employees who were scheduled to work at that location during the closure will be paid their regular hourly rate for the scheduled hours missed. Managers are responsible for entering the appropriate pay codes in the payroll system.

Previously Approved Paid Time Off

If an employee had previously requested and received approval for paid time off (such as vacation, floating holiday, sick time) on the day of an emergency closure, the approved paid time

off will not be reversed or restored. The employee's timecard will remain charged to the originally approved paid time-off category.

Staff Required to Work During Closures

Although a location may be closed to the public, limited staff may be required to report to work to address building, equipment, or safety issues.

Non-exempt employees who are required to work during an official emergency closure will be paid a minimum of two (2) hours at one and one-half (1.5) times their regular rate of pay for actual hours worked. This compensation is in addition to the regular pay received for the emergency closure. All hours worked must be recorded in the payroll system and approved by the employee's manager and Division Chief.

Exempt employees do not receive additional compensation for working during emergency or weather-related closures. However, exempt employees may adjust their schedules and take equivalent time off on another day, with supervisory approval, to account for time worked during an emergency closure.

4.60 Emergency Closing (current policy)

Weather or building conditions may require the Library District to close completely, or to be closed to the public with limited staff on duty, for varying periods of time. The Library will attempt to open and remain open in severe weather, taking into consideration the safety and accessibility of its employees and customers. Employees should assume Library locations will be open on such days, unless they are called by the automated calling system, their supervisor, or see an announcement on the Library website.

A decision to close the Main Library and/or the branch locations due to inclement weather or other emergency building conditions is made by the Executive Director or Deputy Director in conjunction with the Division Chief of Facilities and Building Operations and other Division Chiefs. The Person-In-Charge (PIC) at either branch facility is given authority to close the building if the Executive Director, Deputy Director, or Division Chiefs are not available. The Board President should be notified of the closing by phone, and when possible, an e-mail message should be sent to the entire Board. Emergency closing information will be posted on the Library's website and other social media outlets.

Employees must ultimately decide for themselves if they feel road conditions make their travel unsafe or unwise. Employees who cannot travel to the library or will be delayed because of weather conditions must call in to their supervisor as soon as possible. Failure to report can be considered an unauthorized absence, and may result in the loss of pay as well as appropriate disciplinary action.

When an employee is absent due to inclement weather and the Library is open, the missed hours must be requested as vacation or floating holiday time within the payroll system. Employees who do not receive paid time-off benefits, should submit their time-off request as "unpaid time off." If approved by the employee's supervisor, employees may make up the hours instead; however, the made-up hours must be worked within the same week.

When the Library is closed due to inclement weather or other building emergencies, employees who were scheduled to work during the period of the closure will be paid their regular hourly rate. Managers must make the appropriate changes to employees' timecards in the payroll system utilizing the necessary pay codes.

If the Library is closed on an employee's previously scheduled day off, such as vacation or floating holiday, the employee's time off request will be changed to reflect the emergency closure. The employee's manager must make the appropriate change(s) to the employee's timecard utilizing the necessary pay codes. Pay for a Library emergency closing applies only when an official decision has been made.

Although the Library may be closed to the general public, limited staff may be required to come to work to attend to building or equipment conditions and/or emergencies. Non-exempt employees who are called to come to work during emergency closure situations will be paid for a minimum of 2 hours at 1 ½ times their regular rate of pay for actual hours worked. Compensation for the on-call work is in addition to regular pay received for the Library closure.

4.60 Emergency Closing (continued)

Employees who must work during officially designated closure times must record their hours worked in the payroll system. The hours worked must be approved by their manager and Division Chief.

Exempt staff do not receive additional compensation for working during emergency or weather-related building closures. However, exempt staff may adjust their schedules and take time off on a different day to compensate for the time worked during a building closure due to weather or emergency situations.

Revised by Board of Trustees 4/9/19

4.45.2 Smart Glasses in the Workplace (NEW)

1. Purpose

The purpose of this policy is to establish clear guidelines regarding the use of **smart glasses** and similar wearable technologies (e.g., devices with cameras, microphones, recording or data-capture features) in the workplace to protect the privacy, safety, and security of employees, customers, and organizational information.

2. Definitions

- **Smart Glasses:** Wearable electronic eyewear equipped with cameras, audio recording, streaming, internet connectivity, or other data capture capabilities.
- **Recording:** Any capture of audio, video, images, or other communications from conversations, meetings, workspaces, or proprietary materials.
- **Wearable Technology:** Technology that can be worn and collects data about an individual or the environment.

3. General Use Requirements

- **Authorized Use Only:** Smart glasses may only be worn in the workplace if expressly authorized by management for a defined business purpose. Individuals must seek written approval from their supervisor and HR before bringing or using smart glasses during work hours.
- **Prohibited Recording:** Unless specifically approved for business needs, employees may not record audio, video, photos, livestreams, transcription, or data capture of any workplace activity, discussion, or location where individuals reasonably expect privacy (e.g., restrooms, locker rooms, private offices). Unauthorized recording is strictly prohibited.
- **Consent Requirements:** Illinois law generally prohibits audio recording without the consent of all parties involved; therefore, no employee may use smart glasses to record conversations or communications unless all participants have given explicit consent.

4. Data Privacy and Security

- **Data Capture and Storage:** Employees must not capture, access, download, store, or transmit sensitive or confidential information (including proprietary, customer, or employee data) via smart glasses unless specifically authorized and under secure conditions.

- **Monitoring and Employer Access:** The Library may monitor or access work-related systems or networks used by smart glasses to ensure compliance and security. Employees should have no expectation of privacy when using employer-provided systems.
- **Personal Devices:** If smart glasses are personal property, employees must still comply with this policy. The organization generally will not access or retrieve personal device content without explicit consent, except as required to investigate potential violations.

5. Compliance with Federal and State Laws

- **Anti-Discrimination (EEOC/ADA):** The Library will not use data from smart glasses to make employment decisions in a manner that violates federal anti-discrimination laws, such as the U.S. Equal Employment Opportunity Commission guidance on wearable technology. The Library will not collect or use biometric, health, or location data from wearables in ways that could constitute impermissible medical inquiries or discrimination.
- **Recordkeeping:** Data collected through smart glasses cannot be used in a manner that violates employee privacy or disclosure laws. Any permitted data collection must be confidential, securely stored, and only accessible by authorized personnel.

6. Safety and Job Performance

- **Distraction and Safety:** Smart glasses may not be used in a manner that distracts from job duties or compromises safety (e.g., while operating machinery, driving vehicles, or performing tasks requiring full visual and auditory attention).
- **Essential Job Duties:** Employees whose roles require the use of smart glasses for legitimate operational purposes must complete any required training and adhere to additional procedures set by their supervisor or IT/Security teams.

7. Reasonable Accommodations

- Employees requiring smart glasses as a reasonable accommodation for a disability should request such accommodations through the HR Department. Documentation from a healthcare provider may be required. The organization will engage in an interactive process to determine reasonable modifications.

8. Violations and Discipline

- Failure to comply with this policy may result in disciplinary action, up to and including termination. Unauthorized recording, privacy violations, or misuse of devices may also trigger legal consequences under federal or state law.