

## Regular Agenda

**Date:** Thursday, July 16, 2026

**Meeting:** Regular Meeting with Closed Session as per OMA and 5ILCS120/2c

**Time:** 6:00 PM

**Location:** District Office  
650 Dr. John Burkey Drive  
Door 2  
Algonquin, IL 60102

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**Mission Statement:** Our learning community will educate and empower all students always.

**Board of Education Members:** President, Mr. Paul Troy; Vice President, Mr. Sean Cratty; Secretary, Mrs. Melissa Maiorino; Mr. Rich Bobby; Mr. Andy Fekete; Mrs. Laura Murray, Mr. Chuck Ruth

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order / Roll Call (A)** (Mr. Troy)

Call to order the Regular Meeting at \_\_\_\_:\_\_\_\_ p.m. A quorum must be met.

**Roll Call: Ayes / Absent / Motion** \_\_\_\_\_

**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

2. **Closed Session / Roll Call (A)** (Mr. Troy)

Move to enter into closed session at \_\_\_\_:\_\_\_\_ p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(6)** Purchase or lease of real property; **(11)** Matters relating to individual students; **(15)** Discussion of minutes of meetings lawfully closed under this Act.

**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

**Roll Call: Ayes / Nays / Absent / Motion** \_\_\_\_\_

1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at \_\_\_\_:\_\_\_\_ p.m. and return to open session.

**Voice Call: Ayes / Nays / Motion** \_\_\_\_\_

3. **Resume in Public Session / Roll Call (A)** (Mr. Troy) *approx. 7:00 p.m.*

Resume the Regular meeting at \_\_\_\_:\_\_\_\_ p.m.

**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

**Roll Call: Ayes / Absent / Motion** \_\_\_\_\_

1. **Action as Required / Roll Call** (Mr. Troy)

Will come from the Board.

**Roll Call: Ayes / Nays / Absent / Motion** \_\_\_\_\_

**Action:** Recommendation will come from the Board.

**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

4. **Pledge of Allegiance** (Mr. Troy)

The Board of Education will lead us in the pledge.

5. **Public Comment** (Mr. Troy)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

6. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Troy)

Move to adopt the agenda as presented (or with changes).

**Action:** Adoption of the Agenda.

**Voice Call: Ayes / Nays / Motion** \_\_\_\_\_

7. **Superintendent's Report** (R) (Ms. Lombard)

Updates will be provided at this time.

**Recommendation:** For informational purposes only 1

|                                                                                                                                   |                   |
|-----------------------------------------------------------------------------------------------------------------------------------|-------------------|
| 1. <b><u>Strategic Planning Measures (A)</u></b> (Ms. Lombard)                                                                    | <b><u>4</u></b>   |
| Ms. Lombard will present the 2026/27 Strategic Planning Measures and Indicators for approval.                                     |                   |
| <b>Recommendation:</b> The Administration is seeking approval from the Board of Education at their August Regular meeting.        |                   |
| 8. <b><u>Student Board Representatives (R)</u></b> (Emma Jorgensen and Olaf Rozner)                                               |                   |
| The student Board Representatives updates will be provided at this time.                                                          |                   |
| <b>Recommendation:</b> For informational purposes only                                                                            |                   |
| 9. <b><u>Curriculum &amp; Instruction Committee</u></b> (Mr. Fekete - Chair, Mr. Ruth, Mr. Bobby)                                 |                   |
| 1. <b><u>Assistant Superintendent Learning and Innovation (R)</u></b> (Dr. Hoyou)                                                 | <b><u>5</u></b>   |
| Updates will be provided at this time.                                                                                            |                   |
| <b>Recommendation:</b> For informational purposes only.                                                                           |                   |
| 10. <b><u>Special Education Committee</u></b> (Mr. Bobby - Chair, Mrs. Maiorino, Mrs. Murray)                                     |                   |
| 11. <b><u>Finance Committee</u></b> (Mr. Cratty - Chair, Mr. Ruth, Mr. Troy)                                                      |                   |
| 1. <b><u>Monthly Fiscal Updates (R)</u></b> (Mr. Altmayer)                                                                        | <b><u>9</u></b>   |
| Mr. Altmayer will provide the monthly fiscal updates, Disbursement Report and the Activity Fund Balance Report.                   |                   |
| <b>Recommendation:</b> For informational purposes only.                                                                           |                   |
| 2. <b><u>Revenue and Expenditures (R)</u></b> (Mr. Altmayer)                                                                      | <b><u>87</u></b>  |
| Mr. Altmayer will present the monthly report for review and comment.                                                              |                   |
| <b>Recommendation:</b> For informational purposes only.                                                                           |                   |
| 3. <b><u>Food Services Menu Software with Healthe-Pro (R)</u></b> (Mr. Altmayer)                                                  | <b><u>91</u></b>  |
| Mr. Altmayer will present the new food service menu planning software.                                                            |                   |
| <b>Recommendation:</b> For informational purposes only.                                                                           |                   |
| 12. <b><u>Human Resources Committee</u></b> (Mr. Ruth - Chair, Mr. Fekete, Mr. Cratty)                                            |                   |
| 1. <b><u>Associate Superintendent of Human Resources (R)</u></b> (Dr. Zehr)                                                       |                   |
| Updates will be provided at this time.                                                                                            |                   |
| <b>Recommendation:</b> For informational purposes only.                                                                           |                   |
| 13. <b><u>Community Relations and Student Outreach Committee</u></b> (Mrs. Murray - Chair, Mr. Fekete, Mrs. Maiorino)             |                   |
| 1. <b><u>Director of Communications and Public Engagement (R)</u></b> (Ms. Barr)                                                  | <b><u>97</u></b>  |
| Updates will be provided at this time.                                                                                            |                   |
| <b>Recommendation:</b> For informational purposes only.                                                                           |                   |
| 2. <b><u>FOIA Requests (R)</u></b> (Ms. Barr)                                                                                     | <b><u>102</u></b> |
| A monthly report on the FOIA requests is provided in the packet.                                                                  |                   |
| 14. <b><u>Policy and Legislation Committee</u></b> (Mrs. Maiorino - Chair, Mrs. Murray, Mr. Troy)                                 | <b><u>104</u></b> |
| 15. <b><u>Buildings and Grounds Committee</u></b> (Mr. Troy - Chair, Mr. Bobby, Mr. Cratty)                                       |                   |
| 1. <b><u>Operations and Maintenance Updates (R)</u></b> (Mr. Lindquist)                                                           | <b><u>105</u></b> |
| Mr. Lindquist will report on Operations and Maintenance project updates.                                                          |                   |
| <b>Recommendation:</b> For informational purposes only.                                                                           |                   |
| 16. <b><u>President's Report</u></b> (Mr. Troy)                                                                                   |                   |
| 1. <b><u>Board Discussion (D)</u></b> (Mr. Troy)                                                                                  |                   |
| The Board will discuss new business items.                                                                                        |                   |
| 2. <b><u>Minutes (D)</u></b> (Mr. Troy)                                                                                           | <b><u>106</u></b> |
| The following minutes have been prepared for review:                                                                              |                   |
| June 18, 2026, Board of Education meeting minutes                                                                                 |                   |
| <b>Recommendation:</b> Seeking approval of the board at the next regular Board of Education meeting.                              |                   |
| 17. <b><u>Consent Agenda (A)</u></b> (Mr. Troy)                                                                                   |                   |
| The following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. |                   |
| <b>Recommendation:</b> Seeking approval and adoption of the Consent Agenda as follows:                                            |                   |
| <b>Roll Call: Ayes / Nays / Motion</b> _____                                                                                      |                   |
| 1. <b><u>Minutes (A)</u></b> (Mr. Troy)                                                                                           | <b><u>114</u></b> |
| The following minutes are presented for approval.                                                                                 |                   |
| May 12, 2026, Parent Teacher Advisory Committee Meeting Minutes                                                                   |                   |
| May 21, 2026, Board of Education Meeting Minutes                                                                                  |                   |
| May 21, 2026, Executive Closed Session Meeting Minutes                                                                            |                   |



**Recommendation:** Seeking approval of the Board as presented.

**124**

2. **Student Handbooks (D)** (Dr. Zehr)

The 2026-27 Student Handbooks were revised as recommended and reviewed at the June 18, 2026, Board of Education meeting.

**Recommendation:** Seeking approval of the 2026–27 Student Handbooks as presented.

18. **Action Items / Roll/ Voice Call** (Mr. Troy)

Action items require a motion and a second; discussion if needed; and roll.

**375**

1. **HR Personnel (A)** (Dr. Zehr)

Seeking approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.

**Recommendation:** Seeking approval by the Board as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

**378**

2. **IDOT Hazardous Busing Resolution (A)** (Dr. Zehr)

The Illinois Department of Transportation (IDOT) constituting a Type I, Type II and Type III Hazard, will be reviewed to transport students. Administration is recommending by resolution the continuance of the Hazardous Busing Program for the District, as identified by school code 105ILCS 5/29-5.2.

**Recommendation:** Seeking approval of the Board as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

**380**

3. **Mobile Health Solutions (MHS) Statement of Work (SOW) (A)** (Dr. Zehr)

Dr. Zehr will present the Statement of Work between Medical Health Solutions and Huntley Community School District #158.

**Recommendation:** Seeking approval of the Board as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

**403**

4. **Northern Illinois Health Insurance Program (NIHIP) (A)** (Dr. Zehr)

Dr. Zehr will present an overview of the NIHIP cooperative and deliver the Huntley CSD 158 Health Insurance Committee's formal recommendation.

**Recommendation:** Seeking approval of the Board as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

**405**

5. **FY27 Budget Hearing (A)** (Mr. Altmayer)

The administration will recommend the date and time of the Budget Hearing for the FY27Budget.

**Recommendation:** Seeking approval of the Board as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

**407**

6. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Purchase Orders issued at \$15,593,209.60, Accounts Payable at \$28,139.76, Imprest at \$246,565.70; and AP Imprest issued at \$30,156.93, as presented.

**Recommendation:** Seeking approval by the Board as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

**588**

7. **Revenue Contracts (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the revenue contracts for various fundraising activities.

**Recommendation:** Seeking approval by the Board as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

**595**

8. **National School Lunch Rate Increase (A)** (Mr. Altmayer)

Administration recommends the Type A lunch rate increase as guided by Federal Regulations.

**Recommendation:** Seeking approval of the Board as presented.

**Roll Call: Ayes / Nays / Motion** \_\_\_\_\_

19. **Public Comment** (Mr. Troy)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

20. **Adjournment (A)** (Mr. Troy)

**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Majorino, Mrs. Murray, Mr. Ruth, Mr. Troy

Motion to adjourn the meeting at \_\_\_\_:\_\_\_\_ p.m. <sup>3</sup>

**Voice Call: Ayes / Nays / Motion** \_\_\_\_\_



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

**Date:** 7/16/2026

**To:** Board of Education

**From:** Jessica Lombard, Ed. S, Superintendent

**Subject:** Recommended Strategic Plan measures and continuous improvement dashboard for 2026-27

## EXECUTIVE SUMMARY

As part of the implementation of our Strategic Plan, Huntley 2030: *Building Tomorrow Together*, the administrative team has developed a set of Key Performance Indicators (KPIs) or short term goals for the 2026-27 school year. These KPIs/goals are designed to provide clear, measurable actions that will allow the district to monitor progress on the five (5) highest-priority outcomes aligned to Huntley2030.

The five (5) priority areas identified in Huntley 2030 are:

- Teaching & Learning
- Student Success
- Future Readiness
- Community Engagement
- Fiscal Stewardship

Cross cutting concepts- Fiscal responsibility, Transparent Decision Making, Educational Equity, Innovation, Two-way Communication, Accountability, Sustainability and Workplace Excellence

It is important to note that these KPIs represent focused measures of system-level success. In addition, the district will continue to utilize a data dashboard that shares information, measures and progress on a wide range of **annual** continuous improvement indicators. While the data dashboard offers a comprehensive view of district performance in multiple areas that will be focused on annually, the KPIs outlined are intended as goals that move the district forward to achieving high academic success and organizational effectiveness

**Recommendation:** The Superintendent recommends that the Board of Education move to approve the 2026-2027 Key Performance indicators and Continuous Improvement Data Dashboard to the August 20, 2026 Regular Board of Education meeting for approval.

(Attachments Enclosed/Dashboard to be shared at the meeting)



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650 Academic Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

**Date:** July 16, 2026  
**To:** Board of Education  
**From:** Dr. Anna Hoyou  
**Cc:** Ms. Jessica Lombard, Superintendent  
**Subject:** Curriculum Updates

## Executive Summary

This memo aims to provide information on continued work within the Learning & Innovation Department over the past month.

## **Grant Submission**

This June the Consolidated District Plan was submitted on June 2nd and approved on July 7th, 2026. We have also submitted our application for Title 1, 2, and 4 grants. Spending for the title grants was aligned to the needs assessment from the consolidated district plan.

Anticipated Funding from Title Grants:

| ESSA Grant                                | FY 26-27 | FY25-26 | FY 24-25 |
|-------------------------------------------|----------|---------|----------|
| <b>Title 1 (Low Income)</b>               | 178,106  | 178,858 | 210,427  |
| <b>Title 2 (Professional Development)</b> | 104,834  | 121,043 | 107,631  |
| <b>Title 4 (Academic Enrichment)</b>      | 12,447   | 12,186  | 16,602   |

Title 1: Schools that qualify for Title 1 funding (must be more than 22% low income)

|                 | Total Enrollment 25-26 | Total Low Income 25-26 | Low Income % |
|-----------------|------------------------|------------------------|--------------|
| <b>Martin</b>   | 776                    | 212                    | 27.3%        |
| <b>Chesak</b>   | 672                    | 179                    | 26.6%        |
| <b>Mackeben</b> | 481                    | 109                    | 22.6%        |
| <b>Conley</b>   | 592                    | 137                    | 23.1%        |

## **Dual Language Lottery**

The 2026-27 Dual Language Lottery has concluded. With around 60 students interested in the Dual Language program, we ensured adherence to the 50:50 language allocation for native English and native Spanish speakers.



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This resulted in one Kindergarten Dual Language classroom at Chesak Elementary for this school year. Many of the incoming kindergarten students in dual have a sibling already in the dual program. The classroom will follow a one-way model, with one teacher providing instruction in both Spanish and English, supported by a paraprofessional.

## Summer Professional Learning

The Learning and Innovation Department has been actively facilitating professional learning sessions through Huntley University this summer. These include:

- Literacy training with Benchmark Advance and Adelante materials for K-5.
- Continued math professional learning for grades 6-12.
- Curriculum development to better meet service and program needs.
- Professional learning for administration.
- These professional learning activities will continue throughout the summer, focusing on supporting new staff and planning for the beginning of the school year Institute Days.

## Mandated Units of Study

ISBE has notified school districts that a review of the mandated units of study is currently underway. The purpose of the review is to consolidate and reduce the amount of mandates for schools.

## Summer School Update

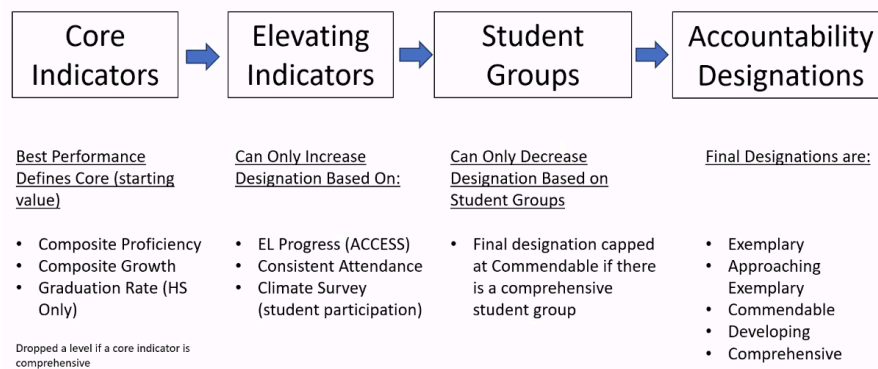
Summer school has concluded for the summer. Chesak hosted our K-5 summer school for the elementary students while HHS hosted our high school offerings. The district has seen a decrease in summer school enrollment and will be reviewing our programming for future recommendations. See the table below for the number of students each level served.

| Level                                           | Students Enrolled/Students Invited            | Percent/Notes                                                          |
|-------------------------------------------------|-----------------------------------------------|------------------------------------------------------------------------|
| Elementary K-5 (Summer Bridge Program)          | 85/281                                        | 30%                                                                    |
| 2nd-8th Grade Summer Enrichment                 | Math Enrichment 39<br>Literacy Book Clubs 208 |                                                                        |
| Middle School (Summer Bridge)                   | 3/21                                          | Due to low enrollment middle school summer school was not implemented. |
| HHS Students taking classes to get ahead        | 131 Students                                  | List the classes offered                                               |
| HHS Students taking classes for credit recovery | 27 Students                                   | List the classes offered                                               |

## Illinois School Report Card

The new Illinois school accountability system replaces a competitive curve with fixed, objective standards so every school has a chance to earn the top rating. It introduces updated performance labels ranging from *Exemplary* to *Comprehensive* to better classify school success. To improve data accuracy, the state swapped tracking "chronic absenteeism" for a positive measurement of "consistent attendance." The state also eliminated the 9th-grade On-Track metric to shift focus toward broader graduation benchmarks. These adjustments aim to make school evaluations transparent and reflective of true student growth. More details pertaining to District 158 data in this new model will be presented at the **Curriculum Workshop in Fall of 2026**.

## Big Picture



ECRAGROUP

4

## State Reporting

This summer has been busy with state reporting. Collaboration between technology, student services, curriculum, human resources and the superintendent has been ongoing to ensure our data continues to be accurate and timely.

- **July 1:** Superintendents and principals **review** the 2026 Data Review and Verification Tool (DRVT) via MyIRC Educator Preview.
- **July to August:** Data submissions and data quality checks by districts and schools close. After August, all data for the upcoming Report Card are **final**.
- **July 31:** Assessment correction window for districts closes.
- **Oct. 1-29:** Superintendents and principals **preview** the 2026 Report Card via MyIRC Educator Preview.
- **Oct. 30 by 9 a.m.:** ISBE publishes the 2026 Report Card.
  - **Note:** The 2025 Report Card will go offline starting at noon on Oct. 29 as we make the necessary preparations for launching the 2026 Report Card on Oct. 30.

## Recommendation

This report is for information only.



## Huntley Community School District 158

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To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: July 16, 2026

Subject: **Monthly Fiscal Updates**  
Board of Education Meeting, July 16, 2026  
Chief Financial Officer/Treasurer

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Listed below are major tasks and/or projects the Fiscal Department has been working on during the month.

## GENERAL

During the month, Fiscal's primary projects included:

- ✓ **May month-end Close** - See the Preliminary Year-end Executive Summary
- ✓ **Budget & 5 Year Plan** - Continuing the process of accumulating data and resources for the District's FY27 Budget and 5 Year Plan. During the month, working with the building Principals, additional favorable adjustments have been made. The next draft of the budget will be shared at the August Committee of the Whole.
- ✓ **Year-end Preparation** – The team is preparing for yearend which includes pulling together information for the audit, scheduled for the end of July.
- ✓ **ICE Melt Bid** – The District continues to partner with District 300 on bidding opportunities, agreeing to partner on the Ice Melt Bid. The Ice Melt Bid is currently underway and we will keep the Board apprised as results come in.
- ✓ **Skyward & the Accounts Payable Reports** – During the month the District worked with Skyward to continue to modify these reports. Moving forward, as the implementation continues, we will continue to focus on streamlining these reports.
- ✓ **Gilberts Impact Fee Received** – As discussed at the last board meeting, the Village Gilberts mistakenly sent 5 homes impact fees to District 300. As a result, and per discussion with District 300 administration, District 300 was going to send us a check for these impact fees. However, during the month, the District received an impact fee check of approximately \$21k for these 5 homes from the Village of Gilberts. Gilberts is working with District 300 directly to seek reimbursement.
- ✓ **HS Athletics Scheduling Software Update** – During the month, Administration worked with the High School Athletic Department to transition the HHS Athletics Department from our current collection of athletic management platforms (Arbiter, GoFan, District Web Store, FMX, and other supplemental tools) to **Bound**, an integrated athletics management platform that consolidates scheduling, registration, ticketing, communication, websites, fundraising, and event management into a single system.

This system is cheaper and provides one single platform with multiple use opportunities (scheduling, ticketing, billing and crowdfunding).

- ✓ **Board of Education Board Room Video Enhancements** – During the month the Technology team reached out to one of our current providers to receive a quote regarding the enhancement of video in the District’s Board room. The company provided two options, for which both options included the installation of two cameras whereby one camera would be facing the Dais (the Board members) and one camera facing the lectern area and the audience. In addition, both options would include camera tracking at various levels of technology (microphones in the ceiling versus a floor activated mat at the lectern.) The quotes received were \$40,493 and \$31,993 for the two options. Both quotes included all hardware and installation.

## SPECIFIC TASKS TO ADDRESS DURING AUGUST

- **August** – Continue to Prepare Tentative Budget
- **August 15** – Special Education Private Facility Tuition Claim submitted to the ISBE (105 ILCS 5/14-7.02)
- **August 15** – Pupil Transportation Reimbursement Claim submitted to the ISBE on IWAS (105 ILCS 5/29-5)

## COMING UP IN SEPTEMBER

- End of the first quarter of the fiscal year for most Illinois school districts and, therefore, the last day to adopt the annual budget (105 ILCS 5/17-1). Within 30 days of adoption, the annual budget must be (1) filed with the county clerk (35 ILCS 200/18-50)





## Huntley Community School District 158

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(847) 659-6158 • [huntley158.org](http://huntley158.org)

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: July 16, 2026

Subject: **Disbursements Issued**  
Board of Education Meeting, July 16, 2026  
Chief Financial Officer/Treasurer

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Presented for the Committee's review is a list of all disbursements from June 12, 2026 thru July 9, 2026 totaling \$2,202,790.41.

## AP Check Register

AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                               | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-------------------------------|---------------|
| 06/12/2026            | 81578        | Check        | 95 Percent Group LLC         |                       |                               | 404.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| INV184103             |              |              | 06/11/2026                   | 149.00                |                               |               |
|                       |              |              | 10 E 1100 4100 56 505 000000 |                       | RTI MATERIALS 6-12            | 149.00        |
| INV184104             |              |              | 06/11/2026                   | 106.00                |                               |               |
|                       |              |              | 10 E 1100 4100 56 505 000000 |                       | RTI MATERIALS 6-12            | 106.00        |
| INV184105             |              |              | 06/11/2026                   | 149.00                |                               |               |
|                       |              |              | 10 E 1100 4100 56 505 000000 |                       | RTI MATERIALS 6-12            | 149.00        |
| 06/12/2026            | 81579        | Check        | Aequor Healthcare Services   |                       |                               | 6,580.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| 1260000101            |              |              | 06/12/2026                   | 2,120.00              |                               |               |
|                       |              |              | 10 E 1101 3100 00 506 000000 |                       | SUBSTITUTE TEACHER-CONTRACTED | 2,120.00      |
| 1260000102            |              |              | 06/12/2026                   | 4,460.00              |                               |               |
|                       |              |              | 10 E 1101 3100 00 506 000000 |                       | SUBSTITUTE TEACHER-CONTRACTED | 4,460.00      |
| 06/12/2026            | 81580        | Check        | Airgas USA LLC               |                       |                               | 1,333.31      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| 5524747652            |              |              | 06/11/2026                   | 21.12                 |                               |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G                | 21.12         |
| 5524747963            |              |              | 06/11/2026                   | 12.08                 |                               |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G                | 12.08         |
| 9172387173            |              |              | 06/11/2026                   | 433.37                |                               |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G                | 433.37        |
| 9172387195            |              |              | 06/11/2026                   | 433.37                |                               |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G                | 433.37        |
| 9172387220            |              |              | 06/11/2026                   | 433.37                |                               |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G                | 433.37        |
| 06/12/2026            | 81581        | Check        | Alpha Baking Company Inc     |                       |                               | 118.64        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| 16448162              |              |              | 06/12/2026                   | -16.15                |                               |               |
|                       |              |              | 10 E 2560 4150 00 220 000000 |                       | CAFE FOOD MARLOWE             | -16.15        |
| 260038079010          |              |              | 06/12/2026                   | 134.79                |                               |               |
|                       |              |              | 10 E 2560 4150 00 220 000000 |                       | CAFE FOOD MARLOWE             | 134.79        |

## AP Check Register

AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                            |                       |                             | Check Amount   |
|-----------------------|--------------|--------------|---------------------------------|-----------------------|-----------------------------|----------------|
| 06/12/2026            | 81582        | Check        | AT&T                            |                       |                             | 2,929.09       |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b>  |
| 2300426118            |              |              | 06/12/2026                      | 2,929.09              |                             |                |
|                       |              |              | 20 E 2540 3400 00 500 000000    |                       | TELEPHONE - DISTRICTWIDE    | 2,929.09       |
| 06/12/2026            | 81583        | Check        | AT&T 5080                       |                       |                             | 27.26          |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b>  |
| 7820936118            |              |              | 06/12/2026                      | 27.26                 |                             |                |
|                       |              |              | 20 E 2540 3400 00 500 000000    |                       | TELEPHONE - DISTRICTWIDE    | 27.26          |
| 06/12/2026            | 81584        | Check        | Benchmark Education Company     |                       |                             | 4,015.20       |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b>  |
| 597874                |              |              | 06/09/2026                      | 4,015.20              |                             |                |
|                       |              |              | 10 E 1200 4100 92 509 460000    |                       | IDEA INSTRUCTIONAL SUPPLIES | 4,015.20       |
| 06/12/2026            | 81585        | Check        | Blu Petroleum                   |                       |                             | 6,379.07       |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b>  |
| SI-50525              |              |              | 06/11/2026                      | 6,379.07              |                             |                |
|                       |              |              | 40 E 2552 4640 00 500 000000    |                       | DIESEL/GASOLINE             | 13<br>6,379.07 |
| 06/12/2026            | 81586        | Check        | BrainPOP LLC                    |                       |                             | 20,335.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b>  |
| US629495              |              |              | 06/12/2026                      | 20,335.00             |                             |                |
|                       |              |              | 10 E 2410 3900 00 300 000000    |                       | GENERAL PURCHASED SERVICES  | 20,335.00      |
| 06/12/2026            | 81587        | Check        | BryMax Enterprises Inc          |                       |                             | 1,269.60       |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b>  |
| 270238                |              |              | 06/09/2026                      | 1,269.60              |                             |                |
|                       |              |              | 10 E 2560 4150 00 220 000000    |                       | CAFE FOOD MARLOWE           | 1,269.60       |
| 06/12/2026            | 81588        | Check        | Camelot Therapeutic Schools LLC |                       |                             | 13,669.80      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b>  |
| INV251187             |              |              | 06/11/2026                      | 13,669.80             |                             |                |
|                       |              |              | 10 E 4220 6700 00 509 000000    |                       | SP ED PRIVATE TUITION       | 13,669.80      |
| 06/12/2026            | 81589        | Check        | Central States Bus Sales, Inc.  |                       |                             | 433.20         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b>  |
| IN703311              |              |              | 06/11/2026                      | 433.20                |                             |                |
|                       |              |              | 40 E 2554 4100 00 500 000000    |                       | FLEET SUPPLIES              | 433.20         |

## AP Check Register

AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                               |                       |                               | Check Amount  |
|-----------------------|--------------|--------------|------------------------------------|-----------------------|-------------------------------|---------------|
| 06/12/2026            | 81590        | Check        | Comcast                            |                       |                               | 299.74        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| 274484166             |              |              | 06/12/2026                         | 299.74                |                               |               |
|                       |              |              | 20 E 2540 3400 00 500 000000       |                       | TELEPHONE - DISTRICTWIDE      | 299.74        |
| 06/12/2026            | 81591        | Check        | Cove School                        |                       |                               | 7,468.56      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| SD158-0526            |              |              | 06/12/2026                         | 6,223.80              |                               |               |
|                       |              |              | 10 E 4220 6700 00 509 000000       |                       | SP ED PRIVATE TUITION         | 6,223.80      |
| SD158-0626            |              |              | 06/12/2026                         | 1,244.76              |                               |               |
|                       |              |              | 10 E 4220 6700 00 509 000000       |                       | SP ED PRIVATE TUITION         | 1,244.76      |
| 06/12/2026            | 81592        | Check        | Eds Testing Station and Automotive |                       |                               | 810.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| 7092                  |              |              | 06/12/2026                         | 810.00                |                               |               |
|                       |              |              | 40 E 2550 3100 00 500 000000       |                       | PROF & TECH SERVICE TRANS     | 810.00        |
| 06/12/2026            | 81593        | Check        | Follett Content Solutions LLC      |                       |                               | 948.06        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| 727226                |              |              | 06/12/2026                         | 390.26                |                               |               |
|                       |              |              | 10 E 2220 4300 00 110 000000       |                       | MEDIA CENTER CHESAK           | 390.26        |
| 727226A               |              |              | 06/12/2026                         | 506.72                |                               |               |
|                       |              |              | 10 E 2220 4300 00 110 000000       |                       | MEDIA CENTER CHESAK           | 506.72        |
| 727226F               |              |              | 06/12/2026                         | 51.08                 |                               |               |
|                       |              |              | 10 E 2220 4300 00 110 000000       |                       | MEDIA CENTER CHESAK           | 51.08         |
| 06/12/2026            | 81594        | Check        | GSF USA Inc                        |                       |                               | 1,473.03      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| INR082282             |              |              | 06/11/2026                         | 1,473.03              |                               |               |
|                       |              |              | 20 E 2542 3190 00 500 000000       |                       | CONTRACTUAL CUST. REPLACEMENT | 1,473.03      |
| 06/12/2026            | 81595        | Check        | Hatching Results Inc               |                       |                               | 2,231.25      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| 1408-050126           |              |              | 06/10/2026                         | 2,231.25              |                               |               |
|                       |              |              | 10 E 2212 3140 83 500 490000       |                       | TITLE II PROF DEVELOPMENT     | 2,231.25      |

## AP Check Register

AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                           |                       |                           | Check Amount  |
|-----------------------|--------------|--------------|--------------------------------|-----------------------|---------------------------|---------------|
| 06/12/2026            | 81596        | Check        | Illinois School For The Deaf   |                       |                           | 1,173.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>            | <b>Amount</b> |
| APR/2026              |              |              | 06/11/2026                     | 357.00                |                           |               |
|                       |              |              | 40 E 2552 3310 00 500 000000   |                       | CONTRACTED TRANSPORTATION | 357.00        |
| MAR/2026              |              |              | 06/11/2026                     | 408.00                |                           |               |
|                       |              |              | 40 E 2552 3310 00 500 000000   |                       | CONTRACTED TRANSPORTATION | 408.00        |
| MAY/2026              |              |              | 06/11/2026                     | 408.00                |                           |               |
|                       |              |              | 40 E 2552 3310 00 500 000000   |                       | CONTRACTED TRANSPORTATION | 408.00        |
| 06/12/2026            | 81597        | Check        | IXL Learning Inc               |                       |                           | 8,606.25      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>            | <b>Amount</b> |
| S576287               |              |              | 06/12/2026                     | 8,606.25              |                           |               |
|                       |              |              | 10 E 1800 3900 82 505 000000   |                       | TBE/TPI INSTR PUR SVC     | 8,606.25      |
| 06/12/2026            | 81598        | Check        | Master Teacher Inc, The        |                       |                           | 126.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>            | <b>Amount</b> |
| 573985                |              |              | 06/11/2026                     | 126.00                |                           | 15            |
|                       |              |              | 10 E 2642 4110 00 506 000000   |                       | HR EMPLOYEE RECOGNITION   | 126.00        |
| 06/12/2026            | 81599        | Check        | Menards Inc                    |                       |                           | 39.93         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>            | <b>Amount</b> |
| 55870                 |              |              | 06/12/2026                     | 39.93                 |                           |               |
|                       |              |              | 20 E 2542 4100 00 500 000000   |                       | SUPPLIES B & G            | 39.93         |
| 06/12/2026            | 81600        | Check        | Midwest Transit Equip Kankakee |                       |                           | 19,711.90     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>            | <b>Amount</b> |
| X106055356:01         |              |              | 06/11/2026                     | 20,041.90             |                           |               |
|                       |              |              | 40 E 2550 3230 00 500 000000   |                       | REPAIRS AND MAINTENANCE   | 20,041.90     |
| X106055523:01         |              |              | 06/12/2026                     | -330.00               |                           |               |
|                       |              |              | 40 E 2550 3230 00 500 000000   |                       | REPAIRS AND MAINTENANCE   | -330.00       |
| 06/12/2026            | 81601        | Check        | MPS Macmillan Holdings LLC     |                       |                           | 25,249.90     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>            | <b>Amount</b> |
| 83657967              |              |              | 06/12/2026                     | 20,449.90             |                           |               |
|                       |              |              | 10 E 1100 4230 00 505 000000   |                       | NEW ADOPTION 6-12         | 20,449.90     |
| 83780963              |              |              | 06/12/2026                     | 4,800.00              |                           |               |
|                       |              |              | 10 E 1100 4230 00 505 000000   |                       | NEW ADOPTION 6-12         | 4,800.00      |

## AP Check Register

AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                                 |                       |                                | Check Amount  |
|-----------------------|--------------|--------------|--------------------------------------|-----------------------|--------------------------------|---------------|
| 06/12/2026            | 81602        | Check        | PAHCS II Northwestern Med Occ Health |                       |                                | 601.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 573686                |              |              | 06/11/2026                           | 84.00                 |                                |               |
|                       |              |              | 10 E 2130 2200 00 500 000000         |                       | HEALTH SERVICES INSURANCE      | 84.00         |
| 573816                |              |              | 06/11/2026                           | 42.00                 |                                |               |
|                       |              |              | 10 E 2130 2200 00 500 000000         |                       | HEALTH SERVICES INSURANCE      | 42.00         |
| 574118                |              |              | 06/11/2026                           | 336.00                |                                |               |
|                       |              |              | 10 E 2130 2200 00 500 000000         |                       | HEALTH SERVICES INSURANCE      | 336.00        |
| 574353                |              |              | 06/11/2026                           | 139.00                |                                |               |
|                       |              |              | 10 E 2130 2200 00 500 000000         |                       | HEALTH SERVICES INSURANCE      | 139.00        |
| 06/12/2026            | 81603        | Check        | Partnering for Prevention LLC        |                       |                                | 8,650.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 060126D158            |              |              | 06/12/2026                           | 7,105.00              |                                |               |
|                       |              |              | 10 E 3600 3900 82 505 000000         |                       | COMMUNITY SVCS PURCHASED SVCS  | 7,105.00      |
| 060126D158            |              |              | 06/12/2026                           | 390.00                |                                |               |
|                       |              |              | 10 E 1130 3900 00 300 000000         |                       | CONSULTING HS                  | 16<br>390.00  |
| 060126D158            |              |              | 06/12/2026                           | 1,155.00              |                                |               |
|                       |              |              | 10 E 1130 3900 00 300 000000         |                       | CONSULTING HS                  | 1,155.00      |
| 06/12/2026            | 81604        | Check        | Pepsi-Cola Gen Bot Inc               |                       |                                | 14.91         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 9000013845            |              |              | 06/12/2026                           | 14.91                 |                                |               |
|                       |              |              | 10 E 2560 4150 00 300 000000         |                       | CAFE FOOD HS                   | 14.91         |
| 06/12/2026            | 81605        | Check        | Perspectives Ltd                     |                       |                                | 1,378.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| PER-IN-109194         |              |              | 06/12/2026                           | 1,378.00              |                                |               |
|                       |              |              | 10 E 2510 2200 00 500 000000         |                       | DIRECTION OF BUSINESS SERV INS | 1,378.00      |
| 06/12/2026            | 81606        | Check        | Prairie Farms Rockford               |                       |                                | 7,870.73      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 56236                 |              |              | 06/11/2026                           | 275.52                |                                |               |
|                       |              |              | 10 E 2560 4150 00 100 000000         |                       | CAFE FOOD LEGGEE               | 275.52        |
| 56237                 |              |              | 06/11/2026                           | 109.16                |                                |               |
|                       |              |              | 10 E 2560 4150 00 300 000000         |                       | CAFE FOOD HS                   | 109.16        |

## AP Check Register

AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date     | Check Number                 | Payment Type   | Name                   | Check Amount |  |
|----------------|------------------------------|----------------|------------------------|--------------|--|
| 06/12/2026     | 81606                        | Check          | Prairie Farms Rockford | 7,870.73     |  |
| Invoice Number | Invoice Date                 | Invoice Amount | Account                | Amount       |  |
| 56238          | 06/12/2026                   | 330.10         |                        |              |  |
|                | 10 E 2560 4150 00 140 000000 |                | CAFE FOOD MACKEBEN     | 330.10       |  |
| 56239          | 06/12/2026                   | 238.26         |                        |              |  |
|                | 10 E 2560 4150 00 150 000000 |                | CAFE FOOD CONLEY       | 238.26       |  |
| 56240          | 06/12/2026                   | 111.78         |                        |              |  |
|                | 10 E 2560 4150 00 210 000000 |                | CAFE FOOD HEINEMAN     | 111.78       |  |
| 562403         | 06/11/2026                   | 368.67         |                        |              |  |
|                | 10 E 2560 4150 00 110 000000 |                | CAFE FOOD CHESAK       | 368.67       |  |
| 56241          | 06/11/2026                   | 202.31         |                        |              |  |
|                | 10 E 2560 4150 00 220 000000 |                | CAFE FOOD MARLOWE      | 202.31       |  |
| 56242          | 06/11/2026                   | 330.10         |                        |              |  |
|                | 10 E 2560 4150 00 120 000000 |                | CAFE FOOD MARTIN       | 330.10       |  |
| 56243          | 06/11/2026                   | 267.75         |                        |              |  |
|                | 10 E 2560 4150 00 120 000000 |                | CAFE FOOD MARTIN       | 267.75       |  |
| 56244          | 06/12/2026                   | 42.72          |                        |              |  |
|                | 10 E 2560 4150 97 509 000000 |                | ALL CHILDREN SNACKS    | 42.72        |  |
| 56319          | 06/11/2026                   | 292.84         |                        |              |  |
|                | 10 E 2560 4150 00 100 000000 |                | CAFE FOOD LEGGEE       | 292.84       |  |
| 56320          | 06/11/2026                   | 109.16         |                        |              |  |
|                | 10 E 2560 4150 00 300 000000 |                | CAFE FOOD HS           | 109.16       |  |
| 56321          | 06/12/2026                   | 328.79         |                        |              |  |
|                | 10 E 2560 4150 00 140 000000 |                | CAFE FOOD MACKEBEN     | 328.79       |  |
| 56322          | 06/12/2026                   | 201.00         |                        |              |  |
|                | 10 E 2560 4150 00 150 000000 |                | CAFE FOOD CONLEY       | 201.00       |  |
| 56323          | 06/12/2026                   | 146.42         |                        |              |  |
|                | 10 E 2560 4150 00 210 000000 |                | CAFE FOOD HEINEMAN     | 146.42       |  |
| 56324          | 06/11/2026                   | 183.68         |                        |              |  |
|                | 10 E 2560 4150 00 220 000000 |                | CAFE FOOD MARLOWE      | 183.68       |  |
| 56325          | 06/11/2026                   | 350.04         |                        |              |  |
|                | 10 E 2560 4150 00 120 000000 |                | CAFE FOOD MARTIN       | 350.04       |  |

## AP Check Register

AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date     | Check Number                 | Payment Type   | Name                   | Check Amount |
|----------------|------------------------------|----------------|------------------------|--------------|
| 06/12/2026     | 81606                        | Check          | Prairie Farms Rockford | 7,870.73     |
| Invoice Number | Invoice Date                 | Invoice Amount | Account                | Amount       |
| 56326          | 06/11/2026                   | 516.40         |                        |              |
|                | 10 E 2560 4150 00 110 000000 |                | CAFE FOOD CHESAK       | 516.40       |
| 56327          | 06/12/2026                   | 48.06          |                        |              |
|                | 10 E 2560 4150 97 509 000000 |                | ALL CHILDREN SNACKS    | 48.06        |
| 56352          | 06/11/2026                   | 496.46         |                        |              |
|                | 10 E 2560 4150 00 100 000000 |                | CAFE FOOD LEGGEE       | 496.46       |
| 56503          | 06/12/2026                   | 275.52         |                        |              |
|                | 10 E 2560 4150 00 140 000000 |                | CAFE FOOD MACKEBEN     | 275.52       |
| 56504          | 06/12/2026                   | 219.63         |                        |              |
|                | 10 E 2560 4150 00 150 000000 |                | CAFE FOOD CONLEY       | 219.63       |
| 56505          | 06/12/2026                   | 110.47         |                        |              |
|                | 10 E 2560 4150 00 210 000000 |                | CAFE FOOD HEINEMAN     | 110.47       |
| 56506          | 06/11/2026                   | 220.94         |                        |              |
|                | 10 E 2560 4150 00 220 000000 |                | CAFE FOOD MARLOWE      | 18           |
| 56507          | 06/11/2026                   | 387.30         |                        |              |
|                | 10 E 2560 4150 00 120 000000 |                | CAFE FOOD MARTIN       | 387.30       |
| 56508          | 06/11/2026                   | 516.40         |                        |              |
|                | 10 E 2560 4150 00 110 000000 |                | CAFE FOOD CHESAK       | 516.40       |
| 56534          | 06/12/2026                   | 165.05         |                        |              |
|                | 10 E 2560 4150 00 140 000000 |                | CAFE FOOD MACKEBEN     | 165.05       |
| 56535          | 06/12/2026                   | 37.26          |                        |              |
|                | 10 E 2560 4150 00 150 000000 |                | CAFE FOOD CONLEY       | 37.26        |
| 56536          | 06/12/2026                   | 73.21          |                        |              |
|                | 10 E 2560 4150 00 210 000000 |                | CAFE FOOD HEINEMAN     | 73.21        |
| 56537          | 06/11/2026                   | 73.21          |                        |              |
|                | 10 E 2560 4150 00 220 000000 |                | CAFE FOOD MARLOWE      | 73.21        |
| 56539          | 06/11/2026                   | 74.52          |                        |              |
|                | 10 E 2560 4150 00 110 000000 |                | CAFE FOOD CHESAK       | 74.52        |
| 89700          | 06/11/2026                   | 189.71         |                        |              |
|                | 10 E 2560 4150 00 300 000000 |                | CAFE FOOD HS           | 189.71       |



## AP Check Register

AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                                | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|--------------------------------|---------------|
| 06/12/2026            | 81606        | Check        | Prairie Farms Rockford       |                       |                                | 7,870.73      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 98581                 |              |              | 06/11/2026                   | 311.84                |                                |               |
|                       |              |              | 10 E 2560 4150 00 300 000000 |                       | CAFE FOOD HS                   | 311.84        |
| 98668                 |              |              | 06/11/2026                   | 266.45                |                                |               |
|                       |              |              | 10 E 2560 4150 00 300 000000 |                       | CAFE FOOD HS                   | 266.45        |
| 06/12/2026            | 81607        | Check        | School Health Corporation    |                       |                                | 387.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| CINV000394646         |              |              | 06/12/2026                   | 387.00                |                                |               |
|                       |              |              | 10 E 2212 3100 00 505 000000 |                       | CURRICLUM GEN PUR SVC 6-12     | 387.00        |
| 06/12/2026            | 81608        | Check        | Schoolbells Ltd              |                       |                                | 31,616.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 06/01/2026            |              |              | 06/11/2026                   | 31,616.00             |                                |               |
|                       |              |              | 40 E 2552 3310 00 500 000000 |                       | CONTRACTED TRANSPORTATION      | 31,616.00     |
| 06/12/2026            | 81609        | Check        | Thomson Reuters              |                       |                                | 1,185.67      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 853671249             |              |              | 06/12/2026                   | 1,185.67              |                                |               |
|                       |              |              | 10 E 2660 3190 61 504 000000 |                       | SOFTWARE MAINTENANCE           | 1,185.67      |
| 06/12/2026            | 81610        | Check        | Turfix LLC                   |                       |                                | 2,850.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| N3514                 |              |              | 06/11/2026                   | 2,850.00              |                                |               |
|                       |              |              | 20 E 2542 3900 00 500 000000 |                       | OTHER PURCHASED SERVICE        | 2,850.00      |
| 06/12/2026            | 81611        | Check        | VSP of Illinois NFP          |                       |                                | 11,401.82     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 825336038             |              |              | 06/12/2026                   | 11,401.82             |                                |               |
|                       |              |              | 10 E 2310 2200 00 500 000000 |                       | SUPPORT SERV-GEN ADM INSURANCE | 11,401.82     |
| 06/12/2026            | 81612        | Check        | Zieglers Ace Hardware        |                       |                                | 75.74         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 098874/B              |              |              | 06/11/2026                   | 32.58                 |                                |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G                 | 32.58         |
| 098901/B              |              |              | 06/11/2026                   | 43.16                 |                                |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G                 | 43.16         |

## AP Check Register

AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                         | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-------------------------|---------------|
| 06/12/2026            | 8000000038   |              | GFC Leasing WI               |                       |                         | 8,087.76      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>          | <b>Amount</b> |
| I576697               |              |              | 06/12/2026                   | 8,087.76              |                         |               |
|                       |              |              | 10 E 2900 3250 00 504 000000 |                       | COPIER LEASES           | 8,087.76      |
| 06/12/2026            | 8000000039   |              | Gordon Flesch Co Inc         |                       |                         | 284.78        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>          | <b>Amount</b> |
| I565141               |              |              | 06/12/2026                   | 284.78                |                         |               |
|                       |              |              | 10 E 1130 3230 00 300 000000 |                       | REPAIRS HS              | 284.78        |
| 06/12/2026            | 8000000040   |              | National Lift Truck Inc      |                       |                         | 875.29        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>          | <b>Amount</b> |
| IV260310939           |              |              | 06/10/2026                   | 257.96                |                         |               |
|                       |              |              | 20 E 2542 3900 00 500 000000 |                       | OTHER PURCHASED SERVICE | 257.96        |
| IV260310943           |              |              | 06/10/2026                   | 394.45                |                         |               |
|                       |              |              | 20 E 2542 3900 00 500 000000 |                       | OTHER PURCHASED SERVICE | 394.45        |
| IV260310944           |              |              | 06/12/2026                   | 222.88                |                         |               |
|                       |              |              | 20 E 2542 3900 00 500 000000 |                       | OTHER PURCHASED SERVICE | 20<br>222.88  |
| 06/12/2026            | 8000000041   |              | PEARSON Education            |                       |                         | 12,090.91     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>          | <b>Amount</b> |
| 31571462              |              |              | 06/10/2026                   | 12,090.91             |                         |               |
|                       |              |              | 10 E 1100 4230 00 505 000000 |                       | NEW ADOPTION 6-12       | 12,090.91     |
| 06/12/2026            | 8000000042   |              | Project Lead the Way         |                       |                         | 15,442.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>          | <b>Amount</b> |
| 527692                |              |              | 06/12/2026                   | 4,704.00              |                         |               |
|                       |              |              | 10 E 1130 4100 67 505 000000 |                       | PLTW SUPPLIES 6-12      | 4,704.00      |
| 527713                |              |              | 06/12/2026                   | 5,460.00              |                         |               |
|                       |              |              | 10 E 1130 4100 67 505 000000 |                       | PLTW SUPPLIES 6-12      | 5,460.00      |
| 527719                |              |              | 06/12/2026                   | 3,780.00              |                         |               |
|                       |              |              | 10 E 1130 4100 67 505 000000 |                       | PLTW SUPPLIES 6-12      | 3,780.00      |
| 529665                |              |              | 06/12/2026                   | 532.00                |                         |               |
|                       |              |              | 10 E 1130 4100 67 505 000000 |                       | PLTW SUPPLIES 6-12      | 532.00        |
| 529673                |              |              | 06/12/2026                   | 378.00                |                         |               |
|                       |              |              | 10 E 1130 4100 67 505 000000 |                       | PLTW SUPPLIES 6-12      | 378.00        |

## AP Check Register

AP Run: 061226-DG611-BOE AP — Post Date: 2026-06-12 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         | Check Amount          |                          |
|-----------------------|--------------|--------------|------------------------------|-----------------------|--------------------------|
| 06/12/2026            | 8000000042   |              | Project Lead the Way         | 15,442.00             |                          |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           |
| 529699                |              |              | 06/12/2026                   | 588.00                |                          |
|                       |              |              | 10 E 1130 4100 67 505 000000 |                       | PLTW SUPPLIES 6-12       |
|                       |              |              |                              |                       | 588.00                   |
| 06/12/2026            | 8000000043   |              | Verizon Wireless             | 2,638.75              |                          |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           |
| 6144137136            |              |              | 06/12/2026                   | 2,638.75              |                          |
|                       |              |              | 20 E 2540 3400 00 500 000000 |                       | TELEPHONE - DISTRICTWIDE |
|                       |              |              |                              |                       | 2,638.75                 |
| 06/12/2026            | 9000000116   | ACH          | Teaching Strategies LLC      | 550.00                |                          |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           |
| Q-391425              |              |              | 06/12/2026                   | 550.00                |                          |
|                       |              |              | 10 E 2210 4100 95 509 000000 |                       | ECE PD SUPPLIES          |
|                       |              |              |                              |                       | 550.00                   |
|                       |              |              |                              | <b>Total:</b>         | <b>231,632.15</b>        |

### 061226-DG611-BOE AP Summary<sup>21</sup>

| Type            | Count     | Amount            |
|-----------------|-----------|-------------------|
| Regular Checks: | 35        | 191,662.66        |
| ACH Checks:     | 1         | 550.00            |
| Wire Transfers: | 0         | 0.00              |
| Epayables:      | 6         | 39,419.49         |
| <b>Total:</b>   | <b>42</b> | <b>231,632.15</b> |

## AP Check Register

AP Run: 061226-DG6158-BOE AP — Post Date: 2026-06-12 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                             |                       |                             | Check Amount  |
|-----------------------|--------------|--------------|----------------------------------|-----------------------|-----------------------------|---------------|
| 06/12/2026            | 81613        | Check        | Andriuta, Mariana                |                       |                             | 102.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>              | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| WITHDRAWL/26          |              |              | 06/12/2026                       | 102.00                |                             |               |
|                       |              |              | 10 R 1611 0000 00 100 000000     |                       | STUDENT FOOD SVC - LEGGEE   | 102.00        |
| 06/12/2026            | 81614        | Check        | Ehardt, Leslie                   |                       |                             | 28.65         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>              | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| WITHDRAWL/26          |              |              | 06/12/2026                       | 28.65                 |                             |               |
|                       |              |              | 10 R 1611 0000 00 120 000000     |                       | STUDENT FOOD SVC - MARTIN   | 28.65         |
| 06/12/2026            | 81615        | Check        | FFP Fund IV Lessee2 LLC          |                       |                             | 21,914.80     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>              | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| 2026-F4L2-000027      |              |              | 06/09/2026                       | 21,914.80             |                             |               |
|                       |              |              | 20 E 2540 4660 00 500 000000     |                       | ELECTRIC                    | 21,914.80     |
| 06/12/2026            | 81616        | Check        | Fofana, Jennaba                  |                       |                             | 6.50          |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>              | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| WITHDRAWL/26          |              |              | 06/12/2026                       | 6.50                  |                             |               |
|                       |              |              | 10 R 1611 0000 00 300 000000     |                       | STUDENT FOOD SVC - HS       | 22<br>6.50    |
| 06/12/2026            | 81617        | Check        | Guran, Cindy                     |                       |                             | 12.35         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>              | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| WITHDRAWL/26          |              |              | 06/12/2026                       | 4.00                  |                             |               |
|                       |              |              | 10 R 1611 0000 00 100 000000     |                       | STUDENT FOOD SVC - LEGGEE   | 4.00          |
| WITHDRAWL/26          |              |              | 06/12/2026                       | 8.35                  |                             |               |
|                       |              |              | 10 R 1611 0000 00 100 000000     |                       | STUDENT FOOD SVC - LEGGEE   | 8.35          |
| 06/12/2026            | 81618        | Check        | Jacobs High School c/o Athletics |                       |                             | 500.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>              | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| JV1CHEER121325        |              |              | 06/08/2026                       | 250.00                |                             |               |
|                       |              |              | 10 E 1500 6400 00 305 000000     |                       | SPORTS DUES & FEES HS       | 250.00        |
| JV2CHEER121325        |              |              | 06/08/2026                       | 250.00                |                             |               |
|                       |              |              | 10 E 1500 6400 00 305 000000     |                       | SPORTS DUES & FEES HS       | 250.00        |
| 06/12/2026            | 81619        | Check        | Johnson, Courtney                |                       |                             | 28.85         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>              | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| WITHDRAWL/26          |              |              | 06/12/2026                       | 28.85                 |                             |               |
|                       |              |              | 10 R 1611 0000 00 140 000000     |                       | STUDENT FOOD SVC - MACKEBEN | 4.00          |
|                       |              |              | 10 R 1611 0000 00 150 000000     |                       | STUDENT FOOD SVC - CONLEY   | 19.75         |

## AP Check Register

AP Run: 061226-DG6158-BOE AP — Post Date: 2026-06-12 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type                 | Name                        | Check Amount   |
|-----------------------|--------------|------------------------------|-----------------------------|----------------|
| 06/12/2026            | 81619        | Check                        | Johnson, Courtney           | 28.85          |
| <b>Invoice Number</b> |              | <b>Invoice Date</b>          | <b>Invoice Amount</b>       | <b>Account</b> |
|                       |              |                              |                             | <b>Amount</b>  |
|                       |              | 10 R 1611 0000 00 210 000000 | STUDENT FOOD SVC - HEINEMAN | 1.50           |
|                       |              | 10 R 1611 0000 00 300 000000 | STUDENT FOOD SVC - HS       | 3.60           |
| 06/12/2026            | 81620        | Check                        | Nash, Anna                  | 28.40          |
| <b>Invoice Number</b> |              | <b>Invoice Date</b>          | <b>Invoice Amount</b>       | <b>Account</b> |
|                       |              |                              |                             | <b>Amount</b>  |
| WITHDRAWL/26          |              | 06/12/2026                   | 28.40                       |                |
|                       |              | 10 R 1611 0000 00 110 000000 | STUDENT FOOD SVC - CHESAK   | 28.40          |
| 06/12/2026            | 81621        | Check                        | Nicor Gas                   | 96.65          |
| <b>Invoice Number</b> |              | <b>Invoice Date</b>          | <b>Invoice Amount</b>       | <b>Account</b> |
|                       |              |                              |                             | <b>Amount</b>  |
| 78550028092           |              | 06/12/2026                   | 96.65                       |                |
|                       |              | 20 E 2540 4650 00 500 000000 | NATURAL GAS                 | 96.65          |
| 06/12/2026            | 81622        | Check                        | Turdubaeva, Altynai         | 19.55          |
| <b>Invoice Number</b> |              | <b>Invoice Date</b>          | <b>Invoice Amount</b>       | <b>Account</b> |
|                       |              |                              |                             | <b>Amount</b>  |
| WITHDRAWL/26          |              | 06/12/2026                   | 19.55                       |                |
|                       |              | 10 R 1611 0000 00 300 000000 | STUDENT FOOD SVC - HS       | 23<br>19.55    |
| 06/12/2026            | 81623        | Check                        | Tyshenko, Nadine            | 14.70          |
| <b>Invoice Number</b> |              | <b>Invoice Date</b>          | <b>Invoice Amount</b>       | <b>Account</b> |
|                       |              |                              |                             | <b>Amount</b>  |
| WITHDRAWL/26          |              | 06/12/2026                   | 14.70                       |                |
|                       |              | 10 R 1611 0000 00 210 000000 | STUDENT FOOD SVC - HEINEMAN | 14.70          |
| 06/12/2026            | 81624        | Check                        | VILLAGE OF ALGONQUIN        | 5,882.00       |
| <b>Invoice Number</b> |              | <b>Invoice Date</b>          | <b>Invoice Amount</b>       | <b>Account</b> |
|                       |              |                              |                             | <b>Amount</b>  |
| 209371                |              | 06/12/2026                   | 1,331.92                    |                |
|                       |              | 20 E 2540 3700 00 500 000000 | WATER/SEWER                 | 1,331.92       |
| 2099372               |              | 06/12/2026                   | 379.36                      |                |
|                       |              | 20 E 2540 3700 00 500 000000 | WATER/SEWER                 | 379.36         |
| 2099373               |              | 06/12/2026                   | 1,954.00                    |                |
|                       |              | 20 E 2540 3700 00 500 000000 | WATER/SEWER                 | 1,954.00       |
| 2099374               |              | 06/12/2026                   | 2,206.72                    |                |
|                       |              | 20 E 2540 3700 00 500 000000 | WATER/SEWER                 | 2,206.72       |
| 2099624               |              | 06/12/2026                   | 10.00                       |                |
|                       |              | 20 E 2540 3700 00 500 000000 | WATER/SEWER                 | 10.00          |

## AP Check Register

AP Run: 061226-DG6158-BOE AP — Post Date: 2026-06-12 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                             | Check Amount     |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-----------------------------|------------------|
| 06/12/2026            | 81625        | Check        | Village of Huntley           |                       |                             | 50.78            |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b>    |
| 0301000153-007        |              |              | 06/09/2026                   | 50.78                 |                             |                  |
|                       |              |              | 20 E 2540 3700 00 500 000000 |                       | WATER/SEWER                 | 50.78            |
| 06/12/2026            | 81626        | Check        | Wasielewski, Matthew         |                       |                             | 26.05            |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b>    |
| WITHDRAWL/26          |              |              | 06/12/2026                   | 26.05                 |                             |                  |
|                       |              |              | 10 R 1611 0000 00 220 000000 |                       | STUDENT FOOD SVC - MARLOWE  | 26.05            |
| 06/12/2026            | 81627        | Check        | Webner, Ashley               |                       |                             | 17.90            |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b>    |
| WITHDRAWL/26          |              |              | 06/12/2026                   | 17.90                 |                             |                  |
|                       |              |              | 10 R 1611 0000 00 150 000000 |                       | STUDENT FOOD SVC - CONLEY   | 17.90            |
| 06/12/2026            | 81628        | Check        | Wright, Cherie               |                       |                             | 5.55             |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b>    |
| WITHDRAWL/26          |              |              | 06/12/2026                   | 5.55                  |                             | 24               |
|                       |              |              | 10 R 1611 0000 00 210 000000 |                       | STUDENT FOOD SVC - HEINEMAN | 5.55             |
| <b>Total:</b>         |              |              |                              |                       |                             | <b>28,734.73</b> |

### 061226-DG6158-BOE AP Summary

| Type            | Count     | Amount           |
|-----------------|-----------|------------------|
| Regular Checks: | 16        | 28,734.73        |
| ACH Checks:     | 0         | 0.00             |
| Wire Transfers: | 0         | 0.00             |
| Epayables:      | 0         | 0.00             |
| <b>Total:</b>   | <b>16</b> | <b>28,734.73</b> |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                    |                              |                       |                       | Check Amount  |
|-----------------------|--------------|--------------|-------------------------|------------------------------|-----------------------|-----------------------|---------------|
| 06/19/2026            | 81629        | Check        | Angelilli, Kelly        |                              |                       |                       | 458.77        |
| <b>Invoice Number</b> |              |              |                         | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| PR-KA-052026          |              |              |                         | 06/12/2026                   | 458.77                |                       |               |
|                       |              |              |                         | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 458.77        |
| 06/19/2026            | 81630        | Check        | Chally, Brittany        |                              |                       |                       | 840.00        |
| <b>Invoice Number</b> |              |              |                         | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| June/2026             |              |              |                         | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              |                         | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |
| June/2026             |              |              |                         | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              |                         | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |
| 06/19/2026            | 81631        | Check        | Duble, Molly            |                              |                       |                       | 339.65        |
| <b>Invoice Number</b> |              |              |                         | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| PR-MD-060126          |              |              |                         | 06/12/2026                   | 339.65                |                       |               |
|                       |              |              |                         | 10 E 1200 4100 00 509 000000 |                       | SUPPLIES SP ED        | 339.65        |
| 06/19/2026            | 81632        | Check        | Hoffmann, Michael       |                              |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              |                         | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-KH-051726          |              |              |                         | 05/17/2026                   | 43.50                 |                       |               |
|                       |              |              |                         | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 81633        | Check        | McBean-Delaney, Colleen |                              |                       |                       | 6.51          |
| <b>Invoice Number</b> |              |              |                         | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-CM-052226          |              |              |                         | 05/22/2026                   | 6.51                  |                       |               |
|                       |              |              |                         | 10 E 2130 3320 00 500 000000 |                       | HEALTH TRAVEL         | 6.51          |
| 06/19/2026            | 81634        | Check        | Peterson, Kristin       |                              |                       |                       | 78.27         |
| <b>Invoice Number</b> |              |              |                         | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-KP-052226          |              |              |                         | 05/22/2026                   | 78.27                 |                       |               |
|                       |              |              |                         | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 78.27         |
| 06/19/2026            | 81635        | Check        | Ritzert, Alyssa M       |                              |                       |                       | 420.00        |
| <b>Invoice Number</b> |              |              |                         | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| June/2026             |              |              |                         | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              |                         | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                          | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|--------------------------|---------------|
| 06/19/2026            | 81636        | Check        | Sparks, Alyse R              |                       |                          | 43.11         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| ER-JS-052226          |              |              | 05/22/2026                   | 43.11                 |                          |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED             | 43.11         |
| 06/19/2026            | 81637        | Check        | Wagner, Erin                 |                       |                          | 75.24         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| ER-EW-052226          |              |              | 05/22/2026                   | 75.24                 |                          |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED             | 75.24         |
| 06/19/2026            | 81638        | Check        | Wheeler, Megan E             |                       |                          | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| ER-MW-051726          |              |              | 05/17/2026                   | 43.50                 |                          |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS        | 43.50         |
| 06/19/2026            | 9000000117   | ACH          | Allen, Jackelyn S            |                       |                          | 109.48        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| ER-JA-0560326         |              |              | 06/03/2026                   | 52.20                 |                          |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED             | 26            |
| ER-JA-060326          |              |              | 06/03/2026                   | 57.28                 |                          | 52.20         |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED             | 57.28         |
| 06/19/2026            | 9000000118   | ACH          | Allen, James T               |                       |                          | 252.59        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| ER-JA-051426          |              |              | 06/12/2026                   | 206.99                |                          |               |
|                       |              |              | 10 E 2213 4150 00 300 000000 |                       | HHS STAFF DEVEL SUPPLIES | 206.99        |
| ER-JA-501426          |              |              | 06/12/2026                   | 45.60                 |                          |               |
|                       |              |              | 10 E 2213 4150 00 300 000000 |                       | HHS STAFF DEVEL SUPPLIES | 45.60         |
| 06/19/2026            | 9000000119   | ACH          | Allen, Michele P             |                       |                          | 18.85         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| ER-MA-052126          |              |              | 05/21/2026                   | 18.85                 |                          |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED             | 18.85         |
| 06/19/2026            | 9000000120   | ACH          | Anderson, Allison N          |                       |                          | 15.37         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| ER-AA-061026          |              |              | 06/10/2026                   | 15.37                 |                          |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED             | 15.37         |



## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                          | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|--------------------------|---------------|
| 06/19/2026            | 9000000121   | ACH          | Aney, Bradley R              |                       |                          | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| ER-BA-051826          |              |              | 05/18/2026                   | 43.50                 |                          |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS        | 43.50         |
| 06/19/2026            | 9000000122   | ACH          | Avner, Jaclynn Elizabeth     |                       |                          | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| ER-JA-052026          |              |              | 05/20/2026                   | 43.50                 |                          |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS        | 43.50         |
| 06/19/2026            | 9000000123   | ACH          | Banko, Dan A                 |                       |                          | 295.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                          |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT    | 165.00        |
| June/2026             |              |              | 06/11/2026                   | 130.00                |                          |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT    | 130.00        |
| 06/19/2026            | 9000000124   | ACH          | Belin, Marcus J              |                       |                          | 369.68        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| ER-MB-050826          |              |              | 06/12/2026                   | 26.45                 |                          |               |
|                       |              |              | 10 E 2213 4150 00 300 000000 |                       | HHS STAFF DEVEL SUPPLIES | 26.45         |
| ER-MB-051226          |              |              | 06/12/2026                   | 108.20                |                          |               |
|                       |              |              | 10 E 2213 4150 00 300 000000 |                       | HHS STAFF DEVEL SUPPLIES | 108.20        |
| ER-MB-060826          |              |              | 06/08/2026                   | 235.03                |                          |               |
|                       |              |              | 10 E 2410 3320 00 300 000000 |                       | PRIN TRAVEL HS           | 235.03        |
| 06/19/2026            | 9000000125   | ACH          | Bierma, Christian D          |                       |                          | 90.74         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| ER-CB-052226          |              |              | 05/22/2026                   | 90.74                 |                          |               |
|                       |              |              | 10 E 1110 3320 00 100 000000 |                       | TEACHER TRAVEL LEGGEE    | 90.74         |
| 06/19/2026            | 9000000126   | ACH          | Birmingham, Bridget Helen    |                       |                          | 78.15         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| ER-BB-051626          |              |              | 05/16/2026                   | 78.15                 |                          |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS        | 78.15         |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                              | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|------------------------------|---------------|
| 06/19/2026            | 9000000127   | ACH          | Bolger, Laurie A             |                       |                              | 18.41         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-LB-052226          |              |              | 05/22/2026                   | 18.41                 |                              |               |
|                       |              |              | 10 E 1125 3320 00 500 000000 |                       | TRAVEL PRESCHOOL             | 18.41         |
| 06/19/2026            | 9000000128   | ACH          | Bosita, Riana                |                       |                              | 239.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-RB-050426          |              |              | 06/12/2026                   | 239.00                |                              |               |
|                       |              |              | 10 E 1200 4100 92 509 460000 |                       | IDEA INSTRUCTIONAL SUPPLIES  | 239.00        |
| 06/19/2026            | 9000000129   | ACH          | Boskey, Tricia C             |                       |                              | 264.62        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-KB-050526          |              |              | 06/12/2026                   | 32.62                 |                              |               |
|                       |              |              | 10 E 2210 3140 92 509 460000 |                       | IDEA IMPR OF INSTR-STAFF DEV | 32.62         |
| ER-KB-052226          |              |              | 05/22/2026                   | 232.00                |                              |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED                 | 232.00        |
| 06/19/2026            | 9000000130   | ACH          | Boukhari, Adriana E          |                       |                              | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-AB-052126          |              |              | 05/21/2026                   | 43.50                 |                              |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS            | 43.50         |
| 06/19/2026            | 9000000131   | ACH          | Cabaj, Justine               |                       |                              | 88.44         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-JC-051826          |              |              | 05/18/2026                   | 45.96                 |                              |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS            | 45.96         |
| ER-JC-052326          |              |              | 05/23/2026                   | 42.48                 |                              |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS            | 42.48         |
| 06/19/2026            | 9000000132   | ACH          | Caruso, Dean'na M            |                       |                              | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-DC-051826          |              |              | 05/18/2026                   | 43.50                 |                              |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS            | 43.50         |
| 06/19/2026            | 9000000133   | ACH          | Castans, Rita M              |                       |                              | 244.54        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-RC-060826          |              |              | 06/08/2026                   | 244.54                |                              |               |
|                       |              |              | 10 E 1500 3350 00 305 000000 |                       | CONFERENCE TRAVEL HS         | 244.54        |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                       | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-----------------------|---------------|
| 06/19/2026            | 9000000134   | ACH          | Chamberlain, Melinda A       |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-MC-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000135   | ACH          | Chick, Jolene J              |                       |                       | 330.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 165.00        |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 165.00        |
| 06/19/2026            | 9000000136   | ACH          | Cooper, Jason                |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-JC-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000137   | ACH          | Corcoran, Michelle A         |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-MC-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 43.50         |
| 06/19/2026            | 9000000138   | ACH          | Cornett, Brenda L            |                       |                       | 94.15         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-BC-051826          |              |              | 05/18/2026                   | 94.15                 |                       |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 94.15         |
| 06/19/2026            | 9000000139   | ACH          | Crome, Nicole M              |                       |                       | 395.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 395.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 395.00        |
| 06/19/2026            | 9000000140   | ACH          | Dabe, Aimee R                |                       |                       | 79.18         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-AD-050126          |              |              | 05/01/2026                   | 79.18                 |                       |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 79.18         |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                         | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-------------------------|---------------|
| 06/19/2026            | 9000000141   | ACH          | Danekas, Gibson C            |                       |                         | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>          | <b>Amount</b> |
| ER-GD-051826          |              |              | 05/18/2026                   | 43.50                 |                         |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS       | 43.50         |
| 06/19/2026            | 9000000142   | ACH          | DeFrancesco, Christine Lynne |                       |                         | 45.96         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>          | <b>Amount</b> |
| ER-CD-051826          |              |              | 05/18/2026                   | 45.96                 |                         |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS       | 45.96         |
| 06/19/2026            | 9000000143   | ACH          | Devlin, Laura                |                       |                         | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>          | <b>Amount</b> |
| ER-LD-051826          |              |              | 05/18/2026                   | 43.50                 |                         |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS       | 43.50         |
| 06/19/2026            | 9000000144   | ACH          | DeYoung, Jamie M             |                       |                         | 420.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>          | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 420.00                |                         |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT   | 30<br>420.00  |
| 06/19/2026            | 9000000145   | ACH          | Domka, Kristin M             |                       |                         | 420.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>          | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 420.00                |                         |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT   | 420.00        |
| 06/19/2026            | 9000000146   | ACH          | Doubek, Robin                |                       |                         | 63.80         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>          | <b>Amount</b> |
| ER-RD-052226          |              |              | 05/22/2026                   | 63.80                 |                         |               |
|                       |              |              | 10 E 1110 3320 00 100 000000 |                       | TEACHER TRAVEL LEGGEE   | 63.80         |
| 06/19/2026            | 9000000147   | ACH          | Escudero, Michelle L         |                       |                         | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>          | <b>Amount</b> |
| ER-ME-052926          |              |              | 05/29/2026                   | 43.50                 |                         |               |
|                       |              |              | 10 E 2561 3320 00 500 000000 |                       | DIR FOOD SERVICE TRAVEL | 43.50         |
| 06/19/2026            | 9000000148   | ACH          | Forsythe, Kayla A            |                       |                         | 330.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>          | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                         |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT   | 165.00        |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                       | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-----------------------|---------------|
| 06/19/2026            | 9000000148   | ACH          | Forsythe, Kayla A            |                       |                       | 330.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 165.00        |
| 06/19/2026            | 9000000149   | ACH          | Frasor, Carolyn P            |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-CF-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000150   | ACH          | Fulton, Courtney M           |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-CF-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000151   | ACH          | Gaudio, Jenna                |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-JG-051826          |              |              | 05/18/2026                   | 43.50                 |                       | 31            |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000152   | ACH          | Gielarowski, Natalie L       |                       |                       | 43.94         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-NG-051826          |              |              | 05/18/2026                   | 43.94                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.94         |
| 06/19/2026            | 9000000153   | ACH          | Gill, Dede L                 |                       |                       | 36.25         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-DG-061026          |              |              | 06/10/2026                   | 36.25                 |                       |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 36.25         |
| 06/19/2026            | 9000000154   | ACH          | Ginczycki, Michael J         |                       |                       | 577.27        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-MG-060226          |              |              | 06/02/2026                   | 577.27                |                       |               |
|                       |              |              | 10 E 1110 3320 00 100 000000 |                       | TEACHER TRAVEL LEGGEE | 577.27        |
| 06/19/2026            | 9000000155   | ACH          | Godek, Michael J             |                       |                       | 1,501.24      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-MG-052126          |              |              | 06/12/2026                   | 1,501.24              |                       |               |
|                       |              |              | 10 E 2210 6700 98 500 499800 |                       | TEACHER VACANCY TUIT  | 1,501.24      |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                           | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|---------------------------|---------------|
| 06/19/2026            | 9000000156   | ACH          | Golovin, Jenny L             |                       |                           | 80.99         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>            | <b>Amount</b> |
| ER-JG-051926          |              |              | 05/19/2026                   | 80.99                 |                           |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED              | 80.99         |
| 06/19/2026            | 9000000157   | ACH          | Green, Max R                 |                       |                           | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>            | <b>Amount</b> |
| ER-MG-051826          |              |              | 05/18/2026                   | 43.50                 |                           |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS         | 43.50         |
| 06/19/2026            | 9000000158   | ACH          | Gullifor, Kateri L           |                       |                           | 167.67        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>            | <b>Amount</b> |
| ER-KG-050126          |              |              | 05/01/2026                   | 167.67                |                           |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED              | 167.67        |
| 06/19/2026            | 9000000159   | ACH          | Guthrie, Tyler S             |                       |                           | 495.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>            | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                           |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT     | 32            |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                           | 165.00        |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT     | 165.00        |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                           |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT     | 165.00        |
| 06/19/2026            | 9000000160   | ACH          | Hacker, Amanda M             |                       |                           | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>            | <b>Amount</b> |
| ER-AH-052126          |              |              | 05/21/2026                   | 43.50                 |                           |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS         | 43.50         |
| 06/19/2026            | 9000000161   | ACH          | Hall, Ina R                  |                       |                           | 55.81         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>            | <b>Amount</b> |
| ER-IH-052226          |              |              | 05/22/2026                   | 35.81                 |                           |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED              | 35.81         |
| ER-IH-052226          |              |              | 06/12/2026                   | 20.00                 |                           |               |
|                       |              |              | 10 E 3000 4100 92 509 460000 |                       | IDEA COMM ENGAGE SUPPLIES | 20.00         |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                       | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-----------------------|---------------|
| 06/19/2026            | 9000000162   | ACH          | Halvorson, Jacob M           |                       |                       | 1,680.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |
| June/2026             |              |              | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |
| June/2026             |              |              | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |
| June/2026             |              |              | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |
| 06/19/2026            | 9000000163   | ACH          | Henriksen, Kristy L          |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-KH-051726          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000164   | ACH          | Hollingsworth, Nicole M      |                       |                       | 495.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 165.00        |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 165.00        |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 165.00        |
| 06/19/2026            | 9000000165   | ACH          | Hooper, Laura Ann            |                       |                       | 98.36         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-LH-052926          |              |              | 06/12/2026                   | 98.36                 |                       |               |
|                       |              |              | 40 E 2550 4100 00 500 000000 |                       | OFFICE SUPPLIES       | 98.36         |
| 06/19/2026            | 9000000166   | ACH          | Howle, Courtney M            |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-CH-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                       | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-----------------------|---------------|
| 06/19/2026            | 9000000167   | ACH          | Hryniewicz, Frank J          |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-FH-051526          |              |              | 05/15/2026                   | 21.75                 |                       |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 21.75         |
| ER-FH-052326          |              |              | 05/23/2026                   | 21.75                 |                       |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 21.75         |
| 06/19/2026            | 9000000168   | ACH          | Jarka, Kalie M               |                       |                       | 87.00         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-KJ-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| ER-KJ-052126          |              |              | 05/21/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 43.50         |
| 06/19/2026            | 9000000169   | ACH          | Johnson, Jennifer Ann        |                       |                       | 740.74        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-JJ-052226          |              |              | 05/22/2026                   | 740.74                |                       |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 34<br>740.74  |
| 06/19/2026            | 9000000170   | ACH          | Kallas, Dana M               |                       |                       | 503.50        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-DK-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 165.00        |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 165.00        |
| June/2026             |              |              | 06/11/2026                   | 130.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 130.00        |
| 06/19/2026            | 9000000171   | ACH          | Kasper, Lita M               |                       |                       | 45.96         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-LK-060826          |              |              | 06/08/2026                   | 45.96                 |                       |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 45.96         |



## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                        | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|------------------------|---------------|
| 06/19/2026            | 9000000172   | ACH          | Kelly, Jill K                |                       |                        | 78.01         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>         | <b>Amount</b> |
| ER-JK-052226          |              |              | 05/22/2026                   | 78.01                 |                        |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED           | 78.01         |
| 06/19/2026            | 9000000173   | ACH          | Kenefick, Michelle           |                       |                        | 26.81         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>         | <b>Amount</b> |
| ER-MK-051826          |              |              | 05/18/2026                   | 26.81                 |                        |               |
|                       |              |              | 10 E 1120 3320 00 220 000000 |                       | TEACHER TRAVEL MARLOWE | 26.81         |
| 06/19/2026            | 9000000174   | ACH          | Koterbski, Michele A         |                       |                        | 154.47        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>         | <b>Amount</b> |
| ER-MK-052926          |              |              | 06/12/2026                   | 154.47                |                        |               |
|                       |              |              | 40 E 2550 4100 00 500 000000 |                       | OFFICE SUPPLIES        | 154.47        |
| 06/19/2026            | 9000000175   | ACH          | Kowalski, Kim S              |                       |                        | 319.71        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>         | <b>Amount</b> |
| ER-KK-051526          |              |              | 05/15/2026                   | 37.70                 |                        | 35            |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED           | 37.70         |
| ER-KK-051626          |              |              | 05/15/2026                   | 2.90                  |                        |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED           | 2.90          |
| ER-KK-051826          |              |              | 05/18/2026                   | 76.41                 |                        |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS      | 45.96         |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED           | 30.45         |
| ER-KK-052026          |              |              | 05/20/2026                   | 37.70                 |                        |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED           | 37.70         |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                        |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT  | 165.00        |
| 06/19/2026            | 9000000176   | ACH          | Kozbiel, Loida               |                       |                        | 155.86        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>         | <b>Amount</b> |
| ER-LK-051126          |              |              | 05/11/2026                   | 155.86                |                        |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED           | 155.86        |
| 06/19/2026            | 9000000177   | ACH          | Kramer, Valerie              |                       |                        | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>         | <b>Amount</b> |
| ER-VK-051826          |              |              | 05/18/2026                   | 43.50                 |                        |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS      | 43.50         |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                             | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-----------------------------|---------------|
| 06/19/2026            | 9000000178   | ACH          | Krebs, Patricia              |                       |                             | 6.24          |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| ER-PK-051826          |              |              | 05/18/2026                   | 3.63                  |                             |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED                | 3.63          |
| ER-PK-060926          |              |              | 06/09/2026                   | 2.61                  |                             |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED                | 2.61          |
| 06/19/2026            | 9000000179   | ACH          | Kurek, Rich P                |                       |                             | 90.63         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| ER-RK-051826          |              |              | 05/18/2026                   | 71.78                 |                             |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS           | 71.78         |
| ER-RK-052826          |              |              | 05/28/2026                   | 18.85                 |                             |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS           | 18.85         |
| 06/19/2026            | 9000000180   | ACH          | Labas, Hunter P              |                       |                             | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| ER-HL-051826          |              |              | 05/18/2026                   | 43.50                 |                             | 36            |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS           | 43.50         |
| 06/19/2026            | 9000000181   | ACH          | Lachel, Erik J               |                       |                             | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| ER-EL-051826          |              |              | 05/18/2026                   | 43.50                 |                             |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS           | 43.50         |
| 06/19/2026            | 9000000182   | ACH          | LaTour, Kelly A              |                       |                             | 246.84        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| ER-KL-060926          |              |              | 06/09/2026                   | 246.84                |                             |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED                | 246.84        |
| 06/19/2026            | 9000000183   | ACH          | Lewandowski, Kathleen M      |                       |                             | 5.94          |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| ER-KL-060326          |              |              | 06/12/2026                   | 5.94                  |                             |               |
|                       |              |              | 10 E 1200 4100 92 509 460000 |                       | IDEA INSTRUCTIONAL SUPPLIES | 5.94          |
| 06/19/2026            | 9000000184   | ACH          | Lombard, Jessica             |                       |                             | 301.33        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| ER-JL-021126          |              |              | 06/12/2026                   | 59.11                 |                             |               |
|                       |              |              | 10 E 2321 4100 00 500 000000 |                       | SUPPLIES SUPT               | 59.11         |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                       | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-----------------------|---------------|
| 06/19/2026            | 9000000184   | ACH          | Lombard, Jessica             |                       |                       | 301.33        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-JL-060826          |              |              | 06/08/2026                   | 242.22                |                       |               |
|                       |              |              | 10 E 2321 3320 00 510 000000 |                       | TRAVEL SUPT           | 242.22        |
| 06/19/2026            | 9000000185   | ACH          | Lopez, Maria D               |                       |                       | 560.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 560.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 560.00        |
| 06/19/2026            | 9000000186   | ACH          | Mangan, Michelle A           |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-MM-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000187   | ACH          | Mankevicius, Bree A          |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-BM-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 37<br>43.50   |
| 06/19/2026            | 9000000188   | ACH          | Marchand, Gerard W           |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-GM-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000189   | ACH          | Mays, Gina M                 |                       |                       | 463.50        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-GM-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| June/2026             |              |              | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |
| 06/19/2026            | 9000000190   | ACH          | Messina, Megan L             |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-MM-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                              | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|------------------------------|---------------|
| 06/19/2026            | 9000000191   | ACH          | Miguel, Crystal A            |                       |                              | 443.14        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-CM-050726          |              |              | 05/07/2026                   | 118.14                |                              |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED                 | 118.14        |
| ER-CM--051126         |              |              | 06/12/2026                   | 325.00                |                              |               |
|                       |              |              | 10 E 2210 3140 92 509 460000 |                       | IDEA IMPR OF INSTR-STAFF DEV | 325.00        |
| 06/19/2026            | 9000000192   | ACH          | Miller, Karen                |                       |                              | 20.68         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-KM-051326          |              |              | 05/13/2026                   | 20.68                 |                              |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS            | 20.68         |
| 06/19/2026            | 9000000193   | ACH          | Miniewicz, Jerzy             |                       |                              | 68.15         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-JM-060126          |              |              | 06/01/2026                   | 68.15                 |                              |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED                 | 68.15         |
| 06/19/2026            | 9000000194   | ACH          | Monson, Jason                |                       |                              | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-JM-051826          |              |              | 05/18/2026                   | 43.50                 |                              |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS            | 43.50         |
| 06/19/2026            | 9000000195   | ACH          | Moran, Tonya L               |                       |                              | 78.30         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-TM-051826          |              |              | 05/18/2026                   | 43.50                 |                              |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS            | 43.50         |
| ER-TM-061126          |              |              | 06/11/2026                   | 34.80                 |                              |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED                 | 34.80         |
| 06/19/2026            | 9000000196   | ACH          | Natale, Bozena G             |                       |                              | 45.65         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-BN-052226          |              |              | 06/12/2026                   | 45.65                 |                              |               |
|                       |              |              | 10 E 2560 4100 00 220 000000 |                       | CAFE SUPPLIES MARLOWE        | 45.65         |
| 06/19/2026            | 9000000197   | ACH          | Neuzil, Angela D             |                       |                              | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| ER-AN-051826          |              |              | 05/18/2026                   | 43.50                 |                              |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS            | 43.50         |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                       | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-----------------------|---------------|
| 06/19/2026            | 9000000198   | ACH          | Olsen, Allison R             |                       |                       | 420.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |
| 06/19/2026            | 9000000199   | ACH          | Pipitone, Hannah R           |                       |                       | 1,120.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 1,120.00              |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 1,120.00      |
| 06/19/2026            | 9000000200   | ACH          | Price, Anne K                |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-AP-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000201   | ACH          | Reed, Richard L              |                       |                       | 25.98         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-RR-051526          |              |              | 06/12/2026                   | 25.98                 |                       |               |
|                       |              |              | 10 E 2560 4150 00 300 000000 |                       | CAFE FOOD HS          | 39<br>25.98   |
| 06/19/2026            | 9000000202   | ACH          | Regan, Dan P                 |                       |                       | 420.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |
| 06/19/2026            | 9000000203   | ACH          | Reynolds, Melissa L          |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-MR-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000204   | ACH          | Ricker, Krysta L             |                       |                       | 39.89         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-KR-052226          |              |              | 05/22/2026                   | 39.89                 |                       |               |
|                       |              |              | 10 E 1110 3320 00 100 000000 |                       | TEACHER TRAVEL LEGGEE | 39.89         |
| 06/19/2026            | 9000000205   | ACH          | Rodriguez, Jennifer S        |                       |                       | 420.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                      | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|----------------------|---------------|
| 06/19/2026            | 9000000206   | ACH          | Rodriguez, Tom M             |                       |                      | 93.53         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>       | <b>Amount</b> |
| ER-TR-050126          |              |              | 05/21/2026                   | 93.53                 |                      |               |
|                       |              |              | 10 E 2520 3320 00 501 000000 |                       | TRAVEL FISCAL        | 93.53         |
| 06/19/2026            | 9000000207   | ACH          | Roskopf, Jake R              |                       |                      | 3,424.73      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>       | <b>Amount</b> |
| ER-JR-052826          |              |              | 06/12/2026                   | 3,205.00              |                      |               |
|                       |              |              | 10 E 2210 6700 98 500 499800 |                       | TEACHER VACANCY TUIT | 3,205.00      |
| ER-JR-052826          |              |              | 06/12/2026                   | 219.73                |                      |               |
|                       |              |              | 10 E 1100 4100 98 500 499800 |                       | REP INSTR SUPPLIES   | 219.73        |
| 06/19/2026            | 9000000208   | ACH          | Roskopf, Janet C             |                       |                      | 60.00         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>       | <b>Amount</b> |
| ER-JR-051126          |              |              | 06/12/2026                   | 60.00                 |                      |               |
|                       |              |              | 10 E 2130 4100 00 500 000000 |                       | SUPPLIES HEALTH      | 60.00         |
| 06/19/2026            | 9000000209   | ACH          | Row, Jesse M                 |                       |                      | 3,726.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>       | <b>Amount</b> |
| ER-JR-051526          |              |              | 06/12/2026                   | 3,726.00              |                      |               |
|                       |              |              | 10 E 2210 6700 98 500 499800 |                       | TEACHER VACANCY TUIT | 3,726.00      |
| 06/19/2026            | 9000000210   | ACH          | Ryan, Debi D                 |                       |                      | 154.58        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>       | <b>Amount</b> |
| ER-DR-052026          |              |              | 05/20/2026                   | 154.58                |                      |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED         | 154.58        |
| 06/19/2026            | 9000000211   | ACH          | Sara, Lindsay A              |                       |                      | 411.21        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>       | <b>Amount</b> |
| ER-LS-052226          |              |              | 05/22/2026                   | 411.21                |                      |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED         | 411.21        |
| 06/19/2026            | 9000000212   | ACH          | Saylor, Alexa K              |                       |                      | 217.50        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>       | <b>Amount</b> |
| ER-AS-052226          |              |              | 05/22/2026                   | 217.50                |                      |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED         | 217.50        |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                       | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-----------------------|---------------|
| 06/19/2026            | 9000000213   | ACH          | Schwerzler, Therese M        |                       |                       | 17.83         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-TS-042226          |              |              | 04/22/2026                   | 17.83                 |                       |               |
|                       |              |              | 10 E 2410 3320 00 300 000000 |                       | PRIN TRAVEL HS        | 17.83         |
| 06/19/2026            | 9000000214   | ACH          | Searle, Cara M               |                       |                       | 16.68         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-CS-052026          |              |              | 05/20/2026                   | 16.68                 |                       |               |
|                       |              |              | 10 E 1110 3320 00 100 000000 |                       | TEACHER TRAVEL LEGGEE | 16.68         |
| 06/19/2026            | 9000000215   | ACH          | Severin, Nikki T             |                       |                       | 50.69         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-NS-060126          |              |              | 06/01/2026                   | 50.69                 |                       |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 50.69         |
| 06/19/2026            | 9000000216   | ACH          | Stanfa, Denise               |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-DS-051826          |              |              | 05/18/2026                   | 43.50                 |                       | 41            |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000217   | ACH          | Starnes, Suzanne M           |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-SS-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000218   | ACH          | Styers, Steve                |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-SS-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000219   | ACH          | Swanson, Brandy              |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-BS-051826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000220   | ACH          | Taylor, Nicki M              |                       |                       | 59.61         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-NT-052226          |              |              | 05/22/2026                   | 43.95                 |                       |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 43.95         |

## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                       | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-----------------------|---------------|
| 06/19/2026            | 9000000220   | ACH          | Taylor, Nicki M              |                       |                       | 59.61         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-NT-060426          |              |              | 06/04/2026                   | 15.66                 |                       |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 15.66         |
| 06/19/2026            | 9000000221   | ACH          | Trottier, Katherine E        |                       |                       | 115.28        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-KT-052826          |              |              | 05/28/2026                   | 61.48                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 61.48         |
| ER-KT-052826          |              |              | 06/12/2026                   | 53.80                 |                       |               |
|                       |              |              | 10 E 1130 4100 02 300 000000 |                       | ART SUPPLIES HS       | 53.80         |
| 06/19/2026            | 9000000222   | ACH          | Vanek, Shannon C             |                       |                       | 43.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-SV-081826          |              |              | 05/18/2026                   | 43.50                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50         |
| 06/19/2026            | 9000000223   | ACH          | Walsh, Kelly Jo              |                       |                       | 1,260.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| June/2026             |              |              | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |
| June/2026             |              |              | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |
| June/2026             |              |              | 06/11/2026                   | 420.00                |                       |               |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 420.00        |
| 06/19/2026            | 9000000224   | ACH          | Whalen, Erika L              |                       |                       | 30.67         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-EW-052126          |              |              | 05/21/2026                   | 30.67                 |                       |               |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED          | 30.67         |
| 06/19/2026            | 9000000225   | ACH          | Whalen, Kelley A             |                       |                       | 45.96         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b> |
| ER-KW-052226          |              |              | 05/22/2026                   | 45.96                 |                       |               |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 45.96         |



## AP Check Register

AP Run: 061826-DG618-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                       | Check Amount     |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-----------------------|------------------|
| 06/19/2026            | 9000000226   | ACH          | Whiteside, Camille           |                       |                       | 295.00           |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b>    |
| June/2026             |              |              | 06/11/2026                   | 130.00                |                       |                  |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 130.00           |
| June/2026             |              |              | 06/11/2026                   | 165.00                |                       |                  |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 165.00           |
| 06/19/2026            | 9000000227   | ACH          | Winterton, Laura B           |                       |                       | 335.00           |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b>    |
| June/2026             |              |              | 06/11/2026                   | 335.00                |                       |                  |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT | 335.00           |
| 06/19/2026            | 9000000228   | ACH          | Zhao, Tianya                 |                       |                       | 43.50            |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>        | <b>Amount</b>    |
| ER-TZ-051826          |              |              | 05/18/2026                   | 43.50                 |                       |                  |
|                       |              |              | 10 E 1130 3320 00 300 000000 |                       | TEACHER TRAVEL HS     | 43.50            |
| <b>Total:</b>         |              |              |                              |                       |                       | <b>30,568.14</b> |

### 061826-DG618-BOE AP Summary

| Type            | Count      | Amount           |
|-----------------|------------|------------------|
| Regular Checks: | 10         | 2,348.55         |
| ACH Checks:     | 112        | 28,219.59        |
| Wire Transfers: | 0          | 0.00             |
| Epayables:      | 0          | 0.00             |
| <b>Total:</b>   | <b>122</b> | <b>30,568.14</b> |

## AP Check Register

AP Run: 061826-DG7158-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                            |                       |                            | Check Amount     |
|-----------------------|--------------|--------------|---------------------------------|-----------------------|----------------------------|------------------|
| 06/19/2026            | 81639        | Check        | Arctic Snow and Ice Control Inc |                       |                            | 6,213.50         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b>    |
| 300014660             |              |              | 06/17/2026                      | 6,213.50              |                            |                  |
|                       |              |              | 20 E 2542 3220 00 500 000000    |                       | SNOW REMOVAL               | 6,213.50         |
| 06/19/2026            | 81640        | Check        | Home Depot Credit Services      |                       |                            | 2,192.00         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b>    |
| 8904077               |              |              | 06/18/2026                      | 2,192.00              |                            |                  |
|                       |              |              | 10 E 1120 4100 00 210 000000    |                       | INST SUPPLIES HEINEMAN     | 2,192.00         |
| 06/19/2026            | 81641        | Check        | Jostens                         |                       |                            | 1,935.28         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b>    |
| 38270063              |              |              | 06/18/2026                      | 1,002.95              |                            |                  |
|                       |              |              | 10 E 1120 3600 00 210 000000    |                       | PRINTING HEINEMAN          | 1,002.95         |
| 38581268              |              |              | 06/18/2026                      | 897.41                |                            |                  |
|                       |              |              | 10 E 1120 3600 00 210 000000    |                       | PRINTING HEINEMAN          | 897.41           |
| 39243116              |              |              | 06/18/2026                      | 17.46                 |                            |                  |
|                       |              |              | 10 E 1120 3600 00 210 000000    |                       | PRINTING HEINEMAN          | 44               |
|                       |              |              |                                 |                       |                            | 17.46            |
| 39565418              |              |              | 06/18/2026                      | 17.46                 |                            |                  |
|                       |              |              | 10 E 1120 3600 00 210 000000    |                       | PRINTING HEINEMAN          | 17.46            |
| 06/19/2026            | 81642        | Check        | Visual Image Photography        |                       |                            | 144.00           |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b>    |
| 39247                 |              |              | 06/17/2026                      | 144.00                |                            |                  |
|                       |              |              | 10 E 2410 4910 00 140 000000    |                       | REBATE SUPPLIES MACKEBEN   | 144.00           |
| 06/19/2026            | 9000000229   | ACH          | Themes & Variations Inc         |                       |                            | 2,850.00         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b>    |
| 146086                |              |              | 06/18/2026                      | 2,850.00              |                            |                  |
|                       |              |              | 10 E 2212 3100 00 505 000000    |                       | CURRICLUM GEN PUR SVC 6-12 | 2,850.00         |
| <b>Total:</b>         |              |              |                                 |                       |                            | <b>13,334.78</b> |

# AP Check Register

AP Run: 061826-DG7158-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date | Check Number | Payment Type | Name | Check Amount |
|------------|--------------|--------------|------|--------------|
|------------|--------------|--------------|------|--------------|

| 061826-DG7158-BOE AP Summary |       |           |
|------------------------------|-------|-----------|
| Type                         | Count | Amount    |
| Regular Checks:              | 4     | 10,484.78 |
| ACH Checks:                  | 1     | 2,850.00  |
| Wire Transfers:              | 0     | 0.00      |
| Epayables:                   | 0     | 0.00      |
| Total:                       | 5     | 13,334.78 |

## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                                | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|--------------------------------|---------------|
| 06/19/2026            | 81643        | Check        | A Parts Warehouse            |                       |                                | 899.20        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 199415                |              |              | 06/16/2026                   | 207.90                |                                |               |
|                       |              |              | 40 E 2554 4100 00 500 000000 |                       | FLEET SUPPLIES                 | 207.90        |
| 199656                |              |              | 06/16/2026                   | 691.30                |                                |               |
|                       |              |              | 40 E 2554 4100 00 500 000000 |                       | FLEET SUPPLIES                 | 691.30        |
| 06/19/2026            | 81644        | Check        | ACCO Brands                  |                       |                                | 442.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 4731803254            |              |              | 06/16/2026                   | 442.00                |                                |               |
|                       |              |              | 10 E 1110 3230 00 100 000000 |                       | REPAIRS & MAINTENANCE LEGGEE   | 442.00        |
| 06/19/2026            | 81645        | Check        | Accurate Translation Bureau  |                       |                                | 1,887.76      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 31907                 |              |              | 06/16/2026                   | 1,887.76              |                                |               |
|                       |              |              | 10 E 1200 3100 92 509 460000 |                       | IDEA GENERAL PURCHASED SERVICE | 1,887.76      |
| 06/19/2026            | 81646        | Check        | AIA Corporation              |                       |                                | 704.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| DCM3303041            |              |              | 06/16/2026                   | 704.00                |                                |               |
|                       |              |              | 10 E 2546 4120 00 500 000000 |                       | CAMPUS SUPERVISOR SUPPLIES     | 704.00        |
| 06/19/2026            | 81647        | Check        | Al Piemonte                  |                       |                                | 100.81        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| CHCS535336            |              |              | 06/16/2026                   | 100.81                |                                |               |
|                       |              |              | 40 E 2550 3230 00 500 000000 |                       | REPAIRS AND MAINTENANCE        | 100.81        |
| 06/19/2026            | 81648        | Check        | AMG Occ Health               |                       |                                | 101.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 22847183              |              |              | 06/16/2026                   | 101.00                |                                |               |
|                       |              |              | 10 E 2642 3900 00 506 000000 |                       | PURCHASED SERVICE HUMAN RES    | 101.00        |
| 06/19/2026            | 81649        | Check        | Arlington Heights Ford       |                       |                                | 314.72        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 221990                |              |              | 06/16/2026                   | 314.72                |                                |               |
|                       |              |              | 40 E 2550 3230 00 500 000000 |                       | REPAIRS AND MAINTENANCE        | 314.72        |

## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                            |                       |                             | Check Amount  |
|-----------------------|--------------|--------------|---------------------------------|-----------------------|-----------------------------|---------------|
| 06/19/2026            | 81650        | Check        | Auto Glass Service              |                       |                             | 340.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| 32127                 |              |              | 06/16/2026                      | 340.00                |                             |               |
|                       |              |              | 40 E 2550 3230 00 500 000000    |                       | REPAIRS AND MAINTENANCE     | 340.00        |
| 06/19/2026            | 81651        | Check        | Barr Mechanical Sales Inc       |                       |                             | 2,850.46      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| SI-48034              |              |              | 06/16/2026                      | 2,850.46              |                             |               |
|                       |              |              | 20 E 2542 4100 00 500 000000    |                       | SUPPLIES B & G              | 2,850.46      |
| 06/19/2026            | 81652        | Check        | Bloomsbury Publishing Inc       |                       |                             | 1,441.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| BUS104716             |              |              | 06/12/2026                      | 1,441.00              |                             |               |
|                       |              |              | 10 E 2212 3100 00 505 000000    |                       | CURRICULUM GEN PUR SVC 6-12 | 1,441.00      |
| 06/19/2026            | 81653        | Check        | Blu Petroleum                   |                       |                             | 379.94        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| SI-48034              |              |              | 06/16/2026                      | 379.94                |                             |               |
|                       |              |              | 40 E 2550 3230 00 500 000000    |                       | REPAIRS AND MAINTENANCE     | 47<br>379.94  |
| 06/19/2026            | 81654        | Check        | Build Capacity Consulting LLC   |                       |                             | 124.70        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| 1181                  |              |              | 06/16/2026                      | 124.70                |                             |               |
|                       |              |              | 10 E 2212 3100 00 505 000000    |                       | CURRICULUM GEN PUR SVC 6-12 | 124.70        |
| 06/19/2026            | 81655        | Check        | Camelot Therapeutic Schools LLC |                       |                             | 8,622.80      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| INV251143             |              |              | 06/16/2026                      | 8,622.80              |                             |               |
|                       |              |              | 10 E 4220 6700 00 509 000000    |                       | SP ED PRIVATE TUITION       | 8,622.80      |
| 06/19/2026            | 81656        | Check        | Campus Solutions                |                       |                             | 922.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| 195110316             |              |              | 06/16/2026                      | 922.00                |                             |               |
|                       |              |              | 10 E 2190 4100 00 300 000000    |                       | GRADUATION SUPPLIES HHS     | 922.00        |
| 06/19/2026            | 81657        | Check        | Cengage Learning                |                       |                             | 104,252.50    |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>             | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| 999102782078          |              |              | 06/15/2026                      | 104,252.50            |                             |               |
|                       |              |              | 10 E 1100 4230 00 505 000000    |                       | NEW ADOPTION 6-12           | 104,252.50    |

## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                               | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|-------------------------------|---------------|
| 06/19/2026            | 81658        | Check        | Cintas Corporation No 2      |                       |                               | 116.91        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| 5337973202            |              |              | 06/16/2026                   | 7.53                  |                               |               |
|                       |              |              | 10 E 2560 4100 00 140 000000 |                       | CAFE SUPPLIES MACKEBEN        | 7.53          |
| 5337973203            |              |              | 06/16/2026                   | 7.53                  |                               |               |
|                       |              |              | 10 E 2560 4100 00 150 000000 |                       | CAFE SUPPLIES CONLEY          | 7.53          |
| 5337973204            |              |              | 06/16/2026                   | 24.23                 |                               |               |
|                       |              |              | 10 E 2560 4100 00 210 000000 |                       | CAFE SUPPLIES HEINEMAN        | 24.23         |
| 5337973205            |              |              | 06/16/2026                   | 7.53                  |                               |               |
|                       |              |              | 10 E 2560 4100 00 220 000000 |                       | CAFE SUPPLIES MARLOWE         | 7.53          |
| 5337973206            |              |              | 06/16/2026                   | 24.23                 |                               |               |
|                       |              |              | 10 E 2560 4100 00 120 000000 |                       | CAFE SUPPLIES MARTIN          | 24.23         |
| 5337973207            |              |              | 06/16/2026                   | 7.53                  |                               |               |
|                       |              |              | 10 E 2560 4100 00 110 000000 |                       | CAFE SUPPLIES CHESAK          | 7.53          |
| 5337973208            |              |              | 06/16/2026                   | 7.53                  |                               |               |
|                       |              |              | 10 E 2560 4100 00 100 000000 |                       | CAFE SUPPLIES LEGGEE          | 48            |
| 5337973209            |              |              | 06/16/2026                   | 30.80                 |                               |               |
|                       |              |              | 10 E 2560 4100 00 300 000000 |                       | CAFE SUPPLIES HS              | 30.80         |
| 06/19/2026            | 81659        | Check        | Clarity Assessments LLC      |                       |                               | 12,800.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| 26-15804              |              |              | 06/16/2026                   | 12,800.00             |                               |               |
|                       |              |              | 10 E 1101 1210 00 509 000000 |                       | DISTRICT HOMEBOUND TUTORING   | 12,800.00     |
| 06/19/2026            | 81660        | Check        | Correct Digital Displays Inc |                       |                               | 348.75        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| 517568                |              |              | 06/16/2026                   | 348.75                |                               |               |
|                       |              |              | 10 E 1500 4100 00 305 000000 |                       | TRAINING/ATHLETIC SUPPLIES HS | 348.75        |
| 06/19/2026            | 81661        | Check        | CT Veach Inc                 |                       |                               | 27,447.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| 88236                 |              |              | 06/16/2026                   | 950.00                |                               |               |
|                       |              |              | 20 E 2543 3230 00 500 000000 |                       | REPAIRS-GROUNDS               | 950.00        |
| 88237                 |              |              | 06/16/2026                   | 4,750.00              |                               |               |
|                       |              |              | 20 E 2543 3230 00 500 000000 |                       | REPAIRS-GROUNDS               | 4,750.00      |

## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                                |                       |                                | Check Amount  |
|-----------------------|--------------|--------------|-------------------------------------|-----------------------|--------------------------------|---------------|
| 06/19/2026            | 81661        | Check        | CT Veach Inc                        |                       |                                | 27,447.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 88319                 |              |              | 06/18/2026                          | 21,747.00             |                                |               |
|                       |              |              | 20 E 2543 3200 00 500 000000        |                       | GROUNDS CONTRACT               | 21,747.00     |
| 06/19/2026            | 81662        | Check        | Curriculum Associates LLC           |                       |                                | 49,992.80     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 10015684              |              |              | 06/12/2026                          | 49,992.80             |                                |               |
|                       |              |              | 10 E 1800 3900 82 505 000000        |                       | TBE/TPI INSTR PUR SVC          | 41,534.70     |
|                       |              |              | 10 E 2210 3100 84 500 490000        |                       | TITLE III LIPLEPS PUR SVCS     | 8,458.10      |
| 06/19/2026            | 81663        | Check        | DeltaMath Solutions Inc             |                       |                                | 31,752.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 29593                 |              |              | 06/15/2026                          | 31,752.00             |                                |               |
|                       |              |              | 10 E 2212 3100 00 505 000000        |                       | CURRICLUM GEN PUR SVC 6-12     | 31,752.00     |
| 06/19/2026            | 81664        | Check        | Demco Inc                           |                       |                                | 437.86        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 300260005             |              |              | 06/18/2026                          | 306.86                |                                |               |
|                       |              |              | 10 E 2220 4300 00 300 000000        |                       | MEDIA CENTER HS                | 306.86        |
| 7792601               |              |              | 06/18/2026                          | 131.00                |                                |               |
|                       |              |              | 10 E 2220 4900 00 220 000000        |                       | MEDIA CENTER TECH MARLOWE      | 131.00        |
| 06/19/2026            | 81665        | Check        | DuPage Federation on Human Services |                       |                                | 225.70        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 13227                 |              |              | 06/16/2026                          | 83.25                 |                                |               |
|                       |              |              | 10 E 1800 3900 82 505 000000        |                       | TBE/TPI INSTR PUR SVC          | 83.25         |
| 13227                 |              |              | 06/16/2026                          | 142.45                |                                |               |
|                       |              |              | 10 E 1200 3100 92 509 460000        |                       | IDEA GENERAL PURCHASED SERVICE | 142.45        |
| 06/19/2026            | 81666        | Check        | Engler Callaway Baasten & Sraga LLC |                       |                                | 6,127.50      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 36872                 |              |              | 06/16/2026                          | 6,127.50              |                                |               |
|                       |              |              | 10 E 2310 3180 00 510 000000        |                       | LEGAL BOARD                    | 6,127.50      |
| 06/19/2026            | 81667        | Check        | Everway LLC                         |                       |                                | 9,058.36      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 00280252N             |              |              | 06/17/2026                          | 9,058.36              |                                |               |
|                       |              |              | 10 E 2212 3100 00 505 000000        |                       | CURRICLUM GEN PUR SVC 6-12     | 9,058.36      |

## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                            | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|----------------------------|---------------|
| 06/19/2026            | 81668        | Check        | Gordon Food Service          |                       |                            | 1,539.26      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| 9035581239            |              |              | 05/29/2026                   | 1,539.26              |                            |               |
|                       |              |              | 10 E 2560 4150 00 120 000000 |                       | CAFE FOOD MARTIN           | 1,539.26      |
| 06/19/2026            | 81669        | Check        | GradeCam LLC                 |                       |                            | 44,415.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| 0626082               |              |              | 06/15/2026                   | 44,415.00             |                            |               |
|                       |              |              | 10 E 2212 3100 00 505 000000 |                       | CURRICLUM GEN PUR SVC 6-12 | 44,415.00     |
| 06/19/2026            | 81670        | Check        | Grainger                     |                       |                            | 1,033.31      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| 9909196900            |              |              | 06/17/2026                   | 66.73                 |                            |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G             | 66.73         |
| 9909265150            |              |              | 06/17/2026                   | 135.27                |                            |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G             | 135.27        |
| 9916014880            |              |              | 06/17/2026                   | 42.46                 |                            |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G             | 50            |
|                       |              |              |                              |                       |                            | 42.46         |
| 9922132353            |              |              | 06/17/2026                   | 25.80                 |                            |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G             | 25.80         |
| 9927913864            |              |              | 06/17/2026                   | 62.11                 |                            |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G             | 62.11         |
| 9933046337            |              |              | 06/17/2026                   | 123.37                |                            |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G             | 123.37        |
| 9933216088            |              |              | 06/17/2026                   | 65.88                 |                            |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G             | 65.88         |
| 9936815274            |              |              | 06/17/2026                   | 416.71                |                            |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G             | 416.71        |
| 9938399459            |              |              | 06/17/2026                   | 94.98                 |                            |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G             | 94.98         |
| 06/19/2026            | 81671        | Check        | GW Berkheimer Co Inc         |                       |                            | 31.66         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| 8241366               |              |              | 06/17/2026                   | 31.66                 |                            |               |
|                       |              |              | 10 E 2560 3230 00 300 000000 |                       | CAFE REPAIRS HS            | 31.66         |



## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date          | Check Number | Payment Type                 | Name                       |                           |             | Check Amount |
|---------------------|--------------|------------------------------|----------------------------|---------------------------|-------------|--------------|
| 06/19/2026          | 81672        | Check                        | Home Depot Credit Services |                           |             | 811.23       |
| Invoice Number      |              | Invoice Date                 | Invoice Amount             | Account                   | Amount      |              |
| 05/13/2026          |              | 06/18/2026                   | 99.96                      |                           |             |              |
|                     |              | 20 E 2542 4100 00 500 000000 |                            | SUPPLIES B & G            | 99.96       |              |
| 1062985             |              | 06/18/2026                   | 49.98                      |                           |             |              |
|                     |              | 20 E 2542 4100 00 500 000000 |                            | SUPPLIES B & G            | 49.98       |              |
| 2021366             |              | 06/18/2026                   | 101.75                     |                           |             |              |
|                     |              | 20 E 2542 4100 00 500 000000 |                            | SUPPLIES B & G            | 101.75      |              |
| 3022353             |              | 06/18/2026                   | 83.16                      |                           |             |              |
|                     |              | 20 E 2542 4100 00 500 000000 |                            | SUPPLIES B & G            | 83.16       |              |
| 3022375             |              | 06/18/2026                   | 54.97                      |                           |             |              |
|                     |              | 20 E 2542 4100 00 500 000000 |                            | SUPPLIES B & G            | 54.97       |              |
| 3521867             |              | 06/18/2026                   | 84.33                      |                           |             |              |
|                     |              | 20 E 2542 4100 00 500 000000 |                            | SUPPLIES B & G            | 84.33       |              |
| 3521868             |              | 06/18/2026                   | 63.07                      |                           |             |              |
|                     |              | 20 E 2542 4100 00 500 000000 |                            | SUPPLIES B & G            | 51<br>63.07 |              |
| 3523815             |              | 06/18/2026                   | 48.11                      |                           |             |              |
|                     |              | 20 E 2542 4100 00 500 000000 |                            | SUPPLIES B & G            | 48.11       |              |
| 4074140             |              | 06/18/2026                   | 34.19                      |                           |             |              |
|                     |              | 20 E 2542 4100 00 500 000000 |                            | SUPPLIES B & G            | 34.19       |              |
| 56.48               |              | 06/18/2026                   | 56.48                      |                           |             |              |
|                     |              | 20 E 2542 4100 00 500 000000 |                            | SUPPLIES B & G            | 56.48       |              |
| 73.32               |              | 06/18/2026                   | 73.32                      |                           |             |              |
|                     |              | 20 E 2542 4100 00 500 000000 |                            | SUPPLIES B & G            | 73.32       |              |
| 9520906             |              | 06/18/2026                   | 41.94                      |                           |             |              |
|                     |              | 20 E 2542 4100 00 500 000000 |                            | SUPPLIES B & G            | 41.94       |              |
| 9900362             |              | 06/18/2026                   | 19.97                      |                           |             |              |
|                     |              | 20 E 2542 4100 00 500 000000 |                            | SUPPLIES B & G            | 19.97       |              |
| 06/19/2026          | 81673        | Check                        | Hot Shots Sports LLC       |                           |             | 320.00       |
| Invoice Number      |              | Invoice Date                 | Invoice Amount             | Account                   | Amount      |              |
| Feb-May Tot Classes |              | 06/17/2026                   | 320.00                     |                           |             |              |
|                     |              | 10 E 1125 3900 90 500 000000 |                            | PURCHASED SERV PARENT-TOT | 320.00      |              |

## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                                      |                       |                              | Check Amount  |
|-----------------------|--------------|--------------|-------------------------------------------|-----------------------|------------------------------|---------------|
| 06/19/2026            | 81674        | Check        | Huntley Park District                     |                       |                              | 75.00         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                       | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| D158MAYSOFT26         |              |              | 06/17/2026                                | 75.00                 |                              |               |
|                       |              |              | 10 E 1500 6400 00 305 000000              |                       | SPORTS DUES & FEES HS        | 75.00         |
| 06/19/2026            | 81675        | Check        | Illinois Office of the State Fire Marshal |                       |                              | 2,450.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                       | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| 10010129              |              |              | 06/17/2026                                | 2,450.00              |                              |               |
|                       |              |              | 20 E 2542 3900 00 500 000000              |                       | OTHER PURCHASED SERVICE      | 2,450.00      |
| 06/19/2026            | 81676        | Check        | Jostens                                   |                       |                              | 3,047.35      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                       | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| 39548679              |              |              | 06/17/2026                                | 13.05                 |                              |               |
|                       |              |              | 10 E 1120 3600 00 220 000000              |                       | PRINTING MARLOWE             | 13.05         |
| 3965508               |              |              | 06/17/2026                                | 3,034.30              |                              |               |
|                       |              |              | 10 E 1120 4100 00 220 000000              |                       | INST SUPPLIES MARLOWE        | 3,034.30      |
| 06/19/2026            | 81677        | Check        | Kelso Burnett Co                          |                       |                              | 8,718.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                       | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| 1388084               |              |              | 06/18/2026                                | 8,718.00              |                              |               |
|                       |              |              | 10 E 2660 3900 00 504 000000              |                       | PURCHASED SERVICE TECHNOLOGY | 8,718.00      |
| 06/19/2026            | 81678        | Check        | LRS LLC                                   |                       |                              | 935.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                       | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| PS693218              |              |              | 06/17/2026                                | 345.00                |                              |               |
|                       |              |              | 10 E 1120 7100 00 220 000000              |                       | MARLOWE NON-CAPITALIZED EQPT | 345.00        |
| PS701526              |              |              | 06/17/2026                                | 295.00                |                              |               |
|                       |              |              | 10 E 2410 4100 00 220 000000              |                       | OFFICE SUPPLIES MARLOWE      | 295.00        |
| PS704893              |              |              | 06/17/2026                                | 295.00                |                              |               |
|                       |              |              | 10 E 2410 4100 00 220 000000              |                       | OFFICE SUPPLIES MARLOWE      | 295.00        |
| 06/19/2026            | 81679        | Check        | McMaster Carr Supply Co                   |                       |                              | 26.65         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                       | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| 66160532              |              |              | 06/17/2026                                | 26.65                 |                              |               |
|                       |              |              | 20 E 2542 4100 00 500 000000              |                       | SUPPLIES B & G               | 26.65         |

## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                                |                                |                | Check Amount   |
|-----------------------|--------------|--------------|-------------------------------------|--------------------------------|----------------|----------------|
| 06/19/2026            | 81680        | Check        | Metlife                             |                                |                | 22,620.03      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b>          | <b>Account</b> | <b>Amount</b>  |
| 00040                 |              |              | 06/11/2026                          | 22,620.03                      |                |                |
|                       |              |              | 10 E 2310 2200 00 500 000000        | SUPPORT SERV-GEN ADM INSURANCE |                | 22,620.03      |
| 06/19/2026            | 81681        | Check        | MPS Macmillan Holdings LLC          |                                |                | 1,200.00       |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b>          | <b>Account</b> | <b>Amount</b>  |
| 85895490              |              |              | 06/17/2026                          | 1,200.00                       |                |                |
|                       |              |              | 10 E 1100 4230 00 505 000000        | NEW ADOPTION 6-12              |                | 1,200.00       |
| 06/19/2026            | 81682        | Check        | Neuco                               |                                |                | 29.33          |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b>          | <b>Account</b> | <b>Amount</b>  |
| 9714113               |              |              | 06/17/2026                          | 29.33                          |                |                |
|                       |              |              | 10 E 2560 3230 00 300 000000        | CAFE REPAIRS HS                |                | 29.33          |
| 06/19/2026            | 81683        | Check        | Neuro Educational Specialist        |                                |                | 2,000.00       |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b>          | <b>Account</b> | <b>Amount</b>  |
| 3121                  |              |              | 06/17/2026                          | 2,000.00                       |                |                |
|                       |              |              | 10 E 2210 3140 92 509 460000        | IDEA IMPR OF INSTR-STAFF DEV   |                | 53<br>2,000.00 |
| 06/19/2026            | 81684        | Check        | NeuroRestorative                    |                                |                | 27,836.64      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b>          | <b>Account</b> | <b>Amount</b>  |
| 0526-381675           |              |              | 06/17/2026                          | 18,600.00                      |                |                |
|                       |              |              | 10 E 4120 6700 00 509 000000        | SP ED ROOM & BOARD             |                | 18,600.00      |
| 0526-381675-2         |              |              | 06/17/2026                          | 9,236.64                       |                |                |
|                       |              |              | 10 E 4220 6700 00 509 000000        | SP ED PRIVATE TUITION          |                | 9,236.64       |
| 06/19/2026            | 81685        | Check        | Niles Township Dist for Spec Ed 807 |                                |                | 2,397.00       |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b>          | <b>Account</b> | <b>Amount</b>  |
| D158 ESY 2025         |              |              | 06/17/2026                          | 2,397.00                       |                |                |
|                       |              |              | 10 E 4220 6700 00 509 000000        | SP ED PRIVATE TUITION          |                | 2,397.00       |
| 06/19/2026            | 81686        | Check        | Northern Illinois University        |                                |                | 15,600.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                 | <b>Invoice Amount</b>          | <b>Account</b> | <b>Amount</b>  |
| 7026214               |              |              | 06/17/2026                          | 15,600.00                      |                |                |
|                       |              |              | 10 E 2190 3900 00 300 000000        | GRADUATION EVENT               |                | 15,600.00      |

## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                                 |                       |                                     | Check Amount  |
|-----------------------|--------------|--------------|--------------------------------------|-----------------------|-------------------------------------|---------------|
| 06/19/2026            | 81687        | Check        | PAHCS II Northwestern Med Occ Health |                       |                                     | 1,472.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                      | <b>Amount</b> |
| 572674                |              |              | 06/17/2026                           | 170.00                |                                     |               |
|                       |              |              | 40 E 2550 3100 00 500 000000         |                       | PROF & TECH SERVICE TRANS           | 170.00        |
| 572759                |              |              | 06/17/2026                           | 1,267.00              |                                     |               |
|                       |              |              | 40 E 2550 3100 00 500 000000         |                       | PROF & TECH SERVICE TRANS           | 1,267.00      |
| 573358                |              |              | 06/17/2026                           | 35.00                 |                                     |               |
|                       |              |              | 40 E 2550 3100 00 500 000000         |                       | PROF & TECH SERVICE TRANS           | 35.00         |
| 06/19/2026            | 81688        | Check        | Parkland Preparatory Academy Inc     |                       |                                     | 5,289.60      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                      | <b>Amount</b> |
| 7675                  |              |              | 06/17/2026                           | 5,289.60              |                                     |               |
|                       |              |              | 10 E 4220 6700 00 509 000000         |                       | SP ED PRIVATE TUITION               | 5,289.60      |
| 06/19/2026            | 81689        | Check        | Pioneer Center for Human Services    |                       |                                     | 735.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                      | <b>Amount</b> |
| INV-018410            |              |              | 06/17/2026                           | 735.00                |                                     |               |
|                       |              |              | 10 E 1200 3100 66 509 000000         |                       | STEP PURCHASED SERVICES             | 54<br>735.00  |
| 06/19/2026            | 81690        | Check        | Prairie Farms Rockford               |                       |                                     | 186.30        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                      | <b>Amount</b> |
| 56538                 |              |              | 06/11/2026                           | 186.30                |                                     |               |
|                       |              |              | 10 E 2560 4150 00 120 000000         |                       | CAFE FOOD MARTIN                    | 186.30        |
| 06/19/2026            | 81691        | Check        | Regional Office of Education         |                       |                                     | 855.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                      | <b>Amount</b> |
| 158 FY26-3            |              |              | 06/17/2026                           | 855.00                |                                     |               |
|                       |              |              | 10 E 4210 6700 00 511 000000         |                       | DIST HOSPITAL INSTRUCT./SAFE SCHOOL | 855.00        |
| 06/19/2026            | 81692        | Check        | School Health Corporation            |                       |                                     | 13,307.88     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                      | <b>Amount</b> |
| CINV000306651         |              |              | 06/16/2026                           | 6.95                  |                                     |               |
|                       |              |              | 10 E 2130 4100 00 500 000000         |                       | SUPPLIES HEALTH                     | 6.95          |
| CINV000335477         |              |              | 06/18/2026                           | 59.97                 |                                     |               |
|                       |              |              | 10 E 1110 4100 50 100 000000         |                       | PE SUPPLIES LEGGEE                  | 59.97         |
| CINV000347162         |              |              | 06/18/2026                           | 5,800.00              |                                     |               |
|                       |              |              | 10 E 2546 3900 00 500 000000         |                       | SECURITY OFFICER GNL PURCH SVC      | 5,800.00      |

## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                            | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|----------------------------|---------------|
| 06/19/2026            | 81692        | Check        | School Health Corporation    |                       |                            | 13,307.88     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| CINV000347525         |              |              | 06/18/2026                   | 100.91                |                            |               |
|                       |              |              | 10 E 1110 4100 50 100 000000 |                       | PE SUPPLIES LEGGEE         | 100.91        |
| CINV000350020         |              |              | 06/18/2026                   | 69.41                 |                            |               |
|                       |              |              | 10 E 2130 4100 00 500 000000 |                       | SUPPLIES HEALTH            | 69.41         |
| CINV000353665         |              |              | 06/18/2026                   | 148.99                |                            |               |
|                       |              |              | 10 E 2130 4100 00 500 000000 |                       | SUPPLIES HEALTH            | 148.99        |
| CINV000404929         |              |              | 06/17/2026                   | 7,121.65              |                            |               |
|                       |              |              | 10 E 2546 4900 00 500 000000 |                       | SECURITY OFFICER SUPPLIES  | 7,121.65      |
| 06/19/2026            | 81693        | Check        | Schoolinks Inc               |                       |                            | 35,385.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| INV02560              |              |              | 06/17/2026                   | 35,385.00             |                            |               |
|                       |              |              | 10 E 2212 3100 00 505 000000 |                       | CURRICLUM GEN PUR SVC 6-12 | 35,385.00     |
| 06/19/2026            | 81694        | Check        | Service Printing Corporation |                       |                            | 152.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| 347474                |              |              | 06/12/2026                   | 152.00                |                            |               |
|                       |              |              | 10 E 2210 4900 00 505 000000 |                       | SUPPLIES CURR & INST 6-12  | 152.00        |
| 06/19/2026            | 81695        | Check        | Sherwin Williams Co          |                       |                            | 339.17        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| 29991202200526        |              |              | 06/17/2026                   | 165.65                |                            |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G             | 165.65        |
| 48251203450626        |              |              | 06/17/2026                   | 173.52                |                            |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G             | 173.52        |
| 06/19/2026            | 81696        | Check        | Special Education Services   |                       |                            | 20,376.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| SESINV-061104         |              |              | 06/17/2026                   | 14,935.00             |                            |               |
|                       |              |              | 10 E 4220 6700 00 509 000000 |                       | SP ED PRIVATE TUITION      | 14,935.00     |
| SESINV-061386         |              |              | 06/17/2026                   | 5,441.00              |                            |               |
|                       |              |              | 10 E 4220 6700 00 509 000000 |                       | SP ED PRIVATE TUITION      | 5,441.00      |

## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                          |                       |                                | Check Amount  |
|-----------------------|--------------|--------------|-------------------------------|-----------------------|--------------------------------|---------------|
| 06/19/2026            | 81697        | Check        | Special Education Systems Inc |                       |                                | 1,557.20      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>           | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| SYSINV-021502         |              |              | 06/17/2026                    | 1,557.20              |                                |               |
|                       |              |              | 10 E 4220 6700 00 509 000000  |                       | SP ED PRIVATE TUITION          | 1,557.20      |
| 06/19/2026            | 81698        | Check        | Stepping Stones Group         |                       |                                | 10,752.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>           | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| M0287510              |              |              | 06/17/2026                    | 5,376.00              |                                |               |
|                       |              |              | 10 E 1101 3100 00 506 000000  |                       | SUBSTITUTE TEACHER-CONTRACTED  | 5,376.00      |
| M0291492              |              |              | 06/17/2026                    | 5,376.00              |                                |               |
|                       |              |              | 10 E 1101 3100 00 506 000000  |                       | SUBSTITUTE TEACHER-CONTRACTED  | 5,376.00      |
| 06/19/2026            | 81699        | Check        | Sunrise Southwest LLC         |                       |                                | 4,500.40      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>           | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| DG619                 |              |              | 06/17/2026                    | 4,500.40              |                                |               |
|                       |              |              | 40 E 2552 3310 00 500 000000  |                       | CONTRACTED TRANSPORTATION      | 4,500.40      |
| 06/19/2026            | 81700        | Check        | Super Duper Publications      |                       |                                | 9.95          |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>           | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 3056557A              |              |              | 06/17/2026                    | 9.95                  |                                |               |
|                       |              |              | 10 E 2150 4100 92 509 460000  |                       | IDEA SP PATH & AUDIOL SUPPLIES | 9.95          |
| 06/19/2026            | 81701        | Check        | Sweetwater Sound Inc          |                       |                                | 326.91        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>           | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 49876437              |              |              | 06/15/2026                    | 196.92                |                                |               |
|                       |              |              | 10 E 1130 4100 12 300 000000  |                       | MUSIC SUPPLIES HS              | 196.92        |
| 49995342              |              |              | 06/15/2026                    | 129.99                |                                |               |
|                       |              |              | 10 E 1130 4100 12 300 000000  |                       | MUSIC SUPPLIES HS              | 129.99        |
| 06/19/2026            | 81702        | Check        | Tribe Country Farms Inc       |                       |                                | 60.75         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>           | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 7414                  |              |              | 06/17/2026                    | 60.75                 |                                |               |
|                       |              |              | 10 E 2560 4150 00 210 000000  |                       | CAFE FOOD HEINEMAN             | 60.75         |
| 06/19/2026            | 81703        | Check        | Uline                         |                       |                                | 778.52        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>           | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 207936340             |              |              | 06/17/2026                    | 384.89                |                                |               |
|                       |              |              | 20 E 2542 4100 00 500 000000  |                       | SUPPLIES B & G                 | 384.89        |

## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                                     |                       |                                | Check Amount  |
|-----------------------|--------------|--------------|------------------------------------------|-----------------------|--------------------------------|---------------|
| 06/19/2026            | 81703        | Check        | Uline                                    |                       |                                | 778.52        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                      | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 208007607             |              |              | 06/17/2026                               | 210.64                |                                |               |
|                       |              |              | 20 E 2542 4100 00 500 000000             |                       | SUPPLIES B & G                 | 210.64        |
| 208932028             |              |              | 06/17/2026                               | 182.99                |                                |               |
|                       |              |              | 20 E 2542 4100 00 500 000000             |                       | SUPPLIES B & G                 | 182.99        |
| 06/19/2026            | 81704        | Check        | Visions LLC                              |                       |                                | 2,874.20      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                      | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 99424                 |              |              | 06/17/2026                               | 2,874.20              |                                |               |
|                       |              |              | 10 E 2130 3100 92 509 460000             |                       | IDEA HEALTH SERVICES           | 2,874.20      |
| 06/19/2026            | 81705        | Check        | Water Walkers LLC DBA Health-e Pro       |                       |                                | 17,340.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                      | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| INV-000157            |              |              | 06/17/2026                               | 17,340.00             |                                |               |
|                       |              |              | 10 E 2560 6400 00 100 000000             |                       | CAFE DUES & FEES LEGGEE        | 2,167.50      |
|                       |              |              | 10 E 2560 6400 00 110 000000             |                       | CAFE DUES & FEES CHESAK        | 2,167.50      |
|                       |              |              | 10 E 2560 6400 00 120 000000             |                       | CAFE DUES & FEES MARTIN        | 2,167.50      |
|                       |              |              | 10 E 2560 6400 00 140 000000             |                       | CAFE DUES & FEES MACKEBEN      | 2,167.50      |
|                       |              |              | 10 E 2560 6400 00 150 000000             |                       | CAFE DUES & FEES CONLEY        | 2,167.50      |
|                       |              |              | 10 E 2560 6400 00 210 000000             |                       | CAFE DUES & FEES HEINEMAN      | 2,167.50      |
|                       |              |              | 10 E 2560 6400 00 220 000000             |                       | CAFE DUES & FEES MARLOWE       | 2,167.50      |
|                       |              |              | 10 E 2560 6400 00 300 000000             |                       | CAFE DUES & FEES HS            | 2,167.50      |
| 06/19/2026            | 81706        | Check        | Woodstock Community Unit School Dist 200 |                       |                                | 19,718.03     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                      | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 258                   |              |              | 06/17/2026                               | 19,718.03             |                                |               |
|                       |              |              | 10 E 4220 6700 00 509 000000             |                       | SP ED PRIVATE TUITION          | 19,718.03     |
| 06/19/2026            | 8000000044   |              | Auto Tech Centers Inc                    |                       |                                | 5,227.87      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                      | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| INV124654             |              |              | 06/16/2026                               | 529.75                |                                |               |
|                       |              |              | 10 E 1700 3230 21 300 000000             |                       | DRIVER ED REPAIR & MAINTENANCE | 529.75        |
| INV124662             |              |              | 06/16/2026                               | 87.21                 |                                |               |
|                       |              |              | 10 E 1700 3230 21 300 000000             |                       | DRIVER ED REPAIR & MAINTENANCE | 87.21         |
| INV124664             |              |              | 06/16/2026                               | 72.90                 |                                |               |
|                       |              |              | 10 E 1700 3230 21 300 000000             |                       | DRIVER ED REPAIR & MAINTENANCE | 72.90         |

## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                           |                       |                               | Check Amount  |
|-----------------------|--------------|--------------|--------------------------------|-----------------------|-------------------------------|---------------|
| 06/19/2026            | 8000000044   |              | Auto Tech Centers Inc          |                       |                               | 5,227.87      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| INV124694             |              |              | 06/16/2026                     | 1,583.30              |                               |               |
|                       |              |              | 40 E 2550 3230 00 500 000000   |                       | REPAIRS AND MAINTENANCE       | 1,583.30      |
| INV124717             |              |              | 06/16/2026                     | 1,407.71              |                               |               |
|                       |              |              | 20 E 2545 3230 00 500 000000   |                       | VEHICLE REPAIRS & MAINTENANCE | 1,407.71      |
| INV125047             |              |              | 06/16/2026                     | 1,547.00              |                               |               |
|                       |              |              | 20 E 2545 3230 00 500 000000   |                       | VEHICLE REPAIRS & MAINTENANCE | 1,547.00      |
| 06/19/2026            | 8000000045   |              | Dreisilker Electric Motors Inc |                       |                               | 1,238.11      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| I54761                |              |              | 06/16/2026                     | 236.68                |                               |               |
|                       |              |              | 10 E 2560 3230 00 300 000000   |                       | CAFE REPAIRS HS               | 236.68        |
| I56189                |              |              | 06/16/2026                     | 320.62                |                               |               |
|                       |              |              | 20 E 2542 4100 00 500 000000   |                       | SUPPLIES B & G                | 320.62        |
| I56405                |              |              | 06/16/2026                     | 680.81                |                               |               |
|                       |              |              | 20 E 2542 4100 00 500 000000   |                       | SUPPLIES B & G                | 58<br>680.81  |
| 06/19/2026            | 8000000046   |              | Gordon Flesch Co Inc           |                       |                               | 15,277.41     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| IN15615592            |              |              | 06/17/2026                     | 15,277.41             |                               |               |
|                       |              |              | 10 E 2900 3900 00 504 000000   |                       | COPIER MAINTENANCE            | 15,277.41     |
| 06/19/2026            | 8000000047   |              | McGraw Hill School Education   |                       |                               | 155,903.98    |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| 1400780845001         |              |              | 06/18/2026                     | 53,303.98             |                               |               |
|                       |              |              | 10 E 1100 4230 00 505 000000   |                       | NEW ADOPTION 6-12             | 53,303.98     |
| 140791551001          |              |              | 06/18/2026                     | 102,600.00            |                               |               |
|                       |              |              | 10 E 1100 4230 00 505 000000   |                       | NEW ADOPTION 6-12             | 102,600.00    |
| 06/19/2026            | 8000000048   |              | Project Lead the Way           |                       |                               | 2,400.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>                | <b>Amount</b> |
| 544595                |              |              | 06/04/2026                     | 2,400.00              |                               |               |
|                       |              |              | 10 E 1130 3900 67 300 000000   |                       | PLTW PUR SVC 6-12             | 2,400.00      |



## AP Check Register

AP Run: 061926-DG619-BOE AP — Post Date: 2026-06-19 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                           | Check Amount                    |                |
|-----------------------|--------------|--------------|--------------------------------|---------------------------------|----------------|
| 06/19/2026            | 8000000049   |              | Thermosystems Building System  | 1,278.00                        |                |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b>           | <b>Account</b> |
| 19780                 |              |              | 06/17/2026                     | 1,278.00                        |                |
|                       |              |              | 20 E 2542 3230 00 500 000000   | REPAIRS & MAINTENANCE BUILDINGS | 1,278.00       |
| 06/19/2026            | 8000000050   |              | Trane                          | 215.14                          |                |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b>           | <b>Account</b> |
| 21667215              |              |              | 06/17/2026                     | 215.14                          |                |
|                       |              |              | 20 E 2542 4100 00 500 000000   | SUPPLIES B & G                  | 215.14         |
| 06/19/2026            | 9000000230   | ACH          | Language Testing International | 418.00                          |                |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b>           | <b>Account</b> |
| L111723-IN            |              |              | 06/17/2026                     | 418.00                          |                |
|                       |              |              | 10 E 1800 3900 82 505 000000   | TBE/TPI INSTR PUR SVC           | 418.00         |
| <b>Total:</b>         |              |              |                                | <b>714,749.65</b>               |                |

### 061926-DG619-BOE AP Summary<sup>59</sup>

| Type            | Count     | Amount            |
|-----------------|-----------|-------------------|
| Regular Checks: | 64        | 532,791.14        |
| ACH Checks:     | 1         | 418.00            |
| Wire Transfers: | 0         | 0.00              |
| Epayables:      | 7         | 181,540.51        |
| <b>Total:</b>   | <b>72</b> | <b>714,749.65</b> |

AP Check Register

AP Run: Void Lindsay Sara June RB 6/25 — Post Date: 2026-06-19 — AP Run Type: V HUNTLEY CONS SCHOOL DIST 158

| Check Date     | Check Number | Payment Type | Name                         | Check Amount   |              |         |
|----------------|--------------|--------------|------------------------------|----------------|--------------|---------|
| 06/19/2026     | 9000000211   | ACH          | Sara, Lindsay A              | -411.21        |              |         |
| Invoice Number |              |              | Invoice Date                 | Invoice Amount | Account      | Amount  |
| ER-LS-052226   |              |              | 05/22/2026                   | -411.21        |              |         |
|                |              |              | 10 E 1200 3320 00 509 000000 |                | TRAVEL SP ED | -411.21 |
|                |              |              |                              |                | Total:       | -411.21 |

| Void Lindsay Sara June RB 6/25 Summary |       |         |
|----------------------------------------|-------|---------|
| Type                                   | Count | Amount  |
| Regular Checks:                        | 0     | 0.00    |
| ACH Checks:                            | 1     | -411.21 |
| Wire Transfers:                        | 0     | 0.00    |
| Epayables:                             | 0     | 0.00    |
| Total:                                 | 1     | -411.21 |

## AP Check Register

AP Run: 062526-DG625-BOE AP — Post Date: 2026-06-25 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                             |                       |                              | Check Amount  |
|-----------------------|--------------|--------------|----------------------------------|-----------------------|------------------------------|---------------|
| 06/25/2026            | 81707        | Check        | CDW Government Inc               |                       |                              | 25,179.22     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>              | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| AI9VG5Z               |              |              | 06/25/2026                       | 24,480.00             |                              |               |
|                       |              |              | 10 E 2660 4900 00 504 000000     |                       | INVENTORABLE EQUIPMENT TECH  | 24,480.00     |
| AJ26B6E               |              |              | 06/25/2026                       | 32.00                 |                              |               |
|                       |              |              | 10 E 2660 4900 00 504 000000     |                       | INVENTORABLE EQUIPMENT TECH  | 32.00         |
| AJ2YE5U               |              |              | 06/25/2026                       | 268.22                |                              |               |
|                       |              |              | 10 E 2660 4900 00 504 000000     |                       | INVENTORABLE EQUIPMENT TECH  | 268.22        |
| AJ2YU7Q               |              |              | 06/25/2026                       | 399.00                |                              |               |
|                       |              |              | 10 E 2660 3190 61 504 000000     |                       | SOFTWARE MAINTENANCE         | 399.00        |
| 06/25/2026            | 81708        | Check        | Master Teacher Inc, The          |                       |                              | 215.90        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>              | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| 116813243             |              |              | 06/24/2026                       | 107.95                |                              |               |
|                       |              |              | 10 E 2642 4110 00 506 000000     |                       | HR EMPLOYEE RECOGNITION      | 107.95        |
| 116813244             |              |              | 06/24/2026                       | 107.95                |                              |               |
|                       |              |              | 10 E 2642 4110 00 506 000000     |                       | HR EMPLOYEE RECOGNITION      | 61<br>107.95  |
| 06/25/2026            | 81709        | Check        | Multi-Health Systems             |                       |                              | 137.50        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>              | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| SIP00636007           |              |              | 06/23/2026                       | 137.50                |                              |               |
|                       |              |              | 10 E 2140 4100 92 509 460000     |                       | IDEA PSYCHOLOGICAL SUPPLIES  | 137.50        |
| 06/25/2026            | 81710        | Check        | Northwestern Memorial HealthCare |                       |                              | 17,110.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>              | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| 8000002057            |              |              | 06/25/2026                       | 17,110.00             |                              |               |
|                       |              |              | 10 E 1500 2200 00 500 000000     |                       | Athletic Trainer Fees NW     | 17,110.00     |
| 06/25/2026            | 81711        | Check        | Rifton Equipment                 |                       |                              | 5,088.75      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>              | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| H5S27-1               |              |              | 06/25/2026                       | 5,088.75              |                              |               |
|                       |              |              | 10 E 2130 4100 92 509 460000     |                       | IDEA HEALTH OTPT & NURSE SUP | 5,088.75      |
| 06/25/2026            | 81712        | Check        | Rush Truck Center Huntley        |                       |                              | 2,247.33      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>              | <b>Invoice Amount</b> | <b>Account</b>               | <b>Amount</b> |
| 3046378143            |              |              | 06/24/2026                       | 143.00                |                              |               |
|                       |              |              | 40 E 2554 4100 00 500 000000     |                       | FLEET SUPPLIES               | 143.00        |

## AP Check Register

AP Run: 062526-DG625-BOE AP — Post Date: 2026-06-25 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         | Check Amount          |                           |
|-----------------------|--------------|--------------|------------------------------|-----------------------|---------------------------|
| 06/25/2026            | 81712        | Check        | Rush Truck Center Huntley    | 2,247.33              |                           |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>            |
| 3046418514            |              |              | 06/24/2026                   | 1,144.22              |                           |
|                       |              |              | 40 E 2554 4100 00 500 000000 |                       | FLEET SUPPLIES            |
| 3046418515            |              |              | 06/24/2026                   | 960.11                |                           |
|                       |              |              | 40 E 2554 4100 00 500 000000 |                       | FLEET SUPPLIES            |
| 06/25/2026            | 81713        | Check        | WEX BANK                     | 638.71                |                           |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>            |
| 112745611             |              |              | 06/25/2026                   | 638.71                |                           |
|                       |              |              | 10 E 1500 3320 00 305 000000 |                       | ATHLETIC TRIPS HS         |
|                       |              |              | 10 E 1700 4640 21 300 000000 |                       | DRIVER EDUCATION GASOLINE |
| 06/25/2026            | 9000000231   | ACH          | Gallien, Jennifer L          | 110.00                |                           |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>            |
| MAY/2026              |              |              | 06/25/2026                   | 110.00                |                           |
|                       |              |              | 10 E 2310 2300 00 506 000000 |                       | TUITION REIMBURSEMENT     |
| 06/25/2026            | 9000000232   | ACH          | Taylor, Nicki M              | 81.08                 |                           |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>            |
| ER-NT-050826          |              |              | 06/25/2026                   | 81.08                 |                           |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED              |
| <b>Total:</b>         |              |              |                              |                       | <b>50,808.49</b>          |

### 062526-DG625-BOE AP Summary

| Type            | Count    | Amount           |
|-----------------|----------|------------------|
| Regular Checks: | 7        | 50,617.41        |
| ACH Checks:     | 2        | 191.08           |
| Wire Transfers: | 0        | 0.00             |
| Epayables:      | 0        | 0.00             |
| <b>Total:</b>   | <b>9</b> | <b>50,808.49</b> |

## AP Check Register

AP Run: 062526-DG7158-BOE AP — Post Date: 2026-06-25 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         | Check Amount          |                              |
|-----------------------|--------------|--------------|------------------------------|-----------------------|------------------------------|
| 06/25/2026            | 81714        | Check        | Neuco                        | 495.43                |                              |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               |
| 9674837               |              |              | 06/25/2026                   | 386.90                |                              |
|                       |              |              | 10 E 2560 3230 00 210 000000 |                       | CAFE REPAIRS HEINEMAN        |
|                       |              |              |                              |                       | 386.90                       |
| 9709510               |              |              | 06/25/2026                   | 108.53                |                              |
|                       |              |              | 10 E 2560 3230 00 300 000000 |                       | CAFE REPAIRS HS              |
|                       |              |              |                              |                       | 108.53                       |
| 06/25/2026            | 9000000233   | ACH          | Sara, Lindsay A              | 664.93                |                              |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>               |
| ER-LS-040626          |              |              | 06/25/2026                   | 220.04                |                              |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED                 |
|                       |              |              |                              |                       | 220.04                       |
| ER-LS-042726          |              |              | 06/25/2026                   | 33.68                 |                              |
|                       |              |              | 10 E 2210 3140 92 509 460000 |                       | IDEA IMPR OF INSTR-STAFF DEV |
|                       |              |              |                              |                       | 33.68                        |
| ER-LS-052226          |              |              | 06/25/2026                   | 411.21                |                              |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED                 |
|                       |              |              |                              |                       | 411.21                       |
| <b>Total:</b>         |              |              |                              |                       | <b>1,160.36</b>              |

### 062526-DG7158-BOE AP Summary

| Type            | Count    | Amount          |
|-----------------|----------|-----------------|
| Regular Checks: | 1        | 495.43          |
| ACH Checks:     | 1        | 664.93          |
| Wire Transfers: | 0        | 0.00            |
| Epayables:      | 0        | 0.00            |
| <b>Total:</b>   | <b>2</b> | <b>1,160.36</b> |

## AP Check Register

AP Run: Pearson Void DG611 6/30/26 — Post Date: 2026-06-12 — AP Run Type: V

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type                 | Name                  | Check Amount             |
|-----------------------|--------------|------------------------------|-----------------------|--------------------------|
| 06/12/2026            | 8000000041   |                              | PEARSON Education     | -12,090.91               |
| <b>Invoice Number</b> |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           |
| 31571462              |              | 06/10/2026                   | -12,090.91            |                          |
|                       |              | 10 E 1100 4230 00 505 000000 |                       | NEW ADOPTION 6-12        |
|                       |              |                              |                       | -12,090.91               |
|                       |              |                              |                       | <b>Total: -12,090.91</b> |

### Pearson Void DG611 6/30/26 Summary

| Type            | Count    | Amount            |
|-----------------|----------|-------------------|
| Regular Checks: | 0        | 0.00              |
| ACH Checks:     | 0        | 0.00              |
| Wire Transfers: | 0        | 0.00              |
| Epayables:      | 1        | -12,090.91        |
| <b>Total:</b>   | <b>1</b> | <b>-12,090.91</b> |

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## AP Check Register

AP Run: 063026-DG629-BOE AP — Post Date: 2026-06-30 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                                 | Check Amount  |
|-----------------------|--------------|--------------|------------------------------|-----------------------|---------------------------------|---------------|
| 06/30/2026            | 81715        | Check        | ADP LLC                      |                       |                                 | 11,894.58     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 723584772             |              |              | 06/29/2026                   | 2,180.90              |                                 |               |
|                       |              |              | 10 E 1100 2200 00 500 000000 |                       | REGULAR PROGRAMS INSURANCE      | 2,180.90      |
| 723585081             |              |              | 06/29/2026                   | 9,713.68              |                                 |               |
|                       |              |              | 10 E 2520 3100 00 501 000000 |                       | PROF & TECH FISCAL              | 9,713.68      |
| 06/30/2026            | 81716        | Check        | Advantage Mechanical Inc     |                       |                                 | 1,748.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 53606                 |              |              | 06/29/2026                   | 1,292.00              |                                 |               |
|                       |              |              | 20 E 2542 3230 00 500 000000 |                       | REPAIRS & MAINTENANCE BUILDINGS | 1,292.00      |
| 53901                 |              |              | 06/29/2026                   | 456.00                |                                 |               |
|                       |              |              | 20 E 2542 3230 00 500 000000 |                       | REPAIRS & MAINTENANCE BUILDINGS | 456.00        |
| 06/30/2026            | 81717        | Check        | Aequor Healthcare Services   |                       |                                 | 9,733.60      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 1260000103            |              |              | 06/29/2026                   | 5,593.60              |                                 |               |
|                       |              |              | 10 E 1101 3100 00 506 000000 |                       | SUBSTITUTE TEACHER-CONTRACTED   | 65            |
| 1260000104            |              |              | 06/29/2026                   | 4,140.00              |                                 | 5,593.60      |
|                       |              |              | 10 E 1101 3100 00 506 000000 |                       | SUBSTITUTE TEACHER-CONTRACTED   | 4,140.00      |
| 06/30/2026            | 81718        | Check        | AHW LLC - Hampshire          |                       |                                 | 1,040.07      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 123746297             |              |              | 06/30/2026                   | 1,040.07              |                                 |               |
|                       |              |              | 20 E 2543 3230 00 500 000000 |                       | REPAIRS-GROUNDS                 | 1,040.07      |
| 06/30/2026            | 81719        | Check        | Airgas USA LLC               |                       |                                 | 232.48        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 9172824024            |              |              | 06/29/2026                   | 211.50                |                                 |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G                  | 211.50        |
| 9172824024            |              |              | 06/29/2026                   | 20.98                 |                                 |               |
|                       |              |              | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G                  | 20.98         |
| 06/30/2026            | 81720        | Check        | AmeriGas                     |                       |                                 | 2,140.20      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 3190826762            |              |              | 06/29/2026                   | 869.20                |                                 |               |
|                       |              |              | 40 E 2552 4610 00 500 000000 |                       | PROPANE                         | 869.20        |

## AP Check Register

AP Run: 063026-DG629-BOE AP — Post Date: 2026-06-30 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                           |                       |                                | Check Amount  |
|-----------------------|--------------|--------------|--------------------------------|-----------------------|--------------------------------|---------------|
| 06/30/2026            | 81720        | Check        | AmeriGas                       |                       |                                | 2,140.20      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 3190826763            |              |              | 06/29/2026                     | 1,271.00              |                                |               |
|                       |              |              | 40 E 2552 4610 00 500 000000   |                       | PROPANE                        | 1,271.00      |
| 06/30/2026            | 81721        | Check        | Apple Inc                      |                       |                                | 329.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| MC68513199            |              |              | 06/29/2026                     | 329.00                |                                |               |
|                       |              |              | 10 E 2560 4100 00 300 000000   |                       | CAFE SUPPLIES HS               | 329.00        |
| 06/30/2026            | 81722        | Check        | Benefitfocus.com Inc           |                       |                                | 2,677.74      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 183154                |              |              | 06/29/2026                     | 2,677.74              |                                |               |
|                       |              |              | 10 E 2310 2200 00 500 000000   |                       | SUPPORT SERV-GEN ADM INSURANCE | 2,677.74      |
| 06/30/2026            | 81723        | Check        | CENGAGE Learning Gale          |                       |                                | 9,186.91      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 999102859612          |              |              | 06/30/2026                     | 9,186.91              |                                |               |
|                       |              |              | 10 E 2212 3100 00 505 000000   |                       | CURRICLUM GEN PUR SVC 6-12     | 66            |
|                       |              |              |                                |                       |                                | 9,186.91      |
| 06/30/2026            | 81724        | Check        | Central States Bus Sales, Inc. |                       |                                | 144.40        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| IN704257              |              |              | 06/29/2026                     | 144.40                |                                |               |
|                       |              |              | 40 E 2554 4100 00 500 000000   |                       | FLEET SUPPLIES                 | 144.40        |
| 06/30/2026            | 81725        | Check        | Comcast Business               |                       |                                | 310.40        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 8771100130421082      |              |              | 06/29/2026                     | 310.40                |                                |               |
|                       |              |              | 20 E 2540 3400 00 500 000000   |                       | TELEPHONE - DISTRICTWIDE       | 310.40        |
| 06/30/2026            | 81726        | Check        | CT Veach Inc                   |                       |                                | 6,850.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 88324                 |              |              | 06/30/2026                     | 6,850.00              |                                |               |
|                       |              |              | 20 E 2543 3230 00 500 000000   |                       | REPAIRS-GROUNDS                | 6,850.00      |
| 06/30/2026            | 81727        | Check        | Easterseals                    |                       |                                | 47,225.60     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>            | <b>Invoice Amount</b> | <b>Account</b>                 | <b>Amount</b> |
| 34187                 |              |              | 06/29/2026                     | 47,225.60             |                                |               |
|                       |              |              | 10 E 4220 6700 00 509 000000   |                       | SP ED PRIVATE TUITION          | 47,225.60     |



## AP Check Register

AP Run: 063026-DG629-BOE AP — Post Date: 2026-06-30 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                                     |                       |                          | Check Amount  |
|-----------------------|--------------|--------------|------------------------------------------|-----------------------|--------------------------|---------------|
| 06/30/2026            | 81728        | Check        | ECA Science Kit Services                 |                       |                          | 24,132.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                      | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| 1370-6001             |              |              | 06/30/2026                               | 24,132.00             |                          |               |
|                       |              |              | 10 E 1100 4210 00 505 000000             |                       | MATERIALS 6-12           | 24,132.00     |
| 06/30/2026            | 81729        | Check        | Enterprise FM Trust                      |                       |                          | 1,045.53      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                      | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| 651742-060326         |              |              | 06/30/2026                               | 1,045.53              |                          |               |
|                       |              |              | 10 E 1700 5400 21 300 000000             |                       | DRIVER EDUCATION VEHICLE | 1,045.53      |
| 06/30/2026            | 81730        | Check        | Follett Content Solutions LLC            |                       |                          | 6,112.25      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                      | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| 766760                |              |              | 06/30/2026                               | 6,112.25              |                          |               |
|                       |              |              | 10 E 1100 4230 00 505 000000             |                       | NEW ADOPTION 6-12        | 6,112.25      |
| 06/30/2026            | 81731        | Check        | Grainger                                 |                       |                          | 136.12        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                      | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| 9945849587            |              |              | 06/30/2026                               | 136.12                |                          |               |
|                       |              |              | 20 E 2542 4100 00 500 000000             |                       | SUPPLIES B & G           | 67<br>136.12  |
| 06/30/2026            | 81732        | Check        | Jorgenson Companies                      |                       |                          | 2,257.47      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                      | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| S101794.1             |              |              | 06/30/2026                               | 2,257.47              |                          |               |
|                       |              |              | 20 E 2542 4100 00 500 000000             |                       | SUPPLIES B & G           | 2,257.47      |
| 06/30/2026            | 81733        | Check        | Midwest Transit Equip Kankakee           |                       |                          | 2,076.80      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                      | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| X106055767:01         |              |              | 06/30/2026                               | 2,076.80              |                          |               |
|                       |              |              | 40 E 2550 3230 00 500 000000             |                       | REPAIRS AND MAINTENANCE  | 2,076.80      |
| 06/30/2026            | 81734        | Check        | Ottosen DiNolfo Hasenbalg & Castaldo Ltd |                       |                          | 5,371.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                      | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b> |
| 22454                 |              |              | 06/29/2026                               | 5,026.50              |                          |               |
|                       |              |              | 10 E 2310 3180 00 510 000000             |                       | LEGAL BOARD              | 5,026.50      |
| 22543                 |              |              | 06/29/2026                               | 344.50                |                          |               |
|                       |              |              | 10 E 2310 3180 00 510 000000             |                       | LEGAL BOARD              | 344.50        |

## AP Check Register

AP Run: 063026-DG629-BOE AP — Post Date: 2026-06-30 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type  | Name                         |                       |                            | Check Amount  |
|-----------------------|--------------|---------------|------------------------------|-----------------------|----------------------------|---------------|
| 06/30/2026            | 81735        | Check         | Rush Truck Center Huntley    |                       |                            | 2,072.80      |
| <b>Invoice Number</b> |              |               | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| 3046477817            |              |               | 06/29/2026                   | 2,072.80              |                            |               |
|                       |              |               | 40 E 2554 4100 00 500 000000 |                       | FLEET SUPPLIES             | 2,072.80      |
| 06/30/2026            | 81736        | Check         | Safety Kleen Systems Inc     |                       |                            | 67.20         |
| <b>Invoice Number</b> |              |               | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| 99869486              |              |               | 06/30/2026                   | 67.20                 |                            |               |
|                       |              |               | 40 E 2554 4100 00 500 000000 |                       | FLEET SUPPLIES             | 67.20         |
| 06/30/2026            | 81737        | Check         | Schock's Towing              |                       |                            | 225.00        |
| <b>Invoice Number</b> |              |               | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| 26-46370              |              |               | 06/30/2026                   | 225.00                |                            |               |
|                       |              |               | 40 E 2550 3230 00 500 000000 |                       | REPAIRS AND MAINTENANCE    | 225.00        |
| 06/30/2026            | 81738        | Check         | Verizon Wireless             |                       |                            | 555.74        |
| <b>Invoice Number</b> |              |               | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| 6145628176            |              |               | 06/29/2026                   | 555.74                |                            |               |
|                       |              |               | 20 E 2540 3400 00 500 000000 |                       | TELEPHONE - DISTRICTWIDE   | 68<br>555.74  |
| 06/30/2026            | 81739        | Check         | Wallingford Sales Company    |                       |                            | 745.98        |
| <b>Invoice Number</b> |              |               | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| 219684                |              |               | 06/30/2026                   | 745.98                |                            |               |
|                       |              |               | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G             | 745.98        |
| 06/30/2026            | 81740        | Check         | Zieglers Ace Hardware        |                       |                            | 21.17         |
| <b>Invoice Number</b> |              |               | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| 098916/B              |              |               | 06/29/2026                   | 21.17                 |                            |               |
|                       |              |               | 20 E 2542 4100 00 500 000000 |                       | SUPPLIES B & G             | 21.17         |
| 06/30/2026            | 7000000019   | Wire Transfer | Blue Cross Blue Shield       |                       |                            | 695,687.90    |
| <b>Invoice Number</b> |              |               | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>             | <b>Amount</b> |
| 240091279961          |              |               | 06/29/2026                   | 675,429.20            |                            |               |
|                       |              |               | 10 E 1100 2200 00 500 000000 |                       | REGULAR PROGRAMS INSURANCE | 675,429.20    |
| 579273186377          |              |               | 06/29/2026                   | 20,258.70             |                            |               |
|                       |              |               | 10 E 1100 2200 00 500 000000 |                       | REGULAR PROGRAMS INSURANCE | 20,258.70     |

## AP Check Register

AP Run: 063026-DG629-BOE AP — Post Date: 2026-06-30 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                          |                       |                                 | Check Amount  |
|-----------------------|--------------|--------------|-------------------------------|-----------------------|---------------------------------|---------------|
| 06/30/2026            | 8000000051   |              | Anderson Lock Co Inc          |                       |                                 | 791.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>           | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 791.00                |              |              | 06/29/2026                    | 791.00                |                                 |               |
|                       |              |              | 20 E 2542 4100 00 500 000000  |                       | SUPPLIES B & G                  | 791.00        |
| 06/30/2026            | 8000000052   |              | CINTAS                        |                       |                                 | 274.03        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>           | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 4271313088            |              |              | 06/29/2026                    | 274.03                |                                 |               |
|                       |              |              | 40 E 2550 3250 00 500 000000  |                       | RENTAL TRANS                    | 274.03        |
| 06/30/2026            | 8000000053   |              | Gordon Flesch Co Inc          |                       |                                 | 529.86        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>           | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| I576698               |              |              | 06/30/2026                    | 284.78                |                                 |               |
|                       |              |              | 10 E 1130 3230 00 300 000000  |                       | REPAIRS HS                      | 284.78        |
| IN15658268            |              |              | 06/30/2026                    | 245.08                |                                 |               |
|                       |              |              | 10 E 1130 3230 00 300 000000  |                       | REPAIRS HS                      | 245.08        |
| 06/30/2026            | 8000000054   |              | Leach Enterprises Inc         |                       |                                 | 2,385.13      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>           | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 01P30242              |              |              | 06/29/2026                    | 1,415.20              |                                 |               |
|                       |              |              | 40 E 2554 4100 00 500 000000  |                       | FLEET SUPPLIES                  | 1,415.20      |
| 01P30389              |              |              | 06/29/2026                    | 707.60                |                                 |               |
|                       |              |              | 40 E 2554 4100 00 500 000000  |                       | FLEET SUPPLIES                  | 707.60        |
| 01P30444              |              |              | 06/29/2026                    | 59.17                 |                                 |               |
|                       |              |              | 40 E 2554 4100 00 500 000000  |                       | FLEET SUPPLIES                  | 59.17         |
| 01P30673              |              |              | 06/29/2026                    | 203.16                |                                 |               |
|                       |              |              | 40 E 2554 4100 00 500 000000  |                       | FLEET SUPPLIES                  | 203.16        |
| 06/30/2026            | 8000000055   |              | PowerSchool Group LLC         |                       |                                 | 46,527.41     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>           | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| INV499552             |              |              | 06/30/2026                    | 46,527.41             |                                 |               |
|                       |              |              | 10 E 2212 3100 00 505 000000  |                       | CURRICLUM GEN PUR SVC 6-12      | 46,527.41     |
| 06/30/2026            | 8000000056   |              | Thermosystems Building System |                       |                                 | 1,278.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>           | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 19780                 |              |              | 06/30/2026                    | 1,278.00              |                                 |               |
|                       |              |              | 20 E 2542 3230 00 500 000000  |                       | REPAIRS & MAINTENANCE BUILDINGS | 1,278.00      |

## AP Check Register

AP Run: 063026-DG629-BOE AP — Post Date: 2026-06-30 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date     | Check Number                 | Payment Type   | Name           | Check Amount      |
|----------------|------------------------------|----------------|----------------|-------------------|
| 06/30/2026     | 8000000057                   |                | Trane          | 1,770.98          |
| Invoice Number | Invoice Date                 | Invoice Amount | Account        | Amount            |
| 21755937       | 06/30/2026                   | 625.76         |                |                   |
|                | 20 E 2542 4100 00 500 000000 |                | SUPPLIES B & G | 625.76            |
| 21759485       | 06/30/2026                   | 82.76          |                |                   |
|                | 20 E 2542 4100 00 500 000000 |                | SUPPLIES B & G | 82.76             |
| 21803137       | 06/30/2026                   | 22.18          |                |                   |
|                | 20 E 2542 4100 00 500 000000 |                | SUPPLIES B & G | 22.18             |
| 21823067       | 06/30/2026                   | 39.12          |                |                   |
|                | 20 E 2542 4100 00 500 000000 |                | SUPPLIES B & G | 39.12             |
| 21824187       | 06/30/2026                   | 527.14         |                |                   |
|                | 20 E 2542 4100 00 500 000000 |                | SUPPLIES B & G | 527.14            |
| 21825475       | 06/30/2026                   | 474.02         |                |                   |
|                | 20 E 2542 4100 00 500 000000 |                | SUPPLIES B & G | 474.02            |
|                |                              |                | <b>Total:</b>  | <b>887,576.35</b> |

### 063026-DG629-BOE AP Summary

| Type            | Count     | Amount            |
|-----------------|-----------|-------------------|
| Regular Checks: | 26        | 138,332.04        |
| ACH Checks:     | 0         | 0.00              |
| Wire Transfers: | 1         | 695,687.90        |
| Epayables:      | 7         | 53,556.41         |
| <b>Total:</b>   | <b>34</b> | <b>887,576.35</b> |

## AP Check Register

AP Run: 063029-DG7158-BOE AP — Post Date: 2026-06-30 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date     | Check Number | Payment Type                 | Name           |             |  | Check Amount |
|----------------|--------------|------------------------------|----------------|-------------|--|--------------|
| 06/30/2026     | 81741        | Check                        | ComEd          |             |  | 25,006.76    |
| Invoice Number |              | Invoice Date                 | Invoice Amount | Account     |  | Amount       |
| 2040365565     |              | 06/30/2026                   | 416.52         |             |  |              |
|                |              | 20 E 2540 4660 00 500 000000 |                | ELECTRIC    |  | 416.52       |
| 4032931222     |              | 06/30/2026                   | 10,464.61      |             |  |              |
|                |              | 20 E 2540 4660 00 500 000000 |                | ELECTRIC    |  | 10,464.61    |
| 5758216000     |              | 06/30/2026                   | 7,145.77       |             |  |              |
|                |              | 20 E 2540 4660 00 500 000000 |                | ELECTRIC    |  | 7,145.77     |
| 5929942222     |              | 06/30/2026                   | 273.48         |             |  |              |
|                |              | 20 E 2540 4660 00 500 000000 |                | ELECTRIC    |  | 273.48       |
| 6769632222     |              | 06/30/2026                   | 6,706.38       |             |  |              |
|                |              | 20 E 2540 4660 00 500 000000 |                | ELECTRIC    |  | 6,706.38     |
| 06/30/2026     | 81742        | Check                        | Nicor Gas      |             |  | 6,813.70     |
| Invoice Number |              | Invoice Date                 | Invoice Amount | Account     |  | Amount       |
| 03348177878    |              | 06/30/2026                   | 442.02         |             |  | 71           |
|                |              | 20 E 2540 4650 00 500 000000 |                | NATURAL GAS |  | 442.02       |
| 08593450169    |              | 06/30/2026                   | 730.85         |             |  |              |
|                |              | 20 E 2540 4650 00 500 000000 |                | NATURAL GAS |  | 730.85       |
| 26119410004    |              | 06/30/2026                   | 826.07         |             |  |              |
|                |              | 20 E 2540 4650 00 500 000000 |                | NATURAL GAS |  | 826.07       |
| 36140957196    |              | 06/30/2026                   | 846.14         |             |  |              |
|                |              | 20 E 2540 4650 00 500 000000 |                | NATURAL GAS |  | 846.14       |
| 45174410006    |              | 06/30/2026                   | 1,551.54       |             |  |              |
|                |              | 20 E 2540 4650 00 500 000000 |                | NATURAL GAS |  | 1,551.54     |
| 55598410003    |              | 06/30/2026                   | 832.93         |             |  |              |
|                |              | 20 E 2540 4650 00 500 000000 |                | NATURAL GAS |  | 832.93       |
| 64781510009    |              | 06/30/2026                   | 763.26         |             |  |              |
|                |              | 20 E 2540 4650 00 500 000000 |                | NATURAL GAS |  | 763.26       |
| 64975248440    |              | 06/30/2026                   | 680.55         |             |  |              |
|                |              | 20 E 2540 4650 00 500 000000 |                | NATURAL GAS |  | 680.55       |
| 74735604345    |              | 06/30/2026                   | 74.95          |             |  |              |
|                |              | 20 E 2540 4650 00 500 000000 |                | NATURAL GAS |  | 74.95        |

## AP Check Register

AP Run: 063029-DG7158-BOE AP — Post Date: 2026-06-30 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                                               | Check Amount     |
|-----------------------|--------------|--------------|----------------------------------------------------|------------------|
| 06/30/2026            | 81742        | Check        | Nicor Gas                                          | 6,813.70         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date Invoice Amount Account</b>         | <b>Amount</b>    |
| 74735604345           |              |              | 06/30/2026 65.39                                   |                  |
|                       |              |              | 20 E 2540 4650 00 500 000000 NATURAL GAS           | 65.39            |
| 06/30/2026            | 81743        | Check        | Symmetry Energy Solutions                          | 10,445.76        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date Invoice Amount Account</b>         | <b>Amount</b>    |
| 21929384              |              |              | 06/30/2026 10,445.76                               |                  |
|                       |              |              | 20 E 2540 4650 00 500 000000 NATURAL GAS           | 10,445.76        |
| 06/30/2026            | 81744        | Check        | Village of Huntley                                 | 50.78            |
| <b>Invoice Number</b> |              |              | <b>Invoice Date Invoice Amount Account</b>         | <b>Amount</b>    |
| 0301000153-007        |              |              | 06/30/2026 50.78                                   |                  |
|                       |              |              | 20 E 2540 3700 00 500 000000 WATER/SEWER           | 50.78            |
| 06/30/2026            | 9000000234   | ACH          | Hilliard, Kristen A                                | 48.85            |
| <b>Invoice Number</b> |              |              | <b>Invoice Date Invoice Amount Account</b>         | <b>Amount</b>    |
| FY26 GRAD             |              |              | 06/30/2026 48.85                                   |                  |
|                       |              |              | 10 R 1611 0000 00 300 000000 STUDENT FOOD SVC - HS | 72<br>48.85      |
| <b>Total:</b>         |              |              |                                                    | <b>42,365.85</b> |

### 063029-DG7158-BOE AP Summary

| Type            | Count    | Amount           |
|-----------------|----------|------------------|
| Regular Checks: | 4        | 42,317.00        |
| ACH Checks:     | 1        | 48.85            |
| Wire Transfers: | 0        | 0.00             |
| Epayables:      | 0        | 0.00             |
| <b>Total:</b>   | <b>5</b> | <b>42,365.85</b> |

## AP Check Register

AP Run: Void ComEd 629/FY26 — Post Date: 2026-06-30 — AP Run Type: V

HUNTLEY CONS SCHOOL DIST 158

| Check Date     | Check Number                 | Payment Type   | Name     | Check Amount      |
|----------------|------------------------------|----------------|----------|-------------------|
| 06/30/2026     | 81741                        | Check          | ComEd    | -25,006.76        |
| Invoice Number | Invoice Date                 | Invoice Amount | Account  | Amount            |
| 2040365565     | 06/30/2026                   | -416.52        |          |                   |
|                | 20 E 2540 4660 00 500 000000 |                | ELECTRIC | -416.52           |
| 4032931222     | 06/30/2026                   | -10,464.61     |          |                   |
|                | 20 E 2540 4660 00 500 000000 |                | ELECTRIC | -10,464.61        |
| 5758216000     | 06/30/2026                   | -7,145.77      |          |                   |
|                | 20 E 2540 4660 00 500 000000 |                | ELECTRIC | -7,145.77         |
| 5929942222     | 06/30/2026                   | -273.48        |          |                   |
|                | 20 E 2540 4660 00 500 000000 |                | ELECTRIC | -273.48           |
| 6769632222     | 06/30/2026                   | -6,706.38      |          |                   |
|                | 20 E 2540 4660 00 500 000000 |                | ELECTRIC | -6,706.38         |
|                | <b>Total:</b>                |                |          | <b>-25,006.76</b> |

### Void ComEd 629/FY26 Summary 73

| Type            | Count    | Amount            |
|-----------------|----------|-------------------|
| Regular Checks: | 1        | -25,006.76        |
| ACH Checks:     | 0        | 0.00              |
| Wire Transfers: | 0        | 0.00              |
| Epayables:      | 0        | 0.00              |
| <b>Total:</b>   | <b>1</b> | <b>-25,006.76</b> |

## AP Check Register

AP Run: 063029-DG630-BOE AP — Post Date: 2026-06-30 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                              |                       |                             | Check Amount  |
|-----------------------|--------------|--------------|-----------------------------------|-----------------------|-----------------------------|---------------|
| 06/30/2026            | 81745        | Check        | Alexander Leigh Center for Autism |                       |                             | 5,798.21      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>               | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| 5653                  |              |              | 06/30/2026                        | 5,798.21              |                             |               |
|                       |              |              | 10 E 4220 6700 00 509 000000      |                       | SP ED PRIVATE TUITION       | 5,798.21      |
| 06/30/2026            | 81746        | Check        | CDW Government Inc                |                       |                             | 13,500.00     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>               | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| ZR01254603            |              |              | 06/30/2026                        | 13,500.00             |                             |               |
|                       |              |              | 10 E 2660 3190 61 504 000000      |                       | SOFTWARE MAINTENANCE        | 13,500.00     |
| 06/30/2026            | 81747        | Check        | Follett Content Solutions LLC     |                       |                             | 44,539.65     |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>               | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| 766757                |              |              | 06/30/2026                        | 38,453.40             |                             |               |
|                       |              |              | 10 E 1100 4230 00 505 000000      |                       | NEW ADOPTION 6-12           | 38,453.40     |
| 766759                |              |              | 06/30/2026                        | 6,086.25              |                             |               |
|                       |              |              | 10 E 1100 4230 00 505 000000      |                       | NEW ADOPTION 6-12           | 6,086.25      |
| 06/30/2026            | 81748        | Check        | Little City Foundation            |                       |                             | 9,046.65      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>               | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| 1019834               |              |              | 06/30/2026                        | 9,046.65              |                             |               |
|                       |              |              | 10 E 4220 6700 00 509 000000      |                       | SP ED PRIVATE TUITION       | 9,046.65      |
| 06/30/2026            | 81749        | Check        | Math Stackers                     |                       |                             | 774.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>               | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| 4332                  |              |              | 06/30/2026                        | 774.00                |                             |               |
|                       |              |              | 10 E 1200 4100 92 509 460000      |                       | IDEA INSTRUCTIONAL SUPPLIES | 774.00        |
| 06/30/2026            | 81750        | Check        | Menards Inc                       |                       |                             | 45.51         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>               | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| 55983                 |              |              | 06/30/2026                        | 45.51                 |                             |               |
|                       |              |              | 20 E 2542 4100 00 500 000000      |                       | SUPPLIES B & G              | 45.51         |
| 06/30/2026            | 81751        | Check        | NCPERS Group Life Ins             |                       |                             | 16.00         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>               | <b>Invoice Amount</b> | <b>Account</b>              | <b>Amount</b> |
| 1685062026            |              |              | 06/30/2026                        | 16.00                 |                             |               |
|                       |              |              | 50 L 4810 0000 00 000 000000      |                       | IMRF & SS (BOARD)           | 16.00         |



## AP Check Register

AP Run: 063029-DG630-BOE AP — Post Date: 2026-06-30 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                                 |                       |                                 | Check Amount  |
|-----------------------|--------------|--------------|--------------------------------------|-----------------------|---------------------------------|---------------|
| 06/30/2026            | 81752        | Check        | Neuco                                |                       |                                 | 108.65        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 9709956               |              |              | 06/30/2026                           | 108.65                |                                 |               |
|                       |              |              | 20 E 2542 4100 00 500 000000         |                       | SUPPLIES B & G                  | 108.65        |
| 06/30/2026            | 81753        | Check        | Verizon Wireless                     |                       |                                 | 3,194.49      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 6143112763            |              |              | 06/30/2026                           | 555.74                |                                 |               |
|                       |              |              | 20 E 2540 3400 00 500 000000         |                       | TELEPHONE - DISTRICTWIDE        | 555.74        |
| 6144137136            |              |              | 06/30/2026                           | 2,638.75              |                                 |               |
|                       |              |              | 20 E 2540 3400 00 500 000000         |                       | TELEPHONE - DISTRICTWIDE        | 2,638.75      |
| 06/30/2026            | 81754        | Check        | West Music Company                   |                       |                                 | 59.99         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| S12618661             |              |              | 06/30/2026                           | 59.99                 |                                 |               |
|                       |              |              | 10 E 1110 4100 12 120 000000         |                       | MUSIC SUPPLIESMARTIN            | 59.99         |
| 06/30/2026            | 81755        | Check        | Zieglers Ace Hardware                |                       |                                 | 21.97         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 098918/B              |              |              | 06/30/2026                           | 21.97                 |                                 |               |
|                       |              |              | 20 E 2542 4100 00 500 000000         |                       | SUPPLIES B & G                  | 21.97         |
| 06/30/2026            | 8000000058   |              | Fox Valley Fire Safety               |                       |                                 | 630.00        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| IN00867522            |              |              | 06/30/2026                           | 630.00                |                                 |               |
|                       |              |              | 20 E 2542 3230 00 500 000000         |                       | REPAIRS & MAINTENANCE BUILDINGS | 630.00        |
| 06/30/2026            | 8000000059   |              | LionHeart Critical Power Specialists |                       |                                 | 4,648.00      |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 82851                 |              |              | 06/30/2026                           | 4,648.00              |                                 |               |
|                       |              |              | 20 E 2542 3900 00 500 000000         |                       | OTHER PURCHASED SERVICE         | 4,648.00      |
| 06/30/2026            | 8000000060   |              | McGraw Hill School Education         |                       |                                 | 108,633.05    |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>                  | <b>Invoice Amount</b> | <b>Account</b>                  | <b>Amount</b> |
| 140780803001          |              |              | 06/30/2026                           | 26,646.50             |                                 |               |
|                       |              |              | 10 E 1100 4230 00 505 000000         |                       | NEW ADOPTION 6-12               | 26,646.50     |
| 140790941001          |              |              | 06/30/2026                           | 30,326.55             |                                 |               |
|                       |              |              | 10 E 1100 4230 00 505 000000         |                       | NEW ADOPTION 6-12               | 30,326.55     |

## AP Check Register

AP Run: 063029-DG630-BOE AP — Post Date: 2026-06-30 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date     | Check Number                 | Payment Type   | Name                         | Check Amount      |
|----------------|------------------------------|----------------|------------------------------|-------------------|
| 06/30/2026     | 8000000060                   |                | McGraw Hill School Education | 108,633.05        |
| Invoice Number | Invoice Date                 | Invoice Amount | Account                      | Amount            |
| 140880394001   | 06/30/2026                   | 26,507.25      |                              |                   |
|                | 10 E 1100 4230 00 505 000000 |                | NEW ADOPTION 6-12            | 26,507.25         |
| 140893232001   | 06/30/2026                   | 25,152.75      |                              |                   |
|                | 10 E 1100 4230 00 505 000000 |                | NEW ADOPTION 6-12            | 25,152.75         |
| <b>Total:</b>  |                              |                |                              | <b>191,016.17</b> |

### 063029-DG630-BOE AP Summary

| Type            | Count     | Amount            |
|-----------------|-----------|-------------------|
| Regular Checks: | 11        | 77,105.12         |
| ACH Checks:     | 0         | 0.00              |
| Wire Transfers: | 0         | 0.00              |
| Epayables:      | 3         | 113,911.05        |
| <b>Total:</b>   | <b>14</b> | <b>191,016.17</b> |

## AP Check Register

AP Run: 063026-DG7158-BOE AP — Post Date: 2026-06-30 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date            | Check Number | Payment Type | Name                         |                       |                          | Check Amount     |
|-----------------------|--------------|--------------|------------------------------|-----------------------|--------------------------|------------------|
| 06/30/2026            | 81756        | Check        | ComEd                        |                       |                          | 24,798.50        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b>    |
| 2040365565            |              |              | 06/30/2026                   | 208.26                |                          |                  |
|                       |              |              | 20 E 2540 4660 00 500 000000 |                       | ELECTRIC                 | 208.26           |
| 4032931222            |              |              | 06/30/2026                   | 10,464.61             |                          |                  |
|                       |              |              | 20 E 2540 4660 00 500 000000 |                       | ELECTRIC                 | 10,464.61        |
| 5758216000            |              |              | 06/30/2026                   | 7,145.77              |                          |                  |
|                       |              |              | 20 E 2540 4660 00 500 000000 |                       | ELECTRIC                 | 7,145.77         |
| 5929942222            |              |              | 06/30/2026                   | 273.48                |                          |                  |
|                       |              |              | 20 E 2540 4660 00 500 000000 |                       | ELECTRIC                 | 273.48           |
| 6769632222            |              |              | 06/30/2026                   | 6,706.38              |                          |                  |
|                       |              |              | 20 E 2540 4660 00 500 000000 |                       | ELECTRIC                 | 6,706.38         |
| 06/30/2026            | 81757        | Check        | LRS   Garbage Collection     |                       |                          | 4,534.97         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b>    |
| WA13256981            |              |              | 06/30/2026                   | 4,534.97              |                          | 77               |
|                       |              |              | 20 E 2542 3210 00 500 000000 |                       | SANITATION/EXTERMINATING | 4,534.97         |
| 06/30/2026            | 81758        | Check        | Nicor Gas                    |                       |                          | 1,093.48         |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b>    |
| 81568597116           |              |              | 06/30/2026                   | 1,093.48              |                          |                  |
|                       |              |              | 20 E 2540 4650 00 500 000000 |                       | NATURAL GAS              | 1,093.48         |
| 06/30/2026            | 81759        | Check        | PEARSON Education            |                       |                          | 12,090.91        |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b>    |
| 31571462              |              |              | 06/30/2026                   | 12,090.91             |                          |                  |
|                       |              |              | 10 E 1100 4230 00 505 000000 |                       | NEW ADOPTION 6-12        | 12,090.91        |
| 06/30/2026            | 81760        | Check        | Sparks, Alyse R              |                       |                          | 128.54           |
| <b>Invoice Number</b> |              |              | <b>Invoice Date</b>          | <b>Invoice Amount</b> | <b>Account</b>           | <b>Amount</b>    |
| ER-AS-050426          |              |              | 06/30/2026                   | 92.26                 |                          |                  |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED             | 92.26            |
| ER-AS-40626           |              |              | 06/30/2026                   | 36.28                 |                          |                  |
|                       |              |              | 10 E 1200 3320 00 509 000000 |                       | TRAVEL SP ED             | 36.28            |
|                       |              |              |                              |                       | <b>Total:</b>            | <b>42,646.40</b> |

AP Check Register

AP Run: 063026-DG7158-BOE AP — Post Date: 2026-06-30 — AP Run Type: R HUNTLEY CONS SCHOOL DIST 158

| Check Date | Check Number | Payment Type | Name | Check Amount |
|------------|--------------|--------------|------|--------------|
|------------|--------------|--------------|------|--------------|

| 063026-DG7158-BOE AP Summary |       |           |
|------------------------------|-------|-----------|
| Type                         | Count | Amount    |
| Regular Checks:              | 5     | 42,646.40 |
| ACH Checks:                  | 0     | 0.00      |
| Wire Transfers:              | 0     | 0.00      |
| Epayables:                   | 0     | 0.00      |
| Total:                       | 5     | 42,646.40 |

## AP Check Register

AP Run: 070626-DG25-26-778 BOE AP — Post Date: 2026-07-06 — AP Run Type: R

HUNTLEY CONS SCHOOL DIST 158

| Check Date     | Check Number                 | Payment Type   | Name                     | Check Amount    |
|----------------|------------------------------|----------------|--------------------------|-----------------|
| 07/06/2026     | 81761                        | Check          | McHenry County Collector | 5,706.22        |
| Invoice Number | Invoice Date                 | Invoice Amount | Account                  | Amount          |
| 18-22-300-013  | 07/06/2026                   | 3,282.82       |                          |                 |
|                | 10 E 2310 3180 00 510 000000 |                | LEGAL BOARD              | 3,282.82        |
| 18-31-100-020  | 07/06/2026                   | 797.07         |                          |                 |
|                | 10 E 2310 3180 00 510 000000 |                | LEGAL BOARD              | 797.07          |
| 18-35-200-008  | 07/06/2026                   | 1,626.33       |                          |                 |
|                | 10 E 2310 3180 00 510 000000 |                | LEGAL BOARD              | 1,626.33        |
| <b>Total:</b>  |                              |                |                          | <b>5,706.22</b> |

### 070626-DG25-26-778 BOE AP Summary

| Type            | Count    | Amount          |
|-----------------|----------|-----------------|
| Regular Checks: | 1        | 5,706.22        |
| ACH Checks:     | 0        | 0.00            |
| Wire Transfers: | 0        | 0.00            |
| Epayables:      | 0        | 0.00            |
| <b>Total:</b>   | <b>1</b> | <b>5,706.22</b> |

## AP Check Register

HUNTLEY CONS SCHOOL DIST 158

| Fund                                                  | Total               |
|-------------------------------------------------------|---------------------|
| 10 - EDUCATIONAL FUND                                 | 1,959,166.44        |
| 20 - OPERATIONS & MAINTENANCE FUND                    | 162,008.71          |
| 40 - TRANSPORTATION FUND                              | 81,599.26           |
| 50 - MUNICIPAL RETIREMENT AND SOCIAL<br>SECURITY FUND | 16.00               |
|                                                       | <b>2,202,790.41</b> |



## Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [huntley158.org](http://huntley158.org)

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: July 16, 2026

Subject: **Activity Fund Balance Report**  
Board of Education Meeting – July 16, 2026  
Chief Financial Officer/Treasurer

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Presented for the Committee's review is the Activity Fund Balance Report as of May, 2026.



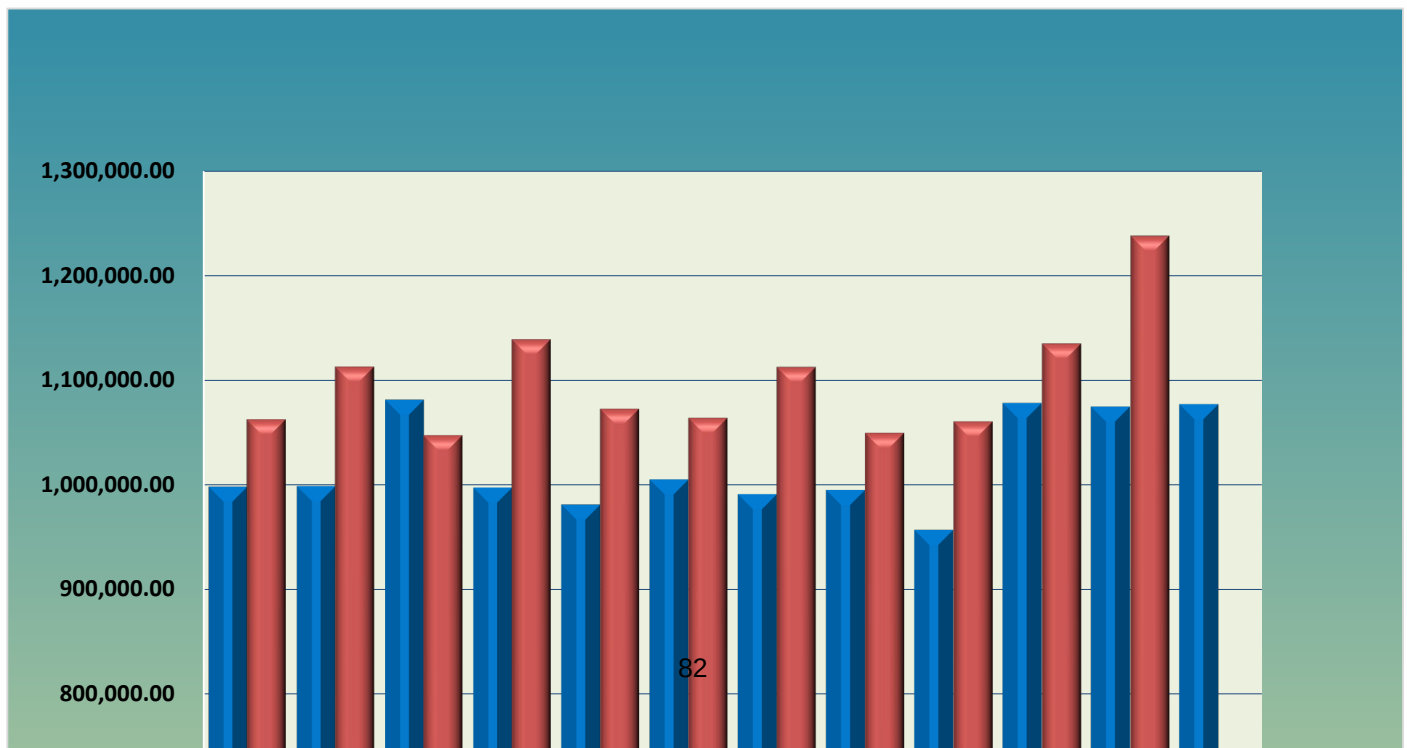
# Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)  
Algonquin, Illinois 60102  
(847) 659-6158 • Huntley158.org

## May 31, 2026 Financial Executive Summary - Activity Accounts

Major transactions for the Month include:

| Major Cash Expenditures           |           | Description                            | Major Revenues Received   |           |
|-----------------------------------|-----------|----------------------------------------|---------------------------|-----------|
| BMO Mastercard                    | 42,325.70 | P-Card charges (3/21/26 - 4/20/26)     | HS Assessments            | 99,942.78 |
| Scholastic Book Fairs             | 25,506.03 | Leggee/Chesak/Martin book fairs        | HS Football               | 30,105.60 |
| Universal Dance Association       | 22,075.00 | HS Poms dance camps                    | HS Cheerleading           | 25,219.80 |
| Signature Transportation Group    | 15,937.50 | HS Prom buses                          | HS Pom Pons               | 13,608.00 |
| Six Flags Great America           | 15,362.87 | Marlowe 8th Grade trip                 | HS Boys Basketball        | 11,913.60 |
| National Cheerleaders Association | 14,560.00 | HS Cheerleading camp                   | Heineman Engineering Club | 10,577.00 |
| Edge Sports Apparel, The          | 12,158.00 | HS Football/Boys BB/Boys Track apparel | HS Athletic Varsity       | 9,638.62  |
| Federal Supply USA                | 5,801.87  | HS Athletics training room ice machine | HS Marching Band          | 9,590.40  |
| Dave and Busters                  | 4,073.73  | HMS 7&8th Grade Music trip deposits    | Martin Library            | 9,551.61  |
| Gilman Gear Inc                   | 4,009.80  | HS Girls Lacrosse nets                 | HS Soccer                 | 8,320.80  |
| Pro-Tuff Decals                   | 3,832.04  | HS Cheerleading camp shirts            | HS Girls Basketball       | 8,140.20  |
| BSN Sports LLC                    | 3,376.86  | Various HS athletic teams apparel      | HS Boys Bowling           | 5,000.00  |
| Service Printing Corp             | 3,162.85  | HS Newspaper printing costs            | Marlowe Boys Basketball   | 4,786.00  |
| Kanapka Inc                       | 3,035.00  | Marlowe end of year picnic             | Marlowe Chorus/Band       | 4,331.00  |
| Top Golf USA                      | 2,688.00  | Heineman 7th Grade trip                | HS Girls Volleyball       | 4,329.60  |
| Xperience Cheer LLC               | 2,500.00  | HS Cheerleading camp                   | Marlowe Cheerleading      | 3,755.00  |
| Literati Inc                      | 2,484.92  | Mackeben Library book fair             | District In & Out         | 3,403.00  |
| Phillip Barone                    | 2,300.00  | HS/MS Football spring camp             | HS Wellness               | 2,984.95  |
| Marriott Theatre                  | 1,400.00  | Heineman Chorus/Band trip deposits     | HS Baseball               | 2,764.80  |
| St. Charles East Boys Basketball  | 1,200.00  | HS Boys Basketball summer league       | Chesak In & Out           | 2,409.00  |
| Walsworth Publishing Co Inc       | 1,085.10  | Heineman Yearbooks balance             | Marlowe Girls Basketball  | 2,400.00  |







# Huntley Community School District 158

650 Dr. John Burke Drive (formerly Academic Drive)  
Algonquin, Illinois 60102  
(847) 659-6158 • Huntley158.org

## May 31, 2026 Financial Executive Summary - Activity Accounts

| Fund | Description                       | Month To Date |           | Prior Month Year to Date |           | Current Month Year to Date |           | YTD Change | Start of Year | Current    |
|------|-----------------------------------|---------------|-----------|--------------------------|-----------|----------------------------|-----------|------------|---------------|------------|
|      |                                   | Expense       | Income    | Expense                  | Income    | Expense                    | Income    |            |               |            |
| 100  | District In & Out                 |               | 3,403.00  | 4,456.92                 | 1,092.95  | 4,456.92                   | 4,495.95  | 39.03      | 762.00        | 801.03     |
| 101  | Interest/Service Charge           |               | 711.20    | 0.00                     | 6,920.60  | 0.00                       | 7,631.80  | 7,631.80   | 98,732.91     | 106,364.71 |
| 102  | District Pepsi Account            | 59.94         |           | 260.52                   | 140.25    | 320.46                     | 140.25    | (180.21)   | 5,043.11      | 4,862.90   |
| 104  | Activity Food Service             |               |           | 0.00                     | 0.00      | 0.00                       | 0.00      | 0.00       | 131.04        | 131.04     |
| 105  | District Recycling                |               |           | 0.00                     | 0.00      | 0.00                       | 0.00      | 0.00       | 5,069.22      | 5,069.22   |
| 111  | Huntley Hootenanny                |               |           | 778.61                   | 3,157.56  | 778.61                     | 3,157.56  | 2,378.95   | 121.05        | 2,500.00   |
| 112  | Foundation Grants                 |               |           | 0.00                     | 0.00      | 0.00                       | 0.00      | 0.00       | 0.00          | 0.00       |
| 113  | Schaffenegger Memorial            | 1,000.00      |           | 1,000.00                 | 0.00      | 2,000.00                   | 0.00      | (2,000.00) | 13,580.89     | 11,580.89  |
| 1202 | Mackeben Pop                      |               |           | 0.00                     | 101.46    | 0.00                       | 101.46    | 101.46     | 0.00          | 101.46     |
| 1203 | Mackeben Recycling                |               |           | 0.00                     | 0.00      | 0.00                       | 0.00      | 0.00       | 0.00          | 0.00       |
| 1204 | Mackeben Art                      | 214.17        |           | 2,132.78                 | 2,359.34  | 2,346.95                   | 2,359.34  | 12.39      | 1,112.25      | 1,124.64   |
| 1205 | Mackeben Read-A-Thon              | 1,878.74      |           | 7,424.48                 | 13,746.80 | 9,303.22                   | 13,746.80 | 4,443.58   | 0.00          | 4,443.58   |
| 1209 | Mackeben Field Trips              |               |           | 1,742.00                 | 795.00    | 1,742.00                   | 795.00    | (947.00)   | 2,161.46      | 1,214.46   |
| 1210 | Mackeben Library                  | 4,022.82      | 144.86    | 2,907.53                 | 10,296.76 | 6,930.35                   | 10,441.62 | 3,511.27   | 1,408.91      | 4,920.18   |
| 1240 | Mackeben In & Out                 |               | 230.90    | 3,503.39                 | 120.00    | 3,503.39                   | 350.90    | (3,152.49) | 4,669.45      | 1,516.96   |
| 1400 | Heineman LRC                      |               | 87.00     | 0.00                     | 286.00    | 0.00                       | 373.00    | 373.00     | 580.02        | 953.02     |
| 1401 | Heineman Snow Hawks               |               |           | 16,223.26                | 15,142.75 | 16,223.26                  | 15,142.75 | (1,080.51) | 5,287.80      | 83,207.29  |
| 1402 | Heineman Chess Club               | 65.93         |           | 0.00                     | 844.80    | 65.93                      | 844.80    | 778.87     | 80.00         | 858.87     |
| 1403 | Heineman Yearbook                 | 1,085.10      | 1,441.00  | 0.00                     | 0.00      | 1,085.10                   | 1,441.00  | 355.90     | 881.18        | 1,237.08   |
| 1404 | Heineman PBIS                     |               |           | 318.26                   | 290.00    | 318.26                     | 290.00    | (28.26)    | 28.32         | 0.06       |
| 1405 | Heineman Service Club             |               |           | 0.00                     | 0.00      | 0.00                       | 0.00      | 0.00       | 37.10         | 37.10      |
| 1406 | Heineman Chorus/Band              | 6,871.73      |           | 33,863.50                | 35,952.20 | 40,735.23                  | 35,952.20 | (4,783.03) | 9,638.79      | 4,855.76   |
| 1407 | Heineman Wrestling                |               |           | 121.00                   | 53.42     | 121.00                     | 53.42     | (67.58)    | 67.86         | 0.28       |
| 1408 | Heineman Cheerleading             |               |           | 3,529.87                 | 3,300.00  | 3,529.87                   | 3,300.00  | (229.87)   | 842.79        | 612.92     |
| 1409 | Heineman Track                    | 135.57        | 647.00    | 385.54                   | 0.00      | 521.11                     | 647.00    | 125.89     | 1,739.83      | 1,865.72   |
| 1410 | Heineman Charitable Contributions |               |           | 3,126.00                 | 3,259.75  | 3,126.00                   | 3,259.75  | 133.75     | 241.03        | 374.78     |
| 1411 | Heineman Cross Country            |               |           | 143.82                   | 343.00    | 143.82                     | 343.00    | 199.18     | 238.40        | 437.58     |
| 1412 | Heineman Volleyball               |               | 1,920.00  | 1,473.93                 | 3,380.00  | 1,473.93                   | 5,300.00  | 3,826.07   | 110.93        | 3,937.00   |
| 1413 | Heineman PE                       |               |           | 6,402.00                 | 7,680.00  | 6,402.00                   | 7,680.00  | 1,278.00   | 5,882.45      | 7,160.45   |
| 1414 | Heineman Student Council          |               | 500.00    | 5,314.35                 | 5,882.90  | 5,314.35                   | 6,382.90  | 1,068.55   | 1,915.46      | 2,984.01   |
| 1415 | Heineman Disc Golf Club           |               |           | 197.53                   | 198.00    | 197.53                     | 198.00    | 0.47       | 0.00          | 0.47       |
| 1416 | Heineman Poms                     |               |           | 2,439.28                 | 2,683.00  | 2,439.28                   | 2,683.00  | 243.72     | 839.08        | 1,082.80   |
| 1417 | Heineman Girls Basketball         |               |           | 856.95                   | 857.00    | 856.95                     | 857.00    | 0.05       | 25.66         | 25.71      |
| 1418 | Heineman Outdoor Activity         |               |           | 22,936.00                | 21,530.00 | 22,936.00                  | 21,530.00 | (1,406.00) | 6,212.65      | 4,806.65   |
| 1419 | Heineman Athletics                |               |           | 0.00                     | 0.00      | 0.00                       | 0.00      | 0.00       | 50.09         | 50.09      |
| 1420 | Heineman Boys Basketball          |               |           | 3,297.85                 | 804.00    | 3,297.85                   | 804.00    | (2,493.85) | 2,696.36      | 202.51     |
| 1421 | Heineman Ecology Club             | 15.99         |           | 40.00                    | 121.06    | 55.99                      | 121.06    | 65.07      | 69.39         | 134.46     |
| 1422 | Heineman Computer Lab             |               |           | 0.00                     | 0.00      | 0.00                       | 0.00      | 0.00       | 97.27         | 97.27      |
| 1423 | Heineman Art Club                 |               |           | 0.00                     | 0.00      | 0.00                       | 0.00      | 0.00       | 823.20        | 823.20     |
| 1424 | Heineman NJHS                     | 112.80        |           | 301.00                   | 301.00    | 413.80                     | 301.00    | (112.80)   | 0.00          | (112.80)   |
| 1425 | Heineman Engineering Club         |               | 10,577.00 | 0.00                     | 0.00      | 0.00                       | 10,577.00 | 10,577.00  | 23.34         | 10,600.34  |
| 1440 | Heineman In & Out                 |               |           | 845.53                   | 778.30    | 845.53                     | 778.30    | (67.23)    | 174.28        | 107.05     |
| 1441 | Heineman Foods Club               | 61.47         |           | 361.44                   | 545.00    | 422.91                     | 545.00    | 122.09     | 1,283.41      | 1,405.50   |
| 1461 | Heineman 6th Grade Team 1         |               |           | 0.00                     | 0.00      | 0.00                       | 0.00      | 0.00       | 368.50        | 368.50     |
| 1462 | Heineman 6th Grade Team 2         |               |           | 0.00                     | 0.00      | 0.00                       | 0.00      | 0.00       | 224.80        | 224.80     |
| 1471 | Heineman 7th Grade Team 1         | 20.00         | 460.00    | 525.45                   | 1,660.00  | 545.45                     | 2,120.00  | 1,574.55   | 682.10        | 2,256.65   |

|      |                            |          |          |           |           |           |           |            |           |             |
|------|----------------------------|----------|----------|-----------|-----------|-----------|-----------|------------|-----------|-------------|
| 1472 | Heineman 7th Grade Team 2  | 324.36   | 1,920.00 | 360.00    | 0.00      | 684.36    | 1,920.00  | 1,235.64   | 0.00      | 1,235.64    |
| 1480 | Heineman 8th Grade Trips   | 52.00    | 42.00    | 9,030.00  | 8,586.00  | 9,082.00  | 8,628.00  | (454.00)   | 4,358.27  | 3,904.27    |
| 1481 | Heineman 8th Grade Team 1  |          |          | 239.41    | 0.00      | 239.41    | 0.00      | (239.41)   | 103.46    | (135.95)    |
| 1482 | Heineman 8th Grade Team 2  |          |          | 238.94    | 0.00      | 238.94    | 0.00      | (238.94)   | 1,406.80  | 1,167.86    |
| 1701 | Conley PE                  |          |          | 2,218.60  | 2,034.99  | 2,218.60  | 2,034.99  | (183.61)   | 2,164.90  | 1,981.29    |
| 1702 | Conley Pop                 | 85.34    | 86.00    | 569.21    | 928.60    | 654.55    | 1,014.60  | 360.05     | 512.53    | 872.58      |
| 1703 | Conley Recycling           |          |          | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 0.00      | 0.00        |
| 1704 | Conley PBIS                |          |          | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 0.00      | 0.00        |
| 1706 | Conley Band                |          |          | 1,912.77  | 2,590.00  | 1,912.77  | 2,590.00  | 677.23     | 2,452.31  | 3,129.54    |
| 1707 | Conley Jean Fund           |          |          | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 0.00      | 0.00        |
| 1708 | Conley Disc Golf Club      | 200.00   |          | 1,117.08  | 1,240.00  | 1,317.08  | 1,240.00  | (77.08)    | 549.14    | 472.06      |
| 1709 | Conley Field Trips         |          |          | 4,687.98  | 4,906.00  | 4,687.98  | 4,906.00  | 218.02     | 1,325.28  | 1,543.30    |
| 1710 | Conley Library             | 5,364.81 | 44.00    | 12,891.74 | 16,560.80 | 18,256.55 | 16,604.80 | (1,651.75) | 11,372.08 | 9,720.33    |
| 1712 | Conley Art                 | 28.68    |          | 1,016.64  | 1,613.66  | 1,045.32  | 1,613.66  | 568.34     | 4,150.62  | 4,718.96    |
| 1713 | Conley Yearbook            | 486.65   | 704.00   | 510.05    | 0.00      | 996.70    | 704.00    | (292.70)   | 2,956.12  | 2,663.42    |
| 1740 | Conley In & Out            |          | 267.00   | 576.98    | 322.00    | 576.98    | 589.00    | 12.02      | 1,942.33  | 1,954.35    |
| 194  | Special Olympics Pgm       |          |          | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 275.00    | 275.00      |
| 195  | LIGHT Program              | 0.00     | 792.43   | 408.83    | 2,630.57  | 408.83    | 3,423.00  | 3,014.17   | 974.17    | 3,988.34    |
| 198  | MS Orchestra District-wide |          |          | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 551.57    | 551.57      |
| 199  | Preschool                  | 43.26    |          | 339.67    | 0.00      | 382.93    | 0.00      | (382.93)   | 1,805.55  | 1,422.62    |
| 202  | Chesak Pop                 |          |          | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 46.00     | 46.00       |
| 203  | Chesak Recycling           |          |          | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 9.49      | 9.49        |
| 204  | Chesak Art                 |          |          | 0.00      | 2,639.88  | 0.00      | 2,639.88  | 2,639.88   | 5,135.31  | 7,775.19    |
| 205  | Chesak Yearbook            |          |          | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 0.00      | 0.00        |
| 206  | Chesak Music               |          |          | 63.49     | 255.00    | 63.49     | 255.00    | 191.51     | 149.62    | 341.13      |
| 209  | Chesak Field Trips         |          |          | 4,687.00  | 4,905.00  | 4,687.00  | 4,905.00  | 218.00     | 322.50    | 540.50      |
| 210  | Chesak Library             | 4,249.00 | 303.07   | 7,136.47  | 13,220.80 | 11,385.47 | 13,523.87 | 2,138.40   | 19,229.41 | 21,367.81   |
| 212  | Chesak Dine & Share        |          |          | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 28.26     | 28.26       |
| 240  | Chesak In & Out            | 1,575.98 | 2,409.00 | 866.19    | 800.00    | 2,442.17  | 3,209.00  | 766.83     | 2,563.59  | 84 3,330.42 |
| 301  | Leggee School Store        |          |          | 668.86    | 0.00      | 668.86    | 0.00      | (668.86)   | 1,346.99  | 678.13      |
| 302  | Leggee Pop                 |          |          | 400.00    | 0.00      | 400.00    | 0.00      | (400.00)   | 451.96    | 51.96       |
| 303  | Leggee Recycling           |          |          | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 15.92     | 15.92       |
| 304  | Leggee Art                 | 370.98   |          | 5,103.54  | 2,022.85  | 5,474.52  | 2,022.85  | (3,451.67) | 6,330.08  | 2,878.41    |
| 305  | Leggee Chorus/Band         |          |          | 2,666.66  | 2,789.64  | 2,666.66  | 2,789.64  | 122.98     | 1,404.61  | 1,527.59    |
| 306  | Leggee Fundraisers         |          |          | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 551.10    | 551.10      |
| 307  | Leggee Donations & Grants  |          | 500.00   | 0.00      | 500.00    | 0.00      | 1,000.00  | 1,000.00   | 3,183.64  | 4,183.64    |
| 308  | Leggee Music               |          |          | 0.00      | 160.50    | 0.00      | 160.50    | 160.50     | 134.00    | 294.50      |
| 309  | Leggee Field Trips         |          | 380.00   | 1,035.00  | 1,666.00  | 1,035.00  | 2,046.00  | 1,011.00   | 1,228.11  | 2,239.11    |
| 310  | Leggee Library             | 7,053.30 | 85.00    | 11,196.57 | 19,287.50 | 18,249.87 | 19,372.50 | 1,122.63   | 14,172.96 | 15,295.59   |
| 311  | Leggee Recreation          | 89.91    |          | 142.34    | 1,378.00  | 232.25    | 1,378.00  | 1,145.75   | 846.92    | 1,992.67    |
| 313  | Leggee Yearbook            |          | 388.50   | 0.00      | 0.00      | 0.00      | 388.50    | 388.50     | 1,316.65  | 1,705.15    |
| 340  | Leggee In & Out            | 90.24    |          | 0.00      | 100.00    | 90.24     | 100.00    | 9.76       | 707.01    | 716.77      |
| 400  | Marlowe LRC                |          | 40.87    | 668.65    | 826.41    | 668.65    | 867.28    | 198.63     | 185.09    | 383.72      |
| 401  | Marlowe Pop                | 498.09   |          | 1,510.82  | 995.00    | 2,008.91  | 995.00    | (1,013.91) | 720.92    | (292.99)    |
| 402  | Marlowe Jr Buddies Club    |          |          | 135.37    | 0.00      | 135.37    | 0.00      | (135.37)   | 650.21    | 514.84      |
| 403  | Marlowe Yearbook           |          | 680.00   | 0.00      | 0.00      | 0.00      | 680.00    | 680.00     | 227.27    | 907.27      |
| 404  | Marlowe School Store       |          |          | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 0.00      | 0.00        |
| 405  | Marlowe Student Council    |          |          | 157.21    | 700.00    | 157.21    | 700.00    | 542.79     | 239.70    | 782.49      |
| 406  | Marlowe Chorus/Band        | 54.49    | 4,331.00 | 67,382.52 | 72,378.66 | 67,437.01 | 76,709.66 | 9,272.65   | 33,307.16 | 42,579.81   |
| 407  | Marlowe Wrestling          |          |          | 650.00    | 270.94    | 650.00    | 270.94    | (379.06)   | 29.06     | (350.00)    |
| 408  | Marlowe Cheerleading       | 76.78    | 3,755.00 | 8,684.25  | 4,430.00  | 8,761.03  | 8,185.00  | (576.03)   | 4,826.34  | 4,250.31    |
| 409  | Marlowe Track              | 276.80   | 2,232.00 | 13,102.46 | 12,567.50 | 13,379.26 | 14,799.50 | 1,420.24   | 2,067.43  | 3,487.67    |
| 410  | Marlowe Spanish Club       |          |          | 1,500.12  | 1,166.00  | 1,500.12  | 1,166.00  | (334.12)   | 1,114.86  | 780.74      |
| 411  | Marlowe Cross Country      |          | 460.80   | 570.70    | 668.40    | 570.70    | 1,129.20  | 538.50     | 738.95    | 1,297.45    |
| 412  | Marlowe Volleyball         |          | 1,944.00 | 1,374.20  | 256.00    | 1,374.20  | 2,200.00  | 825.80     | 1,921.82  | 2,747.62    |
| 413  | Marlowe Philanthropy       |          |          | 0.00      | 0.00      | 0.00      | 0.00      | 0.00       | 2,952.45  | 2,952.45    |
| 414  | Marlowe Academic Club      | 135.99   | 182.00   | 308.58    | 348.00    | 444.57    | 530.00    | 85.43      | 131.68    | 217.11      |
| 415  | Marlowe Play               | 571.00   |          | 2,883.92  | 2,018.88  | 3,454.92  | 2,018.88  | (1,436.04) | 93.40     | (1,342.64)  |

|     |                            |           |           |            |            |            |            |             |           |           |
|-----|----------------------------|-----------|-----------|------------|------------|------------|------------|-------------|-----------|-----------|
| 416 | Marlowe Service Club       | 487.50    |           | 46.96      | 0.00       | 534.46     | 0.00       | (534.46)    | 360.66    | (173.80)  |
| 417 | Marlowe Girls Basketball   |           | 2,400.00  | 3,724.08   | 1,056.00   | 3,724.08   | 3,456.00   | (268.08)    | 4,345.42  | 4,077.34  |
| 418 | Marlowe Outdoor Activity   | 3,035.00  |           | 43,129.34  | 41,533.25  | 46,164.34  | 41,533.25  | (4,631.09)  | 3,993.54  | (637.55)  |
| 419 | Marlowe Athletics          |           |           | 0.00       | 0.00       | 0.00       | 0.00       | 0.00        | 0.00      | 0.00      |
| 420 | Marlowe Boys Basketball    | 75.46     | 4,786.00  | 6,543.69   | 2,793.00   | 6,619.15   | 7,579.00   | 959.85      | 3,870.23  | 4,830.08  |
| 421 | Marlowe Snow Stangs        |           |           | 18,035.00  | 18,405.51  | 18,035.00  | 18,405.51  | 370.51      | 608.53    | 979.04    |
| 422 | Marlowe Tech               |           |           | 116.22     | 25.00      | 116.22     | 25.00      | (91.22)     | 124.00    | 32.78     |
| 423 | Marlowe Art Class          |           |           | 115.70     | 480.00     | 115.70     | 480.00     | 364.30      | 2,130.78  | 2,495.08  |
| 424 | Marlowe PE                 |           | 2,015.00  | 8,771.16   | 11,060.00  | 8,771.16   | 13,075.00  | 4,303.84    | 10,298.57 | 14,602.41 |
| 425 | Marlowe Ecology            |           | 152.00    | 1,066.87   | 142.60     | 1,066.87   | 294.60     | (772.27)    | 711.80    | (60.47)   |
| 426 | Marlowe Dance              |           | 2,129.00  | 3,232.28   | 1,185.00   | 3,232.28   | 3,314.00   | 81.72       | 3,806.98  | 3,888.70  |
| 427 | Marlowe Musical            |           |           | 1,460.83   | 156.00     | 1,460.83   | 156.00     | (1,304.83)  | 851.38    | (453.45)  |
| 428 | Marlowe Chess Club         |           |           | 225.00     | 430.00     | 225.00     | 430.00     | 205.00      | 560.00    | 765.00    |
| 429 | Marlowe Golf               |           |           | 0.00       | 0.00       | 0.00       | 0.00       | 0.00        | 1.00      | 1.00      |
| 430 | Marlowe Boys Volleyball    |           |           | 0.00       | 320.00     | 0.00       | 320.00     | 320.00      | 0.00      | 320.00    |
| 431 | Marlowe Robotics Team      |           | 1,008.00  | 9,245.35   | 10,528.00  | 9,245.35   | 11,536.00  | 2,290.65    | 1,638.00  | 3,928.65  |
| 440 | Marlowe In & Out           | 422.60    | 510.99    | 1,121.18   | 1,331.52   | 1,543.78   | 1,842.51   | 298.73      | 1,449.07  | 1,747.80  |
| 441 | Marlowe Foods Club         |           | 20.00     | 504.50     | 256.00     | 504.50     | 276.00     | (228.50)    | 384.36    | 155.86    |
| 461 | Marlowe 6th Grade          |           |           | 1,764.00   | 1,764.00   | 1,764.00   | 1,764.00   | 0.00        | 14.97     | 14.97     |
| 471 | Marlowe 7th Grade          | 834.94    | 60.00     | 654.49     | 8,265.00   | 1,489.43   | 8,325.00   | 6,835.57    | 3,856.13  | 10,691.70 |
| 481 | Marlowe 8th Grade          | 15,362.87 | 1,407.20  | 3,302.26   | 21,323.00  | 18,665.13  | 22,730.20  | 4,065.07    | 9,659.46  | 13,724.53 |
| 500 | HS Leos Club               |           |           | 1,708.20   | 2,741.32   | 1,708.20   | 2,741.32   | 1,033.12    | 1,080.90  | 2,114.02  |
| 501 | HS Raider Nation           |           |           | 7,820.00   | 8,348.56   | 7,820.00   | 8,348.56   | 528.56      | 298.98    | 827.54    |
| 502 | HS Art                     |           |           | 0.00       | 0.00       | 0.00       | 0.00       | 0.00        | 0.00      | 0.00      |
| 503 | HS Yearbook                | 76.89     | 550.00    | 2,027.94   | 2,200.34   | 2,104.83   | 2,750.34   | 645.51      | 2,461.38  | 3,106.89  |
| 504 | HS Girls Cross Country     |           |           | 0.00       | 0.00       | 0.00       | 0.00       | 0.00        | 0.00      | 0.00      |
| 505 | HS Student Council         | 19,589.33 | 2,242.87  | 136,130.18 | 180,420.46 | 155,719.51 | 182,663.33 | 26,943.82   | 15,856.29 | 42,800.11 |
| 506 | HS Chorus                  | 41.00     |           | 531.60     | 0.00       | 572.60     | 0.00       | (572.60)    | 1,225.60  | 653.00    |
| 507 | HS Girls Flag Football     |           | 1,296.00  | 6,006.94   | 9,853.00   | 6,006.94   | 11,149.00  | 5,142.06    | 2,952.00  | 8,094.06  |
| 508 | HS Pop                     | 33.68     | 113.00    | 1,024.45   | 1,052.25   | 1,058.13   | 1,165.25   | 107.12      | 305.17    | 412.29    |
| 509 | HS Math Club               | 553.40    |           | 910.13     | 400.00     | 1,463.53   | 400.00     | (1,063.53)  | 1,771.40  | 707.87    |
| 510 | HS Girls Golf              | 449.85    | 500.00    | 4,383.96   | 4,951.20   | 4,833.81   | 5,451.20   | 617.39      | 7,266.82  | 7,884.21  |
| 511 | HS Drama Club              | 2,127.36  | 70.00     | 13,058.31  | 17,411.18  | 15,185.67  | 17,481.18  | 2,295.51    | 2,650.14  | 4,945.65  |
| 512 | HS Pom Pons                | 22,283.58 | 13,608.00 | 60,979.46  | 54,648.65  | 83,263.04  | 68,256.65  | (15,006.39) | 22,320.98 | 7,314.59  |
| 513 | HS SnowRaiders Club        |           |           | 53,046.96  | 51,624.19  | 53,046.96  | 51,624.19  | (1,422.77)  | 12,470.83 | 11,048.06 |
| 514 | HS Spanish Honor Society   |           | 70.00     | 2,115.26   | 1,990.00   | 2,115.26   | 2,060.00   | (55.26)     | 1,260.88  | 1,205.62  |
| 515 | HS Boys Track              | 5,211.06  | 325.00    | 8,586.72   | 12,509.00  | 13,797.78  | 12,834.00  | (963.78)    | 3,928.03  | 2,964.25  |
| 516 | HS Activities Director     | 378.57    |           | 1,805.63   | 2,182.00   | 2,184.20   | 2,182.00   | (2.20)      | 5,610.94  | 5,608.74  |
| 517 | HS HOSA Medical Club       | 64.86     | 379.46    | 6,183.30   | 6,942.85   | 6,248.16   | 7,322.31   | 1,074.15    | 1,699.74  | 2,773.89  |
| 518 | HS NHS                     | 1,840.25  | 30.00     | 3,222.93   | 4,120.55   | 5,063.18   | 4,150.55   | (912.63)    | 4,527.03  | 3,614.40  |
| 519 | HS Co-Op (VICA)            |           |           | 0.00       | 0.00       | 0.00       | 0.00       | 0.00        | 3,325.45  | 3,325.45  |
| 520 | HS Musical                 |           |           | 0.00       | (479.17)   | 0.00       | (479.17)   | (479.17)    | 479.17    | 0.00      |
| 521 | HS Athletic Varsity        | 7,206.13  | 9,638.62  | 37,546.20  | 23,553.04  | 44,752.33  | 33,191.66  | (11,560.67) | 34,287.30 | 22,726.63 |
| 522 | HS Girls Volleyball        | 493.75    | 4,329.60  | 38,350.78  | 41,324.80  | 38,844.53  | 45,654.40  | 6,809.87    | 10,303.97 | 17,113.84 |
| 523 | HS Boys Golf               |           |           | 10,191.34  | 9,802.90   | 10,191.34  | 9,802.90   | (388.44)    | 8,403.37  | 8,014.93  |
| 524 | HS Softball                | 2,625.10  |           | 11,894.54  | 12,873.00  | 14,519.64  | 12,873.00  | (1,646.64)  | 15,453.38 | 13,806.74 |
| 525 | HS Baseball                | 3,363.05  | 2,764.80  | 16,027.31  | 11,362.00  | 19,390.36  | 14,126.80  | (5,263.56)  | 10,908.86 | 5,645.30  |
| 526 | HS Girls Basketball        | 2,685.45  | 8,140.20  | 31,782.91  | 32,209.80  | 34,468.36  | 40,350.00  | 5,881.64    | 13,702.86 | 19,584.50 |
| 527 | HS Boys Basketball         | 4,024.40  | 11,913.60 | 43,063.11  | 29,935.76  | 47,087.51  | 41,849.36  | (5,238.15)  | 36,019.89 | 30,781.74 |
| 528 | HS Cheerleading            | 29,442.41 | 25,219.80 | 67,105.67  | 88,410.65  | 96,548.08  | 113,630.45 | 17,082.37   | 40,104.84 | 57,187.21 |
| 529 | HS Wrestling               | 214.00    | 1,771.20  | 14,287.04  | 12,298.44  | 14,501.04  | 14,069.64  | (431.40)    | 20,969.61 | 20,538.21 |
| 530 | HS Cross Country           |           | 2,246.40  | 6,661.01   | 2,765.00   | 6,661.01   | 5,011.40   | (1,649.61)  | 10,520.85 | 8,871.24  |
| 531 | HS FBLA                    |           |           | 0.00       | 0.00       | 0.00       | 0.00       | 0.00        | 2,084.41  | 2,084.41  |
| 532 | Heuck Memorial Scholarship |           |           | 3,458.96   | 10,652.03  | 3,458.96   | 10,652.03  | 7,193.07    | 1,924.83  | 9,117.90  |
| 533 | HS Speech                  |           |           | 125.00     | 0.00       | 125.00     | 0.00       | (125.00)    | 1,896.47  | 1,771.47  |
| 534 | HS Academic Team           |           |           | 272.00     | 255.00     | 272.00     | 255.00     | (17.00)     | 58.31     | 41.31     |
| 535 | HS Journalism              | 4,669.34  | 152.00    | 10,796.25  | 14,946.08  | 15,465.59  | 15,098.08  | (367.51)    | 1,125.35  | 757.84    |
| 536 | HS Soccer                  | 3,252.00  | 8,320.80  | 36,905.57  | 27,391.96  | 40,157.57  | 35,712.76  | (4,444.81)  | 88,905.28 | 84,460.47 |

|     |                           |               |               |                 |                 |                 |                 |               |                 |                 |
|-----|---------------------------|---------------|---------------|-----------------|-----------------|-----------------|-----------------|---------------|-----------------|-----------------|
| 537 | HS Field Trips            | 915.00        |               | 520.00          | 1,413.00        | 1,435.00        | 1,413.00        | (22.00)       | 1,482.75        | 1,460.75        |
| 538 | HS Football               | 8,945.29      | 30,105.60     | 151,152.14      | 142,735.58      | 160,097.43      | 172,841.18      | 12,743.75     | 55,680.20       | 68,423.95       |
| 539 | HS Special Olympics       |               |               | 0.00            | 0.00            | 0.00            | 0.00            | 0.00          | 445.09          | 445.09          |
| 540 | HS In & Out               | 736.68        | 1,345.00      | 2,184.50        | (1,808.77)      | 2,921.18        | (463.77)        | (3,384.95)    | 6,270.37        | 2,885.42        |
| 541 | HS Industrial Arts        | 196.69        |               | 16,774.46       | 19,298.53       | 16,971.15       | 19,298.53       | 2,327.38      | 4,701.30        | 7,028.68        |
| 542 | HS Wellness               | 1,207.21      | 2,984.95      | 67,197.40       | 51,192.79       | 68,404.61       | 54,177.74       | (14,226.87)   | 29,603.85       | 15,376.98       |
| 543 | HS Girls Track            | 6,923.12      | 1,900.00      | 19,905.32       | 21,468.00       | 26,828.44       | 23,368.00       | (3,460.44)    | 8,918.04        | 5,457.60        |
| 544 | HS Blooms Courtyard       |               |               | 0.00            | 0.00            | 0.00            | 0.00            | 0.00          | 540.90          | 540.90          |
| 545 | HS Girls Tennis           |               |               | 4,734.38        | 7,122.00        | 4,734.38        | 7,122.00        | 2,387.62      | 3,951.70        | 6,339.32        |
| 546 | HS Media Center           |               | 18.50         | 125.00          | 141.86          | 125.00          | 160.36          | 35.36         | 1,781.25        | 1,816.61        |
| 547 | HS Buddies Club           |               |               | 71.63           | 1,411.00        | 71.63           | 1,411.00        | 1,339.37      | 487.99          | 1,827.36        |
| 548 | HS Robotics Club          | 82.58         |               | 5,235.14        | 12,569.00       | 5,317.72        | 12,569.00       | 7,251.28      | 6,980.42        | 14,231.70       |
| 549 | HS Assessments            | 1,308.47      | 99,942.78     | 10,524.32       | 4,680.00        | 11,832.79       | 104,622.78      | 92,789.99     | 16,292.73       | 109,082.72      |
| 550 | HS Community Service Club |               |               | 0.00            | 924.48          | 0.00            | 924.48          | 924.48        | 3,048.69        | 3,973.17        |
| 551 | HS Custom Designs         |               |               | 164.65          | 864.40          | 164.65          | 864.40          | 699.75        | 2,237.74        | 2,937.49        |
| 552 | HS Orchesis Club          | 3,445.07      | 405.60        | 181.14          | 2,169.80        | 3,626.21        | 2,575.40        | (1,050.81)    | 3,308.16        | 2,257.35        |
| 553 | HS Environmental Club     |               | 28.71         | 0.00            | 210.60          | 0.00            | 239.31          | 239.31        | 415.36          | 654.67          |
| 554 | HS Art Club               | 101.10        |               | 783.85          | 771.88          | 884.95          | 771.88          | (113.07)      | 787.25          | 674.18          |
| 555 | HS Boys Lacrosse          | 2,974.22      |               | 11,966.67       | 1,500.00        | 14,940.89       | 1,500.00        | (13,440.89)   | 15,301.85       | 1,860.96        |
| 556 | HS Marching Band          | 74.12         | 9,590.40      | 28,257.38       | 24,276.64       | 28,331.50       | 33,867.04       | 5,535.54      | 26,362.88       | 31,898.42       |
| 557 | HS Culinary Club          |               |               | 0.00            | 0.00            | 0.00            | 0.00            | 0.00          | 67.50           | 67.50           |
| 558 | HS Fashion Club           | 44.29         |               | 324.74          | 352.80          | 369.03          | 352.80          | (16.23)       | 183.47          | 167.24          |
| 559 | HS Social Studies Trips   |               |               | 1,001.33        | 870.00          | 1,001.33        | 870.00          | (131.33)      | 131.59          | 0.26            |
| 560 | HS PBIS Raider Way        |               |               | 647.74          | 225.00          | 647.74          | 225.00          | (422.74)      | 1,321.71        | 898.97          |
| 561 | HS Girls Bowling          |               |               | 1,168.61        | 2,178.70        | 1,168.61        | 2,178.70        | 1,010.09      | 3,578.70        | 4,588.79        |
| 562 | HS Girls Swimming         |               |               | 6,603.59        | 6,483.50        | 6,603.59        | 6,483.50        | (120.09)      | 3,489.04        | 3,368.95        |
| 563 | HS Fishing Club           |               |               | 0.00            | 0.00            | 0.00            | 0.00            | 0.00          | 505.53          | 505.53          |
| 564 | HS Science Club           |               |               | 0.00            | 0.00            | 0.00            | 0.00            | 0.00          | 3,181.12        | 3,181.12        |
| 565 | HS Hope Squad             |               |               | 388.31          | 0.00            | 388.31          | 0.00            | (388.31)      | 2,583.89        | 2,195.58        |
| 566 | HS Horticulture Club      |               | 335.00        | 659.85          | 0.00            | 659.85          | 335.00          | (324.85)      | 3,620.28        | 3,295.43        |
| 567 | HS Orchestra              |               |               | 5,507.69        | 5,279.05        | 5,507.69        | 5,279.05        | (228.64)      | 734.95          | 506.31          |
| 568 | HS Medical Academy        | 551.98        | 405.00        | 2,879.97        | 12,030.00       | 3,431.95        | 12,435.00       | 9,003.05      | 2,627.99        | 11,631.04       |
| 569 | HS Athletic Trainers      |               |               | 0.00            | 0.00            | 0.00            | 0.00            | 0.00          | 13.17           | 13.17           |
| 570 | HS SES Program            |               |               | 0.00            | 0.00            | 0.00            | 0.00            | 0.00          | 175.66          | 175.66          |
| 571 | HS Girls Lacrosse         | 3,204.20      | 432.00        | 5,452.92        | 12,526.00       | 8,657.12        | 12,958.00       | 4,300.88      | 13,720.06       | 18,020.94       |
| 572 | HS Autos Club             | 209.19        |               | 1,310.57        | 1,985.80        | 1,519.76        | 1,985.80        | 466.04        | 1,930.55        | 2,396.59        |
| 573 | HS Boys Volleyball        | 983.10        | 235.00        | 458.70          | 1,095.00        | 1,441.80        | 1,330.00        | (111.80)      | 2,309.88        | 2,198.08        |
| 574 | HS SkillsUSA Club         |               |               | 48.41           | 3,157.05        | 48.41           | 3,157.05        | 3,108.64      | 1.43            | 3,110.07        |
| 575 | HS Job Skills             |               |               | 919.08          | 1,097.43        | 919.08          | 1,097.43        | 178.35        | 4,898.75        | 5,077.10        |
| 576 | HS Chess Team             |               |               | 1,744.23        | 3,343.20        | 1,744.23        | 3,343.20        | 1,598.97      | 2,718.10        | 4,317.07        |
| 577 | HS Boys Bowling           |               | 5,000.00      | 2,892.00        | 1,870.00        | 2,892.00        | 6,870.00        | 3,978.00      | 3,369.08        | 7,347.08        |
| 578 | HS Boys Tennis            | 360.00        | 500.00        | 3,269.76        | 6,051.30        | 3,629.76        | 6,551.30        | 2,921.54      | 3,108.90        | 6,030.44        |
| 579 | HS Boys Swimming          |               |               | 1,366.00        | 1,627.22        | 1,366.00        | 1,627.22        | 261.22        | 840.44          | 1,101.66        |
| 580 | HS DECA Club              |               |               | 5,766.72        | 5,729.05        | 5,766.72        | 5,729.05        | (37.67)       | 0.00            | (37.67)         |
| 581 | HS Mock Trial Team        |               |               | 0.00            | 0.00            | 0.00            | 0.00            | 0.00          | 0.00            | 0.00            |
| 598 | HS Incubator Pgm          | 109.21        |               | 47,533.27       | 5,925.00        | 47,642.48       | 5,925.00        | (41,717.48)   | 42,021.40       | 303.92          |
| 599 | HS Senior Class Gift      |               |               | 2,298.00        | 7,211.13        | 2,298.00        | 7,211.13        | 4,913.13      | 1,168.14        | 6,081.27        |
| 701 | Martin School Store       | 648.22        | 389.30        | 4,587.72        | 5,613.00        | 5,235.94        | 6,002.30        | 766.36        | 2,581.68        | 3,348.04        |
| 702 | Martin Pop                |               |               | 0.00            | 0.00            | 0.00            | 0.00            | 0.00          | 0.00            | 0.00            |
| 704 | Martin Art                |               |               | 1,439.34        | 3,002.09        | 1,439.34        | 3,002.09        | 1,562.75      | 7,536.22        | 9,098.97        |
| 706 | Martin Band               | 11.97         |               | 2,789.90        | 3,740.00        | 2,801.87        | 3,740.00        | 938.13        | 5,007.45        | 5,945.58        |
| 709 | Martin Fieldtrips         |               | 636.00        | 8,287.54        | 7,170.20        | 8,287.54        | 7,806.20        | (481.34)      | 2,329.25        | 1,847.91        |
| 710 | Martin Library            | 9,072.93      | 9,551.61      | 8,639.99        | 11,117.26       | 17,712.92       | 20,668.87       | 2,955.95      | 10,520.82       | 13,476.77       |
| 712 | Martin Fundraising        |               | 313.00        | 73.00           | 343.79          | 73.00           | 656.79          | 583.79        | 219.90          | 803.69          |
| 713 | Martin Yearbook           |               |               | 0.00            | 0.00            | 0.00            | 0.00            | 0.00          | 4,588.73        | 4,588.73        |
| 714 | Martin Wellness           | 569.67        |               | 521.67          | 1,412.00        | 1,091.34        | 1,412.00        | 320.66        | 0.00            | 320.66          |
| 740 | Martin In & Out           | 484.41        | 318.48        | 3,128.93        | 2,993.68        | 3,613.34        | 3,312.16        | (301.18)      | 476.86          | 175.68          |
|     |                           | \$ 211,174.47 | \$ 314,275.10 | \$ 1,478,477.74 | \$ 1,537,507.24 | \$ 1,689,652.21 | \$ 1,851,782.34 | \$ 162,130.13 | \$ 1,076,201.93 | \$ 1,238,332.06 |

## May 2026 Financial Executive Summary

The May 2026 month and YTD results are as follows:

**Operating Funds:** 10, 20, 40, 50, and 70

|                                 | FY26 May             | FY26 YTD              | FY26 Budget           |      |
|---------------------------------|----------------------|-----------------------|-----------------------|------|
| Total Local                     | \$ 8,069,574         | \$ 84,330,480         | \$ 96,645,991         | 87%  |
| Total State                     | 3,043,582            | 36,724,162            | \$ 38,730,062         | 95%  |
| Total Federal                   | 102,103              | 2,628,161             | \$ 3,922,013          | 67%  |
| Operating Revenues              | <b>\$ 11,215,258</b> | <b>\$ 123,682,803</b> | <b>\$ 139,298,066</b> | 89%  |
| Salaries                        | \$ 7,237,044         | \$ 76,733,081         | \$ 84,654,308         | 91%  |
| Employee Benefits               | \$ 1,904,606         | \$ 26,701,355         | \$ 26,966,994         | 99%  |
| Purchased Services              | \$ 919,408           | \$ 10,646,523         | \$ 11,967,930         | 89%  |
| Supplies & Materials            | \$ 982,901           | \$ 6,540,631          | \$ 8,345,367          | 78%  |
| Capital Outlay                  | \$ -                 | \$ 3,004,196          | \$ 2,943,164          | 102% |
| Other Objects                   | \$ 147,870           | \$ 2,189,260          | \$ 3,830,030          | 57%  |
| Operating Expenses              | <b>11,191,828</b>    | <b>125,815,045</b>    | <b>138,707,793</b>    | 91%  |
| Net Operating Surplus (Deficit) | <b>\$ 23,430</b>     | <b>\$ (2,132,242)</b> | <b>\$ 590,273</b>     |      |

**All Funds:**

|                                 | FY26 May            | FY26 YTD              | FY26 Budget         |     |
|---------------------------------|---------------------|-----------------------|---------------------|-----|
| Total Revenues                  | \$ 12,128,461       | \$ 133,976,077        | \$ 150,886,105      | 89% |
| Total Expenses                  | 12,313,062          | 139,599,431           | 149,028,458         | 94% |
| Net All Funds Surplus (Deficit) | <b>\$ (184,601)</b> | <b>\$ (5,623,354)</b> | <b>\$ 1,857,647</b> |     |

Primarily driven by timing differences with federal revenue short of budget as well as health care costs , through the 11 months ended May 31, the District closed May 2026 with a YTD net operating deficit of (\$2.132M).

May operating revenues of \$11.2M are mainly due to the recognition of \$7.8M levy 2025 property taxes, \$3M Evidence Based Funding (EBF), \$198k for Food Service, \$102k for National School Lunch, and \$50k for Other State Revenue.

Approximately 82% of May operating expenditures cover Salaries and Benefits. Major expenditures making up the \$919k in operating Purchased Services for the month was for contracted custodial (\$200k), contracted substitutes (\$122k), curriculum (\$109k), Title II (\$51k), and resource officers (\$46k). The \$982k in monthly Supplies and Materials includes cafeteria supplies (\$253k), curriculum adoption (\$170k),tech equipment (\$83k),natural gas (\$12k), buildings & grounds supplies (\$65k), and diesel/gasoline (\$63k). The majority of the Other Objects for the month is for special ed tutiion.

The District began FY26 with \$57.9 million in cash and as of the end of May 2026 balances per bank statements were: BMO \$3.62M, PMA \$8.76M and Fifth Third \$8.67M

## May 2026 Financial Executive Summary

Major transactions for May include:

| Non-Salary Major Cash Expenditures |              | Major Revenues Received/Recognized |             |
|------------------------------------|--------------|------------------------------------|-------------|
| Blue Cross (Insurance)             | \$ 2,952,465 | Monthly Levy 2025 Recognition      | \$7,748,899 |
| UMB Bank (Int on Bonds)            | \$ 211,937   | Evidence Based Funding             | \$3,043,106 |
| GSF USA (Cont. Custodial)          | \$ 305,738   | Student Food Service               | \$198,686   |
| Gordon Food Service (Food Serv)    | \$ 208,212   | National School Lunch              | \$102,103   |
| Amplify Educaton (Curriculum)      | \$ 170,280   | Other State Revenue                | \$50,000    |
| Easterseals (SpEd Tuition)         | \$ 151,890   |                                    |             |
| BMO (P-Card)                       | \$ 149,540   |                                    |             |
| Marklund Childrens (SpEd Tuition)  | \$ 71,198    |                                    |             |
| Blu Petroleum (Diesel/Gas)         | \$ 63,093    | May 2026 ISBE (State) Receivable   |             |
| Side Effects (HS Athletic Supp)    | \$ 59,000    |                                    |             |
| CDWG (Tech)                        | \$ 58,470    |                                    |             |
| Camelot Therapeutic (SpEd Tuition) | \$ 56,026    |                                    |             |
| NeuroRestorative (SpEd Tuition)    | \$ 53,737    |                                    |             |
| CT Veach (O&M)                     | \$ 41,547    |                                    |             |
| Alexander Leigh Ctr (SpEd Tuition) | \$ 41,115    |                                    |             |
| ECRA Group (Curriculum)            | \$ 40,607    |                                    |             |
| Northwestern IL (SpEd Tuition)     | \$ 39,290    |                                    |             |
|                                    |              | Total                              |             |
|                                    |              | \$0                                |             |

Monthly Insurance Update:

### Claims Paid

|  | Mar 2026     | Apr 2026     | May 2026     | FY26 YTD      |
|--|--------------|--------------|--------------|---------------|
|  | \$ 1,418,430 | \$ 2,484,523 | \$ 1,199,005 | \$ 15,711,308 |

Total

|  |              |              |              |               |
|--|--------------|--------------|--------------|---------------|
|  | \$ 1,418,430 | \$ 2,484,523 | \$ 1,199,005 | \$ 15,711,308 |
|--|--------------|--------------|--------------|---------------|

Settlement Costs - BC/BS

|         |         |         |           |
|---------|---------|---------|-----------|
| 413,082 | 450,427 | 100,963 | 3,557,195 |
|---------|---------|---------|-----------|

Average Monthly Claims

|              |              |              |
|--------------|--------------|--------------|
| \$ 1,319,222 | \$ 1,429,823 | \$ 1,420,264 |
|--------------|--------------|--------------|

Based upon the last 12 months of claims

### Total Insurance Costs

|              |              |            |               |
|--------------|--------------|------------|---------------|
| \$ 1,546,092 | \$ 2,828,195 | \$ 949,294 | \$ 16,818,233 |
|--------------|--------------|------------|---------------|

Includes employee contributions

### FY26 Budget

\$ 16,215,811

May 2026 claims totaled \$1.2M, a very similar expense from May 2025. Average monthly claims for FY26 are \$1.4M, compared with \$1.1M for the same period in FY25. Year-to-date claims stand at \$15.7M, which is \$2.3M higher than the prior year-to-date total of \$13.4M.

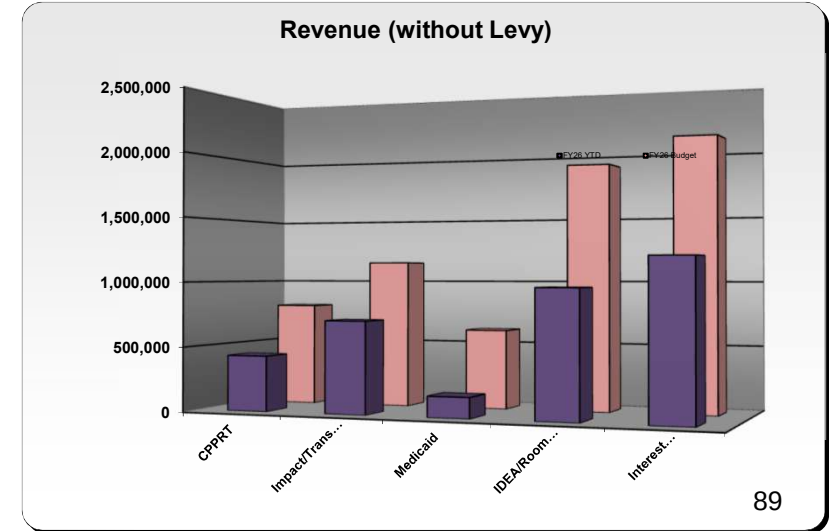
## May 2026 Dashboard

| Revenue                 |            |            |             |     |            |
|-------------------------|------------|------------|-------------|-----|------------|
|                         | Prior YTD  | FY26 YTD   | FY26 Budget | %   | Variance   |
| Operating Levies        | 74,118,918 | 78,537,284 | 91,097,681  | 86% | 12,560,397 |
| MCATs                   | 3,079,829  | 2,880,905  | 4,631,694   | 62% | 1,750,789  |
| CPPRT                   | 533,609    | 428,333    | 800,000     | 54% | 371,667    |
| Impact/Transition Fees  | 1,730,097  | 706,642    | 1,150,000   | 61% | 443,358    |
| Medicaid                | 77,720     | 159,111    | 617,000     | 26% | 457,889    |
| IDEA/Room & Board       | 1,269,094  | 964,213    | 1,900,527   | 51% | 936,314    |
| Interest Earnings-Total | 2,014,565  | 1,194,724  | 2,099,999   | 57% | 905,275    |

- Tracking with Budget
- Plus or minus 10 percent of Budget
- Unfavorable budget variance exceeding 10%

### Monthly Notes - Revenue

- ▶ State revenue trending as expected due to timing or anticipated recognition.
- ▶ Medicaid revenues - waiting on final cost settlement.
- ▶ Interest earnings lagging versus budget due to decline in investment rates during the year.
- ▶ Impact fees expected to increase in the 4th quarter due to spring residential housing construction.

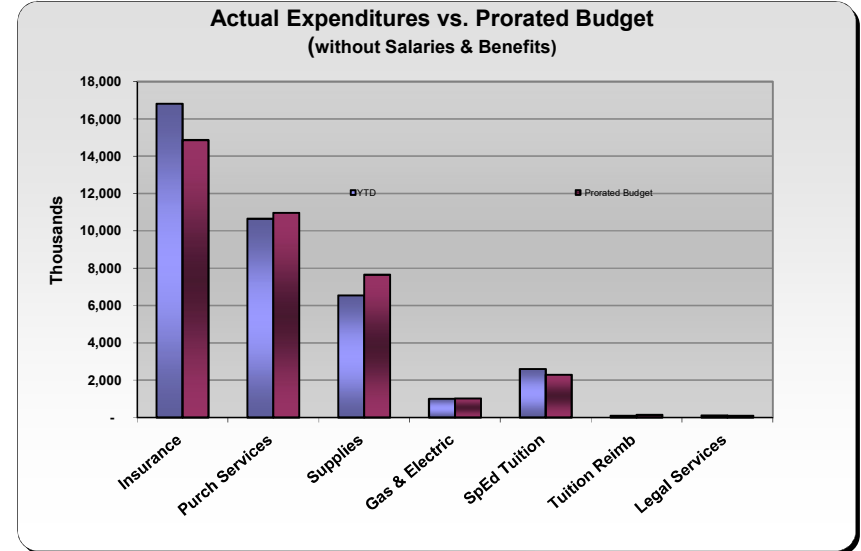


| Key Operating Expenditures |            |            |             |      |             |
|----------------------------|------------|------------|-------------|------|-------------|
|                            | Prior YTD  | FY26 YTD   | FY26 Budget | %    | Budget Bal. |
| Salaries & Benefits        | 97,997,438 | 88,180,919 | 95,405,490  | 92%  | 7,224,571   |
| Insurance                  | 16,818,233 | 16,818,233 | 16,215,811  | 104% | (602,422)   |
| Purchased Services         | 10,167,804 | 10,646,523 | 11,967,930  | 89%  | 1,321,407   |
| Supplies                   | 7,823,980  | 6,540,621  | 8,345,367   | 78%  | 1,804,746   |
| Legal Fees                 | 104,525    | 114,375    | 100,000     | 114% | (14,375)    |
| Gas & Electric             | 1,092,232  | 997,122    | 1,108,000   | 90%  | 110,878     |
| SpEd Tuition               | 114,099    | 2,599,979  | 2,496,396   | 104% | (103,583)   |
| Tuition Reimb              | 104,525    | 93,071     | 150,000     | 62%  | 56,929      |

- Tracking with Budget
- Plus or minus 10 percent of Budget
- Unfavorable budget variance exceeding 10%

### Monthly Notes - Expenditures

- ▶ Expenditures are on track for this time of year.





## May 2026 Dashboard

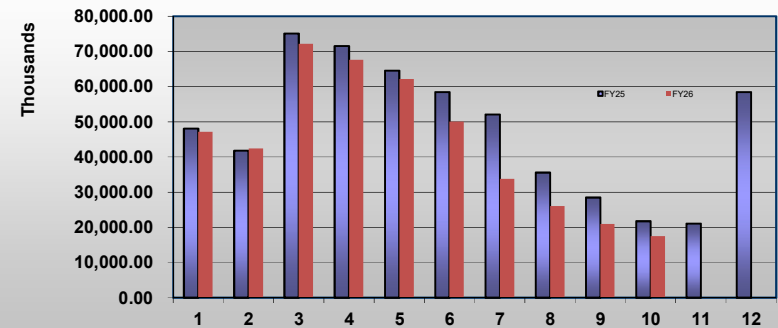
### Balance Sheet - Cash Flow

|                             | Prior YTD  | FY26 YTD   | %    | Variance     |
|-----------------------------|------------|------------|------|--------------|
| <b>Cash and Investments</b> | 21,744,697 | 17,539,853 | 81%  | (4,204,844)  |
| A/R Total                   | 494,389    | 685,979    | 139% | 191,590      |
| A/R State                   | 119,484    | 377,558    | 316% | 258,074      |
| Deferred Revenue            | 62,013,154 | 45,374,361 | 73%  | (16,638,793) |
| Contracts Payable           | 10,125,962 | 8,624,058  | 85%  | (1,501,904)  |
| Self Insurance Res.         | 3,340,050  | 3,076,186  | 92%  | (263,864)    |

### Monthly Notes - Balance Sheet

► Contracts Payable has been adjusted for summer payrolls.

### Cash Balances

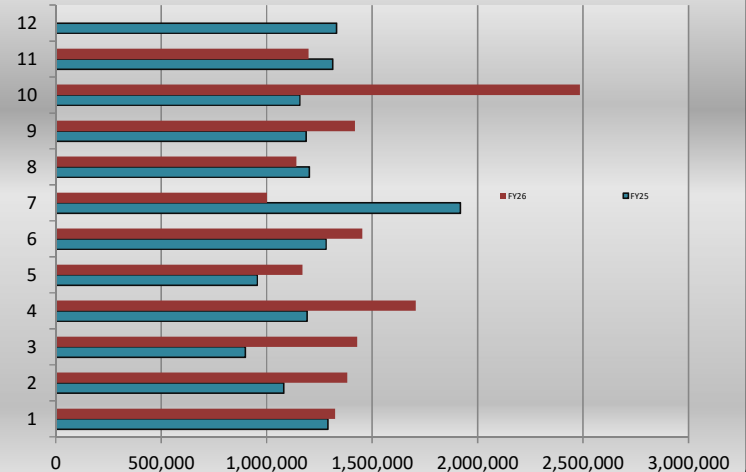


### FY25 AFR Data

|                                      | FY25        | FY24        | %    | Variance |
|--------------------------------------|-------------|-------------|------|----------|
| Fund Balance to Revenue Ratio        | 0.28        | 0.29        | 100% | (0.00)   |
| Expenditure to Revenue Ratio         | 1.00        | 1.00        | 100% | 0.00     |
| Days Cash on Hand                    | 129.44      | 136.90      | 95%  | (7.46)   |
| Percent Short-Term Borrowing Max Rem | 100.00      | 100.00      | 100% | 0.00     |
| Percent Long-Term Debt Margin Remain | 67.02       | 58.77       | 114% | 8.25     |
| ISBE Rating                          | <b>3.80</b> | <b>3.80</b> | 100% | 0.00     |
| Operating Expense per Pupil          | 16,338.00   | 15,537.00   | 105% | 801.00   |
|                                      | RECOGNITION | RECOGNITION |      |          |

► The District ISBE rating remains at Financial Recognition in FY25.

### Insurance





To: Board of Education and Administration

From: Richard Reed, Director of Food Services  
Mark Altmayer, Chief Financial Officer

Date: July 16, 2026

Subject: **Food Services Menu Software with Healthe-Pro**  
Board of Education Meeting, July 16, 2026  
Finance Committee

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As mentioned at the June Board Meeting as part of the Operational Efficiency KPI update, the District is implementing a new Food Services menu planning and nutrient analysis software, called Healthe-Pro that will bring additional National School Lunch Revenue to the District as well as improved reporting for our families and to our District. See below.

## Background & Rational

Our current system is LINQ which lacks nutritional analysis whereby menu item ingredients are included. This system has not been keeping up with recommended and mandated changes at the Federal level. Furthermore, this system relied on the menu creator, the District, to manually meet all USDA NSL & NSB nutritional requirements by self-check methods.

The Healthe-Pro system is a USDA-Approved meal pattern assessment software. This is an audit ready system and approves all menu items per the USDA standards as menus are created. Once a menu is approved to post, the menu meets all standards. This system creates and stores digitally all daily production logs. The system also has many reports that can be used to track menu items with the highest and lowest sales volumes, providing data to the District to drive participation in the program.

## Cost Differences

The LINQ system annual cost was \$3,519 for SY 2025-2026.

The Healthe-Pro system cost is as follows:

Startup total and First annual payment: \$17,340. Startup includes training and setup costs associated with inputting the data from our vendors and the USDA with our currently used recipes. Annual fee for the next two years: \$6,270.00

## Increase in National School Lunch Revenue

As a result of using this system and menu certification, the District will qualify for an increase of \$0.09 per lunch reimbursable meal served. **Based on our reimbursable lunch meals served during SY 2025-2026 (454,063 lunch meals) this would generate an increase of \$40,865.67 annually.** Thus, the net savings, year 1 for this new program, approximates \$27,044.

## **Other Benefits**

As you can read from the accompanying attachment, this new system is designed to support our parents and staff in many ways that are not supported by the old LINQ system such as:

- Complete list of all food choices available to students
- Nutrient data for menu items
- Ability for the District to Build-A-Meal and create customized meals (means using the menu items of the day but removing what wasn't selected by the student and calculating that meal nutritionals and ingredients.)
- Ingredient information for certain menu items
- Allergen identification within menu items
- Dietary preference identification showing symbols identifying dietary preferences
- Translation to 180 languages using Google Translate
- Ability to link to Child Nutrition sites like prepayments, applications and policies
- Flexible printing, including print-to-one-page functionality

Thus, based on the improved reporting that will be shared with our families, safety of students' making meal selections based on dietary restrictions or meal preferences, utilizing a USDA approved audit ready menu analysis system and the increase in reimbursement funding, the District opted for this new menu planning and nutrient analysis software.

For informational purposes only.

# HOW WE SERVE YOU

*Health-e Pro* 

Health-e Pro is the premier menu planning and nutrient analysis software for organizations working within USDA food programs. Cloud-based, intuitive, and easy to use, Health-e Pro gives foodservice directors the tools they need to run their program more efficiently and profitably—giving you time back in your day to get out from behind a desk and back into the field.



## COMPLIANCE

With NSLP, CACFP, SFSP, and other standards built in to the software, Health-e Pro is USDA-approved\* for nutrient analysis in the school meal programs. Compliance is easy with drag-and-drop functionality and everything you need to see on one screen—fewer clicks means saved time. Prepare for an Administrative Review in seconds by compiling all necessary documentation, including Child Nutrition labels and Product Formulation Statements with the EZ Review report.



## PRODUCTION

Online Production Records sync with all menus. Scaled recipes ensure accurate production and automatic shopping lists so organizations only purchase what is needed. Built to be fast and easy for the non-technical user, Production flows naturally within the processes of a busy kitchen. Production empowers organizations to process numbers for forecasting and ordering while tracking quantities for bids, and providing KPIs like MPLH and Menu Popularity.



## KEY PERFORMANCE INDICATORS

Our Business Insights Dashboard gives you the most important data at a glance, so you can make the best decisions for your unique organization. Whether you want to review MPLH, or evaluate the popularity and profitability of items on the menu, that information is at your fingertips. You can drill down for even more details on the bottom line.

\*Health-e Meal Planner is USDA-approved for nutrient analyses required in school meal programs and for use in certification of compliance with school meal requirements.

## ONLINE MENUS

Publish beautiful menus online in a matter of seconds—including real-time changes. No exporting, no waiting. Students and parents can access menus instantly. Cloud-based publishing allows easy translation into a variety of languages, and menus can be printed weekly or monthly. Menu transparency lets parents and students see exactly what's being served while offering nutrient calculations and allergen filtering capabilities.



## MOBILE APP

Effortlessly publish your menus—with complete nutrient information—to our Mobile App so students and parents can access menus instantly. Health-e Pro Online Menus and Mobile App work together seamlessly, providing the same helpful features as Online Menus, but through the convenience of our Mobile App.



## DIGITAL SIGNAGE

Display menus in your schools with the same intuitive, seamless interface you've come to love with Health-e Pro. Quickly and easily display your menu items at Point of Sale for students to see all the items being offered that day. You can pick and choose which menu items you want to display on your Digital Signage, from snacks, to meals, and everything in between.



## WHY HEALTH-E PRO

Health-e Pro is designed and built by foodservice professionals who've been in your shoes. With 5,000+ products and 3,000+ recipes in our database, building a compliant menu is fast and simple—just drag and drop and you're ready in minutes. Feedback on menu compliance is immediate, and the software offers complete transparency for nutrients, allergens, and attributes for your students. The Support team is filled with Registered Dietitians, who are responsive and helpful in answering your questions and helping you build your program.





# My School MENUS



## MOBILE APP



Download on the  
App Store



GET IT ON  
Google Play



## HELPFUL FEATURES

- Complete list of all food choices available to students
- Nutrient data for menu items
- Ability to Build-A-Meal and create customized meals
- Ingredient information for certain menu items
- Allergen identification within menu items
- Dietary preference identification showing symbols identifying dietary preferences
- Translation to 180 languages using Google Translate
- Ability to link to Child Nutrition sites like prepayments, applications and policies
- Flexible printing, including print-to-one-page functionality

## TO DOWNLOAD

Scan here or search "My School Menus" in  
the App Store or Google Play



# My School MENUS



Powered by Health-e Pro

07/01/2026

Dear Nurses, School Administrative Staff, Kitchen Staff and Parents

The Food Service Department is pleased to introduce **My School Menus™** by Health-e Pro--a mobile app with interactive menus. **My School Menus™** allows easy access to complete nutrition information for the school meal--anytime, anywhere.

## Features of **My School Menus™** + Mobile App

- Complete list of all food choices available to students
- Nutrient data for menu items
- Ability to Build-A-Meal and create customized meals
- Ingredient information for certain menu items
- Allergen identification within menu items
- Dietary preference identification showing symbols identifying dietary preferences
- Translation to 180 languages using Google Translate
- Ability to link to Child Nutrition sites like prepayments, applications and policies
- Flexible printing, including print-to-one-page functionality



You can download **My School Menus™** Mobile App in the iTunes Store or the Google Play store. The Food Service Department is excited to offer **My School Menus™** Mobile App as a valuable nutrition resource. If you had the previous version, please download the new version to access these updated features. You can access the web version by visiting the district website at <https://huntleycsd158schoolmenus.com/index.php2>. Please let us know if you need any additional information on how to use this information to support your students' specific nutrition needs.

Regards

Richard Reed, Food Service Director

**Download:** IOS: <https://apps.apple.com/us/app/my-school-menus/id965396894>

Google Play: <https://play.google.com/store/apps/details?id=com.hmpnew.myschoolmenus>



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.district158.org](http://www.district158.org)

**Date:** 7/9/2026

**To:** Board of Education

**From:** Denise Barr, Director of Communications and Public Engagement

**Subject:** Communications Update

Executive Summary: This memo provides a summary of the current functions and priorities of the communications department.

## Summer Projects & Priority Areas

The communications director met with principals at the end of this year and in early summer to discuss fall parent communications survey results, glean feedback from principals about communication, and brainstorm ways to enhance and streamline communication for the 2026-27 school year. One significant change this year will be new school newsletter templates to enhance branding, navigation and accessibility. In addition, a new home/school connection content area will be added to all newsletters to strengthen the partnership between the school district and families.

The communications team also supported and promoted the district's Raiders Read Together summer reading program about "The Mouse and the Motorcycle," which had record attendance this year (30+ students on average), guest readers from the community, and 10 local businesses participating in a scavenger hunt type activity. If you're on Facebook, be sure to check out our photos!

Speaking of community engagement, the communications team is excited to soon launch a Huntley 158 alumni campaign! The goal is to connect with our alumni to learn about what they are doing and how we can partner with them for mutual benefit. We will be asking them to join our alumni database, volunteer or get involved in our "future ready" initiatives for students, share their stories with us in a social media campaign called "Where Are They Now," and submit nominations for an inaugural alumni Alumni Hall of Fame. We will be forming an alumni committee to review nominations and plan to announce our first "Hall of Famers" at the HHS homecoming game in the fall of 2027. We've carved out a spot for all of this on our district website and look forward to kicking off the campaign in the next couple of weeks.

Other more projects still in progress include website updates, communications planning for 2026-27, creating accessibility guidelines and training materials, and collaborating with district departments on important back-to-school messaging for families.

See below for some upcoming events and important back-to-school information!



## Huntley Community School District 158

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650 Dr. John Burkey Drive  
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(847) 659-6158 • [www.district158.org](http://www.district158.org)

### Back-to-School Dates

#### July Community Events

##### **Saturday, July 11**

Grafton Food Pantry Fundraiser / Huntley Fire Community Showcase\*

10am to 1pm

Jewel Osco, 1300 Village Green Drive, Huntley

*\*Touch-a-Truck event; Huntley 158 school bus will be there along with comms team*

##### **Saturday, July 25**

Village of Huntley Farmers Market\*

8am to 1pm

Downtown Huntley (on the square)

*\*Touch-a-truck event; Huntley 158 school bus will be there along with comms team*

##### **Monday, July 20**

Huntley Chamber of Commerce "Mobile Monday" event\*\*

11am to 1pm

Huntley 158 District Office

*\*\*Huntley 158 is the host site for this casual networking lunch event, which is open to the public. Food trucks will be on-site.*



# DISTRICT COMMUNICATION DASHBOARD



JULY 2026

(based on 6/1-6/30 data)

## Website



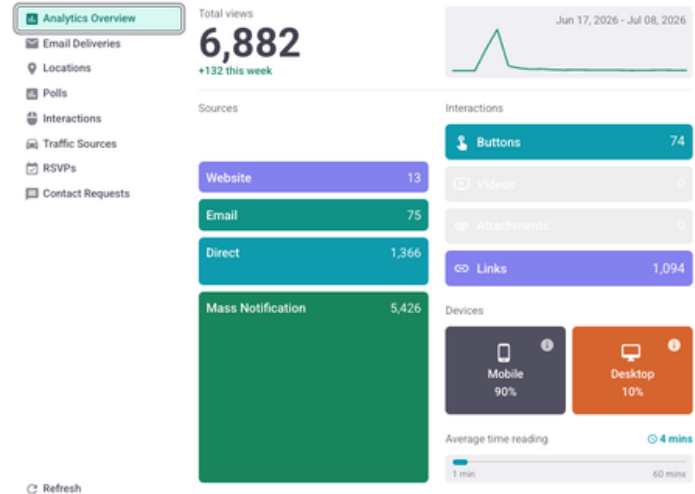
All accounts > Huntley 158 Website  
Huntley 158 Website ▾

### June Most Viewed Web Pages

| <input type="checkbox"/>            | Page title and screen class                                                                   | Views                   | Active users            | Views per active user | Average engagement time per active user |
|-------------------------------------|-----------------------------------------------------------------------------------------------|-------------------------|-------------------------|-----------------------|-----------------------------------------|
| <input type="checkbox"/>            | Total                                                                                         | 46,743<br>100% of total | 14,515<br>100% of total | 3.22<br>Avg 0%        | 52s<br>Avg 0%                           |
| <input checked="" type="checkbox"/> | 1 Home - Huntley Community School District 158                                                | 7,454 (15.95%)          | 3,856 (26.57%)          | 1.93                  | 22s                                     |
| <input type="checkbox"/>            | 2 Calendars - Huntley Community School District 158                                           | 4,844 (10.36%)          | 2,390 (16.47%)          | 2.03                  | 27s                                     |
| <input type="checkbox"/>            | 3 PowerSchool - Huntley Community School District 158                                         | 2,294 (4.91%)           | 1,276 (8.79%)           | 1.80                  | 23s                                     |
| <input type="checkbox"/>            | 4 Staff Directory - Huntley Community School District 158                                     | 2,083 (4.46%)           | 722 (4.97%)             | 2.89                  | 1m 05s                                  |
| <input type="checkbox"/>            | 5 Home - Huntley High School                                                                  | 1,871 (4%)              | 1,236 (8.52%)           | 1.51                  | 24s                                     |
| <input type="checkbox"/>            | 6 Human Resources - Huntley Community School District 158                                     | 1,241 (2.65%)           | 693 (4.77%)             | 1.79                  | 18s                                     |
| <input type="checkbox"/>            | 7 Registration - Huntley Community School District 158                                        | 1,093 (2.34%)           | 728 (5.02%)             | 1.50                  | 21s                                     |
| <input type="checkbox"/>            | 8 Huntley High School Senior Abigail McKay Commits to Harvard University   Posts Details/DBPP | 1,013 (2.17%)           | 879 (6.06%)             | 1.15                  | 9s                                      |
| <input type="checkbox"/>            | 9 HHS Calendar - Huntley High School                                                          | 946 (2.02%)             | 322 (2.22%)             | 2.94                  | 30s                                     |
| <input type="checkbox"/>            | 10 Login - Huntley Community School District 158                                              | 908 (1.94%)             | 369 (2.54%)             | 2.46                  | 34s                                     |

## Newsletter

### June Family Newsletter



# DISTRICT COMMUNICATION DASHBOARD



JULY 2026  
(based on 6/1-6/30 data)

## Facebook



Subscribers: 2,940



Followers: 1,154

## Instagram



100

## Events / Community Engagement



**Silver Passes**  
783

## Other Media

# DISTRICT COMMUNICATION DASHBOARD

## TERMINOLOGY DEFINED



### Website

**Clicks** = The number of times users actively interact with a clickable element on a website, such as a link, button, or ad. Measures engagement rather than visibility.

**Impressions** = The total number of times a web page is displayed on a user's screen.

### Newsletters

**Total views** = The number of visitors newsletter received from the date it was published. *Note: Every visitor is counted as a unique view.*

**Sources** = The channels/platforms through which people have found/accessed the newsletter. *See below.*

- Google/Bing = Search engines
- Smore = Emailed directly from Smore (superintendent only)
- Website = Newsletter link (posted under News & Events on district website)
- Direct = Web browser URL
- Mass notification = Emailed from School Messenger

**Interactions** = How recipients are interacting with the newsletter by clicking on different links, buttons, etc. *Note: Videos category pertains to monthly views of Raider Roundtable video.*

### Social Media

**Views** = When a post appears on someone's screen, whether their News Feed, a friend's timeline, group, or a page

**Reach** = The number of people who saw posts at least once.

**Engagement** = The number of reactions, comments, shares and clicks on posts.

**Interactions** = Likes, comments, shares, saves

**Huntley 158 July FOIA Report (as of 7/9/26)**

| Request | Date Received | Type  | Requestor       | Request                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Due  | Date Completed | Time Spent Preparing | Approximate Cost |
|---------|---------------|-------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------|----------------------|------------------|
| 2026-1  | 6/1           | Email | Upgraid RE      | <p>Pursuant to the Illinois Freedom of Information Act, 5 ILCS 140, I respectfully request electronic copies of the following existing records held by Huntley Community School District 158:</p> <p>1. Utility statements or invoices for district-owned or district-operated facilities for the most recent consecutive 12-month period readily available, including electricity, natural gas, fuel oil/propane, water, and sewer, where applicable. Please provide records as maintained by the District; account numbers or other protected information may be redacted where appropriate.</p> <p>2. The most recent final copy of each of the following, if maintained by the District and completed, received, or adopted on or after January 1, 2020:</p> <ul style="list-style-type: none"> <li>• Facility condition assessment, building condition assessment, deferred maintenance report, facility master plan, long-range facility plan, or capital improvement/investment plan relating to district facilities; and</li> <li>• Energy audit, energy assessment, ASHRAE audit, energy-conservation-measure study, performance-contracting feasibility assessment, or similar facility-energy report.</li> </ul> <p>This request seeks existing records only and does not ask the District to create a new record, compile data, or answer questions. Electronic copies by email or a download link are preferred. If responsive records are already publicly available online, a direct link is sufficient. If the District does not maintain a requested category of records, a short statement to that effect would be appreciated.</p> <p>Commercial-purpose disclosure: Upgraid RE is conducting research regarding energy efficiency and capital-investment needs of public facilities. Records or information derived from records may be used in commercial research and business-development activities. Please treat this request as a request for records to be used for a commercial purpose under 5 ILCS 140/3.1.</p> | 7/1  | 7/1            | 4                    | \$240            |
| 2026-2  | 6/16          | Email | Mackinac Center | <p>Via your state's public records laws, I request the following information:</p> <p>The number of people (union members) who are having dues withdrawn from their paycheck.</p> <p>The total number of people covered by collective bargaining agreements (union contracts).</p> <p>Please provide this information for the first pay period in June of 2025.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 6/24 | 6/23           | 1                    | \$60             |

|        |      |       |              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |      |      |   |       |
|--------|------|-------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|---|-------|
| 2026-3 | 6/17 | Email | Judiciocracy | <p>I am a news reporter from Judiciocracy, a media organization committed to providing comprehensive and accurate news coverage on local governmental affairs. As part of a multi-year, multi-state investigation, we are requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format:</p> <p>We are not only writing on behalf of Judiciocracy LLC but also our affiliate organizations the Coalition Opposing Governmental Secrecy, the Association of Principled Press, and ClearFront Alliance. We are requesting the following records under the Illinois Freedom of Information Act, 5 ILCS 140, preferably in electronic format:</p> <p>1) Please share the documents posted physically to comply with 5 ILCS 140/4(b).</p> <p>2) Please share the documents posted digitally to comply with 5 ILCS 140/4(b).</p> <p>3) Documents showing the public entity's e-mail service provider or internal email servers and services.</p> <p>4) Documentation showing the public entity's Junk Mail, E-Mail Spam, and/or filters related to handling unsolicited emails and/or messages from unknown senders, including but not limited to documentation showing retention periods, filtering, safe senders, junk/spam senders, blocked senders, and any reporting mechanism for the same.</p> <p>5) Documents showing at least one official email address of the public entity.</p> <p>6) Documents showing any email address used for official business if there is no official email address in response to number 5.</p> | 6/25 | 6/24 | 3 | \$180 |
|--------|------|-------|--------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|------|---|-------|

Date: July 17, 2026  
To: Policy and Legislative Committee  
From: Jessica Lombard, Superintendent  
Subject: Legislative updates

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### **Executive Summary**

Legislative updates of Bills with impact on school districts

- HB3772 Restricts suspension/expulsion practices for PreK–2 students; For any suspensions of a K-2 student longer than 3 school days, the superintendent of the school district must provide oral or written approval. In addition, any suspension issued that is longer than 3 days cannot exceed the number of days it takes for the school district to review, amend, develop, or implement a behavior intervention plan or safety plan. Governor approved July 10, 2026 Some provisions go into effect for 2026-27 school year, some for the 2027-28 school year.
- HB4535 An e-learning day may be utilized by a school district due to the school being selected as a polling place and does not count toward the school district's minimum number of emergency days in the approved school calendar. Governor approved July 10, 2026 Effective July 1, 2027
- SB2427 Restricts cellphone use during instructional time beginning with the 2028-29 school year through a policy adopted by school districts. If a district already has a cell phone policy in place, the policy does not require the policy to meet the parameters of this legislation until the 2031-32 school year. Sent to the governor.
- HB2564 Will provide certain exemptions (overload courses, summer school, etc) to the retirement 6% TRS penalty. Governor approved July 10, 2026

**Recommendation:** Information only



# Huntley Community School District 158

650 Dr. John Burkey Drive Algonquin, Illinois 60102  
(847) 659-6158 • [huntley158.org](http://huntley158.org)

DATE: July 16, 2026

TO: Building and Ground Committee and Administration

FROM: Kevin Lindquist, Director of Operations and Maintenance

RE: O & M Updates (R)

Building and Grounds Committee

Board of Education, July 16, 2026

**Below is a recap of O&M Department activities since the June 18, 2026, Committee of the Whole meeting and highlights of upcoming events.**

1. **Heineman DX Cooling Replacement Project** — Start-up for AHU 1, 2, & 3 has begun this week. The project is still on track for the substantial completion of August 7<sup>th</sup>.
2. **GSF Summer Cleaning** — Mackeben, Leggee, Conley, Admin, and Martin have all been cleaned. GSF is currently working on Marlowe and Huntley HS.
3. **New Lawn Mower for Huntley HS Athletic Fields** — In the process of trading in our 13-year-old lawn mower from Huntley HS for a new one.
4. **Crack Fill, Seal Coating, and Striping July 24 & 25** — Huntley HS and Admin/Trans
5. **Chesak Playground Mulch** — Replacement of Chesak's playground mulch is scheduled to take place before the start of school.

KL

Rich Bobby: Present  
Sean Cratty: Absent  
Andy Fekete: Present  
Melissa Maiorino: Absent  
Laura Murray: Absent  
Chuck Ruth: Present  
Paul Troy: Present

Present: 4, Absent: 3.

Mrs. Maiorino arrived before the start of closed session.

Melissa Maiorino: Present

Present: 5, Absent: 2.

1. **Call to Order / Roll Call (A)** (Mr. Troy)

Call to order the Regular Meeting at 6:00 p.m. A quorum was met.

**Roll Call: Ayes 4 / Absent 3 / Motion Carried**

**Members:** Mr. Bobby, ~~Mr. Cratty~~, Mr. Fekete, ~~Mrs. Maiorino~~, ~~Mrs. Murray~~, Mr. Ruth, Mr. Troy

Mr. Troy called to order the June 18, 2026 Board of Education meeting at 6:00 p.m.

2. **Closed Session / Roll Call (A)** (Mr. Troy)

Move to enter into closed session at 6:02 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(6)** Purchase or lease of real property; **(10)** Student Disciplinary; **(11)** Matters relating to individual students; **(15)** Discussion of minutes of meetings lawfully closed under this Act.

**Members:** Mr. Bobby, ~~Mr. Cratty~~, Mr. Fekete, ~~Mrs. Maiorino~~, ~~Mrs. Murray~~, Mr. Ruth, Mr. Troy

**Roll Call: Ayes 4 / Nays 0 / Absent 3 / Motion Carried**

Mr. Troy moved and Mr. Fekete seconded to enter into closed session at 6:02 p.m.

2.1. **Exit or Suspend Closed Session / Voice Call (A)**

Move to exit or suspend closed session at 6:58 p.m. and return to open session.

**Voice Call: Ayes 5 / Nays 0 / Motion Carried**

Mr. Troy moved and Mr. Ruth seconded to suspend closed session at 6:58 p.m.

3. **Resume in Public Session / Roll Call (A)** (Mr. Troy) *approx. 7:00 p.m.*

Resume the Regular meeting at 7:04 p.m.

**Members:** Mr. Bobby, ~~Mr. Cratty~~, Mr. Fekete, Mrs. Maiorino, ~~Mrs. Murray~~, Mr. Ruth, Mr. Troy

**Roll Call: Ayes 5 / Absent 2 / Motion Carried**

Mr. Troy resumed open session at 7:04 p.m.

3.1. **Action as Required / Roll Call** (Mr. Troy)

Will come from the Board.

**Action:** Recommendation will come from the Board.

**Members:** Mr. Bobby, ~~Mr. Cratty~~, Mr. Fekete, Mrs. Maiorino, ~~Mrs. Murray~~, Mr. Ruth, Mr. Troy

No action was taken at this time.



#### 4. **Pledge of Allegiance** (Mr. Troy)

The Track and Field State Medalists led us in the pledge.

#### 5. **Student Recognition** (Mr. Troy)

##### 5.1. **Illinois High School Association State Track Meet**

Emma Garofalo — 7th place medalist in the pole vault

**Presenter:** Tim Essig

Assistant coach Tim Essig presented Emma Garofalo, a 7th place medalist in the pole vault at the Illinois High School Association State Track Meet and highlighted her many accomplishments in track and field.

##### 5.2. **2026 4A Illinois Elementary School Association Track and Field - State Medalists (R)** (Mr. Troy)

The following students will be recognized:

Sophia Nowak — 7th Grade Girl's 400M — 3rd Place

AnnaBelle Catania, Kinsley Elder, Raegan McLaughlin, Charlotte Fiebig, Kasyn Yurs, Lena Owczarek —

8th Grade Girl's 4X400M Relay — 5th Place

Adam Chalas, Lincoln Freundt, Jaden Beltran, Patrick Brennan, Landon Walsh, Tyree Dickson - 8th

Grade Boy's 4X100M Relay — 8th Place

**Presenters:** Katy McCrystal and Mike Ginczycki

Coaches Katy McCrystal, Nick Margiotta and Jason Labar presented the girls' 2026 4A Illinois Elementary School Association track and field state medalists and highlighted their many accomplishments.

Coach Mike Ginczycki presented the eighth-grade boys' 2026 4A Illinois Elementary School Association track and field team state medalist and highlighted their accomplishments.

#### 6. **Public Comment** (Mr. Troy)

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

Rebekah Daugherty made public comments about additional impact fees.

Audrey Alvarez made public comments about the Cultural Clubs funding at Huntley High School.

Isabel Ruelo made public comments advocating for additional summer school offerings for advancement.

John Kucharczyk made public comments about student bus safety.

#### 7. **Revision and Adoption of the Agenda / Voice Call (A)** (Mr. Troy)

Move to adopt the agenda as presented (or with changes).

**Action:** Adoption of the Agenda.

**Voice Call: Ayes 5 / Nays 0 / Motion Carried**

Mr. Troy moved and Mr. Fekete seconded to adopt the agenda as presented.

#### 8. **Superintendent's Report (R)** (Ms. Lombard)

Updates will be provided at this time.

**Recommendation:** For informational purposes only

##### 8.1. **Donations (R)** (Ms. Lombard)

Restricted Article Specialists, Inc. — \$500 Boys Lacrosse Equipment

Ms. Lombard presented the donation and thanked the contributor for the generous contribution.

##### 8.2. **25-26 Strategic Plan (R)** (Ms. Lombard)

Ms. Lombard will present the Strategic Plan end of the year update.

**Recommendation:** For informational purposes only

Ms. Lombard presented the district's Strategic Plan update and highlighted the Key Performance Indicators.

Ms. Lombard recognized Dr. MacCrindle for her service to the district over the last eight years and extended congratulations and well wishes for her new role as Superintendent of Central District 301.

9. **Student Board Representatives (R)** (Ms. Lombard)

Introduction of new Student Board Representative, Olaf Rozner.

**Recommendation:** For informational purposes only

Ms. Lombard welcomed Olaf Rozner to his new position as Junior Student Representative to the Board of Education and highlighted his many accomplishments.

10. **Curriculum & Instruction Committee** (Mr. Fekete - Chair, Mr. Bobby, Mr. Ruth)

10.1. **Assistant Superintendent Learning and Innovation (R)** (Dr. MacCrindle)

Updates will be provided at this time.

**Recommendation:** For informational purposes only.

Dr. MacCrindle presented the curriculum updates. Included was information on the Curriculum Workshop that took place on June 4th, the district's recent ACT scores, Educational Consulting Research and Analytics (ECRA) data sharing and the Consolidated District Plan which was recently submitted to the Illinois State Board of Education.

11. **Finance Committee** (Mr. Cratty - Chair, Mr. Ruth, Mr. Troy)

11.1. **Monthly Fiscal Updates (R)** (Mr. Altmayer)

Mr. Altmayer will provide the monthly fiscal updates, Disbursement Report and the Activity Fund Balance Report.

**Recommendation:** For informational purposes only.

Mr. Altmayer presented the monthly fiscal updates. The board asked questions and administration responded.

11.2. **Revenue and Expenditures (R)** (Mr. Altmayer)

Mr. Altmayer will present the monthly report for review and comment.

**Recommendation:** For informational purposes only.

Mr. Altmayer presented the revenue and expenditure report. The board asked questions and administration responded.

11.3. **AP 7:325 - Student Fundraising Administrative Procedure (R)** (Mr. Altmayer)

Mr. Altmayer will present the updated procedures associated with student fundraisers.

**Recommendation:** For informational purposes only.

Mr. Altmayer presented the updated student fundraising procedures. Questions were posed by the board, and were answered by administration.

12. **Human Resources Committee** (Mr. Ruth - Chair, Mr. Fekete, Mr. Cratty)

Human Resources had nothing to share at this time.

13. **Special Education Committee (R)** (Mr. Bobby - Chair, Mrs. Maiorino, Mrs. Murray)

13.1. **Assistant Superintendent of Special Services (R)** (Dr. Gill)

Updates will be provided at this time.

**Recommendation:** For informational purposes only.

Dr. Gill updated the board on the Huntley Hurricanes' recent participation at the Special Olympics Illinois Summer Games held at Illinois State University. She also shared her appreciation of the dedicated Huntley Hurricane Special Olympics coaches.

14. **Community Relations and Student Outreach Committee** (Mrs. Murray - Chair, Mr. Fekete, Mrs. Maiorino)

14.1. **Director of Communications and Public Engagement (R)** (Ms. Barr)

Updates will be provided at this time.

**Recommendation:** For informational purposes only.

Ms. Barr presented the Communication Dashboard.

A board member shared information about their attendance at the Regional Office of Education workshop.

14.2. **FOIA Requests (R)** (Ms. Barr)

A monthly report on the FOIA requests is provided in the packet.

Ms. Barr presented the monthly FOIA report. The board asked questions, and Ms. Barr responded.

15. **Building and Grounds Committee** (Mr. Troy - Chair, Mr. Bobby, Mr. Cratty)

15.1. **Operations and Maintenance Updates (R)** (Mr. Lindquist)

Mr. Lindquist will report on Operations and Maintenance project updates.

**Recommendation:** For informational purposes only.

Mr. Altmayer presented the Operation and Maintenance updates. The board asked questions and Mr. Altmayer responded.

16. **Legislation/Policy Committee** (Mrs. Maiorino - Chair, Mrs. Murray, Mr. Troy)

16.1. **Student Handbooks (D)** (Dr. Zehr)

Administration is recommending approval of the 2026-27 Student Handbooks for all elementary schools, both middle schools, and the high school, as presented, including the Athletic Handbook.

**Recommendation:** Seeking approval of the Board at the July 16, 2026, Regular Meeting.

Dr. Zehr presented the changes to the student handbooks for the upcoming school year. Questions were raised and administration replied to the queries.

17. **President's Report** (Mr. Troy)

17.1. **Board Discussion (D)** (Mr. Troy)

The Board will discuss new business items.

Mr. Troy updated the board on his recent attendance at the Illinois Association of School Board Kishwaukee division meeting. The district will be hosting the IASB Kishwaukee Division meeting on February 25, 2027.

The board requested we have a public finance meeting, which was discussed in depth. The possibility of a referendum was also discussed.

Mr. Ruth shared that he had been asked to be on the Fire Department Board but had turned it down, as he felt it could be a conflict of interest. He was then asked to be on a Fire Department Committee and feels that there would not be a conflict, but wanted to share this possibility for transparency.

The board asked for additional IASB board training. The Board Recording Secretary will coordinate some dates and set up the training with IASB.

17.1.1. **Minutes (D)** (Mr. Troy)

The following minutes are presented for review:

May 12, 2026, Parent Teacher Advisory Committee Meeting

May 21, 2026, Board of Education Meeting Minutes

June 4, 2026, Curriculum Workshop Meeting Minutes

**Recommendation:** Seeking to move the minutes forward for approval at the next regular Board of Education meeting.

The minutes presented for review were moved forward for approval at the next Board of Education meeting.

18. **Consent Agenda (A)** (Mr. Troy)

The following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here.

**Roll Call: Ayes 5 / Nays 0 / Motion Carried**

**Recommendation:** Seeking approval and adoption of the Consent Agenda as follows:

Approval of the consent agenda as presented. This motion, made by Paul Troy and seconded by Andy Fekete, Passed.

Sean Cratty: Absent, Laura Murray: Absent, Rich Bobby: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 5, Nay: 0, Absent: 2

**18.1. PRESS Policy Revision: Second Reading (A) (Ms. Lombard)**

The policies were revised as recommended and reviewed at the May 21, 2026, Board of Education meeting.

**Recommendation:** Administration recommends that the Board approve the policies as a second reading.

**18.2. Minutes (A) (Mr. Troy)**

The following minutes are presented for approval.

May 4, 2026, Special Board of Education Meeting Minutes

May 7, 2026, Committee of the Whole Meeting Minutes

May 7, 2026, Executive Closed Session Meeting Minutes

**Recommendation:** Seeking approval of the Board as presented.

**19. Action Items / Roll/ Voice Call (Mr. Troy)**

Action items require a motion and a second; discussion if needed; and roll.

**19.1. HR Personnel (A) (Dr. Zehr)**

Seeking approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.

**Recommendation:** Seeking approval by the Board as presented.

Approval of the personnel reports as presented. This motion, made by Paul Troy and seconded by Chuck Ruth, Passed.

Sean Cratty: Absent, Laura Murray: Absent, Rich Bobby: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 5, Nay: 0, Absent: 2

**19.2. 2026-2027 School Calendar Amendment (A) (Dr. Zehr)**

Dr. Zehr presented the updated 2026-27 school calendar. There was an adjustment for the Juneteenth holiday, which will land on a weekend in the 2026-2027 school year.

**Recommendation:** Administration recommends that the board approve the amendments to the 2026–2027 calendar and the corresponding Schedule of Events as presented.

Approval of the School Calendar Amendment as presented. This motion, made by Paul Troy and seconded by Andy Fekete, passed.

Sean Cratty: Absent, Laura Murray: Absent, Rich Bobby: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 5, Nay: 0, Absent: 2

**19.3. Tentative Draft of the FY27 Budget (A) Mr. Altmayer**

Mr. Altmayer presented the tentative draft of the FY27 budget.

**Recommendation:** Seeking approval by the Board as presented.

Approval of the tentative draft of the FY27 budget as presented. This motion, made by Paul Troy and seconded by Rich Bobby, Passed.

Sean Cratty: Absent, Laura Murray: Absent, Rich Bobby: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 5, Nay: 0, Absent: 2

19.4. **Revenue Contracts (A)** (Mr. Altmayer)

Mr. Altmayer sought approval of the revenue contracts for various fundraising activities.

**Recommendation:** Seeking approval by the Board as presented.

Approval of the revenue contracts as presented. This motion, made by Paul Troy and seconded by Chuck Ruth, Passed.

Sean Cratty: Absent, Laura Murray: Absent, Rich Bobby: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 5, Nay: 0, Absent: 2

19.5. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Purchase Orders issued at \$5,850,695.25; Accounts Payable issued at \$31,188.14; and Imprest issued at \$121,352.66, as presented.

**Recommendation:** Seeking approval by the Board as presented.

Approval of the payables as presented. This motion, made by Paul Troy and seconded by Rich Bobby, Passed.

Sean Cratty: Absent, Laura Murray: Absent, Rich Bobby: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 5, Nay: 0, Absent: 2

19.6. **Signatories for Bank / Financial Accounts (A)** (Mr. Altmayer)

As per Policy 4.72, two signatories, the Treasurer and Superintendent, are required on Bank / Financial Accounts as indicated. The administration is recommending that Mark Altmayer - CFO/Treasurer and Ms. Jessica Lombard - Superintendent, be approved as signatories for all bank / financial accounts.

**Recommendation:** Seeking approval of the Board as presented.

Approval of the signatories for bank and financial accounts as presented. This motion, made by Paul Troy and seconded by Andy Fekete, Passed.

Sean Cratty: Absent, Laura Murray: Absent, Rich Bobby: Yea, Andy Fekete: Yea, Melissa Maiorino: n/a, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 4, Nay: 0, Absent: 2

Mrs. Maiorino stepped out during this vote.

19.7. **Designation of Depositories (A)** (Mr. Altmayer)

In accordance with Illinois School Code 105ILCS 5/8-7, Administration provides a listing of official depositories for funds of the School District.

**Recommendation:** Seeking approval of the Board as presented.

Approval of the designation of depositories as presented. This motion, made by Paul Troy and seconded by Andy Fekete, Passed.

Sean Cratty: Absent, Laura Murray: Absent, Rich Bobby: Yea, Andy Fekete: Yea, Melissa Maiorino: N/A, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 4, Nay: 0, Absent: 2

Mrs. Maiorino stepped out during this vote.

19.8. **Notice of Appointment of Treasurer / Treasurer's Bond (A)** (Mr. Altmayer)

Administration is seeking renewal of Mr. Altmayer for appointment of Treasurer / Surety Bond for the 2026-2027 school year.

**Recommendation:** Seeking approval of the Board as presented.

Approval of the renewal of Mr. Altmayer for appointment of Treasurer / Surety Bond for the 2026-2027 school year. This motion, made by Paul Troy and seconded by Chuck Ruth, Passed.

Sean Cratty: Absent, Laura Murray: Absent, Rich Bobby: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 5, Nay: 0, Absent: 2

**19.9. LRS Contract Amendment (A) (Mr. Lindquist)**

Mr. Lindquist will present the amendment to the LRS contract.

**Recommendation:** Seeking approval by the Board as presented.

Amendment to the LRS contract as presented. This motion, made by Paul Troy and seconded by Rich Bobby, Passed.

Sean Cratty: Absent, Laura Murray: Absent, Rich Bobby: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 5, Nay: 0, Absent: 2

**20. Public Comment (Mr. Troy)**

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

No public comments were made at this time.

**21. Closed Session / Roll Call (A) (Mr. Troy)**

Mr. Troy moved and Mr. Bobby seconded to resume closed session at 10:45 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: (1) The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; (6) Purchase or lease of real property; (10) Student Disciplinary; (11) Matters relating to individual students; (15) Discussion of minutes of meetings lawfully closed under this Act.

**Members:** Mr. Bobby, ~~Mr. Cratty~~, Mr. Fekete, Mrs. Maiorino, ~~Mrs. Murray~~, Mr. Ruth, Mr. Troy

**Roll Call:** Ayes 5 / Nays 0 / Absent 2 / Motion Carried

**21.1. Exit or Suspend Closed Session / Voice Call (A)**

Mr. Troy moved and Mr. Fekete seconded to exit closed session at 12:26 a.m. on Friday, June 19, 2026, and return to open session.

**Voice Call:** Ayes 5 / Nays 0 / Motion Carried

**22. Resume in Public Session / Roll Call (A) (Mr. Troy)**

Resume the regular meeting at 12:30 a.m. on Friday, June 19, 2026.

**Members:** Mr. Bobby, ~~Mr. Cratty~~, Mr. Fekete, Mrs. Maiorino, ~~Mrs. Murray~~, Mr. Ruth, Mr. Troy

**Roll Call:** Ayes 5 / Nays 0 / Absent 2 / Motion Carried

**Action as Required / Roll Call (Mr. Troy)**

Action coming from the Board out of closed session:

**22.1. Expulsion of Student 2026-03 (A) (Mr. Troy)**

**Members:** Mr. Bobby, ~~Mr. Cratty~~, Mr. Fekete, Mrs. Maiorino, ~~Mrs. Murray~~, Mr. Ruth, Mr. Troy

**Roll Call:** Ayes 1 / Nays 4 / Absent 2 / Motion Failed

Student 2026-03 be expelled, held in abeyance, conditional of acceptance and successful completion at the Regional Safe School, Evergreen Academy, or another district approved placement for the entirety of the 2026-2027 school year.

This motion, made by Paul Troy and seconded by Melissa Maiorino, Failed.

Sean Cratty: Absent, Laura Murray: Absent, Rich Bobby: Nay, Andy Fekete: Nay, Melissa Maiorino:

Nay, Chuck Ruth: Nay, Paul Troy: Yea

Yea: 1, Nay: 4, Absent: 2

Paul Troy: Yea

**22.2. Expulsion of Student 2026-04 (A) (Mr. Troy)**

**Members:** Mr. Bobby, ~~Mr. Cratty~~, Mr. Fekete, Mrs. Maiorino, ~~Mrs. Murray~~, Mr. Ruth, Mr. Troy

**Roll Call:** Ayes 5 / Nays 0 / Absent 2 / Motion Passed

Student 2026-04 be expelled, held in abeyance, conditional of acceptance and successful completion at the Regional Safe School, Evergreen Academy, or another district approved placement for the entirety of the 2026-2027 and through May 20, 2028, of the 2027-2028 school year.

This motion, made by Paul Troy and seconded by Chuck Ruth, Passed.  
Sean Cratty: Absent, Laura Murray: Absent, Rich Bobby: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea,  
Chuck Ruth: Yea, Paul Troy: Yea  
Yea: 5, Nay: 0, Absent: 2

**22.3. Expulsion of Student 2026-05 (A) (Mr. Troy)**

**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

**Roll Call: Ayes 5 / Nays 0 / Absent 2 / Motion Passed**

Student 2026-05 be expelled, held in abeyance, conditional of acceptance and successful completion at the Regional Safe School, Evergreen Academy, or another district approved placement for the entirety of the 2026-2027 and through May 20, 2028, of the 2027-2028 school year.

This motion, made by Paul Troy and seconded by Melissa Maiorino, Passed.

Sean Cratty: Absent, Laura Murray: Absent, Rich Bobby: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea,  
Chuck Ruth: Yea, Paul Troy: Yea

Yea: 5, Nay: 0, Absent: 2

**23. Adjournment (A) (Mr. Troy)**

**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

Motion to adjourn the meeting on Friday, June 19, 2026 12:34 a.m.

**Voice Call: Ayes 5 / Nays 0 / Motion Carried**

Mr. Troy moved and Mr. Fekete seconded to adjourn the June 18, 2026, Board of Education meeting on June 19, 2026, at 12:34 a.m.

Submitted by,

Sharon Piemonte, Board Operations

Melissa Maiorino, Board Secretary

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President

Date

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Secretary

Date

## PTAC Meeting Minutes

**Date:** Tuesday, May 12, 2026

**Meeting:** Parent Teacher Advisory Committee (PTAC)

**Time:** 6:00 PM

**Location:** District 158 Administration Office – Room 180  
650 Dr. John Burkey Drive ▪ Algonquin, IL 60102

Policy connection for meeting:

7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*

### Agenda

All times are approximate. D=Discussion, R=Report, A=Action

1. **Call to Order** (Ms. Lombard)

Ms. Lombard called the Parent Teacher Advisory Committee meeting to order at 6:06 p.m.

Board members present: Mr. Fekete, Mrs. Murray, Mr. Ruth, Mr. Troy

2. **Public Comment** (Ms. Lombard)

No comments were made at this time.

3. **Welcome and Introductions** (Ms. Lombard)

Ms. Lombard introduced Mrs. Baughman and Dr. Hoyou, administrators who will be presenting.

4. **Review of Agenda, Activities, Expectations, and Goals for the Evening** (Ms. Lombard)

Ms. Lombard briefly reviewed the activities for the meeting.

- Policy 7:180, *Prevention of and Response to Bullying, Intimidation, and Harassment*

5. **Activities Related to Policy 7:180 and Behavior Interventions** (Mrs. Baughman, Dr. Hoyou) Mrs.

Baughman reviewed key points regarding Peer Conflict vs. Bullying from the March meeting. •

Infographic of a guide for parents, “Is It Conflict or Bullying?”

- The committee reviewed two possible infographics and decided on a “less is more” version
- Infographic to be added to the website, back-to-school letter, handout provided at schools, and a link added to the Student Handbooks

Dr. Hoyou presented information on Social Emotional Behavior (SEB):

- Future Ready, Empowered Learner, Critical Thinker, Engaged Citizen, Skilled Communicator • All students are included in Social Emotional/Behavioral Supports (includes IEP, 504 students, etc.)
- Tier 1 – Schoolwide structures; classroom management structures; classroom-based interventions ▪ Environment/Structure and Teaching is guided by grade levels (Pre-K, Elementary, Middle School, High School); Discipline follows policies and processes guided by Student Handbooks; Discipline is Teacher Managed or Office Managed
- Tier 2 – Targeted Interventions
  - Includes progress monitoring guidance
- Tier 3 – Intensive Intervention
  - Intensification of SEL supports, Brief FBA/BI process



- SEB Interventions: Next Steps
  - Early Stage Interventions – continue professional development of each intervention
  - Tier 2 to Tier 3 Processes – clarify processes with the use of Early Stage Interventions
  - Executive Functioning – explicitly teach skills in Tier 1, highlight lessons for Tier 2 groups, and build resources into Tier 3
  - Tier 3 Development Completion – develop Tier 3 processes (brief FBA/BIP) with target date of early Summer 2026
  - System Rollout – school-based SEB Teams & Administrators, Social Work/Psychologist Teams, and OT/PT Teams with target date of Fall 2026

6. **Adjournment** (Ms. Lombard)

The meeting adjourned at 8:22 p.m.

Submitted by,

Lorie Woods, Director of Administrative Services  
Melissa Maiorino, Board Secretary

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President

Date

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Secretary

Date

Regular Meeting with Closed Session  
Thursday, May 21, 2026 6:00 PM Central

District Office  
650 Dr. John Burkey Drive  
Door 2  
Algonquin, IL 60102

Rich Bobby: Present  
Sean Cratty: Present  
Andy Fekete: Present  
Melissa Maiorino: Present  
Laura Murray: Present  
Chuck Ruth: Present  
Paul Troy: Present

Present: 7.

Mrs. Maiorino arrived at the start of closed session.

**1. Call to Order / Roll Call (A) (Mr. Troy)**

Mr. Troy called to order the Regular Meeting at 6:00 p.m. A quorum was met.

**Roll Call: Ayes 7 / Absent 0 / Motion Carried**

**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

**2. Closed Session / Roll Call (A) (Mr. Troy)**

Mr. Troy moved to enter into closed session at 6:01 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(2)** Collective negotiating matters; **(6)** Property **(9)** Student Disciplinary; **(11)** Litigation; **(21)** Discussion of minutes of meetings lawfully closed under this Act.

**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

**Roll Call: Ayes 7 / Nays 0 / Absent 0 / Motion Carried**

**2.1. Exit or Suspend Closed Session / Voice Call (A)**

Mr. Troy moved and Mr. Fekete seconded to suspend closed session at 6:59 p.m. and return to open session.

**Voice Call: Ayes 7 / Nays 0 / Motion Carried**

**3. Resume in Public Session / Roll Call (A) (Mr. Troy) *approx. 7:00 p.m.***

Mr. Troy resumed the Regular meeting at 7:07 p.m.

**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

**Roll Call: Ayes 7 / Absent 0 / Motion Carried**

**3.1. Action as Required / Roll Call (Mr. Troy)**

No action at this time.

Mr. Troy called for a moment of silence and remembrance of Caden Palka, a 2022 Huntley High School graduate who recently passed away.

**4. Pledge of Allegiance (Mr. Troy)**

The journalism team led us in the pledge.

## **5. Student Recognition (Mr. Troy)**

### **5.1. Journalism Students (R) (Mr. Troy)**

The following journalism students will be recognized for their various achievements in journalism this school year:

Addyson Zay, Lucas Palermo, Crystal Pillar, Kaylee Coleman, Addison Stone, Dylan Fekete, Jocelyn Jones, Ashton Friggieri, Parker DeSimone, Lauren Foster, Tyler Barrus, Kacey Laput, Mia Ascencio, Sophia Hoeflicker, Mia Guarino, Sofia Bondi, Sophia Mitchell, Ava Bromann, Anna Krejci, Christian Glusek, Nav Khaira, Addi Guarino, Bay Kennedy, Halie Pfaff, Addi Stone, Hailey Van Alstine and Violet Heider  
Mason Sargent and Lauren Teeter presented the Journalism students and their *many* awards.

### **5.2. Student Advisory Representative to the Board of Education (R) (Ms. Lombard)**

The Board recognized Niko Knanishu, a recent District 158 graduate and the first senior Student Representative to the Board of Education. Administration and board members acknowledged and thanked him for his contributions to the district, and wished him continued success for his future.

## **6. Public Comment (Mr. Troy)**

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

Ms. Woods thanked the district and community for their support of the 2026 St Baldrick's Battle of the Bald which raised nearly \$35,000.

## **7. Revision and Adoption of the Agenda / Voice Call (A) (Mr. Troy)**

Mr. Troy moved and Mrs. Maiorino seconded to adopt the agenda as presented.

**Voice Call: Ayes 7 / Nays 0 / Motion Carried**

## **8. Superintendent's Report (R) (Ms. Lombard)**

Ms. Lombard presented the Superintendent's updates. She highlighted the many accomplishments of District 158 over the past school year.

Leslie from the Lion's Club outlined the club's collaborative partnership with the district.

The Board commended the District on their many accomplishments.

### **8.1. Donations (R) (Ms. Lombard)**

Jennifer and Tomas Panzloff — \$5,000 donation to Huntley High School Boys Bowling  
Deanna Reeves — \$3,000 from the sale of a trumpet to Huntley High School Band  
Thomas Woo — \$1,000 Huntley High School Girls Track and Field Fundraised  
Kelly Williamson Company — \$500 Educational Alliance Program STEM at Leggee Elementary

Lori Woods — \$247.36 for two podiums for 8th grade promotions at Marlowe Middle School and Heineman Middle School

Mary Ann Kinney — \$500 to the Medical Academy Scholarship Fund

Huntley Area Lions Club — \$419 Bench installed outside door one at the district office

Ms. Lombard presented the District 158 donations and thanked everyone for their generous contributions.

### **8.2. 2025-2026 School Calendar (R) (Ms. Lombard)**

Ms. Lombard presented the final school calendar for the 2025–2026 school year. The board

asked about attendance and report cards which administration will look into.

**Recommendation:** For informational purposes only.

9. **Student Board Representatives (R)** (Niko Knanishu and Emma Jorgensen)

Emma Jorgensen and Niko Knanishu presented the What's Great in 158 — Student Edition. The board commented and asked questions, to which the student representatives responded.

**Recommendation:** For informational purposes only

10. **Chief Financial Officer/Treasurer (R)** (Mr. Altmayer)

Mr. Altmayer presented the financial updates.

**Recommendation:** For informational purposes only.

10.1. **FY27 Budget Draft III (R)** (Mr. Altmayer)

Mr. Altmayer presented the FY27 Budget draft. Many adjustments were made to reduce the deficit we were anticipating. The board asked questions and administration responded.

**Recommendation:** For informational purposes only.

11. **Director of Communications and Public Engagement (R)** (Ms. Barr)

Ms. Barr presented the Communication and Public Engagement updates. Administration congratulated the Communications team on the outstanding work on the the Empowered Learner video.

**Recommendation:** For informational purposes only.

11.1. **FOIA Requests (R)** (Ms. Barr)

Ms. Barr presented the monthly report on the FOIA requests.

**Recommendation:** For informational purposes only.

12. **President's Report** (Mr. Troy)

The Board announced the candidate they chose for the junior Student Advisory Representative, Olaf Rozner.

IASB will be replacing Laura Martinez the Kishwaukee Division representative.

12.1. **Board Discussion (D)** (Mr. Troy)

The board and administration discussed the attendance data reporting to the state.

The board requested that when the new IASB representative is appointed we could schedule a meeting to get guidance on making our meetings more effective and efficient. The board discussed the request.

12.2. **Minutes (D)** (Mr. Troy)

The following minutes have been prepared for review:

May 4, 2026, Special Meeting Minutes

May 7, 2026, Committee of the Whole Meeting Minutes

Minutes were moved forward for approval at the next Board of Education meeting.

13. **Consent Agenda (A)** (Mr. Troy)

The following Consent Agenda items have gone through the Committee of the Whole. Prior to adoption, revisions are presented here. The board pulled consent agenda item 13.4 and made it action item 14.6.

**Recommendation:** Seeking approval and adoption of the Consent Agenda removing 13.4 from consent.

Approval of the consent agenda, removing 13.4 and making it an action item. This motion, made by Paul Troy and seconded by Chuck Ruth, Passed.

Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura Murray:

Yea, Chuck Ruth: Yea, Paul Troy: Yea  
Yea: 7, Nay: 0

13.1. **Minutes (A)** (Mr. Troy)

The following minutes are presented for approval.

March 10, 2026, Parent Teacher Advisory Committee Meeting Minutes

April 2, 2026, Committee of the Whole Meeting Minutes

April 2, 2026, Executive Closed Session Meeting Minutes

April 9, 2026, Finance Committee Meeting Minutes

April 16, 2026, Executive Closed Session Meeting Minutes

May 4, 2026, Executive Closed Session Meeting Minutes

**Recommendation:** Seeking approval of the Board as presented.

Minutes were approved as presented.

13.2. **Policy Revision: First Reading (A)** (Ms. Lombard)

Upon review by the Board at the May 7, 2026, meeting, the policies were revised as recommended by the Policy Committee.

**Recommendation:** Seeking approval to move the policies forward for a second reading at the next Regular BOE meeting.

Policies were moved forward for a second reading at the next Board of Education meeting.

13.3. **Policy Revision: Second Reading (A)** (Ms. Lombard, Dr. Zehr)

The Resolution on Health Insurance for Substitute Employees and Board policies

5:30, *General Personnel* and 5:220, *Professional Personnel* were revised as recommended by the Board at the April 16, 2026, meeting.

**Recommendation:** Seeking approval of the Resolution on Health Insurance for Substitute Employees and policies as presented.

The resolution was approved as presented.

13.4. **Contracts and Agreements for the 26–27 School Year (A)** (Dr. Gill and Dr. MacCrindle)

Administration recommends the following multi-year agreements and contracts to support the ongoing work within the Learning and Innovation department for approval.

**Recommendation:** Seeking approval as presented.

**Moved to action item 14.6.**

13.5. **MS Social Studies Materials through National Geographic and McGraw-Hill (A)** (Dr. MacCrindle)

Dr. MacCrindle requests that National Geographic and McGraw-Hill Social Studies materials placed on 30-day review at the April 3, 2026, Committee of the Whole for final approval.

**Recommendation:** Seeking approval as presented.

MS Social Studies materials through National Geographic and McGraw Hill were approved as presented.

13.6. **HS Honors Science Materials through McGraw-Hill (A)** (Dr. MacCrindle)

Dr. MacCrindle requests that National Geographic and McGraw-Hill Science materials placed on 30-day review at the April 3, 2026, committee of the whole for final approval.

**Recommendation:** Seeking approval as presented.

HS Science materials through McGraw Hill were approved as presented

13.7. **Consolidated District Plan (A)** (Dr. MacCrindle)

Dr. MacCrindle requests approval of the Consolidated District Plan, a state-mandated plan to guide the use of federal grants, for approval, presented at the May 7, 2026, Committee of the

Whole Meeting.

**Recommendation:** Seeking approval as presented.

The consolidated District Plan was approved as presented.

13.8. **Payables (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the Purchase Orders issued at \$611,939.28; Accounts Payable issued at \$6,685.00; and Imprest issued at \$88,510.99, as presented.

**Recommendation:** Seeking approval by the Board as presented.

The payables were approved as presented.

13.9. **Revenue Contracts (A)** (Mr. Altmayer)

Mr. Altmayer will seek approval of the revenue contracts for various fundraising activities.

**Recommendation:** Seeking approval by the Board as presented.

The revenue contracts were approved as presented.

13.10. **GSF USA, Inc. Three Year Contract Extension (A)** (Mr. Lindquist)

Mr. Lindquist is seeking approval of the GSF USA, Inc. three-year contract extension.

**Recommendation:** Seeking approval of the board as presented.

The GSF USA, Inc. three-year contract was approved as presented.

14. **Action Items / Roll/ Voice Call** (Mr. Troy)

Action items require a motion and a second; discussion if needed; and roll.

14.1. **HR Personnel (A)** (Dr. Zehr)

Seeking approval of the personnel reports provided and reviewed by the Board, which include explanation for resignations, retirements, terminations, employment, contract revisions, and leave requests, as presented.

**Recommendation:** Seeking approval by the Board as presented.

Approval of the Human Resources Personnel report. This motion, made by Paul Troy and seconded by Andy Fekete, Passed.

Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea  
Yea: 7, Nay: 0

14.2. **Non-Union and Administrator Pay Rates for FY27 (A)** (Dr. Zehr)

Dr. Zehr will present the recommendations for non-union and administrator pay rates for FY27.

**Recommendation:** Seeking approval of the Board as presented.

Approval of the Non-Union and Administrator pay rates for the 2026-27 school year. This motion, made by Paul Troy and seconded by Sean Cratty, Passed.

Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea  
Yea: 7, Nay: 0

14.3. **Supplemental Purchase Orders and Accounts Payable (A)** (Mr. Altmayer)

Administration recommends approval of the Supplemental Purchase Orders Report at \$284,600.78 and Supplemental Accounts Payable at \$22,732.32 as presented.

**Recommendation:** Seeking approval by the Board as presented.

Approval of the supplemental purchase orders and accounts payables as presented. This motion, made by Paul Troy and seconded by Chuck Ruth, Passed.

Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura

Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 7, Nay: 0

Mr. Altmayer is working with Skyward to get our reports more in line with the boards requests.

**14.4. Establish Regular Meetings 2026-2027 (A) (Mr. Troy)**

All school boards are required to hold regular meetings, establish a schedule for them and provide a public notice as required by the OMA. Administration is requesting the Board to continue with the 3rd Thursday of each month, except for November. Establish the meeting location in the Administrative Building in the Board Room, beginning at 6:00 p.m. (Policy 2:210)

Approval of the regular meetings for the 2026-27 school year. This motion, made by Paul Troy and seconded by Andy Fekete, Passed.

Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura

Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 7, Nay: 0

**14.5. Minutes (A) (Mr. Troy)**

The following minutes were amended.

April 16, 2026, Regular Board of Education meeting minutes

**Recommendation:** Seeking approval as presented

Approval of the amended April 16, 2026 regular Board of Education meeting minutes. This motion, made by Paul Troy and seconded by Sean Cratty, Passed.

Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura

Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 7, Nay: 0

**14.6. Contracts and Agreements for the 26–27 School Year (A) (Dr. Gill and Dr. MacCrindle)**

Administration recommends the following multi-year agreements and contracts to support the ongoing work within the Learning and Innovation department for approval.

**Recommendation:** Seeking approval as presented.

Approval of the Contracts and Agreements for the 26-27 School Year. This motion, made by Paul Troy and seconded by Melissa Maiorino, Passed.

Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura

Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 7, Nay: 0

**15. Public Comment (Mr. Troy)**

As per Policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

No public comments at this time.

**16. Closed Session / Roll Call (A) (Mr. Troy)**

Mr. Troy moved and Mrs. Maiorino seconded to resume closed session at 9:09 p.m. as indicated in the Open Meetings Act and 5ILCS120/2c for discussion of: **(1)** The appointment, employment, discipline, performance, or dismissal of specific employees or legal counsel; **(2)** Collective negotiating matters; **(6)** Property **(9)** Student Disciplinary; **(11)** Litigation; **(21)** Discussion of minutes of meetings lawfully closed under this Act.

Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea  
Yea: 7, Nay: 0

**17. Resume in Public Session / Roll Call (A) (Mr. Troy) *approx. 7:00 p.m.***

Mr. Troy resumed the Regular meeting at 10:09 p.m.

**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

**Roll Call: Ayes 7 / Absent 0 / Motion Carried**

**17. Action as Required / Roll Call (Mr. Troy)**

The suspension of student 2026-02 will be upheld.

This motion, made by Paul Troy and seconded by Sean Cratty, Passed.

Rich Bobby: Yea, Sean Cratty: Yea, Andy Fekete: Yea, Melissa Maiorino: Yea, Laura Murray: Yea, Chuck Ruth: Yea, Paul Troy: Yea

Yea: 7, Nay: 0

**17. Adjournment (A) (Mr. Troy)**

**Members:** Mr. Bobby, Mr. Cratty, Mr. Fekete, Mrs. Maiorino, Mrs. Murray, Mr. Ruth, Mr. Troy

Mr. Troy moved and Mr. Fekete seconded to adjourn the meeting at 10:10 p.m.

**Voice Call: Ayes 7 / Nays 0 / Motion Carried**

Submitted by,

Sharon Piemonte, Board Operations  
Melissa Maiorino, Board Secretary

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President

Date

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Secretary

Date



Curriculum Workshop  
Thursday, June 4, 2026 6:00pm

District Office  
650 Dr. John Burkey Drive  
Door 2  
Algonquin, IL 60102

Rich Bobby: Absent  
Sean Cratty: Present  
Andy Fekete: Present  
Melissa Maiorino: Absent  
Laura Murray: Absent  
Chuck Ruth: Present  
Paul Troy: Present  
Present: 4, Absent: 3.

1. **Call to Order / Roll Call (A)** (Mr. Fekete)

Members: Mr. Fekete, Mr. Bobby, Mr. Ruth

Mr. Fekete called to order the June 4, 2026, Curriculum Workshop at 6:02 p.m.

2. **Public Comment** (Mr. Fekete)

As per policy 2:230, public comment can be made during this portion of the meeting. The members of the public and district employees may comment on or ask questions of the Board, subject to reasonable constraints.

No public comments were made at this time.

3. **Welcome / Introductions / Workshop** (Mr. Fekete - Dr. MacCrindle)

Review of the literacy, math, social emotional learning, and school improvement plan goals stations.

Key Performance Indicators updates were presented.

4. **Adjournment** (Mr. Fekete)

Mr. Fekete moved and Mr. Cratty seconded to adjourn the Curriculum Workshop at 8:02 p.m.

Submitted by,

Sharon Piemonte, Board Operations  
Melissa Maiorino, Board Secretary

\_\_\_\_\_  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
Date



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [www.huntley158.org](http://www.huntley158.org)

Date: July 16, 2026  
To: Board of Education  
Ms. Jessica Lombard, Superintendent  
From: Dr. Adam Zehr, Associate Superintendent  
Subject: Student Handbook Revisions for 2026-27

At the June 18, 2026 Regular Meeting, the Board reviewed and discussed the recommended changes to the 2026-27 Student Handbooks, and moved forward for approval at the July 16, 2027 meeting.

## Summary of Handbook Changes/Updates:

| General Information                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Elementary<br>Page 9<br><br>Middle<br>Page 9<br><br>High School<br>Page 8 | <p>Huntley District 158 remains dedicated to ensuring a secure and supportive atmosphere for all stakeholders. Our goal is to provide a setting where students achieve high academic standards and staff are fully supported in their professional roles.</p> <p>A collaborative spirit among our students, faculty, families, and school leadership is fundamental to maintaining a high-quality educational environment. By prioritizing mutual respect and clear communication, we foster a culture that promotes and celebrates scholarly excellence.</p> <p>Every member of this academic community possesses significant rights and obligations that contribute to our shared district objectives.</p> <p><b>Student and Staff Rights</b></p> <ul style="list-style-type: none"><li>• Access to a professional and educational setting that enhances the learning process</li><li>• Participation in significant and immersive instructional activities</li><li>• Inclusion in a safe school environment free from disruptive or violent behavior</li></ul>                                  |
| Attendance, Absences, and Tardies                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| High School<br>Page 20-21                                                 | <p><b>Responses to for Unverified Unexcused Absences (per Semester)</b></p> <p><del>The school provides a range of responses to unexcused absences, these include but are not limited to:</del></p> <ul style="list-style-type: none"><li><del>• Teacher-based intervention that could include a phone call home and/or conversation with the student</del></li><li><del>• Increased monitoring of attendance patterns</del></li><li><del>• Administrative communication home via letters and/or phone calls home</del></li><li><del>• Problem-solving meetings</del></li><li><del>• Interventions to support attendance</del></li><li><del>• Attendance Intervention Plan</del></li><li><del>• Resources provided to families to support attendance</del></li><li><del>• Potential referral to truancy officer</del></li></ul> <p>1st: Warning<br/>2nd-5th: Lunch Detention<br/>6th: Step 1 - Attendance Intervention Plan<br/>7th-10th: After School Detention<br/>11th: Step 2- Attendance Intervention Plan<br/>12th-14th: Saturday Detention<br/>15th+: In-School Intervention</p> <p>124</p> |

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|                                | *Continued non-compliance with administratively established Attendance Intervention Plans may result in a range of consequences including, but not limited to, detentions, removal of privileges, social probation, social action hours, etc.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| High School<br>Page 21         | <b>Responses for Being Tardy (per Semester)</b><br><del>*Responses to Unexcused Absences apply as well (see above):</del><br><del>1st: Warning</del><br><del>2nd-6th: Lunch Detention</del><br><del>7th-11th: After School Detention</del><br><del>12th-15th: Saturday Detention</del><br><del>16th+: In-School Intervention</del><br>1st-3rd: Warning<br>4th-10th: Lunch Detention<br>11th-17th: After School Detention<br>18th-20th: Saturday Detention<br>21st+: In-School Intervention                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| High School<br>Page 23         | <b>Release Time for Voting</b><br>A student may be excused for up to two hours to vote in a local, State, or federal election, provided the student presents their voter registration to their Dean and discusses the absence with their Dean in advance. <a href="#">Registering to Vote in Illinois (pamphlet)</a> .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Behavior and Discipline</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Elementary<br>Page 20          | <b>Personal Electronic Devices <del>Items—Toys, Games, Cell Phones</del></b><br>Below is a list of items that may not be visible or accessed during the school day. Students choosing to bring these items to school must store them in backpacks in the “off” position. <del>Please be aware the school District is not responsible for lost, damaged, or stolen items:</del><br><ul style="list-style-type: none"> <li>• Toys (electronic or other)</li> <li>• Games (electronic or other)</li> <li>• Cell phones, Smart Watches</li> </ul> Smartphones, smart watches, e-readers and other educational electronic devices may be used for instructional purposes when the teacher deems appropriate.<br>Any item that may be considered a disruption to the learning environment or a potential safety concern is prohibited. The District is not responsible for lost, damaged, or stolen items.                                                                                                                                                                                                                                                                            |
| Middle School<br>Page 18-19    | <b>Personal Electronic Devices</b><br>Electronic devices are prohibited from being seen, heard, or used during school hours unless the Building Principal has expressly authorized the use of a particular device. Cell phones and other electronic devices are not to create a disturbance to the educational environment. Students choosing to bring these items to school must store them in backpacks in the “off” position. Smartphones, smart watches, e-readers, and other educational electronic devices may be used for instructional purposes when deemed appropriate by the classroom teacher, but may not be used during assessments unless such use is specifically authorized in the student’s Individualized Education Program (IEP) or Session 504 Plan.<br>Consequences for inappropriate cell phone, smart watch or device usage may result in confiscation of the device, loss of privileges to have such device on school grounds, and/or parent pick-up of the device. <del>Please be aware The District school is not responsible for personal items that are lost, damaged, or stolen. liable for the loss, damage, or theft of personal property.</del> |
| High School<br>Page 17         | <b><del>Electronics</del> Personal Electronic Devices</b><br>Cell Phones and Other Electronic Devices: Students are permitted to have cell phones at school. They are to be off and out of sight during class periods, which includes classrooms, locker rooms, restrooms, and study halls, during school hours from 7:30 am to 2:30 pm.<br>Cell phones may be used during passing periods in hallways and during the student’s scheduled lunch period. Any use of cell phones during the school day in inappropriate areas will result in a detention being assigned.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

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|-----------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                 | <p>Students are prohibited from wearing or using smart watches, smart glasses, or similar electronic devices during assessments unless such use is specifically authorized in the student's Individualized Education Program (IEP) or Section 504 Plan.</p> <p><del>Listening and/or Entertainment Devices: Students are permitted to use electronic listening and entertainment devices such as, handheld game systems, iPods, PDAs, etc., only in the cafeteria, hallways, or in the classroom at the teacher's discretion. Electronic devices used inappropriately must be surrendered upon request of administration or staff. Students shall be personally responsible for the security of their electronic devices. The District is not liable for the loss, damage, or theft of personal property.</del></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <p>Middle School<br/>Page 19</p> <p>High School<br/>Page 19</p> | <p><b><i>Prohibited Personal Items</i></b></p> <p>Personal items that students may not bring to school include, but are not limited to, <del>h</del>electronic games, matches, lighters, laser pointers, mace/pepper spray, fireworks, and over-the-counter <del>or</del> <b>and</b> prescription medications.</p> <p>Any item that may be considered a disruption to the learning environment or a potential safety concern is prohibited. The District is not responsible for personal items that are lost, damaged, or stolen.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <p>Middle School<br/>Page 19</p>                                | <p><b><i>Student Appearance, Clothing, and Hygiene</i></b></p> <p><del>Outerwear (jackets) must be kept in the student's locker and not carried around or worn during school hours.</del></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Food Services/Cafeteria Expectations</b>                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <p>Middle School<br/>Page 45</p>                                | <p><b><i>Delivery of Foods</i></b></p> <p>Lunches and food not provided by the school should be limited to just your child. Large quantities of lunches/food brought in during the school day cause an unnecessary disturbance in the building. No deliveries of outside food will be allowed unless approved by a school administrator.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Graduation Requirements and Recognition Programs</b>         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| <p>High School<br/>Page 53</p>                                  | <p><b><i>Graduation Requirements and Recognition Programs</i></b></p> <p><del>To earn a high school diploma, a student must earn 23 credits. Students who transfer from another school district with less than 23 credits required for graduation may have their credit minimums adjusted to an appropriate level, but not less than the number of credits required at the previous school.</del></p> <p>To graduate from high school, unless otherwise exempted, each student is responsible for:</p> <ol style="list-style-type: none"> <li>1. Completing all District <a href="#">graduation requirements</a>* that are in addition to the State requirements.</li> <li>2. Completing all courses as provided in the <i>School Code</i>, 105 ILCS 5/27-605.</li> <li>3. Completing all minimum requirements for graduation as specified in State law.</li> <li>4. Passing an examination on patriotism, principles or representative government, and proper use and display of the American flag.</li> <li>5. Participating in State assessments that are required for graduation by State law.</li> <li>6. Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf.</li> </ol> <p>A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements.</p> <p>For questions regarding FAFSA, please contact Mrs. Laura Martens, HHS College and Career Counselor, at (847) 659-6618.</p> <p>* To earn a high school diploma, a student must earn 23 credits. Students who transfer from another school district with less than 23 credits required for graduation may have their credit minimums adjusted to an appropriate level, but not less than the number of credits required at the previous school. Additional information is available in Board policy <a href="#">6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students</a>.</p> |

| Notification of Nondiscrimination                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| ECC<br>Page 7<br><br>Elementary<br>Page 11<br><br>Middle School<br>Page 11<br><br>High School<br>Page 10 | <p><b><i>Equal Educational Opportunities</i></b></p> <p>Equal educational opportunities shall be available for all students without regard to color, race, <del>nationality</del>, <del>national origin</del>, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, <del>military status</del>, <del>unfavorable military discharge</del>, <del>reproductive health decisions</del>, or actual or potential marital or parental status, including pregnancy.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Safety and Security                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| Elementary<br>Page 58-59<br><br>Middle School<br>Page 56<br><br>High School<br>Page 64                   | <p><b><i>Walking or Riding Bicycles To and From School</i></b></p> <p>For student safety, walking or riding bicycles to and from school is discouraged whenever possible. Students who do walk or ride a bicycle must follow all traffic laws, use designated crossings and sidewalks when available, and exercise safe practices at all times. E-bikes, motorized bicycles, and motorized scooters are prohibited on school property.</p> <p>Students utilizing bicycles or non-motorized scooters must properly park and secure them in the designated bicycle rack area while on school grounds. The school district is not responsible or liable for lost, stolen, damaged, or mislaid property.</p> <p>In addition, all other applicable Board policies, student handbook guidelines and school expectations shall be followed.</p> <p><del>For safety purposes, it is not recommended that students walk or ride bicycles to or from school. E-bikes and other motorized bikes/scooters are prohibited.</del> (Deleted from Middle School)</p>                                                                                                                                                                                                                                                                             |
| School Guidelines                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| High School<br>Page 17                                                                                   | <p><b><i>Dances</i></b></p> <p>Only enrolled Huntley High School students and their guests are welcome at school dances.</p> <ol style="list-style-type: none"> <li>1. All students must present their high school ID to enter a HHS dance.</li> <li>2. Allowed guests must <del>have attended high school and</del> be under the age of <del>20</del> <del>21</del>. Students bringing guests shall ensure that their guests are informed of all rules applicable to the event, and are responsible for their guest's behavior.</li> <li>3. <del>All HHS alumni interested in attending a dance must be a registered guest with a valid ID.</del></li> <li>4. Guests must be signed up by <del>3:00 pm on the day of the dance</del> the deadline established by administration.</li> <li>5. All requests are subject to the approval of the Administration and the Advisor of the sponsoring club.</li> <li>6. Any organization or group desiring to have a dance MUST have prior approval of the Building Principal before any solicitation is made. In addition, contracts for bands or DJs MUST be signed by the Building Principal.</li> </ol>                                                                                                                                                                             |
| High School<br>Page 18                                                                                   | <p><b><i>Off Campus Privileges</i></b></p> <p>HHS has a closed campus for Freshman and Sophomores. In order to leave campus, Juniors and Seniors must have an Off Campus Authorization form signed and submitted by a parent. In addition, students may only leave with a current school ID; <i>temporary IDs will not be accepted for off campus privileges</i>. Off campus privileges may be restricted due to any infractions. Students who choose to leave must leave the campus. Sitting in vehicles in the parking lot is prohibited.</p> <p>Juniors and Seniors will be permitted to leave campus during blended classes when not required to be in the classroom. Students who are permitted to leave must leave through Door #10 and must return to the building through Door #1. Students are required to show their student ID card upon re-entry. Students choosing to leave during this time must leave the campus. Sitting in vehicles in the parking lot is prohibited. Any abuse of this privilege, related truancies, or tardies, community disruptions, overdue detentions, etc., may result in having privileges revoked.</p> <p><i>Any Freshman or Sophomore who leaves the campus during a lunch period will be considered absent without authorization and will receive disciplinary consequences.</i></p> |

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|                                                                                                                    | <del>Freshmen and Sophomores are not permitted to leave campus for lunch or blended classes and must remain on campus during the lunch period and blended classes when not required to be in the classroom.</del>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| High School<br>Page 19-20                                                                                          | <p><b><i>Student Demonstrations and Protests During the School Day</i></b></p> <p>Huntley High School supports students' rights to express their opinions in respectful and lawful ways. At the same time, the safety, supervision, and educational environment of all students and staff must remain a priority during the school day.</p> <p>Students are expected to remain in class, attend all scheduled learning activities, and follow all school attendance expectations and campus procedures.</p> <p>Students interested in organizing or participating in a demonstration are encouraged to communicate with school administration in advance so location, expectations, safety procedures and potential consequences can be discussed proactively.</p> <p>The following expectations apply during the school day:</p> <ul style="list-style-type: none"> <li>• Students may not leave campus without authorization.</li> <li>• Participation in an active protest or demonstration during the school day, during instructional time, will be considered an unexcused absence and handled in accordance with the attendance policies outlined in the student handbook.</li> <li>• Participation in a protest or demonstration during the school day must follow all handbook rules and all district policies.</li> <li>• Students who violate expectations listed in the handbooks may be subject to school consequences.</li> <li>• Any action that disrupts the learning environment, creates safety concerns, blocks access to school operations, or interferes with the rights of others may result in disciplinary consequences.</li> </ul> |
| <b>Special Education</b>                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| ECC<br>Page 22-23<br><br>Elementary<br>Page 60-61<br><br>Middle School<br>Page 57-58<br><br>High School<br>Page 66 | <p><b><i>Prioritization of Urgency of Need for Services (PUNS)</i></b></p> <p>The Illinois Department of Human Services (IDHS) maintains a statewide database known as the PUNS database (Prioritization of Urgency of Need for Services) that records information about individuals with intellectual disabilities or developmental disabilities who are potentially in need of services.</p> <p>IDHS uses the data on PUNS to select individuals for services as funding becomes available, to develop proposals and materials for budgeting, and to plan for future needs. The PUNS database is available for children with intellectual disabilities or developmental disabilities with unmet service needs.</p> <p>Registration to be included on the PUNS database is the first step toward receiving developmental disabilities services in this State. A child who is not on the PUNS database will not be in the queue for State developmental disabilities services.</p> <p>For more information and to sign up for PUNS, see the Illinois Department of Human Services PUNS information page at <a href="https://www.dhs.state.il.us/page.aspx?item=41131">https://www.dhs.state.il.us/page.aspx?item=41131</a>. You may also contact the Special Services Coordinator at your child's school.</p>                                                                                                                                                                                                                                                                                                                                               |
| <b>Student Services</b>                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Middle School<br>Page 61-62<br><br>High School<br>Page 70-71                                                       | <p><b><i>Counseling and Guidance</i></b></p> <p>The guidance counseling staff are a resource to students in educational, social/emotional development, and career awareness activities. Academic counseling is available when students appear to have organizational or motivational problems in school. The counseling staff will help coordinate home-school communication as necessary and also act as a liaison between students and teachers.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Required,<br>pursuant to<br>405 ILCS<br>5/3-550                                                                    | <p>Individual counseling may be provided upon request of the student, parent, or teacher. Such confidential discussions may be on any topic of concern including school adjustment problems and personal problems. Counselors do not provide therapy for students, but can and will provide referrals as needed. <b>All students 12 years of age or older may request individual counseling without parent/guardian consent pursuant to 405 ILCS 5/3-550.</b></p> <p>In addition to the above services, it is the goal of the counseling staff to provide for the personal growth and development of all students regarding such issues as self-esteem, decision making, social skills, life safety, etc.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

|                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|--------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Elementary<br>Page 12<br><br>Middle<br>Schools<br>Page 62<br><br>High School<br>Page 71                | <p><b><i>Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence</i></b></p> <p>Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important District goals and required by 105 ILCS 5/26A (Article 26A). Students and/or their parent/guardian may access Board Policy 7:255, <i>Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence</i>, for more detailed information.</p> <p><a href="#">Requesting Support Services</a></p> <p>An Article 26A Student and/or their parent/guardian may request support services under this policy by contacting the building-level Article 26A Resource Person, whose name and contact information will be annually distributed to employees, students, and parents/guardians by each Building Principal.</p> <p><a href="#">Filing a Complaint</a></p> <p>An Article 26A Student and/or their parent/guardian may file a complaint under this policy with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. (See <a href="#">Uniform Grievance Procedure</a>).</p> <p><a href="#">Retaliation Prohibited</a></p> <p>Retaliation against an Article 26A Student or their parent/guardian for exercising or attempting to exercise their rights under Article 26A is prohibited. Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.</p> |
| Required by<br>105 ILCS<br>5/26A,<br>Ensuring<br>Student<br>Success Act                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Extracurricular Activities and Athletics</b>                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Middle School<br>Page 67<br>(red underline<br>for middle<br>school only)<br><br>High School<br>Page 77 | <p><b><i>Athletic Clearance/Concussion Screening</i></b></p> <p>In addition to the requirement of a sports physical, student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association (IHSA) <a href="#">Illinois Elementary School Association (IESA)</a> and have a concussion baseline test completed <u>before</u> being allowed to tryout, participate in any athletic activity, including practice or competition. Concussion screening for students 12 and older is valid for 2 years, <u>and concussion screening for students under the age of 12 is valid for 1 year.</u> Initial concussion screenings are conducted online.</p> <p>A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the District's return-to-play and return-to-learn protocols.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| High School<br>Page 80                                                                                 | <p><b><i>Notification of CPR and AED Video</i></b></p> <p>State law requires the Illinois High School Association (IHSA) to post a hands-only cardiopulmonary resuscitation (CPR) and automated external defibrillators (AED) training video on its website. The law requires the District to notify parents/guardians about the video.</p> <p>The brief video is available at: <a href="http://www.ihsa.org/health-safety/cpr-training">www.ihsa.org/health-safety/cpr-training</a>.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

### **Recommendation**

Seeking approval of the 2026-27 Student Handbooks as presented.

LRW  
Attachments





# 2026-2027

## Early Childhood Center Handbook



### Mission Statement

The purpose of the District 158 Early Childhood Center is to create an educational experience that will provide the foundation for learning by addressing the unique needs of children through experiences and interactions with materials, peers, and adults.



## District 158 Early Childhood Center

10910 Reed Road - Door #4

Lake In The Hills, IL 60156

(847) 659-5400 - Office

(847) 659-5411 - Attendance Line

(847) 659-6156 - Screening Hotline

Office Hours: 7:15 am to 3:30 pm

Session I: 7:45 am to 10:15 am

Session II: 11:00 am to 1:30 pm

Dr. Sheryl Pauwels, Principal



## **Early Childhood Center** **Schedule of Events 2026-2027**

### **Institute Days - No School for Students**

August 17, 2026

August 18, 2026

January 4, 2027

April 23, 2027

### **Non Attendance Days - No School**

November 25, 2026 (Offices Closed)

February 12, 2027 (Offices Closed)

March 26, 2027 (Offices Closed)

### **Waived Holidays - School in Session**

Veterans Day - November 11, 2026

Casimir Pulaski Day - March 1, 2027

### **Holidays - No School/Offices Closed**

Independence Day - July 3, 2026

Labor Day - September 7, 2026

Columbus Day - October 12, 2026

Thanksgiving Break - November 26-27, 2026

Christmas Holiday - December 24-25, 2026

New Year Holiday - December 31, 2026 & Jan. 1, 2027

Dr. Martin Luther King's Birthday - January 18, 2027

Presidents Day - February 15, 2027

Memorial Day - May 31, 2027

### **School Begins**

August 21, 2026 (ECC)

### **Parent Education Days - No ECC Classes**

September 22, 2026

October 23, 2026

December 18, 2026

February 11, 2027

April 22, 2027

May 27, 2027

### **ECC Parent Teacher Conferences - No ECC Classes**

November 23, 2026

November 24, 2026

March 1, 2027

March 2, 2027

### **Winter Break - No School**

December 21, 2026 - January 4, 2027

### **Spring Break - No School**

March 29, 2027 - April 2, 2027

### **Miscellaneous**

December 18, 2026 - Last day before Winter Break

January 5, 2027 - First day after Winter Break

March 25, 2027 - Last day before Spring Break

April 5, 2027 - First day after Spring Break

### **Last Day of School for ECC**

May 27, 2027

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## Handbook Disclaimer

The Early Childhood Center defaults to the District 158 elementary school handbook for items not specifically addressed in the ECC Handbook including, but not limited to, discipline policies, harassment and bullying, internet/technology, and student records.

View the elementary handbook at [Student Handbooks](#).

To ensure continued compliance with federal, state or local regulations, the rules, guidelines, and Board Policies published in this handbook are subject to review and may be amended during the year without notice as necessary for the routine operation of the school or District. Any amendment(s) made during the year will be posted to the school website.

Nothing in this handbook shall be construed in a manner contrary to Board of Education Policies, State, or federal law.

## **WELCOME**

### **About The Early Childhood Center**

The District 158 Early Childhood Center (ECC) serves preschool students ages 3-5 who qualify for services based on developmental screenings and at-risk criteria set by the *Preschool for All Children* Illinois State Grant Program. The program also meets the needs of students who have qualified for an Individualized Education Program (IEP) under the Individuals with Disabilities Education Act (IDEA).



ECC has classrooms for students who have qualified as at-risk under *Preschool for All Children*, Early Childhood Special Education classes, and classes that blend students identified as at-risk and students with an IEP.

Related services such as social work, speech and language, occupational therapy, physical therapy, hearing and vision support, and orientation and mobility are available for students who qualify. These services are integrated into the classroom setting whenever possible or through outpatient services when appropriate. All program placements are determined by the school team with the parent and follow the Illinois State Board of Education (ISBE) procedures and requirements.

ECC classroom programs operate 5 days per week for 2.5 hours per day. Two sessions are provided each day. The District 158 Early Childhood Center currently serves more than 280 students.

### **Home and School Communications**

What you can expect:

- Parent/Teacher Conferences are conducted two times (2) a year - once in the Fall and once in the Spring. See *ECC Schedule of Events* on Page 3 for dates.
- Report cards are distributed two (2) times per year (fall and spring)
- Classroom newsletters and calendars
- Notification of upcoming Early Childhood Center events
- Parents may communicate with staff through email, phone calls, or notes. Please allow time for the staff to respond, as all communication will be done during work hours and non-student attendance times, as to not interfere with direct instruction.
- Parent Education Days are held on seven (7) days throughout the school year. There is no student attendance on these days. See *ECC Schedule of Events* on Page 3 for dates.
- Please visit our [website](#) and find us on Facebook at District 158 Early Childhood Center.

### **Parent Education Days**

A school and family partnership is integral to the success of our students. Each school year, seven days are utilized for our Parent Education Days per the *Preschool for All Children* Illinois State Grant Program we receive from the Illinois State Board of Education (ISBE).

On Parent Education Days, there is no school attendance for ECC students; instead we offer educational workshops for families to explore topics with the ECC staff to enhance the development of our students. Child care is provided. We also provide an activity to encourage families to engage with other families and ECC staff in a variety of locations throughout the community. Parent Education Days are voluntary.

### **Parent Notifications and Permissions**

There will be times throughout the school year when parents will be asked to give permission for activities or indicate attendance at activities such as field trips, family activities, and Parent Education Days. Parents are asked to indicate participation at the time responses are due. We do not want to disappoint parents and children when late responses are received and arrangements have been made and cannot be changed.



## **GENERAL INFORMATION**

### **Accommodating Individuals with Disabilities**

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the Superintendent or Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.



### **Animals on School Property**

In order to ensure student health and safety, animals are not allowed on school property except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the Principal in the case of an educational opportunity for students, provided that: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

### **Equal Educational Opportunities**

Equal educational opportunities shall be available for all students without regard to color, race,, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Any parent may file a discrimination grievance by using Board Policy [2:260](#), *Uniform Grievance Procedure* or by completing and submitting a [Formal Public Complaint form](#).

### **Video and Audio Monitoring System**

A video and audio monitoring system is in use on school buses and a video monitoring system is in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

### **Weapons Policy**

It is the policy of District 158 to prohibit the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area.

## **EMERGENCY COMMUNICATIONS**

### **Emergency Notifications**

District 158 will send out notification alerts in critical situations, such as emergency weather closures, crisis incidents, and other incidents affecting school operations through the School Messenger/Communicate program. This system integrates with PowerSchool, and parents can manage their contact information and preferences through the PowerSchool Parent Portal. For more information, visit the Safety and Security webpage and select "Alerts" from the dropdown menu.

### **School Day Cancellations**

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property. Should the need to close occur, parents will be notified via School Messenger/Communicate, the District's automated messaging system. Information will also be posted to the District 158 website at [www.huntley158.org](http://www.huntley158.org). In the event school is closed, all after-school activities are also cancelled.

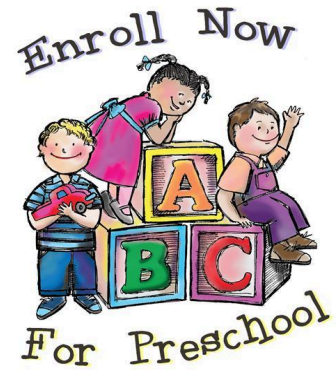
## **ENROLLMENT INFORMATION**

All students who attend and/or receive services through the District 158 Early Childhood Center have been screened or evaluated and have qualified to attend.

Once a child qualifies to attend, they must be registered with a birth certificate, proof of residency, and provide a current physical with an immunization record completed within the last 12 months before they will be permitted to attend.

### **Birth Certificate Requirement**

Illinois law requires at registration, or within 30 days of registration, a certified copy of the student's birth certificate to be on file with the District. If a certified copy is not available at the time of registration, the District must be furnished at a minimum: the student's full legal name and date of birth. If a person enrolling a student fails to provide a certified copy of the student's birth certificate within 30 days of registration, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless the person complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall refer the case.



### **Custody Arrangements**

In order for school personnel to be aware of any custody arrangements, please provide legal custody/divorce settlement documents to the school prior to the beginning of the school year or as situations change.

### **Waiver of Fees**

Waiver of student fees will be granted to those students who qualify. Parents may apply for waiver of school fees by completing and submitting the [Application for Fee Waiver form](#) and proof of current income.

**Please note:** In order to be eligible for a waiver of student registration fees, applications must be received *within thirty (30) days of the date your child enters school for the current school year*. Fees will not be waived until the Application for Fee Waiver form is received, reviewed and approved. If approved, other fees incurred after the date the application is received will be eligible for a fee waiver.

Board Policy [4:140](#), *Waiver of Student Fees*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### **Student Placement**

Student placement is a function of building administration. Teachers work together with building administrators to place students in classrooms. Parents may provide written comments or information pertaining to their child's learning needs and session preference by May 1 for the following school year.

## **SCHOOL AND COMMUNITY RELATIONS**

### **Care Solace**

We are committed to the well-being of our students, staff and families to create a safe and healthy learning environment. In support of this ongoing commitment, Huntley 158 has partnered with [Care Solace](#) to provide an additional layer of care for our community.

If students, staff or their family members are looking for help with mental health or substance use, Care Solace can help you quickly find treatment options matched to your needs regardless of the circumstance. Care Solace is a complimentary and confidential service provided to students, staff, and their families by District 158. Care Solace's team is available 24 hours a day, 7 days per week, 365 days a year, and can support you in any language.

If you would like to use Care Solace to help find a provider:

- Call 888-515-0595
- Visit [www.caresolace.com/huntley](http://www.caresolace.com/huntley) and either search on your own OR click “Book Appointment” for assistance by video chat, email, or phone.

Care Solace is not an emergency response service or mental health services provider. In the event of a life threatening emergency, please call 911. For awareness, prevention, and/or mental health support, call or text 988.

### **Faith’s Law Notifications - Employee Conduct Standards**

School districts are required to include in their student handbook notification of the District’s Employee Code of Professional Conduct. These standards, in part, define appropriate conduct between school employees and students.

Board Policy [5:120](#), *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### **Gun-Free, Tobacco, Alcohol, and Drug-Free Zones**

All District 158 buildings and grounds are gun-free, tobacco, alcohol, and drug-free zones. Cigarettes and alternative nicotine products are not permitted. This includes all after school activities and school-related events.

### **Mandated Reporter**

All school personnel, including teachers, administrators, and support staff members, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

### **Parent Teacher Association**

The Parent Teacher Association (PTA) is a partnership that brings people together to share thoughts and ideas about programs and activities that benefit students and their families. The PTA works with staff to help promote school goals and bring a sense of community to our schools. For further information, please visit the [Chesak-Martin PTA’s website](#).



### **Pesticide Application Notice**

District 158 maintains a registry of employees and parents of students who have registered to receive written or telephone notification prior to the application of pesticides to school grounds. To be added to the list, please contact the Director of Communications and Public Engagement at (847) 659-6158.

Notification will be given before application of the pesticide. Prior notice is not required if there is imminent threat to health or property.

### **Sex Offender Notification Law**

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except in the following circumstances as they relate to the individual’s child:

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child’s special education services.
3. To attend conferences to discuss issues concerning their child, such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the Superintendent or Board.

Any time a convicted child sex offender is present on school property for any reason – including the three reasons above – the individual is responsible for notifying the Building Principal upon arrival and upon



departure. The convicted child sex offender must remain under the direct supervision of a school official at all times while in the presence or vicinity of children. A violation of this law is a Class 4 felony.

In addition, State law requires schools to notify parents that information about sex offenders and violent offenders against youth is available to the public on the Illinois Department of State Police (ISP) website. The ISP website contains the following:

- Illinois Sex Offender Registry, <https://isp.illinois.gov/Sor/Disclaimer>
- Illinois Murderer and Violent Offender Against Youth Registry, <https://isp.illinois.gov/MVOAY/Disclaimer>
- Frequently Asked Questions Concerning Sex Offenders, <https://isp.illinois.gov/Sor/FAQs>

### **Visitor Guidelines**

The safety and security of your children is our number one concern. In an effort to maintain a safe, disruption free educational environment for all students, we ask all visitors to use the same procedures when entering the building. The District expects mutual respect, civility, and orderly conduct among all individuals on school property or at a school event.

- All schools are accessible only via the secured main entrance (Door #4).
- All visitors must press the call button outside the main entrance door (Door #4), state their purpose for visiting, and wait to be buzzed into the building.
- All visitors must provide valid ID and be scanned into the Raptor Visitor Management System which will run an instant background check. You will be issued a visitor pass that should be worn visibly. At the conclusion of your visit, you will need to stop in at the office, sign-out and turn in your visitor's pass.
- Visitors with histories that appear on the Raptor check will be either denied access to the building, limited to conducting business in the front office, or will be provided escorted access to other parts of the building as is necessitated by circumstances and/or applicable law.
- Any person who engages in prohibited conduct may be ejected from or denied admission to school property in accordance with State law. The person may also be subject to being denied admission to school athletic or extracurricular events for up to one calendar year.



### **Visits to Classrooms and Conferences**

- All visits to classrooms must be pre-arranged with the teacher.
- Conferences will be held outside school hours or during the teacher's conference/preparation period.
- All visitors must follow the Visitor Guidelines as outlined above.

### **Volunteers**

District 158 is fortunate to have extensive community and parental involvement. Throughout the school year, there are many opportunities to volunteer in the schools. In keeping with District guidelines, siblings are not permitted to accompany volunteers during volunteer activities. We appreciate everyone's understanding.

## **PARENTS' RIGHTS NOTIFICATIONS**

### **School Visitation Rights for Parents**

The School Visitation Rights Act permits employed parents, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

## **SCHOOL GUIDELINES**

### **Bathroom Procedures / Toilet Training**

Students attending the ECC program are in various stages of toilet training. If toilet training is being worked on at home, we will try to accommodate your child by using the same strategies at school while also encouraging independence.

If needed, we will assist your child with a change when pull-ups or diapers are soiled or the child indicates a need to be changed. Your child's teacher may provide toilet training suggestions and/or information upon request.

All pull-ups, diapers, and wipes will be provided by the parent. Please be sure that your child attempts to go to the bathroom and has a clean, dry pull-up or diaper before getting on the bus or coming to school.

### **Clothing and Hygiene**

Since we do many activities that can be messy or that require the students to participate while seated on the floor, we suggest all students wear washable "play" clothing. *It is best that students wear gym shoes so they can participate in gross motor time each day, indoors or outside, weather permitting.*

As the weather changes and children are wearing more clothing, we encourage them to dress and undress themselves. Parents can help by teaching them to put on and remove outer clothing such as coats, hats, mittens, etc. The more practice they have, the better they can accomplish these tasks independently.



A student's clothing and hygiene must not disrupt the educational process or compromise standards of health and safety. Parents will be contacted in situations where student dress or hygiene presents a problem.

### **Party Invitations and Birthday Acknowledgements**

Invitations to private parties (birthdays, holidays, etc.) should be distributed outside of school. These types of invitations will only be distributed at school if the entire class is invited to the private party. Birthday acknowledgements (balloons, flowers, etc.) will not be sent to classrooms and cannot be sent home on the bus.

### **Respect for Property**

Students are to respect the property of others including that of students, staff and school. School issued materials such as textbooks, tablets, lab materials, etc., are on loan to students. Any damage or replacement costs are the parent's responsibility. Student storage areas are school property and are to be used only for the purpose of storing books, coats, boots, etc. These areas are subject to search by school authorities.

### **Snacks and Foods from Home**

Snacks are provided for all ECC students through the Preschool For All Children grant. All snacks from home should be nutritious.

### **Treats for Classroom Celebrations**

Healthy food and beverage options should be made available for classroom celebrations. Candy and pop are discouraged, and gum is not allowed. When bringing treats for classroom celebrations, please remember that District 158 requires all treats be commercially prepared and packaged. The distribution of edible birthday treats is not permitted in schools.

A list of healthy food and beverage options for school functions along with ideas for classroom rewards can be found in the [District's School Wellness Plan](#).

## **ATTENDANCE, ABSENCES, AND TARDIES**

School attendance is one of the most important tasks of a student. Accordingly, all students are expected to be present in all scheduled classes every school day unless absent for a valid reason. Students who stay home for trivial illnesses or



because they do not feel like attending school are, in effect, only hurting themselves. They are missing vital information in their education and placing their future in jeopardy. We will closely monitor all absences and hope for the cooperation of parents in improving school attendance.

## **Absences**

For students who are required to attend school there are two types of absences: excused and unexcused. The school may require documentation explaining the reason for the student's absence. The school administrator is the final decision maker as to whether an absence is Excused or Unexcused.

### **Excused Absences (EA)**

1. Illness of the student
2. Mental or Behavioral Health Days – Students may utilize up to five mental or behavioral health days. After use of the second mental or behavioral health day, the student may be referred to the appropriate school support personnel.
3. Death in the immediate family
4. Family emergency
5. Religious holiday observance
6. Attending a military honors funeral to sound TAPS
7. A student will be excused for up to 5 days in cases where the student's parent is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
8. Court appearance
9. Work or school sponsored activity approved by the school
10. Voting in a local, State, or federal election
11. College Visitation Days - Must be taken before May 1. A [College Visit Verification form](#) signed by the college or institution must be provided to excuse the absence as a college visit and be coded as College Visit (CV). Failure to follow the correct procedure will result in the absence being coded as an Unexcused Absence (UA). Only the day of the college visit can be excused under the College Visit (CV) attendance code. Days required to travel for a college visit do not count as excused absences and will be coded as an Unexcused Absence (UA).

### **Unexcused Absences (UA)**

The Illinois School Code (Section 26.2A) does NOT grant parents the authority to excuse their child from attending a class or the entire school day. The school is responsible for determining whether or not an absence is excused or unexcused.

- All other absences are Unexcused.
- Tardies (late to school/class), vacations, and cultural trips are Unexcused Absences.

### **Procedure for Communicating Absences**

In the event of any absence, the student's parent is required to call the school before school begins to explain the reason for the absence. If a call has not been made to the school to report the student's absence by the start of the day, a school official will call the home or your place of employment to verify the absence. The purpose of this procedure is to determine if your child has arrived safely. If the parent cannot be contacted, the student will be required to submit a signed note from the parent explaining the reason for the absence. Failure to do so shall result in an unexcused absence. Upon request of the parent, the reason for the absence will be kept confidential.

When your child arrives after the official start time, parents are required to sign their child in at the school office. Students who leave school early for reasons of illness, appointments, or notes from home will be released only to the parent unless prior arrangements have been made through the school office. Parents are required to sign their child out in the office.

### **Illnesses**

If your child will be absent because of illness, you are required to call the school by the beginning of the school day and report the absence *each* day. If your child is absent and we do not receive a call, we will call you at home

or your place of employment to verify the absence. The purpose of this procedure is to determine if your child has arrived safely to school.

During a long-term illness, a parent may call on the first day and notify the office of the anticipated length of the absence. After three consecutive days of illness, a written excuse from a doctor is required for an absence to be considered excused. A doctor's note and/or school health office verification will change the absence code to "Medical Verification" for attendance purposes. If a pattern of non-attendance has been established by the building administrator, a written excuse from a doctor and/or school health office verification of illness may be required as part of a student's individualized attendance plan.

### **Family Emergencies**

A student may be excused for extenuating circumstances such as a family emergency. The following examples do not constitute a family emergency and would therefore be recognized as an Unexcused Absence:

- Errands, which could be scheduled when a student is not required to be in school
- Oversleeping
- Car trouble
- Leaving school without receiving proper authorization
- Missing the bus
- Being tardy to school without a valid excuse (as defined by the State of Illinois)

### **Release Time for Religious Instruction & Observation**

A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent must give written notice to the Building Principal at least five (5) calendar days before the student's anticipated absence(s).

Students excused for religious reasons will be given an opportunity to make up any missed work, including homework and tests, for equivalent academic credit.

### **After School Activities Attendance Requirements**

A student must be present at school a minimum of one and one half hours (1.5) to be eligible to participate in after school activities such as concerts, presentations, trips, Parent-Tot events, etc. If a student goes home ill during the day, that student becomes ineligible for participation in any after school activities that day.

### **Diagnostic Procedures for Identifying Student Absences and Support Services to Truant or Chronically Truant Students**

State law requires every school district to collect and review its chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. This review must include an analysis of chronic absence data from each attendance center. Any student who has 10% or more absences of the school days each month will receive a letter or phone call home to discuss attendance and determine if there is a need to develop a plan of support. A meeting may be set with the family and school to determine if further absences would be marked unexcused without documentation for the remainder of that trimester.

Furthermore, State law provides that school districts are encouraged to provide a system of support strategies to students who are at risk of reaching or exceeding chronic absence levels. School districts are also encouraged to make resources available to families such as those available through the State Board of Education's Family Engagement Framework to support and engage students and their families to encourage heightened school engagement and improved daily school attendance.

"Chronic absence" means absences that total 10% or more of school days of the most recent academic school year, including absences with and without valid cause, and out-of-school suspensions.

The school and District use the following diagnostic procedures for identifying the causes of unexcused student absences: Interviews with the student, the student's parent(s) and any school officials who may have information about the reasons for the student's attendance problems.

Supportive services to truant or chronically truant students include: parent conferences, student counseling, family counseling, and information about existing community services.

### **Extended Absences**

For planned absences, parents should notify the academic team and office in writing in advance. This can be done through the [Extended Student Absence Form](#).

While such absences are discouraged, alternative assignments may be provided, when possible, as long as teachers have sufficient notice. Please review the District calendar to view days of non-attendance and if possible, schedule appointments and vacations on these dates.

## **BEHAVIOR AND DISCIPLINE**

### **Aggressive Behavior**

Illinois law requires school districts to notify the parent of a child who demonstrates behaviors that put the student at risk for aggressive behavior. Board Policy [7:190, Student Behavior](#), prohibits a student while at school or a school-related activity from: (1) engaging in any kind of behavior that causes physical or psychological harm to someone else, and/or (2) urging other students to engage in such conduct.

### **Discipline of Special Education Students**

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability.

## **EDUCATIONAL PROGRAMS**



### **Assessments**

ECC has adopted the Teaching Strategies Gold Assessment system. All children are monitored for progress in social/emotional, physical, language, cognitive, literacy, and mathematical skills. Progress is reported to parents at least two times per year. Additional assessments may be used to monitor progress.

### **Curriculum**

The Creative Curriculum model is implemented and aligns with the Illinois Early Learning and Development Standards. Four developmental areas are addressed: social/emotional, physical, cognitive, and language. These areas of development are most effectively taught when students are engaged in activities with their peers, adults, and in natural environments.

### **Daily Schedule**

A daily schedule and routine provide a basic consistent structure for each day to meet children's individual needs and enhance the development of each child. A good schedule for children of preschool age offers balance between active and quiet times; large group, small group and individual activities, indoor and outdoor play times; and times for children to choose their own activities as well as times for teacher-directed tasks.

A daily schedule works best when it is also developmentally appropriate, flexible and, at times, spontaneous to meet individual and group interests. The ECC schedule includes the following components, not necessarily in this sequence, in every classroom.

### **Typical Daily Schedule**

- Arrival routine
- Whole group or circle time
- Snack as a whole group or during choice time
- Choice time includes free play in interest areas, small groups and/or individual assessments, and snacks may be included

- Gross motor activities outside on the playground or inside in the multipurpose room, classroom, or Motor Room
- Story time, music, finger plays
- Arts and crafts activities
- Bathroom times are included as needed for toileting and hand washing
- Departure routine

### **Multi-Tiered Systems of Support Framework**

Huntley 158 utilizes a Multi-Tiered System of Support (MTSS) framework to foster a positive learning environment and focuses on supporting the whole child.

MTSS is a term used to describe an evidence-based model of schooling that uses data-based problem-solving to integrate academic and behavioral instruction and intervention. All students are part of MTSS, including students with disabilities, as part of their education. In MTSS, integrated instruction and intervention is delivered in varying intensities (multiple tiers) based on student need. “Need-driven” decision-making seeks to ensure that district resources reach the appropriate levels to accelerate the performance of ALL students to achieve and/or exceed proficiency levels.

Tier 1 - Universal Interventions are what all students receive. This Tier focuses on the implementation of the district’s core curriculum and is aligned with the Illinois Social Emotional Learning Standards.

Tier 2 - Secondary Interventions are what some students receive in addition to Tier 1 instruction. These services are more concentrated and are targeted interventions for small groups.

Tier 3 - Tertiary Interventions are what a few students receive. This is the most intense level of intervention a school can provide a student through the MTSS model. These services are typically provided to a very small group and/or one on one.

### **Section 504**

Students with disabilities who do not qualify for an Individualized Education Plan (IEP) under the Individuals with Disabilities Education Act and Illinois School Code may qualify for services under Section 504 of the Rehabilitation Act of 1973 if the child: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment. Any parent who is deaf or does not typically communicate using spoken English and who participates in a Section 504 meeting with a District representative shall be entitled to the services of an interpreter. Parents seeking information about Section 504 rights and services should contact the Principal.

### **Social/Emotional Development**

Socialization is an essential part in learning. All young children need to develop a sense of security and safety in the classroom environment as well as respect for themselves and others.

The Early Childhood Center uses the Pyramid Model. The Pyramid Model is a social and emotional learning framework that—when implemented with fidelity—promotes young children’s healthy development, and prevents challenging behaviors. The Model focuses on building adults’ skills so that they can support children’s social and emotional health, through strengthening relationships and directly teaching emotional literacy, self-regulation, listening, friendship skills, and basic problem solving.

Through positive interactions in a caring atmosphere, the following strategies will be utilized:

- Demonstrate and model positive interactions
- State classroom rules frequently, often using pictures to illustrate
- Set limits and consequences
- Give choices whenever possible
- Redirect children to appropriate and positive activities
- Use consistent strategies

If a situation arises in which interaction by an adult is necessary to maintain an ongoing safe and secure environment, some examples of consequences that may occur include but are not limited to:

- Reminder of appropriate behavior
- Use consistent strategies
- Redirection to another activity
- Time away from an activity and/or peers within the classroom
- Removal of a child or children from the classroom for safety reasons (with adult supervision and support)

All strategies are based on individual needs of the child and the learning situation. For students with a Behavioral Intervention Plan, behaviors will be addressed as outlined in their plan.

While the District has suspension and expulsion procedures as outlined in Board Policy [7:190](#), *Student Behavior*, Board Policy [7:200](#), *Suspension Procedure*, and Board Policy [7:210](#), *Expulsion Procedure* per Public Act 100-105, the Early Childhood Center does not utilize suspension or expulsion measures as behavioral consequences.

## **HEALTH SERVICES**

### **Health Office Staff**

The health program is designed to maintain health and prevent serious injury or illness. A Registered Nurse is employed by the District in each school to be on duty when children are present during school hours.

### **Accident, Illness, or Injury Procedure**

When a student becomes ill at school, the student will be taken to the Health Office. The nurse will assess the seriousness of the illness or injury and administer first aid. If warranted, parents will be notified. Possible outcomes after being assessed by the nurse, the student: (1) may return to class, (2) may be picked up by the parent, or (3) may be sent to the hospital via EMS.

If the student has a fever of 100.4° F or greater, the student **MUST** be picked up from school. Other situations where a student must be picked up from school include, but are not limited to: vomiting, diarrhea, open lesions that cannot be covered, lethargy, serious head injuries, undiagnosed persistent or disruptive cough, eye drainage or redness, undiagnosed or new rashes, and serious limb injuries. These situations will be given a “nurse home” attendance code. Parents are required to sign their child out in the office before leaving the building.

If an accident or illness merits being excused from school and/or physical activity/gross motor time, a doctor’s note is required that specifies when the student may return to normal activity. The nurse will not be able to write a note to excuse the student from gross motor time. A physician’s release to return to gross motor time is required whenever a doctor’s note has been issued for a concussion or other reason.

### **Administering Medication to Students**

Every attempt should be made to schedule medication administration outside of school hours. However, if under exceptional circumstances a child is required to take prescribed medication during school hours, all medication shall be transported to and from school by a parent. Students are not to transport or have medications in their possession except for the self-administration of diabetes medication, asthma medication, pancreatic enzymes, or epinephrine auto-injectors, as outlined below.

The School Nurse, principal, or designee will administer the medication in compliance with the following regulations:

### **Prescription Medication**

- A [Request for Administration of Medication Form](#) signed by the parent AND signed by the medical doctor, renewed annually at the beginning of the school year.
- The original prescription bottle must be brought to school by the parent (children may NOT carry the medication to school).





- The prescription bottle label must contain the student's name, name of medication, time to be administered, dosage, possible side effects and termination date of administering the medication.
- All student prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

### **Non-Prescription Medication**

- A [Request for Administration of Medication Form](#) signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year. Some non-prescription medications may be supplied by the school – please check your school for specifics.
- The medication needs to be labeled with the student's name and brought to school by a parent.
- All student non-prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

### **Undesignated Asthma Medication**

Public Act 100-0726 (the Act) amends the school code 105 ILCS 5/22-30 and 27A-5, to include undesignated asthma medication to the other undesignated emergency medications in Illinois schools. The Act permits schools to stock a supply of asthma medication and spacers; authorizes physicians to provide school districts and non-public schools with a standing order; and gives nurses or other trained personnel the authority to provide/administer Albuterol to any person (including parents, visitors and guests) that the nurse believes in good faith is experiencing respiratory distress. Undesignated Albuterol multi-dose inhalers and spacers are available in all school health offices during school hours.

### **Undesignated Epinephrine Auto Injectors (Epi-Pens)**

The Emergency Epinephrine Act, P.A. 97-0361 (the Act) became law in Illinois in 2011. The Act permits schools to stock a supply of Epinephrine Auto-Injectors, authorizes physicians to provide school districts and non-public schools with a prescription to obtain the emergency auto-injectors from local pharmacists, and gives nurses or other trained personnel the authority to provide/administer the epinephrine to any person (including parents, visitors, and guests) the nurse believes in good faith is having an anaphylactic reaction. Undesignated Epi-Pens are available in all schools during school hours. The standing order and emergency auto-injectors are kept in the Health Office.

### **Undesignated Opioid Antagonists**

Illinois School Code (105 ILCS 5/23-30(f)) and District Policy [7:270](#), *Administering Medicines to Students*, permits schools to maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. Opioid antagonist means a drug that binds to opioid receptors, including, but not limited to, naloxone hydrochloride (Narcan) or any other similarly acting drug approved by the U.S. Food and Drug Administration. A nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe that person is having an opioid overdose.

A copy of Policy [7:270](#), *Administering Medicines to Students*, is available on the District's website.

Huntley District 158 and its employees and agents, including the physician, physician assistant, or advance practice nurse providing the standing protocol or prescription for School District Supply of Undesignated Medications, shall incur no liability or professional discipline, except for willful and wanton conduct, as a result of any injury arising from the administration of undesignated medication, including, but not limited to, asthma medication (inhaler), epinephrine auto injectors (Epi-Pen), diabetes medication (glucagon), or opioid antagonists, regardless of whether authorization was given by a student's parent/guardian, the student's physician, physician assistant, or advance practice nurse.

### **Anaphylaxis Prevention**

While it is not possible for the school or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management in order to



reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. Parents and students who desire more information may contact the nurse.

Board Policy [7:285](#), *Anaphylaxis Prevention, Response, and Management Program*, is available on the District's website or a copy can be obtained by calling the District 158 Administrative Office at (847) 659-6158.



### **Communicable Diseases**

Please notify the Health Office as soon as possible if your child contracts any contagious disease. If such a disease is contracted, the child must be excluded from school. Communicable diseases such as chicken pox, German measles, impetigo, influenza, measles, mumps, scarlet fever, infectious mononucleosis, norovirus, coronavirus, and strep throat are contagious before they reach a stage where they can be recognized and diagnosed. Certain communicable diseases will require a doctor's release for the student to re-enter school or may require documentation from the County Department of Health to re-enter school or school related activities. Please check with the school Health Office for specifics.

### **Concussions**

If a student sustains a concussion, please notify the Health Office. The school will support a student with a concussion working with the student's physician and by providing a Return-to-Learn protocol. The student will check in with the nurse daily to evaluate symptom severity.

The Illinois Department of Public Health (IDPH) has adopted the U.S. Centers for Disease Control and Prevention's (CDC) *Heads Up* campaign brochures which include concussion fact sheets for parents available on the [IDPH website](#).

A physician's release to return to gross motor time is required whenever a doctor's note has been issued for a concussion or other reason.

### **Emergency Contact Information**

There are times when a student's illness or injury may require transportation to the hospital. The local rescue squad will transport the student to the appropriate medical facility. Every attempt will be made to notify the parent before transport. In order to contact parents quickly, it is required that we have complete and current information in PowerSchool on the following items:

- Your home address and telephone number
- Working status of parent(s), including the name of the company, the address and phone number where you can be reached
- The name and phone number of a neighbor, friend, or relative who is willing to attend to your child in an emergency.

It is the responsibility of the parent to notify the Registration Department at [studentupdate@district158.org](mailto:studentupdate@district158.org) of any changes in the aforementioned items.

### **Epilepsy or Seizure Disorder**

Parents of students who are diagnosed with epilepsy or a seizure disorder must submit a [Seizure Action Plan](#) at the beginning of each school year.

### **Life-Threatening Food Allergies or Life-Threatening Chronic Illnesses**

State law requires District 158 to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and State rules.

Parents of students with food allergies should provide a [Food Allergy Emergency Action Plan and Treatment Authorization form](#) completed by the student's physician and submitted every year at the beginning of the school year.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your child has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the support needed for your child to access their education effectively. While not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504, we may be able to appropriately meet a student's needs through other means.

### **Physical Examination and Immunization Requirements**

In accordance with the Illinois Department of Public Health (IDPH) and the Illinois School Code, physical examinations are required for all students entering Early Childhood/Preschool, Kindergarten, sixth grade and ninth grade, and students transferring from out-of-state. The [Illinois Certificate of Child Health Examination](#) form must include a record of all immunizations the child has received.

Every child who enters Early Childhood/Preschool, Kindergarten, sixth or ninth grade and every child who enters an Illinois school for the first time, irrespective of grade, must present evidence of immunization as prescribed by the rules and regulations of the Illinois Department of Public Health (IDPH) and the Illinois State Board of Education (ISBE).

Students failing to meet the required immunizations against measles, tetanus, diphtheria, poliomyelitis, varicella, pertussis (whooping cough), meningitis, rubella, mumps, and Hepatitis B, will be excluded from all District schools. There are two exceptions to this State law:

- Children whose parents object to immunizations on religious grounds must present the IDPH's [Religious Exemption to Required Immunizations/Examinations](#) form to the Superintendent or designee. Upon receipt of the form, the Superintendent or designee shall immediately inform the parent of exclusion procedures if there is an outbreak of one or more diseases from which the student is not protected.
- Per Illinois School Code, if the physical condition of the child is such that any one or more of the immunization agents should not be administered on medical grounds, the examining physician responsible for the performance of the health examination shall endorse such fact upon the health examination form.

**All physical and immunizations must be submitted prior to the first day of school or students will not be allowed to attend.**

### **Vision and Hearing Screenings**

Vision and hearing screenings are done as mandated for preschool children. Parents will be notified of the screening days. Children are not required to undergo a vision screening if an optometrist or ophthalmologist has completed and signed a report form indicating an eye exam has been administered within the previous 12 months and that evaluation is on file at the school. A vision screening is not a substitute for a complete eye and vision evaluation by an eye doctor.

**Please Note:** Vision and hearing screenings are not an option. If a vision and a hearing examination report are not on file at the school for your child, we are required to conduct the screening(s).

### **When To Keep Your Child at Home**

Please keep your child at home during an illness to decrease the number of students who are exposed to the illness. Students who have been running a fever (100.4° F or greater) should be kept home fever-free for 24 hours before they return to school unless guidelines from the CDC or IDPH increase this timeframe. Students should also remain at home for 24 hours after vomiting has stopped and the student can tolerate a solid diet, and/or until diarrhea-free for 24 hours.



## **RIGHTS AND RESPONSIBILITIES**

### **Uniform Grievance Procedure**

Any individual may file a sex equity, sexual harassment, Section 504 disability, or other discrimination complaint by using the procedure described in Board Policy [2:260](#), *Uniform Grievance Procedure*, a copy is available in the District Administrative Office, on the District website, or by contacting any of the individuals named below.

Concerns or complaints related to potential violations should be directed to:

#### **Nondiscrimination Coordinators/Title IX Coordinators:**

|                           |                           |
|---------------------------|---------------------------|
| Dr. Adam Zehr             | Mrs. Karrie Baughman      |
| 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive |
| Algonquin, IL 60102       | Algonquin, IL 60102       |
| (847) 659-6158            | (847) 659-6158            |

#### **Complaint Managers:**

|                           |                           |                           |                           |
|---------------------------|---------------------------|---------------------------|---------------------------|
| Dr. Anna Hoyou            | Mrs. Karrie Baughman      | Dr. Dede Gill             | Mr. Mark Altmayer         |
| 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive |
| Algonquin, IL 60102       | Algonquin, IL 60102       | Algonquin, IL 60102       | Algonquin, IL 60102       |
| (847) 659-6158            | (847) 659-6158            | (847) 659-6158            | (847) 659-6158            |

A student may appeal the Board's resolution of a complaint filed to the Regional Superintendent of Schools, and thereafter, to the State Superintendent of Education.

For concerns or complaints against District 158 or its employees other than a discrimination complaint, the parent is encouraged to first contact the appropriate staff member directly. If the problem is not resolved, the parent should then contact the Building Principal. If the problem remains unresolved, the parent should then contact the District Administrative Office.

## **SAFETY AND SECURITY**

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. As such, District 158 has developed and maintains a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement, fire officials, and emergency medical services personnel;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

### **Campus Resource Officers**

District 158 has established a Campus Resource Officer (CRO) program in partnership with the Algonquin, Huntley, and Lake in the Hills Police Departments. As part of an intergovernmental agreement, this partnership helps create "effective and positive school student discipline that: (1) is part of District 158's larger effort to address school safety and climate, (2) includes proactive and restorative methods rather than only punitive, and (3) is clear, consistent and equitable."

Each CRO is equipped with a body worn camera as provided by law in accordance with Police Department policies. The CRO's body worn camera will not record during the school day unless and until the CRO has reason to believe that a crime has been or is in the process of being committed. Further, in the event a CRO is in a hostile situation or perceives that a complaint will be raised, at the CRO's discretion, the body worn camera can begin recording.

## Emergency Procedure Terms

- **Lockdown:** A lockdown is declared when, in the opinion of an administrator, Campus Resource Officer, or staff member, a situation exists that threatens the safety of students and staff and requires them to take appropriate protective action – locking down in a classroom, hiding from the danger or safely getting out of the building.
- **Hold in Place and Teach:** This protocol is enacted when there is a situation *inside the building* that requires immediate action for all persons to remain in place. It is non-life threatening to the general population and to the school.
- **Secure the Building and Teach:** This protocol is enacted when there is a situation *outside the building* that requires all persons to remain inside the school building.
- **Severe Weather/Shelter in Place:** This protocol is enacted when there is a severe weather/tornado warning indicated in the area of the school(s). All staff and students, inside or outside of the school, will be advised to move to their designated safe areas within the school.

Should a severe weather/tornado warning occur at dismissal time, students will be kept in the building until conditions improve or an all-clear signal is issued.

In the event buses are in transit and a severe weather/tornado warning is announced, buses will go to the closest school building or predetermined location based on movement of the potential weather.

- **Tornado Watch:** A tornado watch is used when conditions are favorable for tornadoes to form.
- **Tornado Warning:** A tornado warning is used when a tornado funnel is signed or indicated by weather radar. Shelter should be taken immediately.

## Safety in the Building

Student safety is our top priority and special precautions are taken in the Early Childhood Center to ensure the health and safety of all children.

In the classroom:

- Unsafe objects and supplies are kept in cabinets and out of reach.
- Toys and materials are inspected frequently for broken pieces.
- An adult is always present when children are in the hallway, going to the bathroom, and walking to and from the bus or car rider lines.
- All District 158 staff members are required to wear ID badges. Substitutes are required to display a badge or lanyard identifying them as a substitute.
- ALL visitors are required to sign in and out of the building in the Main Office and are required to wear a visitor's tag.

Gross motor time:

- The ECC playground is fenced in for the safety of students.
- At least one teacher and one assistant will be with the children on the playground or in the Motor Room at all times. Frequently, two classes will use the playground or Motor Room at the same time and additional staff will be supervising the children.
- The staff will review the expectations for the playground and Motor Room with students prior to use and will utilize a variety of strategies to assist the children in remaining safe at all times.

## School Safety Drill Plan

In accordance with the School Safety Drill Act (105 ILCS 128/) and Board Policy [4:170, Safety](#), the following drills will be conducted:

1. Three school evacuation drills;
2. Two bus evacuation drills;
3. One severe weather/shelter in place drill;
4. One law enforcement lockdown drill.



Emergency drill procedures will be discussed with all students by their classroom teachers prior to each drill. If a parent would like to opt their child out of participating in the law enforcement lockdown drill, they must request this in writing to the Building Principal each school year.

### **School Bus Safety**

All students shall be provided with instruction in safe bus riding practices at least twice during each school year. The instruction shall include two emergency bus evacuation drills, as well as the operation and use of the emergency door, windows (as a means of escape), and fire extinguisher.

### **Student Drop-Off and Pick-Up**

Parents must have a car rider number tag to use the drop-off and pick-up car rider lane. Number tags are provided for those who will be regular car riders. On the occasion when a student who normally rides the bus needs to be a car rider, parents MUST PARK in the parking lot and sign the child in or out via the Main Office.

#### Drop-Off and Pick-Up Times

- **Session 1** – Drop-Off: 7:40 am to 7:50 am | Pick-Up: 10:10 am to 10:20 am
- **Session 2** – Drop-Off: 10:55 am to 11:05 am | Pick-Up: 1:25 pm to 1:35 pm

#### Drop-Off and Pick-Up Procedures

1. Register as a car rider by filling out the Drop-Off/Pick-Up Information form and obtain a family number. You will receive a number tag for your car and the same number will be placed on your child's backpack.
2. When picking up your child, hang the number tag from the rearview mirror so that it can be seen by the supervisors. In most cases, only one number tag per family will be issued. If an authorized person on your list would like to pick up your child curbside, you will need to make sure they have the issued number tag.
3. Students will not be released curbside if a number card/tag is not present in the vehicle. Either, the driver will be asked to verify pick up with an ID or will need to park in the parking lot and come into the building to sign out the student.

#### Rules for a Safe and Efficient Student Drop-Off and Pick-Up

- Drop-off takes place in front of the entrance to the building. Please watch the supervisors and pull forward until you are motioned to stop.
- All cars should be flowing in a single file line along the curb, no double parking.
- For safety and courtesy to other parents and students, parents cannot stop their car in the drop-off line and let their child out or get out of their vehicle and walk the child to the supervisors.
- Please unbuckle children from their car seat only after your vehicle has come to a complete stop and a supervisor is approaching your vehicle.
- You MUST be in the drop-off area and wait in your car until a supervisor comes to your car to escort your child into the building.

Vehicles MAY NOT be parked or located in the bus lanes or fire lanes at ANY TIME.  
Vehicles located in these locations may be ticketed and/or towed by the police.

## **SPECIAL EDUCATION**

### **Education of Children with Disabilities**

The District shall provide a free appropriate public education in the least restrictive environment and any necessary related services to all students with disabilities enrolled in District 158, as required by the Individuals with Disabilities Education Act (IDEA). The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed, except those children with disabilities who turn 22 years of age during the school year are eligible for special education services through the end of the school year. It is the intent of the school to ensure that students with disabilities are identified, evaluated and provided with appropriate educational services. Once a student is determined to

have a disability under IDEA, an Individualized Education Program (IEP) will be developed by a team of educators along with parents.

For additional information, please contact the Special Services Department at (847) 659-6158.

### **Prioritization of Urgency of Need for Services (PUNS)**

The Illinois Department of Human Services (IDHS) maintains a statewide database known as the PUNS database (Prioritization of Urgency of Need for Services) that records information about individuals with intellectual disabilities or developmental disabilities who are potentially in need of services.

IDHS uses the data on PUNS to select individuals for services as funding becomes available, to develop proposals and materials for budgeting, and to plan for future needs. The PUNS database is available for children with intellectual disabilities or developmental disabilities with unmet service needs.

Registration to be included on the PUNS database is the first step toward receiving developmental disabilities services in this State. A child who is not on the PUNS database will not be in the queue for State developmental disabilities services.

For more information and to sign up for PUNS, see the Illinois Department of Human Services PUNS information page at <https://www.dhs.state.il.us/page.aspx?item=41131>. You may also contact the Special Services Coordinator at your child's school.

### **Services and Programs**

District 158 provides a continuum of services to students with IEPs. Every effort is made to educate the student within their home school and classroom environment. The Individualized Education Program team, including the student's parent(s) and educators, meets annually to determine the needs of the student and the least restrictive environment. Students who move into District 158 with an IEP will be provided with the services listed in the Individualized Education Program plan.

Students with IEPs are afforded safeguards and rights described in the parent guide, [\*Educational Rights and Responsibilities: Understanding Special Education in Illinois\*](#), available on the Illinois State Board of Education (ISBE) website.

Students with disabilities who do not qualify for an Individualized Education Program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Illinois law, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the student: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment.

### **Discipline of Special Education Students**

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. However, all students must conform to the Student Behavior policies as outlined in this Handbook.

Additional information, [including laws, regulations, and guidance](#), is available at the Illinois State Board of Education (ISBE) website.

### **Behavioral Interventions**

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

### **Physical Restraint, Time Out, and Isolated Time Out (RTO)**

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others, and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The school may not use isolated time out, time out, or physical restraint as discipline or punishment, convenience for staff, retaliation, as a substitute for appropriate

educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited.

Additional information for parents, including [\*The Physical Restraint, Time Out, and Isolated Time Out Bill of Rights\*](#), is available on the Illinois State Board of Education (ISBE) [website](#).

## **TRANSPORTATION**

School bus transportation is an important part of each student's education experience and the Transportation Department will assist in making this experience as pleasant as possible.

It is the responsibility of the Transportation Department to design and implement routes and stops according to guidelines set forth by the Illinois State Board of Education and Illinois State Law. Decisions regarding special education students will take into account related disabilities and the student's IEP pertaining to transportation.



### **Transportation Department Staff**

The District 158 Transportation Department staff are dedicated to the service, safety and well-being of all students that it transports. Bus drivers are responsible for the students riding their buses just as teachers are responsible for the students in their classrooms. The bus driver is required to report students who violate the bus rules of proper behavior and conduct while riding the bus.

### **Bus Conduct, Expectations, and Discipline**

Every student has a right to a safe and enjoyable ride to and from school free from intimidation, threat or harassment. Bus drivers are responsible for the lives of all students on their bus and will not be required to transport any student who is a disciplinary problem. The school discipline system applies to students at the bus stop, bus loading and unloading locations, on the ride, and throughout the school day. If a student's behavior is not acceptable, the right of riding the bus may be suspended and the student may face further consequences.

#### **Bus Expectations**

- Be on time
- Walk to and away from the bus
- Find a seat immediately and remain seated
- Maintain an appropriate noise level and use appropriate language
- Keep your hands, arms, feet, and all objects inside the bus and to yourself
- Follow directions from the bus driver and other adults
- Help keep the bus clean

#### **Bus Discipline**

The bus is an extension of the school and classroom in which all school rules, regulations and discipline policies and procedures apply.

- Transportation is a right that can be suspended.
- Each student is responsible for their behavior while on the bus and in the school bus loading and unloading areas.
- Unacceptable conduct on the school bus or at a school stop may result in a warning, detention, suspension or expulsion from school.

Should a student's bus riding privilege be suspended, it then becomes the responsibility of the parent to transport the student. It is the responsibility of the parent to notify the school that the student does not have alternate transportation.

#### **Bus Routes**

Students are required to ride their designated routes and get on and off at their designated stops. Students must be picked-up and dropped-off at the same location Monday thru Friday. Transportation needs to keep track of



students riding their designated routes in the event of an emergency (i.e. bus collision, lost or missing students, etc.). Due to the number of students being transported, it is not feasible to let students ride home on routes other than their designated routes.

In the event of an emergency, the parent must call the Transportation Department at (847) 659-3000 to request a change in their child's designated route. Requests for changes will be accepted or denied based on the number of students assigned to a particular bus route. If the request is approved, the Transportation Department will notify the school of the change.

### **Bus Stops**

The Transportation Department requires that students be at the bus stop five (5) minutes before the regular pick-up times. The five minutes compensates for any variance in the bus run and allows the bus to stay on schedule. When the bus comes to a stop, the students can board the bus, and it can be on its way to the remaining stops. It is important for students to be present at their designated bus stop at least five minutes before the scheduled arrival time to ensure timely pick-ups. Due to multiple circumstances, the bus may arrive three to five minutes earlier or later than the posted time.

In areas where sidewalks are provided, students need to stand a safe distance on the sidewalk away from the curb and street. In areas where sidewalks are not provided, students need to stay off the road and out of harm's way of motorists using the roadway. The private property of those living near the bus stop is to be respected.

Students waiting for the bus are not to approach the bus until the bus has come to a complete stop and the driver has opened the door. Students are to get on the bus in single file in an orderly fashion without pushing and shoving, and find a seat immediately.

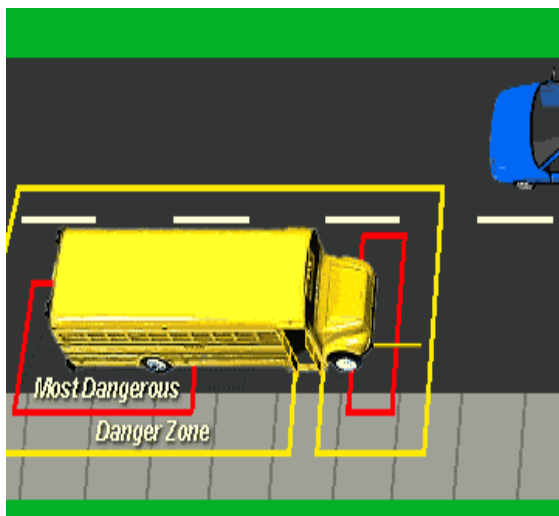
When students need to cross a road before boarding or after exiting the bus, they must wait on the curb or edge of the roadway until the driver signals the student giving them permission to cross the road. Students should cross the road far enough in front of the bus (approximately 10 feet) so the driver can see the student and the student can see the driver.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports of students who do not follow these guidelines.

### **Parent or Guardian at Bus Stop**

ECC students must be accompanied by a parent or guardian at the bus stop both before and after school. A parent/guardian must be present with the student while waiting for pickup and must also be present at drop-off in order for the driver to release the student.

If a parent or guardian is not at the stop during drop-off, every effort will be made to contact them. If contact cannot be made, the student will be returned to ECC, and the parent/guardian will be required to pick them up from the school.



### **Danger Zones Surrounding School Buses**

Statistically school bus transportation is the safest means of transportation that a student can take to and from school. A student has a 150 times greater risk of being in an accident to and from school via another vehicle other than a school bus.

The area within 10 feet in the front, sides, and rear of the bus are known as the DANGER ZONE. As such, precautionary guidelines must be adhered to when students are loading and unloading.

At no time should a student walk directly alongside the bus nor should a student cross the road behind the bus. Students need to remain at least 10 feet away from the bus before loading. When unloading, students must exit and immediately step at



least 10 feet away from the bus and proceed immediately to their destination.

If a student drops an item in front of, alongside of, or at the rear of the bus, the student should not retrieve the item until notifying the driver. The driver will then decide if it is safe for the student to retrieve the dropped item.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports for students not following these guidelines.

### **Electronic Recordings on School Buses**

The Board of Education has adopted a policy authorizing the use of electronic recordings on school buses when transportation is provided for a school activity.

Electronic video and audio recordings are viewed to investigate incidents reported by a bus driver, administrator, CRO, supervisor, student, or other person. They are also viewed at random.

Viewing and/or listening to electronic video and/or audio recordings is limited to CROs and District personnel. These individuals must have (1) a law enforcement, security, or safety reason, or (2) a need to investigate and/or monitor student or driver conduct. A written log will be kept of those individuals viewing the recording stating the time, name of individual viewing, and date the recording was viewed.

The content of the recordings are student records and are subject to District policies and procedures concerning school student records. If the content of a recording becomes the subject of a student disciplinary hearing, it will be treated like other evidence in the proceeding.

### **Transportation of Students with Disabilities**

All students with an IEP are provided transportation entirely at District expense. The mode of transportation will be determined via the IEP conference. A parent wishing to waive the right to District approved transportation and desiring reimbursement for such services must seek reimbursement through the State of Illinois. District 158 will not provide reimbursement for expenses incurred by the parent.



# HUNTLEY

COMMUNITY SCHOOL DISTRICT 158

## 2026-2027 Elementary School Student Handbook

### Harmony Road Campus

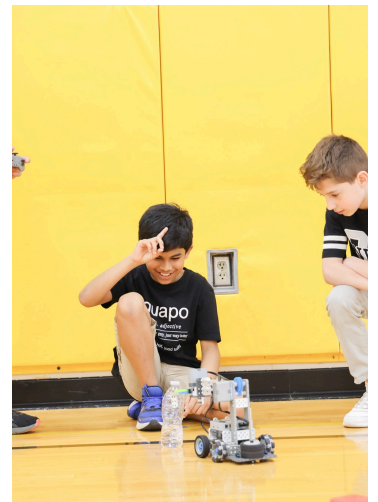
Leggee Elementary School

### Square Barn Road Campus

Conley Elementary School  
Mackeben Elementary School

### Reed Road Campus

Chesak Elementary School  
Martin Elementary School



***Our learning community will educate and empower all students always***

Approved: 07.17.25

## Elementary Schools



### Chesak Elementary School

10910 Reed Road  
Lake in the Hills, IL 60156  
(847) 659-5700 - Office  
(847) 659-5711 - Attendance Line

Office Hours: 7:30 am to 4:00 pm  
School Day: 8:30 am to 3:25 pm

Ms. Roshaunda Henson, Principal  
\_\_\_\_\_, Assistant Principal



### Conley Elementary School

750 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-3700 - Office  
(847) 659-3711 - Attendance Line

Office Hours: 7:30 am to 4:00 pm  
School Day: 8:30 am to 3:25 pm

Mrs. Katherine Surjan, Principal  
Ms. Casey Veitch, Assistant Principal



### Leggee Elementary School

13723 Harmony Road  
Huntley, IL 60142  
(847) 659-6200 - Office  
(847) 659-6211 - Attendance Line

Office Hours: 7:30 am to 4:00 pm  
School Day: 8:30 am to 3:25 pm

Mrs. Michelle Weirich, Principal  
Mrs. Stephanie Mitchell, Assistant Principal



### Mackeben Elementary School

800 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-3400 - Office  
(847) 659-3411 - Attendance Line

Office Hours: 7:30 am to 4:00 pm  
School Day: 8:30 am to 3:25 pm

Mrs. Marcie Marzullo, Principal  
Ms. Katherine Harris, Assistant Principal



### Martin Elementary School

10920 Reed Road  
Lake in the Hills, IL 60156  
(847) 659-5300 - Office  
(847) 659-5311 - Attendance Line

Office Hours: 7:10 am to 3:40 pm  
School Day: 8:00 am to 2:55 pm

Mrs. Michele Happold, Principal  
Ms. Jordan Dahlke, Assistant Principal



## **Schedule of Events 2026-2027**

### **Institute Days - No School for Students**

August 17, 2026  
August 18, 2026  
January 4, 2027  
April 23, 2027

### **Non-Attendance Days - No School**

November 25, 2026 (Offices Closed)  
February 12, 2027 (Offices Closed)  
March 26, 2027 (Offices Closed)

### **Waived Holidays - School in Session**

Veterans Day - November 11, 2026  
Casimir Pulaski Day - March 1, 2027

### **Holidays - No School/Offices Closed**

Independence Day - July 3, 2026  
Labor Day - September 7, 2026  
Columbus Day - October 12, 2026  
Thanksgiving Holiday - November 26-27, 2026  
Christmas Holiday - December 24-25, 2026  
New Year Holiday - December 31, 2026 and January 1, 2027  
Dr. Martin Luther King's Birthday - January 18, 2027  
Presidents Day - February 15, 2027  
Memorial Day - May 31, 2027

### **SIP Early Release Days**

September 22, 2026  
October 23, 2026  
December 18, 2026  
February 11, 2027  
March 2, 2027  
May 27, 2027

Martin Elementary Dismissal at 12:55 pm on SIP Early Release Days  
Elementary Dismissal at 1:30 pm on SIP Early Release Days

### **School Begins**

August 19, 2026 (Grades 1-12)  
August 20, 2026 (Kindergarten)

### **Open House**

August 17, 2026

### **K-5 Grading Periods**

November 13, 2026 - End of 1st Trimester (61 days)  
February 26, 2027 - End of 2nd Trimester (56 days)  
May 28, 2027 - End of 3rd Trimester (57 days)

### **Parent Teacher Conferences - No School**

November 23, 2026 – 9:00 am to 8:00 pm  
November 24, 2026 – 7:00 am to 12:00 pm

### **Winter Break - No School**

December 21, 2026 – January 4, 2027

### **Spring Break - No School**

March 29, 2027 – April 5, 2027

### **Miscellaneous**

December 18, 2026 – Last day before Winter Break  
January 5, 2027 – First day after Winter Break  
March 25, 2027 – Last day before Spring Break  
April 5, 2027 – First day after Spring Break

### **Last Day of School**

May 27, 2027

\* Thursday, May 27, 2027 will be the earliest last day of school if NO emergency days are used.

\* Friday, June 4, 2027 will be the last day of school if ALL 5 emergency days are used.

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## Handbook Disclaimer

To ensure continued compliance with federal, state or local regulations, the rules, guidelines, and Board Policies published in this handbook are subject to review and may be amended during the year without notice as necessary for the routine operation of the school or District. Any amendment(s) made during the year will be posted at [Student Handbooks](#).

Nothing in this handbook shall be construed in a manner contrary to Board of Education Policies, State, or federal law.

## **GENERAL INFORMATION**

Huntley 158 is committed to fostering a safe, welcoming, and conducive environment for all. We strive to create a space where every student is provided with an optimal learning experience and every staff member is empowered to perform at their very best.

We believe that a spirit of cooperation among students, teachers, staff, parents, and administrators is essential to cultivating a positive school climate. Through mutual respect, shared responsibility, and open communication, we create an environment that both enables and encourages excellence in education.

Within this learning community, all individuals have important rights and responsibilities that support our collective success.

### **Student and Staff Rights**

- To learn and work in an atmosphere that promotes the educational process
- To experience meaningful and engaging learning opportunities
- To be part of a school climate that is safe and free from violence and disruption

### **Accommodating Individuals with Disabilities**

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

### **Animals on School Property**

In order to ensure student health and safety, animals are not allowed on school property except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the Building Principal in the case of an educational opportunity for students, provided that: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.



### **Awareness and Prevention of Child Sexual Abuse, Grooming Behaviors, and Boundary Violations**

Child sexual abuse, grooming behaviors, and boundary violations harm students, their parent, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn.

#### **Warning Signs of Child Sexual Abuse**

Physical signs:

- Sexually transmitted infections (STIs) or other genital infections
- Signs of trauma to the genital area, such as unexplained bleeding, bruising, or blood on the sheets, underwear, or other clothing
- Unusual weight gain or loss

Behavioral signs:

- Excessive talk about or knowledge of sexual topics
- Keeping secrets
- Not talking as much as usual
- Not wanting to be left alone with certain people or being afraid to be away from primary caregivers
- Regressive behaviors or resuming behaviors that the child had grown out of, such as thumb sucking or bedwetting
- Overly compliant behavior
- Sexual behavior that is inappropriate for the child's age
- Spending an unusual amount of time alone
- Trying to avoid removing clothing to change or bathe

### Emotional signs:

- Change in eating habits or unhealthy eating patterns, like loss of appetite or excessive eating
- Signs of depression, such as persistent sadness, lack of energy, changes in sleep or appetite, withdrawing from normal activities, or feeling “down”
- Change in mood or personality, such as increased aggression
- Decrease in confidence or self-image
- Anxiety, excessive worry, or fearfulness
- Increase in unexplained health problems such as stomach aches and headaches
- Loss or decrease in interest in school, activities, and friends
- Nightmares or fear of being alone at night
- Self-harming behaviors or expressing thoughts of suicide or suicidal behavior
- Failing grades
- Drug or alcohol use

### Warning Signs of Grooming Behaviors

School and District employees are expected to maintain professional and appropriate relationships with students based upon students’ ages, grade levels, and developmental levels.

Prohibited grooming is defined as (i) any act, including but not limited to, any verbal, nonverbal, written or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples of grooming behaviors include, but are not limited to, the following:

- Sexual or romantic invitations to a student
- Dating or soliciting a date from a student
- Engaging in sexualized or romantic dialog with a student
- Making sexually suggestive comments that are directed toward or with a student
- Self-disclosure or physical exposure of a sexual, romantic, or erotic nature
- Sexual, indecent, romantic, or erotic contact with a student
- Failing to respect boundaries or listening when a student says “no”
- Engaging in touching that a student or student’s parents have indicated as unwanted
- Trying to be a student’s friend rather than filling an adult role in the student’s life
- Failing to maintain age-appropriate relationships with students
- Talking with students about personal problems or relationships
- Spending time alone with a student outside of their role in the student’s life or making up excuses to be alone with a student
- Expressing unusual interest in a student’s sexual development, such as commenting on sexual characteristics or sexualizing normal behaviors
- Giving a student gifts without occasion or reason
- Spending a lot of time with a student
- Restricting a student’s access to other adults

### Warning Signs of Boundary Violations

School and District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student’s health, safety, or general welfare. Examples of boundary violations include:

- Favoring a certain student by inviting the student to “hang out” or by granting special privileges
- Engaging in peer-like behavior with a student
- Discussing personal issues with a student
- Meeting with a student off-campus without parent knowledge and/or permission
- Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside of a professional role
- Transporting a student in a school or private vehicle without administrative authorization
- Giving gifts, money, or treats to an individual student
- Sending a student on personal errands
- Intervening in a serious student problem instead of referring the student to an appropriately trained professional
- Sexual or romantic invitations toward or from a student

- Taking and using photos/videos of students for non-educational purposes
- Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting
- Inviting a student to an employee's home
- Adding a student on personal social networking sites as contacts when unrelated to a legitimate educational purpose
- Privately messaging a student
- Maintaining intense eye contact with a student
- Making comments about a student's physical attributes, including excessively flattering comments
- Engaging in sexualized or romantic dialog
- Making sexually suggestive comments directed toward or with a student
- Disclosing confidential information
- Self-disclosure of a sexual, romantic, or erotic nature
- Full frontal hugs
- Invading personal space

If you believe your child is a victim of child sexual abuse, grooming behaviors, or boundary violations, you should immediately contact the Building Principal, a school counselor, or another trusted adult employee of the school.

Board Policy [4:165](#), *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### **Video and Audio Monitoring System**

A video and audio monitoring system is in use on school buses and a video monitoring system is in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

### **Weapons Policy**

It is the policy of District 158 to prohibit the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area.

## **Notification of Nondiscrimination**

### **Education of Homeless Children**

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. Any homeless child shall be immediately admitted, even if the child or child's parent is unable to produce records normally required for enrollment. Board Policy [6:140](#), *Education of Homeless Children*, and its implementing administrative procedures govern the enrollment of homeless children.

### **Equal Educational Opportunities**

Equal educational, co-curricular, and extracurricular opportunities shall be available for all students without regard to color, race, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homelessness, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Any student may file a discrimination grievance by using Board Policy [2:260](#), *Uniform Grievance Procedure*, or by completing and submitting a [Formal Public Complaint form](#).

### **Sex Discrimination Policy**

District 158 does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in employment. Inquiries about Title IX may be referred to Dr. Adam Zehr, Chief Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both.



#### Title IX Coordinators:

Dr. Adam Zehr  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6158  
[azehr@district158.org](mailto:azehr@district158.org)

Mrs. Karrie Baughman  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6158  
[kbaughman@district158.org](mailto:kbaughman@district158.org)

Contact information for Office of Civil Rights (OCR) is available here: <https://ocrcas.ed.gov/contact-ocr>.

District 158's sex nondiscrimination policy and grievance procedures are contained in Board Policy [2:265](#), *Title IX Grievance Procedure*, a copy of which is available in the District Administrative Office, on the District website, or by contacting one of the individuals listed above. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please contact one of the Title IX Coordinators listed above.

#### **Sex Equity Policy**

No student shall, on the basis of sex, sexual orientation, or gender-related identity or expression be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational, co-curricular, and extracurricular programs and activities. Any student may file a sex equity complaint by using Board Policy [2:260](#), *Uniform Grievance Procedure*, or by completing and submitting a [Title IX Complaint form](#). A student may appeal the Board's resolution of the complaint to the Regional Superintendent of Schools (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

#### **Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence**

Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important District goals and required by 105 ILCS 5/26A (Article 26A). Students and/or their parent/guardian may access Board Policy [7:255](#), *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, for more information.

#### Requesting Support Services

An Article 26A Student and/or their parent/guardian may request support services under this policy by contacting the building-level Article 26A Resource Person, whose name and contact information will be annually distributed to employees, students, and parents/guardians by each Building Principal.

#### Filing a Complaint

An Article 26A Student and/or their parent/guardian may file a complaint under this policy with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Principal, a Complaint Manager, or any employee with whom the person is comfortable speaking. (See [Uniform Grievance Procedure](#)).

#### Retaliation Prohibited

Retaliation against an Article 26A Student or their parent/guardian for exercising or attempting to exercise their rights under Article 26A is prohibited. Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

#### **Uniform Grievance Procedure**

Any individual may file a sex equity, sexual harassment, Section 504 disability, or other discrimination complaint by using the procedure described in Board Policy [2:260](#), *Uniform Grievance Procedure*, a copy of which is available in the District Administrative Office, on the District website, or by contacting any of the individuals named below.

Concerns or complaints related to potential violations should be directed to:

Nondiscrimination Coordinators/Title IX Coordinators:

|                           |                           |
|---------------------------|---------------------------|
| Dr. Adam Zehr             | Mrs. Karrie Baughman      |
| 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive |
| Algonquin, IL 60102       | Algonquin, IL 60102       |
| (847) 659-6158            | (847) 659-6158            |

Complaint Managers:

|                           |                           |                           |                           |
|---------------------------|---------------------------|---------------------------|---------------------------|
| Dr. Anna Hoyou            | Mrs. Karrie Baughman      | Dr. Deanna Gill           | Mr. Mark Altmayer         |
| 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive |
| Algonquin, IL 60102       | Algonquin, IL 60102       | Algonquin, IL 60102       | Algonquin, IL 60102       |
| (847) 659-6158            | (847) 659-6158            | (847) 659-6158            | (847) 659-6158            |

A student may appeal the Board’s resolution of a complaint filed to the Regional Superintendent of Schools, and thereafter, to the State Superintendent of Education.

For concerns or complaints against District 158 or its employees other than a discrimination complaint, the parent is encouraged to first contact the appropriate staff member directly. If the problem is not resolved, the parent should then contact the Building Principal. If the problem remains unresolved, the parent should then contact the District Administrative Office.

**EMERGENCY COMMUNICATIONS**

**Emergency Notifications**

District 158 will send out notification alerts in critical situations, such as emergency weather closures, crisis incidents, and other incidents affecting school operations through the School Messenger/Communicate program. This system integrates with PowerSchool, and parents can manage their contact information and preferences through the PowerSchool Parent Portal. For more information, visit the Safety and Security webpage and select “Alerts” from the dropdown menu.

**School Day Cancellations**

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property. Should the need to close occur, parents will be notified via School Messenger/Communicate, the District’s automated messaging system. Information will also be posted to the District 158 website at [www.huntley158.org](http://www.huntley158.org). In the event school is closed, all after-school, co-curricular, and extracurricular activities are also cancelled.

**ENROLLMENT INFORMATION**



**Age Requirement**

To be eligible for enrollment to District 158, a child must be five years old on or before September 1 of that school term. A child entering first grade must be six years of age on or before September 1 of that school term. A child with exceptional needs who qualifies for special education services is eligible for admission at three years of age. Early entrance to Kindergarten or first grade may be available through Board Policy [6:135](#), *Accelerated Placement Program*. The Superintendent or designee shall assess the child’s readiness to attend school and make the decision accordingly.

**Birth Certificate Requirement**

Illinois law requires at registration, or within 30 days of registration, a certified copy of the student’s birth certificate to be on file with the District. If a certified copy is not available at the time of registration, the District must be furnished at a minimum: the student’s full legal name and date of birth. If a person enrolling a student

fails to provide a certified copy of the student's birth certificate within 30 days of registration, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless the person complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall refer the case.

### **Custody Arrangements**

In order for school personnel to be aware of any custody arrangements, please provide legal custody/divorce settlement documents to the school prior to the beginning of the school year or as situations change.

### **Fees and Waivers**

Waiver of student fees will be granted to those students who qualify. Parents may apply for waiver of school fees by completing and submitting the [Application for Fee Waiver form](#) and proof of current income.

**Please note:** In order to be eligible for a waiver of student registration fees, applications must be received *within thirty (30) days of the date your child enters school for the current school year*. Fees will not be waived until the Application for Fee Waiver form is received, reviewed and approved. If approved, other fees incurred after the date the application is received will be eligible for a fee waiver.

Board Policy [4:140](#), *Waiver of Student Fees*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### **Homeless Child's Rights**

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes their temporary living arrangements, the parent of the homeless child has the option of either:

1. continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
2. enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

For additional information, please contact:

Karrie Baughman, D158 Homeless Liaison  
[kbaughman@district158.org](mailto:kbaughman@district158.org) or (847) 659-6178

### **Student Placement**

Student placement is a function of building administration. Teachers work together with building administrators to place students in classrooms. Parents may provide written comments or information pertaining to their child's learning needs by May 1.

### **Student Transfers to and from Non-District Schools**

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the District.

## **SCHOOL AND COMMUNITY RELATIONS**

### **Care Solace**

We are committed to the well-being of our students, staff and families to create a safe and healthy learning environment. In support of this ongoing commitment, Huntley 158 has partnered with [Care Solace](#) to provide an additional layer of care for our community.

If students, staff or their family members are looking for help with mental health or substance use, Care Solace can help you quickly find treatment options matched to your needs regardless of the circumstance. Care Solace is

a complimentary and confidential service provided to students, staff, and their families by District 158. Care Solace's team is available 24 hours a day, 7 days per week, 365 days a year, and can support you in any language.

If you would like to use Care Solace to help find a provider:

- Call 888-515-0595
- Visit [www.caresolace.com/huntley](http://www.caresolace.com/huntley) and either search on your own OR click "Book Appointment" for assistance by video chat, email, or phone.

Care Solace is not an emergency response service or mental health services provider. In the event of a life threatening emergency, please call 911. For awareness, prevention, and/or mental health support, call or text 988.

### **Faith's Law Notifications - Employee Conduct Standards**

School districts are required to include in their student handbook notification of the District's Employee Code of Professional Conduct. These standards, in part, define appropriate conduct between school employees and students.

Board Policy [5:120](#), *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, Board Policy [4:165](#), *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and a link to the Sexual Abuse Response and Prevention Resource Guide is available on the [District website](#). Copies may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### **Gun-Free, Tobacco, Alcohol, and Drug-Free Zones**

All District 158 buildings and grounds are gun-free, tobacco, alcohol, and drug-free zones. Cigarettes and alternative nicotine products are not permitted. This includes all after school activities and school-related events.

### **Mandated Reporter**

All school personnel, including teachers, administrators, and support staff members, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

### **Parent Teacher Association**

The Parent Teacher Association (PTA) is a partnership that brings people together to share thoughts and ideas about programs and activities that benefit students and their families. The PTA works with staff to help promote school goals and bring a sense of community to our schools. For further information, please check the school's webpage for the PTA link.

### **Pesticide Application Notice**

District 158 maintains a registry of employees and parents of students who have registered to receive written or telephone notification prior to the application of pesticides to school grounds. To be added to the list, please contact the Director of Communications and Public Engagement at (847) 659-6158.

Notification will be given before application of the pesticide. Prior notice is not required if there is imminent threat to health or property.



### **PowerSchool**

Huntley 158 uses an internet-based student information system called PowerSchool. The PowerSchool parent portal gives parents access to real-time information including their child's schedule, attendance, assignments, and grades. Students also have their own accounts to access school information from home or at school.

Instructions to create a PowerSchool account, to add/link a student, along with information on the PowerSchool app and a login link is available at [PowerSchool](#). Password information for students and parents is available from the District Registration Office at (847) 659-6147.



## Sex Offender Notification Law

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except in the following circumstances as they relate to the individual's child:

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child, such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the Superintendent or Board.

Any time a convicted child sex offender is present on school property for any reason – including the three reasons above – the individual is responsible for notifying the Building Principal upon arrival and upon departure. The convicted child sex offender must remain under the direct supervision of a school official at all times while in the presence or vicinity of children. A violation of this law is a Class 4 felony.

In addition, State law requires schools to notify parents that information about sex offenders and violent offenders against youth is available to the public on the Illinois Department of State Police (ISP) website. The ISP website contains the following:

- Illinois Sex Offender Registry, <https://isp.illinois.gov/Sor/Disclaimer>
- Illinois Murderer and Violent Offender Against Youth Registry, <https://isp.illinois.gov/MVOAY/Disclaimer>
- Frequently Asked Questions Concerning Sex Offenders, <https://isp.illinois.gov/Sor/FAQs>

## Student Voice

At Huntley 158, we believe that student voice matters. Students offer valuable insights that help shape the learning environment. Your ideas, experiences, and perspectives will help guide decisions that impact your education.

We are committed to listening and will provide opportunities through surveys, focus groups, the Principal's Student Leadership Council (PSLC), the 5th grade ambassador program, the Student Athlete Leadership Team (SALT), one-on-one conversations with staff, the Superintendent Student Advisory Committee, the 5 Essentials or through other means throughout the year. Your voice can help drive real change, from improving daily experiences to shaping long-term goals. Your voice is not only heard in Huntley 158—it is VALUED!

## Suicide and Depression Awareness and Prevention

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the District.

The District maintains resources on suicide and depression awareness and prevention. Much of this information, including a copy of Board Policy [7:290](#), *Suicide and Depression Awareness and Prevention*, is posted on the District website and can also be obtained from the school office.

In the event of a life threatening emergency, please call **911**.  
For awareness, prevention, and/or mental health support, call or text **988**.

## Visitor Guidelines

The safety and security of your children is our number one concern. In an effort to maintain a safe, disruption free educational environment for all students, we ask all visitors to use the same procedures when entering the building. The District expects mutual respect, civility, and orderly conduct among all individuals on school property or at a school event.

- All schools are accessible only via the secured main entrance (Door #1).

- All visitors to elementary and middle school buildings must press the call button outside the front door, state their purpose for visiting, and wait to be buzzed into the building.
- All visitors must provide valid ID and be scanned into the Raptor Visitor Management System which will run an instant background check. You will be issued a visitor pass that should be worn visibly. At the conclusion of your visit, you will need to stop in at the office, sign-out and turn in your visitor's pass.
- Visitors with histories that appear on the Raptor check will be either denied access to the building, limited to conducting business in the front office, or will be provided escorted access to other parts of the building as is necessitated by circumstances and/or applicable law.
- Any person who engages in prohibited conduct may be ejected from or denied admission to school property in accordance with State law. The person may also be subject to being denied admission to school athletic or extracurricular events for up to one calendar year.
- Student Visitors - Students are not permitted to bring guests to school during the school day.



### **Visits to Classrooms and Conferences**

- All visits to classrooms must be pre-arranged with the teacher.
- Conferences will be held outside school hours or during the teacher's conference/preparation period.
- All visitors must follow the Visitor Guidelines as outlined above.

### **Volunteers**

District 158 is fortunate to have extensive community and parental involvement. Throughout the school year, there are many opportunities to volunteer in the schools: school picture day, vision and hearing screenings, strengthening reading skills, medical and engineering academies, and much more!

Those interested in volunteering must complete a [Volunteer Registration form](#) each school year before volunteering. In keeping with District guidelines, younger siblings are not permitted to accompany volunteers during volunteer activities. We appreciate everyone's understanding.

Additional information is available on the [Volunteer](#) webpage. If you are interested in volunteering, please contact the District's Volunteer Coordinator at (847) 659-6152.

## **PARENTS' RIGHTS NOTIFICATIONS**

### **Annual Report Card**

Each year, the District is required to disseminate an annual report card that includes information on the District as a whole and each school served by the District, with aggregate and disaggregated information for each required subgroup of students including: student achievement on academic assessments (designated by category), graduation rates, district performance, teacher qualifications, and other information required by federal law. We encourage you to explore [illinoisreportcard.com](http://illinoisreportcard.com) to view the Illinois School Report Card for District 158 or your child's school.

### **Assessments/Standardized Testing**

Assessments are essential to a student's learning experience as they assist in providing information for determining individual student achievement and instructional needs, curriculum and instruction effectiveness, and school performance measured against District student learning objectives and statewide norms.

Testing includes local assessments and State assessments as required by federal law. Below is a list of local and State assessments administered to students each school year:

### **Local Assessments**

| <b>Assessment</b>                  | <b>Purpose</b>                                                                                                                                                                                                                                | <b>Dates</b>         |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>AimsWeb Literacy &amp; Math</b> | Administered to all grade K-5 students in order to better identify specific strengths and areas of support for math and literacy skills.                                                                                                      | Fall, Winter, Spring |
| <b>STAR Reading and Math</b>       | Administered to all grade K-11 students in order to better identify specific strengths and areas of support in reading and math standards.                                                                                                    | Fall, Winter, Spring |
| <b>Social Emotional Screener</b>   | Administered to all grade PreK-12 students to provide insight into social-emotional and behavioral needs and identify those who may be at risk of future difficulty in school.                                                                | Fall, Winter, Spring |
| <b>CogAT</b>                       | Administered to all grade 2 and select grade 3-5 students in order to measure verbal, quantitative, and nonverbal reasoning and problem-solving skills. This assessment is also utilized to help determine a student's gifted identification. | Winter               |

### **State Assessments**

| <b>Assessment</b> | <b>Purpose</b>                                                                                                                                                                         | <b>Dates</b> |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <b>ACCESS</b>     | Administered to grade K-12 English Learners. Scores are used to assess progress and proficiency in English as well as determine placement in the EL program the following school year. | Winter       |
| <b>DLM</b>        | Administered to grade 3-12 students eligible for alternative assessment in the areas of reading/language arts, mathematics, and science.                                               | Spring       |
| <b>IAR</b>        | Achievement assessment for grade 3-8 students for reading/language arts and mathematics.                                                                                               | Spring       |
| <b>ISA</b>        | Achievement assessment for grade 5, 8 students for science.                                                                                                                            | Spring       |
| <b>KIDS</b>       | Administered to all Kindergarten students to better understand students' abilities when they begin their first year of school.                                                         | Fall         |

Additional information regarding student assessments and information regarding interpreting scores is available under [Assessments](#) on the Learning & Innovation webpage.

### **School Visitation Rights for Parents**

The School Visitation Rights Act permits employed parents, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

### **Student Data Privacy; Notice to Parents About Educational Technology Vendors**

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as operators.

SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Illinois State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent name and student or parent contact information, username/password and student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English Learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use K-12 student data for purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- Collaboration between students, school personnel, and/or parents
- Other activities that are for the use and benefit of the school district

Board Policy [7:345](#), *Student Data Privacy*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### **Teacher Qualifications**

Under Title I of the Elementary and Secondary Education Act, parents may request the professional qualifications of their child's classroom teachers and the paraprofessionals, if any, who assist them, including:

1. Whether the teacher has met the State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
2. Whether the teacher is teaching under an emergency or other provisional status through which State qualification or licensing criteria have been waived;
3. Whether the teacher is teaching in the field of discipline of the teacher's licensure; and
4. Whether any instructional aides or paraprofessionals provide services, and, if so, their qualifications.

This notice is required by federal law (20 U.S.C. §6312(e)(1)(A)). If you would like to receive any of this information, please contact the District 158 Administrative Office at (847)659-6158.

## **SCHOOL GUIDELINES**

### **Access to Student Social Networking Passwords and Websites**

Social networking websites and platforms means an Internet-based service that allows students to: (1) construct a public or semi-public profile within a bounded system created by the service, (2) create a list of other users with whom they share a connection within the system, and (3) view and navigate their list of connections and

those made by others within the system. Social networking websites include, but are not limited to, Facebook, Instagram, Twitter, TikTok, Snapchat, and ASKfm.

If a student has an account on a social networking website, school officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school behavior rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination. School officials may not request or require a student or the student's parent to provide a password or other related account information to gain access to the student's account or profile.



### **Appearance, Clothing, and Hygiene**

Students are expected to keep themselves well-groomed and neatly dressed at all times. A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.

Experience has shown that student conduct, identification with the school purposes and activities, personal pride and self-respect, and even the level of learning responses of students are all related to personal appearance and mode of dress. Students should dress neatly but simply for school, rejecting extreme fads concerning hairstyles, make-up or clothing.

We ask parents and students to become involved in supporting a "level of dress" that helps to promote a good atmosphere for learning. Articles of clothing that are considered inappropriate include, but are not limited to, headwear/hats, shoes with wheels, overly revealing clothing, dangerous or disruptive accessories, and clothing making reference to drugs, marijuana, or alcoholic beverages.

Clothing that disrupts the educational process and/or is demeaning to oneself is also considered inappropriate. During the school day students may be asked to remove or turn inside out any inappropriate items of clothing. Parents will be contacted in situations where student dress or hygiene presents a problem.

### **Homework**

Homework is an extension of learning in the classroom and is assigned to challenge, reinforce and motivate, and is not given for disciplinary reasons.

The quantity of homework will increase throughout the grade school years as students are able to assume greater responsibilities and independence. Whenever possible, supervised study time will be given in the classroom to help students get off to a good start on their assignments. Homework is a good way of involving parents in the learning process and keeping them informed about their child's progress. It is important, however, that assignments be completed by the student in order for the teacher to make an accurate assessment of the student's learning. Both long-term and short-term homework assignments will help students establish regular study habits, learn to budget time, develop an interest in the work assigned and learn the importance of accomplishing and turning in the work on time.

### **Lost and Found Area**

Lost clothing, book bags, etc. will be kept in the lost and found area. Small articles and valuables such as wallets, purses, jewelry and watches are kept in the office. Students may claim their possessions by identifying them. Please label all items with your child's name to facilitate return.

### **Party Invitations and Birthday Acknowledgements**

Invitations to private parties (birthdays, holidays, etc.) should be distributed outside of school. These types of invitations will only be distributed at school if the entire class is invited to the private party. Birthday acknowledgements (balloons, flowers, etc.) will not be sent to classrooms and cannot be sent home on the bus.

## **Personal Electronic Devices**

Below is a list of items that may not be visible or accessed during the school day. Students choosing to bring these items to school must store them in backpacks in the “off” position.

- Toys (electronic or other)
- Games (electronic or other)
- Cell phones, Smart Watches

Smartphones, smart watches, e-readers and other educational electronic devices may be used for instructional purposes when the teacher deems appropriate.

Any item that may be considered a disruption to the learning environment or a potential safety concern is prohibited. The District is not responsible for lost, damaged, or stolen items.

## **Report Cards, Grading and Promotion**

Report cards for students in grades K-5 are completed on a trimester basis. Students will be assessed on end of the year grade-level standards in order to show what a student knows, or is able to do, in relation to the standards. The report cards show student progress towards mastery of specific learning targets.

At times questions of retention do arise. A decision to promote or retain a student shall be based on successful completion of the curriculum, attendance, and mastery of content. The administration shall determine remedial assistance for a student who is not promoted.

## **Respect for Property**

Students are to respect the property of others including that of students, staff and school. School issued materials such as textbooks, tablets, lab materials, etc., are on loan to students. Any damage or replacement costs are the student's responsibility. Student storage areas such as lockers, cubbies, and desks are school property and are to be used only for the purpose of storing books, notebooks, lunches, coats, etc. These areas are subject to search by school authorities.

## **Telecommunication Device Possession and Use**

Students are allowed to possess cellular, radio, or other telecommunication devices, such as cell phones and smart watches, etc., at school, on school property, or at school-sponsored activities, but the use of these devices is restricted to areas designated by the Building Principal before and after school hours only. During the school day and while participating in school-sponsored activities, students will be expected to leave these devices in their lockers or cubbies in the “off” position. Cellular, radio, or other telecommunication devices found in a student's possession during the school day, while participating in school-sponsored activities, or outside designated areas may be confiscated, and the student may be subject to additional discipline. Parents are required to pick up confiscated items.

Students will not be allowed to make phone calls during the school day except as permitted by a staff member. Students generally are not called to the telephone from classes except for emergencies.

The District also restricts parents' and/or visitors' use of cellular, radio, and other telecommunication devices to appropriate areas to be used only in such instances in which either an emergency exists or the use of the device is not disruptive to the ongoing activity. Violators of this policy may be asked to leave the school building.

## **Treats for Classroom Celebrations**

Healthy food and beverage options should be made available for classroom celebrations. Candy and pop are discouraged, and gum is not allowed. When bringing treats for classroom celebrations, please remember that District 158 requires all treats be commercially prepared and packaged. The distribution of edible birthday treats is not permitted in schools.

A list of healthful food and beverage options for school functions along with ideas for classroom rewards can be found in the [District's School Wellness Plan](#).



## **ATTENDANCE, ABSENCES, AND TARDIES**

School attendance is one of the most important tasks of a student. Accordingly, all students are expected to be present in all scheduled classes every school day unless absent for a valid reason. Students who stay home for trivial illnesses or because they do not feel like attending school are, in effect, only hurting themselves. They are missing vital information in their education and placing their future in jeopardy. We will closely monitor all absences and hope for the cooperation of parents in improving school attendance.



### **Absences**

For students who are required to attend school there are two types of absences: excused and unexcused. The school may require documentation explaining the reason for the student's absence. The school administrator is the final decision maker as to whether an absence is Excused or Unexcused.

#### **Excused Absences (EA)**

1. Illness of the student
2. Mental or Behavioral Health Days – Students may utilize up to five mental or behavioral health days per school year. After use of the second mental or behavioral health day, the student may be referred to the appropriate school support personnel.
3. Death in the immediate family
4. Family emergency
5. Religious holiday observance
6. Attending a military honors funeral to sound TAPS
7. A student will be excused for up to 5 days in cases where the student's parent is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
8. Court appearance.
9. Work or school sponsored activity approved by the school.
10. Voting in a local, State, or federal election.
11. College Visitation Days - Must be taken before May 1. A [College Visit Verification form](#) signed by the college or institution must be provided to excuse the absence as a college visit and be coded as College Visit (CV). Failure to follow the correct procedure will result in the absence being coded as an Unexcused Absence (UA). Only the day of the college visit can be excused under the College Visit (CV) attendance code. Days required to travel for a college visit do not count as excused absences and will be coded as an Unexcused Absence (UA).

#### **Unexcused Absences (UA)**

- All other absences are Unexcused.
- Tardies (late to school or class), vacations, and cultural trips are Unexcused Absences.

#### **Procedure for Communicating Absences**

In the event of any absence, the student's parent is required to call the school before school begins to explain the reason for the absence. If a call has not been made to the school to report the student's absence by the start of the day, a school official will attempt to contact you to verify the absence. The purpose of this procedure is to determine if your child has arrived safely. If the parent cannot be contacted, the student will be required to submit a signed note from the parent explaining the reason for the absence. Failure to do so shall result in an unexcused absence. Upon request of the parent, the reason for the absence will be kept confidential.

**Elementary Schools:** When your child arrives after the official start time, parents are required to sign their child in at the school office. Students who leave school early for reasons of illness, appointments, or notes from home will be released only to the parent unless prior arrangements have been made through the school office. Parents are required to sign their child out in the office.

## **Make-Up Work**

If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. Generally speaking, students will have one day per day absent to make-up work. Parents are asked to work with the classroom teacher to receive make-up work.

## **Illnesses**

If your child will be absent because of illness, you are required to call the school by the beginning of the school day and report the absence *each* day. If your child is absent and we do not receive a call, we will call you at home or your place of employment to verify the absence. The purpose of this procedure is to determine if your child has arrived safely to school.

During a long-term illness, a parent may call on the first day and notify the office of the anticipated length of the absence. After three consecutive days of illness, a written excuse from a doctor may be required for an absence to be considered excused. A doctor's note will change the absence code to "Medical Verification" for attendance purposes. If a pattern of non-attendance has been identified by the building administrator, a written excuse from a doctor may be required as part of the student's individualized attendance plan. In cases where a student visits the health office, the school nurse may assess the student and determine if the student should be sent home; however, this does not constitute medical verification.

## **Family Emergencies**

A student may be excused for extenuating circumstances such as a family emergency. The following examples do not constitute a family emergency and would therefore be recognized as an Unexcused Absence:

- Errands, which could be scheduled when a student is not required to be in school
- Oversleeping
- Car trouble
- Leaving school without receiving proper authorization
- Missing the bus
- Being tardy to school without a valid excuse (as defined by the State of Illinois)

## **Release Time for Religious Instruction & Observation**

A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent must give written notice to the Building Principal at least five (5) calendar days before the student's anticipated absence(s).

Students excused for religious reasons will be given an opportunity to make up any missed work, including homework and tests, for equivalent academic credit.

## **After School, Co-Curricular, or Extra-Curricular Activities Attendance Requirements**

Attendance is a factor in a student's eligibility to participate in extra-curricular activities. A student must be present at least the second-half of the school day. A student must be present at school a minimum of five (5) hours to be eligible for participation in after school, co-curricular, or extra-curricular activities such as athletics, concerts, presentations, plays, musicals, trips, etc. If a student goes home ill during the day, that student becomes ineligible for participation in any after school, co-curricular, or extra-curricular activities that day.

A student may not be on campus for any reason on a day they have been reported absent unless they have made arrangements with administration to do so. If there is a medical reason for missing school (and Physical Education), due to an extended illness/condition, a doctor's note will be required based on the nurse's recommendation. All notes should be turned into the Health Office.

**Medical Appointments:** A student who has a medical appointment that may cause absence from school for more than one-half of the school day may still be eligible to participate that day. This would be recorded in PowerSchool as MV (Medically Verified). To assure eligibility, arrangements should be made ahead of time with the school administrator (Activities Director, Athletic Director as applicable).



**Absence Due to Participation in School-Sponsored Activity:** A student's absence from school due to participation in school-sponsored activities or trips will be recorded in PowerSchool as SA (school activity), and the student remains eligible to participate in after school, co-curricular, and/or extracurricular activities.

**In-School Intervention/Suspended Students:** A student who is serving an in-school suspension (ISS) or an out-of-school suspension (OSS) is ineligible to participate in any school-related activities on the days of the intervention or suspension.

### **Tuancy**

A parent who knowingly and willfully permits a child to be truant is in violation of State law. Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and District.

Students who miss more than 1% but less than 5% of the prior 180 regular school days without valid cause (a recognized excuse) are truant. Students who miss 5% or more of the prior 180 regular school days without valid cause are chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue. If chronic truancy persists after support services and other resources are made available, the school and District will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Appropriate school discipline

A student who misses 15 consecutive days of school without valid cause and who cannot be located OR, after exhausting all available support services, cannot be compelled to return to school is subject to withdrawal from school.

### **Diagnostic Procedures for Identifying Student Absences and Support Services to Truant or Chronically Truant Students**

State law requires every school district to collect and review its chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. This review must include an analysis of chronic absence data from each attendance center. Any student who has 10% or more absences of the school days each month will receive a letter or phone call home to discuss attendance and determine if there is a need to develop a plan of support. A meeting may be set with the family and school to determine if further absences would be marked unexcused without documentation for the remainder of that trimester.

Furthermore, State law provides that school districts are encouraged to provide a system of support strategies to students who are at risk of reaching or exceeding chronic absence levels. School districts are also encouraged to make resources available to families such as those available through the State Board of Education's Family Engagement Framework to support and engage students and their families to encourage heightened school engagement and improved daily school attendance.

"Chronic absence" means absences that total 10% or more of school days of the most recent academic school year, including absences with and without valid cause, and out-of-school suspensions.

The school and District use the following diagnostic procedures for identifying the causes of unexcused student absences: Interviews with the student, the student's parent(s) and any school officials who may have information about the reasons for the student's attendance problems.

Supportive services to truant or chronically truant students include: parent conferences, student counseling, family counseling, and information about existing community services.

## Extended Absences

For planned absences, parents should notify the academic team and office in writing in advance. This can be done through the [Extended Student Absence form](#).

While such absences are discouraged, alternative assignments may be provided, when possible, as long as teachers have sufficient notice. Please note that many extended absence reasons fall under unexcused absences. This form does not grant approval for the absence to be excused; it is used as a means of notification. Please review the District [calendar](#) to view days of non-attendance and if possible, schedule appointments and vacations on these dates.

## **BEHAVIOR AND DISCIPLINE**

Effective discipline is necessary if a school is to function in the most constructive manner for students. Through good discipline and self-control, students can work with the school to form a productive partnership. Good discipline requires teamwork and is the combined responsibility of students, parents, and staff. **Students are responsible for following all school rules and regulations, as well as all District policies, while attending any school-sponsored activity.**

### **School Code of Conduct**

In order to support our students, parents, staff members, and school community, we want to take this opportunity to review our practices and expectations related to student conduct, including behavioral and social-emotional supports, behavioral interventions and discipline. The Code of Conduct is a multi-layered system that will require work by all stakeholders across all school and home settings to help our students with their social and emotional as well as academic needs. We want to create an environment where all stakeholders are aware of and actively engage in their roles and responsibilities.

### **Parent-Teacher Advisory Committee (PTAC)**

Per Board Policy [2:150](#), *Committees*, the Parent-Teacher Advisory Committee shall assist in the development of student behavior policy and procedures, and provide information and recommendations to the Board. Its members may consist of parents/guardians, teachers, administrators and board members. Additional participants, whose expertise or experiences are needed, may be invited to participate in various meetings that are geared to specific topics (for example, when discussing school bus safety policies, transportation staff may be included.) The committee reviews such issues as administering medication in schools, reciprocal reporting between the School District and local law enforcement agencies, student discipline/handbooks, disruptive classroom behavior, school bus safety procedures and the dissemination of student conduct information.

Per Policy [7:190](#), *Student Behavior*, the Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

### ***We Believe:***

To support our learners' Social, Emotional, and Academic and Behavior skills, we believe and understand the following:

1. Our school community will learn and behave at their best when they feel connected, cared for, and valued.
2. The purpose of discipline is to teach skills that empower learners to change their behaviors over time. If you expect it, you must teach it. Discipline is a meaningful response.
3. Learners will be empowered to be actively involved in identifying what went wrong and how they can help fix it.
4. Kids do well if they can. Challenging behaviors communicate unmet needs and/or areas where skills may be lacking which results in a need to determine the cause.
5. Dysregulated learners (learners who are having difficulty managing or regulating emotions and behaviors) need the supportive presence of a regulated adult to return to a regulated state.
6. A strong foundation in every school environment maximizes learners' access to instructional time and fosters a sense of belonging for all.

7. Proactively teaching social, emotional, and behavioral skills should be intentionally integrated across all environments and all aspects of learning.
8. Exclusionary forms of discipline (suspension, expulsion, and removal from the learning environment) can produce negative outcomes in students, schools, districts, and communities and therefore must be carefully used when intended to keep all learners safe.
9. It's important for us to work towards a shared understanding by using clear and specific language when discussing our thoughts and beliefs about social, emotional, and behavioral skills. This approach helps create a fair and inclusive system that supports all learners.
10. High expectations can be met for all learners when we appreciate, respect, and respond to the diverse needs within our schools and district. This ensures that each child receives the necessary support to reach their full academic and social potential.

***We expect:***

- Students to attend school each day, be conscientious in classroom work and take full advantage of the educational opportunities available
- Students, staff and families to build and sustain authentic, positive and meaningful relationships
- Student, staff and families to demonstrate civility and respect for one another and hold each other to high expectations
- Students, staff and families to all contribute to the safety of the learning environment for all
- Students to respect other people's property and exercise proper care when using public facilities and equipment
- Students to establish personal and educational goals with teachers, counselors, and family, and work consistently toward the achievement of your goals
- Students to be aware of the expectations for student behavior and accept personal responsibility for functioning successfully within these guidelines

***We will:***

- Implement strategies and supports that all students, staff and families to feel safe
- Promote a positive school comm
- Provide staff with the resources necessary to help with the implementation of this plan
- Partner with families to provide information for outside resources

**Problem-Solving Suggestions for Students**

- Talk with your parent about possible solutions
- Calmly discuss any issues with the teacher when other students are not present. This removes the pressure on both of you.
- If the matter is not resolved, talk with a trusted faculty member, Counselor, Dean, Associate Principal, or the Building Principal

**Problem-Solving Suggestions for Parents**

- Be sure of the facts. Although it may be difficult for you not to take sides, try to see the whole picture
- Contact the person with whom your child is having the problem
- If possible, include your child in conferences with teachers, Counselors, the Dean, Associate Principal, Building Principal, and other school personnel to help find solutions together
- Before you leave a conference, **be sure you understand** what is expected of you and your child and what the school staff will try to do
- Set a specific time when communication by phone or letter will be made on your child's progress

*All violations of the school disciplinary policy will be maintained in the student's temporary record file.*

**Multi-Tiered Systems of Support Framework**

Huntley 158 utilizes a Multi-Tiered System of Support (MTSS) framework to foster a positive learning environment and focuses on supporting the whole child.

MTSS is a term used to describe an evidence-based model of schooling that uses data-based problem-solving to integrate academic and behavioral instruction and intervention. All students are part of MTSS, including students with disabilities, as part of their education. In MTSS, integrated instruction and intervention is delivered in varying intensities (multiple tiers) based on student need. “Need-driven” decision-making seeks to ensure that district resources reach the appropriate levels to accelerate the performance of ALL students to achieve and/or exceed proficiency levels.

Tier 1 - Universal Interventions are what all students receive. This Tier focuses on the implementation of the district’s core curriculum and is aligned with the Illinois Social Emotional Learning Standards.

Tier 2 - Secondary Interventions are what some students receive in addition to Tier 1 instruction. These services are more concentrated and are targeted interventions for small groups.

Tier 3 - Tertiary Interventions are what a few students receive. This is the most intense level of intervention a school can provide a student through the MTSS model. These services are typically provided to a very small group and/or one on one.

### **Restorative Practices**

Huntley 158 uses Restorative Practices in our schools, which helps to shift the focus to building relationships among school community members and helps move away from a punitive mindset when there is conflict. Restorative Practices are NOT a replacement for a system of consequences or a code of conduct. Restorative Practices are not intended to remove accountability for students. Students who have broken school rules or harmed other school community members are still held accountable for their actions and may receive traditional consequences **alongside** restorative solutions or in conjunction with restorative practices.

### **Discipline of Special Education Students**

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education’s Special Education rules when disciplining special education students. No special education student shall be expelled if the student’s particular act of gross disobedience or misconduct is a manifestation of the student’s disability. However, all students must conform to the Student Behavior policies as outlined in this Handbook.

Additional information regarding discipline of students with disabilities is located in the Special Education section of this handbook.

### **Aggressive Behavior**

Illinois law requires school districts to notify the parent of a child who demonstrates behaviors that put the student at risk for aggressive behavior. Board Policy [7:190](#), *Student Behavior*, prohibits a student while at school or a school-related activity from: (1) engaging in any kind of behavior that causes physical or psychological harm to someone else, and/or (2) urging other students to engage in such conduct.

### **Bullying, Harassment, and Hazing**

Bullying, intimidation, harassment, and hazing diminish a student’s ability to learn and a school’s ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.



#### **Bullying**

Bullying is defined as: (1) an act that is repetitive in nature (similar behavior which occurs more than once); (2) creates a power imbalance (by size, age, numbers or emotionally); and/or (3) is intended to hurt or harm the victim (socially, emotionally, or physically).

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person

or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in the following situations:

1. During any school sponsored education program or activity;
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops, or at school sponsored or school-sanctioned events or activities;
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students which can reasonably be expected to have one or more of the following effects:

1. Placing the student or students in reasonable fear of harm to their person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance, or ability to participate in or benefit from the services, activities, or privileges provided by the school.

Students who feel they have been bullied should report the incident by:

1. Contacting the Complaint Manager or other administrator, counselor, teacher, or social worker
2. Using the ***Student Helpline***: (815) 889-0584
3. Using the [District Bullying Report form](#).
4. Following the process outlined in Board Policy [2:260](#), *Uniform Grievance Procedure*, and this Handbook.

At its discretion, the District may make referrals of students who have demonstrated bullying behaviors to counselors or mental health professionals. Students determined to have committed an act of bullying may face disciplinary consequences up to and including a recommendation of expulsion, as well as possible referral to the appropriate law enforcement agency for criminal charges.

Questions or concerns should first be discussed with the staff member closest to the situation. It is always best to follow the chain of command to ensure that all parties involved are properly informed of the situation. Parents should expect a response from the staff member or their designee within 24 hours to discuss the concern. If no contact has been made, please proceed to the next step in the chain.

**Teacher → Assistant Principal → Building Principal → Assistant Superintendent → Superintendent**

Board Policy [7:180](#), *Prevention of and Response to Bullying, Intimidation, and Harassment*, is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## **Harassment**

It is the policy of District 158 to provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment. No person, including an employee or student, shall harass, intimidate, or bully a student on the basis of actual or perceived race, color, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, sexual orientation, gender-related identity or expression, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic.

Sexual harassment of students is prohibited. Sexual harassment means sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment, or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
  - a. Substantially interfering with a student's educational environment;
  - b. Creating an intimidating, hostile, or offensive educational environment;

- c. Depriving a student of educational aid, benefits, services, or treatment; or
- d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

Students are encouraged to report claims or incidences of sexual harassment to the Non-Discrimination Coordinator or Complaint Manager. Any student who believes they are being harassed may file a complaint by using the process outlined in Board Policy [2:260](#), *Uniform Grievance Policy*, and this Handbook.

A student's good faith action in reporting harassment will not result in any adverse actions against the complainant. However, if a student or witness is found to have made an intentionally false report of harassment, the student or witness shall be subject to discipline.

Board Policy [7:20](#), *Harassment of Students Prohibited*, is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### **Hazing**

Soliciting, encouraging, aiding, or engaging in hazing is prohibited. Hazing means any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

### **Conduct Motivated by Prohibited Discrimination**

Conduct motivated in whole or in part by prohibited discrimination may be subject to increased disciplinary measures where determined to be appropriate by the administration. The Board of Education may also consider whether conduct was motivated in whole or in part by prohibited discrimination when determining whether to expel a student based on such conduct.

Prohibited discrimination means conduct based upon actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, or order of protection status.

Board Policy [2:270](#), *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### **Dangerous Weapons**

Board Policy [7:190](#), *Student Behavior*, prohibits the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area.

A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, or any activity or event that bears a reasonable relationship to school shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 19 of the United States Code (18 U.S.C. §921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. Any item determined to have been possessed, used, transferred, or controlled in violation of this policy will be confiscated and retained by school officials, and either turned over to a parent at the end of the school year, or to the appropriate local law enforcement agency.

Board Policy [7:190](#), *Student Behavior*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## Gang and Gang-Related Activity

The Board of Education affirms its position that schools in District 158 shall provide an orderly place for learning. Board Policy [7:190](#), *Student Behavior*, prohibits students from engaging in gang activity on school property or at any activity associated with or under the general guidance of school authorities.

Gangs are defined as any group of two or more persons who associate with each other primarily for criminal, disruptive and/or other activities prohibited by law and/or by the District's policies, rules, and regulations.

No student:

1. Shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other insignia which is evidence of membership or affiliation with any gang.
2. Shall draw gang graffiti or distribute gang related literature.
3. Shall use any speech, either verbal or non-verbal (such as gestures or hand-shakes), or act in furtherance of gang activity.
4. Shall solicit others for membership in any gang.
5. Shall request any person to pay protection or otherwise intimidate or threaten any person.
6. Shall commit any other illegal act or other violation of District policies in furtherance of gang related activities.
7. Shall incite other persons to inflict physical violence against any other person.
8. Shall participate in any activity that could be interpreted as relating to gangs or gang activity.



Penalties for Violations:

Any student found to have violated this policy shall be guilty of gross misconduct. All gang related paraphernalia or materials will be confiscated. Violation of this policy may result in disciplinary measures up to and including 10-days suspension with consideration for expulsion, and referral to appropriate law enforcement agency if a violation of the law is involved.

## Student Code of Conduct Matrices

The matrix below outlines student behaviors and corresponding levels of interventions or consequences that may be implemented in response to those behaviors. The list of behaviors and interventions/consequences is meant to be illustrative and non-exhaustive, and will not necessarily be implemented in progressive order. All interventions and consequences will be determined on a case-by-case basis and will take into consideration the developmental level of the student(s) involved. The matrix serves as a tool for administrators to respond appropriately when students have committed serious violations, per the Student Code of Conduct. This tool is designed to offer consistency at all levels across the District so that the students receive interventions and consequences fairly from school to school when their behaviors require.

| BEHAVIOR CODES         | INCIDENT TYPE<br>(SUB-CODES)          | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                             | POTENTIAL RESPONSES |
|------------------------|---------------------------------------|-------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Academic<br>Misconduct | Academic<br>Misconduct:<br>Daily work | 1     | Providing or receiving unauthorized assistance, with or without technology, during homework or practice activities because it prevents the teacher and/or school administration in arriving at an honest evaluation of learning. The unauthorized use of technologies to support academic work is also considered a form of academic misconduct unless permitted by the teacher. | Teacher Managed     |



| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)                        | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                              | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                    |
|----------------|-----------------------------------------------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                | Academic Misconduct:<br>Cheating-Distribution       | 2     | Aiding other students in cheating, soliciting another person to take an exam or write a paper, as well as the theft, damage, sale, and/or distribution of course materials.                                                                                                                                                                                                                                                                       | Apology<br>Conference with student<br>Detention - with Office<br>Explicit instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact - Phone Call<br>Parent/Student Conference<br>Referral to counselor/social worker<br>Restorative Practices<br>Technology Restrictions |
|                | Academic Misconduct:<br>Cheating-Plagiarism         | 2     | A form of cheating that involves presenting graded/assessed work as one's own, the ideas or work of another person or technology. Plagiarism is not a question of intent. Any use of the content or style of another's intellectual product without proper recognition of the source constitutes plagiarism. The unauthorized use of technologies to support academic work is also considered a form of cheating unless permitted by the teacher. | Apology<br>Conference with student<br>Detention - with Office<br>Explicit instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact - Phone Call<br>Parent/Student Conference<br>Referral to counselor/social worker<br>Technology Restrictions                          |
| Alcohol        | Alcohol: In the presence of use and/or distribution | 2     | A student is knowingly in the presence of a peer who is using and/or distributing alcohol on school grounds and/or at school events and does not remove self when given the opportunity.                                                                                                                                                                                                                                                          | Conference with student<br>In-school Suspension<br>Parent Contact - Phone Call<br>Search of student and/or locker                                                                                                                                                                                                      |
|                | Alcohol: Possession and/or use (ISBE)               | 3     | Student is under the influence or in possession of alcohol on school grounds and/or at school events                                                                                                                                                                                                                                                                                                                                              | Behavior contract<br>Conference with student<br>In-school Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Out-of School Suspension<br>Parent Contact - Phone Call<br>Referral to drug/alcohol counseling<br>Search of student and/or locker                                     |
|                | Alcohol: Distribution (ISBE)                        | 3     | Student is giving out/sharing/selling alcohol to students or others on school grounds and/or at school events.                                                                                                                                                                                                                                                                                                                                    | Behavior contract<br>Conference with student<br>Expulsion<br>In-school Suspension<br>Law Enforcement Agency Referral<br>Out-of School Suspension<br>Parent Contact - Phone Call<br>Referral to counselor/social worker<br>Referral to drug/alcohol counseling<br>Search of student and/or locker                       |



| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES) | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                                           |
|----------------|------------------------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Arson          | Arson                        | 3     | Destruction of school property resulting from student use of fire regardless of intent or level of property damage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Behavior Contract<br>Change of schedule<br>Contact and/or referral to any other applicable outside agencies<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Referral to counselor/social worker<br>Safety plan developed<br>Search of student and/or locker                          |
| Bullying       | Conflict                     | 1     | Pattern of offending behavior where the student(s) is engaging in peer conflict with another student but shares equal power (physical/social), there is an equal emotional reaction and ownership over the conflict                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Teacher managed<br>May become leadership managed based on context                                                                                                                                                                                                                                                                                                             |
|                | Bullying                     | 3     | Board Policy 7.180: Bullying includes cyber-bullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:<br>1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;<br>2. Causing a substantially detrimental effect on the student's or students' physical or mental health;<br>3. Substantially interfering with the student's or students' academic performance; or<br>4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.<br>Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.<br>Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in | Behavior Contract<br>Change of schedule<br>Class Removal<br>Safety plan<br>Expulsion<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Restorative Practices<br>Support / counseling services |

| BEHAVIOR CODES    | INCIDENT TYPE<br>(SUB-CODES)                              | LEVEL    | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | POTENTIAL RESPONSES                                                                                                |
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|                   |                                                           |          | whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying. In order for an incident to be deemed "bullying" a trained investigator must complete a full investigation and deem the situation "founded". |                                                                                                                    |
| <b>Dress Code</b> | Dress Code: Minor                                         | <b>1</b> | A student's appearance that disrupts the educational process but easily corrected at the classroom level                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Classroom Managed                                                                                                  |
|                   | Dress Code: Health/Safety                                 | <b>2</b> | A student's appearance that disrupts the educational process or compromises standards of health, and safety. Clothing that draws attention or interferes with the ability to identify or communicate with students OR clothing that includes print and pictures of items that are illegal to minors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>Parent Contact              |
|                   | Drug Offenses: In the presence of use and/or distribution | <b>2</b> | Student is knowingly in the presence of a peer who is using and/or distributing illegal drugs, controlled substances, drug-related paraphernalia, prescription drugs not prescribed, or inhalants on school grounds and/or at school events and does not remove self when given the opportunity.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Conference with student<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Search of student and/or locker |

| BEHAVIOR CODES                      | INCIDENT TYPE<br>(SUB-CODES)                      | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                      | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                                |
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|                                     | Drug Offenses<br>(ISBE): Possession<br>and/or use | 3     | Student is under the influence or in possession of illegal drugs, look-alike drugs, drug-related paraphernalia, controlled substances, prescription drugs not prescribed, or inhalants or other controlled substances on school grounds and/or at school events           | Athletic Suspension<br>Behavior contract<br>Law Enforcement Agency Referral<br>Conference with student<br>Expulsion<br>In-school and/or out-of-school suspension<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Restorative Practices<br>Search of student and/or locker |
|                                     | Drug Offenses<br>(ISBE): Distribution             | 3     | Student is giving out/sharing/selling illegal drugs, look-alike drugs, drug-related paraphernalia, controlled substances, prescription drugs not prescribed, or inhalants or other controlled substances to students or others on school grounds and/or at school events. | Athletic Suspension<br>Behavior contract<br>Conference with student<br>Expulsion<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Referral to drug/alcohol counseling<br>Restorative Practices<br>Search of student and/or locker |
| <b>Falsification of Information</b> | Falsification of Information                      | 2     | Delivering false or misleading information on a document and/or in the course of a school investigation or staff inquiry. Includes falsifying records or signatures, impersonation of another individual over electronic communication (phone, email)                     | Athletic Suspension<br>Behavior contract<br>Conference with student<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices<br>Search of student and/or locker                                                     |
| <b>Gang-Related</b>                 | Gang-Related:<br>Paraphernalia                    | 2     | Displaying gang symbols or paraphernalia                                                                                                                                                                                                                                  | Behavior contract<br>Change of schedule<br>Class Removal<br>Expulsion<br>In-school and/or out-of-school suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Search of student and/or locker                                                                                                                           |
|                                     | Gang-Related:<br>Activity                         | 3     | Being involved in gangs or gang-related activities (Board Policy 7:190) where two or more individuals who use common symbols, identifiers or behavior, and/or who assemble to conduct illegal activity or violation of school policies and/or                             | Athletic Suspension<br>Behavior contract<br>Conference with student<br>Expulsion<br>In-school suspension<br>Law Enforcement Agency Referral                                                                                                                                                                                                                        |

| BEHAVIOR CODES    | INCIDENT TYPE<br>(SUB-CODES)                                               | LEVEL    | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                                                                      |
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|                   |                                                                            |          | intimidate individuals or groups.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Loss of Privilege/Social Probation<br>Out-of-school suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices<br>Search of student and/or locker                                                                                                                                                                                                                      |
| <b>Harassment</b> | Harassment                                                                 | <b>3</b> | Board Policy 7:20: Harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identify; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. Harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above. In order for an incident to be deemed "harassment" a trained investigator must complete a full investigation and deem the situation "founded". | Investigation conducted<br>Behavior Contract<br>Change of schedule<br>Class Removal<br>Safety plan<br>Expulsion<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Restorative Practices<br>Support / counseling services |
|                   | Insubordination/<br>Non-compliance:<br>Low<br>Intensity and/or<br>Duration | <b>1</b> | Failure to act in accordance with given expectation or directive with increasing impact on learning environment (learning of the student and/or other students). Student engages in inappropriate verbal and/or non-verbal interruption to the environment that is low in duration and/or intensity.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Teacher Managed                                                                                                                                                                                                                                                                                                                                                                                          |

| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)                                                | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                            | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                |
|----------------|-----------------------------------------------------------------------------|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                | Insubordination/<br>Non-compliance:<br>High<br>Intensity and/or<br>Duration | 2     | Prolonged refusal, refuses redirects, loss of instructional time<br>Student engages in inappropriate verbal and/or non-verbal interruption to the environment that is high in duration and/or intensity                                                                                                         | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices                                                                                           |
|                | Insubordination/<br>Non-compliance:<br>Gross Misconduct                     | 3     | Interferes with the regular operation of the school building or event.<br>Includes indecent exposure, behavior that requires crisis plan to be activated and/or refusal to follow directions in crisis response situations, as well as calling emergency without an emergency (pulling fire alarm, calling 911) | Athletic Suspension<br>Behavior contract<br>Class Removal<br>Conference with student<br>Detention - with Office<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Peer Mediation<br>Referral to counselor/social worker<br>Restorative Practices<br>Safety Plan |
| Language       | Language:<br>Non-directional swearing                                       | 1     | Incidental swearing / nonverbal gesturing not directed at another person.                                                                                                                                                                                                                                       | Teacher Managed                                                                                                                                                                                                                                                                                                                    |
|                | Language:<br>Directional swearing                                           | 2     | Swearing / nonverbal gesturing or other abusive language directed at another person.                                                                                                                                                                                                                            | Behavior Contract<br>Class Removal<br>Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices                                                                                  |
|                | Language:<br>Non-directional inflammatory or sexual language                | 2     | Incidental use of inflammatory language / nonverbal gesturing or sexual language / nonverbal gesturing not directed at another person                                                                                                                                                                           | Behavior Contract<br>Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker                                                                                          |

| BEHAVIOR CODES              | INCIDENT TYPE<br>(SUB-CODES)                                   | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                 | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                                               |
|-----------------------------|----------------------------------------------------------------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                             | Language:<br>Directional<br>inflammatory or<br>sexual language | 3     | Language and nonverbal gesturing, including sexual language and nonverbal gesturing, that does or could cause to alienate an individual related to protected class status covered under Illinois code. Could include, but is not limited to hate speech OR descriptions, racial slurs, slang terminology and/or labels commonly understood to be offensive, demeaning or derogatory. | Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices                                                                                                                        |
| Location                    | Location: Failure to report to designated area on time         | 1     | Failure to report on time to designated area                                                                                                                                                                                                                                                                                                                                         | Teacher Managed                                                                                                                                                                                                                                                                                                                                                                   |
|                             | Location:<br>Unassigned area                                   | 2     | Hiding in unsupervised area, in unassigned location, leaving an assigned area without permission in the school building, misuse of pass, entering school property without authorization (trespassing) Elopement in school building.                                                                                                                                                  | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact                                                                                                                                                                                                          |
|                             | Location: Off campus                                           | 3     | Failing to report to school building or leaving school building without permission. Elopement off campus.                                                                                                                                                                                                                                                                            | Behavior contract<br>Change of schedule<br>Conference with student<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Safety Plan                                                                                                                                                                                            |
| Property                    | Property: Misuse                                               | 1     | Wasting materials or resources or using property in a way not intended. Includes not cleaning up after self. Does not include property damage.                                                                                                                                                                                                                                       | Teacher Managed                                                                                                                                                                                                                                                                                                                                                                   |
|                             | Property:<br>Vandalism/Damage                                  | 3     | Damage or destruction that occurs as a result of ignoring expectations. May require professional cleaning, repair or replacement. May disrupt the normal operations of the building. May include behavior that requires emergency response plan to be activated.                                                                                                                     | Behavior contract<br>Change of schedule<br>Conference with student<br>Detention - with Office<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution<br>Restorative Practices<br>Safety Plan<br>Support / counseling services |
| Public Display of Affection | Public Display of Affection: Minor                             | 1     | Any consensual physical contact that includes kissing of any kind or for any length of time, having a student's                                                                                                                                                                                                                                                                      | Teacher Managed                                                                                                                                                                                                                                                                                                                                                                   |

| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)                       | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                            |
|----------------|----------------------------------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                |                                                    |       | arm/hands around another student's waist or any other body part, (head, neck, etc.), sitting between the legs of another student, rubbing up against another student                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                |
|                | Public Display of Affection: Major                 | 2     | Consensual groping of body parts, sexual activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Behavior contract<br>Class Removal<br>Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| Technology     | Technology: Off-task or inappropriate purpose      | 1     | Use of technology for off-task or inappropriate purpose                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Teacher Managed                                                                                                                                                                                                                                                                                |
|                | Technology: Disruptive-School Issued Device        | 2     | Use of school-issued devices or access to accounts that disrupts access to the learning of self and/or others                                                                                                                                                                                                                                                                                                                                                                                                                      | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker                                                                                |
|                | Technology: Disruptive - Personal Device           | 2     | Use of personal devices (cell phone, watch, tablet, Airpod, other) or access to accounts that disrupts access to the learning of self and/or others                                                                                                                                                                                                                                                                                                                                                                                | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker                                                                                |
|                | Technology: Privacy or Acceptable Use Policy (AUP) | 3     | Any communication/media that includes sending, distributing, or viewing of unauthorized recording of videos and pictures with or without consent. This includes pornographic images (including sexting), violent images or materials that violate the rights of a protected class, and explicit language. This includes posting media of this nature on social media using school devices, personal devices, and/or infrastructure as well as to organize illegal activity, engage in illegal activity, or purchase illegal items. | Behavior Contract<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Referral to counselor/social worker<br>Parent Contact<br>Restorative Practices                              |

| BEHAVIOR CODES         | INCIDENT TYPE<br>(SUB-CODES)             | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                        | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                              |
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|                        | Technology:<br>Infrastructure            | 3     | Hacking, modification, or damage of the technology infrastructure of the district such as the wireless network and servers. Attempts to breach secured electronic information or resources. | Behavior Contract<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices                                                                                             |
| Theft                  | Theft: Personal<br>Property              | 2     | Entering an individual's personal space or property (desk, bag, purse, locker, car etc.) to take an item of value                                                                           | Behavior Contract<br>Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution                                                   |
|                        | Theft: School<br>Property                | 3     | Stealing materials belonging to the school                                                                                                                                                  | Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School<br>Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution                                                  |
| Threat<br>Communicated | Threat:<br>Communicated to<br>Individual | 3     | Communication of a threat through any form (included but not limited to verbal, non-verbal, social media, written)                                                                          | Apology<br>Behavior Contract<br>Class Removal<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices Peer<br>Mediation<br>Safety Plan Developed<br>Threat Assessment |



| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)                        | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                          | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                           |
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|                | Threat:<br>Communicated to Group                    | 3     | Communication of a threat through any form (included but not limited to verbal, non-verbal, social media, written)                                                                                                                            | Apology<br>Behavior Contract<br>Class Removal<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices Peer Mediation<br>Safety Plan Developed<br>Threat Assessment |
|                | Threat:<br>Communicated with Access to Weapon       | 3     | Communication of a threat including mention of weapon through any form (included but not limited to verbal, non-verbal, social media, written)                                                                                                | Conference with student<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Safety Plan Developed<br>Parent Contact<br>Referral to counselor/social worker<br>Threat Assessment                                                                                                                                                                   |
| Tobacco        | Tobacco: In the presence of use and/or distribution | 2     | Student is knowingly in the presence of a peer who is using and/or distributing tobacco, nicotine products, and/or vaping-related paraphernalia on school grounds and/or at school events and does not remove self when given the opportunity | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker                                                                                                                                                                                                                   |
|                | Tobacco: (ISBE) Possession and/or use               | 3     | Student is under the influence of or in possession of tobacco, nicotine, look-alike product, and/or vaping-related paraphernalia on school grounds and/or at school events                                                                    | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker                                                                                                                            |
|                | Tobacco: (ISBE) Distribution                        | 3     | Student is giving out/sharing/selling tobacco products, nicotine products, look-alike product, and/or vaping-related paraphernalia to peers on school grounds and/or at school events                                                         | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker                                                                                                                            |

| BEHAVIOR CODES                                                                         | INCIDENT TYPE<br>(SUB-CODES)                                                                                     | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | POTENTIAL RESPONSES                                                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Violence With<br/>Serious Physical<br/>Injury</b>                                   | Violence With<br>Serious Physical<br>Injury: Physical<br>Aggression (ISBE)                                       | 3     | Serious one-sided physical contact (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.) where either the offender(s) or victim(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death. Sexual violence where either the offender(s) or victim(s) require off-site professional medical attention. | Apology<br>Class Removal<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Loss of Privilege/Social Probation<br>Law Enforcement Agency Referral<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
|                                                                                        | Violence With<br>Serious Physical<br>Injury: Physical<br>Fighting                                                | 3     | Mutual physical fight where either the offender(s) or target(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death.                                                                                                                                                                                                                    | Apology<br>Class Removal<br>Conference with student<br>Expulsion<br>Loss of Privilege/Social Probation<br>Law Enforcement Agency Referral<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| <b>Violence <u>Without</u><br/>Serious Physical<br/>Injury/Physical<br/>Aggression</b> | Inappropriate<br>physical contact                                                                                | 1     | Physical contact that is not serious but is inappropriate and unwelcomed.                                                                                                                                                                                                                                                                                                                                                                                                                                              | Teacher Managed                                                                                                                                                                                                                                                             |
|                                                                                        | Violence without<br>Serious Physical<br>Injury (ISBE):<br>Physical Aggression<br>with or without minor<br>injury | 2     | Student engages in one-sided actions involving physical contact that is aggressive in nature (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.). It may include minor injury where either the offender(s) or victim(s) require school-based medical attention (not off-site professional medical attention)                                                                                                                                                                    | Behavior Contract<br>Class Removal<br>Conference with student<br>In-school and/or Out-of School<br>Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices    |
|                                                                                        | Violence without<br>Serious Physical<br>Injury (ISBE):<br>Physical Fighting<br>with or without minor<br>injury   | 3     | Mutual physical fight where the offender(s) or target(s) do not require off-site professional medical attention, regardless of intent. ("Professional medical attention" may include the school nurse but not for minor care that any staff member could provide.)                                                                                                                                                                                                                                                     | Conference with student<br>In-school and/or Out-of School<br>Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practice                                           |

| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)                                               | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | POTENTIAL RESPONSES                                                                                                                                                                                                                                               |
|----------------|----------------------------------------------------------------------------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                | Violence without Serious Physical Injury (ISBE):<br>Serious sexual contact | 3     | Serious, non-accidental, and non-consensual physical contact of a sexual nature (e.g., groping, intimating sexual acts, touching private areas, exposing other's private areas) where the offender(s) or target(s) do not require professional medical attention. ("Professional medical attention" may include the school nurse but not for minor care that any staff member could provide.). Includes any intentional contact with private areas of an individual, regardless of intent. | Behavior Contract<br>Conference with student<br>Explicit instruction of appropriate replacement behavior<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |
| Weapon         | Weapon: Possession of Minor Weapon                                         | 2     | Possession of a tool is readily capable of causing harm as determined by school administration but does not meet the state definition of a dangerous weapon. This could include pocket knives with blades less than 2.5 inches                                                                                                                                                                                                                                                             | Behavior Contract<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Safety Plan Developed<br>Search of student and/or locker                                        |
|                | Weapon: (ISBE) Possession of Dangerous - Other                             | 3     | Student possesses dangerous weapon or realistic-looking fake dangerous weapon (does not include firearms)<br>A device, instrument, material, or substance that is readily capable of causing death or serious bodily injury, except a firearm.                                                                                                                                                                                                                                             | Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Safety Plan Developed<br>Search of student and/or locker                                                            |
|                | Weapon: (ISBE) Possession of Dangerous - Firearm                           | 3     | Possession of firearm on school grounds that is used for or readily capable of causing death (includes handgun, rifle, shotgun, multiple firearms)                                                                                                                                                                                                                                                                                                                                         | Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Safety Plan Developed<br>Search of student and/or locker                                                                                                   |

### **Explanation of Disciplinary Consequences**

#### **Warning**

A teacher/administrator/student conference may be held in hopes of eliminating further consequences.

#### **Lunch Restrictions/Isolated Lunch Detentions**

Lunch restrictions/isolated lunch detentions are served during the student's lunch period with staff supervision. Students will be permitted to get their lunch and then report to the office for the remaining lunch period. Lunch restrictions/isolated lunch detentions are assigned in cases of first time or infrequent misconduct of a lesser nature. The staff member will inform the student, and when appropriate, will call home.

#### **Before or After School Detentions**

Detentions are assigned in cases of serious misconduct and/or frequent misconduct of the same nature. A detention must be processed through the administration. A detention may occur before school or after the school day. Absence on the day of a detention will cause the detention to be served on the next school day. Students and parents will be notified in writing at least one day in advance of the day assigned. Parents are

responsible for providing transportation. Transportation inconveniences are not a valid excuse for missing a detention. Failure to appear for an assigned detention may result in additional detention and/or parent phone conference.

### **Behavior Contracts**

An administrator may write a behavior contract to provide a more structured setting for a student in hopes of eliminating inappropriate and unacceptable behaviors.

### **Restorative Practices and Interventions**

The purpose of restorative practices is to engage students in an educational process including reflection, restoring the environment, and repairing relationships. Such interventions may include checking in with a teacher, administrator, or other staff member, targeted intervention groups with the counselor or social worker, peer mediation, peer mentoring, adult mentoring, reflection, apology, restorative projects such as reading articles, cleaning, or community service.

### **In-School Suspension**

Students will be in a supervised location working on classroom assignments. Any disruption will result in additional disciplinary action.

### **Out-of-School Suspension**

A student who has been suspended from school will not be readmitted to school or to classes without a parent conference. Students may not participate in or attend after school, co-curricular, or extra-curricular activities while under suspension. At the time of a suspension the student will remain in the office until a parent or their designee comes to pick up the student from school.

A suspension may not exceed ten school days. Prior to a suspension, a student will be advised of the reason for the proposed suspension and afforded an opportunity to present information on their own behalf. It must be determined that the student is guilty of noncompliance with the school rule of the conduct charged, and that suspension is reasonably justified. Parents will be given prompt notice of the suspension and the reason thereof.

A suspended student shall have the opportunity to make up any assignments and tests missed during the suspension period. The school will provide work for the student so that future learning is not affected by the suspension. A student will receive credit for these assignments.

Parents have a right to request a review before the Board or an appointed hearing officer.

### **Right to Review Suspension**

The Appeals process must follow these steps:

- A. Review of suspension with Building Principal
- B. Review of suspension with Board of Education or designee appointed by the Board

Board Policy [7:200](#), *Suspension Procedure*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### **Expulsion**

Expulsion shall take place only after the parents have been requested by registered or certified mail to appear at a meeting of the Board, or to meet with a hearing officer appointed by the Board to discuss their child's behavior.

The request shall include:

1. Details regarding the specific act of gross disobedience or misconduct resulting in the recommendation for expulsion;
2. The time, date, and place of the hearing;
3. A brief description of what will happen during the hearing;
4. A list of the student's previous suspensions;
5. A statement indicating that the School Code allows the Board to expel a student for a definite period of time not to exceed two calendar years;
6. A statement regarding the interventions offered to the student;

7. A statement as to whether the student poses a continued risk of harm to other students, staff, or the community; and
8. A request that the student or parent inform the District if the student will be represented by counsel at the hearing.

During the hearing, the student and the student's parent(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified on behalf of the administration, and otherwise present reasons why the student should not be expelled. After presentation of evidence, the Board shall decide the issue of guilt and take such action as it deems appropriate. If the Board decides to expel the student, the written expulsion decision will detail the specific reasons why removing the student from the learning environment is in the best interest of the school, as well as the rationale for the duration of the expulsion. If a hearing officer is appointed by the Board, the hearing officer shall provide a written summary of the evidence heard to the Board. A student may be readmitted to school after expulsion by official action of the Board. Such reinstatement should occur only after the Board, Building Principal, and Superintendent or Associate Superintendent are satisfied that the student intends to correct the situation which led to expulsion.

Board Policy [7:210](#), *Expulsion Procedure*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## **EDUCATIONAL PROGRAMS**

### **English Learners**

District 158 provides programs to meet the needs of students whose native language is a language other than English. Opportunities are offered to support the growth of English language skills and academic skills for students so they may achieve at high levels in academic subjects and meet the same challenging State standards expected of all students.

- ***Transitional Bilingual Education (TBE)***

At attendance centers with more than 20 students who speak the same language and qualify for English Learner services, the District is required to establish a Transitional Bilingual Education Program (TBE) for those students. The TBE program is for English language learners who have not reached the language proficiency criteria required by the State. Students receive explicit language instruction in the four domains: listening, speaking, reading and writing. This program provides instruction in the student's native language to facilitate the transition into English, and helps students acquire the concepts in the core academic subjects and acquire English skills at the same time.

- ***Transitional Program of Instruction (TPI)***

At attendance centers with less than 20 students who speak the same language and qualify for English Learner services, the District will implement a Transitional Program of Instruction (TPI). The TPI program is an English program that serves identified English learners by providing a full-time teacher certified to provide supplementary instruction for all content area instruction. The program integrates English-as-a-second-language instruction with subject-matter instruction that focuses not only in learning a second language, but also using that language as a medium to learn mathematics, science, social studies, or other academic subjects. The classes count toward graduation requirements.

- ***Two-Way Dual Language***

For our Spanish speaking English Learners, we implement the dual language two-way model. The Spanish Dual Language program is made up of approximately half Spanish-speaking students and half English-speaking students. Students have access to a specially trained bilingual teacher. Students are integrated for instruction so that both groups of students serve in the role of language model and language learner at different times. The goal of the Dual Language program is to develop bilingualism, biliteracy, academic achievement, and cross-cultural competencies for students.

## Parent Advisory Committee for English Learners

Parents of English learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Program's Parent Advisory Committee.



### Field Trips

We encourage all students to participate in field trips. We believe the whole world is a classroom and many sound educational activities that support the curriculum are best appreciated by actually visiting specific sites. Any admission fee and a prorated cost for transportation are assessed and payable prior to the trip. Occasionally a lunch stop is scheduled at a fast food restaurant and may be part of the fee. Students always have the option to bring a sack lunch if they so desire. Permission slips will be required and parents will be given appropriate time to complete the form and pay the fee.

## Gifted and Talented Program

Formal identification of eligibility for the Gifted and Talented Program starts at the end of grade 2. Students in grades 3-5 may be screened based on a request from the teacher or parent. Both objective and subjective measures are used for identification. Students are placed in the program based upon Standardized test scores in math, reading and language arts, teacher input and Student Ability Index (SAI) scores. These measures are placed on a matrix for final selection. Students selected for the Gifted and Talented Program are placed with a teacher who has formal gifted training or experience with gifted students whenever possible.

The program is based on the Consultation Model. Consultation is a collaborative problem solving process between the teacher(s) and coordinator(s) through a sharing of expertise with the ultimate goals of better serving students. This model is based upon best practice in the field of Gifted Education.

## Home and Hospital Instruction

A student who is absent from school, or whose physician, physician assistant or licensed advanced practice registered nurse anticipates the student's absence from school, because of a medical condition may be eligible for instruction in the student's home or hospital.

Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from a physician, physician assistant, or licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

## Library Resource Center

The Library Resource Center (LRC) provides materials that support both the mission and the curriculum of the District. Students receive instruction on the use of the LRC, information on available books and resources, and opportunities to check out materials. LRC visits vary depending upon the building and grade level, but generally occur at least once per week.

Books are checked out for one week and may be renewed two to three times (if the book is not on hold). Fines are not charged for late books; however students are not allowed to check out additional materials until late books have been returned. Overdue notices, including the replacement cost of the book, will be sent home with students when a book is two or more weeks overdue. If the book is lost or damaged, the student will be asked to pay for the replacement cost of the book before additional materials may be checked out. Should the book be found later, a refund will be issued up to one year from payment, assuming the book is in good condition.

Parents, employees, students, and community members who believe that library media program resources violate rights guaranteed by any law or Board policy may file a complaint





using the procedure described in Board Policy [2:260](#), *Uniform Grievance Procedure*. Individuals who would like to submit feedback and/or complaints about the school's library media resources should complete and submit the [Library Media Resource Objection form](#).

Board Policy [6:230](#), *Library Media Program*, is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847)659-6158.

### **Multi-Tiered Systems of Support**

Multi-Tiered Systems of Support (MTSS) is a multi-tier approach for early identification and support of students with learning and behavior needs. The MTSS process begins with high-quality instruction and universal screening of all students. Students with identified needs are provided with interventions at increasing levels of intensity to accelerate their rate of learning. These interventions may be provided by a variety of personnel, including general education teachers, special educators, paraprofessionals, and specialists. Progress is closely monitored to assess both the learning rate and level of performance of individual students. Educational decisions about the dynamics, intensity and duration of interventions are based on individual student response to instruction. MTSS is designed for use when making decisions in both general education and special education, creating a well-integrated system of instruction and intervention guided by student outcome data.

The State of Illinois provides districts and schools with a framework for using MTSS to determine a student's eligibility for and entitlement to special education services. Effective, research-based core instruction, interventions, and assessment plays a critical role in this process and data from the core curricula and instruction, as well as interventions, are used in the eligibility determination process. If the intervention plan shows the student demonstrates performance discrepancy as indicated by national, state and local assessments AND does not demonstrate educational progress through those established national, state or local norms, the team will then refer the student to the Individual Problem Solving Team to discuss the process of special education entitlement.



### **Physical Education**

Physical education is taught in all grades and promotes the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle.

All students will be expected to participate in PE except those who have a written doctor's excuse. Normally a student who provides a note from a parent can be excused from PE for up to three days. After three days, a doctor's note must be provided. An excuse from PE class applies to recess as well. A parent may request that a student be excused from physical activity in PE during a period of religious fasting by notifying the physical education teacher in writing.

We are asking all students in grades K-5 to purchase gym shoes exclusively for use during PE class.

### **School Wellness**

District 158 promotes student wellness, including good nutrition and physical activity, throughout the educational program, school activities, and meal programs. Schools will foster the positive relationship between healthy nutrition, physical activity, and the capacity of students to develop and learn. In addition, schools will support and promote an active lifestyle.

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board Policy [4:120](#), *Food Services*, (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

### **Section 504**

Students with disabilities who do not qualify for an Individualized Education Plan (IEP) under the Individuals with Disabilities Education Act and Illinois School Code may qualify for services under Section 504 of the Rehabilitation Act of 1973 if the child: (1) has a physical or mental impairment that substantially limits one or

more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment. Any parent who is deaf or does not typically communicate using spoken English and who participates in a Section 504 meeting with a District representative shall be entitled to the services of an interpreter. Parents seeking information about Section 504 rights and services should contact the Assistant Principal at their child's school.

## **FOOD SERVICES, CAFETERIA EXPECTATIONS, AND RECESS**

### **Food Services Staff**

The Food Services Department is made up of a team of food and nutrition professionals dedicated to students' health, well-being and their ability to learn. We support learning by promoting healthy habits for lifelong nutrition and fitness practices.

Meals, foods and beverages sold or served at schools meet state and federal requirements which are based on the USDA Dietary Guidelines. We provide students with access to a variety of affordable and appealing foods that meet the health and nutrition needs of students. All items are prepared and served by qualified child nutrition professionals.

### **Free and Reduced-Price Food Services Eligibility Criteria and Selection**

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines and family-size income standards set annually by the U.S. Department of Agriculture. Those who feel they are in need are encouraged to complete the online [Application for Free and Reduced Meals](#) form. Eligibility requirements, the application process and other required information is made available through a secure, private, online form. Individuals who do not have access to a computer or are unable to apply online may pick up an application at the District Administrative Office. Once the application is processed, the parent(s) will receive a notification letter regarding eligibility status.

### **Breakfast and Lunch Menus**

Monthly menus and meal prices are available on the [Food Services](#) webpage. Please visit the Food Services webpage to view menus, nutrition, fitness, and education information, the [School Wellness Plan](#), or for information regarding prepayment options.



**Breakfast:** Students are offered a complete meal that includes milk, grains and/or meat alternatives, and fruits that meet federal guidelines.

**Lunch:** Students are offered a complete meal that includes milk, grains, meat and/or meat alternatives, fruits, and vegetables that meet federal guidelines. Additional items are offered at a la carte pricing based on grade level.

### **MySchoolbucks**

District 158 schools offer [MySchoolBucks](#) as a convenient method to pay for student meals. This online payment service provides parents with a quick and easy way to add money to your child's meal account by using a credit/debit card or electronic check wherever you have Internet access.

By creating a secure online account, parents can experience the benefits of using MySchoolbucks by taking advantage of some of its popular features:

- Spending History – View a seven day history of your child's purchases.
- Low Balance Email Notification – Receive email notification when your child's account balance is low.
- SmartPay – Set accounts to automatically replenish.
- Expired Credit Card Notification – Receive email notification prior to credit card expiration.
- Multi Student Funding – Fund multiple children at the same time.
- Spending Limit Settings – Set daily and weekly spending limits for your child by calling the Director of Food Services at (847) 659-6154.



## **Purchasing Food**

District 158 uses an electronic system for purchasing lunch which requires all students to use their ID card to make food purchases in the cafeteria. Parents may add funds to the student's lunch account by creating a secure online account at [MySchoolbucks.com](http://MySchoolbucks.com) (funds may take 24 to 48 hours to be available in the students' account) or by sending cash or a check (made payable to Huntley Community School District 158) to the student's teacher in an envelope marked with their name and student ID number. The cafeteria staff will place these payments in the student's lunch account.

## **Snacks and Lunches from Home**

Snacks and lunches from home should be nutritious. Candy and pop are discouraged.

## **Cafeteria Expectations**

Students are expected to cooperate with the following procedures:

1. Deposit all lunch litter in the garbage cans provided.
2. Return all trays and utensils to the dishwashing area.
3. Leave the table and floor around the area in a clean condition for others.
4. Cafeteria lines will move with order and efficiency if all students have their lunch card with them and are patient and polite while waiting their turn.
5. Be considerate of others.

## **Outdoor Recess**

When weather conditions permit, students will go outside to recess if the wind chill temperature is greater than 15° F. Please ensure your child is dressed appropriately.

Students recovering from a cold or illness related absence may stay inside during recess for up to three days, provided they bring a note from home. After three consecutive days, a doctor's note is required. If your child is to be excused from Physical Education for an injury or illness, your child's outside recess will be modified.

## **Peaceful Playground**

District 158's elementary schools promote positive student interaction, bullying prevention, and enhance learning through the use of the Peaceful Playground program. Children learn cooperation through Peaceful Playground games and strategies at the start of the year.

## **Recess Behavior Expectations**

- Respect others and play safely
- Follow Peaceful Playground guidelines for conflict resolution
- No chasing, wrestling or play fighting
- Only handball games allowed
- Respect playground equipment



## **HEALTH SERVICES**

### **Health Office Staff**

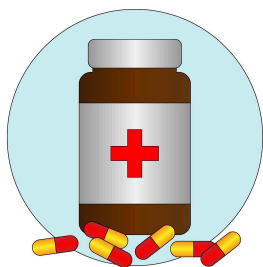
The health program is designed primarily to maintain health and prevent serious injury or illness. A Registered Nurse is employed by the District in each school to be on duty when children are present during school hours. Except in emergencies, students need a pass from their teacher to visit the Health Office. If the nurse is not there or the Health Office is closed, the student should report to the Main Office.

### **Accident, Illness or Injury Procedure**

When a student becomes ill at school, the student may visit the Health Office. The nurse will assess the seriousness of the illness or injury and administer first aid. If warranted, parents will be notified. Possible outcomes after being assessed by the nurse, the student: (1) may return to class, (2) may be picked up by the parent, or (3) may be sent to the hospital via EMS.

If the student has a fever of 100.4° F or greater, the student **MUST** be picked up from school. Other situations where a student must be picked up from school include, but are not limited to: vomiting, diarrhea, open lesions that cannot be covered, lethargy, serious head injuries, undiagnosed persistent or disruptive cough, eye drainage or redness, undiagnosed or new rashes, and serious limb injuries. These situations will be given a “nurse home” attendance code. Parents are required to sign their child out in the office before leaving the building.

Parents will be called to school to assist if children are incontinent and need assistance in cleaning themselves.



### **Administering Medication to Students**

Every attempt should be made to schedule medication administration outside of school hours. However, if under exceptional circumstances a child is required to take prescribed medication during school hours, all medication shall be transported to and from school by a parent. Students are not to transport or have medications in their possession except for the self-administration of diabetes medication, asthma medication, or epinephrine auto-injectors, as outlined below. The nurse, principal, or designee will administer the medication in compliance with the following regulations:

#### **Prescription Medication**

- A [Request for Administration of Medication Form](#) signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
- The original prescription bottle must be brought to school by the parent. Students may NOT carry the medication to school.
- The prescription bottle label must contain the student's name, name of medication, time to be administered, dosage, possible side effects and termination date of administering the medication.
- Except for diabetes medication, asthma medication, and epinephrine auto-injectors maintained by students authorized to self-medicate, all student prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

#### **Non-Prescription Medication**

- A [Request for Administration of Medication Form](#) signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
- Some non-prescription medications may be supplied by the school – please check your school for specifics.
- All medication needs to be labeled with the student's name and brought to school by a parent.
- Except for diabetes medication, asthma medication and epinephrine auto-injectors maintained by students authorized to self-medicate, all student non-prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

#### **Administration of Medical Cannabis by Parent**

The Compassionate Use of Medical Cannabis Program Act allows a medical cannabis infused product to be administered to a student on school property or on the school bus by a parent under the following guidelines:

1. The parent of a student who is a minor must be registered with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child.
2. Both the student and parent possess valid registry identification cards issued by the IDPH.
3. Copies of the registry identification cards are provided to the Health Office.
4. An [Administration of Medical Cannabis by Parent on School Property](#) form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
5. After administering the product to the student, the parent must immediately remove the product from school property.

Medical cannabis infused products include oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis on school property or on the school bus is prohibited.

The product may not be administered in a manner that, in the opinion of the District, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver pursuant to this policy is prohibited. The District may not deny a student attendance at school solely because they require administration of the product during school hours.

### **Undesignated Asthma Medication**

Public Act 100-0726 (the Act) amends the school code 105 ILCS 5/22-30 and 27A-5, to include undesignated asthma medication to the other undesignated emergency medications in Illinois schools. The Act permits schools to stock a supply of asthma medication and spacers; authorizes physicians to provide school districts and non-public schools with a standing order; and gives nurses or other trained personnel the authority to provide/administer Albuterol to any person (including parents, visitors and guests) that the nurse believes in good faith is experiencing respiratory distress. Undesignated Albuterol multi-dose inhalers and spacers are available in all school health offices during school hours.

### **Undesignated Epinephrine Auto Injectors (Epi-Pens)**

The Emergency Epinephrine Act, P.A. 97-0361 (the Act) became law in Illinois in 2011. The Act permits schools to stock a supply of Epinephrine Auto-Injectors, authorizes physicians to provide school districts and non-public schools with a prescription to obtain the emergency auto-injectors from local pharmacists, and gives nurses or other trained personnel the authority to provide/administer the epinephrine to any person (including parents, visitors, and guests) the nurse believes in good faith is having an anaphylactic reaction. Undesignated Epi-Pens are available in all schools during school hours. The standing order and emergency auto-injectors are kept in the Health Office.

### **Undesignated Opioid Antagonists**

Illinois School Code (105 ILCS 5/23-30(f)) and Board Policy [7:270](#), *Administering Medicines to Students*, permits schools to maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. Opioid antagonist means a drug that binds to opioid receptors, including, but not limited to, naloxone hydrochloride (Narcan) or any other similarly acting drug approved by the U.S. Food and Drug Administration. A nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe that person is having an opioid overdose.

A copy of Board Policy [7:270](#), *Administering Medicines to Students*, is available on the District's website.

Huntley District 158 and its employees and agents, including the physician, physician assistant, or advance practice nurse providing the standing protocol or prescription for School District Supply of Undesignated Medications, shall incur no liability or professional discipline, except for willful and wanton conduct, as a result of any injury arising from the administration of undesignated medication, including, but not limited to, asthma medication (inhaler), epinephrine auto injectors (Epi-Pen), diabetes medication (glucagon), or opioid antagonists, regardless of whether authorization was given by a student's parent/guardian, the student's physician, physician assistant, or advance practice nurse.

### **Self-Administration of Medication**

Students are permitted by law to carry and self-administer diabetes medication, asthma inhalers, and epinephrine auto-injectors, where appropriate. The parent must sign a statement acknowledging that the District shall incur no liability as a result of any injury or claim arising from the self-administration of the medication or use of an epinephrine auto-injector regardless of whether authorization was given by the student's parent or by the appropriate medical official, and that the parent will indemnify and hold harmless the school district and its employees and agents against any such claims.

## Asthma Medication

Students may carry and self-administer their own asthma inhaler. However, most parents of elementary aged students usually prefer the nurse monitor the student's use of the inhaler.

- If the parent would like their child to carry their own inhaler, the parent must provide:
  - Written authorization through the [Request for Self Administration of Asthma Medication](#) form signed by the parent, submitted annually at the beginning of the school year.
  - A prescription label with the name of the medication, the prescribed dosage and the time(s) or circumstances under which the medication is to be administered.
- Please also provide an [Asthma Action Plan](#) form completed by the student's physician and submitted every year at the beginning of the school year.

## Diabetes Medication

Students may carry and self-administer their own diabetes medication. However, most parents of elementary aged students usually prefer the nurse monitor the student's diabetes.

- If the parent would like their child to administer the medication and glucose test independently, the parent must provide:
  - Written authorization through the [Request for Self Administration of Diabetic Insulin and Glucose Testing](#) form signed by the parent documenting that student has been instructed in the use and self-administration of the medication and glucose meter, AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
  - A prescription label with the name of the medication, the prescribed dosage and the time(s) or circumstances under which the medication is to be administered.

## Epinephrine Auto Injectors (Epi-Pens)

Students may carry and self-administer an Epi-Pen. However, most parents of elementary aged students usually prefer the Epi-Pen to be kept in the Health Office.

- If the parent would like their child to carry and self-administer their own Epi-Pen, the parent must provide:
  - Written authorization through the [Request for Self Administration of Anaphylactic Medication](#) form signed by the parent documenting that student has been instructed in the use and self-administration of the anaphylactic medication, AND *signed by the medical doctor*, renewed annually at the beginning of the school year.

If a student requires assistance with their Epi-Pen during a severe allergic reaction, a nurse or other trained staff member may administer the Epi-Pen.

## Anaphylaxis Prevention

While it is not possible for the school or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management in order to reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. Parents and students who desire more information may contact the School Nurse.

Board Policy [7:285](#), *Anaphylaxis Prevention, Response, and Management Program*, is available on the District's website or a copy can be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## Communicable Diseases

Please notify the Health Office as soon as possible if your child contracts any contagious disease. If such a disease is contracted, the child must be excluded from school. Communicable diseases such as chicken pox, German measles, impetigo, influenza, measles, mumps, scarlet fever, infectious mononucleosis, norovirus, coronavirus, and strep throat are contagious before they reach a stage where they can be recognized and diagnosed. Certain communicable diseases will require a doctor's release for the student to re-enter school or may require documentation from the



County Department of Health to re-enter school or school related activities. Please check with the school Health Office for specifics.

### **Concussions**

If a student sustains a concussion, please notify the Health Office. The school will support a student with a concussion working with the student's physician and by providing a Return-to-Learn protocol. The student will check in with the nurse daily to evaluate symptom severity.

The Illinois Department of Public Health (IDPH) has adopted the U.S. Centers for Disease Control and Prevention's (CDC) *Heads Up* campaign brochures which include concussion fact sheets for parents available on the [IDPH website](#).

If an accident or illness merits being excused from school and/or physical education or recess, a doctor's note is required that specifies when the student may return to normal activity. **The nurse will not be able to write a note to excuse the student from PE or recess.** A physician's release to return to PE and/or recess is required whenever a doctor's note has been issued for a concussion or other reason.

### **Emergency Contact Information**

There are times when a student's illness or injury may require transportation to the hospital. The local rescue squad will transport the student to the appropriate medical facility. Every attempt will be made to notify the parent before transport. In order to contact parents quickly, it is required that we have complete and current information in PowerSchool on the following items:

- Your home address and telephone number
- Working status of parent(s), including the name of the company, the address and phone number where you can be reached
- The name and phone number of a neighbor, friend, or relative who is willing to attend to your child in an emergency.

It is the responsibility of the parent to notify the Registration Department at [studentupdate@district158.org](mailto:studentupdate@district158.org) of any changes in the aforementioned items.

### **Epilepsy or Seizure Disorder**

Parents of students who are diagnosed with epilepsy or a seizure disorder must submit a [Seizure Action Plan](#) at the beginning of each school year.

### **Life-Threatening Food Allergies or Life-Threatening Chronic Illnesses**

State law requires District 158 to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and State rules.

Parents of students with food allergies should provide a [Food Allergy Emergency Action Plan and Treatment Authorization form](#) completed by the student's physician and submitted every year at the beginning of the school year.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your child has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the support needed for your child to access their education effectively.

While not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504, we may be able to appropriately meet a student's needs through other means.

### **Physical Examination and Immunization Requirements**

In accordance with the Illinois Department of Public Health (IDPH) and the Illinois School Code, physical examinations are required for all students entering Kindergarten, sixth grade and ninth grade, and students transferring from out-of-state. Physicals are also required for students participating in interscholastic sports. The [Illinois Certificate of Child Health Examination](#) (school physical) form must include a record of all immunizations the child has received.

Every child who enters Preschool, Kindergarten, sixth or ninth grade and every child who enters an Illinois school for the first time, irrespective of grade, must present evidence of immunization as prescribed by the rules and regulations of the Illinois Department of Public Health (IDPH) and the Illinois State Board of Education (ISBE).

Students failing to meet the required immunizations against measles, tetanus, diphtheria, poliomyelitis, varicella, pertussis (whooping cough), meningitis, rubella, mumps, and Hepatitis B, will be excluded from all District schools. There are two exceptions to this State law:



- Children whose parents object to immunizations on religious grounds must present the IDPH's [Religious Exemption to Required Immunizations/Examinations](#) form to the Superintendent or designee. Upon receipt of the form, the Superintendent or designee shall immediately inform the parent of exclusion procedures if there is an outbreak of one or more diseases from which the student is not protected.
- Per Illinois School Code, if the physical condition of the child is such that any one or more of the immunization agents should not be administered on medical grounds, the examining physician responsible for the performance of the health examination shall endorse such fact upon the health examination form.

**All physical and immunizations must be submitted on the [Illinois Certificate of Child Health Examination](#) (school physical) form prior to the first day of school or students will not be allowed to attend school.**

### **Dental and Vision Exam Requirements**

A [Dental Exam](#) form must be provided to the Health Office before May 15 of the current year for students in Kindergarten, second, sixth, and ninth grades. A [Vision Exam](#) form must be provided to the Health Office for students entering Kindergarten or transfer students entering Illinois schools for the first time. A student may be exempt from the dental or vision examination requirements if the student's parent shows an undue burden or lack of access to a dentist or qualified physician/optometrist.

### **Restrictions for Activity, Physical Education, or Recess**

At times, individual students may require special restrictions to their activity level due to a medical condition. Restrictions for activity, physical education class, or recess need to be submitted by a medical physician and must specify the amount of time the student is restricted from participation. Please note any physician directives for activity restrictions need to be reviewed and resubmitted each school year.

### **When To Keep Your Child at Home**

Please keep your child at home during an illness to decrease the number of students who are exposed to the illness. Students who have been running a fever (100.4° F or greater) should be kept home fever-free for 24 hours before they return to school unless guidelines from the CDC or IDPH increase this timeframe. Students should also remain at home for 24 hours after vomiting has stopped and the student can tolerate a solid diet, and/or until diarrhea-free for 24 hours.

## **INTERNET**

### **Access and Use**

All use of the District's electronic networks shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or prohibited behaviors by users. However, some specific examples are provided. **Failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or legal action.**

### **Privileges**

Use of the District's electronic network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges, disciplinary action, and/or appropriate legal action. The technology administrator will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. The decision of the technology administrator is final. The



technology administrator will work with the building administrator and the building administrator will deal directly with the violator.

### **Terms and Conditions for Internet Access**

The term electronic networks includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-issued Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networks or to any District-issued online account from any computer or device, regardless of location;
3. District-owned or District-issued computers, laptops, tablets, phones, or similar devices.

### **Acceptable Use**

Access to the District's electronic network must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use. Use of the Internet, email, and other communication and collaboration tools to enhance productivity and enhance student learning is encouraged.

If students have been provided with a 1:1 technology device, the following are guidelines for the expectation of using technology responsibly:

- a. Bringing a charged device to school every day;
- b. Storing the device in the provided case when not in use;
- c. Moving safely through the hallway while carrying the device;
- d. Respecting the property and privacy of others by not using another student's device or account;
- e. Using the device, app, and other information resources to support learning, complete school assignments, and gain understanding of how technology works; and
- f. Using the Internet to gather information related to school, and to communicate with other students, teachers, and experts as it relates to school work.

### **Unacceptable Use**

Staff and students are responsible for their own actions and activities involving the use of computers and the network. Some examples of unacceptable uses include, but are not limited to, the following:

- a. Using the electronic networks for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any State or federal law;
- b. Using the electronic networks to engage in conduct prohibited by Board Policy;
- c. Unauthorized downloading of software or other files, regardless of whether it is copyrighted or scanned for malware;
- d. Unauthorized use of personal removable media devices (such as flash or thumb drives);
- e. Downloading of copyrighted material for other than personal use;
- f. Using the electronic networks for private financial or commercial gain;
- g. Wastefully using resources, such as file space;
- h. Hacking or attempting to hack or gain unauthorized access to files, accounts, resources, or entities by any means;
- i. Invading the privacy of individuals, including the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature, such as a photograph or video;
- j. Using another user's account or password;
- k. Disclosing any network or account password (including your own) to any other person, unless requested by the system administrator;
- l. Posting or sending material authored or created by another without their consent;
- m. Posting or sending anonymous messages;
- n. Creating or forwarding chain letters, spam, or other unsolicited messages;
- o. Using the electronic networks for commercial or private advertising;
- p. Accessing, sending, posting, publishing, or displaying any abusive, obscene, profane, sexual, threatening, harassing, illegal, or knowingly false material;
- q. Misrepresenting the user's identity or the identity of others; and
- r. Using the electronic networks while access privileges are suspended or revoked.

## Indemnification

The user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

## Internet Safety

Internet access is limited to only those acceptable uses as detailed in these procedures. Staff members shall supervise students while students are using District Internet access to ensure students abide by the Terms and Conditions for Internet Access contained in these procedures.

Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee.

The technology administrator and Building Principal shall monitor student and staff Internet use.

## Internet and Network Security

Internet and network security is a high priority. If the user can identify a security problem on the network or Internet, the user must notify the Technology Department or Building Principal. If reported to the Building Principal, the Building Principal is responsible for notifying the Technology Department. Do not demonstrate the problem to other users. Attempts to log-on to the network or Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network. **Keep your accounts and passwords confidential and do not use another individual's account.**

## Network Etiquette

Staff and students are expected to abide by the generally accepted rules of network etiquette while using any means of electronic communication such as email, blogs, wikis, discussion boards, instant messaging, etc. These include, but are not limited to, the following:

- a. Be polite. Do not become abusive in messages to others.
- b. Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language.
- c. Do not reveal personal information, including the addresses or telephone numbers of students or colleagues.
- d. Recognize that the District's electronic networks are not private. People who operate the District's technology have access to all email and other data. Messages or other evidence relating to or in support of illegal activities may be reported to the authorities.
- e. Do not use the network in any way that would disrupt its use by other users.
- f. Consider all communications and information accessible via the network to be private property.

## No Warranties

The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

## Telephone Charges

The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, texting or data use charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

## Use of Email

The District's email system, and its constituent software, hardware, and data files, are owned and controlled by the District. The District provides email to aid students and staff members in fulfilling their duties and responsibilities, and as an education tool.

- a. The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student or staff member to an email account is strictly prohibited.





- b. Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum.
- c. Electronic messages transmitted via the District's Internet gateway carry with them an identification of the user's Internet domain. This domain is a registered name and identifies the author as being with the District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
- d. Any message received from an unknown sender via the Internet, such as spam or potential phishing emails, should either be immediately deleted or forwarded to the Technology Department. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.
- e. Use of the District's email system constitutes consent to these regulations.

### **Vandalism**

Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of malware, such as viruses and spyware.

### **Web Publishing Copyright Rules**

Copyright law and Board Policy prohibit the re-publishing of text or graphics found on the Internet or on District websites or file servers/cloud storage without explicit written permission.

- a. For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source.
- b. Students and staff engaged in producing web content must have written permission from the original producer before adding the material to their web page.
- c. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission.
- d. The fair use rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
- e. Student work may only be published if there is written permission from both the parent and student.

## **TECHNOLOGY AND ARTIFICIAL INTELLIGENCE**

### **Definition**

Artificial Intelligence is technology that enables machines to simulate human intelligence and capabilities by processing and analyzing existing information using predefined actions or recommendations.

### **Purpose Statement**

In Huntley District 158, students and educators will use relevant new technologies, such as Artificial Intelligence (AI), in structured learning experiences to support their education and prepare them for the future. The use of AI begins with human-driven questions and ends with human insight. AI will support inquiry, discovery, and reflection. We will ensure that AI tools are used responsibly and ethically to enhance learning. AI will support, rather than replace, thinking and learning and complement effective teaching methods. We will foster critical thinking, academic integrity, and access to learning while empowering students and educators.

### **Guiding Principles and Values**

Whenever students and staff use new technologies to support education, we will ensure they align with our purpose, principles, and values. In Huntley District 158, we value:

1. AI as an Educational Tool
  - AI will complement, not replace, human learning and effort, aligning with educational goals.
  - AI will support critical thinking, creativity, and problem-solving.

- Educators and students will use AI to personalize learning experiences, adapting to diverse student needs and learning styles to maximize individual growth.
- AI will streamline tasks and optimize workflows, allowing educators to dedicate more time to instruction and student engagement.
- AI will serve as an accessibility tool to support student engagement and access to curricular materials and services.

## 2. Ethical Use and AI Literacy

- Human judgment will remain central in AI-assisted decision-making.
- AI literacy will be fostered among students and educators, ensuring they understand AI's capabilities, limitations, ethical considerations, and societal impacts to enable informed and responsible use.
- AI use will uphold academic integrity, ensuring students engage ethically and authentically in their learning.
- Students will ensure that their work reflects their thinking and learning process, avoiding misrepresentation through AI-generated content.
- Students and educators will disclose AI usage when appropriate and provide proper attribution.

## 3. Data Privacy, Safety, and Equitable Access

- Student data privacy and online safety will be prioritized and adhere to relevant laws, including SOPPA, FERPA, COPPA, and CIPA.
- All students will have equitable access to AI tools and resources.
- AI tools will be developmentally appropriate for students.
- Students and educators will understand how AI interacts with their data/information and comply with school and district policies and guidelines.

## 4. Oversight and Continuous Improvement

- AI tools will be carefully evaluated and implemented to align with educational goals.
- The district will develop and regularly refine clear guidelines and protocols for AI use.
- The district will establish processes for ongoing monitoring and auditing of AI usage to ensure adherence to these principles and address potential misuse.
- The district will foster collaboration among educators, students, families, and the community in selecting, implementing, and evaluating AI tools and strategies.
- Students and educators will engage in training on AI tools, including their benefits, risks, and best practices.

## AI Guidelines for Students

Artificial Intelligence (AI) can be a powerful tool to support student learning, but it's important to understand when and how it's appropriate to use. Huntley 158 has established clear AI Usage Guidelines to help students and teachers navigate expectations for assignments, assessments, and projects.

All assignments will fall under one of three categories in which teachers will provide guidance on the appropriate level of student use:

- **No Use (Default):** AI tools are not allowed. All work must be original and created without assistance.
- **Limited Use:** AI can be used only for specific purposes such as brainstorming, editing, or tasks defined by your teacher. All AI use must be clearly cited.
- **Integrated Use:** You may use AI tools freely with teacher approval, as long as you follow academic integrity practices and provide a rationale for your use.

[Click here](#) to view the full Huntley 158 AI Guidelines for Students Document.

## **SAFETY AND SECURITY**

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. As such, District 158 has developed and maintains a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement, fire officials, and emergency medical services personnel;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

### **Campus Resource Officers**

District 158 has established a Campus Resource Officer (CRO) program in partnership with the Algonquin, Huntley, and Lake in the Hills Police Departments. As part of an intergovernmental agreement, this partnership helps create “effective and positive school student discipline that: (1) is part of District 158’s larger effort to address school safety and climate, (2) includes proactive and restorative methods rather than only punitive, and (3) is clear, consistent and equitable.”

Each CRO is equipped with a body worn camera as provided by law in accordance with Police Department policies. The CRO’s body worn camera will not record during the school day unless and until the CRO has reason to believe that a crime has been or is in the process of being committed. Further, in the event a CRO is in a hostile situation or perceives that a complaint will be raised, at the CRO’s discretion, the body worn camera can begin recording.

### **Emergency Procedure Terms**

- **Lockdown:** A lockdown is declared when, in the opinion of an administrator, Campus Resource Officer, or staff member, a situation exists that threatens the safety of students and staff and requires them to take appropriate protective action – locking down in a classroom, hiding from the danger or safely getting out of the building.
- **Hold in Place and Teach:** This protocol is enacted when there is a situation *inside the building* that requires immediate action for all persons to remain in place. It is non-life threatening to the general population and to the school.
- **Secure the Building and Teach:** This protocol is enacted when there is a situation *outside the building* that requires all persons to remain inside the school building.
- **Severe Weather/Shelter in Place:** This protocol is enacted when there is a severe weather/tornado warning indicated in the area of the school(s). All staff and students, inside or outside of the school, will be advised to move to their designated safe areas within the school.

Should a severe weather/tornado warning occur at dismissal time, students will be kept in the building until conditions improve or an all-clear signal is issued.

In the event buses are in transit and a severe weather/tornado warning is announced, buses will go to the closest school building or predetermined location based on movement of the potential weather.

- **Tornado Watch:** A tornado watch is used when conditions are favorable for tornadoes to form.
- **Tornado Warning:** A tornado warning is used when a tornado funnel is sighted or indicated by weather radar. Shelter should be taken immediately.

## School Safety Drill Plan

In accordance with the School Safety Drill Act (105 ILCS 128/) and Board Policy [4:170, Safety](#), the following drills will be conducted:



1. Three school evacuation drills;
2. Two bus evacuation drills;
3. One severe weather/shelter in place drill;
4. One law enforcement lockdown drill.

Emergency drill procedures will be discussed with all students by their classroom teachers prior to each drill. If a parent would like to opt their child out of participating in the law enforcement lockdown drill, they must request this in writing to the Building Principal each school year.

## School Bus Safety

All students shall be provided with instruction in safe bus riding practices at least twice during each school year. The instruction shall include two emergency bus evacuation drills, as well as the operation and use of the emergency door, windows (as a means of escape), and fire extinguisher.

## Student Drop-Off and Pick-Up

In the interest of safety and security of all students and staff, please follow the pick-up/drop-off procedures specific to your school.

Vehicles MAY NOT be parked or located in the bus lanes or fire lanes at ANY TIME.  
Vehicles located in these locations may be ticketed and/or towed by the police.

## Walking or Riding Bicycles To and From School

For student safety, walking or riding bicycles to and from school is discouraged whenever possible. Students who do walk or ride a bicycle must follow all traffic laws, use designated crossings and sidewalks when available, and exercise safe practices at all times. E-bikes, motorized bicycles, and motorized scooters are prohibited on school property.

Students utilizing bicycles or non-motorized scooters must properly park and secure them in the designated bicycle rack area while on school grounds. The school district is not responsible or liable for lost, stolen, damaged, or mislaid property.

In addition, all other applicable district policies, student handbook guidelines and school expectations shall be followed.

## **SEARCH AND SEIZURE**

In an effort to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. School authorities include school liaison police officers (Campus Resource Officers).

## School Property and Equipment

### As Well as Personal Effects Left by Students

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other dangerous substances or materials, including searches conducted through the use of specially trained dogs.

### **Search of Student Accounts or Profiles on Social Networking Websites**

In accordance with the Right to Privacy in the School Setting Act, 105 ILCS 75/:

1. School officials may not request or require a student or the student's parent to provide a password or other related account information to gain access to the student's account or profile on a social networking site.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rule or policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination.

### **Searches of Students and/or Student's Personal Effects**

School authorities may search a student and/or the student's personal effects in the student's possession (purses, wallets, knapsacks, book bags, lunch boxes, etc.), when there is reasonable grounds for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or District's rules and policies.

The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction. When feasible, the search will be conducted as follows:

- Outside the view of others, including students;
- In the presence of a school administrator or adult witness; and
- By a certificated employee or school liaison police officer (Campus Resource Officer) of the same sex as the student.

### **Seizure of Property**

If a search produces evidence that a student has violated or is violating either the law or the school or District's rules or policies, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities. The student's parent(s) shall be notified of the search as soon as possible.

A copy of Board Policy [7:140](#), *Search and Seizure*, can be found on the District's website or may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## **SPECIAL EDUCATION**

### **Education of Children with Disabilities**

The District shall provide a free appropriate public education in the least restrictive environment and any necessary related services to all students with disabilities enrolled in District 158, as required by the Individuals with Disabilities Education Act (IDEA). The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed, except those children with disabilities who turn 22 years of age during the school year are eligible for special education services through the end of the school year. It is the intent of the school to ensure that students with disabilities are identified, evaluated and provided with appropriate educational services. Once a student is determined to have a disability under IDEA, an Individualized Education Program (IEP) will be developed by a team of educators along with parents.

For additional information, please contact the Special Services Department at (847) 659-6158.

### **Prioritization of Urgency of Need for Services (PUNS)**

The Illinois Department of Human Services (IDHS) maintains a statewide database known as the PUNS database (Prioritization of Urgency of Need for Services) that records information about individuals with intellectual disabilities or developmental disabilities who are potentially in need of services.

IDHS uses the data on PUNS to select individuals for services as funding becomes available, to develop proposals and materials for budgeting, and to plan for future needs. The PUNS database is available for children with intellectual disabilities or developmental disabilities with unmet service needs.

Registration to be included on the PUNS database is the first step toward receiving developmental disabilities services in this State. A child who is not on the PUNS database will not be in the queue for State developmental disabilities services.

For more information and to sign up for PUNS, see the Illinois Department of Human Services PUNS information page at <https://www.dhs.state.il.us/page.aspx?item=41131>. You may also contact the Special Services Coordinator at your child's school.

### **Services and Programs**

District 158 provides a continuum of services to students with IEPs. Every effort is made to educate the student within their home school and classroom environment. The Individualized Education Program team, including the student's parent(s) and educators, meets annually to determine the needs of the student and the least restrictive environment. Students who move into District 158 with an IEP will be provided with the services listed in the Individualized Education Program plan.

Students with IEPs are afforded safeguards and rights described in the parent guide, [\*Educational Rights and Responsibilities: Understanding Special Education in Illinois\*](#), available on the Illinois State Board of Education (ISBE) website.

Students with disabilities who do not qualify for an Individualized Education Program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Illinois law, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the student: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment.

### **Access to Classroom for Special Education Observation or Evaluation**

The parent of a student receiving special education services, or being evaluated for eligibility, is afforded reasonable access to educational facilities, personnel, classrooms, and buildings. This same right of access is afforded to an independent educational evaluator or a qualified professional retained by or on behalf of a parent or child. For further information, please contact the Building Principal.

### **Discipline of Special Education Students**

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability.

Additional information, [including laws, regulations, and guidance](#), is available at the Illinois State Board of Education (ISBE) [website](#).

### **Behavioral Interventions**

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

### **Physical Restraint, Time Out, and Isolated Time Out (RTO)**

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others, and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The school may not use isolated time out, time out, or

physical restraint as discipline or punishment, convenience for staff, retaliation, as a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited.

Additional information for parents, including [\*The Physical Restraint, Time Out, and Isolated Time Out Bill of Rights\*](#), is available on the Illinois State Board of Education (ISBE) [website](#).

### **Exemption From PE Requirement for Special Education Students**

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. The student (a) is in grades 3-12, (b) has an Individualized Education Program (IEP) that requires that special education support and services be provided during physical education time, and (c) the parent agrees or the IEP team makes the determination; or
2. The student (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education will receive that service in accordance with the student's IEP.

### **Related Service Logs**

For a student with an IEP, the District must create related service logs that record the type of related services administered under the student's IEP and the minutes of each type of related service that has been administered.

## **STUDENT PRIVACY PROTECTIONS**

### **Surveys**

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified or who created the survey.

### **Surveys by Third Parties**

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This applies to every survey: (1) that is created by a person or entity other than a district official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Parents who object to disclosure of information concerning their child to a third party may do so in writing to the Building Principal.

### **Surveys Requesting Personal Information**

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parents.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such programs.



The student's parent may: (1) inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or (2) refuse to allow their child to participate in the survey. The school will not penalize any student whose parent exercised this option.

### **Instructional Material**

A student's parent may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

### **Prohibition on Selling or Marketing Students' Personal Information**

No school official or staff member may market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term personal information means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's personal information to a business organization or financial institution that issues credit or debit cards.

A parent who desires to opt their child out of participation in activities provided herein or who desires a copy or access to a survey or any other material described herein may contact the Building Principal.

Here is a link to the District's [Student Data Privacy](#) processes and procedures.

## **STUDENT RECORDS**

The District will maintain two sets of records for each student: a permanent record and a temporary record.

### **Permanent Records**

All student permanent records are maintained for at least 60 years after the student transfers, graduates, or permanently withdraws.

A student's permanent record may include:

- basic identifying information
- academic transcripts
- attendance records
- accident and health reports
- honors and awards
- school-sponsored activities and athletics
- information pertaining to the release of this record





## Temporary Records

Student temporary records are maintained for at least five years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after five years, be transferred to the parent or to the student when the student reaches 18 years of age, graduates from high school, marries, or enters military service, whichever comes first. Such students are called *eligible students*.

A student's temporary record may include:

- family background information
- intelligence and aptitude test scores
- psychological reports
- achievement test results
- participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations
- honors and awards received
- teacher anecdotal records
- disciplinary information
- special education files
- records associated with plans developed under Section 504 of the Rehabilitation Act of 1973
- verified reports of information from non-educational persons, agencies or organizations of clear relevance to the student's education
- information pertaining to the release of this record

## Rights and Privacy Regarding Student Records

The Family Educational Rights and Privacy Act (FERPA) and the Illinois School Student Records Act (ISSRA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. **The right to inspect and copy the student's education records within 10 business days after the date the District receives a request for access.**

A parent or student 18 years of age has the right to inspect and copy their permanent record. The parent or student should submit to the Building Principal or the Official Records Custodian a written request that identifies the record(s) they wish to inspect. The Building Principal will make arrangements for access and notify the parent or student of the time and place where the records may be inspected.

These rights are denied to any person against whom an order of protection has been entered concerning a student (105 ILCS 5/10-22.3c, 105 ILCS 10/5a, and 750 ILCS 60/214(b) (15).

2. **The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, irrelevant, or improper.**

A parent or eligible student may ask the District to amend a record that they believe is inaccurate, misleading, irrelevant, or improper. They should write to the Building Principal or the Official Records Custodian, clearly identify the part of the record they want changed, and specify the reason.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise the individual of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. **The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or ISSRA authorizes disclosure without consent.**

Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would

otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill professional responsibility or contractual obligations with the District.

Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or Federal law. Before information is released to individuals, the parent or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records.

Academic grades and references to expulsions or out-of-state suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring.

Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent(s) can be identified; any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

**4. The right to a copy of any school student record proposed to be destroyed or deleted.**

Student temporary records are reviewed every four years or upon a student's change in attendance centers, whichever occurs first.

**5. The right to prohibit the release of directory information.**

Throughout the school year, the District may release directory information regarding students, limited to: name, address, grade level, birth date and place, parent names and addresses, academic awards, degrees, and honors, information in relation to school-sponsored activities, organizations, and athletics, major field of study, or period of attendance in school.

*Any parent or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the Building Principal within 30 days of the date of this notice. No directory information will be released within this time period unless the parent or eligible student is specifically informed otherwise.*

**6. The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law.**

**7. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.**

The name and address of the Office that administers FERPA is:

U.S. Department of Education  
Student Privacy Policy Office  
400 Maryland Avenue, SW  
Washington, DC 20202

## **TRANSPORTATION**

School bus transportation is an important part of each student's education experience and the Transportation Department will assist in making this experience as pleasant as possible.

It is the responsibility of the Transportation Department to design and implement routes and stops according to guidelines set forth by the Illinois State Board of Education and Illinois State Law. Decisions regarding special education students will take into account related disabilities and the student's IEP pertaining to transportation.



### **Transportation Department Staff**

The District 158 Transportation Department staff are dedicated to the service, safety and well-being of all students that it transports. Bus drivers are responsible for the students riding their buses just as teachers are responsible for the students in their classrooms. The bus driver is required to report students who violate the bus rules of proper behavior and conduct while riding the bus.

### **Bus Conduct, Expectations, and Discipline**

Every student has a right to a safe and enjoyable ride to and from school free from intimidation, threat or harassment. Bus drivers are responsible for the lives of all students on their bus and will not be required to transport any student who is a disciplinary problem. The school discipline system applies to students at the bus stop, bus loading and unloading locations, on the ride, and throughout the school day. If a student's behavior is not acceptable, the right of riding the bus may be suspended and the student may face further consequences.

#### **Bus Expectations**

- Be on time
- Walk to and away from the bus
- Find a seat immediately and remain seated
- Maintain an appropriate noise level and use appropriate language
- Keep your hands, arms, feet, and all objects inside the bus and to yourself
- Follow directions from the bus driver and other adults
- Help keep the bus clean
- Report unsafe behavior to the bus driver
- Use only approved items on the bus

#### **Bus Discipline**

The bus is an extension of the school and classroom in which all school rules, regulations and discipline policies and procedures apply.

- Transportation is a right that can be suspended.
- Each student is responsible for their behavior while on the bus and in the school bus loading and unloading areas.
- Unacceptable conduct on the school bus or at a school stop may result in a warning, detention, suspension or expulsion from school.

Should a student's bus riding privilege be suspended, it then becomes the responsibility of the parent to transport the student. Revocation of a student's bus riding privilege is not considered an exclusion, expulsion or suspension from school. Students suspended from the school bus who do not have alternate transportation to school will have the opportunity to make up missed school work for equivalent academic credit. It is the responsibility of the parent to notify the school that the student does not have alternate transportation.

#### **Bus Routes**

Students are required to ride their designated routes and get on and off at their designated stops. Students must be picked-up and dropped-off at the same location Monday thru Friday. Transportation needs to keep track of

students riding their designated routes in the event of an emergency (i.e. bus collision, lost or missing students, etc.). Due to the number of students being transported, it is not feasible to let students ride home on routes other than their designated routes.

In the event of an emergency, the parent must call the Transportation Department at (847) 659-3000 to request a change in their child's designated route. Requests for changes will be accepted or denied based on the number of students assigned to a particular bus route. If the request is approved, the Transportation Department will notify the school of the change.

### **Bus Stops**

The Transportation Department requires that students be at the bus stop five (5) minutes before the regular pick-up times. The five minutes compensates for any variance in the bus run and allows the bus to stay on schedule. When the bus comes to a stop, the students can board the bus, and it can be on its way to the remaining stops. It is important for students to be present at their designated bus stop at least five minutes before the scheduled arrival time to ensure timely pick-ups. Due to multiple circumstances, the bus may arrive three to five minutes earlier or later than the posted time.

In areas where sidewalks are provided, students need to stand a safe distance on the sidewalk away from the curb and street. In areas where sidewalks are not provided, students need to stay off the road and out of harm's way of motorists using the roadway. The private property of those living near the bus stop is to be respected.

Students waiting for the bus are not to approach the bus until the bus has come to a complete stop and the driver has opened the door. Students are to get on the bus in single file in an orderly fashion without pushing and shoving, and find a seat immediately.

When students need to cross a road before boarding or after exiting the bus, they must wait on the curb or edge of the roadway until the driver signals the student giving them permission to cross the road. Students should cross the road far enough in front of the bus (approximately 10 feet) so the driver can see the student and the student can see the driver.

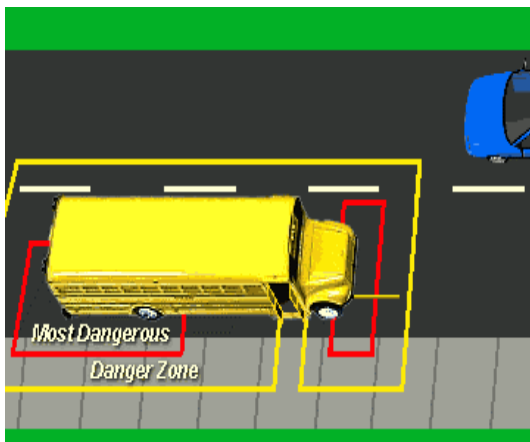
Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports of students who do not follow these guidelines.

### **Bus Drop-Off for Kindergarteners**

A parent/guardian must be present at the bus stop in order for the driver to release a Kindergarten student.

If a parent/guardian wishes to authorize the release of their child to an older sibling or other designated adult, they must submit a written request to the Transportation Department at [Transportation@District158.org](mailto:Transportation@District158.org).

If no authorized individual is present at the bus stop during drop-off, every effort will be made to contact the parent/guardian. If contact cannot be made, the student will be returned to the school, and the parent/guardian will be required to pick them up.



### **Danger Zones Surrounding School Buses**

Statistically school bus transportation is the safest means of transportation that a student can take to and from school. A student has a 150 times greater risk of being in an accident to and from school via another vehicle other than a school bus.

The area within 10 feet in the front, sides, and rear of the bus are known as the DANGER ZONE. As such, precautionary guidelines must be adhered to when students are loading and unloading.

At no time should a student walk directly alongside the bus nor should a student cross the road behind the bus. Students need to remain at least 10 feet away from the bus before loading. When unloading, students must exit and immediately step at least 10 feet away from the bus and proceed immediately to their destination.

If a student drops an item in front of, alongside of, or at the rear of the bus, the student should not retrieve the item until notifying the driver. The driver will then decide if it is safe for the student to retrieve the dropped item.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports for students not following these guidelines.

### **Electronic Recordings on School Buses**

The Board of Education has adopted a policy authorizing the use of electronic recordings on school buses when transportation is provided for a school activity.

Electronic video and audio recordings are viewed to investigate incidents reported by a bus driver, administrator, CRO, supervisor, student, or other person. They are also viewed at random.

Viewing and/or listening to electronic video and/or audio recordings is limited to CROs and District personnel. These individuals must have (1) a law enforcement, security, or safety reason, or (2) a need to investigate and/or monitor student or driver conduct. A written log will be kept of those individuals viewing the recording stating the time, name of individual viewing, and date the recording was viewed.

The content of the recordings are student records and are subject to District policies and procedures concerning school student records. If the content of a recording becomes the subject of a student disciplinary hearing, it will be treated like other evidence in the proceeding.

### **Transportation of Students with Disabilities**

All students with an IEP are provided transportation entirely at District expense. The mode of transportation will be determined via the IEP conference. A parent wishing to waive the right to District approved transportation and desiring reimbursement for such services must seek reimbursement through the State of Illinois. District 158 will not provide reimbursement for expenses incurred by the parent.



# 2026-2027

## Middle School

### Student Academic, Activities, and Athletics Handbook

**Square Barn Road Campus**  
Heineman Middle School

**Reed Road Campus**  
Marlowe Middle School



***Our learning community will educate and empower all students always***



## Huntley School District 158 Middle Schools

## Heineman Middle School

725 Dr. John Burkey Drive

Algonquin, IL 60102

(847) 659-4300 - Office

(847) 659-4311 - Attendance Line

Office Hours: 7:00 am to 3:00 pm

School Day: 7:30 am to 2:25 pm

Mr. Stephen Mogni, Principal

\_\_\_\_\_, Assistant Principal



## Marlowe Middle School

9625 Haligus Road

Lake In The Hills, IL 60156

(847) 659-4700 - Office

(847) 659-4711 - Attendance Line

Office Hours: 7:00 am to 4:00 pm

School Day: 7:30 am to 2:25 pm

Mrs. Jillian Pearce, Principal

Ms. Gabrielle Clark, Assistant Principal

Mrs. Hailey Gordon, Assistant Principal





## Schedule of Events 2026-2027

### Institute Days

August 17, 2026  
August 18, 2026  
January 4, 2027  
April 23, 2027

### Non Attendance Days - No School

November 25, 2026 (Offices Closed)  
February 12, 2027 (Offices Closed)  
March 26, 2027 (Offices Closed)

### Waived Holidays - School in Session

Veterans Day - November 11, 2026  
Casimir Pulaski Day - March 1, 2027

### Holidays - No School/Offices Closed

Independence Day - July 3, 2026  
Labor Day - September 7, 2026  
Columbus Day - October 12, 2026  
Thanksgiving Holiday - November 26-27, 2026  
Christmas Holiday - December 24-25, 2026  
New Year Holiday - December 31, 2026 and January 1, 2027  
Dr. Martin Luther King's Birthday - January 18, 2027  
Presidents Day - February 15, 2027  
Memorial Day - May 31, 2027

### SIP Early Release Days

September 22, 2026  
October 23, 2026  
December 18, 2026  
February 11, 2027  
March 2, 2027  
May 27, 2027

Middle School Dismissal at 12:30 pm on SIP Early Release Days

### School Begins

August 13, 2025

### Middle School Grading Periods

October 16, 2026 - End of 1st Quarter (41 days)  
December 18, 2026 - End of 2nd Quarter (40 days)  
March 12, 2027 - End of 3rd Quarter (46 days)  
May 28, 2027 - End of 4th Quarter (47 days)

### Parent Teacher Conferences - No School

November 23, 2026 – 9:00 am to 8:00 pm  
November 24, 2026 – 7:00 am to 12:00 pm

### Winter Break - No School

December 21, 2026 – January 4, 2027

### Spring Break - No School

March 29, 2027 – April 5, 2027

### Miscellaneous

December 18, 2026 – Last day before Winter Break  
January 5, 2027 – First day after Winter Break  
March 25, 2027 – Last day before Spring Break  
April 5, 2027 – First day after Spring Break

### 8th Grade Promotions

May 26, 2026 - Marlowe Middle School  
May 27, 2026 - Heineman Middle School

### Last Day of School

May 27, 2027

\* Thursday, May 27, 2027 will be the earliest last day of school if NO emergency days are used.

\* Friday, June 4, 2027 will be the last day of school if ALL 5 emergency days are used.

★ [2026-2027 Yearly Calendar](#)

★ [District 158 Interactive Calendar](#)



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### Handbook Disclaimer

To ensure continued compliance with federal, state or local regulations, the rules, guidelines, and Board Policies published in this handbook are subject to review and may be amended during the year without notice as necessary for the routine operation of the school or District. Any amendment(s) made during the year will be posted at [Student Handbooks](#).

Nothing in this handbook shall be construed in a manner contrary to Board of Education Policies, State, or federal law.

## **General Information**

Huntley 158 is committed to fostering a safe, welcoming, and conducive environment for all. We strive to create a space where every student is provided with an optimal learning experience and every staff member is empowered to perform at their very best.

We believe that a spirit of cooperation among students, teachers, staff, parents, and administrators is essential to cultivating a positive school climate. Through mutual respect, shared responsibility, and open communication, we create an environment that both enables and encourages excellence in education.

Within this learning community, all individuals have important rights and responsibilities that support our collective success.

### **Student and Staff Rights**

- To learn and work in an atmosphere that promotes the educational process
- To experience meaningful and engaging learning opportunities
- To be part of a school climate that is safe and free from violence and disruption

### ***Accommodating Individuals with Disabilities***

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

### ***Animals on School Property***

In order to ensure student health and safety, animals are not allowed on school property except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the Building Principal in the case of an educational opportunity for students, provided that: (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

### ***Awareness and Prevention of Child Sexual Abuse, Grooming Behaviors, and Boundary Violations***

Child sexual abuse, grooming behaviors, and boundary violations harm students, their parent, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn.

#### **Warning Signs of Child Sexual Abuse**

Physical signs:

- Sexually transmitted infections (STIs) or other genital infections
- Signs of trauma to the genital area, such as unexplained bleeding, bruising, or blood on the sheets, underwear, or other clothing
- Unusual weight gain or loss

Behavioral signs:

- Excessive talk about or knowledge of sexual topics
- Keeping secrets
- Not talking as much as usual
- Not wanting to be left alone with certain people or being afraid to be away from primary caregivers
- Regressive behaviors or resuming behaviors that the child had grown out of, such as thumb sucking or bedwetting
- Overly compliant behavior
- Sexual behavior that is inappropriate for the child's age
- Spending an unusual amount of time alone
- Trying to avoid removing clothing to change or bathe

Emotional signs:

- Change in eating habits or unhealthy eating patterns, like loss of appetite or excessive eating
- Signs of depression, such as persistent sadness, lack of energy, changes in sleep or appetite, withdrawing from normal activities, or feeling "down"
- Change in mood or personality, such as increased aggression
- Decrease in confidence or self-image
- Anxiety, excessive worry, or fearfulness
- Increase in unexplained health problems such as stomach aches and headaches
- Loss or decrease in interest in school, activities, and friends

- Nightmares or fear of being alone at night
- Self-harming behaviors or expressing thoughts of suicide or suicidal behavior
- Failing grades
- Drug or alcohol use

#### Warning Signs of Grooming Behaviors

School and District employees are expected to maintain professional and appropriate relationships with students based upon students' ages, grade levels, and developmental levels.

Prohibited grooming is defined as (i) any act, including but not limited to, any verbal, nonverbal, written or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples of grooming behaviors include, but are not limited to, the following:

- Sexual or romantic invitations to a student
- Dating or soliciting a date from a student
- Engaging in sexualized or romantic dialog with a student
- Making sexually suggestive comments that are directed toward or with a student
- Self-disclosure or physical exposure of a sexual, romantic, or erotic nature
- Sexual, indecent, romantic, or erotic contact with a student
- Failing to respect boundaries or listening when a student says "no"
- Engaging in touching that a student or student's parents have indicated as unwanted
- Trying to be a student's friend rather than filling an adult role in the student's life
- Failing to maintain age-appropriate relationships with students
- Talking with students about personal problems or relationships
- Spending time alone with a student outside of their role in the student's life or making excuses to be alone with a student
- Expressing unusual interest in a student's sexual development, such as commenting on sexual characteristics or sexualizing normal behaviors
- Giving a student gifts without occasion or reason
- Spending a lot of time with a student
- Restricting a student's access to other adults

#### Warning Signs of Boundary Violations

School and District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Examples of boundary violations include:

- Favoring a certain student by inviting the student to "hang out" or by granting special privileges
- Engaging in peer-like behavior with a student
- Discussing personal issues with a student
- Meeting with a student off-campus without parent knowledge and/or permission
- Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside of a professional role
- Transporting a student in a school or private vehicle without administrative authorization
- Giving gifts, money, or treats to an individual student
- Sending a student on personal errands
- Intervening in a serious student problem instead of referring the student to an appropriately trained professional
- Sexual or romantic invitations toward or from a student
- Taking and using photos/videos of students for non-educational purposes
- Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting
- Inviting a student to an employee's home
- Adding a student on personal social networking sites as contacts when unrelated to a legitimate educational purpose
- Privately messaging a student
- Maintaining intense eye contact with a student
- Making comments about a student's physical attributes, including excessively flattering comments
- Engaging in sexualized or romantic dialog
- Making sexually suggestive comments directed toward or with a student

- Disclosing confidential information
- Self-disclosure of a sexual, romantic, or erotic nature
- Full frontal hugs
- Invading personal space

If you believe you are a victim of child sexual abuse, grooming behaviors, or boundary violations, or you believe that your child is a victim, you should immediately contact the Building Principal, a school counselor, or another trusted adult employee of the school.

Board Policy [4:165](#), *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Video and Audio Monitoring System***

A video and audio monitoring system is in use on school buses and a video monitoring system is in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

### ***Weapons Policy***

It is the policy of District 158 to prohibit the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area.

## **Notification of Nondiscrimination**

### ***Education of Homeless Children***

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. Any homeless child shall be immediately admitted, even if the child or child's parent is unable to produce records normally required for enrollment. Board Policy [6:140](#), *Education of Homeless Children*, and its implementing administrative procedures govern the enrollment of homeless children.

### ***Equal Educational Opportunities***

Equal educational, co-curricular, and extracurricular opportunities shall be available for all students without regard to color, race,, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Any student may file a discrimination grievance by using Board Policy [2:260](#), *Uniform Grievance Procedure*, or by completing and submitting a [Formal Public Complaint form](#).

### ***Sex Discrimination Policy***

District 158 does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in employment. Inquiries about Title IX may be referred to Dr. Adam Zehr, Chief Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both.

#### **Title IX Coordinators:**

Dr. Adam Zehr  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6158  
[azehr@district158.org](mailto:azehr@district158.org)

Mrs. Karrie Baughman  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6158  
[kbaughman@district158.org](mailto:kbaughman@district158.org)

Contact information for Office of Civil Rights (OCR) is available here: <https://ocrcas.ed.gov/contact-ocr>.

District 158's sex nondiscrimination policy and grievance procedures are contained in Board Policy [2:265](#), *Title IX Grievance Procedure*, a copy of which is available in the District Administrative Office, on the District website, or by contacting one of the individuals listed above. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please contact one of the Title IX Coordinators listed above.

### ***Sex Equity Policy***

No student shall, on the basis of sex, sexual orientation, or gender-related identity or expression be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational, co-curricular, and extracurricular programs and activities. Any student may file a sex equity complaint by using Board Policy [2:260](#), *Uniform Grievance Procedure*, or by completing and submitting a [Title IX Complaint form](#). A



student may appeal the Board's resolution of the complaint to the Regional Superintendent of Schools (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

### ***Uniform Grievance Procedure***

Any individual may file a sex equity, sexual harassment, Section 504 disability, or other discrimination complaint by using the procedure described in Board Policy [2:260](#), *Uniform Grievance Procedure*, a copy of which is available in the District Administrative Office, on the District website, or by contacting any of the individuals named below.

Concerns or complaints related to potential violations should be directed to:

#### **Nondiscrimination Coordinators/Title IX Coordinators:**

|                           |                           |
|---------------------------|---------------------------|
| Dr. Adam Zehr             | Mrs. Karrie Baughman      |
| 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive |
| Algonquin, IL 60102       | Algonquin, IL 60102       |
| (847) 659-6158            | (847) 659-6158            |

#### **Complaint Managers:**

|                           |                           |                           |                           |
|---------------------------|---------------------------|---------------------------|---------------------------|
| Dr. Anna Hoyou            | Mrs. Karrie Baughman      | Dr. Deanna Gill           | Mr. Mark Altmayer         |
| 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive |
| Algonquin, IL 60102       | Algonquin, IL 60102       | Algonquin, IL 60102       | Algonquin, IL 60102       |
| (847) 659-6158            | (847) 659-6158            | (847) 659-6158            | (847) 659-6158            |

A student may appeal the Board's resolution of a complaint filed to the Regional Superintendent of Schools, and thereafter, to the State Superintendent of Education.

For concerns or complaints against District 158 or its employees other than a discrimination complaint, parents are encouraged to first contact the appropriate staff member directly. If the problem is not resolved, parents should contact the Building Principal. If the problem remains unresolved, the parent should then contact the District Administrative Office.

## **Emergency Communications**

### ***Emergency Notifications***

District 158 will send out notification alerts in critical situations, such as emergency weather closures, crisis incidents, and other incidents affecting school operations through the School Messenger/Communicate program. This system integrates with PowerSchool, and parents can manage their contact information and preferences through the PowerSchool Parent Portal. For more information, please visit the Safety and Security webpage and select "Alerts" from the dropdown menu.

### ***School Day Cancellations***

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff members, or school property. Should the need to close occur, parents will be notified via School Messenger/Communicate, the District's automated messaging system. Information will also be posted to the District 158 website at [www.huntley158.org](http://www.huntley158.org). In the event school is closed, all after-school, co-curricular, and extracurricular activities are also cancelled.

## **Enrollment Information**

### ***Birth Certificate Requirement***

Illinois law requires at registration, or within 30 days of registration, a certified copy of the student's birth certificate to be on file with the District. If a certified copy is not available at the time of registration, the District must be furnished at a minimum: the student's full legal name and date of birth. If a person enrolling a student fails to provide a certified copy of the student's birth certificate within 30 days of registration, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless the person complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall refer the case.

### ***Custody Arrangements***

In order for school personnel to be aware of any custody arrangements, please provide legal custody/divorce settlement documents to the school prior to the beginning of the school year or as situations change.

### ***Fees and Waivers***

Waiver of student fees will be granted to those students who qualify. Parents may apply for waiver of school fees by completing and submitting the [Application for Fee Waiver form](#) and proof of current income.

**Please note:** In order to be eligible for a waiver of student registration fees, applications must be received *within thirty (30) days of the date your child enters school for the current school year*. Fees will not be waived until the Application for Fee Waiver form is received, reviewed and approved. If approved, other fees incurred after the date the application is received will be eligible for a fee waiver.

Board Policy [4:140](#), *Waiver of Student Fees*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Homeless Child's Rights***

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes his or her temporary living arrangements, the parent of the homeless child has the option of either:

1. continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
2. enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

For additional information, please contact:

Karrie Baughman, D158 Homeless Liaison  
[kbaughman@district158.org](mailto:kbaughman@district158.org) or (847) 659-6178

### ***Student Transfers to and from Non-District Schools***

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the District.

## **School and Community Relations**

### ***Care Solace***

We are committed to the well-being of our students, staff and families to create a safe and healthy learning environment. In support of this ongoing commitment, Huntley 158 has partnered with [Care Solace](#) to provide an additional layer of care for our community.

If students, staff or their family members are looking for help with mental health or substance use, Care Solace can help you quickly find treatment options matched to your needs regardless of the circumstance. Care Solace is a complimentary and confidential service provided to students, staff, and their families by District 158. Care Solace's team is available 24 hours a day, 7 days per week, 365 days a year and can support you in any language.

If you would like to use Care Solace to help find a provider:

- Call 888-515-0595
- Visit [www.caresolace.com/huntley](http://www.caresolace.com/huntley) and either search on your own OR click "Book Appointment" for assistance by video chat, email, or phone.

Care Solace is not an emergency response service or mental health services provider. In the event of a life threatening emergency, please call 911. For awareness, prevention, and/or mental health support, call or text 988.

### ***Faith's Law Notifications – Employee Conduct Standards***

School districts are required to include in their student handbook notification of the District's Employee Code of Professional Conduct. These standards, in part, define appropriate conduct between school employees and students.

Board Policy [5:120](#), *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, Board Policy [4:165](#), *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and a link to the Sexual Abuse Response and Prevention Resource Guide is available on the [District website](#). Copies may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Gun-Free, Tobacco, Alcohol, and Drug-Free Zones***

All District 158 buildings and grounds are gun-free, tobacco, alcohol, and drug-free zones. Cigarettes and alternative nicotine products are not permitted. This includes all after school activities and school-related events.

### ***Mandated Reporter***

All school personnel, including teachers, administrators, and support staff members, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

### ***Pesticide Application Notice***

District 158 maintains a registry of employees and parents of students who have registered to receive written or telephone notification prior to the application of pesticides to school grounds. To be added to the list, please contact the Director of Communications and Public Engagement at (847) 659-6158.

Notification will be given before application of the pesticide. Prior notice is not required if there is imminent threat to health or property.

### ***PowerSchool***

Huntley 158 uses an internet-based student information system called PowerSchool. The PowerSchool Parent Portal gives parents access to real-time information including their child's schedule, attendance, assignments, and grades. Students also have their own accounts to access school information from home or at school.

Instructions to create a PowerSchool account, to add/link a student, along with information on the PowerSchool app and a login link is available at [PowerSchool](#). Password information for students and parents is available from the District Registration Office at (847) 659-6147.

### ***Student Voice***

At Huntley 158, we believe that student voice matters. Students offer valuable insights that help shape the learning environment. Your ideas, experiences, and perspectives will help guide decisions that impact your education.

We are committed to listening and will provide opportunities through surveys, focus groups, the Principal's Student Leadership Council (PSLC), the 5th grade ambassador program, the Student Athlete Leadership Team (SALT), one-on-one conversations with staff, the Superintendent Student Advisory Committee, the 5 Essentials or through other means throughout the year. Your voice can help drive real change, from improving daily experiences to shaping long-term goals. Your voice is not only heard in Huntley 158—it is VALUED!

### ***Sex Offender Notification Law***

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except in the following circumstances as they relate to the individual's child:

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child, such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the Superintendent or Board.

Any time a convicted child sex offender is present on school property for any reason – including the three reasons above – the individual is responsible for notifying the Building Principal upon arrival and upon departure. The convicted child sex offender must remain under the direct supervision of a school official at all times while in the presence or vicinity of children. A violation of this law is a Class 4 felony.

In addition, State law requires schools to notify parents that information about sex offenders and violent offenders against youth is available to the public on the Illinois Department of State Police (ISP) website. The ISP website contains the following:

- Illinois Sex Offender Registry, <https://isp.illinois.gov/Sor/Disclaimer>
- Illinois Murderer and Violent Offender Against Youth Registry, <https://isp.illinois.gov/MVOAY/Disclaimer>
- Frequently Asked Questions Concerning Sex Offenders, <https://isp.illinois.gov/Sor/FAQs>

### ***Suicide and Depression Awareness and Prevention***

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the District.

The District maintains resources on suicide and depression awareness and prevention. Much of this information, including Board Policy [7:290](#), *Suicide and Depression Awareness and Prevention*, is available on the District website and a copy may be obtained by calling the school office.

In the event of a life threatening emergency, please call **911**.  
For awareness, prevention, and/or mental health support, call or text **988**.

### ***Visitor Guidelines***

The safety and security of your children is our number one concern. In an effort to maintain a safe, disruption free educational environment for all students, we ask all visitors to use the same procedures when entering the building. The District expects mutual respect, civility, and orderly conduct among all individuals on school property or at a school event.

- All schools are accessible only via the secured main entrance (Door #1).
- All visitors to elementary and middle school buildings must press the call button outside the front door, state their purpose for visiting, and wait to be buzzed into the building.
- All visitors must provide valid ID and be scanned into the Raptor Visitor Management System which will run an instant background check. You will be issued a visitor pass that should be worn visibly. At the conclusion of your visit, you will need to stop in at the office, sign-out and turn in your visitor's pass.
- Visitors with histories that appear on the Raptor check will be either denied access to the building, limited to conducting business in the front office, or will be provided escorted access to other parts of the building as is necessitated by circumstances and/or applicable law.
- Any person who engages in prohibited conduct may be ejected from or denied admission to school property in accordance with State law. The person may also be subject to being denied admission to school athletic or extracurricular events for up to one calendar year.
- Student Visitors - Students are not permitted to bring guests to school during the school day.

### ***Visits to Classrooms and Conferences***

- All visits to classrooms must be pre-arranged with the teacher.
- Conferences will be held outside school hours or during the teacher's conference/preparation period.
- All visitors must follow the Visitor Guidelines as outlined above.

### ***Volunteers***

Those interested in volunteering must complete a [Volunteer Registration form](#) each school year before volunteering. In keeping with District guidelines, younger siblings are not permitted to accompany volunteers during volunteer activities. We appreciate everyone's understanding.

Additional information is available on the [Volunteer](#) webpage. If you are interested in volunteering, please contact the District's Volunteer Coordinator at (847) 659-6152.

## **Parents' Rights Notifications**

### ***Annual Report Card***

Each year, the District is required to disseminate an annual report card that includes information on the District as a whole and each school served by the District, with aggregate and disaggregated information for each required subgroup of students including: student achievement on academic assessments (designated by category), graduation rates, district performance, teacher qualifications, and other information required by federal law. We encourage you to explore [illinoisreportcard.com](http://illinoisreportcard.com) to view the Illinois School Report Card for District 158 or your child's school.

### ***Assessments/Standardized Testing***

Assessments are essential to a student's learning experience as they assist in providing information for determining individual student achievement and instructional needs, curriculum and instruction effectiveness, and school performance measured against District student learning objectives and statewide norms. Testing includes local assessments and State assessments as required by federal law.

### ***Local Assessments***

| Assessment              | Purpose                                                                                                                                      | Dates                |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| AimsWeb Literacy & Math | Administered to select grade 6-12 students in order to better identify specific strengths and areas of support for math and literacy skills. | Fall, Winter, Spring |
| STAR Reading and Math   | Administered to all grade K-11 students in order to better identify specific strengths and areas of support in reading and math standards.   | Fall, Winter, Spring |

## **State Assessments**

| <b>Assessment</b> | <b>Purpose</b>                                                                                                                                                                         | <b>Dates</b> |
|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <b>ACCESS</b>     | Administered to grade K-12 English Learners. Scores are used to assess progress and proficiency in English as well as determine placement in the EL program the following school year. | Winter       |
| <b>DLM</b>        | Administered to grade 3-12 students eligible for alternative assessment in the areas of reading/language arts, mathematics, and science.                                               | Spring       |
| <b>IAR</b>        | Achievement assessment for grade 3-8 students for reading/language arts and mathematics.                                                                                               | Spring       |
| <b>ISA</b>        | Achievement assessment for grade 5, 8 students for science.                                                                                                                            | Spring       |

Additional information regarding student assessments and information regarding interpreting scores is available under [Assessments](#) on the Learning & Innovation webpage.

## ***School Visitation Rights for Parents***

The School Visitation Rights Act permits employed parents, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

## ***Student Data Privacy; Notice to Parents About Educational Technology Vendors***

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as operators.

SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Illinois State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent name and student or parent contact information, username/password and student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English Language Learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- Collaboration between students, school personnel, and/or parents
- Other activities that are for the use and benefit of the school district

Board Policy [7:345](#), *Student Data Privacy; Notice to Parents About Educational Technology Vendors*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Teacher Qualifications***

Under Title I of the Elementary and Secondary Education Act, parents may request the professional qualifications of their child's classroom teachers and the paraprofessionals, if any, who assist them, including:

1. Whether the teacher has met the State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
2. Whether the teacher is teaching under an emergency or other provisional status through which State qualification or licensing criteria have been waived;
3. Whether the teacher is teaching in the field of discipline of the teacher's licensure; and
4. Whether any instructional aides or paraprofessionals provide services to your child, and, if so, their qualifications.

This notice is required by federal law (20 U.S.C. §6312(e)(1)(A)). If you would like to receive any of this information, please contact the District 158 Administrative Office at (847)659-6158.

## **School Guidelines**

### ***School Hours***

School hours for students in grades 6-8 are 7:30 am to 2:25 pm, and 7:30 am to 12:30 pm on early release days. Students remaining in the building after school hours are to report to a club, sport, or activity directly supervised by a staff member.

### ***Access to Student Social Networking Passwords and Websites***

Social networking websites and platforms means an Internet-based service that allows students to: (1) construct a public or semi-public profile within a bounded system created by the service, (2) create a list of other users with whom they share a connection within the system, and (3) view and navigate their list of connections and those made by others within the system. Social networking websites include, but are not limited to, Facebook, Instagram, Twitter, TikTok, Snapchat, and ASKfm.

If a student has an account on a social networking website, school officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school behavior rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination. School officials may not request or require a student or the student's parent to provide a password or other related account information to gain access to the student's account or profile.

### ***After School Hours***

Students who are in the building after school is dismissed must be there for a specific activity or reason, including, but not limited to, participating in an extracurricular activity, meeting with a teacher for academic reasons, an assigned detention, or staying as a spectator for an athletic or other special event. All students staying after school are subject to the student behavior expectations and discipline consequences.

→ *Students must make arrangements in advance for a ride home from school. If an activity concludes early, students must report to the supervised area until their ride arrives.*

### ***Closed Campus***

The middle schools maintain a closed campus policy. This means all students eat lunch at school. Students may only leave school with a written excuse for a doctor or dental appointment and must be signed out at the office by a parent.

### ***Hall Passes***

With the exception of passing periods, students in the halls must have a pass issued by a staff member.

### ***Homework***

Homework is an extension of learning in the classroom and is assigned to challenge, reinforce and motivate, and is not given for disciplinary reasons. The quantity of homework will increase throughout the grade school years as students are able to



assume greater responsibilities and independence. Whenever possible, supervised study time will be given in the classroom to help students get off to a good start on their assignments. Homework is a good way of involving parents in the learning process and keeping them informed about their child's progress. It is important, however, that assignments be completed by the student in order for the teacher to make an accurate assessment of the student's learning. Both long-term and short-term homework assignments will help students establish regular study habits, learn to budget time, develop an interest in the work assigned and learn the importance of accomplishing and turning in the work on time.

### ***Academic Limitations on Homework***

- Homework will not account for more than 40% of a student's overall grade.
- Late assignments are defined as assignments not turned in to the teacher when they are requested.
- Late assignments may be accepted for partial credit during a particular unit of study. Assignments may not be accepted for credit when that unit of study has been completed.
- Extra credit may or may not be available in any given class at the discretion of the classroom teacher or team. Extra credit assignments shall not exceed 2% of a student's overall grade.

### ***Academic Misconduct***

#### **I. Definitions of Academic Misconduct**

##### **A. Academic Misconduct - Daily Work:**

Providing or receiving unauthorized assistance, with or without technology, during homework or practice activities because it prevents the teacher and/or school administration in arriving at an honest evaluation of learning. The unauthorized use of technologies to support academic work is also considered a form of academic misconduct unless permitted by the teacher.

##### **B. Cheating - Distribution**

Aiding other students in cheating, soliciting another person to take an exam or write a paper, as well as the theft, damage, sale, and/or distribution of course materials.

##### **C. Cheating - Plagiarism**

A form of cheating that involves presenting graded/assessed work as one's own, the ideas or work of another person or technology. Plagiarism is not a question of intent. Any use of the content or style of another's intellectual product without proper recognition of the source constitutes plagiarism. The unauthorized use of technologies to support academic work is also considered a form of cheating unless permitted by the teacher.

### ***Consequences for Academic Misconduct***

Students who are academically dishonest will be subject to one or more of the following consequences:

- phone call to parent(s)
- notification of and consequence assigned by a school administrator
- parent conference with parent(s), student, teachers, and administrator(s)

### ***Identification Cards***

Students will be given an identification card and a breakaway lanyard at the beginning of the school year. Students are required to wear and properly display the ID for the current school year. The ID card must be attached to a breakaway lanyard, worn around the neck, and visible at all times during the school day except when specifically exempted on a temporary basis by a staff member. Students may not embellish their ID card with any drawing or writing. Students without an ID card or lanyard must obtain a replacement card or lanyard immediately upon entering the school building. Lost ID cards must be replaced at the student's expense by reporting to the Main Office.

### ***Lockers***

Lockers are school property and are to be used only for the purpose of storing books, notebooks, lunches, coats, and other school related items. Students have no reasonable expectation of privacy in the locker assigned to them. Students may not display or store inappropriate or illegal materials in their lockers. Sharing of lockers is not permitted. Opening another student's locker or locker tampering of any kind may result in disciplinary action. Backpacks should be kept in lockers at all times unless authorized by an administrator due to a specific intervention or other special need.

School lockers are subject to random search, without notice or consent. Individual lockers may be searched where there is reasonable suspicion to do so. Additional information regarding locker searches is available under the "Search and Seizure" section of this Handbook and Board Policy [7:140, Search and Seizure](#), is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Messages and Dropping Off Items for Students***

Delivering messages to students during class time is disruptive to the teaching and learning process. With this in mind, parents are urged to reserve such requests only for serious emergency situations. Arranging for medical appointments,

transportation requests, or family activities is best done before school. If an urgent and necessary message must be sent to your child, please call the school's main office.

Occasionally, students may forget homework or other school related items and may ask that you drop these items off. Please note that we will not interrupt classroom instruction to call the student down. The school has two general call-down times during the day in which students will be asked to pick up items.

### ***Peer Relationships***

In order that peer relationships remain at the highest level, the middle schools have established a "Hands Off Policy." Public displays of affection and inappropriate or unwanted touching are unacceptable behaviors and subject to disciplinary consequences. This policy is strictly adhered to in the building, on the campus, and at school related events.

### ***Personal Electronic Devices***

Electronic devices are prohibited from being seen, heard, or used during school hours unless the Building Principal has expressly authorized the use of a particular device. Cell phones and other electronic devices are not to create a disturbance to the educational environment. Students choosing to bring these items to school must store them in backpacks in the "off" position. Smartphones, smart watches, e-readers, and other educational electronic devices may be used for instructional purposes when deemed appropriate by the classroom teacher, but may not be used during assessments unless such use is specifically authorized in the student's Individualized Education Program (IEP) or Session 504 Plan.

Consequences for inappropriate cell phone, smart watch or device usage may result in confiscation of the device, loss of privileges to have such device on school grounds, and/or parent pick-up of the device. The District is not responsible for personal items that are lost, damaged, or stolen.

### ***Prohibited Personal Items***

Personal items that students may not bring to school include, but are not limited to, electronic games, matches, lighters, laser pointers, mace/pepper spray, fireworks, and over-the-counter or prescription medications.

Any item that may be considered a disruption to the learning environment or a potential safety concern is prohibited. The District is not responsible for personal items that are lost, damaged, or stolen.

### ***Respect for Property***

Students are to respect the property of others including that of students, staff and school. School issued materials such as textbooks, lab materials, etc. are on loan to students. Any damage or replacement costs are the student's responsibility. Student storage areas are school property and are to be used only for the purpose of storing books, notebooks, lunches, coats, etc. These areas are subject to search by school authorities.

### ***School Dance Guidelines***

Student Council, the staff for grades 6-8, and the school's parent organization sponsor a variety of school dances each year. It is expected that parent transportation will arrive and depart within 15 minutes of starting and ending times of the dance.

### ***Student Appearance, Clothing, and Hygiene***

Students are expected to keep themselves well-groomed and neatly dressed at all times. A student's appearance, including dress and hygiene, must not disrupt the educational process or compromise standards of health and safety. The District does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists. Students who disrupt the educational process or compromise standards of health and safety must modify their appearance.

Both research and experience have shown that a student's personal appearance and mode of dress impact student conduct, identification with the school's purposes and activities, personal pride and self-respect, and even the student's level of learning responses. Students should dress neatly but simply for school, rejecting extreme fads concerning hairstyles, make-up or clothing.

We ask parents and students to become involved in supporting a "level of dress" that helps to promote a good atmosphere for learning. Through our health curriculum and in cooperation with community programs, we share in the effort of prevention and education regarding drug, marijuana and alcohol use and abuse among school age children. In view of this effort, the school does not view as appropriate dress clothing that advertises drugs, marijuana or alcoholic beverages. Articles of clothing that are considered inappropriate include, but are not limited to, shoes with wheels, overly revealing clothing, dangerous or disruptive accessories, and clothing making reference to drugs, marijuana, or alcoholic beverages.

In addition to dress, cleanliness is of utmost importance. Since the physical well-being of all individuals in the school setting is at stake, building administration may at any time take disciplinary action against any student if the administrator reasonably believes the student's clothing or physical cleanliness is unsafe or interferes with the educational process.



### ***Appearance/Dress Code***

District 158 middle schools recognize there is a direct correlation between a student's appearance and the student's academic achievement. Our dress code is designed to eliminate distractions to students, staff, or other visitors that make up our school community while allowing for student comfort by promoting an environment conducive to academic success.

#### **Acceptable clothing for students to wear:**

- T-shirts that are free from inappropriate language, symbols, or graphics that make reference to drugs, marijuana, alcohol, tobacco, gangs, or innuendos that are suggestive in nature
- Shorts, slacks, skirts, or dresses that are worn and kept at the waist, that are free from writing across the seat and preferably extend to the knees
- Shoes that do not pose potential safety problems
  - State law requires that shoes be worn at all times in public buildings
- Coats and jackets are to be worn only when entering and departing from the building

#### **Unacceptable clothing for students to wear:**

- Clothing, jewelry, or other garments that threaten the educational process and compromise the safety of the school's occupants including, but not limited to, hanging chains, protruding objects, or revealing attire
- Clothing that allows boxer shorts or undergarments to be seen
- Face painting or face drawings
- Halter tops, swim suit tops, tank tops with straps less than 1" in width, off the shoulder or one shoulder tops, open back tops, bare midriff blouses and shirts, or any other clothing that bares the chest or midriff are not to be worn in school or at school sponsored events.

The administration reserves the right to make the final interpretation of the dress code guidelines. In addition, exceptions to this appearance code may be made for special school functions. Students will not be allowed to attend class until dressed properly. Parents should recognize that fad and fashion are not always appropriate for school and advise their children that appearance that is likely to be disruptive or dangerous will be prohibited.

### ***Telecommunication Device Possession and Use***

Students are allowed to possess cellular, radio, and/or other telecommunication devices at school, on school property, or at school-sponsored activities, but use of these devices is restricted to areas designated by the Building Principal before and after school hours only. During the school day, students will be expected to leave these devices in their backpacks or lockers in the "off" position. Cellular, radio, and other telecommunication devices found in a student's possession during the school day or outside designated areas may be confiscated, and the student may be subject to additional discipline. Parents are required to pick up confiscated items.

Students will not be allowed to make phone calls during the school day except as permitted by a staff member. Students generally are not called to the telephone from classes except for emergencies.

The District also restricts parents' and/or visitors' use of cellular, radio, and other telecommunication devices to appropriate areas to be used only in such instances in which either an emergency exists or the use of the device is not disruptive to the ongoing activity. Parents or visitors who violate this policy may be asked to leave the school building.

### ***Trespassing***

Suspended students are not permitted to be on campus or at school sponsored activities, either on or off campus, without specific permission from the Building Principal's office. Failure to obtain permission may result in arrest for trespassing and/or appropriate school consequences.

Students in the building during non-school times must receive prior permission or be subject to a charge of trespass. Students should not be in the school building after school is dismissed unless participating in an extracurricular activity, meeting with a teacher for academic reasons, or for an assigned detention. Loitering can result in disciplinary action or possible arrest for trespassing.

### ***Uniforms for Physical Education Class***

All students in grades 6-8 are required to wear a PE uniform while participating in Physical Education classes. In addition, we ask that all students purchase gym shoes to be worn exclusively for use during PE class.

### **Absences, Attendance, and Tardies**

Students who stay home for trivial illnesses or because they do not feel like attending school are, in effect, hurting no one but themselves. They are missing vital instruction in their education and, therefore, placing their future in jeopardy. We will closely monitor all absences and hope for the cooperation of parents in improving school attendance.

## **Absences**

For students who are required to attend school there are two types of absences: excused and unexcused. The school may require documentation explaining the reason for the student's absence. The school administrator is the final decision maker as to whether an absence is Excused or Unexcused.

### **Excused Absences (EA)**

1. Illness of the student
2. Mental or Behavioral Health Days – Students may utilize up to five mental or behavioral health days. After use of the second mental or behavioral health day, the student may be referred to the appropriate school support personnel.
3. Death in the immediate family
4. Family emergency
5. Religious holiday observance
6. Attending a military honors funeral to sound TAPS
7. A student will be excused for up to 5 days in cases where the student's parent is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
8. Court appearance
9. Work or school sponsored activity approved by the school
10. Voting in a local, State, or federal election
11. College Visitation Days - Must be taken before May 1. A [College Visit Verification form](#) signed by the college or institution must be provided to excuse the absence as a college visit and be coded as College Visit (CV). Failure to follow the correct procedure will result in the absence being coded as an Unexcused Absence (UA). Only the day of the college visit can be excused under the College Visit (CV) attendance code. Days required to travel for a college visit do not count as excused absences and will be coded as an Unexcused Absence (UA).

### **Unexcused Absences (UA)**

- All other absences are Unexcused.
- Tardies (late to school/class), vacations, and cultural trips are Unexcused Absences.

### **Procedures for Communicating Absences**

In the event of any absence, the student's parent/guardian is required to call the school before school begins to explain the reason for the absence. If a call has not been made to the school by the start of the day of a student's absence, a school official will attempt to contact you to verify the absence. The purpose of this procedure is to determine if your child has arrived safely. If the parent/guardian cannot be contacted, the student will be required to submit a signed note from the parent/guardian explaining the reason for the absence. Failure to do so shall result in an unexcused absence. Upon request of the parent/guardian, the reason for an absence will be kept confidential.

**Middle Schools:** When your child arrives after the official start time, parents are required to sign their child in at the school office. Students who leave school early for reasons of illness, appointments, or notes from home will be released only to the parent unless prior arrangements have been made through the school office. Parents are required to sign their child out in the office.

### **Make-Up Work**

Parents are urged to request missed school work if their child is absent two or more consecutive days. Homework must be requested by 9:00 AM and may be picked up in the office between 2:30 and 3:30 PM. Please be aware that requests made after 9:00 AM may not be ready for pick up the same day.

### **Illnesses**

If your child will be absent because of illness, you are required to call the school by the beginning of the school day and report the absence *each* day. If your child is absent and we do not receive a call, we will call you at home or your place of employment to verify the absence. The purpose of this procedure is to determine if your child has arrived safely to school.

During a long-term illness, a parent may call on the first day and notify the office of the anticipated length of the absence. After three consecutive days of illness, a written excuse from a doctor may be required for an absence to be considered excused. A doctor's note and/or school health office verification will change the absence code to "Medical Verification" for attendance purposes. If a pattern of non-attendance has been established by the building administrator, a written excuse from a doctor and/or school health office verification of illness may be required as part of a student's individualized attendance plan. In cases where a student visits the health office, the school nurse may assess the student and determine if the student should be sent home; however, this does not constitute medical verification.

### ***Family Emergencies***

A student may be excused for extenuating circumstances such as a family emergency. The following examples do not constitute a family emergency and would therefore be recognized as an Unexcused Absence:

- Errands, which could be scheduled when a student is not required to be in school
- Oversleeping
- Car trouble
- Leaving school without receiving proper authorization
- Missing the bus
- Being tardy to school without a valid excuse (as defined by the State of Illinois)

### ***Release Time for Religious Instruction & Observation***

A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent must give written notice to the Building Principal at least five (5) calendar days before the student's anticipated absence(s).

Students excused for religious reasons will be given an opportunity to make up any missed work, including homework and tests, for equivalent academic credit.

### ***After School, Co-Curricular, or Extra-Curricular Activities Attendance Requirements***

Attendance is a factor in a student's eligibility to participate in extra-curricular activities. A student must be present at least the second-half of the school day. A student must be present at school a minimum of five (5) hours to be eligible for participation in after school, co-curricular, or extra-curricular activities such as athletics, concerts, presentations, plays, musicals, trips, etc. If a student goes home ill during the day, that student becomes ineligible for participation in any after school, co-curricular, or extra-curricular activities that day.

A student may not be on campus for any reason on a day they have been reported absent unless they have made arrangements with administration to do so. If there is a medical reason for missing school (and Physical Education), due to an extended illness/condition, a doctor's note will be required based on the nurse's recommendation. All notes should be turned into the Health Office.

**Medical Appointments:** A student who has a medical appointment that may cause absence from school for more than one-half of the school day may still be eligible to participate that day. This would be recorded in PowerSchool as MV (Medically Verified). To assure eligibility, arrangements should be made ahead of time with the school administrator (Activities Director, Athletic Director as applicable).

**Absence Due to Participation in School-Sponsored Activity:** A student's absence from school due to participation in school-sponsored activities or trips will be recorded in PowerSchool as SA (school activity), and the student remains eligible to participate in after school, co-curricular, and/or extracurricular activities.

**In-School/Out-of-School Suspension:** A student who is serving an in-school suspension (ISS) or an out-of-school suspension (OSS) is ineligible to participate in any school-related activities on the days of the intervention or suspension.

### ***Truancy***

A parent who knowingly and willfully permits a child to be truant is in violation of State law. Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and District.

Students who miss more than 1% but less than 5% of the prior 180 regular school days without valid cause (a recognized excuse) are truant. Students who miss 5% or more of the prior 180 regular school days without valid cause are chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy issue. If chronic truancy persists after support services and other resources are made available, the school and District will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Appropriate school discipline

A student who misses 15 consecutive days of school without valid cause and who cannot be located OR, after exhausting all available support services, cannot be compelled to return to school is subject to withdrawal from school.

### ***Diagnostic Procedures for Identifying Student Absences and Support Services to Truant or Chronically Truant Students***

State law requires every school district to collect and review its chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. This review must include an analysis of chronic absence data from each attendance center. Any student who has 10% or more absences of the school days each month will receive a letter or phone call home to discuss attendance and determine if there is a need to develop a plan of support. A meeting may be set with the family and school to determine if further absences would be marked unexcused without documentation for the remainder of that trimester.

Furthermore, State law provides that school districts are encouraged to provide a system of support strategies to students who are at risk of reaching or exceeding chronic absence levels. School districts are also encouraged to make resources available to families such as those available through the State Board of Education's Family Engagement Framework to support and engage students and their families to encourage heightened school engagement and improved daily school attendance.

"Chronic absence" means absences that total 10% or more of school days of the most recent academic school year, including absences with and without valid cause, and out-of-school suspensions.

The school and District use the following diagnostic procedures for identifying the causes of unexcused student absences: Interviews with the student, the student's parent(s) and any school officials who may have information about the reasons for the student's attendance problems.

Supportive services to truant or chronically truant students include: parent conferences, student counseling, family counseling, and information about existing community services.

### ***Extended Absences***

For planned absences, parents should notify the academic team and office in writing in advance. This can be done through the [Extended Student Absence Form](#).

While such absences are discouraged, alternative assignments may be provided, when possible, as long as teachers have sufficient notice. Please note that many extended absence reasons fall under unexcused absences. This form does not grant approval for the absence to be excused; it is used as a means of notification. Please review the District [calendar](#) to view days of non-attendance and if possible, schedule appointments and vacations on these dates.

## **Behavior and Discipline**

Effective discipline is necessary if a school is to function in the most constructive manner for students. Through good discipline and self-control, students can work with the school to form a productive partnership. Good discipline requires teamwork and is the combined responsibility of students, parents, and staff. **Students are responsible for following all school rules and regulations, as well as all District policies, while attending any school-sponsored activity.**

### ***School Code of Conduct***

In order to support our students, parents, staff members, and school community, we want to take this opportunity to review our practices and expectations related to student conduct, including behavioral and social-emotional supports, behavioral interventions and discipline. The Code of Conduct is a multi-layered system that will require work by all stakeholders across all school and home settings to help our students with their social and emotional as well as academic needs. We want to create an environment where all stakeholders are aware of and actively engage in their roles and responsibilities.

### ***Parent-Teacher Advisory Committee***

Per Policy [2:150](#), *Committees*, the Parent-Teacher Advisory Committee shall assist in the development of student behavior policy and procedures, and provide information and recommendations to the Board. Its members may consist of parents/guardians, teachers, administrators and board members. Additional participants, whose expertise or experiences are needed, may be invited to participate in various meetings that are geared to specific topics (for example, when discussing school bus safety policies, transportation staff may be included.) The committee reviews such issues as administering medication in schools, reciprocal reporting between the School District and local law enforcement agencies, student discipline/handbooks, disruptive classroom behavior, school bus safety procedures and the dissemination of student conduct information.

Per Policy [7:190](#), *Student Behavior*, the Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

### **We Believe:**

To support our learners' Social, Emotional, and Academic and Behavior skills, we believe and understand the following:

- 1) Our school community will learn and behave at their best when they feel connected, cared for, and valued.
- 2) The purpose of discipline is to teach skills that empower learners to change their behaviors over time. If you expect it, you must teach it. Discipline is a meaningful response.
- 3) Learners will be empowered to be actively involved in identifying what went wrong and how they can help fix it.
- 4) Kids do well if they can. Challenging behaviors communicate unmet needs and/or areas where skills may be lacking which results in a need to determine the cause.
- 5) Dysregulated learners (learners who are having difficulty managing or regulating emotions and behaviors) need the supportive presence of a regulated adult to return to a regulated state.
- 6) A strong foundation in every school environment maximizes learners' access to instructional time and fosters a sense of belonging for all.
- 7) Proactively teaching social, emotional, and behavioral skills should be intentionally integrated across all environments and all aspects of learning.
- 8) Exclusionary forms of discipline (suspension, expulsion, and removal from the learning environment) can produce negative outcomes in students, schools, districts, and communities and therefore must be carefully used when intended to keep all learners safe.
- 9) It's important for us to work towards a shared understanding by using clear and specific language when discussing our thoughts and beliefs about social, emotional, and behavioral skills. This approach helps create a fair and inclusive system that supports all learners.
- 10) High expectations can be met for all learners when we appreciate, respect, and respond to the diverse needs within our schools and district. This ensures that each child receives the necessary support to reach their full academic and social potential.

### **We expect:**

- Students to attend school each day, be conscientious in classroom work and take full advantage of the educational opportunities available
- Students, staff and families to build and sustain authentic, positive and meaningful relationships
- Student, staff and families to demonstrate civility and respect for one another and hold each other to high expectations
- Students, staff and families to all contribute to the safety of the learning environment for all
- Students to respect other people's property and exercise proper care when using public facilities and equipment
- Students to establish personal and educational goals with teachers, counselors, and family, and work consistently toward the achievement of your goals
- Students to be aware of the expectations for student behavior and accept personal responsibility for functioning successfully within these guidelines

### **We will:**

- Implement strategies and supports that all students, staff and families to feel safe
- Promote a positive school comm
- Provide staff with the resources necessary to help with the implementation of this plan
- Partner with families to provide information for outside resources

### ***Problem-Solving Suggestions for Students***

- Talk with your parent about possible solutions
- Calmly discuss any issues with the teacher when other students are not present. This removes the pressure on both of you.
- If the matter is not resolved, talk with a trusted faculty member, Counselor, Dean, Associate Principal, or the Building Principal

### ***Problem-Solving Suggestions for Parents***

- Be sure of the facts. Although it may be difficult for you not to take sides, try to see the whole picture
- Contact the person with whom your child is having the problem
- If possible, include your child in conferences with teachers, Counselors, the Dean, Associate Principal, Building Principal, and other school personnel to help find solutions together

- Before you leave a conference, **be sure you understand** what is expected of you and your child and what the school staff will try to do
- Set a specific time when communication by phone or letter will be made on your child's progress

*All violations of the school disciplinary policy will be maintained in the student's temporary record file.*

### **Multi-Tiered Systems of Support Framework**

Huntley 158 utilizes a Multi-Tiered System of Support (MTSS) framework to foster a positive learning environment and focuses on supporting the whole child.

MTSS is a term used to describe an evidence-based model of schooling that uses data-based problem-solving to integrate academic and behavioral instruction and intervention. All students are part of MTSS, including students with disabilities, as part of their education. In MTSS, integrated instruction and intervention is delivered in varying intensities (multiple tiers) based on student need. "Need-driven" decision-making seeks to ensure that district resources reach the appropriate levels to accelerate the performance of ALL students to achieve and/or exceed proficiency levels.

Tier 1 - Universal Interventions are what all students receive. This Tier focuses on the implementation of the district's core curriculum and is aligned with the Illinois Social Emotional Learning Standards.

Tier 2 - Secondary Interventions are what some students receive in addition to Tier 1 instruction. These services are more concentrated and are targeted interventions for small groups.

Tier 3 - Tertiary Interventions are what a few students receive. This is the most intense level of intervention a school can provide a student through the MTSS model. These services are typically provided to a very small group and/or one on one.

### **Restorative Practices**

Huntley 158 uses Restorative Practices in our schools, which helps to shift the focus to building relationships among school community members and helps move away from a punitive mindset when there is conflict. Restorative Practices are NOT a replacement for a system of consequences or a code of conduct. Restorative Practices are not intended to remove accountability for students. Students who have broken school rules or harmed other school community members are still held accountable for their actions and may receive traditional consequences **alongside** restorative solutions or in conjunction with restorative practices.

### **Discipline of Special Education Students**

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability. However, all students must conform to the Student Behavior policies as outlined in this Handbook.

Additional information regarding discipline of students with disabilities is located in the Special Education section of this handbook.

### **Aggressive Behavior**

Illinois law requires school districts to notify the parent of a child who demonstrates behaviors that put the student at risk for aggressive behavior. Board Policy [7:190, Student Behavior](#), prohibits a student while at school or a school-related activity from: (1) engaging in any kind of behavior that causes physical or psychological harm to someone else, and/or (2) urging other students to engage in such conduct.

### **Bullying, Intimidation, Harassment, Hazing, and Sexting**

Bullying, intimidation, harassment, hazing, and sexting diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

### **Bullying**

Bullying is defined as: (1) an act that is repetitive in nature (similar behavior which occurs more than once); (2) creates a power imbalance (by size, age, numbers or emotionally); and/or (3) is intended to hurt or harm the victim (socially, emotionally, or physically).

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, unfavorable discharge from military service, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in the following situations:

1. During any school sponsored education program or activity;
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops, or at school sponsored or school-sanctioned events or activities;
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students which can reasonably be expected to have one or more of the following effects:

1. Placing the student or students in reasonable fear of harm to their person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance, or ability to participate in or benefit from the services, activities, or privileges provided by the school.

Students who feel they have been bullied should report the incident by:

1. Contacting the Complaint Manager or other administrator, counselor, teacher, or social worker
2. Using the ***Student Helpline***: Heineman students (815) 889-0583; Marlowe students (815) 889-0576
3. Using the [District Bullying Report form](#).
4. Following the process outlined in Board Policy [2:260](#), *Uniform Grievance Procedure*, and this Handbook.

At its discretion, the District may make referrals of students who have demonstrated bullying behaviors to counselors or mental health professionals. Students determined to have committed an act of bullying may face disciplinary consequences up to and including a recommendation of expulsion, as well as possible referral to the appropriate law enforcement agency for criminal charges.

Questions or concerns should first be discussed with the staff member closest to the situation. It is always best to follow the chain of command to ensure that all parties involved are properly informed of the situation. Parents should expect a response from the staff member or their designee within 24 hours to discuss the concern. If no contact has been made, please proceed to the next step in the chain.

**Teacher or Trusted Adult → Counselor or Social Worker → Assistant Principal →  
Building Principal → Assistant Superintendent → Superintendent**

### **Information Hotlines:**

District Tip Line: (815) 889-0584

Suicide and Crisis Lifeline: Dial 988

Heineman Student Helpline: (815) 889-0583

Marlowe Student Helpline: (815) 889-0576

Board Policy [7:180](#), *Prevention of and Response to Bullying, Intimidation, and Harassment*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Harassment***

It is the policy of District 158 to provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment. No person, including an employee or student, shall harass, intimidate, or bully a student on the basis of actual or perceived race, color, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, sexual orientation, gender-related identity or expression, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic.

Sexual harassment of students is prohibited. Sexual harassment means sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment, or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
  - a. Substantially interfering with a student's educational environment;
  - b. Creating an intimidating, hostile, or offensive educational environment;



- c. Depriving a student of educational aid, benefits, services, or treatment; or
- d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms intimidating, hostile, and offensive include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The term sexual violence includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

Students are encouraged to report claims or incidences of sexual harassment to the Non-Discrimination Coordinator or Complaint Manager. Any student who believes they are being harassed may file a complaint by using the process outlined in Board Policy [2:265](#), *Uniform Grievance Policy*, and this Handbook.

A student's good faith action in reporting harassment will not result in any adverse actions against the complainant. However, if a student or witness is found to have made an intentionally false report of harassment, the student or witness shall be subject to discipline.

Board Policy [7:20](#), *Harassment of Students Prohibited*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### **Hazing**

Soliciting, encouraging, aiding, or engaging in hazing is prohibited. Hazing means any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

### **Sexting**

Sexting is defined as an electronic transfer of any material that depicts an individual or multiple individuals fully or partially nude or engaged in any sexual or lewd conduct. Electronic transfers include any transfers made via computer or any other electronic communications device including cellular telephones and other handheld devices. It is a violation of Illinois law for anyone to possess or electronically transfer any material that depicts a minor fully or partially nude or engaged in any sexual or lewd conduct. Further, it is against District policy for any student—minor or above the legal age of consent—to partake in sexting or be in possession of any image procured through sexting. The District prohibits students from engaging in sexting, including possessing sexually explicit photographs, videos, or images on any electronic device regardless of whether the depiction violates State law. Any electronic device may be searched upon reasonable suspicion of sexting. All students involved in sexting may be disciplined. In all cases where sexting is suspected, school administrators may contact the police.

### **Conduct Motivated by Prohibited Discrimination**

Conduct motivated in whole or in part by prohibited discrimination may be subject to increased disciplinary measures where determined to be appropriate by the administration. The Board of Education may also consider whether conduct was motivated in whole or in part by prohibited discrimination when determining whether to expel a student based on such conduct.

Prohibited discrimination means conduct based upon actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, or order of protection status.

Board Policy [2:270](#), *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### **Dangerous Weapons**

Board Policy [7:190](#), *Student Behavior*, prohibits the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area. A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, any activity or event that bears a reasonable relationship to school, onto school transportation or to a designated school bus stop, shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 19 of the United States Code (18 U.S.C. §921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).



2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

Nothing in this section shall prevent the administration from determining that an object not listed in paragraphs one or two is or is not intended to be used as a weapon, and assigning an appropriate penalty in accordance with the Behavior and Discipline section of this Handbook.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. Any item determined to have been possessed, used, transferred, or controlled in violation of this policy will be confiscated and retained by school officials, and either turned over to a parent at the end of the school year, or to the appropriate local law enforcement agency.

Board Policy [7:190](#), *Student Behavior*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Gang and Gang-Related Activity***

The Board of Education affirms its position that schools in District 158 shall provide an orderly place for learning. Board Policy [7:190](#), *Student Behavior*, prohibits students from engaging in gang activity on school property or at any activity associated with or under the general guidance of school authorities. Gangs are defined as any group of two or more persons who associate with each other primarily for criminal, disruptive and/or other activities prohibited by law and/or by the District's policies, rules, and regulations.

No student:

1. Shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other insignia which is evidence of membership or affiliation with any gang.
2. Shall draw gang graffiti or distribute gang related literature.
3. Shall use any speech, either verbal or non-verbal (such as gestures or hand-shakes), or act in furtherance of gang activity.
4. Shall solicit others for membership in any gang.
5. Shall request any person to pay protection or otherwise intimidate or threaten any person.
6. Shall commit any other illegal act or other violation of District policies in furtherance of gang related activities.
7. Shall incite other persons to inflict physical violence against any other person.
8. Shall participate in any activity that could be interpreted as relating to gangs or gang activity.

Penalties for Violations:

Any student found to have violated this policy shall be guilty of gross misconduct. All gang related paraphernalia or materials will be confiscated. Violation of this policy may result in disciplinary measures up to and including 10-days suspension with consideration for expulsion, and referral to appropriate law enforcement agency if a violation of the law is involved.

Board Policy [7:190](#), *Student Behavior*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Teen Dating Violence Prohibited***

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence.

For more information about this issue, please see the Centers for Disease Control and Prevention's educational materials at: [www.cdc.gov/intimate-partner-violence/about/about-teen-dating-violence.html](http://www.cdc.gov/intimate-partner-violence/about/about-teen-dating-violence.html).

Board Policy [7:185](#), *Teen Dating Violence Prohibited*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Student Code of Conduct Matrices***

The matrix below outlines student behaviors and corresponding levels of interventions or consequences that may be implemented in response to those behaviors. The list of behaviors and interventions/consequences is meant to be illustrative and non-exhaustive, and will not necessarily be implemented in progressive order. All interventions and consequences will be determined on a case-by-case basis and will take into consideration the developmental level of the student(s) involved. The matrix serves as a tool for administrators to respond appropriately when students have committed serious violations, per the Student Code of Conduct. This tool is designed to offer consistency at all levels across the District so that the students receive interventions and consequences fairly from school to school when their behaviors require.

| BEHAVIOR CODES             | INCIDENT TYPE<br>(SUB-CODES)                        | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                              | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                    |
|----------------------------|-----------------------------------------------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Academic Misconduct</b> | Academic Misconduct: Daily work                     | 1     | Providing or receiving unauthorized assistance, with or without technology, during homework or practice activities because it prevents the teacher and/or school administration in arriving at an honest evaluation of learning. The unauthorized use of technologies to support academic work is also considered a form of academic misconduct unless permitted by the teacher.                                                                  | Teacher Managed                                                                                                                                                                                                                                                                                                        |
|                            | Academic Misconduct: Cheating-Distribution          | 2     | Aiding other students in cheating, soliciting another person to take an exam or write a paper, as well as the theft, damage, sale, and/or distribution of course materials.                                                                                                                                                                                                                                                                       | Apology<br>Conference with student<br>Detention - with Office<br>Explicit instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact - Phone Call<br>Parent/Student Conference<br>Referral to counselor/social worker<br>Restorative Practices<br>Technology Restrictions |
|                            | Academic Misconduct: Cheating-Plagiarism            | 2     | A form of cheating that involves presenting graded/assessed work as one's own, the ideas or work of another person or technology. Plagiarism is not a question of intent. Any use of the content or style of another's intellectual product without proper recognition of the source constitutes plagiarism. The unauthorized use of technologies to support academic work is also considered a form of cheating unless permitted by the teacher. | Apology<br>Conference with student<br>Detention - with Office<br>Explicit instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact - Phone Call<br>Parent/Student Conference<br>Referral to counselor/social worker<br>Technology Restrictions                          |
| <b>Alcohol</b>             | Alcohol: In the presence of use and/or distribution | 2     | A student is knowingly in the presence of a peer who is using and/or distributing alcohol on school grounds and/or at school events and does not remove himself when given the opportunity.                                                                                                                                                                                                                                                       | Conference with student<br>In-school Suspension<br>Parent Contact - Phone Call<br>Search of student and/or locker                                                                                                                                                                                                      |
|                            | Alcohol: Possession and/or use (ISBE)               | 3     | Student is under the influence or in possession of alcohol on school grounds and/or at school events                                                                                                                                                                                                                                                                                                                                              | Behavior contract<br>Conference with student<br>In-school Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Out-of School Suspension<br>Parent Contact - Phone Call<br>Referral to drug/alcohol counseling<br>Search of student and/or locker                                     |

| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)    | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------|---------------------------------|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                | Alcohol: Distribution<br>(ISBE) | 3     | Student is giving out/sharing/selling alcohol to students or others on school grounds and/or at school events.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Behavior contract<br>Conference with student<br>Expulsion<br>In-school Suspension<br>Law Enforcement Agency Referral<br>Out-of School Suspension<br>Parent Contact - Phone Call<br>Referral to counselor/social worker<br>Referral to drug/alcohol counseling<br>Search of student and/or locker                                                                                                     |
| Arson          | Arson                           | 3     | Destruction of school property resulting from student use of fire regardless of intent or level of property damage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Behavior Contract<br>Change of schedule<br>Contact and/or referral to any other applicable outside agencies<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Referral to counselor/social worker<br>Safety plan developed<br>Search of student and/or locker                                                    |
| Bullying       | Conflict                        | 1     | Pattern of offending behavior where the student(s) is engaging in peer conflict with another student but shares equal power (physical/social), there is an equal emotional reaction and ownership over the conflict                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Teacher managed<br>May become leadership managed based on context<br>Restorative Practices<br>No Contact Contract                                                                                                                                                                                                                                                                                    |
|                | Bullying                        | 3     | Board Policy 7.180: Bullying includes cyber-bullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:<br>1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;<br>2. Causing a substantially detrimental effect on the student's or students' physical or mental health;<br>3. Substantially interfering with the student's or students' academic performance; or<br>4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.<br>Bullying may take various forms, including without limitation one or more of the | Behavior Contract<br>Change of schedule<br>No Contact Contract<br>Class Removal<br>Safety plan<br>Expulsion<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Restorative Practices<br>Support / counseling services |

| BEHAVIOR CODES    | INCIDENT TYPE<br>(SUB-CODES) | LEVEL    | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | POTENTIAL RESPONSES                                                                                   |
|-------------------|------------------------------|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
|                   |                              |          | <p>following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.</p> <p>Cyberbullying means bullying through the use of technology or any electronic communication, including without limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying. In order for an incident to be deemed "bullying" a trained investigator must complete a full investigation and deem the situation "founded".</p> |                                                                                                       |
| <b>Dress Code</b> | Dress Code: Minor            | <b>1</b> | A student's appearance that disrupts the educational process but easily corrected at the classroom level                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Classroom Managed                                                                                     |
|                   | Dress Code: Health/Safety    | <b>2</b> | A student's appearance that disrupts the educational process or compromises standards of health, and safety. Clothing that draws attention or interferes with the ability to identify or communicate with students OR clothing that includes print and pictures of items that are illegal to minors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>Parent Contact |

| BEHAVIOR CODES                      | INCIDENT TYPE<br>(SUB-CODES)                              | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                           | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                                |
|-------------------------------------|-----------------------------------------------------------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Drug Offenses</b>                | Drug Offenses: In the presence of use and/or distribution | 2     | Student is knowingly in the presence of a peer who is using and/or distributing illegal drugs, controlled substances, drug-related paraphernalia, prescription drugs not prescribed, or inhalants on school grounds, off school grounds during the school day (i.e. during off campus privileges), and/or at school events and does not remove self when given the opportunity | Conference with student<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Search of student and/or locker<br>Detention - with Office<br>In-school and/or out-of-school suspension                                                                                                                                                                         |
|                                     | Drug Offenses (ISBE): Possession and/or use               | 3     | Student is under the influence or in possession of illegal drugs, look-alike drugs, drug-related paraphernalia, controlled substances, prescription drugs not prescribed, or inhalants or other controlled substances on school grounds and/or at school events                                                                                                                | Athletic Suspension<br>Behavior contract<br>Law Enforcement Agency Referral<br>Conference with student<br>Expulsion<br>In-school and/or out-of-school suspension<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Restorative Practices<br>Search of student and/or locker |
|                                     | Drug Offenses (ISBE): Distribution                        | 3     | Student is giving out/sharing/selling illegal drugs, look-alike drugs, drug-related paraphernalia, controlled substances, prescription drugs not prescribed, or inhalants or other controlled substances to students or others on school grounds and/or at school events.                                                                                                      | Athletic Suspension<br>Behavior contract<br>Conference with student<br>Expulsion<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Referral to drug/alcohol counseling<br>Restorative Practices<br>Search of student and/or locker |
| <b>Falsification of Information</b> | Falsification of Information                              | 2     | Delivering false or misleading information on a document and/or in the course of a school investigation or staff inquiry. Includes falsifying records or signatures, impersonation of another individual over electronic communication (phone, email)                                                                                                                          | Athletic Suspension<br>Behavior contract<br>Conference with student<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices<br>Search of student and/or locker                                                     |

| BEHAVIOR CODES      | INCIDENT TYPE<br>(SUB-CODES)   | LEVEL    | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------|--------------------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Gang-Related</b> | Gang-Related:<br>Paraphernalia | <b>2</b> | Displaying gang symbols or paraphernalia                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Behavior contract<br>Change of schedule<br>Class Removal<br>Expulsion<br>In-school and/or out-of-school suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Search of student and/or locker                                                                                                                                                                 |
|                     | Gang-Related:<br>Activity      | <b>3</b> | Being involved in gangs or gang-related activities (Board Policy 7:190) where two or more individuals who use common symbols, identifiers or behavior, and/or who assemble to conduct illegal activity or violation of school policies and/or intimidate individuals or groups.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Athletic Suspension<br>Behavior contract<br>Conference with student<br>Expulsion<br>In-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Out-of-school suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices<br>Search of student and/or locker                                                                       |
| <b>Harassment</b>   | Harassment                     | <b>3</b> | Board Policy 7:20: Harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identify; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. Harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of | Investigation conducted<br>Behavior Contract<br>Change of schedule<br>Class Removal<br>Safety plan<br>Expulsion<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Restorative Practices<br>Support / counseling services |

| BEHAVIOR CODES                     | INCIDENT TYPE<br>(SUB-CODES)                                                | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                            | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                   |
|------------------------------------|-----------------------------------------------------------------------------|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                    |                                                                             |       | property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above. In order for an incident to be deemed "harassment" a trained investigator must complete a full investigation and deem the situation "founded".                                   |                                                                                                                                                                                                                                                                                                                                       |
| Insubordination/<br>Non-compliance | Insubordination/<br>Non-compliance:<br>Low<br>Intensity and/or<br>Duration  | 1     | Failure to act in accordance with given expectation or directive with increasing impact on learning environment (learning of the student and/or other students). Student engages in inappropriate verbal and/or non-verbal interruption to the environment that is low in duration and/or intensity.            | Teacher Managed                                                                                                                                                                                                                                                                                                                       |
|                                    | Insubordination/<br>Non-compliance:<br>High<br>Intensity and/or<br>Duration | 2     | Prolonged refusal, refuses redirects, loss of instructional time<br>Student engages in inappropriate verbal and/or non-verbal interruption to the environment that is high in duration and/or intensity                                                                                                         | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School<br>Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices                                                                                           |
|                                    | Insubordination/<br>Non-compliance:<br>Gross Misconduct                     | 3     | Interferes with the regular operation of the school building or event.<br>Includes indecent exposure, behavior that requires crisis plan to be activated and/or refusal to follow directions in crisis response situations, as well as calling emergency without an emergency (pulling fire alarm, calling 911) | Athletic Suspension<br>Behavior contract<br>Class Removal<br>Conference with student<br>Detention - with Office<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Peer Mediation<br>Referral to counselor/social worker<br>Restorative Practices<br>Safety Plan |
| Language                           | Language:<br>Non-directional<br>swearing                                    | 1     | Incidental swearing / nonverbal gesturing not directed at another person.                                                                                                                                                                                                                                       | Teacher Managed                                                                                                                                                                                                                                                                                                                       |

| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)                                 | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                 | POTENTIAL RESPONSES                                                                                                                                                                                                                                           |
|----------------|--------------------------------------------------------------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                | Language:<br>Directional swearing                            | 2     | Swearing / nonverbal gesturing or other abusive language directed at another person.                                                                                                                                                                                                                                                                                                 | Behavior Contract<br>Class Removal<br>Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices             |
|                | Language:<br>Non-directional inflammatory or sexual language | 2     | Incidental use of inflammatory language / nonverbal gesturing or sexual language / nonverbal gesturing not directed at another person                                                                                                                                                                                                                                                | Behavior Contract<br>Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Referral to counselor/social worker                  |
|                | Language:<br>Directional inflammatory or sexual language     | 3     | Language and nonverbal gesturing, including sexual language and nonverbal gesturing, that does or could cause to alienate an individual related to protected class status covered under Illinois code. Could include, but is not limited to hate speech OR descriptions, racial slurs, slang terminology and/or labels commonly understood to be offensive, demeaning or derogatory. | Conference with student<br>Detention - with Office<br>In-school and/or Out-of School<br>Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| Location       | Location:<br>Failure to report to designated area on time    | 1     | Failure to report on time to designated area                                                                                                                                                                                                                                                                                                                                         | Teacher Managed                                                                                                                                                                                                                                               |
|                | Location:<br>Unassigned area                                 | 2     | Hiding in unsupervised area, in unassigned location, leaving an assigned area without permission in the school building, misuse of pass, entering school property without authorization (trespassing) Elopement in school building.                                                                                                                                                  | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School<br>Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact                                                                                   |
|                | Location:<br>Off campus                                      | 3     | Failing to report to school building or leaving school building without permission. Elopement off campus.                                                                                                                                                                                                                                                                            | Behavior contract<br>Change of schedule<br>Conference with student<br>In-school and/or Out-of School<br>Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Safety Plan                                                                     |
| Property       | Property:<br>Misuse                                          | 1     | Wasting materials or resources or using property in a way not intended. Includes not cleaning up after self. Does not                                                                                                                                                                                                                                                                | Teacher Managed                                                                                                                                                                                                                                               |



| BEHAVIOR CODES              | INCIDENT TYPE<br>(SUB-CODES)                     | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                 | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------------|--------------------------------------------------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                             |                                                  |       | include property damage.                                                                                                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                      |
|                             | Property:<br>Vandalism/Damage                    | 3     | Damage or destruction that occurs as a result of ignoring expectations. May require professional cleaning, repair or replacement. May disrupt the normal operations of the building. May include behavior that requires emergency response plan to be activated.                     | Behavior contract<br>Change of schedule<br>Conference with student<br>Detention - with Office<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution<br>Restorative Practices<br>Safety Plan<br>Support / counseling services |
| Public Display of Affection | Public Display of Affection: Minor               | 1     | Any consensual physical contact that includes kissing of any kind or for any length of time, having a student's arm/hands around another student's waist or any other body part, (head, neck, etc.), sitting between the legs of another student, rubbing up against another student | Teacher Managed                                                                                                                                                                                                                                                                                                                                                                      |
|                             | Public Display of Affection: Major               | 2     | Consensual groping of body parts, sexual activity                                                                                                                                                                                                                                    | Behavior contract<br>Class Removal<br>Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School<br>Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices                                                                                    |
| Technology                  | Technology:<br>Off-task or inappropriate purpose | 1     | Use of technology for off-task or inappropriate purpose                                                                                                                                                                                                                              | Teacher Managed                                                                                                                                                                                                                                                                                                                                                                      |
|                             | Technology:<br>Disruptive-School Issued Device   | 2     | Use of school-issued devices or access to accounts that disrupts access to the learning of self and/or others                                                                                                                                                                        | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School<br>Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker                                                                                                                                                                   |

| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)                       | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                            |
|----------------|----------------------------------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                | Technology:<br>Disruptive - Personal Device        | 2     | Use of personal devices (cell phone, watch, tablet, Airpod, other) or access to accounts that disrupts access to the learning of self and/or others                                                                                                                                                                                                                                                                                                                                                                                | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School<br>Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker                                                                                             |
|                | Technology: Privacy or Acceptable Use Policy (AUP) | 3     | Any communication/media that includes sending, distributing, or viewing of unauthorized recording of videos and pictures with or without consent. This includes pornographic images (including sexting), violent images or materials that violate the rights of a protected class, and explicit language. This includes posting media of this nature on social media using school devices, personal devices, and/or infrastructure as well as to organize illegal activity, engage in illegal activity, or purchase illegal items. | Behavior Contract<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School<br>Suspension<br>Referral to counselor/social worker<br>Parent Contact<br>Restorative Practices                                           |
|                | Technology: Infrastructure                         | 3     | Hacking, modification, or damage of the technology infrastructure of the district such as the wireless network and servers. Attempts to breach secured electronic information or resources.                                                                                                                                                                                                                                                                                                                                        | Behavior Contract<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices                                           |
| Theft          | Theft: Personal Property                           | 2     | Entering an individual's personal space or property (desk, bag, purse, locker, car etc.) to take an item of value                                                                                                                                                                                                                                                                                                                                                                                                                  | Behavior Contract<br>Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution |

| BEHAVIOR CODES      | INCIDENT TYPE<br>(SUB-CODES)               | LEVEL | INCIDENT DEFINITIONS                                                                                                                           | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                           |
|---------------------|--------------------------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                     | Theft: School Property                     | 3     | Stealing materials belonging to the school                                                                                                     | Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School<br>Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution                                               |
| Threat Communicated | Threat: Communicated to Individual         | 3     | Communication of a threat through any form (included but not limited to verbal, non-verbal, social media, written)                             | Apology<br>Behavior Contract<br>Class Removal<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices Peer Mediation<br>Safety Plan Developed<br>Threat Assessment |
|                     | Threat: Communicated to Group              | 3     | Communication of a threat through any form (included but not limited to verbal, non-verbal, social media, written)                             | Apology<br>Behavior Contract<br>Class Removal<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices Peer Mediation<br>Safety Plan Developed<br>Threat Assessment |
|                     | Threat: Communicated with Access to Weapon | 3     | Communication of a threat including mention of weapon through any form (included but not limited to verbal, non-verbal, social media, written) | Conference with student<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Safety Plan Developed<br>Parent Contact<br>Referral to counselor/social worker<br>Threat Assessment                                                                                                                                                                   |
|                     |                                            |       |                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                               |

| BEHAVIOR CODES                               | INCIDENT TYPE<br>(SUB-CODES)                                      | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | POTENTIAL RESPONSES                                                                                                                                                                                                                                                      |
|----------------------------------------------|-------------------------------------------------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Tobacco</b>                               | Tobacco: In the presence of use and/or distribution               | 2     | Student is knowingly in the presence of a peer who is using and/or distributing tobacco, nicotine products, and/or vaping-related paraphernalia on school grounds and/or at school events and does not remove self when given the opportunity                                                                                                                                                                                                                                                                          | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker                                                                                                                              |
|                                              | Tobacco: (ISBE) Possession and/or use                             | 3     | Student is under the influence of or in possession of tobacco, nicotine, look-alike product, and/or vaping-related paraphernalia on school grounds and/or at school events                                                                                                                                                                                                                                                                                                                                             | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker                                          |
|                                              | Tobacco: (ISBE) Distribution                                      | 3     | Student is giving out/sharing/selling tobacco products, nicotine products, look-alike product, and/or vaping-related paraphernalia to peers on school grounds and/or at school events                                                                                                                                                                                                                                                                                                                                  | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker                                          |
| <b>Violence With Serious Physical Injury</b> | Violence With Serious Physical Injury: Physical Aggression (ISBE) | 3     | Serious one-sided physical contact (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.) where either the offender(s) or victim(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death. Sexual violence where either the offender(s) or victim(s) require off-site professional medical attention. | Apology<br>Class Removal<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Law Enforcement Agency Referral<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
|                                              | Violence With Serious Physical Injury: Physical Fighting          | 3     | Mutual physical fight where either the offender(s) or target(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death.                                                                                                                                                                                                                    | Apology<br>Class Removal<br>Conference with student<br>Expulsion<br>Loss of Privilege/Social Probation<br>Law Enforcement Agency Referral<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |

| BEHAVIOR CODES                                                                         | INCIDENT TYPE<br>(SUB-CODES)                                                                      | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | POTENTIAL RESPONSES                                                                                                                                                                                                                                                   |
|----------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Violence <u>Without</u><br/>Serious Physical<br/>Injury/Physical<br/>Aggression</b> | Inappropriate physical contact                                                                    | 1     | Physical contact that is not serious but is inappropriate and unwelcomed.                                                                                                                                                                                                                                                                                                                                                                                                                  | Teacher Managed                                                                                                                                                                                                                                                       |
|                                                                                        | Violence without Serious Physical Injury (ISBE): Physical Aggression with or without minor injury | 2     | Student engages in one-sided actions involving physical contact that is aggressive in nature (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.). It may include minor injury where either the offender(s) or victim(s) require school-based medical attention (not off-site professional medical attention)                                                                                                                                        | Behavior Contract<br>Class Removal<br>Conference with student<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
|                                                                                        | Violence without Serious Physical Injury (ISBE): Physical Fighting with or without minor injury   | 3     | Mutual physical fight where the offender(s) or target(s) do not require off-site professional medical attention, regardless of intent. ("Professional medical attention" may include the school nurse but not for minor care that any staff member could provide.)                                                                                                                                                                                                                         | Conference with student<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practice                                        |
|                                                                                        | Violence without Serious Physical Injury (ISBE): Serious sexual contact                           | 3     | Serious, non-accidental, and non-consensual physical contact of a sexual nature (e.g., groping, intimating sexual acts, touching private areas, exposing other's private areas) where the offender(s) or target(s) do not require professional medical attention. ("Professional medical attention" may include the school nurse but not for minor care that any staff member could provide.). Includes any intentional contact with private areas of an individual, regardless of intent. | Behavior Contract<br>Conference with student<br>Explicit instruction of appropriate replacement behavior<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker     |
| <b>Weapon</b>                                                                          | Weapon: Possession of Minor Weapon                                                                | 2     | Possession of a tool is readily capable of causing harm as determined by school administration but does not meet the state definition of a dangerous weapon. This could include pocket knives with blades less than 2.5 inches                                                                                                                                                                                                                                                             | Behavior Contract<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Safety Plan Developed<br>Search of student and/or locker                                            |

| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)                           | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                           | POTENTIAL RESPONSES                                                                                                                                                                                       |
|----------------|--------------------------------------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                | Weapon: (ISBE)<br>Possession of<br>Dangerous - Other   | 3     | Student possesses dangerous weapon or realistic-looking fake dangerous weapon (does not include firearms)<br>A device, instrument, material, or substance that is readily capable of causing death or serious bodily injury, except a firearm. | Conference with student<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Safety Plan Developed<br>Search of student and/or locker |
|                | Weapon: (ISBE)<br>Possession of<br>Dangerous - Firearm | 3     | Possession of firearm on school grounds that is used for or readily capable of causing death (includes handgun, rifle, shotgun, multiple firearms)                                                                                             | Conference with student<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Safety Plan Developed<br>Search of student and/or locker                                        |

## **Explanation of Disciplinary Consequences**

### ***Warning***

A teacher/administrator/student conference may be held in hopes of eliminating further discipline consequences.

### ***Lunch Restrictions/Isolated Lunch Detentions***

Lunch restrictions/isolated lunch detentions assigned by classroom teachers are served during the student's lunch period with staff supervision. Students will be permitted to get their lunch and then should report to the supervising teacher for the remaining lunch period. Lunch restrictions/isolated lunch detentions are assigned in cases of first time or infrequent misconduct of a lesser nature. The staff member will inform the student and will call home.

### ***Teacher Assigned Detentions***

Teacher assigned detentions are detentions assigned by classroom teachers. They are served with the designated detention supervisor and are 75 minutes in length (1 hour and 15 minutes). Teacher assigned detentions are assigned in cases of first time or infrequent misconduct. The staff member will inform the student and parent. Parents are responsible for providing transportation home. Transportation inconveniences are not a valid excuse for missing a detention. Failure to appear for an assigned detention may result in further disciplinary consequences.

### ***Office Assigned Detentions***

Detentions can be issued by any staff member. However, office assigned detentions are assigned in cases of serious misconduct and/or frequent misconduct of the same nature. An office assigned detention will be 75 minutes in length (1 hour, 15 minutes) and commence immediately after classes are dismissed for the day. Students and parents will be notified of the assigned date(s) of the consequence. Parents are responsible for providing transportation. Transportation inconveniences are not a valid excuse for missing a detention. Failure to appear for an assigned detention may result in additional disciplinary consequences.

Absence on the day of a detention will cause the detention to be served on the next detention day. Detentions will typically be assigned Tuesday through Thursday.

### ***Behavior Contracts***

An administrator may write a behavior contract to provide a more structured setting for a student in hopes of eliminating inappropriate and unacceptable behaviors.

**No Contact Contracts:** A No Contact Contract may be implemented to limit or eliminate contact between specific students when deemed necessary. Each contract is developed on an individual basis, with the knowledge of the student involved and notification to their parent or guardian. These agreements are reviewed regularly, and timelines for review and duration are clearly outlined within the contract.

### ***Restorative Practices and Interventions***

The purpose of restorative practices is to engage students in an educational process including reflection, restoring the environment, and repairing relationships. Such interventions may include checking in with a teacher, administrator, or other

staff member, targeted intervention groups with the counselor or social worker, peer mediation, peer mentoring, adult mentoring, reflection, apology, restorative projects such as reading articles, cleaning, or community service.

### ***In-School or Out-of-School Suspension***

Administration may assign a student an in-school suspension or out-of-school suspension for, but not limited to, chronic acts of misconduct, single acts of gross misconduct, gross insubordination, truancy, or dangerous and threatening actions to self and/or others. Parents will be notified of any in or out-of-school suspensions directly by an administrator, both in writing and by phone.

- ***In-School Suspension***

Administration may assign a student an in-school suspension for serious misconduct or frequent misconduct of the same nature. Students will be in a supervised location working on classroom assignments. Any disruption may result in further disciplinary consequences.

- ***Out-of-School Suspension***

A student who has been suspended from school will not be readmitted to school or to classes without a parent conference. Students may not participate in or attend after school, co-curricular, or extra-curricular activities while under suspension. At the time of a suspension the student will remain in the office until a parent or their designee comes to pick up the student from school.

A suspension may not exceed ten school days. Prior to a suspension, a student will be advised of the reason for the proposed suspension and afforded an opportunity to present information on their own behalf. It must be determined that the student is guilty of noncompliance with the school rule of the conduct charged, and that suspension is reasonably justified. Parents will be given prompt notice of the suspension and the reason thereof.

A suspended student shall have the opportunity to make up any assignments and tests missed during the suspension period. The school will provide work for the student so that future learning is not affected by the suspension. A student will receive credit for these assignments.

Parents have a right to request a review before the Board or an appointed hearing officer.

### ***Right to Review Suspension***

The Appeals process must follow these steps:

- A. Review of suspension with Building Principal
- B. Review of suspension with Board of Education or designee appointed by the Board

Board Policy [7:200](#), *Suspension Procedure*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Expulsion***

A student may be expelled for gross disobedience or misconduct. Expulsion shall take place only after the parents have been requested by registered or certified mail to appear at a meeting of the Board, or to meet with a hearing officer appointed by the Board to discuss their child's behavior.

The request shall include:

- a. Details regarding the specific act of gross disobedience or misconduct resulting in the recommendation for expulsion;
- b. The time, date, and place of the hearing;
- c. A brief description of what will happen during the hearing;
- d. A list of the student's previous suspensions;
- e. A statement indicating that the School Code allows the Board to expel a student for a definite period of time not to exceed two calendar years; and
- f. A request that the student or parent inform the District if the student will be represented by counsel at the hearing.

During the hearing, the student and the student's parent(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified on behalf of the administration, and otherwise present reasons why the student should not be expelled. After presentation of evidence, the Board shall decide the issue of guilt and take such action as it deems appropriate. If the Board decides to expel the student, the written expulsion decision will detail the specific reasons why removing the student from the learning environment is in the best interest of the school, as well as the rationale for the duration of the expulsion. If a hearing officer is appointed by the Board, the hearing officer shall provide a written summary of the evidence heard to the Board. A student may be readmitted to school after expulsion by official action of the Board.

Board Policy [7:210](#), *Expulsion Procedure*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## **Educational Programs**

### ***English Learners***

District 158 provides programs to meet the needs of students whose native language is a language other than English. Opportunities are offered to support the growth of English language skills and academic skills for students so they may achieve at high levels in academic subjects and meet the same challenging State standards expected of all students.

- ***Transitional Bilingual Education (TBE)***

At attendance centers with more than 20 students who speak the same language and qualify for English Learner services, the District is required to establish a Transitional Bilingual Education Program (TBE) for those students. The TBE program is for English language learners who have not reached the language proficiency criteria required by the State. Students receive explicit language instruction in the four domains: listening, speaking, reading and writing. This program provides instruction in the student's native language to facilitate the transition into English, and helps students acquire the concepts in the core academic subjects and acquire English skills at the same time.

- ***Transitional Program of Instruction (TPI)***

At attendance centers with less than 20 students who speak the same language and qualify for English Learner services, the District will implement a Transitional Program of Instruction (TPI). The TPI program is an English program that serves identified English learners by providing a full-time teacher certified to provide supplementary instruction for all content area instruction. The program integrates English-as-a-second-language instruction with subject-matter instruction that focuses not only in learning a second language, but also using that language as a medium to learn mathematics, science, social studies, or other academic subjects.

- ***Two-Way Dual Language***

For our Spanish speaking English Learners, we implement the dual language two-way model. The Spanish Dual Language program is made up of approximately half Spanish-speaking students and half English-speaking students. Students have access to a specially trained bilingual teacher. Students are integrated for instruction so that both groups of students serve in the role of language model and language learner at different times. The goal of the Dual Language program is to develop bilingualism, biliteracy, academic achievement, and cross-cultural competencies for students.

### ***Parent Advisory Committee for English Learners***

Parents of English learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Program's Parent Advisory Committee.

### ***Family Life and Sex Education Classes***

Students will not be required to take or participate in any class or courses in comprehensive sex education, including in grades 6-12, instruction on both abstinence and contraception for the prevention of pregnancy and sexually transmitted diseases, including HIV/AIDS; family life instruction, including in grades 6-12, instruction on the prevention, transmission, and spread of AIDS; instruction on diseases; recognizing and avoiding sexual abuse; or instruction on donor programs for organ/tissue, blood donor, and transplantation, if the student's parent submits a written objection. The parent's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology.

Parents may examine the instructional materials to be used in any District sex education class or course by contacting the Building Principal.

### ***Field Trips***

We encourage all students to participate in field trips. We believe the whole world is a classroom and many sound educational activities that support the curriculum are best appreciated by actually visiting specific sites. Any admission fee and a prorated cost for transportation are assessed and payable prior to the trip. Occasionally a lunch stop is scheduled at a fast food restaurant and may be part of the fee. Students always have the option to bring a sack lunch if they so desire. Permission slips will be required and parents will be given appropriate time to complete the form and pay the fee.

### ***Gifted and Talented Program***

District 158 is committed to the belief that each student is a unique and valuable human being who possesses individual educational needs and abilities. It is the responsibility of the school to not only acknowledge this, but to identify those needs and abilities and then to provide appropriate educational experiences to optimize each child's individual development.



Although formal identification of eligibility for the Gifted and Talented Program starts at the end of grade 2, identification of students for the Gifted Program is an ongoing process that uses both formal and informal data, and requires the collection of a body of evidence over time to substantiate a student's talent in specific areas.

Students identified are placed in the program based upon Standardized test scores in math, reading and language arts, teacher input and Student Ability Index (SAI) scores. These measures are placed on a matrix for final selection. Students selected for the Gifted and Talented Program are placed with a teacher who has formal gifted training or experience with gifted students whenever possible.

The program is based on the Consultation Model. Consultation is a collaborative problem solving process between the teacher(s) and coordinator(s) through a sharing of expertise with the ultimate goals of better serving students. This model is based upon best practice in the field of Gifted Education.

### ***Home and Hospital Instruction***

A student who is absent from school, or whose physician, physician assistant or licensed advanced practice registered nurse anticipates the student's absence from school, because of a medical condition may be eligible for instruction in the student's home or hospital.

Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from a physician, physician assistant, or licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

### ***Library Resource Center***

The Library Resource Center (LRC) provides materials that support the mission and curriculum of the District as well as the mission, philosophy, and goals of the middle school. Materials circulate for a period of two weeks. A student ID is required for library check out. All materials will be due two weeks before the end of the school year for inventory. Periodicals, reference materials and media materials are available for students to use in the LRC but do not circulate.

Students are charged a fine of .10¢ per day for overdue books. Students having overdue materials or fines will not be allowed to check out additional materials until their account is clear. In addition, students will be required to pay for books that are lost or damaged before any more materials can be checked out.

The LRC is a classroom. Student conduct as mentioned in other sections of this handbook will apply to the LRC. The LRC staff work with both students and staff to provide reference/research assistance and bibliographic instruction to meet the needs of the curriculum.

Parents, employees, students, and community members who believe that library media program resources violate rights guaranteed by any law or Board Policy may file a complaint using the procedure described in Board Policy [2:260](#), *Uniform Grievance Procedure*. Individuals who would like to submit feedback and/or complaints about the school's library media resources should complete and submit the [Library Media Resource Objection form](#).

### ***Multi-Tiered Systems of Support***

Multi-Tiered Systems of Support (MTSS) is a multi-tier approach for early identification and support of students with learning and behavior needs. The MTSS process begins with high-quality instruction and universal screening of all students. Students with identified needs are provided with interventions at increasing levels of intensity to accelerate their rate of learning. These interventions may be provided by a variety of personnel, including general education teachers, special educators, paraprofessionals, and specialists. Progress is closely monitored to assess both the learning rate and level of performance of individual students. Educational decisions about the dynamics, intensity and duration of interventions are based on individual student response to instruction. MTSS is designed for use when making decisions in both general education and special education, creating a well-integrated system of instruction and intervention guided by student outcome data.

The State of Illinois provides districts and schools with a framework for using MTSS to determine a student's eligibility for and entitlement to special education services. Effective, research-based core instruction, interventions, and assessment plays a critical role in this process and data from the core curricula and instruction, as well as interventions, are used in the eligibility determination process. If the intervention plan shows the student demonstrates performance discrepancy as indicated by national, state and local assessments AND does not demonstrate educational progress through those established national, state or local norms, the team will then refer the student to the Individual Problem Solving Team to discuss the process of special education entitlement.

### ***Physical Education***

Physical education is taught in all grades and promotes the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities for students to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle.

All students will be expected to participate in PE except those who have a written doctor's excuse. Normally a student who provides a note from a parent can be excused from PE for up to three days. After three days, a doctor's note must be provided. Parent notes will only be honored twice per semester. **An excuse from PE class applies to extracurricular sports as well.** A parent may request that a student be excused from physical activity in PE during a period of religious fasting by notifying the physical education teacher in writing.

### ***School Wellness***

District 158 promotes student wellness, including good nutrition and physical activity, throughout the educational program, school activities, and meal programs. Schools will foster the positive relationship between healthy nutrition, physical activity, and the capacity of students to develop and learn. In addition, schools will support and promote an active lifestyle.

Physical education is taught in all grades and promotes the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle.

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board Policy [4:120](#), *Food Services*, (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

### ***Section 504***

Students with disabilities who do not qualify for an Individualized Education Plan (IEP) under the Individuals with Disabilities Education Act and Illinois School Code may qualify for services under Section 504 of the Rehabilitation Act of 1973 if the child: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment. Any parent who is deaf or does not typically communicate using spoken English and who participates in a Section 504 meeting with a District representative shall be entitled to the services of an interpreter. Parents seeking information about Section 504 rights and services should contact the Assistant Principal at their child's school.

## **Food Services and Cafeteria Expectations**

### ***Food Services Staff***

The Food Services Department is made up of a team of food and nutrition professionals dedicated to students' health, well-being and their ability to learn. We support learning by promoting healthy habits for lifelong nutrition and fitness practices.

Meals, foods and beverages sold or served at schools meet state and federal requirements which are based on the USDA Dietary Guidelines. We provide students with access to a variety of affordable and appealing foods that meet the health and nutrition needs of students. All items are prepared and served by qualified child nutrition professionals.

### ***Free and Reduced-Price Food Services Eligibility Criteria and Selection***

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines and family-size income standards set annually by the U.S. Department of Agriculture. Those who feel they are in need are encouraged to complete the online [Application for Free and Reduced Meals](#) form. Eligibility requirements, the application process and other required information is made available through a secure, private, online form. Individuals who do not have access to a computer or are unable to apply online may pick up an application at the District Administrative Office. Once the application is processed, the parent(s) will receive a notification letter regarding eligibility status.

### ***Breakfast and Lunch Menus***

Monthly menus and meal prices, in addition to nutrition, fitness, and education information, the District's [School Wellness Plan](#), and prepayment options are available on the [Food Services](#) webpage. All students are offered a complete meal that includes milk, grains, meat and meat alternatives, fruits, and vegetables that meet federal guidelines.

### ***Delivery of Foods***

Lunches and food not provided by the school should be limited to just your child. Large quantities of lunches/food brought in during the school day cause an unnecessary disturbance in the building. No deliveries of outside food will be allowed unless approved by a school administrator.

### ***MySchoolBucks***

District 158 schools offer [MySchoolBucks](#) as a convenient method to pay for student meals. This online payment service provides parents with a quick and easy way to add money to your child's meal account by using a credit/debit card or electronic check wherever you have Internet access.

By creating a secure online account, parents can manage their child's account easily and conveniently by taking advantage of some of its popular features:

- Spending History – View a seven day history of your child's purchases.
- Low Balance Email Notification – Receive email notification when your child's account balance is low.
- Smart Pay – Set accounts to automatically replenish.
- Expired Credit Card Notification – Receive email notification prior to credit card expiration.
- Multi Student Funding – Fund multiple children at the same time.
- Spending Limit Settings – Set daily and weekly spending limits for your child by calling the District's Food Service Office at (847) 659-6158.

### ***Nutritious Food***

All students are offered a complete meal that includes milk, grains, meat and meat alternatives, fruits, and vegetables that meet federal guidelines. Additional food items are also offered at a la carte pricing.

### ***Providing Lunch/Food for Your Child***

Lunches or food not purchased at school should be limited to just your child. Large quantities of lunches or food brought in during the school day causes an unnecessary disturbance in the building. If you choose to drop off food for your child, please note that we will not interrupt classroom instruction to call the student down. The school has two general call-down times during the day in which students will be asked to pick up items.

### ***Purchasing Food***

District 158 uses an electronic system for purchasing lunch which requires all students to use their ID card to make food purchases in the cafeteria. Parents may add funds to the student's lunch account by creating a secure online account at [MySchoolbucks.com](http://MySchoolbucks.com) (funds may take 24 to 48 hours to be available in the students' account) or by bringing cash or a check (made payable to Huntley Community School District 158) to the designated area in an envelope marked with their name and student ID number. The cafeteria staff will place these payments in the student's lunch account.

Students should only be purchasing food and drink that they can consume during their regular lunch period. Open food and beverage items (excluding water bottles with a cap) are not to be taken to lockers for future consumption.

### ***Cafeteria Expectations***

Students are expected to cooperate with the following procedures:

1. Place all lunch account checks/cash in the designated area upon arrival to school.
2. Deposit litter in the garbage cans provided.
3. Return all trays and utensils to the dishwashing area.
4. Leave the table and floor around the area in a clean condition for others.
5. Cafeteria lines will move with order and efficiency if all students have their ID card ready at the cash register and are patient and polite while waiting their turn.
6. Be considerate of others.

## **Health Services**

### ***Health Office Staff***

The health program is designed primarily to maintain health and prevent serious injury or illness. A Registered Nurse is employed by the District in each school to be on duty when children are present during school hours.

### ***Accident, Illness or Injury Procedure***

When a student becomes ill at school, the student may visit the Health Office. The nurse will assess the seriousness of the illness or injury and administer first aid. If warranted, parents will be notified. Possible outcomes after being assessed by the nurse: (1) the student may return to class, (2) the student may be picked up by the parent, or (3) the student may be sent to the hospital via EMS.

If the student has a fever of 100.4° F or greater, the student MUST be picked up from school. Other situations where a student must be picked up from school include, but are not limited to: vomiting, diarrhea, open lesions that cannot be covered, lethargy, serious head injuries, undiagnosed persistent or disruptive cough, eye drainage or redness, undiagnosed or new rashes, and serious limb injuries. These situations will be given a "nurse home" attendance code. Parents are required to sign their child out in the office before leaving the building.

**NOTE:** Students must call their parents from the Health Office. Per school rules regarding cell phone use, students should not text or call their parents during the school day even if it pertains to illness.

### **Administering Medication to Students**

Every attempt should be made to schedule medication administration outside of school hours. However, if under exceptional circumstances a child is required to take prescribed medication during school hours, all medication shall be transported to and from school by a parent. Students are not to transport or have medications in their possession except for the self-administration of diabetes medication, asthma medication, or epinephrine auto-injectors, as outlined below. The nurse, principal, or designee will administer the medication in compliance with the following regulations:

#### **Prescription Medication**

- A [Request for Administration of Medication Form](#) signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
- The original prescription bottle must be brought to school by the parent. Students may NOT carry the medication to school.
- The prescription bottle label must contain the student's name, name of medication, time to be administered, dosage, possible side effects and termination date of administering the medication.
- Except for diabetes medication, asthma medication and epinephrine auto-injectors maintained by students authorized to self-medicate, all student prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

#### **Non-Prescription Medication**

- A [Request for Administration of Medication Form](#) signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year. Some non-prescription medications may be supplied by the school – please check your school for specifics.
- All medication needs to be labeled with the student's name and brought to school by a parent.
- Except for diabetes medication, asthma medication and epinephrine auto-injectors maintained by students authorized to self-medicate, all student non-prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

### **Administration of Medical Cannabis by Parent**

The Compassionate Use of Medical Cannabis Program Act allows a medical cannabis infused product to be administered to a student on school property or on the school bus by a parent under the following guidelines:

1. The parent of a student who is a minor must be registered with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child.
2. Both the student and parent possess valid registry identification cards issued by the IDPH.
3. Copies of the registry identification cards are provided to the Health Office.
4. An [Administration of Medical Cannabis by Parent on School Property](#) form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
5. After administering the product to the student, the parent must immediately remove the product from school property.

Medical cannabis infused products include oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis on school property or on the school bus is prohibited.

The product may not be administered in a manner that, in the opinion of the District, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver pursuant to this policy is prohibited. The District may not deny a student attendance at school solely because they require administration of the product during school hours.

### **Undesignated Asthma Medication**

Public Act 100-0726 (the Act) amends the school code 105 ILCS 5/22-30 and 27A-5, to include undesignated asthma medication to the other undesignated emergency medications in Illinois schools. The Act permits schools to stock a supply of asthma medication and spacers; authorizes physicians to provide school districts and non-public schools with a standing order; and gives nurses or other trained personnel the authority to provide/administer Albuterol to any person (including parents, visitors and guests) that the nurse believes in good faith is experiencing respiratory distress. Undesignated Albuterol multi-dose inhalers and spacers are available in all school health offices during school hours.

### ***Undesignated Epinephrine Auto Injectors (Epi-Pens)***

The Emergency Epinephrine Act, P.A. 97-0361 (the Act) became law in Illinois in 2011. The Act permits schools to stock a supply of Epinephrine Auto-Injectors, authorizes physicians to provide school districts and non-public schools with a prescription to obtain the emergency auto-injectors from local pharmacists, and gives nurses or other trained personnel the authority to provide/administer the epinephrine to any person (including parents, visitors, and guests) the nurse believes in good faith is having an anaphylactic reaction. Undesignated Epi-Pens are available in all schools during school hours. The standing order and emergency auto-injectors are kept in the Health Office.

### ***Undesignated Opioid Antagonists***

Illinois School Code (105 ILCS 5/22-30(f)) and Board Policy [7:270](#), *Administering Medicines to Students*, permits schools to maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. Opioid antagonist means a drug that binds to opioid receptors, including, but not limited to, naloxone hydrochloride (Narcan) or any other similarly acting drug approved by the U.S. Food and Drug Administration. A School Nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe that person is having an opioid overdose.

A copy of Board Policy [7:270](#), *Administering Medicines to Students*, is available on the District's website.

Huntley District 158 and its employees and agents, including the physician, physician assistant, or advance practice nurse providing the standing protocol or prescription for School District Supply of Undesignated medications, shall incur no liability or professional discipline, except for willful and wanton conduct, as a result of any injury arising from the administration of an undesignated medication, including, but not limited to, asthma medication (inhaler), epinephrine auto injectors (Epi-Pen), diabetes medication (glucagon), or opioid antagonists, regardless of whether authorization was given by a student's parent/guardian, the student's physician, physician assistant, or advance practice nurse.

### ***Self-Administration of Medication***

Students are permitted by law to carry and self-administer diabetes medication, asthma inhalers, pancreatic enzymes, and epinephrine auto-injectors, where appropriate. The parent must sign a statement acknowledging that the District shall incur no liability as a result of any injury or claim arising from the self-administration of the medication or use of an epinephrine auto-injector regardless of whether authorization was given by the student's parent or by the appropriate medical official, and that the parent will indemnify and hold harmless the school district and its employees and agents against such claims.

#### ***Asthma Medication***

Students may carry and self-administer their own asthma inhaler. Occasionally parents will provide an additional inhaler to be kept as a back up in the Health Office.

- If the parent would like their child to carry their own inhaler, the parent must provide:
  - Written authorization through the [Request for Self Administration of Asthma Medication](#) form signed by the parent, submitted annually at the beginning of the school year.
  - A prescription label with the name of the medication, the prescribed dosage and the time(s) or circumstances under which the medication is to be administered.
- Please also provide an [Asthma Action Plan](#) form completed by the student's physician and submitted every year at the beginning of the school year.

#### ***Diabetes Medication***

Students may carry and self-administer their own diabetes medication. However, parents may prefer the nurse monitor the student's diabetes.

- If the parent would like their child to administer the medication and glucose test independently, the parent must provide:
  - Written authorization through the [Request for Self Administration of Diabetic Insulin and Glucose Testing](#) form signed by the parent documenting the student has been instructed in the use and self-administration of the medication and glucose meter, AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
  - A prescription label with the name of the medication, the prescribed dosage and the time(s) or circumstances under which the medication is to be administered.

### ***Epinephrine Auto Injectors (Epi-Pens)***

Students may carry and self-administer an Epi-Pen. However, parents may prefer the Epi-Pen be kept in the Health Office.

- If the parent would like their child to administer their own Epi-Pen, the parent must provide:
  - Written authorization through the [Request for Self Administration of Anaphylactic Medication](#) form signed by the parent documenting the student has been instructed in the use and self-administration of the anaphylactic medication, AND *signed by the medical doctor*, renewed annually at the beginning of the school year.

If a student requires assistance with their Epi-Pen during a severe allergic reaction, a nurse or other trained staff member may administer the Epi-Pen.

### ***Anaphylaxis Prevention***

While it is not possible for the school or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management in order to reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. Parents and students who desire more information may contact the nurse.

Board Policy [7:285](#), *Anaphylaxis Prevention, Response, and Management Program*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Communicable Diseases***

Please notify the Health Office as soon as possible if your child contracts any contagious disease. If such a disease is contracted, the child must be excluded from school. Communicable diseases such as chicken pox, German measles, impetigo, influenza, measles, mumps, scarlet fever, infectious mononucleosis, norovirus, coronavirus, and strep throat are contagious before they reach a stage where they can be recognized and diagnosed. Certain communicable diseases will require a doctor's release for the student to re-enter school or may require documentation from the County Department of Health to re-enter school or school related activities. Please check with the school Health Office for specifics.

### ***Concussions***

If a student sustains a concussion, please notify the Health Office. The school will support a student with a concussion working with the student's physician and by providing a Return-to-Learn protocol. The student will check in with the nurse daily to evaluate symptom severity.

The Illinois Department of Public Health (IDPH) has adopted the U.S. Centers for Disease Control and Prevention's (CDC) *Heads Up* campaign brochures which include concussion fact sheets for parents available on the [IDPH website](#).

If an accident or illness merits being excused from school and/or physical education or recess, a doctor's note is required that specifies when the student may return to normal activity. **The nurse will not be able to write a note to excuse the student from PE.** A physician's release to return to PE and/or extracurricular athletic activities is required whenever a doctor's note for no PE has been issued for a concussion or other reason.

### ***Emergency Contact Information***

There are times when a student's illness or injury requires transportation to the hospital. The local rescue squad will transport the student to the appropriate medical facility. Every attempt will be made to notify the parent before transport. In order to contact parents quickly, it is required that we have complete and current information in PowerSchool on the following items:

- Your home address and telephone number
- Working status of parent(s), including company name, address and phone number where you can be reached
- The name and phone number of a neighbor, friend, or relative who is willing to attend to your child in an emergency.

It is the responsibility of the parent to notify the Registration Department at [studentupdate@district158.org](mailto:studentupdate@district158.org) of any changes in the aforementioned items.

### ***Epilepsy or Seizure Disorder***

Parents of students who are diagnosed with epilepsy or a seizure disorder must submit a [Seizure Action Plan](#) at the beginning of each school year.

### ***Life-Threatening Food Allergies or Life-Threatening Chronic Illnesses***

State law requires District 158 to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and State rules.



Parents of students with food allergies should provide a [Food Allergy Emergency Action Plan and Treatment Authorization form](#) completed by the student's physician and submitted every year at the beginning of the school year.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the support needed for your student to access their education effectively.

While not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504, we may be able to appropriately meet a student's needs through other means.

### ***Physical Examination and Immunization Requirements***

In accordance with the Illinois Department of Public Health (IDPH) and the Illinois School Code, physical examinations are required for all students entering Kindergarten, sixth grade and ninth grade, and students transferring from out-of-state. Physicals are also required for students trying out for or participating in extracurricular athletics. The [Illinois Certificate of Child Health Examination](#) (school physical) form must include a record of all immunizations the child has received.

Every child who enters Preschool, Kindergarten, sixth or ninth grade and every child who enters an Illinois school for the first time, irrespective of grade, must present evidence of immunization as prescribed by the rules and regulations of the Illinois Department of Public Health (IDPH) and the Illinois State Board of Education (ISBE).

Students failing to meet the required immunizations against measles, tetanus, diphtheria, poliomyelitis, varicella, pertussis (whooping cough), meningitis, rubella, mumps, and Hepatitis B, will be excluded from all District schools. There are two exceptions to this State law:

- Children whose parents object to immunizations on religious grounds must present the IDPH's [Religious Exemption to Required Immunizations/Examinations](#) form to the Superintendent or designee. Upon receipt of the form, the Superintendent or designee shall immediately inform the parent of exclusion procedures if there is an outbreak of one or more diseases from which the student is not protected.
- Per Illinois School Code, if the physical condition of the child is such that any one or more of the immunization agents should not be administered on medical grounds, the examining physician responsible for the performance of the health examination shall endorse such fact upon the health examination form.

**All physical and immunizations must be submitted on the [Illinois Certificate of Child Health Examination](#) (school physical) form prior to the first day of school or students will not be allowed to attend school.**

### ***Dental and Vision Exam Requirements***

A [Dental Exam](#) form must be provided to the Health Office before May 15 of the current year for students in Kindergarten, second, sixth, and ninth grades. A [Vision Exam](#) form must be provided to the Health Office for students entering Kindergarten or transfer students entering Illinois schools for the first time. A student may be exempt from the dental or vision examination requirements if the student's parent shows an undue burden or lack of access to a dentist or qualified physician/optometrist.

### ***Reporting to the Health Office***

Except in emergencies, students need a hall pass from their teacher to visit the Health Office. If a student decides they need to see the nurse during a passing period, the student should report to class and receive a hall pass from the teacher. If the nurse is not there or the Health Office is closed, the student should report to the office.

The Health Office is to be used for acute illness or injury, emergencies, or medication administration.  
It is **NOT** to be used by students to sleep, congregate with others, or eat due to missed meals.  
Our goal is to ensure the best possible education for our students by keeping students in class.

### ***Restrictions for Activity or Physical Education***

At times, individual students may require special restrictions to their activity level due to a medical condition. Restrictions for activity or physical education class need to be submitted by a medical physician and must specify the amount of time the student is restricted from participation. Please note any physician directives for activity restrictions need to be reviewed and resubmitted each school year.

### ***When To Keep Your Child at Home***

Please keep your child at home during an illness to decrease the number of students who are exposed to the illness. Students who have been running a fever (100.4° F or greater) should be kept home fever-free for 24 hours before they return to school unless guidelines from the CDC or IDPH increase this timeframe. Students should also remain at home for 24 hours after vomiting has stopped and the student can tolerate a solid diet, and/or until diarrhea-free for 24 hours.

## **Internet**

### ***Access and Use***

All use of the District's electronic networks shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or prohibited behaviors by users. However, some specific examples are provided. **Failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or legal action.**

### ***Privileges***

Use of the District's electronic network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges, disciplinary action, and/or appropriate legal action. The technology administrator will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. The decision of the technology administrator is final. The technology administrator will work with the building administrator and the building administrator will deal directly with the violator.

### ***Terms and Conditions for Internet Access***

The term electronic networks includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-issued Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networks or to any District-issued online account from any computer or device, regardless of location;
3. District-owned or District-issued computers, laptops, tablets, phones, or similar devices.

### ***Acceptable Use***

Access to the District's electronic network must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use. Use of the Internet, email, and other communication and collaboration tools to enhance productivity and enhance student learning is encouraged.

If students have been provided with a 1:1 technology device, the following are guidelines for the expectation of using technology responsibly:

- a. Bringing a charged device to school every day;
- b. Storing the device in the provided case when not in use;
- c. Moving safely through the hallway while carrying the device;
- d. Respecting the property and privacy of others by not using another student's device or account;
- e. Using the device, app, and other information resources to support learning, complete school assignments, and gain understanding of how technology works; and
- f. Using the Internet to gather information related to school, and to communicate with other students, teachers, and experts as it relates to school work.

### ***Unacceptable Use***

Staff and students are responsible for their own actions and activities involving the use of computers and the network. Some examples of unacceptable uses include, but are not limited to, the following:

- a. Using the electronic networks for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any State or federal law;
- b. Using the electronic networks to engage in conduct prohibited by Board Policy;
- c. Unauthorized downloading of software or other files, regardless of whether it is copyrighted or scanned for malware;
- d. Unauthorized use of personal removable media devices (such as flash or thumb drives);
- e. Downloading of copyrighted material for other than personal use;
- f. Using the electronic networks for private financial or commercial gain;
- g. Wastefully using resources, such as file space;
- h. Hacking or attempting to hack or gain unauthorized access to files, accounts, resources, or entities by any means;
- i. Invading the privacy of individuals, including the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature, such as a photograph or video;
- j. Using another user's account or password;
- k. Disclosing any network or account password (including your own) to any other person, unless requested by the system administrator;
- l. Posting or sending material authored or created by another without their consent;
- m. Posting or sending anonymous messages;



- n. Creating or forwarding chain letters, spam, or other unsolicited messages;
- o. Using the electronic networks for commercial or private advertising;
- p. Accessing, sending, posting, publishing, or displaying any abusive, obscene, profane, sexual, threatening, harassing, illegal, or knowingly false material;
- q. Misrepresenting the user's identity or the identity of others; and
- r. Using the electronic networks while access privileges are suspended or revoked.

### ***Indemnification***

The user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

### ***Internet Safety***

Internet access is limited to only those acceptable uses as detailed in these procedures. Staff members shall supervise students while students are using District Internet access to ensure students abide by the Terms and Conditions for Internet access contained in these procedures.

Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee.

The technology administrator and Building Principal shall monitor student and staff Internet use.

### ***Internet and Network Security***

Internet and network security is a high priority. If the user can identify a security problem on the network or Internet, the user must notify the Technology Department or Building Principal. If reported to the Building Principal, the Building Principal is responsible for notifying the Technology Department. Do not demonstrate the problem to other users. Attempts to log-on to the network or Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network. **Keep your accounts and passwords confidential and do not use another individual's account.**

### ***Network Etiquette***

Staff and students are expected to abide by the generally accepted rules of network etiquette while using any means of electronic communication such as email, blogs, wikis, discussion boards, instant messaging, etc. These include, but are not limited to, the following:

- a. Be polite. Do not become abusive in messages to others.
- b. Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language.
- c. Do not reveal personal information, including the addresses or telephone numbers of students or staff.
- d. Recognize that the District's electronic networks are not private. People who operate the District's technology have access to all email and other data. Messages or other evidence relating to or in support of illegal activities may be reported to the authorities.
- e. Do not use the network in any way that would disrupt its use by other users.
- f. Consider all communications and information accessible via the network to be private property.

### ***No Warranties***

The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

### ***Telephone Charges***

The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, texting or data use charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

### ***Use of Email***

The District's email system, and its constituent software, hardware, and data files, are owned and controlled by the District. The District provides email to aid students and staff members in fulfilling their duties and responsibilities, and as an education tool.

- a. The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student or staff member to an email account is strictly prohibited.
- b. Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum.
- c. Electronic messages transmitted via the District's Internet gateway carry with them an identification of the user's Internet domain. This domain is a registered name and identifies the author as being with the District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
- d. Any message received from an unknown sender via the Internet, such as spam or potential phishing emails, should either be immediately deleted or forwarded to the technology administrator. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.
- e. Use of the District's email system constitutes consent to these regulations.

### ***Vandalism***

Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of malware, such as viruses and spyware.

### ***Web Publishing Copyright Rules***

Copyright law and Board Policy prohibit the re-publishing of text or graphics found on the Internet or on District websites or file servers/cloud storage without explicit written permission.

- a. For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source.
- b. Students and staff engaged in producing web content must have written permission from the original producer before adding the material to their web page.
- c. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission.
- d. The fair use rules governing student reports in classrooms are less stringent and permit limited use of graphics and text.
- e. Student work may only be published if there is written permission from both the parent and student.

## **Technology and Artificial Intelligence**

**Definition:** Artificial Intelligence is technology that enables machines to simulate human intelligence and capabilities by processing and analyzing existing information using predefined actions or recommendations.

**Purpose Statement:** In Huntley District 158, students and educators will use relevant new technologies, such as Artificial Intelligence (AI), in structured learning experiences to support their education and prepare them for the future. The use of AI begins with human-driven questions and ends with human insight. AI will support inquiry, discovery, and reflection. We will ensure that AI tools are used responsibly and ethically to enhance learning. AI will support, rather than replace, thinking and learning and complement effective teaching methods. We will foster critical thinking, academic integrity, and access to learning while empowering students and educators.

**Guiding Principles and Values:** Whenever students and staff use new technologies to support education, we will ensure they align with our purpose, principles, and values. In Huntley District 158, we value:

1. AI as an Educational Tool
  - AI will complement, not replace, human learning and effort, aligning with educational goals.
  - AI will support critical thinking, creativity, and problem-solving.
  - Educators and students will use AI to personalize learning experiences, adapting to diverse student needs and learning styles to maximize individual growth.

- AI will streamline tasks and optimize workflows, allowing educators to dedicate more time to instruction and student engagement.
  - AI will serve as an accessibility tool to support student engagement and access to curricular materials and services.
2. **Ethical Use and AI Literacy**
    - Human judgment will remain central in AI-assisted decision-making.
    - AI literacy will be fostered among students and educators, ensuring they understand AI's capabilities, limitations, ethical considerations, and societal impacts to enable informed and responsible use.
    - AI use will uphold academic integrity, ensuring students engage ethically and authentically in their learning.
    - Students will ensure that their work reflects their thinking and learning process, avoiding misrepresentation through AI-generated content.
    - Students and educators will disclose AI usage when appropriate and provide proper attribution.
  3. **Data Privacy, Safety, and Equitable Access**
    - Student data privacy and online safety will be prioritized and adhere to relevant laws, including SOPPA, FERPA, COPPA, and CIPA.
    - All students will have equitable access to AI tools and resources.
    - AI tools will be developmentally appropriate for students.
    - Students and educators will understand how AI interacts with their data/information and comply with school and district policies and guidelines.
  4. **Oversight and Continuous Improvement**
    - AI tools will be carefully evaluated and implemented to align with educational goals.
    - The district will develop and regularly refine clear guidelines and protocols for AI use.
    - The district will establish processes for ongoing monitoring and auditing of AI usage to ensure adherence to these principles and address potential misuse.
    - The district will foster collaboration among educators, students, families, and the community in selecting, implementing, and evaluating AI tools and strategies.
    - Students and educators will engage in training on AI tools, including their benefits, risks, and best practices.

***AI Guidelines for Students:*** Artificial Intelligence (AI) can be a powerful tool to support student learning, but it's important to understand when and how it's appropriate to use. Huntley 158 has established clear AI Usage Guidelines to help students and teachers navigate expectations for assignments, assessments, and projects.

All assignments will fall under one of three categories in which teachers will provide guidance on the appropriate level of student use:

- **No Use (Default):** AI tools are not allowed. All work must be original and created without assistance.
- **Limited Use:** AI can be used only for specific purposes such as brainstorming, editing, or tasks defined by your teacher. All AI use must be clearly cited.
- **Integrated Use:** You may use AI tools freely with teacher approval, as long as you follow academic integrity practices and provide a rationale for your use.

[Click here](#) to view the full Huntley 158 AI Guidelines for Students Document.

## **Progress Reports, Report Cards, Grading, Retention, and Promotion**

### ***Progress Reports***

Mid quarter progress report grades will be available on PowerSchool. A notification will be sent to parents via the School Messenger/Communicate program on the day that mid quarter progress report grades are updated. Parents may also access current grades at any time by using their parent account on PowerSchool.

### ***Report Cards***

Report cards for students in grades 6-8 are completed on a quarterly basis. Students will be assessed on end of the year grade-level standards in order to show what the student knows, or is able to do, in relation to the standard. The report cards

show student progress towards mastery of specific learning targets. A notification will be sent to parents via the School Messenger/Communicate program on the day that report cards are distributed.

### ***Grade Point Average (GPA) Calculation***

In figuring grade point average, points are earned for each quarter grade. The points are then totaled and divided by the number of classes attempted.

|          |          |          |          |       |
|----------|----------|----------|----------|-------|
| A+ = 4.3 | B+ = 3.3 | C+ = 2.3 | D+ = 1.3 | F = 0 |
| A = 4.0  | B = 3.0  | C = 2.0  | D = 1.0  |       |
| A- = 3.7 | B- = 2.7 | C- = 1.7 | D- = 0.7 |       |

All classes are 1 credit. If a student is enrolled in ½ band or orchestra and ½ chorus, they will receive 0.5 credit for each class. Below is an example of how to calculate a GPA for a student who received the following grades in each class.

Example for calculation:

| <u>Class</u> | <u>Credit</u> | <u>Grade</u> | <u>Points</u>            |
|--------------|---------------|--------------|--------------------------|
| Art          | 1             | A-           | 3.7                      |
| PE           | 1             | A-           | 3.7                      |
| ½ Band       | .5            | A+           | 2.15                     |
| ½ Chorus     | .5            | A+           | 2.15                     |
| Science      | 1             | A            | 4                        |
| Math         | 1             | A-           | 3.7                      |
| Literacy     | 1             | B+           | 3.3                      |
| History      | 1             | A            | 4                        |
| <b>TOTAL</b> | <b>7</b>      |              | <b>26.7</b>              |
|              |               |              | <b>26.7/7= GPA 3.814</b> |

### ***Grade Point Average (GPA) Calculation with Honors Courses***

Algebra 1 (H), Geometry (H), and English 1 (H) are courses that have been determined to be taught at the rigor of an honors high school course and are therefore given extra consideration in determining grade point average.

Honor's weighted courses will use the following point system.

|          |          |          |          |       |
|----------|----------|----------|----------|-------|
| A+ = 4.8 | B+ = 3.8 | C+ = 2.8 | D+ = 1.3 | F = 0 |
| A = 4.5  | B = 3.5  | C = 2.5  | D = 1.0  |       |
| A- = 4.2 | B- = 3.2 | C- = 2.2 | D- = 0.7 |       |

Again, all classes are 1 credit. If a student is enrolled in ½ band or orchestra and ½ chorus, they will receive 0.5 credit for each class. Below is an example of how to calculate a GPA for a student enrolled in honors classes who received the following grades.

Example for calculation (with Honors classes):

| <u>Class</u>         | <u>Credit</u> | <u>Grade</u> | <u>Points</u>            |
|----------------------|---------------|--------------|--------------------------|
| Art                  | 1             | A-           | 3.7                      |
| PE                   | 1             | A-           | 3.7                      |
| ½ Band               | .5            | A+           | 2.15                     |
| ½ Chorus             | .5            | A+           | 2.15                     |
| Science              | 1             | A            | 4                        |
| <i>Algebra 1 (H)</i> | 1             | A-           | 4.2                      |
| <i>English 1 (H)</i> | 1             | B+           | 3.8                      |
| History              | 1             | A            | 4                        |
| <b>TOTAL</b>         | <b>7</b>      |              | <b>27.7</b>              |
|                      |               |              | <b>27.7/7= GPA 3.957</b> |

### ***Remediation, Retention, and Promotion***

The decision to retain or promote a student to the next grade level shall be based on successful completion of the curriculum, attendance, and performance on the standardized tests required by the Illinois State Board of Education (ISBE) and/or other assessments. A student shall not be promoted based upon age or any other social reason not related to academic performance.

Research indicates a negative outcome regarding retention, and as such, effective decision-making regarding retention will include a remediation plan developed throughout the school year in which administration will track student core class grades.

The remediation/retention process is a continuous process that may include communication home, team supports, MTSS supports, meeting with administration, and/or social-emotional supports. The plan becomes more intensive and restrictive as a student progresses through the remediation process.

Students who have failed two or more quarters of a core class at the end of the school year will be considered for summer school and/or retention. Retention will only occur if the remediation process is not successful. The Building Principal will have the final decision-making authority over retention decisions.

## **Safety and Security**

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. As such, District 158 has developed and maintains a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement, fire officials, and emergency medical services personnel;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

### ***Campus Resource Officers***

District 158 has established a Campus Resource Officer (CRO) program in partnership with the Algonquin, Huntley, and Lake in the Hills Police Departments. As part of an intergovernmental agreement, this partnership helps create “effective and positive school student discipline that: (1) is part of District 158’s larger effort to address school safety and climate, (2) includes proactive and restorative methods rather than only punitive, and (3) is clear, consistent and equitable.”

Each CRO is equipped with a body worn camera as provided by law in accordance with Police Department policies. The CRO’s body worn camera will not record during the school day unless and until the CRO has reason to believe that a crime has been or is in the process of being committed. Further, in the event a CRO is in a hostile situation or perceives that a complaint will be raised, at the CRO’s discretion, the body worn camera can begin recording.

### ***Emergency Procedure Terms***

- **Lockdown:** A lockdown is declared when, in the opinion of an administrator, Campus Resource Officer, or staff member, a situation exists that threatens the safety of students and staff and requires them to take appropriate protective action – locking down in a classroom, hiding from the danger or safely getting out of the building.
- **Hold in Place and Teach:** This protocol is enacted when there is a situation *inside the building* that requires immediate action for all persons to remain in place. It is non-life threatening to the general population and to the school.
- **Secure the Building and Teach:** This protocol is enacted when there is a situation *outside the building* that requires all persons to remain inside the school building.
- **Severe Weather/Shelter in Place:** This protocol is enacted when there is a severe weather/tornado warning indicated in the area of the school(s). All staff and students, inside or outside of the school, will be advised to move to their designated safe areas within the school.

Should a severe weather/tornado warning occur at dismissal time, students will be kept in the building until conditions improve or an all-clear signal is issued.

In the event buses are in transit and a severe weather/tornado warning is announced, buses will go to the closest school building or predetermined location based on movement of the potential weather.

- **Tornado Watch:** A tornado watch is used when conditions are favorable for tornadoes to form.
- **Tornado Warning:** A tornado warning is used when a tornado funnel is signed or indicated by weather radar. Shelter should be taken immediately.

### ***School Safety Drill Plan***

In accordance with the School Safety Drill Act (105 ILCS 128/) and Board Policy [4:170, Safety](#), the following drills will be conducted:

1. Three school evacuation drills;
2. Two bus evacuation drills;
3. One severe weather and shelter-in-place drill;
4. One law enforcement lockdown drill.

Emergency drill procedures will be discussed with all students by their classroom teachers prior to each drill. If a parent would like to opt their child out of participating in the law enforcement lockdown drill, they must request this in writing to the Building Principal each school year.

### ***School Bus Safety***

All students shall be provided with instruction in safe bus riding practices at least twice during each school year. The instruction shall include two emergency bus evacuation drills, as well as the operation and use of the emergency door, windows (as a means of escape), and fire extinguisher.

### ***Student Drop-Off and Pick-Up***

In the interest of safety and security of all students and staff, parents are asked to please review the following drop-off and pick-up procedures:

#### **Morning Drop-Off**

All students should be dropped off in the single lane drop off area as designated curbside in the front of the school. Please use the entire front of the building to drop off, helping to efficiently drop off as many students in the quickest time possible.

Only buses are allowed in the back of the school. **No student should be dropped off in the parking lot.** Students at HMS will be allowed to enter the building at 7:00 a.m. Students at MMS will be allowed to enter the building at 6:45am.

#### **Afternoon Pick-Up**

All students being picked up must be picked up in the single lane pick up area as designated curbside in the front of the school. Please use the entire front of the building to pick up, helping to efficiently pick up as many students in the quickest time possible.

Only buses are allowed in the back of the school. **No student should be picked up in the parking lot.** Adult supervision of car riders ends at 2:35 p.m. Students not involved in a school-sponsored activity may not remain on campus. If you cannot pick up your child by this time, please arrange for them to ride the bus home.

Vehicles MAY NOT be parked or located in the bus lanes or fire lanes at ANY TIME.  
Vehicles located in these locations may be ticketed and/or towed by the police.

### ***Walking or Riding Bicycles To and From School***

For student safety, walking or riding bicycles to and from school is discouraged whenever possible. Students who do walk or ride a bicycle must follow all traffic laws, use designated crossings and sidewalks when available, and exercise safe practices at all times. E-bikes, motorized bicycles, and motorized scooters are prohibited on school property.

Students utilizing bicycles or non-motorized scooters must properly park and secure them in the designated bicycle rack area while on school grounds. The school district is not responsible or liable for lost, stolen, damaged, or mislaid property.

In addition, all other applicable district policies, student handbook guidelines and school expectations shall be followed.

### **Search and Seizure**

In an effort to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. School authorities include school liaison police officers (Campus Resource Officers).

#### ***School Property and Equipment***

##### ***As Well as Personal Effects Left by Students***

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other dangerous substances or materials, including searches conducted through the use of specially trained dogs.

#### ***Search of Student Accounts or Profiles on Social Networking Websites***

In accordance with the Right to Privacy in the School Setting Act, 105 ILCS 75/:

1. School officials may not request or require a student or the student's parent to provide a password or other related account information to gain access to the student's account or profile on a social networking site.

2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rule or policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination.

### ***Searches of Students and/or Student's Personal Effects***

School authorities may search a student and/or the student's personal effects in the student's possession (purses, wallets, knapsacks, book bags, lunch boxes, etc.), when there is reasonable grounds for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or District's rules and policies.

The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction. When feasible, the search will be conducted as follows:

- Outside the view of others, including students;
- In the presence of a school administrator or adult witness; and
- By a certificated employee or school liaison police officer (Campus Resource Officer) of the same sex as the student.

### ***Seizure of Property***

If a search produces evidence that a student has violated or is violating either the law or the school or District's rules or policies, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities. The student's parent(s) shall be notified of the search as soon as possible.

Board Policy [7:140](#), *Search and Seizure*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## **Special Education**

### ***Education of Children with Disabilities***

The District shall provide a free appropriate public education in the least restrictive environment and any necessary related services to all students with disabilities enrolled in District 158, as required by the Individuals with Disabilities Education Act (IDEA). The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed, except those children with disabilities who turn 22 years of age during the school year are eligible for special education services through the end of the school year. It is the intent of the school to ensure that students with disabilities are identified, evaluated and provided with appropriate educational services. Once a student is determined to have a disability under IDEA, an Individualized Education Program (IEP) will be developed by a team of educators along with parents.

For additional information, please contact the Special Services Department at (847) 659-6158.

### ***Prioritization of Urgency of Need for Services (PUNS)***

The Illinois Department of Human Services (IDHS) maintains a statewide database known as the PUNS database (Prioritization of Urgency of Need for Services) that records information about individuals with intellectual disabilities or developmental disabilities who are potentially in need of services.

IDHS uses the data on PUNS to select individuals for services as funding becomes available, to develop proposals and materials for budgeting, and to plan for future needs. The PUNS database is available for children with intellectual disabilities or developmental disabilities with unmet service needs.

Registration to be included on the PUNS database is the first step toward receiving developmental disabilities services in this State. A child who is not on the PUNS database will not be in the queue for State developmental disabilities services.

For more information and to sign up for PUNS, see the Illinois Department of Human Services PUNS information page at <https://www.dhs.state.il.us/page.aspx?item=41131>. You may also contact the Special Services Coordinator at your child's school.

### ***Services and Programs***

District 158 provides a continuum of services to students with IEPs. Every effort is made to educate the student within their home school and classroom environment. The Individualized Education Program team, including the student's parent(s) and educators, meets annually to determine the needs of the student and the least restrictive environment. Students who move into District 158 with an IEP will be provided with the services listed in the Individualized Education Program plan.

Students with IEPs are afforded safeguards and rights described in the parent guide, [Educational Rights and Responsibilities: Understanding Special Education in Illinois](#), available on the Illinois State Board of Education (ISBE) website.

Students with disabilities who do not qualify for an Individualized Education Program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Illinois law, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the student: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment.

### ***Access to Classroom for Special Education Observation or Evaluation***

The parent of a student receiving special education services, or being evaluated for eligibility, is afforded reasonable access to educational facilities, personnel, classrooms, and buildings. This same right of access is afforded to an independent educational evaluator or a qualified professional retained by or on behalf of a parent or child.

For further information, please contact the Building Principal.

### ***Discipline of Special Education Students***

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability.

Additional information, [including laws, regulations, and guidance](#), is available at the Illinois State Board of Education (ISBE) website.

- ***Behavioral Interventions***

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

- ***Physical Restraint, Time Out, and Isolated Time Out (RTO)***

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others, and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The school may not use isolated time out, time out, or physical restraint as discipline or punishment, convenience for staff, retaliation, as a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited.

Additional information for parents, including [The Physical Restraint, Time Out, and Isolated Time Out Bill of Rights](#), is available on the Illinois State Board of Education (ISBE) [website](#).

### ***Exemption From PE Requirement for Special Education Students***

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. The student (a) is in grades 3-12, (b) has an Individualized Education Program (IEP) that requires that special education support and services be provided during physical education time, and (c) the parent agrees or the IEP team makes the determination; or
2. The student (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education will receive that service in accordance with the student's IEP.

### ***Related Service Logs***

For a student with an IEP, the District must create related service logs that record the type of related services administered under the student's IEP and the minutes of each type of related service that has been administered.

## **Student Privacy Protections**

### ***Surveys***

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified or who created the survey.



### ***Surveys by Third Parties***

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This applies to every survey: (1) that is created by a person or entity other than a district official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Parents who object to disclosure of information concerning their child to a third party may do so in writing to the Building Principal.

### ***Surveys Requesting Personal Information***

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parents.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such programs.

The student's parent may: (1) inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or (2) refuse to allow their child to participate in the survey. The school will not penalize any student whose parent exercised this option.

### ***Instructional Material***

A student's parent may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

### ***Prohibition on Selling or Marketing Students' Personal Information***

No school official or staff member may market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term personal information means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's personal information to a business organization or financial institution that issues credit or debit cards.

A parent who desires to opt their child out of participation in activities provided herein or who desires a copy or access to a survey or any other material described herein may contact the Building Principal.

Here is a link to the District's [Student Data Privacy](#) processes and procedures.

## **Student Records**

The District will maintain two sets of records for each student: a permanent record and a temporary record.

### ***Permanent Records***

All student permanent records are maintained for at least 60 years after the student transfers, graduates, or permanently withdraws.

A student's permanent record may include:

- basic identifying information
- academic transcripts
- attendance records
- accident and health reports
- honors and awards
- school-sponsored activities and athletics
- information pertaining to the release of this record

### ***Temporary Records***

Student temporary records are maintained for at least five years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after five years, be transferred to the parent or to the student when the student reaches 18 years of age, graduates from high school, marries, or enters military service, whichever comes first. Such students are called *eligible students*.

A student's temporary record may include:

- family background information
- intelligence and aptitude test scores
- psychological reports
- achievement test results
- participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations
- honors and awards received
- teacher anecdotal records
- disciplinary information
- special education files
- records associated with plans developed under Section 504 of the Rehabilitation Act of 1973
- verified reports of information from non-educational persons, agencies or organizations of clear relevance to the student's education
- information pertaining to the release of this record

### ***Rights and Privacy Regarding Student Records***

The Family Educational Rights and Privacy Act (FERPA) and the Illinois School Student Records Act (ISSRA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

**1. The right to inspect and copy the student's education records within 10 business days after the date the District receives a request for access.**

A parent or student 18 years of age has the right to inspect and copy their permanent record. The parent or student should submit to the Building Principal or the Official Records Custodian a written request that identifies the record(s) they wish to inspect. The Building Principal will make arrangements for access and notify the parent or student of the time and place where the records may be inspected.

These rights are denied to any person against whom an order of protection has been entered concerning a student (105 ILCS 5/10-22.3c, 105 ILCS 10/5a, and 750 ILCS 60/214(b) (15).

**2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, irrelevant, or improper.**

A parent or eligible student may ask the District to amend a record that they believe is inaccurate, misleading, irrelevant, or improper. They should write to the Building Principal or the Official Records Custodian, clearly identify the part of the record they want changed, and specify the reason.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise the individual of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. **The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or ISSRA authorizes disclosure without consent.**

Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill professional responsibility or contractual obligations with the District.

Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or Federal law. Before information is released to individuals, the parent or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records.

Academic grades and references to expulsions or out-of-state suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring.

Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent(s) can be identified; any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

4. **The right to a copy of any school student record proposed to be destroyed or deleted.**

Student temporary records are reviewed every four years or upon a student's change in attendance centers, whichever occurs first.

5. **The right to prohibit the release of directory information.**

Throughout the school year, the District may release directory information regarding students, limited to: name, address, grade level, birth date and place, parent names and addresses, academic awards, degrees, and honors, information in relation to school-sponsored activities, organizations, and athletics, major field of study, or period of attendance in school.

*Any parent or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the Building Principal within 30 days of the date of this notice. No directory information will be released within this time period unless the parent or eligible student is specifically informed otherwise.*

6. **The right contained in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through the exercise of any right secured under State law.**

7. **The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.**

The name and address of the Office that administers FERPA is:

U.S. Department of Education  
Student Privacy Policy Office  
400 Maryland Avenue, SW  
Washington, DC 20202

## **Student Services**

### ***Counseling and Guidance***

The guidance counseling staff are a resource to students in educational, social/emotional development, and career awareness activities. Academic counseling is available when students appear to have organizational or motivational problems in school. The counseling staff will help coordinate home-school communication as necessary and also act as a liaison between students and teachers.

Individual counseling may be provided upon request of the student, parent, or teacher. Such confidential discussions may be on any topic of concern including school adjustment problems and personal problems. Counselors do not provide therapy

for students, but can and will provide referrals as needed. All students 12 years of age or older may request individual counseling without parent/guardian consent pursuant to 405 ILCS 5/3-550.

In addition to the above services, it is the goal of the counseling staff to provide for the personal growth and development of all students regarding such issues as self-esteem, decision making, social skills, life safety, etc.

### ***Erin's Law Counseling Options, Assistance, and Intervention***

Each middle school's counseling staff has identified counseling options for students who are affected by sexual abuse and grooming behaviors, along with District and community-based options for victims of sexual abuse and grooming behaviors to obtain assistance and intervention.

### ***Problem Solving Team***

Students who are experiencing academic, behavioral or social/emotional concerns, which affect academic performance, may be referred to our Problem Solving Team (P.S.T.) This program is designed to assist and support students at-risk of academic failure. Staff and/or parents may refer students for this program to the student's guidance counselor. Based on the student's needs, an action plan will be developed and monitored to assist the student in achieving academic success.

### ***Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence***

Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important District goals and required by 105 ILCS 5/26A (Article 26A). Students and/or their parent/guardian may access Board Policy [7:255](#), *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence*, for more information.

### **Requesting Support Services**

An Article 26A Student and/or their parent/guardian may request support services under this policy by contacting the building-level Article 26A Resource Person, whose name and contact information will be annually distributed to employees, students, and parents/guardians by each Building Principal.

### **Filing a Complaint**

An Article 26A Student and/or their parent/guardian may file a complaint under this policy with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Assistant Principal, a Complaint Manager, or any employee with whom the person is comfortable speaking. (See [Uniform Grievance Procedure](#)).

### **Retaliation Prohibited**

Retaliation against an Article 26A Student or their parent/guardian for exercising or attempting to exercise their rights under Article 26A is prohibited. Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

## **Transportation**

School bus transportation is an important part of each student's education experience and the Transportation Department will assist in making this experience as pleasant as possible. It is the responsibility of the Transportation Department to design and implement routes and stops according to guidelines set forth by the Illinois State Board of Education and Illinois State Law. Decisions regarding special education students will take into account related disabilities and the student's IEP pertaining to transportation.

### ***Transportation Department Staff***

The District 158 Transportation Department and its staff are dedicated to the service, safety and well-being of all students that it transports. Bus drivers are responsible for the students riding their buses just as teachers are responsible for the students in their classrooms. The bus driver is required to report students who violate the bus rules of proper behavior and conduct while riding the bus. Bus drivers are not authorized to change routes or make unauthorized stops unless approved through the Transportation Department.

### ***Bus Conduct, Expectations, and Discipline***

Every student has a right to a safe and enjoyable ride to and from school free from intimidation, threat or harassment. Bus drivers are responsible for the lives of all students on their bus and will not be required to transport any student who is a disciplinary problem. The school discipline system applies to students at the bus stop, bus loading and unloading locations, on the ride, and throughout the school day. If a student's behavior is not acceptable, the right of riding the bus may be suspended and the student may face further consequences.

### **Bus Expectations**

- Be on time
- Walk to and away from the bus

- Find a seat immediately and remain seated
- Maintain an appropriate noise level and use appropriate language
- Keep your hands, arms, feet, and all objects inside the bus and to yourself
- Follow directions from the bus driver and other adults
- Help keep the bus clean
- Report unsafe behavior to the bus driver
- Use only approved items on the bus

### **Bus Discipline**

The bus is an extension of the school and classroom in which all school rules, regulations and discipline policies and procedures apply.

- Transportation is a right that can be suspended.
- Each student is responsible for their behavior while on the bus and in the school bus loading and unloading areas.
- Unacceptable conduct on the school bus or at a school stop may result in a warning, detention, suspension or expulsion from school.

Should a student's bus riding privilege be suspended, it then becomes the responsibility of the parent to transport the student. Revocation of a student's bus riding privilege is not considered an exclusion, expulsion or suspension from school. Students suspended from the school bus who do not have alternate transportation to school will have the opportunity to make up missed school work for equivalent academic credit. It is the responsibility of the parent to notify the school that the student does not have alternate transportation.

### **Bus Routes**

Students are required to ride their designated routes and get on and off at their designated stops. Students must be picked-up and dropped-off at the same location Monday thru Friday. Transportation needs to keep track of students riding their designated routes in the event of an emergency (i.e. bus collision, lost or missing students, etc.). Due to the number of students being transported, it is not feasible to let students ride home on routes other than their designated route.

In the event of an emergency, the parent must call the Transportation Department at (847) 659-3000 to request a change in their child's designated route. Requests for changes will be accepted or denied based on the number of students assigned to a particular bus route. If the request is approved, the Transportation Department will notify the school of the change.

### **Bus Stops**

The Transportation Department requires that students be at the bus stop five (5) minutes before the regular pick-up times. The five minutes compensates for any variance in the bus run and allows the bus to stay on schedule. When the bus comes to a stop, the students can board the bus, and it can be on its way to the remaining stops. It is important for students to be present at their designated bus stop at least five minutes before the scheduled arrival time to ensure timely pick-ups. Due to multiple circumstances, the bus may arrive three to five minutes earlier or later than the posted time.

In areas where sidewalks are provided, students need to stand a safe distance on the sidewalk away from the curb and street. In areas where sidewalks are not provided, students need to stay off the road and out of harm's way of motorists using the roadway. The private property of those living near the bus stop is to be respected.

Students waiting for the bus are not to approach the bus until the bus has come to a complete stop and the driver has opened the door. Students are to get on the bus in single file in an orderly fashion without pushing and shoving, and find a seat immediately.

When students need to cross a road before boarding or after exiting the bus, they must wait on the curb or edge of the roadway until the driver signals the student giving them permission to cross the road. Students should cross the road far enough in front of the bus (approximately 10 feet) so the driver can see the student and the student can see the driver.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports of students who do not follow these guidelines.

### **Danger Zones Surrounding School Buses**

Statistically school bus transportation is the safest means of transportation that a student can take to and from school. A student has a 150 times greater risk of being in an accident to and from school via another vehicle other than a school bus.

The area within 10 feet in the front, sides, and rear of the bus are known as the DANGER ZONE. As such, precautionary guidelines must be adhered to when students are loading and unloading.

At no time should a student walk directly alongside the bus nor should a student cross the road behind the bus. Students need to remain at least 10 feet away from the bus before loading. When unloading, students must exit and immediately step at least 10 feet away from the bus and proceed immediately to their destination. If a student drops an item in front of,

alongside of, or at the rear of the bus, the student should not retrieve the item until notifying the driver. The driver will then decide if it is safe for the student to retrieve the dropped item.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports for students not following these guidelines.

### ***Electronic Recordings on School Buses***

The Board of Education has adopted a policy authorizing the use of electronic recordings on school buses when transportation is provided for a school activity.

Electronic video and audio recordings are viewed to investigate incidents reported by a bus driver, administrator, CRO, supervisor, student, or other person. They are also viewed at random.

Viewing and/or listening to electronic video and/or audio recordings is limited to CROs and District personnel. These individuals must have (1) a law enforcement, security, or safety reason, or (2) a need to investigate and/or monitor student or driver conduct. A written log will be kept of those individuals viewing the recording stating the time, name of individual viewing, and date the recording was viewed.

The content of the recordings are student records and are subject to District policies and procedures concerning school student records. If the content of a recording becomes the subject of a student disciplinary hearing, it will be treated like other evidence in the proceeding.

### ***Transportation of Students with Disabilities***

All students with an IEP are provided transportation entirely at District expense. The mode of transportation will be determined via the IEP conference. A parent wishing to waive the right to District approved transportation and desiring reimbursement for such services must seek reimbursement through the State of Illinois. District 158 will not provide reimbursement for expenses incurred by the parent.

## **Middle School Extracurricular Handbook for Activities, Clubs and Athletics**

Heineman Middle School  
~~Ms. Jeanne Salazar~~, Activities & Athletics Director  
[jsalazar@district158.org](mailto:jsalazar@district158.org)  
(847) 659-4314

Marlowe Middle School  
Ms. Hailey Gordon, Activities & Athletics Director  
[hgordon@district158.org](mailto:hgordon@district158.org)  
(847) 659-4718

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**Get Involved**

Middle school students are encouraged to become involved in activities outside the classroom. A variety of experiences, including clubs, sports, theater, music, and more, are offered in an effort to provide an enjoyable and healthful experience for students to develop present and future physical, social, mental, and moral maturity. Students who are involved in extracurricular activities learn time management skills, how to work with others, and develop social skills. In addition, students seem to enjoy their middle school years more and are less apprehensive about entering the high school environment.

**Activities and Clubs**

A wide variety of fun, enriching, hands-on, collaborative activities and clubs designed to extend student learning are available to all students in grades 6th, 7th, and 8th. Below is a list of those offered at both Heineman Middle School and Marlowe Middle School:

|                                 |                               |                         |
|---------------------------------|-------------------------------|-------------------------|
| Academic Team                   | GSA                           | Service Club            |
| Art Club                        | Honors Choir                  | Ski & Snowboarding Club |
| Chamber Orchestra               | Jazz Band                     | Spanish Club            |
| Chess Club                      | Musical Performance           | Student Council         |
| Chinese Language & Culture Club | National Junior Honor Society | Yearbook Club           |
| Ecology Club                    | Performance Readings          |                         |
| Foods Club                      | Play Performance              |                         |

In addition, the following activities and clubs are also available:

|                                      |                                     |
|--------------------------------------|-------------------------------------|
| <b><u>Heineman Middle School</u></b> | <b><u>Marlowe Middle School</u></b> |
| Disc Golf Club                       | Coding Club                         |
| Science Club                         | Junior Buddies Club                 |
|                                      | Lego Club                           |
|                                      | Police Explorer’s Club              |
|                                      | Robotics Club                       |

Activities and clubs may be added based on student interest. For a complete list, please visit the Activities & Clubs page on your school’s website at [Heineman Middle School](#) or at [Marlowe Middle School](#).

**Athletic Teams**

District 158 middle schools are participating members of the Illinois Elementary School Association (IESA) for all athletics including the following:

|                           |                            |                           |           |
|---------------------------|----------------------------|---------------------------|-----------|
| <b><u>Boys Sports</u></b> | <b><u>Girls Sports</u></b> | <b><u>Coed Sports</u></b> |           |
| Basketball                | Basketball                 | Bowling                   | Golf      |
| Volleyball                | Volleyball                 | Cheerleading              | Track     |
|                           |                            | Cross Country             | Wrestling |
|                           |                            | Dance/Poms                |           |

**Philosophy and Objectives**

Extracurricular activities in District 158 are considered an important supplement to the educational program. As such, coaches and sponsors in the various activities are considered teachers in their respective areas and will conduct themselves in a professional and ethical manner at all times. Participation in extracurricular activities is a privilege. As representatives of District 158, students will conduct themselves in a positive manner at all times.

The general objectives of the extracurricular programs in District 158 are:

1. Provide a highly competitive experience grounded in sound educational practice.
2. Assist in the development of the mind and body of the student and help promote healthy living and lifelong fitness.

3. Create an enjoyable experience for the players, student body, fans, and community by promoting sportsmanship, morale, and school spirit.
4. Instill qualities such as teamwork, pride, personal responsibility, self-sacrifice and discipline in its participants.

### **Eligibility for Participation**

Participation in extracurricular activities is dependent upon school attendance, behavior, and academic performance.

**Attendance:** Students must be in school a minimum of 5 hours of attendance. Students who go home sick are ineligible to participate in those days' activities.

**Behavior:** All students are expected to follow school, classroom, and team rules. They are expected to project an image of positive leadership in the school and to show respect to students, teachers, administrators, and staff alike. If a participant must serve a detention because of a discipline consequence, the coach or activity/club sponsor will be notified by the Athletic/Activities Directory. Students who have a detention which prevents them from reporting to the bus on time for away activity or athletic events may not participate. Additionally, students assigned to an in-school or out-of-school suspension are ineligible to participate during the consequence.

**Academic Performance/Grades:** Students must maintain a high academic standard to be eligible to participate in extracurricular activities. A coach or activity/club sponsor may deny a student who is academically ineligible at the time of tryouts, auditions, etc., the ability to tryout, audition, or participate.

In addition, students participating in the following activities or athletics will be checked for academic eligibility on a weekly basis:

|                 |                  |                     |
|-----------------|------------------|---------------------|
| Academic Team   | Cross Country    | Musical Performance |
| Bowling         | Dance/Poms       | Play Performance    |
| Boys Basketball | Girls Basketball | Track               |
| Boys Volleyball | Girls Volleyball | Wrestling           |
| Cheerleading    | Golf             |                     |

The Athletic/Activity Director or secretary will run a grade report on Monday for all students participating in any of the above activities or athletics. The Athletic/Activity Director will check eligibility and school staff will have the opportunity to address any necessary changes. The student and parent will receive written or verbal confirmation on Monday that indicates the period of ineligibility. It is our expectation that the student will take on the responsibility of letting the parent(s) know when they are ineligible.

The period of ineligibility runs from Monday to Sunday. The first eligibility check shall be made following the first full week of attendance in any new quarter. Students must be passing each subject each week in order to be eligible. Any student receiving an F in any class will be ineligible to participate for the following week beginning on Monday. Ineligible means the student may not participate in practices, games, events, or any team/club activity for the week.

Attendance at games or events during a period of ineligibility is at the discretion of the coach or activity/club sponsor. During the period of ineligibility, the student will be required to attend Homework Club after school. In addition, it is highly recommended that any ineligible student go to the content area teacher of the class involved during all available flex/study hall periods or make arrangements for before or after school.

Any participant who is ineligible for a total of three weekly periods due to unsatisfactory school work may be removed from the team or activity. **Activity fees are non-refundable for any student who is removed from an extracurricular activity.**

If you have any questions regarding your child's grades or academic eligibility, please contact the teacher(s) or team leader. If you have any questions regarding the eligibility procedures, please contact the Athletic/Activities Director.  
**Please do not contact the coach or activity/club sponsor.**

### **Sports Physical Requirement for Extracurricular Athletics**

All students are required to have a current sports physical on file at school before they can tryout or participate in any extracurricular athletics. The physical must remain current during the entire duration of the athletic season for the particular sport (i.e. volleyball season, basketball season, cheerleading season, etc.). If a student's physical lapses prior to the end of that sports season, the student will be excluded from future participation until a new sports physical form is submitted.

A "current" sports physical is defined as a physical for participation in extracurricular athletics that has been completed within the previous 395 days of the tryout or participation date. An [IESA/IHSA Pre-participation Examination](#) form or an [Illinois Certificate of Child Health Examination](#) (school physical) form must be completed by the physician and parent. If your child is in 8th grade, it is advisable to have the form filled out by the physician, as it will meet the physical form requirement needed for entry into 9th grade. Both forms are available on the [District website](#).



### **Athletic Clearance/Concussion Screening**

In addition to the requirement of a sports physical, student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois Elementary School Association (IESA) and have a concussion baseline test completed before being allowed to tryout, participate in any athletic activity, including practice or competition. Concussion screening for students 12 and older is valid for 2 years, and concussion screening for students under the age of 12 is valid for 1 year. Initial concussion screenings are conducted online.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the District's return-to-play and return-to-learn protocols.

### **Code of Conduct for Extracurricular Activity, Club, and Athletic Participants**

The Code of Conduct applies to all students and places an emphasis on the values and commitments necessary to create a safe and healthy environment. The Code of Conduct will: (1) take effect the first time a student becomes a member of an activity, and (2) is in effect year round, in and out of season, on and off school grounds, until the student is promoted from 8th grade.

Participants are considered representatives of District 158 and their school, and as such, are expected to conduct themselves in a manner that will give honor to self, the team, school, and community. Students should:

1. follow and demonstrate good rules of conduct and sportsmanship;
2. be good students working up to their capability in all school work and maintain satisfactory grades;
3. avoid detentions or misbehavior;
4. attend practices, games, meetings, etc. as scheduled by the coach or activity/club sponsor;
5. abstain from the use of alcohol, tobacco, drugs, marijuana, and other substances which are injurious to health, and minimize the effectiveness of the student's mind and body.

Students who do not adhere to the above guidelines are subject to penalty or ineligibility as deemed appropriate by the coach, activity or club sponsor, and/or school administrators. Students and their parents are encouraged to talk to the coaches, activity/club sponsors, or administrators regarding situations not indicated above.

### **Code of Conduct Violations**

1. Use, possession, or distribution of illegal substances, including, but not limited to, alcohol, marijuana, anabolic steroids, non-prescription drugs, and the abuse of prescription drugs.
2. Use or possession of tobacco, electronic smoking devices, similar look-a-like devices, or nicotine based products.
3. Theft or vandalism of any school, personal, or public property.
4. Inappropriate conduct in which the student is directly or indirectly involved, such as fighting, harassment, or verbal/physical abuse of others.
5. Academic dishonesty or misconduct in which the student is involved, such as obtaining or attempting to obtain credit by dishonest, deceptive, fraudulent, or unauthorized means.
6. An Internet posting on a social network that disrupts the educational or athletic/activity environment and may be threatening to or abusive of others.
7. Association with or attendance at activities involving a violation of the Code of Conduct in which the student does not leave immediately upon learning of said activities.

### **Consequences for Code of Conduct Violations**

The following is a list of steps that may be used as disciplinary action for Code of Conduct violations. These steps are subject to change depending on the severity of the violation.

- **First Offense:** Suspension from 20% of the total scheduled games, meets, or contests. The suspension will include continued participation in practice, attending any events/meets, matches and supporting the team during the length of the suspension. The suspension carries over to the next activity if it is not completed during the current activity.
- **Second Offense:** Suspension from 50% of the total scheduled games, meets, or contests. The suspension will include continued participation in practice, attending any events/meets, matches and supporting the team during the length of the suspension. The suspension carries over to the next activity if it is not completed during the current activity.
- **Third Offense:** Suspension from all extracurricular activities, clubs, or athletics for one academic year.
- **Fourth Offense:** Student forgoes the opportunity to participate in any extracurricular activities, clubs, or athletics for the remainder of the student's middle school career.

- Self-Reporting: If a student self-reports a first offense to an administrator, the student will be suspended from 10% of the regularly scheduled contests. The students must make their report immediately. The student will not be eligible for the terms of self-reporting after school authorities have been notified of the violation.

All violations will carry over to the next extracurricular activity, club, or athletic sport in which the student is involved if not completed in the current extracurricular activity, club, or athletic sport.

### **Clarifications/Definitions**

- For suspensions that carry over to the next activity, club, or athletic sport, the student must complete the “next” season in good standing.
- A violation will be considered a second or third offense if it is committed within the same academic year of the previous violation. After the academic school year is completed, the violation will be dropped.
- A first violation in a season will not automatically result in forfeiting eligibility for school awards. A second violation in a season will result in forfeiture of all school awards.

### **Ultimate Authority**

If any cases arise that are not covered by these policies or in some way requires special interpretation, the Building Principal will provide the decision. Appeals concerning the Code of Conduct may be made in accordance with provisions of the Code of Conduct. Appeals relating to other matters may be made to the Associate Superintendent and Board of Education within three school days of the Building Principal’s decision.

### **Suspension Appeal Process**

1. If the student and parent(s) wish to appeal a decision, they may do so by contacting the Activity/Athletic Director within three school days of being notified of the suspension.
2. The appeal process must follow:
  - a. Appeal to the Athletic Director/Assistant Principal
  - b. Appeal to the Building Principal
  - c. Appeal to the Associate Superintendent or Designee
  - d. Appeal to the Board of Education
3. If, during any step of the appeal process, the original suspension is reversed, the suspension will be declared void and all records of the suspension will be purged. The student shall return to the activity in good standing and without further consequence.

## Additional Information for Extracurricular Athletics

### **Athletic Dual Participation**

As member participants of the IESA for all athletics, IESA by-laws permit middle school athletes to participate on more than one school-sponsored athletic team at a time. Any athlete may participate in camps, clinics, or club teams as long as the middle school team takes first priority. Missed practices or games due to attendance at an out of school activity will result in disciplinary action at the coaches’ discretion.

### **Organization of Teams**

Teams will be composed of 7th and 8th graders for basketball, cheerleading, dance/poms, and girls volleyball. Students in grades 6th - 8th may participate in bowling, boys volleyball, cross country, golf, track, and wrestling. Coaches will stress the importance of good sportsmanship while instilling a competitive and winning attitude. Playing time of participants is at the discretion of the coach.

### **Athletic Uniforms**

Each student athlete will be issued a uniform. It is the responsibility of the participant to return the uniform in a good condition at the end of the season to the coach or Athletic/Activities Director if the coach is not a staff member. If the uniform is not returned within two weeks after the completion of the season, it is the responsibility of the parent to pay the replacement cost of the uniform.

### **General Practice Schedule**

Coaches will make their practice schedules conform to the following regulations:

1. No practice will extend beyond two hours from the designated starting time for that practice. For example, if the starting time for basketball practice is set for 2:45 pm, it must end by 4:45 pm.
2. The total number of practices and athletic contests in a given week will not exceed six days.

- a. A practice or athletic contest may be rescheduled if an emergency school closing forces the cancellation of practice or contest.
- b. Coaches are urged to be reasonable in scheduling practices on holidays and during scheduled school breaks (Winter Break or Spring Break) by respecting a family's right to want their children with them on or near acknowledged family holidays. During scheduled school breaks, daytime practices should be scheduled while parents are normally at work.
- c. Coaches will finish practices on time and parents are asked to pick up their child on time or have other arrangements made in advance. On game days, participants are to be picked up immediately after the home contest is over. For away games, participants will know approximately what time to be picked up.

### **Schedule Conflicts**

Occasionally students may have schedule conflicts with games and/or practices and to avoid confusion, the following policy will apply.

#### **➤ *School Sponsored Activity as Part of the Educational Program***

Educational field trips generally do not conflict with practices or games. However, there are rare occasions when conflicts arise. The school will do everything possible to ensure conflicts are not scheduled. As a general policy, student athletes will not be penalized for missing or arriving late due to a school sponsored activity conflict.

#### **➤ *School Sponsored Social Activity***

Students participate in athletics with the understanding that attendance at all practices and games is required. Attendance at school sponsored social activities (dances, dance preparations, clubs, etc.) does not exempt the athlete from their team responsibilities. An athlete must attend all practices except for the following reasons:

- Illness
- Emergency
- Doctor's appointment that cannot be rescheduled
- Family vacation
- Death in the family, or
- Conflicts with other scheduled school activities (arrangements must be made with the respective coach, activity or club sponsor)

Athletes who miss games or practices without the coach's permission do so with the understanding they suffer the penalty that would be imposed for anyone who earned an unexcused absence. The second unexcused absence will result in the athlete missing one game. A third unexcused absence will result in the athlete missing two consecutive games for a total of three. A fourth unexcused absence will result in removal from the team.

#### **➤ *Participation in Extracurricular Activities Outside of Regular Season***

It is not stated or implied that student athletes will suffer any penalty for participation in other school related activities during school hours. However, coaches will use their professional discretion when making decisions in regard to student participation in an event or practice based on the individual coach, sport, activity attendance and participation policy.

### **Parent/Coach Relationship**

Being a parent or a coach are very difficult vocations and each offers unique perspectives of a child's involvement in athletics. While there are times when perceptions of parents and coaches will be aligned, it is unrealistic to expect that this will always be the case. We believe it is important to clearly define what you can expect of our coaches. It is also important that parents have an understanding of the procedures for communications with the coach. Finally, providing support for all students participating in athletic competition is an important role played by both the parent and coach.

### **Coach Communications to the Parent**

No later than the first practice, the following information will be provided in writing from the coach to all parents:

- A brief statement of the coach's philosophy
- Expectations the coach has for all team members
- Location and times of scheduled practices and games
- Procedures that will be followed in the event of an injury
- Discipline procedures the coach may implement
- Anticipated costs associated with participation and possible fundraising activities

## **Parent Communications to the Coach**

Communication between a parent and coach is important and can play a vital role in resolving concerns. Parents are asked to communicate directly with the coach about concerns at an appropriate time and in a manner that is suited to both parties. Before, during, or immediately following a practice or game is not the appropriate time for addressing concerns, as it is not conducive to the successful resolution of a problem.

### **➤ *Appropriate Concerns to Discuss with the Coach***

As a student becomes involved in athletic activities, the inevitable highs and lows that are a part of athletic competition are bound to occur. These experiences will provide participants with an opportunity to grow and learn skills and lessons the student can apply in life beyond the gym or playing field. If the lows, however, begin to get a student down, the parent is encouraged to speak with the coach. Other concerns to discuss with the coach include:

- Treatment of your child mentally, emotionally, and physically
- Ways to help your child improve
- Your child's behavior, attitude, and performance

### **➤ *Inappropriate Concerns to Discuss with the Coach***

One of the most potentially problematic issues between coaches, players, and parents is playing time. Coaches make decisions based on what they believe to be best for the team and all students involved. Obviously, there may be times when parents do not agree with a coach's decision, but it is important to recognize some decisions are non negotiable and inappropriate for discussion between the parent and coach including the following:

- Playing time
- Team strategy
- Play calling
- Other student athletes

### **➤ *Setting Up a Conference***

There may be situations that arise in which a conference between the parent, student athlete, and coach may require a conference. Such a meeting can lead to increased understanding between the parent, student athlete, and coach. When a conference is needed, please follow these steps:

- Call or email the coach to schedule an appointment
- If the coach cannot be reached, contact the Athletic/Activities Director and the Athletic/Activities Director will arrange a meeting time for the parent, student athlete, and coach

While, ideally, it is hoped that a conference with the coach will alleviate concerns, it should be recognized there may be times when the coach and parent do not achieve a shared understanding as a result of the conference. Should this occur, please call the school to schedule a meeting with the Athletic/Activities Director.

## **Supporting All Athletes**

Your child's participation in athletics can be extremely rewarding, and we invite all parents, families, and community members to support all students by attending games and cheering in a positive and encouraging manner. A positive comment from any adult following a great victory or a tough loss means a great deal to a child. We would also encourage everyone to support all students through displaying good sportsmanship at all games. Each student athlete, regardless of individual skill and talent, normally tries to do their best. No one intentionally makes mistakes, but mistakes happen. By treating our opponents and the officials respectfully, we acknowledge their efforts and can express our appreciation through our applause and positive comments. By supporting everyone involved in the competition and displaying good sportsmanship, spectators provide an important and wonderful example for all students.

# **HUNTLEY HIGH SCHOOL**

## **Student Academic, Activities, and Athletic Handbook 2026-2027**



**Our learning community will inspire, challenge and  
empower all students always.**

### **Harmony Road Campus**

**Huntley High School  
13719 Harmony Road  
Huntley, IL 60142**

## **CONTACT INFORMATION**

### **Huntley High School Administrators**

Danyce Letkewicz, Interim Principal (847) 659-6505  
 Shaina Poczrowski, Associate Principal (847) 659-6602  
 Justin Stroh, Associate Principal (847) 659-6696

### **Dean of Students**

Kelsey Hillard, Grades 9-10, A-H (847) 659-6506  
 \_\_\_\_\_, Grades 9-10, I-Z (847) 659-6683  
 Shawn Murphy, Grades 11-12, A-H (847) 659-6762  
 Chris Klein, Grades 11-12, I-Z (847) 659-6668

### **Department Chairs**

Nick Wedoff, CTE (847) 659-6655  
 Melinda Chamberlain, English (847) 659-6536  
 Lauren Walter, Fine Arts/World Languages (847) 659-6562  
 Danielle Parker, Math (847) 659-6767  
 Elliot Velez, PE (847) 659-6748  
 Cindy Fuhrer, Science (847) 659-6663  
 Sumayya Staab, Social Studies (847) 659-6693  
 Lita Kasper, Special Services Coord. (847) 659-6585

### **HHS Athletics**

Rita Castens, Athletic Director (847) 659-6516  
 \_\_\_\_\_, Asst. Athletic Director (847) 659-6517

### **HHS Offices**

Attendance Line (24 hours) (847) 659-6611  
 Student Services Office, 9-10, A-H (847) 659-6606  
 Student Services Office, 9-10-, I-Z (847) 659-6630  
 Student Services Office, 11-12, A-H (847) 659-6632  
 Student Services Office, 11-12, I-Z (847) 659-6540

### **District 158 Offices**

Administration Office (847) 659-6158  
 Transportation Department (847) 659-3000

### **Important Phone Numbers**

HHS Student Helpline (815) 889-0575  
 National Crisis Text Line Dial 988  
 National Suicide Prevention LifeLine Dial 988

[\*\*Huntley High School Website\*\*](#)



## **BELL SCHEDULES**

| Daily Schedule |               | Late Start Schedule |               | Pep Assembly Schedule |               | Raider Way Schedule |                                      |
|----------------|---------------|---------------------|---------------|-----------------------|---------------|---------------------|--------------------------------------|
| Period         | Times         | Period              | Times         | Period                | Times         | Period              | Times                                |
| 1              | 7:30 - 8:17   | 1                   | 8:00 - 8:43   | 1                     | 7:30 - 8:06   | 1                   | 7:30 - 8:12                          |
| 2              | 8:22 - 9:09   | 2                   | 8:48 - 9:31   | 2                     | 8:11 - 8:47   | 2                   | 8:17 - 8:59                          |
| 3              | 9:14 - 10:06  | 3                   | 9:36 - 10:24  | 3                     | 8:52 - 9:32   | 3                   | 9:04 - 10:16<br>(Lesson 9:04 - 9:34) |
| 4              | 10:11 - 10:58 | 4                   | 10:29 - 11:12 | 7                     | 9:37 - 10:13  | 4                   | 10:21 - 11:08                        |
| 5              | 11:03 - 11:50 | 5                   | 11:17 - 12:00 | 8                     | 10:18 - 10:54 | 5                   | 11:13 - 12:00                        |
| 6              | 11:55 - 12:42 | 6                   | 12:05 - 12:48 | 4                     | 10:59 - 11:36 | 6                   | 12:05 - 12:52                        |
| 7              | 12:47 - 1:34  | 7                   | 12:53 - 1:36  | 5                     | 11:41 - 12:18 | 7                   | 12:57 - 1:39                         |
| 8              | 1:39 - 2:26   | 8                   | 1:41 - 2:26   | 6                     | 12:23 - 1:00  | 8                   | 1:44 - 2:26                          |
|                |               |                     |               | Pep                   | 1:00 - 2:26   |                     |                                      |



## **Schedule of Events 2026-2027**

### **Institute Days**

August 17, 2026  
August 18, 2026  
January 4, 2027  
April 23, 2027

### **Non-Attendance Days - No School**

November 25, 2026 (Offices Closed)  
February 12, 2027 (Offices Closed)  
March 26, 2027 (Offices Closed)

### **Waived Holidays - School in Session**

Veterans Day - November 11, 2026  
Casimir Pulaski Day - March 1, 2027

### **Holidays - No School/Offices Closed**

Independence Day - July 3, 2026  
Labor Day - September 7, 2026  
Columbus Day - October 12, 2026  
Thanksgiving Holiday - November 26-27, 2026  
Christmas Holiday - December 24-25, 2026  
New Year Holiday - December 31, 2026 and January 1, 2027  
Dr. Martin Luther King's Birthday - January 18, 2027  
Presidents Day - February 15, 2027  
Memorial Day - May 31, 2027

### **SIP Early Release Days**

September 22, 2026  
October 23, 2026  
December 18, 2026  
February 11, 2027  
March 2, 2027  
May 27, 2027

High School Dismissal at 12:30 pm on SIP Early Release Days

### **School Begins**

August 19, 2026

### **Back-to-School Night/Open House**

August 20, 2026

### **High School Grading Periods**

December 18, 2026 - End of 1st Semester (80 days)  
May 28, 2027 - End of 2nd Semester (94 days)

### **Parent Teacher Conferences - No School**

November 23, 2026 – 9:00 am to 8:00 pm  
November 24, 2026 – 7:00 am to 12:00 pm

### **Winter Break - No School**

December 21, 2026 – January 4, 2027

### **Spring Break - No School**

March 29, 2027 – April 5, 2027

### **Miscellaneous**

December 18, 2026 – Last day before Winter Break  
January 5, 2027 – First day after Winter Break  
March 25, 2027 – Last day before Spring Break  
April 5, 2027 – First day after Spring Break

### **Huntley High School Graduation**

May 22, 2027

### **Last Day of School**

May 27, 2027

\* Thursday, May 27, 2027 will be the earliest last day of school if NO emergency days are used.

\* Friday, June 4, 2027 will be the last day of school if ALL 5 emergency days are used.

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### Handbook Disclaimer

To ensure continued compliance with federal, state or local regulations, the rules, guidelines, and Board Policies published in this handbook are subject to review and may be amended during the year without notice as necessary for the routine operation of the school or District. Any amendment(s) made during the year will be posted at [Student Handbooks](#).

Nothing in this handbook shall be construed in a manner contrary to Board of Education Policies, State, or federal law.

## **Welcome to Huntley High School**

This handbook is designed to acquaint you with the rules, regulations, and procedures used at Huntley High School. It will be your guide to available services, your key to responsibility, and your outline of acceptable conduct. Information in this handbook extends to all students during school hours, on District property and at all District sponsored and related activities, as well as, field trips and extra-curricular activities, whether held before or after school, evenings or weekends. Rules, expectations, and guidelines are also enforceable at the bus stop and on the bus. Read this handbook, familiarize yourself with it, and use it to make your time at HHS both rewarding and enjoyable.

## **General Information**

Huntley 158 is committed to fostering a safe, welcoming, and conducive environment for all. We strive to create a space where every student is provided with an optimal learning experience and every staff member is empowered to perform at their very best.

We believe that a spirit of cooperation among students, teachers, staff, parents, and administrators is essential to cultivating a positive school climate. Through mutual respect, shared responsibility, and open communication, we create an environment that both enables and encourages excellence in education.

Within this learning community, all individuals have important rights and responsibilities that support our collective success.

### **Student and Staff Rights**

- To learn and work in an atmosphere that promotes the educational process
- To experience meaningful and engaging learning opportunities
- To be part of a school climate that is safe and free from violence and disruption

### ***Accommodating Individuals with Disabilities***

Individuals with disabilities will be provided an opportunity to participate in all school-sponsored services, programs, or activities. Individuals with disabilities should notify the Superintendent or Building Principal if they have a disability that will require special assistance or services and, if so, what services are required. This notification should occur as far in advance as possible of the school-sponsored function, program, or meeting.

### ***Animals on School Property***

In order to ensure student health and safety, animals are not allowed on school property except in the case of a service animal accompanying a student or other individual with a documented disability. This rule may be temporarily waived by the Building Principal in the case of an educational opportunity for students, provided that (a) the animal is appropriately housed, humanely cared for, and properly handled, and (b) students will not be exposed to a dangerous animal or an unhealthy environment.

### ***Awareness and Prevention of Child Sexual Abuse, Grooming Behaviors, and Boundary Violations***

Child sexual abuse, grooming behaviors, and boundary violations harm students, their parent, the District's environment, its school communities, and the community at large, while diminishing a student's ability to learn.

### Warning Signs of Child Sexual Abuse

#### Physical signs:

- Sexually transmitted infections (STIs) or other genital infections
- Signs of trauma to the genital area, such as unexplained bleeding, bruising, or blood on the sheets, underwear, or other clothing
- Unusual weight gain or loss

#### Behavioral signs:

- Excessive talk about or knowledge of sexual topics
- Keeping secrets
- Not talking as much as usual
- Not wanting to be left alone with certain people or being afraid to be away from primary caregivers
- Regressive behaviors or resuming behaviors that the child had grown out of, such as thumb sucking or bedwetting
- Overly compliant behavior
- Sexual behavior that is inappropriate for the child's age
- Spending an unusual amount of time alone
- Trying to avoid removing clothing to change or bathe

#### Emotional signs:

- Change in eating habits or unhealthy eating patterns, like loss of appetite or excessive eating
- Signs of depression, such as persistent sadness, lack of energy, changes in sleep or appetite, withdrawing from normal activities, or feeling "down"
- Change in mood or personality, such as increased aggression
- Decrease in confidence or self-image
- Anxiety, excessive worry, or fearfulness
- Increase in unexplained health problems such as stomach aches and headaches
- Loss or decrease in interest in school, activities, and friends
- Nightmares or fear of being alone at night
- Self-harming behaviors or expressing thoughts of suicide or suicidal behavior
- Failing grades
- Drug or alcohol use

### Warning Signs of Grooming Behaviors

School and District employees are expected to maintain professional and appropriate relationships with students based upon students' ages, grade levels, and developmental levels.

Prohibited grooming is defined as (i) any act, including but not limited to, any verbal, nonverbal, written or electronic communication or physical activity, (ii) by an employee with direct contact with a student, (iii) that is directed toward or with a student to establish a romantic or sexual relationship with the student. Examples of grooming behaviors include, but are not limited to, the following:

- Sexual or romantic invitations to a student
- Dating or soliciting a date from a student
- Engaging in sexualized or romantic dialog with a student
- Making sexually suggestive comments that are directed toward or with a student
- Self-disclosure or physical exposure of a sexual, romantic, or erotic nature
- Sexual, indecent, romantic, or erotic contact with a student
- Failing to respect boundaries or listening when a student says "no"
- Engaging in touching that a student or student's parents have indicated as unwanted
- Trying to be a student's friend rather than filling an adult role in the student's life
- Failing to maintain age-appropriate relationships with students
- Talking with students about personal problems or relationships
- Spending time alone with a student outside of their role or making excuses to be alone with a student
- Expressing unusual interest in a student's sexual development, such as commenting on sexual characteristics or sexualizing normal behaviors
- Giving a student gifts without occasion or reason
- Spending a lot of time with a student
- Restricting a student's access to other adults

### Warning Signs of Boundary Violations

School and District employees breach employee-student boundaries when they misuse their position of power over a student in a way that compromises the student's health, safety, or general welfare. Examples of boundary violations include:

- Favoring a certain student by inviting the student to "hang out" or by granting special privileges
- Engaging in peer-like behavior with a student
- Discussing personal issues with a student
- Meeting with a student off-campus without parent knowledge and/or permission
- Dating, requesting, or participating in a private meeting with a student (in person or virtually) outside of a professional role
- Transporting a student in a school or private vehicle without administrative authorization
- Giving gifts, money, or treats to an individual student

- Sending a student on personal errands
- Intervening in a serious student problem instead of referring the student to an appropriately trained professional
- Sexual or romantic invitations toward or from a student
- Taking and using photos/videos of students for non-educational purposes
- Initiating or extending contact with a student beyond the school day in a one-on-one or non-group setting
- Inviting a student to an employee's home
- Adding a student on personal social networking sites as contacts when unrelated to a legitimate educational purpose
- Privately messaging a student
- Maintaining intense eye contact with a student
- Making comments about a student's physical attributes, including excessively flattering comments
- Engaging in sexualized or romantic dialog
- Making sexually suggestive comments directed toward or with a student
- Disclosing confidential information
- Self-disclosure of a sexual, romantic, or erotic nature
- Full frontal hugs
- Invading personal space

If you believe you are a victim of child sexual abuse, grooming behaviors, or boundary violations, or you believe that your child is a victim, you should immediately contact the Building Principal, a school counselor, or another trusted adult employee of the school.

Board Policy [4:165](#), *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Video and Audio Monitoring System***

A video and audio monitoring system is in use on school buses and a video monitoring system is in use in public areas of the school building. These systems have been put in place to protect students, staff, visitors and school property. If a discipline problem is captured on audiotape or videotape, these recordings may be used as the basis for imposing student discipline. If criminal actions are recorded, a copy of the tape may be provided to law enforcement personnel.

### ***Weapons Policy***

It is the policy of District 158 to prohibit the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area.

## **Notification of Nondiscrimination**

### ***Education of Homeless Children***

Each child of a homeless individual and each homeless youth has equal access to the same free, appropriate public education as provided to other children and youths, including a public pre-school education. Any homeless child shall be immediately admitted, even if the child or child's parent is unable to produce records normally required for enrollment. Board Policy [6:140](#), *Education of Homeless Children*, and its implementing administrative procedures govern the enrollment of homeless children.

### ***Equal Educational Opportunities***

Equal educational, co-curricular, and extracurricular opportunities shall be available for all students without regard to color, race, national origin, religion, sex, sexual orientation, ancestry, age, physical or mental disability, gender identity, status of being homeless, immigration status, order of protection status, military status, unfavorable military discharge, reproductive health decisions, or actual or potential marital or parental status, including pregnancy. Any student may file a discrimination grievance by using Board Policy [2:260](#), *Uniform Grievance Procedure*, or by completing and submitting a [Formal Public Complaint form](#).

### ***Sex Discrimination Policy***

District 158 does not discriminate on the basis of sex and prohibits sex discrimination in any education program or activity that it operates, as required by Title IX and its regulations, including in employment. Inquiries about Title IX may be referred to Dr. Adam Zehr, Chief Title IX Coordinator, the U.S. Department of Education's Office for Civil Rights, or both.

#### **Title IX Coordinators:**

Dr. Adam Zehr  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6158  
[azehr@district158.org](mailto:azehr@district158.org)

Mrs. Karrie Baughman  
650 Dr. John Burkey Drive  
Algonquin, IL 60102  
(847) 659-6158  
[kbaughman@district158.org](mailto:kbaughman@district158.org)

Contact information for Office of Civil Rights (OCR) is available here: <https://ocrcas.ed.gov/contact-ocr>.

District 158’s sex nondiscrimination policy and grievance procedures are contained in Board Policy [2:265](#), *Title IX Grievance Procedure*, a copy of which is available in the District Administrative Office, on the District website, or by contacting one of the individuals listed above. To report information about conduct that may constitute sex discrimination or make a complaint of sex discrimination under Title IX, please contact one of the Title IX Coordinators listed above.

***Sex Equity Policy***

No student shall, on the basis of sex, sexual orientation, or gender-related identity or expression be denied equal access to programs, activities, services, or benefits or be limited in the exercise of any right, privilege, advantage, or denied equal access to educational, co-curricular, and extracurricular programs and activities. Any student may file a sex equity complaint by using Board Policy [2:260](#), *Uniform Grievance Procedure* or by completing and submitting a [Title IX Complaint form](#). A student may appeal the Board’s resolution of the complaint to the Regional Superintendent of Schools (pursuant to 105 ILCS 5/3-10) and, thereafter, to the State Superintendent of Education (pursuant to 105 ILCS 5/2-3.8).

***Uniform Grievance Procedure***

Any individual may file a sex equity, sexual harassment, Section 504 disability, or other discrimination complaint by using the procedure described in Board Policy [2:260](#), *Uniform Grievance Procedure*, a copy of which is available in the District Administrative Office, on the District website, or by contacting any of the individuals named below.

Concerns or complaints related to potential violations should be directed to:

Nondiscrimination Coordinators/Title IX Coordinators:

|                           |                           |
|---------------------------|---------------------------|
| Dr. Adam Zehr             | Mrs. Karrie Baughman      |
| 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive |
| Algonquin, IL 60102       | Algonquin, IL 60102       |
| (847) 659-6158            | (847) 659-6158            |

Complaint Managers:

|                           |                           |                           |                           |
|---------------------------|---------------------------|---------------------------|---------------------------|
| Dr. Anna Hoyou            | Mrs. Karrie Baughman      | Dr. Deanna Gill           | Mr. Mark Altmayer         |
| 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive | 650 Dr. John Burkey Drive |
| Algonquin, IL 60102       | Algonquin, IL 60102       | Algonquin, IL 60102       | Algonquin, IL 60102       |
| (847) 659-6158            | (847) 659-6158            | (847) 659-6158            | (847) 659-6158            |

A student may appeal the Board’s resolution of a complaint filed to the Regional Superintendent of Schools, and thereafter, to the State Superintendent of Education.

For concerns or complaints against District 158 or its employees other than a discrimination complaint, parents are encouraged to first contact the appropriate staff member directly. If the problem is not resolved, parents should then contact the Building Principal. If the problem remains unresolved, the parent should then contact the District Administrative Office.

**Emergency Communications**

***Emergency Notifications***

District 158 will send out notification alerts in critical situations, such as emergency weather closures, crisis incidents, and other incidents affecting school operations through the School Messenger/Communicate program. This system integrates with PowerSchool, and parents can manage their contact information and preferences through the PowerSchool Parent Portal. For more information, please visit the Safety and Security webpage and select “Alerts” from the dropdown menu.

***School Day Cancellations***

The Superintendent is authorized to close school(s) in the event of hazardous weather or other emergency that threatens the safety of students, staff, or school property. Should the need to close occur, parents will be notified via School Messenger/Communicate, the District’s automated messaging system. Information will also be posted to the District 158 website at [www.huntley158.org](http://www.huntley158.org). In the event school is closed, all after-school, co-curricular, and extracurricular activities are also cancelled.

**Enrollment Information**

***Birth Certificate Requirement***

Illinois law requires at registration, or within 30 days of registration, a certified copy of the student’s birth certificate to be on file with the District. If a certified copy is not available at the time of registration, the District must be furnished at a minimum: the student’s full legal name and date of birth. If a person enrolling a student fails to provide a certified copy of the student’s birth certificate within 30 days of registration, the Superintendent or designee shall immediately notify the local law enforcement agency, and shall also notify the person enrolling the student in writing that, unless the person complies within 10 days, the case will be referred to the local law enforcement authority for investigation. If compliance is not obtained within that 10-day period, the Superintendent or designee shall refer the case.

## **Fees and Waivers**

Waiver of student fees will be granted to those students who qualify. Parents may apply for waiver of school fees by completing and submitting the [Application for Fee Waiver form](#) and proof of current income.

**Please note:** In order to be eligible for a waiver of student registration fees, applications must be received *within thirty (30) days of the date your child enters school for the current school year*. Fees will not be waived until the Application for Fee Waiver form is received, reviewed and approved. If approved, other fees incurred after the date the application is received will be eligible for a fee waiver.

Board Policy [4:140](#), *Waiver of Student Fees*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## **Homeless Child's Rights**

When a child loses permanent housing and becomes a homeless person as defined by law, or when a homeless child changes his or her temporary living arrangements, the parent of the homeless child has the option of either:

1. Continuing the child's education in the school of origin for as long as the child remains homeless or, if the child becomes permanently housed, until the end of the academic year during which the housing is acquired; or
2. Enrolling the child in any school that non-homeless students who live in the attendance area in which the child or youth is actually living are eligible to attend.

For additional information, please contact:

Karrie Baughman, D158 Homeless Liaison  
[kbaughman@district158.org](mailto:kbaughman@district158.org) or (847) 659-6178

## **Student Transfers To and From Non-District Schools**

A student may transfer into or out of the District according to State law and procedures developed by the Superintendent. A student seeking to transfer into the District must serve the entire term of any suspension or expulsion, imposed for any reason by any public or private school, in this or any other state, before being admitted into the District.

## **Student Transfer or Withdrawal From Huntley High School**

If a student is going to transfer or withdraw from Huntley High School, please follow these procedures:

1. The student must present a written notice of withdrawal and request a Student Withdrawal form from the Student Services Office.
2. Turn in all textbooks to the office.
3. Pay all library fines and meet all other obligations.
4. Have the Building Principal or designee sign the Student Withdrawal form.
5. Return the Student Withdrawal form to the Student Services Office.

## **School and Community Relations**

### **Care Solace**

We are committed to the well-being of our students, staff and families to create a safe and healthy learning environment. In support of this ongoing commitment, Huntley 158 has partnered with [Care Solace](#) to provide an additional layer of care for our community.

If students, staff or their family members are looking for help with mental health or substance use, Care Solace can help you quickly find treatment options matched to your needs regardless of the circumstance. Care Solace is a complimentary and confidential service provided to students, staff, and their families by District 158. Care Solace's team is available 24 hours a day, 7 days per week, 365 days a year and can support you in any language.

If you would like to use Care Solace to help find a provider:

- Call 888-515-0595
- Visit [www.caresolace.com/huntley](http://www.caresolace.com/huntley) and either search on your own OR click "Book Appointment" for assistance by video chat, email, or phone.

Care Solace is not an emergency response service or mental health services provider. In the event of a life threatening emergency, please call 911. For awareness, prevention, and/or mental health support, call or text 988.

### **Faith's Law Notifications – Employee Conduct Standards**

School districts are required to include in their student handbook notification of the District's Employee Code of Professional Conduct. These standards, in part, define appropriate conduct between school employees and students.



Board Policy [5:120](#), *Employee Ethics; Code of Professional Conduct; and Conflict of Interest*, Board Policy [4:165](#), *Awareness and Prevention of Child Sexual Abuse and Grooming Behaviors*, and a link to the Sexual Abuse Response and Prevention Resource Guide is available on the [District website](#). Copies may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Gun-Free, Tobacco, Alcohol, and Drug-Free Zones***

All District 158 buildings and grounds are gun-free, tobacco, alcohol, and drug-free zones. Cigarettes and alternative nicotine products, including, but not limited to, e-cigarettes, vapes, or any other smoking devices are not permitted. This includes attendance at after school activities or school-related events.

### ***Mandated Reporter***

All school personnel, including teachers, administrators, and support staff, are required by law to immediately report any and all suspected cases of child abuse or neglect to the Illinois Department of Children and Family Services.

### ***Pesticide Application Notice***

District 158 maintains a registry of employees and parents of students who have registered to receive written or telephone notification prior to the application of pesticides to school grounds. To be added to the list, please contact the Director of Communications and Public Engagement at (847) 659-6158. Notification will be given before application of the pesticide. Prior notice is not required if there is imminent threat to health or property.

### ***PowerSchool***

Huntley 158 uses an internet-based student information system called PowerSchool. The PowerSchool Parent Portal gives parents access to real-time information including their child's schedule, attendance, assignments, and grades. Students also have their own accounts to access school information from home or at school.

Instructions to create a PowerSchool account, to add/link a student, along with information on the PowerSchool app and a login link is available on the [PowerSchool](#) page of the District website. Password information for students and parents is available from the District Registration Office at (847) 659-6147.

### ***Sex Offender Notification Law***

State law prohibits a convicted child sex offender from being present on school property when children under the age of 18 are present, except in the following circumstances as they relate to the individual's child:

1. To attend a conference at the school with school personnel to discuss the progress of their child.
2. To participate in a conference in which evaluation and placement decisions may be made with respect to their child's special education services.
3. To attend conferences to discuss issues concerning their child, such as retention or promotion.

In all other cases, convicted child sex offenders are prohibited from being present on school property unless they obtain written permission from the Superintendent or Board.

Any time a convicted child sex offender is present on school property for any reason – including the three reasons above – the individual is responsible for notifying the Building Principal upon arrival and upon departure. The convicted child sex offender must remain under the direct supervision of a school official at all times while in the presence or vicinity of children. A violation of this law is a Class 4 felony.

In addition, State law requires schools to notify parents that information about sex offenders and violent offenders against youth is available to the public on the Illinois Department of State Police (ISP) website. The ISP website contains the following:

- Illinois Sex Offender Registry, <https://isp.illinois.gov/Sor/Disclaimer>
- Illinois Murderer and Violent Offender Against Youth Registry, <https://isp.illinois.gov/MVOAY/Disclaimer>
- Frequently Asked Questions Concerning Sex Offenders, <https://isp.illinois.gov/Sor/FAQs>

### ***Student Voice***

At Huntley 158, we believe that student voice matters. Students offer valuable insights that help shape the learning environment. Your ideas, experiences, and perspectives will help guide decisions that impact your education.

We are committed to listening and will provide opportunities through surveys, focus groups, the Principal's Student Leadership Council (PSLC), the 5th grade ambassador program, the Student Athlete Leadership Team (SALT), one-on-one conversations with staff, the Superintendent Student Advisory Committee, the 5 Essentials or through other means throughout the year. Your voice can help drive real change, from improving daily experiences to shaping long-term goals. Your voice is not only heard in Huntley 158—it is VALUED!

### ***Suicide and Depression Awareness and Prevention***

Youth suicide impacts the safety of the school environment. It also affects the school community, diminishing the ability of surviving students to learn and the school's ability to educate. Suicide and depression awareness and prevention are important goals of the District.

The District maintains resources on suicide and depression awareness and prevention. Much of this information, including a copy of Board Policy [7:290, Suicide and Depression Awareness and Prevention](#), is posted on the District website and can also be obtained from the school office.

In the event of a life threatening emergency, please call **911**.  
For awareness, prevention, or mental health support, call or text **988**.

### ***Visitor Guidelines***

The safety and security of your children is our number one concern. In an effort to maintain a safe, disruption free educational environment for all students, we ask all visitors to use the same procedures when entering the building. The District expects mutual respect, civility, and orderly conduct among all individuals on school property or at a school event.

- All schools are accessible only via the secured main entrance (Door #1).
- All visitors must provide valid ID and be scanned into the Raptor Visitor Management System which will run an instant background check. You will be issued a visitor pass that should be worn visibly. At the conclusion of your visit, you will need to stop in at the office, sign-out and turn in your visitor's pass.
- Visitors with histories that appear on the Raptor check will be either denied access to the building, limited to conducting business in the front office, or will be provided escorted access to other parts of the building as is necessitated by circumstances and/or applicable law.
- Student Visitors - Students are **not** permitted to bring guests to school during the school day.
- Any person who engages in prohibited conduct may be ejected from or denied admission to school property in accordance with State law. The person may also be subject to being denied admission to school athletic or extracurricular events for up to one calendar year.

### ***Visits to Classrooms and Conferences***

- All visits to classrooms must be pre-arranged with the teacher.
- Conferences will be held outside school hours or during the teacher's conference/preparation period.
- All visitors must follow the Visitor Guidelines as outlined above.

## **Parents' Rights Notifications**

### ***Annual Report Card***

Each year, the District is required to disseminate an annual report card that includes information on the District as a whole and each school served by the District, with aggregate and disaggregated information for each required subgroup of students including: student achievement on academic assessments (designated by category), graduation rates, district performance, teacher qualifications, and other information required by federal law. We encourage you to explore [illinoisreportcard.com](http://illinoisreportcard.com) to view the Illinois School Report Card for District 158 or your child's school.

### ***Assessments/Standardized Testing***

Assessments are essential to a student's learning experience as they assist in providing information for determining individual student achievement and instructional needs, curriculum and instruction effectiveness, and school performance measured against District student learning objectives and statewide norms. Testing includes local and State assessments as required by federal law. Additional information is available under [Assessments](#) on the Learning & Innovation webpage.

### **Local Assessments**

| Assessment                         | Purpose                                                                                                                                      | Dates                |
|------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>AimsWeb Literacy &amp; Math</b> | Administered to select grade 6-12 students in order to better identify specific strengths and areas of support for math and literacy skills. | Fall, Winter, Spring |
| <b>STAR Reading and Math</b>       | Administered to all grade K-11 students in order to better identify specific strengths and areas of support in reading and math standards.   | Fall, Winter, Spring |

## **State Assessments**

| <b>Assessment</b>                        | <b>Purpose</b>                                                                                                                                                                     | <b>Dates</b> |
|------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| <b>ACCESS</b>                            | Administered to English Learners. Scores are used to assess progress and proficiency in English as well as determine placement in the EL program the following school year.        | Winter       |
| <b>ACT with Writing</b>                  | Administered to grade 11 students for assessment in reading/language arts, mathematics, science, and writing.                                                                      | Spring       |
| <b>DLM</b>                               | Administered to grade 3-12 students eligible for alternative assessment in the areas of reading/language arts, mathematics, and science.                                           | Spring       |
| <b>ISA</b>                               | Achievement assessment for grade 5, 8 students for science.                                                                                                                        | Spring       |
| <b>PreACT 9 Secure and PreACT Secure</b> | Grade 9 students will participate in the PreACT 9 Secure exam and grade 10 students will participate in the PreACT Secure exam in reading/language arts, mathematics, and science. | Spring       |

### ***School Visitation Rights for Parents***

The School Visitation Rights Act permits employed parents, who are unable to meet with educators because of a work conflict, the right to time off from work under certain conditions to attend necessary school functions such as parent-teacher conferences, academic meetings and behavioral meetings. Letters verifying participation in this program are available from the school office upon request.

### ***Student Data Privacy; Notice to Parents About Educational Technology Vendors***

School districts throughout the State of Illinois contract with different educational technology vendors for beneficial K-12 purposes such as providing personalized learning and innovative educational technologies, and increasing efficiency in school operations.

Under Illinois' Student Online Personal Protection Act, or SOPPA (105 ILCS 85/), educational technology vendors and other entities that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes are referred to in SOPPA as operators.

SOPPA is intended to ensure that student data collected by operators is protected, and it requires those vendors, as well as school districts and the Illinois State Board of Education, to take a number of actions to protect online student data.

Depending upon the particular educational technology being used, our District may need to collect different types of student data, which is then shared with educational technology vendors through their online sites, services, and/or applications. Under SOPPA, educational technology vendors are prohibited from selling or renting a student's information or from engaging in targeted advertising using a student's information. Such vendors may only disclose student data for K-12 school purposes and other limited purposes permitted under the law.

In general terms, the types of student data that may be collected and shared include personally identifiable information (PII) about students or information that can be linked to PII about students, such as:

- Basic identifying information, including student or parent name and student or parent contact information, username/password and student ID number
- Demographic information
- Enrollment information
- Assessment data, grades, and transcripts
- Attendance and class schedule
- Academic/extracurricular activities
- Special indicators (e.g., disability information, English Language Learner, free/reduced meals or homeless/foster care status)
- Conduct/behavioral data
- Health information
- Food purchases
- Transportation information
- In-application performance data
- Student-generated work
- Online communications
- Application metadata and application use statistics
- Permanent and temporary school student record information

Operators may collect and use student data only for K-12 purposes, which are purposes that aid in the administration of school activities, such as:

- Instruction in the classroom or at home (including remote learning)
- Administrative activities
- Collaboration between students, school personnel, and/or parents
- Other activities that are for the use and benefit of the school district

Board Policy [7:345](#), *Student Data Privacy; Notice to Parents About Educational Technology Vendors*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Teacher Qualifications***

Under Title I of the Elementary and Secondary Education Act, parents may request the professional qualifications of their child's classroom teachers and the paraprofessionals, if any, who assist them, including:

1. Whether the teacher has met the State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction;
2. Whether the teacher is teaching under an emergency or other provisional status through which State qualification or licensing criteria have been waived;
3. Whether the teacher is teaching in the field of discipline of the teacher's licensure; and
4. Whether any instructional aides or paraprofessionals provide services to your child, and, if so, their qualifications.

This notice is required by federal law (20 U.S.C. §6312(e)(1)(A)). If you would like to receive any of this information, please contact the District 158 Administrative Office at (847)659-6158.

## **School Guidelines**

### ***Access to Student Social Networking Passwords and Websites***

Social networking websites and platforms means an Internet-based service that allows students to: (1) construct a public or semi-public profile within a bounded system created by the service, (2) create a list of other users with whom they share a connection within the system, and (3) view and navigate their list of connections and those made by others within the system. Social networking sites include, but are not limited to, Facebook, Instagram, Twitter, TikTok, Snapchat, and ASKfm.

If a student has an account on a social networking website, school officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates a school behavior rule or policy. In the course of an investigation, the student may be required to share the content that is reported in order to allow school officials to make a factual determination. School officials may not request or require a student or the student's parent to provide a password or other related account information to gain access to the student's account or profile.

### ***After School Hours***

Students who are in the building after school is dismissed must be there for a specific activity or reason, including, but not limited to, participating in an extracurricular activity, meeting with a teacher for academic reasons, an assigned detention, or staying as a spectator for an athletic or other special event. Students staying after school are subject to the student behavior expectations and discipline consequences. Loitering can result in disciplinary action or possible arrest for trespassing.

### ***Appearance, Clothing, and Hygiene***

Students are expected to wear clothing in a neat, clean, and well-fitting manner at all times while on school property and/or in attendance at school sponsored activities. A student's appearance, including dress and hygiene, must not disrupt or compromise standards of health and safety. The District does not prohibit hairstyles historically associated with race, ethnicity, or hair texture, including, but not limited to, protective hairstyles such as braids, locks, and twists.

### ***Appearance/Dress Code***

Students are to use discretion in their dress and are not permitted to wear apparel that causes or may cause a substantial disruption in the school environment. ***School administrators reserve the right to determine whether or not clothing is appropriate for the educational environment.***

- Clothing and accessories may not advertise, promote, picture, or contain graphics that make reference to drugs, marijuana, drug paraphernalia, alcohol, tobacco, gangs, or violent behavior
- Clothing and accessories may not contain lewd, vulgar, obscene, or offensive language, symbols, or innuendos that are suggestive in nature
- Clothing and accessories that pose a safety hazard are not permitted in the woodshop, laboratories, or during physical education class
- Long hair that may pose a safety hazard in the woodshop, laboratories, or during physical education class should be tied back or pulled up when possible

- The length of shorts, skirts, or dresses must be appropriate for the school environment.
  - The inseam of shorts must be at least the width of a school-issued ID card (approximately 3 ¼")
  - The hem of a skirt or dress may reach no higher than the student's fingertips when the student is standing with arms straight down at the sides
- Pants, slacks, or jeans must be kept at the waist so as not to allow exposure of undergarments or skin that would otherwise be covered
- State law requires that appropriate footwear be worn at all times in public buildings

A student whose clothing, accessories, appearance, or hygiene cause a substantial disruption or endangers the health, safety, or well-being of individuals in the school setting, may be asked to remove or change any inappropriate items of clothing or accessories or be subject to discipline. The Building Principal or designee reserves the right to make the final interpretation of these guidelines.

### ***Consequences for Inappropriate Clothing or Accessories***

- **First Incident:** Warning and removal or change of clothing when appropriate. Students may pick up the clothing item at the end of the school day in the Main Office.
- **Second Incident:** Removal or change of clothing when appropriate. The student's parent will be notified and the item will be returned to the parent.
- **Third Incident:** Removal or change of clothing when appropriate. The student's parent will be notified and the item will be returned to the parent. A one day In-School Intervention (ISI) will be issued to the student.
- **Fourth Incident:** Removal or change of clothing when appropriate. The student's parent will be notified and the item will be returned to the parent. An Out-of-School Suspension (OSS) may be issued to the student.

### ***Dances***

Only enrolled Huntley High School students and their guests are welcome at school dances.

1. All students must present their high school ID to enter a HHS dance.
2. Allowed guests must be under the age of 20. Students bringing guests shall ensure that their guests are informed of all rules applicable to the event, and are responsible for their guest's behavior.
- 3.
4. Guests must be signed up by the deadline established by administration.
5. All requests are subject to the approval of the Administration and the Advisor of the sponsoring club.
6. Any organization or group desiring to have a dance **MUST** have prior approval of the Building Principal before any solicitation is made. In addition, contracts for bands or DJs **MUST** be signed by the Building Principal.

### ***Early Dismissal***

The high school is considered a closed campus for all Freshmen and Sophomores. Students must remain in the building for lunch and assemblies unless special permission is given by a school administrator and with parent consent. Permission to leave the school building must be obtained **in advance** by a note or phone call from the student's parent. All students must sign out in the Attendance Office if leaving early during the school day. **Leaving campus without authorization will result in unexcused absences for those class periods missed and may result in consequences according to the attendance policy.**

### ***Personal Electronic Devices***

- **Cell Phones and Other Electronic Devices:** Students are permitted to have cell phones at school. They are to be **off and out of sight** during class periods, which includes classrooms, locker rooms, restrooms, and study halls, during school hours from 7:30 am to 2:30 pm.

Cell phones may be used during passing periods in hallways and during the student's scheduled lunch period. Any use of cell phones during the school day in inappropriate areas will result in a detention being assigned.

Students are prohibited from wearing or using smart watches, smart glasses, or similar electronic devices during assessments unless such use is specifically authorized in the student's Individualized Education Program (IEP) or Section 504 Plan.

Because of the sophisticated nature of electronic devices, any student with an electronic device, not specifically authorized by the classroom teacher, being used or visible during a test or quiz may be considered academic misconduct.

Using a cell phone, video recording device, personal digital assistant (PDA), or other electronic device in any manner that disrupts the educational environment or violates the rights of others, including using the device to take photographs in locker rooms or bathrooms, to cheat, etc., violate student conduct rules. Prohibited conduct specifically includes, without limitation, creating, sending, sharing, viewing, receiving, or possessing an indecent visual depiction of oneself or another person through the use of a computer, electronic communication device, or cell phone. Violation of this policy may result in confiscation of the property in question, detention, suspension, expulsion or other school-imposed penalty.

### ***Fundraising***

During the school year, including the summer months, any organization or group desiring to raise funds must have prior approval at least 60 days by the HHS Activities Director before any campaign is started, orders are written, or any type of solicitation is made. Solicitation in classrooms is not permitted.

### ***Hall Passes***

Students may not leave a classroom without permission of the teacher, and then only with a hall pass issued from the teacher in charge using Minga. If a student is found outside the classroom without a hall pass or somewhere other than the destination indicated on the pass, the student will be referred immediately to the Dean.

### ***Identification Cards***

Students will be given an identification card and a breakaway lanyard at the beginning of the school year and are required to wear and properly display the ID. The ID card must be attached to a breakaway lanyard, worn around the neck, and visible at all times during the school day except when specifically exempted on a temporary basis by a staff member.

Students may not embellish their ID card with any drawing or writing. Students must have their ID card in their possession when participating in, or attending, any school-related extracurricular activity. ID cards must be surrendered upon request of any staff member, including bus drivers and supervisors. The ID card must be shown when entering buses, checking out media materials, making up tests, gaining entrance to school activities and athletic events, and when entering or leaving the school for any purpose including non-attendance days of blended learning classes. Students without an ID card must obtain a replacement ID card or lanyard immediately upon entering the building. Lost ID cards must be replaced at the student's expense. Below are the procedures for obtaining a new and/or temporary ID card:

**New ID:** New IDs can be purchased in the East or West Pod for \$5.

**Temporary ID:** If a student does not have their ID, they must obtain a temporary ID upon entering the building.

PLEASE NOTE: Students with temporary ID cards **WILL NOT** be allowed to leave campus during the school day.

Further disciplinary consequences will apply for failure to properly wear and display the current ID card.

### ***Locker Assignments***

Lockers are owned and maintained by the school and students are granted use of lockers solely in accordance with these regulations.

1. If a student's locker is not working properly, it is the student's responsibility to report the problem to a school secretary immediately.
2. The only items that may be placed in lockers are articles of clothing, school books or supplies relating to school use, lunches and personal items which the student is legally entitled to have in their possession.
3. The school is not responsible for lost or stolen property.
4. No lock other than a school-supplied lock may be used. Any other locking device is subject to removal and destruction without notice.
5. Students should make sure gym lockers are locked at all times.
6. Students have no reasonable expectation of privacy in the lockers assigned to them.
7. Students may not display or store inappropriate or illegal materials in their lockers.
8. Opening another student's locker or locker tampering of any kind may result in disciplinary action.

School lockers are subject to random search, without notice or consent. Individual lockers may be searched where there is reasonable suspicion to do so. Additional information regarding locker searches is available under the "Search and Seizure" section of this Handbook and a copy of Board Policy [7:140, Search and Seizure](#), can be found on the District's website or obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Lost and Found***

Students who find lost articles are asked to take them to the Lost and Found area located in the UNV Office where the owner can claim them. Cell phones or other valuables should be turned into the Main Office.

### ***Messages and Dropping Off Items for Students***

Delivering messages to students during class time is disruptive to the teaching and learning process. With this in mind, parents are urged to reserve such requests only for serious emergency situations. Arranging for medical appointments, transportation requests, or family activities is best done before school. If an urgent and necessary message must be sent to your child, please call (847) 659-6600.

Occasionally, students may forget homework or other school related items and may ask that you drop these items off. Please note that we will not interrupt classroom instruction to call the student down. The item should be left on the table inside the Main Entrance for your child to pick up.

### ***Off Campus Privileges***

HHS has a closed campus for Freshman and Sophomores. In order to leave campus, Juniors and Seniors must have an Off Campus Authorization form signed and submitted by a parent. In addition, students may only leave with a current school ID; *temporary IDs will not be accepted for off campus privileges*. Off campus privileges may be restricted due to any infractions. Students who choose to leave must leave the campus. Sitting in vehicles in the parking lot is prohibited.

Juniors and Seniors will be permitted to leave campus during blended classes when not required to be in the classroom. Students who are permitted to leave must leave through Door #10 and must return to the building through Door #1. Students are required to show their student ID card upon re-entry. Students choosing to leave during this time must leave the campus. Sitting in vehicles in the parking lot is prohibited. Any abuse of this privilege, related truancies, or tardies, community disruptions, overdue detentions, etc., may result in having privileges revoked.

Any Freshman or Sophomore who leaves the campus during school hours will be considered absent without authorization and will receive disciplinary consequences.

### ***Prohibited Personal Items***

Personal items that students may not bring to school include, but are not limited to, electronic games, matches, lighters, laser pointers, mace/pepper spray, fireworks, and over-the-counter or prescription medications.

Any item that may be considered a disruption to the learning environment or a potential safety concern is prohibited. The District is not responsible for lost, damaged, or stolen items.

### ***Public Display of Affection***

Students should demonstrate respect for themselves and others by governing themselves in a manner appropriate for a public place. A public display of affection is defined as displays of affection that are embarrassing or offensive to a reasonable student and/or adult. Excessive public displays of affection may be considered harassment or aggressive behavior and refusal to comply with staff enforcement of the policy is considered insubordination.

### ***Respect for Property***

Students are to respect the property of others including that of students, staff and school. School issued materials such as textbooks, lab materials, etc. are on loan to students. Any damage or replacement costs are the student's responsibility. Student storage areas are school property and are to be used only for the purpose of storing books, notebooks, lunches, coats, etc. These areas are subject to search by school authorities.

### ***Signs, Posters, Handbills, and Publications***

Posting signs and posters or distributing handbills, leaflets, and publications is prohibited without administrator approval. This may be completed in the Dean's office. All publications, posters, signs, etc. should be school appropriate. Appeals and questions regarding denial of the distribution or posting of material may be first heard by the Building Principal or designee and then by the District Administration.

### ***Student Demonstrations and Protests During the School Day***

Huntley High School supports students' rights to express their opinions in respectful and lawful ways. At the same time, the safety, supervision, and educational environment of all students and staff must remain a priority during the school day.

Students are expected to remain in class, attend all scheduled learning activities, and follow all school attendance expectations and campus procedures.

Students interested in organizing or participating in a demonstration are encouraged to communicate with school administration in advance so location, expectations, safety procedures and potential consequences can be discussed proactively.

The following expectations apply during the school day:

- Students may not leave campus without authorization.
- Participation in an active protest or demonstration during the school day, during instructional time, will be considered an unexcused absence and handled in accordance with the attendance policies outlined in the student handbook.
- Students who violate expectations listed in the handbooks may be subject to school consequences.
- Any action that disrupts the learning environment, creates safety concerns, blocks access to school operations, or interferes with the rights of others may result in disciplinary consequences.

### ***Smoking***

All District 158 buildings and grounds are smoke-free environments, which includes, but is not limited to, e-cigarettes, vapes, or any other smoking devices. This includes all after school activities and school-related events. Students found in the possession of or act of using tobacco/smoking products are subject to school discipline and police action.



### ***Teacher Availability***

Teachers are available before and after school for student or parent consultation and assistance. In addition, teachers have daily preparation periods which may be used for this purpose. Students or parents who wish to speak with a staff member should contact the teacher by using the [Staff Directory](#), or by calling the school office at (847) 659-6600.

### ***Trespassing***

Suspended students are not permitted to be on campus or at school sponsored activities, either on or off campus, without specific permission from the Building Principal's office. Failure to obtain permission may result in arrest for trespassing and/or appropriate school consequences.

Students in the building during non-school times must receive prior permission or be subject to a charge of trespass. Students should not be in the school building after school is dismissed unless participating in an extracurricular activity, meeting with a teacher for academic reasons, or for an assigned detention. Loitering can result in disciplinary action or possible arrest for trespassing.

## **Absences, Attendance, and Tardies**

School attendance is one of the most important tasks of a student. Accordingly, all students are expected to be present in all scheduled classes every school day unless absent for a valid reason.

### ***Absences***

For students who are required to attend school there are two types of absences: excused and unexcused. The school may require documentation explaining the reason for the student's absence. The school administrator is the final decision maker as to whether an absence is Excused or Unexcused.

#### ***Excused Absences (EA)***

1. Illness of the student
2. Mental or Behavioral Health Days – Students may utilize up to five mental or behavioral health days *per school year*. After use of the second mental or behavioral health day, the student may be referred to the appropriate school support personnel.
3. Death in the immediate family
4. Family emergency
5. Religious holiday observance
6. Attending a military honors funeral to sound TAPSA student will be excused for up to 5 days in cases where the student's parent is an active duty member of the uniformed services and has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat-support postings.
7. Court appearance
8. Work or school sponsored activity approved by the school
9. Voting in a local, State, or federal election
10. College Visitation Days - Must be taken before May 1. A [College Visit Verification form](#) signed by the college or institution must be provided to excuse the absence as a college visit and be coded as College Visit (CV). Failure to follow the correct procedure will result in the absence being coded as an Unexcused Absence (UA). Only the day of the college visit can be excused under the College Visit (CV) attendance code. Days required to travel for a college visit do not count as excused absences and will be coded as an Unexcused Absence (UA).

#### ***Unexcused Absences (UA)***

- All other absences are Unexcused.
- Tardies (late to school/class), vacations, DMV appointments, and cultural trips are Unexcused.

#### ***Responses for Unexcused Absences (per Semester)***

- |            |                                       |
|------------|---------------------------------------|
| 1st:       | Warning                               |
| 2nd-5th:   | Lunch Detention                       |
| 6th:       | Step 1 - Attendance Intervention Plan |
| 7th-10th:  | After School Detention                |
| 11th:      | Step 2- Attendance Intervention Plan  |
| 12th-14th: | Saturday Detention                    |
| 15th+:     | In-School Intervention                |

\*Continued non-compliance with administratively established Attendance Intervention Plans may result in a range of consequences including, but not limited to, detentions, removal of privileges, social probation, social action hours, etc.



### ***Tardy to School or Class***

A student is tardy when they are not in their classroom when the bell rings. Excessive tardiness may result in additional consequences.

### ***Responses for Being Tardy (per Semester)***

|            |                        |
|------------|------------------------|
| 1st-3rd:   | Warning                |
| 4th-10th:  | Lunch Detention        |
| 11th-17th: | After School Detention |
| 18th-20th: | Saturday Detention     |
| 21st+:     | In-School Intervention |

### ***Procedure for Communicating Absences***

In the event of any absence, the student's parent is required to call the school before school begins to explain the reason for the absence. If a call has not been made to the school to report the student's absence by the start of the day, a school official will attempt to contact you to verify the absence. The purpose of this procedure is to determine if your child has arrived safely. If the parent cannot be contacted, the student will be required to submit a signed note from the parent explaining the reason for the absence. Failure to do so shall result in an unexcused absence. Upon request of the parent, the reason for the absence will be kept confidential.

Parents are required to notify the school by calling the Attendance Office at (847) 659-6611 on days when your child will be absent. The attendance phone number is available 24-hours per day, 7 days per week. **If a phone call or note is not received by the Attendance Office within 24 hours of the absence, the student will be marked as an unexcused absence.** Students and parents are reminded that class participation grades may be adversely affected by a student's absence. Participation grades may weigh heavily in the determination of final grades.

Students who are excessively absent from school or who skip classes may face the loss of their privilege to participate in athletics and extracurricular activities. In addition, students who are excessively absent, skip classes, and/or arrive late to school will also be subject to the loss of parking privileges and other disciplinary consequences. The school seeks the cooperation of parents in the matter of school attendance and punctuality.

A student may not be on campus for any reason on a day they have been reported absent unless they have made arrangements with administration to do so. If there is a medical reason for missing school (and PE) due to an extended illness/condition, a doctor's note will be required based on the nurse's recommendation (typically every six weeks). All notes should be turned into the Health Office.

### ***Make-Up Work***

If a student's absence is excused or if a student is suspended from school, he/she will be permitted to make up all missed work, including homework and tests, for equivalent academic credit. Generally speaking, students will have one day per day absent to make-up work. Students are urged to request missed school work in a timely manner when absent from school.

### ***Make-Up Work Following Excused Absences***

- Students and teachers will collaborate to take the necessary steps to complete any missed assignments. In certain instances, arrangements for make-up work are made before the absence occurs. Students are allotted one class period beyond the number of days missed to submit make-up work for full credit, with the exception of longstanding assignments. **Longstanding assignments, such as projects or essays with a duration of at least two weekends, are exempt from this policy.** For instance, if a student misses the due date for a research paper, the make-up policy does not apply, and the assignment remains due upon the student's return. In such cases, the continuity of long-term teacher instruction and planning takes precedence.
- When a student is suspended from school, they are responsible for contacting their teachers to obtain assignments. Full credit is granted for work completed during in-school intervention. To receive credit for missed work during either in-school intervention or out-of-school suspension, all completed homework must be submitted on the first day back to class. Additionally, any missed tests or quizzes must be made up promptly upon the student's return. The aim of make-up work is to maintain a continuous learning experience for the student. However, teachers are not obliged to arrange special labs or activities for make-up purposes.

### ***Make-Up Work Following Unexcused Absences***

- Students who are unexcused from any class are expected to make arrangements with the teacher to make-up any missed work within 48 hours of the absence. Failure to make these arrangements may result in the student receiving NO CREDIT for all homework, tests, quizzes, or projects that were completed or collected the day of the unexcused absence. The decision whether an absence is excused or unexcused is at the discretion of the Building Principal or designee. Unless otherwise specified in the student's individualized attendance plan, as approved by a building administrator, students with unexcused absences may forfeit the opportunity for remediation following completion of the assignment missed.

## ***Illnesses***

If your child will be absent because of illness, you are required to call the school by the beginning of the school day and report the absence *each* day. If your child is absent and we do not receive a call, we will call you at home or your place of employment to verify the absence. The purpose of this procedure is to determine if your child has arrived safely to school.

During a long-term illness, a parent may call on the first day and notify the office of the anticipated length of the absence. After three consecutive days of illness, a written excuse from a doctor may be required for an absence to be considered excused. A doctor's note and/or school health office verification will change the absence code to "Medical Verification" for attendance purposes. If a pattern of non-attendance has been established by the building administrator, a written excuse from a doctor and/or school health office verification of illness may be required as part of a student's individualized attendance plan.

## ***Family Emergencies***

A student may be excused for extenuating circumstances such as a family emergency. The following examples do not constitute a family emergency and would therefore be recognized as an Unexcused Absence:

- Errands, which could be scheduled when a student is not required to be in school
- Oversleeping
- Car trouble
- Leaving school without receiving proper authorization
- Missing the bus
- Being tardy to school without a valid excuse (as defined by the State of Illinois)

## ***Release Time for Religious Instruction & Observation***

A student will be released from school, as an excused absence, to observe a religious holiday or for religious instruction. The student's parent must give written notice to the Building Principal at least five (5) calendar days before the student's anticipated absence(s).

Students excused for religious reasons will be given an opportunity to make up all missed work, including homework and tests, for equivalent academic credit.

## ***Release Time for Voting***

A student may be excused for up to two hours to vote in a local, State, or federal election, provided the student presents their voter registration to their Dean and discusses the absence with their Dean in advance. [Registering to Vote in Illinois \(pamphlet\)](#).

## ***After School, Co-Curricular, or Extra-Curricular Activities Attendance Requirements***

Attendance is a factor in a student's eligibility to participate in extra-curricular activities. A student must be present at least the second-half of the school day. A student must be present at school a minimum of five (5) hours to be eligible for participation in after school, co-curricular, or extra-curricular activities such as athletics, concerts, presentations, plays, musicals, trips, etc. If a student goes home ill during the day, that student becomes ineligible for participation in any after school, co-curricular, or extra-curricular activities that day.

A student may not be on campus for any reason on a day they have been reported absent unless they have made arrangements with administration to do so. If there is a medical reason for missing school (and Physical Education), due to an extended illness/condition, a doctor's note will be required based on the nurse's recommendation. All notes should be turned into the Health Office.

**Medical Appointments:** A student who has a medical appointment that may cause absence from school for more than one-half of the school day may still be eligible to participate that day. This would be recorded in PowerSchool as MV (Medically Verified). To assure eligibility, arrangements should be made ahead of time with the school administrator (Activities Director, Athletic Director as applicable).

**Absence Due to Participation in School-Sponsored Activity:** A student's absence from school due to participation in school-sponsored activities or trips will be recorded in PowerSchool as SA (school activity), and the student remains eligible to participate in after school, co-curricular, and/or extracurricular activities.

**In-School Intervention/Suspended Students:** A student who is serving an in-school suspension (ISS) or an out-of-school suspension (OSS) is ineligible to participate in any school-related activities on the days of the intervention or suspension.

## ***Truancy***

A parent who knowingly and willfully permits a child to be truant is in violation of State law. Student attendance is critical to the learning process. Truancy is therefore a serious issue and will be dealt with in a serious manner by the school and District.

Students who miss more than 1% but less than 5% of the prior 180 regular school days without valid cause (a recognized excuse) are truant. Students who miss 5% or more of the prior 180 regular school days without valid cause are chronic truants. Students who are chronic truants will be offered support services and resources aimed at correcting the truancy

issue. If chronic truancy persists after support services and other resources are made available, the school and District will take further action, including:

- Referral to the truancy officer
- Reporting to officials under the Juvenile Court Act
- Referral to the State's Attorney
- Appropriate school discipline

A student who misses 15 consecutive days of school without valid cause and who cannot be located OR, after exhausting all available support services, cannot be compelled to return to school is subject to withdrawal from school.

### ***Diagnostic Procedures for Identifying Student Absences and Support Services to Truant or Chronically Truant Students***

State law requires every school district to collect and review its chronic absence data and determine what systems of support and resources are needed to engage chronically absent students and their families to encourage the habit of daily attendance and promote success. This review must include an analysis of chronic absence data from each attendance center. Any student who has 10% or more absences of the school days each month will receive a letter or phone call home to discuss attendance and determine if there is a need to develop a plan of support. A meeting may be set with the family and school to determine if further absences would be marked unexcused without documentation for the remainder of that trimester.

Furthermore, State law provides that school districts are encouraged to provide a system of support strategies to students who are at risk of reaching or exceeding chronic absence levels. Districts are also encouraged to make resources available to families such as those available through the State Board of Education's Family Engagement Framework to support and engage students and their families to encourage heightened school engagement and improved daily school attendance.

"Chronic absence" means absences that total 10% or more of school days of the most recent academic school year, including absences with and without valid cause, and out-of-school suspensions.

The school and District use the following diagnostic procedures for identifying the causes of unexcused student absences: Interviews with the student, the student's parent(s) and any school officials who may have information about the reasons for the student's attendance problems. Supportive services to truant or chronically truant students include: parent conferences, student counseling, family counseling, and information about existing community services.

### ***Extended Absences***

For planned absences, parents should notify the academic team and office in writing in advance. This can be done through the [Extended Student Absence Form](#).

While such absences are discouraged, alternative assignments may be provided, when possible, as long as teachers have sufficient notice. Please note that many extended absence reasons fall under unexcused absences. This form does not grant approval for the absence to be excused; it is used as a means of notification. Please review the District [calendar](#) to view days of non-attendance and if possible, schedule appointments and vacations on these dates.

### ***Absence Due to Participation in School Sponsored Activities***

A student's absence from school due to participation in school-sponsored activities or trips will be recorded in PowerSchool as **SA** (school activity). Students will be allowed to make up all missed work if they have contacted their teacher prior to the school activity absence. Students will also be permitted to participate in after school, co-curricular, and/or extracurricular activities.

### ***Single Period Class Callouts***

In order to have an absence be excused, other than Juniors and Seniors leaving during their lunch period, students must have permission from administration and their parent prior to leaving. When students do leave, they must sign out in the Attendance Office and leave the campus. Parent excusals for a single class period while remaining on campus are not permitted. Failure to follow these procedures will result in the absence being recorded as unexcused. Students returning to school before the end of the day must sign in at the Attendance Office.

Students may also lose privileges, such as parking privileges, blended privileges, study hall exemption, late arrival or early release privileges, and participation in Homecoming activities, other dances, and Prom. No parent callouts will be accepted for students who have lost off campus privileges (either temporarily or permanently) without administration approval.

## **Academic Misconduct**

### **I. Definitions of Academic Misconduct**

#### **A. Academic Misconduct - Daily Work:**

Providing or receiving unauthorized assistance, with or without technology, during homework or practice activities because it prevents the teacher and/or school administration in arriving at an honest evaluation of

learning. The unauthorized use of technologies to support academic work is also considered a form of academic misconduct unless permitted by the teacher.

**B. Cheating - Distribution**

Aiding other students in cheating, soliciting another person to take an exam or write a paper, as well as the theft, damage, sale, and/or distribution of course materials.

**C. Cheating - Plagiarism**

A form of cheating that involves presenting graded/assessed work as one's own, the ideas or work of another person or technology. Plagiarism is not a question of intent. Any use of the content or style of another's intellectual product without proper recognition of the source constitutes plagiarism. The unauthorized use of technologies to support academic work is also considered a form of cheating unless permitted by the teacher.

**II. Academic Misconduct Procedure**

When an incident of academic misconduct is suspected, the teacher will take reasonable action to establish whether it actually occurred and then contact the student and parent. After giving the student notice of the allegation(s) and an opportunity to explain their actions, the teacher will send a discipline referral to the Dean who will investigate the incident with the Department Chair. If it is determined that academic misconduct has occurred, the Dean will assign disciplinary actions, including, but not limited to, referral to the student's Problem Solving Team, restorative practices, and academic consequences.

**III. Consequences for Academic Misconduct**

**First Occurrence**

The student is given the following credit for work that is submitted and assessed accordingly:

- 50% credit for formative work
- 70% credit for summative work
- Dean's consequence (detention through in-school intervention)
- The Dean will refer the student to the Problem Solving Team and add restorative practices, as appropriate.

**Subsequent Occurrences**

1. The student is given 0% credit for formative or summative work.
2. If there are no further incidents of academic misconduct by the end of the grading term, the student can appeal to the teacher to resubmit/retake the assessment. The student will receive a 60% passing grade on the assessment. If they score below 60%, they will receive a replacement grade
3. Dean's consequence (detention through in-school intervention). The Dean will refer the student to the Problem Solving Team and add restorative practices, as appropriate.

Consequences for academic misconduct may be cumulative throughout the student's educational career. The consequences for violating this policy are separate from, and in addition to, those assigned for violating school rules, other District policies, and the law. Furthermore, this policy in no way limits the authority of the administration or Board of Education to impose other or additional consequences in accordance with school rules and District policies.

## **Behavior and Discipline**

Effective discipline is necessary if a school is to function in the most constructive manner for students. Through good discipline and self-control, students can work with the school to form a productive partnership. Good discipline requires teamwork and is the combined responsibility of students, parents, and staff. **Students are responsible for following all school rules and regulations, as well as all District policies, while attending any school-sponsored activity.**

### ***School Code of Conduct***

In order to support our students, parents, staff members, and school community, we want to take this opportunity to review our practices and expectations related to student conduct, including behavioral and social-emotional supports, behavioral interventions and discipline. The Code of Conduct is a multi-layered system that will require work by all stakeholders across all school and home settings to help our students with their social and emotional as well as academic needs. We want to create an environment where all stakeholders are aware of and actively engage in their roles and responsibilities.

### ***Parent-Teacher Advisory Committee***

Per Board Policy [2:150, Committees](#), the Parent-Teacher Advisory Committee (PTAC) shall assist in the development of student behavior policy and procedures, and provide information and recommendations to the Board. Its members may consist of parents/guardians, teachers, administrators and board members. Additional participants, whose expertise or experiences are needed, may be invited to participate in various meetings that are geared to specific topics. (For example when discussing school bus safety policies, transportation staff may be included.) The committee reviews such issues as administering medication in schools, reciprocal reporting between the School District and local law enforcement agencies,

student discipline/handbooks, disruptive classroom behavior, school bus safety procedures and the dissemination of student conduct information.

Per Policy [7:190](#), *Student Behavior*, the Superintendent, with input from the parent-teacher advisory committee, shall prepare disciplinary rules implementing the District's disciplinary policies. These disciplinary rules shall be presented annually to the Board for its review and approval.

***We Believe:***

To support our learners' Social, Emotional, and Academic and Behavior skills, we believe and understand the following:

- 1) Our school community will learn and behave at their best when they feel connected, cared for, and valued.
- 2) The purpose of discipline is to teach skills that empower learners to change their behaviors over time. If you expect it, you must teach it. Discipline is a meaningful response.
- 3) Learners will be empowered to be actively involved in identifying what went wrong and how they can help fix it.
- 4) Kids do well if they can. Challenging behaviors communicate unmet needs and/or areas where skills may be lacking which results in a need to determine the cause.
- 5) Dysregulated learners (learners who are having difficulty managing or regulating emotions and behaviors) need the supportive presence of a regulated adult to return to a regulated state.
- 6) A strong foundation in every school environment maximizes learners' access to instructional time and fosters a sense of belonging for all.
- 7) Proactively teaching social, emotional, and behavioral skills should be intentionally integrated across all environments and all aspects of learning.
- 8) Exclusionary forms of discipline (suspension, expulsion, and removal from the learning environment) can produce negative outcomes in students, schools, districts, and communities and therefore must be carefully used when intended to keep all learners safe.
- 9) It's important for us to work towards a shared understanding by using clear and specific language when discussing our thoughts and beliefs about social, emotional, and behavioral skills. This approach helps create a fair and inclusive system that supports all learners.
- 10) High expectations can be met for all learners when we appreciate, respect, and respond to the diverse needs within our schools and district. This ensures that each child receives the necessary support to reach their full academic and social potential.

***We expect:***

- Students to attend school each day, be conscientious in classroom work and take full advantage of the educational opportunities available
- Students, staff and families to build and sustain authentic, positive and meaningful relationships
- Student, staff and families to demonstrate civility and respect for one another and hold each other to high expectations
- Students, staff and families to all contribute to the safety of the learning environment for all
- Students to respect other people's property and exercise proper care when using public facilities and equipment
- Students to establish personal and educational goals with teachers, counselors, and family, and work consistently toward the achievement of your goals
- Students to be aware of the expectations for student behavior and accept personal responsibility for functioning successfully within these guidelines

***We will:***

- Implement strategies and supports that all students, staff and families to feel safe
- Promote a positive school comm
- Provide staff with the resources necessary to help with the implementation of this plan
- Partner with families to provide information for outside resources

***Problem-Solving Suggestions for Students***

- Talk with your parent about possible solutions
- Calmly discuss any issues with the teacher when other students are not present. This removes the pressure on both of you.
- If the matter is not resolved, talk with a trusted faculty member, Counselor, Dean, Associate Principal, or the Building Principal

***Problem-Solving Suggestions for Parents***

- Be sure of the facts. Although it may be difficult for you not to take sides, try to see the whole picture
- Contact the person with whom your child is having the problem

- If possible, include your child in conferences with teachers, Counselors, the Dean, Associate Principal, Building Principal, and other school personnel to help find solutions together
- Before you leave a conference, **be sure you understand** what is expected of you and your child and what the school staff will try to do
- Set a specific time when communication by phone or letter will be made on your child's progress

*All violations of the school disciplinary policy will be maintained in the student's temporary record file.*

### **Multi-Tiered Systems of Support Framework**

Huntley 158 utilizes a Multi-Tiered System of Support (MTSS) framework to foster a positive learning environment and focuses on supporting the whole child.

MTSS is a term used to describe an evidence-based model of schooling that uses data-based problem-solving to integrate academic and behavioral instruction and intervention. All students are part of MTSS, including students with disabilities, as part of their education. In MTSS, integrated instruction and intervention is delivered in varying intensities (multiple tiers) based on student need. "Need-driven" decision-making seeks to ensure that district resources reach the appropriate levels to accelerate the performance of ALL students to achieve and/or exceed proficiency levels.

Tier 1 - Universal Interventions are what all students receive. This Tier focuses on the implementation of the district's core curriculum and is aligned with the Illinois Social Emotional Learning Standards.

Tier 2 - Secondary Interventions are what some students receive in addition to Tier 1 instruction. These services are more concentrated and are targeted interventions for small groups.

Tier 3 - Tertiary Interventions are what a few students receive. This is the most intense level of intervention a school can provide a student through the MTSS model. These services are typically provided to a very small group and/or one on one.

### **Restorative Practices**

Huntley 158 uses Restorative Practices in our schools, which helps to shift the focus to building relationships among school community members and helps move away from a punitive mindset when there is conflict. Restorative Practices are NOT a replacement for a system of consequences or a code of conduct. Restorative Practices are not intended to remove accountability for students. Students who have broken school rules or harmed other school community members are still held accountable for their actions and may receive traditional consequences **alongside** restorative solutions or in conjunction with restorative practices.

### **Discipline of Special Education Students**

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability. However, all students must conform to the Student Behavior policies as outlined in this Handbook.

Additional information regarding discipline of students with disabilities is located in the Special Education section of this handbook.

### **Aggressive Behavior**

Illinois law requires school districts to notify the parent of a child who demonstrates behaviors that put the student at risk for aggressive behavior. Board Policy [7:190, Student Behavior](#), prohibits a student while at school or a school-related activity from: (1) engaging in any kind of behavior that causes physical or psychological harm to someone else, and/or (2) urging other students to engage in such conduct.

### **Bullying, Intimidation, Harassment, Hazing, and Sexting**

Bullying, intimidation, harassment, hazing, and sexting diminish a student's ability to learn and a school's ability to educate. Preventing students from engaging in these disruptive behaviors and providing all students equal access to a safe, non-hostile learning environment are important District goals.

### **Bullying**

Bullying is defined as: (1) an act that is repetitive in nature (similar behavior occurring more than once); (2) creates a power imbalance (by size, age, numbers or emotionally); or (3) is intended to hurt the victim (socially, emotionally, or physically).

Bullying on the basis of actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic **is prohibited** in the following situations:



1. During any school sponsored education program or activity;
2. While in school, on school property, on school buses or other school vehicles, at designated school bus stops, or at school sponsored or school-sanctioned events or activities;
3. Through the transmission of information from a school computer, a school computer network, or other similar electronic school equipment.

Bullying includes *cyberbullying* and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students which can reasonably be expected to have one or more of the following effects:

1. Placing the student or students in reasonable fear of harm to their person or property;
2. Causing a substantially detrimental effect on the student's or students' physical or mental health;
3. Substantially interfering with the student's or students' academic performance, or ability to participate in or benefit from the services, activities, or privileges provided by the school.

Students who feel they have been bullied should report the incident by:

1. Contacting the Complaint Manager or other administrator, counselor, teacher, or social worker
2. Using the **Huntley High School Student Helpline**: (815) 889-0575
3. Using the District [Bullying Report form](#).
4. Following the process outlined in Board Policy [2:260](#), *Uniform Grievance Procedure*, and this Handbook.

At its discretion, the District may make referrals of students who have demonstrated bullying behaviors to counselors or mental health professionals. Students determined to have committed an act of bullying may face disciplinary consequences up to and including a recommendation of expulsion, as well as possible referral to the appropriate law enforcement agency for criminal charges.

Questions or concerns should first be discussed with the staff member closest to the situation. It is always best to follow the chain of command to ensure that all parties involved are properly informed of the situation. Parents should expect a response from the staff member or their designee within 24 hours to discuss the concern. If no contact has been made, please proceed to the next step in the chain.

**Teacher or Trusted Adult → Counselor or Social Worker → Assistant Principal →  
Building Principal → Assistant Superintendent → Superintendent**

#### **Information Hotlines:**

District Tip Line: (815) 889-0584

Suicide and Crisis Lifeline: Dial 988

Huntley High School Student Helpline: (815) 889-0575

Board Policy [7:180](#), *Prevention of and Response to Bullying, Intimidation, and Harassment*, is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

#### **Harassment**

It is the policy of District 158 to provide an educational environment free of verbal, physical, or other conduct or communications constituting harassment. No person, including an employee or student, shall harass, intimidate, or bully a student on the basis of actual or perceived race, color, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, sexual orientation, gender-related identity or expression, order of protection status, association with a person or group with one or more of the aforementioned actual or perceived characteristics, or any other distinguishing characteristic.

Sexual harassment of students is prohibited. Sexual harassment means sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual or sex-based nature, imposed on the basis of sex, that:

1. Denies or limits the provision of educational aid, benefits, services, or treatment, or that makes such conduct a condition of a student's academic status; or
2. Has the purpose or effect of:
  - a. Substantially interfering with a student's educational environment;
  - b. Creating an intimidating, hostile, or offensive educational environment;
  - c. Depriving a student of educational aid, benefits, services, or treatment; or
  - d. Making submission to or rejection of such conduct the basis for academic decisions affecting a student.

The terms intimidating, hostile, and offensive include conduct that has the effect of humiliation, embarrassment, or discomfort. Examples of sexual harassment include touching, crude jokes or pictures, discussions of sexual experiences, teasing related to sexual characteristics, and spreading rumors related to a person's alleged sexual activities. The term

sexual violence includes a number of different acts. Examples of sexual violence include, but are not limited to, rape, sexual assault, sexual battery, sexual abuse, and sexual coercion.

Students are encouraged to report claims or incidences of sexual harassment to the Non-Discrimination Coordinator or Complaint Manager. Any student who believes they are being harassed may file a complaint by using the process outlined in Board Policy [2:265](#), *Uniform Grievance Policy*, and this Handbook, or can **report harassment anonymously by utilizing the Huntley High School Student Helpline at (815) 889-0575**.

A student's good faith action in reporting harassment will not result in any adverse actions against the complainant. However, if a student or witness is found to have made an intentionally false report of harassment, the student or witness shall be subject to discipline.

Board Policy [7:20](#), *Harassment of Students Prohibited*, is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### **Hazing**

Soliciting, encouraging, aiding, or engaging in hazing is prohibited. Hazing means any intentional, knowing, or reckless act directed to or required of a student for the purpose of being initiated into, affiliating with, holding office in, or maintaining membership in any group, organization, club, or athletic team whose members are or include other students.

### **Sexting**

Sexting is defined as an electronic transfer of any material that depicts an individual or multiple individuals fully or partially nude or engaged in any sexual or lewd conduct. Electronic transfers include those made via computer or any other electronic communications device including cell phones and other handheld devices. It is a violation of Illinois law for anyone to possess or electronically transfer material that depicts a minor fully or partially nude or engaged in any sexual or lewd conduct. Further, it is against District policy for any student—minor or above the legal age of consent—to partake in sexting or be in possession of any image procured through sexting. The District prohibits students from engaging in sexting, including possessing sexually explicit photographs, videos, or images on any electronic device regardless of whether the depiction violates State law. Any electronic device may be searched upon reasonable suspicion of sexting. All students involved in sexting may be disciplined. In all cases where sexting is suspected, school administrators may contact the police.

### **Conduct Motivated by Prohibited Discrimination**

Conduct motivated in whole or in part by prohibited discrimination may be subject to increased disciplinary measures where determined to be appropriate by the administration. The Board of Education may also consider whether the conduct was motivated in whole or in part by prohibited discrimination when determining whether to expel a student based on such conduct.

Prohibited discrimination means conduct based upon actual or perceived race, color, religion, sex, national origin, ancestry, physical appearance, socioeconomic status, academic status, pregnancy, parenting status, homelessness, age, marital status, physical or mental disability, military status, sexual orientation, gender-related identity or expression, or order of protection status.

Board Policy [2:270](#), *Discrimination and Harassment on the Basis of Race, Color, and National Origin Prohibited*, is available on the District website or a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### **Dangerous Weapons**

Board Policy [7:190](#), *Student Behavior*, prohibits the possession or the assistance of possession of weapons on school grounds, at any school activity, on school transportation vehicles, or in any designated school transportation waiting area. A student who is determined to have brought one of the following objects to school, any school-sponsored activity or event, any activity or event that bears a reasonable relationship to school, onto school transportation or to a designated school bus stop, shall be expelled for a period of at least one calendar year but not more than two calendar years:

1. A *firearm*, meaning any gun, rifle, shotgun, or weapon as defined by Section 921 of Title 19 of the United States Code (18 U.S.C. §921), firearm as defined in Section 1.1 of the Firearm Owners Identification Card Act (430 ILCS 65/), or firearm as defined in Section 24-1 of the Criminal Code of 1961 (720 ILCS 5/24-1).
2. A knife, brass knuckles, or other knuckle weapon regardless of its composition, a billy club, or any other object if used or attempted to be used to cause bodily harm, including *look-alikes* of any *firearm* as defined above.

Nothing in this section shall prevent the administration or the Deans from determining that an object not listed in paragraphs one or two is or is not intended to be used as a weapon, and assigning an appropriate penalty in accordance with the Behavior and Discipline section of this Handbook.

The expulsion requirement under either paragraph one or two above may be modified by the Superintendent, and the Superintendent's determination may be modified by the Board on a case-by-case basis. Any item determined to have been possessed, used, transferred, or controlled in violation of this policy will be confiscated and retained by school officials, and either turned over to a parent at the end of the school year, or to the appropriate local law enforcement agency.



Board Policy [7:190, Student Behavior](#), is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Gang and Gang-Related Activity***

The Board of Education affirms its position that schools in District 158 shall provide an orderly place for learning. Board Policy [7:190, Student Behavior](#), prohibits students from engaging in gang activity on school property or at any activity associated with or under the general guidance of school authorities. Gangs are defined as any group of two or more persons who associate with each other primarily for criminal, disruptive and/or other activities prohibited by law and/or by the District's policies, rules, and regulations.

No student:

1. Shall wear, possess, use, distribute, display or sell any clothing, jewelry, emblem, badge, symbol, sign or other insignia which is evidence of membership or affiliation with any gang.
2. Shall draw gang graffiti or distribute gang related literature.
3. Shall use any speech, either verbal or non-verbal (such as gestures or hand-shakes), or act in furtherance of gang activity.
4. Shall solicit others for membership in any gang.
5. Shall request any person to pay protection or otherwise intimidate or threaten any person.
6. Shall commit any other illegal act or other violation of District policies in furtherance of gang related activities.
7. Shall incite other persons to inflict physical violence against any other person.
8. Shall participate in any activity that could be interpreted as relating to gangs or gang activity.

Penalties for Violations:

Any student found to have violated this policy shall be guilty of gross misconduct. All gang related paraphernalia or materials will be confiscated. Violation of this policy may result in disciplinary measures up to and including 10-days suspension with consideration for expulsion, and referral to appropriate law enforcement agency if a violation of the law is involved.

Board Policy [7:190, Student Behavior](#), is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Teen Dating Violence Prohibited***

Engaging in teen dating violence that takes place at school, on school property, at school-sponsored activities, or in vehicles used for school-provided transportation is prohibited. For purposes of this policy, *teen dating violence* occurs whenever a student who is 13 to 19 years of age uses or threatens to use physical, mental, or emotional abuse to control an individual in the dating relationship; or uses or threatens to use sexual violence in the dating relationship.

The Superintendent or designee shall develop and maintain a program to respond to incidents of teen dating violence.

For more information about this issue, please see the Centers for Disease Control and Prevention's educational materials at: [www.cdc.gov/intimate-partner-violence/about/about-teen-dating-violence.html](http://www.cdc.gov/intimate-partner-violence/about/about-teen-dating-violence.html).

Board Policy [7:185, Teen Dating Violence Prohibited](#), is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Student Code of Conduct Matrices***

The matrix below outlines student behaviors and corresponding levels of interventions or consequences that may be implemented in response to those behaviors. The list of behaviors and interventions/consequences is meant to be illustrative and non-exhaustive, and will not necessarily be implemented in progressive order. All interventions and consequences will be determined on a case-by-case basis and will take into consideration the developmental level of the student(s) involved. The matrix serves as a tool for administrators to respond appropriately when students have committed serious violations, per the Student Code of Conduct. This tool is designed to offer consistency at all levels across the District so that the students receive interventions and consequences fairly from school to school when their behaviors require.

| BEHAVIOR CODES         | INCIDENT TYPE<br>(SUB-CODES)          | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                     | POTENTIAL RESPONSES |
|------------------------|---------------------------------------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|
| Academic<br>Misconduct | Academic<br>Misconduct:<br>Daily work | 1     | Providing or receiving unauthorized assistance, with or without technology, during homework or practice activities because it prevents the teacher and/or school administration in arriving at an honest evaluation of learning. The unauthorized use of technologies to | Teacher Managed     |

| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)                        | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                              | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                    |
|----------------|-----------------------------------------------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                |                                                     |       | support academic work is also considered a form of academic misconduct unless permitted by the teacher.                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                        |
|                | Academic Misconduct:<br>Cheating-Distribution       | 2     | Aiding other students in cheating, soliciting another person to take an exam or write a paper, as well as the theft, damage, sale, and/or distribution of course materials.                                                                                                                                                                                                                                                                       | Apology<br>Conference with student<br>Detention - with Office<br>Explicit instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact - Phone Call<br>Parent/Student Conference<br>Referral to counselor/social worker<br>Restorative Practices<br>Technology Restrictions |
|                | Academic Misconduct:<br>Cheating-Plagiarism         | 2     | A form of cheating that involves presenting graded/assessed work as one's own, the ideas or work of another person or technology. Plagiarism is not a question of intent. Any use of the content or style of another's intellectual product without proper recognition of the source constitutes plagiarism. The unauthorized use of technologies to support academic work is also considered a form of cheating unless permitted by the teacher. | Apology<br>Conference with student<br>Detention - with Office<br>Explicit instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact - Phone Call<br>Parent/Student Conference<br>Referral to counselor/social worker<br>Technology Restrictions                          |
| Alcohol        | Alcohol: In the presence of use and/or distribution | 2     | Student is knowingly in the presence of a peer who is using and/or distributing alcohol on school grounds and/or at school events and does not remove himself when given the opportunity.                                                                                                                                                                                                                                                         | Conference with student<br>In-school Suspension<br>Parent Contact - Phone Call<br>Search of student and/or locker                                                                                                                                                                                                      |
|                | Alcohol: Possession and/or use (ISBE)               | 3     | Student is under the influence or in possession of alcohol on school grounds and/or at school events                                                                                                                                                                                                                                                                                                                                              | Behavior contract<br>Conference with student<br>In-school Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Out-of School Suspension<br>Parent Contact - Phone Call<br>Referral to drug/alcohol counseling<br>Search of student and/or locker                                     |
|                | Alcohol: Distribution (ISBE)                        | 3     | Student is giving out/sharing/selling alcohol to students or others on school grounds and/or at school events.                                                                                                                                                                                                                                                                                                                                    | Behavior contract<br>Conference with student<br>Expulsion<br>In-school Suspension<br>Law Enforcement Agency Referral<br>Out-of School Suspension<br>Parent Contact - Phone Call<br>Referral to counselor/social worker<br>Referral to drug/alcohol counseling<br>Search of student and/or locker                       |

| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES) | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                                                                  |
|----------------|------------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Arson          | Arson                        | 3     | Destruction of school property resulting from student use of fire regardless of intent or level of property damage                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Behavior Contract<br>Change of schedule<br>Contact and/or referral to any other applicable outside agencies<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Referral to counselor/social worker<br>Safety plan developed<br>Search of student and/or locker                                                    |
| Bullying       | Conflict                     | 1     | Pattern of offending behavior where the student(s) is engaging in peer conflict with another student but shares equal power (physical/social), there is an equal emotional reaction and ownership over the conflict                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Teacher managed<br>May become leadership managed based on context<br>Restorative Practices<br>No Contact Contract                                                                                                                                                                                                                                                                                    |
|                | Bullying                     | 3     | <p>Board Policy 7.180: Bullying includes cyber-bullying and means any severe or pervasive physical or verbal act or conduct, including communications made in writing or electronically, directed toward a student or students that has or can be reasonably predicted to have the effect of one or more of the following:</p> <ol style="list-style-type: none"> <li>1. Placing the student or students in reasonable fear of harm to the student's or students' person or property;</li> <li>2. Causing a substantially detrimental effect on the student's or students' physical or mental health;</li> <li>3. Substantially interfering with the student's or students' academic performance; or</li> <li>4. Substantially interfering with the student's or students' ability to participate in or benefit from the services, activities, or privileges provided by a school.</li> </ol> <p>Bullying may take various forms, including without limitation one or more of the following: harassment, threats, intimidation, stalking, physical violence, sexual harassment, sexual violence, theft, public humiliation, destruction of property, or retaliation for asserting or alleging an act of bullying. This list is meant to be illustrative and non-exhaustive.</p> <p>Cyberbullying means bullying through the use of technology or any electronic communication, including without</p> | Behavior Contract<br>Change of schedule<br>No Contact Contract<br>Class Removal<br>Safety plan<br>Expulsion<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Restorative Practices<br>Support / counseling services |

| BEHAVIOR CODES       | INCIDENT TYPE<br>(SUB-CODES)                              | LEVEL    | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | POTENTIAL RESPONSES                                                                                                                                                                        |
|----------------------|-----------------------------------------------------------|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                      |                                                           |          | limitation any transfer of signs, signals, writing, images, sounds, data, or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photo-electronic system, or photo-optical system, including without limitation electronic mail, internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person or the knowing impersonation of another person as the author of posted content or messages if the creation or impersonation creates any of the effects enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons if the distribution or posting creates any of the effects enumerated in the definition of bullying. In order for an incident to be deemed "bullying" a trained investigator must complete a full investigation and deem the situation "founded". |                                                                                                                                                                                            |
| <b>Dress Code</b>    | Dress Code: Minor                                         | <b>1</b> | A student's appearance that disrupts the educational process but easily corrected at the classroom level                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Classroom Managed                                                                                                                                                                          |
|                      | Dress Code: Health/Safety                                 | <b>2</b> | A student's appearance that disrupts the educational process or compromises standards of health, and safety. Clothing that draws attention or interferes with the ability to identify or communicate with students OR clothing that includes print and pictures of items that are illegal to minors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>Parent Contact                                                                                      |
| <b>Drug Offenses</b> | Drug Offenses: In the presence of use and/or distribution | <b>2</b> | Student is knowingly in the presence of a peer who is using and/or distributing illegal drugs, controlled substances, drug-related paraphernalia, prescription drugs not prescribed, or inhalants on school grounds, off school grounds during the school day (i.e. during off campus privileges), and/or at school events and does not remove self when given the opportunity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Conference with student<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Search of student and/or locker<br>Detention - with Office<br>In-school and/or out-of-school suspension |

| BEHAVIOR CODES                  | INCIDENT TYPE<br>(SUB-CODES)                      | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                      | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                                |
|---------------------------------|---------------------------------------------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                 | Drug Offenses<br>(ISBE): Possession<br>and/or use | 3     | Student is under the influence or in possession of illegal drugs, look-alike drugs, drug-related paraphernalia, controlled substances, prescription drugs not prescribed, or inhalants or other controlled substances on school grounds and/or at school events           | Athletic Suspension<br>Behavior contract<br>Law Enforcement Agency Referral<br>Conference with student<br>Expulsion<br>In-school and/or out-of-school suspension<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Restorative Practices<br>Search of student and/or locker |
|                                 | Drug Offenses<br>(ISBE): Distribution             | 3     | Student is giving out/sharing/selling illegal drugs, look-alike drugs, drug-related paraphernalia, controlled substances, prescription drugs not prescribed, or inhalants or other controlled substances to students or others on school grounds and/or at school events. | Athletic Suspension<br>Behavior contract<br>Conference with student<br>Expulsion<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Referral to drug/alcohol counseling<br>Restorative Practices<br>Search of student and/or locker |
| Falsification of<br>Information | Falsification of<br>Information                   | 2     | Delivering false or misleading information on a document and/or in the course of a school investigation or staff inquiry. Includes falsifying records or signatures, impersonation of another individual over electronic communication (phone, email)                     | Athletic Suspension<br>Behavior contract<br>Conference with student<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices<br>Search of student and/or locker                                                     |
| Gang-Related                    | Gang-Related:<br>Paraphernalia                    | 2     | Displaying gang symbols or paraphernalia                                                                                                                                                                                                                                  | Behavior contract<br>Change of schedule<br>Class Removal<br>Expulsion<br>In-school and/or out-of-school suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Search of student and/or locker                                                                                                                           |
|                                 | Gang-Related:<br>Activity                         | 3     | Being involved in gangs or gang-related activities (Board Policy 7:190) where two or more individuals who use common symbols, identifiers or behavior, and/or                                                                                                             | Athletic Suspension<br>Behavior contract<br>Conference with student<br>Expulsion                                                                                                                                                                                                                                                                                   |

| BEHAVIOR CODES                             | INCIDENT TYPE<br>(SUB-CODES)                                               | LEVEL    | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                                                                      |
|--------------------------------------------|----------------------------------------------------------------------------|----------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                            |                                                                            |          | who assemble to conduct illegal activity or violation of school policies and/or intimidate individuals or groups.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | In-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Out-of-school suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices<br>Search of student and/or locker                                                                                                                                                           |
| <b>Harassment</b>                          | Harassment                                                                 | <b>3</b> | Board Policy 7:20: Harass, intimidate, or bully a student on the basis of actual or perceived: race; color; national origin; military status; unfavorable discharge status from military service; sex; sexual orientation; gender identify; gender-related identity or expression; ancestry; age; religion; physical or mental disability; order of protection status; status of being homeless; actual or potential marital or parental status, including pregnancy; physical appearance; socioeconomic status; academic status; association with a person or group with one or more of the aforementioned actual or perceived characteristics; or any other distinguishing characteristic. Harassing, intimidating conduct, or bullying whether verbal, physical, sexual, or visual, that affects the tangible benefits of education, that unreasonably interferes with a student's educational performance, or that creates an intimidating, hostile, or offensive educational environment. Examples of prohibited conduct include name-calling, using derogatory slurs, stalking, sexual violence, causing psychological harm, threatening or causing physical harm, threatened or actual destruction of property, or wearing or possessing items depicting or implying hatred or prejudice of one of the characteristics stated above. In order for an incident to be deemed "harassment" a trained investigator must complete a full investigation and deem the situation "founded". | Investigation conducted<br>Behavior Contract<br>Change of schedule<br>Class Removal<br>Safety plan<br>Expulsion<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or out-of-school suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Conference with student<br>Restorative Practices<br>Support / counseling services |
| <b>Insubordination/<br/>Non-compliance</b> | Insubordination/<br>Non-compliance:<br>Low<br>Intensity and/or<br>Duration | <b>1</b> | Failure to act in accordance with given expectation or directive with increasing impact on learning environment (learning of the student and/or other students). Student engages in inappropriate verbal and/or non-verbal interruption to the environment that is low in duration and/or                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Teacher Managed                                                                                                                                                                                                                                                                                                                                                                                          |

| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)                                                | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                            | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                |
|----------------|-----------------------------------------------------------------------------|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                |                                                                             |       | intensity.                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                    |
|                | Insubordination/<br>Non-compliance:<br>High<br>Intensity and/or<br>Duration | 2     | Prolonged refusal, refuses redirects, loss of instructional time<br>Student engages in inappropriate verbal and/or non-verbal interruption to the environment that is high in duration and/or intensity                                                                                                         | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices                                                                                           |
|                | Insubordination/<br>Non-compliance:<br>Gross Misconduct                     | 3     | Interferes with the regular operation of the school building or event.<br>Includes indecent exposure, behavior that requires crisis plan to be activated and/or refusal to follow directions in crisis response situations, as well as calling emergency without an emergency (pulling fire alarm, calling 911) | Athletic Suspension<br>Behavior contract<br>Class Removal<br>Conference with student<br>Detention - with Office<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Peer Mediation<br>Referral to counselor/social worker<br>Restorative Practices<br>Safety Plan |
| Language       | Language:<br>Non-directional swearing                                       | 1     | Incidental swearing / nonverbal gesturing not directed at another person.                                                                                                                                                                                                                                       | Teacher Managed                                                                                                                                                                                                                                                                                                                    |
|                | Language:<br>Directional swearing                                           | 2     | Swearing / nonverbal gesturing or other abusive language directed at another person.                                                                                                                                                                                                                            | Behavior Contract<br>Class Removal<br>Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices                                                                                  |
|                | Language:<br>Non-directional inflammatory or sexual language                | 2     | Incidental use of inflammatory language / nonverbal gesturing or sexual language / nonverbal gesturing not directed at another person                                                                                                                                                                           | Behavior Contract<br>Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker                                                                                          |



| BEHAVIOR CODES              | INCIDENT TYPE<br>(SUB-CODES)                                   | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                 | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                                                  |
|-----------------------------|----------------------------------------------------------------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                             | Language:<br>Directional<br>inflammatory or<br>sexual language | 3     | Language and nonverbal gesturing, including sexual language and nonverbal gesturing, that does or could cause to alienate an individual related to protected class status covered under Illinois code. Could include, but is not limited to hate speech OR descriptions, racial slurs, slang terminology and/or labels commonly understood to be offensive, demeaning or derogatory. | Conference with student<br>Detention - with Office<br>In-school and/or Out-of School<br>Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices                                                                                                                        |
| Location                    | Location: Failure to report to designated area on time         | 1     | Failure to report on time to designated area                                                                                                                                                                                                                                                                                                                                         | Teacher Managed                                                                                                                                                                                                                                                                                                                                                                      |
|                             | Location:<br>Unassigned area                                   | 2     | Hiding in unsupervised area, in unassigned location, leaving an assigned area without permission in the school building, misuse of pass, entering school property without authorization (trespassing) Elopement in school building.                                                                                                                                                  | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School<br>Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact                                                                                                                                                                                                          |
|                             | Location: Off campus                                           | 3     | Failing to report to school building or leaving school building without permission. Elopement off campus.                                                                                                                                                                                                                                                                            | Behavior contract<br>Change of schedule<br>Conference with student<br>In-school and/or Out-of School<br>Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Safety Plan                                                                                                                                                                                            |
| Property                    | Property: Misuse                                               | 1     | Wasting materials or resources or using property in a way not intended. Includes not cleaning up after self. Does not include property damage.                                                                                                                                                                                                                                       | Teacher Managed                                                                                                                                                                                                                                                                                                                                                                      |
|                             | Property:<br>Vandalism/Damage                                  | 3     | Damage or destruction that occurs as a result of ignoring expectations. May require professional cleaning, repair or replacement. May disrupt the normal operations of the building. May include behavior that requires emergency response plan to be activated.                                                                                                                     | Behavior contract<br>Change of schedule<br>Conference with student<br>Detention - with Office<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution<br>Restorative Practices<br>Safety Plan<br>Support / counseling services |
| Public Display of Affection | Public Display of Affection: Minor                             | 1     | Any consensual physical contact that includes kissing of any kind or for any length of time, involving a student's                                                                                                                                                                                                                                                                   | Teacher Managed                                                                                                                                                                                                                                                                                                                                                                      |



| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)                       | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                            |
|----------------|----------------------------------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                |                                                    |       | arm/hands around another student's waist or any other body part, (head, neck, etc.), sitting between the legs of another student, rubbing up against another student                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                |
|                | Public Display of Affection: Major                 | 2     | Consensual groping of body parts, sexual activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Behavior contract<br>Class Removal<br>Conference with student<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| Technology     | Technology: Off-task or inappropriate purpose      | 1     | Use of technology for off-task or inappropriate purpose                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Teacher Managed                                                                                                                                                                                                                                                                                |
|                | Technology: Disruptive-School Issued Device        | 2     | Use of school-issued devices or access to accounts that disrupts access to the learning of self and/or others                                                                                                                                                                                                                                                                                                                                                                                                                      | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker                                                                                |
|                | Technology: Disruptive - Personal Device           | 2     | Use of personal devices (cell phone, watch, tablet, Airpod, other) or access to accounts that disrupts access to the learning of self and/or others                                                                                                                                                                                                                                                                                                                                                                                | Class Removal<br>Conference with student<br>Detention - with Office<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker                                                                                |
|                | Technology: Privacy or Acceptable Use Policy (AUP) | 3     | Any communication/media that includes sending, distributing, or viewing of unauthorized recording of videos and pictures with or without consent. This includes pornographic images (including sexting), violent images or materials that violate the rights of a protected class, and explicit language. This includes posting media of this nature on social media using school devices, personal devices, and/or infrastructure as well as to organize illegal activity, engage in illegal activity, or purchase illegal items. | Behavior Contract<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Referral to counselor/social worker<br>Parent Contact<br>Restorative Practices                              |

| BEHAVIOR CODES         | INCIDENT TYPE<br>(SUB-CODES)          | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                        | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                        |
|------------------------|---------------------------------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                        | Technology:<br>Infrastructure         | 3     | Hacking, modification, or damage of the technology infrastructure of the district such as the wireless network and servers. Attempts to breach secured electronic information or resources. | Behavior Contract<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices                                                                                          |
| Theft                  | Theft: Personal Property              | 2     | Entering an individual's personal space or property (desk, bag, purse, locker, car etc.) to take an item of value.                                                                          | Behavior Contract<br>Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restitution                                                |
|                        | Theft: School Property                | 3     | Stealing materials belonging to the school                                                                                                                                                  | Conference with student<br>Detention - with Office<br>Explicit Instruction of appropriate replacement behavior<br>In-school and/or Out-of School Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation                                                                                                                       |
| Threat<br>Communicated | Threat:<br>Communicated to Individual | 3     | Communication of a threat through any form (included but not limited to verbal, non-verbal, social media, written)                                                                          | Apology<br>Behavior Contract<br>Class Removal<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices Peer Mediation<br>Safety Plan Developed<br>Threat Assessment |

| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)                        | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                          | POTENTIAL RESPONSES                                                                                                                                                                                                                                                                                                                                           |
|----------------|-----------------------------------------------------|-------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                |                                                     |       |                                                                                                                                                                                                                                               | Parent Contact<br>Referral to counselor/social worker<br>Restitution                                                                                                                                                                                                                                                                                          |
|                | Threat:<br>Communicated to Group                    | 3     | Communication of a threat through any form (included but not limited to verbal, non-verbal, social media, written)                                                                                                                            | Apology<br>Behavior Contract<br>Class Removal<br>Conference with student<br>Expulsion<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices Peer Mediation<br>Safety Plan Developed<br>Threat Assessment |
|                | Threat:<br>Communicated with Access to Weapon       | 3     | Communication of a threat including mention of weapon through any form (included but not limited to verbal, non-verbal, social media, written)                                                                                                | Conference with student<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Safety Plan Developed<br>Parent Contact<br>Referral to counselor/social worker<br>Threat Assessment                                                                                                                                                                   |
| <b>Tobacco</b> | Tobacco: In the presence of use and/or distribution | 2     | Student is knowingly in the presence of a peer who is using and/or distributing tobacco, nicotine products, and/or vaping-related paraphernalia on school grounds and/or at school events and does not remove self when given the opportunity | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker                                                                                                                                                                                                                   |
|                | Tobacco: (ISBE) Possession and/or use               | 3     | Student is under the influence of or in possession of tobacco, nicotine, look-alike product, and/or vaping-related paraphernalia on school grounds and/or at school events                                                                    | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker                                                                                                                            |
|                | Tobacco: (ISBE) Distribution                        | 3     | Student is giving out/sharing/selling tobacco products, nicotine products, look-alike product, and/or vaping-related paraphernalia to peers on school grounds and/or at school events                                                         | Behavior Contract<br>Conference with student<br>Loss of Privilege/Social Probation<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Referral to drug/alcohol counseling<br>Referral to counselor/social worker                                                                                                                            |

| BEHAVIOR CODES                                                                         | INCIDENT TYPE<br>(SUB-CODES)                                                                                     | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | POTENTIAL RESPONSES                                                                                                                                                                                                                                                         |
|----------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|-------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Violence <u>With</u><br/>Serious Physical<br/>Injury</b>                            | Violence With<br>Serious Physical<br>Injury: Physical<br>Aggression (ISBE)                                       | 3     | Serious one-sided physical contact (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.) where either the offender(s) or victim(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death. Sexual violence where either the offender(s) or victim(s) require off-site professional medical attention. | Apology<br>Class Removal<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School<br>Suspension<br>Loss of Privilege/Social Probation<br>Law Enforcement Agency Referral<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
|                                                                                        | Violence With<br>Serious Physical<br>Injury: Physical<br>Fighting                                                | 3     | Mutual physical fight where either the offender(s) or target(s) require off-site professional medical attention for extreme physical pain, protracted and obvious disfigurement, protracted loss or impairment of the function of a bodily member, organ, or faculty, or substantial risk of death.                                                                                                                                                                                                                    | Apology<br>Class Removal<br>Conference with student<br>Expulsion<br>Loss of Privilege/Social Probation<br>Law Enforcement Agency Referral<br>In-school and/or Out-of School<br>Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices |
| <b>Violence <u>Without</u><br/>Serious Physical<br/>Injury/Physical<br/>Aggression</b> | Inappropriate<br>physical contact                                                                                | 1     | Physical contact that is not serious but is inappropriate and unwelcomed.                                                                                                                                                                                                                                                                                                                                                                                                                                              | Teacher Managed                                                                                                                                                                                                                                                             |
|                                                                                        | Violence without<br>Serious Physical<br>Injury (ISBE):<br>Physical Aggression<br>with or without minor<br>injury | 2     | Student engages in one-sided actions involving physical contact that is aggressive in nature (e.g., hitting, punching, hitting with an object, kicking, hair pulling, scratching, etc.). It may include minor injury where either the offender(s) or victim(s) require school-based medical attention (not off-site professional medical attention)                                                                                                                                                                    | Behavior Contract<br>Class Removal<br>Conference with student<br>In-school and/or Out-of School<br>Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practices    |
|                                                                                        | Violence without<br>Serious Physical<br>Injury (ISBE):<br>Physical Fighting<br>with or without minor<br>injury   | 3     | Mutual physical fight where the offender(s) or target(s) do not require off-site professional medical attention, regardless of intent. ("Professional medical attention" may include the school nurse but not for minor care that any staff member could provide.)                                                                                                                                                                                                                                                     | Conference with student<br>In-school and/or Out-of School<br>Suspension<br>Law Enforcement Agency Referral<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker<br>Restorative Practice                                           |

| BEHAVIOR CODES | INCIDENT TYPE<br>(SUB-CODES)                                            | LEVEL | INCIDENT DEFINITIONS                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | POTENTIAL RESPONSES                                                                                                                                                                                                                                               |
|----------------|-------------------------------------------------------------------------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                | Violence without Serious Physical Injury (ISBE): Serious sexual contact | 3     | Serious, non-accidental, and non-consensual physical contact of a sexual nature (e.g., groping, intimating sexual acts, touching private areas, exposing other's private areas) where the offender(s) or target(s) do not require professional medical attention. ("Professional medical attention" may include the school nurse but not for minor care that any staff member could provide.). Includes any intentional contact with private areas of an individual, regardless of intent. | Behavior Contract<br>Conference with student<br>Explicit instruction of appropriate replacement behavior<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Referral to counselor/social worker |
| Weapon         | Weapon: Possession of Minor Weapon                                      | 2     | Possession of a tool is readily capable of causing harm as determined by school administration but does not meet the state definition of a dangerous weapon. This could include pocket knives with blades less than 2.5 inches                                                                                                                                                                                                                                                             | Behavior Contract<br>Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Loss of Privilege/Social Probation<br>Parent Contact<br>Safety Plan Developed<br>Search of student and/or locker                                        |
|                | Weapon: (ISBE) Possession of Dangerous - Other                          | 3     | Student possesses dangerous weapon or realistic-looking fake dangerous weapon (does not include firearms)<br>A device, instrument, material, or substance that is readily capable of causing death or serious bodily injury, except a firearm.                                                                                                                                                                                                                                             | Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Referral to counselor/social worker<br>Safety Plan Developed<br>Search of student and/or locker                                                            |
|                | Weapon: (ISBE) Possession of Dangerous - Firearm                        | 3     | Possession of firearm on school grounds that is used for or readily capable of causing death (includes handgun, rifle, shotgun, multiple firearms)                                                                                                                                                                                                                                                                                                                                         | Conference with student<br>Expulsion<br>In-school and/or Out-of School Suspension<br>Parent Contact<br>Safety Plan Developed<br>Search of student and/or locker                                                                                                   |

### **Explanation of Disciplinary Consequences**

An explanation of disciplinary consequences from least severe to most severe is provided below:

**Teacher Detention:** Detentions are issued for minor infractions. Detentions issued by classroom teachers must be served with that classroom teacher. Failure to serve a classroom detention will result in a discipline referral to the Dean. Detentions issued by a staff member supervising a study hall, extracurricular activity, lunchroom, and other school-related activity will be an after school detention. Failure to serve a detention will result in a discipline referral to the Dean.

**Lunch Detention:** This is an option which the Dean may select for Level I, II, or III offenses, or when an individual behavior otherwise indicates such consequence is appropriate. Students are expected to serve all assigned detentions. In addition, students must serve their detentions prior to taking final exams, earning/keeping parking privileges, and/or attending Homecoming, Prom, or other school events.

**After-School Detention:** This is an option which the Dean may select for Level I, II, or III offenses, or when an individual behavior otherwise indicates such consequence is appropriate. In rare instances, a student who fails to attend an assigned after-school detention may have it reassigned as a suspension. Students are expected to serve all assigned detentions. In addition, students must serve their detentions prior to taking final exams, earning/keeping parking privileges, and/or attending Homecoming, Prom, or other school events.

**Saturday Detention:** A Saturday Detention can be given for a variety of infractions of the school rules. The detention will be from 8:00 am to 12:00 pm. The detentions will be held in the detention room and students should enter through Door #27. Students should come prepared with the proper materials and class work for the four hours. All school rules apply and no sleeping or eating will be permitted. If a student does not attend their assigned Saturday Detention, an In-School Intervention (ISI) may be assigned. Saturday Detentions will no longer be an option if the assigned detention is not served. Students are expected to serve all assigned detentions. In addition, students must serve their detentions prior to taking final exams, earning/keeping parking privileges, and/or attending Homecoming, Prom, or other school events.

**Social Action Hours:** Social Action Hours are volunteer hours that are utilized primarily by the Deans in order to provide students with not only an opportunity to correct wrongdoing through volunteer work and reflection, but to encourage students to be positive contributors to their communities. Assignment of these hours may be used as an alternative for some infractions rather than serving a detention or suspension. Privileges may be revoked until social action hours are completed. Assigned Social Action Hours cannot count toward Silver Cord or National Honor Society.

**Restorative Circles:** Students at odds meet with each other and two trained Student Support Team members to, at a minimum, work to learn how to coexist peacefully in a shared environment. Both parties need to agree for Restorative Circles to be utilized.

**No Contact Contracts:** A No Contact Contract may be implemented to limit or eliminate contact between specific students when deemed necessary. Each contract is developed on an individual basis, with the knowledge of the student involved and notification to their parent or guardian. These agreements are reviewed regularly, and timelines for review and duration are clearly outlined within the contract

**In-School Intervention (ISI):** Huntley High School operates an In-School Intervention program. Students assigned a day of ISI must report by 7:30 am and will be released at 2:30 pm. While serving an ISI, students remain in a quiet supervised study area for the entire day. They are not allowed to attend their classes or to socialize with other students. Prior to the first lunch period, students will be allowed into the Cafeteria but it is recommended they bring a sack lunch. During ISI, they are required to complete assignments for all of their classes and turn the assignments into the ISI Supervisor prior to leaving the ISI room. It is the student's responsibility to contact their teachers prior to arriving in ISI for assignments. Students will receive full credit for all work completed during the In-School Intervention. A student's absence on the date of an ISI must be verified by a parent or a student will be considered unexcused and receive additional consequences. A student failing to serve an ISI on the scheduled day will serve an ISI on the day of return. If a student is removed from ISI due to inappropriate behavior, the student will only receive credit for work completed prior to removal and will have to be picked up by a parent. ISI will also not be available as a discipline consequence for the remainder of the year.

- ★ Students who have an IEP or a 504 will have access to all of their accommodations and supports while they are in ISI.
- ★ Students will not be allowed to participate in any athletic practice session or contest, or any co-curricular or extracurricular practices, rehearsals, or performances on the day of ISI.

**Out-of-School Suspension (OSS):** An Out-of-School Suspension occurs when a student is temporarily suspended from school for a period of one to ten days. A suspended student will have the opportunity to make up any assignments and tests missed during the suspension period. It is the student's responsibility to contact their teachers for assignments. The teacher will provide all homework assignments. In order to receive credit, all completed homework must be handed in immediately on the first day that a student returns to classes. Also, all tests and quizzes must be made up immediately upon the student's return. When a student accumulates 20 days of Out-of-School Suspension per year, the administration may recommend an alternative educational setting to the Board of Education.

When a student is given an Out-of-School Suspension, that student will be suspended from the entire school program and its environment. The student will not be permitted to attend class, to be in the building, on school grounds, in the area of the school, or to participate in any co-curricular or extracurricular school sponsored functions.

**Expulsion:** The law gives the community, through its Board of Education, the right to exclude certain students from school. Students may be expelled for up to two calendar years for gross disobedience or misconduct. Additionally, students may be recommended to the Board of Education by the administration when it is determined that every avenue to solving the student's problem has been exhausted without positive results or potential success.

### ***Student Rights in Disciplinary Actions***

To ensure that the student receives fair treatment consistent with the fundamental requirement of due process, all student suspensions or recommendations for expulsion must be made in accordance with the following procedures:

#### **Suspension**

1. Students will be given the opportunity to present information on their own behalf prior to suspension. The suspension shall be reported by telephone immediately to the parent of each suspended student. The Board of Education and the parent, through the Superintendent, Associate Superintendent, the Building Principal, Associate Principal, or Dean of Students, shall be notified of the suspension through the US Mail or by personal delivery.
2. The letter shall give a full statement of the reasons for the suspension and notice to the parent of their right to a review of the suspension. The parent may request a review of any action of the Building Principal or Associate Superintendent by the Board of Education, or a hearing officer appointed by the Board. Such a request must be made to the Superintendent in writing. At such a hearing, the parents may appear and discuss the suspension with the Board or hearing officer, and may be represented by counsel.
3. A student shall be reinstated after suspension only by the Building Principal, Associate Principal, or Dean. Further continuance in school is contingent upon conduct of the student being consistent with what is expected of good school citizens.
4. A parent conference with the Dean may be required before a student's reinstatement. If a parent conference does not occur, the student shall remain in the in-school intervention room until the conference occurs.

**DUE PROCESS FOR SUSPENSION:** Parents have a right to request a review before the Board or an appointed hearing officer.

#### **Right to Review Suspension:**

The Appeals process must follow these steps:

- A. Review of suspension with Building Principal
- B. Review of suspension with Board of Education or designee appointed by the Board

Board Policy [7:200](#), *Suspension Procedure* is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

#### **Expulsion**

Expulsion shall take place only after the parents have been requested by registered or certified mail to appear at a meeting of the Board, or to meet with a hearing officer appointed by the Board to discuss their child's behavior.

#### **The request shall include:**

1. Details regarding the specific act of gross disobedience or misconduct resulting in the recommendation for expulsion;
2. The time, date, and place of the hearing;
3. A brief description of what will happen during the hearing;
4. A list of the student's previous suspensions;
5. A statement indicating that the School Code allows the Board to expel a student for a definite period of time not to exceed two calendar years;
6. A statement regarding the interventions offered to the student;
7. A statement as to whether the student poses a continued risk of harm to other students, staff, or the school community; and
8. A request that the parent inform the District if the student will be represented by counsel at the hearing.

During the hearing, the student and the student's parent(s) may be represented by counsel, offer evidence, present witnesses, cross-examine witnesses who testified on behalf of the administration, and otherwise present reasons why the student should not be expelled. After presentation of evidence, the Board shall decide the issue of guilt and take such action as it deems appropriate. If the Board decides to expel the student, the written expulsion decision will detail the specific reasons why removing the student from the learning environment is in the best interest of the school, as well as the rationale for the duration of the expulsion. If a hearing officer is appointed by the Board, the hearing officer shall provide a written summary of the evidence heard to the Board. A student may be readmitted to school after expulsion by official action of the Board. Such reinstatement should occur only after the Board, Building Principal, and Superintendent or Associate Superintendent are satisfied that the student intends to correct the situation which led to expulsion.

Board Policy [7:210](#), *Expulsion Procedure* is available on the District website and a copy may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## **Course Credits and Schedules**

### ***Course Guide***

Credit codes are listed after each course in the Course Catalog on the [Course Registration](#) page and indicate which requirements can be met by that course. Credit for each course taken may be applied to one subject area only.

| <b><u>Subject Area</u></b>                   | <b><u>Credits Needed</u></b> | <b><u>Credit Code</u></b> |
|----------------------------------------------|------------------------------|---------------------------|
| English                                      | 4.00                         | ENG                       |
| Math                                         | 3.00                         | MTH                       |
| Science                                      | 3.00                         | SCI                       |
| Global Studies/AP Human Geo/AP World History | 1.00                         | SST                       |
| Personal Finance                             | 0.50                         | CED                       |
| US Government                                | 0.50                         | SST                       |
| US History                                   | 1.00                         | USH                       |
| Health                                       | 0.50                         | HLT                       |
| Physical Education                           | 1.50                         | PED                       |
| Driver's Education                           | 0.25                         | DEH                       |
| Electives                                    | 7.75                         | ELC                       |
| <b>Total Credits</b>                         | <b>23.00</b>                 |                           |

\* In order to advance to the next grade level, students must earn a specific number of credits. A student needs 5 credits to achieve sophomore status; 11 credits to achieve junior status; and 17 credits to achieve senior status. In order to participate in all graduation activities including the ceremony, a student must have the 23 credits required in the specific areas outlined above.

\*\* Students cannot fail more than one class in the semester preceding their Driver's Education course. In order to take Driver's Education, a student must pass 8 classes in the preceding two semesters.

\*\*\* Students must pass the Illinois and US Constitution tests in order to graduate.

### ***Transfer Credits***

Huntley High School will accept credits from:

1. An accredited high school
2. An accredited correspondence school for credit recovery, enrichment, or a course not offered by Huntley High School that has been approved by the school counselor.\*

\* Any student wishing to exceed these guidelines must submit a written request to the building administration. Credits can only be approved by the building administration.

### ***Credits from Other Institutions***

Students shall be permitted to attend classes at an approved institution for credit toward graduation from high school. Advance approval shall be secured through the guidance counselor and Building Principal with the appropriate paperwork completed and on file. The Building Principal must approve an official transcript in order to receive credit.

### ***Course Load***

All students are required to carry seven (7) classes each semester enrolled. Students taking dual enrollment courses will be accommodated based upon their dual enrollment courses.

### ***Course Adds and Changes***

Students may add or change a course the week before the first day of school during registration, providing that space for additional students in that course is available.

### ***Adding a Course***

Students may add a course to their schedule to replace a dropped course or study hall during the two "schedule change" days the week after schedule pick-up in August. This will be the only time that schedule changes will be honored.

### ***Audit Option***

Students who wish to participate in a course for no grade or credit may elect to AUDIT a course, with the teacher's approval. This option requires the teacher to establish guidelines and conditions for acceptance into the class. See the counselor for forms and information. All attendance policies apply for classes that are being audited.

### ***Dropping a Course***

Students enrolled in seven credit producing courses may withdraw from a course without academic penalty through the 20th day of the semester. After the 20th day of the semester, a drop from class will be denoted as a WF on the student's transcript. The grade of F will be used to calculate the student's grade point average. Approval of the counselor and parent are necessary in order to drop a course with a designation of WF.



### ***Changing Levels***

We expect students to be successful in the courses they have selected because they are assisted in making appropriate course selections and are provided with academic support. If there is a significant discrepancy between the student's performance and the expectations for that level of course work, considering the student's best efforts, a level change may be considered. A Level Change Form with teacher, parent, student, and department chair signature will be required. The Level Change Form can be found on the Counseling Department webpage under "documents & links". If the parent and teacher are not in agreement, a conference should be held with the parent, teacher, counselor, student, and department chair to determine the appropriate placement. No changes will be made to accommodate personal preference.

### ***Pass/Fail Option***

One course per semester may be taken by juniors and seniors as PASS/FAIL. A PASS grade in a course earns credit towards graduation but does not affect a student's grade point average. A grade of FAIL earns no credit and does not lower a student's grade point average. The course selected cannot be a course required for graduation.

A decision to follow the PASS/FAIL option must be made during the first week of the semester and requires the permission of the parent, teacher, and counselor. Passing grades cannot be changed back to letter grades at a future time. A PASS will be awarded only for a grade of 60% or better. A grade lower than 60% will receive a FAIL. Forms and details are available from the Student Services Office.

### ***Retaking a Course***

Students with a low, but passing grade may apply with the administration to retake a course to achieve a higher grade. The class must be retaken at Huntley High School. Once the course is completed, the improved grade will be recorded and included in the student's grade point average (GPA). Students must see a counselor to begin the application process.

### ***Schedule Changes***

Every effort is made on the part of the administration, counselors, teachers, parents and students to determine the most appropriate courses for students. Courses are selected to best fulfill the student's needs, interests and capabilities. Once the final schedule has been printed, schedule changes are strongly discouraged unless a particular course does not match a student's ability level or the student does not qualify for the course due to failing a prerequisite. **Teacher preference and/or preferred time of day are not acceptable reasons for schedule changes.** Schedule changes should take place prior to the beginning of the school year.

## **Driving/Parking Privileges**

The Board of Education recognizes that students may wish to drive to school. Students must meet the following criteria to obtain parking permit:

1. Must have achieved Junior level standing (third year student with Junior level credits);
2. Hold a valid driver's license with address matching registration address; and
3. Provide proof of insurance.

Students who earn parking privileges agree to abide by all rules and expectations as outlined below and understand that their privileges may be revoked at any time, without refund, at the Dean's or Administration's discretion. Sophomores who are caught driving to school may forfeit their ability to purchase a parking pass for the next year.

It is also understood that the school retains authority to conduct routine inspection of student parking lots and the exteriors of student vehicles on school property. As well, interiors of student vehicles may be searched by a school official, including a Campus Resource Officer, without notice, without student consent, and without a search warrant, where there is suspicion that such vehicle contains contraband or other evidence of a violation of school policy. (105 ILCS 5/10-22.6)

### ***Application Process***

In late May to early June (after grades are stored), Seniors are notified when the online signup period and required fee amount is to apply for a parking permit. Juniors will then receive notification of their signup period and required fee amount approximately two weeks later. Payment in full is made online during the signup period. If the student is not granted a parking permit, the fee will be refunded in full. *Students will then be put on a waiting list in the order in which the application was submitted.* After the open application period is closed, students may still make a request, but they will be placed on the waiting list in the order in which their request was made.

Students who will meet the credit requirement but will not get their license until after the school year begins should still apply prior to obtaining their license. If a student does not meet the criteria, the student may re-apply for a parking permit at the beginning of the next semester.

Prior to being issued a parking tag, driving to school, and parking on campus, students must complete the HHS Vehicle Registration Permit.

### ***Parking Regulations***

Students will need to abide by ALL of the following parking regulations or they may be assigned consequences and/or revocation of parking privileges:

- Parking tag must be clearly displayed via the rearview mirror facing out with the numbers visible. If the parking tag is lost, the student will need to pay a \$25.00 replacement fee.
- Only school issued parking tags are valid – copying and/or distributing parking tags is not permitted and may result in immediate revocation of parking privileges.
- Park ONLY in designated student parking areas located in the East and North Lots. Students are not permitted to drive through or park in Visitor or Staff parking areas at all times.
- Forward pull through parking is acceptable.
- Adhere to 15 mph speed limit or slower as traffic dictates.
- No passing of any vehicle and no driving across parking spaces.
- No sitting/loitering in vehicles before, during, or after regular school hours or school activities.
- Once the school buses have started to exit the campus, no vehicles are allowed to cut in between or pass the buses.
- Exit via student exits only (East Lot via East driveway; North Lot via West driveway exit on the West side of the lot).
- Parking is on school days from 7:00 am to 2:30 pm or for during times of attendance at or participation in a school activity. If your vehicle might be at school overnight for a reason other than a school activity or trip, please contact your Dean.
- Students will not be issued passes to their vehicles for any reason without permission from an administrator. If permission is granted, the student must sign out/sign in at the Attendance Office.
- Students are responsible for proper driving and behaviors from the time they leave their house in the vehicle. These same expectations are included en route to or from their home. Improper driving or throwing things, etc., at other vehicles will be cause for suspension of driving privileges.
- It is recommended that vehicles are locked at all times. Board policies and school insurance do not cover damage to private vehicles. The owner of the vehicle must assume all losses. The school does not assume responsibility for vehicles, bicycles, and other personal property that are damaged or stolen while on school property.
- Students must report any accidents or damage to vehicles to an administrator and the Campus Resource Officer immediately.

### ***Consequences for Parking Regulation Violations***

Noncompliance with the aforementioned regulations may result in:

- **First Offense:** Warning sticker
- **Second Offense:** Warning sticker, wheel lock applied, and \$25 fine
- **Third Offense:** Warning sticker, wheel lock applied, and \$35 fine
- **Fourth Offense:** Vehicle may be towed at owner's expense AND revocation of all parking privileges for the remainder of the year

On some occasions, it may be necessary for a student to drive a vehicle to school other than the one indicated on the HHS Vehicle Registration Permit. Prior to doing so, the student must email or call their Dean to communicate the vehicle change. If no such identifying hanger is found in the different vehicle, a violation sticker will be placed on the window designating that the infraction has been documented. If a second or third infraction occurs, it will be documented and the owner/driver of the vehicle will be stickered and fined. If any further infractions occur, the vehicle may be towed at the owner's expense.

#### **Students are allowed to park on school premises as a matter of privilege, not of right.**

Huntley High School administration reserves the right to modify, suspend, or revoke a parking tag or privilege at any time for any reason without a refund, regardless of a first, second, third, or fourth offense of the parking regulations or other school infractions, including but not limited to: accumulated excessive absences, leaving campus without permission, and/or acquiring multiple tardies.

## **Educational Programs**

### ***Blended Learning Classes***

Huntley High School offers blended courses in which students participate in education that provides a combination of online and classroom face-to-face activities resulting in less time spent in class during the school day. Blended courses emphasize student centric learning, independent learning skills, time management skills, flexible scheduling based upon content/student needs, enhanced communication skills and differentiated learning. Students are strongly encouraged to have access to technology when not at school, either at home or the ability to attend the public library and utilize their technology resources. An agreement outlining expectations regarding attendance and other blended learning issues will need to be signed by a blended student and the student's parent/guardian prior to enrollment in the class.

### ***English Learners***

District 158 provides programs to meet the needs of students whose native language is a language other than English. Opportunities are offered to support the growth of English language skills and academic skills for students so they may achieve at high levels in academic subjects and meet the same challenging State standards expected of all students.

- ***Transitional Bilingual Education (TBE)***

At attendance centers with more than 20 students who speak the same language and qualify for English Learner services, the District is required to establish a Transitional Bilingual Education Program (TBE) for those students. The TBE program is for English language learners who have not reached the language proficiency criteria required by the State. Students receive explicit language instruction in the four domains: listening, speaking, reading and writing. This program provides instruction in the student's native language to facilitate the transition into English, and helps students acquire the concepts in the core academic subjects and acquire English skills at the same time.

- ***Transitional Program of Instruction (TPI)***

At attendance centers with less than 20 students who speak the same language and qualify for English Learner services, the District will implement a Transitional Program of Instruction (TPI). The TPI program is an English program that serves identified English learners by providing a full-time teacher certified to provide supplementary instruction for all content area instruction. The program integrates English-as-a-second-language instruction with subject-matter instruction that focuses not only in learning a second language, but also using that language as a medium to learn mathematics, science, social studies, or other academic subjects.

### **Parent Advisory Committee for English Learners**

Parents of English learners will be informed how they can: (1) be involved in the education of their children; (2) be active participants in assisting their children to attain English proficiency, achieve at high levels within a well-rounded education, and meet the challenging State academic standards expected of all students; and (3) participate and serve on the District's Transitional Bilingual Education Program's Parent Advisory Committee.

### ***Family Life and Sex Education Classes***

Students will not be required to take or participate in any class or courses in comprehensive sex education, including in grades 6-12, instruction on both abstinence and contraception for the prevention of pregnancy and sexually transmitted diseases, including HIV/AIDS; family life instruction, including in grades 6-12, instruction on the prevention, transmission, and spread of AIDS; instruction on diseases; recognizing and avoiding sexual abuse; or instruction on donor programs for organ/tissue, blood donor, and transplantation, if the student's parent submits a written objection. The parent's decision will not be the reason for any student discipline, including suspension or expulsion. Nothing in this Section prohibits instruction in sanitation, hygiene or traditional courses in biology.

Parents may examine instructional materials used in any sex education class or course by contacting the Building Principal.

### ***Home and Hospital Instruction***

A student who is absent from school, or whose physician, physician assistant or licensed advanced practice registered nurse anticipates the student's absence from school, because of a medical condition may be eligible for instruction in the student's home or hospital.

Appropriate educational services from qualified staff will begin no later than five school days after receiving a written statement from a physician, physician assistant, or licensed advanced practice registered nurse. Instructional or related services for a student receiving special education services will be determined by the student's individualized education program.

### ***The Hub - Library and Technology Learning Space***

The Hub provides materials that support the mission and curriculum of the District as well as the mission, philosophy, and goals of the high school. Materials circulate for a period of 104 weeks. A student ID is required for library check out. All

materials will be due two weeks before the end of the school year for inventory. Periodicals, reference materials and media materials are available for students to use in the Hub but do not circulate.

Students are charged a fine of .10¢ per day for overdue books, and can be paid with cash or Raider Way tickets (each ticket is worth \$1). Fines are cut in half if paid at the time the overdue books are returned. Students having overdue materials or fines will not be allowed to check out additional materials until their account is clear. In addition, students will be required to pay for books that are lost or damaged before any more materials can be checked out.

The Hub is an academic school space. Student conduct as mentioned in other sections of this handbook will apply to the Hub. While the Hub serves as a reference and resource center for students, it also serves as a teaching space for staff. Students need to respect this dual function and act in an appropriate and responsible manner.

Any computers provided are for students to access the library catalog, the Internet and any online resources. Computer use should be in support of education and research. Any student using computers in an inappropriate manner will lose their privileges.

Students needing articles from reference materials or periodicals may request use of the black and white photocopier or color copier. Black and white photocopies are .10¢ per page and color copies are .25¢ per page and require 24 hours advance notice. Contact a Media Aid for more information.

Parents, employees, students, and community members who believe that library media program resources violate rights guaranteed by any law or Board Policy may file a complaint using the procedure described in Board Policy [2:260, Uniform Grievance Procedure](#). Individuals who would like to submit feedback and/or complaints about the school's library media resources should complete and submit the [Library Media Resource Objection form](#).

### ***Multi-Tiered Systems of Support & Positive Behavior Interventions***

Academic and social/emotional support are provided for students through the Multi-Tiered Systems of Support (MTSS) and Positive Behavior Interventions and Supports (PBIS) systems. MTSS and PBIS are designed as proactive school based systems to provide students with the best opportunity to succeed academically, socially, emotionally, and behaviorally.

PBIS involves the concept of "The Raider Way" which includes the expectations to Be Respectful, Be Responsible, and Be Involved. These expectations are defined throughout the school, and interventions are put in place in order to help students who struggle with various aspects of social-emotional health and/or behavior at the high school level.

The Student Support Programming Map (inside back cover of the student planner) graphically represents all academic and behavioral interventions currently available and/or in the process of being developed. The map shows the ranges of programs from academic to social/emotional/behavioral, as well as, the intensity of these programs. This map has helped with the blending of PBIS and MTSS to create a seamless program. The development of this map has also allowed our SSP team to identify the gaps in programming leading to the development of additional interventions.

Some of the current interventions are listed below.

### **Tier I Programs and Interventions**

**Core Curriculum:** The Core Curriculum for classes is currently being modified to reflect the Common Core Standards with a greater emphasis on Skill Development and Higher Level thinking.

**Raider Aid:** Raider Aid is a free tutoring program staffed by teachers from a variety of disciplines. Students can use this space to: (1) ask questions specifically on assignments or homework, (2) work quietly, or (3) work with individual teachers who are working on specific days. Raider Aid is open during school hours and most days after school until 4:00 pm. Students who stay after school have the opportunity to ride the Activity Bus home if they stay at Raider Aid for the entire period.

**Freshman Advisory/Link Crew:** Link Crew is a program where students are nominated to apply to be a Link Crew Leader in a freshman advisory. Advisory is run for half of the lunch period giving 22 minutes daily for student and teacher interaction. Link Crew students can apply each year and there is great competition to be chosen by the Link Crew Leaders and administration. Link Crew trains on Mondays and Tuesdays and are in the classroom with a group of freshmen students every Wednesday, Thursday, and Friday interacting with the students, presenting lessons on bullying, school information, study skills, specified Raider Way lessons, as well as, group activities and to have fun.

**Safe School Ambassadors:** At its core, the Safe School Ambassadors program is an "inside-out" approach to improving school climate, one that relies on social norms change and the power of students to help stop bullying and violence. Student bystanders see, hear, and know things adults don't can intervene in ways adults can't, and are often on the scene of an incident before an adult. They are a critical and under-utilized resource for positively impacting bullying in our school.

**Raider Way Lessons (All School):** All school lessons are conducted on a monthly basis in order to focus on a specific behavior within the school.

## **Tier II Programs and Interventions**

**Plato:** This program will be used as skill building based on MAP scores of incoming students and may also be used for remediation for different subjects based on Classroom Benchmark Test Skill standards.

**Academic Seminar:** This program is offered to repeating freshmen who did not have enough credits to move to sophomore status. Academic Seminar is a course similar to the Freshman Advisory, but only with students who are in a similar situation. Students work with a teacher, counselor, and various other support staff to complete credit recovery as well as gain support to pass courses their second year.

**Check-In/Check-Out:** The Check-In/Check-Out (CICO) program is a school-wide prevention program for students struggling with academics or behavior. A student is selected to participate in CICO when the student receives two or more Level II (or greater) referrals from the Dean's Office for behavior or based on attendance or visits to the Student Services office. Students may also be referred to CICO by a teacher. CICO provides students with frequent, direct, positive feedback on their behavior and monitors their success in displaying the Raider Way behavior expectations.

**Social/Academic Instructional Groups:** Social/Academic Instructional Groups are run weekly by a group of teachers and clinicians to support students who need additional direct instruction and discussion on various behavior-related topics. Currently, groups are run weekly during alternating class periods to limit disruption to student schedules. Students can qualify after going through an earlier intervention for Re-Engagement, Positive Communication, or Academic Study Skills. Students are measured for success using a Google doc card that is created to measure specific goals for each group but is modeled off of the Check-In/Check-Out card for consistency.

**Making Connections:** The Making Connections program provides students the opportunity to experience daily positive interaction with a staff member mentor who recognizes and encourages their academic and behavioral successes, as well as their commitment to The Raider Way. This mentoring program has proven to be a beneficial and rewarding experience for students and mentors.

## **Tier III Programs and Interventions**

**Intensive S/AIGs:** These are instructional groups just as created at the Tier II level, but more intensive in meeting and in the content presented. The content is more focused on issues that students have that affect grades and behavior in a more specific manner. These groups are conducted by school clinicians rather than general education teachers.

**Clinical Case Management:** Clinical Case Management provides for short-term case work management with a social worker or school counselor, that is tracked and within a certain time limit while services are needed. By adding this to the PBIS system, HHS has monitored data and created entry/exit criteria for individual students and allows student access to resources without creating permanent behavior plans.

**Functional Behavioral Assessment (FBA) and Behavior Intervention Plan (BIP):** An individualized FBA is conducted to explore the function of problematic behavior impacting academic success. The FBA is then used to create an individualized BIP to replace the problematic behavior with more appropriate behaviors.

**RENEW:** The RENEW program (Rehabilitation for Empowerment, Natural Supports, Education and Work) is a student-centered intervention based on the strengths of the individual designed to assist transition age youth in becoming empowered, healthy, confident, and capable adults. A supportive, hand-picked adult team helps the young person create a meaningful, personalized, individualized plan for the transition from high school to adult life. After one year, most participants obtain the skills and develop the social connections needed to pursue their goals.

### ***Physical Education***

All students will be expected to participate in PE except those who have a written doctor's excuse or those who are exempt from participation. **An excuse from PE class applies to extracurricular sports as well.** A parent may request that a student be excused from physical activity in PE during a period of religious fasting by notifying the physical education teacher in writing.

### ***Physical Education Exemption Policy***

Students in grades 11 and 12 may request an exemption from physical education for the following reasons:

1. The student is participating in interscholastic, varsity-level athletics as certified by the Athletic Director. The participant can replace the physical education class with an additional class during the semester of their sport.
2. The student is participating in Cheerleading or Dance Team.
3. The student provides written evidence from an institution of higher education that a specific course not included in existing State or local school minimum graduation standards is required for admission. District 158 staff must verify that the student's present and proposed schedule will not permit completion of the needed course, because the student is already at the maximum course load.

4. The student lacks sufficient course credit in one or more courses required by the State statute or local Board policies for graduation. Students who have failed required courses, transferred into the District with deficient credits or who lack credits due to other causes will be eligible, if they are carrying the maximum course load.
5. Students in grades 9-12 may request exemption from physical education if they are a marching band participant. Students must first participate in band camp to receive the exemption.

Forms are available in the Student Services Office for those wanting to participate in the PE exemption program.

### ***School Wellness***

District 158 promotes student wellness, including good nutrition and physical activity, throughout the educational program, school activities, and meal programs. Schools will foster the positive relationship between healthy nutrition, physical activity, and the capacity of students to develop and learn. In addition, schools will support and promote an active lifestyle.

Physical education is taught in all grades and promotes the development of movement skills, enhances health-related fitness, increases students' knowledge, offers direct opportunities to learn how to work cooperatively in a group setting, and encourages healthy habits and attitudes for a healthy lifestyle.

Students will be offered and schools will promote nutritious food and beverage choices during the school day that are consistent with Board Policy [4:120](#), *Food Services*, (requiring compliance with the nutrition standards specified in the U.S. Dept. of Agriculture's (USDA) *Smart Snacks* rules).

### ***Section 504***

Students with disabilities who do not qualify for an Individualized Education Plan (IEP) under the Individuals with Disabilities Education Act and Illinois School Code may qualify for services under Section 504 of the Rehabilitation Act of 1973 if the child: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment. Any parent who is deaf or does not typically communicate using spoken English and who participates in a Section 504 meeting with a District representative shall be entitled to the services of an interpreter. Parents seeking information about Section 504 rights and services should contact Danyce Letkewicz, Associate Principal at (847) 659-6505.

### ***Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives***

District 158 provides a program for students at risk of academic failure or dropping out of school. The program includes education and support services addressing individual learning styles, career development, and social needs, and may include without limitation one or more of the following:

- Parent-teacher conferences
- Counseling services by social workers, guidance counselors, and/or psychologists
- Psychological testing
- Truants' alternative and optional education program
- Community agency services
- Alternative learning opportunities program, in conformity with the Alternative Learning Opportunities Law, as it may be amended from time to time
- Graduation incentives
- Remediation program

Any student who is below the age of 20 years is eligible to enroll in a graduation incentives program if the student:

1. Is considered a dropout according to State law;
2. Has been suspended or expelled;
3. Is pregnant or is a parent;
4. Has been assessed as chemically dependent; or
5. Is enrolled in a bilingual education or English Language Learners program.

## **Grades, Report Cards, and Semester Final Exams**

### ***Grades***

Updated grades can be accessed weekly by parents by logging into PowerSchool.

### ***Report Cards***

Report cards for students in grades 9-12 are completed at the end of each semester and can be accessed by parents by logging into PowerSchool. Paper copies are no longer sent home.

### ***Semester Final Exams***

All semester final exams must be taken on the designated day for each class. **Under no circumstances will semester final exams be administered prior to the designated semester final exam week.** Students failing to take semester final exams during the assigned time will be issued a grade of F, and will have two weeks after the end of the semester to complete the exams, or the grade of F will be entered for their semester exam.

## Grading Scale

Huntley High School's grading scale is as follows:

|                   |            |            |            |              |
|-------------------|------------|------------|------------|--------------|
| 98 and above = A+ | 87-89 = B+ | 77-79 = C+ | 67-69 = D+ | Below 60 = F |
| 93-97 = A         | 83-86 = B  | 73-76 = C  | 63-66 = D  |              |
| 90-92 = A-        | 80-82 = B- | 70-72 = C- | 60-62 = D- |              |

Semester grades will include a semester exam. The weight assigned to the semester exam is determined by the teacher. If a semester exam is waived, then the semester grade will be the Term 2 grade.

## Grade Point Average (GPA) Calculation

In figuring grade point average, points earned from each semester grade are multiplied by the number of credits each class is worth. These points are totaled and divided by the number of credits attempted. The grade point average is calculated from semester grades only and is cumulative from the freshman year to the end of high school attendance.

|          |          |          |          |       |
|----------|----------|----------|----------|-------|
| A+ = 4.3 | B+ = 3.3 | C+ = 2.3 | D+ = 1.3 | F = 0 |
| A = 4.0  | B = 3.0  | C = 2.0  | D = 1.0  |       |
| A- = 3.7 | B- = 2.7 | C- = 1.7 | D- = 0.7 |       |

## Grade Point Average (GPA) Calculation with Honors Courses

Courses that have been determined to be more rigorous than a typical high school course are given extra consideration in determining grade point average.

Honors weighted courses will use the following point system.

|          |          |          |          |       |
|----------|----------|----------|----------|-------|
| A+ = 4.8 | B+ = 3.8 | C+ = 2.8 | D+ = 1.3 | F = 0 |
| A = 4.5  | B = 3.5  | C = 2.5  | D = 1.0  |       |
| A- = 4.2 | B- = 3.2 | C- = 2.2 | D- = 0.7 |       |

## Grade Point Average (GPA) Calculation with Advanced Placement (AP) Courses

Courses that have been determined to be as rigorous as a college level course are also given extra consideration in determining grade point average. AP weighted courses will use the following point system.

|          |          |          |          |       |
|----------|----------|----------|----------|-------|
| A+ = 5.3 | B+ = 4.3 | C+ = 3.3 | D+ = 1.3 | F = 0 |
| A = 5.0  | B = 4.0  | C = 3.0  | D = 1.0  |       |
| A- = 4.7 | B- = 3.7 | C- = 2.7 | D- = 0.7 |       |

## Latin Honor System

Starting with the Class of 2020, Huntley High School implemented use of the Latin Honor System. Students will have the respective label designated on their transcript for acquiring a cumulative weighted grade point average noted as Cum Laude, Magna Cum Laude, or Summa Cum Laude.

The transcript designation is determined by the cumulative weighted grade point average as indicated below:

|          |          |          |          |
|----------|----------|----------|----------|
| A+ = 4.3 | B+ = 3.3 | C+ = 2.3 | D+ = 1.3 |
| A = 4.0  | B = 3.0  | C = 2.0  | D = 1.0  |
| A- = 3.7 | B- = 2.7 | C- = 1.7 | D- = 0.7 |

|                  |              |
|------------------|--------------|
| Cum Laude:       | 3.75 - 3.99  |
| Magna Cum Laude: | 4.00 - 4.249 |
| Summa Cum Laude: | above 4.25   |

## Remediation

Remediation is available to students who would like to improve their skills, knowledge, and mastery of a content area. The school-wide remediation process consists of the following minimum criteria:

1. Students must initiate the remediation process after the assessment has been taken by contacting their teacher in a timely manner, as defined by the teacher.
2. Students must meet with the teacher to develop a remediation plan. Components of this plan may include test corrections, tutoring, review packets, online work, and reflection on learning strategies.
3. Students must complete at least 80% of assignments (or higher as determined by each department). Students can complete the work after the original summative assessment is given but before the remediation assessment is given.
4. Students should demonstrate accountability by agreeing to and abiding by remediation deadlines determined by the teacher.
5. The score on the remediation assessment will replace the score of the original summative assessment.
6. Teachers may impose limits on the number of times an individual student is permitted to remediate.
7. Remediation may not be offered for some assessments.
8. AP and Dual Credit courses are not expected to offer remediation.

## **Graduation Requirements and Recognition Programs**

To graduate from high school, unless otherwise exempted, each student is responsible for:

1. Completing all District [graduation requirements](#)\* that are in addition to the State requirements.
2. Completing all courses as provided in the *School Code*, 105 ILCS 5/27-605.
3. Completing all minimum requirements for graduation as specified in State law.
4. Passing an examination on patriotism, principles or representative government, and proper use and display of the American flag.
5. Participating in State assessments that are required for graduation by State law.
6. Filing one of the following: (1) a Free Application for Federal Student Aid (FAFSA) with the U.S. Dept. of Education, (2) an application for State financial aid, or (3) an Ill. State Board of Education (ISBE) waiver form indicating that the student understands what these aid opportunities are and has chosen not to file an application. If the student is not at least 18 years of age or legally emancipated, the student's parent/guardian must file one of these documents on the student's behalf.

A student is exempt from this requirement if: (1) the student is unable to file a financial aid application or an ISBE waiver due to extenuating circumstances, (2) the Building Principal attests the District made a good faith effort to assist the student or the student's parent/guardian with filing a financial aid application or an ISBE waiver form, and (3) the student has met all other graduation requirements.

For questions regarding FAFSA, please contact Mrs. Laura Martens, HHS College and Career Counselor, at (847) 659-6618.

\* To earn a high school diploma, a student must earn 23 credits. Students who transfer from another school district with less than 23 credits required for graduation may have their credit minimums adjusted to an appropriate level, but not less than the number of credits required at the previous school. Additional information is available in Board Policy [6:310](#), *High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students*.

### **Early Graduation**

The Board of Education highly recommends students attend high school for a minimum of eight semesters before graduation. In cases where the student and the family believe there are extenuating circumstances that would override this recommendation, the student may leave school early and earn a diploma after graduation requirements are met. Students must fill out an Early Graduation Request form available in the Student Services Office.

### **Illinois State Seal of Biliteracy**

The Illinois State Seal of Biliteracy recognizes high school graduates who have attained a high level of proficiency in one or more languages in addition to English. All District 158 students who choose to take an AP world language exam or ELL students who take the ACCESS exam and meet qualifying scores are eligible for the Illinois State Seal of Biliteracy. Students may also earn Commendation toward Biliteracy for making great strides toward language proficiency. The seal is designated on both the high school transcript and diploma.

### **Qualifying Scores for the Seal of Biliteracy**

To qualify for the Seal of Biliteracy, a student must achieve one of the following in addition to reaching a score of 480 or higher on the ELA portion of the SAT:

- Advanced Placement Exam (Spanish, Chinese, French) – Score of 4 or 5
- ACCESS for ELLs – 5 overall composite score and 4.2 in both reading and writing
- STAMP Test – A score of Intermediate High or above

To qualify for Commendation toward Biliteracy, a student must achieve one of the following:

- Advanced Placement Exam (Spanish, Chinese, French) – Score of 3
- ACCESS for ELLs – 3.5 literacy score
- STAMP Test – A score of Intermediate Low

### **Applying for the Seal of Biliteracy**

Students do not need to apply for the Seal of Biliteracy. Students only need to take the ACCESS (for ELL students) or AP exam and have the scores reported to Huntley High School. The District Biliteracy Coordinator will use the scores to determine whether students meet the Seal or Commendation requirements, and the appropriate designation will be made on the transcript and diploma in the students' graduation year.

If scores are not available at the time of graduation, the District will still award the Seal of Biliteracy or Commendation toward Biliteracy to eligible students after graduation.



### **Costs for the Seal of Biliteracy**

The only cost incurred by the student is for Advanced Placement testing or STAMP Testing. Please see the Counseling Department for more information about costs and testing dates.

### **Who to Contact with Questions**

Please contact one of the following staff members with questions regarding the Illinois State Seal of Biliteracy Program:

Ms. Kinsey Wright, ELL Instructor / District Seal of Biliteracy Coordinator: [kwright@district158.org](mailto:kwright@district158.org).

### ***Silver Cord***

Every student at HHS has the opportunity to earn a Silver Cord. A Silver Cord signifies that the wearer has earned 100 hours of community service throughout high school. A Silver cord represents the dedication and commitment a student has for their community.

## **Food Services and Cafeteria Expectations**

### ***Food Services Staff***

The Food Services Department is made up of a team of food and nutrition professionals dedicated to students' health, well-being and their ability to learn. Meals, foods and beverages sold or served at schools meet State and federal requirements which are based on the USDA Dietary Guidelines. Students have access to a variety of affordable and appealing foods that meet the health and nutrition needs of students.

### ***Free and Reduced-Price Food Services Eligibility Criteria and Selection***

A student's eligibility for free and reduced-price food services shall be determined by the income eligibility guidelines and family-size income standards set annually by the U.S. Department of Agriculture. Those who feel they are in need are encouraged to complete the online [Application for Free and Reduced Meals](#) form. Eligibility requirements, the application process and other required information is made available through a secure, private, online form. Individuals who do not have access to a computer or are unable to apply online may pick up an application at the District Administrative Office. Once the application is processed, the parent will receive a notification letter regarding eligibility status.

### ***Breakfast and Lunch Menus***

Monthly menus and meal prices, in addition to nutrition, fitness, and education information, the District's [School Wellness Plan](#), and prepayment options are available on the [Food Services](#) webpage. All students are offered a complete meal that includes milk, grains, meat and meat alternatives, fruits, and vegetables that meet federal guidelines. Additional food items are also offered at a la carte pricing.

### ***Delivery of Foods***

Lunches and food not provided by the school should be limited to just your child. Large quantities of lunches/food brought in during the school day cause an unnecessary disturbance in the building. No deliveries of outside food will be allowed unless approved by a school administrator.

### ***MySchoolBucks***

District 158 schools offer [MySchoolBucks](#) as a convenient method to pay for student meals. This online payment service provides parents with a quick and easy way to add money to your child's meal account by using a credit/debit card or electronic check wherever you have Internet access.

By creating a secure online account, parents can manage their child's account easily and conveniently by taking advantage of some of its popular features:

- Spending History – View a seven day history of your child's purchases.
- Low Balance Email Notification – Receive email notification when your child's account balance is low.
- Smart Pay – Set accounts to automatically replenish.
- Expired Credit Card Notification – Receive email notification prior to credit card expiration.
- Multi Student Funding – Fund multiple children at the same time.
- Spending Limit Settings – Set daily and weekly spending limits for your child by calling the District's Food Service Office at (847) 659-6158.

### ***Purchasing Food***

District 158 uses an electronic system for purchasing lunch which **requires all students to use their ID card** to make purchases in the cafeteria. Funds may be added to the account by creating a secure online account at [MySchoolbucks.com](http://MySchoolbucks.com) (funds may take 24 to 48 hours to be available) or by bringing cash or a check (made payable to Huntley School District 158) to the cafeteria. The cafeteria staff will place these payments on the student's lunch account. No change will be given.

### ***Cafeteria Expectations***

Students are expected to be courteous and mannerly. Parents will be advised of inappropriate behavior, which, if not corrected, will be followed up with appropriate school consequences such as, but not limited to, the loss of the privilege of eating in the cafeteria. Students are also expected to cooperate with the following procedures:

1. Deposit litter in the garbage cans provided. Failure to do so will result in detention.
2. Return all trays and utensils to the dishwashing area.
3. Leave the table and floor around the area in a clean condition for others.
4. Cafeteria lines will move with order and efficiency if all students have their ID card ready at the cash register and are patient and polite while waiting their turn.
5. Be considerate of others.

### **Health Services**

#### ***Health Office Staff***

The health program is designed primarily to maintain health and prevent serious injury or illness. A Registered Nurse is employed by the District in each school to be on duty when children are present during school hours.

The Health Office is to be used for acute illness or injury, emergencies, or medication administration.  
It is **NOT** to be used by students to sleep, congregate with others, or eat due to missed meals.  
Our goal is to ensure the best possible education for our students by keeping students in class.

#### ***Accident, Illness or Injury Procedure***

When a student becomes ill at school, the student **MUST** visit the Health Office with a hall pass. The nurse will assess the seriousness of the illness or injury and administer first aid. If warranted, parents will be notified. Possible outcomes after being assessed by the nurse: (1) the student may return to class, (2) the student may be picked up by the parent, or (3) the student may be sent to the hospital via EMS.

If the student has a fever of 100.4° F or greater, the student **MUST** be picked up from school. Other situations where a student must be picked up from school include, but are not limited to: vomiting, diarrhea, open lesions that cannot be covered, lethargy, serious head injuries, undiagnosed persistent or disruptive cough, eye drainage or redness, undiagnosed or new rashes, and serious limb injuries.

#### **Students are required to call their parent from the Health Office if they desire to leave the building due to illness.**

High school students may be allowed to drive themselves home **after** an assessment by the nurse and with parental consent. If the student reports symptoms such as dizziness, lightheadedness, weakness, exhaustion or shakiness, they may NOT drive and must be picked up by the parent or designee. Students are required to sign out in the Attendance Office before leaving the building. A student who does not sign out in the Attendance Office may face school consequences, including receiving an unexcused absence and/or other consequences according to the attendance policy.

Unless it is deemed to be an emergency, the nurse will not interrupt classes to check on the health status of a student at the request of a parent. Students can be notified to report to the Health Office during the next passing period.

#### ***Administering Medication to Students***

Every attempt should be made to schedule medication administration outside of school hours. However, if under exceptional circumstances a child is required to take prescribed medication during school hours, all medication shall be transported to and from school by a parent. Students are not to transport or have medications in their possession except for the self-administration of diabetes medication, asthma medication, or epinephrine auto-injectors, as outlined below. The nurse, principal, or designee will administer the medication in compliance with the following regulations:

#### ***Prescription Medication***

- A [Request for Administration of Medication Form](#) signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
- The original prescription bottle must be brought to school by the parent. Students may NOT carry the medication to school.
- The prescription bottle label must contain the student's name, name of medication, time to be administered, dosage, possible side effects and termination date of administering the medication.
- Except for diabetes medication, asthma medication, pancreatic enzymes and epinephrine auto-injectors maintained by students authorized to self-medicate, all student prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

### **Non-Prescription Medication**

- A [Request for Administration of Medication Form](#) signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
- The school will supply Tylenol or Ibuprofen. Other non-prescription medication needs to be supplied by the parent.
- All medication needs to be labeled with the student's name and brought to school by a parent.
- Except for diabetes medication, asthma medication and epinephrine auto-injectors maintained by students authorized to self-medicate, all student non-prescription medication must be stored in an appropriate locked cabinet in the Health Office, accessible to authorized personnel only.

### **Administration of Medical Cannabis by Parent**

The Compassionate Use of Medical Cannabis Program Act allows a medical cannabis infused product to be administered to a student on school property or on the school bus by a parent under the following guidelines:

1. The parent of a student who is a minor must be registered with the Ill. Dept. of Public Health (IDPH) as a *designated caregiver* to administer medical cannabis to their child.
2. Both the student and parent possess valid registry identification cards issued by the IDPH.
3. Copies of the registry identification cards are provided to the Health Office.
4. An [Administration of Medical Cannabis by Parent on School Property](#) form signed by the parent AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
5. After administering the product to the student, the parent must immediately remove the product from school property.

Medical cannabis infused products include oils, ointments, foods, and other products that contain usable cannabis but are not smoked or vaped. Smoking and/or vaping medical cannabis on school property or on the school bus is prohibited.

The product may not be administered in a manner that, in the opinion of the District, would create a disruption to the educational environment or cause exposure of the product to other students. A school employee shall not be required to administer the product.

Discipline of a student for being administered a product by a designated caregiver pursuant to this policy is prohibited. The District may not deny a student attendance at school solely because they require administration of the product during school hours.

### **Undesignated Asthma Medication**

Public Act 100-0726 (the Act) amends the school code 105 ILCS 5/22-30 and 27A-5, to include undesignated asthma medication to the other undesignated emergency medications in Illinois schools. The Act permits schools to stock a supply of asthma medication and spacers; authorizes physicians to provide school districts and non-public schools with a standing order; and gives nurses or other trained personnel the authority to provide/administer Albuterol to any person (including parents, visitors and guests) that the nurse believes in good faith is experiencing respiratory distress. Undesignated Albuterol multi-dose inhalers and spacers are available in all school health offices during school hours.

### **Undesignated Epinephrine Auto Injectors (Epi-Pens)**

The Emergency Epinephrine Act, P.A. 97-0361 (the Act) became law in Illinois in 2011. The Act permits schools to stock a supply of Epinephrine Auto-Injectors, authorizes physicians to provide school districts and non-public schools with a prescription to obtain the emergency auto-injectors from local pharmacists, and gives nurses or other trained personnel the authority to provide/administer the epinephrine to any person (including parents, visitors, and guests) the nurse believes in good faith is having an anaphylactic reaction. Undesignated Epi-Pens are available in all schools during school hours. The standing order and emergency auto-injectors are kept in the Health Office.

### **Undesignated Opioid Antagonists**

Illinois School Code (105 ILCS 5/22-30(f)) and District Policy [7:270](#), *Administering Medicines to Students*, permits schools to maintain a supply of undesignated opioid antagonists in the name of the District and provide or administer them as necessary according to State law. Opioid antagonist means a drug that binds to opioid receptors, including, but not limited to, naloxone hydrochloride (Narcan) or any other similarly acting drug approved by the U.S. Food and Drug Administration. A nurse or trained personnel, as defined in State law, may administer an undesignated opioid antagonist to a person when they, in good faith, believe that person is having an opioid overdose.

A copy of Policy [7:270](#), *Administering Medicines to Students*, is available on the District's website.

Huntley District 158 and its employees and agents, including the physician, physician assistant, or advance practice nurse providing the standing protocol or prescription for School District Supply of Undesignated medications, shall incur no liability or professional discipline, except for willful and wanton conduct, as a result of any injury arising from the administration of an undesignated medication, including, but not limited to, asthma medication (inhaler), epinephrine auto injectors (Epi-Pen), diabetes medication (glucagon), or opioid antagonists, regardless of whether authorization was given by a student's parent/guardian, the student's physician, physician assistant, or advance practice nurse.

### ***Self-Administration of Medication***

Students are permitted by law to carry and self-administer diabetes medication, asthma inhalers, pancreatic enzymes and epinephrine auto-injectors, where appropriate. The parent must sign a statement acknowledging that the District shall incur no liability as a result of any injury or claim arising from the self-administration of the medication or use of an epinephrine auto-injector regardless of whether authorization was given by the student's parent or by the appropriate medical official, and that the parent will indemnify and hold harmless the District and its employees and agents against any such claims.

### ***Asthma Medication***

Students may carry and self-administer their own asthma inhaler.

- The parent must provide:
  - Written authorization through the [Request for Self Administration of Asthma Medication](#) form (available on the District website) signed by the parent, submitted annually at the beginning of the school year.
  - A prescription label with the name of the medication, the prescribed dosage and the time(s) or circumstances under which the medication is to be administered.
- Please also provide an [Asthma Action Plan](#) form (available on the District website) completed by the student's physician and submitted every year at the beginning of the school year.

### ***Diabetes Medication***

Students may carry and self-administer their own diabetes medication.

- The parent must provide:
  - Written authorization through the [Request for Self Administration of Diabetic Insulin and Glucose Testing](#) form (which can be obtained on the website) signed by the parent documenting the student has been instructed in the use and self-administration of the medication and glucose meter, AND *signed by the medical doctor*, renewed annually at the beginning of the school year.
  - A prescription label with the name of the medication, the prescribed dosage and the time(s) or circumstances under which the medication is to be administered.

### ***Epinephrine Auto Injectors (Epi-Pens)***

Students may carry and self-administer an Epi-Pen.

- The parent must provide:
  - Written authorization through the [Request for Self Administration of Anaphylactic Medication](#) form (available on the District website) signed by the parent documenting the student has been instructed in the use and self-administration of the anaphylactic medication, AND *signed by the medical doctor*, renewed annually at the beginning of the school year.

If a student requires assistance with their Epi-Pen during a severe allergic reaction, a nurse or other trained staff member may administer the Epi-Pen.

### ***Anaphylaxis Prevention***

While it is not possible for the school or District to completely eliminate the risks of an anaphylactic emergency, the District maintains a comprehensive policy on anaphylaxis prevention, response, and management in order to reduce these risks and provide accommodations and proper treatment for anaphylactic reactions. Parents and students who desire more information may contact the nurse.

Board Policy [7:285](#), *Anaphylaxis Prevention, Response, and Management Program*, is available on the District's website or a copy can be obtained by calling the District 158 Administrative Office at (847) 659-6158.

### ***Communicable Diseases***

Please notify the Health Office as soon as possible if your child contracts any contagious disease. If such a disease is contracted, the child must be excluded from school. Communicable diseases such as chicken pox, German measles, impetigo, influenza, measles, mumps, scarlet fever, infectious mononucleosis, norovirus, coronavirus, and strep throat are contagious before they reach a stage where they can be recognized and diagnosed. Certain communicable diseases will require a doctor's release for the student to re-enter school or may require documentation from the County Department of Health to re-enter school or school related activities. Please check with the school Health Office for specifics.

### ***Concussions***

If a student sustains a concussion, please notify the Health Office. The school will support a student with a concussion working with the student's physician and by providing a Return-to-Learn protocol. The student will check in with the nurse daily to evaluate symptom severity. Student athletes will also complete a Return-to-Learn protocol under the supervision of the Athletic Trainer.

The Illinois Department of Public Health (IDPH) has adopted the U.S. Centers for Disease Control and Prevention's (CDC) *Heads Up* campaign brochures which include concussion fact sheets for parents available on the [IDPH website](#).

If an accident or illness merits being excused from school and/or physical education or recess, a doctor's note is required that specifies when the student may return to normal activity. **The nurse will not be able to write a note to excuse the student from PE.** A physician's release to return to PE and/or extracurricular athletic activities is required whenever a doctor's note for no PE has been issued for a concussion or other reason.

### ***Emergency Contact Information***

There are times when a student's illness or injury requires transportation to the hospital. The local rescue squad will transport the student to the appropriate medical facility. Every attempt will be made to notify the parent before transport. In order to contact parents quickly, it is required that we have complete and current information in PowerSchool on the following items:

- Your home address and telephone number
- Working status of parent(s), including the name of the company, the address and phone number where you can be reached
- The name and phone number of a neighbor, friend, or relative who is willing to attend to your child in an emergency.

It is the responsibility of the parent to notify the Registration Department at [studentupdate@district158.org](mailto:studentupdate@district158.org) of any changes in the aforementioned items.

### ***Epilepsy or Seizure Disorder***

Parents of students who are diagnosed with epilepsy or a seizure disorder must submit a [Seizure Action Plan](#) (available on the District website) at the beginning of each school year.

### ***Life-Threatening Food Allergies or Life-Threatening Chronic Illnesses***

State law requires District 158 to annually inform parents of students with life-threatening allergies or life-threatening chronic illnesses of the applicable provisions of Section 504 of the Rehabilitation Act of 1973 and other applicable federal statutes, state statutes, federal regulations and State rules.

Parents of students with food allergies should provide a [Food Allergy Emergency Action Plan and Treatment Authorization form](#) (which can be obtained on the District website) completed by the student's physician and submitted every year at the beginning of the school year.

Federal law protects students from discrimination due to a disability that substantially limits a major life activity. If your student has a qualifying disability, an individualized Section 504 Plan will be developed and implemented to provide the support needed for your student to access their education effectively.

While not all students with life-threatening allergies and life-threatening chronic illnesses may be eligible under Section 504, we may be able to appropriately meet a student's needs through other means.

### ***Physical Examination and Immunization Requirements***

In accordance with the Illinois Department of Public Health (IDPH) and the Illinois School Code, physical examinations are required for all students entering Kindergarten, sixth grade and ninth grade, and students transferring from out-of-state. Physicals are also required for students trying out for or participating in extracurricular athletics. The [Illinois Certificate of Child Health Examination](#) (school physical) form must include a record of all immunizations the child has received.

Every child who enters Preschool, Kindergarten, sixth or ninth grade and every child who enters an Illinois school for the first time, irrespective of grade, must present evidence of immunization as prescribed by the rules and regulations of the Illinois Department of Public Health (IDPH) and the Illinois State Board of Education (ISBE).

Students failing to meet the required immunizations against measles, tetanus, diphtheria, poliomyelitis, varicella, pertussis (whooping cough), meningitis, rubella, mumps, and Hepatitis B, will be excluded from all District schools. There are two exceptions to this State law:

- Children whose parents object to immunizations on religious grounds must present the IDPH's [Religious Exemption to Required Immunizations/Examinations](#) form to the Superintendent or designee. Upon receipt of the form, the Superintendent or designee shall immediately inform the parent of exclusion procedures if there is an outbreak of one or more diseases from which the student is not protected.
- Per Illinois School Code, if the physical condition of the child is such that any one or more of the immunization agents should not be administered on medical grounds, the examining physician responsible for the performance of the health examination shall endorse such fact upon the health examination form.

**All physical and immunizations must be submitted on the [Illinois Certificate of Child Health Examination](#) (school physical) form prior to the first day of school or students will not be allowed to attend school.**

### ***Dental and Vision Exam Requirements***

A [Dental Exam](#) form must be provided to the Health Office before May 15 of the current year for students in Kindergarten, second, sixth, and ninth grades. A [Vision Exam](#) form must be provided to the Health Office for students entering Kindergarten or transfer students entering Illinois schools for the first time. A student may be exempt from the dental or vision examination requirements if the student's parent shows an undue burden or lack of access to a dentist or qualified physician/optometrist.

### ***Reporting to the Health Office***

Except in emergencies, students need a hall pass from their teacher to visit the Health Office. If a student decides they need to see the nurse during a passing period, the student should report to class and receive a hall pass from the teacher.

### ***Restrictions for Activity or Physical Education***

At times, individual students may require special restrictions to their activity level due to a medical condition. Restrictions for activity or physical education class need to be submitted by a medical physician and must specify the amount of time the student is restricted from participation. Please note any physician directives for activity restrictions need to be reviewed and resubmitted each school year.

### ***When To Keep Your Child at Home***

Please keep your child at home during an illness to decrease the number of students who are exposed to the illness. Students who have been running a fever (100.4° F or greater) should be kept home fever-free for 24 hours before they return to school unless guidelines from the CDC or IDPH increase this timeframe. Students should also remain at home for 24 hours after vomiting has stopped and the student can tolerate a solid diet, and/or until diarrhea-free for 24 hours.

## **Internet**

### ***Access and Use***

All use of the District's electronic networks shall be consistent with the District's goal of promoting educational excellence by facilitating resource sharing, innovation, and communication. These procedures do not attempt to state all required or prohibited behaviors by users. However, some specific examples are provided. **Failure of any user to follow these procedures will result in the loss of privileges, disciplinary action, and/or legal action.**

### ***Privileges***

Use of the District's electronic network is a privilege, not a right, and inappropriate use will result in a cancellation of those privileges, disciplinary action, and/or appropriate legal action. The technology administrator will make all decisions regarding whether or not a user has violated these procedures and may deny, revoke, or suspend access at any time. The decision of the technology administrator is final. The technology administrator will work with the building administrator and the building administrator will deal directly with the violator.

### ***Terms and Conditions for Internet Access***

The term electronic networks includes all of the District's technology resources, including, but not limited to:

1. The District's local-area and wide-area networks, including wireless networks (Wi-Fi), District-issued Wi-Fi hotspots, and any District servers or other networking infrastructure;
2. Access to the Internet or other online resources via the District's networks or to any District-issued online account from any computer or device, regardless of location;
3. District-owned or District-issued computers, laptops, tablets, phones, or similar devices.

### ***Acceptable Use***

Access to the District's electronic network must be: (a) for the purpose of education or research, and be consistent with the District's educational objectives, or (b) for legitimate business use. Use of the Internet, email, and other communication and collaboration tools to enhance productivity and enhance student learning is encouraged.

If students have been provided with a 1:1 technology device, the following are guidelines for the expectation of using technology responsibly:

- a. Bringing a charged device to school every day;
- b. Storing the device in the provided case when not in use;
- c. Moving safely through the hallway while carrying the device;
- d. Respecting the property and privacy of others by not using another student's device or account;
- e. Using the device, app, and other information resources to support learning, complete school assignments, and gain understanding of how technology works; and
- f. Using the Internet to gather information related to school, and to communicate with other students, teachers, and experts as it relates to school work.



### ***Unacceptable Use***

Staff and students are responsible for their own actions and activities involving the use of computers and the network. Some examples of unacceptable uses include, but are not limited to, the following:

- a. Using the electronic networks for any illegal activity, including violation of copyright or other contracts, or transmitting any material in violation of any State or federal law;
- b. Using the electronic networks to engage in conduct prohibited by Board Policy;
- c. Unauthorized downloading of software or other files, regardless of whether it is copyrighted or scanned for malware;
- d. Unauthorized use of personal removable media devices (such as flash or thumb drives);
- e. Downloading of copyrighted material for other than personal use;
- f. Using the electronic networks for private financial or commercial gain;
- g. Wastefully using resources, such as file space;
- h. Hacking or attempting to hack or gain unauthorized access to files, accounts, resources, or entities by any means;
- i. Invading the privacy of individuals, including the unauthorized disclosure, dissemination, and use of information about anyone that is of a personal nature, such as a photograph or video;
- j. Using another user's account or password;
- k. Disclosing any network or account password (including your own) to any other person, unless requested by the system administrator;
- l. Posting or sending material authored or created by another without their consent;
- m. Posting or sending anonymous messages;
- n. Creating or forwarding chain letters, spam, or other unsolicited messages;
- o. Using the electronic networks for commercial or private advertising;
- p. Accessing, sending, posting, publishing, or displaying any abusive, obscene, profane, sexual, threatening, harassing, illegal, or knowingly false material;
- q. Misrepresenting the user's identity or the identity of others; and
- r. Using the electronic networks while access privileges are suspended or revoked.

### ***Indemnification***

The user agrees to indemnify the District for any losses, costs, or damages, including reasonable attorney fees, incurred by the District relating to, or arising out of, any violation of these procedures.

### ***Internet Safety***

Internet access is limited to only those acceptable uses as detailed in these procedures. Staff members shall supervise students while students are using District Internet access to ensure students abide by the Terms and Conditions for Internet access contained in these procedures.

Each District computer with Internet access has a filtering device that blocks entry to visual depictions that are: (1) obscene, (2) pornographic, or (3) harmful or inappropriate for students, as defined by the Children's Internet Protection Act and as determined by the Superintendent or designee. The technology administrator and Building Principal shall monitor student and staff Internet use.

### ***Internet and Network Security***

Internet and network security is a high priority. If the user can identify a security problem on the network or Internet, the user must notify the Technology Department or Building Principal. If reported to the Building Principal, the Building Principal is responsible for notifying the Technology Department. Do not demonstrate the problem to other users. Attempts to log-on to the network or Internet as a system administrator will result in cancellation of user privileges. Any user identified as a security risk may be denied access to the network. **Keep your accounts and passwords confidential and do not use another individual's account.**

### ***Network Etiquette***

Staff and students are expected to abide by the generally accepted rules of network etiquette while using any means of electronic communication such as email, blogs, wikis, discussion boards, instant messaging, etc. These include, but are not limited to, the following:

- a. Be polite. Do not become abusive in messages to others.
- b. Use appropriate language. Do not swear, use vulgarities, or any other inappropriate language.
- c. Do not reveal personal information, including the addresses or telephone numbers of students or colleagues.
- d. Recognize that the District's electronic networks are not private. People who operate the District's technology have access to all email and other data. Messages or other evidence relating to or in support of illegal activities may be reported to the authorities.
- e. Do not use the network in any way that would disrupt its use by other users.
- f. Consider all communications and information accessible via the network to be private property.

### ***No Warranties***

The District makes no warranties of any kind, whether expressed or implied, for the service it is providing. The District will not be responsible for any damages the user suffers. This includes loss of data resulting from delays, non-deliveries, missed-deliveries, or service interruptions caused by its negligence or the user's errors or omissions. Use of any information obtained via the Internet is at the user's own risk. The District specifically denies any responsibility for the accuracy or quality of information obtained through its services.

### ***Telephone Charges***

The District assumes no responsibility for any unauthorized charges or fees, including telephone charges, texting or data use charges, long-distance charges, per-minute surcharges, and/or equipment or line costs.

### ***Use of Email***

The District's email system, and its constituent software, hardware, and data files, are owned and controlled by the District. The District provides email to aid students and staff members in fulfilling their duties and responsibilities, and as an education tool.

- a. The District reserves the right to access and disclose the contents of any account on its system, without prior notice or permission from the account's user. Unauthorized access by any student or staff member to an email account is strictly prohibited.
- b. Each person should use the same degree of care in drafting an email message as would be put into a written memorandum or document. Nothing should be transmitted in an email message that would be inappropriate in a letter or memorandum.
- c. Electronic messages transmitted via the District's Internet gateway carry with them an identification of the user's Internet domain. This domain is a registered name and identifies the author as being with the District. Great care should be taken, therefore, in the composition of such messages and how such messages might reflect on the name and reputation of the District. Users will be held personally responsible for the content of any and all email messages transmitted to external recipients.
- d. Any message received from an unknown sender via the Internet, such as spam or potential phishing emails, should either be immediately deleted or forwarded to the technology administrator. Downloading any file attached to any Internet-based message is prohibited unless the user is certain of that message's authenticity and the nature of the file so transmitted.
- e. Use of the District's email system constitutes consent to these regulations.

### ***Vandalism***

Vandalism will result in cancellation of privileges and other disciplinary action. Vandalism is defined as any malicious attempt to harm or destroy data of another user, the Internet, or any other network. This includes, but is not limited to, the uploading or creation of malware, such as viruses and spyware.

### ***Web Publishing Copyright Rules***

Copyright law and District policy prohibit the re-publishing of text or graphics found on the Internet or on District websites or file servers/cloud storage without explicit written permission.

- a. For each re-publication (on a website or file server) of a graphic or a text file that was produced externally, there must be a notice at the bottom of the page crediting the original producer and noting how and when permission was granted. If possible, the notice should also include the web address of the original source.
- b. Students and staff engaged in producing web content must have written permission from the original producer before adding the material to their web page.
- c. The absence of a copyright notice may not be interpreted as permission to copy the materials. Only the copyright owner may provide the permission. The manager of the website displaying the material may not be considered a source of permission.
- d. The fair use rules for student reports in classrooms are less stringent and permit limited use of graphics and text.
- e. Student work may only be published if there is written permission from both the parent and student.

## **Technology and Artificial Intelligence**

### ***Definition***

Artificial Intelligence is technology that enables machines to simulate human intelligence and capabilities by processing and analyzing existing information using predefined actions or recommendations.

### ***Purpose Statement***

In Huntley District 158, students and educators will use relevant new technologies, such as Artificial Intelligence (AI), in structured learning experiences to support their education and prepare them for the future. The use of AI begins with human-driven questions and ends with human insight. AI will support inquiry, discovery, and reflection. We will ensure that



AI tools are used responsibly and ethically to enhance learning. AI will support, rather than replace, thinking and learning and complement effective teaching methods. We will foster critical thinking, academic integrity, and access to learning while empowering students and educators.

### ***Guiding Principles and Values***

Whenever students and staff use new technologies to support education, we will ensure they align with our purpose, principles, and values. In Huntley District 158, we value:

1. AI as an Educational Tool
  - AI will complement, not replace, human learning and effort, aligning with educational goals.
  - AI will support critical thinking, creativity, and problem-solving.
  - Educators and students will use AI to personalize learning experiences, adapting to diverse student needs and learning styles to maximize individual growth.
  - AI will streamline tasks and optimize workflows, allowing educators to dedicate more time to instruction and student engagement.
  - AI will serve as an accessibility tool to support student engagement and access to curricular materials and services.
2. Ethical Use and AI Literacy
  - Human judgment will remain central in AI-assisted decision-making.
  - AI literacy will be fostered among students and educators, ensuring they understand AI's capabilities, limitations, ethical considerations, and societal impacts to enable informed and responsible use.
  - AI use will uphold academic integrity, ensuring students engage ethically and authentically in their learning.
  - Students will ensure that their work reflects their thinking and learning process, avoiding misrepresentation through AI-generated content.
  - Students and educators will disclose AI usage when appropriate and provide proper attribution.
3. Data Privacy, Safety, and Equitable Access
  - Student data privacy and online safety will be prioritized and adhere to relevant laws, including SOPPA, FERPA, COPPA, and CIPA.
  - All students will have equitable access to AI tools and resources.
  - AI tools will be developmentally appropriate for students.
  - Students and educators will understand how AI interacts with their data/information and comply with school and district policies and guidelines.
4. Oversight and Continuous Improvement
  - AI tools will be carefully evaluated and implemented to align with educational goals.
  - The district will develop and regularly refine clear guidelines and protocols for AI use.
  - The district will establish processes for ongoing monitoring and auditing of AI usage to ensure adherence to these principles and address potential misuse.
  - The district will foster collaboration among educators, students, families, and the community in selecting, implementing, and evaluating AI tools and strategies.
  - Students and educators will engage in training on AI tools, including their benefits, risks, and best practices.

### ***AI Guidelines for Students***

Artificial Intelligence (AI) can be a powerful tool to support student learning, but it's important to understand when and how it's appropriate to use. Huntley 158 has established clear AI Usage Guidelines to help students and teachers navigate expectations for assignments, assessments, and projects.

All assignments will fall under one of three categories in which teachers will provide guidance on the appropriate level of student use:

- **No Use (Default):** AI tools are not allowed. All work must be original and created without assistance.
- **Limited Use:** AI can be used only for specific purposes such as brainstorming, editing, or tasks defined by your teacher. All AI use must be clearly cited.
- **Integrated Use:** You may use AI tools freely with teacher approval, as long as you follow academic integrity practices and provide a rationale for your use.

[Click here](#) to view the full Huntley 158 AI Guidelines for Students Document.

## **Safety and Security**

All District operations, including the education program, shall be conducted in a manner that will promote the safety and security of everyone on District property or at a District event. As such, District 158 has developed and maintains a comprehensive safety and security plan that includes, without limitation:

1. An emergency operations and crisis response plan addressing prevention, preparation, response, and recovery for each school;
2. Provisions for a coordinated effort with local law enforcement, fire officials, and emergency medical services personnel;
3. A school safety drill plan;
4. Instruction in safe bus riding practices; and
5. A clear, rapid, factual, and coordinated system of internal and external communication.

### ***Campus Resource Officers***

District 158 has established a Campus Resource Officer (CRO) program in partnership with the Algonquin, Huntley, and Lake in the Hills Police Departments. As part of an intergovernmental agreement, this partnership helps create “effective and positive school student discipline that: (1) is part of District 158’s larger effort to address school safety and climate, (2) includes proactive and restorative methods rather than only punitive, and (3) is clear, consistent and equitable.”

Each CRO is equipped with a body worn camera as provided by law in accordance with Police Department policies. The CRO’s body worn camera will not record during the school day unless and until the CRO has reason to believe that a crime has been or is in the process of being committed. Further, in the event a CRO is in a hostile situation or perceives that a complaint will be raised, at the CRO’s discretion, the body worn camera can begin recording.

### ***Emergency Procedure Terms***

- **Lockdown:** A lockdown is declared when, in the opinion of an administrator, Campus Resource Officer, or staff member, a situation exists that threatens the safety of students and staff and requires them to take appropriate protective action – locking down in a classroom, hiding from the danger or safely getting out of the building.
- **Hold in Place and Teach:** This protocol is enacted when there is a situation *inside the building* that requires immediate action for all persons to remain in place. It is non-life threatening to the general population and to the school.
- **Secure the Building and Teach:** This protocol is enacted when there is a situation *outside the building* that requires all persons to remain inside the school building.
- **Severe Weather/Shelter in Place:** This protocol is enacted when there is a severe weather/tornado warning indicated in the area of the school(s). All staff and students, inside or outside of the school, will be advised to move to their designated safe areas within the school.

Should a severe weather/tornado warning occur at dismissal time, students will be kept in the building until conditions improve or an all-clear signal is issued.

In the event buses are in transit and a severe weather/tornado warning is announced, buses will go to the closest school building or predetermined location based on movement of the potential weather.

- **Tornado Watch:** A tornado watch is used when conditions are favorable for tornadoes to form.
- **Tornado Warning:** A tornado warning is used when a tornado funnel is signed or indicated by weather radar. Shelter should be taken immediately.

### ***School Safety Dog***

The campus is routinely visited by school safety dogs certified in the detection of narcotics, alcohol, gunpowder, commonly abused prescriptions, and over-the-counter medications. These visits are random and do not interfere with instruction. While safety dogs are on campus, the school will be placed in a Hold and Teach protocol and students will not be allowed to leave or enter campus.

### ***School Safety Drill Plan***

In accordance with the School Safety Drill Act (105 ILCS 128/) and Board Policy [4:170, Safety](#), the following drills will be conducted:

1. Three school evacuation drills;
2. Two bus evacuation drills;
3. One severe weather and shelter-in-place drill;
4. One law enforcement lockdown drill.

Emergency drill procedures will be discussed with all students by their classroom teachers prior to each drill. If a parent would like to opt their child out of participating in the law enforcement lockdown drill, they must request this in writing to the Building Principal each school year.

### ***School Bus Safety***

All students shall be provided with instruction in safe bus riding practices at least twice during each school year. The instruction shall include two emergency bus evacuation drills, as well as the operation and use of the emergency door, windows (as a means of escape), and fire extinguisher.

### ***Student Drop-Off and Pick-Up***

In the interest of safety and security of all students and staff, parents are asked to please review the following drop-off and pick-up procedures:

#### **Morning Drop-Off**

Parents are asked to follow the flow of traffic in a single line to drop off students at the back of the school by the Field House. Students will enter the building through Door #10. Please use the entire sidewalk area next to the building to drop off, helping to efficiently drop off as many students in the quickest time possible. **No student should be dropped off in the parking lot.**

#### **Afternoon Pick-Up**

All students being picked up must be picked up in the single lane pick up area as designated curbside in the front of the school. Please use the entire front of the building to pick up, helping to efficiently pick up as many students in the quickest time possible. **No student should be picked up in the parking lot.** Students not involved in a school-sponsored activity may not remain on campus. If you cannot pick up your child by this time, please arrange for them to ride the bus home.

Vehicles MAY NOT be parked or located in the bus lanes or fire lanes at ANY TIME.  
Vehicles located in these locations may be ticketed and/or towed by the police.

### ***Walking or Riding Bicycles To and From School***

For student safety, walking or riding bicycles to and from school is discouraged whenever possible. Students who do walk or ride a bicycle must follow all traffic laws, use designated crossings and sidewalks when available, and exercise safe practices at all times. E-bikes, motorized bicycles, and motorized scooters are prohibited on school property.

Students utilizing bicycles or non-motorized scooters must properly park and secure them in the designated bicycle rack area while on school grounds. The school district is not responsible or liable for lost, stolen, damaged, or mislaid property.

In addition, all other applicable Board policies, student handbook guidelines and school expectations shall be followed.

### **Search and Seizure**

In an effort to maintain order and security in the schools, school authorities are authorized to conduct reasonable searches of school property and equipment, as well as of students and their personal effects. School authorities include school liaison police officers (Campus Resource Officers).

### ***School Property and Equipment***

#### ***As Well as Personal Effects Left by Students***

School authorities may inspect and search school property and equipment owned or controlled by the school (such as lockers, desks, and parking lots), as well as personal effects left there by a student, without notice to or consent of the student. Students have no reasonable expectation of privacy in these places or areas or in their personal effects left there.

The Superintendent may request the assistance of law enforcement officials to conduct inspections and searches of lockers, desks, parking lots, and other school property and equipment for illegal drugs, weapons, or other dangerous substances or materials, including searches conducted through the use of specially trained dogs.

### ***Search of Student Accounts or Profiles on Social Networking Websites***

In accordance with the Right to Privacy in the School Setting Act, 105 ILCS 75/:

1. School officials may not request or require a student or the student's parent to provide a password or other related account information to gain access to the student's account or profile on a social networking site.
2. School officials may conduct an investigation or require a student to cooperate in an investigation if there is specific information about activity on the student's account on a social networking website that violates the school's disciplinary rule or policy. In the course of the investigation, the student may be required to share the content that is reported in order for the school to make a factual determination.

A social networking website means an Internet-based service that allows students to: (1) construct a public or semi-public profile within the bounded system created by the service; (2) create a list of other users with whom they share a connection within in the system; and (3) view and navigate their list of connections and those made by others within the system. Social networking websites include, but are not limited to, Facebook, Instagram, Twitter, TikTok, Snapchat, and ASKfm.

### ***Searches of Students and/or Student's Personal Effects***

School authorities may search a student and/or the student's personal effects in the student's possession (purses, wallets, backpacks, lunch boxes, etc.), which may include the use of a metal detector wand, when there is reasonable grounds for suspecting that the search will produce evidence the particular student has violated or is violating either the law or the school or District's rules and policies.

The search will be conducted in a manner that is reasonably related to its objective of the search and not excessively intrusive in light of the student's age and sex, and the nature of the infraction. When feasible, the search will be conducted as follows:

- Outside the view of others, including students;
- In the presence of a school administrator or adult witness; and
- By a certificated employee or school liaison police officer (Campus Resource Officer) of the same sex as the student.

### ***Seizure of Property***

Immediately following a search, a written report shall be made by the school authority who conducted the search and given to the Superintendent or designee.

If a search produces evidence that a student has violated or is violating either the law or the school or District's rules or policies, such evidence may be seized and impounded by school authorities, and disciplinary action may be taken. When appropriate, such evidence may be transferred to law enforcement authorities. The student's parent(s) shall be notified of the search as soon as possible.

A copy of Board Policy [7:140](#), *Search and Seizure*, can be found on the District's website or may be obtained by calling the District 158 Administrative Office at (847) 659-6158.

## **Special Education**

### ***Education of Children with Disabilities***

The District shall provide a free appropriate public education in the least restrictive environment and any necessary related services to all students with disabilities enrolled in District 158, as required by the Individuals with Disabilities Education Act (IDEA). The term "children with disabilities" means children between ages 3 and the day before their 22nd birthday for whom it is determined that special education services are needed, except those children with disabilities who turn 22 years of age during the school year are eligible for special education services through the end of the school year. It is the intent of the school to ensure that students with disabilities are identified, evaluated and provided with appropriate educational services. Once a student is determined to have a disability under IDEA, an Individualized Education Program (IEP) will be developed by a team of educators along with parents.

For additional information, please contact the Special Services Department at (847) 659-6158.

### ***Prioritization of Urgency of Need for Services (PUNS)***

The Illinois Department of Human Services (IDHS) maintains a statewide database known as the PUNS database (Prioritization of Urgency of Need for Services) that records information about individuals with intellectual disabilities or developmental disabilities who are potentially in need of services.

IDHS uses the data on PUNS to select individuals for services as funding becomes available, to develop proposals and materials for budgeting, and to plan for future needs. The PUNS database is available for children with intellectual disabilities or developmental disabilities with unmet service needs.

Registration to be included on the PUNS database is the first step toward receiving developmental disabilities services in this State. A child who is not on the PUNS database will not be in the queue for State developmental disabilities services.

For more information and to sign up for PUNS, see the Illinois Department of Human Services PUNS information page at <https://www.dhs.state.il.us/page.aspx?item=41131>. You may also contact the Special Services Coordinator at your child's school.

### ***Services and Programs***

District 158 provides a continuum of services to students with IEPs. Every effort is made to educate the student within their home school and classroom environment. The Individualized Education Program team, including the student's parent(s) and educators, meets annually to determine the needs of the student and the least restrictive environment. Students who move into District 158 with an IEP will be provided with the services listed in the Individualized Education Program plan.

Students with IEPs are afforded safeguards and rights described in the parent guide, [Educational Rights and Responsibilities: Understanding Special Education in Illinois](#), available on the Illinois State Board of Education (ISBE) website.

Students with disabilities who do not qualify for an Individualized Education Program, as required by the federal Individuals with Disabilities Education Act and implementing provisions of this Illinois law, may qualify for services under Section 504 of the federal Rehabilitation Act of 1973 if the student: (1) has a physical or mental impairment that substantially limits one or more major life activities, (2) has a record of a physical or mental impairment, or (3) is regarded as having a physical or mental impairment.

### ***Access to Classroom for Special Education Observation or Evaluation***

The parent of a student receiving special education services, or being evaluated for eligibility, is afforded reasonable access to educational facilities, personnel, classrooms, and buildings. This same right of access is afforded to an independent educational evaluator or a qualified professional retained by or on behalf of a parent or child.

For further information, please contact the Building Principal.

### ***Discipline of Special Education Students***

The District will comply with the Individuals With Disabilities Education Improvement Act of 2004 and the Illinois State Board of Education's Special Education rules when disciplining special education students. No special education student shall be expelled if the student's particular act of gross disobedience or misconduct is a manifestation of the student's disability.

Additional information, [including laws, regulations, and guidance](#), is available at the Illinois State Board of Education (ISBE) website.

- ***Behavioral Interventions***

Behavioral interventions shall be used with students with disabilities to promote and strengthen desirable behaviors and reduce identified inappropriate behaviors. The Board will establish and maintain a committee to develop, implement, and monitor procedures on the use of behavioral interventions for children with disabilities.

- ***Physical Restraint, Time Out, and Isolated Time Out (RTO)***

Isolated time out, time out, and physical restraint shall only be used if the student's behavior presents an imminent danger of serious physical harm to the student or others, and other less restrictive and intrusive measures were tried and proven ineffective in stopping it. The school may not use isolated time out, time out, or physical restraint as discipline or punishment, convenience for staff, retaliation, as a substitute for appropriate educational or behavioral support, a routine safety matter, or to prevent property damage in the absence of imminent danger of serious physical harm to the student or others. The use of prone restraint is prohibited.

Additional information for parents, including [The Physical Restraint, Time Out, and Isolated Time Out Bill of Rights](#), is available on the Illinois State Board of Education (ISBE) [website](#).

### ***Exemption From PE Requirement for Special Education Students***

A student who is eligible for special education may be excused from physical education courses in either of the following situations:

1. The student (a) is in grades 3-12, (b) has an Individualized Education Program (IEP) that requires that special education support and services be provided during physical education time, and (c) the parent agrees or the IEP team makes the determination; or
2. The student (a) has an IEP, (b) is participating in an adaptive athletic program outside of the school setting, and (c) the parent documents the student's participation as required by the Superintendent or designee.

A student requiring adapted physical education will receive that service in accordance with the student's IEP.

### ***Related Service Logs***

For a student with an IEP, the District must create related service logs that record the type of related services administered under the student's IEP and the minutes of each type of related service that has been administered.

## **Student Privacy Protections**

### ***Surveys***

All surveys requesting personal information from students, as well as any other instrument used to collect personal information from students, must advance or relate to the District's educational objectives, or assist students' career choices. This applies to all surveys, regardless of whether the student answering the questions can be identified or who created the survey.

### ***Surveys by Third Parties***

Before a school official or staff member administers or distributes a survey or evaluation created by a third party to a student, the student's parent may inspect the survey or evaluation, upon their request and within a reasonable time of their request. This applies to every survey: (1) that is created by a person or entity other than a district official, staff member, or student, (2) regardless of whether the student answering the questions can be identified, and (3) regardless of the subject matter of the questions.

Parents who object to disclosure of information concerning their child to a third party may do so in writing to the Building Principal.

### ***Surveys Requesting Personal Information***

School officials and staff members will not request, nor disclose, the identity of any student who completes any survey or evaluation (created by any person or entity, including the school or District) containing one or more of the following items:

1. Political affiliations or beliefs of the student or the student's parents.
2. Mental or psychological problems of the student or the student's family.
3. Behavior or attitudes about sex.
4. Illegal, anti-social, self-incriminating, or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those with lawyers, physicians, and ministers.
7. Religious practices, affiliations, or beliefs of the student or the student's parent.
8. Income other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such programs.

The student's parent may: (1) inspect the survey or evaluation upon, and within a reasonable time of, their request, and/or (2) refuse to allow their child to participate in the survey. The school will not penalize any student whose parent exercised this option.

### ***Instructional Material***

A student's parent may inspect, upon their request, any instructional material used as part of their child's educational curriculum within a reasonable time of their request.

The term "instructional material" means instructional content that is provided to a student, regardless of its format, printed or representational materials, audio-visual materials, and materials in electronic or digital formats (such as materials accessible through the Internet). The term does not include academic tests or academic assessments.

### ***Prohibition on Selling or Marketing Students' Personal Information***

No school official or staff member may market or sell personal information concerning students (or otherwise provide that information to others for that purpose). The term personal information means individually identifiable information including: (1) a student or parent's first and last name, (2) a home or other physical address (including street name and the name of the city or town), (3) a telephone number, (4) a Social Security identification number or (5) driver's license number or State identification card.

Unless otherwise prohibited by law, the above paragraph does not apply: (1) if the student's parent have consented; or (2) to the collection, disclosure or, use of personal information collected from students for the exclusive purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following:

1. College or other postsecondary education recruitment, or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary schools and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

Under no circumstances may a school official or staff member provide a student's personal information to a business organization or financial institution that issues credit or debit cards.

A parent who desires to opt their child out of participation in activities provided herein or who desires a copy or access to a survey or any other material described herein may contact the Building Principal.

Here is a link to the District's [Student Data Privacy](#) processes and procedures.

## **Student Records**

The District will maintain two sets of records for each student: a permanent record and a temporary record.

### ***Permanent Records***

All student permanent records are maintained for at least 60 years after the student transfers, graduates, or permanently withdraws.

A student's permanent record may include:

- basic identifying information
- academic transcripts
- attendance records
- accident and health reports
- honors and awards
- school-sponsored activities and athletics
- information pertaining to the release of this record

### ***Temporary Records***

Student temporary records are maintained for at least five years after the student transfers, graduates, or permanently withdraws. Temporary records that may be of assistance to a student with a disability who graduates or permanently withdraws, may, after five years, be transferred to the parent or to the student when the student reaches 18 years of age, graduates from high school, marries, or enters military service, whichever comes first. Such students are called *eligible students*.

A student's temporary record may include:

- family background information
- intelligence and aptitude test scores
- psychological reports
- achievement test results
- participation in extracurricular activities, including any offices held in school-sponsored clubs or organizations
- honors and awards received
- teacher anecdotal records
- disciplinary information
- special education files
- records associated with plans developed under Section 504 of the Rehabilitation Act of 1973
- verified reports of information from non-educational persons, agencies or organizations of clear relevance to the student's education
- information pertaining to the release of this record

### ***Rights and Privacy Regarding Student Records***

The Family Educational Rights and Privacy Act (FERPA) and the Illinois School Student Records Act (ISSRA) afford parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

**1. The right to inspect and copy the student's education records within 10 business days after the date the District receives a request for access.**

A parent or student 18 years of age has the right to inspect and copy their permanent record. The parent or student should submit to the Building Principal or the Official Records Custodian a written request that identifies the record(s) they wish to inspect. The Building Principal will make arrangements for access and notify the parent or student of the time and place where the records may be inspected.

These rights are denied to any person against whom an order of protection has been entered concerning a student (105 ILCS 5/10-22.3c, 105 ILCS 10/5a, and 750 ILCS 60/214(b) (15).

**2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, irrelevant, or improper.**

A parent or eligible student may ask the District to amend a record that they believe is inaccurate, misleading, irrelevant, or improper. They should write to the Building Principal or the Official Records Custodian, clearly identify the part of the record they want changed, and specify the reason.

If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise the individual of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. **The right to permit disclosure of personally identifiable information contained in the student's education records, except to the extent that the FERPA or ISSRA authorizes disclosure without consent.**

Disclosure without consent is permitted to school officials with legitimate educational or administrative interests. A school official is a person employed by the District as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the Board. A school official may also include a volunteer, contractor, or consultant who, while not employed by the school, performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of personally identifiable information from education records (such as an attorney, auditor, medical consultant, therapist, or educational technology vendor); or any parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record to fulfill professional responsibility or contractual obligations with the District.

Upon request, the District discloses education records without consent to officials of another school district in which a student has enrolled or intends to enroll, as well as to any person as specifically required by State or Federal law. Before information is released to individuals, the parent or eligible student will receive prior written notice of the nature and substance of the information, and an opportunity to inspect, copy, and challenge such records.

Academic grades and references to expulsions or out-of-state suspensions cannot be challenged at the time a student's records are being forwarded to another school to which the student is transferring.

Disclosure is also permitted without consent to: any person for research, statistical reporting or planning, provided that no student or parent(s) can be identified; any person named in a court order; appropriate persons if the knowledge of such information is necessary to protect the health or safety of the student or other persons; and juvenile authorities when necessary for the discharge of their official duties who request information before adjudication of the student.

4. **The right to a copy of any school student record proposed to be destroyed or deleted.**

Student temporary records are reviewed every four years or upon a student's change in attendance centers, whichever occurs first.

5. **The right to prohibit the release of directory information.**

Throughout the school year, the District may release directory information regarding students, limited to: name, address, grade level, birth date and place, parent names and addresses, academic awards, degrees, and honors, information in relation to school-sponsored activities, organizations, and athletics, major field of study, or period of attendance in school.

*Any parent or eligible student may prohibit the release of any or all of the above information by delivering a written objection to the Building Principal within 30 days of the date of this notice. No directory information will be released within this time period unless the parent or eligible student is specifically informed otherwise.*

6. **The right in this statement: No person may condition the granting or withholding of any right, privilege or benefits or make as a condition of employment, credit, or insurance the securing by any individual of any information from a student's temporary record which such individual may obtain through any right secured under State law.**
7. **The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA.**

The name and address of the Office that administers FERPA is:

U.S. Department of Education  
Student Privacy Policy Office  
400 Maryland Avenue, SW  
Washington, DC 20202

## **Student Services**

Student Services are available through the Student Services Department for every student in the school. These services include: assistance with educational planning, interpretation of test scores, occupational information, career information, study help, assistance with home, school or social concerns, or any question a student may feel they would like to discuss with a counselor. Counselors and social workers are available to students, parents, and teachers for special conferences about students, problems, and programs.



## **Academic Advisement**

Graduating on time with all the credits needed and having the courses required for college admission is no accident. Each Spring, students (with their parent) will need to choose classes for the next year, but throughout the year students and parents need to work together with the counselor to develop and/or revise a four year plan that meets the student's goals. Graduation Status Reports will be reviewed with students to inform them of their progress toward graduation requirements.

Students are encouraged to complete the college application process by mid-October in order to meet early consideration deadlines. Some public universities may also reach their enrollment quotas for incoming Freshmen in late Fall.

## **College Representatives**

The best source of information, of course, is the first-hand visitation to the area of interest. This however, is not always possible; therefore, we try to bring the area of interest to students by having a representative come to HHS for a college visit. Students are encouraged to login to Naviance and view college visits by selecting the "Colleges" tab.

A college/career fair is also offered at McHenry County College in mid-October. Over 100 schools, universities, and other educational opportunities are represented at the fair. These are our best sources of information on specific schools and occupations. Other information can be obtained from a counselor or by reading resource materials in the Student Services Office. Please listen for announcements of representative visits and participate in them. If there is a school or occupational area of interest you wish to have visit HHS, please make us aware of this interest.

## **Counseling and Guidance**

The guidance counseling staff are a resource to students in educational, social/emotional development, and career awareness activities. Academic counseling is available when students appear to have organizational or motivational problems in school. The counseling staff will help coordinate home-school communication as necessary and also act as a liaison between students and teachers.

Individual counseling may be provided upon request of the student, parent, or teacher. Such confidential discussions may be on any topic of concern including school adjustment problems and personal problems. Counselors do not provide therapy for students, but can and will provide referrals as needed. All students 12 years of age or older may request individual counseling without parent/guardian consent pursuant to 405 ILCS 5/3-550.

In addition to the above services, it is the goal of the counseling staff to provide for the personal growth and development of all students regarding such issues as self-esteem, decision making, social skills, life safety, etc.

## **Erin's Law Counseling Options, Assistance, and Intervention**

The counseling staff has identified counseling options for students who are affected by sexual abuse and grooming behaviors, along with District and community-based options for victims of sexual abuse and grooming behaviors to obtain assistance and intervention.

## **Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence**

Domestic and sexual violence affect a student's ability to learn. Students who are parents or expectant parents have unique needs. Providing support services that enable students who are parents, expectant parents, or victims of domestic or sexual violence (Article 26A Students) to succeed in school are important District goals and required by 105 ILCS 5/26A (Article 26A). Students and/or their parent/guardian may access Board Policy [7:255](#), *Students Who are Parents, Expectant Parents, or Victims of Domestic or Sexual Violence* for more information.

### Requesting Support Services

An Article 26A Student and/or their parent/guardian may request support services under this policy by contacting the building-level Article 26A Resource Person, whose name and contact information will be annually distributed to employees, students, and parents/guardians by each Building Principal.

### Filing a Complaint

An Article 26A Student and/or their parent/guardian may file a complaint under this policy with the Nondiscrimination Coordinator, Title IX Coordinator, Building Principal, Associate Principal, Dean of Students, a Complaint Manager, or any employee with whom the person is comfortable speaking. (See Uniform Grievance Procedure).

### Retaliation Prohibited

Retaliation against an Article 26A Student or their parent/guardian for exercising or attempting to exercise their rights under Article 26A is prohibited. Individuals should report allegations of retaliation to the Building Principal, an administrator, the Nondiscrimination Coordinator, and/or a Complaint Manager.

## **Naviance**

Naviance is an Internet-based career and college exploration and planning tool students can utilize to explore career and college options, and develop a post-secondary plan. It can be accessed from anywhere there is access to the Internet. To

login, go to the HHS webpage and click “Students” on the main page and select “Counseling Department” from the dropdown options. Click the “Naviance” banner and you will be brought to the “Family Connection” page for Naviance login. To login, enter your student district email. Your password is your Student ID number (without the S).

### ***Problem Solving Team***

Students who are experiencing academic, behavioral or social/emotional concerns, which affect academic performance, may be referred to our Problem Solving Team (P.S.T.) This program is designed to assist and support students at-risk of academic failure. Staff and/or parents may refer students for this program to the student’s guidance counselor. Based on the student’s needs, an action plan will be developed and monitored to assist the student in achieving academic success.

## **Transportation**

School bus transportation is an important part of each student’s education experience and the Transportation Department will assist in making this experience as pleasant as possible. It is the responsibility of the Transportation Department to design and implement routes and stops according to guidelines set forth by the Illinois State Board of Education and Illinois State Law. Decisions regarding special education students will take into account related disabilities and the student’s IEP pertaining to transportation.

### ***Transportation Department Staff***

The District 158 Transportation Department and its staff are dedicated to the service, safety and well-being of all students that it transports. Bus drivers are responsible for the students riding their buses just as teachers are responsible for the students in their classrooms. The bus driver is required to report students who violate the bus rules of proper behavior and conduct while riding the bus.

Bus drivers are not authorized to change routes or make unauthorized stops unless approved through the Transportation Department.

### ***Bus Conduct, Expectations, and Discipline***

Every student has a right to a safe and enjoyable ride to and from school free from intimidation, threat or harassment. Bus drivers are responsible for the lives of all students on their bus and will not be required to transport any student who is a disciplinary problem. The school discipline system applies to students at the bus stop, bus loading and unloading locations, on the ride, and throughout the school day. If a student’s behavior is not acceptable, the right of riding the bus may be suspended and the student may face further consequences.

### **Bus Expectations**

- Be on time
- Walk to and away from the bus
- Find a seat immediately and remain seated
- Maintain an appropriate noise level and use appropriate language
- Keep your hands, arms, feet, and all objects inside the bus and to yourself
- Follow directions from the bus driver and other adults
- Help keep the bus clean
- Report unsafe behavior to the bus driver
- Use only approved items on the bus

### **Bus Discipline**

The bus is an extension of the school and classroom in which all school rules, regulations and discipline policies and procedures apply.

- Transportation is a right that can be suspended.
- Each student is responsible for their behavior while on the bus and in the school bus loading and unloading areas.
- Unacceptable conduct on the school bus or at a school stop may result in a warning, detention, suspension or expulsion from school.

Should a student’s bus riding privilege be suspended, it then becomes the responsibility of the parent to transport the student. Revocation of a student’s bus riding privilege is not considered an exclusion, expulsion or suspension from school. Students suspended from the school bus who do not have alternate transportation to school will have the opportunity to make up missed school work for equivalent academic credit. It is the responsibility of the parent to notify the school that the student does not have alternate transportation.

### ***Bus Routes***

Students are required to ride their designated routes and get on and off at their designated stops. Students must be picked-up and dropped-off at the same location Monday through Friday. Transportation needs to keep track of students riding

their designated routes in the event of an emergency (i.e. bus collision, lost or missing students, etc.). Due to the number of students being transported, it is not feasible to let students ride home on routes other than their designated routes.

In the event of an emergency, the parent must call the Transportation Department at (847) 659-3000 to request a change in their child's designated route. Requests for changes will be accepted or denied based on the number of students assigned to a particular bus route. If the request is approved, the Transportation Department will notify the school of the change.

### ***Bus Stops***

The Transportation Department requires that students be at the bus stop five (5) minutes before the regular pick-up times. The five minutes compensates for any variance in the bus run and allows the bus to stay on schedule. When the bus comes to a stop, the students can board the bus, and it can be on its way to the remaining stops. It is important for students to be present at their designated bus stop at least five minutes before the scheduled arrival time to ensure timely pick-ups. Due to multiple circumstances, the bus may arrive three to five minutes earlier or later than the posted time.

In areas where sidewalks are provided, students need to stand a safe distance on the sidewalk away from the curb and street. In areas where sidewalks are not provided, students need to stay off the road and out of harm's way of motorists using the roadway. The private property of those living near the bus stop is to be respected. Students waiting for the bus are not to approach the bus until the bus has come to a complete stop and the driver has opened the door. Students are to get on the bus in single file in an orderly fashion without pushing and shoving, and find a seat immediately.

When students need to cross a road before boarding or after exiting the bus, they must wait on the curb or edge of the roadway until the driver signals the student giving them permission to cross the road. Students should cross the road far enough in front of the bus (approximately 10 feet) so the driver can see the student and the student can see the driver.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports of students who do not follow these guidelines.

### ***Danger Zones Surrounding School Buses***

Statistically school bus transportation is the safest means of transportation that a student can take to and from school. A student has a 150 times greater risk of being in an accident to and from school via another vehicle other than a school bus.

The area within 10 feet in the front, sides, and rear of the bus are known as the DANGER ZONE. As such, precautionary guidelines must be adhered to when students are loading and unloading. At no time should a student walk directly alongside the bus nor should a student cross the road behind the bus. Students need to remain at least 10 feet away from the bus before loading. When unloading, students must exit and immediately step at least 10 feet away from the bus and proceed immediately to their destination. If a student drops an item in front of, alongside of, or at the rear of the bus, the student should not retrieve the item until notifying the driver. The driver will then decide if it is safe for the student to retrieve the dropped item.

Not following these guidelines is a serious safety offense and drivers have been directed to submit bus conduct reports for students not following these guidelines.

### ***Electronic Recordings on School Buses***

The Board of Education has adopted a policy authorizing the use of electronic recordings on school buses when transportation is provided for a school activity.

Electronic video and audio recordings are viewed to investigate incidents reported by a bus driver, administrator, CRO, supervisor, student, or other person. They are also viewed at random.

Viewing and/or listening to electronic video and/or audio recordings is limited to CROs and District personnel. These individuals must have (1) a law enforcement, security, or safety reason, or (2) a need to investigate and/or monitor student or driver conduct. A written log will be kept of those individuals viewing the recording stating the time, name of individual viewing, and date the recording was viewed.

The content of the recordings are student records and are subject to District policies and procedures concerning school student records. If the content of a recording becomes the subject of a student disciplinary hearing, it will be treated like other evidence in the proceeding.

### ***Transportation of Students with Disabilities***

All students with an IEP are provided transportation entirely at District expense. The mode of transportation will be determined via the IEP conference. A parent wishing to waive the right to District approved transportation and desiring reimbursement for such services must seek reimbursement through the State of Illinois. District 158 will not provide reimbursement for expenses incurred by the parent.

# HHS EXTRACURRICULAR ACTIVITIES AND ATHLETICS HANDBOOK



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## ULTIMATE AUTHORITY DISCLAIMER

Circumstances that arise, which are not covered in this handbook or become a matter of interpretation, will be decided by a meeting of the Activity Director, and/or Athletic Director and Building Principal. The appeal process for any decision is described in The Code of Conduct Section of this handbook.

## PHILOSOPHY, OBJECTIVES, AND EXPECTATIONS OF EXTRACURRICULAR PARTICIPATION

Huntley High School's extracurricular programs (athletics, activities, and clubs) are provided as a privilege to those students having the desire to engage in and/or compete in programs to enhance their overall abilities. Students who choose to participate are considered representatives of the school and District 158 and are expected to demonstrate good character, high morals, and an attitude of giving their best. In addition, student representatives are expected to show good sportsmanship and self-discipline. Because the Board of Education, administration, and staff expect these attributes, the HHS Extracurricular Code of Conduct is used to ensure these qualities are demonstrated by all participants.

The objectives of the extracurricular programs at Huntley High School are to:

1. Provide a highly engaging/competitive experience grounded in sound educational practice.
2. Assist in the safe and healthy development of the participant.
3. Create an enjoyable experience for the participants, student body, fans, and community by promoting sportsmanship, morale, and school spirit.
4. Instill qualities such as teamwork, pride, work ethic, personal responsibility, and self-discipline in its participants.
5. Promote the education and development of students through extracurricular participation.

## ACTIVITIES AND CLUBS

Huntley High School currently sponsors more than 45 extracurricular activities and clubs for students to participate in. These activities are designed to enrich the student experience, provide opportunities for teamwork, personal growth, and social inclusivity, and to offer skill-building. A student may participate in as many clubs/activities as interest and schedule allows. Participation is subject to guidelines as outlined in the Athletic and Activities Handbook section.

Listed below is a list of activities and clubs available to students. Please note activities and club offerings are subject to change depending on student interest. For more information, visit [Activities & Clubs](#).

After School Choir: Mixed & Treble  
Art Club  
Band (Marching/Pep)  
Buddies Club  
Chess Team  
Color Guard  
Community Service Club  
Competitive eSports  
Computer Club  
Contest Theatre  
Creative Writing Club  
Culinary Club  
Orchestrated Dance Program  
Dungeons and Dragons Club  
Drone Club  
Environmental Club  
Fishing Club

Film Club  
Freshman/Sophomore One Acts  
Genders Sexualities Alliance (GSA)  
Hope Squad  
HOSA (Future Healthcare Professionals) Medical Club  
Investing and Economics Club  
Jazz Band  
Leos Club  
Math Team  
Mock Trial  
Model UN (United Nations)  
MSA (Muslim Student Association)  
NHS (National Honor Society)  
Philosophy Club  
Play (All-school)  
RAD Student Committee

Raider Nation  
Red Raider Robotics  
Scholastic Bowl Team  
Silver Cord  
SnowRaiders (Ski/Snowboarding)  
Spanish Honor Society  
Speech Team  
Spring Musical (All-school)  
Student Council (STUCO)  
Technical Theatre Club  
Thespians Show  
Thespians Troupe Club  
TV Production Club  
Yearbook  
Zoology Club

## ATHLETIC TEAMS

The HHS Athletics Department offers a full slate of fall, winter, and spring interscholastic sports for students to participate in under the Illinois High School Association (IHSA). Participation is subject to guidelines as outlined. For more information, visit [Athletics](#).

### Fall Sports

Cross Country (Boys & Girls)  
Flag Football (Girls)  
Football  
Golf (Boys)  
Golf (Girls)  
Soccer (Boys)  
Swimming (Girls)  
Tennis (Girls)  
Volleyball (Girls)

### Winter Sports

Basketball (Boys)  
Basketball (Girls)  
Bowling (Boys)  
Bowling (Girls)  
Cheerleading  
Dance Team  
Swimming (Boys)  
Wrestling

### Spring Sports

Baseball (Boys)  
Lacrosse (Boys)  
Lacrosse (Girls)  
Soccer (Girls)  
Softball  
Tennis (Boys)  
Track & Field (Boys)  
Track & Field (Girls)  
Volleyball (Boys)

## ATTENDANCE REQUIREMENT FOR EXTRACURRICULAR ACTIVITIES

Attendance is a factor in a student's eligibility to participate in extracurricular activities. A student must be in school at least the second-half of the school day. A student who goes home sick is ineligible to participate that day.

A student who has a medical appointment that may cause absence from school for more than one-half of the school day may still be eligible to participate that day. To assure eligibility, arrangements should be made ahead of time with the Activities Director or Athletic Director.

- **Absence Due to Participation in School-Sponsored Activity:** A student's absence from school due to participation in school-sponsored activities or trips will be recorded in PowerSchool as **SA** (school activity), and the student remains eligible to participate in after school, co-curricular, and/or extracurricular activities.
- **In-School Intervention/Suspended Students:** A student who is serving an in-school intervention (ISI) or an out-of-school suspension (OSS) is ineligible to participate in any school-related activities on the days of the intervention or suspension.

## CONSENT TO RANDOM TESTING PROGRAM

### District 158 Drug and Alcohol Testing Program

The District 158 Board of Education instituted an extracurricular drug and alcohol testing program to promote healthy and drug-free participation of students in extracurricular activities. Each student and the student's parent must consent to having the student submit to random drug and alcohol testing in order to participate in any extracurricular activity.

The [D158 Consent to Participate in Drug and Alcohol Testing Program](#) and the [Drug Testing Program Consent Form through Partnering for Prevention, LLC](#) forms should be returned to the coach or activities sponsor and will be kept on file in the Athletic Director's Office or the Assistant Athletic & Activities Director's Office. Failure to sign the required forms will result in non-participation.

### IHSA Performance-Enhancing Substance Testing Program

In accordance with the work of its Sports Medicine Advisory Committee and Public Act 096-0132, the Illinois High School Association (IHSA) has implemented a performance-enhancing substance testing program for student-athletes at IHSA member schools.

The IHSA will test randomly selected individuals and teams throughout the school year and those participating in State series competitions for banned substances. Any student athlete who ingests or otherwise uses substances from the IHSA banned drug classes, without written permission by a licensed physician to treat a medical condition, violates IHSA By-law 2.170 and its subsections, and is subject to IHSA penalties, including ineligibility from competition.

No student-athlete may participate in an IHSA competition unless the student and the student's parent consent to random testing. The consent is part of the Huntley High School Sports Participation Information sheet. A list of IHSA Banned Substances is available on the [IHSA website](#).

## ACTIVITY/PARTICIPATION FEES

An activity fee assessed by the Board of Education for participation in athletics, plays, musicals, and other activities is required. Activity fees should be paid online through the District Webstore or by check or cash directly to the coach or activity sponsor. Activity fees will not be refunded for any student who quits or is dismissed from a sport or activity.

Participation fees may be required for specific activities or clubs based on expenses incurred. Participation fees should be paid directly to the activity/club sponsor and will be credited to the group's activity account. Any student who quits or is dismissed from a club will not have a fee refunded.

## SPORTS PHYSICAL REQUIREMENT FOR ATHLETICS

All students are required to have a current sports physical on file at school before they can tryout or participate in any extracurricular athletics. The physical must remain current during the entire duration of the athletic season for the particular sport (i.e. volleyball season, basketball season, cheerleading season, etc.), meaning it has been completed within the past 12 months of the tryout or participation date. If a student's physical lapses prior to the end of that sports season, the student will be excluded from future participation until a new sports physical form is submitted.

An [IESA/IHSA Pre-participation Examination](#) form or an [Illinois Certificate of Child Health Examination](#) (school physical) form must be completed by the physician and parent.

## **ATHLETIC CLEARANCE/CONCUSSION SCREENING**

In addition to the requirement of a sports physical, student athletes must comply with Illinois' Youth Sports Concussion Safety Act and all protocols, policies and bylaws of the Illinois High School Association (IHSA) and have a concussion baseline test completed before being allowed to tryout, participate in any athletic activity, including practice or competition. Concussion screening for students 12 and older is valid for 2 years. Initial concussion screenings are conducted online.

A student who was removed from practice or competition because of a suspected concussion shall be allowed to return only after all statutory prerequisites are completed, including without limitation, the District's return-to-play and return-to-learn protocols.

## **CODE OF CONDUCT**

Participation in activities at Huntley High School is a privilege and students who choose to take part are considered representatives of the school and District 158. It is the hope of the Board of Education, administration, and staff that students participate in activities in such a manner as to not abuse the privilege of participation. In addition, the Code of Conduct places an emphasis on the values and commitments necessary to create a safe and healthy environment for participation.

- The Code of Conduct takes effect the first time a student becomes a member of a club/activity.
- The Code of Conduct is in effect year round, in and out of season, on and off school grounds, until graduation.
- A verifiable violation of the Code of Conduct is deemed to have occurred when a District 158 employee or a law enforcement agency (or representative thereof) confirms the student's involvement; an internet posting depicts inappropriate behavior; or a student admits guilt.

### **Code of Conduct Violations**

1. Use, possession, or distribution of illegal substances, including, but not limited to, alcohol, marijuana, anabolic steroids, non-prescription drugs, and the abuse of prescription drugs.
2. Use or possession of tobacco, electronic smoking devices, similar look-a-like devices, or nicotine based products.
3. Theft or vandalism of any school, personal, or public property.
4. Inappropriate conduct in which the student is directly or indirectly involved, such as fighting, harassment, or verbal/physical abuse of others.
5. Academic dishonesty or misconduct in which the student is involved, such as obtaining or attempting to obtain credit by dishonest, deceptive, fraudulent, or unauthorized means.
6. An Internet posting on a social network that disrupts the educational or athletic/activity environment and may be threatening to or abusive of others.
7. Association with or attendance at activities involving a violation of the Code of Conduct in which the student does not leave immediately upon learning of said activities.
8. A verified positive test result in the IHSA or D158 random drug testing programs. This will include a refusal to participate or complete the IHSA or D158 random drug testing.

### **Code of Conduct Violation Consequences**

- First Offense:** Suspension from 20% (or closest percentage to 20%) of the regularly scheduled contests. The suspension will include continued participation in practice, attending any events/meets/matches, and supporting the team during the length of the suspension. The suspension carries over to the next activity if it is not completed during the current activity.
- Second Offense:** Suspension of 50% from the regularly scheduled contests. The suspension will include continued participation in practice, attending any events/meets/matches, and supporting the team during the length of the suspension. The suspension will carry over to the next activity in which the student is involved if not completed in the current activity.
- Third Offense:** Suspension from all activities for one calendar year (365 days).
- Fourth Offense:** Dropped from all activities for the remainder of the student's high school career.
- Self-Reporting:** If a student self-reports a first offense to an administrator, the student will be suspended from 10% of the regularly scheduled contests. The student must make their report immediately. The student will not be eligible for the terms of self-reporting after school authorities have been notified of the violation.

### **Clarifications/Definitions**

- For suspensions that carry over from a previous activity or that occur before the next activity, the student must complete the next season in good standing to fulfill the terms of the suspension.
- **Athletic Code violations are cumulative:** Each violation remains on record and may impact future consequences. However, students are eligible for a one-time expungement during their high school career, which will remove a single offense—regardless of whether it was the first or a subsequent violation—after 365 days **without any additional violations**. This expungement may occur **only once during a student's high school career**.
- One calendar year is defined as 365 days from the date on the letter notifying the student and parent of the suspension.
- A first violation in a season will not automatically result in forfeiting eligibility for school awards. A second violation in a season will result in forfeiture of all school awards.
- A suspended student is expected to attend practice.
- A suspended student is expected to sit with the team, out of uniform, during contests.
- In circumstances when a student is participating in a combination of more than one athletic, activity, or club, the Athletic Director, Administration, or their designees will work together to discuss the current disciplinary action and determine the appropriate consequence.

### **Appeal Process**

1. If the student and parent(s) wish to appeal a decision, they may do so by contacting the Activity/Athletic Director within three school days of being notified of the suspension.
2. The appeal process must follow:
  - a. Appeal to the Building Principal
  - b. Appeal to the Associate Superintendent or Designee
  - c. Appeal to the Board of Education
3. If, during any step of the appeal process, the original suspension is reversed, the suspension will be declared void and all records of the suspension will be purged. The student shall return to the activity in good standing and without further consequence.

## **HAZING**

The District does not condone any form of initiation, known as hazing, as part of any school sponsored student activity. No student, coach, sponsor, volunteer, or employee shall solicit, plan, direct, encourage, assist or engage in any hazing activity. In addition, the District directs that no administrator, coach, sponsor, volunteer, or employee shall permit, condone, or tolerate any form of hazing.

### **Delegation of Responsibility**

District administrators shall promptly investigate all complaints of hazing and administer appropriate discipline to any individual who violates this policy.

Administrators, coaches, sponsors, employees, and volunteers shall be alert to incidents of hazing and shall report such conduct to the Activity Director, Athletic Director, or Building Principal.

The District shall annually inform students, parents, coaches, sponsors, volunteers, and employees that hazing of students is prohibited by means of:

- Publication in this handbook
- Verbal instruction from the coach

### **Complaint Procedure:**

1. When a student believes they have been subject to hazing, the student shall promptly report the incident orally or in writing to their coach and the Activity Director or Athletic Director.
2. The Activity Director or Athletic Director shall conduct a timely, impartial, thorough, and comprehensive investigation of the alleged hazing.
3. The Activity Director or Athletic Director shall prepare a written report summarizing the investigation and recommending disposition of the complaint. Copies of the report shall be provided to the complainant, the accused, and others directly involved, as appropriate.
4. If the investigation results in a substantiated finding of hazing, the Activity Director or Athletic Director shall recommend appropriate disciplinary action, including possible suspension or expulsion, as circumstances warrant.



## SPORTSMANSHIP

Huntley High School will emphasize and enforce all District 158, Illinois High School Association (IHSA), and Fox Valley Conference policies on sportsmanship. Students are expected to adhere to the highest standards for behavior at all school-sponsored activities.

## ATHLETIC PRACTICE SCHEDULES

The start of practice for each sport will be announced well in advance of the first practice date. Practice schedules will be distributed to participants the first day of practice. District 158 does not allow mandatory practices on Sundays except under special circumstances and only with the permission of the Activity Director and/or Athletic Director.

Because of the necessity to share facilities, practice times may need to be staggered. Efforts will be made to equally distribute practice times among the various levels of programs. Likewise, unforeseen circumstances may force a change in practice schedules. Participants will be notified, as soon as possible, of any schedule changes.

Conflicts in regard to practices will be handled in the following manner:

1. Educational Field Trips

Should a conflict arise with an educational field trip, the coach and teacher should be in communication with each other and attempt to minimize the impact of the conflict. Participants should not be penalized for missing a practice, or arriving late to a practice, due to attending an educational field trip.

2. School Sponsored Social Activities

Attendance at school sponsored social activities does not exempt participants from team responsibilities. Participants who miss events or practices to attend school sponsored social activities, without the coach/sponsor's permission, will be considered unexcused and be subject to established team policy regarding unexcused absences.

3. Non-School Activities

Each coach/sponsor will establish an attendance policy, with approval from the Activity/Athletic Director, and inform participants of the policy in regard to excused and unexcused absences.

4. Skiing and Similar Activities

Coaches should inform participants of the dangers of participating in skiing/similar activities but may not make a policy prohibiting participation in these activities during non-school hours. A participant injured during skiing/similar activities holds no right to their position upon returning to their team.

## ELIGIBILITY FOR PARTICIPATION IN IHSA COMPETITIONS

Huntley High School is a member participant of the Illinois High School Association (IHSA) and as such, follows IHSA guidelines regarding eligibility as follows:

### Weekly Eligibility

A student participating in a sport is subject to the weekly eligibility check during the season for that activity. A student must pass 25 credit hours of high school work per week (Monday through Sunday). Generally, 25 credit hours is the equivalent of five .5 credit courses (2.5 full credits).

Weekly eligibility is based on a student's grades as they accumulate from the first week to the last week of the semester. The criterion used by the IHSA is what the student's grade would be if they transferred to another school during the course of the semester.

### Semester Eligibility

By IHSA regulations, a student must pass 2.5 credits per semester to be eligible for the next semester. This is the equivalent of five (5) .5-credit classes. The criterion for weekly and semester eligibility is detailed in the [IHSA eligibility rules](#).

## TRANSPORTATION

The sponsors will make transportation arrangements for all extracurricular events through the District 158 Transportation Department. Participants are required to ride district-provided transportation to and from away events.

Parents may transport their child home from away events by signing the transportation sign-out sheet provided at the event. Parents may only sign-out their own child. A parent may grant permission for their child to ride home with another parent by providing advanced written notification to the Principal, Activity/Athletic Director, or coach/sponsor. The parent who is being granted permission will, in turn, need to sign the participant out after the event. Under no circumstances will District 158 take the responsibility of releasing a participant to be transported by anyone other than a parent.

If a participant misses the bus, they may only be transported to the event by their parent. Upon arriving at the site of the event, the participant's parent needs to present the participant to the coach. Under any other conditions, the student will not be permitted to participate. Any student missing the bus due to a detention will not be allowed to participate. Unforeseen or extenuating circumstances will require permission of the Activity/Athletic Director.

## **AWARDS**

Awards acknowledge the achievement, participation, and membership of the participants in interscholastic competition. To be eligible for these awards, participants must be in good standing in school and the activity. Students who drop out of the activity or are dismissed by the coach/sponsor before the end of the season will not be eligible to receive any awards. A coach may deny a participant, who meets minimum letter requirements, their letter if that participant's conduct is deemed detrimental to the school and the program. A participant who becomes injured or ill during the season, but remains a member of the team, may be issued an award at the discretion of the coach.

### **Award Distribution**

1. First year participants will receive Numerals if not already received by participation in another sport/activity.
2. A student who has not previously received a Letter in the activity will receive a Letter and Bar.
3. If a student has previously received a Letter, the student will be issued a Bar representing another year's participation.
4. Plaques are presented to any Senior who has participated all season, all 4 years of high school.

### **Special Awards**

The sponsor may distribute awards to individual students as they so choose.

## **INFORMATION FOR PARENTS**

### **NOTIFICATION OF CPR AND AED VIDEO**

State law requires the Illinois High School Association (IHSA) to post a hands-only cardiopulmonary resuscitation (CPR) and automated external defibrillators (AED) training video on its website. The law requires the District to notify parents/guardians about the video.

The brief video is available at: [www.ihsa.org/health-safety/cpr-training](http://www.ihsa.org/health-safety/cpr-training).

### **BOOSTER ORGANIZATIONS**

**The HHS Athletic Boosters** is a parent organization that supports all high school athletic programs. Parents volunteer to work concessions at football games, basketball games, and other events. In addition, the Boosters sell HHS spiritwear at various events throughout the year including home football games, RaiderFest, and Freshman Orientation Nights. Funds raised provide for Student Athlete Scholarships for graduating Seniors. For more information, like them on Facebook, or follow them on X and Instagram.

**The Huntley High School Band Boosters** is a very active group supporting the marching band, color guard, and other band programs at the school. The organization's goal is to provide the support needed to assist with funding a successful, educational and fun band, marching band, and color guard program. Parents volunteer their time and efforts to build props for the annual marching band competition programs, fundraise for scholarships, instrument and equipment purchases, new music, professional clinicians, and so much more. See how you can get involved by visiting their [website](#).

**The Fine Arts Boosters** is a parent organization supporting, encouraging, and promoting the Theatre, Choir, and Speech fine arts programs at Huntley High School. The Fine Arts Boosters work as an independent organization to raise funds to provide scholarships to graduating Seniors and grants and mini-scholarships to current students participating in fine arts activities beyond those offered at HHS. The group also assists in a variety of ways for theater performances and student participation in Contest Theatre. For more information, like them on Facebook, or follow them on X and Instagram.

### **PARENT AND COACH COMMUNICATION**

#### **Philosophy**

Participation in extracurricular activities provides the possibility to extend and enhance student learning and personal growth beyond the classroom setting. Participation often includes important lessons about working together toward shared goals, communicating effectively, overcoming challenges, maintaining a positive attitude, practicing sportsmanship, and winning or losing with dignity. Regardless of the amount of level of participation/playing time or whether the team has a winning season, these lessons remain embedded within the experience.

While acknowledging that “winning isn’t everything,” coaches are committed to providing teams with the best opportunity to win within the rules of the game, and representing the school and communities of District 158 in a manner which inspires and exemplifies pride.

### **Parent/Coach Relationship**

Both parenting and coaching are very difficult vocations. Each role offers unique perspectives of a child’s involvement in activities. While there are times when perceptions of parents and coaches are aligned, it is unrealistic to expect this will always be the case. We believe it is important to clearly define what you can expect of our coaches. It is also important for you to have an understanding of the procedures for communication between you and your child’s coach. Finally, providing support for all students participating in extracurricular activities is an important role played by both parents and coaches.

### **Coach’s Communication to the Parent**

You may expect to receive the following information in writing from the coach no later than the first practice:

- Brief statement of the coach’s philosophy
- Expectations the coach has for all team members
- Location and times of scheduled practices and games
- Procedure to be followed if your child is injured
- Discipline procedures the coach may implement
- Anticipated costs associated with participation and possible fundraising activities

### **Parents’ Communication to the Coach**

- Communicate directly with the coach about any concerns
- Provide written notification of schedule conflicts well in advance

As your child becomes involved in activities at HHS, the inevitable highs and lows that are a part of extracurricular competition are bound to occur. These experiences will provide your child with an opportunity to grow and learn skills and lessons they may apply in aspects of their life beyond the competitive/performing arena. If the lows, however, begin to get your child down, we encourage you to speak with the coach.

### **Appropriate Concerns to Discuss with Coaches**

- The treatment of your child – mentally, emotionally, and physically
- Ways to help your child improve
- Concerns about your child’s behavior, attitude, and performance

One of the most potentially problematic issues between coaches, students, and parents is competitive level/performance time. Decisions regarding these are at the sole discretion of the coach. As professionals, coaches make decisions based on what they believe to be best for the team and for all students involved. Obviously, there may be times when you do not agree with a coach’s decisions, but it is important to recognize that decisions about the student’s role and the student’s role on the team are decisions which are not negotiable between a parent and a coach.

### **Inappropriate Concerns to Discuss with Coaches**

- Level of participation/playing time
- Team strategy
- Play calling
- Other student-athletes (unless verbal/physical harassment occurs)

### **Setting up a Conference**

There are situations that may require a conference between the parent(s), student, and coach. **It is necessary that all three entities – parent(s), student, and coach – be involved in the meeting.** Such a meeting can lead to increased understanding. When a conference is needed, please follow these steps:

- Call the coach to schedule an appointment
- If the coach cannot be reached, contact the Activity/Athletic Director and they will arrange a time for you, your child, and the coach to meet.

Communication between the coach and parent(s) can play a vital role in resolving concerns; however, before, during, or immediately following a practice or competition is not the appropriate time for addressing concerns. Please do not attempt to discuss a concern with a coach at these times, as they are not conducive to the successful resolution of a problem.

While, ideally, it is hoped that a conference with the coach will alleviate concerns, it should be recognized there may be times when the coach and the parent do not achieve a shared understanding as a result of their conference.

**The Next Step**

Contact the Activity/Athletic Director. A meeting will be scheduled for the parent(s), student, coach and Activity/Athletic Director.

**Support**

Your child's participation in extracurricular activities should be extremely rewarding. You are invited to support students by becoming involved in the Parent Booster Organizations available at Huntley High School. You are also invited to attend events, and cheer in a positive and encouraging manner. By supporting everyone involved in competition and displaying good sportsmanship, you provide an important and wonderful example for students. It is hoped this information will serve as the foundation of a rewarding experience in activities for your child.

**Huntley Community School District 158 – Board of Education  
Personnel Report  
July 16, 2026**

**2025-2026 Staff Retirements**

Jerry VerHagen

- Maintenance/O&M/High School
- 26 Years of Service

**Administration**

| Replacements                | Location    | Name                | Salary                                | Effective Date |
|-----------------------------|-------------|---------------------|---------------------------------------|----------------|
| Coordinator                 | Chesak      | Maggie Hoffman (T)  | \$85,000.00                           | July 1, 2026   |
| Assistant Principal         | Chesak      | Graham Davis (T)    | \$80,000.00                           | July 9, 2026   |
| Assistant Athletic Director | High School | Ryan Kelley (N)     | \$85,846.15<br>(Prorated to 248 Days) | July 17, 2026  |
| Dean                        | High School | Christina Nowak (N) | \$86,500.00                           | TBD            |

**Certified**

| Replacements                  | Location          | Name                       | Salary                | Effective Date  |
|-------------------------------|-------------------|----------------------------|-----------------------|-----------------|
| Teacher on Special Assignment | Mackeben & Conley | Jamie DeYoung (T)          | M45/13<br>\$80,385.00 | August 17, 2026 |
| Teacher/Special Education     | Leggee            | Anna Walsh (N)             | M0/9<br>\$64,861.00   | August 17, 2026 |
| Teacher/Special Education     | Mackeben          | Tyler Schuerg (N)          | B0/5<br>\$53,496.00   | August 17, 2026 |
| Teacher/First Grade           | Mackeben          | Lauren Snelgrove (N)       | B0/1<br>\$48,464.00   | August 17, 2026 |
| Teacher/Fifth Grade           | Conley            | Melinda Moran (N)          | B24/1<br>\$50,670.00  | August 17, 2026 |
| Teacher/Fifth Grade           | Conley            | Kendra Mitchell (N)        | M0/1<br>\$53,235.00   | August 17, 2026 |
| Teacher/Orchestra             | Martin            | Allyson Liu (N)            | B0/2<br>\$49,676.00   | August 17, 2026 |
| Teacher/Science               | Heineman          | Roman Forestor (N)         | M45/9<br>\$72,825.00  | August 17, 2026 |
| Teacher/Math                  | Marlowe           | Amy Ehmen (T)              | M0/11<br>\$68,145.00  | August 17, 2026 |
| Teacher/Special Education     | Marlowe           | Nicholas Gulotta (T)       | M0/5<br>\$58,761.00   | August 17, 2026 |
| Teacher/Special Education     | Heineman          | Nora Apostolopoulos (T)    | M12/10<br>\$68,311.00 | August 17, 2026 |
| Teacher/Spanish               | High School       | Andrea Hernandez-Salas (N) | B0/1<br>\$48,464.00   | August 17, 2026 |
| Teacher/Spanish               | High School       | Ava Abbott (N)             | B0/1<br>\$48,464.00   | August 17, 2026 |
| School Counselor              | High School       | Jennifer Grunden (N)       | M24/11<br>\$72,119.00 | August 17, 2026 |

**Huntley Community School District 158 – Board of Education  
Personnel Report  
July 16, 2026**

| <b>Change in Assignment, Status or Position</b> | <b>Location</b>   | <b>Name</b>      | <b>Salary</b>         | <b>Effective Date</b> |
|-------------------------------------------------|-------------------|------------------|-----------------------|-----------------------|
| Bilingual Interventionist                       | Martin & Chesak   | Emily Hewitt     | M45/16<br>\$86,566.00 | August 17, 2026       |
| Social Worker                                   | Mackeben & Chesak | Colleen Piefer   | M45/8<br>\$71,049.00  | August 17, 2026       |
| Occupational Therapist                          | Chesak & Martin   | Alexander Porter | M45/11<br>\$76,512.00 | August 17, 2026       |
| Teacher/PE                                      | Chesak & Mackeben | Jacob Wagner     | B0/10<br>\$60,525.00  | August 17, 2026       |

| <b>Resignations</b>       | <b>Location</b> | <b>Name</b>   | <b>Salary/Reason</b>  | <b>Effective Date</b> |
|---------------------------|-----------------|---------------|-----------------------|-----------------------|
| Teacher/Fourth Grade      | Conley          | Kylie Riley   | \$57,469.00/Voluntary | May 22, 2026          |
| Teacher/Special Education | Heineman        | Scott Francis | \$80,010.42/Voluntary | May 22, 2026          |

**HEA Retirement Incentive**

| <b>Resignations</b>       | <b>Location</b> | <b>Name</b>        | <b>Effective Date:<br/>Last Day of School</b> |
|---------------------------|-----------------|--------------------|-----------------------------------------------|
| Teacher/Fifth Grade       | Martin          | Phyllis Bueche     | 2029-2030 School Year                         |
| Teacher/Literacy          | Heineman        | Tammy Carpenter    | 2029-2030 School Year                         |
| Teacher/Special Education | High School     | Kimberlee Hoffmann | 2029-2030 School Year                         |

**Educational Support**

| <b>New Position</b> | <b>Location</b> | <b>Name</b>         | <b>Salary</b>    | <b>Effective Date</b> |
|---------------------|-----------------|---------------------|------------------|-----------------------|
| Paraprofessional    | Conley          | Ashley Anderson (N) | \$18.03 per hour | August 17, 2026       |

| <b>Replacements</b>      | <b>Location</b>                      | <b>Name</b>        | <b>Salary</b>    | <b>Effective Date</b> |
|--------------------------|--------------------------------------|--------------------|------------------|-----------------------|
| Cook                     | Chesak                               | Kathy Mullen (T)   | \$16.69 per hour | August 17, 2026       |
| Administrative Assistant | Safety & Security/<br>Transportation | Kelsey Bralich (N) | \$19.00 per hour | July 6, 2026          |
| Administrative Assistant | Heineman                             | Kerri Ruddy (N)    | \$19.00 per hour | July 27, 2026         |

| <b>Resignations</b>      | <b>Location</b> | <b>Name</b>    | <b>Salary/Reason</b>            | <b>Effective Date</b> |
|--------------------------|-----------------|----------------|---------------------------------|-----------------------|
| Paraprofessional         | Conley          | Meredith Sieck | \$18.23 per hour/<br>Voluntary  | June 9, 2026          |
| Paraprofessional         | LIGHT           | Lisa Ericson   | \$20.27 per hour/<br>Voluntary  | June 24, 2026         |
| Administrative Assistant | Marlowe         | Marissa Rivera | \$18.12 per hour/<br>Voluntary  | July 7, 2026          |
| Secretary                | Marlowe         | Jill LaLiberty | \$17.69 per hour/<br>Voluntary  | July 10, 2026         |
| Maintenance              | High School     | Jerry VerHagen | \$31.88 per hour/<br>Retirement | June 30, 2026         |

(N) = New Staff  
(T) = Transfer of existing

**Huntley Community School District 158 – Board of Education  
Personnel Report  
July 16, 2026**

**Extra-Curricular**

| <b>Sport/Activity</b>                 | <b>Home School</b> | <b>Name</b>         | <b>Amount</b> | <b>Effective</b>    |
|---------------------------------------|--------------------|---------------------|---------------|---------------------|
| Special Olympics Athletic Coordinator | Heineman           | Keely Grasse        | \$4,883.00    | 2026-27 School Year |
| Football (Asst)                       | Out of District    | Thomas Domenz       | \$7,686.00    | 2026-27 School Year |
| Football (Asst) – 0.5                 | Out of District    | Michael Slattery    | \$3,843.00    | 2026-27 School Year |
| Marching Band Asst Director           | Out of District    | Stewart Bridgeforth | \$3,243.00    | 2026-27 School Year |

**Mandated Leaves**

| <b>Type</b> | <b>Location</b> | <b>Number of Staff</b> |
|-------------|-----------------|------------------------|
| FMLA        | High School     | 1                      |
| FMLA        | District Office | 1                      |

**Non-Mandated Leaves**

| <b>Type</b>                                                 | <b>Location</b> | <b>Number of Staff</b> |
|-------------------------------------------------------------|-----------------|------------------------|
| Medical + Personal Unpaid Leave of Absence (12 weeks total) | Mackeben        | 1                      |



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158

**Date:** July 16, 2026  
**To:** Board of Education  
**From:** Dr. Zehr, Associate Superintendent  
**Subject:** IDOT Hazardous Busing

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## **Executive Summary**

It is the policy of Huntley Community School District 158 to provide school bus transportation to those students in kindergarten through grade twelve that reside in those areas within 1.5 miles of the school and identified and approved by IDOT as constituting a serious safety hazard. To continue receiving reimbursement for transportation of these students we must apply annually. The deadline for submitting applications to the Regional Superintendent of Schools is July 31, 2026. Filing the resolution satisfies compliance with 105 ILCS 5/29-5.2 of the Illinois School Code. Therefore, attached for your review is the IDOT Vehicular Hazards Resolution. Administration has evaluated the hazardous rating of the district and found that the District continues to be compliant for the hazardous rating in all areas of the district.

## **Recommendation**

Seeking approval of the Board of Education to reauthorize and approve the attached Resolution.





# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158

## Resolution 2026-07-01

### **Resolution for Continuance of Hazardous Busing Program of Huntley Community School District 158, McHenry and Kane Counties, Illinois**

BE IT HEREBY RESOLVED THAT Huntley Community School District 158 will continue to transport students living in those areas within 1.5 miles of the school and identified and approved by the Illinois Department of Transportation constituting a Type I, Type II, and Type III Hazard. This resolution satisfies compliance with 105 ILCS 5/29-5.2 of the Illinois School Code.

BE IT FURTHER RESOLVED THAT applications of since 2005 have remained the same.

Member \_\_\_\_\_ moved, and Member \_\_\_\_\_ seconded the adoption of the foregoing Resolution. Upon a roll call vote being taken, the members voted as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

The President declared the motion to have passed on July 16, 2026.

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Board of Education President – Paul Troy

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Board of Education Secretary – Melissa Maiorino



# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158

**Date:** July 16, 2026  
**To:** Board of Education  
**From:** Adam Zehr, Associate Superintendent  
**Subject:** Mobile Health Solutions Statement of Work

## Executive Summary

This Statement of Work (SOW), effective from July 16, 2026, through June 30, 2027, establishes an agreement between Mobile Health Solutions (MHS) and Huntley Consolidated School District 158 to implement a confidential drug and alcohol testing program for minor students participating in extracurricular athletic programs. Under the agreement, MHS is responsible for program administration, providing testing options, executing a neutral random selection process, and managing secure specimen collection and reporting. The School District is responsible for providing eligibility lists, securing parental consent, providing onsite testing space, and enforcing its own disciplinary and eligibility policies. The SOW outlines requirements for compliance, privacy, and commercial insurance coverage. Financial compensation details are specified in Exhibit A, which outlines flat-rate collection and panel fees alongside an hourly onsite collector fee.

## **Exhibit A: Pricing Schedule**

| Testing Tiers / Fees | UDS Collection | Quest Panel (27738N) | Quest Panel (21791N) | Hourly Onsite Fee |
|----------------------|----------------|----------------------|----------------------|-------------------|
| 10 Donors or Less    | \$25.00        | \$40.00              | \$40.00              | \$65.00/hr        |
| 11–20 Donors         | \$25.00        | \$40.00              | \$40.00              | \$65.00/hr        |
| More than 20 Donors  | \$25.00        | \$40.00              | \$40.00              | \$65.00/hr        |

## Recommendation

Seeking approval of the Board of the proposed Statement of Work as presented.



## MOBILE HEALTH SOLUTIONS

### STATEMENT OF WORK

#### Extracurricular Athlete Drug & Alcohol Testing Program

---

## STATEMENT OF WORK

This Statement of Work ("SOW") is entered into as of July 16, 2026 ("Effective Date") by and between:

### CLIENT

**School District / Organization:** Huntley Consolidated School District No. 158 ("Client")

Address: 650 Dr. John Burkey Drive

City, State, Zip: Algonquin, IL 60102

AND

### SERVICE PROVIDER

**Mobile Health Solutions ("MHS")**

Address: 12172 S. Route 47 #112

City, State, Zip: Huntley, IL 60142

Collectively referred to herein as the "Parties."

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## 1. PURPOSE

The purpose of this Statement of Work is to establish the services, responsibilities, procedures, compliance requirements, and operational expectations associated with MHS providing extracurricular athlete drug and alcohol testing services for minor students participating in school-sponsored athletic and extracurricular activities.



The Program is intended to:

- Promote student safety and wellness
  - Support a drug-free extracurricular environment
  - Assist the school district in enforcing participation standards
  - Provide fair, confidential, and consistent testing procedures
  - Reduce organizational risk and liability
  - Maintain compliance with applicable state and federal privacy requirements
- 

## 2. SCOPE OF SERVICES

MHS shall provide the following services:

### 2.1 Program Administration

- Coordinate implementation of the extracurricular testing program
  - Provide required consent and authorization forms
  - Maintain testing schedules and random selection procedures, attached and incorporated herein as **Exhibit B**.
  - Coordinate specimen collection logistics
  - Maintain chain-of-custody documentation
  - Coordinate laboratory processing and Medical Review Officer (MRO) review, when applicable
  - Provide reporting to authorized school representatives
  - Maintain confidential program records in compliance with all federal and state privacy laws and regulations, including, but not limited to, the Family Educational Rights and Privacy Act ("FERPA") and the Illinois School Student Records Act ("ISSRA").
- 

### 2.2 Testing Services

Testing services may include:

- Urine drug testing
- Oral fluid testing (if approved by Client)
- Post-incident testing
- Follow-up or return-to-participation testing
- Random testing of student athletes and extracurricular participants



Panels and testing methodology shall be mutually agreed upon by the Parties prior to implementation.

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## 2.3 Random Selection Process

Mobile Health Solutions shall administer a neutral and non-discriminatory random selection process as detailed in **Exhibit B**. The random selection methodology, including, but not limited to, pool structures and selection frequency, must be reviewed and approved in writing by Client prior to implementation and prior to any modification during the Term. MHS shall not alter the approved methodology without Client's prior written consent.

Selection procedures may include:

- Computer-generated randomization
- Random pool assignment
- Periodic selection cycles

The Client shall provide MHS with updated participant rosters as required for accurate random selection.

---

## 2.4 Collection Services

Collection services shall:

- Be conducted by trained personnel
- Follow established chain-of-custody procedures
- Protect student privacy and dignity
- Comply with applicable legal and procedural standards
- Utilize secure specimen handling procedures
- Include adulteration and tampering controls where appropriate

Testing may occur:

- On school premises
- At designated testing facilities
- At approved offsite locations
- During school hours or approved extracurricular periods



Collection protocols shall be documented and made available to Client for review upon request. Client shall have the right, upon reasonable notice, to review collection procedures and related documentation for compliance with this Agreement.

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### 3. CLIENT RESPONSIBILITIES

The Client shall:

- Provide updated participant eligibility lists
- Identify authorized district contacts
- Coordinate communication with parents/guardians and students
- Collect and maintain all required consent forms prior to testing
- Provide appropriate testing space when collections occur onsite
- Enforce participation and disciplinary policies related to testing outcomes
- Maintain compliance with district policy and state educational requirements

The Client acknowledges that MHS is not responsible for enforcing school disciplinary actions or extracurricular eligibility determinations.

---

### 4. PARENTAL CONSENT AND MINOR AUTHORIZATION

Because Program participants are minors, testing services shall only be performed after receipt of properly completed:

- Parent/legal guardian consent
- Student acknowledgement and participation forms
- Authorization for release of information
- Any additional district-required documentation

The Client is responsible for collecting and maintaining all required forms prior to participation eligibility.

MHS shall implement procedures to verify, prior to each testing event, that each student selected for testing has a valid and current consent and authorization on file. MHS shall not conduct testing on any student unless such verification has been completed, but shall report such waiver of testing to Client.



MHS shall have an affirmative obligation to decline or suspend testing where documentation is incomplete, inconsistent, expired, or cannot be verified.

---

## 5. CONFIDENTIALITY AND PRIVACY

MHS shall maintain confidentiality of testing records and student information, including, but not limited to, personally identifiable information (“PII”) and Protected Health Information (PHI), as applicable, in accordance with:

- FERPA
- ISSRA
- HIPAA, where applicable
- Applicable state privacy and student records laws
- Drug and alcohol testing confidentiality requirements

Testing results and related information shall be disclosed only to individuals or entities authorized by the Client and only to the minimum extent necessary for Program administration, including:

- Authorized school district representatives with legitimate education or administrative interest
- Authorized parents/legal guardians
- Authorized Medical Review Officers, as necessary for result verification
- Other parties specifically authorized in writing

MHS shall promptly notify the Client of any unauthorized access, use, or disclosure of testing information and cooperate with the Client in responding to such incident if it arises. The Client agrees to maintain confidentiality of all testing-related information.

---

## 6. TESTING PROCEDURES

### 6.1 Random Testing

Students selected for random testing shall report for collection within the timeframe established by the Client and MHS.

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## 6.2 Positive Results

Non-negative laboratory results shall undergo confirmation testing and Medical Review Officer review when applicable.

The Client shall determine disciplinary consequences and extracurricular eligibility decisions.

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## 6.3 Refusal to Test

“Refusal to Test” shall mean a student’s failure to fully comply with and complete the required testing process after being selected for testing and directed to report. A Refusal to Test includes but is not limited to:

- Failure to appear within the required timeframe
- Leaving the collection area before the testing process is completed
- Failure to provide specimen
- Engages in conduct that obstructs, delays, or interferes with the collection process
- Tampering or adulteration of a specimen or an attempt to do so
- Refusal to cooperate with collection procedures

MHS shall document all circumstances giving rise to a determination of Refusal to Test and report such determination to the Client. Final determination of whether a Refusal to Test has occurred for purposes of discipline or eligibility shall be made by the Client in accordance with district policy. Such events may be treated as policy violations consistent with district procedures.

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## 7. COMPLIANCE

MHS shall:

- Perform all services in compliance with all applicable federal and state laws, regulations, and accepted industry standards governing drug and alcohol testing of minor students
- Utilize industry-standard collection procedures
- Utilize qualified laboratories when laboratory analysis is required
- Maintain collector training and competency requirements
- Follow applicable chain-of-custody procedures
- Maintain required insurance coverage





- The Client shall adopt and maintain board-approved policies governing student participation in the Program which are designed to comply with applicable law, including student privacy, constitutional, and due process requirements.

MHS acknowledges that its services are performed in support of the Client's policies and agrees to cooperate with the Client to ensure that Program administration is conducted in a manner consistent with applicable legal requirements.

---

## 8. REPORTING

MHS shall provide notice to Client of:

- A waived test for lack of consent and authorization documentation
- Test completion status
- Negative or non-negative result reporting
- Refusal to Test
- Chain-of-custody documentation, when applicable
- Program activity summaries upon request

Reports may be transmitted electronically through secure methods approved by both Parties.

---

## 9. TERM

This Statement of Work shall commence on July 16, 2026 and remain in effect through June 30, 2027 unless terminated earlier in accordance with this Agreement.

Either Party may terminate this SOW with thirty (30) days written notice sent to the addresses listed above in the SOW introduction.

Immediate termination may occur for:

- Material breach
  - Legal or regulatory violations
  - Failure to maintain required licensing or insurance
  - Unsafe or unethical conduct
-



## 10. FEES AND PAYMENT

The Client agrees to compensate MHS for services performed under this SOW according to the pricing schedule attached as Exhibit A.

Unless otherwise agreed in writing:

- Invoices shall be issued monthly
  - Payment terms shall be Net 30
  - Additional fees may apply for after-hours, emergency, or expedited testing services
  - Laboratory confirmation testing and MRO review may be billed separately
- 

## 11. INSURANCE

MHS shall, at its own expense, maintain commercially reasonable insurance coverage including:

- General Liability Insurance with coverage written on an occurrence basis, including bodily injury, property damage, personal and advertising injury, and contractual liability, with limits of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate;
- Professional Liability Insurance with coverage including liability arising from the performance of drug and alcohol testing services, including collection, handling, reporting, and related professional services, with limits of not less than \$1,000,000 per claim and \$2,000,000 in the aggregate;
- Workers' Compensation Insurance maintained in accordance with statutory requirements;
- Commercial Automobile Insurance, if applicable; and
- Cyber Liability Insurance with coverage for liability arising from unauthorized access, disclosure, or breach of confidential, personal, or student information.

All liability policies, other than professional liability and workers' compensation, shall name the Client, its Board of Education, officers, employees, and agents as additional insureds on a primary and non-contributory basis. Certificates of insurance shall be provided upon request.

---

## 12. LIMITATION OF LIABILITY

MHS shall not be responsible for:



- School disciplinary decisions
- Student participation eligibility determinations
- Enforcement of extracurricular policies
- Actions taken by the Client based on testing results

Nothing in this Agreement shall be construed to limit or exclude MHS's liability for:

- Its negligence, gross negligence, or willful misconduct
- Errors or omissions in testing, collection, handling, or reporting of results
- Breach of confidentiality or data security obligations
- Failure to comply with applicable laws, regulations, or agreed-upon procedures
- 
- To the maximum extent permitted by law, neither party shall be liable for any indirect, incidental, consequential, special, or punitive damages arising out of or related to this agreement, regardless of the theory of liability.

---

## 13. INDEMNIFICATION

MHS shall indemnify, defend, and hold harmless the Client, its Board of Education, officers, employees, and agents from and against any and all claims, demands, damages, liabilities, losses, and expenses, including reasonable attorneys' fees, arising out of or related to:

- MHS's negligent acts, errors, or omissions;
- Any failure by MHS to comply with applicable laws, regulations, or professional standards;
- Any breach of this Agreement, including confidentiality and data security obligations; or
- Any act or omission related to the collection, handling, testing, or reporting of specimens or results

The Client shall indemnify and hold harmless MHS from claims arising solely from:

- The Client's adoption or enforcement of its disciplinary or eligibility policies
- Actions taken by the Client that are not based on MHS's negligence, error, or breach of this Agreement



The indemnified Party shall promptly notify the indemnifying Party of any claim and reasonably cooperate in the defense. The indemnifying Party shall have control of the defense and settlement, provided that no settlement affecting the indemnified Party's rights or obligations shall be entered without its prior written consent, which shall not be unreasonably withheld.

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## 14. GOVERNING LAW

This Agreement shall be governed by the laws of the State of Illinois.

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## 15. ENTIRE AGREEMENT

This SOW constitutes the entire agreement between the Parties regarding the services described herein and supersedes all prior discussions or understandings related to the subject matter.

Any amendments must be made in writing and signed by authorized representatives of both Parties.



## SIGNATURES

### MOBILE HEALTH SOLUTIONS

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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## CLIENT

School District / Organization:

---

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## EXHIBIT A

### PRICING SCHEDULE



#### Scheduled Testing Fees

|                                                            | UDS Collection | Quest Panel Code: 27738N | Quest Panel Code: 21791N | ONSITE FEE PER HOUR PER COLLECTOR | Mileage |
|------------------------------------------------------------|----------------|--------------------------|--------------------------|-----------------------------------|---------|
| 10 Donors or Less                                          | \$25.00        | \$40.00                  | \$40.00                  | \$65.00                           | N/C     |
| 11-20 Donors                                               | \$25.00        | \$40.00                  | \$40.00                  | \$65.00                           | N/C     |
| More than 20 Donors<br>(May require additional collectors) | \$25.00        | \$40.00                  | \$40.00                  | \$65.00                           | N/C     |
| Cancellation fee - less than 24 hrs                        |                |                          |                          | \$200                             |         |

\*Travel time included.

\*\* If larger onsite require multiple collectors, or the collection will take place over multiple days, then the onsite fee will apply per collector per day.

Additional travel or onsite service fees may apply depending on location and scheduling requirements.



## EXHIBIT B

### Random Selection Methodology

Mobile Health Solutions (MHS) administers the Client's random testing program using the i3screen random selection platform. The process is designed to provide a neutral, unbiased, and auditable methodology that complies with applicable program requirements and Client policies.

#### 1. Random Selection Software

MHS utilizes the i3screen software platform to perform computer-generated random selections. The software assigns an equal probability of selection to every eligible **student** within the applicable testing pool at the time each random selection is conducted.

#### 2. Pool Administration

MHS maintains one or more Client-approved testing pools within i3screen based on the Client's program structure. Pools may be established by:

- Grade level
- Athletic program
- Student activity or organization
- Client-defined testing population
- Other Client-approved criteria

Students are included only in the approved pool(s) for which they are eligible.

#### 3. Student Roster Management

The Client will provide updated student eligibility rosters according to the agreed schedule.

Upon receipt, MHS will:

- Add newly eligible students.
- Remove students who are no longer eligible.
- Update student demographic information as needed.
- Verify student assignments within the appropriate testing pools before each selection cycle.

Selections are based on the most current participant roster available at the time the random selection is generated.



#### **4. Selection Frequency**

Random selections will be performed according to the Client-approved schedule (e.g., weekly, monthly, quarterly, or other agreed frequency). The schedule will be configured within i3screen and administered by MHS.

#### **5. Random Selection Methodology**

During each selection cycle, i3screen generates random selections from the active student pool using a computerized randomization process. Each eligible student has an equal opportunity for selection during every selection cycle regardless of prior selection history.

Students may be selected multiple times during a school year, while others may not be selected, consistent with accepted random selection practices.

#### **6. Documentation and Audit Support**

MHS maintains documentation supporting each random selection, including:

- Selection date
- Testing pool utilized
- Student roster used for the selection
- Number of students in the pool
- Number of selections generated
- Random selection reports produced by i3screen

Documentation is retained in accordance with applicable contractual and record retention requirements.

#### **7. Methodology Changes**

Any changes to the approved pool structure, selection frequency, or overall random selection methodology will require the Client's prior written approval before implementation.

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#### **Random Selection Workflow**

1. Client submits an updated student eligibility roster.
2. MHS imports the roster into i3screen.
3. Student eligibility and pool assignments are verified.
4. i3screen performs the computer-generated random selection.
5. MHS reviews the selection report for completeness.
6. Authorized Client contacts receive notification of selected students.





## Extracurricular Drug and Alcohol Testing Program

### Student Consent, Authorization, and Informed Consent Packet

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### IMPORTANT DIRECTIONS

1. Students must complete all forms with a parent/legal guardian and an adult witness present.
  2. All signatures and initials must be completed using the same black or blue ink pen.
  3. Student, parent/legal guardian, and witness signatures must be completed at the same time and on the same date.
  4. The student is responsible for returning the completed packet to the designated school administrator.
  5. Forms that are incomplete, altered, unsigned, or incorrectly completed may be deemed invalid.
- 

### EXTRACURRICULAR DRUG & ALCOHOL TESTING PROGRAM

Mobile Health Solutions (“MHS”) will facilitate the Extracurricular Drug and Alcohol Testing Program (the “Program”) on behalf of the participating school district and/or school organization.

Participation in the Program requires completion of the following documents:

- Informed Consent for Services
- Authorization for Release of Information
- Consent to Participate in Extracurricular Drug and Alcohol Testing Program

The Program may include:

- Urine drug screening
- Additional testing methods permitted by applicable law and school policy

Students selected for testing may be asked to disclose prescription medications or over-the-counter medications that could impact testing results.



Refusal to participate in testing, refusal to cooperate with the collection process, tampering with a specimen, or failure to comply with Program procedures may be treated as a positive test result in accordance with school policy.

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## INSTRUCTIONS FOR COMPLETING THIS PACKET

1. All forms must be completed in their entirety unless specifically instructed otherwise.
  2. The student participant, parent/legal guardian, and witness must all sign where required.
  3. The witness must be at least 18 years of age.
  4. All required initials must be completed in every designated section.
  5. Any additional legal guardians authorized to receive information must be listed in the Authorization for Release of Information section.
  6. Consent expiration dates should extend through the student's anticipated graduation year or as otherwise required by school policy.
  7. Copies of Mobile Health Solutions' Notice of Privacy Practices are available upon request.
- 

## AUTHORIZATION FOR RELEASE OF INFORMATION

### Student Information

**Student Name (Print):** \_\_\_\_\_

**Date of Birth:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Address:** \_\_\_\_\_

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By checking and initialing the sections below, I authorize Mobile Health Solutions to release and/or exchange the following information:

### Authorized Information

☐ Initiation of participation in services

Student Initials: \_\_\_\_\_ Parent/Guardian Initials: \_\_\_\_\_



MOBILE  
HEALTH  
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☐ Summary of Drug screening services

Student Initials: \_\_\_\_\_ Parent/Guardian Initials: \_\_\_\_\_

☐ Drug screening results

Student Initials: \_\_\_\_\_ Parent/Guardian Initials: \_\_\_\_\_

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## Authorized Recipients

☐ Participating School District

Student Initials: \_\_\_\_\_ Parent/Guardian Initials: \_\_\_\_\_

☐ Participating High School / School Organization

Student Initials: \_\_\_\_\_ Parent/Guardian Initials: \_\_\_\_\_

☐ Additional Authorized Legal Guardian:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Student Initials: \_\_\_\_\_ Parent/Guardian Initials: \_\_\_\_\_

☐ Additional Authorized Legal Guardian:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Student Initials: \_\_\_\_\_ Parent/Guardian Initials: \_\_\_\_\_

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## Purpose of Disclosure

☐ Compliance with participation requirements for extracurricular activities and the Extracurricular Drug and Alcohol Testing Program.

This authorization shall remain valid until:

\_\_\_\_ / \_\_\_\_ / \_\_\_\_

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MOBILE  
HEALTH  
SOLUTIONS

I understand:

- Information may be transmitted verbally, electronically, or in writing.
- Recipients of this information may not be subject to federal confidentiality protections after disclosure.
- I have the right to inspect or copy the disclosed information.
- I may revoke this authorization at any time in writing, except to the extent action has already been taken.
- Failure to authorize release of information may impact participation eligibility in the Program.

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## Signatures

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Student Signature (Age 12 or Older):**

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Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Parent/Legal Guardian Signature:**

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Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Witness Signature:**

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## INFORMED CONSENT FOR SERVICES

### Student Information

**Student Name (Print):** \_\_\_\_\_

**Date of Birth:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Student ID Number (if applicable):** \_\_\_\_\_

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## CONSENT FOR SERVICES

I acknowledge that participation in extracurricular activities is voluntary; however, eligibility to participate may be conditioned on compliance with the Extracurricular Drug and Alcohol Testing Program.

I hereby state that I voluntarily consent, or authorize consent for my minor child, to participate in services administered by Mobile Health Solutions as part of the Extracurricular Drug and Alcohol Testing Program.

I understand that participation in the Program requires compliance with testing procedures and cooperation with authorized personnel.

Student Initials: \_\_\_\_\_

Parent/Guardian Initials: \_\_\_\_\_

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## NON-VOLUNTARY DISCHARGE

A participant may be removed from the Program for:

- Failure to comply with Program requirements or testing procedures
- Refusal to submit to testing or failure to complete the testing process as required
- Conduct that interferes with or disrupts the testing process, including physical or verbal misconduct Violations of school or Program rules

Any determination of non-compliance or violation shall be made in accordance with district policy. Consequences, including removal from extracurricular participation, shall be determined solely by the school district. Student Initials: \_\_\_\_\_

Parent/Guardian Initials: \_\_\_\_\_

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## CONFIDENTIALITY

I understand that participation and testing information will be treated as confidential and maintained in accordance with applicable federal and state law and regulations, including the Family Educational Rights and Privacy Act and the Illinois School Student Records Act, where applicable. I understand that participation and testing information may be disclosed where it is authorized by this agreement, required by law, or permitted by applicable privacy regulations.



I understand there are exceptions to confidentiality involving situations including but not limited to:

- Suspected child abuse or neglect
- Threats of harm to self or others
- Court orders or legal obligations
- Mandatory reporting obligations

Student Initials: \_\_\_\_\_

Parent/Guardian Initials: \_\_\_\_\_

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## NOTICE OF PRIVACY PRACTICES

I acknowledge that I have been offered access to the Mobile Health Solutions Notice of Privacy Practices and understand how Protected Health Information (PHI) may be used and disclosed.

Student Initials: \_\_\_\_\_

Parent/Guardian Initials: \_\_\_\_\_

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## FINANCIAL RESPONSIBILITY

Unless otherwise communicated in writing, testing services associated with this Program shall be billed in accordance with the agreement between Mobile Health Solutions and the participating school district or organization.

Student Initials: \_\_\_\_\_

Parent/Guardian Initials: \_\_\_\_\_

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## Consent Acknowledgement

I consent to participation in services administered by Mobile Health Solutions and acknowledge understanding of this Informed Consent for Services.

### Signatures

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_



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SOLUTIONS

**Student Signature (Age 12 or Older):**

\_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Parent/Legal Guardian Signature:**

\_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Witness Signature:**

\_\_\_\_\_

\_\_\_\_\_

## CONSENT TO PARTICIPATE IN EXTRACURRICULAR DRUG AND ALCOHOL TESTING PROGRAM

We acknowledge that we have received, reviewed, and understand the Extracurricular Drug and Alcohol Testing Program requirements.

We voluntarily agree that:

\_\_\_\_\_

(Student Participant Printed Name)

shall be subject to the terms and conditions of the Program during participation in extracurricular activities.

We authorize:

- Urine drug screening
- Specimen collection procedures
- Laboratory analysis
- Reporting procedures consistent with school policy and applicable law

The student participant agrees to cooperate fully with all Program requirements and specimen collection procedures.

We further authorize disclosure of testing participation and results as permitted by this agreement and applicable state and federal law.



MOBILE  
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SOLUTIONS

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## Signatures

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Student Signature (Age 12 or Older):**

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Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Parent/Legal Guardian Signature:**

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## MOBILE HEALTH SOLUTIONS

### Corporate Office

Mobile Health Solutions

Drug & Alcohol Testing | Occupational Health | Compliance Services

For questions regarding this Program, policies, or required documentation, please contact Mobile Health Solutions directly.





# Huntley Community School District 158

650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158

**Date:** July 16, 2026  
**To:** Board of Education  
**From:** The Huntley #158 Health Insurance Committee  
**Subject:** Northern Illinois Health Insurance Program (NIHIP)

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## **Executive Summary**

The Health Insurance Committee has spent considerable time evaluating sustainable, long-term strategies to stabilize employee benefit costs while preserving high-quality care for our staff. This memorandum provides an overview of the Northern Illinois Health Insurance Program (NIHIP), outlines medical and ancillary highlights from the comprehensive proposal prepared and presented by Gallagher.

The Northern Illinois Health Insurance Program (NIHIP) is a self-funded purchasing cooperative designed to contain employee benefits costs for public school districts by sharing risk. As of July 2026, the cooperative is comprised of 41-member districts, including local peers such as CHSD 155, Central CUSD 301, and Barrington CUSD 220.

## **How the Cooperative Model Works**

- Large Group Purchasing Power: By pooling over 40 districts, NIHIP secures administrative fees, stop-loss premiums, and digital health programs that are difficult to reach for individual districts acting independently.
- Risk Sharing with Greater Predictability: Large claims are buffered across a large population. While Huntley will maintain its own IBNR (Incurred But Not Reported) claims account and remain responsible for the first \$200,000 of any large claim, exposure above that limit is shared within the pool.
- Budgeting Predictability: The district receives a single monthly invoice, eliminating the significant fluctuation of monthly billing.
- Historically, this risk-pooling structure has delivered rate stability. NIHIP has a 15-year average renewal rate of 5.21% for PPO, 3.89% for HMO, and 2.07% for Dental.
- 

## **Proposal Highlights & Key Takeaways**

### **Financial Savings (Medical & Pharmacy)**

- Total Net Savings: This current analysis shows a potential savings of \$2,521,831 compared to the projected standalone renewal.

### **GLP-1 Impact**

- NIHIP's master contract with Prime Therapeutics mandates parity across all member districts to protect guaranteed prescription rebates.
- The Mitigation Strategy (Vida Health): To control costs, NIHIP mandates that all PPO and HDHP weight-loss utilizers must enroll and actively engage in the Vida Health virtual program.

- Existing utilizers will not be grandfathered in; Vida Health serves as the sole gatekeeper and prescriber for weight-loss medications. Members utilizing these drugs for diabetes remain under traditional care.

## **Ancillary Benefits & Extra Value**

- Dental & Vision: Our current BCBSIL medical network remains unchanged. For dental, Gallagher recommends assessing competitive options inside NIHIP (MetLife/BCBS) against the open market before January 1, 2027. Vision will transition through NIHIP's VSP platform.
- Life and AD&D Savings: Basic Life/AD&D will transition to Voya via NIHIP, yielding immediate premium reductions. Voluntary Life insurance rates through NIHIP show a substantial drop across almost all age brackets, passing savings directly back to our employees.
- Enhancements: These tools are built into the cooperative. They are currently standalone cost items for the district.
  - Benefits Platform
    - Open Enrollment
    - ACA and COBRA administration
  - EAP Services
  - Wellness Screenings

**Recommendation:** The Health Insurance Committee recommends that the Board of Education approve Huntley Community School District 158's transition to the Northern Illinois Health Insurance Program (NIHIP).



# Huntley Community School District 158

650 Dr. John Burkey Drive (formerly Academic Drive)  
Algonquin, Illinois 60102  
(847) 659-6158 • huntley158.org

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: July 16, 2026

Subject: **Proposed FY 2027 Tentative Budget and Hearing**  
Board of Education Meeting, July 16, 2026  
Action Items

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## RECOMMENDATION

It is requested that the FY27 Tentative Budget Hearing take place on September 17th at 7:00 p.m. at 650 Dr. John Burkey Drive, Algonquin, Illinois in the Board Room. Therefore, the tentative budget shall be on display accordingly to 105ILCS 5/17-1 Annual Budget, conveniently available to public inspection for at least 30 days prior to final action thereon, starting on August 18th, available at the Reception Desk in the Administrative Building.

## Background and Requirements

Such budget shall be prepared in tentative form by some person or persons designated by the board, and in such tentative form shall be made conveniently available to public inspection for at least 30 days prior to final action thereon. At least 1 public hearing shall be held as to such budget prior to final action thereon. **Notice of availability for public inspection and of such public hearing shall be given by publication in a newspaper published in such district, at least 30 days prior to the time of such hearing.**

September 30<sup>th</sup> is the last day to adopt the annual budget (105 ILCS 5/17-1). Within 30 days of adoption, the annual budget must be filed with the county clerk (35 ILCS 200/18-50). If a school district has an Internet web site, the current annual budget must be posted on the web site.

## Notice of Public Hearing

Notice is hereby given by the Board of Education of Huntley Community School District 158, in the Counties of McHenry and Kane, State of Illinois, as per 105ILCS that tentative budget for said School District for the fiscal year beginning July 1, 2026, accordingly to 105ILCS 5/17-1 will be on file and conveniently available to public inspection at 650 Dr. John Burkey Drive, Algonquin, Illinois in this School District from and after 7:30 a.m. to 4:00 p.m., on the 18<sup>th</sup> day of August, 2026.

Notice is further hereby given that a public hearing on said budget will be held at 7:00 o'clock p.m., on the 17<sup>th</sup> day of September, 2026 at the Administrative Building – Board Room in this Huntley Community School District 158, 650 Dr. John Burkey Drive, Algonquin, Illinois.

Dated this July 16<sup>th</sup>, 2026  
Board of Education  
Huntley Community School District 158  
McHenry and Kane Counties, State of Illinois

Melissa Maiorino  
Secretary



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [huntley158.org](http://huntley158.org)

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: July 16, 2026

Subject: **Purchase Order Summary**  
Board of Education Meeting, July 16, 2026  
Action Items

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Attached is a list of purchase order requests since our last meeting, submitted for Board approval, totaling \$15,593,209.60.

## **RECOMMENDATION**

The Finance Committee recommends the Board of Education approve the Purchase Order Report at the July 16, 2026 Regular Board of Education meeting.

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                  | PO Number |                                           |  | Fiscal Year         | Amount    |
|---------------------------------------------|-----------|-------------------------------------------|--|---------------------|-----------|
| A Parts Warehouse                           |           |                                           |  |                     |           |
| 1550                                        | 507260082 |                                           |  | 2025-2026           | 163.80    |
|                                             | Quantity  | Unit Cost Account                         |  | Account Description | Amount    |
|                                             | 1.00      | 163.80000 40 E 2554 4100 00 500 000000    |  | FLEET SUPPLIES      | 163.80    |
| Total for A Parts Warehouse                 |           |                                           |  |                     | 163.80    |
| Accurate Translation Bureau                 |           |                                           |  |                     |           |
| 1544                                        | 509260079 |                                           |  | 2025-2026           | 1,025.70  |
|                                             | Quantity  | Unit Cost Account                         |  | Account Description | Amount    |
|                                             | 1.00      | 1,025.70000 10 E 1200 3100 92 509 460000  |  | IDEA GENERAL        | 1,025.70  |
| Total for Accurate Translation Bureau       |           |                                           |  |                     | 1,025.70  |
| Airgas USA LLC                              |           |                                           |  |                     | 408       |
| 1518                                        | 508260122 |                                           |  | 2025-2026           | 232.48    |
|                                             | Quantity  | Unit Cost Account                         |  | Account Description | Amount    |
|                                             | 1.00      | 87.33000 20 E 2542 4100 00 500 000000     |  | SUPPLIES B & G      | 87.33     |
|                                             | 1.00      | 96.00000 20 E 2542 4100 00 500 000000     |  | SUPPLIES B & G      | 96.00     |
|                                             | 1.00      | 23.75000 20 E 2542 4100 00 500 000000     |  | SUPPLIES B & G      | 23.75     |
|                                             | 1.00      | 25.40000 20 E 2542 4100 00 500 000000     |  | SUPPLIES B & G      | 25.40     |
| Total for Airgas USA LLC                    |           |                                           |  |                     | 232.48    |
| Associated Electrical Contractors           |           |                                           |  |                     |           |
| 1465                                        | 508260107 |                                           |  | 2025-2026           | 13,620.00 |
|                                             | Quantity  | Unit Cost Account                         |  | Account Description | Amount    |
|                                             | 1.00      | 13,620.00000 20 E 2542 3900 00 500 000000 |  | OTHER PURCHASED     | 13,620.00 |
| Total for Associated Electrical Contractors |           |                                           |  |                     | 13,620.00 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                       | PO Number       |                                          | Fiscal Year                | Amount          |
|--------------------------------------------------|-----------------|------------------------------------------|----------------------------|-----------------|
| <b>Camelot Therapeutic Schools LLC</b>           |                 |                                          |                            |                 |
| 1591                                             | 509260080       |                                          | 2025-2026                  | 3,417.45        |
|                                                  | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                                  | 5.00            | 252.35000 10 E 4220 6700 00 509 000000   | SP ED PRIVATE              | 1,261.75        |
|                                                  | 5.00            | 178.79000 10 E 4220 6700 00 509 000000   | SP ED PRIVATE              | 893.95          |
|                                                  | 5.00            | 252.35000 10 E 4220 6700 00 509 000000   | SP ED PRIVATE              | 1,261.75        |
| 1592                                             | 509260081       |                                          | 2025-2026                  | 2,155.70        |
|                                                  | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                                  | 5.00            | 178.79000 10 E 4220 6700 00 509 000000   | SP ED PRIVATE              | 893.95          |
|                                                  | 5.00            | 252.35000 10 E 4220 6700 00 509 000000   | SP ED PRIVATE              | 1,261.75        |
| <b>Total for Camelot Therapeutic Schools LLC</b> |                 |                                          |                            | <b>5,573.15</b> |
| <b>Colley Elevator Co</b>                        |                 |                                          |                            |                 |
|                                                  |                 |                                          |                            | 409             |
| 1468                                             | 508260108       |                                          | 2025-2026                  | 2,431.00        |
|                                                  | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                                  | 1.00            | 1,926.00000 20 E 2542 3900 00 500 000000 | OTHER PURCHASED            | 1,926.00        |
|                                                  | 1.00            | 505.00000 20 E 2542 3900 00 500 000000   | OTHER PURCHASED            | 505.00          |
| 1485                                             | 508260115       |                                          | 2025-2026                  | 256.00          |
|                                                  | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                                  | 1.00            | 256.00000 20 E 2542 3230 00 500 000000   | REPAIRS &                  | 256.00          |
| <b>Total for Colley Elevator Co</b>              |                 |                                          |                            | <b>2,687.00</b> |
| <b>Crystal Lake School District 47</b>           |                 |                                          |                            |                 |
| 1692                                             | 509260090       |                                          | 2025-2026                  | 375.00          |
|                                                  | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                                  | 1.00            | 375.00000 10 E 4120 3100 92 509 460000   | IDEA PAYMENTS TO           | 375.00          |
| <b>Total for Crystal Lake School District 47</b> |                 |                                          |                            | <b>375.00</b>   |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request           | PO Number       | Fiscal Year                              | Amount                     |
|----------------------|-----------------|------------------------------------------|----------------------------|
| Gordon Flesch Co Inc |                 |                                          |                            |
| 1610                 |                 | 2025-2026                                | 62.09                      |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> |
|                      | 1.00            | 62.09000 10 E 1120 4100 09 220 000000    | HOME EC MARLOWE            |
| 1680                 | 300260029       | 2025-2026                                | 284.78                     |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> |
|                      | 1.00            | 284.78000 10 E 1130 3230 00 300 000000   | REPAIRS HS                 |
| 1557                 | 504260012       | 2025-2026                                | 93.38                      |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> |
|                      | 1.00            | 93.38000 10 E 2900 3900 00 504 000000    | COPIER                     |
| 1558                 | 504260013       | 2025-2026                                | 97.03                      |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> |
|                      | 1.00            | 97.03000 10 E 2900 3900 00 504 000000    | COPIER                     |
| 1559                 | 504260014       | 2025-2026                                | 140.25                     |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> |
|                      | 1.00            | 140.25000 10 E 2900 3900 00 504 000000   | COPIER                     |
| 1560                 | 504260015       | 2025-2026                                | 634.78                     |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> |
|                      | 1.00            | 634.78000 10 E 2900 3900 00 504 000000   | COPIER                     |
| 1561                 | 504260016       | 2025-2026                                | 2,350.89                   |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> |
|                      | 1.00            | 2,350.89000 10 E 2900 3900 00 504 000000 | COPIER                     |
| 1562                 | 504260017       | 2025-2026                                | 1,419.00                   |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> |
|                      | 1.00            | 1,419.00000 10 E 2900 3900 00 504 000000 | COPIER                     |
| 1563                 | 504260018       | 2025-2026                                | 1,551.84                   |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> |
|                      | 1.00            | 1,551.84000 10 E 2900 3900 00 504 000000 | COPIER                     |
| 1564                 | 504260019       | 2025-2026                                | 972.37                     |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> |
|                      | 1.00            | 972.37000 10 E 2900 3900 00 504 000000   | COPIER                     |



## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                            | PO Number       |                                        | Fiscal Year                | Amount               |
|---------------------------------------|-----------------|----------------------------------------|----------------------------|----------------------|
| <b>Gordon Flesch Co Inc</b>           |                 |                                        |                            |                      |
| <b>Total for Gordon Flesch Co Inc</b> |                 |                                        |                            | <b>7,606.41</b>      |
| <b>Grainger</b>                       |                 |                                        |                            |                      |
| 1500                                  | 508260120       |                                        | 2025-2026                  | 556.02               |
|                                       | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>        |
|                                       | 1.00            | 556.02000 20 E 2542 4100 00 500 000000 | SUPPLIES B & G             | 556.02               |
| 1515                                  | 508260124       |                                        | 2025-2026                  | 22.06                |
|                                       | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>        |
|                                       | 1.00            | 11.03000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 11.03                |
|                                       | 1.00            | 11.03000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 11.03                |
| <b>Total for Grainger</b>             |                 |                                        |                            | <b>578.08</b><br>411 |
| <b>GW Berkheimer Co Inc</b>           |                 |                                        |                            |                      |
| 1681                                  | 502260034       |                                        | 2025-2026                  | 78.86                |
|                                       | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>        |
|                                       | 1.00            | 78.86000 10 E 2560 3230 00 140 000000  | CAFE REPAIRS               | 78.86                |
| 1473                                  | 508260112       |                                        | 2025-2026                  | 31.66                |
|                                       | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>        |
|                                       | 1.00            | 31.66000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 31.66                |
| <b>Total for GW Berkheimer Co Inc</b> |                 |                                        |                            | <b>110.52</b>        |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request           | PO Number       |                                          | Fiscal Year                | Amount        |
|----------------------|-----------------|------------------------------------------|----------------------------|---------------|
| Illco, Ico           |                 |                                          |                            |               |
| 1594                 | 502260026       |                                          | 2025-2026                  | 783.85        |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b> |
|                      | 1.00            | 799.42000 10 E 2560 3230 00 120 000000   | CAFE REPAIRS               | 799.42        |
|                      | 1.00            | -15.57000 10 E 2560 3230 00 120 000000   | CAFE REPAIRS               | -15.57        |
| 1595                 | 502260027       |                                          | 2025-2026                  | 7,584.31      |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b> |
|                      | 1.00            | 7,584.31000 10 E 2560 3230 00 120 000000 | CAFE REPAIRS               | 7,584.31      |
| 1597                 | 502260029       |                                          | 2025-2026                  | 324.99        |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b> |
|                      | 1.00            | 324.99000 10 E 2560 3230 00 150 000000   | CAFE REPAIRS               | 324.99        |
| 1599                 | 502260030       |                                          | 2025-2026                  | 624.75        |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b> |
|                      | 1.00            | 624.75000 10 E 2560 3230 00 300 000000   | CAFE REPAIRS HS            | 624.75        |
| 1600                 | 502260031       |                                          | 2025-2026                  | 283.30        |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b> |
|                      | 1.00            | 283.30000 10 E 2560 3230 00 300 000000   | CAFE REPAIRS HS            | 283.30        |
| 1601                 | 502260032       |                                          | 2025-2026                  | 275.23        |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b> |
|                      | 1.00            | 275.23000 10 E 2560 3230 00 210 000000   | CAFE REPAIRS               | 275.23        |
| 1593                 | 502260033       |                                          | 2025-2026                  | 394.20        |
|                      | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b> |
|                      | 1.00            | 394.20000 10 E 2560 3230 00 120 000000   | CAFE REPAIRS               | 394.20        |
| Total for Illco, Ico |                 |                                          |                            | 10,270.63     |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                      | PO Number       |                                        | Fiscal Year                | Amount        |
|-------------------------------------------------|-----------------|----------------------------------------|----------------------------|---------------|
| <b>Kona Ice of McHenry County LLC</b>           |                 |                                        |                            |               |
| 1510                                            | 509260073       |                                        | 2025-2026                  | 611.00        |
|                                                 | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b> |
|                                                 | 1.00            | 235.00000 10 E 1200 4100 00 509 000000 | SUPPLIES SP ED             | 235.00        |
|                                                 | 1.00            | 235.00000 10 E 1200 4100 00 509 000000 | SUPPLIES SP ED             | 235.00        |
|                                                 | 47.00           | 3.00000 10 E 1200 4100 00 509 000000   | SUPPLIES SP ED             | 141.00        |
| <b>Total for Kona Ice of McHenry County LLC</b> |                 |                                        |                            | <b>611.00</b> |
| <b>LRS   Garbage Collection</b>                 |                 |                                        |                            |               |
| 1565                                            | 508260126       |                                        | 2025-2026                  | 753.04        |
|                                                 | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b> |
|                                                 | 1.00            | 753.04000 20 E 2542 3210 00 500 000000 | SANITATION/EXTERMI         | 753.04        |
| <b>Total for LRS   Garbage Collection</b>       |                 |                                        |                            | <b>753.04</b> |
| <b>Lucky Locators Inc</b>                       |                 |                                        |                            |               |
| 1499                                            | 508260119       |                                        | 2025-2026                  | 285.00        |
|                                                 | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b> |
|                                                 | 1.00            | 240.00000 20 E 2542 3230 00 500 000000 | REPAIRS &                  | 240.00        |
|                                                 | 0.50            | 90.00000 20 E 2542 3230 00 500 000000  | REPAIRS &                  | 45.00         |
| <b>Total for Lucky Locators Inc</b>             |                 |                                        |                            | <b>285.00</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                           | PO Number       |                                        | Fiscal Year                | Amount           |
|--------------------------------------|-----------------|----------------------------------------|----------------------------|------------------|
| <b>Luebcke, Casey</b>                |                 |                                        |                            |                  |
| 1704                                 | 506260020       |                                        | 2025-2026                  | 990.00           |
|                                      | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>    |
|                                      | 1.00            | 990.00000 10 E 1101 3100 00 506 000000 | SUBSTITUTE                 | 990.00           |
| 1705                                 | 509260093       |                                        | 2025-2026                  | 30.00            |
|                                      | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>    |
|                                      | 1.00            | 30.00000 10 E 1200 4100 00 509 000000  | SUPPLIES SP ED             | 30.00            |
| <b>Total for Luebcke, Casey</b>      |                 |                                        |                            | <b>1,020.00</b>  |
| <b>McHenry Specialties</b>           |                 |                                        |                            |                  |
| 1456                                 | 300260027       |                                        | 2025-2026                  | 9.00             |
|                                      | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>    |
|                                      | 2.00            | 4.50000 10 E 1130 4100 00 300 000000   | INST SUPPLIES HS           | <del>41.40</del> |
| <b>Total for McHenry Specialties</b> |                 |                                        |                            | <b>9.00</b>      |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                    | PO Number       |                                        | Fiscal Year                | Amount        |
|-----------------------------------------------|-----------------|----------------------------------------|----------------------------|---------------|
| <b>McMaster Carr Supply Co</b>                |                 |                                        |                            |               |
| 1471                                          | 508260110       |                                        | 2025-2026                  | 138.04        |
|                                               | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b> |
|                                               | 3.00            | 42.26000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 126.78        |
|                                               | 1.00            | 11.26000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 11.26         |
| 1472                                          | 508260111       |                                        | 2025-2026                  | 198.35        |
|                                               | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b> |
|                                               | 1.00            | 184.84000 20 E 2542 4100 00 500 000000 | SUPPLIES B & G             | 184.84        |
|                                               | 1.00            | 13.51000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 13.51         |
| 1492                                          | 508260118       |                                        | 2025-2026                  | 263.22        |
|                                               | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b> |
|                                               | 3.00            | 42.26000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 126.78        |
|                                               | 3.00            | 41.12000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 123.36        |
|                                               | 1.00            | 13.08000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 13.08         |
| <b>Total for McMaster Carr Supply Co</b>      |                 |                                        |                            | <b>599.61</b> |
| <b>Neuro Educational Specialist</b>           |                 |                                        |                            |               |
| 1543                                          | 509260078       |                                        | 2025-2026                  | 400.00        |
|                                               | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b> |
|                                               | 2.00            | 200.00000 10 E 1200 4100 00 509 000000 | SUPPLIES SP ED             | 400.00        |
| <b>Total for Neuro Educational Specialist</b> |                 |                                        |                            | <b>400.00</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                               | PO Number       |                                           | Fiscal Year                | Amount           |
|------------------------------------------|-----------------|-------------------------------------------|----------------------------|------------------|
| <b>NeuroRestorative</b>                  |                 |                                           |                            |                  |
| 1746                                     | 509260095       |                                           | 2025-2026                  | 18,000.00        |
|                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                          | 1.00            | 18,000.00000 10 E 4120 6700 00 509 000000 | SP ED ROOM &               | 18,000.00        |
| 1747                                     | 509260096       |                                           | 2025-2026                  | 9,236.64         |
|                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                          | 1.00            | 9,236.64000 10 E 4220 6700 00 509 000000  | SP ED PRIVATE              | 9,236.64         |
| <b>Total for NeuroRestorative</b>        |                 |                                           |                            | <b>27,236.64</b> |
| <b>New Connections Academy</b>           |                 |                                           |                            |                  |
| 1686                                     | 509260087       |                                           | 2025-2026                  | 5,190.92         |
|                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                          | 1.00            | 5,190.92000 10 E 4220 6700 00 509 000000  | SP ED PRIVATE              | 5,190.92         |
| 1688                                     | 509260088       |                                           | 2025-2026                  | 5,190.92         |
|                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                          | 1.00            | 5,190.92000 10 E 4220 6700 00 509 000000  | SP ED PRIVATE              | 5,190.92         |
| 1690                                     | 509260089       |                                           | 2025-2026                  | 5,190.92         |
|                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                          | 1.00            | 5,190.92000 10 E 4220 6700 00 509 000000  | SP ED PRIVATE              | 5,190.92         |
| <b>Total for New Connections Academy</b> |                 |                                           |                            | <b>15,572.76</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                 | PO Number |                                           |  | Fiscal Year           | Amount    |
|--------------------------------------------|-----------|-------------------------------------------|--|-----------------------|-----------|
| Nolan Fire Pump Testing                    |           |                                           |  |                       |           |
| 1470                                       | 508260109 |                                           |  | 2025-2026             | 890.00    |
|                                            | Quantity  | Unit Cost Account                         |  | Account Description   | Amount    |
|                                            | 1.00      | 850.00000 20 E 2542 3900 00 500 000000    |  | OTHER PURCHASED       | 850.00    |
|                                            | 1.00      | 40.00000 20 E 2542 3900 00 500 000000     |  | OTHER PURCHASED       | 40.00     |
| 1484                                       | 508260114 |                                           |  | 2025-2026             | 1,665.00  |
|                                            | Quantity  | Unit Cost Account                         |  | Account Description   | Amount    |
|                                            | 1.00      | 1,665.00000 20 E 2542 3230 00 500 000000  |  | REPAIRS &             | 1,665.00  |
| Total for Nolan Fire Pump Testing          |           |                                           |  |                       | 2,555.00  |
| Northwestern Medicine Huntley              |           |                                           |  |                       |           |
| 1708                                       | 509260094 |                                           |  | 2025-2026             | 700.00    |
|                                            | Quantity  | Unit Cost Account                         |  | Account Description   | Amount    |
|                                            | 1.00      | 700.00000 10 E 1200 3100 66 509 000000    |  | STEP PURCHASED        | 700.00    |
| Total for Northwestern Medicine Huntley    |           |                                           |  |                       | 700.00    |
| Northwestern Memorial HealthCare           |           |                                           |  |                       |           |
| 1496                                       | 310260002 |                                           |  | 2025-2026             | 15,240.00 |
|                                            | Quantity  | Unit Cost Account                         |  | Account Description   | Amount    |
|                                            | 1.00      | 15,240.00000 10 E 1500 2200 00 500 000000 |  | Athletic Trainer Fees | 15,240.00 |
| Total for Northwestern Memorial HealthCare |           |                                           |  |                       | 15,240.00 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                  | PO Number |                                          |  | Fiscal Year         | Amount   |
|---------------------------------------------|-----------|------------------------------------------|--|---------------------|----------|
| Parkland Preparatory Academy Inc            |           |                                          |  |                     |          |
| 1678                                        | 509260085 |                                          |  | 2025-2026           | 5,568.00 |
|                                             | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                             | 1.00      | 5,568.00000 10 E 4220 6700 00 509 000000 |  | SP ED PRIVATE       | 5,568.00 |
| 1679                                        | 509260086 |                                          |  | 2025-2026           | 4,121.88 |
|                                             | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                             | 1.00      | 4,121.88000 10 E 4220 6700 00 509 000000 |  | SP ED PRIVATE       | 4,121.88 |
| Total for Parkland Preparatory Academy Inc  |           |                                          |  |                     | 9,689.88 |
| Pioneer Center for Human Services           |           |                                          |  |                     |          |
| 1605                                        | 509260082 |                                          |  | 2025-2026           | 205.00   |
|                                             | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                             | 10.25     | 20.00000 10 E 1200 3100 66 509 000000    |  | STEP PURCHASED      | 205.00   |
| Total for Pioneer Center for Human Services |           |                                          |  |                     | 205.00   |
| Positive Behavior Supports Corp             |           |                                          |  |                     |          |
| 1540                                        | 506260015 |                                          |  | 2025-2026           | 2,735.00 |
|                                             | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                             | 1.00      | 2,735.00000 10 E 1101 3100 00 506 000000 |  | SUBSTITUTE          | 2,735.00 |
| Total for Positive Behavior Supports Corp   |           |                                          |  |                     | 2,735.00 |
| Primo Brands                                |           |                                          |  |                     |          |
| 1581                                        | 300260028 |                                          |  | 2025-2026           | 241.13   |
|                                             | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                             | 1.00      | 241.13000 10 E 2213 4150 00 300 000000   |  | HHS STAFF DEVEL     | 241.13   |
| Total for Primo Brands                      |           |                                          |  |                     | 241.13   |



## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                | PO Number       |                                          | Fiscal Year                | Amount          |
|-------------------------------------------|-----------------|------------------------------------------|----------------------------|-----------------|
| <b>ProCare Therapy</b>                    |                 |                                          |                            |                 |
| 1541                                      | 506260016       |                                          | 2025-2026                  | 1,528.75        |
|                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                           | 2.00            | 95.00000 10 E 1101 3100 00 506 000000    | SUBSTITUTE                 | 190.00          |
|                                           | 15.75           | 85.00000 10 E 1101 3100 00 506 000000    | SUBSTITUTE                 | 1,338.75        |
| 1542                                      | 506260017       |                                          | 2025-2026                  | 3,437.60        |
|                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                           | 20.08           | 95.00000 10 E 1101 3100 00 506 000000    | SUBSTITUTE                 | 1,907.60        |
|                                           | 18.00           | 85.00000 10 E 1101 3100 00 506 000000    | SUBSTITUTE                 | 1,530.00        |
| 1707                                      | 506260022       |                                          | 2025-2026                  | 4,940.00        |
|                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                           | 1.00            | 4,940.00000 10 E 1101 3100 00 506 000000 | SUBSTITUTE                 | 4,940.00        |
| <b>Total for ProCare Therapy</b>          |                 |                                          |                            | <b>9,906.35</b> |
|                                           |                 |                                          |                            | 419             |
| <b>RelayHub LLC</b>                       |                 |                                          |                            |                 |
| 1607                                      | 509260083       |                                          | 2025-2026                  | 2,415.86        |
|                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                           | 48,317.28       | 0.05000 10 E 2520 3100 00 501 000000     | PROF & TECH FISCAL         | 2,415.86        |
| <b>Total for RelayHub LLC</b>             |                 |                                          |                            | <b>2,415.86</b> |
| <b>Safety Kleen Systems Inc</b>           |                 |                                          |                            |                 |
| 1775                                      | 507260084       |                                          | 2025-2026                  | 3,104.67        |
|                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                           | 1.00            | 3,104.67000 40 E 2554 4100 00 500 000000 | FLEET SUPPLIES             | 3,104.67        |
| <b>Total for Safety Kleen Systems Inc</b> |                 |                                          |                            | <b>3,104.67</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                              | PO Number       |                                        | Fiscal Year                | Amount                 |
|-----------------------------------------|-----------------|----------------------------------------|----------------------------|------------------------|
| <b>Service Sanitation Inc</b>           |                 |                                        |                            |                        |
| 1553                                    | 305260011       |                                        | 2025-2026                  | 761.29                 |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>          |
|                                         | 1.00            | 761.29000 10 E 1500 3200 00 305 000000 | HHS ATHLETICS              | 761.29                 |
| <b>Total for Service Sanitation Inc</b> |                 |                                        |                            | <b>761.29</b>          |
| <b>Sherwin Williams Co</b>              |                 |                                        |                            |                        |
| 1745                                    | 120260010       |                                        | 2025-2026                  | 59.70                  |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>          |
|                                         | 1.00            | 59.70000 10 E 1110 4100 00 120 000000  | INST SUPPLIES              | 59.70                  |
| 1458                                    | 508260106       |                                        | 2025-2026                  | 47.16                  |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>          |
|                                         | 1.00            | 47.16000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | <del>47.06</del> 47.16 |
| 1491                                    | 508260117       |                                        | 2025-2026                  | 61.94                  |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>          |
|                                         | 1.00            | 61.94000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 61.94                  |
| 1514                                    | 508260123       |                                        | 2025-2026                  | 149.25                 |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>          |
|                                         | 1.00            | 149.25000 20 E 2542 4100 00 500 000000 | SUPPLIES B & G             | 149.25                 |
| <b>Total for Sherwin Williams Co</b>    |                 |                                        |                            | <b>318.05</b>          |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                  | PO Number       |                                          | Fiscal Year                | Amount           |
|---------------------------------------------|-----------------|------------------------------------------|----------------------------|------------------|
| <b>Soliant Health Inc</b>                   |                 |                                          |                            |                  |
| 1545                                        | 506260018       |                                          | 2025-2026                  | 1,710.00         |
|                                             | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>    |
|                                             | 18.00           | 95.00000 10 E 1101 3100 00 506 000000    | SUBSTITUTE                 | 1,710.00         |
| 1602                                        | 506260019       |                                          | 2025-2026                  | 1,710.00         |
|                                             | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>    |
|                                             | 18.00           | 95.00000 10 E 1101 3100 00 506 000000    | SUBSTITUTE                 | 1,710.00         |
| 1706                                        | 506260021       |                                          | 2025-2026                  | 1,900.00         |
|                                             | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>    |
|                                             | 1.00            | 1,900.00000 10 E 1101 3100 00 506 000000 | SUBSTITUTE                 | 1,900.00         |
| <b>Total for Soliant Health Inc</b>         |                 |                                          |                            | <b>5,320.00</b>  |
| <b>Special Education Services</b>           |                 |                                          |                            |                  |
|                                             |                 |                                          |                            | 421              |
| 1537                                        | 509260075       |                                          | 2025-2026                  | 6,720.75         |
|                                             | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>    |
|                                             | 9.00            | 149.35000 10 E 4220 6700 00 509 000000   | SP ED PRIVATE              | 1,344.15         |
|                                             | 9.00            | 149.35000 10 E 4220 6700 00 509 000000   | SP ED PRIVATE              | 1,344.15         |
|                                             | 9.00            | 149.35000 10 E 4220 6700 00 509 000000   | SP ED PRIVATE              | 1,344.15         |
|                                             | 9.00            | 149.35000 10 E 4220 6700 00 509 000000   | SP ED PRIVATE              | 1,344.15         |
|                                             | 9.00            | 149.35000 10 E 4220 6700 00 509 000000   | SP ED PRIVATE              | 1,344.15         |
| 1539                                        | 509260077       |                                          | 2025-2026                  | 2,448.45         |
|                                             | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>    |
|                                             | 9.00            | 272.05000 10 E 4220 6700 00 509 000000   | SP ED PRIVATE              | 2,448.45         |
| 1676                                        | 509260084       |                                          | 2025-2026                  | 6,270.75         |
|                                             | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>    |
|                                             | 1.00            | 6,270.75000 10 E 4220 6700 00 509 000000 | SP ED PRIVATE              | 6,270.75         |
| <b>Total for Special Education Services</b> |                 |                                          |                            | <b>15,439.95</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                              | PO Number |                                          |  | Fiscal Year         | Amount   |
|-----------------------------------------|-----------|------------------------------------------|--|---------------------|----------|
| Special Education Systems Inc           |           |                                          |  |                     |          |
| 1538                                    | 509260076 |                                          |  | 2025-2026           | 706.14   |
|                                         | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                         | 9.00      | 78.46000 10 E 4220 6700 00 509 000000    |  | SP ED PRIVATE       | 706.14   |
| Total for Special Education Systems Inc |           |                                          |  |                     | 706.14   |
| Trane                                   |           |                                          |  |                     |          |
| 1486                                    | 508260116 |                                          |  | 2025-2026           | 7,852.96 |
|                                         | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                         | 6.00      | 237.01000 20 E 2542 4100 00 500 000000   |  | SUPPLIES B & G      | 1,422.06 |
|                                         | 6.00      | 665.27000 20 E 2542 4100 00 500 000000   |  | SUPPLIES B & G      | 3,991.62 |
|                                         | 6.00      | 81.56000 20 E 2542 4100 00 500 000000    |  | SUPPLIES B & G      | 489.36   |
|                                         | 18.00     | 10.19000 20 E 2542 4100 00 500 000000    |  | SUPPLIES B & G      | 1,832.22 |
|                                         | 6.00      | 231.90000 20 E 2542 4100 00 500 000000   |  | SUPPLIES B & G      | 1,391.40 |
|                                         | 6.00      | 57.85000 20 E 2542 4100 00 500 000000    |  | SUPPLIES B & G      | 347.10   |
|                                         | 1.00      | 28.00000 20 E 2542 4100 00 500 000000    |  | SUPPLIES B & G      | 28.00    |
| Total for Trane                         |           |                                          |  |                     | 7,852.96 |
| VILLAGE OF ALGONQUIN                    |           |                                          |  |                     |          |
| 1791                                    | 503260031 |                                          |  | 2025-2026           | 9,004.97 |
|                                         | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                         | 1.00      | 9,004.97000 20 E 2546 3100 00 300 000000 |  | RESOURCE OFFICER    | 9,004.97 |
| Total for VILLAGE OF ALGONQUIN          |           |                                          |  |                     | 9,004.97 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                          | PO Number       |                                          | Fiscal Year                | Amount          |
|-------------------------------------|-----------------|------------------------------------------|----------------------------|-----------------|
| <b>Village of Huntley</b>           |                 |                                          |                            |                 |
| 1792                                | 503260032       |                                          | 2025-2026                  | 7,313.89        |
|                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                     | 1.00            | 7,313.89000 20 E 2546 3100 00 300 000000 | RESOURCE OFFICER           | 7,313.89        |
| 1793                                | 503260033       |                                          | 2025-2026                  | 375.00          |
|                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                     | 1.00            | 375.00000 20 E 2546 3100 00 300 000000   | RESOURCE OFFICER           | 375.00          |
| 1794                                | 503260034       |                                          | 2025-2026                  | 562.50          |
|                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                     | 1.00            | 562.50000 20 E 2546 3100 00 300 000000   | RESOURCE OFFICER           | 562.50          |
| 1795                                | 503260035       |                                          | 2025-2026                  | 525.00          |
|                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                     | 1.00            | 525.00000 20 E 2546 3100 00 300 000000   | RESOURCE OFFICER           | 525.00          |
| 1796                                | 503260036       |                                          | 2025-2026                  | 562.50          |
|                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                     | 1.00            | 562.50000 20 E 2546 3100 00 300 000000   | RESOURCE OFFICER           | 562.50          |
| <b>Total for Village of Huntley</b> |                 |                                          |                            | <b>9,338.89</b> |
| <b>Visions LLC</b>                  |                 |                                          |                            |                 |
| 1693                                | 509260091       |                                          | 2025-2026                  | 150.00          |
|                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                     | 1.00            | 150.00000 10 E 2130 3100 92 509 460000   | IDEA HEALTH                | 150.00          |
| 1694                                | 509260092       |                                          | 2025-2026                  | 250.00          |
|                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                     | 1.00            | 250.00000 10 E 2130 3100 92 509 460000   | IDEA HEALTH                | 250.00          |
| <b>Total for Visions LLC</b>        |                 |                                          |                            | <b>400.00</b>   |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                         | PO Number | Fiscal Year                               |                     | Amount     |
|------------------------------------|-----------|-------------------------------------------|---------------------|------------|
| VLS Milwaukee LLC                  |           |                                           |                     |            |
| 1609                               | 508260127 | 2025-2026                                 |                     | 11,384.00  |
|                                    | Quantity  | Unit Cost Account                         | Account Description | Amount     |
|                                    | 1.00      | 11,384.00000 20 E 2542 3230 00 500 000000 | REPAIRS &           | 11,384.00  |
| Total for VLS Milwaukee LLC        |           |                                           |                     | 11,384.00  |
| Wilson Language Training           |           |                                           |                     |            |
| 1511                               | 509260074 | 2025-2026                                 |                     | 1,466.64   |
|                                    | Quantity  | Unit Cost Account                         | Account Description | Amount     |
|                                    | 1.00      | 679.00000 10 E 1200 4100 92 509 460000    | IDEA INSTRUCTIONAL  | 679.00     |
|                                    | 1.00      | 679.00000 10 E 1200 4100 92 509 460000    | IDEA INSTRUCTIONAL  | 679.00     |
|                                    | 1.00      | 108.64000 10 E 1200 4100 92 509 460000    | IDEA INSTRUCTIONAL  | 108.64     |
| Total for Wilson Language Training |           |                                           |                     | 1,466.64   |
| Purchase Order Grand Total:        |           |                                           | 197,453.51          | 197,515.60 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

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### Fund Totals

|                                    |                   |
|------------------------------------|-------------------|
| 10 - EDUCATIONAL FUND              | 135,066.09        |
| 20 - OPERATIONS & MAINTENANCE FUND | 59,181.04         |
| 40 - TRANSPORTATION FUND           | 3,268.47          |
|                                    | <b>197,515.60</b> |

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## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                    | PO Number |                                            |  | Fiscal Year         | Amount     |
|-----------------------------------------------|-----------|--------------------------------------------|--|---------------------|------------|
| Accountable Healthcare Staffing Inc           |           |                                            |  |                     |            |
| 1631                                          | 506270003 |                                            |  | 2026-2027           | 144,000.00 |
|                                               | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                               | 1.00      | 144,000.00000 10 E 1101 3100 00 506 000000 |  | SUBSTITUTE          | 144,000.00 |
| Total for Accountable Healthcare Staffing Inc |           |                                            |  |                     | 144,000.00 |
|                                               |           |                                            |  |                     |            |
| Advantage Mechanical Inc                      |           |                                            |  |                     |            |
| 1657                                          | 508270041 |                                            |  | 2026-2027           | 97,461.24  |
|                                               | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                               | 1.00      | 36,000.00000 20 E 2542 3230 00 500 000000  |  | REPAIRS &           | 36,000.00  |
|                                               | 1.00      | 61,461.24000 20 E 2542 3900 00 500 000000  |  | OTHER PURCHASED     | 61,461.24  |
| Total for Advantage Mechanical Inc            |           |                                            |  |                     | 97,461.24  |
|                                               |           |                                            |  |                     |            |
| Advent Health Glen Oaks                       |           |                                            |  |                     |            |
| 1636                                          | 509270006 |                                            |  | 2026-2027           | 264,000.00 |
|                                               | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                               | 1.00      | 264,000.00000 10 E 4220 6700 00 509 000000 |  | SP ED PRIVATE       | 264,000.00 |
| Total for Advent Health Glen Oaks             |           |                                            |  |                     | 264,000.00 |
|                                               |           |                                            |  |                     |            |
| Aequor Healthcare Services                    |           |                                            |  |                     |            |
| 1632                                          | 506270004 |                                            |  | 2026-2027           | 144,000.00 |
|                                               | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                               | 1.00      | 144,000.00000 10 E 1101 3100 00 506 000000 |  | SUBSTITUTE          | 144,000.00 |
| Total for Aequor Healthcare Services          |           |                                            |  |                     | 144,000.00 |



## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                             | PO Number |                                            |  | Fiscal Year         | Amount     |
|----------------------------------------|-----------|--------------------------------------------|--|---------------------|------------|
| Aetna Life Insurance Company           |           |                                            |  |                     |            |
| 1736                                   | 506270007 |                                            |  | 2026-2027           | 960,000.00 |
|                                        | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                        | 1.00      | 960,000.00000 10 E 1100 2200 00 500 000000 |  | REGULAR PROGRAMS    | 960,000.00 |
| Total for Aetna Life Insurance Company |           |                                            |  |                     | 960,000.00 |
| AFLAC Group                            |           |                                            |  |                     |            |
| 1735                                   | 506270006 |                                            |  | 2026-2027           | 66,000.00  |
|                                        | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                        | 1.00      | 66,000.00000 10 E 2310 2200 00 500 000000  |  | SUPPORT SERV-GEN    | 66,000.00  |
| Total for AFLAC Group                  |           |                                            |  |                     | 66,000.00  |
| AHW LLC - Hampshire                    |           |                                            |  |                     | 427        |
| 1767                                   | 508270064 |                                            |  | 2026-2027           | 11,131.88  |
|                                        | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                        | 1.00      | 11,131.88000 20 E 2543 4100 00 500 000000  |  | GROUNDS SUPPLIES    | 11,131.88  |
| Total for AHW LLC - Hampshire          |           |                                            |  |                     | 11,131.88  |
| Airgas USA LLC                         |           |                                            |  |                     |            |
| 1658                                   | 508270042 |                                            |  | 2026-2027           | 6,000.00   |
|                                        | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                        | 1.00      | 6,000.00000 20 E 2542 4100 00 500 000000   |  | SUPPLIES B & G      | 6,000.00   |
| Total for Airgas USA LLC               |           |                                            |  |                     | 6,000.00   |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                      | PO Number |                                            |  | Fiscal Year         | Amount     |
|-------------------------------------------------|-----------|--------------------------------------------|--|---------------------|------------|
| Airwall Installation Recovery Service           |           |                                            |  |                     |            |
| 1536                                            | 508270019 |                                            |  | 2026-2027           | 5,850.00   |
|                                                 | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                                 | 1.00      | 5,850.00000 20 E 2542 3230 00 500 000000   |  | REPAIRS &           | 5,850.00   |
| Total for Airwall Installation Recovery Service |           |                                            |  |                     | 5,850.00   |
| Albourn Translation Services                    |           |                                            |  |                     |            |
| 1626                                            | 505270025 |                                            |  | 2026-2027           | 475.60     |
|                                                 | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                                 | 1.00      | 475.60000 10 E 1800 3900 82 505 000000     |  | TBE/TPI INSTR PUR   | 475.60     |
| Total for Albourn Translation Services          |           |                                            |  |                     | 475.60     |
| Alexander Leigh Center for Autism               |           |                                            |  |                     | 428        |
| 1634                                            | 509270005 |                                            |  | 2026-2027           | 126,000.00 |
|                                                 | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                                 | 1.00      | 126,000.00000 10 E 4220 6700 00 509 000000 |  | SP ED PRIVATE       | 126,000.00 |
| Total for Alexander Leigh Center for Autism     |           |                                            |  |                     | 126,000.00 |
| Alliant                                         |           |                                            |  |                     |            |
| 1740                                            | 506270011 |                                            |  | 2026-2027           | 70,800.00  |
|                                                 | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                                 | 1.00      | 70,800.00000 10 E 1100 2200 00 500 000000  |  | REGULAR PROGRAMS    | 70,800.00  |
| Total for Alliant                               |           |                                            |  |                     | 70,800.00  |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                         | PO Number | Fiscal Year                                |                     | Amount     |
|------------------------------------|-----------|--------------------------------------------|---------------------|------------|
| Alpha Baking Company Inc           |           |                                            |                     |            |
| 1727                               | 502270002 | 2026-2027                                  |                     | 91,200.00  |
|                                    | Quantity  | Unit Cost Account                          | Account Description | Amount     |
|                                    | 1.00      | 7,200.00000 10 E 2560 4150 00 100 000000   | CAFE FOOD LEGGEE    | 7,200.00   |
|                                    | 1.00      | 6,600.00000 10 E 2560 4150 00 110 000000   | CAFE FOOD CHESAK    | 6,600.00   |
|                                    | 1.00      | 9,000.00000 10 E 2560 4150 00 120 000000   | CAFE FOOD MARTIN    | 9,000.00   |
|                                    | 1.00      | 6,600.00000 10 E 2560 4150 00 140 000000   | CAFE FOOD           | 6,600.00   |
|                                    | 1.00      | 6,600.00000 10 E 2560 4150 00 150 000000   | CAFE FOOD CONLEY    | 6,600.00   |
|                                    | 1.00      | 9,000.00000 10 E 2560 4150 00 210 000000   | CAFE FOOD           | 9,000.00   |
|                                    | 1.00      | 10,200.00000 10 E 2560 4150 00 220 000000  | CAFE FOOD           | 10,200.00  |
|                                    | 1.00      | 36,000.00000 10 E 2560 4150 00 300 000000  | CAFE FOOD HS        | 36,000.00  |
| Total for Alpha Baking Company Inc |           |                                            |                     | 91,200.00  |
| AmeriGas                           |           |                                            |                     | 429        |
| 1714                               | 507270001 | 2026-2027                                  |                     | 300,000.00 |
|                                    | Quantity  | Unit Cost Account                          | Account Description | Amount     |
|                                    | 1.00      | 300,000.00000 40 E 2552 4610 00 500 000000 | PROPANE             | 300,000.00 |
| Total for AmeriGas                 |           |                                            |                     | 300,000.00 |
| Ampersand Therapy LLC              |           |                                            |                     |            |
| 1633                               | 506270005 | 2026-2027                                  |                     | 162,000.00 |
|                                    | Quantity  | Unit Cost Account                          | Account Description | Amount     |
|                                    | 1.00      | 162,000.00000 10 E 1101 3100 00 506 000000 | SUBSTITUTE          | 162,000.00 |
| Total for Ampersand Therapy LLC    |           |                                            |                     | 162,000.00 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                         | PO Number       |                                           | Fiscal Year                | Amount           |
|----------------------------------------------------|-----------------|-------------------------------------------|----------------------------|------------------|
| <b>Ancora Publishing</b>                           |                 |                                           |                            |                  |
| 1464                                               | 505270014       |                                           | 2026-2027                  | 5,363.86         |
|                                                    | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                    | 1.00            | 5,363.86000 10 E 1100 4100 56 500 000000  | RTI MATERIALS PK-5         | 5,363.86         |
| <b>Total for Ancora Publishing</b>                 |                 |                                           |                            | <b>5,363.86</b>  |
| <b>Anderson Lock Co Inc</b>                        |                 |                                           |                            |                  |
| 1659                                               | 508270043       |                                           | 2026-2027                  | 12,000.00        |
|                                                    | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                    | 1.00            | 12,000.00000 20 E 2542 4100 00 500 000000 | SUPPLIES B & G             | 12,000.00        |
| <b>Total for Anderson Lock Co Inc</b>              |                 |                                           |                            | <b>12,000.00</b> |
| <b>Associated Electrical Contractors</b>           |                 |                                           |                            | 430              |
| 1660                                               | 508270044       |                                           | 2026-2027                  | 12,000.00        |
|                                                    | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                    | 1.00            | 12,000.00000 20 E 2542 3230 00 500 000000 | REPAIRS &                  | 12,000.00        |
| <b>Total for Associated Electrical Contractors</b> |                 |                                           |                            | <b>12,000.00</b> |
| <b>AT&amp;T</b>                                    |                 |                                           |                            |                  |
| 1721                                               | 504270025       |                                           | 2026-2027                  | 40,200.00        |
|                                                    | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                    | 1.00            | 37,200.00000 20 E 2540 3400 00 500 000000 | TELEPHONE -                | 37,200.00        |
|                                                    | 1.00            | 3,000.00000 20 E 2540 3400 00 500 000000  | TELEPHONE -                | 3,000.00         |
| <b>Total for AT&amp;T</b>                          |                 |                                           |                            | <b>40,200.00</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                              | PO Number       |                                            | Fiscal Year                | Amount              |
|-----------------------------------------|-----------------|--------------------------------------------|----------------------------|---------------------|
| <b>Benefitfocus.com Inc</b>             |                 |                                            |                            |                     |
| 1737                                    | 506270008       |                                            | 2026-2027                  | 30,000.00           |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>       |
|                                         | 1.00            | 30,000.00000 10 E 2310 2200 00 500 000000  | SUPPORT SERV-GEN           | 30,000.00           |
| <b>Total for Benefitfocus.com Inc</b>   |                 |                                            |                            | <b>30,000.00</b>    |
| <b>Blick Art Materials</b>              |                 |                                            |                            |                     |
| 1620                                    | 300270017       |                                            | 2026-2027                  | 7,088.75            |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>       |
|                                         | 1.00            | 7,088.75000 10 E 1130 4100 02 300 000000   | ART SUPPLIES HS            | 7,088.75            |
| <b>Total for Blick Art Materials</b>    |                 |                                            |                            | <b>7,088.75</b>     |
|                                         |                 |                                            |                            | 431                 |
| <b>Blu Petroleum</b>                    |                 |                                            |                            |                     |
| 1715                                    | 507270002       |                                            | 2026-2027                  | 528,000.00          |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>       |
|                                         | 1.00            | 480,000.00000 40 E 2552 4640 00 500 000000 | DIESEL/GASOLINE            | 480,000.00          |
|                                         | 1.00            | 48,000.00000 40 E 2552 4640 00 500 000000  | DIESEL/GASOLINE            | 48,000.00           |
| <b>Total for Blu Petroleum</b>          |                 |                                            |                            | <b>528,000.00</b>   |
| <b>Blue Cross Blue Shield</b>           |                 |                                            |                            |                     |
| 1623                                    | 501270003       |                                            | 2026-2027                  | 1,053,999.29        |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>       |
|                                         | 1.00            | 1,053,999. 10 E 1100 2200 00 500 000000    | REGULAR PROGRAMS           | 1,053,999.29        |
| <b>Total for Blue Cross Blue Shield</b> |                 |                                            |                            | <b>1,053,999.29</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                              | PO Number       |                                           | Fiscal Year                | Amount           |
|-----------------------------------------|-----------------|-------------------------------------------|----------------------------|------------------|
| <b>Bornquist Inc</b>                    |                 |                                           |                            |                  |
| 1587                                    | 508270028       |                                           | 2026-2027                  | 77.00            |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                         | 2.00            | 18.00000 20 E 2542 4100 00 500 000000     | SUPPLIES B & G             | 36.00            |
|                                         | 2.00            | 20.50000 20 E 2542 4100 00 500 000000     | SUPPLIES B & G             | 41.00            |
| <b>Total for Bornquist Inc</b>          |                 |                                           |                            | <b>77.00</b>     |
| <b>Brucker Company</b>                  |                 |                                           |                            |                  |
| 1621                                    | 508270033       |                                           | 2026-2027                  | 3,795.00         |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                         | 1.00            | 3,795.00000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 3,795.00         |
| 1661                                    | 508270045       |                                           | 2026-2027                  | 7,200.00         |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                         | 1.00            | 7,200.00000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 7,200.00         |
| <b>Total for Brucker Company</b>        |                 |                                           |                            | <b>10,995.00</b> |
| <b>BryMax Enterprises Inc</b>           |                 |                                           |                            |                  |
| 1728                                    | 502270003       |                                           | 2026-2027                  | 73,200.00        |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                         | 1.00            | 21,600.00000 10 E 2560 4150 00 210 000000 | CAFE FOOD                  | 21,600.00        |
|                                         | 1.00            | 30,000.00000 10 E 2560 4150 00 220 000000 | CAFE FOOD                  | 30,000.00        |
|                                         | 1.00            | 21,600.00000 10 E 2560 4150 00 300 000000 | CAFE FOOD HS               | 21,600.00        |
| <b>Total for BryMax Enterprises Inc</b> |                 |                                           |                            | <b>73,200.00</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                       | PO Number       |                                            | Fiscal Year                | Amount            |
|--------------------------------------------------|-----------------|--------------------------------------------|----------------------------|-------------------|
| <b>BSN Sports</b>                                |                 |                                            |                            |                   |
| 1685                                             | 305270004       |                                            | 2026-2027                  | 2,559.80          |
|                                                  | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                  | 1.00            | 2,559.80000 10 E 1500 4100 00 305 000000   | TRAINING/ATHLETIC          | 2,559.80          |
| <b>Total for BSN Sports</b>                      |                 |                                            |                            | <b>2,559.80</b>   |
| <b>Camelot Therapeutic Schools LLC</b>           |                 |                                            |                            |                   |
| 1637                                             | 509270007       |                                            | 2026-2027                  | 240,000.00        |
|                                                  | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                  | 1.00            | 240,000.00000 10 E 4220 6700 00 509 000000 | SP ED PRIVATE              | 240,000.00        |
| <b>Total for Camelot Therapeutic Schools LLC</b> |                 |                                            |                            | <b>240,000.00</b> |
|                                                  |                 |                                            |                            | 433               |
| <b>Cassandra Strings</b>                         |                 |                                            |                            |                   |
| 1575                                             | 300270013       |                                            | 2026-2027                  | 6,400.00          |
|                                                  | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                  | 4.00            | 1,600.00000 10 E 1130 4100 12 300 000000   | MUSIC SUPPLIES HS          | 6,400.00          |
| <b>Total for Cassandra Strings</b>               |                 |                                            |                            | <b>6,400.00</b>   |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                          | PO Number       |                                           | Fiscal Year                | Amount           |
|-------------------------------------|-----------------|-------------------------------------------|----------------------------|------------------|
| <b>CDW Government Inc</b>           |                 |                                           |                            |                  |
| 1479                                | 503270002       |                                           | 2026-2027                  | 11,817.00        |
|                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                     | 1.00            | 11,817.00000 10 E 2546 3230 00 500 000000 | SECURITY OFFICER           | 11,817.00        |
| 1461                                | 504270017       |                                           | 2026-2027                  | 11,817.00        |
|                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                     | 1.00            | 11,817.00000 10 E 2660 4900 00 504 000000 | INVENTORIALBE              | 11,817.00        |
| 1459                                | 504270018       |                                           | 2026-2027                  | 9,947.04         |
|                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                     | 1.00            | 9,947.04000 10 E 2660 3190 61 504 000000  | SOFTWARE                   | 9,947.04         |
| 1556                                | 504270019       |                                           | 2026-2027                  | 5,800.00         |
|                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                     | 1.00            | 5,800.00000 10 E 2660 3190 61 504 000000  | SOFTWARE                   | 5,800.00         |
| 1695                                | 504270021       |                                           | 2026-2027                  | 2,325.00         |
|                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                     | 1.00            | 2,325.00000 10 E 2660 4700 00 504 000000  | SOFTWARE                   | 2,325.00         |
| <b>Total for CDW Government Inc</b> |                 |                                           |                            | <b>41,706.04</b> |
| <b>Cengage Learning</b>             |                 |                                           |                            |                  |
| 1533                                | 505270017       |                                           | 2026-2027                  | 7,755.00         |
|                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                     | 1.00            | 7,755.00000 10 E 1100 4230 00 505 000000  | NEW ADOPTION 6-12          | 7,755.00         |
| <b>Total for Cengage Learning</b>   |                 |                                           |                            | <b>7,755.00</b>  |



## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                        | PO Number       |                                          | Fiscal Year                | Amount          |
|---------------------------------------------------|-----------------|------------------------------------------|----------------------------|-----------------|
| <b>Chief Architect Inc.</b>                       |                 |                                          |                            |                 |
| 1579                                              | 505270023       |                                          | 2026-2027                  | 1,485.00        |
|                                                   | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                                   | 33.00           | 45.00000 10 E 2212 3100 00 505 000000    | CURRICULUM GEN PUR         | 1,485.00        |
| <b>Total for Chief Architect Inc.</b>             |                 |                                          |                            | <b>1,485.00</b> |
| <b>Classic Glass and Glazing</b>                  |                 |                                          |                            |                 |
| 1527                                              | 508270015       |                                          | 2026-2027                  | 840.00          |
|                                                   | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                                   | 1.00            | 840.00000 20 E 2542 3230 00 500 000000   | REPAIRS &                  | 840.00          |
| <b>Total for Classic Glass and Glazing</b>        |                 |                                          |                            | <b>840.00</b>   |
|                                                   |                 |                                          |                            | 435             |
| <b>Colley Elevator Co</b>                         |                 |                                          |                            |                 |
| 1770                                              | 508270065       |                                          | 2026-2027                  | 768.00          |
|                                                   | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                                   | 3.00            | 256.00000 20 E 2542 3230 00 500 000000   | REPAIRS &                  | 768.00          |
| <b>Total for Colley Elevator Co</b>               |                 |                                          |                            | <b>768.00</b>   |
| <b>Collins Backflow Specialists Inc</b>           |                 |                                          |                            |                 |
| 1530                                              | 508270017       |                                          | 2026-2027                  | 1,840.15        |
|                                                   | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                                   | 1.00            | 1,840.15000 20 E 2542 3230 00 500 000000 | REPAIRS &                  | 1,840.15        |
| 1611                                              | 508270031       |                                          | 2026-2027                  | 2,736.39        |
|                                                   | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>   |
|                                                   | 1.00            | 2,736.39000 20 E 2542 3230 00 500 000000 | REPAIRS &                  | 2,736.39        |
| <b>Total for Collins Backflow Specialists Inc</b> |                 |                                          |                            | <b>4,576.54</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                               | PO Number       |                                           | Fiscal Year                | Amount           |
|----------------------------------------------------------|-----------------|-------------------------------------------|----------------------------|------------------|
| <b>Comcast</b>                                           |                 |                                           |                            |                  |
| 1722                                                     | 504270026       |                                           | 2026-2027                  | 3,780.00         |
|                                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                          | 1.00            | 3,780.00000 20 E 2540 3400 00 500 000000  | TELEPHONE -                | 3,780.00         |
| <b>Total for Comcast</b>                                 |                 |                                           |                            | <b>3,780.00</b>  |
| <b>Comcast Business</b>                                  |                 |                                           |                            |                  |
| 1723                                                     | 504270027       |                                           | 2026-2027                  | 3,780.00         |
|                                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                          | 1.00            | 3,780.00000 20 E 2540 3400 00 500 000000  | TELEPHONE -                | 3,780.00         |
| <b>Total for Comcast Business</b>                        |                 |                                           |                            | <b>3,780.00</b>  |
| <b>Cove School</b>                                       |                 |                                           |                            | 436              |
| 1638                                                     | 509270008       |                                           | 2026-2027                  | 84,000.00        |
|                                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                          | 1.00            | 84,000.00000 10 E 4220 6700 00 509 000000 | SP ED PRIVATE              | 84,000.00        |
| <b>Total for Cove School</b>                             |                 |                                           |                            | <b>84,000.00</b> |
| <b>CPI (Crisis Prevention Institute, Inc.)</b>           |                 |                                           |                            |                  |
| 1577                                                     | 509270004       |                                           | 2026-2027                  | 29,876.75        |
|                                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                          | 325.00          | 50.39000 10 E 2210 3140 92 509 460000     | IDEA IMPR OF INSTR-        | 16,376.75        |
|                                                          | 1.00            | 12,500.00000 10 E 2210 3140 92 509 460000 | IDEA IMPR OF INSTR-        | 12,500.00        |
|                                                          | 1.00            | 1,000.00000 10 E 2210 3140 92 509 460000  | IDEA IMPR OF INSTR-        | 1,000.00         |
| <b>Total for CPI (Crisis Prevention Institute, Inc.)</b> |                 |                                           |                            | <b>29,876.75</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                           | PO Number       |                                           | Fiscal Year                | Amount           |
|--------------------------------------|-----------------|-------------------------------------------|----------------------------|------------------|
| <b>CT Veach Inc</b>                  |                 |                                           |                            |                  |
| 1571                                 | 508270022       |                                           | 2026-2027                  | 7,875.00         |
|                                      | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                      | 1.00            | 7,875.00000 20 E 2543 3230 00 500 000000  | REPAIRS-GROUNDS            | 7,875.00         |
| 1572                                 | 508270023       |                                           | 2026-2027                  | 1,100.00         |
|                                      | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                      | 1.00            | 690.00000 20 E 2543 3230 00 500 000000    | REPAIRS-GROUNDS            | 690.00           |
|                                      | 1.00            | 410.00000 20 E 2543 3230 00 500 000000    | REPAIRS-GROUNDS            | 410.00           |
| 1698                                 | 508270059       |                                           | 2026-2027                  | 43,450.00        |
|                                      | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                      | 1.00            | 43,450.00000 20 E 2543 3230 00 500 000000 | REPAIRS-GROUNDS            | 43,450.00        |
| <b>Total for CT Veach Inc</b>        |                 |                                           |                            | <b>52,425.00</b> |
| <b>Design Science Inc</b>            |                 |                                           |                            | 437              |
| 1567                                 | 505270018       |                                           | 2026-2027                  | 1,032.35         |
|                                      | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                      | 1.00            | 1,032.35000 10 E 2212 3100 00 505 000000  | CURRICULUM GEN PUR         | 1,032.35         |
| <b>Total for Design Science Inc</b>  |                 |                                           |                            | <b>1,032.35</b>  |
| <b>Discovery Education</b>           |                 |                                           |                            |                  |
| 1568                                 | 505270020       |                                           | 2026-2027                  | 4,575.00         |
|                                      | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                      | 1.00            | 4,575.00000 10 E 2212 3100 00 505 000000  | CURRICULUM GEN PUR         | 4,575.00         |
| <b>Total for Discovery Education</b> |                 |                                           |                            | <b>4,575.00</b>  |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                    | PO Number |                                            |  | Fiscal Year         | Amount     |
|-----------------------------------------------|-----------|--------------------------------------------|--|---------------------|------------|
| Easterseals                                   |           |                                            |  |                     |            |
| 1639                                          | 509270009 |                                            |  | 2026-2027           | 732,000.00 |
|                                               | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                               | 1.00      | 132,000.00000 10 E 2210 3140 92 509 460000 |  | IDEA IMPR OF INSTR- | 132,000.00 |
|                                               | 1.00      | 600,000.00000 10 E 4220 6700 00 509 000000 |  | SP ED PRIVATE       | 600,000.00 |
| Total for Easterseals                         |           |                                            |  |                     | 732,000.00 |
| Eds Testing Station and Automotive            |           |                                            |  |                     |            |
| 1763                                          | 507270018 |                                            |  | 2026-2027           | 1,430.00   |
|                                               | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                               | 1.00      | 1,430.00000 40 E 2550 3230 00 500 000000   |  | REPAIRS AND         | 1,430.00   |
| Total for Eds Testing Station and Automotive  |           |                                            |  |                     | 1,430.00   |
| Engler Callaway Baasten & Sraga LLC           |           |                                            |  |                     |            |
| 1624                                          |           |                                            |  | 2026-2027           | 7,666.50   |
|                                               | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                               | 1.00      | 7,666.50000 10 E 2310 3180 00 510 000000   |  | LEGAL BOARD         | 7,666.50   |
| Total for Engler Callaway Baasten & Sraga LLC |           |                                            |  |                     | 7,666.50   |
| Enterprise FM Trust                           |           |                                            |  |                     |            |
| 1711                                          | 300270018 |                                            |  | 2026-2027           | 12,000.00  |
|                                               | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                               | 1.00      | 12,000.00000 10 E 1700 5400 21 300 000000  |  | DRIVER EDUCATION    | 12,000.00  |
| Total for Enterprise FM Trust                 |           |                                            |  |                     | 12,000.00  |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                  | PO Number |                                           |  | Fiscal Year         | Amount    |
|---------------------------------------------|-----------|-------------------------------------------|--|---------------------|-----------|
| Everway LLC                                 |           |                                           |  |                     |           |
| 1535                                        | 509270002 |                                           |  | 2026-2027           | 57,712.72 |
|                                             | Quantity  | Unit Cost Account                         |  | Account Description | Amount    |
|                                             | 5.00      | 514.99000 10 E 1200 3100 92 509 460000    |  | IDEA GENERAL        | 2,574.95  |
|                                             | 27.00     | 1,794.56000 10 E 1200 3100 92 509 460000  |  | IDEA GENERAL        | 48,453.12 |
|                                             | 35.00     | 190.99000 10 E 1200 3100 92 509 460000    |  | IDEA GENERAL        | 6,684.65  |
| Total for Everway LLC                       |           |                                           |  |                     | 57,712.72 |
| Facilities Management Express LLC           |           |                                           |  |                     |           |
| 1677                                        | 508270040 |                                           |  | 2026-2027           | 21,585.56 |
|                                             | Quantity  | Unit Cost Account                         |  | Account Description | Amount    |
|                                             | 1.00      | 21,585.56000 20 E 2542 3900 00 500 000000 |  | OTHER PURCHASED     | 21,585.56 |
| Total for Facilities Management Express LLC |           |                                           |  |                     | 21,585.56 |
| Fastsigns Crystal Lake                      |           |                                           |  |                     |           |
| 1477                                        | 300270009 |                                           |  | 2026-2027           | 4,440.00  |
|                                             | Quantity  | Unit Cost Account                         |  | Account Description | Amount    |
|                                             | 1.00      | 4,440.00000 10 E 1130 3230 00 300 000000  |  | REPAIRS HS          | 4,440.00  |
| 1585                                        | 508270026 |                                           |  | 2026-2027           | 434.44    |
|                                             | Quantity  | Unit Cost Account                         |  | Account Description | Amount    |
|                                             | 4.00      | 108.61000 20 E 2542 4100 00 500 000000    |  | SUPPLIES B & G      | 434.44    |
| Total for Fastsigns Crystal Lake            |           |                                           |  |                     | 4,874.44  |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                              | PO Number       |                                           | Fiscal Year                | Amount           |
|-----------------------------------------|-----------------|-------------------------------------------|----------------------------|------------------|
| <b>FleetSoft LLC</b>                    |                 |                                           |                            |                  |
| 1752                                    | 507270008       |                                           | 2026-2027                  | 1,792.80         |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                         | 1.00            | 1,792.80000 40 E 2550 3100 00 500 000000  | PROF & TECH                | 1,792.80         |
| <b>Total for FleetSoft LLC</b>          |                 |                                           |                            | <b>1,792.80</b>  |
| <b>Fox Valley Fire Safety</b>           |                 |                                           |                            |                  |
| 1662                                    | 508270046       |                                           | 2026-2027                  | 21,612.00        |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                         | 1.00            | 12,000.00000 20 E 2542 3230 00 500 000000 | REPAIRS &                  | 12,000.00        |
|                                         | 1.00            | 9,612.00000 20 E 2542 3900 00 500 000000  | OTHER PURCHASED            | 9,612.00         |
| 1787                                    | 508270068       |                                           | 2026-2027                  | 6,761.00         |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                         | 1.00            | 6,066.00000 20 E 2542 3230 00 500 000000  | REPAIRS &                  | 6,066.00         |
|                                         | 1.00            | 695.00000 20 E 2542 3230 00 500 000000    | REPAIRS &                  | 695.00           |
| <b>Total for Fox Valley Fire Safety</b> |                 |                                           |                            | <b>28,373.00</b> |
| <b>GFC Leasing WI</b>                   |                 |                                           |                            |                  |
| 1720                                    | 504270024       |                                           | 2026-2027                  | 97,200.00        |
|                                         | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                         | 1.00            | 97,200.00000 10 E 2900 3250 00 504 000000 | COPIER LEASES              | 97,200.00        |
| <b>Total for GFC Leasing WI</b>         |                 |                                           |                            | <b>97,200.00</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                            | PO Number |                                          |  | Fiscal Year         | Amount   |
|---------------------------------------|-----------|------------------------------------------|--|---------------------|----------|
| Gipper Media Inc                      |           |                                          |  |                     |          |
| 1684                                  | 305270003 |                                          |  | 2026-2027           | 1,500.00 |
|                                       | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                       | 1.00      | 1,500.00000 10 E 1500 6400 00 305 000000 |  | SPORTS DUES & FEES  | 1,500.00 |
| Total for Gipper Media Inc            |           |                                          |  |                     | 1,500.00 |
| Global Water Technology Inc           |           |                                          |  |                     |          |
| 1528                                  | 508270016 |                                          |  | 2026-2027           | 990.77   |
|                                       | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                       | 1.00      | 990.77000 20 E 2542 3900 00 500 000000   |  | OTHER PURCHASED     | 990.77   |
| Total for Global Water Technology Inc |           |                                          |  |                     | 990.77   |
| Gordon Flesch Co Inc                  |           |                                          |  |                     | 441      |
| 1712                                  | 300270019 |                                          |  | 2026-2027           | 9,300.00 |
|                                       | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                       | 1.00      | 9,300.00000 10 E 1130 3230 00 300 000000 |  | REPAIRS HS          | 9,300.00 |
| Total for Gordon Flesch Co Inc        |           |                                          |  |                     | 9,300.00 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                           | PO Number                                       | Fiscal Year                | Amount              |
|--------------------------------------|-------------------------------------------------|----------------------------|---------------------|
| <b>Gordon Food Service</b>           |                                                 |                            |                     |
| 1713                                 | 300270020                                       | 2026-2027                  | 21,000.00           |
|                                      | <b>Quantity Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>       |
|                                      | 1.00 21,000.00000 10 E 1400 4100 09 300 000000  | FAMILY CONSUMER            | 21,000.00           |
| 1729                                 | 502270004                                       | 2026-2027                  | 155,400.00          |
|                                      | <b>Quantity Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>       |
|                                      | 1.00 13,200.00000 10 E 2560 4100 00 100 000000  | CAFE SUPPLIES              | 13,200.00           |
|                                      | 1.00 10,200.00000 10 E 2560 4100 00 110 000000  | CAFE SUPPLIES              | 10,200.00           |
|                                      | 1.00 13,200.00000 10 E 2560 4100 00 120 000000  | CAFE SUPPLIES              | 13,200.00           |
|                                      | 1.00 9,600.00000 10 E 2560 4100 00 140 000000   | CAFE SUPPLIES              | 9,600.00            |
|                                      | 1.00 10,200.00000 10 E 2560 4100 00 150 000000  | CAFE SUPPLIES              | 10,200.00           |
|                                      | 1.00 18,000.00000 10 E 2560 4100 00 210 000000  | CAFE SUPPLIES              | 18,000.00           |
|                                      | 1.00 21,000.00000 10 E 2560 4100 00 220 000000  | CAFE SUPPLIES              | 21,000.00           |
|                                      | 1.00 60,000.00000 10 E 2560 4100 00 300 000000  | CAFE SUPPLIES HS           | 60,000.00           |
| 1730                                 | 502270005                                       | 2026-2027                  | 1,554,000.00        |
|                                      | <b>Quantity Unit Cost Account</b>               | <b>Account Description</b> | <b>Amount</b>       |
|                                      | 1.00 126,000.00000 10 E 2560 4150 00 100 000000 | CAFE FOOD LEGGEE           | 126,000.00          |
|                                      | 1.00 96,000.00000 10 E 2560 4150 00 110 000000  | CAFE FOOD CHESAK           | 96,000.00           |
|                                      | 1.00 126,000.00000 10 E 2560 4150 00 120 000000 | CAFE FOOD MARTIN           | 126,000.00          |
|                                      | 1.00 90,000.00000 10 E 2560 4150 00 140 000000  | CAFE FOOD                  | 90,000.00           |
|                                      | 1.00 96,000.00000 10 E 2560 4150 00 150 000000  | CAFE FOOD CONLEY           | 96,000.00           |
|                                      | 1.00 240,000.00000 10 E 2560 4150 00 210 000000 | CAFE FOOD                  | 240,000.00          |
|                                      | 1.00 240,000.00000 10 E 2560 4150 00 220 000000 | CAFE FOOD                  | 240,000.00          |
|                                      | 1.00 540,000.00000 10 E 2560 4150 00 300 000000 | CAFE FOOD HS               | 540,000.00          |
| <b>Total for Gordon Food Service</b> |                                                 |                            | <b>1,730,400.00</b> |



## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                            | PO Number       |                                           | Fiscal Year                | Amount              |
|---------------------------------------|-----------------|-------------------------------------------|----------------------------|---------------------|
| <b>Grainger</b>                       |                 |                                           |                            |                     |
| 1588                                  | 508270029       |                                           | 2026-2027                  | 125.95              |
|                                       | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>       |
|                                       | 1.00            | 125.95000 20 E 2542 4100 00 500 000000    | SUPPLIES B & G             | 125.95              |
| 1603                                  | 508270030       |                                           | 2026-2027                  | 13.91               |
|                                       | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>       |
|                                       | 3.00            | 2.39000 20 E 2542 4100 00 500 000000      | SUPPLIES B & G             | 7.17                |
|                                       | 1.00            | 6.74000 20 E 2542 4100 00 500 000000      | SUPPLIES B & G             | 6.74                |
| <b>Total for Grainger</b>             |                 |                                           |                            | <b>139.86</b>       |
| <b>GSF USA Inc</b>                    |                 |                                           |                            |                     |
| 1663                                  | 508270058       |                                           | 2026-2027                  | 2,568,539.40        |
|                                       | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>       |
|                                       | 1.00            | 2,479,853. 20 E 2542 3100 00 500 000000   | CUSTODIAL                  | 2,479,853.64        |
|                                       | 1.00            | 16,200.00000 20 E 2542 3190 00 500 000000 | CONTRACTUAL CUST.          | 16,200.00           |
|                                       | 1.00            | 26,400.00000 20 E 2542 3200 00 500 000000 | CONTRACTUAL                | 26,400.00           |
|                                       | 1.00            | 46,085.76000 40 E 2550 3210 00 500 000000 | BUS SANITATION             | 46,085.76           |
| <b>Total for GSF USA Inc</b>          |                 |                                           |                            | <b>2,568,539.40</b> |
| <b>Hatching Results Inc</b>           |                 |                                           |                            |                     |
| 1469                                  | 511270001       |                                           | 2026-2027                  | 41,238.00           |
|                                       | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>       |
|                                       | 1.00            | 41,238.00000 10 E 2212 3140 83 500 490000 | TITLE II PROF              | 41,238.00           |
| <b>Total for Hatching Results Inc</b> |                 |                                           |                            | <b>41,238.00</b>    |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                           | PO Number | Fiscal Year                               |                     | Amount    |
|--------------------------------------|-----------|-------------------------------------------|---------------------|-----------|
| Hershey Creamery Company             |           |                                           |                     |           |
| 1731                                 | 502270006 | 2026-2027                                 |                     | 54,000.00 |
|                                      | Quantity  | Unit Cost Account                         | Account Description | Amount    |
|                                      | 1.00      | 18,000.00000 10 E 2560 4150 00 210 000000 | CAFE FOOD           | 18,000.00 |
|                                      | 1.00      | 18,000.00000 10 E 2560 4150 00 220 000000 | CAFE FOOD           | 18,000.00 |
|                                      | 1.00      | 18,000.00000 10 E 2560 4150 00 300 000000 | CAFE FOOD HS        | 18,000.00 |
| Total for Hershey Creamery Company   |           |                                           |                     | 54,000.00 |
| Home Depot Credit Services           |           |                                           |                     |           |
| 1664                                 | 508270047 | 2026-2027                                 |                     | 18,000.00 |
|                                      | Quantity  | Unit Cost Account                         | Account Description | Amount    |
|                                      | 1.00      | 18,000.00000 20 E 2542 4100 00 500 000000 | SUPPLIES B & G      | 18,000.00 |
| Total for Home Depot Credit Services |           |                                           |                     | 18,000.00 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                             | PO Number       |                                          | Fiscal Year                | Amount           |
|----------------------------------------|-----------------|------------------------------------------|----------------------------|------------------|
| <b>HR Stewart Inc</b>                  |                 |                                          |                            |                  |
| 1523                                   | 508270013       |                                          | 2026-2027                  | 7,050.91         |
|                                        | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>    |
|                                        | 1.00            | 7,050.91000 20 E 2542 3230 00 500 000000 | REPAIRS &                  | 7,050.91         |
| 1524                                   | 508270014       |                                          | 2026-2027                  | 7,050.91         |
|                                        | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>    |
|                                        | 1.00            | 5,120.00000 20 E 2542 3230 00 500 000000 | REPAIRS &                  | 5,120.00         |
|                                        | 1.00            | 1,930.91000 20 E 2542 3230 00 500 000000 | REPAIRS &                  | 1,930.91         |
| 1687                                   | 508270039       |                                          | 2026-2027                  | 1,238.00         |
|                                        | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>    |
|                                        | 1.00            | 710.50000 20 E 2542 3230 00 500 000000   | REPAIRS &                  | 710.50           |
|                                        | 1.00            | 50.00000 20 E 2542 3230 00 500 000000    | REPAIRS &                  | 50.00            |
|                                        | 1.00            | 75.00000 20 E 2542 3230 00 500 000000    | REPAIRS &                  | 75.00            |
|                                        | 1.00            | 402.50000 20 E 2542 3230 00 500 000000   | REPAIRS &                  | 402.50           |
| <b>Total for HR Stewart Inc</b>        |                 |                                          |                            | <b>15,339.82</b> |
| <b>Huntley Park District</b>           |                 |                                          |                            |                  |
| 1643                                   | 509270010       |                                          | 2026-2027                  | 9,600.00         |
|                                        | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>    |
|                                        | 1.00            | 9,600.00000 10 E 1200 3100 66 509 000000 | STEP PURCHASED             | 9,600.00         |
| <b>Total for Huntley Park District</b> |                 |                                          |                            | <b>9,600.00</b>  |
| <b>IDville</b>                         |                 |                                          |                            |                  |
| 1457                                   | 300270008       |                                          | 2026-2027                  | 7,424.93         |
|                                        | <b>Quantity</b> | <b>Unit Cost Account</b>                 | <b>Account Description</b> | <b>Amount</b>    |
|                                        | 1.00            | 7,424.93000 10 E 2410 4100 00 300 000000 | OFFICE SUPPLIES HS         | 7,424.93         |
| <b>Total for IDville</b>               |                 |                                          |                            | <b>7,424.93</b>  |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                | PO Number |              |                              | Fiscal Year         | Amount    |
|-------------------------------------------|-----------|--------------|------------------------------|---------------------|-----------|
| Interactive Health Technologies           |           |              |                              |                     |           |
| 1532                                      | 505270016 |              |                              | 2026-2027           | 450.00    |
|                                           | Quantity  | Unit Cost    | Account                      | Account Description | Amount    |
|                                           | 3.00      | 150.00000    | 10 E 2212 3100 00 505 000000 | CURRICLUM GEN PUR   | 450.00    |
| Total for Interactive Health Technologies |           |              |                              |                     | 450.00    |
| Interstate Battery Center                 |           |              |                              |                     |           |
| 1584                                      | 508270025 |              |                              | 2026-2027           | 763.80    |
|                                           | Quantity  | Unit Cost    | Account                      | Account Description | Amount    |
|                                           | 1.00      | 171.30000    | 20 E 2542 4100 00 500 000000 | SUPPLIES B & G      | 171.30    |
|                                           | 3.00      | 197.50000    | 20 E 2542 4100 00 500 000000 | SUPPLIES B & G      | 592.50    |
| 1665                                      | 508270048 |              |                              | 2026-2027           | 2,400.00  |
|                                           | Quantity  | Unit Cost    | Account                      | Account Description | Amount    |
|                                           | 1.00      | 2,400.00000  | 20 E 2542 4100 00 500 000000 | SUPPLIES B & G      | 2,400.00  |
| Total for Interstate Battery Center       |           |              |                              |                     | 3,163.80  |
| IXL Learning Inc                          |           |              |                              |                     |           |
| 1466                                      | 505270011 |              |                              | 2026-2027           | 46,220.00 |
|                                           | Quantity  | Unit Cost    | Account                      | Account Description | Amount    |
|                                           | 1.00      | 46,220.00000 | 10 E 2212 3100 00 505 000000 | CURRICLUM GEN PUR   | 46,220.00 |
| 1576                                      | 509270003 |              |                              | 2026-2027           | 18,395.00 |
|                                           | Quantity  | Unit Cost    | Account                      | Account Description | Amount    |
|                                           | 400.00    | 39.75000     | 10 E 1200 3100 92 509 460000 | IDEA GENERAL        | 15,900.00 |
|                                           | 1.00      | 2,495.00000  | 10 E 1200 3100 92 509 460000 | IDEA GENERAL        | 2,495.00  |
| Total for IXL Learning Inc                |           |              |                              |                     | 64,615.00 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                         | PO Number |          |                                          | Fiscal Year         | Amount          |
|----------------------------------------------------|-----------|----------|------------------------------------------|---------------------|-----------------|
| Johnson Controls Building Solutions, LLC           |           |          |                                          |                     |                 |
| 1529                                               | 508270012 |          |                                          | 2026-2027           | 8,298.00        |
|                                                    |           | Quantity | Unit Cost Account                        | Account Description | Amount          |
|                                                    |           | 1.00     | 8,298.00000 20 E 2542 3230 00 500 000000 | REPAIRS &           | 8,298.00        |
| Total for Johnson Controls Building Solutions, LLC |           |          |                                          |                     | 8,298.00        |
| Landmark Contractors Inc                           |           |          |                                          |                     |                 |
| 1629                                               | 508270035 |          |                                          | 2026-2027           | 6,120.00        |
|                                                    |           | Quantity | Unit Cost Account                        | Account Description | Amount          |
|                                                    |           | 10.00    | 205.00000 20 E 2542 3230 00 500 000000   | REPAIRS &           | 2,050.00        |
|                                                    |           | 100.00   | 40.70000 20 E 2542 3230 00 500 000000    | REPAIRS &           | 4,070.00        |
| Total for Landmark Contractors Inc                 |           |          |                                          |                     | 6,120.00<br>447 |
| LionHeart Critical Power Specialists               |           |          |                                          |                     |                 |
| 1641                                               | 508270036 |          |                                          | 2026-2027           | 441.00          |
|                                                    |           | Quantity | Unit Cost Account                        | Account Description | Amount          |
|                                                    |           | 1.00     | 376.00000 20 E 2542 3230 00 500 000000   | REPAIRS &           | 376.00          |
|                                                    |           | 1.00     | 65.00000 20 E 2542 3230 00 500 000000    | REPAIRS &           | 65.00           |
| Total for LionHeart Critical Power Specialists     |           |          |                                          |                     | 441.00          |
| Lockncharge Technologies LLC                       |           |          |                                          |                     |                 |
| 1734                                               | 300270021 |          |                                          | 2026-2027           | 535.50          |
|                                                    |           | Quantity | Unit Cost Account                        | Account Description | Amount          |
|                                                    |           | 1.00     | 535.50000 10 E 1130 3100 00 300 000000   | GENERAL PUR SVCS    | 535.50          |
| Total for Lockncharge Technologies LLC             |           |          |                                          |                     | 535.50          |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                         | PO Number |               |                              | Fiscal Year         | Amount     |
|------------------------------------|-----------|---------------|------------------------------|---------------------|------------|
| Lowes Pro Supply                   |           |               |                              |                     |            |
| 1667                               | 508270050 |               |                              | 2026-2027           | 12,000.00  |
|                                    | Quantity  | Unit Cost     | Account                      | Account Description | Amount     |
|                                    | 1.00      | 12,000.00000  | 20 E 2542 4100 00 500 000000 | SUPPLIES B & G      | 12,000.00  |
| Total for Lowes Pro Supply         |           |               |                              |                     | 12,000.00  |
| LRS   Garbage Collection           |           |               |                              |                     |            |
| 1666                               | 508270049 |               |                              | 2026-2027           | 55,889.40  |
|                                    | Quantity  | Unit Cost     | Account                      | Account Description | Amount     |
|                                    | 1.00      | 55,889.40000  | 20 E 2542 3210 00 500 000000 | SANITATION/EXTERMI  | 55,889.40  |
| Total for LRS   Garbage Collection |           |               |                              |                     | 55,889.40  |
| LUDA                               |           |               |                              |                     | 448        |
| 1622                               |           |               |                              | 2026-2027           | 6,000.00   |
|                                    | Quantity  | Unit Cost     | Account                      | Account Description | Amount     |
|                                    | 1.00      | 6,000.00000   | 10 E 2321 6400 00 510 000000 | DUES & FEES SUPT    | 6,000.00   |
| Total for LUDA                     |           |               |                              |                     | 6,000.00   |
| Marklund Children`s Home           |           |               |                              |                     |            |
| 1644                               | 509270011 |               |                              | 2026-2027           | 336,000.00 |
|                                    | Quantity  | Unit Cost     | Account                      | Account Description | Amount     |
|                                    | 1.00      | 336,000.00000 | 10 E 4220 6700 00 509 000000 | SP ED PRIVATE       | 336,000.00 |
| Total for Marklund Children`s Home |           |               |                              |                     | 336,000.00 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                        | PO Number |              |                              | Fiscal Year         | Amount    |
|-----------------------------------|-----------|--------------|------------------------------|---------------------|-----------|
| Master Teacher Inc, The           |           |              |                              |                     |           |
| 1741                              | 506270012 |              |                              | 2026-2027           | 12,000.00 |
|                                   | Quantity  | Unit Cost    | Account                      | Account Description | Amount    |
|                                   | 1.00      | 12,000.00000 | 10 E 2642 4110 00 506 000000 | HR EMPLOYEE         | 12,000.00 |
| Total for Master Teacher Inc, The |           |              |                              |                     | 12,000.00 |
| McMaster Carr Supply Co           |           |              |                              |                     |           |
| 1668                              | 508270051 |              |                              | 2026-2027           | 6,000.00  |
|                                   | Quantity  | Unit Cost    | Account                      | Account Description | Amount    |
|                                   | 1.00      | 6,000.00000  | 20 E 2542 4100 00 500 000000 | SUPPLIES B & G      | 6,000.00  |
| Total for McMaster Carr Supply Co |           |              |                              |                     | 6,000.00  |
|                                   |           |              |                              |                     | 449       |
| Medco Supply Company              |           |              |                              |                     |           |
| 1517                              | 300270010 |              |                              | 2026-2027           | 4,625.36  |
|                                   | Quantity  | Unit Cost    | Account                      | Account Description | Amount    |
|                                   | 1.00      | 4,625.36000  | 10 E 1130 4100 33 300 000000 | ACADEMIES           | 4,625.36  |
| Total for Medco Supply Company    |           |              |                              |                     | 4,625.36  |
| Menards Inc                       |           |              |                              |                     |           |
| 1670                              | 508270052 |              |                              | 2026-2027           | 12,000.00 |
|                                   | Quantity  | Unit Cost    | Account                      | Account Description | Amount    |
|                                   | 1.00      | 12,000.00000 | 20 E 2542 4100 00 500 000000 | SUPPLIES B & G      | 12,000.00 |
| Total for Menards Inc             |           |              |                              |                     | 12,000.00 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                               | PO Number |                                            |  | Fiscal Year         | Amount     |
|------------------------------------------|-----------|--------------------------------------------|--|---------------------|------------|
| Metlife                                  |           |                                            |  |                     |            |
| 1738                                     | 506270009 |                                            |  | 2026-2027           | 300,000.00 |
|                                          | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                          | 1.00      | 300,000.00000 10 E 2310 2200 00 500 000000 |  | SUPPORT SERV-GEN    | 300,000.00 |
| Total for Metlife                        |           |                                            |  |                     | 300,000.00 |
| Midwest Lighting Inc                     |           |                                            |  |                     |            |
| 1772                                     | 508270066 |                                            |  | 2026-2027           | 2,100.00   |
|                                          | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                          | 1.00      | 2,100.00000 20 E 2542 4100 00 500 000000   |  | SUPPLIES B & G      | 2,100.00   |
| Total for Midwest Lighting Inc           |           |                                            |  |                     | 2,100.00   |
| Midwest Transit Equip Kankakee           |           |                                            |  |                     | 450        |
| 1750                                     | 507270006 |                                            |  | 2026-2027           | 343.26     |
|                                          | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                          | 1.00      | 343.26000 40 E 2554 4100 00 500 000000     |  | FLEET SUPPLIES      | 343.26     |
| Total for Midwest Transit Equip Kankakee |           |                                            |  |                     | 343.26     |
| Miller Hall & Triggs LLC                 |           |                                            |  |                     |            |
| 1709                                     | 510270002 |                                            |  | 2026-2027           | 48,000.00  |
|                                          | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                          | 1.00      | 48,000.00000 10 E 2310 3180 00 510 000000  |  | LEGAL BOARD         | 48,000.00  |
| Total for Miller Hall & Triggs LLC       |           |                                            |  |                     | 48,000.00  |



## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                   | PO Number       |                                           | Fiscal Year                | Amount           |
|----------------------------------------------|-----------------|-------------------------------------------|----------------------------|------------------|
| <b>MPS Macmillan Holdings LLC</b>            |                 |                                           |                            |                  |
| 1598                                         | 300270014       |                                           | 2026-2027                  | 4,855.52         |
|                                              | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                              | 1.00            | 3,044.58000 10 E 1130 4200 00 300 000000  | HS CURRICULUM              | 3,044.58         |
|                                              | 1.00            | 1,810.94000 10 E 1130 4200 00 300 000000  | HS CURRICULUM              | 1,810.94         |
| 1566                                         | 505270019       |                                           | 2026-2027                  | 856.15           |
|                                              | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                              | 1.00            | 856.15000 10 E 1100 4230 00 505 000000    | NEW ADOPTION 6-12          | 856.15           |
| <b>Total for MPS Macmillan Holdings LLC</b>  |                 |                                           |                            | <b>5,711.67</b>  |
| <b>Music Theatre International</b>           |                 |                                           |                            |                  |
| 1689                                         | 310270001       |                                           | 2026-2027                  | 2,075.00         |
|                                              | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                              | 1.00            | 2,075.00000 10 E 1531 3190 00 310 000000  | THEATER ROYALTIES          | 2,075.00         |
| <b>Total for Music Theatre International</b> |                 |                                           |                            | <b>2,075.00</b>  |
| <b>Neuco</b>                                 |                 |                                           |                            |                  |
| 1671                                         | 508270053       |                                           | 2026-2027                  | 12,000.00        |
|                                              | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                              | 1.00            | 12,000.00000 20 E 2542 4100 00 500 000000 | SUPPLIES B & G             | 12,000.00        |
| <b>Total for Neuco</b>                       |                 |                                           |                            | <b>12,000.00</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                           | PO Number |                                            |  | Fiscal Year         | Amount     |
|--------------------------------------|-----------|--------------------------------------------|--|---------------------|------------|
| NeuroRestorative                     |           |                                            |  |                     |            |
| 1650                                 | 509270016 |                                            |  | 2026-2027           | 361,200.00 |
|                                      | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                      | 1.00      | 223,200.00000 10 E 4120 6700 00 509 000000 |  | SP ED ROOM &        | 223,200.00 |
|                                      | 1.00      | 138,000.00000 10 E 4220 6700 00 509 000000 |  | SP ED PRIVATE       | 138,000.00 |
| Total for NeuroRestorative           |           |                                            |  |                     | 361,200.00 |
| New Connections Academy              |           |                                            |  |                     |            |
| 1646                                 | 509270012 |                                            |  | 2026-2027           | 276,000.00 |
|                                      | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                      | 1.00      | 276,000.00000 10 E 4220 6700 00 509 000000 |  | SP ED PRIVATE       | 276,000.00 |
| Total for New Connections Academy    |           |                                            |  |                     | 276,000.00 |
| North American Corporation           |           |                                            |  |                     |            |
| 1672                                 | 508270054 |                                            |  | 2026-2027           | 144,000.00 |
|                                      | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                      | 1.00      | 144,000.00000 20 E 2542 4100 00 500 000000 |  | SUPPLIES B & G      | 144,000.00 |
| Total for North American Corporation |           |                                            |  |                     | 144,000.00 |
| Northwestern Medicine                |           |                                            |  |                     |            |
| 1742                                 | 506270013 |                                            |  | 2026-2027           | 45,600.00  |
|                                      | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                      | 1.00      | 45,600.00000 10 E 2130 2200 00 500 000000  |  | HEALTH SERVICES     | 45,600.00  |
| Total for Northwestern Medicine      |           |                                            |  |                     | 45,600.00  |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                         | PO Number |                                           |  | Fiscal Year         | Amount    |
|----------------------------------------------------|-----------|-------------------------------------------|--|---------------------|-----------|
| Northwestern Medicine Huntley                      |           |                                           |  |                     |           |
| 1647                                               | 509270013 |                                           |  | 2026-2027           | 10,800.00 |
|                                                    | Quantity  | Unit Cost Account                         |  | Account Description | Amount    |
|                                                    | 1.00      | 10,800.00000 10 E 1200 3100 66 509 000000 |  | STEP PURCHASED      | 10,800.00 |
| Total for Northwestern Medicine Huntley            |           |                                           |  |                     | 10,800.00 |
| Ottosen DiNolfo Hasenbalg & Castaldo Ltd           |           |                                           |  |                     |           |
| 1710                                               | 510270003 |                                           |  | 2026-2027           | 18,000.00 |
|                                                    | Quantity  | Unit Cost Account                         |  | Account Description | Amount    |
|                                                    | 1.00      | 18,000.00000 10 E 2310 3180 00 510 000000 |  | LEGAL BOARD         | 18,000.00 |
| Total for Ottosen DiNolfo Hasenbalg & Castaldo Ltd |           |                                           |  |                     | 18,000.00 |
| Parkland Preparatory Academy Inc                   |           |                                           |  |                     | 453       |
| 1652                                               | 509270017 |                                           |  | 2026-2027           | 72,000.00 |
|                                                    | Quantity  | Unit Cost Account                         |  | Account Description | Amount    |
|                                                    | 1.00      | 72,000.00000 10 E 4220 6700 00 509 000000 |  | SP ED PRIVATE       | 72,000.00 |
| Total for Parkland Preparatory Academy Inc         |           |                                           |  |                     | 72,000.00 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                       | PO Number |               |                              | Fiscal Year         | Amount     |
|----------------------------------|-----------|---------------|------------------------------|---------------------|------------|
| Parts Town LLC                   |           |               |                              |                     |            |
| 1726                             | 502270001 |               |                              | 2026-2027           | 768,000.00 |
|                                  | Quantity  | Unit Cost     | Account                      | Account Description | Amount     |
|                                  | 1.00      | 96,000.00000  | 10 E 2560 3230 00 100 000000 | CAFE REPAIRS        | 96,000.00  |
|                                  | 1.00      | 96,000.00000  | 10 E 2560 3230 00 110 000000 | CAFE REPAIRS        | 96,000.00  |
|                                  | 1.00      | 96,000.00000  | 10 E 2560 3230 00 120 000000 | CAFE REPAIRS        | 96,000.00  |
|                                  | 1.00      | 96,000.00000  | 10 E 2560 3230 00 140 000000 | CAFE REPAIRS        | 96,000.00  |
|                                  | 1.00      | 96,000.00000  | 10 E 2560 3230 00 150 000000 | CAFE REPAIRS        | 96,000.00  |
|                                  | 1.00      | 96,000.00000  | 10 E 2560 3230 00 210 000000 | CAFE REPAIRS        | 96,000.00  |
|                                  | 1.00      | 96,000.00000  | 10 E 2560 3230 00 220 000000 | CAFE REPAIRS        | 96,000.00  |
|                                  | 1.00      | 96,000.00000  | 10 E 2560 3230 00 300 000000 | CAFE REPAIRS HS     | 96,000.00  |
| Total for Parts Town LLC         |           |               |                              |                     | 768,000.00 |
| Patlin Inc                       |           |               |                              |                     | 454        |
| 1749                             | 507270005 |               |                              | 2026-2027           | 185.71     |
|                                  | Quantity  | Unit Cost     | Account                      | Account Description | Amount     |
|                                  | 1.00      | 185.71000     | 40 E 2554 4100 00 500 000000 | FLEET SUPPLIES      | 185.71     |
| Total for Patlin Inc             |           |               |                              |                     | 185.71     |
| Pepsi-Cola Gen Bot Inc           |           |               |                              |                     |            |
| 1732                             | 502270007 |               |                              | 2026-2027           | 108,000.00 |
|                                  | Quantity  | Unit Cost     | Account                      | Account Description | Amount     |
|                                  | 1.00      | 108,000.00000 | 10 E 2560 4150 00 300 000000 | CAFE FOOD HS        | 108,000.00 |
| Total for Pepsi-Cola Gen Bot Inc |           |               |                              |                     | 108,000.00 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                         | PO Number       |                                           | Fiscal Year                | Amount           |
|------------------------------------|-----------------|-------------------------------------------|----------------------------|------------------|
| <b>Perspectives Ltd</b>            |                 |                                           |                            |                  |
| 1743                               | 506270014       |                                           | 2026-2027                  | 16,200.00        |
|                                    | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                    | 1.00            | 16,200.00000 10 E 2510 2200 00 500 000000 | DIRECTION OF               | 16,200.00        |
| <b>Total for Perspectives Ltd</b>  |                 |                                           |                            | <b>16,200.00</b> |
| <b>Phoenix Tree</b>                |                 |                                           |                            |                  |
| 1574                               | 300270012       |                                           | 2026-2027                  | 499.39           |
|                                    | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                    | 1.00            | 499.39000 10 E 1130 4200 00 300 000000    | HS CURRICULUM              | 499.39           |
| <b>Total for Phoenix Tree</b>      |                 |                                           |                            | <b>499.39</b>    |
| <b>Plumbers Paradise</b>           |                 |                                           |                            | 455              |
| 1783                               | 508270067       |                                           | 2026-2027                  | 2,976.00         |
|                                    | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                    | 4.00            | 89.00000 20 E 2542 4100 00 500 000000     | SUPPLIES B & G             | 356.00           |
|                                    | 1.00            | 1,225.00000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 1,225.00         |
|                                    | 1.00            | 1,395.00000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 1,395.00         |
| <b>Total for Plumbers Paradise</b> |                 |                                           |                            | <b>2,976.00</b>  |
| <b>Polar Electro Inc</b>           |                 |                                           |                            |                  |
| 1570                               | 505270021       |                                           | 2026-2027                  | 500.00           |
|                                    | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                    | 1.00            | 500.00000 10 E 2212 3100 00 505 000000    | CURRICULUM GEN PUR         | 500.00           |
| <b>Total for Polar Electro Inc</b> |                 |                                           |                            | <b>500.00</b>    |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                       | PO Number |                                          |  | Fiscal Year         | Amount   |
|----------------------------------|-----------|------------------------------------------|--|---------------------|----------|
| Pomps Tire Service Inc           |           |                                          |  |                     |          |
| 1755                             | 507270011 |                                          |  | 2026-2027           | 1,761.44 |
|                                  | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                  | 1.00      | 1,761.44000 40 E 2554 4100 00 500 000000 |  | FLEET SUPPLIES      | 1,761.44 |
| Total for Pomps Tire Service Inc |           |                                          |  |                     | 1,761.44 |
| Porter Pipe & Supply             |           |                                          |  |                     |          |
| 1700                             | 508270060 |                                          |  | 2026-2027           | 214.20   |
|                                  | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                  | 1.00      | 214.20000 20 E 2542 4100 00 500 000000   |  | SUPPLIES B & G      | 214.20   |
| Total for Porter Pipe & Supply   |           |                                          |  |                     | 214.20   |
| PowerSchool Group LLC            |           |                                          |  |                     | 456      |
| 1608                             | 504270020 |                                          |  | 2026-2027           | 4,217.74 |
|                                  | Quantity  | Unit Cost Account                        |  | Account Description | Amount   |
|                                  | 1.00      | 4,217.74000 10 E 2660 3160 00 504 000000 |  | STUDENT             | 4,217.74 |
| Total for PowerSchool Group LLC  |           |                                          |  |                     | 4,217.74 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                       | PO Number | Fiscal Year |                                           | Amount              |
|----------------------------------|-----------|-------------|-------------------------------------------|---------------------|
| Prairie Farms Rockford           |           |             |                                           |                     |
| 1630                             |           | 2026-2027   |                                           | 1,800.00            |
|                                  |           | Quantity    | Unit Cost Account                         | Account Description |
|                                  |           | 1.00        | 1,800.00000 10 E 2560 4150 97 509 000000  | ALL CHILDREN        |
|                                  |           |             |                                           | 1,800.00            |
| 1733                             | 502270008 | 2026-2027   |                                           | 441,600.00          |
|                                  |           | Quantity    | Unit Cost Account                         | Account Description |
|                                  |           | 1.00        | 66,000.00000 10 E 2560 4150 00 100 000000 | CAFE FOOD LEGGEE    |
|                                  |           |             |                                           | 66,000.00           |
|                                  |           | 1.00        | 84,000.00000 10 E 2560 4150 00 110 000000 | CAFE FOOD CHESAK    |
|                                  |           |             |                                           | 84,000.00           |
|                                  |           | 1.00        | 66,000.00000 10 E 2560 4150 00 120 000000 | CAFE FOOD MARTIN    |
|                                  |           |             |                                           | 66,000.00           |
|                                  |           | 1.00        | 48,000.00000 10 E 2560 4150 00 140 000000 | CAFE FOOD           |
|                                  |           |             |                                           | 48,000.00           |
|                                  |           | 1.00        | 48,000.00000 10 E 2560 4150 00 150 000000 | CAFE FOOD CONLEY    |
|                                  |           |             |                                           | 48,000.00           |
|                                  |           | 1.00        | 33,600.00000 10 E 2560 4150 00 210 000000 | CAFE FOOD           |
|                                  |           |             |                                           | 33,600.00           |
|                                  |           | 1.00        | 36,000.00000 10 E 2560 4150 00 220 000000 | CAFE FOOD           |
|                                  |           |             |                                           | 36,000.00           |
|                                  |           | 1.00        | 60,000.00000 10 E 2560 4150 00 300 000000 | CAFE FOOD HS        |
|                                  |           |             |                                           | 60,000.00           |
| Total for Prairie Farms Rockford |           |             |                                           | 443,400.00          |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                     | PO Number       |                                           | Fiscal Year                | Amount           |
|------------------------------------------------|-----------------|-------------------------------------------|----------------------------|------------------|
| <b>Pro Com Systems Inc</b>                     |                 |                                           |                            |                  |
| 1487                                           | 503270003       |                                           | 2026-2027                  | 16,172.71        |
|                                                | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                | 1.00            | 16,172.71000 10 E 2546 5400 00 500 000000 | SECURITY OFFICER           | 16,172.71        |
| 1488                                           | 503270004       |                                           | 2026-2027                  | 16,172.71        |
|                                                | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                | 1.00            | 16,172.71000 10 E 2546 5400 00 500 000000 | SECURITY OFFICER           | 16,172.71        |
| 1497                                           | 503270005       |                                           | 2026-2027                  | 19,787.45        |
|                                                | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                | 1.00            | 19,787.45000 10 E 2546 5400 00 500 000000 | SECURITY OFFICER           | 19,787.45        |
| 1498                                           | 503270006       |                                           | 2026-2027                  | 16,172.71        |
|                                                | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                | 1.00            | 16,172.71000 10 E 2546 5400 00 500 000000 | SECURITY OFFICER           | 16,172.71        |
| <b>Total for Pro Com Systems Inc</b>           |                 |                                           |                            | <b>68,345.58</b> |
| <b>Pro Prevent Pest Services LLC</b>           |                 |                                           |                            |                  |
| 1673                                           | 508270055       |                                           | 2026-2027                  | 6,360.00         |
|                                                | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                | 1.00            | 6,360.00000 20 E 2542 3210 00 500 000000  | SANITATION/EXTERMI         | 6,360.00         |
| <b>Total for Pro Prevent Pest Services LLC</b> |                 |                                           |                            | <b>6,360.00</b>  |



## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                     | PO Number | Fiscal Year                              |                     | Amount    |
|--------------------------------|-----------|------------------------------------------|---------------------|-----------|
| Project Lead the Way           |           |                                          |                     |           |
| 1764                           |           | 2026-2027                                |                     | 5,765.00  |
|                                | Quantity  | Unit Cost Account                        | Account Description | Amount    |
|                                | 1.00      | 5,765.00000 10 E 1130 4100 67 505 000000 | PLTW SUPPLIES 6-12  | 5,765.00  |
| 1766                           |           | 2026-2027                                |                     | 3,609.50  |
|                                | Quantity  | Unit Cost Account                        | Account Description | Amount    |
|                                | 1.00      | 3,609.50000 10 E 1130 4100 67 505 000000 | PLTW SUPPLIES 6-12  | 3,609.50  |
| 1768                           |           | 2026-2027                                |                     | 4,598.75  |
|                                | Quantity  | Unit Cost Account                        | Account Description | Amount    |
|                                | 1.00      | 4,598.75000 10 E 1130 4100 67 505 000000 | PLTW SUPPLIES 6-12  | 4,598.75  |
| 1769                           |           | 2026-2027                                |                     | 1,475.50  |
|                                | Quantity  | Unit Cost Account                        | Account Description | Amount    |
|                                | 1.00      | 1,475.50000 10 E 1130 4100 67 505 000000 | PLTW SUPPLIES 6-12  | 1,475.50  |
| 1771                           |           | 2026-2027                                |                     | 120.50    |
|                                | Quantity  | Unit Cost Account                        | Account Description | Amount    |
|                                | 1.00      | 120.50000 10 E 1130 4100 67 505 000000   | PLTW SUPPLIES 6-12  | 120.50    |
| Total for Project Lead the Way |           |                                          |                     | 15,569.25 |
| Quadient Leasing USA           |           |                                          |                     |           |
| 1651                           | 510270004 | 2026-2027                                |                     | 1,170.00  |
|                                | Quantity  | Unit Cost Account                        | Account Description | Amount    |
|                                | 1.00      | 1,170.00000 10 E 2630 3410 00 501 000000 | POSTAGE CENTRAL     | 1,170.00  |
| Total for Quadient Leasing USA |           |                                          |                     | 1,170.00  |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                            | PO Number       |                                           | Fiscal Year                | Amount           |
|---------------------------------------|-----------------|-------------------------------------------|----------------------------|------------------|
| <b>Quartix Inc</b>                    |                 |                                           |                            |                  |
| 1691                                  | 508270038       |                                           | 2026-2027                  | 207.54           |
|                                       | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                       | 18.00           | 11.53000 20 E 2542 3900 00 500 000000     | OTHER PURCHASED            | 207.54           |
| <b>Total for Quartix Inc</b>          |                 |                                           |                            | <b>207.54</b>    |
| <b>Really Great Reading</b>           |                 |                                           |                            |                  |
| 1467                                  | 505270015       |                                           | 2026-2027                  | 3,800.00         |
|                                       | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                       | 1.00            | 3,800.00000 10 E 2212 3100 00 505 000000  | CURRICLUM GEN PUR          | 3,800.00         |
| <b>Total for Really Great Reading</b> |                 |                                           |                            | <b>3,800.00</b>  |
|                                       |                 |                                           |                            | 460              |
| <b>Revtrak, Inc.</b>                  |                 |                                           |                            |                  |
| 1655                                  | 501270004       |                                           | 2026-2027                  | 96,000.00        |
|                                       | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                       | 1.00            | 96,000.00000 10 E 2523 3190 00 501 000000 | BANKING FEES               | 96,000.00        |
| <b>Total for Revtrak, Inc.</b>        |                 |                                           |                            | <b>96,000.00</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                          | PO Number       |                                            | Fiscal Year                | Amount            |
|-----------------------------------------------------|-----------------|--------------------------------------------|----------------------------|-------------------|
| <b>Riddell / All American Sports Corp</b>           |                 |                                            |                            |                   |
| 1778                                                | 305270005       |                                            | 2026-2027                  | 20,584.35         |
|                                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                     | 1.00            | 20,584.35000 10 E 1500 3230 00 305 000000  | RECONDITIONING             | 20,584.35         |
| 1779                                                | 305270006       |                                            | 2026-2027                  | 427.95            |
|                                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                     | 1.00            | 427.95000 10 E 1500 3230 00 305 000000     | RECONDITIONING             | 427.95            |
| 1780                                                | 305270007       |                                            | 2026-2027                  | 1,109.30          |
|                                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                     | 1.00            | 1,109.30000 10 E 1500 3230 00 305 000000   | RECONDITIONING             | 1,109.30          |
| 1782                                                | 305270008       |                                            | 2026-2027                  | 7,604.95          |
|                                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                     | 1.00            | 7,604.95000 10 E 1500 3230 00 305 000000   | RECONDITIONING             | 7,604.95          |
| <b>Total for Riddell / All American Sports Corp</b> |                 |                                            |                            | <b>29,726.55</b>  |
| <b>Rush Truck Center Huntley</b>                    |                 |                                            |                            |                   |
| 1716                                                | 507270003       |                                            | 2026-2027                  | 264,000.00        |
|                                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                     | 1.00            | 24,000.00000 40 E 2552 3230 00 500 000000  | BUS REPAIRS - LARGE        | 24,000.00         |
|                                                     | 1.00            | 240,000.00000 40 E 2554 4100 00 500 000000 | FLEET SUPPLIES             | 240,000.00        |
| <b>Total for Rush Truck Center Huntley</b>          |                 |                                            |                            | <b>264,000.00</b> |
| <b>Safety Kleen Systems Inc</b>                     |                 |                                            |                            |                   |
| 1753                                                | 507270009       |                                            | 2026-2027                  | 67.20             |
|                                                     | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                     | 1.00            | 67.20000 40 E 2554 4100 00 500 000000      | FLEET SUPPLIES             | 67.20             |
| <b>Total for Safety Kleen Systems Inc</b>           |                 |                                            |                            | <b>67.20</b>      |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                | PO Number       |                                            | Fiscal Year                | Amount            |
|-------------------------------------------|-----------------|--------------------------------------------|----------------------------|-------------------|
| <b>Savvas Learning Co LLC</b>             |                 |                                            |                            |                   |
| 1615                                      | 300270016       |                                            | 2026-2027                  | 5,535.00          |
|                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                           | 1.00            | 5,535.00000 10 E 1130 3350 00 300 000000   | CURRICULUM/FVC             | 5,535.00          |
| <b>Total for Savvas Learning Co LLC</b>   |                 |                                            |                            | <b>5,535.00</b>   |
| <b>Scholastic Magazines Inc</b>           |                 |                                            |                            |                   |
| 1578                                      | 505270024       |                                            | 2026-2027                  | 274.73            |
|                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                           | 1.00            | 274.73000 10 E 2212 3100 00 505 000000     | CURRICULUM GEN PUR         | 274.73            |
| <b>Total for Scholastic Magazines Inc</b> |                 |                                            |                            | <b>274.73</b>     |
| <b>School Specialty LLC</b>               |                 |                                            |                            | 462               |
| 1612                                      | 300270015       |                                            | 2026-2027                  | 1,266.22          |
|                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                           | 1.00            | 1,266.22000 10 E 1130 4100 02 300 000000   | ART SUPPLIES HS            | 1,266.22          |
| <b>Total for School Specialty LLC</b>     |                 |                                            |                            | <b>1,266.22</b>   |
| <b>Schoolbells Ltd</b>                    |                 |                                            |                            |                   |
| 1717                                      | 507270004       |                                            | 2026-2027                  | 660,000.00        |
|                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                           | 1.00            | 660,000.00000 40 E 2552 3310 00 500 000000 | CONTRACTED                 | 660,000.00        |
| <b>Total for Schoolbells Ltd</b>          |                 |                                            |                            | <b>660,000.00</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                      | PO Number       |                                            | Fiscal Year                | Amount            |
|-------------------------------------------------|-----------------|--------------------------------------------|----------------------------|-------------------|
| <b>Schroeder Asphalt Services Inc</b>           |                 |                                            |                            |                   |
| 1546                                            | 508270020       |                                            | 2026-2027                  | 22,050.00         |
|                                                 | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                 | 450.00          | 49.00000 20 E 2543 3230 00 500 000000      | REPAIRS-GROUNDS            | 22,050.00         |
| 1547                                            | 508270021       |                                            | 2026-2027                  | 23,667.00         |
|                                                 | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                 | 483.00          | 49.00000 20 E 2543 3230 00 500 000000      | REPAIRS-GROUNDS            | 23,667.00         |
| <b>Total for Schroeder Asphalt Services Inc</b> |                 |                                            |                            | <b>45,717.00</b>  |
| <b>Sherwin Williams Co</b>                      |                 |                                            |                            |                   |
| 1586                                            | 508270027       |                                            | 2026-2027                  | 89.55             |
|                                                 | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                 | 1.00            | 89.55000 20 E 2542 4100 00 500 000000      | SUPPLIES B & G             | 89.55             |
| 1645                                            | 508270037       |                                            | 2026-2027                  | 59.70             |
|                                                 | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                 | 1.00            | 59.70000 20 E 2542 4100 00 500 000000      | SUPPLIES B & G             | 59.70             |
| 1748                                            | 508270063       |                                            | 2026-2027                  | 265.85            |
|                                                 | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                 | 1.00            | 265.85000 20 E 2542 4100 00 500 000000     | SUPPLIES B & G             | 265.85            |
| <b>Total for Sherwin Williams Co</b>            |                 |                                            |                            | <b>415.10</b>     |
| <b>South Campus</b>                             |                 |                                            |                            |                   |
| 1648                                            | 509270014       |                                            | 2026-2027                  | 180,000.00        |
|                                                 | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                                 | 1.00            | 180,000.00000 10 E 4220 6700 00 509 000000 | SP ED PRIVATE              | 180,000.00        |
| <b>Total for South Campus</b>                   |                 |                                            |                            | <b>180,000.00</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                | PO Number       |                                            | Fiscal Year                | Amount            |
|-------------------------------------------|-----------------|--------------------------------------------|----------------------------|-------------------|
| <b>Specialty Floors Inc.</b>              |                 |                                            |                            |                   |
| 1619                                      | 508270032       |                                            | 2026-2027                  | 7,370.00          |
|                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                           | 1.00            | 2,555.00000 20 E 2542 3230 00 500 000000   | REPAIRS &                  | 2,555.00          |
|                                           | 1.00            | 4,815.00000 20 E 2542 3230 00 500 000000   | REPAIRS &                  | 4,815.00          |
| <b>Total for Specialty Floors Inc.</b>    |                 |                                            |                            | <b>7,370.00</b>   |
| <b>Steiner Electric Company</b>           |                 |                                            |                            |                   |
| 1674                                      | 508270056       |                                            | 2026-2027                  | 18,000.00         |
|                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                           | 1.00            | 18,000.00000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 18,000.00         |
| 1744                                      | 508270062       |                                            | 2026-2027                  | 1,181.80          |
|                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                           | 20.00           | 49.57000 20 E 2542 4100 00 500 000000      | SUPPLIES B & G             | 991.40            |
|                                           | 5.00            | 36.69000 20 E 2542 4100 00 500 000000      | SUPPLIES B & G             | 183.45            |
|                                           | 1.00            | 6.95000 20 E 2542 4100 00 500 000000       | SUPPLIES B & G             | 6.95              |
| <b>Total for Steiner Electric Company</b> |                 |                                            |                            | <b>19,181.80</b>  |
| <b>Summit School Inc</b>                  |                 |                                            |                            |                   |
| 1649                                      | 509270015       |                                            | 2026-2027                  | 180,000.00        |
|                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>     |
|                                           | 1.00            | 180,000.00000 10 E 4220 6700 00 509 000000 | SP ED PRIVATE              | 180,000.00        |
| <b>Total for Summit School Inc</b>        |                 |                                            |                            | <b>180,000.00</b> |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                     | PO Number       |                                           | Fiscal Year                | Amount           |
|------------------------------------------------|-----------------|-------------------------------------------|----------------------------|------------------|
| <b>Therm Flo Inc</b>                           |                 |                                           |                            |                  |
| 1625                                           | 508270034       |                                           | 2026-2027                  | 2,290.00         |
|                                                | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                | 1.00            | 2,290.00000 20 E 2542 3900 00 500 000000  | OTHER PURCHASED            | 2,290.00         |
| <b>Total for Therm Flo Inc</b>                 |                 |                                           |                            | <b>2,290.00</b>  |
| <b>Thermosystems Building System</b>           |                 |                                           |                            |                  |
| 1531                                           | 508270018       |                                           | 2026-2027                  | 5,352.00         |
|                                                | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                | 1.00            | 5,352.00000 20 E 2542 3900 00 500 000000  | OTHER PURCHASED            | 5,352.00         |
| 1582                                           | 508270024       |                                           | 2026-2027                  | 1,200.00         |
|                                                | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                | 1.00            | 1,200.00000 20 E 2542 3230 00 500 000000  | REPAIRS &                  | 1,200.00         |
| <b>Total for Thermosystems Building System</b> |                 |                                           |                            | <b>6,552.00</b>  |
| <b>Thomson Reuters</b>                         |                 |                                           |                            |                  |
| 1719                                           | 504270023       |                                           | 2026-2027                  | 14,400.00        |
|                                                | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                | 1.00            | 14,400.00000 10 E 2660 4700 00 504 000000 | SOFTWARE                   | 14,400.00        |
| <b>Total for Thomson Reuters</b>               |                 |                                           |                            | <b>14,400.00</b> |
| <b>Trane</b>                                   |                 |                                           |                            |                  |
| 1702                                           | 508270061       |                                           | 2026-2027                  | 2,061.00         |
|                                                | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                                | 1.00            | 2,061.00000 20 E 2542 3900 00 500 000000  | OTHER PURCHASED            | 2,061.00         |
| <b>Total for Trane</b>                         |                 |                                           |                            | <b>2,061.00</b>  |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                               | PO Number       |                                           | Fiscal Year                | Amount           |
|------------------------------------------|-----------------|-------------------------------------------|----------------------------|------------------|
| <b>Tyler Technologies Inc</b>            |                 |                                           |                            |                  |
| 1773                                     | 507270019       |                                           | 2026-2027                  | 1,659.76         |
|                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                          | 1.00            | 1,659.76000 40 E 2550 3100 00 500 000000  | PROF & TECH                | 1,659.76         |
| 1774                                     | 507270020       |                                           | 2026-2027                  | 66,205.27        |
|                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                          | 1.00            | 66,205.27000 40 E 2550 3100 00 500 000000 | PROF & TECH                | 66,205.27        |
| <b>Total for Tyler Technologies Inc</b>  |                 |                                           |                            | <b>67,865.03</b> |
| <b>Varsity Spirit Fashions</b>           |                 |                                           |                            |                  |
| 1503                                     | 305270001       |                                           | 2026-2027                  | 448.70           |
|                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                          | 1.00            | 448.70000 19 E 1999 0000 02 305 951200    | HS POM PONS                | 448.70           |
| 1504                                     | 305270002       |                                           | 2026-2027                  | 2,693.00         |
|                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                          | 1.00            | 2,693.00000 19 E 1999 0000 02 305 951200  | HS POM PONS                | 2,693.00         |
| <b>Total for Varsity Spirit Fashions</b> |                 |                                           |                            | <b>3,141.70</b>  |
| <b>Verizon Wireless</b>                  |                 |                                           |                            |                  |
| 1718                                     | 504270022       |                                           | 2026-2027                  | 43,200.00        |
|                                          | <b>Quantity</b> | <b>Unit Cost Account</b>                  | <b>Account Description</b> | <b>Amount</b>    |
|                                          | 1.00            | 43,200.00000 20 E 2540 3400 00 500 000000 | TELEPHONE -                | 43,200.00        |
| <b>Total for Verizon Wireless</b>        |                 |                                           |                            | <b>43,200.00</b> |



## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                          | PO Number |                                            |  | Fiscal Year         | Amount     |
|-------------------------------------|-----------|--------------------------------------------|--|---------------------|------------|
| Vernier Science Education           |           |                                            |  |                     |            |
| 1573                                | 505270022 |                                            |  | 2026-2027           | 420.00     |
|                                     | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                     | 30.00     | 14.00000 10 E 2212 3100 00 505 000000      |  | CURRICLUM GEN PUR   | 420.00     |
| Total for Vernier Science Education |           |                                            |  |                     | 420.00     |
| Village of Huntley                  |           |                                            |  |                     |            |
| 1785                                | 503270010 |                                            |  | 2026-2027           | 7,313.89   |
|                                     | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                     | 1.00      | 7,313.89000 20 E 2546 3100 00 300 000000   |  | RESOURCE OFFICER    | 7,313.89   |
| Total for Village of Huntley        |           |                                            |  |                     | 7,313.89   |
| Visionary Properties LLC            |           |                                            |  |                     | 467        |
| 1512                                | 509270001 |                                            |  | 2026-2027           | 71,400.00  |
|                                     | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                     | 1.00      | 71,400.00000 10 E 3000 3100 92 509 460000  |  | IDEA COMM ENGAGE    | 71,400.00  |
| Total for Visionary Properties LLC  |           |                                            |  |                     | 71,400.00  |
| VSP of Illinois NFP                 |           |                                            |  |                     |            |
| 1739                                | 506270010 |                                            |  | 2026-2027           | 120,000.00 |
|                                     | Quantity  | Unit Cost Account                          |  | Account Description | Amount     |
|                                     | 1.00      | 120,000.00000 10 E 2310 2200 00 500 000000 |  | SUPPORT SERV-GEN    | 120,000.00 |
| Total for VSP of Illinois NFP       |           |                                            |  |                     | 120,000.00 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

| PO Request                                                | PO Number       |                                            | Fiscal Year                | Amount                             |
|-----------------------------------------------------------|-----------------|--------------------------------------------|----------------------------|------------------------------------|
| <b>Wallingford Sales Company</b>                          |                 |                                            |                            |                                    |
| 1475                                                      | 508270011       |                                            | 2026-2027                  | 30,052.52                          |
|                                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>                      |
|                                                           | 2.00            | 15,026.26000 20 E 2542 4100 00 500 000000  | SUPPLIES B & G             | 30,052.52                          |
| <b>Total for Wallingford Sales Company</b>                |                 |                                            |                            | <b>30,052.52</b>                   |
| <b>WEX BANK</b>                                           |                 |                                            |                            |                                    |
| 1656                                                      | 501270005       |                                            | 2026-2027                  | 21,600.00                          |
|                                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>                      |
|                                                           | 1.00            | 6,000.00000 10 E 1500 3320 00 305 000000   | ATHLETIC TRIPS HS          | 6,000.00                           |
|                                                           | 1.00            | 12,000.00000 10 E 1700 4640 21 300 000000  | DRIVER EDUCATION           | 12,000.00                          |
|                                                           | 1.00            | 3,600.00000 40 E 2552 4640 00 500 000000   | DIESEL/GASOLINE            | 3,600.00                           |
| <b>Total for WEX BANK</b>                                 |                 |                                            |                            | <sup>468</sup><br><b>21,600.00</b> |
| <b>Woodstock Community Unit School Dist 200</b>           |                 |                                            |                            |                                    |
| 1653                                                      | 509270018       |                                            | 2026-2027                  | 108,000.00                         |
|                                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>                      |
|                                                           | 1.00            | 108,000.00000 10 E 4220 6700 00 509 000000 | SP ED PRIVATE              | 108,000.00                         |
| <b>Total for Woodstock Community Unit School Dist 200</b> |                 |                                            |                            | <b>108,000.00</b>                  |
| <b>Zero Card</b>                                          |                 |                                            |                            |                                    |
| 1654                                                      | 501270002       |                                            | 2026-2027                  | 8,400.00                           |
|                                                           | <b>Quantity</b> | <b>Unit Cost Account</b>                   | <b>Account Description</b> | <b>Amount</b>                      |
|                                                           | 1.00            | 8,400.00000 10 E 1100 2200 00 500 000000   | REGULAR PROGRAMS           | 8,400.00                           |
| <b>Total for Zero Card</b>                                |                 |                                            |                            | <b>8,400.00</b>                    |

Purchase Order Listing - BOARD

| HUNTLEY CONS SCHOOL DIST 158    |  |           |                                          |                     |               |
|---------------------------------|--|-----------|------------------------------------------|---------------------|---------------|
| PO Request                      |  | PO Number |                                          | Fiscal Year         | Amount        |
| Zieglers Ace Hardware           |  |           |                                          |                     |               |
| 1675                            |  | 508270057 |                                          | 2026-2027           | 3,600.00      |
|                                 |  | Quantity  | Unit Cost Account                        | Account Description | Amount        |
|                                 |  | 1.00      | 3,600.00000 20 E 2542 4100 00 500 000000 | SUPPLIES B & G      | 3,600.00      |
| Total for Zieglers Ace Hardware |  |           |                                          |                     | 3,600.00      |
| Purchase Order Grand Total:     |  |           |                                          | 15,248,368.05       | 15,395,694.48 |

## Purchase Order Listing - BOARD

HUNTLEY CONS SCHOOL DIST 158

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### Fund Totals

|                                    |                    |
|------------------------------------|--------------------|
| 10 - EDUCATIONAL FUND              | 10,208,696.        |
| 19 - ACTIVITY                      | 3,141.70           |
| 20 - OPERATIONS & MAINTENANCE FUND | 3,308,725.00       |
| 40 - TRANSPORTATION FUND           | 1,875,131.20       |
|                                    | <b>15,395,694.</b> |

470



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [huntley158.org](http://huntley158.org)

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: July 16, 2026

Subject: **Accounts Payable Report**  
Board of Education Meeting, July 16, 2026  
Action Items

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The attached report details outstanding accounts payable, including fee refunds and employee reimbursements, currently awaiting Board approval in the amount of \$28,139.76.

## **RECOMMENDATION**

The Finance Committee recommends the Board of Education approve the Accounts Payable Report at the July 16, 2026 Regular Board meeting.

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                 | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount      |
|----------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|-----------------|
| Jenkins, Ben P                         |                            | ER-BJ-061326   | DG716 | 07/07/2026               |                  | 1,336.18        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |       | 1.00000                  | 1,336.18000      | 1,336.18        |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2210 6700 98 500 499800           | TEACHER VACANCY TUIT       |                |       | 1,336.18                 |                  |                 |
| <b>Total for Jenkins, Ben P:</b>       |                            |                |       |                          |                  | <b>1,336.18</b> |
| Krawcewicz, Wioletta                   |                            | ER-WK-061126   | DG716 | 07/07/2026               |                  | 11.65           |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |       | 1.00000                  | 11.65000         | 11.65           |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 1200 4100 00 509 000000           | SUPPLIES SP ED             |                |       | 11.65                    |                  |                 |
| <b>Total for Krawcewicz, Wioletta:</b> |                            |                |       |                          |                  | <b>11.65</b>    |
| Leon, Yesenia                          |                            | ER-YL-070726   | DG716 | 07/09/2026               |                  | 189.00          |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |       | 1.00000                  | 189.00000        | 189.00          |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2560 4100 00 100 000000           | CAFE SUPPLIES LEGGEE       |                |       | 189.00                   |                  | 472             |
| <b>Total for Leon, Yesenia:</b>        |                            |                |       |                          |                  | <b>189.00</b>   |
| Roskopf, Jake R                        |                            | ER-JR-052826   | DG716 | 07/07/2026               |                  | 3,205.00        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |       | 1.00000                  | 3,205.00000      | 3,205.00        |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2210 6700 98 500 499800           | TEACHER VACANCY TUIT       |                |       | 3,205.00                 |                  |                 |
| <b>Total for Roskopf, Jake R:</b>      |                            |                |       |                          |                  | <b>3,205.00</b> |
| Sara, Lindsay A                        |                            | ER-LS-050626   | DG716 | 07/09/2026               |                  | 34.84           |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |       | 1.00000                  | 34.84000         | 34.84           |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 1200 4100 66 509 000000           | STEP SUPPLIES              |                |       | 34.84                    |                  |                 |
| <b>Total for Sara, Lindsay A:</b>      |                            |                |       |                          |                  | <b>34.84</b>    |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor | PO Number | Invoice Number | Batch | Invoice Date | Check Number | Net Amount |
|--------|-----------|----------------|-------|--------------|--------------|------------|
|--------|-----------|----------------|-------|--------------|--------------|------------|

### REPORT

|                                                             |   |          |
|-------------------------------------------------------------|---|----------|
| Total Number of Batch Invoices:                             | 5 | 4,776.67 |
| Total Number of Open Invoices:                              | 0 | 0.00     |
| Total Number of History Invoices:                           | 0 | 0.00     |
| Total Number of Update in Progress Batch Invoices:          | 0 | 0.00     |
| Total Number of Update in Progress Batch Reversal Invoices: | 0 | 0.00     |
| Total Number of Reversal History Invoices:                  | 0 | 0.00     |
| Total Number of Deleted History Invoices:                   | 0 | 0.00     |
| Total Number of Batch Reversal Invoices:                    | 0 | 0.00     |
| Total Number of Unsubmitted Invoices:                       | 0 | 0.00     |
| Total Number of Awaiting for Approval Invoices:             | 0 | 0.00     |
| Total Invoices:                                             | 5 | 4,776.67 |

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## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount    |
|---------------------------------------|----------------------------|----------------|---------|--------------------------|------------------|---------------|
| Altmayer, Mark W                      |                            | ER-MA-061526   | DG716-1 | 06/15/2026               |                  | 95.83         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |         | 1.00000                  | 95.83000         | 95.83         |
| <u>Account</u>                        | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2520 3320 00 501 000000          | TRAVEL FISCAL              |                |         | 95.83                    |                  |               |
| <b>Total for Altmayer, Mark W:</b>    |                            |                |         |                          |                  | <b>95.83</b>  |
| Anderson, Allison N                   |                            | ER-AA-062326   | DG716-1 | 06/23/2026               |                  | 17.84         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |         | 1.00000                  | 17.84000         | 17.84         |
| <u>Account</u>                        | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000          | TRAVEL SP ED               |                |         | 17.84                    |                  |               |
| <b>Total for Anderson, Allison N:</b> |                            |                |         |                          |                  | <b>17.84</b>  |
| Barr, Denise C                        |                            | ER-DB-061126   | DG716-1 | 06/11/2026               |                  | 181.22        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |         | 1.00000                  | 181.22000        | 181.22        |
| <u>Account</u>                        | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  | 474           |
| 10 E 2630 3320 00 500 000000          | COMMUNICATIONS TRAVEL      |                |         | 181.22                   |                  |               |
| <b>Total for Barr, Denise C:</b>      |                            |                |         |                          |                  | <b>181.22</b> |
| Cabaj, Justine                        |                            | ER-JC-062626   | DG716-1 | 06/26/2026               |                  | 276.08        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |         | 1.00000                  | 276.08000        | 276.08        |
| <u>Account</u>                        | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000          | TEACHER TRAVEL HS          |                |         | 276.08                   |                  |               |
| <b>Total for Cabaj, Justine:</b>      |                            |                |         |                          |                  | <b>276.08</b> |
| Cornett, Brenda L                     |                            | ER-BC-063026   | DG716-1 | 06/30/2026               |                  | 123.21        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |         | 1.00000                  | 123.21000        | 123.21        |
| <u>Account</u>                        | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000          | TRAVEL SP ED               |                |         | 123.21                   |                  |               |
| <b>Total for Cornett, Brenda L:</b>   |                            |                |         |                          |                  | <b>123.21</b> |



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                  | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------------|----------------------------|----------------|---------|--------------------------|------------------|---------------|
| Dabe, Aimee R                           |                            | ER-AD-060126   | DG716-1 | 06/01/2026               |                  | 126.05        |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |         | 1.00000                  | 126.05000        | 126.05        |
| <u>Account</u>                          | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000            | TRAVEL SP ED               |                |         | 126.05                   |                  |               |
| <b>Total for Dabe, Aimee R:</b>         |                            |                |         |                          |                  | <b>126.05</b> |
| Fitzgerald, Cynthia M                   |                            | ER-CF-062326   | DG716-1 | 06/23/2026               |                  | 378.56        |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |         | 1.00000                  | 240.70000        | 240.70        |
| 2                                       |                            |                |         | 1.00000                  | 137.86000        | 137.86        |
| <u>Account</u>                          | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000            | TRAVEL SP ED               |                |         | 378.56                   |                  |               |
| <b>Total for Fitzgerald, Cynthia M:</b> |                            |                |         |                          |                  | <b>378.56</b> |
| Gill, Dede L                            |                            | ER-DG-063026   | DG716-1 | 06/30/2026               |                  | 242.15        |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |         | 1.00000                  | 242.15000        | 242.15        |
| <u>Account</u>                          | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000            | TRAVEL SP ED               |                |         | 242.15                   |                  |               |
| <b>Total for Gill, Dede L:</b>          |                            |                |         |                          |                  | <b>242.15</b> |
| Hoffman, Maggie S                       |                            | ER-MH-061526   | DG716-1 | 06/15/2026               |                  | 233.89        |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |         | 1.00000                  | 233.89000        | 233.89        |
| <u>Account</u>                          | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000            | TRAVEL SP ED               |                |         | 233.89                   |                  |               |
| <b>Total for Hoffman, Maggie S:</b>     |                            |                |         |                          |                  | <b>233.89</b> |
| Kelly, Jill K                           |                            | ER-JK-062226   | DG716-1 | 06/22/2026               |                  | 14.52         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |         | 1.00000                  | 14.52000         | 14.52         |
| <u>Account</u>                          | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000            | TRAVEL SP ED               |                |         | 14.52                    |                  |               |
| <b>Total for Kelly, Jill K:</b>         |                            |                |         |                          |                  | <b>14.52</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                          | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount    |
|---------------------------------|----------------------------|----------------|---------|--------------------------|------------------|---------------|
| Kowalski, Kim                   |                            | ER-KK-061526   | DG716-1 | 06/15/2026               |                  | 34.80         |
| <u>Display Order</u>            | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                               |                            |                |         | 1.00000                  | 4.35000          | 4.35          |
| 2                               |                            |                |         | 1.00000                  | 4.35000          | 4.35          |
| 3                               |                            |                |         | 1.00000                  | 8.70000          | 8.70          |
| 4                               |                            |                |         | 1.00000                  | 8.70000          | 8.70          |
| 5                               |                            |                |         | 1.00000                  | 8.70000          | 8.70          |
| <u>Account</u>                  | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000    | TRAVEL SP ED               |                |         | 34.80                    |                  |               |
| Kowalski, Kim                   |                            | ER-KK-062326   | DG716-1 | 06/23/2026               |                  | 8.70          |
| <u>Display Order</u>            | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                               |                            |                |         | 1.00000                  | 8.70000          | 8.70          |
| <u>Account</u>                  | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000    | TRAVEL SP ED               |                |         | 8.70                     |                  |               |
| <b>Total for Kowalski, Kim:</b> |                            |                |         |                          |                  | <b>43.50</b>  |
| Krebs, Patricia                 |                            | ER-PK-061226   | DG716-1 | 06/12/2026               |                  | 2.61          |
| <u>Display Order</u>            | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                               |                            |                |         | 1.00000                  | 2.61000          | 2.61          |
| <u>Account</u>                  | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000    | TRAVEL SP ED               |                |         | 2.61                     |                  |               |
| Krebs, Patricia                 |                            | ER-PK-061626   | DG716-1 | 06/16/2026               |                  | 2.61          |
| <u>Display Order</u>            | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                               |                            |                |         | 1.00000                  | 2.61000          | 2.61          |
| <u>Account</u>                  | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000    | TRAVEL SP ED               |                |         | 2.61                     |                  |               |
| Krebs, Patricia                 |                            | ER-PK-061826   | DG716-1 | 06/18/2026               |                  | 2.61          |
| <u>Display Order</u>            | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                               |                            |                |         | 1.00000                  | 2.61000          | 2.61          |
| <u>Account</u>                  | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000    | TRAVEL SP ED               |                |         | 2.61                     |                  |               |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                            | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------|----------------------------|----------------|---------|--------------------------|------------------|---------------|
| Krebs, Patricia                   |                            | ER-PK-062626   | DG716-1 | 06/26/2026               |                  | 2.61          |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |         | 1.00000                  | 2.61000          | 2.61          |
| <u>Account</u>                    | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000      | TRAVEL SP ED               |                |         | 2.61                     |                  |               |
| Krebs, Patricia                   |                            | ER-PK-062926   | DG716-1 | 06/29/2026               |                  | 2.61          |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |         | 1.00000                  | 2.61000          | 2.61          |
| <u>Account</u>                    | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000      | TRAVEL SP ED               |                |         | 2.61                     |                  |               |
| Krebs, Patricia                   |                            | ER-PK-063026   | DG716-1 | 06/30/2026               |                  | 2.61          |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |         | 1.00000                  | 2.61000          | 2.61          |
| <u>Account</u>                    | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000      | TRAVEL SP ED               |                |         | 2.61                     |                  |               |
| <b>Total for Krebs, Patricia:</b> |                            |                |         |                          |                  | <b>15.66</b>  |
| Letheby, Corey L                  |                            | ER-CL-070226   | DG716-1 | 07/02/2026               |                  | 40.16         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |         | 1.00000                  | 40.16000         | 40.16         |
| <u>Account</u>                    | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 20 E 2540 3320 00 500 000000      | TRAVEL                     |                |         | 40.16                    |                  |               |
| Letheby, Corey L                  |                            | ER-CL-070326   | DG716-1 | 07/03/2026               |                  | 48.43         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |         | 1.00000                  | 48.43000         | 48.43         |
| <u>Account</u>                    | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 20 E 2540 3320 00 500 000000      | TRAVEL                     |                |         | 48.43                    |                  |               |
| Letheby, Corey L                  |                            | ER-CL-070426   | DG716-1 | 07/04/2026               |                  | 23.49         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |         | 1.00000                  | 23.49000         | 23.49         |
| <u>Account</u>                    | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 20 E 2540 3320 00 500 000000      | TRAVEL                     |                |         | 23.49                    |                  |               |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                  | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------------|----------------------------|----------------|---------|--------------------------|------------------|---------------|
| Letheby, Corey L                        |                            | ER-CL-070526   | DG716-1 | 07/05/2026               |                  | 46.68         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |         | 1.00000                  | 13.19000         | 13.19         |
| 2                                       |                            |                |         | 1.00000                  | 13.19000         | 13.19         |
| 3                                       |                            |                |         | 1.00000                  | 20.30000         | 20.30         |
| <u>Account</u>                          | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 20 E 2540 3320 00 500 000000            | TRAVEL                     |                |         | 46.68                    |                  |               |
| <b>Total for Letheby, Corey L:</b>      |                            |                |         |                          |                  | <b>158.76</b> |
| Schwerzler, Therese M                   |                            | ER-TS-062526   | DG716-1 | 06/25/2026               |                  | 13.77         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |         | 1.00000                  | 13.77000         | 13.77         |
| <u>Account</u>                          | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2410 3320 00 300 000000            | PRIN TRAVEL HS             |                |         | 13.77                    |                  |               |
| <b>Total for Schwerzler, Therese M:</b> |                            |                |         |                          |                  | <b>13.77</b>  |
| Severin, Nikki T                        |                            | ER-NS-061726   | DG716-1 | 06/17/2026               |                  | 21.05         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |         | 1.00000                  | 21.05000         | 21.05         |
| <u>Account</u>                          | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000            | TRAVEL SP ED               |                |         | 21.05                    |                  |               |
| <b>Total for Severin, Nikki T:</b>      |                            |                |         |                          |                  | <b>21.05</b>  |
| Whalen, Erika L                         |                            | ER-EW-061826   | DG716-1 | 06/18/2026               |                  | 58.00         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |         | 1.00000                  | 58.00000         | 58.00         |
| <u>Account</u>                          | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000            | TRAVEL SP ED               |                |         | 58.00                    |                  |               |
| <b>Total for Whalen, Erika L:</b>       |                            |                |         |                          |                  | <b>58.00</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                                      | PO Number | Invoice Number | Batch | Invoice Date | Check Number | Net Amount |
|-------------------------------------------------------------|-----------|----------------|-------|--------------|--------------|------------|
| REPORT                                                      |           |                |       |              |              |            |
| Total Number of Batch Invoices:                             |           |                | 25    |              |              | 2,000.09   |
| Total Number of Open Invoices:                              |           |                | 0     |              |              | 0.00       |
| Total Number of History Invoices:                           |           |                | 0     |              |              | 0.00       |
| Total Number of Update in Progress Batch Invoices:          |           |                | 0     |              |              | 0.00       |
| Total Number of Update in Progress Batch Reversal Invoices: |           |                | 0     |              |              | 0.00       |
| Total Number of Reversal History Invoices:                  |           |                | 0     |              |              | 0.00       |
| Total Number of Deleted History Invoices:                   |           |                | 0     |              |              | 0.00       |
| Total Number of Batch Reversal Invoices:                    |           |                | 0     |              |              | 0.00       |
| Total Number of Unsubmitted Invoices:                       |           |                | 0     |              |              | 0.00       |
| Total Number of Awaiting for Approval Invoices:             |           |                | 0     |              |              | 0.00       |
| Total Invoices:                                             |           |                | 25    |              |              | 2,000.09   |

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## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount    |
|---------------------------------------|----------------------------|----------------|---------|--------------------------|------------------|---------------|
| Amaya, Sylwia                         |                            | 26-Jul         | DG716-2 | 07/02/2026               |                  | 499.00        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |         | 1.00000                  | 140.00000        | 140.00        |
| 2                                     |                            |                |         | 1.00000                  | 359.00000        | 359.00        |
| <u>Account</u>                        | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |         | 499.00                   |                  |               |
| <b>Total for Amaya, Sylwia:</b>       |                            |                |         |                          |                  | <b>499.00</b> |
| Angelilli, Maria                      |                            | 26-Jul         | DG716-2 | 06/16/2026               |                  | 354.00        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |         | 1.00000                  | 354.00000        | 354.00        |
| <u>Account</u>                        | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |         | 354.00                   |                  |               |
| <b>Total for Angelilli, Maria:</b>    |                            |                |         |                          |                  | <b>354.00</b> |
| Coursey, Samantha R                   |                            | 26-Jul         | DG716-2 | 06/30/2026               |                  | 495.00        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| 2                                     |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| 3                                     |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                        | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |         | 495.00                   |                  |               |
| <b>Total for Coursey, Samantha R:</b> |                            |                |         |                          |                  | <b>495.00</b> |
| DeYoung, Jamie M                      |                            | 26-Jul         | DG716-2 | 05/28/2026               |                  | 420.00        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |         | 1.00000                  | 420.00000        | 420.00        |
| <u>Account</u>                        | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |         | 420.00                   |                  |               |
| <b>Total for DeYoung, Jamie M:</b>    |                            |                |         |                          |                  | <b>420.00</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                              | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount    |
|-------------------------------------|----------------------------|----------------|---------|--------------------------|------------------|---------------|
| Ernst, Andrew M                     |                            | 26-Jul         | DG716-2 | 05/28/2026               |                  | 750.00        |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |         | 1.00000                  | 420.00000        | 420.00        |
| 2                                   |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| 3                                   |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                      | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000        | TUITION REIMBURSEMENT      |                |         | 750.00                   |                  |               |
| <b>Total for Ernst, Andrew M:</b>   |                            |                |         |                          |                  | <b>750.00</b> |
| Feld, Rebecca R                     |                            | 26-Jul         | DG716-2 | 05/28/2026               |                  | 495.00        |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| 2                                   |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| 3                                   |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                      | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000        | TUITION REIMBURSEMENT      |                |         | 495.00                   |                  |               |
| <b>Total for Feld, Rebecca R:</b>   |                            |                |         |                          |                  | <b>495.00</b> |
| Fitte, Heather L                    |                            | 26-Jul         | DG716-2 | 06/01/2026               |                  | 330.00        |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| 2                                   |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                      | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000        | TUITION REIMBURSEMENT      |                |         | 330.00                   |                  |               |
| <b>Total for Fitte, Heather L:</b>  |                            |                |         |                          |                  | <b>330.00</b> |
| Forsythe, Kayla A                   |                            | 26-Jul         | DG716-2 | 05/28/2026               |                  | 420.00        |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |         | 1.00000                  | 420.00000        | 420.00        |
| <u>Account</u>                      | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000        | TUITION REIMBURSEMENT      |                |         | 420.00                   |                  |               |
| <b>Total for Forsythe, Kayla A:</b> |                            |                |         |                          |                  | <b>420.00</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                 | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount    |
|----------------------------------------|----------------------------|----------------|---------|--------------------------|------------------|---------------|
| Ginczycki, Michael J                   |                            | 26-Jul         | DG716-2 | 06/22/2026               |                  | 165.00        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                         | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000           | TUITION REIMBURSEMENT      |                |         | 165.00                   |                  |               |
| <b>Total for Ginczycki, Michael J:</b> |                            |                |         |                          |                  | <b>165.00</b> |
| Gonzalez, Evelyn A                     |                            | 26-Jul         | DG716-2 | 06/30/2026               |                  | 399.00        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |         | 1.00000                  | 399.00000        | 399.00        |
| <u>Account</u>                         | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000           | TUITION REIMBURSEMENT      |                |         | 399.00                   |                  |               |
| <b>Total for Gonzalez, Evelyn A:</b>   |                            |                |         |                          |                  | <b>399.00</b> |
| Holterhaus, Jaime L                    |                            | 26-Jul         | DG716-2 | 07/01/2026               |                  | 115.00        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |         | 1.00000                  | 115.00000        | 115.00        |
| <u>Account</u>                         | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000           | TUITION REIMBURSEMENT      |                |         | 115.00                   |                  | 482           |
| <b>Total for Holterhaus, Jaime L:</b>  |                            |                |         |                          |                  | <b>115.00</b> |
| Howle, Courtney M                      |                            | 26-Jul         | DG716-2 | 06/29/2026               |                  | 420.00        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |         | 1.00000                  | 420.00000        | 420.00        |
| <u>Account</u>                         | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000           | TUITION REIMBURSEMENT      |                |         | 420.00                   |                  |               |
| <b>Total for Howle, Courtney M:</b>    |                            |                |         |                          |                  | <b>420.00</b> |
| Karouzos, Darcy                        |                            | 26-Jul         | DG716-2 | 06/16/2026               |                  | 420.00        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |         | 1.00000                  | 420.00000        | 420.00        |
| <u>Account</u>                         | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000           | TUITION REIMBURSEMENT      |                |         | 420.00                   |                  |               |
| <b>Total for Karouzos, Darcy:</b>      |                            |                |         |                          |                  | <b>420.00</b> |



# Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                    | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount    |
|-------------------------------------------|----------------------------|----------------|---------|--------------------------|------------------|---------------|
| Kowalski, Kim S                           |                            | 26-Jul         | DG716-2 | 05/11/2026               |                  | 420.00        |
| <u>Display Order</u>                      | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                            |                |         | 1.00000                  | 420.00000        | 420.00        |
| <u>Account</u>                            | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000              | TUITION REIMBURSEMENT      |                |         | 420.00                   |                  |               |
| <b>Total for Kowalski, Kim S:</b>         |                            |                |         |                          |                  | <b>420.00</b> |
| Kumkoski, Jenny A                         |                            | 26-Jul         | DG716-2 | 06/30/2026               |                  | 973.00        |
| <u>Display Order</u>                      | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| 2                                         |                            |                |         | 1.00000                  | 404.00000        | 404.00        |
| 3                                         |                            |                |         | 1.00000                  | 404.00000        | 404.00        |
| <u>Account</u>                            | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000              | TUITION REIMBURSEMENT      |                |         | 973.00                   |                  |               |
| <b>Total for Kumkoski, Jenny A:</b>       |                            |                |         |                          |                  | <b>973.00</b> |
| Larson, Karen I                           |                            | 26-Jul         | DG716-2 | 05/20/2026               |                  | 734.00        |
| <u>Display Order</u>                      | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                            |                |         | 1.00000                  | 404.00000        | 404.00        |
| 2                                         |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| 3                                         |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                            | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000              | TUITION REIMBURSEMENT      |                |         | 734.00                   |                  |               |
| <b>Total for Larson, Karen I:</b>         |                            |                |         |                          |                  | <b>734.00</b> |
| Lewandowski, Kathleen M                   |                            | 26-Jul         | DG716-2 | 06/29/2026               |                  | 165.00        |
| <u>Display Order</u>                      | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                            |                |         | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                            | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000              | TUITION REIMBURSEMENT      |                |         | 165.00                   |                  |               |
| <b>Total for Lewandowski, Kathleen M:</b> |                            |                |         |                          |                  | <b>165.00</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                 | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount      |
|----------------------------------------|----------------------------|----------------|---------|--------------------------|------------------|-----------------|
| Loughlin, Melissa, A                   |                            | 26-Jul         | DG716-2 | 06/29/2026               |                  | 335.00          |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |         | 1.00000                  | 335.00000        | 335.00          |
| <u>Account</u>                         | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000           | TUITION REIMBURSEMENT      |                |         | 335.00                   |                  |                 |
| <b>Total for Loughlin, Melissa, A:</b> |                            |                |         |                          |                  | <b>335.00</b>   |
| Martin, Stephanie                      |                            | 26-Jul         | DG716-2 | 04/29/2026               |                  | 1,069.00        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |         | 1.00000                  | 399.00000        | 399.00          |
| 2                                      |                            |                |         | 1.00000                  | 335.00000        | 335.00          |
| 3                                      |                            |                |         | 1.00000                  | 335.00000        | 335.00          |
| <u>Account</u>                         | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000           | TUITION REIMBURSEMENT      |                |         | 1,069.00                 |                  |                 |
| <b>Total for Martin, Stephanie:</b>    |                            |                |         |                          |                  | <b>1,069.00</b> |
| McGregory, Sarah E                     |                            | 26-Jul         | DG716-2 | 06/24/2026               |                  | 665.00          |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |         | 1.00000                  | 335.00000        | 335.00          |
| 2                                      |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| 3                                      |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| <u>Account</u>                         | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000           | TUITION REIMBURSEMENT      |                |         | 665.00                   |                  |                 |
| <b>Total for McGregor, Sarah E:</b>    |                            |                |         |                          |                  | <b>665.00</b>   |
| Meyer, Sara A                          |                            | 26-Jul         | DG716-2 | 06/29/2026               |                  | 275.00          |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |         | 1.00000                  | 110.00000        | 110.00          |
| 2                                      |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| <u>Account</u>                         | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000           | TUITION REIMBURSEMENT      |                |         | 275.00                   |                  |                 |
| <b>Total for Meyer, Sara A:</b>        |                            |                |         |                          |                  | <b>275.00</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                             | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount      |
|------------------------------------|----------------------------|----------------|---------|--------------------------|------------------|-----------------|
| Mowers, Ann M                      |                            | 26-Jul         | DG716-2 | 05/22/2026               |                  | 330.00          |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                  |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| 2                                  |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| <u>Account</u>                     | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000       | TUITION REIMBURSEMENT      |                |         | 330.00                   |                  |                 |
| <b>Total for Mowers, Ann M:</b>    |                            |                |         |                          |                  | <b>330.00</b>   |
| Mueller, Katie M                   |                            | 26-Jul         | DG716-2 | 06/29/2026               |                  | 1,590.00        |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                  |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| 2                                  |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| 3                                  |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| 4                                  |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| 5                                  |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| <u>Account</u>                     | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000       | TUITION REIMBURSEMENT      |                |         | 1,590.00                 |                  | 485             |
| <b>Total for Mueller, Katie M:</b> |                            |                |         |                          |                  | <b>1,590.00</b> |
| Mulvey, Kylie B                    |                            | 26-Jul         | DG716-2 | 06/29/2026               |                  | 750.00          |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                  |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| 2                                  |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| 3                                  |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| <u>Account</u>                     | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000       | TUITION REIMBURSEMENT      |                |         | 750.00                   |                  |                 |
| <b>Total for Mulvey, Kylie B:</b>  |                            |                |         |                          |                  | <b>750.00</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                              | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount      |
|-------------------------------------|----------------------------|----------------|---------|--------------------------|------------------|-----------------|
| Natale, Natalie J                   |                            | 26-Jul         | DG716-2 | 05/21/2026               |                  | 1,005.00        |
| <b>Display Order</b>                | <b>Catalog Item</b>        |                |         | <b>Quantity</b>          | <b>Unit Cost</b> | <b>Amount</b>   |
| 1                                   |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| 2                                   |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| 3                                   |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| <b>Account</b>                      | <b>Account Description</b> |                |         | <b>Total Per Account</b> |                  |                 |
| 10 E 2310 2300 00 506 000000        | TUITION REIMBURSEMENT      |                |         | 1,005.00                 |                  |                 |
| <b>Total for Natale, Natalie J:</b> |                            |                |         |                          |                  | <b>1,005.00</b> |
| Overly, Emily M                     |                            | 26-Jul         | DG716-2 | 06/08/2026               |                  | 1,540.00        |
| <b>Display Order</b>                | <b>Catalog Item</b>        |                |         | <b>Quantity</b>          | <b>Unit Cost</b> | <b>Amount</b>   |
| 1                                   |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| 2                                   |                            |                |         | 1.00000                  | 140.00000        | 140.00          |
| 3                                   |                            |                |         | 1.00000                  | 140.00000        | 140.00          |
| 4                                   |                            |                |         | 1.00000                  | 140.00000        | 140.00          |
| 5                                   |                            |                |         | 1.00000                  | 140.00000        | 140.00          |
| 6                                   |                            |                |         | 1.00000                  | 140.00000        | 140.00          |
| 7                                   |                            |                |         | 1.00000                  | 140.00000        | 140.00          |
| 8                                   |                            |                |         | 1.00000                  | 140.00000        | 140.00          |
| 9                                   |                            |                |         | 1.00000                  | 140.00000        | 140.00          |
| <b>Account</b>                      | <b>Account Description</b> |                |         | <b>Total Per Account</b> |                  |                 |
| 10 E 2310 2300 00 506 000000        | TUITION REIMBURSEMENT      |                |         | 1,540.00                 |                  | 486             |
| <b>Total for Overly, Emily M:</b>   |                            |                |         |                          |                  | <b>1,540.00</b> |
| Pagnotta, Carey R                   |                            | 26-Jul         | DG716-2 | 05/19/2026               |                  | 980.00          |
| <b>Display Order</b>                | <b>Catalog Item</b>        |                |         | <b>Quantity</b>          | <b>Unit Cost</b> | <b>Amount</b>   |
| 1                                   |                            |                |         | 1.00000                  | 140.00000        | 140.00          |
| 2                                   |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| 3                                   |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| <b>Account</b>                      | <b>Account Description</b> |                |         | <b>Total Per Account</b> |                  |                 |
| 10 E 2310 2300 00 506 000000        | TUITION REIMBURSEMENT      |                |         | 980.00                   |                  |                 |
| <b>Total for Pagnotta, Carey R:</b> |                            |                |         |                          |                  | <b>980.00</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount      |
|---------------------------------------|----------------------------|----------------|---------|--------------------------|------------------|-----------------|
| Pawelko, Erin K                       |                            | 26-Jul         | DG716-2 | 05/13/2026               |                  | 1,005.00        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| 2                                     |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| 3                                     |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| <u>Account</u>                        | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |         | 1,005.00                 |                  |                 |
| <b>Total for Pawelko, Erin K:</b>     |                            |                |         |                          |                  | <b>1,005.00</b> |
| Real, Rachel E                        |                            | 26-Jul         | DG716-2 | 06/30/2026               |                  | 1,005.00        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| 2                                     |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| 3                                     |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| <u>Account</u>                        | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |         | 1,005.00                 |                  |                 |
| <b>Total for Real, Rachel E:</b>      |                            |                |         |                          |                  | <b>1,005.00</b> |
| Schlueter, Jennifer                   |                            | 26-Jul         | DG716-2 | 06/15/2026               |                  | 750.00          |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| 2                                     |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| 3                                     |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| <u>Account</u>                        | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |         | 750.00                   |                  |                 |
| <b>Total for Schlueter, Jennifer:</b> |                            |                |         |                          |                  | <b>750.00</b>   |
| Scholl, Julie A                       |                            | 26-Jul         | DG716-2 | 06/02/2026               |                  | 165.00          |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |         | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| <u>Account</u>                        | <u>Account Description</u> |                |         | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |         | 165.00                   |                  |                 |
| <b>Total for Scholl, Julie A:</b>     |                            |                |         |                          |                  | <b>165.00</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch   | Invoice Date             | Check Number     | Net Amount      |
|--------------------------------------|----------------------------|----------------|---------|--------------------------|------------------|-----------------|
| Severin, Nikki T                     |                            | 26-Jul         | DG716-2 | 05/28/2026               |                  | 165.00          |
| <b>Display Order</b>                 | <b>Catalog Item</b>        |                |         | <b>Quantity</b>          | <b>Unit Cost</b> | <b>Amount</b>   |
| 1                                    |                            |                |         | 1.00000                  | 165.00000        | 165.00          |
| <b>Account</b>                       | <b>Account Description</b> |                |         | <b>Total Per Account</b> |                  |                 |
| 10 E 2310 2300 00 506 000000         | TUITION REIMBURSEMENT      |                |         | 165.00                   |                  |                 |
| <b>Total for Severin, Nikki T:</b>   |                            |                |         |                          |                  | <b>165.00</b>   |
| Shields, Liz A                       |                            | 26-Jul         | DG716-2 | 06/30/2026               |                  | 1,320.00        |
| <b>Display Order</b>                 | <b>Catalog Item</b>        |                |         | <b>Quantity</b>          | <b>Unit Cost</b> | <b>Amount</b>   |
| 1                                    |                            |                |         | 1.00000                  | 480.00000        | 480.00          |
| 2                                    |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| 3                                    |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| <b>Account</b>                       | <b>Account Description</b> |                |         | <b>Total Per Account</b> |                  |                 |
| 10 E 2310 2300 00 506 000000         | TUITION REIMBURSEMENT      |                |         | 1,320.00                 |                  |                 |
| <b>Total for Shields, Liz A:</b>     |                            |                |         |                          |                  | <b>1,320.00</b> |
| Zawacki, Allison M                   |                            | 26-Jul         | DG716-2 | 06/01/2026               |                  | 840.00          |
| <b>Display Order</b>                 | <b>Catalog Item</b>        |                |         | <b>Quantity</b>          | <b>Unit Cost</b> | <b>Amount</b>   |
| 1                                    |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| 2                                    |                            |                |         | 1.00000                  | 420.00000        | 420.00          |
| <b>Account</b>                       | <b>Account Description</b> |                |         | <b>Total Per Account</b> |                  |                 |
| 10 E 2310 2300 00 506 000000         | TUITION REIMBURSEMENT      |                |         | 840.00                   |                  |                 |
| <b>Total for Zawacki, Allison M:</b> |                            |                |         |                          |                  | <b>840.00</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                                      | PO Number | Invoice Number | Batch | Invoice Date | Check Number | Net Amount |
|-------------------------------------------------------------|-----------|----------------|-------|--------------|--------------|------------|
| REPORT                                                      |           |                |       |              |              |            |
| Total Number of Batch Invoices:                             |           |                | 34    |              |              | 21,363.00  |
| Total Number of Open Invoices:                              |           |                | 0     |              |              | 0.00       |
| Total Number of History Invoices:                           |           |                | 0     |              |              | 0.00       |
| Total Number of Update in Progress Batch Invoices:          |           |                | 0     |              |              | 0.00       |
| Total Number of Update in Progress Batch Reversal Invoices: |           |                | 0     |              |              | 0.00       |
| Total Number of Reversal History Invoices:                  |           |                | 0     |              |              | 0.00       |
| Total Number of Deleted History Invoices:                   |           |                | 0     |              |              | 0.00       |
| Total Number of Batch Reversal Invoices:                    |           |                | 0     |              |              | 0.00       |
| Total Number of Unsubmitted Invoices:                       |           |                | 0     |              |              | 0.00       |
| Total Number of Awaiting for Approval Invoices:             |           |                | 0     |              |              | 0.00       |
| Total Invoices:                                             |           |                | 34    |              |              | 21,363.00  |

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# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [huntley158.org](http://huntley158.org)

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: July 16, 2026

Subject: **Imprest Checks Issued**  
Board of Education Meeting, July 16, 2026  
Action Items

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Attached is a list of imprest checks issued since our last meeting that have not yet been approved by the Board, totaling \$246,565.70.

## **RECOMMENDATION**

The Finance Committee recommends the Board of Education approve the Imprest Checks Issued Reports at the July 16, 2026 Regular Board meeting.



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                            | PO Number                  | Invoice Number | Batch  | Invoice Date             | Check Number     | Net Amount      |
|---------------------------------------------------|----------------------------|----------------|--------|--------------------------|------------------|-----------------|
| Arctic Snow and Ice Control Inc                   | 508260113                  | 300014660      | DG7158 | 06/17/2026               | 81639            | 6,213.50        |
| <u>Display Order</u>                              | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                                 |                            |                |        | 21.50000                 | 289.00000        | 6,213.50        |
| <u>Account</u>                                    | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                 |
| 20 E 2542 3220 00 500 000000                      | SNOW REMOVAL               |                |        | 6,213.50                 |                  |                 |
| <b>Total for Arctic Snow and Ice Control Inc:</b> |                            |                |        |                          |                  | <b>6,213.50</b> |
| ComEd                                             | 2040365565                 | DG7158         |        | 06/30/2026               | 81741            | 416.52          |
| <u>Display Order</u>                              | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                                 |                            |                |        | 1.00000                  | 208.26000        | 208.26          |
| 2                                                 |                            |                |        | 1.00000                  | 208.26000        | 208.26          |
| <u>Account</u>                                    | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                 |
| 20 E 2540 4660 00 500 000000                      | ELECTRIC                   |                |        | 416.52                   |                  |                 |
| ComEd                                             | 2040365565                 | DG7158         |        | 06/30/2026               | 81741            | -416.52         |
| <u>Display Order</u>                              | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                                 |                            |                |        | -1.00000                 | 208.26000        | -208.26         |
| 2                                                 |                            |                |        | -1.00000                 | 208.26000        | -208.26         |
| <u>Account</u>                                    | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                 |
| 20 E 2540 4660 00 500 000000                      | ELECTRIC                   |                |        | -416.52                  |                  |                 |
| ComEd                                             | 4032931222                 | DG7158         |        | 06/30/2026               | 81741            | 10,464.61       |
| <u>Display Order</u>                              | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                                 |                            |                |        | 1.00000                  | 10,464.61000     | 10,464.61       |
| <u>Account</u>                                    | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                 |
| 20 E 2540 4660 00 500 000000                      | ELECTRIC                   |                |        | 10,464.61                |                  |                 |
| ComEd                                             | 4032931222                 | DG7158         |        | 06/30/2026               | 81741            | -10,464.61      |
| <u>Display Order</u>                              | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                                 |                            |                |        | -1.00000                 | 10,464.61000     | -10,464.61      |
| <u>Account</u>                                    | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                 |
| 20 E 2540 4660 00 500 000000                      | ELECTRIC                   |                |        | -10,464.61               |                  |                 |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                       | PO Number                  | Invoice Number | Batch  | Invoice Date             | Check Number     | Net Amount    |
|------------------------------|----------------------------|----------------|--------|--------------------------|------------------|---------------|
| ComEd                        |                            | 5758216000     | DG7158 | 06/30/2026               | 81741            | 7,145.77      |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | 1.00000                  | 7,145.77000      | 7,145.77      |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4660 00 500 000000 | ELECTRIC                   |                |        | 7,145.77                 |                  |               |
| ComEd                        |                            | 5758216000     | DG7158 | 06/30/2026               | 81741            | -7,145.77     |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | -1.00000                 | 7,145.77000      | -7,145.77     |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4660 00 500 000000 | ELECTRIC                   |                |        | -7,145.77                |                  |               |
| ComEd                        |                            | 5929942222     | DG7158 | 06/30/2026               | 81741            | 273.48        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | 1.00000                  | 273.48000        | 273.48        |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4660 00 500 000000 | ELECTRIC                   |                |        | 273.48                   |                  |               |
| ComEd                        |                            | 5929942222     | DG7158 | 06/30/2026               | 81741            | -273.48       |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | -1.00000                 | 273.48000        | -273.48       |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4660 00 500 000000 | ELECTRIC                   |                |        | -273.48                  |                  |               |
| ComEd                        |                            | 6769632222     | DG7158 | 06/30/2026               | 81741            | 6,706.38      |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | 1.00000                  | 6,706.38000      | 6,706.38      |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4660 00 500 000000 | ELECTRIC                   |                |        | 6,706.38                 |                  |               |
| ComEd                        |                            | 6769632222     | DG7158 | 06/30/2026               | 81741            | -6,706.38     |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | -1.00000                 | 6,706.38000      | -6,706.38     |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4660 00 500 000000 | ELECTRIC                   |                |        | -6,706.38                |                  |               |
| ComEd                        |                            | 2040365565     | DG7158 | 06/30/2026               | 81756            | 208.26        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | 1.00000                  | 208.26000        | 208.26        |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4660 00 500 000000 | ELECTRIC                   |                |        | 208.26                   |                  |               |

# Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                 | PO Number                  | Invoice Number | Batch  | Invoice Date             | Check Number     | Net Amount       |
|----------------------------------------|----------------------------|----------------|--------|--------------------------|------------------|------------------|
| ComEd                                  |                            | 4032931222     | DG7158 | 06/30/2026               | 81756            | 10,464.61        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                      |                            |                |        | 1.00000                  | 10,464.61000     | 10,464.61        |
| <u>Account</u>                         | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                  |
| 20 E 2540 4660 00 500 000000           | ELECTRIC                   |                |        | 10,464.61                |                  |                  |
| ComEd                                  |                            | 5758216000     | DG7158 | 06/30/2026               | 81756            | 7,145.77         |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                      |                            |                |        | 1.00000                  | 7,145.77000      | 7,145.77         |
| <u>Account</u>                         | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                  |
| 20 E 2540 4660 00 500 000000           | ELECTRIC                   |                |        | 7,145.77                 |                  |                  |
| ComEd                                  |                            | 5929942222     | DG7158 | 06/30/2026               | 81756            | 273.48           |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                      |                            |                |        | 1.00000                  | 273.48000        | 273.48           |
| <u>Account</u>                         | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                  |
| 20 E 2540 4660 00 500 000000           | ELECTRIC                   |                |        | 273.48                   |                  |                  |
| ComEd                                  |                            | 6769632222     | DG7158 | 06/30/2026               | 81756            | 6,706.38         |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                      |                            |                |        | 1.00000                  | 6,706.38000      | 6,706.38         |
| <u>Account</u>                         | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                  |
| 20 E 2540 4660 00 500 000000           | ELECTRIC                   |                |        | 6,706.38                 |                  |                  |
| <b>Total for ComEd:</b>                |                            |                |        |                          |                  | <b>24,798.50</b> |
| Gordon Flesch Co Inc                   | 504260019                  | IN15652844     | DG7158 | 07/09/2026               |                  | 972.37           |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                      |                            |                |        | 1.00000                  | 972.37000        | 972.37           |
| <u>Account</u>                         | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                  |
| 10 E 2900 3900 00 504 000000           | COPIER MAINTENANCE         |                |        | 972.37                   |                  |                  |
| <b>Total for Gordon Flesch Co Inc:</b> |                            |                |        |                          |                  | <b>972.37</b>    |
| Hilliard, Kristen A                    | FY26 GRAD                  |                | DG7158 | 06/30/2026               | 9000000234       | 48.85            |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                      |                            |                |        | 1.00000                  | 48.85000         | 48.85            |
| <u>Account</u>                         | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                  |
| 10 R 1611 0000 00 300 000000           | STUDENT FOOD SVC - HS      |                |        | 48.85                    |                  |                  |
| <b>Total for Hilliard, Kristen A:</b>  |                            |                |        |                          |                  | <b>48.85</b>     |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                       | PO Number                  | Invoice Number | Batch  | Invoice Date             | Check Number     | Net Amount      |
|----------------------------------------------|----------------------------|----------------|--------|--------------------------|------------------|-----------------|
| Home Depot Credit Services                   | 210260006                  | 8904077        | DG7158 | 06/18/2026               | 81640            | 2,192.00        |
| <b>Display Order</b>                         | <b>Catalog Item</b>        |                |        | <b>Quantity</b>          | <b>Unit Cost</b> | <b>Amount</b>   |
| 1                                            |                            |                |        | 3.00000                  | 50.00000         | 150.00          |
| 2                                            |                            |                |        | 3.00000                  | 849.00000        | 2,547.00        |
| 3                                            |                            |                |        | 1.00000                  | -505.00000       | -505.00         |
| <b>Account</b>                               | <b>Account Description</b> |                |        | <b>Total Per Account</b> |                  |                 |
| 10 E 1120 4100 00 210 000000                 | INST SUPPLIES HEINEMAN     |                |        | 2,192.00                 |                  |                 |
| <b>Total for Home Depot Credit Services:</b> |                            |                |        |                          |                  | <b>2,192.00</b> |
| Jostens                                      | 210260007                  | 38270063       | DG7158 | 06/18/2026               | 81641            | 1,002.95        |
| <b>Display Order</b>                         | <b>Catalog Item</b>        |                |        | <b>Quantity</b>          | <b>Unit Cost</b> | <b>Amount</b>   |
| 1                                            |                            |                |        | 250.00000                | 3.60000          | 900.00          |
| 2                                            |                            |                |        | 1.00000                  | 102.95000        | 102.95          |
| <b>Account</b>                               | <b>Account Description</b> |                |        | <b>Total Per Account</b> |                  |                 |
| 10 E 1120 3600 00 210 000000                 | PRINTING HEINEMAN          |                |        | 1,002.95                 |                  |                 |
| Jostens                                      | 210260008                  | 38581268       | DG7158 | 06/18/2026               | 81641            | 897.41          |
| <b>Display Order</b>                         | <b>Catalog Item</b>        |                |        | <b>Quantity</b>          | <b>Unit Cost</b> | <b>Amount</b>   |
| 1                                            |                            |                |        | 246.00000                | 3.51000          | 863.46          |
| 2                                            |                            |                |        | 1.00000                  | 33.95000         | 33.95           |
| <b>Account</b>                               | <b>Account Description</b> |                |        | <b>Total Per Account</b> |                  |                 |
| 10 E 1120 3600 00 210 000000                 | PRINTING HEINEMAN          |                |        | 897.41                   |                  |                 |
| Jostens                                      | 210260009                  | 39243116       | DG7158 | 06/18/2026               | 81641            | 17.46           |
| <b>Display Order</b>                         | <b>Catalog Item</b>        |                |        | <b>Quantity</b>          | <b>Unit Cost</b> | <b>Amount</b>   |
| 1                                            |                            |                |        | 1.00000                  | 3.51000          | 3.51            |
| 2                                            |                            |                |        | 1.00000                  | 13.95000         | 13.95           |
| <b>Account</b>                               | <b>Account Description</b> |                |        | <b>Total Per Account</b> |                  |                 |
| 10 E 1120 3600 00 210 000000                 | PRINTING HEINEMAN          |                |        | 17.46                    |                  |                 |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                     | PO Number                  | Invoice Number | Batch  | Invoice Date             | Check Number     | Net Amount      |
|--------------------------------------------|----------------------------|----------------|--------|--------------------------|------------------|-----------------|
| Jostens                                    | 210260010                  | 39565418       | DG7158 | 06/18/2026               | 81641            | 17.46           |
| <u>Display Order</u>                       | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                            |                |        | 1.00000                  | 3.51000          | 3.51            |
| 2                                          |                            |                |        | 1.00000                  | 13.95000         | 13.95           |
| <u>Account</u>                             | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                 |
| 10 E 1120 3600 00 210 000000               | PRINTING HEINEMAN          |                |        | 17.46                    |                  |                 |
| <b>Total for Jostens:</b>                  |                            |                |        |                          |                  | <b>1,935.28</b> |
| LRS   Garbage Collection                   | 5080020262200              | WA13256981     | DG7158 | 06/30/2026               | 81757            | 4,534.97        |
| <u>Display Order</u>                       | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                            |                |        | 1.00000                  | 4,534.97000      | 4,534.97        |
| <u>Account</u>                             | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                 |
| 20 E 2542 3210 00 500 000000               | SANITATION/EXTERMINATING   |                |        | 4,534.97                 |                  |                 |
| <b>Total for LRS   Garbage Collection:</b> |                            |                |        |                          |                  | <b>4,534.97</b> |
| Neuco                                      | 502260025                  | 9674837        | DG7158 | 06/25/2026               | 81714            | 386.90          |
| <u>Display Order</u>                       | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                            |                |        | 1.00000                  | 386.90000        | 386.90          |
| <u>Account</u>                             | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                 |
| 10 E 2560 3230 00 210 000000               | CAFE REPAIRS HEINEMAN      |                |        | 386.90                   |                  |                 |
| Neuco                                      | 502260025                  | 9709510        | DG7158 | 06/25/2026               | 81714            | 108.53          |
| <u>Display Order</u>                       | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                            |                |        | 1.00000                  | 108.53000        | 108.53          |
| <u>Account</u>                             | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                 |
| 10 E 2560 3230 00 300 000000               | CAFE REPAIRS HS            |                |        | 108.53                   |                  |                 |
| <b>Total for Neuco:</b>                    |                            |                |        |                          |                  | <b>495.43</b>   |
| Nicor Gas                                  | 03348177878                | DG7158         |        | 06/30/2026               | 81742            | 442.02          |
| <u>Display Order</u>                       | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                            |                |        | 1.00000                  | 442.02000        | 442.02          |
| <u>Account</u>                             | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |                 |
| 20 E 2540 4650 00 500 000000               | NATURAL GAS                |                |        | 442.02                   |                  |                 |

# Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                       | PO Number                  | Invoice Number | Batch  | Invoice Date             | Check Number     | Net Amount    |
|------------------------------|----------------------------|----------------|--------|--------------------------|------------------|---------------|
| Nicor Gas                    |                            | 08593450169    | DG7158 | 06/30/2026               | 81742            | 730.85        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | 1.00000                  | 730.85000        | 730.85        |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4650 00 500 000000 | NATURAL GAS                |                |        | 730.85                   |                  |               |
| Nicor Gas                    |                            | 26119410004    | DG7158 | 06/30/2026               | 81742            | 826.07        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | 1.00000                  | 826.07000        | 826.07        |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4650 00 500 000000 | NATURAL GAS                |                |        | 826.07                   |                  |               |
| Nicor Gas                    |                            | 36140957196    | DG7158 | 06/30/2026               | 81742            | 846.14        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | 1.00000                  | 846.14000        | 846.14        |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4650 00 500 000000 | NATURAL GAS                |                |        | 846.14                   |                  |               |
| Nicor Gas                    |                            | 45174410006    | DG7158 | 06/30/2026               | 81742            | 1,551.54      |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | 1.00000                  | 1,551.54000      | 1,551.54      |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4650 00 500 000000 | NATURAL GAS                |                |        | 1,551.54                 |                  |               |
| Nicor Gas                    |                            | 55598410003    | DG7158 | 06/30/2026               | 81742            | 832.93        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | 1.00000                  | 832.93000        | 832.93        |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4650 00 500 000000 | NATURAL GAS                |                |        | 832.93                   |                  |               |
| Nicor Gas                    |                            | 64781510009    | DG7158 | 06/30/2026               | 81742            | 763.26        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | 1.00000                  | 763.26000        | 763.26        |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4650 00 500 000000 | NATURAL GAS                |                |        | 763.26                   |                  |               |
| Nicor Gas                    |                            | 64975248440    | DG7158 | 06/30/2026               | 81742            | 680.55        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |        | 1.00000                  | 680.55000        | 680.55        |
| <u>Account</u>               | <u>Account Description</u> |                |        | <u>Total Per Account</u> |                  |               |
| 20 E 2540 4650 00 500 000000 | NATURAL GAS                |                |        | 680.55                   |                  |               |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                              | PO Number                    | Invoice Number | Batch  | Invoice Date             | Check Number     | Net Amount       |
|-------------------------------------|------------------------------|----------------|--------|--------------------------|------------------|------------------|
| Nicor Gas                           |                              | 74735604345    | DG7158 | 06/30/2026               | 81742            | 74.95            |
| <u>Display Order</u>                | <u>Catalog Item</u>          |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                   |                              |                |        | 1.00000                  | 74.95000         | 74.95            |
| <u>Account</u>                      | <u>Account Description</u>   |                |        | <u>Total Per Account</u> |                  |                  |
| 20 E 2540 4650 00 500 000000        | NATURAL GAS                  |                |        | 74.95                    |                  |                  |
| Nicor Gas                           |                              | 74735604345    | DG7158 | 06/30/2026               | 81742            | 65.39            |
| <u>Display Order</u>                | <u>Catalog Item</u>          |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                   |                              |                |        | 1.00000                  | 65.39000         | 65.39            |
| <u>Account</u>                      | <u>Account Description</u>   |                |        | <u>Total Per Account</u> |                  |                  |
| 20 E 2540 4650 00 500 000000        | NATURAL GAS                  |                |        | 65.39                    |                  |                  |
| Nicor Gas                           |                              | 81568597116    | DG7158 | 06/30/2026               | 81758            | 1,093.48         |
| <u>Display Order</u>                | <u>Catalog Item</u>          |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                   |                              |                |        | 1.00000                  | 1,093.48000      | 1,093.48         |
| <u>Account</u>                      | <u>Account Description</u>   |                |        | <u>Total Per Account</u> |                  |                  |
| 20 E 2540 4650 00 500 000000        | NATURAL GAS                  |                |        | 1,093.48                 |                  |                  |
| <b>Total for Nicor Gas:</b>         |                              |                |        |                          |                  | <b>7,907.18</b>  |
| PEARSON Education                   | 505260006                    | 31571462       | DG7158 | 06/30/2026               | 81759            | 12,090.91        |
| <u>Display Order</u>                | <u>Catalog Item</u>          |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                   |                              |                |        | 50.00000                 | 235.00000        | 11,750.00        |
| 2                                   |                              |                |        | 1.00000                  | 340.91000        | 340.91           |
| <u>Account</u>                      | <u>Account Description</u>   |                |        | <u>Total Per Account</u> |                  |                  |
| 10 E 1100 4230 00 505 000000        | NEW ADOPTION 6-12            |                |        | 12,090.91                |                  |                  |
| <b>Total for PEARSON Education:</b> |                              |                |        |                          |                  | <b>12,090.91</b> |
| Sara, Lindsay A                     | ER-LS-040626                 |                | DG7158 | 06/25/2026               | 9000000233       | 220.04           |
| <u>Display Order</u>                | <u>Catalog Item</u>          |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                   |                              |                |        | 1.00000                  | 220.04000        | 220.04           |
| <u>Account</u>                      | <u>Account Description</u>   |                |        | <u>Total Per Account</u> |                  |                  |
| 10 E 1200 3320 00 509 000000        | TRAVEL SP ED                 |                |        | 220.04                   |                  |                  |
| Sara, Lindsay A                     | ER-LS-042726                 |                | DG7158 | 06/25/2026               | 9000000233       | 33.68            |
| <u>Display Order</u>                | <u>Catalog Item</u>          |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                   |                              |                |        | 1.00000                  | 33.68000         | 33.68            |
| <u>Account</u>                      | <u>Account Description</u>   |                |        | <u>Total Per Account</u> |                  |                  |
| 10 E 2210 3140 92 509 460000        | IDEA IMPR OF INSTR-STAFF DEV |                |        | 33.68                    |                  |                  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                        | PO Number                   | Invoice Number | Batch  | Invoice Date             | Check Number     | Net Amount       |
|-----------------------------------------------|-----------------------------|----------------|--------|--------------------------|------------------|------------------|
| Sara, Lindsay A                               |                             | ER-LS-052226   | DG7158 | 06/25/2026               | 9000000233       | 411.21           |
| <u>Display Order</u>                          | <u>Catalog Item</u>         |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                             |                             |                |        | 1.00000                  | 411.21000        | 411.21           |
| <u>Account</u>                                | <u>Account Description</u>  |                |        | <u>Total Per Account</u> |                  |                  |
| 10 E 1200 3320 00 509 000000                  | TRAVEL SP ED                |                |        | 411.21                   |                  |                  |
| <b>Total for Sara, Lindsay A:</b>             |                             |                |        |                          |                  | <b>664.93</b>    |
| Sparks, Alyse R                               |                             | ER-AS-050426   | DG7158 | 06/30/2026               | 81760            | 92.26            |
| <u>Display Order</u>                          | <u>Catalog Item</u>         |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                             |                             |                |        | 1.00000                  | 92.26000         | 92.26            |
| <u>Account</u>                                | <u>Account Description</u>  |                |        | <u>Total Per Account</u> |                  |                  |
| 10 E 1200 3320 00 509 000000                  | TRAVEL SP ED                |                |        | 92.26                    |                  |                  |
| Sparks, Alyse R                               |                             | ER-AS-40626    | DG7158 | 06/30/2026               | 81760            | 36.28            |
| <u>Display Order</u>                          | <u>Catalog Item</u>         |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                             |                             |                |        | 1.00000                  | 36.28000         | 36.28            |
| <u>Account</u>                                | <u>Account Description</u>  |                |        | <u>Total Per Account</u> |                  |                  |
| 10 E 1200 3320 00 509 000000                  | TRAVEL SP ED                |                |        | 36.28                    |                  |                  |
| <b>Total for Sparks, Alyse R:</b>             |                             |                |        |                          |                  | <b>128.54</b>    |
| Symmetry Energy Solutions                     |                             | 21929384       | DG7158 | 06/30/2026               | 81743            | 10,445.76        |
| <u>Display Order</u>                          | <u>Catalog Item</u>         |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                             |                             |                |        | 1.00000                  | 10,445.76000     | 10,445.76        |
| <u>Account</u>                                | <u>Account Description</u>  |                |        | <u>Total Per Account</u> |                  |                  |
| 20 E 2540 4650 00 500 000000                  | NATURAL GAS                 |                |        | 10,445.76                |                  |                  |
| <b>Total for Symmetry Energy Solutions:</b>   |                             |                |        |                          |                  | <b>10,445.76</b> |
| Themes & Variations Inc                       | 5050020262390               | 146086         | DG7158 | 06/18/2026               | 9000000229       | 2,850.00         |
| <u>Display Order</u>                          | <u>Catalog Item</u>         |                |        | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                             |                             |                |        | 5.00000                  | 600.00000        | 3,000.00         |
| 2                                             |                             |                |        | 1.00000                  | -150.00000       | -150.00          |
| <u>Account</u>                                | <u>Account Description</u>  |                |        | <u>Total Per Account</u> |                  |                  |
| 10 E 2212 3100 00 505 000000                  | CURRICULUM GEN PUR SVC 6-12 |                |        | 2,850.00                 |                  |                  |
| <b>Total for Themes &amp; Variations Inc:</b> |                             |                |        |                          |                  | <b>2,850.00</b>  |



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor             | PO Number | Invoice Number | Batch  | Invoice Date | Check Number | Net Amount |
|--------------------|-----------|----------------|--------|--------------|--------------|------------|
| Village of Huntley |           | 0301000153-007 | DG7158 | 06/30/2026   | 81744        | 50.78      |

| Display Order                | Catalog Item | Quantity                   | Unit Cost | Amount                   |
|------------------------------|--------------|----------------------------|-----------|--------------------------|
| 1                            |              | 1.00000                    | 50.78000  | 50.78                    |
| <u>Account</u>               |              | <u>Account Description</u> |           | <u>Total Per Account</u> |
| 20 E 2540 3700 00 500 000000 |              | WATER/SEWER                |           | 50.78                    |

**Total for Village of Huntley:** **50.78**

|                          |           |       |        |            |       |        |
|--------------------------|-----------|-------|--------|------------|-------|--------|
| Visual Image Photography | 140260001 | 39247 | DG7158 | 06/17/2026 | 81642 | 144.00 |
|--------------------------|-----------|-------|--------|------------|-------|--------|

| Display Order                | Catalog Item | Quantity                   | Unit Cost | Amount                   |
|------------------------------|--------------|----------------------------|-----------|--------------------------|
| 1                            |              | 1.00000                    | 144.00000 | 144.00                   |
| <u>Account</u>               |              | <u>Account Description</u> |           | <u>Total Per Account</u> |
| 10 E 2410 4910 00 140 000000 |              | REBATE SUPPLIES MACKEBEN   |           | 144.00                   |

**Total for Visual Image Photography:** **144.00**

### REPORT

|                                                             |           |                  |
|-------------------------------------------------------------|-----------|------------------|
| Total Number of Batch Invoices:                             | 1         | 972.37           |
| Total Number of Open Invoices:                              | 0         | 0.00             |
| Total Number of History Invoices:                           | 46        | 74,500.63        |
| Total Number of Update in Progress Batch Invoices:          | 0         | 0.00             |
| Total Number of Update in Progress Batch Reversal Invoices: | 0         | 0.00             |
| Total Number of Reversal History Invoices:                  | 0         | 0.00             |
| Total Number of Deleted History Invoices:                   | 0         | 0.00             |
| Total Number of Batch Reversal Invoices:                    | 0         | 0.00             |
| Total Number of Unsubmitted Invoices:                       | 0         | 0.00             |
| Total Number of Awaiting for Approval Invoices:             | 0         | 0.00             |
| <b>Total Invoices:</b>                                      | <b>47</b> | <b>75,473.00</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                        | PO Number                      | Invoice Number | Batch      | Invoice Date             | Check Number     | Net Amount      |
|-----------------------------------------------|--------------------------------|----------------|------------|--------------------------|------------------|-----------------|
| A Parts Warehouse                             | 507260082                      | 200185         | DG7158-777 | 07/08/2026               |                  | 163.80          |
| <u>Display Order</u>                          | <u>Catalog Item</u>            |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                             |                                |                |            | 1.00000                  | 163.80000        | 163.80          |
| <u>Account</u>                                | <u>Account Description</u>     |                |            | <u>Total Per Account</u> |                  |                 |
| 40 E 2554 4100 00 500 000000                  | FLEET SUPPLIES                 |                |            | 163.80                   |                  |                 |
| <b>Total for A Parts Warehouse:</b>           |                                |                |            |                          |                  | <b>163.80</b>   |
| Accurate Translation Bureau                   | 509260079                      | 32238          | DG7158-777 | 07/08/2026               |                  | 1,025.70        |
| <u>Display Order</u>                          | <u>Catalog Item</u>            |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                             |                                |                |            | 1.00000                  | 1,025.70000      | 1,025.70        |
| <u>Account</u>                                | <u>Account Description</u>     |                |            | <u>Total Per Account</u> |                  |                 |
| 10 E 1200 3100 92 509 460000                  | IDEA GENERAL PURCHASED SERVICE |                |            | 1,025.70                 |                  |                 |
| <b>Total for Accurate Translation Bureau:</b> |                                |                |            |                          |                  | <b>1,025.70</b> |
| Airgas USA LLC                                | 508260122                      | 9172824002     | DG7158-777 | 07/08/2026               |                  | 232.48          |
| <u>Display Order</u>                          | <u>Catalog Item</u>            |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                             |                                |                |            | 1.00000                  | 87.33000         | 87.33           |
| 2                                             |                                |                |            | 1.00000                  | 96.00000         | 96.00           |
| 3                                             |                                |                |            | 1.00000                  | 23.75000         | 23.75           |
| 4                                             |                                |                |            | 1.00000                  | 25.40000         | 25.40           |
| <u>Account</u>                                | <u>Account Description</u>     |                |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2542 4100 00 500 000000                  | SUPPLIES B & G                 |                |            | 232.48                   |                  |                 |
| Airgas USA LLC                                | 508260125                      | 917284024      | DG7158-777 | 07/08/2026               |                  | 0.00            |
| <u>Display Order</u>                          | <u>Catalog Item</u>            |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                             |                                |                |            | 0.00000                  | 20.98000         | 0.00            |
| <u>Account</u>                                | <u>Account Description</u>     |                |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2542 4100 00 500 000000                  | SUPPLIES B & G                 |                |            | 0.00                     |                  |                 |
| <b>Total for Airgas USA LLC:</b>              |                                |                |            |                          |                  | <b>232.48</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                            | PO Number | Invoice Number | Batch      | Invoice Date | Check Number | Net Amount |
|-----------------------------------|-----------|----------------|------------|--------------|--------------|------------|
| Associated Electrical Contractors | 508260107 | 550081807      | DG7158-777 | 07/08/2026   |              | 13,620.00  |

| Display Order                | Catalog Item | Quantity                   | Unit Cost    | Amount                   |
|------------------------------|--------------|----------------------------|--------------|--------------------------|
| 1                            |              | 1.00000                    | 13,620.00000 | 13,620.00                |
| <u>Account</u>               |              | <u>Account Description</u> |              | <u>Total Per Account</u> |
| 20 E 2542 3900 00 500 000000 |              | OTHER PURCHASED SERVICE    |              | 13,620.00                |

**Total for Associated Electrical Contractors:** **13,620.00**

|                                 |           |        |            |            |  |          |
|---------------------------------|-----------|--------|------------|------------|--|----------|
| Camelot Therapeutic Schools LLC | 509260080 | 253511 | DG7158-777 | 07/08/2026 |  | 3,417.45 |
|---------------------------------|-----------|--------|------------|------------|--|----------|

| Display Order                | Catalog Item | Quantity                   | Unit Cost | Amount                   |
|------------------------------|--------------|----------------------------|-----------|--------------------------|
| 1                            |              | 5.00000                    | 252.35000 | 1,261.75                 |
| 2                            |              | 5.00000                    | 178.79000 | 893.95                   |
| 3                            |              | 5.00000                    | 252.35000 | 1,261.75                 |
| <u>Account</u>               |              | <u>Account Description</u> |           | <u>Total Per Account</u> |
| 10 E 4220 6700 00 509 000000 |              | SP ED PRIVATE TUITION      |           | 3,417.45                 |

|                                 |           |        |            |            |  |                 |
|---------------------------------|-----------|--------|------------|------------|--|-----------------|
| Camelot Therapeutic Schools LLC | 509260081 | 253429 | DG7158-777 | 07/08/2026 |  | 2,155.70<br>501 |
|---------------------------------|-----------|--------|------------|------------|--|-----------------|

| Display Order                | Catalog Item | Quantity                   | Unit Cost | Amount                   |
|------------------------------|--------------|----------------------------|-----------|--------------------------|
| 1                            |              | 5.00000                    | 178.79000 | 893.95                   |
| 2                            |              | 5.00000                    | 252.35000 | 1,261.75                 |
| <u>Account</u>               |              | <u>Account Description</u> |           | <u>Total Per Account</u> |
| 10 E 4220 6700 00 509 000000 |              | SP ED PRIVATE TUITION      |           | 2,155.70                 |

**Total for Camelot Therapeutic Schools LLC:** **5,573.15**

|                    |           |        |            |            |  |        |
|--------------------|-----------|--------|------------|------------|--|--------|
| Colley Elevator Co | 508260115 | 301775 | DG7158-777 | 07/08/2026 |  | 256.00 |
|--------------------|-----------|--------|------------|------------|--|--------|

| Display Order                | Catalog Item | Quantity                        | Unit Cost | Amount                   |
|------------------------------|--------------|---------------------------------|-----------|--------------------------|
| 1                            |              | 1.00000                         | 256.00000 | 256.00                   |
| <u>Account</u>               |              | <u>Account Description</u>      |           | <u>Total Per Account</u> |
| 20 E 2542 3230 00 500 000000 |              | REPAIRS & MAINTENANCE BUILDINGS |           | 256.00                   |

**Total for Colley Elevator Co:** **256.00**

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                            | PO Number                        | Invoice Number | Batch      | Invoice Date             | Check Number     | Net Amount    |
|---------------------------------------------------|----------------------------------|----------------|------------|--------------------------|------------------|---------------|
| Crystal Lake School District 47                   | 509260090                        | #26-AU036      | DG7158-777 | 07/10/2026               |                  | 375.00        |
| <u>Display Order</u>                              | <u>Catalog Item</u>              |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                                 |                                  |                |            | 1.00000                  | 375.00000        | 375.00        |
| <u>Account</u>                                    | <u>Account Description</u>       |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 4120 3100 92 509 460000                      | IDEA PAYMENTS TO OTHER DISTRICTS |                |            | 375.00                   |                  |               |
| <b>Total for Crystal Lake School District 47:</b> |                                  |                |            |                          |                  | <b>375.00</b> |
| Gordon Flesch Co Inc                              | 504260013                        | IN15658265     | DG7158-777 | 07/09/2026               |                  | 97.03         |
| <u>Display Order</u>                              | <u>Catalog Item</u>              |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                                 |                                  |                |            | 1.00000                  | 97.03000         | 97.03         |
| <u>Account</u>                                    | <u>Account Description</u>       |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 2900 3900 00 504 000000                      | COPIER MAINTENANCE               |                |            | 97.03                    |                  |               |
| Gordon Flesch Co Inc                              | 504260014                        | IN15658263     | DG7158-777 | 07/09/2026               |                  | 140.25        |
| <u>Display Order</u>                              | <u>Catalog Item</u>              |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                                 |                                  |                |            | 1.00000                  | 140.25000        | 140.25        |
| <u>Account</u>                                    | <u>Account Description</u>       |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 2900 3900 00 504 000000                      | COPIER MAINTENANCE               |                |            | 140.25                   |                  | 502           |
| Gordon Flesch Co Inc                              | 504260015                        | IN15658264     | DG7158-777 | 07/09/2026               |                  | 634.78        |
| <u>Display Order</u>                              | <u>Catalog Item</u>              |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                                 |                                  |                |            | 1.00000                  | 634.78000        | 634.78        |
| <u>Account</u>                                    | <u>Account Description</u>       |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 2900 3900 00 504 000000                      | COPIER MAINTENANCE               |                |            | 634.78                   |                  |               |
| Gordon Flesch Co Inc                              | 504260016                        | IN15656307     | DG7158-777 | 07/09/2026               |                  | 2,350.89      |
| <u>Display Order</u>                              | <u>Catalog Item</u>              |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                                 |                                  |                |            | 1.00000                  | 2,350.89000      | 2,350.89      |
| <u>Account</u>                                    | <u>Account Description</u>       |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 2900 3900 00 504 000000                      | COPIER MAINTENANCE               |                |            | 2,350.89                 |                  |               |
| Gordon Flesch Co Inc                              | 504260017                        | IN15646681     | DG7158-777 | 07/09/2026               |                  | 1,419.00      |
| <u>Display Order</u>                              | <u>Catalog Item</u>              |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                                 |                                  |                |            | 1.00000                  | 1,419.00000      | 1,419.00      |
| <u>Account</u>                                    | <u>Account Description</u>       |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 2900 3900 00 504 000000                      | COPIER MAINTENANCE               |                |            | 1,419.00                 |                  |               |

# Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                 | PO Number                  | Invoice Number | Batch      | Invoice Date             | Check Number     | Net Amount      |
|----------------------------------------|----------------------------|----------------|------------|--------------------------|------------------|-----------------|
| Gordon Flesch Co Inc                   | 504260018                  | IN15652845     | DG7158-777 | 07/09/2026               |                  | 1,551.84        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |            | 1.00000                  | 1,551.84000      | 1,551.84        |
| <u>Account</u>                         | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                 |
| 10 E 2900 3900 00 504 000000           | COPIER MAINTENANCE         |                |            | 1,551.84                 |                  |                 |
| <b>Total for Gordon Flesch Co Inc:</b> |                            |                |            |                          |                  | <b>6,193.79</b> |
| Grainger                               | 508260120                  | 9953435774     | DG7158-777 | 07/09/2026               |                  | 556.02          |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |            | 1.00000                  | 556.02000        | 556.02          |
| <u>Account</u>                         | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2542 4100 00 500 000000           | SUPPLIES B & G             |                |            | 556.02                   |                  |                 |
| Grainger                               | 508260124                  | 9913301017     | DG7158-777 | 07/09/2026               |                  | 11.03           |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |            | 1.00000                  | 11.03000         | 11.03           |
| <u>Account</u>                         | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2542 4100 00 500 000000           | SUPPLIES B & G             |                |            | 11.03                    |                  |                 |
| Grainger                               | 508260124                  | 9953435766     | DG7158-777 | 07/09/2026               |                  | 503<br>11.03    |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |            | 1.00000                  | 11.03000         | 11.03           |
| <u>Account</u>                         | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2542 4100 00 500 000000           | SUPPLIES B & G             |                |            | 11.03                    |                  |                 |
| <b>Total for Grainger:</b>             |                            |                |            |                          |                  | <b>578.08</b>   |
| GW Berkheimer Co Inc                   | 502260034                  | 9274791        | DG7158-777 | 07/08/2026               |                  | 78.86           |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |            | 1.00000                  | 78.86000         | 78.86           |
| <u>Account</u>                         | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                 |
| 10 E 2560 3230 00 140 000000           | CAFE REPAIRS MACKEBEN      |                |            | 78.86                    |                  |                 |
| GW Berkheimer Co Inc                   | 508260112                  | 82369          | DG7158-777 | 07/09/2026               |                  | 31.66           |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                      |                            |                |            | 1.00000                  | 31.66000         | 31.66           |
| <u>Account</u>                         | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2542 4100 00 500 000000           | SUPPLIES B & G             |                |            | 31.66                    |                  |                 |
| <b>Total for GW Berkheimer Co Inc:</b> |                            |                |            |                          |                  | <b>110.52</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                       | PO Number                  | Invoice Number | Batch      | Invoice Date             | Check Number     | Net Amount    |
|------------------------------|----------------------------|----------------|------------|--------------------------|------------------|---------------|
| Illco, lco                   | 502260026                  | 3607511        | DG7158-777 | 07/09/2026               |                  | 799.42        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |            | 1.00000                  | 799.42000        | 799.42        |
| <u>Account</u>               | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 2560 3230 00 120 000000 | CAFE REPAIRS MARTIN        |                |            | 799.42                   |                  |               |
| Illco, lco                   | 502260026                  | 3607647        | DG7158-777 | 07/09/2026               |                  | -15.57        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |            | 1.00000                  | -15.57000        | -15.57        |
| <u>Account</u>               | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 2560 3230 00 120 000000 | CAFE REPAIRS MARTIN        |                |            | -15.57                   |                  |               |
| Illco, lco                   | 502260027                  | 3607509        | DG7158-777 | 07/09/2026               |                  | 7,584.31      |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |            | 1.00000                  | 7,584.31000      | 7,584.31      |
| <u>Account</u>               | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 2560 3230 00 120 000000 | CAFE REPAIRS MARTIN        |                |            | 7,584.31                 |                  |               |
| Illco, lco                   | 502260029                  | 3609474        | DG7158-777 | 07/09/2026               |                  | 324.99        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |            | 1.00000                  | 324.99000        | 324.99        |
| <u>Account</u>               | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 2560 3230 00 150 000000 | CAFE REPAIRS CONLEY        |                |            | 324.99                   |                  |               |
| Illco, lco                   | 502260030                  | 4288331        | DG7158-777 | 07/09/2026               |                  | 624.75        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |            | 1.00000                  | 624.75000        | 624.75        |
| <u>Account</u>               | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 2560 3230 00 300 000000 | CAFE REPAIRS HS            |                |            | 624.75                   |                  |               |
| Illco, lco                   | 502260031                  | 3610031        | DG7158-777 | 07/09/2026               |                  | 283.30        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |            | 1.00000                  | 283.30000        | 283.30        |
| <u>Account</u>               | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 2560 3230 00 300 000000 | CAFE REPAIRS HS            |                |            | 283.30                   |                  |               |
| Illco, lco                   | 502260032                  | 3610427        | DG7158-777 | 07/09/2026               |                  | 275.23        |
| <u>Display Order</u>         | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                            |                            |                |            | 1.00000                  | 275.23000        | 275.23        |
| <u>Account</u>               | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 2560 3230 00 210 000000 | CAFE REPAIRS HEINEMAN      |                |            | 275.23                   |                  |               |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                           | PO Number                       | Invoice Number | Batch      | Invoice Date             | Check Number     | Net Amount       |
|--------------------------------------------------|---------------------------------|----------------|------------|--------------------------|------------------|------------------|
| Illco, Ico                                       | 502260033                       | 3607510        | DG7158-777 | 07/09/2026               |                  | 394.20           |
| <u>Display Order</u>                             | <u>Catalog Item</u>             |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                                |                                 |                |            | 1.00000                  | 394.20000        | 394.20           |
| <u>Account</u>                                   | <u>Account Description</u>      |                |            | <u>Total Per Account</u> |                  |                  |
| 10 E 2560 3230 00 120 000000                     | CAFE REPAIRS MARTIN             |                |            | 394.20                   |                  |                  |
| <b>Total for Illco, Ico:</b>                     |                                 |                |            |                          |                  | <b>10,270.63</b> |
| Kona Ice of McHenry County LLC                   | 509260073                       | 00221          | DG7158-777 | 07/09/2026               |                  | 611.00           |
| <u>Display Order</u>                             | <u>Catalog Item</u>             |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                                |                                 |                |            | 1.00000                  | 235.00000        | 235.00           |
| 2                                                |                                 |                |            | 1.00000                  | 235.00000        | 235.00           |
| 3                                                |                                 |                |            | 47.00000                 | 3.00000          | 141.00           |
| <u>Account</u>                                   | <u>Account Description</u>      |                |            | <u>Total Per Account</u> |                  |                  |
| 10 E 1200 4100 00 509 000000                     | SUPPLIES SP ED                  |                |            | 611.00                   |                  |                  |
| <b>Total for Kona Ice of McHenry County LLC:</b> |                                 |                |            |                          |                  | <b>611.00</b>    |
| LRS   Garbage Collection                         | 508260126                       | WA13256981     | DG7158-777 | 07/09/2026               |                  | 753.04           |
| <u>Display Order</u>                             | <u>Catalog Item</u>             |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                                |                                 |                |            | 1.00000                  | 753.04000        | 753.04           |
| <u>Account</u>                                   | <u>Account Description</u>      |                |            | <u>Total Per Account</u> |                  |                  |
| 20 E 2542 3210 00 500 000000                     | SANITATION/EXTERMINATING        |                |            | 753.04                   |                  |                  |
| <b>Total for LRS   Garbage Collection:</b>       |                                 |                |            |                          |                  | <b>753.04</b>    |
| Lucky Locators Inc                               | 508260119                       | 37500          | DG7158-777 | 07/09/2026               |                  | 285.00           |
| <u>Display Order</u>                             | <u>Catalog Item</u>             |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                                |                                 |                |            | 1.00000                  | 240.00000        | 240.00           |
| 2                                                |                                 |                |            | 0.50000                  | 90.00000         | 45.00            |
| <u>Account</u>                                   | <u>Account Description</u>      |                |            | <u>Total Per Account</u> |                  |                  |
| 20 E 2542 3230 00 500 000000                     | REPAIRS & MAINTENANCE BUILDINGS |                |            | 285.00                   |                  |                  |
| <b>Total for Lucky Locators Inc:</b>             |                                 |                |            |                          |                  | <b>285.00</b>    |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                | PO Number           | Invoice Number                | Batch      | Invoice Date             | Check Number     | Net Amount      |
|---------------------------------------|---------------------|-------------------------------|------------|--------------------------|------------------|-----------------|
| Luebcke, Casey                        | 506260020           | 001                           | DG7158-777 | 07/10/2026               |                  | 990.00          |
| <u>Display Order</u>                  | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                     |                               |            | 1.00000                  | 990.00000        | 990.00          |
| <u>Account</u>                        |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                 |
| 10 E 1101 3100 00 506 000000          |                     | SUBSTITUTE TEACHER-CONTRACTED |            | 990.00                   |                  |                 |
| Luebcke, Casey                        | 509260093           | 001                           | DG7158-777 | 07/10/2026               |                  | 30.00           |
| <u>Display Order</u>                  | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                     |                               |            | 1.00000                  | 30.00000         | 30.00           |
| <u>Account</u>                        |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                 |
| 10 E 1200 4100 00 509 000000          |                     | SUPPLIES SP ED                |            | 30.00                    |                  |                 |
| <b>Total for Luebcke, Casey:</b>      |                     |                               |            |                          |                  | <b>1,020.00</b> |
| McHenry Specialties                   | 300260027           | 32026-470                     | DG7158-777 | 07/10/2026               |                  | 9.00            |
| <u>Display Order</u>                  | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                     |                               |            | 2.00000                  | 4.50000          | 9.00            |
| <u>Account</u>                        |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                 |
| 10 E 1130 4100 00 300 000000          |                     | INST SUPPLIES HS              |            | 9.00                     |                  |                 |
| <b>Total for McHenry Specialties:</b> |                     |                               |            |                          |                  | <b>9.00</b>     |
| McMaster Carr Supply Co               | 508260110           | 66492683                      | DG7158-777 | 07/10/2026               |                  | 138.04          |
| <u>Display Order</u>                  | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                     |                               |            | 3.00000                  | 42.26000         | 126.78          |
| 2                                     |                     |                               |            | 1.00000                  | 11.26000         | 11.26           |
| <u>Account</u>                        |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2542 4100 00 500 000000          |                     | SUPPLIES B & G                |            | 138.04                   |                  |                 |
| McMaster Carr Supply Co               | 508260111           | 66497490                      | DG7158-777 | 07/10/2026               |                  | 198.35          |
| <u>Display Order</u>                  | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                     |                               |            | 1.00000                  | 184.84000        | 184.84          |
| 2                                     |                     |                               |            | 1.00000                  | 13.51000         | 13.51           |
| <u>Account</u>                        |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2542 4100 00 500 000000          |                     | SUPPLIES B & G                |            | 198.35                   |                  |                 |



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                         | PO Number                  | Invoice Number | Batch      | Invoice Date             | Check Number     | Net Amount       |
|------------------------------------------------|----------------------------|----------------|------------|--------------------------|------------------|------------------|
| McMaster Carr Supply Co                        | 508260118                  | 66649598       | DG7158-777 | 07/10/2026               |                  | 263.22           |
| <u>Display Order</u>                           | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                              |                            |                |            | 3.00000                  | 42.26000         | 126.78           |
| 2                                              |                            |                |            | 3.00000                  | 41.12000         | 123.36           |
| 3                                              |                            |                |            | 1.00000                  | 13.08000         | 13.08            |
| <u>Account</u>                                 | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                  |
| 20 E 2542 4100 00 500 000000                   | SUPPLIES B & G             |                |            | 263.22                   |                  |                  |
| <b>Total for McMaster Carr Supply Co:</b>      |                            |                |            |                          |                  | <b>599.61</b>    |
| Neuro Educational Specialist                   | 509260078                  | 3150           | DG7158-777 | 07/10/2026               |                  | 400.00           |
| <u>Display Order</u>                           | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                              |                            |                |            | 2.00000                  | 200.00000        | 400.00           |
| <u>Account</u>                                 | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                  |
| 10 E 1200 4100 00 509 000000                   | SUPPLIES SP ED             |                |            | 400.00                   |                  |                  |
| <b>Total for Neuro Educational Specialist:</b> |                            |                |            |                          |                  | <b>400.00</b>    |
| NeuroRestorative                               | 509260095                  | 0626-381675    | DG7158-777 | 07/10/2026               |                  | 18,000.00        |
| <u>Display Order</u>                           | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                              |                            |                |            | 1.00000                  | 18,000.00000     | 18,000.00        |
| <u>Account</u>                                 | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                  |
| 10 E 4120 6700 00 509 000000                   | SP ED ROOM & BOARD         |                |            | 18,000.00                |                  |                  |
| <b>Total for NeuroRestorative:</b>             |                            |                |            |                          |                  | <b>18,000.00</b> |
| NeuroRestorative                               | 509260096                  | 0626-3816575   | DG7158-777 | 07/10/2026               |                  | 9,236.64         |
| <u>Display Order</u>                           | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                              |                            |                |            | 1.00000                  | 9,236.64000      | 9,236.64         |
| <u>Account</u>                                 | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                  |
| 10 E 4220 6700 00 509 000000                   | SP ED PRIVATE TUITION      |                |            | 9,236.64                 |                  |                  |
| <b>Total for NeuroRestorative:</b>             |                            |                |            |                          |                  | <b>9,236.64</b>  |
| New Connections Academy                        | 509260087                  | 17687          | DG7158-777 | 07/10/2026               |                  | 5,190.92         |
| <u>Display Order</u>                           | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                              |                            |                |            | 1.00000                  | 5,190.92000      | 5,190.92         |
| <u>Account</u>                                 | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                  |
| 10 E 4220 6700 00 509 000000                   | SP ED PRIVATE TUITION      |                |            | 5,190.92                 |                  |                  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                             | PO Number                  | Invoice Number | Batch      | Invoice Date             | Check Number     | Net Amount       |
|----------------------------------------------------|----------------------------|----------------|------------|--------------------------|------------------|------------------|
| New Connections Academy                            | 509260089                  | 17685          | DG7158-777 | 07/10/2026               |                  | 5,190.92         |
| <u>Display Order</u>                               | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                                  |                            |                |            | 1.00000                  | 5,190.92000      | 5,190.92         |
| <u>Account</u>                                     | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                  |
| 10 E 4220 6700 00 509 000000                       | SP ED PRIVATE TUITION      |                |            | 5,190.92                 |                  |                  |
| <b>Total for New Connections Academy:</b>          |                            |                |            |                          |                  | <b>10,381.84</b> |
| Nolan Fire Pump Testing                            | 508260109                  | INV-2315       | DG7158-777 | 07/10/2026               |                  | 890.00           |
| <u>Display Order</u>                               | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                                  |                            |                |            | 1.00000                  | 850.00000        | 850.00           |
| 2                                                  |                            |                |            | 1.00000                  | 40.00000         | 40.00            |
| <u>Account</u>                                     | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                  |
| 20 E 2542 3900 00 500 000000                       | OTHER PURCHASED SERVICE    |                |            | 890.00                   |                  |                  |
| <b>Total for Nolan Fire Pump Testing:</b>          |                            |                |            |                          |                  | <b>890.00</b>    |
| Northwestern Medicine Huntley                      | 509260094                  | 120644L-202603 | DG7158-777 | 07/10/2026               |                  | 700.00           |
| <u>Display Order</u>                               | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                                  |                            |                |            | 1.00000                  | 700.00000        | 700.00           |
| <u>Account</u>                                     | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                  |
| 10 E 1200 3100 66 509 000000                       | STEP PURCHASED SERVICES    |                |            | 700.00                   |                  |                  |
| <b>Total for Northwestern Medicine Huntley:</b>    |                            |                |            |                          |                  | <b>700.00</b>    |
| Northwestern Memorial HealthCare                   | 310260002                  | 96000001429    | DG7158-777 | 07/10/2026               |                  | 15,240.00        |
| <u>Display Order</u>                               | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                                  |                            |                |            | 1.00000                  | 15,240.00000     | 15,240.00        |
| <u>Account</u>                                     | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                  |
| 10 E 1500 2200 00 500 000000                       | Athletic Trainer Fees NW   |                |            | 15,240.00                |                  |                  |
| <b>Total for Northwestern Memorial HealthCare:</b> |                            |                |            |                          |                  | <b>15,240.00</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                              | PO Number                     | Invoice Number   | Batch      | Invoice Date             | Check Number     | Net Amount      |
|-----------------------------------------------------|-------------------------------|------------------|------------|--------------------------|------------------|-----------------|
| Parkland Preparatory Academy Inc                    | 509260085                     | 7751             | DG7158-777 | 07/10/2026               |                  | 5,568.00        |
| <u>Display Order</u>                                | <u>Catalog Item</u>           |                  |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                                   |                               |                  |            | 1.00000                  | 5,568.00000      | 5,568.00        |
| <u>Account</u>                                      | <u>Account Description</u>    |                  |            | <u>Total Per Account</u> |                  |                 |
| 10 E 4220 6700 00 509 000000                        | SP ED PRIVATE TUITION         |                  |            | 5,568.00                 |                  |                 |
| Parkland Preparatory Academy Inc                    | 509260086                     | 7737             | DG7158-777 | 07/10/2026               |                  | 4,121.88        |
| <u>Display Order</u>                                | <u>Catalog Item</u>           |                  |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                                   |                               |                  |            | 1.00000                  | 4,121.88000      | 4,121.88        |
| <u>Account</u>                                      | <u>Account Description</u>    |                  |            | <u>Total Per Account</u> |                  |                 |
| 10 E 4220 6700 00 509 000000                        | SP ED PRIVATE TUITION         |                  |            | 4,121.88                 |                  |                 |
| <b>Total for Parkland Preparatory Academy Inc:</b>  |                               |                  |            |                          |                  | <b>9,689.88</b> |
| Pioneer Center for Human Services                   | 509260082                     | 018524           | DG7158-777 | 07/10/2026               |                  | 205.00          |
| <u>Display Order</u>                                | <u>Catalog Item</u>           |                  |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                                   |                               |                  |            | 10.25000                 | 20.00000         | 205.00          |
| <u>Account</u>                                      | <u>Account Description</u>    |                  |            | <u>Total Per Account</u> |                  |                 |
| 10 E 1200 3100 66 509 000000                        | STEP PURCHASED SERVICES       |                  |            | 205.00                   |                  |                 |
| <b>Total for Pioneer Center for Human Services:</b> |                               |                  |            |                          |                  | <b>205.00</b>   |
| Positive Behavior Supports Corp                     | 506260015                     | Boz0161126125465 | DG7158-777 | 07/10/2026               |                  | 2,735.00        |
| <u>Display Order</u>                                | <u>Catalog Item</u>           |                  |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                                   |                               |                  |            | 1.00000                  | 2,735.00000      | 2,735.00        |
| <u>Account</u>                                      | <u>Account Description</u>    |                  |            | <u>Total Per Account</u> |                  |                 |
| 10 E 1101 3100 00 506 000000                        | SUBSTITUTE TEACHER-CONTRACTED |                  |            | 2,735.00                 |                  |                 |
| <b>Total for Positive Behavior Supports Corp:</b>   |                               |                  |            |                          |                  | <b>2,735.00</b> |
| Primo Brands                                        | 300260028                     | 06F8760173587    | DG7158-777 | 07/10/2026               |                  | 241.13          |
| <u>Display Order</u>                                | <u>Catalog Item</u>           |                  |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                                   |                               |                  |            | 1.00000                  | 241.13000        | 241.13          |
| <u>Account</u>                                      | <u>Account Description</u>    |                  |            | <u>Total Per Account</u> |                  |                 |
| 10 E 2213 4150 00 300 000000                        | HHS STAFF DEVEL SUPPLIES      |                  |            | 241.13                   |                  |                 |
| <b>Total for Primo Brands:</b>                      |                               |                  |            |                          |                  | <b>241.13</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                     | PO Number           | Invoice Number                | Batch      | Invoice Date             | Check Number     | Net Amount      |
|--------------------------------------------|---------------------|-------------------------------|------------|--------------------------|------------------|-----------------|
| ProCare Therapy                            | 506260016           | 21476378                      | DG7158-777 | 07/10/2026               |                  | 1,528.75        |
| <u>Display Order</u>                       | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                     |                               |            | 2.00000                  | 95.00000         | 190.00          |
| 2                                          |                     |                               |            | 15.75000                 | 85.00000         | 1,338.75        |
| <u>Account</u>                             |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                 |
| 10 E 1101 3100 00 506 000000               |                     | SUBSTITUTE TEACHER-CONTRACTED |            | 1,528.75                 |                  |                 |
| ProCare Therapy                            | 506260017           | 21477001                      | DG7158-777 | 07/10/2026               |                  | 3,437.60        |
| <u>Display Order</u>                       | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                     |                               |            | 20.08000                 | 95.00000         | 1,907.60        |
| 2                                          |                     |                               |            | 18.00000                 | 85.00000         | 1,530.00        |
| <u>Account</u>                             |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                 |
| 10 E 1101 3100 00 506 000000               |                     | SUBSTITUTE TEACHER-CONTRACTED |            | 3,437.60                 |                  |                 |
| ProCare Therapy                            | 506260022           | 21483379                      | DG7158-777 | 07/10/2026               |                  | 4,940.00        |
| <u>Display Order</u>                       | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                     |                               |            | 1.00000                  | 4,940.00000      | 4,940.00        |
| <u>Account</u>                             |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                 |
| 10 E 1101 3100 00 506 000000               |                     | SUBSTITUTE TEACHER-CONTRACTED |            | 4,940.00                 |                  | 510             |
| <b>Total for ProCare Therapy:</b>          |                     |                               |            |                          |                  | <b>9,906.35</b> |
| RelayHub LLC                               | 509260083           | 21-16384                      | DG7158-777 | 07/10/2026               |                  | 2,415.86        |
| <u>Display Order</u>                       | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                     |                               |            | 48,317.28000             | 0.05000          | 2,415.86        |
| <u>Account</u>                             |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                 |
| 10 E 2520 3100 00 501 000000               |                     | PROF & TECH FISCAL            |            | 2,415.86                 |                  |                 |
| <b>Total for RelayHub LLC:</b>             |                     |                               |            |                          |                  | <b>2,415.86</b> |
| Safety Kleen Systems Inc                   | 507260084           | 507260084                     | DG7158-777 | 07/10/2026               |                  | 3,104.67        |
| <u>Display Order</u>                       | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                     |                               |            | 1.00000                  | 3,104.67000      | 3,104.67        |
| <u>Account</u>                             |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                 |
| 40 E 2554 4100 00 500 000000               |                     | FLEET SUPPLIES                |            | 3,104.67                 |                  |                 |
| <b>Total for Safety Kleen Systems Inc:</b> |                     |                               |            |                          |                  | <b>3,104.67</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                   | PO Number                     | Invoice Number | Batch      | Invoice Date             | Check Number     | Net Amount    |
|------------------------------------------|-------------------------------|----------------|------------|--------------------------|------------------|---------------|
| Service Sanitation Inc                   | 305260011                     | 9375565        | DG7158-777 | 07/10/2026               |                  | 761.29        |
| <u>Display Order</u>                     | <u>Catalog Item</u>           |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                               |                |            | 1.00000                  | 761.29000        | 761.29        |
| <u>Account</u>                           | <u>Account Description</u>    |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 1500 3200 00 305 000000             | HHS ATHLETICS GROUNDS SVCS    |                |            | 761.29                   |                  |               |
| <b>Total for Service Sanitation Inc:</b> |                               |                |            |                          |                  | <b>761.29</b> |
| Sherwin Williams Co                      | 120260010                     | 51412203450726 | DG7158-777 | 07/10/2026               |                  | 59.70         |
| <u>Display Order</u>                     | <u>Catalog Item</u>           |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                               |                |            | 1.00000                  | 59.70000         | 59.70         |
| <u>Account</u>                           | <u>Account Description</u>    |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 1110 4100 00 120 000000             | INST SUPPLIES MARTIN          |                |            | 59.70                    |                  |               |
| Sherwin Williams Co                      | 508260106                     | 34470202200626 | DG7158-777 | 07/10/2026               |                  | 47.16         |
| <u>Display Order</u>                     | <u>Catalog Item</u>           |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                               |                |            | 1.00000                  | 47.16000         | 47.16         |
| <u>Account</u>                           | <u>Account Description</u>    |                |            | <u>Total Per Account</u> |                  |               |
| 20 E 2542 4100 00 500 000000             | SUPPLIES B & G                |                |            | 47.16                    |                  |               |
| Sherwin Williams Co                      | 508260117                     | 36442202200626 | DG7158-777 | 07/10/2026               |                  | 511.61.94     |
| <u>Display Order</u>                     | <u>Catalog Item</u>           |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                               |                |            | 1.00000                  | 61.94000         | 61.94         |
| <u>Account</u>                           | <u>Account Description</u>    |                |            | <u>Total Per Account</u> |                  |               |
| 20 E 2542 4100 00 500 000000             | SUPPLIES B & G                |                |            | 61.94                    |                  |               |
| Sherwin Williams Co                      | 508260123                     | 49689203450626 | DG7158-777 | 07/10/2026               |                  | 149.25        |
| <u>Display Order</u>                     | <u>Catalog Item</u>           |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                               |                |            | 1.00000                  | 149.25000        | 149.25        |
| <u>Account</u>                           | <u>Account Description</u>    |                |            | <u>Total Per Account</u> |                  |               |
| 20 E 2542 4100 00 500 000000             | SUPPLIES B & G                |                |            | 149.25                   |                  |               |
| <b>Total for Sherwin Williams Co:</b>    |                               |                |            |                          |                  | <b>318.05</b> |
| Soliant Health Inc                       | 506260018                     | 21480428       | DG7158-777 | 07/13/2026               |                  | 1,710.00      |
| <u>Display Order</u>                     | <u>Catalog Item</u>           |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                               |                |            | 18.00000                 | 95.00000         | 1,710.00      |
| <u>Account</u>                           | <u>Account Description</u>    |                |            | <u>Total Per Account</u> |                  |               |
| 10 E 1101 3100 00 506 000000             | SUBSTITUTE TEACHER-CONTRACTED |                |            | 1,710.00                 |                  |               |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                       | PO Number           | Invoice Number                | Batch      | Invoice Date             | Check Number     | Net Amount       |
|----------------------------------------------|---------------------|-------------------------------|------------|--------------------------|------------------|------------------|
| Soliant Health Inc                           | 506260019           | 21483111                      | DG7158-777 | 07/13/2026               |                  | 1,710.00         |
| <u>Display Order</u>                         | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                            |                     |                               |            | 18.00000                 | 95.00000         | 1,710.00         |
| <u>Account</u>                               |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                  |
| 10 E 1101 3100 00 506 000000                 |                     | SUBSTITUTE TEACHER-CONTRACTED |            | 1,710.00                 |                  |                  |
| Soliant Health Inc                           | 506260021           | 21485239                      | DG7158-777 | 07/10/2026               |                  | 1,900.00         |
| <u>Display Order</u>                         | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                            |                     |                               |            | 1.00000                  | 1,900.00000      | 1,900.00         |
| <u>Account</u>                               |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                  |
| 10 E 1101 3100 00 506 000000                 |                     | SUBSTITUTE TEACHER-CONTRACTED |            | 1,900.00                 |                  |                  |
| <b>Total for Soliant Health Inc:</b>         |                     |                               |            |                          |                  | <b>5,320.00</b>  |
| Special Education Services                   | 509260075           | SESINV-061457                 | DG7158-777 | 07/13/2026               |                  | 6,720.75         |
| <u>Display Order</u>                         | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                            |                     |                               |            | 9.00000                  | 149.35000        | 1,344.15         |
| 2                                            |                     |                               |            | 9.00000                  | 149.35000        | 1,344.15         |
| 3                                            |                     |                               |            | 9.00000                  | 149.35000        | 1,344.15         |
| 4                                            |                     |                               |            | 9.00000                  | 149.35000        | 1,344.15         |
| 5                                            |                     |                               |            | 9.00000                  | 149.35000        | 1,344.15         |
| <u>Account</u>                               |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                  |
| 10 E 4220 6700 00 509 000000                 |                     | SP ED PRIVATE TUITION         |            | 6,720.75                 |                  |                  |
| Special Education Services                   | 509260077           | SYSINV-061542                 | DG7158-777 | 07/13/2026               |                  | 2,448.45         |
| <u>Display Order</u>                         | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                            |                     |                               |            | 9.00000                  | 272.05000        | 2,448.45         |
| <u>Account</u>                               |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                  |
| 10 E 4220 6700 00 509 000000                 |                     | SP ED PRIVATE TUITION         |            | 2,448.45                 |                  |                  |
| Special Education Services                   | 509260084           | SESINV-062190                 | DG7158-777 | 07/10/2026               |                  | 6,270.75         |
| <u>Display Order</u>                         | <u>Catalog Item</u> |                               |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>    |
| 1                                            |                     |                               |            | 1.00000                  | 6,270.75000      | 6,270.75         |
| <u>Account</u>                               |                     | <u>Account Description</u>    |            | <u>Total Per Account</u> |                  |                  |
| 10 E 4220 6700 00 509 000000                 |                     | SP ED PRIVATE TUITION         |            | 6,270.75                 |                  |                  |
| <b>Total for Special Education Services:</b> |                     |                               |            |                          |                  | <b>15,439.95</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                          | PO Number                  | Invoice Number | Batch      | Invoice Date             | Check Number     | Net Amount      |
|-------------------------------------------------|----------------------------|----------------|------------|--------------------------|------------------|-----------------|
| Special Education Systems Inc                   | 509260076                  | SYSINV-021523  | DG7158-777 | 07/13/2026               |                  | 706.14          |
| <u>Display Order</u>                            | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                               |                            |                |            | 9.00000                  | 78.46000         | 706.14          |
| <u>Account</u>                                  | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                 |
| 10 E 4220 6700 00 509 000000                    | SP ED PRIVATE TUITION      |                |            | 706.14                   |                  |                 |
| <b>Total for Special Education Systems Inc:</b> |                            |                |            |                          |                  | <b>706.14</b>   |
| VILLAGE OF ALGONQUIN                            | 503260031                  | 5732           | DG7158-777 | 07/10/2026               |                  | 9,004.97        |
| <u>Display Order</u>                            | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                               |                            |                |            | 1.00000                  | 9,004.97000      | 9,004.97        |
| <u>Account</u>                                  | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2546 3100 00 300 000000                    | RESOURCE OFFICER           |                |            | 9,004.97                 |                  |                 |
| <b>Total for VILLAGE OF ALGONQUIN:</b>          |                            |                |            |                          |                  | <b>9,004.97</b> |
| Village of Huntley                              | 503260032                  | 26-00450018    | DG7158-777 | 07/10/2026               |                  | 7,313.89        |
| <u>Display Order</u>                            | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                               |                            |                |            | 1.00000                  | 7,313.89000      | 7,313.89        |
| <u>Account</u>                                  | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2546 3100 00 300 000000                    | RESOURCE OFFICER           |                |            | 7,313.89                 |                  |                 |
| Village of Huntley                              | 503260033                  | 503260033      | DG7158-777 | 07/10/2026               |                  | 375.00          |
| <u>Display Order</u>                            | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                               |                            |                |            | 1.00000                  | 375.00000        | 375.00          |
| <u>Account</u>                                  | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2546 3100 00 300 000000                    | RESOURCE OFFICER           |                |            | 375.00                   |                  |                 |
| Village of Huntley                              | 503260034                  | 26-09900064    | DG7158-777 | 07/10/2026               |                  | 562.50          |
| <u>Display Order</u>                            | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                               |                            |                |            | 1.00000                  | 562.50000        | 562.50          |
| <u>Account</u>                                  | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2546 3100 00 300 000000                    | RESOURCE OFFICER           |                |            | 562.50                   |                  |                 |
| Village of Huntley                              | 503260035                  | 26-09900065    | DG7158-777 | 07/10/2026               |                  | 525.00          |
| <u>Display Order</u>                            | <u>Catalog Item</u>        |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                               |                            |                |            | 1.00000                  | 525.00000        | 525.00          |
| <u>Account</u>                                  | <u>Account Description</u> |                |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2546 3100 00 300 000000                    | RESOURCE OFFICER           |                |            | 525.00                   |                  |                 |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                     | PO Number                   | Invoice Number | Batch      | Invoice Date             | Check Number     | Net Amount      |
|--------------------------------------------|-----------------------------|----------------|------------|--------------------------|------------------|-----------------|
| Village of Huntley                         | 503260036                   | 26-09900066    | DG7158-777 | 07/10/2026               |                  | 562.50          |
| <u>Display Order</u>                       | <u>Catalog Item</u>         |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                             |                |            | 1.00000                  | 562.50000        | 562.50          |
| <u>Account</u>                             | <u>Account Description</u>  |                |            | <u>Total Per Account</u> |                  |                 |
| 20 E 2546 3100 00 300 000000               | RESOURCE OFFICER            |                |            | 562.50                   |                  |                 |
| <b>Total for Village of Huntley:</b>       |                             |                |            |                          |                  | <b>9,338.89</b> |
| Visions LLC                                | 509260091                   | 11996          | DG7158-777 | 07/10/2026               |                  | 150.00          |
| <u>Display Order</u>                       | <u>Catalog Item</u>         |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                             |                |            | 1.00000                  | 150.00000        | 150.00          |
| <u>Account</u>                             | <u>Account Description</u>  |                |            | <u>Total Per Account</u> |                  |                 |
| 10 E 2130 3100 92 509 460000               | IDEA HEALTH SERVICES        |                |            | 150.00                   |                  |                 |
| Visions LLC                                | 509260092                   | 11997          | DG7158-777 | 07/10/2026               |                  | 250.00          |
| <u>Display Order</u>                       | <u>Catalog Item</u>         |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                             |                |            | 1.00000                  | 250.00000        | 250.00          |
| <u>Account</u>                             | <u>Account Description</u>  |                |            | <u>Total Per Account</u> |                  |                 |
| 10 E 2130 3100 92 509 460000               | IDEA HEALTH SERVICES        |                |            | 250.00                   |                  |                 |
|                                            |                             |                |            |                          |                  | 514             |
| <b>Total for Visions LLC:</b>              |                             |                |            |                          |                  | <b>400.00</b>   |
| Wilson Language Training                   | 509260074                   | 100487         | DG7158-777 | 07/13/2026               |                  | 1,466.64        |
| <u>Display Order</u>                       | <u>Catalog Item</u>         |                |            | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                          |                             |                |            | 1.00000                  | 679.00000        | 679.00          |
| 2                                          |                             |                |            | 1.00000                  | 679.00000        | 679.00          |
| 3                                          |                             |                |            | 1.00000                  | 108.64000        | 108.64          |
| <u>Account</u>                             | <u>Account Description</u>  |                |            | <u>Total Per Account</u> |                  |                 |
| 10 E 1200 4100 92 509 460000               | IDEA INSTRUCTIONAL SUPPLIES |                |            | 1,466.64                 |                  |                 |
| <b>Total for Wilson Language Training:</b> |                             |                |            |                          |                  | <b>1,466.64</b> |



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                                      | PO Number | Invoice Number | Batch | Invoice Date | Check Number | Net Amount |
|-------------------------------------------------------------|-----------|----------------|-------|--------------|--------------|------------|
| <b>REPORT</b>                                               |           |                |       |              |              |            |
| Total Number of Batch Invoices:                             |           |                | 76    |              |              | 167,579.10 |
| Total Number of Open Invoices:                              |           |                | 0     |              |              | 0.00       |
| Total Number of History Invoices:                           |           |                | 0     |              |              | 0.00       |
| Total Number of Update in Progress Batch Invoices:          |           |                | 0     |              |              | 0.00       |
| Total Number of Update in Progress Batch Reversal Invoices: |           |                | 0     |              |              | 0.00       |
| Total Number of Reversal History Invoices:                  |           |                | 0     |              |              | 0.00       |
| Total Number of Deleted History Invoices:                   |           |                | 0     |              |              | 0.00       |
| Total Number of Batch Reversal Invoices:                    |           |                | 0     |              |              | 0.00       |
| Total Number of Unsubmitted Invoices:                       |           |                | 0     |              |              | 0.00       |
| Total Number of Awaiting for Approval Invoices:             |           |                | 0     |              |              | 0.00       |
| Total Invoices:                                             |           |                | 76    |              |              | 167,579.10 |

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## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                              | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|-------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Aavang, Michele R                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 25.10         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 25.10000         | 25.10         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 25.10                    |                  |               |
| <b>Total for Aavang, Michele R:</b> |                            |                |               |                          |                  | <b>25.10</b>  |
| Abordo, Katherine                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 24.00         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 24.00000         | 24.00         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 24.00                    |                  |               |
| <b>Total for Abordo, Katherine:</b> |                            |                |               |                          |                  | <b>24.00</b>  |
| Adamik, Keith                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 6.25          |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 6.25000          | 6.25          |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 6.25                     |                  |               |
| <b>Total for Adamik, Keith:</b>     |                            |                |               |                          |                  | <b>6.25</b>   |
| Aguila, Dawn                        |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 13.40         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 13.40000         | 13.40         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 13.40                    |                  |               |
| <b>Total for Aguila, Dawn:</b>      |                            |                |               |                          |                  | <b>13.40</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                           | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|----------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Ahn, Soo                         |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 10.15         |
| <u>Display Order</u>             | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                |                            |                |               | 1.00000                  | 10.15000         | 10.15         |
| <u>Account</u>                   | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000     | STUDENT FOOD SVC - HS      |                |               | 10.15                    |                  |               |
| <b>Total for Ahn, Soo:</b>       |                            |                |               |                          |                  | <b>10.15</b>  |
| Arnold, Erin                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 17.25         |
| <u>Display Order</u>             | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                |                            |                |               | 1.00000                  | 17.25000         | 17.25         |
| <u>Account</u>                   | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000     | STUDENT FOOD SVC - HS      |                |               | 17.25                    |                  |               |
| <b>Total for Arnold, Erin:</b>   |                            |                |               |                          |                  | <b>17.25</b>  |
| Austin, Kevin                    |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 5.95          |
| <u>Display Order</u>             | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                |                            |                |               | 1.00000                  | 5.95000          | 5.95          |
| <u>Account</u>                   | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000     | STUDENT FOOD SVC - HS      |                |               | 5.95                     |                  |               |
| <b>Total for Austin, Kevin:</b>  |                            |                |               |                          |                  | <b>5.95</b>   |
| Baggio, Daniel                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 54.60         |
| <u>Display Order</u>             | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                |                            |                |               | 1.00000                  | 54.60000         | 54.60         |
| <u>Account</u>                   | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000     | STUDENT FOOD SVC - HS      |                |               | 54.60                    |                  |               |
| <b>Total for Baggio, Daniel:</b> |                            |                |               |                          |                  | <b>54.60</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Bakes, Melissa                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 16.95         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 16.95000         | 16.95         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 16.95                    |                  |               |
| <b>Total for Bakes, Melissa:</b>     |                            |                |               |                          |                  | <b>16.95</b>  |
| Baldini, Amy                         |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 21.30         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 21.30000         | 21.30         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 21.30                    |                  |               |
| <b>Total for Baldini, Amy:</b>       |                            |                |               |                          |                  | <b>21.30</b>  |
| Bannister, Tiffany                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 64.95         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 64.95000         | 64.95         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 64.95                    |                  |               |
| <b>Total for Bannister, Tiffany:</b> |                            |                |               |                          |                  | <b>64.95</b>  |
| Barham, Stephanie                    |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 38.65         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 38.65000         | 38.65         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 38.65                    |                  |               |
| <b>Total for Barham, Stephanie:</b>  |                            |                |               |                          |                  | <b>38.65</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                            | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Barros, Mark                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 150.90        |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 150.90000        | 150.90        |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 150.90                   |                  |               |
| <b>Total for Barros, Mark:</b>    |                            |                |               |                          |                  | <b>150.90</b> |
| Barrus, Becky                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 12.75         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 12.75000         | 12.75         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 12.75                    |                  |               |
| <b>Total for Barrus, Becky:</b>   |                            |                |               |                          |                  | <b>12.75</b>  |
| Bartlett, Tanya                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 6.10          |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 6.10000          | 6.10          |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 6.10                     |                  |               |
| <b>Total for Bartlett, Tanya:</b> |                            |                |               |                          |                  | <b>6.10</b>   |
| Bauer, Kathy L                    |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 32.30         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 32.30000         | 32.30         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 32.30                    |                  |               |
| <b>Total for Bauer, Kathy L:</b>  |                            |                |               |                          |                  | <b>32.30</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                            | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Biosca, Julie                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 33.05         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 33.05000         | 33.05         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 33.05                    |                  |               |
| <b>Total for Biosca, Julie:</b>   |                            |                |               |                          |                  | <b>33.05</b>  |
| Birkmeier, Bill                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 8.45          |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 8.45000          | 8.45          |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 8.45                     |                  |               |
| <b>Total for Birkmeier, Bill:</b> |                            |                |               |                          |                  | <b>8.45</b>   |
| Bittman, Diane                    |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 38.50         |
|                                   |                            |                |               |                          |                  | 520           |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 38.50000         | 38.50         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 38.50                    |                  |               |
| <b>Total for Bittman, Diane:</b>  |                            |                |               |                          |                  | <b>38.50</b>  |
| Bolton, Nicole                    |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 6.90          |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 6.90000          | 6.90          |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 6.90                     |                  |               |
| <b>Total for Bolton, Nicole:</b>  |                            |                |               |                          |                  | <b>6.90</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|---------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Brandlin, Christine                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 9.40          |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 9.40000          | 9.40          |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 9.40                     |                  |               |
| <b>Total for Brandlin, Christine:</b> |                            |                |               |                          |                  | <b>9.40</b>   |
| Britton, Teresa                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 48.80         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 48.80000         | 48.80         |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 48.80                    |                  |               |
| <b>Total for Britton, Teresa:</b>     |                            |                |               |                          |                  | <b>48.80</b>  |
| Bryce, Stephanie                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 22.45         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 22.45000         | 22.45         |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 22.45                    |                  |               |
| <b>Total for Bryce, Stephanie:</b>    |                            |                |               |                          |                  | <b>22.45</b>  |
| Busby, Christina                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 7.42          |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 7.42000          | 7.42          |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 7.42                     |                  |               |
| <b>Total for Busby, Christina:</b>    |                            |                |               |                          |                  | <b>7.42</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                             | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Callahan, Lori                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 23.50         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 23.50000         | 23.50         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 23.50                    |                  |               |
| <b>Total for Callahan, Lori:</b>   |                            |                |               |                          |                  | <b>23.50</b>  |
| Canella, Mary                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 14.60         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 14.60000         | 14.60         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 14.60                    |                  |               |
| <b>Total for Canella, Mary:</b>    |                            |                |               |                          |                  | <b>14.60</b>  |
| Cardinal, Samuel                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 8.75          |
|                                    |                            |                |               |                          |                  | 522           |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 8.75000          | 8.75          |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 8.75                     |                  |               |
| <b>Total for Cardinal, Samuel:</b> |                            |                |               |                          |                  | <b>8.75</b>   |
| Carlson, Angela                    |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 14.00         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 14.00000         | 14.00         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 14.00                    |                  |               |
| <b>Total for Carlson, Angela:</b>  |                            |                |               |                          |                  | <b>14.00</b>  |



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                              | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|-------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Coconate, Jessica                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 52.75         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 52.75000         | 52.75         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 52.75                    |                  |               |
| <b>Total for Coconate, Jessica:</b> |                            |                |               |                          |                  | <b>52.75</b>  |
| Cravens, Alicia                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 26.55         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 26.55000         | 26.55         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 26.55                    |                  |               |
| <b>Total for Cravens, Alicia:</b>   |                            |                |               |                          |                  | <b>26.55</b>  |
| Daley, Shannon                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 6.85          |
|                                     |                            |                |               |                          |                  | 523           |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 6.85000          | 6.85          |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 6.85                     |                  |               |
| <b>Total for Daley, Shannon:</b>    |                            |                |               |                          |                  | <b>6.85</b>   |
| Davis, Melissa                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 22.65         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 22.65000         | 22.65         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 22.65                    |                  |               |
| <b>Total for Davis, Melissa:</b>    |                            |                |               |                          |                  | <b>22.65</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                              | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|-------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Debeck, Theresa                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 20.65         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 20.65000         | 20.65         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 20.65                    |                  |               |
| <b>Total for Debeck, Theresa:</b>   |                            |                |               |                          |                  | <b>20.65</b>  |
| Druetta, Lisa                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 17.90         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 17.90000         | 17.90         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 17.90                    |                  |               |
| <b>Total for Druetta, Lisa:</b>     |                            |                |               |                          |                  | <b>17.90</b>  |
| Eickelmann, Keith                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 5.85          |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 5.85000          | 5.85          |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 5.85                     |                  |               |
| <b>Total for Eickelmann, Keith:</b> |                            |                |               |                          |                  | <b>5.85</b>   |
| Emricson, Sarah                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 11.15         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 11.15000         | 11.15         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 11.15                    |                  |               |
| <b>Total for Emricson, Sarah:</b>   |                            |                |               |                          |                  | <b>11.15</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                            | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Ernst, Kim                        |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 24.20         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 24.20000         | 24.20         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 24.20                    |                  |               |
| <b>Total for Ernst, Kim:</b>      |                            |                |               |                          |                  | <b>24.20</b>  |
| Fattahian, Amir                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 18.15         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 18.15000         | 18.15         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 18.15                    |                  |               |
| <b>Total for Fattahian, Amir:</b> |                            |                |               |                          |                  | <b>18.15</b>  |
| Feely, Cherie                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 12.20         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 12.20000         | 12.20         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 12.20                    |                  |               |
| <b>Total for Feely, Cherie:</b>   |                            |                |               |                          |                  | <b>12.20</b>  |
| Flick, Michelle                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 11.60         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 11.60000         | 11.60         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 11.60                    |                  |               |
| <b>Total for Flick, Michelle:</b> |                            |                |               |                          |                  | <b>11.60</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Forsythe, Silvia M                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 20.10         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 20.10000         | 20.10         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 20.10                    |                  |               |
| <b>Total for Forsythe, Silvia M:</b> |                            |                |               |                          |                  | <b>20.10</b>  |
| Foster, Lisa                         |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 5.40          |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 5.40000          | 5.40          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 5.40                     |                  |               |
| <b>Total for Foster, Lisa:</b>       |                            |                |               |                          |                  | <b>5.40</b>   |
| Galvin, Lisa                         |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 11.90         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 11.90000         | 11.90         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 11.90                    |                  |               |
| <b>Total for Galvin, Lisa:</b>       |                            |                |               |                          |                  | <b>11.90</b>  |
| Garlin, Christy                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 15.45         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 15.45000         | 15.45         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 15.45                    |                  |               |
| <b>Total for Garlin, Christy:</b>    |                            |                |               |                          |                  | <b>15.45</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                  | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Garofalo, Jennifer                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 10.70         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |               | 1.00000                  | 10.70000         | 10.70         |
| <u>Account</u>                          | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000            | STUDENT FOOD SVC - HS      |                |               | 10.70                    |                  |               |
| <b>Total for Garofalo, Jennifer:</b>    |                            |                |               |                          |                  | <b>10.70</b>  |
| Giangrande, Renee                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 10.85         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |               | 1.00000                  | 10.85000         | 10.85         |
| <u>Account</u>                          | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000            | STUDENT FOOD SVC - HS      |                |               | 10.85                    |                  |               |
| <b>Total for Giangrande, Renee:</b>     |                            |                |               |                          |                  | <b>10.85</b>  |
| Giebelhausen, Desiree                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 63.25         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |               | 1.00000                  | 63.25000         | 63.25         |
| <u>Account</u>                          | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000            | STUDENT FOOD SVC - HS      |                |               | 63.25                    |                  |               |
| <b>Total for Giebelhausen, Desiree:</b> |                            |                |               |                          |                  | <b>63.25</b>  |
| Gioe, Katie                             |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 22.05         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |               | 1.00000                  | 22.05000         | 22.05         |
| <u>Account</u>                          | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000            | STUDENT FOOD SVC - HS      |                |               | 22.05                    |                  |               |
| <b>Total for Gioe, Katie:</b>           |                            |                |               |                          |                  | <b>22.05</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Giuseffi, Katerina                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 7.80          |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 7.80000          | 7.80          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 7.80                     |                  |               |
| <b>Total for Giuseffi, Katerina:</b> |                            |                |               |                          |                  | <b>7.80</b>   |
| Glover, Robert                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 8.10          |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 8.10000          | 8.10          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 8.10                     |                  |               |
| <b>Total for Glover, Robert:</b>     |                            |                |               |                          |                  | <b>8.10</b>   |
| Gluszek, Crystal                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 32.50         |
|                                      |                            |                |               |                          |                  | 528           |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 32.50000         | 32.50         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 32.50                    |                  |               |
| <b>Total for Gluszek, Crystal:</b>   |                            |                |               |                          |                  | <b>32.50</b>  |
| Goecke, Jodie                        |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 12.90         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 12.90000         | 12.90         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 12.90                    |                  |               |
| <b>Total for Goecke, Jodie:</b>      |                            |                |               |                          |                  | <b>12.90</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                 | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|----------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Golebiewski, Amy                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 22.75         |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |               | 1.00000                  | 22.75000         | 22.75         |
| <u>Account</u>                         | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000           | STUDENT FOOD SVC - HS      |                |               | 22.75                    |                  |               |
| <b>Total for Golebiewski, Amy:</b>     |                            |                |               |                          |                  | <b>22.75</b>  |
| Gordon Flesch Co Inc                   | 300260029                  | 9025938854     | FY26 7158-777 | 07/07/2026               |                  | 284.78        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |               | 1.00000                  | 284.78000        | 284.78        |
| <u>Account</u>                         | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3230 00 300 000000           | REPAIRS HS                 |                |               | 284.78                   |                  |               |
| <b>Total for Gordon Flesch Co Inc:</b> |                            |                |               |                          |                  | <b>284.78</b> |
| Grabowski, Brenna                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 24.80         |
|                                        |                            |                |               |                          |                  | 529           |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |               | 1.00000                  | 24.80000         | 24.80         |
| <u>Account</u>                         | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000           | STUDENT FOOD SVC - HS      |                |               | 24.80                    |                  |               |
| <b>Total for Grabowski, Brenna:</b>    |                            |                |               |                          |                  | <b>24.80</b>  |
| Grabs, Nicole                          |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 68.70         |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |               | 1.00000                  | 21.65000         | 21.65         |
| 2                                      |                            |                |               | 1.00000                  | 47.05000         | 47.05         |
| <u>Account</u>                         | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000           | STUDENT FOOD SVC - HS      |                |               | 68.70                    |                  |               |
| <b>Total for Grabs, Nicole:</b>        |                            |                |               |                          |                  | <b>68.70</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                              | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|-------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Grosse, Julie                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 27.05         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 27.05000         | 27.05         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 27.05                    |                  |               |
| <b>Total for Grosse, Julie:</b>     |                            |                |               |                          |                  | <b>27.05</b>  |
| Halloway, Cynthia                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 10.05         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 10.05000         | 10.05         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 10.05                    |                  |               |
| <b>Total for Halloway, Cynthia:</b> |                            |                |               |                          |                  | <b>10.05</b>  |
| Hein, Kate                          |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 33.35         |
|                                     |                            |                |               |                          |                  | 530           |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 33.35000         | 33.35         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 33.35                    |                  |               |
| <b>Total for Hein, Kate:</b>        |                            |                |               |                          |                  | <b>33.35</b>  |
| Hernandez, Yani                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 20.90         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 20.90000         | 20.90         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 20.90                    |                  |               |
| <b>Total for Hernandez, Yani:</b>   |                            |                |               |                          |                  | <b>20.90</b>  |



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                              | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|-------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Hilliard, Kristen                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 48.85         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 48.85000         | 48.85         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 48.85                    |                  |               |
| <b>Total for Hilliard, Kristen:</b> |                            |                |               |                          |                  | <b>48.85</b>  |
| Huerta, Denise                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 8.85          |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 8.85000          | 8.85          |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 8.85                     |                  |               |
| <b>Total for Huerta, Denise:</b>    |                            |                |               |                          |                  | <b>8.85</b>   |
| Indihar, Wendy                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 28.75         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 28.75000         | 28.75         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 28.75                    |                  |               |
| <b>Total for Indihar, Wendy:</b>    |                            |                |               |                          |                  | <b>28.75</b>  |
| Jagielnik, Renee                    |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 11.70         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 11.70000         | 11.70         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 11.70                    |                  |               |
| <b>Total for Jagielnik, Renee:</b>  |                            |                |               |                          |                  | <b>11.70</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                              | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|-------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Jakubowski, Elsie                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 12.50         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 12.50000         | 12.50         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 12.50                    |                  |               |
| <b>Total for Jakubowski, Elsie:</b> |                            |                |               |                          |                  | <b>12.50</b>  |
| Johnson, Becky                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 14.00         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 14.00000         | 14.00         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 14.00                    |                  |               |
| <b>Total for Johnson, Becky:</b>    |                            |                |               |                          |                  | <b>14.00</b>  |
| Kai, Cheryl                         |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 12.10         |
|                                     |                            |                |               |                          |                  | 532           |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 12.10000         | 12.10         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 12.10                    |                  |               |
| <b>Total for Kai, Cheryl:</b>       |                            |                |               |                          |                  | <b>12.10</b>  |
| Kane, Jessica L                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 14.40         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |               | 1.00000                  | 14.40000         | 14.40         |
| <u>Account</u>                      | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000        | STUDENT FOOD SVC - HS      |                |               | 14.40                    |                  |               |
| <b>Total for Kane, Jessica L:</b>   |                            |                |               |                          |                  | <b>14.40</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                            | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Kavuri, Deepthi                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 19.75         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 19.75000         | 19.75         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 19.75                    |                  |               |
| <b>Total for Kavuri, Deepthi:</b> |                            |                |               |                          |                  | <b>19.75</b>  |
| Keppert, Anna                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 11.10         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 11.10000         | 11.10         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 11.10                    |                  |               |
| <b>Total for Keppert, Anna:</b>   |                            |                |               |                          |                  | <b>11.10</b>  |
| King, Traci                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 6.55          |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 6.55000          | 6.55          |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 6.55                     |                  |               |
| <b>Total for King, Traci:</b>     |                            |                |               |                          |                  | <b>6.55</b>   |
| Klepfer, Lisa                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 5.90          |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 5.90000          | 5.90          |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 5.90                     |                  |               |
| <b>Total for Klepfer, Lisa:</b>   |                            |                |               |                          |                  | <b>5.90</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Kossakowski, Beata                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 43.05         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 43.05000         | 43.05         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 43.05                    |                  |               |
| <b>Total for Kossakowski, Beata:</b> |                            |                |               |                          |                  | <b>43.05</b>  |
| Kotwica, Ronald                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 67.15         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 67.15000         | 67.15         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 67.15                    |                  |               |
| <b>Total for Kotwica, Ronald:</b>    |                            |                |               |                          |                  | <b>67.15</b>  |
| Kramer, Laura                        |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 30.70         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 30.70000         | 30.70         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 30.70                    |                  |               |
| <b>Total for Kramer, Laura:</b>      |                            |                |               |                          |                  | <b>30.70</b>  |
| Larson, Stephen                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 6.10          |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 6.10000          | 6.10          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 6.10                     |                  |               |
| <b>Total for Larson, Stephen:</b>    |                            |                |               |                          |                  | <b>6.10</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                            | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Lee, Hien                         |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 31.55         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 31.55000         | 31.55         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 31.55                    |                  |               |
| <b>Total for Lee, Hien:</b>       |                            |                |               |                          |                  | <b>31.55</b>  |
| Lewis, Kimberly                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 13.75         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 13.75000         | 13.75         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 13.75                    |                  |               |
| <b>Total for Lewis, Kimberly:</b> |                            |                |               |                          |                  | <b>13.75</b>  |
| Lim, Michael                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 10.75         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 10.75000         | 10.75         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 10.75                    |                  |               |
| <b>Total for Lim, Michael:</b>    |                            |                |               |                          |                  | <b>10.75</b>  |
| Lodewyck, Karen                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 20.35         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 20.35000         | 20.35         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 20.35                    |                  |               |
| <b>Total for Lodewyck, Karen:</b> |                            |                |               |                          |                  | <b>20.35</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|---------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Maari, Kinda                          |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 11.05         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 11.05000         | 11.05         |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 11.05                    |                  |               |
| <b>Total for Maari, Kinda:</b>        |                            |                |               |                          |                  | <b>11.05</b>  |
| Maczko, Jill S                        |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 21.20         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 21.20000         | 21.20         |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 21.20                    |                  |               |
| <b>Total for Maczko, Jill S:</b>      |                            |                |               |                          |                  | <b>21.20</b>  |
| Mametjanov, Akylbek                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 27.05         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 27.05000         | 27.05         |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 27.05                    |                  |               |
| <b>Total for Mametjanov, Akylbek:</b> |                            |                |               |                          |                  | <b>27.05</b>  |
| Mangino, Lauren                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 5.75          |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 5.75000          | 5.75          |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 5.75                     |                  |               |
| <b>Total for Mangino, Lauren:</b>     |                            |                |               |                          |                  | <b>5.75</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                             | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Meucci, Jason                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 31.15         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 31.15000         | 31.15         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 31.15                    |                  |               |
| <b>Total for Meucci, Jason:</b>    |                            |                |               |                          |                  | <b>31.15</b>  |
| Micho, Wendy                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 39.60         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 39.60000         | 39.60         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 39.60                    |                  |               |
| <b>Total for Micho, Wendy:</b>     |                            |                |               |                          |                  | <b>39.60</b>  |
| Mitchell, Dianne                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 5.00          |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 5.00000          | 5.00          |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 5.00                     |                  |               |
| <b>Total for Mitchell, Dianne:</b> |                            |                |               |                          |                  | <b>5.00</b>   |
| Moreno, Patricia                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 20.20         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 20.20000         | 20.20         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 20.20                    |                  |               |
| <b>Total for Moreno, Patricia:</b> |                            |                |               |                          |                  | <b>20.20</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Mota, Liliana                        |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 11.70         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 11.70000         | 11.70         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 11.70                    |                  |               |
| <b>Total for Mota, Liliana:</b>      |                            |                |               |                          |                  | <b>11.70</b>  |
| Nortell, Elizabeth                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 7.55          |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 7.55000          | 7.55          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 7.55                     |                  |               |
| <b>Total for Nortell, Elizabeth:</b> |                            |                |               |                          |                  | <b>7.55</b>   |
| Omachel, Paula                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 15.30         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 15.30000         | 15.30         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 15.30                    |                  |               |
| <b>Total for Omachel, Paula:</b>     |                            |                |               |                          |                  | <b>15.30</b>  |
| OReilley, Kristen                    |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 33.25         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 33.25000         | 33.25         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 33.25                    |                  |               |
| <b>Total for OReilley, Kristen:</b>  |                            |                |               |                          |                  | <b>33.25</b>  |



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Paganis, Tom                         |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 14.35         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 14.35000         | 14.35         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 14.35                    |                  |               |
| <b>Total for Paganis, Tom:</b>       |                            |                |               |                          |                  | <b>14.35</b>  |
| Paler, Marie                         |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 7.15          |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 7.15000          | 7.15          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 7.15                     |                  |               |
| <b>Total for Paler, Marie:</b>       |                            |                |               |                          |                  | <b>7.15</b>   |
| Pandher, Gurminder                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 11.10         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 11.10000         | 11.10         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 11.10                    |                  |               |
| <b>Total for Pandher, Gurminder:</b> |                            |                |               |                          |                  | <b>11.10</b>  |
| Patel, Monika                        |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 29.95         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 29.95000         | 29.95         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 29.95                    |                  |               |
| <b>Total for Patel, Monika:</b>      |                            |                |               |                          |                  | <b>29.95</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Patel, Sandipkumar                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 16.50         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 16.50000         | 16.50         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 16.50                    |                  |               |
| <b>Total for Patel, Sandipkumar:</b> |                            |                |               |                          |                  | <b>16.50</b>  |
| Pease, David                         |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 14.65         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 14.65000         | 14.65         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 14.65                    |                  |               |
| <b>Total for Pease, David:</b>       |                            |                |               |                          |                  | <b>14.65</b>  |
| Pennell, Kathryn                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 7.95          |
|                                      |                            |                |               |                          |                  | 540           |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 7.95000          | 7.95          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 7.95                     |                  |               |
| <b>Total for Pennell, Kathryn:</b>   |                            |                |               |                          |                  | <b>7.95</b>   |
| Peterson, Maureen                    |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 10.15         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 10.15000         | 10.15         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 10.15                    |                  |               |
| <b>Total for Peterson, Maureen:</b>  |                            |                |               |                          |                  | <b>10.15</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Petravick, Stacey                    |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 7.00          |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 7.00000          | 7.00          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 7.00                     |                  |               |
| <b>Total for Petravick, Stacey:</b>  |                            |                |               |                          |                  | <b>7.00</b>   |
| Ramirez, Karen                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 25.20         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 25.20000         | 25.20         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 25.20                    |                  |               |
| <b>Total for Ramirez, Karen:</b>     |                            |                |               |                          |                  | <b>25.20</b>  |
| Rasmussen, Dana                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 7.25          |
|                                      |                            |                |               |                          |                  | 541           |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 7.25000          | 7.25          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 7.25                     |                  |               |
| <b>Total for Rasmussen, Dana:</b>    |                            |                |               |                          |                  | <b>7.25</b>   |
| Rasmussen, Sally A                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 13.65         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 13.65000         | 13.65         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 13.65                    |                  |               |
| <b>Total for Rasmussen, Sally A:</b> |                            |                |               |                          |                  | <b>13.65</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                             | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Rebusit, Michele                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 8.30          |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 8.30000          | 8.30          |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 8.30                     |                  |               |
| <b>Total for Rebusit, Michele:</b> |                            |                |               |                          |                  | <b>8.30</b>   |
| Recker, Mark                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 12.90         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 12.90000         | 12.90         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 12.90                    |                  |               |
| <b>Total for Recker, Mark:</b>     |                            |                |               |                          |                  | <b>12.90</b>  |
| Reicher, Tim                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 32.75         |
|                                    |                            |                |               |                          |                  | 542           |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 32.75000         | 32.75         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 32.75                    |                  |               |
| <b>Total for Reicher, Tim:</b>     |                            |                |               |                          |                  | <b>32.75</b>  |
| Renkosik, Nicole                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 8.50          |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 8.50000          | 8.50          |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 8.50                     |                  |               |
| <b>Total for Renkosik, Nicole:</b> |                            |                |               |                          |                  | <b>8.50</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                            | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Sasse, Carolyn                    |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 38.55         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 38.55000         | 38.55         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 38.55                    |                  |               |
| <b>Total for Sasse, Carolyn:</b>  |                            |                |               |                          |                  | <b>38.55</b>  |
| Scaletta, Renee                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 11.75         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 11.75000         | 11.75         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 11.75                    |                  |               |
| <b>Total for Scaletta, Renee:</b> |                            |                |               |                          |                  | <b>11.75</b>  |
| Schlee, Jeff                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 17.85         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 17.85000         | 17.85         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 17.85                    |                  |               |
| <b>Total for Schlee, Jeff:</b>    |                            |                |               |                          |                  | <b>17.85</b>  |
| Searls, Tiffany                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 50.00         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |               | 1.00000                  | 50.00000         | 50.00         |
| <u>Account</u>                    | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000      | STUDENT FOOD SVC - HS      |                |               | 50.00                    |                  |               |
| <b>Total for Searls, Tiffany:</b> |                            |                |               |                          |                  | <b>50.00</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Seibert, Nellica                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 49.90         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 49.90000         | 49.90         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 49.90                    |                  |               |
| <b>Total for Seibert, Nellica:</b>   |                            |                |               |                          |                  | <b>49.90</b>  |
| Silkaitis, John                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 50.80         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 50.80000         | 50.80         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 50.80                    |                  |               |
| <b>Total for Silkaitis, John:</b>    |                            |                |               |                          |                  | <b>50.80</b>  |
| Simmons, Jennifer                    |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 6.55          |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 6.55000          | 6.55          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 6.55                     |                  |               |
| <b>Total for Simmons, Jennifer:</b>  |                            |                |               |                          |                  | <b>6.55</b>   |
| Skrzypinski, Laura                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 15.50         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 15.50000         | 15.50         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 15.50                    |                  |               |
| <b>Total for Skrzypinski, Laura:</b> |                            |                |               |                          |                  | <b>15.50</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                             | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Slad, Jennifer L                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 48.60         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 48.60000         | 48.60         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 48.60                    |                  |               |
| <b>Total for Slad, Jennifer L:</b> |                            |                |               |                          |                  | <b>48.60</b>  |
| Sommer, Megan                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 35.20         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 35.20000         | 35.20         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 35.20                    |                  |               |
| <b>Total for Sommer, Megan:</b>    |                            |                |               |                          |                  | <b>35.20</b>  |
| Sommers, Judith                    |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 15.05         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 15.05000         | 15.05         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 15.05                    |                  |               |
| <b>Total for Sommers, Judith:</b>  |                            |                |               |                          |                  | <b>15.05</b>  |
| Suarez, Tania                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 30.20         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 30.20000         | 30.20         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 30.20                    |                  |               |
| <b>Total for Suarez, Tania:</b>    |                            |                |               |                          |                  | <b>30.20</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Subasinghe, Vishan                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 12.25         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 12.25000         | 12.25         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 12.25                    |                  |               |
| <b>Total for Subasinghe, Vishan:</b> |                            |                |               |                          |                  | <b>12.25</b>  |
| Surdam, Lisa                         |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 6.85          |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 6.85000          | 6.85          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 6.85                     |                  |               |
| <b>Total for Surdam, Lisa:</b>       |                            |                |               |                          |                  | <b>6.85</b>   |
| Sweeney, Brian                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 5.65          |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 5.65000          | 5.65          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 5.65                     |                  |               |
| <b>Total for Sweeney, Brian:</b>     |                            |                |               |                          |                  | <b>5.65</b>   |
| Sweircek, Anna                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 7.30          |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 7.30000          | 7.30          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 7.30                     |                  |               |
| <b>Total for Sweircek, Anna:</b>     |                            |                |               |                          |                  | <b>7.30</b>   |



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|---------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Swiersz, Angela                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 13.60         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 13.60000         | 13.60         |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 13.60                    |                  |               |
| <b>Total for Swiersz, Angela:</b>     |                            |                |               |                          |                  | <b>13.60</b>  |
| Tan, Rhodalyn                         |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 75.60         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 75.60000         | 75.60         |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 75.60                    |                  |               |
| <b>Total for Tan, Rhodalyn:</b>       |                            |                |               |                          |                  | <b>75.60</b>  |
| Terranova, Rosemary                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 15.55         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 15.55000         | 15.55         |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 15.55                    |                  |               |
| <b>Total for Terranova, Rosemary:</b> |                            |                |               |                          |                  | <b>15.55</b>  |
| Tex, Christopher                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 32.80         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 32.80000         | 32.80         |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 32.80                    |                  |               |
| <b>Total for Tex, Christopher:</b>    |                            |                |               |                          |                  | <b>32.80</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Thompdon, Sisan                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 21.20         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 21.20000         | 21.20         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 21.20                    |                  |               |
| <b>Total for Thompdon, Sisan:</b>    |                            |                |               |                          |                  | <b>21.20</b>  |
| Touvannas, Melissa                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 30.25         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 30.25000         | 30.25         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 30.25                    |                  |               |
| <b>Total for Touvannas, Melissa:</b> |                            |                |               |                          |                  | <b>30.25</b>  |
| Tugas, Michelet                      |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 16.30         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 16.30000         | 16.30         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 16.30                    |                  |               |
| <b>Total for Tugas, Michelet:</b>    |                            |                |               |                          |                  | <b>16.30</b>  |
| Ulmer, Emilie                        |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 42.35         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 42.35000         | 42.35         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 42.35                    |                  |               |
| <b>Total for Ulmer, Emilie:</b>      |                            |                |               |                          |                  | <b>42.35</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|---------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Van Alstine, Joni                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 49.20         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 49.20000         | 49.20         |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 49.20                    |                  |               |
| <b>Total for Van Alstine, Joni:</b>   |                            |                |               |                          |                  | <b>49.20</b>  |
| Vege, Allena A                        |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 7.35          |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 7.35000          | 7.35          |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 7.35                     |                  |               |
| <b>Total for Vege, Allena A:</b>      |                            |                |               |                          |                  | <b>7.35</b>   |
| Vermillion, Sherice                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 28.70         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 28.70000         | 28.70         |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 28.70                    |                  |               |
| <b>Total for Vermillion, Sherice:</b> |                            |                |               |                          |                  | <b>28.70</b>  |
| Wakefield, Brenda                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 29.80         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |               | 1.00000                  | 29.80000         | 29.80         |
| <u>Account</u>                        | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000          | STUDENT FOOD SVC - HS      |                |               | 29.80                    |                  |               |
| <b>Total for Wakefield, Brenda:</b>   |                            |                |               |                          |                  | <b>29.80</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                             | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Walker, Mark                       |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 44.50         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 44.50000         | 44.50         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 44.50                    |                  |               |
| <b>Total for Walker, Mark:</b>     |                            |                |               |                          |                  | <b>44.50</b>  |
| Walsh, Cherish M                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 25.25         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 25.25000         | 25.25         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 25.25                    |                  |               |
| <b>Total for Walsh, Cherish M:</b> |                            |                |               |                          |                  | <b>25.25</b>  |
| Wean, Dawn                         |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 11.35         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 11.35000         | 11.35         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 11.35                    |                  |               |
| <b>Total for Wean, Dawn:</b>       |                            |                |               |                          |                  | <b>11.35</b>  |
| Wirsing, Maria                     |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 26.80         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |               | 1.00000                  | 26.80000         | 26.80         |
| <u>Account</u>                     | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000       | STUDENT FOOD SVC - HS      |                |               | 26.80                    |                  |               |
| <b>Total for Wirsing, Maria:</b>   |                            |                |               |                          |                  | <b>26.80</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch         | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|---------------|--------------------------|------------------|---------------|
| Young, Marc                          |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 23.25         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 6.80000          | 6.80          |
| 2                                    |                            |                |               | 1.00000                  | 16.45000         | 16.45         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 23.25                    |                  |               |
| <b>Total for Young, Marc:</b>        |                            |                |               |                          |                  | <b>23.25</b>  |
| Zawarus, Jill                        |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 8.60          |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 8.60000          | 8.60          |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 8.60                     |                  |               |
| <b>Total for Zawarus, Jill:</b>      |                            |                |               |                          |                  | <b>8.60</b>   |
| Zaya, Diana                          |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 25.25         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 25.25000         | 25.25         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 25.25                    |                  |               |
| <b>Total for Zaya, Diana:</b>        |                            |                |               |                          |                  | <b>25.25</b>  |
| Zimmerman, Kristen                   |                            | FY26 Grad      | FY26 7158-777 | 05/16/2026               |                  | 29.60         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |               | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |               | 1.00000                  | 29.60000         | 29.60         |
| <u>Account</u>                       | <u>Account Description</u> |                |               | <u>Total Per Account</u> |                  |               |
| 10 R 1611 0000 00 300 000000         | STUDENT FOOD SVC - HS      |                |               | 29.60                    |                  |               |
| <b>Total for Zimmerman, Kristen:</b> |                            |                |               |                          |                  | <b>29.60</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                                      | PO Number | Invoice Number | Batch | Invoice Date | Check Number | Net Amount |
|-------------------------------------------------------------|-----------|----------------|-------|--------------|--------------|------------|
| REPORT                                                      |           |                |       |              |              |            |
| Total Number of Batch Invoices:                             |           |                | 144   |              |              | 3,513.60   |
| Total Number of Open Invoices:                              |           |                | 0     |              |              | 0.00       |
| Total Number of History Invoices:                           |           |                | 0     |              |              | 0.00       |
| Total Number of Update in Progress Batch Invoices:          |           |                | 0     |              |              | 0.00       |
| Total Number of Update in Progress Batch Reversal Invoices: |           |                | 0     |              |              | 0.00       |
| Total Number of Reversal History Invoices:                  |           |                | 0     |              |              | 0.00       |
| Total Number of Deleted History Invoices:                   |           |                | 0     |              |              | 0.00       |
| Total Number of Batch Reversal Invoices:                    |           |                | 0     |              |              | 0.00       |
| Total Number of Unsubmitted Invoices:                       |           |                | 0     |              |              | 0.00       |
| Total Number of Awaiting for Approval Invoices:             |           |                | 0     |              |              | 0.00       |
| Total Invoices:                                             |           |                | 144   |              |              | 3,513.60   |

552



# Huntley Community School District 158

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650 Dr. John Burkey Drive  
Algonquin, Illinois 60102  
(847) 659-6158 • [huntley158.org](http://huntley158.org)

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: July 16, 2026

Subject: **Accounts Payable Imprest Report**  
Board of Education Meeting, July 16, 2026  
Action Items

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The attached report details outstanding accounts payable, including fee refunds and employee reimbursements, currently awaiting Board approval in the amount of \$30,156.93.

## **RECOMMENDATION**

The Finance Committee recommends the Board of Education approve the Accounts Payable Imprest Report at the July 16, 2026 Regular Board meeting.

# Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                              | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|-------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Allen, Jackelyn S                   |                            | ER-JA-0560326  | DG618 | 06/03/2026               | 9000000117       | 52.20         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |       | 1.00000                  | 52.20000         | 52.20         |
| <u>Account</u>                      | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000        | TRAVEL SP ED               |                |       | 52.20                    |                  |               |
| Allen, Jackelyn S                   |                            | ER-JA-060326   | DG618 | 06/03/2026               | 9000000117       | 57.28         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |       | 1.00000                  | 57.28000         | 57.28         |
| <u>Account</u>                      | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000        | TRAVEL SP ED               |                |       | 57.28                    |                  |               |
| <b>Total for Allen, Jackelyn S:</b> |                            |                |       |                          |                  | <b>109.48</b> |
| Allen, James T                      |                            | ER-JA-051426   | DG618 | 06/12/2026               | 9000000118       | 206.99        |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |       | 1.00000                  | 206.99000        | 206.99        |
| <u>Account</u>                      | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2213 4150 00 300 000000        | HHS STAFF DEVEL SUPPLIES   |                |       | 206.99                   |                  |               |
|                                     |                            |                |       |                          |                  | 554           |
| Allen, James T                      |                            | ER-JA-501426   | DG618 | 06/12/2026               | 9000000118       | 45.60         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |       | 1.00000                  | 45.60000         | 45.60         |
| <u>Account</u>                      | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2213 4150 00 300 000000        | HHS STAFF DEVEL SUPPLIES   |                |       | 45.60                    |                  |               |
| <b>Total for Allen, James T:</b>    |                            |                |       |                          |                  | <b>252.59</b> |
| Allen, Michele P                    |                            | ER-MA-052126   | DG618 | 05/21/2026               | 9000000119       | 18.85         |
| <u>Display Order</u>                | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                   |                            |                |       | 1.00000                  | 10.15000         | 10.15         |
| 2                                   |                            |                |       | 1.00000                  | 8.70000          | 8.70          |
| <u>Account</u>                      | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000        | TRAVEL SP ED               |                |       | 18.85                    |                  |               |
| <b>Total for Allen, Michele P:</b>  |                            |                |       |                          |                  | <b>18.85</b>  |



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                     | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Anderson, Allison N                        |                            | ER-AA-061026   | DG618 | 06/10/2026               | 9000000120       | 15.37         |
| <u>Display Order</u>                       | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                          |                            |                |       | 1.00000                  | 15.37000         | 15.37         |
| <u>Account</u>                             | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000               | TRAVEL SP ED               |                |       | 15.37                    |                  |               |
| <b>Total for Anderson, Allison N:</b>      |                            |                |       |                          |                  | <b>15.37</b>  |
| Aney, Bradley R                            |                            | ER-BA-051826   | DG618 | 05/18/2026               | 9000000121       | 43.50         |
| <u>Display Order</u>                       | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                          |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                             | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000               | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Aney, Bradley R:</b>          |                            |                |       |                          |                  | <b>43.50</b>  |
| Angelilli, Kelly                           |                            | PR-KA-052026   | DG618 | 06/12/2026               | 81629            | 458.77        |
| <u>Display Order</u>                       | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                          |                            |                |       | 1.00000                  | 458.77000        | 458.77        |
| <u>Account</u>                             | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  | 555           |
| 10 E 1200 3320 00 509 000000               | TRAVEL SP ED               |                |       | 458.77                   |                  |               |
| <b>Total for Angelilli, Kelly:</b>         |                            |                |       |                          |                  | <b>458.77</b> |
| Avner, Jaclynn Elizabeth                   |                            | ER-JA-052026   | DG618 | 05/20/2026               | 9000000122       | 43.50         |
| <u>Display Order</u>                       | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                          |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                             | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000               | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Avner, Jaclynn Elizabeth:</b> |                            |                |       |                          |                  | <b>43.50</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|---------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Banko, Dan A                          |                            | June/2026      | DG618 | 06/11/2026               | 9000000123       | 165.00        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| Banko, Dan A                          |                            | June/2026      | DG618 | 06/11/2026               | 9000000123       | 130.00        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 130.00000        | 130.00        |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |       | 130.00                   |                  |               |
| <b>Total for Banko, Dan A:</b>        |                            |                |       |                          |                  | <b>295.00</b> |
| Belin, Marcus J                       |                            | ER-MB-050826   | DG618 | 06/12/2026               | 9000000124       | 26.45         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 26.45000         | 26.45         |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2213 4150 00 300 000000          | HHS STAFF DEVEL SUPPLIES   |                |       | 26.45                    |                  |               |
| Belin, Marcus J                       |                            | ER-MB-051226   | DG618 | 06/12/2026               | 9000000124       | 556<br>108.20 |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 108.20000        | 108.20        |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2213 4150 00 300 000000          | HHS STAFF DEVEL SUPPLIES   |                |       | 108.20                   |                  |               |
| Belin, Marcus J                       |                            | ER-MB-060826   | DG618 | 06/08/2026               | 9000000124       | 235.03        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 235.03000        | 235.03        |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2410 3320 00 300 000000          | PRIN TRAVEL HS             |                |       | 235.03                   |                  |               |
| <b>Total for Belin, Marcus J:</b>     |                            |                |       |                          |                  | <b>369.68</b> |
| Bierma, Christian D                   |                            | ER-CB-052226   | DG618 | 05/22/2026               | 9000000125       | 90.74         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 90.74000         | 90.74         |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1110 3320 00 100 000000          | TEACHER TRAVEL LEGGEE      |                |       | 90.74                    |                  |               |
| <b>Total for Bierma, Christian D:</b> |                            |                |       |                          |                  | <b>90.74</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                      | PO Number                    | Invoice Number           | Batch           | Invoice Date     | Check Number  | Net Amount    |
|---------------------------------------------|------------------------------|--------------------------|-----------------|------------------|---------------|---------------|
| Birmingham, Bridget Helen                   |                              | ER-BB-051626             | DG618           | 05/16/2026       | 9000000126    | 78.15         |
| <u>Display Order</u>                        | <u>Catalog Item</u>          |                          | <u>Quantity</u> | <u>Unit Cost</u> | <u>Amount</u> |               |
| 1                                           |                              |                          | 1.00000         | 61.33000         | 61.33         |               |
| 2                                           |                              |                          | 1.00000         | 16.82000         | 16.82         |               |
| <u>Account</u>                              | <u>Account Description</u>   | <u>Total Per Account</u> |                 |                  |               |               |
| 10 E 1130 3320 00 300 000000                | TEACHER TRAVEL HS            | 78.15                    |                 |                  |               |               |
| <b>Total for Birmingham, Bridget Helen:</b> |                              |                          |                 |                  |               | <b>78.15</b>  |
| Bolger, Laurie A                            |                              | ER-LB-052226             | DG618           | 05/22/2026       | 9000000127    | 18.41         |
| <u>Display Order</u>                        | <u>Catalog Item</u>          |                          | <u>Quantity</u> | <u>Unit Cost</u> | <u>Amount</u> |               |
| 1                                           |                              |                          | 1.00000         | 18.41000         | 18.41         |               |
| <u>Account</u>                              | <u>Account Description</u>   | <u>Total Per Account</u> |                 |                  |               |               |
| 10 E 1125 3320 00 500 000000                | TRAVEL PRESCHOOL             | 18.41                    |                 |                  |               |               |
| <b>Total for Bolger, Laurie A:</b>          |                              |                          |                 |                  |               | <b>18.41</b>  |
| Bosita, Riana                               |                              | ER-RB-050426             | DG618           | 06/12/2026       | 9000000128    | 239.00        |
| <u>Display Order</u>                        | <u>Catalog Item</u>          |                          | <u>Quantity</u> | <u>Unit Cost</u> | <u>Amount</u> |               |
| 1                                           |                              |                          | 1.00000         | 239.00000        | 239.00        |               |
| <u>Account</u>                              | <u>Account Description</u>   | <u>Total Per Account</u> |                 |                  |               |               |
| 10 E 1200 4100 92 509 460000                | IDEA INSTRUCTIONAL SUPPLIES  | 239.00                   |                 |                  |               |               |
| <b>Total for Bosita, Riana:</b>             |                              |                          |                 |                  |               | <b>239.00</b> |
| Boskey, Tricia C                            |                              | ER-KB-050526             | DG618           | 06/12/2026       | 9000000129    | 32.62         |
| <u>Display Order</u>                        | <u>Catalog Item</u>          |                          | <u>Quantity</u> | <u>Unit Cost</u> | <u>Amount</u> |               |
| 1                                           |                              |                          | 1.00000         | 32.62000         | 32.62         |               |
| <u>Account</u>                              | <u>Account Description</u>   | <u>Total Per Account</u> |                 |                  |               |               |
| 10 E 2210 3140 92 509 460000                | IDEA IMPR OF INSTR-STAFF DEV | 32.62                    |                 |                  |               |               |
| Boskey, Tricia C                            |                              | ER-KB-052226             | DG618           | 05/22/2026       | 9000000129    | 232.00        |
| <u>Display Order</u>                        | <u>Catalog Item</u>          |                          | <u>Quantity</u> | <u>Unit Cost</u> | <u>Amount</u> |               |
| 1                                           |                              |                          | 1.00000         | 232.00000        | 232.00        |               |
| <u>Account</u>                              | <u>Account Description</u>   | <u>Total Per Account</u> |                 |                  |               |               |
| 10 E 1200 3320 00 509 000000                | TRAVEL SP ED                 | 232.00                   |                 |                  |               |               |
| <b>Total for Boskey, Tricia C:</b>          |                              |                          |                 |                  |               | <b>264.62</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|---------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Boukhari, Adriana E                   |                            | ER-AB-052126   | DG618 | 05/21/2026               | 9000000130       | 43.50         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000          | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Boukhari, Adriana E:</b> |                            |                |       |                          |                  | <b>43.50</b>  |
| Cabaj, Justine                        |                            | ER-JC-051826   | DG618 | 05/18/2026               | 9000000131       | 45.96         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 45.96000         | 45.96         |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000          | TEACHER TRAVEL HS          |                |       | 45.96                    |                  |               |
| Cabaj, Justine                        |                            | ER-JC-052326   | DG618 | 05/23/2026               | 9000000131       | 42.48         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 42.48000         | 42.48         |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000          | TEACHER TRAVEL HS          |                |       | 42.48                    |                  |               |
|                                       |                            |                |       |                          |                  | 558           |
| <b>Total for Cabaj, Justine:</b>      |                            |                |       |                          |                  | <b>88.44</b>  |
| Caruso, Dean'na M                     |                            | ER-DC-051826   | DG618 | 05/18/2026               | 9000000132       | 43.50         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000          | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Caruso, Dean'na M:</b>   |                            |                |       |                          |                  | <b>43.50</b>  |
| Castans, Rita M                       |                            | ER-RC-060826   | DG618 | 06/08/2026               | 9000000133       | 244.54        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 111.94000        | 111.94        |
| 2                                     |                            |                |       | 1.00000                  | 132.60000        | 132.60        |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1500 3350 00 305 000000          | CONFERENCE TRAVEL HS       |                |       | 244.54                   |                  |               |
| <b>Total for Castans, Rita M:</b>     |                            |                |       |                          |                  | <b>244.54</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                   | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|------------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Chally, Brittany                         |                            | June/2026      | DG618 | 06/11/2026               | 81630            | 420.00        |
| <u>Display Order</u>                     | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                            |                |       | 1.00000                  | 420.00000        | 420.00        |
| <u>Account</u>                           | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000             | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |               |
| Chally, Brittany                         |                            | June/2026      | DG618 | 06/11/2026               | 81630            | 420.00        |
| <u>Display Order</u>                     | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                            |                |       | 1.00000                  | 420.00000        | 420.00        |
| <u>Account</u>                           | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000             | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |               |
| <b>Total for Chally, Brittany:</b>       |                            |                |       |                          |                  | <b>840.00</b> |
| Chamberlain, Melinda A                   |                            | ER-MC-051826   | DG618 | 05/18/2026               | 9000000134       | 43.50         |
| <u>Display Order</u>                     | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                           | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000             | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Chamberlain, Melinda A:</b> |                            |                |       |                          |                  | <b>43.50</b>  |
| Chick, Jolene J                          |                            | June/2026      | DG618 | 06/11/2026               | 9000000135       | 165.00        |
| <u>Display Order</u>                     | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                           | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000             | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| Chick, Jolene J                          |                            | June/2026      | DG618 | 06/11/2026               | 9000000135       | 165.00        |
| <u>Display Order</u>                     | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                           | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000             | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| <b>Total for Chick, Jolene J:</b>        |                            |                |       |                          |                  | <b>330.00</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                 | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|----------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Cooper, Jason                          |                            | ER-JC-051826   | DG618 | 05/18/2026               | 9000000136       | 43.50         |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000           | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Cooper, Jason:</b>        |                            |                |       |                          |                  | <b>43.50</b>  |
| Corcoran, Michelle A                   |                            | ER-MC-051826   | DG618 | 05/18/2026               | 9000000137       | 43.50         |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000           | TRAVEL SP ED               |                |       | 43.50                    |                  |               |
| <b>Total for Corcoran, Michelle A:</b> |                            |                |       |                          |                  | <b>43.50</b>  |
| Cornett, Brenda L                      |                            | ER-BC-051826   | DG618 | 05/18/2026               | 9000000138       | 94.15         |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 94.15000         | 94.15         |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  | 560           |
| 10 E 1200 3320 00 509 000000           | TRAVEL SP ED               |                |       | 94.15                    |                  |               |
| <b>Total for Cornett, Brenda L:</b>    |                            |                |       |                          |                  | <b>94.15</b>  |
| Crome, Nicole M                        | June/2026                  |                | DG618 | 06/11/2026               | 9000000139       | 395.00        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 395.00000        | 395.00        |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000           | TUITION REIMBURSEMENT      |                |       | 395.00                   |                  |               |
| <b>Total for Crome, Nicole M:</b>      |                            |                |       |                          |                  | <b>395.00</b> |
| Dabe, Aimee R                          |                            | ER-AD-050126   | DG618 | 05/01/2026               | 9000000140       | 79.18         |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 79.18000         | 79.18         |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000           | TRAVEL SP ED               |                |       | 79.18                    |                  |               |
| <b>Total for Dabe, Aimee R:</b>        |                            |                |       |                          |                  | <b>79.18</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                         | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|------------------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Danekas, Gibson C                              |                            | ER-GD-051826   | DG618 | 05/18/2026               | 9000000141       | 43.50         |
| <u>Display Order</u>                           | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                              |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                                 | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000                   | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Danekas, Gibson C:</b>            |                            |                |       |                          |                  | <b>43.50</b>  |
| DeFrancesco, Christine Lynne                   |                            | ER-CD-051826   | DG618 | 05/18/2026               | 9000000142       | 45.96         |
| <u>Display Order</u>                           | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                              |                            |                |       | 1.00000                  | 45.96000         | 45.96         |
| <u>Account</u>                                 | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000                   | TEACHER TRAVEL HS          |                |       | 45.96                    |                  |               |
| <b>Total for DeFrancesco, Christine Lynne:</b> |                            |                |       |                          |                  | <b>45.96</b>  |
| Devlin, Laura                                  |                            | ER-LD-051826   | DG618 | 05/18/2026               | 9000000143       | 43.50         |
| <u>Display Order</u>                           | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                              |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                                 | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000                   | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Devlin, Laura:</b>                |                            |                |       |                          |                  | <b>43.50</b>  |
| DeYoung, Jamie M                               | June/2026                  |                | DG618 | 06/11/2026               | 9000000144       | 420.00        |
| <u>Display Order</u>                           | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                              |                            |                |       | 1.00000                  | 420.00000        | 420.00        |
| <u>Account</u>                                 | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000                   | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |               |
| <b>Total for DeYoung, Jamie M:</b>             |                            |                |       |                          |                  | <b>420.00</b> |
| Domka, Kristin M                               | June/2026                  |                | DG618 | 06/11/2026               | 9000000145       | 420.00        |
| <u>Display Order</u>                           | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                              |                            |                |       | 1.00000                  | 420.00000        | 420.00        |
| <u>Account</u>                                 | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000                   | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |               |
| <b>Total for Domka, Kristin M:</b>             |                            |                |       |                          |                  | <b>420.00</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                 | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|----------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Doubek, Robin                          |                            | ER-RD-052226   | DG618 | 05/22/2026               | 9000000146       | 63.80         |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 63.80000         | 63.80         |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1110 3320 00 100 000000           | TEACHER TRAVEL LEGGEE      |                |       | 63.80                    |                  |               |
| <b>Total for Doubek, Robin:</b>        |                            |                |       |                          |                  | <b>63.80</b>  |
| Duble, Molly                           |                            | PR-MD-060126   | DG618 | 06/12/2026               | 81631            | 339.65        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 339.65000        | 339.65        |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 4100 00 509 000000           | SUPPLIES SP ED             |                |       | 339.65                   |                  |               |
| <b>Total for Duble, Molly:</b>         |                            |                |       |                          |                  | <b>339.65</b> |
| Escudero, Michelle L                   |                            | ER-ME-052926   | DG618 | 05/29/2026               | 9000000147       | 43.50         |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2561 3320 00 500 000000           | DIR FOOD SERVICE TRAVEL    |                |       | 43.50                    |                  | 562           |
| <b>Total for Escudero, Michelle L:</b> |                            |                |       |                          |                  | <b>43.50</b>  |
| Forsythe, Kayla A                      | June/2026                  |                | DG618 | 06/11/2026               | 9000000148       | 165.00        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000           | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| Forsythe, Kayla A                      | June/2026                  |                | DG618 | 06/11/2026               | 9000000148       | 165.00        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000           | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| <b>Total for Forsythe, Kayla A:</b>    |                            |                |       |                          |                  | <b>330.00</b> |



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                   | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|------------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Frasor, Carolyn P                        |                            | ER-CF-051826   | DG618 | 05/18/2026               | 9000000149       | 43.50         |
| <u>Display Order</u>                     | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                           | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000             | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Frasor, Carolyn P:</b>      |                            |                |       |                          |                  | <b>43.50</b>  |
| Fulton, Courtney M                       |                            | ER-CF-051826   | DG618 | 05/18/2026               | 9000000150       | 43.50         |
| <u>Display Order</u>                     | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                           | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000             | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Fulton, Courtney M:</b>     |                            |                |       |                          |                  | <b>43.50</b>  |
| Gaudio, Jenna                            |                            | ER-JG-051826   | DG618 | 05/18/2026               | 9000000151       | 43.50         |
| <u>Display Order</u>                     | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                           | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  | 563           |
| 10 E 1130 3320 00 300 000000             | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Gaudio, Jenna:</b>          |                            |                |       |                          |                  | <b>43.50</b>  |
| Gielarowski, Natalie L                   |                            | ER-NG-051826   | DG618 | 05/18/2026               | 9000000152       | 43.94         |
| <u>Display Order</u>                     | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                            |                |       | 1.00000                  | 43.94000         | 43.94         |
| <u>Account</u>                           | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000             | TEACHER TRAVEL HS          |                |       | 43.94                    |                  |               |
| <b>Total for Gielarowski, Natalie L:</b> |                            |                |       |                          |                  | <b>43.94</b>  |
| Gill, Dede L                             |                            | ER-DG-061026   | DG618 | 06/10/2026               | 9000000153       | 36.25         |
| <u>Display Order</u>                     | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                        |                            |                |       | 1.00000                  | 36.25000         | 36.25         |
| <u>Account</u>                           | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000             | TRAVEL SP ED               |                |       | 36.25                    |                  |               |
| <b>Total for Gill, Dede L:</b>           |                            |                |       |                          |                  | <b>36.25</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                 | PO Number                  | Invoice Number | Batch                    | Invoice Date     | Check Number  | Net Amount      |
|----------------------------------------|----------------------------|----------------|--------------------------|------------------|---------------|-----------------|
| Ginczycki, Michael J                   |                            | ER-MG-060226   | DG618                    | 06/02/2026       | 9000000154    | 577.27          |
| <b>Display Order</b>                   | <b>Catalog Item</b>        |                | <b>Quantity</b>          | <b>Unit Cost</b> | <b>Amount</b> |                 |
| 1                                      |                            |                | 1.00000                  | 105.00000        | 105.00        |                 |
| 2                                      |                            |                | 1.00000                  | 84.00000         | 84.00         |                 |
| 3                                      |                            |                | 1.00000                  | 52.50000         | 52.50         |                 |
| 4                                      |                            |                | 1.00000                  | 49.00000         | 49.00         |                 |
| 5                                      |                            |                | 1.00000                  | 58.08000         | 58.08         |                 |
| 6                                      |                            |                | 1.00000                  | 54.45000         | 54.45         |                 |
| 7                                      |                            |                | 1.00000                  | 58.08000         | 58.08         |                 |
| 8                                      |                            |                | 1.00000                  | 68.97000         | 68.97         |                 |
| 9                                      |                            |                | 1.00000                  | 47.19000         | 47.19         |                 |
| <b>Account</b>                         | <b>Account Description</b> |                | <b>Total Per Account</b> |                  |               |                 |
| 10 E 1110 3320 00 100 000000           | TEACHER TRAVEL LEGGEE      |                | 577.27                   |                  |               |                 |
| <b>Total for Ginczycki, Michael J:</b> |                            |                |                          |                  |               | <b>577.27</b>   |
| Godek, Michael J                       |                            | ER-MG-052126   | DG618                    | 06/12/2026       | 9000000155    | 1,501.24        |
| <b>Display Order</b>                   | <b>Catalog Item</b>        |                | <b>Quantity</b>          | <b>Unit Cost</b> | <b>Amount</b> |                 |
| 1                                      |                            |                | 1.00000                  | 1,501.24000      | 1,501.24      |                 |
| <b>Account</b>                         | <b>Account Description</b> |                | <b>Total Per Account</b> |                  |               |                 |
| 10 E 2210 6700 98 500 499800           | TEACHER VACANCY TUIT       |                | 1,501.24                 |                  |               |                 |
| <b>Total for Godek, Michael J:</b>     |                            |                |                          |                  |               | <b>1,501.24</b> |
| Golovin, Jenny L                       |                            | ER-JG-051926   | DG618                    | 05/19/2026       | 9000000156    | 80.99           |
| <b>Display Order</b>                   | <b>Catalog Item</b>        |                | <b>Quantity</b>          | <b>Unit Cost</b> | <b>Amount</b> |                 |
| 1                                      |                            |                | 1.00000                  | 56.34000         | 56.34         |                 |
| 2                                      |                            |                | 1.00000                  | 24.65000         | 24.65         |                 |
| <b>Account</b>                         | <b>Account Description</b> |                | <b>Total Per Account</b> |                  |               |                 |
| 10 E 1200 3320 00 509 000000           | TRAVEL SP ED               |                | 80.99                    |                  |               |                 |
| <b>Total for Golovin, Jenny L:</b>     |                            |                |                          |                  |               | <b>80.99</b>    |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Green, Max R                         |                            | ER-MG-051826   | DG618 | 05/18/2026               | 9000000157       | 43.50         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000         | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Green, Max R:</b>       |                            |                |       |                          |                  | <b>43.50</b>  |
| Gullifor, Kateri L                   |                            | ER-KG-050126   | DG618 | 05/01/2026               | 9000000158       | 167.67        |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 167.67000        | 167.67        |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000         | TRAVEL SP ED               |                |       | 167.67                   |                  |               |
| <b>Total for Gullifor, Kateri L:</b> |                            |                |       |                          |                  | <b>167.67</b> |
| Guthrie, Tyler S                     | June/2026                  |                | DG618 | 06/11/2026               | 9000000159       | 165.00        |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  | 565           |
| 10 E 2310 2300 00 506 000000         | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| Guthrie, Tyler S                     | June/2026                  |                | DG618 | 06/11/2026               | 9000000159       | 165.00        |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000         | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| Guthrie, Tyler S                     | June/2026                  |                | DG618 | 06/11/2026               | 9000000159       | 165.00        |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000         | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| <b>Total for Guthrie, Tyler S:</b>   |                            |                |       |                          |                  | <b>495.00</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                             | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Hacker, Amanda M                   |                            | ER-AH-052126   | DG618 | 05/21/2026               | 9000000160       | 43.50         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                     | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000       | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Hacker, Amanda M:</b> |                            |                |       |                          |                  | <b>43.50</b>  |
| Hall, Ina R                        |                            | ER-IH-052226   | DG618 | 05/22/2026               | 9000000161       | 35.81         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |       | 1.00000                  | 35.81000         | 35.81         |
| <u>Account</u>                     | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000       | TRAVEL SP ED               |                |       | 35.81                    |                  |               |
| Hall, Ina R                        |                            | ER-IH-052226   | DG618 | 06/12/2026               | 9000000161       | 20.00         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |       | 1.00000                  | 20.00000         | 20.00         |
| <u>Account</u>                     | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 3000 4100 92 509 460000       | IDEA COMM ENGAGE SUPPLIES  |                |       | 20.00                    |                  |               |
| <b>Total for Hall, Ina R:</b>      |                            |                |       |                          |                  | <b>566</b>    |
|                                    |                            |                |       |                          |                  | <b>55.81</b>  |

# Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount      |
|---------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|-----------------|
| Halvorson, Jacob M                    |                            | June/2026      | DG618 | 06/11/2026               | 9000000162       | 420.00          |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                            |                |       | 1.00000                  | 420.00000        | 420.00          |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |                 |
| Halvorson, Jacob M                    |                            | June/2026      | DG618 | 06/11/2026               | 9000000162       | 420.00          |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                            |                |       | 1.00000                  | 420.00000        | 420.00          |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |                 |
| Halvorson, Jacob M                    |                            | June/2026      | DG618 | 06/11/2026               | 9000000162       | 420.00          |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                            |                |       | 1.00000                  | 420.00000        | 420.00          |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |                 |
| Halvorson, Jacob M                    |                            | June/2026      | DG618 | 06/11/2026               | 9000000162       | 420.00          |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                            |                |       | 1.00000                  | 420.00000        | 420.00          |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |                 |
| Halvorson, Jacob M                    |                            | June/2026      | DG618 | 06/11/2026               | 9000000162       | 420.00          |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                            |                |       | 1.00000                  | 420.00000        | 420.00          |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |                 |
| <b>Total for Halvorson, Jacob M:</b>  |                            |                |       |                          |                  | <b>1,680.00</b> |
| Henriksen, Kristy L                   |                            | ER-KH-051726   | DG618 | 05/18/2026               | 9000000163       | 43.50           |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                            |                |       | 1.00000                  | 43.50000         | 43.50           |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 1130 3320 00 300 000000          | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |                 |
| <b>Total for Henriksen, Kristy L:</b> |                            |                |       |                          |                  | <b>43.50</b>    |
| Hoffmann, Michael                     |                            | ER-KH-051726   | DG618 | 05/17/2026               | 81632            | 43.50           |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                     |                            |                |       | 1.00000                  | 43.50000         | 43.50           |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 1130 3320 00 300 000000          | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |                 |
| <b>Total for Hoffmann, Michael:</b>   |                            |                |       |                          |                  | <b>43.50</b>    |

# Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                    | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|-------------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Hollingsworth, Nicole M                   |                            | June/2026      | DG618 | 06/11/2026               | 9000000164       | 165.00        |
| <u>Display Order</u>                      | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                            | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000              | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| Hollingsworth, Nicole M                   |                            | June/2026      | DG618 | 06/11/2026               | 9000000164       | 165.00        |
| <u>Display Order</u>                      | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                            | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000              | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| Hollingsworth, Nicole M                   |                            | June/2026      | DG618 | 06/11/2026               | 9000000164       | 165.00        |
| <u>Display Order</u>                      | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                            | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000              | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| <b>Total for Hollingsworth, Nicole M:</b> |                            |                |       |                          |                  | <b>495.00</b> |
| Hooper, Laura Ann                         | ER-LH-052926               |                | DG618 | 06/12/2026               | 9000000165       | 98.36         |
| <u>Display Order</u>                      | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                            |                |       | 1.00000                  | 98.36000         | 98.36         |
| <u>Account</u>                            | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 40 E 2550 4100 00 500 000000              | OFFICE SUPPLIES            |                |       | 98.36                    |                  |               |
| <b>Total for Hooper, Laura Ann:</b>       |                            |                |       |                          |                  | <b>98.36</b>  |
| Howle, Courtney M                         | ER-CH-051826               |                | DG618 | 05/18/2026               | 9000000166       | 43.50         |
| <u>Display Order</u>                      | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                            | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000              | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Howle, Courtney M:</b>       |                            |                |       |                          |                  | <b>43.50</b>  |
| Hryniewicz, Frank J                       | ER-FH-051526               |                | DG618 | 05/15/2026               | 9000000167       | 21.75         |
| <u>Display Order</u>                      | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                            |                |       | 1.00000                  | 21.75000         | 21.75         |
| <u>Account</u>                            | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000              | TRAVEL SP ED               |                |       | 21.75                    |                  |               |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                  | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Hryniewicz, Frank J                     |                            | ER-FH-052326   | DG618 | 05/23/2026               | 9000000167       | 21.75         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 21.75000         | 21.75         |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000            | TRAVEL SP ED               |                |       | 21.75                    |                  |               |
| <b>Total for Hryniewicz, Frank J:</b>   |                            |                |       |                          |                  | <b>43.50</b>  |
| Jarka, Kalie M                          |                            | ER-KJ-051826   | DG618 | 05/18/2026               | 9000000168       | 43.50         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000            | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| Jarka, Kalie M                          |                            | ER-KJ-052126   | DG618 | 05/21/2026               | 9000000168       | 43.50         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000            | TRAVEL SP ED               |                |       | 43.50                    |                  |               |
| <b>Total for Jarka, Kalie M:</b>        |                            |                |       |                          |                  | <b>87.00</b>  |
| Johnson, Jennifer Ann                   |                            | ER-JJ-052226   | DG618 | 05/22/2026               | 9000000169       | 740.74        |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 740.74000        | 740.74        |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000            | TRAVEL SP ED               |                |       | 740.74                   |                  |               |
| <b>Total for Johnson, Jennifer Ann:</b> |                            |                |       |                          |                  | <b>740.74</b> |
| Kallas, Dana M                          |                            | ER-DK-051826   | DG618 | 05/18/2026               | 9000000170       | 43.50         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000            | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                           | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|----------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Kallas, Dana M                   |                            | June/2026      | DG618 | 06/11/2026               | 9000000170       | 165.00        |
| <u>Display Order</u>             | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                   | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000     | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| Kallas, Dana M                   |                            | June/2026      | DG618 | 06/11/2026               | 9000000170       | 165.00        |
| <u>Display Order</u>             | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                   | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000     | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| Kallas, Dana M                   |                            | June/2026      | DG618 | 06/11/2026               | 9000000170       | 130.00        |
| <u>Display Order</u>             | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                |                            |                |       | 1.00000                  | 130.00000        | 130.00        |
| <u>Account</u>                   | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000     | TUITION REIMBURSEMENT      |                |       | 130.00                   |                  |               |
| <b>Total for Kallas, Dana M:</b> |                            |                |       |                          |                  | <b>503.50</b> |
| Kasper, Lita M                   | ER-LK-060826               |                | DG618 | 06/08/2026               | 9000000171       | 45.96         |
| <u>Display Order</u>             | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                |                            |                |       | 1.00000                  | 45.96000         | 45.96         |
| <u>Account</u>                   | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000     | TRAVEL SP ED               |                |       | 45.96                    |                  |               |
| <b>Total for Kasper, Lita M:</b> |                            |                |       |                          |                  | <b>45.96</b>  |
| Kelly, Jill K                    | ER-JK-052226               |                | DG618 | 05/22/2026               | 9000000172       | 78.01         |
| <u>Display Order</u>             | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                |                            |                |       | 1.00000                  | 78.01000         | 78.01         |
| <u>Account</u>                   | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000     | TRAVEL SP ED               |                |       | 78.01                    |                  |               |
| <b>Total for Kelly, Jill K:</b>  |                            |                |       |                          |                  | <b>78.01</b>  |



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                 | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|----------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Kenefick, Michelle                     |                            | ER-MK-051826   | DG618 | 05/18/2026               | 9000000173       | 26.81         |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 26.81000         | 26.81         |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1120 3320 00 220 000000           | TEACHER TRAVEL MARLOWE     |                |       | 26.81                    |                  |               |
| <b>Total for Kenefick, Michelle:</b>   |                            |                |       |                          |                  | <b>26.81</b>  |
| Koterbski, Michele A                   |                            | ER-MK-052926   | DG618 | 06/12/2026               | 9000000174       | 154.47        |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 154.47000        | 154.47        |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 40 E 2550 4100 00 500 000000           | OFFICE SUPPLIES            |                |       | 154.47                   |                  |               |
| <b>Total for Koterbski, Michele A:</b> |                            |                |       |                          |                  | <b>154.47</b> |
| Kowalski, Kim S                        |                            | ER-KK-051526   | DG618 | 05/15/2026               | 9000000175       | 37.70         |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 37.70000         | 37.70         |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000           | TRAVEL SP ED               |                |       | 37.70                    |                  | 571           |
| Kowalski, Kim S                        |                            | ER-KK-051626   | DG618 | 05/15/2026               | 9000000175       | 2.90          |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 2.90000          | 2.90          |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000           | TRAVEL SP ED               |                |       | 2.90                     |                  |               |
| Kowalski, Kim S                        |                            | ER-KK-051826   | DG618 | 05/18/2026               | 9000000175       | 76.41         |
| <u>Display Order</u>                   | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                      |                            |                |       | 1.00000                  | 45.96000         | 45.96         |
| 2                                      |                            |                |       | 1.00000                  | 2.90000          | 2.90          |
| 3                                      |                            |                |       | 1.00000                  | 27.55000         | 27.55         |
| <u>Account</u>                         | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000           | TEACHER TRAVEL HS          |                |       | 45.96                    |                  |               |
| 10 E 1200 3320 00 509 000000           | TRAVEL SP ED               |                |       | 30.45                    |                  |               |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                            | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Kowalski, Kim S                   |                            | ER-KK-052026   | DG618 | 05/20/2026               | 9000000175       | 37.70         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |       | 1.00000                  | 37.70000         | 37.70         |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000      | TRAVEL SP ED               |                |       | 37.70                    |                  |               |
| Kowalski, Kim S                   | June/2026                  |                | DG618 | 06/11/2026               | 9000000175       | 165.00        |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000      | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| <b>Total for Kowalski, Kim S:</b> |                            |                |       |                          |                  | <b>319.71</b> |
| Kozbiel, Loida                    |                            | ER-LK-051126   | DG618 | 05/11/2026               | 9000000176       | 155.86        |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |       | 1.00000                  | 155.86000        | 155.86        |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000      | TRAVEL SP ED               |                |       | 155.86                   |                  |               |
| <b>Total for Kozbiel, Loida:</b>  |                            |                |       |                          |                  | <b>155.86</b> |
| Kramer, Valerie                   |                            | ER-VK-051826   | DG618 | 05/18/2026               | 9000000177       | 43.50         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000      | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Kramer, Valerie:</b> |                            |                |       |                          |                  | <b>43.50</b>  |
| Krebs, Patricia                   |                            | ER-PK-051826   | DG618 | 05/18/2026               | 9000000178       | 3.63          |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |       | 1.00000                  | 3.63000          | 3.63          |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000      | TRAVEL SP ED               |                |       | 3.63                     |                  |               |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                            | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Krebs, Patricia                   |                            | ER-PK-060926   | DG618 | 06/09/2026               | 9000000178       | 2.61          |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |       | 1.00000                  | 2.61000          | 2.61          |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000      | TRAVEL SP ED               |                |       | 2.61                     |                  |               |
| <b>Total for Krebs, Patricia:</b> |                            |                |       |                          |                  | <b>6.24</b>   |
| Kurek, Rich P                     |                            | ER-RK-051826   | DG618 | 05/18/2026               | 9000000179       | 71.78         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |       | 1.00000                  | 71.78000         | 71.78         |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000      | TEACHER TRAVEL HS          |                |       | 71.78                    |                  |               |
| Kurek, Rich P                     |                            | ER-RK-052826   | DG618 | 05/28/2026               | 9000000179       | 18.85         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |       | 1.00000                  | 18.85000         | 18.85         |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000      | TEACHER TRAVEL HS          |                |       | 18.85                    |                  |               |
|                                   |                            |                |       |                          |                  | 573           |
| <b>Total for Kurek, Rich P:</b>   |                            |                |       |                          |                  | <b>90.63</b>  |
| Labas, Hunter P                   |                            | ER-HL-051826   | DG618 | 05/18/2026               | 9000000180       | 43.50         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000      | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Labas, Hunter P:</b> |                            |                |       |                          |                  | <b>43.50</b>  |
| Lachel, Erik J                    |                            | ER-EL-051826   | DG618 | 05/18/2026               | 9000000181       | 43.50         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                 |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000      | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Lachel, Erik J:</b>  |                            |                |       |                          |                  | <b>43.50</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                    | PO Number                   | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|-------------------------------------------|-----------------------------|----------------|-------|--------------------------|------------------|---------------|
| LaTour, Kelly A                           |                             | ER-KL-060926   | DG618 | 06/09/2026               | 9000000182       | 246.84        |
| <u>Display Order</u>                      | <u>Catalog Item</u>         |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                             |                |       | 1.00000                  | 101.63000        | 101.63        |
| 2                                         |                             |                |       | 1.00000                  | 145.21000        | 145.21        |
| <u>Account</u>                            | <u>Account Description</u>  |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000              | TRAVEL SP ED                |                |       | 246.84                   |                  |               |
| <b>Total for LaTour, Kelly A:</b>         |                             |                |       |                          |                  | <b>246.84</b> |
| Lewandowski, Kathleen M                   |                             | ER-KL-060326   | DG618 | 06/12/2026               | 9000000183       | 5.94          |
| <u>Display Order</u>                      | <u>Catalog Item</u>         |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                             |                |       | 1.00000                  | 5.94000          | 5.94          |
| <u>Account</u>                            | <u>Account Description</u>  |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 4100 92 509 460000              | IDEA INSTRUCTIONAL SUPPLIES |                |       | 5.94                     |                  |               |
| <b>Total for Lewandowski, Kathleen M:</b> |                             |                |       |                          |                  | <b>5.94</b>   |
| Lombard, Jessica                          |                             | ER-JL-021126   | DG618 | 06/12/2026               | 9000000184       | 59.11         |
| <u>Display Order</u>                      | <u>Catalog Item</u>         |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                             |                |       | 1.00000                  | 59.11000         | 59.11         |
| <u>Account</u>                            | <u>Account Description</u>  |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2321 4100 00 500 000000              | SUPPLIES SUPT               |                |       | 59.11                    |                  |               |
| <b>Total for Lombard, Jessica:</b>        |                             |                |       |                          |                  | <b>59.11</b>  |
| Lombard, Jessica                          |                             | ER-JL-060826   | DG618 | 06/08/2026               | 9000000184       | 242.22        |
| <u>Display Order</u>                      | <u>Catalog Item</u>         |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                             |                |       | 1.00000                  | 242.22000        | 242.22        |
| <u>Account</u>                            | <u>Account Description</u>  |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2321 3320 00 510 000000              | TRAVEL SUPT                 |                |       | 242.22                   |                  |               |
| <b>Total for Lombard, Jessica:</b>        |                             |                |       |                          |                  | <b>242.22</b> |
| Lopez, Maria D                            |                             | June/2026      | DG618 | 06/11/2026               | 9000000185       | 560.00        |
| <u>Display Order</u>                      | <u>Catalog Item</u>         |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                         |                             |                |       | 1.00000                  | 560.00000        | 560.00        |
| <u>Account</u>                            | <u>Account Description</u>  |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000              | TUITION REIMBURSEMENT       |                |       | 560.00                   |                  |               |
| <b>Total for Lopez, Maria D:</b>          |                             |                |       |                          |                  | <b>560.00</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|---------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Mangan, Michelle A                    |                            | ER-MM-051826   | DG618 | 05/18/2026               | 9000000186       | 43.50         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000          | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Mangan, Michelle A:</b>  |                            |                |       |                          |                  | <b>43.50</b>  |
| Mankevicius, Bree A                   |                            | ER-BM-051826   | DG618 | 05/18/2026               | 9000000187       | 43.50         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000          | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Mankevicius, Bree A:</b> |                            |                |       |                          |                  | <b>43.50</b>  |
| Marchand, Gerard W                    |                            | ER-GM-051826   | DG618 | 05/18/2026               | 9000000188       | 43.50         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000          | TEACHER TRAVEL HS          |                |       | 43.50                    |                  | 575           |
| <b>Total for Marchand, Gerard W:</b>  |                            |                |       |                          |                  | <b>43.50</b>  |
| Mays, Gina M                          |                            | ER-GM-051826   | DG618 | 05/18/2026               | 9000000189       | 43.50         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000          | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| Mays, Gina M                          | June/2026                  |                | DG618 | 06/11/2026               | 9000000189       | 420.00        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 420.00000        | 420.00        |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |               |
| <b>Total for Mays, Gina M:</b>        |                            |                |       |                          |                  | <b>463.50</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                    | PO Number                    | Invoice Number           | Batch           | Invoice Date     | Check Number  | Net Amount    |
|-------------------------------------------|------------------------------|--------------------------|-----------------|------------------|---------------|---------------|
| McBean-Delaney, Colleen                   |                              | ER-CM-052226             | DG618           | 05/22/2026       | 81633         | 6.51          |
| <u>Display Order</u>                      | <u>Catalog Item</u>          |                          | <u>Quantity</u> | <u>Unit Cost</u> | <u>Amount</u> |               |
| 1                                         |                              |                          | 1.00000         | 6.51000          | 6.51          |               |
| <u>Account</u>                            | <u>Account Description</u>   | <u>Total Per Account</u> |                 |                  |               |               |
| 10 E 2130 3320 00 500 000000              | HEALTH TRAVEL                | 6.51                     |                 |                  |               |               |
| <b>Total for McBean-Delaney, Colleen:</b> |                              |                          |                 |                  |               | <b>6.51</b>   |
| Messina, Megan L                          |                              | ER-MM-051826             | DG618           | 05/18/2026       | 9000000190    | 43.50         |
| <u>Display Order</u>                      | <u>Catalog Item</u>          |                          | <u>Quantity</u> | <u>Unit Cost</u> | <u>Amount</u> |               |
| 1                                         |                              |                          | 1.00000         | 43.50000         | 43.50         |               |
| <u>Account</u>                            | <u>Account Description</u>   | <u>Total Per Account</u> |                 |                  |               |               |
| 10 E 1130 3320 00 300 000000              | TEACHER TRAVEL HS            | 43.50                    |                 |                  |               |               |
| <b>Total for Messina, Megan L:</b>        |                              |                          |                 |                  |               | <b>43.50</b>  |
| Miguel, Crystal A                         |                              | ER-CM-050726             | DG618           | 05/07/2026       | 9000000191    | 118.14        |
| <u>Display Order</u>                      | <u>Catalog Item</u>          |                          | <u>Quantity</u> | <u>Unit Cost</u> | <u>Amount</u> |               |
| 1                                         |                              |                          | 1.00000         | 118.14000        | 118.14        | 576           |
| <u>Account</u>                            | <u>Account Description</u>   | <u>Total Per Account</u> |                 |                  |               |               |
| 10 E 1200 3320 00 509 000000              | TRAVEL SP ED                 | 118.14                   |                 |                  |               |               |
| Miguel, Crystal A                         |                              | ER-CM--051126            | DG618           | 06/12/2026       | 9000000191    | 325.00        |
| <u>Display Order</u>                      | <u>Catalog Item</u>          |                          | <u>Quantity</u> | <u>Unit Cost</u> | <u>Amount</u> |               |
| 1                                         |                              |                          | 1.00000         | 325.00000        | 325.00        |               |
| <u>Account</u>                            | <u>Account Description</u>   | <u>Total Per Account</u> |                 |                  |               |               |
| 10 E 2210 3140 92 509 460000              | IDEA IMPR OF INSTR-STAFF DEV | 325.00                   |                 |                  |               |               |
| <b>Total for Miguel, Crystal A:</b>       |                              |                          |                 |                  |               | <b>443.14</b> |
| Miller, Karen                             |                              | ER-KM-051326             | DG618           | 05/13/2026       | 9000000192    | 20.68         |
| <u>Display Order</u>                      | <u>Catalog Item</u>          |                          | <u>Quantity</u> | <u>Unit Cost</u> | <u>Amount</u> |               |
| 1                                         |                              |                          | 1.00000         | 20.68000         | 20.68         |               |
| <u>Account</u>                            | <u>Account Description</u>   | <u>Total Per Account</u> |                 |                  |               |               |
| 10 E 1130 3320 00 300 000000              | TEACHER TRAVEL HS            | 20.68                    |                 |                  |               |               |
| <b>Total for Miller, Karen:</b>           |                              |                          |                 |                  |               | <b>20.68</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                             | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Miniewicz, Jerzy                   |                            | ER-JM-060126   | DG618 | 06/01/2026               | 9000000193       | 68.15         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |       | 1.00000                  | 68.15000         | 68.15         |
| <u>Account</u>                     | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000       | TRAVEL SP ED               |                |       | 68.15                    |                  |               |
| <b>Total for Miniewicz, Jerzy:</b> |                            |                |       |                          |                  | <b>68.15</b>  |
| Monson, Jason                      |                            | ER-JM-051826   | DG618 | 05/18/2026               | 9000000194       | 43.50         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                     | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000       | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Monson, Jason:</b>    |                            |                |       |                          |                  | <b>43.50</b>  |
| Moran, Tonya L                     |                            | ER-TM-051826   | DG618 | 05/18/2026               | 9000000195       | 43.50         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                     | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000       | TEACHER TRAVEL HS          |                |       | 43.50                    |                  | 577           |
| Moran, Tonya L                     |                            | ER-TM-061126   | DG618 | 06/11/2026               | 9000000195       | 34.80         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |       | 1.00000                  | 34.80000         | 34.80         |
| <u>Account</u>                     | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000       | TRAVEL SP ED               |                |       | 34.80                    |                  |               |
| <b>Total for Moran, Tonya L:</b>   |                            |                |       |                          |                  | <b>78.30</b>  |
| Natale, Bozena G                   |                            | ER-BN-052226   | DG618 | 06/12/2026               | 9000000196       | 45.65         |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                  |                            |                |       | 1.00000                  | 45.65000         | 45.65         |
| <u>Account</u>                     | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2560 4100 00 220 000000       | CAFE SUPPLIES MARLOWE      |                |       | 45.65                    |                  |               |
| <b>Total for Natale, Bozena G:</b> |                            |                |       |                          |                  | <b>45.65</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount      |
|--------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|-----------------|
| Neuzil, Angela D                     |                            | ER-AN-051826   | DG618 | 05/18/2026               | 9000000197       | 43.50           |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                    |                            |                |       | 1.00000                  | 43.50000         | 43.50           |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 1130 3320 00 300 000000         | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |                 |
| <b>Total for Neuzil, Angela D:</b>   |                            |                |       |                          |                  | <b>43.50</b>    |
| Olsen, Allison R                     | June/2026                  |                | DG618 | 06/11/2026               | 9000000198       | 420.00          |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                    |                            |                |       | 1.00000                  | 420.00000        | 420.00          |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000         | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |                 |
| <b>Total for Olsen, Allison R:</b>   |                            |                |       |                          |                  | <b>420.00</b>   |
| Peterson, Kristin                    |                            | ER-KP-052226   | DG618 | 05/22/2026               | 81634            | 78.27           |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                    |                            |                |       | 1.00000                  | 78.27000         | 78.27           |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  | 578             |
| 10 E 1200 3320 00 509 000000         | TRAVEL SP ED               |                |       | 78.27                    |                  |                 |
| <b>Total for Peterson, Kristin:</b>  |                            |                |       |                          |                  | <b>78.27</b>    |
| Pipitone, Hannah R                   | June/2026                  |                | DG618 | 06/11/2026               | 9000000199       | 1,120.00        |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                    |                            |                |       | 1.00000                  | 560.00000        | 560.00          |
| 2                                    |                            |                |       | 1.00000                  | 560.00000        | 560.00          |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000         | TUITION REIMBURSEMENT      |                |       | 1,120.00                 |                  |                 |
| <b>Total for Pipitone, Hannah R:</b> |                            |                |       |                          |                  | <b>1,120.00</b> |
| Price, Anne K                        |                            | ER-AP-051826   | DG618 | 05/18/2026               | 9000000200       | 43.50           |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                    |                            |                |       | 1.00000                  | 43.50000         | 43.50           |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 1130 3320 00 300 000000         | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |                 |
| <b>Total for Price, Anne K:</b>      |                            |                |       |                          |                  | <b>43.50</b>    |



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|---------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Reed, Richard L                       |                            | ER-RR-051526   | DG618 | 06/12/2026               | 9000000201       | 25.98         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 25.98000         | 25.98         |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2560 4150 00 300 000000          | CAFE FOOD HS               |                |       | 25.98                    |                  |               |
| <b>Total for Reed, Richard L:</b>     |                            |                |       |                          |                  | <b>25.98</b>  |
| Regan, Dan P                          | June/2026                  |                | DG618 | 06/11/2026               | 9000000202       | 420.00        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 420.00000        | 420.00        |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |               |
| <b>Total for Regan, Dan P:</b>        |                            |                |       |                          |                  | <b>420.00</b> |
| Reynolds, Melissa L                   |                            | ER-MR-051826   | DG618 | 05/18/2026               | 9000000203       | 43.50         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  | 579           |
| 10 E 1130 3320 00 300 000000          | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Reynolds, Melissa L:</b> |                            |                |       |                          |                  | <b>43.50</b>  |
| Ricker, Krysta L                      |                            | ER-KR-052226   | DG618 | 05/22/2026               | 9000000204       | 39.89         |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 39.89000         | 39.89         |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1110 3320 00 100 000000          | TEACHER TRAVEL LEGGEE      |                |       | 39.89                    |                  |               |
| <b>Total for Ricker, Krysta L:</b>    |                            |                |       |                          |                  | <b>39.89</b>  |
| Ritzert, Alyssa M                     | June/2026                  |                | DG618 | 06/11/2026               | 81635            | 420.00        |
| <u>Display Order</u>                  | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                     |                            |                |       | 1.00000                  | 420.00000        | 420.00        |
| <u>Account</u>                        | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000          | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |               |
| <b>Total for Ritzert, Alyssa M:</b>   |                            |                |       |                          |                  | <b>420.00</b> |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                  | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount      |
|-----------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|-----------------|
| Rodriguez, Jennifer S                   |                            | June/2026      | DG618 | 06/11/2026               | 9000000205       | 420.00          |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                       |                            |                |       | 1.00000                  | 420.00000        | 420.00          |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000            | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |                 |
| <b>Total for Rodriguez, Jennifer S:</b> |                            |                |       |                          |                  | <b>420.00</b>   |
| Rodriguez, Tom M                        | ER-TR-050126               |                | DG618 | 05/21/2026               | 9000000206       | 93.53           |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                       |                            |                |       | 129.00000                | 0.72500          | 93.53           |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2520 3320 00 501 000000            | TRAVEL FISCAL              |                |       | 93.53                    |                  |                 |
| <b>Total for Rodriguez, Tom M:</b>      |                            |                |       |                          |                  | <b>93.53</b>    |
| Roskopf, Jake R                         | ER-JR-052826               |                | DG618 | 06/12/2026               | 9000000207       | 3,205.00        |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                       |                            |                |       | 1.00000                  | 3,205.00000      | 3,205.00        |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  | 580             |
| 10 E 2210 6700 98 500 499800            | TEACHER VACANCY TUIT       |                |       | 3,205.00                 |                  |                 |
| Roskopf, Jake R                         | ER-JR-052826               |                | DG618 | 06/12/2026               | 9000000207       | 219.73          |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                       |                            |                |       | 1.00000                  | 219.73000        | 219.73          |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 1100 4100 98 500 499800            | REP INSTR SUPPLIES         |                |       | 219.73                   |                  |                 |
| <b>Total for Roskopf, Jake R:</b>       |                            |                |       |                          |                  | <b>3,424.73</b> |
| Roskopf, Janet C                        | ER-JR-051126               |                | DG618 | 06/12/2026               | 9000000208       | 60.00           |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                       |                            |                |       | 1.00000                  | 60.00000         | 60.00           |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2130 4100 00 500 000000            | SUPPLIES HEALTH            |                |       | 60.00                    |                  |                 |
| <b>Total for Roskopf, Janet C:</b>      |                            |                |       |                          |                  | <b>60.00</b>    |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                            | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount      |
|-----------------------------------|----------------------------|----------------|-------|--------------------------|------------------|-----------------|
| Row, Jesse M                      |                            | ER-JR-051526   | DG618 | 06/12/2026               | 9000000209       | 3,726.00        |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                 |                            |                |       | 1.00000                  | 3,726.00000      | 3,726.00        |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2210 6700 98 500 499800      | TEACHER VACANCY TUIT       |                |       | 3,726.00                 |                  |                 |
| <b>Total for Row, Jesse M:</b>    |                            |                |       |                          |                  | <b>3,726.00</b> |
| Ryan, Debi D                      |                            | ER-DR-052026   | DG618 | 05/20/2026               | 9000000210       | 154.58          |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                 |                            |                |       | 1.00000                  | 154.58000        | 154.58          |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 1200 3320 00 509 000000      | TRAVEL SP ED               |                |       | 154.58                   |                  |                 |
| <b>Total for Ryan, Debi D:</b>    |                            |                |       |                          |                  | <b>154.58</b>   |
| Sara, Lindsay A                   |                            | ER-LS-052226   | DG618 | 05/22/2026               | 9000000211       | 411.21          |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                 |                            |                |       | 1.00000                  | 411.21000        | 411.21          |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  | 581             |
| 10 E 1200 3320 00 509 000000      | TRAVEL SP ED               |                |       | 411.21                   |                  |                 |
| Sara, Lindsay A                   |                            | ER-LS-052226   | DG618 | 05/22/2026               | 9000000211       | -411.21         |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                 |                            |                |       | -1.00000                 | 411.21000        | -411.21         |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 1200 3320 00 509 000000      | TRAVEL SP ED               |                |       | -411.21                  |                  |                 |
| <b>Total for Sara, Lindsay A:</b> |                            |                |       |                          |                  | <b>0.00</b>     |
| Saylor, Alexa K                   |                            | ER-AS-052226   | DG618 | 05/22/2026               | 9000000212       | 217.50          |
| <u>Display Order</u>              | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                 |                            |                |       | 1.00000                  | 217.50000        | 217.50          |
| <u>Account</u>                    | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 1200 3320 00 509 000000      | TRAVEL SP ED               |                |       | 217.50                   |                  |                 |
| <b>Total for Saylor, Alexa K:</b> |                            |                |       |                          |                  | <b>217.50</b>   |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                  | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Schwerzler, Therese M                   |                            | ER-TS-042226   | DG618 | 04/22/2026               | 9000000213       | 17.83         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 17.83000         | 17.83         |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2410 3320 00 300 000000            | PRIN TRAVEL HS             |                |       | 17.83                    |                  |               |
| <b>Total for Schwerzler, Therese M:</b> |                            |                |       |                          |                  | <b>17.83</b>  |
| Searle, Cara M                          |                            | ER-CS-052026   | DG618 | 05/20/2026               | 9000000214       | 16.68         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 16.68000         | 16.68         |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1110 3320 00 100 000000            | TEACHER TRAVEL LEGGEE      |                |       | 16.68                    |                  |               |
| <b>Total for Searle, Cara M:</b>        |                            |                |       |                          |                  | <b>16.68</b>  |
| Severin, Nikki T                        |                            | ER-NS-060126   | DG618 | 06/01/2026               | 9000000215       | 50.69         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 50.69000         | 50.69         |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000            | TRAVEL SP ED               |                |       | 50.69                    |                  | 582           |
| <b>Total for Severin, Nikki T:</b>      |                            |                |       |                          |                  | <b>50.69</b>  |
| Sparks, Alyse R                         |                            | ER-JS-052226   | DG618 | 05/22/2026               | 81636            | 43.11         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 43.11000         | 43.11         |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000            | TRAVEL SP ED               |                |       | 43.11                    |                  |               |
| <b>Total for Sparks, Alyse R:</b>       |                            |                |       |                          |                  | <b>43.11</b>  |
| Stanfa, Denise                          |                            | ER-DS-051826   | DG618 | 05/18/2026               | 9000000216       | 43.50         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000            | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Stanfa, Denise:</b>        |                            |                |       |                          |                  | <b>43.50</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Starnes, Suzanne M                   |                            | ER-SS-051826   | DG618 | 05/18/2026               | 9000000217       | 43.50         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000         | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Starnes, Suzanne M:</b> |                            |                |       |                          |                  | <b>43.50</b>  |
| Styers, Steve                        |                            | ER-SS-051826   | DG618 | 05/18/2026               | 9000000218       | 43.50         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000         | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Styers, Steve:</b>      |                            |                |       |                          |                  | <b>43.50</b>  |
| Swanson, Brandy                      |                            | ER-BS-051826   | DG618 | 05/18/2026               | 9000000219       | 43.50         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000         | TEACHER TRAVEL HS          |                |       | 43.50                    |                  | 583           |
| <b>Total for Swanson, Brandy:</b>    |                            |                |       |                          |                  | <b>43.50</b>  |
| Taylor, Nicki M                      |                            | ER-NT-052226   | DG618 | 05/22/2026               | 9000000220       | 43.95         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 23.49000         | 23.49         |
| 2                                    |                            |                |       | 1.00000                  | 20.46000         | 20.46         |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000         | TRAVEL SP ED               |                |       | 43.95                    |                  |               |
| Taylor, Nicki M                      |                            | ER-NT-060426   | DG618 | 06/04/2026               | 9000000220       | 15.66         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 15.66000         | 15.66         |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000         | TRAVEL SP ED               |                |       | 15.66                    |                  |               |
| <b>Total for Taylor, Nicki M:</b>    |                            |                |       |                          |                  | <b>59.61</b>  |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                  | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|-----------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Trottier, Katherine E                   |                            | ER-KT-052826   | DG618 | 05/28/2026               | 9000000221       | 61.48         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 61.48000         | 61.48         |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000            | TEACHER TRAVEL HS          |                |       | 61.48                    |                  |               |
| Trottier, Katherine E                   |                            | ER-KT-052826   | DG618 | 06/12/2026               | 9000000221       | 53.80         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 53.80000         | 53.80         |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 4100 02 300 000000            | ART SUPPLIES HS            |                |       | 53.80                    |                  |               |
| <b>Total for Trottier, Katherine E:</b> |                            |                |       |                          |                  | <b>115.28</b> |
| Vanek, Shannon C                        |                            | ER-SV-081826   | DG618 | 05/18/2026               | 9000000222       | 43.50         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000            | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Vanek, Shannon C:</b>      |                            |                |       |                          |                  | <b>43.50</b>  |
| Wagner, Erin                            |                            | ER-EW-052226   | DG618 | 05/22/2026               | 81637            | 75.24         |
| <u>Display Order</u>                    | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                       |                            |                |       | 1.00000                  | 75.24000         | 75.24         |
| <u>Account</u>                          | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1200 3320 00 509 000000            | TRAVEL SP ED               |                |       | 75.24                    |                  |               |
| <b>Total for Wagner, Erin:</b>          |                            |                |       |                          |                  | <b>75.24</b>  |

# Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                             | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount      |
|------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|-----------------|
| Walsh, Kelly Jo                    |                            | June/2026      | DG618 | 06/11/2026               | 9000000223       | 420.00          |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                  |                            |                |       | 1.00000                  | 420.00000        | 420.00          |
| <u>Account</u>                     | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000       | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |                 |
| Walsh, Kelly Jo                    |                            | June/2026      | DG618 | 06/11/2026               | 9000000223       | 420.00          |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                  |                            |                |       | 1.00000                  | 420.00000        | 420.00          |
| <u>Account</u>                     | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000       | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |                 |
| Walsh, Kelly Jo                    |                            | June/2026      | DG618 | 06/11/2026               | 9000000223       | 420.00          |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                  |                            |                |       | 1.00000                  | 420.00000        | 420.00          |
| <u>Account</u>                     | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 2310 2300 00 506 000000       | TUITION REIMBURSEMENT      |                |       | 420.00                   |                  |                 |
| <b>Total for Walsh, Kelly Jo:</b>  |                            |                |       |                          |                  | <b>1,260.00</b> |
| Whalen, Erika L                    | ER-EW-052126               |                | DG618 | 05/21/2026               | 9000000224       | 30.67           |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                  |                            |                |       | 1.00000                  | 7.25000          | 7.25            |
| 2                                  |                            |                |       | 1.00000                  | 7.25000          | 7.25            |
| 3                                  |                            |                |       | 1.00000                  | 12.54000         | 12.54           |
| 4                                  |                            |                |       | 1.00000                  | 3.63000          | 3.63            |
| <u>Account</u>                     | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 1200 3320 00 509 000000       | TRAVEL SP ED               |                |       | 30.67                    |                  |                 |
| <b>Total for Whalen, Erika L:</b>  |                            |                |       |                          |                  | <b>30.67</b>    |
| Whalen, Kelley A                   | ER-KW-052226               |                | DG618 | 05/22/2026               | 9000000225       | 45.96           |
| <u>Display Order</u>               | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u>   |
| 1                                  |                            |                |       | 1.00000                  | 45.96000         | 45.96           |
| <u>Account</u>                     | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |                 |
| 10 E 1130 3320 00 300 000000       | TEACHER TRAVEL HS          |                |       | 45.96                    |                  |                 |
| <b>Total for Whalen, Kelley A:</b> |                            |                |       |                          |                  | <b>45.96</b>    |

## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                               | PO Number                  | Invoice Number | Batch | Invoice Date             | Check Number     | Net Amount    |
|--------------------------------------|----------------------------|----------------|-------|--------------------------|------------------|---------------|
| Wheeler, Megan E                     |                            | ER-MW-051726   | DG618 | 05/17/2026               | 81638            | 43.50         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000         | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Wheeler, Megan E:</b>   |                            |                |       |                          |                  | <b>43.50</b>  |
| Whiteside, Camille                   | June/2026                  |                | DG618 | 06/11/2026               | 9000000226       | 130.00        |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 130.00000        | 130.00        |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000         | TUITION REIMBURSEMENT      |                |       | 130.00                   |                  |               |
| Whiteside, Camille                   | June/2026                  |                | DG618 | 06/11/2026               | 9000000226       | 165.00        |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 165.00000        | 165.00        |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000         | TUITION REIMBURSEMENT      |                |       | 165.00                   |                  |               |
| <b>Total for Whiteside, Camille:</b> |                            |                |       |                          |                  | <b>295.00</b> |
| Whiteside, Camille                   | June/2026                  |                | DG618 | 06/11/2026               | 9000000227       | 335.00        |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 335.00000        | 335.00        |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 2310 2300 00 506 000000         | TUITION REIMBURSEMENT      |                |       | 335.00                   |                  |               |
| <b>Total for Winterton, Laura B:</b> |                            |                |       |                          |                  | <b>335.00</b> |
| Zhao, Tianya                         | ER-TZ-051826               |                | DG618 | 05/18/2026               | 9000000228       | 43.50         |
| <u>Display Order</u>                 | <u>Catalog Item</u>        |                |       | <u>Quantity</u>          | <u>Unit Cost</u> | <u>Amount</u> |
| 1                                    |                            |                |       | 1.00000                  | 43.50000         | 43.50         |
| <u>Account</u>                       | <u>Account Description</u> |                |       | <u>Total Per Account</u> |                  |               |
| 10 E 1130 3320 00 300 000000         | TEACHER TRAVEL HS          |                |       | 43.50                    |                  |               |
| <b>Total for Zhao, Tianya:</b>       |                            |                |       |                          |                  | <b>43.50</b>  |



## Invoice Listing

HUNTLEY CONS SCHOOL DIST 158

| Vendor                                                      | PO Number | Invoice Number | Batch | Invoice Date | Check Number | Net Amount |
|-------------------------------------------------------------|-----------|----------------|-------|--------------|--------------|------------|
| REPORT                                                      |           |                |       |              |              |            |
| Total Number of Batch Invoices:                             |           |                | 0     |              |              | 0.00       |
| Total Number of Open Invoices:                              |           |                | 0     |              |              | 0.00       |
| Total Number of History Invoices:                           |           |                | 162   |              |              | 30,156.93  |
| Total Number of Update in Progress Batch Invoices:          |           |                | 0     |              |              | 0.00       |
| Total Number of Update in Progress Batch Reversal Invoices: |           |                | 0     |              |              | 0.00       |
| Total Number of Reversal History Invoices:                  |           |                | 0     |              |              | 0.00       |
| Total Number of Deleted History Invoices:                   |           |                | 0     |              |              | 0.00       |
| Total Number of Batch Reversal Invoices:                    |           |                | 0     |              |              | 0.00       |
| Total Number of Unsubmitted Invoices:                       |           |                | 0     |              |              | 0.00       |
| Total Number of Awaiting for Approval Invoices:             |           |                | 0     |              |              | 0.00       |
| Total Invoices:                                             |           |                | 162   |              |              | 30,156.93  |

587

To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer

Date: July 16, 2026

Subject: **Revenue Contract Approval**  
Board of Education Meeting – July 16, 2026  
Action Items

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Presented are Fundraising/Crowdfunding Authorization forms for the organizations listed below.

| <u>Organization Benefited</u> | <u>Vendor</u>  | <u>Net Revenue</u> |
|-------------------------------|----------------|--------------------|
| HHS Girls Golf Team           | Adrenaline     | \$4,500            |
| Leggee Band & Orchestra       | CDM Promotions | \$2,390            |

## RECOMMENDATION

The Finance Committee recommends the Board of Education approve the Fundraising/Crowdfunding Authorization forms at the July 16, 2026 Regular Board Meeting.

**Fundraising Authorization Form**

## Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form *in its entirety* and submit it to your Athletic / Activities Director (as applicable) and Building Principal a minimum of 45 days before the desired starting date of the event. The Building Principal will then send all documents to the Chief Financial Officer.

Today's Date: 5/22/2026 School: Huntley High School

Name of School Organization: Huntley High School Girls Golf Team

Sponsor / Coach's Name: Lindsey Allen Phone: 847-659-4700

Start Date of Event: August 2026 End Date of Event: September 2026

Anticipated Revenue and Approximate Value of Non-Monetary Items / Compensation: \$ 4500

Type of Sale / Event: Donations Fundraiser

Will a Vendor Be Used: ☒ Yes\* ☐ No Crowdfunding Percentage to District 80 % ☒

\* Attach all contracts and agreements to this form.

Required for Crowdfunding Contracts

Name of Vendor or Crowdfunding Platform (if applicable): Adrenaline Fundraiser (Pete) ☒

Crowdfunding Platform Website (if applicable): \_\_\_\_\_

Type of Product or Service Provided by Vendor: Provide App and Set Up

What will the funds be used for? **MUST BE SPECIFIC**

☒ -Uniforms  
☐ -Golf balls  
☐ -Training Aides  
☐ -Team parties and awards  
☐ -Equipment

Activity Account Number: 

|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 9 | R | 1 | 9 | 9 | 9 | 0 | 0 | 0 | 0 | 0 | 2 | 3 | 0 | 5 | 9 | 5 | 1 | 0 | 0 | 0 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|

Account Name: HHS Girls Golf

Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you, indicating approval or non-approval for fundraisers that require Board approval (over \$1,000).

Sponsor / Coach Signature: Lindsey Allen Date: 5/22/26

Athletic / Activities Director Signature: [Signature] Date: 5/22/26

Principal Signature - I certify that this is at least 45 days before the desired start date of the event. [Signature] Date: 6-23-26

Chief Financial Officer Signature: [Signature] Date: 6-30-26

\* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the board.

☐ Superintendent's Copy ☐ Fiscal Services Copy

Date of Board Approval: \_\_\_\_\_

**Adrenaline Fundraiser Agreement  
(Raise 365)**

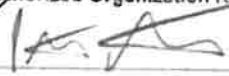
\_\_\_\_\_ d/b/a Adrenaline Fundraising ("Adrenaline" herein) and Organization identified below enter into the following Fundraiser Agreement ("Agreement") for the purpose of providing an Adrenaline Fundraising Program ("Program") designed to facilitate Organization's fundraising efforts, using the Raise 365 Platform

1. **Program terms.** Adrenaline and Organization agree to use the Raise 365 Fundraiser system to facilitate the fundraiser. Organization and Adrenaline agree to the terms and conditions on the Raise 365 website. Organization agrees to the Date and Profit % stated below. In this agreement, "Profit %" means the percentage of the total funds raised that is payable to Organization.
2. **Adrenaline Obligations.**
  - Adrenaline agrees to use its best efforts to assist Organization with its fundraising efforts.
  - Adrenaline agrees, at its discretion, to provide training and incentives to individuals involved in the fundraising process along with program materials appropriate to facilitate Organization's fundraising efforts.
  - Adrenaline Representative will deliver payment to Organization within a reasonable amount of time.
3. **Organization Obligations.**
  - Organization confirms that it is not under a contractual obligation to participate in a competing non-Adrenaline fundraising program.
  - Organization agrees to allow Adrenaline reasonable access to Organization's facilities at mutually agreed upon times in order to conduct the Program.
4. **Intellectual Property Ownership and Product Distribution.** Adrenaline retains all intellectual property rights associated with the products but agrees to license these rights for the limited purpose of conducting the Program. Organization agrees not to disclose any forms, materials, technical information or methods employed by Adrenaline or intellectual property rights owned by Adrenaline for any purpose except in association with the Program absent Adrenaline's express written consent.
5. **Authorization and implementation.** Organization's representative hereby asserts that he/she understands the terms and conditions of the Agreement, agrees to be bound by them, and has the authority to bind Organization. Organization holds Adrenaline harmless of any liability regarding the actions of, and/or injuries to Program participants.

| Adrenaline - Raise 365 Fundraiser |     |      |      |                 |
|-----------------------------------|-----|------|------|-----------------|
| Month                             | Day | Year | Time | Fundraiser Type |
| 8                                 | 14  | 26   | 3:00 | Donation        |

| Profit Structure |                |
|------------------|----------------|
| Total Raised     | Profit %<br>80 |
| Total Raised     | Profit %       |

Length of Contract: 1yr 2yr 3yr 4yr 5yr

|                                                                                                                                           |                                                        |                 |
|-------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|-----------------|
| <br>Authorized Organization Representative (Signature) | Lindsey Allen golf coach 6.22.26<br>Print Name & Title | Date            |
| <br>Authorized Adrenaline Representative (Signature)   | Pete Messagen (President)<br>Print Name & Title        | 5-28-26<br>Date |

| Information below is to be completed by Adrenaline sales representative |                      |                      |                          |
|-------------------------------------------------------------------------|----------------------|----------------------|--------------------------|
| School / Organization<br>Huntley High School                            | Group<br>Girls Golf  | Number of Students   | Adrenaline record number |
| Address<br>13719 Harmony Rd                                             | City<br>Huntley      | State<br>IL          | Zip<br>60142             |
| Contact Name<br>Lindsey Allen                                           | Best time to contact | Contact Phone Number | Contact email address    |

**Fundraising Authorization Form**  
Fiscal Services

All fundraising activities for school organizations require pre-approval. Please complete this form *in its entirety* and submit it to your Athletic / Activities Director (as applicable) and Building Principal a minimum of **45 days before** the desired starting date of the event. The Building Principal will then send all documents to the Chief Financial Officer.

Today's Date: 5/22/2026 School: Leggee

Name of School Organization: Band and Orchestra

Sponsor / Coach's Name: Bierma Phone: \*6388

Start Date of Event: August 21 End Date of Event: Sept. 21

Anticipated Revenue and Approximate Value of Non-Monetary Items / Compensation: \$-1341-- \$2390 ✓

Type of Sale / Event: T-shirt sale

Will a Vendor Be Used: ☒ Yes\* ☐ No Crowdfunding Percentage to District \_\_\_\_\_ %

\* *Attach all contracts and agreements to this form.*

Required for Crowdfunding Contracts

Name of Vendor or Crowdfunding Platform (if applicable): CDM Promotions (last year's invoice attached) ✓

Crowdfunding Platform Website (if applicable): \_\_\_\_\_

Type of Product or Service Provided by Vendor: Custom T-shirts

**What will the funds be used for? MUST BE SPECIFIC**

Funds will be used to provide ensemble t-shirts to each student and final concert student food and drink. Additionally, we use these funds to purchase ensemble specific curricular consumables and materials for students necessary for their success in the ensemble such as cork grease, valve oil, strings, rosin, reeds, and maintaining school owned loaner instruments students use.

Activity Account Number: 

|   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 9 | R | 1 | 7 | 9 | 9 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 0 | 9 | 3 | 0 | 5 | 0 | 0 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|

Account Name: Leggee Band and Orchestra

**Submit completed forms with attachments to the Chief Financial Officer. A signed copy will be returned to you, indicating approval or non-approval for fundraisers that require Board approval (over \$1,000).**

Christian Bierma 5/22/26  
Sponsor / Coach Signature Date

Athletic / Activities Director Signature Date

[Signature] 5-22-26  
Principal Signature - I certify that this is at least 45 days before the desired start date of the event. Date

[Signature] 6-3-26  
Chief Financial Officer Signature Date

\* Public Act 94-0714 requires all contracts and agreements that pertain to goods and services that are intended to generate additional revenue and other remunerations for the school district in excess of \$1,000.00 be approved by the Board.

☐ Superintendent's Copy ☐ Fiscal Services Copy Date of Board Approval: \_\_\_\_\_



Dena Napoli  
P: 847-254-7870 F: 847-669-3376  
Email : dnapoli@cdmpromo.com  
Website : cdmpromo.esppromo.com

TARA MANNING  
LEGGEE ELEMENTARY SCHOOL  
13723 HARMONY ROAD  
HUNTLEY IL 60142

|              |                                                                     |
|--------------|---------------------------------------------------------------------|
| INVOICE      | 2CM3253192                                                          |
| INVOICE DATE | 10/10/2025                                                          |
| PAGE         | 1 of 1                                                              |
| ACCOUNT#     | 514242897                                                           |
| EAIA Order # | 2CMA2149                                                            |
| YOUR REF/PO# | Leggee Band/Orch<br>Tees 25-26                                      |
| ORDERED BY   | Tara Manning                                                        |
| Tax Exempt   | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| Tax Exempt # | Same as 206021<br>(JR)                                              |

Delivery Details Below.

| Line | Qty | Item          | Description                         | Unit     | Amount |
|------|-----|---------------|-------------------------------------|----------|--------|
| 1    | 50  | CPN-556026146 | Breakdown below                     |          |        |
|      | 48  | CPN-556026146 | Gildan Unisex Heavy Cotton™ T-Shirt | 10.00 EA | 480.00 |
|      | 2   |               | 2XL - /Cotton                       | 12.00    | 24.00  |
| 2    | 86  | CPN-10473695  | Gildan Youth Heavy Cotton™ T-Shirt  | 10.00 EA | 860.00 |

| Terms                    | Sub-Total  | Freight | Sales Tax | Invoice Total | Payment   | Due Date   |
|--------------------------|------------|---------|-----------|---------------|-----------|------------|
| Net 30                   | \$1,364.00 | \$0.00  | \$0.00    | \$1,364.00    | \$0.00    | 11/09/2025 |
| PLEASE PAY THIS AMOUNT ➡ |            |         |           |               | Total Due | \$1,364.00 |

\*For proper credit to your account, PLEASE INCLUDE THE INVOICE NUMBER ON YOUR REMITTANCE\*

Electronic Payment:  
CIBC Bank USA  
AIA Corporation  
ABA: 071006486  
Acct#: 7701657  
Email: bankinfo@aiaaiaaia.com

Checks Payable to: AIA Corporation  
Standard Mail:  
AIA CORPORATION  
8148 SOLUTIONS CENTER  
CHICAGO IL 60677-8001  
Courier Packages  
AIA CORPORATION  
4351 W College Ave, Suite 400  
APPLETON WI 54914

Thank you for your order! We appreciate your business!



12612 Hensel Rd  
Huntley, IL 60142  
847-254-7870  
dnapol@cdmpromo.com  
www.cdmpromo.com

## Leggee Elementary Band Shirt 2025-2026

Price \$8.00 each  
Sizes x 2XL and up \$2.00 more

## PROOF FORM

Date: 9-30-25



Gold T-shirt - Gildan Unisex  
2 Color Logo on front  
Red and White Ink

Pricing does not include tax or shipping. That will be on your final bill.

☐ I HAVE MADE CORRECTIONS ON THE PROOF. I wish to see another proof.  
☐ THE PROOF IS CORRECT. Please proceed with printing.  
☐ I HAVE MADE CORRECTIONS ON THE PROOF. I DO NOT WISH TO SEE ANOTHER PROOF.  
Make the indicated changes and print. I accept full responsibility for any errors which may occur  
and will not hold CDM Promotions responsible.

Signature \_\_\_\_\_ Date \_\_\_\_\_

In order to meet your deadline, this proof must be returned no later than \_\_\_\_\_  
WE WILL NOT PROCEED WITH ORDER UNTIL THIS PROOF IS SIGNED AND RETURNED TO US.

## Shirt Sizes

1 message:

**Cara Searle** <csearle@district158.org>

Mon, Sep 29, 2025 at 3:51 PM

To: Tara Manning <tamanning@district158.org>, Christian Bierma <cbierma@district158.org>

Hi Tara,

Here are the sizes for our band/orchestra t-shirts:

|                   |            |
|-------------------|------------|
| YM                | 38         |
| YL                | 48         |
| AS                | 31         |
| AM                | 11         |
| AL                | 3          |
| XL                | 3          |
| 2XL               | 2          |
| 3XL               | 0          |
| <b>Size Total</b> | <b>136</b> |

$$134 \times \$8.00 \\ + 2 \times \$10.00$$

$$\begin{array}{r} 3 \times 8 = 1072.00 \\ 2 \times 10 = 20.00 \\ \hline \end{array}$$

**\$1092.00**

Let us know if you need anything else from us for this!  
Cara

Cara Searle (née Fulcher)

Conley and Leggee Orchestra Teacher

Leggee (M/Wpm/F): (847) 659-6388, room 220E Leggee Website/Schedule

Conley (T/Wam/Th): (847) 659-3822, room B126 Conley Website/Schedule

csearle@district158.org





To: Board of Education and Administration

From: Mark Altmayer, Chief Financial Officer / Treasurer

Date: July 16, 2026

Subject: **National School Lunch Rate Increase**  
Board of Education Meeting, July 16, 2026

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Federal regulations as part of the Healthy, Hunger-Free Kids Act of 2010, requires that pricing for full price student meals must begin to match the Federal Reimbursement Rate for free meals, minus the Full Price Rate. **The current Federal Net Reimbursement Free Lunch Rate is \$4.16.** As such, on an annual basis, with the exception of the pandemic years whereby the Summer Food Service Program provided free meals to our students, we have adjusted our Type A lunch rate to remain compliant. Our current Type A lunch rate is \$3.60.

#### **The Regulation Re-summarized**

- ✓ Beginning July 1, 2011, schools were required to charge students a price paid for meals that is equal to the difference between the free meal reimbursement and the paid meal reimbursement (as noted above).
- ✓ Schools that were charging less than this amount were required to gradually increase their prices over time until they met the requirement. **The minimum increase to meet this requirement is a 10-cent increase.**

This year, to continue to meet this federal requirement and have pricing more in line with increasing food costs over the past few years, Administration is recommending an additional 10 cent increase on the Type A lunch (from \$3.60 to \$3.70), still short of the current Federal Net Reimbursement Free Lunch Rate of \$4.16.

#### **RECOMMENDATIONS**

Administration recommends the Board of Education approve the Type A lunch rate increase from \$3.60 to \$3.70 as recommended and required by federal regulations.